



AGENDA

International Relations Advisory Committee Meeting Wednesday, 14 August 2024

I hereby give notice that an International Relations Advisory Committee Meeting will be held on:

Date: Wednesday, 14 August 2024

Time: 11:00 AM

**Location: Council Chambers Darrandirra
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

**Simone Saunders
Chief Executive Officer**

INTERNATIONAL RELATIONS ADVISORY COMMITTEE MEMBERS

Lord Mayor Kon Vatskalis (Chair)

General Manager, Tourism Top End Samantha Bennett

Executive Director, Port of Darwin Ben Cheng

Chair, Sister City Advisory Committee Kate Heelan

Vice Chancellor, Charles Darwin University Shannon Holborn

CEO, Chamber of Commerce NT Greg Ireland

General Manager Innovation, City of Darwin Alice Percy

CEO, Larrakia Nation Michael Rotumah

Director, Dept. of Foreign Affairs and Trade NT Suzy Wilson-Uilelea

Councillor Jimmy Bouhoris

OFFICERS

Manager of Economic Development and International Relations, Cherry Cai

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1 MEETING DECLARED OPEN

2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence

3.3 Leave of Absence Notified

4 ELECTRONIC ATTENDANCE

4.1 Electronic Attendance

4.2 Electronic Attendance Notified

5 DECLARATION OF INTEREST

6 CONFIRMATION OF PREVIOUS MINUTES

International Relations Advisory Committee Meeting - 26 June 2024

7 ACTIONS ARISING FROM PREVIOUS MINUTES

8 PRESENTATIONS

9 OFFICER REPORTS

9.1 2022-2024 INTERNATIONAL RELATIONS ADVISORY COMMITTEE REVIEW

Author: Manager International Business Relations

Authoriser: Executive Manager Growth & Economic Development

Attachments: 1. Committee Review [↓](#)
2. TOR_International Relations Advisory Committee [↓](#)

RECOMMENDATIONS

1. THAT the report entitled 2022-2024 International Relations Advisory Committee Review be received and noted.
2. THAT the International Relations Advisory Committee conduct the Committee review as in **Attachment 1**.

PURPOSE

The purpose of this report is to action the Committee's review in accordance with the Terms of Reference in **Attachment 2**.

DISCUSSION

City of Darwin's Governance team are currently undertaking administrative updates to all terms of reference to align with legislation requirements as well as City of Darwin's style branding guidelines.

The International Relations Advisory Committee are required to review the terms of reference and conduct a review pursuant to the Terms of Reference (TOR).

It is planned that the review of the International Relations Advisory Committee's terms of reference be undertaken at the first scheduled meeting in the 2024/25 FY.

The Committee Review Form (provided at **Attachment 1**) outlines what is required under the TOR for a review against the performance areas from the Committee, including:

- Function of the Committee achieved
- Committee scheduled their frequency of meetings, times and locations the calendar year prior
- membership provisions of the Committee achieved
- number of scheduled meetings for the calendar year achieved
- achievements/highlights, and
- any room for improvement for the next two years.

The International Relations Advisory Committee are invited to conduct a self-reflection and provide comments on the Committee Review Form provided in **Attachment 1**.

City of Darwin officers welcome your feedback with the aim to collate comments and report to Council.



International Relations Advisory Committee

Annual Review

Committee Functions	Terms of Reference	Result
Functions of the Committee achieved	<ul style="list-style-type: none"> • provide support and advice to City of Darwin international relations strategic direction • share knowledge, information, expertise and connection to City of Darwin to achieve its strategic outcomes, and • act in an advisory capacity to City of Darwin. 	
Committee scheduled their frequency of meetings, times and locations the calendar year prior	Time and location of meetings is to be determined by the Committee	The frequency of meetings and location of meeting was set in the Terms of Reference. The International Relations Advisory Committee scheduled the times of the meeting on 10 March 2023 for the rest of term till 30 June 2024.
Membership Provisions of the Committee achieved	<p>Membership will consist of fifteen (15) members consisting of representation from:</p> <p>Lord Mayor as ex officio</p> <p>One (1) Elected Member and one (1) alternate Elected Member</p> <p>Organisational memberships consisting of representation from:</p> <p>Representatives of the Federal Government</p> <p>Representatives of the Northern Territory Government</p> <p>Representatives of key industry and organisation stakeholders targeting international markets</p> <p>Chair of Sister City Advisory Committee</p>	



