

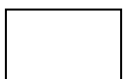
**DARWIN CITY COUNCIL****THIRTY-FIRST ORDINARY MEETING OF THE NINETEENTH COUNCIL****TUESDAY, 27 SEPTEMBER, 2005**

**PRESENT:** The Right Worshipful, The Lord Mayor, Mr P Adamson (Chairman); Alderman J D Bailey; Alderman J E Collins; Alderman R T Dee; Alderman R K Elix; Alderman D E Fox; Alderman H I Galton; Alderman G A Lambert; Alderman A R Mitchell; Alderman K M Moir; Alderman J Sangster; Alderman H D Sjoberg; Alderman C J Tilley.

**OFFICERS:** Chief Executive Officer, Mr A R McGill; Director Technical Services, Mr B P Dowd; Director Corporate Services, Mr F Crawley; Director Community Services, Mr J Banks; Committee Administrator, Ms R Bath.

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**1 LORD'S PRAYER****2 MEETING DECLARED OPEN****3 APOLOGIES AND LEAVE OF ABSENCE****3.1 Apologies**

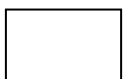
- A. THAT the apology from Alderman D E Fox be received and Leave of Absence be granted.
- B. THAT the apology from Alderman A R Mitchell be received and Leave of Absence be granted.
- C. THAT the apology from Alderman K M Moir be received and Leave of Absence be granted.

DECISION NO.19\ (27/09/05)

**3.2 Leave of Absence Granted**

THAT it be noted Alderman H I Galton is an apology due to a Leave of Absence being previously granted on 26 July, 2005 for the period 5 September – 7 October, 2005.

DECISION NO.19\ (27/09/05)

**3.3 Leave of Absence Requested****4 DECLARATION OF INTEREST OF ELECTED MEMBERS****4.1 Member's Interests****4.2 Potential Interests**

**5 PUBLIC QUESTION TIME****6 MATTERS OF PUBLIC IMPORTANCE****7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S****7.1 Confirmation of the Previous Ordinary Council Meeting**

- A. THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 30 August, 2005, be received and confirmed as a true and correct record of the proceedings of that meeting.
- B. THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 13 September, 2005, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.19\ (27/09/05)

**7.2 Confirmation of the Previous Special Council Meeting**

THAT the tabled minutes of the previous Special Council Meeting held on 31, August, 2005, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.19\ (27/09/05)

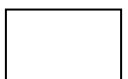
**7.3 Business Arising from the Minutes of Previous Meeting/s**

**8 MOVING OF ITEMS FOR DISCUSSION****8.1 Closure to the Public for Confidential Items**

THAT pursuant to Section 19 of the Local Government Act and Regulation 13 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential matters referred from Committees, and the following Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C23.1	13(1)(h)	information provided to the council on the condition it is kept confidential.
C23.2	13(1)(d)(iii)	Proposals for entering into contracts of any kind, if prior knowledge of those proposals could confer an unfair financial advantage on any person.

DECISION NO.19\ (27/09/05)

**8.2 Moving Open Items Into Confidential****8.3 Moving Confidential Items Into Open**

**9 REPORTS OF COMMITTEES****9.1 CORPORATE & ECONOMIC DEVELOPMENT (20/09/05)****Presentation of Report by Chairman - Alderman K M Moir**

Recommendations from the Corporate & Economic Development Committee Meeting held on Tuesday, 20 September, 2005

---

**1 Request for an Elected Member to Represent Senior Citizens on Council**

Document No.926850 (07/09/05) Common No.926850

- A. THAT Letter Document Number 926850 from the Darwin Senior Citizens Inc, requesting Council's support in allowing an Elected Member to represent Senior Citizens at Darwin City Council, be received and noted.
- B. THAT the Lord Mayor, Mr P F Adamson, be nominated as a nominal member to represent Senior Citizens at Darwin City Council.

DECISION NO.19\ (27/09/05)

**2 Corporate Services Directorate Monthly Report for August 2005**

Report No.05A0142 (08/07/05) Common No.339108

THAT Report Number 05A0142 entitled Corporate Services Directorate Monthly Report August 2005, be received and noted.

DECISION NO.19\ (27/09/05)

**3 Invitations Accepted or Declined by Elected Members During August 2005**

Report No.05TC0068 (30/08/05) Common No.381402

THAT Report Number 05TC0068 entitled Invitations Accepted or Declined by Elected Members during August 2005, be received and noted.

DECISION NO.19\ (27/09/05)



**9 REPORTS OF COMMITTEES****9.1 CORPORATE & ECONOMIC DEVELOPMENT (20/09/05)****4 Approval of Cheques/EFT Payments August 2005**  
Report No.05A0140 (05/07/05) Common No.339125

- A. THAT Report Number 05A0140, Approval of Cheques/EFT Payments, August 2005 be received and noted.
- B. THAT the cheques paid and electronic transfers made, in the month of August 2005, as detailed in the statements entitled Payments Summary Report for Month Ending 31st August 2005, as enclosed, be approved and the statement be included in the minutes.

DECISION NO.19\ (27/09/05)

**5 Financial Report to Council August 2005**  
Report No.05A0141 (06/06/05) Common No.339122

THAT Report Number 05A0141, entitled Financial Report to Council for August 2005, be received and noted.

DECISION NO.19\ (27/09/05)

**6 Request for Support from the Pearl Producers Association for Research into Irukandji Syndrome**  
Report No.05TC0072 JB (19/09/05) Common No.924787

- A. THAT Report Number 05TC0072 entitled Request For Support From The Pearl Producers Association For Research Into Irukandji Syndrome, be received and noted.
- B. THAT the request for support from The Pearl Producers Association for Research into Irukandji Syndrome, be declined.

DECISION NO.19\ (27/09/05)



**9 REPORTS OF COMMITTEES****9.1 CORPORATE & ECONOMIC DEVELOPMENT (20/09/05)****7 Sponsorship Request from the Film and Television Association of the Northern Territory, Hall of Fame**

Report No.05TC0071 JB (08/09/05) Common No.923177

- A. THAT Report Number 05TC0071 JB entitled Sponsorship Request from the Film and Television Association of the Northern Territory, Hall of Fame, be received and noted.
- B. THAT the request for sponsorship from the Film and Television Association of the Northern Territory for a proposed Hall of Fame, be declined.

DECISION NO.19\ (27/09/05)

**8 Sponsorship Request for the 2007 AUSSI Masters National Swim**

Report No.05TC0070 JB (08/09/05) Common No.919219

- A. THAT Report Number 05TC0070 JB entitled Sponsorship Request for the 2007 AUSSI Masters National Swim, be received and noted.
- B. THAT the Public Affairs Unit undertake further research and liaison with AUSSI Masters Swimming in Australia Northern Territory Branch with a view to negotiating a sponsorship proposal detailing various options for Council's consideration.
- C. THAT a further report detailing various options for sponsoring the 2007 AUSSI Masters National Swim, be presented to Council.

DECISION NO.19\ (27/09/05)

**9 Monthly On-Street and Off-Street Parking Statistics July 2005**

Report No.05TS0238 (14/09/05) Common No.376351

THAT Report Number 05TS0238 entitled, Monthly On-Street and Off-Street Parking Statistics July 2005, be received and noted.

DECISION NO.19\ (27/09/05)

**10 Monthly On-Street and Off-Street Parking Statistics August 2005**

Report No.05TS0239 (14/09/05) Common No.376351

THAT Report Number 05TS0239 entitled, Monthly On-Street and Off-Street Parking Statistics August 2005, be received and noted.

DECISION NO.19\ (27/09/05)



**9 REPORTS OF COMMITTEES****9.2 ENVIRONMENT & INFRASTRUCTURE (19/09/05)****Presentation of Report by Acting Chairman - Right Worshipful, The Lord Mayor, Mr P F Adamson**

Recommendations from the Environment & Infrastructure Committee Meeting held on Monday, 19 September, 2005

---

**1 Servery and Shade Structure – Monty’s on the Mall**  
Report No.05TS0234 (09/09/05) Common No.455122

- A. THAT Report Number 05TS0234 entitled Servery and Shade Structure – Monty’s on the Mall Servery and Shade Structure – Monty’s on the Mall, be received and noted.
- B. THAT Council proceed with construction of a Servery and Shade Structure in The Mall as per the plans contained in **Attachment A** to Report Number 05TS0234.
- C. THAT a Budget Variation of \$195,000 from the Economic Development Reserve be referred to the First Quarter Budget Review.

