

# Business Papers

## 1st Ordinary Council Meeting

Tuesday, 14 November 2017  
5.30pm



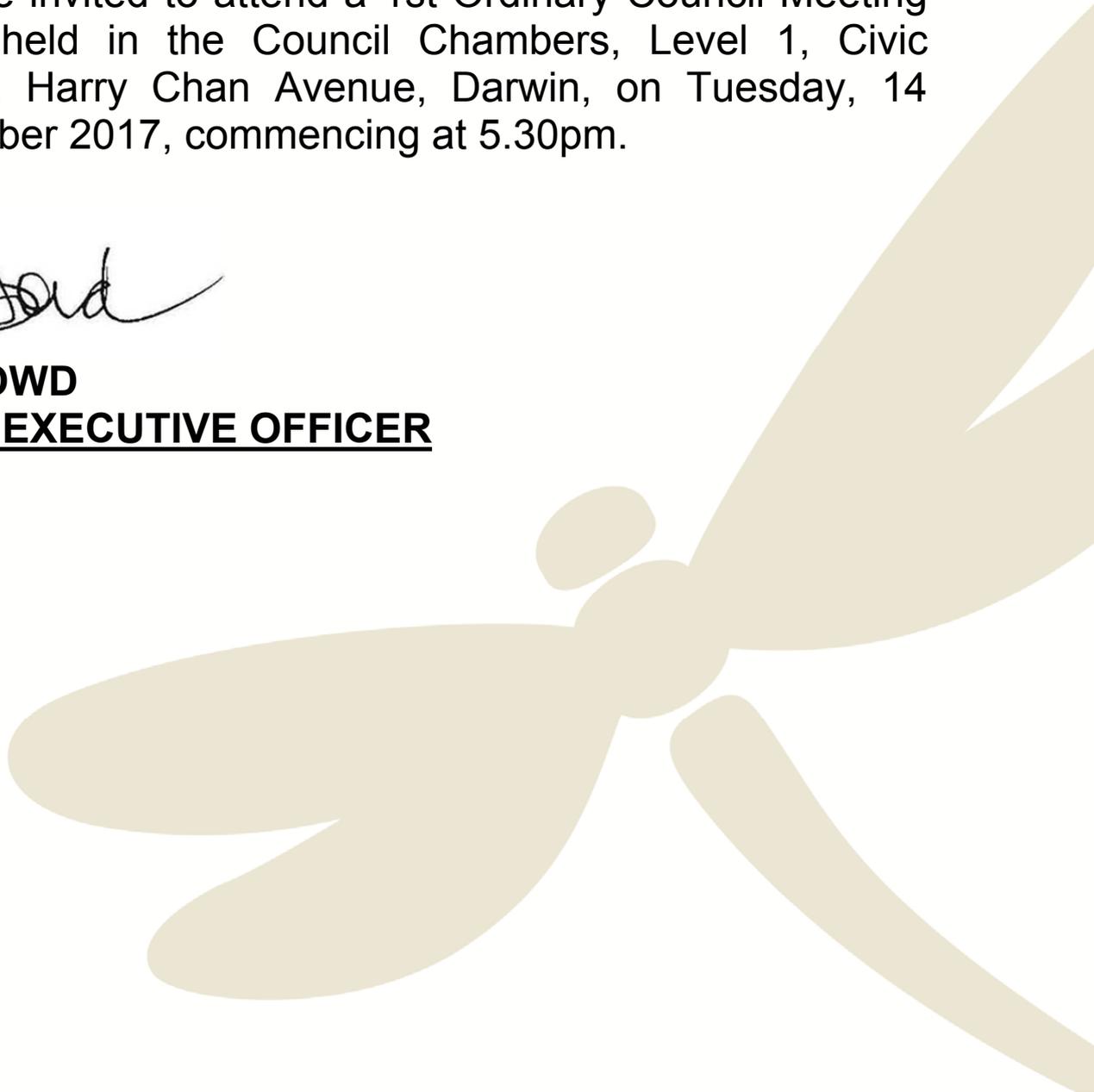


## Notice of Meeting

To the Lord Mayor and Aldermen

You are invited to attend a 1st Ordinary Council Meeting to be held in the Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin, on Tuesday, 14 November 2017, commencing at 5.30pm.

**B P DOWD**  
**CHIEF EXECUTIVE OFFICER**



# 1st Ordinary Council Meeting Tuesday, 14 November 2017 5.30pm

## Guests

### **From 5.30pm**

Representatives from the Royal Australian Artillery Association will be in attendance from 5.30pm to brief the Council on the Darwin Military Museum.

FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/4

**CITY OF DARWIN**

**FIFTH ORDINARY MEETING OF THE TWENTY-SECOND COUNCIL**

**TUESDAY, 14 NOVEMBER 2017**

**MEMBERS:** The Right Worshipful, Lord Mayor, K Vatskalis, (Chair); Member A J Arthur; Member J Bouhoris; Member S Cullen; Member J A Glover; Member G J Haslett; Member R M Knox; Member G Lambrinidis; Member S J Niblock; Member M Palmer; Member P Pangquee; Member R Want de Rowe; Member E L Young.

**OFFICERS:** Chief Executive Officer, Mr B P Dowd; Acting General Manager City Performance, Mr R Iap; General Manager City Operations, Mr L Cercarelli; General Manager City Life, Ms A Malgorzewicz; General Manager City Futures, Mr G Rosse; Committee Administrator, Mrs P Hart.

**GUESTS:** Representatives from the Royal Australian Artillery Association will be in attendance from 5.30pm to brief the Council on the Darwin Military Museum.

Enquiries and/or Apologies: Penny Hart  
E-mail: [p.hart@darwin.nt.gov.au](mailto:p.hart@darwin.nt.gov.au)  
PH: 8930 0670

---

---

**WEBCASTING DISCLAIMER**

The City of Darwin is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the City of Darwin will use its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.



**\*\*\* INDEX \*\*\***

**PAGE**

<b>1.</b>	<b>ACKNOWLEDGEMENT OF COUNTRY .....</b>	<b>7</b>
<b>2.</b>	<b>THE LORD'S PRAYER .....</b>	<b>7</b>



<b>3.</b>	<b>MEETING DECLARED OPEN .....</b>	<b>7</b>
<b>4.</b>	<b>APOLOGIES AND LEAVE OF ABSENCE .....</b>	<b>7</b>
<b>5.</b>	<b>ELECTRONIC MEETING ATTENDANCE .....</b>	<b>7</b>
<b>6.</b>	<b>DECLARATION OF INTEREST OF MEMBERS AND STAFF .....</b>	<b>8</b>
<b>7.</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S</b>	
7.1	Ordinary Council Meeting 31/10/17.....	8
7.2	Business Arising .....	8
<b>8.</b>	<b>MATTERS OF PUBLIC IMPORTANCE .....</b>	<b>8</b>
<b>9.</b>	<b>DEPUTATIONS AND BRIEFINGS</b>	
9.1	Royal Australian Artillery Association .....	8
<b>10.</b>	<b>PUBLIC QUESTION TIME .....</b>	<b>8</b>
<b>11.</b>	<b>CONFIDENTIAL ITEMS</b>	
11.1	Closure to the Public for Confidential Items.....	9
11.2	Moving Open Items Into Confidential.....	9
11.3	Moving Confidential Items Into Open.....	9
<b>12.</b>	<b>PETITIONS.....</b>	<b>9</b>
<b>13.</b>	<b>NOTICE(S) OF MOTION</b>	
13.1	Reinstate Shade Trees in front of the Foreshore Café .....	10
13.2	Review of Gardens Hill Road Carparking .....	12



**14.1 OFFICERS REPORTS (ACTION REQUIRED)**

14.1.1 2016/17 City of Darwin Annual Report .....53  
14.1.2 Meeting Date Schedule 2018 .....58

**14.2 OFFICERS REPORTS (RECEIVE & NOTE)**

14.2.1 2017 Christmas In Darwin Program.....74  
14.2.2 Lakeside Drive Treatment Overview.....83

**15. TOWN PLANNING REPORT/LETTERS**

15.1 Council Responses to Planning Applications - November 2017 .....104  
15.2 Signage Application - Fannie Bay Investment/Stage 2, Section  
4298 & Portion 1827 (658 & 660) Stuart Highway, Berrimah.....129  
15.3 Proposed Northern Territory Planning Scheme Amendment to  
Introduce Controls for Helicopter Landing Sites Ancillary to a  
Dwelling on a lot in Zones RL, R, A, H And FD – PA2017/0341 .....147

**16. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

16.1 Incoming letter from the Chief Minister of the Northern Territory  
- Stage 2 Redevelopment of Parap Pool .....163  
16.2 Invitation to join the Welcoming Cities Network .....166

**17. REPORTS OF REPRESENTATIVES .....170**

**18. QUESTIONS BY MEMBERS .....170**

**19. GENERAL BUSINESS.....170**

**20. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING .....170**

**21. CLOSURE OF MEETING TO THE PUBLIC .....170**

**22. ADJOURNMENT OF MEETING AND MEDIA LIAISON.....170**



FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/7

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. THE LORD'S PRAYER**

**3. MEETING DECLARED OPEN**

**4. APOLOGIES AND LEAVE OF ABSENCE**  
Common No. 2695036

**4.1 Apologies**

**4.2 Leave of Absence Granted**

Nil

**4.3 Leave of Absence Requested**

**5. ELECTRONIC MEETING ATTENDANCE**  
Common No. 2221428

**5.1 Electronic Meeting Attendance Granted**

**5.2 Electronic Meeting Attendance Requested**



FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/8

**6. DECLARATION OF INTEREST OF MEMBERS AND STAFF**  
Common No. 2752228

**6.1 Declaration of Interest by Members**

**6.2 Declaration of Interest by Staff**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S**  
Common No. 1955119

**7.1 Confirmation of the Previous Ordinary Council Meeting**

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 31 October 2017, be received and confirmed as a true and correct record of the proceedings of that meeting.

**7.2 Business Arising**

**8. MATTERS OF PUBLIC IMPORTANCE**

**9. DEPUTATIONS AND BRIEFINGS**

**9.1 Royal Australian Artillery Association**  
Common No. 3672677

*Representatives from the Royal Australian Artillery Association will be in attendance from 5.30pm to brief the Council on the Darwin Military Museum.*

**10. PUBLIC QUESTION TIME**



FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/9

## 11. CONFIDENTIAL ITEMS

Common No. 1944604

### 11.1 Closure to the Public for Confidential Items

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C24.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C24.2	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C26.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C27.1.1	8(c)(i)	information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person
C24.1.2	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person

### 11.2 Moving Open Items Into Confidential

### 11.3 Moving Confidential Items Into Open

## 12. PETITIONS



FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/10

**13. NOTICE(S) OF MOTION**

**13.1 Reinstate Shade Trees in front of the Foreshore Cafe**  
Common No. 2191683

*The Notice of Motion raised by Member R M Knox is **Attachment A**.*

THAT two shade trees be reinstated in the lawn area in front of the Nightcliff Foreshore Café as per the original plans.



7 November 2017

## NOTICE OF MOTION

**SUBJECT:** Reinstatement of shade trees in front of the Foreshore Cafe

I give notice that at the First Ordinary Council Meeting on 14 November 2017, I will be moving the following motion:-

THAT two shade trees be reinstated in the lawn area in front of the Nightcliff Foreshore Café as per the original plans.

**REASON:** The original approved plans for the Nightcliff Foreshore Café design included 2 shade trees in front of the café in order to provide shade for the veranda area from 'dry' season sun and to provide shade on the lawn area.

The operators of the Foreshore Café were not in favour of removing the trees. They have since installed 4 temporary umbrellas on the lawn to provide shade but these umbrellas are potentially dangerous in windy conditions and do not provide shade to the veranda area as established trees would.

If trees rather than temporary umbrellas are established, they will provide cooling and shade in all conditions, less risk to patrons from blowing over, less blocking of the views, less maintenance and be more attractive.

Due to an umbrella blowing over and further potential risk from umbrellas blowing over, the Café are presently investigating a stronger method of fixing the umbrellas in the ground so now is an opportune time to review Council's past decision to remove the 2 trees.

Signed by me at Darwin this Wednesday, 8 November 2017



FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/11

**13.2 Review of Gardens Hill Road Carparking**  
Common No. 3444217

*The Notice of Motion raised by Member R M Knox is **Attachment B**.*

- A. THAT Council adopt 'Option 3: Formalise bays on both sides' as outlined in Report Number 17TS0061 DL:tz entitled Car Parking along Gardens Road – Community Consultation Outcomes, investigating the inclusion of some minor civil works to provide improved pedestrian connectivity (which will involve additional costs).
- B. THAT Council write to all of the respondents to the community consultation, thanking them for their submissions and advising them of the actions to be undertaken as a result of the consultation.



8 November 2017

## NOTICE OF MOTION

**SUBJECT:** Review of Gardens Hill Road Carparking

I give notice that at the First Ordinary Council Meeting on 14 November 2017, I will be moving the following motion:-

- A. THAT Council adopt '*Option 3: Formalise bays on both sides*' as outlined in Report Number 17TS0061 DL:tz entitled Car Parking along Gardens Road – Community Consultation Outcomes, investigating the inclusion of some minor civil works to provide improved pedestrian connectivity (which will involve additional costs).
- B. THAT Council write to all of the respondents to the community consultation, thanking them for their submissions and advising them of the actions to be undertaken as a result of the consultation.

**REASON:** We are a new Council and have said we will listen to the public's views. The report shows overwhelming public support for Option 3. This option will increase parking in the area with 90 additional formalised carparks and will help to manage parking, (including reducing parking on the footpath), for events held in the Botanic Gardens, at the ovals and the Mindil Markets.

See attached support documents;

17TS0061 - Car Parking Along Gardens Road - Community Consultation Outcomes - ATTACHMENT A

17TS0061 - Car Parking Along Gardens Road - Community Consultation Outcomes

Signed by me at Darwin this Wednesday, 8 November 2017



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.1.5  
 YES

**CAR PARKING ALONG GARDENS ROAD – COMMUNITY CONSULTATION OUTCOMES**

REPORT No.: 17TS0061 DL:tz COMMON No.: 3444217 DATE: 25/07/2017

**Presenter:** Acting Manager Design, Development & Projects,  
 James Whyte

**Approved:** General Manager City Operations, Luccio Cercarelli

**PURPOSE**

The purpose of this report is to provide Council with the outcomes of the community consultation regarding on-street car parking along Gardens Road, The Gardens, and to seek its endorsement to undertake a further assessment of the preferred option.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

2 Vibrant, Flexible and Tropical Lifestyle

**Outcome**

2.1 Improved access and connectivity

**Key Strategies**

2.1.4 Provide parking facilities to meet community needs

**KEY ISSUES**

- Council resolved to undertake community consultation on four car parking options along Gardens Road, The Gardens, between Gilruth Avenue and Chin Quan Road.
- Informal kerbside parking is currently allowed along the eastern side and prohibited along the western side of Gardens Road, between Gilruth Avenue and Chin Quan Road.
- When public events are held at the Botanic Gardens, Mindil Beach and Gardens Sports Ovals, they can attract large numbers of visitors and car parking in and around these facilities is in high demand.
- There are concerns about informal parking over shared paths limiting access to pedestrians, cyclists and people with limited mobility.
- For major public events, consideration will be given to closing Gardens Road to all vehicular traffic should the need arise. Therefore the parking considerations are most relevant for small to medium events.

PAGE: 2  
 REPORT NUMBER: 17TS0061 DL:tz  
 SUBJECT: CAR PARKING ALONG GARDENS ROAD – COMMUNITY  
 CONSULTATION OUTCOMES

---

- With the largest group of respondents (46%) preferring *Option 3: Formalise bays on both sides*, it is recommended that Council endorse Option 3 and progress to detailed design taking into consideration concerns raised by stakeholders and the improvements to the connectivity and accessibility of the car parks by pedestrians.

### **RECOMMENDATIONS**

- THAT Report Number 17TS0061 DL:tz entitled Car Parking along Gardens Road – Community Consultation Outcomes, be received and noted.
- THAT Council adopt '*Option 3: Formalise bays on both sides*' as outlined in Report Number 17TS0061 DL:tz entitled Car Parking along Gardens Road – Community Consultation Outcomes, investigating the inclusion of some minor civil works to provide improved pedestrian connectivity (which will involve additional costs).
- THAT Council write to all of the respondents to the community consultation, thanking them for their submissions and advising them of the actions to be undertaken as a result of the consultation.

### **BACKGROUND**

At the Ordinary Council Meeting of 28 February 2017, Council resolved as follows:

*DECISION NO.21\5206 (28/02/17)*

#### **Car Parking Along Gardens Road, The Gardens, Between Gilruth Avenue and Chin Quan Road**

*Report No. 17TS0006 DL:lf (21/02/17) Common No. 3444217*

- THAT Report Number 17TS0006 DL:lf entitled Car Parking Along Gardens Road, The Gardens, Between Gilruth Avenue and Chin Quan Road, be received and noted.*
- THAT Council undertake Level 2 community consultation on the car parking options presented in Report Number 17TS0006 DL:lf entitled Car Parking Along Gardens Road, The Gardens, Between Gilruth Avenue and Chin Quan Road.*
- THAT a further report be presented to Council on the outcomes of the community consultation for car parking options.*

Gardens Road is an important transport link to and from Darwin's Central Business District and is bounded by two major public facilities: the George Brown Botanic Gardens to the east and Gardens Sports Ovals to the west. Both of these locations

PAGE: 3  
 REPORT NUMBER: 17TS0061 DL:tz  
 SUBJECT: CAR PARKING ALONG GARDENS ROAD – COMMUNITY  
 CONSULTATION OUTCOMES

---

attract large numbers of visitors and at times (during events in the vicinity), there is pressure on the existing car parking facilities in the area.

Gardens Road has a posted speed limit of 60 km/h and an average traffic volume of 3,600 vehicles per day.

There have been two accidents recorded along Gardens Road between Gilruth Avenue and Chin Quan Road in the past five years.

There is concern over vehicles parking on the shared paths along Gardens Road, between Gilruth Avenue and Chin Quan Road.

## **DISCUSSION**

Parking is currently prohibited at all times (in the form of a yellow no-parking line) along the western side of Gardens Road (Gardens Sports Ovals side). Informal kerbside parking is currently allowed along the eastern (Botanic Gardens) side of the road.

A review was undertaken of on-street parking opportunities along Gardens Road between Gilruth Avenue and Chin Quan Road and four options for managing parking along this section of road were identified and endorsed by Council for the purposes of community consultation. These options were:

**Option 1: Change yellow line to signage** – Leave the road as is, with the removal of the existing yellow line and addition of signage along the western side to reinforce no parking at normal times - with the signage being hidden (i.e. bagged) to allow informal parking on that side during major events.

**Option 2: Formalise bays on one side** – Formalise on-street parking on the eastern side of Gardens Road (Botanical Gardens). This would result in approximately 30 formalised parking spaces.

**Option 3: Formalise bays on both sides** – Formalise on-street parking on both sides of the road. This would result in a total of approximately 90 formalised parking spaces.

**Option 4: No change** - Leave the road as is.

A community consultation was delivered to gauge the views of key stakeholders and the general community on the proposed options.

PAGE: 4  
 REPORT NUMBER: 17TS0061 DL:tz  
 SUBJECT: CAR PARKING ALONG GARDENS ROAD – COMMUNITY CONSULTATION OUTCOMES

Option 3 – Formalise Bays on Both Sides was preferred by more respondents than any of the other options, refer Table 1 below. Full details and analysis of the community consultation report is provided at **Attachment A**.

**Table 1**

<b>Answer Choices</b>	<b>Responses % &amp; Number</b>
Option 1 – Change yellow line to signage	5.97% 4
Option 2 – Formalise bays on one side	26.87% 18
Option 3 – Formalise bays on both sides	46.27% 31
Option 4 – No Change	13.43% 9
Other	7.46% 5
<b>Total</b>	<b>67</b>

It has also been identified that additional civil works may be required to adequately cater for pedestrians, providing better connectivity between the footpaths and improved accessibility for all users. The additional civil works would increase the cost of the works and have been identified within the budget section of the report.

AFLNT has identified in the response that they have a preference for Option 3 provided screening was provided along the length of the chain mesh fence along Gardens Road. AFLNT has been advised that screening is not being considered with Option 3.

It is recommended that Council endorse Option 3 and progress detailed design taking into consideration the concerns raised by stakeholders and the minor civil works required to provide better connectivity and accessibility.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Communications and Engagement Officer
- Senior Community Engagement Officer
- Executive Manager
- Community Inclusion Coordinator

### **POLICY IMPLICATIONS**

Community consultation was undertaken in accordance with City of Darwin Policy No. 25 – Community Engagement.

PAGE: 5  
REPORT NUMBER: 17TS0061 DL:tz  
SUBJECT: CAR PARKING ALONG GARDENS ROAD – COMMUNITY  
CONSULTATION OUTCOMES

---

### **BUDGET AND RESOURCE IMPLICATIONS**

The estimated cost of the signage in **Option 1: Change yellow line to signage** is \$2,000.

The estimated cost to formalise parking along Gardens Road between Gilruth Avenue and Chin Quan Road (**Option 2: Formalise bays on one side**) is \$4,500, plus an additional cost of \$11,500 for shared path connections.

The estimated cost to formalise parking along both sides of Gardens Road between Gilruth Avenue and Chin Quan Road (**Option 3: Formalise bays on both sides**) is \$10,000, plus an additional cost of \$22,500 for shared path and disability access connections on the Botanic Gardens side.

There are no costs associated with **Option 4: No change**.

There is sufficient funding within Council's 2017/2018 Local Area Traffic Management budget to undertake the works described in this report.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Providing formalised on-street parking may minimise the potential safety risks for pedestrians and motorist created by informal parking on shared paths.

Introducing further parking along Gardens Road may increase the risk of potential conflict between vehicles/cyclists travelling along this road and those leaving or entering the new parking area during major events.

Formalising and introducing further parking along Gardens Road would likely reduce traffic speeds along Gardens Road during periods of high use of the parking areas.

Council is responsible for ensuring the safety of its road network for all road users.

### **ENVIRONMENTAL IMPLICATIONS**

Council undertakes road design to provide a safe and efficient road environment for all road users.

PAGE: 6  
REPORT NUMBER: 17TS0061 DL:tz  
SUBJECT: CAR PARKING ALONG GARDENS ROAD – COMMUNITY  
CONSULTATION OUTCOMES

---

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**JAMES WHYTE**  
**ACTING MANAGER DESIGN,**  
**DEVELOPMENT & PROJECTS**

**LUCCIO CERCARELLI**  
**GENERAL MANAGER**  
**CITY OPERATIONS**

For enquiries, please contact James Whyte on 8930 0413 or email:  
j.whyte@darwin.nt.gov.au.

#### **Attachments:**

**Attachment A:** Community Consultation Report

**ATTACHMENT A**

July 2017

**Community Consultation Report  
Level 2 Consult****Gardens Road Parking****CONTENTS**

- Community Consultation Report
- Appendix i – Materials and Methods used for Consultation
- Appendix ii – Survey Results in full

# Community Consultation Report

## 1. BACKGROUND

Council has identified that while there are no major problems with the current parking along Gardens Road, there continues to be access issues caused by vehicles parking over shared paths at times.

Currently informal parking is allowed on the Botanic Gardens side (east). Parking is prohibited on the Gardens Oval (west) side as indicated by a yellow line. The yellow line was installed in 2012 following a request from AFLNT. (see the notes on historical background, below)

When public events are held, parking spaces are in high demand. At these times there is often illegal parking along the yellow lines, on verges etc. There has also been a long term practice of vehicles parking across the paths in order for spectators to watch football games from outside the venue.

This consultation report is the result of a decision from Report 17TS0006 that went to Council in February 2017.

*Report to Council 17TS0006 Car Parking Along Gardens Road, The Gardens, between Gilruth Avenue and Chin Quan Road.*

*Decision No.21\5206 Council undertake a Level 2 consultation followed by a further report to council.*

The historical background to this issue:

- Request from AFLNT in October 2011 to “have the yellow line repainted and the *No Standing* signs put back up”. AFLNT claimed that spectators were parking there and drinking alcohol and abusing the umpires.
- Council repainted this yellow line prior to March 2012
- At this time (2012) Council rangers spoke to people on site informing them that parking was not allowed along the yellow line.
- There has continued to be ad hoc parking throughout this area and illegal parking along the yellow line.
- The issue of car parking along Gardens Road was raised in General Business at Council Meeting 13 December 2016.  
The discussion was around vehicles parking over the paths.  
Decision No.21\5109. *THAT a report be prepared to consider allowing and formalising car parking along Gardens Road between Gilruth Avenue and Chin Quan Road.*

- February 2017 – Report to Council 17TS0006 Car Parking Along Gardens Road, The Gardens, between Gilruth Avenue and Chin Quan Road. Decision No.21\5206 Council undertake a Level 2 consultation followed by a further report to council

## 2. OBJECTIVES

The objectives of this consultation program are:

- To inform the community that the reasons for the review of on-street parking along Gardens Road are that:
  - some people (especially those with limited mobility) are experiencing access issues because of cars parking across shared paths.
  - events in the area create pressure on parking
- To seek the views of the community on the four parking options proposed by Council.
- To inform a decision on what on-street parking arrangements Council should implement.

## 3. APPROACH

The consultation is consistent with the City of Darwin's Community Consultation Policy025. It is a Community Wide Level 2 plan designed to provide the community and stakeholders with information about the options available, seek their views, and provide feedback on how public input influenced the outcome. The consultation period commenced on the 5 June and closed on the 7 July 2017.

## 4. STAKEHOLDERS

Stakeholder	Interest	Engagement
General public		
Visitors to the area	Access to parking spaces Access to shared paths Safety when in the area Scenic shaded area	Information flyers placed on vehicles in area. Media – Facebook Post, COD website, NT news, radio Digital – email distribution list, Enewsletter <b>Appendix I (below)</b>
Visitors to the area with limited mobility (City of Darwin Disability Advisory Committee)	Path and area access issues for people with limited mobility	Email with attached information flyer and link to website/survey. Attended Disability Advisory Committee meeting
Neighbours		
Nearby residents	Access to shared paths	Letterbox drop of Information

Covering approx. 400 metres from the area	<p>Access to streets &amp; properties during events</p> <p>Safety when in the area</p> <p>Scenic shaded area</p>	Flyer
Darwin Botanic Gardens (Director)	<p>Visitor access to parking for GBBG visitors</p> <p>Visitor access to shared paths for GBBG visitors</p> <p>Visitor safety when in the area</p> <p>George Brown Darwin Botanic Gardens Draft Visitor Experience Development Plan</p>	Emailed with information followed by meeting onsite at GBBG.
Darwin Amphitheatre, Darwin Festival		Emailed individually to suggest meeting and included Information Flyer
Darwin Entertainment Centre		Emailed individually to suggest meeting and included Information Flyer
Eva's Cafe	<p>Visitor access to parking for Café/GBBG visitors</p> <p>Visitor access to shared paths for Café/GBBG visitors</p> <p>Visitor safety when in the area</p>	<p>Emailed individually to suggest meeting and included Information Flyer.</p> <p>Phone discussion with owner</p>
Gardens Park Golf Links	<p>General access to parking spaces &amp; shared paths (although onsite parking is sufficient for their patrons)</p> <p>Event road closures and access to golf links.</p> <p>Safety when in the area</p>	<p>Emailed individually to suggest meeting and included Information Flyer</p> <p>Follow up meeting on-site</p>
Mindil Beach Sunset Market Association	Visitor access to parking for market visitors	Emailed individually to suggest meeting and included Information Flyer.
<b>Sporting Bodies</b>		
AFL NT	Minimise spectators parking on verge (alongside yellow line) to watch games	Emailed individually to suggest meeting and included Information Flyer

	Visitor access to parking	Follow up meeting on-site
Cricket NT	Visitor access to parking	Emailed individually to suggest meeting and included Information Flyer  Phone discussion (meeting not required)
Football Federation NT		Phone & emailed individually to suggest meeting and included Information Flyer
Softball NT		Emailed individually to suggest meeting and included Information Flyer  Phone discussion (meeting not required)
Waratahs Softball Club (WSC)		Emailed individually to suggest meeting and included Information Flyer  Phone discussion (meeting not required)
<b>Sporting Clubs</b>		
Waratahs Football Club	Minimise spectators parking on verge (alongside yellow line) to watch games  Visitor access to parking	Emailed individually to suggest meeting and included Information Flyer  Phone discussion (meeting not required)
Waratah Cricket Club		Emailed individually to suggest meeting and included Information Flyer  Phone discussion (meeting not required)
Banks Football Club		Phoned / Emailed individually to suggest meeting and included Information Flyer
Port Darwin Football Club (soccer)		Emailed individually to suggest meeting and included Information Flyer  Phone discussion (meeting not required)
<b>Government</b>		
NTG Northern Territory	Increased road closures for	Emailed individually to suggest

Police, Fire and Emergency Services	major events in the area  Safety when in the area	meeting and included Information Flyer  Follow up meeting COD
NTG Department of Tourism and Culture	Minimal impact (events through NT Major Events)	Phone discussion (meeting not required)
NTG Dept of Transport	NTG buses do not currently use Gardens Road  Bus parking bays may be required for events	Emailed individually to suggest meeting and included Information Flyer  Phone discussion
NTG NT Major Events	Major events such as Bass in the Grass require road closure	Emailed individually to suggest meeting and included Information Flyer  Phone discussion
City of Darwin Staff		Email with attached information flyer and link to website/survey.
City of Darwin Alderman		Email with attached information flyer and link to website/survey.

## 5. METHODS AND MATERIALS

Information was made available to the community via:

- Information flyer (to local residents, visitors to the area, general)
- City of Darwin website
- Survey
- Social media
- E-Newsletter
- NT News stories through City of Darwin one page advertorial
- Discussion on local radio through Lord Mayor segments

Copies of the methods and materials are provided in **Appendix I** below.

## 6. CONSULTATION RESULTS

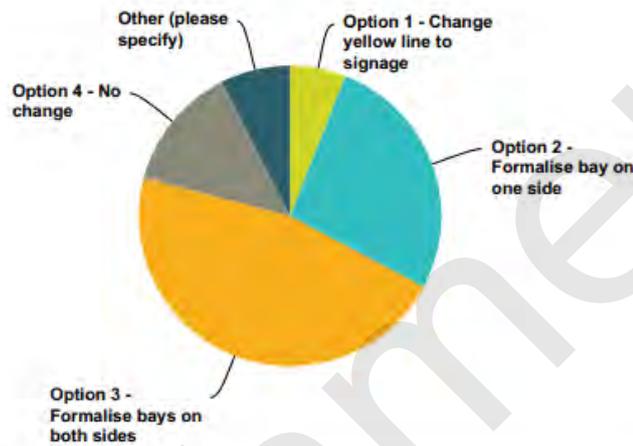
There were 67 survey responses received. There were 16 phone and face to face meetings with the nine key responses summarised here.

A full copy of the survey responses is included in **Appendix II** at the end of this report.

## SURVEY RESULTS SUMMARY

The survey results show that 60% of the respondents visit this area and 35% are local residents. 38% walk on the footpaths along Gardens Road and 20% cycle along these paths. 8% use prams or mobility devices along the footpaths. 24% park along Gardens Road or nearby.

The largest group, 46% of respondents, preferred *Option 3: Formalise bays on both sides on Gardens Road*. 27% chose *Option 2: Formalise bays on one side (GBBG)* with the option to cover 'No Parking' signs during events. 13% chose *Option 4: No Change* to current parking arrangements and 6% wanted the basic change of *Option 1: Change yellow line to 'No Parking' signage* that could be covered during events.



Answer Choices	Responses
Option 1 - Change yellow line to signage	5.97% 4
Option 2 - Formalise bay on one side	26.87% 18
Option 3 - Formalise bays on both sides	46.27% 31
Option 4 - No change	13.43% 9
Other (please specify)	7.46% 5
<b>Total</b>	<b>67</b>

39% of respondents have experienced issues with accessing the footpaths along Gardens Road once (9%) or more (30%).

**Comments received include:**

On the options:

*Bays on both sides offer the best opportunity to maximise car parking during Mindil markets and other events. The adhoc parking arrangements do not maximise space. The road should also be 40km/h during events, which will slow down traffic and account for parking manoeuvres*

*I prefer option 3 because this provides a significant quantity of car parking that should be available for the majority of time, and erecting no standing signs makes this impossible, when the issue is for a minority of time. I do not believe the signs will be bagged most of the time.*

*Formalising the spots totally makes most sense. Banning parking seems over top, and the suggestion to perhaps cover signage during major events is plain silly - gives the organisers another thing to think about, and leaves plenty of room for misinterpretation.*

*I think formalised parking on one side is better with signage so those who get in first know they just park on street. Parking on the other side would make the street too narrow for good visibility when you already have lots of pedestrians crossing from Mindil, esp at night.*

*There needs to be more off street parking options. There is a huge open area between Gardens Rd and Channel nine that could be developed into a carpark that is only opened when there are events on. This would stop people parking on the yellow line next to Gardens Oval (if it's dangerous to park there why would be allowed to some times but not others?) The carpark could be opened only for events and perhaps the open drain next to the footpath could be covered over to make a larger and safer path for pedestrians, prams, wheelchairs etc to get to the Gardens safely and comfortably. The carpark could be kept closed after major events to avoid anti social behaviour.*

#### More buses, car parks & disabled access:

*We don't need more car parks in the immediate area of the Gardens; we need to encourage people to use alternate means or to park in the large parking area that is set up for Mindil Markets. It isn't very far to walk.*

*You need to add another car parking area maybe top end near light cars already cars park there on big events. Not good shutting off gardens rd traffic was a night mare tonight cars were parked on the footpath on the main rd. About time you made the area across from the footy oval a car park it is no more walking in mud in the wet season*

*More priority parking for the elderly and disabled*

*More buses needed for events to this area*

*More car parking required in the area*

*I am not sure adding car parks to the road is the answer either. Perhaps better utilising the Mindil Beach car park is better with better pedestrian access.*

*Accessing the access parks inside the botanical gardens gate is a real problem during large events. Those directing traffic are not aware of parks and or often unwilling to assist those that need close parking. Of the informal parking on event days should be dedicated to accessible parking.*

*Look to more parking among the trees beside the golf course. Perhaps a highrise car park could be built in Salonika Street to assist in this area with primary use being for city workers that then catch a shuttle bus.*

*Parking on Gardens Road during major events should be reserved for parents with prams, disabled parking etc.*

*Build an off road car park*

*Promote parking along chin quan road*

#### Trees

*It is such a pretty drive, please don't change it. Why not encourage people to park at Mindil*

*Darwin does not have enough trees and by electing for option 1 (preference is really option 4) this minimises the impact on trees and on this wonderful green corridor in our area. At least option 2 provides extra parking in the case of events and can be controlled.*

*Don't cut down any trees because the trees are cool and even though some people are to lazy to walk don't cut down the trees*

#### Reducing speed

*Consider a variable speed sign (like Rapid Creek markets - 40/70 used for busy times.*

*Reduce speed during events to 40kph or 20kph*

#### Safety

*I believe it will be dangerous if parking bays are installed as it is an s bend and reverse parking is not easy to do and it will create accidents.*

*Keep yellow line on Oval side with formal bays on Botanic Gardens side. There should be parking on only one side as it is very difficult to pass other cars when there is parking on both sides. It is also dangerous with pedestrians dashing across the road from the Oval side*

#### Other

*You don't police the area as it is, so why are you proposing to change when everyone knows you will do nothing about*

*Enforce illegal parking. I've never had a problem parking there but am frustrated but illegal parkers when I do the right thing. Biggest offenders are 4WDs that park (and damage) footpaths and verges.*

*Don't take road space for parks, ensure road is widened. Ideas like this should be undertaken Darwin wide. Parking is terrible in CBD.*

*Signs prior to Chin Quan indicating not to park on bike/path track*

## **MEETINGS, DISCUSSIONS, EMAILS WITH STAKEHOLDERS SUMMARY**

There was a range of opinions from the key stakeholders. Several preferred the 'do nothing' option, or to have formalised parking with the addition of bollards for safety and prevention of parking on the verge. The need for improved path access on the Botanic Garden side was also raised.

### **Northern Territory Police, Fire and Emergency Services**

(Two NT Police representatives attended meeting)

- Road closures for events in this area are likely to be more frequent in the current global climate of attacks in public places

- Bollards on the paths would prevent parking across paths as well as improving public safety (in the event of vehicle attack)
- Representative 1 – expressed concern that in his opinion road is not wide enough for marked parking bays on both sides and that he would not like to see this option unless road was widened and bollards put in place. Safety concern about people walking out between parked cars.
- Representative 1 – opinion that if Council is limited to only changing signs and line markings then his preference would be to leave the road as it is.
- Representative 2 – preferred the option of formalised parking on one or both sides of the street because of the traffic calming affect although he would also like to see bollards going in as part of this change.

