

# Agenda

## Ordinary Council Meeting

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I hereby give notice that an Ordinary Meeting of Council will be held on:

- Date:** Tuesday, 16 April 2024
- Time:** 5:30pm
- Location:** Council Chambers Darrandirra  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin
- Webcasting:** [MS Teams Link to Webcast](#)

Simone Saunders

Chief Executive Officer



**ORDINARY COUNCIL MEMBERS**

The Right Worshipful, the Lord Mayor Kon Vatskalis (Chair)

Deputy Lord Mayor Sam Weston

Councillor Jimmy Bouhoris

Councillor Kim Farrar

Councillor Sylvia Klonaris

Councillor Brian O'Gallagher

Councillor Mick Palmer

Councillor Peter Pangquee

Councillor Morgan Rickard

Councillor Vim Sharma

Councillor Ed Smelt

Councillor Amye Un

Councillor Rebecca Want de Rowe

**OFFICERS**

Chief Executive Officer, Simone Saunders

General Manager Community, Matt Grassmayr

Acting General Manager Corporate, Alex Vereker

General Manager Innovation, Alice Percy

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**1 ACKNOWLEDGEMENT OF COUNTRY**

**2 THE LORD'S PRAYER**

**3 MEETING DECLARED OPEN**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 Apologies**

**4.2 Leave of Absence Granted**

**4.3 Leave of Absence Requested**

**5 ELECTRONIC MEETING ATTENDANCE**

**5.1 Electronic Meeting Attendance Granted**

**5.2 Electronic Meeting Attendance Requested**

**6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

**7 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting and Restricted Confidential Open Ordinary Council Meeting –  
26 March 2024

**8 MOVING OF ITEMS**

**8.1 Moving Open Items into Confidential**

**8.2 Moving Confidential Items into Open**

**9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**

Nil

**10 PUBLIC QUESTION TIME**

Nil

**11 PETITIONS**

Petition to Reconsider the Decision to not Build George Street Park Playground

**12 DEPUTATIONS AND BRIEFINGS**

Nil

**13 NOTICES OF MOTION****13.1 NOTICE OF MOTION - TRIAL CLOSURE OF THE INTERSECTION OF HOLMES STREET AND PLAYFORD STREET, FANNIE BAY**

- Attachments:**
1. **Resident Submission** [↓](#)
  2. **Resident Submission** [↓](#)

I, Councillor Mick Palmer, give notice that at the Ordinary Council Meeting on 16 April 2024, I will move the following motion:-

**MOTION**

1. THAT Council receive and note this motion to undertake a minimum three (3) year trial closure of the intersection of Holmes Street and Playford Street, Fannie Bay.
2. THAT Council provide in-principle support for this three (3) year trial closure and approve for this motion to be referred to the Innovation Hub for consideration and a return report to Council in June 2024.

**REASON:**

This motion is a result of representation by residents of Holmes Street, Worgan Street and Stretton Street, Fannie Bay, a copy of which is attached.

It is our considered view that the closure will have miniscule effect on the operation of the road network other than improve the amenity of this small suburban enclave.

Signed by me at Darwin this 11 April 2024



**COUNCILLOR MICK PALMER**

**ADMINISTRATION COMMENT**

In this section information is provided by officers to facilitate decision-making:

- Facts and data
- Background context and historical information relating to the NOM
- What the next steps would be if the motion is passed, for example “a council report will be prepared and presented by 28 February 2023”

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or pricing has been obtained for this motion:

<p>Public consultation requirements</p>	<p>Officers recommend a detailed report be prepared for Council prior to proceeding with any road closure, even if for a trial period. Similar to laneway closures part of this report would include broader consultation with residents and stakeholders.</p> <p>This temporary trial closure would require public consultation through letter drops to residents in the area and as a Public Notice on City of Darwin's website.</p> <p>The Lord Mayor, Elected Members and Customer Service staff will also be briefed with talking points.</p> <p>The public consultation should only occur after Minister and MLA consultation and consideration of the <i>Local Government Act 2019</i> and <i>Local Government (General) Regulations 2021</i>.</p> <p>Consultation would occur with:</p> <ul style="list-style-type: none"> <li>- Office of Local Government</li> <li>- City of Darwin staff</li> <li>- Residents/property owners in the suburb</li> <li>- The general travelling public</li> <li>- NTFRS</li> </ul>
<p>External consultant advice</p>	<p>City of Darwin officers have used the Local Area Traffic Management and Pedestrian Facilities Guidelines to assess this proposal, with external consultants, the Australian Roads Research Board and Department of Planning, Infrastructure and Logistics used to provide advice during the development of the Guidelines.</p> <p>In accordance with our Local Area Traffic Management and Pedestrian Facilities Guidelines, none of these streets require any remedial works to be undertaken from a road safety perspective and road safety is the key premise upon which City of Darwin manages its road network, in a consistent and equitable manner through the use of these Guidelines.</p>



	<p>As to the “Reason” commentary, the statement that the closure would not affect the local road network, would need to be further analysed to be held to be true. Generally, any change in a local area (particularly a road closure), could potentially impact other roads in that area and this would need to be determined before any trial closure is considered.</p>
Legal advice / litigation	<p>In accordance with the <i>Local Government Act</i>, there must initially be consultation with the Minister and the MLA for the electoral division in which the road is situated.</p> <p>Furthermore, Council must not proceed with the closure unless satisfied that the reasons for the closure outweigh any ensuing traffic disruption resulting from the closure.</p>
Impacts to existing projects	<p>City of Darwin Officers would need to determine if there are any impacts on the surrounding road network as part of a subsequent report to Council.</p>
Impact to FTE	<p>Project officer two (2) weeks and marketing and communications team two (2) weeks.</p>
Budget reallocation	<p>Surveys, and any physical changes needed to restrict or close the street will need to be understood and costed.</p> <p>Any permanent closure of the Playford Street/Holmes Street intersection, would require consideration of the following:</p> <ul style="list-style-type: none"> <li>• The demolition of existing kerb lines, asphalt, road pavement and stormwater infrastructure.</li> <li>• The construction of new kerb lines, stormwater infrastructure, irrigation, footpaths.</li> <li>• Detailed survey/design and extensive public relation activities be undertaken.</li> </ul> <p>This estimate of works for permanent closure work is in the order of \$300,000.</p> <p>The cost of a trial/temporary closure (including physical works, communication, etc.) is estimated between \$40,000 to \$50,000.</p> <p>Budget would need to be found for the engagement activities.</p>
Capital investment	<p>Cost of capital works to implement road closure.</p>
Officer time preparing the report requested in this motion	<p>15 - 20 days</p>
Officer time in receiving and preparing this Administration Comment	<p>Two (2) hours</p>

12 September 2023

Hon Kon Vatskalis  
Lord Mayor of Darwin  
GPO Box 84  
Darwin NT 0801  
[Lord.Mayor@darwin.nt.gov.au](mailto:Lord.Mayor@darwin.nt.gov.au)

Amye Un – Councillor for Lyons Ward  
[amye.un@darwin.nt.gov.au](mailto:amye.un@darwin.nt.gov.au)

Mick Palmer – Councillor for Lyons Ward  
[m.palmer@darwin.nt.gov.au](mailto:m.palmer@darwin.nt.gov.au)

### **SUBMISSION TO CLOSE PLAYFORD-HOLMES INTERSECTION**

Dear Lord Mayor, Councillor Un and Councillor Palmer,

We request the closure of the intersection of Playford St and Holmes St in Parap and outline the reasons for our request/submission below.

The rationale in our submission is divided into the Road Safety Case and Town Planning Case (residential amenity) which obviously overlap or interact with each other. We have also consulted the affected houses comprehensively and have documented the results of that consultation.

### **HISTORY AND CONTEXT**

The suburb of Parap is an early post – World War II design with the area around the subject intersection being constructed in the 1950's. Since then car ownership levels have risen hugely, traffic patterns have changed, traffic volumes have grown manifold and vehicle speeds achievable on relatively short residential streets have increased markedly.

Nearby examples of the City of Darwin responding to these changes on road safety and town planning (amenity) grounds over the years are:

- closure of the Playford St – Bleaser St intersection;
- extensive traffic calming on Hudson Fysh Avenue;
- closure of Playford St – Hudson Fysh Ave intersection;
- closure of Ross Smith Avenue – Basedow St intersection; and
- traffic calming on Gregory St.

These nearby residential area intersection closures and traffic calming have been in response to changing traffic patterns and circumstances over time.

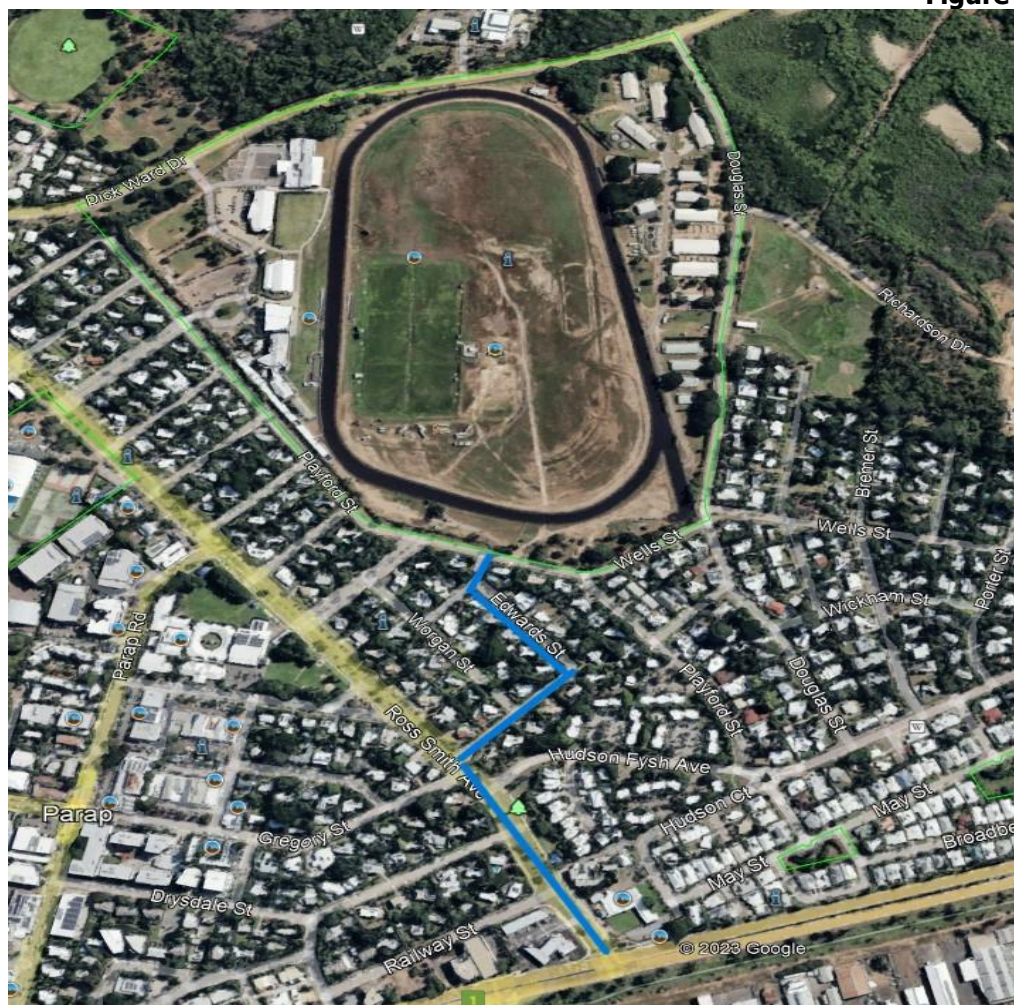
In recent years the volume of traffic using Edwards and Stretton Streets has increased markedly. A short section of Holmes St and the whole of Edwards and Stretton Streets have become 'sub-arterial' or 'feeder' roads where, by observation, some 90% of the traffic is through traffic. The traffic follows the usual 24 hour pattern of feeder roads. A feature of this through traffic is that there is the occasional vehicle, including taxis, throughout the night.

Vehicle traffic is created by generators and attractors. It can be seen from Figure A that a nearby significant generator/attractor of traffic is one of the major intersection systems in Darwin. That is the Stuart Highway – Ross Smith Ave – Woolner Rd extended intersection. The Holmes – Edwards – Stretton feeder route/rat run is highlighted in blue in Figure A. A closeup of the developing feeder route is at Figure B.

There are many individual reasons why vehicle drivers choose Holmes, Edwards and Stretton Streets and it is almost pointless to construct a matrix of the reasons. No doubt the Ross Smith Ave school zone, police breathalyser stations in the Ross Smith Ave – Dick Ward Drive area and the fact that traffic off Dick Ward Drive has a shorter/faster route to the Stuart Highway than via the Dick Ward Drive – Ross Smith Ave intersection have something to do with it.

Another relevant point is that there is the purpose-designed Freer St feeder road (dual lanes each way and wide median strip) connecting Playford St and Ross Smith Ave only 60m from the Playford St – Holmes St intersection. Additionally, there are fewer turns for motorists to make between Playford St and Ross Smith Ave than the Holmes – Edwards – Stretton Streets route.