Committee Functions	Terms of Reference	Result
	Senior officer from City of Darwin. Terms for the Committee membership are two (2) years. The commencement and end of term for community and Elected Members can be differing dates.	
Number of scheduled meetings for the calendar year achieved	The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.	A total of 8 meetings achieved as required per Terms of Reference
Achievements / Highlights		<ul style="list-style-type: none"> • The International Relations Advisory Committee share the knowledge, information and expertise in the following proposals to City of Darwin, including Friendship City proposals from City of Kupang, Bacolod City, City of Ho Chi Minh, City of Quanzhou, City of Joetsu, and City of Vyas, Nepal, • The members provide regular updates on the industry and strategic direction that is relevant to the City of Darwin's International program. • The members contribute the content to the International Relations Updates. • The IRAC members supported the 2023 International Dragon Boat Festival and International Trade Show in different ways, for example, participated in the event, represented in the event Working Group, share the event information to the network.
Room for improvement for the next two year		Any suggested activities, agenda ?



INTERNATIONAL RELATIONS ADVISORY COMMITTEE

TERMS OF REFERENCE
1225.001.E.R

GOVERNANCE

1 PURPOSE

The International Relations Advisory Committee is an Advisory Committee. Its purpose is to advocate, inform, and support Council with its international relations strategy, while supporting a whole of Council approach to community, cultural and economic development.

2 SCOPE

The International Relations Advisory Committee provides support, knowledge, information and connection to City of Darwin's international relations strategic direction.

3 AUTHORITY / DELEGATION

The International Relations Advisory Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 FUNCTIONS

The functions of the International Relations Advisory Committee are to:

- provide support and advice to City of Darwin international relations strategic direction
- share knowledge, information, expertise and connection to City of Darwin to achieve its strategic outcomes, and
- act in an advisory capacity to City of Darwin.

5 MEMBERSHIP

Membership will be representative of Darwin key industry stakeholders and will reflect the skills and expertise required to meet the purpose and objectives of the program.

Fifteen members will include:

- Lord Mayor as ex officio
- one Council Member (and one alternate Council Member)
- membership organisations,
 - i. representatives of the Federal Government
 - ii. representatives of the Northern Territory Government
 - iii. representatives of key industry and organisation stakeholders targeting international markets
 - iv. chair of Sister City Advisory Committee, and
 - v. a senior staff member from City of Darwin.

CITY FOR PEOPLE. CITY OF COLOUR.



International Relations Advisory Committee Terms of Reference – 1225.001.E.R		Page 1 of 3
Version: 1	Decision Number: 378/22	Adoption Date: 26 July 2022
Responsible Officer: Chief Executive Officer		Next Review Date: 26 July 2024

Electronic version current. Uncontrolled copy valid only at time of printing.

INTERNATIONAL RELATIONS ADVISORY COMMITTEE

TERMS OF REFERENCE 1225.001.E.R

GOVERNANCE

Community and Council members will be appointed for up to a two-year term. The commencement and end of term for Community and Council Members can be differing dates.

The membership will expire if a member does not attend two consecutive meetings without notification.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

5.1 CHAIR

The chair of the committee will be the Lord Mayor.

The Committee Chair is responsible for:

- ensuring the good conduct of meetings in accordance with the role and functions of the Committee, and
- ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair may be called upon to represent the Committee to Council.

The committee may appoint a Deputy Chair for the purposes of chairing a meeting if the Chair is not present or at a meeting as required.

