



MINUTES

Information Communication Technology Steering Committee Meeting

Thursday, 5 June 2025

Date: Thursday, 5 June 2025

Time: 1:00 PM

**Location: Meeting Room 1 Bidjpidji
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN
INFORMATION COMMUNICATION TECHNOLOGY STEERING COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY
CHAN AVENUE, DARWIN
ON THURSDAY, 5 JUNE 2025 AT 1:00 PM**

PRESENT:

Chair Neil Glentworth
Councillor Jimmy Bouhoris
Member Roland Chin
Member Sarah Hicks
Member Tim Woods

OFFICERS

Alexandra Vereker (Executive Manager HR & Safety)
Nik Kleine (Executive Manager Infrastructure)
Michael Devlin (Manager Information and Communication Technology)

APOLOGY:

Nil

GUESTS:

Nil

Order of Business

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Member Sarah Hicks was not present at the commencement of the meeting.

1 MEETING DECLARED OPEN

RECOMMENDATIONS

The Chair declared the meeting open at 1.01 pm.

ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 ELECTRONIC MEETING ATTENDANCE

3.1 ELECTRONIC MEETING ATTENDANCE GRANTED

COMMITTEE RESOLUTION ISCCC012/25

Moved: Member Roland Chin

Seconded: Member Tim Woods

THAT The Committee note that pursuant to Section 98 (3) of the Local Government Act, the following member(s) were granted permission for Electronic Meeting Attendance at this Information Communication Technology Steering Committee meeting held on Thursday 5 June 2025:

- Chair Neil Glentworth
- Member Tim Woods
- Member Sarah Hicks
- Member Roland Chin
- Councillor Jimmy Bouhoris

CARRIED 4/0

3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

Nil

4 DECLARATION OF INTEREST OF MEMBERS AND STAFF

4.1 DECLARATION OF INTEREST BY MEMBERS

Nil

4.2 DECLARATION OF INTEREST BY STAFF

Nil

5 CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION ISCCC013/25

Moved: Councillor Jimmy Bouhoris

Seconded: Member Tim Woods

THAT the minutes of the Information Communication Technology Steering Committee Meeting held on 13 March 2025 be confirmed.

CARRIED 4/0

6 ACTION REPORTS

Nil

7 QUESTIONS BY MEMBERS

Nil

8 GENERAL BUSINESS

Nil

9 CLOSURE OF MEETING TO THE PUBLIC

COMMITTEE RESOLUTION ISCCC014/25

Moved: Councillor Jimmy Bouhoris

Seconded: Member Roland Chin

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 4/0

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

12.1 Server Management Update

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

12.2 ICT Disaster Recovery Plan

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

12.3 Responsible Use of Artificial Intelligence (AI)

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

12.4 ICT Roadmap - Update on Progress

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.5 Data Centre and Telephone Strategy Discussion Paper

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.6 Civic Centre - Digital Infrastructure Considerations

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COMMITTEE RESOLUTION ISCCC015/25

Moved: Chair Neil Glentworth

Seconded: Member Roland Chin

ADJOURNMENT OF MEETING

THAT the open section of the meeting be adjourned at 1.07pm

CARRIED 4/0

Unconfirmed

The meeting closed at 2.25pm.

The minutes of this meeting were confirmed at the Information Communication Technology Steering Committee held on date TBC.

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CHAIR

Unconfirmed