



# **AGENDA**

## **Access and Inclusion Advisory Committee Meeting Thursday, 28 October 2021**

**I hereby give notice that a Access and Inclusion Advisory Committee  
Meeting will be held on:**

**Date: Thursday, 28 October 2021**

**Time: 1:30 PM**

**Location: Casuarina Library  
17 Bradshaw Terrace  
Casuarina**

**Scott Waters  
Chief Executive Officer**

## **ACCESS AND INCLUSION ADVISORY COMMITTEE MEMBERS**

Alderman Vim Sharma  
Alderman Sylvia Klonaris (Alternate)  
Member Cecilia Chiolero  
Member Martin Blakemore  
Member Brett Pebbles  
Member Lynne Strathie  
Member Kyle Adams  
Member Callum Hooley  
Member Bernie Ingram  
Member Nicholas McGrath  
Member Susan Burns

## **OFFICERS**

Mathew Vitucci, Senior Coordinator  
Heather Docker, Community Development Officer

## Order Of Business

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>5</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>5</b>
<b>3</b>	<b>Apologies and Leave of Absence .....</b>	<b>5</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>5</b>
<b>5</b>	<b>Declaration of Interest .....</b>	<b>5</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>5</b>
<b>7</b>	<b>Actions Arising From Previous Minutes .....</b>	<b>5</b>
<b>8</b>	<b>Presentations .....</b>	<b>5</b>
<b>9</b>	<b>Officer Reports.....</b>	<b>6</b>
9.1	Frequency of Meetings, Time and Location.....	6
9.2	Northern Territory Government Disability Strategy Consultation.....	14
9.3	Access and Inclusion Advisory Committee Community Membership.....	17
<b>10</b>	<b>Member Reports .....</b>	<b>19</b>
	Nil	
<b>11</b>	<b>General Business.....</b>	<b>19</b>
	Nil	
<b>12</b>	<b>Next Meeting .....</b>	<b>19</b>
<b>13</b>	<b>Closure of Meeting.....</b>	<b>19</b>



**1 Meeting Declared Open****2 Acknowledgement of Country****3 Apologies and Leave of Absence****3.1 Apologies – COTA NT****3.2 Leave of Absence****3.3 Leave of Absence Notified****4 Electronic Attendance****4.1 Electronic Attendance****4.2 Electronic Attendance Notified****5 Declaration of Interest of Member and Staff****6 Confirmation of Previous Minutes**

Access and Inclusion Advisory Committee Meeting - 8 July 2021

**7 Actions Arising From Previous Minutes****8 Presentations****8.1 Advisory Committee Governance – City of Darwin****8.2 Northern Territory Government Disability Strategy Consultation - Office of Disability**

## 9 OFFICER REPORTS

### 9.1 FREQUENCY OF MEETINGS, TIME AND LOCATION

**Author:** Community Development Officer

**Authoriser:** Executive Manager Community and Cultural Services

**Attachments:** 1. Terms of Reference 23rd Council

#### RECOMMENDATIONS

1. THAT the report entitled Frequency of Meetings, Time and Location be received and noted.
2. THAT the Access and Inclusion Advisory Committee adopts the following schedule for meetings in 2022:
  - a) Meetings to be held on Thursdays
  - b) Meetings to be held from 1:30 PM to 3:00 PM
  - c) Meetings to be held at the Casuarina Library Meeting Room  
and
  - d) Five meetings to be held:
    - i. 3 February 2022
    - ii. 7 April 2022
    - iii. 2 June 2022
    - iv. 1 September 2022
    - v. 3 November 2022

#### PURPOSE

The purpose of this report is to set the schedule for frequency of meetings of the Access and Inclusion Advisory Committee and provide the updated Terms of Reference.

#### KEY ISSUES

- At the Council Meeting held on 28 September 2021, Council made decisions in relation to the establishment of the statutory committee structure for the 23<sup>rd</sup> Term of Council, appointed Elected Members to its Advisory committees and adopted Terms of Reference for Advisory Committees.
- The adopted Terms of Reference for the Access and Inclusion Advisory Committee is at **Attachment 1**.