5.2 MEMBERS

The responsibility of the members are to:

- regularly attend meetings and to actively contribute ideas and commentary
- actively participate in working groups, sub-committees or specialist panels as required
- represent the interests of the community rather than pursue personal interests, and
- assist in increasing the influence of City of Darwin's international relations network to Darwin's businesses and community.

6 MEETINGS

6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or a majority of committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting. Online meeting is available for the members.

6.2 VOTING

A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting.

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International Relations Advisory Committee		Page 2 of 3
Terms of Reference – 1225.001.E.R		
Version: 1	Decision Number: ORD378/22	Adoption Date: 26 July 2022
Responsible Officer: Chief Executive Officer		Next Review Date: 26 July 2024

Electronic version current. Uncontrolled copy valid only at time of printing.

INTERNATIONAL RELATIONS ADVISORY COMMITTEE TERMS OF REFERENCE 1225.001.E.R

GOVERNANCE

The chair must exercise, in the event of an equality of votes, a second or casting vote.

Circular resolutions via electronic means may be used from time to time between meetings where a decision may be required. Circular resolutions are a mechanism that allows a Committee to pass a resolution without a meeting and can be used when there is no quorum. They are commonly used for non-contentious and routine resolutions that need to be passed between meetings.

7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.

8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

9 REVIEW

The Terms of Reference can be reviewed annually by the Committee and any changes will be put to Council for endorsement.

10 RESPONSIBILITY / APPLICATION

The Terms of Reference will be tabled at the first International Relations Advisory Committee meeting, to ensure all the members are aware of their responsibilities under the *Local Government Act 2019* as member of a Council Committee.

These Terms of Reference were adopted by Council on 26 July 2022.

CITY FOR PEOPLE. CITY OF COLOUR.



International Relations Advisory Committee Terms of Reference – 1225.001.E.R		Page 3 of 3
Version: 1	Decision Number: ORD378/22	Adoption Date: 26 July 2022
Responsible Officer: Chief Executive Officer		Next Review Date: 26 July 2024

Electronic version current. Uncontrolled copy valid only at time of printing.

9.2 COURTESY CALLS

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

THAT the report entitled Courtesy Calls be received and noted.

PURPOSE

The purpose of this report is to provide an update to the Committee outlining the ongoing international relations activities at City of Darwin with Lord Mayoral courtesy calls from international delegations and diplomats in April, May, and June.

BACKGROUND

The Lord Mayoral courtesy calls with international delegations and diplomatic officials are an important element of International Relations and may lay the foundation for a continuing relationship.

The bilateral communication through these forums contribute to promoting and building Darwin as a globally connected city. Further, it enhances the communication, cooperation, strategic, economic, social, and cultural links between Darwin and international cities.

City of Darwin is committed to developing culturally rich relationships with our neighbours as well as gathering friendships throughout the world as countries become increasingly connected by trade, travel, and personal ties.

City of Darwin's International Relations efforts contribute to:

- **Community and culture** - people who visit and settle in Darwin support City of Darwin's vision for a creative, connected, and inclusive city.
- **Economy** - access to markets, commercial opportunities, international students, and tourists all contribute to Darwin's economic prosperity.

COURTESY CALLS

Date: 16 April 2024

Courtesy Call: Colonel Marco Bertoli, Italian Air Force



Date: 22 April 2024

Courtesy Call: Mr Bagus Hendraning Kobarsyih, Consul of the Republic of Indonesia



Date: 29 April 2024

Courtesy Call: Her Excellency Ms Arjaree Sriratanaban, Ambassador of the Kingdom of Thailand



Date: 2 May 2024

Courtesy Call: His Excellency Mr Darius Degutis, Ambassador of Lithuania



Date: 2 May 2024

Courtesy Call: Mr Derek Yip, Assistant East Asian Political Branch, East Asia Division, and Ms Patricia Holmes, Assistant Secretary at the Department of Foreign Affairs and Trade, Australia.