**Figure A**

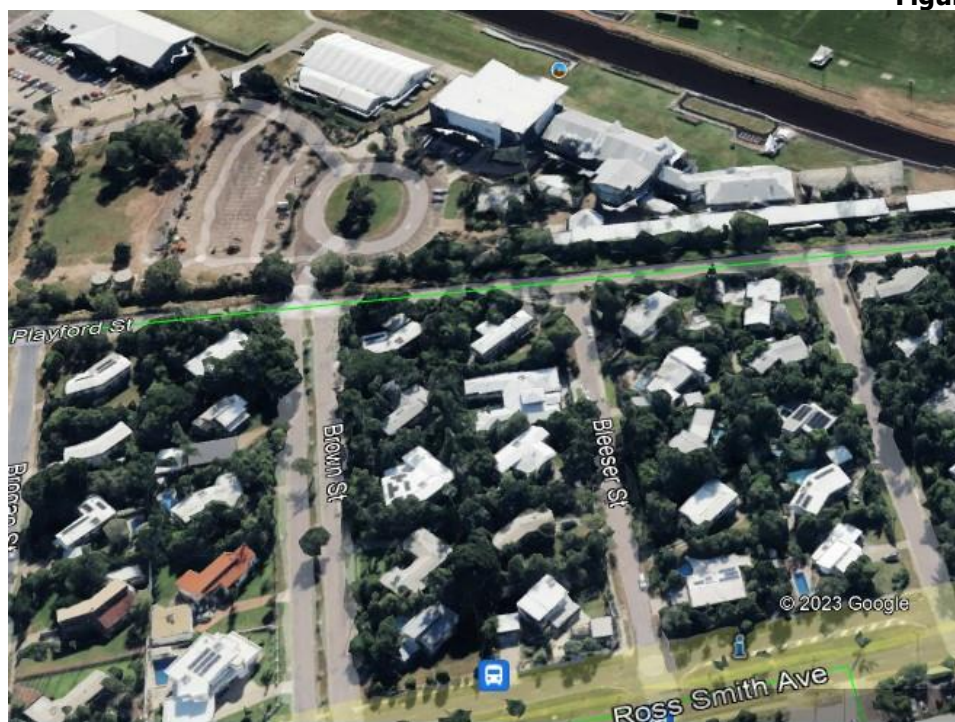


**Figure B**



The closed Playford St – Bleeser St intersection is below at Figure C. Note that the abutting Brown St has dual lanes each way and wide median strip which replicates the situation of Holmes and Freer Streets.

**Figure C**



## **ROAD SAFETY CASE**

Holmes, Edwards and Stretton Steets are 1950's design residential streets. There are no footpaths and all walking, bicycle riding, skateboard use etc occurs on the road. The original design and configuration of the streets is around a quiet residential environment.

Edwards St is one of only two streets running parallel between Ross Smith Ave and Playford St. This is possibly a contributing factor to the gradual build up of through traffic.

The vehicle profile of the through traffic is mainly light vehicles (cars, 4WD's and work utilities) with the occasional heavy vehicle. Some vehicles travel at a precautionary speed on the short residential streets and some 'scream' around the 3 corners with maximum acceleration followed by heavy braking to negotiate the next turn.

All neighbourhoods go through periodic renewal in terms of the resident profile. Edwards and Stretton Streets are experiencing an increase in the number of young children resident in the street. Edwards St has 4 children in the street and Stretton St 5 children. Most of these are under 8 years old.

Additionally there are 4 households with people in their 70's and 80's. There are also young children in Worgan St.

There are 3 elements to the day and night road safety case for closing the Playford St – Holmes St intersection:

- Holmes, Edwards and Stretton Streets are not designed or intended to function as 'sub-arterial' or 'feeder' roads and the increased vehicle movements are incompatible with both the on-road activity (walking, bicycling, foot scooters etc) and the age profile (young and old) of the 20 impacted houses;
- the speed (maximum acceleration and braking) of a significant proportion of the commuting/through traffic is a real road safety hazard for the on-road activity and resident age profile above; and
- the closing of one obvious 'back road' option to avoid Police road safety enforcement in the Dick Ward Drive – Ross Smith Ave area would assist the local road safety enforcement.

Please note that the number of vehicle movements in 24 hours on a road counter would be unremarkable. However, there is a real impact on an otherwise quiet residential neighbourhood.

## **TOWN PLANNING CASE**

Holmes, Worgan, Edwards and Stretton Streets were originally designed to provide a quiet residential environment and good amenity for 1950's design louvered high-set house living. Most houses in these streets are still high-set louvered houses. As we all know, louvered high-set houses maximise airflow but also maximise exposure to neighbourhood and road noise and activity. Most bedrooms address the road.

Some vehicles are noisier than others. The most noticeable are maximum accelerating cars and diesel engined vehicles. For those who do not sleep in airconditioning in high set houses there is impact on sleep by the occasional through traffic vehicle throughout the night (including taxis).

In terms of road design Parap was largely designed according to the grid philosophy of the time which did not try to prevent through traffic movements. Of course in the 1950's the level of car ownership was a fraction of what it is today. By the second half of the 1960's the northern suburbs were being designed with many circuits and cul-de-sacs to prevent through traffic and maximise resident amenity.

As evidenced by the closure over time of the nearby Playford St – Bleaser St, Playford St – Hudson Fysh Ave and Ross Smith Avenue – Basedow St intersections, the City of Darwin has acted to preserve resident amenity when through traffic was negatively impacting it.

The closure of the Holmes St – Playford St intersection would replicate the design of a northern suburbs circuit which has 2 entries and exits (entry and exit would be available to/from Ross Smith Ave and Freer St).

The impact on through traffic drivers would be negligible. Those turning left into Holmes St from Playford St would simply continue on for 60m and be able to turn left into the dual lane Freer St and have fewer turns to reach Ross Smith Ave.

### **ALTERNATIVE OPTION TO CLOSING HOLMES - PLAYFORD INTERSECTION**

An alternative option to closing the Holmes St – Playford St intersection is to close the Holmes St – Edwards St intersection. This would stop all through traffic in Edwards St and half of Stretton St.

However, this is not recommended for the following reasons:

- the problem may be exacerbated in Worgan St and half of Holmes St with those residents now experiencing more through traffic and its attendant road safety and amenity issues; and
- City of Darwin services would be impacted by making it more difficult for waste removal trucks to service Edwards St.

Note: talking to Holmes St residents has established most vehicles turning from Playford St into Holmes St turn immediately left into Edwards St.

### **RESIDENT SUPPORT FOR CLOSING HOLMES - PLAYFORD INTERSECTION**

With the exception of four houses which are recently rented or vacant, the draft submission was circulated to all houses in Holmes, Edwards, Stretton and Worgan Streets, including the two houses on the intersection of Worgan and Freer Streets, for their comment. This was 28 houses in total.

Written responses were received from 17 houses plus 1 verbal only response making 18 in total. This represents an excellent 64% response rate to the draft submission circulated by the two submitters below. Despite efforts, 10 houses provided no response.

A summary of responses is 13 support intersection closure, 4 do not oppose and 1 opposes. In percentage terms this is 72% support intersection closure, 22% are not opposed and 5% are opposed. This is outlined in detail in the attachment containing a table listing position on intersection closure by house and written responses by residents.

Including the two submitters, there is a documented 75% positive support for intersection closure and an additional 20% who have no opposition to it among those who have expressed a view on the issue.

The consultation response provides substantial majority support for closing the Holmes St – Playford St intersection to vehicles. The City of Darwin can feel comfortable in closing the Holmes St – Playford St intersection to vehicle traffic.

Please note the request from David Walden that, if the intersection closure is approved, to make the access to Playford St wheelchair accessible.

The contact point for this submission is John Neill.

Yours sincerely



**JOHN NEILL**

7 Stretton St

[neilljohn79@gmail.com](mailto:neilljohn79@gmail.com)

0413738456



**CHRIS BIGG**

3 Edwards St

[chris.bigg@outlook.com.au](mailto:chris.bigg@outlook.com.au)

0407413798

**Attachment**

The Draft Submission was delivered to every house which had one side of the block fronting Holmes, Edwards, Stretton and Worgan Streets. The exceptions were 4 houses which were either recently rented or a vacant Housing Commission house. A total of 28 Draft Submissions were hand delivered to each letter box. The Draft submission was identical to this submission but without the consultation response information.

In addition to the submission delivery to each house the streets were walked 3 times to talk to people and encourage them to put in a response. A response form was developed to assist those who had difficulty providing an email response or were pressed for time.

<b>Resident Response to Submission on Holmes-Playford Intersection Closure</b>		
<b>Address</b>	<b>Submission Delivered</b>	<b>Response</b>
46 Playford St	No. Recently rented.	Not applicable.
44 Playford St	Yes	Does not oppose. Open to other options.
1 Holmes St	Yes	Support for reasons outlined in submission.
10 Edwards St	Yes.	Does not oppose.
8 Edwards St	No. Vacant Housing Commission.	Not applicable.
6 Edwards St	Yes	Support for reasons outlined in submission.
4 Edwards St	Yes	Support. Also outlines own case for closure.
2 Edwards St	Yes	Support for reasons outlined in submission. Also outlines how the through traffic is affecting household.
9 Edwards St	Yes	No response
7 Edwards St	Yes	Does not oppose.
5 Edwards St	Yes	Support for reasons outlined in submission. Also outlined own reasons for closing intersection.
3 Edwards St	Yes	Support for reasons outlined in submission. Signatory to submission.
12 Stretton St	Yes	No response.
10 Stretton St	Yes	No response.
8 Stretton St	Yes	Verbal support and talked about impact of through traffic, but could get nothing in writing.
6 Stretton St	Yes	No response.
4 Stretton St	Yes	No response.
2 Stretton St	No. Recently rented.	Not applicable.
34 Ross Smith Ave	No. Recently rented.	Not applicable.
3 Stretton St	Yes	Support for reasons outlined in submission.
7 Stretton St	Yes	Support for reasons outlined in submission. Signatory to submission.
6 Freer St	Yes	No response.



8 Freer St	Yes	No response.
12 Worgan St	Yes	Support for reasons outlined in submission. Also outline own thoughts. Requests that if intersection closed that wheelchair access be preserved to Playford St.
10 Worgan St	Yes	Support for reasons outlined in submission. Also outline own thoughts.
8 Worgan St	Yes	Support for reasons outlined in submission. Also outline own observations on increasing through traffic.
4 Worgan St	Yes	Do not oppose.
2 Worgan St	Yes	Support for reasons outlined in submission.
13 Worgan St	Yes	Agree on through traffic. Oppose intersection closure on basis will increase traffic in Worgan St.
11 Worgan St	Yes	No response.
9 Worgan St	Yes	No response.
7 Worgan St	Yes	No response.
5 Worgan St	Yes	Support for reasons outlined in submission. Adds description of through traffic speeding with child road safety implications for the pocket park in Worgan St. Verbally outlined how through traffic has increased markedly in recent times.
3 Worgan St	Yes	Support for reasons outlined in submission. Their dog was recently killed on Worgan St.

Support for Holmes St closure onto Playford St

 Richard Lloyd <reglloyd10@gmail.com>  
To: chris.biggs@outlook.com.au

 Reply  Reply All  Forward 

Sun 18/06/2023 8:24 AM

As a resident of Edwards St I would like to express my support for the closure of Holmes St onto Playford St. It would reduce through traffic on Edwards, Holmes, Worgan and Stretton Streets - which can tend to be busy and fast along these streets now - and make them safer particularly for families with young children. With Holmes St becoming a no through road, the through traffic would redirect itself along Ross Smith Avenue and down Freer St, which is designed for through traffic onto Playford St. The additional traffic from Holmes, Edward and Stretton Streets that would consequently be generated onto Worgan St would be minimal as only people from those streets wanting to turn right onto Playford St would additionally use it.

Kind regards

Richard Lloyd  
4 Edwards St

### SUBMISSION PLAYFORD & HOLMES ST

 heathglee@gmail.com  
To: chris.biggs@outlook.com.au

 Reply  Reply All  Forward 

Tue 29/08/2023 5:28 PM

 You replied to this message on 30/08/2023 4:26 PM.

I support the closure of the Playford Street – Holmes Street intersections to vehicle traffic for the reasons outlined in the submission.

Heather Gleeson  
3 Stretton St  
Parap

### Playford St -Holmes St intersection



Kerry Blohm <kerry.blohm@gmail.com>

To chris.bigg@outlook.com.au

Reply
 Reply All
 Forward

Wed 23/08/2023 4:28 PM

You replied to this message on 23/08/2023 4:40 PM.

As residents of Worgan Street we do get traffic from Holmes Street as mentioned. However, we feel the closing of the intersection of Playford St/Holmes St would result in an increased amount of traffic in Worgan St.

