



# **AGENDA**

## **Access and Inclusion Advisory Committee Meeting Wednesday, 9 April 2025**

**I hereby give notice that a Access and Inclusion Advisory Committee  
Meeting will be held on:**

**Date: Wednesday, 9 April 2025**

**Time: 1:30 PM**

**Location: Harry's Place  
1 Willeroo Street, Tiwi**

**Simone Saunders  
Chief Executive Officer**

## **ACCESS AND INCLUSION ADVISORY COMMITTEE MEMBERS**

Building Advisory Services Chairperson Alison Warwick (Chair)

Councillor Sylvia Klonaris

Community Member Tiffany Brown

Community Member Kim Caudwell

Community Member Stephanie Ransome

Community Member Lynne Strathie

Community Member Florence Henaway

Community Member Rajeev Thayil

Council on the Ageing NT Cecilia Chiolero

National Disability Services NT Mick Fallon

Department of Infrastructure, Planning and Logistic Bernie Ingram

Alternate Councillor Kim Farrar

## **OFFICERS**

Community Development Officer, Ciella Williams

Senior Coordinator Community Inclusion, Andrew Aragala

Executive Manager Community and Cultural Services, Angela O'Donnell

## Order Of Business

1	Meeting Declared Open .....	5
2	Acknowledgement of Country .....	5
3	Apologies and Leave of Absence .....	5
4	Electronic Attendance .....	5
5	Declaration of Interest .....	5
6	Confirmation of Previous Minutes .....	5
7	Actions Arising From Previous Minutes .....	5
8	Presentations .....	5
9	Officer Reports.....	5
10	Member Reports .....	6
11	General Business.....	6
12	Next Meeting .....	6
13	Closure of Meeting to the Public .....	6



**1 MEETING DECLARED OPEN**

**2 ACKNOWLEDGEMENT OF COUNTRY**

**3 APOLOGIES AND LEAVE OF ABSENCE**

**3.1 Apologies**

**3.2 Leave of Absence**

**3.3 Leave of Absence Notified**

**4 ELECTRONIC ATTENDANCE**

**4.1 Electronic Attendance**

**4.2 Electronic Attendance Notified**

**5 DECLARATION OF INTEREST**

**6 CONFIRMATION OF PREVIOUS MINUTES**

Access and Inclusion Advisory Committee Meeting – 20 February 2025

**7 ACTIONS ARISING FROM Previous Minutes**

**8 PRESENTATIONS**

**9 OFFICER REPORTS**

Nil

**10 MEMBER REPORTS****11 GENERAL BUSINESS****12 NEXT MEETING****13 CLOSURE OF MEETING to the Public**

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**16.1 Disability Access Capital Projects Priorities**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) - information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.



# **MINUTES**

## **ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING**

**THURSDAY, 20 FEBRUARY 2025**

**DATE: THURSDAY, 20 FEBRUARY 2025**

**TIME: 1:30 PM**

**LOCATION: MEETING ROOM GUYUGWA (CASUARINA  
LIBRARY MEETING ROOM)**

**17 BRADSHAW TERRACE, CASUARINA**

Unconfirmed



**MINUTES OF CITY OF DARWIN  
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM GUYUGWA (CASUARINA LIBRARY MEETING ROOM), 17  
BRADSHAW TERRACE, CASUARINA  
ON THURSDAY, 20 FEBRUARY 2025 AT 1:30 PM**

**PRESENT:**

Building Advisory Services Alison Warwick Chairperson  
Councillor Sylvia Klonaris  
Community Member Tiffany Brown  
Community Member Rajeev Thayil  
Council on the Ageing NT Cecilia Chiolerio  
Department of Infrastructure, Planning and Logistic Simon Gillam  
Community Member Florence Henaway

**OFFICERS:**

Ciella Williams (Community Development Officer)  
Andrew Aragala (Senior Coordinator Community Inclusion)  
Angela O'Donnell (Executive Manager of Community and Cultural Services)

**APOLOGY:**

Community Member Lynne Strathie  
Community Member Kim Caudwell  
Community Member Stephanie Ransome  
National Disability Services NT Mick Fallon

**GUESTS:**

Roman Maher (Senior Coordinator Design)  
Keith Whannell (Manager Digital Innovation)  
Bernadett Howison (Records Information Supervisor)

**Order of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>4</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>4</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>4</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>5</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>5</b>
<b>8</b>	<b>Presentations .....</b>	<b>5</b>
<b>9</b>	<b>Officer Reports.....</b>	<b>5</b>
9.1	Relocation of Smith Street Accessible Parking Bays .....	5
9.2	Update on projects .....	6
9.3	Update on Snap Send Solve .....	6
<b>10</b>	<b>Member Reports .....</b>	<b>6</b>
<b>11</b>	<b>General Business.....</b>	<b>6</b>
<b>12</b>	<b>Next Meeting .....</b>	<b>6</b>

## **1. 1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 1:38pm.

## **2. 2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## **3. 3 APOLOGIES & LEAVE OF ABSENCE**

### **3.1 Apologies**

Community Member Lynne Strathie

Community Member Kim Caudwell

Community Member Stephanie Ransome

National Disability Services NT Mick Fallon

Tony Yiannakos (Senior Coordinator Infrastructure)

### **3.2 Leave of Absence**

### **3.3 Leave of Absence Notified**

## **4. 4 ELECTRONIC ATTENDANCE**

Department of Infrastructure, Planning and Logistic Simon Gillam

Council on the Ageing NT Cecilia Chiolero

Community Member Florence Henaway

## **5. 5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

### **5.1 Declaration of Interest by Members**

### **5.2 Declaration of Interest by Staff**

**6. 6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION AAIAC001/25**

Moved: Councillor Sylvia Klonaris

Seconded: Building Advisory Services Chairperson Alison Warwick

THAT the minutes of the Access and Inclusion Advisory Committee Meeting held on 28 November 2024 be confirmed.

**CARRIED 7/0**

**7. 7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8. 8 PRESENTATIONS**

Nil

**9. 9 OFFICER REPORTS****9.1 RELOCATION OF SMITH STREET ACCESSIBLE PARKING BAYS****COMMITTEE RESOLUTION AAIAC002/25**

Moved: Council on the Ageing NT Cecilia Chiolero

Seconded: Community Member Florence Henaway

1. THAT the report entitled Relocation of Smith Street Accessible Parking Bays be received and noted.
2. THAT the Access and Inclusion Advisory Committee recommend to Council the relocation of Smith Street Accessible Parking Bays to:  
Peel Street

**CARRIED 7/0**

**9.2 UPDATE ON PROJECTS****COMMITTEE RESOLUTION AAIAC003/25**

Moved: Councillor Sylvia Klonaris

Seconded: Community Member Rajeev Thayil

THAT the report entitled Update on Projects be received and noted.

**CARRIED 7/0**

**9.3 UPDATE ON SNAP SEND SOLVE****COMMITTEE RESOLUTION AAIAC004/25**

Moved: Councillor Sylvia Klonaris

Seconded: Community Member Tiffany Brown

THAT the report entitled Update on Snap Send Solve be received and noted.

**CARRIED 7/0**

**10. 10MEMBER REPORTS**

Nil

**11. 11GENERAL BUSINESS**

Officers to advertise position for new committee member.

**12. 12NEXT MEETING**

3 April 2025 at 1:30 pm

Guyugwa Casuarina Library Meeting Room.

The chair declared the meeting closed 2:53pm