Date: 6 June 2024

Courtesy Call: Greek American President of US Hellenic Communities (gift exchange)



Date: 7 June May 2024

Courtesy Call: Duan Jun Counsellor, Department of American and Oceanian Affairs of Shanghai People's Association for Friendship with Foreign Countries, China



Date: 11 June 2024

Courtesy Call: HE. Tim Mawe, Ambassador of Ireland to Australia



Date: 17 June 2024

Courtesy Call: Dr. Donnell Davis National President United Nations Association of Australia



Date: 25 June 2024

Courtesy Call: Mr Jose Antonia Amorim Dias, Consul General of Democratic Republic of Timor-Leste



Date: 28 June 2024

Courtesy Call: Mrs Rebeca Guinea Stal, Consulate General of Spain in Sydney



9.3 VERBAL UPDATE FROM THE INTERNATIONAL RELATIONS ADVISORY COMMITTEE

Author: Manager of Economic Development and International Relations

Authoriser: Executive Manager Growth & Economic Development

Attachments: Nil

RECOMMENDATIONS

THAT the report entitled Verbal Update from the International Relations Advisory Committee be received and noted.

9.4 2024-26 TERMS OF REFERENCE REVIEW

Author: Manager of Economic Development and International Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: 1. Terms of Reference with the tracked Changes [↓](#)

RECOMMENDATIONS

1. THAT the report entitled 2024-26 Terms of Reference Review be received and noted.
2. THAT the International Relations Advisory Committee recommend the proposed changes of the Terms of Reference at **Attachment 1** and refer these to Council for approval.
3. THAT the International Relations Advisory Committee sets its meeting schedule for 2024 – 2026 as follows:
 - I. meetings to be held on Wednesdays
 - II. meetings to be held at 11:00 am
 - III. meetings to be held at Meeting Room Chambers (Darrandirra), Civic Centre or electronically via Microsoft Teams
 - IV. meetings to be held on the following dates:
 - a. 27 November 2024
 - b. 12 March 2025
 - c. 18 June 2025
 - d. 17 September 2025
 - e. 26 November 2026
 - f. 18 February 2026
 - g. 24 June 2026

PURPOSE

The purpose of this report is to propose the meeting schedule for 2024-26 and recommend the proposed changes of the Terms of Reference in **Attachment 1** and refer these to Council for approval.

KEY ISSUES

- In accordance with the terms of reference, at the first meeting of the International Advisory Committee, the following is to take place:
 - schedule the meetings
 - review the terms of reference, and
 - review the Committee performance.
- City of Darwin's Governance team is currently undertaking administrative updates to all terms of reference to align with legislation requirements and City of Darwin's style branding guidelines.

- Following the Committees review of the Terms of Reference and recommendations, these will be presented and referred to Council for endorsement.

DISCUSSION

Frequency of Meetings

Dates, times, and locations of meetings are to be determined by the Committee. The dates presented are for endorsement or discussion of alternative dates as determined by the Committee.

It is noted that attendance at the meetings will be offered in person and via Microsoft Teams.

Proposed 2024-2026 dates, times, and locations are:

1. Meetings to be held on Wednesdays
2. Meetings to be held at 11:00 am
3. Meeting Room Chambers (Darrandirra), Civic Centre or electronically via Microsoft Teams
4. meetings to be held on the following dates:
 - a. 27 November 2024
 - b. 12 March 2025
 - c. 18 June 2025
 - d. 17 September 2025
 - e. 26 November 2026
 - f. 18 February 2026
 - g. 24 June 2026.

Terms of Reference Review

Committee members are required to review their Terms of Reference at the start of their term. City of Darwin officers are currently undertaking administrative updates to all Advisory Committee's terms of reference to align with legislation requirements and City of Darwin's style branding guidelines.

City of Darwin officers have conducted a review of the Functions and Membership sections of the Terms of Reference and suggested changes are proposed for discussion and recommendation by the Committee. The proposed changes to the Terms of Reference are at **Attachment 1**.

Following the committees considerations, proposed changes to the Terms of Reference will be presented to Council for approval.