- In accordance with the Terms of Reference, item 6.1 *Frequency of Meeting and Location*, this report is proposing that the Committee meets five times in 2022.

**DISCUSSION**

At the Ordinary Council Meeting held on 28 September 2021 Alderman Vim Sharma was appointed to the Access and Inclusion Advisory Committee for the period 28 September 2021 to 30 June 2022. Alderman Sylvia Klonaris was appointed as the alternative.

At this same meeting Terms of Reference were adopted for the Access and Inclusion Advisory Committee (Attachment 1). Terms of Reference advise that the Committee meet at least four times per year and no more than eight times annually between February and November. Time and location of meetings is to be determined by the Committee.

This report proposes the Access and Inclusion Advisory Committee considers adopting the following meeting schedule for 2022:

- a) Meetings to be held on Thursdays
- b) Meetings to be held from 1:30 PM to 3:00 PM
- c) Meetings to be held at the Casuarina Library Meeting Room  
and
- d) Five meetings to be held:
  - i. 3 February 2022
  - ii. 7 April 2022
  - iii. 2 June 2022
  - iv. 1 September 2022
  - v. 3 November 2022

**PREVIOUS COUNCIL RESOLUTION**

At the 28 September 2021 meeting Council resolved:

**14.5 23rd Council - Establishment of Executive and Advisory Committees****RESOLUTION: ORD410/21**

*THAT Council, pursuant to Section 82 of the Local Government Act 2019, establishes the following Executive and Advisory Committees and that the respective terms of reference be ADOPTED:*

*Advisory Committees*

- (i) *Access and Inclusion Advisory Committee, Terms of Reference, **Attachment 3***

**14.6 23rd Council - Appointments to Council Committees and External Representative Bodies****RESOLUTION: ORD411/21**

*THAT Council appoint the following Council members to the **Access and Inclusion Advisory Committee** for the period 28 September 2021 to 30 June 2022:*

*Alderman Vim Sharma and*

*Alderman Sylvia Klonaris as Alternate*



<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.2 Roles and Relationships
<b>CRITICAL DATES</b>	Nil
<b>BUDGET / FINANCIAL</b>	Nil
<b>RISK ASSESSMENT</b>	<p> <b>Assets &amp; Infrastructure</b> <input type="checkbox"/>    <b>Environment &amp; Waste</b> <input type="checkbox"/>  <b>Financial</b> <input type="checkbox"/>    <b>Info Comms &amp; Tech</b> <input type="checkbox"/>  <b>Legal &amp; Compliance</b> <input type="checkbox"/>    <b>Ops &amp; Service Delivery</b> <input type="checkbox"/>  <b>Reputation &amp; Brand</b> <input checked="" type="checkbox"/>    <b>Work Health &amp; Safety</b> <input type="checkbox"/> </p> <p>In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Very Low</p> <p>Risks identified, in relation to this report, will be managed by staff</p>
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b></p> <p>The Committee has been established pursuant to the <i>Local Government Act 2019</i></p> <p><b>Policy:</b></p> <p>Meetings – No.043</p> <p>Advisory and Other Committees – No.093</p> <p>Community Inclusion – No. 008</p>
<b>RESOURCE IMPLICATIONS</b>	Nil
<b>CONSULTATION &amp; ENGAGEMENT</b>	Nil
<b>COMMUNICATION PLAN FOR THIS INITIATIVE</b>	Nil
<b>PLACE SCORE STATEMENT</b>	Nil
<b>DECLARATION OF INTEREST</b>	<p><a href="https://intranet.darwin.nt.gov.au/document/3331/view">https://intranet.darwin.nt.gov.au/document/3331/view</a></p> <p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



## 1 PURPOSE

The Access and Inclusion Advisory Committee is an Advisory Committee. Its purpose is to advocate, inform, and guide Council on improved access and inclusion for all people, including people with disabilities, living, working, studying or visiting the City of Darwin.

## 2 SCOPE

The Access and Inclusion Advisory Committee operates to advocate, inform, and support Council's approach to access and inclusion.

