



# **MINUTES**

**Chief Executive Officer Performance  
Appraisal Committee Meeting  
Friday, 31 March 2023**

**MINUTES OF CITY OF DARWIN  
CHIEF EXECUTIVE OFFICER PERFORMANCE APPRAISAL COMMITTEE MEETING  
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1), LEVEL 1, CIVIC CENTRE,  
HARRY CHAN AVENUE, DARWIN  
ON FRIDAY, 31 MARCH 2023 AT 12:30PM**

**PRESENT:**

Lord Mayor Kon Vatskalis  
Councillor Jimmy Bouhoris  
Councillor Kim Farrar  
Councillor Mick Palmer  
Councillor Peter Pangquee  
Councillor Morgan Rickard

**OFFICERS:**

Chief Executive Officer, Simone Saunders  
Executive Manager Human Resources and Safety, Alexandra Vereker  
Coordinator Councillor Governance and Support, Gemma Perkins

**APOLOGY:**

Nil

**GUESTS:**

Independent Facilitator, Michael Arcella, Senior Consultant at McArthur

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**Order Of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>4</b>
<b>2</b>	<b>Apologies and Leave of Absence .....</b>	<b>4</b>
<b>3</b>	<b>Electronic Meeting Attendance.....</b>	<b>4</b>
<b>4</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>4</b>
<b>5</b>	<b>Confirmation of Previous Minutes .....</b>	<b>4</b>
<b>6</b>	<b>Action Reports .....</b>	<b>5</b>
	Nil	
<b>7</b>	<b>Questions by Members .....</b>	<b>5</b>
<b>8</b>	<b>General Business.....</b>	<b>5</b>
<b>9</b>	<b>Closure of Meeting to the Public .....</b>	<b>5</b>
12.1	Adjournment.....	6

**1 MEETING DECLARED OPEN****COMMITTEE RESOLUTION CEOPA001/23**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Morgan Rickard

The Chair declared the meeting open at 12.35 pm.

**CARRIED 6/0**

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 ELECTRONIC MEETING ATTENDANCE****3.1 ELECTRONIC MEETING ATTENDANCE GRANTED**

Nil

**3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED**

Nil

**4 DECLARATION OF INTEREST OF MEMBERS AND STAFF****4.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

**4.2 DECLARATION OF INTEREST BY STAFF**

Nil

**5 CONFIRMATION OF PREVIOUS MINUTES****RECOMMENDATIONS**

That the minutes of the Special Chief Executive Officer Performance Appraisal Committee Meeting held on 16 July 2021 be confirmed.

**6 ACTION REPORTS**

Nil

**7 QUESTIONS BY MEMBERS**

Nil

**8 GENERAL BUSINESS**

Nil

**9 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act:

**12.1 Chief Executive Officer Performance Appraisal - Mid-Year Review**

This matter is considered to be confidential under Section 99(2) - 51(a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

## **12.1 ADJOURNMENT**

### **RECOMMENDATIONS**

THAT the open section of the meeting be adjourned at 12.36pm.

**The Meeting closed at 2:15pm.**

**The minutes of this meeting were confirmed at the Chief Executive Officer Performance Appraisal Committee held on .**

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**CHAIR**