

# Business Papers

## 2nd Ordinary Council Meeting

Tuesday, 29 May 2018  
5.30pm





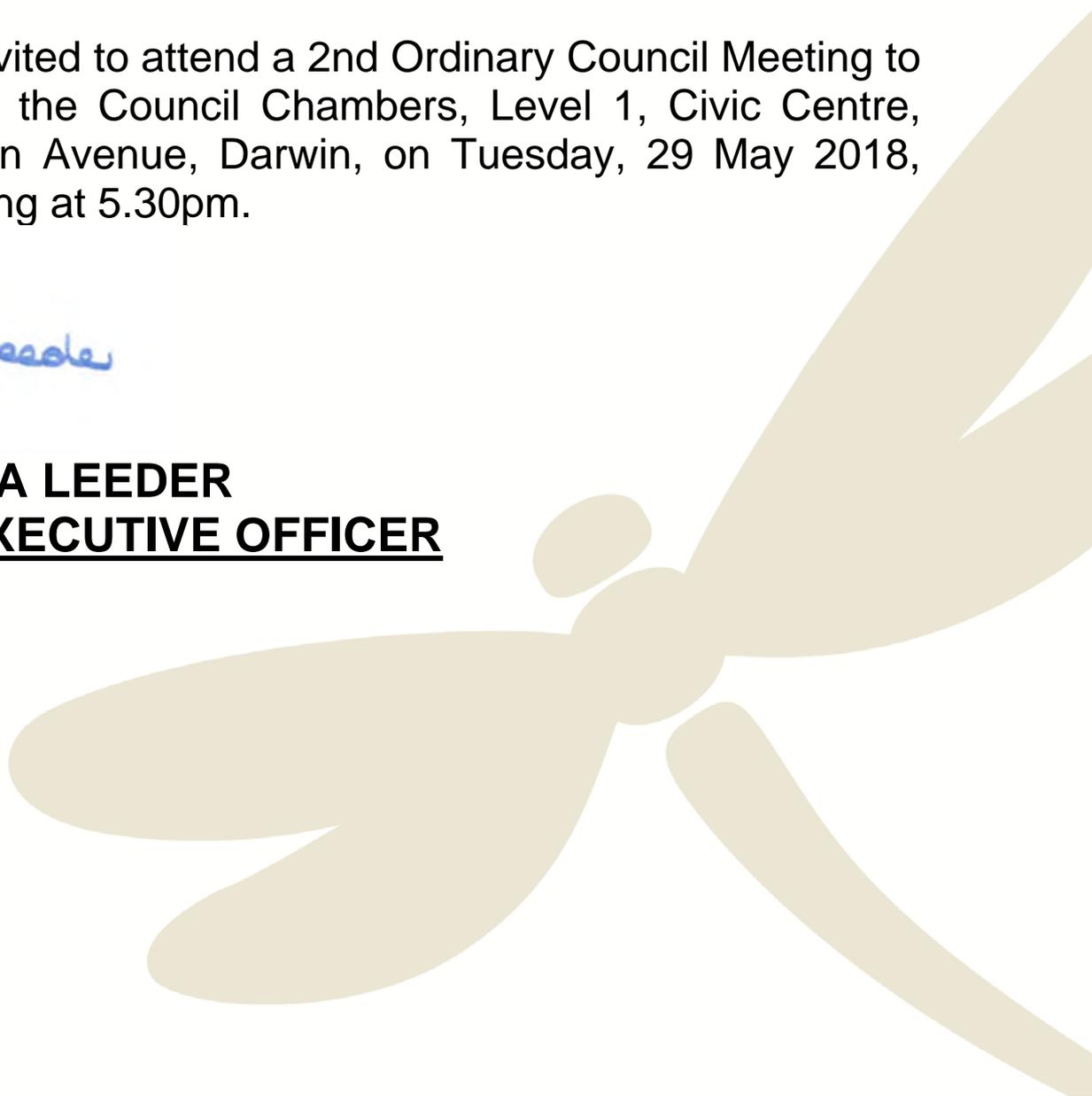
## **Notice of Meeting**

To the Lord Mayor and Aldermen

You are invited to attend a 2nd Ordinary Council Meeting to be held in the Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin, on Tuesday, 29 May 2018, commencing at 5.30pm.

*Diana Leeder*

**DR DIANA LEEDER**  
**CHIEF EXECUTIVE OFFICER**



Reports, recommendations and supporting documentation can be accessed via the City of Darwin Council Website at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au), at Council Public Libraries or contact the Committee Administrator on (08) 8930 0670.

SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/3

**CITY OF DARWIN**

**SIXTEENTH ORDINARY MEETING OF THE TWENTY-SECOND COUNCIL**

**TUESDAY, 29 MAY 2018**

MEMBERS: The Right Worshipful, Lord Mayor, K Vatskalis, (Chair); Member A J Arthur; Member J Bouhoris; Member S Cullen; Member J A Glover; Member G J Haslett; Member R M Knox; Member G Lambrinidis; Member S J Niblock; Member M Palmer; Member P Pangquee; Member R Want de Rowe; Member E L Young.

OFFICERS: Chief Executive Officer, Dr D Leeder; Acting General Manager City Performance, Mr L Carroll; Acting General Manager City Operations, Ms N Nilon; Acting General Manager City Life, Mr M Grassmayr; Acting General Manager City Futures, Ms S Gamble; Committee Administrator, Mrs P Hart.

Enquiries and/or Apologies: Penny Hart  
E-mail: [p.hart@darwin.nt.gov.au](mailto:p.hart@darwin.nt.gov.au)  
PH: 8930 0670

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SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/6

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. THE LORD'S PRAYER**

**3. MEETING DECLARED OPEN**

**4. APOLOGIES AND LEAVE OF ABSENCE**

Common No. 2695036

**4.1 Apologies**

**4.2 Leave of Absence Granted**

A. THAT it be noted The Right Worshipful, Lord Mayor, K Vatskalis, is an apology due to a Leave of Absence previously granted on 15 May 2018 for the period 21 May to 4 June 2018.

B. THAT it be noted Member R Want de Rowe is an apology due to a Leave of Absence previously granted on 15 May 2018 for the period 24 May to 2 June 2018.

**4.3 Leave of Absence Requested**

**5. ELECTRONIC MEETING ATTENDANCE**

Common No. 2221528

**5.1 Electronic Meeting Attendance Granted**

**5.2 Electronic Meeting Attendance Requested**

SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/7

**6. DECLARATION OF INTEREST OF MEMBERS AND STAFF**  
Common No. 2752228

**6.1 Declaration of Interest by Members**

**6.2 Declaration of Interest by Staff**

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S**  
Common No. 1955119

**7.1 Confirmation of the Previous Ordinary Council Meeting**

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 15 May 2018, be received and confirmed as a true and correct record of the proceedings of that meeting.

**7.2 Business Arising**

**8. MATTERS OF PUBLIC IMPORTANCE**

**9. DEPUTATIONS AND BRIEFINGS**

Nil

**10. PUBLIC QUESTION TIME**



SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/8

**11. CONFIDENTIAL ITEMS**  
Common No. 1944604

**11.1 Closure to the Public for Confidential Items**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C25.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C29.1.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C29.2.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person

**11.2 Moving Open Items Into Confidential**

**11.3 Moving Confidential Items Into Open**

**12. PETITIONS**



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SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/9

### 13. NOTICE(S) OF MOTION

#### 13.1 Measures to Protect Council Assets on Territory Day, 1 July 2018 Common No. 3802930

*The Notice of Motion raised by Member J A Glover is **Attachment A**.*

THAT Council implement measures to protect playground equipment and sporting equipment and facilities in Council parks and ovals from damage by fireworks on Territory Day and where possible restrict access to such equipment.



24 May 2018

## NOTICE OF MOTION

**Subject:** Measures to protect Council assets on Territory Day, 1 July

**Common No.:** 3802930

I give notice that at the 2<sup>nd</sup> Ordinary Council Meeting on 29 May 2018 I will move the following motion:-

THAT Council implement measures to protect playground equipment and sporting equipment and facilities in Council parks and ovals from damage by fireworks on Territory Day and where possible restrict access to such equipment.

### **REASON:**

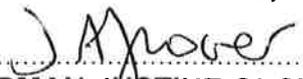
Territory Day, held on 1 July, celebrates the establishment of self-government in the NT in 1978.

Since 1980 there have been restrictions of varying degrees on the sale of fireworks to the public. Currently it is legal for persons aged 18 years and older to purchase fireworks between the hours of 9am and 9pm on 1 July and to set them off between the hours of 6pm and 11pm.

The NT is the only jurisdiction in Australia where fireworks can legally be purchased and used by members of the public.

There is clear evidence that fireworks cause significant damage to Council assets including playground structures and sporting installations such as synthetic cricket pitches. Council has a responsibility to protect these assets from damage and it is commonsense to implement measures to protect playground equipment and sporting equipment and facilities in Council parks and ovals from damage by fireworks on Territory Day and where possible restrict access to such equipment

Signed by me at Darwin this 24 May 2018

  
ALDERMAN JUSTINE GLOVER



## 14. COMMITTEE REPORTS



SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/11

## 14. COMMITTEE REPORTS

### 14.1 CITY LIFE COMMITTEE MEETING (21/05/18)

#### Presentation of Report by Member – Member A Arthur

Recommendations from the City Life Committee Meeting held on Monday, 21 May 2018.

#### 1. Minutes Bombing of Darwin and Military History Advisory Committee 11 April 2018

Report No. 18CL0041 MG:kl (21/05/18) Common No. 3789733

- A. THAT Report Number 18CL0041 MG:kl entitled Minutes Bombing of Darwin and Military History Advisory Committee 11 April 2018, be received and noted.
- B. THAT City of Darwin hosts a Lord Mayoral reception for Back to the Track 2020 as part of events to commemorate the 75<sup>th</sup> Anniversary of the end of World War II in 2020.

#### 2. Petition - Upgrade of Exercise Station at East Point

Report No. 18CL0047 CB:kl (21/05/18) Common No. 3354460

- A. THAT Report Number 18CL0047 CB:kl entitled Petition To Upgrade East Point Exercise Station, be received and noted.
- B. THAT an audit is undertaken to develop a replacement strategy for existing exercise equipment in the municipality.
- C. THAT the replacement strategy for existing exercise equipment is developed in consultation with community and stakeholders



SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/12

**14. COMMITTEE REPORTS**

**14.1 CITY LIFE COMMITTEE MEETING (21/05/18)**

**Presentation of Report by Member – Member A Arthur**

The City Life Committee resolved the following items under delegated authority.

---

**3. Resolved Under Delegated Authority**

Common No. 2752263

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

**3.1 Minutes Youth Advisory Committee 5 April 2018 and 3 May 2018**

Report No. 18CL0033 AB:es (21/05/18) Common No. 3779332

**3.2 QUESTIONS BY MEMBERS**

**Karama Library Update**

Common No. 3790315

Member G Haslett queried the status of the Karama Library re-opening.

*The Acting General Manager Matt Grassmayr responded and advised an on-site meeting was held this morning to assess the facility and determine a schedule for re-opening. The Karama Library will be re-opened on Tuesday 22 May 2018.*



SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/13

## 14. COMMITTEE REPORTS

### 14.2 CITY OPERATIONS COMMITTEE MEETING (23/05/18)

#### Presentation of Report by Member

Recommendations from the City Operations Committee Meeting held on Wednesday, 23 May 2018.

- 
1. **Trees in the Darwin Municipality - Update**  
Report No. 18CO0020 (23/05/18) Common No. 3777063
    - A. THAT Report Number 18CO0020 NK:jh entitled Trees In The Darwin Municipality - Update, be received and noted.
    - B. THAT Council commence the survey of trees located in close proximity to property and power lines.
    - C. THAT Council refer the amount of \$160,000 for survey of trees located in close proximity to property and power lines to the fourth quarter budget review for the survey of trees that have the potential to impact on private property and or powerlines as identified in Report Number 18CO0020 NK:jh entitled Trees In The Darwin Municipality - Update.
    - D. THAT Council endorse the establishment of a panel of experts to recommend future tree species (mainly native to top end areas) selection and planting requirements as identified in Report Number 18CO0020 NK:jh entitled Trees In The Darwin Municipality - Update.
    - E. THAT Council endorse proceeding with Option 2, being that on completion of the clean-up, Council calls for expressions of interest for parties to collect salvaged timber, within specified timeframes and at no cost to Council as outlined in Report Number 18CO0020 NK:jh entitled Trees In The Darwin Municipality – Update.



SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/14

2. **Request for Purchase of Land – 13 Larrakeyah Terrace, Larrakeyah**

Report No. 18CO0014 (23/05/18) Common No. 2853055

- A. THAT Report Number 18CO0014 JW:jg entitled Request For Purchase of Land - 13 Larrakeyah Terrace, Larrakeyah, be received and noted.
- B. THAT Council approve in principle the subdivision and consolidation of parts of Lots 5146 and 8107 and the sale of the land subject to compliance with the Local Government Regulations and the satisfactory resolution of all issues associated with that compliance and that the sale be subject to:
- a. The parts of Lots 5146 and 8107 as depicted in Report Number 18CO0014 JW:jg entitled Request For Purchase of Land - 13 Larrakeyah Terrace.
  - b. The purchase price be set at \$120,000 as per the Independent Valuation obtained by Council.
  - c. The Purchaser preparing and lodging with any relevant Authority all necessary documents which are required to give effect to the Agreement.
  - d. The Purchaser is to identify any Power and Water Corporation and Telstra easements over the land and identify those easements on a Survey Plan to the satisfaction of the Surveyor General. It is the Purchaser's responsibility to provide final Survey Plan for the transfer of land to the satisfaction of the Surveyor General.
  - e. The land being consolidated into the purchaser's Lot after the sale of the land.
  - f. All costs associated with the sale of the land, including but not limited to, advertising, survey plans, Local Government road closure process, legal and other associated fees be borne by the proponent.
- C. THAT Council pursuant to Section 32 (2) of the Local Government Act 2008 (as Amended) hereby delegates to the Chief Executive Officer the power to finalise the terms and conditions of the contract of sale for the portion of land on, Lots 5146 and 8107, Town of Darwin.
- D. THAT pursuant to Section 26(2) Council approve the affixing of the common seal to all associated documentation for the closure and sale of land adjacent to lot 3781(13) Larrakeyah Terrace, Larrakeyah, Town of Darwin and that documentation be attested by the signatures of the Chief Executive Officer and the Lord Mayor.

3. **Stormwater Drainage Upgrade Program**

Report No. 18CO0024 DL:jw (23/05/18) Common No. 2632033

THAT Report Number 18CO0024 DL:jw entitled Stormwater Drainage Upgrade Program, be received and noted.



SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/15

#### 14. COMMITTEE REPORTS

#### 14.2 CITY OPERATIONS COMMITTEE MEETING (23/05/18)

##### Presentation of Report by Member

The City Operations Committee resolved the following items under delegated authority.

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#### 4. Resolved Under Delegated Authority Common No. 2752263

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

#### 4.1 QUESTIONS BY MEMBERS

##### Bagot Oval Carpark

Member RM Knox queried when will plans for Bagot Oval carpark upgrades be finalised and will local residents be consulted for their input?

*The General Manager responded and advised that as part of the design process that residents and elected members will be informed of developments at which time costs and budget will be a factor in the project proceeding.*

##### Uncle Sam's Carpark Egress

Member RM Knox queried when will the modifications to the egress to Uncle Sam's carpark in Smith St be installed?

*The General Manager responded and advised design has occurred and the works will be undertaken within the next month.*

##### Turf Club Fence

Member RM Knox queried when will the discussions with the Turf Club be completed so that Council can consider planting vegetation to discourage graffiti on the newly painted fence on Dick Ward Dr?

*The General Manager responded advised that the Turf Club have been consulted over the past few months regarding the painting of the fence and possibility of mural/artwork. Staff also undertook investigations into vegetation plantings and subsequent maintenance costs, as well as considerations around possible security issues the vegetation could impose on the Turf Club. At this point in time a mural and vegetation is not considered to be feasible.*

SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/16

**14. COMMITTEE REPORTS**

**14.3 CITY FUTURES COMMITTEE MEETING (22/05/18)**

**Presentation of Report by Chair – Member S Cullen**

Recommendations from the City Futures Committee Meeting held on Tuesday, 22 May 2018.

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**1. Review of Bike Plan Implementation Plan**

Report No. 18CF0027 NS:hd (22/05/18) Common No. 2476277

- A. THAT Report Number 18CF0027 NS:hd entitled Review of Bike Plan Implementation Plan, be received and noted.
- B. THAT Council endorse the two year Implementation Plan 2018 – 2020, with the exception of the Ross Smith Avenue Crash Hotspot Project, provided at **Attachment A** to Report Number 18CF0027 NS:hd entitled Review of Bike Plan Implementation Plan.
- C. THAT the \$387,000 allocated to the Smith Street/Daly Street intersection on-road cycle lanes in the 2017/18 budget be carried forward to the 2018/19 financial year for reallocation to other bike plan projects
- D. THAT further information be provided to Council around the Ross Smith Avenue Crash Hot Spots project and the Walk and Wheel project.



SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/17

**14. COMMITTEE REPORTS**

**14.3 CITY FUTURES COMMITTEE MEETING (22/05/18)**

**Presentation of Report by Chair – Member S Cullen**

The City Futures Committee resolved the following items under delegated authority.

---

**2. Resolved Under Delegated Authority**

Common No. 2752263

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

**2.1 City Futures Projects**

Report No. 18CF0029 BS:hd (22/05/18) Common No. 2481144

**2.2 Switching On Darwin Program Update - May 2018**

Report No. 18CF0021 NN:nt (22/05/18) Common No. 3226493

**2.3 Quarterly On-Street and Off-Street Parking Statistics - January to March 2018**

Report No. 18CF0032 SG:nt (22/05/18) Common No. 376351

**2.4 QUESTIONS BY MEMBERS**

**Speakers Corner Carpark**

Member Niblock queried Speakers Corner (State Square Underground) Carpark: do City of Darwin staff have any information on Council's role on logistics, designs, end of trip facilities etc.?

*The Acting General Manager City Futures responded that staff are involved in the Project Control Group for this site. Alderman Cullen requested the Acting General Manager City Futures to provide update to the next Council meeting.*



SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/18

**14. COMMITTEE REPORTS**

**14.4 CITY PERFORMANCE COMMITTEE MEETING (22/05/18)**

**Presentation of Report by Chair – Member J Bouhoris**

The City Performance Committee resolved the following items under delegated authority.

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**1. Resolved Under Delegated Authority**  
Common No. 2752263

THAT Council receive and note the following decisions which were made by the Committee under delegated authority.

DECISION NO.22\() (29/05/18)

**1.1 Listing of Cheques/EFT Payments – April 2018**  
Report No. 18CP00049 IF:ks (22/05/18) Common No. 339125

**1.2 Costs of Services and Capital Expenditure – April 2018**  
Report No. 18CP0040 IF:ks (22/05/18) Common No. 3753729



## 15.1 OFFICERS REPORTS (ACTION REQUIRED)



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 15.1.1  
 YES

### 3RD QUARTER BUDGET REVIEW - 2017/2018

REPORT No.: 18CP0052 IF:ks COMMON No.: 2476534 DATE: 29/05/2018

**Presenter:** Acting Finance Manager, Irene Frazis

**Approved:** Acting General Manager City Performance, Liam Carroll

#### **PURPOSE**

The purpose of this report is to:

- Present the 3rd quarter budget review and seek Council's endorsement of recommended amendments to the budget.
- Provide additional financial information to supplement statutory monthly financial reporting and cost of services.

#### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

5 Effective and Responsible Governance

#### **Outcome**

5.5 Responsible financial and asset management

#### **Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

#### **KEY ISSUES**

- No change in general funds.
- Projects identified as early carry forwards to be progressed in 2018/19 and transferred to Carry Forward Reserve or to reserve where funding was sourced \$10,283,000.
- Savings identified from CBD Masterplan projects (\$1,210,000), as projects not scheduled at this time. These will be transferred to Asset Replacement & Refurbishment Reserve to fund any year end funding shortfall from Cyclone Marcus.
- Net increase in grant income \$1,149,000.
- Decreases in parking income \$331,000.

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 REPORT NUMBER: 18CP0052 IF:ks  
 SUBJECT: 3RD QUARTER BUDGET REVIEW - 2017/2018

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## **RECOMMENDATIONS**

- A. THAT Report Number 18CP0052 IF:ks entitled 3rd Quarter Budget Review - 2017/2018, be received and noted.
- B. THAT pursuant to Section 128 of the Local Government Act Council amend the budget 2017/2018 as detailed in report 18CP0052 IF:ks entitled 3rd Quarter Budget Review - 2017/2018 and contained in **Attachments A-E** with Municipal Budget Summary implications as per **Attachment A**:
- i. "Operating Result (Income Statement)", increase of \$303,000 (credit) leading to more "Funds from operations" of \$303,000 (credit). **(Attachment A Notes 1)**.
  - ii. "Purchases of assets", decrease by \$9,686,000 (credit). **(Attachment E)**.
  - iii. "Transfers to specific reserves" increases by \$9,989,000 (debit) **(Attachment D)**.
  - iv. The sum of the above (a-c) variations to the existing adopted budget results in a nil effect to the General Funds **(Attachment A – Bottom Line)**.

## **BACKGROUND**

Each quarter Council considers any variations required to the original budget. Where significant and urgent budget variations are necessary these may be the subject of a separate more timely report and are then also included in the following quarterly budget review to ensure Council can be advised in relation to its overall projected results.

## **DISCUSSION**

Variations proposed are presented in the attached financial reports with notes underneath. Items of note include:

### **Identified early Carry Forwards**

Early carry forwards for projects have been identified to progress in 2018/19. These will be transferred to the Carry Forward Reserve for general revenue funded projects or to the specific reserve the funding has been sourced from.

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These include:

<b>Project</b>	<b>Amount \$</b>
Shoal Bay leachate treatment	6,773,000
Mindil Coastal Erosion	894,718
On Road Cycle Lanes Daly/Smith St intersection	387,000
Mosquito Control program	217,303
Gardens Park Rehabilitation	214,650
Urban Development Policy to be used for Parap Village Masterplan	100,000
<b>Total</b>	<b>8,586,671</b>

#### **Increases in grant income and corresponding expenditure**

- First instalment for Smart Cities project \$909k from Australian Government Department of Industry, Innovation and Science
- Reimbursement of street lighting repairs & maintenance Qtr 1&2 from Department of Housing and Community Development \$302k
- Safer Communities Project - 5 mobile CCTVs final payment from Attorney Generals Department \$64k
- Royal Life Saving grant for foreshore fencing upgrade \$7k
- Blackspot program Lee Point Rd & Jabiru St intersection additional \$9k

#### **Decreases in grant income and corresponding expenditure**

- Dwyer Park \$91k from Department of Infrastructure as works not expected to be completed this financial year (grant paid on completed progress basis, will be reinstated in 2018/19 budget reviews as works progress)

#### **Decreases in expenditure as projects completed or deferred**

- Smith/Daly St Intersection improvements transfer budget back to Developers Contribution Reserve as works not proceeding \$215k (Council Decision 21\5098)
- Smith St West – off street parking works deferred transfer back to Other Carparking Shortfall Reserve \$261k
- Bradshaw Tc Parking solution transfer balance back to Highway/Commercial Carparking Shortfall Reserve \$30k
- Dripstone Road Upgrade Study transfer back to Unspent Grants Reserve as project complete \$7k

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### **Decreases in expenditure transferred to Asset Renewal and Replacement Reserve**

Capital projects relating to CBD Masterplan renewal, have been identified as savings as works are not being scheduled at this time due to consideration of potential coordination with NTG projects.

These funds will be transferred to the Asset Replacement & Refurbishment Reserve, and it is intended that these funds will be available to address any funding shortfalls from expenses relating to Cyclone Marcus if required, and any residual funds for replanting.

It should be emphasised that the projects are CBD Masterplan projects and if repurposed, there is no other identified funding for the CBD Masterplan project going forward.

Projects with identified savings are:

- \$1.12M CBD Renewal - Smith St Upgrade
- \$100k CBD Renewal - Urban Forrest Project

### **Parking and Enforcement Income**

On and off street parking income has been identified as not achieving target largely due to the downturn in economic activity. The revenue shortfall has been projected to be \$331,000. A variation has been incorporated in 3<sup>rd</sup> Quarter, with the decrease in revenue being offset with a decrease in the On & Off Street Parking Reserve. This results in the On & Off Street reserve budgeted balance to be \$38,000 (this excludes \$5.5M carry forward which is committed to the Shoal Bay site treatment project).

Enforcement revenue has also been identified as not achieving target by a projected \$970,000. This variation is pending and will be dealt with in the 4<sup>th</sup> Quarter Budget Review as overall savings and other sources of revenue will need to be identified to balance the year end budget position.

### **Cyclone Marcus**

Expenses relating to Cyclone Marcus clean up are continuing to be incurred. An initial non-specific progress payment from insurance has been received (in April) of \$1,000,000. Insurance claims for damage to Council assets are also being collated and will be subject to a budget variation in the relevant period once known. Council is in the process of finalising the claim for clean-up with our Insurers and to assess a claim for Natural Disaster Relief and Recovery Arrangements (NDRRA). Once known a budget variation addressing the total cost impact will be provided to Council.

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REPORT NUMBER: 18CP0052 IF:ks  
SUBJECT: 3RD QUARTER BUDGET REVIEW - 2017/2018

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## **CONSULTATION PROCESS**

This report was considered by the Executive Leadership Team on 21 May 2018 and now referred to Council for consideration.

In preparing this report, the following City of Darwin officers were consulted:

- Responsible Officers in relation to requests for budget variations.

## **POLICY IMPLICATIONS**

This report is in accordance with existing policies and does not propose any policy changes.

## **BUDGET AND RESOURCE IMPLICATIONS**

This is a very high level summary only and should be read in conjunction with the detailed notes provided in the attachments. More complete details of the budget variations proposed are included in the attachments to this report

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

There is no formal NT legal requirement for quarterly budget reviews.

Adoption of the recommendations in this report will result in Council varying the budget in accordance with Section 128 of the *Local Government Act*.

Section 127 (3) of the Local Government Act prohibits Council from adopting a deficit budget. The budget is considered to be fully funded and in compliance with the Act.

## **ENVIRONMENTAL IMPLICATIONS**

Nil

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**IRENE FRAZIS**  
**ACTING FINANCE MANAGER**

**LIAM CARROLL**  
**ACTING GENERAL MANAGER**  
**CITY PERFORMANCE**

For enquiries, please contact Irene Frazis on 893005654 or email:  
i.frazis@darwin.nt.gov.au.

**Attachments:**

- Attachment A:** Municipal Budget Summary
- Attachment B:** Statement of Costs Services
- Attachment C:** Statement of Financial Position
- Attachment D:** Statement of Cash & Investments (Reserves)
- Attachment E:** Statement of Capital Expenditure

<b>Municipal Budget Summary</b>	<b>Full Original</b>	<b>Full Amended</b>	<b>Recommended</b>	<b>Projected</b>	<b>YTD</b>	<b>YTD v</b>	
<b>for the period ended 31/03/2018</b>	<b>Budget</b>	<b>Budget</b>	<b>Variations</b>	<b>Result</b>	<b>Actual</b>	<b>Projected</b>	<b>Notes</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>%</b>	
<b>% of year elapsed</b>						<b>75%</b>	
Operational and Capital Income	104,619	108,309	1,890	110,199	100,138	91%	
Expenses	-106,070	-107,131	-1,587	-108,718	-77,276	71%	
<b>Operating Result (Income Statement)</b>	<b>-1,451</b>	<b>1,178</b>	<b>303</b>	<b>1,481</b>	<b>22,863</b>		<b>1</b>
Adjust non cash items:							
Add back depreciation	24,037	24,037	-	24,037	18,643	78%	
Other non cash items	-	-	-	-	31		
<b>Funds from operations</b>	<b>22,586</b>	<b>25,215</b>	<b>303</b>	<b>25,518</b>	<b>41,536</b>		
Sale of assets	783	783	-	783	286	37%	
Purchases of assets	-21,633	-51,687	9,686	-42,001	-22,061	53%	<b>2</b>
<b>Funds from investing</b>	<b>-20,850</b>	<b>-50,903</b>	<b>9,686</b>	<b>-41,217</b>	<b>-21,775</b>		
Loans raised	2,100	2,000	-	2,000	-	0%	
Loans repaid	-384	-384	-	-384	-117	30%	
<b>Funds from financing</b>	<b>1,716</b>	<b>1,616</b>	<b>-</b>	<b>1,616</b>	<b>-117</b>		
<b>Transfers from (-to) specific reserves</b>	<b>-3,452</b>	<b>23,456</b>	<b>-9,989</b>	<b>13,467</b>	<b>10,773</b>		<b>3</b>
<b>Net increase (-decrease) in General Funds</b>	<b>-</b>	<b>-616</b>	<b>-</b>	<b>-616</b>	<b>30,417</b>		<b>4</b>

**Notes on recommended variations:**

1. The increase in the Income Statement is as detailed in Attachment B, Cost of Services.
2. The decrease in Purchases of assets is as detailed in Attachment D, Statement of Capital Expenditure .
3. Net decrease in transfers from reserves is as detailed in Attachment C, Statement of Reserves.
4. This is the net sum of all fund flows after reserve transfers and results in a "balanced budget (\$0). There is no increase or decrease in General Funds in 3rd Quarter Budget Review (decrease of \$616K is from the 2016/17 surplus funds as per the 2nd Quarter Budget Review 2017/18).

<u>Costs of Services</u> for the period ended 31/03/2018	Full Original Budget \$'000	Full Amended Budget \$'000	Recommended Variations \$'000	Projected Result \$'000	YTD Actual \$'000	YTD v Projected Result %	Notes
% of year elapsed						75%	
<b><u>Office of the Chief Executive</u></b>							<b>Attachment B-1</b>
<b>Income</b>							
Governance	15	15	16	30	-	0%	1
<b>Total income</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>30</b>	<b>-</b>	<b>0%</b>	
<b>Expense</b>							
Communications & Marketing	811	811	-	811	489	60%	
Governance	2,587	2,400	16	2,415	1,772	73%	1
<b>Total expense</b>	<b>3,399</b>	<b>3,211</b>	<b>16</b>	<b>3,227</b>	<b>2,261</b>	<b>70%</b>	
<b>Net surplus (-cost)</b>	<b>-3,384</b>	<b>-3,196</b>	<b>-</b>	<b>-3,196</b>	<b>-2,261</b>	<b>71%</b>	

**Office of the Chief Executive Notes on recommended variations :**

1. Increase income and expense for TOPROC as four additional meetings held and a funded planning workshop.

<b>Costs of Services</b> for the period ended 31/03/2018	Full Original Budget \$'000	Full Amended Budget \$'000	Recommended Variations \$'000	Projected Result \$'000	YTD Actual \$'000	YTD v Projected Result %	Notes
<b>% of year elapsed</b>						<b>75%</b>	
<b>City Futures</b>							
<b>Income</b>							<b>Attachment B-2</b>
City Parking	5,122	5,122	-331	4,791	3,678	77%	1
Climate Change & Environment	50	50	-	50	50	100%	
Economic Development & Tourism	1,622	1,522	-	1,522	1,230	81%	
<b>Total income</b>	<b>6,794</b>	<b>6,694</b>	<b>-331</b>	<b>6,363</b>	<b>4,958</b>	<b>78%</b>	
<b>Expense</b>							
Office of GM City Futures	358	458	-	458	360	79%	
City Parking	5,156	5,156	154	5,311	3,992	75%	2
City Planning	447	547	-100	447	327	73%	3
Climate Change & Environment	469	598	-	598	326	54%	
Economic Development & Tourism	669	844	-	844	432	51%	
<b>Total expense</b>	<b>7,099</b>	<b>7,604</b>	<b>54</b>	<b>7,658</b>	<b>5,437</b>	<b>71%</b>	
<b>Net surplus (-cost)</b>	<b>-305</b>	<b>-910</b>	<b>-385</b>	<b>-1,295</b>	<b>-479</b>	<b>37%</b>	
<b>City Futures Notes on recommended variations:</b>							
1. Reduction in parking fee income based due to economic downturn; \$253K onstreet and \$78k off street.							
2. Realigning costs to programs - transfer utilities budget from building services.							
3. Carry forward Urban Policy Development budget to be utilised in 2018/19 on the Parap Village Masterplan (as per 2018/19 new initiatives budget decisions).							

<b>Costs of Services</b> <b>for the period ended 31/03/2018</b>	<b>Full Original Budget \$'000</b>	<b>Full Amended Budget \$'000</b>	<b>Recommended Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD Actual \$'000</b>	<b>YTD v Projected Result %</b>	<b>Notes</b>
<b>% of year elapsed</b>						<b>75%</b>	
<b>City Life</b>							
<b>Income</b>						<b>Attachment B-3</b>	
Office of GM City Life	-	3	64	67	64	95%	1
Arts & Cultural Development	-	5	5	11	5	50%	
Community Development			-	-		1000%	
Community Engagement & Participation	-	-	-	-		1000%	
Customer Experience	122	122	-	122	67	55%	
Darwin Entertainment Centre							
Darwin Safer City							
Family & Children	173	218	-	218	170	78%	
Leisure and Events	636	385	-	385	349	91%	
Libraries	1,519	1,576	-	1,576	1,541	98%	
Regulatory Services	3,184	3,184	-	3,184	1,528	48%	
Youth Services	2	2	-	2	11	513%	
<b>Total income</b>	<b>5,637</b>	<b>5,495</b>	<b>69</b>	<b>5,564</b>	<b>3,734</b>	<b>67%</b>	
<b>Expense</b>							
Office of GM City Life	512	1,083	64	1,147	988	86%	1
Arts & Cultural Development	85	85	-	85	57	67%	
Community Development	863	823	-	823	642	78%	
Community Engagement & Participation	124	183	-	183	165	90%	
Customer Experience	628	628	-	628	403	64%	
Darwin Entertainment Centre	902	974	-	974	775	80%	
Darwin Safer City	551	551	-	551	319	58%	
Family & Children	352	397	166	563	417	74%	2
Leisure and Events	2,291	2,040	21	2,061	1,793	87%	3
Libraries	3,676	3,733	134	3,867	2,770	72%	4
Regulatory Services	4,430	4,470	-	4,470	3,026	68%	

<b>Costs of Services</b> <b>for the period ended 31/03/2018</b>	<b>Full Original Budget \$'000</b>	<b>Full Amended Budget \$'000</b>	<b>Recommended Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD Actual \$'000</b>	<b>YTD v Projected Result %</b>	<b>Notes</b>
<b>% of year elapsed</b>						<b>75%</b>	
Youth Services	492	492	-	492	282	57%	
<b>Total expense</b>	<b>14,906</b>	<b>15,459</b>	<b>385</b>	<b>15,844</b>	<b>11,637</b>	<b>73%</b>	
<b>Net surplus (-cost)</b>	<b>-9,269</b>	<b>-9,964</b>	<b>-316</b>	<b>-10,280</b>	<b>-7,903</b>	<b>77%</b>	

**City Life Notes on recommended variations:**

1. Grant funding and offsetting expense for final payment for Safer Communities Project evaluation - 5 mobile CCTVs
2. Realigning costs to programs - transfer utilities and cleaning services expense budget from building services to community centres program.
3. Realigning costs to programs - transfer utilities budget from building services to amphitheatre program.
4. Realigning costs to programs - transfer utilities budget from building services to libraries program.

<b>Costs of Services</b> <b>for the period ended 31/03/2018</b>	<b>Full Original</b> <b>Budget</b> <b>\$'000</b>	<b>Full Amended</b> <b>Budget</b> <b>\$'000</b>	<b>Recommended</b> <b>Variations</b> <b>\$'000</b>	<b>Projected</b> <b>Result</b> <b>\$'000</b>	<b>YTD</b> <b>Actual</b> <b>\$'000</b>	<b>YTD v</b> <b>Projected</b> <b>Result</b> <b>%</b>	<b>Notes</b>
<b>% of year elapsed</b>						<b>75%</b>	
<b>City Operations</b>							<b>Attachment B-4</b>
<b>Income</b>							
Building Services	1	1	-	1	-	0%	
Civil Works	1,778	872	-	872	691	79%	
Development	486	486	-	486	184	38%	
Fleet Management	73	73	-	73	42	58%	
Parks and Reserves	192	192	-	192	180	94%	
Street Lighting	-	-	302	302	302	100%	1
Waste Management	21,152	21,152	-	21,152	17,103	81%	
<b>Total income</b>	<b>23,682</b>	<b>22,775</b>	<b>302</b>	<b>23,078</b>	<b>18,504</b>	<b>80%</b>	
<b>Expense</b>							
Office of GM City Operations	591	515	-	515	391	76%	
Asset Management	437	437	-	437	362	83%	
Building Services	4,205	4,153	-422	3,731	2,528	68%	2
Capital Works & Project Management	524	524	-	524	409	78%	
Civil Works	10,282	10,132	-105	10,027	6,496	65%	3
Design	1,196	1,271	68	1,339	976	73%	4
Development	188	188	-68	120	58	48%	4
Fleet Management (net of internal charges/hire)	-1,624	-1,624	-	-1,624	-1,645	101%	
Operations Administration	1,175	1,119	1,000	2,119	1,135	54%	5
Parks and Reserves	16,100	16,125	-	16,125	11,777	73%	

<b>Costs of Services</b> <b>for the period ended 31/03/2018</b>	<b>Full Original Budget \$'000</b>	<b>Full Amended Budget \$'000</b>	<b>Recommended Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD Actual \$'000</b>	<b>YTD v Projected Result %</b>	<b>Notes</b>
<b>% of year elapsed</b>						<b>75%</b>	
Street Lighting	1,894	1,894	302	2,196	2,070	94%	1
Waste Management	16,568	16,436	356	16,792	10,776	64%	6
<b>Total expense</b>	<b>51,536</b>	<b>51,169</b>	<b>1,131</b>	<b>52,300</b>	<b>35,332</b>	<b>68%</b>	
<b>Net surplus (-cost)</b>	<b>-27,855</b>	<b>-28,393</b>	<b>-829</b>	<b>-29,222</b>	<b>-16,828</b>	<b>58%</b>	

**City Operations Notes on recommended variations:**

1. Streetlighting grant and offsetting expense for Qtr 1 & 2 - reimbursement of PWC street lighting maintenance charges from Dept of Housing Community & Development.
2. Realignment of utilities budgets to other programs (\$415K), transfer savings from public toilet facilitates to building services capital program for installation of airconditioning at Westlane Arcade (\$7K). Internal adjustments that net to zero within buildings services programs include transfer from Commercial investment properties to Operations maintenance \$26k, transfer from Recreational Facilities to Child Care Facilities Maint. \$37k and transfer from Public Toilets to Sporting Facilities Maint. \$10k).
3. Transfers Out: Realignment of cleaning budget to Community Centres (\$70K), transfer to roads capital program for Malabar court (\$45k). Transfers In: realignment of utilities budgets from building services (\$8.5k) . Internal transfers within Civil Works - \$600K from roads maintenance to pathways \$345k, drainage maintenance \$195k and driveway maintenance \$60k.
4. Transfer from Development recoverable works savings to Design.
5. Insurance progress payment (non specific) received for Cyclone Marcus clean up costs, offset to where expenses are incurred.
6. Transfers from Waste capital program: \$280k from leachate pilot stage for PFAS treatment trials as per Council Decision 22\0480 and \$75k from cell 5 construction to cover operational costs of temporary access road for project.

<b>Costs of Services</b> <b>for the period ended 31/03/2018</b>	<b>Full Original Budget \$'000</b>	<b>Full Amended Budget \$'000</b>	<b>Recommended Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD Actual \$'000</b>	<b>YTD v Projected Result %</b>	<b>Notes</b>
<b>% of year elapsed</b>						<b>75%</b>	
<b>City Performance</b>							
<b>Income</b>							<b>Attachment B-5</b>
Office of GM City Performance	6	6	-	6	13	228%	
Employee Overheads (net)			-	-			
Employee Relations	105	105	-	105	34	32%	
Financial Management	490	490	-	490	378	77%	
Information Technology	53	53	-	53	55	106%	
Risk, Audit and Safety	-		1,000	1,000	-	0%	1
<b>Total income</b>	<b>653</b>	<b>653</b>	<b>1,000</b>	<b>1,653</b>	<b>480</b>	<b>29%</b>	
<b>Expense</b>							
Office of GM City Performance	679	699	-	699	347	50%	
Employee Overheads (net)	0	0	-	0	280	1000%	
Employee Relations	1,548	1,697	-	1,697	1,244	73%	
Financial Management	3,201	3,201	-	3,201	2,124	66%	
Information Technology	2,751	2,788	-	2,788	2,064	74%	
Organisational Development	305	315	-	315	197	62%	
Records & Information Management	682	768	-	768	556	72%	
Risk, Audit and Safety	1,263	1,330	-	1,330	1,099	83%	
Strategy & Outcomes	269	474	-	474	213	45%	
<b>Total expense</b>	<b>10,698</b>	<b>11,272</b>	<b>-</b>	<b>11,272</b>	<b>8,124</b>	<b>72%</b>	
<b>Net surplus (-cost)</b>	<b>-10,045</b>	<b>-10,619</b>	<b>1,000</b>	<b>-9,619</b>	<b>-7,644</b>	<b>79%</b>	
<b>City Performance Notes on recommended variations:</b>							
1. Insurance progress payment (non specific) received for Cyclone Marcus clean up costs.							

<b>Costs of Services</b> for the period ended 31/03/2018	Full Original Budget \$'000	Full Amended Budget \$'000	Recommended Variations \$'000	Projected Result \$'000	YTD Actual \$'000	YTD v Projected Result %	Notes
<b>% of year elapsed</b>						<b>75%</b>	
<b>General</b>							
<b>Income</b>							
General Revenues (rates, interest, Federal Asstce)	65,725	64,855	-	64,855	64,453	99%	
Grants & Contributions and Other Income for Capital Purposes	2,113	7,836	833	8,668	7,994	92%	1
Gain on sale assets	-	-	-	-		1000%	
<b>Total income</b>	<b>67,838</b>	<b>72,691</b>	<b>833</b>	<b>73,523</b>	<b>72,447</b>	<b>99%</b>	
<b>Expense</b>							
Contribution To General Funds by Other Activities	-5,607	-5,607	-	-5,607	-4,205	75%	
Depreciation	24,037	24,037	-	24,037	18,643	78%	
Loss on sale assets	-	-	-	-	31	1000%	
<b>Total expense</b>	<b>18,430</b>	<b>18,430</b>	<b>-</b>	<b>18,430</b>	<b>14,469</b>	<b>79%</b>	
<b>Net surplus (-cost)</b>	<b>49,408</b>	<b>54,261</b>	<b>833</b>	<b>55,093</b>	<b>57,978</b>		
<b>Net surplus (-cost) All Services</b>	<b>-1,451</b>	<b>1,178</b>	<b>303</b>	<b>1,481</b>	<b>22,863</b>		

(NB This is the same result as the Income and expenses section of the Municipal Plan Summary Income Statement Section.)

