



AGENDA

Ordinary Council Meeting Tuesday, 28 September 2021

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 28 September 2021

Time: 5:30pm

**Location: Council Chambers
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

Webcasting: [MS Teams Link to Webcast](#)

**Scott Waters
Chief Executive Officer**

ORDINARY COUNCIL MEMBERS

The Right Worshipful, the Lord Mayor Kon Vatskalis (Chair)

Alderman Paul Arnold

Alderman Jimmy Bouhoris

Alderman Justine Glover

Alderman Sylvia Klonaris

Alderman Brian O'Gallagher

Alderman Mick Palmer

Alderman Peter Pangquee

Alderman Morgan Rickard

Alderman Vim Sharma

Alderman Ed Smelt

Alderman Amye Un

Alderman Rebecca Want de Rowe

OFFICERS

Chief Executive Officer, Scott Waters

Chief Financial Officer, Simone Saunders

General Manager Community & Regulatory Services, Matt Grassmayr

Acting General Manager Engineering & City Services, Emma Young

General Manager Innovation Growth & Development Services, Joshua Sattler

WEBCASTING DISCLAIMER

The City of Darwin is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the City of Darwin will use its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.

Order Of Business

1	Acknowledgement of Country	5
2	The Lord's Prayer	5
3	Meeting Declared Open	5
4	Apologies and Leave of Absence	5
5	Electronic Meeting Attendance.....	5
6	Declaration of Interest of Members and Staff	5
7	Confirmation of Previous Minutes	5
8	Moving of Items	5
9	Matters of Public Importance / Lord Mayoral Minute	5
	Nil	
10	Public Question Time	5
11	Petitions	5
12	Deputations and Briefings	5
13	Notices of Motion.....	6
	Nil	
14	Action Reports	7
14.1	23rd Council of the City of Darwin - Casting Vote.....	7
14.2	23rd Council of the City of Darwin - Appointment of Deputy Lord Mayor	11
14.3	23rd Council of the City of Darwin - Meeting Schedule.....	15
14.4	Statutory Delegations for the 23rd Council	19
14.5	23rd Council - Establishment of Executive and Advisory Committees	26
14.6	23rd Council - Appointments to Council Committees and External Representative Bodies	67
14.7	CEO (Chief Executive Officer) Code of Conduct - 100 Policy	82
15	Receive & Note Reports	88
15.1	Monthly Financial Report - August 2021	88
16	Reports of Representatives	97
17	Questions by Members	97
18	General Business.....	97
	Nil	
19	Date, time and place of next Ordinary Council Meeting.....	97
20	Closure of Meeting to the Public	97
21	Adjournment of Meeting and Media Liaison	97

1 ACKNOWLEDGEMENT OF COUNTRY

2 THE LORD'S PRAYER

3 MEETING DECLARED OPEN

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies

4.2 Leave of Absence Granted

4.3 Leave of Absence Requested

5 ELECTRONIC MEETING ATTENDANCE

5.1 Electronic Meeting Attendance Granted

5.2 Electronic Meeting Attendance Requested

6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

7 CONFIRMATION OF PREVIOUS MINUTES

Ordinary Council Meeting - 27 July 2021

Special Ordinary Council Meeting - 3 August 2021

8 MOVING OF ITEMS

8.1 Moving Open Items into Confidential

8.2 Moving Confidential Items into Open

9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE

Nil

10 PUBLIC QUESTION TIME

11 PETITIONS

12 DEPUTATIONS AND BRIEFINGS

12.1 Nil

13 NOTICES OF MOTION

Nil

14 ACTION REPORTS

14.1 23RD COUNCIL OF THE CITY OF DARWIN - CASTING VOTE

Author: Executive Manager Governance Strategy & Performance

Authoriser: Chief Executive Officer

Attachments: 1. Casting Vote - 092 [↓](#)

RECOMMENDATIONS

1. THAT pursuant to Section 95 (6) of the *Local Government Act 2019*, Council ADOPTS a policy position (**attachment 1**) of the 23rd City of Darwin Council and that the Chair of meetings of the Council shall have a second or casting vote where there is an inequality of votes on a matter before the Council.

PURPOSE

The purpose of this report is to recommend to Council that the 23rd Council continue to allow the Chair of Council Meetings to exercise a Casting Vote, in accordance with Section 95(6) of the *Local Government Act 2019*.

KEY ISSUES

- A policy to allow the Chair to exercise a casting vote may only be established by resolution of the Council passed at the first meeting of the Council to be held after a general election.
- The Casting Vote policy cannot be altered or revoked during the term of the Council.
- The Casting Vote policy lapses at the conclusion of the next general election (2025).

DISCUSSION

Section 95(6) of the *Local Government Act 2019* requires Council to adopt a policy position with regards to allowing the chairperson of a Council meeting to exercise a casting vote.

The casting vote policy can only be adopted at the first ordinary meeting following a general election and lapses at the conclusion of the next general election (2025).

The position endorsed by Council at this meeting cannot be altered or revoked during the term of the council.

The Department of Chief Minister, Local Government and Regional Development (the Department) have prepared sample policies and registers for Councils to consider.

Attachment 1, Casting Vote – 092 Policy is consistent with the sample policy document provided by the Department.

PREVIOUS COUNCIL RESOLUTION

N/A

STRATEGIC PLAN ALIGNMENT

6 Governance Framework
6.3 Decision Making and Management

CRITICAL DATES

This policy position can only be adopted at this meeting of Council and must be adopted in accordance with the *Local Government Act 2019*.

BUDGET / FINANCIAL

Budget/Funding: Nil
Is Funding identified: Nil
There are no budget / financial implications as a result of this decision.

RISK ASSESSMENT

Assets & Infrastructure ☐ Environment & Waste ☐
Financial ☐ Info Comms & Tech ☐
Legal & Compliance ☒ Ops & Service Delivery ☐
Reputation & Brand ☒ Work Health & Safety ☐

In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Very Low

Risks identified, in relation to this report, will be managed by ensuring legislative compliance.

LEGISLATION / POLICY CONTROLS OR IMPACTS

Legislation:
Section 96(6) of the *Local Government Act 2019*

Policy:
Meetings – 043. (This decision relates to the procedure of meetings as outlined in Policy 043)

RESOURCE IMPLICATIONS

Existing Position No: N/A
Contractor: N/A

CONSULTATION & ENGAGEMENT	Engagement Level: Inform Tactics: Council's website information to be updated to inform the community.
COMMUNICATION PLAN FOR THIS INITIATIVE	Internal Nil External Nil
PLACE SCORE STATEMENT	N/A
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



1 PURPOSE

The purpose of this policy is to allow the chairperson of a council meeting to cast a second vote (casting vote) on a motion/question arising for decision at a council meeting in the event of an equality of votes.

2 SCOPE

This policy applies to all council members presiding as chairperson at council meeting.

3 POLICY STATEMENT

3.1 CHAIRPERSON HAS A CASTING VOTE

If there is an equality of votes on a question arising for decision at a council meeting, the chairperson has a casting vote.

3.2 USE OF CASTING VOTE

A casting vote is to be exercised by the chairperson when there are equal votes on a question arising for decision at a council meeting. During such an occurrence, the casting vote will determine the vote. The chairperson must exercise the casting vote either in favour or against the motion.

If there are unequal votes, the chairperson cannot exercise a casting vote.

4 DEFINITIONS

Council Meeting refers to Ordinary or Special Meetings of Council, see section 90(1) of the *Local Government Act 2019*

5 LEGISLATIVE REFERENCES

Section 95(6) of the Local Government Act 2019

6 PROCEDURES AND RELATED DOCUMENTS

Meetings – 043

7 RESPONSIBILITY AND APPLICATION

The Chief Executive Officer is responsible for ensuring that Council members presiding as chairperson at council meetings implements this policy.

Casting Vote - 092		Page 1 of 1
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 30/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



14.2 23RD COUNCIL OF THE CITY OF DARWIN - APPOINTMENT OF DEPUTY LORD MAYOR

Author: Executive Manager Governance Strategy & Performance

Authoriser: Chief Executive Officer

Attachments: Nil

RECOMMENDATIONS

Council Officers plan to recommend the following at a subsequent Council meeting:

1. THAT Council APPOINTS Alderman _____ as Deputy Lord Mayor for the City of Darwin for the period _____ to _____.
2. THAT Council ENDORSE an amendment to the Elected Member Protocols and Interactions – 015 Policy at clause 3.1.1 to update as follows:

3.1.1 Appointment of Deputy Lord Mayor

The Deputy Lord Mayor must be appointed at the first meeting of Council after the General Election. ~~For the current term of Council (through to declaration of the 2021 Election),~~ Council has determined that each of the 12 Alderman can be elected as Deputy Lord Mayor for a period of four months during the term of ~~the 22nd~~ Council.

PURPOSE

The purpose of this report is for Council to appoint a Deputy Lord Mayor for City of Darwin.

KEY ISSUES

- The *Local Government Act 2019* provides that Council may appoint a Deputy Lord Mayor
- The Deputy Lord Mayor's term of appointment is to be determined by Council and may be for the whole term, or a lesser period determined by Council.
- Elected Member Protocols and Interactions – 015 Policy provides that each of the 12 Alderman can be elected as Deputy Lord Mayor for a period of four months during the term of the 22nd Council.

DISCUSSION

Deputy Lord Mayor

Section 61(3) of the *Local Government Act 2019* provides that Council may appoint a Deputy Lord Mayor and that the Deputy Lord Mayor may be appointed for a period being the whole term of Council or a lesser term fixed by Council when Council makes the appointment.

City of Darwin's current policy position to appoint a Deputy Lord Mayor is outlined in the Elected Member Protocols and Interactions – 015 Policy. The current position provides for each Elected Member to have a turn at Deputy Lord Mayor and states "*that each of the 12 Alderman can be elected as Deputy Lord Mayor for a period of four months during the term of the 22nd Council*".

The benefit of this approach is that all members have an opportunity to gain experience in the role of Deputy Lord Mayor.

Appointing a Deputy Lord Mayor for a longer term may provide a greater level of consistent support for the Lord Mayor in performing the Lord Mayor's duties on a day to day basis.

The appointment and term of appointment of a Deputy Lord Mayor is a matter for Council to decide.

If Council agrees to retain the current practice of four-month appointments, it is recommended that the current policy position be amended to remove references to the current term of Council. This will enable the policy position to be retained in future until Council decides otherwise.

In addition to the role of member, the Deputy Lord Mayor carry's out any of the Lord Mayor's functions when the Lord Mayor:

- (a) Delegates the functions to the deputy; or
- (b) Is absent from official duties because of illness or for some other reason

If the Lord Mayor is absent from official duties because of illness or some other reason, Section 69 (3) of the *Local Government (General) Regulations* requires that the **period of absence must be for at least 7 days before the Deputy Lord Mayor is entitled to receive any additional payment or allowances**. This is on the basis that the increased allowance for Deputy Lord Mayor already takes coverage during short absences into account.

During the period that the Deputy Lord Mayor is Acting Lord Mayor, they are not entitled to receive the ordinary allowance for Deputy Lord Mayor and the period of Acting may not be for a period greater than 90 days each financial year.

Acting Lord Mayor

If the Lord Mayor is absent from official duties and there is no Deputy Lord Mayor or the Deputy Lord Mayor is not available to act in the Lord Mayor's position, Council may, by resolution, appoint another member of the Council to act in the Lord Mayor's position for a specified period or until the Lord Mayor resumes official duties.

Council's policy provides that where the Lord Mayor is outside of the municipality for a period in excess of 24 hours, the Lord Mayor shall notify the Chief Executive Officer in reasonable time to enable appropriate arrangements for the Deputy Lord Mayor to become Acting Lord Mayor.

If time does not permit a Council resolution, the Acting Lord Mayor will be appointed by the Chief Executive Officer and a resolution passed retrospectively at the next available Council Meeting to endorse the appointment.

Section 70 of the *Local Government (General) Regulations* enables a Council Member to be paid a rate for Acting Lord Mayor, when no Deputy Lord Mayor has been appointed or the Deputy Lord Mayor is not available to act. Members will be paid a daily rate for each day they are appointed Acting Lord Mayor, however they will not receive their ordinary member allowance nor be able to claim additional meeting allowances during the period they are appointed as Acting Lord Mayor (by Council resolution).

The current member allowed are outlined on page 17 of the 2021/22 Municipal Plan and

below under the budget/financial section of this report.																															
PREVIOUS COUNCIL RESOLUTION																															
N/A																															
STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.2 Roles and Relationships																														
CRITICAL DATES	Nil critical dates for this decision.																														
BUDGET / FINANCIAL	<div><div>Budget/Funding: [Amount]</div><div>Is Funding identified: [Text]</div><div>Elected Member Allowances are set as part of the budget process each year. The allowances for 2021/22 are outlined below.</div><div>Elected Members Allowances 2021/22</div><div><div>Elected Members are entitled to be paid allowances. For 2021/22 the maximum allowances that Elected Members are entitled to are set by the Minister for Local Government and Community Development and outlined in Table 2 below.</div><div>At the Ordinary Meeting held on 13 April 2021, Council resolved (Resolution ORD176/210) to set the extra meeting allowance as \$250.00 per meeting to a maximum claimable amount of \$15,010.25 for the financial year.</div><table><thead><tr><th></th><th>Annual Base Allowance</th><th>Annual Electoral Allowance</th><th>Annual Professional Development Allowance</th><th>Maximum Annual Extra Meeting Allowance</th><th>Total Maximum Allowances Claimable for 2021/22</th></tr></thead><tbody><tr><td>Lord Mayor</td><td>\$125,192.75</td><td>\$32,950.94</td><td>\$3,753.17</td><td>Nil</td><td>\$161,896.86</td></tr><tr><td>Deputy Lord Mayor</td><td>\$46,292.69</td><td>\$8,238.34</td><td>\$3,753.17</td><td>Nil</td><td>\$58,284.20</td></tr><tr><td>Alderman</td><td>\$22,515.39</td><td>\$8,238.34</td><td>\$3,753.17</td><td>\$15,010.25</td><td>\$49,517.15</td></tr><tr><td>Acting Lord Mayor</td><td colspan="4">Maximum 90 days claimable at \$433.16 per day</td><td>\$38,984.40</td></tr></tbody></table><div>Table 2 2021/22 Elected Member Allowances</div><div>Details of other entitlements for Elected Members are outlined in the City of Darwin Elected Members Expenses, Facilities and Support Policy available on Council's website.</div></div></div>		Annual Base Allowance	Annual Electoral Allowance	Annual Professional Development Allowance	Maximum Annual Extra Meeting Allowance	Total Maximum Allowances Claimable for 2021/22	Lord Mayor	\$125,192.75	\$32,950.94	\$3,753.17	Nil	\$161,896.86	Deputy Lord Mayor	\$46,292.69	\$8,238.34	\$3,753.17	Nil	\$58,284.20	Alderman	\$22,515.39	\$8,238.34	\$3,753.17	\$15,010.25	\$49,517.15	Acting Lord Mayor	Maximum 90 days claimable at \$433.16 per day				\$38,984.40
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RISK ASSESSMENT	<div><div>Assets & Infrastructure<input type="checkbox"/></div><div>Financial<input type="checkbox"/></div><div>Legal & Compliance<input checked="" type="checkbox"/></div><div>Reputation & Brand<input checked="" type="checkbox"/></div><div>Environment & Waste<input type="checkbox"/></div><div>Info Comms & Tech<input type="checkbox"/></div><div>Ops & Service Delivery<input type="checkbox"/></div><div>Work Health & Safety<input type="checkbox"/></div></div> <div>In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Very Low</div> <div>Risks identified, in relation to this report, will be managed by ensuring compliance with legislation.</div>																														

<p>LEGISLATION / POLICY CONTROLS OR IMPACTS</p>	<p>Legislation:</p> <p>Section 61(3) of the <i>Local Government Act 2019</i> – the Council may appoint another one of its members to be the deputy principal member of the council</p> <p>Section 62 of the <i>Local Government Act 2019</i> – the deputy principal member is appointed for the term of office ending at the conclusion of the next general election or a lesser term fixed by the council when it makes the appointment.</p> <p>Policy:</p> <p>Elected Member Protocols and Interactions – 015</p> <p>Should Council choose to change its current policy position with respect to the term of appointment for the Deputy Lord Mayor (4 months), the above policy will require amending.</p>
<p>RESOURCE IMPLICATIONS</p>	<p>Existing Position No: N/A</p> <p>Contractor: N/A</p> <p>There are no additional resources required to implement this decision.</p>
<p>CONSULTATION & ENGAGEMENT</p>	<p>Engagement Level:</p> <p>Tactics: No consultation or engagement is required as a result of this decision.</p>
<p>COMMUNICATION PLAN FOR THIS INITIATIVE</p>	<p>Internal</p> <p>Council's decision will be provided to Finance to implement when making payment for Elected Member Allowances.</p> <p>External</p> <p>Council's website will be updated to note the Deputy Lord Mayor.</p>
<p>PLACE SCORE STATEMENT</p>	<p>N/A</p>
<p>DECLARATION OF INTEREST</p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

14.3 23RD COUNCIL OF THE CITY OF DARWIN - MEETING SCHEDULE

Author: Governance Business Partner

Authoriser: Chief Executive Officer

Attachments: Nil

RECOMMENDATIONS

1. THAT Council ADOPTS the following schedule for the holding of City of Darwin Ordinary Meetings for the 23rd Term of Council:
 - (a) Two Ordinary Meetings to be held per month (excluding December and January).
 - (b) Ordinary Meetings for the month of February to be held on the first and last Tuesday of the month.
 - (c) Ordinary Meetings for March to November each year will be held on the last Tuesday of each month and the Tuesday two weeks prior.
 - (d) One Ordinary Meeting to be held per month in December on the first Tuesday of the month.
 - (e) Ordinary Meetings will commence at 5.30pm.
 - (f) Ordinary Meetings will be held in the Council Chambers located at the Civic Centre, Harry Chan Avenue, Darwin unless amended from time to time.
 - (g) The Ordinary Meeting of Council scheduled for Tuesday 25 April 2023 (Anzac Day public holiday) be held on Wednesday 26 April 2023.
 - (h) A public forum will be held at the Civic Centre commencing at 5.00pm on the last Tuesday of each month.
 - (i) The second Tuesday of each February will be held for a Council workshop to commence the development of the annual municipal plan and budget.
2. THAT pursuant to Section 91 of the *Local Government Act 2019*, Council APPROVES the Chief Executive Officer to convene a special ordinary meeting of Council on Tuesday 9 November 2021 to adopt the City of Darwin 2020/21 Annual Report.

PURPOSE

The purpose of this report is to set the schedule of Ordinary Council Meetings for the 23rd Term of Council.

KEY ISSUES

1. Under the *Local Government Act 2019*, Council must hold a meeting of its members (an **Ordinary Meeting**) at least once in each successive period of 2 months.
2. In the past, City of Darwin has held two ordinary meetings per month February through November with one ordinary meeting in the months of December and January.
3. During the last term of Council, Ordinary Meetings were held at the Civic Centre, commencing at 5.30pm.
4. Once endorsed, members will be forwarded electronic meeting requests for all future meetings.

DISCUSSION1. Ordinary Meetings

2. In previous terms of Council, City of Darwin ordinary meetings were held twice per month from February to November, with one ordinary meeting scheduled in December and January. City of Darwin did not hold an ordinary meeting in January 2021 due to timing of school holidays.

3. The *Local Government Act 2019* commenced on 1 July 2021 and requires that Council must hold at least one ordinary meeting in each successive period of 2 months.

4. Section 17 of the *Local Government (General) Regulations 2021* requires the Chief Executive Officer to give the Council a monthly financial report. If Council does not hold a meeting in any one-month period, the report is to be laid before the committee appointed to perform the Council's financial functions.

5. To date, City of Darwin does not have a committee that performs this function. A separate report to this meeting will recommend to Council that the Administrative Review Committee Terms of Reference be expanded to include this function. The Administrative Review Committee consists of four council members appointed by Council.

6. In preparing this report Council staff have considered the impacts of public holidays. The meeting schedule will be impacted by the Anzac Day public holiday on 25 April 2023. Council may consider amending the date of this meeting to be held on Wednesday 26 April 2023.

7. The Australia Day public holiday next falls on a Tuesday in 2027 and will not impact the proposed meeting schedule for this term of Council.

8. Special Meetings

9. Section 91 of the *Local Government Act 2019* states that meetings of Council are to be convened by the Chief Executive Officer.

10. The Chief Executive Officer must convene a special meeting of the Council at a specified time and place to deal with specified business if the Lord Mayor or 3 or more other council members request the Chief Executive Officer to convene the meeting, or the Council resolves that a special meeting should be convened.

11. Special Meetings can be convened with 4 hours' notice and are generally only called when time restrictions on specific matters fall outside of normal ordinary meetings.

12. Staff have identified that there will be a requirement to convene a special meeting of Council on Tuesday 9 November 2021 for the purpose of adopting the City of Darwin 2020/21 Annual Report. The annual report must be adopted by 15 November. The first available ordinary meeting in November is scheduled for 16 November and will therefore be too late to adopt the annual report.

13. Council are requested to resolve that a special meeting be convened on 9 November 2021 to adopt the City of Darwin 2020/21 Annual Report.

14.

15. Timing of Meetings

16. In previous terms of Council, meetings have commenced at the following times:

17. 21st Term – 5.00pm

18. 22nd Term – 5.30pm

19. The amended timing in the 22nd term was to provide travelling time to attend meetings for those Council Members who conclude work at 5.00pm. Council may wish to consider amending the commencement time of meetings for this term.

20. Location of Meetings

21. During the last term of Council, a concerted effort was made to hold Council meetings in

the community. A number of meetings were held in the community; however, Council experienced a number of issues with technology and logistics such as space for public attendance and availability of equipment. Council was also conscious of ensuring that meetings were not held in facilities that charged hire fees or could be perceived as a conflict with Council business such as school halls and university rooms. As a result, of the challenges experienced last term, Council staff have recommended that all ordinary meetings be held in Council Chambers at the Civic Centre. Council may consider other opportunities to engage with members of the community in location such as through Council's community engagement program and member engagement.

22. Public Forums

23. City of Darwin has traditionally held a public forum prior to the commencement of the last ordinary meeting of the month (i.e. last Tuesday of each month). The public forums provide an opportunity to foster a democratic and open dialogue between Council and members of the community. It provides an opportunity for members of the community to raise items of interest or concern. It is recommended that Council continues to hold a public forum at least once per month commencing at 5.00pm.

PREVIOUS COUNCIL RESOLUTION

24. At the 12 September 2017 meeting Council resolved:

25. THAT the Ordinary Council Meetings and Special Council Workshops have a default start time of 5.30pm unless otherwise directed by the Lord Mayor and Deputy Lord Mayor, for the term of the 22nd City of Darwin Council.

