



AGENDA

Access and Inclusion Advisory Committee Meeting Thursday, 3 July 2025

**I hereby give notice that a Access and Inclusion Advisory Committee
Meeting will be held on:**

Date: Thursday, 3 July 2025

Time: 1:30 PM

**Location: Meeting Room Guyugwa (Casuarina Library
Meeting Room)
17 Bradshaw Terrace, Casuarina**

**Simone Saunders
Chief Executive Officer**

ACCESS AND INCLUSION ADVISORY COMMITTEE MEMBERS

Building Advisory Services Chairperson Alison Warwick

Councillor Sylvia Klonaris

Community Member Tiffany Brown

Community Member Kim Caudwell

Community Member Lynne Strathie

Community Member Florence Henaway

Community Member Rajeev Thayil

Council on the Ageing NT Cecilia Chiolero

National Disability Services NT Mick Fallon

Department of Infrastructure, Planning and Logistic Bernie Ingram

Alternate Councillor Kim Farrar

OFFICERS

Community Development Officer, Chloe Armitage

Senior Coordinator Community Inclusion, Andrew Aragala

Executive Manager Community and Cultural Services, Angela O'Donnell

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1 MEETING DECLARED OPEN

2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence

3.3 Leave of Absence Notified

4 ELECTRONIC ATTENDANCE

4.1 Electronic Attendance

4.2 Electronic Attendance Notified

5 DECLARATION OF INTEREST

6 CONFIRMATION OF PREVIOUS MINUTES

Access and Inclusion Advisory Committee Meeting - 9 April 2025

7 ACTIONS ARISING FROM Previous Minutes

8 PRESENTATIONS

9 OFFICER REPORTS

9.1 CITY OF DARWIN ACCESSIBLE MAP

Author: Community Development Officer
Authoriser: Executive Manager Community and Cultural Services
Attachments: Nil

RECOMMENDATIONS

THAT the report entitled City of Darwin Accessible Map be received and noted.

PURPOSE

The purpose of this report is to update the committee on the City of Darwin Accessible Map and its features.

KEY ISSUES

- City of Darwin provides a range of online maps to support access to local services and infrastructure
- The Accessible Map includes features to assist people with disability to navigate Darwin
- Accessibility filters allow users to search for accessible toilets, parking, pathways, and recreation facilities

DISCUSSION <p>Accessible Map:</p> <p>City of Darwin has an online Accessible Map to help people with disability move around Darwin area more easily.</p> <p>Key Features:</p> <p>Shows accessible toilets, parking, pathways, and community facilities.</p> <p>Can be filtered to suit individual mobility needs.</p> <p>Helps people plan their trips with more confidence and independence.</p> <p>Implementation:</p> <p>The system is live on City of Darwin's website under "Access and Inclusion".</p> <p>There is room for future additions or edits to be made or features to be added over time.</p>	
PREVIOUS COUNCIL RESOLUTION <p>Nil</p>	
STRATEGIC PLAN ALIGNMENT	<p>4 A Smart and Prosperous City</p> <p>4.1 By 2030, Darwin will be recognised globally as a smart city</p>
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Nil
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

9.2 SPORT4ALL

Author: Community Development Officer
Authoriser: Executive Manager Community and Cultural Services
Attachments: Nil

RECOMMENDATIONS

THAT the report entitled Sport4All be received and noted.

PURPOSE

The purpose of this report is to introduce the committee to the new Sport4All Inclusion Coach, Alex Woodward. Alex Woodward will provide an overview of the Sport4All program to the committee.

KEY ISSUES

- The Sport4All inclusive sports program is a new partnership between Sport4All and City of Darwin.
- In partnership with Sport4All, City of Darwin has employed an Inclusion Coach. Inclusion Coaches in this national program are either a person with disability or someone with lived experience as a family member of a person with disability.
- The Inclusion Coach works with community sports clubs and schools to build participation in sport by people with disability and promote the employment and management of programs by people with disability.

