

# Minutes

## Risk Management and Audit Committee Meeting

Friday, 15 May 2026

Unconfirmed



**MINUTES OF CITY OF DARWIN  
RISK MANAGEMENT AND AUDIT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON FRIDAY, 15 MAY 2026 AT 9:00 AM**

**PRESENT:**

Chairperson Roland Chin  
Deputy Lord Mayor Jimmy Bouhoris  
Community Member Sanja Hill  
Community Member Tanya Jacobs  
Community Member Shara Reid  
Councillor Nicole Brown

**OFFICERS:**

Chief Executive Officer, Simone Saunders  
General Manager Corporate, Natalie Williamson  
General Manager Innovation, Alice Percy  
Executive Manager Corporate and Customer Service, Silke Maynard  
Manager Risk and Customer Experience, Brooke Prince  
ICT PMO Director, Peter Ferguson  
Financial Controller, Iain MacPherson

**APOLOGY:**

Councillor Mick Palmer

**GUESTS:**

Nil

**Order of Business**

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## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## 2 MEETING DECLARED OPEN

### RECOMMENDATIONS

The Chair declared the meeting open at 9:02 am.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 APOLOGIES

#### RECOMMENDATIONS

THAT an apology from Councillor Mick Palmer be received.

### 3.2 LEAVE OF ABSENCE GRANTED

Nil

### 3.3 LEAVE OF ABSENCE REQUESTED

Nil

## 4 ELECTRONIC MEETING ATTENDANCE

### 4.1 ELECTRONIC ATTENDANCE GRANTED

Nil

### 4.2 ELECTRONIC ATTENDANCE REQUESTED

Nil

## 5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

### 5.1 DECLARATION OF INTEREST BY MEMBERS

#### RECOMMENDATIONS

1. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Chairperson Roland Chin, declared the following Standing Conflicts of Interests:
  - President of Chung Wah Society Inc.
  - Member of Audit and Risk Committee for Venture Housing Company limited
  - Chair of Audit Risk and Compliance Committee for Charles Darwin University
  - Chair of RMAC Department of Corrections
  - Board Member of Tiwi land Council.
2. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Sanja Hill, declared a Standing Conflict of Interest:
  - Board Member of Melaluca Australia
  - Board Member of Darwin turf Club.
3. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Shara Reid declared a Standing Conflict of Interest as a member of Audit and Risk Management Committee for the Department of Justice and Attorney-General Queensland.
4. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Jimmy Bouhoris, declared a Standing Conflict of Interest in any items relating to Power and Water Corporation.
5. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Nicole Brown, declared the following Standing Conflicts of Interests:
  - Board Member of Airport Development Group Indigenous Advisory Committee
  - Board Member of North Australia Indigenous Land and Sea Management
  - Family Business Interest with North Australia Projects and Services.
6. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Tanya Jacobs, declared the following Standing Conflicts of Interests:
  - Chair of Risk Management and Audit Committee for the Darwin Turf Club
  - Board Member of the Dawin Turf Club
  - Senior Manager Risk, Compliance and Internal Audit Power and Water Corporation.

### 5.2 DECLARATION OF INTEREST BY STAFF

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION RMAC007/26**

Moved: Community Member Tanya Jacobs  
 Seconded: Deputy Lord Mayor Jimmy Bouhoris

THAT the minutes of the Risk Management and Audit Committee Meeting held on 27 February 2026 be confirmed.

**CARRIED 6/0****7 MOVING OF ITEMS****7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING****18.1 2025/26 ANNUAL FINANCIAL STATEMENTS - FINAL AUDIT WORK PLAN****COMMITTEE RESOLUTION RMAC010/26**

Moved: Deputy Lord Mayor Jimmy Bouhoris  
 Seconded: Community Member Sanja Hill

1. THAT the report entitled 2025/26 Annual Financial Statements – Audit Work Plan, be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 6/0****18.2 RISK REVIEW AND ASSESSMENT - MAY 2026****COMMITTEE RESOLUTION RMAC011/26**

Moved: Community Member Sanja Hill  
 Seconded: Community Member Shara Reid

1. THAT the report entitled Risk Review and Assessment – May 2026 be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.

3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 6/0**

### **18.3 INTERNAL AUDIT UPDATE**

#### **COMMITTEE RESOLUTION RMAC012/26**

Moved: Community Member Tanya Jacobs

Seconded: Community Member Sanja Hill

1. THAT the report entitled Internal Audit Update be received and noted.
2. THAT the committee notes the exchange of the scheduled disaster recovery internal audit with the payroll internal audit for the 2026/2027 financial year.
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019 (NT)*.
4. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

**CARRIED 6/0**

### **18.4 ASSET MANAGEMENT UPDATE**

#### **COMMITTEE RESOLUTION RMAC013/26**

Moved: Community Member Shara Reid

Seconded: Deputy Lord Mayor Jimmy Bouhoris

1. THAT the report entitled Asset Management Update be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 6/0**

### **18.5 SHOAL BAY WASTE MANAGEMENT FACILITY - UPDATE MAY 2026**

#### **COMMITTEE RESOLUTION RMAC014/26**

Moved: Deputy Lord Mayor Jimmy Bouhoris

Seconded: Community Member Sanja Hill

1. THAT the report entitled Shoal Bay Waste Management Facility - Update May 2026 be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

**CARRIED 6/0**

**18.6 CORPORATE SERVICES QUARTERLY REPORT - JANUARY TO MARCH 2026****COMMITTEE RESOLUTION RMAC015/26**

Moved: Community Member Tanya Jacobs

Seconded: Community Member Shara Reid

1. THAT the report entitled Corporate Services Quarterly Report - January to March 2026 be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 6/0**

**8 DEPUTATIONS AND BRIEFINGS**

Nil

**9 OFFICER REPORTS****9.1 MONTHLY FINANCIAL REPORTS - JANUARY TO MARCH 2026****COMMITTEE RESOLUTION RMAC008/26**

Moved: Deputy Lord Mayor Jimmy Bouhoris

Seconded: Community Member Sanja Hill

THAT the report entitled Monthly Financial Reports – January to March 2026 be received and noted.

**CARRIED 6/0**

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Nil

**12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING****RECOMMENDATIONS**

THAT the next Risk Management and Audit Committee be held on Friday, 31 July 2026, at 9:00 AM (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**13 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That the Committee considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**18.1 2025/26 Annual Financial Statements - Final Audit Work Plan**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.2 Risk Review and Assessment - May 2026**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.3 Internal Audit Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**18.4 Asset Management Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**18.5 Shoal Bay Waste Management Facility - Update May 2026**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.6 Corporate Services Quarterly Report - January to March 2026**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**14 ADJOURNMENT OF MEETING**

**RECOMMENDATIONS**

THAT the open section of the meeting be adjourned at 9:18 am.

THAT the open section of the meeting be resumed at 11:05 am.

THAT the chair declared the meeting closed at 11:05 am.

**The minutes of this meeting were confirmed at the Risk Management and Audit Committee Meeting held on 31 July 2026.**

.....  
**CHAIR**