## 3 AUTHORITY / DELEGATION

The Access and Inclusion Advisory Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

## 4 FUNCTIONS

The functions of the Access and Inclusion Advisory Committee are to:

- a) Represent the access and inclusion needs of the Darwin community.
- b) Advise Council on ways to actively contribute to the development and implementation of best practice policy, procedures, planning, and programming to increase community inclusion outcomes.
- c) Identify actions that City of Darwin can take to improve access and inclusion of Council's services, facilities, and programs.
- d) Identify gaps, issues and challenges relating to access and inclusion that City of Darwin can advocate for and/or partner with businesses, services and organisations to address.
- e) Advocate for access and inclusion through providing education and information to improve community awareness of the needs and rights of those with access and inclusion issues, through positive and proactive media, social marketing, community events, festivals, forums, and other initiatives.
- f) Keep Council informed on industry developments, standards, and legislation which can improve access and inclusion to Council services, facilities, and programs.
- g) Guide the implementation of City of Darwin's Access and Inclusion Plan.

Committee Name - Number		Page 1 of 4
Version: 1	Decision Number: ORD410/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

*Electronic version current. Uncontrolled copy valid only at time of printing.*



## 5 MEMBERSHIP

In accordance with the *Local Government Act 2019*, the City of Darwin shall appoint suitably qualified individuals to be members of the Committee based on selection criteria related to their expertise, experience, dedication and commitment to the purpose of the group.

### Membership provisions

- a) Up to ten community members, with a minimum number of six; and
- b) Four organisational memberships consisting of;
  - i. National Disability Services NT (NDS NT)
  - ii. Council on the Ageing NT (COTA NT)
  - iii. Relevant/ Identified Northern Territory Government representative(s)
  - iv. Identified organisation representing vulnerable members of the community which could include refugees and/or new migrants, Indigenous peoples, and the LGBTQI+ community.
- c) One Council Member (and one Alternate Council Member)

Membership will expire if a member does not attend three consecutive regular meeting occasions without an approved leave of absence.

Representatives shall be nominated by a member organisation and are required to send a briefed alternate delegate should the nominee be unavailable.

The Term of Membership for Community members is two years. Community Members if absent, are unable to send a proxy.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

### 5.1 CHAIR

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

### 5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

Organisational members are appointed to represent the interests and views of their member organisation relevant to the committee purpose.





## 6 MEETINGS

### 6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

### 6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

## 7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

## 8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

## 9 REVIEW AND PERFORMANCE EVALUATION

### 9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

### 9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.



## 10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Access and Inclusion Advisory Committee - xxx

Page 4 of 4

Version: 1

Decision Number: ORD410/21

Adoption Date: 28/09/2021

Responsible Officer: Chief Executive Officer

Next Review Date: 28/09/2025

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**9.2 NORTHERN TERRITORY GOVERNMENT DISABILITY STRATEGY CONSULTATION**

**Author:** Community Development Officer

**Authoriser:** Executive Manager Community and Cultural Services

**Attachments:** 1. Notice of Consultation of Northern Territory Government Disability Strategy

**RECOMMENDATIONS**

That the notification of the consultation of the Northern Territory Government Disability Strategy be received and noted.

**Kate Worden**  
Minister for Disabilities



**Media Release**

## **Consultation Begins on the Territory's First Disability Strategy**

4 October 2021

The Territory Labor Government is delivering on a major election commitment with the Territory's first Disability Strategy.

Consultation has opened today, with targeted sessions to be held throughout the sector.

There are 20,500 Territorians with a disability and this strategy aims to improve services for them.

One major aspect of the strategy and what consultation will look at, is the National Disability Insurance Scheme and how we can maximise the potential of the NDIS in the Northern Territory.

Other aspects of the Strategy will include a focus on:

- access for people with a disability to mainstream services;
- the opportunity for people with a disability to reach their potential;
- outcomes for Aboriginal people with a disability and people with a disability who live in remote regions; and
- what is working well and what needs to change.

The NT Strategy will be driven by Action Plans to show progress and outcomes.