DECISION NO.19\ (27/09/05)

**2 Proposed Toilet Facility Locations Within the Central Business District**  
Report No.05TS0229 (08/09/05) Common No.394569

- A. THAT Report Number 05TS0229 entitled Proposed Toilet Facility Locations Within the CBD, be received and noted.
- B. THAT Council endorse the following sites in the CBD for the location of public toilets facilities:
  - i) Raintree Park (Lot 2358) facing Austin Lane and Knuckey Street
  - ii) Park adjacent to the United Nations Building (Lot 5808) facing Bennett Street
  - iii) Bi Centennial Park (Lot 5706) in close proximity to the Civilian Memorial Wall adjacent to the path
- C. THAT Council refer funding of \$120,000 to the First Quarter Budget Review for the installation of a Exceloo Toilet facility in Raintree Park (Lot 2358).
- D. THAT following the installation of an Exeloo Toilet facility in Raintree Park, the Austin Lane Toilet facility be closed for a trial period up to 3 months.

DECISION NO.19\ (27/09/05)



**9 REPORTS OF COMMITTEES****9.2 ENVIRONMENT & INFRASTRUCTURE (19/09/05)****3 Tree Removal Requests**

Report No.05TS0230 (09/09/05) Common No.915236 Common No.915995

- A. THAT Report Number 05TS0230 entitled Tree Removal Requests, be received and noted.
- B. THAT Council does not support the application for assistance to remove a Mahogany Tree at 23 Lampe Street, Fannie Bay from the Missionaries of Charity.
- C. THAT Council approve the removal of the Beauty Leaf tree on the verge in front of 3 Wulagi Crescent and the replacement with a tree of a more suitable species and that local residents be notified of the reasons for the removal and replacement.
- D. THAT Council approve the removal of two Eucalypts on the verge in front of 2 Ferntree Street, and the replacement with trees of a more suitable species and that local residents be notified of the reasons for the removal and replacement.

DECISION NO.19\ (27/09/05)

**4 Tree of Concern at the Corner of Kirkland and Temira Crescents, Larrakeyah**

Report No.05TS0225 (06/09/05) Common No.387482

- A. THAT Report Number 05TS0225 entitled Tree of Concern at the Corner of Kirkland and Temira Crescents, Larrakeyah, be received and noted.
- B. THAT Council remove the African Mahogany Tree at the corner of Kirkland and Temira Crescents and replace with a more suitable species and refer \$30,000 to the First Quarter Budget Review for the costs of the works.

DECISION NO.19\ (27/09/05)

**5 Possible Closure of Mclachlan Street Car Park on Weekends**

Report No.05TS0232 (09/09/05) Common No.910606

THAT Report Number 05TS0232 entitled Possible Closure of McLachlan Street Car Park on Weekends, be received and noted.

DECISION NO.19\ (27/09/05)



**9 REPORTS OF COMMITTEES****9.2 ENVIRONMENT & INFRASTRUCTURE (19/09/05)****6 Footpath Condition Report**

Report No.05TS0191 (13/09/05) Common No.218448

- A. THAT Report Number 05TS0191 entitled Footpath Construction Report be received and noted.
- B. THAT Council consider the provision of sufficient funding in future budgets to upgrade the footpath network to meet policy standards over the next 10 years.

DECISION NO.19\ (27/09/05)

**7 Subdivision and Development Guidelines**

Report No.05TS0235 (12/09/05) Common No.928152

- A. THAT Report Number 05TS0235 entitled Subdivision & Development Guidelines, be received and noted.
- B. THAT Council endorse the Subdivision & Development Guidelines dated September 2005 contained in **Attachment A** to Report Number 05TS0235.
- C. THAT Darwin City Council, pursuant to Section 144 (1) of the Local Government Act, hereby delegates to the Chief Executive Officer the power to vary the Subdivision & Development Guidelines dated September 2005.

DECISION NO.19\ (27/09/05)



**10 MATTERS REFERRED TO COUNCIL**

Nil

**11 PETITIONS**

Nil

**12 NOTICES OF MOTION**

Nil



**13 OFFICER'S REPORTS**

- 13.1 Recognition of the Bombing of Darwin**  
Report No.05TC0067 (05/09/05) Common No.347601

*Report Number 05TC0067 attached.*



ENCL: NO

**DARWIN CITY COUNCIL**

DATE:05/09/05

**REPORT**TO: 2<sup>ND</sup> ORDINARY COUNCIL/OPEN

APPROVED: ARM

FROM: PUBLIC AFFAIRS MANAGER

APPROVED: JB

REPORT NO: 05TC0067

COMMON NO: 347601

SUBJECT: RECOGNITION OF THE BOMBING OF DARWIN

ITEM NO: 13.1

**SYNOPSIS:**

Further to Decision No. 19/1598 (31/05/05)

- A. THAT Report Number 05TC0033 ARM:jp entitled Recognition of the Bombing of Darwin, be received and noted.
- B. THAT a further report be prepared on how to improve the recognition of the Bombing of Darwin including the collection of relevant material.

This report will outline options to improve and/or increase recognition activities around the Bombing of Darwin commemorations to be held in 2006 and 2007 which will be the 65<sup>th</sup> Anniversary.

**GENERAL:**

The following are the suggestions outlined in the above report and the Public Affairs Unit recommendations for moving these forward in two phases:

1. Collect and properly record all memorabilia held by the Council, members of the community and other sources;

*As there is currently nowhere to store or display memorabilia, as a first step identify which agencies, in addition to Council, hold memorabilia. That where this memorabilia is available for viewing by the community or for research purposes, an electronic register is compiled and placed on Council's website with the ability to produce updated hard copies on request. There are already a number of databases detailing this information and links could be provided to them. – Timeframe 2007*

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 SUBJECT: RECOGNITION OF THE BOMBING OF DARWIN

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2. Develop a permanent display;

*That a feasibility study be undertaken to ascertain the suitability of a WW11 oil storage tank (located below Bicentennial Park) as a permanent display facility for materials held by DCC and or others who may wish to donate such materials. There is funding specifically allocated to and being held for this purposed within the VP Day Grant from the Federal Government to undertake this. Timeframe – 2005 for feasibility study and 2007 for opening if project viable.*

*Other options may become available in the future such as a visitor information/gallery centre in the CBD.*

3. Seek access to materials held by NT Archives, NT Museums and the National War Museum for display in Darwin;

*Until a permanent display facility is available as a first step, seek to establish an intra agency loan arrangement to enable materials to be 1. loaned and 2. rotated periodically should a permanent display facility be established. Preliminary investigation could be undertaken by DCC staff responsible for our archive material and libraries. Timeframe - 2005*

4. Extend the February activity to focus on the commemorative service on the 19th by adding other events such as:

- re-unions;
- military expos, conferences etc;
- tours of historical interest.

This might result in a program over a period of weeks with the Council's ceremony being the corner stone event.

*Re-unions are primarily organized by the regiments and squadrons themselves. They have their own mailing lists and newsletters etc. They also prefer their own venues such as the RSL clubs, hotels or the base messes therefore there is probably no direct role for DCC to play.*

*In terms of conferences, it is proposed that some form of information pack focused around Darwin's World War 11 history and targeted toward historical societies, university departments and those companies specializing in conference organization be developed to encourage them to consider Darwin as a venue. Timeframe – 2007 to coincide with 65<sup>th</sup> Anniversary*

*Expo – The Public Affairs Unit concept is to lease a large vacant shop in the mall or other central location to stage an expo of existing materials available to us including photographs, personal recollections and other memorabilia over a period of two weeks either side of the commemoration. This would take the form of scanning printed materials and photos and producing large storyboards.*

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*The hire of a number of display cabinets for artifacts and a theaterette area set aside to screen the bombing of Darwin video (similar to the area within the Tracy Exhibit at the Museum and Art Gallery NT). It is hoped that members of the local RSL will 'man' this venue during opening hours and act as Ambassadors. Timeframe - 2006*

*It is recommended that a 'self tour' map be produced highlighting all the areas of interest in relation to Darwin's military heritage in a similar format to the 'Making Track's' publication. This map would include as many plaques, monuments, military emplacements, museums, air strips etc. as possible. Timeframe - 2007*

*That a company such as Tour Tubs be contracted to provide twice daily tours, every second day, of sites of military, historical significance such as the Cenotaph, East Point, Military Museum etc. for a two week period either side of the Bombing of Darwin commemoration. These tours would be free of charge and open to all members of the community, locals and visitors, not just veterans. Timeframe - 2006*

*The old QANTAS Hanger at Parap has a great deal of memorabilia and it is proposed that the volunteer organization which runs it be approached to open for the weekend of the Bombing of Darwin and the weekends either side. Council would probably need to offer some form of donation in recognition of their assistance. Timeframe 2006*

5. Ensure material and information is provided to and used by Schools, RSL Clubs, Museums etc, Australia wide

*Updating and production of this material is expensive and there is little evidence that schools, RSL clubs etc are able to utilise this information (very few requests and a large amount of school, printed material still in storage). Schools are sent a vast amount of 'teaching materials' that they cannot utilize or does not meet their curriculum requirements.*

*It is recommended that a more strategic approach be adopted to address the current omissions and inadequate information currently taught about WW11 on mainland Australia by inviting historians and those that set the education curriculum in each state to the 65<sup>th</sup> Anniversary of the Bombing of Darwin. Further, to set up some sort of forum to discuss with them how this can be integrated into the curriculum and what teaching materials would need to be developed.*

*In highlighting the 65<sup>th</sup> Anniversary of the Bombing of Darwin to a broader audience, national media should be contacted to cover this event such as A Current Affair, Stateline, Lateline 4 Corners etc.*

*Timeframe for the above - 2007*

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6. Develop greater links with Pearl Harbour.

