



# **AGENDA**

## **Ordinary Council Meeting Tuesday, 14 June 2022**

**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Tuesday, 14 June 2022**

**Time: 5:30pm**

**Location: Council Chambers Darrandirra  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin**

**Webcasting: [MS Teams Link to Webcast](#)**

**Simone Saunders  
Interim Chief Executive Officer**

**ORDINARY COUNCIL MEMBERS**

The Right Worshipful, the Lord Mayor Kon Vatskalis (Chair)

Deputy Lord Mayor Amye Un

Councillor Paul Arnold

Councillor Jimmy Bouhoris

Councillor Sylvia Klonaris

Councillor Brian O'Gallagher

Councillor Mick Palmer

Councillor Peter Pangquee

Councillor Morgan Rickard

Councillor Vim Sharma

Councillor Ed Smelt

Councillor Rebecca Want de Rowe

**OFFICERS**

Interim Chief Executive Officer, Simone Saunders

Acting General Manager Corporate, Chris Kelly

General Manager Community, Matt Grassmayr

General Manager Innovation, Alice Percy

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**1 ACKNOWLEDGEMENT OF COUNTRY**

**2 THE LORD'S PRAYER**

**3 MEETING DECLARED OPEN**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 Apologies**

**4.2 Leave of Absence Granted**

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**5 ELECTRONIC MEETING ATTENDANCE**

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Ordinary Council Meeting - 31 May 2022

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**9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**

Nil

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**11 PETITIONS**

**12 DEPUTATIONS AND BRIEFINGS**

**13      NOTICES OF MOTION**

Nil

## 14 ACTION REPORTS

### 14.1 ADOPTION OF 2022/23 MUNICIPAL PLAN

**Author:** Governance Projects Officer  
Financial Controller  
Executive Manager Finance

**Authoriser:** Interim Chief Executive Officer

**Attachments:** 1. 2022/23 Municipal Plan [↓](#)  
2. Fees and Charges 2022/23 [↓](#)

#### RECOMMENDATIONS

1. THAT the report entitled adoption of 2022/23 Municipal Plan be received and noted.
2. THAT the Certificate in terms of regulation 29 of the *Local Government (General) Regulations 2021*, as tabled by the Chief Executive Officer at this Ordinary Council Meeting, Tuesday 14 June 2022, regarding Assessment Record and Record of Rates, be received and noted.
3. THAT Council adopts the 2022/23 City of Darwin Municipal Plan, provided at **Attachment 1**, noting that it includes the:
  - (a) Council's Annual Service Delivery Plan as the basis of deliverables to the Darwin municipality for 2022/23;
  - (b) The 2022/23 Annual Budget to be effective from 1 July 2022 to 30 June 2023
4. THAT Council adopts the 2022/23 Fees and Charges as provided at **Attachment 2** to the Municipal Plan, to be effective from 1 July 2022 to 30 June 2023.

#### PURPOSE

The purpose of this report is for Council to adopt the 2022/23 Municipal Plan, incorporating the 2022/23 Annual Budget and 2022/23 Fees and Charges.

#### KEY ISSUES

- Council is required to have a plan called a Municipal Plan. This annual plan incorporates Council's Annual Service Delivery Plan, Annual Budget and the Fees and Charges booklet.
- Elected Members developed a draft budget and plan between December 2021 and May 2022.
- A draft of the Municipal Plan was released for public consultation on 18 May 2022. Consultation concluded on 8 June 2022.
- The document must be adopted by Council by 30 June 2022.

**DISCUSSION**

Section 35 of the *Local Government Act 2019* (the Act) states that each Council must have a plan for its area. It must include a service delivery plan, budget, reference long-term or strategic plans adopted by Council, and the long-term financial plan.

The Municipal Plan must be adopted by Council between 1 March and 30 June and undergo a minimum of 21 days public consultation period.

The Municipal Plan was developed through a series of Workshops with Elected Members and with consideration of Darwin 2030 – *City for People*. *City of Colour* Strategic Plan and other Council strategies and plans.

**CONSULTATION AND SUBMISSIONS**

The draft document was released for community consultation on 18 May 2022.

During the 21 day public exhibition period 19 community members completed the Draft Municipal Plan survey on the Engage Darwin platform and 17 formal submissions were made via various methods including through Engage Darwin and by email.

Overall, 71% of respondents were either very satisfied or satisfied with the Municipal Plan

After reading the “Better Suburbs” content 70% of respondents agreed that the projects would make their suburb a better place to live.

After reading the Rates section, 67% thought the 4.5% rate rise was reasonable or very reasonable.

17 submissions were received. The feedback topics were:

- The composition, quality and upkeep of parks, gardens and play space experiences at various locations
- Health, nutrition, breastfeeding and fresh food availability
- Environmental performance and reporting
- The \$35 minimum fee for commercial green waste depositing at Shoal Bay Waste Management Facility
- Issues outside of the local government remit

Five submissions were made in relation to the \$35 Commercial green waste fee.

In 2020/21 the minimum fee for commercial vehicles entering Shoal Bay Waste Management Facility was \$28.00. The fee was omitted from the fees and charges schedule in 2021/22 due to an administrative error.

In 2022/23 the minimum fee is being reinstated with an increase to \$35.00 for green waste. This fee is comparable to other similar Australian waste facilities.

A series of other minimum charges for other types of commercial waste have also been introduced.

This user-pays pricing reflects the cost of the service provided as Council seeks to shift towards better cost recovery of waste management services.

Officers therefore recommend to Council that the draft Fees and Charges remain unchanged.

**Overview of 2022/23 Municipal Plan**

The Municipal Plan details the \$60.5 million capital works program; the \$1.8 million Better Suburbs projects by ward; outlines priority projects including greening initiatives across the city, the dual lane carriageway along Lee Point Road, significant works at the Shoal Bay Management Facility, and the Casuarina Aquatic and Leisure Centre.

The service delivery plan describes how services within the City of Darwin are structured and establishes a series of commitments, laid out under Council's strategic directions.

For the first time, the Capital Works Program is provided in detail by asset category.

### **Overview of 2022/23 Annual Budget**

The Operating Budget includes \$116.2 million income across rates and annual charges (\$80.2 million); fees and charges (\$26.8 million), grants and contributions (\$5.8 million) and interest and other income (\$3.4 million).

The Operating Expenditure for 2022/23 is \$133.6 million—or \$99.7 million excluding depreciation.

### **PREVIOUS COUNCIL RESOLUTION**

At the 12 April 2022 meeting Council resolved:

#### **RESOLUTION ORD001/22**

Moved: Councillor Brian O'Gallagher

Seconded: Councillor Mick Palmer

1. THAT the report Elected Member Allowances 2022/23 be received and noted.
2. THAT pursuant to s7.1 of the *Local Government Act 2019*, Council adopt the following Elected Member Allowances for the 2022/23 financial year:

CATEGORY	Base Allowance	Electoral Allowance	Professional Development Allowance	Maximum Extra Meeting Allowance	Total Claimable
Lord Mayor	\$125,192.75	\$32,950.94	\$3,753.17	Nil	<b>\$161,896.86</b>
Deputy Lord Mayor	\$46,292.69	\$8,238.34	\$3,753.17	Nil	<b>\$58,284.20</b>
Councillors	\$22,515.39	\$8,238.34	\$3,753.17	\$15,010.25	<b>\$49,517.15</b>

3. THAT the daily rate when eligible for Acting Lord Mayor higher duties be set at \$433.16 for 2022/23 financial year.
4. THAT the Extra Meeting Allowance for 2022/23 be set at \$250.00, noting a maximum claimable amount for eligible Elected Members of \$15,010.25 in the 2022/23 financial year.
5. THAT the Elected Member Allowances for 2022/23 be included in the draft 2022/23 Municipal Plan and Annual Budget.

**CARRIED 13/0**

#### **STRATEGIC PLAN ALIGNMENT**

6 Governance Framework  
6.3 Decision Making and Management

#### **BUDGET / FINANCIAL / RESOURCE IMPLICATIONS**

**Budget:** Adoption establishes the budget for the 2022/23 Financial Year.

<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> <i>Local Government Act 2019</i> <i>Local government (General) Regulations 2021</i>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<b>Engagement Level:</b> Consult <b>Tactics:</b> Consultation public exhibition period of the draft document for 21 days. <b>Internal:</b> Elected Member and senior officer workshops to develop budget and plan. <b>External</b> Community Consultation
<b>DECLARATION OF INTEREST</b>	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



2022/2023

# MUNICIPAL PLAN

Council's commitment  
to our community



# ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges the Larrakia people as the Traditional Owners of all the land and waters of the Greater Darwin region.*

To the Larrakia, Darwin is known as Garramilla. The original language of the Larrakia is Gulumirgin (pronounced Goo-loo-midgin).

Often referred to as “Saltwater People”, the Larrakia lived, loved, birthed, hunted and survived a life on pristine coastal and inland areas. Established ‘song lines’ connecting Larrakia people to Country penetrate throughout their land and sea, allowing stories and histories to be told and retold for future generations. Scientific evidence dates Aboriginal presence in northern Australia to 60,000 years.

The Larrakia culture and identity is rich and vibrant. In the footsteps of the Larrakia people, City of Darwin will continue to foster this culture and identity by creating a vibrant community together.



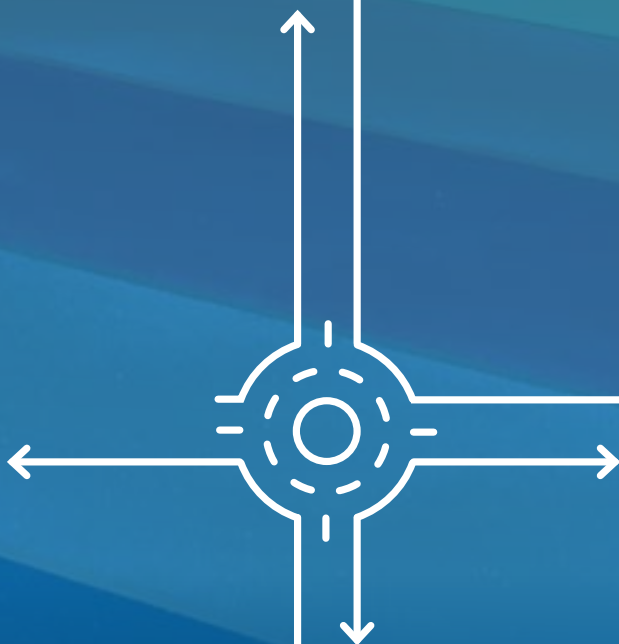
PHOTO COURTESY OF LARRAKIA RANGERS



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# INTRODUCTION



# MUNICIPAL PLAN 2022/23

## Purpose

The Municipal Plan presents the Lord Mayor and Councillors' strategic resourcing decisions for the City of Darwin team to pursue across the 2022/23 Financial Year. Through this annual document a set of commitments is made to the community—which will be reported back against in the Annual Report to be published in November 2023.

## Vision

*Council is focused on moving the city ever closer to achieving the community's vision of what it seeks for Darwin to be by 2030:*

## CITY FOR PEOPLE. CITY OF COLOUR.

This set of strategic directions were established in collaboration with the community that began with the Living Darwin Summit. Within the Council and City of Darwin they act as a guide to inform priorities and decision-making.



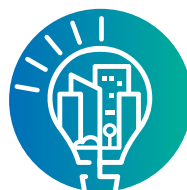
A capital city  
with best  
practice and  
sustainable  
infrastructure



A safe,  
liveable and  
healthy city



A cool, clean  
and green city



A smart and  
prosperous city



A vibrant and  
creative city

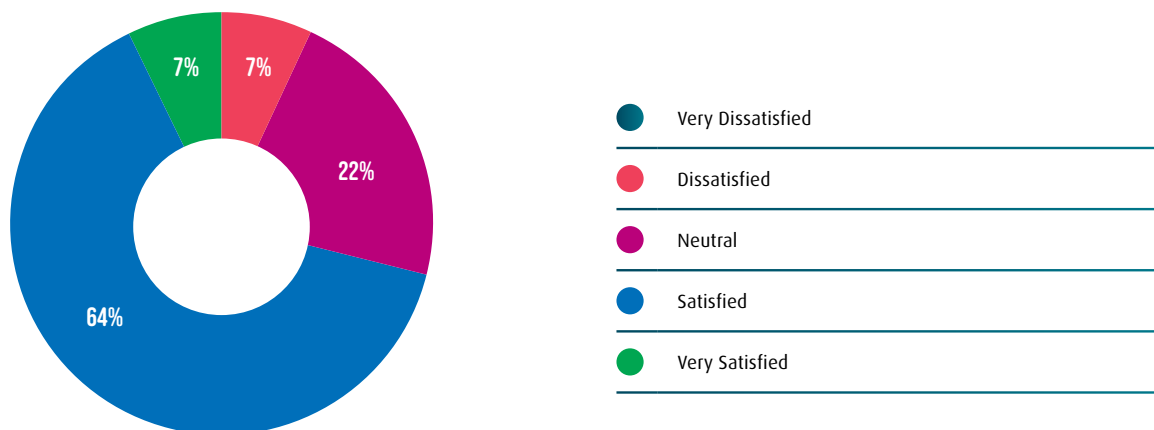
## CONTINUING THE CONVERSATION THROUGH CONSULTATION

To maintain the conversation, and ensure that Council, officers and the community continue to align on their vision for Darwin's future, Council takes the opportunity each year to check-in and invite feedback on the Draft Municipal Plan.

During the 21 day consultation period from 8 June 2022, Council received 19 survey responses and 17 formal submissions; 5,434 engagements on its Facebook page; and the draft document was downloaded 87 times.

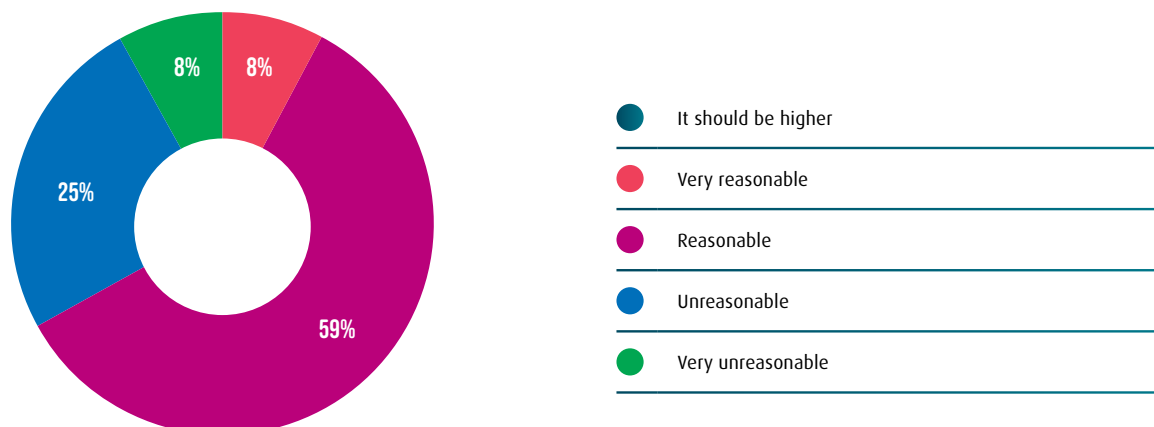
Overall 71% of respondents were either very satisfied or satisfied with the draft Municipal Plan.

### OVERALL SATISFACTION WITH THE MUNICIPAL PLAN



After reading the Rates section of the draft document, 67% thought the 4.5% rate rise was reasonable or very reasonable.

### HOW REASONABLE DO YOU THINK THE 4.5% RATE RISE IS?



17 submissions were received. The feedback topics were:

- The composition, quality and upkeep of parks, gardens and play space experiences at various locations
- Health, nutrition, breastfeeding and fresh food availability
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Officers therefore recommend to Council that the draft Fees and Charges remain unchanged.



CITY OF DARWIN MUNICIPAL PLAN 2022/2023

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INTRODUCTION

OUR HIGHLIGHTS

OUR COUNCIL

OUR APPROACH TO PLANNING

OUR SERVICE DELIVERY

BUDGET

FEES AND CHARGES



# LORD MAYOR AND INTERIM CHIEF EXECUTIVE OFFICER

## *Welcome to City of Darwin's Municipal Plan and 2022/23 Annual Budget*

Like the rest of Australia, Darwin has now transitioned into the post-COVID era. Through the challenges of the pandemic we have honed operations and approaches to be flexible, responsive and resilient—and that approach is evident in the first Municipal Plan and Budget of the 23rd City of Darwin Council.

Through a series of workshops across many months, Councillors and officers, have arrived at a Municipal Plan supported by a strong set of financial statements with an operating expenditure of \$133.6 million. The 2022-23 City of Darwin Budget is responsible, prudent and sustainable.

Our plan strives to achieve balance in pursuing the 2030 vision for developing a contemporary metropolitan city while honouring the heritage, history and lived experiences of the community that make our identity and life here uniquely Darwin.

Our history and identity is on display annually on the 19 February when all eyes and hearts turn to Darwin for a National Day of Observance, Bombing of Darwin Day. This year, the 80th anniversary commemoration saw escalating community interest in this part of our city's heritage, with the day providing an important opportunity for passing knowledge down through generations for lessons to be learned, empathy to be developed, and a strong sense of place to be reinforced.

With each successive Municipal Plan we seek to build on past successes and commitments, as well as actively plan for the immediate and longer term future of our city and community.

City of Darwin will continue to fund important community works and other community supportive projects. Our significant capital program of \$60.5 million is designed to deliver for residents while also helping to stimulate the Darwin economy for the benefit of our business sector.





BOMBING OF DARWIN 80TH ANNIVERSARY 2022

We aim to achieve this by targeting spending in key areas. The capital program is underpinned by the \$25 million Casuarina Aquatic and Leisure Centre. This is a project that enjoys strong community support and seeks to include broader community services within the facility. Opened just three years after Cyclone Tracy, the 45-year-old Casuarina Swimming Pool no longer meets community expectations. Given its key location and its available parkland space, Council plans to convert this ageing facility into a key municipal leisure asset.

We will direct a further \$18.1 million toward the on-going upgrade and enhancement of the Shoal Bay Waste Management Facility. Being the only Waste Management Facility in the North of the NT, this significant essential infrastructure program is Council's response to legacy waste issues as we seek to responsibly manage environmental risk and maximise the lifespan of the Shoal Bay facility. The upgrade will extend the life of the Shoal Bay facility and achieve a new standard of waste treatment in a tropical environment.

It is intended to direct \$1.8 million toward *Better Suburbs Projects* which will see Council continuing initiatives to improve community infrastructure and beautify Darwin streets and suburbs. We propose to continue the on-going and highly popular *Greening of Darwin Strategy* in 22-23 through a commitment of a further \$1.1 million.

Our road surfacing and renewal program will be bolstered by a \$2 million commitment over the next 12 months, and \$1 million will go towards footpath reconstruction. We plan to continue vital maintenance and upgrading works on our 367km of stormwater drains in 22-23 with further investment of \$1.7 million.

In presenting its budget position Council has extensively reviewed and considered the challenge of delivering projects and programs for the community while striving for a responsible approach to rates, fees and charges. This balancing of revenue requirements with the timely delivery of objectives, services, asset renewal and new infrastructure has been projected in view of significant cost escalation trends for access to essential material and labour.

This is the first budget for this Council following the election last year. Councillors brought to the planning table an acute working knowledge of the issues and aspirations of the community they represent to arrive at this plan for 2022/23. When we sought feedback on the draft document, the overall positive response from the community was pleasing and gives us confidence that we are putting our focus and resources into the areas of community life that the people of Darwin value. The Council are now looking forward to overseeing its delivery throughout the coming year.

**Kon Vatskalis**  
**LORD MAYOR**

**Simone Saunders**  
**INTERIM CEO**

# OUR CITY



**482KM**

Footpaths



**35,737**

Rateable Properties



**3**

Swimming  
Pool facilities

**16KM**

Walkways

**452KM**

stormwater  
infrastructure



**561HA**

green space



**221**

parks



**9510**

street and  
public lights



**88KM**

Shared paths



**21,980**

driveways



CITY OF DARWIN MUNICIPAL PLAN 2022/2023

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FEES AND CHARGES

**627 KW**  
capacity of solar panels



**8** tennis courts



**464.7KM**  
Roads



**4**  
libraries



**1**  
velodrome



**17**  
Sporting Grounds  
and Ovals



**379** play items  
at 126 locations



**1**  
skate park

**7**

childcare  
centres

**3**  
community  
centres



**138**  
cctv cameras



**36**  
public amenity  
facilities

# OUR HIGHLIGHTS

*Here is a summary snapshot of where you will see and experience Council investing in activities, programs and improvements across the city in the upcoming year.*

*More comprehensive detail can be found in the Service Delivery Plan and Budget sections of this document.*



CITY OF DARWIN MUNICIPAL PLAN 2022/2023

# HIGHLIGHTS FOR THE YEAR AHEAD



**\$28.1M**

Sport and Recreation Investment



**\$60.5M**

Total Capital Works Program

**\$1.8M**

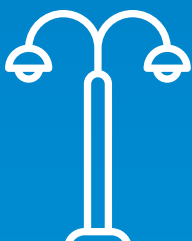
Better Suburbs and Enhancement Projects

**\$3.2M**

Tree planting and maintenance

**\$3.0M**

Street and public lighting



**\$1.6M**

Animal Management Program



**\$9.0M**

Maintaining our parks



**\$1.6M**

Funding Community events and activities



**\$881K**

Creating a safer Darwin

**\$186K**

Economic Development



**\$43.6M**

Waste Management Investment

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INTRODUCTION

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# PRIORITIES TO PROGRESS



## BETTER SUBURBS

City of Darwin will continue with its highly-popular *Better Suburbs Projects* initiative this financial year. *Better Suburbs* incorporates Council undertaking smaller projects designed to improve community infrastructure, invest in our community, and also beautify streets across Darwin's suburbs. Projects like landscaping, park upgrades, traffic flow enhancements, improved footpaths and cycleways as well new playground and fitness equipment have all been undertaken through the *Better Suburbs Projects* to date. It is a program driven by the Councillors who initiate projects reflecting the types of initiatives their community wants undertaken in their respective suburbs. A selection of the 2022/23 projects in planning are detailed on pages 21 to 25.



## GREENING OUR CITY

Our Greening Darwin Strategy has seen Council deliver some 15,500 trees across the municipality since Cyclone Marcus devastated in March, 2018, with our City losing many thousands of trees.

In addition to the trees City of Darwin has planted and continues to care for and maintain, we have distributed thousands more in our native plant giveaways in the past year. We will continue our focus on further enhancing the appearance of Darwin, as well adding ever more shade in 2022-2023. The city's public spaces will be further enhanced over the next year with a \$1.1 million being injected in line with the priorities set in the Greening Darwin Strategy.



## LEE POINT ROAD

Work has begun on \$3.3 million duplication of a section of Lee Point Road. The project is a joint Federal-Government-City of Darwin initiative. The Federal Government is contributing \$2.5 million and City of Darwin \$500,000 towards the project. The final outcome will see the creation of a dual lane carriageway in both directions between Asche and Daldawa, enhancing this link in Darwin's northern suburbs





## CREATING A SAFER DARWIN

Contribute towards a safer, vibrant, inclusive community—and addressing aspects of disruptive behaviours and issues in public spaces.

Council's Assertive Outreach team works to link vulnerable people in public spaces with services including accommodation; alcohol and other drugs; health and wellbeing services; and transport.

Our Rangers work to ensure our raft of by-laws are adhered to including those relating to camping, impacts on amenity, and facilitation of community enjoyment of public spaces.

The Public Places Collaboration Group brings together government and non-government agencies to coordinate activities and share information to enhance the amenity of public places for the community.

We are also investing in additional security measures at the Casuarina Library.

City of Darwin also has nearly 140 CCTV cameras in the city centre as well as a network of almost 1000 street lights across the CBD plus LED smart lighting to assist with community safety.



## SHOAL BAY WASTE MANAGEMENT FACILITY

The Shoal Bay Waste Management Facility provides waste management services for residential and commercial customers in the Greater Darwin Region.

Significant ongoing investment is required to meet the service expectations of the community and continue Council's focus for excellence in environmental performance and requirements of the regulators.

As the population grows and the NT Government pursues a \$40B economy from industry expansion and diversification it is essential that our facility can keep pace with demand as the region's sole waste management facility operating under an Environment Protection Licence.

This year will see \$43.6M invested in waste management as Council works to meet its obligations for this essential service for the health, wellbeing, liveability and economic livelihood of Darwin.



## STORM WATER

Our 364km network of stormwater drains throughout the City of Darwin is essential community infrastructure that requires continuous extension, maintenance, repair and replacement works.

We are part way through a four-year program to survey the network using cameras mounted on a remote-controlled rover. This data provides quality images to planning officers and engineers to inform future maintenance and capital works plans.

A further \$1.7 million will be directed to stormwater maintenance over the next 12 months.



## CASUARINA AQUATIC AND LEISURE CENTRE

The redevelopment of the 45-year-old Casuarina pool is a key focus for Council to commence during the coming year.

The \$25 million Casuarina Aquatic and Leisure Centre will deliver the people of Darwin a central resort style pool, plus a 50-metre Olympic standard swimming pool. There will also be a 25-metre pool, specifically for children learning to swim. All water areas will be shaded.

The full plan includes space for establishing allied health services, basketball half court and swimming clubhouse.

# OVERVIEW OF OPERATING BUDGET

**\$116.2M**  
Operating  
Income

**\$80.2M**  
Rates &  
Annual Charges

**\$26.8M**  
Fees &  
Charges

**\$5.8M**  
Grants &  
Contributions

**\$3.4M**  
Interest/Investment  
and Other Income

**\$133.6M**  
Operating  
Expenditure

**\$57.6M**  
Materials &  
Contracts

**\$38.9M**  
Employee  
Costs

**\$0.8M**  
Elected Member  
Costs

**\$36.3M**  
Depreciation and  
Interest Expense

**\$99.7M**  
Operating Expenditure  
less depreciation

# OUR COUNCIL





# CITY OF DARWIN COUNCIL

## LORD MAYOR OF DARWIN THE HON. KON VATSKALIS

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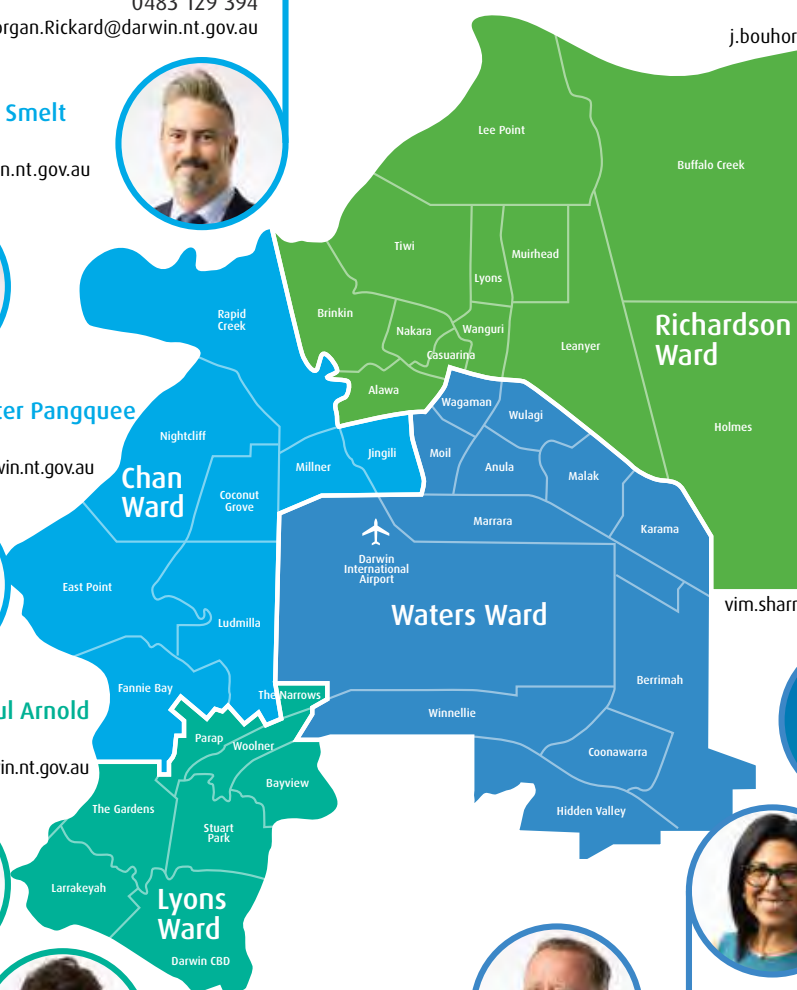
## Councillor Sylvia Klonaris

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VACANT



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# BETTER SUBURBS

*As Lord Mayor, I am proud of the way City of Darwin works to deliver projects which allow us to live in and enjoy a safer, greener, healthier, and more accessible city.*

One of the great vehicles Council has for delivering these types of outcomes for the people of Darwin is our *Better Suburbs Projects*. This is one of my favourite City of Darwin initiatives because it delivers the community real, tangible, hands-on results. This year's City of Darwin budget has allocated \$1.8 million to *Better Suburbs Projects*.

*Better Suburbs Projects* funding is allocated by the Ward Councillors and I, as Lord Mayor. The beauty of this arrangement is it allows us as elected representatives to talk with the community and get feedback on the types of projects they want for their suburbs. This is very much a grassroots approach to project delivery. And I believe it delivers.

This money is for smaller projects to improve community infrastructure and amenity. Each of our wards has three councillors. The three Councillors in each ward decide on the *Better Suburbs* projects for their ward. It is channelled into capital projects in the suburbs that reflect the priorities of the local community.

This year with my share of the *Better Suburbs* budget I plan to support a range of initiatives dispersed across all four wards.

In the main the projects I have selected are beautification or greening initiatives, which as many Darwin people would appreciate is something close to my heart. But my selection of projects also contains one which seeks to build on Darwin's vibrant multiculturalism.

I am confident as your elected representatives on Council we have delivered the right mix of *Better Suburbs Projects* to ensure we can continue to enjoy the benefits of a safer, greener, healthier, and more accessible city.

**THE HON. LORD MAYOR**  
**Kon Vatskalis**



## Cavenagh Streetscape

Beautification works to the median strip along this busy thoroughfare and shopping precinct that includes the GPO and what will eventually be the approach to a university campus in our city.

## Nightcliff Oval Canteen

The Nightcliff Oval has undergone a series of upgrades since the completion of the oval's 2015 masterplan. At the request of City of Darwin, the oval's stake-holders last year updated their masterplan to take account of additional works they want completed. Among the projects for 2022 was a demountable canteen and shade structure. City of Darwin will provide \$85,000 this financial year to help fund the new canteen.

## Goyder Road

Goyder Road in Lyons Ward is a key connector road running between Gilruth Avenue and the Stuart Highway in Parap. Amongst other things, Goyder Rd is site of the Northern Territory's first official cemetery. Darwin's Pioneer Cemetery is a reflection of the beginnings of Darwin's proud multicultural community as it is the resting site of a range of cultural and religious groups. City of Darwin has already invested \$246,000 through Better Suburbs in beautification works on Goyder Rd and now a further \$55,000 will be invested into enhancements.

## Bradshaw Terrace

In March City of Darwin began Stage Three of beautification and greening project for Bradshaw Terrace near Casuarina Square. Part of the works required the removal of two established mahogany trees. But in keeping with our strategy for a greener, cooler Darwin, the mahoganies are being replaced by 12 rain trees to provide a canopy of shade in the area. In addition to more shade, City of Darwin will also reduce hard pavement by landscaping the medians in the area. An initial \$260,000 was directed to Stage Three of the project. This further \$40,000 brings our overall commitment to the project to \$303,000.

## Bicentennial Park Plaque

City of Darwin will recognise the efforts of former Lord Mayor Katrina Fong Lim by funding a plaque in Bicentennial Park on the Esplanade. The park itself was opened in 1988 by her father, former Lord Mayor Alec Fong Lim. In recognising Katrina Fong Lim with this plaque, Council is also acknowledging the contribution of the Fong Lims, one of Darwin's pioneering families.

## Lakeside Drive Dog Park

The Lakeside Drive Dog Park has been proved hugely popular since it opened in December 2020. The fenced area not only allows pet owners and their dogs a safe space to exercise, it is also a great place to upskill dogs in their off-the-leash behaviour. The park is part of City of Darwin's efforts to ensure pets, their owners and the broader community can coexist safely and in harmony. In response to feedback received from frequent users wanting a place to sit and relax while visiting the dog park, \$5000 has been allocated for additional seating.



# CHAN WARD

Improvements to support the people of Chan Ward in their mobility and accessibility to an active outdoor lifestyle is the focus for the coming year. Better Suburbs has achieved steady progress by delivering a series of incremental improvements relating to Council's Movement Strategy and Greening Strategy.

## Bicycle friendly neighbourhoods:

Laneways will be made more bike friendly and accessible to enable good access to green space recreational areas. Bike parking infrastructure is planned for Ken Waters Memorial Park and Rossiter Street and local residents and families will benefit from shade structures at the Nightcliff Shopping Centre playground and Chrisp Street Oval and also from the toilet block construction that commenced in late 2021/22.

## Masterplan:

A masterplan for Nightcliff Shopping Village developed this year will establish the next raft of initiatives for Council to deliver and create a pipeline of shovel ready projects so that Council can move quickly when grants and other funding opportunities arise.

Councillors believe these projects reflect the values of their community and will bring strategy to life in a practical way through infrastructure improvement.



# LYONS WARD

With a focus on supporting traders and small business, the Lyons Ward Councillors have sought to focus on the advantages that comes from functional streets punctuated with beautiful streetscapes and pops of colour are planned for the enjoyment of motorists, shoppers, browsers, diners and visitors to Lyons.

## Parap Shops:

Guided by the vision of the Parap Village Traders Association, elements aligned to the larger masterplan will be delivered on City of Darwin property including the installation of fairy lights will add atmosphere to the Vimy Lane laneway complimented with seating nodes in the vicinity complete with tree and groundcover plantings.

Council has contributed funding for the masterplan development that has resulted in the design and costings for work packages that can be delivered over time, with each one contributing towards a single, cohesive plan for the area.

## Goyder Road:

Streetscaping works including irrigation to traffic islands are planned to brighten and maximise the impact of the broad road design and generous surrounding space.

## Mitchell Street:

This famous city location will receive a streetscaping facelift that seeks to make the most of our tropical climate with attractive, low maintenance but effective vistas that could become the envy of other Australian capital city CBD street designers.



# RICHARDSON WARD

This ward has a strong focus on providing practical, pragmatic solutions to the issues and opportunities identified by residents and will be funding supports towards road safety, healthy lifestyles and community pride of place.

## Bradshaw Terrace Upgrades:

Designed for longevity and minimal maintenance significant up-front investment is being made into getting the landscaping and hardscaping just right for the residents of Richardson and passers through in this busy precinct.

## Castlereagh Drive Speed Check:

Digital signage will provide real time feedback to drivers and cause them to have a conscious safety moment while using this road. While for some it is a thoroughfare, this road is also people's home, a popular access point to parks, and a location frequently used by joggers and cyclists.

Councillors in this ward are committed to making this shared space one where all road users behave responsibly and respect those around them.

## Wanguri Oval:

Just as our libraries support life-long learning, this well-loved community park will soon provide a pathway to progress from the playground equipment to new fully inclusive outdoor gym equipment catering to all ages and physical abilities.





# WATERS WARD

Together, the 2022/23 initiatives planned for Waters Ward will deliver greening, health and wellbeing, road safety and opportunities for family friendly outdoor activities.

## Wulagi Dog Park:

Options for the most suitable location for a dog park in Waters Ward are being explored. The plan is to establish a space for dogs to frolic in safety but, as any regular dog park user knows, it will also foster opportunities for social inclusion, community get-togethers and for new neighbourhood friendships to form.

## Moil Traffic Calming:

Traffic calming solutions are in development for a section of Moil Crescent to make the vicinity safer for pedestrians, including the students of Casuarina Secondary College, residents and users of the nearby regional park and oval facilities.

## Malak Greenbelt Exercise Trail:

An exercise trail with a difference, this ninja-style equipment will support the residents of Waters to swing, leap and laugh their way to a happier, healthier outdoor adult fitness experience at Malak Park.

The only such experience in our region, local businesses should benefit from the visitors it attracts who might need to buy lunch or forget to pack the sunscreen.

## Karama Edible Forest and Shed:

Robyn Lesley Park will be the site of an edible forest, with the spread of species selected being informed by the knowledge of the Larrakia; to support the ongoing success of the community garden, Council is part funding shed infrastructure planned complete with power and water installation.

Councillors are wanting a parkland experience with a difference where the community can appreciate, experience, watch, enjoy and learn about bush foods across the seven seasons.



# ELECTED MEMBER ALLOWANCES

The Minister sets an allowance schedule each year for Elected Members. For the 2022/23 year the Elected Member allowances remain unchanged from last year.

	Annual Base Allowance	Annual Electoral Allowance	Annual Professional Development Allowance	Maximum Annual Extra Meeting Allowance	Total Maximum Allowances Claimable for 2022/23
Lord Mayor	\$125,192.75	\$32,950.94	\$3,753.17	Nil	\$161,896.86
Deputy Lord Mayor	\$46,292.69	\$8,238.34	\$3,753.17	Nil	\$58,284.20
Alderman	\$22,515.39	\$8,238.34	\$3,753.17	\$15,010.25	\$49,517.15
Acting Lord Mayor	Maximum 90 days claimable at \$433.16 per day				38,984.40





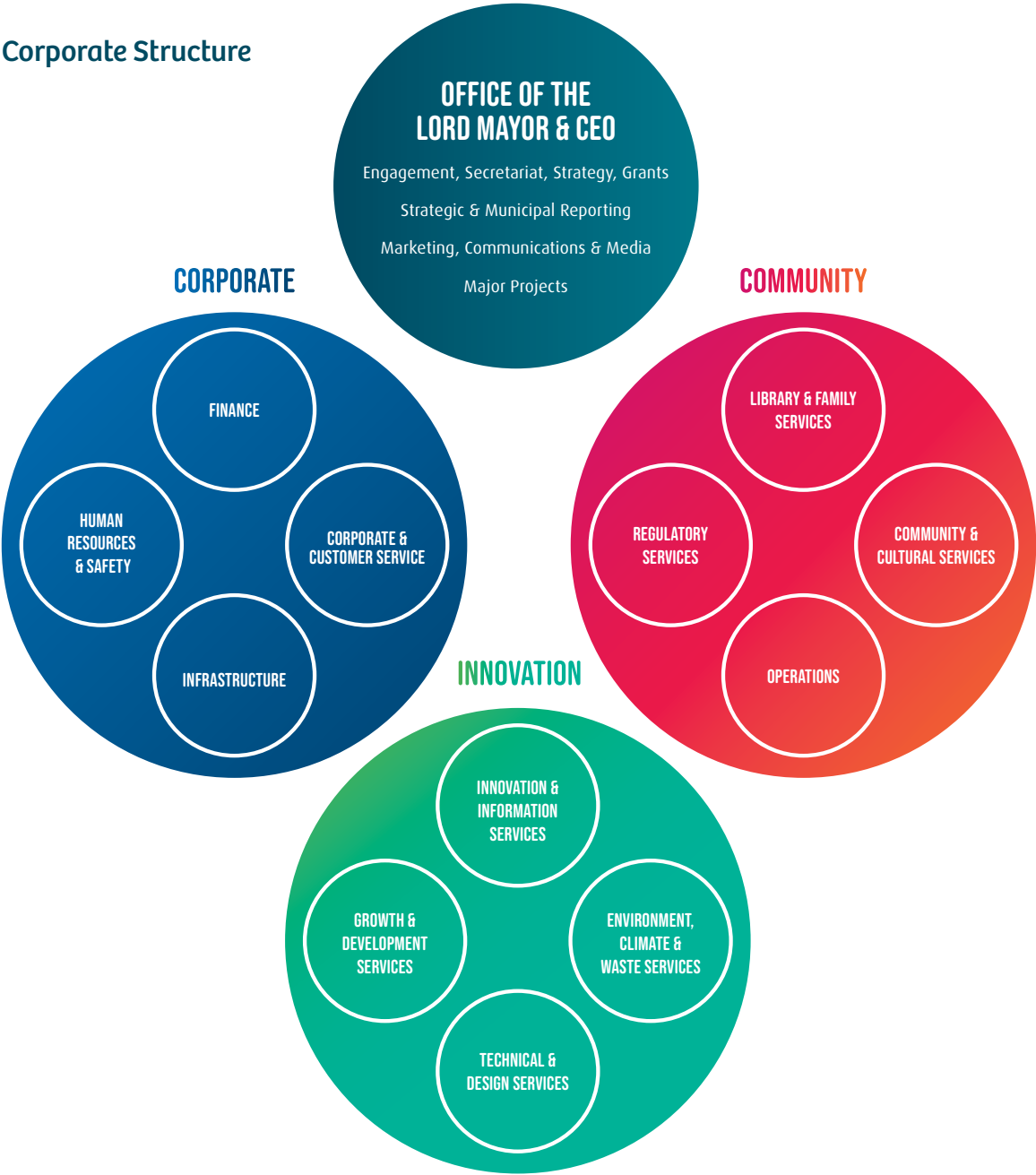
# CITY OF DARWIN

The City of Darwin team implements Council’s policies, plans and decisions in the day to day running of services, programs and projects.

In November 2021 the operations moved to a new agile business structure of three hubs, in addition to the Office of the Lord Mayor and CEO. The new alignment of City of Darwin’s functional areas further enhance alignment to the priorities laid out in the *Local Government Act 2019*.

Working in hubs has introduced a new way of working to improve internal collaboration and streamline decision-making, ultimately with a view to enhance delivery of our “Customer First” objective and the delivery of enhanced services, to the community and stakeholders.

## Corporate Structure



# OUR APPROACH TO PLANNING



# STRATEGIC PLANNING FRAMEWORK

**Darwin 2030: City for People. City of Colour.**  
Strategic Plan

## Endorsed Strategies



## Municipal Plan

(including Annual Budget)

## Quarterly Reporting

## Annual Report

Review & Update

## Informed by:

- Legislation (Australia and NT)
- NT Government strategies and policies
- City of Darwin Long Term Financial Plan
- Long Term Asset Management Plans
- Other Council strategies and policies

# OUR RATING STRATEGY

## CITY OF DARWIN HAS ADOPTED A RATING STRATEGY COVERING THE 2022/23 FINANCIAL YEAR WITH THE GOALS OF:

- > Delivering projects and services within a financially sustainable framework
- > Serving community needs and expectations in delivering priority capital works
- > Setting out the principles considered by Council in deciding on the mix of rates and annual charges
- > Consideration of future Councils' need to fund ongoing maintenance, replacement and rehabilitation

## COUNCIL'S RATE SETTING AND CHARGING STRUCTURES ARE BASED ON THE FOLLOWING PRINCIPLES:

- > **Equity;** defined as broad based and reasonable stakeholder acceptance of each rate or charge structure, derived from a balance of the principles of user pays versus capacity to pay (or deemed capacity to pay) on a case-by-case basis
- > **Effectiveness/Efficiency;** defined as meeting the financial, cultural, social, economic, environmental or other corporate objectives of the Council as stated in its long-term plans or policies
- > **Simplicity;** to ensure widespread community or stakeholder understanding, and minimise perceived inequities and hidden costs of a complex system
- > **Sustainability;** revenue decisions support the financial strategies for the delivery of infrastructure and services identified in Council's long-term planning

## IN COLLATING AND REFINING THE BUDGET, COUNCIL ARE SUPPORTED BY THE CEO AND FINANCE TEAM IN A SERIES OF WORKSHOPS OVER MANY MONTHS TO:

- > examine the social context of the community, its needs, priorities and expectations
- > discuss the economic context of its ratepayer base and the business community
- > consider NT Government Department of Treasury and Finance published economic outlook
- > gain an awareness of the long term financial plan
- > consider and align to future plans of other tiers of government including their estimates for population growth
- > review mix of services, capital works and other priority initiatives it wants to deliver for the coming year.

Together, those elements are considered to arrive at a final program to be funded from rates.

Throughout the year a regime of monthly and quarterly financial reporting that includes cashflow and debtor trends is provided to Council. Carry forwards recommendations from officers and a budget variations process include the formal adoption of changes by Council.

Together these transparent governance practices stimulate regular conversations relating to the social and economic effects of the budgeted rating strategy.

Regular reporting ensures that Councillors maintain a constant cycle of vigilance over the current year rating strategy implications and creates an understanding that then carries into the next cycle of budget preparation and planning.

Rates and charges annual income in 2021/22 was budgeted at \$76,666M. In 2022/23, the amount of income Council has budgeted to receive from rates and charges has increased by \$3.55M to \$80,215M.

Refer to page 67 for rates and charges for 2022/23.

# OPPORTUNITIES AND CHALLENGES FOR SERVICE DELIVERY

Each year Council considers opportunities and challenges for service delivery as part of its annual review of the [Long Term Financial Plan](#) and budget process.

Other external challenges for planning and budgeting practices are:

- > Increasing community expectations that require digital transformation to deliver services in the same way as the private sector such as banks, insurers and telecommunications companies
- > Increased competition for access to the skills and contractors needed to deliver works including maintenance
- > Highly competitive employment market
- > The positive desire of community to be engaged and consulted on Council matters and decisions involves processes that require additional officer resources to accommodate
- > Internal and external cost pressures including for construction and whole of life asset maintenance
- > Increased threats of cyclonic and extreme weather from climate change
- > Waste minimisation strategies and management of landfill diversion activities to leverage a circular economy
- > Demographic changes to community composition

## MANAGING RISK

City of Darwin's Governance Framework incorporates Council's Risk Management Framework. Strategic risks assessments and mitigation strategies have been considered in developing the Municipal Plan.

The Risk Management and Audit Committee provides independent assurance and assistance to Council and the CEO in matters relating to:

- > Monitoring the risk management framework
- > Financial reporting processes
- > Compliance
- > Audit program and the performance of auditors

Risk Management is a fundamental component of managing our operations.

Our processes to identify, assess and manage risk include:

- > a broad-based risk assessment process which is used to develop a rolling three-year internal audit plan and to inform risk management activities.
- > the corporate planning processes which prioritise actions based on assessed risks.
- > the project control framework which is used for rule change, review and corporate projects. This includes the creation of a risk register, where relevant, and the active management of identified risks.

# LONG TERM FINANCIAL PLAN

City of Darwin's Long Term Financial Plan (LTFP) is available on Council's website at <https://www.darwin.nt.gov.au/ltfp>. Council's Long Term Financial Plan extends over a ten (10) year period to ensure that City of Darwin maintains a focus on managing the medium-term and long-term financial position of City of Darwin, so that successive Councils inherit a financially sound organisation that has exercised financial prudence in the execution of its duties.

Given the changing nature of many of the assumptions, the LTFP is a living document that is periodically updated to ensure it remains fit for purpose. Unforeseen events, changes in strategic direction or additional grants need to be evaluated in relation to the currency of the LTFP as seemingly minor changes may have a compounding effect on City of Darwin's capital plans.

The plan outlines assumptions that the financial model is based on and the subsequent impact of those assumptions on future revenue, operational and capital expenditure.

# ADVOCACY AND COLLABORATION

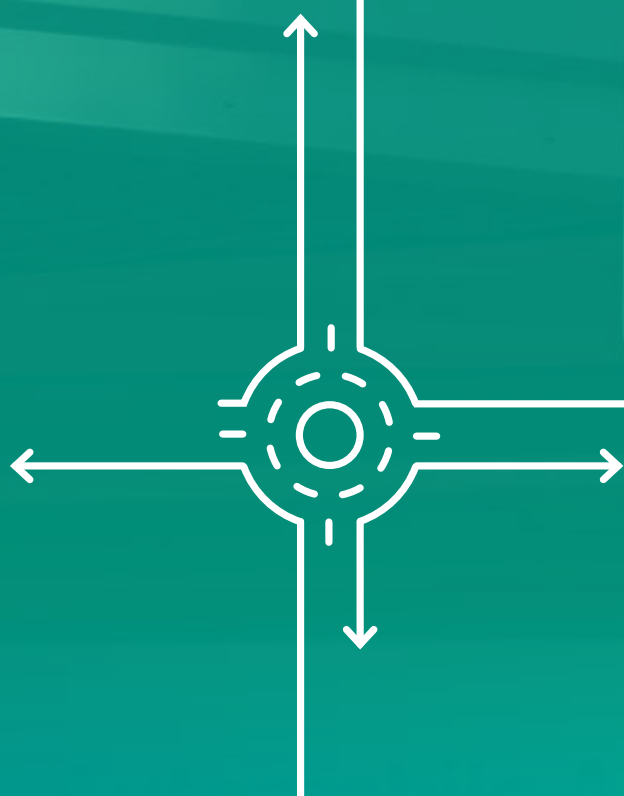
The City of Darwin partners with a range of bodies to provide leadership; secure funding and investment; and influence policy outcomes with other tiers of government.

- > Key partnerships include representation on: **The Council of Capital City Lord Mayors (CCCLM)** provides national leadership for the effective co-ordination and representation of the interests of the Capital Cities of the Australian States and Territories, especially in their relations with other spheres of government. The strategic priorities for CCCLM are securing ongoing Federal Government engagement, partnerships, alliances and investment in capital cities as well as securing Federal Government investment in nation building infrastructure in capital cities and encouraging smart growth in urban Australia.
- > **The Northern Australia Capital City Committee (NACCC)** provides an opportunity for the City of Darwin and Northern Territory Government to work together to enhance the productivity, sustainability and liveability of Darwin.
- > **The Top End Regional Organisation of Councils (TOPROC)**. TOPROC comprises six (6) Top End Council's; Belyuen Community Government Council, City of Darwin, City of Palmerston, Coomalie Community Government Council, Litchfield Council and Wagait Shire Council. It is committed to the sustainable development of our Greater Darwin Region and meets on a regular basis to progress common issues.
- > **Local Government Association of the NT (LGANT)** is the peak body representing Local Government in the Northern Territory. City of Darwin appoints two Elected Members to the Executive Committee each year.





# OUR SERVICE DELIVERY





# SERVICE DELIVERY PLAN

*In developing the budget, Council considers where we are on the path towards achieving the Darwin 2030 strategy.*

The Lord Mayor and Councillors then set the strategic direction for the range of services City of Darwin will provide over the coming year and the projects, programs, initiatives they are resourced to deliver as priority deliverables.

The CEO then manages the implementation, delivery and reporting back to Council and community throughout the year.

## HOW OUR SERVICES ARE STRUCTURED

SERVICE	DESCRIPTION	HUB
Arts and Culture	Enable and foster creativity to flourish and grow by facilitating arts and culture opportunities; building capacity; and acting as a caretaker of our communities' cultural assets.	Community
Assets	Manage Council's Asset Management Framework to develop priority plans for the maintenance of Council owned assets to ensure whole of life sustainability.	Corporate
Buildings	Maintain Council owned buildings and facilities in accordance with leases and tenancies, building, safety and security requirements, legislation, standards and Council's Asset Management Plans	Community
Cemeteries	Manage cemeteries in accordance with the Cemeteries Act 1952.	Community
City Parking	Effectively manage City of Darwin's parking strategy for on and off-street car parking.	Innovation
City Planning	Undertake a range of strategic, social and statutory town planning functions including Development Assessments, Planning Scheme Amendments, strategic land use planning review and formulation, and long-term social infrastructure planning.	Innovation
Climate and Environment	Manage Council's response to climate change and environmental conditions through a strategy-based approach employing on adaption, resilience and decarbonisation tactics.	Innovation
Community & Cultural Development	Provide support to the community development sector to create opportunity and choice for the Darwin community through the creation of culturally appropriate, accessible and inclusive spaces, facilities and programs.	Community
Corporate Records and Freedom of Information	Ensure comprehensive records management systems are maintained to achieve transparency and privacy requirements in line with legislated obligations.	Innovation
Community Infrastructure	Design, construct and maintain community infrastructure to provide safe, efficient and sustainable assets in accordance with legislation, standards and Council's policies.	Corporate / Community / Innovation

SERVICE	DESCRIPTION	HUB
Darwin Entertainment Centre and Darwin Amphitheatre	Fund and monitor the delivery of cultural outcomes through programming undertaken by Darwin Entertainment Centre and the Darwin Amphitheatre.	Community
Customer Service	Provide an overarching business approach for customer service and feedback management. Ensure responsive customer service that values continuous improvement.	Corporate
Safer City Program	Manage and implement the Darwin Safer City Program including assertive outreach and support services, advocacy and policy development to improve outcomes for vulnerable people and provide safe public spaces.	Community
Events	Manage and deliver Council's event program and support other event programs that engage locals and attract visitors	Innovation
Economic Development	Manage and implement City of Darwin's Economic Development Strategy to influence and drive economic growth.	Innovation
Emergency Planning and Response	Provide an overarching business approach for Emergency Planning and Response covering natural disasters, critical events, business continuity and security management	Corporate
Engagement	Manage Council's community engagement program to position Elected Members to confidently make decisions with a clear understanding of community and stakeholder issues and sentiment.	Office of the Lord Mayor and CEO
Family and Children's Services	Enhance the wellbeing of children and their families by providing family and children's services and programs.	Community
Finance	Provide financial services and oversight in relation to Financial and Budgetary planning and management. Ensure appropriate systems are in place to enable City of Darwin to make informed decisions and meet strategic directions and community expectations.  Provide financial oversight and guidance in relation to revenue strategy, analysis and reporting and performance.	Corporate
Human Resource Services	Provide Human Resources services, oversight and expertise to assist in the management of City of Darwin's workforce. Including: employee recruitment; management; learning and development and payroll services.	Corporate
International Relations	Develop City of Darwin's international relations program to strengthen cultural ties, leverage business growth and economic development opportunities for the city.	Innovation
Libraries	Manage Libraries and deliver services that promote and support the recreational and life-long learning needs of the community.	Community
Marketing, Communications	Manage Council's marketing, media, brand and communications requirements, including public relations and external affairs, social and digital media.	Office of the Lord Mayor & CEO
Parks & Reserves	Provide and maintain Council's open spaces, including parks, reserves and recreational spaces in accordance with Asset Management Plans.	Community
Procurement	Provide a strategic procurement and contract management framework that ensures transparent, equitable and value driven expenditure.	Corporate
Property	Manage and oversee Council land and property holdings.	Innovation

SERVICE	DESCRIPTION	HUB
Recreation and Leisure	Manage Council's recreation and sporting facilities; and deliver programs to support the health and wellbeing of the community.	Community
Reconciliation	Build trusting and meaningful partnerships to create social, employment and economic benefits to Australia's First Peoples towards building a culturally safe and vibrant community.	Community
Regulatory Services	Regulate and manage regulatory compliance with Council By-Laws to maintain and promote public safety and amenity.	Community
Risk and Assurance	Manage City of Darwin's Enterprise Risk Management Framework. Provide Corporate Governance, guidance and assurance in: fraud prevention; internal audit; legal services; insurance; privacy and internal policy; procedures and compliance.	Corporate
Secretariat, Strategy and Corporate Affairs	Manage the City of Darwin Governance Framework, Strategic and Municipal Plans, Statutory Council and Committee Structures, Local Government Elections, Lord Mayor's Office and Elected Member Support, strategic issues and key relationship management, advocacy, funding submissions and grant acquittals.	Office of the Lord Mayor & CEO
Innovation and Information Services	Deliver the initiatives of the #Smart-Darwin Strategy to advance Darwin as a smart city.	Innovation
Strategy and Performance	Manage the implementation of the City of Darwin Integrated Planning and Performance Framework, Service Review, Strategy Platforms.	Corporate
Waste Management	Deliver Council's waste collection, recycling and management programs and manage the Shoal Bay Waste Management Facility in accordance with legislative requirements, standards and policies.	Innovation
Work Health & Safety	Provide support and expertise to assist in the delivery of City of Darwin's work health and safety management and enterprise systems	Corporate
Youth Services	Deliver programs that celebrate young Darwin, support participation of young people in our community, and build the capacity of young people to shape their lives and the community around them.	Community

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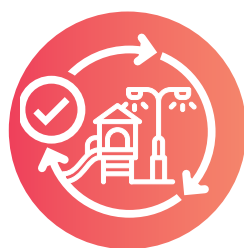
BUDGET

FEES AND CHARGES

# OUR DELIVERY COMMITMENTS

*Council set the budget to resource the annual program of delivery commitments.*

Officers work throughout the year to deliver on these commitments and provide regular reporting to Councillors and the community on the progress, performance and issues arising.