### **AFLNT**

(Two representatives from AFLNT attended meeting)

- Neither of the two representatives had major issues with any of the options presented.
- Their concerns regarding the ad hoc parking on the verge (across shared paths) of some people during football games are that:
  - People are not paying which is unfair to paying spectators
  - Drinking alcohol can cause problems and police have had to attend at times
  - Vehicles parked this way have to reverse out onto road which causes safety concerns
- Both considered additional parking in the area to be a desirable outcome.
- Neither felt that volume of traffic in this area was of concern
- Advised that they felt that the yellow line 'partially works' in that it does stop some, but not all, from parking here. They suggest it doesn't work as it is not policed.
- Both have a preference for Council to screen the fence line with shrubs to visually block the area and then to have marked parking bays to allow for extra formal parking.
- Option for formalised bays on both sides of the street combined with screening of the oval fence line is their preferred option. (Suggested that formalised bays on the Oval side may reduce parking over the paths.)
- Suggestion made that installing bollards would prevent parking on the footpaths.
- AFLNT have been advised (19/7/2017) that Council will not consider screening of the Gardens Oval fence line at this stage.

### **George Brown Botanic Gardens**

- Slight preference for 'do nothing' option 4. Also thinks that option 1 – to cover the 'no parking' signs during events to allow parking (with no formalised bays) is also a good option.
- Issue with parking on GBBG side because the path diverges from the kerb and people eg. Parents with prams, end up walking along the road or having to walk through trees & garden beds.

- There is a plan to create additional parking on site at GBBG in the George Brown Darwin Botanic Gardens Draft Visitor Experience Development Plan
- Comments that some events are leaving the GBBG and that big events have road closures

### **Dept of Infrastructure, Planning and Logistics, NTG**

- Currently buses rarely use Gardens Road and there are no plans to increase usage.
- Large special events (eg Bass in the Grass) will need space to stop a few buses on the Gardens side

### **Gardens Park Golf Links**

- Preference to leave parking as it is
- Lighting needs improving in the area
- Currently Golf links car park gets used for visitors to events in the area
- Would like better traffic management around road closures especially in relation to Golf Links

### **Cricket NT**

- No major concerns
- Potential issues if proposed lighting of Gardens Oval affects numbers using oval in busy periods
- One issue – cricket balls regularly fly over fence and can hit parked cars

### **Waratahs Football Club**

- Considers parking along the yellow line to be dangerous as the road is too narrow.
- Would like Council to address the 'fence issue'. That is, they would like Council to cover the fence with opaque screening so that spectators cannot 'park and watch'
- As far as major events are concerned, this is not a big issue for them as their season finishes prior to dry season main events

### **City of Darwin Work Zone Traffic Officer**

- Concerns for public safety during events if parking on both sides were formalised (regarding speed and width of the road along the bends with parallel reverse parking)

### **Disability Advisory Committee – City of Darwin**

- Would like to see improved access along paths but they are more concerned with bigger issues for people with limited mobility:
  - Not enough disabled parks especially during busy events.
  - During road closures vehicles with disabled drivers / passengers have at times been denied access to parks

## 7. CONCLUSION

This report provides the feedback from the community consultation about on-street parking along Gardens Road, The Gardens.

It should be noted that this section of road gets closed for major events and in the current climate it is likely that there will be an increase in road closures. (Therefore this parking review is most relevant for small to medium events and is less relevant for major events when the area will be closed.)

When presented with four options, respondents' most preferred option was to have formalised bays on both sides of Gardens Road. (46% of survey respondents) The next preference was for formalised bays on one side, along the Botanic Gardens (27%).

The benefits of formalised parking on both sides are considered to be:

- decreased likelihood of parking across footpaths
- increased parking spaces,
- traffic calming due to some congestion

There have been several concerns raised with this option:

- safety concern around the difficulty of reverse parking on bends in the road,
- safety concerns around people stepping out between parked cars at busy events
- speed limit along this road

Installation of bollards has been suggested by several key stakeholders (NT Police, AFLNT) as an important element to improve public safety and to reduce parking on footpaths.

The second preference was for formalised bays on one side of the street only. (The option provided by Council was for this to be on the Botanic Gardens side.) One drawback with this option is that it may not reduce the incidence of parking across the shared paths on the Gardens Oval side, unless additional measures were considered, such as bollards.

From the feedback received, Council should also consider improving access to the footpaths along the Botanic Gardens side if formalised bays are installed on that side.

If formalised bays are put in on one or both sides then disabled parking bays should also be considered.

Further investigation is recommended because although the largest group of respondents preferred *Option 3*, there were concerns raised by stakeholders including the Northern Territory Police, Fire and Rescue Services.

To reiterate, consideration should be given to the following:

- Installation of bollards to prevent vehicles from parking over the verge to improve public safety in key areas.

- Variable speed limits for busy times
- Improving the accessibility of the path on the Botanic Gardens side. Changing the path so that it can be accessed from the on-street parks could involve removal of one or more frangipani trees from this area.
- Disabled parking bays to be included if formalised bays are created

Therefore the recommendation of this Community Consultation report is for Council to undertake further investigation into *Option 3: Formalise parking on both sides of Gardens Road*.

Attachment

## Appendix I

### Methods and Materials for Consultation

- Information flyer (to local residents, visitors to the area, general)
- Information flyer distribution map
- City of Darwin website
- Social media
- eNewsletter
- NT News stories through CoD one page advertorial
- Discussion on local radio through Lord Mayor segments
- Survey Questions

#### Information flyer distribution map





## Parking on Gardens Road

Events around the Botanic Gardens create pressure on parking along Gardens Road. Current informal parking in this area is causing some issues. City of Darwin is looking to improve the on-street parking and is considering several options.

***We want your feedback. Tell us which option you prefer and why.***

### What are the Issues?

- Current informal (ad hoc) parking creates safety and access issues particularly for people with reduced mobility.
  - some vehicles are parking on shared paths creating issues for path users
  - there is disorderly parking which can reduce the number of parks
  - some vehicles are parking illegally on the yellow line on the Gardens Oval side of the road
- Area attracts large number of visitors for major events creating pressure on existing parking.

### What are the parking options? (see images over the page)

#### **OPTION 1: Change yellow line to signage**

Remove yellow line on Oval side and replace it with 'No Parking' signs. For major events these signs could be covered allowing informal parking when needed.

#### **OPTION 2: Formalise bays - one side**

Formalise parking by creating parking bays (approx 30 bays) on the Botanic Gardens side near Gilruth Avenue. (Parking in bays would be free of charge.)

Remove yellow line on Oval side and replace it with 'No Parking' signs. For major events these signs could be covered allowing informal parking when needed.

#### **OPTION 3: Formalise bays - both sides**

Formalise parking by creating parking bays (approx 90 bays) on both sides of Gardens Road. (Parking in bays would be free of charge.)

#### **OPTION 4: No change**

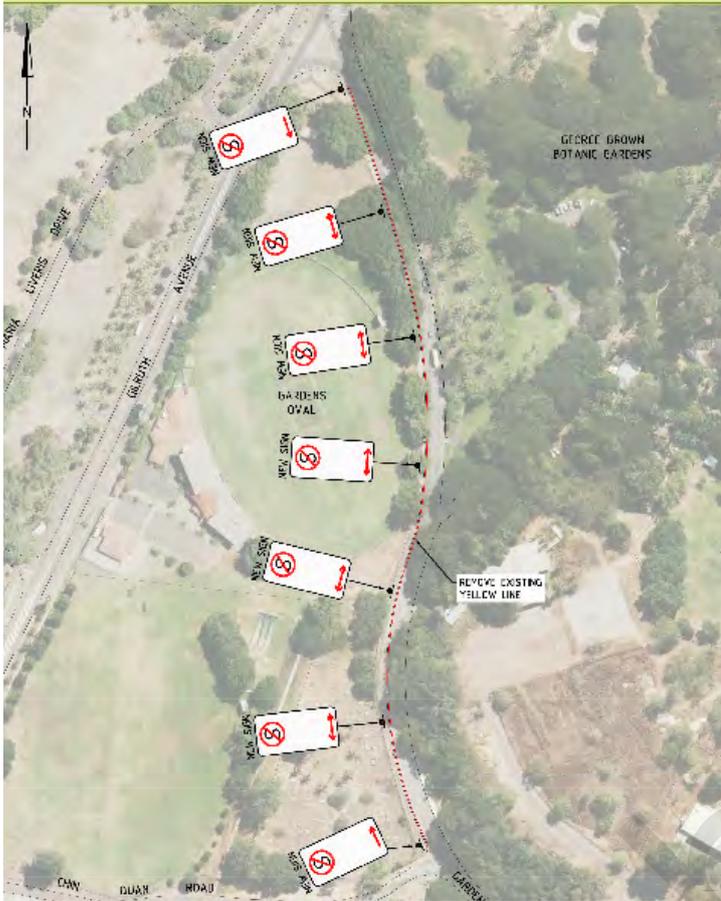
Leave the on-street parking as it is. Yellow line on Oval side and informal parking on Botanic Gardens side.

For more information on these options and to take the survey go to [darwin.nt.gov.au/haveyoursay](http://darwin.nt.gov.au/haveyoursay)

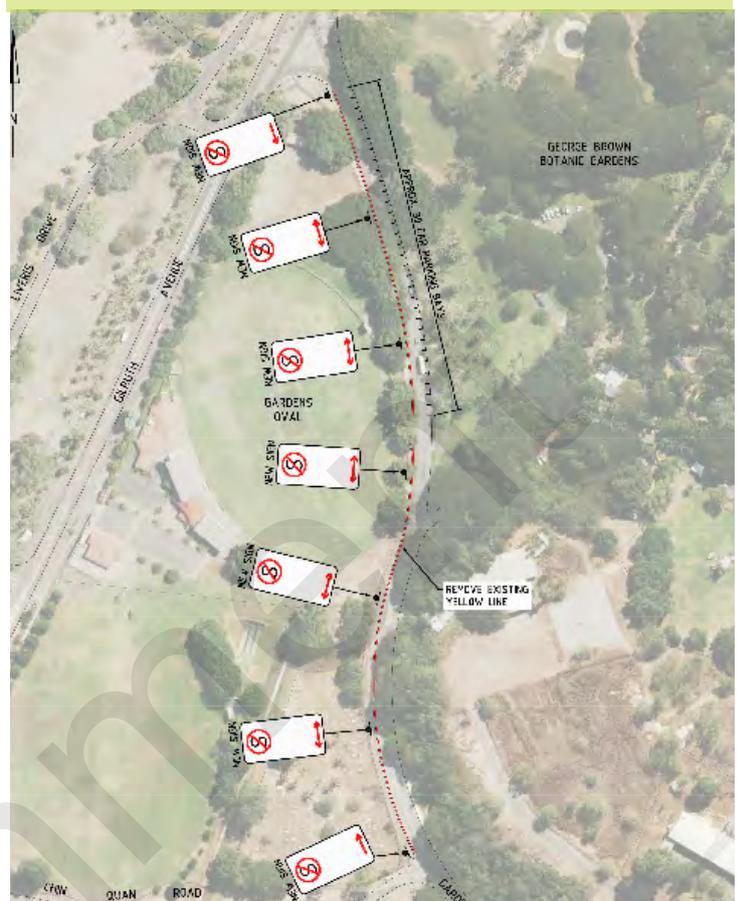
or contact Council's Communication and Engagement Officer on 8930 0194



**Option 1 - Change yellow line to signage**



**Option 2 - Formalise bays on one side**



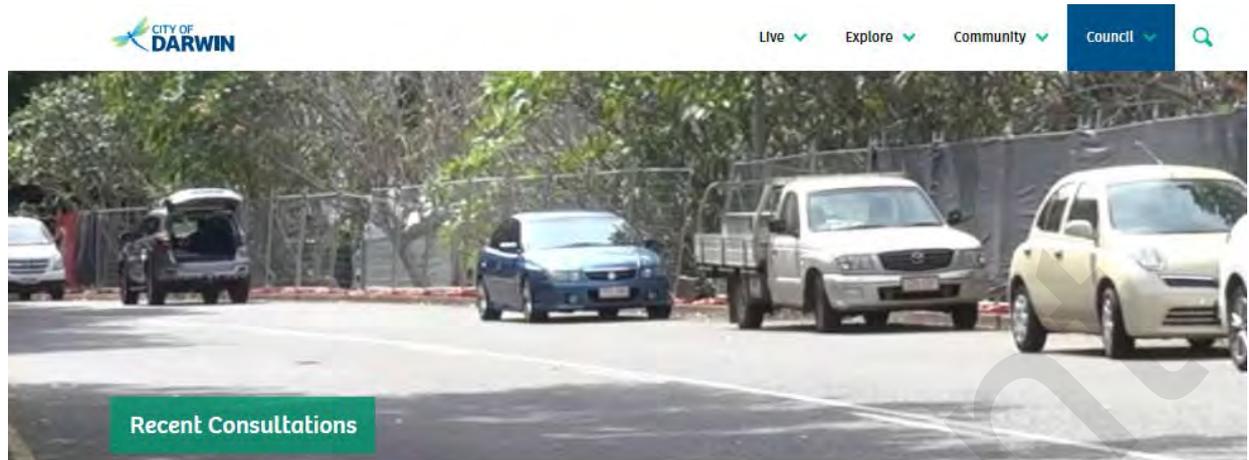
**Option 3 - Formalise bays on both sides**



**Option 4 - No Change**



City of Darwin Webpage



Recent Consultations

Home / Council / Have Your Say / Recent Consultations / Gardens Road Parking

- Overview
- 2017/18 Draft Municipal Plan
- Bicentennial Park Play Space
- Draft Community Consultation Policy
- Draft Footpaths and Shared Paths policy
- Freshwater Alcohol Consumption

### Gardens Road Parking

Events around the Botanic Gardens create pressure on parking along Gardens Road. Current informal parking in this area is causing some issues. City of Darwin is looking to improve the on-street parking and is considering several options.

<https://www.darwin.nt.gov.au/council/have-your-say/recent-consultations/gardens-road-parking#accordion-0-0>

### E-newsletter story

 The graphic features a photograph of a street with cars parked on the side, framed by a teal border. Below the photo, the text reads:
 

**Have your say:  
Gardens Road**

City of Darwin is looking to improve parking on Gardens Road. We'd love to hear your thoughts so jump online and have your say. The consultation period closes on Friday 7 July.

[Have your say](#)

City of Darwin Facebook post

 City of Darwin added 3 new photos.  
June 13 at 11:21am · Darwin · 🌐

What do you think of the parking on Gardens Road? Events in this area create pressure on parking. Current informal parking in this area is causing some issues. We are looking to improve the on-street parking by considering several options, and we want to know what you think. Visit <https://www.darwin.nt.gov.au/.../open-co.../gardens-road-parking> to have your say today.



 Like  Comment  Share 

 You and 8 others Chronological™

1 share 4 Comments

NT News – City of Darwin Advertorial

citizens reporting lost information please visit  
 pets who have escaped darwin.nt.gov.au.  
 due to the loud fireworks.

**Have your say:  
 Gardens Road**

CITY of Darwin is Council is seeking your  
 looking to improve on-view on four possible  
 street parking on Gardens parking options. Please  
 Road, The Gardens and have your say on which  
 would like your feedback. option you prefer.

Events at George Brown The consultation period  
 Botanic Gardens and closes on Friday 7 July.  
 Mindil Beach throughout Please visit our website  
 the year attracts large at darwin.nt.gov.au/  
 numbers of visitors. This haveyoursay for more  
 creates safety and access information and to provide  
 issues for people with your feedback.  
 reduced mobility.

Did you know..  
 Metal cans are 100% recyclable.

Radio discussion through Lord Mayor segment

**Woolf recalls her interview with Lord Mayor of Darwin Katrin...**

 **MIX 104.9, Darwin** hosted by **Katie Woolf** 13 Jun 2017 10:07 AM  
 2 mins 54 secs - ID: X00070705131



Woolf recalls her interview with **Lord Mayor of Darwin Katrina Fong Lim** on the consultation process taking place on Gardens Road regarding parking. She adds that AFLNT and Cricket NT have called for consultation on lighting for a proposed new light sporting facility to the oval. She reads out a statement from AFLNT CEO Michael Solomon on the need for a solution to grow sport in the NT. She adds that NT Cricket CEO Troy Watson has also called for more room for sporting events.



**Gardens Road Parking**  
 Gardens Road Parking Survey

Events around the Botanic Gardens create pressure on parking along Gardens Road. Current informal parking in this area is causing some issues. Current informal (ad hoc) parking creates safety and access issues particularly for people with reduced mobility.

City of Darwin is looking to improve the on-street parking and is considering several options.

We want your feedback. Please read the fact sheet or information on the webpage and tell us which option you prefer and why.

1. Which best describes you? (one or more)

- I am a local resident (within 1km)
- I park in this area along, or near, Gardens Road
- I visit this area
- I walk on the footpaths along Gardens Road
- I use a pram, wheelchair or other mobility device on the footpaths along Gardens Road
- I cycle on the footpaths along Gardens Road
- Other (please specify)

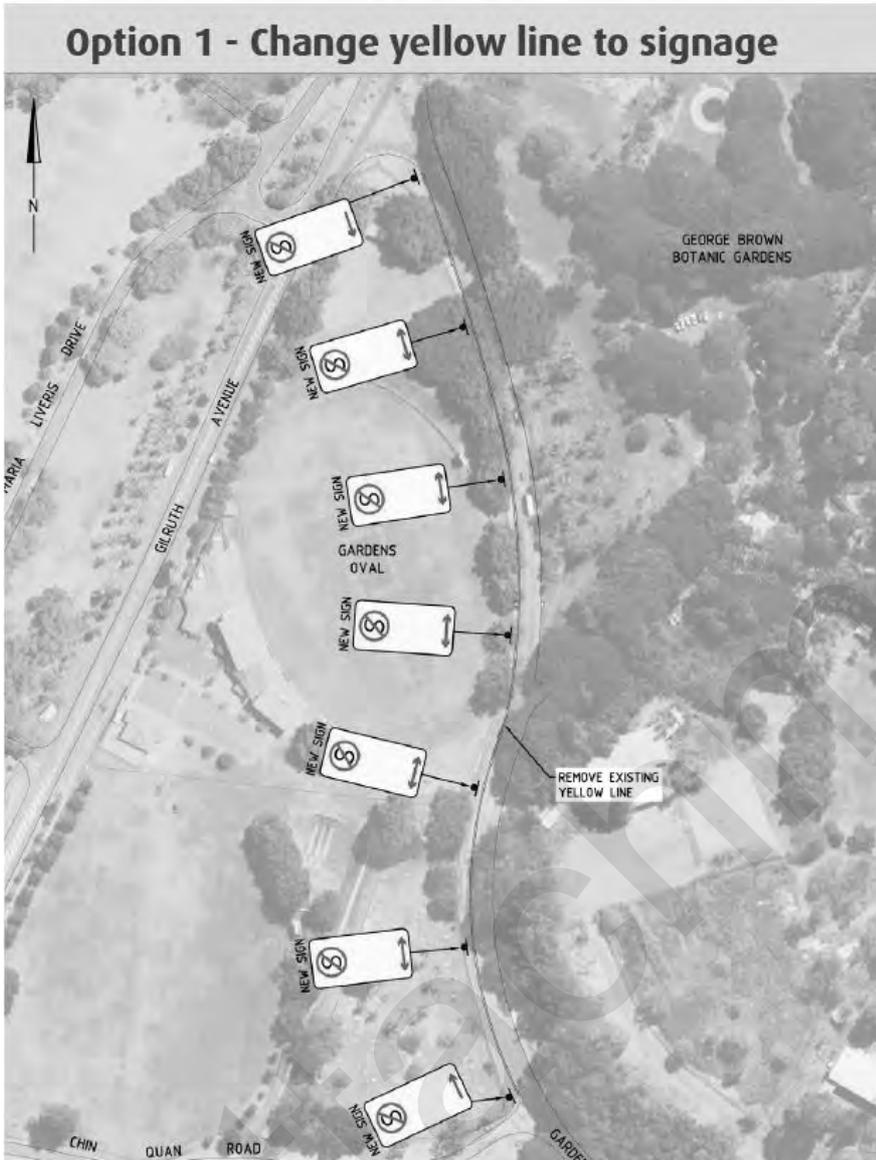
2. How often do you park, or consider parking, in the vicinity of Gardens Road to attend:

	Weekly	Monthly	Sometimes (a few times a year)	Rarely (0-1 times a year)	Never
Major events such as concerts and festivals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sporting events at Gardens Oval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
George Brown Botanical Gardens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mindil Market	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

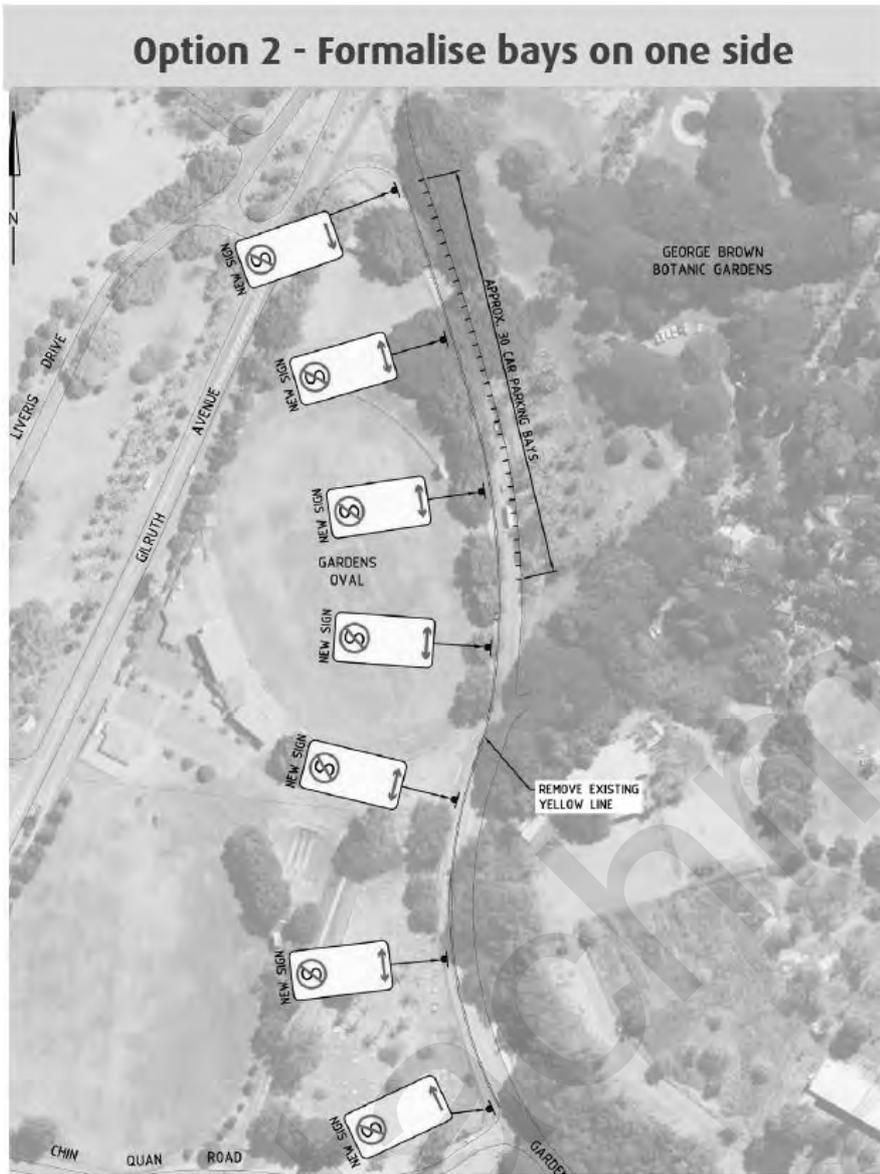
If you marked other, 'other' please specify

Scroll through the four options before answering the next questions.

Option 1 - Remove the yellow line on the oval side and replace it with 'no parking' signs. For major events these signs could be covered allowing informal parking when needed.

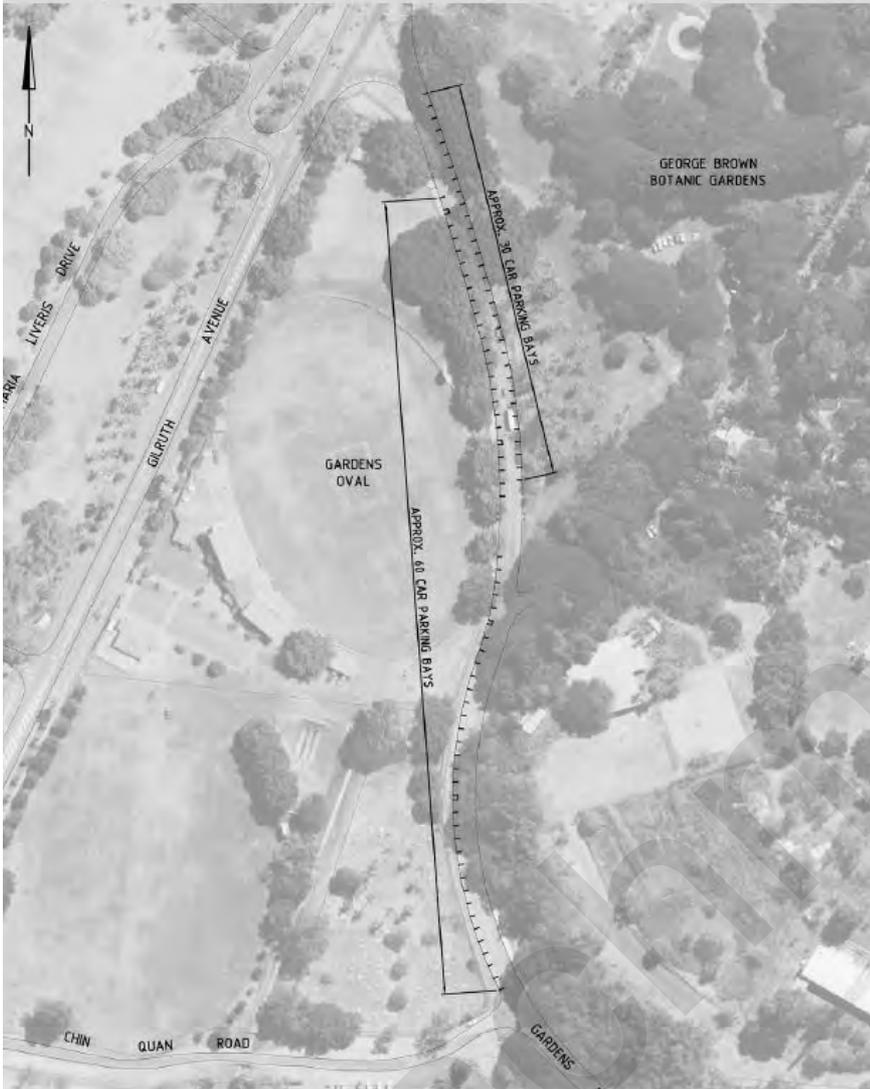


Option 2 - Formalise parking by creating parking bays (approx 30 bays) on the Botanic Gardens side near Gilruth Avenue. Remove yellow line on the oval side and replace it with 'No Parking' signs. For big major events these signs could be covered allowing informal parking when needed.



Option 3 - Formalise parking by creating parking bays (approx 90 bays) on both sides of Gardens Road.

### Option 3 - Formalise bays on both sides



Attachment

Option 4 - Leave the on-street parking as it is. Yellow line on oval side and informal parking on Botanic Gardens side.



3. Which of the four parking arrangement options to you prefer?

- Option 1 - Change yellow line to signage
- Option 2 - Formalise bay on one side
- Option 3 - Formalise bays on both sides
- Option 4 - No change
- Other (please specify)

4. Have you experienced any issues with accessing the paths on either side of this section of Gardens Road?

- No
- Yes, once
- Yes, more than once

If yes, please describe your issue

5. Do you have any comments to add?

6. If you would like to be kept informed about this consultation please provide your email.

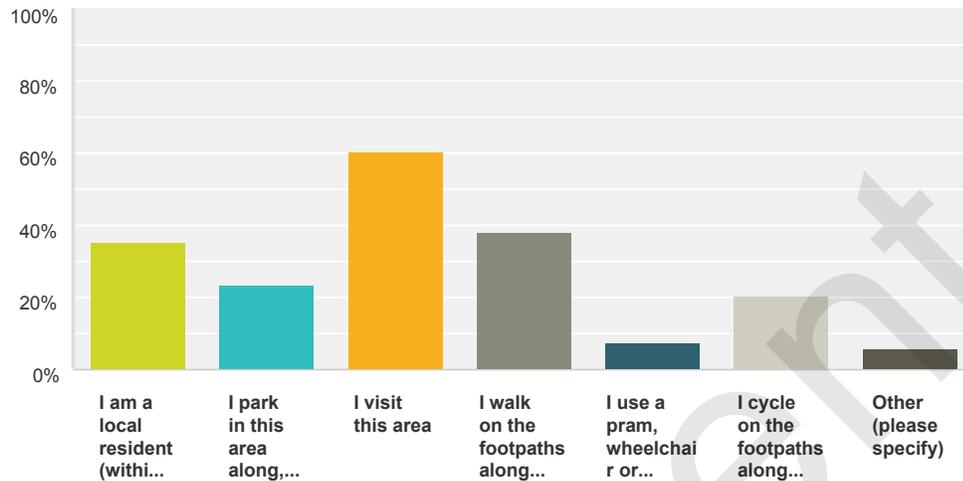
7. If you would like to be sent information about future Council consultations please provide your email.

**Thank you for taking the time to give us your feedback!**

Attachment

### Q1 Which best describes you? (one or more)

Answered: 68 Skipped: -1

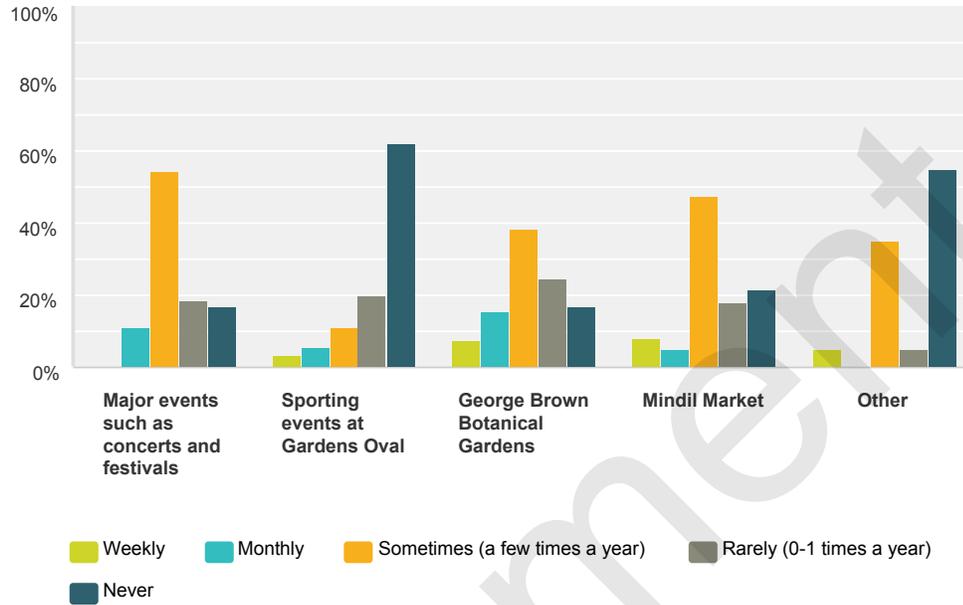


Answer Choices	Responses
I am a local resident (within 1km)	35.29% 24
I park in this area along, or near, Gardens Road	23.53% 16
I visit this area	60.29% 41
I walk on the footpaths along Gardens Road	38.24% 26
I use a pram, wheelchair or other mobility device on the footpaths along Gardens Road	7.35% 5
I cycle on the footpaths along Gardens Road	20.59% 14
Other (please specify)	5.88% 4
<b>Total Respondents: 68</b>	

#	Other (please specify)	Date
1	I drive through along this road on a regular basis	6/13/2017 3:51 PM
2	I have young children.	6/13/2017 3:15 PM
3	I work nearby	6/13/2017 11:34 AM
4	I work in this area	6/8/2017 2:33 PM

### Q2 How often do you park, or consider parking, in the vicinity of Gardens Road to attend:

Answered: 68 Skipped: -1

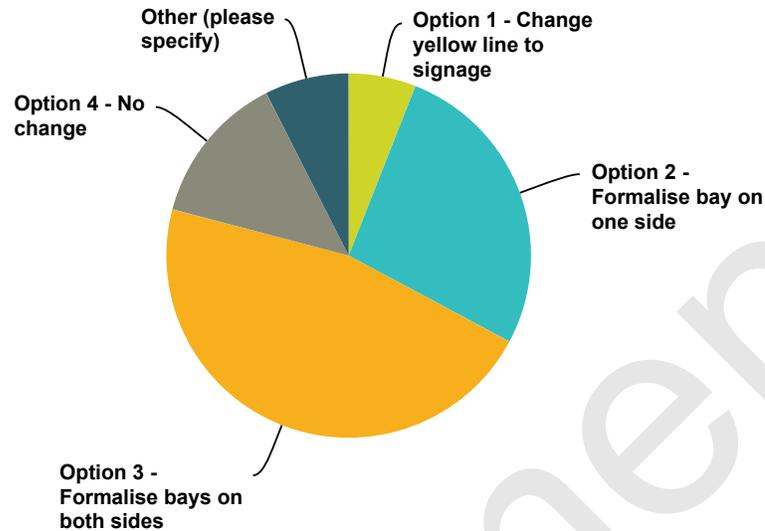


	Weekly	Monthly	Sometimes (a few times a year)	Rarely (0-1 times a year)	Never	Total Respondents
Major events such as concerts and festivals	0.00% 0	10.94% 7	54.69% 35	18.75% 12	17.19% 11	64
Sporting events at Gardens Oval	3.64% 2	5.45% 3	10.91% 6	20.00% 11	61.82% 34	55
George Brown Botanical Gardens	7.69% 5	15.38% 10	38.46% 25	24.62% 16	16.92% 11	65
Mindil Market	8.20% 5	4.92% 3	47.54% 29	18.03% 11	21.31% 13	61
Other	5.00% 1	0.00% 0	35.00% 7	5.00% 1	55.00% 11	20

#	If you marked other, 'other' please specify	Date
1	exercise in the vicinity	6/13/2017 12:43 PM
2	I never plan to park on Gardens Rd. For major events I go to either the Geranium St entrance and hope for street parking there, or go to the Mindil Beach car park. Parking on Gardens Road during major events should be reserved for parents with prams, disabled parking etc.be reserved for	6/11/2017 7:51 PM

### Q3 Which of the four parking arrangement options to you prefer?

Answered: 67 Skipped: 0



Answer Choices	Responses	
Option 1 - Change yellow line to signage	5.97%	4
Option 2 - Formalise bay on one side	26.87%	18
Option 3 - Formalise bays on both sides	46.27%	31
Option 4 - No change	13.43%	9
Other (please specify)	7.46%	5
<b>Total</b>		<b>67</b>

#	Other (please specify)	Date
1	Keep yellow line on Oval side with formal bays on Botanic Gardens side. There should be parking on only one side as it is very difficult to pass other cars when there is parking on both sides. It is also dangerous with pedestrians dashing across the road from the Oval side.	6/22/2017 5:04 PM
2	Enforce illegal parking. I've never had a problem parking there but am frustrated but illegal parkers when I do the right thing. Biggest offenders are 4WDs that park (and damage) footpaths and verges.	6/13/2017 5:27 PM
3	promote parking along chin quan road	6/13/2017 12:43 PM
4	Build an off road car park	6/13/2017 12:01 PM
5	There needs to be more off street parking options. There is a huge open area between Gardens Rd and Channel nine that could be developed into a carpark that is only opened when there are events on. This would stop people parking on the yellow line next to Gardens Oval (if it's dangerous to park there why would be allowed to some times but not others?) The carpark could be opened only for events and perhaps the open drain next to the footpath could be covered over to make a larger and safer path for pedestrians, prams, wheelchairs etc to get to the Gardens safely and comfortably. The carpark could be kept closed after major events to avoid anti social behaviour.	6/10/2017 10:27 AM

### Q4 Have you experienced any issues with accessing the paths on either side of this section of Gardens Road?

Answered: 66 Skipped: 1



Answer Choices	Responses	
No	60.61%	40
Yes, once	9.09%	6
Yes, more than once	30.30%	20
<b>Total</b>		<b>66</b>

#	If yes, please describe your issue	Date
1	during festivals/converts/Mindle market nights the road is often congested and it appears (4wds in particular) park wherever they wish	7/8/2017 4:51 PM
2	Cars parked on the grass and footpath on the road near the golf course. This is where i park if i am not walking. It gets a bit hectic if people are trying to go against the traffic, but you can't legislate for stupidity. If you could make it that if you park on the left (ie golf course side) all must go left, and go past the golf course to get out, and if you park on the right, all must keep going right (ie continue up towards the city) that may address some of the messy traffic jams that occur.	7/1/2017 12:48 PM
3	The main issue is that the way the pedestrian lane has been marked can force people onto the rough edge of the path - that is, on the Golf Links side of the road.	6/22/2017 5:04 PM
4	Have had to squeeze past vehicles on the path, but it doesn't really bother me	6/17/2017 3:22 PM
5	Opposite the Botanical gardens entrance the footpath narrows, and when cars park on the verge, access is impeded. Further, there is no footpath on the eastern side of the road from the botanical gardens driveway for about 10m until the footpath commences.	6/16/2017 3:34 PM
6	The problems are not so much in the areas being considered but the area on the SW side of Gardens Rd on the city side of Chin Quan Rd where cars constantly park across the bike/foot path. There needs to be a physical barrier to keep cars off that path.	6/16/2017 2:54 PM
7	Occasionally. Why reduce parking spaces unnecessarily? Disabled motorists can park in designated spaces within the gardens if visiting there and ditto at the markets. If you really must, on the days when heavily used, reduce the speed to 50kph but don't muck it up please!	6/14/2017 5:28 PM