STRATEGIC PLAN ALIGNMENT	5 Effective and Responsible Governance 5.3 Good governance
CRITICAL DATES	In accordance with Section 90 (3)(a) and (b) of the <i>Local Government Act 2019</i> , Council must hold its first meeting post a general election within 21 days after the conclusion of that general election. The first meeting of Council must be held by 4 October 2021. At the first meeting of Council, Council must set the schedule for the holding of Ordinary Meetings for the term of Council.
BUDGET / FINANCIAL	Budget/Funding: Operational funds budgeted Is Funding identified: Operational funds budgeted The proposed meeting schedule is within the allocated operational budget to administer Council meetings. Should Council wish to amend this schedule and decrease the number of Ordinary meetings, there would be a small budget saving. If Council decides to increase the number of Ordinary meetings per month, a budget variation may be required.
RISK ASSESSMENT	Assets & Infrastructure <input type="checkbox"/> Environment & Waste <input type="checkbox"/> Financial <input type="checkbox"/> Info Comms & Tech <input type="checkbox"/> Legal & Compliance <input checked="" type="checkbox"/> Ops & Service Delivery <input type="checkbox"/> Reputation & Brand <input checked="" type="checkbox"/> Work Health & Safety <input type="checkbox"/> In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Very Low Risks identified, in relation to this report, will be managed by ensuring public information is available regarding the meetings of Council and

	that Council administers meetings pursuant to requirements in the Act.
LEGISLATION / POLICY CONTROLS OR IMPACTS	<p>Legislation: Section 90 of the <i>Local Government Act 2019</i>, Nature and timing of council meetings.</p> <p>Policy: Meetings - 043.</p>
RESOURCE IMPLICATIONS	<p>Existing Position No: N/A</p> <p>Contractor: N/A</p> <p>Secretariat services and support to Council meetings are provided for as part of Council's staffing structure. No further resources are required as a result of this decision.</p>
CONSULTATION & ENGAGEMENT	<p>Engagement Level: Inform</p> <p>Tactics: Council's public website will be updated to reflect any changes as a result of this decision. Council staff will be notified of Council's decision and members will be forwarded electronic meeting requests to ensure all future meetings are scheduled in member calendars.</p> <p>Forward meeting dates will also be made available on the Elected Member intranet.</p>
COMMUNICATION PLAN FOR THIS INITIATIVE	<p>Internal Members intranet and Alderman Liaison Officer communications.</p> <p>External The City of Darwin website will be updated to inform the community of Council's decision and forward meeting schedule.</p>
PLACE SCORE STATEMENT	N/A
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

14.4 STATUTORY DELEGATIONS FOR THE 23RD COUNCIL

Author: Executive Manager Governance Strategy & Performance

Authoriser: Chief Executive Officer

Attachments: Nil

RECOMMENDATIONS

1. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Chief Executive Officer's Performance Appraisal Committee the power to:
 - (a) conduct and finalise a performance evaluation and review of the Council's Chief Executive Officer; and
 - (b) any other powers and functions delegated to it under its Terms of Reference from time to time.
2. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Administrative Review Committee its powers under section 324 of the *Local Government Act 2019* to:
 - (a) investigate, inquire into and make recommendations to Council on matters raised in an application to review a decision in accordance with Part 18.1 of the *Local Government Act 2019*; and
 - (b) any other powers and functions delegated to it under its Terms of Reference from time to time; and
 - (c) pursuant to Section 40 of the *Local Government Act 2019* delegates to the Administrative Review Committee its powers under Section 19 of the *Local Government (General) Regulations 2021*, to carry out, on behalf of the council, financial functions of the council in the months the Council does not hold an Ordinary Meeting.
3. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Risk Management and Audit Committee its powers, functions and duties under Section 87 of the *Local Government Act 2019* to:
 - (a) Monitor compliance by the Council with the proper standards of financial management; and
 - (b) Monitor compliance by the Council with Northern Territory Local Government Legislation and Accounting Standards; and
 - (c) Authorise the Committee or its members to:
 - (i) obtain any information it requires from any member of staff and/or external party,
 - (ii) discuss any matters with the external auditor, or other external parties;
 - (iii) request, via the Chief Executive Officer, the attendance of any member of staff at committee meetings;
 - (iv) obtain external legal or other professional advice, as considered necessary to meet its responsibilities
 - (d) any other powers and functions delegated to it under its Terms of Reference from time to time

4. THAT Council, pursuant to Section 40 of the *Local Government Act 2019*, delegates to the Chief Executive Officer, or any person acting in the position of Chief Executive Officer, all of the powers, functions and duties under the *Local Government Act 2019* and *Local Government Regulations 2021* subject to any conditions and or limitations specified in legislation, Council Policy and Procedure or by Council resolution **with the exception of:**
- (i) The powers, functions and duties under Sections 35, regarding the adoption of the Municipal Plan.
 - (ii) The powers, functions and duties in Section 64, appointment to fill a Casual Vacancy on the Council.
 - (iii) The powers, functions and duties under Section 82 to establish or abolish Council Committees; and
 - (iv) The powers, functions and duties under Section Part 6.4, meetings of electors.
- (b) All of the powers, functions and duties of all other Acts and Regulations under which Council has a vested power, function or duty, subject to any legislative restrictions, conditions and limitation, Council Policy and Procedure.
- (c) The powers and functions under the Darwin City Council By-Laws 1994, subject to any legislative restrictions, conditions and limitation, Council Policy and Procedure.
- (d) That such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 168 of the *Local Government Act 2019* as the Chief Executive Officer determines, unless otherwise indicated herein.
5. THAT Council, pursuant to Section 183 of the *Local Government Act 2019* hereby appoints the Chief Executive Officer, or any person acting in the position of Chief Executive Officer, to be an Authorised Person with the powers and functions specified in the Local Government Act 2019.

PURPOSE

The purpose of this report is to present to Council the City of Darwin Statutory Delegations in response to the *Local Government Act 2019* which came into effect on 1 July 2021.

KEY ISSUES

- Council adopted a revised Statutory Delegation Framework in November 2020.
- The Statutory Delegation Framework was further updated in early July 2021 to respond to the *Local Government Act 2019* which commenced (thereby came into effect) on 1 July 2021.
- The new legislation proposes additional limitations on statutory delegations relating to contracts, arm's length transactions, fee waivers and delegations to the Chief Executive Officer. Policy 089 Delegations was updated to reflect these changes and is available on Council's website – [Delegations – 089](#)
- Statutory delegations to Council committees and the Chief Executive Officer are proposed in the recommendation.
- This report is to request the 23rd Council to establish statutory delegations consistent with previous practices.

DISCUSSION

In accordance with Section 40 of the *Local Government Act 2019* (the Act), Council may delegate functions and powers to:

- The Chief Executive Officer
- A council committee
- A local authority
- A local government subsidiary

Section 40 (3) and (4) further outline limitations on delegations which include the following:

- a) the power to impose rates cannot be delegated; and
- b) if the power to incur financial liabilities is delegated, the council must fix reasonable limits of the delegate's authority; and
- c) a delegation cannot duplicate or derogate from the Chief Executive Officer's functions as outlined in the Act; and
- d) the power to make a decision that requires a council resolution cannot be delegated; and
- e) the power to enter into a contract over the threshold value cannot be delegated; and
- f) the power to waive a fee for service (wholly or partly) can only be delegated to the Chief Executive Officer if the waiver will provide a community benefit and subject to Section 289(4) of the Act; and
- g) the power to enter into a transaction on conditions that are not arm's length conditions can only be delegated to the Chief Executive Officer if the transaction will provide a community benefit.

Section 168 of the Act allows the Chief Executive Officer to put in place delegations to other council staff. Referred to as 'sub delegations' the Chief Executive Officer may delegate to an individual or a committee. Delegations by the Chief Executive Officer to a committee cannot be to the following committees:

- a) An audit committee
- b) A council committee
- c) A local authority
- d) A local government subsidiary

The role and functions of the Chief Executive Officer are clearly outlined in Section 167 of the *Local Government Act 2019*. Council delegations cannot duplicate or derogate from the role and functions of the Chief Executive Officer.

Where required, Council must fix reasonable limits on delegations, such as the power to incur financial liabilities. Financial delegations and delegations relating to appointing and managing Council staff will be managed via the Corporate Services Department and will form an attachment to Council's Statutory Delegation Framework.

City of Darwin's Statutory Delegation Framework is outlined in Council Policy [Delegations - 089](#)

PREVIOUS COUNCIL RESOLUTION

No previous decisions for this Council.

Existing statutory delegations were adopted on 27 July 2021.

<https://www.darwin.nt.gov.au/sites/default/files/file/agendas/Unconfirmed%20Open%20Ordinary%20Council%20Minutes%2027%20July%202021.pdf>

STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.3 Decision Making and Management
CRITICAL DATES	The <i>Local Government Act 2019</i> and associated Regulations commenced on 1 July 2021.
BUDGET / FINANCIAL	Budget/Funding: Nil Is Funding identified: Nil Not Applicable.
RISK ASSESSMENT	<p> Assets & Infrastructure <input type="checkbox"/> Environment & Waste <input type="checkbox"/> Financial <input type="checkbox"/> Info Comms & Tech <input type="checkbox"/> Legal & Compliance <input type="checkbox"/> Ops & Service Delivery <input type="checkbox"/> Reputation & Brand <input type="checkbox"/> Work Health & Safety <input type="checkbox"/> </p> <p>In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Low</p> <p>Risks identified, in relation to this report, will be managed centralised coordination by Government Relations and External Affairs Department of the implementation of the requirements of the Local Government Act 2019 and associated subordinate legislation in accordance with its responsibility for Governance, Statutory Compliance and Policy.</p>
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: <i>Local Government Act 2019</i> . The final version of the Act was not available at the time of preparing this report, however it is expected to be available prior to the Council briefing session on 6 July 2021. Extracts for sections 40, 41 (Council Delegations) and 167 (Chief Executive Officer Delegations) from the latest version of the Act are provided below:

	<p>Division 2 Delegation</p> <p>40 Delegation</p> <p>(1) A council may delegate its powers and functions.</p> <p>(2) A delegation may be made to:</p> <ul style="list-style-type: none"> (a) the CEO; or (b) a council committee; or (c) a local authority; or (d) a local government subsidiary. <p>(3) Despite subsection (1):</p> <ul style="list-style-type: none"> (a) the power to impose rates and charges cannot be delegated; and (b) if power to incur financial liabilities is delegated – the council must, by resolution, fix reasonable limits on the delegate's authority; and (c) a delegation cannot duplicate or derogate from the CEO's functions (including delegated functions); and (d) subject to subsections (4) and (5), power to enter into a transaction on conditions that are not arm's length conditions cannot be delegated; and (e) subject to subsections (4) and (5), power to make a decision that requires a council resolution cannot be delegated; and (f) if power to enter into a contract is delegated – the contract must be below the threshold value. <p>(4) A council may delegate to the CEO the following:</p> <ul style="list-style-type: none"> (a) the power to enter into a transaction on conditions that are not arm's length conditions if the transaction will provide a community benefit; (b) the power to waive a fee for service (wholly or partly) under section 289(4) if the waiver will provide a community benefit. <p><i>Note for subsection (4)(b)</i> <i>A decision to waive a fee for service (wholly or partly) under section 289(4) requires a council resolution.</i></p> <p>(5) A delegation under subsection (4) must be in accordance with the regulations and any guidelines that the Minister may make.</p> <p>(6) A council must, within the first 6 months of its term, determine, by resolution, the threshold value for a contract for subsection (3)(f).</p> <p>(7) A council, as the responsible entity of a public cemetery or a community cemetery or facility, may only delegate the powers and functions of the responsible entity under the <i>Burial and Cremation Act 2019</i> to a local government subsidiary.</p> <p>(8) In this section:</p> <p>arm's length conditions means the conditions that might be expected to operate between commercial entities dealing wholly independently with one another in comparable circumstances.</p>
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	<p>41 Review of delegation</p> <p>A council must review any delegations of its functions and powers within the timeframe prescribed by regulation.</p> <p>168 Delegation by CEO</p> <p>(1) The CEO may delegate the CEO's powers and functions under this Act or another Act.</p> <p>(2) A delegation may be made to an individual or a committee.</p> <p>(3) Despite subsections (1) and (2):</p> <p>(a) the power to authorise a staff member in relation to a conflict of interest under section 179(6) cannot be delegated; and</p> <p>(b) a power or function under the <i>Burial and Cremation Act 2019</i> can only be delegated to an individual.</p> <p>(4) Despite subsection (2), the CEO must not delegate a power or function to the following:</p> <p>(a) an audit committee;</p> <p>(b) a council committee;</p> <p>(c) a local authority;</p> <p>(d) a local government subsidiary.</p> <p>Policy:</p> <p>Policy 089 – Delegations. Refer Attachment 1 and 2.</p>
RESOURCE IMPLICATIONS	Not Applicable.
CONSULTATION & ENGAGEMENT	<p>Engagement Level:</p> <p>Tactics: Not Applicable.</p>
COMMUNICATION PLAN FOR THIS INITIATIVE	<p>Internal</p> <p>Statutory Sub-Delegations will be reviewed, and a new framework established in response to the <i>Local Government Act 2019</i>. Centralised coordination will ensure that statutory compliance is maintained and provides surety to Council and the Chief Executive in its interactions with the Department of the Chief Minister and Cabinet's Community and Local Government Division.</p> <p>External</p> <p>Council Delegations are required to be published on Council's website.</p>
PLACE SCORE STATEMENT	Not Applicable.

DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>
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14.5 23RD COUNCIL - ESTABLISHMENT OF EXECUTIVE AND ADVISORY COMMITTEES

Author: Executive Manager Governance Strategy & Performance

Authoriser: Chief Executive Officer

Attachments:

1. Administrative Review Committee Terms of Reference [↓](#)
2. Chief Executive Officer Performance Appraisal Committee - Terms of Reference [↓](#)
3. Access and Inclusion Advisory Committee - Terms of Reference [↓](#)
4. Arts and Cultural Development Advisory Committee - Terms of Reference [↓](#)
5. East Point Reserve Advisory Committee - Terms of Reference [↓](#)
6. International Relations Advisory Committee - Terms of Reference [↓](#)
7. Military and Civilian History Advisory Committee - Terms of Reference [↓](#)
8. Sister City Advisory Committee - Terms of Reference [↓](#)
9. Youth Advisory Committee - Terms of Reference [↓](#)
10. Risk Management and Audit Committee - Terms of Reference [↓](#)

RECOMMENDATIONS

1. THAT Council, pursuant to Section 82 of the *Local Government Act 2019*, establishes the following Executive and Advisory Committees and that the respective terms of reference be ADOPTED:
 - (a) Executive Committees
 - (i) Administrative Review Committee, Terms of Reference, **Attachment 1**
 - (ii) Chief Executive Officer Performance Appraisal Committee, Terms of Reference, **Attachment 2**
 - (b) Advisory Committees
 - (i) Access and Inclusion Advisory Committee, Terms of Reference, **Attachment 3**
 - (ii) Arts and Cultural Development Advisory Committee, Terms of Reference, **Attachment 4**
 - (iii) East Point Reserve Advisory Committee, Terms of Reference, **Attachment 5**
 - (iv) International Relations Advisory Committee, Terms of Reference, **Attachment 6**
 - (v) Military and Civilian History Advisory Committee, Terms of Reference, **Attachment 7**
 - (vi) Sister City Advisory Committee, Terms of Reference, **Attachment 8**
 - (vii) Youth Advisory Committee, Terms of Reference, **Attachment 9**
2. THAT Council, pursuant to Section 86 of the *Local Government Act 2019*, establishes the Risk Management and Audit Committee and ADOPTS the committee Terms of Reference provided at **Attachment 10**.

PURPOSE

The purpose of this report is for Council to establish the statutory committee structure for the 23rd Term of Council.

KEY ISSUES

- A number of committees were established by the 22nd Term of Council which were executive or advisory in nature.
- The *Local Government Act 2019*, permits Council to establish and abolish committees.
- Committees support the decision making processes of Council and enable people with specialist skills and subject matter knowledge to provide advice to Council.
- The 23rd Council is able to determine the committee structure required to support decision making.
- Council must however establish an Audit Committee. For City of Darwin this is the Risk Management and Audit Committee Meeting.
- The structure and functions of the Reconciliation Action Plan Steering Committee will be the subject of a separate report to Council.

DISCUSSION

It is recommended that the 23rd term of Council establishes the statutory meeting (executive and advisory committees) as the 22nd term of Council. Should Council wish to review the committee structure in future it is able to and is able to establish new committees or abolish existing committees as required.

The *Local Government Act 2019* requires Council to adopt terms of references to guide the operation of Committees. These have now been established and provided to Council for adoption.

Risk Management and Audit Committee

The Risk Management and Audit Committee's Terms of Reference have been reviewed and some changes are recommended:

- The layout for the Terms of Reference has been updated to align with City of Darwin consistent Terms of Reference templates for committees.
- Updates have been made to align with the new Local Government Act which became effective on 1 July 2021 and to reflect City of Darwin's increased focus on risk management.
- Provision has been made for a Deputy Chair to act in the absence of a Chair.
- Membership has been expanded from 5 to 7 members, now consisting of 3 Elected Members and 4 Community Members. The Lord Mayor remains an ex-officio member.

The recommended Terms of Reference are at **Attachment 10**. City of Darwin staff are finalising the recruitment process for the vacant community positions and will make recommendations to Council for approval in October.

<u>Reconciliation Action Plan Steering Committee</u>	
The current reconciliation action plan is due for review in 2022. Given the importance of this function of Council and the commitment to reconciliation, the structure and terms of reference for this committee will be the subject of a separate report in October.	
PREVIOUS COUNCIL RESOLUTION	
Nil for this Council	
STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.3 Decision Making and Management
CRITICAL DATES	Nil
BUDGET / FINANCIAL	Budget/Funding: N/A Is Funding identified: N/A
RISK ASSESSMENT	Assets & Infrastructure <input type="checkbox"/> Environment & Waste <input type="checkbox"/> Financial <input type="checkbox"/> Info Comms & Tech <input type="checkbox"/> Legal & Compliance <input checked="" type="checkbox"/> Ops & Service Delivery <input type="checkbox"/> Reputation & Brand <input type="checkbox"/> Work Health & Safety <input type="checkbox"/> <p>In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Very Low</p> <p>Risks identified, in relation to this report, will be managed by ensuring good governance practices are implemented.</p>
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Local Government Act 2019 Policy: Meetings - 043
RESOURCE IMPLICATIONS	Existing Position No: N/A Contractor: N/A
CONSULTATION & ENGAGEMENT	Engagement Level: Tactics: N/A
COMMUNICATION PLAN FOR THIS INITIATIVE	Internal Nil External Nil
PLACE SCORE STATEMENT	N/A

DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>
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1 PURPOSE

The Administrative Review Committee is an Executive Committee of Council established to conduct Internal Reviews of Decisions pursuant to Chapter 18 of the *Local Government Act 2019* and to carry out the financial functions of Council pursuant to Section 17 of the *Local Government (General) Regulations 2021*.

2 SCOPE

The Administrative Review Committee operates to perform functions delegated by Council in accordance with legislation relating to Reviewable Decisions and Financial Functions on an as required basis or in the absence of a monthly Ordinary meeting.

3 AUTHORITY / DELEGATION

The Administrative Review Committee is an Executive Committee to Council. Pursuant to Council decision ORDXXX/21, the Committee has the following delegations:

THAT Council, pursuant to Section 40 of the Local Government Act 2019 delegates to the Administrative Review Committee its powers under section 324 of the Local Government Act 2019 to:

- (a) *investigate, inquire into and make recommendations to Council on matters raised in an application to review a decision in accordance with Part 18.1 of the Local Government Act 2019; and*
- (b) *any other powers and functions delegated to it under its Terms of Reference from time to time; and*
- (c) *pursuant to Section 40 of the Local Government Act 2019 delegates to the Administrative Review Committee its powers under Section 19 of the Local Government (General) Regulations 2021, to carry out, on behalf of the council, financial functions of the council in the months the Council does not hold an Ordinary Meeting.*

4 FUNCTIONS

The functions of the Administrative Review Committee are to:

- a) Receive, investigate and determine applications for reviewable decisions in accordance with Chapter 18 Review of decisions, Part 18.1 Internal Review of the *Local Government Act 2019*.
- b) Receive reports relating to financial functions prepared in accordance with Section 17 of the *Local Government (General) Regulations 2021*.



ADMINISTRATIVE REVIEW COMMITTEE - xxx**5 MEMBERSHIP**

Membership will consist of the Lord Mayor as Chair of the Committee and three (3) Council Members.

All other Council Members will be alternate members to the Committee.

The Term of Membership for Community members is one year from July to June.

5.1 CHAIR

The chair of the committee will be the Lord Mayor.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

6 MEETINGS**6.1 FREQUENCY AND LOCATION**

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet as required to perform the functions of the Committee.

Committee meetings will be held at the Civic Centre, Darwin at a time determined by the Chief Executive Officer when convening the meeting.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

Administrative Review Committee - xxx		Page 2 of 3
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

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ADMINISTRATIVE REVIEW COMMITTEE - xxx

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW AND PERFORMANCE EVALUATION

9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____

Administrative Review Committee - xxx

Page 3 of 3

Version: 1

Decision Number: ORDxxx/21

Adoption Date: 28/09/2021

Responsible Officer: Chief Executive Officer

Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.





1 PURPOSE

The Chief Executive Officer Performance Appraisal Committee is an Executive Committee of Council established to conduct performance appraisals of the Chief Executive Officer.

2 SCOPE

The Chief Executive Officer Performance Appraisal Committee operates to monitor the performance of the Chief Executive Officer and report to Council.

3 AUTHORITY / DELEGATION

The Chief Executive Officer Performance Appraisal committee is an Executive Committee to Council. Pursuant to Council decision ORDXXX/21, the Committee has the following delegations

THAT Council, pursuant to Section 40 of the Local Government Act 2019 delegates to the Chief Executive Officer's Performance Appraisal Committee the power to:

- (a) *conduct and finalise a performance evaluation and review of the Council's Chief Executive Officer; and*

any other powers and functions delegated to it under its Terms of Reference from time to time.

The Committee must present the outcome of the performance appraisal to Council for endorsement.

4 FUNCTIONS

The functions of the Chief Executive Officer Performance Appraisal Committee are to:

- a) Conduct and finalise the performance appraisal of the Chief Executive Officer and provide a report to Council.

5 MEMBERSHIP

Membership will consist of the Lord Mayor as Chair of the Committee, four (4) Council Members and in Independent facilitator.

The independent facilitator will prepare and oversee the performance appraisal process.

The Term of Membership for Community members is one year from July to June.

Chief Executive Officer Performance Appraisal Committee - Number		Page 1 of 3
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



CHIEF EXECUTIVE OFFICER PERFORMANCE APPRAISAL COMMITTEE - XXX

5.1 CHAIR

The chair of the committee will be the Lord Mayor.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

6 MEETINGS

6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

Chief Executive Officer Performance Appraisal Committee - xxx		Page 2 of 3
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



9 REVIEW AND PERFORMANCE EVALUATION

9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____





1 PURPOSE

The Access and Inclusion Advisory Committee is an Advisory Committee. Its purpose is to advocate, inform, and guide Council on improved access and inclusion for all people, including people with disabilities, living, working, studying or visiting the City of Darwin.

2 SCOPE

The Access and Inclusion Advisory Committee operates to advocate, inform, and support Council's approach access and inclusion.

3 AUTHORITY / DELEGATION

The Access and Inclusion Advisory Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 FUNCTIONS

The functions of the Arts and Cultural Development Advisory Committee are to:

- a) Represent the access and inclusion needs of the Darwin community.
- b) Advise Council on ways to actively contribute to the development and implementation of best practice policy, procedures, planning, and programming to increase community inclusion outcomes.
- c) Identify actions that City of Darwin can take to improve access and inclusion of Council's services, facilities, and programs.
- d) Identify gaps, issues and challenges relating to access and inclusion that City of Darwin can advocate for and/or partner with businesses, services and organisations to address.
- e) Advocate for access and inclusion through providing education and information to improve community awareness of the needs and rights of those with access and inclusion issues, through positive and proactive media, social marketing, community events, festivals, forums, and other initiatives.
- f) Keep Council informed on industry developments, standards, and legislation which can improve access and inclusion to Council services, facilities, and programs.
- g) Guide the implementation of City of Darwin's Access and Inclusion Plan.

Committee Name - Number		Page 1 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

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ACCESS AND INCLUSION ADVISORY COMMITTEE - XX

5 MEMBERSHIP

In accordance with the *Local Government Act 2019*, the City of Darwin shall appoint suitably qualified individuals to be members of the Committee based on selection criteria related to their expertise, experience, dedication and commitment to the purpose of the group.

Membership provisions

- a) Up to ten community members, with a minimum number of six; and
- b) Four organisational memberships consisting of;
 - i. National Disability Services NT (NDS NT)
 - ii. Council on the Ageing NT (COTA NT)
 - iii. Relevant/ Identified Northern Territory Government representative(s)
 - iv. Identified organisation representing vulnerable members of the community which could include refugees and/or new migrants, Indigenous peoples, and the LGBTQI+ community.
- c) One Council Member (and one Alternate Council Member)

Membership will expire if a member does not attend three consecutive regular meeting occasions without an approved leave of absence.

Representatives shall be nominated by a member organisation and are required to send a briefed alternate delegate should the nominee be unavailable.

The Term of Membership for Community members is two years. Community Members if absent, are unable to send a proxy.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

5.1 CHAIR

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

Organisational members are appointed to represent the interests and views of their member organization relevant to the committee purpose.

Access and Inclusion Advisory Committee - xxx		Page 2 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



ACCESS AND INCLUSION ADVISORY COMMITTEE - XX

6 MEETINGS

6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW AND PERFORMANCE EVALUATION

9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.

Access and Inclusion Advisory Committee - xxx		Page 3 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



ACCESS AND INCLUSION ADVISORY COMMITTEE - XX

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____

Access and Inclusion Advisory Committee - xxx		Page 4 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing





1 PURPOSE

The Arts and Cultural Development Advisory Committee is an Advisory Committee. Its purpose is to advocate, inform and guide Council on improving its positive impact on communities and culture in Darwin.