*Some previous research on Pearl Harbour and a visit there was undertaken by a former Alderman (Robyn Leslie). It is not known at this stage if this was her personal research or for Council. If this research is not available, it is recommended that an approach be made to the Australian American Association for suitable contacts.*

**FINANCIAL IMPLICATIONS:**

Other than funding set aside from the VP Day Grant, additional funding would be required. Until the scope of new initiatives is further defined and agreed to, costings cannot be calculated at this stage.

**ACTION PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Action Plan of the Darwin City Council 2004 - 2008:

**6 COMMUNITY SERVICES**

**6.2 Community Events**

**Goal:**

To support and encourage a range of community events.

**Strategies/Actions:**

Organise civic ceremonial events such as Australia Day Citizenship Ceremony and Bombing of Darwin Commemorations.

**LEGAL IMPLICATIONS:**

Nil

**ENVIRONMENTAL IMPLICATIONS:**

Nil

**PUBLIC RELATIONS IMPLICATIONS:**

The Bombing of Darwin is one of the most significant events in Darwin's history. Extension of the commemoration program that would enable broader community participation and that of future generations (especially as Veterans pass away) would be well received.

**COMMUNITY SAFETY IMPLICATIONS:**

Nil

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**DELEGATION:**

Nil

**CONSULTATION:**

CEO

Events Coordinator

Additional consultation would be required if recommendations are progressed.

**PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil

**APPROPRIATE SIGNAGE**

Nil

**RECOMMENDATIONS:**

- A. THAT Report Number 05TC0067 entitled Recognition of the Bombing of Darwin, be received and noted.
- B. THAT the proposed process outlined in this report of progressing key initiatives be progressed and a further report be presented for the Committee's consideration.

**JUDIE BRENNAN**  
**PUBLIC AFFAIRS MANAGER**

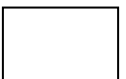
**ALLAN MCGILL**  
**CHIEF EXECUTIVE OFFICER**

Any queries on this report may be directed to Judie Brennan on extension 5516

**13 OFFICER'S REPORTS**

- 13.2 Australia Day Awards Nominations and Citizenship/Flag Raising Awards Ceremony 2006**  
Report No.05TC0069 (05/09/05) Common No.926453

*Report Number 05TC0069 attached.*



ENCL: NO

**DARWIN CITY COUNCIL**

DATE:05/09/05

**REPORT****TO:** 2<sup>nd</sup> ORDINARY COUNCIL/OPEN**APPROVED:** ARM**FROM:** PUBLIC AFFAIRS MANAGER**APPROVED:** JB**REPORT NO:** 05TC0069**COMMON NO:** 926453**SUBJECT:** AUSTRALIA DAY AWARDS NOMINATIONS AND CITIZENSHIP/FLAG RAISING AWARDS CEREMONY 2006**ITEM NO:** 13.2**SYNOPSIS:**

The Australia Day Awards nomination and reception plus the Australia Day Citizenship/Flag raising/Awards presentation ceremonies have been conducted in the same format for more than five years.

This report will recommend some key changes to re-invigorate these events, increase community interest and participation, generate additional media coverage and raise Council's profile as a civic leader.

**GENERAL:****Part 1 – Australia Day Awards – Local Government Section**

As a local government authority, Darwin City Council administers and is responsible for calling of nominations, selection criteria, judging and presentation of the Australia Day Awards – Local Government Section, on behalf of the Australia Day Council, NT.

From a public relations perspective there are a number of issues that could be addressed. Information about the awards is minimal (advertisement in newspaper) and in 2005 resulted in:

- Barely enough nominations to make an award in each of the three categories despite the many worthy, potential recipients
- Little or no public awareness of the role that Council plays in these prestigious awards to a wide range of stakeholders
- A missed opportunity to promote Council's civic leadership role in a positive way.

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The reception to announce these finalists has a very small invitation list resulting in an even smaller acceptance/attendance (10-15 external people) which does not enhance Council's image especially as the media are invited.

The following course of action is proposed having been discussed with the Lord Mayor's Assistant and the Executive director, Australia Day Council NT.

Significantly increase the number of nominations for the three categories – Citizen, Junior Citizen and Community Event by:

- The Public Affairs Unit providing the Lord Mayor's Assistant with a database of community, sporting, service, multicultural and senior citizens organizations.
- Providing the Lord Mayor's Assistant with a draft letter for the Lord Mayor's signature encouraging organizations to nominate someone or an event.
- Requesting each Alderman to nominate 2 people from their Wards.
- Changing the nomination period to 01/10/05 – 01/12/05 to avoid clashing with the national Australia Day Awards nomination period
- Invitations to the award reception to be extended to include not only nominees by nominators and or key office bearers of nominating organizations.
- That the Awards announcement/reception (held one week before Australia Day) is moved to a midday time frame (rather than 5.00pm) to enable electronic and print media coverage.

## **Part 2 – Australia Day Citizenship, Flag raising and Awards Ceremony.**

The Marrara Stadium has been the venue for Australia Day activities for some years. While there are some advantages to using this venue (size/seating/parking) there are also disadvantages:

- Lack of adequate air conditioning
- No under cover parking (wet season)
- Inability to use audio visual materials do to lighting issues and lack of screen
- High set up and take down costs
- Staff/labour costs
- Lack of appropriate atmosphere or sense of ceremony (sports gym/stadium, no stage)
- Plastic seating

It is proposed that the venue be changed to the Darwin Entertainment Centre which has the following advantages:

- Identifiable as a DCC venue
- Change of venue to create interest
- Air conditioned
- Purposed built stage/lighting/audiovisual facilities
- Provision of professional technical and usher personnel
- Undercover, on site parking

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 RAISING AWARDS CEREMONY 2006

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- Lower set up/take down costs
- High quality seating for 1000
- Separate, designated area for morning tea service.

It has been ascertained that DEC can accommodate most of the components of previous Australia Day ceremonies and incorporate some new ones. The proposed program would include:

- Australian Army Band - Darwin
- Army Band Vocalists
- Flag raising Ceremony – utilizing a much higher flagpole
- Flag bearers and Flag Orderly accompanied by drummer and trumpet
- I Am Australian video
- Large Australian Flag backdrop
- Citizenship and Award Recipients (including schools) coming up on stage

#### **FINANCIAL IMPLICATIONS:**

Proposed changes would still be within budget already allocated for this purpose.

#### **ACTION PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Action Plan of the Darwin City Council 2004 - 2008:

### **6 COMMUNITY SERVICES**

#### **6.2 Community Events**

##### **Goal:**

To support and encourage a range of community events.

##### **Strategies/Actions:**

Organise civic ceremonial events such as Australia Day Citizenship Ceremony and Bombing of Darwin Commemorations.

#### **LEGAL IMPLICATIONS:**

Nil

#### **ENVIRONMENTAL IMPLICATIONS:**

Nil

#### **PUBLIC RELATIONS IMPLICATIONS:**

The change in both the Awards nomination process, reception and the Australia Day event should generate a positive response by those attending.

PAGE: 4  
REPORT NUMBER: 05TC0069  
SUBJECT: AUSTRALIA DAY AWARDS NOMINATIONS AND CITIZENSHIP/FLAG  
RAISING AWARDS CEREMONY 2006

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**COMMUNITY SAFETY IMPLICATIONS:**

Nil

**DELEGATION:**

Nil

**CONSULTATION:**

Lord Mayor's Assistant  
Events Coordinator, DCC  
Australia Day Council NT Executive Officer  
Australian Army Band Darwin  
Warrant Officer – Flag Raising  
Darwin Entertainment Centre

**PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil

**APPROPRIATE SIGNAGE**

Nil

**RECOMMENDATIONS:**

- A. THAT Report Number 05TC0069 entitled Australia Day Awards Nominations and Citizenship/Flag Raising Awards Ceremony 2006 be received and noted.
- B. THAT the proposed process of encouraging an increased number of nominations for Australia Day Awards be adopted.
- C. THAT the proposed change in venue for the Australia Day activities to the Darwin Entertainment Centre be approved.