8	cars parked haphazardly with no consideration to other drivers or pedestrians.	6/14/2017 11:01 AM
9	Cars parking on the Oval side, setting up chairs to watch the AFL for free instead of entering the ground	6/14/2017 6:09 AM
10	Never had a problem finding a park but difficulty getting back to the gardens with a pram because of vehicles blocking paths (Parked illegally)	6/13/2017 5:27 PM
11	Vehicles blocking the footpath and view of oncoming vehicles	6/13/2017 4:27 PM
12	When crossing the road sometimes there are no gaps big enough from the cars to get onto the footpath (if you have a pram or stroller). There are also no defined path crossings (as in easy access up the gutter) for people with mobility issues.	6/13/2017 3:15 PM
13	When walking along the road unthinking motorists park to get a close a possible since they are too lazy to walk.	6/13/2017 2:09 PM
14	the footpath near the botanical gardens ends, forces you to weave around cars close to the entrance.	6/13/2017 12:43 PM
15	There was so much traffic	6/13/2017 10:16 AM
16	When parking occurs on the oval side, there are always vehicles half on the kerb, or more, restricting access	6/13/2017 9:36 AM
17	pedestrian access blocked to get to Botanic Gardens, forced to walk on road	6/11/2017 7:51 PM
18	Often, cars park anywhere the like currently formalised bays will help this, it is not a major traffic road other than access and parking during big events, so the congestion due to parking manouvres will be acceptable.	6/8/2017 6:31 PM
19	Particularly on bike/path coming down hill towards Chin Quan...cars park all over the path blocking the bikes and path f ropedestrians and with prams forcing people into or across road	6/8/2017 2:33 PM

Attachment

## Q5 Do you have any comments to add?

Answered: 32 Skipped: 35

#	Responses	Date
1	I believe further accessible parking is required. As is the consideration of road closures limiting access during events.	7/13/2017 10:39 AM
2	I think we require more local busses for big events, and not just at the botanic gardens but waterfront, esplanade, nightcliff/rapid creek markets etc. I know many people from out of town that recently attended the NRL game at Mararra and V8's that utilised and enjoyed the public bus option	7/8/2017 4:51 PM
3	events like the DSO that attract the elderly, they should be able to have priority parking or have drop off available to them upon presentation of a seniors card.	7/5/2017 1:26 PM
4	At the Italian festival a police lock up van which had mounted the kerb to park in the garden bed on the gardens side became bogged - this is exactly why we think there needs to be some rationalisation and increased legal parking options in the area.	7/4/2017 7:41 AM
5	I am pleased you are thinking about this issue. Thank you.	7/1/2017 12:48 PM
6	You need to add another car parking area maybe top end near light cars already cars park there on big events. Not good shutting off gardens rd traffic was a night mare tonight cars were parked on the footpath on the main rd. About time you made the area across from the footy oval a car park it is no more walking in mud in the wet season	6/24/2017 9:59 PM
7	There should be no change as these stress are hardly blocked besides major events and even then the road is usually closed and people can walk along the road.	6/23/2017 2:27 PM
8	In general the line marking on Gardens Road is very poor and when wet very hard to see and many motorists seem to drive too fast there. The speed limit should be 50 between the Gilruth Avenue lights and the Cavanagh Street lights.	6/22/2017 5:04 PM
9	Bays on both sides offer the best opportunity to maximise car parking during Mindil markets and other events. The ad-hoc parking arrangements do not maximise space. The road should also be 40km/h during events (say, an hour either side of sunset for Mindil), which will slow down traffic and account for parking manoeuvres.	6/19/2017 7:55 PM
10	Shared path beside cemetery is in poor condition	6/19/2017 4:47 PM
11	I prefer option 3 because this are provides a significant quantity of car parking that should be available for the majority of time, and erecting no standing signs makes this impossible, when the issue is for a minority of time. I do not believe that the signs will be bagged most of the time. The website also has the wrong pictures for option 3, but the flyer is correct.	6/16/2017 3:34 PM
12	We don't need more car parks in the immediate area of the Gardens; we need to encourage people to use alternate means or to park in the large parking area that is set up for Mindil Markets. It isn't very far to walk.	6/16/2017 2:54 PM
13	Be sensible in deciding.	6/14/2017 5:28 PM
14	It is such a pretty drive, please don't change it. Why not encourage people to park at Mindel.	6/14/2017 2:45 PM
15	you don't police the area as it is, so why are you proposing to change when everyone knows you will do nothing about it	6/14/2017 6:09 AM
16	The few events that create parking issues are mainly limited to the dry season. The cost of any of the possible new options would seem wasteful. Assistance from Council officers/police to provide an orderly support for events. Cost could covered from a levy on event tickets.	6/13/2017 8:41 PM
17	Thanks for looking at this :)	6/13/2017 5:27 PM
18	No	6/13/2017 3:51 PM
19	I am not sure adding car parks to the road is the answer either. Perhaps better utilising the Mindle Beach car park is better with better pedestrian access.	6/13/2017 3:15 PM
20	Formalising the spots totally makes most sense. Banning parking seems over top, and the suggestion to perhaps cover signage during major events is plain silly - gives the organisers another thing to think about, and leaves plenty of room for misinterpretation.	6/13/2017 2:14 PM
21	Darwin does not have enough trees and by electing for option 1 (preference is really option 4) this minimises the impact on trees and on this wonderful green corridor in our area. At least option 2 provides extra parking in the case of events and can be controlled.	6/13/2017 2:09 PM

22	Perhaps parking issues should have been planned 20 years ago. Consider a variable speed sign (like Rapid Creek markets - 40/70) used for busy times. Look to more parking among the trees beside the golf course. Perhaps a high-rise car park could be built in Salonika Street to assist in this area with primary use being for city workers that then catch a shuttle bus.	6/13/2017 1:49 PM
23	Don't take road space for parks, ensure road is widened. Ideas like this should be undertaken Darwin wide. Parking is terrible in CBD.	6/13/2017 12:14 PM
24	Considering the events happening frequently at the premise, more parking bays should be provided to avoid parking at casino carpark and cause inconvenience to the patrons and employees of casino.	6/13/2017 11:34 AM
25	NO	6/13/2017 10:15 AM
26	Don't cut down any trees because the trees are cool and even though some people are to lazy to walk don't cut down the trees	6/13/2017 10:14 AM
27	N/A	6/13/2017 9:56 AM
28	I believe it will be dangerous if parking bays are installed as it is an s bend and reverse parking is not easy to do and it will create accidents.	6/13/2017 9:43 AM
29	Reduce speed during events to 40kph or 20kph	6/13/2017 9:32 AM
30	i think formalised parking on one side is better with signage so those who get in first know they just park on street. Parking on the other side would make the street too narrow for good visibility when you already have lots of pedestrians crossing from Mindil, esp at night.	6/11/2017 7:51 PM
31	Accessing the access parks inside the botanical gardens gate is a real problem during large events. Those directing traffic are not aware of parks and or often unwilling to assist those that need close parking. Of the informal parking on event days should be dedicated to accessible parking.	6/8/2017 9:37 PM
32	Signs prior to Chin Quan indicating not to park on bike/path track	6/8/2017 2:33 PM

## 14.1 OFFICERS REPORTS (ACTION REQUIRED)



ENCL: 1ST ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.1.1  
 YES

**2016/17 CITY OF DARWIN ANNUAL REPORT**

REPORT No.: 17CP0054 VG:je COMMON No.: 3141841 DATE: 14/11/2017

**Presenter: Manager Strategy & Outcomes, Vanessa Green**

**Approved: Chief Executive Officer, Brendan Dowd**

**PURPOSE**

The purpose of this report is to present the 2016/17 City of Darwin Annual Report including the Audited Financial Statements, for adoption.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.3 Good governance

**Key Strategies**

5.3.5 Increase community awareness of the role and achievements of Council

**KEY ISSUES**

- In accordance with the Local Government Act, Council must, on or before 15 November each year, report to the Minister on its work during the financial year ending on the preceding 30 June. The Minister will be advised of Council's decision on Wednesday 15 November 2017.
- The report must include a copy of the Council's audited financial statement for the relevant financial year. The 2016/17 financial statements were presented to the Risk Management & Audit Committee meeting held on 27 October 2017 and were endorsed as suitable for inclusion in the Annual Report.
- The Annual Report must also contain an assessment of the Council's performance against the objectives stated in the relevant municipal plan (applying indicators of performance set in the plan). The Draft Annual Report was presented to the Risk Management & Audit Committee meeting on the 27 October 2017.

PAGE: 2  
 REPORT NUMBER: 17CP0054 VG:je  
 SUBJECT: 2016/17 CITY OF DARWIN ANNUAL REPORT

---

## **RECOMMENDATIONS**

- A. THAT Report Number 17CP0054 VG:je entitled 2016/17 City of Darwin Annual Report, be received and noted.
- B. THAT Council adopt the 2016/17 Annual Report at **Attachment A** to Report Number 17CP0054 VG:je entitled 2016/17 City of Darwin Annual Report.
- C. THAT the 2016/17 City of Darwin Annual Report be forwarded to the Minister for Local Government.

## **BACKGROUND**

Section 199 of the Local Government Act contains the following provisions:

### **Part 14.1 Annual reports**

#### **199 Annual reports**

- (1) A Council must, on or before 15 November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June.
- (2) The report must include a copy of the Council's audited financial statement for the relevant financial year.
- (3) The report must also contain an assessment of the Council's performance against the objectives stated in the relevant municipal or shire plan (applying indicators of performance set in the plan).
- (4) As soon as practicable after the report has been delivered to the Minister, the council must:
  - (a) publish the report on the Council's website; and
  - (b) publish a notice in a newspaper circulating generally in the area informing the public that copies of the report may be downloaded from the Council's website or obtained from the Council's public office.

## **DISCUSSION**

The Annual Report is Council's principal accountability document and provides an overview of the City of Darwin's key achievements throughout the 2016/17 financial year. The Report provides detail of significant activities or projects undertaken, Council's performance against the Evolving Darwin Strategic Plan and Municipal Plan and the Audited Financial Statements.

PAGE: 3  
 REPORT NUMBER: 17CP0054 VG:je  
 SUBJECT: 2016/17 CITY OF DARWIN ANNUAL REPORT

---

Key achievements in 2016/17 included:

- Continued improvements to the environmental management of the Shoal Bay Waste Management Facility with the construction of two new leachate storage basins and an additional lined cell
- Providing \$150,000 worth of community and environment grants to community organisations to deliver community events
- Completion of Bicentennial Park Play Space on The Esplanade, a play space that has created a family activity area that supported the increasing city residential population as well as visitors.
- Delivery of the shared zone at the Smith Street / Esplanade intersection, a Darwin City Centre Master Plan project
- Significant progress in delivering the Parap Pool Redevelopment project
- Shading 20 of the city's playgrounds bringing the total playground shaded to date to over 50
- Progressed design for the Cavenagh / Bennett Street intersection upgrade
- Conducting Council's National Garage Sale Trail event and other events aimed at educating the community on climate change and environmental management initiatives
- Commissioning of public art value adding to the Parap Pool Redevelopment
- Delivery of a program of events for the 75<sup>th</sup> Anniversary of the Commemoration of the Bombing of Darwin Day
- Facilitating 40 community engagement projects/activities with the community and key stakeholders
- Awarded Gold by the Australasian Report Awards (ARA) for the 2015/16 Annual Report for the 4<sup>th</sup> year running
- Receiving an unqualified audit of Council's Financial Statements for 2016/17

The 2016/17 City of Darwin Annual Report has been developed in consultation with key organisational staff, Senior Managers and the Executive Leadership Team and builds upon the work achieved in previous years.

The Annual Report and the Audited Financial Statements were considered by the Risk Management & Audit Committee on 27 October 2017. The committee recognised work undertaken across Council to continually improve the transparency and accountability of performance within the Annual Report.

In line with Council's goal for an *Environmentally Sustainable City*, only a limited number of hard copy reports will be produced and all will be printed on 100% recycled paper. Whenever possible, customers will be referred to Council's website to view and download the report which will be presented in an interactive PDF format following adoption by Council.

PAGE: 4  
REPORT NUMBER: 17CP0054 VG:je  
SUBJECT: 2016/17 CITY OF DARWIN ANNUAL REPORT

---

## **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Executive Leadership Team in the development of the Annual Report
- Senior Managers in the development of the Annual Report.

In preparing this report, the following External Parties were consulted:

- Risk Management & Audit Committee

## **POLICY IMPLICATIONS**

Nil

## **BUDGET AND RESOURCE IMPLICATIONS**

Funding was included in the budget within the approved Municipal Plan for the cost of an external provider to design, format and produce the 2016/17 Annual Report.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The Council must prepare the Annual Report by 15 November 2017 and as soon as practicable deliver the report to the Minister, publish the report on the Council's website and publish a notice in a newspaper circulating generally within the area informing the public that the report is available.

## **ENVIRONMENTAL IMPLICATIONS**

In order to reduce Council's environmental footprint, only a limited number of hard copy reports will be produced (50). Customers will be referred to Council's website if they wish to read the report. The (50) hard copy reports will be printed on 100% recycled paper.

PAGE: 5  
REPORT NUMBER: 17CP0054 VG:je  
SUBJECT: 2016/17 CITY OF DARWIN ANNUAL REPORT

---

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**VANESSA GREEN**  
**MANAGER STRATEGY &**  
**OUTCOMES**

**BRENDAN DOWD**  
**CHIEF EXECUTIVE OFFICER**

For enquiries, please contact Vanessa Green on 89300531 or email:  
v.green@darwin.nt.gov.au.

#### **Attachments:**

**Attachment A:** 2016/17 City of Darwin Annual Report

*Submitted under separate cover.*

ENCL: 1ST ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.1.2  
 YES

### MEETING DATE SCHEDULE 2018

REPORT No.: 17CE0026 MR:ph COMMON No.: 1486656 DATE: 14/11/2017

**Presenter:** Committee Administrator, Penny Hart

**Approved:** Executive Manager, Melissa Reiter

#### **PURPOSE**

The purpose of this report is to present the forward Ordinary Council meeting schedule for 2018 for endorsement by Council.

#### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

5 Effective and Responsible Governance

#### **Outcome**

5.3 Good governance

#### **Key Strategies**

5.3.1 Demonstrate good corporate practice and ethical behaviour

#### **KEY ISSUES**

- Under the *Local Government Act*, Council must hold a meeting of its members (an ordinary council meeting) at least once every two months.
- The dates, times and places of all Ordinary Council Meetings will be determined annually in advance.
- This resolution constitutes notice of these scheduled meetings in compliance with Section 59 of the *Local Government Act*.

#### **RECOMMENDATIONS**

- A. THAT Report Number 17CE0026 MR:ph entitled Meeting Date Schedule 2018, be received and noted.
- B. THAT the schedule in **Attachment A** to Report Number 17CE0026 MR:ph entitled Meeting Date Schedule 2018 be endorsed.

PAGE: 2  
 REPORT NUMBER: 17CE0026 MR:ph  
 SUBJECT: MEETING DATE SCHEDULE 2018

---

## **BACKGROUND**

A forward schedule of meeting dates is submitted to Council to be adopted. Previously it had been presented biannually, but since a review of City of Darwin Policy No. 043 - Meetings, Meeting Procedures and Committees (Policy 043) in April 2017 it will now be presented annually.

As per Policy 043, Ordinary Meetings of the Council will be scheduled for:

- the Tuesday of the week preceding the normal meeting times of the Executive Committees (1<sup>st</sup> Ordinary Council Meeting) and;
- the last Tuesday of each month (2<sup>nd</sup> Ordinary Council Meeting).

Council has resolved that Ordinary Council Meetings will start at 5.30pm. In addition, Council has resolved that three meetings in 2018 will be 'Community Council' meetings, held in community locations such as Council libraries, local schools or community halls, to enable greater community access.

## **DISCUSSION**

The Meeting Date Schedule in **Attachment A** is compiled allowing for public holidays and has been developed similar to previous timetables. Standard practice for many years has been to hold two Ordinary Council Meetings per month of the year, excluding January and December when only one meeting is held. When there is only one meeting in a month it is called an 'Ordinary Council Meeting' and a Public Forum is held beforehand.

In addition City of Darwin's standard practice has been to schedule the Executive Committee meetings in the week between the 1<sup>st</sup> and 2<sup>nd</sup> Ordinary Council Meetings. This allows for recommendations from the committees to go to Council for adoption. The committee dates reflected in **Attachment A** may be amended in June 2018 when Council re-elects members of committees.

All Council and Committee Meetings are held at the City of Darwin Civic Centre in Council Chambers or Meeting Room 1.

## **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Chief Executive Officer
- Executive Manager
- Executive Leadership Team

## **POLICY IMPLICATIONS**

This schedule is presented for Council's approval as per City of Darwin Policy No. 043 - Meetings, Meeting Procedures and Committees.

## **BUDGET AND RESOURCE IMPLICATIONS**

Nil

PAGE: 3  
 REPORT NUMBER: 17CE0026 MR:ph  
 SUBJECT: MEETING DATE SCHEDULE 2018

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The proposal outlined in this paper complies with the requirements of the *Local Government Act*.

The annual decision to endorse the Meeting Date Schedule will constitute notice of those scheduled meetings in compliance with Section 59 of the Local Government Act. Notices of meetings are also included in the business papers.

### **Chapter 6 Meetings**

#### **Part 6.1 Council meetings**

##### **58 Nature and timing of council meetings**

- (1) A council must hold a meeting of its members (an ***ordinary meeting***) at least once in each successive period of 2 months.
- (2) Subject to this Act, a council may deal with business of any kind at an ordinary meeting.
- (3) The first ordinary meeting of a council to be held after a general election must be held within 14 days after the conclusion of that general election.

## **ENVIRONMENTAL IMPLICATIONS**

Nil

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**PENNY HART**  
**COMMITTEE ADMINISTRATOR**

**MELISSA REITER**  
**EXECUTIVE MANAGER**

For enquiries, please contact Penny Hart on 89300670 or email:  
 p.hart@darwin.nt.gov.au.

### **Attachments:**

**Attachment A:** Meeting Date Schedule 2018

# ATTACHMENT A

## January 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 NEW YEAR'S DAY HOLIDAY	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26 AUSTRALIA DAY	27
28	29	30 ORDINARY COUNCIL	31			

# February 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13 <b>1<sup>ST</sup> ORDINARY COUNCIL</b>	14	15	16	17
18	19 City Life Committee	20 City Futures Committee City Performance Committee	21 City Operations Committee	22	23	24
25	26	27 <b>2<sup>ND</sup> ORDINARY COUNCIL</b>	28			

# March 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13 <b>1<sup>ST</sup> ORDINARY COUNCIL</b>	14	15	16	17
18	19 City Life Committee	20 City Futures Committee City Performance Committee	21 City Operations Committee	22	23	24
25	26	27 <b>2<sup>ND</sup> ORDINARY COUNCIL</b>	28	29	30 EASTER GOOD FRIDAY	31

# April 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 EASTER MONDAY	3	4	5	6	7
8	9	10 1 <sup>ST</sup> ORDINARY COUNCIL	11	12	13	14
15	16 City Life Committee	17 City Futures Committee City Performance Committee	18 City Operations Committee	19	20	21
22	23	24 2 <sup>ND</sup> ORDINARY COUNCIL	25 ANZAC DAY	26	27	28
29	30					

# May 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 MAY DAY	8	9	10	11	12
13	14	15 1 <sup>ST</sup> ORDINARY COUNCIL	16	17	18	19
20	21 City Life Committee	22 City Futures Committee City Performance Committee	23 City Operations Committee	24	25	26
27	28	29 2 <sup>ND</sup> ORDINARY COUNCIL	30	31		

## June 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11 QUEEN'S BIRTHDAY	12 1 <sup>ST</sup> ORDINARY COUNCIL	13	14	15	16
17	18 City Life Committee	19 City Futures Committee City Performance Committee	20 City Operations Committee	21	22	23
24	25	26 2 <sup>ND</sup> ORDINARY COUNCIL	27	28	29	30

# July 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 1 <sup>ST</sup> ORDINARY COUNCIL	18	19	20	21
22	23 City Life Committee	24 City Futures Committee City Performance Committee	25 City Operations Committee	26	27 DARWIN SHOW DAY	28
29	30	31 2 <sup>ND</sup> ORDINARY COUNCIL				

# August 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6 PICNIC DAY	7	8	9	10	11
12	13	14 1 <sup>ST</sup> ORDINARY COUNCIL	15	16	17	18
19	20 City Life Committee	21 City Futures Committee City Performance Committee	22 City Operations Committee	23	24	25
26	27	28 2 <sup>ND</sup> ORDINARY COUNCIL	29	30	31	

# September 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11 <b>1<sup>ST</sup> ORDINARY COUNCIL</b>	12	13	14	15
16	17 City Life Committee	18 City Futures Committee City Performance Committee	19 City Operations Committee	20	21	22
23	24	25 <b>2<sup>ND</sup> ORDINARY COUNCIL</b>	26	27	28	29

# October 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16 1 <sup>ST</sup> ORDINARY COUNCIL	17	18	19	20
21	22 City Life Committee	23 City Futures Committee City Performance Committee	24 City Operations Committee	25	26	27
28	29	30 2 <sup>ND</sup> ORDINARY COUNCIL	31			

# November 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13 <b>1<sup>ST</sup> ORDINARY COUNCIL</b>	14	15	16	17
18	19 City Life Committee	20 City Futures Committee City Performance Committee	21 City Operations Committee	22	23	24
25	26	27 <b>2<sup>ND</sup> ORDINARY COUNCIL</b>	28	29	30	

# December 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11 ORDINARY COUNCIL	12	13	14	15
16	17	18	19	20	21	22
23	24	25 CHRISTMAS DAY	26 BOXING DAY	27	28	29
30	31					

## 14.2 OFFICERS REPORTS (RECEIVE & NOTE)



ENCL: 1ST ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.2.1  
 YES

### 2017 CHRISTMAS IN DARWIN PROGRAM

REPORT No.: 17CL0026 KS:kl COMMON No.: 3681960 DATE: 14/11/2017

**Presenter:** Community Events Producer, Kylie Salisbury

**Approved:** General Manager City Life, Anna Malgorzewicz

#### **PURPOSE**

The purpose of this report is to provide Council with an update of the 2017 Christmas in Darwin Program.

#### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

1. Collaborative, Inclusive and Connected Community

#### **Outcome**

- 1.1 Community inclusion supported

#### **Key Strategies**

- 1.1.1 Develop and support programs, services and facilities, and provide information that promotes community spirit, engagement, cohesion and safety

#### **KEY ISSUES**

- The 2017 Christmas in Darwin Program was endorsed by Council at its 2<sup>nd</sup> Ordinary meeting on 23 May 2017.
- The Program includes city centre decorations, Santa's Village in The Mall and sponsorship of Carols by Candlelight.
- In July 2017, Council advertised a tender for enhanced City Centre decorations, lighting solutions, and modification or replacement of the existing Christmas tree.
- The contract, for a period of 3 years for Christmas 2017 to 2019, was awarded to Dreamedia Pty Ltd.
- Services to be provided under the contract include new and refurbished decorations, enhanced lighting and an upgrade of the existing Christmas tree.
- A series of School Choir concerts in The Mall has also been added to the Christmas Program to enhance community participation and activation in the city centre.
- Darwin City & Waterfront Retailers Association (DCWRA) is also conducting a range of activities to coincide with the Christmas in Darwin Program.

PAGE: 2  
 REPORT NUMBER: 17CL0026 KS:kl  
 SUBJECT: 2017 CHRISTMAS IN DARWIN PROGRAM

---

## **RECOMMENDATIONS**

THAT Report Number 17CL0026 KS:kl entitled 2017 Christmas In Darwin Program, be received and noted.

## **BACKGROUND**

### **PREVIOUS DECISION**

*DECISION NO.21\5400 (23/05/17)*

### **Review of Christmas Program 2016**

*Report No. 17C0015 KS:kl (23/05/17) Common No. 2946123*

*THAT the Committee resolve under delegated authority:-*

- A. *THAT Report Number 17C0015 KS:kl entitled Review Of Christmas Program 2016, be received and noted.*
- B. *THAT Council endorse the 2017 Draft Christmas Program at **Attachment C** to Report Number 17C0015 KS:kl entitled Review Of Christmas Program 2016.*

## **DISCUSSION**

### **2017 Christmas in Darwin Program**

The 2017 Christmas in Darwin Program was developed following consultation with the Events and Communications Co-ordinator (Darwin Waterfront Corporation) and the Darwin City & Waterfront Retailers Association. Stakeholders provided their draft programs to ensure the schedule of events was coordinated between all parties without conflict. The program includes City Centre decorations, Santa's Village in The Mall, and sponsorship of Carols by Candlelight.

### ***City of Darwin 2017 Christmas Program***

The City of Darwin 2017 Christmas Program consists of the following items:

- Street Light Banner Decorations
- Santa's Village
- Fun in the Parks Christmas Activities
- Christmas Art & Craft Workshops
- The Mall Christmas Tree and Decorations
- City of Darwin Brass Band Christmas Performance
- City of Darwin Library Activities
- Sponsorship of Carols by Candlelight
- School Choir Concerts in The Mall

PAGE: 3  
 REPORT NUMBER: 17CL0026 KS:kl  
 SUBJECT: 2017 CHRISTMAS IN DARWIN PROGRAM

---

### ***City Centre Decorations***

In July 2017, Council advertised a tender for enhanced city centre Christmas decorations including the refurbishment of existing decorations, the supply of new decorations, innovative lighting solutions and modification or replacement of the existing Christmas tree. The contract was awarded to Dreamedia Pty Ltd for a period of 3 years for Christmas 2017 to 2019. Dreamedia Pty Ltd demonstrated an ability to provide both innovation and a high level of design and service delivery within timeframes and budget.

Their proposal included an overall concept design which links Raintree Park and The Mall from Knuckey through to Bennett Streets. The design features an LED lighting display over the main Mall shade structure, decorations all along The Mall including a large raised LED Christmas tree at the Bennett Street end of The Mall, fairy lights in trees around The Mall and a light and projection show to be programmed for display each evening from 1 December 2017 to 1 January 2018. Concept designs for city centre decorations are detailed in **Attachment A**.

In the 2017/18 financial year, Council made an additional allocation of \$120,000 for the provision of enhanced Christmas decorations. These funds will allow the purchase of new decorations, the refurbishment of Council's existing decorations and Christmas tree in 2017. There will also be annual refurbishment and replacement of decorations requiring maintenance during 2018 and 2019. The decoration and lighting design will be consistent in years two and three of the contract, however the light/projection show will be modified each year to provide variety and an enhanced community experience.

### ***Santa's Village in The Mall***

The Santa's Village activity was first provided in 2014 and has proved an outstanding success with the community. Participation numbers are always high and additional activities such as Fun in the Parks are now scheduled in The Mall to complement opening times. Santa's Village will again be located in Anthony Plaza, however this year the shop will be outfitted with a new design featuring interactive displays, Christmas themed cartoon logos and light shows.

### ***Sponsorship of Carols by Candlelight***

Each year, Council sponsors the Christmas in Darwin Association to conduct Carols by Candlelight at the Amphitheatre. A total of \$18,000 cash and \$2,000 in-kind sponsorship has been allocated for the 2017/2018 financial year.

### ***School Choir Concerts in The Mall***

A series of school choir concerts in The Mall has been added to the 2017 Christmas Program to enhance community participation and activation in the city centre. Schools in the Darwin region were contacted in regard to performing in The Mall leading up to Christmas. There has been a positive response from a number of schools who wish to participate and bring students into The Mall for lunchtime performances. Participating schools will receive funding of \$300 towards the music department.

PAGE: 4  
 REPORT NUMBER: 17CL0026 KS:kl  
 SUBJECT: 2017 CHRISTMAS IN DARWIN PROGRAM

---

Planning is underway to provide a series of lunchtime performances on weekdays between 11:30am and 1:30pm from 4 to 15 December 2017. It is anticipated concerts will occur on Monday, Wednesday and Friday; however, the final schedule will depend on school availability. The concerts are planned to be located inside the Galleria to provide a weather-proof venue.

### ***Darwin City & Waterfront Retailers Association (DCWRA) Activities***

The DCWRA is conducting a range of activities to coincide with the Christmas Program. It is proposed Christmas lights will be installed along Knuckey Street from Cavenagh to Mitchell Street to add to the City of Darwin decorations creating a festive zone for the community. This proposal is dependent on budget availability and final costings are currently being developed by Dream Media. DCWRA may require additional financial assistance if the lighting treatment to Knuckey Street is to proceed.

DCWRA will hold a Christmas evening market on 1 December 2017 as part of the City Boutique Markets series, this market night will coincide with the installation of city centre decorations. DCWRA and City of Darwin are collaborating to promote the evening Christmas market through a communications and marketing strategy to engage the community for this event.

A Christmas window dressing competition is planned with judging to be held early December. The winners will be announced Saturday 16 December 2017 via social media with City of Darwin offering prize money of \$2000, \$1000 and \$500 for the top ranked windows.

DCWRA will also partner with Darwin Waterfront Corporation for a children's colouring and quiz competition. This will form part of their Christmas in the City – Children's Activities to be held from 16 - 23 December 2017. Activities will be planned to encourage a walking trail between the Waterfront and The Mall and Raintree Park.

### ***Communications and Marketing***

A communications plan has been developed for families with young children and the community at large to:

- Promote a sense of "Christmas atmosphere" in the city in the lead up to Christmas
- Encourage the community to attend Santa's Village and events in The Mall or at the libraries
- Increase the numbers of shoppers visiting the city pre-Christmas
- Leverage City of Darwin sponsorship of Carols by Candlelight event

The first activation of the city centre decorations and lights has been scheduled to coincide with the DCWRA Christmas evening market on 1 December 2017. This will provide maximum exposure for the initial light show and encourage further visitation into The Mall during the Christmas period.

PAGE: 5  
 REPORT NUMBER: 17CL0026 KS:kl  
 SUBJECT: 2017 CHRISTMAS IN DARWIN PROGRAM

---

The media release and opening event for Santa's Village will be held on Friday 8 December 2017 at 10:00am. Information regarding the Christmas Program will be provided to the Lord Mayor and Elected Members to promote on radio segments/ interviews on request from Wednesday 29 November 2017. Advertising will be placed in the NT News for all program information on Friday 15 December 2017.

Council officers will design and create digital and hard copy flyers and posters for all Christmas Program information for distribution:

- In The Mall
- At Council libraries, swimming pools and on information boards in the Civic Centre
- On the display screens at Civic Centre and Libraries
- To be advertised on the billboard on The Scoop during December

The Christmas in Darwin Program events will be added to the What's On section of City of Darwin's webpage; details will also be provided to external event calendars such as Off The Leash, Mix FM, and Territory FM. In addition, there will be a social media campaign with program information and Facebook events for Santa's Village.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Manager Recreation, Leisure & Customer Services
- Executive Manager
- Recreation & Healthy Lifestyle Coordinator
- Recreation Services Officer
- Project Officer, City of Darwin Libraries

In preparing this report, the following External Parties were consulted:

- Chief Executive Officer – Darwin City & Waterfront Retailers Association
- Events and Communications Co-ordinator – Darwin Waterfront Corporation
- Managing Director – Dreamedia

### **POLICY IMPLICATIONS**

The 2017 Christmas Program is consistent with City of Darwin Policy No 008 – Community Participation, Access and Inclusion.

### **BUDGET AND RESOURCE IMPLICATIONS**

Council provides an annual budget for the City of Darwin Christmas Program. In 2017/18 the allocated operating budget is \$135,177 which includes \$18,000 sponsorship and \$2,000 in-kind for Carols by Candlelight.

PAGE: 6  
REPORT NUMBER: 17CL0026 KS:kl  
SUBJECT: 2017 CHRISTMAS IN DARWIN PROGRAM

---

In the 2017/18 financial year, additional allocations were made for the provision of new Christmas decorations:

- \$20,000 carry forward for the scoping of Christmas decoration designs
- \$100,000 in the Long Term Capital Works Program for the procurement and installation of new Christmas decorations.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

The proposed new Christmas lighting and decorations are energy efficient LED fixtures.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**KYLIE SALISBURY**  
**COMMUNITY EVENTS**  
**PRODUCER**

**ANNA MALGORZEWICZ**  
**GENERAL MANAGER CITY LIFE**

For enquiries, please contact Anna Malgorzewicz on 89300633 or email:  
[a.malgorzewicz@darwin.nt.gov.au](mailto:a.malgorzewicz@darwin.nt.gov.au).

### **Attachments:**

**Attachment A:** Concept Designs for City Centre Decorations

# 17CL0026 Christmas in Darwin — ATTACHMENT A City Centre Christmas Decorations — Concept Designs







ENCL: 1ST ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.2.2  
 YES

### LAKESIDE DRIVE TREATMENT OVERVIEW

REPORT No.: 17CO0038 LC:jw COMMON No.: 3248668 DATE: 14/11/2017

**Presenter:** General Manager City Operations, Luccio Cercarelli

**Approved:** Chief Executive Officer, Brendan Dowd

#### **PURPOSE**

The purpose of this report is to provide Council with a summary of the allegations, investigations and treatment of disposal of materials as fill material within Lot 9057, 21 Lakeside Drive and the Rapid Creek Corridor.

#### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

##### **Goal**

5 Effective and Responsible Governance

##### **Outcome**

5.3 Good governance

##### **Key Strategies**

5.3.1 Demonstrate good corporate practice and ethical behaviour

#### **KEY ISSUES**

- A resident raised concerns with Council regarding alleged "illegal dumping" occurring in Lot 9057, 21 Lakeside Drive (open space) adjacent to the Rapid Creek Corridor.
- The resident has had ongoing enquiries with Council regarding this matter, and alleged dumping by Council and stormwater treatments in the Rapid Creek Corridor.
- Council is the land owner of Lot 9057, 21 Lakeside Drive and the Rapid Creek Corridor is Crown Land, which is managed by the Department of Parks and Wildlife.
- The NTEPA issued Council with an Authorised Direction on 15 January 2017 which has been fulfilled by Council.
- The matter has been investigated by both the Northern Territory Environmental Protection Agency (NTEPA) and Council.
- In July 2016 the NTEPA advised Council that it had not been able to substantiate the significant amount of community information that linked the dumping of the waste fill material to any individual company or other responsible party, and in the absence of significant new information the NTEPA closed the investigation.

PAGE: 2  
 REPORT NUMBER: 17CO0038 LC:jw  
 SUBJECT: LAKESIDE DRIVE TREATMENT OVERVIEW

---

- Council in conjunction with the Department of Parks and Wildlife developed and implemented a treatment plan to improve the condition and amenity of the area and to help deter illegal dumping in the future.
- This report provides Council with a summary of the issue, investigations and actions undertaken by Council.

### **RECOMMENDATIONS**

THAT Report Number 17CO0038 LC:jw entitled Lakeside Drive Treatment Overview, be received and noted.

### **BACKGROUND**

At the 1<sup>st</sup> Ordinary Council Meeting on the 17 October 2017 Council resolved:

#### **Dumping at Lakeside Drive** Common No. 3248668

THAT a report be presented to Council regarding the alleged illegal dumping at Lakeside Drive and remediation action undertaken by Council, at the 1<sup>st</sup> Ordinary Council Meeting of November 2017.

DECISION NO.22\0075

This report provides an executive overview of the issue and should be considered in conjunction with all previous Council reports to Council.

### **DISCUSSION**

Following allegations of “illegal dumping” by Council within the Rapid Creek corridor, which is Crown Land adjacent to Lot 9057, an investigation was undertaken which commenced in January 2016. At this time Council also received an Authorised Officer direction from the NTEPA regarding this matter.

As part of the investigation and direction, Council commissioned independent environmental consultants EcOz to undertake testing and analysis in accordance with NTEPA direction and to inform the Council.

In summary, the investigation concluded that Council did place recycled pavement materials in two locations within Council owned land being Lot 9057, 21 Lakeside Drive (Public Open Space) in October 2015, however it was unable to establish who, how or when other materials within the Rapid Creek Crown Land corridor were placed.

The assumption has been made by some parties that as Council placed material on its own land in October 2015 it also placed and/or is responsible for all material in the area. Council Officers do not support this assumption and have not been able to establish evidence that confirms the assumption.

PAGE: 3  
REPORT NUMBER: 17CO0038 LC:jw  
SUBJECT: LAKESIDE DRIVE TREATMENT OVERVIEW

---

No specific conclusive evidence has been provided that identifies the Council as placing the fill material in the Rapid Creek corridor, nor does Council own, or manage this land.

Notwithstanding this, changes to the operating procedures for staff and contractors have been implemented to ensure appropriate use of recycled materials is considered an acceptable activity and reduces waste.

Whilst Council undertook its investigation, it also commissioned independent environmental consultants EcOz in January 2016 to undertake soil sampling for the purpose of identifying and characterising potential contaminants. The question being was the material suitable for use and what, if any, environmental risks existed due to the nature of the material.

EcOz was commissioned to sample areas within the fringe of Rapid Creek Corridor and Lot 9057, 21 Lakeside Drive. EcOz sampled several sites and for each sample site a total of 26 parameters were analysed.