2 SCOPE

The Arts and Cultural Development Advisory Committee operates to advocate, inform, and support Council's approach to arts and cultural development.

3 AUTHORITY / DELEGATION

The Arts and Cultural Development Advisory Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 FUNCTIONS

The functions of the Arts and Cultural Development Advisory Committee are to:

- a) Actively contribute to the development and implementation of best practice policy, procedures, planning and programming of Council towards increasing positive arts and cultural outcomes in keeping with the Strategic Plan.
- b) Identify actions that City of Darwin may take to improve its facilities, services and programs for greater arts and cultural outcomes; whilst recognising and supporting Darwin's diverse social, cultural and creative resources.
- c) Identify gaps, issues and challenges for arts and cultural development that City of Darwin can advocate for and/or partner with businesses, services and organisations to address.
- d) Advise Council on ways to amplify arts and cultural strengths through strategic support of community and cultural groups, organisations and activities.
- e) Advise Council on ways to advocate for arts and culture through providing education and information on community and cultural needs and rights through positive and proactive media, social marketing, community events, festivals, forums and other initiatives in partnership with Council.

Arts and Cultural Development Advisory Committee - Number		Page 1 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



ARTS AND CULTURAL ADVISORY COMMITTEE - xxx

- f) Keep Council informed of industry best practice and developments, standards and legislation.
- g) Participate in monitoring and evaluation processes to ensure Council's arts and cultural activities are relevant and high impact.
- h) Support the development and maintenance of a register of peers for the establishment of temporary sub-committees, working groups and/or panels of appropriate members of the community.
- i) Act as a conduit for the sharing of ideas, resources, funding and employment opportunities between Council and the community and provide mutual support and assistance in developing and implementing community and cultural activities in Darwin.

5 MEMBERSHIP

In accordance with the *Local Government Act 2019*, the City of Darwin shall appoint suitably qualified individuals to be members of the Committee based on selection criteria related to their expertise, experience, dedication and commitment to the purpose of the group. The domains of expertise relevant to this Committee are:

- Community Development
- Arts and Culture
- Health and Well-being
- Social Justice
- Access and Inclusion
- Social and Cultural Planning
- Community-centered Urban Design and Planning

Membership provisions

- a) Up to seven community members; and
- b) Four organisational memberships consisting of;
 - i. Larrakia Organisation, currently Larrakia Nation
 - ii. Refugee and/or new migrant Organisation
 - iii. Relevant/Identified Northern Territory Government representative(s)
 - iv. Darwin Entertainment Centre
- c) One Council Member (and one Alternate Council Member)

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

The Term of Membership for Community members is 2 years. Community Members if absent, are unable to send a proxy.



ARTS AND CULTURAL ADVISORY COMMITTEE - xxx**5.1 CHAIR**

The chair of the committee will be appointed by Council.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

Organisational members are appointed to represent the interests and views of their member organization relevant to the committee purpose.

6 MEETINGS**6.1 FREQUENCY AND LOCATION**

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

Arts and Cultural Development Advisory Committee - xxx		Page 3 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing



ARTS AND CULTURAL ADVISORY COMMITTEE - xxx

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW AND PERFORMANCE EVALUATION

9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____





1 PURPOSE

The East Point Reserve Advisory Committee is an Advisory Committee. Its purpose is to provide advice to Council on matters outlined in the Committee's roles and functions. The Committee will provide recommendations to Council to enable an informed decision to be made on the management of East Point Reserve.

2 SCOPE

The East Point Reserve Advisory Committee operates to advocate, advise and support Council's approach to management of East Point Reserve in accordance with the East Point Reserve Biodiversity Management Plan.

The Committee will:

- Consider officer's reports and provide a recommended course of action to Council to determine matters related to the East Point Reserve; and
- Provide a forum to enable complex issues related to the East Point Reserve to be discussed at length or any other matters.

3 AUTHORITY / DELEGATION

The East Point Reserve Advisory Committee has the power only to recommend a course of action to Council and does not have any delegation to make decisions. The Committee is responsible for implementing the decisions of Council in accordance with the role and functions of the Committee.

4 FUNCTIONS

The functions of the East Point Reserve Advisory Committee are to:

- a) Bring stakeholders together to share knowledge, experience and opportunities
- b) Monitor the implementation of the East Point Reserve Biodiversity Management Plan 2019-2024
- c) Inform and advise Council of issues within and around the reserve or any other matters



EAST POINT RESERVE ADVISORY COMMITTEE - xxx

5 MEMBERSHIP

In accordance with the *Local Government Act 2019*, City of Darwin shall appoint suitably qualified individuals to be members of the Committee based on selection criteria related to their expertise, experience, dedication and commitment to the purpose of the group. Membership will consist of Council Members, organisations and community representatives as follows:

1 Council Member (1 alternative Council Member)

2 Community Representatives

The following organisations will be invited to be members of the Committee:

1. East Point Aero Modellers Club Inc.
2. Fannie Bay Equestrian Club Inc.
3. Pee Wee's at the Point
4. Darwin Military Museum
5. Friends of East Point
6. Northern Territory Naturalist's Club
7. Top End Native Plant Society
8. Birdlife Top End
9. NTG Crown Lands
10. NTG Weeds Branch
11. NTG NT Heritage Branch
12. Research organisations
13. Larrakia Nation
14. Museums and Art Galleries of the Northern Territory
15. Darwin Triathlon Club
16. Mindil Beach Surf Life Savers NT

Membership will expire if a member does not attend three consecutive regular meeting occasions without an approved leave of absence.

Representatives shall be nominated by a member organisation and are required to send a briefed alternate delegate should the nominee be unable to attend a meeting.

The Term of Membership for Community members is two (2) years. Community Members if absent are unable to send a proxy.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.



EAST POINT RESERVE ADVISORY COMMITTEE - xxx**5.1 CHAIR**

The chair of the committee will be appointed by Council.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

Organisational members are appointed to represent the interests and views of their member organization relevant to the committee purpose.

6 MEETINGS**6.1 FREQUENCY AND LOCATION**

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.



7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW AND PERFORMANCE EVALUATION

9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____





1 PURPOSE

The International Relations Advisory Committee is an Advisory Committee. Its purpose is to advocate, inform, and support Council with its International Relations strategy, while supporting a whole of Council approach to community, cultural and economic development.

2 SCOPE

The International Relations Advisory Committee provides support, knowledge, information and connection to City of Darwin's International Relations strategic direction.

3 AUTHORITY / DELEGATION

International Relations Advisory Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 FUNCTIONS

The functions of the International Relations Advisory Committee are to;

- Provide support and advice to City of Darwin International Relations strategic direction
- Share knowledge, information, expertise and connection to City of Darwin to achieve its strategic outcomes
- Act in an advisory capacity to City of Darwin



INTERNATIONAL RELATIONS ADVISORY COMMITTEE - xxx

5 MEMBERSHIP

Membership will be representative of Darwin key industry stakeholders and will reflect the skills and expertise required to meet the purpose and objectives of the program.

Membership will include:

- Lord Mayor as ex officio
- One Council Member (and one alternate Council Member)
- five membership organisations
 - I. NT Airports
 - II. Larrakia Nation
 - III. Darwin Convention Centre
 - IV. Department of Foreign Affairs and Trade
 - V. Tourism NT
- one senior staff member from City of Darwin

Membership terms will be for 2 years.

The membership will expire if a member does not attend two consecutive meetings without notification.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

5.1 CHAIR

The chair of the committee will be the Lord Mayor.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

The responsibility of the members are to:

- Regularly attend meetings and to actively contribute ideas and commentary.
- Actively participate in working groups, sub-committees or specialist panels as required.
- Represent the interests of the community rather than pursue personal interests.



INTERNATIONAL RELATIONS ADVISORY COMMITTEE - xxx

6 MEETINGS

6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW AND PERFORMANCE EVALUATION

9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.

International Relations Advisory Committee - xxx		Page 3 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



INTERNATIONAL RELATIONS ADVISORY COMMITTEE - xxx

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____

International Relations Advisory Committee - xxx		Page 4 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.





1 PURPOSE

The Military and Civilian History Committee is an Advisory Committee. Its purpose is strengthen the tourism, historical, cultural and educational prospects of the raft of events and activities relating to Darwin's military heritage and its impact on the citizens of the Northern Territory.

2 SCOPE

The Military and Civilian History Committee operates to advocate, inform, and support Council on matters regarding Military and Civilian History.

3 AUTHORITY / DELEGATION

The Military and Civilian History Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 FUNCTIONS

The functions of the Military and Civilian History Advisory Committee are to:

- a. Develop the tourism, historical, cultural and educational prospects and aspects of both the Bombing of Darwin event and Darwin's broader military history.
- b. Provide a strong vision for the infrastructure, activities and events that promote the Bombing of Darwin and Darwin's broader military history.
- c. Establish effective partnerships with key stakeholders engaged in participating in and promoting the Bombing of Darwin event and Darwin's broader military history.
- d. Promote recognition of the experiences of civilians in the Top End during WWII.

The target groups are:

- a. WWII veterans and their families, civilians, evacuees and their families
- b. Residents of the Darwin community
- c. Prospective interstate and international visitors to Darwin

Military and Civilian History Advisory Committee - Number		Page 1 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE - xxx

5 MEMBERSHIP

Community

The Military & Civilian History Advisory Committee has community representatives from the following organisations:

- Tourism NT
- Department of Tourism, Sport and Culture
- Department of Veterans' Affairs
- Defence NT
- Returned Service League
- Darwin Military Museum
- Aviation Historical Society of the NT Inc.

Council Members

There are two Council Members on the Committee, an ex officio position for the Lord Mayor, and one Council Member. There will also be an alternate Council Member.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

City of Darwin Staff

- General Manager Community and Regulatory Services
- Manager Engagement and Events

5.1 CHAIR

The Lord Mayor is Chair of the Committee.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

Organisational members are appointed to represent the interests and views of their member organization relevant to the committee purpose.



MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE - xxx

6 MEETINGS

6.1 FREQUENCY OF MEETING AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW AND PERFORMANCE EVALUATION

9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.



MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE - XXX

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____

Military and Civilian History Advisory Committee - xxx	
Version: 1	Decision Number: ORDxxx/21
Responsible Officer: Chief Executive Officer	

Page 4 of 4

Adoption Date: 28/09/2021

Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.





1 PURPOSE

The Sister City Committee is an Advisory Committee. Its purpose is to provide cross-cultural understanding and build vibrant and connected communities and generating mutual benefits for both cities through educational, cultural, professional, economic and humanitarian exchange.

It is also expected that activities coordinated through the Sister Program can facilitate the identification and development of business and trade opportunities between Darwin and its Sister cities. However, such opportunities will then be assessed and acted upon by local businesses/industries.

City of Darwin has one Sister City Committee for six sister cities, including Ambon (Indonesia), Anchorage (US), Dili (Timor-Leste), Haikou (China), Kalymnos (Greece) and Milikapiti (Northern Territory, Australia).

2 SCOPE

The Sister City Committee operates to advocate, inform, and support Council with its International Relations programs, while supporting a whole of Council approach to cultural, community and economic development.

3 AUTHORITY / DELEGATION

Sister City Committee is an Advisory Committee to Council, and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 FUNCTIONS

The functions of the Sister City Committee are to:

- To share information, create connections, and provide advice and support to City of Darwin's Sister City programs
- Actively contribute to the development and implementation of best practice policy, procedures, planning and programming to increase positive community, cultural, and economic outcomes in keeping with the strategic plan.
- Identify opportunities for community, cultural and economic development that City of Darwin can advocate for and/or partner with businesses, services and organisations to address.
- To assist in the delivery of Sister City projects as required.



SISTER CITY ADVISORY COMMITTEE - xxx**5 MEMBERSHIP**

The Sister City Committee has provisions for 10 members;

- two (2) City of Darwin Aldermen will be appointed by Council
- eight (8) community members with experience, ties or interest in the Sister City

Community members will be appointed for a two-year term being 1 July to 30 June.

Absent members are unable to send proxies on their behalf.

The membership will expire if a member does not attend two consecutive meetings without notification.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

5.1 CHAIR

The chair of the committee will be appointed by Council.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

The responsibility of the members are to:

- Regularly attend meetings and to actively contribute ideas and commentary.
- Actively participate in working groups, sub-committees or specialist panels as required.
- Represent the interests of the community rather than pursue personal interests.

6 MEETINGS**6.1 FREQUENCY AND LOCATION**

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.



SISTER CITY ADVISORY COMMITTEE - xxx

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW AND PERFORMANCE EVALUATION**9.1 TERMS OF REFERENCE**

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____

Sister City Advisory Committee - xxx

Page 3 of 3

Version: 1

Decision Number: ORDxxx/21

Adoption Date: 28/09/2021

Responsible Officer: Chief Executive Officer

Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.





1 PURPOSE

The Youth Advisory Committee is an Advisory Committee. Its purpose is to give young people a say in voicing their concerns on matters and issues that are important to them and are related to Council. YAC also assists young people involved to develop leadership, communication, teamwork and public speaking skills.

2 SCOPE

The Youth Advisory Committee (YAC) consists of a group of young people, the Council's Youth Services Team and an elected member of Council who meet to discuss and plan around issues affecting young people. YAC is an official advisory committee which keeps Council informed on issues that are significant and important to young people in the city of Darwin. YAC also assists Council in making sure that both the services and the way Council goes about its business are youth friendly so that all young residents of Darwin can be equally included and are able to participate in their community.

3 AUTHORITY / DELEGATION

The Youth Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 FUNCTIONS

The functions of the Youth Advisory Committee are to:

- a) To build the group's knowledge of issues that affect young people in Darwin so that advice can be given to Council on how to manage these issues.
- b) To work with Council to help find ways of making City of Darwin and its facilities youth friendly so that young people are comfortable in accessing them.
- c) To assist Council to action the objectives of the Youth Strategy.
- d) To provide an avenue for genuine communication between young people and Council.
- e) To gain an understanding of the responsibilities of City of Darwin and its many roles and to be actively involved in Council's decision-making processes when appropriate.
- f) To report the minutes and recommendations of each meeting to Council.

Youth Advisory Committee - Number		Page 1 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



YOUTH ADVISORY COMMITTEE - xxx

- g) To help the local community better understand and be informed about youth issues, the work of the Youth Advisory Committee and its progress, through education and feedback.
- h) To provide an opportunity for young people to build on and expand their skills in leadership, communication, public speaking, solving problems, teamwork and civic affairs.

5 MEMBERSHIP

Membership will consist of:

- Up to 15 young people between 12 to 25 years of age
- 1 Council Member (and one alternate Council Member)

An appointment term is for 2 years.

Members must either live, study or work within the Darwin municipality.

Membership will be organised so that there is equal and fair representation of young people from across the age range and the various cultural groups within Darwin.

Young people whose life experience and knowledge will make the group rich in understanding youth issues from different perspectives will be actively encouraged to apply to become a member.

Members who are absent without notice for more than three meetings will be retired from the committee. Members may take three months leave from YAC each year provided they provide 10 days' notice.

5.1 CHAIR

The chair of the committee will be appointed by Council.

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

The responsibility of the members are to:

- Regularly attend meetings and to actively contribute ideas and commentary.
- Actively participate in working groups, sub-committees or specialist panels as required.



YOUTH ADVISORY COMMITTEE - xxx

6 MEETINGS

6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than ten (10) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW AND PERFORMANCE EVALUATION

9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

9.2 PERFORMANCE EVALUATION

Commencing November 2022, at the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of Reference will be provided to Council at the commencement of each calendar year.



YOUTH ADVISORY COMMITTEE - xxx

10 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____

Youth Advisory Committee - xxx

Page 4 of 4

Version: 1

Decision Number: ORDxxx/21

Adoption Date: 28/09/2021

Responsible Officer: Chief Executive Officer

Next Review Date: 28/09/2025

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1 PURPOSE

The City of Darwin Risk Management and Audit Committee (Committee) is established in accordance with section 86 of the *Local Government Act 2019*. The purpose of the Committee is to provide independent assurance and assistance to the Council and the Chief Executive Officer in matters relating to the monitoring of the risk management framework, financial reporting processes, compliance, performance of auditors and the audit program.

2 SCOPE

In relation to the monitoring of the risk management framework, financial reporting processes, compliance, performance of auditors and the audit program, the Committee will:

- consider officers reports and provide recommendations to the Council as required
- provide a forum to enable matters to be reviewed and discussed.

3 AUTHORITY

The Risk Management and Audit Committee is subject to the control and direction by the Council.

The Risk Management and Audit Committee does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

The Committee is authorised to:

- obtain any information it requires from any member of staff and/or external party
- discuss any matters with internal and/or external auditors, or other external parties
- request, via the Chief Executive Officer, the attendance of any member of staff at Committee meetings
- request external legal or other professional advice, as considered necessary to meet its responsibilities

Risk Management and Audit Committee - Number		Page 1 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing



RISK MANAGEMENT AND AUDIT COMMITTEE - XXX

4 ROLES AND FUNCTIONS

In accordance with Section 87 of the *Local Government Act 2019* the Risk Management and Audit Committee has the following functions:

- (a) To monitor and review the integrity of the council's financial management
- (b) To monitor and review internal controls
- (c) To make recommendations to council about any matters the committee considers require the council's consideration as a result of the committee's functions outlined in (a) and (b).

Further, the City of Darwin Risk Management and Audit Committee will undertake the following key responsibilities and functions:

- (a) monitor the performance of City of Darwin's risk management framework, including strategic, operational and project risk assessments
- (b) oversee the internal and external audit functions including development of audit programs, the conduct of audits by appropriately qualified personnel, the monitoring of audit recommendations and findings, management responses, and the implementation of actions
- (c) review quality of annual financial statements and other performance reporting documents (such as annual reports) prior to their adoption by the Council
- (d) review management's responses to external audit recommendations and monitor implementation of the agreed recommendations
- (e) meet with the external and internal auditors at least once each year to receive direct feedback about any key risk and compliance issues, and to provide feedback about the auditor's performance

5 MEMBERSHIP

5.1 CHAIR

The Chair of the Risk Management and Audit Committee will be an Independent Chair appointed by Council.

The Chair will be appointed from the community membership of the committee in accordance with section 86(4) of the *Local Government Act 2019* for a term of no greater than two years.

In addition to the duties and responsibilities as a committee member, the Chair shall:

- (a) provide leadership and direction to the Risk Management and Audit Committee including overseeing meeting procedure at the meeting;
- (b) ensure effective communication between the Committee, Chief Executive Officer, management, External Audit, Internal Audit; and
- (c) ensure the independence and objectivity of the committee functions are maintained.

Risk Management and Audit Committee - Number		Page 2 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing.



RISK MANAGEMENT AND AUDIT COMMITTEE - XXX**5.2 MEMBERS**

Membership of the committee will be appointed by Council resolution pursuant to section 86(2) of the *Local Government Act 2019*.

The Committee will comprise seven (7) members:

- three (3) Council Members;
- four (4) Community Members;
 - at least one (1) of whom should be either a Certified Practising Accountant or a Chartered Accountant
 - at least one (1) be qualified or have significant business experience in the field of risk management
- the Committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.
- preference will be given to local representation; however, the Council may appoint members from outside the Darwin local government area to ensure appropriate expertise
- the Chief Executive Officer or Acting Chief Executive Officer will attend all meetings.
- The Lord Mayor may attend as an ex-officio.

6 MEETINGS

The Risk Management and Audit Committee will adhere to the requirements for meetings as outlined in the *Local Government Act 2019*, *Local Government (General) Regulations 2021* and *City of Darwin Policy, Meetings – 043*.

6.1 FREQUENCY OF MEETING AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule for the calendar year at the last meeting of the year prior.

The Committee will meet a minimum of four (4) times per year at times and dates set by the committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting

The chair must exercise, in the event of an equality of votes, a second or casting vote.

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

Risk Management and Audit Committee - Number		Page 3 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

Electronic version current. Uncontrolled copy valid only at time of printing



RISK MANAGEMENT AND AUDIT COMMITTEE - XXX**8 CONFLICT OF INTEREST**

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 SECRETARIAT

City of Darwin will provide secretarial services to the Committee. This includes assisting the CEO to ensure:

- The business papers are distributed four business days prior to a meeting and posted on the website
- Proper minutes are kept and ensure that they are tabled at the next meeting of Council

10 REVIEW AND PERFORMANCE EVALUATION**10.1 TERMS OF REFERENCE**

The Terms of Reference will be reviewed every two years by the Committee and formally approved by the Council.

10.2 PERFORMANCE EVALUATION

The Chief Executive Officer will initiate a review of the performance of the Committee at least once every two (2) years. The review will be on an internal assessment basis with appropriate input from the Council, Chief Executive Officer and senior staff, internal and external auditors, and any other relevant stakeholders.

11 RESPONSIBILITY / APPLICATION

All members of the committee will be asked to sign the Terms of Reference as part of their induction to the committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as member of a Council appointed committee.

These Terms of Reference were adopted by Council on 28 September 2021.

Name: _____

Signature: _____

Risk Management and Audit Committee - Number		Page 4 of 4
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/09/2025

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14.6 23RD COUNCIL - APPOINTMENTS TO COUNCIL COMMITTEES AND EXTERNAL REPRESENTATIVE BODIES

Author: Executive Manager Governance Strategy & Performance

Authoriser: Chief Executive Officer

Attachments:

1. Elected Member Committee Appointments [↓](#)
2. Council Delegates to LGANT [↓](#)
3. Development Consent Authority [↓](#)
4. NT Heritage Council Nomination Form [↓](#)

RECOMMENDATIONS

1. THAT Council appoint the following Council members to the **Administrative Review Committee** for the period 28 September 2021 to 30 June 2022:

Lord Mayor (Chair);

_____;

_____; and

And that all remaining Council members are appointed as alternate members to the committee.

2. THAT Council appoint the following Council members to the **Chief Executive Officer's Performance Appraisal Committee** for the period 28 September 2021 to 30 June 2022:

Lord Mayor (Chair);

Alderman _____;

Alderman _____;

Alderman _____; and

Alderman _____

3. THAT Council note that the Lord Mayor holds the position of Ex-Officio for all Council Committees.

4. THAT Council appoint the following Council members to the **Risk Management and Audit Committee** for the following periods:

Alderman _____ for the period to 30 June 2023;

Alderman _____;for the period to 30 June 2023;

Alderman _____;for the period to 30 June 2023;

5. THAT Council appoint the following Council members to the **Access and Inclusion Advisory Committee** for the period 28 September 2021 to 30 June 2022:
Alderman _____; and
Alderman _____ as Alternate
6. THAT Council appoint the following Council members to the **Arts and Cultural Development Advisory Committee** for the period 28 September 2021 to 30 June 2022:
Alderman _____; and
Alderman _____ as Alternate
7. THAT Council appoint the following Council members to the **Youth Advisory Committee** for the period 28 September 2021 to 30 June 2022:
Alderman _____; and
Alderman _____ as Alternate
8. THAT Council appoint the following Council members to the **Darwin Military and Civilian History Advisory Committee** for the period 28 September 2021 to 30 June 2022:
Alderman _____; and
Alderman _____ as Alternate
And that the Lord Mayor be appointed as member and Chair of the Darwin Military and Civilian History Advisory Committee.
9. THAT Council note that the following appointments to the **International Relations Advisory Committee** remain current until 31 July 2022
Member and Chair, Lord Mayor
Alderman Jimmy Bouhoris
Alderman Mick Palmer (Alternate)
THAT Council appoint the following Council member as Alternate member to the **International Relations Advisory Committee** for the period 28 September 2021 to 31 July 2022
Alderman _____ as Alternate
10. THAT Council notes that the following Council member appointments to the **Sister City Advisory Committee** remain current until 31 July 2022
Alderman Jimmy Bouhoris
Alderman Paul Arnold (Alternate)
And that the following Council members be appointed to the **Sister City Advisory Committee** for the period 28 September 2021 to 31 July 2022
Alderman _____; and
Alderman _____ as Alternate

11. THAT Council appoint the following Council members to the **Reconciliation Action Plan Committee** for the period 28 September 2021 to 30 June 2022:

Alderman _____; and

Alderman _____ as Alternate

12. THAT Council appoint the following Council members to the **East Point Reserve Advisory Committee** for the period 28 September 2021 to 30 June 2022:

Alderman _____; as chair and

Alderman _____ as Alternate

13. THAT Council note that the Lord Mayor is directly appointed the following external committees for the whole of the 23rd Term of Council:

- a) Council of Capital City Lord Mayors (CCCLM)
- b) Northern Australia Capital City Committee (NACCC)
- c) Top End Regional Organisation of Councils (TOPROC)

14. (a) THAT Council notes that Alderman Peter Pangquee is an Executive Committee Member appointed to the **Local Government Association of the Northern Territory (LGANT)** and that his appointment remains current until 6 November 2022

(b) THAT Council appoint Council members to External Committees for the period 28 September 2021 to 6 December 2021 as follows:

External Committee	Member	Alternate Member
Council of the Ageing NT Board (COTA)		
Local Government Association of the NT (LGANT)		
Rapid Creek Water Advisory Committee		
Tourism Top End		
Development Consent Authority (DCA)		

15. THAT Council nominate the following Council members to the Local Government Association of the Northern Territory (LGANT) for appointments to committees for the period 28 September 2021 to 30 June 2022:

LGANT Committee	Member	Alternate Member
NT Heritage Council		

PURPOSE

The purpose of this report is to appoint Council Members to Executive, Advisory and External Committees for the period ending 30 June 2022 (or as otherwise stated).

