

Business Papers

2nd Ordinary Council Meeting

Tuesday, 27 June 2017 5.00pm



Notice of Meeting

To the Lord Mayor and Aldermen

You are invited to attend a 2nd Ordinary Council Meeting to be held in the Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin, on Tuesday, 27 June 2017, commencing at 5.00pm.

BPDOWD

CHIEF EXECUTIVE OFFICER

2nd Ordinary Council Meeting Tuesday, 27 June 2017 5.00pm

60th Anniversary of the City of Darwin

The City of Darwin will mark 60 years of service and program provision to the community on 1 July 2017.

The Lord Mayor and the City of Darwin Council welcome past Aldermen and the Darwin community to celebrate this significant anniversary.

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CITY OF DARWIN

ONE HUNDRED AND FIFTEENTH ORDINARY MEETING OF THE TWENTY-FIRST COUNCIL

TUESDAY, 27 JUNE 2017

MEMBERS: The Right Worshipful, Lord Mayor, Ms K M Fong Lim, (Chair); Member R K Elix; Member J A Glover; Member G J Haslett; Member R M Knox; Member G A Lambert; Member G Lambrinidis; Member S J Niblock; Member M Palmer; Member R Want de Rowe; Member E L

Young.

OFFICERS: Chief Executive Officer, Mr B P Dowd; General Manager Corporate Services, Dr D Leeder; General Manager Infrastructure, Mr L Cercarelli; General Manager Community & Cultural Services, Ms A Malgorzewicz; Executive Manager, Mr M Blackburn; Committee

Administrator, Mrs P Hart.

Enquiries and/or Apologies: Penny Hart E-mail: p.hart@darwin.nt.gov.au

PH: 8930 0670

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- 1. ACKNOWLEDGEMENT OF COUNTRY
- 2. THE LORD'S PRAYER
- 3. MEETING DECLARED OPEN
- **4.** APOLOGIES AND LEAVE OF ABSENCE Common No. 2695036
- 4.1 Apologies
- 4.2 Leave of Absence Granted
- A. THAT it be noted Member G A Lambert is an apology due to a Leave of Absence previously granted on 16 May 2017 for the period 1 June to 5 July 2017.
- B. THAT it be noted Member M Palmer is an apology due to a Leave of Absence previously granted on 13 June 2017 for the period 20 to 27 June 2017.
- 4.3 Leave of Absence Requested

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- 5. ELECTRONIC MEETING ATTENDANCE
 - Common No. 2221528
- 5.1 <u>Electronic Meeting Attendance Granted</u>
- 5.2 <u>Electronic Meeting Attendance Requested</u>
- 6. DECLARATION OF INTEREST OF MEMBERS AND STAFF Common No. 2752228
- 6.1 <u>Declaration of Interest by Members</u>
- 6.2 <u>Declaration of Interest by Staff</u>
- 7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S Common No. 1955119
- 7.1 Confirmation of the Previous Ordinary Council Meeting

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 13 June 2017, be received and confirmed as a true and correct record of the proceedings of that meeting.

- 8. BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETING/S
- 8.1 **Business Arising**
- 9. MATTERS OF PUBLIC IMPORTANCE
- 10. DEPUTATIONS AND BRIEFINGS

Nil

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11. PUBLIC QUESTION TIME

12. CONFIDENTIAL ITEMS

Common No. 1944604

12.1 Closure to the Public for Confidential Items

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>ltem</u>	<u>Regulation</u>	Reason
C26.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C31.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C31.2	8(b)	information about the personal circumstances of a resident or ratepayer
C31.3	8(e)	information provided to the council on condition that it be kept confidential

12.2 <u>Moving Open Items Into Confidential</u>

12.3 <u>Moving Confidential Items Into Open</u>

13. PETITIONS

Nil

14. NOTICE(S) OF MOTION

Nil

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15. COMMITTEE REPORTS

15.1 COMMUNITY & CULTURAL SERVICES

(20/06/17)

<u>Presentation of Report by Chair – Member R M Knox</u>

Recommendations from the Community & Cultural Services Committee Meeting held on Tuesday, 20 June 2017.

- 1. Minutes Youth Advisory Committee 1 June 2017
 Report No. 17C0047 RH:es (20/06/17) Common No. 3556739
- A. THAT Report Number 17C0047 RH:es: entitled Minutes Youth Advisory Committee 1 June 2017, be received and noted.
- B. THAT Council note that \$4,487 was raised in support of Action for Change following the 2017 Quiz4Dili Youth Advisory Committee fundraiser.
- C. THAT Council note its contribution of dollar for dollar fundraising matching for \$1000 in support of the 2017 Quiz4Dili Youth Advisory Committee funds raised.
- 2. <u>Amphitheatre Fees and Charges Commercial Hirers</u>
 Report No. 17C0046 AM:kl (20/06/17) Common No. 3552504
- A. THAT Report Number 17C0046 AM:kl entitled Amphitheatre Fees and Charges Commercial Hirers, be received and noted.
- B. THAT Council adopt the proposed schedule of new fees and charges to take effect from 1 July 2017 as contained in **Attachment A** of Report Number 17C0046 AM:kl entitled Amphitheatre Fees and Charges Commercial Hirers.

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ORD06/11

15. COMMITTEE REPORTS

15.1 COMMUNITY & CULTURAL SERVICES

(20/06/17)

<u>Presentation of Report by Chair – Member R M Knox</u>

The Community & Cultural Services Committee resolved the following items under delegated authority.

3. Resolved Under Delegated Authority

Common No. 2752263

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

3.1 PayStay Services

Report No. 17C0038 BR:kl (20/06/17) Common No. 3275805

3.2 <u>Debrief Timor-Leste Delegation to Darwin 15 to 25 May 2017</u>

Report No. 17C0041 HP:es (20/06/17) Common No. 3505291

3.3 Notes Dili Sister City Advisory Committee 18 April 2017

Document No. 3555783 (20/06/2017) Common No. 3555783

3.4 <u>Minutes Access and Inclusion Advisory Committee 17 May</u> 2017

Document No. 3555782 (20/06/2017) Common No. 3555782

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15. COMMITTEE REPORTS

15.2 ENVIRONMENT & INFRASTRUCTURE

(20/06/17)

<u>Presentation of Report by Acting Chair – Member E L Young</u>

Recommendations from the Environment & Infrastructure Committee Meeting held on Tuesday, 20 June 2017.

- 1. Sale of Land Portion 1395 (120A) Reichardt Road, Winnellie Report No. 17TS0021 JW:km (20/06/17) Common No. 1396661
- A. THAT Report Number 17TS0021 JW:km entitled Sale of Land Portion 1395 (120A) Reichardt Road, Winnellie, be received and noted.
- B. THAT Council not endorse the sale of part of Portion 1395 (120A) Reichardt Road, Winnellie.
- 2. Artificial Grass on Council Land
 Report No. 17TS0046 JW:lf (20/06/17) Common No. 3432793
- A. THAT Report Number 17TS0046 JW:lf entitled Artificial Grass on Council Land, be received and noted.
- B. THAT Council consider the use of artificial grass for applications as outlined in Report Number 17TS0046 JW:If entitled Artificial Grass on Council Land, to be assessed on a case by case basis, to the satisfaction of the Chief Executive Officer.
- C. THAT City of Darwin Policy No. 051 Verges be updated to reflect Council's position on the use of artificial grass, to provide better guidance for future developers and residents.
- D. THAT Council not allow the use of artificial grass on the verge of Section 6416 Miles Road, Berrimah.

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- 3. Petition Speeding Along Union Terrace, Anula Report No. 17TS0054 DL:tz (20/06/17) Common No. 3303808
- A. THAT Report Number 17TS0054 DL:tz entitled Petition Speeding Along Union Terrace, Anula, be received and noted.
- B. THAT Council refer an appropriate treatment to address the Lee Point Road/Union Terrace intersection to the 2018/2019 Budget process.
- C. THAT an investigation into possible traffic calming measures that may be employed to reduce speeds within the school zones along Wulagi Crescent and Matthews Road be undertaken and that any upgrading works identified be prioritised against any similar projects for consideration in the 2018/2019, and future, Budget processes.
- D. THAT the sections of road and intersections with accident histories as identified in Report Number 17TS0054 DL:tz entitled Petition Speeding Along Union Terrace, Anula be included on Council's list of sites for investigation and prioritisation of any upgrading works deemed necessary.
- **4.** Palmerston Cemetery Upgrade Proposal
 Report No. 17TS0058 KS:jh (20/06/17) Common No. 3538722
- A. THAT Report Number 17TS0058 KS:jh entitled Palmerston Cemetery Upgrade Proposal, be received and noted.
- B. THAT Council provides in principle support for Option 1 of the proposal in Report Number 17TS0058 KS:jh entitled Palmerston Cemetery Upgrade Proposal, to upgrade the entrance to the Palmerston Cemetery.
- C. THAT Council writes to the Department of Tourism and Culture's Heritage Branch advising of the in principle support for the Palmerston Cemetery Upgrade.

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ORD06/14

15. **COMMITTEE REPORTS**

15.2 **ENVIRONMENT & INFRASTRUCTURE**

(20/06/17)

Presentation of Report by Acting Chair – Member E L Young

The Environment & Infrastructure Committee resolved the following items under delegated authority.

5. Resolved Under Delegated Authority

Common No. 2752299

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

5.1 Climate Change and Environment Grants 2017/2018

Report No. 17TC0033 JL:nt (20/06/17) Common No. 3284258

5.2. **GENERAL BUSINESS**

12.1 Appreciation for Service to the City of Darwin

THAT the Committee thank the Manager Infrastructure Maintenance, Mr K Smith for his service to the City of Darwin and wish him all the best for the future.

DECISION NO.21\5507 (20/06/17) Carried

Bike Path Connections to Charles Darwin University 12.2

Common No. 3552980

The Acting Chief Executive Officer provided a verbal update on correspondence received by Member G A Lambert regarding bike path connections to Charles Darwin University and advised that staff are reviewing the matter.

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ORD06/15

16.1 OFFICERS REPORTS (ACTION REQUIRED)

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.1.1

ADOPTION OF THE 2017/18 MUNICIPAL PLAN AND BUDGET

REPORT No.: 17TC0038 VG:ph COMMON No.: 2736812 DATE: 27/06/2017

Presenter: Manager Strategy & Outcomes, Vanessa Green

Approved: Executive Manager, Mark Blackburn

PURPOSE

The purpose of this report is for Council to adopt the City of Darwin 2017/18 Municipal Plan, which incorporates the Annual Budget.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.5 Responsible financial and asset management

Key Strategies

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

KEY ISSUES

- In accordance with the Local Government Act, Council made the Draft Municipal Plan available for public consultation for a period of at least 21 days.
- Public consultation concluded on Friday 9 June 2017, nine (9) submissions were received.

REPORT NUMBER: 17TC0038 VG:ph

SUBJECT: ADOPTION OF THE 2017/18 MUNICIPAL PLAN AND BUDGET

RECOMMENDATIONS

A. THAT Report Number 17TC0038 VG:ph entitled Adoption of the 2017/18 Municipal Plan and Budget, be received and noted.

- B. THAT the Certificate in terms of Regulation 24 (1) of the Local Government (Accounting) Regulations, as tabled by the Chief Executive Officer at this 2nd Ordinary Council Meeting, Tuesday 27 June 2017, be received and noted.
- C. THAT pursuant to Section 103 of the *Local Government Act*, the staffing plan approved by Council for the 2017/18 financial year be based on a total budget for employee costs of \$32.3M and an approved establishment full time equivalent (FTE) of 350.4 staff, noting that Council has approved funding for the new position of Street Lighting Coordinator and that short-term projects may temporarily change the actual FTE.
- D. THAT in accordance with Section 24 (1) and Section 128 (1) of the Local Government Act, Council adopts the 2017/18 City of Darwin Municipal Plan and Budget as contained in **Attachment A** to Report Number 17TC0038 VG:ph entitled Adoption of the 2017/18 Municipal Plan and Budget.
- E. THAT Council acknowledges the public submissions received for the City of Darwin 2017/18 Municipal Plan as contained in **Attachment B** to Report Number 17TC0038 VG:ph entitled Adoption of the 2017/18 Municipal Plan and Budget and notes that responses will be provided accordingly.

BACKGROUND

Council endorsed the Draft 2017/18 City of Darwin Municipal Plan at its meeting on 16 May 2017. The Plan was released on 17 May 2017 for public consultation which closed on Friday 9 June 2017.

DECISION NO.21\5362 (16/05/17)

Draft 2017/18 City of Darwin Municipal Plan

Report No. 17TC0024 VG:ph (16/05/17) Common No 2100136

- A. THAT Report Number 17TC0024 VG:ph entitled Draft 2017/18 Municipal Plan and Budget, be received and noted.
- B. THAT Council adopt the Draft 2017/18 City of Darwin Municipal Plan contained in **Attachment A** to Report Number 17TC0024 VG:ph entitled Draft 2017/18 City of Darwin Municipal Plan, for the purpose of public consultation.

REPORT NUMBER: 17TC0038 VG:ph

SUBJECT: ADOPTION OF THE 2017/18 MUNICIPAL PLAN AND BUDGET

DISCUSSION

The City of Darwin Municipal Plan provides the framework for all Council activities and determines what Council needs to do to achieve the goals of the *Evolving Darwin Towards 2020 Strategic Plan*. Council has prepared a budget for the 2017/18 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. The entire budget is provided in the 2017/18 City of Darwin Municipal Plan. Key budget information includes rate increases, operating results, service levels, cash and investments, capital works, financial position, financial sustainability and key strategic activities of the Council.

The Draft 2017/18 Municipal Plan was open for public consultation for a period of at least 21 days from 17 May to 9 June 2016. There were nine (9) submissions received and considered.

This year Council developed a web form to assist members of the community to respond to the key elements of the plan. The community was asked to provide feedback directly on:

- 1. Services for the Community
- 2. Major Projects
- 3. Capital Works
- 4. General Feedback

Attachment B provides responses consolidated under each of these areas.

Services for the Community

Feedback received in relation to the services Council provides was sound. One response relating to Regulatory Services (Animal Management) commented on the key performance measures utilised to measure successful service delivery.

Council has worked over the last couple of years to ensure accountability, transparency and integrity in its performance measures. Performance measures are only included in the Plan if there is an appropriate data source and defined methodology for the data set.

All measures outlined in the Municipal Plan have a documented data source.

This and other feedback will also be taken into account when the annual review of Council's Community Satisfaction Survey Tool and a planned review of Sponsorship and Grants Programs are undertaken.

Major Projects

Respondent 5 noted that the Velodrome was listed as a major project but not included in the proposed 2017/18 Capital Works Program. The Velodrome was not included the table outlining the Capital Works Program as it was funded in 2016/17. Funds for project delivery will be carried forward to 2017/18.

REPORT NUMBER: 17TC0038 VG:ph

SUBJECT: ADOPTION OF THE 2017/18 MUNICIPAL PLAN AND BUDGET

Capital Works

One respondent requested no further changes to the Smith Street Mall.

Respondent 6 suggested that Council install 'give way' signs on the two entrances /exits to Nightcliff Foreshore Café for vehicles to give way to pedestrians. In addition, the respondent requested additional signage on the shared path that riders only ride one abreast as opposed to two or three abreast.

It is noted that Council has responded to this request in the past. The entrances / exits to Nightcliff Foreshore Café are considered to be driveways. Council's signage at these locations complies with the Australian Road Rules.

General Feedback

Much of the general feedback related to minor errors in the Municipal Plan such as hyperlinks not working or incorrect maps or text.

Errors and/or omissions have been corrected in the final 2017/18 Municipal Plan attached to this report.

Respondent 7 requested that funds allocated to conservation and environmental protection activities be identified separately within the Plan. Council's practice is to not articulate each line item in the Municipal Plan and retain income and expenses aligned to service profiles. Council does not intend to change this practice.

This is the first year that the Department of Housing and Community Development, Local Government and Community Development Division has provided feedback on Council's draft Municipal Plan.

Minor edits identified by the Department have been addressed.

The Department noted that the publication of the six monthly progress reports against the Strategic Plan have not been updated on the website.

Over the last couple of years Council has worked to progress its reporting formats and as a result now considers Quarterly Performance Reports. These reports also serve to report performance against Council's Strategic Plan and a more detailed assessment of performance against the Strategic Plan can be found in Council's Annual Reports.

Following the August 2017 local government elections the Council will review its Strategic Plan and/or develop a new long term plan. It is at that time that Council has opportunity to further review and articulate its ongoing framework for strategic planning and performance management.

Only minor amendments (edits / corrections) to the Municipal Plan were considered necessary.

REPORT NUMBER: 17TC0038 VG:ph

SUBJECT: ADOPTION OF THE 2017/18 MUNICIPAL PLAN AND BUDGET

CONSULTATION PROCESS

This report was considered by the Executive Leadership Team on 19 June 2017 and now referred to Council for consideration.

In preparing this report, the following City of Darwin officers were consulted:

- Executive Manager
- General Manager Corporate Services
- Manager Finance
- Management Accountant
- Revenue Supervisor
- Senior Community Engagement Officer

In preparing this report, the following External Parties were consulted:

• The Draft 2017/18 Municipal Plan was open for public consultation for a period of at least 21 days from 17 May to 9 June 2017.

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

The 2017/18 Budget is contained within the 2017/18 City of Darwin Municipal Plan (**Attachment A**).

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

In accordance with the Local Government Act Council must:

- Adopt a Municipal Plan Section 24 (1)
- Adopt the Budget Section 128 (1)
- The CEO must certify the Rates Assessment Record Regulation 24 of the Local Government (Accounting) Regulations)

The relevant sections of the Local Government Act and Regulations have been followed.

Municipal Plan Requirements

The Local Government Act requires the Municipal Plan to contain the following items:

- A service delivery plan for the period of the plan;
- Indicators for judging the standard of the Council's performance; and
- Council's Budget.

REPORT NUMBER: 17TC0038 VG:ph

SUBJECT: ADOPTION OF THE 2017/18 MUNICIPAL PLAN AND BUDGET

The Municipal Plan must also contain or incorporate by reference:

- Any long term community or strategic plans relevant to the period of the plan;
- The Council's Long Term Financial Plan; and
- The Council's most recent assessments of:
 - Constitutional arrangements their adequacy for representation for the Council's area;
 - Opportunities and challenges for local government service delivery in the Council's area;
 - Possible changes to the regulatory and administrative framework for delivering services in the Council's area; and
 - Whether possibilities exist for improving local government service delivery by co-operation with other councils, government agencies or other organisations.

The 2017/18 City of Darwin Municipal Plan which is at **Attachment A** complies with all of the above requirements.

ENVIRONMENTAL IMPLICATIONS

There are no specific environmental implications with Council adopting the 2017/18 City of Darwin Municipal Plan. The Plan does maintain a balanced approach to sustainability by considering financial, social, cultural and environmental implications in setting the activities it plans to deliver over the next financial year.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

VANESSA GREEN MANAGER STRATEGY & OUTCOMES

MARK BLACKBURN EXECUTIVE MANAGER

For enquiries, please contact Mark Blackburn on 89300516 or email: m.blackburn@darwin.nt.gov.au.

Attachments:

Attachment A: City of Darwin 2017/18 Municipal Plan

(Submitted under separate cover)

Attachment B: 2017/18 Municipal Plan Community Feedback

2017/18 Draft Municipal Plan - Community feedback

RESPONDENT	FEEDBACK	RESPONSE
Q1. Services for the	e community (Pg. 57 to 104) – What is your feedback on the proposed services?	
Respondent #1	The key performance indicators for animal management (regulatory services) are extremely poor.	Council's primary tool for measuring qualitative data is the annual Community Satisfaction Survey. Feedback will be considered as part of the annual
	A key performance indicator should be a measure of the degree of success or failure of the stated key function or output. The 2nd, 3rd, and 7th dot points are the relevant key function or output referred to here.	review of the survey tool prior to undertaking the survey in late 2017.
	Community satisfaction with dog and cat control and education programs	Input and output performance measures are monitored and reviewed on an ongoing basis and Council continues to look for opportunities to
	This performance indicator is actually three separate indicators but allows for only one answer. It should be split into three, i.e. a separate indicator for dog control, cat control and education programs as the "satisfaction" can legitimately be different for each. The other problem with this performance indicator is that the	improve measuring the efficiency and effectiveness of its service delivery. Feedback will be considered for future improvements.
	community does not know what it does not know. What is provided is often wrong. See also item 2. below. 2. Number of Regulatory Services community education and engagement	
	This performance indicator makes no provision for quality. It is the equivalent of	
	stating that an employee's attendance at work each day demonstrates good work performance. Many of the CoD's animal management handouts are misleading and give an erroneous message. It could easily be argued that nil activities will give a better result as less erroneous information would be disseminated.	
	3. Percentage of animals reunited with their registered owner	
	How is this a measure of key function or output 2, 3 or 7? At best it could be an	

	indirect indicator of how many animals are micro-chipped. It should be removed. A good performance indicator would be year on year comparision of the number of animals at large or otherwise impounded per animal population. That would be a part measure of animal owners awareness and compliance with the by-laws, including their obligations in public safety and amenity.	
	4. The current performance indicators will not reveal (perhaps intentionally) the actual problems associated with animal management and seem more orientated towards satisfaction by animal owners and not also towards satisfaction or otherwise by people who have been adversely affected by animal behaviour and/or CoD services.	
	One good performance indicator would be satisfaction/dissatisfaction (with the result) by the 4-500 residents annually who have reported an animal by-law offence to the CoD. The information could be easily obtained by survey form to each person.	
	The CoD website states "We are responsible for enforcing the by-laws" There is nothing in the key performance indicators which shows the CoD is actually doing that.	
Respondent #2	Although these aren't directly in the services section, there is nowhere else to review them. But, as it isn't in the other questions, I'd suggest a major review of the ongoing grants (last page of budgeted statements - page 56 in the actual document) and the need for cash support for some activities (though in kind may still be required) and interesting inequities - Darwin City Brass Band seems to have a surprisingly large cash subsidy, for instance, as do Christmas in Darwin and the Nightcliff Seabreeze Festival. As I've never heard of Brown's Mart Shimmer I'm interested in its allocation.	Council reviews sponsorships and operating subsidies on an annual basis and takes into account feedback received during the year. Feedback will be referred to the annual review process.
	I'd suggest that the review could consider increasing the community grants pool and then getting some of the separately funded programs to apply through that allocation. This would allow other organisations to compete on an equal footing.	

Respondent #3	2017/18 is incorrect. It should be written 2017-18.	The format which has been applied consistently throughout the plan is in accordance with Council's "Style Guide" for publications, reports and correspondence.
Respondent #4	Do what we can afford	The proposed activities and projects contained within the Municipal Plan and Budget are in accordance with Council's adopted Long Term Financial Plan. Borrowings have been allocated to deliver the Darwin Entertainment Centre Air Conditioning Renewal Project which is in addition to recurring funding allocated to this asset.
Respondent #6	I am very happy with the proposed services, I think it is very fair	Noted
Q2. Major Projects	s (Pg. 15 to 17) – Please provide your feedback on City of Darwin's 2017/18 proposed	key projects
Respondent #2	Ok	Noted
Respondent #3	2017/18 is incorrect. It should be written 2017-18.	The format which has been applied consistently throughout the plan is in accordance with Council's "Style Guide" for publications, reports and correspondence.
Respondent #5	I'm pleased to see the velodrome upgrade is included in the municipal plan on page 17. This is long overdue and with an increase in cycling activities will be well used. However, table 8 starting on page 31 has no entry for the \$1.5 million dollars allocated. How do key projects differ from Capital works programs funds? Can you identify the pages that specify where the funds for the velodrome come from?	The Velodrome continues to be listed as a key project for Council. Key projects include projects that are delivered across multiple years. Funds for the Velodrome Project were provided by the Northern Territory Government in 2016/17 and those funds will carry forward to the 2017/18 financial year for project delivery. Table 8 shows new capital projects and associated funding proposed for 2017/18.
Respondent #6	Very happy, I feel they are all necessary and justified	Noted
Q3. Capital Works	(Pg. 31 to 33) – What is your feedback on the proposed Capital Works program?	
Respondent #3	2017/18 is incorrect. It should be written 2017-18.	The format which has been applied consistently throughout the plan is in accordance with Council's "Style Guide" for publications, reports and correspondence.
Respondent #4	No more changing of the Smith Street Mall, sick of it how much money are we	Noted. No funds have been identified in 2017/18 or

	going to spend changing the Mall??	future years for capital expenditure on the Smith Street Mall.
Respondent #6	No, however I would like to add something. I feel it would be a good idea to put "Give Way" signs on the two entrances/exits on Nightcliff Foreshore, where the Swimming Pool and Café are situated, for cars entering and exiting the area to "give way" to the pedestrians walking on the footpath. Also a sign on the cycle/pedestrian footpath that cycle riders do not ride any more than one abreast, as I have been knocked three times by cyclists riding two - three abreast. Thankyou	This is an operational matter and has been referred to the General Manager Infrastructure Services for a direct response.

Respondent #2	any other feedback regarding the City of Darwin 2017/18 Draft Municipal Plan? On page 11 where the wards are outline and the aldermen shown, the colours for	Noted.
Respondent #2	· · ·	Noted.
	the aldermen/wards for Waters and Richardson have been mixed up - with the	The Name of the second
	Waters aldermen being shown under the colour of Richardson and vice versa.	The Map on page 11 has been corrected.
	The page numbers in the document are not aligned with the page numbers in the	
	survey - they are one out.	
Respondent #3	Just that 2017/18 is incorrect. It should be written 2017-18.	The format which has been applied consistently
		throughout the plan is in accordance with Council's
		"Style Guide" for publications, reports and
		correspondence.
Respondent #4	The council rates are going up each year and wages are not keeping up with the	Noted. Refer to Council's independent assessment
	increases. At this rate most people will not be able to afford to stay in Darwin.	on the Impact of Rates for further information. The
		report can be found on Council's website
		https://www.darwin.nt.gov.au/council/about-
		council/publications-and-forms
Respondent #6	I am happy with it	Noted.
Respondent #7	The Rapid Creek Landcare Group is disappointed that the draft Municipal Plan does	Funding for conservation and management of the
	not refer to the highly valued bushland areas under the City of Darwin's control,	Rapid Creek corridor is provided within the operating
	including parts of the Rapid Creek catchment. The Darwin City Council was a co-	expenses in the Parks and Reserves service profile.
	publisher of the Rapid Creek Management Plan which guides all stakeholders in	
	the catchment. It has many strategies for habitat conservation and other relevant	It is not Council's standard practice to provide line
	issues.	item costs associated with each service profile within
		the Municipal Plan.
	We appreciate the effort the City of Darwin puts into managing its bushland areas	
	in the Rapid Creek catchment in line with the management plan. We also	Council's commitment to biodiversity and
	appreciate the efforts the City of Darwin has recently put into applying to rezone a	conservation is outlined at Outcome 3.3 within the
	substantial section of the creek's corridor to Conservation zoning and are currently	Evolving Darwin Towards 2020 Strategic Plan.
	awaiting the NT Government's response to this.	Activities to conserve and protect the Darwin
		Environment include advocacy, community education
	In the draft Municipal Plan the East Point Reserve Biodiversity Plan is referred to	and awareness, monitoring and management of
	under Climate Change and Environment. There is reference to Rapid Creek corridor	parks, reserves and biodiversity sites.
	rehabilitation as part of the expenditure of the Environmental Reserve – we are	

the draft Municipal plan, assisting the council's continuous improvements in developing future plans. 1. There are no issues with the legislative requirements. 2. Suggestions / minor edits Page 14 – link broken to 'LTFP' [Did locate under Finance & Budgets the LTFP 2016to2026] Page 50 – link broken to 'Ordinary Meeting held on 16 September 2014' Page 62 – (consistency) Net Operating Cost – the value is shown as a	
catchment, comes under Parks and Reserves. However we would like to see the bushland management budget listed separately to ensure continued resources are applied to this important part of our city. We see the various management activities on bushland (revegetation, weed management, fencing and other access control, litter and illegal dumping management, soil erosion and sediment control and trail maintenance etc.) as crucial to the health of Darwin's environment. Respondent #9 The Department of Housing and Community Services is providing feedback on the draft Municipal plan, assisting the council's continuous improvements in developing future plans. 1.There are no issues with the legislative requirements. 2.Suggestions / minor edits Page 14 – link broken to 'LTFP' [Did locate under Finance & Budgets the LTFP 2016to2026] Page 50 – link broken to 'Ordinary Meeting held on 16 September 2014' Page 62 – (consistency) Net Operating Cost – the value is shown as a	
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negative dollar value do not show the minus sign as displayed on page 62. Page 68 – Under KPI – missing target #of arts / artists activities facilitated & supported Page 78 – Under KPI – missing target #of CoD / NTG Policy interactions in relation to anti-social behaviour in public places Page 82 – dollar value incorrect for Net Operating Cost – should be \$4,105,000 Page 87 – (consistency) see Operational Expenditure how the dollar value is displayed and Net Operating Cost. Page 89 – (consistency) in Budget - new row – named 'New Initiative Expenditure' Council has progress also serve also	otes feedback from the Department of and Community Development, Local lent and Community Development Division edging that the plan meets legislative lents. Ons and minor edits provided by the ent have been taken into account in the final of the 2017/18 Municipal Plan. Arwin now prepares quarterly reports against in implementing the Municipal Plan which less to report progress towards Council's Plan. A more detailed assessment of progress in implementing the Strategic and all Plans is provided annually in Council's annual report. Council notes that it has recognition for the level of transparency and bility contained in the annual report for ears, with the last four (4) years being edged with a gold award. The second of the documents into the documents are to upload documents into the documents.

profit.

