



# **MINUTES**

## **Darwin Military and Civilian History Advisory Committee Meeting Wednesday, 27 November 2024**

**Date: Wednesday, 27 November 2024**

**Time: 11:00 AM**

**Location: Meeting Room Bidjpidji (Meeting Room 1)  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN  
DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1), LEVEL 1, CIVIC CENTRE,  
HARRY CHAN AVENUE, DARWIN  
ON WEDNESDAY, 27 NOVEMBER 2024 AT 11:00 AM**

**PRESENT:**

Deputy Lord Mayor Sam Weston

RSL Darwin Branch Stephen Gloster

Aviation Historical Society of the NT John Hart

Department of Veterans' Affairs Louise Ruhl

Tourism NT Wendy Belohlawek

General Manager Community Matt Grassmayr

Executive Manager Growth and Economic Development Emma Struys

**OFFICERS:**

Karen Long, Senior Administration Officer

Jessica Fry, Events Producer

**APOLOGY:**

Lord Mayor Kon Vatskalis

NT Heritage Branch, Dept of Territory Families Dr David Steinberg

**GUESTS:**

Alternate Councillor Ed Smelt

**Order of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>3</b>	<b>Apologies and Leave Of Absence .....</b>	<b>4</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>4</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>4</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>5</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>5</b>
<b>8</b>	<b>Presentations .....</b>	<b>5</b>
<b>9</b>	<b>Officer Reports.....</b>	<b>5</b>
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9.2	Darwin Military and Civilian History Advisory Committee Update .....	5
9.3	Terms of Reference .....	6
<b>10</b>	<b>Member Reports .....</b>	<b>6</b>
10.1	Verbal Updates .....	6
<b>11</b>	<b>General Business.....</b>	<b>6</b>
<b>12</b>	<b>Next Meeting .....</b>	<b>6</b>

## **1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 11.04 am.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **3.1 Apologies**

Lord Mayor Kon Vatskalis

NT Heritage Branch, Dept of Territory Families Dr David Steinberg

### **3.2 Leave of Absence**

Nil

### **3.3 Leave of Absence Notified**

Nil

## **4 ELECTRONIC ATTENDANCE**

Department of Veterans' Affairs Louise Ruhl

Alternate Councillor Ed Smelt

## **5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

### **5.1 Declaration of Interest by Members**

Nil

### **5.2 Declaration of Interest by Staff**

Nil

## 6 CONFIRMATION OF PREVIOUS MINUTES

### COMMITTEE RESOLUTION MHAC011/24

Moved: General Manager Community Matt Grassmayr

Seconded: Tourism NT Wendy Belohlawek

THAT the minutes of the Darwin Military and Civilian History Advisory Committee Meeting held on 7 August 2024 be confirmed.

**CARRIED 7/0**

## 7 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

## 8 PRESENTATIONS

Nil

## 9 OFFICER REPORTS

### 9.1 MEETINGS DATES 2025

#### COMMITTEE RESOLUTION MHAC012/24

Moved: General Manager Community Matt Grassmayr

Seconded: Deputy Lord Mayor Sam Weston

1. THAT the report entitled Meeting Dates 2025 received and noted.
2. THAT the Darwin Military and Civilian History Advisory Committee sets its meeting schedule for 2025 as follows:
  - a) meetings to be held on Wednesdays
  - b) meetings to be held from 11.00 am to 12 noon
  - c) meetings to be held at City of Darwin and electronically via Teams
  - d) meetings to be held on:
    - i. 5 February 2025
    - ii. 7 May 2025
    - iii. 5 November 2025

**CARRIED 7/0**

### 9.2 DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE UPDATE

#### COMMITTEE RESOLUTION MHAC013/24

Moved: General Manager Community Matt Grassmayr

Seconded: Deputy Lord Mayor Sam Weston

THAT the report entitled Darwin Military and Civilian History Advisory Committee Update be received and noted.

**CARRIED 7/0**

### 9.3 TERMS OF REFERENCE

**COMMITTEE RESOLUTION MHAC014/24**

Moved: General Manager Community Matt Grassmayr

Seconded: Deputy Lord Mayor Sam Weston

THAT the report entitled Terms of Reference be received and noted.

**CARRIED 7/0**

## 10 MEMBER REPORTS

### 10.1 VERBAL UPDATES

**COMMITTEE RESOLUTION MHAC015/24**

Moved: General Manager Community Matt Grassmayr

Seconded: Deputy Lord Mayor Sam Weston

THAT the verbal updates be received and noted, noting the following -

- RSL Darwin Branch representative - Eternal Flame at the Cenotaph not working; proposal for a plaque at same location will be put to City of Darwin.
- Tourism NT Wendy Belohlawek - Tourism Asset Grant awarded to City of Darwin to upgrade ex-cello at the Cenotaph to a compliant and accessible amenity.
- Aviation Historical Society of the NT John Hart - function on the 8 December to commemorate Keith and Ross Smith as well as Cyclone Tracy. Building works underway for archives storage.
- Department of Veterans' Affairs Louise Ruhl – grant programs open.

**CARRIED 7/0**

## 11 GENERAL BUSINESS

Nil

## 12 NEXT MEETING

5 February 2025, 11.00 am

The Chair declared the meeting closed at 11.40 am