



MINUTES

**Chief Executive Officer Performance
Appraisal Committee Meeting
Friday, 31 March 2023**

**MINUTES OF CITY OF DARWIN
CHIEF EXECUTIVE OFFICER PERFORMANCE APPRAISAL COMMITTEE MEETING
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1), LEVEL 1, CIVIC CENTRE,
HARRY CHAN AVENUE, DARWIN
ON FRIDAY, 31 MARCH 2023 AT 12:30PM**

PRESENT:

Lord Mayor Kon Vatskalis
Councillor Jimmy Bouhoris
Councillor Kim Farrar
Councillor Mick Palmer
Councillor Peter Pangquee
Councillor Morgan Rickard

OFFICERS:

Chief Executive Officer, Simone Saunders
Executive Manager Human Resources and Safety, Alexandra Vereker
Coordinator Councillor Governance and Support, Gemma Perkins

APOLOGY:

Nil

GUESTS:

Independent Facilitator, Michael Arcella, Senior Consultant at McArthur

WEBCASTING DISCLAIMER

The City of Darwin is live webcasting the Open Section of Chief Executive Officer Performance Appraisal Committee Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the City of Darwin will use its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.

Order Of Business

1	Meeting Declared Open	4
2	Apologies and Leave of Absence	4
3	Electronic Meeting Attendance.....	4
4	Declaration of Interest of Members and Staff	4
5	Confirmation of Previous Minutes	4
6	Action Reports	5
	Nil	
7	Questions by Members	5
8	General Business.....	5
9	Closure of Meeting to the Public	5
	12.1 Adjournment.....	6

1 MEETING DECLARED OPEN**COMMITTEE RESOLUTION CEOPA001/23**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Morgan Rickard

The Chair declared the meeting open at 12.35 pm.

CARRIED 6/0

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 ELECTRONIC MEETING ATTENDANCE**3.1 ELECTRONIC MEETING ATTENDANCE GRANTED**

Nil

3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

Nil

4 DECLARATION OF INTEREST OF MEMBERS AND STAFF**4.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

4.2 DECLARATION OF INTEREST BY STAFF

Nil

5 CONFIRMATION OF PREVIOUS MINUTES**RECOMMENDATIONS**

That the minutes of the Special Chief Executive Officer Performance Appraisal Committee Meeting held on 16 July 2021 be confirmed.

6 ACTION REPORTS

Nil

7 QUESTIONS BY MEMBERS

Nil

8 GENERAL BUSINESS

Nil

9 CLOSURE OF MEETING TO THE PUBLIC**RECOMMENDATIONS**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act:

12.1 Chief Executive Officer Performance Appraisal - Mid-Year Review

This matter is considered to be confidential under Section 99(2) - 51(a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

12.1 ADJOURNMENT

RECOMMENDATIONS

THAT the open section of the meeting be adjourned at 12.36pm.

The Meeting closed at 2:15pm.

The minutes of this meeting were confirmed at the Chief Executive Officer Performance Appraisal Committee held on .

.....

CHAIR