

AGENDA

Arts and Cultural Development Advisory Committee Meeting Wednesday, 11 May 2022

I hereby give notice that a Arts and Cultural Development Advisory Committee Meeting will be held on:

Date: Wednesday, 11 May 2022

Time: 4.00 pm

Location: Online via Teams

Simone Saunders
Chief Executive Officer

ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEMBERS

Member CJ Fraser Bell (Chair)

Member Mark Smith (Deputy Chair)

Councillor Morgan Rickard

Councillor Vim Sharma (Alternate)

Member Teghan Hughes

Member Marita Smith

Member Katharina Fehringer

Member Jati Wixted, Darwin Entertainment Centre Representative.

Member David Kurnoth, Larrakia Nation Representative.

Member Vicktor Petroff, Arts NT Representative.

Member Edwin Joseph, Multicultural Council of the Northern Territory (MCNT) Representative.

OFFICERS

Arts and Cultural Development Officer Jenelle Saunders Arts and Cultural Development Officer Carmen Ansaldo Community Development Officer Heather Docker

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1 Meeting Declared Open

2 Acknowledgement of Country

City of Darwin is privileged to operate on Larrakia country and we acknowledge the Larrakia people as the Traditional Owners of the Darwin region. City of Darwin pays our respects to Elders past and present. We are committed to working with all Aboriginal and Torres Strait Islander people to care for our community and this land and sea for our shared future.

- 3 Apologies and Leave of Absence
- 3.1 Apologies
- 3.2 Leave of Absence
- 3.3 Leave of Absence Notified
- 4 Electronic Attendance
- 4.1 Electronic Attendance
- 4.2 Electronic Attendance Notified
- 5 Declaration of Interest
- 6 Confirmation of Previous Minutes

Arts and Cultural Development Advisory Committee Meeting - 9 February 2022

- 7 Actions Arising From Previous Minutes
- 8 Presentations

9 OFFICER REPORTS

9.1 UPDATE ON PROJECTS

Author: Arts and Cultural Development Officer

Authoriser: Executive Manager Community and Cultural Services

Attachments: Nil

RECOMMENDATIONS

1. THAT the report Update On Projects be received and noted.

PURPOSE

The purpose of this report is to provide an update on all current arts projects with City of Darwin.

KEY ISSUES

 Arts and Cultural Development Officer Carmen Ansaldo to provide a verbal update and on Mirragma Gunugurra-wa public artwork for the Bicentennial Park Public Art commission

• Arts and Cultural Development Officer Jenelle Saunders to provide a verbal update on:

The Jingili Water Gardens All Access Playground launch as part of Reconciliation Week Anglicare NT's mural project in Nakara CITYLIFE Platform (Lightboxes) Expressions of Interest Busking Darwin public education campaign

DISCUSSION

Bicentennial Park Public Art commission

Verbal update on Mirragma Gunugurra-wa public artwork for the Bicentennial Park Public Art commission.

The Jingili Water Gardens All Access Playground launch as part of Reconciliation Week

The Jingili Water Gardens All Access Playground official launch date is Wednesday 1 June 2022. The celebration will coincide with Reconciliation Week activities and will involve key stakeholders, including Arts Access, invited guests, local school groups, a Welcome to Country and smoking ceremony and live entertainment.

Anglicare NT's mural project in Nakara

The mural project at Nakara Oval toilet block, delivered by Anglicare NT with support from City of Darwin. The project is scheduled for May as part of a re engagement program with young people and in will be delivered in collaboration with David Collins from Proper Creative.

CITYLIFE Platform (Lightboxes) Expressions of Interest

CITYLIFE Platform (Lightboxes) Expressions of Interest closed on Monday 2 May, with three applications submitted. EOI's were submitted for the next two 6-monthly Exhibition Periods, 2022 – 2023. Successful applicants will be notified late May. The refreshed exhibition opportunity offers curators more autonomy, budget and incentive and maintains focus on promoting local Darwin creatives in partnership with City of Darwin.

