

# Direct Debit Request Service Agreement Amendment Form

Account number/s: \_\_\_\_\_  
 Property Address: \_\_\_\_\_  
 Account Name: \_\_\_\_\_

## The Schedule

In respect of the current Direct Debit Service Agreement provided by me/us to City of Darwin, I/we request you to alter the schedule as per below.

Frequency (tick one):  
☐ Annually (on due date as indicated on Notice of Rates and Charges issued under Section 159 of The Local Government Act)  
☐ Instalment (on due dates as indicated on Notice of Rates and Charges issued under Section 159 of The Local Government Act)  
☐ Monthly (on the last day of each month)  
☐ Twice Monthly (on the last day and the 15th of each month)

Payment Amount  
 (if Monthly or Twice Monthly): \$ \_\_\_\_\_ Commencement Date for amendment: \_\_\_\_\_

I acknowledge that this request will supersede any prior Direct Debit arrangements authorised by me/us in favour of City of Darwin in respect of the Account Number referred to and will remain in force until such time as notification is received in writing by City of Darwin from me/us cancelling or otherwise amending the Direct Debit Request.

Signed: \_\_\_\_\_ Phone: \_\_\_\_\_ Dated: \_\_\_\_\_

## Office Use Only

Account no:		Operator:		Date:	
Comments:					

City of Darwin only collects personal information that is required for, or related to, its functions and activities. If you do not provide City of Darwin with the requested information, we may be unable to complete this process. The information collected will be used and disclosed as outlined in our Privacy Policy, which is available on our website. By providing your personal information in this form, you consent to the collection, use, storage and disclosure of your personal information as described in our Privacy Policy. You have a right to access and correct any information about you. If you require access to, or have concerns regarding your information, please contact the Information Officer on (08) 8930 0300 or via email [darwin@darwin.nt.gov.au](mailto:darwin@darwin.nt.gov.au)