Our observations reveal the majority of through traffic from Playford St occurs between 7.30am to 5.00pm due to people avoiding the restricted speed limits on Ross Smith Ave. If the suggested closure were to take place there would be an increase to Worgan St which ultimately results in us being opposed to the change.

Regards,  
 Kerry and Ray Blohm  
[kerry.blohm@gmail.com](mailto:kerry.blohm@gmail.com)

### Closure of Playford - Holmes Street intersection



David Walden <djwdarwin@gmail.com>

To chris.bigg@outlook.com.au

Reply
 Reply All
 Forward

Fri 1/09/2023 3:10 PM

You replied to this message on 1/09/2023 3:38 PM.

Hi Chris

Thank you for alerting us to this proposal.

Lorraine and I fully support this move to close the Playford St - Holmes St intersection to vehicle traffic as per the reasons outlined in the submission.

As you know, we are on the corner of Holmes and Worgan Streets and indeed we too experience a fair amount of no-local through traffic and yes, many of these people seem to be in a hurry.

In addition to this traffic using Edwards St to access Stretton St, they use Holmes St to access Stretton via Worgan and even to access Freer St as a good deal of the traffic goes in that direction.

The worst times are around Darwin Cup Carnival and Saturday Parap Markets, but this is by no means exclusive.

If the proposal were successful, I would ask that the closure structure be made wheelchair accessible as I often use that route to visit friends in Playford St.

Kind Regards

Dave Walden & Lorraine Hodgson

Dave Walden  
 12 Worgan St Parap  
 Darwin, Northern Territory 0820  
 ph 08 8941 1080  
 mob 0407613945

### Holmes St closure

 debbiehicks4@bigpond.com  
To chris.biggs@outlook.com.au

  Reply  Reply All  Forward 

Tue 22/08/2023 1:00 PM

 You replied to this message on 22/08/2023 6:18 PM.

To Whom It May Concern,

As long-time residents of Worgan Street we are expressing our support for the closure to vehicular traffic into Holmes Street from Playford Street.

Over the last 45 years we have noticed a change in traffic passing our home. The number of vehicles, their speed and their nighttime frequency have all increased markedly. We have observed that most of that increase can only be attributed to "through" traffic taking a speedy short cut.

A small increase in local traffic through Worgan Street caused by the proposed closure is preferable to the current noisy and dangerous situation.


Kind Regards,





Duncan Marcroft and Deborah Hicks  
8 Worgan Street, Parap.


> On 19 Aug 2023, at 19:39, Sadhana Gmail <dr.sadhanamahajani@gmail.com> wrote:  
>  
> I/ we do not oppose the closing of the Playford St-HomesSt intersection to vehicle traffic Sadhana and ArunMahajani  
>  
> Sent from my iPad

Note: Sadhana and Arun Mahajani live at 4 Worgan St

### Holmes closure

 Bart Rademaker <bartrademaker@gmail.com>  
To Chris.biggs@outlook.com.au

 Reply  Reply All  Forward 

 You replied to this message on 5/09/2023 11:25 AM.

Mon 4/09/2023 8:51 PM

Start your reply all with: [Thank you!](#) [Thank you for your confirmation.](#) [Great, thank you so much!](#)  Feedback

Hi Chris..regarding your submission to close Holmes street I have no objections.  
Kind Regards,  
Bart

Sent from my iPhone

Note: Bart Rademaker owns and lives at 10 Edwards St.

SUBMISSION TO CLOSE HOLMES - PLAYFORD STREET INTERSECTION



Brian/Caryl <colless.warren@bigpond.com>  
To chris.biggs@outlook.com.au

Reply
 Reply All
 Forward

Fri 25/08/2023 3:28 PM

You forwarded this message on 25/08/2023 7:05 PM.

Lord Mayor of Darwin  
[Lord.Mayor@darwin.nt.gov.au](mailto:Lord.Mayor@darwin.nt.gov.au)

Amye Un –councillor for Lyons Ward  
[amye.un@darwin.nt.gov.au](mailto:amye.un@darwin.nt.gov.au)

Mick Palmer – Councillor for Lyons Ward  
[m.palmer@darwin.nt.gov.au](mailto:m.palmer@darwin.nt.gov.au)

Dear Lord Mayor , Councillor Un and Councillor Palmer,

SUBMISSION TO CLOSE HOLMES – PLAYFORD STREET INTERSRCTION

As the owner of 5 Edwards Street Parap I state my support for the closure of the intersection of Holmes Street with Playford Street. Documented reasons for the closure of Holmes Street are set out in the submission prepared by John Neill (7 Stretton Street ) and Chris Bigg (3 Edwards Street)

Holmes , Worgan, Edwards, and Stretton Streets are small , short residential streets . As such their purpose is to provide access for the residents who live on those streets.

Their purpose was never intended as one of the following

- 1) Cut through thoroughfares
- 2) Through roads
- 3) Connector roads
- 4) Avenues
- 5) Arterial roads

That is, they are not main roads but small residential streets at the bottom of the road hierarchy.

The areas around the small residential enclave are well served by Ross Smith Avenue, Hudson Fysh Avenue, Playford Street, Freer Street, Parap Road , etc.

Yours faithfully,  
Brian Colless

Support the closure of Holmes St onto Playford St.



Jocelyn Nathanael-Walters <jnwaccountant@internode.on.net>  
To chris.biggs@outlook.com.au  
Cc: ddwlaw@ozemail.com.au; jnwaccountant@internode.on.net

Reply
 Reply All
 Forward

Mon 4/09/2023 7:46 AM

You forwarded this message on 4/09/2023 9:13 AM.

We reside at 10 Worgan Street Parap (corner of Holmes and Worgan Street). We strongly support the closure of Holmes Street onto Playford Street. We believe it would reduce through traffic on Edwards, Holmes, Worgan and Stretton Streets – which now tends to be busy and this will make them safer.

Regards

Jocelyn Nathanael-Walters and Dylan Walters  
10 Worgan Street Parap NT  
Ph 0408 578 728

### Submission on Closure Holmes-Playford Intersection

Having been circulated with the submission to the City of Darwin to close the intersection of Holmes St and Playford St, I/we provide the following feedback.

I/we support the closure of the Playford St – Holmes St intersection to vehicle traffic for the reasons outlined in the submission.

I/we do not oppose the closing of the Playford St – Holmes St intersection to vehicle traffic.

I/we do not support the closing of the Playford St – Holmes St intersection to vehicle traffic.

Name(s):

ANDREW JOHN PRIDHAM

Address:

2 EDWARDS ST PARAP.

Signature:

*[Handwritten Signature]*

AT THE APEX OF EDWARDS / STRETTON STREETS, I CONTINUALLY HEAR VEHICLES RIDING THE INSIDE KERB OF THE CORNER (WHICH WAS REPAIRED RECENTLY). THE TYRE MARKS ON TOP OF THE KERB SHOW THIS TO BE FACT, I KNOW THIS TO BE DUE TO SPEED.

I STRONGLY SUPPORT THE CLOSURE SUBMISSION. I BELIEVE IT TO BE IN THE BEST INTEREST OF ALL IN THE AFFECTED AREA.

*[Handwritten Signature]*

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I/we support the closure of the Playford St – Holmes St intersection to vehicle traffic for the reasons outlined in the submission.

I/we do not oppose the closing of the Playford St – Holmes St intersection to vehicle traffic. \*

I/we do not support the closing of the Playford St – Holmes St intersection to vehicle traffic.

Name(s):

ANTHONY SHELLEY

Address:

44 PLAYFORD ST. PARAP. (CNR HOLMES)

Signature:

*Anthony Shelley*

\* | AGREE SOMETHING NEEDS TO BE DONE ABOUT SPEEDING THROUGH TRAFFIC AS DESCRIBED. I WOULD ALSO SUPPORT OTHER OPTIONS SUCH AS CLOSING HOLMES ST TO TRAFFIC ENTERING OFF PLAYFORD, BUT MAINTAINING HOLMES TO PLAYFORD STREET OR OTHER TRAFFIC CALMING OPTIONS

### Submission on Closure Holmes-Playford Intersection

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I/we support the closure of the Playford St – Holmes St intersection to vehicle traffic for the reasons outlined in the submission.

I/we do not oppose the closing of the Playford St – Holmes St intersection to vehicle traffic.

I/we do not support the closing of the Playford St – Holmes St intersection to vehicle traffic.

Name(s): Damien and Michelle Pedersen

Address: 6 Edwards St Parap NT 0820

Signature: *M Pedersen*



### Submission on Closure Holmes-Playford Intersection

Having been circulated with the submission to the City of Darwin to close the intersection of Holmes St and Playford St, I/we provide the following feedback.

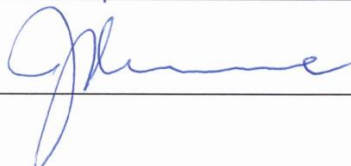
I/we support the closure of the Playford St – Holmes St intersection to vehicle traffic for the reasons outlined in the submission.

I/we do not oppose the closing of the Playford St – Holmes St intersection to vehicle traffic.

I/we do not support the closing of the Playford St – Holmes St intersection to vehicle traffic.

Name(s): Joycelyn Passmore

Address: 2 Wozgum Street Darwin

Signature: 

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I/we support the closure of the Playford St – Holmes St intersection to vehicle traffic for the reasons outlined in the submission.

I/we do not oppose the closing of the Playford St – Holmes St intersection to vehicle traffic.

I/we do not support the closing of the Playford St – Holmes St intersection to vehicle traffic.

Name(s): Kamal & EDWINA ALI.

Address: 3 WERGAN ST, PARAP NT 0820.

Signature:  

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I/we support the closure of the Playford St – Holmes St intersection to vehicle traffic for the reasons outlined in the submission.

I/we do not oppose the closing of the Playford St – Holmes St intersection to vehicle traffic.

I/we do not support the closing of the Playford St – Holmes St intersection to vehicle traffic.

Name(s): Martin Redhead.

Address: 7 Edwards St Parap

Signature: 

### Submission on Closure Holmes-Playford Intersection

Having been circulated with the submission to the City of Darwin to close the intersection of Holmes St and Playford St, I/we provide the following feedback.

I/we support the closure of the Playford St – Holmes St intersection to vehicle traffic for the reasons outlined in the submission.

I/we do not oppose the closing of the Playford St – Holmes St intersection to vehicle traffic.

I/we do not support the closing of the Playford St – Holmes St intersection to vehicle traffic.

Name(s): Ray + Sue Carrons

Address: 1 Holmes St Parap 0800

Signature:  . 

### Submission on Closure Holmes-Playford Intersection

Having been circulated with the submission to the City of Darwin to close the intersection of Holmes St and Playford St, I/we provide the following feedback.

I/we support the closure of the Playford St – Holmes St intersection to vehicle traffic for the reasons outlined in the submission.

I/we do not oppose the closing of the Playford St – Holmes St intersection to vehicle traffic.

~~I/we do not support the closing of the Playford St – Holmes St intersection to vehicle traffic.~~

Name(s): Adam Thau

Address: 5 WORGAN ST PARAA DARWIN NT

Signature: Adam Thau

I Adam Agree with closing the Rd off due to the increased traffic flowing thru our streets and speeding especially past Worgan St park. People can go down Free St as wider and less likely to run over children or cause accidents.

21 September 2023

**Re: Resident support for closing Holmes – Playford intersection**

To: Richard Lloyd & Chris Biggs,

As a resident of Stretton Street, I would like to express my support for the closure of Holmes St onto Playford St. It would reduce traffic on Edwards, Holmes, Worgan and Stretton Streets, which can tend to be busy and fast along these streets.

We have three small children, and I am concerned with the increasing volume and pace of traffic along our street. There is a considerable volume of through traffic utilising these small streets rather than adhering to the main arterial roads. We do not have footpaths in these smaller streets which means even a simple task of walking the dog or riding bikes with kids can be quite unsafe.

Our family really loves living in Parap and we hope that for the safety and wellbeing of our neighbourhood the closing of the Holmes – Playford intersection will be supported and approved.

Kind Regards,



Forrest & Anna Egerton

4 Stretton St

Parap 0820

Mob: 0457537652

Email: faegerton@bigpond.com

## 14 ACTION REPORTS

### 14.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY MOTIONS 2024

**Author:** Executive Manager Corporate and Customer Services

**Authoriser:** Chief Executive Officer

**Attachments:** Nil

#### RECOMMENDATIONS

1. THAT the report entitled Australian Local Government Association National General Assembly Motions 2024 be received and noted.
2. THAT Council endorse the following motion to be put to the National General Assembly 2024:  
*“This National General Assembly calls on the Australian Government to reaffirm that the Australian Defence Force provide disaster assistance to local communities when required or requested.”*
3. THAT Council endorse the following motion to be put to the National General Assembly 2024:  
*“This National General Assembly calls on the Australian Government to support flood proofing on major Australian highways and rail corridors, including upgrading culverts, causeways and bridges to ensure transport corridors for food, freight and essential supplies at all times.”*

#### PURPOSE

The purpose of this report is to seek Council endorsement of the proposed motions. This will enable the motions to be put to the Australia Local Government Association (ALGA) National General Assembly 2024, which will influence Australian government policy on issues of strategic importance to the future of City of Darwin.