## SD1 - A CAPITAL CITY WITH BEST PRACTICE AND SUSTAINABLE INFRASTRUCTURE

**BY 2030, A NUMBER OF STRATEGIC INFRASTRUCTURE PROJECTS WILL BE DEVELOPED AND DELIVERED**

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Deliver Council's 2022/23 Capital Works Program	All	Infrastructure
Deliver 2022/23 Better Suburbs and Enhancement Projects	All	Infrastructure
Implement Council's Asset Management Information System	Corporate	Assets
Continue asset condition assessments for Council's stormwater infrastructure	Corporate	Assets
Deliver 2022/23 Priority Infrastructure Plan	Innovation	Tech Services and Assets
Deliver the Lee Point Road Project	All	Infrastructure



## SD2 - A SAFE, LIVEABLE AND HEALTHY CITY

### BY 2030, DARWIN WILL BE A SAFER PLACE TO LIVE AND VISIT

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Deliver the Making Mindil Safe Project, an Australian Government Safer Community Fund (Round 5) initiative	Corporate	Infrastructure
Deliver 2022/23 animal management programs and services	Community	Regulatory Services
Expand CCTV networks across the municipality as part of the #SmartDarwin Strategy	Innovation	IT & Innovation
Deliver initiatives designed to improve public safety including Assertive Outreach and Public Places Patrols.	Community	Community & Cultural Services
Continue to partner with the Northern Territory Government to deliver City Safe Security Patrol Services in the city.	Community	Community & Cultural Services

### BY 2030, DARWIN WILL BE INCREASINGLY RECOGNISED AS A LIVEABLE CITY

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Work with the Northern Territory Government to deliver priority components of the Laneways and Small Streets Activation Strategy	Innovation	Growth & Development
Implement funded components of the City of Darwin Movement Strategy	Innovation	Growth & Development
Develop a Play Space Strategy for the management of playgrounds and recreation spaces	Community	Community & Cultural Services

### BY 2030, DARWIN RESIDENTS WILL BE MORE ACTIVE AND HEALTHY

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Progress the Casuarina Aquatic and Leisure Centre Redevelopment Project	All	Infrastructure
Deliver the Darwin Velodrome Upgrade Project including a masterplan for Bagot Park	All	Infrastructure
Deliver the Healthy Darwin program across the municipality	Community	Community & Cultural Services

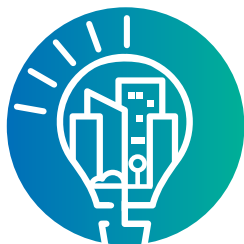




## SD3 - A COOL, CLEAN AND GREEN CITY

**BY 2030, DARWIN WILL BE RECOGNISED AS A CLEAN AND ENVIRONMENTALLY RESPONSIBLE CITY**

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Continue to implement the Tree Establishment Program across the municipality	Community	Operations
Delivery 2022/23 Greening Darwin Strategy annual funded programs	Community	Operations
Delivery 2022/23 Climate Strategy annual funded programs	Innovation	Environment
Delivery 2022/23 Waste Management annual funded programs	Innovation	Waste
Develop and implement an Environmental Management System for Council operations	Innovation	Environment
Working with the Darwin Living Lab, finalise the Digital Twin project for the Darwin City Deal	Innovation	Growth & Development



## SD4 - A SMART AND PROSPEROUS CITY

### BY 2030, DARWIN WILL BE RECOGNISED GLOBALLY AS A SMART CITY

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Deliver priority components of the #SmartDarwin Strategy	Innovation	Innovation and Information Services
Deliver a Darwin Destination Program	Innovation	Growth & Development
Implement Customer Service Strategy annual actions	Customer Service	Corporate & Customer Service
Implement the City of Darwin Library Strategy 2020-2024 annual actions	Community	Library & Family Services

### BY 2030, DARWIN WILL HAVE ATTRACTED AND RETAINED MORE RESIDENTS AND WILL OFFER SUSTAINABLE INVESTMENT OPPORTUNITIES

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Implement the Darwin Economic Development Strategy 2030 annual actions	Innovation	Growth & Development
Consolidate across City of Darwin operations to establish an integrated Learning Management System to support a skilled, qualified workforce for the delivery of innovative practices.	Corporate	Human Resources
Develop City of Darwin Revenue Strategy	Corporate	Finance
Promote Darwin as a great destination to live, work, study, visit and invest	Innovation	Growth & Development

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## SD5 - A VIBRANT AND CREATIVE CITY

### BY 2030, DARWIN WILL BE RECOGNISED AS AN ICONIC DESTINATION

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Deliver a City of Darwin events program and events management with a focus on developing and marketing of Council owned facilities for events	Innovation	Growth & Development

### BY 2030, DARWIN WILL BE A MORE CONNECTED COMMUNITY AND HAVE PRIDE IN OUR CULTURAL IDENTITY

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Implement the City of Darwin Innovation Reconciliation Action Plan	Community	Community & Cultural Services
Deliver the City of Darwin Community Grants Program to support and enable community events and programs including those celebrating culture, arts and diversity	Community	Community & Cultural Services
Implement the Youth Strategy 2022-2026	Community	Community & Cultural Services
Implement the City of Darwin Access and Inclusion Plan 2019-2022	Community	Community & Cultural Services
Develop an Art Strategy	Community	Community & Cultural Services
Financially contribute to the Darwin Entertainment Centre to deliver programs and services that create a cohesive, connected and culturally enriched community	Community	Community & Cultural Support

# CITY OF DARWIN GOVERNANCE FRAMEWORK

## Vision and Culture

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Continue to implement Council’s integrated Strategic Planning Framework	Office of the Lord Mayor and CEO	Secretariat
Implement initiatives to support the enhancement of proactive risk-based approaches to operations and safety	Corporate	Human Resources

## Roles and Relationships

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Provide Operating subsidies in line with City of Darwin’s Funding Guidelines	ALL	Growth and Development
Facilitate Council’s position at the national and local levels for impacting environment, waste and climate policy and targets	Innovation	Environment, Climate & Waste Services
Establish and maintain productive and positive relationships with Larrakia, Aboriginal and Torres Strait Islander, and Government stakeholders to work in collaboration to address public safety	Community	Community & Cultural Services

## Decision Making and Management

2022/23 DELIVERABLES	HUB	PROGRAM LEAD
Implement the pillars of Integrated Quality Management System	Corporate	Corporate Services
Review and refine Workplace Health & Safety Management Framework and document suite	Corporate	Human Resources
Implement new City of Darwin By-Laws in compliance with legislative requirements	Community	Regulatory Services
Implement Council's Privacy Management Framework and annual actions	Corporate	Corporate Services
Implement the Joint Planning Framework between City of Darwin and NTG for Youth across the municipality	Community	Community & Cultural Services
Upgrade City of Darwin's electronic records management system	Innovation	IT & Innovation

## Accountability

2022/23 DELIVERABLES	HUB	
Deliver Annual Internal Audit Program	Corporate	Corporate Services
Implement new automated Financial Systems upgrades	Corporate	Finance
Deliver Unqualified 2021/22 City of Darwin Audited Financial Statements	Corporate	Finance



# WORKS ACROSS OUR COMMUNITY

*In 2022/23 the Capital Works Program totals \$60.5 million.*

Many of the components are long-established programs that are routine responsibilities of a city council for the construction, maintenance and replacement of things we all rely on each day such as footpaths, roads, driveways and lighting.

The team conduct regular field and data assessments to inform priority projects and also work to programmed routine maintenance schedules. Together these approaches inform the order and priority of works.

This list is indicative of what can be delivered during 2022/23.

The precise details and timing of the projects delivered this year will depend on the availability of skilled contractors; the length of the construction season and wet season; and the value that can be derived from the available budget in what is a competitive labour market and high inflation.



# 2022/23 BUDGETED CAPITAL WORKS PROGRAM

Item	Asset Category	Program	Reserve	Grant	Loan	General Funds	Total
1	Buildings & Structures	Casuarina Aquatic & Leisure Centre		7,500,000	17,500,000		25,000,000
2	Bollard and Foreshore Fencing	Infrastructure replacement of fencing and bollards throughout public spaces				174,200	174,200
3	Buildings & Structures	Council Building - Shade Structure Replacement - Nightcliff Pool, playground & other shade structures				141,600	141,600
4	Buildings & Structures	Council Building - Structural Renewal including Gardens Oval roof and watermain replacement.				84,500	84,500
5	Buildings & Structures	Council Buildings - Interior & Exterior Renewal - Gardens Oval Roof Replacement - Cemetery Roller Door replacement & fire compliance upgrade - Stuart Park and Mitchell Street Childcare Centre floor replacements	30,000			190,400	220,400
6	Buildings & Structures	Council Buildings - Services Renewals - Gardens Oval Watermain Replacement - Westlance HVAC Controller Installation - Gardens Oval HVAC Replacment - Bennett Park Fountain Pump Replacement - Westlane Carpark DB Replacement	135,000			183,400	318,400
7	Buildings & Structures	Darwin Entertainment Centre; Upgrades & Refurbishment - Safety Systems associated with Main Stage				158,900	158,900
8	Buildings & Structures	Energy Efficiency Program - Solar PV & Battery Implementation Program				200,000	200,000

Item	Asset Category	Program	Reserve	Grant	Loan	General Funds	Total
9	Parks & Reserve Infrastructure	Better Suburbs - includes Nightcliff Shopping Centre Streetscape Upgrade, Goyder Rd Streetscape, Malak Greenbelt Exercise Trail, Dog Park Waters Ward and Richardson Exercise Equipment	1,040,000			750,000	1,790,000
10	Parks & Reserve Infrastructure	Darwin General Cemetery Upgrade & Refurbishment - Gardens Cemetery Plot Markers				20,000	20,000
11	Parks & Reserve Infrastructure	Foreshore Fencing - Bicentennial Park - East Point replacemement & upgrade				80,000	80,000
12	Parks & Reserve Infrastructure	Irrigation Infrastructure - Driffield Park - Lakeside Drive (Alawa Ovals) - Mathews Green Belt				200,000	200,000
13	Parks & Reserve Infrastructure	Irrigation Tanks - Lake Alexa, East Point Reserve & Lakeside Drive (Alawa Ovals)				150,000	150,000
14	Parks & Reserve Infrastructure	Parks Infrastructure Refurbishment - Minor park asset replacements such as water bubblers & seats				100,000	100,000
15	Parks & Reserve Infrastructure	Playground Refurbishment - Harwood Park - Thornton Park - Killian Park - Eaton Park - Lores Bonney Park - Bald Park				200,000	200,000
16	Parks & Reserve Infrastructure	Softfall Under Play Equipment - Harwood Park - Thornton Park - Killian Park - Eaton Park - Lores Bonney Park - Bald Park				120,000	120,000
17	Parks & Reserve Infrastructure	Sports Facility Upgrades & Refurbishment				150,000	150,000
18	Parks & Reserve Infrastructure	Street Food Site Upgrades - East Point upgrade				20,600	20,600

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Item	Asset Category	Program	Reserve	Grant	Loan	General Funds	Total
19	Pathways	Footpath Reconstruction - based on asset condition data and includes Bayview St Fannie Bay	100,000			827,000	927,000
20	Pathways	Shared Paths Program - includes Bayview Sea wall shared path	27,000			270,000	297,000
21	Pathways	Walkways Resurfacing				169,900	169,900
22	Plant & Equipment	IT Infrastructure - Library Print upgrade - Network Switch upgrade - VX Rail extension - ISILON extension - Backup Server upgrade				300,000	300,000
23	Plant & Equipment	Customer Request Management System	266,485				266,485
24	Plant & Equipment	Learning Mangement System	80,000				80,000
25	Plant & Equipment	ParkAgility Space Counting & Signage	150,000	50,000			200,000
26	Plant & Equipment	Plant & Equipment; Replacement Program - replacement of fleet program and new concrete grinder	2,625,000				2,625,000
27	Plant & Equipment	Smart Cities Infrastructure - Environmental Sensor upgrade - CCTV critical spares				65,000	65,000
28	Public Art	Public Art Development - Bi Park art linking footpath - Vinyl wraps for facilities across municipality				165,250	165,250
29	Stormwater Infrastructure	Stormwater Upgrades And Reconstruction - includes Jingili Watergardens, Dick Ward Drive culvert replacement, catchment review to inform forward program by December 2022 with balance of program to be prioritised against asset data				1,700,000	1,700,000

Item	Asset Category	Program	Reserve	Grant	Loan	General Funds	Total
30	Street & Public Lighting	Street & Public Lighting Capital Replacement - commence upgrade to path lighting poles, luminaires & cabling along foreshore path Sunset Park to Trower Rd (program to span financial years) - installation of lighting at pedestrian zebra crossings Casuarina Dr, Cavenagh St and Bradshaw Tce - install additional street light pole Woolner Rd				750,000	750,000
31	Street & Public Lighting	Street & Public Lighting Luminaire Replacement - upgrade lights in carks to LED luminaires with smart controls				40,000	40,000
32	Street & Public Lighting	Street & Public Lighting Upgrades - install path lights The Gardens (between Casino & tennis courts) and Grevillea Circ				100,000	100,000
33	Transport	Disability Access Program - informed by priorities identified by the Access and Inclusion Committee				56,000	56,000
34	Transport	Driveway Program - based on asset condition data				247,000	247,000
35	Transport	LCRI - Phase 3		1,724,120			1,724,120
36	Transport	Local Area Traffic Management - Moil Crescent & Parer Drv Intersection Upgrade - Woolner Rd - Progress Drive Pedestrian Refuge - Cunjevoi Cres Service Lane - Marian Boulevard Pedestrian Refuge - Chapman Rd Pedestrian Refuge - Lindsay St Childrens Crossing - McMinn St Pedestrian Refuge				752,000	752,000
37	Transport	Minor Capital Works - includes Casuarina Library Security Gate and Mall Pavement Rectifications				163,800	163,800
38	Transport	Road Reconstruction - Lee Point Rd Landscaping				500,000	500,000

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Item	Asset Category	Program	Reserve	Grant	Loan	General Funds	Total
39	Transport	Road Resurfacing & Renewal Asphalt Program - Ross Smith Ave - Philip St - Alawa Cres - Playford St Spray Seal Program - Buffalo Creek Rd - Brinkin Tce - Grassland Cres - Savannah Dr - Playford St & Wells St - Clancy St - Cooper St - Winston St - Gothenberg Crt - Meigs Crt - Allen St - Hinkler Cres - Willaroo Cres - Mullen Gardens				2,008,700	2,008,700
40	Transport	Roads To Recovery - Searcy St		86,180			86,180
41	Transport	Traffic Signal Upgrades And Replacement - East Point Rd - Dick Ward Dr - Trower Rd				96,900	96,900
42	Waste Management	Shoal Bay - Cell 7 Design	150,000				150,000
43	Waste Management	Shoal Bay - Leachate Ponds			6,000,000		6,000,000
44	Waste Management	Shoal Bay - Stage 2 Expansion			12,000,000		12,000,000
<b>TOTAL</b>			4,603,485	9,360,300	35,500,000	11,135,150	60,598,935

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# SUPPORTING ACROSS OUR COMMUNITY

## *Community Funding and Support - Sponsorships, Community Grants and Operating Subsidies*

The City of Darwin is committed to supporting the Darwin community through the provision of direct funding via sponsorships, grants and operating subsidies across a variety of categories that reflect the 2030 vision.

Council provides in-kind support for one-off community events and projects throughout the year, but also aspires to provide support of a kind that builds capacity and capability among passionate community members to create self-sustaining events that become a much loved and respected tradition for community and visitors to our city.

This table reflects the Grant, Sponsorship and Operational Subsidies program already committed in formal agreements.

Grants rounds open throughout the year for the community to apply for funding. To find out when opportunities are open follow us on Facebook or check the community noticeboards in our four libraries.



Organisation	Event / Project	Agreement Expiry Date	Total Sponsorship	Total Sponsorship	Total \$
			Cash \$	In Kind \$	
Climate Change and Environment Research Grants	Annual Grants Program	30-Jun-23	50,000		50,000
George Brown Memorial Scholarship	Scholarship	30-Jun-23	3,000		3,000
Community Grants	Annual Grants Program	30-Jun-23	100,000		100,000
Darwin City Brass Band	Operating Subsidy	30-Jun-24	30,000		30,000
PAWS Darwin	Operating Subsidy	30-Jun-24	30,000		30,000
RSPCA Darwin	Operating Subsidy	30-Jun-24	120,000		120,000
Surf Lifesaving NT	Operating Subsidy	30-Jun-24	30,000		30,000
Carols by Candlelight	Operating Subsidy	30-Jun-25	30,000		30,000
Darwin Entertainment Centre	Operating Subsidy	30-Jun-24	680,000		680,000
Darwin Aboriginal Art Fair Ltd	Darwin Aboriginal Art Fair	30-Jun-24	10,000		10,000
The Darwin Festival	Darwin Festival	30-Jun-24	150,000	18,000	168,000
Black Candy	The Promise Land Intro filming	30-Jun-23	1,000		1,000
Darwin RSL Sub-Branch	ANZAC Day Commemoration	30-Jun-23	28,000	7,000	35,000
Table Tennis NT	Australian Junior Open and Training Camp	30-Jun-23	3,300		3,300
Browns Mart Arts Ltd	Browns Mart	30-Jun-24	10,000	1,000	11,000
NT Major Events Company	BASSINTHEGRASS National Rugby League Merlin Darwin Triple Crown Territory Day	30-Jun-23	9,000		9,000
NT Athletics	City 2 Surf	30-Jun-23	5,000	2,500	7,500

Table 1: 2022/23 Sponsorships, Grants and Operating Subsidies

# OUR MAJOR DEVELOPMENT FOCUS

## Medium to Long Term Major Projects

*Council maintains a suite of endorsed major project initiatives. Together these projects serve as a prospectus for developers and investors who see the potential Darwin has to offer and want to share in Council's vision to create a city for people, city of colour.*

### THE PROJECTS ARE DESIGNED TO DELIVER A COMBINATION OF:

- > Immediate and sustained economic benefits
- > Supports for forecast population growth and talent attraction
- > Improved liveability and healthy lifestyles
- > Leveraging of the natural advantages of our geography and climate

### THE MAJOR PROJECTS ARE:

- > Civic Centre and precinct redevelopment
- > Lameroo Beach to the Waterfront
- > Casuarina Pool Redevelopment
- > Bundilla Beach (previously known as Vestey's Beach) Development
- > Darwin's Smart Northern Suburbs
- > Service commercialisation opportunities
- > Renewable Energy hubs



ARTISTS IMPRESSION OF THE CASUARINA POOL REDEVELOPMENT





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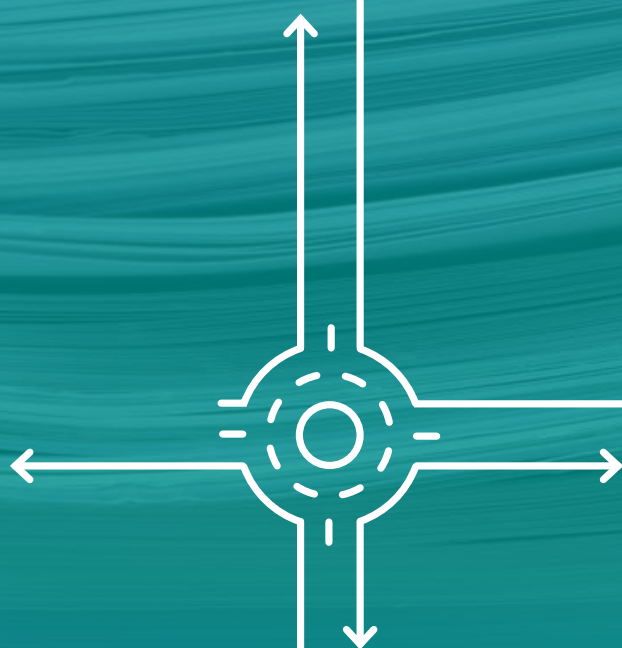
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# BUDGET





*With a backdrop of rising costs and significant inflation, the need to complete urgent community works and other initiatives to support the community, together with a focus of keeping any increase in rates to an absolute minimum.*

Council has worked hard to reach the right balance, reviewing each expenditure line and capital proposal, along with maximising non-rates revenue opportunities. Council has achieved this balance with a proposed General Rate increase of 4.5%, which is significantly less than inflation. This means that for the average residential and commercial property there will be an indicative weekly increase in the General Rate of \$1.50. When combined with the Kerbside Waste Collection Rate, the overall indicative weekly increase is just under \$1.80 per week

# 2022/23 OPERATING BUDGET OVERVIEW

The operating budget provides details of the income Council receives to fund its operations and the expenses it incurs in delivering services to the community.

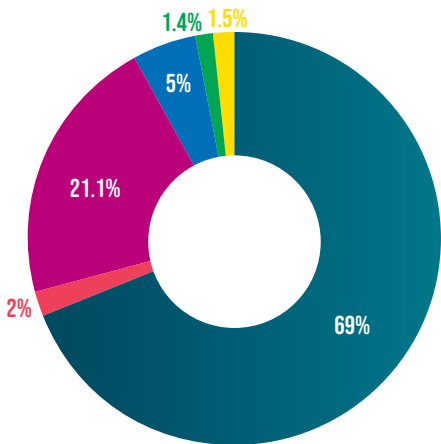
## Analysis of Operating Budget

# INCOME

### WHERE THE FUNDS COME FROM

#### OPERATING INCOME (EXCLUDING INCOME FOR CAPITAL PURPOSES)

2022/23 Total Operating Income \$116,174



**Figure 1** 2022/23 Operating Income (excluding Income for Capital Purposes)

<div></div>	Rates & Annual Charges	\$80.22M
<div></div>	Statutory Charges	\$2.28M
<div></div>	User Fees & Charges	\$24.52M
<div></div>	Operating Grants & Subsidies	\$5.76M
<div></div>	Interest/Investment Income	\$1.63M
<div></div>	Other Income	\$1.76M

**Table 2** 2022/23 Operating Income (excluding Income for Capital Purposes)

## Comparison to last year's Council Budget

OPERATING INCOME	2021/22	2022/23	Variance	Variance
	Original Budget	Budget		
	\$'000	\$000'S	\$000'S	%
Rates & Annual Charges	76,666	80,215	3,549	4.6%
Statutory Charges	2,358	2,282	-76	-3.2%
User Fees & Charges	21,769	24,521	2,752	12.6%
Operating Grants & Subsidies	5,578	5,760	182	3.3%
Interest/Investment Income	1,113	1,633	520	46.7%
Other Income	1,780	1,763	-17	-1.0%
<b>Total Operating Income</b>	<b>109,264</b>	<b>116,174</b>	<b>6,910</b>	<b>6.3%</b>

Statutory charges consist of regulatory income from infringements, planning and development permits and animal management registrations.

The rise in income generated from fees and charges is predominantly from the commercial rates set for various waste management services at Shoal Bay Waste Management Facility as a movement towards users funding the true cost of the facility. As the only such facility operating under an Environmental Protection Licence in the Greater Darwin region Council is working hard to achieve regulatory compliance, excellence in environmental performance and reduce the cost burden to rate payers.

Council receives income from various sources to support the range of services it provides to the community. Council expects to receive almost \$5.8M of its operating income from Operating Grants and Subsidies in 2022/23. Operating grants budgeted to support Council operations include Financial Assistance Grant (FAA), Public Library Services grant, Fun Bus and Mosquito Control subsidy.

Capital grants and contributions income assumes a current submission to the Australian Government Building Better Regions Fund for a \$7.5M grant contribution towards the redevelopment of the Casuarina Aquatic and Leisure Centre is received this year.

Through its ongoing advocacy and engagement efforts with the Northern Territory Government and Australian Government, Council continues to seek new sources of funding and apply for grants when opportunities arise.

Interest is calculated on forecast cash and investment balances. Following a period of historic lows for interest rates a modest increase in returns is projected as the economy recovers from the dampening that occurred during earlier phases of the pandemic.

Other income consists of property lease income, reimbursements and sundry income.

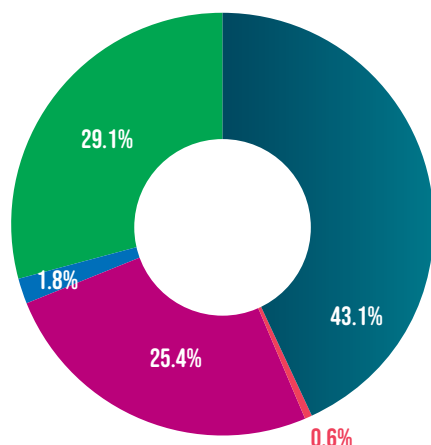


# EXPENDITURE

## WHERE THE INCOME GOES

### COMPARISON TO LAST YEAR'S COUNCIL BUDGET

Expenditure 2022/23 \$133,618



Materials and Contracts	\$57.60M
Elected Member Allowances & Expenses	\$0.80M
Depreciation, Amortisation & Impairment	\$33.97M
Interest Expenses	\$2.35M
Employee Expenses	\$38.89M

Table 3 2022/23 Operating Expenditure

Figure 2 2022/23 Operating Expenditure

## OPERATING EXPENSES

OPERATING EXPENSES	2021/22 Original Budget \$'000	2022/23 Budget \$000'S	Variance \$000'S	Variance %
Employee Expenses	37,504	38,893	1,389	3.7%
Materials, Contracts & Services	49,941	57,603	7,662	15.3%
Elected Member Allowances	733	733	0	0%
Elected Member Expenses	64	64	0	0%
Depreciation, Amortisation & Impairment	32,720	33,971	1,251	3.8%
Interest Expenses	2,350	2,354	4	0.2%
<b>Total Operating Expenses</b>	<b>123,312</b>	<b>133,618</b>	<b>10,306</b>	<b>8.4%</b>

Council continues to achieve a balance between the use of contractors and/or internal resources for the delivery of capital and operational activities. A regime of position review is conducted whenever a vacancy occurs. This process considers priorities and potential reallocations of responsibilities to improve productivity. A new Enterprise Agreement will be delivered this year.

The cost of materials and contracts is expected to rise significantly as our region competes for skilled labour with larger cities and metropolitan centres emerging from an extended pandemic period of restricted growth.

Elected Member Allowances are set by the Minister for Local Government and are not changed from the previous year. Elected Member Expenses are in accordance with Council Policy 0017 Elected Members Expenses Facilities and Support Policy.

The depreciation budget is based on actual assets owned by Council with adjustments in relation to additions, work in progress and assets reaching maturity (fully depreciated). Interest Expenses includes interest on loans as per the existing loan schedules plus new borrowings factored in for; the Casuarina Leisure and Aquatic Centre project (subject to Ministerial approval), the loan for Shoal Bay Waste Management Facility Stage 2 Expansion (subject to Ministerial approval), and the Shoal Bay Waste Management Facility Leachate Ponds (subject to Ministerial approval).

# CAPITAL WORKS

## DELIVERING FOR OUR COMMUNITY

Each year Council embarks on an ambitious program of capital works. It is the income streams of rates, grants, charges and external borrowings that fund the vast network of Council infrastructural costs.

The use of external debt to fund capital projects is a tool Council uses to maintain intergenerational equity, which means allocating the costs of funding assets to the future community who will benefit from the project.

We build and maintain the assets that support liveability in Darwin as we strive to meet community expectations for the level of amenity a modern city provides.

The program includes a broad range of categories.

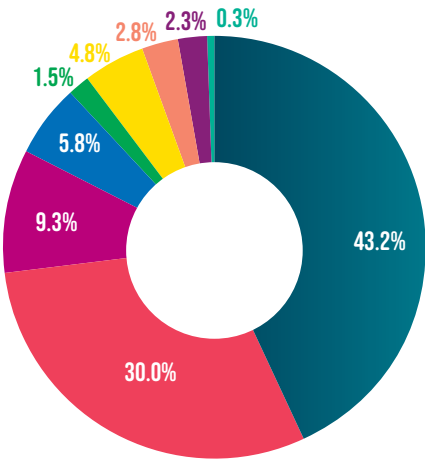


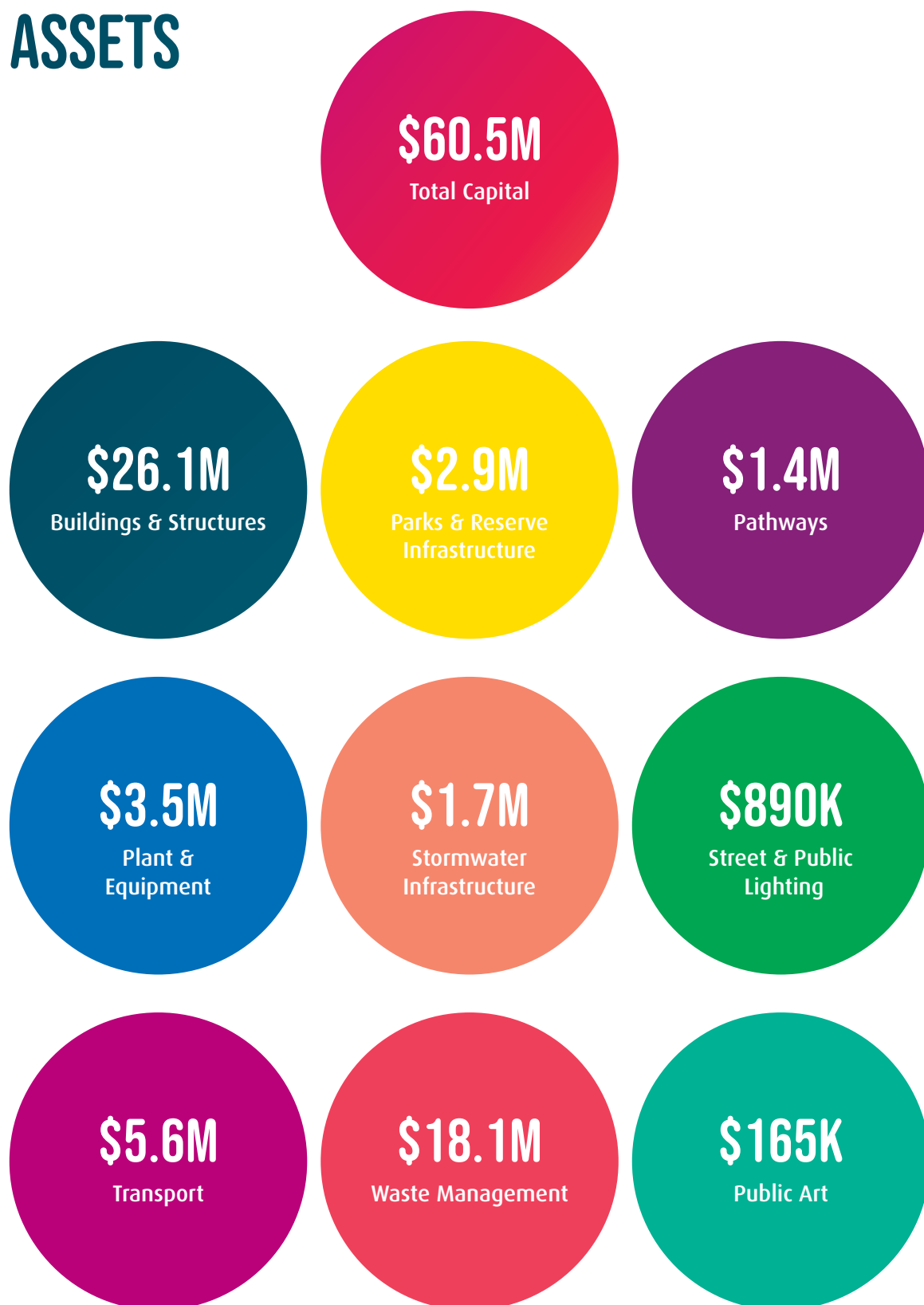
Figure 3 Capital Works by asset category

Buildings & Structures
Waste Management
Transport
Plant & Equipment
Street & Public Lighting
Parks & Reserve Infrastructure
Stormwater Infrastructure
Pathways
Public Art

Table 4 Capital Works by asset category

The full Capital Works program can be found on page 46.

# ASSETS



# SOURCES OF FUNDING

## Proposed External Grants (\$9.4M)

External grants include amounts budgeted to be received from the Australian and Northern Territory Governments

**Funding received in prior years is retained in accordance with AASB 1058 as a Contract Liability or the Unspent Grants Reserve as appropriate or liability. These funds will be applied to projects as they are constructed in 2022/23, Proposed Reserve Funding (\$4.6M)**

Reserve funding to be used for capital works in 2022/23 will include:

- > **\$2.63M** from the Plant Replacement Reserve to fund the ongoing replacement of Council assets
- > **\$1.2M** funded from Carry Forward Works Reserve including \$1.04M continuation of the Better Suburbs program
- > **\$250K** from Car Parking Shortfall Reserve with \$150k for the ParkAgility Space Counting & Signage project and \$100k for Westlane Carpark DB replacement
- > **\$200K** from the Asset Replacement and Refurbishment Reserve to commence the Customer Request Management System project
- > **\$150K** from the Waste Reserve for design of Cell 7
- > **\$146K** funded from the IT Strategy Reserve with \$80K for a Learning Management System and \$66K for Customer Request Management System
- > **\$35K** from Off & On Street Car Parking Reserve for Westlane HVAC Controller installation

## Borrowing (\$35.5M)

New external borrowings identified for the 2022/23 year are

- > **\$17.5M** for the Casuarina Aquatic and Leisure Centre (subject to Ministerial Approval).
- > **\$12.0M** for Shoal Bay Stage 2 Expansion (subject to Ministerial Approval)
- > **\$6.0M** Shoal Bay Leachate Ponds (subject to Ministerial Approval)

# BUDGETED FINANCIAL STATEMENTS 2022/23

Budgeted financial statements for 2022/23 on the following pages are:

## A. Budgeted Income Statement

This statement outlines:

- > All sources of Council's income
- > All operating expenses. These expenses relate to Council operations and do not include capital expenditure. Depreciation, being the annual allocation of wear and tear on assets is included and is a non-cash item.

The Net Operating Surplus/(Deficit) for the year is a measure of Council's financial performance. This figure is determined by deducting total operating expenses from total operating revenue.

## B. Budgeted Statement of Financial Position

The Statement of Financial Position details what Council owns (assets) and what it owes (liabilities) at a point in time. In this case, as at 30 June 2023.

Council's net worth is determined by deducting total liabilities from total assets, this is Council's Equity. The larger the equity, the more assets Council owns outright.

## C. Budgeted Statement of Cash/Fund Flows

This statement summarises the actual flows of cash/funds for the year and is crucial in explaining how Council meets its statutory obligation of having a balanced budget. The statement also explains the change in the cash/funds balance held from the start of the year through to the end of the year. The report shows where Council received its cash/funds from and what it plans to spend it on.

## D. Budgeted Statement of Reserves

This statement provides details of Council's reserve balances at the start of the year and the transfer from/to reserves for the year. These reserves represent part of the cash assets and investments balance shown on the balance sheet, as they are cash-backed. They are generally held to provide for the future upgrade or provision of new infrastructure and assets.

## E. Budgeted Statement of Borrowings (external & internal)

This statement provides details of Council's existing borrowings as well as any proposed new borrowings. Council's Borrowing Policy describes the set of circumstances under which new borrowings can be considered.



Budget Assumptions

There are a number of budget assumptions that feed into the construction of the 2022/23 Annual Plan.

A key assumption is that Council will continue to maintain its current service levels to the community and also maintain its \$1B asset base. Specific assumptions follow the adopted Long Term Financial Plan, adjusted for current year trends and known increases in deliverables and other requirements for the 2022/23 financial year.

To minimise the impact of costs on any Rates increases, Council developed its budget on zero based budgeting principals. Despite annual CPI being 6.1%, each line item was closely examined and only increased on a needs only basis. A further efficiency dividend of 2% was applied to all general funded expense programs.

Employee budgets factor in the latest EBA offer which is currently being negotiated. These budgets are partially offset with the application of a vacancy factor across programs.

These efficiency mechanisms applied to the budget, increase the fiscal pressures Council will face in the 2022/23 financial year. To ensure adherence to the budget, actual results will be actively monitored through-out the year.

# YOUR RATES EXPLAINED

## Rating Strategies

City of Darwin has adopted a rating strategy for 2022/23 financial year with the goals of:

- > Delivering projects and services within a financially sustainable framework
- > Maintaining community assets and public spaces to the established standard
- > Delivering the priority capital works program
- > Applying principles for financial prudence
- > Having due consideration for the social and economic effects of the rating strategy when applied to different facets of the rate base

## Rating Principles

Council's rate setting and charging structures are based on the following principles:

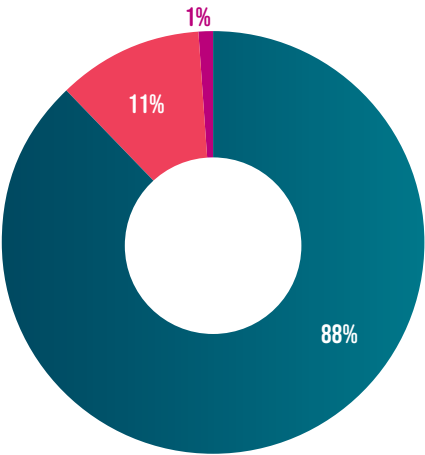
- > **Equity;** defined as broad based and reasonable stakeholder acceptance of each rate or charge structure, derived from a balance of the principles of user pays versus capacity to pay (or deemed capacity to pay) on a case-by-case basis
- > **Effectiveness/Efficiency;** defined as meeting the financial, cultural, social, economic, environmental or other corporate objectives of the Council as stated in its long-term plans or policies
- > **Simplicity;** to ensure widespread community or stakeholder understanding, and minimise perceived inequities and hidden costs of a complex system
- > **Sustainability;** revenue decisions support the financial strategies for the delivery of infrastructure and services identified in Council's long-term planning

## Rates inclusions

Council's rates and charges include:

- > **Differential General Rates;** there are a number of differential general rates and minimum general rates, which are set based on town planning zones and other relevant factors
- > **Parking Local Special Rate;** this only applies to areas within the CBD on properties where in a past development the owner elected to pay rates rather than provide on-site parking or direct contribution ("parking shortfall").
- > **Annual Charges;** these apply in relation to domestic waste kerbside pickup for recyclable and non-recyclable waste

RATES & CHARGES BY MAJOR CATEGORY



THE TOTAL RATES POOL IS COMPRISED OF:		
<div></div>	General rates and charges	\$70,395,584
<div></div>	Kerbside waste collection	\$8,790,636
<div></div>	Parking shortfall Special rates	\$1,028,376

Table 5 Rates & Charges by Major Category

Figure 4 Rates & Charges by Major Category

For the 2022/23 financial year, Council proposes to increase the revenue generated by rates by 4.5%.

The general rates on the average rateable property is around \$1,811. This average general rate does not include the annual kerbside garbage collection and recycling service of \$312. Therefore the total average rates bill, including with kerbside garbage collection is \$2,123.

This is an increase on the average rateable property, for the general rate of \$1.50 per week and \$0.29 per week for kerbside garbage collection, being a total average increase of \$1.79 per week.

The increase in the annual kerbside garbage collection charge is to service a loan for upgrading the leachate treatment facility at the Shoal Bay Waste Management Facility.

In order to deliver its plan of works, programs, projects, asset maintenance and services for the community, Council needs to raise \$80.2M from rates.

Not all properties are charged all of these services. Each property's rates are determined by a range of criteria including the location, value, use, zoning and whether there is a kerbside collection in place.

TOWN PLANNING ZONE	Code	Indicative Minimum Rate	Indicative Rate in the Dollar	\$ 000's Estimated Income 2022/23
Single Dwelling Residential; Rural Residential; Rural Living; Rural	LR; RR; RL; R	\$1,240	0.00588492	25,183
Multiple Dwelling Residential; Medium Dwelling Residential; High Density Residential	MR; LMR; HR	\$1,302	0.00588492	16,461
Central Business	CB	\$1,570	0.00735940	13,766
Future Development; Specific Use; Community Purposes; Restricted Development; Utilities; Community Living	FD; SU; CP; RD; U; CL	\$1,302	0.00588492	5,850
Tourist Commercial; Heritage	TC; HT	\$1,293	0.00652313	465
Commercial; Service Commercial	C; SC	\$1,293	0.00785083	3,048
Major Shopping Centres (equal to or greater than 40,000m2)		\$1,293	0.01457899	473
Caravan Parks	CV	\$1,240	0.00551464	45
Public Open Space; Conservation	PS; CN	\$1,293	0.00572638	17
Organised Recreation	OR	\$512	0.00533128	462
General Industry; Development	GI; DV	\$1,293	0.00483833	2,643
Light Industry	LI	\$1,293	0.00570014	1,311
GI Special Minimum	GI Special Minimum	\$322	0.00483833	89
Other Rates				593
Estimated General Rate Income 2022/23				70,406
Rate Waivers				-10
<b>Total Estimated General Rate Income 2022/23</b>				<b>70,396</b>

For the average residential and commercial property, the weekly increase in the General Rate for the coming year is \$1.50. When combined with the Kerbside Waste Collection Rate, the overall increase is just under \$1.80 per week.

EXAMPLE BASED ON AVERAGE RATES FOR A SINGLE PROPERTY (RESIDENTIAL & COMMERCIAL)	2021/2022 \$	2022/2023 \$	\$ Increase	% Increase
General Rates per year	\$ 1,732.65	\$ 1,810.89	\$ 78.24	4.5%
General Rates per week	\$ 33.32	\$ 34.82	\$ 1.50	4.5%
Annual Kerbside Garbage Collection & Recycling Service	\$ 297.00	\$ 311.85	\$ 14.85	5.0%
Combined Rates & Kerbside Waste Collection	\$ 2,029.65	\$ 2,122.74	\$ 93.09	4.6%
Combined amount per week	\$ 39.03	\$ 40.82	\$ 1.79	4.6%

The methodology applied in calculating the average property Rate charge has changed to better reflect the average of residential and commercial properties.

In making this adjustment, the prior year figures have been adjusted accordingly to maintain consistency for comparative purposes.

## GENERAL RATES

A Differential General Rate shall be levied on all rateable properties based on the Unimproved Capital Value (UCV) of the land falling within the above Town Planning Zones under the Northern Territory Planning Scheme as referred to in the *Planning Act 1999*.

## OTHER RATES

The Municipal Parking Rate is assessed and levied in accordance with the *Local Government (General) Regulations 2021*.

The Municipal Parking Rate may be levied on all land within Central Darwin as defined in Part 4 of the Regulations and as published in the parking usage schedule, available for inspection at City of Darwin's Offices.

The proceeds of the Municipal Parking Rate are used for the provision, operation and maintenance of land, facilities, services and improvements in relation to the parking of vehicles in Central Darwin.

## WASTE MANAGEMENT CHARGES

City of Darwin residents are provided with domestic waste and recycling collection services, the annual Pre-Cyclone Clean Up and free disposal of domestic quantities of household waste (up to 200kg per load) in a non-commercial vehicle via Shoal Bay Waste Management Facility Access Tags.

Both the domestic and commercial waste management fees for 2022/23 are published in the Fees and Charges booklet, and in the back of the Municipal Plan (See page 128).

The costs of operating a waste facility will continue to escalate as Council works to meet regulatory requirements and environmental performance standards.

## A. Budgeted Income Statement

BUDGETED INCOME AND EXPENSE STATEMENT for the year ending 30 June 2023	LTFP	Budget	Adopted Budget
	2022/23	2022/23	2021/22
	\$'000	\$'000	\$'000
<b>Operating Income</b>			
Rates & Annual Charges	78,290	80,215	76,666
Statutory Charges	2,550	2,282	2,358
User Fees and Charges	22,613	24,521	21,769
Operating Grants and Subsidies	4,501	5,760	5,578
Interest/Investment Income	1,841	1,633	1,113
Other Income	948	1,763	1,780
<b>Total Income</b>	<b>110,743</b>	<b>116,174</b>	<b>109,264</b>
<b>Operating Expenses</b>			
Employee Expenses	37,532	38,893	37,504
Materials, Contracts & Services	48,692	57,603	49,941
Elected Member Allowances	748	733	733
Elected Member Expenses	65	64	64
Depreciation, Amortisation & Impairment	32,933	33,971	32,720
Interest Expenses	615	2,354	2,350
<b>Total Expenses</b>	<b>120,585</b>	<b>133,618</b>	<b>123,312</b>
<b>Budgeted Operating Surplus/ (Deficit)</b>	<b>(9,842)</b>	<b>(17,444)</b>	<b>(14,048)</b>
Capital Grants and Contributions Income	3,606	9,360	12,173
<b>Budgeted Net Surplus/ (Deficit)</b>	<b>(6,236)</b>	<b>(8,084)</b>	<b>(1,875)</b>

**Notes:**

1 "LTFP" is Long Term Financial Plan 2021 to 2030

2 Numbers in statements may include minor rounding differences



## B. Budgeted Statement of Financial Position

BUDGETED STATEMENT OF FINANCIAL POSITION for the year ending 30 June 2023	Audited	Budget
	30/6/2021	30/6/2023
	\$000'S	\$000'S
<b>Current Assets</b>		
Cash & Investments - unrestricted	24,491	28,312
Cash & Investments - externally restricted	40,654	38,266
Cash & Investments - internally restricted	40,301	30,122
Trade & Other Receivables	10,125	11,646
Inventories	358	400
<b>Total Current Assets</b>	<b>115,929</b>	<b>108,746</b>
<b>Non-Current Assets</b>		
Infrastructure, Property, Plant & Equipment	1,198,147	1,224,542
<b>Total Non Current Assets</b>	<b>1,198,147</b>	<b>1,224,542</b>
<b>TOTAL ASSETS</b>	<b>1,314,076</b>	<b>1,333,288</b>
<b>Current Liabilities</b>		
Trade & Other Payables	23,698	22,069
Borrowings	1,423	5,392
Provisions	21,376	6,086
Lease Liabilities	813	862
<b>Total Current Liabilities</b>	<b>47,310</b>	<b>34,409</b>
<b>Non-Current Liabilities</b>		
Trade & Other Payables	16	0
Borrowings	8,604	59,884
Provisions	26,392	28,195
Lease Liabilities	3,841	2,458
<b>Total Non Current Liabilities</b>	<b>38,853</b>	<b>90,537</b>
<b>TOTAL LIABILITIES</b>	<b>86,163</b>	<b>124,946</b>
<b>NET ASSETS</b>	<b>1,227,913</b>	<b>1,208,342</b>
<b>Equity</b>		
Accumulated Surplus	323,029	316,025
Asset Revaluation Reserve	823,929	823,929
Other Reserves	80,955	68,388
<b>TOTAL EQUITY</b>	<b>1,227,913</b>	<b>1,208,342</b>

1. As per 2nd Quarter Budget Review adjusted for known variations. Assumes no additional carry forwards.

2. Land Under Roads and Stormwater Drainage asset classes are being revalued as at 30 June 2022. No adjustments have been made in the budget Statement of Financial Position as Council is not able to reliably estimate the amounts.

## C. Budgeted Statements of Cash/Fund Flows

BUDGETED STATEMENT OF FUND FLOWS for the year ending 30 June 2023	LTFP	Budget	Adopted Budget
	2022/23	2022/23	2021/22
	\$'000	\$'000	\$'000
<b>From Operating Activities</b>			
Net operating result from Income Statement	(6,236)	(8,084)	(1,875)
Add back Other Non Cash Items	321	708	629
Add back Depreciation (not cash)	32,933	33,971	32,720
<b>Net Funds provided (or used in) Operating Activities</b>	<b>27,018</b>	<b>26,595</b>	<b>31,474</b>
<b>From Investing Activities</b>			
Receipts:			
Sale of Infrastructure, Property, Plant & Equipment	0	736	1,040
Payments:			
Purchase of Infrastructure, Property, Plant & Equipment	(22,863)	(60,499)	(91,466)
<b>Net Funds provided (or used in) Investing Activities</b>	<b>(22,863)</b>	<b>(59,763)</b>	<b>(90,426)</b>
<b>From Financing Activities</b>			
Receipts:			
Proceeds from Borrowings & Advances	1,950	35,500	29,500
Payments:			
Repayment of Borrowings & Advances	(3,318)	(5,248)	(3,085)
<b>Net Funds provided (or used in) Financing Activities</b>	<b>(1,368)</b>	<b>30,252</b>	<b>26,415</b>
<b>Net Increase (-Decrease) in Funds before Transfers</b>	<b>2,787</b>	<b>(2,916)</b>	<b>(32,537)</b>
<b>Transfers from (-to) Reserves</b>			
Transfers from (-to) Reserves - Operations			
<b>Net Transfers from (-to) Reserves</b>	<b>(2,787)</b>	<b>2,916</b>	<b>32,537</b>
<b>Net Increase (-Decrease) in General Funds after Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Notes:

1 "LTFP" is Long Term Financial Plan 2021 to 2030

2 Numbers in statements may include minor rounding differences

## D. Budgeted Statement of Reserves

### BUDGETED STATEMENT OF RESERVES for the year ending 30 June 2023

Reserves - Externally Restricted \$ 000'S	Opening Balance 2022/23	Net Mvt Inc (Dec)	Closing Balance 2022/23
CBD Carparking Shortfall - Developer Cont.	13,324	67	13,391
CBD Carparking Shortfall - Rate Levy	14,539	852	15,391
Developer Contributions	1,683	9	1,692
Highway/Commercial Carparking Shortfall	52	0	52
Market Site Development	472	36	508
Other Carparking Shortfall	381	2	383
Unspent Grants	2,171	0	2,171
Waste Management	6,296	(6,034)	262
Waste Remediation	0	4,416	4,416
<b>Total - externally restricted reserves</b>	<b>38,918</b>	<b>(652)</b>	<b>38,266</b>

Reserves - Internally Restricted \$ 000'S	Opening Balance 2022/23	Net Mvt Inc (Dec)	Closing Balance 2022/23
Asset Replacement & Refurbishment	2,977	406	3,383
Carry Over	1,197	(1,197)	0
Disaster Contingency	2,036	7	2,043
Election Expense	0	130	130
Environmental	60	(21)	39
IT Strategy	146	(146)	0
Nightcliff Community Hall	46	16	62
Off & On Street Carparking	2,082	(432)	1,650
Plant Replacement	9,565	(982)	8,583
Public Art	177	(45)	132
Sale of Land	14,100	0	14,100
<b>Total - internally restricted reserves</b>	<b>32,386</b>	<b>(2,264)</b>	<b>30,122</b>
<b>TOTAL ALL RESERVES</b>	<b>71,304</b>	<b>(2,916)</b>	<b>68,388</b>

1 Opening Balances as at 2nd Budget Review and adjusted for known pending variations

2 Reserves with budgeted nil balances & movements are not listed

3 Numbers in statements may include minor rounding differences

The purpose of reserves funds in general are to:

- > Ensure where applicable that funds are held separately and only utilised for the proper legal purposes. The main examples of such funds are developer contributions for specific purposes.
- > To assist the Council to avoid sudden changes in rates and enable a stable pricing path throughout its long-term financial plans.<sup>1</sup>
- > To provide a contingency or provision for unexpected events such as natural disasters, cyclones or events that are likely to take place but cannot be predicted reliably into any particular year.

The opening balances in table 13, 2022/23 Budgeted Statement of Reserves are projected as at 30 June 2022.

Only those reserves with an anticipated opening balance above zero or known movements to occur are included in the 2022/23 budget. As outlined in Council Policy 067 Financial Reserves, reserves may be deactivated and reactivated from time to time when there is a nil balance or a Council resolution.

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<sup>1</sup> For example, replacements of assets are not necessarily regular but may be cyclical or irregular. Elections happen every 4 years, so Council makes some provision each year towards this cost.

E. Budgeted Statement of Borrowings (external and internal)

BUDGETED STATEMENT OF EXTERNAL BORROWINGS for the year ending 30 June 2023		\$000's
Loans		
Opening Balance		35,024
New Borrowings 2022/23*		35,500
Principal Repayments		(5,248)
Closing Balance		65,276

Notes:

- \* New Borrowings 2022/23
- Casuarina Aquatic Recreation Centre \$17.5M. This is subject to Ministerial Approval.
  - Waste Cell 2 Expansion \$12.0M. This is subject to Ministerial Approval.
  - Waste Leachate Ponds \$6.0M. This is subject to Ministerial Approval.



TABLE OF INTERNAL LOANS 2021/22

TABLE OF INTERNAL LOANS Loans by function/service												
Name	Original Amount \$	Date Borrowed	Term/ Yrs	Interest Rate	No. Repymts PA	P+I \$ 2022/23	Reserve Lent From	Purpose	Opening balance \$	Principal Raised	Principal Repaid \$	Closing balance \$
IL1 2015 (set)	1,000,000	30/6/2015	10.0	2.90%	4	115,559	ARR	Waste	304,388	0	107,898	196,490
IL2 2015 (set)	1,164,115	30/6/2015	10.0	2.90%	4	134,524	Parking	Waste	385,181	0	124,702	260,479
IL4 2017 (set)	4,000,000	30/6/2017	10.0	2.90%	4	462,238	Parking	Waste	2,144,226	0	404,427	1,739,799
IL5A 2017 (set)	227,000	30/6/2017	15.0	2.90%	4	18,717	ARR	Waste	161,966	0	14,173	147,793
Total internal loans to Waste Facility	6,391,115					731,038			2,995,761	0	651,200	2,344,561
IL3 2016 Nightcliff Café (set)	1,442,437	30/6/2016	17.0	2.90%	4	107,777	ARR	NC Café	1,011,945	0	79,288	932,657
IL9 2022 Parklets	210,000	30/6/2022	3.0	0.00%	4		Plant	Parklets	210,000	40,000	0	250,000
Grand total internal loans	8,043,552					838,815			4,217,706	40,000	730,488	3,527,218
Summary of Loans by lending reserve												
Asset Replacement & Refurbishment (ARR)												
						242,053			1,478,299	0	201,359	1,276,940
Off & On Street Parking (Parking)												
						596,762			2,529,407	0	529,129	2,000,278
Plant Replacement (Plant)												
						0			210,000	40,000	0	250,000
Grand total internal loans						838,815			4,217,706	40,000	730,488	3,527,218

**Notes**

1. All above internal loans are based on opportunity cost of investments estimated at 2.9%
2. All above internal loans are based on 4 quarterly repayments PA
3. Loans IL 9 Parklets \$250K with \$210K in 21/22. P+I repayment assumes commencement in 2023/24

# 2022/23 ANNUAL BUDGET

## Financial Key Performance Indicators (KPIs)

### BUDGETED FINANCIAL KEY PERFORMANCE INDICATORS (KPI'S)

% OF RATE DEBTORS OUTSTANDING	Target	Actual 2020/21	Budget 2021/22	Budget 2022/23
	<5%	6.2%	6.4%	6.9%

This indicator is designed to measure Council's effectiveness in recovering debts legally owed to it.

DEBT SERVICING RATIO	Target	Actual 2020/21	Budget 2021/22	Budget 2022/23
	<10%	1.1%	4.4%	5.9%

This indicator is designed to show what proportion of revenue is required as a commitment to fund Council's loan repayments. Finance costs excludes interest expense of unwinding Waste remediation liabilities as a non cash item.

LIQUIDITY RATIO - UNRESTRICTED	Target	Actual 2020/21	Budget 2021/22	Budget 2022/23
	≥1.5:1	1.59	1.28	2.05

This indicator is designed to measure whether Council has the ability to pay its debts as they fall due expressed as a factor of one; (Current Assets minus Externally Restricted Reserves)/Current Liabilities.

RATES RATIO	Target	Actual 2020/21	Budget 2021/22	Budget 2022/23
	60%-70%	61.0%	62.1%	60.0%

This indicator is designed to measure Council's ability to cover its day to day expenses through its own rates and annual charges.

OPERATING SURPLUS/(DEFICIT)	Target	Actual 2020/21	Budget 2021/22	Budget 2022/23
	Break-even	(\$11.40M)	(\$14.05M)	(\$17.44M)

This indicator is designed to provide information on the result of ordinary operations including depreciation, which is a non cash expense. Council does not fund depreciation rather it funds the capital expenditure program.

OPERATING SURPLUS BEFORE DEPRECIATION	Target	Actual 2020/21	Budget 2021/22	Budget 2022/23
	\$25M - \$35M	\$19.6M	\$18.7M	\$16.5M

This indicator is designed to provide information on the result of ordinary operations before depreciation, which is a non cash expense. Excluding depreciation gives the amount of operating income over and above operating expenses that is available to fund capital expenditure.

ASSET SUSTAINABILITY RATIO	Target	Actual 2020/21	Budget 2021/22	Budget 2022/23
	100%	45.0%	131.4%	54.1%

This indicator is designed to indicate the extent to which Council is renewing its assets. A ratio of 100% or more indicates that Council spends at least the amount of depreciation each year on renewing assets. Depreciation is an annual estimated consumption that does not necessarily reflect the renewal spend actually required each year. Council is currently updating its Asset Management Plans, which will provide the appropriate annual renewal targets. Depreciation in the calculation excludes ROU assets.

