



# **AGENDA**

## **Access and Inclusion Advisory Committee Meeting Thursday, 6 June 2024**

**I hereby give notice that a Access and Inclusion Advisory Committee  
Meeting will be held on:**

**Date: Thursday, 6 June 2024**

**Time: 1:30 PM**

**Location: Meeting Room Guyugwa (Casuarina Library  
Meeting Room)  
17 Bradshaw Terrace, Casuarina**

**Simone Saunders  
Chief Executive Officer**

## **ACCESS AND INCLUSION ADVISORY COMMITTEE MEMBERS**

Community Member - Chairperson Debbie Reeves  
Councillor Sylvia Klonaris  
Community Member Kim Caudwell  
Community Member Lynne Strathie  
Community Member Rajeev Thayil  
Community Member Florence Henaway  
Community Member Tiffany Brown  
Community Member Stephanie Ransome  
Building Advisory Services Alison Warwick  
Council on the Ageing NT Cecilia Chiolero  
Department of Infrastructure, Planning and Logistic Bernie Ingram  
National Disability Services NT Mick Fallon  
Alternate Councillor Kim Farrar

## **OFFICERS**

Community Development Officer, Ciella Williams  
Senior Coordinator Infrastructure, Tony Yiannakos  
Coordinator Recreation & Leisure, Clare Black

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## Order Of Business

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**1 Meeting Declared Open**

**2 Acknowledgement of Country**

**3 Apologies and Leave of Absence**

**3.1 Apologies**

**3.2 Leave of Absence**

**3.3 Leave of Absence Notified**

**4 Electronic Attendance**

**4.1 Electronic Attendance**

**4.2 Electronic Attendance Notified**

**5 Declaration of Interest**

**6 Confirmation of Previous Minutes**

Access and Inclusion Advisory Committee Meeting - 4 April 2024

**7 Actions Arising From Previous Minutes**

**8 Presentations**

## 9 OFFICER REPORTS

### 9.1 UPDATE ON RECREATION PROJECTS

**Author:** Community Development Officer  
**Authoriser:** Coordinator Recreation and Leisure  
**Attachments:** Nil

#### RECOMMENDATIONS

1. THAT the report entitled Update on Recreation Projects be received and noted.

#### PURPOSE

The purpose of this report is to update the Advisory Committee on current Recreation projects and activity across City of Darwin

#### KEY ISSUES

- The redeveloped Casuarina Aquatic and Leisure Centre (CALC) is scheduled to open Dry Season 2024.
- Development of Accessibility Guides for City of Darwin pools is underway.
- In May 2024, the Coordinator of Recreation and Leisure attended the Parks and Leisure SA/NT Regional Conference, with the theme Places for Everybody - Inclusivity in sport, recreation, and open space.
- Council commitment to masterplan for Malak Regional Play Space in 2024/25 Municipal Plan

**DISCUSSION****City of Darwin Pools**

The redeveloped Casuarina Aquatic and Leisure Centre (CALC) is scheduled to open soon. The facility features improved wheelchair accessibility including:

- three universal access toilet and shower facilities across the site
- Adult change facility
- Ramp access to 25m and 50m pool
- Zero depth entry leisure pool
- Sling hoist for 25m pool
- Aquatic wheelchair

AIAC members will be invited to the opening event.

The development of Accessibility Guides for City of Darwin pools is underway. Flare Access have completed site visits at Nightcliff and Parap pools and are now working on the guides for both facilities. Once CALC is open a guide will also be prepared for this site.

**Parks and Leisure SA/NT Annual Conference**

On 9 May 2024 City of Darwin's Coordinator of Recreation and Leisure attended the Parks and Leisure SA/NT Regional Conference, with the theme Places for Everybody - Inclusivity in sport, recreation, and open space.

The one-day event featured case studies of inclusive play spaces and recreation facilities, and inclusive programs. Highlights included:

***Thorndon Park Playground***

Designed with a range of accessible equipment integrated into the space and includes signage in AusLan, Braille and a communication board.

***Wulanda Recreation Centre***

Includes separate program pool that can be used for special needs groups. Lower ceiling, sensory-adaptable space that allows lighting and sound to be adjusted. Can close off pool for private facility if required by various cultural groups.