• Page 100 – the dollar value should be \$254,000

3. Other Comments

Council may wish to provide an updated progress report.

- Page 14 Performance Management Framework refers to the document (link) Evolving Darwin: Towards 2020 strategic plan progress report (last updated in 2014).
- Page 23 of the strategic plan 2020 states that monitoring progress against the Evolving Darwin: Towards 2020 Strategic plan will be conducted twice a year. (...many indicators outlined ...can only be updated on an annual basis).
- Page 58 of the Municipal Plan; states that the successful measures in each program will contribute achieving the vision and goals outlined in the Strategic Plan 2020.

4. Things to Note:

Rates Declaration. The department is not providing comments on the rates declarations. It is not within the scope. Councils are encouraged to seek legal advice.

and publications section of the site. Outstanding reports will continue to be added to Council's website.

It is also acknowledged that Council will have an opportunity to further refine its strategic planning and performance management processes as it reviews its strategic plan following the 2017 local government elections.

Council has sought legal advice on the rates declarations.

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.1.2

2017/18 DECLARATION OF RATES AND CHARGES

REPORT No.: 17A0026 MC:jg COMMON No.: 3477361 DATE: 27/06/2017

Presenter: Manager Finance, Miles Craighead

Approved: General Manager Corporate Services, Diana Leeder

PURPOSE

The purpose of this report is to provide for the adoption of 2017/18 Rates and Charges that support the Budget contained in the City of Darwin 2017/18 Municipal Plan.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.5 Responsible financial and asset management

Key Strategies

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

KEY ISSUES

The Declaration of Rates is scheduled to be published on 3 July 2017 in accordance with the budget timetable.

REPORT NUMBER: 17A0026 MC:jg

SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

RECOMMENDATIONS

A. THAT Report Number 17A0026 MC:jg entitled 2017/18 Declaration of Rates and Charges, be received and noted.

- B. THAT pursuant to Section 149 of the *Local Government Act ("the Act")*, Council adopts the Unimproved Capital Value method as the basis of the assessed value of allotments within the Darwin Municipality.
- C. THAT pursuant to Sections 155-157 of the Act, Council declares that it intends to raise, for general purposes by way of rates, the amount of \$61,011,000 which will be raised by the application of differential valuation-based charges ("differential rates") with differential minimum charges ("minimum amounts") being payable in application of each of those differential rates. Council hereby declares the following differential rates and minimum amounts payable in the application of those differential rates for the financial year ending 30 June 2018;

For the purposes of this paragraph C, "residential parts or units" means a dwelling house, flat or other substantially self-contained residential unit or building:

RATES ALLOTMENTS OF LAND TO WHICH RATES APPLY AND MINIMUM AMOUNTS

- i) 0.420575% of the assessed value of all rateable land within the municipality zoned SD, RR, R or RL under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,091.00 multiplied by :-
 - (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
 - (b) the number 1, whichever is the greater.
- ii) 0.420575% of the assessed value of all rateable land within the municipality zoned MD, MR or HR under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,147.00 multiplied by :-
 - (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
 - (b) the number 1, whichever is the greater.

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2017/18 DECLARATION OF RATES AND CHARGES

iii) 0.399922%

of the assessed value of all rateable land within the municipality zoned CV under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,091.00 multiplied by:-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.
- iv) 0.485422%

of the assessed value of all rateable land within the municipality zoned CB under the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,381.00 multiplied by:-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.
- v) 0.374146%

of the assessed value of all rateable land within the municipality zoned PS or CN under the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,138.00 multiplied by :-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.

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vi) 0.338519% of the assessed value of all rateable land within the municipality zoned OR under the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$450.00 multiplied by :-

- the number of separate residential parts or units that are (a) adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- the number 1, (b) whichever is the greater.
- vii) 0.420575%

of the assessed value of all rateable land within the municipality zoned FD, SU, CP, CL, RD or U under the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,147.00 multiplied by :-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.
- viii) 0.555719%

of the assessed value of all rateable land within the municipality zoned C, or SC under the NT Planning Scheme other than those classes of allotments described in paragraphs (ix) and (x) below, with the minimum amount payable in the application of that differential rate being \$1,138.00 multiplied by :-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- the number 1. (b) whichever is the greater.
- ix) 1.002151%

of the assessed value of those classes of allotments within the municipality zoned C or SC under the NT Planning Scheme with a parcel area equal to or greater than 40,000m² and being allotments on which is situated a major shopping centre, with the minimum amount payable in the application of that differential being \$1,138.00 multiplied by :-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- the number 1, (b) whichever is the greater.

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SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

x) 0.555719%

of the assessed value of those classes of allotments within the municipality zoned C or SC under the NT Planning Scheme with a parcel area less than 40,000m² and being allotments on which is situated a major shopping centre, with the minimum amount payable in the application of that differential rate being \$1,138.00 multiplied by:-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.
- xi) 0.566387%

of the assessed value of all rateable land within the municipality zoned TC or HT under the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,138.00 multiplied by :-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.
- xii) 0.340492%

of the assessed value of all rateable land within the municipality zoned LI under the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,138.00 multiplied by:-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.
- xiii) 0.288145%

of the assessed value of all rateable land (other than the small allotments identified below) within the municipality zoned GI or DV under the NT Planning Scheme, with the minimum amount payable in the application of that differential rate being \$1,138.00 multiplied by :-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.

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SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

Council considers the following classes of allotments within the municipality zoned GI to be a different class of allotments and small allotments for the purposes of section 148(3)(b) of the Act and the example given at the foot of that section:

- Units 1 to 3 and Units 5 to 98 comprised in Unit Plan No. 95/95:
- Units 101 to 216 in Unit Plan 97/112;
- Units 17 to 32 comprised in Unit Plan 98/32;
- Lots 6244 to 6285 Hundred of Bagot; and
- Lots 6330 to 6336 Hundred of Bagot.

Council considers that an inequity would result if the minimum amount declared in respect of rateable land within Zone GI were applied to these small allotments, and accordingly, Council declares a lesser minimum amount, being \$283.00, to be payable in respect of each of these small allotments.

xiv) 0.420575%

of the assessed value of every allotment of rateable land within the municipality not otherwise described above, with the minimum amount payable in the application of that differential rate being \$1,091.00 multiplied by :-

- (a) the number of separate residential parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment of land; or
- (b) the number 1, whichever is the greater.
- D. THAT pursuant to Section 156 of the Act Council declares the following special rate ("the Parking Local Rate"):
 - i). The purpose for which the Parking Local Rate is to be imposed is to defray the expense of and in relation to on-street and off-street parking within the central business district ("the Central Business District") as defined in Schedule 1 of the Local Government (Darwin Parking Local Rates) Regulations ("the Regulations"), it being the opinion of the Council that such on-street and off-street parking is and will be of special benefit to the ratepayers of the Central Business District.
 - ii). The amount to be raised by the Parking Local Rate is \$1,030,242.
 - iii). The Parking Local Rate is to be an amount of \$241.48 per car parking space which will be assessed and levied in accordance with the Regulations. Notification of the parking usage schedule 2017/18 has been duly prepared in accordance with Regulation 4 of the Regulations and notified in the Northern Territory Government Gazette and in the Northern Territory News on 7 June 2017.

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SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

iv). The Parking Local Rate will be levied on all rateable land in the Central Business District in accordance with the Regulations.

- v). Appeals against the assessment of the Parking Local Rate may be made in accordance with regulation 7 of the Regulations. The period for appeals under regulation 7 of the Regulations expires on 6 July 2017.
- vi). Proceeds of the Parking Local Rate shall be applied by the Council for the provision, operation and maintenance of land, facilities, services and improvements for and in connection with the parking of vehicles in the Central Business District, including both on-street and off-street parking facilities.
- E. THAT pursuant to Section 157 of the Act, Council declares that it intends to raise \$7,031,336 and makes and declares the following charges for the financial year ending 30 June 2018 for the purpose of enabling or assisting Council to meet the cost of the garbage collection and recycling collection services and the waste disposal services it provides for the benefit of residential land within the municipality and the occupiers of such land.

For the purposes of this paragraph E:

- "residential dwelling" means a dwelling house, flat or other substantially self contained residential unit or building on residential land and includes a unit within the meaning of the *Unit Titles Act* and the *Unit Title Schemes Act*.
- "residential land" means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling).
- "SBWDS" means the Shoal Bay Waste Disposal Site located at Lot 3952 Town of Sanderson.
- i). A charge of \$258.00 per annum per residential dwelling in respect of kerbside garbage and recycling collection services and a waste disposal service provided for the benefit of, or which Council is willing and able to provide for the benefit of, each residential dwelling within the municipality other than a residential dwelling as described in Parts 1, 2 and 3 of the Schedule below and the occupiers of such land.

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SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

The services are -

a kerbside garbage collection service of one visit per week; and

a kerbside recycling collection service of one visit per fortnight,

with a maximum of one 240 litre mobile bin per garbage collection or recycling collection visit; and

- access to the SBWDS, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of the SBWDS from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.
- ii). A charge of \$240.00 per annum per residential dwelling in respect of non kerbside (communal) garbage and recycling collection services and a waste disposal service provided for the benefit of, or which Council is willing and able to provide for the benefit of, each residential dwelling within the municipality where the number of residential dwellings (as the case may be) exceeds three (3) other than a residential dwelling as described in Parts 2 and 3 of the Schedule below and the occupiers of such land.

The services are as described in Part 1 of the Schedule below.

- iii). A charge of \$240.00 per annum per residential dwelling in respect of nonkerbside (communal) garbage and recycling collection services and a waste disposal service provided for the benefit of, or which Council is willing and able to provide for the benefit of, each residential dwelling within the municipality where:
 - (a) the number of residential dwellings exceeds twelve (12);
 - (b) the dwellings and the facilities in and about the dwellings meet the requirements of the Council for the purposes of providing the services; and
 - (c) the owners of the dwellings have notified the Council in writing of their wish to be provided with these services.

The services are as described in Part 2 of the Schedule below.

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SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

iv). A charge of \$240.00 per annum per residential dwelling in respect of nonkerbside (communal) garbage and recycling collection services and a waste disposal service provided for the benefit of, or which Council is willing and able to provide for the benefit of, each residential dwelling within the municipality where:

- (a) the number of residential dwellings exceeds forty (40);
- (b) the dwellings and the facilities in and about the dwellings meet the requirements of the Council for the purposes of providing the services; and
- (c) the owners of the dwellings have notified the Council in writing of their wish to be provided with these services.

The services are as described in Part 3 of the Schedule below

- v). Where, in response to a written request from a person liable to pay a charge in respect of a residential dwelling referred to in paragraph E(i), Council approves the request and provides an additional service in the form of the weekly kerbside collection of one or more additional 240 litre mobile garbage bins, a charge of \$445.00 per annum, per additional garbage bin shall apply to that residential dwelling. The additional service shall be the provision and collection of the number of additional 240 litre mobile garbage bins approved by Council in response to such written request, which charge shall be levied and paid in conjunction with the charge for the weekly kerbside collection service referred to in paragraph E(i).
- vi). Where, in response to a written request from a person liable to pay a charge in respect of a residential dwelling referred to in paragraph E(i), Council approves the request and provides an additional service in the form of the fortnightly kerbside collection of one or more additional 240 litre mobile recycling bins, a charge of \$100.00 per annum, per additional recycling bin shall apply to that residential dwelling. The additional service shall be the provision and collection of the number of additional 240 litre mobile recycling bins approved by Council in response to such written request, which shall be levied and paid in conjunction with the charge for the fortnightly kerbside collection service referred to in paragraph E(i).

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SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

SCHEDULE

CITY OF DARWIN

GARBAGE AND RECYCLING COLLECTION SERVICES

PART 1 -

Communal Services for more than 3 residential dwellings (refer paragraph E (ii) of declaration)

The services are -

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week,

with the number of bins for garbage and recycling collections being as set out in the table below; and

(c) access to the SBWDS, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of the SBWDS from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

NUMBER OF	GARBAGE BINS	RECYCLING BINS	TOTAL NUMBER
HOUSEHOLDS	240 LITRE	240 LITRE	240 LTR BINS
4	1	1	2
5-6	2	1	3
7-8	2	2	4
9-12	3	2	5
13-16	4	3	7
17-18	5	3	8
19-20	5	4	9
21-24	6	4	10
25-28	7	5	12
29-30	8	5	13
31-32	8	6	14
33-36	9	7	16
37-40	10	7	17
41-44	11	8	19
45-48	12	8	20

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SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

PART 2 -

Communal Services for more than 12 residential dwellings that meet the requirements of Council (refer paragraph E(iii) of declaration)

The services are -

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week,

with the number of bins for garbage and recycling collections being as set out in the table below; and

(c) access to the SBWDS, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of the SBWDS from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

NUMBER OF	GARBAGE BINS	RECYCLING BINS	TOTAL NUMBER
HOUSEHOLDS	1,100 LITRE	240 LITRE	MIXED BINS
13-16	1	3	4
17-18	2	3	5
NUMBER OF	GARBAGE BINS	RECYCLING BINS	TOTAL NUMBER
HOUSEHOLDS	1,100 LITRE	1,100 LITRE	1,100 LTR BINS
19-24	2	1	3
25-32	2	2	4
33-48	3	2	5
49-64	4	3	7
65-71	5	3	8
72-80	5	4	9
81-96	6	4	10
97-112	7	5	12

REPORT NUMBER: 17A0026 MC:jg

SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

PART 3 -

Communal Services for more than 40 residential dwellings that meet the requirements of Council (refer paragraph E (iv) of declaration)

The services are -

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week,

with the number of bins for garbage and recycling collections being as set out in the table below; and

(c) access to the SBWDS, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of the SBWDS from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

NUMBER OF HOUSEHOLDS	3 CUBIC METRE GARBAGE BIN	RECYCLING BINS 1,100 LITRE	TOTAL NUMBER MIXED BINS
41-48	1	2	3
49-50	1	3	4
51-71	2	3	5

- F. THAT the relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 162 of the Act at the rate of 18.0% per annum and is to be calculated on a daily basis.
- G. THAT rates and charges declared under this declaration may be paid by four (4) approximately equal instalments on the following dates, namely:-

First Instalment: 30 September 2017
Second Instalment: 30 November 2017
Third Instalment: 31 January 2018
Fourth Instalment: 31 March 2018

Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.

- (a) Details of due dates and specified amounts will be listed on the relevant Rates Notice.
- (b) Variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.

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(c) A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.

BACKGROUND

Council has now adopted the City of Darwin 2017/18 Municipal Plan and Budget pursuant to Section 128 of the *Local Government Act*.

DISCUSSION

The City of Darwin 2017/18 Municipal Plan contains Council's key rating proposals for the 2017/18 financial year.

The General Rate for rateable properties within the Municipality has been increased by 1.9%

The rate for the domestic Garbage and Recycling collection service in 2016/2017 was originally \$246.00 for Kerbside Collection and \$225.00 per service for Manual Collection.

The rates declaration now recognises and incorporates as part of the charges imposed under Section 157 of the Act, the waste disposal service, namely access to the Shoal Bay Waste Disposal Site, provided to each residential dwelling.

The rates for Kerbside collection services (now including the waste disposal service) has been increased by 5.0% and Manual Collection by 7.0%, which after rounding, increase the rate for Kerbside Collection to \$258.00 per service and for Manual Collection to \$240.00 per service.

New charges have been implemented for the supply and collection of additional kerbside 240 litre garbage and recycling bins. These charges were originally introduced as part of the Fees and Charges structure for 2016/2017 and charged via invoice. This process has now been included in the rating system so that the provision of the additional bin charges will appear on a ratepayers' Rate Notice. The rate for additional garbage bins has been retained at 2016/2017 levels of \$445.00 per additional service and the charge for additional recycling bins has also been retained at 2016/2017 levels of \$100.00 per additional service.

The rate applied for Car Parking Shortfall has been retained at the 2016/2017 rate of \$241.48 as discussed by Elected Members at Special Council Budget Workshops.

REPORT NUMBER: 17A0026 MC:jg

SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

Council has previously recognised that strata titled Self-Storage Units should attract a lesser Minimum General Rate than other strata titled units situated within the GI Town Planning Zone. A General Rate of \$278.00 was levied for 2016-17, this has been increased for the 2017/18 rating year to \$283.00, being approximately one quarter of the standard non-residential minimum rate of \$1,138.00. A lesser Minimum General Rate may be declared for these types of properties in accordance with Section 148 (3)(b) of the *Local Government Act*.

The penalty interest rate imposed pursuant to Section 162 of the *Local Government Act* has been retained at 18%. Relief from part or all of penalty interest accruals is available to ratepayers that are experiencing severe financial hardship and meet payment arrangement criteria, upon application.

CONSULTATION PROCESS

Internal Consultation

The budget estimates have been discussed in depth with Council and the Executive Leadership Team. The estimates were published in the City of Darwin 2017/18 Draft Municipal Plan and Budget and made available for public inspection and comment for a period of 21 days following publication on Council's website on Wednesday, 17 May 2017 and advertisement in the NT News on Thursday, 18 May 2017.

External Consultation

The draft Declaration of Rates and Charges report and public notice has been reviewed by HWL Ebsworth Lawyers to ensure compliance with the requirements of the Local Government Act.

POLICY IMPLICATIONS

Nil

REPORT NUMBER:

17A0026 MC:jg 2017/18 DECLARATION OF RATES AND CHARGES SUBJECT:

BUDGET AND RESOURCE IMPLICATIONS

		Zone	Rate (%UCV)	Minimum
General Rate	\$61,011,000	SD, RR, R, RL	0.420575%	\$1,091.00
	, ,	MD, MR, HR	0.420575%	\$1,147.00
		CV	0.399922%	\$1,091.00
		СВ	0.485422%	\$1,381.00
		PS, CN	0.374146%	\$1,138.00
		OR	0.338519%	\$450.00
		FD, SU, CP, CL,	0.420575%	\$1,147.00
		RD, U.		
		Major Shopping	1.002151%	\$1,138.00
		Centres over		
		40,000m ² in		
		parcel area		
		Major Shopping	0.555719%	\$1,138.00
		Centres less		
		than 40,000m ²		
		in parcel area	0.5557400/	A 4 400 00
		C, SC	0.555719%	\$1,138.00
		TC, HT	0.566387%	\$1,138.00
		LI	0.340492%	\$1,138.00
		GI, DV	0.288145%	\$1,138.00
Carla a sia /Da ay alia	-	All other land	0.420575%	\$1,091.00
Garbage/Recycling	g \$7,031,336	\$258.00	Detached Dwelling	
Charges:		¢240.00	Receiving a Kerbs	
		\$240.00	Flats/Units Receiv Service	ing a Communai
		\$240.00	Flats/Unit develop	mont overeding
		φ240.00	Twelve (12) Resid	
			Dwellings that hav	
			provision of a 1,10	•
		\$240.00	Flats/Unit develop	
		Ψ2 10100	Forty (40) Resider	9
			Dwellings that hav	
			provision of a 3 me	
		\$ 445.00	Per additional kerk	
			domestic garbage	
		\$ 100.00	Per additional kert	
			recycling collection	
Parking Local Rate	e: \$1,030,242	\$241.48	Per shortfall space	9

REPORT NUMBER: 17A0026 MC:jg

SUBJECT: 2017/18 DECLARATION OF RATES AND CHARGES

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Section 155 of the *Local Government Act* states that Council shall declare its rates "on or before 31 July in each year".

ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

MILES CRAIGHEAD MANAGER FINANCE

DIANA LEEDER
GENERAL MANAGER
CORPORATE SERVICES

For enquiries, please contact Miles Craighead on 89300523 or email: m.craighead@darwin.nt.gov.au.

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.1.3

NT ALCOHOL POLICIES AND LEGISLATION REVIEW

Presenter: Manager Community Development, Katie Hearn

Approved: General Manager Community & Cultural Services,

Anna Malgorzewicz

PURPOSE

This report responds to the Northern Territory (NT) Government's review of alcohol policies and legislation to address alcohol harms and presents a draft submission for Council consideration.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

1. Collaborative, Inclusive and Connected Community

Outcome

1.1 Community inclusion supported

Key Strategies

1.1.1 Develop and support programs, services and facilities, and provide information that promotes community spirit, engagement, cohesion and safety

KEY ISSUES

- The Northern Territory (NT) Government's Alcohol Policies and Legislation Review has invited stakeholder and community feedback as part of reforming the regulation of alcohol and endeavours to reduce alcohol-related harms in the NT.
- Alcohol harms adversely impacting the health and wellbeing of the Darwin community and community life have been key concerns for Council over many vears.
- Council's Safer Vibrant Darwin Plan 2016-2019, underpinned by collaboration, harm reduction, supply reduction and a strong advocacy agenda has been drawn upon to inform Council's response to the NT Government's Alcohol Review.
- The attached draft submission advocates for the key priority areas contained within the Safer Vibrant Darwin Plan 2016-2019 and is recommended for endorsement.

REPORT NUMBER: 17C0045 KH:es

SUBJECT: NT ALCOHOL POLICIES AND LEGISLATION REVIEW

RECOMMENDATIONS

A. THAT Report Number 17C0045 KH:es entitled NT Alcohol Policies and Legislation Review, be received and noted.

B. THAT Council endorse the City of Darwin response submission to the Northern Territory (NT) Government Review of Alcohol Policies and Legislation at **Attachment A** to report Number 17C0045 KH:es entitled NT Alcohol Policies and Legislation Review.

BACKGROUND

DECISION NO.21\4070 (09/02/16)

Safer Vibrant Darwin 2016-2019

Report No. 16C0001 KH:kl (09/02/16) Common No. 2407653

- B. THAT Council endorse the draft Safer Vibrant Darwin Plan 2016-2019 at **Attachment A** of Report Number 16C0001 KH:kl entitled Safer Vibrant Darwin Plan 2016-2019.
- C. THAT Council note implementation of the Safer Vibrant Darwin Plan 2016-2019 will form part of the work of the Public Spaces Services Collaboration Group.
- D. THAT Council launch the Safer Vibrant Darwin Plan 2016-2019 in partnership with key stakeholders.

DECISION NO. 21\3761 (29/09/15)

Public Intoxication Issues Stakeholder Forum June 2015

Report No. 15C0111 KH:kl (21/09/15) Common No. 2407653

- B. THAT Council note the 2015 Public Intoxication Issues Stakeholder Forum Key Ideas To Take Forward as described on Page 5 of Forum Report at Attachment A.
- C. THAT Council endorse inclusion of the 2015 Public Intoxication Issues Stakeholder Forum Key Ideas To Take Forward, Attachment A, for the purpose of developing a consultation framework to undertake Level 2 / 3 community engagement activities to begin informing the construction of a safer community plan.
- D. That Council employ a wide range of contemporary social media and community engagement tools to gather feedback to inform the safer community plan.

REPORT NUMBER: 17C0045 KH:es

SUBJECT: NT ALCOHOL POLICIES AND LEGISLATION REVIEW

DECISION NO.21\1547 (29/10/13)

<u>Public Intoxication - Community Wellbeing Pilot Project</u>

Report No. 13C0101 KH:kl (29/10/13) Common No. 2407653

- B. THAT Council commence a 12 month Community Wellbeing Pilot Project in response to the priority change areas identified at the National Local Government Drug and Alcohol Committee Darwin Stakeholder Forum on Public Intoxication.
- C. THAT the Community Wellbeing Pilot Project include the following key actions:
 - 1. Establish a Safer Community Support Service.
 - 2. Resource an Assertive Outreach response to vulnerable people in public spaces.
 - 3. Public space activation.
 - 4. Develop an Alcohol Safer City Plan in partnership with stakeholders.
 - 5. Supply control advocacy.
- D. THAT a report on progress with the project be provided to Council by 30 June 2014.

DISCUSSION

In the Northern Territory, 38.6 per cent of people aged 12 years and older consume alcohol at rates that place them at risk of short-term harm and 28.8 per cent over consume alcohol at levels that place them at risk of long-term harm, including chronic disease and illness.¹

Alcohol is highly accessible. According to the NT Department of Attorney General & Justice database as at June 2017, there are currently 348 liquor licenses listed for Darwin City and Darwin Inner City inclusive of packaged liquor outlets, pubs, vessels, clubs, hotels and cafes.²

In 2015/2016 there were 9124 alcohol related presentations to NT hospital Emergency Departments. Alcohol is associated with nearly 65 per cent of all family and domestic violence cases where the alcohol status is known. In some areas of the NT, this figure is more than 80 per cent. ⁵

¹ Australian Institute of Health and Welfare. (2014). *National Drug Strategy Household Survey 2013*. Retrieved from: http://www.aihw.gov.au/alcohol-and-other-drugs/data-sources/ndshs-2013/

² <u>Licensing, Regulation and Alcohol Strategy (2017).</u>

http://notes.nt.gov.au/ntt/dibrglllr.nsf/WebByRegion?OpenView&Start=1&Count=300&Expand=1.2.1#1.2.1

⁴ Northern Territory Government. (2017). Alcohol Polices and Legislation Review In The Northern Territory.

Northern Territory Police (2017). www.pfes.nt.gov.au/Police/Community-safety/Northern-Territory-crime-statistics/Statistical-publications.aspx on 6 June 2017

² http://notes.nt.gov.au/ntt/dibrglllr.nsf/WebByRegion?OpenView&Start=1&Count=300&Expand=1.2.1#1.2.1

REPORT NUMBER: 17C0045 KH:es

SUBJECT: NT ALCOHOL POLICIES AND LEGISLATION REVIEW

Council has for several years undertaken a range of strategies in efforts to contribute to a safer community. The impacts of adverse alcohol harms are far reaching for the municipality and well documented including compromised amenity, poor health and wellbeing outcomes for vulnerable people, costly clean up of public spaces and a community where all residents and visitors do not feel adequately safe or welcome.

Council has undertaken a great deal of work in the last 3 years and has developed strong partnerships, community service responses and has clarity of its advocacy agenda in efforts to reduce harms. While this work has been positive, population level change, beyond the remit of Council, can only be achieved with policy and legislative frameworks that deal with supply and demand reduction among other approaches.

