



MINUTES

Information Communication Technology Steering Committee Meeting

Thursday, 22 August 2024

Date: Thursday, 22 August 2024

Time: 1:00 pm

**Location: Bidjpidji Meeting Room (Meeting Rm 1)
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN
INFORMATION COMMUNICATION TECHNOLOGY STEERING COMMITTEE MEETING
HELD AT THE COUNCIL BIDJPIDJI MEETING ROOM (MEETING RM 1) LEVEL 1, CIVIC
CENTRE, HARRY CHAN AVENUE, DARWIN
ON THURSDAY, 22 AUGUST 2024 AT 1:00 PM**

PRESENT:

Chair Neil Glentworth
Member Roland Chin
Member Sarah Hicks
Member Tim Woods
Councillor Sylvia Klonaris

OFFICERS

Simone Saunders (Chief Executive Officer)
Natalie Williamson (General Manager Corporate)
Alice Percy (General Manager Innovation)
Michael Devlin (Manager Information and Communication Technology)
Alexandra Vereker (Executive Manager HR and Safety)
Brooke Prince (A/Executive Manager Corporate and Customer Service)

APOLOGY:

Councillor Jimmy Bouhoris

GUESTS:

Nil

Order of Business

1	Meeting Declared Open	4
2	Apologies and Leave of Absence	4
3	Electronic Meeting Attendance.....	4
4	Declaration of Interest of Members and Staff	5
5	Confirmation of Previous Minutes.....	5
6	Action Reports	5
6.1	Smart City and Data Policy	5
7	Questions by Members	5
8	General Business.....	5
9	Closure of Meeting to the Public	6

1 MEETING DECLARED OPEN

RECOMMENDATIONS

The Chair declared the meeting open at 1.03 pm.

ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

2 APOLOGIES AND LEAVE OF ABSENCE

COMMITTEE RESOLUTION ISCCC004/24

Moved: Member Roland Chin

Seconded: Chair Neil Glentworth

THAT the apology from Councillor Jimmy Bouhoris be received and noted.

CARRIED 5/0

3 ELECTRONIC MEETING ATTENDANCE

3.1 ELECTRONIC MEETING ATTENDANCE GRANTED

RECOMMENDATIONS

THAT The Committee note that pursuant to Section 98 (3) of the Local Government Act, the following member(s) were granted permission for Electronic Meeting Attendance at this Information Communication Technology Steering Committee meeting held on Thursday 22 August 2024:

- Chair Neil Glentworth
- Member Tim Woods

3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

Nil

4 DECLARATION OF INTEREST OF MEMBERS AND STAFF

4.1 DECLARATION OF INTEREST BY MEMBERS

Nil

4.2 DECLARATION OF INTEREST BY STAFF

Nil

5 CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION ISCCC005/24

Moved: Member Tim Woods

Seconded: Member Sarah Hicks

THAT the minutes of the Information Communication Technology Steering Committee Meeting held on 14 May 2024 be confirmed.

CARRIED 5/0

6 ACTION REPORTS

6.1 SMART CITY AND DATA POLICY

COMMITTEE RESOLUTION ISCCC006/24

Moved: Member Roland Chin

Seconded: Member Tim Woods

1. THAT the report entitled Smart City and Data Policy be received and noted.
2. THAT the Information Communication Technology Steering Committee provide feedback on the Smart City Policy and the Data Policy.

CARRIED 5/0

7 QUESTIONS BY MEMBERS

Nil

8 GENERAL BUSINESS

Nil

9 CLOSURE OF MEETING TO THE PUBLIC

COMMITTEE RESOLUTION ISCCC007/24

Moved: Member Roland Chin

Seconded: Member Sarah Hicks

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 5/0

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

12.1 ICT Roadmap - Program Update

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.2 ICT Operational Risk Review

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.3 ICT Desktop Hardware Program

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

The Meeting closed at 1.15pm.

The minutes of this meeting were confirmed at the Information Communication Technology Steering Committee held on 13 November 2024.

.....
CHAIR