Busking Darwin public education campaign

Busking Darwin (formally Busk a Move) public education campaign deliverables to begin creation in May with Moogie Down Productions – focussing on artist profile stories, accessible map and branding elements – within the allocated Council budget \$10 000.

Arts and Cultural Development Officers met with Customer Services staff in March to discuss improving the busking permit process. A report was submitted by Customer Service Supervisor to the 26 April Ordinary Council meeting to request amendments to the current process; for a quicker, more streamlined and accessible application process for both Council customer service staff and for busking applicants. This also included the note to Council to support amplification in all busking locations (excluding the mall).

PREVIOUS COUNCIL RESOLUTION

At the 26 April meeting Council resolved:

		·
i	Ordinary Council Meeting Minutes	26 April 2022

T14.4 REVISED MUNICIPAL BUSKING CONDITIONS

MOTION

Moved: Councillor Paul Arnold Seconded: Councillor Mick Palmer

- THAT the report entitled Revised Municipal Busking Conditions be received and noted.
- 2. THAT Council amend the decision requiring a busker's photograph be included on a busking permit, with the following amendment:
 - (a) Buskers are required to have identification available on them at all times and must be presented upon request by an authorised officer.
- THAT Council endorse the expansion of amplification permissions for busking to the Darwin municipality, excluding The Mall

AMENDMENT

Moved: Councillor Paul Arnold Seconded: Councillor Mick Palmer]

- THAT the report entitled Revised Municipal Busking Conditions be received and noted.
- THAT Council endorse the expansion of amplification permissions for busking to the Darwin municipality, excluding The Mall.

CARRIED 8/4

RESOLUTION ORD205/22

Moved: Councillor Paul Arnold Seconded: Councillor Mick Palme

- THAT the report entitled Revised Municipal Busking Conditions be received and noted.
- THAT Council endorse the expansion of amplification permissions for busking to the Darwin municipality, excluding The Mall.

CARRIED 10/2

STRATEGIC PLAN ALIGNMENT	5 A Vibrant and Creative City 5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Policy: 0084 Public Art and Cultural Development Policy
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter.

The report authoriser does not have a conflict of interest in relation to this matter.
If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

9.2 UPDATE ON EOIS FOR NEW ACDAC MEMBERS

Author: Arts and Cultural Development Officer

Authoriser: Executive Manager Community and Cultural Services

Attachments: 1. Terms of Reference ACDAC

RECOMMENDATIONS

1. THAT the report Update on EOI's for New ACDAC Members be received and noted.

PURPOSE

The purpose of this report is to notify the Arts and Cultural Development Advisory Committee of the current nomination process for new Committee members.

KEY ISSUES

- Since the 9 February ACDAC meeting, it has been confirmed that all current general member terms are due to be completed at the end of June or September 2022 (3 in June and 3 in September). Members were contacted by email and notified of the process to renominate.
- A public notice for member nominations was circulated on City of Darwin website, social media, NT Government, Arts organisation newsletters and via members. Nominations close Thursday 12 May 2022.

DISCUSSION

The Terms of Reference state that the ACDAC must have up to 7 general members and 4 organisational members (**Attachment 1**).

Prior to 11 May ACDAC meeting, Andrea Wicking formally resigned and Marita Smith will be resigning from the Committee after completing her term at the end of June. Erica McCalman had resigned in late 2021.

Nominations received by 12 May will be reviewed by a panel at City of Darwin and applicants notified by the beginning of June.

PREVIOUS COUNCIL RESOLUTION

STRATEGIC PLAN	5 A Vibrant and Creative City	
ALIGNMENT	5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity	
BUDGET /	Budget/Funding:	
FINANCIAL / RESOURCE	NIL	
IMPLICATIONS		
LEGISLATION /	Legislation:	
POLICY CONTROLS OR IMPACTS	Local Government Act 2019	
	Policy:	
	Arts and Cultural Development Advisory Committee Terms of Reference	
CONSULTATION,	Nil	
ENGAGEMENT & COMMUNICATION		
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter.	
	The report authoriser does not have a conflict of interest in relation to this matter.	
	If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).	