KEY ISSUES

- Council may establish committees which are executive or advisory in nature. The establishment or abolishment of committees will be referred as a separate report and decision of Council.
- Council must, by resolution, appoint people to be members of its committees. This includes people who are Council members, council staff or any other members of community who are not council members.
- Generally, for non-council member appointments, Council facilitates nominations to committees by way of public Expression of Interest.
- The term of appointment is guided by the parameters on which committees have been established. This is outlined in committee terms of reference.
- International Relations and Sister City Advisory committees have members appointed until July 2022. If those members have been re-elected to Council it is recommended that those appointments continue for continuity of business.
- Council has membership on a number of committees which are considered central to Council's advocacy agenda. The Lord Mayor is, by virtue of the position, appointed as member to these committees for the whole of the 23rd term of City of Darwin Council.

DISCUSSION

Council appoints members to committees on an annual basis, unless otherwise specified in committee terms of reference.

That statutory committee structure for Council consists of Executive and Advisory Committees, established in accordance with the *Local Government Act 2019*.

The Local Government Association of the Northern Territory (LGANT) requests nominations for City of Darwin to represent LGANT on other committees.

From time to time, external organisations request Council representation to be appointed to their committees.

An overview of committees and representation on external committees, purpose and meeting frequency is provided at **Attachment 1**.

Members will be requested to nominate for positions as outlined in the recommendation above.

Committee memberships will be appointed for the period ending 30 June 2022, unless otherwise specified.

Council will be requested to appoint to committees and external organisations annually from June 2022.

LGANT

LGANT have advised that Executive members who are re-elected to Council will remain on the Executive until the term of their appointment concludes. Nominations and appointments to the LGANT Executive will be conducted in accordance with the LGANT constitution.

The appointment for the position on the LGANT Committee is as an Alternate Member.

DEVELOPMENT CONSENT AUTHORITY (DCA)

Council-nominated members of the Development Consent Authority (DCA) are appointed under *Planning Act 1999*. Section 91(2) of the act refers to terms of office of DCA members:

92 Term of office of member

(1) Subject to this Act, a member appointed under section 89, 90 or 91 holds office for 2 years or a lesser period specified in the instrument of appointment and is eligible for reappointment.

(2) If a member is appointed under section 89(1)(a) or 91(1) and the next election (other than a by-election) for the local authority by which he or she was nominated is held before the member ceases to be a member, the member holds office until the expiration of 3 months after the declaration of the polls for the election.

The Development Consent Authority have notified Council that after the declaration of the polls for the General Election, City of Darwin at its Council meeting in September can, by writing to the Minister for Infrastructure Planning and Logistics, nominate 2 persons to be members and one person to be an alternate member for those two members. Refer **Attachment 3**.

•

PREVIOUS COUNCIL RESOLUTION

Council appoints members to Council committees and external representative bodies at the first meeting of each term of Council and annually in June thereafter.

STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.2 Roles and Relationships
CRITICAL DATES	There are no critical dates as such, however Council is the decision maker to appoint representatives to Council committees and external representative bodies.
BUDGET / FINANCIAL	<p>Budget/Funding: Nil</p> <p>Is Funding identified: Nil</p> <p>Council's budget provides for member participation on external committees by way of additional (extra) meeting allowances.</p>
RISK ASSESSMENT	<p> Assets & Infrastructure <input type="checkbox"/> Environment & Waste <input type="checkbox"/> Financial <input type="checkbox"/> Info Comms & Tech <input type="checkbox"/> Legal & Compliance <input checked="" type="checkbox"/> Ops & Service Delivery <input type="checkbox"/> Reputation & Brand <input checked="" type="checkbox"/> Work Health & Safety <input type="checkbox"/> </p> <p>In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is:</p> <p>Risks identified, in relation to this report, will be managed by ensuring good governance.</p>

LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Local Government Act 2019 Policy: Meetings – 043 Elected Members Expenses, Facilities and Support - 017
RESOURCE IMPLICATIONS	Existing Position No: N/A Contractor: N/A
CONSULTATION & ENGAGEMENT	Engagement Level: Tactics: N/A
COMMUNICATION PLAN FOR THIS INITIATIVE	Internal N/A External N/A
PLACE SCORE STATEMENT	N/A
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

Type of Committee	Name of Committee	Meeting Frequency	Membership	22nd Council Appointments for period ending 15 August 2021	Term Ends	23rd Council Appointments for period ending 30 June 2022
City of Darwin Executive Committees	Administrative Review Committee The power to conduct an internal review on matters classed as reviewable decisions in accordance with Part 18.1 of the <i>Local Government Act 2019</i> .	As Required	4 Council Members (Financial Year) All other Council Members are Alternates	Lord Mayor	15-Aug-21	
				Alderman Justine Glover	15-Aug-21	
				Alderman Simon Niblock	15-Aug-21	
				Alderman Emma Young	15-Aug-21	
				All other Council Members (Alternates)	15-Aug-21	
	Chief Executive Officer's Performance Appraisal Committee The committee conducts and finalise the performance appraisal of the Chief Executive Officer.	Quarterly	Lord Mayor and 4 Council Members (Financial Year)	Lord Mayor	15-Aug-21	
				Alderman Mick Palmer	15-Aug-21	
				Alderman Peter Pangquee	15-Aug-21	
				Alderman Simon Niblock	15-Aug-21	
				Alderman Jimmy Bouhoris	15-Aug-21	
City of Darwin Risk Management and Audit Committee	Risk Management and Audit Committee (RMAC) The committee has no delegated decision making power from Council. This committee makes recommendations to Council. RMAC makes recommendations relating to Risk Management and Audit matters such as following up issues arising from internal and external audits, strategic and operational risk assessments.	Quarterly (4 meetings must be held per annum)	2 Council Members (2 year appointment- Alternate Years) 3 External Members one of which is appointed as Chair	Independent facilitator	15-Aug-21	
				Alderman Jimmy Bouhoris		2 year
				Alderman Simon Niblock		2 year
				Vacant (External Chair)		
				Vacant (External Member)		
				Roland Chin		
				Lord Mayor Ex-Officio	Ongoing	
	Access and Inclusion Advisory Committee (AIAC) The Committee has no delegated decision making power from Council. This committee makes recommendations to Council The AIAC operates to advocate, inform and guide Council on improved access and inclusion for all people of all abilities, living, working, studying or visiting the Darwin municipality.	Every 2 months	1 Council Member (Financial Year) 1 Council Member - Alternate (Financial Year) 10 Community Representatives 3 Organisational Representatives	Alderman Robin Knox	15-Aug-21	
				Alderman Andrew Arthur (Alternate)	15-Aug-21	
				Lord Mayor Ex-Officio	Ongoing	
	Arts and Cultural Development Advisory Committee (ACDAC) This advisory committee has no delegated decision making power from Council. This committee makes recommendations to Council. The ACDAC operates to facilitate, advocate and provide advice to further the development of arts and culture recognising Darwin's diverse cultural resources.	Every 2 months	1 Council Member (Financial Year) 1 Council Member - Alternate (Financial Year) 10 Community Representatives (Darwin Entertainment Centre and ArtsNT, and individual Members) 4 Organisational/Individual Representatives including Darwin Entertainment Centre, ArtsNT	Alderman Andrew Arthur	15-Aug-21	
				Alderman Robin Knox (Alternate)	15-Aug-21	
				Lord Mayor Ex-Officio	Ongoing	
	Youth Advisory Committee (YAC) This advisory committee has no delegated decision making power from Council. This committee makes recommendations to Council. YAC operates to inform Council on issues that are significant and important to young people in the city of Darwin.	Monthly	1 Council Member (Financial Year) 1 Council Member - Alternate (Financial Year) Maximum of 15 Youth Representatives	Alderman Rebecca Want de Rowe	15-Aug-21	
				Alderman George Lambrinidis (Alternate)	15-Aug-21	
				Lord Mayor Ex-Officio	Ongoing	

City of Darwin Advisory Committees	Darwin Military and Civilian History Advisory Committee This advisory committee has no delegated decision making power. This advisory committee makes recommendations to Council. This committee operates to strengthen the tourism, historical, cultural and educational prospects of the raft of events and activities related to Darwin's military heritage and its impact on the citizens.	Every 2 months	1 Council Member (Financial Year) 1 Council Member - Alternate (Financial Year) General Manager Community and Regulatory Services Government Relations and External Affairs Officer Representative from: - Tourism NT - Department of Tourism, Sport and Culture - Department of Veterans' Affairs - Defence NT - Returned Services League - Darwin Military Museum	Lord Mayor (Chair) Alderman Paul Arnold Alderman Peter Pangquee (Alternate)	Ongoing 15-Aug-21 15-Aug-21	
	International Relations Advisory Committee This advisory committee has no delegated decision making power. This advisory committee makes recommendations to Council. The committee operates to advocate, inform and support Council with its International Relations strategy while supporting a whole of Council approach to community, cultural and economic development.	Quarterly	2 Council Members (2020-2022) 2 Council Members - Alternates (2020-2022) Darwin International Airport Representative Port of Darwin Representative Darwin Convention Centre Representative Larrakia Nation Representative Sister City Committee Representative Tourism Top End Representative Department of Foreign Affairs and Trade, NT Office Representative Immigration NT Business Representative	Lord Mayor (Chair) Alderman Jimmy Bouhoris Alderman Mick Palmer (Alternate) Alderman George Lambrinidis (Alternate)	Jul-22 Jul-22 Jul-22 Jul-22	
	Sister City Advisory Committee This advisory committee has no delegated decision making power. This advisory committee makes recommendations to Council. The committee aims to enhance cross-cultural understanding and build vibrant and connected communities and generating mutual benefits for both cities.	Quarterly	2 Council Members (2020-2022) 2 Council Members - Alternates (2020-2022) 10 Nominated Community Members Representing City of Darwin Sister City Committee Chair (drawn from membership appointed by CEO)	Alderman George Lambrinidis Alderman Jimmy Bouhoris Alderman Andrew Arthur (Alternate)	Jul-22 Jul-22 Jul-22	
				Alderman Paul Arnold (Alternate)	Jul-22	
	Reconciliation Action Plan Working Group City of Darwin's Reconciliation Action Plan Steering Committee provides strategic guidance and advice to Council regarding reconciliation actions and outcomes.	5 times per year	1 Council Member (Financial Year) 1 Council Member - Alternate (Financial Year) External Representatives City of Darwin Council Staff	Alderman Peter Pangquee Nil Alternate	Aug-21	
	East Point Reserve Advisory Committee This advisory committee has no delegated decision making power. This advisory committee makes recommendations to Council. The committee operates to advocate, advise and support Council's approach to the management of East Point reserve in accordance with the East Point Reserve Biodiversity Management Plan.	Quarterly	1 Council Member - Chair (Financial Year) 1 Council Member - Alternate (Financial Year) 18 stakeholder organisational and community representatives.	Alderman Mick Palmer (Chair) Nil Alternate		
	Northern Australia Capital City Committee (NACCC) To provide a mechanism for co-ordination, planning and co-operation between the Territory Government and City of Darwin.	Quarterly (Has not met for more than 12 months)	Lord Mayor	Lord Mayor	Ongoing	
	Activate Darwin Provide advice on strategy and implementation to the NACCC in relation to matters which activate the city centre.		Chief Executive Officer General Manager Government Relations and External Affairs		Ongoing	

Outside Committees with Council Appointed Representation	Council of Capital Cities Lord Mayors (CCCLM) To provide a national corporate entity for the effective co-ordination and representation of the special interests of the Capital Cities of the Australian States and the NT in their relations with other spheres of government.	2 meetings per annum	Lord Mayor (CCCLM) Chief Executive Officer (CCCLM CEOs Group)	Lord Mayor Ex-Officio	Ongoing	
	Council of the Ageing NT Board (COTA) COTA is the peak body for seniors in the NT and is dedicated to promoting the well-being of senior Territorians aged 50 years and over and indigenous Territorians aged 45 years and over.	Quarterly	1 Council Member (Financial Year) 1 Council Member - Alternate (Financial Year)	Alderman Andrew Arthur	15-Aug-21	
				Alderman Jimmy Bouhoris (Alternate)	15-Aug-21	
	Development Consent Authority (DCA) Each division of the DCA determines development applications within their area. A division of the DCA can also be appointed to hold public hearings on behalf of the minister, or may hold a reporting body hearing on behalf of the minister.	2 meetings per month	2 Council Members (2 Years) 1 Council Member - Alternate (2 Years)	Alderman Peter Pangquee	3-Dec-21	
				Alderman Mick Palmer	3-Dec-21	
				Alderman Simon Niblock (Alternate)	3-Dec-21	
	Local Government Association of the Northern Territory (LGANT) Initiate, promote and foster the development of strong, effective Local Government throughout the Territory.	2 General Meetings per annum	Lord Mayor City of Darwin Appointed Position LGANT Appointed Position	LM President (Expires xxxx)	Board Terms of Reference	
				Alderman Pangquee (6 November 2020 for two years)	6-Nov-22	
				Alderman Gary Haslett (Alternate)	Board Terms of Reference	
	Rapid Creek Water Advisory Committee (RCWAC) The RCWAC is established under section 23 of Water Act to advise the Minister and Controller of Water Resources on water quality and water resource management issues affecting Rapid Creek and its catchment.	Every 8 weeks	1 Council Member 1 Council Member - Alternate	Alderman Robin Knox	Term of Committee	
Outside Committees with LGANT Appointed Representation	Top End Regional Organisation of Councils (TOPROC) TOPROC is committed to the sustainable development of our Greater Darwin Region.	Quarterly	Lord Mayor	Lord Mayor	Term of Committee	
	Tourism Top End (TTE) TTE is the Regional Tourist Association for the Top End Region of Australia's NT.	11 meetings per annum	1 Council Member (Financial Year) 1 Council Member - Alternate (Financial Year)	Alderman Peter Pangquee	15-Aug-21	
				Alderman Paul Arnold (Alternate)	15-Aug-21	
	NT Heritage Council This council advises the Minister on heritage places and objects.		1 Council Member	Vacant	15-Aug-21	

DCA - Appointed by: Minister for Infrastructure, Lands and Planning Council-nominated members of the Development Consent Authority (DCA) are appointed under Section 89 and the alternate under Section 91 of the Planning Act. Section 92 of the act refers to terms of office of DCA members: 92 Term of office of member 1) Subject to this Act, a member appointed under section 89, 90 or 91 holds office for 2 years or a lesser period specified in the instrument of appointment and is eligible for reappointment. 2) If a member is appointed under section 89(1)(a) or 91(1) and the next election (other than a by-election) for the local authority by which he or she was nominated is held before the member ceases to be a member, the member holds office until the expiration of 3 months after the declaration of the polls for the election.

LGANT - The City of Darwin-specific position is appointed by Council. Any other positions are appointed by the Local Government Association of the NT.

Rapid Creek Water Advisory Committee - appointed by Minister for Environment and Natural Resources

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY



COUNCIL DELEGATES TO LGANT

Councils shall be represented at meetings of the Association by nominated Delegates as per Section 7 of the Association constitution.

The Association's Constitution states:

7. REPRESENTATION OF MEMBERS

- 7.1 Each member Council shall appoint two Delegates as their representatives at meetings of the Association and may at any time revoke such appointments and appoint other Delegates in their place, in accordance with their own policies or procedures.
- 7.2 Each member Council shall give notice in writing to the Chief Executive Officer of the Association of the persons appointed to act as its Delegates.
- 7.3 In the event that a Delegate is unable to attend a meeting of the Association, the member Council may, by giving written notice to the Chief Executive Officer prior to the commencement of the meeting, appoint another Delegate to act as a substitute at the meeting. The appointment will only be valid for the meeting specified in the notice.

Please fill in the form below with two designated LGANT representatives as per your council resolution.

Council:	
Representative Name	Type of Representative
	Delegated Representative
	Delegated Representative

Council resolution confirming the appointment of the representatives attached. **YES / NO**

Please forward completed form by **Monday, 4 October 2021** to:

Elaine McLeod
Executive Assistant to the CEO
Email: elaine.mcleod@lgant.asn.au

A handwritten signature in black ink, appearing to read 'Sean', followed by a long horizontal line that ends in a small vertical tick.

Sean G Holden
Chief Executive Officer



MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House
State Square
Darwin NT 0800
minister.lawler@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5566
Facsimile: 08 8936 5609

Mr Scott Waters
Chief Executive Officer
City of Darwin
GPO Box 84
DARWIN NT 0801

Email: scott.waters@darwin.nt.gov.au


Dear Mr Waters

I would ordinarily write to the Mayor on this matter, but given the timing of this correspondence so close to the recent local government elections, I determined it more appropriate to write to you in your capacity as Chief Executive Officer, in this instance.

The term of the three current community members (local government council nominated members) on the Darwin Division of the Development Consent Authority expires on 3 December 2021.

The three current community members are Alderman Peter Pangquee, Alderman Simon Niblock and Alderman Robin Knox (alternate community member). The alternate community member acts for a community member when they are absent or unable.

In accordance with section 91(2) of the *Planning Act 1999*, the number of persons nominated must be at least one greater than the number of vacancies to be filled. Accordingly, could you please nominate four persons you think suitable to appoint as community members.

You are required to include with your nominations a completed registration form (attached) for each nominee.

Community members may be councillors/aldermen, or members of the public with good standing whom the local authority believe will represent the community. An employee of a local authority is not eligible to be appointed as a community member for that local authority.



- 2 -

Please note that pursuant to section 91(3) of the *Planning Act 1999*, if the local government council fails to nominate the number of persons required, I may appoint any person I consider fit.

Please provide your four nominations and completed registration forms to myself at minister.lawler@nt.gov.au with cc to development.consentauthority@nt.gov.au by 25 October 2021.

If you have any questions in relation to this correspondence please contact Ms Dawn Parkes, A/Director Development Assessment Services on 08 8999 6048 or dawn.parkes@nt.gov.au

Yours sincerely



EVA LAWLER

- 2 SEP 2021

Community Member of the Development Consent Authority

Registration Form for each Local Government Council nominee

First Name		
Middle name/s		
Surname		
Contact phone number		
Contact email		
Are you an NTG or Commonwealth employee	Are you an Australian Citizen	Do you present as Aboriginal or Torres Strait islander
<input type="checkbox"/> YES	<input type="checkbox"/> YES	<input type="checkbox"/> YES
<input type="checkbox"/> NO	<input type="checkbox"/> NO - Please attach your current working visa	<input type="checkbox"/> NO
Current employment: -		
Qualifications: -		
Please attach to the Council nomination letter and email to Minister.lawler@nt.gov.au with a cc to development.consentauthority@nt.gov.au		

**LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN
TERRITORY**

NOMINATION FORM

NT HERITAGE COUNCIL



COUNCIL NAME:

1. Agreement to be nominated

I, _____ agree to be nominated as a
(*name in full*)

member of the ***NT HERITAGE COUNCIL***.

Signature: _____ Date: _____

2. Council Confirmation of Nomination

I, _____ the Chief Executive Officer

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the
NT HERITAGE COUNCIL at a meeting held
on / /2021

Signature: _____ Date: _____

3. Nominee's Contact Details

Email address: _____

Phone No: _____

4. Nominee Information

The following information is required to enable the Executive to make an informed decision. If you want to submit further information please attach it to this form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 Please list your educational qualifications:

4.4 What experience do you have that is relevant to this committee?

4.6 Apart from your current position what other experience have you had in local government?

5. You agree to supply the Executive with a report on the committee meetings you attend?

I agree ☐ I Disagree ☐

6. Have you read and agree to the Outside Committee procedures

Yes ☐

14.7 CEO (CHIEF EXECUTIVE OFFICER) CODE OF CONDUCT - 100 POLICY

Author: Executive Manager Governance Strategy & Performance

Authoriser: Chief Executive Officer

Attachments: 1. CEO Code of Conduct Policy - 100 [↓](#)

RECOMMENDATIONS

1. THAT pursuant to Section 175(1) of the *Local Government Act 2019*, Council ADOPTS the CEO Code of Conduct – 100 policy, **Attachment 1**.

PURPOSE

The purpose of this report is to present the CEO Code of Conduct Policy – xxx to Council for adoption.

KEY ISSUES

- Pursuant to Section 175 of the *Local Government Act 2019*, Council must, by resolution adopt a code of conduct for the Chief Executive Officer (CEO).
- The CEO must determine the code of conduct of the council's staff.

DISCUSSION	
<p>The <i>Local Government Act 2019 (the Act)</i> commenced on 1 July 2021.</p> <p>Section 175 Code of Conduct for CEO and staff is a new clause in <i>the Act</i> and requires that Council must, by resolution, adopt a code of conduct for the CEO.</p> <p>The CEO must determine the code of conduct for the council's staff.</p> <p>Transitional arrangements in <i>the Act</i> require Council to adopt this policy no later than 12 months after the commencement of <i>the Act</i>. This means that Council is required to adopt this policy prior to 1 July 2022.</p> <p>The Department of Chief Minister, Local Government and Regional Development (the Department) have prepared sample policies and registers for Councils to consider.</p> <p>Attachment 1, CEO Code of Conduct Policy is consistent with the sample policy document provided by the Department.</p>	
PREVIOUS COUNCIL RESOLUTION	
Nil	
STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.2 Roles and Relationships
CRITICAL DATES	Council must adopt a Code of Conduct for the CEO prior to 1 July 2022.
BUDGET / FINANCIAL	Budget/Funding: Nil Is Funding identified: Nil
RISK ASSESSMENT	<p> Assets & Infrastructure <input type="checkbox"/> Environment & Waste <input type="checkbox"/> Financial <input type="checkbox"/> Info Comms & Tech <input type="checkbox"/> Legal & Compliance <input checked="" type="checkbox"/> Ops & Service Delivery <input type="checkbox"/> Reputation & Brand <input checked="" type="checkbox"/> Work Health & Safety <input type="checkbox"/> </p> <p>In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Low</p> <p>Risks identified, in relation to this report, will be managed by ensuring compliance with policy requirements as outlined in the <i>Local Government Act 2019</i>.</p>
LEGISLATION / POLICY CONTROLS OR IMPACTS	<p>Legislation: <i>Local Government Act 2019</i></p> <p>Policy: CEO Code of Conduct – 100 is a new policy to be adopted by Council in accordance with Section 175 of the <i>Local Government Act 2019</i>.</p>
RESOURCE IMPLICATIONS	<p>Existing Position No: N/A</p> <p>Contractor: N/A</p>
CONSULTATION & ENGAGEMENT	<p>Engagement Level:</p> <p>Tactics: N/A</p>

COMMUNICATION PLAN FOR THIS INITIATIVE	Internal N/A External The CEO Code of Conduct Policy – 100 will be made publicly available on Council’s website.
PLACE SCORE STATEMENT	N/A
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



CEO CODE OF CONDUCT

GOVERNANCE

1 PURPOSE

To set out the code of conduct for the Chief Executive Officer (CEO) of the Council.

2 SCOPE

This policy applies to the Chief Executive Officer of the City of Darwin.

3 POLICY STATEMENT

In order to maintain public confidence in the integrity of the Council, the CEO of the Council must exhibit the highest ethical standards in the administration of the affairs of the Council.