#### KEY ISSUES

- The 2024 ALGA National General Assembly will be held on 2-4 July 2024 in Canberra.
- The theme for this year’s Assembly is “Building Community Trust”.
- Two motions are proposed, to reaffirm Australian Defence Force (ADF) disaster assistance and floodproof major national highways.

**DISCUSSION**

City of Darwin usually attends the annual ALGA National General Assembly held in Canberra in July. This event is the largest gathering of Local Government in Australia, including Principal Officers, Executive Leadership and Elected Members from over 250 Local Governments across Australia.

This year's event will be held from 2-4 July at the National Convention Centre in Canberra.

The theme for this year's Assembly is "Building Community Trust" which acknowledges the critical importance of trust in our democracy's different levels of government, institutions and amongst its citizens. ALGA is seeking motions from member Councils. Motions are due to ALGA by 30 April 2024 and should cover one of the following themes:

- Intergovernmental relations
- Financial sustainability
- Roads and infrastructure
- Emergency management
- Housing and homelessness
- Jobs and skills
- Community services
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation
- Data, digital technology and cyber security
- Climate change and renewable energy
- Environment
- Circular economy

The motions at Recommendations 2 and 3 have been developed based on previously endorsed Council policy positions or Elected Member feedback.

In the Defence Strategic Review, the Commonwealth Government has taken the position that climate change will result in a greater number of disaster events requiring significant response and that if the ADF continues to provide support to respond, it is at risk of being "overwhelmed" and unable to perform its primary objective of defending Australia. This will potentially have a significant impact on smaller and regional communities' ability to respond to and recover from disaster events.

The presence of significant local, state and voluntary emergency organisations in more populous regions means that the need for a significant ADF response is sometimes surplus to requirements. However, given isolation and small base of personnel and equipment, as well as the level of impact of previous cyclones in the Northern Territory and storms in Queensland during December, it has been demonstrated defence support is invaluable. Recommendation 2 continues City of Darwin's position of advocating for a commitment from the Australian Government for support when required.

Recommendation 3 recognises that as part of the National Land Transport Network, there are several highways vulnerable to flooding including the Stuart, Victoria and Barkly Highways in the Northern Territory, the Bruce Highway in Queensland and roads in Western Australia. Rail corridors can also be cut. This results in restricted movement of people, groceries, essentials and freight as a result of weather, impacting health and quality of life in regional communities. Given the expense and responsibilities for these corridors, significant Australian Government investment is needed to complete the flood proofing of these networks, especially upgrading culverts, causeways and bridges.



<b>PREVIOUS COUNCIL RESOLUTION</b>	
N/A	
<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.2 Roles and Relationships
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	N/A
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	N/A
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	N/A
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

**14.2 WORLD CITIES SUMMIT 2024**

**Author:** Senior Executive Assistant to the Lord Mayor  
**Authoriser:** Manager Office of Council and CEO  
**Attachments:** Nil

**RECOMMENDATIONS**

1. THAT the report entitled World Cities Summit 2024 be received and noted.
2. THAT Council approve for the Lord Mayor and Chief Executive Officer to travel to Singapore to attend the World Cities Summit 2024, in accordance with [Policy 0017 Elected Members Expenses, Facilities, and Support](#).

**PURPOSE**

The purpose of this report is to seek approval for the Lord Mayor and Chief Executive Officer to travel to Singapore to attend the World Cities Summit.

**KEY ISSUES**

- The Lord Mayor and Chief Executive Officer have been invited by the Minister for National Development, Minister-in-Charge of social services integration Singapore to attend the World Cities Summit in 2024 which is held from 2 to 4 June 2024.
- Darwin is the 2024 Chair of the Council of Capital Cities Lord Mayors (CCCLM) and the Lord Mayor will be representing CCCLM at this Summit.
- The focus of the summit is to address liveable and sustainable city challenges, share integrated urban solutions and forge new partnerships.

**DISCUSSION**

The City of Darwin is the Chair of the Council of Capital Cities Lord Mayors (CCCLM) in 2024. The Lord Mayor attendance at this summit is also in his capacity as the Chair and representing on and behalf of CCCLM.

**The World Cities Summit**

The biennial World Cities Summit is an exclusive platform for government leaders and industry experts to address liveable and sustainable city challenges, share integrated urban solutions and forge new partnerships. Since 2008, World Cities Summit has been attended by over 250 global cities and supported by leaders from government, business, international organisations, and academia.

This summit is jointly organised by Singapore’s Centre for Liveable Cities and the Urban Redevelopment Authority and is the 9th edition of World Cities Summit to be held in conjunction with the Asia Infrastructure Forum. Highlights of the summit include the World Cities Summit Mayors Forum and the Lee Kuan Yew World City Prize Banquet and Ceremony.

This year’s theme is “Liveable and Sustainable Cities: Rejuvenate, Reinvent, reimagine”, which conveys the need for cities to rejuvenate, reinvent and reimagine to become smart, resilient, and regenerative cities of the future.

This is the convening platform for global mayors, business leaders and knowledge experts to exchange and co-create city solutions for liveable and sustainable cities. The World Cities Summit will engage cities, businesses, and experts at the highest levels to discuss how cities can emerge stronger through prolonged and unpredictable disruptions.

**Event Format**

The World Cities Summit 2024 will be a 3-day event comprising the main conference and other key events such as the World Cities Summit Mayors Forum, World Cities Summit Young Leaders Symposium, the Lee Kuan Yew World Prize Award Ceremony and Banquet, and an exhibition.

The Lord Mayor and Chief Executive Officer along with other global delegates will engage with the theme across five thematic tracks: Cities for People, Resilient and Regenerative Cities, Smart Cities, Sustainable Financing of Cities and Future Cities. Each track comprises plenaries and in-depth discussion sessions, special convenings and roundtables, organised with strategic partners to ensure a rich and diverse discussion.

**About Asia infrastructure forum**

The Asia Infrastructure Forum is the foremost platform for infrastructure players and thought leaders to discuss key issues such as the future state of infrastructure, sustainable financing, technological innovation, and collaboration.

**PREVIOUS COUNCIL RESOLUTION**

Nil

<b>STRATEGIC PLAN ALIGNMENT</b>	2 A Safe, Liveable and Healthy City 2.2 By 2030, Darwin will be increasingly recognised as a liveable city
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<b>Budget/Funding:</b> Up to \$6,000 flights, accommodation, and incidentals. The summit organiser will cover three nights’ accommodation for the Lord Mayor with one night outstanding. City of Darwin is responsible

	<p>for the costs associated for the Chief Executive Officer for flights and accommodation. All airport transfers and meals during the summit are covered by the organiser for both the Lord Mayor and Chief Executive Officer.</p> <p><b>Is Funding identified:</b>      Yes</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b> <i>Local Government Act 2019</i></p> <p><b>Policy:</b> Elected Members Expenses, Facilities and Support Policy</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Inform</p> <p><b>Tactics:</b> Nil</p> <p><b>Internal:</b> Chief Executive Officer</p> <p><b>External:</b> Nil</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

**15 RECEIVE & NOTE REPORTS**

**15.1 UNCONFIRMED OPEN MINUTES - RISK MANAGEMENT AND AUDIT COMMITTEE (RMAC) - 23 FEBRUARY 2024**

**Author:** Executive Assistant  
**Authoriser:** Acting General Manager Corporate  
**Attachments:** 1. Unconfirmed Open Minutes - 23 February 2024 [↓](#)

**RECOMMENDATIONS**  
 THAT the report entitled Unconfirmed Open Minutes - Risk Management and Audit Committee (RMAC) – 23 February 2024 be received and noted.

**PURPOSE**  
 The purpose of this report is to present for information the Unconfirmed Minutes of the Risk Management and Audit Committee meeting held 23 February 2024.

**KEY ISSUES**  
 Nil

<p><b>DISCUSSION</b></p> <p>The Unconfirmed Minutes of the 23 February 2024 RMAC meeting are included at <b>Attachment 1</b>.</p> <p>Update reports were provided to the Committee on the following:</p> <ul style="list-style-type: none"> <li>• Internal Audit and Assurance Policy and Procedure Review</li> <li>• Review of Risk Management Procedure</li> <li>• Risk Review and Assessment – February 2024</li> <li>• Monthly Financial Reports: September – December 2023</li> <li>• Unconfirmed Open Minutes – Information Communication Technology Steering Committee Meeting – 25 October 2023</li> </ul>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>Nil</p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>6 Governance Framework</p> <p>6.4 Accountability</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p>Nil</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p>Nil</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p>Nil</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



# **MINUTES**

## **Risk Management & Audit Committee Meeting**

**Friday, 23 February 2024**

**MINUTES OF CITY OF DARWIN  
RISK MANAGEMENT & AUDIT COMMITTEE MEETING  
HELD AT THE MEETING ROOM 1 BIDJPIDJI, LEVEL 1, CIVIC CENTRE, HARRY CHAN  
AVENUE, DARWIN  
ON FRIDAY, 23 FEBRUARY 2024 AT 9.00AM**

- PRESENT:** Chair Roland Chin, Councillor Jimmy Bouhoris, Councillor Brian O’Gallagher, Councillor Ed Smelt, Member George Araj, Member Joe McCabe
- OFFICERS:** Alice Percy (A/Chief Executive Officer), Alexandra Vereker (A/GM Corporate), Chris Kelly (Executive Manager Corporate and Customer Service)
- APOLOGY:** Member Sanja Hill
- GUESTS:**

**Order Of Business**

<b>1</b>	<b>Meeting Declared Open and Acknowledgement of Country</b> .....	<b>3</b>
<b>2</b>	<b>Apologies and Leave of Absence</b> .....	<b>3</b>
<b>3</b>	<b>Electronic Meeting Attendance</b> .....	<b>3</b>
<b>4</b>	<b>Declaration of Interest of Members and Staff</b> .....	<b>4</b>
<b>5</b>	<b>Confirmation of Previous Minutes</b> .....	<b>5</b>
<b>6</b>	<b>Action Reports</b> .....	<b>5</b>
6.1	Internal Audit and Assurance Policy and Procedure Review .....	5
6.2	Review of Risk Management Procedure.....	5
6.3	Risk Review and Assessment - February 2024 .....	6
6.4	Monthly Financial Reports: September 2023 - December 2023.....	6
6.5	Unconfirmed Open Minutes - Information Communication Technology Steering Committee Meeting - 25 October 2023.....	6
<b>7</b>	<b>Questions by Members</b> .....	<b>6</b>
<b>8</b>	<b>General Business</b> .....	<b>7</b>
<b>9</b>	<b>Closure of Meeting to the Public</b> .....	<b>7</b>



## 1 MEETING DECLARED OPEN

### COMMITTEE RESOLUTION RMAC001/24

Moved: Councillor Jimmy Bouhoris

Seconded: Member Joe McCabe

The Chair declared the meeting open at 9.04 am.

### ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

**CARRIED 6/0**

## 2 APOLOGIES AND LEAVE OF ABSENCE

### COMMITTEE RESOLUTION RMAC002/24

Moved: Chair Roland Chin

Seconded: Councillor Jimmy Bouhoris

THAT the apology from Member Sanja Hill be received & noted.

**CARRIED 6/0**

## 3 ELECTRONIC MEETING ATTENDANCE

### 3.1 ELECTRONIC MEETING ATTENDANCE GRANTED

### COMMITTEE RESOLUTION RMAC003/24

Moved: Chair Roland Chin

Seconded: Councillor Jimmy Bouhoris

THAT The Committee note that pursuant to Section 98 (3) of the Local Government Act the following members were granted permission for Electronic Meeting Attendance at this Risk Management and Audit Committee Meeting held on Friday, 23 February 2024:

- Member Joe McCabe
- Member George Araj

**CARRIED 6/0**

**3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED**

**RECOMMENDATIONS**

Nil

**4 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

**4.1 DECLARATION OF INTEREST BY MEMBERS**

**RECOMMENDATIONS**

Member Roland Chin made the following Declarations (updated 20/10/23):

- A. Treasurer of St John Ambulance Australia (NT) Inc.; Director of SJA (NT) Endowment Company Pty Ltd as trustee for The St John Ambulance (NT) Endowment Trust; Director of St John Ambulance Australia NT Holdings Pty Ltd; St John Ambulance Australia Ltd – Finance, Audit & Risk subcommittee.
- B. President of Chung Wah Society Inc.
- C. Chair of Audit and Risk Committee of Venture Housing Company Limited
- D. Chair of Audit, Risk and Compliance Committee of Charles Darwin University
- E. Tiwi Land Council Audit Committee

Councillor Jimmy Bouhoris made the following Declarations (25/06/21):

- A. Any items relating to PowerWater.

