



MINUTES

Information Communication Technology Steering Committee Meeting Tuesday, 14 May 2024

Date: Tuesday, 14 May 2024

Time: 1.00pm

Location: Meeting Room Bidjpidji (Meeting Room 1,
Civic Centre)

**MINUTES OF CITY OF DARWIN
INFORMATION COMMUNICATION TECHNOLOGY STEERING COMMITTEE MEETING
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1, CIVIC CENTRE)
ON TUESDAY, 14 MAY 2024 AT 1.00PM**

PRESENT: Chair Neil Glentworth, Councillor Jimmy Bouhoris, Member Roland Chin, Member Tim Woods, Member Sarah Hicks

OFFICERS Simone Saunders (Chief Executive Officer), Natalie Williamson (ICT PMO Director), Alice Percy (General Manager Innovation), Alexandra Vereker (A/General Manager Corporate), Chris Kelly (Executive Manager Corporate and Customer Service)

APOLOGY: Nil

GUESTS: Nil

Order of Business

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1 MEETING DECLARED OPEN AND ACKNOWLEDGEMENT OF COUNTRY

The Chair declared the meeting open at 1.06 pm.

ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 ELECTRONIC MEETING ATTENDANCE

3.1 ELECTRONIC MEETING ATTENDANCE GRANTED

COMMITTEE RESOLUTION ISCCC001/24

Moved: Councillor Jimmy Bouhoris

Seconded: Member Sarah Hicks

THAT the Committee note that pursuant to Section 98 (3) of the Local Government Act, the following member(s) were granted permission for Electronic Meeting Attendance at this Information Communication Technology Steering Committee meeting held on Tuesday, 14 May 2024:

- Chair Neil Glentworth
- Member Tim Woods

CARRIED 5/0

3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

RECOMMENDATIONS

Nil

4 DECLARATION OF INTEREST OF MEMBERS AND STAFF

4.1 DECLARATION OF INTEREST BY MEMBERS

RECOMMENDATIONS

- A. Chair Neil Glentworth advised that in addition to declaration made on 25 October 2023 ICT Steering Committee Meeting he continues to provide consultancy services to a number of Local Government entities.
- B. Member Sarah Hicks advised no material changes to her declarations made at the 25 October 2023 ICT Steering Committee Meeting.

4.2 DECLARATION OF INTEREST BY STAFF

RECOMMENDATIONS

Nil

5 CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION ISCCC002/24

Moved: Councillor Jimmy Bouhoris

Seconded: Member Sarah Hicks

THAT the minutes of the Information Communication Technology Steering Committee Meeting held on 25 October 2023 be confirmed.

CARRIED 5/0

6 ACTION REPORTS

Nil

7 QUESTIONS BY MEMBERS

RECOMMENDATIONS

Nil

8 GENERAL BUSINESS

RECOMMENDATIONS

Nil

9 CLOSURE OF MEETING TO THE PUBLIC

COMMITTEE RESOLUTION ISCCC003/24

Moved: Councillor Jimmy Bouhoris

Seconded: Member Roland Chin

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 5/0

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

12.1 Update on Cyber Security

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

12.2 ICT Disaster Recovery Plan

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

12.3 ICT Roadmap - Program Update

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

The Meeting closed at 1.13pm.

The minutes of this meeting were confirmed at the Information Communication Technology Steering Committee held on 22 August 2024.

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CHAIR