PREVIOUS COUNCIL RESOLUTION N/A	
STRATEGIC PLAN ALIGNMENT	
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Local Government Act 2019 Policy: Meetings Policy No.0043.100.E.R Advisory and Other Committees No.0930.100.E.R
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



International Relations Advisory Committee terms of reference

No. 1225.001.E.R

1 Purpose

The International Relations Advisory Committee ~~(the Committee)~~ is ~~an Advisory Committee~~ established in accordance with section 82 of the Local Government Act 2019 (NT). ~~Its~~ The purpose of the Committee is to advocate, inform, and support Council with its international relations strategy, while supporting a whole of Council approach to community, cultural and economic development.

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2 Scope

The ~~International Relations Advisory~~ Committee provides support, knowledge, information and connection to City of Darwin's international relations strategic direction.

3 Authority / delegation

The ~~International Relations Advisory~~ Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee is able to put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

4 Functions

The functions of the ~~International Relations Advisory~~ Committee are to:

- provide support and advice to City of Darwin international relations strategic direction
- share knowledge, information, expertise and connection to City of Darwin to achieve its strategic outcomes, ~~and~~
- act in an advisory capacity to City of Darwin.

Commented [RM1]: I'm not sure what this sentence means? Let's catch up to discuss ☺

Commented [RM2]: Support connections with? Not sure what this sentence means either.

5 Membership

~~Membership will be representative of Darwin key industry stakeholders and will reflect the skills and expertise required to meet the purpose and objectives of the program.~~

~~Fifteen members will include:~~

5.1 Members

International Relations Advisory Committee terms of reference - 1225.001.E.R Page 1 of 7

Version:	Decision Number:	Adoption Date:	Next Review Date:
5	ORDXXX/XX	30 July 2024	25 July 2028

Responsible Officer: General Manager Innovation

Electronic version current. Uncontrolled copy valid only at time of printing.



Membership of the Committee will be appointed by Council.

The Committee will, where possible, appoint a First Nations representative – either an appropriate organisation or community member.

Membership will consist of:

- ~~the Lord Mayor as ex-officio~~
- ~~one Council Member (and one alternate Council Member)~~
- membership organisations consisting of:-
 - i. ~~representatives of the Australian Federal Government~~
 - ii. ~~representatives of the Northern Territory Government~~
 - iii. ~~representatives of key industry and organisation stakeholders targeting international markets~~
 - iv. ~~chair of Sister City Advisory Committee, and~~
 - v. ~~a senior staff member from City of Darwin.~~
- ~~the Lord Mayor;~~
- ~~one Elected Member~~
- ~~one Elected Member (alternate)~~

~~Community and Council members will be appointed for up to a two-year term. The commencement and end of term for Community and Council Members can be differing dates.~~

~~The membership will expire if a member does not attend two consecutive meetings without notification.~~

~~Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.~~

Commented [RM3]: This is very broad - would we want to specify a particular department or agency?

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5.45.2Chair

The chair of the committee will be the Lord Mayor.

The Committee ~~E~~chair is responsible for:

- ensuring the good conduct of meetings in accordance with the role and functions of the Committee, ~~and~~
- ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee ~~c~~Chair may be called upon to represent the Committee to Council.

The committee may appoint a ~~d~~Deputy ~~c~~Chair for the purposes of chairing a meeting if the ~~c~~Chair is not present or at a meeting as required.

5.25.3MembersTerms and vacancies

Membership terms for organisational members will be for two years.

International Relations Advisory Committee terms of reference - 1225.001.E.R

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5	ORDXXX/XX	30 July 2024	25 July 2028
Responsible Officer: General Manager Innovation			

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Membership terms for Elected Members will be for one year, by nomination at an Ordinary Council Meeting.

Membership will expire if a member does not attend three consecutive meetings without an approved leave of absence.

The responsibility of the members are to:

- regularly attend meetings and to actively contribute ideas and commentary
- actively participate in working groups, sub-committees or specialist panels as required
- represent the interests of the community rather than pursue personal interests, and
- assist in increasing the influence of City of Darwin's international relations network to Darwin's businesses and community.