1 PURPOSE

The Arts and Cultural Development Advisory Committee is an Advisory Committee. Its purpose is to advocate, inform and guide Council on improving its positive impact on communities and culture in Darwin.

2 SCOPE

The Arts and Cultural Development Advisory Committee operates to advocate, inform, and support Council's approach to arts and cultural development.

3 AUTHORITY / DELEGATION

The Arts and Cultural Development Advisory Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 FUNCTIONS

The functions of the Arts and Cultural Development Advisory Committee are to:

- Actively contribute to the development and implementation of best practice policy, procedures, planning and programming of Council towards increasing positive arts and cultural outcomes in keeping with the Strategic Plan.
- Identify actions that City of Darwin may take to improve its facilities, services and programs for greater arts and cultural outcomes; whilst recognising and supporting Darwin's diverse social, cultural and creative resources.
- c) Identify gaps, issues and challenges for arts and cultural development that City of Darwin can advocate for and/or partner with businesses, services and organisations to address.
- d) Advise Council on ways to amplify arts and cultural strengths through strategic support of community and cultural groups, organisations and activities.
- Advise Council on ways to advocate for arts and culture through providing education and information on community and cultural needs and rights through positive and proactive media, social marketing, community events, festivals, forums and other initiatives in partnership with Council.

	ral Development Advisory Committee rence 1210.001.E.R	Page 1 of 4
Version: 1	Decision Number: ORD410/21	Adoption Date: 28/09/2021
Responsible C	Officer: Chief Executive Officer	Next Review Date: 28/09/2025



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TERMS OF REFENCE - 1210.001.E.R

- Keep Council informed of industry best practice and developments, standards and legislation.
- g) Participate in monitoring and evaluation processes to ensure Council's arts and cultural activities are relevant and high impact.
- Support the development and maintenance of a register of peers for the establishment of temporary sub-committees, working groups and/or panels of appropriate members of the community.
- Act as a conduit for the sharing of ideas, resources, funding and employment opportunities between Council and the community and provide mutual support and assistance in developing and implementing community and cultural activities in Darwin.

5 MEMBERSHIP

In accordance with the *Local Government Act 2019*, the City of Darwin shall appoint suitably qualified individuals to be members of the Committee based on selection criteria related to their expertise, experience, dedication and commitment to the purpose of the group. The domains of expertise relevant to this Committee are:

- Community Development
- Arts and Culture
- Health and Well-being
- Social Justice
- Access and Inclusion
- Social and Cultural Planning
- Community-centered Urban Design and Planning

Membership provisions

- a) Up to seven community members; and
- Four organisational memberships consisting of;
 - i. Larrakia Organisation, currently Larrakia Nation
 - ii. Refugee and/or new migrant Organisation
 - iii. Relevant/Identified Northern Territory Government representative(s)
 - iv. Darwin Entertainment Centre
- c) One Council Member (and one Alternate Council Member)

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

The Term of Membership for Community members is 2 years. Community Members if absent, are unable to send a proxy.

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TERMS OF REFENCE - 1210.001.E.R

5.1 CHAIR

The chair of the committee will be appointed by Council.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee: and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

Organisational members are appointed to represent the interests and views of their member organization relevant to the committee purpose.