“Sample analyses included parameters listed in Victoria EPA Publication 448.3 Classification of Wastes (Table 1: Maximum contaminant concentrations allowed in soil to be disposed as fill material); as referenced in the NTEPA’s Fact Sheet for How to Avoid the Dangers of Accepting Illegal Fill on Your Land (July 2015). Asbestos was included as an additional parameter for all samples due to its potential presence in construction wastes.” (EcOz, 2016)

The results indicated minor exceedances in a number of sample sites for two of the 26 tested parameters with all other parameters being within guideline values for fill material. The minor exceedances were for arsenic and fluoride which EcOz reported as being mostly likely attributed to variations in the natural occurrence of these parameters in soils and water common throughout the Darwin region.

EcOz concluded that although there are exceedances in the arsenic and fluoride concentrations “these are not considered to be significant in the context of concentration ranges observed at other locations in the Darwin region, nor are they considered to pose a significant risk of environmental impact” (EcOz, 2016).

On 15 January 2016 the NTEPA issued the City of Darwin with an Authorised Officer Direction pursuant to the Waste Management and Pollution Control Act. The Direction required Council to undertake a number of activities within specified timeframes. Council officers worked with the NTEPA to address and resolved the relevant matters.

Immediate requirements of the Direction required in effect to:

- Cease and prevent any further disposal
- Provide information and assessments relating to the material
- Provide a plan on how the matter will be dealt with including any remediation works

PAGE: 4  
REPORT NUMBER: 17CO0038 LC:jw  
SUBJECT: LAKESIDE DRIVE TREATMENT OVERVIEW

---

The above matters were reported to Council in February 2016, Report Number 16TS0038 Lot 9057 – 21 Lakeside Drive – Materials Disposal Investigation.

On 25 July 2016, the NTEPA wrote to Council and advised as follows:

- NT EPA officers have reviewed all the information provided by the City of Darwin (CoD) in relation to this matter and believe that the requirements of the direction issued on 15 January 2016 have now been fulfilled.
- The NT EPA believes that it is unfortunate that in this case, officers have not been able to substantiate the significant amount of community information that linked the dumping of the waste fill material to any individual, company or other responsible party. In the absence of significant new information NT EPA officers have now closed this investigation.
- The NTEPA supports actions by CoD to prevent access across its land by third parties to the area.

The NTEPA letter is **Attachment A** to this report.

In September 2016 Council considered and adopted the Lakeside Drive Treatment Plan for consultation with stakeholders and implementation.

Staff from the Climate Change and Environment team met with community stakeholders Rapid Creek Landcare to discuss the best approach to improve the condition and amenity of the area and a treatment plan was developed.

The recommended actions included removing debris that had been dumped in recent times (<12 months), weed control, and site access restriction.

The Council adopted treatment plan is **Attachment B**.

An update on the status of the Lakeside Drive Treatment Plan, the actions that were completed and ongoing programmed works was presented to Council in February 2017, Report Number 17TC0004 Lakeside Drive Treatment Plan Update.

It was reported that the major works of the Treatment Plan began in late November 2016 with rubbish removal, removal of debris and removal of soil piles being undertaken as a joint initiative between CoD staff and Parks and Wildlife.

It was important to ensure that this was a collaborative effort between Parks and Wildlife and CoD given the land ownership. As a consequence of Wet Season timing, some elements of work will be completed next dry season and some elements will be ongoing.

PAGE: 5  
 REPORT NUMBER: 17CO0038 LC:jw  
 SUBJECT: LAKESIDE DRIVE TREATMENT OVERVIEW

---

At the time of writing this report:

- Debris has been removed from the area between Trower Road and the Lakeside Drive Community Garden. This equates to approximately 95% of the area completed.
- The site has been inspected by the mowing contractor and the grass/mangrove interface has been tidied up.
- Bollards and locked gates have been installed from Trower Road to the Power and Water Pump House to restrict vehicle access.

**Attachment C** provides a list of tasks undertaken as part of the Treatment Plan.

It has been further reported that the costs associated with the delivery of the Lakeside Drive Treatment Plan to January 2017 was \$84,000.

Council will continue to work with the Department of Parks and Wildlife regarding the management of the areas of as 21 Lakeside Drive and the Rapid Creek Corridor (Crown Land) managed by the Department.

In September 2017 Council commenced consultation on the draft Lakeside Drive Master Plan, which once complete, will inform and guide the future of Lot 21 Lakeside Drive.

This matter has been the subject of an ongoing significant number of Public Questions from Ms Lia Gill. In October 2016 Council considered the matter of ongoing public questions. At the 1<sup>st</sup> Ordinary Meeting of Council in October 2016 Council considered the matter and resolved;

*DECISION NO.21\4899 (11/10/16)*

**Lakeside Drive – Ms Gill Questions**

*Report No. 16TC0065 BD:as (11/10/16) Common No. 3377324*

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.*

- A. *THAT Report Number 16TC0065 BD:as entitled, Lakeside Drive – Ms Gill Questions be received and noted.*
- B. *THAT Council not respond to any form of communication from Ms Lia Gill regarding allegations of dumping within or adjacent to the Rapid Creek corridor, noting that Council to date has responded to 78 public questions in relation to this matter, and that Council invite Ms Gill to take any further allegations to an appropriate external authority.*
- C. *THAT this Decision be moved into Open.*

PAGE: 6  
 REPORT NUMBER: 17CO0038 LC:jw  
 SUBJECT: LAKESIDE DRIVE TREATMENT OVERVIEW

To date Council has received and responded to a substantial number of public questions from Ms Gill.

City of Darwin has continuously encouraged Ms Gill to refer her concerns to appropriate independent external parties if she is not satisfied. To date Council has received and responded to a number of Freedom of Information (FOI) requests.

A Freedom of Information application has been lodged by Ms Lia Gill and its outcome is currently being reviewed by City of Darwin as requested by Office of the Commissioner for Information and Public Interest Disclosures. This application for information will follow the established procedures Council has for all FOI reviews. The search process will follow the Information Commissioner's Guideline on Sufficiency of Search. Council will take all reasonable steps to ensure that the relevant information, if any, is found including the documentation the search terms and steps. Council will provide a written response and outcome to Ms Gill's request within 30 days of when the notice was received.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Manager Technical Services
- General Manager City Life
- General Manager City Performance
- General Manager City Futures

### **POLICY IMPLICATIONS**

Council reviewed City of Darwin Policy No. 043 – Meetings, Meeting Procedures and Committees in May 2017. Administrative amendments were adopted, including updated procedures for Public Questions at Ordinary Council Meetings. In accordance with the updated policy copies of questions will be tabled at the meeting, for members of the public and the media, and uploaded onto the City of Darwin website prior to the meeting. Responses only will be read by the Chief Executive Officer; however both questions and responses are included in the minutes.

### **BUDGET AND RESOURCE IMPLICATIONS**

Costs associated with the delivery of the Lakeside Drive Treatment Plan to January 2017 are as follows;

<b>TASK</b>	<b>DESCRIPTION</b>	<b>COST</b>
Removal of Debris	Labour and Equipment	\$44,000
Access and egress (Bollards and gates)	Materials and installation	\$40,000
	<b>TOTAL</b>	<b>\$84,000</b>

All costs have been met within existing operational budgets.

PAGE: 7  
 REPORT NUMBER: 17CO0038 LC:jw  
 SUBJECT: LAKESIDE DRIVE TREATMENT OVERVIEW

---

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The NTEPA wrote to Council on the 25 July 2016 advising the NTEPA Authorised Direction has been fulfilled by Council and investigation has been closed.

If a resident has grounds to believe Council is acting inappropriately then recourse is available with the following statutory bodies with power to investigate Council's actions;

- NT Information Commissioner
- NT Ombudsman
- Commissioner for Public Interest Disclosure

### **ENVIRONMENTAL IMPLICATIONS**

The Treatment Plan was intended to improve the condition and amenity of the Lakeside Drive parkland area and neighbouring mangroves in conjunction with the Department of Parks and Wildlife.

The draft Lakeside Drive Masterplan is intended to guide the use and development of 21 Lakeside Drive and improve the outcomes.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**LUCCIO CERCARELLI**  
**GENERAL MANAGER CITY**  
**OPERATIONS**

**BRENDAN DOWD**  
**CHIEF EXECUTIVE OFFICER**

For enquiries, please contact Luccio Cercarelli on 89300581 or email:  
 l.cercarelli@darwin.nt.gov.au.

#### **Attachments:**

- Attachment A:** Letter from the NT EPA – 25 July 2016  
**Attachment B:** Adopted Treatment Plan  
**Attachment C:** List of tasks delivered

Arnhemica House  
Level 1, 16 Parap Road  
Parap NT 0820

Postal address: GPO Box 3675  
Darwin NT 0801

Tel: 08 8924 4218

Fax: 08 8942 6554

Email: [pollution@nt.gov.au](mailto:pollution@nt.gov.au)

Web: [www.ntepa.nt.gov.au](http://www.ntepa.nt.gov.au)

Our ref: PRL5046

Your ref: 3209626

Mr Brendan Dowd  
Chief Executive Officer  
City of Darwin  
GPO Box 84  
NT 0801

Dear Mr Dowd

**RE: AUTHOURISED OFFICER DIRETION- LAKESIDE DRIVE**

Thank you for your letter received on 8 June 2016 and also the associated information provided by Mr. Luccio Cercarelli received by email on 9 June 2016.

NT EPA officers have reviewed all the information provided by the City of Darwin (CoD) in relation to this matter and believe that the requirements of the direction issued on 15 January 2016 have now been fulfilled.

The NT EPA's investigation into this matter has highlighted that the illegal disposal of this quantity and type of waste fill, over this period of time and then the subsequent 'landscaping' undertaken by those responsible was clearly a deliberate act that required a significant level of organisation, access to appropriate machinery and a regular source for the waste fill material.

The NT EPA believes that it is unfortunate that in this case, officers have not been able to substantiate the significant amount of community information that linked the dumping of the waste fill material to any individual, company or other responsible party. In the absence of significant new information NT EPA officers have now closed this investigation.

The NT EPA welcomes both the proposed actions by CoD to prevent access across its land by third parties to the area of illegal waste fill disposal and also the proposed changes to CoD contractors' requirements as outlined to NT EPA staff at a meeting on 24 May 2016.

Should CoD staff or any of its contractors witness any illegal dumping of wastes in this area or any environmental or pollution issues anywhere across the Territory they are urged to contact the 24hour NT EPA Pollution Hotline on 1800 064 567 or via email to [pollution@nt.gov.au](mailto:pollution@nt.gov.au).

Yours sincerely



Dr William Freeland  
Chair, Northern Territory Environmental Protection Authority  
25 July 2016

## Lakeside Drive Treatment Plan

The NT EPA has finalised the Authorised Officer Direction to City of Darwin with regards to the dumping of material at Lakeside Drive. With this direction being finalised, City of Darwin is now free to tidy up the area to discourage any further dumping. Proposed actions to improve the amenity and condition of the area are given below. These actions are subject to discussion with relevant stakeholders, but include removing debris that has been dumped in recent times, weed control, and site access restriction. It is further suggested that the bulk of this activity happen over a day, or a weekend, with community involvement to capitalise on community connection to the area and to improve transparency of the process.

Action	Description	Equipment	Stakeholders / participants	Timeframe
Remove visible debris	Bitumen Concrete Pipes Other road material General rubbish including litter	Gloves, claws Bobcat or other lifter for larger items	CoD Parks PWC Community groups	Stage 1 September 2016
Weed control	Hand pull Spray if necessary	Gloves Spray equipment		Stage 2 September/October 2016
Groom mangrove tree line	Scrape back general rubble Tidy up the line and contours to improve drainage	TBC	CoD	September 2016
Top dress of affected areas	Lay appropriate top soil to even out surface		CoD	Stage 3 November 2016
Lay turf	Turf where appropriate	TBC	CoD	Stage 4 November 2016
Revegetate with appropriate species	Identify appropriate species to enhance the mangrove tree line	Appropriate tree species Irrigation Gloves	CoD Parks Community groups	Natural recruitment N/A
Restrict site access	Install bollards or gates at entry points Provide keys to necessary stakeholders	Bollards Gates and posts Locks	CoD Parks PWC Contractors Community Garden	Stage 5 September 2016
Develop site	CoD to develop a	Nil	CoD	Stage 6

specific environmental management plan / checklist	site specific environmental management plan and / or checklist Provide training / induction to contractors working in the area			November 2016
--	---	--	--	---------------

After an onsite meeting with Rapid Creek Landcare Group and City of Darwin staff several key actions were highlighted as priorities for the Rapid Creek area. Below are the comments and recommendations that resulted from this meeting.



Figure 1 - Overview map of the area. Numbers relate to specific recommendations listed below.

## *Removal of Debris*

- *Prevent damage to mangroves and facilitate wet season recruitment of mangroves*

### **Stage 1 - Immediate Priority**

General Comments: The first essential task is to clean out visible 'junk' from mangrove edge. This includes removal of dumped rubble, concrete etc. This is impacting the amenity of the area to the community as well as inhibiting the ability of the mangrove to recolonise impacted areas. Leaving debris onsite also gives the impression to the community that dumping is acceptable practice.

General Recommendation: Use an excavator, backhoe and bobcat to pull out rubbish and felled trees to tidy the edges. Use of small machinery in conjunction with experienced operators should be able to access most areas along the creek to undertake this work without impacting on vegetation. Removal will need to be undertaken at several locations along the creek edge.

Recommendation 1: Remove all visible rubble. Search along creek line for areas of visible debris.

Recommendation 2: Remove pushed up rubble and gravel pile, pulling it back from mangroves to allow natural recruitment of the mangrove tree line

Recommendation 3: Remove / Smooth out small gravel pile.

Recommendation 4: Remove irrigation and gravel pile, smooth mounded area

Recommendation 5: Waters St easement, as per the Standard Operating Procedure, all material excavated from drains should be dewatered onsite as necessary and then removed from site. This material should be removed to prevent damage to mangroves.

## *Topography and Landscaping*

- *Ensure topography facilitates mowing to prevent weed infestation*

### **Stage 3**

General Comments: Piles of rubble in open areas are unsightly and encourage weed infestation. Undulating terrain is acceptable and would work well with existing topography, however these areas should be mowed regularly.

General Recommendation: Removal and/or smoothing of gravel mounds. This will allow for easy and regular mowing and reduce weed encroachment. This is a priority for the next three months.

Recommendation 6: Smooth area behind the Power and Water Pump site and provide topsoil to facilitate grass growth to areas that are currently unable to be mowed.

Recommendation 7: Introduce topsoil around drain infrastructure for stabilisation and to allow for mowing up to the edge. Conduct prior to wet season to ensure it is stable before significant rains

### *Mowing*

- *Mowing up to the edge of the mangrove will reduce impact of weeds and provide excellent visual amenity*

### **Incorporated into Stage 2 – High priority to be incorporated with weed management and landscaping stages**

General Comments: conducting mowing to mangrove edge will reduce likelihood of new dumping, help maintain edge stability and assist in controlling weeds.

Recommendation 8: Asses reasons preventing certain areas from being maintained or mown and fix the problem. This may include removing overhanging limbs or topsoiling. Mowing contracts should be monitored to ensure that if certain areas cannot be mowed the contractor must advise Council so it can be actioned. Some tree limbs may need pruning to allow mower access; this pruning should be undertaken by an appropriately qualified individual who understands the vegetation being pruned to not damage the trees.

### *Weed Management*

- *Removing weeds will improve the visual amenity of the area and help protect the mangroves*

### **Stage 2 Immediate Priority**

Most of the weeds present will respond to glyphosate. When working close to water bodies and drainage lines a glyphosate product approved for use in wetland areas (formulated at 360 g/L) should be utilised. In other cases glyphosate products formulated at 540 g/L or 570 g/L (which have additional surfactants) can be used; this is more efficient than using the 360 g/L product and then adding a surfactant. Where broadleaf weed species are present and there are desirable native grasses present, or adjacent lawns, glyphosate is not desirable as it will kill grasses - a broadleaf specific herbicide can be used. It is preferable to use broadleaf herbicides that do not specifically target woody species (such as products with dicamba or metsulfuron methyl as the active ingredient) to minimise damage to any naturally regenerating shrub and tree seedlings. For *Stachytarpheta* species (snakeweeds) a 2, 4-D product needs to be used as these species tend not to respond to other products. Woody species can be controlled via the cut stump method using herbicide with triclopyr and picloram as the active ingredients.

Comments: Weed management is key to improving the mangrove vegetation health and the aesthetics of the area. Chemicals used onsite must be appropriate for use adjacent to waterways.

Recommendation: Develop annual Weed Management Program which will include a four step regime:

- Mission and guinea grass to be removed, in particular along edges
- Grassy weeds – slash and spray where appropriate i.e. in drains.
- Woody Weeds – physical removal and spray of anything exotic along edges
- Broadleaf Spraying – to remove other weeds but won't damage grass

Other operational considerations for a Weed Management Program include:

- Ensure machinery brought on site is clean and weed free. Wash vehicles and equipment prior to arriving onsite.

- This year's priority would be to slash grasses all along park edge, but leave onsite due to most having already seeded. Also ensure any machinery used is blown and washed down onsite.
- Weed management must include appropriate dumping of weeds which is taking weeds to Shoal Bay for special burial. This is more costly for the load to be 'special burial' so this will need to be factored into weed management budget. This step is essential for weeds not to be spread.
- Use 2,4-D herbicide to remove snakeweed. Ensure this is used sparingly and in a targeted method, do not mix with glyphosate.
- Use only the Glyphosate Bio. Use signage to highlight use of appropriate products to minimise community concerns. Essential to use the glyphosate bio in the drains to remove grassy weeds but not affect the water way.
- *Leuceana sp.* (Coffee bush/ Tan Tan) will need to be removed. Best method is to cut to stump (very low) and then chemical treat, treat seedlings with glyphosate.
- Produce and contract out an annual weed management program that focuses on maintaining the mangrove edges.
- Liaise with contractors as to the need for taking water to wash down with or provide them with access to a water point for this purpose.

Recommendation 9: Review of vine vegetation some are native and appropriate to leave some are weeds, contractor conducting works will need to know the difference.

Recommendation 10: Use 2,4-D herbicide to remove snakeweed.

### *Litter Removal*

- *Regular litter removal enhances amenity and discourages illegal dumping*

#### **High Priority before wet season**

Comments: Litter removal will need to be undertaken and then programmed to occur regularly to limit the amount of litter entering the mangroves and eventually the waterway. This will aid in aesthetics of the area.

Recommendation: This year an 'emu bob' type of rubbish removal should be undertaken this could be coordinated in conjunction with Parks and Wildlife and Power and Water, and aim to remove smaller rubbish from the area such as wine casks and other general litter items. Increase regulatory services policing of the area to look for illegal dumping and enforce as appropriate. Develop litter management program

### *Drain Clearing*

- *All drain clearing activities to be in accordance with Standard Operating Procedure*

#### **High Priority before wet season**

General Comments: Regular drain clearing before wet season is required. Follow appropriate environmental conditions for disposal and onsite storage of material.

General Recommendation: Undertake regular drain maintenance in line with drain clearing SOP including removal of excavated dewatered material within 48 hrs after clearing has been undertaken.

Recommendation 11: At the Waters St easement look into stabilisation of drain after wet season. Remove debris.

### *Revegetation*

- *With appropriate site management natural recruitment should deliver good revegetation outcomes*

General Comments: Mangrove revegetation unlikely to produce meaningful results, the costs and upkeep of plantings are not worthwhile and will make little impact to overall quality of vegetation.

General Recommendations: Do not actively revegetate removal of debris and weeds and management of weeds and edges will allow natural recruitment of mangrove vegetation.

### *Tree removal*

- *While trees may decompose during the wet season some will need to be removed*

#### **Medium priority preferably before wet season**

General Comments: Remove excess felled trees from mangrove areas. Trees further into mangrove can be left to decompose naturally. No live native trees to be removed if possible. Keep natural tree line in tact as much as possible.

Recommendation 12: Remove the pushed over trees. Ensure trees that are not removed are those that are well into mangrove area, these can be left to decompose naturally to avoid disturbing established mangrove vegetation.

### *Tyre Drain*

- *This drain is functioning well and clearly drains with minimal erosion into the mangroves*

#### **Immediate Priority – remove weeds to clear drain mouth**

Comments: Tyre drain appears to be doing what it is meant to by allowing flow of water out of drain. Evidence that it is appropriate is the recruitment of the mangroves at the end of the drain line.

Recommendation: Coffee bush, Guinea grass and Snakeweed need to be removed from the upper edge to allow mowing to edges. Remove weeds within the drain mouth to allow water flow.

Recommendation 13: The *Ipomoea* on the southern side of the tyre drain should be encouraged as it is salt tolerant, a native and keeping some other weeds from establishing.

Recommendation 14: Remove larger rubble on areas adjacent to drain edges to allow for mower access.

### *Access and Egress*

- *Public vehicles are not permitted or enabled to access the area, removing opportunities for illegal dumping*

**High Priority - logistics will dictate a longer lead time for infrastructure works.**

General Comments: Access to the site need to be controlled to reduce the likelihood of unauthorised access and dumping. Barriers are required to get old school Darwin residents to realise dumping is not ok in Mangrove areas.

General Recommendations: Remove additional access routes. Install bollards along road edge with one gated access point. Lock gate and provide required stakeholders with a key. Liaise with stakeholders to shut and lock gates, particularly gate behind Power and Water site leading to the Lakeside Drive Community Garden. Engage with CDU in restricting site access in particular from the northern end of the creek on university land. Decommission road access that is not required for service vehicles and return. Conduct prior to wet season to reduce the need of watering new turf and allow time for grass to establish.

### *Stakeholders*

**Immediate Priority – engage with stakeholders and keep them informed.**

Comments: Discussions with Power and Water, Parks and Wildlife and the Lakeside Community Garden need to continue to promote a community wide response to these works being undertaken.

Recommendation: Enlist Power and Water and Parks and Wildlife to undertake more proactive role in regards to man power and budgets. Keep stakeholders informed of plans and engage them where appropriate to assist. Engage with CDU as to cooperation in restricting site access and clean up. Liaise with Lakeside Dr Community Garden as to chemical use and weed control in the area. Ensure contractors both those working on site and those historically known to access the area understand current Council policies in regards to dumping and all relevant Standard Operating Procedures. Educate contractors on appropriate actions, clean machinery, ensure accurate weed identification. Review agreements of onsite stakeholders. Formalise responsibilities of those accessing the site. Develop clear positive messages about works being undertaken to relay to the community. Create communications plan.

### **Stakeholders include:**

- Power and Water
- Rapid Creek Landcare
- Lakeside Dr Community Garden
- Save Rapid Creek
- Parks and Wildlife
- Charles Darwin University
- Broader community
- Contractors

## Actions timeframe table

Task	Recommendation	Preferred Timeframe
<b>Removal of Debris</b>	Use excavator, backhoe and bobcat to pull out rubbish and felled trees to tidy the edges. Removal will need to be undertaken at several locations along the creek edge.	ASAP
	Remove visible rubble using machinery (bob cat, possibly some light aides such as crowbar and wheelbarrow)	ASAP
	Remove visible debris by hand - search along mangrove line, not extending beyond 10m into mangroves	ASAP
	Remove pushed up rubble/ gravel piles along mangrove edges	ASAP
<b>Topography and Landscaping</b>	Introduce topsoil around drain infrastructure for stabilisation and to allow for mowing up to the edge. conduct prior to wet season to ensure it is stable before significant rains	Nov-16
	Smooth area behind the Power and Water Pump site and provide topsoil to areas that are currently unable to be mowed.	Apr-17
<b>Mowing</b>	Liaise with mowing contractor to determine why some areas are not maintained / mown and address the problem. This may include removing debris and overhanging limbs or topsoiling.	Oct-16
	Clarify mowing contract conditions that mowing must occur up to the mangrove line. If an area cannot be accessed for mowing the contractor must advise Council so it can be actioned.	Oct-16
	Some tree limbs may need pruning to allow mower access; this pruning should be undertaken by someone who understands the vegetation being pruned to not damage the trees.	Oct-16
<b>Weed Management</b>	Slash grasses all along park edge, but leave onsite due to most having already seeded. Also ensure any machinery used is blown and washed down onsite.	Dec-16
	Develop annual Weed Management Program <ul style="list-style-type: none"> <li>• Mission and guinea grass to be removed, in particular along edges</li> <li>• Grassy weeds – slash and spray where appropriate i.e. in drains.</li> <li>• Woody Weeds – physical removal and spray of anything exotic along edges</li> <li>• Broadleaf Spraying – to remove other weeds but won't damage grass</li> </ul>	Nov-16
	Ensure machinery brought on site is clean and weed free. Wash vehicles and equipment prior to arriving onsite.	Immediate
	Removal / dumping of weeds needs to be at Shoal Bay for special burial	Immediate
	Use 2,4-D herbicide to remove snakeweed. Spot application only as this herbicide is expensive and harmful	Immediate
	Use Glyphosate Bio-Active 360 herbicide in drains to protect waterway.	Immediate
	Physically remove <i>Luceana sp</i> (Coffee Bush / Tan Tan) plants cut to stump (very low) and then chemical treat, with ongoing treatment of seedlings with Glyphosate	Jun-17

	Ensure contractors weed ID is accurate i.e. for vines some are weeds some are not.	Immediate
<b>Litter Removal</b>	'Emu bob' type of rubbish removal should be undertaken coordinate with stakeholders	ASAP
	Develop litter management program	Nov-16
	Increase Regulatory Services patrols for illegal dumping and strengthening investigation process	Jun-17
<b>Drain Clearing</b>	Update Drain clearing Standard Operating Procedure and enforce conditions on contractors for removal of cleared material.	ASAP
<b>Revegetation</b>	No active revegetation required. Clearing site and weed management should allow natural mangrove recruitment.	n/a
<b>Tree Removal</b>	Remove excess felled trees.	ASAP
<b>Tyre Drain</b>	Remove weeds surrounding drain area and within the immediate outlet	ASAP
	Encourage <i>Ipomoea</i> growth in area to facilitate stabilisation	ASAP
<b>Access and Egress</b>	Restrict vehicular access to sites with bollards and locked gates. Install bollards along road edge with one locked gated access point.	Oct-16
	Block various access routes using rocks if necessary	Oct-16
	Liaise with stakeholders to shut and lock gates, particularly gate behind Power and Water site leading to Community Garden.	Oct-16
	Engage with Charles Darwin University in restricting site access from the northern end of the creek on university land.	Oct-16
<b>Stakeholders</b>	Keep stakeholders informed of plans and engage them where appropriate to assist.	Immediate
	Enlist Power and Water and Parks and Wildlife to undertake more proactive role in managing access	Immediate
	Liaise with Lakeside Dr Community Garden as to chemical use and weed control in the area.	Nov-16
	Ensure contractors and stakeholders understand current Council policies in regards to dumping and all relevant SOPs.	Immediate
	Review agreements of onsite stakeholders. Formalise responsibilities of those accessing the site.	Nov-16
	Develop communications plan about works being undertaken	Immediate

## ATTACHMENT C

List of tasks to be delivered as part of the lakeside Drive Treatment Plan, including a revised timeframe for completion and the current status of the tasks.

Task	Recommendation	Revised Timeframe from Plan	Current Status – January 2017
<b>Removal of Debris</b>	Use excavator, backhoe and bobcat to pull out rubbish and felled trees to tidy the edges. Removal will need to be undertaken at several locations along the creek edge.	ASAP	95% Completed
	Remove visible rubble using machinery (bob cat, possibly some light aides such as crowbar and wheelbarrow)	ASAP	95% Completed
	Remove visible debris by hand - search along mangrove line, not extending beyond 10m into mangroves	ASAP	95% Completed
	Remove pushed up rubble/ gravel piles along mangrove edges	ASAP	95% Completed
<b>Topography and Landscaping</b>	Introduce topsoil around drain infrastructure for stabilisation and to allow for mowing up to the edge. conduct prior to wet season to ensure it is stable before significant rains	April – June 17	To be completed
	Smooth area behind the Power and Water Pump site and provide topsoil to areas that are currently unable to be mowed.	Apr- June 17	To be completed
<b>Mowing</b>	Liaise with mowing contractor to determine why some areas are not maintained / mown and address the problem. This may include removing debris and overhanging limbs or topsoiling.	Nov-16	Completed
	Clarify mowing contract conditions that mowing must occur up to the mangrove line. If an area cannot be accessed for mowing the contractor must advise Council so it can be actioned.	Nov-16	Completed
	Some tree limbs may need pruning to allow mower access; this pruning should be undertaken by someone who understands the vegetation being pruned to not damage the trees.	Nov-16	Completed
<b>Weed Management</b>	Slash grasses all along park edge, but leave onsite due to most having already seeded. Also ensure any machinery used is blown and washed down onsite.	Dec-16	Completed
	Develop annual Weed Management Program <ul style="list-style-type: none"> <li>• Mission and guinea grass to be removed, in particular along edges</li> <li>• Grassy weeds – slash and spray where</li> </ul>	Jun-17	To be completed

	appropriate i.e. in drains. <ul style="list-style-type: none"> <li>Woody Weeds – physical removal and spray of anything exotic along edges</li> <li>Broadleaf Spraying – to remove other weeds but won't damage grass</li> </ul>		
	Ensure machinery brought on site is clean and weed free. Wash vehicles and equipment prior to arriving onsite.	Immediate	Ongoing
	Removal / dumping of weeds needs to be at Shoal Bay for special burial	Immediate	Ongoing
	Use 2,4-D herbicide to remove snakeweed. Spot application only as this herbicide is expensive and harmful	Apr-June 17	To be completed
	Use Glyphosate Bio-Active 360 herbicide in drains to protect waterway.	Apr-June 17	To be completed
	Physically remove <i>Luceana sp</i> (Coffee Bush / Tan Tan) plants cut to stump (very low) and then chemical treat, with ongoing treatment of seedlings with Glyphosate	Jun-17	To be completed
	Ensure contractors weed ID is accurate i.e. for vines some are weeds some are not.	Apr-June 17	To be completed
<b>Litter Removal</b>	'Emu bob' type of rubbish removal should be undertaken coordinate with stakeholders	Nov -16	In progress
	Develop litter management program	Jun-17	To be completed
	Increase Regulatory Services patrols for illegal dumping and strengthening investigation process	Jun-17	To be completed
<b>Drain Clearing</b>	Update Drain clearing Standard Operating Procedure and enforce conditions on contractors for removal of cleared material.	Jun-17	In progress
<b>Revegetation</b>	No active revegetation required. Clearing site and weed management should allow natural mangrove recruitment.	n/a	NA
<b>Tree Removal</b>	Remove excess felled trees.	Nov -16	95% Completed
<b>Tyre Drain</b>	Remove weeds surrounding drain area and within the immediate outlet	Apr-June 17	To be completed
	Encourage <i>Ipomoea</i> growth in area to facilitate stabilisation	Apr-June 17	To be completed
<b>Access and Egress</b>	Restrict vehicular access to sites with bollards and locked gates. Install bollards along road edge with one locked gated access point.	Oct-16	Completed
	Block various access routes using rocks if necessary	Oct-16	Completed

	Liaise with stakeholders to shut and lock gates, particularly gate behind Power and Water site leading to Community Garden.	Oct-16	Completed
	Engage with Charles Darwin University in restricting site access from the northern end of the creek on university land.	Oct-16	Completed
<b>Stakeholders</b>	Keep stakeholders informed of plans and engage them where appropriate to assist.	Immediate	Ongoing
	Enlist Power and Water and Parks and Wildlife to undertake more proactive role in managing access	Immediate	Ongoing
	Liaise with Lakeside Dr Community Garden as to chemical use and weed control in the area.	Jun -17	In progress
	Ensure contractors and stakeholders understand current Council policies in regards to dumping and all relevant SOPs.	Immediate	Completed
	Review agreements of onsite stakeholders. Formalise responsibilities of those accessing the site.	Nov-16	Completed
	Develop communications plan about works being undertaken	Immediate	Ongoing

## 15. TOWN PLANNING REPORT/LETTERS



ENCL: 1ST ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 15.1  
 YES

**COUNCIL RESPONSES TO PLANNING APPLICATIONS - NOVEMBER 2017**

REPORT No.: 17CF0031 BS:hd COMMON No.: 2547669 DATE: 14/11/2017

**Presenter: Manager City Planning, Cindy Robson**

**Approved: General Manager City Futures, Gerard Rosse**

**PURPOSE**

The purpose of this report is to present to Council for consideration, responses to Planning Applications received between 21 October and 3 November 2017.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

1. Collaborative, Inclusive and Connected Community

**Outcome**

1.4 Improved relations with all levels of government and significant stakeholders

**Key Strategies**

1.4.2 Play an active role in strategic and statutory planning processes

**KEY ISSUES**

- A summary of City of Darwin responses to the Development Consent Authority for Development Applications exhibited between 21 October and 3 November 2017 is provided.

**RECOMMENDATIONS**

- THAT Report Number 17CF0031 BS:hd entitled Council Responses to Planning Applications - November 2017, be received and noted.
- THAT Council endorse the responses to the Development Consent Authority within **Attachments A, B** and **C** to Report Number 17CF0031 BS:hd entitled Council Responses to Planning Applications - November 2017.

PAGE: 2  
 REPORT NUMBER: 17CF0031 BS:hd  
 SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - NOVEMBER 2017

## **BACKGROUND**

City of Darwin responded to seven Development Applications between 21 October and 3 November 2017.

## **DISCUSSION**

Of the seven Development Applications, City of Darwin officers recommend supporting six (either subject to normal or specific conditions) and objecting to one application. This represents rates of 86% of the applications being supported and 14% of the applications being objected to.

### **Development Applications supported, subject to normal Council conditions**

The table below describes the Development Applications that are supported by City of Darwin officers, subject to Council's normal Development Permit conditions in regard to issues including, but not necessarily limited to, waste collection, access and stormwater drainage.

Responses to these Development Applications are provided at **Attachment A** to this report.

<b>Property Address</b>	<b>Description of Development Proposal</b>
Lot 243 - Town of Sanderson <b>1 Kohinoor Street, Anula</b>	Carport addition to an existing single dwelling with a reduced front setback  (Requires 4.5m, proposes 4m to supports and 2m to roof line)
Parcel 6196 – Hundred of Bagot <b>171 Hidden Valley Rd, Hidden Valley</b>	20 x 12m and 1 x 15m lighting tower additions to an existing organised recreation facility  (Hidden Valley drag strip. Replacing 20 light towers, installing one new light tower)
Portion 1827 & Section 4298 - Hundred of Bagot <b>658 &amp; 660 Stuart Hwy, Berrimah</b>	Consolidation to create one lot  (Amart Furniture development)
Lot 10562 – Town of Darwin <b>87 Woods St, Darwin City</b>	Changes to DP16/0270 to convert office space to four additional hostel rooms  (Kalidonis Village Hostel)

PAGE: 3  
 REPORT NUMBER: 17CF0031 BS:hd  
 SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - NOVEMBER 2017

Property Address	Description of Development Proposal
Lot 6268 – Town of Darwin  <b>3 Bayview Boulevard, Bayview</b>	Shade sail addition to an existing single dwelling with a reduced rear setback  (Requires 900mm setback, proposes 700mm)

**Development Applications supported subject to specific matters being adequately resolved:**

The table below describes the Development Application that has been supported by City of Darwin officers subject to the following specific matters being adequately resolved.

The response to this Development Application is provided at **Attachment B** to this report.

Property Address	Description of Development Proposal	Specific Matters
Section 4681 - Hundred of Bagot  <b>388 Stuart Highway, Winnellie</b>	Offices in a 2 storey building	<ul style="list-style-type: none"> <li>• Traffic Impact Assessment Report requested, due to the Hickman Street exit being close to the Stuart Highway intersection</li> <li>• The current use encroaches into the road reserve. The removal of all bitumen from the road reserve and a comprehensive landscaping plan of the road reserve is required</li> <li>• The applicant is to submit an awning application for the proposed awning proposed to be located within the road reserve</li> </ul>

**Development Application that was objected to:**

The table below describes the Development Application that was objected to by City of Darwin officers, for the reasons outlined below.

The response to this Development Application is provided at **Attachment C** to this report.

PAGE: 4  
 REPORT NUMBER: 17CF0031 BS:hd  
 SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - NOVEMBER 2017

Property Address	Description of Development Proposal	Objected / Not Supported
Lot 1211 - Town of Darwin  <b>13 Lambell Terrace, Larrakeyah</b>	3 x 3 bedroom multiple dwellings in 3 single storey buildings  (Varied application to the approved 3 single dwellings in 3 single storey buildings)	Objected to under Section 49 of the Northern Territory Planning Act  The scale, character, architectural style of the development and the level of passive surveillance are not compatible with the streetscape and surrounding development

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Town Planner
- Planning Officer

### **POLICY IMPLICATIONS**

Relevant Council policies are noted in individual letter responses.

### **BUDGET AND RESOURCE IMPLICATIONS**

Budget implications may arise from individual development applications, including payment in lieu of car parking, payment of various contribution plans, and long term upgrading of infrastructure and services as a result of accumulative development.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Risks, legal and legislative implications, if applicable, are noted in individual letter responses.

### **ENVIRONMENTAL IMPLICATIONS**

Environmental implications, if applicable, are noted in individual letter responses.