In 2016 Council endorsed its Safer Vibrant Darwin Plan 2016-2019 containing seven priority areas with a range of actions pertinent to the Northern Territory Government's Review of Alcohol Policies and Legislation. The attached submission aligns each priority area with the Review's Terms of Reference and gives voice to Council's advocacy endeavours. It is recommended for formal submission paired with a copy of its Safer Vibrant Darwin Plan 2016-2019.

CONSULTATION PROCESS

The key areas for advocacy action contained within the draft submission are articulated within Council's endorsed Safer Vibrant Darwin Plan 2016-2019. The Plan was informed by extensive community engagement.

POLICY IMPLICATIONS

The Safer Vibrant Darwin 2016-2019 provides Council a holistic framework to guide its strategic directions, advocacy agenda and policy development in responding to alcohol harms in a community liveability and safety context.

The Northern Territory Government's review of Alcohol Policies and Legislation provides Council with a sound and direct avenue to advocate for reform in the areas of alcohol supply reduction, demand reduction, risk based licencing, reduction in alcohol trading hours beyond 2am and substantive improvements to the current service system that provides care and support for vulnerable people with alcohol issues.

BUDGET AND RESOURCE IMPLICATIONS

Nil

REPORT NUMBER: 17C0045 KH:es

SUBJECT: NT ALCOHOL POLICIES AND LEGISLATION REVIEW

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

The Northern Territory Government has invited community and stakeholder feedback to contribute to informing its Review of Alcohol Policies and Legislation. Council has a significant stake in the outcomes of this review as custodian and caretaker of much public space including the city centre and as an advocate for a safe and vibrant community for all residents and visitors alike.

ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

KATIE HEARN
COMMUNITY DEVELOPMENT
MANAGER

ANNA MALGORZEWICZ

<u>GENERAL MANAGER</u>

<u>COMMUNITY & CULTURAL</u>

<u>SERVICES</u>

For enquiries, please contact Anna Malgorzewicz on 89300633 or email: a.malgorzewicz@darwin.nt.gov.au.

Attachments:

Attachment A: City of Darwin Submission to NT Government Alcohol Policies And

Legislation Review

ATTACHMENT A

Preamble

Spanning 2013-2015, Council undertook extensive community engagement and held stakeholder forums to create a shared response to public intoxication and alcohol harms adversely impacting the municipality. In May 2016, the Safer Vibrant Darwin Plan 2016-2019 (The Plan) was launched in partnership with 35 stakeholders to guide a unified and collaborative approach to addressing the impact of alcohol harms on community life.

The comprehensive Plan provides a strategic and operational framework for Council's approach to addressing public intoxication in the context of community safety over four years in partnership with the community and stakeholders.

The Plan includes advocacy by Council across key change areas, in recognition that no single authority has the mandate or capability to effectively respond to alcohol harms impacting community life, and that community change requires leadership, resolve and collaboration.

The key platforms detailed in this submission are lifted from the Safer Vibrant Darwin Plan 2016-2019 and were echoed across the two stakeholder forums, a review of evidenced based policy and the extensive community engagement informed by over 700 people locally from a diversity of ages, locations and circumstances.

It is evident that prevention, early intervention, purposeful structuring of systems and people to work collaboratively across sectors coupled with the capability to measure impact is vital to affecting change in the alcohol story for Darwin and the Northern Territory.

Turning down alcohol supply, not off

- There are currently 281 operational liquor licenses in the Darwin municipality¹.
- As a community, the need to coexist with alcohol in a more balanced way that better leverages from the vibrancy and benefits a robust entertainment and hospitality economy is evident.
- Alcohol is no ordinary commodity hence the requirement to be licensed to sell, signposts a need for careful consideration of its availability and the impact of subsequent access. This need is underscored for the cohorts of people who are vulnerable to alcohol misuse and the widespread associated harms. A plethora of evidence exists that demonstrates the depth and breadth of the adverse impacts of alcohol harms in the Northern Territory with more than 3000 people annually, victims of alcohol related violence alone and 1 in 10 deaths in the NT involve alcohol.²

¹ Bravos.C (2017). LGANT Community Services Reference Group Presentation.

² Giorgi.C (2015). FARE. Preventing alcohol harms: The problem, the environment, the evidence and the policy responses.

- While there are a range of approaches orientated towards reducing alcohol harms in play in the NT, the density and high number of alcohol outlets stymies the impact of these measures and in some instances prove counter intuitive. Restrictions can be confusing for the general public given the diversity of strategies in effect at any one time in an effort to reduce harms. Current approaches include the Temporary Beat Locations (Alice Springs, Katherine), Voluntary Liquor Accords (Darwin), Public Restricted Areas (Darwin and surrounds), Designated Dry areas/communities (Regional NT), licensing obligations and Accord agreements for opening and closure times and voluntary restrictions on high volume, cheap product by way of packaged liquor accords (Darwin).
- Council noted the moratorium on new packaged liquor outlets announced in 2016 by the Northern Territory Government (except in particular circumstances), however, there continues to be problematic availability for the size of population. This is particularly the case for availability of packaged liquor in the context of the serious alcohol harms the Territory confronts. Alcohol in Australia is more available than it has ever been. According to FARE's 2010 NT data (2015), there was 1 outlet for every 268 people aged 18 years and over. Almost 1 in 3 people in the NT consume alcohol in a way that puts them at risk of long terms harms.3
- Council invests considerable resources into its Darwin Safer City program in an effort to respond to compromised amenity coupled with the adverse impacts of public intoxication on community life. This program focuses on sharing the burden of response across the service system and industry, working in partnership to maximise coordination efforts, activation of public spaces, crime prevention through environmental design techniques to support residents and businesses, an assertive outreach response to bridge vulnerable people impacted by alcohol issues to key health and support services and advocacy to reduce alcohol supply. These actions among others, are contained within the Safer Vibrant Darwin Plan 2016-2019.
- Council as a key stakeholder, is invited to comment on liquor license applications that are new or seek a material or permanent variation. Over the past 2 years Council has seen an increase in applications to extend trade to include Christmas Day and Good Friday. Both days have limited or no access to public support services recognised as important health and wellbeing counter measures. Council is concerned by the lack of empirical data to inform licensing decisions and in the ongoing absence of services such as Sobering Up Shelters that at minimum, mirror the operating hours of Darwin's alcohol supply.
- Strategies that are frequently recommended by health and welfare agencies include license buy back schemes, limits to further availability, minimum floor pricing and a simplification of the tax system to reduce social harms 4.

³ Ibid.

⁴ Australian Medical Association (2012). Change booze tax to reduce harm and boost budget.

- "It has become increasingly clear that in dealing with harm from alcohol, price matters. There is now an overwhelming consensus from leading Australian and international health authorities and researchers that alcohol taxation is one of the most effective policy interventions to reduce problems related to alcohol".
- While tax reform on alcohol is beyond the remit of Council's responsibilities, the NT Government is well placed to advocate for change in this regard given the Commonwealth Government's ongoing commitment to closing the gap and developing the North.

Demand for alcohol

The Australian Institute of Health and Welfare (2010) asserts a comprehensive approach towards demand reduction that carries most impact includes community relevant strategies that disrupt or delay first use of alcohol, early intervention, accessible alternatives to alcohol use, accessible and culturally responsive treatment options and support beyond crisis, provided over time. Local service providers whose core business is to provide treatment, support and early intervention are best placed to have carriage of population health education strategies. Importantly, local services must be supported and funded in a manner that reflects the scale of the public health problems associated with alcohol harms.

Data and evidence

- Evidence based policy is necessary for cost effective social and public health policy.
 There is insufficient availability of real time data across the NT service system to
 measure harm. Lack of data, limits the construct of an evidence base to inform
 decision making, allocate resources, implement service responses and coordination
 and change policy settings in a responsive way that keeps pace with community
 need and expectations.
- An exemplar of a real time data tool that would add significant value to informing licensing decisions and community driven solutions can be found at http://geomaps.vcglr.vic.gov.au/ This contemporary resource provides a visual of the density and type of licensed venues and location which can assist in developing place based strategies to reduce harm and contribute to assessment of impact and feasibility of new and existing venues in a spatial context.
- Council's Safer Vibrant Darwin Plan 2016-2019 advocates for the development of an inter-agency evidence based measurement tool for collaborative activities to better measure impact of interventions and begin to develop an evidence based relevant to the Darwin/NT locale.
- Development of supported and streamlined avenues for the sharing of data across all stakeholders to build evidence requires expertise and resourcing from Government. To illustrate, the Public Places Services Collaboration Group operates to enable greater service coordination and a shared response to alcohol harms in

⁵ Daube.M & Stafford. J. (2016) MJA 204 (6) j 4 Alcohol and tax — time for real reform.

public spaces. Provision of seed funding for example to broker cross sectoral data sharing arrangements and agreed data sets would be of great value to enable more timely interventions measured for impact and adjusted accordingly, while leveraging from the strong commitment that exists within the PPSCG. Importantly, this group now reports to Council and the NT Government's Senior Officials Group who directly apprise the North Australian Capital City Committee.

Risk Based Licensing

- Licensees in the Northern Territory currently pay the lowest fees for liquor licences in Australia⁶. Licensees pay a one-off application fee of \$200 for a liquor licence that is granted in perpetuity. There are no annual fees and the same fee applies to all venues, regardless of the location, type or size of the venue or its trading hours and turnover. In a risk based licensing system, venues with a higher risk would pay higher fees than venues with a lower risk, creating an incentive to reduce the risk of harm associated with a venue.
- Establishment of a liquor licensing fee structure based on empirical data and risk assessment rather than social perceptions of risk would provide a more equitable approach that recognises the uniqueness of place as well as outlet density.⁷
- Establishment of triggers for individual license renewals periodically ie 2,5 10 year point.
- The review of circumstances for what occurs to trigger a license evaluation for example, sale of a premises or a refurbishment/fit out.
- A review of penalties associated with noncompliance.
- Consider limits on promotions for packaged liquor⁸.

Accords

- City of Darwin is a member of the Darwin Inner City Packaged Liquor Accord and a member of the Darwin Northern Suburbs Liquor Accord group, the latter of which is yet to be endorsed by Licensing NT. The Accords target high volume cheap product that are frequently associated with incidences of antisocial activity by NT Police. Accord strategies include:
 - 1 cask per person per day
 - Cask wine sales between 12 midday and 7:00pm only
 - Recording & reporting of suspicious sales & behaviour to Licensing NT & NT Police
 - No Shirt, No Service
 - No credit for alcohol (Book Up).

⁶ Senate Select Committee (2017). Effect of red tape on the sale, supply and taxation of alcohol, Interim report, March.

¹ Ibid

⁸ Safer Vibrant Darwin Plan 2016-2019 p18

- Prominent display of ACCORD membership promotional materials.
- No promotions on cask wine sales
- Commitment to improving cross cultural learning & awareness.
- Provision of Crime Prevention Through Environmental Design advice to all members
- Accords enable licensees to work with stakeholders such as NT Police and City of Darwin and demonstrate legitimate efforts to reduce harm without anticompetitive practice concerns. Whilst this is positive, the voluntary nature of accords limits impact, if all liquor outlets in a particular location do not participate.
- Legislating mandatory participation in liquor accords that align with responsible service of alcohol requirements would support greater impact of the agreed restrictions and support place based strategies specific to local neighbourhoods.
- Voluntary participation is a weakness of the accord model which typically sees compliant and responsible venues participate and venues with less interest opt for non-participation.
- As Darwin has a proliferation of packaged liquor outlets in context of the population, consideration of buy backs of existing licenses in locations prone to hosting antisocial behaviour and where outlet density is apparent are worthwhile.

Alcohol Harm Reduction

 Current strategies applied to reducing harms associated with alcohol consumption while positive do not affect sustained population level change on account of outlet density and large numbers of outlets in the NT, insufficient and accessible data collection frameworks that are shared across all levels of government and service system to inform policy and strategy design including co-design, lack of resources and expertise for evaluation tools and the absence of significant policy levers that are recognised internationally to be effective in reducing harm.

Policies identified as being effective and whose benefits are quantifiable are:

<u>Price</u> (alcohol taxation including differential tax rates on forms of alcohol which are particularly subject to abuse, minimum pricing, bans on discounts and race to the bottom promotions;

<u>Availability</u> (limiting trading hours, limiting density of outlets, introducing time limited licenses and risk based licensing schemes, introducing saturation zones).

<u>Promotion</u> (phasing out of alcohol sponsorship and advertising, limiting point of sale promotions and removing promotions that encourage excess consumption⁹.

⁹ Giorgi.C (2015) *Preventing Alcohol Harms: The Problem, The Environment, The Evidence and the Policy Responses.* Foundation for Alcohol Research & Education.

Cultural change in relation to drinking behaviours

- Cultural change towards drinking behaviour requires a gradual shift in perceptions and behaviours of people and communities related to alcohol consumption. There are a range of interventions that can be employed that positively affect alcohol consumption and attitudes towards alcohol and can include:
 - changes to pricing and taxation;
 - regulating supply;
 - regulating alcohol sponsorship as well as the events that are sponsored;
 - enforcing liquor licensing regulations;
 - greater regulation of/reducing the promotion of alcohol (especially to young people);
 - specific measures that counter drinking behaviours such as those aimed at drink driving and youth drinking;
 - social marketing campaigns;
 - treatment/early interventions programs;
 - Community targeted alcohol interventions (eg. in Aboriginal communities).
- As recognition of alcohol harms grows and impacts communities, harmful use can trigger and foster local initiatives and solutions to counter it. Communities can be supported and empowered by governments and other stakeholders to use their local knowledge and expertise in adopting effective approaches to prevent and reduce the harmful use of alcohol by changing collective rather than individual behaviour.
- It is important that change evolves within an ethos of respect for cultural norms, beliefs and value systems. 10 It is also important to utilise local Aboriginal Community Controlled Health Organisations (ACCHOs) to engage or assist with this process. No one intervention will be suitable for every community and/or individual. It is important the community utilises health and subject matter experts in order to affect real and lasting cultural and behavioural change towards harmful alcohol consumption.
- It is acknowledged that experts can quickly identify gaps and priority areas for interventions at community level, however reducing alcohol harms requires a coordinated, dedicated approach from a range of stakeholders within a community.

¹⁰ World Health Organisation. (2010) Global strategy to reduce the harmful use of alcohol. WHO Library Cataloguing-in –Publication Data. Online on http://apps.who.int/iris/bitstream/10665/44395/1/9789241599931 eng.pdf?ua=1&ua=1

Reducing alcohol fuelled crime and anti-social behaviour

- "The diversity of alcohol-related problems and measures necessary to reduce alcohol-related harm points to the need for comprehensive action across numerous sectors. Policies to reduce the harmful use of alcohol must reach beyond the health sector, and appropriately engage such sectors as development, transport, justice, social welfare, fiscal policy, trade, agriculture, consumer policy, education and employment, as well as civil society and economic operators"
- Council has long recognised that there is no quick fix solution to alcohol fuelled crime and anti social behaviour however the key policy levers of supply reduction, demand reduction, evidence based policy sensitive to place and a requirement for all sectors to work across the service system with a shared vision is vital. Such an approach enables strategies to be localised, data sharing that does not collide with bureaucratic red tape, but that is shared as a contributor to a mutually sought endpoint of a safe and vibrant community.
- In 2014, Council, in partnership with the Northern Territory Police established the Public Places Services Collaboration Group (PPSCG) to serve the Darwin municipality.
- The PPSCG is a 25 member strong group comprising senior agency representatives from across the service system including health, welfare, policing, all spheres of government, non-government agencies and industry who together, information share, develop solutions and maximise operational coordination efforts in responding to alcohol harms adversely impacting community amenity and community life across.
- This response is considered best practice supporting greater cross agency information sharing and response coordination. Each member of the Group has a response capability in some form and tasked with addressing alcohol harms either directly or indirectly. It is purposefully focused on operational activity and a sharing of the burden of response to better serve our community. Emphasis is placed on ensuring the Group is active in identifying problems and developing solutions, making change and achieving outcomes.
- The ethos underpinning the work of the Group is recognition that no single agency has the mandate or capability to respond effectively to alcohol harms in isolation, and that working collaboratively is paramount. The Group also oversights implementation of City of Darwin's partnership based Safer Vibrant Darwin Plan 2016-2019.
- In terms of governance, PPSCG reports to Council and the NT Government's Senior Officials Group who directly apprise the North Australian Capital City Committee. This newly established framework enables a responsive feedback mechanism to decision makers.

¹¹ World Health Organisation (2010). Global strategy to reduce the harmful use of alcohol. pp 14

- On a local level, as described within the Safer Vibrant Darwin Plan 2016-2019, in addition to strong resourced cross sectoral service coordination, supply reduction, demand reduction and data informed decision making, the Darwin municipality would benefit from consideration of;
- Provision of safe shelter(s) that are culturally appropriate and accessible for visitors and vulnerable population groups have are homeless and marginalised, struggling with alcohol harms.
- Provision of sobering up care shelters that are accessible, well resourced, and minimally, operate seven days a week, matching the span of hours of licensed outlets. Such facilities should also be bolstered with barrier free/accessible wrap around support services for people with complex support needs that are difficult to reach.
- Increased supply of accessible culturally responsive public housing.

Alcohol service provision and management in remote Aboriginal communities, including town camps.

- Council recognises a need for community to better coexist with alcohol and supports community informed strategies that are relevant, that resonate culturally, that are place based and that do not seek to apply a one size fits all approach.
- Communities are rich in wisdom of what works and what does not work on a local level. There is no panacea for alcohol harms however it is well known that enforced strategies frequently fail, are expensive and frustrate residents who have little or no connection to each strategy.
- Leveraging from the local leadership, wisdom and local expertise present in each community regardless of location will result in responses to alcohol that have lasting impact and affect change.

Liquor licence density considerations

- The World Health Organisation's Global Strategy To Reduce The Harmful Use of Alcohol (2010) indicates a discrepancy between the increasing availability and affordability of alcohol and capacity to deal with the public health burden that follows.
- Public policies and interventions to prevent and reduce alcohol-related harm should be guided by clear public health goals and the best available evidence ¹².
- A review of off premise license numbers to understand the cumulative impact across the municipality and more broadly the NT will enable the development of an evidence base for future decisions and aid a more holistic consideration of tackling harms.

1

¹² Ibid. p10

Considerations for safe and vibrant entertainment precincts

- Alcohol in entertainment precincts has many benefits, creating economic activity, employment, socialisation, space activation and entertainment. A blend of large numbers of people gathering, public intoxication impacts and venue density must also be considered.
- Council as custodian of the precincts invests significant resources into maintaining a safe accessible environment as well as the cleaning of public spaces. Issues including crime, perception of crime, violence, compromised amenity, sufficient lighting, transport infrastructure to highlight a few. The most effective approaches to vibrant safe entertainment precincts are those that are an integration of multiple policy elements, have precinct plans, are steered by local evidence and are inclusive of community involvement.
- Considerations for safe and lively precincts that offer a diversity of attractors, have dispersal plans to assist crowds exiting venues at staggered times, have sufficient well maintained public amenities, adequate security including private and public services, a range of food choices and availability and are well connected to transport facilities. Evidence and data collected over time assists in creating vibrant precincts and in creating appealing locations that respond to community demand. Additional factors to be considered include:
 - Pricing/affordability
 - Licensing including outlet density and variety (eg small bars, live music venues) and span of hours
 - Monitoring and enforcement
 - Health/emergency care
 - Community education campaigns and community involvement
 - Premise design and internal venue environment and atmosphere
 - Glassware management within premises
 - Management and staff training/capability
 - Public realm design, CCTV, street lighting, public amenities
 - Glassware management outside premises
 - General layout
 - Transport including parking, taxis and buses
 - Policing ¹³

¹³ Wickham.M (2012). Alcohol consumption in the night-time economy. Greater London Authority. GLAECONOMICS.

Consideration of other strategies

- Population level change that brings a permanent reduction in alcohol related harms requires time, commitment, resolve and leadership divorced from political terms or pilot timeframes that must achieve visible results in funding cycles, but rather, a shared recognition of the complexity it presents and the harms that must be responded to. For example the approach taken with tobacco reform over successive governments, with bipartisan agreement for change.
- Alcohol is no ordinary commodity. Its adverse impacts are felt profoundly across the fabric of community life, family life, the health and wellbeing of individuals and community amenity.
- Reducing the adverse impacts of alcohol harms requires policy that serves the
 public interest, adequate resourcing and a shared investment in change from a
 diversity of leaders and sectors over the long term. A brokered agreement that
 change is possible and that coexisting with alcohol in a less harmful way is both
 necessary and achievable is required.

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.1.4

POLICY 025 - COMMUNITY ENGAGEMENT

REPORT No.: 17C0051 SJ:kl COMMON No.: 1612461 DATE: 27/06/2017

Presenter: Manager Engagement and Participation, Sheree Jeeves

Approved: General Manager Community & Cultural Services,

Anna Malgorzewicz

PURPOSE

The purpose of this report is to present the City of Darwin Policy 025 Community Engagement following community consultation.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.3 Good governance

Key Strategies

5.3.4 Encourage community participation by engaging, communicating and working in partnership with the community

KEY ISSUES

- The current City of Darwin Policy 025 Community Consultation was adopted in August 2011 and is due for review (Attachment A).
- An engagement process was carried out with City of Darwin staff to review and update the policy.
- The staff engagement informed the draft Policy 025 Community Engagement which was then endorsed by Council for community wide consultation.
- The community consultation was undertaken from 29 May to 19 June 2017. The community feedback is presented in **Attachment B.**
- The final Policy 025 Community Engagement is presented to Council for endorsement (Attachment C).

REPORT NUMBER: 17C0051 SJ:kl

SUBJECT: POLICY 025 - COMMUNITY ENGAGEMENT

RECOMMENDATIONS

A. THAT Report Number 17C0051 SJ:am entitled Community Engagement Policy, be received and noted.

- B. THAT Council rescind City of Darwin Policy 025 Community Consultation as contained at **Attachment A** to Report Number 17C0051 SJ:am entitled Policy 025 Community Engagement.
- C. THAT Council adopt City of Darwin Policy 025 Community Engagement as contained at **Attachment C** to Report Number 17C0051 SJ:am entitled Policy 025 Community Engagement.

BACKGROUND

DECISION NO.21\5367 (16/05/17)

Review Draft Community Engagement Policy

Report No. 17C0013 SJ:kl Common No. 1612461

- A. THAT Report Number 17C0013 SJ:kl entitled Review Draft Community Engagement Policy, be received and noted.
- B. THAT Council endorse the Draft Policy No. 025 Community Engagement as contained at **Attachment A** to report number 17C0013 SJ:kl entitled Review Community Engagement Policy for community engagement at the level of consult.

DECISION NO.20\4281 (16/08/11)

Community Consultation Policy

Report No. 11TC0047 MB:as (16/08/11) Common No. 1612461

- C. THAT Report Number 11TC0047 MB:as entitled Community Consultation Policy, be received and noted.
- D. THAT Council rescinds Council Policy 025, dated 23/02/10
- E. THAT Council adopts the Council Policy 025 Community Consultation Policy, as amended to reinforce the role of Elected Members, contained in **Attachment B** to report number 11TC0047 MB:as.

REPORT NUMBER: 17C0051 SJ:kl

SUBJECT: POLICY 025 - COMMUNITY ENGAGEMENT

DISCUSSION

The Community Engagement Policy provides a consistent approach to harness the benefits that can be provided through community engagement. The Policy includes principles and levels of engagement that will underpin Council processes.

Benefits of Community Engagement

- Allows community to have a say (basic democratic right)
- Improves decision making processes by providing Council a wider source of expertise, perspectives, and ideas
- Greater understanding of community expectations for services and policies
- Some problems and opportunities are so complex that we need the community to be part of finding a way forward
- It builds trust with the community and improves organisation's reputation
- It can save money good community engagement requires time and money, but poor engagement can cost a lot more
- Mitigate or reduces project risk factors
- Creates greater ownership and support of projects by the community
- Improves community understanding of issues behind decision making process and the related constraints or opportunities

Policy Review and Development

The following steps have been undertaken in the review and update of the Policy:

- Literature review
- Review of other Council's engagement policies
- Council Workshop
- Individual consultation with Senior Managers
- Whole staff consultation
- Presented to ELT
- Council endorsement for community consultation
- Community consultation

Next steps:

• Final Council endorsement

The main changes to the policy include:

• The 'Levels of Engagement' have changed to add in a fourth level of 'discuss'. We are often delivering community engagement on projects that require more than 'informing' but we aren't actually 'consulting'. An example of this is the 'Smith St Shared Zone' project. The project was going ahead but we didn't just 'inform', we held a lot of meetings with stakeholders to ensure they understood the project, and we worked together to work out the best way for construction to occur with minimal impact. It also allowed them to inform us of any relevant factors that needed to be considered.

REPORT NUMBER: 17C0051 SJ:kl

SUBJECT: POLICY 025 - COMMUNITY ENGAGEMENT

 There have been changes to the Principles of engagement which have been informed by the Council Workshop and staff feedback.

Community Consultation

The draft Community Engagement Policy was presented to the community for consultation between 29 May and 19 June 2017.

The following methods were used to promote the community consultation process:

- City of Darwin eNewsletter
- Social Media
- NT News One Page Ad
- City of Darwin website with survey
- Emails sent to networks and stakeholders

Attachment C provides the feedback received. There were 10 responses to the survey, with all respondents supportive of the policy objectives and principles.

Key feedback from the consultation includes:

Feedback	Response
How are you going to ensure all these things occur?	City of Darwin staff are responsible for ensuring Council policy is adhered to. A key initiative which will assist to embed the policy and engagement principles across the organisation is the development of a Community Engagement Toolkit which is underway. This Toolkit will support staff in delivery of community engagement and include resources, templates, methods and tools, and evaluation methodology.
The policy needs to be part of the daily life of each of the members and staff	As above, the Community Engagement Toolkit will work towards embedding community engagement across the organisation.
Add consult the community before any major decisions are made	Community consultation will be considered in project planning and decision making. The decision as to whether to consult or not is based on the impact the decisions have on the community and when community input can improve and influence decisions, policy and services. At times some decisions are not able to be changed or influenced by the community due to constraints such as legal requirements or technical requirements, and therefore consulting is not always viable or beneficial.

REPORT NUMBER: 17C0051 SJ:kl

SUBJECT: POLICY 025 - COMMUNITY ENGAGEMENT

Open and honest seems hard to It is an important responsibility of Council monitor. I have heard many Officers to ensure the information being employees write Council reports provided is open and honest. Council have not to include all relevant dedicated community engagement staff that information so that it can't be seen provide a service to the rest of the organisation negatively by the community to advise and assist with delivery of community engagement, this also helps to ensure an objective delivery of community engagement. Value is an individual Agreed. interpretation and must be considered when evaluating engagement level More consultation with the The revised Policy aims to support effective engagement with the community in planning and community is needed decision making. As described above, further work is being undertaken to support all staff with including community engagement in their practices.

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

All staff

POLICY IMPLICATIONS

Each Council Policy is required to be reviewed once in the term of each Council. The existing Council Policy 025 Community Consultation was last reviewed in 2011 and will be superseded by the updated policy once the review is complete.

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

This policy ensures a consistent and committed approach to community engagement. Poor community engagement can lead to uninformed decision making, community back lash and failure of projects.