6 **MEETINGS**

6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair. or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

	ral Development Advisory Committee rence 1210.001.E.R	Page 3 of 4
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TERMS OF REFENCE - 1210.001.E.R

CODE OF CONDUCT 7

All members are accountable to the Local Government Act 2019 Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

CONFLICT OF INTEREST 8

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

REVIEW AND PERFORMANCE EVALUATION

TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the Local Government Act 2019 as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name:	
Signature:	

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Responsible O	fficer: Chief Executive Officer	Next Review Date: 28/09/2025



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9.3 RESIGNATION OF COMMITTEE MEMBERS

Author: Arts and Cultural Development Officer

Authoriser: Executive Manager Community and Cultural Services

Attachments: Nil

RECOMMENDATIONS

1. THAT the report entitled Resignation of Committee Members be received and noted.

PURPOSE

The purpose of this report is to notify Arts and Cultural Development Advisory Committee of the resignation of Andrea Wicking and Marita Smith from the Committee.

KEY ISSUES

- Andrea Wicking has formally resigned from the Committee due to moving interstate
- Marita Smith will complete her two-year term at the end of June 2022 after serving two terms on ACDAC

- 10 MEMBER REPORTS
- 11 GENERAL BUSINESS
- 12 Next Meeting
- 31 August 2022
- 13 Closure of Meeting



MINUTES

Arts and Cultural Development Advisory Committee Meeting Wednesday, 9 February 2022

MINUTES OF CITY OF DARWIN ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEETING HELD AT THE CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN ON WEDNESDAY, 9 FEBRUARY 2022 AT 4.00 PM

PRESENT:

Member CJ Fraser Bell (Chair) Councillor Morgan Rickard Member Teghan Hughes Member Marita Smith

Member Andrea Wicking

Member Jati Wixted, Darwin Entertainment Centre Representative.

Member Vicktor Petroff, Arts NT Representative.

Member Edwin Joseph, Multicultural Council of the Northern Territory (MCNT) Representative.

OFFICERS:

Jenelle Saunders, Arts and Cultural Development Officer Carmen Ansaldo, Arts and Cultural Development Officer

APOLOGY:

Member Mark Smith

Member Katharina Fehringer

Member David Kurnoth, Larrakia Nation Representative

GUESTS:

Angela O'Donnell, Executive Manager Community and Cultural Services

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1 MEETING DECLARED OPEN

The Chair declared the meeting open at 4:04 pm.

2 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

3 APOLOGIES & LEAVE OF ABSENCE

3.1 APOLOGIES

COMMITTEE RESOLUTION AACDA001/22

Moved: Member CJ Fraser Bell Seconded: Member Marita Smith

That the apologies from Member Mark Smith, Member Katharina Fehringer and Member David Kurnoth are received and noted.

CARRIED 8/0

- 3.2 Leave of Absence Nil
- 3.3 Leave of Absence Notified Nil
- 4 ELECTRONIC ATTENDANCE
- 4.1 Electronic Attendance Nil
- 4.2 Electronic Attendance Notified Nil

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

5.1 Declaration of Interest by Members

Standing conflict of interest by Member Andrea Wicking as General Manager of the Darwin City Retailers Association.

5.2 Declaration of Interest by Staff

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION AACDA002/22

Moved: Member Andrea Wicking Seconded: Member Marita Smith

That the minutes of the Arts and Cultural Development Advisory Committee Meeting held on 17

November 2021 be confirmed.

CARRIED 8/0

7 ACTIONS ARISING FROM PREVIOUS MINUTES

7.1 The Busk a Move budget allocation and project proposal to be resolved today in meeting.

8 PRESENTATIONS

Nil

9 OFFICER REPORTS

9.1 COMMITTEE GOVERNANCE

COMMITTEE RESOLUTION AACDA003/22

Moved: Member CJ Fraser Bell Seconded: Councillor Morgan Rickard

That the verbal update by the Executive Manager Community and Cultural Services on Committee Governance be received and noted.

CARRIED 8/0

Discussion

Executive Manager Community and Cultural Services updated the Committee on Governance:

- Thanks to the Committee for adopting the Infocouncil agenda formats and acknowledges the need for motions to be formalised in the system.
- Raised the Terms of Reference and the decision to make meetings one hour in length meaning committee members need to come with motions and decisions. Reminder that quorum is important as the committee doesn't have much time and only meets four times a year.
- Encouragement of the Committee members to come back to the key purposes of advocacy and to inform council.