PAGE: 5  
REPORT NUMBER: 17CF0031 BS:hd  
SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - NOVEMBER  
2017

---

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

**GERARD ROSSE**  
**GENERAL MANAGER CITY FUTURES**

For enquiries, please contact Cindy Robson on 8930 0528 or email:  
c.robson@darwin.nt.gov.au.

#### **Attachments:**

**Attachment A:** Letters of support, subject to normal Council conditions, for Development Applications not yet considered by the Development Consent Authority

**Attachment B:** Letters of conditional support to Development Applications not yet considered by the Development Consent Authority.

**Attachment C:** Letter objecting to a Development Application not yet considered by the Development Consent Authority

27 October 2017

Please quote: 3665627 BS:hd  
Your reference: PA2017/0480

Mr Tony Brennan  
Acting Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Mr Brennan

**Parcel Description: Lot 243 - Town of Sanderson  
1 Kohinoor Street, Anula**

**Proposed Development: Carport addition to an existing single dwelling  
with a reduced front setback**

Thank you for the Development Application referred to this office 12 October 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). **City of Darwin does not object to the granting of a Development Permit.**
- ii). **City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:**
  - a). **The crossover and driveway shall meet City of Darwin requirements.**
- iii). **Should the above issue be adequately addressed, City of Darwin offers the following comments:**

City of Darwin comments on issues for which it is the sole responsible authority, under the *Local Government Act* and associated By-Laws:-

- a). **City of Darwin requests that the Authority require a schematic plan demonstrating that stormwater run-off is capable of being discharged across the lot surface to the main drainage system or to an approved alternate connection. The applicant's plans fail to**

.../2

demonstrate how on-site stormwater will be collected and discharged to City of Darwin's drainage network.

- 1). City of Darwin stormwater discharge guidelines do not allow concentrated discharge of stormwater from a single dwelling lot to adjoining properties or the road reserve. All stormwater is to be piped or dispersed via sheet flow to the road reserve.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of City of Darwin.
- Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleways shall be provided, stormwater shall be collected and discharged into City of Darwin's drainage network, and reinstatement works carried out, all of which is to be provided at the applicant's expense and to the requirements and satisfaction of City of Darwin.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of City of Darwin.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Cindy Robson', written in a cursive style.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

2 November 2017

Please quote: 3670567 DB:hd  
Your reference: PA2017/0495

Ms Dawn Parkes  
Acting Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description:** Section 6196 – Hundred of Bagot  
171 Hidden Valley Road, Hidden Valley

**Proposed Development:** 20 x 12m and 1 x 15m lighting tower additions to  
an existing organised recreation facility

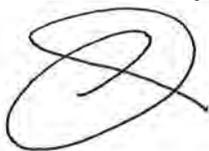
Thank you for the Development Application referred to this office 19 October 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

No issues are raised for this Development Application in relation to matters that fall within the responsibility of City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully



**CINDY ROBSON**  
**MANAGER CITY PLANNING**

2 November 2017

Please quote: 3670236 BS:hd  
Your reference: PA2017/0479

Ms Dawn Parkes  
Acting Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description: Portion 1827 & Section 4298 – Hundred of Bagot  
658 & 660 Stuart Highway, Berrimah**

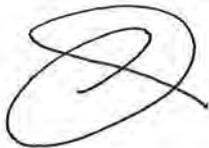
**Proposed Development: Consolidation to create one lot**

Thank you for the Development Application referred to this office 19 October 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

No issues are raised for this Development Application in relation to matters that fall within the responsibility of City of Darwin.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully



**CINDY ROBSON**  
**STRATEGIC TOWN PLANNER**

2 November 2017

Please quote: 3670544 DB:hd  
Your reference: PA2017/0492

Ms Dawn Parkes  
Acting Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description: Lot 10562 - Town of Darwin  
87 Woods Street, Darwin City**

**Proposed Development: Changes to DP16/0270 to convert office space to  
four additional hostel rooms**

Thank you for the Development Application referred to this office 19 October 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following has been raised for consideration by the Authority:

- i). **City of Darwin does not object to the granting of a Development Permit.**
- ii). **City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent in addition to those conditions covered within Development Permit DP16/0270:**
  - a). **Site Construction**  
**City of Darwin requests that an Environmental and Construction Management Plan (ECMP) be required.**  
The ECMP should specifically address the following:
    - waste management,
    - traffic control,
    - haulage routes,
    - storm water drainage,
    - use of City of Darwin land, and
    - how this land will be managed during the construction phase;

.../2

to the satisfaction of City of Darwin.

**Note:** Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or producing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footway, road or private land, without first obtaining a works approval from City of Darwin.

- iii). **Should the above issues be adequately addressed, City of Darwin offers the following comments:**

City of Darwin comments on issues for which it is the sole responsible authority, under the *Local Government Act* and associated By-Laws:-

a). **Protection of Street Trees**

All street trees shall be protected at all times during construction. Any tree on the footpath, which is damaged or removed during construction, shall be replaced, to the satisfaction of City of Darwin.

A Tree Protection Zone (TPZ) shall be constructed for all existing trees to be retained within the development, in accordance with Australian Standards - AS 4970-2009 Protection of Trees on Development Sites.

Copies of AS 4970-2009 Protection of Trees on Development Sites can be obtained from the Australian Standards web site.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of City of Darwin.
- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Any proposed signage for the site shall be subject to a separate assessment in accordance with City of Darwin Policy Number 42 – Outdoor Advertising Signs Code.

- Any proposed awnings at the site shall be subject to City of Darwin Policy Number 37 - Awnings, Balconies and Verandahs on Council Property.
- Any proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Cindy Robson', written in a cursive style.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

2 November 2017

Please quote: 3672306 BS:hd  
Your reference: PA2017/0507

Ms Dawn Parkes  
Acting Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description: Lot 6268 – Town of Darwin  
3 Bayview Boulevard, Bayview**

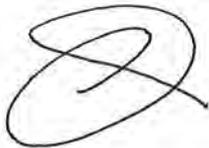
**Proposed Development: Shade sail addition to an existing single dwelling  
with a reduced rear setback**

Thank you for the Development Application referred to this office 27 October 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

No issues are raised for this Development Application in relation to matters that fall within the responsibility of City of Darwin.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully



**CINDY ROBSON**  
**STRATEGIC TOWN PLANNER**

27 October 2017

Please quote: 3665562 BS:hd  
Your reference: PA2017/0486

Mr Tony Brennan  
Acting Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Mr Brennan

**Parcel Description:                    Section 4681 - Hundred of Bagot  
388 Stuart Highway, Winnellie**

**Proposed Development:    Offices in a 2 storey building**

Thank you for the Development Application referred to this office 12 October 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

i). **City of Darwin supports the granting of a Development Permit provided the following issues are adequately addressed:**

- a). City of Darwin has concerns with the location and design of the vehicle exit into Hickman Street. The location is in close proximity to the intersection of Hickman Street and the Stuart Highway, which may have traffic implications.

City of Darwin requires a comprehensive Traffic Impact Assessment Report detailing sightlines and the impact to traffic, due to the location of the proposed driveway and crossover.

The report should identify any necessary design changes or upgrades to the surrounding street network as a result of the development. The developer will be required to institute all required upgrade measures resulting from the traffic assessment at no cost to City of Darwin.

- b). City of Darwin notes that the site currently significantly encroaches into the road reserve. Council requests that the Authority require a

.../2

comprehensive landscape plan of the road reserve adjacent to the development, which shall include street trees and the removal of all bitumen from the road reserve, to be submitted to Council prior to the commencement of the construction of the development.

- c). Council notes that an awning has been proposed to be located within the City of Darwin road reserve. Council requests that the applicant submit a separate application to the City of Darwin for the proposed awning in accordance with City of Darwin Policy Number 37 - Awnings, Balconies and Verandahs on Council Property.
- ii). **City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:**
- a). **A dilapidation report covering infrastructure within the road reserve to the satisfaction and at no cost to City of Darwin.**
  - b). **Vehicular access and egress to the site shall meet City of Darwin requirements, including the proposed location of the crossovers.**
  - c). All awnings and canopies over City of Darwin road reserves must be designed in accordance with City of Darwin Policy No. 037 – awnings, Balconies and Verandahs on Council Property and are subject to the approval of City of Darwin.
  - d). City of Darwin requires a comprehensive **Traffic Impact Assessment Report**, to be prepared by a suitably qualified traffic engineer in accordance with the Austroads Document Guide to Traffic Management Part 12: Traffic Impacts of Developments, in the report structure provided as Appendix C of that document, with particular attention to vehicular, pedestrian, cyclist and public transport issues and opportunities.  
  
The Traffic Impact Assessment report is to also include swept paths for waste collection vehicles entering and exiting the site.
  - e). Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
  - f). **City of Darwin requests that the Authority require a schematic plan demonstrating all stormwater to be collected on the site and discharged underground to City of Darwin's stormwater drainage system.** The applicant's plans fail to demonstrate how on-site stormwater will be collected and discharged underground to City of Darwin's drainage network.

- 1). The plan shall include details of site levels and City of Darwin's stormwater drain connection point/s. The plan shall also indicate how stormwater will be collected on the site and connected underground to City of Darwin's system.
- 2). City of Darwin requires a stormwater drainage plan to confirm that it is technically feasible to collect stormwater on the site and dispose of it into City of Darwin's stormwater drainage system. It is also necessary to ensure that no stormwater will sheet-flow into the road reserve or onto adjoining properties.

g). **Waste**

**City of Darwin requests that the Authority require a Waste Management Plan demonstrating waste disposal, storage and removal in accordance with City of Darwin's Waste Management Policy 054.**

The applicant's plans fail to demonstrate adequate waste management, this includes:

- any access gates to the bin enclosure not being locked,
- there shall be no step between the bin enclosure and the collection area to allow for ease of access,
- the bin enclosure shall include a hose and wash down area with a drain connected to City of Darwin's stormwater system, and
- an unimpeded concrete access path to the bin enclosure from the development.

A copy of City of Darwin's Waste Management Policy 054 may be viewed on City of Darwin's website or by contacting City of Darwin.

h). **Site Construction**

**City of Darwin requests that an Environmental and Construction Management Plan (ECMP) be required.**

The ECMP should specifically address the following:

- waste management,
- traffic control,
- haulage routes,
- storm water drainage,
- use of City of Darwin land, and
- how this land will be managed during the construction phase;

to the satisfaction of City of Darwin.

**Note:** Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or producing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footway, road or private land, without first obtaining a works approval from City of Darwin.

- iii). **Should the above issues be adequately addressed, City of Darwin offers the following comments:**

City of Darwin comments on issues for which it is the sole responsible authority, under the *Local Government Act* and associated By-Laws:-

a). **Awning Overhang**

The proposal includes awning overhangs the road reserve. Awning agreements are required as a separate approval from City of Darwin. City of Darwin requests that the applicant first seek all required approvals from City of Darwin for any awnings or canopies for the proposed building.

b). **Building Identification**

In accordance with City of Darwin By-Laws, prior to occupation, the applicant shall ensure that a building number is displayed in a position clearly visible from the street. The number must be visible against the background on which it is placed, to the satisfaction and at no cost to City of Darwin.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of City of Darwin.
- Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleways shall be provided, stormwater shall be collected and discharged into City of Darwin's drainage network, and reinstatement works carried out, all of which is to be provided at

.../5

the applicant's expense and to the requirements and satisfaction of City of Darwin.

- Sight lines shall be provided at crossovers to public streets, to the satisfaction of City of Darwin. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line-marked and sealed with an impervious material.
- The total number of required disabled car parking bays shall be met on site.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of City of Darwin.
- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Any proposed signage for the site shall be subject to a separate assessment in accordance with City of Darwin Policy Number 42 – Outdoor Advertising Signs Code.
- Any proposed awnings at the site shall be subject to City of Darwin Policy Number 37 - Awnings, Balconies and Verandahs on Council Property.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Cindy Robson', written in a cursive style.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

27 October 2017

Please quote: 3665585 DB:hd  
Your reference: PA2017/0487

Mr Tony Brennan  
Acting Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Mr Brennan

**Parcel Description:**                    **Lot 1211 - Town of Darwin  
13 Lambell Terrace, Larrakeyah**

**Proposed Development:**    **3 x 3 bedroom multiple dwellings in 3 single  
storey buildings**

Thank you for the Development Application referred to this office 12 October 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

City of Darwin acknowledges that the Development Consent Authority (DCA) issued the Development Permit (DP17/0264), varying the following clauses of the Northern Territory Planning Scheme, dated 20/07/2015:

- Clause 7.5 (Private Open Space).

City of Darwin reiterates that it previously objected to the proposed development approved under Development Permit DP17/0264.

Subsequently, the following comments are raised for consideration by the Authority:

- i). **City of Darwin objects to the granting of a Development Permit under Section 49 of the Northern Territory Planning Act for the following reason:**

Multiple Dwelling Residential – Zone MD, Clause 5.2 of the Northern Territory Planning Scheme (NTPS), is intended to provide for a range of housing options. However, the scale, character and architectural style of infill

development within Zone MD should be compatible with the streetscape and surrounding development.

City of Darwin is also concerned with the level of passive surveillance provided by the development. The Northern Territory Government's Community Safety Guidelines, listed in Schedule 3, pursuant to Clause 2.8 of the NTPS. Item 2.0 Core Design Principles states that "passive surveillance is an important crime deterrent because it increases opportunities for criminal activity to be observed ..." and seeks to encourage passive surveillance through guidelines which:

- Orientate windows, balconies and verandahs to overlook public spaces and streets.
- Ensure that residential building facades that face the public realm are connected to habitable rooms which provide windows and other openings that overlook public spaces.

City of Darwin acknowledges that subclause 2 of Clause 2.8 of the NTPS notes that in the instance of an inconsistency, "the provisions of (NTPS) will prevail." However, City of Darwin considers the provision of passive surveillance within this locality to be crucial to the character of Larrakeyah and future likely public open space opposite the development.

Subsequently, City of Darwin considers this proposal to be unsuited for the locality.

- ii). **City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:**
- a). **A dilapidation report covering infrastructure within the road reserve to the satisfaction of the General Manager Infrastructure, City of Darwin at no cost to Council.**
  - b). **Access to the site shall meet City of Darwin requirements, particularly the width of the proposed crossovers. City of Darwin is requesting that the applicant provide an engineer's traffic assessment detailing adequate access sightlines for pedestrians, cyclists and vehicles.**
  - c). **Prior to the endorsement of plans and prior to the commencement of works (including site preparation), approval by Council is required for any element of the building (separate to awnings) that**

.../3

is designed to be constructed or installed over City of Darwin road reserve.

- d). **A landscaping plan for any portion of the road verge located between the allotment boundaries and City of Darwin curbing must be provided to the satisfaction of City of Darwin prior to the commencement of any building work.**
- e). **City of Darwin requests that the Authority require a schematic plan demonstrating all stormwater to be collected on the site and discharged underground to City of Darwin's stormwater drainage system.** The applicant's plans fail to demonstrate how on-site stormwater will be collected and discharged underground to City of Darwin's drainage network.
- 1). The plan shall include details of site levels and City of Darwin's stormwater drain connection point/s. The plan shall also indicate how stormwater will be collected on the site and connected underground to City of Darwin's system.
  - 2). City of Darwin requires a stormwater drainage plan to confirm that it is technically feasible to collect stormwater on the site and dispose of it into City of Darwin's stormwater drainage system. It is also necessary to ensure that no stormwater will sheet-flow into the road reserve or onto adjoining properties.

- f). **Site Construction**  
**City of Darwin requests that an Environmental and Construction Management Plan (ECMP) be required.**

The ECMP should specifically address the following:

- waste management,
- traffic control,
- haulage routes,
- storm water drainage,
- use of City of Darwin land, and
- how this land will be managed during the construction phase;

to the satisfaction of the General Manager Infrastructure, City of Darwin.

**Note:** Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or producing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footway, road or private land, without first obtaining a works approval from City of Darwin.

Should this application be approved, the following conditions pursuant to the Planning Act and City of Darwin's responsibilities under the Local Government Act are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the General Manager Infrastructure, City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of the General Manager Infrastructure, City of Darwin.
- Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleways shall be provided, stormwater shall be collected and discharged into City of Darwin's drainage network, and reinstatement works carried out, all of which is to be provided at the applicant's expense and to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Sight lines shall be provided at crossovers to public streets, to the satisfaction of the General Manager Infrastructure, City of Darwin. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Stormwater connections to City of Darwin stormwater system and works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Cindy Robson', written in a cursive style.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

**ENCL:** 1ST ORDINARY COUNCIL MEETING/OPEN **AGENDA ITEM:** 15.2  
**YES**

**SIGNAGE APPLICATION - FANNIE BAY INVESTMENT/STAGE 2, SECTION 4298 & PORTION 1827 (658 & 660) STUART HIGHWAY, BERRIMAH**

**REPORT No.:** 17CF0032 BS:nt **COMMON No.:** 3648460 **DATE:** 14/11/2017

**Presenter:** Manager City Planning, Cindy Robson

**Approved:** General Manager City Futures, Gerard Rosse

**PURPOSE**

The purpose of this report is for Council to consider an application for a signage concept for Fannie Bay Investments at Section 4298 & Portion 1827 (658 & 660) Stuart Highway, Berrimah.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

1. Collaborative, Inclusive and Connected Community

**Outcome**

1.4 Improved relations with all levels of government and significant stakeholders

**Key Strategies**

1.4.2 Play an active role in strategic and statutory planning processes

**KEY ISSUES**

- Fannie Bay Investments Pty Ltd submitted an application to install nine wall signs for four premises situated within two separate buildings.
- Under the Outdoor Advertising Signs Code (Signs Code), seven of the nine proposed signs are considered exempt as they are not readily viewable from any public area.
- It is recommended that Council approve the remaining two proposed signs within this application and a sign permit be issued as the proportion scale and form of the proposed signage, are consistent with the proposed development and character of signage within the vicinity. Subsequently, the proposed signage is unlikely to unduly impact upon the visual amenity of the locality.
- The application exceeds the size and number for complying advertising signs and as such, the application is considered discretionary under the Signs Code and therefore requires Council approval.
- The advertising signs are located within private property.

PAGE: 2  
 REPORT NUMBER: 17CF0032 BS:nt  
 SUBJECT: SIGNAGE APPLICATION - FANNIE BAY INVESTMENT/STAGE 2,  
 SECTION 4298 & PORTION 1827 (658 & 660) STUART HIGHWAY,  
 BERRIMAH

## **RECOMMENDATIONS**

- A. THAT Report Number 17CF0032 BS:nt entitled Signage Application - Fannie Bay Investment/Stage 2, Section 4298 & Portion 1827 (658 & 660) Stuart Highway, Berrimah be received and noted.
- B. THAT Council approve the sign application from Fannie Bay Investments Pty Ltd for signage detailed within the report, to be located within Section 4298 & Portion 1827 (658 & 660) Stuart Highway, Berrimah, and that a Sign Permit be issued in accordance with the requirements of the Outdoor Signs Code, as the advertising signs complies with the intent and purpose of the Signs Code.

## **BACKGROUND**

The subject site received development approval in May 2017. This is the second signage application for the site, with Council approving two precinct cluster signs and advertising sign concept for Amart Furniture at the 1<sup>st</sup> Ordinary Council Meeting in October 2017.

This application is for the remaining four tenancies. Three businesses are located to the rear of the site and the fourth business (Reece) will be located within a separate building on the western boundary fronting the Stuart Highway.

Section 6.2 Exempt Signs of the Signs Code, exempts advertising signs which are not readily visible from a public area. "Readily Viewable" is subject to Council's discretion. However, as the advertising signs demonstrated in **Attachment A** are either located over 90 metres from the Stuart Highway or positioned to face internally, these signs are considered not to be readily visible from the public area.

## **DISCUSSION**

<b>Applicant</b>	Fannie Bay Investments Pty Ltd	
<b>Type of Advertising</b> (inc. temp/perm/illuminated)	Permanent Illuminated	✓
<b>Type of Sign</b> (Business/Election/Promotion etc.)	Business Promotion	✓ ✓
<b>Type of Structure</b> (Free Standing/ Fascia/ Wall/ Projecting etc. )	Fascia	✓

PAGE: 3  
 REPORT NUMBER: 17CF0032 BS:nt  
 SUBJECT: SIGNAGE APPLICATION - FANNIE BAY INVESTMENT/STAGE 2, SECTION 4298 & PORTION 1827 (658 & 660) STUART HIGHWAY, BERRIMAH

### Business Sign Details

*Business advertising is permitted for one type of sign, with a total advertising area of 4m<sup>2</sup>, without the need to obtain a Council Sign Permit. This proposal is for two business advertising signs each exceeding 4m<sup>2</sup>, and two precinct free-standing signs in the SC Zone (Service Commercial).*

The application exceeds the size and number of advertising signs and as such, Council approval is required

Sign Type	Advertising Type	Width (m)	Height (m)	Area (m <sup>2</sup> )	Illuminated	Sign on plan	
Wall	Business & Promotion	15.68	2	31.36	Yes	Front	☀
Wall	Business & Promotion	25.2	2	50.8	Yes	Side	☀
<b>Location of Sign</b>			On private property				✓

Complies - ✓ Discretionary, requires Council Approval - ☀

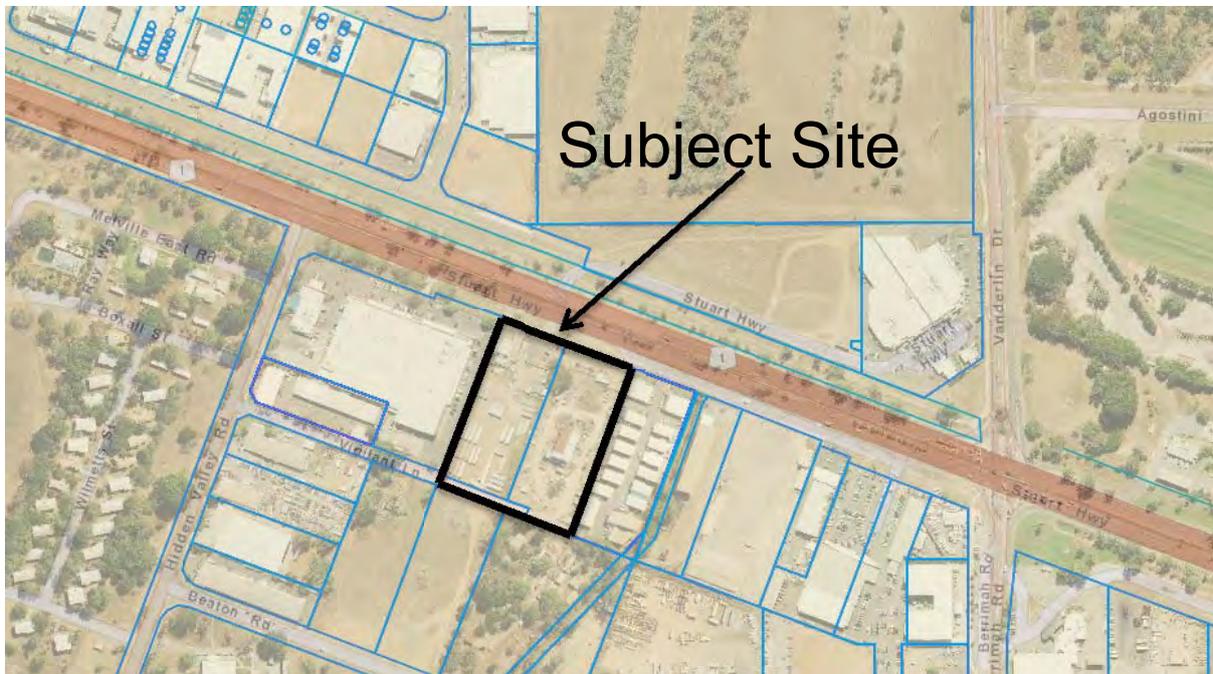


Image 1 - Location of subject site

PAGE: 4  
 REPORT NUMBER: 17CF0032 BS:nt  
 SUBJECT: SIGNAGE APPLICATION - FANNIE BAY INVESTMENT/STAGE 2,  
 SECTION 4298 & PORTION 1827 (658 & 660) STUART HIGHWAY,  
 BERRIMAH

---

Fannie Bay Investments Pty Ltd recently obtained Council's consent to display five wall signs for Amart Furniture and two precinct free-standing signs for the development. This application is for the second building on the site with signage viewable from the public area. The proposed advertising signage concept is provided at **Attachment B**.

The premises are located within Zone SC (Service Commercial) and the Signs Code allows one business advertising sign to a maximum size of 4m<sup>2</sup> within private property without the requirement to apply to City of Darwin for a signs permit. As this application exceeds the discretionary controls Council is to consider and make a determination on the signage application.

### Fascia Signs

The sign facing the Stuart Highway is 2m high x 15.68m wide, totalling 31.36m<sup>2</sup> and contains both business and promotion advertising. The sign will be approximately 40 metres from the Stuart Highway.

The sign facing towards the centre of the lot is 2m high x 25.2m wide totalling 50.8m<sup>2</sup> and contains both business and promotional advertising.

As tenancy agreements have not been confirmed, the applicant is applying for all the signs to be illuminated to meet the commercial requirements of future tenants. The applicant has submitted further illumination details at **Attachment C**.

The development incorporates Section 4298 and Portion 1827 (658 & 660) Stuart Highway, resulting in a parcel of land totalling 19,390m<sup>2</sup>. The site is located next to Harvey Norman and opposite Berrimah Business Park Amart Furniture will be the anchor tenant within the complex. City of Darwin officers consider the proposed advertising signs to be compatible within this locality given the scale and form of the development. In addition, the signs are considered compatible with other signage within the surrounding service commercial area.

### Conclusion

It is recommended that Council approve this sign application as the advertising signs are compatible with the scale and form of the development, consistent with the character of signage within the locality and are unlikely to cause undue impact to the visual amenity of the locality.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin parties were consulted:

- Town Planner
- Planning Officer

PAGE: 5  
 REPORT NUMBER: 17CF0032 BS:nt  
 SUBJECT: SIGNAGE APPLICATION - FANNIE BAY INVESTMENT/STAGE 2,  
 SECTION 4298 & PORTION 1827 (658 & 660) STUART HIGHWAY,  
 BERRIMAH

---

### **POLICY IMPLICATIONS**

The proposed advertising signs exceed the complying controls detailed within the Signs Code, resulting in the application being discretionary under City of Darwin Policy No.042 - Outdoor Advertising Signs Code and as such, this sign application requires Council consent.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget and resource implications expected for City of Darwin resulting from this application.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

There is no risk/legal/legislative implications expected for City of Darwin resulting from this application.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications expected for City of Darwin resulting from this application.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

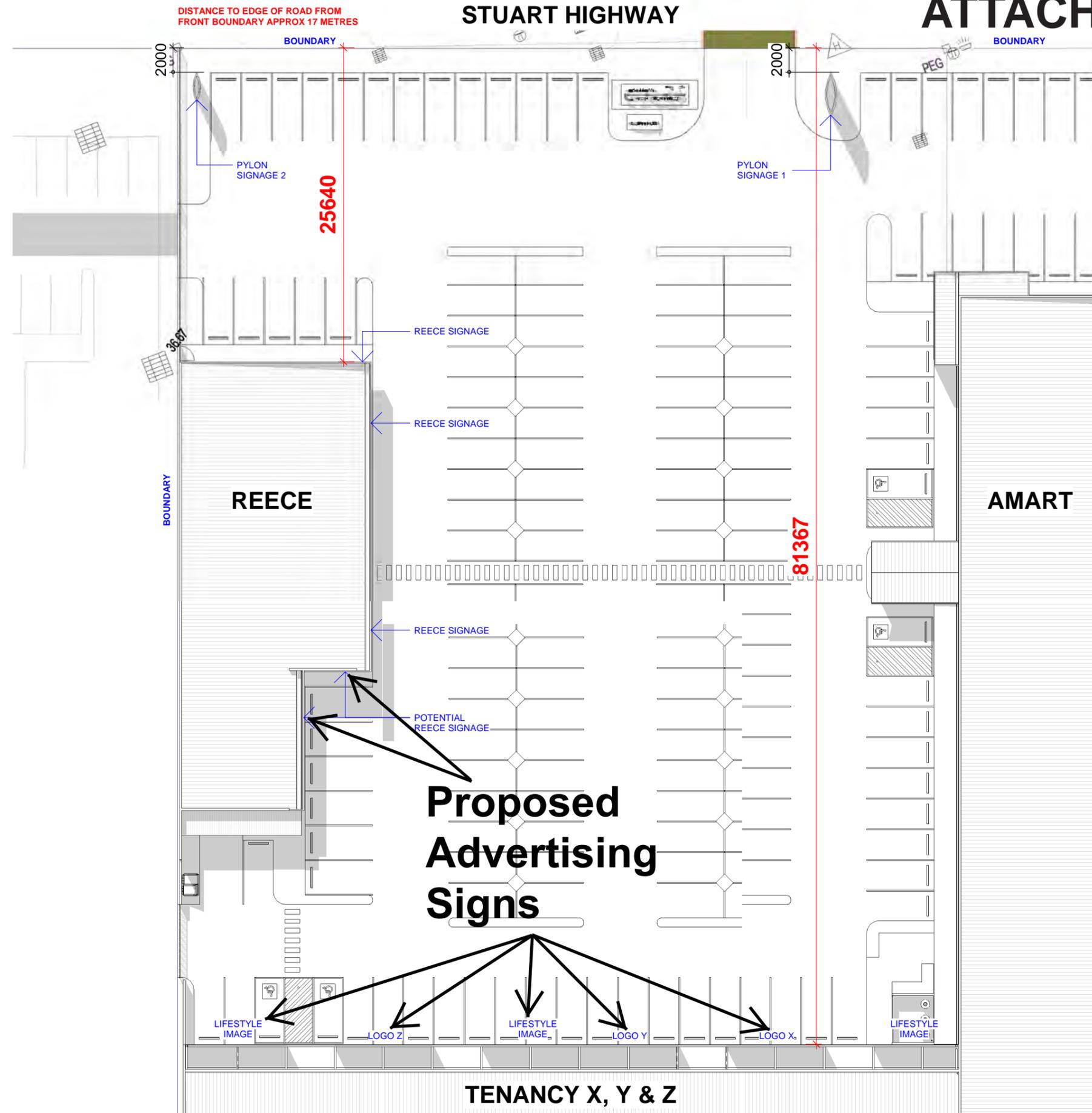
**CINDY ROBSON**  
**MANAGER CITY PLANNING**

**GERARD ROSSE**  
**GENERAL MANAGER CITY**  
**FUTURES**

For enquiries, please contact Brian Sellers on 8930 0683 or email: b.sellers@darwin.nt.gov.au.

### **Attachments:**

- Attachment A:** Exempt signage not readily viewable from any public area  
**Attachment B:** Sign Application - Fannie Bay Investment/Stage 2, Section 4298 & Portion 1827 (658 & 660) Stuart Highway, Berrimah  
**Attachment C:** Letter containing advertising signs illumination details



## Proposed Advertising Signs

No.	Description	Date
REVISIONS		

**NOTES**  
 This drawing is copyright and the property of GABBERT DESIGN and must not be used without written authorisation. Do not scale this drawing. All dimensions are to be verified on site and any discrepancies reported before commencement of any work or shop drawings.

**CLIENT**  
**BUILDER**



**PROJECT CONSULTANTS**  
 - BUILDING CERTIFIER  
 - STRUCTURAL ENGINEER  
 - CIVIL ENGINEER  
 - HYDRAULIC ENGINEER  
 - MECHANICAL ENGINEER  
 - ELECTRICAL ENGINEER



**GABBERT DESIGN**  
 29/16 CHARLTON CRT  
 WOOLNER, DARWIN NT  
 Ph. (08) 89423986  
 Mb. 0439 333 776  
 wayne@gabbertdesign.com

**PROJECT TITLE:**  
**AMART**  
 LOT 660 STUART HIGHWAY  
 BERRIMAH  
 DARWIN NT 0800

**FOR REVIEW**  
 DRAWING TITLE:  
**SIGNAGE PLAN (ZONE B & C)**

DRAWING No: GD-112	DATE: 11/08/2017
REVISION:	DRAWN: Author
	SCALE: 1:175@A1
	<b>SK16</b>
	<b>134</b>



1 SIGNAGE CONCEPT FOR TENANCY B  
1:85

No.	Description	Date
REVISIONS		

**NOTES**  
This drawing is copyright and the property of GABBERT DESIGN and must not be used without written authorisation. Do not scale this drawing. All dimensions are to be verified on site and any discrepancies reported before commencement of any work or shop drawings.

**CLIENT**  
-  
**BUILDER**  
-



**PROJECT CONSULTANTS**  
- BUILDING CERTIFIER  
- STRUCTURAL ENGINEER  
- CIVIL ENGINEER  
- HYDRAULIC ENGINEER  
- MECHANICAL ENGINEER  
- ELECTRICAL ENGINEER



**GABBERT DESIGN**  
29/16 CHARLTON CRT  
WOOLNER, DARWIN NT  
Ph. (08) 89423986  
Mb. 0439 333 776  
wayne@gabbertdesign.com

COPYRIGHT GABBERT DESIGN  
DATE/TIME STAMP: 19/10/2017 10:32:53 AM

PROJECT TITLE:  
**AMART**

LOT 660 STUART HIGHWAY  
BERRIMAH  
DARWIN NT 0800

FILE PATH: D:\GD PROJECTS\GD-112 AMART CONSTRUCTION PHASE\REVIT\GD-112 AMART (DOC 8536).rvt

**FOR REVIEW**

DRAWING TITLE:  
**SIGNAGE ELEVATION - ZONE B**

DRAWING No: GD-112	DATE: 11/08/2017
<b>SK17</b>	DRAWN: Author
REVISION:	SCALE: 1:85@A1
	<b>135</b>



No.	Description	Date
REVISIONS		

**NOTES**  
 This drawing is copyright and the property of GABBERT DESIGN and must not be used without written authorisation. Do not scale this drawing. All dimensions are to be verified on site and any discrepancies reported before commencement of any work or shop drawings.