**JUDIE BRENNAN**  
**PUBLIC AFFAIRS MANAGER**

**ALLAN MCGILL**  
**CHIEF EXECUTIVE OFFICER**

Any queries on this report may be directed to Judie Brennan on extension 5516

**13 OFFICER'S REPORTS****13.3 Community Satisfaction Survey 2005**

Report No.05TC0073 (21/09/05) Common No.482285

*Report Number 05TC0073 attached.*

ENCL: YES

**DARWIN CITY COUNCIL**

DATE: 21/09/05

**REPORT**TO: 2<sup>ND</sup> ORDINARY COUNCIL/OPEN

APPROVED: JB

FROM: PUBLIC AFFAIRS MANAGER

APPROVED: ARM

REPORT NO: 05TC0073

COMMON NO: 482285

SUBJECT: COMMUNITY SATISFACTION SURVEY 2005

ITEM NO: 13.3

**SYNOPSIS:**

Arising from a review of monitoring mechanisms over stakeholder satisfaction and customer complaints undertaken by Deloitte in March 2005, one of the recommendations was to undertake a 'regular survey of stakeholders..... Including an assessment of performance indicators relating to specific long-term objectives of Council and general indicators concerning matters such as community engagement and overall responsiveness'.

Market research company McGregor Tan have been appointed to undertake a community satisfaction survey and this report will recommend the attached survey questionnaire be implemented immediately and the results reported back to Council.

**GENERAL:**

Council has undertaken two similar customer satisfaction surveys in the past, one in 1998 and another in 2000.

The 1998 survey had a primary focus on customer satisfaction/dissatisfaction in relation to the performance of core Council services and facilities and a secondary focus on customer service and awareness of Elected Members.

The 2000 survey again had a primary focus on customer satisfaction/dissatisfaction in relation to the performance of core Council services and facilities and a secondary focus on accessibility/communication/interaction with Council personnel and awareness of Elected Members.

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 REPORT NUMBER: 05TC0073  
 SUBJECT: COMMUNITY SATISFACTION SURVEY 2005

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In line with the recommendation of the internal audit to include an assessment of long term objectives and community engagement, the 2005 survey will encompass two main foci:

- A major focus on customer satisfaction/dissatisfaction plus importance rating in relation to core Council services and facilities;
- A secondary focus on awareness and relevance of the main objectives of the 2004-2008 Action Plan and community engagement.

Design of the questionnaire and survey format has been a multi stage process:

- An initial meeting was held to agree the scope of the survey with the Chief Officers Group;
- In depth, semi structured interviews were conducted with a small number of customers to identify issues of current interest to residents and ratepayers;
- A workshop held with key staff that have a high level of interaction with customers and or issues.

Information gained from each of these stages has been incorporated (where possible) into the survey while ensuring that :

- the integrity of the survey for benchmark purposes against previous surveys has been retained;
- The requirements of the of the internal audit are being addressed;
- The survey does not induce respondent fatigue (too long).

### **FINANCIAL IMPLICATIONS:**

Provision has been made to undertake this survey in the 05/06 budget.

### **ACTION PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Action Plan of the Darwin City Council 2004 - 2008:

## **1 CORPORATE GOVERNANCE**

### **1.5 Community Engagement**

#### **Goal:**

To provide the community with the opportunity to contribute to the Council's decision making.

#### **Strategies/Actions:**

Conduct regular stakeholder surveys.

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REPORT NUMBER: 05TC0073  
SUBJECT: COMMUNITY SATISFACTION SURVEY 2005

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**LEGAL IMPLICATIONS:**

Nil.

**ENVIRONMENTAL IMPLICATIONS:**

Nil.

**PUBLIC RELATIONS IMPLICATIONS:**

Nil.

**COMMUNITY SAFETY IMPLICATIONS:**

Nil.

**DELEGATION:**

Nil.

**CONSULTATION:**

McGregor Tan Research  
Community members  
Internal Staff  
Chief Officers Group

**PROPOSED PUBLIC CONSULTATION PROCESS:**

**APPROPRIATE SIGNAGE**

**RECOMMENDATIONS:**

- A. THAT Report Number 05TC0073 entitled Community Satisfaction Survey 2005, be received and noted.
- B. THAT the questionnaire as attached be implemented
- C. THAT the results of the Community Satisfaction Survey be reported back to Council

**JUDIE BRENNAN**  
**PUBLIC AFFAIRS MANAGER**

**ALLAN MCGILL**  
**CHIEF EXECUTIVE OFFICER**

Any queries on this report may be directed to Judie Brennan on extension 5516

19<sup>th</sup> September 2005

Our ref: 7599

Judie Brennan  
Public Affairs Manager  
Darwin City Council

Dear Judie,

In relation to the rationale for the questionnaire changes that have been made from the previous survey, we believe that the following applies.

The questionnaire has been designed with the following key points in mind:

- To provide, where applicable, comparisons of the results recorded in the previous survey
- To enable further statistical analysis on the results to be conducted, that is, the development of Importance/Performance Matrices and Multiple Regression Analysis as outlined in our proposal – this is the reason for the inclusion of the importance ratings (Question 4), as well as the question relating to overall satisfaction with services (Question 6)
- To determine residents views in relation to a number of aspects of the future direction of Darwin City Council, as outlined in the Action Plan for 2004 – 2008 (Question 12)
- To determine what residents consider to be the key issues affecting the lives of the residents of the City of Darwin (Question 15)

- To enable residents to identify what they believe the Darwin City Council should be focusing on in the future (Question 16)

We believe that this approach, together with the survey of all residents (ratepayers and non ratepayers), would deliver the best outcomes for the project.

We are, however, in your hands, and are happy to discuss this, and any other questionnaire or sampling issues that may arise, prior to the commencement of the Quantitative Survey.

Should you require further information, please do not hesitate in contacting me.

Yours sincerely,

A handwritten signature in black ink that reads "Peter Hine". The signature is written in a cursive style with a large initial 'P' and a long horizontal stroke at the end.

**Peter Hine**  
**General Manager, Projects**  
peter@mcgregor.com.au

**Job No: 7599**

**Darwin City Residents Services / Facilities Priority Assessments  
Revised Questionnaire September 2005**

Good morning / afternoon / evening, my name is ..... from McGregor Tan Research, a market research company. We have been commissioned by the Darwin City Council to undertake a brief survey about Council services to assist them in improving those services for residents. The survey will take about 8-10 minutes of your time, and is being conducted with one resident from a number of randomly selected households. May I speak to a ..... ( Insert name from screen)

(Reintroduce as necessary and continue)

(If respondent not available, record call back appointment details on call sheet, then call next number)

I can assure you that we are not selling anything and all that we want is your opinions. All information is confidential, and is for use solely by the Darwin City Council. The information is only used to form statistical results. Individuals participating in the survey are not identified at all.

**Screener 1:** Firstly, can I just confirm, do you or anyone you know well, work or have recently worked:  
In market research  
In advertising public relations  
In media, TV, radio, newspapers yes to any, cancel interview  
**If yes to any, thank and terminate interview**

**Screener 2:** Do you or any one else residing at this address work for the Darwin City Council?  
Yes... Thank and terminate interview  
No..... Continue

**Quota 1:** Gender  
1 ..... Male  
2 ..... Female

**Quota 2:** Which of these categories best describes your age? **Read out**  
1 ..... 18-24 years  
2 ..... 25-30 years  
3 ..... 31-35 years  
4 ..... 36-40 years  
5 ..... 41-54 years  
6 ..... 55-64 years  
7 ..... 65 years or older  
8 ..... Refused

1. What services are you aware of that Darwin City Council offers to Darwin residents?  
**Unprompted, multiple response**
2. Of all the services you are aware of, which **ONE** is of most importance to you?  
**Unprompted, single response**

3. Which of these Darwin City Council services have you used in the past 12 months?

**Read out, multiple response**

<b>SERVICES</b>	<b>Q1 Unprompted</b>	<b>Q2 Unprompted</b>	<b>Q3 Read out</b>
Animal services (dog control and education)	01	01	01
Car parking (city and suburban)	02	02	02
Community services (Freeps, Fun in the park, Fun bus, hire of community halls)	03	03	03
Cycle paths	04	04	04
Footpaths	05	05	05
Library services	06	06	06
Nature strip maintenance	07	07	07
Parks and playgrounds (major and minor)	08	08	08
Public toilets	09	09	09
Recreational services (swimming pools and sports ovals)	10	10	10
Special Events and Festivals eg Bombing of Darwin	11	11	11
Storm water drainage	12	12	12
Traffic management (city and suburban)	13	13	13
Tree pruning program	14	14	14
Town Planning	15	15	15
Walkways	16	16	16
Waste management services (rubbish tip, wheelie bin emptying, recycling)	17	17	17
Darwin City Council Website	18	18	18
Other - specify	19	19	19

4. Now thinking of the services provided by the Council please rate the importance of each of the following services, on a scale of 1 to 5 where 5 means very important and 1 means not at all important. **Read out each service (rotate)**