DISCUSSION Sport4All <p>Sport4All is an inclusive sports program delivered through a new partnership between City of Darwin and Sport4All.</p> <p>The program aims to increase opportunities for people with disability to participate in sport at both school and club levels.</p> Inclusion Coach <p>In partnership with Sport4All, City of Darwin has employed an Inclusion Coach.</p> <p>Inclusion Coaches in this national program are either a person with disability or someone with lived experience as a family member of a person with disability.</p> <p>The Inclusion Coach works directly with local sports clubs and schools to:</p> <ul style="list-style-type: none"> Build participation in sport by people with disability Promote inclusive coaching and program design Support the employment and leadership of people with disability in sport 	
PREVIOUS COUNCIL RESOLUTION Nil	
STRATEGIC PLAN ALIGNMENT	4 A Smart and Prosperous City 4.1 By 2030, Darwin will be recognised globally as a smart city
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Nil
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

9.3 DISABILITY PARKING PERMIT PROCESS

Author: Community Development Officer
Authoriser: Senior Coordinator Community Inclusion
Attachments: Nil

RECOMMENDATIONS

THAT the report entitled Disability Parking Permit Process be received and noted.

PURPOSE

The purpose of this report is to provide an update for the committee on the Disability Parking Permit Process. This update and presentation will be delivered by the Regulatory Services team.

KEY ISSUES

- City of Darwin process applications for a Disability Parking Permits in the municipality.
- Disability parking permits facilitate daily activities for people with disability by providing access to convenient and safe parking.
- Disability Parking Permits are available to people with mobility limitations and those who require special parking consideration.

DISCUSSION

Disability Parking Permit Process

The Australian Disability Parking Permit is available to people with mobility limitations and those who require special parking consideration.

Application Considerations

- There is a first-time fee of \$21 when applying for a disability parking permit.
- Disability permits are valid for a three-year period.
- Renewals are free of charge for permanent permit holders only.

Documentation

Medical report to be completed by a medical practitioner.

Completion of the Application for an Australian Disability Parking Permit.

Requirements

The Australian Disability Parking Permit is for individual use only by registered users and must not be shared, loaned or given to others. The permit must be clearly displayed on the left-hand side of your dashboard, with both the expiry date and permit number visible from the outside of the vehicle. Permit is not to be displayed when the permit holder is not using the vehicle. When parking, you must also comply with specific concession entitlements and regulations that apply in the area where your vehicle is parked.

	Marked Disabled Bays Only			Non-Disabled Bay				
	On-street	Westlane & Dragonfly Car Parks Only	Off-street Car Parks (McMinns, McLachlan, Mitchell St etc)	15min free (ARR Extension)	30min free (ARR Extension)	2P Paid (ARR Extension)	3P Paid (ARR Extension)	Off-street Car Parks (McMinns, McLachlan, Mitchell St etc)
Time allowed	As signed (Normally 4P or All Day)	2P or All Day	All Day	15 Minutes	2 Hours	4 Hours	6 Hours	All Day
Payment required	First half of parking period, ex: 2 hours for 4 hours parking.	First half of parking period, ex: 1 hour for 2 hours parking. 4 hours for 8 hours parking.	NIL	NIL	NIL	Entire time vehicle is parked	Entire time vehicle is parked	Entire time vehicle is parked

*ARR Australian Road Rules

PREVIOUS COUNCIL RESOLUTION

Nil

STRATEGIC PLAN ALIGNMENT	2 A Safe, Liveable and Healthy City 2.1 By 2030, Darwin will be a safer place to live and visit
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Nil

CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Discuss
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

10 MEMBER REPORTS

Nil

11 GENERAL BUSINESS

- **Liberty Swing:** Shade structure and soft-fall installation complete.
- **Access Strategy 2025–2030:** Design work is currently in progress. Council report for final endorsement scheduled for 29 July. The launch event is scheduled for 27 August at 10:30 am, at the Casuarina Library.
- **Lord Mayoral Awards:** To be presented during DiversAbility Fun Day on 3 December 2025 at Marrara netball stadium. We are seeking suggestions and recommendations for new award categories.
- **Access and Inclusion Advisory Committee Community Representatives:** Applications for community representatives have closed and are currently under review. Recommendations will go to Council on 29 July, assessment will be based on gaps in current membership and criteria in terms of reference. 21 applications were received for 2 current positions.
- **Darwin Festival:** Advice requested and provided by City of Darwin on accessibility features and funding support provided for enhanced accessibility under Arts EOI, for family-friendly sensory programs.
- **Local Government Elections:** For noting Council elections will take place on 23 August, with a caretaker period prior. The next Council will commence in September.