3.1 SUPPORT FOR COUNCIL

The CEO must:

- (a) provide full support to Council;
- (b) provide accurate, frank and impartial advice to Council;
- (c) implement council policies and decisions;
- (d) be familiar with and comply with the requirements of the *Local Government Act 2019* and other legislative, industrial or administrative requirements relevant to the CEO's official responsibilities;
- (e) take all reasonable steps to ensure that the information upon which the CEO's decisions or actions are based is factually correct and relevant to the decisions or actions; and
- (f) comply with the council staff code of conduct.

3.2 MANAGEMENT OF COUNCIL STAFF

In relation to the management of council staff, the CEO must ensure that:

- (a) appropriate documented processes and procedures are in place;
- (b) selection processes for appointment or promotion are fair, equitable and based on merit;
- (c) staff have reasonable access to training and development and opportunities for advancement and promotion;
- (d) staff are treated fairly and consistently and are not be subject to arbitrary or capricious decisions;

CITY FOR PEOPLE. CITY OF COLOUR.

CEO Code of Conduct - 100		Page 1 of 3
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/01/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 28/01/2021

Electronic version current. Uncontrolled copy valid only at time of printing.



CEO Code of Conduct - 100

GOVERNANCE

- (f) there are suitable processes for dealing with employment-related grievances; and
- (g) working conditions are safe and healthy.

3.2 USE OF INFORMATION

The CEO must not misuse information gained in the CEO's official capacity.

Misuse includes, but is not limited to:

- (a) seeking to gain personal advantage for self, or for another person, on the basis of information held on official records;
- (b) initiating or spreading gossip or rumours on the basis of personal or other information held on official records; and
- (c) providing a person, or appearing to provide a person, with favourable treatment or access to privileged information.

The CEO must take care to maintain the integrity and security of documents and information.

3.3 USE OF OFFICIAL FACILITIES, EQUIPMENT AND RESOURCES

The CEO must not utilise council equipment, or the skills or working time of council staff members, for personal benefit.

3.5 DISCLOSURE OF OFFENCES AGAINST THE LAW

If the CEO is charged, convicted or acquitted of an offence, the CEO must advise the Council regardless of whether the CEO believes the offence relates directly to the CEO's assigned duties.

3.6 OUTSIDE EMPLOYMENT

Outside employment for the CEO is not allowed, except in exceptional circumstances and approved by the Council in writing.

When considering an application from the CEO to undertake outside employment, the Council will give approval only if the outside employment:

- (a) could not be perceived by a reasonable person to be a conflict of interest; and
- (b) will not interfere with the performance of the CEO's duties.

Any outside employment or voluntary work must be performed wholly in the CEO's private time.

CITY FOR PEOPLE. CITY OF COLOUR.

CEO Code of Conduct - 100		Page 2 of 3
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 26/05/2022

Electronic version current. Uncontrolled copy valid only at time of printing.



CEO Code of Conduct - 100

GOVERNANCE

3.7 DECISIONS BASED ON STATUTORY POWER

Where the CEO makes a decision based on a statutory power, the CEO must:

- (a) ensure that the legislation under which the decision is made authorises the making of that decision;
- (b) ensure that the CEO has the authority or the delegation to make the decision;
- (c) ensure that any procedures which are required by law to be complied with in the making of a decision have been observed; and
- (d) ensure that the decision, the evidence upon which it is based, and the reasons for the decision are properly documented.

3.8 ANTI-DISCRIMINATION

The CEO must not discriminate in relation to a person unless such discrimination is allowed by law and council policy (for example, positive discrimination or special measures).

4 DEFINITIONS

CEO of council, means the council's chief executive officer as appointed under section 165(1) of the *Local Government Act 2019*, who is in charge of day-to-day operations of the council.

5 LEGISLATIVE REFERENCES

Local Government Act 2019 - Section 175(1)

6 PROCEDURES AND RELATED DOCUMENTS

Nil

7 RESPONSIBILITY AND APPLICATION

Council is responsible for ensuring the CEO adheres to this policy.

CITY FOR PEOPLE. CITY OF COLOUR.

CEO Code of Conduct - 100		Page 3 of 3
Version: 1	Decision Number: ORDxxx/21	Adoption Date: 28/09/2021
Responsible Officer: Chief Executive Officer		Next Review Date: 26/05/2022

Electronic version current. Uncontrolled copy valid only at time of printing.



15 RECEIVE & NOTE REPORTS**15.1 MONTHLY FINANCIAL REPORT - AUGUST 2021**

Author: Executive Manager Finance
Senior Accountant

Authoriser: Chief Financial Officer

Attachments: 1. Monthly Financial Report - August 2021 [↓](#)

RECOMMENDATIONS

THAT the report entitled Interim Monthly Financial Report – August 2021 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ended 31 August 2021.

Further, this report and the contents are required to be presented to Council in compliance with the Local Government (Accounting) Regulations 2019.

Due to Council being in caretaker during this reporting period, and the absence of a formal Council meeting for presentation, an alternative method to publish statements will be required.

KEY ISSUES

The financial report is an abridged report, as the 2020/21 Annual Financial Statements are being audited. There may yet be adjustments which may impact the Statement of Financial Position.

The Monthly Financial Report includes:

- Interim Income Statement, which compares actual income and expenditure against amended budget.
- Investments and Receivables Report, which provides details of Treasury activities, Investments and Debtors.

DISCUSSION**August 2021 – Year to Date Result**

The operating result for August 2021 is a **deficit of (\$2.9M)**.

With there being no capital income received yet the Net Surplus/(Deficit) is marginally behind the YTD budget with a **deficit of (\$2.9M)**:

	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000
Net Surplus/ (Deficit)	(2,917)	(2,710)	(207) Unfavourable

Commentary

The 30 June 2021 draft Annual Financial Statements have been provided to our external auditors and are currently being audited and therefore are not considered final. Further audit adjustments will be considered and processed as required, consequently this report is being presented as an abridged monthly financial report.

This net operating result of (\$2,917K) deficit is better than our expected results by \$558K. This is mainly as a result of underspending on contracts thus far.

We note that our internal accounting conventions, for monthly reporting, currently recognise the Council Rates that attributable to that month and for YTD and then progressively throughout the year.

The overall Net Income Statement position has an unfavourable variance to budget of \$207K and this is as a result of the timing of capital grants, budgeted at \$765K, not being received. At this early point in the year there are no significant matters requiring comment.

JUNE 2021 – Audited General Purpose Financial Statements

The 30 June 2021 Financial Statements have been prepared and are being audited, any audit year-end adjustments are still being considered and processed as required.

Treasury Comment

The national economic data released in August was not as positive as previous months due to the lockdowns to contain the Delta variant of COVID-19. The RBA has not changed their monetary policy settings and have commented that the current economic outlook is uncertain.

City of Darwin has achieved 0.38% on weighted average interest rate on its August investment portfolio of \$91.2M. There have been no investment policy breaches in this month.

Accounts Receivable (Debtors)

This section considers the receipt timing of Rates collection and any general Debtors outstanding. The performance on Rates recovery is compared to the prior year. The report also includes information on, aged debtors including general debtors, infringements, and Rates arrears.

PREVIOUS COUNCIL RESOLUTION

N/A

**STRATEGIC PLAN
ALIGNMENT**

6 Governance Framework
6.3 Decision Making and Management

CRITICAL DATES	N/A
BUDGET / FINANCIAL	N/A
RISK ASSESSMENT	<p> Assets & Infrastructure <input type="checkbox"/> Environment & Waste <input type="checkbox"/> Financial <input checked="" type="checkbox"/> Info Comms & Tech <input type="checkbox"/> Legal & Compliance <input checked="" type="checkbox"/> Ops & Service Delivery <input type="checkbox"/> Reputation & Brand <input type="checkbox"/> Work Health & Safety <input type="checkbox"/> </p> <p>In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Very Low</p>
LEGISLATION / POLICY CONTROLS OR IMPACTS	<p>Part 2 Division 7 the <i>Local Government (General) Regulations 2019</i> require that a monthly financial report is presented to Council each month setting out:</p> <p>(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and</p> <p>(b) the most recently adopted annual budget; and</p> <p>(c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget</p> <p>This report remains in compliance with the requirements of the <i>Local Government Act 2008 and Regulations</i> and is being transitioned to the new requirements of the <i>Local Government Act 2019</i>.</p> <p>This report is considered to be of a higher level of statutory compliance as outlined above.</p>
RESOURCE IMPLICATIONS	N/A
CONSULTATION & ENGAGEMENT	N/A
COMMUNICATION PLAN FOR THIS INITIATIVE	N/A
PLACE SCORE STATEMENT	N/A

<p>DECLARATION OF INTEREST</p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>
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Income Statement

For the Period Ended 31 August 2021

	2021/22					
	YTD Aug 2021 Actual \$'000	YTD Aug 2021 Amended Budget \$'000	YTD Variance \$'000	FY Original Budget \$'000	FY Amended Budget \$'000	YTD Act v Amend Budget %
Operating Income						
Rates & Annual Charges	12,807 71%	12,777 68%	30	76,666	76,666	100%
Statutory Charges	446 2%	452 2%	(7)	2,358	2,358	99%
User Fees & Charges	3,474 19%	3,882 21%	(409)	21,769	21,769	89%
Operating Grants & Subsidies	569 3%	1,007 5%	(438)	5,578	5,578	57%
Interest / Investment Income	149 1%	185 1%	(36)	1,113	1,113	80%
Other Income	535 3%	447 2%	88	1,780	1,780	120%
Total Income	17,979	18,751	(771)	109,264	109,264	96%
Operating Expenses						
Employee Expenses	6,221 35%	6,230 33%	10	37,504	37,504	100%
Materials & Contracts	9,151 51%	10,351 55%	1,200	49,941	49,941	88%
Elected Member Allowances	106 1%	114 1%	8	733	733	93%
Elected Member Expenses	0 0%	11 0%	10	64	64	3%
Depreciation, Amortisation & Impairment	5,353 30%	5,453 29%	100	32,720	32,720	98%
Interest Expenses	66 0%	66 0%	(0)	2,350	2,350	100%
Total Expenses	20,896	22,226	1,329	123,312	123,312	94%
Budgeted Operating Surplus/ (Deficit)	(2,917)	(3,475)	558	(14,048)	(14,048)	84%
Capital Grants & Contributions Income	-	765	(765)	12,173	12,173	0%
Net Surplus/(Deficit)	(2,917)	(2,710)	(207)	(1,875)	(1,875)	108%

**INVESTMENTS REPORT TO COUNCIL
AS AT
31 August 2021**

Investment Distribution by Term to Maturity

Term to Maturity Policy Limits

There have been no breaches in Term to Maturity Policy limits for the month of August 2021

Term to Maturity Category	% of Total Portfolio	Term to Maturity (Policy Max.)	Term to Maturity (Policy Min.)
Less than 1 Year			
Term Deposits	76%		
Business Online Saver Accounts	19%		
Floating Rate Notes	0%		
Less than 1 Year Total	95%	100%	30%
Greater than 1 Year less than 3 Years			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	3%		
Greater than 1 Year less than 3 Years Total	3%	50%	0%
Greater than 3 Years			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	1%		
Greater than 3 Years Total	1%	30%	0%
Greater than 5 Years			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	0%		
Greater than 5 Years	0.00%	10%	0%
Total	100.00%		

Investment Distribution by Portfolio Credit Rating

Portfolio Distribution Credit Rating Limits

There have been no breaches in Portfolio Credit Rating Limits for the month of August 2021

Credit Rating - Maximum Individual Limit	ADI	Counterparty	% of Total Portfolio	Individual Counterparty Limits of Total Investments
AA-	Commonwealth Bank of Australia Ltd	Commonwealth Bank of Australia Ltd	33.89%	50.00%
	National Australia Bank Ltd	National Australia Bank Ltd	29.66%	50.00%
	Westpac Banking Corporation Ltd	BankSA	12.15%	50.00%
	Westpac Banking Corporation Ltd	Westpac Banking Corporation Ltd	1.15%	50.00%
A+	Macquarie Bank	Macquarie Bank	1.15%	30.00%
	Suncorp Metway Limited	Suncorp Bank	1.73%	30.00%
BBB+	Bank of Queensland Ltd	Bank of Queensland Ltd	6.97%	10.00%
	Bendigo & Adelaide Bank Ltd	Bendigo & Adelaide Bank Ltd	8.68%	10.00%
BBB	Teachers Mutual Bank Limited	Teachers Mutual Bank Limited	1.15%	10.00%
	AMP Bank Ltd	AMP Bank Ltd	3.46%	10.00%
Grand Total			100.00%	

Credit Rating - Maximum Portfolio Limit	% of Total	Policy Limit
AAA to AA-	77%	100.00%
A+ to A-	3%	45.00%
BBB+ to BBB	20%	30.00%
Total	100.00%	

INVESTMENT REPORT TO COUNCIL
AS AT
31 August 2021

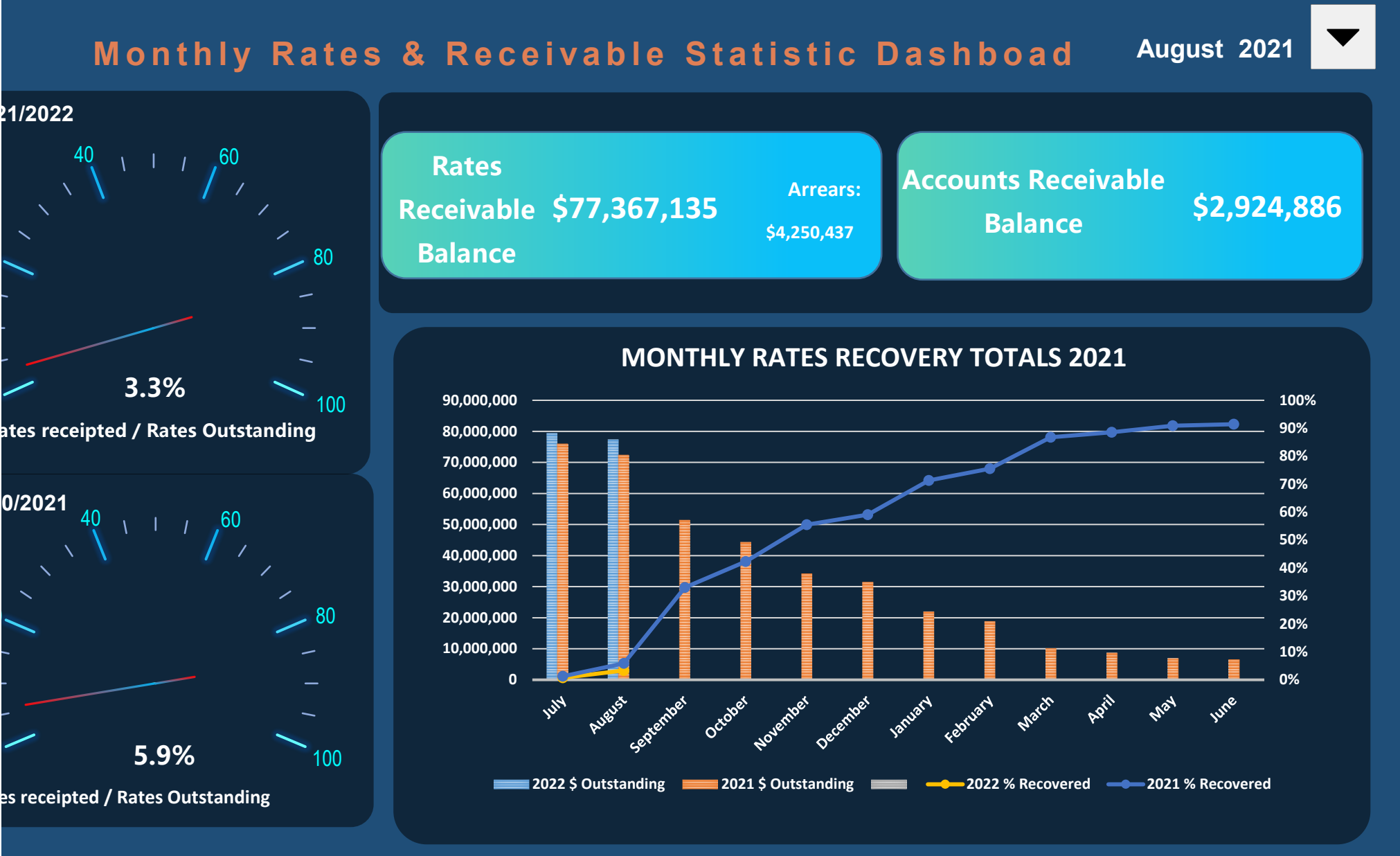
							FRN ONLY			
Institution Category	Counterparty	Maturity Date	Interest Rate	Credit Rating (LT)	Credit Rating (ST)	Inv Type	(Maturity Date - last pmt)	Principal \$	% Portfolio	
IAJOR BANK	BankSA	28 September 2021	0.35%	AA-	A1+	TD		\$1,500,000	1.1	
		26 October 2021	0.35%	AA-	A1+	TD		\$1,500,000	1.1	
		26 April 2022	0.37%	AA-	A1+	TD		\$3,007,249	3.4	
		17 May 2022	0.37%	AA-	A1+	TD		\$1,500,000	1.1	
		24 May 2022	0.37%	AA-	A1+	TD		\$1,514,544	1.1	
		14 June 2022	0.37%	AA-	A1+	TD		\$1,524,041	1.1	
	BankSA Total								\$10,545,834	12.2
	Commonwealth Bank of Australia Ltd	28 September 2021	0.38%	AA-	A1+	TD		\$1,500,000	1.1	
		26 October 2021	0.40%	AA-	A1+	TD		\$1,500,000	1.1	
		23 November 2021	0.40%	AA-	A1+	TD		\$1,500,000	1.1	
		18 January 2022	0.34%	AA-	A1+	TD		\$1,500,000	1.1	
		18 January 2022	0.38%	AA-	A1+	TD		\$1,500,000	1.1	
		22 February 2022	0.41%	AA-	A1+	TD		\$1,500,000	1.1	
		15 February 2022	0.34%	AA-	A1+	TD		\$1,500,000	1.1	
		11 October 2021	1.16%	AA-	A1+	FRN	11 January 2024	\$1,000,000	1.1	
		7 December 2021	0.30%	AA-	A1+	TD		\$1,500,000	1.1	
		1 September 2021	0.20%	AA-	A1+	BOS		\$16,421,679	18.9	
	Commonwealth Bank of Australia Ltd Total								\$29,421,679	33.1
	National Australia Bank Ltd	26 October 2021	0.50%	AA-	A1+	TD		\$5,536,684	6.3	
		23 November 2021	0.50%	AA-	A1+	TD		\$3,000,000	3.4	
		22 February 2022	0.32%	AA-	A1+	TD		\$1,536,592	1.1	
		22 March 2022	0.34%	AA-	A1+	TD		\$1,500,000	1.1	
		26 April 2022	0.32%	AA-	A1+	TD		\$1,513,873	1.1	
		26 April 2022	0.33%	AA-	A1+	TD		\$1,500,000	1.1	
		17 May 2022	0.34%	AA-	A1+	TD		\$1,529,073	1.1	
		17 May 2022	0.31%	AA-	A1+	TD		\$1,515,938	1.1	
		19 April 2022	0.30%	AA-	A1+	TD		\$1,539,554	1.1	
		19 April 2022	0.31%	AA-	A1+	TD		\$2,000,000	2.3	
		24 May 2022	0.32%	AA-	A1+	TD		\$3,057,863	3.5	
		14 June 2022	0.35%	AA-	A1+	TD		\$1,513,912	1.1	
	National Australia Bank Ltd Total								\$25,743,489	29.1
	Westpac Banking Corporation Ltd	25 October 2021	1.17%	AA-	A1+	FRN	24 April 2024	\$1,000,000	1.1	
		Westpac Banking Corporation Ltd Total								\$1,000,000
IAJOR BANK Total								\$66,711,003	76.1	
OTHER	AMP Bank Ltd	26 October 2021	0.65%	BBB	A2	TD		\$1,500,000	1.1	
		30 November 2021	0.65%	BBB	A2	TD		\$1,500,000	1.1	
	AMP Bank Ltd Total								\$3,000,000	3.4
	Bank of Queensland Ltd	28 September 2021	0.52%	BBB+	A2	TD		\$1,500,000	1.1	
		23 November 2021	0.53%	BBB+	A2	TD		\$1,520,809	1.1	
		30 November 2021	0.40%	BBB+	A2	TD		\$1,529,940	1.1	
		30 November 2021	0.42%	BBB+	A2	TD		\$1,503,245	1.1	
	Bank of Queensland Ltd Total								\$6,053,993	6.1
	Bendigo & Adelaide Bank Ltd	18 January 2022	0.35%	BBB+	A2	TD		\$1,500,000	1.1	
		22 February 2022	0.35%	BBB+	A2	TD		\$1,500,000	1.1	
		22 March 2022	0.35%	BBB+	A2	TD		\$3,037,960	3.5	
		15 February 2022	0.35%	BBB+	A2	TD		\$1,500,000	1.1	
	Bendigo & Adelaide Bank Ltd Total								\$7,537,960	8.1
	Macquarie Bank	12 November 2021	0.85%	A+	A1	FRN	6 February 2025	\$1,000,000	1.1	
	Macquarie Bank Total								\$1,000,000	1.1
	Suncorp Bank	19 April 2022	0.33%	A+	A1	TD		\$1,502,088	1.1	
	Suncorp Bank Total								\$1,502,088	1.1
	Teachers Mutual Bank Limited	28 October 2021	0.92%	BBB	A2	FRN	28 October 2022	\$1,000,000	1.1	
	Teachers Mutual Bank Limited Total								\$1,000,000	1.1
IER Total								\$20,094,042	23.1	
Grand Total								\$86,805,045	100.0	

TYPE - FRN = interest rate is the 'Coupon Margin' established on issue date, this plus 3M BBSW provides the yield for the current coupon period.
Maturity Date - FRN = the interest coupon payment date not actual FRN maturity date (paid every 91 days).

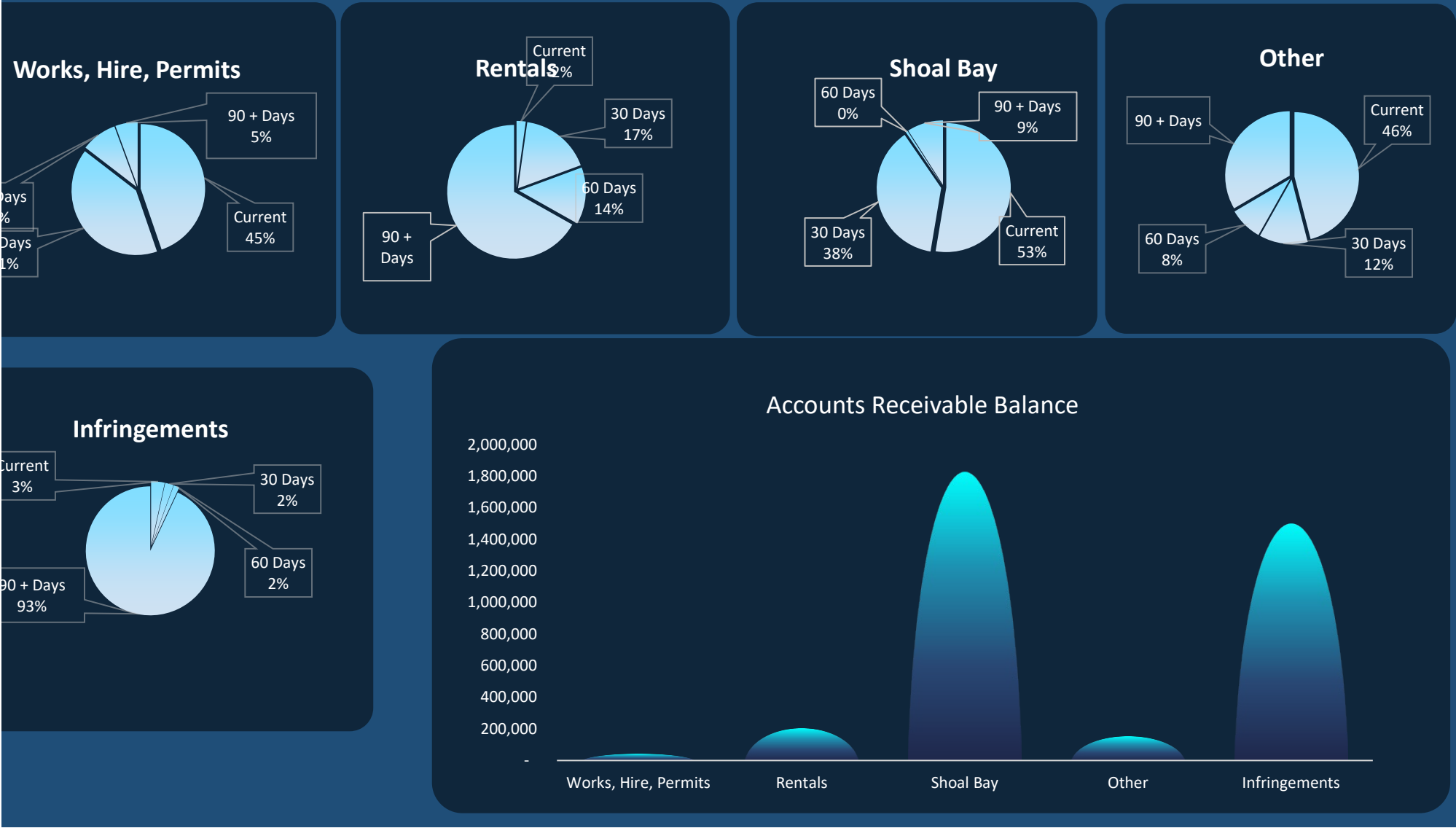
General Bank Funds	\$4,401,495
Total Funds	\$91,206,540
Total Budgeted Investment Earnings	\$812,937
Year to Date Investment Earnings	\$63,019
Weighted Ave Rate	0.38%
BBSW 90 Day Rate	0.01%
Bloomberg AusBond (B:	0.02%

Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account

Trust Bank Account	\$456,989
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Accounts Receivable - Aging Analysis (Per category)



16 REPORTS OF REPRESENTATIVES**17 QUESTIONS BY MEMBERS****18 GENERAL BUSINESS**

Nil

19 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 12 October 2021, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

20 CLOSURE OF MEETING TO THE PUBLIC

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

21 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

**Ordinary Council Meeting
Tuesday, 27 July 2021**

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Council Website at www.darwin.nt.gov.au, at Council Public Libraries or contact the Committee Administrator on (08) 8930 0670.

