



# **MINUTES**

## **Darwin Military and Civilian History Advisory Committee Meeting Wednesday, 7 May 2025**

**Date: Wednesday, 7 May 2025**

**Time: 11:00 AM**

**Location: Meeting Room Darrandirra (Meeting Room  
Chambers)  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN  
DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM DARRANDIRRA (MEETING ROOM CHAMBERS), LEVEL 1,  
CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN  
ON WEDNESDAY, 7 MAY 2025 AT 11:00 AM**

**PRESENT:**

Councillor Sam Weston

Darwin RSL Sub-Branch Stephen Gloster

NT Heritage Branch, Dept of Territory Families Samantha Wells

Aviation Historical Society of the NT Iain Summers

Tourism NT, NT Dept of Tourism & Hospitality Russel Wills

General Manager Community Matt Grassmayr

Executive Manager Growth and Economic Development Emma Struys

**OFFICERS:**

Senior Administration Officer, Karen Long

Manager Economic Development, Vanya Bosiocic

**APOLOGY:**

Lord Mayor Kon Vatskalis (Chair)

Department of Veterans' Affairs Kacie Austin

Veterans Engagement & Support, NT Dpt People Sport & Culture Annette Rudd

Darwin Military Museum Norm Cramp

**GUESTS:**

JOSS NT Representative, WO1 Meika Wright

**Order of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>4</b>
3.1	Apologies .....	4
<b>4</b>	<b>Electronic Attendance .....</b>	<b>4</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>5</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>5</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>5</b>
<b>8</b>	<b>Presentations .....</b>	<b>5</b>
<b>9</b>	<b>Officer Reports.....</b>	<b>5</b>
9.1	Darwin Military and Civilian History Advisory Committee - Update .....	5
<b>10</b>	<b>Member Reports .....</b>	<b>6</b>
<b>11</b>	<b>General Business.....</b>	<b>6</b>
11.1	Wreck Site of B25 Mitchell N5-156 .....	6
11.2	Grant Opportunities .....	6
11.3	Plaque Proposal Near the Eternal Flame .....	7
<b>12</b>	<b>Next Meeting .....</b>	<b>7</b>

## APPOINTMENT OF CHAIR

### COMMITTEE RESOLUTION MHAC008/25

Moved: General Manager Community Matt Grassmayr

Seconded: Darwin RSL Sub-Branch Stephen Gloster

THAT Councillor Sam Weston is appointed as chair for the meeting

**CARRIED 6/0**

## 1 MEETING DECLARED OPEN

The Chair declared the meeting open at 11.04 am.

## 2 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## 3 APOLOGIES & LEAVE OF ABSENCE

### 3.1 Apologies

### COMMITTEE RESOLUTION MHAC009/25

Moved: Councillor Sam Weston

Seconded: General Manager Community Matt Grassmayr

THAT the the apology from Lord Mayor Kon Vatskalis (Chair), Department of Veterans' Affairs Kacie Austin, Veterans Engagement & Support, NT Dpt People Sport & Culture Annette Rudd and Darwin Military Museum Norm Cramp be received.

**CARRIED 6/0**

### 3.2 Leave of Absence

Nil

### 3.3 Leave of Absence Notified

Nil

## 4 ELECTRONIC ATTENDANCE

NT Heritage Branch Samantha Wells

WO1 Meika Wright

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION MHAC010/25**

Moved: General Manager Community Matt Grassmayr

Seconded: Darwin RSL Sub-Branch Stephen Gloster

THAT the minutes of the Darwin Military and Civilian History Advisory Committee Meeting held on 5 February 2025 be confirmed.

**CARRIED 6/0****7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

Nil

**9 OFFICER REPORTS****9.1 DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE - UPDATE****COMMITTEE RESOLUTION MHAC011/25**

Moved: General Manager Community Matt Grassmayr

Seconded: Darwin RSL Sub-Branch Stephen Gloster

THAT the report entitled Darwin Military and Civilian History Advisory Committee - Update be received and noted.

**CARRIED 6/0**

Executive Manager Growth and Economic Development Emma Struys arrived at 11.13 am

**100 MEMBER REPORTS****COMMITTEE RESOLUTION MHAC012/25**

Moved: Darwin RSL Sub-Branch Stephen Gloster

Seconded: General Manager Community Matt Grassmayr

THAT the verbal update reports be received and noted, noting the following:

- Darwin RSL Sub Branch - Anzac Day commorations
- Aviation Historical Society of the NT - new archives building works progressing for history retrieval. 1 June 2025 Open Day, acknowledging 35 years
- Tourism NT – Update on the Tourism Action Plan
- General Manager Community – Update on inception meeting with stakeholders regarding USS Peary memorial improvements

**CARRIED 7/0**

**11 GENERAL BUSINESS****11.1 WRECK SITE OF B25 MITCHELL N5-156****COMMITTEE RESOLUTION MHAC013/25**

Moved: Councillor Sam Weston

Seconded: General Manager Community Matt Grassmayr

THAT the verbal update on the plane wreck site of B25 Mitchell N5-156 be received and noted.

**CARRIED 7/0**

**11.2 GRANT OPPORTUNITIES****COMMITTEE RESOLUTION MHAC014/25**

Moved: Councillor Sam Weston

Seconded: Darwin RSL Sub-Branch Stephen Gloster

THAT the verbal update by the General Manager Community on grant opportunies be received and noted, noting information will be distributed to the committee.

**CARRIED 7/0**

### 11.3 PLAQUE PROPOSAL NEAR THE ETERNAL FLAME

**COMMITTEE RESOLUTION MHAC015/25**

Moved: Darwin RSL Sub-Branch Stephen Gloster

Seconded: General Manager Community Matt Grassmayr

1. THAT the Committee provide in principle support of the installation of an A3 size plaque at the Eternal Flame as indicated in the image presented by Darwin RSL Sub- Branch.
2. THAT the Committee provide in principle support of the proposed wording for the plaque presented by Darwin RSL Sub-Branch, noting the proposed wording will be distributed for refinement.
3. THAT the Committee notes the costs for the production and installation of the plaque are the responsibility of the Darwin RSL Sub Branch.

**CARRIED 7/0**

### 12 NEXT MEETING

5 November 2025, 11.00 am

Meeting closed at 11.45 am