**CLIENT**  
**BUILDER**



**PROJECT CONSULTANTS**  
 - BUILDING CERTIFIER  
 - STRUCTURAL ENGINEER  
 - CIVIL ENGINEER  
 - HYDRAULIC ENGINEER  
 - MECHANICAL ENGINEER  
 - ELECTRICAL ENGINEER



**GABBERT DESIGN**  
 29/16 CHARLTON CRT  
 WOOLNER, DARWIN NT  
 Ph. (08) 89423986  
 Mb. 0439 333 776  
 wayne@gabbertdesign.com

COPYRIGHT GABBERT DESIGN  
 DATE/TIME STAMP: 12/10/2017 3:08:45 PM

**PROJECT TITLE:**  
**AMART**

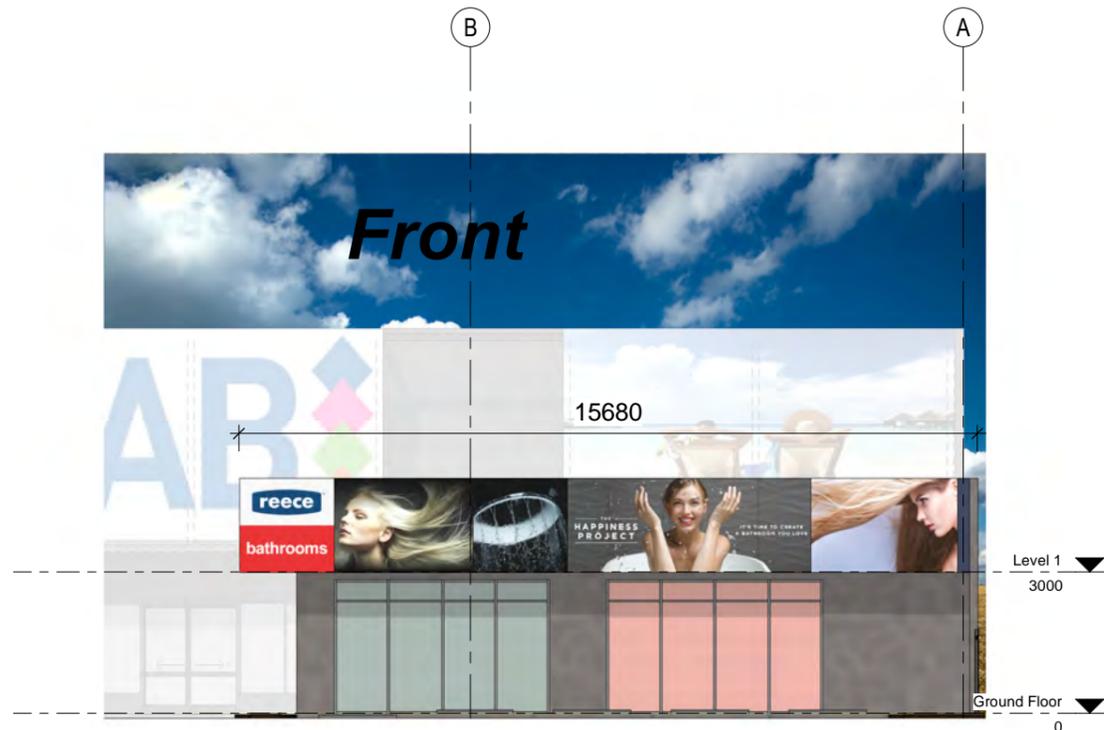
LOT 660 STUART HIGHWAY  
 BERRIMAH  
 DARWIN NT 0800

FILE PATH: D:\GD PROJECTS\GD-112 AMART CONSTRUCTION PHASE\REVIT\GD-112 AMART (DDC2)1.rvt

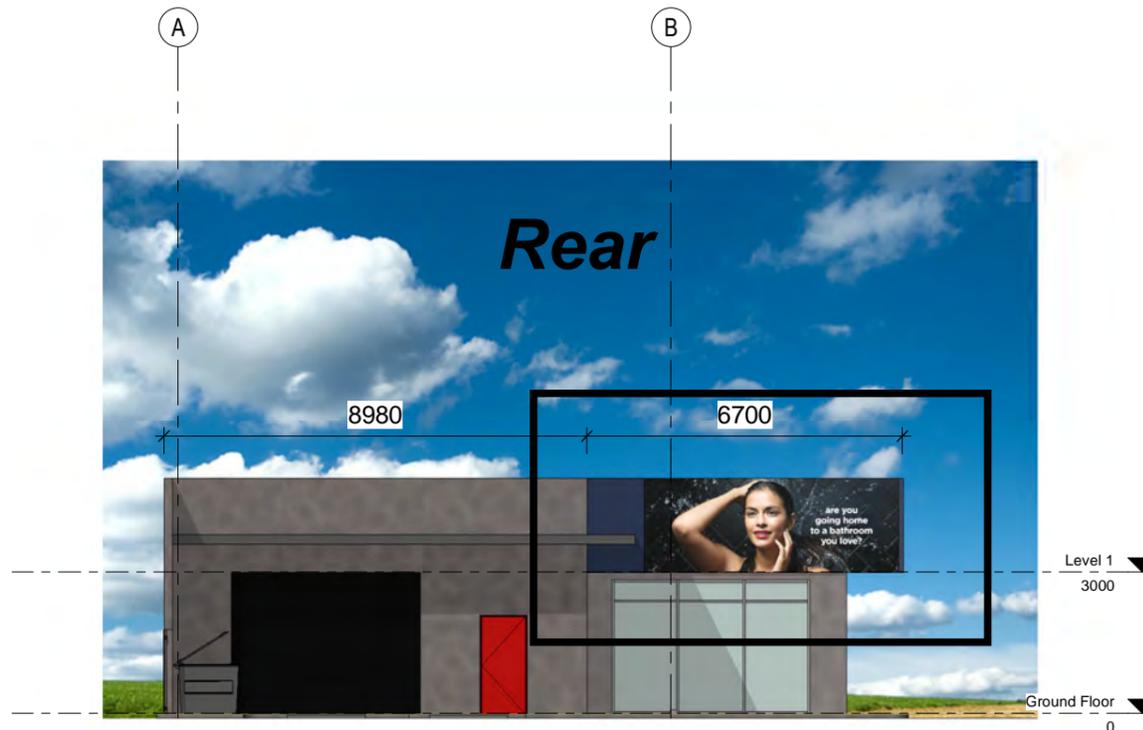
**FOR REVIEW**

DRAWING TITLE:  
**BBQ'S GALORE SIGNAGE**  
**CONCEPT**

DRAWING No: GD-112	DATE: 11/08/2017
<b>SK10</b>	DRAWN: Author
REVISION:	SCALE: 1:50@A1
<b>A</b>	<b>136</b>



2 RETAIL ELEVATION 2  
1:75



3 RETAIL ELEVATION 3  
1:75



1 RETAIL ELEVATION 1  
1:75

No.	Description	Date
REVISIONS		

**NOTES**  
This drawing is copyright and the property of GABBERT DESIGN and must not be used without written authorisation. Do not scale this drawing. All dimensions are to be verified on site and any discrepancies reported before commencement of any work or shop drawings.

**CLIENT**  
BUILDER

**PROJECT CONSULTANTS**  
- BUILDING CERTIFIER  
- STRUCTURAL ENGINEER  
- CIVIL ENGINEER  
- HYDRAULIC ENGINEER  
- MECHANICAL ENGINEER  
- ELECTRICAL ENGINEER



**GABBERT DESIGN**  
29/16 CHARLTON CRT  
WOOLNER, DARWIN NT  
Ph. (08) 89423986  
Mb. 0439 333 776  
wayne@gabbertdesign.com

**PROJECT TITLE:**  
**AMART**  
  
LOT 660 STUART HIGHWAY  
BERRIMAH  
DARWIN NT 0800

**FOR REVIEW**  
DRAWING TITLE:  
**REECE SIGNAGE**

DRAWING No: GD-112	DATE: 11/08/2017
<b>SK5</b>	DRAWN: CG + WG
REVISION:	SCALE: 1:75@A1
	<b>137</b>

**ATTACHMENT B**

Brian Sellers  
Planning Officer  
Darwin City Council  
Harry Chan Avenue  
Darwin NT 0800

19 October 2017

Dear Brian,

**Re 658-660 Stuart Highway, Berrimah**

Please find our second application for signage relating to our development at 658-660 Stuart Highway Berrimah.

As previously discussed, we have staged our application as we had contractual constraints with our main tenant, Amart Furniture, which needed to be satisfied. Accordingly we have submitted a signage application dated 15 September 2017, which I understand has been approved at the Council Meeting of 17 October 2017.

Our second application refers to Buildings B and Building C on the same site.

**Building B** is set back on the property boundary some **81.30 meters** and at this stage incorporates up to three tenancies. Of these three tenancies, one space has been let, with the other two spaces remaining available (approx. 1157m<sup>2</sup> and 946m<sup>2</sup>). In this regard, we are unsure if this will be one or two tenancies, and this will only be determined once we have identified a tenant. We have designed a regular and consistent signage area for the three tenancies which will ensure uniformity and clarity for all parties what their respective signage areas will be. As an indication of the signage, please see SK10 which shows an example tenancy Barbeques Galore – including logo and a lifestyle image. This will be the format of the rear tenancy signage and locations of the logos and lifestyle images may be seen in the elevation on SK17 and on the signage plan SK16. The three tenancies in Building B will also have one space allocated on the Main Pylon sign at the entry of the property.

**Building C** is a Reece Home Life showroom and it will have bulk head signage on the front and southern sides of their building – as marked up on SK15 and SK16. The front of this building is some **25.60 meters** off our front property boundary (facing Stuart Highway).

**Please note that our front property boundary is some 17 meters off the Stuart Highway.**

#### **Construction Materials**

The proposed materials to be used for Building B will be composite aluminium panels – these may be front lit, with any lighting projected onto the sign face. The proposed materials to be used for the Reece building will be composite aluminium panels, and internally illuminated plastic signage logos featured on the corners.

**Additional Information**

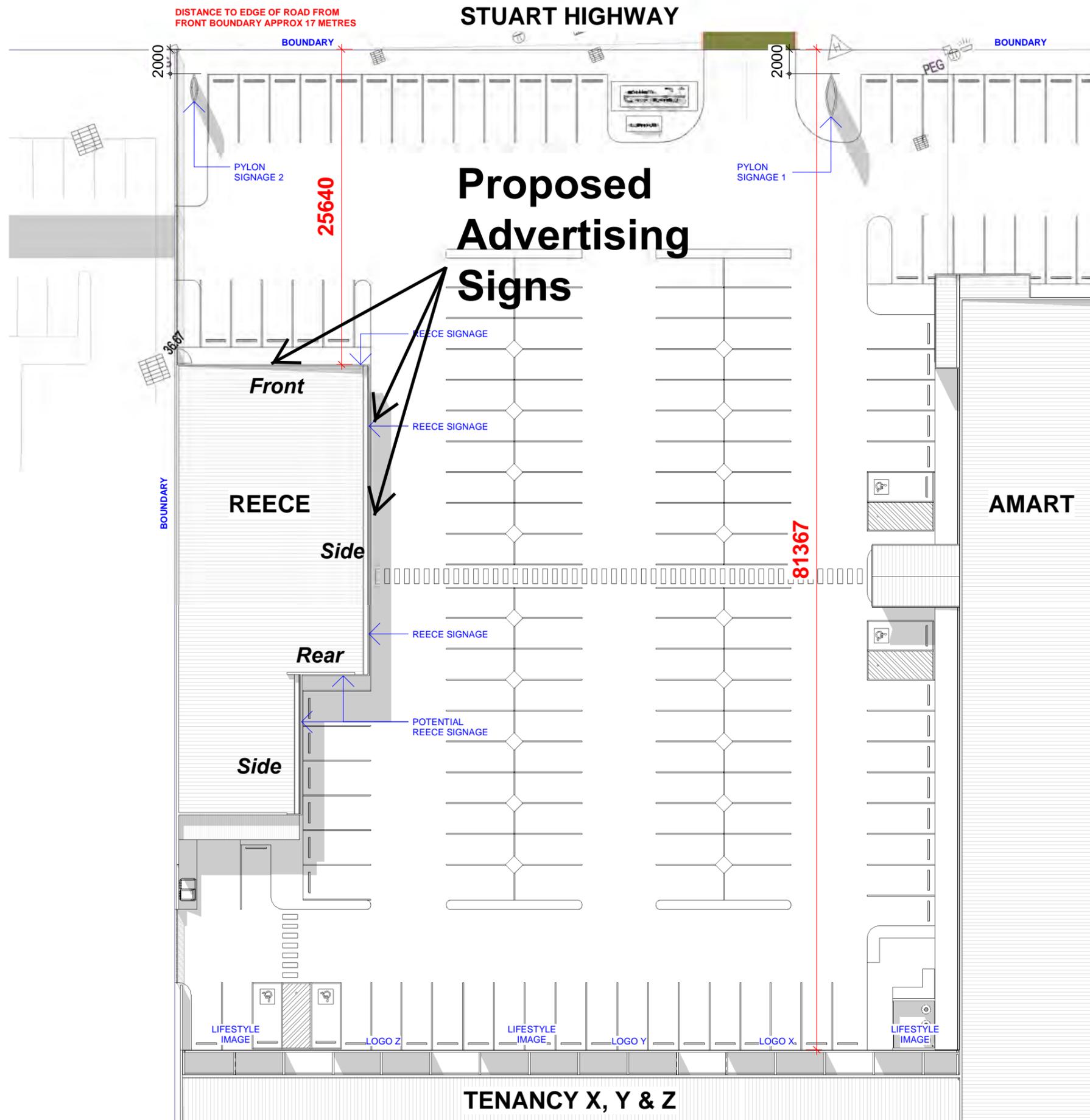
Please see attached email trail and associated attachments between Brian Sellers (DCC), Mike Tait (Department Infrastructure, Planning and Logistics) and Philip Grice (Fannie Bay Investments) which relates to our original signage application dated 15 September 2017 and the queries raised by the Department.

I trust that the above and attached will assist in your understanding of our further signage requirements for the site 660 Stuart Highway and should you require any additional information, please do not hesitate to contact me.

With thanks and kind regards,

A handwritten signature in black ink, appearing to read 'Philip Grice', written in a cursive style.

Philip Grice  
DIRECTOR



No.	Description	Date
REVISIONS		

**NOTES**  
 This drawing is copyright and the property of GABBERT DESIGN and must not be used without written authorisation. Do not scale this drawing. All dimensions are to be verified on site and any discrepancies reported before commencement of any work or shop drawings.

**CLIENT**  
 BUILDER



**PROJECT CONSULTANTS**  
 - BUILDING CERTIFIER  
 - STRUCTURAL ENGINEER  
 - CIVIL ENGINEER  
 - HYDRAULIC ENGINEER  
 - MECHANICAL ENGINEER  
 - ELECTRICAL ENGINEER

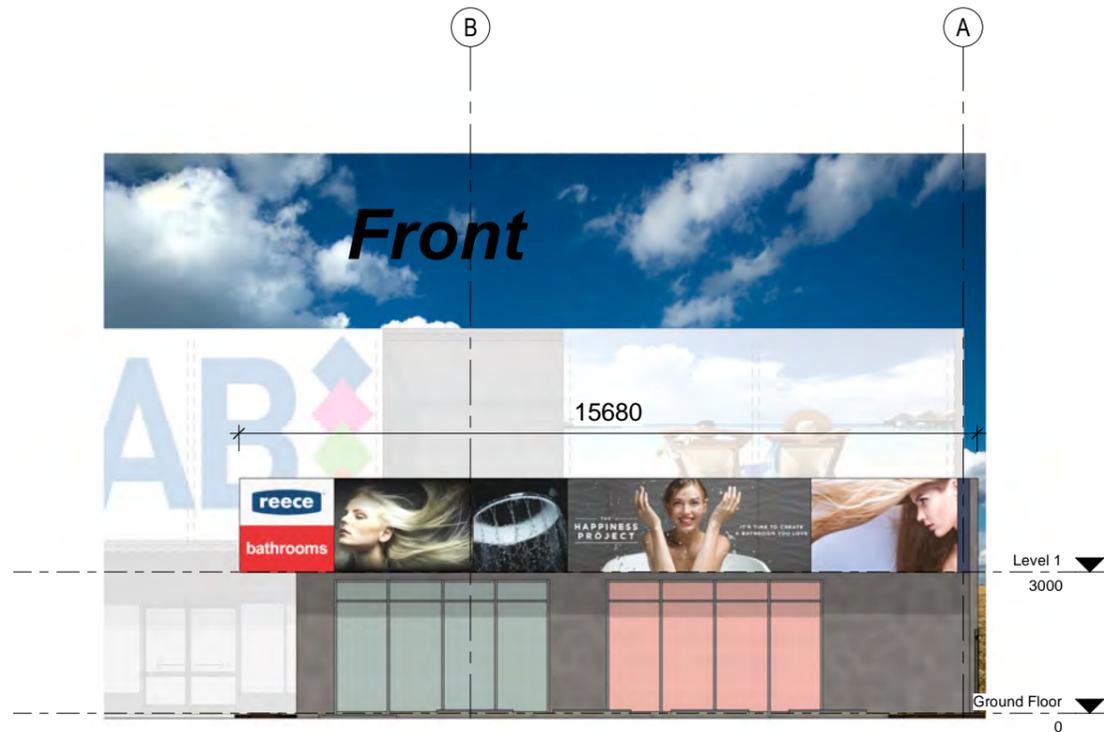


**GABBERT DESIGN**  
 29/16 CHARLTON CRT  
 WOOLNER, DARWIN NT  
 Ph. (08) 89423986  
 Mb. 0439 333 776  
 wayne@gabbertdesign.com

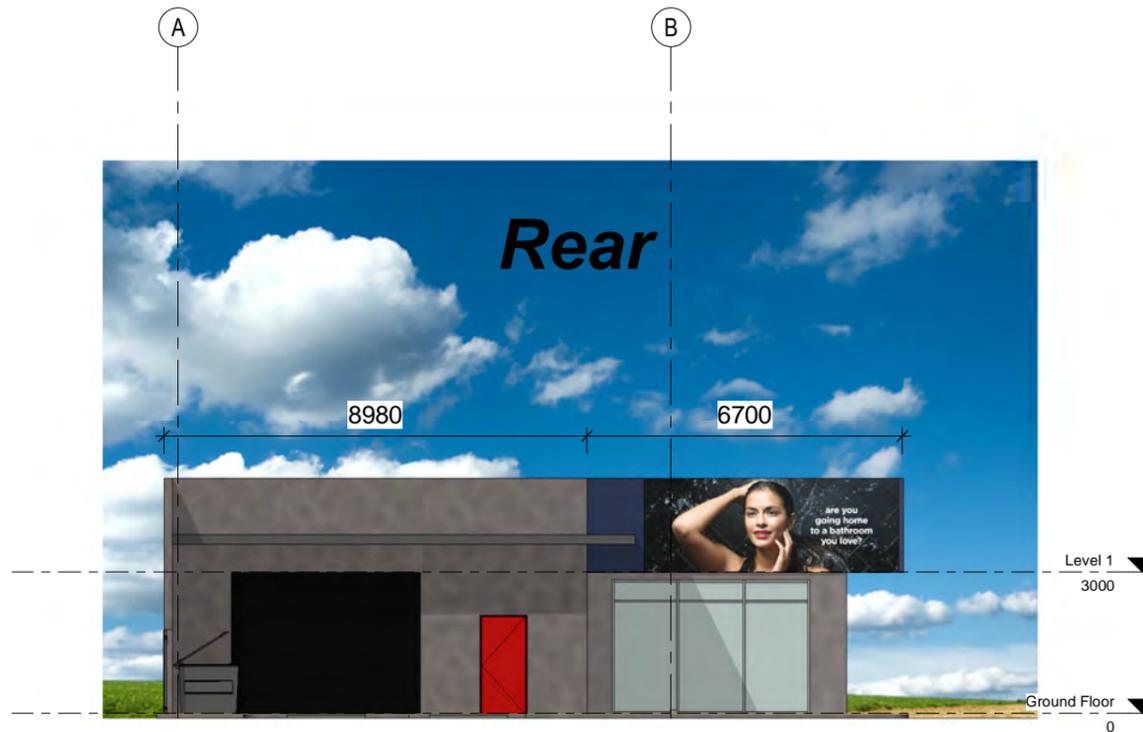
**PROJECT TITLE:**  
**AMART**  
 LOT 660 STUART HIGHWAY  
 BERRIMAH  
 DARWIN NT 0800

**FOR REVIEW**  
 DRAWING TITLE:  
**SIGNAGE PLAN (ZONE B & C)**

DRAWING No: GD-112	DATE: 11/08/2017
REVISION:	DRAWN: Author
	SCALE: 1:175@A1
	<b>SK16</b>
	<b>140</b>



2 RETAIL ELEVATION 2  
1:75



3 RETAIL ELEVATION 3  
1:75



1 RETAIL ELEVATION 1  
1:75

DOUBLE AUTOMATIC ENTRY DOORS

No.	Description	Date
REVISIONS		

**NOTES**  
This drawing is copyright and the property of GABBERT DESIGN and must not be used without written authorisation. Do not scale this drawing. All dimensions are to be verified on site and any discrepancies reported before commencement of any work or shop drawings.

**CLIENT**  
**BUILDER**



**PROJECT CONSULTANTS**  
- BUILDING CERTIFIER  
- STRUCTURAL ENGINEER  
- CIVIL ENGINEER  
- HYDRAULIC ENGINEER  
- MECHANICAL ENGINEER  
- ELECTRICAL ENGINEER



**GABBERT DESIGN**  
29/16 CHARLTON CRT  
WOOLNER, DARWIN NT  
Ph. (08) 89423986  
Mb. 0439 333 776  
wayne@gabbertdesign.com

COPYRIGHT GABBERT DESIGN  
DATE/TIME STAMP: 19/10/2017 10:25:33 AM

**PROJECT TITLE:**  
**AMART**

LOT 660 STUART HIGHWAY  
BERRIMAH  
DARWIN NT 0800

**FOR REVIEW**

DRAWING TITLE:  
**REECE SIGNAGE**

DRAWING No: GD-112	DATE: 11/08/2017
<b>SK5</b>	DRAWN: CG + WG
REVISION:	SCALE: 1:75@A1
	<b>141</b>

FILE PATH: D:\GD PROJECTS\GD-112 AMART CONSTRUCTION PHASE\REVIT\GD-112 AMART (DOC 853).rvt

**Philip Grice**

---

**From:** Mike Tait <Mike.Tait@nt.gov.au>  
**Sent:** Friday, 22 September 2017 9:42 AM  
**To:** Philip Grice  
**Cc:** Brian Sellers; Wayne Gabbert; Donna Mansfield; Maggie Green; alexford@norbuilt.com.au; Dev TIPD  
**Subject:** RE: Sign Application - Fannie Bay Investments - Lots 4298 & 1827 (658 & 660) Stuart Highway, Berrimah  
**Attachments:** 71977 01 (Detail Survey).pdf; SK15 - SIGNAGE 15.09.17 (2m OFFSET).pdf

Good morning Phil

Thank you for your response below, from the information provided it appears that the signage does not impact on the Stuart Highway road reserve and therefore the design, installation and certification will be dealt with through the Development Permit clearance process.

Regards

**Mike Tait**  
 MIEAust CPEng NER RPEQ  
 Manager Corridor Access  
 Department of Infrastructure, Planning and Logistics  
 Northern Territory Government

Level 3, Highway House, Palmerston Circuit, Palmerston  
 PO Box 61, Palmerston NT 0831

p ... 08 8924 7104  
 m ... 0429 231 235  
 f ... 08 8924 7211  
 e ... [mike.tait@nt.gov.au](mailto:mike.tait@nt.gov.au)  
 w ... [www.nt.gov.au](http://www.nt.gov.au)

---

**From:** Philip Grice [mailto:[phil@gricegroup.com](mailto:phil@gricegroup.com)]  
**Sent:** Tuesday, 19 September 2017 2:14 PM  
**To:** Mike Tait  
**Cc:** Brian Sellers; Wayne Gabbert; Donna Mansfield; Maggie Green; alexford@norbuilt.com.au  
**Subject:** FW: Sign Application - Fannie Bay Investments - Lots 4298 & 1827 (658 & 660) Stuart Highway, Berrimah

Dear Mike,

Further to your email below to Brian Sellers at Darwin City Council, I note for your information my responses to your numbered queries :

1. **The signs will be engineered and constructed in accordance with Australian Standards and comply with the Building Code of Australia.**
2. The front edge of our two signs will be located some 17 meters from the Stuart Highway – Highway kerb to our boundary is approximately 15 Meters and our sign will be inset into our boundary by 2 meters.

**Accordingly, I confirm that we will be in excess of 10 metres from the Stuart Highway kerb.**

Please refer FYFE document 7197701 (Detail Survey).pdf and Gabbert Design document SK15 – SIGNAGE 15.09.17 (2m OFFSET).pdf for further clarification.

3.
  - i. The signs will not resemble a traffic control device and will not incorporate black lettering with yellow background
  - ii. The signs will be static and internally illuminated but will not incorporate flashing lights
  - iii. The signs will be engineered and constructed in accordance with Australian Standards
  - iv. The signs will not incorporate retro-reflective materials
4. The signs will be located within the boundary of our property.

Nevertheless, we take full responsibility for the location, protection, re-instatement and all associated costs of the same to any damaged services or infrastructure in the road reserve should this occur during the installation of the signs.

5. The signs will be erected using our land - we confirm that we will not be driving on kerbs, footpaths or bike paths and at no time will vehicles used to erect the signs be parked in the roadway.
6. Should we require to access the road reserve, a suitable permit will be sought at that time.
7. No vehicles, machinery or stockpile of materials will be permitted to remain after hours on the road reserve.

We trust that the above and attached should resolve your concerns. Should you have any queries or require additional supporting information, please do not hesitate to contact me personally on 0419 843111 or via email [phil@gricegroup.com](mailto:phil@gricegroup.com)

With thanks and kind regards

Phil

Philip Grice  
 Director  
 Fannie Bay Investments  
 phone 08 89810422  
 fax 08 89818608  
 mobile 0419 843111  
 email [phil@gricegroup.com](mailto:phil@gricegroup.com)

---

**From:** Brian Sellers [<mailto:B.Sellers@darwin.nt.gov.au>]  
**Sent:** Tuesday, 19 September 2017 11:01 AM  
**To:** Philip Grice <[phil@gricegroup.com](mailto:phil@gricegroup.com)>  
**Cc:** Maggie Green <[admin@gricegroup.com](mailto:admin@gricegroup.com)>  
**Subject:** Sign Application - Fannie Bay Investments - Lots 4298 & 1827 (658 & 660) Stuart Highway, Berrimah

Hi Philip,

Please refer to the response received from the NTG regarding your sign application for the above premises..

Could you please formulate a response and reply to Mike directly and cc' myself into the email thread.

Thank you

Brian

Please contact me if you require any further information.

**BRIAN SELLERS**  
PLANNING OFFICER



CIVIC CENTRE Harry Chan Avenue | GPO Box 84 Darwin NT 0801  
P 08 8930 0683 | F 08 8981 8415  
[www.darwin.nt.gov.au](http://www.darwin.nt.gov.au)

Please consider the environment before printing this email.

---

**From:** Mike Tait [<mailto:Mike.Tait@nt.gov.au>]  
**Sent:** Tuesday, 19 September 2017 10:25 AM  
**To:** Brian Sellers  
**Cc:** Dev TIPD  
**Subject:** 2017-0277 RE: Sign Application - Lots 4298 & 1827 (658 & 660) Stuart Highway, Berrimah

Hi Brian

In response to your query below, Transport & Civil Services will required the following points to be considered by the developer;

1. The advertising sign and its support structure shall be designed and constructed in accordance with relevant Guides and Australian Standards,
2. The proposed new advertising/ signage/ structure shall be located no closer than 10 metres to the edge / kerb line of Stuart Highway. The responsibility for verification of property and road reserve boundaries to enable the correct placement of signage structure lies entirely with the Owner or his authorised representative.
3. The design and material of the advertising sign:
  - May not resemble a traffic control device or any traffic sign of regulatory or warning nature. In particular, the colour scheme of black lettering on a yellow background may not be used, nor any symbols or wording that could be confused with regulatory or warning signs be incorporated in the message.
  - Must not cause a traffic hazard by distracting road users or attempting to attract the attention of drivers. Coloured or flashing lights may not be incorporated in the sign.
  - Must be constructed in an approved format and built to specific standards.
  - If the sign face is manufactured partly or wholly with retro-reflective material, the design must be such that the night time appearance of the sign does not change significantly from the day time appearance.
4. The developer shall be responsible for ensuring the location of, reinstatement of, and / or minimising disruption to services, along with any associated costs resulting from disruption to, or for the reinstatement of damaged services, existing infrastructure in the road reserves where applicable.
5. Installation of the advertising sign/ structure:
  - Vehicles used for erecting or removing the approved advertising sign/ structure and other advertising material must not drive over kerbs, onto nature strips or onto footpaths or bike paths.
  - Vehicles used for erecting or removing approved advertising sign/ structure and other advertising material must not park on the roadway except in designated parking areas.
6. If required, the developer or their Contractor is required to obtain a "Permit to Work Within NT Government Road Reserves" prior to the commencement of any works within the Stuart Highway Road reserve.
7. Stockpiles and machinery will not be permitted to remain within the road reserve when not in use or outside of work hours.

Regards

**Mike Tait**

MIEAust CPEng NER RPEQ

Manager Corridor Access

Department of Infrastructure, Planning and Logistics

Northern Territory Government

Level 3, Highway House, Palmerston Circuit, Palmerston  
PO Box 61, Palmerston NT 0831

p ... 08 8924 7104

m ... 0429 231 235

f ... 08 8924 7211

e ... [mike.tait@nt.gov.au](mailto:mike.tait@nt.gov.au)w ... [www.nt.gov.au](http://www.nt.gov.au)

---

**Notice**

This transmission is confidential and intended only for the use of the addressee and may contain legally privileged information.

If you are not the addressee:

- Confidentiality and privilege is not waived;
- Please contact us immediately to advise of receipt by you; and
- You are not to read, disseminate, copy or take any action in respect of the contents of this transmission.

The views expressed in this transmission are those of the individual sender, except where the sender specifically states them to be the views of the City of Darwin.

---

Brian Sellers  
Planning Officer  
Darwin City Council  
Harry Chan Avenue  
Darwin NT 0800

31 October 2017

Dear Brian,

**Re 658-660 Stuart Highway, Berrimah**

Further to our second signage application dated 17 October 2017 for our property located at 658-660 Stuart Highway, Berrimah, I note your request for illumination detail on the Reece Building and the Building B tenancies.

We wish to confirm that it is intended that all signage shown on the plans SK5 (Reece Building) and SK17 (Building B) will be illuminated.

As final signage plans have not been addressed by Reece and the fact that we do not have tenants at this stage for Building B, we would like to advise that all signage will be illuminated by way of externally mounted (top and bottom) LED light strips or internally mounted light box.

I note that it is more likely that the Reece building will be internally illuminated light box signage whilst the Building B signage will be externally mounted LED light strips, however, this is yet to be finalised.

As discussed, we are trying very hard to meet with the commercial requirements of future tenants whilst also reducing the time for the future approvals process and this application will provide confidence to us and our prospective tenants what is approved in regard to signage.

Trusting the above meets with your approval.

Kind regards



Philip Grice  
DIRECTOR

ENCL: 1ST ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 15.3  
 YES

**PROPOSED NORTHERN TERRITORY PLANNING SCHEME AMENDMENT TO  
 INTRODUCE CONTROLS FOR HELICOPTER LANDING SITES ANCILLARY TO A  
 DWELLING ON A LOT IN ZONES RL, R, A, H AND FD – PA2017/0341**

REPORT No.: 17CF0039 CR:hd COMMON No.: 3665646 DATE: 14/11/2017

**Presenter: Manager City Planning, Cindy Robson**

**Approved: General Manager City Futures, Gerard Rosse**

**PURPOSE**

The purpose of this report is to refer to Council for comment, Pursuant to Section 19 of the *Planning Act*, the proposed Northern Territory Planning Scheme amendment to introduce controls for helicopter landing sites ancillary to a dwelling on a lot in zones RL (Rural Living), R (Rural), A (Agriculture), H (Horticulture) and FD (Future Development).

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

1. Collaborative, Inclusive and Connected Community

**Outcome**

1.4 Improved relations with all levels of government and significant stakeholders

**Key Strategies**

1.4.2 Play an active role in strategic and statutory planning processes

**KEY ISSUES**

- The Minister has exhibited a proposal to amend the Northern Territory Planning Scheme (NTPS).
- The proposed amendment is generally supported subject to a minor change outlined in this report.
- The amendment proposes to introduce controls to ensure that the establishment and use of Helicopter Landing Sites (HLS) protect the amenity of adjoining land uses.
- The proposed amendment will permit HLS as a use ancillary to a dwelling in Zones RL, R, H, A or FD, where the proposed provisions are met.
- It is recommended that any variation to proposed Sub-clause 2 is accompanied by an acoustic report that addresses likely impacts on any adjoining sensitive land uses, rather than just residential amenity.

PAGE: 2  
 REPORT NUMBER: 17CF0039 CR:hd  
 SUBJECT: PROPOSED NORTHERN TERRITORY PLANNING SCHEME  
 AMENDMENT TO INTRODUCE CONTROLS FOR HELICOPTER  
 LANDING SITES ANCILLARY TO A DWELLING ON A LOT IN ZONES RL,  
 R, A, H AND FD – PA2017/0341

## **RECOMMENDATIONS**

- A. THAT Report Number 17CF0039 CR:hd entitled Proposed Northern Territory Planning Scheme Amendment to Introduce Controls for Helicopter Landing Sites Ancillary to a Dwelling on a lot in Zones RL, R, A, H And FD – PA2017/0341, be received and noted.
- B. THAT Council endorse the submission, dated 10 November 2017, to the Planning Commission within **Attachment A** to Report Number 17CF0039 CR:hd entitled Proposed Northern Territory Planning Scheme Amendment to Introduce Controls for Helicopter Landing Sites Ancillary to a Dwelling on a lot in Zones RL, R, A, H And FD – PA2017/0341.

## **BACKGROUND**

The proposal has been exhibited from Friday 13 October to Friday 10 November 2017.

The exhibition package can be found in **Attachment B** to this report.

## **DISCUSSION**

The Northern Territory Minister for Infrastructure, Planning and Logistics has exhibited a proposal to amend the NTPS. The proposed amendment will permit the establishment and operation of helicopter landing sites in certain zones subject to provisions to protect the amenity of adjoining and nearby property and the proposed use remaining ancillary to the single dwelling on a site.

The proposed amendment will:

- i. introduce Clause 7.10.10 (Helicopter Landing Site);
- ii. alter Clause 3 (Definitions), Clause 5.0 (Zone Purpose and Tables) and Zoning Matrix within the Background Material of the NTPS; and
- iii. allow “Helicopter Landing Site” as a permitted use in Zones H (Horticulture), A (Agriculture), RL (Rural Living), R (Rural), FD (Future Development).

The exhibition package included in **Attachment B** to this report includes an explanation of the proposed changes as well as draft wording changes to the NTPS.

PAGE: 3  
 REPORT NUMBER: 17CF0039 CR:hd  
 SUBJECT: PROPOSED NORTHERN TERRITORY PLANNING SCHEME  
 AMENDMENT TO INTRODUCE CONTROLS FOR HELICOPTER  
 LANDING SITES ANCILLARY TO A DWELLING ON A LOT IN ZONES RL,  
 R, A, H AND FD – PA2017/0341

In summary, the draft changes (in red) include the following:

A new definition for helicopter landing site (HLS), clearly stating they do not include landing sites for commercial uses or emergency services.

“habitable room” means any room of a dwelling other than a bathroom, laundry, toilet, pantry, walk-in wardrobe, corridor, stair, lobby, photographic darkroom, clothes drying room or other space of a specialised nature occupied neither frequently nor for extended periods;

“helicopter landing site” means a place that may be used for the purposes of landing or taking-off of helicopters, other than as a commercial enterprise and does not include a helicopter engaged in the provision of emergency service operations, **transport terminal**, or **passenger terminal**.

“heritage object” means a heritage object within the meaning of the Heritage Act;

Prohibiting the new defined use in particular zones, which are likely to be sensitive to noise and dust, by inserting an ‘x’ in the zoning tables for the below listed uses:

## 2.2 Part 3 - Clause 5 Zone Purpose and Tables

“helicopter landing site” to be inserted as a **prohibited (x)** use in the zoning tables for the following zones: 5.1 - SD (Single Dwelling Residential), 5.2 - MD (Multiple Dwelling Residential), 5.3 - MR (Medium Density Residential), 5.4 - HR (High Density Residential), 5.5 - CV (Caravan Parks), 5.6 - CL Community Living), 5.7-CB (Central Business), 5.8 - C (Commercial), 5.9 - SC (Service Commercial), 5.10 - TC (Tourist Commercial), 5.11 - LI (Light Industry), 5.12 - GI (General Industry), 5.13 - DV (Development), 5.14 - PS (Public Open Space), 5.15 - OR (Organised Recreation), 5.18 - RR (Rural Residential), 5.21 - CP (Community

PAGE: 4  
 REPORT NUMBER: 17CF0039 CR:hd  
 SUBJECT: PROPOSED NORTHERN TERRITORY PLANNING SCHEME  
 AMENDMENT TO INTRODUCE CONTROLS FOR HELICOPTER  
 LANDING SITES ANCILLARY TO A DWELLING ON A LOT IN ZONES RL,  
 R, A, H AND FD – PA2017/0341

Inserting new provisions to clarify and control HLS where the new use is not prohibited:

#### 7.10.10 Helicopter Landing Site

1. The purpose of this clause is to ensure that a helicopter landing site (HLS) is established and operated in a manner that does not detrimentally impact on the amenity of adjoining and nearby property and remains ancillary to the single dwelling on a site.
2. A HLS may be developed on the site of a dwelling in Zones RL, R, H, A or FD where:
  - (a) the use of the HLS is by a resident of the dwelling; or
  - (b) temporarily by a bona fide visitor;
  - (c) the distance from the centre point of the proposed HLS is not less than 50 metres from any boundary and distance to any dwelling on adjoining and nearby properties is more than 100 metres;
  - (d) the HLS is not less than 500 metres from a building used for a school, child care centre or hospital;
  - (e) use of the HLS is limited to helicopters of less than 2 tonnes all-up weight;
  - (f) helicopter operations do not take place before 7am or after sunset on a weekday and helicopter operations do not take place before 8am or after sunset on a weekend;
  - (g) the HLS is sealed or dust generated by the operation is appropriately managed to prevent its escape beyond the perimeter of the property;
  - (h) the property boundaries are to be landscaped for a minimum distance of 20 metres either side of the centre point of the HLS to minimise the visual and acoustic impacts on the existing and future amenity of adjacent areas;
  - (i) appropriate facilities are provided for the storage and handling of fuel;
  - (j) not more than one helicopter is kept on the site; and
  - (k) landing operations must be confined to the centre point of the HLS where practicable.
3. The consent authority may approve an application for a HLS that is not in accordance with sub-clause 2 only if it is satisfied the proposed HLS is appropriate to the site having regard to an acoustic report assessing the HLS impact on the residential amenity of adjoining and nearby property.