Limits are as per the Long Term Financial Plan 2021 to 2030

## Appendix A – Index of Tables and Figures



# ABOUT THIS MUNICIPAL PLAN

Each year the Municipal Plan is developed by Councillors under the leadership of the Lord Mayor. It establishes the strategic direction, resourcing, funds available and income streams for the coming year to deliver programs, projects and actions that work towards achieving the 2030 vision.

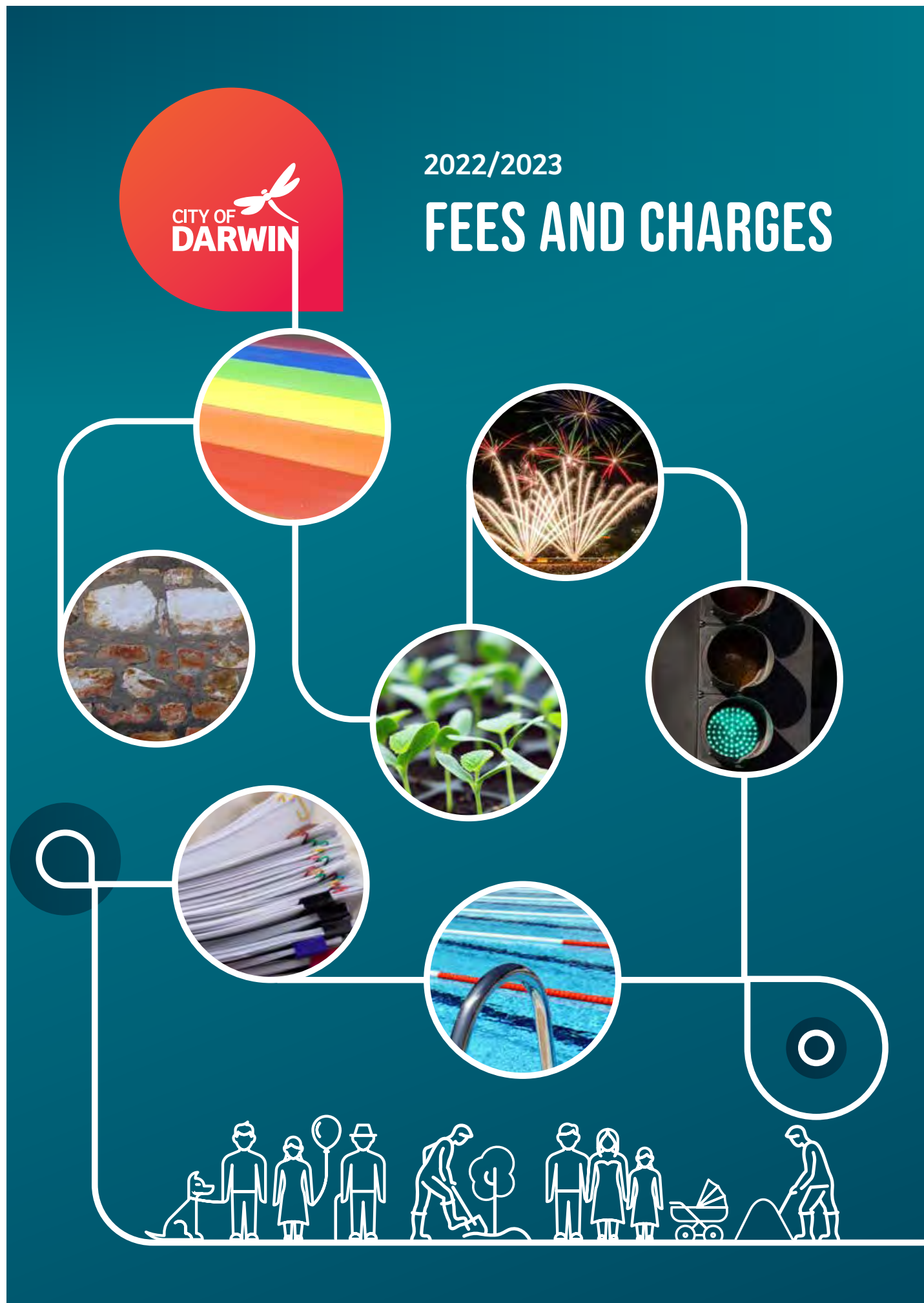
It is Council's commitment to the community, Minister and Agency about the annual strategic resourcing decisions it has decided as the next steps towards achieving the adopted long term strategy, Darwin 2030 City for People. City of Colour.



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**[darwin.nt.gov.au](http://darwin.nt.gov.au)**





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✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

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✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

3

INTRODUCTION

OUR HIGHLIGHTS

OUR COUNCIL

OUR APPROACH TO PLANNING

OUR SERVICE DELIVERY COMMITMENTS

BUDGET

FEES AND CHARGES

The following General Conditions apply to ALL Council Fees & Charges.

# GENERAL CONDITIONS

## Fees

Facility hire, within this document, states three levels of fees.

These are:-

- the full fee payable,
- the concessional fee for regular weekday use by non-profit community organisations, and
- a concessional fee for either one-off events on Friday evenings or weekends, or events which span more than the sessional use specified.

Non-profit organisations requesting concession fees to be negotiated will need to put their request in writing.

## Not-for-profit Organisations

The definition for eligibility for concession fees is:-

A self-help group (not operated by commercial interests and stated as non-profit by statutory declaration), or a non-profit community organisation (incorporated under the Associations Incorporations Act).

## Pension Concessions

Some fees and charges within this document allow a concession for pensioners. All people seeking such concession must provide appropriate proof of eligibility, i.e. -A Commonwealth Health Care Card, or a Northern Territory Pensioner Concession Card.

## Indemnity

Organisations hiring Council facilities are required to have public liability insurance cover.

Groups and individuals without their own public liability insurance must be aware that City of Darwin will not be held liable for any accident occurring through the actions or negligence of group members or guests.

## Credit Card Surcharge

City of Darwin may impose a surcharge of 0.4% on payments made using a credit card.

# GENERAL CONDITIONS (cont'd...)

## Responsibility for Damage to Council Property

The cost of damage to Council property will be recovered from the party responsible. In the case of hire of Council property the hirer will be held responsible and in the case of a permit/licence holder the holder will be held responsible. The cost of repairs will be calculated as the:

Actual invoiced cost to Council of materials and services used; **plus**

Cost of Council labour, plant and stores used including overheads

= Sub Total

Add 15% to Sub-Total

= Total Cost that will be recovered.

## Seasonal Oval Allocations

Council ovals are made available for sporting organisations to use for Wet and Dry seasons competition, training and pre-season use.

Seasons: Wet Season 1 October to 31 March

Dry Season 1 April to 30 September

In the first instance Council allocates ovals through peak sporting bodies so that they may then arrange club fixtures.

The definition of a peak sporting body is –

“An organisation representing the interests of those involved in the nominated sport and one affiliated with a national body that recognises the peak body for the sport in the NT.

A peak body will also be registered as an incorporated body with Department of Trade, Innovation and Business and Department of the Attorney-General and Justice and hold a current public liability insurance policy.”

## Single Use Plastics

In January 2019, City of Darwin implemented a ban on all single use plastics at Council events and events held on Council land including markets. These changes have been implemented to reduce the amount of single use plastic used and protect Darwin's unique environment.

The ban in single use plastics will relate to all Council permits and leases and these were updated from 1 January 2019 to reflect this change. Further information on how to conduct an event without single use plastics is available at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au)

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included



# ADMINISTRATION FEES

## Assessment Record Inspection Fee

Pursuant to Section 230(4) the Local Government Act 2019 any person with sufficient interest is entitled, when the Council office is open to the public, to inspect or copy the Assessment Record at a fee fixed by the Council.

ASSESSMENT RECORD INSPECTION FEE		2022/2023 Including GST
		\$
Assessment Record Inspection		15.00 <span>×</span>

## Rate Book - Fees for Written Confirmation

A charge of \$53.00, (\$106.00 for an urgent request) for each property will be levied for the furnishing of written information of details from the Rate Book. This information will only be supplied upon receipt of the required sum together with the written request in the required format.

RATE BOOK - FEES FOR WRITTEN CONFIRMATION		2022/2023 Including GST
		\$
<b>Rate Search Fee – per property</b>		
• 1 Business Day Prior Notice		53.00 <span>×</span>
• Urgent Same Day Request		106.00 <span>×</span>
<b>Reprint of Rate Notice</b>		
• Per copy		
Current Rating Year		<b>22.00</b>
Prior Rating Years		<b>28.00</b>
Provision of Written Confirmation by facsimile, email or post – per request		<b>22.00</b>

× = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# ADMINISTRATION FEES (cont'd...)

DISHONoured CHEQUE/DIRECT DEBIT FEES		2022/2023 Including GST
		\$
Administration Fee – per instance		45.00
PREPARATION OF LICENCE & AGREEMENT CONDITIONS		2022/2023 Including GST
		\$
Prepared by External Solicitor		Solicitors costs + GST
Prepared In-house		350.00 + GST
RESEARCH AND/OR RETRIEVAL OF COUNCIL RECORDS		2022/2023 Including GST
		\$
To conduct research of Council records where due to the nature of the research and/or staff time involved other published charges are inadequate, charge is on a per staff member/ hour charge or part thereof. Archive retrieval costs are additional.		Actual cost at hourly rate
CANCELLATION OF HIRE OF COUNCIL FACILITIES		2022/2023 Including GST
		\$
Cancellation fee (if notification is received less than two weeks prior to date of hire)		28.00
Permit Administration Fee (per amendment, in excess of 1x initial change for one-off bookings, or in excess of 5x changes for ongoing bookings)		28.00
INTEREST ON OVERDUE DEBTOR ACCOUNTS		2022/2023 Including GST
		\$
Charged on Debtor account balances overdue in excess of 30 days, if no default rate otherwise specified in debt creation documentation.		18.0%pa <b>x</b>

**x** = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# APPLICATIONS UNDER FREEDOM OF INFORMATION

PERSONAL INFORMATION		2022/2023 Including GST
		\$
Application Fee		Legislative <span>×</span>
<b>Supervised Inspection</b>		
• First 2 hours		Legislative <span>×</span>
• Per hour thereafter		25.00 <span>×</span>
NON-PERSONAL INFORMATION		2022/2023 Including GST
		\$
Application Fee		30.00 <span>×</span>
Searching and decision making (per hour)		25.00 <span>×</span>
Retrieval from storage		Actual Cost <span>×</span>
Supervised Inspection (for every hour or part of an hour)		25.00 <span>×</span>
Application Fee for combined Personal and Non-Personal Information		30.00 <span>×</span>



× = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# APPLICATIONS UNDER FREEDOM OF INFORMATION (cont'd...)

OTHER SERVICES		2022/2023 Including GST
		\$
Packaging materials for delivering or posting articles	Actual Cost	×
Delivery or postage charges	Actual Cost	×
Retrieval from storage	Actual Cost	×
Supervised Inspection (for every hour or part of an hour)	25.00	×
<b>Photocopies of Documentation</b>		
Per page of Black & White A4 paper	0.20	×
Other	Actual Cost	×
Copies of disks, films or tapes, written transcripts, other services to enable the applicant to physically access information, hiring out equipment or facilities to enable applicant to view or listen to disk, film or tape	Actual Cost	×
Operating equipment to copy disk, film or tape or to enable applicant to view or listen to disk, film or tape (per hour or part of an hour)	25.00	×
DEPOSIT FOR PROCESSING FEES		2022/2023 Including GST
		\$
If the processing fee is estimated to be greater than \$25 and less than \$100	25.00	×
If the processing fee is estimated to be more than \$100	50% of the estimate	×

× = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

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INTRODUCTION

OUR HIGHLIGHTS

OUR COUNCIL

OUR APPROACH TO PLANNING

OUR SERVICE DELIVERY COMMITMENTS

BUDGET

FEES AND CHARGES

# ADVERTISING SIGNS

SIGNS ON PRIVATE OR PUBLIC LAND THAT REQUIRE A PERMIT		2022/2023 Including GST
		\$
Application Fee		164.00 ✕
Removal, custody and release fee for unauthorised movable signs		<b>157.00</b>
Removal, custody and release fee for unauthorised fixed sign		<b>157.00</b> In addition to <b>Costs (+15%)</b> <b>incurred</b>
Public Land minimum rate per year <b>OR</b>		164.00 ✕
Rate per square metre (which ever is greater) per year		64.00 ✕
Note: Specifications and requirements available from City of Darwin.		
MISCELLANEOUS SIGN FEES		2022/2023 Including GST
		\$
<b>Banner Sites</b>		
Permit Fee per week		
• Commercial		182.00 ✕
• Not-for-profit organisation		54.00 ✕
• Release fee for unauthorised banners (By-law 202)		<b>145.00</b>
• Cancellation fee		<b>28.00</b>
Street Light Banners – Per Banner (includes costs to erect, maintain & remove)		<b>145.00</b>

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# BINS – ADDITIONAL DOMESTIC SERVICE

BINS – ADDITIONAL DOMESTIC SERVICE	2022/2023 Including GST
	\$
240 litre Garbage Bin – Kerbside Service - per annum	<b>520.00</b>
240 litre Recycling Bin – Kerbside Service - per annum	<b>120.00</b>
240 litre Garbage Bin – Manual Service - per annum	<b>580.00</b>
240 litre Recycling Bin – Manual Service - per annum	<b>425.00</b>
1,100 litre Garbage Bin – per annum	<b>2,425.00</b>
1,100 litre Recycling Bin – per annum	<b>1,735.00</b>

BINS – RETURN COLLECTION SERVICE	2022/2023 Including GST
	\$
Return Collection Service	30.00 ✕

**Note:** Additional services costs will be invoiced annually directly to the Body Corporate (for strata titled units). The Body Corporate will distribute additional waste service expenses equally among all owners of a development through the Body Corporate fees. Additional services costs for non-strata titled units will be charged annually in conjunction with the municipal rates and charges, appearing on the Annual Notice of Rates and Charges.



✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included



# CAR PARKS

OFF STREET CAR PARKS		2022/2023 Including GST
		\$
<b>Permit Parking</b>		
West Lane – 12 Month Permit		<b>2,950.00</b>
Dragonfly – 12 Month Permit		<b>2,360.00</b>
Nichols Pl, Darwin Oval – 12 Month Permit		<b>1,570.00</b>
Mitchell/Daly St – 12 Month Permit		<b>950.00</b>
<b>All Day Parking</b>		
Early Bird – Monday to Friday, Park & Pay before 9.00am – West Lane		<b>11.50 per day</b>
Early Bird – Monday to Friday, Park & Pay before 9.00am – Dragonfly		<b>8.20 per day</b>
Nichols Pl, McLachlan St, Darwin Oval		<b>6.30 per day</b>
McMinn St, Mitchell St, Woods/Daly St, Daly/Mitchell St		<b>3.80 per day</b>
<b>Casual Parking</b>		
<b>(Monday to Friday per hour – up to 7 hours or pro rata)</b>		
West Lane Per Hour		<b>2.30</b>
Dragonfly Per Hour		<b>1.80</b>
<b>Overnight Parking</b>		
<b>5.00pm to 8.00am the following day, Mon to Thurs Inclusive</b>		
West Lane – per night		<b>10.50</b>
Dragonfly – per night		<b>9.00</b>
<b>Additional/Replacement</b>		
Permit – All Off Street Car Parks		<b>14.00</b>
Access Card – West Lane, Dragonfly		<b>25.00</b>
<b>Weekends &amp; Public Holidays</b>		
West Lane – Saturday, Sunday, Public Holidays (7.00am – 7.00pm closing time)		Free
Dragonfly – Saturday (7.00am – 10.00pm closing time)		Free
Dragonfly – Sunday (7.00am – 8.00pm closing time)		Free

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# CAR PARKS (cont'd...)

## OFF STREET CAR PARKS

2022/2023  
Including GST

\$

### Release of Vehicle

West Lane	<b>120.00</b>
Dragonfly	<b>120.00</b>

### Motorcycle Parking

Within designated bays - all off street car parks	Free
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### Access to Bicycle Facility – The Pod (Dragonfly)

Bike Pod access fee	<b>Free</b>
Bike Pod Access Card (initial issue)	<b>Free</b>
Bike Pod Access Card replacement fee	<b>25.00</b>

## Conditions of Parking

1. All vehicles are parked at the risk of the person parking the same and in respect of vehicles parked in this car park, no employee or agent of the City of Darwin is liable for any loss or damage, whether occasioned by negligence or otherwise.
2. No person employed by the City of Darwin has authority to accept vehicles or articles for safekeeping.
3. The Common Law as to bailment of goods does not apply in respect of the parking of a vehicle with its contents in this car park.
4. The Manager or any person having the authority of the City of Darwin has authority to enter any vehicle in this car park and move or drive it to another place.
5. The Manager or any person having the authority of the City of Darwin, may deliver a vehicle to any person offering evidence of ownership or authority to receive the vehicle and may refuse to deliver a vehicle unless he or she is so satisfied and no servant or agent of the City of Darwin shall be liable for such delivery detention or failure to deliver.
6. No person has authority to vary these conditions.
7. All vehicles are subject to NT Traffic Regulations.
8. Vehicles displaying a Disability Parking Permit may park in a disabled bay in all off-street car parks all day free of charge, except West Lane Car Park and Dragonfly Car Park. Persons displaying a valid Disability Parking Permit who park in a disabled bay in either West Lane Car Park or Dragonfly Car Park may park for twice the time paid for, however parking fees apply.

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

## CAR PARKING AREAS - ALTERNATIVE USES

City of Darwin will determine a hiring rate for commercial or non-profit users.

West Lane Car Park is unavailable for alternate use.

Persons hiring Car Parks for alternative use shall pay to City of Darwin all costs associated with City of Darwin providing car park attendants and supervisors and other necessary expenses such as electricity occasioned by the alternative use. The General Manager Innovation shall provide estimates to the person requiring alternative use prior to approval for the alternative use being granted.

These persons shall abide by and follow all the requirements and directions of the General Manager Innovation or their representative in the use of the car park.

The area required for the alternative use shall be left in a condition equal to that before the use was approved (i.e. in a clean and tidy condition). The person requiring alternative use shall be made aware that water or any liquid cannot be used in cleaning the area approved.

Persons requiring this use shall make arrangements for their own electrical supply where portable generators are used, these generators shall be adequately silenced.

Hirers shall make arrangements for toilet facilities outside of normal working hours and shall make contact with and follow the requirements of the NT Department of Health for the alternative use.

✕ = Item is exempt from GST per ATO Division 81.

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# CAR PARKING – ON STREET

Metered parking is available within the Central Business District (CBD) area, which is divided into three (3) separate zones for charging purposes. Details of the zone boundaries are available at the Civic Centre during opening hours.

A number of bays are available at no charge with a 15 minute time limit. These bays are individually signposted.

Motorcycles may park at no charge within designated motorcycle parking bays. Motorcycles parking within metered bays must pay the applicable charge.

Vehicles displaying a Disabled Persons Parking Permit may park at **no charge for twice the time** indicated on signage within metered bays in Zones A and B. These vehicles may park all day at no charge within Zone C. Vehicles must have the Disabled Persons Parking Permit prominently displayed.

METERED ON-STREET CAR PARKING WITHIN CBD	2022/2023 Including GST
	\$
<b>Zone A - Per hour per bay</b> 8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	<b>2.70</b>
<b>Zone B - Per hour per bay</b> 8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	<b>2.00</b>
<b>Zone C - Per hour per bay</b> 8:00am to 5:00pm Monday to Friday excludes weekends and public holidays	<b>1.50</b>
Maximum daily charge	<b>8.40</b>
All Zones – All day Public Holidays and Weekends	<b>Free</b>



✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# CEMETERY CHARGES

CEMETERY CHARGES		2022/2023 Including GST
		\$
<b>Reserved Graves</b>		
1st Interment - (excavation & ground maintenance)		<b>2,544.00</b>
2nd Interment - (excavation & ground maintenance)		<b>2,120.00</b>
Extra Depth (to 7 foot)- in addition to cost for interment		<b>244.00</b>
Rock Breaker Charge – when required		<b>Cost of Contractor + GST + 15% administration fee</b>
Issue of Exclusive Right of 2nd Interment Certificate - Administration Fee		90.00 ✕
Transfer of Exclusive Right Certificate/Reservation		<b>90.00</b>
<b>Ashes</b> - Interment of Ashes and site preparation		334.00 ✕
<b>Exhumation</b> - Exhumation Fee of Remains and Exhumation Overseer Cost		<b>3,710.00</b>
<b>Memorials</b>		
• Memorial Permit Fee		138.00 ✕
• Installation of plaque onto concrete head beam		<b>138.00</b>
• Manufacture of concrete headstone		<b>576.00</b>
• Manufacture of concrete memorial foundation		<b>288.00</b>
Miscellaneous Labour Rate per hour		<b>138.00</b>
After hours surcharge (after 4.00pm weekdays and all day weekends, public holidays)		<b>557.00</b>
<b>Funeral Providers</b>		
Annual Permit Fee		133.00 ✕
Commission for the collection of full interment fees		<b>159.00</b>
<b>**Infant Subsidy**</b>		Subsidy available for cremation or burial of infants up to the age of 2 years in accordance with conditions

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# CEMETERY CHARGES (cont'd...)

MINISTERIAL APPROVED BURIALS (Council Decision 13\2425)	2022/2023 Including GST
	\$
<b>Second Interment</b>	<b>2,899.00</b>
Where upper surface of coffin is below 750mm from ground level (includes excavation and ground maintenance)	
<b>Third Interment</b>	<b>2,899.00</b>
Where upper surface of coffin 500mm from ground level (includes excavation and ground maintenance)	
<b>Concrete Seal</b>	<b>1,203.00</b>
Required where the upper surface of the coffin is less than 750mm and greater than 500mm from ground level	
<b>Grave Investigation</b>	<b>790.00</b>
To ascertain depth and compliance with Legislation	
<b>Administration Fee</b>	<b>133.00</b>
MEMORIAL NICHE WALL	2022/2023 Including GST
	\$
Memorial/Niche Wall - Reservation	<b>1,081.00</b>
Memorial/Niche Wall - Interment of Ashes & Plaque - Permit Fee (Includes installation)	716.00 ✕
Memorial/Niche Wall - Removal/Installation of Memorial Plaque for 2nd Interment	<b>270.00</b>
Memorial/Niche Wall Transfer of Reservation	<b>90.00</b>
<b>Note:</b>	
Overtime rates will apply if burials are carried out on a weekend, or on a public holiday. Charges are subject to change dependent on contract variation.	
Extra charge for rock breaker if required, will be cost of contractor plus 15% administration charge + GST.	
Installation of Plaques and Headstones does not include supply of memorial.	
After Hours surcharge applies for services at 4.00pm or later on weekdays and all day weekends, public holidays.	
Exhumations to coffin depth only.	
All fees are inclusive of GST, except where otherwise indicated by ✕ symbol.	

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included



## Infant Subsidy

- The subsidy is applicable for the burial or cremation costs of children up to the age of two years, with the following conditions.
- The subsidy is applicable for the burial or cremation costs of children up to the age of two years whose parent or legal guardian is a resident within the municipality of Darwin subject to the following being met.
- A subsidy will be available for the interment or cremation cost of a child under the age of two years whose parent or legal guardian is a resident within the municipality of Darwin subject to the following being met.
- The subsidy will be available up to a maximum of \$900 or 50% of the interment or cremation costs whichever is the lesser value within any section of Thorak Regional Cemetery, Gardens Road Cemetery or Darwin General Cemetery.
- The subsidy will be for the interment or cremation costs only (not both) and will be applicable at the time of service as a one-off payment. Only one claim will be approved for any one infant.
- The subsidy will be available for a parent or legal guardian of a child residing within the Darwin Municipality and will include stillborn children.
- The subsidy will be paid to individual residents only and will not be available for organisations or government agencies carrying out interments or cremations for children in their care.
- The subsidy will only be available on receipt of proof of residence within the Darwin Municipality. Proof of residence will require photo identification with a current address shown, or a letter or account for utilities service including Power and/or Water, a current rental agreement, Rates notice or any other identification document as approved by the Superintendent of Cemeteries.

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# COMMUNITY CENTRES CHARGES

City of Darwin has community centres at Lyons, Nightcliff and Malak available for hire from 6am to midnight daily. Council aims to ensure that a range of user groups and/or individuals have fair and equitable access to Council's services and facilities. These facilities provide spaces for a diverse mix of activities and encourage community connectedness, participation in community life and enhance individual and community wellbeing.

There are two levels of charges:

- Non Profit/Community Benefit: Community organisations/groups or individual that is intending to not charge or charge a low cost for an activity where there is a community benefit, such as health and wellbeing benefit.
- Commercial/Private: Business or individual who provide a service or sell products with the intention of making a profit. Private also includes, use for private functions or events, not open to the community, such as Birthday parties.

Council requires any community group, organisations or individual entering into an agreement for the use of a community centre ("Hirer") to comply with the conditions of use.

Cancellation of bookings must be provided in writing 5 working days prior to the date of hire, otherwise the full hire charge will be forfeited.

Where Council officers or contractors are required after hours, additional cleaning or replacement of keys is required, or where the hirer fails to comply with the Terms and Conditions set out within their permit and negatively impacts subsequent users, the hirer will be required to meet these expenses.

LYONS COMMUNITY CENTRE		2022/2023 Including GST
		\$
<b>Private functions</b>		<b>239.00</b>
(Entire Centre), Friday, Saturday evenings from 5:00 pm (Sundays as per weekday bookings)		
<b>Hall Area Hire – Not for Profit</b>		
• Hourly rate – minimum charge 2 hours		<b>17.00</b>
• All day any day until 5:00pm		<b>90.00</b>
<b>Hall Area Hire – Commercial/Private</b>		
• Hourly rate – minimum charge 2 hours		<b>38.00</b>
• All day any day until 5:00pm		<b>210.00</b>
<b>Storage Area</b>		<b>80.00</b>
(per annum) payable in advance 1 July each year. (Quarterly pro rata or part thereof)		
<b>Office Tenancies - Office Rental per annum</b>		<b>140/m<sup>2</sup></b>

**Note:** The selling or consuming of alcohol will not be permitted at the Lyons Community Centre.

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# COMMUNITY CENTRE CHARGES (cont'd...)

MALAK COMMUNITY CENTRE	
	2022/2023 Including GST
	\$
<b>Private functions</b>	<b>239.00</b>
(Entire Centre), Friday, Saturday evenings from 5:00 pm (Sundays as per weekday bookings)	
<b>Large Area Hire – Not for Profit</b>	
• Hourly rate – minimum charge 2 hours	<b>17.00</b>
• All day any day until 5:00 pm	<b>90.00</b>
<b>Large Area Hire – Commercial/Private</b>	
• Hourly rate – minimum charge 2 hours	<b>38.00</b>
• All day any day until 5:00 pm	<b>210.00</b>
<b>Small Area Hire – Not for Profit</b>	
• Hourly rate – minimum charge 2 hours	<b>17.00</b>
• All day any day until 5:00 pm	<b>90.00</b>
<b>Small Area Hire – Commercial/Private</b>	
• Hourly rate – minimum charge 2 hours	<b>38.00</b>
• All day any day until 5:00 pm	<b>210.00</b>
<b>Storage Area</b>	<b>80.00</b>
(per annum) payable in advance 1 July each year. (Quarterly pro rata or part thereof)	
<b>Note:</b> Friday and Saturday evenings from 6:00 pm, hire of the large area for private functions includes the use of the small area to enable access to kitchen facilities. Subsequently, hiring of the small area is not possible on Friday and Saturday evenings.	

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# COMMUNITY CENTRE CHARGES (cont'd...)

## NIGHTCLIFF COMMUNITY CENTRE

2022/2023  
Including GST

\$

### Boab Meeting Room Hire – Not for Profit

• Hourly rate – minimum charge 2 hours	<b>17.00</b>
• All day any day until 5:00 pm	<b>90.00</b>

### Boab Meeting Room Hire – Commercial/Private

• Hourly rate – minimum charge 2 hours	<b>38.00</b>
• All day any day until 5:00 pm	<b>210.00</b>

### Pandanus Meeting Room Hire – Not for Profit

• Hourly rate – minimum charge 2 hours	<b>17.00</b>
• All day any day until 5:00 pm	<b>90.00</b>

### Pandanus Meeting Room Hire – Commercial/Private

• Hourly rate – minimum charge 2 hours	<b>38.00</b>
• All day any day until 5:00 pm	<b>210.00</b>

### Office Tenancies

• Office Rental per annum	<b>140/m<sup>2</sup></b>
---------------------------	--------------------------

### Storage Cages

**80.00**

per financial year payable in advance 1 July each year.  
(Quarterly pro rata or part thereof)

#### Note:

The rooms in Nightcliff Community Centre are not available for private party use, and the selling or consuming of alcohol on the premises is not permitted.

The Nightcliff Community Centre office space(s) are typically in high demand and are available for lease to not-for-profit organisations only. All office hirers pay their own cleaning & power costs and separate electricity meters are installed in each tenancy. For further information regarding availability of office space please contact Council.

✕ = Item is exempt from GST per ATO Division 81.

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# CONDUCT BUSINESS IN A PUBLIC PLACE

CONDUCT BUSINESS IN PUBLIC PLACE - PERMIT		2022/2023 Including GST
		\$
Conduct Business in Public Place – Per day – Not-for-profit	34.00	×
Conduct Business in Public Place – Per day – Commercial	82.00	×
Conduct Business in Public Place – Per week – Commercial	541.00	×
Commercial Tours – Per Annum (Pro-rata)	1,081.00	×
The Mall - Commercial Displays – Per Day	562.00	×
The Mall - Commercial Displays – Per Week	1,420.00	×
The Mall - Entertainment Buskers – Annual (12 months) permit	30.00	×
The Mall - Entertainment Buskers – Seasonal (4 months) permit	20.00	×
The Mall - Entertainment Buskers – Weekly (7 days) permit	5.00	×
The Mall – Out Trading – Per Day	34.00	×
The Mall – Out Trading – Per Week	82.00	×
Handbill Poster - Permit	28.00	×
FILMING IN A PUBLIC PLACE – PERMIT		2022/2023 Including GST
		\$
Commercial Filming – per day	159.00	
STREET FOOD VENDING PERMIT		2022/2023 Including GST
		\$
Per Quarter	864.00	×
Per 6 months	1728.00	×
Per Annum	3,360.00	×

× = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# DOG/CAT FEES & CHARGES

REGISTRATION FEES	2022/2023 Including GST
	\$
Entire Dog - Annual	128.00 <b>x</b>
De-sexed Dog – Over 12 months of age	28.00 <b>x</b>
De-sexed Dog less than 12 months of age	Free
Declared Dog Category 1	284.00 <b>x</b>
Declared Dog Category 2	219.00 <b>x</b>
Declared Dog Category 3	140.00 <b>x</b>
Entire Cat - Annual	128.00 <b>x</b>
De-sexed Cat less than 12 months of age	Free
De-sexed Cat – Over 12 months of age	22.00 <b>x</b>
CONCESSIONS	2022/2023 Including GST
	\$
Guide Dog/ Assistance Dog (Entire & De-sexed) – Subject to application & approval by Council Authorised Officer	Free
<b>Concessions (See Page 6 for eligibility), also Totally and Permanently Incapacitated (TPI) Gold Card Holders.</b>	
*Entire Dog or Cat – Renewal – Annual	75.00 <b>x</b>
De-sexed Dog or Cat - Annual	14.00 <b>x</b>
De-sexed Dog or Cat rehomed from an accredited rehoming organisation	Free for the first registration period

**\*Note:** The discounted/concession fee for entire dog registration renewals only applies for dogs registered prior to 1 July 2018. No concessions will apply to entire dogs registered after 1 July 2018.

**x** = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included



# DOG/CAT FEES & CHARGES (cont'd...)

LICENCE FEES - ANNUALLY	2022/2023 Including GST
	\$
Licence to keep more than 2 dogs or 2 cats <b>Plus registration fees for each dog/cat</b>	140.00 ✕
MISCELLANEOUS	2022/2023 Including GST
	\$
Microchipping for dogs and cats – per animal	<b>38.00</b>
Registration is transferable on application if the registered dog dies and the owner acquires a replacement animal.	
IMPOUNDING FEES & CHARGES	2022/2023 Including GST
	\$
Registered Dogs / Cats Release Fee – per animal	112.00 ✕
Unregistered Dogs / Cats Release Fee – per animal	273.00 ✕
Additional Fee if animal is impounded outside of Council hours	86.00 ✕
Animal Surrender Fee	59.00 ✕
Maintenance Fee for each Impounded Dog / Cat – applied after expiration of 4 impounding days	25.00 ✕

**Note:**

1. All dogs & cats released from or purchased at the Pound must be registered.



✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# LIBRARIES

Casuarina Library has available a meeting room for general hire by the public, organisations and groups.

LIBRARY MEETING ROOMS		2022/2023 Including GST
		\$
Not-for-profit/Community Organisations	Hourly rate (up to 3 hours) – Min Charge 2 hours	<b>17.00</b> per hour Min Charge 2 Hours
Not-for-profit/Community Organisations	Full day (8 Hours))	<b>86.00</b>
Commercial Use hourly rate (up to 3 hours)		<b>38.00</b> per hour
Commercial Use full day (8 hours)		<b>200.00</b>
INTER LIBRARY LOAN CHARGES		2022/2023 Including GST
		\$
Standard Inter-library loan – per item		<b>28.50</b>
<b>Journal Articles</b>		
• Up to 50 pages		<b>18.70</b>
• Each additional 50 pages		<b>4.00</b>

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# LIBRARIES (cont'd...)

REPLACEMENT OF LOST OR DAMAGED ITEMS – PER ITEM	
	2022/2023 Including GST
	\$
If original purchase price of item is available.	<b>Purchase Price +GST</b>
<b>If no cost available, the following charges apply:</b>	
Adult Fiction Paperback	<b>37.00</b>
Adult Fiction Hardcover	<b>58.00</b>
Adult Non-fiction Paperback	<b>37.00</b>
Adult Non-fiction Hardback	<b>58.00</b>
Adult DVD (single)	<b>40.00</b>
Adult DVD (double)	<b>45.00</b>
Adult DVD (multiple)	<b>60.00</b>



✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# LIBRARIES (cont'd...)

REPLACEMENT OF LOST OR DAMAGED ITEMS – PER ITEM	2022/2023 Including GST
	\$
Junior Fiction Paperback	27.00
Junior Fiction Hard cover	35.00
Junior Picture Book	35.00
Junior Non-fiction Paperback	35.00
Junior Non-fiction Hardcover	45.00
Junior Graphic Novel	45.00
Junior DVD	32.00
Large print Hard Cover	74.00
Large print book – Paperback	58.00
<b>Spoken Word</b>	
CD (whole item)	191.00
Case	21.00
Music Audio CD (single)	48.00
Music Audio CD (multiple)	37.00
CD/DVD Lockable Security Case (single)	5.00
CD/DVD Lockable Security Case (multiple)	5.00
World Languages Books	48.00
Magazines	Cover Price
Laptop	Replacement Cost + GST
Ipad	Replacement Cost + GST
Education technology tools and equipment	Purchase Price + GST

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

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# LIBRARIES (cont'd...)

	2022/2023 Including GST \$
<b>Where an Inter-library loan item is lost or damaged:-</b>	<b>Replacement Cost + 65.00</b>
Search/Processing Fee	
Invoice fee for overdue loans – Processing fee	<b>20.00</b>
Recovery fee for overdue loans – Debt Collection & Processing Fee	<b>20.00</b>
<b>Print Products from personal computers</b>	
• Black & White	<b>0.20 per side</b>
• Black & White A3	<b>0.40 per side</b>
• Colour A4	<b>1.00 per side</b>
• Colour A3	<b>2.00 per side</b>
Photocopying – Black & White A4	<b>0.20 per side</b>
Photocopying – Black & White A3	<b>0.40 per side</b>
Photocopying – Colour A4	<b>1.00 per side</b>
Photocopying – Colour A3	<b>2.00 per side</b>
3D Printing	<b>2.00 per hour</b>
Library merchandise	<b>Purchase Price</b>
Library programs and events - Cost of materials	<b>As Advertised</b>

## Note 1:

General Manager Community & Regulatory Services has delegated authority to reduce/waive fees in particular circumstances for unfunded charitable organisations and other associations closely affiliated with the Libraries objectives and functions.

## Note 2:

Where the security firm is called out, or additional cleaning or replacement of keys is required (after use of the room) Council will recover the cost incurred.

## Inter-Library Loan Charges

The City of Darwin Libraries will charge the following fees in the following instances.

1. No more than two items are requested on interstate inter-library loan for any one borrower at a time. Customers requesting more than two items will be charged according to the Australian Interlibrary Resource Sharing Code recommended schedule for each additional item.
2. There needs to be a six months gap before the Library inter-library loans the same title for the same person. The Library will only process this inter-library loan request within the six months if the patron is prepared to pay for any inter-library loan charge incurred.
3. Customers requesting urgently required inter-library loans will be charged at the recommended Australian Interlibrary Resource Sharing Code rates for fast track service.
4. Any cost incurred in obtaining information from specialised service suppliers will be passed on to customers.

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# MISCELLANEOUS PERMIT FEES

OUTDOOR DINING – CHARGED PER ANNUM		2022/2023 Including GST
		\$
Outdoor Dining (Unlicensed) - Within CBD per table per week		7.00 ✕ * Moratorium
Outdoor Dining (Unlicensed) - Outside CBD per table per week		4.00 ✕ * Moratorium
<b>Inside the CBD</b>		
Outdoor Dining (Licensed) – Within CBD Café/Restaurant		114.00/m <sup>2</sup> ✕ * Moratorium
Outdoor Dining – Within CBD licensed Hotel/Bar		168.00/m <sup>2</sup> ✕ * Moratorium
<b>Outside the CBD</b>		
Outdoor Dining (Licensed) – Outside CBD Café/Restaurant		76.00/m <sup>2</sup> ✕ * Moratorium
Outdoor Dining – Outside CBD Hotel/Bar		112.00/m <sup>2</sup> ✕ * Moratorium
<b>Preparation of Licence &amp; Agreement Conditions</b> (See “Administration Fees” for full costings)		
PARKING EXEMPTION PERMIT (EACH)		2022/2023 Including GST
		\$
Conduct Works		1,845.00 ✕
Delivery Vehicles – See Note below		1,844.00 ✕
Media Permitted Parking Permit (x 3 permits)		1,844.00 ✕
TOURIST COACH PARKING PERMITS		2022/2023 Including GST
		\$
Tourist Coach per Quarter		604.00

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included



# MISCELLANEOUS PERMIT FEES (cont'd....)

TEMPORARY PARKING BAY HIRE FOR CONSTRUCTION/SERVICE REPAIR PURPOSES	2022/2023 Including GST
	\$

Hire of Parking Bay – Zone A – Per Car Bay Per Day – Up to one week	<b>30.00</b>
Hire of Parking Bay – Zone B – Per Car Bay Per Day – Up to one week	<b>21.00</b>
Hire of Parking Bay – Zone C – Per Car Bay Per Day – Up to one week	<b>11.00</b>

**Note:** Parking Exemption Permit for Permitted Vehicle – This fee equates to \$7.38 per day over a 50 week period per annum (2 weeks subtracted for Public Holidays).

MINI BUS LOCATIONS	2022/2023 Including GST
	\$

Signage Costs (Payable on application, non-recurring)	<b>315.00</b>
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MISCELLANEOUS PERMIT FEES	2022/2023 Including GST
	\$

Bin Rental per week	<b>106.00</b>
Authorised Parking Zone	
• Per week	<b>37.00</b>
• Per annum	<b>996.00</b>
Release of Vehicle - From vehicle restricted area	<b>125.00</b>
Site inspection for all permits – per inspection	<b>105.00</b>

**Note:**

If the work is not to the satisfaction of the Council Officer, additional inspections may be required.

A security deposit will be charged. This deposit will be assessed by the Council officer and based upon the scope of the work involved. Inspection fee and other costs will be deducted from this deposit at the completion of the work.

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# OUTDOOR VENUE HIRE & EVENTS

All fees & charges associated with outdoor venue hire and events are subject to terms and conditions contained with the application/permit process. Applicants will adhere to all conditions at all times.

Single use plastic items including cups, plates, cutlery, containers and straws are not to be introduced or used on site.

OUTDOOR VENUE HIRE	2022/2023 Including GST
	\$
Outdoor Venue Hire - Non-commercial – Under 100 attendees	<b>Free</b>
Outdoor Venue Hire - Non-commercial – Over 100 attendees - per event day	<b>111.00</b>
Outdoor Venue Hire - Commercial – Less than 20 attendees - per event day	<b>138.00</b>
Outdoor Venue Hire - Commercial – Between 20 to 100 attendees - per event day	<b>300.00</b>
Outdoor Venue Hire - Commercial – Over 100 attendees - per event day	<b>600.00</b>

MINDIL CARNIVAL AREA	2022/2023 Including GST
	\$
Mindil Carnival Area – Attendance of less than 1000 persons – per event	<b>1,165.00</b>
Mindil Carnival Area – Significant National Event Level – Greater than 1000 persons attending – per event	<b>7,700.00</b>



✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# OUTDOOR VENUE HIRE & EVENTS (cont'd...)

GARDENS OVAL COMPLEX		2022/2023 Including GST
		\$
Gardens Oval Hire – Special events outside seasonal usage – Sporting or Territory/National championships – per day		<b>551.00</b>
Gardens Oval Hire – Special events outside seasonal usage – Fund Raising / Community Events – per day		<b>286.00</b>
Gardens Oval Hire – Special events outside seasonal usage – Commercial Events – per day		<b>3,424.00</b>
GARDENS AMPHITHEATRE		2022/2023 Including GST
		\$
<b>Bump In/Bump Out Fee</b>		<b>0% to 50%</b>
Applies to events - % of Hire Fee – per day		of hire fee per day, to be negotiated
<b>Booking Fee – per day/ night</b>		
Community Organisations		<b>520.00</b>
<b>Booking Fee - Commercial Hirer Fee</b>		<b>Greater of</b>
Greater of \$7,500.00 or 5% of net box office, capped at a total of \$15,000.00		<b>\$7,500.00 or</b>
		<b>5% of net box</b>
		<b>office, capped</b>
		<b>at a total of</b>
		<b>\$15,000.00</b>
<b>Hire Fee - Wedding Receptions/ Ceremonies/Private Functions</b>		
• Per day/night		<b>280.00</b>
<b>Security Deposit</b>		
• Community Organisations		Free
• Commercial Operations		2,438.00 <b>x</b>
Electricity charge is calculated on units used + GST at \$0.3759 per unit		
• Private or Community Organisations		<b>\$0.3759</b> per unit
• Commercial Operations		<b>\$0.3759</b> per unit

All enquiries and bookings are to be made through the Darwin Entertainment Centre on (08) 8980 3333. The Darwin Entertainment Centre manages the Gardens Amphitheatre on behalf of City of Darwin.

**x** = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# OUTDOOR VENUE HIRE & EVENTS (cont'd....)

OUTDOOR FITNESS CLASSES – ANNUAL PERMIT		2022/2023 Including GST
		\$
Commercial – 1 to 3 sessions per week – Maximum of 20 participants		590.00 ✕
Commercial – 4+ sessions per week – Maximum of 20 participants		885.00 ✕
Non-commercial – Maximum of 20 participants		Free
OUTDOOR FITNESS CLASSES – HALF YEAR PERMIT		2022/2023 Including GST
		\$
Commercial – 1 to 3 sessions per week – Maximum of 20 participants		297.00 ✕
Commercial – 4+ sessions per week – Maximum of 20 participants		445.00 ✕
Non-commercial – Maximum of 20 participants		Free
EVENT EQUIPMENT HIRE		2022/2023 Including GST
		\$
MiPRO – Hire – per event		<b>58.00</b>
PA System – Hire – per event		<b>111.00</b>
OTHER VENUE HIRE CHARGES		2022/2023 Including GST
		\$
Council Staff Rate – Attendance for works/rubbish clearance – including after hours		Refer to full listing under “Parks” section
Access to Power – Commercial/Non-commercial – per day		<b>59.00</b>
Access to Lighting – Commercial/Non-commercial – per day		<b>111.00</b>
Road Closure/Traffic Management – Events – Permit – per day		45.00 ✕
Lost/Stolen Key Replacement Fee		<b>Actual Cost</b>

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

## PARAP RECREATION FACILITY

The Parap Recreational Facility is fully occupied. (Note: Parap Recreation Facility is located at 77 Ross Smith Avenue, Parap.)  
For casual hire of Council facilities at alternate venues refer to Pages 19-21 - Community Centre Charges.

PARAP RECREATIONAL FACILITY	2022/2023 Including GST
	\$
Office Rental for the Parap Recreation Facility Building - per annum	<b>140/m<sup>2</sup></b>

## PARKS

COUNCIL RATES FOR CLEARING AWAY RUBBISH	2022/2023 Including GST
	\$
Standard business hours Monday to Friday excluding public holidays 7:30AM – 4:00PM per person/hr (min 4 hours)	<b>138.00</b>
After hours including weekends & public holidays per person/hr (min 4 hours)	<b>191.00</b>

COUNCIL CHARGES FOR AFTER HOURS CALLOUTS	2022/2023 Including GST
	\$
After Hours On-call Officer Attendance	<b>191.00</b>

BICENTENNIAL PARK – CIVILIAN MEMORIAL WALL	2022/2023 Including GST
	\$
Plaque production and mounting	
• Up to 6 lines of wording	<b>Actual Cost</b>
• Additional wording in excess of 6 lines (per additional line)	<b>Actual Cost</b>

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# PUBLIC SWIMMING POOLS

## COUNCIL OPERATED PUBLIC POOLS

2022/2023  
Including GST

\$

### Public Sessions

• Adults (18 years & over)	<b>5.00</b>
• Children (Secondary students require photographic identification)	<b>2.50</b>
• Children under 4 years (must be supervised in the water by a paying adult)	Free
• Concession (full time NT tertiary students, Commonwealth Health Care Card, Northern Territory Concession Scheme, DVA Gold Card, DVA White Card. Photographic ID must be presented)	<b>2.50</b>
• One carer accompanying a person with a disability or persons accompanying holders of NT Companion Card	Free
• Seniors Card Holders (must present Seniors Card)	<b>4.00</b>
• Family Concession 2 adults & 2 children	<b>12.50</b>
• School Swim Concession (per head Mon to Fri)	<b>2.00</b>
• Spectators	Free

### 30 Swim Pass

• Adult	<b>95.00</b>
• Seniors Card Holders	<b>90.00</b>
• Concession/Child	<b>47.00</b>

### Yearly Pass

• Adult	<b>475.00</b>
• Seniors Card Holders	<b>430.00</b>
• Concession/Child	<b>270.00</b>

### Half Yearly Pass

• Adult	<b>270.00</b>
• Seniors Card Holders	<b>244.00</b>
• Concession/Child	<b>145.00</b>

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included



# PUBLIC SWIMMING POOLS (cont'd...)

GENERAL HIRE	
Does not guarantee exclusive use of the facility	2022/2023 Including GST \$
Lane Hire Fee per lane per hour (Maximum of 4 lanes at any time. Applies in public operating hours only. Participants must pay entry fees)	<b>15.00</b>
Lane Hire Fee per 25m lane at Parap per hour	<b>8.00</b>
Hire of whole pool per day (during public operating hours)	<b>1,376.00</b>
Hire of whole pool per hour (during public operating hours)	<b>157.00</b>
Use of pool grounds ONLY – per session up to 2 hours (no swimming).	<b>25.00</b>
Security Deposit	600.00 <b>x</b>
Hire of whole pool outside of operating hours (price and approval on application)	<b>Price on Application</b>
WATER SPORTS ASSOCIATIONS	
Any not-for-profit water sporting, school, life-saving or learn-to-swim organisation utilising the pool for aquatic activities (excluding social fund-raising events) during operating hours.	2022/2023 Including GST \$
Hire of a 50 metre lane, per lane per hour or part thereof (during operating hours only, & participants must pay entry fees)	<b>8.00</b>
Hire of a 25 metre lane, per lane per hour or part thereof (during operating hours only, & participants must pay entry fees)	<b>4.00</b>
Water and Canoe Polo hire of half of a 50 metre pool per hour (during operating hours only, & participants must pay entry fees).	<b>29.00</b>
Hire of whole 50 metre pool, per hour or part thereof (during operating hours).	<b>80.00</b>
Hire of whole 25 metre pool, per hour or part thereof (during operating hours).	<b>40.00</b>
Overrun on booked time of hire of whole 50 metre pool, per hour or part thereof (during operating hours).	<b>103.00</b>
Overrun on booked time of hire of whole 25 metre pool, per hour or part thereof (during operating hours).	<b>50.00</b>

**x** = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# PUBLIC SWIMMING POOLS (cont'd...)

ROYAL LIFE SAVING SOCIETY		2022/2023 Including GST
		\$
School swimming and water safety program – per student (includes lane hire)		<b>1.85</b>
Lane Use – Half the learners pool at Casuarina – per hour		<b>8.00</b>



✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

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# REGULATORY SERVICES FEES & CHARGES

UNTIDY ALLOTMENTS		2022/2023 Including GST
		\$
Untidy Allotment Clearance Costs	Cost + 15 %	
Untidy Allotment Inspection		313.00
MISCELLANEOUS		2022/2023 Including GST
		\$
Loading Zone Permit		164.00 x
General Permit Fee (various) Includes Horse and Carriage Tours Operated from The Mall. Weekly Permit Fee		27.00 x
Shopping Trolley Release fee (left in public place)		143.00 x
Vehicle Impounding Release fee for standard sized vehicle (e.g. sedan, s/wagon, van) that will fit on a standard sized tilt tray. If heavier tow vehicle is required for a larger vehicle (e.g. bus), price will be adjusted accordingly. Plus cost of any advertisement in NT News		382.00 x
Impounded vehicle maintenance fee – Applied after expiration of 28 impounding days – Per day		<b>5.00</b>
Parking Permit for Totally & Permanently Incapacitated Soldier Association Members for 5 years		16.00 x
Parking Permit for Disabled Persons for 3 yrs (Renewal of existing Permit free of charge per Council Decision 18\4797 25/03/03.)		16.00 x

x = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# COURT COSTS

COMPLAINT AND SUMMONS		2022/2023 Including GST
		\$
Motor Vehicle Registry (118) certificate (Proof of Ownership)		19.00 <span>×</span>
Lodgement of the Complaint and Summons with the Court of Summary Jurisdiction		140.00 <span>×</span>
Administration		<b>75.00</b>
Other direct costs to Council determined as necessary.		

× = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# PRIVATE WORKS WITHIN ROAD RESERVE AND DEVELOPMENT

WORKS WITHIN ROAD RESERVE	2022/2023 Including GST	
	\$	
Residential works within verge/nature strip. No impact on pedestrians. Weekly rate. Includes skip bins, shipping containers, driveway replacement/alterations – Maximum period 1 week	80.00	×
Works within the verge or carriageway – no interruption to flow of traffic. Application fee and 1 day's work	106.00	×
Works within the verge or carriageway – no interruption to flow of traffic. Additional day (fee per additional day)	53.00	×
Works within the verge or carriageway – with interruption to flow of traffic. Application fee and 1 day's work	159.00	×
Works within the verge or carriageway – with interruption to flow of traffic. Additional day (fee per additional day)	106.00	×
Works within Council controlled public open space (road reserve excluded). Application fee and 1 day's work	132.50	×
Works within Council controlled public open space (road reserve excluded). Additional day (fee per additional day).	80.00	×
Additional inspection fee – each site visit	<b>80.00</b>	
Additional inspection fee - each site visit (Saturday) subject to availability. Minimum 48 hours prior notice required.	<b>223.00</b>	
Security Deposit – As assessed by Council Officer	Minimum \$2,120.00 or to Be Assessed	×

**Note:** In addition to the above charges the applicant is liable for the hire of any parking bays at the current hire rate.

The applicant will also be responsible for the cost of erecting the appropriate signs.

× = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# PRIVATE WORKS WITHIN ROAD RESERVE AND DEVELOPMENT (cont'd...)

CONSTRUCTION CHARGES		2022/2023 Including GST
		\$
Construction of road pavement, driveways, kerbs and paving	Per Quote + 15%	
WITH DEVELOPMENT PERMIT		2022/2023 Including GST
Includes plan approvals, assessments and clearances. 2 inspections included		\$
Extensions and sheds/carports – for small additions to existing residential and commercial structures		102.00 ✕
SD – Single Dwelling, MD – Multiple Dwelling up to 3 units, RR – Rural Residential, CP – Community Purposes		260.00 ✕
MD – Multiple Dwelling 4 units or more		376.00 ✕
MR – Medium Residential, CV – Caravan Parks, C – Commercial, TC – Tourist Commercial, LI – Light Industry, GI – General Industry, DV – Development, all other zones		435.00 ✕
HR – High Density, CB – Central Business		822.00 ✕
Subdivision/Consolidation – No construction		102.00 ✕
ASSESSMENT AND APPROVAL – NO DEVELOPMENT PERMIT		2022/2023 Including GST
		\$
Subdivision Plan Approval Fee (of the estimated value)		0.75% ✕
Subdivision Handover Fee (Council Infrastructure)		0.75% ✕
Assessment of Traffic Management Plans outside CBD – per TMP		318.00 ✕
Undertake Traffic Modelling for development proposals within CBD	Cost + 15%	
Undertake Lighting and Electrical Design Assessment	Cost + 15%	
Clearance Letter (includes 1 inspection)		102.00 ✕
Additional Inspection		80.00

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included



# PRIVATE WORKS WITHIN ROAD RESERVE AND DEVELOPMENT (cont'd...)

USE OF COUNCIL ROAD RESERVE (COMMERCIAL)	
Exclusive use of each section of the road reserve which lies between road intersections	2022/2023 Including GST
	\$
Per 24 hour period for up to 100 linear metres (Minimum Charge)	<b>975.00</b>
Per linear metre thereafter for areas in excess of 100 metres	<b>16.00</b>
DISPLAY GOODS ON PUBLIC LAND (COMMERCIAL)	
Annual Fee	2022/2023 Including GST
	\$
Per square metre	<b>64.00</b>
Minimum Charge	<b>154.00</b>

## SPORTING OVALS

### Sporting Grounds, Ovals

Council's sporting ovals are allocated to Peak Sporting Organisations for seasonal and casual usage, in the first instance Seasonal allocations take precedence over pre-season allocation requests and will be arranged so that any overlapping use, especially with regard to finals, is avoided. Seasonal charges are payable immediately at the beginning of each season.

Wet Season: 1 October to 31 March

Dry Season: 1 April to 30 September

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# SPORTING OVALS (cont'd...)

## Gardens Oval Building Hire

Including Hunter Harrison Grandstand office space/kiosk for rental/lease (per annum) – **As determined by Council.**

GARDENS OVAL COMPLEX (FOR SPORTING USE ONLY)	2022/2023 Including GST
	\$

<b>Seasonal User</b>	<b>2,427.00</b>
• Seasonal Group Allocation	

### Special Events (Outside Seasonal Usage)

Refer to OUTDOOR VENUE HIRE section

GARDENS OVAL ONE	2022/2023 Including GST
Seasonal Training & Competition Allocations	\$

### Training 1 Night per week

• Seniors	<b>472.00</b>
• Juniors	<b>239.00</b>
• Combined Seniors & Juniors	<b>710.00</b>

### Multiple Training

• Seniors	<b>954.00</b>
• Juniors	<b>477.00</b>
• Combined Seniors & Juniors	<b>1,436.00</b>

### Competition Use

• Seniors	<b>933.00</b>
• Juniors	<b>466.00</b>
• Combined Seniors & Juniors	<b>1,288.00</b>

### Competition & Training Use

• Seniors	<b>1,495.00</b>
• Juniors	<b>753.00</b>
• Combined Seniors & Juniors	<b>2,321.00</b>

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# SPORTING OVALS (cont'd...)

GARDENS TWO AND OTHER OVALS	
Seasonal Training & Competition Allocations	2022/2023 Including GST
	\$
<b>Training for 1 night per week</b>	
• Seniors	445.00
• Juniors	223.00
• Combined Seniors & Juniors	657.00
<b>Multiple Training Use</b>	
• Seniors	890.00
• Juniors	445.00
• Combined Seniors & Juniors	1,240.00
<b>Competition Use Only</b>	
• Seniors	890.00
• Juniors	445.00
• Combined Seniors & Juniors	1,240.00
<b>Competition and Training use</b>	
• Seniors	1,124.00
• Juniors	562.00
• Combined Seniors & Juniors	1,685.00
<b>Pre-Season</b>	
• 1 Night per week – up to 6 weeks	159.00
• Multiple training – up to 6 weeks	292.00
<b>Casual Hire</b>	
• Per Session up to 2 hours	75.00
• Per Day	100.00
<b>Darwin School Bookings</b> <b>(Including Darwin School Sports Associations)</b>	Free
Monday – Friday, 7.30am-4.00pm only, subject to availability. Bookings can only be made up to one school term in advance.	