SATISFACTION	→					1 very dissatisfied	Don't know
	5 very satisfied	4	3	2	1		
Car parking in the Central Business District	5	4	3	2	1	6	
Car parking in the suburban areas	5	4	3	2	1	6	
Community meeting halls (e.g. Nightcliff Community Centre)	5	4	3	2	1	6	
Community support groups	5	4	3	2	1	6	
Control of advertising signage	5	4	3	2	1	6	
Control of open air markets	5	4	3	2	1	6	
Control public behaviour via bylaws	5	4	3	2	1	6	
Dog control	5	4	3	2	1	6	
Installation and maintenance of footpaths/bike paths	5	4	3	2	1	6	
Litter collection from public areas	5	4	3	2	1	6	
Maintenance of larger public parks, foreshores and beaches	5	4	3	2	1	6	
Maintenance of suburban parks and playgrounds (e.g. watering and planting of trees, maintenance of play equipment)	5	4	3	2	1	6	
Public swimming pools	5	4	3	2	1	6	
Public toilet maintenance	5	4	3	2	1	6	
Recreational facilities such as tennis courts and ovals	5	4	3	2	1	6	
Road maintenance	5	4	3	2	1	6	
Storm water drainage	5	4	3	2	1	6	
Street lighting	5	4	3	2	1	6	
The services provided at the rubbish tip	5	4	3	2	1	6	
The wheelie bin emptying service	5	4	3	2	1	6	
Town Planning	5	4	3	2	1	6	
Traffic management (i.e. placement of roundabouts/ lights/ traffic calming devices etc.)	5	4	3	2	1	6	

5. Still thinking of the services provided by Council, please rate your satisfaction with the standard of each service on a scale of 1 to 5 where 5 means very satisfied and 1 means very dissatisfied.

**Read out each service (rotate)**

SATISFACTION	→					1 very dissatisfied	Don't know
	5 very satisfied	4	3	2			
Car parking in the Central Business District	5	4	3	2	1	6	
Car parking in the suburban areas	5	4	3	2	1	6	
Community meeting halls (e.g. Nightcliff Community Centre)	5	4	3	2	1	6	
Community support groups	5	4	3	2	1	6	
Control of advertising signage	5	4	3	2	1	6	
Control of open air markets	5	4	3	2	1	6	
Control public behaviour via bylaws	5	4	3	2	1	6	
Dog control	5	4	3	2	1	6	
Installation and maintenance of footpaths/bike paths	5	4	3	2	1	6	
Litter collection from public areas	5	4	3	2	1	6	
Maintenance of larger public parks, foreshores and beaches	5	4	3	2	1	6	
Maintenance of suburban parks and playgrounds (e.g. watering and planting of trees, maintenance of play equipment)	5	4	3	2	1	6	
Public swimming pools	5	4	3	2	1	6	
Public toilet maintenance	5	4	3	2	1	6	
Recreational facilities such as tennis courts and ovals	5	4	3	2	1	6	
Road maintenance	5	4	3	2	1	6	
Storm water drainage	5	4	3	2	1	6	
Street lighting	5	4	3	2	1	6	
The services provided at the rubbish tip	5	4	3	2	1	6	
The wheelie bin emptying service	5	4	3	2	1	6	
Town Planning	5	4	3	2	1	6	
Traffic management (i.e. placement of roundabouts/ lights/ traffic calming devices etc.)	5	4	3	2	1	6	

6. How would you rate your overall level of satisfaction with the DCC?

- 5.....Very satisfied  
 4.....Quite satisfied  
 3.....Neither satisfied nor dissatisfied  
 2.....Quite dissatisfied  
 1.....Very dissatisfied  
 6.....Don't know/not sure

7. In the past 12 months have you made contact of any type with employees of the Darwin City Council or the elected representatives of the Darwin Council? This includes phone, personal visit, letters, or any other type of contact. (Probe for who contact is with.) **Single response**
- 01.....Yes - Elected members (Lord Mayor/Aldermen) – **specify who**
  - 02.....Yes – Employees – **specify who**
  - 03.....Yes – BOTH elected members and employees – **specify who**
  - 04.....No contact
8. What methods did you use to make that contact? **Unprompted, multiple response**
- 01.....Went to Civic Centre in person
  - 02.....Rang the appropriate person or section
  - 03.....Rang the general information number
  - 04.....Wrote a letter and sent by mail
  - 05.....Used the Internet / email
  - 06.....Other – **specify**
  - 07.....Don't remember
9. What was the main reason for that contact? **Unprompted, single response**
- 01.....To gain Information
  - 02.....To make a complaint
  - 03.....To conduct a business enquiry
  - 04.....To pay rates / fines
  - 05.....To use a service
  - 06.....To use a facility
  - 07.....Other – **specify**
10. **If respondent made a complaint (code 2 in Q10):** What was the nature of your complaint?  
**Open ended - probe fully for details**

11. **Ask all:** Still thinking of the contact that you have had with the Council, could you please rate how satisfied you were with how that contact was handled. Please use a scale of 1 to 5 where 5 means very satisfied and 1 very dissatisfied. **Read out each statement (rotate all except last statement)**

SATISFACTION OF SERVICE ATTRIBUTE	→					1 very dissatisfied	Don't know
	5 very satisfied	4	3	2	1		
The time it took for your request / transaction/ query to be resolved	5	4	3	2	1	6	
The ease with which you were put in touch with the right person to assist you	5	4	3	2	1	6	
The knowledge of the person you dealt with in relation to your reason for making contact	5	4	3	2	1	6	
The ability of Council staff and representatives to "get it right the first time"	5	4	3	2	1	6	
The enthusiasm and interest shown to you by Council staff	5	4	3	2	1	6	
Your ability to contact Council staff out of office hours	5	4	3	2	1	6	
Overall how satisfied are you with the quality of service that Council staff provide to you?	5	4	3	2	1	6	

12. Please rate your level of agreement with the following statements, on a scale of 1 to 5, where 5 is strongly agree and 1 is strongly disagree. **Read out and rotate**

AGREEMENT RATINGS	5 → 1					Don't know
	Strongly agree	4	3	2	Strongly disagree	
The DCC should be a voice for the residents of the City	5	4	3	2	1	6
The DCC should play a role in the development of the City's infrastructure, such as transport, car parking and public amenities	5	4	3	2	1	6
The DCC should play a role in the promotion of tourism, retail and economic growth	5	4	3	2	1	6
The DCC should play a role in the protection of the environment	5	4	3	2	1	6
The DCC should play a role in the development of youth support services	5	4	3	2	1	6
The DCC should play a role in the development of other community support programs	5	4	3	2	1	6
The DCC consults with community sufficiently	5	4	3	2	1	6
The DCC is responsive to the needs of the community						
The DCC acts responsibly and with integrity	5	4	3	2	1	6
The DCC acts in the best interests of the City's residents	5	4	3	2	1	6

13. Please rate, from the following list, what you consider to be the top three priorities of the DCC? **Read out and rotate – max 3 responses**

- 1.....Delivering core services e.g. roads, rubbish collection, libraries
- 2.....Developing the City's infrastructure e.g. play equipment, public toilets, community halls
- 3.....Promoting tourism, retail and economic growth
- 4.....Protecting the environment
- 5.....Developing youth support services
- 6.....Developing other community services

14. Are there ways that Darwin City Council can improve its service to you?

- 01.....Yes - **probe fully for details**
- 02.....No
- 03.....Not sure / don't know

15. What do you think are the key issues currently affecting the lives of Darwin residents? **Unprompted multiple response**

- 01.....The increasing cost of living
- 02.....The increasing pace of living
- 03.....The increasing size of the City
- 04.....Race relations
- 05.....Crime and anti-social behaviour
- 06.....Itinerants
- 07.....The environment
- 08.....Other – **specify**
- 09.....Don't know/not sure

16. If you had one suggestion about what the Darwin City Council should be focussing on in the future, what would it be?

- 01.....Comment made – **probe fully for details**
- 02.....No comment made

17. What suburb do you live in? (**Sourced from database**)

18. Postcode (**Sourced from database**)

## DEMOGRAPHICS

Now, just a few questions about yourself and your household to ensure that we have included a good cross-section of the City of Darwin population in our survey.