ENVIRONMENTAL IMPLICATIONS

Nil

REPORT NUMBER: 17C0051 SJ:kl

SUBJECT: POLICY 025 - COMMUNITY ENGAGEMENT

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

SHEREE JEEVES
SENIOR COMMUNITY
ENGAGEMENT OFFICER

ANNA MALGORZEWICZ

GENERAL MANAGER

COMMUNITY & CULTURAL

SERVICES

For enquiries, please contact Sheree Jeeves on 89300197 or email: s.jeeves@darwin.nt.gov.au

Attachments:

Attachment A: Current Policy 025 Community Consultation

Attachment B: Community Consultation Feedback

Attachment C: Updated Policy 025 Community Engagement

Current Policy

Title: Community Consultation Policy

Policy No: 025

Adopted By: Council

Next Review Date: 16/08/2015

Responsibility: Chief Executive Officer

Document Number: 2119800

Version	Decision Number	Adoption Date	History
1	20\2501	23/02/2010	Adopted
2	20\4281	16/08/2011	Amendment Adopted
3			
4			

1 Policy Summary

Community consultation allows Council access to wider sources of information, points of view and potential solutions. It gives the community a better understanding of the issues behind the decision making process and the related constraints or opportunities that exist.

City of Darwin has a standing commitment to effectively consult with its community. Council's Community Consultation Policy is executed through communication, awareness, participation and inclusion.

The level of community consultation undertaken relates directly to the nature, complexity and impact of the issue, plan or strategy.

This Policy provides the framework for community involvement in Council's planning and decision making.

2 Policy Objectives

Council aims to:

- Provide good governance by supporting and establishing open, equitable, and purposeful consultation with the community;
- Encourage active community participation by encouraging involvement and inclusion.
- Provide a framework for community involvement in Council planning and decision making; and

 Promote Council decision making which is open transparent, responsive and accountable to the community.

3 Background

City of Darwin is committed to open, accountable and responsive decision making, which is informed by effective communication and consultation between the Council and the community.

Elected members maintain a close contact with the community, and keep Council informed of real experiences and views of residents within the municipality.

Council believes it is important to consider the views of a community when making decisions about projects and resources that affect their local area or the city as a whole.

Community consultation complements, but does not replace, the decision making role of Council.

4 Policy Statement

This Policy has been informed by the International Association for Public Participation (IAP2) products for public participation processes.

City of Darwin recognises that community consultation and participation processes are a vital part of local democracy. Effective consultation is critical to good governance.

Council is committed to open, accountable and responsive decision making, which is informed by effective communication and consultation between Council and the community.

Community consultation is a two-way process, providing opportunities to clarify information, raise issues, discuss ideas, options and views.

Consultation processes identified in this Policy should be seen as complementing any prescribed statutory requirements.

In circumstances where the level of involvement requires members of the public to make submissions to Council, all submissions received will be regarded as public information and available for general access unless the writer specifically requests that they want their personal details to be suppressed.

5 The Principles

The City of Darwin Community Consultation Policy is underpinned by the following principles:

- The community will be involved in and informed about key decisions that may affect them.
- Consultation will be structured to maintain a focus on the issue/s being addressed.
- The Council will identify potential stakeholders in each specific circumstance.
- The Council will ensure information is easily understood and accessible to identified stakeholders, and will include contact details for obtaining further information in all communications.
- A range of appropriate opportunities will be provided for people to access information and to be involved, taking account of barriers due to language, disability or cultural issues.
- The Council will listen to community views and take into account all submissions made by various stakeholders
- The best interests of the community will prevail over the individual or vested interests.
- The Council's desire to balance community views and interests with other influences such as budgetary constraints.

6 Consultation Categories

The Community Consultation Policy specifies three levels designed to suit all consultation requirements, ranging from the most basic public notification, to seeking input on a major project or issue of communitywide significance.

Most important however is the realisation that each participation level involves a promise made to the public.

- Level 1– we will keep you informed.
- **Level 2** we will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision.
- Level 3 we will work to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how the public influenced the decision.

Where there is no statutory requirement for consultation, selection of the appropriate level will determine the resources to be allocated for consultation.

A certain degree of flexibility is required to suit the community consultation for specific situations. While setting out minimum standards, each activity level reflects this need by not being too prescriptive.

Policy DARWIN

The applicant will meet the costs of any community consultation associated with the proposed commercial use or changes to a commercial use of any Council land or facility, excluding those permitted by other Council policies.

The following list indicates which level may apply for certain activities. Clearly, according to community interest and perception at the time, the appropriate level can change and so the following list indicates only which level is more likely to apply to certain activities. These are examples only and should not be regarded as comprehensive.



EXAMPLES

Level 1 - inform	Level 2 - consult	Level 3 - participate
Elected members provide community leadership and guidance, and facilitate communication between the community and the council.	Elected members provide community leadership and guidance, and facilitate communication between the community and the council.	Elected members provide community leadership and guidance, and facilitate communication between the community and the council.
City wide	City wide	City wide
 Changes to dates, times and venues to Council and Committee meetings Changes to Council operating hours Temporary closure to Council facilities. 	 Municipal Plan Major upgrade to Council facilities. Regional -Playground – installation / removal of equipment Permanent road closures 	 Strategic Plan Major Projects Review of representation, Council boundaries and amalgamation. By-laws Sale of Council facility
Techniques - timeframe	Techniques - timeframe	Techniques -timeframe
No minimum period required	Allow a minimum three weeks for response	Minimum six weeks response
Compliance with statutory requirements (if any)	Compliance with statutory requirements (if any)	Compliance with statutory requirements (if any)
Council's website	Council's website	Council's website
 Advertisement in local media A letter box drop may be done as well as, or instead 	 Advertisement in local media Media release, A letter box drop may be done as well as, or instead of press 	 Advertisement in local media Media release and/or briefings Newsletter articles and specific publication to all residents
of advertising. Social media tools	 advertising. Public comment Focus groups Surveys Social media tools 	 Workshops Focus groups Community Forums Displays/notice boards Surveys Social media tools Council publications
	 Copies of major reports/plans made available in the libraries and customer service areas. 	Copies of major reports/plans made available in the libraries and customer service centres.
Consider submissions made in response.	 Report to Council summarising submissions for formal Council decision. 	Report to Council summarising submissions for formal Council decision.

Level 1 - inform	Level 2 - consult	Level 3 - participate
Elected members provide community leadership and guidance, and facilitate communication between the community and the council.	Elected members provide community leadership and guidance, and facilitate communication between the community and the council.	Elected members provide community leadership and guidance, and facilitate communication between the community and the council.
Neighbourhood	Neighbourhood	Neighbourhood
 Notice of works. Change of parking restrictions. Traffic management proposal 	 Local streetscape proposal. Local Playground installation. 	 Lighting of sporting ovals. Lighting of public spaces
Technique - timeframe	Technique -timeframe	Technique -timeframe
 Compliance with statutory requirements (if any). Letter of advice to affected properties, or properties within 250m of site, as appropriate. 	 Minimum 3 weeks for response Compliance with statutory requirements (if any). Letter or survey to affected properties, or properties within 250m of site, as appropriate. 	 Minimum 6 weeks for response Compliance with statutory requirements (if any). Letter or survey to affected properties, or properties within 500m of site, as appropriate. Neighbourhood forums.
	 Copies of major reports/plans made available in the libraries and customer service areas. Report to Council summarising submissions for formal Council decision. 	 Copies of major reports/plans made available in the libraries and customer service areas. Report to Council summarising submissions for formal Council decision.

City of Darwin's public consultation process will be complemented by:

- Continued community participation on Advisory Committees.
- Elected members maintain a close contact with the community and keep Council informed of real experiences and views of residents within the municipality.
- Open forum public question times immediately prior to 2nd Ordinary Council Meeting.
- A mix of web based applications, public phone-ins (hotlines), questionnaires, social media and professional surveys, as appropriate.
- Information packages consisting of information sheets, brochures and pamphlets.

7 Legislation, terminology and references

In a number of areas the Council is required to comply with specific legislative requirements – such as minimum periods, publication in the newspaper.

Consultation processes identified in this Policy should be seen as complementing any prescribed statutory requirements.

8 Implementation and delegation

The Policy will apply to Council Elected Members, staff, contractors, and agents or consultants acting on behalf of the Council.

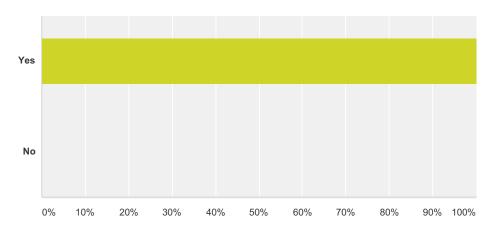
The Chief Executive Officer will be responsible for implementation of the Policy.

9 Evaluation and review

This Policy will be reviewed once during the term of the Council.

Q1 The objectives of the Community **Engagement Policy are to build the** organisation's capacity to: **Better serve** the community by understanding and valuing their needs, aspirations and **Deliver efficient and** knowledgeeffective outcomes for the community through better, more informed planning, policy development and decision **Build trust and positive** making. relationships with the community and stakeholdersDo you support the objectives?

Answered: 10 Skipped: 0

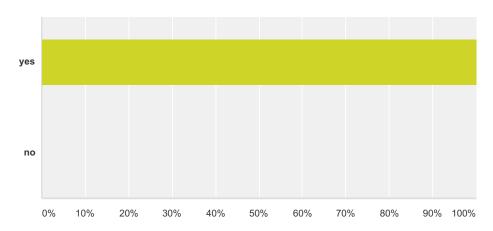


Answer Choices	Responses	
Yes	100.00%	10
No	0.00%	0
Total		10

#	Comment	Date
1	Council sole purpose is to serve the community	6/6/2017 11:25 AM
2	I think the Council is doing a very good job	6/3/2017 11:32 AM
3	Yes and add consult the community before any decisions are made. eg. remove our roundabout and put lights on the corner of Daly and Smith Street	5/31/2017 9:26 AM

Q2 The following Principles will underpin the City of Darwin community engagement:Open, honest and transparentListen and be responsiveClarityTimelyGood communicationInclusive, accessible and equitableAccountableImpartial and objectiveProfessional and reputableThe Policy provides more information on each Principle. Do you support the community engagement principles?

Answered: 10 Skipped: 0



Answer Choices	Responses	
yes	100.00%	10
no	0.00%	0
Total		10

#	Comment	Date
1	how are you going to ensure all things things occur?	6/19/2017 10:05 AM
2	The Policy needs to be part of the daily life of each of the members and staff	6/6/2017 11:25 AM
3	Requests I have made to the Council have been dealt with immediately	6/3/2017 11:32 AM
4	add CONSULT the community before any major decisions are made	5/31/2017 9:26 AM

Q3 Do you have any other feedback on the Draft Community Engagement Policy?

Answered: 6 Skipped: 4

#	Responses	Date
1	open and honest seems hard to monitor. i have heard many employees write council reports not to include all relevant information so that it cant be seen negatively by the community.	6/19/2017 10:05 AM
2	None as of this moment.	6/7/2017 9:23 PM
3	nil	6/6/2017 11:25 AM
4	no	6/3/2017 11:32 AM
5	Value is an individual interpretation and must be considered when evaluating engagement level	5/31/2017 9:27 AM
6	More consultation with the community is needed.	5/31/2017 9:26 AM



Title: Community Engagement

Policy No: 025

Adopted By: Council

Next Review Date: Review Date

Responsibility: General Manager Community & Cultural Services

Document Number:

Version	Decision Number	Adoption Date	History
1	20\2501	23/02/2010	Adopted
2	20\4281	16/08/2011	Amendment Adopted
3			

1 Policy Summary

City of Darwin is committed to open, transparent and responsive community engagement. This policy will guide the delivery of community engagement processes across the organisation to better inform planning, decision making, policy development and service delivery.

2 Policy Objectives

The Community Engagement Policy aims to build the organisation's capacity to:

- Better serve the community by understanding and valuing their needs, aspirations and knowledge
- Deliver efficient and effective outcomes for the community through better, more informed planning, policy development and decision making
- Build trust and positive relationships with the community and stakeholders

3 Background

Community engagement is a planned process with the specific purpose of working across organisations, stakeholders and communities to shape the decisions or actions of the members of the community, stakeholders or organisation in relation to a problem, opportunity or outcome (International Association for Public Participation, 2014).

Council is committed to engaging with the community to inform effective planning, policy development and decision making processes to best serve the Darwin community.



4 Policy Statement

A core principle of good governance is involving the community in decision making. City of Darwin is committed to engaging with the community to provide the opportunity for input and understanding of decision making processes, policy development and service delivery. Council values the involvement of the community to deliver better outcomes for the community.

Why will we engage?	To build positive relationships with our stakeholders and community and seek their input to improve our decision making and deliver better services to the community.
When will we engage?	We will work to embed an organisational culture of Community Engagement. Engagement is important when our decisions or activities impact on the community and when community input can improve our decisions, policy and services.
How will we engage?	Our level and methods of engagement will vary according to the decision, program or activity and the purpose of the engagement.

Principles

The following principles will underpin City of Darwin community engagement:

<u>Open, honest and transparent:</u> be open, honest and transparent about the process, what can be achieved and how decisions will be made.

<u>Listen and be responsive:</u> commitment to listen to the community, take on board feedback and use accordingly.

<u>Clarity:</u> ensure clarity of goals, purpose, and what the community and stakeholders can have influence over.

<u>Timely:</u> engage with people at the appropriate time, take the time that is required, and work within timeframes.

<u>Good communication</u>: provide all the information required for the community to provide feedback that's relevant and informed.

<u>Inclusive</u>, <u>accessible</u> and <u>equitable</u>: provide opportunities for everyone to participate and ensure all views are respected.

<u>Accountable:</u> provide feedback on the outcomes of the consultation and how the community's input influenced decisions.

<u>Impartial and objective:</u> ensure the engagement process is delivered with an impartial view of the desired outcome or decision.



<u>Professional and reputable:</u> deliver the engagement process professionally supported by trained people.

Levels of Engagement

Council acknowledges that people don't want to be engaged on everything. Generally, a person's expectation of engagement increases with the level of impact it has on them. While it's important to provide people with input to important decisions it's also just as important not to waste their time on issues that are trivial, irrelevant or that they have no influence over. The level of community engagement undertaken will relate to the nature, complexity and impact of the issue, plan or strategy.

The following engagement levels are designed to suit varying engagement requirements and provide the community with an understanding of what to expect from each level of engagement. Throughout a community engagement process these levels will often complement and overlap each other.

Level	Inform	Discuss	Consult	Involve
	(tell)	(create understanding)	(ask)	(work together)
What it means	One way – provides information	Two way – creates shared understanding. Work with community and stakeholders to explain and implement a decision to get the best possible outcome for all involved.	Listen to understand and learn from local knowledge. Obtaining feedback on different options, plans or proposals.	Involving people and working together to understand all needs and concerns. Work with the community in the development of options, solutions and plans.
When to use	 When a routine decision has been made Opposition is unlikely There is no opportunity to influence the outcome 	 When a decision has been made but work with community/stakeholde rs to explain and ensure the best delivery of the decision To understand and resolve any impacts of the delivery of a decision or project 	 Before making a decision, to understand and learn When final decisions are being shaped 	 Before a complex or important decision is made When a collaborative approach will get the best outcomes There is a high level of interest
Timeframe	Recommended minimum 1 week	Minimum 2 weeks	Minimum 3 weeks	Minimum 6 weeks



The planning and design of community engagement processes will consider the appropriate timing, reach, methods and materials based on the goals and objectives of the process. This policy will be supported by a Community Engagement Toolkit which will include a procedure, stakeholder register, engagement methods, templates and evaluation requirements to support a consistent approach to community engagement across the organisation.

In circumstances where the level of involvement requires members of the public to make submissions to Council, all submissions received will be regarded as public information and available for general access unless the writer specifically requests that they want their personal details to be suppressed.

5 Legislation, terminology and references

Local Government Act

IAP2 Australasia, 2014, Engagement Essentials, Australia

City of Darwin is a corporate member of the International Association for Public Participation (IAP2) and this policy has been informed by its public participation processes.

6 Implementation and delegation

The City of Darwin Elected Members and staff will adopt the following roles and responsibilities to ensure that the Community Engagement Policy is implemented.

Elected Members will as stated by the Local Government Act.

- Represent the interests of all residents and ratepayers of the council area
- Facilitate communication between the members of the council's constituency and the council

The Chief Executive Officer will:

- Provide leadership to further embed an organisational culture of Community Engagement
- Advocate and be a spokesperson for good practice engagement

General/Executive Managers will:

- Lead their Department to further embed a culture of Community Engagement
- Appropriately resource Community Engagement projects

7 Evaluation and review

This Policy will be reviewed once during the term of Council.

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.1.5

OPEN DATA POLICY

REPORT No.: 17TC0034 VG:eb COMMON No.: 3221369 DATE: 27/06/2017

Presenter: Manager Strategy & Outcomes, Vanessa Green

Approved: Executive Manager, Mark Blackburn

PURPOSE

The purpose of this report is to seek Council approval of an Open Data Policy for City of Darwin.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

1. Collaborative, Inclusive and Connected Community

Outcome

1.3 Connected community through technology

Key Strategies

1.3.1 Develop and promote information and communication technology capabilities to service and inform the community

KEY ISSUES

- The three pillars of Council's Digital Strategy outline the strategic direction for Open Data. This includes 'using technology to improve transparency and service delivery, drive efficiencies and assist in allowing community members to get what they want, when they want.' A specific outcome of the Digital Strategy is to make open data available to the public, encouraging innovation and transparency
- Whilst City of Darwin does not currently publish open data, the new website has allowed for an open data portal and data exists that can be published following adoption of this policy
- Council's open data portal will require some work to get to a standard for public access
- The draft policy in **Attachment A** outlines Council's principles for open data

REPORT NUMBER: 17TC0034 VG:eb SUBJECT: OPEN DATA POLICY

RECOMMENDATIONS

A. THAT Report Number 17TC0021 VG:eb entitled Open Data Policy, be received and noted.

- B. THAT Council adopt City of Darwin Policy No. 086 Open Data Policy at **Attachment A** to Report Number Report Number 17TC0021 VG:eb entitled Open Data Policy.
- C. THAT Council note the implementation plan for Open Data contained within Report Number Report Number 17TC0021 VG:eb entitled Open Data Policy.

BACKGROUND

City of Darwin's Digital Strategy was adopted in December 2015. The Strategy details specific digital goals for the city and will guide the delivery of technology-related projects over the next five years. The Digital Strategy focuses on three pillars, one of which is 'The Digital Economy'. This key pillar includes strategies that focus on fostering innovation and driving commercial growth for business that are operating and investing in Darwin. This strategy sets the direction for Council's open data policy.

DISCUSSION

Open data can be described as 'data that anyone can access, use or share. Open data is the non-personal data Government or companies release which can enable small businesses, citizens and researchers to develop resources, businesses and communities based on the information contained in open data.

Open data policies have been shown to support transparency in decision making, encourage innovation and drive new business. Government organisations generate huge amounts of data that when unlocked and made easily available, can provide information that is utilised by private enterprise to improve and enable new services. Open data policies are currently being developed by all levels of government right across Australia; strongly encouraged by the Federal Government under its own open data policy.

An open data policy will guide Council in the publishing of open data as well as provide guidelines to the community on the provision of data in City of Darwin's open data portal. The policy will cover all datasets and databases owned and held by the Council and stored in formats including hardcopy, electronic (digital), audio, video, image, graphical, cartographic, physical sample, textual, geospatial or numerical form.

REPORT NUMBER: 17TC0034 VG:eb SUBJECT: OPEN DATA POLICY

Implementation Plan

City of Darwin currently publishes a range of spatial data on the council website and while this data is currently able to be viewed and queried, such as maps, it is not yet available for download and re-use. City of Darwin data is housed in a web based content management system that incorporates an open data platform which is able to host various spatial and non-spatial data types. The intention is to configure and utilise this system to publish and manage councils open data.

The first data set that Council will progress publishing to the open data portal is Parks and Facilities. This data includes Parks, Ovals, Libraries, Childcare Centres, Cemeteries, Swimming Pools, Community Centres and is currently published as web map as well as a data service to our new website to the power park finder function.

Other data that is currently published as a web map and can be set to publish to the Open Data Portal includes:

- Stormwater Pipes
- Stormwater Pits
- Roads
- Electoral Wards
- Public Wifi access point
- CBD Parking Meters and Zones

Data that currently exists in internal systems that considered to upload to the Open Data Portal includes:

- Bicycle (Shared Pathways)
- Walkways
- Footpaths
- Driveways
- Carparks
- Buildings
- Playgrounds and exercise equipment
- Barbeques

Following adoption of the Open Data Policy, Council will customise and brand its open data portal and ensure processes are in place to automatically push data to data.gov.au

Data will be reviewed, reformatted and cleansed if required. Council will work its software provider to ensure automated procedures are put in place where appropriate to improve the currency and accessibility of data as part of the larger open data system on data.gov.

It is expected that the release and provision of open data by City of Darwin will increase as more data becomes available for publishing, community interest increases and economic opportunities are realised.

REPORT NUMBER: 17TC0034 VG:eb SUBJECT: OPEN DATA POLICY

Use of Data

Council data will be made available under a Creative Commons Licence – Attribution (BY) which will allow the unrestricted reuse by the public. Essentially this means that anyone can distribute, remix and build upon a work and create derivative works, even for commercial use, provided they credit the original creator of the data. This approach supports the principle of engaging our community in innovation. There are six (6) levels of creative commons licencing that Council may consider releasing data under. Further details can be found here https://creativecommons.org/share-your-work/, and attached as **Attachment B**.

Council data released under this policy will be non-personal data published via an open data platform and syndicated to the Australian Government's open data portal www.data.gov.au. Where possible, automatic publishing tools will be used to maintain the published data to keep the data current and

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Executive Leadership Team
- General Manger Corporate Services
- Executive Manager
- Spatial Systems Administrator

POLICY IMPLICATIONS

The publishing of open data will need to comply with policy and legislation that protects individual privacy. Relevant legislation and documents are provided in the policy.

Responsibility for this policy will rest with the City Futures department, supported by City Performance.

BUDGET AND RESOURCE IMPLICATIONS

Council has allocated \$50,000 to the development of an Open Data Portal. Council has the tools readily available in order to initiate Open Data. Work to date however is minimal and it is recommended that the budget allocation be utilised towards improving processes for updating and automating data maintenance.

Any further budget implications may be identified through this process.

In addition, future consideration needs to be given to how maintaining an Open Data Portal will impact on current resources and the internal processes for implementing the policy. Departments will monitor these requirements and report back to Council in future if required.

REPORT NUMBER: 17TC0034 VG:eb SUBJECT: OPEN DATA POLICY

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

It is recommended that open data is provided under the Creative Commons Attribution 3.0 Australia (CC BY 3.0 AU), which is the default licence utilised by the Australian Government. Licences provide a clear and standardised guide for other people about how they can use the data, including the option to reuse, remix and share the content.

ENVIRONMENTAL IMPLICATIONS

Environmental implications (if applicable) will be assessed as part of normal operating procedures.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

VANESSA GREEN MANAGER STRATEGY & OUTCOMES

MARK BLACKBURN EXECUTIVE MANAGER

For enquiries, please contact Vanessa Green on 89300531 or email: v.green@darwin.nt.gov.au.

Attachments:

Attachment A: Draft Open Data Policy

Attachment B: Creative Commons License Overview

Title: Open Data

Policy No: 086

Adopted By: Council

Next Review Date: Review Date

Responsibility: General Manager City Futures

Document Number: (NUMBER TO BE ADDED BY MSO – REMOVE THIS TEXT)

	Version	Decision Number	Adoption Date	History
Ī	1	ELT Review	8 May 2017	Draft Policy
-	2		27 June 2017	

1 Policy Summary

This policy provides guidelines to the community and Council on the provision of data in City of Darwin's open data portal. This policy covers all datasets and databases owned and held by the Council and stored in formats including hardcopy, electronic (digital), audio, video, image, graphical, cartographic, physical sample, textual, geospatial or numerical form. Data does not include software. Council data will be made available under flexible licences, allowing for unrestricted reuse by the public. Council data released under this policy will be published via an open data platform and syndicated to the Australian Government open data portal www.data.gov.au. Where possible, automatic publishing tools will be used to keep published data current.

2 Policy Objectives

By the introduction of an open data policy, City of Darwin seeks to;

- Recognise the data Councils collect is public data and should therefore be readily available for use (whilst also protecting private information);
- Provide data that is usable, meaningful, relevant and fosters innovative use of the information provided;
- Improve transparency and accountability in Council activities;
- Improve efficiency and effectiveness of Council services, as well as responsiveness to constituents;
- Provide better information in real time as opposed to producing paper-based reports that are likely to be out of date very quickly;
- Encourage innovation;
- Measure the impact of Council policies in community;



- Provide data that will improve social and economic value and improve research outcomes;
- Save time, money and human resources at Council by allowing stakeholders to be able to easily access data themselves;
- Reduce duplication of services and streamline processes; and
- Make Council data easily available to individuals and businesses to utilise in the pursuit of new private services or products that will benefit the local community.

3 Background

City of Darwin currently publishes a range of spatial data on the council website

This data is currently able to be viewed and queried, but is not yet available for download and re-use.

The data is housed in web based content management system that incorporates an open data platform and is able to host various spatial and non-spatial data types. The intention is to configure and utilise this system to publish and manage councils open data.

The release and provision of open data by City of Darwin will increase as more data becomes available for publishing.

4 Policy Statement

The City of Darwin recognises the value of open data to foster innovation and provide value to the community. This recognition underpins Council's Open Data Policy.

Council will make available Council-held public data (that does not have confidentiality requirements) in order for the community to utilise open data in innovative ways to deliver services and develop new applications that will benefit the community. Furthermore:

- 4.1 Council aims to ensure public data is freely available, in digital machine readable and standard format to ensure fair and equitable access;
- 4.2 By publishing open data, Council aims to provide new and innovative technology services to enhance the efficiency and responsiveness of Council;
- 4.3 Council aims to self-publish data as available and ensure its accessibility across Government where possible by provision of data to other portals;
- 4.4 Council assures that no citizen or organisation will be disadvantaged by the introduction of the technology or the data;
- 4.5 Council will partner with other government agencies and the private sector as required to ensure technology is optimal, information is efficient and to reduce red tape; and
- 4.6 The open data is available for use under licensing and is made available after acceptance of the terms and conditions of its use.



5 Legislation, terminology and references

Terminology

Open Data, for the purposes of this policy, open data is computer-based information that has been collected and published by City of Darwin and made available for reference or analysis of the community.

Data may be exempted from this policy if required for reasons of privacy, confidentiality, public safety, security and law enforcement, public health or compliance with the law. Only data owned by the Council or sufficiently licensed to the Council will be released under this policy.

References (needs to be updated and clarified)

Privacy Legislation

Confidentiality Legislation

Information Management Legislation

6 Implementation and delegation

All of council is responsible for creating, maintaining, ensuring data integrity and publishing open data via endorsed processes.

City Performance is responsible for managing implementation of this policy and Council's Open Data Portal.

7 Evaluation and review

The Open Data Policy will be reviewed at least every four years.

The data itself, as well as the public access of City of Darwin's open data, should be regularly evaluated to ensure the information that is provided both useful and is also being utilised.

Licence elements

ATTACHMENT B

Each CC licence is based around a combination of four 'optional' licence elements. These elements allow the creator to select the different ways they want the public to use their work. The creator can combine these elements to produce the CC licence they want. Licensees can use CC material in any way they like as long as they follow the conditions set by the elements included in the licence.

Each element has its own icon and abbreviation, making them easy to identify:



Attribution (BY)

You must credit the creator, the title and the licence the work is under. For more information on how to attribute a work, see the "How to Attribute Creative Commons Material" guide, http://creativecommons.org.au/materials/attribution.pdf.

Noncommercial (NC)

Any use of the work must be for noncommercial purposes only. That means file sharing, educational use and film festivals are all ok, but advertising and for-profit uses are not.





No Derivative Works (ND)

Only verbatim copies of the work may be used. In other words, you can't change the work in any way. You need to get extra permission if you want to crop a photo, edit down text or use a song in a film. Basically, any remixing is out.