Councillor Ed Smelt made the following Declarations (20/10/2023):

- A. Any items relating to Department of Infrastructure, Planning and Logistics NTG

Member Sanja Hill advised of the following representations (updated 20/10/22):

- A. Currently providing advisory services to NTG, YMCA and MACC
- B. Any items relating to Department of the Attorney-General and Justice NTG

Member Joe McCabe made the following Declarations (20/10/2023):

- A. Any items relating to Alice Springs Town Council

**4.2 DECLARATION OF INTEREST BY STAFF**

**RECOMMENDATIONS**

Nil

**5 CONFIRMATION OF PREVIOUS MINUTES**

**COMMITTEE RESOLUTION RMAC004/24**

Moved: Councillor Ed Smelt  
 Seconded: Councillor Brian O’Gallagher

That the minutes of the Risk Management & Audit Committee Meeting held on 20 October 2023 be confirmed.

**CARRIED 6/0**

**6 ACTION REPORTS**

**6.1 INTERNAL AUDIT AND ASSURANCE POLICY AND PROCEDURE REVIEW**

**COMMITTEE RESOLUTION RMAC005/24**

Moved: Councillor Ed Smelt  
 Seconded: Member George Araj

1. THAT the report entitled Internal Audit and Assurance Policy and Procedure Review be received and noted.
2. THAT the Risk Management and Audit Committee endorse the Internal Audit and Assurance Policy at **Attachment 2**.
3. THAT the Risk Management and Audit Committee endorse the Internal Audit and Assurance Procedure at **Attachment 4**.

\*\*\*\*\*

**AMENDMENT**

1. THAT the report entitled Internal Audit and Assurance Policy and Procedure Review be received and noted.
2. THAT the Risk Management and Audit Committee endorse the Internal Audit and Assurance Policy at **Attachment 2**, subject to additional commentary to be added on Financial Sustainability and amended timeframe to 24 months for Internal Audit Plan.
3. THAT the Risk Management and Audit Committee endorse the Internal Audit and Assurance Procedure at **Attachment 4**.
4. THAT a report be tabled at RMAC October 2024: Review of Internal Audit Policy and Procedure in alignment with New Global Audit Standards.

**CARRIED 6/0**

**6.2 REVIEW OF RISK MANAGEMENT PROCEDURE**

**COMMITTEE RESOLUTION RMAC006/24**

Moved: Councillor Brian O’Gallagher  
 Seconded: Councillor Ed Smelt

1. THAT the report entitled Review of Risk Management Procedure be received and noted.
2. THAT the Risk Management and Audit Committee endorse the Risk Management Procedure

at **Attachment 2**.

**CARRIED 6/0**

**6.3 RISK REVIEW AND ASSESSMENT - FEBRUARY 2024**

**COMMITTEE RESOLUTION RMAC007/24**

Moved: Councillor Brian O'Gallagher

Seconded: Councillor Jimmy Bouhoris

1. THAT the report entitled Risk Review and Assessment February 2024 be received and noted.

**CARRIED 6/0**

**6.4 MONTHLY FINANCIAL REPORTS: SEPTEMBER 2023 - DECEMBER 2023**

**COMMITTEE RESOLUTION RMAC008/24**

Moved: Councillor Jimmy Bouhoris

Seconded: Member Joe McCabe

1. THAT the report entitled Monthly Financial Reports: September - December 2023 be received and noted.

**CARRIED 6/0**

**6.5 UNCONFIRMED OPEN MINUTES - INFORMATION COMMUNICATION TECHNOLOGY STEERING COMMITTEE MEETING - 25 OCTOBER 2023**

**COMMITTEE RESOLUTION RMAC009/24**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Ed Smelt

THAT the report entitled Unconfirmed Open Minutes – Information Communication Technology Steering Committee Meeting – 25 October 2023 be received and noted.

**CARRIED 6/0**

**7 QUESTIONS BY MEMBERS**

**RECOMMENDATIONS**

Nil

**8 GENERAL BUSINESS****RECOMMENDATIONS**

Nil

**9 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

UNCONFIRMED

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act:

**12.1 Shoal Bay Waste Management Facility - Update February 2024**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.2 Unconfirmed Confidential Minutes - Information Communication Technology Steering Committee - 25 October 2023**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.3 ICT Roadmap - Update on Progress**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.4 Update on Internal Audit Plan - February 2024**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**12.5 Corporate Services Quarterly Report - July to September 2023**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.6 Corporate Services Quarterly Report - October to December 2023**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.7 Work Health & Safety Quarterly Report: July - September 2023**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of

the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.8 Work Health & Safety Quarterly Report: October - December 2023**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

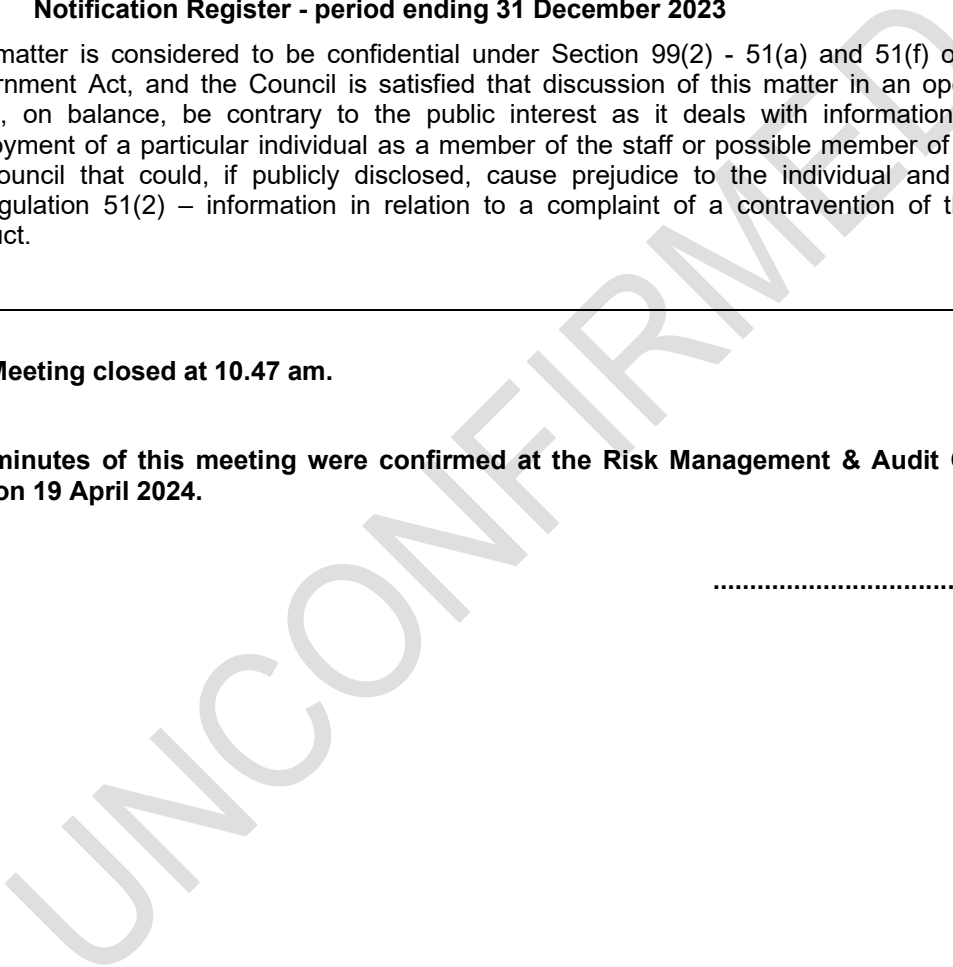
**12.9 Notification Register - period ending 31 December 2023**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and subject to subregulation 51(2) – information in relation to a complaint of a contravention of the code of conduct.

**The Meeting closed at 10.47 am.**

**The minutes of this meeting were confirmed at the Risk Management & Audit Committee held on 19 April 2024.**

.....  
**CHAIR**



**15.2 UPDATE ON CODE OF CONDUCT OUTCOMES**

**Author:** Manager Office of Council and CEO  
**Authoriser:** Executive Manager Corporate and Customer Services  
**Attachments:** Nil

**RECOMMENDATIONS**

THAT the report entitled Update on Code of Conduct Outcomes be received and noted.

**PURPOSE**

The purpose of this report is to provide Council with an update on the progress of outcomes arising from Code of Conduct matters.

**KEY ISSUES**

- Council will be provided an update on resolved Code of Conduct matters and completion of any actions recommended.



**DISCUSSION**

In accordance with Regulation 76(1) of the *Local Government (General) Regulations 2021*, a report containing the following is provided at each meeting:

- The procedural progress of each complaint in relation to a Council member; and
- The item of the Code of Conduct allegedly contravened.

This report meets that requirement and give Council an update on the completion of required outcomes for all concluded Code of Conduct matters.

Complainant	Respondent	Clauses Breached	Actions	Status
Lord Mayor	Cr Amye Un	Cr Un breached: Clause 3 - Courtesy	Mediation	Mediation <ul style="list-style-type: none"> <li>• Status not advised / Open</li> </ul>
Mr Paul Arnold	Cr Amye Un	Cr Un breached: Clause 3 - Courtesy	Reprimand Training	Reprimand <ul style="list-style-type: none"> <li>• Issued / Completed</li> </ul> Training <ul style="list-style-type: none"> <li>• Status not advised / Open</li> </ul> Complaint referred to an Independent Panel.
Mr Paul Arnold	Cr Amye Un	Cr Un – Nil breached	Nil	N/A – This is the outcome from the review considered by Independent Panel.
Cr Amye Un	Lord Mayor	Lord Mayor – Nil breaches	Nil	Complaint being reviewed by NTCAT.
Mr George Mamouzellos	Lord Mayor	Lord Mayor – Nil breaches	Nil	N/A
Cr Amye Un	Lord Mayor	Lord Mayor – Nil breaches	Nil	N/A
Mr Reece Ravlich	Cr Amye Un	Cr Un breached: Clause 3 – Courtesy Clause 4 – Prohibition on bullying Clause 5 – Conduct towards Council staff	Reprimand Written Apology Training	Reprimand <ul style="list-style-type: none"> <li>• Issued / Completed</li> </ul> Written Apology <ul style="list-style-type: none"> <li>• Status not advised / Open</li> </ul> Training <ul style="list-style-type: none"> <li>• Status not advised / Open</li> </ul>

<p>Mr Steve Thacker</p>	<p>Cr Amye Un</p>	<p>Cr Un breached:                      Clause 3 –                      Courtesy                      Clause 5 –                      Conduct towards                      Council Staff                      Clause 10 –                      Accountability</p>	<p>Reprimand                      Training</p>	<p>Reprimand</p> <ul style="list-style-type: none"> <li>• Issued /                          Completed</li> </ul> <p>Training</p> <ul style="list-style-type: none"> <li>• Status not                          advised / Open</li> </ul>
<p>Ms Brooke Prince</p>	<p>Cr Amye Un</p>	<p>Cr Un breached:                      Clause 3 –                      Courtesy                      Clause 4 –                      Prohibition on                      bullying                      Clause 5 –                      Conduct towards                      Council staff</p>	<p>Reprimand                      Training</p>	<p>Reprimand</p> <ul style="list-style-type: none"> <li>• Issued /                          Completed</li> </ul> <p>Training</p> <ul style="list-style-type: none"> <li>• Status not                          advised / Open</li> </ul>
<p>Ms Rebecca Maddalozzo</p>	<p>Cr Amye Un</p>	<p>Cr Un breached:                      Clause 3 –                      Courtesy                      Clause 4 –                      Prohibition on                      bullying                      Clause 5 - Conduct                      towards Council                      staff</p>	<p>Reprimand                      Training</p>	<p>Reprimand</p> <ul style="list-style-type: none"> <li>• Issued /                          Completed</li> </ul> <p>Training</p> <ul style="list-style-type: none"> <li>• Status not                          advised / Open</li> </ul>
<p>Ms Makaylia Ravlich</p>	<p>Cr Amye Un</p>	<p>Cr Un breached:                      Clause 3 –                      Courtesy                      Clause 4 –                      Prohibition on                      bullying                      Clause 5 –                      Conduct towards                      Council staff</p>	<p>Reprimand                      Written                      Apology                      Training</p>	<p>Reprimand</p> <ul style="list-style-type: none"> <li>• Issued /                          Completed</li> </ul> <p>Written Apology</p> <ul style="list-style-type: none"> <li>• Status not                          advised / Open</li> </ul> <p>Training</p> <ul style="list-style-type: none"> <li>• Status not                          advised / Open</li> </ul>
<p>Mr Reece Ravlich</p>	<p>Cr Amye Un</p>	<p>Cr Un breached:                      Clause 4 -                      Prohibition on                      bullying</p>	<p>Written                      Apology</p>	<p>Written Apology</p> <ul style="list-style-type: none"> <li>• Status not                          advised / Open</li> </ul>

<p>Ms Simone Saunders</p>	<p>Cr Amye Un</p>	<p>Cr Un breached:                  Clause 2 – Care and diligence                  Clause 3 – Courtesy</p>	<p>Reprimand                  Mediation                  Training</p>	<p>Reprimand</p> <ul style="list-style-type: none"> <li>• Issued / Completed</li> </ul> <p>Mediation</p> <ul style="list-style-type: none"> <li>• Status not advised / Open</li> </ul> <p>Training</p> <ul style="list-style-type: none"> <li>• Status not advised / Open</li> </ul>
<p><b>PREVIOUS COUNCIL RESOLUTION</b>                  N/A</p>				
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>6 Governance Framework                  6.4 Accountability</p>			
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p>N/A</p>			
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b>  <i>Local Government Act 2019 (NT)</i>  <i>Local Government (General) Regulations 2021</i></p> <p><b>Policy:</b>  <i>0094.100.E.R Elected Members – Breach of Code of Conduct</i></p>			
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b>                  Inform</p> <p><b>Tactics:</b>                  N/A</p>			
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>			

**16 CORRESPONDENCE**

**16.1 INCOMING CORRESPONDENCE - DEPARTMENT OF THE CHIEF MINISTER AND CABINET - PERSONAL USE OF SOCIAL MEDIA**

**Author:** Manager Office of Council and CEO

**Authoriser:** Chief Executive Officer

**Attachments:** 1. Information Sheet - Personal use of Social Media [↓](#)

**RECOMMENDATIONS**

THAT the Incoming Correspondence - Department of the Chief Minister and Cabinet - Personal Use of Social Media be received and noted.