19. Which of the following best describes your household? **Read out, single response**

- 1.....Young single living alone or sharing accommodation with friends
- 2.....Young couple with no children
- 3.....Family with youngest child under 12 years
- 4.....Family with teenager I adult living at home
- 5.....Older couple with no children at home
- 6.....Older single I widowed I divorced with no children at home
- 7.....Other – **specify**

20. Could you please tell me your current marital status? **Read out, single response**

- 1.....Married
- 2.....In a defacto relationship
- 3.....Divorced
- 4.....Separated
- 5.....Widowed
- 6.....Single (Never married)
- 7.....Refused

21. What is your employment status? **Read out, single response**

- 01.....Employed full time
- 02.....Employed part time 20 hours or more per week
- 03.....Employed part time less than 20 hours per week
- 04.....Employed casually or seasonally
- 05.....Not employed at moment. looking for work
- 06.....Not employed receiving pension allowance for this
- 07.....Retired age pension disability pension
- 08.....Other pension other allowances (Austudy. Carers etc)
- 09.....Student (no other employment or allowances)
- 10.....Home Duties
- 11.....Other –**specify**
- 12.....Refused

22. **If in employment (codes 1-4 in Q22):** Please describe your occupation?

**Do not read out, code from description given by respondent. Single response**

- 01.....Managers and Administrators
- 02.....Professionals
- 03.....Para – professionals
- 04.....Tradespersons
- 05.....Clerks
- 06.....Sales and personal service workers
- 07.....Plant and machine operators drivers
- 08.....Labourers and other workers
- 09.....Other - **specify**
- 10.....Refused

23. Which of these categories does your income fall into. before tax? **Read out, single response**

- 1..... Nil to \$10,000
- 2..... \$10,001 to \$20,000
- 3..... \$20,001 to \$30,000
- 4..... \$30,001 to \$40,000
- 5..... \$40,001 to \$50,000
- 6..... \$50,001 to \$70,000
- 7..... Over \$70,000
- 8..... Refused

24. Do you live in a ...? **Read out, single response**

- 01..... House / single dwelling
- 02..... Unit / flat in block with others
- 03..... Other – **specify**

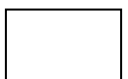
25. Are you a ... ? **Read out, single response**

- 01..... Owner / rate payer
- 02..... Renting tenant
- 03..... Other - **specify**

On behalf of McGregor Tan Research I would like to thank you for your time and comments.

**13 OFFICER'S REPORTS****13.4 Alec Fong Lim Drive (East Point) - Night Road Closure**  
Report No.05TS0242 (20/09/05) Common No.187546

*Report Number 05TS0242 attached.*



ENCL: YES

**DARWIN CITY COUNCIL**

DATE:20/9/05

**REPORT**

**TO:** 2ND ORDINARY COUNCIL MEETING/OPEN **APPROVED:** JL  
A

**FROM:** DIRECTOR TECHNICAL SERVICES **APPROVED:** DP

**REPORT NO:** 05TS0242 **APPROVED:** BD

**COMMON NO:** 187546

**SUBJECT:** ALEC FONG LIM DRIVE (EAST POINT) - NIGHT ROAD CLOSURE

**ITEM NO:** 13.4

**SYNOPSIS:**

It is a requirement of the of the *Local Government Act* that a local council must seek approval from the Minister for Local Government for the temporary closure of roads. The member of the Legislative Assembly for the electoral division in which the road is situated must also be notified of the proposal.

Alec Fong Lim Drive at East Point Reserve is presently subject to temporary road closure, under Division 3 of the *Local Government (Road Opening and Closing) Regulations*, the term of which concludes on 18 November 2005.

On the presumption that Council wishes to continue with the night closure, we need to initiate the process to extend the temporary closure for a further 3 years, the maximum period permissible under *Local Government (Road Opening and Closing) Regulations*.

**GENERAL:**

Council first conducted a 6 month trial closure of Alec Fong Lim Drive from 4 December 1999 to 3 June 2000. This was implemented in order to assess what improvements a closure would have regarding the control of vandalism and the management of the Agile Wallaby population.

The temporary road closure presently in operation for Alec Fong Lim Drive is in force from 11.00pm to 5.00am, seven days per week. Access by pedestrians, cyclists and vehicles is prohibited during these hours (**Attachment A**).

The closure has substantially improved the management and amenity of East Point Reserve. There has been a noticeable reduction in the level of vandalism to the Heritage Areas and decline in the number of wallaby deaths or injuries caused by vehicles.

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 REPORT NUMBER: 05TS0242  
 SUBJECT: ALEC FONG LIM DRIVE (EAST POINT) - NIGHT ROAD CLOSURE

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### **FINANCIAL IMPLICATIONS:**

New signage costs will be funded through the Parks & Reserves Budget

### **ACTION PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Action Plan of the Darwin City Council 2004 - 2008:

#### **1 CORPORATE GOVERNANCE**

##### **1.1 Decision Making**

**Goal:**

To ensure that Council decision making is based on full and accurate information and consistent procedures.

**Strategies/Actions:**

Development of a formal decision making and review process.

#### **3 CORPORATE SERVICES**

##### **3.3 Asset Management**

**Goal:**

To apply a total asset management approach to Council assets.

**Strategies/Actions:**

Implementation of the Asset Management Plan.

#### **5 ENVIRONMENTAL MANAGEMENT**

##### **5.1 Natural Environment**

**Goal:**

Enhance, preserve and protect the Darwin environment.

**Strategies/Actions:**

Completion and implementation of an Environmental Management Plan.

#### **5 ENVIRONMENTAL MANAGEMENT**

##### **5.1 Natural Environment**

**Goal:**

Enhance, preserve and protect the Darwin environment.

**Strategies/Actions:**

Develop a management plan/strategy for native fauna and flora.

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 REPORT NUMBER: 05TS0242  
 SUBJECT: ALEC FONG LIM DRIVE (EAST POINT) - NIGHT ROAD CLOSURE

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## 6 COMMUNITY SERVICES

### 6.7 Indigenous Community

**Goal:**

To be inclusive of indigenous people with the delivery of services.

**Strategies/Actions:**

Acknowledgement of traditional ownership.

## 6 COMMUNITY SERVICES

### 6.8 Health & Lifestyle

**Goal:**

To encourage a healthy community lifestyle.

**Strategies/Actions:**

Provision of quality recreation facilities.

### **LEGAL IMPLICATIONS:**

Council has certain statutory requirements under the *Local Government (Road Opening and Closing) Regulations (Attachment B)*.

Council has a legal obligation under the Native Title Act to give all Native Title Claimants the opportunity to respond to the closure of Alec Fong Lim Drive, as East Point Reserve is under claim.

### **ENVIRONMENTAL IMPLICATIONS:**

The temporary night closure of Alec Fong Lim Drive is beneficial in regards to the conservation and management of fauna species, especially the Agile Wallaby population at East Point Reserve.

### **PUBLIC RELATIONS IMPLICATIONS:**

The Council must publish in a newspaper notice of the proposed closure. The notice should include:

- i) Information including the name and description of the road, accompanied by a plan showing the position of the road to be closed and Council's reason for proposing the temporary closure;
- ii) The proposed operations of the closure, including the duration of the closure and the period(s) when the road is to be closed during the operation. Mention should be made of traffic control devices and location;
- iii) Comments stating that a person may object to the proposed closure, no later than 28 days after publication of the notice, by advising the Council in writing of the objections and reasons for it.

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REPORT NUMBER: 05TS0242  
SUBJECT: ALEC FONG LIM DRIVE (EAST POINT) - NIGHT ROAD CLOSURE

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### **COMMUNITY SAFETY IMPLICATIONS:**

The previous and current temporary closure has helped reduce vandalism and other antisocial behaviour at East Point Reserve.

### **DELEGATION:**

Nil

### **CONSULTATION:**

Dave Perry	Manager Parks & Reserves
Dave Thiele	Operations Engineer
Brendan Dowd	Director Technical Services

### **PROPOSED PUBLIC CONSULTATION PROCESS:**

It is a provision of the *Local Government (Road Opening and Closing) Regulations* that Council must give written notice and details of the proposed temporary closure to the agencies or bodies providing or maintaining utilities on, in or over land that will be affected by the closure.

There is one property owner with land adjoining Alec Fong Lim Drive, the Royal Australian Artillery Association, to whom Council will need to send notice of the closure.

Written notification should also be sent to the Northern Land Council to address requirements of the Native Title Act .

As outlined under Public Relations Implications, Council will need to provide public notification via a newspaper of the proposed temporary closure.

On approval from the Minister for Local Government, a further public notice should be printed (14 days in advance of the closure commencing) advising the public of the temporary road closure period and hours that the closure will operate.

### **APPROPRIATE SIGNAGE**

Signage on Alec Fong Lim Drive at the entrance to East Point Reserve advising the public of the temporary road closure will require modification.

PAGE: 5  
REPORT NUMBER: 05TS0242  
SUBJECT: ALEC FONG LIM DRIVE (EAST POINT) - NIGHT ROAD CLOSURE

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**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 05TS0242 entitled Alec Fong Lim Drive (East Point) - Night Road Closure, be received and noted.
- B. THAT an application be made to the Minister for Local Government in accordance with the *Local Government (Road Opening and Closing) Regulations* seeking approval for temporary closure of Alec Fong Lim Drive between 11.00pm and 5.00am, seven days per week, commencing for three years from November 18 2005.
- C. THAT Council commence a public consultation and notification process in accordance with the provisions of the *Local Government (Road Opening and Closing) Regulations*.