Share Alike (SA)

Any new work produced using this material must be made available under the same terms. So if you do remix a work you have to release your new work under the same licence. Eg. Attribution-Share Alike has to stay Attribution-Share Alike.







Fact Sheet v1.1

Six standard CC licences

These licence elements are mixed and matched to create the six standard CC licences. CC does provide other licences, but these are the ones you are most likely to see. For more information on all the licences see http://creativecommons.org/about/licenses.

This table lists the standard licences and summarises the conditions which attach to each. Whether you're a licensor or a licensee, we recommend you read the full licence before using it.

Licence	Buttons	Types of use	What others can do
Attribution (BY) http://creativecommons.org/licenses/by/3.o	© BY	Commercial and noncommercial	 Copy; Adapt or modify; Distribute (publish, display, publicly perform or communicate the work); and License to others.
Attribution- Noncommercial (BY-NC) http://creativecommons.org/ licenses/by-nc/3.0	BY-NC	Noncommercial only	Copy;Adapt or modify;Distribute; andLicense to others.
Attribution-Share Alike (BY-SA) http://creativecommons.org/licenses/by-sa/3.o	BY-SA	Commercial and noncommercial	 Copy; Adapt or modify; Distribute; and License to others on the same terms as the original work.
Attribution-No Derivative Works (BY-ND) http://creativecommons.org/licenses/by-nd/3.o	BY ND BY ND	Commercial and noncommercial	 Copy; Distribute verbatim copies only; and License to others.
Attribution- Noncommercial-Share Alike (BY-NC-SA) http://creativecommons.org/ licenses/by-nc-sa/3.0	BY NC SA	Noncommercial only	 Copy; Adapt or modify; Distribute; and License to others on the same terms as the original work.
Attribution- Noncommercial- No Derivative Works (BY- NC-ND) http://creativecommons.org/	EC BY-NC-ND	Noncommercial only	 Copy; Distribute verbatim copies only; and License to others.

licenses/by-nc-nd/3.0

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.1.6

CREDIT CARD SURCHARGE - PARKING METERS

REPORT No.: 17A0057 LC:jg COMMON No.: 3006030 DATE: 27/06/2017

Presenter: Business Manager, Liam Carroll

Approved: General Manager Corporate Services, Diana Leeder

<u>PURPOSE</u>

This report provides information in relation to Council's use of credit card facilities for on and off street car parking.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.5 Responsible financial and asset management

Key Strategies

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

KEY ISSUES

- In 2015 Council introduced 24 credit card machines (12 new machines and 12 upgrades for existing machines) at a cost of \$131,890 in Councils off street car parks.
- Due to the successful take up of the credit card facility a further 30 credit card machines were installed, including 16 in Zone C and 8 in Zone A.
- Credit card payments account for on average 22.5% of all car parking transactions and 40% of the total income.
- It currently costs \$152,910 per annum in transaction and merchant fees, on average each credit card transaction costs \$0.53 cents of which \$0.47 cents are transaction fees and \$0.6 cents are merchant fees.
- To encourage the take up of the facility Council has not introduced a credit card surcharge to recover the merchant fees which are absorbed within the \$5 million revenue collected annually from car parking.
- Council's pay by phone app (PayStay), when introduced, will attract merchant and transaction fees as well.

REPORT NUMBER: 17A0057 LC:jg

SUBJECT: CREDIT CARD SURCHARGE - PARKING METERS

• It is recommended that the total merchant and transaction fees for parking paid for via credit card or phone app are recovered by way of a car parking pricing review in the 2018/19 budget process rather than introducing a surcharge.

RECOMMENDATIONS

- A. THAT Report Number 17A0057 LC:jg entitled Credit Card Surcharge Parking Meters, be received and noted.
- B. THAT Council not introduce a credit card surcharge for car parking for 2017/18 and refer the matter to the 2018/19 budget process for consideration in reviewing the car parking fee structure.

BACKGROUND

At the Second Ordinary Council Meeting held 26 July 2016 Council resolved as follows:

Decision No. 21\4668

Reserve Bank Credit Card Surcharge Reforms

Report No. 16A0079 MC:je Common No. 3006030

B. THAT Council apply a surcharge of 0.4% for all credit card payments from 23 August 2016, with the exception of credit card payments receipted via parking machines which will remain surcharge free.

DISCUSSION

At Council's Regulatory Services workshop on Wednesday 12 April 2017 Council queried the installation of further credit card machines and whether a credit card surcharge could be introduced to recover the merchant and transaction fees charged to Council.

Council has 309 parking machines in total, 54 (17.5%) of which have credit card facilities. 95% of all off street car parks charging \$5.30 or more per day have credit card facilities *ie* 29 out of 31 machines. 25% of Zone C have machines have credit card facilities *ie* 16.

Under Council's current contract with APARC Pty Ltd the cost to retrofit each credit card machine is \$3,450. To install further credit card machines in the remaining 255 machines would cost approximately \$900,000.

Council is in the process of introducing a pay-by-phone facility called PayStay which will attract a similar fees to the traditional credit card transaction. The pay-by-phone app is fully integrated with Council PinForce regulatory enforcement system and will be introduced gradually.

REPORT NUMBER: 17A0057 LC:jg

SUBJECT: CREDIT CARD SURCHARGE - PARKING METERS

It is recommended that the fees associated with the PayStay pay-by-phone facility are recovered via a pricing review in the 2018/19 budget year.

The current configuration of credit card machines installed is as follows;

OFF-STREET	incl GST		
		Total Number of	Number with Credit Card
Car Park	Daily Rate	Meters	Facility
West Lane	\$10.00 (Early Bird)	9	7
China Town	\$7.00 (Early Bird)	10	10
Cavenagh St	\$5.30	6	6
Darwin Oval	\$5.30	2	2
Nichols Pl	\$5.30	2	2
McLachlan St	\$5.30	2	2
96 Mitchell St	\$3.20	1	0
Civic Centre	\$3.20	2	1
McMinn St	\$3.20	4	0
Mitchell/Daly St	\$3.20	2	0
Woods/Daly St	\$3.20	2	0
Total		42	30
ON-STREET	incl GST		
Zone	Hourly Rate	Total Number of Meters	Number with Credit Card Facility
A	\$2.50	110	8
В	\$1.80	94	0
С	\$7.50 (AII	63	16
Total	Day)	267	24
- 3			
DARWIN CBD			
		Total Number of	Number with Credit Card
		Meters	Facility
Total		309	54

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Car Park Coordinator
- Revenue Supervisor

REPORT NUMBER: 17A0057 LC:jg

SUBJECT: CREDIT CARD SURCHARGE - PARKING METERS

POLICY IMPLICATIONS

Fees and Charges are set annually in conjunction with the budget development.

BUDGET AND RESOURCE IMPLICATIONS

The current annual transaction and merchant fees associated with car parking is \$152,910 which is being absorbed through the \$5 million car parking revenue generated annually.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

The Australian Competition and Consumer Commission (ACCC) possess investigation and enforcement powers in relation to cases of possible excessive surcharging.

ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

LIAM CARROLL BUSINESS MANAGER DIANA LEEDER
GENERAL MANAGER
CORPORATE SERVICES

For enquiries, please contact Liam Carroll on 8930 0559 or email: l.carroll@darwin.nt.gov.au.

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.1.7

RELATED PARTY DISCLOSURES (AASB 124) - DRAFT POLICY

REPORT No.: 17A0054 MC:jg COMMON No.: 3236868 DATE: 27/06/2017

Presenter: Manager Finance, Miles Craighead

Approved: General Manager Corporate Services, Diana Leeder

PURPOSE

The purpose of this report is to seek Council's adoption of a draft policy to provide protection and guidance for Key Management Personnel (KMP) in relation to Related Party Disclosures (AASB 124).

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.3 Good governance

Key Strategies

5.3.2 Display contemporary leadership and management practices

KEY ISSUES

- Northern Territory councils must comply with accounting standards.
- AASB 124 requires disclosures in relation to related party transactions, effective from the 2016/17 financial statements.
- The Council is advised to adopt a policy to facilitate and expedite compliance.
- A draft policy is provided at **Attachment A** for Council's consideration.
- The draft policy proposes substantial reliance on key management personnel (KMP) co-operating with disclosures through declarations to avoid the risks of non-compliance.

REPORT NUMBER: 17A0054 MC:jg

SUBJECT: RELATED PARTY DISCLOSURES (AASB 124) - DRAFT POLICY

RECOMMENDATIONS

A. THAT Report Number 17A0054 MC:jg entitled Related Party Disclosures (AASB 124) - Draft Policy, be received and noted.

B. THAT Council adopt the draft policy entitled "Related Party Disclosures" presented in **Attachment A** to this Report Number 17A0054 MC:jg entitled Related Party Disclosures (AASB 124) - Draft Policy.

BACKGROUND

Report number 17A0019 MC:jg entitled Related Party Disclosures (AASB 124) was received and noted at the Corporate & Economic Development Committee meeting held on 20 February 2017. The report included a full copy of the standard.

The report advised:

"A policy will be drafted to guide Council's responses to related party disclosures. This will include forms to assist annual declarations. It is aimed to have this adopted and in place before 30 June 2017."

DISCUSSION

The draft policy provided as **Attachment A** is intended to be self-explanatory.

To avoid uncertainty around related party disclosures this report presents a draft policy. The draft policy provides general background information and discussion. Policy statements setting out requirements for key management personnel (KMP) and other matters are provided.

The policy mainly relies on declarations by KMP. Some secondary reliance is placed on other requirements to back up the statutory declarations.

As agreed by the LGANT Finance Reference Group, NT Councils will adopt the South Australia (SA) Model Financial Statements and Council implemented this in the 2015/16 financial year.

Attachment B to this report is the SA Model Financial Statements 2017 - Note 23 Related Party Disclosures (for comment version).

It is proposed that Council should (subject to final Audit) as far as practicable substantially follow the final version of the related party disclosures note of the SA model when issued. The "for comment" version provides information and guidance around what may be suitable wording and presentation with a number of examples. It also clarifies that the standard does not require disclosure of names of KMP and suggests that to assist public interpretation of the total compensation paid the numbers of KMP should be included.

REPORT NUMBER: 17A0054 MC:jg

SUBJECT: RELATED PARTY DISCLOSURES (AASB 124) - DRAFT POLICY

It is also suggested in the SA model that where specific disclosures (those other than the total "compensation" paid) are made they should disclose whether the disclosure is in respect of an elected member or an employee.

In respect of "compensation" it is proposed the notes will be based on the minimum requirements of the standard and SA model which will simply total all compensation into 4 categories with no distinction of Elected Member versus Employee and report the total positions making up those totals.

Each KMP will be requested to assist by providing disclosures on the relevant form from the Finance Unit and signing in front of a witness.

The Finance staff will populate the draft figures for compensation based on year end letter of earnings summaries to Elected Members and for employees the earnings summaries provided to the Australian Taxation Office (ATO) plus any other relevant information from Council's systems. For that aspect KMP should only need to review for reasonableness.

Council's auditor has confirmed that the form meets the disclosure requirements of the standard. Completed forms are not publicly available, are covered by the Privacy Act, and are retained only as working documents required for the audit process.

CONSULTATION PROCESS

This report was considered by the Executive Leadership Team on Thursday 8 June 2017 and is now referred to Council for consideration.

In preparing this report, the following Internal Parties were consulted:

- Contracts Officer
- Payables Accountant

In preparing this report, the following External Parties were consulted:

Council's Auditors

POLICY IMPLICATIONS

This report recommends the adoption of a policy to assist KMP to make appropriate related parties disclosures for the purposes of Councils General Purpose Financial Statements.

REPORT NUMBER: 17A0054 MC:jg

SUBJECT: RELATED PARTY DISCLOSURES (AASB 124) - DRAFT POLICY

BUDGET AND RESOURCE IMPLICATIONS

The requirements do add significantly more compliance effort for the Council overall but this should be able to be managed within budget.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Section 131 (3) Local Government Act (NT):

"The annual financial statement must conform with the accounting standards and other requirements stipulated in the regulations."

AASB 124 Related Party Disclosures:

The accounting standard relevant to this policy is AASB 124 Related Party Disclosures.

The risks of non compliance include:

- Reputational risk to Council.
- Qualified audit opinion or a matter of emphasis in the audit report.
- Adverse observations in the Audit closing management letter.

ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

MILES CRAIGHEAD MANAGER FINANCE

DIANA LEEDER
GENERAL MANAGER
CORPORATE SERVICES

For enquiries, please contact Miles Craighead on 89300523 or email: m.craighead@darwin.nt.gov.au.

Attachments:

Attachment A: Related Party Disclosures (draft new policy)

Attachment B: SA Model Financial Statements 2017 - Note 23 Related Party

Disclosures (for comment version)



ATTACHMENT A

Policy Title: Related Party Disclosures

Policy No: TBA

Adopted By: TBA

Next Review Date: 30/04/2018

Responsibility: General Manger Corporate Services

Document Number: TBA

Version	Decision Number	Decision Date	History
1	TBA	TBA	New policy

1 Policy Summary

The Local Government Act requires that Council's general purpose financial statements (GPFS) comply with accounting standards. The Australian Accounting Standards Board (AASB) requires Council's GPFS to include disclosures in respect of transactions with related parties (AASB 124).

This policy provides a policy statement to assist interpreting and compliance with AASB 124.

2 Policy Objectives

- Expedite and facilitate compliance.
- Minimise risk of non compliance.
- Minimise the risk of Audit issuing a qualified opinion, matter of emphasis or adverse observation in respect Council's general purpose financial statements (GPFS), in respect of related party disclosures.
- Cost effective compliance.
- Avoid unnecessary intrusion of privacy.

3 Background

Councils must comply with accounting standards in the preparation of audited GPFS.

AASB 124 requires that Council's GPFS include disclosures in relation to transactions with related parties. It applies to local governments for financial years commencing 1 July 2016.



The stated objective of the standard:

"The objective of this Standard is to ensure that an entity's financial statements contain the disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties"

What does compliance mean?

What this means is that any transactions that the Council makes with a related party must be summarised and disclosed in the audited financial statements.

What is a related party?

- A related party can be a person or entity.
- A person or a close member of their family is a related party if the person is a member of key management personnel of the Council.
- An entity is a related party if it is controlled (or joint controlled) by a person who is a related party.
- An entity is not a related party just because it has Key Management Personnel (KMP) in common.

4 Policy Statement

Council will prepare and report related party disclosures in accordance with Australian Accounting Standard requirements. A system and processes to identify, monitor and disclose related party transactions to manage the risk of non-compliance with the related party disclosure objectives of the Australian Accounting Standards will be implemented.

4.1 Key Management Personnel

KMP are considered to be the elected members and members of the Executive Leadership Team of Council. For the avoidance of doubt entities (such as a limited liability company) controlled by any of the related parties above are also considered a related party.

4.2 Identifying Related Party Transactions

- Main reliance KMP to complete annual declaration by 31 July for the immediate preceding financial year.
- Secondary reliance Procurement processes to require tenders and new vendors to identify whether or not they are related parties as from 1 July 2017.
- It may be necessary to carry out other reasonable checks to verify information.

4.3 Reporting Related Party Transactions

Council has adopted the SA model financial statements as a basis for its GPFS. Therefore the reporting will be as close as possible to that and/or any other NT guidelines or mandates.

Individual KMP will not be identified by name in the Council's disclosures and their privacy will be protected.



5 Legislation, terminology and references

5.1 Referenced Legislation and Documents

- The Local Government Act 2013 Section 131 (3) Local Government Act (NT): "The annual financial statement must conform with the accounting standards and other requirements stipulated in the regulations."
- The Privacy Act 1988 (Commonwealth)
- City of Darwin Policy no. 078 Privacy & Confidentiality
- AASB10 and appendices Consolidated Financial Statements
- AASB124 Related Party Disclosures.

5.2 Definitions

Close family members or close members of the family - In relation to a key management person, family members who may be expected to influence, or be influenced by, that key management person in their dealings with council and include:

- a) that person's children and spouse or domestic partner;
- b) children of that person's spouse or domestic partner;
- c) dependants of that person or that person's spouse or domestic partner.

For the purposes of AASB 124, close family members could include extended members of a family (such as, without limitation, parents, siblings, grandparents, uncles/aunts or cousins) *if* they could be expected to influence, or be influenced by, the key management person in their dealings with council.

Control – Control of an entity is present when there is:

- a) power over the entity; and
- b) exposure or rights to variable returns from involvement with the entity; and
- c) the ability to use power over the entity to affect the amount of returns received,

as determined in accordance with AASB10 Consolidated Financial Statements, paragraphs 5 to 18, and Appendices A (Defined Terms) and B (Application Guidance).

Joint Control – the contractually agreed sharing of control of an arrangement, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

Key Management Personnel (KMP):

KMP are considered to be Elected Members and the Executive Leadership Team members of Council

Materiality – factors and thresholds determined by the Council's external auditors in consultation.



Ordinary citizen transactions (OCTs) – transactions that an ordinary citizen would undertake with Council, which are undertaken on arm's length terms and in the ordinary course of carrying out Council's functions and activities. Examples of ordinary citizen transactions assessed to be not material in nature include:

- a) paying rates and utility charges
- b) Using Council's public facilities after paying the corresponding fees;
- c) Fees and charges approved by Council that are on the terms and conditions to the general public and by their nature or amount are not material.

Privacy – The privacy of elected members and members of the Executive Leadership Team who are KMP is governed by Policy no. 078 Privacy and Confidentiality in relation to disclosure of an individual's information.

Related Party – a person or entity that is related to council as defined in AASB124, paragraph 9. Examples of related parties are:

- a) key management personnel;
- b) close family members of key management personnel;
- c) entities that are controlled or jointly controlled by KMP or their close family members.

Related Party Transaction – is a transfer of resources, services or obligations between the council and a related party, regardless of whether a price is charged. Examples of related party transactions are:

- a) purchases or sales of goods;
- b) purchases or sales of property and other assets;
- c) rendering or receiving of services;
- d) rendering or receiving of goods;
- e) development applications;
- f) leases;
- g) commitments to do something if a particular event occurs or does not occur in the future:
- h) settlement of liabilities on behalf of council or by council on behalf of that related party.

6 Evaluation and review

This policy should be reviewed once in the term of each Council or more often as required.

ATTACHMENT B



SOUTH AUSTRALIA MODEL FINANCIAL STATEMENTS 2017



Note 23 - RELATED PARTY DISCLOSURES

AASB 124 *Related Party Disclosures* commences applying to local governments from 1 January 2016, and hence the first disclosures will be required in the 2016/17 period. Accordingly the 2016 Model Statements do not include an example Note.

AASB 2015-6 (the amending standard) states that it shall "be applied prospectively as of the beginning of the annual reporting period ...". We have interpreted this as meaning that disclosures in the 2016/17 year will NOT require disclosures for the comparative year - from 1 July 2015 to 30 June 2016.

Councils are urged to familiarise themselves with the requirements so that the information can be extracted during the course of the 2016/17 year.

The purpose of AASB 124 is to require "disclosure of related party relationships, transactions and outstanding balances, including commitments, in the consolidated and separate financial statements of a parent or investors with joint control of, or significant influence over, an investee presented in accordance with AASB 10 Consolidated Financial Statements or AASB 127 Separate Financial Statements. This Standard also applies to individual financial statements." ¹⁶²

The Standard relates to "upstream" relationships.

"Downstream" relationships of Council - such as subsidiaries, joint operations, equity accounted Council businesses, etc. - are covered in other Accounting Standards, and the appropriate accounting procedures and disclosures are detailed elsewhere in these Model Statements.

Note that "downstream" relationships involving key management personnel **do** fall within the scope of the Standard.

The "upstream" relationships referred to in the Standard relate to *parties* (particularly companies) who exert significant influence on the management and policy decisions of the entity (which in a Council context do not, or should not, exist) and the *key management personnel* who influence, guide or make the management and policy decisions.

Related Parties

"A related party"

is a person or entity that is related to the entity that is preparing its financial statements (in this Standard referred to as the "reporting entity").

- (a) A person or a close member of that person's family is related to a reporting entity if that person:
 - (i) has control or joint control of the reporting entity;
 - (ii) has significant influence over the reporting entity; or
 - (iii) is a member of the key management personnel of the reporting entity or of a parent of the reporting entity.
- (b) (not applicable to Councils)¹⁶³

162. AASB 124.3

163. AASB 124.9 Definitions



SOUTH AUSTRALIA MODEL FINANCIAL STATEMENTS 2017



Note that a "related party" includes "a person or a close member of that person's family".

"Close members of the family of a person" are those family members who may be expected to influence, or be influenced by, that person in their dealings with the entity and include:

- (a) that person's children and spouse or domestic partner;
- (b) children of that person's spouse or domestic partner; and
- (c) dependants of that person or that person's spouse or domestic partner. 164

The terms "control", "joint control" and "significant influence" are defined in AASB 10, AASB 11 and AASB 128 respectively and are used in this Standard with the meanings specified in those Australian Accounting Standards.

Key Management Personnel

"Key management personnel" are those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity." 165

In considering each possible related party relationship, attention is directed to the substance of the relationship and not merely the legal form. ¹⁶⁶

So, who are the key management personnel of a Council?

All Councillors

The elected members are the equivalent of the directors of a for-profit entity, and are specifically included by the phrase "including any director (whether executive or otherwise)".

Chief Executive Officer

The Chief Executive Officer is entrusted by the Local Government Act 1999 (especially section 99) with the responsibility for "for planning, directing and controlling the activities of the" Council, and is clearly a member of the key management personnel.

Other Senior Officers

Generally, senior officers with management responsibilities who report direct to the CEO are regarded as being members of the key management personnel. Certainly a *prescribed officer* as defined in section 112 of the Local Government Act 1999 would *prima facie* be included ¹⁶⁷.

It is suggested that Councils should discuss with their Auditor whether any additional officers should be included in this group.

^{164.} AASB 124.9 Definitions Note that the definition is not exclusive and can extend further. For example, a parent would reasonably be expected to exert influence (except upon teenagers).

^{165.} AASB 124.9 Definitions

^{166.} AASB 124.10

^{167.} Presumably Council had good valid reasons for defining a person as a prescribed officer. An equally valid reason for excluding a prescribed officer from key management personnel would be that they have minimal responsibility for planning, directing or controlling Council activities.



SOUTH AUSTRALIA MODEL FINANCIAL STATEMENTS 2017



Disclosures of Related Party Transactions

"A related party transaction" is a transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged. 168

The following paragraphs are extracted from AASB 124.

- An entity shall disclose key management personnel compensation in total and for each of the following categories:
 - (a) short-term employee benefits;
 - (b) post-employment benefits;
 - (c) other long-term benefits;
 - (d) termination benefits; and
 - (e) share-based payment.
- If an entity has had related party transactions during the periods covered by the financial statements, it shall disclose the nature of the related party relationship as well as information about those transactions and outstanding balances, including commitments, necessary for users to understand the potential effect of the relationship on the financial statements. These disclosure requirements are in addition to those in paragraph 17. At a minimum, disclosures shall include:
 - (a) the amount of the transactions;
 - (b) the amount of outstanding balances, including commitments, and:
 - their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in settlement; and
 - (ii) details of any guarantees given or received;
 - (c) provisions for doubtful debts related to the amount of outstanding balances; and
 - (d) the expense recognised during the period in respect of bad or doubtful debts due from related parties.
- The disclosures required by paragraph 18 shall be made separately for each of the following categories:
 - (a) the parent;
 - (b) entities with joint control of, or significant influence over, the entity;
 - (c) subsidiaries;
 - (d) associates;
 - (e) joint ventures in which the entity is a joint venturer;
 - (f) key management personnel of the entity or its parent; and
 - (g) other related parties.

(Paragraphs 19(a) & (b) should have no application in a local government environment.)

AASB 124 contains a considerable amount of application guidance relevant to not-for-profit entities which should be accessed for further information. Details of the required disclosures should be discussed with your Auditor at your earliest opportunity.

168. AASB 124.9 Definitions



SOUTH AUSTRALIA MODEL FINANCIAL STATEMENTS 2017



Example Disclosures

Comparative information is NOT required for the 2016/17 year.

Key Management Personnel

The Standard does not require the disclosure of the **names** of key management personnel although this is required in some other jurisdictions. However, it is necessary to disclose the total amount of *compensation* paid during the period. (Compensation includes salaries, wages, allowances, paid leave and also includes taxable fringe benefits.)

The following wording may be suitable:

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the *Local Government Act* 1999. In all, 15 persons were paid the following total compensation:

	2017
Salaries, allowances & other short term benefits	\$
Post-employment benefits	
Long term benefits	
Termination benefits	
TOTAL	\$

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

We suggest that these disclosures may attract public attention, many of whom are unfamiliar with the realities of local government operations and may under-estimate the number of people to whom the total benefits relate. To assist in their interpretation, we suggest that it may be appropriate to include the number of persons involved.

The Standard also requires disclosure of amounts received from key management personnel:

The following wording may be suitable:

Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), Council received the following amounts in total:

	2017
Contributions for fringe benefits tax purposes	\$
Planning & building application fees	
Rentals for Council property	
TOTAL	



SOUTH AUSTRALIA MODEL FINANCIAL STATEMENTS 2017



Other Related Parties

Paragraph 18 of the Standard - see page 180 above - requires disclosures of transactions between Council and its related parties *i.e.* subsidiaries and associated entities. As much of the information required by that paragraph is already located in Note 19, we suggest that that is an appropriate location. (The Standard only requires that the disclosures be *made*; it does not insist that they all be made *together*.)

Note that the materiality principle applies to these disclosures - disclose only if material.

Parties related to Key Management Personnel

This the area likely to cause the greatest amount of concern because although **the materiality principle applies to these disclosures**, what is regarded as material by the press and public may well be different from materiality in a pure accounting sense.

We have tried to provide some example wordings for different scenarios that may be considered sufficiently material to warrant disclosure 169.

The following are the key points requiring disclosure:

- The nature of the transactions
- The total transactions during the year (both receipts and payments) but amounts paid as ratespayers or residents (e.g. rates, swimming pool entry fees, etc.) are excluded.
- Amounts due at the end of the year.
- Allowances for doubtful debts and amounts written off (but only disclose if this
 occurred).

Scenario: The Mayor or a Councillor owns a business with regular dealings with Council.

Possibly suitable wordings may be:

The Mayor owns a retail business from which office supplies were purchased as required on 30 day account. Total purchases amounted to \$x,xxx with \$xxx unpaid at the end of the year.

Or:

Two Councillors are directors of separate businesses from which fuel and steel supplies were purchased during the year. The fuel supply is based on a unit rates contract awarded through a competitive tender process in 2015. Steel supplies are based on retail price less discount and at least 3 quotations are obtained prior to any purchase exceeding \$1,000. Total purchases amounted to \$xx,xxx with \$x,xxx unpaid at the end of the year.

Note 23 - RELATED PARTY DISCLOSURES

^{169.} Use of names or positions Some example notes for other organisations refer to "a member of the KMP" without any further indication of the name of position held by the KMP. In view of the restrictions on secondary employment of employees, we have adopted the practice of clearly indicating whether the person is an employee to whom those restrictions apply, or an elected member.



SOUTH AUSTRALIA MODEL FINANCIAL STATEMENTS 2017



Or:

Four elected members have a financial interest in properties from which Council raised rubble for road-making purposes, paying compensation for disruption and royalties at the rate applicable to third parties. The properties from which the rubble was raised were selected based on the distance to the work-site and the quality of the rubble for the required purpose. The total amount paid amounted to \$x,xxx with \$xxx unpaid at the end of the year.

Scenario: Close family members of key management personnel are employed by Council.

A possibly suitable wording may be:

Three close family members of key management personnel are employed by Council in accordance with the terms of the Award, and as recorded in the public Register of Salaries maintained in accordance with section 105 of the *Local Government Act* 1999.