## Information sheet

# Personal use of social media

Social media is a powerful communication and networking tool that has become part of our everyday life.

This information sheet is designed to assist local government council members to understand the best practice approach when using social media for personal and professional purposes.

## Freedom of speech

The *Australian Constitution* provides for what the High Court of Australia calls the “implied freedom of political communication”. This gives everybody, including council members, the right to criticise governments, political processes and individual politicians. This freedom is considered essential for our system of representative democracy and cannot be overridden by any law of the Northern Territory or council policy. However council members should always focus on working together as a strong team to deliver positive outcomes to the community, including through appropriate communications.

## Quick tips – think before you post and ask yourself these questions

- Could my post cause the council, the community, residents, ratepayers or other stakeholders to lose confidence in my ability to perform my role in an impartial and professional manner?
- Are my posts consistent with how the community expects a council member to operate and behave?
- Can I share this information? You cannot share information that is confidential, false or misleading, or share a council decision that has not been publicly released by council administration.
- Is my post mixing work with my personal life? It is best to keep your work profile and posts related to your role as a council member, separate to your personal profile, to avoid any misunderstanding of whether you are communicating as a councillor or as a private citizen. Consider whether it may be useful to restrict your personal profile or keep it private.
- Does my post reflect my responsibilities to act as a member of the council and a person elected to represent the public interest, and is it respectful and appropriate?
- Could my post damage or undermine the reputation of the council?
- Could my post break the law? For example, do they comply with anti-discrimination legislation and laws relating to defamation (especially if you are naming a particular person)?
- Would I be comfortable if the person I am commenting about read my comments?
- Is it appropriate to name individuals, for example other elected members or staff? It is recommended that councillors follow council policies or other options such as the Code of Conduct complaint process, rather than publicly criticising individuals such as other elected members or staff.
- Would I change my post if it was printed in a newspaper or news page on social media?

### Personal use of social media

- Think and rethink before you post. Sometimes you can unintentionally post something hurtful or upsetting when you do not mean to. Consider how someone else may interpret your post and the impact this may have on public confidence in you and/or the council.

## What is social media

Social media consists of tools such as websites and applications that allow users to create and share content and to participate in social networking. Social media may include:

- Social networks such as Yammer, Facebook, Twitter and LinkedIn.
- Media sharing networks such as YouTube, Snapchat, TikTok, Instagram, Pinterest, Vimeo and Soundcloud.
- Bookmarking and content curation networks such as Pinterest.
- Corporate networks such as SharePoint and Skype.
- Blogging networks such as WordPress and Newshub.
- Micro-blogging networks such as Twitter, Mastodon and Tumblr.
- Discussion forums such as Reddit and Whirlpool.
- Wikis such as Wikipedia.
- Online gaming networks such as World of Warcraft, Call of Duty and Fortnite.
- Sharing economy websites, such as Gumtree and Uber.

The term “post” in this guide refers to any shared or created content put on social media.

## Purpose of personal and professional accounts

You may already have a number of personal social media accounts that allow you to connect with family and friends across the world. Social media can be an excellent way to stay in touch with people you may have lost contact with over the years and share your personal experiences, hobbies, and passions outside of work. Your personal account might use your real name or a nickname, have a personal photo or image for your profile picture and have either a private profile or strict privacy settings.

A professional profile, on the other hand, is like an online resume. It can help give the public an idea of your role, provide a platform to build professional connections, and allow you to engage with the community, raise awareness about what's happening in your area, and share your professional interests or views. Your professional accounts should include your real name, position title, council / ward name, and location.

It is recommended to keep your personal and professional accounts separate, while treating both spaces as opportunities to present yourself in a positive light and maintain respectful and appropriate behaviour at all times. Remember that the Code of Conduct applies to both accounts and any posts, likes, shares, or interactions.

## What is public and what is private

You might mistakenly assume that your social media interactions and comments are private and anonymous, especially if you have set the highest level of privacy or security settings for your accounts. However, there is no guarantee of privacy.

## Personal use of social media

It is important to note that the content you create on some third-party sites is the property of the site where it is posted and may be reused in ways that you did not intend. Therefore, before posting anything on a social media site, it is crucial to understand the platform you are using, read the terms of service and user guides, and familiarize yourself with posting etiquette and cultural and behavioural norms associated with the site.

It is also important to remember that what you post online can stay there for a long time and can be shared beyond the intended audience, potentially causing damage to your reputation, another person's reputation, or your council's reputation. As a council member, it is crucial to maintain a clear distinction between your private online identity and your councillor identity.

If inappropriate comments or content become public, you may be accountable under the Code of Conduct and the *Local Government Act 2019*. Additionally, there are risks to your personal well-being, such as harassment and trolling, that you may face as a council member associated with a council or other organisations or issues.

This guide aims to provide you with information that will help you understand your behavioural obligations as a council member and support you in protecting yourself from avoidable risks.

## Council members expressing personal opinion

Council members have the right to express their personal opinions in public comments. However, they should not make any statements that could be interpreted as representing the official stance of their council, as council decisions are group decisions made in the best interests of the whole community. To avoid any confusion, it is suggested that council members preface any personal comments regarding matters or activities related to their council with a statement similar to the following: "As a [name of council] Councillor, the views expressed here are solely my own."

It is also worth checking your council media and social media policy to make sure your posts are compliant.

## Receiving works requests or community feedback

When council members use social media as part of their role, they may receive posts or comments from community members, such as requests for services, administrative inquiries, complaints, or compliments. It's important to remember that the community sees these communications as equivalent to letters or emails, and they expect a response.

However, council members are not responsible for finding answers or resolving community members' requests. That is the role of the council's administration. Council members should only receive the community member's communication and ensure that it is directed to the council's administration for action.

If council members are using social media to connect with their community, they should discuss and agree with the CEO on how to forward community requests to the council's administration for action. They should regularly review their social media and promptly forward community requests to the administration and provide information of council channels available to ensure requests or complaints are dealt with efficiently.

Council members should inform community members how their communication has been received and actioned. For example, they could say: "Thank you for contacting us. Your request has been forwarded to the [name of council] for response, and you can expect to hear back from us soon. For more information, please contact our Customer Service Team at [phone number] or [email address]."

## Recommended Dos and Don'ts for using photos, videos, images and infographics

### Do:

- Use relevant, appropriate, engaging and high quality images or videos to draw more attention to your post.
- Ask permission from each person before taking their photo and explain the intended use of the photo.
- Ask permission to use an image or video that someone else created, even if you are pictured.
- Consider obtaining written consent to use a photo or video on your social media.
- Credit the person that took the photo or acknowledge the original source.
- Remove an image or video immediately on request.
- Request for photos of yourself to be removed from accounts if you did not give permission or feel it is no longer appropriate. Report the person if your image or video has not been removed after 48 hours.

### Don't:

- Use the image or video if you don't know the creator.
- Post stock photos without a caption or giving credit to the owner.
- Use the photo or video if you did not obtain permission from every person pictured.
- Use images from the internet without double checking the terms of use.
- Take or use photos or videos where the site, event or venue explicitly prohibits photo and video.
- Use inappropriate images or videos that may upset, offend or embarrass yourself, another person or your council.
- Use images that go against the platform's terms and conditions, council's policies or governing legislation.

## What to do if you become a victim of online bullying

- Keep evidence of the offensive or harmful content (screenshots). This may be needed for an investigation.
- Contact the social media service provider and ask them to block the offensive content.
- You could contact the person who posted the offensive content and ask them to remove it.
- Seek advice and support from someone you trust. A family member, friend, fellow council member, Chief Executive Officer (CEO) of the council or a counselling service may help you to cope with particularly difficult or ongoing concerns.
- Take a stand. If someone is being disrespectful or offensive, let them know that you find their comment / content offensive. Remember, regardless of the severity of the content to which you are responding, an offensive response by you may still constitute a breach of the law.
- If the post is from a council member then you may want to lodge a Code of Conduct complaint. Always be respectful and model behaviours that align with the Code of Conduct for council members yourself.



## Personal use of social media

- Posts which are threatening or imply unlawful activity should be reported to police.

## What happens if I have breached the requirements?

If you believe that you have previously posted comments or content that may breach your obligations, it is recommended that you remove (delete) the offending material as soon as possible after you become aware that the material may constitute a breach.

## Legislation

Council member behaviour and activity, including when using social media for professional or personal purposes is governed by:

- *Local Government Act 2019*
  - Code of Conduct at Schedule 1
- *Local Government (General) Regulations 2021*
- *Local Government (Electoral) Regulations 2021*
- *Information Act 2002*
- *Anti-Discrimination Act 1992 (NT)*
- *Defamation Act 2006.*

Check your council's policies too as there may be specific policies which apply to communications and social media which you should consider. For example:

- Public Relations / Media
- Election Caretaker Period.

## For more information

You will find answers to the most commonly asked questions on the page below. For further queries, please contact your council staff or alternatively you can contact the Local Government Unit, Department of the Chief Minister and Cabinet via [LGQuestions.CMC@nt.gov.au](mailto:LGQuestions.CMC@nt.gov.au).

## Frequently asked questions

### ***Why can't I say what I want if I post anonymously?***

Are you sure you are anonymous? You may not have identified yourself as a council member but many of us now have a digital footprint that makes it easy to find out who we are. Posting material anonymously or using a pseudonym does not guarantee your identity will stay hidden. Even if you do not identify yourself you can still be identified by someone else.

It is simply common sense to assume that anything you write or post can be linked to you and your council - whether you intend it or not.

### ***What if I have posted after hours?***

Your capacity to affect your own reputation or that of your council does not stop when you leave the council chamber. The comments you make at any time can make people question your ability to be impartial, respectful and professional when you are acting as a council member.

The community expects council members to uphold the Code of Conduct behaviours at all times.

### ***What if I posted material from my private computer/tablet/phone?***

Posting material from your private equipment means that you do not have to worry about whether or not you've properly used the council information and communication technology (ICT) resources provided to council members. It does not; however, affect whether what you've said is acceptable or not. In the same way that posting material after hours will not always protect you, neither will using your own equipment.

Having said that, remember that any material posted or sent from ICT devices provided by your council may be accessed by the council. This right to access any material received or created by you when performing your duties as a council member is established in law through the council's obligations under the following legislation:

- *Local Government Act 2019*
- *Information Act 2002*
- *Anti-Discrimination Act 1992 (NT)*
- *Defamation Act 2006.*

Use of your council's ICT equipment must be in line with your council's policies and procedures.

### ***Why can't I rely on privacy settings on my social media platforms?***

It is prudent to restrict the publication of your comments to those people who you actually want to see the comments.

You can set the privacy settings as high as you like. But it is not a complete protection, and it is a bad idea to rely on it. It will not stop another person deciding that something you wrote is particularly funny or insightful, taking a screenshot, and making it available for everyone to see.

### ***What about 'liking', sharing and reposting?***

If you 'like' something on a social media platform, it will generally be taken to be an endorsement of that material as though you had created that material yourself.

'Sharing' a post has much the same effect. If, however, you are sharing something because you disagree with it and want to draw it to someone else's attention, make sure that you make that clear at the time in a way

## Personal use of social media

that does not breach the Code of Conduct. It may not be enough to select the 'angry face' icon, especially if you are one of thousands that have done so.

***If my social media pages are locked to friends only but one of my friends reposts one of my posts, could this be a breach?***

Yes. The breach occurs at the time you made your post. The fact that one of your friends chose to repost it does not create the breach, it just makes it easier to identify.

Public comment includes anything that you say in public or which ends up in public. This can include something you have said or written to one person. If your comment has an audience, or a recipient, it is a public comment.

***Will I breach the Code of Conduct if I send content in a private email to a friend?***

Potentially, yes. There is nothing to stop your friend forwarding the email or taking a screenshot of it, including your personal details, and sending it to other people or posting it all over the internet. Again, the breach of the Code of Conduct is not in their subsequent publication of your material, but in your emailing that material in the first place.