6 Meetings

The Committee will adhere to the requirements for meetings as outlined in the *Local Government Act 2019* (NT), *Local Government (General) Regulations 2021* (NT) and relevant City of Darwin policies.

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6.1 Frequency and location

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Times and locations of meetings ~~is to~~will be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer (CEO) on the request of the cChair, or a majority of committee members. The ~~Chief Executive Officer~~CEO will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting. ~~Online meeting is available for the members.~~

6.2 Voting

For voting purposes, the Chairperson will accept motions moved and seconded by members of the Committee, by show of hands.

A Committee decision is by majority vote of voting members present at the meeting.

A majority vote is half plus one of voting members present at the meeting.

Each member present has, and must exercise, one vote on a question arising for decision at the meeting.

The chair must exercise, in the event of an equality of votes, a second or casting vote.~~A resolution of the committee will be passed by a majority vote. A majority vote is half plus 1 of the members present at the meeting.~~

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6.3 Secretariat

City of Darwin will provide secretarial services to the Committee. This includes assisting the CEO to ensure:

- the business papers are distributed no later than three business days prior to a meeting and are available on the website
- proper minutes are kept and ensure that they are tabled at the next meeting of Council
- a copy of the minutes ~~is must~~, within ten business days after the date of the meeting to which the minutes relate. ~~be~~ available on the website.

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~~The chair must exercise, in the event of an equality of votes, a second or casting vote.~~

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6.4 Meetings

Meetings are open to the public unless confidential business is being considered.
Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

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5	ORDXXX/XX	30 July 2024	25 July 2028

Responsible Officer: General Manager Innovation

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7 Quorum

Quorum consists of a majority, being half plus one of its members holding office at the time of the meeting.

~~7 Circular resolutions via electronic means may be used from time to time between meetings where a decision may be required. Circular resolutions are a mechanism that allows a Committee to pass a resolution without a meeting and can be used when there is no quorum. They are commonly used for non-contentious and routine resolutions that need to be passed between meetings.~~

8

98 Code of conduct

All Committee members are required to abide with Schedule 1 Code of Conduct of the *Local Government Act 2019* (NT).

~~This includes the requirement to declare gifts and/or benefits. All members are accountable to the Local Government Act 2019 Code of Conduct, Schedule 1. This includes the requirement to declare gifts and/or benefits.~~

40

449 Conflict of interest

Committee members must declare any real or perceived conflicts of interest when joining the Committee.

Conflicts of Interest must also be identified at the start of each meeting in which a member has a conflict of interest on a matter.

~~On appointment to a Committee, all members must identify if there are any conflicts of interest in performing their role on the committee.~~

~~Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.~~

4210 Review

~~The Terms of Reference will be reviewed every four years by the Committee and any changes will be put to Council for endorsement. The Terms of Reference can be reviewed annually by the Committee and any changes will be put to Council for endorsement.~~

4311 Responsibility / application

All members of the Committee will be asked to sign the Terms of Reference as part of their induction to the Committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* (NT) as a member of a Council appointed Committee.

International Relations Advisory Committee terms of reference - 1225.001.E.R Page 6 of 7

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5	ORDXXX/XX	30 July 2024	25 July 2028

Responsible Officer: General Manager Innovation

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|

These Terms of Reference were adopted by Council on:-

Name

Signature

Version:	Decision Number:	Adoption Date:	Next Review Date:
5	ORDXXX/XX	30 July 2024	25 July 2028

Responsible Officer: General Manager Innovation

Electronic version current. Uncontrolled copy valid only at time of printing.

10 MEMBER REPORTS**10.1 UPDATE ON THE MEETING WITH HO CHI MINH AT WCS**

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

THAT the report entitled Update on the meeting with Ho Chi Minh at WCS be received and noted.