Consultations and consultation resources must meet access requirements of stakeholders, and accessible materials will be made available throughout the consultation period, so everyone can have input.

To have your say regarding the future of disability services in the Northern Territory visit: <https://haveyoursay.nt.gov.au/nt-disability-strategy>

**Quotes from Minister for Disabilities, Kate Worden:**

"The Territory Labor Government promised to develop a disability strategy, and we are on our way to forming a guiding framework that reflects the needs of people living with a disability in the Territory.

"The focus of the NT Strategy is on improving access to mainstream services. We want to hear the stories, issues and concerns which our disabled Territorians face.

"The unique regional and remoteness of the Northern Territory, and the fact that over 50% of our Territory NDIS participants are Indigenous, is a constant challenge under the NDIS model. An aspect requiring consistent reminding to the National NDIS Management based in the eastern states.

"The lived experience of people with disability is important and valued and the NT Strategy will reflect the voice and priorities of people with disability in the NT."

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Northern Territory Government

[Unsubscribe](#)



**9.3 ACCESS AND INCLUSION ADVISORY COMMITTEE COMMUNITY MEMBERSHIP**

**Author:** Community Development Officer

**Authoriser:** Executive Manager Community and Cultural Services

**Attachments:** 1. Notification of Community Member Resignation

**RECOMMENDATIONS**

That the notification of resignation forwarded to the Chair, Brett Peebles be received and noted.

Sent: Monday, 13 September 2021 10:06 AM

Subject: Access and Inclusion Committee

Good morning Heather

Please be advised that I will be going on six months service leave this Thursday 16 September 2021 and as such will have to resign my position forthwith from the Committee.

██████████ will be acting in my position while I am away.

██████████ would very much like to still have a presence on this committee. If you would like ██████████ to take my place would you please contact her on this email from Monday 20 September 2021 onwards.

Thank you.

Kind regards,

Sara Braines-Mead

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Nil

**12 Next Meeting**

3 February 2022

**13 Closure of Meeting**



**MINUTES  
ACCESS & INCLUSION  
ADVISORY COMMITTEE**

**Thursday 8 July 2021**

**1.30pm – 3.00pm**

**Casuarina Library Meeting Room & online via WebEx**

**MEMBERS**

Alderman Robin Knox  
Alderman Andrew Arthur

City of Darwin Alderman  
City of Darwin Alderman (Alternate)

Martin Blakemore  
Brett Peebles  
Lynne Strathie  
Sara Braines-Mead  
Callum Hooley

Community Representative  
Community Representative  
Community Representative  
Community Representative  
Community Representative

Cecilia Chiolero

Specialist Representative, Council on the Ageing  
Northern Territory (COTA NT)

Susan Burns

Specialist Representative, National Disability  
Services Northern Territory (NDS)

**City of Darwin Officers**

Mathew Vitucci  
Roman Maher  
Anneke Barnes

Senior Capital Works Coordinator  
Senior Design Officer  
Manager Community and Cultural Development

**GUESTS/ OBSERVERS**

Nil

**1. WELCOME**

Return of all community members with exception of Liz Reid who has stood down from the Committee.

**2. APOLOGIES**

Bernie Ingram  
Nicholas McGrath

Specialist Representative, Passenger Transport  
Specialist Representative, Building Advisory  
Services

Kyle Adams

Community Representative

**3. ACKNOWLEDGEMENT OF COUNTRY & PEOPLE IN ATTENDANCE WITH A DISABILITY**

**4. NOMINATION OF NEW CHAIR AND DEPUTY CHAIR POSITIONS**

Nomination for Chair

Brett Peebles nominated by Martin Blakemore, seconded by Callum Hooley

No further nominations

All in Favour for Brett Peebles as Chair

Nomination for Deputy Chair

Callum Hooley nominated by Ald. Robin Knox, seconded by Susan Burns

No further nominations

All in Favour for Callum Hooley as Deputy-Chair

## **5. DECLARATION OF CONFLICT OF INTEREST IN ANY AGENDA ITEMS**

Sara Braines-Mead for item 8.1

## **6. ACCEPTANCE OF PREVIOUS MEETING NOTES – 6 May, 2021**

Moved by Ald. Robin Know. Seconded by Sara Braines-Mead

## **7. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **7.1 Action list reviewed**

All actions from previous meeting complete or part of ongoing projects/programs.