<b>Costs of Services</b> <b>for the period ended 31/03/2018</b>	<b>Full Original Budget \$'000</b>	<b>Full Amended Budget \$'000</b>	<b>Recommended Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD Actual \$'000</b>	<b>YTD v Projected Result %</b>	<b>Notes</b>
<b>% of year elapsed</b>						<b>75%</b>	

**General Notes on recommended variations:**

1. Additional capital grants received:

- \$908k from Commonwealth Dept Industry, Innovation and Science for Smart Cities project
- \$9k Dept of Infrastructure & Planning for Blackspot program Lee Point Rd & Jabiru St intersection
- \$7k from Royal Life Saving for foreshore fencing upgrade

Reductions in capital grants budgeted:

- \$91k Dept of Infrastructure Planning for Dwyer Park Project: reduce part grant income and corresponding expenditure as works not expected to be completed till next financial year

2016-17 Actual \$'000	<b>Statement of Financial Position as at 31/03/2018</b>	Full Original Budget \$'000	Full Amended Budget \$'000	Recommended Variations \$'000	Projected Result \$'000	YTD Actual \$'000	Notes
<b>ASSETS</b>							
<b>Current Assets</b>							
13,039	Cash at Bank & Investments - unrestricted	11,346	12,568	-	12,568	32,329	
31,492	Cash at Bank & Investments - legally restricted	32,343	30,715	650	31,365	33,548	1
29,458	Cash at Bank & Investments - internally restricted	6,975	6,777	9,339	16,116	16,627	1
10,598	Receivables	7,300	10,598		10,598	12,132	
110	Inventories	150	110		110	115	
-	Assets held for sale	250	-		-	-	
<b>84,697</b>		<b>58,364</b>	<b>60,768</b>	<b>9,989</b>	<b>70,757</b>	<b>94,751</b>	
<b>Non-Current Assets</b>							
953,325	Infrastructure, Property, Plant and Equipment	1,137,781	980,192	-9,686	970,506	956,426	2
<b>953,325</b>		<b>1,137,781</b>	<b>980,192</b>	<b>-9,686</b>	<b>970,506</b>	<b>956,426</b>	
<b>1,038,022</b>	<b>TOTAL ASSETS</b>	<b>1,196,145</b>	<b>1,040,959</b>	<b>303</b>	<b>1,041,262</b>	<b>1,051,176</b>	
<b>LIABILITIES</b>							
<b>Current Liabilities</b>							
14,695	Trade & Other Payables	11,000	14,695		14,695	5,093	
241	Borrowings	395	241		241	124	
17,256	Provisions & Other Liabilities	7,109	17,256		17,256	17,266	
<b>32,192</b>		<b>18,504</b>	<b>32,192</b>	<b>-</b>	<b>32,192</b>	<b>22,484</b>	
<b>Non-Current Liabilities</b>							
3,046	Borrowings	6,340	4,805		4,805	3,046	
10,025	Provisions	500	10,025		10,025	10,026	
<b>13,071</b>		<b>6,840</b>	<b>14,830</b>	<b>-</b>	<b>14,830</b>	<b>13,072</b>	
<b>45,263</b>	<b>TOTAL LIABILITIES</b>	<b>25,344</b>	<b>47,022</b>	<b>-</b>	<b>47,022</b>	<b>35,555</b>	
<b>992,759</b>	<b>NET ASSETS</b>	<b>1,170,801</b>	<b>993,937</b>	<b>303</b>	<b>994,240</b>	<b>1,015,621</b>	
<b>EQUITY</b>							
597,461	Asset Revaluation Reserve	771,670	597,461		597,461	597,460	
395,298	Retained Surplus & Reserves	399,131	396,476	303	396,779	418,161	3
<b>992,759</b>	<b>TOTAL EQUITY</b>	<b>1,170,801</b>	<b>993,937</b>	<b>303</b>	<b>994,240</b>	<b>1,015,621</b>	

**Notes on recommended variations:**

1. The increase in restricted funds is as detailed in Attachment D, Statement of Cash & Investments.
2. The decrease in capital expenditure is as detailed in Attachment E, Statement of Capital Expenditure..
3. Retained Surplus & Reserves is the net affect of recommended variations on net income as per Attachment A.

<b>Statement of Cash &amp; Investments</b> <b>as at 31/03/2018</b>	<b>Full Original Budget \$'000</b>	<b>Full Amended Budget \$'000</b>	<b>Recommended Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD Actual \$'000</b>	<b>Notes</b>
<b>Unrestricted</b>	<b>8,137</b>	<b>12,568</b>	<b>-</b>	<b>12,568</b>	<b>32,329</b>	
<b>Legally restricted</b>						
CBD Carparking Shortfall - Developer Cont.	12,736	12,726	-	12,726	12,516	
CBD Carparking Shortfall - Rate Levy	13,154	13,140	-	13,140	12,992	
DEC Air Conditioning Replacement	468	60	-	60	60	
Developer Contributions	1,464	1,614	215	1,829	1,816	1
Highway/Commercial Carparking Shortfall	17	19	30	49	49	2
Market Site Development	389	364	-	364	376	
Other Carparking Shortfall	85	93	261	93	358	3
Unspent Grants	224	363	144	507	363	4
Waste Management Reserve	3,806	2,336	-	2,336	5,018	
<b>Total legally restricted</b>	<b>32,343</b>	<b>30,715</b>	<b>650</b>	<b>31,104</b>	<b>33,548</b>	
<b>Internally restricted</b>						
Asset Replacement & Refurbishment	1,122	1,313	2,558	3,871	3,188	5
Carry Forward	-	-	1,612	1,612	-	6
Darwin General Cemetery	-	-	-	-	5	
DEC Asset Replacement/Refurbishment	133	133	-	133	133	
Disaster Contingency	1,035	1,035	-	1,035	1,035	
Election Expense	10	10	-	10	33	
Environmental	100	107	-	107	327	
IT Strategy	-	-	-	-	116	
Nightcliff Community Hall	39	39	-	39	37	
Off & On Street Carparking Reserve	807	369	5,169	5,538	4,755	7
Plant Replacement	945	987	-	987	3,696	
Public Art	291	291	-	291	291	
Street Lighting Reserve	2,312	2,312	-	2,312	2,830	

<b>Statement of Cash &amp; Investments</b> as at 31/03/2018	<b>Full Original Budget \$'000</b>	<b>Full Amended Budget \$'000</b>	<b>Recommended Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD Actual \$'000</b>	<b>Notes</b>
Tree Risk Management Reserve	181	181	-	181	181	
<b>Total internally restricted</b>	<b>6,975</b>	<b>6,777</b>	<b>9,339</b>	<b>16,116</b>	<b>16,627</b>	
<b>Total Cash &amp; Investments</b>	<b>47,455</b>	<b>50,060</b>	<b>9,989</b>	<b>59,788</b>	<b>82,504</b>	

**Notes on recommended variations:**

1. Developer Contributions Reserve Transfer in: Smith/Daly Street Intersection \$215k as works not proceeding (Council Decision 21\5098)
2. Highway /Commerical Carparking Shortfall Reserve Transfer in: Bradshaw Tce Parking Solution as project finished.
3. Other Carparking Shortfall Reserve Transfer in: offstreet car parking project- Smith Street West as project on hold.
4. Unspent Grants Reserve Transfers in: Mosquito Control program \$137k and Dripstone Rd Upgrade study \$7k.
5. Asset Replacement and Refurbishment Reserve Transfer in: Shoal Bay site treatment to be progressed in 2018/19 \$1.273M and Gardens Park Rehabilitation \$65k. Transfers in CBD renewal masterplan projects as projects on hold/not proceeding Smith St Upgrade \$1.12M and CBD Urban Forest project \$100k.
6. Carryforward Works Reserve Transfers in: Mindil Coastal Erosion \$895k, On Road Cycle Lanes Daly/Smith st intersection \$387k, Gardens Park Rehabilitation \$150k, Urban Development Policy for Parap Village Masterplan \$100k and Mosquito Control program \$80k
7. Off & On Street Carparking Reserve Transfers in: Shoal Bay site treatment to be progressed in 2018/19 \$5.5M. **Transfer out:** reduction in parking fee income \$331k.

<b>Statement of Capital Expenditure</b>	<b>Full Original</b>	<b>Full Amended</b>	<b>Recommended</b>	<b>Projected</b>	<b>YTD</b>	<b>YTD v Projected</b>	
<b>for the period ended 31/03/2018</b>	<b>Budget</b>	<b>Budget</b>	<b>Variations</b>	<b>Result</b>	<b>Actual</b>	<b>Result</b>	<b>Notes</b>
<b>Master Account</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>%</b>	
<b>City Futures</b>							
05/453065 Off Street Parking Capital Projects	100	448	-297	151	67	44%	1
05/520060 Smart Cities Capital Expenditure	-	-	909	909	15	2%	2
<b>City Futures Total</b>	<b>100</b>	<b>448</b>	<b>611</b>	<b>1,060</b>	<b>82</b>	<b>8%</b>	
<b>City Life</b>							
05/221060 Swimming Pools Capital Projects Expenditure	1,000	7,405	-	7,405	7,366	99%	
05/221061 Community Projects Capital Expenditure	157	402	5	408	203	50%	
05/223060 Recreation Capital Projects	150	165	-	165	114	69%	
05/223062 Leisure Capital Projects	100	370	-	370	35	9%	
05/223065 Sports Facilities - Capital Projects	100	1,511	-	1,511	36	2%	
05/235060 Libraries Capital Expenditure	-	133	-	133	7	6%	
05/242060 Regulatory Services Capital Projects	-	80	-	80	-	0%	
05/332089 Darwin Entertainment Centre Capital Projects	2,388	7,334	-	7,334	4,626	63%	
<b>City Life Total</b>	<b>3,895</b>	<b>17,399</b>	<b>5</b>	<b>17,404</b>	<b>12,388</b>	<b>71%</b>	
<b>City Operations</b>							
05/311060 Infrastructure Capital Projects	-	3,087	-1,267	1,820	927	51%	3
05/322062 Minor Capital Works Program	142	62	36	98	34	35%	4
05/322063 Streetscape Development & Upgrade	550	460	-2	458	171	37%	
05/322064 Road Works Capital Projects Expenditure	230	180	-	180	9	5%	
05/322066 Roads to Recovery Capital Projects Expenditure	1,780	2,073	46	2,119	-	0%	3
05/322067 LATM Capital Projects Expenditure	251	377	-	377	219	58%	
05/322068 Cyclepath Capital Projects	558	1,118	-387	731	165	22%	5
05/322069 Black Spot Program	-	250	-206	44	15	34%	6
05/331061 Footpaths Capital Projects	840	850	10	860	339	39%	
05/331062 Disability Access Capital Projects	54	76	-10	66	14	22%	

<b>Statement of Capital Expenditure</b>	<b>Full Original</b>	<b>Full Amended</b>	<b>Recommended</b>	<b>Projected</b>	<b>YTD</b>	<b>YTD v Projected</b>	
<b>for the period ended 31/03/2018</b>	<b>Budget</b>	<b>Budget</b>	<b>Variations</b>	<b>Result</b>	<b>Actual</b>	<b>Result</b>	
<b>Master Account</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>%</b>	<b>Notes</b>
05/331064 Driveway Capital Projects	235	155	-	155	18	12%	
05/331065 Road Reseal & Rehabilitation Capital Projects	1,906	2,031	45	2,076	797	38%	7
05/331066 Streetlighting Capital Projects	615	734	-	734	19	3%	
05/331067 Parks Lighting Capital Projects	150	362	-	362	205	57%	
05/331068 Kerbing Capital Projects	30	30	-	30	-	0%	
05/331069 Traffic Signals Capital Projects	149	189	-42	147	82	56%	4
05/332060 Building Maintenance Capital Projects	1,005	1,150	-	1,150	309	27%	
05/332063 Signage & Memorial Capital Projects	22	39	-	39	-	0%	
05/332082 Investment Properties Capital Refurbish	-	120	7	127	92	73%	
05/332083 Toilet Block Capital Projects	-	97	-	97	97	100%	
05/332086 Open Spaces Capital Refurbishment Costs	610	1,038	-895	143	129	90%	8
05/333062 Shoal Bay Upgrade Works	1,300	9,275	-7,129	2,146	1,860	87%	9
05/334060 Stormwater Drainage Capital Projects	1,400	1,726	-	1,726	1,347	78%	
05/334065 Walkway Capital Projects	162	187	-	187	-	0%	
05/334068 Mosquito Control Capital Projects	125	300	-217	83	-	0%	10
05/335060 Fleet Management Capital Projects	3,166	4,296	-	4,296	888	21%	
05/341061 Fencing Capital Projects	148	148	14	162	165	102%	
05/341062 Parks & Reserves Revitalisation Capital Projects	1,215	1,450	-91	1,358	663	49%	11
05/341063 Parks Infrastructure Capital Projects	139	189	-	189	167	88%	
05/341064 Parks & Reserves General Capital Projects	150	215	-215	-	-	1000%	12
05/341065 Parks Landscaping & Irrigation Capital Projects	407	447	-	447	217	48%	
<b>City Operations Total</b>	<b>17,340</b>	<b>32,710</b>	<b>-10,303</b>	<b>22,407</b>	<b>8,946</b>	<b>40%</b>	

<b>Statement of Capital Expenditure</b>	<b>Full Original</b>	<b>Full Amended</b>	<b>Recommended</b>	<b>Projected</b>	<b>YTD</b>	<b>YTD v Projected</b>	
<b>for the period ended 31/03/2018</b>	<b>Budget</b>	<b>Budget</b>	<b>Variations</b>	<b>Result</b>	<b>Actual</b>	<b>Result</b>	<b>Notes</b>
<b>Master Account</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>%</b>	
<b>City Performance</b>							
05/421061 Finance Capital Expenditure	-	35	-	35	29	81%	
05/431060 IT Capital Projects	299	1,078	-	1,078	616	57%	
05/432060 Records Capital Expenditure	-	16	-	16	-	0%	
<b>City Performance Total</b>	<b>299</b>	<b>1,130</b>	<b>-</b>	<b>1,130</b>	<b>645</b>	<b>57%</b>	
<b>Total</b>	<b>21,633</b>	<b>51,687</b>	<b>-9,686</b>	<b>42,000</b>	<b>22,061</b>		
<b>Notes on recommended variations:</b>							
<ol style="list-style-type: none"> <li>1. Offstreet Car Parking- Smith Street West project on hold, transfer budget back to Other Car Parking Shortfall Reserve \$261k. Bradshaw Tc Parking solution project finished - transfer balance back to Highway/Commercial Carparking Shortfall Reserve \$30k.</li> <li>2. Offsetting expenditure for \$908k from Commonwealth Dept Industry, Innovation and Science for Smart Cities project.</li> <li>3. Transfer to Asset Replacement &amp; Refurbishment Reserve as CBD Renewal Masterplan projects on hold indefinitely Smith St Upgrade \$1.12M and CBD Urban Forest project \$100k; funds to be used if required, for funding shortfall Cyclone Marcus. Transfer Lakeside Drv pavement design to correct budget - will be part of R2R project \$46k.</li> <li>4. Transfer from Traffic Signals Capital for Road Works Signage's- Regulatory, warning and information \$42k as works done as part of Minor Capital Works projects. Transfer to Fencing capital program \$7k for East Point Bollard Replacement.</li> <li>5. Transfer to Carry Forward Reserve to be expended in 2018/19 On Road Cycle Lanes Daly/Smith st intersection as per Report No. 18CF0017 \$387k .</li> <li>6. Transfer back to Developers Contribution Reserve Smith/Daly Street Intersection \$215k as works not proceeding (Council Decision 21\5098). Increase for additional grant monies from Dept of Infrastructure &amp; Planning for Blackspot program Lee Point Rd &amp; Jabiru St intersection \$9k.</li> <li>7. Transfer from roads maintenance operational budget \$45k for Malabar Crt Reconstruction Works project.</li> <li>8. Transfer to Carry Forward Reserve to be expended in 2018/19 Mindil Coastal Erosion budget \$895k.</li> <li>9. Transfer back to reserves internal loan funding for leachate program to be progressed in 2018/19 \$6.773M . Transfer to operational budget \$280k from leachate pilot stage for PFAS treatment trials as per Council Decision 22\0480 and \$75k from cell 5 construction to cover operational costs of temporary access road for project. Repurpose internal program of Weighbridge &amp; Entrance upgrade to Shoal Bay Internal Road Upgrade \$100k.</li> <li>10. Transfer to Carry Forward Reserve and Unspent Grants Reserve Mosquito Control Program .</li> <li>11. Reduce Dwyer Park expenditure as works not expected to be completed till next financial year (offset by reduction in grant ).</li> <li>12. Gardens Park Rehabilitation to be carried forward to 2018/19 , in line with Decision 21\5034 .</li> </ol>							

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 15.1.2  
 YES

**2018/2019 FEES AND CHARGES**

REPORT No.: 18CP0038 IF:ks COMMON No.: 3020893 DATE: 29/5/2018

**Presenter:** Acting Finance Manager, Irene Frazis

**Approved:** Acting General Manager City Performance, Liam Carroll

**PURPOSE**

Council is required to adopt fees and charges for the 2018/2019 year. The purpose of this report is to request that Council adopt the fees and charges as contained in **Attachment A** to this report, effective 1 July 2018.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.5 Responsible financial and asset management

**Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

**KEY ISSUES**

- Fees and charges will generally increase by 1%, rounded up to the nearest multiple of \$5.00, unless specific amendments have been otherwise identified.
- The fees for Additional Bins – Domestic Manual/Kerbside service and Waste Disposal – Shoal Bay were adjusted in accordance with recommendations of Council at the Special Workshop on 28 March 2018.
- The fees for on-street car parking were discussed at the Special Workshop on 23 April 2018, a final decision is to be made at this meeting.
- The fees for animals were adjusted in accordance with recommendations presented Council at the 2<sup>nd</sup> Ordinary Council Meeting of 24 April 2018.

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- Some new fee lines have been introduced for public swimming pools to cater for: different rates of hire of lanes between the 50 metre and 25 metre pools; group/party hire of the inflatable pool toy; and hire of pools outside of public opening hours has been amended to “Price on Application” in order for such applications to be assessed on their merits. Prices for public swimming pools have been generally retained at the 2017/2018 levels, to be reviewed next year, to gauge the effect of operation under the new contract.

### **RECOMMENDATIONS**

- A. THAT Report Number 18CP0038 IF:ks entitled 2018/2019 Fees And Charges , be received and noted.
- B. THAT Council adopt the proposed fees and charges, as contained in **Attachment A** to Report Number 18CP0038 IF:ks entitled 2018/2019 Fees and Charges, effective from 1 July 2018.

### **BACKGROUND**

Council last considered this matter at its meeting on Tuesday 15 May 2018 and laid the matter on the table pending further clarification. On the 21 May the CEO provided further information to Elected Members requesting any further clarification from Elected Members to be requested by close of business on Tuesday 22 May 2018.

The fees and charges schedules were issued in line with the budget timetable to all responsible officers for review. The changes advised have been incorporated into the draft 2018/2019 fees and charges booklet. An “across the board” CPI based increase of 1% has been applied, except in instances where specific recommendations were received.

The draft summary of the proposed fees and charges was presented to Council for discussion at a Special Council Workshop on 7 March 2018, where the 1% general increase was endorsed, with a direction to round fees up to the nearest multiple of \$5.00.

Additional items in relation to Waste collection/disposal, on-street car parking and animal fees were presented to Council for discussion at a Special Council Workshops on 28 March 2018, 14 April 2018 and the 2<sup>nd</sup> Ordinary Council Meeting of 24 April 2018.

*This item was laid on the table at 1<sup>st</sup> Ordinary Council Meeting on 15 May 2018 to enable further review by Council. This item will now be presented to 2<sup>nd</sup> Ordinary Council meeting on 29 May 2018.*

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## **DISCUSSION**

Most fee lines have been increased in line with CPI (1.0%). Items that are influenced by factors other than CPI have been adjusted in accordance with cost increases or decreases. There have been some minor additions/deletions to other items to reflect community needs. Where a fee or charge is based on full cost recovery, it has been set to fully recover the cost.

The direction to round up fee lines to the next multiple of \$5.00 has been applied, except for items that were initially set for very small amounts, such as the library \$0.25 per page photocopying charge for example. In these instances the fee has been rounded up to the next \$0.10, \$0.50 or \$1.00, to rationalise the resultant price in line with the original price structure or in consideration of the use of coin operated collection methods.

Fee lines in respect of Freedom of Information requests are set by the Office of the Information Commissioner. As no recommendations as to fee standards have been received to date from the Commissioner, these lines have been retained at current levels.

In view of the recent appointment of a new contractor for all public swimming pools, existing public swimming pool fees have been retained at 2017/2018 levels, with a view to re-evaluating the overall fee structure for the 2019/2020 year. This approach is designed to allow outcomes of a full year's operation of the newly commissioned Parap Pool to also be considered when formulating recommendations for price variations across all public swimming pools.

New fees lines have been introduced to cater for different rates of hire of lanes between the 50 metre and 25 metre pools. Group/party hire of the inflatable pool toy. Hire of pools outside of public opening hours has been amended to "Price on Application" in order for such applications to be assessed on their merits.

Council adopted a nil increase in the 2017/18 budget for parking fees. The car parking strategy adopted in 2013 allowed for an annual increase of fees to be indexed by CPI plus 5%, in practice this has not occurred in last recent budgets.

The 2018/19 budget document includes budgeted income of \$4.6M, a 9% decrease on 2017/18, based on the slowdown of economic activity in the city.

**Attachment B** provides three scenarios for Council consideration on itemised parking fees to include in the Fees & Charges booklet.

1. Zero increase – no change in income
2. CPI increase of 1% - \$50k additional yield
3. CPI 1% + car parking strategy increase 5% = 6% - \$300k additional yield

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Although parking income does not provide additional 'cash funds' directly (these are transferred to the Off & On Street Reserve), the reserve provides an annual transfer to General Funds of \$3.9M.

Outdoor Dining fee lines have been retained at the 2017/2018 level, as previously recommended by Council.

Fee lines for waste collection and disposal were discussed at the Special Council Workshop held on 28 March 2018 and it was decided at that Workshop to apply a general increase to these fee lines by 5.0%, rounded to the nearest \$5.00.

The fee structure in relation to dog and cat management was discussed at the 2<sup>nd</sup> Ordinary Council Meeting held 24 April 2018, with a number of changes endorsed as a result. The individual fee lines have been incorporated into the Fees and Charges Booklet in accordance with Council's endorsement.

The proposed 2018/2019 Fees and Charges Booklet is included with this report (**Attachment A**). The version of the Booklet that ultimately appears on Council's website will be provided in a format more suited to public viewing, as previously recommended by Elected Members.

Items listed in **BOLD** in the 2018/2019 Fees and Charges Booklet indicates the item attracts GST and that the fee is inclusive of GST. Accordingly Council remits 1/11<sup>th</sup> of the collected fee to the Australian Taxation Office.

Items listed with a  symbol indicate the item is exempt from GST per Australian Taxation Division 81 determination. The numeric code preceded by a "T" in the DCC Code column refers to an internal administrative code to ensure that receipted fees are processed to the correct General Ledger account.

## **CONSULTATION PROCESS**

Report No.18CP0038 IF:ks entitled 2018/2019 Fees and Charges was considered by the Executive Leadership Team on 5 February 2018 and subsequently referred to Special Council Workshops on 7 March 2018, 28 March 2018 and the 2<sup>nd</sup> Ordinary Council Meeting of 24 April 2018 for consideration.

Appropriate officers responsible for fees and charges in each department were consulted.

## **POLICY IMPLICATIONS**

Fees and Charges have been developed, reviewed and proposed in line with City of Darwin Policy No. 019 – Fees and Charges.

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### **BUDGET AND RESOURCE IMPLICATIONS**

For all fees and charges other than waste and parking, the financial impact on revenue income is relatively minimal.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**IRENE FRAZIS**  
**ACTING FINANCE MANAGER**

**LIAM CARROLL**  
**ACTING GENERAL MANAGER**  
**CITY PERFORMANCE**

For enquiries, please contact Irene Frazis on 893005654 or email:  
i.frazis@darwin.nt.gov.au.

#### **Attachments:**

**Attachment A:** Fees and Charges Booklet 2018/2019

**Attachment B:** Scenarios on Itemised Parking Fees



# Fees and Charges 2018/2019

Effective 1 July 2018

V3.0

[www.darwin.nt.gov.au](http://www.darwin.nt.gov.au)

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☞ = Item is exempt from GST per ATO Division 81.

2

3 Amounts in **BOLD** indicate GST is applicable and has been included

*The following General Conditions apply to ALL Council Fees & Charges.*

## GENERAL CONDITIONS

### **Fees**

Facility hire, within this document, states three levels of fees.

These are:-

- the full fee payable,
- the concessional fee for regular weekday use by non-profit community organisations, and
- a concessional fee for either one-off events on Friday evenings or weekends, or events which span more than the sessional use specified.

Non-profit organisations requesting concession fees to be negotiated will need to put their request in writing.

### **Non Profit Organisations**

The definition for eligibility for concession fees is:-

A self-help group (not operated by commercial interests and stated as non-profit by statutory declaration), or a non-profit community organisation (incorporated under the Associations Incorporations Act).

### **Pension Concessions**

Some fees and charges within this document allow a concession for pensioners. All people seeking such concession must provide appropriate proof of eligibility, i.e. –A Commonwealth Health Care Card, or a Northern Territory Pensioner Concession Card.

### **Indemnity**

Organisations hiring Council facilities are required to have public liability insurance cover.

Groups and individuals without their own public liability insurance must be aware that City of Darwin will not be held liable for any accident occurring through the actions or negligence of group members or guests.

### **Credit Card Surcharge**

City of Darwin may impose a surcharge of 0.4% on payments made using a credit card.

☞ = Item is exempt from GST per ATO Division 81.

3

4 Amounts in **BOLD** indicate GST is applicable and has been included

<b>GENERAL CONDITIONS (cont'd...)</b>
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### **Responsibility for Damage to Council Property**

The cost of damage to Council property will be recovered from the party responsible. In the case of hire of Council property the hirer will be held responsible and in the case of a permit/licence holder the holder will be held responsible. The cost of repairs will be calculated as the:

Actual invoiced cost to Council of materials and services used  
 Cost of Council labour, plant and stores used including overheads  
 Sub Total  
 Add 15% to Sub-Total = Total Cost that will be recovered.

### **Seasonal Oval Allocations**

Council ovals are made available for sporting organisations to use for Wet and Dry seasons competition, training and pre-season use.

Seasons:                   Wet Season 1 October to 31 March  
                                   Dry Season 1 April to 30 September

In the first instance Council allocates ovals through peak sporting bodies so that they may then arrange club fixtures.

The definition of a peak sporting body is –

“An organisation representing the interests of those involved in the nominated sport and one affiliated with a national body that recognises the peak body for the sport in the NT.

A peak body will also be registered as an incorporated body with NT Office of Business Affairs or Department of Justice and hold a current public liability insurance policy.”

☞ = Item is exempt from GST per ATO Division 81.

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5 Amounts in **BOLD** indicate GST is applicable and has been included

**ADMINISTRATION FEES**

**Assessment Record Inspection Fee**

Pursuant to Section 152(4) the Local Government Act any person is entitled, when the Council office is open to the public, to inspect the Assessment Record free of charge.

**Assessment Record Inspection Fee**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Assessment Record Inspection	Free	Free 	

**Fees for Written Confirmation**

A charge of \$48.00, (\$98.00 for an urgent request) for each property will be levied for the furnishing of written information of details from the Rate Book. This information will only be supplied upon receipt of the required sum together with the written request in the required format.

**Fees for Written Confirmation**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Rate Search Fee – per property			
<ul style="list-style-type: none"> <li>• 1 Business Day Prior Notice</li> <li>• Urgent Same Day Request</li> </ul>	48.00  98.00 	50.00  100.00 	T150 T150
Reprint of Rate Notice			
<ul style="list-style-type: none"> <li>• Per copy</li> <li style="padding-left: 20px;">Current Rating Year</li> <li style="padding-left: 20px;">Prior Rating Years</li> </ul>	<b>18.00</b> <b>24.00</b>	<b>20.00</b> <b>25.00</b>	T151 T151
Provision of Written Confirmation by facsimile, email or Post – per request	<b>18.00</b>	<b>20.00</b>	T151

 = Item is exempt from GST per ATO Division 81.

5

6 Amounts in **BOLD** indicate GST is applicable and has been included**ADMINISTRATION FEES (cont'd...)****Dishonoured Cheque/Direct Debit Fees**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Administration Fee – per instance	<b>38.00</b>	<b>40.00</b>	T153

**Preparation of Licence & Agreement Conditions**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Prepared by External Solicitor	<b>Solicitors costs + GST</b>	<b>Solicitors costs + GST</b>	T158
Prepared In-house	<b>324.00</b>	<b>325.00</b>	T159

**Research and/or Retrieval of Council Records**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
To conduct research of Council records where due to the nature of the research and/or staff time involved other published charges are inadequate, charge is on a per staff member/ hour charge or part thereof. Archive retrieval costs are additional.	<b>Actual cost at hourly rate</b>	<b>Actual cost at hourly rate</b>	T162

**Cancellation of Hire of Council Facilities**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Cancellation fee (if notification is received less than two weeks prior to date of hire)	<b>23.00</b>	<b>25.00</b>	T400

**Interest on Overdue Debtor Accounts**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Charged on Sundry Debtor account balances overdue in excess of 30 days, if no default rate otherwise specified in debt creation documentation.	18.0%pa 👍	18.0%pa 👍	

👍 = Item is exempt from GST per ATO Division 81.

6

7 Amounts in **BOLD** indicate GST is applicable and has been included

<b>APPLICATIONS UNDER FREEDOM OF INFORMATION</b>
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<b><u>Personal Information</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Application Fee	Free	Free 👍	
Supervised Inspection <ul style="list-style-type: none"> <li>• First 2 hours</li> <li>• Per hour thereafter</li> </ul>	Free 👍 25.00 👍	Free 👍 25.00 👍	T162

<b><u>Non-Personal Information</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Application Fee	30.00 👍	30.00 👍	T162
Searching and decision making (per hour)	25.00 👍	25.00 👍	T162
Retrieval from storage	Actual Cost 👍	Actual Cost 👍	T162
Supervised Inspection (for every hour or part of an hour)	25.00 👍	25.00 👍	T162
Application Fee for combined Personal and Non-Personal Information	30.00 👍	30.00 👍	T162

<b><u>Other Services</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Packaging materials for delivering or posting articles	Actual Cost 👍	Actual Cost 👍	T162
Delivery or postage charges	Actual Cost 👍	Actual Cost 👍	T162
Retrieval from storage	Actual Cost 👍	Actual Cost 👍	T162
Supervised Inspection (for every hour or part of an hour)	25.00 👍	25.00 👍	T162
Photocopies of Documentation Per page of Black & White A4 paper. Other	0.20 👍 Actual Cost 👍	0.20 👍 Actual Cost 👍	T162
Copies of disks, films or tapes, written transcripts, other services to enable the applicant to physically access information, hiring out equipment or facilities to enable applicant to view or listen to disk, film or tape.	Actual Cost 👍	Actual Cost 👍	T162
Operating equipment to copy disk, film or tape or to enable applicant to view or listen to disk, film or tape (per hour or part of an hour)	25.00 👍	25.00 👍	T 162

👍 = Item is exempt from GST per ATO Division 81.

7

8 Amounts in **BOLD** indicate GST is applicable and has been included

**ADVERTISING SIGNS**

**Signs on Private or Public Land That Require A Permit**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Application Fee	151.00 ☺	155.00 ☺	T209
Removal, custody and release fee for unauthorised movable signs	<b>131.00</b>	<b>135.00</b>	
Removal, custody and release fee for unauthorised fixed sign – Minimum Fee \$100.00	<b>Cost + 15%</b>	<b>Cost + 15%</b>	
Public Land minimum rate per year <b>OR</b>	151.00 ☺	155.00 ☺	T210
Rate per square metre (which ever is greater) per year	58.00 ☺	60.00 ☺	T211

Note

*Specifications and requirements available from City of Darwin.*

**Miscellaneous Sign Fees**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
<b>Banner Sites</b>			
Permit Fee per week			
• Commercial	165.00 ☺	170.00 ☺	T214
• Non-profit organisation	48.00 ☺	50.00 ☺	T213
• Release fee for unauthorised banners (Bylaw 202)	<b>131.00</b>	<b>135.00</b>	T215
• Cancellation fee	<b>23.00</b>	<b>25.00</b>	T215
Street Light Banners – Per Banner (includes costs to erect, maintain & remove)	<b>135.00</b>	<b>135.00</b>	T212

☺ = Item is exempt from GST per ATO Division 81.

8

9 Amounts in **BOLD** indicate GST is applicable and has been included

<b>MINDIL CARNIVAL AREA</b>
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The Carnival area is a specific section of the reserve at Mindil Beach.

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Mindil Carnival Area Flood Lights – per day	<b>107.00</b>	<b>110.00</b>	T663
Mindil Carnival Area per day	<b>1,148.00</b>	<b>1,150.00</b>	T230
Security & Cleaning Deposit			T413
<ul style="list-style-type: none"> <li>• Major Events</li> </ul> <p>(the hirer is responsible for the daily collection and disposal of all litter in the area, if the area is not clean and tidy each morning, Council will arrange for cleaning and charge accordingly)</p>	1,020.00 ☺	1,020.00 ☺	

Note

*Security and Cleaning Deposit shall be lodged with the City of Darwin at least 14 days in advance of the day of hire.*

**Car Parking**

To be supervised by hirer.

**Electricity**

To be paid in accordance with metered usage.

☺ = Item is exempt from GST per ATO Division 81.

10 Amounts in **BOLD** indicate GST is applicable and has been included

<b>BINS – ADDITIONAL DOMESTIC SERVICE</b>
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	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
240 litre Garbage Bin – Kerbside Service - per annum	<b>445.00</b>	<b>470.00</b>	
240 litre Recycling Bin – Kerbside Service - per annum	<b>100.00</b>	<b>105.00</b>	
240 litre Garbage Bin – Manual Service - per annum	<b>491.00</b>	<b>520.00</b>	
240 litre Recycling Bin – Manual Service - per annum	<b>357.00</b>	<b>380.00</b>	
1,100 litre Garbage Bin – per annum	<b>2,089.00</b>	<b>2,205.00</b>	
1,100 litre Recycling Bin – per annum	<b>1,491.00</b>	<b>1,575.00</b>	

Note: Additional services costs will be invoiced annually directly to the Body Corporate (for strata titled units). The Body Corporate will distribute additional waste service expenses equally among all owners of a development through the Body Corporate fees. Additional services costs for non-strata titled units will be charged annually in conjunction with the municipal rates and charges, appearing on the Annual Notice of Rates and Charges.

☞ = Item is exempt from GST per ATO Division 81.

10

11 Amounts in **BOLD** indicate GST is applicable and has been included

<b>CAR PARKS</b>
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**Off Street Car Parks**

	2017/2018	2018/2019	CoD Code
	Including GST	Including GST	
	\$	\$	
<b>Permit Parking</b>			
West Lane – 6 Month Permit	<b>1,740.00</b>	<b>1,740.00</b>	T240
West Lane – 12 Month Permit	<b>2,625.00</b>	<b>2,625.00</b>	
Chinatown – 6 Month Permit	<b>1,560.00</b>	<b>1,560.00</b>	
Chinatown – 12 Month Permit	<b>2,200.00</b>	<b>2,200.00</b>	
Cavenagh St, Nichols Pl, McLachlan St, Stott Ln – 6 Month Permit	<b>912.00</b>	<b>912.00</b>	
Cavenagh St, Nichols Pl, McLachlan St, Stott Ln – 12 Month Permit	<b>1,400.00</b>	<b>1,400.00</b>	
McMinn St, Mitchell St, Woods/Daly St, Daly/Mitchell St – 6 Month Permit	<b>570.00</b>	<b>570.00</b>	
McMinn St, Mitchell St, Woods/Daly St, Daly/Mitchell St – 12 Month Permit	<b>850.00</b>	<b>850.00</b>	
<b>All Day Parking</b>			
Early Bird – Monday to Friday, Park & Pay before 9.00am – West Lane	<b>10.00</b> per day	<b>10.00</b> per day	T240
Early Bird – Monday to Friday, Park & Pay before 9.00am – Chinatown	<b>7.00</b> per day	<b>7.00</b> per day	
Cavenagh St, Nichols Pl, McLachlan St, Stott Ln, Darwin Oval	<b>5.30</b> per day	<b>5.30</b> per day	
McMinn St, Mitchell St, Woods/Daly St, Daly/Mitchell St	<b>3.20</b> per day	<b>3.20</b> per day	
<b>Casual Parking</b>			
(Monday to Friday per hour – up to 7 hours or pro rata)			
West Lane Per Hour	<b>2.00</b>	<b>2.00</b>	T240
Chinatown Per Hour	<b>1.50</b>	<b>1.50</b>	
<b>Overnight Parking</b>			
5.00pm to 8.00am the following day, Mon to Thurs Inclusive			T240
West Lane – per night	<b>10.50</b>	<b>10.50</b>	
Chinatown – per night	<b>9.00</b>	<b>9.00</b>	
<b>Additional/Replacement</b>			
Permit – All Off Street Car Parks	<b>14.00</b>	<b>14.00</b>	T242
Access Card – West Lane, Chinatown	<b>25.00</b>	<b>25.00</b>	
<b>Weekends &amp; Public Holidays</b>			
West Lane – Saturday, Sunday, Public Holidays (7.00am – 6.00pm closing time)	Free	Free	
Chinatown – Saturday (7.00am – 10.00pm closing time)	Free	Free	
Chinatown – Sunday (7.00am – 8.00pm closing time)	Free	Free	
<b>Release of Vehicle</b>			
West Lane	<b>120.00</b>	<b>120.00</b>	T242
Chinatown	<b>120.00</b>	<b>120.00</b>	
<b>Motorcycle Parking</b>			
Within Designated Bays – All Off Street Car Parks	Free	Free	
<b>Access to Bicycle Facility – The Pod (Chinatown)</b>			
Bike Pod access fee	<b>110.00</b>	<b>Free</b>	T842
Bike Pod Access Card (non-refundable)	<b>New</b>	<b>25.00</b>	
Bike Pod Access Card replacement fee	<b>New</b>	<b>25.00</b>	

☞ = Item is exempt from GST per ATO Division 81.

11

12 Amounts in **BOLD** indicate GST is applicable and has been included

<b>CAR PARKS (cont'd...)</b>
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**Conditions of Parking**

1. All vehicles are parked at the risk of the person parking the same and in respect of vehicles parked in this carpark, no employee or agent of the Council is liable for any loss or damage, whether occasioned by negligence or otherwise.
2. No person employed by the City of Darwin has authority to accept vehicles or articles for safekeeping.
3. The Common Law as to bailment of goods does not apply in respect of the parking of a vehicle with its contents in this carpark.
4. The Manager or any person having the authority of the City of Darwin has authority to enter any vehicle in this carpark and move or drive it to another place.
5. The Manager or any person having the authority of the City of Darwin, may deliver a vehicle to any person offering evidence of ownership or authority to receive the vehicle and may refuse to deliver a vehicle unless he or she is so satisfied and no servant or agent of the Council shall be liable for such delivery detention or failure to deliver.
6. No person has authority to vary these conditions.
7. Vehicles displaying a Disability Parking Permit may park in a disabled bay in all off-street carparks all day free of charge, except West Lane Carpark and Chinatown Carpark. Persons displaying a valid Disability Parking Permit who park in a disabled bay in either West Lane Carpark or Chinatown Carpark may park for twice the time paid for, however parking fees apply.

☞ = Item is exempt from GST per ATO Division 81.

12

13 Amounts in **BOLD** indicate GST is applicable and has been included

<b>CAR PARKING AREAS - ALTERNATIVE USES</b>
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Council will determine a hiring rate for commercial or non-profit users.

West Lane Carpark is unavailable for alternate use.

Persons hiring Carparks for alternative use shall pay to Council all costs associated with Council providing carpark attendants and supervisors and other necessary expenses such as electricity occasioned by the alternative use. The General Manager Corporate Services shall provide estimates to the person requiring alternative use prior to approval for the alternative use being granted.

These persons shall abide by and follow all the requirements and directions of the General Manager City Performance or their representative in the use of the car park.

The area required for the alternative use shall be left in a condition equal to that before the use was approved (i.e. in a clean and tidy condition). The person requiring alternative use shall be made aware that water or any liquid cannot be used in cleaning the area approved.

Persons requiring this use shall make arrangements for their own electrical supply where portable generators are used, these generators shall be adequately silenced.

Hirers shall make arrangements for toilet facilities outside of normal working hours and shall make contact with and follow the requirements of the NT Department of Health for the alternative use.

☞ = Item is exempt from GST per ATO Division 81.

13

14 Amounts in **BOLD** indicate GST is applicable and has been included

<b>CAR PARKING – ON STREET</b>
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Metered parking is available within the CBD area, which is divided into three (3) separate zones for charging purposes. Details of the zone boundaries are available at the Civic Centre during opening hours.

A number of bays are available at no charge with a 15 minute time limit. These bays are individually signposted.

Motorcycles may park at no charge within designated motorcycle parking bays. Motorcycles parking within metered bays must pay the applicable charge.

Vehicles displaying a Disabled Persons Parking Permit may park at **no charge for twice the time** indicated on signage within metered bays in Zones A and B. These vehicles may park all day at no charge within Zone C. Vehicles must have the Disabled Persons Parking Permit prominently displayed.

<u>Metered On-Street Car Parking Within CBD</u>	2017/2018	2018/2019	CoD
	Including GST	Including GST	Code
	\$	\$	
Zone A - Per hour per bay 8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	<b>2.50</b>	<b>2.50</b>	T252
Zone B - Per hour per bay 8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	<b>1.80</b>	<b>1.80</b>	T253
Zone C - Per hour per bay 8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	<b>1.30</b>	<b>1.30</b>	T254
Maximum daily charge	<b>7.50</b>	<b>7.50</b>	
All Zones – All day Public Holidays and Weekends	<b>Free</b>	<b>Free</b>	

☞ = Item is exempt from GST per ATO Division 81.

14

15 Amounts in **BOLD** indicate GST is applicable and has been included

<b>CEMETERY CHARGES</b>
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	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
<b>Reserved Graves</b>			
1 <sup>st</sup> Interment - (excavation & ground maintenance)	<b>2,380.00</b>	<b>2,400.00</b>	T261
2 <sup>nd</sup> Interment - (excavation & ground maintenance)	<b>1,989.00</b>	<b>2,000.00</b>	T265
Extra Depth (to 7 foot)– in addition to cost for interment	<b>227.00</b>	<b>230.00</b>	T262
Interment of Ashes – Permit Fee	311.00 ☺	315.00 ☺	T258
Issue of Exclusive Right of 2 <sup>nd</sup> Interment Certificate - Administration Fee	340.00 ☺	345.00 ☺	T257
Transfer of Exclusive Right Certificate/Reservation Certificate/Exclusive Right of 2 <sup>nd</sup> Interment Certificate	<b>83.00</b>	<b>85.00</b>	T257
Exhumation Fee of Remains and Exhumation Overseer Cost	<b>3,471.00</b>	<b>3,500.00</b>	T256
Rock Breaker Charge – when required	<b>Cost of Contractor + GST + 10% administration fee</b>	<b>Cost of Contractor + GST + 15% administration fee</b>	T255
Erection of Memorial			
• Memorial Permit Fee	129.00☺	130.00☺	T263
• Installation of plaque on Standard site	<b>129.00</b>	<b>130.00</b>	T264
• Concrete Head Beam (Memorial Foundation)	<b>129.00</b>	<b>130.00</b>	T260
Funeral Service Provider Annual Permit Fee	122.00 ☺	125.00 ☺	T296
Miscellaneous Labour Rate per hour	<b>129.00</b>	<b>130.00</b>	T606
Commission Paid to Funeral Directors for the collection of full interment fees	<b>130.00 ex GST</b>	<b>135.00 ex GST</b>	
After hours surcharge (after 4.00pm weekdays and all day weekends, public holidays)	<b>520.00</b>	<b>525.00</b>	T606
<b>**Infant Subsidy **</b>	Subsidy available for cremation or burial of infants up to the age of 2 years in accordance with conditions	Subsidy available for cremation or burial of infants up to the age of 2 years in accordance with conditions	T605

☺ = Item is exempt from GST per ATO Division 81.

15

16 Amounts in **BOLD** indicate GST is applicable and has been included

<b>CEMETERY CHARGES (cont'd...)</b>
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**Ministerial Approved Burials**

(Council Decision 13\2425)

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
<b>Second Interment</b> Where upper surface of coffin is below 750mm from ground level (includes excavation and ground maintenance)	<b>2,707.00</b>	<b>2,735.00</b>	T600
<b>Third &amp; Subsequent Interment</b> Where upper surface of coffin is 500mm from ground level (includes excavation and ground maintenance)	<b>2,707.00</b>	<b>2,735.00</b>	T601
<b>Concrete Seal</b>	<b>1,122.00</b>	<b>1,135.00</b>	T602
<b>Grave Investigation</b> To ascertain depth and compliance with Legislation	<b>734.00</b>	<b>745.00</b>	T603
<b>Administration Fee</b>	<b>124.00</b>	<b>125.00</b>	T604

**Memorial Niche Wall**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Memorial/Niche Wall - Reservation	<b>1,010.00</b>	<b>1,020.00</b>	T608
Memorial/Niche Wall - Interment of Ashes & Plaque - Permit Fee (Includes installation)	665.00 ☝	675.00 ☝	T609
Memorial/Niche Wall - Removal/Installation of Memorial Plaque for 2 <sup>nd</sup> Interment	<b>253.00</b>	<b>255.00</b>	T611
Memorial/Niche Wall Transfer of Reservation	<b>83.00</b>	<b>85.00</b>	T612

☝ = Item is exempt from GST per ATO Division 81.