THIS REPORT IS PRESENTED BY THE HON KON VATSKALIS, LORD MAYOR OF CITY OF DARWIN

BACKGROUND

The Lord Mayor and the Chief Executive Officer were invited by the Minister for National Development, Minister-in-Charge of Social Services Integration Singapore to attend the World Cities Summit in 2024 held from 2 to 4 June 2024.

Lord Mayor and CEO met the delegation led by Mr Pham Thanh Kien, Deputy Chairman of the People's Council of Ho Chi Minh City, and discussed the friendship city proposal on 4 June 2024.



10.2 MEMORANDUM OF UNDERSTANDING ON ESTABLISHING SISTER-PORT RELATIONSHIP BETWEEN SHENZHEN PORT OF THE PEOPLE'S REPUBLIC OF CHINA AND PORT OF DARWIN OF AUSTRALIA

Author: Manager of Economic Development and International Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

THAT the report entitled Memorandum of Understanding on Establishing Sister-Port Relationship Between Shenzhen Port of the People's Republic of China and Port of Darwin of Australia be received and noted.

THIS REPORT WILL BE PRESENTED BY PORT OF DARWIN**BACKGROUND**

Late last year, Lord Mayor the Hon Kon Vatskalis visited Southern China to attend a conference and while he was there, took the opportunity to meet with different parties and continue discussions, strengthening opportunities for economic, trade, cultural education, and tourism.

The Lord Mayor met with the Deputy Mayor of Shenzhen Municipal Government during the Conference. They discussed challenges with connectivity and opportunities around resuming direct flights and trade links between Shenzhen and Darwin.

Both cities present opportunities to enhance the business and trade links, and increase the business and trade connection. The connectivity in these areas would lay a strong foundation for flight linkages and flight capacity building.



Image of Lord Mayor, the Hon Kon Vatskalis and Mr Liwei Zhang, Deputy Mayor of Shenzhen Municipal Government

Shenzhen ranks Top 4 in China in terms of GDP and urban development. Shenzhen is a city with the most headquarters clusters of industries, for example, BYD electric cars, Huawei, etc. Shenzhen is the top city for digital, IT, and new energy sectors.

Australia is a recognised tourist and immigration destination and there is a strong opportunity between Shenzhen and Darwin to work further on tourism, economic development, and direct international flights.

Shenzhen Port is the collective name of a number of ports for the coastline of Shenzhen, Guangdong Province, China. These ports as a whole forms one of the busiest and fastest growing container ports in the world. Currently, Shenzhen's port system is the third largest port in China and one of the busiest container ports in the world, seeing traffic of 30,036,000 twenty-foot equivalent units (TEUs) in 2022.

Darwin International Port is a 24/7 port. The shipping time from Darwin to Shenzhen is only 7 days. Darwin and the Darwin International Port is the service centre for the Northern Territory's resources and minerals which can support the development of new energy technology, cars and industrial manufacturing development in Shenzhen.

Hence, there is great opportunity for both cities to explore enhancing the relationship between Shenzhen Port and Darwin Port to provide support for the trade links between these two cities.

UPDATE

Darwin Port received an invitation from Shenzhen Port for China International Logistics and Supply Chain Fair 2024 in Shenzhen and will consider taking this opportunity to sign the *Memorandum of Understanding on Establishing Sister-Port Relationship Between Shenzhen Port of the People's Republic of China and Port of Darwin of Australia during the event* with Shenzhen Port. Ben Cheng and Peter Dummett will attend in representation of Darwin International Port at this event on 23 -25 September 2024.

At the same time, during the September visit to China, Darwin Port will also attend and participate in the Port Chain Forum, Shipping, and RoRo Forum, and give presentations at the forums.

Further, Darwin Port plans to introduce the location advantages of the Northern Territory, the trade complementary between the Northern Territory and the Greater Bay Area of China, as well as the opportunities for future potential cruise tourism coordination.

11 GENERAL BUSINESS

Nil

12 CLOSURE OF MEETING TO THE PUBLIC

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

12.1 Sister Cities Action Plan 2024-26

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

12.2 2025 Darwin Event Plan Discussion

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.