***Sport4All Program – Alice Springs Town Council***

Sport4All appoints an Inclusion Coach within Councils to work with sporting clubs and schools to assist people with a disability participate in sport, whether as a participant, coach, volunteer or official.

***Active Inclusion SA***

Active Inclusion is a disability and inclusion support body in South Australia, delivering best practice inclusion and diversity programs and advice to local government, peak body organisations, businesses, local sporting clubs and recreation groups.

***Key Conference Learnings:***

- Importance of communicating accessibility of a facility or space
- Developing a signage plan from the start of infrastructure projects

- Importance of pathways for intergenerational play
- Design considerations for sensory needs

### **Waters Ward Regional Play Space**

The draft 2024/25 Municipal Plan lists a new Regional playground in the Waters Ward as a priority project to progress and provides funding commitment to Stage 1 that will see community engagement, design and documentation and site preparation take place.

Once completed this play space will incorporate accessible and multi-generational play, and as a Regional Play Space under the Play Space Strategy 2023-2030, it will include key elements such as:

- Unisex toilets
- Changing Places facility
- Shade structures
- Integrated pathways
- BBQ facilities
- Picnic tables and seating
- Signage
- Lighting
- Drinking taps

Best practice examples and learnings from across NT and interstate will be considered when developing the design.

### **Jingili Water Gardens Play Space**

The adult change facility at Jingili Water Gardens has been assessed against the Changing Places specifications and City of Darwin is currently working through addressing the recommendations in the report to ensure the facility can be fully accredited.

### **PREVIOUS COUNCIL RESOLUTION**

Nil

<b>STRATEGIC PLAN ALIGNMENT</b>	2 A Safe, Liveable and Healthy City 2.3 By 2030, Darwin residents will be more active and healthy
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	Nil
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<b>Engagement Level:</b> Inform



<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>
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**9.2 UPDATE ON INFRASTRUCTURE PROJECTS**

**Author:** Community Development Officer  
**Authoriser:** Coordinator Recreation and Leisure  
**Attachments:** Nil

**RECOMMENDATIONS**

1. THAT the report entitled Update on Infrastructure Projects be received and noted.

**PURPOSE**

The purpose of this report is to provide an update on current and upcoming accessibility upgrades from the Infrastructure and Technical Services teams.

**KEY ISSUES**

The following information has been received from Senior Coordinator Design:

- Upgrades at Fannie Bay Shopping Centre
- New children's crossings
- Accessible parking bay on Cavenagh Street
- Pedestrian focussed traffic management projects for 2024/25

**DISCUSSION**

Current and future accessibility upgrades within the municipality are as follows:

**Upgrades at Fannie Bay Shopping Centre**

Accessibility upgrades at Fannie Bay Shopping Centre have recently been completed. These upgrades emanated from a request from the Access and Inclusion Advisory Committee.

**New Children's Crossings**

A new children's crossing was recently constructed on Bauhinia Street, Nightcliff and another will soon be constructed on Mitchell Street, Larrakeyah.

**Accessible Parking Bay on Cavenagh Street**

City of Darwin has committed to widening the accessible car parking bay on Cavenagh Street adjacent the Roma Bar to make it more accessible for when the person with disability is the driver of the vehicle using the bay.

**Pedestrian Focussed Traffic Management Projects for 2024/25**

The team are currently designing the following five pedestrian focused traffic management projects to be constructed in 2024/25:

<ul style="list-style-type: none"> <li>• Patterson Street, Malak - Raised Children's Crossing</li> <li>• Malay Road, Wagaman - Raised Children's Crossing</li> <li>• Cummins Street, Rapid Creek - Children's Crossing</li> <li>• Progress Drive, Nightcliff - Pedestrian Refuge</li> <li>• Chapman Road/Casuarina Drive Rapid Creek - Car Park Upgrade and Shared Path Connection.</li> </ul>	
<b>PREVIOUS COUNCIL RESOLUTION</b> Nil	
<b>STRATEGIC PLAN ALIGNMENT</b>	2 A Safe, Liveable and Healthy City 2.2 By 2030, Darwin will be increasingly recognised as a liveable city
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	Nil
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<b>Engagement Level:</b> Inform
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

**9.3 ONGOING ACTION LIST**

**Author:** Community Development Officer  
**Authoriser:** Coordinator Recreation and Leisure  
**Attachments:** 1. Ongoing Actions List

**RECOMMENDATIONS**

1. THAT the report entitled Ongoing Action List be received and noted.

**PURPOSE**

The purpose of this report is to review the Ongoing Action List of the Access and Inclusion Advisory Committee.