Scenario: Close family family members of, and key management personnel lodged planning and or building applications during the year.

A possibly suitable wording may be:

Key management personnel or close family members (including related parties) lodged a total of seven planning and building applications during the year. In accordance with the *Local Government Act* 1999, these persons declared conflicts of interest and took no part in the assessment or approval processes for these applications.

Nine planning and building approvals, with and without conditions, were granted during the year (including 4 lodged the previous year); 2 remain to be finalised at the end of the year. Total fees for these applications (all of which are payable on lodgement) amounted to \$x,xxx.

Scenario: Key management personnel are on the management committees of sporting and other not-for-profit organisations.

A possibly suitable wording may be:

Two elected members and an employee are members of the management committees of the Bullamakanka Butterfly Collectors, Oodnawoopwoop Croquet Club and Calathumpian Sleazeball Club. In accordance with the *Local Government Act* 1999, these persons declare a conflict of interest and leave the meeting environs when any matter affecting their Club is discussed or voted upon.

All Clubs use facilities maintained by Council for which there is no available armslength market pricing: these facilities are also used by other not-for-profit organisations and the general public. The total amount received from these Clubs for the use of these facilities was \$xx,xxx with \$xxx due at the end of the year.

Council did not make any payments to any of these Clubs but it is not practicable to estimate the cost to Council of facility maintenance relating to each Club.

SOUTH AUSTRALIA MODEL FINANCIAL STATEMENTS 2017

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Council Website at www.darwin.nt.gov.au, at Council Public Libraries or contact the Committee Administrator on (08) 8930 0670.

ONE HUNDRED AND FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION TUESDAY, 27 JUNE 2017 PAGE

ORD06/16

16.2 OFFICERS REPORTS (RECEIVE & NOTE)

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.2.1

MONTHLY FINANCIAL REPORT - MAY 2017

REPORT No.: 17A0069 MC:jg COMMON No.: 2476534 DATE: 27/06/2017

Presenter: Manager Finance, Miles Craighead

Approved: General Manager Corporate Services, Diana Leeder

PURPOSE

The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 31 May 2017 in accordance with the Local Government (Accounting) Regulations.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.5 Responsible financial and asset management

Key Strategies

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

KEY ISSUES

- The monthly report meets Council's statutory requirements.
- The quarterly budget reviews provide additional accountability information to supplement the monthly financial reports.
- There are no overall concerns with Council's financial position.

RECOMMENDATIONS

THAT Report Number 17A0069 MC:jg entitled Monthly Financial Report - May 2017, be received and noted.

REPORT NUMBER: 17A0069 MC:jg

SUBJECT: MONTHLY FINANCIAL REPORT - MAY 2017

BACKGROUND

Council has endorsed the format of the Monthly Financial Report. It is in compliance with the Local Government Accounting Regulations in respect of monthly financial reporting.

DISCUSSION

The following statements are included at **Attachment A.**

Overall Income Statement

All sources of Council's income (revenue) and all operating expenses.

Municipal Plan Summary

The Municipal Plan Summary follows a similar format to the statement of cash flows, but is based on working capital rather than cash. The actual transfers to and from cash backed reserves are now considered to be up to date. Elected Members can refer to the quarterly budget reviews for more detailed information on reserves.

Investments Report

Details all cash and investments held by institution and provide information on interest rate returns, maturities and policy compliance.

Accounts Receivable Report

Details rate receipt collection, outstanding general debtors and performance on rates recovery compared to the previous year. The report includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding (bar chart).

CONSULTATION PROCESS

Nil

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

The information that is provided is considered to more than achieve statutory compliance as set out below:

Part 8 of the Local Government (Accounting) Regulations require that a monthly financial report is presented to Council.

REPORT NUMBER: 17A0069 MC:jg

SUBJECT: MONTHLY FINANCIAL REPORT - MAY 2017

Regulation 18 states:-

1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

- a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
- b) The forecast income and expenditure for the whole of the financial year
- 2. The report must include:
 - a) Details of all cash and investments held by the council (including money held in trust); and
 - A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - c) Other information required by the Council.
- 3. If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

It should be noted that monthly financial reports are not independently audited, but are subject to internal control and review processes.

ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

MILES CRAIGHEAD MANAGER FINANCE

DIANA LEEDER
GENERAL MANAGER
CORPORATE SERVICES

For enquiries, please contact Miles Craighead on 89300523 or email: m.craighead@darwin.nt.gov.au.

Attachments:

Attachment A: Monthly Financial Report – May 2017

ATTACHMENT A

Income Statement For the Period Ended 31/05/2017



		<u>2016/17</u>			
	Full Original Budget	Full Amended Budget	YTD Actual	YTD v FAB	
	\$'000	\$'000	\$'000	%	
% of year elapsed				92%	
Income from Continuing Operations					Comment
Rates & Annual Charges	67,235	67,235	67,428	100%	No issues
User Charges, Fees & Other	25,623	25,697	22,478	87%	Possible less revenue
Interest & Investment Revenue	2,656	2,656	2,463	93%	Issue (G Fund)
Grants & Contributions - Operating	5,355	5,343	7,485	140%	Will exceed budget
Total Income from Continuing Operations	100,868	100,931	99,855	99%	
Less Expenses from Continuing Operations					
Employee Costs	31,727	31,925	28,147	88%	No issues
Borrowing Costs	229	229	209	91%	No issues
Materials and Services	47,680	49,142	43,976	89%	Underspent YTD
Depreciation and Amortisation	22,397	22,397	21,865	98%	Will exceed budget
Total Expenses from Continuing Operations	102,034	103,693	94,197	91%	
Operating Result - Continuing Operations	(1,166)	(2,763)	5,658		
Grants & Contributions - Capital	10,564	4,943	1,910	39%	No issues
Income (Loss) from Asset Disposal	-	-	(236)	-1000%	Not budgeted
Net Operating Result For the Year	9,398	2,180	7,332		

Income Statement

Explanation of Columns: "Full Original Budget" and "Full Amended Budget" are full year. YTD Actual is year to date. YTD v FAB is the % of actuals achieved against the full year original budget.

Outlines income and operating expenses. Excludes capital expenditure and instead recognises depreciation expense. The net operating surplus or deficit for the reporting period is a measure of Council's financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.

Operating income: Rates are recognised at the beginning of the year hence 100% achieved. Whilst interest overall is meeting target the Gen Fund interest is expected to be less. Operational grant income is exceeding target YTD with receipt of \$1.5M for Streetlighting maintenance not included in the budget. Fees and Other Revenue are below target. Infringements, development and waste income targets are unlikely to be met.

Operating expenses:

Overall expenditure is on target to meet budget. Employee Costs are below target due to staff vacancies and timing of leave entitlements. This is off-set by an increase in temporary labour/contractor costs. Borrowing costs is on track: 1st and 2nd repayments of external loan have now occured. Materials and Services are expected to yield savings overall, indicative savings from Cityworks & Parks & Reserve Sections. Depreciation and Amortisation: It is anticipated that actual depreciation will exceed original budget as the budget did not allow for factors such as the revaluation of buildings at 30/6/16. This will be addressed in the 4th quarter budget review. This will not affect Council budgeted cash flow/working capital position.

Capital income: \$1.12 m out of \$4.48 m Commonwealth grant assured for Parap Pool have been invoiced. Contributed asset re: Salonika Street Upgrade for \$430k has been recorded as Developer Contribution Income. Mosquito Program Grant of \$81 k has been received. Ryland Road (Black Spot project) grant income, Shamrock grant income, car parking contributions and Safer Streets Programme Milestone grant fundings have been received.

Loss on Asset Disposal: \$148k loss relates to fleet sales plus two writeoffs. \$37k loss due to disposal of walkways/driveways resurfacing and \$51k loss due to disposal of other assets. Noting no issue for cash/fund flows.



Municipal Plan Summary For the Period Ended 31/05/2017

	Full Original Budget \$'000	2016/17 Full Amended Budget \$'000	YTD Actual \$'000	YTD v FAB
% of year elapsed				92%
Funds From Operating Activities				
Net Operating Result From Above	9,398	2,180	7,332	
Add back depreciation (not cash)	22,397	22,397	21,865	
Add back Loss on Asset Disposal (non cash)		-	236	
Net Funds Provided (or used in) Operating Activities	31,795	24,577	29,003	
Funds From Investing activities				
Sale of Infrastructure, Property, Plant & Equipment	904	904	852	94%
Purchase of Infrastructure, Property, Plant & Equipment	(41,500)	(41,274)	(25,009)	61%
Net Funds Provided (or used in) Investing Activities	(40,596)	(40,370)	(24,157)	
Funds From Financing Activities				
Proceeds from borrowings & advances	1,764	-	-	0%
Repayment of borrowings & advances	(258)	(258)	(226)	88%
Net Funds Provided (or used in) Financing Activities	1,506	(258)	(226)	
Net Increase (-Decrease) in Funds Before Transfers	(7,295)	(16,051)	4,619	
Transfers from (-to) Reserves	7,295	15,728	10,520	
Net Increase (-Decrease) in Funds After Transfers		(323)	15,139	

Municipal Plan Summary

Outlines Councils entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/nil). It groups items into operating, investing and financing and has a very close relationship to cash flows, which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments. Finally it discloses the transfers to & from cash backed reserves.

Net funds provided by operating activities: These will reduce throughout the year to equate more closely to budget as the rates struck are expended.

Sale of Plant & Equipment: Target achieved due to disposal of used vehicles.

Proceeds from borrowings & advances: Transfer to carry forward reserve - loan funded portion remaining of DEC. Adjustment made in the last 3rd Quarter Budget Variation.

Purchase of Infrastructure, property etc. This is 61% spent compared to 92% of year elapsed. Is indicative of carry forward for any incomplete projects into 2017/18.

 $\textbf{Transfers from (-to) reserves}. \ \ \textbf{This discloses the transfers to \& from cash backed reserves}.$

 $\textbf{Manager Finance:} \ \ \text{There are no overall concerns in relation to the budgets.}$



As at 31 May, 2017 Council's short term cash position was as follows:

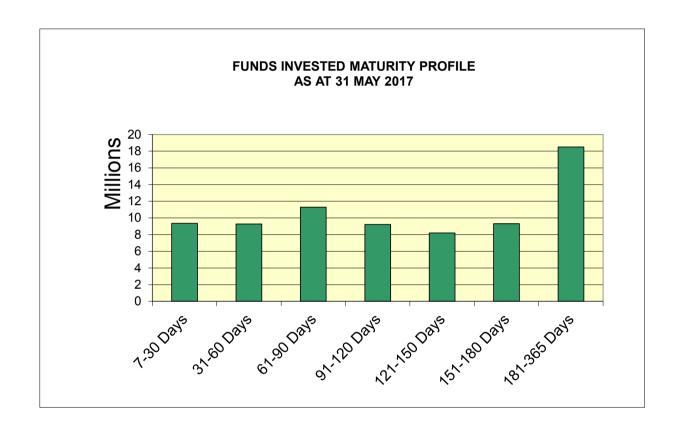
1. General Fund

 Cash at Bank
 \$ 4,458,604

 Short Term Investments
 \$ 73,809,886

 Total Funds
 \$ 78,268,490

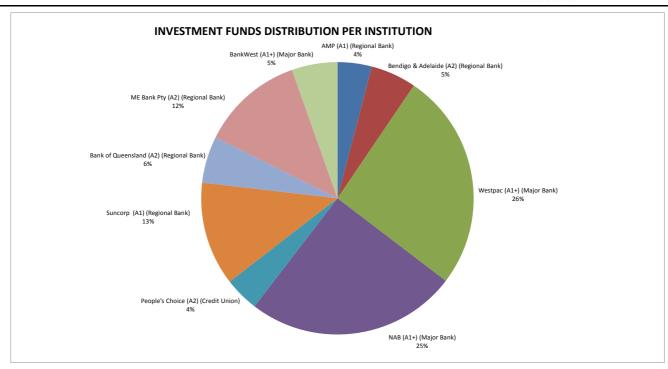
Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account.



\$592 852 40	
_	\$592,852.40 \$592,852.40

INVESTMENTS REPORT TO COUNCIL AS AT 31 MAY 2017





Investment Policy Limits

Short Term	Policy Max.	Actual Portfolio	Counterparty	Policy Min.	Policy Max.	Actual Portfolio
A1+	100%	59%	Major Banks	15%	100%	51%
A1	45%	16%	Regional Banks	0%	45%	45%
A2	25%	25%		0%	45%	4%
Unrated*	10%	0%	Credit Unions/Building Societies/ Other ADI's	0 %	45%	4 70
Total		100%	Total			100%
Major Banks	Policy Max.	% Over Total Investment	Term to Maturity	Policy Min.	Policy Max.	Actual Portfolio
National Australia Bank (A1+) (AA-)	40%	25%	< 1 Year	30%	100%	100%
Westpac (A1+) (AA-)	40%	26%	> 1 Year	0%	50%	0%
AMP (A1) (A)	30%	4%	> 3 Years	0%	30%	0%
Suncorp-Metway (A1) (A+)	30%	13%	> 5 Years	0%	10%	0%
Bankwest (A1+) (AA-)	30%	5%				
Bank of Qld (A2) (BBB+)	30%	6%	Total			100%
Bendigo and Adelaide Bank Ltd (A2) (BBB+)	10%	5%				
ME Bank (A2) (BBB)	10%	12%	*unrated institutions must be an "ADI" with an as	sset base greate	r than \$1B.	
People's Choice Credit Union (A2) (BBB)		4%				

Note: Grandfathering applies to ME Bank (A2) (BBB), it has become ineligible as a result of a change of investment policy. Please refer to Investment Policy # 024. page 6. Downgrades & "Grandfathering"

100%

Total

	INVESTMENTS REPORT TO COUNCIL AS AT 31 MAY 2017 Investment Portfolio						116		
CREDIT RATING	COUNTERPARTY	INV TYPE	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	WEIGHTED AVERAGE RATE	INSTITUTION TOTALS	%
(ST) (LT)									
	Major Banks Total (\$ ② Invested	37,596,282.17	50.94%	of portfolio				
(A1+) (AA-) (A1+) (AA-)	National Bank of Australia National Bank of Australia	TD \$ TD \$	1,037,159.57 1,019,561.65	2.71% 2.71%	June 6, 2017 June 6, 2017	6	0.000380803 \$ 0.000374342	18,484,383.59	25.04%
(A1+) (AA-)	National Bank of Australia	TD \$	1,000,000.00	2.71%	June 13, 2017	13	0.000367159		
(A1+) (AA-) (A1+) (AA-)	National Bank of Australia National Bank of Australia	TD \$	1,000,000.00 1,000,000.00	2.71% 2.71%	June 13, 2017 June 20, 2017	13 20	0.000367159 0.000367159		
(A1+) (AA-) (A1+) (AA-)	National Bank of Australia National Bank of Australia	TD \$	1,068,650.53 1,049,651.54	2.75% 2.75%	June 27, 2017 June 27, 2017	27 27	0.000398157 0.000391078		
(A1+) (AA-)	National Bank of Australia	TD \$	1,020,018.09	2.70%	July 4, 2017	34	0.000373127		
(A1+) (AA-) (A1+) (AA-)	National Bank of Australia National Bank of Australia	TD \$	1,020,018.09 1,000,000.00	2.76% 2.77%	July 25, 2017 August 1, 2017	55 62	0.000381419 0.000375288		
(A1+) (AA-)	National Bank of Australia	TD \$	1,049,614.66	2.69%	August 22, 2017	83	0.000382532		
(A1+) (AA-) (A1+) (AA-)	National Bank of Australia National Bank of Australia	TD \$	1,020,808.22 1,018,733.16	2.72% 2.62%	August 22, 2017 September 12, 2017	83 104	0.000376182 0.000361616		
(A1+) (AA-) (A1+) (AA-)	National Bank of Australia National Bank of Australia	TD \$	1,000,000.00 1,034,485.07	2.60% 2.61%	October 17, 2017 November 14, 2017	139 167	0.000352256 0.000365805		
(A1+) (AA-)	National Bank of Australia	TD \$	1,034,485.07	2.61%	November 14, 2017	167	0.000365805		
(A1+) (AA-) (A1+) (AA-)	National Bank of Australia National Bank of Australia	TD \$	1,111,197.94 1,000,000.00	2.60% 2.61%	November 28, 2017 December 12, 2017	181 195	0.000391427 0.000353611		
	Westpac	TD \$	1,000,000.00	2.70%	July 11, 2017	41	0.000365805 \$	19,111,898.58	25.69%
(A1+) (AA-) (A1+) (AA-)	Westpac Westpac	TD \$	1,000,000.00	2.70%	July 18, 2017	48	0.000365805	19,111,090.58	20.09%
(A1+) (AA-) (A1+) (AA-)	Westpac Westpac	TD \$	1,000,000.00 1,000,000.00	2.70% 2.70%	July 18, 2017 August 1, 2017	48 62	0.000365805 0.000365805		
(A1+) (AA-)	Westpac	TD \$	1,000,000.00	2.73%	August 15, 2017	76	0.000369869		
(A1+) (AA-) (A1+) (AA-)	Westpac Westpac	TD \$	1,000,000.00 1,016,684.93	2.73% 2.77%	August 15, 2017 August 29, 2017	76 90	0.000369869 0.000381550		
(A1+) (AA-) (A1+) (AA-)	Westpac Westpac	TD \$	1,000,000.00 1,000,000.00	2.76% 2.76%	August 29, 2017 August 29, 2017	90 90	0.000373934 0.000373934		
(A1+) (AA-)	Westpac	TD \$	1,000,000.00	2.77%	September 5, 2017	97	0.000375288		
(A1+) (AA-) (A1+) (AA-)	Westpac Westpac	TD \$	1,000,000.00 1,000,000.00	2.76% 2.77%	September 5, 2017 September 12, 2017	97 104	0.000373934 0.000375288		
(A1+) (AA-) (A1+) (AA-)	Westpac Westpac	TD \$	1,018,986.30 1,019,619.18	2.73% 2.80%	September 26, 2017 October 10, 2017	118 132	0.000376892 0.000386796		
(A1+) (AA-) (A1+) (AA-)	Westpac Westpac	TD \$	1,000,000.00 1,000,000.00	2.80% 2.74%	October 10, 2017 December 12, 2017	132 195	0.000379353 0.000371224		
(A1+) (AA-) (A1+) (AA-)	Westpac Westpac	TD \$	1,000,000.00 1,037,372.55	2.67% 2.67%	January 16, 2018 January 23, 2018	230 237	0.000361740 0.000375259		
(A1+) (AA-)	Westpac	TD \$	1,019,235.62	2.65%	January 23, 2018	237	0.000365937		
	Regional Banks Total (\$ nvested	33,193,150.77	44.97%	of portfolio				
(A1) (A)	AMP Bank Limited	TD \$	1,000,000.00	2.75%	December 5, 2017	188	0.000372579 \$	3,000,000.00	4.06%
(A1) (A) (A1) (A)	AMP Bank Limited AMP Bank Limited	TD \$	1,000,000.00 1,000,000.00	2.75% 2.75%	December 5, 2017 January 2, 2018	188 216	0.000372579 0.000372579		
(04.) (00)	Darlinger	TD \$	4 000 000 00	2 000/	Navambar 20, 2047	404	0.000352256 \$	4 000 000 00	5.000/
(A1+) (AA-) (A1+) (AA-)	Bankwest Bankwest	TD \$	1,000,000.00 1,000,000.00	2.60% 2.60%	November 28, 2017 January 2, 2018	181 216	0.000352256	4,000,000.00	5.02%
(A1+) (AA-) (A1+) (AA-)	Bankwest Bankwest	TD \$	1,000,000.00 1,000,000.00	2.55% 2.55%	January 9, 2018 January 9, 2018	223 223	0.000345482 0.000345482		
					•				
(A2) (BBB+) (A2) (BBB+)	Bendigo Adelaide Bank Bendigo Adelaide Bank	TD \$	1,000,000.00 1,000,000.00	2.75% 2.75%	July 25, 2017 July 25, 2017	55 55	0.000372579 \$ 0.000372579	4,000,000.00	5.02%
(A2) (BBB+) (A2) (BBB+)	Bendigo Adelaide Bank Bendigo Adelaide Bank	TD \$	1,000,000.00 1,000,000.00	2.75% 2.75%	August 8, 2017 August 8, 2017	69 69	0.000372579 0.000372579		
	-	•			-				
(A1) (A+) (A1) (A+)	Suncorp-Metway Limited Suncorp-Metway Limited	TD \$	1,018,273.97 1,017,593.97	2.65% 2.65%	October 17, 2017 November 7, 2017	139 160	0.000365591 \$ 0.000365347	9,102,258.98	13.33%
(A1) (A+)	Suncorp-Metway Limited	TD \$	1,036,914.32	2.60%	November 7, 2017	160	0.000365260		
(A1) (A+) (A1) (A+)	Suncorp-Metway Limited Suncorp-Metway Limited	TD \$	1,014,738.36 1,000,000.00	2.60% 2.60%	November 21, 2017 November 21, 2017	174 174	0.000357448 0.000352256		
(A1) (A+) (A1) (A+)	Suncorp-Metway Limited Suncorp-Metway Limited	TD \$	1,014,738.36 1,000,000.00	2.60% 2.60%	November 28, 2017 December 19, 2017	181 202	0.000357448 0.000352256		
(A1) (A+)	Suncorp-Metway Limited	TD \$	1,000,000.00	2.60%	December 19, 2017	202	0.000352256		
(A1) (A+)	Suncorp-Metway Limited	TD \$	1,000,000.00	2.60%	December 19, 2017	202	0.000352256		
(A2) (BBB+) (A2) (BBB+)	Bank of Queensland Limited	TD \$	1,054,564.67	2.68%	July 4, 2017	34	0.000382907 \$	4,090,891.79	5.54%
(A2) (BBB+) (A2) (BBB+)	Bank of Queensland Limited Bank of Queensland Limited	TD \$	1,018,163.56 1,018,163.56	2.62% 2.62%	September 26, 2017 October 24, 2017	118 146	0.000361413 0.000361413		
(A2) (BBB+)	Bank of Queensland Limited	TD \$	1,000,000.00	2.63%	January 16, 2018	230	0.000356321		
(A2) (BBB)	ME Bank	TD \$	1,000,000.00	2.77%	September 19, 2017	111	0.000375288 \$	9,000,000.00	12.19%
(A2) (BBB) (A2) (BBB)	ME Bank ME Bank	TD \$	1,000,000.00 1,000,000.00	2.77% 2.80%	September 26, 2017 September 19, 2017	118 111	0.000375288 0.000379353		
(A2) (BBB) (A2) (BBB)	ME Bank ME Bank	TD \$	1,000,000.00 1,000,000.00	2.74% 2.74%	October 31, 2017 October 31, 2017	153 153	0.000371224 0.000371224		
(A2) (BBB)	ME Bank	TD \$	1,000,000.00	2.74%	October 31, 2017	153	0.000371224		
(A2) (BBB) (A2) (BBB)	ME Bank ME Bank	TD \$	1,000,000.00 1,000,000.00	2.73% 2.70%	October 3, 2017 October 3, 2017	125 125	0.000369869 0.000365805		
(A2) (BBB)	ME Bank	TD \$	1,000,000.00	2.68%	October 24, 2017	146	0.000363095		
	Credit Societies Total	② Invested \$	3,020,453.42	4.09%	of portfolio				
(A2) (BBB) (A2) (BBB)	People's Choice Credit Union / Australian Central Credit Union People's Choice Credit Union / Australian Central Credit Union	TD \$ TD \$	1,000,000.00 1,000,000.00	2.65% 2.70%	June 20, 2017 June 27, 2017	20 27	0.000359030 \$ 0.000365805	3,020,453.42	4.09%
(A2) (BBB)	People's Choice Credit Union / Australian Central Credit Union	TD \$	1,020,453.42	2.70%	July 11, 2017	41	0.000373287		
							2.69%	1.74%	
TOTAL FUNI	DS INVESTED	\$	73,809,886	100.00%	Average Days to Maturity	119	Weighted Average	BBSW 90 Day Rate	100.00%
GENERAL B	ANK FUNDS AS OF 31/5/2017	\$	4,458,604		Type of Investment		Amount	% Portfolio	
TOTAL ALL	FUNDS	\$	78,268,490		Term Deposit Bank Bills		\$ 73,809,886.36 \$ -	94%	
Total Budge	t Investment Earnings	\$	2,355,496		Negotiable Certificate of CBA At Call	Deposit	\$ - \$ 4,458,603.77	6%	
		•	2,000,400		-5,,,,, Odii		÷ +,100,000.11	070	

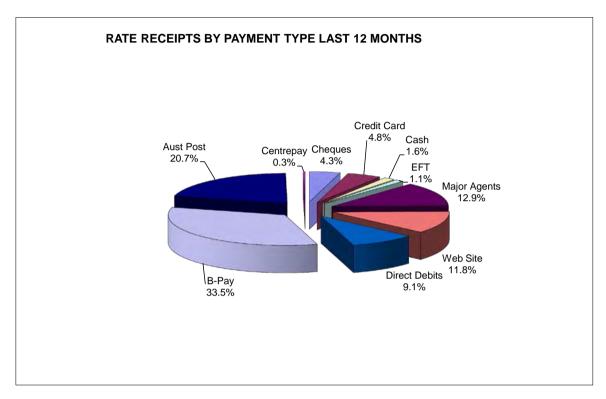
Year to Date Investment Earnings

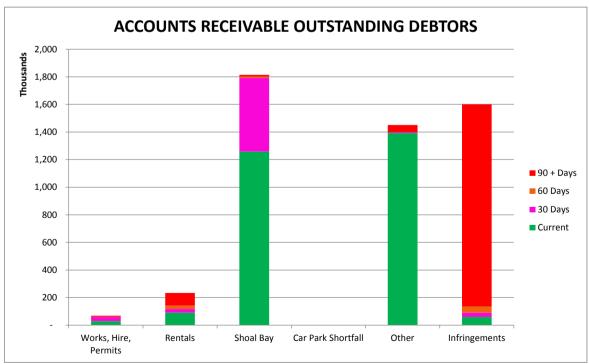
78,268,490.13

100%

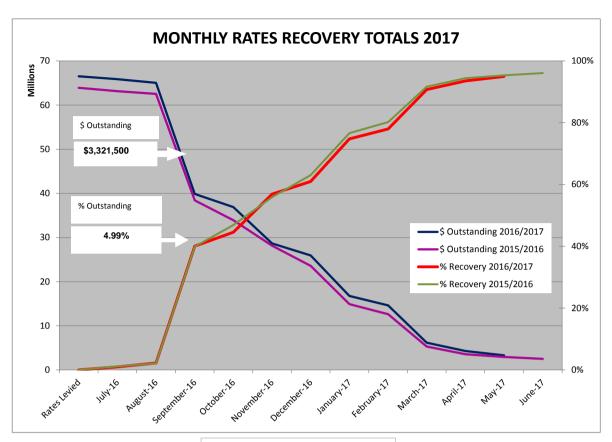


FINANCE DEPARTMENT SERVICE LEVEL REPORT TO COUNCIL FOR THE MONTH OF MAY 2017

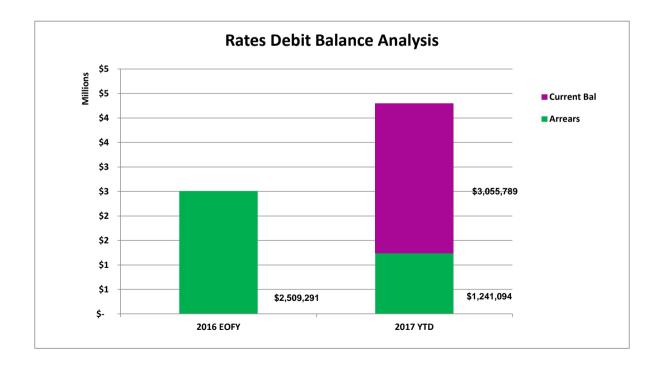




Pursuant to Local Government (Accounting) Regulations Sec 18(2)(b) the chart labelled "Accounts Receivable Outstanding Debtors" represents sundry debts owed to Council on an "aged" basis.