***Am I responsible for nasty comments made by someone else on my social media pages?***

Doing nothing about objectionable material that someone else has posted on your page can be seen in some circumstances as your endorsement of that material. If someone does post material of this kind, it may be sensible to delete it or make it plain that you do not agree with it or support it.

Any breach of the Code of Conduct would not come from the person making the post. It would come from how you reacted to it.

***Is it okay to share a petition about a political topic?***

It depends. The factors affecting this judgment might include the subject of the petition, or the terms in which it is expressed. The principles set out elsewhere in this guide and in your council's policies may help you come to a view in each case.

In any case, if a council member has been actively involved in a petition or has been a signatory to the petition, the council member will have a conflict of interest to disclose when the petition is presented to the council for consideration.

***Is posting to a closed mailing list making a public comment?***

Yes. The same principles apply in this case as posting to locked social media pages or sending private emails.

***What about just joining a Facebook group (or similar)?***

People will draw conclusions about you from a range of factors. This can include the nature of any online communities that you join.

***Can I post comments about politics, issues and events in other council areas?***

Usually, yes, but the same concerns still apply. For example, council members may be seen to be commenting on behalf of their council and should exercise sensible care in their comments.

You should think carefully before making comments about politics, issues and events in other council areas that might lead others to thinking less of your council.

## Personal use of social media

***What about posts or comments I have made in the past prior to becoming a council member?***

These principles do not apply to posts made prior to you becoming a council member. However past posts could still affect the council's or your reputation, therefore it would be best to consider the appropriateness of your past posts on any social media accounts and remove any posts that are not appropriate.

***If I resign from being a council member, am I free to post anything I want?***

Former council members continue to remain bound by a duty of confidentiality in respect of information obtained in confidence during their time as a council member and cannot use the information to gain a benefit or cause harm to another. You should think about whether something you wish to post after leaving your council role might breach this duty.

**17      REPORTS OF REPRESENTATIVES**

**18      QUESTIONS BY MEMBERS**

**19      GENERAL BUSINESS**

**20      DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 30 April 2024, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**21 CLOSURE OF MEETING TO THE PUBLIC**

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**28.1 Strategic and Priority Projects Plan 2030**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**28.2 Draft Bundilla Beach Master Plan**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.3 Lyons Community Centre**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.4 Casuarina Aquatic and Leisure Centre Tenancies**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.5 Advocacy and Partnerships Plan**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**28.6 Information on Legal Matter**

This matter is considered to be confidential under Section 99(2) - 51(c)(i), 51(c)(iv) and 51(d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person, information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person and information subject to an obligation of confidentiality at law, or in equity.

**29.1 Update on Outstanding Debtor Account**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**29.2 Civic Centre Redevelopment Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

**29.3 The Future of Micromobility Transportation**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**29.4 Unconfirmed Confidential Minutes - Risk Management and Audit Committee (RMAC) - 23 February 2024**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.



**22      ADJOURNMENT OF MEETING AND MEDIA LIAISON**

# Minutes

## Ordinary Council Meeting

Tuesday, 26 March 2024

Unconfirmed

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Website at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au), or contact Customer Service on (08) 8930 0300.

**MINUTES OF CITY OF DARWIN  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON TUESDAY, 26 MARCH 2024 AT 5:30PM**

**PRESENT:**

Lord Mayor Kon Vatskalis (Chair)  
Deputy Lord Mayor Sam Weston  
Councillor Jimmy Bouhoris  
Councillor Kim Farrar  
Councillor Sylvia Klonaris  
Councillor Mick Palmer  
Councillor Morgan Rickard  
Councillor Vim Sharma  
Councillor Ed Smelt  
Councillor Amye Un

**OFFICERS**

Chief Executive Officer, Simone Saunders  
General Manager Community, Matt Grassmayr  
General Manager Innovation, Alice Percy  
Acting General Manager Corporate, Alex Vereker

**APOLOGY:**

Councillor Brian O'Gallagher  
Councillor Peter Pangquee  
Councillor Rebecca Want de Rowe

**GUESTS:**

Nil

**Order of Business**

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## 1 ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

## 2 THE LORD'S PRAYER

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven.

Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation; but deliver us from evil.

For thine is the kingdom, the power, and the glory for ever and ever.

Amen

*Councillor Vim Sharma was not present at the commencement of the meeting at 5:32 pm.*

## 3 MEETING DECLARED OPEN

### RESOLUTION ORD041/24

Moved: Councillor Ed Smelt

Seconded: Councillor Jimmy Bouhoris

The Chair declared the meeting open at 5:32 pm.

**CARRIED 9/0**

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES

### RESOLUTION ORD042/24

Moved: Deputy Lord Mayor Sam Weston

Seconded: Councillor Sylvia Klonaris

THAT the apology from Councillor Brian O'Gallagher and Councillor Peter Pangquee be received.

**CARRIED 9/0**

## 4.2 LEAVE OF ABSENCE GRANTED

### RESOLUTION ORD043/24

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

THAT it be noted Councillor Rebecca Want de Rowe is an apology due to a Leave of Absence previously granted on 6 February 2024 for the period 11 March 2024 to 2 April 2024.

**CARRIED 9/0**

## 4.3 LEAVE OF ABSENCE REQUESTED

### RESOLUTION ORD044/24

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

THAT a Leave of Absence be granted for Councillor Kim Farrar for the period 5 April 2024 to 19 April 2024.

THAT a Leave of Absence be granted for Councillor Sylvia Klonaris for the period 11 April 2024 to 12 April 2024.

**CARRIED 9/0**

## 5 ELECTRONIC MEETING ATTENDANCE

### 5.1 ELECTRONIC MEETING ATTENDANCE GRANTED

#### RECOMMENDATIONS

THAT Council note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following Councillor(s) was granted permission for Electronic Meeting Attendance:

- Councillor Amye Un

- 

### 5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

- Nil

## 6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

### 6.1 DECLARATION OF INTEREST BY MEMBERS

#### RESOLUTION ORD045/24

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Jimmy Bouhoris

THAT Council note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, the Lord Mayor Kon Vatskalis, declared a Conflict of Interest in Item 15.4 – Update of Code of Conduct Outcomes.

THAT Council note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Amye Un, declared a Conflict of Interest in Item 15.4 – Update of Code of Conduct Outcomes.

**CARRIED 9/0**

### 6.2 DECLARATION OF INTEREST BY STAFF

- Nil

## 7 CONFIRMATION OF PREVIOUS MINUTES

#### RESOLUTION ORD046/24

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Jimmy Bouhoris

THAT the minutes of the Ordinary Council Meeting held on 27 February 2024 be confirmed.

**CARRIED 9/0**

## 8 MOVING OF ITEMS

### 8.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL

- Nil

### 8.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN

- Nil

**8.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

**26.4 OVAL SPONSORSHIP PROPOSAL**

**RESOLUTION ORD073/24**

Moved: Deputy Lord Mayor Sam Weston

Seconded: Councillor Morgan Rickard

1. THAT the report entitled Oval Sponsorship Proposal be received and noted.
2. THAT Council note that funds raised through sponsorship greater than \$10,000 requires that a sponsorship prospectus be made publicly available.
3. THAT Council approve for City of Darwin to develop a Sponsorship Prospectus for naming rights of City of Darwin sporting and entertainment facilities and that the Sponsorship Prospectus is made available on City of Darwin’s website.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 10/0**

**26.5 CYCLONE TRACY 50TH ANNIVERSARY COMMEMORATION GRANT APPLICATIONS**

**RESOLUTION ORD074/24**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Cyclone Tracy 50<sup>th</sup> Anniversary Commemoration Grant Applications be received and noted.
2. THAT Council endorse and award funding grants under the Cyclone Tracy 50<sup>th</sup> Anniversary Commemoration Grants Program to:
  - Big Dog Salad for \$5,000
  - NT Chinese Museum (Chung Wah Society) for \$4,500
  - Kevin McCarthy (Theatre production) for \$2,500
  - Darwin Symphony Orchestra for \$5,000
  - St John Ambulance Australia (NT) Inc \$5,000
  - Arafura Wind Ensemble for \$4,050
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
4. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 10/0**



**26.6 CYCLONE TRACY UPDATE AND MONUMENT****RESOLUTION ORD075/24**

Moved: Councillor Kim Farrar

Seconded: Councillor Jimmy Bouhoris

1. THAT the report entitled Cyclone Tracy Update and Monument be received and noted.
2. THAT Council endorse for the construction and installation of the Cyclone Tracy kinetic commemoration monument, Option 3, at Bundilla Beach, Fannie Bay, subject to funding and community engagement.
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
4. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 10/0****26.7 2024/25 SPONSORSHIP APPLICATION - DARWIN FESTIVAL 2024****RESOLUTION ORD076/24**

Moved: Lord Mayor Kon Vatskalis

Seconded: Deputy Lord Mayor Sam Weston

1. THAT the report entitled 2024/25 Sponsorship Application – Darwin Festival 2024 be received and noted.
2. THAT Council provide in-principle support for sponsorship of \$150,000 cash to the Darwin Festival for three years through the 2024/25 Sponsorship Program and \$10,106 in-kind support for 2024/25.
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
4. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 10/0****26.8 ACCESS AND INCLUSION ADVISORY COMMITTEE - APPOINTMENT OF COMMUNITY MEMBERS****RESOLUTION ORD077/24**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Amye Un

1. THAT the report entitled Access and Inclusion Advisory Committee – Appointment of Community Members be received and noted.
2. THAT Council appoint seven community members to the Access and Inclusion Advisory Committee for the term 1 April 2024 to 31 March 2026:
  - Deborah Reeves
  - Florence Henaway
  - Kim Caudwell

- Lyne Strathie
- Rajeev Thayil
- Stephanie Ransome
- Tiffany Brown

3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
4. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 10/0**

**27.1 OUTCOMES OF BUDGET WORKSHOPS**

**RESOLUTION ORD078/24**

Moved: Councillor Ed Smelt  
 Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Outcomes of Budget Workshops be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 10/0**

**27.2 COMMITTEE MEETING CONFIDENTIAL MINUTES**

**RESOLUTION ORD079/24**

Moved: Deputy Lord Mayor Sam Weston  
 Seconded: Lord Mayor Kon Vatskalis

1. THAT the report entitled Committee Meeting Confidential Minutes be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved to Open at the end of the meeting.

**CARRIED 10/0**

**9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**

- Nil

**10 PUBLIC QUESTION TIME**

- Nil

**11 PETITIONS**

- Nil

**12 DEPUTATIONS AND BRIEFINGS**

- Nil

**13 NOTICES OF MOTION**

- Nil

**14 ACTION REPORTS****14.1 2ND BUDGET REVIEW 2023/2024****RESOLUTION ORD047/24**

Moved: Councillor Ed Smelt

Seconded: Councillor Morgan Rickard

1. THAT the report entitled 2nd Budget Review 2023/2024 be received and noted.
2. THAT Council amend the 2023/2024 budget in accordance with Part 10.5 of the *Local Government Act 2019*, as detailed in report titled 2nd Budget Review 2023/2024 and associated attachments.

**CARRIED 9/0**

**14.2 UPDATED TERMS OF REFERENCE FOR THE CYCLONE TRACY COMMEMORATION ADVISORY COMMITTEE****RESOLUTION ORD048/24**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Kim Farrar

1. THAT the report entitled Updated Terms of Reference for the Cyclone Tracy Commemoration Advisory Committee be received and noted.
2. THAT Council adopt the updated Terms of Reference at **Attachment 1**.

**CARRIED 9/0**

**14.3 CHIEF EXECUTIVE OFFICER PERFORMANCE APPRAISAL COMMITTEE****RESOLUTION ORD049/24**

Moved: Councillor Sylvia Klonaris

Seconded: Deputy Lord Mayor Sam Weston

1. THAT the report entitled Chief Executive Officer Performance Appraisal Committee be received and noted.
2. THAT Council adopt the revised Terms of Reference for the Chief Executive Officer Performance Appraisal Committee at **Attachment 2**.
3. THAT Council appoint the following Elected Members to the Chief Executive Officer Performance Appraisal Committee for the term 1 March 2024 to 28 February 2025:

The Lord Mayor (Chair)

Councillor Peter Pangquee (Chan Ward);

Councillor Mick Palmer (Lyons Ward);

Councillor Jimmy Bouhoris (Richardson Ward);

Councillor Kim Farrar (Waters Ward).

**CARRIED 9/0**

**15 RECEIVE & NOTE REPORTS****15.1 MONTHLY FINANCIAL REPORT - FEBRUARY 2024****RESOLUTION ORD050/24**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Mick Palmer

THAT the report entitled Monthly Financial Report – February 2024 be received and noted.

**CARRIED 9/0**

**15.2 COMMITTEE MEETING OPEN MINUTES****RESOLUTION ORD051/24**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Jimmy Bouhoris

THAT the report entitled Committee Meeting Open Minutes be received and noted.