16

17 Amounts in **BOLD** indicate GST is applicable and has been included

<b>CEMETERY CHARGES (cont'd...)</b>
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Note

*Overtime rates will apply if burials are carried out on a weekend, or on a public holiday. Charges are subject to change dependent on contract variation.*

*Extra charge for rock breaker if required, will be cost of contractor plus 10% administration charge + GST.*

*Installation of Plaques and Headstones does not include supply of memorial.*

*After Hours surcharge applies for services at 4.00pm or later on weekdays and all day weekends, public holidays.*

*Exhumations to coffin depth only.*

*All fees are inclusive of GST, except where otherwise indicated by 🇺🇦 symbol.*

**Infant Subsidy**

\*\* The subsidy is applicable for the burial or cremation costs of children up to the age of two years, with the following conditions.

- A subsidy will be available for the interment or cremation cost of a child under the age of two years whose parent or legal guardian is a resident within the municipality of Darwin subject to the following being met.
- The subsidy will be available up to a maximum of \$900 or 50% of the interment or cremation costs whichever is the lesser value within any section of Thorak Regional Cemetery, Gardens Road Cemetery or Darwin General Cemetery.
- The subsidy will be for the interment or cremation costs only (not both) and will be applicable at the time of service as a one-off payment. Only one claim will be approved for any one infant.
- The subsidy will be available for a parent or legal guardian of a child residing within the Darwin Municipality and will include stillborn children.
- The subsidy will be paid to individual residents only and will not be available for organisations or government agencies carrying out interments or cremations for children in their care.
- The subsidy will only be available on receipt of proof of residence within the Darwin Municipality. Proof of residence will require photo identification with a current address shown, or a letter or account for utilities service including Power and/or Water, a current rental agreement, Rates notice or any other identification document as approved by the Superintendent of Cemeteries.

🇺🇦 = Item is exempt from GST per ATO Division 81.

17

18 Amounts in **BOLD** indicate GST is applicable and has been included

### COMMUNITY CENTRE CHARGES

*City of Darwin has community centres at Lyons, Nightcliff and Malak available for general hire by the public and by non-profit organisations, groups and organisations working in the community sector.*

*Council aims to ensure that a range of user groups and/or individuals have fair and equitable access to Council's services and facilities. These facilities provide spaces for a diverse mix of activities and encourage community connectedness, participation in community life and enhance individual and community wellbeing.*

*The Centres are available for hire on a full day or hourly rate from 6am to Midnight daily. Council requires any community group or individual entering into an agreement for the use of a community centre ("Hirer") to comply with the conditions of use.*

*Cancellation of bookings must be provided in writing 5 working days prior to the date of hire, otherwise the full hire charge will be forfeited.*

*Refundable cleaning, security and key deposits are applicable to all areas within the Centre. Where Council's contracted security firm is called out after hours, or additional cleaning or replacement of keys is required, the hirer will be required to meet these expenses on request of the Council.*

#### Lyons Community Centre

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
<b>Private functions</b> (Entire Centre), Friday, Saturday evenings from 5:00 pm (Sundays as per weekday bookings)	<b>220.00</b>	<b>225.00</b>	T634
<b>Hall Area Hire</b>			
• 2 hour minimum charge	<b>28.00</b>	<b>30.00</b>	T630
• Per hour thereafter	<b>14.00</b>	<b>15.00</b>	T630
• All day any day until 5:00pm	<b>80.00</b>	<b>85.00</b>	T630
<b>Outdoor Area Hire</b>			
• 2 hour minimum charge	<b>18.00</b>	<b>20.00</b>	T633
• Per hour thereafter	<b>9.00</b>	<b>10.00</b>	T633
<b>Storage Area</b> (per annum) payable in advance 1 July each year. (Quarterly pro rata or part thereof)	<b>63.00</b>	<b>65.00</b>	

#### Note

*The selling or consuming of alcohol will not be permitted at the Lyons Community Centre.*

☞ = Item is exempt from GST per ATO Division 81.

18

19 Amounts in **BOLD** indicate GST is applicable and has been included

**COMMUNITY CENTRE CHARGES (cont'd...)**

<b>Malak Community Centre</b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>CoD</b>
	<b>Including GST</b>	<b>Including GST</b>	<b>Code</b>
	<b>\$</b>	<b>\$</b>	
<b>Private functions</b> (Entire Centre), Friday, Saturday evenings from 5:00 pm (Sundays as per weekday bookings)	<b>220.00</b>	<b>225.00</b>	T320
<b>Large Area Hire</b>			
• 2 hour minimum charge	<b>28.00</b>	<b>30.00</b>	T322
• Per hour thereafter	<b>14.00</b>	<b>15.00</b>	T322
• All day any day until 5:00 pm	<b>80.00</b>	<b>85.00</b>	T322
<b>Small Area Hire</b>			
• 2 hour minimum charge	<b>22.00</b>	<b>25.00</b>	T326
• Per hour thereafter	<b>11.00</b>	<b>15.00</b>	T326
• All day any day until 5:00 pm	<b>53.00</b>	<b>55.00</b>	T326
<b>Storage Area</b> (per annum) payable in advance 1 July each year. (Quarterly pro rata or part thereof)	<b>63.00</b>	<b>65.00</b>	T329

Note

*Friday and Saturday evenings from 6:00 pm, hire of the large area for private functions includes the use of the small area to enable access to kitchen facilities. Subsequently, hiring of the small area is not possible on Friday and Saturday evenings.*

☞ = Item is exempt from GST per ATO Division 81.

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20 Amounts in **BOLD** indicate GST is applicable and has been included

**COMMUNITY CENTRE CHARGES (cont'd...)**

<b><u>Nightcliff Community Centre</u></b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>CoD</b>
	<b>Including GST</b>	<b>Including GST</b>	<b>Code</b>
	<b>\$</b>	<b>\$</b>	
<b>Meeting Room Hire</b>			
• 2 hour minimum charge	<b>28.00</b>	<b>30.00</b>	T343
• Per hour thereafter	<b>14.00</b>	<b>15.00</b>	T343
• All day any day until 5:00 pm	<b>80.00</b>	<b>85.00</b>	T343
<b>Outdoor Area Hire</b>			
• 2 hour minimum charge	<b>18.00</b>	<b>20.00</b>	T352
• Per hour thereafter	<b>9.00</b>	<b>10.00</b>	T352
<b>Office Tenancies</b>			
• Office Rental per annum	<b>120/m<sup>2</sup></b>	<b>125/m<sup>2</sup></b>	
• Use of meeting room for office users	<b>21% of total annual rental</b>	<b>21% of total annual rental</b>	
<b>Storage Cages</b>			
per financial year payable in advance 1 July each year. (Quarterly pro rata or part thereof)	<b>63.00</b>	<b>65.00</b>	T350
<b>Storage Rooms</b>			
per m <sup>2</sup> per annum	<b>63.00</b>	<b>65.00</b>	T350

Note

*The rooms in Nightcliff Community Centre are not available for private party use, and the selling or consuming of alcohol on the premises is not permitted.*

*The Nightcliff Community Centre office space(s) are typically in high demand and are available for lease to not for profit organisations only. All office hirers pay their own cleaning & power costs and separate electricity meters are installed in each tenancy. For further information regarding availability of office space or to be placed on the waiting list please contact Council.*

☞ = Item is exempt from GST per ATO Division 81.

20

21 Amounts in **BOLD** indicate GST is applicable and has been included

<b>DOG/CAT FEES &amp; CHARGES</b>
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<b><u>Registration Fees</u></b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>CoD Code</b>
	<b>Including GST</b>	<b>Including GST</b>	
	<b>\$</b>	<b>\$</b>	
Entire Dog - Annual	120.00 🇺🇸	120.00 🇺🇸	
Entire Dog – Five Years	New Charge	360.00 🇺🇸	
Entire Dog - Lifetime	New Charge	600.00 🇺🇸	
De-sexed Dog – Over 12 months of age	25.00 🇺🇸	25.00 🇺🇸	
De-sexed Dog – Five Years	New Charge	75.00 🇺🇸	
De-sexed Dog - Lifetime	New Charge	125.00 🇺🇸	
De-sexed Dog less than 12 months of age	0.00	0.00	
Declared Dog Category 1	249.00 🇺🇸	265.00 🇺🇸	
Declared Dog Category 2	192.00 🇺🇸	205.00 🇺🇸	
Declared Dog Category 3	124.00 🇺🇸	130.00 🇺🇸	
Entire Cat	120.00	120.00 🇺🇸	
Entire Cat – Five Years	New Charge	360.00 🇺🇸	
Entire Cat - Lifetime	New Charge	600.00 🇺🇸	
De-sexed Cat	10.00	10.00 🇺🇸	
De-sexed Cat – Five Years	New Charge	30.00 🇺🇸	
De-sexed Cat - Lifetime	New Charge	50.00 🇺🇸	

🇺🇸 = Item is exempt from GST per ATO Division 81.

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22 Amounts in **BOLD** indicate GST is applicable and has been included

<b>DOG/CAT FEES &amp; CHARGES (cont'd...)</b>
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<b><u>Concessions</u></b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>CoD Code</b>
	<b>Including GST</b>	<b>Including GST</b>	
	<b>\$</b>	<b>\$</b>	
Guide Dog/ Assistance Dog (Entire & De-sexed) – Subject to application & approval by Council Authorised Officer	Free 👍	Free 👍	
<b>Concessions (See Page 3 for eligibility), also Totally and Permanently Incapacitated (TPI) Gold Card Holders.</b>			
* Entire Dog – Renewal – Annual	67.00 👍	60.00 👍	
Entire Dog – New Registration – Annual	New Charge	120.00 👍	
* Entire Dog – Renewal - Five Years	New Charge	180.00 👍	
Entire Dog – New Registration – Five Years	New Charge	360.00 👍	
* Entire Dog – Renewal - Lifetime	New Charge	300.00 👍	
Entire Dog – New Registration - Lifetime	New Charge	600.00 👍	
De-sexed Dog - Annual	12.50 👍	12.00 👍	
De-sexed Dog – Five Years	New Charge	36.00 👍	
De-sexed Dog - Lifetime	New Charge	60.00 👍	
De-sexed Cat - Annual	5.00 👍	5.00 👍	
De-sexed Cat – Five Years	New Charge	15.00 👍	
De-sexed Cat – Lifetime	New Charge	30.00 👍	
Dogs NT (NACA Inc) Registered Members and/or obedience Trained & Certified			
• Entire Dog - Annual	70.00 👍	70.00 👍	
• De-sexed Dog - Annual	25.00 👍	15.00 👍	
Cat Association NT Members			
• Entire Cat – Annual	70.00 👍	70.00 👍	
• De-sexed Cat - Annual	New Charge	5.00 👍	

\* **Note** – The discounted/concession fee for entire dog registration renewals only applies for dogs registered prior to 1 July 2018. No concessions will apply to entire dogs registered after 1 July 2018.

👍 = Item is exempt from GST per ATO Division 81.

22

23 Amounts in **BOLD** indicate GST is applicable and has been included

**DOG/CAT FEES & CHARGES (cont'd...)**

**Licence Fees - Annually**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Licence to keep more than 2 dogs <b>Plus registration fees for each dog</b>	124.00 🇺🇸	130.00 🇺🇸	T365
Licence to keep more than 2 cats <b>Plus registration fees for each cat</b>	30.00 🇺🇸	35.00 🇺🇸	T375

**Miscellaneous**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Microchipping for dogs and cats – per animal	<b>30.00</b>	<b>35.00</b>	T376
Anti-Bark Collar Refundable Deposit	70.00 🇺🇸	75.00 🇺🇸	
Cat Trap Refundable Deposit – per trap	70.00 🇺🇸	75.00 🇺🇸	T414

*Registration is transferable on application if the registered dog dies and the owner acquires a replacement animal.*

**Impounding Fees & Charges**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Registered Dogs Release Fee – per dog	103.00 🇺🇸	105.00 🇺🇸	T367
Unregistered Dogs Release Fee – per dog	249.00 🇺🇸	255.00 🇺🇸	T368
Additional Fee if Dog is Impounded Outside of Council Hours – per dog	77.00 🇺🇸	80.00 🇺🇸	T369
Seizure fee for unregistered dogs – per dog	249.00 🇺🇸	255.00 🇺🇸	T370
Registered Cat Release Fee – per cat	103.00 🇺🇸	105.00 🇺🇸	T372
Unregistered Cat Release Fee – per cat	249.00 🇺🇸	255.00 🇺🇸	T373
Additional Fee if Cat Impounded Outside of Council Hours – per cat	77.00 🇺🇸	80.00 🇺🇸	T374
Animal Surrender Fee	50.00 🇺🇸	55.00 🇺🇸	
Maintenance Fee for each Impounded Cat – applied after expiration of 4 impounding days	18.00	20.00 🇺🇸	T379
Maintenance Fee for each Impounded Dog – applied after expiration of 4 impounding days	23.00	25.00 🇺🇸	T379
Seizure Fee for Unregistered Cat – per cat	249.00 🇺🇸	255.00 🇺🇸	

**Note**

1. All dogs & cats released from or purchased at the Pound must be registered.

🇺🇸 = Item is exempt from GST per ATO Division 81.

23

24 Amounts in **BOLD** indicate GST is applicable and has been included

<b>EVENT EQUIPMENT HIRE</b>
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Council has a range of equipment available for loan to not-for-profit organisations, charities and community groups for use at community events. The use of this equipment is subject to the following conditions:

- The event must take place within the Darwin municipality
- The hirer must acknowledge support from City of Darwin (such as a banner)
- The event must be non-commercial in nature and open to the community to attend
- The hirer must have public liability insurance not less than \$20,000,000.00
- The equipment cannot be loaned until the hire agreement, public liability insurance certificate of currency and payment have all been provided to Council

The hirer may be charged for the cost of any expenses arising from the need to repair, replace, clean or transport the equipment to or from the place of hire.

More information regarding the available equipment, including hire forms, can be found on the City of Darwin website – [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au). Before completing and returning hire forms please contact Customer Service on **8930 0556** or [darwin@darwin.nt.gov.au](mailto:darwin@darwin.nt.gov.au) to check whether the equipment is available when you wish to use it. Much of the equipment is in high demand during peak seasons so early bookings are advisable.

Please note – apart from the staging, transportation of all equipment is the responsibility of the hirer.

**Gig Gear (PA Equipment) – per application**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Gig Gear – MiPRO - Loan	<b>50.00</b>	<b>55.00</b>	T417
Gig Gear - Small PA System – Loan	<b>100.00</b>	<b>105.00</b>	T417

In addition to the above, it is a condition of use that hirers of the SMALL PA system engage a qualified sound technician to set up, pack up and operate the equipment.

☞ = Item is exempt from GST per ATO Division 81.

24

25 Amounts in **BOLD** indicate GST is applicable and has been included

<b>EVENT EQUIPMENT HIRE – (cont'd...)</b>
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**Staging**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Stage Kit Trailer – Loan	<b>300.00</b>	<b>305.00</b>	T424
Aluminium Staging – Loan (per section)	<b>69.00</b>	<b>70.00</b>	T903

The stage kit trailer is a box trailer containing eight (8) 1200 x 2400mm panels, stairs, an access ramp and several sets of removable legs allowing the stage to be set up at between 150mm and 900mm high. Delivery and set up of this stage during 8am and 4pm weekdays is included in the hire fee. Out of hours delivery and set up can be negotiated for a fee.

The aluminium staging consists of (5) 1200 x 2400mm panels fixed at 440mm high. These panels may be collected and transported by the hirer.

It is a condition of hire that neither stage is to be left unattended on an unsecured site.

☞ = Item is exempt from GST per ATO Division 81.

25

26 Amounts in **BOLD** indicate GST is applicable and has been included

**GARDENS AMPHITHEATRE**

**All enquiries and bookings are to be made through the Darwin Entertainment Centre on (08) 8980 3333. The Darwin Entertainment Centre manages the Gardens Amphitheatre on behalf of The City of Darwin.**

<b>Basic Hire Charges</b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>CoD Code</b>
	<b>Including GST</b>	<b>Including GST</b>	
	<b>\$</b>	<b>\$</b>	
<b>Bump In/Bump Out Fee</b> Applies to commercial operations only - % of Hire Fee – per day	<b>50%</b>	<b>50%</b>	
<b>Booking Fee – per day/ night</b>			
<u>Non Profit Organisations</u>			
• Performance	<b>261.00</b>	<b>265.00</b>	T400
• Rehearsal	<b>79.00</b>	<b>80.00</b>	
<b>Hire Fee - Commercial Operations</b>			
• Rehearsal - \$ or % of Hire Fee – per day	<b>292.00</b>	<b>295.00</b>	T401
• First Performance Night/ Day	<b>1,654.00</b>	Amended to single hire fee	
• Sequential Performance Nights/ Days	<b>1,117.00</b>	<b>7,500.00</b> (or 6% of net box office – whichever is greater)	
• Commercial hirer fee			
<b>Hire Fee - Wedding Receptions/ Ceremonies/Private Functions</b>			
• Per day/night	<b>256.00</b>	<b>260.00</b>	T400
<b>Local Hirers Fee – Audiences &lt; 500 persons</b>	<b>489.00</b>	<b>490.00</b>	T412
<b>Cancellation Fee</b>	See Cancellation Conditions	See Cancellation Conditions	T400
<b>Security Deposit</b>			
• Non-Profit Organisations	Free 🇺🇸	Free 🇺🇸	T413
• Commercial Operations	2,300.00 🇺🇸	2,300.00 🇺🇸	
Electricity in advance deposit, per day (unused balance is refundable to hirer) Note actual charge is calculated on units used + GST			T413
• Private or Non-Profit Organisations	760.00 🇺🇸 Included in Security Deposit	760.00 🇺🇸 Included in Security Deposit	
• Commercial Operations			
<b>Cleaning Deposit</b>			
• Non Profit	Free Included in Security Deposit	Free 🇺🇸 Included in Security Deposit	T413
• Commercial Operation			

🇺🇸 = Item is exempt from GST per ATO Division 81.

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27 Amounts in **BOLD** indicate GST is applicable and has been included

<b>GARDENS AMPHITHEATRE (cont'd...)</b>
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### **Bookings and Enquiries**

All enquiries and bookings are to be made through the Darwin Entertainment Centre on (08) 8980 3333. The Darwin Entertainment Centre manages the Gardens Amphitheatre on behalf of The City of Darwin.

### **Cancellation Conditions**

- If a cancellation is notified more than six (6) months prior to the first Event Date – Deposit will be refunded to the Hirer;
- If a cancellation is notified less than six (6) months prior to the first Event Date – Deposit will be retained by the Licensor;
- If a cancellation is notified less than fourteen (14) days prior to the first Event Date – The Hirer must pay the Hire Fee as if the Event took place on the Event Dates.

### **Electricity**

Electricity deposit is calculated per day, in advance, for electricity usage. Electricity charge will be calculated after the event based on actual usage + GST, as determined from meter readings prior and subsequent to the event. The unused balance of the deposit will be refunded to the hirer.

### **Car Parking**

Car Parking must be supervised. If Council staff are used, the Council shall be reimbursed the actual cost involved + GST.

### **Removal of Litter**

The hirer is responsible for the removal of all rubbish and litter and shall lodge \$490.00 as a security deposit against this work being done to be paid by way of a bank cheque at least 14 days prior to day of hire.

Should the hirer NOT leave the area in a clean and tidy condition, the hirer shall pay the cost of Council labour at the rate stated under “**Council Rates for Clearing Away Rubbish**”, in the “Parks” section of this booklet. The area **MUST** be cleaned by 12.00 noon on the day following an evening function.

### **Note**

*The hirer shall be responsible for any damage to buildings, gardens, lawns and anything within the area of hire during the period of hire and shall reimburse Council for any repairs or replacements.*

*A booking will not be confirmed until all relevant fees and charges have been paid.*

☞ = Item is exempt from GST per ATO Division 81.

27

28 Amounts in **BOLD** indicate GST is applicable and has been included

<b>LIBRARIES</b>
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*Casuarina Library has available a meeting room for general hire by the public, organisations and groups.*

**Library Meeting Rooms**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Non Profit/Community Organisations Hourly rate (up to 3 hours) – Min Charge 2 hours	<b>14.00</b> per hour Min Charge 2 Hours	<b>15.00</b> per hour Min Charge 2 Hours	
Non Profit/Community Organisations Full day (8 Hours))	<b>77.00</b>	<b>80.00</b>	
Commercial Use hourly rate (up to 3 hours)	<b>31.00</b> per hour	<b>35.00</b> per hour	
Commercial Use full day (8 hours)	<b>194.00</b>	<b>195.00</b>	

**Inter Library Loan Charges**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Standard Inter-library loan – per item	<b>16.50</b>	<b>16.50</b>	
<b>Journal Articles</b>			
• Up to 50 pages	<b>16.50</b>	<b>16.50</b>	
• Each additional 50 pages	<b>4.00</b>	<b>4.00</b>	

☞ = Item is exempt from GST per ATO Division 81.

28

29 Amounts in **BOLD** indicate GST is applicable and has been included

**LIBRARIES (cont'd...)**

**Replacement of Lost or Damaged Items**

*The following schedule of fees are charged for lost and damaged items.*

<b><u>Replacement of Lost or Damaged Items – per item</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
If original purchase price of item is available.	<b>Purchase Price</b>	<b>Purchase Price</b>	
<b>If no cost available, the following charges apply:</b>			
Adult Fiction Paperback	<b>30.00</b>	<b>35.00</b>	
Adult Fiction Hardcover	<b>50.00</b>	<b>55.00</b>	
Adult Non-fiction Paperback	<b>30.00</b>	<b>35.00</b>	
Adult Non-fiction Hardback	<b>50.00</b>	<b>55.00</b>	
Adult DVD (single)	<b>35.00</b>	<b>40.00</b>	
Adult DVD (double)	<b>40.00</b>	<b>45.00</b>	
Adult DVD (multiple)	<b>55.00</b>	<b>60.00</b>	

☞ = Item is exempt from GST per ATO Division 81.

29

30 Amounts in **BOLD** indicate GST is applicable and has been included

**LIBRARIES (cont'd...)**

<b><u>Replacement of Lost or Damaged Items – per item</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Junior Fiction Paperback	<b>20.00</b>	<b>25.00</b>	
Junior Fiction Hard cover	<b>30.00</b>	<b>35.00</b>	
Junior Picture Book	<b>30.00</b>	<b>35.00</b>	
Junior Non-fiction Paperback	<b>30.00</b>	<b>35.00</b>	
Junior Non-fiction Hardcover	<b>40.00</b>	<b>45.00</b>	
Junior Graphic Novel	<b>40.00</b>	<b>45.00</b>	
Junior DVD	<b>25.00</b>	<b>30.00</b>	
Large print Hard Cover	<b>65.00</b>	<b>70.00</b>	
Large print book – Paperback	<b>50.00</b>	<b>55.00</b>	
Spoken Word			
CD (whole item)	<b>150.00</b>	<b>180.00</b>	
Case	<b>15.00</b>	<b>20.00</b>	
Music Audio CD (single)	<b>34.00</b>	<b>35.00</b>	
Music Audio CD (multiple)	<b>40.00</b>	<b>45.00</b>	
CD/DVD Lockable Security Case (single)	<b>1.50</b>	<b>2.00</b>	
CD/DVD Lockable Security Case (multiple)	<b>2.50</b>	<b>3.00</b>	
World Languages Books	<b>40.00</b>	<b>45.00</b>	
Magazines	<b>Cover Price</b>	<b>Cover Price</b>	
Laptop	<b>365.00</b>	<b>370.00</b>	
Ipad	<b>569.00</b>	<b>575.00</b>	
Education technology tools and equipment	<b>New Charge</b>	<b>Purchase Price</b>	

☞ = Item is exempt from GST per ATO Division 81.

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31 Amounts in **BOLD** indicate GST is applicable and has been included

## LIBRARIES (cont'd...)

	2017/2018	2018/2019	CoD Code
	Including GST	Including GST	
	\$	\$	
<b>Where an Inter-library loan item is lost or damaged:-</b>	<b>Replacement Cost</b>	<b>Replacement Cost</b>	
	<b>+</b>	<b>+</b>	
Search/Processing Fee	<b>60.00</b>	<b>65.00</b>	
Invoice fee for overdue loans – Processing fee	<b>6.50</b>	<b>7.00</b>	
Recovery fee for overdue loans – Debt Collection & Processing Fee	<b>15.00</b>	<b>20.00</b>	
Print Products from personal computers			
• Black & White	<b>0.25 per page</b>	<b>0.30 per page</b>	
• Colour A4	<b>1.50 per page</b>	<b>2.00 per page</b>	
• Colour A3	<b>3.00 per page</b>	<b>4.00 per page</b>	
Photocopying – Black & White A4	<b>0.25 per page</b>	<b>0.30 per page</b>	
Photocopying – Black & White A3	<b>0.50 per page</b>	<b>0.60 per page</b>	
Photocopying – Colour A4	<b>1.50 per page</b>	<b>2.00 per page</b>	
Photocopying – Colour A3	<b>3.00 per page</b>	<b>4.00 per page</b>	
3D Printing	<b>2.00 per hour</b>	<b>3.00 per hour</b>	T428
Public E-mail / Internet per 30 minutes (non members)	<b>1.50 for ½ hour</b>	<b>2.00 for ½ hour</b>	
Disposable earbuds	<b>Purchase Price</b>	<b>Purchase Price</b>	
Library merchandise	<b>Purchase Price</b>	<b>Purchase Price</b>	
Library programs and events - Cost of materials	<b>As Advertised</b>	<b>As Advertised</b>	

**Temporary Library Membership**

Per Council Decision 19\2800 (26/04/06) Temporary Library Membership is available to new Darwin Residents/Visitors upon payment of a refundable security deposit, subject to Council's Temporary Library Membership Policy.

	2017/2018	2018/2019	CoD Code
	Including GST	Including GST	
	\$	\$	
Temporary Library Membership Security Deposit Fully refundable upon presentation of original receipt, Temporary Library Membership Card and personal identification (within 12 months of original fee payment). <b>Plus</b> administration fee (non-refundable)	<b>50.00</b>  <b>+</b> <b>10.00</b>	<b>50.00</b>  <b>+</b> <b>15.00</b>	T416

☞ = Item is exempt from GST per ATO Division 81.

31

32 Amounts in **BOLD** indicate GST is applicable and has been included

<b>LIBRARIES (cont'd...)</b>
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Note 1:

*General Manager Community Services has delegated authority to reduce/waive fees in particular circumstances for unfunded charitable organisations and other associations closely affiliated with the Libraries objectives and functions.*

Note 2:

*Where the security firm is called out, or additional cleaning or replacement of keys is required (after use of the room) Council will recover the cost incurred.*

**Inter-Library Loan Charges**

*The City of Darwin Libraries will charge the following fees in the following instances.*

1. No more than two items are requested on interstate inter-library loan for any one borrower at a time. Customers requesting more than two items will be charged according to the Australian Interlibrary Resource Sharing Code recommended schedule for each additional item.
2. There needs to be a six months gap before the Library inter-library loans the same title for the same person. The Library will only process this inter-library loan request within the six months if the patron is prepared to pay for any inter-library loan charge incurred.
3. Customers requesting urgently required inter-library loans will be charged at the recommended Australian Interlibrary Resource Sharing Code rates for fast track service.
4. Any cost incurred in obtaining information from specialised service suppliers will be passed on to customers.

☞ = Item is exempt from GST per ATO Division 81.

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33 Amounts in **BOLD** indicate GST is applicable and has been included

<b>THE MALL</b>
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<u>The Mall Permits</u>	2017/2018	2018/2019	CoD
	Including GST	Including GST	Code
	\$	\$	
<b>Commercial Displays</b>			
• Per day	520.00 🇺🇸	525.00 🇺🇸	T500
• Per week	1,308.00 🇺🇸	1,325.00 🇺🇸	T501
<b>Shopkeepers Trestles</b>			
• Per day	28.00 🇺🇸	30.00 🇺🇸	T502
• Per week	71.00 🇺🇸	75.00 🇺🇸	T503
<b>Stall holders Permit</b>			
• Per day	39.00 🇺🇸	40.00 🇺🇸	T504
• Per day – concession rate non profit organisations	28.00 🇺🇸	30.00 🇺🇸	T505
Entertainment Buskers per day <i>Note: Permit is now issued on a <u>daily</u> basis.</i>	3.50 per day 🇺🇸	4.00 per day 🇺🇸	T506
Access to Power in Public Place • Per day	<b>51.00</b>	<b>55.00</b>	T507

🇺🇸 = Item is exempt from GST per ATO Division 81.

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34 Amounts in **BOLD** indicate GST is applicable and has been included

<b>MISCELLANEOUS PERMIT FEES</b>
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<b><u>Conduct Business in a Public Place – Per Day</u></b> (Includes stalls)	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Commercial Vendor	74.00 ☺	75.00 ☺	T547
Non profit Organisation	48.00 ☺	30.00 ☺	T548
<b><u>Filming in a Public Place – Per Day</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Commercial filming – half day	70.00 ☺	75.00 ☺	T547
Commercial filming – full day	140.00 ☺	145.00 ☺	T547
<b><u>Outdoor Dining</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Outdoor Dining (Unlicensed) - Within CBD per table per week	7.00 ☺	7.00 ☺	T549
Outdoor Dining (Unlicensed) - Outside CBD per table per week	4.00 ☺	4.00 ☺	T550
<b>Inside the CBD</b>			
Outdoor Dining (Licensed) – Within CBD Café/Restaurant	114.00/m2 ☺	114.00/m2 ☺	
Outdoor Dining– Within CBD licensed Hotel/Bar	168.00 /m2 ☺	168.00 /m2 ☺	
<b>Outside the CBD</b>			
Outdoor Dining (Licensed) – Outside CBD Café/Restaurant	76.00 /m2 ☺	76.00 /m2 ☺	
Outdoor Dining – Outside CBD Hotel/Bar	112.00 /m2 ☺	112.00 /m2 ☺	
<b>Preparation of License &amp; Agreement Conditions</b> (See “Administration Fees” for full costings)			

☺ = Item is exempt from GST per ATO Division 81.

34

35 Amounts in **BOLD** indicate GST is applicable and has been included

**MISCELLANEOUS PERMIT FEES (cont'd...)**

<b><u>Street Food Vending Permit</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Per day (single event)	41.00 ☺	45.00 ☺	T553
Per month	272.00 ☺	275.00 ☺	T554
Per Quarter	804.00 ☺	805.00 ☺	T555
Per Annum	3,314.00 ☺	3,350.00 ☺	T556

<b><u>Parking Exemption Permit (each)</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Conduct Works	1,720.00 ☺	1,740.00 ☺	T558
Delivery Vehicles – <i>See Note below</i>	1,720.00 ☺	1,740.00 ☺	T559
Media Permitted Parking Permit ( x 3 permits)	1,720.00 ☺	1,740.00 ☺	T559

<b><u>Tourist Coach Parking Permits</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Tourist Coach per Quarter	<b>564.00</b>	<b>570.00</b>	T546

<b><u>Temporary Parking Bay Hire for Construction/Service Repair Purposes</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Hire of Parking Bay – Temp for construction purposes - From 1 week (7 days) up to 3 calendar months – Per Week	<b>282.00</b>	<b>285.00</b>	T519
Hire of Parking Bay (work related purposes) – Daily Permit (maximum period issued up to one week)	<b>34.00</b>	<b>35.00</b>	T519

**Note.** Parking Exemption Permit for Permitted Vehicle – This fee equates to \$6.96 per day over a 50 week period per annum (2 weeks subtracted for Public Holidays).

☺ = Item is exempt from GST per ATO Division 81.

35

36 Amounts in **BOLD** indicate GST is applicable and has been included

**MISCELLANEOUS PERMIT FEES (cont'd...)**

**Mini Bus Locations**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Signage Costs (Payable on application, non-recurring)	<b>311.00</b>	<b>315.00</b>	T574

**Organised Commercial Recreational Activity  
in Open Space – Annual Permit Fee**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
1 to 3 Sessions per Week • Maximum of 20 Participants	545.00 👍	550.00 👍	T547
4+ Sessions per Week • Maximum of 20 Participants	815.00 👍	825.00 👍	T547
Commercial Segway Tours – Per Annum	1,000.00 👍	1,010.00 👍	T547

👍 = Item is exempt from GST per ATO Division 81.

36

37 Amounts in **BOLD** indicate GST is applicable and has been included

**MISCELLANEOUS PERMIT FEES (cont'd...)**

<b>Miscellaneous Permit Fees</b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>CoD</b>
	<b>Including GST</b>	<b>Including GST</b>	<b>Code</b>
	<b>\$</b>	<b>\$</b>	
Bin Rental per week	<b>98.00</b>	<b>100.00</b>	T576
Authorised Parking Zone			
• Per week	<b>32.00</b>	<b>35.00</b>	T577
• Per annum	<b>928.00</b>	<b>940.00</b>	T578
Street Parade Permit	41.00 ☺	45.00 ☺	T579
Handbill Poster Permit per day	20.00 ☺	25.00 ☺	T580
Road Closure - Events	41.00 ☺	45.00 ☺	T582
Release of Vehicle - From vehicle restricted area	<b>120.00</b>	<b>125.00</b>	T242

Note:

*All permits, which require an inspection of site/area by Council officers, will be charged a fee at a rate of \$99.00 per inspection. If the work is not to the satisfaction of the Council officer, additional inspections may be required.*

*A security deposit will be charged. This deposit will be assessed by the Council officer and based upon the scope of the work involved. Inspection fee and other costs will be deducted from this deposit at the completion of the work.*

☺ = Item is exempt from GST per ATO Division 81.

37

38 Amounts in **BOLD** indicate GST is applicable and has been included

<b>PARAP RECREATION FACILITY</b>
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*The Parap Recreational Facility is fully occupied.*

*For casual hire of Council facilities at alternate venues refer to Pages 19-21 - Community Centre Charges.*

**Parap Recreational Facility**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Office Rental for the Parap Recreation Facility Building - per annum	<b>126/m<sup>2</sup></b>	<b>130/m<sup>2</sup></b>	T622

☞ = Item is exempt from GST per ATO Division 81.

38

39 Amounts in **BOLD** indicate GST is applicable and has been included

**PARKS**

*Parks hire charge is based on the number of people expected to attend the function. Charges for additional levels of service (e.g. mowing, watering, cleaning, wear and tear) is subject to Council determination.*

**Charges for Commercial & Non- Commercial Use – per day**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Attendance less than 20 persons			T660
• Commercial	<b>121.00</b>	<b>125.00</b>	
• Non-Commercial	Free	Free	
Attendance 20 to 100 persons			T661
• Commercial	<b>255.00</b>	<b>260.00</b>	
• Non-Commercial	Free	Free	
Attendance greater than 100 persons			T662
• Commercial	<b>510.00</b>	<b>515.00</b>	
• Non-Commercial	<b>102.00</b>	<b>105.00</b>	
Access to Power – Commercial/Non-commercial	<b>51.00</b>	<b>55.00</b>	T663
Security Deposit - Commercial/Non-commercial			
• Major event	1,020.00 🇵🇸	1,030.00 🇵🇸	T413

**Council Rates for Clearing Away Rubbish**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Standard business hours Monday to Friday excluding public holidays 7:30AM – 4:00PM per person/hr (min 4 hours)	<b>44.00</b>	<b>45.00</b>	T666
After hours including weekends & public holidays per person/hr (min 4 hours)	<b>88.00</b>	<b>90.00</b>	T667

**Council Rates for After Hours Callouts**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Per person per hour (min 4hours)	<b>98.00</b>	<b>100.00</b>	T666

**Note:**

*Cost of use of electricity will be recovered at Cost to Council plus 15% + GST, subject to above minimum fee.*

🇵🇸 = Item is exempt from GST per ATO Division 81.

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40 Amounts in **BOLD** indicate GST is applicable and has been included

<b>PARKS (con't)</b>
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**Bicentennial Park – Civilian Memorial Wall**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Plaque production and mounting <ul style="list-style-type: none"> <li>• Up to 6 lines of wording</li> <li>• Additional wording in excess of 6 lines (per additional line)</li> </ul>	<b>Actual Cost</b> <b>Actual Cost</b>	<b>Actual Cost</b> <b>Actual Cost</b>	T670

☞ = Item is exempt from GST per ATO Division 81.

41 Amounts in **BOLD** indicate GST is applicable and has been included

<b>PUBLIC SWIMMING POOLS</b>
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<b><u>Council Operated Public Pools</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
<b>Public Sessions</b>			
• Adults (18 years & over)	<b>4.00</b>	<b>4.00</b>	
• Children (Secondary students require photographic identification)	<b>2.00</b>	<b>2.00</b>	
• Children under 4 years (must be supervised in the water by a paying adult)	FREE	FREE	
• Concession (full time NT tertiary students, Commonwealth Health Care Card, Northern Territory Pensioner and Carer Card. DVA Gold Card, DVA White Card. Photographic ID must be presented)	<b>2.00</b>	<b>2.00</b>	
• One carer accompanying a person with a disability or persons accompanying holders of NT Companion Card	FREE	FREE	
• Seniors Card Holders (must present Seniors Card)	<b>3.40</b>	<b>3.40</b>	
• Family Concession 2 adults & 2 children	<b>10.00</b>	<b>10.00</b>	
• School Swim Concession (per head Mon to Fri)	<b>1.50</b>	<b>1.50</b>	
• Spectators	FREE	FREE	
<b>30 Swim Pass</b>			
• Adult	<b>76.00</b>	<b>76.00</b>	
• Seniors Card Holders	<b>71.00</b>	<b>71.00</b>	
• Concession/Child	<b>38.00</b>	<b>38.00</b>	
<b>Yearly Pass</b>			
• Adult	<b>380.00</b>	<b>380.00</b>	
• Seniors Card Holders	<b>344.00</b>	<b>344.00</b>	
• Concession/Child	<b>216.00</b>	<b>216.00</b>	
<b>Half Yearly Pass</b>			
• Adult	<b>216.00</b>	<b>216.00</b>	
• Seniors Card Holders	<b>195.00</b>	<b>195.00</b>	
• Concession/Child	<b>116.00</b>	<b>116.00</b>	
<b>Swim Club Seasonal Pass (Sept – April)</b>			
• Adult	<b>300.00</b>	<b>300.00</b>	
• Seniors Card Holders	<b>265.00</b>	<b>265.00</b>	
• Concession/Child	<b>165.00</b>	<b>165.00</b>	
<b>Pool Inflatables</b>			
• Per child per 2 hour public session*	<b>4.00</b>	<b>4.00</b>	
• Party/Group Hire – per hour, price on application	<b>116.00</b>	<b>POA</b>	
*Public sessions operate on weekends and school holidays, please contact pool management for times			

☞ = Item is exempt from GST per ATO Division 81.

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42 Amounts in **BOLD** indicate GST is applicable and has been included

<b>PUBLIC SWIMMING POOLS (cont'd...)</b>
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<b>General Hire</b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
Does not guarantee exclusive use of the facility	\$	\$	
Lane Hire Fee per lane per hour (Maximum of 4 lanes at any time. Applies in public operating hours only. Participants must pay entry fees)	<b>15.00</b>	<b>15.00</b>	
Hire of whole pool per day (during public operating hours).	<b>1,376.00</b>	<b>1,376.00</b>	
Hire of whole pool per hour (during public operating hours).	<b>157.00</b>	<b>157.00</b>	
Use of pool grounds ONLY – per session up to 2 hours (no swimming).	<b>25.00</b>	<b>25.00</b>	
Security Deposit	600.00 🇺🇸	600.00 🇺🇸	T413
Hire of whole pool outside of operating hours (price and approval on application)	<b>130.00</b> (per hour)	<b>POA</b>	

<b>Water Sports Associations</b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
Any non-profit water sporting, school, life-saving or learn-to-swim organisation utilising the pool for aquatic activities (excluding social fund-raising events) during operating hours and participants must pay entry fees.			
	\$	\$	
Hire of a 50 metre lane, per lane per hour or part thereof (during operating hours only, & participants must pay entry fees)	<b>8.00</b>	<b>8.00</b>	T688
Hire of a 25 metre lane, per lane per hour or part thereof (during operating hours only, & participants must pay entry fees)	<b>New Charge</b>	<b>4.00</b>	
Water and Canoe Polo hire of Half of a 50 metre pool per hour (during operating hours).	<b>29.00</b>	<b>29.00</b>	T689
Hire of whole 50 metre pool, per hour or part thereof (during operating hours).	<b>80.00</b>	<b>80.00</b>	T690
Hire of whole 25 metre pool, per hour or part thereof (during operating hours).	<b>New Charge</b>	<b>40.00</b>	
Overrun on booked time of hire of whole 50 metre pool, per hour or part thereof (during operating hours).	<b>103.00</b>	<b>103.00</b>	T691
Overrun on booked time of hire of whole 25 metre pool, per hour or part thereof (during operating hours).	<b>New Charge</b>	<b>50.00</b>	

🇺🇸 = Item is exempt from GST per ATO Division 81.

42

43 Amounts in **BOLD** indicate GST is applicable and has been included

<b>PUBLIC SWIMMING POOLS (cont'd...)</b>
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**Royal Life Saving Society**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
School swimming and water safety program – per student (includes lane hire)	<b>1.85</b>	<b>1.85</b>	
Lane Use – Half the learners pool at Casuarina – per hour	<b>8.00</b>	<b>8.00</b>	

The above fees for the Royal Life Saving Society are inclusive of GST.

☞ = Item is exempt from GST per ATO Division 81.

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44 Amounts in **BOLD** indicate GST is applicable and has been included

<b>REGULATORY SERVICES FEES &amp; CHARGES</b>
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<b><u>Long Grass (Untidy Allotments)</u></b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>CoD</b>
	<b>Including GST</b>	<b>Including GST</b>	<b>Code</b>
	<b>\$</b>	<b>\$</b>	
Long Grass Clearance Costs	<b>Cost + 15%</b>	<b>Cost + 15 %</b>	T710
Long Grass Allotments Inspection	<b>288.00</b>	<b>295.00</b>	T711

<b><u>Miscellaneous</u></b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>CoD</b>
	<b>Including GST</b>	<b>Including GST</b>	<b>Code</b>
	<b>\$</b>	<b>\$</b>	
Loading Zone Permit	151.00 ☺	155.00 ☺	T721
General Permit Fee (various) Includes Horse and Carriage Tours Operated from The Mall. Weekly Permit Fee	20.00 ☺	25.00 ☺	T722
Shopping Trolley Release fee (left in public place)	131.00 ☺	135.00 ☺	T723
Vehicle Impounding Release fee for standard sized vehicle (e.g. sedan, s/wagon, van) that will fit on a standard sized tilt tray. If heavier tow vehicle is required for a larger vehicle (e.g. bus), price will be adjusted accordingly. Plus cost of any advertisement in NT News	357.00 ☺ (plus advertising costs)	360.00 ☺ (plus advertising costs)	T724
Impounded vehicle maintenance fee – Applied after expiration of 28 impounding days – Per day	<b>5.00</b>	<b>5.00</b>	T725
Parking Permit for Totally & Permanently Incapacitated Soldier Association Members for 5 years	10.00	15.00 ☺	T544
Parking Permit for Disabled Persons for 3 yrs (Renewal of existing Permit free of charge per Council Decision 18\4797 25/03/03.)	10.00 ☺	15.00 ☺	T544

☺ = Item is exempt from GST per ATO Division 81.

44

45 Amounts in **BOLD** indicate GST is applicable and has been included

<b>COURT COSTS</b>
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**Complaint and Summons**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Motor Vehicle Registry (118) certificate (Proof of Ownership)	15.00 🇵🇸	15.00 🇵🇸	
Lodgement of the Complaint and Summons with the Court of Summary Jurisdiction	123.00 🇵🇸	123.00 🇵🇸	
Administration	<b>65.00</b>	<b>70.00</b>	

Other direct costs to Council determined as necessary.

🇵🇸 = Item is exempt from GST per ATO Division 81.

