

OPEN SECTION

RMAC 10/1

CITY OF DARWIN

RISK MANAGEMENT & AUDIT COMMITTEE MEETING

FRIDAY, 27 OCTOBER 2017

MINUTES OF THE RISK MANAGEMENT & AUDIT COMMITTEE MEETING OF THE TWENTY-SECOND COUNCIL HELD IN MEETING ROOM 1, CIVIC CENTRE, HARRY CHAN AVENUE ON FRIDAY, 27 OCTOBER 2017 COMMENCING AT 9:00AM.

MEMBERS: Mr Iain Summers (Chair); Mr Craig Spencer; Member J Bouhoris; Member J A Glover.

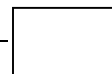
OFFICERS: Chief Executive Officer, Mr B Dowd; Acting General Manager City Performance, Mr R Iap; General Manager City Infrastructure, Luccio Cercarelli; Coordinator Risk Audit and Safety, Mr T Simons; Acting Manager Finance, Ms I Frazis; Manager Strategy & Outcomes, Ms V Green; Acting Manager IT, Mark Bradbury; Financial Accountant, Nancy Marriott; Executive Assistant, Ms J Eves.

GUESTS: MunLi Chee and Candice Thomson from Merit Partners were in attendance from 10:00am to brief the Committee on 2016/17 Financial Statements.

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Risk Management & Audit Committee Meeting – Friday, 27 October 2017

1. MEETING DECLARED OPEN

The Chair declared the meeting open at 9:01am.

2. APOLOGIES AND LEAVE OF ABSENCE Common No. 2695036

2.1 Apologies

Nil

2.2 Leave of Absence Granted

Nil

3. ELECTRONIC MEETING ATTENDANCE Common No. 2221528

3.1 Electronic Meeting Attendance Granted

Nil

4. DECLARATION OF INTEREST OF MEMBERS AND STAFF Common No. 2752228

4.1 Declaration of Interest by Members

Nil

4.2 Declaration of Interest by Staff

Nil



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5. **CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S**

Common No. 1955119

5.1 **Confirmation of the Previous Risk Management & Audit Committee Meeting Minutes**

(Spencer/Summers)

COMMITTEE'S DECISION

THAT the Committee resolve that the minutes of the previous Risk Management & Audit Committee Meeting held on Friday, 7 July 2017, tabled by the Chair, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.22\159

(27/10/17)

Carried



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Risk Management & Audit Committee Meeting – Friday, 27 October 2017

5.2 Business Arising

Meeting: 7 July 2017

Subject: Verbal presentation was provided by Tony Simons on the implementation of the Council Integrated Risk and Control Self-Assessment software system and the Committee noted the presentation and requested an update presentation and report at the next meeting.

ACTION : COORDINATOR RISK



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Risk Management & Audit Committee Meeting – Friday, 27 October 2017

6. DEPUTATIONS AND BRIEFINGS

6.1 Audited Financial Statements for the Year Ended 30 June 2017

Common No. 2251082

MunLi Chee and Candice Thomson from Merit Partners were in attendance from 10:00am to brief the Committee on the 2016/2017 Audited Financial Statements.

(Spencer/Bouhoris)

COMMITTEE'S DECISION

THAT the presentation from MunLi Chee and Candice Thomson, in relation to the Audit Closing Report as at and for the year ended 30 June 2017, be received and noted.

DECISION NO.22\160

(27/10/17)

Carried



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Risk Management & Audit Committee Meeting – Friday, 27 October 2017

7. **CONFIDENTIAL ITEMS**

Common No. 1944604

7.1 **Closure to the Public for Confidential Items**

(Spencer/Glover)

COMMITTEE'S DECISION

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C16.1	8(e)	information provided to the council on condition that it be kept confidential
9.2.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C16.2	8(c)(iii)	information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff
C16.3	8(c)(iii)	information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff
C16.4	8(c)(iii)	information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff
C16.5	8(c)(iii)	information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff

DECISION NO.22\161 (27/10/17)

Carried



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7.2 Moving Open Items Into Confidential

Nil

7.3 Moving Confidential Items Into Open

Nil



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8. WITHDRAWAL OF ITEMS FOR DISCUSSION

(Spencer/Glover)

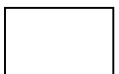
COMMITTEE'S DECISION

THAT the Committee resolve under delegated authority that all Information Items and Officers Reports to the Risk Management & Audit Committee Meeting held on Friday, 27 October 2017 be received and considered individually.

DECISION NO.22\162

(27/10/17)

Carried



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Risk Management & Audit Committee Meeting – Friday, 27 October 2017

Procedural Motion – Adjournment of the meeting at 9:55am in Accordance with By-Law 163(d)

(Spencer/Glover)

- A. THAT in accordance with By-Law 163(d), the meeting be adjourned to enable the Committee to move to the Confidential Section of the meeting to discuss Items C16.1 and 9.2.1.
- B. THAT at the conclusion of the Confidential Section of the meeting, the Open Section of the meeting be resumed.

Carried



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Risk Management & Audit Committee Meeting – Friday, 27 October 2017

The open section of the committee meeting resumed at 12:22pm.

9.1 OFFICERS REPORTS

9.1.1 Amendment To Terms Of Reference - Risk Management & Audit Committee

Report No. 17CP0038 TS:je (27/10/17) Common No. 3527705

(Glover/Spencer)

COMMITTEE'S DECISION

THAT the Committee resolve under delegated authority:-

- A. THAT Report Number 17CP0038 TS:je entitled Amendment to Terms of Reference - Risk Management & Audit Committee, be received and noted.
- B. THAT, based on the committee's feedback, the amended Terms of Reference be brought back to the next Risk Management & Audit Committee.

DECISION NO.22\163 (27/10/17)

Carried

ACTION: COORDINATOR RISK
NOTE: EA CITY PERFORMANCE



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Risk Management & Audit Committee Meeting – Friday, 27 October 2017

10. INFORMATION ITEMS

10.1 Outstanding Audit Issues Register (27/10/17) Common No. 422690

(Glover/Spencer)

COMMITTEE'S DECISION

THAT the Outstanding Audit Issues Register be received and noted.

DECISION NO.22\164 (27/10/17)

Carried



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11. GENERAL BUSINESS

Nil



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Risk Management & Audit Committee Meeting – Friday, 27 October 2017

12. CLOSURE OF MEETING

Common No. 2695131

(Spencer/Glover)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

DECISION NO.22\165 (27/10/17)

Carried

The meeting moved to the Confidential Section at 12:39pm.