**CARRIED 9/0**

**15.3 POLICY MANAGEMENT - 23RD COUNCIL POLICY REVIEW SCHEDULE****RESOLUTION ORD052/24**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Policy Management – 23<sup>rd</sup> Council Policy Review Schedule be received and noted.
2. THAT Council note the list of polices contained within the report which are scheduled for review and adoption at nominated meeting dates and no later than 31 December 2024.

**CARRIED 9/0**

*Councillor Amye Un departed the meeting at 5:49 pm due to a declared Conflict of Interest.*

*The Lord Mayor Kon Vatskalis departed the meeting at 5:49 pm due to a declared Conflict of Interest. The Deputy Lord Mayor Sam Weston resumed the role as chair.*

**15.4 UPDATE ON CODE OF CONDUCT OUTCOMES****RESOLUTION ORD053/24**

Moved: Councillor Morgan Rickard

Seconded: Councillor Kim Farrar

THAT the report entitled Update on Code of Conduct Outcomes be received and noted.

**CARRIED 7/0**

*The Lord Mayor Kon Vatskalis re-joined the meeting at 5:51 pm.*

*Councillor Amye Un re-joined the meeting at 5:52 pm.*

**15.5 ELECTED MEMBER ALLOWANCES 2024/2025****RESOLUTION ORD054/24**

Moved: Councillor Sylvia Klonaris

Seconded: Deputy Lord Mayor Sam Weston

THAT the report entitled Elected Member Allowances 2024/2025 be received and noted.

**CARRIED 9/0**

**15.6 ENGAGEMENT OUTCOMES - NIGHTCLIFF OVAL CHANGEROOMS PROPOSAL****RESOLUTION ORD055/24**

Moved: Councillor Ed Smelt

Seconded: Councillor Morgan Rickard

THAT the report entitled Engagement Outcomes – Nightcliff Oval Changerooms Proposal be received and noted.

**CARRIED 9/0**

**16 CORRESPONDENCE**

- Nil

**17 REPORTS OF REPRESENTATIVES**

- Nil

**18 QUESTIONS BY MEMBERS****18.1 GAILES COURT MARRARA****RESOLUTION ORD056/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

**Question**

Councillor Sylvia Klonaris requested an update on the resealing of Gailes Court in Marrara. The resealing was completed on part of the road and there are sections along the edges with no bitumen, only sand, which is attracting the growth of grass and weeds. Can the road sweeper attend the location and how frequently are the sweepers available to complete cleaning requests.

**Response**

The General Manager Community, Matt Grassmayr took the questions on notice.

**CARRIED 9/0**

**18.2 BROLGA STREET WULAGI – ADDITIONAL SPEED SIGN****RESOLUTION ORD057/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

**Question**

Councillor Sylvia Klonaris queried whether it is feasible for Wulagi Primary School to have an additional speed sign installed along Brolga Street near the primary school.

**Response**

The General Manager Innovation, Alice Percy responded and advised the request would need to be prioritised in line with the other projects associated with the LATM guidelines. A notice of motion should be submitted so a report can be presented back to Council.

**CARRIED 9/0**

**18.3 SANDERSON MIDDLE SCHOOL – SPEED SIGN****RESOLUTION ORD058/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

**Question**

Councillor Sylvia Klonaris advised the speed sign at Sanderson Middle School is not working and could officers review.

**Response**

The General Manager Innovation, Alice Percy responded and advised there is technology that identifies issues, and will follow up with officers to see when the sign will be operational.

**CARRIED 9/0****18.4 LANEWAY LETTERS****RESOLUTION ORD059/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

**Question**

Councillor Sylvia Klonaris requested whether the Elected Members can be emailed a copy of the correspondence sent to residents advising of laneway consultation process and closures, so when residents contact the Elected Members they are aware and can advise.

**Response**

The General Manger Community, Matt Grassmayr responded and advised that Elected Members will be added to the communication in future.

**CARRIED 9/0****18.5 BUS STOP REVIEW****RESOLUTION ORD060/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

**Question**

Councillor Sylvia Klonaris queried if Council can advocate for the resident to the Department of Infrastructure, Planning and Logistics seeking a review of bus stops to identify the age and upgrade where necessary to ensure usability.

**Response**

The Lord Mayor advised he will write to the Member for Karama, Ngaree Ah Kit addressing the issues raised tonight by the resident during the Public Forum.

**CARRIED 9/0**

**18.6 EASTER EVENTS****RESOLUTION ORD061/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

**Question**

Councillor Jimmy Bouhoris requested an update on Easter celebrations events to be held this year.

**Response**

The Lord Mayor responded and advised that the Darwin City Retailers Association usually hold the Easter egg hunt, but due to changes in staff and weather conditions it will not be proceeding this year. Unfortunately it is not under the control of City of Darwin.

**CARRIED 9/0****18.7 GERANIUM STREET, THE GARDENS – STREET LIGHTING****RESOLUTION ORD062/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Councillor Sylvia Klonaris

**Question**

Councillor Amye Un queried whether it is possible to consider having extra lighting installed along Geranium Street in The Gardens. Residents raised concerns of the untidy garden beds near Goyder Road.

**Response**

The Lord Mayor responded and advised that the extra lighting along Geranium Street will be considered and the section along Goyder Road is currently under development and will be addressed.

**CARRIED 9/0****19 GENERAL BUSINESS****19.1 NIGHTCLIFF OVAL ENGAGEMENT****RESOLUTION ORD063/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Lord Mayor Kon Vatskalis

Councillor Ed Smelt would like to thank Marketing and the Community Team on the consultation for the Nightcliff Oval. Was fantastic to see over 90% engagement by the community and I look forward to the next report coming to Council seeking approval.

**CARRIED 9/0**



**19.2 TABLETOP PLACE, MALAK****RESOLUTION ORD064/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Lord Mayor Kon Vatskalis

Councillor Kim Farrar advised that herself and Councillor Sylvia Klonaris went door knocking on senior citizen residents that had no fencing at the front of their properties in Tabletop Place, Malak and gave them each a personal alarm key chain that were kindly donated by COTA. They were very much appreciated by the residents.

**CARRIED 9/0****19.3 COMMUNITY GARDENS****RESOLUTION ORD065/24**

Moved: Deputy Lord Mayor Sam Weston  
Seconded: Lord Mayor Kon Vatskalis

The Lord Mayor was pleased to advise that all of the Community Gardens lease agreements have been signed. Councillor Kim Farrar also wanted to thank the officers for all the work in ensuring a positive outcome for all involved.

**CARRIED 9/0****19.4 INCOMING CORRESPONDENCE - DEPARTMENT OF THE CHIEF MINISTER AND CABINET - ELECTED MEMBER ALLOWANCES 2024/2025****RESOLUTION ORD066/24**

Moved: Lord Mayor Kon Vatskalis  
Seconded: Councillor Jimmy Bouhoris

THAT the report entitled Incoming Correspondence - Department of the Chief Minister and Cabinet - Elected Member Allowances 2024/2025 be received and noted.

**CARRIED 9/0****20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING****RECOMMENDATIONS**

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 April 2024, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**21 CLOSURE OF MEETING TO THE PUBLIC**

**RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

Unconfirmed

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**26.1 Disbursements - Persons Authorised**

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

**26.2 Provision of Auditing Services Contract**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**26.3 Parking Tender**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**26.4 Oval Sponsorship Proposal**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**26.5 Cyclone Tracy 50th Anniversary Commemoration Grant Applications**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**26.6 Cyclone Tracy Update and Monument**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**26.7 2024/25 Sponsorship Application - Darwin Festival 2024**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**26.8 Access and Inclusion Advisory Committee - Appointment of Community Members**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**27.1 Outcomes of Budget Workshops**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**27.2 Committee Meeting Confidential Minutes**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**22 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

**RESOLUTION ORD067/24**

Moved: Councillor Mick Palmer

Seconded: Councillor Jimmy Bouhoris

THAT the open section of the meeting be adjourned at 6:04 pm.

**CARRIED 9/0**

THAT the open section of the meeting be resumed at 7:28 pm.

THAT the chair declared the meeting closed at 7:28 pm.

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 April 2024.**

.....  
**CHAIR**

Unconfirmed



# **MINUTES**

**Restricted Confidential  
Open Ordinary Council Meeting  
Tuesday, 26 March 2024**

**MINUTES OF CITY OF DARWIN  
RESTRICTED CONFIDENTIAL OPEN ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON TUESDAY, 26 MARCH 2024 AT 7:30PM**

**PRESENT:**

Lord Mayor Kon Vatskalis  
Deputy Lord Mayor Sam Weston  
Councillor Jimmy Bouhoris  
Councillor Kim Farrar  
Councillor Sylvia Klonaris  
Councillor Mick Palmer  
Councillor Morgan Rickard  
Councillor Vim Sharma  
Councillor Ed Smelt  
Councillor Amye Un

**OFFICERS**

Simone Saunders (Chief Executive Officer)  
Matt Grassmayr (General Manager Community)

**APOLOGY:**

Councillor Brian O'Gallagher  
Councillor Peter Pangquee  
Councillor Rebecca Want de Rowe

**GUESTS:**

Nil

**Order of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>4</b>
<b>2</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>4</b>
<b>3</b>	<b>Confirmation of Previous Minutes .....</b>	<b>4</b>
<b>4</b>	<b>Moving of Items .....</b>	<b>5</b>
<b>5</b>	<b>Deputations and Briefings .....</b>	<b>5</b>
<b>6</b>	<b>Notices of Motion.....</b>	<b>5</b>
	Nil	
<b>7</b>	<b>Action Reports .....</b>	<b>5</b>
	Nil	
<b>8</b>	<b>Receive &amp; Note Reports .....</b>	<b>5</b>
	Nil	
<b>9</b>	<b>General Business.....</b>	<b>5</b>
	Nil	
<b>10</b>	<b>Date, time and place of next Ordinary Council Meeting.....</b>	<b>6</b>
<b>11</b>	<b>Closure of Meeting to the Public .....</b>	<b>6</b>
<b>12</b>	<b>Adjournment of Meeting and Media Liaison .....</b>	<b>7</b>



## 1 MEETING DECLARED OPEN

### COMMITTEE RESOLUTION RCOC010/24

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Ed Smelt

The Chair declared the meeting open at 7:34pm.

**CARRIED 10/0**

## 2 DECLARATION OF INTEREST OF MEMBERS AND STAFF

### 2.1 DECLARATION OF INTEREST BY MEMBERS

#### COMMITTEE RESOLUTION RCOC011/24

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Jimmy Bouhoris

THAT Council note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Amye Un, declared a Conflict of Interest in Item 18.1 – Code of Conduct Panel Summary of Decision.

**CARRIED 10/0**

### 2.2 DECLARATION OF INTEREST BY STAFF

#### COMMITTEE RESOLUTION RCOC012/24

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Jimmy Bouhoris

THAT Council note that pursuant to Section 179 of the *Local Government Act 2019*, Simone Saunders, declared a Conflict of Interest in Item 18.1 – Code of Conduct Panel Summary of Decision.

**CARRIED 10/0**

## 3 CONFIRMATION OF PREVIOUS MINUTES

### COMMITTEE RESOLUTION RCOC013/24

Moved: Deputy Lord Mayor Sam Weston

Seconded: Councillor Kim Farrar

THAT the minutes of the Restricted Confidential Open Ordinary Council Meeting held on 27 February 2024 be confirmed.

**CARRIED 10/0**

**4 MOVING OF ITEMS****4.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL**

Nil

**4.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**4.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING****18.1 CODE OF CONDUCT PANEL SUMMARY OF DECISION****COMMITTEE RESOLUTION RCOC017/24**

Moved: Deputy Lord Mayor Sam Weston

Seconded: Councillor Jimmy Bouhoris

1. THAT the report entitled Code of Conduct Panel Summary of Decision be received and noted.
2. THAT this report and any attachments are not deemed confidential documents in accordance with Regulation 51(2)(b) of the *Local Government (General) Regulations 2021*.
3. THAT the decision be moved into Open at the end of the meeting.

**CARRIED 9/0****5 DEPUTATIONS AND BRIEFINGS**

Nil

**6 NOTICES OF MOTION**

Nil

**7 ACTION REPORTS**

Nil

**8 RECEIVE & NOTE REPORTS**

Nil

**9 GENERAL BUSINESS**

Nil

**10 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING****RECOMMENDATIONS**

THAT the next Ordinary Meeting of Council be held on Tuesday, 16 April 2024, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**11 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**18.1 Code of Conduct Panel Summary of Decision**

This matter is considered to be confidential under Section 99(2) - 51(f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(2) – information in relation to a complaint of a contravention of the code of conduct.

**12 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

**COMMITTEE RESOLUTION RCOC015/24**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Morgan Rickard

THAT the open section of the meeting be adjourned at 7:36pm.

**CARRIED 10/0**

THAT the open section of the meeting be resumed at 7:40pm.

THAT the chair declared the meeting closed at 7:40pm.

**The minutes of this meeting were confirmed at the Restricted Confidential Open Ordinary Council Meeting held on .**

.....  
**CHAIR**