



# **AGENDA**

## **Youth Advisory Committee Meeting Thursday, 24 November 2022**

**I hereby give notice that a Youth Advisory Committee Meeting will be held on:**

**Date: Thursday, 24 November 2022**

**Time: 5.30pm - 7.30pm**

**Location: Meeting Room  
Casuarina Library  
Bradshaw Terrace, Casuarina**

**Webcasting:**

**Simone Saunders  
Chief Executive Officer**

**YOUTH ADVISORY COMMITTEE MEMBERS**

Councillor Rebecca Want de Rowe

Councillor Sylvia Klonaris

Member Jemima Fernandes

Member Ruizhe Zhao

Member Kelvin Sidhu

Member Jules Gabor

Member Anais Henry-Martin

Member Adam Van Wessel

**OFFICERS**

Youth Engagement Officer, Teresa Helm

## Order Of Business

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<b>12</b>	<b>Next Meeting .....</b>	<b>12</b>
<b>13</b>	<b>Closure of Meeting.....</b>	<b>12</b>



**1 Meeting Declared Open****2 Acknowledgement of Country**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**3 Apologies and Leave of Absence****3.1 Apologies****3.2 Leave of Absence****3.3 Leave of Absence Notified****4 Electronic Attendance****4.1 Electronic Attendance****4.2 Electronic Attendance Notified****5 Declaration of Interest****6 Confirmation of Previous Minutes**

Youth Advisory Committee Meeting - 10 November 2022

**7 Actions Arising From Previous Minutes****8 Presentations**

## 9 OFFICER REPORTS

### 9.1 FREQUENCY OF MEETINGS, TIME AND LOCATION - 2023

**Author:** Youth Engagement Officer  
**Authoriser:** Executive Manager Community and Cultural Services  
**Attachments:** Nil

#### RECOMMENDATIONS

Council Officers plan to recommend the following at a subsequent Council meeting:

1. THAT the report entitled Frequency of Meetings, Time and Location be received and noted.
2. THAT the Youth Advisory Committee adopts the following schedule for meetings in 2023:
  - a) Meetings to be held on \_\_\_\_\_
  - b) Meetings to be held from \_\_\_\_\_  
Meetings to be held at \_\_\_\_\_
  - c) \_\_\_\_meetings are to be held
    - i.
    - ii.
    - iii.
    - iv.
    - v.
    - vi.
    - vii.
    - viii.

#### PURPOSE

The purpose of this report is to set the schedule for frequency of meetings on the Youth Advisory Committee in 2023.

#### KEY ISSUES

- In accordance with the Terms of Reference, item 6.1 *Frequency of Meeting and Location*, this report is proposing that the Committee meets seven times in 2023.

**DISCUSSION**

Terms of Reference advise that the Committee meet at least four times per year and no more than eight times annually between February and November. Time and location of meetings is to be determined by the Committee.

This report proposes the Youth Advisory Committee considers adopting the following meeting schedule for 2023:

- a) Meetings to be held on the second Thursday of the month
- b) Meetings to be held from 5:30 PM to 7 PM
- c) Meetings to be held at the Casuarina Library Meeting Room

and

- d) Eight meetings to be held:

- i. 9 February 2023
- ii. 9 March 2023
- iii. 11 May 2023
- iv. 8 June 2023
- v. 10 August 2023
- vi. 14 September 2023
- vii. 12 October 2023
- viii. 9 November

OR

- d) Eight meetings to be held:

- i. 9 February 2023
- ii. 9 March 2023
- iii. 11 May 2023
- iv. 13 July 2023
- v. 10 August 2023
- vi. 14 September 2023
- vii. 12 October 2023
- viii. 9 November

**PREVIOUS COUNCIL RESOLUTION**

At the 12 July 2022 meeting Council resolved:

**14.6 Appointments to Council Committees**

- 7. THAT Council appoint the following Council members to the **Youth Advisory Committee** to 30 September 2023:

Councillor Rebecca Want de Rowe; and

Councillor Sylvia Klonaris as Alternate

**STRATEGIC PLAN**

6 Governance Framework

<b>ALIGNMENT</b>	6.2 Roles and Relationships
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b></p> <p>The Committee has been established pursuant to the <i>Local Government Act 2019</i></p> <p><b>Policy:</b></p> <p>Meetings – No.043</p> <p>Advisory and Other Committees – No.093</p>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<p><b>External:</b></p> <p>Youth Advisory Committee Members</p>
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



**9.2 CO-DESIGN WORKSHOP REVIEW**

**Author:** Youth Engagement Officer  
**Authoriser:** Coordinator Youth Programs  
**Attachments:** Nil

**RECOMMENDATIONS**

That the report Co-Design Workshop Review be received and noted.

The Youth Advisory Committee supported the Youth Programs team with delivery of the annual co-design workshop at Casuarina Library Saturday October 15, 2022, to identify actions and priorities for the next 12 months.

Members will discuss outcomes of the day and reflect on 2022 and 2023 priorities and the role The Youth Advisory Committee will play in assisting with delivery through 2023.

**9.3 2023 PLANNING**

**Author:** Youth Engagement Officer  
**Authoriser:** Coordinator Youth Programs  
**Attachments:** Nil

**RECOMMENDATIONS**

That the report 2023 Planning be received and noted.

Members will discuss engagement and project opportunities for 2023, including:

- Reviewing and supporting delivery of various City of Darwin strategic plans
- Inviting guest speakers from various City of Darwin departments for better understanding of City of Darwin deliverables
- Collaborative opportunities with other youth groups
- Attendance at SHAK, school visits and NT Youth Week events
- Quiz for Dili 2023

**9.4 SOCIAL MEDIA RECRUITMENT CAMPAIGN**

**Author:** Youth Engagement Officer  
**Authoriser:** Coordinator Youth Programs  
**Attachments:** Nil

**RECOMMENDATIONS**

That the report Social Media Recruitment Campaign be received and noted.

