



# **MINUTES**

## **Risk Management & Audit Committee Meeting**

**Friday, 11 July 2025**

**Date: Friday, 11 July 2025**

**Time: 9:00 AM**

**Location: Council Chambers Darrandirra  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN  
RISK MANAGEMENT & AUDIT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON FRIDAY, 11 JULY 2025 AT 9:00 AM**

**PRESENT:**

Chairperson Roland Chin  
Councillor Jimmy Bouhoris  
Councillor Mick Palmer  
Member George Araj

**OFFICERS:**

Natalie Williamson (General Manager Corporate)  
Irene Frazis (Executive Manager Finance)  
Peter Ferguson (Manager ICT PMO)  
Brooke Prince (Manager Risk & Customer Experience)

**APOLOGY:**

Councillor Ed Smelt  
Member Sanja Hill

**GUESTS:**

Nil

**Order of Business**

<b>1</b>	<b>Meeting Declared Open and Acknowledgement of Country .....</b>	<b>4</b>
<b>2</b>	<b>Apologies and Leave of Absence .....</b>	<b>4</b>
<b>3</b>	<b>Electronic Meeting Attendance.....</b>	<b>4</b>
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<b>5</b>	<b>Confirmation of Previous Minutes .....</b>	<b>5</b>
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6.1	Monthly Financial Reports: March - May 2025 .....	6
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<b>9</b>	<b>Closure of Meeting to the Public .....</b>	<b>6</b>

## 1 MEETING DECLARED OPEN AND ACKNOWLEDGEMENT OF COUNTRY

### RECOMMENDATIONS

The Chair declared the meeting open at 9.10 am.

### ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country.

We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.

City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

## 2 APOLOGIES AND LEAVE OF ABSENCE

### COMMITTEE RESOLUTION RMAC026/25

Moved: Member George Araj

Seconded: Councillor Mick Palmer

THAT the apology from Councillor Ed Smelt and Member Sanja Hill be received and noted

**CARRIED 4/0**

## 3 ELECTRONIC MEETING ATTENDANCE

### 3.1 ELECTRONIC MEETING ATTENDANCE GRANTED

### COMMITTEE RESOLUTION RMAC027/25

Moved: Chairperson Roland Chin

Seconded: Councillor Mick Palmer

THAT The Committee note that pursuant to Section 98 (3) of the Local Government Act the following members were granted permission for Electronic Meeting Attendance at this Risk Management and Audit Committee Meeting held on Friday, 11 July 2025:

- Member George Araj

**CARRIED 4/0**

### 3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

Nil

## 4 DECLARATION OF INTEREST OF MEMBERS AND STAFF

### 4.1 DECLARATION OF INTEREST BY MEMBERS

#### RECOMMENDATIONS

Member Roland Chin made the following declarations (updated 21/02/25):

- President of Chung Wah Society Inc
- Member, Audit and Risk Committee of Venture Housing Company Limited
- Chair of Audit, Risk and Compliance Committee of Charles Darwin University
- Tiwi Land Council Audit Committee.

Councillor Jimmy Bouhoris made the following declarations (25/06/21):

- Any items relating to PowerWater

Councillor Ed Smelt made the following declarations (updated 21/02/25):

- Any items relating to Department of Logistics and Infrastructure (DLI), NTG

Member Sanja Hill advised, out of session, removal of the following representations (updated 11/07/25):

- Any items relating to NTG Attorney-General's Department and the Department of Corrections.

### 4.2 DECLARATION OF INTEREST BY STAFF

Nil

## 5 CONFIRMATION OF PREVIOUS MINUTES

#### COMMITTEE RESOLUTION RMAC028/25

Moved: Councillor Jimmy Bouhoris

Seconded: Member George Araj

THAT the minutes of the Risk Management & Audit Committee Meeting held on 2 May 2025 be confirmed.

**CARRIED 4/0**

## 6 ACTION REPORTS

### 6.1 MONTHLY FINANCIAL REPORTS: MARCH - MAY 2025

#### COMMITTEE RESOLUTION RMAC029/25

Moved: Member George Araj

Seconded: Councillor Jimmy Bouhoris

THAT the report entitled Monthly Financial Reports: March - May 2025 be received and noted.

**CARRIED 4/0**

## 7 QUESTIONS BY MEMBERS

Nil

## 8 GENERAL BUSINESS

Cr Bouhoris expressed thanks to the RMAC Committee Members and City of Darwin Officers for input and dedication over the past two years.

Chair Roland Chin also expressed thanks to City of Darwin Officers and RMAC Committee Members.

## 9 CLOSURE OF MEETING TO THE PUBLIC

#### RECOMMENDATIONS

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**12.1 Shoal Bay Waste Management Facility - Update July 2025**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.2 Review of Audit Preparation and Prior Year Observations Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.3 Risk Review and Assessment - July 2025**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.4 Internal Audit Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**12.5 ICT Roadmap - Update on Progress**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.6 Civic Centre Project Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

## **ADJOURNMENT OF MEETING**

### **COMMITTEE RESOLUTION RMAC030/25**

Moved: Member George Araj

Seconded: Councillor Jimmy Bouhoris

THAT the open section of the meeting be adjourned at 9.25 am.

**CARRIED 4/0**

**The Meeting closed at 11.12 am**

**The minutes of this meeting were confirmed at the Risk Management & Audit Committee held on 17 October 2025.**

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**CHAIR**