**MINUTES OF CITY OF DARWIN
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, LEVEL 1, CIVIC CENTRE, HARRY CHAN AVENUE,
DARWIN
ON TUESDAY, 27 JULY 2021 AT 5:30PM**

- PRESENT:** Lord Mayor Kon Vatskalis, Deputy Lord Mayor Paul Arnold, Alderman Andrew Arthur, Alderman Jimmy Bouhoris, Alderman Justine Glover, Alderman Gary Haslett, Alderman Robin Knox, Alderman George Lambrinidis, Alderman Simon Niblock, Alderman Mick Palmer, Alderman Peter Pangquee, Alderman Rebecca Want de Rowe
- OFFICERS:** Scott Waters (Chief Executive Officer), Simone Saunders (Chief Financial Officer), Karen Conway (Acting General Manager Community & Regulatory Services), Ron Grinsell (General Manager Engineering & City Services), Melissa Reiter (General Manager Government Relations & External Affairs), Joshua Sattler (General Manager Innovation Growth & Development Services), Vanessa Green (Executive Manager Governance Strategy & Performance), Alice Percy (Executive Manager Growth and Development Services), Drosso Lelekis (Executive Manager Technical Services), Emma Young (Executive Manager Environment Climate and Waste Services), Gemma Perkins (Governance Business Partner), Paula Strong (Public Relations & External Affairs),
- APOLOGY:** Nil
- MEDIA:** Isabel Moussalli (ABC Darwin)

WEBCASTING DISCLAIMER

The City of Darwin is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the City of Darwin will use its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.

Order Of Business

1	Acknowledgement of Country	5
2	The Lord's Prayer	5
3	Meeting Declared Open	5
4	Apologies and Leave of Absence	5
5	Electronic Meeting Attendance.....	5
6	Declaration of Interest of Members and Staff	6
7	Confirmation of Previous Minutes.....	6
8	Moving of Items	6
9	Matters of Public Importance / Lord Mayoral Minute	7
9.1	Matters of Public Importance - Alderman Robin Knox	7
10	Public Question Time	7
11	Petitions	7
12	Deputations and Briefings	7
13	Notices of Motion.....	7
	Nil	
14	Action Reports	7
14.1	Update on 2021/22 Black Spot Programme Project Nominations	7
14.2	Roads to Recovery - Nomination of Boulter Road Street Lighting as City of Darwin's 2021/22 Project.....	8
14.3	Youth Advisory Committee - Recommendation to Provide Matched Funding for Fundraising Initiatives	8
14.4	Review of Policy 083- Long Term Lease Policy.....	9
14.5	Kahlin Oval - Proposed Shed Location.....	10
14.6	Review of Policy No. 086 – Open Data	10
14.7	City of Darwin Statutory Delegations - Local Government Act 2019	11
14.8	Lee Point Subdivision Place Names Application.....	13
14.9	2030 Climate Emergency Strategy	13
14.10	2030 Greening Darwin Strategy	14
14.11	2030 Waste and Resource Recovery Strategy	14
14.12	Rescinding of Policy No. 054 - Waste Management.....	14
14.13	Red Tape Reduction	15
14.14	Appointments to Activate Darwin Board	15
15	Receive & Note Reports	16
15.1	Youth Advisory Committee Minutes - 8 July 2021	16
15.2	Access and Inclusion Advisory Committee Minutes - 8 July 2021	16
15.3	Sister City Advisory Committee Meeting - 15 July 2021	16
15.4	International Relations Advisory Committee Meeting - 7 July 2021	16
15.5	Risk Management & Audit Committee Minutes - 25 June 2021	17

15.6	Limiting Anti-Social Behaviour Across the Municipality	17
15.7	Street Food Program Update	17
15.8	Lee Point Cat Density Project.....	17
15.9	Council's responsibilities under the Northern Territory Environment Protection Act 2019	18
15.10	Capital Funding Agreement to Facilitate Works Within City of Darwin Municipality and Pedestrian Access Improvement Works Along Nightcliff Road	18
15.11	Interim Monthly Financial Report - June 2021	18
15.12	Dog and Cat Management Strategy 2018-2022 - Implementation Update.....	19
15.13	City of Darwin - Quarterly Performance Report – June 2021 (Q4).....	19
16	Reports of Representatives	19
17	Questions by Members	20
18	General Business.....	21
18.1	Incoming Correspondence - Letter to Lord Mayor Regarding Territory Day	21
18.2	Incoming Correspondence - Letter to Lord Mayor Regarding Casuarina Pool Redevelopment Youth Space.....	21
18.3	Alderman Knox final Council Meeting	22
18.4	Acknowledgment of Alderman Knox.....	23
18.5	Alderman Lambrinidis final Council Meeting	23
18.6	Alderman Niblock final Council Meeting	24
18.7	Acknowledgement of Alderman Knox.....	25
18.8	Acknowledgement of Alderman Niblock	25
18.9	Acknowledgement of General Manager Engineering & City Service.....	25
18.10	Lee Point Cat Density Project.....	26
18.11	Guidelines for ongoing closures for fitness related venues after Covid lockdown restrictions	26
19	Date, time and place of next Ordinary Council Meeting	27
20	Closure of Meeting to the Public	27
21	Adjournment of Meeting and Media Liaison	27

1 Acknowledgement of Country

2 **THE LORD'S PRAYER**

3 **MEETING DECLARED OPEN**

RESOLUTION ORD361/21

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Gary Haslett

The Chair declared the meeting open at 5.36pm.

CARRIED 12/0

4 **APOLOGIES AND LEAVE OF ABSENCE**

4.1 **APOLOGIES**

Nil

4.2 **LEAVE OF ABSENCE GRANTED**

Nil

4.3 **LEAVE OF ABSENCE REQUESTED**

Nil

5 **ELECTRONIC MEETING ATTENDANCE**

5.1 **ELECTRONIC MEETING ATTENDANCE GRANTED**

Nil

5.2 **ELECTRONIC MEETING ATTENDANCE REQUESTED**

Nil

6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**6.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

6.2 DECLARATION OF INTEREST BY STAFF

Nil

7 CONFIRMATION OF PREVIOUS MINUTES**RESOLUTION ORD362/21**

Moved: Alderman Mick Palmer

Seconded: Alderman Justine Glover

That the minutes of the Ordinary Council Meeting held on 13 July 2021 be confirmed.

AMENDMENT

Moved: Alderman Mick Palmer

Seconded: Alderman Justine Glover

That an amendment to the minutes at item 26.7

Original recommendations be included and that the record be amended to reflect part 7 was amended and removed and that the amendment was put and carried and that the amended motion was put and carried.

CARRIED 12/0

8 MOVING OF ITEMS**8.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL**

Nil

8.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN

Nil

9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**9.1 MATTERS OF PUBLIC IMPORTANCE - ALDERMAN ROBIN KNOX**

Lord Mayor Kon Vatskalis extended his appreciation to Alderman Knox for her dedication and commitment to her service as Alderman for the City of Darwin and presented her with a token of appreciation.

10 PUBLIC QUESTION TIME

Nil

11 PETITIONS**11.1 Petition**

Nil

12 DEPUTATIONS AND BRIEFINGS**12.1**

Nil

13 NOTICES OF MOTION

Nil

14 ACTION REPORTS**14.1 UPDATE ON 2021/22 BLACK SPOT PROGRAMME PROJECT NOMINATIONS****RESOLUTION ORD363/21**

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Jimmy Bouhoris

1. THAT the report entitled Update on 2021/22 Black Spot Programme Project Nominations be received and noted.
2. THAT Council endorse the provision of \$250,000 from its 2021/22 Budgets for part-funding of the installation of Speed Check signs for Darwin schools as part of the 2021/2022 Black Spot Program in accordance with the scope outlined in this report, in response to the Black Spot Consultative Panel's recommendation to only fund this project nomination on a 50-50 basis.

CARRIED 12/0

SUSPENSION OF MEETING PROCEDURES – BY-LAW 147**RESOLUTION ORD364/21**

Moved: Lord Mayor Kon Vatskalis
Seconded: Alderman Simon Niblock

1. THAT in accordance with By-Law 147, meeting procedures be suspended at 5.42 pm for up to 10 minutes to allow for technical equipment to be rectified.

CARRIED 12/0**RESUMPTION OF MEETING PROCEDURES – BY-LAW 147****RESOLUTION ORD365/21**

Moved: Alderman Robin Knox
Seconded: Alderman Jimmy Bouhoris

1. THAT in accordance with By-Law 147, meeting procedures be resumed at 5.49 pm.

CARRIED 12/0**14.2 ROADS TO RECOVERY - NOMINATION OF BOULTER ROAD STREET LIGHTING AS CITY OF DARWIN'S 2021/22 PROJECT****RESOLUTION ORD366/21**

Moved: Lord Mayor Kon Vatskalis
Seconded: Alderman Justine Glover

1. THAT the report entitled Roads to Recovery – Nomination of Boulter Road Street Lighting as City of Darwin's 2020/21 Project be received and noted.

CARRIED 12/0**14.3 YOUTH ADVISORY COMMITTEE - RECOMMENDATION TO PROVIDE MATCHED FUNDING FOR FUNDRAISING INITIATIVES****RESOLUTION ORD367/21**

Moved: Alderman George Lambrinidis
Seconded: Alderman Rebecca Want de Rowe

1. THAT the report entitled Youth Advisory Committee – Recommendation to Provide Matched Funding for Youth Advisory Committee Fundraising Initiatives.
2. THAT Council note that matched funding for fundraising initiatives by the Youth Advisory Committee for up to \$1000 per year will be funded operationally from within Community and Regulatory Services.

CARRIED 12/0

AMENDMENT

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Robin Knox

1. THAT the report entitled Youth Advisory Committee – Recommendation to Provide Matched Funding for Youth Advisory Committee Fundraising Initiatives.
2. THAT Council note that matched funding for fundraising initiatives by the Youth Advisory Committee for up to \$2000 per year will be funded operationally from within Community and Regulatory Services.

CARRIED 12/0

14.4 REVIEW OF POLICY 083- LONG TERM LEASE POLICY**RESOLUTION ORD368/21**

Moved: Alderman Justine Glover

Seconded: Alderman Gary Haslett

1. THAT the report entitled Review of policy 083 - Long Term Lease policy be received and noted.
2. THAT Council adopt the revised Policy 083 – Long Term Lease Policy.

CARRIED 12/0

14.5 KAHLIN OVAL - PROPOSED SHED LOCATION**RESOLUTION ORD369/21**

Moved: Alderman Paul Arnold

Seconded: Alderman Robin Knox

1. THAT the report entitled Kahlin Oval – Proposed Shed Location be received and noted.
2. THAT Council endorse the location of the shed at Kahlin Oval to be installed adjacent to the north-east corner of the cricket nets, within Councils Road Reserve.

AMENDMENT

1. THAT Council make such necessary changes so as to meet the residents' requested changes to the shed design, conditioned upon planning requirements, and subject to costs.

Residents' requested changes include:

- Remove the 750mm gap between the practice cage and the shed (shed should be aligned immediately adjoining the practice cage slab.
 - Re-design the shed as follows:
 - With a much lower roofline
 - Different dimensions making it longer (running along practice cage the fence line) and narrower
 - Use of a colour sympathetic with the landscaping or existing infrastructure
 - Effective scene landscaping to the shed, while maintaining views to the water and determined in consultation with the local residents
2. THAT Council in accordance with Section 40 of the *Local Government Act 2019* delegate to the Chief Executive Officer to undertake negotiations to resolve issues with the residents.

CARRIED 12/0

14.6 REVIEW OF POLICY NO. 086 – OPEN DATA**RESOLUTION ORD370/21**

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman George Lambrinidis

1. THAT the report entitled Review of City of Darwin Policy No. 086 – Open Data, be received and noted.
2. THAT Council adopt the revised City of Darwin Policy No. 086 – Open Data.

CARRIED 12/0

14.7 CITY OF DARWIN STATUTORY DELEGATIONS - LOCAL GOVERNMENT ACT 2019**RESOLUTION ORD371/21**

Moved: Alderman Gary Haslett

Seconded: Alderman Peter Pangquee

1. THAT the report entitled City of Darwin Statutory Delegations – *Local Government Act 2019* be received and noted.
2. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Chief Executive Officer's Performance Evaluation Committee the power to:
 - (a) conduct and finalise a performance evaluation and review of the Council's Chief Executive Officer; and
 - (b) any other powers and functions delegated to it under its Terms of Reference from time to time.
3. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Administrative Review Committee its powers under section 324 of the *Local Government Act 2019* to:
 - (a) investigate, inquire into and make recommendations to Council on matters raised in an application to review a decision in accordance with Part 18.1 of the *Local Government Act 2019*; and
 - (b) any other powers and functions delegated to it under its Terms of Reference from time to time
4. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Risk Management and Audit Committee its powers, functions and duties under Section 87 of the *Local Government Act 2019* to:
 - (a) Monitor compliance by the Council with the proper standards of financial management; and
 - (b) Monitor compliance by the Council with Northern Territory Local Government Legislation and Accounting Standards; and
 - (c) Authorise the Committee or its members to:
 - (i) obtain any information it requires from any member of staff and/or external party,
 - (ii) discuss any matters with the external auditor, or other external parties;
 - (iii) request, via the Chief Executive Officer, the attendance of any member of staff at committee meetings;
 - (iv) obtain external legal or other professional advice, as considered necessary to meet its responsibilities
 - (d) any other powers and functions delegated to it under its Terms of Reference from time to time
5. THAT Council, pursuant to Section 40 of the *Local Government Act 2019*, delegates to the Chief Executive Officer, or any person acting in the position of Chief Executive Officer, all of the powers, functions and duties under the *Local Government Act 2019* and *Local Government Regulations 2021* subject to any conditions and or limitations specified in legislation, Council Policy and Procedure or by Council resolution with the exception of:
 - (i) The powers, functions and duties under Sections 35, regarding the adoption of the Municipal Plan.
 - (ii) The powers, functions and duties in Section 64, appointment to fill a Casual Vacancy on the Council.

- (iii) The powers, functions and duties under Section 82 to establish or abolish Council Committees; and
 - (iv) The powers, functions and duties under Section Part 6.4, meetings of electors.
 - (b) All of the powers, functions and duties of all other Acts and Regulations under which Council has a vested power, function or duty, subject to any legislative restrictions, conditions and limitation, Council Policy and Procedure.
 - (c) The powers and functions under the Darwin City Council By-Laws 1994, subject to any legislative restrictions, conditions and limitation, Council Policy and Procedure.
 - (d) That such powers and functions may be further delegated by the Chief Executive Officer in accordance with Section 168 of the *Local Government Act 2019* as the Chief Executive Officer determines, unless otherwise indicated herein.
6. THAT Council, pursuant to Section 183 of the *Local Government Act 2019* hereby appoints the Chief Executive Officer, or any person acting in the position of Chief Executive Officer, to be an Authorised Person with the powers and functions specified in the Local Government Act 2019.
7. THAT Council adopt the revised Policy 089 Delegations.

CARRIED 12/0

14.8 LEE POINT SUBDIVISION PLACE NAMES APPLICATION**MOTION**

Moved: Alderman Justine Glover

Seconded: Alderman Robin Knox

1. THAT the report entitled Lee Point Subdivision Place Names Application be received and noted.
2. THAT Council support the 32 road names and three of the four park names, as detailed in this report.
3. THAT Council also support the 4 alternative road names suggested in this report, as substitutes for any roads names that may not meet the Place Names Committee approval.
4. THAT Council not support the name Konfrontasi Oval.
5. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Chief Executive Officer the power to provide final support for a replacement name, of a sporting theme, for the Oval in Precinct 6.

AMENDMENT**RESOLUTION ORD372/21**

Moved: Alderman Justine Glover

Seconded: Alderman Robin Knox

1. THAT the report entitled Lee Point Subdivision Place Names Application be received and noted.
2. THAT DHA consult with Larrakia Nation on the proposed place names for Lee Point Subdivision prior to submitting to the Place Names Committee
3. THAT Council not support the name Konfrontasi Oval.
4. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Chief Executive Officer the power to provide final support for a replacement name, of a sporting theme, for the Oval in Precinct 6.
5. THAT a further report be provided to Council.

CARRIED 12/0

14.9 2030 CLIMATE EMERGENCY STRATEGY**RESOLUTION ORD373/21**

Moved: Lord Mayor Kon Vatskalis

Seconded: Alderman Simon Niblock

1. THAT the report entitled 2030 Climate Emergency Strategy be received and noted.
2. THAT Council adopt the 2030 Climate Emergency Strategy at **Attachment 1**.

CARRIED 12/0

14.10 2030 GREENING DARWIN STRATEGY**RESOLUTION ORD374/21**

Moved: Alderman Robin Knox

Seconded: Alderman Rebecca Want de Rowe

1. THAT the report entitled 2030 Greening Darwin Strategy be received and noted.
2. THAT Council adopt the 2030 Greening Darwin Strategy at **Attachment 1**.

CARRIED 12/0**14.11 2030 WASTE AND RESOURCE RECOVERY STRATEGY****RESOLUTION ORD375/21**

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Peter Pangquee

1. THAT the report entitled 2030 Waste and Resource Recovery Strategy be received and noted.
2. THAT Council adopt the 2030 Waste and Resource Recovery Strategy at **Attachment 1**.

CARRIED 12/0**14.12 RESCINDING OF POLICY NO. 054 - WASTE MANAGEMENT****RESOLUTION ORD376/21**

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Justine Glover

1. THAT the report entitled Rescinding of Policy No. 054 - Waste Management be received and noted.
2. THAT Council rescind Policy No. 054 - Waste Management.

CARRIED 11/0*Alderman George Lambrinidis departed the meeting at 7:04 pm.**Alderman George Lambrinidis re-joined the meeting at 7:06 pm.*

14.13 RED TAPE REDUCTION**RESOLUTION ORD377/21**

Moved: Alderman Paul Arnold

Seconded: Alderman Jimmy Bouhoris

1. THAT the report entitled Red Tape Reduction be received and noted.
2. THAT Council amend the Customer First Strategy to add the following red tape reduction measures across the City of Darwin:
 - All approval timeframes throughout all City of Darwin operations and functions to not exceed 30 working days;
 - With the exception being that when the requirement of approval is relying on third party information, Council Officers will advise the applicant of an extended approval process within 15 working days, providing the revised approval timeframes to the applicant/proponent in writing approved and signed by the General Manager;
 - All items requiring approval that exceed the 30 working days or agreed timeframe approval will be escalated to the Chief Executive Officer for review and direct discussion with the applicant/proponent for resolution;
 - All items that are not approved will be advised within 15 working days;
 - Council Report templates are to be amended to include a section on Red Tape Reduction measures.
3. THAT Council note the Western Australian Government Red Tape Reduction – Rapid Assessment Tool, that City of Darwin is seeking approval for modified use by the City of Darwin.

CARRIED 12/0

14.14 APPOINTMENTS TO ACTIVATE DARWIN BOARD**RESOLUTION ORD378/21**

Moved: Alderman George Lambrinidis

Seconded: Alderman Robin Knox

1. THAT the report entitled appointments to Activate Darwin Board be received and noted.
2. THAT Council notes the appointment of Alderman Paul Arnold and Alderman Simon Niblock to the Activate Darwin Board as representatives of the Council for the remaining term of the 22nd City of Darwin Council.

Furthermore, that ongoing appointments to the Activate Darwin Board be ratified with all other Executive, Advisory and External Council Committee appointments on commencement of the 23rd City of Darwin Council.

CARRIED 12/0

15 RECEIVE & NOTE REPORTS

Lord Mayor Kon Vatskalis departed the meeting at 7:13 pm and Alderman Paul Arnold assumed the role of the chair.

15.1 YOUTH ADVISORY COMMITTEE MINUTES - 8 JULY 2021**RESOLUTION ORD379/21**

Moved: Alderman George Lambrinidis

Seconded: Alderman Rebecca Want de Rowe

THAT the report entitled Youth Advisory Committee Minutes – 8 July 2021 be received and noted.

CARRIED 11/0

15.2 ACCESS AND INCLUSION ADVISORY COMMITTEE MINUTES - 8 JULY 2021**RESOLUTION ORD380/21**

Moved: Alderman Gary Haslett

Seconded: Alderman Robin Knox

THAT the report entitled Access and Inclusion Advisory Committee Minutes – 8 July 2021 be received and noted.

CARRIED 11/0

15.3 SISTER CITY ADVISORY COMMITTEE MEETING - 15 JULY 2021**RESOLUTION ORD381/21**

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Gary Haslett

1. THAT the report entitled Sister City Advisory Committee Meeting – 15 July 2021 be received and noted.

CARRIED 11/0

Lord Mayor Kon Vatskalis resumed the role of the chair on return to the meeting at 7:15 pm.

15.4 INTERNATIONAL RELATIONS ADVISORY COMMITTEE MEETING - 7 JULY 2021**RESOLUTION ORD382/21**

Moved: Alderman Gary Haslett

Seconded: Alderman Peter Pangquee

THAT the report entitled International Relations Advisory Committee Meeting – 7 July 2021 be received and noted.

CARRIED 12/0

15.5 RISK MANAGEMENT & AUDIT COMMITTEE MINUTES - 25 JUNE 2021**RESOLUTION ORD383/21**

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Peter Pangquee

THAT the report entitled Risk Management & Audit Committee Minutes – 25 June 2021 be received and noted.

CARRIED 12/0

15.6 LIMITING ANTI-SOCIAL BEHAVIOUR ACROSS THE MUNICIPALITY**RESOLUTION ORD384/21**

Moved: Alderman Gary Haslett

Seconded: Alderman Paul Arnold

THAT the report entitled Limiting Anti-social Behaviour Across the Municipality be received and noted.

CARRIED 12/0

15.7 STREET FOOD PROGRAM UPDATE**RESOLUTION ORD385/21**

Moved: Alderman Robin Knox

Seconded: Alderman Peter Pangquee

THAT the report entitled Street Food Program Update be received and noted.

CARRIED 12/0

15.8 LEE POINT CAT DENSITY PROJECT**RESOLUTION ORD386/21**

Moved: Alderman George Lambrinidis

Seconded: Alderman Robin Knox

THAT the report entitled Lee Point Cat Density Project be received and noted.