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# SPORTING OVALS (cont'd...)

SPORTING OVALS SIGNAGE		2022/2023 Including GST
		\$
<b>Boundary Fence Signage – Per Season</b>		
• Nightcliff Oval		<b>747.00</b>
• Gardens Oval One		<b>747.00</b>
OVAL LIGHTING		2022/2023 Including GST
		\$
<b>Bagot Oval</b>		
• 200 Lux – Per hour		<b>34.00</b>
• 100 Lux – Per hour		<b>23.00</b>
<b>Gardens Oval 1</b>		
• 500 Lux – Per hour		<b>59.00</b>
• 300 Lux – Per hour		<b>45.00</b>
• 100 Lux – Per hour		<b>23.00</b>
<b>Malak Oval</b>		
• Per hour		<b>23.00</b>
<b>Nightcliff Oval</b>		
• 200 Lux – Per hour		<b>34.00</b>
• 100 Lux – Per hour		<b>23.00</b>
<b>Nightcliff Cricket Training Net Lights – per hour</b>		<b>11.00</b>

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# TENNIS COURTS

- Parap – Free of Charge ✕
- Aralia Street – Free of Charge ✕
- Chrisp Street – Free of Charge ✕

Tennis Courts are available for use by social players during daylight hours.

No bookings required - all courts to operate on first come first served basis.

**Note:** Use of the tennis courts for commercial coaching or tuition purposes is not permitted.



✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# TREES, SHRUBS

VALUATION OF STOLEN/DAMAGED TREES, SHRUBS AS FOLLOWS -		2022/2023 Including GST
		\$
Street trees & trees in parks	Current Value + GST	
Shrubs	Current Value + GST	
Palms, Cycads	Current Value + GST	
Unscheduled Tree Pruning or removal (including stump) works on Council property – per hour	Actual Cost	

## Street Trees & Trees in Parks

Assessed at current local nursery prices + replacement cost and administration + 20% or where trees are mature an evaluation using Australian Draft Tree Evaluation Standard AAA.

## Shrubs

Assessed at current local nursery prices + replacement cost and administration + 20% for each.

## Palms, Cycads

Assessed at current local nursery prices + replacement cost and administration + 20% for each.  
In all cases GST will be added to the cost of replacement.



✕ = Item is exempt from GST per ATO Division 81. Amounts in **BOLD** indicate GST is applicable and has been included



# WASTE DISPOSAL – SHOAL BAY

DOMESTIC ACCESS	2022/2023 Including GST
	\$
Access Tag - Darwin Municipal Residents who have paid the waste levy	Free
Lost or misplaced domestic access tags	<b>25.00</b>
Annual Access Tag for residential customers that have not paid a waste levy	<b>300.00</b>
General waste - Domestic vehicles, including with trailer, up to 1 tonne capacity	<b>50.00</b>
Green waste - Domestic vehicles, including with trailer, up to 1 tonne capacity	<b>30.00</b>



✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

# WASTE DISPOSAL – SHOAL BAY (cont'd...)

COMMERCIAL	2022/2023 Including GST \$
Uncontaminated greenwaste (per tonne)	80.00
Green waste - MINIMUM fee	35.00
Tyres - Whole (per tonne)	750.00
Tyres - Whole MINIMUM fee	350.00
Shredded tyres (per tonne)	350.00
Tyes - Shredded - MINIMUM fee	175.00
Commercial Waste (all vehicles per tonne)	115.00
Commercial Waste MINIMUM fee - > 500kg but < 1 tonne	80.00
Commercial Waste MINIMUM fee - >250 and <less than 500kg	60.00
Commercial Waste MINIMUM fee - <250	40.00
Liquid Waste – Not accepted	<b>Not accepted</b>
Car bodies (per body or part thereof)	<b>Not accepted</b>
Special Waste (per tonne)	230.00
MINIMUM fee for Special Waste	120.00
Soil - Clean Fill (by arrangement)	Free
Soil - Contaminated (by arrangement)	115.00
Recyclables (per tonne)	315.00
MINIMUM fee for Recyclables	140.00
Steel, Clean	Free
Asbestos (per tonne)	480.00
MINIMUM fee for Asbestos	150.00
Concrete, Clean (without reo or other contaminants) - per tonne	50.00
Concrete, Mixed (with contaminants) - per tonne	115.00

✕ = Item is exempt from GST per ATO Division 81.

Amounts in **BOLD** indicate GST is applicable and has been included

INTRODUCTION

OUR HIGHLIGHTS

OUR COUNCIL

OUR APPROACH TO PLANNING

OUR SERVICE DELIVERY COMMITMENTS

BUDGET

FEES AND CHARGES



Harry Chan Avenue  
GPO Box 84 Darwin NT 0801  
For enquiries phone us from 8am – 5pm on 8930 0300  
[darwin@darwin.nt.gov.au](mailto:darwin@darwin.nt.gov.au)

[darwin.nt.gov.au](http://darwin.nt.gov.au)

<b>14.2</b>	<b>2022/23 DECLARATION OF RATES AND CHARGES</b>
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**Author:** Team Leader Revenue  
Financial Controller

**Authoriser:** Interim Chief Executive Officer

**Attachments:** Nil

**RECOMMENDATIONS**

1. THAT the report entitled 2022/23 Declaration of Rates and Charges be received and noted.
2. THAT pursuant to Section 227(1) of the Local Government Act 2019 (the **Act**), Council adopts the Unimproved Capital Value (as it appears on the valuation roll prepared and maintained under the Valuation of Land Act 1963) as the basis of the assessed value of allotments within the Darwin Municipality.
3. THAT pursuant to Sections 237 of the Act, Council declares that it intends to raise, for general purposes by way of rates, the amount of \$70,395,584 which will be raised by the application of differential valuation-based charges (**differential rates**) with differential minimum amounts (**minimum amounts**) being payable in application of each of those differential rates.

For the purposes of paragraph 3, “**separate residential parts or units**” means a dwelling house, flat or other substantially self-contained residential unit or building that is adapted for separate occupation or use (pursuant to section 226(5) of the Act).

Council hereby declares the following differential rates and minimum amounts payable in the application of those differential rates for the financial year ending 30 June 2023:

- (a) 0.588492% of the assessed value of all rateable land within those parts of the municipality zoned LR, RR, R or RL under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,240.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (b) 0.588492% of the assessed value of all rateable land within those parts of the municipality zoned LMR, MR or HR under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,302.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (c) 0.551464% of the assessed value of all rateable land within those parts of the municipality zoned CV under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,240.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (d) 0.735940% of the assessed value of all rateable land within those parts of the municipality zoned CB under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,570.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or

- (ii) the number 1,  
whichever is the greater.
- (e) 0.572638% of the assessed value of all rateable land within those parts of the municipality zoned PS or CN under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,293.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,  
whichever is the greater.
- (f) 0.533128% of the assessed value of all rateable land within those parts of the municipality zoned OR under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$512.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,  
whichever is the greater.
- (g) 0.588492% of the assessed value of all rateable land within those parts of the municipality zoned FD, SU, CP, CL, RD or U under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,302.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,  
whichever is the greater.
- (h) 0.785083% of the assessed value of all rateable land within those parts of the municipality zoned C, or SC under the *NT Planning Scheme* other than those classes of allotments described in paragraphs (m) and (n) below, with the minimum amount payable in the application of that differential rate being \$1,293.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,  
whichever is the greater.
- (i) 0.652313% of the assessed value of all rateable land within those parts of the municipality zoned TC or HT under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,293.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,  
whichever is the greater.
- (j) 0.570014% of the assessed value of all rateable land within those parts of the municipality zoned LI under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,293.00 multiplied by:

- (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,

whichever is the greater.
- (k) 0.483833% of the assessed value of all rateable land (other than the small allotments identified below) within those parts of the municipality zoned GI or DV under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,293.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,

whichever is the greater.
- (l) Council considers the following classes of allotments within the municipality zoned GI to be a different class of allotments and small allotments for the purposes of section 226(3)(b) of the Act and the example given at the foot of that section:
  - (i) Units 1 to 3 and Units 5 to 98 comprised in Unit Plan No. 95/95;
  - (ii) Units 101 to 216 in Unit Plan 97/112;
  - (iii) Units 17 to 32 comprised in Unit Plan 98/32;
  - (iv) Lots 6244 to 6285 Hundred of Bagot; and
  - (v) Lots 6330 to 6336 Hundred of Bagot.

Council considers that an inequity would result if the minimum amount declared in respect of rateable land within Zone GI were applied to these small allotments, and accordingly, Council declares a lesser minimum amount, being \$322.00, to be payable in respect of each of these small allotments.
- (m) 1.457899% of the assessed value of those classes of allotments within the municipality zoned C or SC under the *NT Planning Scheme* with a parcel area equal to or greater than 40,000m<sup>2</sup> and being allotments on which there is situated a major shopping centre, with the minimum amount payable in the application of that differential being \$1,293.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,

whichever is the greater.
- (n) 0.785083% of the assessed value of those classes of allotments within the municipality zoned C or SC under the *NT Planning Scheme* with a parcel area less than 40,000m<sup>2</sup> and being allotments on which there is situated a major shopping centre, with the minimum amount payable in the application of that differential rate being \$1,293.00 multiplied by:
  - (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,

whichever is the greater.
- (o) 0.588492% of the assessed value of every allotment of rateable land within the municipality not otherwise described above, with the minimum amount payable in the application of that differential rate being \$1,240.00 multiplied by:



- (i) the number of separate residential parts or units on each allotment of land; or
  - (ii) the number 1,
- whichever is the greater.

4. Pursuant to Section 240 of the Act and Regulation 84 of the *Local Government (General) Regulations 2021* (the **Regulations**) Council imposes the following municipal parking rate for land in Central Darwin as defined in Regulation 83 of the Regulations (the **Parking Rate**):

- (a) The amount to be raised by the imposition of the Parking Rate is \$1,028,376.
- (b) The Parking Rate is to be an amount of \$246.82 per parking space which will be calculated, assessed, levied and payable in accordance with the Regulations.
- (c) The parking usage schedule 2022/2023 has been prepared in accordance with Regulation 86 of the Regulations and will be notified on City of Darwin's Website and in the Northern Territory News on 9 June 2022 in accordance with Regulation 87 of the Regulations. A person may inspect the parking usage schedule free of charge.
- (d) An application for a review in relation to an entry in the parking usage schedule may be made in accordance with regulation 88 of the Regulations. An application for a review must be made no later than 8 July 2022.
- (e) The Parking Rate will be applied by Council to the trading fund established pursuant to Regulation 85 of the Regulations.

5. Pursuant to Section 239 of the Act, Council declares that it intends to raise \$8,790,636 and declares and imposes the following charges for the financial year ending 30 June 2023 for the purpose of enabling or assisting Council to meet the cost of the garbage collection and recycling collection services and the waste disposal services it provides for the benefit of residential land within the municipality and the occupiers of such land:

- (a) A charge of \$311.85 per annum per residential dwelling in respect of kerbside garbage and recycling collection services and a waste disposal service provided for the benefit of, or which Council is willing and able to provide for the benefit of, each residential dwelling within the municipality other than a residential dwelling as described in Parts 1, 2 and 3 of the Schedule below and the occupiers of such land.

The services are:

- (i) a kerbside garbage collection service of one visit per week; and
- (ii) a kerbside recycling collection service of one visit per fortnight,

with the collection of waste contained in a maximum of one 240 litre mobile bin per garbage collection or recycling collection visit; and

- (iii) access to the SBWDS, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of the SBWDS from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

- (b) A charge of \$290.85 per annum per residential dwelling in respect of non kerbside (communal) garbage and recycling collection services and a waste disposal service provided for the benefit of, or which Council is willing and able to provide for the benefit of, each residential dwelling within the municipality where the number of residential dwellings (as the case may be) exceeds three

(3).

The services to be provided by Council are as described in Part 1 of the Schedule below and in Parts 2 & 3 of the Schedule below where the facilities in and about the residential dwellings meet the requirements of the Council for the purposes of providing the services, and Council has not approved of an alternative regular garbage and recycling collection service.

(c) For the purposes of this paragraph 0:

- (i) “residential dwelling” means a dwelling house, flat or other substantially self contained residential unit or building on residential land and includes a unit within the meaning of the *Unit Titles Act* and the *Unit Title Schemes Act*;
- (ii) “residential land” means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling); and
- (iii) “SBWDS” means the Shoal Bay Waste Disposal Site located at Lot 3952 Town of Sanderson.

#### SCHEDULE

#### CITY OF DARWIN

#### GARBAGE AND RECYCLING COLLECTION SERVICES

#### PART 1 –

#### Communal Services for more than 3 residential dwellings

The services are –

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week,

with the collection of waste and recycled items contained in the number of bins for garbage and recycling collections being as set out in the table below; and

- (c) access to the SBWDS, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of the SBWDS from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

NUMBER OF HOUSEHOLDS	GARBAGE BINS 240 LITRE	RECYCLING BINS 240 LITRE	TOTAL NUMBER 240 LTR BINS
4	1	1	2
5-6	2	1	3
7-8	2	2	4
9-12	3	2	5
13-16	4	3	7
17-18	5	3	8
19-20	5	4	9
21-24	6	4	10
25-28	7	5	12

<b>29-30</b>	<b>8</b>	<b>5</b>	<b>13</b>
<b>31-32</b>	<b>8</b>	<b>6</b>	<b>14</b>
<b>33-36</b>	<b>9</b>	<b>7</b>	<b>16</b>
<b>37-40</b>	<b>10</b>	<b>7</b>	<b>17</b>
<b>41-44</b>	<b>11</b>	<b>8</b>	<b>19</b>
<b>45-48</b>	<b>12</b>	<b>8</b>	<b>20</b>

## PART 2 –

### Communal Services for more than 12 residential dwellings which have facilities that meet the requirements of Council

The services are –

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week,

with the collection of waste and recycled items contained in the number of bins for garbage and recycling collections being as set out in the table below; and

- (c) access to the SBWDS, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of the SBWDS from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

<b>NUMBER OF HOUSEHOLDS</b>	<b>GARBAGE BINS 1,100 LITRE</b>	<b>RECYCLING BINS 240 LITRE</b>	<b>TOTAL NUMBER MIXED BINS</b>
<b>13-16</b>	<b>1</b>	<b>3</b>	<b>4</b>
<b>17-18</b>	<b>2</b>	<b>3</b>	<b>5</b>
<b>NUMBER OF HOUSEHOLDS</b>	<b>GARBAGE BINS 1,100 LITRE</b>	<b>RECYCLING BINS 1,100 LITRE</b>	<b>TOTAL NUMBER 1,100 LTR BINS</b>
<b>19-24</b>	<b>2</b>	<b>1</b>	<b>3</b>
<b>25-32</b>	<b>2</b>	<b>2</b>	<b>4</b>
<b>33-48</b>	<b>3</b>	<b>2</b>	<b>5</b>
<b>49-64</b>	<b>4</b>	<b>3</b>	<b>7</b>
<b>65-71</b>	<b>5</b>	<b>3</b>	<b>8</b>
<b>72-80</b>	<b>5</b>	<b>4</b>	<b>9</b>
<b>81-96</b>	<b>6</b>	<b>4</b>	<b>10</b>
<b>97-112</b>	<b>7</b>	<b>5</b>	<b>12</b>

## PART 3 –

### Communal Services for more than 40 residential dwellings which have facilities that meet the requirements of Council

The services are –

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week,

with the collection of waste and recycled items contained in the number of bins for garbage and recycling collections being as set out in the table below; and

- (c) access to the SBWDS, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of the SBWDS from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

NUMBER OF HOUSEHOLDS	3 CUBIC METRE GARBAGE BIN	RECYCLING BINS 1,100 LITRE	TOTAL NUMBER MIXED BINS
41-48	1	2	3
49-50	1	3	4
51-71	2	3	5

6. The relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 245 of the Act at the rate of 18.0% per annum and is to be calculated on a daily basis.
7. Rates and charges declared under this declaration may be paid by four (4) approximately equal instalments on the following dates, namely:-
- (a) First Instalment: 30 September 2022
  - (b) Second Instalment: 30 November 2022
  - (c) Third Instalment: 31 January 2023
  - (d) Fourth Instalment: 31 March 2023
- Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.
8. Details of due dates and specified amounts will be listed on the relevant Rates Notice.
9. Variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.

A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.

**PURPOSE**

The purpose of this report is to provide for the adoption of 2022/2023 Rates and Charges that support the Budget contained in the City of Darwin 2022/2023 Municipal Plan.

**KEY ISSUES**

- The Council's 2022/2023 Municipal Plan contains Council's key rating proposals for the 2022/2023 financial year.
- The General Rate Yield for rateable properties within the Municipality has been increased by 4.5%.
- Income per Municipal Plan/Budget:
  - General Rates \$70,395,584
  - Garbage/Recycling \$8,790,636
  - Parking Rate \$1,028,376
- Additional bin services are no longer part of the Rates Declaration pursuant to 239(6)(d) of the new Act. They are stated in Council's Fees and Charges Booklet and will be collected through invoicing.

**DISCUSSION**

The City of Darwin 2022/2023 Municipal Plan contains Council's key rating proposals for the 2022/2023 financial year.

The General Rate Yield for rateable properties within the Municipality has been increased by 4.5%.

The charge for the domestic Garbage and Recycling collection service in 2021/2022 was originally \$297.00 for Kerbside Collection and \$277.00 per service for Manual Collection.

The rates declaration recognises and incorporates as part of the charges imposed under Section 239 of the Act, the waste disposal service, namely access to the Shoal Bay Waste Disposal Site, provided to each residential dwelling.

The charges for Kerbside and Manual collection services (including the waste disposal service) has been increased by 5%, which increases the charge for Kerbside Collection to \$311.85 per service and for Manual Collection to \$290.85 per service.

Section 239(6)(d) of the Act provides that a charge may only consist of payments that are compulsory in respect of an allotment and its improvements and must not consist of any payments for an optional service. As a result, additional bin service is an extra service and the fee is a fee for service. This has been removed from 2022/2023 Rates Declaration. The fee for additional bin has been stated in Council's Fees and Charges Booklet, and will be collected via invoicing.

The rate applied for the Parking Rate has been retained at \$246.82 per shortfall bay as per the 2021/2022 level.

Council has previously recognised that strata titled Self-Storage Units should attract a lesser Minimum General Rate than other strata titled units situated within the GI Town Planning Zone. The charge for General Rate has been increased by \$14, which increases the charge for General Rate to \$322.00. A lesser Minimum General Rate may be declared for these types of properties in accordance with Section 226 (3)(b) of the *Local Government Act 2019*.

The penalty interest rate imposed pursuant to Section 245 of the *Local Government Act 2019* has been retained at 18%. Relief from part or all of penalty interest accruals is available to ratepayers who are experiencing severe financial hardship and meet payment arrangement criteria, upon application.

**PREVIOUS COUNCIL RESOLUTION**

At the 17 May 2022 meeting Council resolved:

Council has endorsed the Draft 2022/2023 Municipal Plan and Budget pursuant to Section 35 of the *Local Government Act 2019*.

<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.4 Accountability
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<p><b>Budget/Funding:</b> N/A</p> <p><b>Is Funding identified:</b> N/A</p> <p><b>Existing Position No:</b> N/A</p> <p><b>Contractor:</b> N/A</p>
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b></p> <p><i>Local Government Act 2019</i></p> <p><i>Local Government (General) Regulations 2021</i></p>

<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<p><b>Engagement Level:</b> Consult</p> <p><b>Tactics:</b></p> <p>Internal and External</p> <p><b>Internal:</b></p> <p>The budget estimates have been discussed in depth with Council and the Executive Leadership Team. The estimates were published in the City of Darwin 2022/2023 Draft Municipal Plan and Budget and made available for public inspection and comment for a period of 21 days following publication on Council's website on Wednesday, 18 May 2022 and advertisement in the NT News on Wednesday, 18 May 2022.</p> <p><b>External:</b></p> <p>The draft Declaration of Rates and Charges report and public notice has been legally reviewed to ensure compliance with the requirements of the <i>Local Government Act 2019</i> and <i>Local Government (General) Regulations 2021</i>.</p>
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



**14.3 3RD BUDGET REVIEW 2021/2022**

<b>Author:</b>	<b>Financial Controller Executive Manager Finance</b>
<b>Authoriser:</b>	<b>Acting General Manager Corporate</b>
<b>Attachments:</b>	<b>1. Statement of Income <a href="#">↓</a> 2. Statement of Cash/Fund Flows <a href="#">↓</a> 3. Statement of Financial Position <a href="#">↓</a> 4. Statement of Cash and Investments <a href="#">↓</a> 5. Cost of Services <a href="#">↓</a> 6. Statement of Capital Expenditure <a href="#">↓</a></b>

**RECOMMENDATIONS**

1. THAT the report entitled 3rd Budget Review 2021/2022 be received and noted.
2. THAT Council amend the 2021/2022 budget in accordance with Part 10.5 of the Local Government Act 2019, as detailed in report entitled 3rd Budget Review 2021/2022 and associated attachments one to six.

**PURPOSE**

The purpose of this report is to present the 3rd Budget Review 2021/22 and seek Council's endorsement of the recommended amendments to the budget.

The Budget Review provides additional financial information to supplement statutory monthly financial reporting and cost of services.

**KEY ISSUES**

- This budget review proposes several amendments to Council's adopted Budget.
- The budget is balanced, as per legislative requirements.

## DISCUSSION

The 3rd Budget Review is presented with no change in General Funds and is compliant with Section 202 of the Local Government Act 2019, which prohibits budgeting for a deficit except in accordance with the regulations specified in Section 10 of the Local Government (General) Regulations 2021.

This report outlines a high-level summary of some of the significant movements and does not discuss in detail all the variations. The report should be read in conjunction with the detailed notes provided in the attachments for a comprehensive view of all the variations.

### Overall Impact

- a. "Net Surplus (Income Statement)", increase of \$3.0M leading to an increase in "Funds from operations" of \$2.3M (debit) (**Attachment 1**).
- b. "Purchases of Infrastructure", net increase of \$660K (credit). (**Attachment 6**).
- c. "Funds from Financing" increase by \$530K (debit) (**Attachment 2**).
- d. "Transfers to specific Reserves" increase of \$2.17M (credit) (**Attachment 4**).
- e. The sum of the above (a-d) variations to the existing adopted budget result in a nil effect to the General Funds of (**Attachment 2 – Bottom Line**).

### Variations of Note

#### Income Statement

The Operating Result from operations improves by \$4.74M mainly due to additional operating revenue recognised of \$3.25M and a reduction in operating expenses of \$1.49M; this is offset by transfers to capital programs and transfers to reserves.

Overall, the Income Statement Net Surplus/(Deficit) increases (improves) by \$3.0M due to the de-recognition of capital grant income net of \$1.74M offset by decreases in capital expenditure.

#### Waste Management Facility

Allocation of additional funding of \$3.4M for the leachate storage tanks and other associated infrastructure at the Shoal Bay Waste Management Facility has been a focus of this budget review.

The Waste Management Reserve has limited funding available to direct towards the project and as such a review was undertaken to fund the requirement.

The 3<sup>rd</sup> Budget Review proposes funding the storage tanks & infrastructure as follows:

- \$1M internal reserve loan borrowing from the Plant Replacement Reserve.  
The borrowings are in accordance with Borrowing Policy No 0023 and Financial Reserves Policy No 0067. The terms of the loan will be set for repayment within 2 years at an interest charge of 0.75% ( weighted average investment return April).
- \$999k reduction in interest and principal repayments on Waste Infrastructure loan repayments in 21/22. The savings are a result of the timing of the drawdowns with utilisation of offset facilities back to the loans and lower interest rates than budgeted.
- \$802k reductions across other capital programs. Capital programs that have unspent and/or uncommitted funds have been redirected to this project. These limit carry forwards into 2022/23 to projects that have already commenced or been committed.
- \$600k from operational budgets with reduction for end of year provision requirements and additional FAA income recognised.

#### Other Variations of Note

- \$3.02M early release of 2022/23 Federal Financial Assistance Grant (FAA) transferred to Carry Forward Reserve as allocated to 22/23 budget.
- Lee Point Rd - \$2.1M LRCI Phase 2 grant funds and associated expenditure to be restated in 2022/23 as project progresses; and -\$750k transferred back to Road Reseals

<p>&amp; Rehabilitation program</p> <ul style="list-style-type: none"> <li>• \$700k reduction in depreciation expense with delays in capitalisation of large capital programs</li> <li>• \$209k increase in training, recruitment and contracts in HR section</li> <li>• \$182k LRCI Phase 1 grant funds and associated expenditure on programs recognised for current year completion</li> <li>• \$150k NTG DIPL grant funding received for Nightcliff Rd pedestrian signals</li> <li>• \$125k Waters Ward By-Elections allocated to Office of Lord Mayor &amp; CEO to be carried forward to 2022/23 at year end.</li> <li>• \$89k grant funding received from Dept of Foreign Affairs via Trade/National Foundation for Australia-China Relations for Dragon Boat Festival</li> </ul> <p>As stated above this is not a comprehensive list of all the variations, the full detailed list and notes are provided in the attachments to the report.</p>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>N/A</p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>6 Governance Framework</p> <p>6.3 Decision Making and Management</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p><b>Budget/Funding:</b> Detailed within the body and attachments of the report.</p> <p><b>Is Funding identified:</b> Adoption of the recommendation in this report will amend the 2021/22 Budget.</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b></p> <p><b>Local Government Act 2019</b></p> <p>Part 10.5</p> <p><b>Local Government (General) Regulations 2021</b></p> <p>Section 9 <i>Review of budget</i></p> <p>Section 10 <i>Budget for deficit in some circumstances</i></p> <p>Section 11 Reserves</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Consult</p> <p><b>Tactics:</b></p> <p>Request submissions of Budget Variation applications from all Departments.</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report authors do not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

ATTACHMENT 1

<b>Income Statement</b>						
for the period ended 30/04/2022						
	YTD Actual \$'000	FY Original Budget \$'000	FY Revised Budget \$'000	Proposed Variations \$'000	Projected Result \$'000	YTD v Projected Result %
						Notes
<b>% of year elapsed</b>						<b>83%</b>
<b>Income from Continuing Operations</b>						
Rates & Annual Charges (Rates, Waste & Carparking Shortf	64,047	76,666	76,666		76,666	84%
Statutory Charges (Fines, Registrations)	2,021	2,358	2,358		2,358	86%
User Fees & Charges (Parking, Waste & Other)	24,384	21,769	27,449	(35)	27,414	89%
Grants & Contributions - Operating	6,637	5,578	4,003	3,290	7,294	91%
Interest / Investment Income	973	1,113	1,113		1,113	87%
Other Income	1,647	1,780	1,797		1,797	92%
<b>Total Income from Continuing Operations</b>	<b>99,708</b>	<b>109,264</b>	<b>113,387</b>	<b>3,255</b>	<b>116,642</b>	<b>85%</b>
<b>Expenses from Continuing Operations</b>						
Employee Expenses	29,685	37,504	37,210	(770)	36,439	81%
Materials and Contracts	48,729	49,941	58,012	452	58,463	83%
Elected Member Allowances	544	733	733		733	74%
Elected Member Expenses	40	64	64		64	62%
Depreciation, Amortisation & Impairment	25,431	32,720	32,720	(700)	32,020	79%
Interest Expenses	360	2,350	1,830	(469)	1,361	26%
<b>Total Expenses from Continuing Operations</b>	<b>104,789</b>	<b>123,312</b>	<b>130,569</b>	<b>(1,487)</b>	<b>129,081</b>	<b>81%</b>
<b>Operating Result - Continuing Operations</b>	<b>(5,081)</b>	<b>(14,048)</b>	<b>(17,181)</b>	<b>4,743</b>	<b>(12,439)</b>	<b>41%</b>
Grants & Contributions - Capital	4,215	12,173	6,813	(1,740)	5,073	83%
<b>Net Surplus/(Deficit) For the Year</b>	<b>(866)</b>	<b>(1,875)</b>	<b>(10,369)</b>	<b>3,003</b>	<b>(7,366)</b>	

1

**Notes on recommended variations:**

1. The decrease in projected deficit in the Income Statement is as detailed in Attachment 5, Cost of Services.

ATTACHMENT 2

<b>Statement of Fund Flows</b>						
<b>for the period ended 30/04/2022</b>						
	<b>YTD Actual \$'000</b>	<b>FY Original Budget \$'000</b>	<b>FY Revised Budget \$'000</b>	<b>Proposed Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD v Projected Result %  Notes</b>
<b>% of year elapsed</b>						<b>83%</b>
<b>Funds from Operating Activities</b>						
Net Operating Result From Continuing Operations	(866)	(1,875)	(10,369)	3,003	(7,366)	12%
Add back Depreciation (not cash)	25,431	32,720	32,720	(700)	32,020	79%
Add back Other Non Cash Items	0	629	629		629	0%
<b>Net Funds Provided (or used in) Operating Activities</b>	<b>24,566</b>	<b>31,474</b>	<b>22,980</b>	<b>2,303</b>	<b>25,283</b>	<b>1</b>
<b>Funds From Investing Activities</b>						
Sale of Infrastructure, Property, Plants & Equipment	149	1,040	1,040		1,040	14%
Purchases of Infrastructure, Property, Plants & Equipment	(23,647)	(91,466)	(58,939)	(660)	(59,599)	40% <b>2</b>
<b>Net Funds Provided (or used in) Investing Activities</b>	<b>(23,499)</b>	<b>(90,426)</b>	<b>(57,899)</b>	<b>(660)</b>	<b>(58,559)</b>	
<b>Funds From Financing Activities</b>						
Proceeds from Borrowings & Advances	8,940	29,500	27,560		27,560	32%
Repayment of Borrowings & Advances	(1,811)	(3,085)	(2,436)	530	(1,906)	95%
<b>Funds from financing</b>	<b>7,129</b>	<b>26,415</b>	<b>25,124</b>	<b>530</b>	<b>25,654</b>	<b>3</b>
<b>Net Increase (-Decrease) in Funds Before Transfers</b>	<b>8,196</b>	<b>(32,537)</b>	<b>(9,794)</b>	<b>2,173</b>	<b>(7,621)</b>	
<b>Transfers from (-to) Reserves</b>	<b>4,467</b>	<b>32,537</b>	<b>9,794</b>	<b>(2,173)</b>	<b>7,621</b>	<b>4</b>
<b>Net Increase (-Decrease) in Funds After Transfers</b>	<b>12,662</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>
<b>Notes on recommended variations:</b>						
1. The net increase in funds from operations is as detailed in Attachment 5, Cost of Services 2. The net increase in Purchases of Assets is as detailed in Attachment 6, Statement of Capital Expenditure. 3. The net increase in funds from financing is reduction of loan repayment requirement on 21/22 Waste Infrastructure external loans. 4. Net decrease in transfers from Reserves is as detailed in Attachment 4, Statement of Cash & Investments (Reserves). 5. This is the net sum of all fund flows after reserve transfers and results in a "balanced budget" (\$0). There is no increase or decrease in General Funds in the 3rd Budget Review.						

## ATTACHMENT 3

2020/21 Actual \$'000	Statement of Financial Position for the period ended 30/04/2022	YTD Actual \$'000	FY Original Budget \$'000	FY Revised Budget \$'000	Proposed Variations \$'000	Projected Result \$'000	Notes
<b>ASSETS</b>							
<b>Current Assets</b>							
24,491	Cash at Bank & Investments - unrestricted	37,448	20,359	20,359		20,359	
40,654	Cash at Bank & Investments - externally restricted	42,813	24,561	38,918		38,918	
40,301	Cash at Bank & Investments - internally restricted	33,676	11,403	32,229	2,173	34,402	1
10,125	Trade & Other Receivables	9,806	9,749	9,749		9,749	
358	Inventories	341	420	420		420	
<b>115,929</b>	<b>Total Current Assets</b>	<b>124,084</b>	<b>66,492</b>	<b>101,675</b>	<b>2,173</b>	<b>103,848</b>	
<b>Non-Current Assets</b>							
1,198,147	Infrastructure, Property, Plant and Equipment	1,196,204	1,029,108	996,579	1,360	997,939	2
<b>1,198,147</b>	<b>Total Non-Current Assets</b>	<b>1,196,204</b>	<b>1,029,108</b>	<b>996,579</b>	<b>1,360</b>	<b>997,939</b>	
<b>1,314,076</b>	<b>TOTAL ASSETS</b>	<b>1,320,287</b>	<b>1,095,600</b>	<b>1,098,254</b>	<b>3,533</b>	<b>1,101,787</b>	
<b>LIABILITIES</b>							
<b>Current Liabilities</b>							
23,698	Trade & Other Payables	17,498	21,421	21,421		21,421	
-	Rates Revenue struck (in advance)	12,809	0	0			
1,423	Borrowings	2,783	3,194	2,525	530	3,055	3
21,376	Provisions & Other Liabilities	7,903	7,307	7,307		7,307	
813	Lease Liabilities	829	806	806		806	
<b>47,310</b>	<b>Total Current Liabilities</b>	<b>41,822</b>	<b>32,728</b>	<b>32,059</b>	<b>530</b>	<b>32,589</b>	
<b>Non-Current Liabilities</b>							
16	Trade & Other Payables	0	0	0		0	
8,604	Borrowings	14,373	48,805	32,624		32,624	3
26,392	Provisions	33,200	25,315	25,315		25,315	
3,841	Lease Liabilities	3,841	4,652	4,652		4,652	
<b>38,853</b>	<b>Total Non-Current Liabilities</b>	<b>51,414</b>	<b>78,772</b>	<b>62,591</b>	<b>0</b>	<b>62,591</b>	
<b>86,163</b>	<b>TOTAL LIABILITIES</b>	<b>93,236</b>	<b>111,500</b>	<b>94,650</b>	<b>530</b>	<b>95,180</b>	
<b>1,227,913</b>	<b>NET ASSETS</b>	<b>1,227,051</b>	<b>984,100</b>	<b>1,003,604</b>	<b>3,003</b>	<b>1,006,607</b>	
<b>EQUITY</b>							
323,029	Accumulated Surplus	322,167	331,300	315,622	830	316,452	
823,929	Asset Revaluation Reserve	823,928	616,836	616,836		616,836	
80,955	Other Reserves	80,956	35,964	71,146	2,173	73,319	
<b>1,227,913</b>	<b>TOTAL EQUITY</b>	<b>1,227,051</b>	<b>984,100</b>	<b>1,003,604</b>	<b>3,003</b>	<b>1,006,607</b>	4
<b>Notes on recommended variations:</b>							
1. The increase in restricted funds is as detailed in Attachment 4, Statement of Cash & Investments and reduction in depreciation.							
2. The decrease in capital expenditure is as detailed in Attachment 6, Statement of Capital Expenditure.							
3. Loan borrowings adjustment to reflect reduction in principal repayment requirement on Waste Infrastructure external loans for 21/22.							
4. Retained Surplus & Reserves is the net effect of recommended variations on net operating result as per Attachment 1 Statement of Income.							

ATTACHMENT 4

<b>Cash &amp; Investments</b> for the period ended 30/04/2022	YTD Actual \$'000	FY Original Budget \$'000	FY Revised Budget \$'000	Proposed Variations \$'000	Projected Result \$'000	Notes
<b>Unrestricted</b>	<b>37,448</b>	<b>20,359</b>	<b>20,359</b>		<b>20,359</b>	
<b>Externally restricted</b>						
CBD Carparking Shortfall - Developer Cont.	13,309	6,084	13,324		13,324	
CBD Carparking Shortfall - Rate Levy	14,382	6,748	14,539		14,539	
Developer Contributions	1,811	1,703	1,683		1,683	
Highway/Commercial Carparking Shortfall	52	53	52		52	
Market Site Development	488	422	473		473	
Other Carparking Shortfall	380	385	381		381	
Unspent Grants	2,271	2,167	2,171		2,171	
Waste Management Reserve	10,119	6,999	6,296		6,296	1
<b>Total Externally Restricted</b>	<b>42,813</b>	<b>24,561</b>	<b>38,918</b>		<b>38,918</b>	
<b>Internally restricted</b>						
Asset Replacement & Refurbishment	2,576	1,631	2,975		2,975	
Carry Forward	1,040		1,040	3,173	4,213	2
DEC Air Conditioning Replacement	96					
DEC Asset Replacement/Refurbishment	103					
Disaster Contingency	2,035	2,035	2,035		2,035	
Election Expense						
Environmental	247	250	60		60	
IT Strategy	146	46	146		146	
Nightcliff Community Hall	85	45	46		46	
Off & On Street Carparking	2,481	1,900	2,082		2,082	
Plant Replacement	10,202	5,496	9,564	(1,000)	8,564	3
Public Art	223		177		177	
Sale of Land	14,441		14,100		14,100	
Street Lighting						
<b>Total Internally Restricted</b>	<b>33,676</b>	<b>11,403</b>	<b>32,228</b>	<b>2,173</b>	<b>34,401</b>	
<b>Total Cash &amp; Investments</b>	<b>113,937</b>	<b>56,323</b>	<b>91,506</b>	<b>2,173</b>	<b>93,679</b>	



<b>Cash &amp; Investments</b> for the period ended 30/04/2022	YTD Actual \$'000	FY Original Budget \$'000	FY Revised Budget \$'000	Proposed Variations \$'000	Projected Result \$'000	Notes
<b><u>Notes on recommended variations:</u></b>						
<ol style="list-style-type: none"> <li>1. Waste Management Reserve - Nil impact noting repurposing of reserve funding for external loan repayments \$999k (principal &amp; interest) to capital Shoal Bay Waste Management storage tank &amp; infrastructure projects</li> <li>2. Carry Forward Reserve net transfer in +\$3.17M <ul style="list-style-type: none"> <li>• +\$3.02M early release of FAA 22/23 grant; transfer to reserve as allocated to the 22/23 budget.</li> <li>• +\$157k capital funding as identified in the 22/23 MP</li> </ul> </li> <li>3. Plant Replacement Reserve - \$1M internal loan to fund Shoal Bay Waste Management storage tank &amp; infrastructure projects. Loan terms to be set at repayment term of 2 yrs @ interest rate of 0.75%.</li> </ol>						

<b>COST OF SERVICES</b> for the period ended 30/04/2022		YTD Actual \$'000	FY Original Budget \$'000	FY Revised Budget \$'000	Proposed Variations \$'000	Projected Result \$'000	YTD v Projected Result %	Reference Note
% of year elapsed 83%								
<b>Office of the Lord Mayor &amp; CEO</b>								
<b>Income</b>								
Chief Executive Officer Section		9	0	0		0	100%	
Governance Section		0	15	15		15	0	
<b>Income Total</b>		<b>9</b>	<b>15</b>	<b>15</b>		<b>15</b>	<b>59%</b>	
<b>Expense</b>								
Chief Executive Officer Section		1,000	1,131	1,301		1,301	77%	
Governance Section		1,729	2,013	2,013	125	2,138	81%	1
Marketing & Communications		658	837	962		962	68%	
Strategy & Performance		372	617	511		511	73%	
<b>Expense Total</b>		<b>3,760</b>	<b>4,598</b>	<b>4,787</b>	<b>125</b>	<b>4,912</b>	<b>77%</b>	
<b>Net Surplus/ (-Cost)</b>		<b>(3,751)</b>	<b>(4,583)</b>	<b>(4,772)</b>	<b>(125)</b>	<b>(4,897)</b>	<b>77%</b>	

**Office of the Lord Mayor & CEO Notes:**

- Budget allocation of \$125k for Waters Ward by-election to occur in 2022/23 FY - budget will be transferred to Elections Reserve at year end.

ATTACHMENT 5

<b>COST OF SERVICES</b> for the period ended 30/04/2022	<b>YTD Actual \$'000</b>	<b>FY Original Budget \$'000</b>	<b>FY Revised Budget \$'000</b>	<b>Proposed Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD v Projected Result %</b>	<b>Reference Note</b>
<b>% of year elapsed</b> <b>83%</b>							
<b>Community Hub</b>							
<b>Income</b>							
Animal Management	379	603	603		603	63%	
Community & Cultural Services	0		10		10	0%	
Darwin Entertainment Centre	4	134	14		14	26%	
Family & Children	253	246	246		246	103%	
Library Services	1,480	1,505	1,517		1,517	98%	
Mosquito Control	97	136	222		222	43%	
Parks & Reserves	213	193	193		193	110%	
Recreation & Leisure	97	99	99		99	98%	
Regulatory Services	1,234	1,323	1,323		1,323	93%	
Roads Maintenance	2,349	1,967	915	1,690	2,605	90%	1
Youth Services	2	1	3		3	69%	
Workshop	39	47	47		47	83%	
<b>Income Total</b>	<b>6,146</b>	<b>6,255</b>	<b>5,193</b>	<b>1,690</b>	<b>6,883</b>	<b>89%</b>	
<b>Expense</b>						100%	
Community Hub GM	472	477	533		533	89%	
Animal Management	1,509	1,800	1,812		1,812	83%	
Buildings and Facilities	2,080	3,227	3,227	(22)	3,205	65%	2
City Maintenance	9,427	11,975	11,436		11,436	82%	
Community & Cultural Services	962	1,461	1,487		1,487	65%	
Darwin Entertainment Centre	880	1,079	957		957	92%	
Darwin Safer Cities Program	267	402	402		402	66%	
Family & Children	394	567	567		567	70%	
Library Services	3,670	3,976	3,989		3,989	92%	
Mosquito Control	182	195	433		433	42%	

ATTACHMENT 5

<b>COST OF SERVICES</b> for the period ended 30/04/2022	YTD Actual \$'000	FY Original Budget \$'000	FY Revised Budget \$'000	Proposed Variations \$'000	Projected Result \$'000	YTD v Projected Result %	Reference Note
<b>% of year elapsed</b> <b>83%</b>							
Operations Administration	757	880	880		880	86%	
Parks & Reserves	7,850	9,306	9,462		9,462	83%	
Pathways	1,545	2,023	2,075		2,075	74%	
Recreation & Leisure	1,255	1,687	1,570		1,570	80%	
Regulatory Services	2,191	2,804	2,789		2,789	79%	
Roads Maintenance	2,485	3,628	3,476		3,476	71%	
Stormwater Drainage	612	659	784		784	78%	
Youth Services	409	488	497		497	82%	
Workshop	1,654	2,270	2,270		2,270	73%	
Workshop - Internal Plant Recharges	(2,775)	(4,012)	(4,012)		(4,012)	69%	
<b>Expense Total</b>	<b>35,826</b>	<b>44,889</b>	<b>44,632</b>	<b>(22)</b>	<b>44,610</b>	<b>80%</b>	
<b>Net Surplus/ (-Cost)</b>	<b>(29,680)</b>	<b>(38,634)</b>	<b>(39,439)</b>	<b>1,711</b>	<b>(37,728)</b>	<b>79%</b>	

**Community Hub Notes:**

1. +\$1.58M early release of FAA Grant roads component, will be transferred to Carry Forward Reserve to offset 22/23 budget; and \$110k increase adjustment to recognise total 21/22 grant received.
2. -\$22k transfer from Buildings Services operational to capital program to fund refurbishment of kitchen at Holtze St Parap.

ATTACHMENT 5

<b>COST OF SERVICES</b>		<b>YTD</b>	<b>FY Original</b>	<b>FY Revised</b>	<b>Proposed</b>	<b>Projected</b>	<b>YTD v</b>	<b>Reference</b>
<b>for the period ended 30/04/2022</b>		<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Variations</b>	<b>Result</b>	<b>Projected</b>	
		<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>%</b>	
<b>% of year elapsed</b>								
<b>83%</b>								
<b>Innovation Hub</b>								
<b>Income</b>								
City Parking		3,518	4,333	4,333		4,333	81%	
City Planning		61	61	61		61	99%	
Climate Change and Environment		50	50	50		50	100%	
Development		415	405	405		405	102%	
Economic Development		302	180	360	(35)	325	93%	1
Engagement & Events		2	0	0	2	2	100%	2
Information Communication & Technology		47	73	73		73	64%	
Innovation and Information Services		414	0	400		400	104%	
International Relations		89	0	0	89	89	100%	3
Property		951	1,088	1,103		1,103	86%	
Public Lighting Program		0	7	7		7	1%	
Waste Management		27,023	24,811	30,311		30,311	89%	
<b>Income Total</b>		<b>32,871</b>	<b>31,009</b>	<b>37,104</b>	<b>56</b>	<b>37,160</b>	<b>88%</b>	
<b>Expense</b>								
City Parking		4,498	5,662	5,667		5,667	79%	
City Planning		355	374	542		542	65%	
Climate Change and Environment		518	714	1,134		1,134	46%	
Corporate Information		359	552	552		552	65%	
Design		1,160	1,464	1,584		1,584	73%	
Development		11	3	133		133	8%	
Economic Development		237	196	360	(15)	345	69%	4
Engagement & Events		906	835	919	2	921	98%	2
Growth and Development Services		391	317	317		317	124%	
Information Communication & Technology		2,249	2,656	2,668	(36)	2,632	85%	5
Innovation and Information Services		899	215	918		918	98%	

ATTACHMENT 5

<b>COST OF SERVICES</b> for the period ended 30/04/2022	YTD Actual \$'000	FY Original Budget \$'000	FY Revised Budget \$'000	Proposed Variations \$'000	Projected Result \$'000	YTD v Projected Result %	Reference Note
<b>% of year elapsed</b> <b>83%</b>							
Innovation Hub GM	427	424	424		424	101%	
International Relations	189	238	246	89	335	57%	3
Property	118	197	240		240	49%	
Public Lighting Program	1,567	1,867	1,822		1,822	86%	
Smart Cities Projects	159	218	218	100	318	50%	6
Waste Management	21,386	18,790	24,495	(469)	23,445	91%	7
Websites & Digital	88	103	103		103	85%	
<b>Expense Total</b>	<b>35,516</b>	<b>34,824</b>	<b>42,343</b>	<b>(329)</b>	<b>41,433</b>	<b>86%</b>	
<b>Net Surplus/ (-Cost)</b>	<b>(2,645)</b>	<b>(3,815)</b>	<b>(5,239)</b>	<b>385</b>	<b>(4,273)</b>	<b>62%</b>	

**Innovation Hub Notes:**

1. -\$35k Neuron income as original estimate higher than revised forecast; offset by reduction in Seven Seasons/Seven Senses and Discover Darwin programs (where funding was allocated to).
2. +\$2k grant funding received from Australia Day Council; offset by increase in corresponding expenditure
3. +\$89k grant funding received for Dragon Boat Festival from Commonwealth Dept of Foreign Affairs and Trade via National Foundation for Australia-China Relations; offset by increase in corresponding expenditure.
4. Economic Development -\$35k offset of Neuron income reduction offset by additional funding for +\$20k for Discover Darwin marketing
5. -\$36k transfer from IT operational to capital for increased costs server infrastructure maintenance.
6. +\$100k increase costs for #Smart Darwin operational contracted services funded from savings in Smart Darwin capital budget.
7. - \$469k savings in Waste external loan interest payments due to timing of loan draw down, low interest rates on variable and offsetting redraw facility. Savings transferred to Shoal Bay Waste Management capital program for storage tanks & infrastructure. Note also includes internal transfer of \$500k from fuel code to contracted services (nil overall impact on section)

<b>COST OF SERVICES</b>		YTD	FY Original	FY Revised	Proposed	Projected	YTD v	Reference Note
for the period ended 30/04/2022		Actual	Budget	Budget	Variations	Result	Projected	
		\$'000	\$'000	\$'000	\$'000	\$'000	%	
% of year elapsed								
83%								
<b>Corporate Hub</b>								
<b>Income</b>								
Corporate Services	1						100%	
Customer Experience	37	74		74		74	50%	
Finance Section	370	601		601		601	62%	
Organisational Development	13	5		5		5	265%	
Risk & Assurance	15	0		0		0	100%	
Workplace Health & Safety	110	100		100		100	110%	
<b>Income Total</b>	<b>545</b>	<b>780</b>		<b>780</b>		<b>780</b>	<b>70%</b>	
<b>Expense</b>								
Asset Management Section	740	1,252		1,379		1,379	54%	
Chief Financial Officer Section	357	461		461		461	77%	
Corporate Services	430	655		640		640	67%	
Customer Experience	530	745		745		745	71%	
Employee Overheads (net)	(526)	0		(50)	(770)	(820)	64%	1
Finance Section	2,329	3,508		3,363		3,363	69%	
Fleet Management	9	98		98		98	9%	
Human Resources	1,081	1,103		1,103	209	1,312	82%	1
Organisational Development	693	957		872		872	79%	
Procurement Section	203	218		218		218	93%	
Program Management	672	713		728		728	92%	
Risk & Assurance	2,113	2,301		2,330		2,330	91%	
Workplace Health & Safety	465	679		609		609	76%	
<b>Expense Total</b>	<b>9,096</b>	<b>12,692</b>		<b>12,497</b>	<b>(561)</b>	<b>11,936</b>	<b>76%</b>	
<b>Net Surplus/ (-Cost)</b>	<b>(8,551)</b>	<b>(11,912)</b>		<b>(11,718)</b>	<b>561</b>	<b>(11,156)</b>	<b>77%</b>	



ATTACHMENT 5

<b>COST OF SERVICES</b>	<b>YTD</b>	<b>FY Original</b>	<b>FY Revised</b>	<b>Proposed</b>	<b>Projected</b>	<b>YTD v</b>	
<b>for the period ended 30/04/2022</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>Variations</b>	<b>Result</b>	<b>Projected</b>	<b>Reference</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>%</b>	<b>Note</b>

% of year elapsed  
83%

**Corporate Hub Notes:**

1. Adjustment of provisions in line with forecast year end calculations, net savings have been allocated to capital and offset increased costs in HR for contracts & services, leadership training and recruitment.

ATTACHMENT 5

<b>COST OF SERVICES</b> for the period ended 30/04/2022	<b>YTD Actual \$'000</b>	<b>FY Original Budget \$'000</b>	<b>FY Revised Budget \$'000</b>	<b>Proposed Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD v Projected Result %</b>	<b>Reference Note</b>
<b>% of year elapsed</b> <b>83%</b>							
<b>General Income</b>							
General Revenues (rates, interest, Federal Asstce)	60,138	71,206	70,295	1,510	71,825	84%	1
Grants & Contributions and Other Income for Capital Purposes	4,215	12,173	6,813	(1,740)	5,073	83%	2
<b>Income Total</b>	<b>64,353</b>	<b>83,379</b>	<b>77,108</b>	<b>(230)</b>	<b>76,898</b>	<b>84%</b>	
<b>Expense</b>							
Contribution To General Funds by Other Activities	(4,841)	(5,809)	(5,809)		(5,809)	83%	
Depreciation & Impairment	25,431	32,118	32,118	(700)	32,020	79%	3
<b>Expense Total</b>	<b>20,591</b>	<b>26,309</b>	<b>26,309</b>	<b>(700)</b>	<b>26,211</b>	<b>79%</b>	
<b>Net Surplus (-Cost)</b>	<b>43,762</b>	<b>57,070</b>	<b>50,799</b>	<b>470</b>	<b>50,687</b>	<b>86%</b>	
<b>Net Surplus (-Cost) All Services</b>	<b>(866)</b>	<b>(1,875)</b>	<b>(10,369)</b>	<b>3,003</b>	<b>(7,366)</b>	<b>12%</b>	

(NB This is the same result as the Income and expenses section of the Municipal Plan Summary Income Statement Section.)

**General Notes on recommended variations:**

1. +\$1.44M early release of FAA Grant General component, will be transferred to Carry forward reserve to offset 22/23 budget; and \$74k increase adjustment to recognise total 21/22 grant received.
2. Capital Grant Income:
  - -\$2.1 LRCI (Local Roads & Community Infrastructure) Phase 2 grant income for Lee Point Rd with project to span FY 2022/23. Will be restated in 2022/23 as project progresses.
  - +\$182k LRCI Phase 1 recognise balance of funding for completion of projects.
  - +\$150k NTG grant funding received from DIPL for Nightcliff Rd pedestrian signals
3. Reduce depreciation budget pending capitalisation of programs to be progressed in 22/23.

## ATTACHMENT 6

<b>Statement of Capital Expenditure for the period ended 30/04/2022 Master Account</b>	<b>YTD Actual \$'000</b>	<b>FY Original Budget \$'000</b>	<b>FY Revised Budget \$'000</b>	<b>Proposed Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD v Projected Result %</b>	<b>Reference Note</b>
05/110060 Chief Executive Office Capital Projects	50	0	53		53	95%	
05/221060 Swimming Pools Capital Projects Expenditure	16	25,000	13		13	122%	
05/221061 Public Art Program Capital Expenditure	120	0	365		365	33%	
05/223065 Sports Facilities - Capital Projects	53	2,355	2,514		2,514	2%	
05/235060 Libraries Capital Expenditure	0	0	141		141	0%	
05/311060 Infrastructure Capital Projects	801	0	2,106		2,106	38%	
05/322061 Planning Capital Expenditure	16	0	271		271	6%	
05/322062 Minor Capital Works Program	92	150	172	(50)	122	76%	1
05/322063 Streetscape Development & Upgrade	393	2,100	1,856		1,856	21%	
05/322064 Road Works Capital Projects Expenditure	837	0	957	332	1,288	65%	2
05/322066 Roads to Recovery Capital Projects Expenditure	1,139	862	2,047		2,047	56%	
05/322067 LATM Capital Projects Expenditure	-79	450	290	(80)	210	-38%	1
05/322068 Cyclepath Capital Projects	1	200	311	(27)	284	0%	3
05/322069 Black Spot Program	218	0	758		758	29%	
05/322070 Lee Point Road Upgrade	4	2,800	4,264	(2,822)	1,442	0%	4
05/331061 Footpaths Capital Projects	449	850	700	(100)	600	75%	5
05/331062 Disability Access Capital Projects (W/O ONLY)	33	55	88		88	37%	
05/331064 Driveway Capital Projects	225	240	240		240	94%	
05/331065 Road Reseal & Rehabilitation Capital Projects	276	1,930	570	690	1,260	22%	6
05/331066 Public Lighting Capital Projects	56	540	544	(150)	394	14%	1
05/331067 Parks Lighting Capital Projects	0	103	133		133	0%	
05/331069 Traffic Signals Capital Projects	0	94	72		72	0%	
05/331074 Infrastructure Major Projects	0	0	5,000		5,000	0%	
05/332060 Building Maintenance Capital Projects	158	770	1,265	(136)	1,129	14%	7
05/332062 Urban Infra. Capital Project Expense (W/O ONLY)	0	20	0		0	0%	
05/332063 Signage & Memorial Capital Projects	10	20	29		29	34%	
05/332080 Public Pools Capital Refurbish Projects (W/O ONLY)	13	0	135		135	10%	
05/332084 Depot Capital Refurbishment Projects (W/O ONLY)	242	0	260		260	93%	
05/332085 Halls & Community Centres Capital Projects	8	0	75		75	11%	
05/332086 Open Spaces Capital Refurbishment Costs (W/O ONLY)	5	1,035	75		75	6%	
05/332087 Civic Centre Capital Refurbishment Costs (W/O ONLY)	159	30,000	500		500	32%	

## ATTACHMENT 6

<b>Statement of Capital Expenditure for the period ended 30/04/2022 Master Account</b>	<b>YTD Actual \$'000</b>	<b>FY Original Budget \$'000</b>	<b>FY Revised Budget \$'000</b>	<b>Proposed Variations \$'000</b>	<b>Projected Result \$'000</b>	<b>YTD v Projected Result %</b>	<b>Reference Note</b>
05/332089 Darwin Entertainment Centre Capital Projects	56	99	352	(56)	296	19%	1
05/333062 Shoal Bay Upgrade Works	15,712	14,000	26,537	3,401	29,937	52%	8
05/334060 Stormwater Drainage Capital Projects	134	1,400	1,463		1,463	9%	
05/334065 Walkway Capital Projects	141	165	165		165	85%	
05/334068 Mosquito Control Capital Projects	0	129	0		0	100%	
05/335060 Fleet Management Capital Projects	0	4,354	939		939	0%	
05/341061 Fencing Capital Projects	95	151	147		147	65%	
05/341062 Parks & Reserves Revitalisation Capital Projects	641	712	1,170	(200)	970	66%	1
05/341063 Parks Infrastructure Capital Projects	113	143	147		147	77%	
05/341065 Parks Landscaping & Irrigation Capital Projects	92	300	373	(100)	273	34%	1
05/431060 IT Capital Projects	190	300	360	36	397	48%	9
05/453065 Off Street Parking Capital Projects	341	0	341		341	100%	
05/455060 Property Capital Projects	839	0	1,000	22	1,022	82%	10
05/520060 Smart Cities Capital Expenditure	0	140	140	(100)	40	0%	11
<b>Capital Expenditure Total</b>	<b>23,647</b>	<b>91,466</b>	<b>58,939</b>	<b>660</b>	<b>59,599</b>	<b>40%</b>	

**Notes on recommended variations:**

- Transfer \$802k total from across capital programs to fund Shoal Bay Waste Management storage tanks & infrastructure. Funding identified from savings within projects and/or projects that will not be completed this financial year.
- Road Works Capital Projects:
  - +\$182k LRCI Phase 1 grant income recognition, final allocation to capital projects including Dripstone Rd and Fitzmaurice Drv
  - +\$150k Nightcliff Rd Pedestrian signals; funded from NTG DIPL grant.
- \$27k transfer to Carry Forward Reserve as identified in 22/23 MP
- Lee Point Rd Upgrade
  - \$2.07M derecognition of LRCI Phase 2 grant funded expenditure budget as project spanning financial years, will be restated in 2022/23 as project progresses
  - \$750k transfer back to Road Reseal & Rehabilitation program
- \$100k transfer to Carry Forward Reserve as identified in 22/23 MP
- Road Reseal & Rehabilitation Program +\$750k from Lee Point Rd Upgrade, -\$60k to Shoal Bay storage tanks and infrastructure (ref Note 1).
- Building Maintenance Capital Program -\$106k to Shoal Bay storage tanks and infrastructure (ref Note 1) and -\$30k to Carry Forward Reserve as identified in 22/23 MP.
- +\$3.4M Shoal Bay Upgrade Works funds required for Storage Tanks and other infrastructure project.
- +\$36k transfer from IT operational for additional server infrastructure maintenance
- +\$22k transfer from Buildings Services operational for refurbishment of kitchen Holtze St Parap
- \$100k savings in Smart Cities program transfer to operational program to cover increased costs in contracted services

**14.4 NOMINATED PROJECTS FOR LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PHASE 3 FUNDING**

**Author:** Executive Manager Program Management  
Executive Manager Technical Services

**Authoriser:** General Manager Innovation

**Attachments:** Nil

**RECOMMENDATIONS**

1. THAT the report entitled Nominated Projects for Local Roads and Community Infrastructure Phase 3 be received and noted.
2. THAT Council endorse the projects nominated for the use of the Phase 3 Local Roads and Community Infrastructure funding made available to City of Darwin in 2022/23 as identified in the report entitled Nominated Projects for Local Roads and Community Infrastructure Phase 3 Funding.
3. THAT Council endorse the projects nominated for the use of the Phase 3 Extension Local Roads and Community Infrastructure funding for 2023/24, as outlined in the report entitled Nominated Projects for Local Roads and Community Infrastructure Phase 3 Funding.
4. THAT Council, pursuant to Section 40 (2) of the *Local Government Act 2019* delegates to the Chief Executive Officer the authority to enter into the funding agreement to undertake these works.

