



# **MINUTES**

## **Access and Inclusion Advisory Committee Meeting Thursday, 4 April 2024**

**Date: Thursday, 4 April 2024**

**Time: 1:30 PM**

**Location: Meeting Room Guyugwa (Casuarina Library  
Meeting Room)  
17 Bradshaw Terrace, Casuarina**

**MINUTES OF CITY OF DARWIN  
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM GUYUGWA (CASUARINA LIBRARY MEETING ROOM), 17  
BRADSHAW TERRACE, CASUARINA  
ON THURSDAY, 4 APRIL 2024 AT 1:30 PM**

**PRESENT:**

Councillor Sylvia Klonaris  
Building Advisory Services Alison Warwick  
Council on the Ageing NT Cecilia Chiolero  
Community Member Stephanie Ransome  
Community Member Debbie Reeves  
Community Member Lynne Strathie  
Community Member Rajeev Thayil  
Community Member Tiffany Brown

**OFFICERS:**

Ciella Williams, Community Development Officer  
Angela O'Donnell, Executive Manager Community & Cultural Services  
Sueanne Johns, Senior Coordinator Community Inclusion  
Jenelle Saunders, Arts & Cultural Development Officer

**APOLOGY:**

Community Member, Florence Henaway  
Department of Infrastructure, Planning and Logistic Bernie Ingram  
National Disability Services NT, Mick Fallon  
Community Member, Kim Caudwell

**GUESTS:**

Tony Yiannakos, Senior Coordinator Infrastructure.  
Shelley Cook, Events Coordinator.  
Jessica Fry, Events Producer.

**Order of Business**

<b>1</b>	<b>Meeting Declared Open</b> .....	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence</b> .....	<b>4</b>
<b>4</b>	<b>Electronic Attendance</b> .....	<b>4</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff</b> .....	<b>4</b>
<b>6</b>	<b>Confirmation of Previous Minutes</b> .....	<b>5</b>
<b>7</b>	<b>Actions Arising from Previous Minutes</b> .....	<b>5</b>
<b>8</b>	<b>Presentations</b> .....	<b>5</b>
8.1	Events Team .....	5
<b>9</b>	<b>Officer Reports</b> .....	<b>5</b>
9.1	Ongoing Action List .....	5
9.2	Chair of Access and Inclusion Advisory Committee .....	6
9.3	Feedback on the Accessibility Seminars held in March 2024 .....	6
9.4	Access and Inclusion Advisory Committee Budget Recommendations 2023/2024 .....	6
<b>10</b>	<b>Member Reports</b> .....	<b>7</b>
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<b>12</b>	<b>Next Meeting</b> .....	<b>7</b>

*Debbie Reeves was nominated to chair the meeting.*

## **1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 1:48 pm.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## **3 APOLOGIES & LEAVE OF ABSENCE**

### **3.1 Apologies**

Community Member Florence Henaway

Department of Infrastructure, Planning and Logistic Bernie Ingram

National Disability Services NT Mick Fallon

Community Member, Kim Caudwell

### **3.2 Leave of Absence - Nil**

### **3.3 Leave of Absence Notified - Nil**

## **4 ELECTRONIC ATTENDANCE**

Council on the Ageing NT, Cecilia Chiolero

## **5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

### **5.1 Declaration of Interest by Members**

Community Member Stephanie Ransome's workplace, HPA, has a contract with CoD.

Community Member Tiffany Brown works for Deaf Connect.

### **5.2 Declaration of Interest by Staff - Nil**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES**

**COMMITTEE RESOLUTION AAIAC007/24**

Moved: Councillor Sylvia Klonaris  
Seconded: Community Member Lynne Strathie

THAT the minutes of the Access and Inclusion Advisory Committee Meeting held on 1 February 2024 be confirmed.

**CARRIED 8/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

**8.1 EVENTS TEAM**

**COMMITTEE RESOLUTION AAIAC008/24**

Moved: Building Advisory Services Alison Warwick  
Seconded: Community Member Stephanie Ransome

THAT the presentation by the City of Darwin Events Team be received and noted.

**CARRIED 8/0**

**9 OFFICER REPORTS**

**9.1 ONGOING ACTION LIST**

**COMMITTEE RESOLUTION AAIAC009/24**

Moved: Community Member Stephanie Ransome  
Seconded: Community Member Lynne Strathie

THAT the report entitled Ongoing Action List be received and noted.

**CARRIED 8/0**

*Community Member Rajeev Thayil departed the meeting at 2:28pm*

**9.2 CHAIR OF ACCESS AND INCLUSION ADVISORY COMMITTEE**

**COMMITTEE RESOLUTION AAIAC010/24**

Moved: Community Member Stephanie Ransome  
 Seconded: Building Advisory Services Alison Warwick

1. THAT the report entitled Chair of Access and Inclusion Advisory Committee be received and noted.
2. THAT the Access and Advisory Committee endorse Debbie Reeves as the new Chair for a two year term from 4 April 2024 to 31 March 2026.

**CARRIED 7/0**

**9.3 FEEDBACK ON THE ACCESSIBILITY SEMINARS HELD IN MARCH 2024**

**COMMITTEE RESOLUTION AAIAC011/24**

Moved: Community Member Lynne Strathie  
 Seconded: Building Advisory Services Alison Warwick

1. THAT the report entitled Feedback on the Accessibility Seminars held in March 2024 Feedback be received and noted.
2. THAT future Business Accessibility Seminars be considered by the Committee next financial year along with resource allocation, potential delivery partners such as October Business Month and marketing strategies.

**CARRIED 7/0**

**9.4 ACCESS AND INCLUSION ADVISORY COMMITTEE BUDGET RECOMMENDATIONS 2023/2024**

**COMMITTEE RESOLUTION AAIAC012/24**

Moved: Councillor Sylvia Klonaris  
 Seconded: Community Member Stephanie Ransome

1. THAT the report Budget Recommendations 2023/2024 be received and noted.
2. That the Access and Advisory Committee endorse the following project be funded from the remaining 2023/2024 Disability Access Operational Projects budget and be referred to Council for approval:

Project	Cost
Accessibility works in Dulverton Court Karama	11,100
<b>Total</b>	<b>\$11,100</b>

**CARRIED 7/0**

Community Member Stephanie Ransome departed the meeting at 2:54pm.

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Councillor Farrar requested Officers share information with Committee members <https://www.theguardian.com/australia-news/2024/jan/28/larry-was-paid-420-an-hour-in-australia-its-not-enough-to-live-on-but-its-completely-legal>. Community Member Stephanie Ransome volunteered to present on this complex issue at the next Committee meeting.

Councillor Klonaris raised a query regarding a bus stop and safety and access issue in Karama. Northern Territory Government Building Advisory Services Alison Warwick will seek information from colleagues and provide advice or a colleague to present at the next Committee meeting.

**12 NEXT MEETING**

6 June 2024

Meeting closed 2:59pm