CARRIED 12/0

15.9 COUNCIL'S RESPONSIBILITIES UNDER THE NORTHERN TERRITORY ENVIRONMENT PROTECTION ACT 2019**RESOLUTION ORD387/21**

Moved: Alderman George Lambrinidis

Seconded: Alderman Peter Pangquee

THAT the report entitled Council's responsibilities under the Northern Territory Environment Protection Act 2019 be received and noted.

CARRIED 12/0

Alderman Mick Palmer departed the meeting at 7:34 pm.

15.10 CAPITAL FUNDING AGREEMENT TO FACILITATE WORKS WITHIN CITY OF DARWIN MUNICIPALITY AND PEDESTRIAN ACCESS IMPROVEMENT WORKS ALONG NIGHTCLIFF ROAD**RESOLUTION ORD388/21**

Moved: Lord Mayor Kon Vatskalis

Seconded: Alderman Jimmy Bouhoris

THAT the report entitled Capital Funding Agreement to Facilitate Works within City of Darwin Municipality and Pedestrian Access Improvement Works along Nightcliff Road, be received and noted.

CARRIED 11/0

Alderman Mick Palmer re-joined the meeting at 7:36 pm.

15.11 INTERIM MONTHLY FINANCIAL REPORT - JUNE 2021**RESOLUTION ORD389/21**

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Peter Pangquee

THAT the report entitled Interim Monthly Financial Report – June 2021 be received and noted.

CARRIED 12/0

15.12 DOG AND CAT MANAGEMENT STRATEGY 2018-2022 - IMPLEMENTATION UPDATE**RESOLUTION ORD390/21**

Moved: Alderman Gary Haslett

Seconded: Alderman Robin Knox

THAT the report entitled Dog and Cat Management Strategy 2018-2022 – Implementation Update be received and noted.

CARRIED 12/0

15.13 CITY OF DARWIN - QUARTERLY PERFORMANCE REPORT – JUNE 2021 (Q4)**RESOLUTION ORD391/21**

Moved: Alderman Andrew Arthur

Seconded: Alderman Robin Knox

THAT the report entitled City of Darwin - Quarterly Performance Report – June 2021 (Q4) be received and noted.

CARRIED 12/0

16 REPORTS OF REPRESENTATIVES**RESOLUTION ORD392/21**

Moved: Lord Mayor Kon Vatskalis

Seconded: Alderman Andrew Arthur

16.1 Alderman Knox - Gran Fondo

Alderman Knox reported on the Council sponsored Gran Fondo that occurred on Sunday morning. Congratulations to the organisers because despite lockdowns in SA, Victoria and New South Wales, they increased participation to just under 700 and to increase the participation under those conditions is an achievement. Alderman Knox is proud that Council sponsors this event.

16.2 Alderman Pangquee - Reconciliation Action Plans at ALGA, LGANT and Top End Tourism Board

Alderman Pangquee reported on the ALGA conference. One of the important things that came out of that was the motion for ALGA to form a Reconciliation Action Plan as well as training for Local Governments across Australia regarding Reconciliation.

Alderman Pangquee also sits on the LGANT – Constitutional Committee and he noted that they are also developing a Reconciliation Action Plan in LGANT.

Alderman Pangquee reported on the Top End Tourism Board and noted that they are also developing a Reconciliation Action Plan for the organisation.

16.3 Alderman Glover - Karama Country Music Muster

Alderman Glover reported on the Karama Country Music Muster, noting that this was a Council sponsored event and was enormously successful.

It really brought out so much Karama pride and supported by all the local artists including Frankie Spry and June Mills. The event attracted many people from surrounding neighbourhoods and Alderman Glover believes it has great potential to grow in the future. Alderman Glover thanked Council for supporting the event and acknowledged the efforts of Alderman Andrew Arthur in promoting the event.

16.4 Alderman Haslett - ALGA

Alderman Haslett acknowledged that he had previously reported on ALGA however wished to add to Alderman Pangquee's report reinforcing that the Reconciliation Motion was really well received and accepted unanimously.

16.5 Alderman Bouhoris - Royal Darwin Show

Alderman Bouhoris commended Council staff at the Royal Darwin Show and involved in the setting up and running of Council stalls. Alderman Bouhoris stated that he observed staff responding to the public positively and professionally, even with some difficult customers and questions. Alderman Bouhoris was humbled by the way in which staff helped members of the public proposed his appreciation and commendation of their efforts.

CARRIED 12/0

17 QUESTIONS BY MEMBERS**RESOLUTION ORD393/21**

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Gary Haslett

17.1 Alawa Dog Park Seating and Bundilla Dog Park**Question**

Alderman Pangquee queried seating in Alawa dog park, why aren't there any seats in the dog park?

Alderman Pangquee also queried how are we going with Bundilla Dog Park?

Answer

General Manager Engineering and Ciy Services took the item on notice.

17.2 Displaced Residents as a result of the Sale of the Malak and KOA Caravan Parks**Question**

Alderman Glover queried whether Council was aware of the sale of Malak Caravan Park and KOA Caravan Park and whether consideration has been given to the displacement of many long stay and permanent residents. Alderman Glover raised concern of the impact of the sale of these properties which provide affordable housing options on our community.

Answer

The CEO responded and advised that Council was not aware of the sale of these properties. He ensured Alderman Glover that Council would work jointly with Department of Territory Families, Housing and Community and thanked Alderman Glover for raising this important matter.

17.3 Energy Audit of Parap Pool**Question**

Alderman Knox requested a report on the motion at the last meeting that the CEO provide quotations for an energy audit at the Parap Pool.

Answer

CEO advised that the quotations from companies have been sourced and were circulated via email to Elected Members prior to this meeting. He advised that the matter would be presented in the confidential section of the meeting due to the commercial nature of the quotations.

CARRIED 12/0**18 GENERAL BUSINESS****18.1 INCOMING CORRESPONDENCE - LETTER TO LORD MAYOR REGARDING TERRITORY DAY****RESOLUTION ORD394/21**

Moved: Alderman Mick Palmer

Seconded: Alderman Jimmy Bouhoris

That the incoming correspondence from the Chief Minister be received and noted.

CARRIED 12/0**18.2 INCOMING CORRESPONDENCE - LETTER TO LORD MAYOR REGARDING CASUARINA POOL REDEVELOPMENT YOUTH SPACE****RESOLUTION ORD395/21**

Moved: Alderman Mick Palmer

Seconded: Alderman Jimmy Bouhoris

That the incoming correspondence from Department of Territory Families, Housing and Communities be received and noted.

CARRIED 12/0

18.3 ALDERMAN KNOX FINAL COUNCIL MEETING

Alderman Knox advised that as she will not be nominating for the Local Government Elections this is her last Council Meeting and provided the following address to the meeting:

When I came to Darwin in September 1979 I did not imagine that one day I would be an Alderman on the City of Darwin! But in April 2010 that's what happened.

When I first came on Council I remember a fellow Alderman saying "We are really just here to tick the boxes". Well, as you know, that's not how I saw my role. On another occasion an Alderman said "Are we really meant to read all these papers?" to which he promptly received a strong YES from all the other members. But I think my favourite lines came from a Manager, probably when I was asking for improved bike infrastructure, the reply would be either "This is what will be built because it's in the Australian guidelines" or "This won't be built because they are only guidelines."

A few facts and figures; I've attended approximately 270 Council meetings and a similar number of committee meetings and briefings so I'm looking forward to breaking that habit. Thanks to my first Lord Mayor, Graeme Sawyer, I quickly trained myself to read all my Council reports on line and thus saved thousands of staff hours of photocopying, about 60 reams of paper, many trees and lots CO2 emissions, which I see as important and I hope our new Council members will too.

I've appreciated all the opportunities I've been given, such as representing the Lord Mayor at the Singaporean Government's Sustainable Cities Conference and attending the first Reserve Bank dinner held here in Darwin.

I'm thankful for all that I've learnt while being on Council and through utilising my professional development allowance. I've attend many interesting conferences including presenting at a Sustainable Futures conference in Shenzhen, China, and graduated from the Institute of Company Director's course, something I would recommend to all elected members in order to improve the governance of this Council.

And there are things that I have pushed to make happen, such as banning Single Use Plastics on Council land, cat containment by-laws, the installation of the first Council solar panel, energy audits of all Council buildings, trials of less water demanding vegetation plantings, installation of foreshore erosion control, banning the sale of the degrading merchandise CU in NT from Council property, the use of noise recording devices to assist with dog barking management, improved bike infrastructure, establishment of the Gardens for Wildlife program and of course more planting of trees to help cool Darwin. You might notice a bit of a theme coming through here, and yes, I am very concerned about the effects of Climate Change for all of us.

I wish to thank all my fellow elected members, who over the years have worked hard for our community and who I know care about this community, even when they don't agree with my ideas. And most of all I want to thank every single Council employee. If you didn't do all that you do, there would be no point in me having been here for the last 11 1/2 years. Thank you all for your hard work and particularly for listening.

I sincerely want to thank every member of the Darwin community because I think you are awesome. All those people who have telephoned, texted, emailed or stopped me in the street to alert me to some problem you are having, notify me of some urgent issue or tell me about some good efforts of Council, I thank you. The fact that you care is important and fantastic. I feel so lucky to be part of this great Darwin community of people who look out for everyone around them and want to protect this beautiful environment we live in.

To all the members who are standing again, and members of the public who want to join Council and serve this community, good luck with your campaigns.

I am excited about my new life after Council which may mean more time for gran children, kite surfing, tango dancing, bushwalking, gardening and lots more. Who knows what's around the corner.

18.4 ACKNOWLEDGMENT OF ALDERMAN KNOX

Alderman Haslett acknowledged Alderman Knox's service to the Darwin community noting that she has always been polite and dedicated. He congratulated Alderman Knox for her achievements.

Alderman Haslett further congratulated Alderman Lambrinidis as he had heard that Alderman Lambrinidis was also not nominating in the 2021 Local Government General Elections and expressed that Alderman Lambrinidis had performed an outstanding job over the years.

18.5 ALDERMAN LAMBRINIDIS FINAL COUNCIL MEETING

Alderman Lambrinidis addressed Council and confirmed that he was not intending to nominate and run for Alderman at the 2021 Local Government Election.

I've done two terms. From the very beginning my thoughts were if you're in politics and you can't do what you have to do in two terms then, you're too much of a politician and you're not there for the right reasons, anyway it's not politics it's community service.

I've thought you know where I am at and what I want to do and I wanted to keep to my original thinking. I'd like to see the Casuarina pool come through but that's now in train as one of the biggest achievements and thank you Scott for supporting that vision as well. Now I've worked under two Lord Mayors, I've been the Acting Lord Mayor and represented the City of Darwin. I've had some magnificent experiences, I've worked with some wonderful people. When I first ran it was in 2004. I was third and I didn't get in because preferences back then meant that the fourth person was helped across by the first two. Same thing happened again in 2008, and there was a really wise local member back then who I had a conversation with who said, George, if you're not going to try again you, you really weren't in it in the first place. You really must keep trying until you get back in.

The reason I got back in that third time. I was really at the crossroads of should I or shouldn't I? and I thought, I really fought hard for over a decade to get to where I was and I'm going to try again and then I got in. I'm very thankful for that comment.

I think there's a lot more to life and I think that, one of the things if anyone's moving forward and wanting to get into this business or this role. You give up a lot of your time. So, fishing is something that I love to do and have some personal time and I've got a boat.

I think there's a lot, I can still do a lot if I'm not an Alderman. Definitely don't do this for the money you do this because of the passion, I would love to continue, and I'd love to try again but I want to try other things as well. So, there's a lot of other things that I want to put my head around, potential to do a PHD, potential to do other things in my academic career as well. It was a wonderful experience. I've looked at my old marketing material "Vote for George", This is what I'm going to achieve... we want lights at ovals, we want to improve our sporting grounds, we had the sporting masterplan. I've worked with some wonderful youth in the youth advisory committee who are up and coming leaders in the community.

I think one of the biggest achievements is the new direction of rather than focusing on contractors doing all of the work, most of the work being done in house and recognising the great working capacity of our own staff. I'd really like to see a lot more coming through there's some changes moving forward, we've got age and disability. We've got youth, there's a lot of different things we need in the community. The new Council will be refreshed without me on board and having new people. Hopefully you'll have another Lambrinidis on Council if all goes well. We'll see what happens there but I wish everyone the very best. Thank you.

18.6 ALDERMAN NIBLOCK FINAL COUNCIL MEETING

Alderman Niblock advised Council that he would not be nominating to stand at the Local Government Elections in August 2021 and confirmed this was his final Council meeting.

Alderman Niblock provided the following address to Council:

Thank you Lord Mayor. I'm going to add a few words to this Council being the last meeting.

Prior to re-election I generally consider what I would do if I wasn't successful, well because it's contested there's every chance that you're not going to get re-elected and indeed many members around this table have been contested elections and haven't been successful and have persevered and you know good on them. I know we have at least one candidate here, possibly two doing their due diligence, coming along, seeing what's involved that's fantastic.

I think when running for Council it's always important to have a plan B, something to help with the campaign context, and I guess focus on if you don't win. So, being prepared. I've weighed up the pros and the cons and it turns out the plan B is actually more exciting, more attractive than plan A and so I won't be seeking re-election.

I was first elected in 2012, and I assumed that because I'd run as a Member of Greens that most of the other elected members would argue and disagree simply on party politics and I thought I might move something and Alderman Knox would seconded it but it's not going to get up. How wrong I was. I should be clear though I've never brought party politics into this room not once in the ten years that I've been on council, so I don't hide it but it's never relevant or appropriate. I quickly realised that what people were interested in was a decent proposal and a good debate. I guess what I suppose in my view I was a conservative councillor and I got up a lot more than I ever thought possible.

Certainly my understanding of how cities work and specifically how Darwin works has changed significantly over time as I better understood the dynamics between land use development, moving people, and how it all ties together, I had no idea about the job when I started. I guess like most of us I've learnt a lot about community engagement how critical and important that is to doing stuff really well. Town planning, politics and certainly again like most of us a lot more about car parking. than I ever really want or needed to know, certainly getting to meet and hear from residents, property owners and stakeholders collaborating and solving problems have been aspects of the job that make it really worthwhile. I thoroughly enjoyed all of that.

Likewise getting to know and work with council staff, hearing their advice, understanding their thinking has been really rewarding and I think quite fascinating to see things from a completely different perspective. I really appreciated their support over the 10 years. I ran for council to make a difference, and I think I have.

I proposed and installed insulation and solar PV on pretty much every Council building that we've developed. I was really pleased to see that that's happened. We proposed an energy strategy, the initial waste management strategy, a recycling strategy, the movement strategy, rebooting the CBD and new masterplan. They're all achievements that I'm really pleased, have started, or have got going in a really strategic way. I proposed that council should declare a climate emergency and I'd like to thank the Lord Mayor for picking that up, running with it. You got it over the line as you were able to do, whereas I don't think I would have been able to carry that so, congratulations and I think you've seen the fruit of that work come to the table tonight.

I introduced Darwin to Place Score through some placemaking workshops that I facilitated with the Parap village traders. Probably about three years ago and I'm really pleased now to see that the scores work has been adopted by the City of Darwin and now it's embedded in our strategic plan.

So, it's really nice to see that work going forward. The development of the CBD masterplan, redeveloping the Parap pool, redeveloping the Casuarina library, upgrading the Nightcliff pool, The Nightcliff Café foreshore, which I wasn't a big supporter of initially. I always knew it would be successful. I'm glad to see that it was successful, and it was well delivered. I have raised and I continue to raise some concerns I have about transparency and accountability, and I think there's more that we can do in that space. I do feel that abolishing Council's Standing Committees years

ago that we do have less oversight, and I think the community has less insight in to what happens here and that's something that I think Council needs to consider going forward. I think the 23rd Council will have its work cut out and I think closer attention needs to be given to our unsolicited policies, sorry, unsolicited appraisals policies and also our procurement policy. In summary I am really looking forward to spending a bit more time with my children and my partner. I've got a vintage car to get on the road, potentially some further study maybe even some property development. I'd like to acknowledge the support of my family, their patience over the ten years. That's a lot of Tuesday nights where they have exactly the same meal because they know I cook it for them, and I think they'll be a bit disappointed with me coming home on Tuesdays and they're not going to want something different. It's been an honour to serve on the 21st and 22nd Councils and whilst I won't be sitting on the 23rd I will watch it with keen interest, and I wish you all the best.

18.7 ACKNOWLEDGEMENT OF ALDERMAN KNOX

Alderman Pangquee thanked and acknowledged Alderman Knox who he had known for more than 25 years. We both live in Nightcliff where we really care for the Chan Ward. Alderman Pangquee acknowledged the diversity that Alderman Knox brings to the Council table and recognised that she always strives to achieve the best for her community. He thanked Alderman Knox.

18.8 ACKNOWLEDGEMENT OF ALDERMAN NIBLOCK

Lord Mayor Vatskalis acknowledged Alderman Niblock and his service to the City of Darwin. He thanked Alderman Niblock for his efforts and his appreciation for the challenging discussions and debates at Council. He acknowledged Alderman Niblocks encouragment to delcare a Climate Emergency which has resultedin one of the best outcomes for Council and culminated in the presentation of three new strategies at this meeting tonight which are leading local govenrment in Australia. Lord Mayor wished Alderman Niblock well for his 'Plan B'.

18.9 ACKNOWLEDGEMENT OF GENERAL MANAGER ENGINEERING & CITY SERVICE

Alderman Want de Rowe acknowledged and thanked the General Manager Engineering and City Service, Ron Grinsell for his service to City of Darwin following his resignation.

Alderman Want de Rowe acknowledged Ron's success with his leadership of the Engineering and City Services Department including improved staff moral and respect, strong leadership, improved dedication and enthusiasm which is evidenced in staff.

She further acknowledged Ron's efforts in extending the life of the Shoal Bay Waste Management Facility and his commitment to recycling and greening evident in tonight's adoption of the three strategies.

Alderman Want de Rowe thanked Ron for all that he had done in the last 2 years.

18.10 LEE POINT CAT DENSITY PROJECT**RESOLUTION ORD396/21**

Moved: Alderman Justine Glover

Seconded: Alderman George Lambrinidis

THAT Council write to DHA highlighting that the Lee Point Cat Density project identified 2 threatened species, the black footed tree rat and the yellow spotted monitor.

THAT Council note that the report concluded that to conserve these threatened species that DHA consider conserving and improving suitable habitat in conjunction with cat control measures.

CARRIED 12/0

18.11 GUIDELINES FOR ONGOING CLOSURES FOR FITNESS RELATED VENUES AFTER COVID LOCKDOWN RESTRICTIONS**RESOLUTION ORD397/21**

Moved: Alderman Paul Arnold

Seconded: Alderman Jimmy Bouhoris

THAT Council support the Health and Fitness Industry in the Municipality in advocating to the Northern Territory Government for a review of the guidelines of ongoing closures of fitness related venues, eg. gyms, after lockdown restrictions have been lifted.

CARRIED 10/2

19 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**RESOLUTION ORD398/21**

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Justine Glover

THAT the next Ordinary Meeting of Council be held on Tuesday, 28 September 2021, at 5:30PM, Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

CARRIED 12/0

20 CLOSURE OF MEETING TO THE PUBLIC**RESOLUTION ORD399/21**

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Gary Haslett

THAT pursuant to Section 99 of the Local Government Act and Regulation 51 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential Items of the Agenda:

CARRIED 12/0

21 ADJOURNMENT OF MEETING AND MEDIA LIAISON**RESOLUTION ORD400/21**

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Gary Haslett

THAT the open section of the meeting be adjourned at 8.41pm.

CARRIED 12/0

31 RESUMPTION OF OPEN MEETING**RESOLUTION ORD401/21**

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Jimmy Bouhoris

THAT the open section of the meeting be resumed at 9.10pm.

CARRIED 12/0

32 CLOSURE OF MEETING**RESOLUTION ORD402/21**

Moved: Alderman Jimmy Bouhoris

Seconded: Lord Mayor Kon Vatskalis

THAT the chair declare the meeting closed at 9.20pm.

CARRIED 12/0

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 September 2021.

.....
CHAIR



MINUTES

Special Council Meeting Tuesday, 3 August 2021

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Council Website at www.darwin.nt.gov.au, at Council Public Libraries or contact the Committee Administrator on (08) 8930 0670.

**MINUTES OF CITY OF DARWIN
SPECIAL COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, LEVEL 1, CIVIC CENTRE, HARRY CHAN AVENUE,
DARWIN
ON TUESDAY, 3 AUGUST 2021 AT 5:30PM**

- PRESENT:** Lord Mayor Kon Vatskalis, Deputy Lord Mayor Paul Arnold, Alderman Andrew Arthur, Alderman Jimmy Bouhoris, Alderman Justine Glover, Alderman Gary Haslett, Alderman George Lambrinidis, Alderman Mick Palmer, Alderman Peter Pangquee, Alderman Rebecca Want de Rowe
- OFFICERS:** Scott Waters (Chief Executive Officer), Simone Saunders (Chief Financial Officer), Matt Grassmayr (General Manager Community & Regulatory Services), Ron Grinsell (General Manager Engineering & City Services), Melissa Reiter (General Manager Government Relations & External Affairs), Joshua Sattler (General Manager Innovation Growth & Development Services)
- Gemma Perkins (Governance Business Partner), Angela O'Donnell (Executive Manager Community and Cultural Services), Emma Young (Executive Manager Environment, Climate and Waste Services), Vanessa Green (Executive Manager Governance Strategy and Performance), Alice Percy (Executive Manager Growth and Development Services), Alexandra Vereker (Executive Manager HR and Safety), Michael De Luca (Executive Manager Innovation and Information Services), Drosso Lelekis (Executive Manager Technical Services),
- APOLOGY:** Alderman Robin Knox and Alderman Simon Niblock
- GUESTS:** Richard Fejo

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Order Of Business

1	Acknowledgement of Country	4
1.1	Saltwater Ceremony	4
2	The Lord's Prayer	4
3	Meeting Declared Open	4
4	Apologies and Leave of Absence	4
4.1	Apologies	4
4.2	Leave of Absence Granted.....	4
4.3	Leave of Absence Requested	5
5	Electronic Meeting Attendance.....	5
5.1	Electronic Meeting Attendance Granted	5
5.2	Electronic Meeting Attendance Requested.....	5
6	Declaration of Interest of Members and Staff	5
6.1	Declaration of Interest by Members.....	5
6.2	Declaration of Interest by Staff	5
7	Moving of Items	5
8	Matters of Public Importance / Lord Mayoral Minute	6
8.1	Lord Mayoral Minute - Allocation of Emergency Stimulus Funding	6
8.2	Lord Mayoral Minute - Address	7
9	Reports by Members - Valedictory Address	9
9.2	Reports by Members.....	9
10	Closure of Meeting to the Public	15
11	Closure of Meeting.....	15

Alderman Rebecca Want de Rowe was not in attendance at the commencement of the meeting.

Alderman Jimmy Bouhoris was not in attendance at the commencement of the meeting.

Alderman Jimmy Bouhoris joined the meeting at 5:34 pm.

1 ACKNOWLEDGEMENT OF COUNTRY

1.1 SALTWATER CEREMONY

Larrakia Elder Richard Fejo performed a Saltwater Ceremony and presented a Welcome to Country.

2 THE LORD'S PRAYER

3 MEETING DECLARED OPEN

RESOLUTION SPE227/21

Moved: Alderman Justine Glover

Seconded: Alderman Mick Palmer

The Chair declared the meeting open at 5.36 pm.

CARRIED 10/0

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

RESOLUTION SPE228/21

Moved: Alderman Andrew Arthur

Seconded: Alderman Jimmy Bouhoris

THAT the apology from Alderman Robin Knox, be received.

THAT the apology from Alderman Simon Niblock, be received.

CARRIED 10/0

4.2 LEAVE OF ABSENCE GRANTED

Nil

4.3 LEAVE OF ABSENCE REQUESTED

Nil

5 ELECTRONIC MEETING ATTENDANCE

5.1 ELECTRONIC MEETING ATTENDANCE GRANTED

Nil

5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

Nil

6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

6.1 DECLARATION OF INTEREST BY MEMBERS

Nil

6.2 DECLARATION OF INTEREST BY STAFF

Nil

7 MOVING OF ITEMS

7.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL

Nil

7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN

Nil

8 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**8.1 LORD MAYORAL MINUTE - ALLOCATION OF EMERGENCY STIMULUS FUNDING****RESOLUTION SPE229/21**

Moved: Lord Mayor Kon Vatskalis

1. THAT Council approve the allocation of up to \$200,000.00 in emergent funding from its Unrestricted Car Parking Reserve in accordance with Section 204 of the *Local Government Act 2019*; and
2. THAT Council delegate power to the Chief Executive Officer in accordance with Section 40 (2) (a) of the *Local Government Act 2019* to apply those funds for the purposes of economic stimulation or recovery activities for the Darwin economy should there be a lockdown and that the funds be made available following the conclusion of a COVID-19 lockdown during Council's Caretaker Period, in accordance with Caretaker – Policy 036.

