



MINUTES

Risk Management & Audit Committee Meeting

Friday, 21 February 2025

Date: Friday, 21 February 2025

Time: 9:00 AM

**Location: Council Chambers Darrandirra
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN
RISK MANAGEMENT & AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY
CHAN AVENUE, DARWIN
ON FRIDAY, 21 FEBRUARY 2025 AT 9:00 AM**

PRESENT:

Chairperson Roland Chin
Councillor Ed Smelt
Councillor Jimmy Bouhoris
Member George Araj
Member Sanja Hill

OFFICERS

Simone Saunders (Chief Executive Officer)
Alice Percy (General Manager Innovation)
Natalie Williamson (General Manager Corporate)
Irene Frazis (Executive Manager Finance)
Alexandra Vereker (Executive Manager HR and Safety)
Brooke Prince (A/Executive Manager Corporate & Customer Service)

APOLOGY:

Deputy Lord Mayor Mick Palmer

Order of Business

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| 4 | Declaration of Interest of Members and Staff | 5 |
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| 9 | Closure of Meeting to the Public | 6 |

Councillor Jimmy Bouhoris was not present at the commencement of the meeting.

1 MEETING DECLARED OPEN AND ACKNOWLEDGEMENT OF COUNTRY

RECOMMENDATIONS

The Chair declared the meeting open at 9.10 am.

ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

2 APOLOGIES AND LEAVE OF ABSENCE

COMMITTEE RESOLUTION RMAC001/25

Moved: Councillor Ed Smelt

Seconded: Member Sanja Hill

THAT the apology from Deputy Lord Mayor Mick Palmer be received and noted

CARRIED 4/0

3 ELECTRONIC MEETING ATTENDANCE

3.1 ELECTRONIC MEETING ATTENDANCE GRANTED

COMMITTEE RESOLUTION RMAC002/25

Moved: Chairperson Roland Chin

Seconded: Member Sanja Hill

THAT The Committee note that pursuant to Section 98 (3) of the Local Government Act the following members were granted permission for Electronic Meeting Attendance at this Risk Management and Audit Committee Meeting held on Friday, 21 February 2025:

- Member George Araj

CARRIED 4/0

3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

Nil

4 DECLARATION OF INTEREST OF MEMBERS AND STAFF

4.1 DECLARATION OF INTEREST BY MEMBERS

RECOMMENDATIONS

Member Roland Chin made the following Declarations (updated 21/02/25):

- President of Chung Wah Society Inc
- Chair of Audit and Risk Committee of Venture Housing Company Limited
- Chair of Audit, Risk and Compliance Committee of Charles Darwin University
- Tiwi Land Council Audit Committee.

Councillor Jimmy Bouhoris made the following Declarations (25/06/21):

- Any items relating to PowerWater

Councillor Ed Smelt made the following Declarations (updated 21/02/25):

- Any items relating to Department of Logistics and Infrastructure (DLI), NTG

Member Sanja Hill advised of the following representations (updated 21/02/25):

- Any items relating to NTG Attorney-General's Department and the Department of Corrections

4.2 DECLARATION OF INTEREST BY STAFF

Nil

5 CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION RMAC003/25

Moved: Councillor Ed Smelt

Seconded: Member George Araj

THAT the minutes of the Risk Management & Audit Committee Meeting held on 18 October 2024 be confirmed.

CARRIED 4/0

6 ACTION REPORTS

6.1 REVIEW OF INVESTMENT POLICY

COMMITTEE RESOLUTION RMAC004/25

Moved: Member Sanja Hill

Seconded: Councillor Ed Smelt

1. THAT the report entitled Review of Investment Policy be received and noted.
2. THAT the Risk Management and Audit committee recommends that Council endorse Policy No 3301.100.E.R Investment Policy at **Attachment 2**

CARRIED 4/0

6.2 MONTHLY FINANCIAL REPORTS: SEPTEMBER TO DECEMBER 2024

COMMITTEE RESOLUTION RMAC005/25

Moved: Councillor Ed Smelt

Seconded: Member Sanja Hill

THAT the report entitled Monthly Financial Reports: September to December 2024 be received and noted.

CARRIED 4/0

7 QUESTIONS BY MEMBERS

Nil

8 GENERAL BUSINESS

Nil

9 CLOSURE OF MEETING TO THE PUBLIC

RECOMMENDATIONS

THAT pursuant to Section 99 (2) of the Local Government Act and Regulation 52 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

12.1 Risk Review and Assessment - February 2025

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.2 Shoal Bay Waste Management Facility - Update February 2025

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.3 ICT Roadmap - Update on Progress

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.4 Corporate Services Quarterly Report | October to December 2024

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.5 Civic Centre Briefing

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

COMMITTEE RESOLUTION RMAC006/25

Moved: Councillor Ed Smelt
Seconded: Member Sanja Hill

ADJOURNMENT OF MEETING

THAT the open section of the meeting be adjourned at 9.20 am.

CARRIED 4/0

The Meeting closed at 11.22 am.

The minutes of this meeting were confirmed at the Risk Management & Audit Committee held on 2 May 2025.

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CHAIR