

# Agenda

## Darwin Military and Civilian History Advisory Committee Meeting

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I hereby give notice that a Darwin Military and Civilian History Advisory Committee Meeting will be held on:

**Date:** Wednesday, 4 February 2026

**Time:** 10:00 AM

**Location:** Electronically via Teams

Simone Saunders

Chief Executive Officer



**DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEMBERS**

Lord Mayor Peter Styles (Chair)

Department of Veterans' Affairs Kacie Austin

Darwin Military Museum Norm Cramp

Darwin RSL Sub-Branch Stephen Gloster

General Manager Community Matt Grassmayr

Veterans Engagement and Support, NT Dept People, Sport and Culture Annette Rudd

NT Heritage Branch, Dept of Territory Families Dr David Steinberg

Aviation Historical Society of the NT Iain Summers

Councillor Sam Weston

Tourism NT, Dpt of Tourism and Hospitality Russel Wills

## Order of Business

<b>1</b>	<b>Acknowledgement of Country .....</b>	<b>5</b>
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<b>3</b>	<b>Apologies and Leave of Absence .....</b>	<b>5</b>
<b>4</b>	<b>Electronic Meeting Attendance.....</b>	<b>5</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>5</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>5</b>
<b>7</b>	<b>Moving of Items .....</b>	<b>5</b>
<b>8</b>	<b>Deputations and Briefings .....</b>	<b>5</b>
<b>9</b>	<b>Officer Reports.....</b>	<b>6</b>
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<b>10</b>	<b>Member Reports .....</b>	<b>7</b>
<b>11</b>	<b>General Business.....</b>	<b>7</b>
<b>12</b>	<b>Date, Time and Place of Next Committee Meeting.....</b>	<b>7</b>
<b>13</b>	<b>Closure of Meeting to the Public .....</b>	<b>7</b>
<b>14</b>	<b>Closure/Adjournment of Meeting.....</b>	<b>7</b>



**1 ACKNOWLEDGEMENT OF COUNTRY**

**2 MEETING DECLARED OPEN**

**3 APOLOGIES AND LEAVE OF ABSENCE**

**3.1 Apologies**

**3.2 Leave of Absence Granted**

**3.3 Leave of Absence Notified**

**4 ELECTRONIC MEETING ATTENDANCE**

**4.1 Electronic Attendance Granted**

**4.2 Electronic Attendance Requested**

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

**6 CONFIRMATION OF PREVIOUS MINUTES**

Darwin Military and Civilian History Advisory Committee Meeting - 5 November 2025

**7 MOVING OF ITEMS**

**7.1 Moving Open Items into Confidential**

**7.2 Moving of Confidential Items into Open**

**8 DEPUTATIONS AND BRIEFINGS**

**9 OFFICER REPORTS**

**9.1 BOMBING OF DARWIN DAY UPDATE**

**Author:** Executive Assistant Community  
**Authoriser:** General Manager Community  
**Attachments:** Nil

**RECOMMENDATIONS**

THAT the verbal update on the Bombing of Darwin Day Update be received and noted.

Officers from the City of Darwin Events Team will provide a verbal update at the meeting.

**10 MEMBER REPORTS****11 GENERAL BUSINESS****12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING**

THAT the next Darwin Military and Civilian History Advisory Committee Meeting be held on Wednesday, 6 May 2026, electronically via Teams (Open Section followed by the Confidential Section).

**13 CLOSURE OF MEETING TO THE PUBLIC**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**14 CLOSURE OF MEETING**

# Minutes

## Darwin Military and Civilian History Advisory Committee Meeting

Wednesday, 5 November 2025

Unconfirmed

**MINUTES OF CITY OF DARWIN  
DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM DARRANDIRRA (MEETING ROOM CHAMBERS), LEVEL 1,  
CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN  
ON WEDNESDAY, 5 NOVEMBER 2025 AT 11:00 AM**

**PRESENT:**

Lord Mayor Peter Styles (Chair)