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46 Amounts in **BOLD** indicate GST is applicable and has been included

<b>PRIVATE WORKS WITHIN ROAD RESERVE AND DEVELOPMENT</b>
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<b>Works Within Road Reserve</b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
<i>Includes works permit approval and 1 inspection per week or part thereof</i>			
	<b>\$</b>	<b>\$</b>	
Residential works within verge/nature strip. No impact on pedestrians. Weekly rate. Includes skip bins, shipping containers, driveway replacement/alterations	73.00 ☺	74.00 ☺	T745
Works within verge or road pavement, no impact on road traffic. Day rate per location	97.00 ☺	98.00 ☺	T745
Works within verge or road pavement, no impact on road traffic. Weekly rate per location.	294.00 ☺	300.00 ☺	T745
Works within road pavement, full road closure. Day rate per location.	169.00 ☺	175.00 ☺	T745
Works within road pavement, partial road closure affecting traffic. Day rate per location	134.00 ☺	135.00 ☺	T745
Monthly permit for approved activities only – no road closure permitted	738.00 ☺	745.00 ☺	T745
Fenced or hoarding area <b>not</b> affecting pedestrian access. Per M <sup>2</sup> per week	4.00 ☺	5.00 ☺	T745
Fenced or hoarding area <b>not</b> affecting pedestrian access. Minimum weekly charge per M <sup>2</sup>	24.00 ☺	25.00 ☺	
Hoarding or fenced area within verge/naturestrip affecting pedestrian access. Per square metre, per week or part thereof.	8.00 ☺	10.00 ☺	T745
Min weekly charge per location/property (includes storage, crane erection, service works)	48.00 ☺	50.00 ☺	
Priority Permit Processing Fee Surcharge – 24-48 hour permit processing – only available on request. ( % of applicable Permit fee )	50% ☺	50% ☺	T745
Additional Inspection Fee – Per site visit	<b>72.00</b>	<b>75.00</b>	T745
Security Deposit – As assessed by Council Officer	Minimum \$2,000.00 or to Be Assessed ☺	Minimum \$2,000.00 or to Be Assessed ☺	T415

*Note: In addition to the above charges the applicant is liable for the hire of any parking bays at the current hire rate.*

*The applicant will also be responsible for the cost of erecting the appropriate signs.*

☺ = Item is exempt from GST per ATO Division 81.

46

47 Amounts in **BOLD** indicate GST is applicable and has been included

**PRIVATE WORKS WITHIN ROAD RESERVE AND DEVELOPMENT (cont'd...)**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Construction - Minimum Charge	<b>563.00</b>	<b>570.00</b>	T746
Asphalt 25mm – per square metre	<b>43.00</b>	<b>45.00</b>	T746
Asphalt 26-50mm – per square metre	<b>86.00</b>	<b>90.00</b>	T746
Asphalt 51 - 100mm – per square metre	<b>172.00</b>	<b>175.00</b>	T746
Concrete 75mm, plain, unreinforced – per square metre	<b>87.00</b>	<b>90.00</b>	T746
Concrete 75mm, exposed aggregate, unreinforced – per square metre	<b>100.00</b>	<b>105.00</b>	T746
Concrete 100mm, exposed aggregate or colour, reinforced – per square metre	<b>118.00</b>	<b>120.00</b>	T746
Concrete 100mm, plain, unreinforced – per square metre	<b>93.00</b>	<b>95.00</b>	T746 (
Concrete 100mm, plain, reinforced – per square metre	<b>116.00</b>	<b>120.00</b>	T746
Concrete 150mm, plain, reinforced – per square metre	<b>110.00</b>	<b>115.00</b>	T746
Concrete 150mm, exposed aggregate or colour, reinforced – per square metre	<b>127.00</b>	<b>130.00</b>	T746
Brick Paving – remove and/or relay existing/new (supplied – per square metre	<b>99.00</b>	<b>100.00</b>	T746
Concrete kerb/crossover – per lineal metre	<b>203.00</b>	<b>205.00</b>	T746
Kerb (and Gutter) – per lineal metre	<b>85.00</b>	<b>90.00</b>	T746
Concrete Invert – 600mm wide	<b>88.00</b>	<b>90.00</b>	T746
Concrete/asphalt demolition – per square metre	<b>135.00</b>	<b>140.00</b>	T746
Kerb (and gutter) demolition – per lineal metre	<b>120.00</b>	<b>125.00</b>	T746
Construction value over \$10,000 or outside scope of listed fees	<b>Per quote</b>	<b>Per quote</b>	T746

☞ = Item is exempt from GST per ATO Division 81.

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48 Amounts in **BOLD** indicate GST is applicable and has been included

<b>PRIVATE WORKS WITHIN ROAD RESERVE AND DEVELOPMENT (cont'd...)</b>
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<b><u>With Development Permit</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
Includes plan approvals, assessments and clearances. 2 inspections included	<b>\$</b>	<b>\$</b>	
Extensions and sheds/carports – for small additions to existing residential and commercial structures	93.00 👍	95.00 👍	T747
SD – Single Dwelling, MD – Multiple Dwelling up to 3 units, RR – Rural Residential, CP – Community Purposes	235.00 👍	240.00 👍	T747
MD – Multiple Dwelling 4 units or more	327.00 👍	350.00 👍	T747
MR – Medium Residential, CV – Caravan Parks, C – Commercial, TC – Tourist Commercial, LI – Light Industry, GI – General Industry, DV – Development, all other zones	398.00 👍	405.00 👍	T747
HR – High Density, CB – Central Business	755.00 👍	765.00 👍	T747
Subdivision/Consolidation – No construction	92.00 👍	95.00 👍	T747
Subdivision Plan Approval Fee (of the estimated value)	0.75% 👍	0.75% 👍	T747
Subdivision Handover Fee (Council Infrastructure)	0.75% 👍	0.75% 👍	T747

<b><u>Assessment and Approval – No Development Permit</u></b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
Plan Approval or Traffic Report Assessment, including in-principle	114.00 👍	115.00 👍	T747
Clearance Letter (includes 1 inspection)	92.00 👍	95.00 👍	T747
Additional Inspection	<b>72.00</b>	<b>75.00</b>	T747

👍 = Item is exempt from GST per ATO Division 81.

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49 Amounts in **BOLD** indicate GST is applicable and has been included

**PRIVATE WORKS WITHIN ROAD RESERVE AND DEVELOPMENT (cont'd...)**

**Use of Council Road Reserve (Commercial)**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>COD Code</b>
<i>Exclusive use of each section of the road reserve which lies between road intersections</i>	\$	\$	
Per 24 hour period for up to 100 linear metres (Minimum Charge)	<b>910.00</b>	<b>920.00</b>	T583
Per linear metre thereafter for areas in excess of 100 metres	<b>10.00</b>	<b>15.00</b>	T584

**Display Goods on Public Land (Commercial)**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
<i>Annual Fee</i>	\$	\$	
Per square metre	<b>55.00</b>	<b>60.00</b>	
Minimum Charge	<b>141.00</b>	<b>145.00</b>	

☞ = Item is exempt from GST per ATO Division 81.

49

50 Amounts in **BOLD** indicate GST is applicable and has been included

## SPORTING OVALS

### **Sporting Grounds, Ovals**

*Council's sporting ovals are allocated to Peak Sporting Organisations for seasonal and casual usage, in the first instance*

*Seasonal usage includes pre-season use and will be arranged so that any overlapping use, especially with regard to finals, is avoided. Seasonal charges are payable immediately at the beginning of each season.*

Wet Season: 1 October to 31 March

Dry Season: 1 April to 30 September

### **Gardens Oval Building Hire**

*Including Hunter Harrison Grandstand office space/kiosk for rental/lease (per annum) – As determined by Council.*

### **Gardens Oval Complex**

(for sporting use only)

	2017/2018 Including GST	2018/2019 Including GST	CoD Code
	\$	\$	
<b>Special Events (Outside seasonal Usage)</b>			
Sporting Organisations Or Territory & National Championships - per day.	<b>510.00</b>	<b>515.00</b>	T850
Fund Raising / Community Events - per day	<b>261.00</b>	<b>265.00</b>	T851
Commercial Events (admission ticket charge @ 0.50 / head) per day.	<b>3,159.00</b>	<b>3,190.00</b>	T852
Gardens Oval One – Special Event Hire Cleaning, Security & Key Deposit	<b>950.00</b>	<b>960.00</b>	T413
<b>Seasonal User</b>			
• Seasonal Group Allocation	<b>2,242.00</b>	<b>2,265.00</b>	T874

### **Sporting Ovals Signage**

	2017/2018 Including GST	2018/2019 Including GST	CoD Code
	\$	\$	
<b>Boundary Fence Signage – Per Season</b>			
• Nightcliff Oval	<b>688.00</b>	<b>695.00</b>	T875
• Gardens Oval One	<b>688.00</b>	<b>695.00</b>	

☞ = Item is exempt from GST per ATO Division 81.

50

51 Amounts in **BOLD** indicate GST is applicable and has been included

SPORTING OVALS (cont'd...)

	2017/2018 Including GST	2018/2019 Including GST	CoD Code
	\$	\$	
<b>Gardens Oval One</b>			
<b>Seasonal Training &amp; Competition Allocations</b>			
<b>Training 1 Night per week</b>			
• Seniors	<b>433.00</b>	<b>440.00</b>	T856
• Juniors	<b>216.00</b>	<b>220.00</b>	
• Combined Seniors & Juniors	<b>652.00</b>	<b>660.00</b>	
<b>Multiple Training</b>			
• Seniors	<b>881.00</b>	<b>890.00</b>	T857
• Juniors	<b>440.00</b>	<b>445.00</b>	
• Combined Seniors & Juniors	<b>1,325.00</b>	<b>1,340.00</b>	
<b>Competition Use</b>			
• Seniors	<b>861.00</b>	<b>870.00</b>	
• Juniors	<b>430.00</b>	<b>435.00</b>	
• Combined Seniors & Juniors	<b>1,187.00</b>	<b>1,200.00</b>	
<b>Competition &amp; Training Use</b>			
• Seniors	<b>1,381.00</b>	<b>1,395.00</b>	
• Juniors	<b>690.00</b>	<b>700.00</b>	
• Combined Seniors & Juniors	<b>2,140.00</b>	<b>2,165.00</b>	

☞ = Item is exempt from GST per ATO Division 81.

51

52 Amounts in **BOLD** indicate GST is applicable and has been included

## SPORTING OVALS (cont'd...)

<b>Gardens Two and Other Ovals Seasonal Training &amp; Competition Allocations</b>	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	<b>\$</b>	<b>\$</b>	
<b>Training for 1 night per week</b>			
• Seniors	<b>408.00</b>	<b>415.00</b>	T862
• Juniors	<b>204.00</b>	<b>205.00</b>	T862
• Combined Seniors & Juniors	<b>601.00</b>	<b>610.00</b>	T863
<b>Multiple Training Use</b>			
• Seniors	<b>820.00</b>	<b>830.00</b>	T862
• Juniors	<b>410.00</b>	<b>415.00</b>	T864
• Combined Seniors & Juniors	<b>1,141.00</b>	<b>1,155.00</b>	T865
<b>Competition Use Only</b>			
• Seniors	<b>820.00</b>	<b>830.00</b>	T866
• Juniors	<b>410.00</b>	<b>415.00</b>	T866
• Combined Seniors & Juniors	<b>1,141.00</b>	<b>1,155.00</b>	T867
<b>Competition and Training use</b>			
• Seniors	<b>1,034.00</b>	<b>1,045.00</b>	T868
• Juniors	<b>517.00</b>	<b>525.00</b>	T868
• Combined Seniors & Juniors	<b>1,554.00</b>	<b>1,570.00</b>	T869
<b>Pre-Season</b>			
• 1 Night per week – up to 6 weeks	<b>143.00</b>	<b>145.00</b>	
• Multiple training – up to 6 weeks	<b>265.00</b>	<b>270.00</b>	
<b>Casual Hire</b>			
• Per Session up to 2 hours	<b>66.00</b>	<b>70.00</b>	T872
• Per Day	<b>92.00</b>	<b>95.00</b>	T873
<b>Oval Lighting - Malak Oval</b>			
• Per Hour	<b>16.00</b>	<b>22.00</b>	T663

☞ = Item is exempt from GST per ATO Division 81.

52

53 Amounts in **BOLD** indicate GST is applicable and has been included

TENNIS COURTS
---------------

- Parap – Free of Charge 
- Aralia Street – Free of Charge 
- Chrisp Street – Free of Charge 

*Tennis Courts are available for use by social players during daylight hours.*

*No bookings required - all courts to operate on first come first served basis.*

 = Item is exempt from GST per ATO Division 81.

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<b>TREES, SHRUBS</b>
----------------------

Valuation of stolen/damaged trees, shrubs as follows -

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Street trees & trees in parks	<b>Current Value + GST</b>	<b>Current Value + GST</b>	T980
Shrubs	<b>Current Value + GST</b>	<b>Current Value + GST</b>	T981
Palms, Cycads	<b>Current Value + GST</b>	<b>Current Value + GST</b>	T982
Unscheduled Tree Pruning or removal works on Council property – per hour	<b>204.00</b>	<b>210.00</b>	

**Street Trees & Trees in Parks**

*Assessed at current local nursery prices + replacement cost and administration + 20% or where trees are mature an evaluation using Australian Draft Tree Evaluation Standard AAA*

**Shrubs**

*Assessed at current local nursery prices + replacement cost and administration + 20% for each.*

**Palms, Cycads**

*Assessed at current local nursery prices + replacement cost and administration + 20% for each.*

*In all cases GST will be added to the cost of replacement.*

☞ = Item is exempt from GST per ATO Division 81.

<b>WASTE DISPOSAL – SHOAL BAY</b>
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**Domestic Access**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Access Tag - Domestic vehicles, including with trailer, up to 1 tonne capacity	Free	Free 🇺🇸	
Lost or misplaced domestic access tags	<b>20.00</b>	<b>20.00</b>	T113
No Access Tags - Domestic vehicles, including with trailer, up to 1 tonne capacity	<b>24.00</b>	<b>26.00</b>	
Annual Access Tag fee for non-Darwin and non- Waste Charge users	<b>80.00</b>	<b>85.00</b>	T114

**Commercial – Including non-domestic  
vehicles and waste**

	<b>2017/2018 Including GST</b>	<b>2018/2019 Including GST</b>	<b>CoD Code</b>
	\$	\$	
Uncontaminated greenwaste (per tonne)	<b>64.00</b>	<b>70.00</b>	
Unshredded tyres (per tonne)	<b>500.00</b>	<b>525.00</b>	
Partially shredded tyres (per tonne)	<b>250.00</b>	<b>263.00</b>	
Commercial garbage (other vehicles per tonne)	<b>80.00</b>	<b>85.00</b>	
MINIMUM fee for Commercial vehicles	<b>24.00</b>	<b>26.00</b>	
Liquid Waste – Not accepted	Not accepted	Not accepted	
Car bodies (per body or part thereof)	Not accepted	Not accepted	
Special Waste (per tonne)	<b>188.00</b>	<b>200.00</b>	
MINIMUM fee for Special Waste	<b>94.00</b>	<b>100.00</b>	
Clean Fill (by arrangement)	Free 🇺🇸	Free 🇺🇸	
Recyclables (per tonne)	<b>234.00</b>	<b>250.00</b>	
MINIMUM fee for Recyclables	<b>71.00</b>	<b>76.00</b>	
Asbestos (per tonne)	<b>384.00</b>	<b>405.00</b>	
MINIMUM fee for Asbestos	<b>116.00</b>	<b>123.00</b>	
Concrete for crushing (within acceptance requirements) - per tonne	<b>33.00</b>	<b>35.00</b>	
Ticket Reprint	<b>New Charge</b>	<b>5.00</b>	

🇺🇸 = Item is exempt from GST per ATO Division 81.

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☞ = Item is exempt from GST per ATO Division 81.

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# Car Parking Fees Review 2018 /19

## Option 1 - Per Car Parking Strategy Nil increase

<b>Permit Parking - Off Street</b>	Year 2017/18				Year 2018/19				<b>Rounded 2019</b>	
	<b>Permit Fee 2017</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Permit Fee 2018</b>	<b>Permit Fee 2018</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Permit Fee 2019</b>		
<b>Location</b>										
Westlane - 6 Month Permit	\$ 1,740.00	0%	\$ -	\$ 1,740.00	\$ 1,740.00	0%	\$ -	\$ 1,740.00		Increase over annual casual rate #DIV/0!
Westlane - 12 Month Permit	\$ 1,625.00	0%	\$ -	\$ 2,625.00	\$ 2,625.00	0%	\$ -	\$ 2,625.00		Increase over annual casual rate #DIV/0!
Chinatown - 6 Month Permit	\$ 1,520.00	0%	\$ -	\$ 1,560.00	\$ 1,560.00	0%	\$ -	\$ 1,560.00		Increase over annual casual rate #DIV/0!
Chinatown - 12 Month Permit	\$ 2,200.00	0%	\$ -	\$ 2,200.00	\$ 2,200.00	0%	\$ -	\$ 2,200.00		Increase over annual casual rate #DIV/0!
Cav/Nic/Mc/Stott - 6 Month Permit	\$ 912.00	0%	\$ -	\$ 912.00	\$ 912.00	0%	\$ -	\$ 912.00		Increase over annual casual rate #DIV/0!
Cav/Nic/Mc/Stott - 12 Month Permit	\$ 1,400.00	0%	\$ -	\$ 1,400.00	\$ 1,400.00	0%	\$ -	\$ 1,400.00		Increase over annual casual rate #DIV/0!
McMinn/Mitch/Wood - 6 Month Permit	\$ 570.00	0%	\$ -	\$ 570.00	\$ 570.00	0%	\$ -	\$ 570.00		Increase over annual casual rate #DIV/0!
McMinn/Mitch/Wood - 12 Month Permit	\$ 850.00	0%	\$ -	\$ 850.00	\$ 850.00	0%	\$ -	\$ 850.00		Increase over annual casual rate #DIV/0!

<b>All Day Parking - Off Street</b>	<b>Fee 2017</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2018</b>	<b>Fee 2018</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2019</b>	<b>Rounded 2019</b>	
Early Bird Westlane	\$ 10.00	0.0%	\$ -	\$ 10.00	\$ 10.00	0.0%	\$ -	\$ 10.00		\$ - Annual casual rate
Early Bird Chinatown	\$ 7.00	0.0%	\$ -	\$ 7.00	\$ 7.00	0.0%	\$ -	\$ 7.00		\$ - Annual casual rate
Cavenagh/Nichols/McLachlan/Stott	\$ 5.30	0.0%	\$ -	\$ 5.30	\$ 5.30	0.0%	\$ -	\$ 5.30		\$ - Annual casual rate
McMinn/Mitchell/Woods/Daly	\$ 3.20	0.0%	\$ -	\$ 3.20	\$ 3.20	0.0%	\$ -	\$ 3.20		\$ - Annual casual rate

<b>Casual Parking - Off Street</b>	<b>Fee 2017</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2018</b>	<b>Fee 2018</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2019</b>	<b>Rounded 2019</b>
Westlane Per Hour	\$ 2.00	0.0%	\$ -	\$ 2.00	\$ 2.00	0.0%	\$ -	\$ 2.00	
Chinatown Per Hour	\$ 1.50	0.0%	\$ -	\$ 1.50	\$ 1.50	0.0%	\$ -	\$ 1.50	

<b>Casual Parking - On Street</b>	<b>Fee 2017</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2018</b>	<b>Fee 2018</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2019</b>	<b>Rounded 2019</b>
Zone A	\$ 2.50	0.0%	\$ -	\$ 2.50	\$ 2.50	0.0%	\$ -	\$ 2.50	
Zone B	\$ 1.80	0.0%	\$ -	\$ 1.80	\$ 1.80	0.0%	\$ -	\$ 1.80	
Zone C	\$ 1.30	0.0%	\$ -	\$ 1.30	\$ 1.30	0.0%	\$ -	\$ 1.30	
Zone C All Day	\$ 7.50	0.0%	\$ -	\$ 7.50	\$ 7.50	0.0%	\$ -	\$ 7.50	

# Car Parking Fees Review 2018 /19

## Option 2 - Per Car Parking Strategy 1% CPI

Permit Parking - Off Street	Year 2017/18				Year 2018/19				Rounded 2019			
	Permit Fee			Permit Fee	Permit Fee	%	\$	Permit Fee				
	2017	% Increase	\$ Increase	2018	2018	Increase	Increase	2019				
Westlane - 6 Month Permit	\$ 1,740.00	0%	\$ -	\$ 1,740.00	\$ 1,740.00	1%	\$ 17.40	\$ 1,757.40	\$ 1,800.00			
Westlane - 12 Month Permit	\$ 1,625.00	0%	\$ -	\$ 2,625.00	\$ 2,625.00	1%	\$ 26.25	\$ 2,651.25	\$ 2,700.00	\$ 2,525.00	Increase over annual casual rate	7%
Chinatown - 6 Month Permit	\$ 1,520.00	0%	\$ -	\$ 1,560.00	\$ 1,560.00	1%	\$ 15.60	\$ 1,575.60	\$ 1,600.00			
Chinatown - 12 Month Permit	\$ 2,200.00	0%	\$ -	\$ 2,200.00	\$ 2,200.00	1%	\$ 22.00	\$ 2,222.00	\$ 2,300.00	\$ 1,775.00	Increase over annual casual rate	30%
Cav/Nic/Mc/Stott - 6 Month Permit	\$ 912.00	0%	\$ -	\$ 912.00	\$ 912.00	1%	\$ 9.12	\$ 921.12	\$ 950.00			
Cav/Nic/Mc/Stott - 12 Month Permit	\$ 1,400.00	0%	\$ -	\$ 1,400.00	\$ 1,400.00	1%	\$ 14.00	\$ 1,414.00	\$ 1,450.00	\$ 1,350.00	Increase over annual casual rate	7%
McMinn/Mitch/Wood - 6 Month Permit	\$ 570.00	0%	\$ -	\$ 570.00	\$ 570.00	1%	\$ 5.70	\$ 575.70	\$ 600.00			
McMinn/Mitch/Wood - 12 Month Permit	\$ 850.00	0%	\$ -	\$ 850.00	\$ 850.00	1%	\$ 8.50	\$ 858.50	\$ 900.00	\$ 825.00	Increase over annual casual rate	9%

All Day Parking - Off Street					% \$			Rounded 2019			
	Fee 2017	% Increase	\$ Increase	Fee 2018	Fee 2018	Increase	Increase				
Early Bird Westlane	\$ 10.00	0.0%	\$ -	\$ 10.00	\$ 10.00	1.0%	\$ 0.10	\$ 10.10	\$ 10.10	\$ 2,525.00	Annual casual rate
Early Bird Chinatown	\$ 7.00	0.0%	\$ -	\$ 7.00	\$ 7.00	1.0%	\$ 0.07	\$ 7.07	\$ 7.10	\$ 1,775.00	Annual casual rate
Cavenagh/Nichols/McLachlan/Stott	\$ 5.30	0.0%	\$ -	\$ 5.30	\$ 5.30	1.0%	\$ 0.05	\$ 5.35	\$ 5.40	\$ 1,350.00	Annual casual rate
McMinn/Mitchell/Woods/Daly	\$ 3.20	0.0%	\$ -	\$ 3.20	\$ 3.20	1.0%	\$ 0.03	\$ 3.24	\$ 3.30	\$ 825.00	Annual casual rate

Casual Parking - Off Street					% \$			Rounded 2019	
	Fee 2017	% Increase	\$ Increase	Fee 2018	Fee 2018	Increase	Increase		Fee 2019
Westlane Per Hour	\$ 2.00	0.0%	\$ -	\$ 2.00	\$ 2.00	1.0%	\$ 0.02	\$ 2.02	\$ 2.10
Chinatown Per Hour	\$ 1.50	0.0%	\$ -	\$ 1.50	\$ 1.50	1.0%	\$ 0.02	\$ 1.52	\$ 1.60

Casual Parking - On Street					% \$			Rounded 2019	
	Fee 2017	% Increase	\$ Increase	Fee 2018	Fee 2018	Increase	Increase		Fee 2019
Zone A	\$ 2.50	0.0%	\$ -	\$ 2.50	\$ 2.50	1.0%	\$ 0.03	\$ 2.53	\$ 2.60
Zone B	\$ 1.80	0.0%	\$ -	\$ 1.80	\$ 1.80	1.0%	\$ 0.02	\$ 1.82	\$ 1.90
Zone C	\$ 1.30	0.0%	\$ -	\$ 1.30	\$ 1.30	1.0%	\$ 0.01	\$ 1.31	\$ 1.40
Zone C All Day	\$ 7.50	0.0%	\$ -	\$ 7.50	\$ 7.50	1.0%	\$ 0.08	\$ 7.58	\$ 8.00

## Car Parking Fees Review 2018 /19

## Option 3 - Per Car Parking Strategy 5% + CPI

<b>Permit Parking - Off Street</b>	Year 2017/18				Year 2018/19				<b>Rounded 2019</b>			
	<b>Permit Fee 2017</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Permit Fee 2018</b>	<b>Permit Fee 2018</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Permit Fee 2019</b>				
Westlane - 6 Month Permit	\$ 1,740.00	0%	\$ -	\$ 1,740.00	\$ 1,740.00	6%	\$ 104.40	\$ 1,844.40	\$ 1,850.00			
Westlane - 12 Month Permit	\$ 1,625.00	0%	\$ -	\$ 2,625.00	\$ 2,625.00	6%	\$ 157.50	\$ 2,782.50	\$ 2,800.00	\$ 2,650.00	Increase over annual casual rate	6%
Chinatown - 6 Month Permit	\$ 1,520.00	0%	\$ -	\$ 1,560.00	\$ 1,560.00	6%	\$ 93.60	\$ 1,653.60	\$ 1,700.00			
Chinatown - 12 Month Permit	\$ 2,200.00	0%	\$ -	\$ 2,200.00	\$ 2,200.00	6%	\$ 132.00	\$ 2,332.00	\$ 2,400.00	\$ 1,875.00	Increase over annual casual rate	28%
Cav/Nic/Mc/Stott - 6 Month Permit	\$ 912.00	0%	\$ -	\$ 912.00	\$ 912.00	6%	\$ 54.72	\$ 966.72	\$ 1,000.00			
Cav/Nic/Mc/Stott - 12 Month Permit	\$ 1,400.00	0%	\$ -	\$ 1,400.00	\$ 1,400.00	6%	\$ 84.00	\$ 1,484.00	\$ 1,500.00	\$ 1,400.00	Increase over annual casual rate	7%
McMinn/Mitch/Wood - 6 Month Permit	\$ 570.00	0%	\$ -	\$ 570.00	\$ 570.00	6%	\$ 34.20	\$ 604.20	\$ 600.00			
McMinn/Mitch/Wood - 12 Month Permit	\$ 850.00	0%	\$ -	\$ 850.00	\$ 850.00	6%	\$ 51.00	\$ 901.00	\$ 900.00	\$ 850.00	Increase over annual casual rate	6%

<b>All Day Parking - Off Street</b>	<b>Fee 2017</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2018</b>	<b>Fee 2018</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2019</b>	<b>Rounded 2019</b>			
Early Bird Westlane	\$ 10.00	0.0%	\$ -	\$ 10.00	\$ 10.00	6.0%	\$ 0.60	\$ 10.60	\$ 10.60	\$ 2,650.00	Annual casual rate	
Early Bird Chinatown	\$ 7.00	0.0%	\$ -	\$ 7.00	\$ 7.00	6.0%	\$ 0.42	\$ 7.42	\$ 7.50	\$ 1,875.00	Annual casual rate	
Cavenagh/Nichols/McLachlan/Stott	\$ 5.30	0.0%	\$ -	\$ 5.30	\$ 5.30	6.0%	\$ 0.32	\$ 5.62	\$ 5.60	\$ 1,400.00	Annual casual rate	
McMinn/Mitchell/Woods/Daly	\$ 3.20	0.0%	\$ -	\$ 3.20	\$ 3.20	6.0%	\$ 0.19	\$ 3.40	\$ 3.40	\$ 850.00	Annual casual rate	

<b>Casual Parking - Off Street</b>	<b>Fee 2017</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2018</b>	<b>Fee 2018</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2019</b>	<b>Rounded 2019</b>
Westlane Per Hour	\$ 2.00	0.0%	\$ -	\$ 2.00	\$ 2.00	6.0%	\$ 0.12	\$ 2.12	\$ 2.10
Chinatown Per Hour	\$ 1.50	0.0%	\$ -	\$ 1.50	\$ 1.50	6.0%	\$ 0.09	\$ 1.59	\$ 1.60

<b>Casual Parking - On Street</b>	<b>Fee 2017</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2018</b>	<b>Fee 2018</b>	<b>% Increase</b>	<b>\$ Increase</b>	<b>Fee 2019</b>	<b>Rounded 2019</b>
Zone A	\$ 2.50	0.0%	\$ -	\$ 2.50	\$ 2.50	6.0%	\$ 0.15	\$ 2.65	\$ 2.70
Zone B	\$ 1.80	0.0%	\$ -	\$ 1.80	\$ 1.80	6.0%	\$ 0.11	\$ 1.91	\$ 1.90
Zone C	\$ 1.30	0.0%	\$ -	\$ 1.30	\$ 1.30	6.0%	\$ 0.08	\$ 1.38	\$ 1.40
Zone C All Day	\$ 7.50	0.0%	\$ -	\$ 7.50	\$ 7.50	6.0%	\$ 0.45	\$ 7.95	\$ 8.00

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 15.1.3  
NO

**COUNCIL RESPONSE TO LIQUOR LICENCE APPLICATIONS – MAY 2018**

REPORT No.: 18CL0054 EB:kl COMMON No.: 3788506 DATE: 29/05/2018

**Presenter:** Darwin Safer City Program Coordinator, Elly Bugg

**Approved:** Acting General Manager City Life, Matt Grassmayr

**PURPOSE**

The purpose of this report is to present to Council for consideration, responses to Liquor Licence Applications.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

1. Collaborative, Inclusive and Connected Community

**Outcome**

1.4 Improved relations with all levels of government and significant stakeholders

**Key Strategies**

1.4.2 Play an active role in strategic and statutory planning processes

**KEY ISSUES**

- Council has been advised of two new Liquor Licence applications and two Special Liquor applications for the sale of liquor on Council owned land/facilities.
- This report details City of Darwin Officers' recommended responses to the Northern Territory Government for the liquor licence applications and recommended responses to applications related to the sale of liquor on Council owned land/facilities.
- Council has endorsed its *Safer Vibrant Darwin Plan 2016-2019*, which outlines strategic directions and actions that contribute to a safer, more vibrant community. Recommendations within this report align with the framework.

**RECOMMENDATIONS**

- A. THAT Report Number 18CL0054 EB:kl entitled Council Response To Liquor Licence Applications May 2018, be received and noted.
- B. THAT Council endorses the Special Liquor Licence Application from Boo Entertainment Pty Ltd 'The Big 80s Party' to be held at Darwin Amphitheatre on 23 June 2018.

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- C. THAT Council does not endorse the Special Liquor Licence application from Matthew Ah Mat to host a series of 'Dinner on the Beach' events at East Point Coastal Reserve.
- D. THAT Council endorse the letter to the Director-General of Licensing at **Attachment A** to Report Number 17CL0006 EB:kl entitled Council Responses To Liquor Licence Applications, noting Council objects under Section 47F(2) of the Liquor Act to the application from Efus Food & Catering Services Pty Ltd, trading as 'Alfonsino's'.
- D. THAT Council endorse the letter to the Director-General of Licensing at **Attachment B** to Report Number 17C0052 MG:kl entitled Council Responses To Liquor Licence Applications, noting Council objects under Section 47F(2) of the Liquor Act to the application from We Care NT Pty Ltd, trading as 'Café Central Darwin'.

## **BACKGROUND**

### **PREVIOUS DECISIONS**

DECISION NO.21\4795 (13/09/16)

#### **Community Feedback Review of Alcohol Consumption Hours**

Report No. 16C0074 KH:kl (13/09/16) Common No. 1544043

- B. *THAT Council proceed with the proposal to vary the existing exemption period for the consumption of liquor in a public place at Mindil Beach, East Point Reserve and Nightcliff Foreshore to -*
- i. 5.00 pm to 9.30 pm Monday to Friday*
  - ii. 12 noon to 10.30pm weekends and public holidays.*

DECISION NO.21\5529 (27/06/17)

#### **NT Alcohol Policies and Legislation Review**

Report No. 17C0045 KH:es (27/06/17) Common No. 3562620

- B. *THAT Council endorse the City of Darwin response submission to the Northern Territory (NT) Government Review of Alcohol Policies and Legislation at **Attachment A** as amended to suggest some stronger responses to licensing, takeaway licenses, closing hours, provision of support facilities, review of dry area legislation enforcement, impact on residents and other administrative matters to report Number 17C0045 KH:es entitled NT Alcohol Policies and Legislation Review.*

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**Status of Council's Objection to an Application for a Variation of the Liquor Licence Conditions for Hot Rock Restaurant and Bar**

*Report No. 10C0065 AF:kl (05/05/09) Common No. 1723985*

B. *THAT Council proceeds to object to all new applications in the municipality for extensions of late night trading hours after 2.00am*

**Considerations under the *Liquor Act***

Licensing NT has advised City of Darwin that the following sections of the *Liquor Act* are relevant to these applications:

Under section 32A(5) of the *Liquor Act*, "If the application relates to premises within the area of a shire council or a regional council, the Director-General must, as soon as reasonably practicable, inform the CEO of the council that the application has been made."

*Grounds For Objection Under Section 47F(2) Of The Liquor Act*

Pursuant to Section 47F(2) of the *Liquor Act*, an objection may only be made on the grounds that the grant of the licence may or will adversely affect:

- (a) The amenity of the neighbourhood where the premises the subject of the application are or will be located; or
- (b) Health, education, public safety or social conditions in the community.

Under Section 32A(2) of the *Liquor Act*, where the Director-General deems that the notice of publication is not required Section 47F does not apply. The Director-General may seek advice from stakeholders, but an objection under Section 47F(2) is not available as the application is not required to be published.

**DISCUSSION**

- **Special Liquor Licence Application recommended for endorsement by Council**

City of Darwin has received one **Special Liquor Licence Application** whereby Council Officers cannot identify any reason that would be grounds for objection to this event on Council property. Upon Council approval of this event, the application form will be signed by the A/General Manager of City Life (as delegate for the Council owned/controlled Darwin Amphitheatre venue) and returned to the applicant for submission to Licencing NT.

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Applicant	Description of Application
Boo Entertainment Pty Ltd	<p>Application for a Special Liquor Licence for 'The Big 80's Party', which is a new event to be held at the Darwin Amphitheatre on 23 June, 2018. Organisers of the event are expecting to cater for up to 800 people.</p> <p>The proposed event time is 2:00pm to 10:00pm. Wines, beers, ciders and spirits will be available for sale from one point of sale area only. The event will feature amplified music. Non-alcoholic drinks will also be provided.</p> <p>An event management plan has been submitted, assessed and approved by Council Officers and NT Police. The plan details the provision of event security as per industry requirements, an approved Traffic Management Plan and provisions under the Responsible Service of Alcohol (RSA).</p> <p>Council Officers recommend that Council supports this application.</p>

- **Special Liquor Licence Application recommended not be endorsed by Council**

City of Darwin has received one **Special Liquor Licence Application** whereby Council Officers recommend Council does not endorse this event to be conducted on Council property. Upon Council's decision, the A/General Manager of City Life (as delegate for the Council owned/controlled East Point Coastal Reserve) will advise the application and Licencing NT of the decision.

Applicant	Description of Application
Matthew Ah Mat	<p>Mr Ah Mat and the Licensee, Mr Panagopoulos are proposing a series of restaurant events at East Point Coastal Reserve, called 'Dinner on the Beach'. The proposed dates are over Darwin's Dry Season and include: 2 and 16 June; 14 July; 4 and 25 August; and 8 and 22 September 2018. The application is for the sale and consumption of liquor as part of these dinner events. The application does not include provision for takeaway liquor sales. Mr Ah Mat has applied for licence that allows for the service of alcohol to commence at 5:30pm and cease at 11:59pm. The dinners will cater for up to 100 guests.</p> <p>Mr Ah Mat holds a current Council permit to operate a Street Food Business at the Southern Coastal Carpark of East Point Reserve through his mobile food van and business known as 'The Salty Plum Café'. This permit allows for the sale of food only and does not include alcohol, hence this application for a new Liquor Licence.</p>

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<p>Matthew Ah Mat <i>continued</i></p>	<p>It is intended the dinner events will be held on the beach area, directly in front of the car park.</p> <p>The dinners are sit-down events, with full table service. It is proposed that beer and wine will be served in glass wine goblets and glass bottles. The cordoning off of the area has not been planned for and essentially the licenced area will be delineated by the 'boundary' of tables and chairs.</p> <p>There are several concerns regarding this application, including the utilisation of glass on the beach. In the case of broken glass, there is a risk of injury to patrons or other beach users if the broken glass is not removed properly and/or becomes obscured by sand. Additionally, because the dinner area is not cordoned off, it may be difficult for the vendors to control who is in the 'licenced area'.</p> <p>There is also a concern that the proposed area does not offer suitable infrastructure such as access pathways, lighting and amenities to cater for this event.</p> <p>Council currently expends considerable time and resources in the coastal and foreshore areas, including East Point Reserve, aimed at addressing issues caused by the over consumption of alcohol in public places.</p> <p>In September 2017, Council imposed restrictions on the consumption of alcohol on Council owned coastal areas, including Vestseys Beach, Nightcliff Foreshore, Mindil Beach and the East Point Coastal Reserve. Times that alcohol could be consumed in the Foreshore and Coastal areas were reduced by several hours to assist NTPOL manage high levels of public intoxication and antisocial behaviour. Currently, alcohol consumption at East Point Coastal Reserve must cease at 9:30pm, Monday to Friday and 10:30pm on weekends and public holidays. Mr Ah Mat has requested his Liquor Licence conditions allow the sale and supply of alcohol until 11:59pm, which is outside of the current allowable consumption period.</p> <p>Therefore, upon review of this Special Liquor Licence Application, Council Officers recommend that Council does not support this application.</p>
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• **Liquor Licence Applications that City of Darwin Officers recommend Council objects to under Section 47F(2) of the Liquor Act.**

Council has received two **Liquor Licence Applications** that Council Officers recommend that Council should object to. Responses to these applications are provided in **Attachment A and B** to this report.

Applicant	Description of Application
<p>Efus Food &amp; Catering Services trading as "Alfonsino's"</p>	<p>Alfonsino's is described as family oriented Restaurant/Café serving traditional authentic Italian cuisine in Darwin. Alfonsino's operates as a Café during the day and a Pizzeria in the evenings. The restaurant area seats up to 90 and includes seating in an outdoor, undercover area.</p> <p>The proposed application is for the consumption of liquor on premise only and does not include provision for takeaway liquor sales. Liquor consumption is ancillary to a meal and includes white and red wines, beer and spirits. Proposed Liquor trading hours are from 12.00pm to 11.59pm Monday to Saturday and 10.00am to 10.00pm on Sundays and Public holidays.</p> <p>It is to be noted that the applicant has applied for an exemption pursuant to section 104(3)(g) of the Liquor Act to open from 7:00am to 12.00pm Monday to Saturday and 7.00am to 10.00am on Sundays and Public Holidays. This will allow patrons to be on the premises outside of approved liquor trading times to consume food and non-alcoholic drinks. Liquor trading will not be permitted outside the designated liquor trading hours.</p> <p>Due to the applicant requesting trade on public holidays, it is recommended that Council does not support this application. Trading on public holidays may adversely affect the amenity of the neighbourhood where the premises the subject of the application are or will be located; or the health, education, public safety or social conditions in the community, which is grounds for objection pursuant to Section 47F (2) of the Liquor Act.</p>

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<p>Efus Food &amp; Catering Services trading as "Alfonsino's" <i>continued</i></p>	<p>Over the past two years Council has seen an increase in applications to extend trade to include Christmas Day and Good Friday. Both days have limited or no access to public support services recognised as important health and wellbeing counter measures. Council is concerned by the lack of empirical data to inform licensing decisions and in the ongoing absence of services such as Sobering Up Shelters that at a minimum, mirror the operating hours of Darwin's alcohol suppliers.</p> <p>Given that Council has committed significant resources to address the adverse impacts of alcohol, and that there are limited or no support services on public holidays, including a decrease of the availability of emergency services, it is therefore recommended that Council object to this application.</p>
<p>We Care NT Pty Ltd, trading as Café Central Darwin</p>	<p>Café Central Darwin is intended to be a family oriented Restaurant/Café providing Mexican cuisine. The restaurant is located at 1/29 Rossiter Street, Rapid Creek.</p> <p>No Council owned or controlled land is affected by the proposal.</p> <p>The proposed application is for the consumption of liquor on premise only and does not include provision for takeaway liquor sales. The applicant is requesting that the sale and provision of liquor in the restaurant is not ancillary to a meal. The application states that liquor to be sold on premise includes white and red wines, beer and spirits. Proposed Liquor trading hours are 11.00am to 11.00pm, 7 days a week, with no liquor trading on Christmas Day or Boxing Day.</p> <p>The applicant also applies for an exemption pursuant to section 104(3)(g) of the Liquor Act to open from 7.00am to 11.00am, 7 days a week.</p> <p>This will allow patrons to be on the premises outside of approved liquor trading times to consume food and non-alcoholic drinks. Liquor trading will not be permitted between 7.00am to 11.00am Upon review of this application and due to the applicant requesting the sale of liquor not be pursuant to the provision of a meal, it is recommended that Council does not support this application.</p> <p>This is on the grounds that an objection to applications may be made if it is believed the granting of Liquor Licence may adversely affect the amenity of the neighbourhood where the premises the subject of the application are or will be located; or the health, education, public safety or social conditions in the community are likely to be adversely affected. In such cases, there are grounds for objection pursuant to Section 47F (2) of the Liquor Act.</p>

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<p>We Care NT Pty Ltd, trading as Café Central Darwin  <i>continued</i></p>	<p>By allowing the supply of alcohol without a meal, in effect, this establishment will be trading as a bar and not a restaurant. There are already several venues in the immediate area whereby patrons can purchase alcohol without the requirement to purchase a meal. The applicant has been upfront in his application that the 'great margin' afforded by the sale of alcoholic beverages will greatly benefit his business. However, the applicant's assertion that the provision of alcohol without the requirement to partake in a meal is incongruent with accepted harm minimisation protocols.</p> <p>It is to be noted that NTPOL's Drug and Alcohol Policy Unit is also objecting to this application on the grounds that alcohol sold in restaurants and cafes should be sold pursuant to the consumption of a meal.</p> <p>Council and Police currently expend considerable time and resources in the Rapid Creek and Nightcliff areas to address the issues caused by the over consumption of alcohol and the public place issues this causes. It is therefore recommended that Council objects to this application.</p>
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### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Manager Vibrant Communities

In preparing this report, the following External Parties were consulted:

- Principal Liquor, Gaming & Racing Licensing Officer, Licensing NT.
- Drug and Alcohol Policy Unit, NT Police.

### **POLICY IMPLICATIONS**

Policy 82, Alcohol in Council Controlled Spaces and Places guides Council, its staff and customers in the management of Council's spaces and places in relation to the use of alcohol.

Council has endorsed the 'Safer Vibrant Darwin Plan 2016-2019'. This Plan provides Council a framework to work towards a safer, healthier and more inclusive community. Underpinning the Plan is a focus on reducing the harms associated with excessive alcohol consumption and abuse. Council advocates for supply reduction, demand reduction and harm minimisation to meet the objectives of the Safer Vibrant Darwin Plan.

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### **BUDGET AND RESOURCE IMPLICATIONS**

Nil

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Risk, legal and legislative implications, if applicable, are noted in individual letter responses.

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**ELLY BUGG**  
**DARWIN SAFER CITY PROGRAM**  
**COORDINATOR**

**MATT GRASSMAYR**  
**ACTING GENERAL MANAGER**  
**CITY LIFE**

For enquiries, please contact Matt Grassmayr on 89300633 or email:  
[m.grassmayr@darwin.nt.gov.au](mailto:m.grassmayr@darwin.nt.gov.au).

#### **Attachments:**

**Attachment A:** Draft letter to the Director-General noting Council's objection to the application from Efus Food & Catering Services trading as 'Alfonsino's', under Section 47F(2) of the Liquor Act.

**Attachment B:** Draft letter to the Director-General noting Council's objection to the application from We Care NT Pty Ltd, trading as Café Central Darwin, under Section 47F(2) of the Liquor Act.

30 May 2018

Please quote: 3788506 EB:kl

Director-General  
Gambling and Licensing Services  
GPO Box 1154  
DARWIN NT 0800

Dear Director-General

**APPLICATION FOR A NEW LIQUOR LICENCE – EFUS FOOD & CATERING SERVICE PTY LTD, TRADING AS ‘ALFONSINO’S’.**

At the 2nd Ordinary Council meeting on 29 May 2018, Council considered the above liquor licence application.

