



# **MINUTES**

**Darwin Military and Civilian History  
Advisory Committee Meeting  
Wednesday, 3 August 2022**

**MINUTES OF CITY OF DARWIN  
DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEETING  
HELD VIA TEAMS / MEETING ROOM BIDJPIDJI (MEETING ROOM 1) CIVIC CENTRE  
ON WEDNESDAY, 3 AUGUST 2022 AT 11.00 AM**

<b>PRESENT:</b>	Councillor Mick Palmer Councillor Ed Smelt RSL Darwin Branch Stephen Gloster Department of Territory Families, Housing and Communities Michael Wells Department of Veterans' Affairs Louise Ruhl Tourism NT Jessica Keirle City of Darwin Matt Grassmayr
<b>OFFICERS:</b>	Casey Haack (Temporary Community Events Producer) Jane Bland (Senior Administration Officer)
<b>APOLOGY:</b>	Lord Mayor Kon Vatskalis Department of the Chief Minister and Cabinet Linda Fazldeen City of Darwin Alice Percy Aviation Historical Society John Hart Darwin Military Museum Norm Cramp

### Order Of Business

<b>1</b>	<b>Meeting Declared Open</b> .....	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>3</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence</b> .....	<b>3</b>
<b>4</b>	<b>Electronic Attendance</b> .....	<b>3</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff</b> .....	<b>3</b>
<b>6</b>	<b>Confirmation of Previous Minutes</b> .....	<b>3</b>
<b>7</b>	<b>Actions Arising from Previous Minutes</b> .....	<b>4</b>
<b>8</b>	<b>Presentations</b> .....	<b>4</b>
<b>9</b>	<b>Officer Reports</b> .....	<b>4</b>
<b>10</b>	<b>Member Reports</b> .....	<b>4</b>
	10.1 Update - Community Events Producer .....	4
	10.2 Update - Memorial Policy .....	4
<b>11</b>	<b>General Business</b> .....	<b>4</b>
<b>12</b>	<b>Next Meeting</b> .....	<b>5</b>

## 1 MEETING DECLARED OPEN

The Chair declared the meeting open at 11:02 am.

## 2 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## 3 APOLOGIES & LEAVE OF ABSENCE

### 3.1 Apologies

Lord Mayor Kon Vatskalis

Department of the Chief Minister and Cabinet Linda Fazldeen

City of Darwin Alice Percy

Aviation Historical Society John Hart

Darwin Military Museum Norm Cramp

### 3.2 Leave of Absence

### 3.3 Leave of Absence Notified

Nil

## 4 ELECTRONIC ATTENDANCE

## 5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

### 5.1 Declaration of Interest by Members

### 5.2 Declaration of Interest by Staff

## 6 CONFIRMATION OF PREVIOUS MINUTES

### COMMITTEE RESOLUTION MHAC010/22

Moved: City of Darwin Matt Grassmayr

Seconded: RSL Darwin Branch Stephen Gloster

That the minutes of the Darwin Military and Civilian History Advisory Committee Meeting held on 4 May 2022 be confirmed.

**CARRIED 7/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES****8 PRESENTATIONS****9 OFFICER REPORTS****10 MEMBER REPORTS****10.1 UPDATE - COMMUNITY EVENTS PRODUCER****COMMITTEE RESOLUTION MHAC011/22**

Moved: City of Darwin Matt Grassmayr  
Seconded: RSL Darwin Branch Stephen Gloster

That the verbal update provided by Matt Grassmayr be received and noted.

**CARRIED 7/0**

**10.2 UPDATE - MEMORIAL POLICY****COMMITTEE RESOLUTION MHAC012/22**

Moved: Councillor Ed Smelt  
Seconded: RSL Darwin Branch Stephen Gloster

That the Memorial Policy be received and noted.

**CARRIED 7/0**

**11 GENERAL BUSINESS**

Matt Grassmayr

Advised the Committee that Kylie Salisbury is no longer working at City of Darwin and thanked the former Community Events Producer for her service and achievement over many years in producing the Bombing of Darwin Commemorative Service and other civilian and military events.

Stephen Gloster

- Advised the RSL is becoming a Branch of the NT instead of a Subbranch of SA
- Reminder Remembrance Day is 11 November
- Request for Council to assist with coordination of traffic management for future events

Jane Bland on behalf of John Hart

- Updated the Committee on the Aviation Museum noting that the F18 display aircraft had arrived and that the Aermacchi will in Darwin shortly.

Jessica Keirle

- Advised the Committee of a wide range of NT Tourism Programs

Councillor Ed Smelt

- Questioned the Committee on Vietnam Veterans Day commemorations if any were scheduled. Stephen Gloster advised an event will be held on 18 August 2022 hosted by Veterans Australia at Reg Hillier House, Bees Creek

**12 NEXT MEETING**

30 November 2022 at 11:00am.

The Chair declared the meeting closed at 12:15pm.

UNCONFIRMED