**PURPOSE**

The purpose of this report is to seek Council's endorsement of nominated projects for Phase 3 Local Roads and Community Infrastructure (LRCI) funding made available to City of Darwin in 2022/23 and 2023/24 and to seek delegation for the Chief Executive Officer to enter into the funding agreement to undertake these works.

**KEY ISSUES**

- Grant funding to the value of \$1,724,120 has been made available to City of Darwin under the Federal Government's Phase 3 (2022/23) Local Roads and Community Infrastructure funding for the delivery of appropriate projects.
- Additional grant funding to the value of \$862,060 has been made available to City of Darwin under the Federal Government's Phase 3 Extension (2023/24) Local Roads and Community Infrastructure funding for the delivery of appropriate projects.
- A number of priority projects for the use of each of these two separate amounts of funding have been identified and prioritised by City of Darwin Staff.
- Council's endorsement of these projects is sought, with a delegation to the Chief Executive Officer to enter into the required funding agreement with the Federal Government to undertake these works.

**DISCUSSION**

The Local Roads and Community Infrastructure Program is an Australian Government program which supports local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

Eligible road or community infrastructure projects can involve the construction, maintenance or improvements to council-owned assets that are generally accessible to the public. Examples of eligible works include:

- Road furniture including signs, traffic control and streetlighting;
- a bridge or tunnel;
- a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);
- facilities off the road that support the visitor economy;
- road and sidewalk maintenance, where additional to normal capital works schedules;
- Closed Circuit TV (CCTV);
- bicycle and walking paths;
- painting or improvements to community facilities;
- repairing and replacing fencing;
- improved accessibility of community facilities and areas;
- landscaping improvements, such as tree planting and beautification of roundabouts;
- picnic shelters or barbeque facilities at community parks;
- community/public art associated with an Eligible Project (Eligible Funding Recipients will need to provide a clear description of the conceptual basis of the artwork);
- playgrounds and skate parks (including all ability playgrounds);
- noise and vibration mitigation measures; and
- off-road car parks (such as those at sporting grounds or parks).

To date, City of Darwin has delivered the following projects under Phases 1 and 2 of this program:

- Fitzmaurice Drive Traffic Calming,
- Moil Crescent Traffic Calming (Stage 1),
- Sanderson School Children's Crossing,
- Anula and Wulagi Traffic Calming (Stage 2),
- Smith Street Pedestrian Crossing,
- Dripstone Road Indented Car Parking Bays,
- Casuarina Library Painting and CCTV; and
- Lee Point Road Upgrade.

City of Darwin has been allocated funding to the value of \$1,724,120 in Phase 3 of the Federal Government's LRCI program. Phase 3 project nominations and draft work schedules for Phase 3 projects are due by 30 June 2022. Approved projects under this round of funding must be physically completed by 30 June 2023.

City of Darwin has been allocated a further \$862,060 under the Phase 3 Extension of the Federal Government's LRCI program. This funding will be available from 1 July 2023, with construction of approved projects to be completed by 30 June 2024.

The following projects have been identified as meeting funding criteria and have been identified and prioritised by staff:

<b>Project</b>	<b>Priority</b>	<b>Strategic Context</b>	<b>Total Cost</b>	<b>CoD Contribution</b>	<b>LRCI Contribution</b>
Bagot Oval Car Park	1	- Movement Strategy - Greening Strategy - Access and Inclusion Plan 2019-2022 - Bagot Park Masterplan - Sports Field Plan 2016-2016	\$1,500,000		\$1,500,000
Bayview Street Footpath and Verge Widening	2	- Movement Strategy - Access and Inclusion Plan 2019-2022	\$409,120	\$185,000 (for footpath component)	\$224,120
Old McMillans Road Shared Path	3	- Movement Strategy - Access and Inclusion Plan 2019-2022 - Bagot Park Masterplan	\$325,000		\$325,000
Dick Ward Drive Pedestrian Refuge	3	- Movement Strategy - Access and Inclusion Plan 2019-2022	\$125,000		\$125,000
Jingili Water Gardens Accessible Bay Upgrade	4	- Movement Strategy - Access and Inclusion Plan 2019-2022	\$31,500	\$10,000 Access and Inclusion Advisory Committee contribution	\$21,500
Fannie Bay Shopping Centre Accessible Upgrades	5	- Movement Strategy - Access and Inclusion Plan 2019-2022	\$220,000	\$20,000 Access and Inclusion Advisory Committee contribution	\$200,000
Construction of 'Parklets'	6	- Movement Strategy - Economic Development Strategy (2030)	\$190,000		\$190,000



<p>It is Officers recommendation that the Bagot Oval Car Park and Bayview Street Footpath and Verge Widening projects be nominated for Phase 3 of the Federal Government's Local Roads and Community Infrastructure LRCI program for delivery in the 2022/23 financial year.</p> <p>Furthermore, it is staff's recommendation that the remaining projects be endorsed for nomination for the Phase 3 Extension for delivery in the 2023/24 financial year.</p> <p>Council's endorsement of this list of priority projects is sought, along with a delegation to the Chief Executive Officer to enter into a funding agreement with the Australian Government for the delivery of the nominated projects.</p>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>Nil</p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>1 A capital city with best practice and sustainable infrastructure</p> <p>1.1 By 2030, a number of strategic infrastructure projects will be developed and delivered</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p><b>Budget/Funding:</b> \$1,724,120 (Phase 3) in 2022/23 \$862,060 (Phase 3 Extension) in 2023/24</p> <p><b>Is Funding identified:</b> Yes</p> <p><b>Existing Position No:</b> Projects to be managed internally.</p> <p><b>Contractor:</b> Contractors to undertake the works.</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b> N/A</p> <p><b>Policy:</b> N/A</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Inform</p> <p><b>Tactics:</b> Appropriate consultation plans will be developed in regard to the nominated projects.</p> <p><b>Internal:</b> All relevant COD staff and Council Elected Members.</p> <p><b>External:</b> Relevant NTG Elected Members, NTFRS and the general community.</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

**14.5 ENGAGEMENT FRAMEWORK FOR PLACE NAMING IN THE NT**

**Author:** Planning Officer  
Manager City Planning

**Authoriser:** General Manager Innovation

**Attachments:**

1. Draft - Engagement Framework for Place Naming in the NT [↓](#)
2. Land Use Planning Policy [↓](#)
3. Draft Letter to LGANT - Engagement Framework [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Engagement Framework for Place Naming in the NT be received and noted.
2. THAT Council endorse the draft submission to the report entitled Engagement Framework for Place Naming in the NT, dated 17 June 2022, to the Local Government Association of the Northern Territory within **Attachment 3**.

**PURPOSE**

The purpose of this report is to seek endorsement for City of Darwin's response to the Local Government Association of the Northern Territory's (LGANT) request for comments on the draft Engagement Framework for Place Naming in the NT

**KEY ISSUES**

- The draft Engagement Framework for Place Naming in the NT (draft Framework) has been developed by the NT Place Naming Engagement and Consultation Framework Working Group (Working Group). Refer to **Attachment 1**.
- LGANT represents Councils on the Working Group.
- This is the consultation phase of the project and LGANT is seeking Council's feedback on the draft Framework.
- The draft Framework details the process for making an application to name a place, and the process that Council is required to undertake on assessing a place names application.
- The draft Framework reflects City of Darwin's current processes.

## DISCUSSION

Over the past two years, LGANT have represented Councils on the NT Place Naming Engagement and Consultation Framework Working Group (Working Group) and the Place Names Enhancement Project (PNEP). Feedback is now being sought on the draft Framework, refer **Attachment 1**.

The PNEP was established to elevate Aboriginal place naming opportunities and develop general enhancements to place naming processes in the Northern Territory. As part of PNEP, the draft Framework has been developed to support a shared understanding of requirements for engagement and roles of, both people making place naming requests, and stakeholders being engaged in the process.

The draft Framework is for all people (requestors) making naming requests. It outlines who should be involved in the process, provides guidance on how to engage on place naming, outlines the expectations of the Place Names Committee for engagement with stakeholders and the broader community, and provides advice on how to engage to ensure that proposals have been through an appropriate engagement process.

Specific guides have been produced to provide information to particular groups involved in place naming and types of naming requests, including:

- Developers Engagement Guide
- Commemoration Requests
- Engagement Guide to Recognise Aboriginal Names for Geographic Features
- Guide for Land Councils and Aboriginal Organisations
- Guide for Local Government Councils, and
- Engagement Process.

### Guide for Local Government Councils

The Place Names Act 1967 requires that the views of 'interested persons' be sought before the Place Names Committee can make a recommendation to the Minister for the naming of a place.

If the request relates to a place within a local government area, an 'interested persons' is defined as the local government council established for the area, and their view must be sought.

If the Place Names Committee has sought local council views and sufficient time has been allowed for a response, yet Council chooses not to provide a view to a proposal, the Place Names Committee can still provide a recommendation to the Minister.

Councils may submit a request to name a place, which will be subject to the processes detailed in the Engagement Framework for Place Naming in the NT.

Councils can expect the requesters to:

Explain	Ask you	Give you
Their process and how long they have to engage on a place name.	What your views are on the proposed names. If you have a process for place naming. Your timeframe for responding.	Information about the place being named (i.e. what is being named and where it is).

In turn, the requestors will expect Council to:

- respond to their approach in a timely manner
- tell them about the best way to work with you
- let them know about your processes and timeframes, and
- provide your views on a proposed name in writing so that this can be provided to the Place Names Committee as part of their request.

City of Darwin Staff have a delegation to respond to a Place Names Application only when a proposed road name is the continuation of an existing approved road. This is generally a continuation of a main road through new stages of a subdivision. All other Place Names Applications are required to be considered by Council.

Place Names applications require a minimum of four weeks for assessment and report writing. A four week period will allow:

Week one – assessment of the application and writing of the report and request for further information. It is noted that at this time, if any information is not provided within this week, the report will be rescheduled to the next Council meeting.

Week two – report reviewed by Manager City Planning, Executive Manager Growth & Development Services, General Manager Innovation then to the Chief Executive Officer.

Week three – Council briefing meeting

Week four – Council Meeting

It is noted that a report will not commence until all information has been submitted and meets the Guidelines for NT place naming as detailed on the Place Names website.

City of Darwin Officers will be reviewing the website and Land Use Planning Policy No. 0041.100.E.R (refer **Attachment 2**) so information related to place names can be easily acquired without the need to contact a City of Darwin Officer. This work is scheduled to be completed in 2022/23.

#### PREVIOUS COUNCIL RESOLUTION

N/A

<b>STRATEGIC PLAN ALIGNMENT</b>	5 A Vibrant and Creative City 5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<b>Budget/Funding:</b> N/A
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> Place Names Act 1967 <b>Policy:</b> Land Use Planning Policy No. 0041.100.E.R
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<b>Engagement Level:</b> Involve <b>Tactics:</b> Council Report <b>Internal:</b> Councillor's <b>External:</b> NTG Place Names Unit

<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>
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# ENGAGEMENT FRAMEWORK

## PLACE NAMING *in the Northern Territory*







Umbrawarra Gorge: Recorded as the Aboriginal name for the area where alluvial tin had been discovered.





## PREAMBLE

In 2017, the Northern Territory Chief Minister requested the Place Names Committee to elevate Aboriginal identity, language and history into the everyday through place naming. The Chief Minister's call was as much about historical accuracy as it was about respect. It was a call that the Place Names Committee fully endorsed.

A number of Aboriginal place names, language words and commemorative names have been officially registered in the Northern Territory. However, the bulk of these names are in areas outside of our major cities and towns and there is much more that can be done. Consequently, the Place Names Committee's aim is to make, where possible, Aboriginal place names and languages a primary consideration in any new official naming proposals in the Territory. The Place Names Committee also seeks to restore Aboriginal place names to significant geographic features across the Northern Territory.

The Department of Infrastructure, Planning and Logistics, in conjunction with the Place Names Committee, has developed the Place Names Enhancement Project (PNEP). This Engagement Framework is a key part of that project. The Framework has been developed to assist people and organisations who are wanting to propose official place names to undertake the engagement with Aboriginal groups and organisations necessary to realise this mission.

Aboriginal place naming can take the shape of:

- the identification of Aboriginal place names or language words that can be officially registered as standalone place names
- the dual naming of geographic features where there is already an officially registered name in place
- the commemoration of Aboriginal people who have made significant contributions to their communities and the Territory.

In the pursuit of incorporating Aboriginal place names into the official nomenclature, the Place Names Committee will ensure that Aboriginal cultural knowledge is respected and place naming processes understood by stakeholders.

As well as striving for the greater official recognition of Aboriginal place names and languages, the Place Names Committee continues to uphold the basic principles of place naming. These being:

- Place names demonstrate a strong association with the Northern Territory's history and culture.
- Names are meaningful and reflect the history of specific places.
- Place names are not derogatory, discriminatory or hurtful within our community.
- Names recognise the contribution of people from diverse cultures and backgrounds to the development of the Northern Territory.
- Place naming follows robust processes to ensure that stakeholders and the broader community are engaged with place naming in an informed and respectful manner.

Place names are important. They are more than just a reference system for transport, communications and emergency services. They are more than just words on maps. Place names are stories for places. They can be a tool for learning that encourages a deeper understanding of the unique histories of our places. Officially registered place names demonstrate what we, as a society, value both from our history and in our future.

### Dr Samantha Wells

Chairperson  
Place Names Committee

## ACKNOWLEDGEMENT

The Place Names Committee acknowledges Aboriginal beliefs that Dreaming Ancestors gave the first names to features on lands and waters throughout the Northern Territory. These Ancestors also created the first Aboriginal peoples and gave them languages to speak. These languages are specific to place and have been passed down through the ancestral creation stories of many generations. Aboriginal people as descendants of those Ancestors maintain and look after the language and the language names for places.

The use of Aboriginal place names and languages in our official naming systems:

- recognises that Aboriginal place names were the first names for Country in the Northern Territory
- acknowledges that Aboriginal place names hold rich information about land, history and culture
- enables a broader understanding of the Aboriginal cultural significance of places and facilitates ongoing intergenerational cultural learning and culture sharing
- provides the opportunity to restore Aboriginal place names to geographic features
- provides the opportunity to incorporate Aboriginal languages and place names into everyday communications
- supports the revitalisation of languages in places where dispossession has been profound
- provides a pathway for truth telling, reconciliation and healing.



Bundilla Beach: Larrakia language word meaning 'girl' or 'young woman'.



## STRUCTURE OF THIS ENGAGEMENT FRAMEWORK

This Engagement Framework is provided in three sections to help you quickly access information relevant to your naming proposal.

### OVERVIEW

- Background
- Vision and mission
- Purpose of this Framework
- Principles and aims
- Engagement with stakeholders
- Engagement with the community

### ENGAGEMENT GUIDES

- Developers Engagement Guide
- Commemoration Requests Engagement Guide
- Engagement Guide to Recognise Aboriginal Names for Geographic Features
- Guide for Land Councils and Aboriginal Organisations
- Guide for Local Government Councils
- Engagement Process

### RESOURCES

- Identify stakeholders for your place naming request
- Stakeholder contact list





## OVERVIEW

### Background

The Department of Infrastructure, Planning and Logistics (the Department), in collaboration with the Place Names Committee (the Committee), is progressing the Place Names Enhancement Project. This project targets improvements to the place naming system to address the commitments of the Chief Minister in respect of Aboriginal place naming as well as feedback on place naming matters received from industry.

The Engagement and Consultation Framework Working Group was formed to develop a framework for engaging and consulting on place naming opportunities across the Northern Territory, including the use of place names derived from words or names within Aboriginal languages of the Northern Territory.

### Vision and mission for place naming

**Vision:** *Place names honour the diverse history and culture of the Northern Territory and its people.*

**Mission:** *To elevate Aboriginal culture, language and history through official place names.*

### Purpose of this Framework

This Framework is for all people making naming requests. It outlines who should be involved in the process and provides guidance on how to engage on place naming using a best practice approach.

This document outlines the expectations of the Place Names Committee for engagement with stakeholders and the broader community,

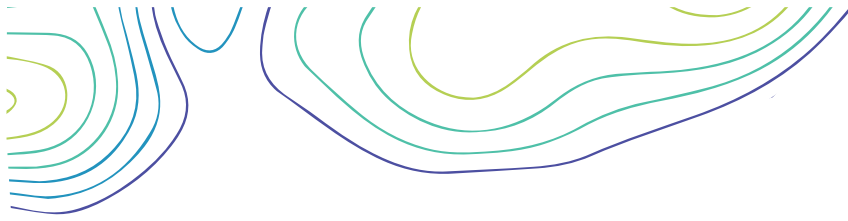
and provides advice on how to engage to ensure that proposals have been through an appropriate engagement process.

In this document, engagement refers to collaboration with relevant stakeholders to develop a proposed name; or, where appropriate, to seek views on a proposed name.

This Framework supports the vision and mission for place naming in the Northern Territory.

### NT place naming process for registered names





## Principles and aims

The following principles and aims should be used as a benchmark for designing engagement activities with stakeholders, and to ensure that the views of all stakeholders are considered in proposals.

The Committee will use these principles and aims to assess the engagement conducted before making a recommendation to the Minister for Infrastructure, Planning and Logistics on a place naming proposal.

### Principles for engagement

These principles are based on the values and principles expressed within the Northern Territory Government's Remote Engagement and Coordination Strategy.

Engagement should be conducted in accordance with the following principles:

- **clarity** – purpose and processes are clear and decision making boundaries understood
- **work together** – interested persons are properly identified and represented; relationships are established and partnerships are formed to enable collaboration
- **respect and integrity** – engagement is genuine and honest and recognises existing Aboriginal decision making and governance processes
- **commitment** – engagement is properly resourced and enough time given
- **accountability** – processes are agreed and adhered to; any changes are communicated; decision making is sustainable; and the community is kept informed of progress and outcomes
- **flexible and agile** – engagement responds to local needs and aspirations of engaged parties
- **inclusion** – enough time and space is allowed for dialogue to reflect and develop a shared understanding of all views
- **self-determination** – free, prior and informed consent that respects Aboriginal peoples' rights to participate or not participate in decision-making.

## Aims

Engagement on place naming is to:

- seek and capture the views of 'interested persons' and broader stakeholders
- collaborate, partner with and reach agreement on place naming with specific stakeholders in certain circumstances
- confirm that a proposal meets cultural, historical and social expectations
- confirm that a proposal is relevant to the place and the people affected by the proposal
- be flexible and match the engagement needs of a specific request and 'interested persons'
- work with stakeholders to address place naming issues where required
- ensure that place naming processes are understood by all stakeholders.

## Engagement with stakeholders

For every naming proposal, the *Place Names Act 1967* requires that the views of interested persons are sought before the Committee makes a recommendation to the Minister for Infrastructure, Planning and Logistics on a proposal. 'Interested persons' are identified as:

- the local government council if the proposal relates to a place within a local government area
- the relevant land council if the proposal relates to a place outside a local government area
- the owner or developer of the land
- the family or descendants of a person proposed to be commemorated through the naming of a place.

In some proposals there will be a need to engage with additional stakeholders. This will vary depending on the naming proposal and location of the place. Some requests will be quite simple and others more complex and require broader engagement with multiple stakeholders. Some proposals may require targeted or broad engagement with the community.





Jimmy Stanton Bridge named in commemoration of James Evered Stanton (1917 – 1978).

8

The person, group or organisation making the place naming request must engage with stakeholders to:

- develop name proposals
- seek views on a proposed name
- seek advice on appropriate stakeholders to engage, or the correct spelling/meaning and pronunciation or appropriate use of a name; and/or
- inform and allow comment from the community on a proposed name.

Different stakeholder groups and the basis for their engagement in place naming is provided in Table 1.

Information for stakeholders is outlined in the Guide for Land Councils and Aboriginal Organisations and the Guide for Local Government Councils.

Written evidence of engagement must be provided to the Committee as part of the naming request. This may be in the form of:

- letters of support from the community or family members of a person to be commemorated through place naming
- minutes from a local government council meeting
- a letter of advice/support from the relevant Aboriginal land council or native title representative body
- letters of advice/support from Aboriginal representative bodies from the place where the name will be applied
- letters of advice/support from relevant local government council or land owner detailing the engagement process and the parties to it
- letters of advice provided from Aboriginal language centres, linguists, historians or anthropologists.

If you have not been successful in your efforts to engage with stakeholders, please contact the Department (Place Names) for assistance.



Ruffino Park named in commemoration of Luigi (Papa) Ruffino (1926 – 1999).

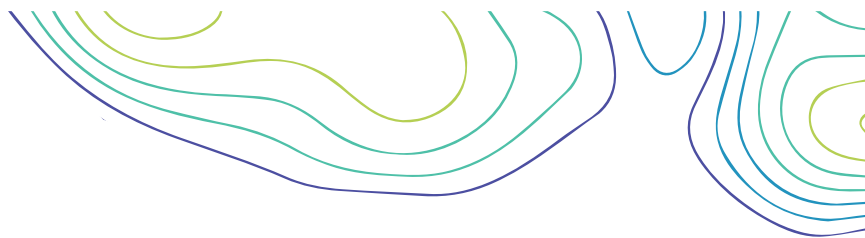
**Table 1: Stakeholder Groups**

Who	When	Why	How
<b>Local Government</b>	For naming requests within a local government area.	Local government councils may wish to be involved in identifying a potential name, conducting community consultation on a name, or providing their views on a proposed name.	Seek views on a proposed name.
<b>Land Council and/or native title representative body</b>	For naming requests: <ul style="list-style-type: none"> <li>outside of a local government area; or</li> <li>where there are native title interests.</li> </ul>	Aboriginal and Torres Strait Islander people will have an interest in that land under either the <i>Native Title Act 1993</i> or the <i>Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)</i> . Ownership rights are closely linked to traditional affiliations (e.g. laws and customs) in relation to the land.	Seek views on a proposed name.  Collaborate with to identify potential name.  Collaborate with to undertake further engagement on a proposed name or to identify a potential name.
<b>Aboriginal representative body / Aboriginal language custodian</b>	For naming requests proposing an Aboriginal word or Aboriginal place name regardless of the status of the land.	Other Aboriginal and Torres Strait Islander incorporated bodies or community controlled organisations may represent the interests of traditional owners.	Collaborate with to identify potential name.  Seek views on a name that is an Aboriginal word.
<b>Family or descendants of person to be commemorated through place naming</b>	Request a person be commemorated through a future naming opportunity.  Naming a specific place to commemorate a person.  Use a name already accepted for commemoration.	The family or descendants of a person have an interest in whether to commemorate the person as well as using their name for a specific place.	Seek views on the use or future use of the person's name.





Who	When	Why	How
<b>Owner of place being named</b>	For naming requests related to the naming of a private road (road not vested in the Territory or local government council), land or building and you are not the owner or developer of the place.	The owner will have an interest in the naming request. Note that in some instances the owner may be the local government council and already identified for engagement.	Collaborate with to identify potential name.
<b>Residents/ owners, businesses or organisations whose address is affected by a change of name</b>	For requests to change a place name.	If a request to change a place name would result in a change of address for residents/owners, businesses or organisations, their views should be considered in the proposal. The place name may be used as part of a business or organisation's name and any change may impact on that business or organisation.	Inform and allow comment on a proposed name.
<b>General community</b>	<p>For requests to name, rename or dual name a geographic or topographic feature.</p> <p>For requests to name a local park, garden, reserve, recreation or sporting ground that is open to or used by the public.</p> <p>The Department (Place Names) will determine the need for and extent of community engagement.</p>	The general community may have an interest in the naming of a place within their vicinity.	Inform and allow comment on a proposed name.



### When the Department may undertake engagement with the community

Upon receiving a place names request, the Department (Place Names) will assess whether engagement with the community is required. Engagement with the community may be considered appropriate for:

- renaming/changing an existing name or dual naming
- complex proposals
- a higher than ordinary level of public interest in the proposal.

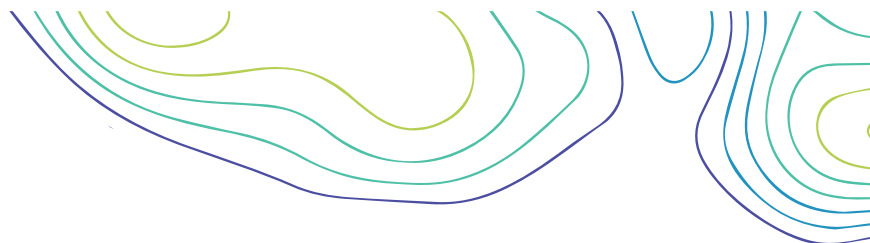
Engagement with the community will be undertaken by the Department (Place Names) and may include:

- information about the request placed on the Have Your Say NT and Place Names websites
- Facebook notice on the Department page.

If engagement is required, the requestor will be advised and asked to notify stakeholders they have already engaged that further engagement is occurring.



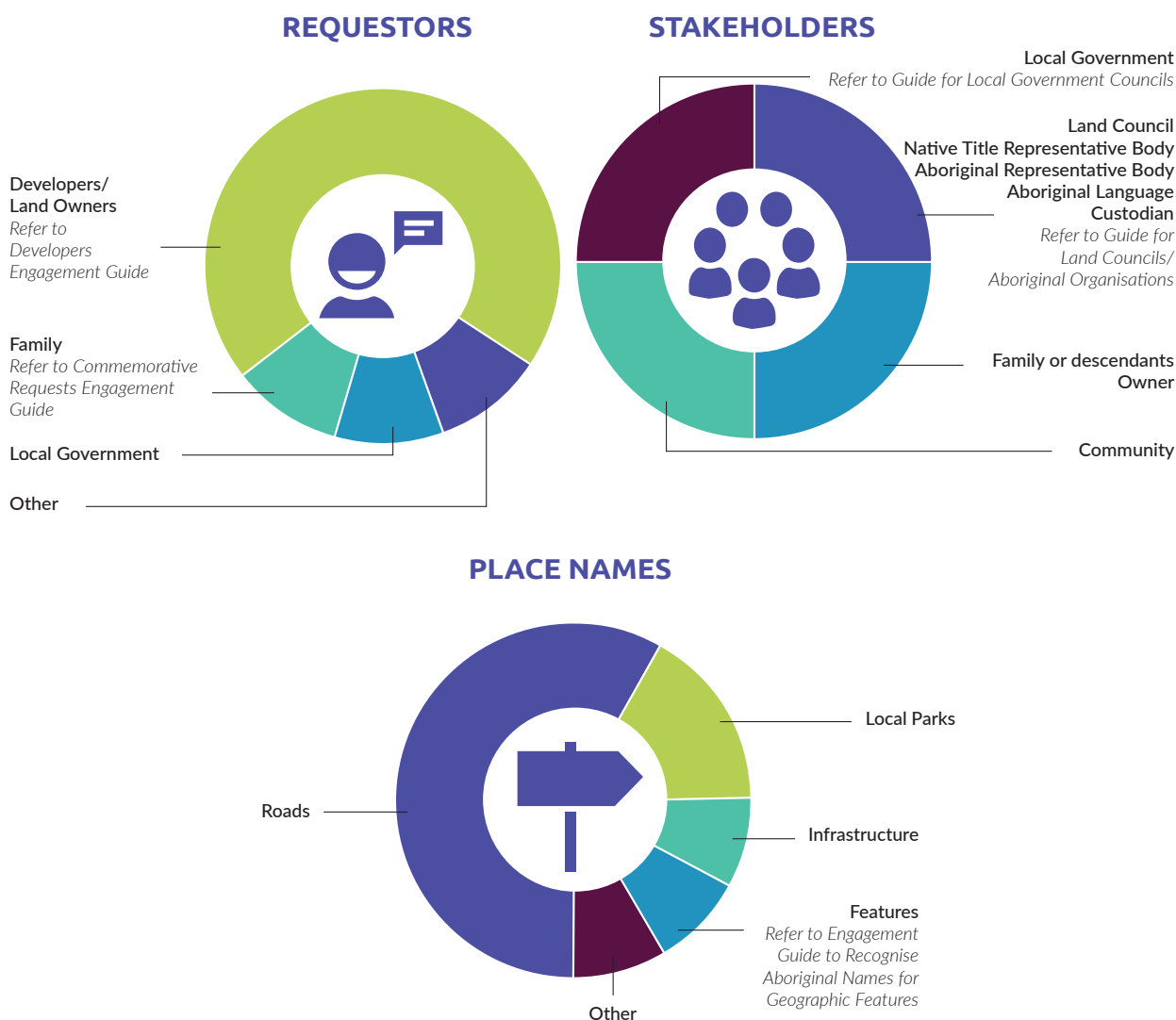
Untyeyetwelye: Arrernte name for ANZAC Hill meaning 'Corkwood story' also known as Atnelkenyarliweke.



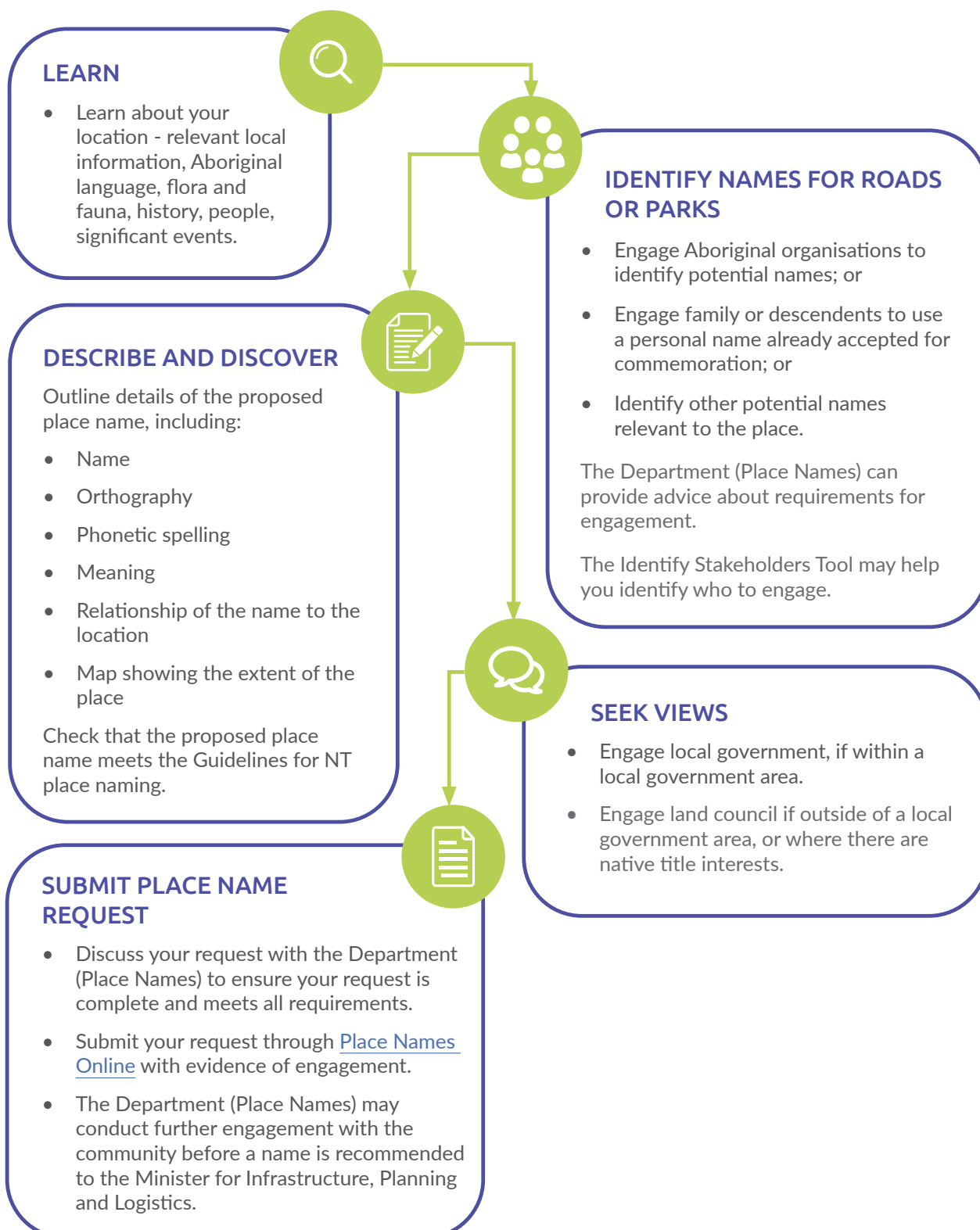
## ENGAGEMENT GUIDES

For place names registered in the five years since 2017, the majority of requests were made by developers/land owners for roads and parks.

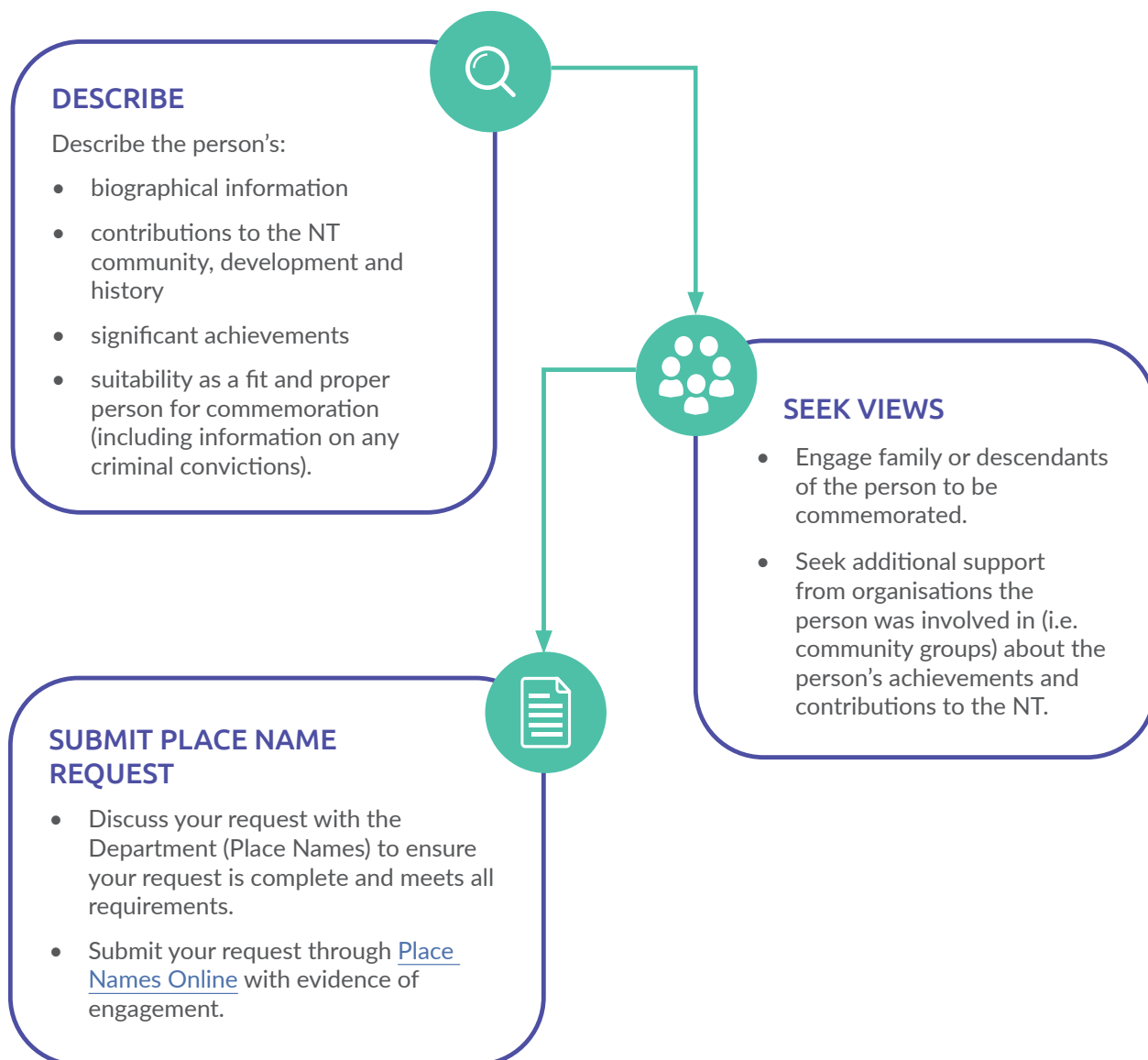
The following guides provide engagement information specific to groups involved in place naming and types of naming requests.



# DEVELOPERS ENGAGEMENT GUIDE

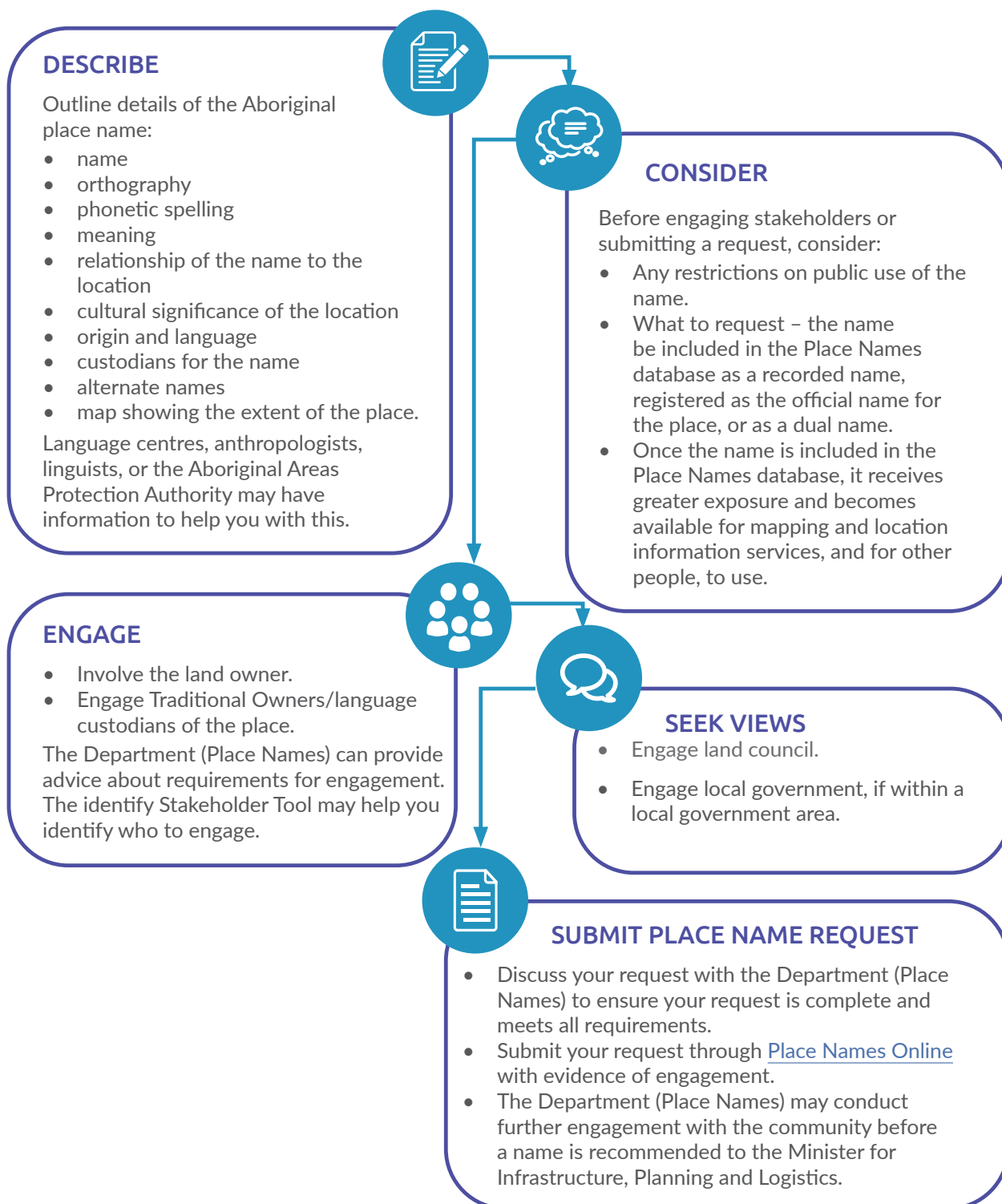


# COMMEMORATIVE REQUESTS ENGAGEMENT GUIDE





# ENGAGEMENT GUIDE TO RECOGNISE ABORIGINAL NAMES FOR GEOGRAPHIC FEATURES







# GUIDE FOR LAND COUNCILS AND ABORIGINAL ORGANISATIONS



## What to expect in the engagement process

Someone making a place names request (the requestor), may ask you (the stakeholder) to:

- collaborate with them to identify a name for a specific place
- provide ideas about names that may be appropriate for a specific place
- provide ideas about names that could be used to name a place in the future
- identify places where names should not be used
- define how a proposed name should be spelt, and pronounced
- provide information on the origin, background and meaning of the name
- identify other parties to engage with about the request
- comment on their plans to name a place
- provide written support for their proposed name for a specific place
- be informed about their plans to name a place.

You can expect the requestor to:

Explain	Ask you	Give you
Why they are engaging with you.	If you want to be involved.	Information about the place being named (i.e. what is being named and where it is).
What they want from the engagement.	How they can best work with you.	Enough time to be involved in the process in a way that suits you.
How much say you will have in their request.	If you have a process for place naming.	Keep you informed about their naming request.
Who else they are engaging with.	How much time you need to be involved.	
Their process and how long they have to engage on a place name.		

In turn, the requestor will expect you to:

- Respond to their approach in a timely manner.
- Tell them if you do or do not want to be involved.
- Tell them about the best way to work with you.
- Let them know about your processes and timeframes and how much time you are likely to need to be involved.
- Provide your views on a proposed name in writing so that this can be provided to the Place Names Committee as part of their request.
- If providing suggested names for consideration, provide information on the spelling, pronunciation and meaning of the words, and any cultural restrictions to their use.

If you choose not to be involved in the place names request, the requestor may still submit a request without your views, support or involvement. The requestor will be asked to detail their engagement process, stakeholders approached and the outcomes.

Before making a recommendation or decision about a place name, the Place Names Committee will check that the requestor has sought the views of appropriate stakeholders as part of their request.

## What you can do to help

Requestors may not know how to talk to you about place naming. Providing details for a contact person and any information about your general timeframes, process and/or policy can help requestors understand how to engage with you.



# GUIDE FOR LOCAL GOVERNMENT COUNCILS



## What is the role of local councils in place naming?

### As an 'interested person'

The Place Names Act 1967 requires that the views of 'interested persons' are sought before the Place Names Committee can make a recommendation to the Minister for the naming of a place.

If the naming request relates to a place within a local government area, the views of the elected local government council established for that area must be sought.

If the naming request relates to the naming of land, the views of the owner or developer of the land must be sought.

Local council's views may be sought as the local government council established for the area, or as the owner of the land.

You can expect the requestor to:

Explain	Ask you	Give you
Their process and how long they have to engage on a place name.	What your views are on the proposed names. If you have a process for place naming. Your timeframe for responding.	Information about the place being named (i.e. what is being named and where it is).

### In turn, the requestor will expect you to:

- Respond to their approach in a timely manner.
- Tell them about the best way to work with you.
- Let them know about your processes and timeframes.
- Provide your views on a proposed name in writing so that this can be provided to the Place Names Committee as part of their request.

If you choose not to provide your views on the proposed name, or choose not to collaborate with the requestor to identify a name, the requestor may still submit a request without your views, support or involvement. The Place Names unit will ask the requestor to detail their engagement process, approached stakeholders and the outcomes.

Before making a recommendation about a place name, the Place Names Committee will check that the requestor has sought the views of all stakeholders appropriate as part of their request. A recommendation can be made, so long as local council views have been sought and sufficient time

### As a requestor

Local councils may submit a request to name a place.

### If local council's views are sought

It is the requestor's responsibility to seek the views of stakeholders as part of the place naming process. The requestor may ask you to provide your views for their proposed name for a specific place, or to collaborate with them to identify a name for a specific place.

You do not need to ensure that the right stakeholders have been engaged in the naming request. The Place Names Committee will do this before making a recommendation about a place name.

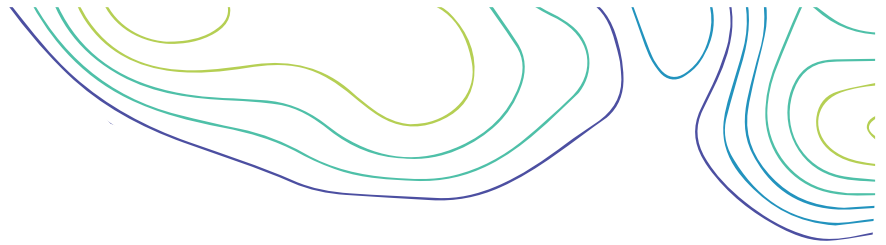
allowed for a response, regardless of whether or not a response was provided by the local council.

### What local councils can do to help requestors

Requestors may not know how to talk to local councils about place naming. Providing details for a contact person and any information about your local council's general timeframes, process and/or policy can help requestors understand how to seek your views.

### If local council is making the place naming request

If making a place naming request, it is local council's responsibility to seek the views of stakeholders, as local council is the requestor in this situation. However, if the place is within the local council's area and is owned by the local council, additional stakeholder views may not be required. For requests relating to an Aboriginal word, Traditional Owners for the area must be engaged, regardless of the status of the land.



## ENGAGEMENT PROCESS

### Step 1: Prepare an engagement strategy

- Identify what level of engagement is required for your proposal.
- Define the purpose and intended goal to be achieved through engagement.
- Learn about your location – relevant Aboriginal language, history, people, significant events.
- Identify stakeholders that must be engaged, and other stakeholders that may have an interest and could be involved or informed.
- Define the role of each stakeholder in this engagement (i.e. Will a stakeholder play a role in engaging more people on your behalf? Will you directly engage with a stakeholder? Will stakeholders be involved in identifying a name?).
- Outline how each stakeholder will be engaged, and list engagement activities (e.g. discussions over a period of time, interviews, use interpreters, story-telling, group discussions, focus groups, workshops, posters, flyers, community notice boards, newsletters, social media, websites).
- Define and check the suitability of the timeline, considering stakeholder's own timeframes (e.g. council meeting dates) and allocate staff and resources to match timelines and activities.
- The Department (Place Names) can provide advice on your engagement strategy.

### Step 2: Engagement with stakeholders

- Build awareness of a proposal at the start of the engagement by outlining the purpose and processes for engagement, whether stakeholders will/might/don't have a say in the decision for a proposed name, and your planned timelines (i.e. write to stakeholders, ask peak bodies to distribute notices, seek invitations to present to boards).
- Invite stakeholders to activities, ensuring plenty of notice is provided to stakeholders (minimum of one week's notice should be provided).
- Undertake activities at appropriate times and dates, run activities as outlined in the engagement strategy, and outline next steps at the end of each activity.
- Ensure the stakeholders are aware of how they can contact you during the engagement, and be available outside of planned activities to talk with stakeholders.

### Step 3: Finalise the engagement

- Analyse feedback received from stakeholders, and prepare an engagement outcomes report.
- Present draft outcomes report to stakeholders, seeking confirmation of the record.
- Seek support in writing of proposed name from stakeholders.
- Finalise engagement outcomes report and record of stakeholder support for submission with a proposal to the Department (Place Names).



## RESOURCES

### Identify stakeholders for your place naming request

The Identify Stakeholders Tool helps requestors identify who to engage with based on the location and type of request. Contact information is provided for organisations that must be engaged with depending on the specific request. The information is drawn from the stakeholders contact list maintained by the Department (Place Names).

The Identify Stakeholder Tool can be accessed at the Place Names website: (insert web address/link once developed).

### Stakeholder contact list

The Department (Place Names) maintains a contact list of stakeholders that may need to be engaged for place naming requests. This list contains details for local government councils, land councils and Aboriginal organisations who have agreed to have their details provided to requestors and who have identified an appropriate contact person for place naming within their organisation.

There may be other people or groups who have an interest in place naming requests who are not included in the contact list, but may be appropriate to engage with. This will be specific to the type and location of each place name request; for example, land owners of the place being named, or family/ descendants of a person to be commemorated through place naming.

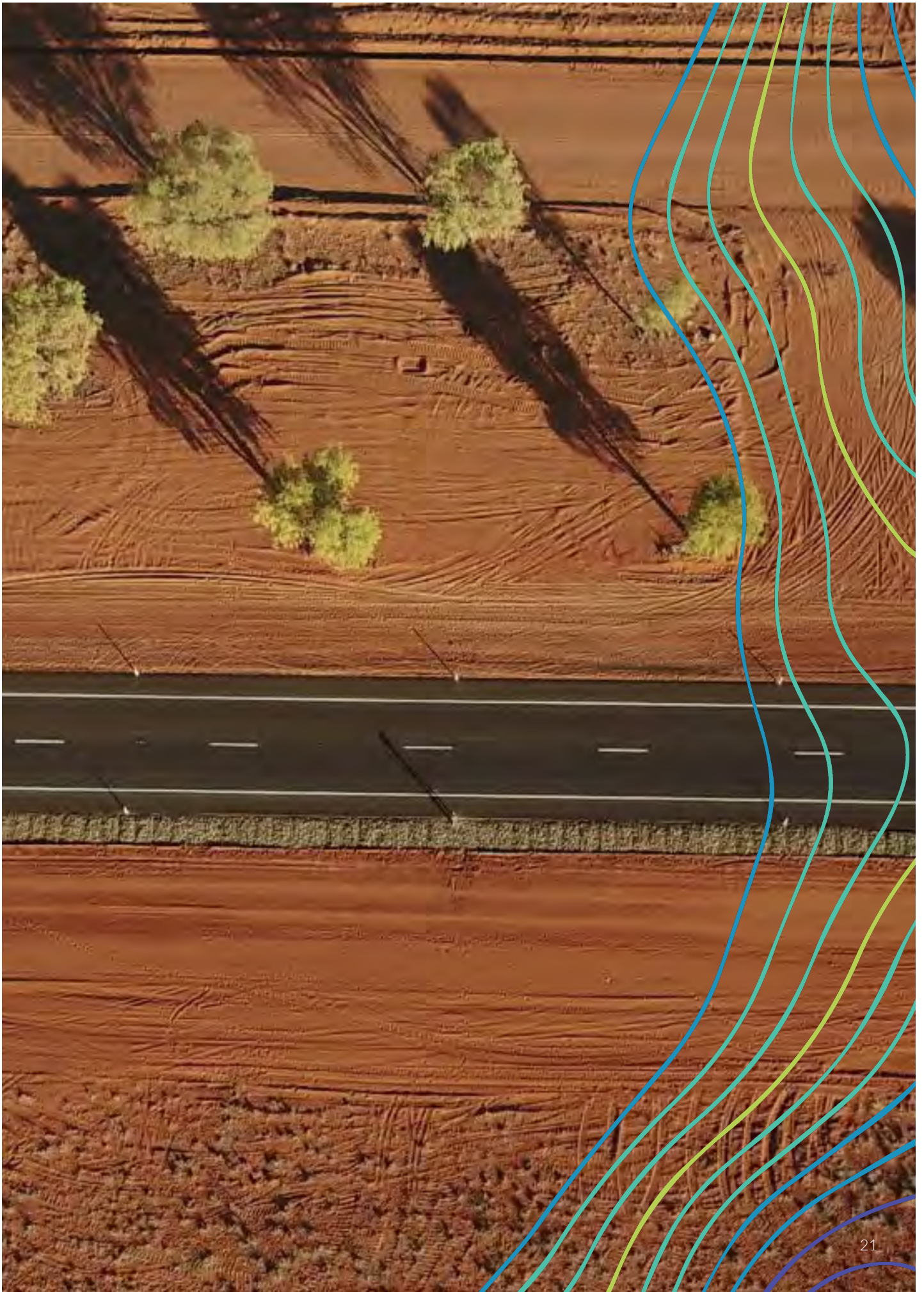
The Department of Infrastructure, Planning and Logistics would like to thank members of the Engagement and Consultation Framework Working Group for giving their time, knowledge and experience to create this Engagement Framework. The dedication of members, their willingness to explore issues from varying perspectives and patience with the process is greatly appreciated.

The Working Group included representatives from Anindilyakwa Land Council, Central Land Council, Northern Land Council, Tiwi Land Council, Local Government Association of the NT, Property Council of Australia (NT Division), Urban Development Institute of Australia (NT Division) Aboriginal Areas Protection Authority, NT Planning Commission, Centre for Australian Languages and Linguistics Batchelor Institute, Department of the Chief Minister and Cabinet, Department of Environment, Parks and Water Security, and the Department of Infrastructure, Planning and Logistics. The Working Group was chaired by the Chairperson of the Place Names Committee of the Northern Territory.



Kurparu is Australian magpie in Pitjantjatjara/Yankunytjatjara dialect.











# LAND USE PLANNING POLICY

## No. 0041.100.E.R

A SMART AND PROSPEROUS CITY

### 1 PURPOSE

To clearly establish City of Darwin's expectations in relation to various types of development and land use applications, for the guidance of staff, potential developers and the community at large.

Land use planning and place naming within Darwin is the responsibility of the Northern Territory Government. However, as an asset owner and as a body tasked with representing the interests of the Darwin community with the responsibility for 'seeking to ensure a proper emphasis on environmentally sustainable development, proper balance between economic, social, environmental and cultural considerations' the Council provides comment to the Government and its statutory agencies. City of Darwin also develops its policies reflecting the aspirations of the Council and the Darwin community

### 2 SCOPE

The scope is to provide a framework for Council's responses on applications for:

- Building over Drainage easements
- Demountable structures
- Place Names

### 3 POLICY STATEMENT

#### 3.1 Building Over Drainage Easements

If a property owner wishes to erect a structure over a registered Council stormwater drainage easement or portion thereof, permission may be granted subject to the owner meeting City of Darwin requirements. Access must be maintained for Council officers, employees or agents to the structure at all times, for the purpose of clearing any pipe or drain contained within the easement.

Pools may be able to be installed within easements provided that adequate clearance from the pool and protection of the stormwater infrastructure is provided.

No building will be permitted over stormwater pits, including driveways and solid walls will not be permitted to be constructed over easements.