*The helicopter operator is responsible for ensuring a proposed helicopter landing site meets Civil Aviation Safety Authority "Guidelines for the establishment and use of helicopter landing sites" (CAAP 92-2 (1))*

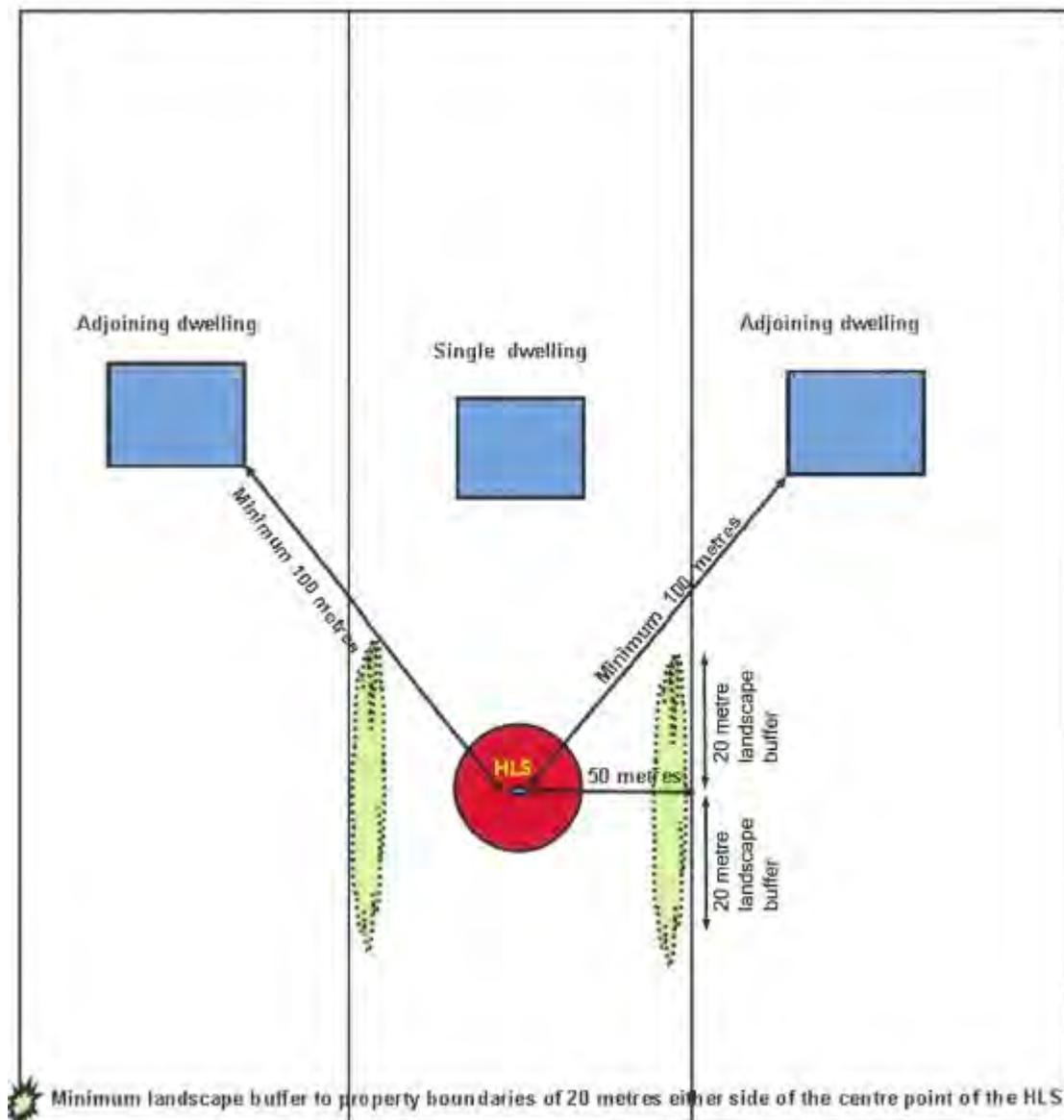
The new controls effectively permit HLS as a use ancillary to a dwelling in Zones RL, R, H, A or FD, where the above provisions are met. Sub-clause 3 of the proposed controls allow Sub-Clause 2 to be varied subject to a planning application that demonstrates through an acoustic report that the HLS is appropriate to the site having regard to impact on residential amenity of adjoining and nearby property.

PAGE: 5  
 REPORT NUMBER: 17CF0039 CR:hd  
 SUBJECT: PROPOSED NORTHERN TERRITORY PLANNING SCHEME AMENDMENT TO INTRODUCE CONTROLS FOR HELICOPTER LANDING SITES ANCILLARY TO A DWELLING ON A LOT IN ZONES RL, R, A, H AND FD – PA2017/0341

As the proposed use can adjoin any other use, it is considered that Sub-clause 3 should be expanded to assess the impact on ‘residential amenity *and* any other sensitive land use adjoining the site.

The proposed wording changes to the NTPS are also accompanied by a diagram, prescribing minimum setbacks and landscaping buffers for any HLS:

Explanatory diagram showing minimum Helicopter Landing Site (HLS) distances to boundaries and adjoining dwellings.



Note: all distances are measured from the centre point of the Helicopter Landing Site (HLS)

PAGE: 6  
 REPORT NUMBER: 17CF0039 CR:hd  
 SUBJECT: PROPOSED NORTHERN TERRITORY PLANNING SCHEME  
 AMENDMENT TO INTRODUCE CONTROLS FOR HELICOPTER  
 LANDING SITES ANCILLARY TO A DWELLING ON A LOT IN ZONES RL,  
 R, A, H AND FD – PA2017/0341

## **SUMMARY**

While HLS have only been listed as permissible in Zones RL, R, H, A or FD, and there are limited parcels of land within City of Darwin with these zonings, an application could be made for a specific use zone or any other zone not expressly prohibited under Clause 5 of the NTPS and assessed as discretionary item to be considered by the Development Consent Authority. As a result the proposed Planning Scheme Amendment could apply to more land than expressly referred to in proposed Clause 7.10.10 of the amendment.

The proposed Planning Scheme Amendment is considered to introduce adequate requirements for the development of any HLS. Such requirements are currently not available within the NTPS. Subsequently, the proposal is generally supported, as per the letter response contained in **Attachment B** of this Report. However, the proposed use could potentially be located next to environmentally sensitive land such as bird nesting areas. In addition, minimum setbacks to sensitive uses such as childcare centres and hospitals could be varied through the Development Consent Authority. For this reason, it has been requested in City of Darwin's response that any variation to Sub-clause 2 (made under Sub-clause 3) be accompanied with an acoustic report that addresses impacts on all sensitive land uses, not just residential amenity.

## **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Manager Climate Change
- Town Planner

## **POLICY IMPLICATIONS**

This amendment is unlikely to have any impact on existing City of Darwin Policies

## **BUDGET AND RESOURCE IMPLICATIONS**

No budget or resource implications as a result of this amendment.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

No risk/legal/legislative implications as a result of this amendment.

## **ENVIRONMENTAL IMPLICATIONS**

The proposed amendment will assist in mitigating any likely noise and dust impacts from the proposed HLS use.

PAGE: 7  
REPORT NUMBER: 17CF0039 CR:hd  
SUBJECT: PROPOSED NORTHERN TERRITORY PLANNING SCHEME  
AMENDMENT TO INTRODUCE CONTROLS FOR HELICOPTER  
LANDING SITES ANCILLARY TO A DWELLING ON A LOT IN ZONES RL,  
R, A, H AND FD – PA2017/0341

---

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

**GERARD ROSSE**  
**GENERAL MANAGER**  
**CITY FUTURES**

For enquiries, please contact Cindy Robson on 8930 0528 or email:  
c.robson@darwin.nt.gov.au.

#### **Attachments:**

- Attachment A:** City of Darwin, Letter of Response to Planning Commission, dated 10 November 2017
- Attachment B:** Development Application, Proposed Northern Territory Planning Scheme Amendment to Introduce Controls for Helicopter Landing Sites Ancillary to a Dwelling on a lot in Zones RL, R, A, H and FD – PA2017/0341.

10 November 2017

Please quote: 3665646 CR:hd  
Your reference: PA2017/0341

Mr Michael Holmes  
Northern Territory Planning Commission  
GPO Box 1680  
DARWIN NT 0801

Dear Mr Holmes

**Introducing controls for helicopter landing sites ancillary to a dwelling on a lot in Zones RL (Rural Living), R (Rural), A (Agriculture), H (Horticulture) and FD (Future Development)**

Thank you for the proposed Planning Scheme Amendment referred to this office 12 October 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

City of Darwin generally supports the proposed Planning Scheme Amendment as it will introduce controls to mitigate likely impacts from Helicopter Landing Sites (HLS) ancillary to dwellings. The amendment also prohibits HLS in zones where the use is likely to be inappropriate.

If the amendment is made, City of Darwin requests that any variation made under Sub-clause 3 (to Sub-clause 2), be accompanied with an acoustic report that addresses impacts on all adjoining and nearby sensitive land uses, not just residential amenity. This is to address the potential for HLS to be located next to environmentally sensitive land uses such as bird nesting areas, or situations where the minimum setbacks to uses such as schools, childcare centres or hospitals are varied.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully



**CINDY ROBSON**  
**MANAGER CITY PLANNING**

**NORTHERN TERRITORY OF AUSTRALIA**  
**PROPOSAL TO AMEND NT PLANNING SCHEME**  
**PA2017/0341**

The Minister for Infrastructure, Planning and Logistics has decided to consider an amendment the Northern Territory Planning Scheme to introduce provisions for the control of helicopter landing sites by placing it on exhibition.

The proposed amendment will permit the establishment and operation of helicopter landing sites in certain zones subject to provisions to protect the amenity of adjoining and nearby property and the use remaining ancillary to the single dwelling on a site.

The proposed amendment will:

- i. introduce Clause 7.10.10 (Helicopter Landing Site);
- ii. alter Clause 3 (Definitions), Clause 5.0 (Zone Purpose and Tables) and Zoning Matrix within the Background Material of the NT Planning Scheme; and
- iii. making “Helicopter Landing Sites” a permitted use in Zones H (Horticulture), A (Agriculture), RL (Rural Living), R (Rural), FD (Future Development)

An explanation of the proposed changes can be found in the attached Exhibition Package.

**Period of Exhibition and Lodging a Submission**

The exhibition period is from Friday 13 October 2017 to Friday 10 November 2017.

Written submissions about the proposed planning scheme amendment are to be received by 11:59pm on Friday 10 November 2017 and addressed to:

NT Planning Commission

GPO Box 1680

DARWIN NT 0801; or

Email: [planning.ntg@nt.gov.au](mailto:planning.ntg@nt.gov.au); or

Fax: (08) 8999 7189; or

Hand delivered to Level 1, Energy House, 18 – 20 Cavenagh Street, Darwin

For more information, please contact Lands Planning on telephone (08) 8999 8963.

**PROPOSAL TO INTRODUCE  
PROVISIONS IN THE  
NT PLANNING SCHEME  
FOR THE USE OF A  
HELICOPTER LANDING SITE**



## 1. Introduction

This document has been prepared to explain the proposed amendment of the NT Planning Scheme to introduce provisions to ensure that the establishment and use of a Helicopter Landing Site will not detrimentally impact on the amenity of adjacent and surrounding dwellings. The proposed amendment will allow the use of a Helicopter Landing Site in some zones as a permitted use subject to compliance with certain requirements.

The introduction of this provision will require a number of changes to the Planning Scheme. Drafts of these changes are set out and explained below, including the specific siting and operating requirements.

## 2. Draft Changes to the NT Planning Scheme

For the relevant clause, the current planning scheme text is shown in blue, with the proposed changes shown in red. Where a new clause is proposed to be introduced it is shown entirely in red.

### 2.1 Part 1 – Clause 3.0 Definitions

#### Explanation of Amendment

A new definition of Helicopter Landing Site is inserted into the table of definitions. The use of a site by a helicopter engaged in the provision of emergency services operations such as a hospital, police and fire services, search and rescue activities are exempted from approval. Commercial uses of helicopters are subject to the existing requirements for **Transport Terminals** or **Passenger Terminals**.

“**habitable room**” means any room of a dwelling other than a bathroom, laundry, toilet, pantry, walk-in wardrobe, corridor, stair, lobby, photographic darkroom, clothes drying room or other space of a specialised nature occupied neither frequently nor for extended periods;

“**helicopter landing site**” means a place that may be used for the purposes of landing or taking-off of helicopters, other than as a commercial enterprise and does not include a helicopter engaged in the provision of emergency service operations, **transport terminal, or passenger terminal**.

“**heritage object**” means a heritage object within the meaning of the Heritage Act;

### 2.2 Part 3 - Clause 5 Zone Purpose and Tables

“**helicopter landing site**” to be inserted as a **prohibited (x)** use in the zoning tables for the following zones: 5.1 - SD (Single Dwelling Residential), 5.2 - MD (Multiple Dwelling Residential), 5.3 - MR (Medium Density Residential), 5.4 - HR (High Density Residential), 5.5 - CV (Caravan Parks), 5.6 - CL Community Living), 5.7-CB (Central Business), 5.8 - C (Commercial), 5.9 - SC (Service Commercial), 5.10 - TC (Tourist Commercial), 5.11 - LI (Light Industry), 5.12 - GI (General Industry), 5.13 - DV (Development), 5.14 - PS (Public Open Space), 5.15 - OR (Organised Recreation), 5.18 - RR (Rural Residential), 5.21 - CP (Community

### 2.3 Part 4 - Clause 7.0 Residential Performance Criteria.

A new clause is proposed to be inserted that will set out the requirements for the use and establishment of a helicopter landing site (HLS).

In order to exclude commercial uses establishment of a HLS must be on the site of a dwelling and its use must remain ancillary to the dwelling with use of the HLS restricted to the resident of the dwelling or temporarily by a bona fide visitor for private transportation purposes. Commercial use of helicopters are already subject to the NT Planning Scheme requirements for Passenger Terminal or Transport Terminal.

The proposed minimum separation distances from surrounding dwellings are to ensure the impacts of helicopter operation on amenity are ameliorated. In order to protect the amenity of sensitive uses such as schools, child care centres and hospitals from helicopter operations a minimum separation distance of 500 metres is required. A limitation will apply on the types of helicopters that can use the HLS to those less than 2 tonnes all up- weight which includes the occupants, fuel quantity, engine fluids and removable equipment or cargo. This limitation accommodates the most commonly used helicopters in the Northern Territory for private use. The hours of operation of the helicopter will be restricted to reduce noise impacts with reduced hours of operation on weekends.

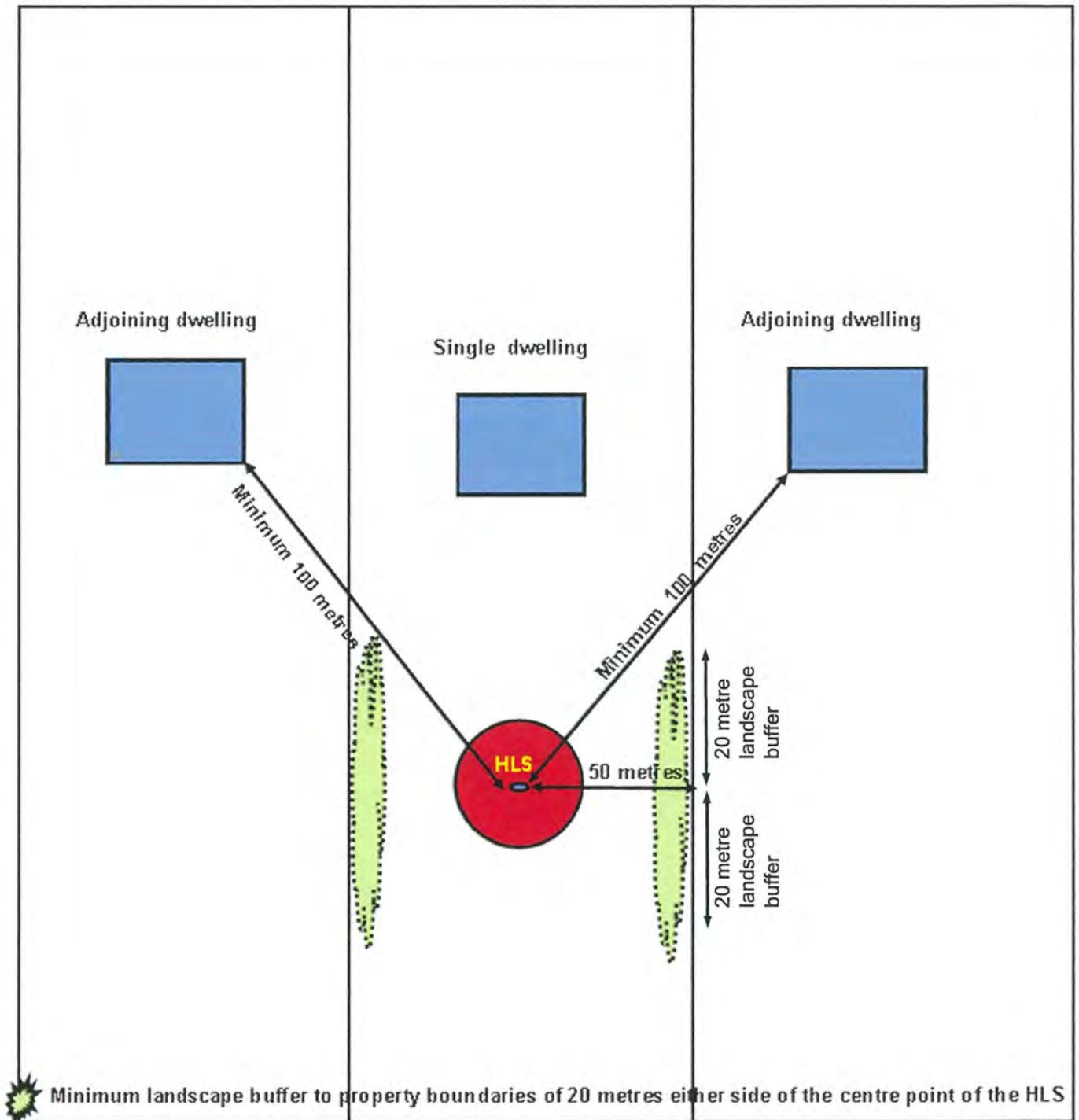
In order to limit dust nuisance to adjoining properties the HLS must either be sealed or managed to prevent dust generation. In addition, property boundaries are to be landscaped for a minimum distance of 20 metres either side of the centre point of the HLS to reduce both visual and acoustic impacts on adjoining properties. Fuel storage needs to be appropriately managed on the site and storage will be limited to only one helicopter. If the proposed HLS is not in accordance with the requirements specified, a development application will need to be submitted for consideration by the consent authority. An acoustic report will be required as part of the application to allow the consent authority to assess whether the HLS impact on amenity of surrounding areas is acceptable. The new clause to be inserted is set out below:

### 7.10.10 Helicopter Landing Site

1. The purpose of this clause is to ensure that a helicopter landing site (HLS) is established and operated in a manner that does not detrimentally impact on the amenity of adjoining and nearby property and remains ancillary to the single dwelling on a site.
2. A HLS may be developed on the site of a dwelling in Zones RL, R, H, A or FD where:
  - (a) the use of the HLS is by a resident of the dwelling; or
  - (b) temporarily by a bona fide visitor;
  - (c) the distance from the centre point of the proposed HLS is not less than 50 metres from any boundary and distance to any dwelling on adjoining and nearby properties is more than 100 metres;
  - (d) the HLS is not less than 500 metres from a building used for a school, child care centre or hospital;
  - (e) use of the HLS is limited to helicopters of less than 2 tonnes all-up weight;
  - (f) helicopter operations do not take place before 7am or after sunset on a weekday and helicopter operations do not take place before 8am or after sunset on a weekend;
  - (g) the HLS is sealed or dust generated by the operation is appropriately managed to prevent its escape beyond the perimeter of the property;
  - (h) the property boundaries are to be landscaped for a minimum distance of 20 metres either side of the centre point of the HLS to minimise the visual and acoustic impacts on the existing and future amenity of adjacent areas;
  - (i) appropriate facilities are provided for the storage and handling of fuel;
  - (j) not more than one helicopter is kept on the site; and
  - (k) landing operations must be confined to the centre point of the HLS where practicable.
3. The consent authority may approve an application for a HLS that is not in accordance with sub-clause 2 only if it is satisfied the proposed HLS is appropriate to the site having regard to an acoustic report assessing the HLS impact on the residential amenity of adjoining and nearby property.

*The helicopter operator is responsible for ensuring a proposed helicopter landing site meets Civil Aviation Safety Authority "Guidelines for the establishment and use of helicopter landing sites" (CAAP 92-2 (1))*

Explanatory diagram showing minimum Helicopter Landing Site (HLS) distances to boundaries and adjoining dwellings.



*Note: all distances are measured from the centre point of the Helicopter Landing Site (HLS)*

## 2.4 Other Requirements

The flight operation including flight paths of helicopters are not subject to the requirements of the NT Planning Scheme and are managed through two statutory bodies; the Civil Aviation Safety Authority (CASA) and Airservices Australia. The helicopter operator is also responsible for ensuring a proposed helicopter landing site meets Civil Aviation Safety Authority “Guidelines for the establishment and use of helicopter landing sites” (CAAP 92-2 (1))

Helicopter landing sites may require consideration under legislation administered by the Northern Territory Environment Protection Authority including the *Environmental Assessment Act* and *Waste Management and Pollution Control Act*.

FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/15

**16. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

**16.1 Incoming letter from the Chief Minister of the Northern Territory - Stage 2 Redevelopment of Parap Pool**

Document No. 3680559 (14/11/17) Common No. 2918032

*The incoming letter is **Attachment A**.*





CHIEF MINISTER

Parliament House  
State Square  
Darwin NT 0800  
chief.minister@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8936 5500  
Facsimile: 08 8936 5576

The Right Worshipful the Lord Mayor of Darwin  
The Hon Kon Vatskalis JP  
City of Darwin  
GPO Box 84  
DARWIN NT 0801

Dear Lord Mayor

*Kon*

Recently I toured the newly redeveloped Parap Pool and I would like to congratulate the Darwin City Council and all those involved in the delivery of this significant community infrastructure.

The NT Government would like to commence discussions with City of Darwin to progress the Stage 2 redevelopment of the Parap Pool and how we can create an early childhood precinct along Ross Smith Avenue where the pool and preschool are currently located.

Elements of the redevelopment could include the inclusion of a toddler pool, and new facilities for Parap Family Centre and for the Parap Preschool.

The toddler pool was a much loved feature of the old pool and including the toddler pool as part of the Stage 2 redevelopment would enhance family friendly activities for the local area.

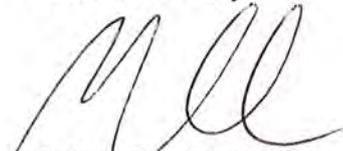
Furthermore, Parap Preschool on Ross Smith Avenue and the Parap Family Centre on Charlotte Street are ageing government and council facilities that are in need of investment and upgrade. I would like to commence discussions about the possibility of upgrading and collocating Parap Preschool with Parap Family Centre utilising existing council land along Ross Smith Avenue.

This would create a more dynamic learning environment, support the transition of children from childcare to preschool and create and support the operation and administration of these centres, who already work closely together.

A key focus of the Government is to support early childhood development and the integration and collocation of services is one aspect of delivering enhanced services for children and families.

I am eager to commence discussions at an opportune time and would consider adding the Stage 2 redevelopment to the Northern Australian Capital Cities Committee agenda.

Yours sincerely

  
MICHAEL GUNNER

- 3 NOV 2017

THANKS FOR YOUR  
SUPPORT FOR A  
STAGE 2 & SUPPORTING  
KIDS. LOOKING FORWARD  
TO WORKING WITH YOU

FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/16

**16.2 Invitation to join the Welcoming Cities Network**  
Document No. 3664291 (14/11/17) Common No. 3664291

*The incoming invitation is **Attachment B**.*





10 October 2017

The Right Worshipful The Lord Mayor of Darwin  
Kon Vatskalis JP  
GPO Box 84  
DARWIN NT 0801

Dear Lord Mayor,

## Re: Invitation to join the Welcoming Cities network

I am writing to formally invite the City of Darwin to become a member of the Welcoming Cities network.

Having had the opportunity to visit your beautiful city, meet you at the FECCA 2017 Civic Reception and meet with Council staff, it is evident that the City of Darwin greatly values welcoming and inclusion and understands the benefits of such practices for all the city's residents.

Launched nationally in March last year, Welcoming Cities is an initiative of the Scanlon Foundation and Welcome to Australia. We are creating a national network of cities, shires, towns and municipalities who are committed to an Australia where everyone can belong and participate in social, economic and civic life. Our ultimate goal is that social cohesion and equitable economic growth would increase and thrive in Australian communities. Our means of achieving this is by working with Local Governments, through a multi-sector approach, to ensure that both receiving communities and recently arrived migrants have access and support to engage in ongoing socioeconomic opportunities and community life.

Currently, there are 10 member cities. Additionally, more than 60 councils across Australia have expressed interest in becoming members of the network. The Welcoming Cities network is built around the following:

- **Knowledge sharing.** Supporting local councils and communities to learn from each other and access resources, research, policies, and case studies.
- **Partnership development.** Brokering meaningful multi-sector partnerships that foster a sense of belonging and participation for all members of the community.
- **Celebrating Success.** Showcasing leading practice through case studies and a national award that acknowledges welcoming efforts.
- **Standard and Accreditation.** Setting the National Standard for cultural diversity and inclusion policy and practice in Local Government.

The first step in becoming a Welcoming City requires a commitment from the City of Darwin to participate in the network. **A *Commitment Form* is attached to facilitate this process.**

Upon becoming a member of the Welcoming Cities network the City of Darwin will have access to all the elements of the network and we will also work with the City to:

1. **Communicate Welcome.** The development of messaging and communications highlighting unity, shared values, and that diverse voices are listened to and celebrated.
2. **Plan for Welcome.** The City of Darwin would consider existing policies and practices that embed welcoming and inclusion across all areas. Where appropriate, the Council would also identify further cultural diversity and inclusion strategies that value social, economic and civic participation for all people.
3. **Build Welcome.** The Council can consider and benchmark their policies and practices against *The Australian Standard for Welcoming Cities*. This document is still open for public consultation and we would value any feedback the Council may be able to provide.
4. **Sustain Welcome.** Reporting and data is captured to track social cohesion and socioeconomic indicators over time. If desired, the Council can audit and accredit their policies and practices against *The Australian Standard for Welcoming Cities*.

The City of Darwin would be a valued member of the Welcoming Cities network and I would appreciate your consideration of this opportunity.

Please don't hesitate to contact me directly with any queries or feedback via 0400 917 756 or [aleem@welcomingcities.org.au](mailto:aleem@welcomingcities.org.au).

Thank you for your interest and I look forward to your response.

Kind regards,



Aleem Ali  
National Manager

## COMMITMENT TO PARTICIPATE IN THE WELCOMING CITIES NETWORK

### Local Councils

**“Welcoming is not just the right thing to do, it’s the smart thing to do.”**

We recognise that cities and municipalities that proactively foster an environment of belonging and participation for receiving communities, as well as new and emerging communities, increase their social cohesion and economic capability and resilience.

We therefore resolve to participate as a *member* of the *Welcoming Cities Network* and commit to taking the following initial steps toward creating an environment that unlocks the full potential of all members of the community:

- **Join, and participate in, a network of cities and communities** that are committed to becoming more welcoming.
- **Identify at least one key staff contact** for the project that will liaise directly with the *Welcoming Cities* team.
- **Communicate regularly with the Welcoming Cities team**, through at least three conference calls each year and an annual in-person meeting, to progress planning and share and learn from practices of other welcoming cities and communities.

We understand that the Welcoming Cities network involves a number of key elements.

**Knowledge Sharing.** Supporting local governments and communities to learn from each other and access resources, research, policies, and case studies.

**Partnership Development.** Brokering meaningful multi-sector partnerships that foster a sense of belonging and participation for all members of the community.

**Standard and Accreditation.** Developing and accrediting *The Australian Standard for Welcoming Cities* to benchmark policy and practice in cultural diversity and inclusion.

**Celebrating Success.** Showcasing leading practice through case studies and an award focused on responses by local government and communities to welcoming efforts.

Local councils participate as *members* of the Welcoming Cities network, while community organisations, businesses and other agencies are involved as *supporters*. Both *members* and *supporters* can access the key elements of the network.

**The intent and commitment to participate as a member of the Welcoming Cities network is made by the following parties.**

Council: \_\_\_\_\_

Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Executive Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_



FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 14 NOVEMBER 2017

ORD11/17

**17. REPORTS OF REPRESENTATIVES**

**18. QUESTIONS BY MEMBERS**

**19. GENERAL BUSINESS**

**20. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**  
Common No. 2695130

THAT the next Ordinary Meeting of Council be held on Tuesday, 28 November 2017, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

**21. CLOSURE OF MEETING TO THE PUBLIC**  
Common No. 2695131

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**22. ADJOURNMENT OF MEETING AND MEDIA LIAISON**



# **PREVIOUS MINUTES**

## **OPEN**

**Ordinary Council Meeting**

**31 October 2017**



**CITY OF DARWIN**

MINUTES OF THE FOURTH ORDINARY COUNCIL MEETING OF THE TWENTY-SECOND COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, HARRY CHAN AVENUE ON TUESDAY, 31 OCTOBER 2017 COMMENCING AT 5.34PM.

MEMBERS: The Right Worshipful, Lord Mayor, K Vatskalis, (Chair); Member A J Arthur; Member J Bouhoris; Member S Cullen; Member J A Glover; Member G J Haslett; Member R M Knox; Member G Lambrinidis; Member S J Niblock; Member M Palmer; Member P Pangquee; Member R Want de Rowe; Member E L Young.

OFFICERS: Chief Executive Officer, Mr B P Dowd; Acting General Manager City Performance, Mr R Iap; General Manager City Operations, Mr L Cercarelli; General Manager City Life, Ms A Malgorzewicz; General Manager City Futures, Mr G Rosse; Acting Manager Finance, Ms I Frazis; Executive Manager, Ms M Reiter; Manager City Planning, Ms C Robson; Senior Communications and Public Relations Officer, Ms J Raymond-Monro; Town Planner, Mr D Burrow; Committee Administrator, Mrs P Hart.

MEDIA: Nine News, Ms Melissa Mackay.

---

---

**WEBCASTING DISCLAIMER**

The City of Darwin live webcasts the Open Section of Ordinary Council Meetings. Audio-visual recording equipment was configured to avoid coverage of the public gallery area and the City of Darwin used its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provided no assurances to this effect and in the event your image was webcast, you were by remaining in the public gallery area taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.

---

---

	<b><u>PAGE</u></b>
<b>*** INDEX ***</b>	
<b>1. ACKNOWLEDGEMENT OF COUNTRY .....</b>	<b>5</b>
<b>2. THE LORD'S PRAYER .....</b>	<b>5</b>
<b>3. MEETING DECLARED OPEN.....</b>	<b>5</b>
<b>4. APOLOGIES AND LEAVE OF ABSENCE .....</b>	<b>5</b>
<b>5. ELECTRONIC MEETING ATTENDANCE.....</b>	<b>6</b>



<b>6.</b>	<b>DECLARATION OF INTEREST OF MEMBERS AND STAFF .....</b>	<b>6</b>
<b>7.</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S</b>	
7.1	Ordinary Council Meeting	17/10/17.....7
7.2	Confidential Ordinary Council Meeting	17/10/17.....7
	<b>(Moved from Confidential)</b>	
7.3	Business Arising.....	7
<b>8.</b>	<b>MATTERS OF PUBLIC IMPORTANCE .....</b>	<b>7</b>
<b>9.</b>	<b>DEPUTATIONS AND BRIEFINGS .....</b>	<b>7</b>
<b>10.</b>	<b>PUBLIC QUESTION TIME</b>	
10.1	Ms Lia Gill - Meeting Policy .....	8
<b>11.</b>	<b>CONFIDENTIAL ITEMS</b>	
11.1	Closure to the Public for Confidential Items .....	9
11.2	Moving Open Items Into Confidential .....	10
11.3	Moving Confidential Items Into Open .....	10
<b>12.</b>	<b>PETITIONS .....</b>	<b>10</b>
<b>13.</b>	<b>NOTICE(S) OF MOTION</b>	
13.1	Barneson Boulevard.....	10
<b>14.</b>	<b>COMMITTEE REPORTS</b>	
14.1	City Life Committee Meeting	23/10/17.....11
	<b>(Decisions Moved from Confidential)</b>	
14.2	City Operations Committee Meeting	24/10/17.....14
14.3	City Futures Committee Meeting	24/10/17.....22
14.4	City Performance Committee Meeting	25/10/17.....25



**15.1 OFFICERS REPORTS (ACTION REQUIRED)**

15.1.1	4th Quarter Budget Review & Carry Forwards - 2016/2017 .....	28
15.1.2	Draft Dog And Cat Management Strategy - Consultation .....	29
15.1.3	Outcomes of the 2017 Local Government General Election.....	29
15.1.4	Parking at Nightcliff Shopping Centre Review .....	30
15.1.5	Opportunities to Install Shade Trees Into Council's Off-street Car Parks Not Nominated For Future Development.....	31

**15.2 OFFICERS REPORTS (RECEIVE & NOTE)**

15.2.1	International Relations Strategy .....	31
15.2.2	Citizenship Act .....	32
15.2.3	Monthly Financial Report - September 2017.....	32
15.2.4	Parap Pool Redevelopment Update October 2017.....	32

**16. TOWN PLANNING REPORT/LETTERS**

16.1	Council Responses to Planning Applications - October 2017.....	33
16.2	Netball Stadium And Support Facilities PA2017/0465 - Section 5936 (235) Abala Road, Marrara .....	33

**17. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

17.1	Nomination to Neighbourhood Watch NT Board.....	34
17.2	Nomination to NT Settlement Planning and Outcomes Committee (NTSPOC).....	34

**18. REPORTS OF REPRESENTATIVES**

18.1	Coastal and Marine Management Strategy Partnership Group Meeting .....	35
18.2	Neighbourhood Watch NT Board AGM.....	35
18.3	Tourism Top End Board Meeting .....	35

**19. QUESTIONS BY MEMBERS**

19.1	Signage on Berrimah Road.....	36
19.2	Pool Signage on the Stuart Highway .....	36
19.3	Gardens Oval Lights .....	36
19.4	Wallabies at East Point .....	37



**20. GENERAL BUSINESS**

20.1	Attendance at Conferences.....	37
20.2	Barneson Boulevard.....	37

**21. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING ..... 38**

**22. CLOSURE OF MEETING TO THE PUBLIC.....38**

**23. ADJOURNMENT OF MEETING AND MEDIA LIAISON.....39**

DRAFT



**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. THE LORD'S PRAYER**

**3. MEETING DECLARED OPEN**

The Chair declared the meeting open at 5.34pm.

**4. APOLOGIES AND LEAVE OF ABSENCE**

Common No. 2695036

**4.1 Apologies**

Nil

**4.2 Leave of Absence Granted**

Nil

**4.3 Leave of Absence Requested**

(Young/Bouhoris)

- A. THAT a Leave of Absence be granted for Member G J Haslett for the period of 21 December 2017 to 18 January 2018.
- B. THAT a Leave of Absence be granted for Member S J Niblock for the period of 17 December 2017 to 13 January 2018.
- C. THAT a Leave of Absence be granted for the Lord Mayor for the period of 17 December to 23 January 2018.

DECISION NO.22\0110

(31/10/17)

Carried



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/6

**5. ELECTRONIC MEETING ATTENDANCE**  
Common No. 2221528

**5.1 Electronic Meeting Attendance Granted**

Nil

**5.2 Electronic Meeting Attendance Requested**

(Young/Bouhoris)

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 21\0009 – 15/04/12, the following members request Electronic Meeting Attendance:

- Member G J Haslett to attend all Council and Committee Meetings for the period of 21 December 2017 to 18 January 2018.

DECISION NO.22\0111 (31/10/17) Carried

**6. DECLARATION OF INTEREST OF MEMBERS AND STAFF**  
Common No. 2752228

**6.1 Declaration of Interest by Members**

Nil

**6.2 Declaration of Interest by Staff**

(Cullen/Knox)

- A. THAT Council note that pursuant to Section 107 of the Local Government Act, Chief Executive Officer Brendan Dowd declared a Conflict of Interest in Item C29.1.1
- B. THAT Council note that pursuant to Section 107 of the Local Government Act, Chief Executive Officer Brendan Dowd declared a Conflict of Interest in Item C29.1.2
- C. THAT Council note that pursuant to Section 107 of the Local Government Act, Committee Administrator Penny Hart declared a Conflict of Interest in Item C29.1.1

DECISION NO.22\0112 (31/10/17) Carried



**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S**  
Common No. 1955119

**7.1 Confirmation of the Previous Ordinary Council Meeting**

(Haslett/Cullen)

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 17 October 2017, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.22\0113 (31/10/17) Carried

**7.2 Confirmation of the Previous Confidential Ordinary Council Meeting**

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.*

(Young/Cullen)

A. THAT the tabled minutes of the previous Confidential Ordinary Council Meeting held on Tuesday, 17 October 2017 be received and confirmed as a true and correct record of the proceedings of that meeting.

B. THAT this decision be moved into Open.

DECISION NO.22\0114 (31/10/17) Carried

**7.2 Business Arising**

Nil

**8. MATTERS OF PUBLIC IMPORTANCE**

Nil

**9. DEPUTATIONS AND BRIEFINGS**

Nil



## 10. PUBLIC QUESTION TIME

(Cullen/Palmer)

THAT the following Public Questions and responses as tabled from Ms Lia Gill regarding Council's meeting policy be received and noted.

DECISION NO.22\0115 (31/10/17) Carried

### 10.1 Public Questions from Ms Lia Gill – Meeting Policy

Common No. 3248668

#### Question 1

When exactly was this new policy of not reading out public questions put in place ? I can find no record of it. Please direct me to the minutes of the meeting where this decision was made.

#### Response

The review of Policy 043 - *Meetings, Meeting Procedures and Committees* was presented to Council on 16 May 2017. The minutes of that meeting are available here on the City of Darwin website:

[https://www.darwin.nt.gov.au/sites/default/files/agendas/minutes/ecm\\_3547786\\_v1\\_council\\_minutes\\_-\\_1st\\_ordinary\\_council\\_meeting\\_-\\_pdf](https://www.darwin.nt.gov.au/sites/default/files/agendas/minutes/ecm_3547786_v1_council_minutes_-_1st_ordinary_council_meeting_-_pdf)

#### Question 2

Who exactly put forward this notion of not reading out questions at Public Question time ? Was it an Alderman or a Council employee?