**KEY ISSUES**

- At each meeting of the Access and Inclusion Advisory Committee the Ongoing Action list at **Attachment 1** is presented for review.
- The Ongoing Action list details the action, who is actioning, status and the date the action was included.
- The Ongoing Action list also maintains a record of the Completed Actions.

**DISCUSSION**

Attached is the Ongoing Action List for the committee's review.

**PREVIOUS COUNCIL RESOLUTION**

Nil

**STRATEGIC PLAN  
ALIGNMENT**

6 Governance Framework  
6.4 Accountability

**BUDGET /  
FINANCIAL /  
RESOURCE  
IMPLICATIONS**

Nil

**LEGISLATION /  
POLICY CONTROLS  
OR IMPACTS**

Nil

**CONSULTATION,  
ENGAGEMENT &  
COMMUNICATION**

Nil

<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>
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## Ongoing Actions

Action	Who	Status	Date added
<b>As Built Review of Jingili Water Garden Adult Change Facility</b>	Community Development Officer	Assessed, working through addressing the recommendations for accreditation	5/10/2023
<b>Access Audit of Bombing of Darwin Event</b>	City of Darwin Events & Community Development Officer	Pre event and event day assessment done awaiting final report	5/10/2023
<b>City of Darwin Access Strategy</b>	Community Development Officer & Committee	Procurement process underway	30/11/2023
<b>Reporting issues for repair in municipality</b> Use Click and Fix or email <a href="mailto:darwin@darwin.nt.gov.au">darwin@darwin.nt.gov.au</a>	Committee	Ongoing	30/11/2023
<b>Capital projects for consideration by committee</b>	Committee	Ongoing	30/11/2023

<b>Action</b>	<b>Who</b>	<b>Status</b>	<b>Date added</b>
<b>Increase Event Accessibility</b>	Community Development Officer	Focus for 2024	30/11/2023
<b>Logging accessibility issues on Footpaths through Click n Fix</b>	Committee to log on Click n Fix	Focus for 2024	30/11/2023
<b>Increasing accessible Parking</b>	Committee to consider in capital funds allocation	Focus for 2024	30/11/2023
<b>Increasing accessibility communications and web</b>	Funded project underway	Focus for 2024	30/11/2023
<b>Accessibility Seminar attendance for committee recommendation 19 &amp; 21 March</b>	2 members		1/2/2024
<b>Promotion of Accessibility Seminars</b>	Committee		1/2/2024

**Completed Actions**

<b>Actions</b>	<b>Who</b>	<b>Status</b>	<b>Date added</b>
<b>Fannie Bay Shopping Centre accessible upgrades</b>	Project Delivery City of Darwin	Completed	26/4/2022
<b>Accessible Business Seminar</b>	Community Development Officer	Completed	5/10/2023
<b>Improve sound for hybrid meetings</b>	Community Development Officer	Completed	30/11/2024
<b>Adult Change Facility at Palmerston Bus Interchange</b>	Committee	Completed	30/11/2023



## 10 MEMBER REPORTS

### 10.1 UPDATE ON BUS STOP INFRASTRUCTURE - NT GOVERNMENT

**Author:** Community Development Officer

**Authoriser:** Coordinator Recreation and Leisure

**Attachments:** 1. Attachment 1 - Consultation Notice Bus Stop 129

#### RECOMMENDATIONS

1. THAT the report entitled Update on Bus Stop Infrastructure - NT Government be received and noted.

#### PURPOSE

The purpose of this report is to provide an update on Bus Stop 129 Karama Crescent and information on ways to provide feedback on bus infrastructure.

#### KEY ISSUES

Organisational Representative Bernie Ingram, Director of Passenger Transport, Department of Infrastructure, Planning NT Government to provide an update on:

- Bus Stop 129 upgrade status
- Providing feedback on bus infrastructure

**DISCUSSION**

The following information has been provided on the condition and upgrade status of Bus Stop 129 Karama Crescent, as well as ways to provide feedback on bus infrastructure, following a request from Councillor Klonaris in the previous Access and Inclusion Advisory Committee meeting on 4 April 2024.

