

# Minutes

## Risk Management and Audit Committee Meeting

Friday, 27 February 2026



**MINUTES OF CITY OF DARWIN  
RISK MANAGEMENT AND AUDIT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON FRIDAY, 27 FEBRUARY 2026 AT 9:00 AM**

**PRESENT:**

Chairperson Roland Chin  
Councillor Jimmy Bouhoris  
Councillor Mick Palmer  
Community Member Tanya Jacobs  
Community Member Shara Reid

**OFFICERS:**

General Manager Corporate, Natalie Williamson  
General Manager Innovation, Alice Percy  
Executive Manager Corporate and Customer Service, Silke Maynard  
Executive Manager Environment and Waste Services, Nick Fewster  
Executive Manager Finance, Irene Frazis  
ICT PMO Director, Peter Ferguson

**APOLOGY:**

Chief Executive Officer, Simone Saunders  
Community Member Sanja Hill

**GUESTS:**

Nil

**Order of Business**

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## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

*Councillor Mick Palmer was not present at the commencement of the meeting at 9:06 am.*

## 2 MEETING DECLARED OPEN

### RECOMMENDATIONS

The Chair declared the meeting open at 9:06 am.

*Councillor Mick Palmer joined meeting at 9:07 am.*

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 APOLOGIES

#### RECOMMENDATIONS

THAT an apology from Community Member Sanja Hill be received.

### 3.2 LEAVE OF ABSENCE GRANTED

Nil

### 3.3 LEAVE OF ABSENCE REQUESTED

Nil

## 4 ELECTRONIC MEETING ATTENDANCE

### 4.1 ELECTRONIC ATTENDANCE GRANTED

#### RECOMMENDATIONS

THAT the Committee note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

- Shara Reid

## 4.2 ELECTRONIC ATTENDANCE REQUESTED

Nil

## 5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

### 5.1 DECLARATION OF INTEREST BY MEMBERS

#### RECOMMENDATIONS

1. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Tanya Jacobs, declared the following Standing Conflicts of Interests:
  - Chair of Risk Management and Audit committee for the Darwin Turf Club
  - Board member of the Dawin Turf Club
  - Senior Manager Risk, Compliance and Internal Audit Power and Water Corporation
2. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Jimmy Bouhoris, declared a Standing Conflict of Interest in any items relating to Power and Water Corporation.
3. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Shara Reid declared a Standing Conflict of Interest as a member of Audit and Risk Management Committee for the Department of Justice and Attorney-General Queensland.
4. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Sanja Hill, declared a Standing Conflict of Interest as a board member of Melaluca Australia .
5. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Chairperson Roland Chin, declared the following Standing Conflicts of Interests:
  - President of Chung Wah Society Inc.
  - Member of Audit and Risk Committee for Venture Housing Company limited
  - Chair of Audit Risk and Compliance Committee for Charles Darwin University
  - Member of Audit Committee for Tiwi Land Council

### 5.2 DECLARATION OF INTEREST BY STAFF

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION RMAC001/26**

Moved: Community Member Tanya Jacobs  
 Seconded: Councillor Mick Palmer

THAT the minutes of the Risk Management and Audit Committee Meeting held on 17 October 2025 be confirmed.

**CARRIED 5/0**

**7 MOVING OF ITEMS****7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

THAT item 18.6 – ICT Roadmap – Update on Progress be considered as the first item of business in the Confidential Section of the Meeting.

**18.6 ICT ROADMAP - UPDATE ON PROGRESS****COMMITTEE RESOLUTION RMAC002/26**

Moved: Councillor Jimmy Bouhoris  
 Seconded: Councillor Mick Palmer

1. THAT the report entitled ICT Roadmap Update on Progress be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 5/0**

**18.1 ASSET SUSTAINABILITY****COMMITTEE RESOLUTION RMAC008/26**

Moved: Councillor Mick Palmer  
 Seconded: Councillor Jimmy Bouhoris

1. THAT the report entitled Asset Sustainability be received and noted.

2. THAT Risk Management and Audit Committee note City of Darwin's Asset Sustainability 5-year average ratio of 38% and the associated risk exposure relating to asset condition, service continuity and long-term financial sustainability.
3. THAT Risk Management and Audit Committee advise Council the current level of renewal investment presents a material risk that warrants active mitigation to reduce long-term service and financial risk.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 4/0**

## **18.2 2024/2025 YEAR END FUNDS POSITION**

### **COMMITTEE RESOLUTION RMAC009/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Mick Palmer

1. THAT the report entitled 2024/2025 Year End Funds Position be received and noted.
2. THAT the Risk Management and Audit Committee recommends that Council recognises surplus funds for 2024/2025 of \$368,000.
3. THAT the Risk Management and Audit Committee recommends that Council allocates the surplus funds of \$368,000 to Asset Renewal and Refurbishment Reserve.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 4/0**