#### Response

Policy 043 - *Meetings, Meeting Procedures and Committees* was the subject of a Council workshop prior to being presented to Council for adoption on 16 May 2017.

#### Question 3

Who agreed to this to make it a standing policy ? I assume this was voted in. By whom ?

#### Response

The Council make policy. Policy 043 - *Meetings, Meeting Procedures and Committees* has been a City of Darwin policy since first being adopted in 2010. At the meeting of 16 May 2017, Council resolved to adopt the amended policy.

#### Question 4

Where were my questions tabled prior to this meeting? As I previously mentioned the Council chamber was full of people and no one amongst them had the slightest inkling that this new policy was in place or what the questions put forward were. The questions were put into the minutes of that meeting but were not in the agenda or as far as I can find ,put in the web site prior to this meeting, so where were they and why were those members of the public present not made aware of this new policy prior to the meeting ?

#### Response

The questions were tabled on the City of Darwin website prior to the meeting, and can be found at the address below. Hard copies were provided in the Council Chamber on the night.



[https://www.darwin.nt.gov.au/sites/default/files/file/agendas-minutes/attachments/public\\_question\\_-\\_ms\\_lia\\_gill\\_-\\_lakeside\\_drive\\_-\\_27\\_june\\_2017.pdf](https://www.darwin.nt.gov.au/sites/default/files/file/agendas-minutes/attachments/public_question_-_ms_lia_gill_-_lakeside_drive_-_27_june_2017.pdf)

The review of this policy was the subject of a public report and decision by Council.

### Question 5

How does this policy, designed to baffle the public and keep them as ignorant as possible to goings on within this Council fit in with Council's claims of transparency?

### Response

The objective of the policy is to provide a clear, transparent framework for the effective governance of Council and Committee meetings. In line with good governance principles, all Council policies are reviewed on an ongoing basis.

## 11. CONFIDENTIAL ITEMS

Common No. 1944604

### 11.1 Closure to the Public for Confidential Items

(Haslett/Knox)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C25.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C29.1.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C29.1.2	8(c)(i)	information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person
C29.1.3	8(a)	information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual

DECISION NO.22\0116

(31/10/17)

Carried



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/10

**11.2 Moving Open Items Into Confidential**

Nil

**11.3 Moving Confidential Items Into Open**

Nil

**12. PETITIONS**

Nil

**13. NOTICE(S) OF MOTION**

**13.1 Barneson Boulevard**  
Common No. 2661105

**Procedural Motion**

(Knox/Niblock)

*THAT this item lay on the table until further information is received from the Northern Territory Government.*

Carried

NOTE: GM CITY OPS, CA

(Arthur/Niblock)

THAT Council withdraw its support for Barneson Boulevard in its current form.



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/11

**14. COMMITTEE REPORTS**

**14.1 CITY LIFE COMMITTEE MEETING (23/10/17)**

**Presentation of Report by Chair – Member G J Haslett**

Recommendations from the City Life Committee Meeting held on Monday, 23 October 2017.

**1. Street Sports in Mitchell Street**

Report No. 17CL0004 (23/10/17) Common No. 3580817

(Haslett/Arthur)

- A. THAT Report Number 17CL0007 MG:kl entitled Street Sports In Mitchell Street, be received and noted.
- B. THAT Council refer an amount of \$100,000 for Council to deliver a program of four street sport events in the CBD for consideration in the 2018/19 budget process.
- C. THAT Council refer an amount of \$40,000 to assist sports organisations to deliver four street sport events in the CBD for consideration in the 2018/19 budget process.

DECISION NO.22\0117

(31/10/17)

Carried

ACTION: MGR LEISURE & CUSTOMER EXPERIENCE  
NOTE: GM CITY LIFE



**2. Minutes Access and Inclusion Advisory Committee 12 July 2017 and Appointments**

Report No. 17CL0019 TJ:kl (23/10/17) Common No. 3557410

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.*

(Haslett/Knox)

- A. THAT Report Number 17CL0019 TJ:kl entitled Minutes Access and Inclusion Advisory Committee 12 July 2017 and Committee Appointments, be received and noted.
- B. THAT Council appoint the following community representatives as members of the Access and Inclusion Advisory Committee in accordance with the Local Government Act 2008, for a period commencing 1 July 2017 to 30 June 2019:
- i) Ms Elizabeth Reid
  - ii) Mr Kyle Adams
  - iii) Mr Nathan Alum
- C. THAT Council note the resignation of Ms Julie Forrest-Davies from the Access and Inclusion Committee.
- D. THAT this Decision be moved into Open.

DECISION NO.22\0118

(31/10/17)

Carried

ACTION: COORDINATOR COMMUNITY INCLUSION  
NOTE: GM CITY LIFE



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/13

**14. COMMITTEE REPORTS**

**14.1 CITY LIFE COMMITTEE MEETING (23/10/17)**

**Presentation of Report by Chair – Member G J Haslett**

The City Life Committee resolved the following items under delegated authority.

---

**3. Resolved Under Delegated Authority**

Common No. 2752263

(Haslett/Knox)

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

DECISION NO.22\0119 (31/10/17) CARRIED GENERAL CONSENT

**2.1 Minutes Youth Advisory Committee 5 October 2017 and 6 July 2017**

Document No. 3668502 (23/10/2017) Common No. 3668502

**2.2 Northern Territory Government Media Release - 10-Year Museums Master Plan for Darwin and Palmerston**

Document No. 3668420 (23/10/2017) Common No. 3633635

**2.3 Northern Territory Government Media Release - Action Plan to Combat Anti-social Itinerant Behaviour**

Document No. 3668421 (23/10/2017) Common No. 3668421

**2.4 GENERAL BUSINESS**

**#secretkidsbusiness**

*Member Want de Rowe congratulated the staff on a great #secretkidsbusiness event held in Civic Park on the 20 October 2017.*



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/14

**14. COMMITTEE REPORTS**

**14.2 CITY OPERATIONS COMMITTEE MEETING (25/10/17)**

**Presentation of Report by Chair – Member R Want de Rowe**

Recommendations from the City Operations Committee Meeting held on Wednesday, 25 October 2017.

---

**1. Nightcliff Village Shopping Centre CCTV**

Report No. 17CO0030 LC:jw (25/10/17) Common No. 3649463

(Want de Rowe/Haslett)

- A. THAT Report Number 17CO0030 LC:jw entitled Nightcliff Village Shopping Centre CCTV, be received and noted.
- B. THAT Council advise the Northern Territory Police and local member that it supports the installation of CCTV cameras in the Nightcliff Village Shopping Centre to improve community safety.
- C. THAT Council approves the upgrading of public lighting at the Nightcliff Village Shopping Centre to support the installation of CCTV to improve community safety as detailed in Report Number 17CO0030 LC:jw entitled Nightcliff Village Shopping Centre CCTV.
- D. THAT Council fund the lighting upgrades through the existing 2017/2018 capital works public lighting program.
- E. THAT Council advise the Northern Territory Government and Northern Territory Police that Council does not approve the removal or pruning of existing trees, or landscaping within the Nightcliff Village Shopping Centre Mall associated with the implementation of this project but will continue to undertake appropriate pruning of street trees in accordance with its regular maintenance program.
- F. THAT Council engage with the Northern Territory Police following the installation of the CCTV and lighting upgrades to monitor their effectiveness.

DECISION NO.22\0120

(31/10/17)

Carried General Consent

ACTION: GM CITY OPS



**2. Anula and Wulagi Local Area Traffic Management Study - Wulagi Crescent, Matthews Road and Union Terrace**

Report No. 17CO0019 (25/10/17) Common No. 3303808

(Want de Rowe/Haslett)

- A. THAT Report Number 17CO0019 DL:jg entitled Anula and Wulagi Local Area Traffic Management Study - Wulagi Crescent, Matthews Road and Union Terrace, be received and noted.
- B. THAT Council endorse in principle the Traffic Management Plan and staging as outlined in Report Number 17CO0019 DL:jg entitled Anula and Wulagi Local Area Traffic Management Study - Wulagi Crescent, Matthews Road and Union Terrace.
- C. That Council refer Stage 1 measures of the Traffic Management Plan as outlined in Report Number 17CO0019 DL:jg entitled Anula and Wulagi Local Area Traffic Management Study - Wulagi Crescent, Matthews Road and Union Terrace to the 2018/2019 Budget process for consideration and prioritisation, and that community consultation be undertaken following funding approval.
- D. That Council continue to seek external funding opportunities and partnerships for traffic management projects as outlined, in Report Number 17CO0019 DL:jg entitled Anula and Wulagi Local Area Traffic Management Study - Wulagi Crescent, Matthews Road and Union Terrace.

DECISION NO.22\0121

(31/10/17)

CARRIED GENERAL CONSENT

ACTION: MGR DESIGN  
NOTE: GM CITY OPS



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/16

**3. Traffic and Parking Issues Along Tambling Terrace Between Lee Point Road and Kailis Street**

Report No. 17CO0018 (25/10/17) Common No. 3576971

(Want de Rowe/Haslett)

- A. THAT Report Number 17CO0018 DL:lf entitled Traffic and Parking Issues Along Tambling Terrace Between Lee Point Road and Kailis Street, be received and noted.
- B. THAT Council endorse Option 1 as described in Report Number 17CO0018 DL:lf entitled Traffic and Parking Issues Along Tambling Terrace Between Lee Point Road and Kailis Street for the purpose of community consultation, as amended to extend the single yellow line in front of Lot No 6594, Kailis Street, to minimize congestion during peak hour.

DECISION NO.22\0122

(31/10/17)

CARRIED GENERAL CONSENT

ACTION: MGR DESIGN

NOTE: GM CITY OPS, MGR ENGAGEMENT & PARTICIPATION

DRAFT



**4. Nightcliff Primary School - Request of Lease for use of Council Land**

Report No. 17CO0020 DL:jw (25/10/17) Common No. 3393692

(Want de Rowe/Haslett)

- A. THAT Report Number 17CO0020 DL:jw entitled Nightcliff Primary School - Request of Lease for use of Council Land, be received and noted.
- B. THAT Council approve the issue to the Nightcliff Primary School of a Peppercorn Permit To Occupy for a period of 10 years, over part of the road reserve adjacent Cunjevoi Crescent, as shown in Report Number 17CO0020 DL:jw entitled Nightcliff Primary School - Request of Lease for use of Council Land subject to:
- i. Nightcliff Primary School paying all costs associated with the supply, installation and ongoing maintenance of all fencing.
  - ii. Nightcliff Primary School guaranteeing access on a six- monthly ongoing basis for a *Leased Property Tree Inspection* of the existing verge trees.
  - iii. Nightcliff Primary School accepting responsibility for the day to day maintenance and management of the existing verge trees.
  - iv. No permanent structures being erected in the area covered by the Permit to Occupy.
  - v. That no trees be removed by the Nightcliff Primary School without consent from Council.
- C. THAT Council, pursuant to Section 32 (2) of the Local Government Act hereby delegates to the Chief Executive Officer, the power to finalise the details and all other matters related to the Permit to Occupy in accordance with Report Number 17CO0020 DL:jw entitled Nightcliff Primary School – Request of Lease for use of Council Land.

DECISION NO.22\0123

(31/10/17)

CARRIED GENERAL CONSENT

ACTION: MGR DESIGN

NOTE: GM CITY OPS



**5. Sale of Road Reserve Adjacent to Lot 4181 Town of Darwin (12) Wilmot Street, The Narrows**

Report No. 17CO0013 JW:jg (25/10/17) Common No. 2149707

(Want de Rowe/Haslett)

- A. THAT Report Number 17CO0013 JW:jg entitled Sale of Road Reserve Adjacent to Lot 4181 Town of Darwin (12) Wilmot Street, The Narrows, be received and noted.
- B. THAT Council approve in principle the closure of the walkway adjacent 12 Wilmot Street, The Narrows and the sale of the land subject to compliance with the Local Government (Road Opening and Closing) Regulations and the satisfactory resolution of all issues associated with that compliance and that the sale be subject to:
- i. The owners of 10 Wilmot Street, The Narrows being approached to ascertain if they are also interested in the purchasing the land.
  - ii. The land being sold to the highest bidder of the two adjacent property owners, if both are interested, with a minimum sale price of \$9,375.00 (excluding GST).
  - iii. The land being consolidated into the purchaser's Lot after the closure of the road reserve.
  - iv. An easement being established over the entirety of the land in favour of the City of Darwin.
  - v. All costs associated with the sale of the land, including but not limited to, advertising, survey plans, Local Government road closure process, legal and other associated fees be borne by the proponent.
- C. THAT the City of Darwin pursuant to Section 32 (2) of the *Local Government Act* hereby delegates to the Chief Executive Officer the power to finalise the sale and terms and conditions of the contract of sale and associated road closure in accordance with Report Number 17CO0013 JW:jg entitled Sale of Road Reserve Adjacent to Lot 4181 Town of Darwin (12) Wilmot Street, The Narrows.
- D. THAT Council approve the affixing of the common seal to all associated documentation for the closure and sale of road reserve adjacent to Lot 4181 Town of Darwin and that all documentation be attested by the signatures of the Lord Mayor and Chief Executive Officer.

DECISION NO.22\0124

(31/10/17)

CARRIED GENERAL CONSENT

ACTION: MGR DESIGN  
NOTE: GM CITY OPS



**6. Nightcliff and Rapid Creek Active Paths**

Report No. 17CO0007 RM:lf (25/10/17) Common No. 3259492

(Want de Rowe/Haslett)

- A. THAT Report Number 17CO0007 RM:lf entitled Nightcliff and Rapid Creek Active Paths, be received and noted.
- B. THAT Council approve the retention of the Nightcliff Primary School Active Paths trial.
- C. THAT Council approve the development of precinct-wide approaches to Active Paths across the Darwin municipality with the development of a Nightcliff and Rapid Creek precinct program as a priority.
- D. THAT Council approve the St Paul's Catholic Primary School Active Paths request subject to consistency with the Nightcliff and Rapid Creek precinct Active Paths Program.
- E. THAT future school requests for Active Paths be assessed and prioritised against the particular adopted precinct-wide program.

DECISION NO.22\0125

(31/10/17)

CARRIED GENERAL CONSENT

ACTION: MGR DESIGN  
NOTE: GM CITY OPS



**14. COMMITTEE REPORTS**

**14.2 CITY OPERATIONS COMMITTEE MEETING (25/10/17)**

**Presentation of Report by Chair – Member R Want de Rowe**

The City Operations Committee resolved the following items under delegated authority.

---

**7. Resolved Under Delegated Authority**

Common No. 2752263

(Want de Rowe/Haslett)

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

DECISION NO.22\0126 (31/10/17) CARRIED GENERAL CONSENT

**7.1 Opportunities For Diversion of Tyres from Landfill - Update**

Report No. 17CO0023 (25/10/17) Common No. 3344411

**7.2 Lakeside Drive Master Plan Update**

Report No. 17CO0022 (25/10/17) Common No. 2952242

**7.3 Ludmilla Creek Flood Mitigation Project – Dwyer Park**

Report No. 17CO0010 (25/10/17) Common No. 1485703

**7.4 QUESTIONS BY MEMBERS**

**Signage Clutter on Roundabouts**

Member Knox queried regarding why additional signs have been installed on roundabouts in the municipality, creating signage clutter, particularly on Dick Ward Drive?

*The General Manager City Operations took the question on notice.*

**Signage around Browns Mart**

Member Knox asked if it is necessary for the numerous amounts of car parking signs on each side of the tree build outs along the Smith Street outside Browns Mart, Darwin?

*The General Manager City Operations took the question on notice, noting that some signs are required for regulation.*



Member Knox further queried whether directional signage to the toilet in Civic Park was installed on Smith Street?

*The General Manager City Operations advised that directional signage was installed on Smith Street and would have the area inspected to confirm signage was still in place.*

**7.5 GENERAL BUSINESS**

DECISION NO.22\00109 (25/10/17)

**Flood Mitigation Plan**

*THAT Council invite the Northern Territory Government – Department of Infrastructure, Planning and Logistics, to present an update to Council on the Flood Mitigation program for the Darwin Municipality.*

DRAFT



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/22

**14. COMMITTEE REPORTS**

**14.3 CITY FUTURES COMMITTEE MEETING (24/10/17)**

**Presentation of Report by Chair – Member S Cullen**

Recommendations from the City Futures Committee Meeting held on Tuesday, 24 October 2017.

---

**1. Cities Power Partnership Program**

Report No. 17CF0003 MB:nt (24/10/17) Common No. 3668577

(Cullen/Lambrinidis)

- A. THAT Report Number 17CF0003 MB:nt entitled Cities Power Partnership Program, be received and noted.
- B. THAT Council become a member of the Cities Power Partnership.

DECISION NO.22\0127

(31/10/17)

CARRIED GENERAL CONSENT

ACTION: MGR CLIMATE CHANGE  
NOTE: GM CITY FUTURES



**14. COMMITTEE REPORTS**

**14.3 CITY FUTURES COMMITTEE MEETING (24/10/17)**

**Presentation of Report by Chair – Member S Cullen**

The City Futures Committee resolved the following items under delegated authority.

---

**2. Resolved Under Delegated Authority**

Common No. 2752263

(Cullen/Lambrinidis)

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

DECISION NO.22\0128 (31/10/17) CARRIED GENERAL CONSENT

**2.1 City Futures Strategic Planning Projects**

Report No. 17CF0027 (24/10/17) Common No. 2481144

**2.2 Quarterly On-street & Off-street Parking Statistics April – June 2017**

Report No. 17CF0014 (24/10/17) Common No. 376351

**2.3 Quarterly On street – Off Street Parking Statistics – July to September 2017**

Report No. 17CF0020 (24/10/17) Common No. 376351

**2.4 QUESTIONS BY MEMBERS**

**Pay Stay Parking Application**

Member S J Niblock asked for an update on the Pay Stay parking application and its roll out.

*The General Manager City Futures responded and advised that project plan has been developed internally with the communications plan. It is expected to be rolled out in December 2017.*

Member S J Niblock further queried whether this will be across the whole CBD.

*The General Manager City Futures responded and advised that this application would be applied across the whole CBD.*



Member S J Niblock asked should there be a presentation to Council?

*The General Manager City Futures responded and advised that there is a presentation to be included in a workshop in November 2017.*

**Energy Strategy**

Member S J Niblock asked for an update on the Energy Strategy.

*The General Manager City Futures responded and advised a report will be going to Council in November 2017.*

**2.5 GENERAL BUSINESS**

DECISION NO.22\00099 (24/10/17)

**Car Parking Strategy**

*THAT a report be presented to the City Futures Committee which outlines the options available for a wholesale review of Council's Car Parking Strategy.*

DECISION NO.22\00100 (24/10/17)

**Darwin Bike Plan**

*THAT a report be presented to the City Futures Committee which outlines the options available for a review of Council's Bike Strategy, by February 2018.*



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/25

**14. COMMITTEE REPORTS**

**14.4 CITY PERFORMANCE COMMITTEE MEETING (24/10/17)**

**Presentation of Report by Chair – Member J Bouhoris**

Recommendations from the City Performance Committee Meeting held on Tuesday, 24 October 2017.

---

1. **Review of Policy 080 – Disbursements From Bank Account**

Report No. 17CP0036 VG:je (24/10/17) Common No. 2970497

(Bouhoris/Cullen)

- A. THAT Report Number 17CP0036 VG:je entitled Review of Policy 080 – Disbursements From Bank Account, be received and noted.
- B. THAT Council rescind the current Policy No. 080 – Disbursements from Bank Account.
- C. THAT Council adopt Policy No. 080 – Disbursements from Bank Account provided at **Attachment A** to Report Number 17CP0036 VG:je entitled Review of Policy No. 080 Disbursements From Bank Account, noting the appointment of primary and secondary authorisers as signatories on Council bank accounts as contained within the Policy.

DECISION NO.22\0129

(31/10/17)

CARRIED GENERAL CONSENT

ACTION: MGR STRATEGY  
NOTE: GM CITY PERFORMANCE



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/26

**2. Department Of Housing and Community Development Local Government  
Division Grants - Acquittals 2016/17**

Report No. 17CP0031 (24/10/17) Common No. 2082109

(Bouhoris/Cullen)

- A. THAT Report Number 17CP0031 VG:je entitled Department Of Housing and Community Development Local Government Division Grants – Acquittals 2016/17, be received and noted.
- B. THAT Council endorse the Chief Executive Officer to forward the Civic Park Public Amenities Project Grant Acquittal to the Department of Housing and Community Development, Local Government Division.

DECISION NO.22\0130

(31/10/17)

CARRIED GENERAL CONSENT

ACTION: MGR STRATEGY  
NOTE: GM CITY PERFORMANCE

DRAFT



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/27

**14. COMMITTEE REPORTS**

**14.4 CITY PERFORMANCE COMMITTEE MEETING (24/10/17)**

**Presentation of Report by Chair – Member J Bouhoris**

The City Performance Committee resolved the following items under delegated authority.

---

**3. Resolved Under Delegated Authority**  
Common No. 2752263

(Bouhoris/Cullen)

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

DECISION NO.22\0131 (31/10/17) CARRIED GENERAL CONSENT

**3.1 Listing Of Cheques/EFT Payments - September 2017**  
Report No. 17CP0044 (24/10/17) Common No. 339125



**15.1 OFFICERS REPORTS (ACTION REQUIRED)**

**15.1.1 4th Quarter Budget Review & Carry Forwards - 2016/2017**

Report No. 17CP0026 IF:je (31/10/17) Common No. 2476534

(Haslett/Want de Rowe)

- A. THAT Report Number 17CP0026 IF:je entitled 4th Quarter Budget Review & Carry Forwards - 2016/2017, be received and noted.
- B. THAT pursuant to Section 128 of the Local Government Act Council amend the budget 2016/2017 as detailed in Report Number 17CP0026 IF:je entitled 4th Quarter Budget Review & Carry Forwards - 2016/2017 and contained in **(Attachments A-E)** with Municipal Budget Summary implications as per **(Attachment A)**:
- a) "Operating Result (Income Statement)", decrease of \$5,662,000 (debit) less "non-cash items" \$6,222,000 (credit) leading to additional "Funds from operations" of \$560,000 (credit).  
**(Attachment A Notes 1 – 2)**
  - b) "Sale of assets" increase of \$26,000 (credit) **(Attachment A Note 3)** and "Purchases of assets", increase of \$713,000 (debit). **(Attachment D Note 4)**. Loan repayments decrease of \$17,000 (credit) **(Note 5)**.
  - c) "Transfers to specific reserves" \$604,000 (credit).  
**(Attachment C)** as amended to ensure that the amount being transferred to reserve for Solar PV is used only for that purpose.
  - d) The sum of the above (a -c) variations to the existing adopted budget result in net increase in General Funds of \$494,000 (credit - savings).  
**(Attachment A – Bottom Line)**
- C. THAT pursuant to Section 128 of the Local Government Act Council resolve to vary the 2017/18 budget by adopting the carry forward budget variations and associated funding in **Attachment E** to Report Number 17CP0026 IF:je entitled 4th Quarter Budget Review & Carry Forwards - 2016/2017 totalling \$11,540,183.

DECISION NO.22\0132

(31/10/17)

Carried

ACTION: ACTING MGR FINANCE  
NOTE: GM CITY PERFORMANCE



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/29

**15.1.2 Draft Dog And Cat Management Strategy - Consultation**

Report No. 17CL0027 SJ:kl (31/10/17) Common No. 3035896

**Procedural Motion**

(Glover/Lord Mayor)

*THAT this item lay on the table, including the consultation, until a workshop is held in early 2018.*

Carried

NOTE: MGR ENGAGEMENT & PARTICIPATION, CA

(Young/Knox)

- A. THAT Report Number 17CL0027 SJ:kl entitled Draft Dog And Cat Management Strategy - Consultation, be received and noted.
- B. THAT Council note the survey at **Attachment A** to Report Number 17CL0027 SJ:kl entitled Draft Dog And Cat Management Strategy – Consultation, to be used in the consultation on the revised Draft Dog and Cat Management Strategy.

**15.1.3 Outcomes of the 2017 Local Government General Election**

Report No. 17CE0025 MR:ph (31/10/17) Common No. 3193634

(Haslett/Bouhoris)

- A. THAT Report Number 17CE0025 MR:ph entitled Outcomes of the 2017 Local Government General Election, be received and noted.
- B. THAT Council instruct the Northern Territory Electoral Commission to undertake non-voting follow up following the 2017 Local Government General Election.
- C. THAT Council write to the Northern Territory Electoral Commission requesting a shorter early voting period for future elections, including shorter hours.

DECISION NO.22\0133 (31/10/17)

Carried

ACTION: EXEC MGR



**15.1.4 Parking at Nightcliff Shopping Centre Review**

Report No. 17CF0021 RM:nt (31/10/17) Common No. 3399523

(Knox/Young)

- A. THAT Report Number 17CF0021 RM:nt entitled Parking at Nightcliff Shopping Centre Review, be received and noted.
- B. THAT Council endorse the attached car parking implementation plan at **Attachment A** to Report Number 17CF0021 RM:nt entitled Parking at Nightcliff Shopping Centre Review which includes the following recommendations;
- Convert a number of one-hour car parking bays to two-hour car parking bays.
  - Retain a section of one-hour car parks along Pavonia Place adjacent the Nightcliff Library, Lucky Bat Café and Elcho Island Art Gallery.
  - Retain existing all-day parking on surrounding streets to accommodate residential and staff parking.
  - Install dashed yellow lines on Phoenix Street, Verbena Street and Oleander Street to reinforce the existing part-time 'no stopping' zone (7:00am – 2:00pm on Sundays)
  - Further investigate the provision of an additional disabled parking bay on Oleander Street and a motorcycle parking area on Pavonia Place.
  - Further investigate with the NT Taxi Council options for the taxi rank in the area.

DECISION NO.22\0134

(31/10/17)

Carried

ACTION: GM CITY FUTURES



**15.1.5 Opportunities to Install Shade Trees Into Council's Off-street Car Parks Not Nominated For Future Development**

Report No. 17CF0008 DB:hd (31/10/17) Common No. 3032207

(Want de Rowe/Palmer)

- A. THAT Report Number 17CF0008 DB:hd entitled Opportunities to Install Shade Trees Into Council's Off-street Car Parks Not Nominated For Future Development, be received and noted.
- B. THAT City of Darwin collaborate with the relevant partners of the City Deal to provide additional landscaping within City of Darwin's off-street carparks as part of the Darwin City Deal initiative.
- C. THAT Council consider further investigations into reconfiguring its carparks to provide for additional vegetation within City of Darwin's off-street carparks, including consideration of shading footpaths.

DECISION NO.22\0135 (31/10/17)

Carried

ACTION: TOWN PLANNER  
NOTE: GM CITY FUTURES

**15.2 OFFICERS REPORTS (RECEIVE & NOTE)**

**15.2.1 International Relations Strategy**

Report No. 17CF0012 LC:nt (31/10/17) Common No. 2118626

(Palmer/Lord Mayor)

THAT Report Number 17CF0012 LC:nt entitled International Relations Strategy, be received, and noted.

DECISION NO.22\0136 (31/10/17)

Carried



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/32

**15.2.2 Citizenship Act**

Report No. 17CE0012 MR:ph (31/10/17) Common No. 3549815

**Procedural Motion**

(Palmer/Young)

*THAT this item be taken off the table and be considered as the next item of business.*

Carried

(Palmer/Lord Mayor)

THAT Report Number 17CE0012 MR:ph entitled Citizenship Act, be received and noted.

DECISION NO.22\0137 (31/10/17)

Carried

**15.2.3 Monthly Financial Report - September 2017**

Report No. 17CP0039 IF:je (31/10/17) Common No. 2476534

(Bouhoris/Young)

THAT Report Number 17CP0039 IF:je entitled Monthly Financial Report - September 2017 be received and noted.

DECISION NO.22\0138 (31/10/17)

Carried

**15.2.4 Parap Pool Redevelopment Update October 2017**

Report No. 17CL0023 AM:kl (31/10/17) Common No. 2918032

(Want de Rowe/Pangquee)

THAT Report Number 17CL0023 AM:kl entitled Parap Pool Redevelopment Update October 2017, be received and noted.

DECISION NO.22\0139 (31/10/17)

Carried



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/33

**16. TOWN PLANNING REPORT/LETTER**

**16.1 Council Responses to Planning Applications - October 2017**

Report No. 17CF0028 BS:hd (31/10/17) Common No. 2547669

(Cullen/Palmer)

- A. THAT Report Number 17CF0028 BS:hd entitled Council Responses to Planning Applications - October 2017, be received and noted.
- B. THAT Council endorse the responses to the Development Consent Authority within **Attachments A and B** to Report Number 17CF0028 BS:hd entitled Council Responses to Planning Applications - October 2017.
- C. THAT the Planning-related notification at **Attachment C** to Report Number 17CF0028 BS:hd entitled Council Responses to Planning Applications - October 2017, be received and noted.
- D. THAT the cross-reference table of the Development Consent Authority outcomes at **Attachment D** to Report Number 17CF0028 BS:hd entitled Council Responses to Planning Applications - October 2017, be received and noted.

DECISION NO.22\0140

(31/10/17)

Carried

ACTION: PLANNING OFFICER  
NOTE: GM CITY FUTURES

**16.2 Netball Stadium And Support Facilities PA2017/0465 - Section 5936 (235) Abala Road, Marrara**

Report No. 17CF0019 :H:hd (31/10/17) Common No. 3656473

(Bouhoris/Glover)

- A. THAT Report Number 17CF0019 :H:hd entitled Netball Stadium And Support Facilities PA2017/0465 - Section 5936 (235) Abala Road, Marrara be received and noted.
- B. THAT Council endorse the submission, dated 13 October 2017, to the Development Assessment Services within **Attachment A** to Report Number 17CF0019 :hd entitled Netball Stadium and Support Facilities PA2017/0465 - Section 5936 (235) Abala Road, Marrara.

DECISION NO.22\0141

(31/10/17)

Carried

ACTION: PLANNING OFFICER  
NOTE: GM CITY FUTURES



**17. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

**17.1 Nomination to Neighbourhood Watch NT Board**

Document No. 3668711 (31/10/17) Common No. 375173

(Knox/Want de Rowe)

- A. THAT the incoming request from the Local Government Association of the NT for nomination for a representative on the Neighbourhood Watch NT Board be received and noted.
- B. THAT Member Haslett be nominated as a representative on the Neighbourhood Watch NT Board.

DECISION NO.22\0142 (31/10/17)

Carried

ACTION: EXEC MGR

**17.2 Nomination to NT Settlement Planning and Outcomes Committee (NTSPOC)**

Document No. 3668709 (31/10/17) Common No. 375173

(Haslett/Glover)

- A. THAT the incoming request from the Local Government Association of the NT for nomination for a representative on the NT Settlement Planning and Outcomes Committee (NTSPOC) be received and noted.
- B. THAT Member Knox be nominated as a representative on the NT Settlement Planning and Outcomes Committee (NTSPOC).

DECISION NO.22\0143 (31/10/17)

Carried

ACTION: EXEC MGR



**18. REPORTS OF REPRESENTATIVES**

Common No. 1735503

(Arthur/Palmer)

THAT the following Reports of Representatives be received and noted.

DECISION NO.22\0144

(31/10/17)

Carried

**18.1 Coastal and Marine Management Strategy Partnership Group Meeting**

Member R M Knox reported on her attendance at Coastal and Marine Management Strategy Partnership Group Meeting, noting that the group have prepared a public consultation document for submission to parliament prior to consultation.

**18.2 Neighbourhood Watch NT Board AGM**

Member G J Haslett reported on his attendance at the Neighbourhood Watch NT Board AGM, noting that membership continues to grow as well as the Safety House program.

**18.3 Tourism Top End Board Meeting**

Member P Pangquee reported on his attendance at the Tourism Top End Board Meeting, noting that there was discussion around continuation of the wi-fi in The Mall.

The General Manager City Performance added that this discussion is ongoing.



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/36

## 19. QUESTIONS BY MEMBERS

(Haslett/Niblock)

THAT the following Questions by Members be received and noted.

DECISION NO.22\0145 (31/10/17) Carried

### 19.1 Signage on Berrimah Road Common No. 3680079

Member J A Glover queried whether the signage for a new adult shop that has opened across the road from Kormilda College can be reviewed for compliance with the sign code.

*The General Manager City Futures responded and advised that it will be reviewed.*

ACTION: GM CITY FUTURES

### 19.2 Pool Signage on the Stuart Highway Common No. 3680075

Member P Pangquee queried, regarding signage on the Stuart Highway after the overpass, whether the pool fence advertisements are compliant?

*The General Manager City Futures responded and advised that it will be reviewed.*

ACTION: GM CITY FUTURES

### 19.3 Gardens Oval Lights Common No. 3246533

Member Haslett queried, regarding proposed lighting for Gardens Oval, whether there is an option for hiring a high access boom lift to attach a portable light that could give a more constructive demonstration of the light glow?

*The General Manager CL responded and advised that officers have spoken with AFL NT and the consultants, whether this could be incorporated as part of the design progression. They advised that they would not be able to faithfully reproduce the proposed number of lights and that it is cost prohibitive.*

Member Glover further queried whether it might be possible with just a single light at the proposed height?

*The General Manager City Life advised that it is not technically possible to replicate a 600LUX light as in the proposal.*

ACTION: GM CITY LIFE



**19.4 Wallabies at East Point**  
Common No. 3680082

Member R M Knox queried how many wallabies have been killed at East Point Reserve in recent years?

*The General Manager City Futures responded and took the question on notice.*

ACTION: GM CITY FUTURES

**20. GENERAL BUSINESS**

**20.1 Attendance at Conferences**

Member R M Knox noted that she attended the FECCA conference in October 2017 and shared some learnings around and emphasised the benefits of refugees to our city.

Member R M Knox reported on her involvement in the Darwin to Saumlaki boat race and noted the warm welcomed received by the Indonesian people of Saumlaki.

**20.2 Barneson Boulevard**  
Common No. 2116605

**Procedural Motion**

(Haslett/Knox)

*THAT this item be laid on the table and come to the 1<sup>st</sup> Ordinary Council Meeting of 14 November 2017 as a Notice of Motion.*

Carried

NOTE: CA

(Niblock/)

THAT Council negotiate with the NT Government details of the design of Barneson Boulevard to focus on, but not limited to, the follow key points being included in the tender specifications:

1. Prioritise Barneson Boulevard as a Connector not an Arterial - Barneson Boulevard should be a low speed, city streetscape once it hits the areas planned for future development, it is not an extension of Tiger Brennan Drive through to Cavanagh St.
2. Remove dedicated left turn lanes - these are unnecessary and will encourage through traffic to drive faster and make intersections far bigger than needed, resulting in large hot expanses of asphalt.

*Continued on next page.*



*Continued from previous page.*

3. Narrow right turn lanes - at 3.5m these are excessively wide and narrowing them will reduce total road width and amount of asphalt.
4. Incorporate on-street parking - from Cavanagh to Wood and McMinn - if no on-street parking then future development will face inward resulting in blank “Woolies” style walls along Barneson Boulevard – this is noting that the report we received from Minister Manison today via the Chief Executive Officer states that there will be on road parking on page 4 but the FAQs in the appendix state clearly that there will be no on street parking. As the boulevard is aimed at increasing activation etc having no parking means that this cannot be achieved.
5. A single lane each way between Cavanagh and McMinn St - future growth looking forward 20 to 30 years was cited as the reason for doubling the capacity of this section.
6. Include separate cycle-lane and pedestrian approaches at intersections - such as the protected intersection design endorsed for Daly and Smith St.  
There is no reason not to, given the ample space available. Merging both pedestrians and cyclist at intersections will create conflict and uncertainty for pedestrians. People on bikes are unlikely to use the bike path if it means merging back and forth. Currently design sees pedestrians and cyclists sharing space and signals which means cyclists will be expected to dismount and walk across each intersection.
7. Allow left and right in/out at Woods and Harvey St to improve traffic permeability - widen verge as per Masterplan cross section if necessary.
8. Size and scope of drainage – including impact on Mangroves
9. Height and design of retaining walls

**21. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

Common No. 2695130

(Glover/Lord Mayor)

THAT the next Ordinary Meeting of Council be held on Tuesday, 14 November 2017, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

DECISION NO.22\0146

(31/10/17)

Carried

**22. CLOSURE OF MEETING TO THE PUBLIC**

Common No. 2695131

(Palmer/Haslett)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

DECISION NO.22\0147

(31/10/17)

Carried



FOURTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 31 OCTOBER 2017

ORD10/39

**23. ADJOURNMENT OF MEETING AND MEDIA LIAISON**  
Common No. 2695132

(Palmer/Haslett)

THAT the meeting be adjourned at 8.30 pm for 10 minutes to enable the Media to liaise with the Lord Mayor.

DECISION NO.22\0148

(31/10/17)

Carried

*The meeting moved to the Confidential Section at 7.41pm.*

**THE RIGHT WORSHIPFUL, LORD  
MAYOR, K VATSKALIS (CHAIR) –  
2ND ORDINARY COUNCIL  
MEETING – TUESDAY, 31  
OCTOBER 2017**

---

---

**Confirmed On:** **Tuesday, 14 November 2017**

**Chair:** \_\_\_\_\_