**DAVE PERRY**  
**MANAGER PARKS AND RESEVES**

**BRENDAN DOWD**  
**DIRECTOR TECHNICAL SERVICES**

Any queries on this report may be directed to Jonathan Lamb on extension 5400

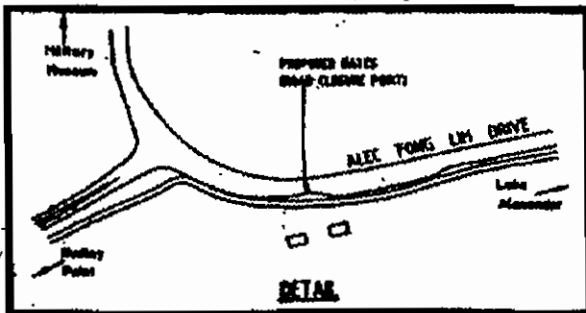
NT NEWS

13.11.02

## Temporary Road Closure Alec Fong Lim Drive East Point Reserve

Darwin City Council wishes to advise the general public of the temporary road closure of Alec Fong Lim Drive, before Dudley Point, East Point Reserve to pedestrians, cyclists and vehicular traffic from 11.00pm to 5.00am daily. Commencing on Monday, 18 November 2002 for a period of three years.

For further information phone: 8982 2583.



019 1800003

*Local Government (Road Opening and Closing) Regulations*

(4) As soon as practicable after a road closed under this regulation is re-opened, the council must publish a notice to that effect in a newspaper circulating in the council area.

*Division 3 – Temporary closure to protect persons, property etc.*

**24A. Temporary closure to protect persons, property etc.**

(1) A council may temporarily close a road if it is satisfied that the closure is necessary or desirable –

- (a) for the protection of persons, property or animals on the road or on land adjoining the road; or
- (b) due to any other exceptional circumstance.

(2) The temporary closure of a road under this regulation may operate, for a duration not exceeding 3 years, in one of the following ways:

- (a) for a period or periods of time during particular days of the week (including every day of the week) as determined by the council;
- (b) for a period of days, weeks, months or years as determined by the council.

**24B. Notices relating to proposed closure**

(1) If a council proposes to temporarily close a road under regulation 24A, it must give written notice of the proposal –

- (a) to the Minister; and
- (b) to the member of the Legislative Assembly for the electoral division in which the road is situated,

who may, within 28 days of receiving notice, make recommendations to the council in relation to the proposed closure.

(2) The notice given under subregulation (1) is to be accompanied by a plan showing the position of the road to be closed and is to contain the following information:

- (a) the name and description of the road;
- (b) the reasons for the council's proposal to temporarily close the road;
- (c) the proposed operation of the closure, including –
  - (i) whether the road is to be closed completely to all traffic or partially closed by means of a specified restriction;

*Local Government (Road Opening and Closing) Regulations*

- (ii) the duration of the operation of the closure and the period or periods when the road is to be closed during that operation, as applicable; and
- (iii) the locations where traffic control devices for the purposes of the closure will be erected;
- (d) the name and last-known address of each owner of land adjoining the road.
- (3) The council must publish in a newspaper circulating in the council area a notice of the proposed temporary closure –
  - (a) containing the information referred to in subregulation (2);
  - (b) stating that a person may object to the proposed closure, not later than 28 days after publication of the notice, by advising the council in writing of the objection and the reasons for it; and
  - (c) including, if the council considers it necessary or desirable, a plan showing the position of the road to be closed.
- (4) The council must give written notice and details of the proposed temporary closure to the Agencies or bodies providing or maintaining utilities on, in or over land that will be affected by the closure.

**24C. Objections etc. relating to proposed closure**

- (1) If the council receives objections to the proposed temporary closure made within the time specified in the notice published under regulation 24B(3), the council must –
  - (a) consider each objection; and
  - (b) accept or reject it.
- (2) Not later than 3 months after the expiry of the time for objections specified in the notice published under regulation 24B(3), the council must –
  - (a) determine whether or not to proceed with the closure;
  - (b) if proceeding with the closure – determine whether to vary the operation of the closure as notified under regulation 24B(3); and
  - (c) publish in a newspaper circulating in the council area a notice of its determination, including any variations as determined under paragraph (b).

*Local Government (Road Opening and Closing) Regulations*

(3) The council may determine to vary the operation of the closure only in a manner that will not substantially alter the proposal as notified under regulation 24B(3).

(4) In deciding whether or not to proceed with the closure, but without affecting the power to form an opinion or exercise a discretion, the council must have regard to recommendations made under regulation 24B(1) within the time referred to in that subregulation.

**24D. Commencement of closure**

If the council determines under regulation 24C to proceed with the temporary closure, it must commence the operation of the closure not later than 3 months after making the determination.

**24E. Alteration of operation of closure**

(1) A council may determine to alter the operation of the temporary closure of a road by one or both of the following methods:

- (a) by altering the period or periods of closure;
- (b) by extending the duration of the operation, but only if the duration as altered will not exceed 3 years from the date of commencement of the operation of the temporary closure under regulation 24D.

(2) If a council proposes to alter the operation of the temporary closure of a road, it must, not less than 2 months before the end of the period of operation, publish in a newspaper circulating in the council area a notice stating –

- (a) the reasons for the council's proposal to alter the operation;
- (b) the manner in which the operation is to be altered; and
- (c) that a person may object to the proposed alteration, not later than 21 days after publication of the notice, by advising the council in writing of the objection and the reasons for it.

(3) The council must give written notice and details of the proposed alteration –

- (a) to the Minister and to the member of the Legislative Assembly for the electoral division in which the road is situated who may, within 21 days of receiving notice, make recommendations to the council in relation to the proposed alteration; and
- (b) to the Agencies or bodies providing or maintaining utilities on, in or over land that will be affected by the closure.

**24F. Objections etc. relating to proposed alteration**

(1) If the council receives objections to the proposed alteration made within the time specified in the notice published under regulation 24E, the council must –

- (a) consider each objection; and
- (b) accept or reject it.

(2) Not later than one month after the expiry of the time for objections specified in the notice published under regulation 24E, the council must –

- (a) determine whether or not to proceed with the alteration;
- (b) if proceeding with the alteration – determine whether to vary the alteration as notified under regulation 24E; and
- (c) publish in a newspaper circulating in the council area a notice of its determination, including variations as determined under paragraph (b).

(3) The council may determine to vary the alteration of the operation of the closure only in a manner that will not substantially alter the proposal as notified under regulation 24E.

(4) In deciding whether or not to proceed with the alteration, but without affecting the power to form an opinion or exercise a discretion, the council must have regard to recommendations made under regulation 24E(4)(a) within the time referred to in that subregulation.

**24G. Revocation of closure**

A council may, at any time during the operation of a temporary closure of a road under this Division, revoke its determination to close the road and publish in a newspaper circulating in the council area a notice of the revocation.

*Division 4 – Traffic control devices***25. Erection of barriers, &c.**

(1) If a council temporarily closes a road under this Part, the council may cause a traffic control device, barrier or fence to be erected on, across or at the approaches to the road as it considers appropriate.

(2) A person must not interfere with a traffic control device, barrier or fence erected under subregulation (1) without the council's permission.

Penalty: 20 penalty units.

*Local Government (Road Opening and Closing) Regulations*

(3) A person must comply with the instructions on a traffic control device, barrier or fence erected under subregulation (1).

Penalty: 20 penalty units.

**26. Removal of barriers etc.**

As soon as practicable after a council re-opens a road that was temporarily closed under this Part, the council must remove all traffic control devices, barriers or fences erected for the purposes of the closure.

**27. [Part 7] [Repealed]**


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*Notes*

1. The *Local Government (Road Opening and Closing) Regulations*, in force under the *Local Government Act*, comprise Regulations No. 54, 1998 and amendments made by other legislation, the details of which are specified in the following table:

Number and year	Date made	Date notified in the <i>Gazette</i>	Date of commencement
No. 54, 1998	17 Dec 1998	23 Dec 1998	23 Dec 1998
No. 5, 2002	27 Mar 2002	10 Apr 2002	10 Apr 2002
Act No. 15, 2004	—	—	1 June 2004 (a)

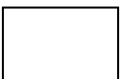
(a) See section 2 and *Gazette* S14, dated 28 May 2004.