CARRIED 10/0

SUSPENSION OF MEETING PROCEDURES – BY-LAW 147**RESOLUTION SPE230/21**

Moved: Alderman Gary Haslett

Seconded: Alderman Jimmy Bouhoris

1. THAT in accordance with By-Law 147, meeting procedures be suspended at 5.41pm for up to 5 minutes.

CARRIED 10/0

RESUMPTION OF MEETING PROCEDURES – BY-LAW 147**RESOLUTION SPE231/21**

Moved: Lord Mayor Kon Vatskalis

Seconded: Alderman Jimmy Bouhoris

1. THAT in accordance with By-Law 147, meeting procedures be resumed at 5.46 pm.

CARRIED 10/0

Alderman Rebecca Want de Rowe joined the meeting at 5:47 pm.

8.2 LORD MAYORAL MINUTE - ADDRESS

RESOLUTION SPE232/21

Moved: Alderman Paul Arnold

Seconded: Alderman Rebecca Want de Rowe

THAT my address be received and noted.

Tonight, is the last meeting of 22nd Council and I believe this is not time for valedictory speeches but a review of the past 4 years and a look into the future and what can be done with the new 23rd Council.

4 years ago, we had a new Council with 4 new elected members, the will to do things to benefit the community and no idea how our world was going to change.

On 15 March 2018, a tropical low formed in the Arafura Sea north of the Northern Territory; the Bureau of Meteorology issued a cyclone watch for Darwin, the Tiwi Islands and parts of the north-west Top End.

The low developed into a Category 1 tropical cyclone early on 16 March and was named tropical cyclone Marcus. Marcus reached Category 2 status in the hours before it crossed the Northern Territory coastline on Saturday 17 March; it passed directly over Darwin just before midday, an hour earlier than originally estimated. Wind gusts of 130 kilometres per hour were recorded in Darwin, and a new March record of 126 kilometres per hour was recorded at Darwin Airport.

Cyclone Marcus was the most destructive storm to hit Darwin since Cyclone Tracy and it caused devastation on Christmas Eve of 1974. The insurance loss were over A\$85 million. In all, Marcus caused an estimated total of A\$97.46 million (in damages).

But what can't be estimated in dollar value is the loss of the urban forest and the amenity that trees bring to our urban environment.

The clean-up response was coordinated by the Northern Territory Emergency Services and included soldiers from the 5th Battalion and the 1st Combat Engineer Regiment of the Australian Army. The US Marine Rotational Force - Darwin (MRF-D) also contributed to the clean-up effort and I would like to formally thank them for their support and hard work for the post cyclone clean up.

And when we thought that we were coming out of cyclone Markus disaster a pandemic hit the world, Australia, the NT and of course our city in January 2019.

I think we are the only Council in Darwin to get through 2 such significant events in just 2 years!

COVID 19 was something we had never experience before and the national response was sudden and affected every aspect of our lives and continues to do so.

Closed borders, lockdowns, people losing their jobs, people who are stuck here without any means of support and a community that was stressed to its limit.

Our Council responded quickly and efficiently. We managed to keep our city alive, functioning, provided economic relief to our citizens via a number of measures (rates, green army etc), and economic stimulus to the business community through a massive capital works program of \$57 million and myDarwin Vouchers and kept our workforce intact, in contrast to what happened in other local govt authorities in the rest of Australia.

We came out of these 2 incidents very strong, very respected by the community and the NTG alike and most importantly as a strong team that worked closely together to deliver for our community.

But let me highlight some of our other achievements:

In 2017 this Council had a capital work budget of \$17 million, this year we presented a capital works budget of \$92 M

We have managed our finance responsibly and effectively, so our reserves have not been affected

despite of all the measures we took during the pandemic.

We have created a modern digital city with the infrastructure we have put in place (cameras, wi-fi, LED lights etc)

We have invested in the CBD but also in the suburbs:

Daly street is a good example of what we have achieved using our own workforce and within budget. And look at Smith Street west or Progress drive, Nightcliff.

We have planted 15000 trees and 60000 flowering plants and bushes. As many people have told me Darwin now looks very different and beautiful.

Today Nightcliff foreshore, Trower road, Rockland drive, Lee Point road and many others have been planted with suitable tree that will provide a shady canopy in years to come.

We have spent millions in the suburbs, beautifying roads and shopping centres and all these was done through consultation with the public and as decided by you Aldermen.

We have invested in sports infrastructure throughout the suburbs (Moi, Malak, Tiwi, Coconut Grove etc)

Our parks look beautiful, the playgrounds have been upgraded and public facilities are some of the best.

We have declared a climatic emergency the first Council in the NT to do so and one of the few in Australia.

Today we have some of the most up to date policies about climate, greening the city and waste management.

And we have planned for a massive infrastructure upgrade with the Cas pool and the Civic centre. DCC will continue to be an economic powerhouse for Darwin.

These are some of our achievements more have to be done to truly transform our city to a tropical city of colours and I really hope that the next council can make this a reality. And it is my intention should I am re-elected as the Lord Mayor to do my best to achieve this.

Finally I would like to thank our staff for their continuous support and most of all our CEO Scott Waters for creating a cohesive, hardworking effective team that has helped translating our policy directions to reality on the ground.

And of course I would like to thank you all for been part of a team, we may have differences in our views and opinions but we are united by our desire to do the best for this city and its citizens.

I wish you all the best for the coming elections and I hope that you will be back here to further the progress of our city that we all love and care for.

Thank you

CARRIED 10/0

Alderman Mick Palmer departed the meeting at 6:15 pm.

Alderman Mick Palmer re-joined the meeting at 6:17 pm.

9 REPORTS BY MEMBERS - VALEDICTORY ADDRESS

9.1 REPORTS BY MEMBERS

RESOLUTION SPE233/21

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman George Lambrinidis

THAT the following Reports by Members be received and noted.

CARRIED 10/0

Alderman Want de Rowe provided the following address to the meeting.

I wanted to say thank you to everybody, everybody who is in this room but also previous Elected Members, Lord Mayors and staff. Since being elected I feel like I was a different person, married 6 months, 28 years old and shortly after, I had my son William. The amount of support the staff showed me, raising two little people while being on Council. William was only 2 weeks old when he attended his first Council Meeting. Isabel was 10 days old when she attended her first Meeting. They've grown up with me being on Council. William very proudly tells everyone at school, his mummy is a Council boss and she looks after the bins. Council has a very special place for me, it is where I have grown up and matured. It's where my family has also grown up and matured.

Since being on Council, my three big achievements are;

First thing, the pet park. It was the reason I first ran for Council. It took me 4 years of lobbying the Council, including a petition that thousands of people had signed. It just would not get supported. Today, we now have two with more on the way. The pet parks are really well used. They have become their own community, it's really beautiful. I am really proud of that and probably my biggest achievement.

My second big achievement that I am really proud of is our playground shading. I was really surprised that we didn't shade our playgrounds. This one was pushed through fairly quickly, in a plan over 3 years. They are now very heavily used. Another thing that I have started to push is having all access swings at every playground, at least one and that should become a standard.

My third one is Casuarina Pool redevelopment. I love that pool, that's where I learnt how to swim. I have photos of me doing belly flops, that has a special place. It is very well loved but has aged. To be able to say that myself and the other two Ward Alderman have been pushing and we can now say that soon we have delivered that and that is one of the reasons why I have decided to run again. I want to see the end of that, I want to be there to cut the ribbon, to be able to say we delivered that.

I want to thank especially the staff and fellow Alderman. Everyone would know it's been a very tough year for me and especially the staff. The Chief Executive Officer said to me that we aren't just a Council, we are a family. Different staff reached out and I really appreciate it.

Alderman, past and current. Thank you so much, we do really work as a team and I know we don't always see eye to eye but we can have that respectful debate and I really do appreciate it. I have made so many friendships and if I don't get re-elected the one thing that I am happy about is those friends I have made and will hold on to them.

Thank you to everyone and goodluck for the upcoming election.

Alderman Arthur provided the following address to the meeting.

Firstly, it has been a privilege working on this council, it has been a learning experience. I would like to thank Alderman Haslett for his mentorship during the first year, fabulous. Looking back, my first motion was in regards to Barneson Boulevard. I lost that 3 to 8. The time as acting Lord Mayor over Christmas was very cool. I got to light the Christmas tree so I took my boys to that and that was so much fun, sharing the love there. My first real win was the Busking Motion. The last Council, Busking permits were daily and up to 5pm. The night time economy was not value adding and we know that Council has spent so much money trying to activate the CBD and busking is a very low cost way to activate spaces. This Council opened it right up, we can go much later during the week and Friday and Saturday and we've opened up the whole CBD to busking. We still have a lot of work to do, as we know, we don't have a lot of buskers on the books.

Myself and Alderman Glover have been heavily involved in activating Robyn Lesly Park. Justine and myself have taken Robyn Lesley Park on and with Ngaree Ah Kit's instigation and Council's support we have the Karama Community Garden. We are there every Saturday and we have people calling past and right now we are producing fruit. Fabulous way to give back to the community, get them talking and evolving a sense of place and we have achieved that. Next term we're looking at Hozerland Park. We will really focus on that one.

Our activation cultivated with the Karama Music Muster with Council's support. We had maybe 500 people there and it was great to get that community together particularly after all the trouble we have seen there.

East Point Reserve Advisory Committee, that was a big one, Council got behind me on that one and I can see that, that is one of our biggest asset as far as hectares go. That is going to be developed with greening and biodiversity. That is in safe hands.

The Greening Strategy that we have produced is fabulous. With the next term, we really need to step it up and engage the community with many more projects to get many more trees in the ground to keep Darwin green and cool.

Robin Knox moved the single use plastic free motion on Council land. I'm happy to say that Nightcliff Seabreeze Festival, which I chair, lead the way on that, we went single use plastic free, 5 years ago and we showed it could be done, a major festival with no single use plastic and I'm chuffed that Council has taken that up. Now you see at all the markets that most of the packaging is cardboard and recyclable. It is a really great initiative.

I look forward to perhaps another term on Council, we'll see what the electors think. Thank you Elected Members and Lord Mayor.

Deputy Lord Mayor Paul Arnold provided the following address to the meeting.

I was elected to Council via the Lyons Ward by-election in February 2020, at the same time the COVID 19 pandemic came to Darwin. My first Council meeting finished at 11pm and I was wondering what I had put my hand up for. But 18 months later, I know and I have proudly represented the people of Darwin.

One reason for joining Council was to give the CBD and its users a voice and to make the CBD a safe and vibrant place you wanted to visit. As a daily user of the CBD for the past 20 odd years, I knew our CBD streets needed to be cleaned up, and the level of acceptable behaviour needed to be lifted. This began with the implementation of the revised busking rules and procedures. Then began the long re-education process to understand the difference between crime and Anti-Social behaviour and who was responsible for what. This led to the passing of a motion for council to co-fund the CBD Security Program with the NTG. Whilst not a forever solution, the CBD security continues to lift the level of behaviour in the city and allows the work of activation and social engagement to have a greater effect.

It's the small changes that often make the greatest difference, and being a daily user of the CBD, I noticed that the gathering of people around public power points was a major reason for anti-social behaviour. During my time on council, all public power points have been locked up securely and that reason to gather has now been removed. Property owners have been contacted around town and asked to isolate external power points on their buildings, and the CBD security have said this was the single most important action that made their job easier.

Some 25 years ago the pay booths in Westlane arcade were moth balled for electronic systems. They remained in situ until parking funds were used to remove them earlier this year, and the confusing, unsafe, 2 lane exit became one easy exit lane, with an additional 10 undercover motorbike parking bays created.

A green city is the future of the city as per our policies, but last year I noticed many of our parks and gardens had dead and dry areas. Whilst we were planting trees and improving areas such as Smith Street and Daly Street, many of our existing parks had poor irrigation and were falling behind. This year, as I drive around, our parks and gardens are still green and lush, well into the dry season.

During my short time on Council, I have worked with many residents and been involved in many wins including, but not limited to, the resurfacing of Cullen Bay Crescent, the re-edging and re-shouldering of Frances Bay Road and the work with Kahlin Oval Residents in regards to the building of the cricket shed, and the pavement and park at Warrego Court. I have also presented a petition to council on behalf of the Ruddick Circuit residents in regards to heavy haulage on Dinah Beach Road, which has resulted in a tonnage limit change on the road to protect the amenity and peaceable living of the residents.

One of the roles of an elected member is to sometimes pound the pavement for a cause and get the people to take the time to write to council, as it is the public voice that can make a change. I saw this with the alfresco dining where I visited peak bodies and individuals affected by the reinstatement of charges. Council listened to their collective voice and continued the moratorium, and my motion to incentivise alfresco can be revisited by the next council.

Parap Village Master Plan is one of my new involvements in the community and I am now meeting with business owners and key stake holders, as I look forward to bringing the Parap Master Plan to council, should I be re-elected for the coming turn.

Bagot Park Master Plan is a work in progress, but through a motion, I have secured \$100k to develop the master plan for the park. I brought council and Friends of Bagot together to secure this money, which the next council will be able to act on. I envisage that, with all the budget considerations and timings, these monies produce a master plan to create a council park, green space and asset that is nation leading for the community.

I have worked hard for the ward and especially for the CBD, and I feel this was recently recognised by my appointment to the Activate Darwin Board, in a role that will facilitate lines of communication and mechanics of council, and the views of Council, through a formal process to the next level of government.

There are many small wins, some big wins, and then there are some game changers, and my red tape motion I believe is a game changer. This motion voiced to everyone in the community that the City of Darwin is here to do business! I presented this to the Activate Darwin board, and it was received with enthusiasm and positivity.

The business of being an Alderman, is a daily commitment that I take seriously and enjoy. Probably the biggest daily satisfaction I get, is when I sit in the mall on a daily basis and people watch. The activity in the mall sees people laughing, joking and enjoying the shade of a tree, for lunch or coffee. Business people and friends gather and enjoy the space. They easily forget what the mall and CBD was like 18 months ago and they will never know the work that has gone on behind the scenes to improve the heart of the CBD, but I know, and I use that to drive me forward! I will be re-nominating for Council and I would like to thank everyone for their help and support over a tough time and it was a sink or swim for me and I've loved it and look forward to continuing.

Alderman Bouhoris provided the following address to the meeting.

I had a few pages and I was reading them before I was coming here and I realised that I could say a lot of things that we have done but one of the greatest achievements is working in a team, being a part of this team. All the different ways of thinking and changing the way that I think. The way that I was brought up, being an electrician, it is safety first and it's methodical, a step by step. You didn't have to think outside of the box because you knew if you touched that, you would die, it's live.

Further into my career, at my work, being a manager and into a leadership group and also working amongst this team and working at a Director level, I started to understand it's not about what did I do and how am I going to do it, it's about understanding how people work and why they do what they do and how to use that positive energy to gain those positive outcomes and those tangible outcomes are that's what I am about and that's why I wanted to join Council and get these tangible outcomes in the Northern Suburbs.

We have achieved so much in this time, with all the trees that have been planted and cooling the city. It is eye opening for people who are coming back. The staff have been wonderful, thank you. The reason I didn't bring my paperwork was because, I had the top 10 things, my collateral for the upcoming election and I realised when I was sitting with my daughter and realised that the greatest achievement that I had was my older kids are not going to leave Darwin anymore.

Getting the gym equipment at East Point, it's Australia's best and everyone in this room should be proud. It's fully inclusive, working with the disability sector, working with Total Recreation and understanding all the dynamics of the community and how broad and different it all was and having to think outside the square. Thank you Lord Mayor and Scott for doing that.

The excitement for me now is the webpage and what is happening on the actual webpage. It was my birthday and I met a lot of people who did not understand how many things there were to do in Darwin. The fact that we are going to have somewhere consolidated, one stop shop, to show and showcase our city is truly wonderful.

Working with everyone in the room has been great, haven't seen eye to eye with a lot of stuff but that has showed understanding to come half way.

I'm coming back because the greatest thing out of all my achievements is getting the asset management plans through and I haven't seen them come through so I want to stay and have oversight of the Casuarina Pool.

I look forward to working with you all and thank you to the Lord Mayor for all you've done.

Alderman Haslett provided the following address to the meeting.

After Andrew spoke, I felt that I had to say a few words. I've known Andrew for 25 to 30 years. I took him under my wing but he taught me a lot of things and changed my perspective on a lot of things so I thank him for that and we work well together in Waters Ward.

We had a team building workshop, Alderman attended, we were divided into groups and it became obvious that the more diverse the group, the more success we had at that task because we're all not thinking the same thing. Sometimes that helps Council as well, that we're not all thinking the same way. At the end of the day we can't achieve anything unless we all work together because it is the vote of 13 people and we've got to agree on something or nothing will happen. Somehow we've managed to do it.

Alderman Pangquee provided the following address to the meeting.

Alderman Pangquee provided the following address to the meeting.

Reflecting back when I first started, when I got here and I thought, what have I gotten myself into. I tried a number of times to get elected and when I finally got here we had our Chief Executive Officer resign and General Managers leaving and I thought what have we done. Maybe they saw that we were different and a very diverse team. That counts in the way that we deal with things here. One of the things I reflect back on, I put a lot of work into meetings. I guarantee, I read my papers. I make comments and I write everything down that I need to say and that reflects in the small things that sometimes get away from us. It's good to be able to pick up on things.

Some of the things I hated were making decisions around the place. One of the things that come to mind is Darwin RSL. People we have to deal with, they are part of the community and we have to listen to both sides of the fence. Deal with things out of the blue. Then other things dragged on. I'm hoping to get some closure.

On the other side is the great projects we have done. Like Daly Street and bringing our projects to the community. I've lived in Nightcliff for over 40 years and I can guarantee that there has not been as much work done then in the last 4 years. Things like lighting Nightcliff Oval, a new canteen, the 126 trees we've put in at the Nightcliff Foreshore, the exercise gym equipment and shade. All of those projects are being delivered as good activities. We try to share those projects around, like Jingili Watergardens.

I'd like to reflect on our previous Alderman, Sherry Cullen. She was part of that diverse team, as well as Emma. She was a sounding board for me. I've known Alderman Knox for a long time and she brings the diversity. Also Alderman Niblock and George.

Reflecting back on some of the Committees I've been on. LGANT, Development Consent Authority and working with Top End Tourism Board.

I just want to also acknowledge my son, I was at NT Government at the time I was elected and he knew that Tuesday night was Council night.

I would also like to thank all the staff, the management team and my fellow Alderman

Alderman Palmer provided the following address to the meeting.

I in no way intend for this to be a valedictory address. I do intend to come back. I'm not going to reflect on the many good things I think we've done in this term of Council. I'm not going to reflect on how well the City of Darwin is looking. Garramilla looks good, Tiger Brennan looks good, Smith Street looks good and we should be proud of how we've got the city looking. It hasn't looked this good ever.

We do have an opportunity now going forward as a Council to really leave a legacy in this City. I think we are being presented with opportunities to change the face, change the nature of Darwin forever. We can really do good things that in 20, 30, 50 years' time people will take for granted but not knowing the genesis of it and we really have to grasp the opportunity that these next few years will present. To bring Darwin to the fore front of a tropical first world city. We have a naturally beautiful environment.

I'd love to come back, I want to come back, to see out the next 4 years to leave a legacy for my city because I believe, we are in a unique position here, right now in 2021 to go forward and to leave things for our kids, our grandkids and their grandkids and I'd just like to thank you all for being mostly supportive to me in what I do and mostly cooperative in what I do so thank you very much and Lord Mayor, all the best.

Alderman Lambrinidis provided the following address to the meeting.

My story begins when I was ten years old, going to the park across the road and all we had was coffee rock, it was just coffee rock and we would ride our bikes around and fall over and get grazes. I mentioned that to my father and I said can't we do something. He talked to his friends and they were politicians and then we had some politicians come and visit us and asked what we wanted. We wanted a BMX track, we wanted trees, we wanted grass, we wanted playground equipment etc and then nothing happened for about two or three years and then about four years later suddenly all these trees came in and playground equipment and the whole area, what it looks like now is completely different to what it looked like in the past. So I thought well that's interesting but I thought nothing of it until about a decade later when we started to have a lot of issues with crime and violence and so, again, I went to my dad. There's problems, everyone's feeling unsafe so we went to the local member back then. Again, we had a meeting in the park and police were there, we had everyone come and that's when we formed the Wagaman Residents Committee. From there, all these things that went on for over a decade and we were able to get lights, grants for lights in the park, in the laneways. We lobbied the government to change laws so that the Council could the gates and then we as community members could open and close the gates in trials.

I was active in Council, I was on the Sister Cities Committee, I was on some sporting groups and a whole lot of other things, people kept saying, why don't you just join Council. That's where they're making all the decisions and that's where I first got an interest. I ran first in 2004 and unfortunately the preferential voting system meant that fourth person knocked me off and then the same thing in 2008, 2012. They changed the rules plus there was an opening, speaking to my local member they said keep trying, if you if you don't try, you'll never be successful. I tried again and I got in in 2012 so it's been almost 10 years.

One of my first motions that I put forward was to upgrade 10 parks, playgrounds in our Ward and from there we got a lot of support and we saw things can be done and that really helped my motivation. Last night I was looking at my 2004 points and I realised that a lot of these things are still valid, increased sport and access for people, greening the city. It's an ongoing thing.

Very early on in this, I realised that we have to do more than just have projects. We needed to have strategies, we needed to have plans. I pushed to put in a plan so that regardless of what you do, whatever you implement now, you know in 10, 20 years those things are going to fall apart what we need is good strategies and management plans. That's one of the things that I tried to focus on moving and I think that's a good legacy for us. We've seen the trilogy that came out in the last meeting, that's really made me proud because we've talked about it as long as I've been on

Council and now we've got an opportunity to move forward.

We have a lot of strength within the Council particularly with our subcommittees. I've been active with the Youth Advisory Committee, extreme talent coming through the ranks. We have this wonderful new International Relations Committee that it's still yet to see the fruition because of COVID.

I think the jewel in the crown would have to be the Casuarina Pool. It's something that I lobbied for from 2004. It's wonderful that this Council has supported it. If you're looking for a name, feel free. People say to me, why are you not running and I do want to run. I do want to be back here and I do want to be part of the next Council. I spend a lot of time going through all the materials, reading it and making notes and following things up and with a full time role, it is time consuming.

I've done two and a bit terms. I have every confidence in the next Council moving forward and making the decisions, we have a lot of good strategies, a lot of good plans.

I want to wish everyone the very best. It's been wonderful working with everyone. One of the biggest changes that I've seen from within this Council is the change in our culture and I think that's something that from the beginning in my first Council we focused on. It wasn't until this Council that we started to see a change in the culture. One of the key changes that helped drive that was from the bottom level. Making sure that staff would actually do the work without being told we will get a contractor and giving them the autonomy. Trusting in their abilities, all I hear is the great work that all the staff do and that's a true testament, Scott as a leader, to all our managers.

Thank you very much.

Lord Mayor Kon Vatskalis provided the following address to the meeting.

I would also like to thank very much ex-Alderman Young. To spend 2 terms in Council, her expertise and knowledge in environmental issues. Emma was fundamental in helping us. Thank you very much for that Emma. I'm looking forward to working with you in the future.

Another one I would like to pay tribute too is young Pangquee, who spent a lot of time by himself because his father was too busy doing other things. Sometimes your family is the lonely sufferer.

I'd like to thank you very much my dear wife, she had to put up with me as a member of parliament for two years and then she thought everything finished because I got another job and then in 2017 I was re-elected. She had to put with another four years of this and another four years to come hopefully. Thank you very much Amy, I really appreciate your help and support.

10 CLOSURE OF MEETING

RESOLUTION SPE234/21

Moved: Alderman Justine Glover

Seconded: Alderman Gary Haslett

1. THAT the Chair declared the meeting closed at 6.35pm.

CARRIED 10/0

The minutes of this meeting were confirmed at the Ordinary Meeting of the City of Darwin held on 28 September 2021.

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CHAIR