Councillor Sam Weston

Darwin Military Museum Norm Cramp

Darwin RSL Sub-Branch Jasmine Benger

Aviation Historical Society of the NT Andrew Pusterla

Veterans Engagement & Support, NT Dpt People Sport & Culture Annette Rudd

Department of Veterans' Affairs Kacie Austin

General Manager Community Matt Grassmayr

Executive Manager Growth and Economic Development Emma Struys

**OFFICERS:**

Senior Administration Officer, Karen Long

Manager International Relations and Sponsorship, Jessica Fry

Events Producer, Janice Craddock

**APOLOGY:**

Department of Tourism and Hospitality Russel Wills

NT Heritage Branch, Dpt of Territory Families Dr David Steinberg

**GUESTS:**

JOSS-NT Warrant Officer Class One Meika Wright

**Order of Business**

<b>1</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>2</b>	<b>Meeting Declared Open</b> .....	<b>4</b>
<b>3</b>	<b>Apologies and Leave of Absence</b> .....	<b>4</b>
<b>4</b>	<b>Electronic Meeting Attendance</b> .....	<b>4</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff</b> .....	<b>5</b>
<b>6</b>	<b>Confirmation of Previous Minutes</b> .....	<b>5</b>
<b>7</b>	<b>Moving of Items</b> .....	<b>5</b>
7.1	Moving of Items into Confidential .....	5
7.2	Moving of Confidential Items into Open .....	5
7.3	Moving Confidential Items to open at the Conclusion of the Meeting .....	5
<b>8</b>	<b>Deputations and Briefings</b> .....	<b>6</b>
8.1	Deputations and Briefings .....	6
<b>9</b>	<b>Officer Reports</b> .....	<b>6</b>
9.1	Introduction to the 24th City of Darwin Council .....	6
9.2	Meeting Dates 2026 .....	6
9.3	Bombing of Darwin Day Verbal Update .....	6
9.4	Darwin Military and Civilian History Advisory Committee Update .....	6
<b>10</b>	<b>Member Reports</b> .....	<b>7</b>
<b>11</b>	<b>General Business</b> .....	<b>7</b>
<b>12</b>	<b>Date, Time and Place of Next Committee Meeting</b> .....	<b>7</b>
<b>13</b>	<b>Closure of Meeting to the Public</b> .....	<b>8</b>
<b>14</b>	<b>Closure of Meeting</b> .....	<b>8</b>

## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## 2 MEETING DECLARED OPEN

### COMMITTEE RESOLUTION MHAC016/25

Moved: Councillor Sam Weston

Seconded: General Manager Community Matt Grassmayr

The Chair declared the meeting open at 11.02 am.

**CARRIED 9/0**

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 APOLOGIES

#### COMMITTEE RESOLUTION MHAC017/25

Moved: General Manager Community Matt Grassmayr

Seconded: Councillor Sam Weston

THAT an apology from the Department of Tourism and Hospitality Russel Wills, NT Heritage Branch, Dpt of Territory Families Dr David Steinberg and Darwin RSL Sub-Branch Stephen Gloster be received.

**CARRIED 9/0**

### 3.2 LEAVE OF ABSENCE GRANTED

Nil

### 3.3 LEAVE OF ABSENCE REQUESTED

Nil

## 4 ELECTRONIC MEETING ATTENDANCE

### 4.1 ELECTRONIC ATTENDANCE GRANTED

#### COMMITTEE RESOLUTION MHAC018/25

Moved: Councillor Sam Weston

Seconded: General Manager Community Matt Grassmayr

THAT the Committee note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

- Darwin Military Museum Norm Cramp
- Department of Veterans' Affairs Kacie Austin
- Warrant Officer Class One Meika Wright

**CARRIED 9/0**

#### **4.2 ELECTRONIC ATTENDANCE REQUESTED**

Nil

#### **5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

##### **5.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

##### **5.2 DECLARATION OF INTEREST BY STAFF**

Nil

#### **6 CONFIRMATION OF PREVIOUS MINUTES**

##### **COMMITTEE RESOLUTION MHAC019/25**

Moved: General Manager Community Matt Grassmayr

Seconded: Councillor Sam Weston

THAT the minutes of the Darwin Military and Civilian History Advisory Committee Meeting held on 7 May 2025 be confirmed noting that City of Darwin Events Producer, Jessica Fry was in attendance.