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Land Use Planning Policy 0041.100.E.R		Page 1 of 3
Version: 2	Decision Number: ORD323/21	Adoption Date: 13/07/2021
Responsible Officer: General Manager Innovation Growth and Development		Next Review Date: 13/07/2024

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## LAND USE PLANNING POLICY 0041.100.E.R

### 3.1 Demountable Structures

The Northern Territory Planning Scheme 2020 provides a definition and assessment criteria for the placement of demountable structures on zoned land.

The Planning Scheme states that where two or less demountable structures are located on land in Zone CL, SC, LI, PS, OR, H, A, RL, R and CP and the placement complies with the other provisions of the Planning Scheme, a development permit is not required. The majority of zoned land in Council ownership is included within these zones and where permission is sought from Council for the placement of demountable structures on Council land without Planning Consent, Council will consider the following in relation to their placement:

- the appearance of the demountable structure/s will be consistent with the intended purpose and adjoining and nearby development, and
- where the demountable structure can be viewed from a public place or an adjoining property, it should be appropriately screened, landscaped or include architectural or design treatments to enhance the appearance of the structure.

Council will consider the placement of demountable structures such as sea containers on public land, having regard for the above criteria, any external approvals and their intended function.

Demountable structures located on road reserves or other Council owned land in association with a development, will be assessed as part of the works permit process, for temporary periods, and only relating to works at the adjacent property.

### 3.2 Place Names

The Northern Territory Place Names Committee administers the naming of places within the Territory.

Applications may be submitted to the City of Darwin for the naming of a City of Darwin asset. The application is to comply with the guidelines provided on Northern Territory Place Names Committee web site. The City of Darwin will consider place names that reflect existing themes associated with the history and character of Darwin and the Northern Territory and as listed by the Place Names Committee.

If approved, the City of Darwin will provide written support to the applicant to make a further application to the Place Names Committee.

## 4 DEFINITIONS

**Demountable structure** means a building, including transport containers, which is wholly or substantially prefabricated and which is designed to be transported from site to site, but does not include a caravan or transportable module used in conjunction with an education establishment or as a medical clinic or as a construction site office or a prefabricated dwelling

Land Use Planning Policy 0041.100.E.R		Page 2 of 3
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## LAND USE PLANNING POLICY 0041.100.E.R

## 5 LEGISLATIVE REFERENCES

*Local Government Act 2008* (NT)

*Planning Act 1999* (NT)

Northern Territory Planning Scheme 2020

<http://www.placenames.nt.gov.au/policies/guidelines>

## 6 PROCEDURES / RELATED DOCUMENTS

Nil

## 7 RESPONSIBILITY / APPLICATION

The General Manager Innovation, Growth and Development Services is responsible for managing the implementation of this policy.

A SMART AND PROSPEROUS CITY

CITY FOR PEOPLE. CITY OF COLOUR.

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Version: 2	Decision Number: ORD323/21	Adoption Date: 13/07/2021
Responsible Officer: General Manager Innovation, Growth and Development		Next Review Date: 13/07/2024

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Please quote: 4733472 BS:cd

17 June 2022

Sean G Holden  
Chief Executive Officer  
Local Government Association of the Northern Territory  
PO Box 2017  
PARAP NT 0804

Dear Mr Holden

**Engagement Framework for Place Naming in the NT**

Thank you for representing City of Darwin and other local government Councils in the Northern Territory on the NT Place Naming Engagement and Consultation Framework Working Group and the Place Names Enhancement Project (PNEP), over the past two years.

City of Darwin supports the draft Engagement Framework for Place Naming in the NT as the document promotes Aboriginal place names and provides guidance for organisations, stakeholders and communities to engage and consult on place naming opportunities across the Northern Territory.

City of Darwin will undertake a review our website and relevant policies, to align with and incorporate information and resources from the final Engagement Framework for Place Naming in the NT, in support of Aboriginal place names in our municipality.

Please do not hesitate to call me on 8930 0506, if you require any further information.

Yours faithfully

**SIMONE SAUNDERS**  
**INTERIM CHIEF EXECUTIVE OFFICER**



**14.6 SUBDIVISION TO CREATE 63 LOTS - SECTIONS 4279 4278 & 4882 (38, 32, 25) BOWERLEE ROAD, BERRIMAH - STAGE 1**

**Author:** Planning Officer  
Team Leader Development  
Manager City Planning

**Authoriser:** General Manager Innovation

**Attachments:** 1. Subdivision Plans [↓](#)  
2. Subdivision Application [↓](#)  
3. Draft Letter Response - Subdivision Application [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Subdivision to Create 63 Lots - Parcels 4279 4278 & 4882 (38, 32, 25) Bowerlee Road, Berrimah – Stage 1, be received and noted.
2. THAT Council endorse the draft submission, dated 17 June 2022, to Development Assessment Services within **Attachment 3** to the report entitled Subdivision to Create 63 Lots - Sections 4279 4278 & 4882 (38, 32, 25) Bowerlee Road, Berrimah – Stage 1.

**PURPOSE**

The purpose of this report is to refer to Council for endorsement, City of Darwin's response to Planning Application: PA2022/0162 – Subdivision to create 63 lots including 59 residential lots, one public space lot and three balance lots (Stage 1).

**KEY ISSUES**

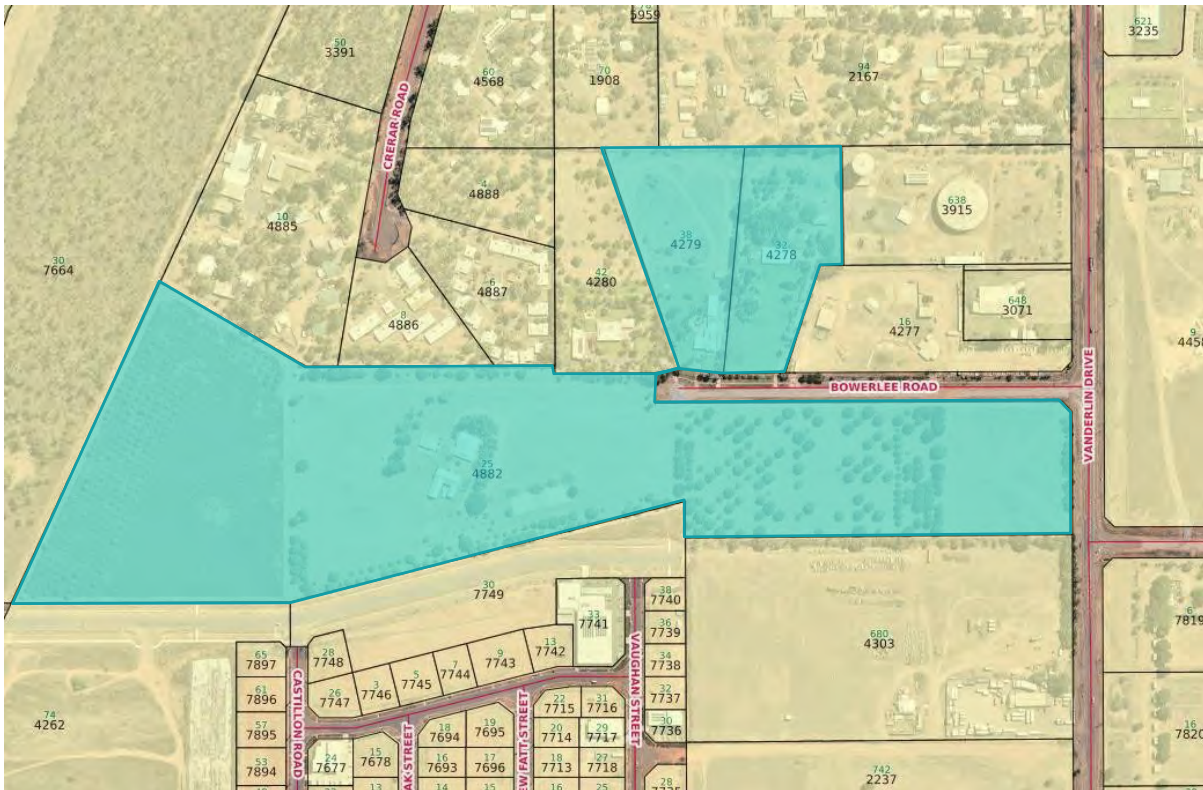
- Sections 4279 & 4278 were rezoned from RL (Rural Living) to MD (Multiple Dwelling Residential) and PS (Public Open Space) land in 2015. Section 4882 is zoned R (Rural) and RD (Restricted Development).
- A current Development Permit (DP) for 105 x 3-bedroom multiple dwellings in 49 single storey buildings exists over Sections 4279 & 4278. Several condition precedents have not yet been resolved, inclusive of approved stormwater designs, which prevents the commencement of any development works.
- This application is for Stage 1 of two proposed stages across the three lots.
- City of Darwin's draft response letter in **Attachment 3** identifies City of Darwin issues and requests comprehensive plans for road designs, traffic management, stormwater management, public open space design (infrastructure), verge, and open space landscaping, and a range of other standard conditions.
- When works are completed, all road, stormwater and public open space infrastructure within the subdivision will become City of Darwin assets. All infrastructure will be provided at no cost to Council.
- Stormwater management is currently unresolved and remains a concern to City of Darwin and the Northern Territory Government (NTG), although it is understood that the developer is working with an adjoining property owner to secure a drainage easement.



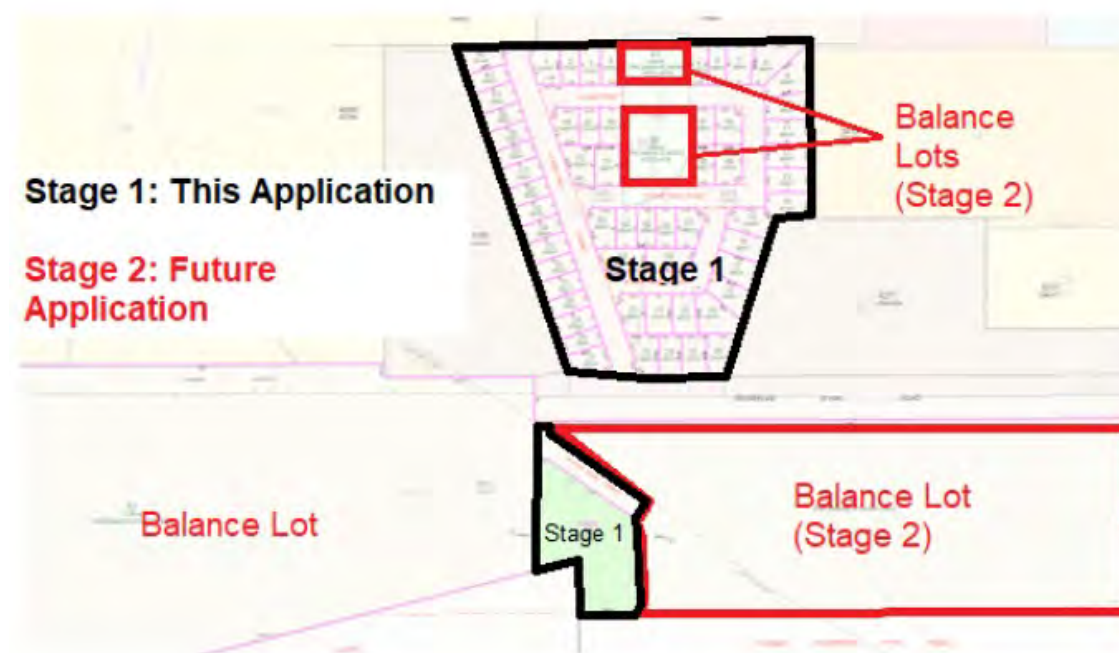
## DISCUSSION

This application (Stage 1), refer **Attachments 1 & 2**, is limited to a development application for subdivision to create 63 lots comprising of:

- 59 residential lots in zone LMR ranging from 339.8m<sup>2</sup> to 661.1m<sup>2</sup>
- One PS lot (Park) at 5,487.2m<sup>2</sup>
- Three resulting balance parcels
- Sealed roads and reticulated water, sewer and electricity to service the proposed lots.



Parcels 4279 4278 & 4882 (38, 32, 25) Bowerlee Road,



In 2014 the subject lots were included in the Berrimah North Area Plan and Planning Principles. The following year Sections 4279 & 4278 were rezoned from RL to MD and PS land, in line with the Area Plan.

Section 4882 is zoned R and RD. The Berrimah North Area Plan highlights this lot for Light Industry, with a portion of residential adjoining Vanderlin Drive and a Rural Residential buffer in between. The proposed use within Section 4882 will require rezoning to PS.

In 2016, a Development Permit (DP) was issued over Parcels 4279 & 4278 for 105 x 3-bedroom multiple dwellings in 49 single storey buildings. The DP remains current, however, several condition precedents on the permit have not yet been signed off, inclusive of a stormwater design, so the development has not yet received endorsed plans.

In 2021, a Development Permit was issued over Parcel 4882 (25) Bowerlee Road for an education establishment. The development of the school has not yet commenced, and will be located in the Balance Lot, east of the public open space lot (Stage 1) in the above plan.

### **Stormwater**

The land is relatively flat, and stormwater is discharged from the sites to Boulter Road, by existing open drained stormwater system located at the north and south boundaries of the site. These stormwater easements are owned and maintained by the NTG.

Stormwater plans submitted with the application do not provide enough information to assess and provide comment on, however the NTG are working with the applicant to ensure that stormwater from the site is discharged to the new stormwater system being built by the NTG along Boulter Road.

New underground stormwater infrastructure located within the subdivision will be constructed by the developer, to Council standards, as part of the subdivision works and then handed over to City of Darwin ownership when the subdivision has been completed.

As City of Darwin does not own the adjoining stormwater drainage infrastructure, the NTG is required to provide approvals for stormwater discharge from the site. If there is any significant increase to the post development stormwater flows and the existing stormwater detention basins located in the area cannot cope with the excess runoff, the applicant may be required to manage the additional stormwater within the subdivision. A detailed stormwater plan compliant with the Northern Territory Subdivision Development Guidelines has been requested in City of Darwin's response letter at **Attachment 3**.

### **Access**

Access to the site is from Bowerlee Road, a City of Darwin road that will require upgrading. At the time of writing this report, City of Darwin Officers are of the understanding that the developer will be upgrading the pedestrian paths either side of Bowerlee Road, and the NTG may be upgrading Bowerlee Road itself. City of Darwin's response letter at **Attachment 3** will require that the road be upgraded to Council's satisfaction and without any cost to Council.

The intersection of Bowerlee Road and Vanderlin Drive, and the proposed extension of Flight Path Road to Vanderlin Drive is being dealt with by the developer and the NTG. As the extension of Flight Path Road will be handed to City of Darwin ownership, City of Darwin's response letter at **Attachment 3** will also request that no driveways from Stage 2 of the subdivision be connected to either road.

Darwin Officers are aware that high level discussions are occurring between the developer and the NTG regarding a four-way signalised intersection which connects Vanderlin Drive, Flight Path Road and Secret Road at the one intersection (Stage 2).

### **Assets**

When all works have been completed, assets will be handed to City of Darwin ownership. Prior to construction, the developer is required to submit a detailed application for each asset, including an asset pack. The asset pack will contain what is being provided, the life expectancy

of the asset, required maintenance schedule and associated costs, which will then be assessed and if approved, on completion of the development be registered in Council's asset management system.

City of Darwin's response letter (refer **Attachment 3**) details Council's expectation of what is required for City of Darwin to take ownership of the assets. It is noted that if an asset does not comply with Council requirements, City of Darwin will not take ownership of that asset.

In this application, the assets handed to City of Darwin ownership will include, but may not be limited to:

- all roads, kerbs, footpaths, shared paths, driveways, any proposed indented car parking and verge landscaping - including street trees
- street lighting
- stormwater infrastructure – pipes, side entry pits and if required, a detention basin located within the defined boundary of the subdivision
- the public open space lot, parkland and vegetation and associated infrastructure (playground, BBQ etc), and
- all easements required for the above infrastructure.

At the practical completion stage of the development (approx. 95% completed), City of Darwin and the developer will meet onsite and assess all infrastructure proposed to be handed to City of Darwin ownership.

If landscaping assets are accepted (i.e., comply with COD standards/requirements), they then go into a "on-maintenance" period for a minimum of 12 months. During this time, the developer is responsible for all maintenance and repairs to the landscaping assets. It also allows City of Darwin the time to understand maintenance requirements and organise budgets for future maintenance of the assets.

A 24 month defects liability period applies to all other infrastructure assets (e.g., roads, stormwater, lighting) after practical completion. During this period, the developer is responsible for all repairs, while City of Darwin undertakes maintenance on the infrastructure (e.g., street sweeping, stormwater drainage cleaning, paying electricity costs for street lighting).

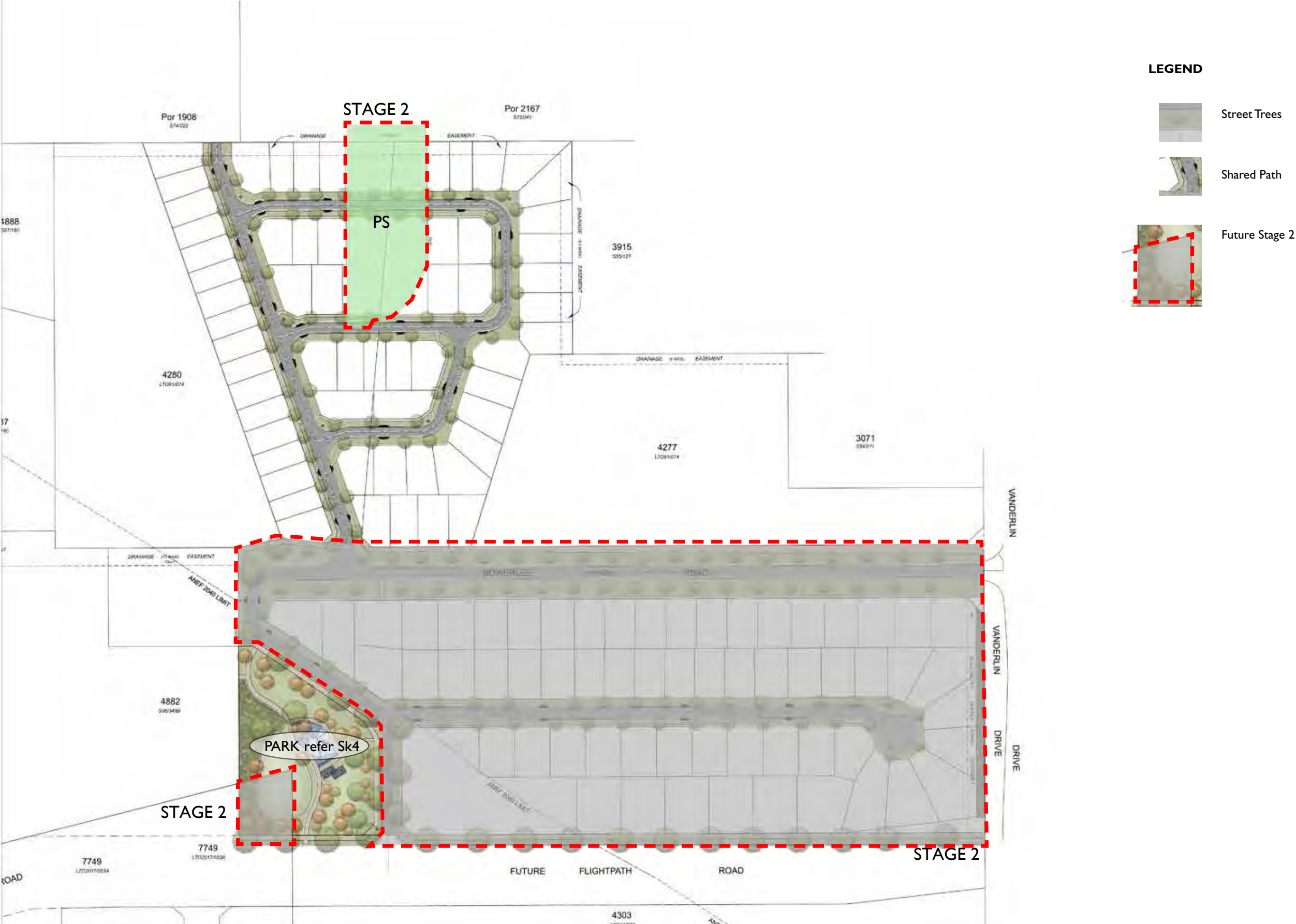
#### PREVIOUS COUNCIL RESOLUTION

N/A

<b>STRATEGIC PLAN ALIGNMENT</b>	2 A Safe, Liveable and Healthy City 2.2 By 2030, Darwin will be increasingly recognised as a liveable city
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<p><b>Budget/Funding:</b> N/A</p> <p><b>Is Funding identified:</b></p> <p>The rates received from the proposed properties are expected to cover the ongoing maintenance costs of the new assets resulting from this development.</p> <p>If an onsite detention basin is required, extra yearly maintenance costs will be required due to:</p> <ul style="list-style-type: none"> <li>• Retention of water makes the ground wet and boggy which causes delays in servicing in the wet which leads to service complaints and issues with mosquito breeding</li> <li>• Detention basins quickly and easily become weed infested which then requires proper environmental response and management, resulting in increased maintenance costs and poor environmental</li> </ul>

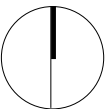
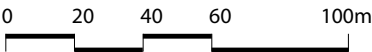
	<p>outcomes for the community</p> <ul style="list-style-type: none"> <li>• Detention basins cannot be irrigated successfully and what irrigation is installed on their margins becomes blocked and damaged quickly</li> <li>• Drainage infrastructure at the bottom/sides of detention basin regularly becomes blocked</li> <li>• Due to the inability to irrigate detention basins the ground becomes hardened and denuded in the dry, turf does not thrive, and the space provides low to no suitable amenity space for the community</li> </ul> <p>If required, the costs for this maintenance will be determined once further details are provided to City of Darwin.</p>
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b> Planning Act 1999</p> <p><b>Policy:</b> Northern Territory Subdivision Development Guidelines 2020</p>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<p><b>Engagement Level:</b> Inform</p> <p><b>Internal:</b> Team Leader Development Senior Coordinator Parks &amp; Reserves Senior Technical Officer – Technical Services Senior Technical Officer Parks and Reserves Senior Coordinator City Maintenance Landscape Designer Manager City Planning</p> <p><b>External:</b> ADG Engineers – Senior Engineer - in relation to the stormwater design NTG - Program Manager - Regional Land Development</p>
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>





Client:  
QRZ Pty Ltd

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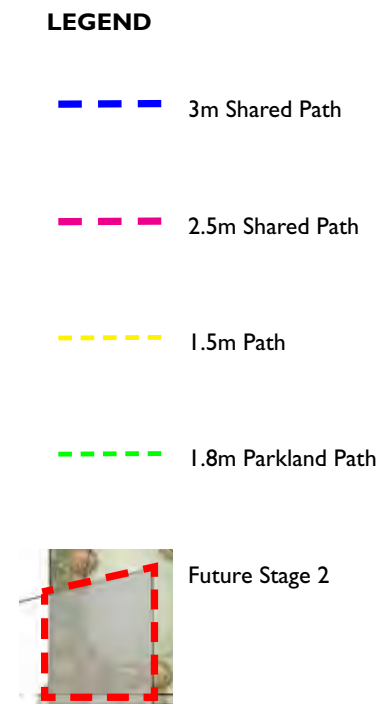
BOWERLEE ROAD BERRIMAH • Berrimah NT

OVERALL SITE MASTERPLAN

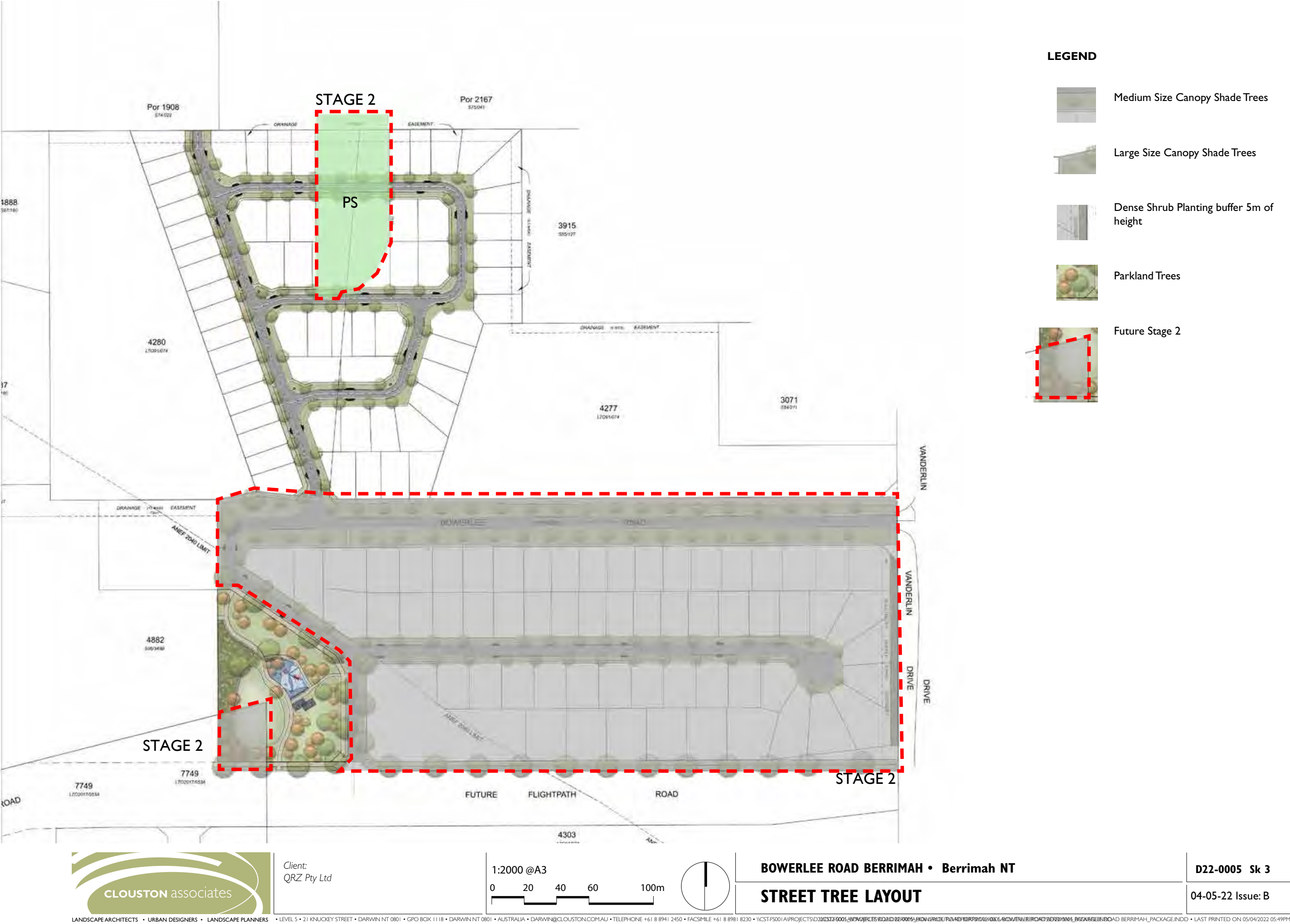
D22-0005 Sk I

04-05-22 Issue: B

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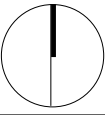
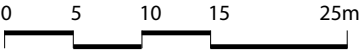
LEGEND

- 1 PLAYGROUND (INCLUSIVE, ALL ABILITIES, SHADED)
- 2 PICNIC FACILITIES
- 3 OPEN KICK AROUND LAWN (IRRIGATED)
- 4 1.8m PEDESTRIAN PATH
- 5 2.5m SHARED PATH
- 6 NATIVE HABITAT PALTERING WITH NATIVE PLAY OPPORTUNITY
- 7 POTENTIAL LINK TO SCHOOL SITE
- 8 1.5M SHARED PATH
- 9 3m SHARED PATH



Client:  
QRZ Pty Ltd

1:500 @A3



BOWERLEE ROAD BERRIMAH • Berrimah NT

PARK LAYOUT

D22-0005 Sk 4

04-05-22 Issue: B

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## Statement of Effect

**SUBDIVISION TO CREATE 63 LOTS - 59 RESIDENTIAL LOTS, ONE  
(1) OPEN SPACE LOT AND THREE (3) BALANCE LOTS**

PARCEL 4270 (38), PARCEL 4278 (32) AND PARCEL 4882 (25) BOWERLEE  
ROAD, BERRIMAH

**April 2022**

0

**Contact**

Name	Gerard Rosse
Position	Director
Email	<a href="mailto:gerard@crtpc.com.au">gerard@crtpc.com.au</a>

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This report has been prepared for the sole purpose of making a subdivision application and this report is strictly limited to the purpose, and facts and circumstances stated within. It is not to be utilized for any other purpose, use, matter or application.

While every effort has been made to ensure accuracy, Cunnington Rosse Town Planning and Consulting does not accept any responsibility in relation to any financial or business decisions made by parties other than those for whom the original report was prepared for and/or provided to.

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**Document Control**

Author	Gerard Rosse
Version	1
Date	22/04/2022



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## 1.0 Introduction

Cunnington Rosse Town Planning and Consulting have been engaged on behalf of QRZ Pty Ltd to prepare, lodge and manage a Development Application for a subdivision at Parcel 4270 (38), Parcel 4278 (32) and Parcel 4882 (25) Bowerlee Road, Berrimah.

The proposed development comprises the *division of land into parts available for separate occupation or use, by means of sale, transfer or partition; or lease, agreement, dealing or instrument purporting to render different parts of the land available for separate disposition or separate occupation*. Accordingly, the proposal constitutes a *subdivision* pursuant to **Section 5(1)** of the Northern Territory Planning Act and is not excluded by way of **Section 5(2)** (exempt subdivisions), thus a Development Permit is required pursuant to **Section 44(b)** of the Act.

The site is located within Zone LMR (Low Medium Density Residential) and Zone PS (Public Open Space) (32 and 38) and Zone Rural (25) under the Northern Territory Planning Scheme 2020 (the Scheme). Parcel 4882 (25) also contains a part are zoned as Restricted Development to the west of the site, and it is noted this area is not subject to this application. The proposed subdivision is identified as Impact Assessable under the NT Planning Scheme and accordingly, a Development Permit is required in accordance with Section 44 of the Northern Territory Planning Act 1999 (the Act).

This report details the nature of the subject land and locality, the existing use of the site, the proposed development, considers the proposal against the relevant provisions of the Scheme, and the relevant components of **Section 46(3)** of the Act.

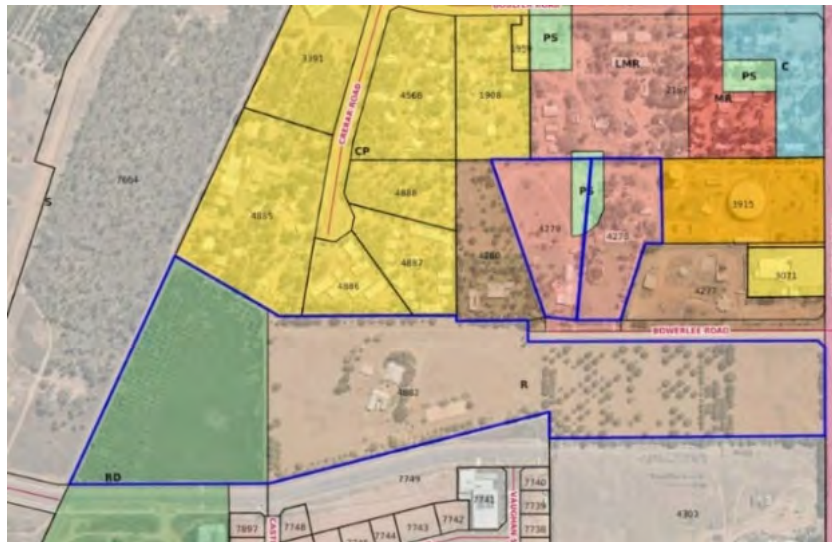
This report (and application) is to be read in conjunction with the following attachments:

- Attachment A:** Subdivision Plan (Land Surveys) and building setback plan
- Attachment B:** Engineering, Stormwater and Services Plan (ADG Engineers)
- Attachment C:** Traffic Impact Assessment (ARCCOS Consulting Pty Ltd)
- Attachment C:** Landscape Plan (Clouston Associates)

## 2.0 Site and Locality

### 2.1 Site

The site is identified and described in **Figure 1** and **Table 1** below.



**Figure 1: Site and Zoning Plan**

Parcel	Parcel 4270 (38), Parcel 4278 (32) and Parcel 4882 (25) Bowerlee Road, Berrimah
Title Reference and Land Tenure	Freehold
Landowner	Various as attached
Land Area	225,500m <sup>2</sup> (total)
Easements	Stormwater
Zone/s	LMR (Low-Medium Density Residential), PS (Public open Space), R (Rural) RD (Restricted Development) - (Not subject to this application)

**Table 1: Site Details**



The subject site comprises of three parcels and for the purposes of this report “subject site” refers to all three parcels being Parcel 4270 (38), Parcel 4278 (32) and Parcel 4882 (25) Bowerlee Road, Berrimah. The subject site contains existing structures (dwellings and associated out buildings) on the three parcels. The sites are relatively unconstrained, and existing drainage easements occurs to manage stormwater flow. The subject site is either connected too or in available proximity to reticulated water, sewer and electricity.



**Figure 2 – Facing East – Head of Bowerlee road Cul-de-sac**



**Figure 3 – Facing West – Head of Bowerlee Road Cul-de-sac**



## 2.2 Locality

The site is located within Zone LMR (low Medium Density Residential) and Zone PS (Public Open Space) (32 and 38) and Zone Rural (25) under the Northern Territory Planning Scheme 2020 (the Scheme). Parcel 4882 (25) also contains a part area zoned as Restricted Development to the west of the site, and it is noted this area is not subject to this application. The site adjoins various zones including Zone RR (Rural Residential) to the east and west of 32 and 38 Bowerlee and zone CP (Community Purpose) to the north.

## 3.0 Planning History

The site has the following planning history relevant to this application:

The following active and expired Development Permits are applicable to the site:

Development Permit Ref	Issue Date	Purpose
<b>DP18/0228</b>  32 and 38 Bowerlee Road	04/07/2018  <b>EXPIRED</b>	To use and develop the land for the purpose of <b>subdivision to create 53 lots</b> , in accordance with the attached schedule of conditions and the endorsed plans. The Department has confirmed that this development Permit has expired.
<b>DP17/0097</b>  32 and 38 Bowerlee Road	17/03/2017	To use and develop the land for the purpose of <b>105 x 3-bedroom multiple dwellings</b> in 49 single storey buildings to be developed over 3 stages, in accordance with the attached schedule of conditions.  It is noted that a number of condition precedents exist on the permit and the development is yet to receive endorsed plans.
<b>DP17/0097A</b>	21/03/2019	Extension of existing Permit DP17/0097 - Extended to 17 March 2021
<b>DP17/0097B</b>	01/06/2021	Extension of existing Permit DP17/0097A - Extended to 17 March 2023.
<b>DP21/0322</b>  25 Bowerlee Road	08/12/2021	Education Establishment



#### 4.0 Proposed Development

The proposed development application for subdivision forms “Stage 1” of the greater masterplan for the Bowerlee Road subject site which comprises three (3) underlying lots being lots 4278 (32), Lot 4279 (38) and Lot 4882 (25) Bowerlee Road. The aim of Stage 1 is to utilise existing zoning to enable residential subdivision without the need to rezone the site to enable development works to commence in 2022. This application (Stage 1) is limited to a development application for subdivision (60 lots including 1 lot of Public open space). Specifically, Stage 1 seeks the creation of 59 residential lots on the Zone LMR (Low-medium density residential) portion of lots 4278 (32) and Lot 4279 (38) Bowerlee Road and avoids development of the existing and historical legacy Zone PS (Public Open Space) component of land on these two underlying lots. The provision of 1 new Public Open space (park) lot is also proposed in the stage 1 development and this will occur on Lot 4882 (25) Bowerlee Road and three resulting balance lots will also be created for a total of 63 created lots.

The future Stage 2 development of the greater site (subject to a future applications) will propose rezoning of the existing Zone PS component of lots 4278 (32), Lot 4279 (38) and the Zone R (Rural) Lot 4882 (25) Bowerlee Road to rezone the areas to suitable residential zones in line with the Berrimah North Area Plan, and subsequently also propose future subdivision.

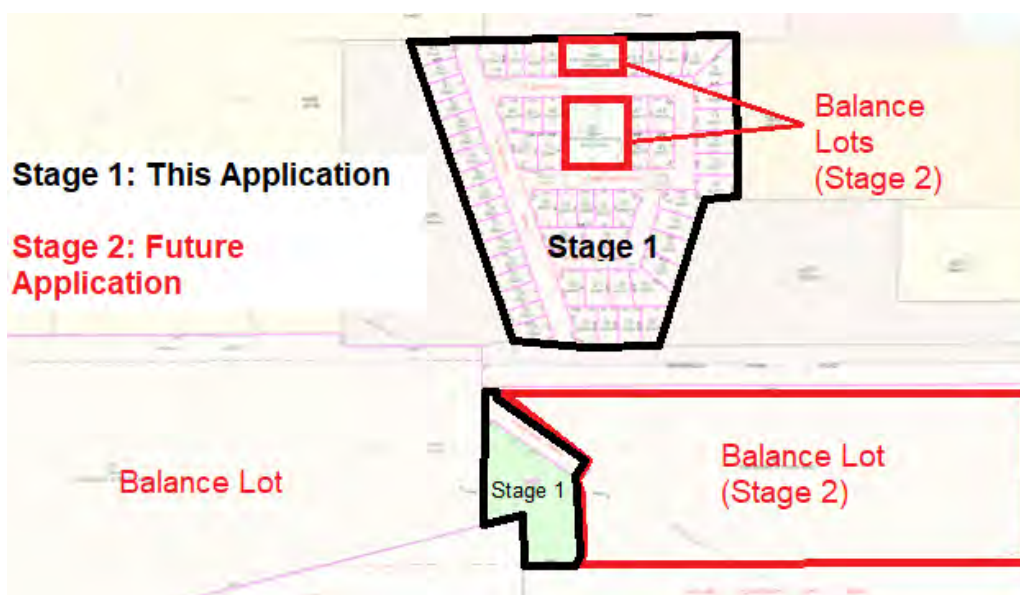


Figure 4 – Stage 1 (this development) and Stage 2 (Future Application)

### Stage 1 development (this application):

This application (Stage 1) is limited to a development application for subdivision to create 63 lots comprising of:

- 59 residential lots in zone LMR ranging from 339.8m<sup>2</sup> to 661.1m<sup>2</sup>
- One (1) Public open space lot (Park) 5,487.2m<sup>2</sup>
- Three (3) resulting balance parcels
- Sealed roads and reticulated water, sewer and electricity to service the proposed lots.

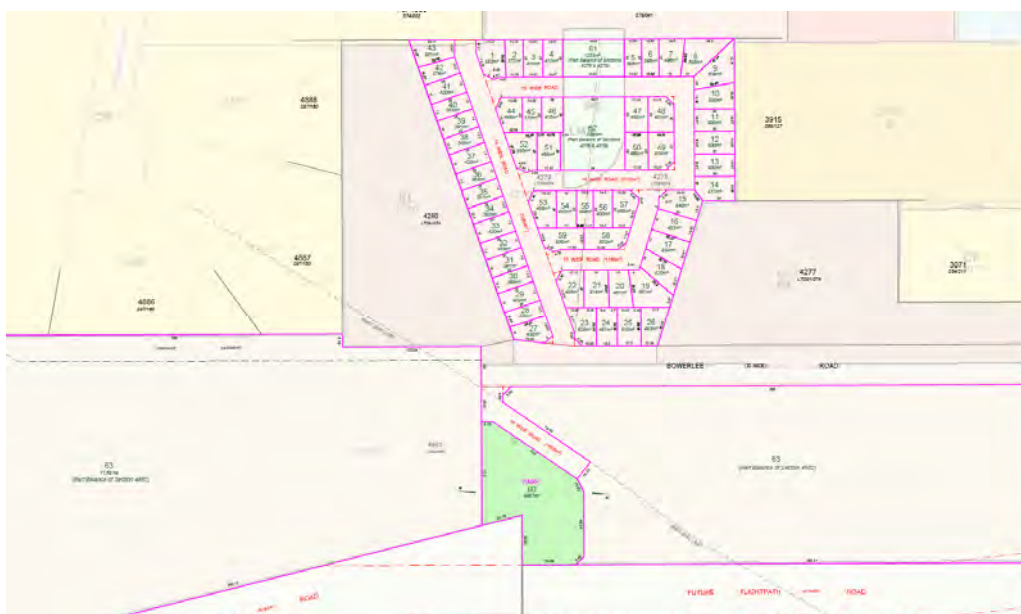


Figure 5 – Proposed Subdivision

### Earthworks

A conceptual bulk earthworks design has been developed and shall be refined during the detailed design phase of the project. The earthworks strategy for the development was to follow the natural contours of the land where possible, with the intention of minimising the amount of fill required on site. The conceptual earthworks design has been developed in accordance with the SDG and ensures all allotment are graded to fall towards the road reserve along the allotment frontage. Further details of earthworks, including the conceptual earthworks plans is outlined in the attached Engineering Services Report.

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### Road and Traffic

The subject site is bound by Vanderlin Drive to the east which has been identified as a state controlled (DIPL) road corridor. Submission of a Traffic Impact Assessment (TIA) and concurrent agency approval/input from NTG/DIPL will be expected regarding the development. A preliminary Traffic Impact Assessment by Arccos Consultants has indicated that any development along Bowerlee road will require an upgrade to the Bowerlee Road/Vanderlin Drive intersection, subject to approval from DIPL. The proposed internal road network for the development consists of two access streets and two minor streets. Access to the development is provided via a new intersection to Bowerlee Road and an extension of the existing Bowerlee Road cul-de-sac. The internal road network within 32 and 38 Bowerlee Road is proposed to terminate at a dead end stub with potential for future expansion. The internal road network within 25 Bowerlee road is proposed to terminate in a cul-de-sac. A road reserve for a future connection to Flightpath Road has been allocated following consultation with DIPL.

The hierarchy of the internal road network has been assigned based on the guidelines provided in the SDG Section 4 as summarised in the below Table. The proposed road reserve width for Road 4, which terminates in a cul-de-sac, has been proposed as an access street cross section (as opposed to the typical minor street cross section). This is due to the 34 allotments along this road being in excess of the 30 allotments typical to a minor street.

Road Class	Road Reserve Width (m)	Roadway Width (m)	Verge Width (m)	Typ. Max. no. of allotments
Minor Road	15	6	2 x 4.5	30
Access Street (and extended cul-de-sac)	16	7	2 x 4.5	60
Bowerlee Road (existing)	30	9	2 x 10.5	NA

All internal roads are designed to meet design standards as outlined in the Northern Territory Subdivision Development Guidelines 2020 (SDG).

**Stormwater**

The aim of the stormwater hydrologic assessment is to ensure that the development shall impose no adverse effects on downstream properties or receiving water bodies and that the conveyance of flows will be in a safe manner with minimal risk of human endangerment. One of the implications of an increase in impervious area is that the total volume and flow rate of stormwater runoff from the catchment will increase. It is proposed that this increase in total flow volume be detained in the CN Zone at 1 Boulter Road, rather than be detained on site. Following construction of the proposed development, stormwater runoff captured within the site will be conveyed via an internal hydraulic network to the proposed LPDs. The Berrimah North Area Plan identifies discharge control features that can be utilised to retain stormwater runoff. As there are proposed measures in place to mitigate the Q100 event, no onsite detention has been proposed as part of the development. It is noted the development proposal seeks to extinguish existing drainage easements on site and locate stormwater management on site via infrastructure within the proposed road reserves on site.

**Infrastructure servicing**

All lots will be connected to reticulated water, sewer and power services. Proposed connection to water and sewer infrastructure are as follows:

**Sewer:** Boulter Road Connection – A recommended connection option is via an easement through Portion 1908 and the developer is currently discussing the additional option of constructing the sewer main through Lot 2167 as an alternative. This alignment has been verbally supported by DIPL. It is noted the Boulter Road sewer main is deep enough to drain the whole proposed development to. Initial checks by ADG have found Stage 1 can drain sewerage to Boulter Road

**Water:** It is anticipated that the proposed development will connect into the existing DN150 PVC water main along Bowerlee Road and depending on the sewer alignment, the water will be aligned in a common easement. To ensure security of water supply and continuous reticulation of water, a second connection point is required. PWC recommend that this be achieved by connecting to the existing water main in Boulter Rd via an easement through Portion 1908.

***Electricity and street lighting:***

To service Bowerlee Estate, a new underground electrical network will be installed throughout the development. Any new electrical infrastructure constructed within the subject site will be aligned to the new road network at a standard offset from the proposed internal lot boundary. The design of the power and telecommunication networks shall be undertaken by an approved electrical designer in accordance with the Power and Water Corporation requirements. The design of the street lighting shall be undertaken in accordance with the NT Subdivision Development Guidelines and City of Darwin's requirements.



Further details of Infrastructure Servicing are outlined in the attached Engineering Services Report.

### Building Setback Plan

The proposed development proposes a building setback plan as attached to allow side setbacks of 300 mm instead of the zero-setback permitted under the Scheme. It is noted that all setbacks are in accordance with NT Planning Scheme requirements, except where stated otherwise on the plan.

Furthermore, it is noted and identified on the setback plans that Lots 450m<sup>2</sup> - 600m<sup>2</sup> that adopt the optional 300mm setback to one side boundary are required to provide a 3m setback to the opposite side boundary as per the NT Planning Scheme requirements. Specifically, the proposed setbacks aim to provide a pragmatic solution for local builders who have found it impractical to build to a boundary with no gap between the external wall and side boundary. These setbacks provide for access for termite treatment between the wall and side boundary.



Figure 6 – Proposed Building Setback Plan



## 5.0 Section 46(3)(a) - NT Planning Scheme

### 5.1 Nature of the development

The proposed subdivision development is an Impact Assessable form of development pursuant to Clause 1.8 of the NT Planning Scheme. In accordance with Clause 1.10(4), when considering an application for a use or development identified as Impact Assessable the consent authority must take into account all of the following:

- a) any relevant requirements, including the purpose of the requirements, as set out in Parts 5 or 6;*
- b) any Overlays and associated requirements in Part 3 that apply to the land;*
- c) the guidance provided by the relevant zone purpose and outcomes in Part 4; and*
- d) any component of the Strategic Framework relevant to the land as set out in Part 2.*

In accordance with Clause 1.10(5), the consent authority may consent to a proposed use or development that is not in accordance with a requirement set out in Parts 3, 5 or 6 only if it is satisfied that the variation is appropriate having regard to:

- a) the purpose and administration clauses of the requirement; and*
- b) the considerations listed under Clause 1.10(3) or 1.10(4).*

### 5.2 Zone LMR (Low-Medium Density Residential)

#### Purpose

Provide a range of low rise housing options that contribute to the streetscape and residential amenity in locations supported by community services and facilities, and where full reticulated services are available.

**Complies – The development provides for a mix of lot sizes that accords to the required zoning for the site. Lot sizes range from 339.8m<sup>2</sup> to 661.1m<sup>2</sup> which provide for a mix of lot sizes for dwellings-single, low rise housing options that will contribute to the streetscape and residential amenity supported by community services and facilities, and where full reticulated services are available.**

#### Zone Outcomes

1. A blend of dwellings-single, associated dwellings-independent, dwellings-group and dwellings-multiple predominantly of two storeys or less, on a range of lot sizes that respond to changing community needs.

**Will comply - A blend of dwellings-single will result from the subdivision.**



2. Home based businesses and dwellings-community residence are conducted in a manner consistent with residential amenity.

**Not applicable**

3. Residential care facilities are of a scale and conducted in a way that maintains the residential character and amenity of the zone. 4. Non-residential activities are limited to community centres that:

- (a) support the needs of the immediate residential community;
- (b) are of a scale and intensity compatible with the residential character and amenity of the area;
- (c) wherever possible, are co-located with other non-residential activities in the locality;
- (d) avoid adverse impacts on the local road network; and
- (e) are managed to minimise unreasonable impacts to the amenity of surrounding residents.

**Not applicable**

5. Building design, site layout and landscaping provide a sympathetic interface to the adjoining public spaces and between neighbours, provides privacy and attractive outdoor spaces.

**Not applicable. However, is noted the lots size, orientation and varied width to depth ratios will enable building design, site layout and landscaping to provide a sympathetic interface to the adjoining public spaces and between neighbours, provides privacy and attractive outdoor spaces.**

6. An efficient pattern of land use with all lots connected to reticulated services, integrated with existing transport networks, and with reasonable access to open space and community facilities.

**Complies - An efficient pattern of land use will be delivered with all lots connected to reticulated services, integrated with existing transport networks, and with reasonable access to open space and community facilities.**

4.17 Zone PS – Public Open Space

#### Zone Purpose

Retain and enrich open space areas for public use and enjoyment, and the enhancement of public amenity.

**Complies – The proposal seeks to establish a new area of Open space for or public use and enjoyment, and the enhancement of public amenity. It is noted that no development of the existing area of open space on 32 and 38 Bowerlee road is proposed, and this will be addressed and a future stage 2 application.**

#### Zone Outcomes

1. Public open space enriches the amenity of the surrounding area and primarily caters for the informal outdoor recreation needs of the community.

**Complies – The proposed new to establish a new area of Open space for or public use to enrich the amenity of the surrounding area and will cater for the informal outdoor recreation needs of the existing and future community.**

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2. Temporary or periodic uses, such as markets or outdoor entertainment events, that can be reasonably accommodated by the existing facilities and do not unduly impact on the amenity and character of the surrounding area.

**Not applicable in this instance for the proposed subdivision**

3. Uses which are complementary to and support the use and enjoyment of open space, including community centre, leisure and recreation activities, food premises-café/take away and food premises restaurant, may be established if of a scale and intensity that does not detrimentally impact on the amenity or integrity of the zone.

**Not applicable in this instance for the proposed subdivision**

4. All development, including public infrastructure and outbuildings, is located, designed, operated and maintained to:

- (a) retain or enhance the character and amenity of the open space;
- (b) minimise encroachment on the publically-accessible open space in a way which would unreasonably reduce its function for informal recreation;
- (c) respond to the local climate, including minimising the ongoing consumption of energy and water;
- (d) integrate with natural systems; and
- (e) minimise unreasonable impacts on the amenity of surrounding residential land

**Will Comply - The proposed open space has been designed to meet the requirements of the Scheme and subdivision development guidelines which provides guidance on the provision of open space for residential subdivision. The design seeks to enhance the character of the opens space by centralising its location to the future community and providing a generous road frontage to enable passive surveillance and enhance the amenity of the locality. Its form and function as an oversized area (well above 10%) to ensure its function is enhanced. The design and installation of embellishments will respond to the local climate, including minimising the ongoing consumption of energy and water through water saving devices and suitable landscaping. The site contains minimal natural systems, however the design of the open space has been considered in the stormwater manager function of the site an locality. Overall, the design, location and function of the open space will minimise any possible unreasonable impacts on the amenity of surrounding residential land and future residences.**

5. Development avoids any adverse impacts on ecologically important areas within or nearby the zone.

**The site and locality does not contain any ecologically important areas, however the design of the open space has been considered in the stormwater manager function of the site an locality.**





#### 4.21 Zone R – Rural

##### Zone Purpose

Provide for residential, horticultural, agricultural and other rural activities on large lots to provide separation between potentially incompatible uses and restrict closer settlement in areas where access to reticulated water and sewerage may not be available.

**It is noted that whilst 25 Bowerlee Road is zoned Rural, its designation of the Berrimah North area plan is that of Urban and an urban residential subdivision is proposed, with the Open space being provided on the zone Rural portions of the subject site (25 Bowerlee). Notwithstanding, this development provides for residential activities (open space) on the rural portion of the greater subject site which consistent with the purpose of the code.**

##### Zone Outcomes

1. Development for rural uses such as agriculture, horticulture, plant nursery, retail agricultural stall and stables.

**Not applicable in this instance for the proposed subdivision**

2. Low density rural living, in the form of dwelling-single and dwelling independent.

**Not applicable in this instance for the proposed subdivision**

3. Development such as animal boarding, industry-primary, intensive animal husbandry and transport terminal, where the scale, intensity and nature of the activity is compatible with the rural character and amenity of the surrounding locality.

**Not applicable in this instance for the proposed subdivision**

4. Development such as child care centre, residential care facility, education establishment, place of worship, or restaurant, where the nature of the activity does not compromise the primary use of the locality for rural activities.

**Not applicable in this instance for the proposed subdivision**

5. Development is designed and sited to sensitively respond to the physical characteristics and constraints of land such as flooding, water logging, steep land, and bushfire hazard.

**Not applicable in this instance for the proposed subdivision – noting the development is supported with relevant engineering land assessment technical information as attached and its designation in the area plan as urban ensures constraints are non-existent.**

6. Subdivision design is informed by land suitability assessment to confirm adequate unconstrained land is available for rural development.

**Not applicable – The proposal does not propose rural development and the site is designated as urban under the area plan, of which has been informed by overarching constraints mapping, which does not identify constraints**

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on the subject area of the site. Therefore, no land suitability assessment is proposed in this instance. Furthermore, it is noted that the development is supported with relevant engineering land assessment technical information (stormwater, civil and Geotech) as attached confirming its suitability for urban development.

7. Subdivision provides for infrastructure and services that is appropriate to the locality and scale of development.

**Complies - The proposed subdivision is connected to reticulated services.**

8. Development does not impose unsustainable demands on surface water and groundwater.

**Complies - The proposed subdivision is connected to reticulated services.**

### 5.3 Strategic Framework

#### *Darwin Regional Land Use Plan*

Complies – The site is identified as an urban land use in the Land Use Structure. Future planning for Berrimah is highlighted and this has informed the Berrimah North Area Plan (discussed below). Overall, the proposed development meets the intent for the site with respect to the Darwin Regional Land Use Plan.

#### *Berrimah North Area Plan*

The site is contained within the Berrimah North area plans as identified below:

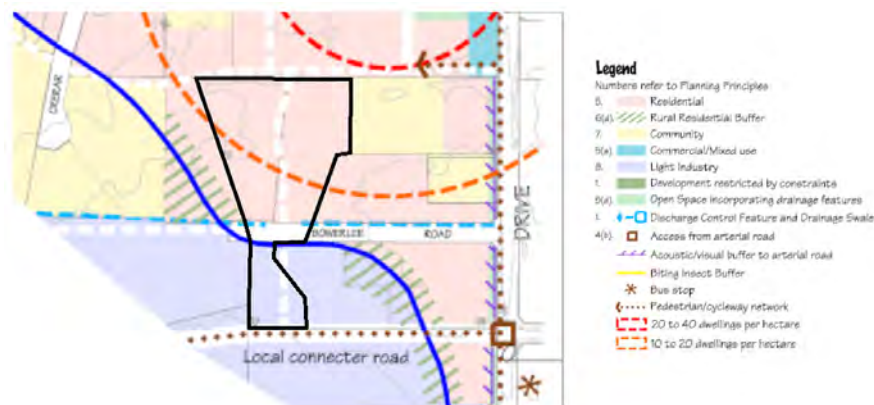


Figure 7 – Area plan extract referencing site



With regards to the area plan, it is noted that the development responds to the most recent updated ANEF 20 contour. It is highlighted this is updated (ANEF 20 – 2042) from that line within the Area plan (ANEF 20 – 2030) as identified below:

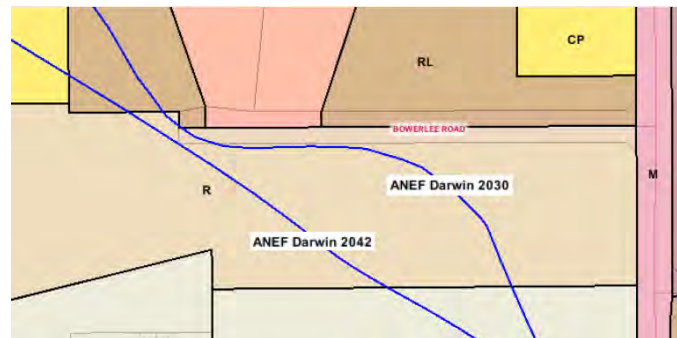


Figure 8 – Revised and current ANEF 20 contours

This altered line effectively move the boundary of residential land from the ANEF 20 (2030) TO ANEF 20 (2042) as the line forms the boundary of residential land and non-residential land. This methodology has been agreed in principal by DIPL staff.

With consideration to the above, an assessment of the proposal against the Area Plan is below.