The chart labelled "Monthly Rates Recovery Totals" represents the amounts currently outstanding in Rates to Council, rates are either due or overdue and no further "ageing" is possible.



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 16.2.2

PARAP POOL REDEVELOPMENT PROGRESS UPDATE REPORT JUNE 2017

REPORT No.: 17C0050 MG:kl COMMON No.: 2918032 DATE: 27/06/2017

Presenter: General Manager Community & Cultural Services,

Anna Malgorzewicz

Approved: Chief Executive Officer, Brendan Dowd

PURPOSE

The purpose of this report is to provide Council with a progress report on the Parap Pool Redevelopment Project.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

2 Vibrant, Flexible and Tropical Lifestyle

Outcome

2.3 Increased sport, recreation and leisure experiences

Key Strategies

2.3.2 Position Darwin as a host centre for local, national and international sport and other events

KEY ISSUES

- Monthly progress reports are provided to Council on this key capital project.
- Significant progress has been achieved since the last report to Council.
- Construction progress on the Parap site has reached 42% completion.
- The public art commission is progressing, capacity building programs have been delivered for the upskilling of local artists.

RECOMMENDATIONS

THAT Report Number 17C0050 MG:kl entitled Parap Pool Redevelopment Progress Update Report June 2017, be received and noted.

REPORT NUMBER: 17C0050 MG:kl

SUBJECT: PARAP POOL REDEVELOPMENT PROGRESS UPDATE REPORT JUNE

2017

BACKGROUND

PREVIOUS DECISIONS

DECISION NO.21\5443 (30/05/17)

Parap Pool Redevelopment Progress Update Report May 2017

Report No. 17C0033 AM:kl (30/05/17) Common No. 2918032

THAT Report Number 17C0033 AM:kl entitled Parap Pool Redevelopment Progress Update Report May 2017, be received and noted.

DECISION NO. 21\4787 (07/09/16)

Parap Pool Redevelopment - Award of Tender Contract

Report No. 16TS0152 NK:jg (07/09/16) Common No. 2918032

- A. THAT Council approve the reduction of project elements as detailed in **Attachment B** of Report Number 16TS0152 NK:jg entitled Parap Pool Redevelopment Award of Tender Contract.
- B. THAT Council meet the additional funds required for the Parap Pool redevelopment by allocation of \$223,000 from the anticipated end of year surplus funds and reallocation of \$780,000 from the 2016/2017 Capital Works program as detailed in Report Number 16TS0152 NK:jg entitled Parap Pool Redevelopment Award of Tender Contract.
- C. THAT Council endorse a contingency amount of \$1,400,000 (as detailed in Report Number 16TS0152 NK:jg entitled Parap Pool Redevelopment Award of Tender Contract and that the options for funding this be considered as part of the quarterly budget review process.
- D. THAT Council, pursuant to Section 32(2)(d) of the Local Government Act 2008, hereby delegates to the Chief Executive Officer, the power to finalise and enter into a contract for the redevelopment of the Parap Pool with Sunbuild Pty Ltd as described in report Number 16TS0152 NK:jd entitled Parap Pool Redevelopment Award of Tender Contract.
- E. THAT Council approach the Northern Territory Government to assist with additional funding for the community elements and contingency.
- F. THAT the decision be moved into Open after the contract has been awarded.

REPORT NUMBER: 17C0050 MG:kl

SUBJECT: PARAP POOL REDEVELOPMENT PROGRESS UPDATE REPORT JUNE

2017

DECISION NO. 21\4351 (26/04/16)

Parap Pool Redevelopment - Progress Report

Report No. 16C0043 AM:kl (26/04/16) Common No. 2918032

B. THAT Council, pursuant to Section 32 (2) of the Local Government Act hereby delegates to the Chief Executive Officer power to finalise the funding agreement between the City of Darwin and the Northern Territory Government regarding the Parap Pool Redevelopment.

DECISION NO. 21\4069 (09/02/16)

Parap Pool Redevelopment - Master Plan

Report No. 16TS0030 LC:jw (09/02/16) Common No. 2918032

- B. THAT Council endorse the Parap Pool Redevelopment Master Plan Stage 1, being **Attachment B** to Report Number 16TS0030 LC:jw entitled Parap Pool Redevelopment Master Plan, and notes that the design and lodgement of a Development Application is proceeding.
- C. THAT Council note that the new amenities facility and the following community elements are estimated to cost \$5 million;
 - a. Children's water play area (wet activity)
 - b. Children's playground (dry activity area)
 - c. Shaded facilities to prepare and share food (community space)
 - d. Aquatic activity for children and youth (leisure water)
 - e. Outdoor shaded area for community and group exercise
- D. THAT Council not proceed with the new amenities facility and community elements unless the Northern Territory Government commits to substantially funding these components of the project.

DISCUSSION

The project has continued this month to achieve milestones which were outlined at the start of the Dry Season. The completion of the shade structure and Building A blockwork provides a snapshot from Ross Smith Avenue of the final shape of the facility. Progress in June to key elements of the project includes:

- 50m pool concrete curing ongoing ahead of pool tiling;
- 25m pool tiling commenced; 20% complete;
- Shade structure 100% complete;
- Building A administration, amenities; building blockwork 100% complete;
- Building A internal fitout 20% complete;
- Building B pump and plant room; blockwork commenced;

REPORT NUMBER: 17C0050 MG:kl

SUBJECT: PARAP POOL REDEVELOPMENT PROGRESS UPDATE REPORT JUNE

2017

Building C – first aid/storage room; steel framework 100% complete;

Building D – swimming club room; steel framework 100% complete;

Current favourable weather conditions continue to help the construction team realise their progress targets. Time pressures imposed on the construction program by the extended Wet Season remain a focus of the contractor.

A consequence of the shift to Dry Season has been the disappearance of ground moisture across the site introducing the requirement for the contractor to manage dust pollution. Council and the contractor have been notified by residents of Goldsmith Street that the prevalence of dust has started to cause them concern. Council has worked with the contractor to introduce additional control measures across the site and particularly on the western fenceline adjacent to Goldsmith Street.

As previously reported, Buildings A & B were most significantly hindered by the prolonged wet weather through the first half of 2017. The contractor has resourced these activities appropriately to ensure that the lost time is regained.

The agreed total 'adjustment of time' remains at 37 working days as a result of lost time to wet weather. This adjustment shifts the date for practical completion for the project to 9 November 2017. There is no consequence to cost of construction resulting from this adjustment.

Public Art

The frame for the entrance sculpture has been completed by Arafura Fabrications and is on track for installation. The façade imagery has been finalised and the fabrication process has initiated.

As per contractual obligations, on Saturday 3 June 2017, a master class with Jill Chism was held for artists participating in the Darwin Fringe 'Pitch Your Tent' project. The master class was very successful and was attended by twelve artists. Additional professional development included the commencement of one-on-one discussions and studio meetings between Jill Chism and Darwin artist, Andy Ewing, to assist his process as part of the inaugural Public Art Platform.

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- General Manager Infrastructure
- Manager, Recreation, Events and Customer Service
- Manager, Capital Works
- Senior Project Officer Capital Works
- Coordinator Arts & Cultural Development

REPORT NUMBER: 17C0050 MG:kl

SUBJECT: PARAP POOL REDEVELOPMENT PROGRESS UPDATE REPORT JUNE

2017

POLICY IMPLICATIONS

City of Darwin Policy No. 046 – Recreation and Healthy Lifestyle, provides a framework for the design, development and management of facilities that support pursuits to encourage healthy lifestyles and community connectedness.

BUDGET AND RESOURCE IMPLICATIONS

INCOME		BUDGET	
CW Grant	\$ 4,480,000	Design & Supervision	\$ 960,000
CoD Matched	\$ 4,480,000	Construction	\$14,000,000
NTG	\$ 5,000,000		
2016/17 Capital Budget	\$ 780,000		
2016 EOY Surplus	\$ 223,000		
TOTAL	\$14,963,000	TOTAL	\$14,960,000

EXPENDITURE TO DATE	COST TO COMPLETE
\$7,088,000	\$7,872,000

^{*}All amounts are GST Exclusive

At its September 2016 meeting, Council also endorsed a contingency amount of \$1,400,000 (as detailed in Report Number 16TS0152 NK:jg entitled Parap Pool Redevelopment - Award of Tender Contract) and that the options for funding this be considered as part of the quarterly budget review process.

Project cost variations – resulting predominantly from latent underground conditions – have been assessed at \$237,500. Funding for these costs are to be identified in the fourth quarter budget review.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

There are a number of risks regarding the project including:

- Budget constraints:
- Timeframe for completion; and
- Community expectations.

Risks and mitigation measures are continually monitored and reviewed as the project proceeds. Decision making points for the project have been identified to ensure critical milestones are presented to Council in a timely manner for resolution in order to comply with the conditions of the Australian Government funding agreement. A further milestone report is scheduled for completion at the end of the month.

REPORT NUMBER: 17C0050 MG:kl

SUBJECT: PARAP POOL REDEVELOPMENT PROGRESS UPDATE REPORT JUNE

2017

ENVIRONMENTAL IMPLICATIONS

The design for the redevelopment will take into consideration environmental measures, subject to budget availability. This will include measures for temperature control of the two water tanks, solar power, energy, water efficient devices and pool shade. These measures will assist in modifying environmental conditions for the comfort of all users and forms part of FINA compliance requirements.

The Master Plan features the retention of the established Beauty Leaf trees and sensitive landscaping throughout both the internal and external areas of the facility.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

ANNA MALGORZEWICZ

GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

BRENDAN DOWD CHIEF EXECUTIVE OFFICER

For enquiries, please contact Anna Malgorzewicz on 89300633 or email: a.malgorzewicz@darwin.nt.gov.au.

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Council Website at www.darwin.nt.gov.au, at Council Public Libraries or contact the Committee Administrator on (08) 8930 0670.

ONE HUNDRED AND FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION TUESDAY, 27 JUNE 2017 PAGE

ORD06/17

17. TOWN PLANNING REPORT/LETTERS

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 17.1

COUNCIL RESPONSES TO PLANNING APPLICATIONS - JUNE 2017

REPORT No.: 17TS0056 BS:hd COMMON No.: 2547669 DATE: 27/06/2017

Presenter: Manager Design, Planning & Projects, Drosso Lelekis

Approved: General Manager Infrastructure, Luccio Cercarelli

PURPOSE

The purpose of this report is to present to Council for consideration, responses to Planning Applications exhibited between 3 June and 16 June 2017.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

1. Collaborative, Inclusive and Connected Community

Outcome

- 1.4 Improved relations with all levels of government and significant stakeholders **Key Strategies**
- 1.4.2 Play an active role in strategic and statutory planning processes

KEY ISSUES

- A summary of City of Darwin responses to the Development Consent Authority for Development Applications exhibited between 3 June and 16 June 2017 is provided.
- A comparison of Council responses to development applications and the Development Consent Authority outcomes is included.

RECOMMENDATIONS

- A. THAT Report Number 17TS0056 BS:hd entitled Council Responses to Planning Applications June 2017, be received and noted.
- B. THAT Council endorse the responses to the Development Consent Authority within **Attachments A** and **B** to Report Number 17TS0056 BS:hd entitled Council Responses to Planning Applications June 2017.
- C. THAT Council note the cross-reference tables of the Development Consent Authority outcomes at **Attachment C** to Report Number 17TS0056 BS:hd entitled Council Responses to Planning Applications June 2017.

REPORT NUMBER: 17TS0056 BS:hd

SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - JUNE 2017

BACKGROUND

City of Darwin responded to 10 Development Applications exhibited between 3 June and 16 June 2017.

DISCUSSION

Of the 10 Development Applications City of Darwin officers recommend supporting eight (subject to normal conditions) and not supporting and objecting to two applications. This represents rates of 80% of the applications being supported and 20% of the applications being not supported and objected to.

Development Applications supported, subject to normal Council conditions

The table below describes the Development Applications that are supported by City of Darwin officers, subject to Council's normal Development Permit conditions in regard to issues including, but not necessarily limited to, waste collection, access and stormwater drainage.

Responses to these Development Applications are provided at **Attachment A** to this report.

Property Address	Description of Development Proposal
Lot 9731 - Town of Nightcliff	Alterations and additions to an existing hospital (Alan Walker Cancer Care
105 Rocklands Drive, Tiwi	Centre)
	(Royal Darwin Hospital site)
Lot 337 - Town of Nightcliff	Alterations and additions to an existing single dwelling with a reduced front
15 Sandalwood Street, Nightcliff	setback
	(Advertised incorrectly – Should be
	secondary street set back. Requires
	2.5m, proposes 1.9m)
Lot 5547 - Town of Darwin	Shed addition to an existing single dwelling with a reduced front setback
23 Mackillop Street, Parap	
	(Shed extension - applicant has stated
	that the original shed has been approved
	with a 1.5m setback)
Lot 774 - Town of Sanderson	Carport addition to an existing single dwelling with a reduced side setback
347 McMillans Road, Anula	_
	(Requires 1.5m, proposes 0.3m.
	Neighbours have signed off on the application)

REPORT NUMBER: 17TS0056 BS:hd

SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - JUNE 2017

Property Address	Description of Development Proposal
Section 6416 - Hundred of Bagot	Changes to stage 2 of DP16/0094 to include offices and minor alterations to
35 Miles Road, Berrimah	the approved building layout
	(Access requires City of Darwin approval)
Lot 3533 - Town of Darwin	Addition of 3 demountable structures to single dwelling
8 Packard Street, Larrakeyah	
	(Landscaping is required to be a condition on any permit issued)
Lot 5430 – Town of Darwin	Garage addition to an existing single dwelling with a reduced side setback
7 Temira Crescent, Larrakeyah	
	(Requires 1.5m, proposes a nil setback.
	Neighbours have signed off on the application)
Lot 11859 - Town of Nightcliff	Unit title schemes subdivision to create
	two units and common property
36 Trainer Street, Muirhead	
	(Muirhead duplex)

Development Applications that are not supported and have been objected to:

The table below describes the Development Applications that are not supported and have been objected to by City of Darwin officers, for the reasons outlined below.

Responses to these Development Applications are provided at **Attachment B** to this report.

Property Address	Description of Development Proposal	Objected / Not Supported
Lot 5688 - Town of Darwin	Changes to DP15/0769 resulting in 16 x 3 bedroom multiple	The City of Darwin strongly objected to the granting of a Development Permit pursuant to
23 Mirambeena Street, The Gardens	dwellings in 3 x 3 storey buildings	Section 49 of the Northern Territory Planning Act for the following reasons:
		 Over density by 4 units Proposing 3 storeys (maximum permitted is two storeys) Building design (does not comply with Clause 7.8) Setback reduction

REPORT NUMBER: 17TS0056 BS:hd

SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - JUNE 2017

Property Address	Description of Development Proposal	Objected / Not Supported
		 Private open space reduction
		 Waste servicing issues
		 Stormwater issues
Lot 7812 - Town of	Single dwelling with a	Not supported
Darwin	reduced front setback	
		Lots located within Zone SD21 that
38 Charlotte		front Charlotte Street have
Street,		consistent and complying front
Parap		setbacks.
		(Requires 6m, proposes 4.5m)

Cross Reference Table

A comparison of Council letter responses and the Development Consent Authority outcomes for hearings held on the 21 April, 5 May, 19 May and 9 June 2017 are provided at **Attachment C**.

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Strategic Town Planner
- Town Planner
- Planning Officer

POLICY IMPLICATIONS

Relevant Council policies are noted in individual letter responses.

BUDGET AND RESOURCE IMPLICATIONS

Budget implications may arise from individual development applications, including payment in lieu of car parking, payment of various contribution plans, and long term upgrading of infrastructure and services as a result of accumulative development.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Risks, legal and legislative implications, if applicable, are noted in individual letter responses.

ENVIRONMENTAL IMPLICATIONS

Environmental implications, if applicable, are noted in individual letter responses.

REPORT NUMBER: 17TS0056 BS:hd

SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - JUNE 2017

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

DROSSO LELEKIS MANAGER DESIGN, PLANNING & PROJECTS

LUCCIO CERCARELLI GENERAL MANAGER INFRASTRUCTURE

For enquiries, please contact Cindy Robson on 8930 0528 or email: c.robson@darwin.nt.gov.au.

Attachments:

Attachment A: Letters of support, subject to normal Council conditions, for

Development Applications not yet considered by the Development

Consent Authority.

Attachment B: Letters not supporting or objecting to Development Applications not

yet considered by the Development Consent Authority.

Attachment C: Cross reference table of City of Darwin responses and the

Development Consent Authority outcomes.



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801

Darwin NT 0800 E darwin@darwin.nt.gov.au

F 08 8930 0311

6 June 2017

Please quote: 3542432 BS:hd Your reference: PA2017/0220

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 9731 - Town of Nightcliff

105 Rocklands Drive, Tiwi

Proposed Development: Alterations and additions to an existing hospital

(Alan Walker Cancer Care Centre)

Thank you for the Development Application referred to this office 25 May 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

No issues are raised for this Development Application in relation to matters that fall within the responsibility of City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the Disability Discrimination Act (Cth) or the Anti-Discrimination Act (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801 P 08 8930 0300 Darwin NT 0800

E darwin@darwin.nt.gov.au

F 08 8930 0311

6 June 2017

Please quote: 3542503 BS:hd Your reference: PA2017/0244

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 337 - Town of Nightcliff

15 Sandalwood Street, Nightcliff

Proposed Development: Alterations and additions to an existing single

dwelling with a reduced front setback

Thank you for the Development Application referred to this office 25 May 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). City of Darwin does not object to the granting of a Development Permit.
- ii). City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:
 - A dilapidation report covering infrastructure within the road a). reserve to the satisfaction of the General Manager Infrastructure, City of Darwin at no cost to Council.

City of Darwin comments on issues for which it is the sole responsible authority, under the Local Government Act and associated By-Laws:-

City of Darwin requests that the Authority require a schematic plan a). demonstrating that stormwater run-off is capable of being discharged across the lot surface to the main drainage system or to an approved alternate connection. The applicant's plans fail to demonstrate how on-site stormwater will be collected and discharged to City of Darwin's drainage network.

1). City of Darwin stormwater discharge guidelines do not allow concentrated discharge of stormwater from a single dwelling lot to adjoining properties or the road reserve. All stormwater is to be piped or dispersed via sheet flow to the road reserve.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the General Manager Infrastructure, City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801 P 08 8930 0300 Darwin NT 0800

E darwin@darwin.nt.gov.au

F 08 8930 0311

6 June 2017

Please quote: 3542666 BS:hd Your reference: PA2017/0232

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 5547 - Town of Darwin

23 Mackillop Street, Parap

Proposed Development: Shed addition to an existing single dwelling with

a reduced front setback

Thank you for the Development Application referred to this office 25 May 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). City of Darwin does not object to the granting of a Development Permit.
- ii). City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:
 - A dilapidation report covering infrastructure within the road a). reserve to the satisfaction of the General Manager Infrastructure, City of Darwin at no cost to Council.

City of Darwin comments on issues for which it is the sole responsible authority, under the Local Government Act and associated By-Laws:-

City of Darwin requests that the Authority require a schematic plan a). demonstrating that stormwater run-off is capable of being discharged across the lot surface to the main drainage system or to an approved alternate connection. The applicant's plans fail to demonstrate how on-site stormwater will be collected and discharged to City of Darwin's drainage network.

 City of Darwin stormwater discharge guidelines do not allow concentrated discharge of stormwater from a single dwelling lot to adjoining properties or the road reserve. All stormwater is to be piped or dispersed via sheet flow to the road reserve.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the General Manager Infrastructure, City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801 P 08 8930 0300 Darwin NT 0800

E darwin@darwin.nt.gov.au

F 08 8930 0311

6 June 2017

Please quote: 3543309 :hd Your reference: PA2017/0241

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 774 - Town of Sanderson

347 McMillans Rd. Anula

Proposed Development: Carport addition to an existing single dwelling

with a reduced side setback

Thank you for the Development Application referred to this office 26 May 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). City of Darwin does not object to the granting of a Development Permit, however, it is noted that there is a gate adjacent the proposed carport in which vehicles entering or exiting the proposed carport are required to drive over the nature strip. City of Darwin requests that the Authority require the applicant to obtain approval from City of Darwin for a new driveway to the carport, or demonstrate exactly how vehicles will enter or exit the carport without driving on or over the nature strip.
- ii). City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:
 - A dilapidation report covering infrastructure within the road reserve to the satisfaction of the General Manager Infrastructure, City of Darwin, at no cost to Council.
 - b). The crossovers and driveways to the property shall be provided to City of Darwin requirements.

- c). City of Darwin requests that the Authority require a schematic plan demonstrating that stormwater run-off is capable of being discharged across the lot surface to the main drainage system or to an approved alternate connection. The applicant's plans fail to demonstrate how on-site stormwater will be collected and discharged to City of Darwin's drainage network.
 - City of Darwin stormwater discharge guidelines do not allow concentrated discharge of stormwater from a single dwelling lot to adjoining properties or the road reserve. All stormwater is to be piped or dispersed via sheet flow to the road reserve.

Should this application be approved, the following conditions pursuant to the Planning Act and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the General Manager Infrastructure, City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of the General Manager Infrastructure, City of Darwin.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to a separate application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801 P 08 8930 0300 Darwin NT 0800

E darwin@darwin.nt.gov.au

F 08 8930 0311

16 June 2017

Please quote: 3547457 BS:hd Your reference: PA2017/0249

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Section 6416 - Hundred of Bagot

35 Miles Road, Berrimah

Proposed Development: Changes to stage 2 of DP16/0094 to include

offices and minor alterations to the approved

building layout

Thank you for the Development Application referred to this office 1 June 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). City of Darwin does not support the proposed access from Miles Road, as per the previous application. City of Darwin requests that the applicant provide an engineer's traffic assessment to City of Darwin's satisfaction, demonstrating that the proposed access from Miles Road will not cause any traffic issues to Miles Road or the surrounding street network.
- City of Darwin requests that should a Development Permit be issued, ii). that the following be provided as a condition precedent:
 - A dilapidation report covering infrastructure within the road a). reserve to the satisfaction of the General Manager Infrastructure, City of Darwin at no cost to Council.
 - Access to the site shall meet City of Darwin requirements, in b). particular, the width and location of the prosed crossovers.

- c). Prior to the endorsement of plans and prior to the commencement of works (including site preparation), approval by Council is required for any element of the building (separate to awnings) that is designed to be constructed or installed over City of Darwin road reserve.
- d). City of Darwin requests that the Authority require a schematic plan demonstrating all stormwater to be collected on the site and discharged underground to City of Darwin's stormwater drainage system. The applicant's plans fail to demonstrate how on-site stormwater will be collected and discharged underground to City of Darwin's drainage network.
 - 1). The plan shall include details of site levels and City of Darwin's stormwater drain connection point/s. The plan shall also indicate how stormwater will be collected on the site and connected underground to City of Darwin's system.
 - 2). City of Darwin requires a stormwater drainage plan to confirm that it is technically feasible to collect stormwater on the site and dispose of it into City of Darwin's stormwater drainage system. It is also necessary to ensure that no stormwater will sheet-flow into the road reserve or onto adjoining properties.

e). Waste

City of Darwin requests that the Authority require a Waste Management Plan demonstrating waste disposal, storage and removal in accordance with City of Darwin's Waste Management Policy 054.

The applicant's plans fail to demonstrate adequate waste management, this includes:

- any access gates to the bin enclosure not being locked,
- there shall be no step between the bin enclosure and the collection area to allow for ease of access,
- the bin enclosure shall include a hose and wash down area with a drain connected to City of Darwin's stormwater system, and
- an unimpeded concrete access path to the bin enclosure from the development.

A copy of City of Darwin's Waste Management Policy 054 may be viewed on City of Darwin's website or by contacting City of Darwin's Infrastructure department.

f). Site Construction

City of Darwin requests that an Environmental and Construction Management Plan (ECMP) be required.

The ECMP should specifically address the following:

- waste management,
- traffic control,
- haulage routes,
- storm water drainage,
- use of City of Darwin land, and
- how this land will be managed during the construction phase;

to the satisfaction of the General Manager Infrastructure, City of Darwin.

Note: Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or producing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footway, road or private land, without first obtaining a works approval from City of Darwin.

iii). Should the above issues be adequately addressed, City of Darwin offers the following comments:

City of Darwin comments on issues for which it is the sole responsible authority, under the Local Government Act and associated By-Laws:-

a). Street Trees, Verge Plantings and Footpaths

Verge plantings, footpaths and all other works are required to be upgraded in accordance with City of Darwin policies and are subject to a separate approval from City of Darwin. City of Darwin requests that the applicant first seek all required approvals from City of Darwin for any proposed works within the road reserve.

b). **Building Identification**

In accordance with City of Darwin By-Laws, prior to occupation, the applicant shall ensure that a building number is displayed in a position clearly visible from the street. The number must be visible against the background on which it is placed, to the satisfaction of the General Manager Infrastructure, City of Darwin and at no cost to City of Darwin.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act*

are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the General Manager Infrastructure, City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of the General Manager Infrastructure, City of Darwin.
- Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleways shall be provided, stormwater shall be collected and discharged into City of Darwin's drainage network, and reinstatement works carried out, all of which is to be provided at the applicant's expense and to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Sight lines shall be provided at crossovers to public streets, to the satisfaction
 of the General Manager Infrastructure, City of Darwin. No fence or tree
 exceeding 0.6 metres in height shall be planted in front of the sight line.
- Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line-marked and sealed with an impervious material.
- The total number of required disabled car parking bays shall be met on site.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Any proposed signage for the site shall be subject to a separate assessment in accordance with City of Darwin Policy Number 42 – Outdoor Advertising Signs Code.
- Any proposed awnings at the site shall be subject to City of Darwin Policy Number 37 - Awnings, Balconies and Verandahs on Council Property.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate

application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801 Darwin NT 0800

E darwin@darwin.nt.gov.au

P 08 8930 0300 F 08 8930 0311

16 June 2017

Please quote: 3547545 BS:hd Your reference: PA2017/0253

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 3533 - Town of Darwin

8 Packard Street, Larrakeyah

Proposed Development: Addition of 3 demountable structures to single

dwelling

Thank you for the Development Application referred to this office 1 June 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). City of Darwin does not object to the granting of a Development Permit provided the following issue is adequately addressed:
 - Submitted plans demonstrate the demountable structures having a 1 metre to 1.5 metre setback, however, a site visit confirms that the containers are positioned adjacent the boundary line to both 6 Packard Place and 6 Larrakeyah Terrace. The demountable structures in their current locations are detracting from the visual amenity of the area.

If the demountable structures are to be approved with the setbacks distances demonstrated in the submitted plans, City of Darwin requests that a condition be included within any development permit issued, requiring the structures to be appropriately landscaped or architecturally embellished to be more visually consistent with adjoining development.

Should this application be approved, the following conditions pursuant to the Planning Act and City of Darwin's responsibilities under the Local Government Act are also recommended for inclusion in the Development Permit issued by the

Development Consent Authority.