Pursuant to Section 47(2) of the Liquor Act, Council objects to the application of a New Liquor Licence from Efus Food & Catering Service Pty Ltd, trading as ‘Alfonsinos’. Specifically, Council objects to the application by Efus Food & Catering Service Pty Ltd. whereby they are applying for a New Liquor Licence which will allow them to sell alcohol from their premises on public holidays.

Council advocates for supply reduction, demand reduction and harm minimisation to meet the objectives of the Safer Vibrant Darwin Plan. In addition, in June 2017, Council endorsed a submission to the NT Alcohol Policies and Legislation Review (Decision No.21/5529, 27/06/17):

*Over the past two years, Council has seen an increase in applications to extend trade to include Christmas Day and Good Friday. Both days have limited or not access to public support services recognised as important health and wellbeing counter measures. Council is concerned by the lack of empirical data to inform licencing decisions and in the ongoing absence of services such as Sobering Up Shelters, that at a minimum, mirror the operating hours of Darwin’s alcohol supply.*

...2

-2-

Given that Council has committed significant resources to address the adverse impacts of alcohol and that there are limited or no support services on public holidays, Council objects to this application. Trading on public holidays may adversely affect the amenity of the neighbourhood where the premises the subject of the application are or will be located; of the health, education, public safety or social conditions of the community, which is grounds for objection pursuant to Section 47F(2) of the Liquor Act.

Yours sincerely

**MATT GRASSMAYR**  
**ACTING GENERAL MANAGER CITY LIFE**

30 May 2018

Please quote: 3788506 EB:kl

Director-General  
 Gambling and Licensing Services  
 GPO Box 1154  
 DARWIN NT 0800

Dear Director-General

**APPLICATION FOR A NEW LIQUOR LICENCE – WE CARE PTY. LTD. TRADING AS ‘CAFÉ CENTRAL’.**

At the 2nd Ordinary Council meeting on 29 May 2018, Council considered the above liquor licence application.

Pursuant to Section 47(2) of the Liquor Act, Council objects to the application of a New Liquor Licence from We Care Pty. Ltd. Trading as ‘Café Central’. Specifically, Council objects to the application by We Care Pty. Ltd. whereby they are applying to sell alcohol at their premises which is *‘not ancillary to a meal’*.

By allowing the sale of alcohol without a meal, this establishment will be effectively trading as a bar and not a restaurant. It is noted that there are already several venues in the immediate area whereby patrons can purchase alcohol without the requirement to purchase a meal. The applicant’s request to sell alcohol without the requirement for patrons to partake in a meal is incongruent with accepted harm minimisation protocols. Additionally Council, along with other Agencies such as NT Police, currently expend considerable time and resources in the Rapid Creek and Nightcliff areas to address the issues caused by the over consumption of alcohol.

Council is concerned that the granting of this application may further adversely affect the amenity of the neighbourhood where the premises the subject of the application is located; or the health, education, public safety or social conditions in the community, which is grounds for objection pursuant to Section 47F (2) of the Liquor Act.

Yours sincerely

**MATT GRASSMAYR**  
**ACTING GENERAL MANAGER CITY LIFE**

**ENCL:** 2ND ORDINARY COUNCIL MEETING/OPEN **AGENDA ITEM:** 15.1.4  
**YES**

**INTERNATIONAL RELATIONS ADVISORY COMMITTEE AND  
 SISTER CITIES SUBCOMMITTEES - TERMS OF REFERENCE**

**REPORT No.:** 18CF0039 AO:nt **COMMON No.:** 2280882 **DATE:** 29/05/2018

**Presenter:** International Relations Project Officer, Angela O'Donnell

**Approved:** Acting General Manager City Futures, Shenagh Gamble

**PURPOSE**

The purpose of this report is to seek endorsement for the updated Guidelines and Terms of Reference for the International Relations Advisory Committee and the Sister City Subcommittees.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

4 Historic and Culturally Rich City

**Outcome**

4.2 Community life rich in creativity

**Key Strategies**

4.2.2 Embrace national and international relationships

**KEY ISSUES**

- Following a review of City of Darwin Policy No. 053 - International Relations in 2017, a need for new Guidelines and Committee processes was identified.
- Appointment of the International Relations Project Officer took place in May 2018.
- A key focus for Council is to consider future opportunities which will assist in strengthening Darwin's competitiveness and in building economic and social relationships with international partners.
- Council is a member of Sister Cities Australia (SCA), an association of cities, towns, shires, ports and states that have Sister City relationships. The role of SCA is to provide umbrella support and assist in promoting and managing Sister City affiliations.
- This report recommends adoption of the International Relations Advisory Committee and Sister Cities Subcommittees Terms of Reference.

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## **RECOMMENDATIONS**

- A. THAT Report Number 18CF0039 AO:nt entitled International Relations Advisory Committee and Sister Cities Subcommittees - Terms of Reference, be received and noted.
- B. THAT Council endorse the International Relations Advisory Committee Terms of Reference provided at **Attachment A** to Report Number 18CF0039 AO:nt entitled International Relations Advisory Committee and Sister Cities Subcommittees - Terms of Reference.
- C. THAT Council endorse the Sister City Subcommittee Terms of Reference provided at **Attachment B** to Report Number 18CF0039 AO:nt entitled International Relations Advisory Committee and Sister Cities Subcommittees - Terms of Reference.
- D. THAT Council endorse the International Relations Advisory Committee and Sister City Subcommittee Guidelines provided at **Attachment C** to Report Number 18CF0039 AO:nt entitled International Relations Advisory Committee and Sister Cities Subcommittees - Terms of Reference.

## **BACKGROUND**

At its Ordinary Meeting on 12 December 2017, Council resolved that it endorse a new framework for an overarching International Relations Advisory Committee Structure with Sister City Subcommittees. It sought that Officers prepare an International Relations Committee Guideline and Sister City Subcommittee Guideline based on the intent of City of Darwin Policy No. 053 – International Relations.

Council also resolved to let go of existing Sister City Committees and call for nominations for new Sister Cities Subcommittees for Haikou, Kalymnos, Ambon, Dili and Anchorage. This is in effect and nominations close on 28 May 2018.

DECISION NO.22\0306 (12/12/17)

### **International Relations Strategy**

*Report No. 17CF0049 LC:nt (12/12/17) Common No. 2118626*

- A. *THAT Report Number 17CF0049 LC:nt entitled International Relations Strategy, be received, and noted.*
- B. *THAT Council endorse the framework of an overarching International Relations Committee Structure with Sister City Subcommittees as described in Report Number 17CF0049 LC:nt entitled International Relations Strategy.*
- C. *THAT officers prepare an International Relations Committee Guideline and Sister City Subcommittee Guideline, based on the intent of City of Darwin Policy No. 053 – International Relations.*

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- D. *THAT Council write to the proposed external members of the International Relations Committee once the International Relations Committee Guideline is complete and invite them to join the committee.*
- E. *THAT Council call for community nominations for its Sister City Subcommittees for Haikou, Kalymnos, Ambon, Dili and Anchorage once the Sister City Subcommittee Guideline is complete.*
- F. *THAT Council write to past committee chairs and members to invite them to nominate for the Sister City Subcommittees.*

### **DISCUSSION**

Action has been taken in accordance with Council's Decisions: as part of the International Relations Strategy. Sister City Subcommittee nominations close on 28 May 2018. Nomination forms have been widely distributed through Council social media and communications channels, community cultural groups, Charles Darwin University, Cultural sector and NTG Departments. It is anticipated that Sister City Subcommittees will be formed in early June 2018.

It should be noted that the recommendations and attachments mark a shift in the intent of the International Relations program in line with Council's Decision to adopt City of Darwin Policy No. 053 - International Relations and to move the Sister Cities portfolio to the City Futures department; strengthening Darwin's competitiveness and building economic and social relationships with international partners.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Committee Administrator
- Acting Finance Manager
- Executive Manager

### **POLICY IMPLICATIONS**

The Terms of Reference for International Relations and Sister City Subcommittees have implications for City of Darwin Policy No. 053 International Relations.

Once Sister City Subcommittees are appointed and the International Relations Advisory Committee established these will be brought back to Council in a subsequent report.

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### **BUDGET AND RESOURCE IMPLICATIONS**

The administration of the International Relations Advisory Committee and the Sister City Subcommittees is part of Council's operational budget. In keeping with the new direction of the International Relations program specific areas of focus will be determined for each Sister City and budget allocated accordingly. Budget will be allocated in line with the intent of the City of Darwin Policy No 053 - International Relations.

Appointments to both the International Relations Advisory Committee and Sister City Subcommittees will attract a sitting fee for elected officials.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**ANGELA O'DONNELL**  
**INTERNATIONAL RELATIONS**  
**PROJECT OFFICER**

**SHENAGH GAMBLE**  
**ACTING GENERAL MANAGER**  
**CITY FUTURES**

For enquiries, please contact Angela O'Donnell on 89300522 or email: a.odonnell@darwin.nt.gov.au.

#### **Attachments:**

- Attachment A:** International Relations Advisory Committee Terms of Reference
- Attachment B:** Sister City Subcommittee Terms of Reference
- Attachment C:** Guidelines International Relations and Sister Cities



## **INTERNATIONAL RELATIONS ADVISORY COMMITTEE TERMS OF REFERENCE**

### ***Purpose***

The Committee will act in an advisory capacity, providing strategic advice to Council in relation to International Relations.

The Committee will have no delegated decision making power from Council.

### ***Objectives***

The International Relations Advisory Committee will:

- Advance City of Darwin's international engagement, cultural development, and visitation.
- Celebrate and build on Darwin's international relationships across arts, culture, business, education and other beneficial exchanges.

The International Relations Advisory Committee will also work with representatives of the City of Darwin's Sister City relationships. These relationships are historical and are founded on the global Sister Cities movement, and situated in a Community Development framework that values people-to-people relations.

## ***Membership***

City of Darwin shall appoint suitably qualified individuals to be members of the International Relations Advisory Committee. Membership will be representative of the diversity of the Darwin community (including age, gender, ethnicity), and will reflect the skills and expertise required to meet the purpose and objectives of the program. The Chair of each Sister City Subcommittee will be invited to sit on the International Relations Advisory Committee:

- Lord Mayor (Chair)
- Two City of Darwin Aldermen

## **Representatives shall be sought from:**

- Chamber of Commerce/International Business Council
- NT Government/Office of Asian Engagement and Trade
- Chairs of the Sister City Subcommittees
- Charles Darwin University
- Federal Government/Austrade
- Arts and Cultural Sector
- Larrakia Nation

Members will be appointed for a two year term being 1 July to 30 June.

Nominations for vacancies will be called as required and appointments will be to the end of the current term.

Membership will expire if a member does not attend three (3) consecutive regular meeting occasions without approved leave of absence.

The Deputy Chair will be nominated by the membership at the first meeting and recommended to Council for appointment.

The Chair is appointed for the term of the Committee. The Deputy Chair will be appointed on an annual basis.

## ***Meetings***

- Meetings will occur at least twice a year.
- A quorum will consist of the majority of its members.
- A review of the Terms of Reference will occur biennially, to time with membership appointments.
- City of Darwin International Relations Project Officer will provide secretariat support to the Committee.



## **SISTER CITY SUBCOMMITTEE TERMS OF REFERENCE**

### ***Purpose***

*The Subcommittees will facilitate the Sister City relationships at a community level and act in an advisory capacity to the International Relations Advisory Committee. Each Sub Committee provides advice, expertise and cross cultural linkages between communities.*

The Subcommittees have no delegated decision making power from Council.

### ***Objectives***

City of Darwin's Sister City relationships are historical and are founded on the global Sister Cities movement, and situated in a Community Development framework that values people-to-people relations.

Through educational, cultural, professional, economic and humanitarian exchange, our aim is to enhance cross-cultural understanding and to be active participants in celebrating vibrant and connected communities.

## ***Membership***

City of Darwin shall appoint suitably qualified individuals to be members of each Sister City Subcommittees. Membership will be representative of the diversity of the Darwin community (including age, gender, ethnicity), and will reflect the skills and expertise required to meet the purpose and objectives of the program. Each Sister City Subcommittee shall comprise up to:

- two (2) City of Darwin Aldermen
- two (2) youth ambassadors
- six (6) community members with experience, ties or interest in the Sister City
- International Relations Project Officer will provide secretarial support to the Subcommittees

Members will be appointed for a two year term being 1 July to 30 June.

Nominations for vacancies will be called as required and appointments will be to the end of the current term.

Membership will expire if a member does not attend three (3) consecutive regular meeting occasions without approved leave of absence.

The Chair and Deputy Chair will be nominated by the membership at the first meeting and recommended to Council for appointment.

The Chair will be appointed for the term of the Subcommittee and may be nominated for up to three continuous terms. The Deputy Chair will be appointed on an annual basis.

The Chair will sit on the International Relations Advisory Committee representing the Membership of the Sister City Subcommittee.

## ***Meetings***

- Meetings will occur quarterly for each committee.
- A quorum will consist of the majority of its members.
- A review of the Terms of Reference will occur biennially, to time with membership appointments.
- City of Darwin International Relations Project Officer will provide secretariat support to the Subcommittees



## INTERNATIONAL RELATIONS ADVISORY COMMITTEE GUIDELINES

### **City of Darwin Appointed Delegates:**

- Lord Mayor (Chair)
- Alderman
- Alderman (Alternate)

### **Representatives from:**

- Chamber of Commerce/International Business Council
- NT Government/Office of Asian Engagement and Trade
- Chairs of the Sister City Subcommittees
- Charles Darwin University
- Federal Government/Austrade
- Arts and Cultural Sector
- Larrakia Nation

### **Delegation:**

The committee acts in an advisory capacity, making recommendations to the City Futures Committee.

### **Committee's Purpose:**

The committee will act in an advisory capacity, providing strategic advice to Council in relation to International Relations.

- Advance City of Darwin's international engagement, cultural development, and visitation.
- Celebrate and build on Darwin's international relationships across arts, culture, business, education and other beneficial exchanges.

**Meeting frequency:** Minimum 2 meetings per year.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council



## **SISTER CITY SUBCOMMITTEES** **GUIDELINES**

### **City of Darwin Appointed Delegates:**

- Alderman
- Alderman (Alternate)
- International Relations Project Officer

### **Community Delegates:**

- Up to six (6) Community Representatives
- Up to Two (2) Youth Ambassadors
- The Chair of a Subcommittee is elected by that committee (on approval by the City of Darwin) and appointed for a period of two years with eligibility for reappointment for one-year periods.

### **Committee's Purpose:**

The committee will facilitate the Sister City relationship at a community level and act in an advisory capacity to the International Relations Advisory Committee. Each Subcommittee provides advice, expertise and cross cultural linkages between communities.

- Promote international friendship, peace and goodwill, economic, cultural, educational, and recreational and other beneficial exchanges.
- Promote University and tertiary co-operation, an awareness and appreciation of the traditions, customs, and culture of Darwin and its Sister Cities.

**Meeting frequency:** Quarterly.

**Term of Appointment:** Financial year for Elected Members.

**Appointed by:** Council

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 15.1.5  
NO

### ELECTION OF MEMBERS OF COMMITTEES 2018/19

REPORT No.: 18CE0019 MR:ph COMMON No.: 375173 DATE: 29/05/2018

**Presenter:** Committee Administrator, Penny Hart

**Approved:** Executive Manager, Melissa Reiter

#### **PURPOSE**

The purpose of this report is to appoint Elected Members to Executive and Advisory Committees and committees of external organisations.

#### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

##### **Goal**

5 Effective and Responsible Governance

##### **Outcome**

5.3 Good governance

##### **Key Strategies**

5.3.2 Display contemporary leadership and management practices

#### **KEY ISSUES**

- Council makes appointments to Committees for the annual financial year period.
- Administrative changes are made to the Council Committee Booklet as required throughout the year.
- Requests for Local Government Association of the NT (LGANT) appointed representatives are reviewed by Council as they are received, and nominations forwarded. There are no LGANT nomination requests at this time.

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## **RECOMMENDATIONS**

- A. THAT Report Number 18CE0019 MR:ph entitled Election of Members of Committees 2018/19, be received and noted.
- B. THAT Council make the following appointments:

## **EXECUTIVE COMMITTEES**

### **Administrative Review Committee**

- (i) THAT the Lord Mayor, Alderman....., Alderman....., and Alderman....., be appointed to the Administrative Review Committee, for the period 1 July 2018 to 30 June 2019.
- (ii) THAT all other Aldermen be appointed as Alternates to the Administrative Review Committee, for the period 1 July 2018 to 30 June 2019.
- (iii) THAT Alderman....., be the Chair of the Administrative Review Committee, for the period 1 July 2018 to 30 June 2019.

### **Chief Executive Officer's Performance Appraisal Committee**

- (i) THAT the Lord Mayor, Deputy Lord Mayor, Chair of the City Life Committee, Chair of the City Futures Committee, Chair of the City Performance Committee and Chair of the City Operations Committee with an independent facilitator undertake performance evaluations of the Chief Executive Officer.
- (ii) THAT all other Aldermen be appointed as Alternates to the Chief Executive Officer's Performance Appraisal Committee, for the period 1 July 2018 to 30 June 2019.

### **City Life Committee**

- (i) THAT the Lord Mayor, Alderman....., Alderman....., and Alderman....., be appointed to the City Life Committee, for the period 1 July 2018 to 30 June 2019.
- (ii) THAT all other Aldermen be appointed as Alternates to the City Life Committee, for the period 1 July 2018 to 30 June 2019.
- (iii) THAT Alderman....., be the Chair of the City Life Committee, for the period 1 July 2018 to 30 June 2019.

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### **City Operations Committee**

- (i) THAT the Lord Mayor, Alderman....., Alderman....., and Alderman....., be appointed to the City Operations Committee, for the period 1 July 2018 to 30 June 2019.
- (ii) THAT all other Aldermen be appointed as Alternates to the City Operations Committee, for the period 1 July 2018 to 30 June 2019.
- (iii) THAT Alderman....., be the Chair of the City Operations Committee, for the period 1 July 2018 to 30 June 2019.

### **City Futures Committee**

- (i) THAT the Lord Mayor, Alderman....., Alderman....., and Alderman....., be appointed to the City Futures Committee, for the period 1 July 2018 to 30 June 2019.
- (ii) THAT all other Aldermen be appointed as Alternates to the City Futures Committee, for the period 1 July 2018 to 30 June 2019.
- (iii) THAT Alderman....., be the Chair of the City Futures Committee, for the period 1 July 2018 to 30 June 2019.

### **City Performance Committee**

- (i) THAT the Lord Mayor, Alderman....., Alderman....., and Alderman....., be appointed to the City Performance Committee, for the period 1 July 2018 to 30 June 2019.
- (ii) THAT all other Aldermen be appointed as Alternates to the City Performance Committee, for the period 1 July 2018 to 30 June 2019.
- (iii) THAT Alderman....., be the Chair of the City Performance Committee, for the period 1 July 2018 to 30 June 2019.

## **ADVISORY COMMITTEES**

### **Access and Inclusion Advisory Committee**

- (i) THAT Alderman ... be appointed to the Access and Inclusion Advisory Committee for the period 1 July 2018 to 30 June 2019.
- (ii) THAT Alderman .... be appointed as Alternate to the Access and Inclusion Advisory Committee for the period 1 July 2018 to 30 June 2019.

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### **Arts & Cultural Development Advisory Committee**

- (i) THAT the Alderman ... be appointed to the Arts & Cultural Development Advisory Committee for the period 1 July 2018 to 30 June 2019.
- (ii) THAT Alderman .... be appointed as Alternate to the Arts & Cultural Development Advisory Committee for the period 1 July 2018 to 30 June 2019.

### **Bombing of Darwin & Military History Advisory Committee**

- (i) THAT Council note that the Lord Mayor is the Chair of the Bombing of Darwin & Military History Advisory Committee.
- (ii) THAT Alderman ... be appointed to the Bombing of Darwin & Military History Advisory Committee for the period 1 July 2018 to 30 June 2019.
- (iii) THAT Alderman .... be appointed as Alternate to the Bombing of Darwin & Military History Advisory Committee for the period 1 July 2018 to 30 June 2019.

### **Risk Management & Audit Committee**

- (i) THAT Alderman..... and Alderman....., be appointed to the Risk Management & Audit Committee, for the period 1 July 2018 to 30 June 2020 (2 year term).
- (ii) THAT all other Aldermen be appointed as Alternates to the Risk Management & Audit Committee, for the period 1 July 2018 to 30 June 2020 (2 year term).
- (iii) THAT Council note that community member Mr Iain Summers is the Chair of the Risk Management & Audit Committee, for the period 1 July 2018 to 30 June 2019.
- (iv) THAT Council note that Mr Craig Spencer is the second community member of the Risk Management & Audit Committee, for the period 1 July 2018 to 30 June 2019.

### **Youth Advisory Committee**

- (i) THAT Alderman ... be appointed to the Youth Advisory Committee for the period 1 July 2018 to 30 June 2019.
- (ii) THAT Alderman .... be appointed as Alternate to the Youth Advisory Committee for the period 1 July 2018 to 30 June 2019.

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### **International Relations Advisory Committee**

- (i) THAT effective as of 29 May 2018, pursuant to Part 5.2, Section 54 and 55 of the Local Government Act, Council establishes the International Relations Advisory Committee as an advisory committee of Council.
- (ii) THAT the Lord Mayor, Alderman ... and Alderman ... be appointed to the International Relations Advisory Committee for the period 1 July 2018 to 30 June 2019.
- (iii) THAT the Lord Mayor be the Chair of the International Relations Advisory Committee.

### **Ambon Subcommittee**

- (iv) THAT Alderman ... and Alderman ... be appointed to the Ambon Subcommittee for the period 1 July 2018 to 30 June 2020.

### **Anchorage Subcommittee**

- (v) THAT Alderman ... and Alderman ... be appointed to the Anchorage Subcommittee for the period 1 July 2018 to 30 June 2020.

### **Dili Subcommittee**

- (vi) THAT Alderman ... and Alderman ... be appointed to the Dili Subcommittee for the period 1 July 2018 to 30 June 2020.

### **Haikou Subcommittee**

- (vii) THAT Alderman ... and Alderman ... be appointed to the Haikou Subcommittee for the period 1 July 2018 to 30 June 2020.

### **Kalymnos Subcommittee**

- (viii) THAT Alderman ... and Alderman ... be appointed to the Kalymnos Subcommittee for the period 1 July 2018 to 30 June 2020.

## **OUTSIDE COMMITTEES WITH CITY OF DARWIN APPOINTED REPRESENTATION**

### **Council of the Ageing NT Board (COTA)**

- (i) THAT Alderman..... be appointed as Council's delegate on the Council of the Ageing NT Board for the period 1 July 2018 to 30 June 2019.
- (ii) THAT Alderman..... be appointed as Council's Alternate on the Council of the Ageing NT Board for the period 1 July 2018 to 30 June 2019.

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### **Development Consent Authority (DCA)**

- (i) THAT Council note that the term of appointment for Alderman Sherry Cullen and Alderman Mick Palmer to be Division Members of the Darwin Development Consent Authority is to 3 December 2019, in accordance with Section 91 of the *Planning Act*.
- (ii) THAT Council note that term of appointment for Alderman Simon Niblock to be the Alternate Member of the Darwin Development Consent Authority is to 3 December 2019, in accordance with Section 91 of the *Planning Act*.

### **Local Government Association of the Northern Territory (LGANT)**

- (i) THAT Council note that Alderman Gary Haslett has been appointed to the Local Government Association of the Northern Territory executive, Executive Board Member - Vice President - Municipals until November 2018.
- (ii) THAT Council note that Alderman Sherry Cullen has been appointed to the Local Government Association of the Northern Territory executive, Executive Board Member - Municipal (City of Darwin appointed) until November 2018.

### **Rapid Creek Water Advisory Committee**

THAT Council note that Alderman Robin Knox has been appointed to the Rapid Creek Water Advisory Committee.

### **Top End Regional Organisation of Councils (TOPROC)**

THAT Council note that the Lord Mayor is Council's delegate on the Top End Regional Organisation of Councils for the term of the 22<sup>nd</sup> Council.

### **Tourism Top End**

- (i) THAT Alderman....., be appointed as Council's delegate (non-voting) on the Tourism Top End Board, for the period 1 July 2018 to 30 June 2019.
- (ii) THAT Alderman....., be appointed as Council's Alternate on the Tourism Top End Board, for the period 1 July 2018 to 30 June 2019.

### **Vibrant CBD Subcommittee**

THAT the Alderman..... be appointed as Council's delegate on the Vibrant CBD Subcommittee, for the period 1 July 2018 to 30 June 2019.

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## **BACKGROUND**

The standard term of appointment to committees is 12 months, to align with the financial year. There are some exceptions for external committees, where appointment is for 2 years, or for the term of the committee, or the term that an Elected Member serves on Council.

Council appointed members to committees in September 2017, with the terms to expire on 30 June 2018.

At the Ordinary Council Meeting of 24 April 2018, Council resolved to amend the Terms of Reference for the Risk Management & Audit Committee to return it to an advisory role. At the same time Council amended the tenure for appointment of Elected Members from one year to two, feeling that this would be better continuity for members.

*DECISION NO.22\0672 (24/04/18)*

### **Risk Management & Audit Committee - Terms of Reference**

*Report No. 18CP0043 VG:ks (24/04/18) Common No. 3527705*

- C. THAT effective as of 24 April 2018, pursuant to Section 32 of the Local Government Act, Council hereby removes delegated power to the Risk Management & Audit Committee.*
- D. THAT effective as of 24 April 2018, pursuant to Part 5.2, Section 54 and 55 of the Local Government Act, Council establishes the Risk Management & Audit Committee as an advisory committee of Council.*
- E. THAT Council amends the tenure for the appointment of Elected Members to the Committee from a one (1) year term to a two (2) year term.*

## **DISCUSSION**

### **International Relations Advisory Committee and Sister City Subcommittees**

Council considered a report on the International Relations Strategy in December 2017 that proposed a framework to progress Council's international relations. This report included consideration of a new committee structure.

Previously Council had five Sister City Advisory Committees that reported back through the Community & Cultural Services Committee. With the organisational restructure in June 2017 this section was relocated to the City Futures department. The new committee structure sees the Sister City Subcommittees (one for each sister city) report to an International Relations Advisory Committee, which in turn reports back to Council through the City Futures Committee. The Chair of each subcommittee will be a member on the International Relations Advisory Committee. Two Elected Members will represent Council on the committee, with the Lord Mayor.

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The individual Sister City Subcommittees are proposed to have the following membership:

Sister City	Elected Members	Community Members	Youth Ambassadors	TOTAL
Ambon	2	6	2	10
Anchorage	2	6	2	10
Dili	2	6	2	10
Haikou	2	6	2	10
Kalymnos	2	6	2	10
<b>TOTAL</b>	<b>10</b>	<b>30</b>	<b>10</b>	<b>50</b>

### Development Consent Authority

Council-nominated members of the Development Consent Authority (DCA) are appointed under Section 89 and the alternate under Section 91 of the *Planning Act*. Section 92 of the act refers to terms of office of DCA members:

92 Term of office of member

(1) Subject to this Act, a member appointed under section 89, 90 or 91 holds office for 2 years or a lesser period specified in the instrument of appointment and is eligible for reappointment.

When members were nominated in September 2017 the appointment date was only extended to 30 June 2018 in the Council minutes. Engagement with the Development Consent Authority has confirmed that the term of appointment is until 3 December 2019.

### Local Government Association of the NT (LGANT)

Requests for Local Government Association of the NT (LGANT) appointed representatives are reviewed at Council as they are received. Successful and unsuccessful nominations for the 22<sup>nd</sup> Council have been provided below.

Committee	Member	Successful
Animal Welfare Advisory Committee	Alderman Justine Glover	Yes
EASA Board	Alderman Emma Young	No
Heritage Council	Alderman Emma Young	No
Local Government Disciplinary Committee	Alderman Peter Pangquee	pending
Neighbourhood Watch NT Board	Alderman Gary Haslett	Yes
NT Grants Commission	Alderman Mick Palmer	pending
NT Ministerial Council on Multicultural Affairs	Alderman George Lambrinidis	No
NT Place Names Committee	Alderman Andrew Arthur	No
NT Settlement Planning and	Alderman Robin Knox	Yes

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Outcomes		
NT Water Safety Advisory Committee	Alderman Robin Knox	Yes
Partnership Group - Coastal & Marine Management Strategy	Alderman Robin Knox	Yes

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Chief Executive Officer
- General Manager City Futures
- Executive Manager

In preparing this report, the following External Parties were consulted:

- Local Government Association of the NT
- Development Consent Authority

### **POLICY IMPLICATIONS**

The Elected Members Committee Handbook is included as an attachment to Policy No. 043 - Meetings, Meeting Procedures and Committees. The policy will be updated as a result of this report.

### **BUDGET AND RESOURCE IMPLICATIONS**

Elected Members are entitled to an Extra Meeting Allowance when attending committees meetings, as well as meetings of external agencies or organisations to which the Council has formally appointed or nominated through LGANT as a representative.

Council has set the Extra Meeting Allowance at \$182.22 per meeting.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

#### **Part 5.2 Council committees**

##### **54 Council committees**

- (1) A council may establish council committees.
- (2) A council committee consists of the persons appointed by the council to be members of the committee.
- (3) The members of a council committee may consist of, or include, persons who are not members of the council.

*Note*

*A member of the council's staff is eligible for appointment as a member of a council committee (even though staff members may be disqualified from membership of the council itself).*

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- (4) The terms and conditions on which a person holds office as a member of a council committee are to be as determined by the council.
- (5) The council may abolish a council committee.

**55 Nature of committee's functions**

- (1) A council committee has the functions assigned to the committee by the council.
- (2) The assigned functions may be of an executive or advisory nature.
- (3) An executive committee carries out, on behalf of the council, functions delegated to it by the council.

**ENVIRONMENTAL IMPLICATIONS**

Nil

**COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**PENNY HART**  
**COMMITTEE ADMINISTRATOR**

**MELISSA REITER**  
**EXECUTIVE MANAGER**

For enquiries, please contact Penny Hart on 89300670 or email:  
p.hart@darwin.nt.gov.au.

## 15.2 OFFICERS REPORTS (RECEIVE & NOTE)



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 15.2.1  
 YES

### FINANCIAL MONTHLY REPORT - APRIL 2018

REPORT No.: 18CP0050 IF:ks COMMON No: 2476534 DATE: 29/05/2018

**Presenter:** Acting Finance Manager, Irene Frazis

**Approved:** Acting General Manager City Performance, Liam Carroll

#### **PURPOSE**

The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 30 April 2018 in accordance with the Local Government (Accounting) Regulations.

#### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

5 Effective and Responsible Governance

#### **Outcome**

5.5 Responsible financial and asset management

#### **Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

#### **KEY ISSUES**

- The monthly report meets Council's statutory requirements.
- The Quarterly Budget Reviews provide additional accountability information to supplement the monthly financial reports.
- There are no overall concerns with Council's financial position.

#### **RECOMMENDATIONS**

THAT Report Number 18CP0050 IF:ks entitled Financial Monthly Report - April 2018, be received and noted.

#### **BACKGROUND**

Council has endorsed the format of the Monthly Financial Report. It is in compliance with the Local Government (Accounting) Regulations in respect of monthly financial reporting.

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## **DISCUSSION**

The following statements are included at **Attachment A**.

### Overall Income Statement

All sources of Council's income (revenue) and all operating expenses.

### Municipal Plan Summary

The Municipal Plan Summary follows a similar format to the statement of cash flows, but is based on working capital rather than cash. The actual transfers to and from cash backed reserves are now considered to be up to date. Elected Members can refer to the quarterly budget reviews for more detailed information on reserves.

### Amended Budget

The amended budget column in the Overall Income Statement and Municipal Plan Summary (Attachment A) includes projects/programs carried forward from 2016/17 into 2017/18 for completion and the adopted variations as per the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Budget Reviews 2017/18

### Investments Report

Details all cash and investments held by institution and provide information on interest rate returns, maturities and policy compliance.

### Accounts Receivable Report

Details rate receipt collection, outstanding general debtors and performance on rates recovery compared to the previous year. The report includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding (bar chart).

## **CONSULTATION PROCESS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **BUDGET AND RESOURCE IMPLICATIONS**

Nil

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The information that is provided is considered to more than achieve statutory compliance as set out below:

Part 8 of the Local Government (Accounting) Regulations require that a monthly financial report is presented to Council.

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Regulation 18 states:-

1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:
  - a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
  - b) The forecast income and expenditure for the whole of the financial year
2. The report must include:
  - a) Details of all cash and investments held by the council (including money held in trust); and
  - b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
  - c) Other information required by the Council.
3. If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

It should be noted that monthly financial reports are not independently audited, but are subject to internal control and review processes.

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**IRENE FRAZIS**  
**ACTING FINANCE MANAGER**

**LIAM CARROLL**  
**ACTING GENERAL MANAGER**  
**CITY PERFORMANCE**

For enquiries, please contact Irene Frazis on 893005654 or email:  
 i.frazis@darwin.nt.gov.au.

**Attachment A:** Monthly Financial Report – April 2018

**Income Statement**  
**For the Period Ended 30/04/2018**


	<u>2017/18</u>				
	Full Original Budget \$'000	Full Amended Budget \$'000	YTD Actual \$'000	YTD v FAB %	
<b>% of year elapsed</b>				<b>83%</b>	
<b>Income from Continuing Operations</b>					<b>Comment</b>
Rates & Annual Charges	69,069	69,068	69,262	100%	No issues
User Charges, Fees & Other	26,341	25,981	20,695	80%	Less revenue
Interest & Investment Revenue	1,953	1,954	2,047	105%	Will exceed budget
Grants & Contributions - Operating	5,143	3,471	3,370	97%	No issues
<b>Total Income from Continuing Operations</b>	<b>102,506</b>	<b>100,474</b>	<b>95,374</b>	<b>95%</b>	
<b>Less Expenses from Continuing Operations</b>					
Employee Costs	32,313	32,351	26,447	82%	No issues
Borrowing Costs	291	291	181	62%	No issues
Materials and Services	49,429	50,452	38,588	76%	Underspent YTD
Depreciation and Amortisation	24,037	24,037	20,718	86%	Will exceed budget
<b>Total Expenses from Continuing Operations</b>	<b>106,070</b>	<b>107,131</b>	<b>85,934</b>	<b>80%</b>	
<b>Operating Result - Continuing Operations</b>	<b>(3,564)</b>	<b>(6,658)</b>	<b>9,440</b>		
<b>Grants &amp; Contributions - Capital</b>	2,113	7,836	7,994	102%	No issues
<b>Income (Loss) from Asset Disposal</b>	-	-	(71)	-1000%	Not budgeted
<b>Net Operating Result For the Year</b>	<b>(1,451)</b>	<b>1,178</b>	<b>17,363</b>		

**Income Statement**

**Explanation of Columns:** "Full Original Budget" and "Full Amended Budget" are annual amounts. YTD Actual is year to date. YTD v FAB is the % of actuals achieved against the full year amended budget.

**Outlines** income and operating expenses. Capital expenditure has been excluded however depreciation expense has been recognised. The net operating surplus or deficit for the reporting period is a measure of Council's financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.

**Operating income:** Rates are recognised at the beginning of the year hence 100% achieved. User charges, fees and other revenue is below target at 80% and also \$326 k above the Actual YTD for the same period last year (up 2%). \$1M advance for insurance claims for Cyclone Marcus is included under User charges, fees & other revenue improving the result for this month. When excluded the result is \$674k less than the Actual YTD for the same period last year (down 3%). This is mainly due to reduced infringements, animal registrations and parking income. The YTD compared to the same period last year is \$133k less for animal registrations (down 20%), \$256k less for parking (down 6%), \$90k less for development (down 33%) and \$586k less for Infringements (down 34%). Operating grants & contributions are showing 97% achieved as library grants have been received in full for the year and additional grants received but not budgeted (will be addressed in 3rd Qtr budget review).

**Operating expenses:** Overall expenditure appears reasonable for this 10th month of the financial year. Materials and Services are below budget however there are significant commitments (\$9M) outstanding which will align expenditure with budget by year end. Some of the commitments relate to Cyclone Marcus. Borrowing expenses paid in November and the next scheduled payment is in May 2018. Depreciation expense is expected to exceed budget as additional assets are capitalised for year end, infrastructure and the revaluation is having an effect on the result.

**Capital income:** \$1.98M R2R grant for Dinah Beach Road Project, \$2M DEC grant for upgrade of aircon from Dept of Housing and Community, \$1.79 M grant for Construction of Parap Leisure & Sports from Dept of Infrastructure, \$750k for Bennett and Cavenagh Streets intersection upgrade and \$250k from Dept of Tourism & Culture for Urban Oval Lights have been received or recognised in full. Smart Cities grant of \$909k received but not budgeted (will be addressed in 3rd Qtr budget review).

**A/Manager Finance:** There are no overall concerns in relation to the amended budget.



**Municipal Plan Summary**  
For the Period Ended 30/04/2018

	<u>2017/18</u>			
	Full Original Budget \$'000	Full Amended Budget \$'000	YTD Actual \$'000	YTD v FAB %
<b>% of year elapsed</b>				<b>83%</b>
<b>Funds From Operating Activities</b>				
Net Operating Result From Above	(1,451)	1,178	17,363	
Add back depreciation (not cash)	24,037	24,037	20,718	
Add back Loss on Asset Disposal (non cash)	-	-	71	
<b>Net Funds Provided (or used in) Operating Activities</b>	<b>22,586</b>	<b>25,215</b>	<b>38,152</b>	
<b>Funds From Investing activities</b>				
Sale of Infrastructure, Property, Plant & Equipment	783	783	313	40%
Purchase of Infrastructure, Property, Plant & Equipment	(21,633)	(51,687)	(24,529)	47%
<b>Net Funds Provided (or used in) Investing Activities</b>	<b>(20,850)</b>	<b>(50,903)</b>	<b>(24,216)</b>	
<b>Funds From Financing Activities</b>				
Proceeds from borrowings & advances	2,100	2,000	-	0%
Repayment of borrowings & advances	(384)	(384)	(117)	30%
<b>Net Funds Provided (or used in) Financing Activities</b>	<b>1,716</b>	<b>1,616</b>	<b>(117)</b>	
<b>Net Increase (-Decrease) in Funds Before Transfers</b>	<b>3,452</b>	<b>(24,072)</b>	<b>13,819</b>	
Transfers from (-to) Reserves	(3,452)	23,456	10,614	
<b>Net Increase (-Decrease) in Funds After Transfers</b>	<b>-</b>	<b>(616)</b>	<b>24,433</b>	

**Municipal Plan Summary**

**Outlines** This statement outlines Councils entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/nil). It groups items into operating, investing and financing and has a very close relationship to cash flows, which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments. Finally it discloses the transfers to & from cash backed reserves which are detailed in the quarterly budget review reports.

**Full Amended Budget:** Includes carry forwards from 2016/17 and approved budget variations as per 1st and 2nd Quarter Budget Reviews.

**Net funds provided by operating activities:** These will reduce throughout the year to equate more closely to budget as the rates struck are expended.

**Sale of Plant & Equipment:** This appears low and is based on timing of plant sales.

**Purchase of Infrastructure, property etc.** This is 47% spent compared to 83% of year elapsed. The same period last year 51% of the budget was spent. This is indicative of carryforwards for any incomplete projects into 2018/19.

**Proceeds from borrowings & advances:** Relates to DEC Air Con Upgrade External Loan. Finance to commence the commercial lending process this year.

**Transfers from (-to) reserves.** This discloses the transfers to & from cash backed reserves.

**A/Manager Finance:** There are no overall concerns in relation to the budgets.

**Statement of Financial Position**  
For the Period Ended 30/04/2018



<u>2016-17</u> Audited Actual \$'000		Full Original Budget \$'000	2017/18 Full Amended Budget \$'000	YTD Actual \$'000
<b>Current Assets</b>				
13,040	Cash at Bank & Investments	11,346	12,567	31,465
31,491	Cash at Bank & Investments - externally restricted	32,343	30,715	33,534
29,458	Cash at Bank & Investments - internally restricted	6,975	6,777	16,801
10,598	Receivables	7,300	10,598	8,370
110	Inventories	150	110	152
-	Other	250	-	-
84,697		58,364	60,768	90,323
<b>Non-Current Assets</b>				
953,325	Infrastructure, Property, Plant and Equipment	1,137,781	980,192	956,751
953,325		1,137,781	980,192	956,751
<b>1,038,022</b>	<b>TOTAL ASSETS</b>	<b>1,196,145</b>	<b>1,040,959</b>	<b>1,047,074</b>
<b>Current Liabilities</b>				
14,695	Payables	11,000	14,695	6,479
241	Borrowings	395	241	124
17,256	Provisions & Other Liabilities	7,109	17,256	17,279
32,192		18,504	32,192	23,882
<b>Non-Current Liabilities</b>				
3,046	Borrowings	6,340	4,805	3,046
10,025	Provisions	500	10,025	10,026
13,071		6,840	14,830	13,072
<b>45,263</b>	<b>TOTAL LIABILITIES</b>	<b>25,344</b>	<b>47,022</b>	<b>36,954</b>
<b>992,759</b>	<b>NET ASSETS</b>	<b>1,170,801</b>	<b>993,937</b>	<b>1,010,120</b>
<b>Equity</b>				
597,461	Asset Revaluation Reserve	771,670	597,461	597,460
395,298	Retained Surplus	399,131	396,476	412,660
<b>992,759</b>	<b>TOTAL EQUITY</b>	<b>1,170,801</b>	<b>993,937</b>	<b>1,010,120</b>

**Statement of Financial Position Comments:**

The Statement of Financial Position outlines what Council owns (assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the net equity, the stronger the financial position.

**A/Manager Finance:** there are no concerns in relation to the original budgets at this stage. Note that the full original budget is as published in the adopted Municipal Plan 2017/18. The full amended budget column is based on the audited closing balances as at 30/6/2017 plus full original budget plus Council approved amendments, the YTD Actual column is based on audited actual closing balances as at 30/6/2017 and adjustment of actual movements since.