**Principles 1 to 4 relate to site constraints, natural topography, stormwater drainage and the strategic infrastructure needs of the whole Berrimah North locality.**

**Future development is to:**

**1. Demonstrate a designed response to the landform, land units and natural drainage by:**

- (a) providing local roads, urban drainage and open space that respond to the landform and natural drainage pattern, and incorporate stormwater management that accords with the strategic drainage framework of the Berrimah North Drainage Study;**
- (b) applying Australian best practice standards to the quality of stormwater run-off into the natural drainage system; and**
- (c) maintaining overland flow and managing stormwater discharge with detention structures and the like, to mitigate nutrient rich runoff into the receiving environment, while minimising the potential for biting insects to breed in such infrastructure.**

Complies – The development design, earthworks proposed, and consideration of services and drainage respond to the landform, land units and natural drainage.

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Specifically, the Development provides local roads, urban drainage and open space that respond to the landform and natural drainage pattern, and incorporate stormwater management that accords with the strategic drainage framework of the Berrimah North Drainage Study. It is noted that this proposal is the initial stage of a greater development for the subject site. The proposed local roads, urban drainage and open space are designed to integrate with the existing and future development of the locality.

The Development applies Australian best practice standards to the quality of stormwater run-off into the natural drainage system through both quality and quantity measures that form the basis of the stormwater management methodology for the site. This is outlined further in the attached ADG Engineers Stormwater Management Plan for the site.

The development largely maintains overland flow where possible and manages stormwater discharge in to accords to the stormwater management of the greater locality. Proposed improvements to drainage occur, and the location of drainage infrastructure within the road reserves has been prioritised in the northern portion of the site. It is proposed that the anticipated resulting increase in total flow volume be detained in the CN Zone at 1 Boulter Road, rather than be detained on site. Following construction of the proposed development, stormwater runoff captured within the site will be conveyed via an internal hydraulic network to the proposed LPDs. The Berrimah North Area Plan identifies discharge control features that can be utilised to retain stormwater runoff. As there are proposed measures in place to mitigate the Q100 event, no onsite detention has been proposed as part of the development. This is outlined further in the attached ADG Engineers Engineering and Stormwater Management Plan for the site.

**2. Minimise the off-site impacts of concentrated stormwater on both private property and the receiving environment by:**

- (a) managing the magnitude and duration of sediment-transporting stormwater flows to minimise erosion;**
- (b) preparing and complying with an erosion and sediment control plan in order to control erosion during construction; and**
- (c) managing concentrated stormwater on-site such that post-development flows are not greater than pre-development flows onto adjacent land.**

Complies – Overall the proposal minimises the off-site impacts of concentrated stormwater on both private property and the receiving environment. Specifically, the Stormwater Management Plan for the site has been prepared and designed to minimise the off-site impacts of concentrated stormwater on both private property and the receiving environment by effectively managing the magnitude and duration of sediment-transporting stormwater flows to minimise erosion. It is noted that an erosion and sediment control plan will be completed at detailed design stage and subjected to Development permit conditions.

One of the implications of an increase in impervious area, is that the total volume and flow rate of stormwater runoff from the catchment will increase, however it is also highlighted that whilst the overall result is a slight increase, there are a number of locality wide improvements (decreases) to post development flows that will improve the greater



drainage function of the locality. Notwithstanding, it is proposed that this overall increase in total flow volume will be detained downstream in the recognised detention basin in the CN Zone at 1 Boulter Road, rather than be detained on site. Following construction of the proposed development, stormwater runoff captured within the site will be conveyed via an internal hydraulic network to the proposed LPDs. The Berrimah North Area Plan identifies discharge control features that can be utilised to retain stormwater runoff. As there are proposed measures in place to mitigate the Q100 event, no onsite detention has been proposed as part of the development.

An overview of the impact on affected surrounding lots is outlined below and discussed in detail in the ADG Engineers Engineering and Stormwater Management Plan for the site.

Lot	Comments	
	Minor Event	Major Event
4303	Increased inundation – will be rectified once Flightpath Road extended	Reduction in inundation
4277	No noticeable impact	No noticeable impact
3915	No noticeable impact – note it is proposed to move the existing drainage channel within Lot 4278 to this lot	No noticeable impact – note it is proposed to move the existing drainage channel within Lot 4278 to this lot
2167	No noticeable impact	Reduction in inundation
1908	No noticeable impact	Reduction in inundation
4280	Reduction in inundation	Reduction in inundation
4568	No noticeable impact	No noticeable impact
4888	No noticeable impact	No noticeable impact
4887	No noticeable impact	No noticeable impact
4886	No noticeable impact	No noticeable impact
4885	No noticeable impact	No noticeable impact
3391	Increase in inundation outside of building envelope	No noticeable impact
7664	Slight increase in inundation outside of building envelope	Slight increase in inundation outside of building envelope



**Manage local traffic and impacts on the arterial transport network by:**

- (a) connecting local roads to the arterial network in accordance with the strategic framework indicated in the Area Plan and providing viable access for public transport;**
- (b) providing access intersections at the shown locations in accordance with the requirements of the Department of Transport; and**
- (c) interconnecting local roads to distribute rather than concentrate local traffic, support a pedestrian / cycle network and provide convenient access to public transport stops.**

Complies – The proposal will effectively manage local traffic and considers the developments’ impact on the arterial network.

Specifically, all internal roads are designed to meet design standards as outlined in the Northern Territory Subdivision Development Guidelines 2020 (SDG). The proposed development provides a key North South Connection Road on the northern portion of the site that accords with the strategic framework indicated in the Area Plan and providing viable access for public transport within the site. A north South connector will be delivered on the southern portion of the site (25 Boulter Road) to connect to the future extension of Flight path road in a future development application.

The subject site is bound by Vanderlin Drive to the east which has been identified as a state controlled (DIPL) road corridor. Submission of a Traffic Impact Assessment (TIA) and concurrent agency approval/input from NTG/DIPL will be expected regarding the development. A preliminary Traffic Impact Assessment by Arccos Consultants has indicated that any development along Bowerlee road will require an upgrade to the Bowerlee Road/Vanderlin Drive intersection, subject to approval from DIPL.

The Berrimah North Area plan identifies that Bowerlee Road could be extended through to Amy Johnson Avenue. Given the area of residential land has increased due to the realignment of the ANEF 20 line, the existing Bowerlee Road will be primarily residential land. Any extension of Bowerlee Road to the west has the potential to draw light industrial traffic onto Bowerlee Road in preference to Flightpath and Boulter Roads. The separation of traffic types will improve the amenity for residents along Bowerlee Road and will maximise road safety through the use of the arterial road network, and by directing drivers to the local connector road (Flightpath Road) and the higher quality junctions providing access to the arterial road network.

It is highlighted that the development provides land to account for the future insertion for the flight path road intersection at Vanderlin Drive. The proposed development provides interconnecting local roads to distribute rather than concentrate local traffic and support a pedestrian / cycle network by providing convenient access to public transport via pedestrian/cycle paths along roads and key connections through the site.

This is outlined further in the attached ARCCOS consulting Traffic Impact Assessment Report Attached.

***Principles 5 to 7 relate to the performance of residential development and largely to Area Plan 1 of 2.***

***Future development is to:***





**5. Provide a compact, walkable and safe residential neighbourhood outside the 20 ANEF line by:**

- (a) establishing or supporting a neighbourhood centre at the shown location.**

Not Applicable to this application

- (b) establishing Boulter Road as a main street through the neighbourhood centre, incorporating public transport, pedestrian infrastructure and street planting for shade and visual amenity;**

Not applicable to this application.

- (c) providing an interconnected street network supporting access, route choice and designed with priority for safe and convenient walking and cycling; and**

Complies- An interconnected street network supporting access, route choice and designed with priority for safe and convenient walking and cycling is achieved through the provision of footpaths and roads that meet required standards. It is also noted that the site will connect to adjacent sites for future development through the provision of future connection points.

- (d) supporting a hierarchy of urban open spaces to local government requirements.**

Complies – the provision of open space that will cater for this development (stage 1) and the future stage 2 is provided to local government requirements.

**6. Facilitate housing choice in appropriate locations by:**

- (a) creating a mix of lot sizes for single, multiple and medium density dwellings, supporting a mix of housing types including small-lot single dwellings;**

Complies – The development provides for a mix of lot sizes that accords to the required zoning for the site. Lot sizes range from 339.8m<sup>2</sup> to 661.1m<sup>2</sup> which provide for a mix of lot sizes for dwellings single. The development also accords to the anticipated density for the lots proposed for 32 and 38 Bowerlee road. It is noted the proposed density (approx. 14 Dwellings per hectare) will slightly increase in stage 2, however will remain in accordance with anticipated density for the site. It is noted the proposed density is significantly less than the existing Multiple dwelling approval that exists for the site (25 Dwl/ha), which does appear to contradict the anticipated density outlined in the area plan.

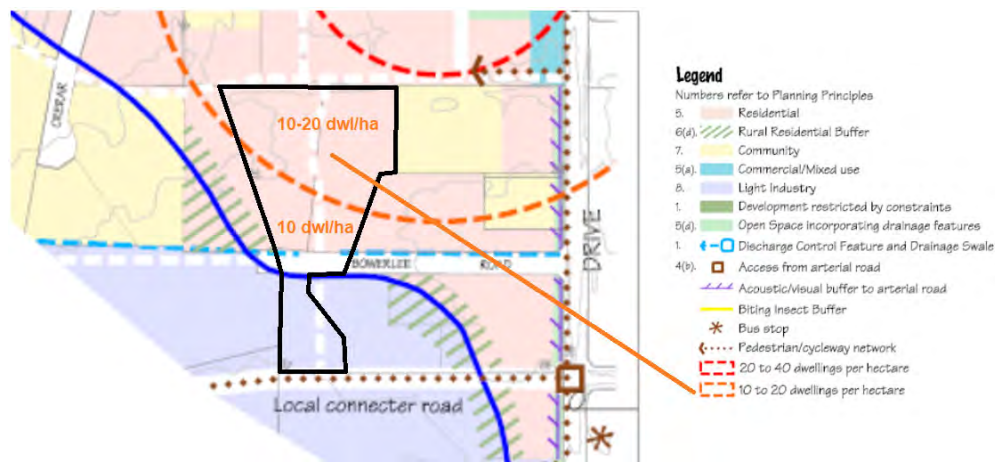


Figure 9 – reference to Density

**(b) locating the higher density housing, and any accommodation for aged persons or people requiring assistance close to the neighbourhood centre;**

Not applicable to this development.

**(c) facilitating climate responsive design; and**

Complies – The development provides for lots that can facilitate a climate responsive design via varied orientations and width to depth ratios that enable a range of built form outcomes to be accommodated on site.

**(d) reducing residential density where land is affected by constraints such as biting insects.**

Not applicable – land is not affected by biting insects.

**7. Provide community purpose sites to meet the needs of Berrimah North:**

Not applicable to this development, however it is noted that site is adjacent to community purpose sites and provide road connectivity through the site.

*Principles 8 and 9 relate to the performance of non - residential development and largely to Area Plan 2 of 2.*

Future development is to:

**8. Provide an interconnected local road system that is viable and amenable for all users, and consistent with the Area Plan by:**



- (a) ensuring that all development supports route choice and convenient access from the arterial road network including the proposed collector road linking Amy Johnson and Vanderlin Drive;**

It is noted that this development will facilitate the proposed collector road linking Amy Johnson and Vanderlin Drive (Flight Path road) by providing land for a suitable intersection at Vanderlin Drive.

- (b) ensuring that each development includes interconnected local roads consistent with the Area Plan and provides for local road connections to adjacent land; and**

Complies where applicable – The development includes interconnected local roads consistent with the Area Plan and provides for local road connections to adjacent land.

- (c) providing efficient access for public transport and a practical pedestrian/cycleway network, including a cycleway between Amy Johnson Avenue and Vanderlin Drive, consistent with the Area Plan and viable at each development stage.**

Complies where applicable – The development provides efficient access for public transport and a practical pedestrian/cycleway network via a footpaths and the proposed road network. It is noted that this development will facilitate the proposed collector road linking Amy Johnson and Vanderlin Drive (Flight Path road) by providing land for a suitable intersection at Vanderlin Drive. This will enable a future pedestrian line to be provided consistent with the Area Plan. The Berrimah North Area plan identifies that Bowerlee Road could be extended through to Amy Johnson Avenue. Given the area of residential land has increased due to the realignment of the ANEF 20 line, the existing Bowerlee Road will be primarily residential land. Any extension of Bowerlee Road to the west has the potential to draw light industrial traffic onto Bowerlee Road in preference to Flightpath and Boulter Roads. The separation of traffic types will improve the amenity for residents along Bowerlee Road and will maximise road safety through the use of the arterial road network, and by directing drivers to the local collector road (Flightpath Road) and the higher quality junctions providing access to the arterial road network.

**9. Respond to land use constraints associated with proximity to Darwin International Airport:**

- (a) managing exposure to aircraft noise and controlled airspace to ensure that the safe and curfew-free operation of the airport is continued;**

- (b) ensuring that lighting associated with development under runway approaches will not prejudice the safe operation of the airport;**

- (c) ensuring that the use or development of land under runway approaches will not attract birds or bats to an extent that prejudices the safe operation of the airport; and**

- (d) restricting land uses that would attract people into the provisional public safety zone under the runway approach.**

Complies – The development effectively responds to land use constraints associated with proximity to Darwin International Airport. Specifically, the development responds to the ANEF 20 (2040) contour line and does not

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propose residential development within this contour. No development is proposed under or near the runway approaches.

#### 5.4 Overlays

The Title identifies the following applicable overlays:

##### 3.2 CNV – Clearing of Native Vegetation

**Not applicable – No Clearing of vegetation is proposed.**

##### 3.5 LPA – Land in Proximity to Airports

###### Purpose

Identify areas which may be subject to additional amenity impacts and/or restrictions due to its proximity to an airport, and ensure that the use and development of land in these areas:

- (a) minimises the detrimental effects of aircraft noise on people who reside or work in the vicinity of an airport;
- (b) does not result in any new use or intensification of development on land that would prejudice the safety or efficiency of an airport;
- (c) does not result in any new use or intensification of development that would jeopardise the curfew free operation of the Territory's airports (where applicable); and
- (d) retains the non-urban character of the land.

**The proposed development achieves the purposes of the code. Relevant to this application is that the development responds to the ANEF 20 (2040) contour line and does not propose residential development within this contour.**

###### Administration

1. This Overlay applies to land that is within Zones RL, R, A, CP, CN, RD, WM and FD and subject to the Australian Noise Exposure Forecast (ANEF) 20-unit value contour line or greater as defined on the ANEF maps produced by the Department of Defence.

**Specific to this development is the proposal for open space within the ANEF 20 (2040) contour. All proposed residential lots (zone LMR) are outside of this contour and not applicable.**

2. The use and development of land subject to this Overlay requires consent.

###### Requirements

3. In determining an application for the development of land the consent authority is to have regard to the 'Building Site Acceptability Based on ANEF Zones' (Table 2.1) in AS 2021 – 2000.



**Specific to this development is the proposal for open space within the ANEF 20 (2040) contour. All proposed residential lots (zone LMR) are outside of this contour and not applicable. Therefore, based on a review of Building Site acceptability Based on ANEF Zones' (Table 2.1) in AS 2021 – 2000 no building types are triggered.**

4. Lighting associated with development on land within flight approach paths is to ensure it does not to prejudice the safe operation of an airport.

**No development is proposed under or near the runway approaches.**

5. The use and development of land is not to be of a nature that attracts birds or bats to an extent that prejudices the safe operation of an airport

**Complies – the proposed use of the land (open space) will not attract birds or bats to an extent that prejudices the safe operation of an airport**



## 5.5 PART 6 - SUBDIVISION AND CONSOLIDATION REQUIREMENTS

### 6.2 Subdivision in Zones LR, LMR, MR and HR

#### 6.2.1 Lot Size and Configuration for Subdivision in Zones LR, LMR, MR and HR

##### Purpose

Ensure that subdivision of land for urban residential purposes creates lots of a size, configuration and orientation suitable for residential development at a density envisaged by the zone.

**Complies – the proposed subdivision of land for urban residential purposes creates lots of a size, configuration and orientation suitable for residential development at a density envisaged by the zone.**

##### Administration

1. The consent authority must not consent to a subdivision that reduces a lot size by an area greater than 5% of the minimum specified in Table A to this clause: (a) in Zone LR; or (b) in Zones LR and MR in Alice Springs and adjacent zoned areas.

2. The consent authority must not consent to a subdivision in Zone LMR that is not in accordance with Table A to this clause.

**Complies - The development provides for a mix of lot sizes that accords to the required zoning for the site. Lot sizes range from 339.8m<sup>2</sup> to 661.1m<sup>2</sup> which comply with the table to the clause.**

3. The consent authority may consent to a subdivision in Zone LR, MR or HR that is not in accordance with Table A to this clause only if it is satisfied that all lots created are consistent with the purpose of this clause and the zone purpose and outcomes.

**Not applicable.**

4. The consent authority may consent to a subdivision that is not in accordance with sub-clauses 5-12, only if it is satisfied the subdivision is consistent with the purpose of this clause and the zone purpose and outcomes.

**Not applicable.**

##### Requirements

5. Land is to be subdivided in accordance with Table A to this clause.

**Complies - The development provides for a mix of lot sizes ranging from 339.8m<sup>2</sup> to 661.1m<sup>2</sup> which comply with the table to the clause.**

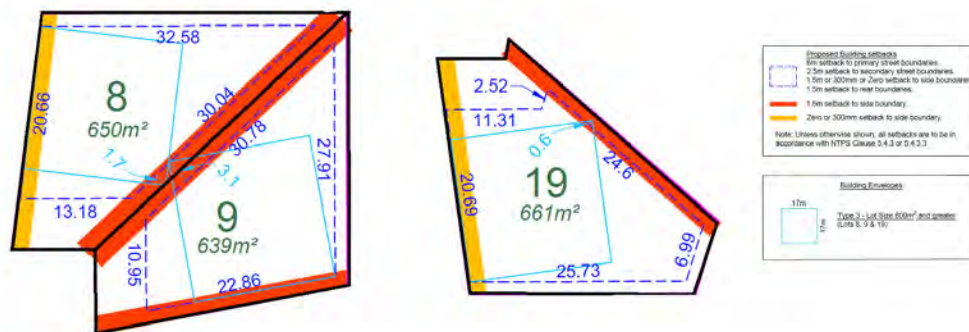




6. Lots are to conform with the building envelope requirements in Table B to this clause.

**Complies in part** – All lots below 600m<sup>2</sup> comply with building envelope requirements in the scheme, and it is noted that that the development proposes a building setback plan. The proposed building setback plans allow side setbacks of 300 mm instead of the zero-setback permitted under the Scheme. All setbacks are in accordance with NT Planning Scheme requirements, except where stated otherwise on the plan.

It is noted that three (3) lots (lots 8,9 and 19) proposed minor variations to the building envelope plan noting these lots are above 600m<sup>2</sup> and their triangular shape result in slight encroachments to the building envelope. Notwithstanding, the lots are of a size, configuration and orientation suitable for residential development allowing suitable built form consistent with the purpose of this clause and the zone purpose and outcomes. The below image clearly identify that whilst the oversize 17m x 17m does encroach on a boundary of each lot, significant additional area for development occurs on the balance of the lots.



Furthermore, it is noted and identified on the setback plans that Lots 450m<sup>2</sup> - 600m<sup>2</sup> that adopt the optional 300mm setback to one side boundary are required to provide a 3m setback to the opposite side boundary as per the NT Planning Scheme requirements. Specifically, the proposed setbacks proposed aim to provide a pragmatic solution for local builders who have found it impractical to build to a boundary with no gap between the external wall and side boundary and the setback provides for access for termite treatment between the wall and side boundary.

7. Lots have sufficient area and appropriate dimensions to provide for the proposed density of developments including dwellings, vehicle access, parking and ancillary buildings.

**Complies** – the lots comply with design aspects identified in the clause, including building envelopes (with the exception of 3 lots, see above 6.), road widths which ensure they have sufficient area and appropriate dimensions



**to provide for the proposed density of developments including dwellings, vehicle access, parking and ancillary buildings.**

8. There are no battle-axe lots.

**Complies – No battle-axe lots are proposed.**

9. Lots are oriented to allow dwellings to take advantage of environmental conditions such as prevailing breezes and sunlight.

**Complies- All lots have been designed so that they are oriented to allow dwellings to take advantage of environmental conditions such as prevailing breezes and sunlight. This includes consideration of sizing and width to depth ratios.**

10. Lots are connected to reticulated services.

**Complies**

11. Potential land use conflicts are minimised by taking account of the visual and acoustic privacy of residents.

**Complies – No land use conflicts are envisaged on the site. Notwithstanding the lot sizes, access and orientation are designed to ensure that potential land use conflicts are minimised by taking account of the visual and acoustic privacy of residents.**

12. Where there are lots for medium and higher density residential development, those lots are:

- (a) distributed in small groups serviced by public transport;
- (b) in close proximity to public open space and with adequate access to community facilities and services; and
- (c) not located in a cul-de-sac.

**No Zone MR or HR development is proposed.**

6.2.2 Lots Less Than 600m<sup>2</sup> for Dwellings-Single

#### Purpose

Ensure the subdivision of land to lots of less than 600m<sup>2</sup> will allow residential development that minimises impact on amenity and the functionality of the street infrastructure.



**Complies – The proposal has been designed to ensure lots of less than 600m<sup>2</sup> will allow residential development that minimises impact on amenity and the functionality of the street infrastructure. This is achieved via the varied sizing of lots, and the detailed consideration of building setback plan to ensure minimal impact on amenity occurs and the functionality of street infrastructure is achieved.**

#### Administration

1. The consent authority must not consent to a subdivision that is not in accordance with sub-clauses 3 and 4.
2. An application must provide plans to demonstrate the requirements of sub-clause 4.

**Complies a Building setback Plan is attached.**

#### Requirements

3. Lots subject to this clause shall not have a boundary to any public road less than specified in the table to this clause.

**Complies – All lots meet the minimum road frontage.**

4. The site layout of lots subject to this clause is able to comply with the purpose of this clause and the development requirements for vehicle parking (5.2.4), building setbacks (5.4.3 and 5.4.3.3) and private open space (5.4.6). ;

**Complies – All lots are able to comply with requirements for vehicle parking (5.2.4), building setbacks (5.4.3 and 5.4.3.3) and private open space (5.4.6) – this is reflected in the compliant lot size, the building setbacks proposed.**

Specifically, it is highlighted that in accordance with building envelope plan for the lots, all residential lots less than 600m<sup>2</sup> comply with the combined building envelope requirements in Clause 6.2.1 and the setback requirements in Clause 5.4.3. The ability to comply with the setback requirements of Clause 5.4.3 similarly ensures the ability to comply with Clause 5.4.3.3, which reduces the required setbacks subject to specific provisions. Compliance with / exceedance of the minimum frontage requirements in accordance with subclause 3 ensures the ability to comply with the car parking requirements of Clause 5.2.4.5, ensuring a 1.5 metres side offset (OR .3m where identified), 3.5 metres driveway and no less than 10 metres continuous boundary length fronting the respective road boundary. As evident in the building envelope and setback plan, each lot with an area less than 600m<sup>2</sup> includes rear / side yard space outside of the combined building and setback envelopes, and all lots significantly exceed the 300m<sup>2</sup> minimum area. Accordingly, future development is able to provide private open space in accordance with Clause 5.4.6.

Table to Clause 6.2.2: Lots Less than 600m <sup>2</sup> for Dwellings-Single	
Range of Lot Size	Minimum length of any Boundary to a Public Road
300m <sup>2</sup> to less than 450m <sup>2</sup>	10m
450m <sup>2</sup> to less than 600m <sup>2</sup>	13m

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#### 6.2.3 Site Characteristics for Subdivision in Zones LR, LMR, MR and HR

##### Purpose

Ensure that the subdivision of land provides lots suitable for urban residential purposes that respond appropriately to the physical characteristics of the land and does not detrimentally impact on surrounding land.

**Complies – the subdivision of land provides lots suitable for urban residential purposes that respond appropriately to the physical characteristics of the land and does not detrimentally impact on surrounding land.**

##### Administration

1. The consent authority may consent to a subdivision that is not in accordance with sub-clauses 2-6, only if it is satisfied the subdivision design is consistent with the purpose of this clause.

##### Requirements

2. Avoid the development of land of excessive slope, unstable or otherwise unsuitable soils (e.g. seasonally waterlogged) and natural drainage lines.

**Complies – The development avoids the development of land of excessive slope, unstable or otherwise unsuitable soils (e.g. seasonally waterlogged) and natural drainage line, noting none exist on the site.**

3. Ensure, by site selection or site grading, that areas intended for lots less than 600m<sup>2</sup> do not slope in excess of 2%, such that the need for on-site stormwater structures, retaining walls and the like is minimised.

**Complies – This is confirmed in the attached earthworks plan.**

4. Retain and protect significant natural and cultural features.

**No natural or cultural features exist on the site.**

5. Avoid development of land affected by a 1% AEP flood or storm surge event.

**Not applicable.**

6. Retain and protect natural drainage lines and any distinctive landform features or stands of natural vegetation and incorporate them into public open space.

**Not applicable. Noting that the development occurs on largely cleared area of land with no natural drainage lines, distinctive landform features or stands of natural vegetation.**



#### 6.2.4 Infrastructure and Community Facilities for Subdivision in Zones LR, LMR, MR and HR

##### Purpose

Ensure that subdivision of land for residential purposes is appropriately integrated with infrastructure, community services and facilities.

**Complies – The development is appropriately integrated with infrastructure, community services and facilities. This includes connections to reticulated services, existing roads and the provision of new roads and footpaths along with the provision of suitable Open Space.**

##### Administration

1. The consent authority may consent to a subdivision that is not in accordance with sub-clauses 2-7, only if it is satisfied the subdivision is consistent with the purpose of this clause.

##### Requirements

2. Provide a high level of internal accessibility and external connections for pedestrian, cycle and vehicle movements.

**Complies – The subdivision provides a high level of internal accessibility and external connections for pedestrian, cycle and vehicle movements. This occurs via proposed roads, footpaths and future road connection opportunities via the north south link road through the site.**

3. Provide links to schools, commercial facilities and public transport services.

**Complies – The subdivision provides links to schools, commercial facilities and public transport services. This occurs via proposed roads, footpaths and future road connection opportunities via the north south link road through the site.**

4. Provide traffic management to restrain vehicle speed, deter through traffic and create safe conditions for all road users.

**Complies – The subdivision provides roads that comply with relevant subdivision standards to ensure suitable traffic management occurs to control vehicle speed, deter through traffic and create safe conditions for all road users.**

5. Incorporate street networks capable of accommodating safe and convenient bus routes with stops within a 400m radius of a majority of dwellings.

**Complies – The subdivision incorporates street networks capable of accommodating safe and convenient bus routes with stops within a 400m radius of a majority of dwellings.**

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6. Provide for connection to reticulated services.

**Complies.**

7. Provide a minimum of 10% of the subdivision area as public open space which:

- (a) ensures the majority of dwellings are within 400m walking distance of a neighbourhood park;
- (b) incorporates recreational open space in larger units available for active leisure pursuits;
- (c) is unencumbered by drains and has sufficient flat area for informal recreation; and
- (d) is designed to provide a safe environment for users by allowing clear views of the open space from surrounding dwellings or passing vehicles.

**Complies – the proposal proposes a 5,487.2m<sup>2</sup> park (13.2%) where all lots are within 400m walking distance of the park. The open space will be available for active leisure pursuits and is unencumbered by drains and has sufficient flat area for informal recreation. The park will provide a safe environment for users by allowing clear views of the open space from surrounding dwellings or passing vehicles, this occurs via the large road frontage and future residential development to surround the park. It is noted the open space will also integrate with the future development of stage two.**

6.3.2 Lot Size and Configuration for Subdivision in Zones RL, R and H, and Unzoned Land

**It is noted that whilst 25 Bowerlee Road is zoned Rural, its designation of the Berrimah North area pan is that of Urban and an urban residential subdivision is proposed, with the Open space being provided on the zone Rural portions of the subject site (25 Bowerlee). It is highlighted that NO new Zone Rural Lots are being created from this proposal.**

Purpose

Ensure subdivisions of rural and unzoned land:

- (a) have lots that are of a size and configuration suited for the intended purpose;
- (b) have lots that are of a size consistent with the topographical constraints of the land (that may dictate that lots are of an area in excess of the specified minimum); and
- (c) do not impose unsustainable demands on groundwater or unreasonably degrade the environment.

**Complies - It is noted that whilst 25 Bowerlee Road is zoned Rural, its designation of the Berrimah North area pan is that of Urban and an urban residential subdivision is proposed, with the Open space being provided on the zone Rural portions of the subject site (25 Bowerlee). Notwithstanding, the resulting balance parcel has an area of**





**17.69HA which meets the requirements of the clause and is of a size to meet future development requirements. The lot is connected to Reticulated water.**

Requirements (where relevant)

5. Land is to be subdivided in accordance with the table to this clause.

**NOT Applicable – resulting lot size complies**

6. Lots are of a size that does not prejudice the economic viability of the proposed use.

**Complies – the lots are suitable for intended future urban development**

7. Each lot is to have a minimum of 1ha of unconstrained land and unconstrained access to that land from a public road is to be similarly unconstrained.

**Complies – The site is existing and resulting balance site is intended for future urban rezoning and designated as urban under the area plan, of which has been informed by overarching constraints mapping, which does not identify constraints on the subject area of the site (other than by the area plan).**

8. Lots have a depth to width ratio not exceeding 4:1.

**Complies – noting the site will be developed for urban purposes.**

9. Show the location of notional and existing bores, wells and on-site effluent disposal systems and allow for on-site wastewater management system to be sited at least 50m up slope from any seepage line and above the 1% AEP flood event and at least 100m from any groundwater extraction point.

**Not applicable – the site is connected to reticulated water and sewer.**

10. Incorporate as far as practicable, drainage lines and drainage floors wholly within a single lot.

**Not applicable, noting the ADG stormwater management plan is attached and complies with the Berrimah North Drainage study for the locality.**

11. Allow for 70m separation between bores, both proposed and existing.

**Not applicable – the site is connected to reticulated water and sewer.**

12. Lot boundaries are to be: (a) at right angles to any watercourse; (b) sufficiently up slope to be outside of seepage zones where following drainage lines; and (c) at right angles to contours or along contours where slope is between 2.0% and 5.0% and follow ridge lines, spurs or contours where slope is above 5.0%. AND 13. Minimise the number of watercourse crossings.



**Not application – no water courses exist on the site and the resulting lot is a balance parcel intended for future urban subdivision.**

6.3.3 Site Characteristics for Subdivision for Lots of 1ha or Greater in Zones RR, RL, R and H, and Unzoned Land

**AND**

6.3.4 Infrastructure for Subdivision in Zones RL, R and Unzoned Land

**Not applicable to this proposal.**

**It is noted this clause (as similar to 6.3.2) is intended for subdivision of traditional Rural lots. It is highlighted that NO new Zone Rural Lots are being created from this proposal, that is 1 Zone rural Lot is existing and 1 rural lot will result (Balance).**

**Whist 25 Bowerlee Road is zoned Rural, its designation of the Berrimah North area pan is that of Urban and an urban residential subdivision is proposed, with the Open space being provided on the zone Rural portions of the subject site (25 Bowerlee). Furthermore, more as discussed in the pre-lodgement discussions a rezoning of the site (25 Bowelerlee) is interned to be lodged in the second half of 2022 which will better align the sites zoning to the approved strategic framework (Berrimah North Area Plan) for the site.**



#### **6.0 Section 46(3)(b) – Interim Development Control Order**

There are no Interim Development Control Orders currently applicable to the subject land.

#### **7.0 Section 46(3)(c) – Environmental Protection Act, Waste Management and Pollution Control Act**

Formal consideration under the *Northern Territory Environmental Protection Act 2019* or consideration of provisions under the *Waste Management and Pollution Control Act 1998* are not likely to be required.

#### **8.0 Section 46(3)(d) – Merits of Proposed Development**

The proposed subdivision will provide suitable serviced residential land for housing, readily accessible from the existing road network, in close proximity to public transport, community and commercial services and facilities. The subdivision includes an efficient local road network, significant public open space providing for a range of formal and informal recreational activities, and will integrate effectively with the future stage 2 development located on the three (3) parcels.

#### **9.0 Section 46(3)(e) – Subject Land, Suitability of Development and Effect on Other Land**

**Sections 3 and 4** of this report detail the subject land and its locality, and **Section 6** considers the potential impact on surrounding land. Given the nature of the subject land and surrounding locality, the proposed development is considered suitable.

#### **10.0 Section 46(3)(f) – Public Facilities and Open Space**

The proposed development includes public open space in accordance with the requirements of the Planning Scheme, including open recreation areas, landscaping, play equipment, picnic facilities and shading. Future residents will have access to commercial and community services, recreation facilities and open space in the greater locality of the Berrimah area.

#### **11.0 Section 46(3)(g) – Public Utilities and Infrastructure**

All lots within the proposed subdivision will be connected to reticulated telecommunications, power, water and sewerage services, via existing connections and available infrastructure. Drainage improvements will occur to the greater locality and proposal adheres to the principles of the Berrimah North drainage study.

**12.0 Section 46(3)(h) – Impact on Amenity**

The proposed subdivision consists of a brownfield site development, with works designed to minimise disturbance and manage drainage in the locality. The proposal does not seek to clear existing natural vegetation areas or alter areas of high landscape or otherwise visual amenity. The development suitably integrates with surrounding land and infrastructure and includes streets and landscaping in accordance with the Subdivision development guidelines. Accordingly, no unreasonable impact on amenity is expected.

**13.0 Section 46(3)(j) – Benefit/Detriment to Public Interest**

The proposal will increase the availability and range of residential land able to be serviced, in an accessible location and with access to community, commercial and recreational services and facilities in the broader locality. Design and construction works has and will provide a short-term benefit to the local economy via employment opportunities and local knowledge growth.

**14.0 Section 46(3)(k) – Compliance with the Building Act**

Statement Attached.

**15.0 Section 46(3)(l) – Development of Scheme Land**

The application does not comprise the subdivision of land under a unit titles scheme. Accordingly, **Section 46(3)(l)** is not applicable.



## 16.0 Conclusion

The proposed development application for subdivision forms “Stage 1” of the greater masterplan for the Bowerlee Road. The aim of Stage 1 is to utilise existing zoning to enable residential subdivision without the need to rezone the site to enable development works to commence in 2022.

Specifically, this stage 1 application seeks a development permit for the subdivision of three (3) underlying lots being lots 4278 (32), Lot 4279 (38) and Lot 4882 (25) Bowerlee Road to create 63 lots being 59 residential lots, one public open space parcel, three balance parcels and a new public road network connecting to Bowerlee road.

Overall, the proposed subdivision is consistent with the Northern Territory Strategic Planning Framework and the Northern Territory Planning Scheme where required. The subdivision meets the anticipated density and allotment types in Zone LMR and the Berrimah North Area Plan, with access to community, commercial and recreation services and facilities within the greater Berrimah Locality and surrounding suburbs, provide jobs during design and construction along with improving the availability of serviced residential land for housing.

A handwritten signature in black ink, appearing to read 'Gerard Rosse', is positioned above the printed name.

**Gerard Rosse**

Cunnington Rosse Town Planning and Consulting

22 April 2022



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17 June 2022

Please Quote: PA2022/0162 BS:cd

Mrs Ann-Marie Reynolds  
Manager Urban Planning  
Department of Infrastructure, Planning & Logistics  
GPO Box 1680  
DARWIN NT 0801

Dear Mrs Reynolds

**Parcel Description:**            **Section 04278 Hundred of Bagot  
32 Bowerlee Road Berrimah  
Section 04279 Hundred of Bagot  
38 Bowerlee Road Berrimah  
Section 04882 Hundred of Bagot  
25 Bowerlee Road Berrimah**

**Proposed Development:**    **Subdivision to create 63 lots including 59  
residential lots, one public space lot and three  
balance lots**

Thank you for the development application referred to this office 20 May 2022,  
concerning the above.

The following issues are raised for consideration by the Development Consent  
Authority (Authority):

#### **Stormwater**

The designated stormwater discharge points from the subject site are open  
drains and are located within private properties adjoining the site. These  
stormwater easements are owned by the Northern Territory Government (NTG).

City of Darwin notes that the NTG will commence works and upgrade the  
stormwater system along Boulter Road. However, further information is required  
on how the increased post-development stormwater will travel from the  
proposed site to the stormwater detention basin at 1 Boulter Road, and how the  
stormwater will connect into the newly constructed stormwater system when  
completed.





City of Darwin will be taking ownership of the stormwater infrastructure within the subdivision but will not accept any ownership of stormwater easements located within private property external to the subject sites.

City of Darwin would prefer that post-development stormwater flows exiting the site are no greater than pre-development flows. Evidence that the proposed stormwater management plan, including that the detention basin at 1 Boulter Road can manage the predicted stormwater flows from this site, is required.

### **Roads**

Bowerlee Road is currently a rural cross section road and the ultimate design of Stages one and two of the subdivision demonstrates that Bowerlee Road will eventually connect up with Flight Path Road and Boulter Road. City of Darwin requests that the Authority require updated plans identifying:

- Bowerlee Road designed as a secondary collector cross-section, including any infrastructure upgrades.
- A shared path and footpath on the southern and northern sides of Bowerlee Road, respectively.
- A temporary turnaround point at the road that comes to a dead-end in the northern side of the subdivision.
- Any other road infrastructure recommended in the traffic impact assessment.
- All upgrade works are to be undertaken at no cost to City of Darwin.

In stage two of the development, no driveway access will be permitted to either Flight Path Road or Bowerlee Road.

### **Public Open Space**

The area currently zoned PS (Public Open Space) on the northern side of Bowerlee Road is proposed for relocation further south, on land currently zoned R (Rural).

Providing an open space further to the south may not serve the residents in stage one as well as the existing area and there will be a need for residents to cross Bowerlee Road to access it. The existing zoned land and the proposed site will likely require rezoning. Any changes to the location of the open space should be considered in the context of the overall Berrimah North Area Plan.

### **Street Trees**

City of Darwin's recently completed suite of 2030 strategies, including the Climate Emergency Strategy, Movement Strategy, Greening Darwin Strategy, and the joint NTG, City of Darwin and CSIRO Feeling Cooler in Darwin: Heat Mitigation Strategy all promote shaded walkable suburbs.



The proposed subdivision will have good permeability, with the majority of all lots being located within 400 metres of public transport and the centrally located public open space. The site is also located within reasonable walking and cycling distance to local activity and community centres and a number of schools.

To encourage walking, cycling and other active modes of transport, City of Darwin requires a landscaping plan for the road reserves that considers:

- appropriately located street trees that consider driveways and other infrastructure, to reduce the need for future removal
- tree spacings that provide optimal shade coverage and promote healthy growth
- a suitable mix of tree species that considers:
  - vulnerability to climate change
  - shade coverage
  - a growth rate that provides shade within a reasonable timeframe
  - resistance to cyclones, termites and other pests
  - biodiversity (eg. birds & butterfly attractants, etc)
  - a preference for native species, particularly those that are hardy and require less maintenance
  - As the development is near flight paths, there should be careful selection of tree species so as not to attract birds or bats that can to a great extent jeopardize the safe operation of an airport.

Site Analysis should include information on existing vegetation, especially with trees that will be impacted by the development. Significant trees that can also provide canopy in a new development are encouraged to be retained and can be included as part of the public open space.

i). **City of Darwin requests that should a development permit be issued, that the following be provided as conditions precedent:**

a). **Stormwater**

City of Darwin requests that the Authority require an engineered plan completed by a suitably qualified civil engineer. The plan is to demonstrate the on-site collection of stormwater, surface levels and its discharge into the local underground stormwater drainage system be submitted to, and be approved by City of Darwin, prior to the stormwater condition precedent being cleared.

The plan shall comply with the Berrimah North Area Plan (BNAP) stormwater management plan, prepared by the Northern Territory Government, and include details of site levels, Council's stormwater drain connection point/s and connection details.



**Please note:**

A civil engineering plan demonstrating stormwater flows, including surface levels, is required to be submitted to City of Darwin prior to the stormwater condition precedent being cleared.

**b). Public Open Space**

City of Darwin requires that the developer submit a Public Open Space Master Plan as per the requirements of Section 5.2 of Northern Territory Subdivision Development Guidelines.

In addition to Section 5.2, City of Darwin requires the Public Open Space Plan to include, but may not be limited to:

- Location of any easements on the site
- Solid fencing to adjoining residential properties
- All ages recreational infrastructure inclusive of a playground
- Picnic facilities to provide access to power, water bubbler, lighting, associated furniture and garbage bins
- Detailed landscaping plan
- Indented car parking is to be provided to the park
- Service vehicle access into the park is to be provided along the 2.5m shared path. The path is to be constructed to take the weight of medium/heavy vehicles
- Playground surface to be rubberized soft-fall (not sand)
- Provide modelling report as to the percentage of the shade cover throughout the day, covering seasonal difference with the angle of the sun
- Shade cover shall be of a suitable height above the tallest piece of play equipment that prevents vandalism of the shade material
- Irrigation design, inclusive of an estimated water usage per annum, is to be submitted and is to comply with City of Darwin's Irrigation Design Specifications.
- Ensure that the parkland soil is excavated/mixed with improved topsoil to provide a suitable soil profile for turf and tree growth (i.e. not compacted like a road base with 50mm topsoil then put on top)
- 12 month minimum on-maintenance period after Practical Completion has been achieved, and during this period, the developer will be responsible for the ongoing establishment and maintenance to ensure a 100% survival rate.

**c). Traffic**

City of Darwin requires a comprehensive Traffic Impact Assessment Report, to be prepared by a suitably qualified traffic engineer in



accordance with the Austroads Document Guide to Traffic Management Part 12: Traffic Impacts of Developments, in the report structure provided as Appendix C of that document, with particular attention to vehicular, pedestrian, cyclist and public transport issues and opportunities.

The report should identify any necessary upgrades to the surrounding street network as a result of the implications of the development. The developer will be required to institute all required upgrade measures resulting from the traffic assessment at no cost to City of Darwin.

d). **Site Construction Management Plan**

City of Darwin requests that a Site Construction Management Plan (SCMP) be required.

The SCMP should specifically address the impact to Council owned land and infrastructure, including the following:

- waste management plan for disposal of waste to Shoal Bay,
- traffic control for affected City of Darwin roads,
- haulage routes,
- storm water drainage & sediment control,
- use of City of Darwin land, and
- how this land will be managed during the construction phase,

all to the satisfaction of City of Darwin.

**Note:** Sediment control measures are to be established and maintained, to prevent silt and sediment escaping the site or causing erosion.

Building rubbish or debris must not be placed, or be permitted to be placed, on any adjoining public reserve, footpath or road, without first obtaining approval from City of Darwin.

ii). **Should the above issues be adequately addressed, City of Darwin offers the following comments:**

City of Darwin comments on issues for which it is the sole responsible authority, under the *Local Government Act* and associated By-Laws:-

a). **Street Trees**

Any proposed street tree/s to existing or future Council road reserves shall be carried out at full cost to the developer.

As street trees will become an asset of City of Darwin, the developer shall provide Council specification for the purchasing of quality tree



stock prior to construction. Specification for quality tree stock shall be submitted for approval to the satisfaction of City of Darwin.

The developer shall provide Council a Plant Schedule for street trees indicating:

- root-ball container volume (litres),
- height of species (metres),
- calliper (millimetres);
- details identifying the nursery supplying the tree stock; and
- confirmation that the developer will enter into a three year maintenance period with City of Darwin.

Street trees shall be of advanced size to provide greater impact to the road reserve and the development.

Prior to the establishment of street trees within the road reserve contact shall be made with City of Darwin's Parks and Reserves to ensure appropriate species and planting locations are defined.

Should this application be approved, the following conditions pursuant to the *Planning Act* and City of Darwin's responsibilities under the *Local Government Act* are also recommended for inclusion in the development permit issued by the Development Consent Authority.

- Kerbs, crossovers and driveways to each site shall be provided and public footpaths and shared paths shall be provided, stormwater shall be collected and discharged into City of Darwin's drainage network, all of which is to be provided at the applicant's expense, to the requirements and satisfaction of City of Darwin.
- Engineering design and specifications for the proposed and affected roads, including:
  - street lighting,
  - stormwater drainage,
  - vehicular access,
  - pedestrian/cycle corridors,
  - street-scaping and landscaping of nature strips;

shall comply with the Northern Territory Subdivision Development Guidelines and City of Darwin's variations to the guidelines and be submitted for approval by City of Darwin. All approved works will be constructed at the applicant's expense, to the requirements of the Council.



- Any easements or reserves required for the purposes of stormwater drainage, roads, access or for any other purpose, shall be made available free of cost to City of Darwin, and/or neighbouring property owners.

If you require any further information in relation to any planning issues, or general questions with this application, please feel free to contact me on 8930 0528.

If you require any further information in relation to the permit conditions or subsequent requirements, please contact Conneil Brown, Team Leader Development on 8930 0413, or email [darwin@darwin.nt.gov.au](mailto:darwin@darwin.nt.gov.au)

Yours faithfully

**CINDY ROBSON**  
**MANAGER CITY PLANNING**





**14.7 RECONCILIATION ADVISORY COMMITTEE TERMS OF REFERENCE**

**Author:** Executive Manager Community and Cultural Services

**Authoriser:** General Manager Community

**Attachments:** 1. Terms of Reference [↓](#)  
2. Revised Terms of Reference [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Reconciliation Advisory Committee Terms of Reference be received and noted.
2. THAT Council endorse the revised Terms of Reference for the Reconciliation Advisory Committee.

**PURPOSE**

The purpose of this report is to provide revised Reconciliation Advisory Committee Terms of Reference that include amendments recommended by the Committee for consideration and endorsement by Council.

**KEY ISSUES**

- On 9 May the organisational members of City of Darwin's first Reconciliation Advisory Committee met.
- The organisational members reviewed the Reconciliation Advisory Committee Terms of Reference (ToR) at **Attachment 1** and proposed a revised ToR as outlined in **Attachment 2**.

**DISCUSSION**

At the 1 February 2022 Ordinary Meeting, Council adopted the Terms of Reference for the Reconciliation Advisory Committee.

On 9 May, the organisational members of City of Darwin's first Reconciliation Advisory Committee met. The following organisational representatives were present:

- Larrakia Nation
- NAAJA
- National Indigenous Australians Agency
- NT Public Health Network
- NT Indigenous Business Network

Councillor Pangquee, Officers and a guest from Cross Cultural Consultancy also attended.

The unconfirmed Minutes from the 9 May meeting are provided to Council in a separate report.

The organisational members reviewed the committees Terms of Reference and propose the following amendments:

- Section 1 Purpose – update language to Non Aboriginal and Torres Strait Islander people instead of Non-Indigenous
- Section 5 Membership provisions – be updated to include d) Any other peak Aboriginal or Torres Strait Islander organisation that the majority of members agree to approach
- Section 5.1 amend to – at the first full meeting of the Committee a Chair will be elected

The revised Terms of Reference at **Attachment 2** are provided for consideration by Council.

**PREVIOUS COUNCIL RESOLUTION**

At the 1 February 2022 meeting Council resolved:

**RESOLUTION ORD001/22**

1. THAT the report entitled Reconciliation Advisory Committee be received and noted.
2. THAT Council establishes the Reconciliation Advisory Committee, pursuant to Section 82 of the *Local Government Act 2019* and adopts the Committee Terms of Reference at **Attachment 1**.
3. THAT Council appoint the following Council members to the Reconciliation Advisory Committee for the period 1 February 2022 to 30 June 2022:  
Alderman Peter Pangquee and  
Alderman Paul Arnold as Alternate

At the 11 August 2020 meeting Council resolved:

**RESOLUTION ORD239/20**

1. THAT the report entitled Innovate Reconciliation Action Plan 2020-2022 be received and noted.
2. THAT Council endorse the Innovate Reconciliation Action Plan 2020-2022.

3. THAT following Council endorsement, the City of Darwin Innovate Reconciliation Action Plan 2020-2022 be submitted to Reconciliation Australia for final approval.	
<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.2 Roles and Relationships
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> Local Government Act 2021 <b>Policy:</b> Policy 043 Meetings Policy 093 Advisory and Other Committees
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<b>Engagement Level:</b> Involve <b>External:</b> Reconciliation Advisory Committee
<b>DECLARATION OF INTEREST</b>	The report author does not have a conflict of interest in relation to this matter.  The report authoriser does not have a conflict of interest in relation to this matter.  If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



# RECONCILIATION ADVISORY COMMITTEE TERMS OF REFERENCE

## 1255.001E.R

GOVERNANCE

### 1 PURPOSE

The Reconciliation Advisory Committee is an Advisory Committee to Council. Its purpose is to advocate, inform, and guide Council on reconciliation actions and efforts to strengthen the relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians living within, working, studying or visiting the City of Darwin.

### 2 SCOPE

The Reconciliation Advisory Committee operates to advocate, inform and support Council 's approach to reconciliation.

### 3 AUTHORITY/DELEGATION

The Reconciliation Advisory Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee can put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

### 4. FUNCTIONS

The functions of the Reconciliation Action Committee are to:

- a) Guide the implementation of City of Darwin's *Reconciliation Action Plan (RAP) August 2020 – July 2022* and advise on the development of the next iteration of the RAP.
- b) Represent the reconciliation needs of the Darwin community to the City of Darwin.
- c) Advise Council on ways to actively contribute to the development and implementation of best practice policies, procedures, planning and programming to support reconciliation outcomes.
- d) Identify actions that City of Darwin may take to improve reconciliation within its facilities, services and programs.
- e) Identify gaps, issues and challenges in achieving reconciliation that City of Darwin can advocate for and/or partner with businesses, services and organisations to address.
- f) Advocate for reconciliation as an active goal by providing education and information to improve community awareness of the importance of reconciliation, by promoting the histories, cultures and contributions of Aboriginal and Torres Strait Islander peoples to the City of Darwin.

CITY FOR PEOPLE. CITY OF COLOUR.

Reconciliation Advisory Committee Terms of Reference 1255.001.E.R

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Version: 1

Decision Number: ORD010/22

Adoption Date: 01/02/2022

Responsible Officer: Chief Executive Officer

Next Review Date: 01/02/2023

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## RECONCILIATION ADVISORY COMMITTEE TERMS OF REFERENCE 1255.001.E.R

GOVERNANCE

- g) Keep Council informed of industry developments, standards and legislation which can improve reconciliation within City of Darwin services, facilities, and programs.

### 5 MEMBERSHIP

In accordance with the *Local Government Act 2019*, the City of Darwin shall appoint suitably qualified individuals to be members of the Committee based on selection criteria related to their expertise, experience, dedication, and commitment to the purpose of the group.

The domains of expertise relevant to this Committee are:

- o *Understanding and experience of issues impacting on Aboriginal and Torres Strait Islander communities*
- o *Community services and cultural development*
- o *Education, employment, and training*
- o *Recruitment and/or human resourcing, and*
- o *Safety and well-being services*

#### Membership provisions

- a) Up to four (4) community members, and
- b) Up to six (6) organisational memberships consisting of representation from:
  - i. Larrakia Nation Aboriginal Corporation
  - ii. Larrakia Development Corporation
  - iii. Organisation with a higher status RAP than City of Darwin ('Stretch' or 'Elevate')
  - iv. Commonwealth or Northern Territory Government
  - v. Education, Employment or Training provider
  - vi. Community or Not-for-Profit organisation
- c) One Elected Member (and one Alternative Elected Member)

Membership will expire if a member does not attend three (3) consecutive regular meeting occasions without an approved leave of absence.

Representatives shall be nominated by a member organisation and are required to send a briefed alternative delegate should the nominee be unavailable.

The Term of Membership for Community members is two (2) years. Community members if absent, are unable to send a proxy.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

#### 5.1 CHAIR

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair will be elected by committee members at their first meeting.

The Committee Chair may be called upon to represent the Committee to Council.

CITY FOR PEOPLE. CITY OF COLOUR.

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## RECONCILIATION ADVISORY COMMITTEE TERMS OF REFERENCE 1255.001.E.R

GOVERNANCE

The committee may appoint a Deputy Chair for the purpose of chairing a meeting if the Chair is not present or at a meeting as required.

### 5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

Organisational members are appointed to represent the interests and views of their member organisation relevant to the committee purpose.

## 6 MEETINGS

### 6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or most committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

### 6.2 VOTING

A resolution of the Committee will be passed by a majority vote. A majority vote of half plus one (1) of the members present at the meeting.

The Chair must exercise, in the event of an equity of votes, a second or casting vote.

## 7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1.

This includes the requirement to declare gifts and/or benefits.

## 8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interests in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

CITY FOR PEOPLE. CITY OF COLOUR.

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## RECONCILIATION ADVISORY COMMITTEE TERMS OF REFERENCE 1255.001.E.R

### 9 REVIEW AND PERFORMANCE EVALUATION

#### 9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

#### 9.2 PERFORMANCE EVALUATION

At the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of reference will be provided to Council at the commencement of each calendar year.

### 10 RESPONSIBILITY AND ACTION

All members of the Committee will be asked to sign the Terms of Reference as part of their induction to the Committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as members of a Council appointed Committee.

These Terms of Reference were adopted by Council on 01 February 2022.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

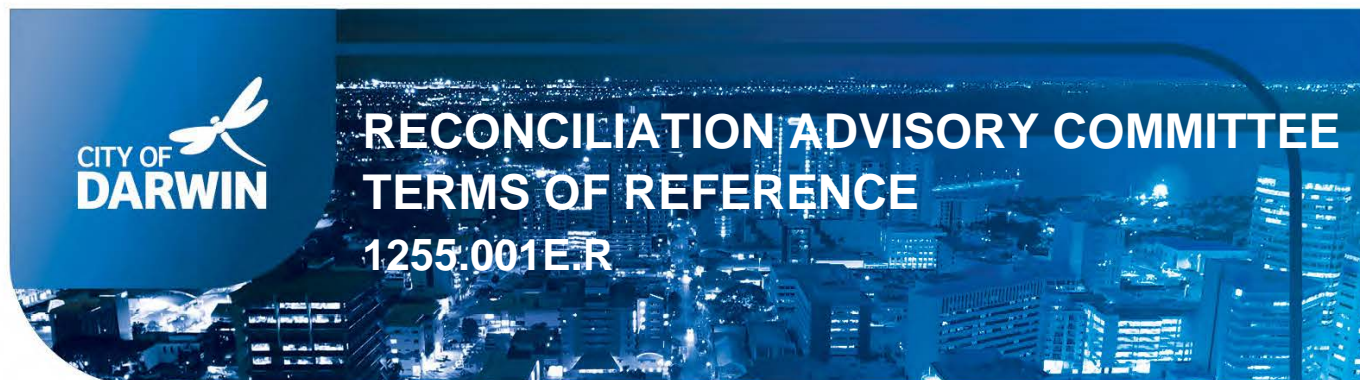
GOVERNANCE

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## 1 PURPOSE

The Reconciliation Advisory Committee is an Advisory Committee to Council. Its purpose is to advocate, inform, and guide Council on reconciliation actions and efforts to strengthen the relationships between Aboriginal and Torres Strait Islander peoples and Non Aboriginal and Torres Strait Islander peoples, for the benefit of all Australians living within, working, studying or visiting the City of Darwin.

## 2 SCOPE

The Reconciliation Advisory Committee operates to advocate, inform and support Council 's approach to reconciliation.

## 3 AUTHORITY/DELEGATION

The Reconciliation Advisory Committee is an Advisory Committee to Council and does not have any delegation to make decisions. The Committee can put recommendations to Council for endorsement, and then may be responsible for completing the action determined by Council resolution.

## 4. FUNCTIONS

The functions of the Reconciliation Action Committee are to:

- a) Guide the implementation of City of Darwin's *Reconciliation Action Plan (RAP) August 2020 – July 2022* and advise on the development of the next iteration of the RAP.
- b) Represent the reconciliation needs of the Darwin community to the City of Darwin.
- c) Advise Council on ways to actively contribute to the development and implementation of best practice policies, procedures, planning and programming to support reconciliation outcomes.
- d) Identify actions that City of Darwin may take to improve reconciliation within its facilities, services and programs.
- e) Identify gaps, issues and challenges in achieving reconciliation that City of Darwin can advocate for and/or partner with businesses, services and organisations to address.
- f) Advocate for reconciliation as an active goal by providing education and information to improve community awareness of the importance of reconciliation, by promoting the histories, cultures and contributions of Aboriginal and Torres Strait Islander peoples to the City of Darwin.

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## RECONCILIATION ADVISORY COMMITTEE TERMS OF REFERENCE 1255.001.E.R

GOVERNANCE

- g) Keep Council informed of industry developments, standards and legislation which can improve reconciliation within City of Darwin services, facilities, and programs.