**CARRIED 9/0**

#### **7 MOVING OF ITEMS**

##### **7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

##### **7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

##### **7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

Nil

## 8 DEPUTATIONS AND BRIEFINGS

### 8.1 DEPUTATIONS AND BRIEFINGS

Nil

## 9 OFFICER REPORTS

### 9.1 INTRODUCTION TO THE 24TH CITY OF DARWIN COUNCIL

#### COMMITTEE RESOLUTION MHAC020/25

Moved: Councillor Sam Weston

Seconded: Aviation Historical Society of the NT Andrew Pusterla

THAT the report entitled Introduction to the 24th City of Darwin Council be received and noted.

**CARRIED 9/0**

### 9.2 MEETING DATES 2026

#### COMMITTEE RESOLUTION MHAC021/25

Moved: Councillor Sam Weston

Seconded: Darwin Military Museum Norm Cramp

1. THAT the report entitled Meeting Dates 2026 be received and noted.
2. THAT the Darwin Military and Civilian History Advisory Committee sets its meeting schedule up to 30 June 2026 as follows:
  - a) meetings to be held on Wednesdays
  - b) meetings to be held from 10.00 to 11.00 am
  - c) meetings to be held electronically via Teams
  - d) meetings to be held on 4 February 2026 and 6 May 2026

**CARRIED 9/0**

### 9.3 BOMBING OF DARWIN DAY VERBAL UPDATE

#### COMMITTEE RESOLUTION MHAC022/25

Moved: Councillor Sam Weston

Seconded: Darwin Military Museum Norm Cramp

THAT the verbal update on the Bombing of Darwin Day 2026 be received and noted.

**CARRIED 9/0**

*Manager International Relations and Sponsorship Jessica Fry and Events Producer Janice Craddock left the meeting at 11.18 am*

### 9.4 DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE UPDATE

#### COMMITTEE RESOLUTION MHAC023/25

Moved: Councillor Sam Weston

Seconded: Veterans Engagement & Support, NT Dpt People Sport & Culture Annette Rudd

1. THAT the report entitled Darwin Military and Civilian History Advisory Committee Update be received and noted.

**CARRIED 9/0**

## 10 MEMBER REPORTS

### COMMITTEE RESOLUTION MHAC024/25

Moved: Aviation Historical Society of the NT Andrew Pusterla

Seconded: Councillor Sam Weston

THAT the following Member Reports be received and noted.

Darwin Military Museum Norm Cramp

- Change in visitor numbers following the dry season
- During the quieter season there will be a change out of some exhibitions with works to be finished by January 2026
- Appreciate the WWII interpretive signage upgrade

Department of Veterans' Affairs Kacie Austin

- Deputy Commissioner until the end of the year
- Virtual Wall of Remembrance is now live
- Women's Veteran strategy consultation

Darwin RSL Sub-Branch Jasmine Bengier

- Remembrance Day

Veterans Engagement & Support Annette Rudd

- Veteran community grants are open

Aviation Historical Society of the NT Andrew Pusterla

- New archive and library near completion. Existing archives at Gardens Hill site will be moved with assistance of a conservator / archivist
- During the quieter season display cases will be replaced
- Vickers Great air race commemoration will be held on 10 December

**CARRIED 9/0**

## 11 GENERAL BUSINESS

Nil

## 12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING

### COMMITTEE RESOLUTION MHAC025/25

Moved: Councillor Sam Weston

Seconded: General Manager Community Matt Grassmayr

THAT the next Darwin Military and Civilian History Advisory Committee be held on 4 February 2026, at 10.00 am, electronically via Teams.

**CARRIED 9/0**

**13 CLOSURE OF MEETING TO THE PUBLIC**

**14 CLOSURE OF MEETING**

**COMMITTEE RESOLUTION MHAC026/25**

Moved: Councillor Sam Weston

Seconded: General Manager Community Matt Grassmayr

THAT the chair declared the meeting closed at 11.40 am.

**CARRIED 9/0**

The minutes of this meeting were confirmed at the Darwin Military and Civilian History Advisory Committee Meeting held on .

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**CHAIR**