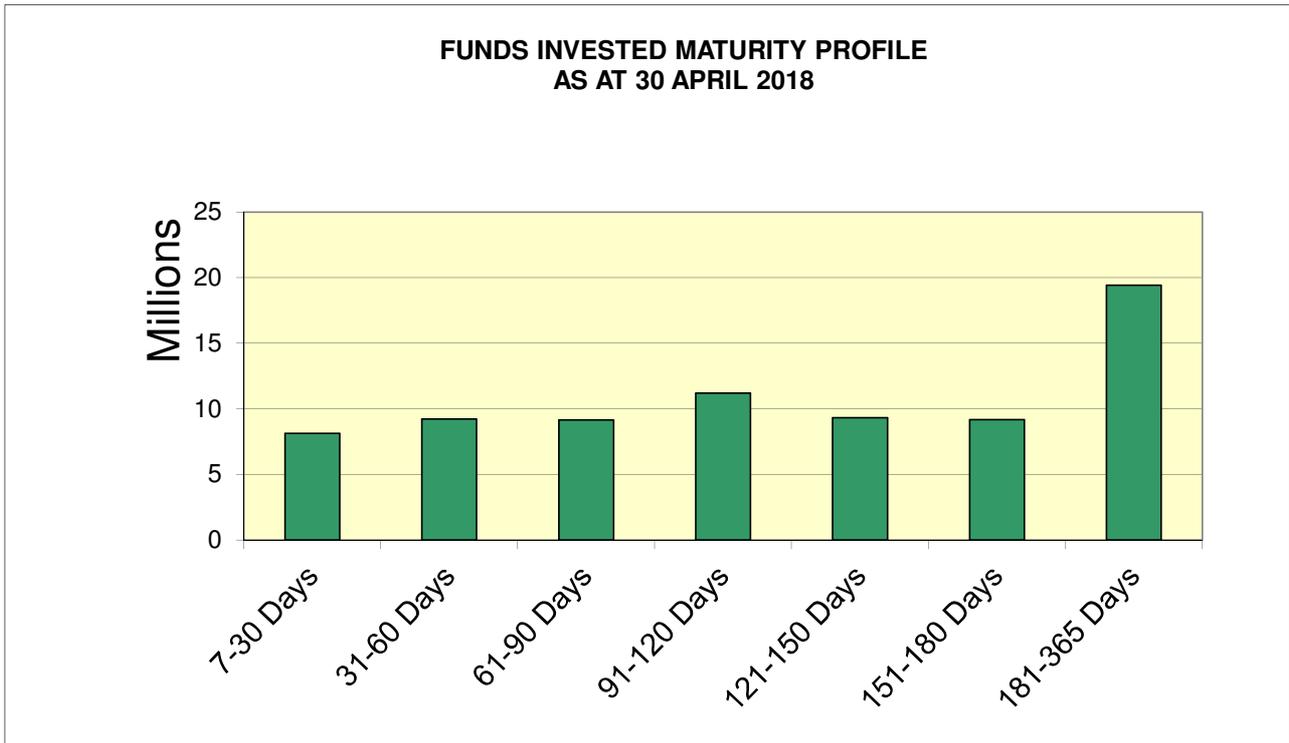
  
**CITY OF DARWIN**  
**CASH AND INVESTMENTS SUMMARY**

As at 31 March, 2018 Council's short term cash position was as follows:

**1. General Fund**

Cash at Bank	\$ 7,289,369
Short Term Investments	\$ 74,420,047
<b>Total Funds</b>	<b>\$ 81,709,416</b>

*Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account.*



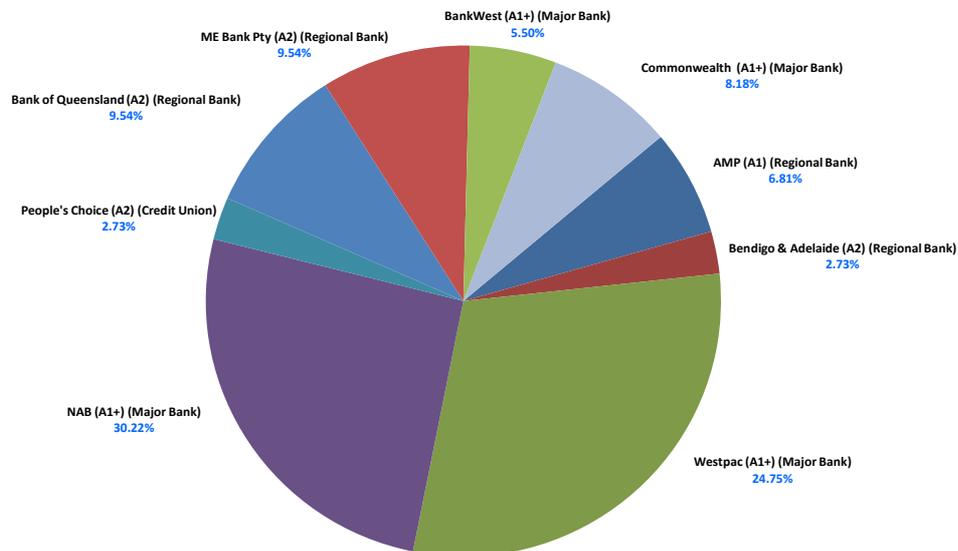
**2. Trust Account**

Cash at Bank	\$591,825.40
<b>Total Funds</b>	<b>\$591,825.40</b>

## INVESTMENTS REPORT TO COUNCIL AS AT 30 APRIL 2018



## INVESTMENT FUNDS DISTRIBUTION PER INSTITUTION



## Investment Policy Limits

	Policy Max.	Actual Portfolio
<b>Short Term</b>		
A1+	100%	69%
A1	45%	7%
A2	25%	24%
Unrated*	10%	0%

Total 100%

	Policy Max.	% Over Total Investment
<b>Individual Banks</b>		
National Australia Bank (A1+) (AA-)	40%	26%
Westpac (A1+) (AA-)	40%	30%
Commonwealth Bank of Australia (A1+) (AA-)	40%	8%
AMP (A1) (A)	30%	7%
Bankwest (A1+) (AA-)	30%	5%
Bank of Qld (A2) (BBB+)	10%	9%
ME Bank (A2) (BBB)	10%	9%
Bendigo and Adelaide Bank Ltd (A2) (BBB+)	10%	3%
People's Choice Credit Union (A2) (BBB)	10%	3%

Total 100%

	Policy Min.	Policy Max.	Actual Portfolio
<b>Counterparty</b>			
Major Banks	15%	100%	64%
Regional Banks	0%	45%	33%
Credit Unions/Building Societies/ Other ADI's	0%	45%	3%

Total 100%

	Policy Min.	Policy Max.	Actual Portfolio
<b>Term to Maturity</b>			
< 1 Year	30%	100%	100%
> 1 Year	0%	50%	0%
> 3 Years	0%	30%	0%
> 5 Years	0%	10%	0%

Total 100%

INVESTMENTS REPORT TO COUNCIL AS AT 30 APRIL 2018

Investment Portfolio

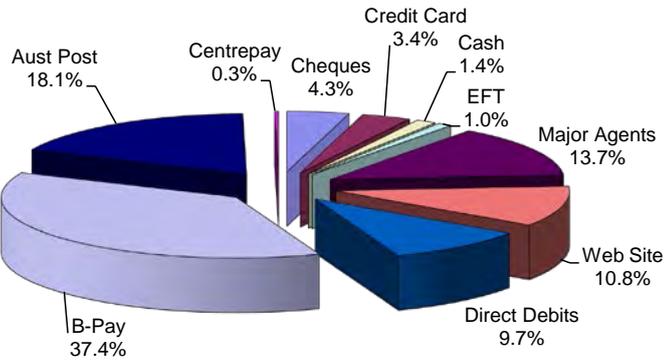


CREDIT RATING (ST) (LT)	COUNTERPARTY	INV TYPE	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	WEIGHTED AVERAGE RATE	INSTITUTION TOTALS	%
<b>Major Banks Total @ Invested</b>			<b>\$ 47,384,836.18</b>	<b>63.67%</b>	<b>of portfolio</b>				
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.61%	May 1, 2018	1	0.000350712	\$ 19,177,240.89	25.77%
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.61%	May 1, 2018	1	0.000350712		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.61%	May 8, 2018	8	0.000350712		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.61%	May 8, 2018	8	0.000350712		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.60%	May 15, 2018	15	0.000349368		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.60%	May 15, 2018	15	0.000349368		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.60%	May 22, 2018	22	0.000349368		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.60%	May 22, 2018	22	0.000349368		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.60%	June 5, 2018	36	0.000349368		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,017,452.06	2.57%	June 12, 2018	43	0.000351364		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.57%	June 19, 2018	50	0.000345337		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,035,549.56	2.53%	August 28, 2018	120	0.000352048		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,106,219.54	2.53%	August 28, 2018	120	0.000376073		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,000,000.00	2.53%	September 11, 2018	134	0.000339962		
(A1+) (AA-)	National Bank of Australia	TD	\$ 1,018,019.73	2.53%	September 11, 2018	134	0.000346088		
(A1+) (AA-)	National Bank of Australia	TD	\$ 2,000,000.00	2.63%	September 25, 2018	148	0.000706799		
(A1+) (AA-)	National Bank of Australia	TD	\$ 2,000,000.00	2.63%	October 30, 2018	183	0.000706799		
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.70%	May 29, 2018	29	0.000362805	\$ 22,207,595.29	29.84%
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.70%	May 29, 2018	29	0.000362805		
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.70%	May 29, 2018	29	0.000362805		
(A1+) (AA-)	Westpac	TD	\$ 1,041,520.05	2.68%	June 5, 2018	36	0.000375070		
(A1+) (AA-)	Westpac	TD	\$ 1,021,479.45	2.69%	June 12, 2018	43	0.000369226		
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.69%	June 19, 2018	50	0.000361462		
(A1+) (AA-)	Westpac	TD	\$ 1,033,120.48	2.54%	September 18, 2018	141	0.000352610		
(A1+) (AA-)	Westpac	TD	\$ 1,015,873.70	2.54%	September 25, 2018	148	0.000346724		
(A1+) (AA-)	Westpac	TD	\$ 1,015,246.58	2.57%	October 23, 2018	176	0.000350602		
(A1+) (AA-)	Westpac	TD	\$ 1,034,440.79	2.65%	October 30, 2018	183	0.000368351		
(A1+) (AA-)	Westpac	TD	\$ 2,000,000.00	2.66%	November 6, 2018	190	0.000714861		
(A1+) (AA-)	Westpac	TD	\$ 1,014,960.82	2.70%	November 13, 2018	197	0.000368233		
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.70%	November 13, 2018	197	0.000362805		
(A1+) (AA-)	Westpac	TD	\$ 2,000,000.00	2.70%	November 20, 2018	204	0.000725611		
(A1+) (AA-)	Westpac	TD	\$ 1,015,476.71	2.75%	November 27, 2018	211	0.000375243		
(A1+) (AA-)	Westpac	TD	\$ 1,015,476.71	2.75%	November 27, 2018	211	0.000375243		
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.70%	November 27, 2018	211	0.000362805		
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.75%	December 4, 2018	218	0.000369524		
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.78%	December 4, 2018	218	0.000373555		
(A1+) (AA-)	Westpac	TD	\$ 1,000,000.00	2.78%	December 11, 2018	225	0.000373555		
(A1+) (AA-)	CBA	TD	\$ 1,000,000.00	2.56%	August 14, 2018	106	0.000343993	\$ 6,000,000.00	8.06%
(A1+) (AA-)	CBA	TD	\$ 1,000,000.00	2.56%	August 21, 2018	113	0.000343993		
(A1+) (AA-)	CBA	TD	\$ 1,000,000.00	2.56%	August 28, 2018	120	0.000343993		
(A1+) (AA-)	CBA	TD	\$ 1,000,000.00	2.56%	September 18, 2018	141	0.000343993		
(A1+) (AA-)	CBA	TD	\$ 2,000,000.00	2.68%	December 18, 2018	232	0.000720236		
<b>Regional Banks Total @ Invested</b>			<b>\$ 25,035,210.96</b>	<b>33.64%</b>	<b>of portfolio</b>				
(A1+) (AA-)	Bankwest	TD	\$ 1,000,000.00	2.55%	July 31, 2018	92	0.000342650	\$ 4,035,210.96	5.42%
(A1+) (AA-)	Bankwest	TD	\$ 1,000,000.00	2.55%	July 31, 2018	92	0.000342650		
(A1+) (AA-)	Bankwest	TD	\$ 1,017,605.48	2.55%	August 7, 2018	99	0.000348682		
(A1+) (AA-)	Bankwest	TD	\$ 1,017,605.48	2.55%	August 14, 2018	106	0.000348682		
(A1) (A)	AMP Bank Limited	TD	\$ 1,000,000.00	2.65%	August 21, 2018	113	0.000356087	\$ 5,000,000.00	6.72%
(A1) (A)	AMP Bank Limited	TD	\$ 2,000,000.00	2.65%	October 9, 2018	162	0.000712174		
(A1) (A)	AMP Bank Limited	TD	\$ 2,000,000.00	2.65%	October 16, 2018	169	0.000712174		
(A2) (BBB+)	Bendigo & Adelaide Bank	TD	\$ 1,000,000.00	2.60%	October 2, 2018	155	0.000349368	\$ 2,000,000.00	2.69%
(A2) (BBB+)	Bendigo & Adelaide Bank	TD	\$ 1,000,000.00	2.60%	October 2, 2018	155	0.000349368		
(A2) (BBB+)	Bank of Queensland Limited	TD	\$ 1,000,000.00	2.60%	June 26, 2018	57	0.000349368	\$ 7,000,000.00	9.41%
(A2) (BBB+)	Bank of Queensland Limited	TD	\$ 1,000,000.00	2.62%	June 26, 2018	57	0.000352056		
(A2) (BBB+)	Bank of Queensland Limited	TD	\$ 1,000,000.00	2.62%	June 26, 2018	57	0.000352056		
(A2) (BBB+)	Bank of Queensland Limited	TD	\$ 1,000,000.00	2.62%	July 3, 2018	64	0.000352056		
(A2) (BBB+)	Bank of Queensland Limited	TD	\$ 1,000,000.00	2.60%	July 17, 2018	78	0.000349368		
(A2) (BBB+)	Bank of Queensland Limited	TD	\$ 1,000,000.00	2.60%	July 24, 2018	85	0.000349368		
(A2) (BBB+)	Bank of Queensland Limited	TD	\$ 1,000,000.00	2.60%	July 24, 2018	85	0.000349368		
(A2) (BBB+)	ME Bank Pty Limited	TD	\$ 1,000,000.00	2.62%	July 3, 2018	64	0.000352056		
(A2) (BBB+)	ME Bank Pty Limited	TD	\$ 1,000,000.00	2.62%	July 10, 2018	71	0.000352056		
(A2) (BBB+)	ME Bank Pty Limited	TD	\$ 1,000,000.00	2.62%	July 10, 2018	71	0.000352056		
(A2) (BBB+)	ME Bank Pty Limited	TD	\$ 1,000,000.00	2.62%	July 17, 2018	78	0.000352056		
(A2) (BBB+)	ME Bank Pty Limited	TD	\$ 2,000,000.00	2.57%	September 4, 2018	127	0.000690674		
(A2) (BBB+)	ME Bank Pty Limited	TD	\$ 1,000,000.00	2.62%	October 23, 2018	176	0.000352056		
<b>Credit Societies Total @ Invested</b>			<b>\$ 2,000,000.00</b>	<b>2.69%</b>	<b>of portfolio</b>				
(A2) (BBB)	People's Choice Credit Union / Australian Central Credit Union	TD	\$ 1,000,000.00	2.60%	July 31, 2018	92	0.000349368	\$ 2,000,000.00	2.69%
(A2) (BBB)	People's Choice Credit Union / Australian Central Credit Union	TD	\$ 1,000,000.00	2.60%	August 7, 2018	99	0.000349368		
<b>TOTAL FUNDS INVESTED</b>			<b>\$ 74,420,047.14</b>	<b>100.00%</b>	<b>Average Days to Maturity</b>	<b>108</b>	<b>2.62%</b>	<b>2.04%</b>	<b>100.00%</b>
<b>GENERAL BANK FUNDS AS OF 30/04/2018</b>			<b>\$ 7,289,369</b>						
<b>TOTAL ALL FUNDS</b>			<b>\$ 81,709,416</b>						
<b>Total Budget Investment Earnings</b>			<b>\$ 1,647,555</b>						
<b>Year to Date Investment Earnings</b>			<b>\$ 1,642,836</b>						
							<b>Weighted Average</b>	<b>BBSW 90 Day Rate</b>	
							<b>Amount</b>	<b>% Portfolio</b>	
							\$ 74,420,047.14	91%	
							\$ -	-	
							\$ -	-	
							\$ 7,289,369.30	9%	
							<b>\$ 81,709,416.44</b>	<b>100%</b>	

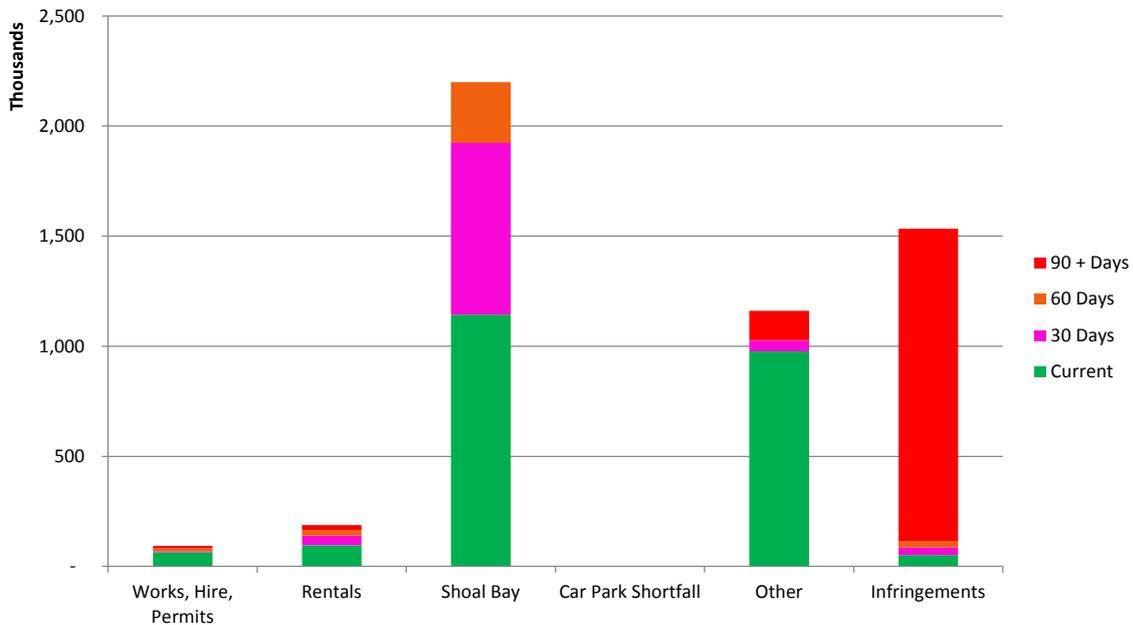


**FINANCE DEPARTMENT  
SERVICE LEVEL REPORT TO COUNCIL  
FOR THE MONTH OF APRIL 2018**

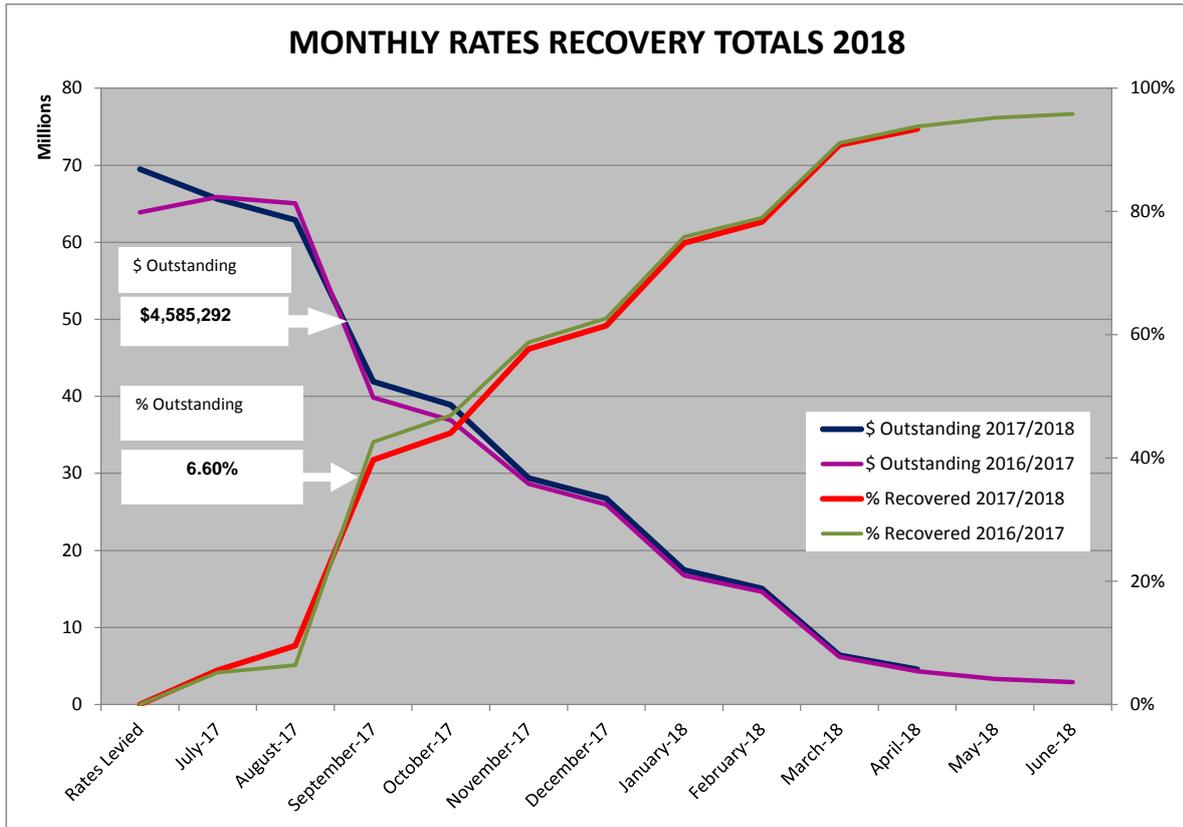
**RATE RECEIPTS BY PAYMENT TYPE LAST 12 MONTHS**



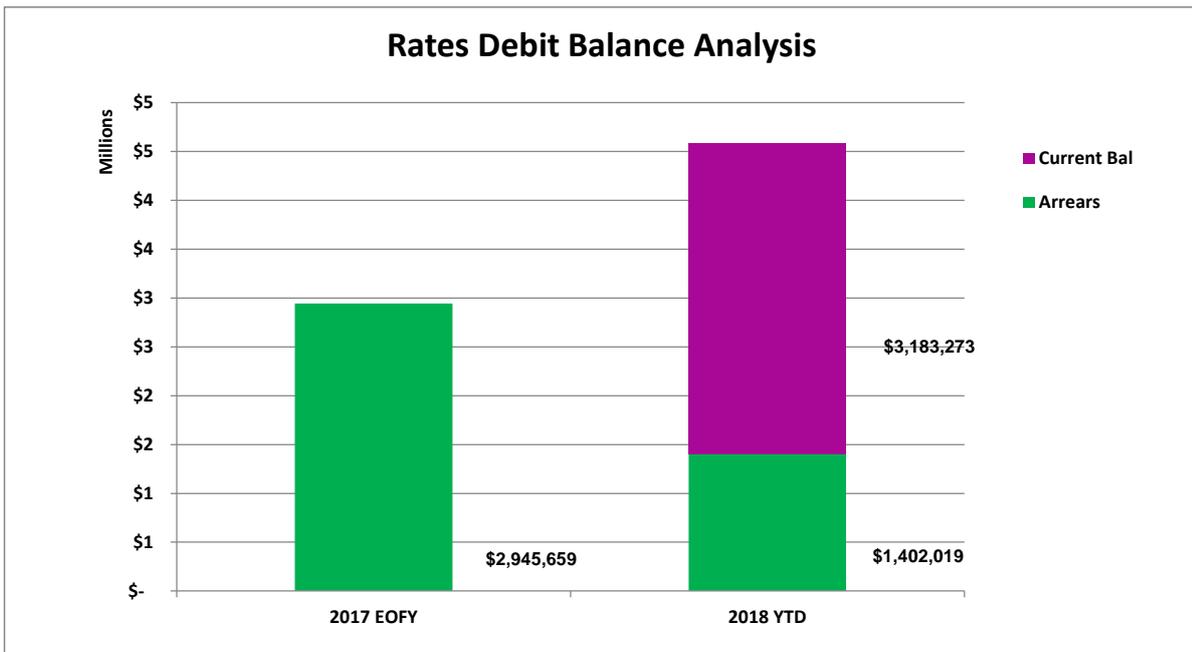
**ACCOUNTS RECEIVABLE OUTSTANDING DEBTORS**



Pursuant to Local Government (Accounting) Regulations Sec 18(2)(b) the chart labelled "Accounts Receivable Outstanding Debtors" represents sundry debts owed to Council on an "aged" basis.



The chart labelled "Monthly Rates Recovery Totals" represents the amounts currently outstanding in Rates to Council, rates are either due or overdue and no further "ageing" is possible.



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 15.2.2  
NO

### CHARLES DARWIN'S BIRTHDAY CELEBRATIONS

REPORT No.: 18CL0025 MG:kl COMMON No.: 3761314 DATE: 29/05/2018

**Presenter:** Acting General Manager City Life, Matt Grassmayr

**Approved:** Chief Executive Officer, Diana Leeder

#### **PURPOSE**

The purpose of this report is to update Council on Charles Darwin's birthday celebrations to be conducted by Charles Darwin University.

#### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

4 Historic and Culturally Rich City

#### **Outcome**

4.1 Recognised key activities and events

#### **Key Strategies**

4.1.1 Promote and support activities that celebrate our Indigenous culture, local history and cultural diversity

#### **KEY ISSUES**

- Charles Darwin was born 12 February 1809.
- Charles Darwin University (CDU) conducts activities including the Black Tie Dinner to commemorate the birthday of its namesake.
- At the 2nd Ordinary meeting on 27 February 2018, there was a motion for a report to be presented to Council outlining how City of Darwin can be involved in the CDU Charles Darwin's birthday activities.
- CDU is planning a project for students to produce a presentation on the life of Charles Darwin.
- CDU will submit a proposal to Council regarding options for its involvement once the details of the program are confirmed.

PAGE: 2  
 REPORT NUMBER: 18CL0025 MG:kl  
 SUBJECT: CHARLES DARWIN'S BIRTHDAY CELEBRATIONS

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## **RECOMMENDATIONS**

THAT Report Number 18CL0025 MG:kl entitled Charles Darwin's Birthday Celebrations, be received and noted.

## **BACKGROUND**

### **PREVIOUS DECISIONS**

#### **Charles Darwin's Birthday Celebrations**

Report No. 18CL0025 MG:kl (24/04/18) Common No. 3761314

#### **Procedural Motion**

*THAT this item be laid on the table pending consultation with Charles Darwin University.*

*DECISION NO.22\0472 (27/02/18)*

#### **Charles Darwin's Birthday Celebrations**

*Common No. 3761314*

*THAT a report be presented to Council outlining how City of Darwin can be involved in Charles Darwin's birthday, particularly a 'gown in town' initiative.*

## **DISCUSSION**

This report was first presented at the 2<sup>nd</sup> Ordinary meeting on 24 April 2018 and laid on the table. The report has been revised following further consultation with Charles Darwin University (CDU).

February 12th is the commemoration of the birth of Charles Darwin in 1809. The day is celebrated around the world to acknowledge Darwin's contribution to science and the importance of knowledge, education and exploring new scientific frontiers.

The modern city of Darwin owes its name to Lt. John Lort Stokes who in 1839 sailed into and named the harbour after his former shipmate British evolutionist Charles Darwin. The town was originally founded as Palmerston in 1869, although the port was always known as Port Darwin and in 1911, the settlement was renamed Darwin.

There are only two cities in the world that are namesakes of Charles Darwin; Darwin Northern Territory Australia and Darwin, Falkland Islands. There are a number of institutions that bear his name including CDU. The university was established in 2003 after the merger of Northern Territory University of Darwin with the Menzies School of Health Research and Centralian College of Alice Springs. Further solidifying the connection with the city's namesake, City of Darwin established a friendship city understanding with Santa Cruz - Galapagos (Ecuador).

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REPORT NUMBER: 18CL0025 MG:kl  
SUBJECT: CHARLES DARWIN'S BIRTHDAY CELEBRATIONS

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At the 2<sup>nd</sup> Ordinary meeting on 27 February 2018 there was a motion for a report to be presented to Council outlining how City of Darwin can be involved in the CDU Charles Darwin's birthday celebrations.

As part of the celebrations, the CDU Foundation hosts an annual Charles Darwin Black Tie Dinner to commemorate Charles Darwin's birthday and the contribution that CDU makes to the community. The Black Tie Dinner is a fundraising event to support programs that improve lives through increased opportunities in education, training and research.

Council Officers held initial discussions with CDU in March 2018, at which time there was support for Council to provide an academic award at the Black Tie Dinner given that the university was looking to introduce a range of initiatives to allow the Darwin community to celebrate the life of Charles Darwin.

In April 2018, CDU commenced planning for a project which would involve students producing a presentation on the life of Charles Darwin. The project would provide a platform for youth to develop an understanding and mark the significant scientific achievements and legacy of Charles Darwin. It is envisaged that the best submissions would be invited to present at the Black Tie Dinner and receive a prize in acknowledgment.

The project is still in development, CDU are consulting with stakeholders, including Council, on resources, logistics and opportunities for collaboration. CDU have advised that if endorsed, the project would be trialled in 2019 and then evaluated for consideration in future years.

Council Officers will continue to liaise with CDU during the planning phase and seek opportunities for collaboration regarding youth engagement and training programs for project participants. Once the details of the program are confirmed CDU will submit a proposal to Council regarding options for its involvement. A further report will be then be presented to Council outlining the opportunities, resource and budget implications for Council involvement.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Manager Vibrant Communities
- Coordinator Youth Engagement
- Executive Manager
- A/General Manager City Futures
- Community Events Producer
- Recreation and Healthy Lifestyle Coordinator
- Recreation Services Officer

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REPORT NUMBER: 18CL0025 MG:kl  
SUBJECT: CHARLES DARWIN'S BIRTHDAY CELEBRATIONS

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In preparing this report, the following External Parties were consulted:

- Director Advancement, Charles Darwin University
- Director of Marketing, Charles Darwin University
- Raiser's Edge and Advancement Officer, Charles Darwin University

### **POLICY IMPLICATIONS**

Assistance for the CDU Charles Darwin's birthday celebrations is consistent with Council's goal for a historic and culturally rich City that celebrates our Indigenous culture, local history and cultural diversity.

### **BUDGET AND RESOURCE IMPLICATIONS**

Nil

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**MATT GRASSMAYR**  
**ACTING GENERAL MANAGER**  
**CITY LIFE**

**DIANA LEEDER**  
**CHIEF EXECUTIVE OFFICER**

For enquiries, please contact Diana Leeder on 89300505 or email:  
[d.leeder@darwin.nt.gov.au](mailto:d.leeder@darwin.nt.gov.au)

## 16. TOWN PLANNING REPORT/LETTERS



**ENCL:** 2ND ORDINARY COUNCIL MEETING/OPEN **AGENDA ITEM:** 16.1  
**YES**

**COUNCIL RESPONSES TO PLANNING APPLICATIONS - MAY 2018**

**REPORT No.:** 18CF0033 BS:hd **COMMON No.:** 2547669 **DATE:** 29/05/2018

**Presenter:** Manager City Planning, Cindy Robson

**Approved:** Acting General Manager City Futures, Shenagh Gamble

**PURPOSE**

The purpose of this report is to present to Council responses to Planning Applications received between 5 and 18 May 2018.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

1. Collaborative, Inclusive and Connected Community

**Outcome**

1.4 Improved relations with all levels of government and significant stakeholders

**Key Strategies**

1.4.2 Play an active role in strategic and statutory planning processes

**KEY ISSUES**

- A summary of City of Darwin responses to the Development Consent Authority for development applications exhibited between 5 and 18 May 2018 is provided.
- A summary of City of Darwin responses to other Planning Applications received between 5 and 18 May 2018 is provided.
- A comparison of Council responses for planning-related development applications and the Development Consent Authority outcomes is included.

PAGE: 2  
 REPORT NUMBER: 18CF0033 BS:hd  
 SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - MAY 2018

## **RECOMMENDATIONS**

- A. THAT Report Number 18CF0033 BS:hd entitled Council Responses to Planning Applications - May 2018, be received and noted.
- B. THAT Council endorse the responses to the Development Consent Authority within **Attachments A** and **B** to Report Number 18CF0033 BS:hd entitled Council Responses to Planning Applications - May 2018
- C. THAT the responses for planning-related applications at **Attachment C** to Report Number 18CF0033 BS:hd entitled Council Responses to Planning Applications - May 2018, be received and noted.
- D. THAT the cross-reference table of the Development Consent Authority outcomes at **Attachment D** to Report Number 18CF0033 BS:hd entitled Council Responses to Planning Applications - May 2018, be received and noted.

## **BACKGROUND**

City of Darwin responded to three development applications exhibited between 5 and 18 May 2018.

City of Darwin responded to two other Planning Applications received between 5 and 18 May 2018.

## **DISCUSSION**

Of the three development applications, City of Darwin officers recommend supporting one application and not supporting two applications.

### **Development application supported, subject to normal Council conditions**

The table below describes the development application that was supported by City of Darwin officers, subject to Council's normal development permit conditions in regard to issues including, but not necessarily limited to, waste collection, access and stormwater drainage.

The response to this development application is provided at **Attachment A** to this report.

<b>Property Address</b>	<b>Description of Development Proposal</b>
Lot 9198 - Town of Nightcliff <b>7 Ellengowan Drive, Brinkin</b>	Clearing of native vegetation Charles Darwin University (CDU)

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 REPORT NUMBER: 18CF0033 BS:hd  
 SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - MAY 2018

Property Address	Description of Development Proposal
	The University is clearing stands of coffee bush (undeclared weed) from their premises. The area of works will be between the university and Rapid Creek corridor and the land adjacent the beach. All work is in line with the CDU Weed Management Plan.

### Development Applications that have not been supported:

The table below describes the development applications that have been not supported by City of Darwin officers, for the reasons outlined below.

Responses to these development applications are provided as **Attachment B** to this report.

Property Address	Description of Development Proposal	Objected / Not Supported
Lot 5726 - Town of Darwin  <b>9 Fannie Bay Place, Fannie Bay</b>	Alterations and additions to an existing medical clinic	Not supported  Due to the application resulting in a car parking shortfall.
Lot 9791 - Town of Nightcliff  <b>289 Trower Road, Casuarina</b>	Change of use from shop to medical clinic (tenancy 4b)  Casuarina Convenience Centre	Not supported  Due to the application resulting in a car parking shortfall.

### Other Planning Applications

Below are descriptions of two other planning related applications that have been received and responded to by City of Darwin officers.

Responses to these development applications are provided as **Attachment C** to this report.

- **Lot 5896 – Town of Darwin - 26 Marina Boulevard, Larrakeyah**  
Proposal to upgrade existing telecommunications site without a development permit

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 REPORT NUMBER: 18CF0033 BS:hd  
 SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - MAY 2018

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Telstra is upgrading an existing telecommunications site located at the Cullen Bay Apartments.

- **Adjacent Lot 3961 Town of Darwin - 2 Ashley Street, Stuart Park**  
 Invitation to comment on Draft Consultation Plan for proposed small cell radio communications facility

Telstra are proposing to install a Small Cell low powered base station on a Power & Water power pole adjacent the above premises.

A Small Cell is designed to provide mobile phone coverage to an area of 100-400 metres. The equipment is of a much smaller scale than a regular base station and will improve local mobile network services as well as video calling, video-based content services and internet browsing.

### **Draft Consultation Plan**

City of Darwin officers requested that both land owners and residents within 100 metres of the infrastructure be notified of the proposal in writing.

### **City of Darwin Infrastructure Issues**

The Small Cell has been proposed to be placed under a City of Darwin street light. The City of Darwin response requested that the infrastructure be relocated to a power pole without a street light, or evidence to be submitted demonstrating:

- that the installation will not affect lighting distribution
- that proposed infrastructure will not interfere with accessing the street light for maintenance

Any costs associated with any modifications required, will be at the cost of Telstra and at no cost to City of Darwin.

### **Cross Reference Table**

A comparison of Council letter responses and the Development Consent Authority outcomes for hearings held on Friday 6 April, Friday 20 April and Friday 4 May 2018 is provided in **Attachment D**.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Planning Officer

### **POLICY IMPLICATIONS**

Relevant Council policies are noted in individual letter responses.

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 REPORT NUMBER: 18CF0033 BS:hd  
 SUBJECT: COUNCIL RESPONSES TO PLANNING APPLICATIONS - MAY 2018

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### **BUDGET AND RESOURCE IMPLICATIONS**

Budget implications may arise from individual development applications, including payment in lieu of car parking, payment of various contribution plans, and long term upgrading of infrastructure and services as a result of accumulative development.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Risks, legal and legislative implications, if applicable, are noted in individual letter responses.

### **ENVIRONMENTAL IMPLICATIONS**

Environmental implications, if applicable, are noted in individual letter responses.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

**SHENAGH GAMBLE**  
**ACTING GENERAL MANAGER CITY**  
**FUTURES**

For enquiries, please contact Cindy Robson on 8930 0528 or email:  
 c.robson@darwin.nt.gov.au.

#### **Attachments:**

- Attachment A:** Letters of support, subject to normal Council conditions, for development applications not yet considered by the Development Consent Authority
- Attachment B:** Letters not supporting development applications not yet considered by the Development Consent Authority.
- Attachment C:** Letter responses to other Planning Applications
- Attachment D:** Cross reference table of City of Darwin responses and the Development Consent Authority outcomes.

10 May 2018

Reference: PA2018/0167 BS:hd

Ms Dawn Parkes  
Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description:**                    **Lot 9198 - Town of Nightcliff  
7 Ellengowan Drive, Brinkin**

**Proposed Development:**    **Clearing of native vegetation**

Thank you for the Development Application referred to this office 26 April 2018, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

As the application is to clear stands of coffee bush (undeclared weed) from the premises, and works are in line with the Charles Darwin University Weeds Management Plan, City of Darwin supports the granting of a Development Permit.

Council supports the planting of native vegetation to prevent the reinfestation of coffee bush.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0412.

Yours faithfully



**NADIA SMITH**  
**ACTING MANAGER CITY PLANNING**

17 May 2018

Reference: PA2018/0184 BS:hd

Ms Dawn Parkes  
Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description:**                    **Lot 5726 - Town of Darwin  
9 Fannie Bay Place, Fannie Bay**

**Proposed Development:**    **Alterations and additions to an existing medical  
clinic**

Thank you for the Development Application referred to this office 3 May 2018, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i).    **City of Darwin does not support the granting of a Development Permit for the following reason:**

**Car Parking Shortfall**

Fannie Bay Shopping Centre has existing car parking shortfalls and the existing car parks are not dedicated to individual business.

Including the approval for the dentist, the subject site has received numerous wavering of car park requirements and the continuing wavering of car parks may result in parking issues for this area.

It is noted in the application, the availability of car parking spaces over five working days. A site visit at 10.30am on Friday 4 May, resulted in nil car parks being available in Keith Lane and five car parks being available on the eastern side of the Fannie Bay Shopping Centre.

City of Darwin requests that the Authority make it a condition on any development permit issued for the proposal, to require the payment of a monetary contribution to City of Darwin, in accordance with its Car Parking Contribution Plan, in lieu of the on-site car parking shortfall as a result of this development.

City of Darwin comments in relation to the *Planning Act*, the Northern Territory Planning Scheme and Land Use Objectives:-

- a). **City of Darwin requests that the Authority require a monetary contribution is paid to City of Darwin in accordance with its Car Parking Contribution Plan in lieu of the on-site car parking shortfall as a result of this development.**

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Any extra proposed signage for the site shall be subject to a separate assessment in accordance with City of Darwin Policy Number 42 – Outdoor Advertising Signs Code.
- Any proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of City of Darwin.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Cindy Robson', written in a cursive style.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

10 May 2018

Reference: PA2018/0178 BS:hd

Ms Dawn Parkes  
Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description:**                   **Lot 9791 - Town of Nightcliff  
289 Trower Road, Casuarina**

**Proposed Development:**   **Change of use from shop to medical clinic  
(tenancy 4b)**

Thank you for the Development Application referred to this office 26 April 2018, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

**City of Darwin does not support the granting of a Development Permit for the following reason:**

City of Darwin does not support any further car parking shortfalls for developments in this vicinity particularly given that a waiver may create car parking issues once the vacant tenancies in the immediate area are occupied.

City of Darwin comments in relation to the *Planning Act*, the Northern Territory Planning Scheme and Land Use Objectives:-

City of Darwin requests that the Authority require a monetary contribution is paid to City of Darwin in accordance with its Car Parking Contribution Plan in lieu of the on-site car parking shortfall as a result of this development.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0412.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Nadia Smith', written in a cursive style.

**NADIA SMITH**  
**ACTING MANAGER CITY PLANNING**



**Civic Centre** Harry Chan Avenue, Darwin NT 0800  
GPO Box 84 Darwin NT 0801  
darwin@darwin.nt.gov.au  
P +61 8 8930 0300  
F +61 8 8930 0311  
TTY +61 8 8930 0577

9 May 2018

Please quote: 3790758 BS:hd

Ms Geordie Pippos  
Service Stream  
PO Box 510  
LUTWYCHE QLD 4030

Via Email: geordie.pippos@servicestream.com.au

Dear Ms Pippos

**Parcel Description:** Lot 5896 – Town of Darwin  
26 Marina Boulevard, Larrakeyah

**Proposed Development:** Proposal to upgrade existing  
telecommunications site without a development  
permit

Thank you for the notification referred to this office 24 April 2018, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

No issues are raised for this notification to carry out upgrading activities, in relation to matters that fall within the responsibility of City of Darwin.

If you require any further discussion in relation to this application please feel free to contact me on 8930 0412.

Yours faithfully

**NADIA SMITH**  
**ACTING MANGER CITY PLANNING**

17 May 2018

Please quote: 3798646 BS:hd

Mr Graeme Lane  
Service Stream Limited  
535 South Road  
REGENCY PARK SA 5010

Via Email: Graeme.Lane@servicestream.com.au

Dear Mr Lane

**Parcel Description:** Lot 3961 – Town of Darwin  
2 Ashley Street, Stuart Park

**Proposed Development:** Draft consultation plan for proposed small cell  
radio communication facility

Thank you for the notification referred to this office 8 May 2018, concerning the above. This letter may be placed before City of Darwin's, Ordinary Council Meeting. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

**Draft Consultation Plan**

With sensitivities concerning telecommunication facility installations within residential zones in the Darwin municipality, Council is sympathetic to the concerns of the community.

City of Darwin requests that all residential premises within a minimum distance of 100 metres of the proposed installation be included via a letterbox drop and that all landowners within this radius be informed in writing of the proposal.

City of Darwin can provide the names and addresses of the owners of properties within the radius, provided that Service Stream Limited confirms that the details will be destroyed when the letters have been sent.

**City of Darwin Infrastructure Issues**

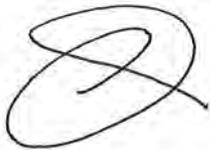
Notwithstanding the power pole belongs to Power & Water, the street light, associated attachments and fittings located on the power pole belong to, and are City of Darwin assets.

As the communication infrastructure is being proposed to be placed under the street light, City of Darwin would prefer that Telstra consider placing the infrastructure on another power pole which does not include a City of Darwin street light.

If it is the preference that the communication infrastructure be located on this power pole, City of Darwin is requesting evidence be submitted, which demonstrates that the installation will not affect the lighting distribution or impact on City of Darwin accessing the street light for maintenance. Any costs associated with any modifications required, will be at the cost of Telstra and at no cost to City of Darwin.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully



**CINDY ROBSON**  
**MANGER CITY PLANNING**

Note: City of Darwin standard precedent conditions have been included in each Development Permit.

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
<p><b>ITEM 1</b></p> <p>PA2018/0058</p> <p>Lot 8073 (3) Daly Street, Larrakeyah</p> <p>Town of Darwin</p>	<p><b>Car wash and detailing facility (light industry) in an existing 2 storey building with an existing caretakers residence</b></p> <p>City of Darwin supported the granting of a development permit provided:</p> <ul style="list-style-type: none"> <li>• Access to the site is to Council standards</li> <li>• Landscaping</li> <li>• Works relating to the stormwater Side Entry Pit (SEP) and grated drain is to Council standards</li> </ul>	<p>The Development Consent Authority approved the application and issued a development permit.</p> <p>Relevant condition precedents:</p> <ul style="list-style-type: none"> <li>• The removal of the three existing non-complying car parking spaces, being directly accessed from Doctors Gully Road, and an extension of the landscaping along this boundary</li> <li>• Landscaping along the road frontages to incorporate small trees in addition to shrubs</li> <li>• Access arrangements in accordance with City of Darwin's requirements</li> <li>• The location of the grated drain and relocated SEP in accordance with City of Darwin's requirements</li> </ul>
<p><b>ITEM 2</b></p> <p>PA2018/0084</p> <p>Section 4109 (105) Abala Road, Marrara</p> <p>Hundred of Bagot</p>	<p><b>Rugby stadium, administration building and support facilities</b></p> <ul style="list-style-type: none"> <li>• City of Darwin did not support the removal of all mature trees on site, particularly the trees located adjacent McMillans Road. It was requested that new landscaping be provided where existing trees cannot be retained at the northern end of the site</li> <li>• Landscaping should be included within the car park</li> <li>• Bicycle parking facilities should be provided</li> </ul>	<p>The Development Consent Authority approved the application and issued a development permit.</p> <p>Relevant condition precedents:</p> <p>A landscape plan to show:</p> <ul style="list-style-type: none"> <li>• Planting within the car parking area and area between the car parking and Abala road.</li> <li>• A planting schedule of all proposed trees, shrubs and ground covers</li> <li>• Provision of an in ground irrigation system to all landscaped areas</li> <li>• Provision of bicycle parking spaces</li> </ul>

**CROSS REFERENCE SHEET – Meeting 313 – Friday 20 April**

Note: City of Darwin requested precedent conditions have been included in each Development Permit.