 Any proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801 Darwin NT 0800

E darwin@darwin.nt.gov.au

P 08 8930 0300 F 08 8930 0311

9 June 2017

Please quote: 3543196 BS:hd Your reference: PA2017/0236

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 5430 – Town of Darwin

7 Temira Crescent, Larrakeyah

Proposed Development: Garage addition to an existing single dwelling

with a reduced side setback

Thank you for the Development Application referred to this office 26 May 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). City of Darwin does not object to the granting of a Development Permit.
- ii). City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:
 - A dilapidation report covering infrastructure within the road a). reserve to the satisfaction of the General Manager Infrastructure, City of Darwin at no cost to Council.
 - City of Darwin requests that the Authority require a schematic plan demonstrating that stormwater run-off is capable of being discharged across the lot surface to the main drainage system or to an approved alternate connection. The applicant's plans fail to demonstrate how on-site stormwater will be collected and discharged to City of Darwin's drainage network.
 - City of Darwin stormwater discharge guidelines do not allow 1). concentrated discharge of stormwater from a single dwelling lot to

adjoining properties or the road reserve. All stormwater is to be piped or dispersed via sheet flow to the road reserve.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

DAVID BURROW

ACTING STRATEGIC TOWN PLANNER



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801 Darwin NT 0800

E darwin@darwin.nt.gov.au

P 08 8930 0300 F 08 8930 0311

16 June 2017

Please quote: 3548038 DB:hd Your reference: PA2017/0260

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 11859 - Town of Nightcliff

36 Trainer Street, Muirhead

Proposed Development: Unit title schemes subdivision to create two units

and common property

Thank you for the Development Application referred to this office 2 June 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

No issues are raised for this Development Application in relation to matters that fall within the responsibility of City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the Disability Discrimination Act (Cth) or the Anti-Discrimination Act (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER



TTACHMENT B149

Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801

Darwin NT 0800 E darwin@darwin.nt.gov.au F 08 8930 0311

16 June 2017

Please quote: 3547225 DB:hd Your reference: PA2017/0248

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 5688 - Town of Darwin

23 Mirambeena Street. The Gardens

Proposed Development: Changes to DP15/0769 resulting in 16 x 3

bedroom multiple dwellings in 3 x 3 storey

buildings

Thank you for the Development Application referred to this office 1 June 2017, concerning amendments to Development Permit (DP15/0769). This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

City of Darwin acknowledges that the Development Consent Authority (DCA) has issued the Development Permit (DP15/0769), varying the following clauses of the Northern Territory Planning Scheme (Resolved 385/15), dated 11/12/2015:

- Clause 7.1.1 (Residential Density Limitations)
- Clause 7.3.1 (Additional Building Setback Requirements of Residential Buildings longer than 18 metres...); and
- Clause 7.5 (Private Open Space).

In addition, Condition 1 of (DP15/0769) required amended plans demonstrating:

- The deletion of one dwelling as identified by the applicant at the consent authority hearing to aid in resolving on-site vehicle movement issues;
- That balconies are internally drained;
- The visitor car parking bays are designed in accordance with Clause 6.5.3;
- Confirmation of the overall height.

City of Darwin reiterates that it previously objected to the proposed development. Subsequently, the following comments refer to issues that are exacerbated by the proposed changes and subsequently may not refer to some of the outstanding issues related to car parking and access.

The following issues are raised for consideration by the Authority:

i). City of Darwin strongly objects to the granting of a Development Permit pursuant to Section 49 of the *Northern Territory Planning Act* for the following reasons:

Residential Density (Clause 7.1)

Clause 7.1 requires that the dwelling density for multiple dwellings within Zone MD be a maximum of 1 dwelling per 300m².

The subject site has an area of 3,630m², which allows for up to 12 dwellings to be developed. Given that 16 dwellings are still proposed at the subject site, a total site area of 4,800m² would be required in order for the development to comply with the Northern Territory Planning Scheme (NTPS) density requirements. At 16 dwellings, the proposed density is one dwelling per 226.87m², and therefore the development is seeking a 73.12m², or 24% variation per dwelling, which is considered an excessive variation. This variation of 4 additional dwellings onsite continues to conflict with other clauses within the NTPS designed to reduce the impact upon the locality and provide for sustainable development.

Notwithstanding the DCA's decision to grant Development Permit (DP15/0769) and reducing the number of dwellings to 16, the proposal is in excess of the requirements for density within the Medium Density Zone. The over densification of the site has and will lead to further planning considerations such as setbacks, amenity, overlooking and stormwater being jeopardised, all of which are now further exacerbated by an increased height, which results in a change in the definition of the development, to a three storey development.

Height Limitations (Clause 7.1)

Clause 7.1 identifies that multiple dwelling development within Zone MD (Multiple Dwelling Residential) restricts development to a maximum of 2 storeys and to a maximum height of 8.5 metres.

The applicant has identified that "this application comprises an amendment to DP15/0769 to raise the height of the buildings such that the car parking level is no longer a basement (i.e. the car parking now projects more than 1 metre above natural ground level." Subsequently, the proposed variation causes the proposed development to be 3 storeys in nature which inherently does not comply with Clause 7.1.

It is acknowledged that the proposed development will not exceed the 8.5 metres in height above ground level. However, the proposed amendments continue to detract from the amenity of the locality and would likely:

- Adversely affect the visual privacy and amenity of adjoining residents;
- Result in a 'towering effect' on adjoining development; and
- Result in visually bulky development, particularly when viewed from the south-west.

The design elements provided within the Development Application continue to be insufficient in mitigating the impact upon the locality. Amendments to the design such as privacy screening and increased setbacks are required.

The increased density of the site has resulted in compromising the site's ability to develop in accordance with the requirements of the scheme. Exacerbated by the increase in height and nature of the proposed development as a 3 storey building it is considered that the applicant has failed to provide adequate justification for such significant variations and should be required to do so before any approval is considered.

Building Design for Multiple Dwellings (Clause 7.8)

The purpose of Clause 7.8 "is to promote site-responsive designs" "which are pleasant for the occupants and do not unreasonably affect the use and enjoyment of adjacent land".

The Clause provides design considerations that should be incorporated into development. Whilst the proposal has generally included such considerations into the design the application still fails to address the need to "locate bedrooms and private open spaces away from noise sources" and "where close to high noise sources (such as busy roads and airport flight paths), be of appropriate acoustic design and construction."

Land directly adjoining the site to the east will be affected by the "future bypass of the Stuart Highway" as noted within the Darwin Inner Suburbs Area Plan. The applicant is required to address how the proposal interacts with the future bypass of the Stuart Highway located along the eastern allotment boundary as shown in the Darwin Inner Suburbs Area Plan.

Setbacks and private open space (Clause 7.3)

It is noted that whilst Proposed "Building 2" demonstrates access to the "Private Courtyard" areas for each unit, "Building 3" does not demonstrate any access to "Private Courtyards", which will be in excess of 1 metre below the rear balcony of the first floor. This is considered to be at variance with subclause 2(b) of Clause 7.5 Private Open Space of the NTPS, which requires private open space to "be directly accessible from the dwelling and enable an extension of the function of the dwelling. Furthermore, the private open space slopes steeply away from the proposed units, as demonstrated in "SOUTHERN ELEVATION 3", further detracting from the intent of Clause 7.5 of the NTPS.

As dwelling 16 (in building 3) is now three storeys, Table B to Clause 7.3 requires a 3 metre setback for "habitable rooms with windows and/or doors facing the subject boundary; and verandahs and/or balconies". Dwelling 16 has a habitable window to the first floor as well as a balcony. Subsequently, screening treatments should be considered and incorporated for "Building 3" if the development is granted approval.

With regard to "Building 1", City of Darwin's calculations consider the eastern boundary to require a total setback of 4.5 metres (given that the building length is 36.15 metres long and therefore requires a setback in excess to the standard 1.5 metres). The proposed setback is approximately 1 metre to the first floor balcony and 2 metres to the wall line, therefore an approximate 3.5 metre/2.5 metre (respective) variation is sought.

Given that each dwelling has ground level access to private open space, Clause 7.5 requires 45m^2 with minimum dimensions of $5\text{m} \times 5\text{m}$. It appears that the multiple dwellings within buildings 2 and 3 (with access provided) achieve the minimum requirements; however, building 1 does not meet the minimum area or dimensions. The area is approximately 6 metres wide x 2 metres long (clear of any structures) plus the balcony which has a staggered depth of 1.6 metres and 2.2 metres, therefore having a maximum area of 25.2m^2 .

It is considered that the increased density of the site has resulted in reduced setbacks and minimal private open space, which may adversely affect the privacy and amenity of the locality.

Waste

Condition 3 of Development Permit (DP15/0769) requires "a statement from a private waste contractor confirming that waste collection is achievable using a vehicle capable of making a 3 point turn on or

adjacent the site in accordance with relevant Australian Standards." As the location of the waste refuse storage area has been relocated Council requests that waste be internally serviceable from within the allotment and that evidence be provided prior to the Development Permit being issued.

Stormwater

Condition 4 of Development Permit (DP15/0769) states that "a schematic plan demonstrating the on-site collection of stormwater and its discharge into the City of Darwin stormwater Drainage system shall be submitted to and approved by the City of Darwin," however, it is noted that the drainage easement to which the stormwater is predominantly disposed to, is under the control of the Northern Territory Government. It is recommended that the Development Permit be amended to reflect this.

It is noted that the Development Assessment Services and DCA have scrutinised the application and requested changes at various stages of the assessment. In addition, the original Development Permit (DP15/0769) has had to vary from multiple clauses of the NTPS regarding private open space, setbacks and minimum density in order for the DCA to issue consent.

The applicant has now varied the application by raising the structure and changing the proposals essential nature to that of a 3 storey dwelling. This has caused the proposal to be at variance with an additional clause and yet has not addressed the previous variations.

The proposed variation to Development Permit (DP15/0769) exacerbates the original variations that the Development Consent Authority has afforded the applicant in the previous Development Application.

City of Darwin reiterates that it did not support the proposed development as consented to under Development Permit DP15 and considers the variation requested to further exacerbate its concerns.

Notwithstanding Council's strong objection to this Development Application, City of Darwin requests that should a development permit be issued, that the following be provided as a condition precedent:

- A dilapidation report covering infrastructure within the road reserve to the satisfaction of the General Manager Infrastructure, City of Darwin at no cost to Council.
- b). The crossover and driveway shall meet City of Darwin requirements.

c). Waste

The City of Darwin requests that the Authority require a Waste Management Plan demonstrating waste disposal, storage and removal in accordance with the City of Darwin's Waste Management Policy 054.

The applicant's plans fail to demonstrate adequate waste management, this includes:

- any access gates to the bin enclosure not being locked;
- there shall be no step between the bin enclosure and the collection area to allow for ease of access;
- the bin enclosure shall include a hose and wash down area with a drain connected to the stormwater system;
- an unimpeded concrete access path to the bin enclosure from the development; and
- Demonstrated adequate servicing for waste.

A copy of the City of Darwin's Waste Management Policy 054 may be viewed on the City of Darwin's website or by contacting the City of Darwin's Infrastructure department.

d). Site Construction

The City of Darwin requests that an Environmental and Construction Management Plan (ECMP) be required.

The ECMP should specifically address the following:

- waste management,
- traffic control,
- haulage routes,
- storm water drainage,
- use of City of Darwin land, and
- how this land will be managed during the construction phase;

to the satisfaction of the General Manager Infrastructure, City of Darwin.

Note: Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or producing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footway, road or private land, without first obtaining a works approval from City of Darwin.

Should the above issues be adequately addressed, City of Darwin offers the following comments:

City of Darwin comments on issues for which it is the sole responsible authority, under the Local Government Act and associated By-Laws:-

a). Shoring and Hording Adequacy for Adjoining Properties

If the development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the developer must, at their own expense:

- protect and support the adjoining property and pedestrians from possible damage or injury from the excavation; and
- where necessary, underpin the adjoining premises to prevent any such damage.

b). Building Identification

In accordance with City of Darwin By-Laws, prior to occupation, the applicant shall ensure that any building numbers are displayed in a position clearly visible from the street. The number must be visible against the background on which it is placed, to the satisfaction of the General Manager Infrastructure, City of Darwin and at no cost to the City of Darwin.

Should this application be approved, the following conditions pursuant to the Planning Act and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the General Manager Infrastructure, City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of the General Manager Infrastructure, City of Darwin.
- Sight lines shall be provided at crossovers to public streets, to the satisfaction of the General Manager Infrastructure, City of Darwin. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- Any gate over an access to a public road shall be placed on the subject site at least 4.5 metres from the face of the kerb line of the adjoining public road.

- Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line-marked and sealed with an impervious material.
- The total number of required disabled car parking bays shall be met on site.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Any proposed works on/over City of Darwin property shall be subject to separate application to the City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER



Civic Centre Harry Chan Avenue GPO Box 84 Darwin NT 0801 P 08 8930 0300 Darwin NT 0800

E darwin@darwin.nt.gov.au

F 08 8930 0311

16 June 2017

Please quote: 3547172 BS:hd Your reference: PA2017/0256

Mr Tony Brennan Acting Manager Urban Planning Department of Infrastructure, Planning & Logistics **GPO Box 1680** DARWIN NT 0801

Dear Mr Brennan

Parcel Description: Lot 7812 - Town of Darwin

38 Charlotte Street, Parap

Proposed Development: Single dwelling with a reduced front setback

Thank you for the Development Application referred to this office 1 June 2017, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- City of Darwin does not support the granting of a Development Permit i). for the following reason:
 - a). All the developed lots located within Zone SD21 that front Charlotte Street have consistent and complying front setbacks. A deviation of the Northern Territory Planning Scheme front setback requirements for this development would result in an altered streetscape character, which could detract from the overall visual aesthetics and amenity to the street.
- ii). City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:
 - A dilapidation report covering infrastructure within the road a). reserve to the satisfaction of the General Manager Infrastructure, City of Darwin at no cost to Council.
 - Access to the site shall meet City of Darwin requirements.

- c). City of Darwin requests that the Authority require a schematic plan demonstrating that stormwater run-off is capable of being discharged across the lot surface to the main drainage system or to an approved alternate connection. The applicant's plans fail to demonstrate how on-site stormwater will be collected and discharged to City of Darwin's drainage network.
 - City of Darwin stormwater discharge guidelines do not allow concentrated discharge of stormwater from a single dwelling lot to adjoining properties or the road reserve. All stormwater is to be piped or dispersed via sheet flow to the road reserve.

d). Site Construction

City of Darwin requests that an Environmental and Construction Management Plan (ECMP) be required.

The ECMP should specifically address the following:

- waste management,
- traffic control,
- haulage routes,
- storm water drainage,
- use of City of Darwin land, and
- how this land will be managed during the construction phase;

to the satisfaction of the General Manager Infrastructure, City of Darwin.

Note: Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or producing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footway, road or private land, without first obtaining a works approval from City of Darwin.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by the General Manager Infrastructure, City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of the General Manager Infrastructure, City of Darwin.

- Kerb crossovers and driveways to the site shall be provided and disused crossovers removed, public footpath and cycleways shall be provided, stormwater shall be collected and discharged into City of Darwin's drainage network, and reinstatement works carried out, all of which is to be provided at the applicant's expense and to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.
- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of the General Manager Infrastructure, City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON

STRATEGIC TOWN PLANNER

ATTACHMENT G60

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
ITEM 1 PA2017/0084 Lot 3450 (7) Yeadon Circuit, Moil Town of Nightcliff	 Carport and verandah addition to an existing single dwelling with reduced front and side setbacks The City of Darwin did not support the granting of a Development Permit for the following reasons: The variation to the front setback provisions would likely detract from the overall visual aesthetics and amenity of the street. There are concerns regarding an additional gated section of the front fence, with City of Darwin not receiving or approving any applications to create any additional access. 	The Development Consent Authority deferred the application and requested: Special circumstances justifying consent Details of the roof structure including gutters and eaves
PA2017/0090 Portion 2507 (14) Gleneagles Crescent, Marrara Hundred Of Bagot	 3 X 2 Bedroom multiple dwellings in two single storey buildings City of Darwin did not support the granting of a Development Permit for the following reasons: The proposal is over density for the subject site. Private open space for two units does not comply. The proposal does not provide the required 30% of landscaping to the site. The applicant identified "abundance of public open space adjacent the subject land" is private property. Rear access gates from units 2 and 3 enter private property. The layout of the car parking areas may not meet the Planning Scheme requirements. 	 accommodate two car parking spaces. Written advice confirming that the carport spaces and parking layout complies. Demonstration why private open space requirements cannot be increased to achieve greater compliance.

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY 16' RESPONSE
ITEM 3 PA2016/0660 Lot 7636 (176) Casuarina Drive, Nightcliff Town Of Nightcliff	Addition of 2 x 3 bedroom multiple dwellings to existing 2 x 3 bedroom multiple dwellings in 2 x 2 storey buildings The City of Darwin did not object to the granting of a Development Permit, however it was noted that: The crossovers and driveways to the site do not comply with City of Darwin standards The submitted plans did not adequately demonstrate private open space for the first floor units.	application for the following reasons: The proposal does not comply with: Land subject to flooding and storm surge Parking Layout Private Open Space

CROSS REFERENCE SHEET – Meeting 294 – Friday 5 May 2017

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
ITEM 1 PA2015/0446 Section 5602 (55) Boulter Road, Berrimah Hundred of Bagot	Extension of time No comment was requested by the Development Consent Authority	The Development Consent Authority extended the permit for an additional 3 years.
PA2017/0114 Portion 1827 (660) Stuart Highway And Section 4298 (658) Stuart Highway, Berrimah Hundred of Bagot		Development Consent Authority meeting, who then consented to the application and issued a

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
ITEM 3 PA2017/0113 Lot 1610 (35) Oriole Street, Wulagi Town of Sanderson	Shed addition to an existing single dwelling with reduced front and rear setbacks The City of Darwin did not object to the granting of a Development Permit.	The Development Consent Authority consented to the application, provided the secondary street setback is increased to one metre.
ITEM 4 PA2017/0125 Lot 534 (32) Progress Drive, Nightcliff Town of Nightcliff	Alterations to existing medical clinic The City of Darwin did not support the granting of a Development Permit for the following reason: Car parking The application did not include parking details for the pathology, audio or the treatment rooms. The City of Darwin requested a monetary contribution is paid in accordance with its car parking contribution plan.	The Development Consent Authority consented to the application and issued a Development Permit.
PA2017/0100 Lot 5298 (20) Dick Ward Drive, Fannie Bay Town of Darwin	Licensed Club The City of Darwin did not object to the granting of a Development Permit subject to the following concerns being addressed: • Amended Traffic Impact Assessment • Car parking shortfall • Monetary contribution be paid to City of Darwin for the future upgrade of the Dick Ward Drive / Buntine Road / Kurringal Court intersection.	An amended traffic impact assessment report Relevant General Condition All proposed works related to intersection, road

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
ITEM 1 PA2017/0141 Lot 1557 (16) McKay Place, Millner Town of Nightcliff	Extensions to an existing single dwelling with reduced side and rear setbacks City of Darwin did not object to the granting of a Development Permit	The Development Consent Authority consented to the application and issued a Development Permit
ITEM 2 PA2017/0149 Lot 5013 (36) Longwood Avenue, Leanyer Town of Sanderson	Shed addition to an existing single dwelling with a reduced front setback City of Darwin objected to the granting of a Development Permit for the following reason: • major variation to the front setback	the application and issued a Development Permit
ITEM 3 PA2017/0157 Lot 2355 (44) Chambers Crescent, Malak Town of Sanderson	Home occupation exceeding 30m² in area City of Darwin supported the granting of a Development Permit.	The Development Consent Authority consented to the application and issued a Development Permit

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
ITEM 4 PA2017/0143 Lot 9731 (105) Rocklands Drive, Tiwi Town of Sanderson	Five storey car park addition to an existing hospital No issues were raised for this Development Application in relation to matters that fall within the responsibility of City of Darwin.	
PA2017/0055 Lot 6845 (47) Bishop Street, Woolner Town of Darwin	Alterations and additions to an existing warehouse and offices City of Darwin did not object to the granting of a Development Permit provided the following issues were adequately addressed: Works in the road reserve, including access, on-street car parks and doors to service areas are to be to City of Darwin requirements	the application and issued a Development Permit Relevant Conditions Precedent: • Access arrangements are to be to City of Darwin approval and a traffic assessment shall form part of the access approval
ITEM 6 PA2017/0148 Lot 5661 (58) Mitchell Street, Woolner Town of Darwin	Change in use from shop to gaming room (The Tap Bar) City of Darwin did not object to the granting of a Development Permit.	The Development Consent Authority consented to the application and issued a Development Permit

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
ITEM 1 PA2017/0161 Lot 4254 (12) Edgeview Court, Leanyer Town of Sanderson	Garage addition to an existing single dwelling with a reduced side setback The City of Darwin did not object to the granting of a Development Permit.	The Development Consent Authority deferred the application and requested: • Special circumstances which justifies consent and as to why the proposed side setback to the garage cannot be increased and/or the size of the garage decreased to achieve greater compliance
ITEM 2 PA2017/0188 Lots 10176 & 10177 (41 & 2) Stokes Hill Road & Lot 10178 Kitchener Drive, Waterfront Town Of Darwin	Subdivision and consolidation to create 6 lots The City of Darwin objected to the granting of a Development Permit unless the following issue is adequately addressed: That public access to the foreshore and equitable access through the site be provided for pedestrians	The Development Consent Authority deferred the application and requested: • Demonstration that the proposal complies with the requirements of the Darwin City Waterfront Planning Principles and Area Plan, particularly in relation to principle 4(e) which requires uninterrupted public access to the water's edge for the full extent of the site having regard to safety, security, and operational requirements of users of the wharves
ITEM 3 PA2017/0187 Lots 10176 & 10177 (41 & 2) Stokes Hill Road & Lots 10178 & 10187 Kitchener Drive, Waterfront	Excavation, fill, remediation and seawall works associated with future development The City of Darwin did not object to the granting of a Development Permit.	application and requested:

Town Of Darwin		the full extent of the site having regard to safety, security, and operational requirements of users of the wharves
DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
ITEM 4 PA2017/0165	Coastal reclamation and construction of sea wall for the purpose of extensions to an existing licensed club	The Development Consent Authority consented to the application and issued a Development Permit
Lot 6475 (68) Frances Bay Drive, Stuart Park	The City of Darwin supported the granting of a Development Permit.	
Town of Darwin		

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 17.2

OUTDOOR DINING (NON-LICENSED) APPLICATION, HARVEST COFFEE SHOP LOT 7029 (53) YANYULA DRIVE, ANULA

REPORT No.: 17TS0067 BS:tz COMMON No.: 3545568 DATE: 27/06/2017

Presenter: Manager Design, Planning & Projects, Drosso Lelekis

Approved: General Manager Infrastructure, Luccio Cercarelli

PURPOSE

The purpose of this report is for Council to consider an outdoor dining (non-licensed) application from the Harvest Coffee Shop located at the Anula Shopping Centre, Lot 7029 (53) Yanyula Drive, Anula.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

Collaborative, Inclusive and Connected Community

Outcome

- 1.4 Improved relations with all levels of government and significant stakeholders **Key Strategies**
- 1.4.2 Play an active role in strategic and statutory planning processes

KEY ISSUES

- An application has been received from Harvest Coffee Shop to use part of the City of Darwin footpath adjacent their business premises for outdoor dining (non-licensed).
- The application complies with the City of Darwin Policy No. 011 Outdoor Dining and it is recommended that Council approve the application and that an Outdoor Dining (non-licensed) permit be issued.
- The application includes four tables and ten chairs being placed on public land.

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REPORT NUMBER: 17TS0067 BS:tz

SUBJECT: OUTDOOR DINING (NON-LICENSED) APPLICATION, HARVEST

COFFEE SHOP, LOT 7029 (53) YANYULA DRIVE, ANULA

RECOMMENDATIONS

A. THAT Repot Number 17TS0067 BS:tz entitled Outdoor Dining (Non-Licensed) Application, Harvest Coffee Shop, Lot 7029 (53) Yanyula Drive, Anula, be received and noted.

- B. THAT Council approve the outdoor dining (non-licensed) application associated with the Harvest Coffee Shop adjacent to Lot 7029 (53) Yanyula Drive, Anula, outlined in Report Number 17TS0067 BS:tz entitled Outdoor Dining (Non-Licensed) Application, Harvest Coffee Shop, Lot 7029 (53) Yanyula Drive, Anula.
- C. THAT Council pursuant to Section 32(2) of the Local Government Act 2008 (as amended), hereby delegates to the Chief Executive Officer, the power to finalise the design and all other matters related to outdoor dining (non-licensed) within Council's road reserve, in accordance with Report Number 17TS0067 BS:tz entitled Outdoor Dining (Non-Licensed) Application, Harvest Coffee Shop, Lot 7029 (53) Yanyula Drive, Anula.

DISCUSSION



Image 1 - Business Location

Harvest Coffee Shop, an existing business at the Anula Shopping Centre, has applied to Council for outdoor dining (non-licensed) on the footpath adjacent the business premises, with the placement of four tables and ten chairs. Refer **Attachment A**.

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REPORT NUMBER: 17TS0067 BS:tz

SUBJECT: OUTDOOR DINING (NON-LICENSED) APPLICATION, HARVEST

COFFEE SHOP, LOT 7029 (53) YANYULA DRIVE, ANULA

City of Darwin Policy No. 011 - Outdoor Dining encourages outdoor dining in appropriate locations that also allow for sufficient and equitable pedestrian access for all. The proposed dining area has in excess of 3m clearance between the dining area and the shop front and the design of the outdoor dining area complies with City of Darwin Policy No. 011 - Outdoor Dining.

Trading Hours

7am to 2.30pm Monday to Friday 8am to 1pm Saturday and Sunday

Summary

The application is compliant with the relevant policies and standards, with sufficient footpath width to accommodate the outdoor dining area and pedestrian access. The application by Harvest Coffee Shop is supported.

CONSULTATION PROCESS

In preparing this report, the following City of Darwin parties were consulted:

- Strategic Town Planner
- Town Planner
- Planning Officer

In preparing this report, the following external parties were consulted:

Harvest Coffee Shop

POLICY IMPLICATIONS

The Outdoor Dining application before Council complies with the City of Darwin Policy No. 011 - Outdoor Dining.

Council's policies can be viewed at www.darwin.nt.gov.au/council/council-policies

BUDGET AND RESOURCE IMPLICATIONS

The applicant will be liable for all costs associated to the issuing of an outdoor dining permit.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Sections 183 and 185 of the Local Government Act provide the City of Darwin with the power and control to manage reserves and roads within its area. The use of City of Darwin's land and the issuing of a permit is at the sole discretion of Council. PAGE: 4

REPORT NUMBER: 17TS0067 BS:tz

SUBJECT: OUTDOOR DINING (NON-LICENSED) APPLICATION, HARVEST

COFFEE SHOP, LOT 7029 (53) YANYULA DRIVE, ANULA

ENVIRONMENTAL IMPLICATIONS

No environmental implications are expected for Council as a result of this application.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

DROSSO LELEKIS

MANAGER DESIGN, PLANNING

& PROJECTS

LUCCIO CERCARELLI GENERAL MANAGER INFRASTRUCTURE

For enquiries, please contact Cindy Robson on 8930 0528 or email: c.robson@darwin.nt.gov.au.

Attachments:

Attachment A: Outdoor Dining Photos - Lot 7029 (53) Yanyula Drive, Anula

ATTACHMENT A





Reports, recommendations and supporting documentation can be accessed via the City of Darwin Council Website at www.darwin.nt.gov.au, at Council Public Libraries or contact the Committee Administrator on (08) 8930 0670.

ONE HUNDRED AND FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION TUESDAY, 27 JUNE 2017 PAGE

ORD06/18

- 18. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED
- 19. REPORTS OF REPRESENTATIVES
- 20. QUESTIONS BY MEMBERS
- 21. GENERAL BUSINESS
- **22. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING** Common No. 2695130

THAT the next Ordinary Meeting of Council be held on Tuesday, 11 July 2017, at 5:00pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

23. CLOSURE OF MEETING TO THE PUBLIC Common No. 2695131

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

24. ADJOURNMENT OF MEETING AND MEDIA LIAISON