## **18.3 RISK REVIEW AND ASSESSMENT - FEBRUARY 2026**

### **COMMITTEE RESOLUTION RMAC010/26**

Moved: Councillor Mick Palmer

Seconded: Community Member Shara Reid

1. THAT the report entitled Risk Review and Assessment – February 2026 be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 4/0**

## **18.4 INTERNAL AUDIT UPDATE**

### **COMMITTEE RESOLUTION RMAC011/26**

Moved: Community Member Shara Reid

Seconded: Councillor Jimmy Bouhoris

1. THAT the report entitled Internal Audit Update be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019 (NT)*.
3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

**CARRIED 4/0**

#### **18.5 SHOAL BAY WASTE MANAGEMENT FACILITY - UPDATE FEBRUARY 2026**

##### **COMMITTEE RESOLUTION RMAC012/26**

Moved: Chairperson Roland Chin

Seconded: Councillor Mick Palmer

1. THAT the report entitled Shoal Bay Waste Management Facility - Update February 2026 be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

**CARRIED 5/0**

#### **18.7 CIVIC CENTRE PROJECT OVERVIEW**

##### **COMMITTEE RESOLUTION RMAC013/26**

Moved: Community Member Tanya Jacobs

Seconded: Councillor Mick Palmer

1. THAT the report entitled Civic Centre Project Overview be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

**CARRIED 5/0**

#### **18.8 CORPORATE SERVICES QUARTERLY REPORT - OCTOBER TO DECEMBER 2025**

##### **COMMITTEE RESOLUTION RMAC014/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Community Member Tanya Jacobs

1. THAT the report entitled Corporate Services Quarterly Report - October to December 2025 be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 5/0**

## 8 DEPUTATIONS AND BRIEFINGS

Nil

## 9 OFFICER REPORTS

### 9.1 MONTHLY FINANCIAL REPORTS - SEPTEMBER TO DECEMBER 2025

#### COMMITTEE RESOLUTION RMAC003/26

Moved: Councillor Jimmy Bouhoris  
Seconded: Community Member Shara Reid

THAT the report entitled Monthly Financial Reports – September to December 2025 be received and noted.

**CARRIED 5/0**

### 9.2 REVIEW OF FINANCIAL HARDSHIP SUPPORT POLICY - 0091.100.E.R

#### COMMITTEE RESOLUTION RMAC004/26

Moved: Councillor Mick Palmer  
Seconded: Community Member Tanya Jacobs

1. THAT the report entitled Review of Financial Hardship Support Policy - 0091.100.E.R be received and noted.
2. THAT the Risk Management and Audit Committee recommend that Council adopts the amended Financial Hardship Support Policy 0091.100.E.R at **Attachment 1**.

**CARRIED 5/0**

### 9.3 REVIEW OF PROCUREMENT POLICY 0070.100.E.R

#### COMMITTEE RESOLUTION RMAC005/26

Moved: Councillor Jimmy Bouhoris  
Seconded: Community Member Tanya Jacobs

1. THAT the report entitled Review of Procurement Policy 0070.100.E.R be received and noted.
2. THAT the Risk Management and Audit Committee recommends that Council endorse Policy 0070.100.E.R Procurement Policy at **Attachment 2**.

**CARRIED 5/0**

## 10 MEMBER REPORTS

Nil

**11 GENERAL BUSINESS**

Nil

**12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING****RECOMMENDATIONS**

THAT the next Risk Management and Audit Committee be held on Friday, 15 May 2026, at 9:00 AM (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**13 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That the Committee considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**18.1 Asset Sustainability**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.2 2024/2025 Year End Funds Position**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) and 51(e) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person and subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**18.3 Risk Review and Assessment - February 2026**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.4 Internal Audit Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**18.5 Shoal Bay Waste Management Facility - Update February 2026**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.6 ICT Roadmap - Update on Progress**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.7 Civic Centre Project Overview**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.8 Corporate Services Quarterly Report - October to December 2025**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**14 ADJOURNMENT OF MEETING**

**COMMITTEE RESOLUTION RMAC006/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Chairperson Roland Chin

THAT the open section of the meeting be adjourned at 9:13 am.

**CARRIED 5/0**

THAT the open section of the meeting be resumed at 10:15 am.

THAT the chair declared the meeting closed at 10:15 am.

**The minutes of this meeting were confirmed at the Risk Management and Audit Committee Meeting held on 15 May 2026.**

.....  
**CHAIR**