



DARWIN GENERAL CEMETERY

APPLICATION FOR MEMORIAL PERMIT

I/We apply for permission for:
(Name of Applicant)

- Plaque Headstone Other work
-
(please describe)

FULL NAME OF DECEASED:

DATE OF DEATH: GRAVE LOCATION: Section No:.....

A Statutory Declaration by ALL immediate family members is attached agreeing to the installation and wording of this memorial. Please note if deceased person is your spouse, a statutory declaration is not required, it is however required to be completed by all siblings for a parents grave, or by both parents for a child's grave.

Such works are to be carried out in accordance with the provisions of Australian Standards AS 4204-1994, plans, specifications & wording of inscription to be supplied prior to approval.

GRANT HOLDER OR AUTHORISED REPRESENTATIVE:

I,(Full name)

of(Postal Address)

Day time Contact Phone Number: Email Address:.....

Relationship of Applicant to Deceased:

declare that I: (please tick)

- am the executor of the estate of the person in whose name the *RIGHT OF BURIAL* was issued
- have the written authority of the person, or the executor of the estate of the person, in whose name the *RIGHT OF BURIAL* was issued
- I consent to the work described in this application being carried out and declare that all the information given is correct
- I acknowledge that I have a responsibility to construct in accordance with the application and thereafter to maintain the monument in thorough order and condition during the term of the *RIGHT OF BURIAL* and, if I do not, the Council has the right to remove it and to recover the cost of doing so from me as a debt payable on demand. I also acknowledge that it is my responsibility to advise any change of address.
- I do agree to indemnify and hold blameless the Council against any claims, actions, liability, loss or damage or expense arising to or against the Council in respect to the memorial, the condition or repair of or damage to the memorial, or the removal of the memorial occurring at any time after the installation of the monument.

Please note: the plaque/headstone should not be ordered/installed/constructed prior to the permit being issued. This is due to memorial/paperwork supplied possibly not meeting Council standards and therefore not being approved.

.....
(Signature of Applicant)

BEFORE ME:
(Signature of Witness)

.....

(Print Name of Witness)

DATE:

Inscription Wording: (Please list all words to be placed on memorial. A Statutory Declaration is required to be completed by immediate family members approving the wording).

.....
.....
.....
.....
.....
.....

(English translation is required if foreign language is to be used)

Dimensions of Memorial: (plot size is 900mm Wide x 2100mm Long)

Headstone: Height: mm Width: mm Depth: mm
Plaque: Height: mm Width: mm
Other works: Height: mm Width: mm Depth: mm
 Length: mm

(Please note dimensions are to be supplied for all works performed at grave site. Failure to do so may result in removal of unapproved works.)

Materials memorial is made of:
(ie: brass, granite, marble)

Installation of Memorial to be undertaken by:
(Installation is to be undertaken by a qualified contractor and a copy of the contractors Public liability Insurance must be supplied with application)

Contractor Fax number

Diagram of Memorial:

Diagram to include all works to be performed at gravesite:

If you have any enquiries, please phone 8930 0655. Applications can be faxed to 8981 7361.

PAYMENT BY:

Permit T/Code 263

CASH CHEQUE / MONEY ORDER CREDIT CARD FUNERAL DIRECTOR ACCOUNT

Please debit my: Bankcard / Mastercard / Visa / Diners / AMEX

TOTAL \$ DATE: NAME ON CARD:

CARD NO: _ _ _ _ / _ _ _ _ / _ _ _ _ / _ _ _ _ EXPIRY: _ _ / _ _ Signature:

Cemeteries Privacy Statement

The Council is authorised by the *Local Government Act* to exercise powers under the *Cemeteries Act* to collect the information on this form for the management of the Darwin General Cemetery, including the grant of licences and permits and Exclusive Rights of Burial. The information is regularly provided to third parties providing funeral services, and may also be provided to government and local government bodies, as required or authorised by law (for example, for the purposes of complying with auditing requirements under the *Cemeteries Act*), and for statistical, administrative and other purposes relating to the Council's functions and powers, or in accordance with the Council's Privacy Policy, which is available on our website or on request from the Council office.

If you do not provide the information in full, the Council may not be able to process your application.

You can obtain further information and access to your personal information held by Council by submitting an application form that is available at Council or by contacting the "Information Officer" (08) 8930 0300.

Fees – payable prior to permit being issued

Memorial Permit Fee:	\$110.00
Erection of plaque on Standard site by Darwin City Council:	\$110.00
Concrete Head Beam (Headstone Foundation): (required if memorial does not fit on the head wall)	\$110.00