9.2 UPDATE ON THE ARTS AND CULTURAL PLANS 2022/23

COMMITTEE RESOLUTION AACDA004/22

Moved: Councillor Morgan Rickard Seconded: Member Teghan Hughes

- 1.THAT the verbal update provided by the Executive Manager Community and Cultural Services be received and noted.
- 2. That it be noted that the Arts and Cultural Development Advisory Committee support the two new initiatives that are being submitted to Council for consideration:
 - i) Funding for a new Arts Plan
 - ii) Funding to continue the Arts Grants program

CARRIED 8/0

Executive Manager Community and Cultural Services provided an update on the Arts and Cultural plans and Arts Grants program :

- Looking for endorsement from the Committee for the upcoming recommendation for the creation of the City of Darwin's new Arts Plan previous plan is now out of date. Submitting a budget application to Council for the new plan, including outsourcing for a consultant to assist the development.
- New Initiative through Council budget process to continue Arts Grants program after consideration of learnings from the first round of the program.
- Update on grant applications: 29 applications received, 9 were successful. Referred to table provided in Agenda detailing successful grant recipients, amounts allocated and project titles.

Discussion

- Input will be sought from the Committee on the new Arts Plan. The Committee will be a conduit for support, advocacy and information for that plan.
- The Committee to begin to consider priorities for the new plan.
- The new Arts Plan will be for a five year timeframe.
- Committee in support of the two new initiatives to Council for budget for a new Arts Plan and continuation of the Arts Grants program.

9.3 BUSK A MOVE

COMMITTEE RESOLUTION AACDA005/22

Moved: Member CJ Fraser Bell Seconded: Member Andrea Wicking

- 1. THAT the report be received and noted.
- 2. THAT it is noted that the \$10,000 allocation by Council for "busk a move" be allocated to a public education campaign. The public education campaign will:
 - Develop and distribute information on busking in the municipality
 - Increase positive community sentiment about busking across the municipality
 - Showcase busking as a vibrant and fun part of Darwin life and an exciting and worthwhile pastime.

CARRIED 8/0

9.4 UPDATE ON PUBLIC ART

COMMITTEE RESOLUTION AACDA006/22

Moved: Member CJ Fraser Bell Seconded: Member Vicktor Petroff

1. THAT the report be received and noted.

CARRIED 8/0

Discussion

The Committee commended and noted the good work of the team in this portfolio.

The public arts project collaborations with companies such as Garuwa is a positive step and significant partnership for Council.

9.5 UPDATE ON EOI FOR NEW ACDAC MEMBER

COMMITTEE RESOLUTION AACDA007/22

Moved: Member Marita Smith Seconded: Member CJ Fraser Bell

1. THAT the report be received and noted.

CARRIED 8/0

Actions

The Arts and Cultural Development Officer to undertake the following actions:

- 1. Follow up on the term of membership for Marita Smith and notify via email.
- 2. Commence EOI to replace outgoing member.
- 3. Investigate and notify past applicants of upcoming EOI for new member opening.

10 MEMBER REPORTS

- Member CJ Fraser Bell Thursday February 17th is the Browns Mart 2022 launch with new company branding. A new vision, look and way forward with a reviewed program, with new option for all shows to go on sale at time of launch.
- Member Vicktor Petroff noted that the Arts NT Industry Development Grant is currently open. Accessibility and succession planning are priorities for the grant. The Arts Projects round is also open, being the last one for this financial year.
- Member Marita Smith the Exit Art exhibition opens on 11 March at MAGNT. Great work from year 12 students. Encourages Committee members and Councillors to attend.

11 GENERAL BUSINESS

12 NEXT MEETING

11 May 2022, 4:00pm

The Chair declared the meeting closed at 5:03pm.