With reference to Community Committee memberships terms it was noted the terms of the current Community Members were only extended until February 2022. This allows for recruitment of members to be endorsed for longer period by incoming Council, and to look at recruiting more members from diverse backgrounds to the Committee.

<b>ACTION</b>	CDO to confirm the Terms of Reference allows up to 10 community members.
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## **8. GENERAL BUSINESS**

8.1 For input: Budget expenditure request for a pedestrian refuge on Dick Ward Drive near the Old McMillans Road intersection at Coconut Grove.

Committee received a presentation from Technical Services Team regarding expenditure request to instal a pedestrian refuge on Dick Ward Drive. Considerations of this request covered

- Location for the refuge in relation to proximity to other crossing areas, public transport, lighting, and potential for creating traffic safety issue.
- Holistic look at the area regarding site lines, overhanging trees, requirement for signage for people to slow down.
- Demand for this request, while understanding the impact can be of benefit to all members of the community who cross Dick Ward Drive.
- Budget allocation and if there are other business areas that are responsible for road safety rather than the Access and Inclusion budget.

In principal Committee supports the need for safe places of crossing for a busy road however needs further information before committing any funds to this request.

<b>ACTION</b>	Technical Services Team to complete a detailed concept plan, with accurate costing. CDO to investigate alternate streams of funding for the project. CDO to liaise with requestor to better understand the need for the refuge and the community impact.
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## 8.2 For information: Outcome of the footpath assessment at Fannie Bay shops

Technical Services Team provided an overview of accessibility of pedestrian footpaths, and paths of travel from accessible parking bays at Fannie Bay shops. Initial assessment indicated there are some missing links for the connectivity and accessibility of pathways.

- Some path ramps that have slightly steeper gradients than permissible.
- Some ramps that lead to nowhere, or to no connecting path on the other side of the road.
- Accessible parking on Keith Lane is not to standard and needs upgrading to be compliant.

Considerations of the initial assessment by Committee included

- Relocating the Keith Lane accessible parking bays to the shop side of the road to minimise risk for crossing road.
- Requests for more information regarding the review of all accessible parking in shopping centres across the municipality, as Committee understood this to already be complete.
- Note there has been a recent lease taken by a disability agency catering to children and families in the Fannie Bay shops that increases need for good accessibility.
- Understanding associated costs for upgrades.

<b>ACTION</b>	Technical Services Team to <ul style="list-style-type: none"><li>• Complete a concept plan, with costings and potential staging of future works.</li><li>• Review the number of shopping centres where a parking audit has taken place.</li><li>• Develop an audit program for remaining shopping centre to be audited.</li></ul>
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## 8.3 Budget allocation

Committee discussed the annual budget of \$50,000 and the intention for use of the funding. Requested further information on the upgrade and retrofit in playgrounds of the back supported swing chairs.

<b>ACTION</b>	CDO to investigate <ul style="list-style-type: none"><li>- number of swings already installed</li><li>- future installations are planned</li><li>- costs associated with installation</li></ul>
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## 9. MEMBERS UPDATE

Callum Hooley, Community Representative

Shared the establishment of a vision impaired peer support group running monthly. This group to meet the week prior to AIAC so that Callum can provide updates and

feedback from the group to the Committee. The next meeting is on 22 July at Fresh Point Café.

Susan Burns, Specialist Representative, National Disability Services Northern Territory (NDS)

- Susan is taking six months leave, with South Australia State Manager Peter Hoppe representing Susan at meetings.
- Disability Services and Inclusion Awards scheduled to take place 6 November, with nominations accepted from early August.
- PHN is setting up a COVID vaccination clinic at Harry's Place for people in the disability and aged care sectors to receive vaccinations.

