



# **MINUTES**

**Access and Inclusion Advisory  
Committee Meeting  
Thursday, 3 November 2022**

**MINUTES OF CITY OF DARWIN  
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM GUYUGWA (CASUARINA LIBRARY MEETING ROOM), 17  
BRADSHAW TERRACE, CASUARINA  
ON THURSDAY, 3 NOVEMBER 2022 AT**

<b>PRESENT:</b>	Councillor Amye Un, Councillor Sylvia Klonaris, Community Member Stephanie Ransome (Chair) Community Member Lynne Strathie, Community Member Kyle Adams, Community Member Kim Caudwell, Community Member Debbie Reeves, Community Member Rajeev Thayil, Community Member Sarah Scarpellos, Department of Infrastructure, Planning and Logistics Bernie Ingram, Building Advisory Services Alison Warwick
<b>OFFICERS:</b>	Angela O'Donnell Executive Manager Community and Cultural Services, Heather Docker Community Development Officer, Karen Long Executive Assistant (Secretariat)
<b>APOLOGY:</b>	Council on the Ageing NT Cecilia Chiolo, Community Member Martin Blakemore, Community Member Lachlan Rowe, National Disability Services NT Mick Fallon
<b>GUESTS:</b>	Margy Petherbridge Down Syndrome NT

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## **1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 1.34 pm.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## **3 APOLOGIES & LEAVE OF ABSENCE**

### **3.1 Apologies**

Council on the Ageing NT Cecilia Chiolero

Community Member Martin Blakemore

Community Member Lachlan Rowe

National Disability Services NT Mick Fallon

### **3.2 Leave of Absence - Nil**

### **3.3 Leave of Absence Notified - Nil**

## **4 ELECTRONIC ATTENDANCE**

Nil

## **5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

**5.1 Declaration of Interest by Members** – Member Debbie Reeves requested that it be noted that she is undertaking work for City of Darwin, outside of this Committee.

**5.2 Declaration of Interest by Staff** - Nil

## 6 CONFIRMATION OF PREVIOUS MINUTES

### COMMITTEE RESOLUTION AAIAC020/22

Moved: Community Member Debbie Reeves

Seconded: Community Member Sarah Skopellos

That the minutes of the Access and Inclusion Advisory Committee Meeting held on 1 September 2022 be confirmed.

**CARRIED 8/0**

## 7 ACTIONS ARISING FROM PREVIOUS MINUTES

**Action:** Officer to provide details to Committee on policy regarding shared paths on one side of road to make recommendation to Council at the next committee meeting in November.

At the Ordinary Council meeting held on Tuesday 11 October 2022 Council made the following decision:

1. THAT Council note the genuine concerns of the community in relation to the removal of obsolete footpath program.
2. THAT Council suspends the 2022/23 obsolete footpath program and that risk assessments be undertaken on proposed sections of identified streets planned for removal in 2022/23 to determine serviceability and useability.
3. THAT Council refer to the 2023/24 budget process the ongoing obsolete footpath program and associated service delivery guidelines.

Further reports and information are to be delivered to Council on the program.

### Actions from the today's meeting

1. Member Lynne Strathie queried the footpath in Killian Crescent Jingili. Details to be forwarded to Community Development Officer who will follow up.
2. Member Debbie Reeves queried how much footpath has been removed. Community Development Officer will follow this up.

**Action:** Community Development Officer to review requirements and provide feedback to Committee on parking at events in the Darwin municipality.

- Community Development Officer met with City of Darwin Events Producer, Events Coordinator, Senior Coordinator Design and Workzone Traffic Management Officer.
- Requirements for accessible parking were advised by Senior Coordinator Design
- All local traffic management companies were advised of requirements and consideration of accessible parking

*Community Member Rajeev Thayil arrived at 1.45 pm*

## 8 PRESENTATIONS

Nil

## 9 OFFICER REPORTS

### 9.1 FREQUENCY OF MEETINGS, TIME AND LOCATION - 2023

#### COMMITTEE RESOLUTION AAIAC021/22

Moved: Community Member Sarah Skopellos

Seconded: Community Member Debbie Reeves

1. THAT the report entitled Frequency of Meetings, Time and Location be received and noted.
2. THAT the Access and Inclusion Advisory Committee adopts the following schedule for meetings in 2023:

Meetings to be held on Thursdays

Meetings to be held from 1.30pm to 3.00pm

Meetings to be held at Casuarina Library

Six meetings to be held on:

- i. 2 February 2023
- ii. 6 April 2023
- iii. 1 June 2023
- iv. 3 August 2023
- v. 5 October 2023
- vi. 30 November 2023

With additional meetings determined by the Committee if required.

**CARRIED 9/0**

#### Action

Community Development Officer to circulate the Terms of Reference.

*Representative Dpt of Infrastructure, Planning and Logistics Bernie Ingram arrived at 1.49 pm*

## 10 MEMBER REPORTS

### 10.1 CITY OF DARWIN UPDATE

**COMMITTEE RESOLUTION AAIAC022/22**

Moved: Community Member Lynne Strathie

Seconded: Building Advisory Services Alison Warwick

That the report entitled City of Darwin update be received and noted.

**CARRIED 10/0**

#### Action

Community Development Officer to raise insufficient disabled parking at the Waterfront with the Darwin Waterfront.

### 10.2 2021 COMMERCIAL PASSENGER VEHICLE (CPV) REFORM

**COMMITTEE RESOLUTION AAIAC023/22**

Moved: Community Member Lynne Strathie

Seconded: Building Advisory Services Alison Warwick

That the verbal update on the 2021 Commercial Passenger Vehicle (CVP) Reform provided by Department of Infrastructure, Planning and Logistics Bernie Ingram be received and noted.

**CARRIED 10/0**

*Councillor Klonaris left the meeting at 2.29 pm*

#### Action

Community Development Officer to circulate details on how members can provide feedback on the CPV reform

## 11 GENERAL BUSINESS

### 11.1 PROJECT PROPOSAL FORM

**COMMITTEE RESOLUTION AAIAC024/22**

Moved: Councillor Amye Un

Seconded: Department of Infrastructure, Planning and Logistics Bernie Ingram

That the report entitled Project Proposal Form be received and noted.

**CARRIED 10/0**

*Community Member Rajeev Thayil departed the meeting at 2:37 pm.*

## **11.2 NEW TENDER**

Member Stephanie Ransome informed the Committee of a new tender 'Care Finders' has just been released on Tenderlink and that applications close on the 9 November 2022.

### Actions

1. Member Stephanie Ransome to forward information to Community Development Officer to forward on to the Committee.
2. Community Development Officer to provide service provider contact details to Councillor Un.

## **12 NEXT MEETING**

2 February 2023, 1.30pm, Casuarina Library

The Chair declared the meeting closed at 2.45 pm.