12 NEXT MEETING**13 CLOSURE OF MEETING**



MINUTES

Access and Inclusion Advisory Committee Meeting Wednesday, 9 April 2025

Date: Wednesday, 9 April 2025

Time: 1:30 pm

Location: Harry's Place, 1 Willeroo Street Tiwi

**MINUTES OF CITY OF DARWIN
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING
HELD AT HARRY'S PLACE, 1 WILLEROO STREET TIWI
ON WEDNESDAY, 9 APRIL 2025 AT 1:30 PM**

PRESENT:

Building Advisory Services Chairperson Alison Warwick
Community Member Tiffany Brown
Community Member Kim Caudwell
Community Member Lynne Strathie
Council on the Ageing NT Cecilia Chiolo
Department of Infrastructure, Planning and Logistic Simon Gillam

OFFICERS:

Chief Executive Officer, Simone Saunders
Community Development Officer, Ciella Williams
Community Development Officer, Chloe Armitage
Senior Coordinator Community Inclusion, Andrew Aragala

APOLOGY:

Councillor Sylvia Klonaris
Community Member Florence Henaway
Community Member Rajeev Thayil
National Disability Services NT Mick Fallon

GUESTS:

Nil

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14	Adjournment of Meeting.....	6

1 MEETING DECLARED OPEN

The Chair declared the meeting open at 1:35 pm.

2 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

3 APOLOGIES & LEAVE OF ABSENCE

3.1 Apologies

Councillor Sylvia Klonaris

Community Member Florence Henaway

Community Member Rajeev Thayil

National Disability Services NT Mick Fallon

3.2 Leave of Absence

Nil

3.3 Leave of Absence Notified

Nil

4 ELECTRONIC ATTENDANCE

Community Member Tiffany Brown

Community Member Kim Caudwell

Council on the Ageing NT Cecilia Chiolero

Department of Infrastructure, Planning and Logistic Simon Gillam

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

5.1 Declaration of Interest by Members

Nil

5.2 Declaration of Interest by Staff

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION AAIAC005/25

Moved: Building Advisory Services Chairperson Alison Warwick

Seconded: Community Member Lynne Strathie

THAT the minutes of the Access and Inclusion Advisory Committee Meeting held on 20 February 2025 be confirmed.

CARRIED 6/0

7 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

8 PRESENTATIONS

Chief Executive Officer, Simone Saunders on the new Civic Centre Building.

9 OFFICER REPORTS

Nil

10 MEMBER REPORTS

Nil

11 GENERAL BUSINESS

COMMITTEE RESOLUTION AAIAC006/25

Moved: Community Member Lynne Strathie

Seconded: Building Advisory Services Chairperson Alison Warwick

The Access and Inclusion Advisory Committee notes the resignation of Stephanie Ransome and thanks them for their time, commitment, and valuable contributions to the group.

Expressions of Interest will soon be open to recruit two new community members to the Access and Inclusion Advisory Committee.

Works on the Liberty Swing shade structure and softfall recommended by the committee will commence in the dry season. An update will be provided at the next meeting.

CARRIED 6/0

12 NEXT MEETING

Thursday 3 July 2025

13 CLOSURE OF MEETING TO THE PUBLIC**RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

THAT Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99 (2) of the *Local Government Act 2019*:

17.1 Disability Access Capital Projects Priorities

This matter is considered to be confidential under Section 99(2) - 51(c)(i) - information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

14 ADJOURNMENT OF MEETING**COMMITTEE RESOLUTION AAIAC007/25**

Moved: Building Advisory Services Chairperson Alison Warwick

Seconded: Council on the Ageing NT Cecilia Chiolero

THAT the open section of the meeting be adjourned at 2:09 pm.

CARRIED 6/0