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
<p><b>ITEM 1</b></p> <p>PA2018/0103</p> <p>Lot 9232 (14) Tang Street, Coconut Grove</p> <p>Town of Nightcliff</p>	<p><b>Change of use from warehouse to light industry (microbrewery) with ancillary office and shop (cellar door) - Unit 2</b></p> <p>City of Darwin did not support the granting of a development permit, due to car parking shortfalls</p>	<p>The Development Consent Authority issued a development permit.</p>
<p><b>ITEM 2</b></p> <p>PA2018/0086</p> <p>Lot 2445 (9) Daly Street, Darwin City</p> <p>Town of Darwin</p>	<p><b>40 x 2 bedroom multiple dwellings, 37 motel rooms and ground level commercial tenancies in an 18 storey building including 1 basement level and 5 above-ground car parking levels</b></p> <p>City of Darwin objected to the granting of a development permit for the following reasons:</p> <ul style="list-style-type: none"> <li>• Setbacks - privacy and overlooking</li> <li>• Urban Design Requirements – additional measures to increase street activation</li> <li>• Design - greater activation of the façade should be provided</li> <li>• Services/facilities - end of trip facilities for staff and fire Booster doors open out to Daly Street footpath.</li> <li>• Landscaping</li> </ul>	<p>The Development Consent Authority deferred the application and requested:</p> <p>Amended plans demonstrating an option for a drop-off zone to the Daly Street frontage, and to seek updated comments from City of Darwin prior to determining the application.</p>

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
<p><b>ITEM 3</b></p> <p>PA2018/0054</p> <p>Lot 6616 (6) Kailis Street, Wanguri</p> <p>Town of Nightcliff</p>	<p><b>Carport addition to an existing single dwelling with a reduced front setback</b></p> <p>City of Darwin did not support the granting of a development permit due to the proposed 1.8 metre front setback.</p>	<p>The Development Consent Authority deferred the application and requested:</p> <p>Amended plans demonstrating a front setback of 2.5 metre to the columns and 1.9 metre to the eaves.</p>
<p><b>ITEM 4</b></p> <p>PA2018/0059</p> <p>Lot 3781 (13) Larrakeyah Terrace, Larrakeyah</p> <p>Town of Darwin</p>	<p><b>Ancillary structure additions (pool house and BBQ area) to an existing single dwelling with reduced side and rear setbacks</b></p> <p>City of Darwin did not object to the granting of a development permit for the reduced setbacks.</p>	<p>The Development Consent Authority issued a development permit.</p>
<p><b>ITEM 5</b></p> <p>PA2018/0081</p> <p>Lot 3940 (25) Mitchell Street, Darwin City</p> <p>Town of Darwin</p>	<p><b>3 storey underground car park (450 spaces)</b></p> <p>City of Darwin did not object to the proposal provided the following concerns are addressed:</p> <ul style="list-style-type: none"> <li>• Traffic Impact Assessment and Management Plan</li> <li>• Landscaping</li> </ul>	<p>The Development Consent Authority issued a development permit which included all City of Darwin requested condition precedents.</p>

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
<p><b>ITEM 6</b></p> <p>PA2018/0092</p> <p>Lot 2520 (3) Duke Street, Stuart Park</p> <p>Town of Darwin</p>	<p><b>Change of use from warehouse to motor repair station</b></p> <p>City of Darwin did not object to the granting of a development permit.</p> <p>However, the width of the driveway does not comply with City of Darwin standards and is currently being used as a car park.</p>	<p>The Development Consent Authority deferred the application and requested:</p> <p>(City of Darwin issues only)</p> <ul style="list-style-type: none"> <li>• Landscaping within the Duke Street road reserve, to the requirements of the City of Darwin</li> <li>• In principle support from the City of Darwin for proposed access arrangements</li> </ul>
<p><b>ITEM 7</b></p> <p>PA2018/0087</p> <p>Lot 7820 (4) Blake Street, The Gardens</p> <p>Town of Darwin</p>	<p><b>24 x 1, 54 x 2, 37 x 3 bedroom multiple dwellings and ground level commercial tenancies in a 7 storey building (comprising 2 towers) plus 1 level of basement car parking</b></p> <p>City of Darwin did not support the granting of a development permit until the following issues are adequately addressed:</p> <ul style="list-style-type: none"> <li>• Cautionary Notice on Title - to protect the ongoing use of the Darwin Amphitheatre</li> <li>• Request for further awnings</li> <li>• 'Landmark development' – the applicant should be required to demonstrate how the development could be further enhanced through architectural features that will define the building as a 'landmark', rather than simply high quality</li> </ul>	<p>The Development Consent Authority issued a development permit.</p> <p>Relevant condition precedents:</p> <ul style="list-style-type: none"> <li>• The provision of awnings along Blake Street and Gardens Hill Crescent</li> </ul> <p>General condition:</p> <p>A Caution Notice shall be lodged with the Registrar General, which states that: "this dwelling is located in close proximity to the Darwin Amphitheatre and you may experience high levels of noise during events."</p>

**CROSS REFERENCE SHEET – Meeting 314 – Friday 4 May 2018**

Note: City of Darwin requested precedent conditions have been included in each Development Permit.

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
<p><b>ITEM 1</b></p> <p>PA2018/0098</p> <p>Lot 5390 (27) Lambell Terrace, Larrakeyah</p> <p>Town of Darwin</p>	<p><b>Independent unit with a floor area in excess of 50m<sup>2</sup></b></p> <p>City of Darwin did not support the granting of a development permit because the elevation of the unit, in comparison to the neighbouring properties, will likely detrimentally affect the amenity of those adjoining properties.</p>	<p>The Development Consent Authority deferred consideration of the application.</p> <p>Relevant deferral reasons:</p> <ul style="list-style-type: none"> <li>• Confirmation of the number of storeys proposed</li> <li>• Special circumstances to be provided, if the development exceeds the maximum building height and the extent of the variation sought.</li> </ul>
<p><b>ITEM 2</b></p> <p>PA2018/0121</p> <p>Lot 2678 (6) Montoro Court, Larrakeyah</p> <p>Town of Darwin</p>	<p><b>Shade sail addition to an existing multiple dwelling development with reduced front, side &amp; rear setbacks</b></p> <p>City of Darwin did not support the granting of a development permit for the following reasons:</p> <p>The proposed primary street setback is 0.6 metres and the application did not contain adequate justification for this variation.</p>	<p>The Development Consent Authority issued a development permit</p>
<p><b>ITEM 3</b></p> <p>PA2018/0108</p> <p>Lot 6795 (8) Leoben Court, Karama</p> <p>Town of Sanderson</p>	<p><b>Shade structure addition to an existing single dwelling with a reduced side setback</b></p> <p>City of Darwin did not object to the granting of a development permit.</p>	<p>The Development Consent Authority issued a development permit</p>

DCA ITEM NUMBER & SUBJECT DESCRIPTION	SUMMARY OF ISSUES	DEVELOPMENT CONSENT AUTHORITY RESPONSE
<p><b>ITEM 4</b></p> <p>PA2017/0513</p> <p>Section 4278 &amp; 4279 (32 &amp; 38) Bowerlee Road,</p> <p>Hundred of Bagot</p>	<p><b>Subdivision to create 54 lots in two stages</b></p> <p>City of Darwin strongly objected to the revised subdivision layout and requests deferral for the following reasons:</p> <ul style="list-style-type: none"> <li>• Public open space</li> <li>• Safe built environment and passive surveillance</li> <li>• Lot sizes</li> <li>• Parking and infrastructure</li> <li>• Zoning</li> </ul>	<p>The Development Consent Authority deferred consideration of the application.</p> <p>Relevant deferral reasons:</p> <ul style="list-style-type: none"> <li>• New lots are to satisfy Clause 11.2.4 (Lots less than 600m<sup>2</sup> for Single Dwellings).</li> <li>• Provide a zoning plan to demonstrate that the proposed subdivision is consistent with the zoning.</li> <li>• Consideration of the road layout where it meets the eastern and western boundaries to provide for more uniformed lot boundaries.</li> <li>• Confirmation from both the City of Darwin and the Land Development Unit of the Northern Territory Government regarding the proposed drainage easements, who they will be vested with, whether or not they can be fenced and whether or not the proposed road can be built over it.</li> </ul>

**ENCL:** 2ND ORDINARY COUNCIL MEETING/OPEN **AGENDA ITEM:** 16.2  
**YES**

**PA2018/0158 LOT 2365 (38) CAVENAGH STREET, DARWIN CITY & PA2018/0159  
 LOTS 2396 & 2397 (12 & 14) LITCHFIELD STREET, DARWIN CITY**

**REPORT No.:** 18CF0035 NS:hd **COMMON No.:** PA2018/0158 **DATE:** 29/05/2018

**Presenter:** Manager City Planning, Cindy Robson

**Approved:** Acting General Manager City Futures, Shenagh Gamble

### **PURPOSE**

The purpose of this report is to present to Council for comment, Pursuant to Section 48 of the *Planning Act*, the following development application: PA2018/0158 Lot 2365 (38) Cavenagh Street, Darwin City, office and ground level commercial tenancies in a 9 storey building plus 2 levels of basement car parking and PA2018/0159 Lots 2396 & 2397 (12 & 14) Litchfield Street, Darwin City, 7 storey car park (320 spaces).

### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

1. Collaborative, Inclusive and Connected Community

#### **Outcome**

1.4 Improved relations with all levels of government and significant stakeholders

#### **Key Strategies**

1.4.2 Play an active role in strategic and statutory planning processes

### **KEY ISSUES**

- It is recommended that Council defer the two applications, to resolve outstanding traffic and design issues.
- PA2018/0159 is for the use and development of a 9 storey building plus 2 levels of basement car parking at 38 Cavenagh Street, Darwin City. The main tenant will be the Northern Territory Health Department.
- PA2018/0158 is for the use and development of a 7 storey public car park which includes 320 car parking spaces, including a ground floor 'void' for future use at 12 & 14 Litchfield Street, Darwin City.
- The development at 38 Cavenagh Street has a car parking shortfall of 255 car parking spaces. The existing 94 car parking bays at 12 & 14 Litchfield Street, partially offset a parking shortfall at 18 Cavenagh Street (Energy House). The application indicates that car parking at 12 & 14 Litchfield Street is proposed to offset the onsite car parking shortfall at 38 Cavenagh Street. There will remain

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- a shortfall of 190 bays across the three sites after the subject developments have been completed.
- City of Darwin has the ability to separately apply a local rate under the *Local Government (Darwin Parking Local Rates) Regulation*, regardless of any car parking shortfall contribution payable (or waived) under the Northern Territory Planning Scheme (NTPS) and *Planning Act*.
- It is recommended that Council consider the car parking requirements and provision across the three sites, as outlined in Table 2 in this report and reduce the local rates payable in respect of any car parking shortfall at 38 Cavenagh Street, Darwin City, as a result of offset car parking being provided at 13 Litchfield Street and delegate to the CEO to determine the local rates payable under the *Local Government (Darwin Parking Local Rates) Regulations*.
- The development at 12 & 14 Litchfield Street is to be a public car park, resulting in a significant increase in traffic on the existing street network, the Traffic Impact Assessment (TIA) makes recommendations to upgrade the street network.
- Other matters for Council's consideration include: awnings higher than Council standards, non-compliances with the Urban Design Requirements and Volumetric Controls of the Northern Territory Planning Scheme (NTPS), building elements over the road reserve, location of loading bays, small footpaths in Litchfield Street (existing) and possible treatments of Litchfield Street to improve pedestrian conditions.

## **RECOMMENDATIONS**

- A. THAT Report Number 18CF0035 NS:hd entitled PA2018/0158 Lot 2365 (38) Cavenagh Street, Darwin City & PA2018/0159 Lots 2396 & 2397 (12 & 14) Litchfield Street, Darwin City be received and noted.
- B. THAT Council endorse the submission requesting a deferral, dated 15 May 2018, to Development Assessment Services within **Attachment A** to Report Number 18CF0035 NS:hd entitled PA2018/0158 Lot 2365 (38) Cavenagh Street, Darwin City & PA2018/0159 Lots 2396 & 2397 (12 & 14) Litchfield Street, Darwin City.
- C. THAT Council endorse the submission requesting a deferral, dated 15 May 2018, to Development Assessment Services within **Attachment B** to Report Number 18CF0035 NS:hd entitled PA2018/0158 Lot 2365 (38) Cavenagh Street, Darwin City & PA2018/0159 Lots 2396 & 2397 (12 & 14) Litchfield Street, Darwin City.
- D. THAT Council approves the encroachment of the proposed building elements into Cavenagh Street, Knuckey Street and Litchfield Street road reserves and landscaping works within Knuckey Street and Litchfield Street road reserves as outlined in Report Number 18CF0035 NS:hd entitled PA2018/0158 Lot 2365 (38) Cavenagh Street, Darwin City & PA2018/0159 Lots 2396 & 2397 (12 & 14) Litchfield Street, Darwin City subject to:

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- (i) The encroachment of the building elements being included in the Awning Permit;
  - (ii) Prior to construction, final design drawings of works within Council's road reserve be submitted to Council for approval which are to indicate if there will be a loss of any on-street car parking spaces; and
  - (iii) All works being undertaken to the satisfaction of Council and at no cost to Council.
- E. THAT Council, pursuant to Section 10(2) of the *Local Government (Darwin Parking Local Rates) Regulations*, hereby resolve to reduce the local rates payable in respect of any car parking shortfall at 38 Cavenagh Street, Darwin City, as a result of offset car parking being provided at 13 Litchfield Street, Darwin City and that Council pursuant to Section 32 (2) of the *Local Government Act 2008*, hereby delegates to the Chief Executive Officer, the power to determine the final quantity of the car parking shortfall, and the power to finalise the design and all other matters in accordance with Report Number 18CF0035 NS:hd entitled PA2018/0158 Lot 2365 (38) Cavenagh Street, Darwin City & PA2018/0159 Lots 2396 & 2397 (12 & 14) Litchfield Street, Darwin City.
- F. THAT Council seek a financial payment for the loss of on-street car parking in the Litchfield Street road reserve adjacent the location of the proposed off-street loading dock as proposed in PA2018/0158 Lot 2365 (38 Cavenagh Street, Darwin City), however Council waive the monetary payment for the loss of on-street car parking in Litchfield Street if the loading dock is located on-street as per Option 2 discussed within **Attachment A** to Report Number 18CF0035 NS:hd entitled PA2018/0158 Lot 2365 (38) Cavenagh Street, Darwin City & PA2018/0159 Lots 2396 & 2397 (12 & 14) Litchfield Street, Darwin City.
- G. THAT a further report be prepared for a City Futures Committee Meeting in regards to possible shared zone treatments in Litchfield Street following the approval and development proceeded with for PA2018/0158 Lot 2365 (38 Cavenagh Street, Darwin City).

## **BACKGROUND**

A summary of the site and surrounds for each location is provided below for Council's consideration.

### **38 Cavenagh Street:**

The subject site is bounded by Cavenagh Street, Knuckey Street and Litchfield Street, which is a one-way street exiting onto Knuckey Street. The site is currently occupied by a disused office building with ground floor tenancies. Current access to

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a basement car park is provided from Litchfield Street along with an off-street loading facility.

There are 15 on-street car parking bays and three on-street motorcycle bays spread across the three street frontages in Knuckey Street. Wide footpaths wrap around the site boundary with the exception of the Litchfield Street frontage, which has a footpath of approximately 0.8 metres wide.

#### 12 & 14 Litchfield Street:

The subject lots are currently used as an open air car park with 94 car parking spaces. There is minimal existing onsite vegetation. Litchfield Street, has a one-way traffic flow, exiting onto Cavenagh Street. Council records indicate that 94 of the car parking spaces within the subject sites are used to offset the car parking required at Lot 5396 (18) Cavenagh Street, Darwin City (Energy House).

There are two arcades, 24 Cavenagh Street (Arafura Plaza) and 18 Cavenagh Street (Energy House) that provide access to Litchfield Street. The access hours of the arcades are unknown.

The subject development sites are approximately 200 metres from one another via Knuckey and Litchfield Street or via Cavenagh Street and Arafura Plaza arcade.



Image 1: Aerial image of 38 Cavenagh Street and 12 & 14 Litchfield Street, Darwin City

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## **DISCUSSION**

A summary of each proposal is provided below for Council's consideration.

### **38 Cavenagh Street**

The application states that "the proposed development comprises the construction of a 9 storey office building (including a plant room level) and ancillary car parking and retail tenancy including a top floor plant area, eight above ground office levels, retail at the interface with the street level and two basement car park levels." The applicant has also advised that the "NT Government Department of Health is intending to occupy the building." The north-western facade is occupied by the infrastructure and amenities to ensure that development from level 1 upwards interfaces with the street.

60 car parking spaces are proposed within the two basement levels, along with 15 motorcycle bays, 35 bicycle parking spaces and end of trip facilities. Access to the basement levels and the two loading bays is via Litchfield Street. The ground floor awning at a height greater than 4.5 metres above ground level is applied to the majority of the facade with a colonnade wrapping around Knuckey Street and the majority of the Cavenagh Street facade. The proposal includes landscaping within the property boundary and within the Knuckey Street road reserve. The proposal includes sunshades (building elements) to levels 1-7 that overhang the City of Darwin road reserve.

Copies of the exhibited plans are as at **Attachment C**.

### **12 & 14 Litchfield Street**

The proposal is for the use and development of a 7 storey car park with 320 car parking spaces, 71 motorcycle parking spaces and 50 bicycle parking spaces. From a discussion with the applicant it is understood that the car parking is to be public; however the application does not explicitly state this. The Statement of Effect provides that "we respectfully invite the Consent Authority to incorporate relevant Permit Conditions to ensure that the construction of the car park building at 12 & 14 Litchfield Street is completed prior to that of the proposed office and ancillary retail tenancy at 38 Cavenagh Street to ensure the availability of the additional car parking spaces in the area."

The applicant has identified that the development is to have a maximum height of 20.7 metres, which is below the tier 1 volumetrics height and that of the adjoining residential developments. The car park is stepped in from the side boundaries at levels 1 and above. The rear facade is also to be stepped in from the ground floor up, effectively creating a void between the adjoining buildings (existing) and the proposed development; distances aren't specified on the plans. A meeting with the applicant on 9 May 2018 identified that there are some changes to the proposed plans, which had not been submitted or circulated at the time of preparing this report.

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The ground floor includes an unallocated area for future uses, with the applicant indicating options such as a “shop, child care centre or playground.” The ground floor provides dual entry for vehicles and a single exit. The TIA provided indicates the need for a dual entry to manage peak hour traffic along with altered traffic conditions to the existing street network to accommodate vehicle peak volumes. The application includes landscaping within City of Darwin road reserve. Copies of the exhibited plans are as at **Attachment D**.

**Application Assessment**

Both sites are within Zone CB (Central Business), which states that “building form and design is expected to be sensitive to the needs of pedestrian movement and facilitate the creation of safe and active street frontages and public places and a vibrant commercial precinct.” The proposed uses on both sites are discretionary and therefore require consent. A brief assessment of each application is provided below for Council’s consideration.

**38 Cavenagh Street**

**Volumetrics, Setbacks and Active Frontages**

The Volumetric control of the NTPS requires that development complies with the table to the clause, refer below.

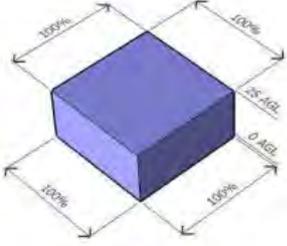
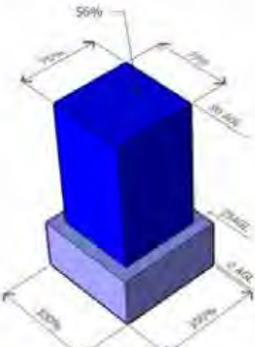
<p><b>Tier 1 (Podium)</b></p> 	<p><b>Height:</b> Maximum 25m Above Ground Level (AGL), exclusive of any plant or equipment, aerials or lightning rods.</p> <p><b>Floor Area:</b> Up to 100% of the <b>site</b> area.</p> <p><b>Setbacks:</b> Verandahs, balconies or windows to rooms designed for accommodation are to be set back a minimum of 6m from adjoining <b>site</b> boundaries other than to a street or public open space.</p> <p><b>Note:</b> For the purpose of this clause accommodation means rooms designed for being slept in, for domestic living and dining purposes and food preparation areas but does not include bathrooms, toilets, reception and foyer areas and conference rooms.</p>
<p><b>Tier 2 (Tower)</b></p> 	<p><b>Height:</b> Maximum 90m AGL in the Core Area only, inclusive of any plant equipment, aerials or lightning rods.  Subject to clause 6.3.1, maximum 55m AGL in the Perimeter Area only, inclusive of any plant or equipment, aerials or lightning rods.</p> <p><b>Floor Area:</b> Up to 56% of the <b>site</b> area and up to a maximum of 1200m<sup>2</sup> in any single tower.</p> <p><b>Setbacks:</b> Minimum 6m from the site boundary.  Minimum 12m between towers on the same site.</p> <p><b>Dimensions:</b> The maximum length of each side of Tier 2 is to be no more than 75% of the length of the adjacent boundary.</p>

Image 2: Volumetric control diagram of 38 Cavenagh Street

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The proposed development has varied heights consisting of:

Level	Height proposed	Floor area proposed
Ground floor to level 7	32.25m	100% of the site area.
Level 8 (plant room)	37.75m	setback 4.8m from the Cavenagh Street (south-west) and Litchfield Street (north-east) boundaries and 8.62m from Knuckey Street (south-east) boundary with a 0m setback from the adjoining property boundary (north-west).
Service corridor	41.5m	0m setback for a width of approximately 4.1m for the length of the service core which runs parallel to north-west boundary.

Table 1: Volumetrics

Setback variations are proposed to the tier 2 requirements, which subsequently varies the maximum 'floor area'. The plant room and service corridor would be within the 'tower' volumetric requirements of the NTPS and would seek a variation to the 'floor area' (for level 8) and a variation to the 'dimensions', as outlined in the above table.

The volumetric controls promote a "built form that reasonably anticipates the future development of adjoining sites." It is considered that the proposed 0 metre setback to a height of 41.5 metres to the north-western boundary (which is currently an older double storey development) may impact on any future use and development for the first 41.5 metres of any future building at that site.

The Urban Design Requirements of the NTPS require, "75% of the length of the site boundary at ground level as active street frontage." Cavenagh Street would comply with the requirement whilst Litchfield Street has 0% activation due to the location of the services. The Knuckey Street facade won't comply given the location of the substation and loading dock which limits the ability for passive surveillance and consideration of the Crime Prevention Through Environmental Design (CPTED) Principles.

### Loading Bays

The NTPS requires one loading bay per 2,000m<sup>2</sup> of net floor area; the subject development would therefore require five loading bays, whilst two are proposed. City of Darwin officers engaged the applicant to understand the actual demand for the two loading bays proposed for the subject development application. Clarification was not provided prior to the completion of this report or by the due date of the submission as at **Attachment A**, therefore two options were discussed further for relocation of the loading bays to Litchfield Street.

It is acknowledged that the NTPS requires off-street loading facilities to be provided, however in this instance the risks for Council and the public of a vehicle reversing

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out of the loading bay in this location may outweigh typical City of Darwin and NTPS requirements hence alternate options were explored.

### **Awnings**

The NTPS requires “awnings to streets for the full extent of the site frontage.” Currently awnings aren’t continued for the full boundary length in Cavenagh Street and Litchfield Street and the awning is to be constructed from glass, which will reduce pedestrian protection from the elements. From a discussion with the applicant they are willing to provide full length awnings and tint the glass to address this matter. The awnings have been discussed further in the submission at **Attachment A**. All awnings shall be to the satisfaction of City of Darwin.

### **Car Parking**

The car parking requirements of the NTPS stipulates that three car parking spaces are required per 100m<sup>2</sup> of net floor area used for an office, restaurant and/or a shop within the Darwin Zone CB and are to be: “provided to service the proposed use of the site.” The applicant provides that the net floor area of the proposal is 10,495m<sup>2</sup>, which equates to the need for 315 on-site car parking spaces. The proposal has included a total of 60 car parking spaces across two basement levels along with motorcycle and bicycle parking spaces. The proposed development therefore results in a car parking shortfall of 255 car parking spaces.

Council has not typically supported onsite car parking shortfalls as a result of development applications, however; the applicant is providing public car parking within Darwin City Centre (at 12 & 14 Litchfield Street), which has the potential to meet the requirements of Clause 6.5.2 Reduction in Parking Requirements of the NTPS. The applicant has indicated that the car park will be public and it is considered that it will:

- encourage private investment in off-street car parking facilities;
- provide a total of 320 car parking bays which are surplus to the 255 car parking bay shortfall for this development;
- be within reasonable walking distance to the proposed development; and
- be available for use, via a condition on the development permit, as requested by the applicant, to impose permit conditions that require the construction of the car park at 12 & 14 Litchfield Street and the subject development be completed at the same time or the car park be completed first.

It is therefore recommended that in this instance the proposed car parking at 12 & 14 Litchfield Street, Darwin City be accepted as an offset to the car parking shortfall generated under the NTPS and that Council not object to the shortfall under the *Planning Act*.

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Property	Car Parking bays required	Car parking bays to be provided	Totals
38 Cavenagh Street, Darwin City	315	60	255 shortfall
18 Cavenagh Street, Darwin City (Energy House)*	255	94 (at 12 & 14 Litchfield Street currently)	255 shortfall
12 & 14 Litchfield Street, Darwin City	Currently 0 (will increase once vacant tenancy is occupied)	320	320
<b>TOTAL</b>			190 shortfall

Table 2: Summary of proposed parking requirements and provision across the three interlinked sites.

\* Note: There is not current Development Application for 18 Cavenagh Street (Energy House)

City of Darwin also has the ability to separately apply a local rate under the *Local Government (Darwin Parking Local Rates) Regulation*, regardless of any car parking shortfall contribution payable (or waived) under the NTPS and *Planning Act*.

Under section 10(2) of the *Local Government (Darwin Parking Local Rates) Regulations*, Council has the ability to reduce the local rates payable where the same landowner has provided alternative land for car parking use in the near vicinity. The current ground level car parking available at 12 & 14 Litchfield Street already provides an offset of 94 bays for the land uses at Energy House (18 Cavenagh Street). The uses at Energy House require a total of 255 car parking spaces pursuant to the *Local Government (Darwin Parking Local Rates) Regulations*. The remaining shortfall attracts an annual local rate. If a development permit is issued in relation to this application, that affects the shortfall under the *Local Government Regulations* for Energy House, the local rate amount will be adjusted, to reflect the changed conditions.

In this instance, it is recommended that Council consider the car parking requirements and provision across the three sites, as outlined in Table 2 above and delegate to the CEO to reduce the local rates payable under the *Local Government (Darwin Parking Local Rates) Regulations* to the total shortfall across the sites.

Council should also note that there is currently an Interim Development Control Order (IDCO) within Darwin Zone CB that allows the “sub-leasing of existing car parking spaces” within an existing building. Therefore if the subject proposal were developed by 18 June 2019, car parking bays could sublet, even if the 315 bays were provided onsite.

#### Site responsive design

Clause 8.2 of the NTPS requires site responsive design for commercial development, consideration of applicable requirements include:

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- “minimise expanse of blank walls.” The north-western facade as proposed is blank; this provides an opportunity to enhance the built environment and activate the facade through treatments such as art work or the like, such possibilities should be explored by the applicant;
- “add variety and interest at street level and allow passive surveillance of public spaces.” As mentioned above there are components of the development that are inactive and wouldn’t “contribute to a safe environment.” Council has engaged the applicant to explore an alternative for the loading dock which would improve the conditions at the street level. The actual need for the substation at the proposed location is also questioned (refer to **Attachment A**);
- “provide safe and convenient movement of vehicles and pedestrians to and from the site” and “provide convenient pedestrian links (incorporating access for the disabled) to other buildings and public spaces.” Again, Council has engaged the applicant to explore an alternative for the loading dock which would improve the conditions for pedestrians, cyclists and vehicles if the applicant accepts; and
- “provide protection for pedestrians from sun and rain.” The applicant has accepted the need to extend the awning coverage to Litchfield and Cavenagh Streets and tint the glass. Commentary regarding the functionality of the awning is per the above and within **Attachment A**.

### 12 & 14 Litchfield Street

#### **Activation**

The Urban Design Requirements of the NTPS requires that “75% of the length of the site boundary at ground level as active street frontage.” The applicant has identified that 63% is achieved, representing a 12% shortfall. It is considered that the applicant could enhance the stairwell shafts to the front facade (either end of the Litchfield Street boundary) through colour, murals or the like.

The applicant has provided landscape plans, which identify enhancements to the Litchfield Street road reserve that will likely assist in activating the laneway.

#### **Awnings**

The NTPS requires “awnings to streets for the full extent of the site frontage.” Two small awnings have been indicated above the stairwell and lift entry points. It is requested that the inclusion of a full-length and width awning be a condition of any permit, if a development permit is issued.

#### **Visual Amenity and Design Considerations**

The NTPS requires that “all car parking areas are to be screened so that they are not visible from the street or public spaces.” The south-eastern and north-western facades of the car park aren’t screened, it is considered that in order to achieve “exemplary urban design” in Darwin that screening be provided. The inclusion of screening will also assist in deflecting vehicle lights (especially of a night) from adjoining properties, some of which have a residential use.

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It is considered that recessed access points of the ground floor plan could be better designed to reduce opportunity for antisocial behaviour in line with the Community Safety Design Guide and the Urban Design Requirements.

The proposed separation between the proposed car park and the adjoining blank walls to the north-east (have a 0 metre setback to the shared boundary) would provide a space for rubbish to collect. It is suggested that the setback be reduced to decrease the separation between the existing and proposed developments or a mechanism to reduce litter.

### **Key Council Issues**

The TIA submitted with the application states that there are “significant existing traffic queuing to exit Litchfield Street in the PM peak. Observations as part of this investigation indicate that the anticipated traffic volume from the proposed development will more than double the existing traffic volumes exiting Litchfield Street in the PM peak. The following mitigation measures may be considered to reduce queuing:

- “It is proposed that the right turn out of Litchfield Street is restricted (ie close the median on Cavenagh Street) to mitigate existing conflicts with the right turn.
- Reconfigure the traffic signals at the Cavenagh Street and Bennet Street Intersection to allow for a more efficient movement of traffic exiting Litchfield Street.
- Investigate the potential to reverse traffic or introduce two-way traffic on Litchfield Street such that vehicles exit onto Knuckey Street. This would effect a number of existing developments on the street.
- Complete an overall integrated traffic study of the CBD including all potential developments and new roads (ie Barneson Link) to fully understand the impacts at Litchfield Street. This would need to be driven by NTG separately to this project.

All other traffic movements due to the development are either minor or unrestricted and are not anticipated to cause significant impact on the operation of the surrounding street network”.

At a meeting held on 9 May 2018 the applicant was requested to model the best scenario in Litchfield Street and present it to Council. At the time of preparing this report this information was not available. As per **Attachment A** and **Attachment B** it is requested that the DCA defer the applications to ensure that traffic can be accommodated within the existing road network and that other outstanding matters can be addressed.

A summary of the key Council issues for each proposal is provided below for Council's consideration (in addition to those discussed above):

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### 38 Cavenagh Street:

- The subject site pays an annual local rate for an existing car parking shortfall of 155 bays annually for a shortfall determined pursuant to the *Local Government (Darwin Parking Local Rates) Regulations*. Council can implement the *Local Government (Darwin Parking Local Rates) Regulations* for any rateable car parking shortfall on the proposed development.
- The development includes sunshades (building elements) which wrap around the Cavenagh Street, Knuckey Street and Litchfield Street facades from levels 1 – 7 and encroach over the City of Darwin road reserve. As per Recommendation D, City of Darwin officers suggest that these building elements be approved on the basis that they provide a varied design and shade the internal of the building.
- The stairwell to Litchfield Street has doors open out the street. It is requested that the plans be amended to ensure that the openings are catered for internal to the development.
- The proposal indicates landscaping within the Knuckey Street road reserve which is encouraged; however the details and the impacts to the location of existing on-street car parking bays, other Council infrastructure and the proposed awnings are unknown at this stage. Further information is required.

### 12 & 14 Litchfield Street:

- The applicant proposes landscaping within the Litchfield Street road reserve in the vicinity of 12 & 14 Litchfield Street to the value of \$200,000 plus GST as a commitment to activating the laneway which is encouraged. However, the details and the impacts to the location of existing on-street car parking bays, other Council infrastructure is unknown at this stage. As per Recommendation D further information is required.

### Summary

For reasons outlined above it is recommended that Council:

- Request deferral to Lot 2365 (38) Cavenagh Street, Darwin as per Recommendation B and endorse **Attachment A**; and
- Request deferral to Lots 2396 and 2397 (12 & 14 Litchfield street, Darwin) as per Recommendation C and endorse **Attachment B**.

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## **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Town Planner
- Team Leader Development
- Manager Design, Development and Projects

In preparing this report, the following External Parties were consulted:

- Department Infrastructure, Planning and Logistics (Development Assessment Services)
- Masterplan, Town and Country Planners
- Podia
- Tonkin Consulting

A meeting was held on 9 May 2018 and again 16 May 2018 with City of Darwin representatives and the above external parties to clarify some components of the subject Development Applications.

## **POLICY IMPLICATIONS**

In considering the subject development applications, the following were considered:

- Northern Territory Planning Scheme
- *Northern Territory Planning Act*
- *Local Government (Darwin Parking Local Rates) Regulations*
- City of Darwin Policy No. 037 – Awnings, Balconies and Verandahs on Council Property
- City of Darwin Policy No. 048 – Footpaths and Shared Paths

## **BUDGET AND RESOURCE IMPLICATIONS**

If the proposed developments are completed, Council will need to adjusted the amounts levied under the *Local Government (Darwin Parking Local Rates) Regulations* to reflect the car parking shortfall at that time.

The applicant proposes landscaping within Litchfield Street in the vicinity of 12 & 14 Litchfield Street to the value of \$200,000 plus GST as a commitment to activating the laneway. Landscaping within Knuckey Street adjacent 38 Cavenagh Street is also indicated. Details of the landscaping proposed are minimal at this stage however if the application is approved, City of Darwin officers can finalise the details with the applicant.

The development at 12 & 14 Litchfield Street will result in altered traffic conditions to the existing street network as recommended by the provided TIA. The cost of road

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network changes is to be borne by the applicant, the potential impacts and associated costs are however not known at this stage.

There are two on-street car parks adjacent the proposed location of the loading dock at 38 Cavenagh Street. As per Recommendation F above, Council does not charge for the loss of these bays if the applicant would be accepting of an on-street loading bay as the outcome for would provide a broader benefit to the community. However, if the applicant maintains that the loading dock needs to be provided off-street, it is recommended that City of Darwin requests a monetary payment for the loss of the on-street car parking bays.

As per Recommendation G above, a further report is to be prepared to present further opportunity for Council to explore 'shared zone' treatments within Litchfield Street. The financial implications of such work will be provided within the subject report which is to be prepared pending the approval and development of 38 Cavenagh Street.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

In assessing the subject Development Applications the requirements of the *Northern Territory Planning Act*, the *Local Government Act 2008* the Northern Territory Planning Scheme and relevant Australian Standards were considered.

#### **ENVIRONMENTAL IMPLICATIONS**

In considering the subject Development Applications, the amenity of the public realm, CPTED Principles and existing and proposed landscaping were considered.

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**COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**CINDY ROBSON**  
**MANAGER CITY PLANNING**

**SHENAGH GAMBLE**  
**ACTING GENERAL MANAGER CITY**  
**FUTURES**

For enquiries, please contact Cindy Robson on 8930 0528 or email:  
[c.robson@darwin.nt.gov.au](mailto:c.robson@darwin.nt.gov.au).

**Attachments:**

- Attachment A:** City of Darwin, Letter of Response to Development Assessment Services PA2018/0158 (38 Cavenagh Street), dated 15 May 2018
- Attachment B:** City of Darwin, Letter of Response to Development Assessment Services PA2018/0159 (12 & 14 Litchfield Street), dated 15 May 2018
- Attachment C:** Development Application, PA2018/0158 Lot 2365 (38) Cavenagh Street, Darwin City
- Attachment D:** Development Application, PA2018/0159 Lots 2396 & 2397 (12 & 14) Litchfield Street, Darwin City

*Attachments C and D were submitted electronically on the City of Darwin website:*  
<https://www.darwin.nt.gov.au/sites/default/files/file/agendas-minutes/attachments/18cf0035 - attachments a bc d.pdf>

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15 May 2018

Reference: PA2018/0158 NS:hd

Ms Dawn Parkes  
Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description:** Lot 2365 - Town of Darwin  
38 Cavenagh Street, Darwin City

**Proposed Development:** Office and ground level commercial tenancies in a 9 storey building plus 2 levels of basement car parking

Thank you for the Development Application referred to this office 19 April 2018, concerning the above. This letter will be placed before City of Darwin's, Ordinary Council Meeting to be held on Tuesday 29 May 2018. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). **City of Darwin generally supports the proposed Development Application; however, requests a deferral for the following reasons:**
  - a). **Traffic**

The subject site is intending to utilise proposed car parking at 12 and 14 Litchfield Street, Darwin City (PA2018/0159). The Traffic Impact Assessment (TIA) submitted with the application identifies that there are "significant existing traffic queuing to exit Litchfield Street in the PM peak. Observations as part of this investigation indicate that the anticipated traffic volume from the proposed development will more than double the existing traffic volumes exiting Litchfield Street in the PM peak. The following mitigation measures may be considered to reduce queuing:"

- “It is proposed that the right turn out of Litchfield Street is restricted (i.e. close the median on Cavenagh Street) to mitigate existing conflicts with the right turn.
- Reconfigure the traffic signals at the Cavenagh Street and Bennett Street Intersection to allow for a more efficient movement of traffic exiting Litchfield Street.
- Investigate the potential to reverse traffic or introduce two-way traffic on Litchfield Street such that vehicles exit onto Knuckey Street. This would effect a number of existing developments on the street.
- Complete an overall integrated traffic study of the CBD including all potential developments and new roads (i.e. Barneson Link) to fully understand the impacts at Litchfield Street. This would need to be driven by NTG separately to this project.”

At a meeting held on 9 May 2018 the applicant was requested to model the best scenario in Litchfield Street and present it to Council. At the time of preparing this submission, this information was not available. In the absence of this information it is requested that the Development Consent Authority (DCA) defer consideration of this applications and PA2018/0159 (at 12 and 14 Litchfield Street, Darwin City) to ensure that traffic can be accommodated within the existing road network and that other outstanding matters can be addressed.

b). **Volumetric controls**

The volumetric controls within the Northern Territory Planning Scheme (NTPS) require that development complies with the diagram to Clause 6.3.2. The proposed development includes proposed variations to the volumetric controls, which consist of both setback and floor area variations. The volumetric controls allow for a nil setback for the first 25 metres above ground level (subject to conditions), with a minimum 6 metre setback above that height, to a maximum site coverage of 75% of the length of the adjoining boundary. The application proposes:

Level	Height proposed	Floor area proposed
Ground floor to level 7	32.25m	100% of the site area.
Level 8 (plant room)	37.75m	setback 4.8m from the Cavenagh Street (south-west) and Litchfield Street (north-east) boundaries and 8.62m from Knuckey Street (south-east) boundary with a 0m setback from the adjoining property boundary (north-west).
Service corridor	41.5m	0m setback for a width of approximately 4.1m for the length of the service core which runs parallel to north-west boundary.

Setback variations are proposed to tier 2 requirements, which subsequently varies the maximum 'floor area'. The plant room and service corridor would be within the 'tower' volumetric requirements of the NTPS and would seek a variation to the 'floor area' (for level 8) and a variation to the 'dimensions' outlined in the above table.

The volumetric controls promote a "built form that reasonably anticipates the future development of adjoining sites." It is considered that the proposed 0 metre setback to a height of 41.5 metres to the north-western boundary (which is currently an older double storey development) may impact on any future use and development for the first 41.5 metres of any future building at that site. Whilst varied built form is supported in the Darwin City Centre the impacts on; "view corridors to Darwin harbour"; the "penetration of daylight and breeze circulation between buildings"; and "privacy for residents of adjoining properties" are unknown and should be addressed in greater detail by the applicant.

c). **Urban Design Requirements**

The Urban Design Requirements of the NTPS requires:

"75% of the length of the site boundary at ground level as active street frontage." Cavenagh Street would comply with the requirement whilst Litchfield Street has 0% activation due to the location of the services. The Knuckey Street façade wouldn't comply given the location of the substation and loading dock which limits the ability for passive surveillance and consideration of the Crime Prevention Through Environmental Design (CPTED) Principles. The addition of the colonnade would arguably activate this space however the need for the substation to the Knuckey Street façade is questioned particularly considering that Knuckey Street is one of the most connected streets in the Darwin City Centre and development should positively contribute to the public realm. An alternate location should be explored with the relevant authority. It is noted that the TIA doesn't address how the substation will be accessed and why access isn't provided from within the proposed loading dock, it is requested that the applicant address this matter.

The NTPS requires one loading bay per 2,000m<sup>2</sup> of net floor area; the subject development would therefore require five loading bays, whilst two are proposed. City of Darwin officers engaged the applicant to understand the actual demand for the two loading bays proposed for the subject Development Application. Clarification was not provided prior to this submission being finalised, therefore two options are discussed below for the DCA's consideration.

Note: the outcome will be pending the advice from the applicant and pending support from Council.

Option 1 – two off-street loading bays (as proposed) - not recommended

If the applicant requires the two on-site loading bays this results in:

- the need for vehicles to either enter or exit the site in a reverse gear, which would have an impact on vehicle, pedestrian and cyclist safety and amenity. As a compromise and to address the safety risks the applicant would need to implement mitigation measures at a minimum which could include, but not be limited to the installation of sirens, lights and/or mirrors. This solution is not preferable and would be a poor outcome for the broader community and could present safety risks for Council in the future;
- limited 'active street frontage,' passive surveillance and compliance with Crime Prevention Through Environmental Design (CPTED) to Litchfield Street and Knuckey Street for the portion of the loading dock; and
- an increased footpath width which will allow for greater movement around the Darwin City Centre and allow for a wider awning over; however the footpath beyond the subject site will be retained as is (0.8 metres) which would negate improved pedestrian access.

Note: that there are two on-street car parking bays adjacent the location of the on-site proposed loading dock that would need to be removed. If the off-street loading bays are needed the applicant will be required to financially compensate Council for the loss of the two on-street car parking bays.

Off-street loading facilities are typically encouraged and supported however in this instance Council has some concerns as discussed above and therefore have outlined Option 2 below.

Option 2 – one on-street loading bay – recommended

An on-street loading bay in the location of the two existing car parking bays, within Litchfield Street, could provide an opportunity for:

- loading to occur in a controlled way that does not require reverse gear movements by larger delivery vehicles and therefore presents lower safety risks for Council, visitors and members of the community;

- the current footpath width could be widened subject to design constraints investigated during detailed design. Typically where a development increases pedestrian volumes and activates the area, Council requests larger footpaths to cater for larger pedestrian volumes; and
- the proposed loading dock to be reinstated with a tenancy which would provide opportunity for greater activation to the Knuckey Street and Litchfield facades and potentially reduce opportunity for crime and antisocial behaviour.
- it is acknowledged that the NTPS requires off-street loading facilities to be provided, however in this instance the risks may outweigh typical City of Darwin and NTPS requirements; hence alternate options have been explored with the applicant.

d). **Awnings**

“Awnings to streets for the full extent of the site frontage.” Currently awnings aren’t continued for the full boundary length in Cavenagh Street and Litchfield Street and the awning is to be constructed from glass which will reduce pedestrian protection from the elements. From a discussion with the applicant on 9 May 2018 they are willing to provide full length awnings and tint the glass to address this matter.

The applicant was also made aware that the awnings which continue over the Litchfield Street carriageway will need to be scaled back to ensure that the movement of vehicles aren’t hindered by the awning, the applicant accepted this.

Note: this is subject to the outcome of the need for off-street loading facilities which will have an impact on the footpath width and therefore an impact on the awning width.

The proposed awning is to have a height greater than 4.5 metres above ground level, which is greater than the City of Darwin standard for awning heights. As the height of an awning increases, its functionality to the street reduces in terms of its ability to provide adequate shelter from the elements. Whilst it is accepted that the colonnade to Knuckey Street and Cavenagh Street provides an opportunity for pedestrians to seek shelter from the elements, the colonnade is within private property and the requirement to provide public access is negated.