Lynne Strathie, Community Representative

- Noted two locations that have poor accessibility, or no accessibility being at Fisherman's Wharf, and the access into shops at Alawa.
- Committee discussed
  - Fishermans' Wharf is not Council owned land.
  - Council doesn't complete works on private property.
  - Options for private businesses to access support from NT Government regarding upgrading of premises to become accessible.
  - New grant funding for tourist destinations from NTG called VEEP Visitor Engagement Experience Program to support tourist areas to increase accessibility.

<b>ACTION</b>	CDO to talk with NTG regarding accessible parking at Fishermans' Wharf Susan Burns to send through information about NTG VEEP Grants for distribution with minutes. <a href="https://www.tourismnt.com.au/industry-toolkit/grants-funding/visitor-experience-enhancement-program">https://www.tourismnt.com.au/industry-toolkit/grants-funding/visitor-experience-enhancement-program</a>
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Sara Braines-Mead, Community Representative

All Abilities Expo taking place on Thursday 26 August 2021 from 10am – 3pm at the Netball NT Stadium

Cecilia Chiolero, Specialist Representative, Council on the Ageing Northern Territory (COTA NT)

- Seniors Expo was postponed due to COVID. Has been rescheduled for Saturday 4 September.
- Seniors Month taking place in August, with calendar of events being published next week.

Ald. Robin Knox, City of Darwin Alderman

- Advised of upcoming elections.

- Thanked the Committee for all the work they have done, and continue to do, in the space of advocacy for access and inclusion.

Anneke Barnes, City of Darwin Officer

- Shared information from One Community upcoming event taking place in late July. This raised discussion around events and activities that City of Darwin supports and opportunities to stipulate provision of access and inclusion. Committee members thought some work had already been completed in this space.

<b>ACTION</b>	CDO to investigate what work has already been done about incorporation of access and inclusion requirements for events and activities Council funds.
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Martin Blakemore

- Thanked Committee for their ongoing support of him as Chair over the past two years, in particular noting support from Lynn Allen and Brett Peebles as the deputy chair. Looks forward to continuing to be part of the Committee as community member.

## **10. ANY OTHER BUSINESS**

Nil

**Meeting closes at 2:58pm**

## **11. NEXT MEETING**

Thursday 2 September, 2021, from 1.30pm to 3.00pm at Casuarina Library Meeting Room



## Summary of Actions

Meeting Date	Item	Notes	Status
02/06/2019	Event Accessibility	<ul style="list-style-type: none"><li>Members to send outline of event accessibility concerns to CoD to be raised with event organisers.</li></ul>	Ongoing
02/06/2019	Sector Support	<ul style="list-style-type: none"><li>Members to support events and activities as much as possible.</li></ul>	Ongoing
25/09/2019	MLAK Key System	<ul style="list-style-type: none"><li>CDO to review documentation on PDA's campaign and MLAK system and seek further guidance on any possible action.</li></ul>	Ongoing
03/03/2020	Project Grants	<ul style="list-style-type: none"><li>Committee investigate and advise Council of any grants that could be applied for to assist in funding recommended projects.</li></ul>	Ongoing
05/05/2021	The Patch facilities	<ul style="list-style-type: none"><li>CDO to provide Down Syndrome Association NT with the contact details for the maintenance person at CDU.</li></ul>	ASAP - complete
05/05/2021	Dangerous Roads	<ul style="list-style-type: none"><li>CDO to forward the location and details of identified dangerous roads to Passenger Transport.</li></ul>	ASAP - complete
05/05/2021	Committee Membership Terms	<ul style="list-style-type: none"><li>CDO to commence process for notifying community members about their term ending and the process for reapplying for another term.</li></ul>	Before end of May - complete
05/05/2021	Accessible Toilet	<ul style="list-style-type: none"><li>CDO to investigate signage options for accessible toilets at DEC.</li></ul>	Before end of May - complete
05/05/2021	Accessible Parking at John Stokes Square	<ul style="list-style-type: none"><li>Building Advisory Services to follow-up on any plans for accessible parking for the John Stokes Square redevelopment to share with Committee.</li></ul>	Before next meeting – complete
		<ul style="list-style-type: none"><li></li></ul>	