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**13 OFFICER'S REPORTS**

- 13.5 Litchfield Shire Council Request to Dispose of Domestic Waste at the Shoal Bay Waste Disposal Site**  
Report No.05TS0243 (21/09/05) Common No.929581

*Report Number 05TS0243 attached.*



ENCL: YES

**DARWIN CITY COUNCIL**

DATE:21/09/2005

**REPORT**

**TO:** 2ND ORDINARY COUNCIL MEETING/OPEN **APPROVED:** AH  
A

**FROM:** DIRECTOR TECHNICAL SERVICES **APPROVED:** BD

**REPORT NO:** 05TS0243

**COMMON NO:** 929581

**SUBJECT:** LITCHFIELD SHIRE COUNCIL REQUEST TO DISPOSE OF DOMESTIC WASTE AT THE SHOAL BAY WASTE DISPOSAL SITE

**ITEM NO:** 13.5

**SYNOPSIS:**

The Northern Territory Government has advised Litchfield Shire Council that the licence for operating the Humpty Doo landfill site will not be renewed beyond 28 February 2006. The Humpty Doo landfill is an unlined and largely unsupervised site.

In the absence of any other alternative, the Litchfield Shire Council is seeking Council's agreement to accept municipal waste generated by Shire residents at the Shoal Bay Waste Disposal Site (SBWDS) site against payment of appropriate fees and charges. (**ATTACHMENT A**)

Darwin City Council is already accepting the domestic waste from Palmerston which is collected by Wastemaster and then charged back to Palmerston City Council at the commercial weighbridge charge of \$ 37.50 per tone.

It is not expected that the municipal waste generated by approximately 2,500 Litchfield residents will impact to any notable extent on either the lifespan of the SBWDS or landfill operations.

It is recommended that Council approve Litchfield Shire Council's request to accept municipal solid waste generated by Shire residents provided that:

- Litchfield Shire Council enters into a binding agreement with Darwin City Council to pay all weighbridge charges incurred by the acceptance of municipal solid waste from Litchfield at the commercial rate currently \$ 37.50 per tone for household refuse and \$ 107.00 per tone for any special waste; and

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 REPORT NUMBER: 05TS0243  
 SUBJECT: LITCHFIELD SHIRE COUNCIL REQUEST TO DISPOSE OF DOMESTIC WASTE AT THE SHOAL BAY WASTE DISPOSAL SITE

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- Liquids, toxic and hazardous waste, including those identified in Schedule 1 of the *Waste Management and Pollution Control Act* are not included in the waste acceptance agreement.

### **GENERAL:**

NIL

### **FINANCIAL IMPLICATIONS:**

NIL provided commercial rates are levied.

### **ACTION PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Action Plan of the Darwin City Council 2004 - 2008:

## **1 CORPORATE GOVERNANCE**

### **1.3 Intergovernmental Relations**

#### **Goal:**

Enhance effective relations with the Federal and Northern Territory Governments and other Councils. Demonstrate leadership in Local Government.

#### **Strategies/Actions:**

Pursue opportunities for partnerships/collaboration.

## **2 ECONOMIC DEVELOPMENT**

### **2.1 Economic Growth**

#### **Goal:**

To promote the growth of the Darwin economy.

#### **Strategies/Actions:**

Develop and maintain closer relations with the business community and relevant government departments.

### **LEGAL IMPLICATIONS:**

NIL

### **ENVIRONMENTAL IMPLICATIONS:**

Appropriate disposal of municipal waste, including that from the outer Darwin region, in a safe, environmentally sensitive engineered landfill such as Shoal Bay, is of significant benefit to the environment, litter reduction objectives and regional groundwater aquifers.

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WASTE AT THE SHOAL BAY WASTE DISPOSAL SITE

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**PUBLIC RELATIONS IMPLICATIONS:**

Positive public relations outcomes are expected from joint press releases demonstrating these cooperative waste management arrangements for the benefit of rural residents in the Darwin region.

**COMMUNITY SAFETY IMPLICATIONS:**

Beneficial for rural residents, visitors and tourists given the health and safety issues frequently associated with tip sites in Litchfield Shire.

**DELEGATION:**

Delegation is sought to the Chief Executive Officer to negotiate and finalise agreements with the Litchfield Shire Council regarding the acceptance of their municipal solid waste at the Shoal Bay Waste Disposal Site.

**CONSULTATION:**

Director Technical Services  
Northern Territory Government  
Litchfield Shire Council  
Macmahon Contractors Pty Ltd

**PROPOSED PUBLIC CONSULTATION PROCESS:**

NIL

**APPROPRIATE SIGNAGE**

NIL

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REPORT NUMBER: 05TS0243  
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WASTE AT THE SHOAL BAY WASTE DISPOSAL SITE

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**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 05TS0243 entitled Litchfield Shire Council Request to Dispose of Domestic Waste at the Shoal Bay Waste Disposal Site, be received and noted.
- B. THAT Council approve in principle the acceptance of municipal solid waste from Litchfield Shire Council at the commercial weighbridge charges which are established by Darwin City Council each year.
- C. THAT Darwin City Council pursuant to section 144(1) of the Local Government Act 1993 hereby delegates to the Chief Executive Officer the power to negotiate and finalise agreements with Litchfield Shire Council for the disposal of municipal solid waste to Shoal Bay Waste Disposal Site.

**ANGELIKA HESSE**  
**ENVIRONMENT MANAGER**

**BRENDAN DOWD**  
**DIRECTOR TECHNICAL SERVICES**

Any queries on this report may be directed to Angelika Hesse on extension 5530

# LITCHFIELD SHIRE COUNCIL

P.O. Box 446, Humpty Doo, 0836.  
TELEPHONE: 8983 1912, 8983 1941, 8983 1891.  
FACSIMILE: 8983 1165 EMAIL: council@lsc.nt.gov.au

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Attachment A



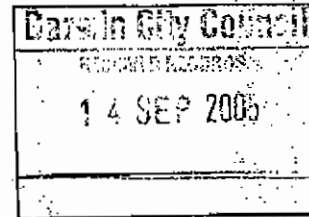
COMMUNITY EFFORT  
IS  
ESSENTIAL

## REFERENCE:

Ltrsmaw:osb:dumps2;maw

7<sup>th</sup> September, 2005-09-07

MR. BRENDAN DOWD  
DIRECTOR OF TECHNICAL SERVICES  
DARWIN CITY COUNCIL  
GPO BOX 84  
DARWIN NT 0801



Dear Sir, *Brendan,*

You may recall that I advised at the Meeting we had on the 15<sup>th</sup> February, 2005, regarding waste management that the Humpty Doo Landfill site had a limited life and that it would be closed sometime this financial year.

Council has received advice from the NT Government that the licence for the Humpty Doo Landfill site would not be extended beyond the 28<sup>th</sup> February, 2006.

As the Government has not provided Council with an alternate landfill site, at this stage in time, it is expecting Council to transport its waste into the Shoal Bay Garbage Facility operated by the Darwin City Council.

The purpose of this letter is to make enquiries as to whether the Darwin City Council will allow garbage from the Litchfield Shire to be deposited at Shoal Bay Garbage Facility and if so the fees that it would charge Council for the deposited waste.

If Council structures its operations to transport its waste to the DCC facility it would like to be assured that Council would have a degree of certainty to both the ongoing access to the DCC facility and to the fees charged.

If it is agreeable for the Litchfield Shire Council to deposit its waste at Shoal Bay it would be appreciated if you could also advise what tenure the DCC has over the land that is being used for its garbage facility, the length of that tenure and what is the anticipated life of the landfill at Shoal Bay.

This information will assist our Council in making a decision as to whether the transportation of its waste to Shoal Bay is to be considered a long or short term undertaking.

Yours faithfully,

PETER VISENTIN  
SHIRE MANAGER  
For LITCHFIELD SHIRE COUNCIL

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**14 REPRESENTATIVES REPORTS**



**15      QUESTIONS BY MEMBERS**



**16 INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

Nil

**17 GENERAL BUSINESS****17.1 Appointment of Acting Lord Mayor – 11 to 13 October 2005**

THAT should the Lord Mayor and Deputy Lord Mayor be unavailable or prevented from performing the duties of Lord Mayor simultaneously during the period 11 to 13 October 2005, the Council pursuant to Section 36(3)(b) of the Local Government Act hereby appoints Alderman \_\_\_\_\_ to be Acting Lord Mayor on those days.

DECISION NO.19\ (27/09/05)

**17.2 1<sup>st</sup> Ordinary Meeting – 11 October 2005**

*The Chief Executive Officer will provide an oral report on this matter at the meeting.*

**17.3 Central Business District (CBD) Christmas Decorations for 2005**

*The Chief Executive Officer will provide an oral report on this matter at the meeting.*



**18 CLOSURE OF MEETING TO THE PUBLIC**

THAT pursuant to Section 19 of the Local Government Act and Regulation 13 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential and Restricted Items of the Agenda.

DECISION NO.19\ (27/09/05)

**19 ADJOURNMENT OF MEETING and MEDIA LIAISON****20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 11 October, 2005, at 5.00 p.m. (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

DECISION NO.19\ (27/09/05)