**Bus Stop 129**

- Bus stop 129 Karama Crescent, Karama is on the current bus stop upgrade program.
- Consultation was carried out in July 2023 and the department did not receive any feedback regarding the upgrade to the stop. The consultation notice is attachment 1.
- The new upgrade design is currently with the City of Darwin for approval, once approved the works to upgrade the stop should commence within three months.
- Currently this stop is attended to by the bus stop maintenance team once week.
- From July 2023 there has been 19 additional requests for maintenance for this stop.

**Providing Feedback on bus infrastructure**

- There are a variety of ways to provide feedback on bus infrastructure, being:
  - **Phone:** 8924 7666
  - **Email:** [public.transport@nt.gov.au](mailto:public.transport@nt.gov.au)
  - **On-line** by selecting 'Bus or Bus Interchange': [Feedback and consultation | Department of Infrastructure, Planning and Logistics](#)

**PREVIOUS COUNCIL RESOLUTION**

Nil

<b>STRATEGIC PLAN ALIGNMENT</b>	2 A Safe, Liveable and Healthy City 2.1 By 2030, Darwin will be a safer place to live and visit
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	Nil
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<b>Engagement Level:</b> Inform
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

## Stakeholder Notice

JULY 2023

# Darwin Region

## Bus stop upgrade program 2022 - 2023

The Department of Infrastructure, Planning and Logistics (the Department) manages public bus stops and bus services throughout the Northern Territory.

As part of the ongoing bus stop upgrade program, the Department is proposing to upgrade a number of bus stops in the Darwin region including **Bus Stop 129 located at 20 Karama Cres, Karama**.

The planned works will include the installation of a Type 15 shelter, concrete slab, new seat and timetable holder (pictured below), and will improve safety and access for all passengers, including seniors and passengers with disabilities.



The proposed works are scheduled to commence in the coming months.

If you have any questions regarding the upgrade, please call (08) 8924 7852 or e-mail [public.transport@nt.gov.au](mailto:public.transport@nt.gov.au) by no later than 1 August 2023.

Thank you

Trudy Dixon,  
A/Operations Manager, Public Transport  
Department of Infrastructure, Planning and Logistics

**10.2 Australian Disability Enterprises**

Information from Community Member Stephanie Ransome will be provided at the meeting.

**11 General Business**

**12 Next Meeting**

**13 Closure of Meeting**



# **MINUTES**

## **Access and Inclusion Advisory Committee Meeting Thursday, 4 April 2024**

**Date:** Thursday, 4 April 2024

**Time:** 1:30 PM

**Location:** Meeting Room Guyugwa (Casuarina Library  
Meeting Room)  
17 Bradshaw Terrace, Casuarina

**MINUTES OF CITY OF DARWIN  
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM GUYUGWA (CASUARINA LIBRARY MEETING ROOM), 17  
BRADSHAW TERRACE, CASUARINA  
ON THURSDAY, 4 APRIL 2024 AT 1:30 PM**

**PRESENT:**

Councillor Sylvia Klonaris  
Building Advisory Services Alison Warwick  
Council on the Ageing NT Cecilia Chiolero  
Community Member Stephanie Ransome  
Community Member Debbie Reeves  
Community Member Lynne Strathie  
Community Member Rajeev Thayil  
Community Member Tiffany Brown

**OFFICERS:**

Ciella Williams, Community Development Officer  
Angela O'Donnell, Executive Manager Community & Cultural Services  
Sueanne Johns, Senior Coordinator Community Inclusion  
Jenelle Saunders, Arts & Cultural Development Officer

**APOLOGY:**

Community Member, Florence Henaway  
Department of Infrastructure, Planning and Logistic Bernie Ingram  
National Disability Services NT, Mick Fallon  
Community Member, Kim Caudwell

**GUESTS:**

Tony Yiannakos, Senior Coordinator Infrastructure.  
Shelley Cook, Events Coordinator.  
Jessica Fry, Events Producer.