In response to this matter, the applicant identified that the increased height provides a pleasant aesthetic to the overall design of the development and there may be a servicing ‘need’ for the substation. It is

requested that the applicant provide evidence from the relevant authority in regards to needing a greater awning height to service the substation. Alternatively;

- reduce the height of the awning to comply with Council standards; or
- provide evidence (to Council satisfaction) which identifies that the proposed awning would provide adequate weather protection and shade for pedestrian needs.

Council will need to understand how the proposed awning will interact with the existing street tree, street signals and other infrastructure within the road reserve, therefore further plans will need to be submitted. This can be dealt with as a condition precedent in the event that a Development Permit is issued.

e). **Car parking**

The car parking requirements of the NTPS stipulate that three car parking spaces are required per 100m<sup>2</sup> of net floor area used for an office, restaurant and/or a shop within the Darwin Zone CB and are to be; “provided to service the proposed use of the site.” The applicant provides that the net floor area of the proposal is 10,495m<sup>2</sup>, which equates to the need for 315 on-site car parking spaces. The proposal has included a total of 60 car parking spaces across two basement levels along with motorcycle and bicycle parking spaces. The proposed development therefore results in a car parking shortfall of 255 car parking spaces.

Council does not typically support onsite car parking shortfalls as a result of Development Applications, however; the applicant is providing public car parking within Darwin City (at 12 and 14 Litchfield Street), whilst this will be public car parking:

- private investment in off-street car parking facilities is encouraged;
- the car park will provide a total of 320 car parking bays which is surplus to the 255 car parking bay shortfall for this development;
- the car park is within reasonable walking distance to the proposed development;
- the applicant has invited the DCA to impose permit conditions that require the construction of the car park at 12 and 14 Litchfield Street and the subject development be completed at the same time. To ensure that the car parking is in fact made available, it is requested that the car park be completed prior to the subject development and that the DCA ensure adequate conditions are applied in the event that a Development Permit is issued; and
-

- The current ground level car parking available at 12 and 14 Litchfield Street, Darwin City already provides an offset of 94 bays for the land uses at Energy House (18 Cavenagh Street, Darwin City). The uses at Energy House require a total of 255 car parking spaces pursuant to the Local Government (Darwin Parking Local Rates) Regulations. The remaining shortfall attracts an annual levy. If a development permit is issued in relation to this application, that affects the shortfall under the Local Government Regulations for Energy House, the levy amount will be adjusted, to reflect the current conditions.

It is therefore recommended that in this instance the proposed car parking at 12 and 14 Litchfield Street, Darwin City be accepted as an offset to the car parking shortfall proposed in the subject application.

f). **Site responsive design**

Clause 8.2 of the NTPS requires site responsive design for commercial development, consideration of applicable requirements include;

- “minimise expanse of blank walls.” The north-western façade as proposed is blank; this provides an opportunity to enhance the built environment and activate the facade through treatments such as art work or the like, such possibilities should be explored by the applicant;
- “add variety and interest at street level and allow passive surveillance of public spaces.” As mentioned above there are components of the development that are rather inactive and wouldn’t “contribute to a safe environment”. Council has engaged the applicant to explore an alternative for the loading dock which would improve the conditions at the street level. The actual need for the substation at the proposed location is questioned, as per the above;
- “provide safe and convenient movement of vehicles and pedestrians to and from the site” and “provide convenient pedestrian links (incorporating access for the disabled) to other buildings and public spaces.” Again, Council has engaged the applicant to explore an alternative for the loading dock which would improve the conditions for pedestrians, cyclists and vehicles which is pending an outcome as discussed above; and
- “provide protection for pedestrians from sun and rain.” The applicant has accepted the need to extend the awning coverage to Litchfield and Cavenagh Streets and tint the glass. Commentary regarding the functionality of the awning is per the above.

g). **Council infrastructure matters**

- The development includes sun shades which wrap around the Cavenagh Street, Knuckey Street and Litchfield Street facades from levels 1 – 7. It is recommended to Council that these elements be

approved on the basis that they provide a varied design and shade the internal of the building. The outcome of this will be known following presentation to the next available Council meeting.

- The stairwell to the Litchfield Street has doors that open out the street. It is requested that the plans be amended to ensure that the openings are catered for internal to the development whilst ensuring compliance to CPTED Principles.
  - The proposal indicates landscaping within Knuckey Street which is encouraged. However, the details and the impacts to the location of existing on-street car parking bays, other Council infrastructure and the proposed awnings are unknown at this stage. Further information is required from the applicant to understand possible implications to existing Council infrastructure.
- ii). **City of Darwin requests that should a Development Permit be issued, that the following be provided as conditions precedent:**
- a). **A dilapidation report covering infrastructure within the road reserve to the satisfaction of City of Darwin at no cost to Council.**
  - b). **The crossover and driveway shall meet City of Darwin requirements.**
  - c). **All awnings and canopies over City of Darwin road reserves must be designed in accordance with City of Darwin Policy No. 037 – awnings, Balconies and Verandahs on Council Property and are subject to the approval of City of Darwin.**
  - d). **Prior to the endorsement of plans and prior to the commencement of works (including site preparation), approval by Council is required for any element of the building (separate to awnings) that is designed to be constructed or installed over City of Darwin road reserve.**
  - e). **City of Darwin requests that the Authority require a schematic plan demonstrating all stormwater to be collected on the site and discharged underground to City of Darwin’s stormwater drainage system.** The applicant’s plans fail to demonstrate how on-site stormwater will be collected and discharged underground to City of Darwin’s drainage network.
    - 1). The plan shall include details of site levels and City of Darwin’s stormwater drain connection point/s. The plan shall also indicate

how stormwater will be collected on the site and connected underground to City of Darwin's system.

- 2). City of Darwin requires a stormwater drainage plan to confirm that it is technically feasible to collect stormwater on the site and dispose of it into City of Darwin's stormwater drainage system. It is also necessary to ensure that no stormwater will sheet-flow into the road reserve or onto adjoining properties.

f). **Waste**

**City of Darwin requests that the Authority require a Waste Management Plan demonstrating waste disposal, storage and removal in accordance with City of Darwin's Waste Management Policy 054.**

The applicant's plans fail to demonstrate adequate waste management, this includes:

- any access gates to the bin enclosure not being locked,
- there shall be no step between the bin enclosure and the collection area to allow for ease of access,
- the bin enclosure shall include a hose and wash down area with a drain connected to City of Darwin's stormwater system, and
- an unimpeded concrete access path to the bin enclosure from the development.

A copy of City of Darwin's Waste Management Policy 054 may be viewed on City of Darwin's website or by contacting City of Darwin.

g). **Site Construction**

**City of Darwin requests that an Environmental and Construction Management Plan (ECMP) be required.**

The ECMP should specifically address the following:

- waste management,
- traffic control,
- haulage routes,
- storm water drainage,
- use of City of Darwin land, and
- how this land will be managed during the construction phase;

to the satisfaction of City of Darwin.

**Note:** Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or producing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footway, road or private land, without first obtaining a works approval from City of Darwin.

h). **Landscape works within City of Darwin road reserve**

The proposal includes plantings, new concrete footpaths and other works within City of Darwin verges. Verge plantings, footpaths and all other works are required to be upgraded in accordance with City of Darwin policies and are subject to a separate approval from City of Darwin. City of Darwin requests that the applicant first seek all required approvals from City of Darwin for any proposed works within the road reserve.

i). **Traffic**

City of Darwin requires a comprehensive **Traffic Impact Assessment Report**, to be prepared by a suitably qualified traffic engineer in accordance with the Austroads Document Guide to Traffic Management Part 12: Traffic Impacts of Developments, in the report structure provided as Appendix C of that document, with particular attention to vehicular, pedestrian, cyclist and public transport issues and opportunities.

The Traffic Impact Assessment report is to also include swept paths for waste collection vehicles entering and exiting the site.

The report should identify any necessary upgrades to the surrounding street network as a result of the implications of the development. The developer will be required to institute all required upgrade measures resulting from the traffic assessment at no cost to City of Darwin.

iii). **Should the above issues be adequately addressed, City of Darwin offers the following comments:**

City of Darwin comments on issues for which it is the sole responsible authority, under the *Local Government Act* and associated By-Laws:-

a). **Awning Overhang**

The proposal includes awning overhangs to Cavenagh Street, Knuckey Street and Litchfield Street. Awning agreements are required as a separate approval from City of Darwin. City of Darwin requests that the applicant first seek all required approvals from City of Darwin for any awnings or canopies for the proposed building.

b). **Street Trees**

The proposed street tree/s to Council's road reserve fronting the development shall be carried out at full cost to the developer, to ensure

that adequate landscaping is provided and maintained on adjacent and adjoining subject land.

Species selection will be in sequence with Council's Street Tree Strategy or current master plan.

Council is to be notified of any contractor prior to the commencement of any works.

As street trees will become an asset of City of Darwin, the developer shall provide Council specification for the purchasing of quality tree stock prior to construction. Specification for quality tree stock shall be submitted for approval to the satisfaction of City of Darwin.

The developer shall provide Council a Plant Schedule for street trees indicating;

- root-ball container volume (litres),
  - height of species (metres),
  - calliper (mm); and
  - details identifying the nursery supplying the tree stock.
- Street trees shall be of advanced size to provide greater impact to the road reserve and the development.

Prior to the establishment of street trees within the road reserve contact shall be made with City of Darwin's Department of Parks and Reserves to ensure appropriate planting locations are defined.

A maintenance and establishment period shall comply with the proposed street tree planting fronting the development. During this period, the developer will be responsible for the ongoing establishment and maintenance to ensure a 100% survival rate.

c). **Protection of Street Trees**

All street trees shall be protected at all times during construction. Any tree on the footpath, which is damaged or removed during construction, shall be replaced, to the satisfaction of City of Darwin.

A Tree Protection Zone (TPZ) shall be constructed for all existing trees to be retained within the development, in accordance with Australian Standards - AS 4970-2009 Protection of Trees on Development Sites.

Copies of AS 4970-2009 Protection of Trees on Development Sites can be obtained from the Australian Standards web site.

d). **Shoring and Hording Adequacy for Adjoining Properties**

If the development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the developer must, at their own expense:

- protect and support the adjoining property and pedestrians from possible damage or injury from the excavation, and
- where necessary, underpin the adjoining premises to prevent any such damage.

e). **Building Identification**

In accordance with City of Darwin By-Laws, prior to occupation, the applicant shall ensure that a building number is displayed in a position clearly visible from the street. The number must be visible against the background on which it is placed, to the satisfaction and at no cost to City of Darwin.

City of Darwin comments in relation to the *Planning Act*, the Northern Territory Planning Scheme and Land Use Objectives:-

- a). **City of Darwin requests that should the Authority require a monetary contribution, it is paid to City of Darwin in accordance with its Car Parking Contribution Plan in lieu of the on-site car parking shortfall as a result of this development.** The Northern Territory Planning Scheme requires 315 car parking spaces and only 60 are provided on site.
- b). **City of Darwin requests that the Authority require a monetary contribution is paid to City of Darwin in accordance with its Stormwater Contribution Plan to upgrade stormwater infrastructure as a result of this development.** The site falls within the developer Contributions Plan for Stormwater Drainage Works – Contributions Area B (CP 2015-02). The applicant will be required to pay City of Darwin a contribution towards stormwater drainage works in accordance with the above plan.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.

- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of City of Darwin.
- Sight lines shall be provided at crossovers to public streets, to the satisfaction of, City of Darwin. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- Any gate over an access to a public road shall be placed on the subject site at least 4.5 metres from the face of the kerb line of the adjoining public road.
- Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line-marked and sealed with an impervious material.
- The total number of required disabled car parking bays shall be met on site.
- Pursuant to clause 6.5.2 of the Northern Territory Planning Scheme and s.70(5) of the *Planning Act* a monetary contribution shall be paid to City of Darwin for any determined parking shortfall.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of City of Darwin.
- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Any proposed signage for the site shall be subject to a separate assessment in accordance with City of Darwin Policy Number 42 – Outdoor Advertising Signs Code.
- Any proposed awnings at the site shall be subject to City of Darwin Policy Number 37 - Awnings, Balconies and Verandahs on Council Property.
- Any proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of City of Darwin.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of City of Darwin.

- Any easements or reserves required for the purposes of stormwater drainage, roads, access or for any other purpose, shall be made available free of cost to City of Darwin and/or neighbouring property owners.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully



**CINDY ROBSON**  
**MANAGER CITY PLANNING**

15 May 2018

Reference: PA2018/0159 NS:hd

Ms Dawn Parkes  
Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Ms Parkes

**Parcel Description:**                   **Lots 2396 & 2397 - Town of Darwin  
14 & 12 Litchfield Street, Darwin City**

**Proposed Development:**   **7 storey car park (320 spaces)**

Thank you for the Development Application referred to this office 19 April 2018, concerning the above. This letter will be placed before City of Darwin's, Ordinary Council Meeting to be held on Tuesday 29 May 2018. Should this letter be varied or not endorsed by Council, you will be advised accordingly.

The following issues are raised for consideration by the Authority:

- i). **City of Darwin generally supports the proposed Development Application; however, requests a deferral for the following reasons:**
  - a). **Traffic**

The Traffic Impact Assessment (TIA) submitted with the application identifies that there are "significant existing traffic queuing to exit Litchfield Street in the PM peak. Observations as part of this investigation indicate that the anticipated traffic volume from the proposed development will more than double the existing traffic volumes exiting Litchfield Street in the PM peak. The following mitigation measures may be considered to reduce queuing:"

    - "It is proposed that the right turn out of Litchfield Street is restricted (i.e. close the median on Cavenagh Street) to mitigate existing conflicts with the right turn.

- Reconfigure the traffic signals at the Cavenagh Street and Bennett Street intersection to allow for a more efficient movement of traffic exiting Litchfield Street.
- Investigate the potential to reverse traffic or introduce two-way traffic on Litchfield Street such that vehicles exit onto Knuckey Street. This would effect a number of existing developments on the street.
- Complete an overall integrated traffic study of the CBD including all potential developments and new roads (i.e. Barneson Link) to fully understand the impacts at Litchfield Street. This would need to be driven by NTG separately to this project.”

“All other traffic movements due to the development are either minor or unrestricted and are not anticipated to cause significant impact on the operation of the surrounding street network.”

At a meeting held on 9 May 2018 the applicant was requested to model the best scenario in Litchfield Street and present it to Council. At the time of preparing this submission, this information was not available. In the absence of this information it is requested that the Development Consent Authority (DCA) defer consideration of this application and PA2018/0158 (at 38 Cavenagh Street, Darwin City) to ensure that traffic can be accommodated within the existing road network and that other outstanding matters can be addressed.

b). **Urban Design Requirements**

The Urban Design Requirements of the Northern Territory Planning Scheme (NTPS) requires:

- “75% of the length of the site boundary at ground level as active street frontage.” The applicant has identified that 63% is achieved, representing a 12% shortfall.

It is considered that the applicant could enhance the stairwell shafts to the front façade (either end of the Litchfield Street boundary) through colour, murals or the like.

Whilst Council doesn’t typically support reduced street activation, in this instance it is considered tolerable on the basis that the TIA provided indicates the need for a dual entry to manage peak hour traffic. Furthermore, the applicant has provided landscape plans which identify enhancements to the Litchfield Street road reserve that will assist in activating the laneway.

- “Awnings to streets for the full extent of the site frontage.” Two small awnings have been provided above the stairwell and lift entry points. The applicant has stated that “canopies will be provided in association with the activation of the ground level tenancy area when a future land use is determined.” From the meeting with the applicant on 9 May 2018 Council’s request for awnings from the onset of the development was accepted. To ensure cohesion with the design of the proposed development and support pedestrian movements, it is requested that the inclusion of a full-length and width awning be a condition of any permit, if a Development Permit is issued.
- “All car parking areas are to be screened so that they are not visible from the street or public spaces.” The south-eastern and north-western facades of the car park aren’t screened, it is considered that in order to achieve “exemplary urban design” in Darwin that screening be provided. The inclusion of screening will also assist in deflecting vehicle lights (especially of a night) from adjoining properties, some of which have a residential use. The applicant advised at the meeting that the design of the carpark has altered, such amendments have not been circulated at the time of preparing this submission and have therefore not been considered by Council.
- “Areas that are attractive, safe and functional for pedestrians within the development site;” furthermore the Guidelines of the Community Safety Design Guide requires “design entrances and façade to limit opportunities for concealment and entrapment.”

It is considered that recessed access points on the ground floor plan could be better designed to reduce opportunity for antisocial behaviour in line with the Community Safety Design Guide and the urban design requirements.

c). **Other matters**

- The applicant has invited the DCA to impose permit conditions that require the construction of the car park at 12 and 14 Litchfield Street, Darwin City and the development at 38 Cavenagh Street, Darwin City to be completed at the same time. To ensure that the car parking is in fact made available, it is requested that the car park be completed prior to the development at 30 Cavenagh Street being issued with an occupation certificate, in the event that a Development Permit is issued.
- For the DCA’s information, the land uses at Energy House (18 Cavenagh Street, Darwin City), require 255 car parking spaces pursuant to the Local Government (Darwin Parking Local Rates)

Regulations; 94 bays are currently provided at 12 and 14 Litchfield Street, to partially offset the shortfall at 18 Cavenagh Street, with the remaining shortfall attracting an annual levy. If a development permit is issued that affects the shortfall under the Local Government Regulations, the levy amount will be adjusted to reflect the current conditions.

- From a functionality point of view the proposed separation between the proposed car park and the adjoining blank walls to the north-east (which have a 0 metre setback to the shared boundary) would provide a space for rubbish to collect. It is suggested that the setback be reduced to decrease the separation between the existing and proposed developments or a mechanism to reduce litter be considered.
  - The applicant proposes landscaping within the Litchfield Street road reserve, in the vicinity of 12 and 14 Litchfield Street, to the value of \$200,000 plus GST as a commitment to activating the laneway, which is supported and encouraged. However, the details and the impacts to the location of existing on-street car parking bays and other Council infrastructure is unknown at this stage. Further information is required from the applicant to understand possible implications to existing Council infrastructure.
- ii). **City of Darwin requests that should a Development Permit be issued, that the following be provided as a condition precedent:**
- a). **A dilapidation report covering infrastructure within the road reserve to the satisfaction of City of Darwin at no cost to Council.**
  - b). **The crossover and driveway shall meet City of Darwin requirements.**
  - c). **All awnings and canopies over City of Darwin road reserves must be designed in accordance with City of Darwin Policy No. 037 – awnings, Balconies and Verandahs on Council Property and are subject to the approval of City of Darwin.**
  - d). **City of Darwin requests that the Authority require a schematic plan demonstrating all stormwater to be collected on the site and discharged underground to City of Darwin’s stormwater drainage system.** The applicant’s plans fail to demonstrate how on-site stormwater will be collected and discharged underground to City of Darwin’s drainage network.

- 1). The plan shall include details of site levels and City of Darwin's stormwater drain connection point/s. The plan shall also indicate how stormwater will be collected on the site and connected underground to City of Darwin's system.
- 2). City of Darwin requires a stormwater drainage plan to confirm that it is technically feasible to collect stormwater on the site and dispose of it into City of Darwin's stormwater drainage system. It is also necessary to ensure that no stormwater will sheet-flow into the road reserve or onto adjoining properties.

e). **Waste**

**City of Darwin requests that the Authority require a Waste Management Plan demonstrating waste disposal, storage and removal in accordance with City of Darwin's Waste Management Policy 054.**

The applicant's plans fail to demonstrate adequate waste management, this includes:

- any access gates to the bin enclosure not being locked,
- there shall be no step between the bin enclosure and the collection area to allow for ease of access,
- the bin enclosure shall include a hose and wash down area with a drain connected to City of Darwin's stormwater system, and
- an unimpeded concrete access path to the bin enclosure from the development.

A copy of City of Darwin's Waste Management Policy 054 may be viewed on City of Darwin's website or by contacting City of Darwin.

f). **Site Construction**

**City of Darwin requests that an Environmental and Construction Management Plan (ECMP) be required.**

The ECMP should specifically address the following:

- waste management,
- traffic control,
- haulage routes,
- storm water drainage,
- use of City of Darwin land, and
- how this land will be managed during the construction phase;

to the satisfaction of City of Darwin.

**Note:** Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or producing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footway, road or private land, without first obtaining a works approval from City of Darwin.

g). **Landscape works within City of Darwin road reserve**

The proposal includes plantings, new concrete footpaths and other works within City of Darwin verges. Verge plantings, footpaths and all other works are required to be upgraded in accordance with City of Darwin policies and are subject to a separate approval from City of Darwin. City of Darwin requests that the applicant first seek all required approvals from City of Darwin for any proposed works within the road reserve.

h). **Traffic**

City of Darwin requires a comprehensive **Traffic Impact Assessment Report**, to be prepared by a suitably qualified traffic engineer in accordance with the Austroads Document Guide to Traffic Management Part 12: Traffic Impacts of Developments, in the report structure provided as Appendix C of that document, with particular attention to vehicular, pedestrian, cyclist and public transport issues and opportunities.

The Traffic Impact Assessment report is to also include swept paths for waste collection vehicles entering and exiting the site.

The report should identify any necessary upgrades to the surrounding street network as a result of the implications of the development. The developer will be required to institute all required upgrade measures resulting from the traffic assessment at no cost to City of Darwin.

iii). **Should the above issues be adequately addressed, City of Darwin offers the following comments:**

City of Darwin comments on issues for which it is the sole responsible authority, under the *Local Government Act* and associated By-Laws:-

a). **Awning Overhang**

The proposal includes awning overhangs to Litchfield Street. Awning agreements are required as a separate approval from City of Darwin. City of Darwin requests that the applicant first seek all required approvals from City of Darwin for any awnings or canopies for the proposed building.

b). **Street Trees**

The proposed street tree/s to Council's road reserve fronting the development shall be carried out at full cost to the developer, to ensure that adequate landscaping is provided and maintained on adjacent and adjoining subject land.

Council is to be notified of any contractor prior to the commencement of any works.

As street trees will become an asset of City of Darwin, the developer shall provide Council specification for the purchasing of quality tree stock prior to construction. Specification for quality tree stock shall be submitted for approval to the satisfaction of City of Darwin.

The developer shall provide Council a Plant Schedule for street trees indicating;

- root-ball container volume (litres),
- height of species (metres),
- calliper (mm), and
- details identifying the nursery supplying the tree stock.

Street trees shall be of advanced size to provide greater impact to the road reserve and the development.

Prior to the establishment of street trees within the road reserve contact shall be made with City of Darwin's Department of Parks and Reserves to ensure appropriate planting locations are defined.

A maintenance and establishment period shall comply with the proposed street tree planting fronting the development. During this period, the developer will be responsible for the ongoing establishment and maintenance to ensure a 100% survival rate.

c). **Building Identification**

In accordance with City of Darwin By-Laws, prior to occupation, the applicant shall ensure that a building number is displayed in a position clearly visible from the street. The number must be visible against the background on which it is placed, to the satisfaction and at no cost to City of Darwin.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the Development Permit issued by the Development Consent Authority.

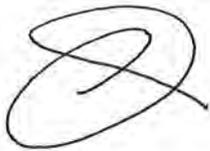
- Designs and specifications for landscaping of the road verges adjacent to the property shall be submitted for approval by City of Darwin and all approved works shall be constructed at the applicant's expense, to the requirements of City of Darwin.
- The location, design and specifications for proposed and affected crossovers shall be provided at the applicant's expense, to the satisfaction of City of Darwin.
- Sight lines shall be provided at crossovers to public streets, to the satisfaction of, City of Darwin. No fence or tree exceeding 0.6 metres in height shall be planted in front of the sight line.
- Car parking spaces and internal driveways shall meet the requirements of the relevant Australian Standard and be line-marked and sealed with an impervious material.
- The total number of required disabled car parking bays shall be met on site.
- All developments on/or adjacent to any easements on-site, in favour of City of Darwin shall be carried out to the requirements and satisfaction of City of Darwin.
- Waste bin storage and pick-up shall be provided in accordance with City of Darwin Policy Number 54 - Waste Management.
- Any proposed signage for the site shall be subject to a separate assessment in accordance with City of Darwin Policy Number 42 – Outdoor Advertising Signs Code.
- Any proposed awnings at the site shall be subject to City of Darwin Policy Number 37 - Awnings, Balconies and Verandahs on Council Property.
- Any proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of City of Darwin.
- Any proposed stormwater connections to City of Darwin stormwater system or proposed works on/over City of Darwin property shall be subject to separate application to City of Darwin and shall be carried out to the requirements and satisfaction of City of Darwin.

- Any easements or reserves required for the purposes of stormwater drainage, roads, access or for any other purpose, shall be made available free of cost to City of Darwin and/or neighbouring property owners.
- Permit to Occupy shall be withheld until such time as the Lots 2396 and 2397, Town of Darwin have been consolidated and a new title issued in respect of the consolidated allotment.

In considering this application, the Development Consent Authority is requested to take into account any implications of the *Disability Discrimination Act* (Cth) or the *Anti-Discrimination Act* (NT) with regard to access for the disabled.

If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully



**CINDY ROBSON**  
**MANAGER CITY PLANNING**

SIXTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 29 MAY 2018

ORD05/22

**17. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

Nil

**18. REPORTS OF REPRESENTATIVES**

**19. QUESTIONS BY MEMBERS**

**20. GENERAL BUSINESS**

**21. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

Common No. 2695130

THAT the next Ordinary Meeting of Council be held on Tuesday, 12 June 2018, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

**22. CLOSURE OF MEETING TO THE PUBLIC**

Common No. 2695131

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**23. ADJOURNMENT OF MEETING AND MEDIA LIAISON**

# **PREVIOUS MINUTES**

## **OPEN**

**Ordinary Council Meeting**

**15 May 2018**



FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 15 MAY 2018

ORD05/1

**CITY OF DARWIN**

MINUTES OF THE FIFTEENTH ORDINARY COUNCIL MEETING OF THE TWENTY-SECOND COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, HARRY CHAN AVENUE ON TUESDAY, 15 MAY 2018 COMMENCING AT 5.30PM.

**PRESENT:** The Right Worshipful, Lord Mayor, K Vatskalis, (Chair); Member A J Arthur; Member J Bouhoris; Member S Cullen; Member J A Glover; Member G J Haslett; Member R M Knox; Member G Lambrinidis; Member S J Niblock; Member P Pangquee; Member R Want de Rowe; Member E L Young.

**OFFICERS:** Chief Executive Officer, Dr D Leeder; Acting GM City Performance, Mr L Carroll; Acting GM City Operations, Ms N Nilon; Acting GM City Life, Mr M Grassmayr; Acting GM City Futures, Ms S Gamble; Executive Manager, Ms M Reiter; Manager City Planning, Ms C Robson; Manager Strategy & Outcomes, Ms V Green; Revenue Supervisor, Mr E Grenenger; Acting Manager Finance, Ms I Frazis; Town Planner, Mr D Burrow; Regulatory Operations Supervisor, Mr C Brown; Committee Administrator, Mrs P Hart.

**APOLOGY:** Member M Palmer.

**GUESTS:** Senior Director Land Development Mr Graeme Finch from the Department of Infrastructure, Planning and Logistics was in attendance from 5.40pm to brief the Council on flood mitigation plans for the Darwin municipality.

Representatives from the Landbridge Group were in attendance from 6.15pm to brief the Council on the Landbridge Hotel Development:

- Project Director, Mr Andrew Payne
- Mr Jason Finlay
- JLL Project Manages, Mr Craig Cullen
- JLL Project Manages, Gareth Edwards

**MEDIA:** 9 News, Ms Melissa McKay; NT News Mr Will Zwar; ABC News, Mr Tom Maddocks.

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**WEBCASTING DISCLAIMER**

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**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. THE LORD'S PRAYER**

**3. MEETING DECLARED OPEN**

The Chair declared the meeting open at 5.35 pm.

**4. APOLOGIES AND LEAVE OF ABSENCE**  
Common No. 2695036

**4.1 Apologies**

Nil

**4.2 Leave of Absence Granted**

(Arthur/Glover)

THAT it be noted Member M Palmer is an apology due to a Leave of Absence previously granted on 27 March 2018 for the period 6 to 18 May 2018.

DECISION NO.22\0695 (15/05/18) Carried

**4.3 Leave of Absence Requested**

(Cullen/Arthur)

A. THAT a Leave of Absence be granted for Member Knox for the period 7 to 11 June 2018.

B. THAT a Leave of Absence be granted for Member Want de Rowe for the period 24 May to 2 June 2018.

C. THAT a Leave of Absence be granted for the Lord Mayor for the period of 18 May to 4 June 2018.

DECISION NO.22\0696 (15/05/18) Carried



**5. ELECTRONIC MEETING ATTENDANCE**  
Common No. 2221428

**5.1 Electronic Meeting Attendance Granted**

Nil

**5.2 Electronic Meeting Attendance Requested**

Nil

**6. DECLARATION OF INTEREST OF MEMBERS AND STAFF**  
Common No. 2752228

**6.1 Declaration of Interest by Members**

Nil

**6.2 Declaration of Interest by Staff**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S**  
Common No. 1955119

**7.1 Confirmation of the Previous Ordinary Council Meeting**

(Knox/Bouhoris)

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 24 April 2018, be received and confirmed as a true and correct record of the proceedings of that meeting, noting that this meeting was unable to be held at Karama Library as scheduled due to library closure.

DECISION NO.22\0697

(15/05/18)

Carried



**7.2 Confirmation of the Previous Confidential Ordinary Council Meeting**

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.*

(Knox/Want de Rowe)

- A. THAT the tabled minutes of the previous Confidential Ordinary Council Meeting held on Tuesday, 24 April 2018 be received and confirmed as a true and correct record of the proceedings of that meeting.
- B. THAT this decision be moved into Open.

DECISION NO.22\0698 (15/05/18) Carried

**7.3 Business Arising**

Nil

**8. MATTERS OF PUBLIC IMPORTANCE**

Nil

**9. DEPUTATIONS AND BRIEFINGS**

- 9.1 Department of Infrastructure, Planning and Logistics - Flood Mitigation Plan for the Darwin Municipality**  
Common No. 1485703

*Senior Director Land Development Mr Graeme Finch from the Department of Infrastructure, Planning and Logistics was in attendance from 5.40pm to brief the Council on flood mitigation plans for the Darwin municipality.*

(Lambrinidis/Haslett)

THAT the presentation from the Department of Infrastructure, Planning and Logistics in relation to the flood mitigation plan for the Darwin municipality be received and noted.

DECISION NO.22\0699 (15/05/18) Carried

*Member G J Haslett joined the meeting at 5.47pm.*



FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 15 MAY 2018

ORD05/7

**9.2 Landbridge Group - Landbridge Hotel Development**  
Common No. 3541995

*Representatives from the Landbridge Group were in attendance from 6.15pm to brief the Council on the Landbridge Hotel Development:*

- *Project Director, Mr Andrew Payne*
- *Mr Jason Finlay*
- *JLL Project Manages, Mr Craig Cullen*
- *JLL Project Manages, Gareth Edwards*

(Lambrinidis/Haslett)

THAT the presentation from the Landbridge Group in relation to the Landbridge Hotel Development be received and noted.

DECISION NO.22\0700

(15/05/18)

Carried

**10. PUBLIC QUESTION TIME**

Nil



**11. CONFIDENTIAL ITEMS**  
Common No. 1944604

**11.1 Closure to the Public for Confidential Items**

(Knox/Haslett)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C24.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C27.1.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C27.1.2	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C27.1.3	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C27.1.4	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C27.1.5	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person

DECISION NO.22\0701 (15/05/18)

Carried

**11.2 Moving Open Items Into Confidential**

Nil

**11.3 Moving Confidential Items Into Open**

Nil

**12. PETITIONS**

Nil

**13. NOTICE(S) OF MOTION**

Nil



FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 15 MAY 2018

ORD05/9

#### 14.1 OFFICERS REPORTS (ACTION REQUIRED)

##### 14.1.1 2018/2019 Fees and Charges

Report No. 18CP0038 IF:ks (15/05/18) Common No. 3020893

#### **Procedural Motion – Suspension of Meeting Procedures in Accordance with By-law 147 at 6.24pm for 10 minutes**

(Haslett/Niblock)

THAT in accordance with By-Law 147 the operation of procedures set out in Part 7 of the Darwin City Council By-Laws, that limits the duration and number of times a Member may speak, be suspended at 6.24pm for 10 minutes to allow for discussion on the 2018/2019 Fees and Charges.

Carried

#### **Resumption of Meeting Procedures at 6.34pm**

(Haslett/Bouhoris)

THAT the operation of procedures as set out in Part 7 of the Darwin City Council By-Laws, be resumed.

Carried

#### **Procedural Motion**

(Niblock/Knox)

*THAT this item lay on the table to enable further review and that the report be brought back to the 2<sup>nd</sup> Ordinary Council Meeting in May 2018.*

Carried

ACTION: ACTING FINANCE MANAGER  
NOTE: ACTING GM CITY PERFORMANCE

(Haslett/Bouhoris)

- A. THAT Report Number 18CP0038 IF:ks entitled 2018/2019 Fees and Charges , be received and noted.
- B. THAT Council adopt the proposed fees and charges, as contained in **Attachment A** to Report Number 18CP0038 IF:ks entitled 2018/2019 Fees and Charges, effective from 1 July 2018.



**14.1.2 Energy Strategy Implementation Plan**

Report No. 18CF0008 SG:nt (15/05/18) Common No. 3258746

**Procedural Motion**

(Cullen/Knox)

*THAT this item be taken off the table and considered as the next item of business.*

Carried

(Bouhoris/Haslett)

- A. THAT Report Number 18CF0008 SG:nt entitled Energy Strategy Implementation Plan, be received and noted.
- B. THAT the City of Darwin Energy Strategy Implementation Plan, provided at **Attachment B** to Report Number 18CF0008 SG:nt entitled Energy Strategy Implementation Plan be endorsed by Council and reviewed annually to capitalise on changes in technology and funding mechanisms.
- C. THAT Council endorse a policy position of zero net emissions from energy by 2030.

DECISION NO.22\0702

(15/05/18)

Carried

ACTION: ACTING GM CITY FUTURES

**14.1.3 Darwin Middle School - Request for Nomination of Alderman to School Board**

Report No. 18CE0015 MR:ph (15/05/18) Common No. 3783877

(Bouhoris/Want de Rowe)

- A. THAT Report Number 18CE0015 MR:ph entitled Darwin Middle School - Request for Nomination of Alderman to School Board, be received and noted.
- B. THAT Council decline the request to nominate a member to the Darwin Middle School Board.

DECISION NO.22\0703

(15/05/18)

Carried

ACTION: EXEC MGR



**14.1.4 Sponsorship and Operating Subsidies 2018/19**

Report No. 18CE0018 JM:ph (15/05/18) Common No. 2143591

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes at 12.30pm on Wednesday, 16 May 2018.*

(Cullen/Bouhoris)

- A. THAT Report Number 18CE0018 JM:ph entitled Sponsorship and Operating Subsidies 2018/19, be received and noted.
- B. THAT Council note the current sponsorships in **Attachment A** to Report Number 18CE0018 JM:ph entitled Sponsorship and Operating Subsidies 2018/19 that are built into the City of Darwin 2018/19 Budget.
- C. THAT the following sponsorships be endorsed by Council for a period of three (3) years as detailed in **Attachment B** to Report Number 18CE0018 JM:ph entitled Sponsorship and Operating Subsidies 2018/19:
- i. Browns Mart Shimmer \$10,000 cash (expires June 2021)
  - ii. CrownBet Supercars V8s \$6,000 In-Kind (expires June 2021)
  - iii. Darwin Festival \$150,000 cash, \$15,000 in-kind (expires August 2020)
  - iv. Nightcliff Seabreeze Festival \$25,000 cash, \$8,000 in-kind (expires May 2021)
  - v. The Beat Festival, \$10,000 cash (expires September 2020)
- D. THAT the following sponsorships be endorsed by Council for the 2018/19 financial year as detailed in **Attachment B** to Report Number 18CE0018 JM:ph entitled Sponsorship and Operating Subsidies 2018/19:
- i. Capricornia Film Awards \$5,000 cash (expires Sept 2018)
  - ii. Darwin Fringe Festival \$7,500 cash and \$1,000 in-kind (expires September 2018)
  - iii. Lottoland Mitchell Street Mile \$5,000 cash and \$4,000 in-kind (expires September 2018)
  - iv. National Indigenous Music Awards \$10,000 cash and \$2,000 In-kind (expires August 2018)
  - v. Palmerston Shopping Centre Christmas Party \$2,750 cash (expires December 2018)
  - vi. Malak Market Place \$10,000 cash and \$2,000 in-kind (expires October 2018)

*Continued on next page.*



**14.1.4 Sponsorship and Operating Subsidies 2018/19**

Report No. 18CE0018 JM:ph (15/05/18) Common No. 2143591

*Continued from previous page.*

- E. THAT the following Operating Subsidies be endorsed by Council as detailed in **Attachment C** to Report Number 18CE0018 JM:ph entitled Sponsorship and Operating Subsidies 2018/19 for the periods detailed below:
- i. Darwin City and Waterfront Retailers Association \$50,000 cash and \$27,280 In-kind support for 1 year including 2018/19
  - ii. Darwin City Brass Band \$30,000 cash for 3 years including 2018/19
  - iii. Darwin Entertainment Centre \$591,020 cash for 3 years including 2018/19
  - iv. PAWS Darwin for \$30,000 for 1 year including 2018/19
  - v. RSPCA for \$120,000 for 1 years including 2018/19
  - vi. Surf Life Saving NT for \$30,000 for 1 year including 2018/19
  - vii. Tourism Top End for \$100,000 for 1 years including 2018/19
  - viii. CBD Activation contingency fund of \$50,000 for 2018/19
- F. THAT Council note that the final determination of the funding for the Darwin Entertainment Centre and the period of the funding agreement are subject to negotiations with the Northern Territory Government.
- G. THAT this decision is moved into Open at the time of the media announcement of the draft 2018/2019 Municipal Plan.

DECISION NO.22\0704

(15/05/18)

Carried

ACTION: SENIOR COMMUNICATIONS AND ENGAGEMENT OFFICER  
NOTE: ACTING MANAGER FINANCE, ACTING GM CITY PERFORMANCE



**14.1.5 Adoption of the Draft 2018/19 Municipal Plan**

Report No. 18CP0051 VG:ks (15/05/18) Common No. 2100136

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes at 12.30pm on Wednesday, 16 May 2018.*

(Niblock/Cullen)

- A. THAT Report Number 18CP0051 VG:ks entitled Adoption of the Draft 2018/19 Municipal Plan, be received and noted.
- B. THAT Council adopt the Draft 2018/19 City of Darwin Municipal Plan contained in **Attachment A** to Report Number 18CP0051 VG:ks entitled Adoption of the Draft 2018/19 Municipal Plan, for the purpose of public consultation.
- C. THAT pursuant to Section 103 of the *Local Government Act*, the staffing plan approved by Council for the 2018/19 financial year be based on a total budget for employee costs of \$33.66M and an approved establishment full time equivalent (FTE) of 353.5 staff, noting that short-term projects may temporarily change the number of staff employed.
- D. THAT this decision be moved into Open at the time of the media announcement of the draft 2018/2019 Municipal Plan

DECISION NO.22\0705

(15/05/18)

Carried

ACTION: MANAGER STRATEGY & OUTCOMES

NOTE: ACTING GM CITY PERFORMANCE, ACTING MANAGER FINANCE



**14.2 OFFICERS REPORTS (RECEIVE & NOTE)**

**14.2.1 Northern Territory Government Flood Mitigation Works Update**

Report No. 18CO0022 EL:jw (15/05/18) Common No. 1485703

(Want de Rowe/Bouhoris)

- A. THAT Report Number 18CO0022 EL:jw entitled Northern Territory Government Flood Mitigation Works Update, be received and noted.

DECISION NO.22\0706 (15/05/18) Carried

(Arthur/Glover)

- B. THAT Council write to the Northern Territory Government expressing its extreme concern about the effectiveness of the proposed flood mitigation works and potential impact on the conservation area on Council land (Lot 4295).

DECISION NO.22\0707 (15/05/18) Carried

ACTION: GM CITY OPS

(Knox/Arthur)

- C. THAT Council not accept the PFAS-contaminated soil from the flood mitigation works for disposal at Shoal Bay.

LOST

*Member J Bouhoris departed the meeting at 7.03pm.*



**15. TOWN PLANNING REPORT/LETTER**

**15.1 Council Responses to Planning Applications - May 2018**

Report No. 18CF0031 BS:hd (15/05/18) Common No. 2547669

(Haslett/Cullen)

- A. THAT Report Number 18CF0031 BS:hd entitled Council Responses to Planning Applications - May 2018, be received and noted.
- B. THAT Council endorse the responses to the Development Consent Authority within **Attachments A, B, and C** to Report Number 18CF0031 BS:hd entitled Council Responses to Planning Applications - May 2018.

DECISION NO.22\0708 (15/05/18)

Carried

ACTION: ACTING MANAGER CITY PLANNING  
NOTE: ACTING GM CITY FUTURES

*Member J Bouhoris re-joined the meeting at 7.04pm.*

**15.2 Parking in Carey Street**

Report No. 18CF0025 DB:hd (15/05/18) Common No. PA2018/0108

(Glover/Niblock)

- A. THAT Report Number 18CF0025 DB:hd entitled Parking in Carey Street, Darwin City, be received and noted.
- B. THAT on-street car parking in Carey Street be managed as per the following:
- i. 2 hour time restricted, Monday to Friday 8:00 am and 5:00 pm;
  - ii. no time restrictions, all other times; and
  - iii. be enforced within existing Regulatory Services resources and budgets.
- C. THAT Council write to those who participated in the community consultation to inform them of Council's decision.

DECISION NO.22\0709 (15/05/18)

Carried

ACTION: ACTING MANAGER CITY PLANNING  
NOTE: ACTING GM CITY FUTURES



FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 15 MAY 2018

ORD05/16

**16. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

Nil

**17. REPORTS OF REPRESENTATIVES**

Nil

**18. QUESTIONS BY MEMBERS**

Nil

**19. GENERAL BUSINESS**

**19.1 Parking on McMinn Street Service Road/Day Street**  
Common No.3761313

(Arthur/Bouhoris)

THAT Council examine the application of the same restrictions on McMinn Street Service Road in the vicinity of Day Street and report back to Council within 2 months.

DECISION NO.22\0710 (15/05/18)

Carried

ACTION: MGR CITY PLANNING  
NOTE: ACTING GM CITY FUTURES

**19.2 Public Charging Points for Electric Vehicles**  
Common No.

(Knox/Lambrinidis)

That a report be prepared on the possible locations and installation of public charging points for electric vehicles in Darwin.

DECISION NO.22\0711 (15/05/18)

Carried

ACTION: ACTING GM CITY FUTURES



FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 15 MAY 2018

ORD05/17

**19.3 Acting Deputy Lord Mayor for the period of 18 May to 4 June 2018**  
Common No.375173

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.*

(Glover/Lord Mayor)

THAT in accordance with Part 4.3 of the Local Government Act, Alderman R M Knox be appointed as Acting Deputy Lord Mayor for the period of 18 May to 4 June 2018.

THAT this decision be moved into Open.

DECISION NO.22\0712 (15/05/18) Carried  
ACTION: CA

**20. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**  
Common No. 2695130

(Young/Haslett)

THAT the next Ordinary Meeting of Council be held on Tuesday, 29 May 2018, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

DECISION NO.22\0713 (15/05/18) Carried

**21. CLOSURE OF MEETING TO THE PUBLIC**  
Common No. 2695131

(Haslett/Knox)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

DECISION NO.22\0714 (15/05/18) Carried



FIFTEENTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 15 MAY 2018

ORD05/18

**22. ADJOURNMENT OF MEETING AND MEDIA LIAISON**  
Common No. 2695132

(Haslett/Knox)

THAT the meeting be adjourned at 7.20pm for 15 minutes to enable the Media to liaise with the Lord Mayor.

DECISION NO.22\0715 (15/05/18) Carried

*The meeting moved to the Confidential Section at 7.30 pm.*

**THE RIGHT WORSHIPFUL, LORD  
MAYOR, K VATSKALIS (CHAIR) –  
1ST ORDINARY COUNCIL MEETING  
– TUESDAY, 15 MAY 2018**

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**Confirmed On: Tuesday, 29 May 2018**

**Chair:** \_\_\_\_\_

