

Rec No	
Rec Amount	
Rec Date	

**Northern Territory of Australia
Local Government Act
and
City of Darwin By-Laws**



Application for Outdoor Dining

NOTE: Applications will only be accepted and assessed providing the application form is fully completed and information is submitted to an acceptable standard and level of detail, as specified within the City of Darwin Guidelines, Design and Assessment Criteria for Outdoor Dining Areas in Public Spaces (attached to this form).

BUSINESS DETAILS

Name of Business _____ ABN _____

Location of Business _____
Lot Street Number Street Name Suburb

Contact Person's Name _____

Postal Address _____

Phone (W) _____ (M) _____

E-Mail _____

APPLICANT'S DETAILS - If different from above

Name of Applicant _____

Name of Business _____

Phone (W) _____ (M) _____

E-Mail _____

DINING AREA

Licensed (Alcohol Proposed) Total area required (in square meters) _____

Licensed Trading Hours

Council's in principle support is required, prior to any application submitted to other authorities. An outdoor dining - licensed application is required to comply with all City of Darwin Policies and all relevant Australian Standards.

Non-Licensed (No Alcohol Proposed)

Number of Tables _____ Table Dimensions _____

Number of Chairs _____ Proposed Trading Hours _____

Number of and Height of Umbrellas (Number) _____ (Height) _____

Business Trading Hours _____

Application for Outdoor Dining

APPLICANT'S CHECKLIST

Photographs or brochures of furniture and fittings

Copy of a current Eating Establishment Licence

An A4 site plan (dimensioned) detailing the following:

Dimensions of the total area including but not limited to the footpath, distances of tables to boundaries and other fixtures, and any other information deemed relevant

The exact location of the building, roads, car parks and proposed or existing street trees/furniture

The proposed location of tables, chairs and umbrellas including the seating configuration

Pedestrian thoroughfare

Public Liability Insurance to a value in accordance with Council requirements that **LISTS** City of Darwin as an interested party

Any other additional information to support the application

Licensed (Alcohol proposed)

The type of and position of barriers, which clearly delineate the Outdoor Dining - Licensed area

Proof of access to appropriate toilet facilities

Trading Hours

Signatures of Business Owner/s and adjacent Land Owner/s

Business Owner/s Signature

Property Owner/Manager's Signature

Business Owner's Name

Property Owner/Manager's Name

Date

Date

Sections 183 and 185 of the Local Government Act, provide City of Darwin with the power and control to manage reserves and roads within the Darwin Municipality and as such, Council reserves the right to approve or refuse any outdoor dining application for any reason.

Collection Notice

City of Darwin collects personal information from you, including your personal contact details. We collect this information for the purpose of updating our administrative systems to be able to carry out Council's functions. The *Local Government Act 2019* allows or authorises us to collect this personal information and you may seek access to this information. We will only use your information for the purpose described here. It will not be used or disclosed in any other way unless we have your consent or we are authorised or required by law to do so. If you choose not to provide us with your information, we will be unable to complete your request. Your personal information will be handled in accordance with our Privacy Statement and the *Information Act 2002* (NT). Council's Privacy Statement is available from the City of Darwin, Harry Chan Ave, Darwin or via the Council's website at: www.darwin.nt.gov.

For assistance please contact:

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