**Order of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>4</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>4</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>4</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>5</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>5</b>
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8.1	Events Team .....	5
<b>9</b>	<b>Officer Reports.....</b>	<b>5</b>
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<b>10</b>	<b>Member Reports .....</b>	<b>7</b>
<b>11</b>	<b>General Business.....</b>	<b>7</b>
<b>12</b>	<b>Next Meeting .....</b>	<b>7</b>

*Debbie Reeves was nominated to chair the meeting.*

## **1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 1:48 pm.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## **3 APOLOGIES & LEAVE OF ABSENCE**

### **3.1 Apologies**

Community Member Florence Henaway

Department of Infrastructure, Planning and Logistic Bernie Ingram

National Disability Services NT Mick Fallon

Community Member, Kim Caudwell

### **3.2 Leave of Absence - Nil**

### **3.3 Leave of Absence Notified - Nil**

## **4 ELECTRONIC ATTENDANCE**

Council on the Ageing NT, Cecilia Chiolero

## **5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

### **5.1 Declaration of Interest by Members**

Community Member Stephanie Ransome's workplace, HPA, has a contract with CoD.

Community Member Tiffany Brown works for Deaf Connect.

### **5.2 Declaration of Interest by Staff - Nil**

Nil



**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION AAIAC007/24**

Moved: Councillor Sylvia Klonaris

Seconded: Community Member Lynne Strathie

THAT the minutes of the Access and Inclusion Advisory Committee Meeting held on 1 February 2024 be confirmed.

**CARRIED 8/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS****8.1 EVENTS TEAM****COMMITTEE RESOLUTION AAIAC008/24**

Moved: Building Advisory Services Alison Warwick

Seconded: Community Member Stephanie Ransome

THAT the presentation by the City of Darwin Events Team be received and noted.

**CARRIED 8/0**

**9 OFFICER REPORTS****9.1 ONGOING ACTION LIST****COMMITTEE RESOLUTION AAIAC009/24**

Moved: Community Member Stephanie Ransome

Seconded: Community Member Lynne Strathie

THAT the report entitled Ongoing Action List be received and noted.

**CARRIED 8/0**

*Community Member Rajeev Thayil departed the meeting at 2:28pm*

**9.2 CHAIR OF ACCESS AND INCLUSION ADVISORY COMMITTEE****COMMITTEE RESOLUTION AAIAC010/24**

Moved: Community Member Stephanie Ransome

Seconded: Building Advisory Services Alison Warwick

1. THAT the report entitled Chair of Access and Inclusion Advisory Committee be received and noted.
2. THAT the Access and Advisory Committee endorse Debbie Reeves as the new Chair for a two year term from 4 April 2024 to 31 March 2026.

**CARRIED 7/0****9.3 FEEDBACK ON THE ACCESSIBILITY SEMINARS HELD IN MARCH 2024****COMMITTEE RESOLUTION AAIAC011/24**

Moved: Community Member Lynne Strathie

Seconded: Building Advisory Services Alison Warwick

1. THAT the report entitled Feedback on the Accessibility Seminars held in March 2024 Feedback be received and noted.
2. THAT future Business Accessibility Seminars be considered by the Committee next financial year along with resource allocation, potential delivery partners such as October Business Month and marketing strategies.

**CARRIED 7/0****9.4 ACCESS AND INCLUSION ADVISORY COMMITTEE BUDGET RECOMMENDATIONS 2023/2024****COMMITTEE RESOLUTION AAIAC012/24**

Moved: Councillor Sylvia Klonaris

Seconded: Community Member Stephanie Ransome

1. THAT the report Budget Recommendations 2023/2024 be received and noted.
2. That the Access and Advisory Committee endorse the following project be funded from the remaining 2023/2024 Disability Access Operational Projects budget and be referred to Council for approval:

Project	Cost
Accessibility works in Dulverton Court Karama	11,100
<b>Total</b>	<b>\$11,100</b>

**CARRIED 7/0**

Community Member Stephanie Ransome departed the meeting at 2:54pm.

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Councillor Farrar requested Officers share information with Committee members <https://www.theguardian.com/australia-news/2024/jan/28/larry-was-paid-420-an-hour-in-australia-its-not-enough-to-live-on-but-its-completely-legal>. Community Member Stephanie Ransome volunteered to present on this complex issue at the next Committee meeting.

Councillor Klonaris raised a query regarding a bus stop and safety and access issue in Karama. Northern Territory Government Building Advisory Services Alison Warwick will seek information from colleagues and provide advice or a colleague to present at the next Committee meeting.

**12 NEXT MEETING**

6 June 2024

Meeting closed 2:59pm