



# **MINUTES**

**Access and Inclusion Advisory  
Committee Meeting**

**Thursday, 6 April 2023**

**MINUTES OF CITY OF DARWIN  
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM GUYUGWA (CASUARINA LIBRARY MEETING ROOM), 17  
BRADSHAW TERRACE, CASUARINA  
ON THURSDAY, 6 APRIL 2023 AT 1:30 PM**

- PRESENT:** Councillor Amye Un, Council on the Ageing NT Cecilia Chiolero, Department of Infrastructure, Planning and Logistic Simon Gillam, National Disability Services NT Mick Fallon, Community Member Kyle Adams, Community Member Kim Caudwell, Community Member Debbie Reeves, Community Member Lachlan Rowe, Community Member Sarah Skopellos, Community Member Lynne Strathie,
- OFFICERS:** Heather Docker (Community Development Officer)
- APOLOGY:** Community Member Rajeev Thayil, Community Member Stephanie Ransome, Building Advisory Services Alison Warwick, Community Member Martin Blakemore
- GUESTS:** Tim O'Neill, A/Project Director Design, Department of Infrastructure, Planning and Logistics, Siddhartha Gurung, Senior Design Officer, City of Darwin, Shin Down Syndrome NT

### Order Of Business

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>3</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>3</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>4</b>
<b>8</b>	<b>Presentations .....</b>	<b>4</b>
<b>9</b>	<b>Officer Reports.....</b>	<b>4</b>
	Nil	
<b>10</b>	<b>Member Reports .....</b>	<b>4</b>
	10.1 Psychological Accessibility and City of Darwin - Lachlan Rowe.....	4
<b>11</b>	<b>General Business.....</b>	<b>5</b>
	11.1 Discussion Items .....	5
<b>12</b>	<b>Next Meeting .....</b>	<b>5</b>

## 1 MEETING DECLARED OPEN

The Chair declared the meeting open at 1.33 pm.

## 2 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**Notes:** Acknowledgment of Larrakia Elder Richard Fejo being elected to the National Disability Insurance Agency Board.

## 3 APOLOGIES & LEAVE OF ABSENCE

### 3.1 Apologies

Community Member Rajeev Thayil,  
Community Member Stephanie Ransome,  
Building Advisory Services Alison Warwick,  
Community Member Martin Blakemore,

### 3.2 Leave of Absence

### 3.3 Leave of Absence Notified

Nil

## 4 ELECTRONIC ATTENDANCE

Nil

## 5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

### 5.1 Declaration of Interest by Members

Nil

### 5.2 Declaration of Interest by Staff

Nil

## 6 CONFIRMATION OF PREVIOUS MINUTES

### COMMITTEE RESOLUTION AAIAC004/23

Moved: National Disability Services NT Mick Fallon

Seconded: Community Member Lynne Strathie

That the minutes of the Access and Inclusion Advisory Committee Meeting held on 2 February 2023 be confirmed.

**CARRIED 8/0**

## **7 ACTIONS ARISING FROM PREVIOUS MINUTES**

1. Members to email dates of significance to Community Development Officer by Monday 13 February – Grand Parents Day added
2. Community Development Officer to provide advice on Tactile Ground Surface Indicators (TGSi) to Executive Manager Technical Services – Actioned, meeting was held with Vision Australia on TGSi use.

**Notes:** 1.46pm Debbie Reeves arrives at meeting

## **8 PRESENTATIONS**

**NIL**

## **9 OFFICER REPORTS**

Nil

**Notes:** 2.05pm Cecelia Chiolero arrives at meeting

## **10 MEMBER REPORTS**

### **10.1 PSYCHOLOGICAL ACCESSIBILITY AND CITY OF DARWIN - LACHLAN ROWE**

#### **COMMITTEE RESOLUTION AAIAC005/23**

Moved: Community Member Debbie Reeves

Seconded: Councillor Amye Un

That the report be received and noted.

**CARRIED 10/0**

**Notes:** The committee thanked Lachlan for a well written and informative report

## 11 GENERAL BUSINESS

### 11.1 DISCUSSION ITEMS

**COMMITTEE RESOLUTION AAIAC006/23**

Moved: Community Member Debbie Reeves

Seconded: Community Member Lachlan Rowe

That the report be received and noted.

**CARRIED 10/0**

1. Approach to event coordinators on City of Darwin land to ensure accessible car parks are available at all times or replaced if removed
2. Approach to traffic management to ensure accessible car parks are available at all times or replaced if removed

**Action:** Community Development Officer to meet with Marketing and Communications to confirm accessibility details are included in promotion of events to inform community of accessibility in preparation for attending. Maps are recommended as an access tool.

**Action:** Community Development Officer to meet with Events Logistic Officer, Senior Design Officer and Traffic Management Officer regarding accessible parking at events on City of Darwin land. Focusing on if/when accessible parks are removed for an event that these are provided in a nearby location.

## 12 NEXT MEETING

Thursday 1 June 2023

The Chair declared the meeting closed at 2.39pm