The Youth Advisory Committee will contribute ideas for a social media campaign for recruitment of new members. Discussion to include -

- Frequency of posts
- Language to use
- Images
- Videos and reels

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Nil

**12 Next Meeting**

**13 Closure of Meeting**



# **MINUTES**

**Youth Advisory Committee Meeting  
Thursday, 13 October 2022**

**MINUTES OF CITY OF DARWIN  
YOUTH ADVISORY COMMITTEE MEETING  
HELD AT THE BIDJPIDJII, LEVEL 1, CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN  
ON THURSDAY, 13 OCTOBER 2022 AT 5.30 PM - 7.30 PM**

**PRESENT:** Councillor Sylvia Klonaris, Member Jemima Fernandes, Member Ruizhe Zhao  
**OFFICERS:** **Teresa Helm**  
**APOLOGY:** Member Kelvin Sidhu, Member Jules Gabor, Councillor Rebecca Want de Rowe  
**GUESTS:** Adam Van Wessel, Anais Henry-Martin, Amy Hetherington, Gabrielle Gillamac

**Order Of Business**

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<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>3</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>3</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>3</b>
<b>8</b>	<b>Presentations .....</b>	<b>4</b>
<b>9</b>	<b>Officer Reports .....</b>	<b>4</b>
9.1	Endorsement of Memberships .....	4
9.2	PR and Engagement Workshop with Amy Hetherington .....	5
9.3	LAUNCH Marketing Strategy presentation .....	6
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<b>10</b>	<b>Member Reports .....</b>	<b>8</b>
	Nil	
<b>11</b>	<b>General Business .....</b>	<b>8</b>
	Nil	
<b>12</b>	<b>Next Meeting .....</b>	<b>8</b>

## 1 MEETING DECLARED OPEN

The Chair declared the meeting open at 5.48 pm.

## 2 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## 3 APOLOGIES & LEAVE OF ABSENCE

### 3.1 Apologies

Member Kelvin Sidhu, Member Jules Gabor, Councillor Rebecca Want de Rowe

### 3.2 Leave of Absence

### 3.3 Leave of Absence Notified

Jemima Fernandes for November meeting

## 4 ELECTRONIC ATTENDANCE

## 5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

### 5.1 Declaration of Interest by Members

### 5.2 Declaration of Interest by Staff

## 6 CONFIRMATION OF PREVIOUS MINUTES

### COMMITTEE RESOLUTION YAC025/22

Moved: Councillor Sylvia Klonaris

Seconded: Member Jemima Fernandes

That the minutes of the Youth Advisory Committee Meeting held on 11 August 2022 be confirmed.

**CARRIED 3/0**

## 7 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

**8 PRESENTATIONS****9 OFFICER REPORTS****9.1 ENDORSEMENT OF MEMBERSHIPS****COMMITTEE RESOLUTION YAC026/22**

Moved: Member Jemima Fernandes

Seconded: Member Ruizhe Zhao

1. That the report Endorsement of Memberships be received and noted.
2. That the Youth Advisory Committee recommend to Council that Anais Henry-Martin and Adam Van Wessel be endorsed to the Youth Advisory Committee for a two-year term October 2022 – October 2024

**CARRIED 3/0**

**Discussion**

- YAC Terms of Reference states the committee can consist of up to 15 young people aged 12 - 25, and membership is currently five members
- Terms of Reference state new members can apply at any time of the year
- Members unanimously recommend the endorsement of Anais and Adam to the Youth Advisory Committee.



**9.2 PR AND ENGAGEMENT WORKSHOP WITH AMY HETHERINGTON****COMMITTEE RESOLUTION YAC027/22**

Moved: Member Jemima Fernandes

Seconded: Councillor Sylvia Klonaris

That the report PR and Engagement Workshop with Amy Hetherington be received and noted.

**CARRIED 3/0**

**Discussion**

- In preparation for the 15 October co-design workshop, Amy Hetherington engaged the YAC in a one hour interactive public speaking and engagement workshop
- Members participated in activities and exercises to enhance public speaking skills

### 9.3 LAUNCH MARKETING STRATEGY PRESENTATION

**COMMITTEE RESOLUTION YAC028/22**

Moved: Member Ruizhe Zhao

Seconded: Member Jemima Fernandes

That the report LAUNCH Marketing Strategy presentation be received and noted.

**CARRIED 3/0**

#### Discussion

- LAUNCH Marketing Strategy team member Gabrielle Gillamac presented the outcomes and recommendations from community consultation for the LAUNCH Marketing Strategy
- The presentation was recorded for playback at the 15 October Co-Design Workshop, and YAC members were offered an opportunity to ask questions and suggest further considerations for discussions at the Co-Design Workshop.

**9.4 ACTIONS AND PRIORITIES CO-DESIGN WORKSHOP****COMMITTEE RESOLUTION YAC029/22**

Moved: Member Jemima Fernandes

Seconded: Member Ruizhe Zhao

That the report Actions and Priorities Co-Design Workshop be received and noted.

**CARRIED 3/0**

**Discussion**

- Members reviewed the presentation for the 15 October Co-Design Workshop, discussed the areas they will be presenting and provided feedback about slides.

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Nil

**12 NEXT MEETING**

FINAL MEETING FOR 2022

Thursday 10 November

Casuarina Library Meeting Room

5.30-7.30pm

The Chair declared the meeting closed at 7.46.

UNCONFIRMED