### 5 MEMBERSHIP

In accordance with the *Local Government Act 2019*, the City of Darwin shall appoint suitably qualified individuals to be members of the Committee based on selection criteria related to their expertise, experience, dedication, and commitment to the purpose of the group.

The domains of expertise relevant to this Committee are:

- o *Understanding and experience of issues impacting on Aboriginal and Torres Strait Islander communities*
- o *Community services and cultural development*
- o *Education, employment, and training*
- o *Recruitment and/or human resourcing, and*
- o *Safety and well-being services*

#### Membership provisions

- a) Up to four (4) community members, and
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  - i. Larrakia Nation Aboriginal Corporation
  - ii. Larrakia Development Corporation
  - iii. Organisation with a higher status RAP than City of Darwin ('Stretch' or 'Elevate')
  - iv. Commonwealth or Northern Territory Government
  - v. Education, Employment or Training provider
  - vi. Community or Not-for-Profit organisation
- c) One Elected Member (and one Alternative Elected Member)
- d) Any other peak Aboriginal or Torres Strait Islander organisation that the majority of members agree to approach

Membership will expire if a member does not attend three (3) consecutive regular meeting occasions without an approved leave of absence.

Representatives shall be nominated by a member organisation and are required to send a briefed alternative delegate should the nominee be unavailable.

The Term of Membership for Community members is two (2) years. Community members if absent, are unable to send a proxy.

Observers with specialist skills and experience may also attend by invitation of the Committee and/or Council.

#### 5.1 CHAIR

The Committee Chair is responsible for:

- Ensuring the good conduct of meetings in accordance with the role and functions of the Committee; and
- Ensuring that the Committee's recommendations and actions are in line with the Terms of Reference.

The Committee Chair will be elected by committee members at their first full meeting. The Committee Chair may be called upon to represent the Committee to Council.

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**RECONCILIATION ADVISORY COMMITTEE  
TERMS OF REFERENCE 1255.001.E.R**

GOVERNANCE

The committee may appoint a Deputy Chair for the purpose of chairing a meeting if the Chair is not present or at a meeting as required.

## 5.2 MEMBERS

Members are appointed to represent the interests and needs of the community relevant to the committee purpose.

Organisational members are appointed to represent the interests and views of their member organisation relevant to the committee purpose.

## 6 MEETINGS

### 6.1 FREQUENCY AND LOCATION

Subject to direction by Council, the Committee will set its meeting schedule the calendar year prior.

The Committee will meet at least four (4) times per year and no more than eight (8) times annually, between February and November.

Time and location of meetings is to be determined by the Committee.

Special meetings can be convened by the Chief Executive Officer on the request of the Chair, or most committee members. The Chief Executive Officer will then issue a Notice of Meeting with the time, date and location of the meeting, and the items to be discussed at the special meeting.

### 6.2 VOTING

A resolution of the Committee will be passed by a majority vote. A majority vote of half plus one (1) of the members present at the meeting.

The Chair must exercise, in the event of an equity of votes, a second or casting vote.

## 7 CODE OF CONDUCT

All members are accountable to the *Local Government Act 2019* Code of Conduct, Schedule 1.

This includes the requirement to declare gifts and/or benefits.

## 8 CONFLICT OF INTEREST

On appointment to a Committee, all members must identify if there are any conflicts of interests in performing their role on the committee.

Conflicts of Interest must also be identified at any meeting in which a member has a conflict of interest on a matter.

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## RECONCILIATION ADVISORY COMMITTEE TERMS OF REFERENCE 1255.001.E.R

### 9 REVIEW AND PERFORMANCE EVALUATION

#### 9.1 TERMS OF REFERENCE

The Terms of Reference will be reviewed annually by the Committee and any changes will be put to Council for endorsement.

#### 9.2 PERFORMANCE EVALUATION

At the end of each calendar year, the Committee will conduct an annual review of the Committee to assess outcomes against these terms of reference.

The review and any amendments to the Terms of reference will be provided to Council at the commencement of each calendar year.

### 10 RESPONSIBILITY AND ACTION

All members of the Committee will be asked to sign the Terms of Reference as part of their induction to the Committee, to ensure they are aware of their responsibilities under the *Local Government Act 2019* as members of a Council appointed Committee.

These Terms of Reference were adopted by Council on 01 February 2022.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

GOVERNANCE

CITY FOR PEOPLE. CITY OF COLOUR.

Reconciliation Advisory Committee Terms of Reference 1255.001.E.R		Page 4 of 4
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**14.8 LIQUOR LICENCE FRAMEWORK 2022**

**Author:** Darwin Safer City Program Coordinator

**Authoriser:** General Manager Community

**Attachments:**

1. City of Darwin Liquor Licence Assessment Framework 2019 [↓](#)
2. Authorities Summary [↓](#)
3. City of Darwin Liquor Licence Assessment Framework 2022 [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Liquor Licence Framework 2022 be received and noted
2. THAT Council endorse the City of Darwin Liquor Licence Framework 2022

**PURPOSE**

The purpose of this report is to provide information and to seek Council's endorsement of the City of Darwin Liquor Licence Framework 2022.

**KEY ISSUES**

- On 1 October 2019, the new Northern Territory Liquor Act commenced.
- On 10 December 2019, Council endorsed a Liquor Licence Assessment Framework.
- Since introducing the Liquor Licence Assessment Framework new liquor licence processes have been introduced by the Liquor Commission which require significant changes to the Framework.
- Changes introduced by the Liquor Commission include a reduction in timeframes for responses to applications, limitations to the advertising of applications and changes to the length of Event Authorisations.
- City of Darwin Liquor Licence Framework 2022 is provided at **Attachment 3** for consideration by Council.

**DISCUSSION**

The Northern Territory has the highest rate of alcohol consumption per person in Australia. Hazards to personal health and to community wellbeing are well documented regarding excessive alcohol consumption. City of Darwin invests considerable resources in addressing antisocial behaviour resulting from excessive alcohol consumption and the not for profit, health and community welfare sector also invest in addressing this issue. Excessive consumption impacts on businesses, welfare and the broader community.

In 2018, Council adopted its first Liquor Licence Framework. On 1 October 2019, the new Northern Territory Liquor Act commenced. On 10 December 2019, Council endorsed a revised Liquor Licence Assessment Framework 2019, **Attachment 1**.

Since introducing the Liquor Licence Assessment Framework 2019 new liquor licence processes have been introduced by the Liquor Commission which require further changes to the Framework.



Changes introduced by the Liquor Commission include a reduction in timeframes for responses to applications, limitations to the advertising of applications and changes to the length of Event Authorisations.

### **NT Liquor Licences**

Following an application process and approval by Licensing NT, venues are issued an NT liquor licence, and one or more 'authorities' sit under the licence. **Attachment 2** summarises the types of Authorities such as Restaurant, small bar or adult entertainment.

Each liquor licence can have multiple authorities. Each authority has basic provisions such as operational hours and additional specific conditions may be attached. Conditions vary and are dependent on the nature of the venue, its hours of operation and variables such as whether it is required to provide food and or other allowable trading conditions, such as trading on public holidays and New Year's Eve.

### **Role of the Liquor Commission and Licencing NT**

The Liquor Commission is responsible for the granting of liquor licences in the NT and can delegate its authority to the Director of Liquor Licencing at Licencing NT.

Licencing NT assists the Liquor Commission in matters related to liquor, gaming and tobacco across the Northern Territory.

The Director of Licencing has the power to delegate licencing decisions to Licencing & Compliance Officers within Licencing NT. This reduces pressure on the Liquor Commission so that decisions on applications can be made without the need to go back to the Liquor Commission for formal hearings.

The Director of Licencing must notify the CEO of that area that an application has been made and accepted. This includes new, existing, material alterations, permanent variations, substitutions of licence and major events.

City of Darwin do not approve Liquor Licences but may provide advice noting any opposition to extensions of existing licences or requests for new licences. City of Darwin's Liquor Licence Framework 2019 currently outlines our process for assessing and advising, including information to Elected Members.

Although the CEO and Council are notified by Director General of Licencing as per the legislative requirement under the NT Liquor Act (2019), all decisions related to liquor licencing and the granting of liquor licences remains with the Liquor Commission and Director of Licencing;

*As part of its deliberations on individual applications, the Commission may or may not consider Objections to applications under the Act by Council, organisations or community members and as an independent statutory authority can make decisions that may go against popular community sentiment.*

### **CHANGES TO LICENCING PROCESS**

#### **Timeframes for responses**

Recent changes introduced by Licencing NT include a significant reduction in time in which Local Government has to respond to an application. Previously this window was 28 days and allowed the City of Darwin Liquor Licence Framework 2019 to include a period for Elected Members to raise objections or provide comment.

The new timeframe is only 14 days which makes the assessment and advice process difficult and removes the opportunity for review, within Council meeting schedule, by Elected Members.

#### **Multi-year Event Authorities**

The Director of Licencing makes determinations around major events in the NT. Major events

are considered to be established, largely unchangeable and occur annually. Examples include Darwin Festival, Darwin Lion's Beer Can Regatta, Bass in the Grass and Glenti Festival. Multi-year event authority licencing was recently introduced to lessen administrative burden.

Major Events on Council land apply to the City of Darwin Events Coordinator, overseen by the General Manager Innovation. For ease of process the event and the liquor licence should be considered together and approved by the General Manager Innovation. These processes are guided by City of Darwin's 'Liquor Licence Framework', 'Alcohol in Council Controlled Spaces and Places Policy' and City of Darwin's 'Event Planning Guide'.

In the case of major events, City of Darwin as landowner must give permission to the event organiser for use of the land prior to Licencing NT being permitted to issue an event authority for the Event.

### **City of Darwin Liquor Licence Framework 2022**

The City of Darwin Liquor Licence Framework 2022 at **Attachment 3** provides the framework for Officers to assess and respond to licence applications notified to Council.

The Framework allows Officers to assess applications for

- New Licences
- Transfers of Licences
- Variations of conditions of Licences
- Material Alterations of Premises

Officers assess applications in line with the criteria of the Framework including the conditions required for each authority and the community impact statement (if required). The Framework specifies that all applications and assessment outcomes are provided to Councillors for information and review. However, to meet the new 14-day Licensing NT timeframes, there is no opportunity for applications to be presented to Council meetings for consideration.

If under the Framework and objection was to be lodged, Councillors would receive the objection letter for information and review.

### **Objections to Licence Applications**

Under Section 61(2) of the Liquor Act (2019), Council can choose to provide a formal objection to an application, via written notification to the Director of Licencing. The Act states that objections must be in writing and signed by a Council representative. Formal objections must clearly set out the grounds of the objection and outline the facts relied on to make those objections. Objections can be made on one or both of the following grounds:

a) That issuing the licence or authority, varying the conditions, substituting other premises or make the material alteration would adversely affect:

- i. The amenity of the neighbourhood of the licenced premises or proposed licenced premises; or
- ii. The health, education, public safety or social conditions in the community of the licenced premises or proposed licenced premises.

**PREVIOUS COUNCIL RESOLUTION**

At the First Ordinary Council Meeting on 31st July 2018, Council resolved:

**RESOLUTION ORD07/11**

THAT Council endorse the draft Liquor Licence Assessment Framework provided at **Attachment A** to Report Number 18CL0065 MG:kl entitled Liquor Licence Framework for the administration of liquor licence applications.

At the First Ordinary Council Meeting on 10 December 2019 Council resolved:

**RESOLUTION ORD614/19**

THAT this report entitled Update of City of Darwin Liquor License Framework – Liquor Act 2019 be received and noted.

THAT the Council endorse a new process for the review of liquor licence applications (including objecting) whereby Elected Members can review licence applications via the Elected Members Intranet and email a summary due to new notification processes and reduced timeframes being introduced by Licencing NT in response to requirements under the Liquor Act 2019, as provided in **Attachment 1** to this report.

<b>STRATEGIC PLAN ALIGNMENT</b>	2 A Safe, Liveable and Healthy City 2.1 By 2030, Darwin will be a safer place to live and visit
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> NT Liquor Act (2019) <b>Policy:</b> 082 Alcohol in Council Controlled Space and Places Policy
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<b>Engagement Level:</b> Inform <b>Internal:</b> City of Darwin Events Management Team <b>External:</b> Licencing NT
<b>DECLARATION OF INTEREST</b>	The report author does not have a conflict of interest in relation to this matter.  The report authoriser does not have a conflict of interest in relation to this matter.  If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

City of Darwin  
Liquor Licence Assessment Framework (Internal Document)

DECISION NO.22\1012  
**C29.1.4 Liquor Licence Framework**  
A. THAT Report Number 18CL0065 MG:kl entitled Liquor Licence Framework, be received and noted.  
B. THAT Council endorse the draft Liquor Licence Assessment Framework provided at **Attachment A** to Report Number 18CL0065 MG:kl entitled Liquor Licence Framework for the administration of liquor licence applications.

Proposed Assessment/Review Process of Elected Members for New Liquor Licence Applications within the Municipality

Assessment Process: Liquor Licence Applications	1. Application/s received from Licencing NT and tasked to Coordinator Darwin Safer City Program (C-DSCP).	2. Upon receipt, application documents prepared by C-DSCP. Provided to Alderman Support for provision on Elected Members Intranet for review by Elected Members.	3. Elected Members to review and provide comment if they choose. Comments, questions or requests for additional information required within 7 days of application being posted on Intranet.	4. If no comment or response is received from Elected Members within the allotted time frame, an email will be provided to Licencing NT to notify the Liquor Commission that City of Darwin has no objection to the application.	5. Should elected Members choose to formally object, a letter outlining the basis for objection will be provided to Licencing NT for inclusion in the application. It is to be noted that a City of Darwin representative maybe required to appear at the Liquor Commission hearing related to the application.	6. If an Elected Member/s proposes to object and consensus regarding the objection cannot be reached by Elected Members, the application will go to the next Briefing or Council Meeting. Similarly, applications with extenuating circumstances, specific or extraordinary conditions or the potential for significant public or media focus can also be presented to Council at a Council meeting via a report, if preferred or required by Council.
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Assessment Criteria – New Liquor Licences								
Licence Applications	Authorities	Trading Hours	Public Holiday Trading	Alcohol service ancillary to a meal	Community Impact Statement (CIS)	Objection under Section 61(2)	Actions	
							Council Report	Recommendations
New Liquor Licences  (Includes Substitution of Licence (to be treated as new application under the new Act in 2019)	Small bars Public Bars Clubs Restaurants Restaurant Bars	<b>Standard hours</b> - 10.00am to Midnight <b>Good Friday &amp; Christmas Day</b> - 11:00am to 9:00pm (with food) <b>NYE</b> – to 2:00am	No longer applicable under the new Act	Meals not required but encouraged.	The level of detail provided is subject to the complexity of the application and the impact the premises / proposed premises will have on the surrounding community.  Officer to review Community Impact Statement for compliance to Licence application guidelines.  <b>Note:</b> The Community Impact Statement may not be provided by the Commission due to commercial in confidence information or may be provided but information redacted.	Council Officer to assess applications based on Framework and assessment criteria and any grounds for objection under section 61(2) of the Liquor Act (2019)  Applications will be assessed and grounds for objection may be determined if it is believed that the granting of a liquor licence may or will adversely affect:  <i>The amenity of the neighbourhood of the licenced premises or proposed licenced premises; or</i>  <i>The health, education, public safety or social conditions in the community of the licenced premises or proposed licenced premises.</i>	Yes	If assessment criteria are met:  Recommendation: Council does not identify any reason that would be grounds for objection under Section 61(2) of the NT Liquor Act 2019  If assessment criteria are <b>NOT</b> met: Recommendation: <i>Council objects under Section 61(2) and endorses a response to the Liquor Commission.</i>  Under Section 62 (2) of the Act (2019) objections are required to be in writing.  A hearing maybe conducted in relation to the application. A Council representative may choose to appear at the Hearing
	Takeaway outlets (including Grocery Stores)	10.00am to 10.00pm  No trading on Christmas Day or Good Friday.  No trading on Sundays unless venue exists with another Authority eg. pub	No longer applicable under the new Act.	N/a				
	Others Authorities: Lodging	Earliest finish – 10:00pm	Special Purpose	Meal provisions for these				

	Special Venture Catering Producer	Latest finish – Midnight	Licence application required for days/times outside licence conditions.	licences included under the licence conditions.				or be requested to appear by the Commission, if objecting.
Assessment Criteria – Transfers/Material Alterations/Variations to Conditions to Liquor Licences								
Transfer of Liquor Licence	Applications are to be considered in relation to the relevant Authority and conditions.						No	General Manager can approve
Material Alterations to premises	<i>Only applications on Council owned/controlled land are required to be presented to Council for a Decision (via a Council report).</i>							
Variations to the conditions of liquor licence	Applications to be considered in relation to the relevant Authority.  <i>Only applications on Council owned/controlled land required to be presented to Council for a Decision (via a Council report).</i>  Variations for extensions of trading hours (2hours earlier or later) supported for New Years Eve, St Patricks Day and telecasts for special international sporting and cultural events						No	General Manager can approve

## Special Liquor Licence Applications

(Assessed by Coordinator - Event Logistics)

Assessment Criteria						
Special Liquor Licence Applications	Event Hours	Public Holiday Event	Compliant to Policy 82 Alcohol in Council Controlled Spaces and Places	Event Proposal	Actions	
					Council Report	Recommendations
Special Liquor Licence	10.00am to midnight  Unless restrictions apply i.e. East Point  Object if exceeds hours	No issue	Yes  Object if not compliant to Policy 82	<ol style="list-style-type: none"> <li>1. Application provides required details and event management plan^</li> <li>2. Number of fully licensed crowd controllers as determined by <i>Industry Standard of Crowd Controllers</i></li> <li>3. Evidence of stakeholder consultation for road closures (if required)</li> <li>4. Only road closures for up to 2 days in the CBD will be considered for events</li> <li>5. Street event permit (if required) endorsed by NT Police</li> <li>6. Endorsed Traffic Management Plan (if required)</li> <li>7. Maximum number of repeat events not to exceed 6 per year</li> </ol>	No	<p>Council is owner/controller of the premises:</p> <p>Application endorsed if assessment criteria is met</p> <p>Council is not owner/controller of the premises:</p> <p>Application is supported / not support or objection issued based on compliance to assessment criteria</p>

### Considerations for Special Liquor Licence Application Requirements

**All applicants must provide details of the venue site and surrounding neighbourhood including but not limited to:**

- Services and utilities available on site
- Movement of people within the site
- Access to site for patrons
- Hazards in and around the area
- Road access in wet weather
- Provisions for disabled people
- Number and positioning of points of sale of liquor
- Crowd regulation and overspill areas
- Access to and within the site for emergency vehicles
- Potential impact on the local environment
- Traffic flows/parking
- Whether or not it is in a public restricted area

**A floor plan of the proposed or existing premises:**

- drawn to a scale or scales considered by the decision-maker to be adequate for the relevant detail;
- showing each level/area of the premises to which the application relates, showing fixtures and the use of all rooms; and
- shall delineate the proposed licensed premises in red

**A site plan showing:**

- an outline (delineated in red) of every building to which the application relates;
- the boundary of the land on which those premises are or are to be situated;
- the front entrance of every building on those premises;
- the names of adjacent streets; and
- features such as swimming pools and other outdoor areas on those premises



**Applicants seeking a special liquor licence for a major event must also include the following within their site plan, to be indicated with numbers and/or symbols:**

- Surrounding landmarks and streets help identify the venue layout;
- Entrances and exits;
- Vendor locations;
- First aid post locations;
- Location of public facilities such as toilets, telephones and the like;
- Location of security;
- Location of licensed areas; and
- Location of access roads / pathways and indication of use by patrons, staff, vendors / entertainers and emergency service vehicles.

**Applicants seeking a special liquor licence for a major event must also include the following;**

- The licensee shall ensure details of safe transport to and from the event are advertised in the NT News (and/or regional papers) at least one week before the function
- The provision of first aid services which shall be in a clearly defined area and that must be able to easily communicate with the licensee, staff and security personnel

The licensee shall **ensure** that a substantial number of persons involved in the sale/supply of liquor on the licensed premises have completed a responsible service of alcohol course

### **NT Liquor Licence Authorities - Summary**

Under an NT liquor licence, a range of 'authorities' sit under the licence. Each Authority issued has basic provisions with regard to operational hours and conditions, however the Liquor Commission can implement additional conditions to the licence. Each liquor licence can have multiple authorities and conditions which relate to the venue, the hours of operation, the provision of food and allowable trading conditions relating to public holidays and New Year's Eve.

<b>Restaurant Authority (low risk)</b>	
Standard hours and conditions	10am to midnight every day except Good Friday and Christmas Day.  A light or full meal must be provided in order for patrons to purchase liquor.
Good Friday/Christmas Day	11:00am to 9:00pm as long as liquor is only served to patrons who buy a full meal
NOTE	This Authority is rapidly being made obsolete due to most Licensees applying for a 'Restaurant Bar Authority' which do not have the stipulation of having to buy a meal in order for patrons to purchase liquor.

<b>Small Bar Authority (moderate risk)</b>	
<b>Definition:</b> A small bar authority allows the sale of alcohol on or in a licensed premises with a maximum capacity of 100 patrons.	
Standard hours	Standard days and hours of trade are 10am to midnight every day except Good Friday and Christmas Day.
Good Friday/Christmas Day	11:00am to 9:00pm - liquor is only served to patrons who buy a full meal
New Year's Eve	Standard hours on New Year's Eve can be extended from midnight to 2am as long as you notify the Director of Liquor Licensing before 3 December each year.
Other Conditions	Light meals be available during operating hours. Light meal means a meal that may be eaten with the hands while standing. For example, finger food, canapé style plates, sandwiches, pies and tapas.

<b>Restaurant Bar Authority (moderate risk)</b>	
Standard hours and conditions	10am to midnight every day except Good Friday and Christmas Day.  A patron does not need to buy a meal in order to purchase liquor
Good Friday/Christmas Day	11:00am to 9:00pm as long as liquor is only served to patrons who buy a full meal

New Year's Eve	Standard hours on New Year's Eve can be extended from midnight to 2am as long as you notify the Director of Liquor of Licensing before 3 December each year.
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<b>Public Bar Authority (high risk)</b>	
<b>Definition:</b> A public bar authority allows you to sell alcohol to patrons who will drink it at the licensed premises.	
Standard hours	Standard days and hours of trade are 10am to midnight every day except Good Friday and Christmas Day.
Good Friday/Christmas Day	11:00am to 9:00pm - liquor is only served to patrons who buy a full meal
New Year's Eve	Standard hours on New Year's Eve can be extended from midnight to 2am as long as you notify the Director of Liquor Licensing before 3 December each year.
Other Conditions	<p>The premises must have camera surveillance.</p> <p>A full meal must be available for purchase at least five days a week between the following times:</p> <ul style="list-style-type: none"> <li>○ 12 noon and 2pm and</li> <li>○ 6am and 8pm.</li> </ul> <p>A light meal must be available at all other times.</p>

<b>Catering Authority (low risk)</b>	
Standard hours	Standard days and hours of trade are 11:30 am to midnight
Other conditions	<p>A catering authority allows you to sell, supply or serve alcohol to patrons as part of catering services for functions such as:</p> <ul style="list-style-type: none"> <li>• corporate events</li> <li>• cocktail parties</li> <li>• dinners</li> <li>• Permission must be given by the owner or occupier of the premises prior to the sale or service of liquor.</li> <li>• Liquor may only be sold, supplied or served to patrons who are consuming food from the licensee.</li> </ul>

<b>Takeaway Authority (very high risk)</b>	
Standard hours	(Darwin only – other areas differ) Standard days and hours of trade are: <ul style="list-style-type: none"> <li>Monday to Friday 10am to 10pm</li> <li>Saturday and public holidays 9am to 10pm</li> <li>where the authority operates with another authority, Sunday trade is allowed from 10am to 10pm</li> <li>no trading on Good Friday or Christmas Day.</li> </ul>
NOTE	No further takeaway licences will be considered until at least 31 August 2023.

<b>Major Event Authority (high risk)</b>	
Standard hours	<ul style="list-style-type: none"> <li>Nil standard hours – depends on details of event</li> </ul>
Standard conditions	This authority allows you to sell alcohol to patrons attending a single event that is expected to: <ul style="list-style-type: none"> <li>have at least 1,500 attendees or</li> <li>have a significant effect on public transport or local services or</li> <li>require more than a usual amount of emergency services or police supervision.</li> </ul>
Key conditions	Security at the event must include at least two licensed crowd controllers for the first 100 patrons and one additional licensed crowd controller for each additional 100 patrons  All alcohol sold must be in open containers and no more than four containers may be sold to one person at a time.

<b>Grocery Store Authority (very high risk)</b>	
<ul style="list-style-type: none"> <li>A grocery store authority allows the sale of alcohol products to customers who will drink it away from the licensed premises.</li> <li>Hours of trade depend on individual stores and conditions of the licence.</li> <li>The premises must be part of or attached to the primary business of selling groceries or other non-liquor items.</li> </ul>	
NOTE	No new grocery store authorities will be issued under the Liquor Act 2019.

<b>Club Authority (moderate risk)</b>	
Standard hours	Standard days and hours of trade are 10am to midnight every day except Good Friday and Christmas Day.
Good Friday/Christmas Day	11:00am to 9:00pm - liquor is only served to patrons who buy a full meal
New Year's Eve	Standard hours on New Year's Eve can be extended from midnight to 2am as long as you notify the Director of Liquor Licensing before 3 December each year.

<b>Community Club Authority (very low risk)</b>	
Standard hours	As negotiated – tailored to suit the Club

<b>Community Event Authority (very low risk)</b>	
Key conditions	<p>This authority allows the sale of alcohol to patrons at events that are organised on a regular but infrequent basis.</p> <p>The Director of Licencing must be notified at least 14 business days before the event.</p>

<b>Accommodation/Lodging Authority (low risk)</b>	
Standard hours	<ul style="list-style-type: none"> <li>for a minibar – 24 hours a day every day of the year</li> <li>for room service – from 10am to midnight every day of the year.</li> </ul>
Other Conditions	<p>This authority allows guests staying at the accommodation to drink on or off the premises.</p> <p>Alcohol can only be served, sold or supplied to a guest staying at the premises at the minibar or through room service.</p>

<b>Way Side Inn Authority (moderate risk) (Note: does not apply to the Darwin municipality)</b>	
Standard hours	<p>Standard days and hours of operation are 7am to midnight every day of the year except Good Friday and Christmas Day.</p> <p>Standard hours may be extended from midnight to 7am every day of the year except Good Friday and Christmas Day if fuel, meals and accommodation are available to buy during those hours.</p>

	<p>A full meal must be available to buy as follows:</p> <ul style="list-style-type: none"> <li>• breakfast between 7am and 9am</li> <li>• lunch between 12 noon and 2p</li> <li>• dinner between 6pm and 8pm.</li> <li>• A light meal must be available at all other times the premises is open.</li> </ul>
Other Conditions	<p>This authority allows the sale of alcohol to guests staying at the accommodation to drink at the licensed premises.</p> <p>The venue can also sell alcohol to patrons who are not guests at the venue.</p>

**Casino Authority (High risk)**

Venues require a casino licence to apply for this authority.

**Special Venture Authority (including tour operators) (very low risk)**

Standard Hours	<p>5:30am to midnight any day that the service is provided</p> <p>alcohol can only be sold to customers who have booked the service.</p>
Other conditions	<p>Tour operators or those who provide specialist services, can apply for this authority</p> <p>A special venture authority allows the sale of alcohol to participants <i>as long as it is not the main part of the service.</i></p>
Note	<p>Very rarely applies to City of Darwin and is aimed more at boat cruises and other specialised tour services</p>

**Producer Authority (low risk)**

Standard hours	<p>standard hours and days of operation are 10am to 10pm every day of the year except Good Friday and Christmas Day</p> <p>a light meal must be available to patrons during the hours of operation</p>
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**Late Night Authority (very high risk)**

**Definition:** only applicable to venues which hold small bar or public bar authorities.



Standard hours	<p>A late night authority allows you to sell alcohol to patrons who will drink at the licensed premises from midnight to 2am.</p> <p>An extended late-night authority will allow you to sell alcohol to patrons who will drink at the licensed premises from midnight to 4am.</p> <p>A lockout applies to an extended late night authority – patrons are not allowed to enter after 3am.</p>
New Year's Eve	The hours can be extended by one hour on New Year's Day if written notice is given to the Director before 3 December.
Other Conditions	<ul style="list-style-type: none"> <li>• no serving of free drinks</li> <li>• crowd controller security must be provided</li> <li>• video surveillance must be provided</li> <li>• live entertainment must be provided for patrons after 2am.</li> </ul>

<b>Late Night Authority &amp; Extended Lat Night Authority (very high risk)</b>	
<b>Definition:</b> only applicable to venues which hold small bar or public bar authorities.	
Standard hours	<p>A late night authority allows you to sell alcohol to patrons who will drink at the licensed premises from midnight to 2am.</p> <p>An extended late-night authority will allow you to sell alcohol to patrons who will drink at the licensed premises from midnight to 4am.</p> <p>A lockout applies to an extended late night authority – patrons are not allowed to enter after 3am.</p>
New Year's Eve	The hours can be extended by one hour on New Year's Day if written notice is given to the Director before 3 December.
Other Conditions	<ul style="list-style-type: none"> <li>• no serving of free drinks</li> <li>• crowd controller security must be provided</li> <li>• video surveillance must be provided</li> <li>• live entertainment must be provided for patrons after 2am.</li> </ul>

<b>Adult Entertainment Authorities (very high risk)</b>	
<b>Definition:</b> only applicable to venues which hold a public bar authority	
Conditions	All conditions of the public bar authority

Adult entertainment	<p>This allows staff to work topless or in lingerie.</p> <p>It does not allow for genitals to be on display, whether deliberate or by accident. This includes the anus, vulva, vagina, penis or scrotum.</p>
Adult entertainment R-rated	<ul style="list-style-type: none"> <li>• general strip shows</li> <li>• R-rated entertainment</li> <li>• full nudity.</li> </ul>
Adult entertainment explicit	<ul style="list-style-type: none"> <li>• general and private strip shows</li> <li>• R-rated entertainment</li> <li>• full nude staff or entertainers</li> <li>• non-sexual contact between entertainers and patrons</li> <li>• voluntary audience participation.</li> </ul>
New Year's Eve	<p>The hours can be extended by one hour on New Year's Day if written notice is given to the Director before 3 December.</p>
Other Conditions	<ul style="list-style-type: none"> <li>• no serving of free drinks</li> <li>• crowd controller security must be provided</li> <li>• video surveillance must be provided</li> <li>• live entertainment must be provided for patrons after 2am.</li> </ul>

## City of Darwin Liquor Licence Assessment Framework 2022

The City of Darwin Liquor Licence Framework 2022 (LLAF2022) provides the framework to assess the following Liquor Licence Applications for:

- New Licences
- Transfers of Licences
- Variations to existing Licences
- Material Alterations to Premises

Assessment/Review Process of Elected Members for New Liquor Licence Applications within the Municipality				
1. Applications are received from Licencing NT electronically and tasked to Coordinator Darwin Safer City Program (C-DSCP) via Ci Anywhere.	2. C-DSCP completes an initial assessment in accordance with the LLAF2022. This includes assessment of the Community Impact Statement (CIS) and standard hours of licence in accordance with the relevant licence authority.  Applications are assessed as either: <ul style="list-style-type: none"> <li>• No reason to object; or</li> <li>• Recommendation of an objection under Section 61(2) of the NT Liquor Act (2019)</li> </ul>	3. C-DSCP provides initial assessment to General Manager of Community (GMC) for review.  The GMC reviews the assessment and provides the outcome to Elected Members via Councillor Support.  If the outcome is an objection, then a letter outlining the basis for objection will be provided to Licencing NT under CEO authority.	4. Elected Members are provided with a copy of the Licence Application and the outcome of assessment under the LLAF2022, including any objection letter if required, via Councillor Support.	5. C-DSCP advises Licencing NT that Council has been notified of the application, and that Council provides one of the following responses: <ul style="list-style-type: none"> <li>• Council does not identify any reason that would be grounds for objection under Section 61(2) of the NT Liquor Act 2019.</li> <li>• Council objects under Section 61(2) of the NT Liquor Act (2019).</li> </ul> If an objection has been raised, then a City of Darwin representative may be required to appear at the Liquor Commission hearing related to the application.

## City of Darwin Liquor Licence Assessment Framework 2022

Assessment Criteria – New Liquor Licences					
Licence Applications	Authorities	Trading Hours and Criteria	Community Impact Statement (CIS)	If assessment criteria are MET:	If assessment criteria are NOT met:
<b>New Liquor Licences</b>  Includes: Substitution of Licence (to be treated as new application under the new Act in 2019)	Small bar	<b>Standard hours</b> - 10.00am to 12am	The level of detail provided is subject to the complexity of the application and the impact the premises may have on the surrounding community.  C-DSCP to review Community Impact Statement under Liquor Licence Framework and assess against Section 61(2) of the NT Liquor Act.  Assessment criteria considers location of premises, proximity to community facilities and impacts to residents (if applicable).  <b>Note:</b> The Community Impact Statement may not be provided by the Commission due to commercial in confidence information or may be provided but information redacted.	<u>Recommendation:</u> Council does not identify any reason that would be grounds for objection under Section 61(2) of the NT Liquor Act 2019	<u>Recommendation:</u> Council objects under Section 61(2) and endorses a response to the Liquor Commission.  Under Section 62 (2) of the Act (2019) objections are required to be in writing. A letter from CEO stating the objection under this Framework would be sent to Licensing NT noting that the granting of a liquor licence may or will adversely affect:  <i>The amenity of the neighbourhood of the licenced premises or proposed licenced premises; or</i>  <i>The health, education, public safety, or social conditions in the community of the licenced premises or proposed licenced premises.</i>
	Public Bar	<b>Good Friday and Christmas Day</b> - 11:00am to 9:00pm (with food)			
	Restaurant				
	Restaurant Bar				
	Substitution of Premises	<b>NYE</b> – to 2:00am			
	Late night Authority	12am to 2am			
	Extended late-night Authority	2am to 4am			
	Adult Entertainment authority	As per Public Bar Authority and standard conditions of attached authorities			
	Takeaway Outlets	10.00am to 10.00pm			
	Grocery Stores	No trading on Christmas Day or Good Friday.  No trading on Sundays unless venue exists with another Authority e.g. public bar			
	Community Club Lodging Special Venture Catering Producer	Standard hours as per Licence Authority			

## City of Darwin Liquor Licence Assessment Framework 2022

Assessment Criteria – Transfers, Material Alterations, Variations to conditions of Liquor Licences			
Licence Applications	Authorities, Trading Hours and Community Impact Statement (CIS)	If assessment criteria are MET:	If assessment criteria are NOT met:
Transfer of Liquor Licence	Applications to be considered in relation to the relevant Authority and assessed under 61(2) of the Liquor Act (2019).	<u>Recommendation:</u> Council does not identify any reason that would be grounds for objection under Section 61(2) of the NT Liquor Act 2019	<u>Recommendation:</u> Council objects under Section 61(2) and endorses a response to the Liquor Commission.  Under Section 62 (2) of the Act (2019) objections are required to be in writing. A letter from CEO stating the objection under this Framework would be sent to Licensing NT noting that the granting of a liquor licence may or will adversely affect:  <i>The amenity of the neighbourhood of the licenced premises or proposed licenced premises; or</i>  <i>The health, education, public safety, or social conditions in the community of the licenced premises or proposed licenced premises.</i>
Material Alterations to premises			
Variations to the conditions of liquor licence:  Trading up to 2am  Additional trading requests as required	Applications to be considered in relation to the relevant Authority and assessed under 61(2) of the Liquor Act (2019).  Variations for extensions of trading hours (2hours earlier or later) supported for New Year's Eve, St Patricks Day and telecasts for special international sporting and cultural events.		
Variations to the conditions of liquor licence including: • Late night authority • Extended late-night authority • Adult entertainment authority	Applications to be considered in relation to the relevant Authority and assessed under 61(2) of the Liquor Act (2019).  Extended late-night authority extensions from 2am to 4am supported.		

**14.9 WEEKEND PUBLIC PLACES PATROLS**

**Author:** Supervisor Public Places  
**Authoriser:** General Manager Community  
**Attachments:** Nil

**RECOMMENDATIONS**

1. THAT the report entitled Weekend Public Places Patrols be received and noted.
2. THAT Council refer an amount of \$140,000 to the 1<sup>st</sup> Budget Review 2022/23 for consideration of:
  - (i) Expansion of the Public Places Rangers program to provide weekend coverage through a 6-hour, two-person patrol on Saturday and Sundays.
3. THAT a further report be provided to Council in February 2023 providing an evaluation of the weekend patrols and to consider ongoing coverage and requirements.

**PURPOSE**

The purpose of this report is to provide an option to Council for weekend Public Places patrols.

**KEY ISSUES**

- At the 15 March 2022 meeting, Council considered options for greater support for vulnerable people including increased Public Places patrols.
- The options were considered in developing the draft 2022/23 Municipal Plan.
- Through the Municipal Plan process, Council requested further information and cost estimate to extend the Public Places Program to allow for weekend patrols.



**DISCUSSION**

Council commits significant resources, approximately \$2M, responding to the needs of vulnerable people in its public spaces and in addressing antisocial behaviour across the municipality.

During the development of the draft 2022/23 Municipal Plan, Council considered options to increase service delivery in this area including:

- Expansion of the Assertive Outreach Program
- Expansion of the Public Places Rangers Program
- Developing a new Safer Vibrant Darwin Plan
- A further 12-month funding contribution to the Northern Territory Government's City Safe Security Patrol

Through the Municipal Plan process, Council requested further information and cost estimate to extend the Public Places Program to allow for weekend patrols.

**Public Places Patrols**

Public Places Patrols are part of the Regulatory Services team and monitor our public spaces. The patrols deliver many benefits to the community including:

- A regulatory approach to public space issues in City of Darwin owned parks, reserves, facilities, and beach side areas
- Patrols that cover the full municipality
- Active monitoring and regulation of public spaces areas to ensure they are clean and safe for the enjoyment of the community
- Discouraging public drinking and antisocial behaviour, however they cannot seize or tip out alcohol or forcibly remove people
- Managing general By-law compliance issues such as untidy or overgrown properties, illegal dumping and storing of goods in public places
- Issuing of infringements fines under the Local Government By-laws for regulatory offences
- Close working relationships with a range of collaborative partners such as NT Police, Larrakia Nation Patrols and NT Government's Parks staff
- Participating in joint patrols to address public intoxication and illegal camping on Crown Lands when requested

The Public Places team includes the Supervisor Public Places to coordinate operations and 7 rangers who operate in the field to enforce Darwin City Council By-laws (1994).

The resources within the Public Places team are allocated Monday to Friday for:

- Public Places Morning Patrol, 6am to 2.15pm, 2-person patrol
- Public Places Afternoon Patrol, 10.45am to 7.00pm, 2-person patrol
- 3 rangers for general By-law issues

The Public Places Rangers are authorised to exercise powers under the Local Government Act and Darwin City Council By-laws. Public Places Rangers are authorised officers and their powers include the authority to:

- Require a suspect to state their name and address and, if needed, request evidence of identity
- Call a police officer for assistance in the exercise of powers

- Arrest or remove offending persons. However, public places rangers receive no training or resources to exercise the power of arrest. NT Police can exercise arrest under By-Laws
- In investigating a suspected offence, enter private land or premises with either the consent of the occupier, or a warrant issued by a justice of the peace, or in an emergency, the CEO's authorisation

The current By-laws regarding public places for which Rangers can infringe include camping in public spaces, public urination or defecation, obstruction, littering, including breaking glass, lighting fires without a permit.

Often the community expectation is that Public Places Rangers enforce anti-social behaviour legislation. Rangers do not have the power, authority or training of police or emergency services. Beyond specific items listed in By-laws Rangers do not have authority to enforce people's behaviour in public places. Rangers patrol and seek to ensure public safety and amenity through voluntary compliance.

In the period 1 July to 31 December 2021 the Public Places rangers on morning and afternoon patrols observed 27,070 vulnerable persons in public places, engaged with 6,822 persons and liaised and escalated matters to NT Police 331 times.

Dedicated public places patrols do not occur on the weekends.

### **Regulatory Services Weekend Patrols**

Regulatory Services conducts patrols on Saturday and Sunday between 8.00am and 1.00pm:

- Saturday – 4 rangers (2 patrols) to regulate markets, parking, abandoned vehicles, animal management and any call out issues.
- Sunday - 2 rangers (1 patrol) to regulate markets, parking and abandoned vehicles. On Sunday animal management services are provided through call-out officers.

### **Weekend Public Places Patrols**

The most effective option for City of Darwin to provide greater support for vulnerable members of our community and visitors sleeping rough, reduce the impacts of illegal camping on Council land and increase safety in public places would be to increase services for Public Places patrols.

There is no capacity within existing resourcing to add additional patrols. Additional staff would be required to enable weekend Public Places patrols.

In developing the 2022/23 Municipal Plan, Council considered expanding the Public Places Program through the addition of 4 full time positions and vehicle at a cost of \$474,505. This would allow for the same service standard on the weekend as delivered during the week, i.e. an early and late 2 persons patrol each day.

During the municipal plan process, Council requested a further option be presented that would allow for weekend public places patrols through casual rather than full time staff.

The most cost-effective solution would be to resource additional patrols through casual weekend rangers and deliver one 6-hour, two-person patrol on Saturday and Sunday. The estimated cost for this service level is \$140,000 per annum and includes:

- |   |           |
|---|-----------|
| • Salary and wages                                    | \$105,000 |
| • Vehicle costs                                       | \$10,000  |
| • Uniform, training & support and miscellaneous costs | \$25,000  |

In addition to external recruitment, there may be opportunities for existing staff through return to work and transition to retirement / redeployment programs. Casual rangers would require training and development and initial patrols would be under supervision.

**PREVIOUS COUNCIL RESOLUTION**

At the 26 October 2021 meeting Council resolved:

**RESOLUTION ORD464/21**

THAT the Chief Executive Officer provide a report to Council as part of the 2022-23 budget process at the 1st Ordinary Council Meeting in March 2022 regarding options for City of Darwin to provide greater support for vulnerable members of our community and visitors sleeping rough, reduce the impacts of illegal camping on Council land and increase safety in public places in support of "Strategic Direction 2: A Safe, Liveable and Healthy" under the City of the Darwin 2030 Strategic Plan.

Options to be considered (but not limited to):

- Expanding the capacity, range and duration of the Assertive Outreach Team and Public Places Rangers activities
- Investing in shared communications hardware with Larrakia Nation and NT Police and other infrastructure that can assist cooperation and response times
- Future contributions to security patrols in the CBD and suburbs with third party financial support
- An understanding of the advocacy and funding potential for additional or alternative short-stay accommodation
- An understanding of the powers under the City of Darwin Bylaws for Council Rangers

<b>STRATEGIC PLAN ALIGNMENT</b>	2 A Safe, Liveable and Healthy City 2.1 By 2030, Darwin will be a safer place to live and visit
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	It is estimated an amount of \$140,000 per annum is required to expand the Public Places Rangers program, funding to be referred to the 1st budget variation 2022/23.
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> Darwin City Council By-laws 1994
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	Nil
<b>DECLARATION OF INTEREST</b>	The report author does not have a conflict of interest in relation to this matter.  The report authoriser does not have a conflict of interest in relation to this matter.  If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

**14.10 ADOPTION OF CONFIDENTIAL INFORMATION AND BUSINESS POLICY**

**Author:** Acting General Manager Corporate

**Authoriser:** Interim Chief Executive Officer

**Attachments:** 1. Confidential Information and Business Policy [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Adoption of Confidential Information and Business Policy be received and noted.
2. THAT Council adopt the Confidential Information and Business Policy at **Attachment 1**.

**PURPOSE**

The purpose of this report is to adopt the City of Darwin's Confidential Information and Business Policy as required by the *Local Government Act* and Regulations.

**KEY ISSUES**

- City of Darwin is required by the *Local Government Act* and Regulations to have a policy for Confidential Information and Business.
- A policy has been prepared that requires Council to consider the confidential status of matters every 6 months, and release where appropriate.

<b>DISCUSSION</b>  <p>The <i>Local Government Act 2019</i> and associated Regulations came into effect on 1 July 2021. Regulation 53(1) requires Council to adopt a policy on confidential information and business.</p> <p>A policy based on the model policy released by the Department of Chief Minister and Cabinet has been prepared at <b>Attachment 1</b>. This policy requires Council to consider every 6 months whether business that has is confidential remains confidential or can be released. When information is released, it will be released on the City of Darwin website.</p>	
<b>PREVIOUS COUNCIL RESOLUTION</b>  N/A	
<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.4 Accountability
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	N/A
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	N/A
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	N/A
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



# CONFIDENTIAL INFORMATION AND BUSINESS POLICY

No. 0032.100.E.R

GOVERNANCE

## 1 PURPOSE

The purpose of this policy is to ensure proper treatment and review of confidential information after consideration of confidential business at a Council meeting.

## 2 SCOPE

To promote transparency and public confidence, Council will cease the application of confidentiality to information when it is no longer necessary or appropriate.

This policy applies to information that was considered during or resulted from confidential business at a Council Meeting from the end of the Local Government Act transitional period on 1 July 2022. This includes (but is not limited to) the agenda, business papers, resolutions and minutes.

Confidential information is to be considered separately for the purposes of assessing whether or not the information is to remain confidential (for example, immediately releasing a resolution that is no longer confidential with related business papers remaining confidential for a specified period of time).

## 3 POLICY STATEMENT

### 3.1 MATTERS TO REMAIN CONFIDENTIAL INDEFINITELY

Any information that falls under the prescribed categories in regulation 51 of the *Local Government (General) Regulations 2021* must remain confidential until the reason for confidentiality no longer applies.

### 3.2 CONSIDERATION OF CONFIDENTIAL BUSINESS

After the conclusion of the consideration of an item of confidential business, Council will decide whether confidential information is:

- (a) the type of confidential information that should no longer be confidential after a specified period of time; or
- (b) the type of confidential information that should be subject to periodic review to determine if it should no longer be confidential.

If Council resolves a specified period of time for the information to remain confidential, that information is to be publicly released after the expiry of that period of time (see clause 3.4).

If Council resolves that confidential information should be subject to periodic review to determine if it should no longer be confidential, that information will be added to the confidentiality review list (see clause 3.3).

CITY FOR PEOPLE. CITY OF COLOUR.

Confidential Information and Business Policy 0032.100.E.R

Page 1 of 2

Version: 1

Decision Number:

Adoption Date:

Responsible Officer: Chief Executive Officer

Next Review Date:

Electronic version current. Uncontrolled copy valid only at time of printing.



## CONFIDENTIAL INFORMATION AND BUSINESS POLICY 0032.100.E.R

GOVERNANCE

### 3.3 CONFIDENTIALITY REVIEW LIST

Council will maintain a list confidential information and review that list once every 6 months to determine whether any matters are to no longer be confidential after a specified period or are to remain confidential for review at a subsequent date.

### 3.4 PUBLIC RELEASE OF INFORMATION

When information is no longer confidential, it will be released on the City of Darwin website.

## 4 DEFINITIONS

**Council Meeting** refers to any meetings of Council, or Council committees constituted under the Local Government Act.

## 5 LEGISLATIVE REFERENCES

- *Local Government Act 2019* (NT)
- *Local Government (General) Regulations 2021* (NT)

## 6 PROCEDURES / RELATED DOCUMENTS

Nil

## 7 RESPONSIBILITY / APPLICATION

The Chief Executive Officer is accountable for the overall establishment and periodic review of this policy.

This Policy is subject to review every two (2) years, or as deemed appropriate, thereafter.

CITY FOR PEOPLE. CITY OF COLOUR.

Confidential Information and Business Policy 0032.100.E.R		Page 2 of 2
Version: 1	Decision Number:	Adoption Date:
Responsible Officer: Chief Executive Officer		Next Review Date:

*Electronic version current. Uncontrolled copy valid only at time of printing.*





**15 RECEIVE & NOTE REPORTS****15.1 SENIOR PROGRAMS**

**Author:** Community Development Officer  
**Authoriser:** General Manager Community  
**Attachments:** 1. Seniors Month Program 2021 [↓](#)

**RECOMMENDATIONS**

THAT the report entitled Senior Programs be received and noted.

**PURPOSE**

The purpose of this report is to provide information on current programming for Seniors across the municipality and to outline costs to Council for consideration in developing a Seniors Fun Bus model.

**KEY ISSUES**

- City of Darwin commits significant resources to Senior's programming throughout the year with additional services provided in August each year to celebrate and support Seniors Month.
- Activity supporting seniors is delivered by Community Development, Libraries, Recreation Services, Family and Children Services & the Access and Inclusion Advisory Committee.
- In 2016, approximately 9% of the population of Darwin was aged 65 and over.
- Several key community organisations provide support and services to Seniors in the community.

**DISCUSSION**

At the Ordinary Council meeting on 1 February 2022, Council requested a report assessing the feasibility of providing a Senior Fun Bus for our active seniors in the municipality.

This report summarises the programs and activities provided by City of Darwin for seniors. It also outlines the existing service provision to seniors by community organisations and outlines the feasibility of both a transportation model and a programming model for a Senior Fun Bus.

City of Darwin commits significant resources to seniors programming including a calendar of events in August of each year for Seniors Month. There is currently no additional budget or staffing allocated for Seniors Programs in the 2022/23 budget.

In addition to the specific events programmed by City of Darwin for Seniors, seniors show a great interest in general events provided by City of Darwin including those provided through Climate Change and Environment and Events teams.

Relationships between City of Darwin and seniors' programs and organisations are a focus of the Community Development Officer including consideration in the Access and Inclusion Advisory Committee where Council on the Ageing NT are mandated as a specialist organisational member.

Modelling a Seniors Fun Bus on the existing Children and Family Services Fun Bus would require additional investment by Council and further consultation with Seniors.

**Overview of Current Support to Seniors by City of Darwin**

While City of Darwin do not have specialist staff for Senior's programming there are a variety of senior activities offered across the municipality from different areas of the organisation.

These include programming in Libraries, Recreation Services (Healthy Darwin) and Family & Children's Services.

A program of senior's activities is supported by Family and Children's Services and the Community Development Officer each August during Seniors Month. This program is designed to bring attention to ongoing programs run by City of Darwin that Seniors can engage in throughout the year as well as specialised events. **Attachment 1** provides an example of the activities from Seniors Month in 2021.

**Libraries**

City of Darwin Libraries conduct several programs for seniors that include:

- **Digital Literacy** - City of Darwin Libraries have teamed up with Be Connected, an Australian Government initiative to support older Australians to access digital services;
- **Seniors @ the Libraries** - Social mornings that involve craft or information activities on the third Friday of the month at Karama Library;
- **Books on Wheels** - A home delivery service to Darwin residents who are unable to visit their local library because of health or mobility issues. This is offered once every three weeks;
- **Knit & Natter** – A partnership program with a craft group who meet every Monday at Karama Library to knit blankets for charity; and
- **Seniors Month** – Additional activities held in August.

Additionally, seniors can access a range of resources at the libraries including large print books, spoken word books, a digital library, daily newspapers, access to computers and the internet.

**Community Development & Family and Children's Services**

- **Seniors Expo** - 30 July 2022
- **Seniors Month** - August 2022
- **Access and Inclusion Advisory Committee** – City of Darwin's advisory committee

currently meets five times a year with a mandated seat for Council on the Ageing NT.

### **Community Grants**

City of Darwin allocates \$100,000 annually for community projects through the Community Grants Program. In 2021/22 an additional \$40,000 was made available to trial Arts Grants.

Through the grants process senior members of the community have benefited from programs and activities delivered by Darwin Men's Shed, Fannie Bay History and Heritage Society and Top End Mustangs in recent rounds.

### **Healthy Darwin**

Healthy Darwin provides a health and wellbeing program in the Darwin municipality that offers subsidised activities to the community for all fitness levels as well as being a local coordinator for Heart Foundation Walking. The current dry season program offers a number of activities suitable for Seniors including Dynamic Balance and Barre Class designed specifically for people over 50.

### **Overview of Current Services by the Sector**

#### **Council on the Ageing Northern Territory (COTA NT)**

COTA NT is the leading not-for-profit organisation representing the rights and interests of people over 50. COTA NT is a specialist organisation that is mandated to have a seat on the Access and Inclusion Advisory Committee for the purpose of linking City of Darwin to their tailored programs.

COTA NT has an extensive calendar of activities for Seniors at <https://www.cotant.org.au/territory-seniors-calendar/darwin/> and also provide a transport service for some activities. Permanent residents aged 60 or over is eligible for a free NT Seniors Card which entitles the individual to free travel on the Darwin public transport network.

The COTA NT website also lists a number of organisations providing seniors services including:

- Association of Independent Retirees Darwin
- Chung Wah Society – Seniors Group
- Coconut Grove Seniors
- Evergreens Seniors Club
- Men's Shed Darwin
- Darwin Probus Club

<https://www.cotant.org.au/information/>

#### **Larrakia Nation**

Larrakia Aged Care Services provides a comprehensive suite of support services to assist not only our First Australians, but all elderly to remain living independent and in their homes for as long they choose. Services include:

- Transport allowing clients to access family, friends and the broader community reducing social isolation;
- Social Support Groups Tuesdays, Wednesdays and Friday 10 am to 2 pm that includes bingo, craft, gardening and trips to places of interest; and
- Meals on Wheels.

<http://larrakia.com/services/community-services/>

**Multicultural Council of the Northern Territory (MCNT)**

MCNT offers the Multicultural Aged Care Connector Program providing culturally appropriate tailored information about accessing aged care and assisting people navigate the services available.

**Northern Territory Council of Social Service**

Developers of the new social services directory providing a 'one-stop shop' to services in the Northern Territory including older people.

**Northern Territory Government (NTG)**

NTG recently released the Northern Territory Seniors Policy 2021-26 focussing on the following areas:

- Economic participation and financial security;
- Safety and security;
- Health and wellbeing; and
- Social inclusion and diversity.

NTG are currently preparing an implementation plan for this policy that is expected to be approved by the Minister by 30 June 2022. City of Darwin Community Development Officer will be advised when this is approved.

**Life Without Barriers**

Life Without Barriers provide a variety of services for Seniors including:

- Daily living and life tasks encouraging towards independence and confidence;
- Companionship, community and social support supporting individuals to get out and about and doing the things they enjoy; and
- Personal care and mobile services including security and wellbeing.

<https://www.lwb.org.au/services/aged-care/>

**Seniors Fun Bus****Transportation**

The following organisations currently provide free transportation for Seniors who access the services they offer.

- Larrakia Nation,
- Pearl Retirement Resort (Pearl), and
- COTA NT.

Pearl Social Club utilise the bus for social events requiring a volunteer driver likewise COTA NT require volunteers to drive participants to events.

A new program is currently being developed by Southern Cross Care called 'Out and About Darwin' to be delivered to seniors in the Darwin municipality providing social excursions that involve travelling via bus to various locations in Darwin, including Museums, Markets, Cruises, and Gardens/Nature Parks, to enjoy new experiences and meet new people. Most outings involve lunch and a morning/afternoon tea. This program will be made available to anyone over the age of 50. This service will depart from Southern Cross Care Darwin Community Hub in Fannie Bay. There will be an opportunity to increase pick-up destinations if there is demand from particular areas.

Seniors card holders are also provided with free public transport across the municipality and receive concessions on vehicle registrations and hire cars.

For City of Darwin to provide a transportation service for Seniors the following investment would be required by Council:

- Purchase of a Bus – more than \$180,000 (consideration to be given of whether the bus required would feature assistance elements such as wheelchair accessibility)
- Staffing – accredited driver and administrative officer – approximately \$120 000

As the Council motion focused on support for active Seniors and as transportation services are provided and public transport offered to Senior's card holders is free this option is not recommended by Officers.

There is no capacity in current resourcing or staffing to cover the costs associated with a transport option. Should Council wish to pursue this option it would need to defer this to the 2023/24 budget process.

### **Programming**

A Seniors Fun Bus modelled on the existing Children and Family Services Fun Bus could provide links to many of the programs and services outlined above as well as developing additional relationships and programming.

The Children and Family Services Fun Bus is a mobile playgroup which is free and provides an informal space where parents, carers, babies and children aged up to 5 years can gather to play and learn in a relaxed, friendly environment. The Fun Bus model travels each weekday morning to established locations from 9:30-11am throughout the municipality from 4 April to 25 November.

Benefits of the existing Fun Bus that may be relevant to a Seniors model include:

- Connectivity – addressing isolation or loneliness through building relationships
- Access to advice and support – staff can connect participants to existing services or provide information
- Regular locations and programming (April to Nov) - routine
- Activation of public parks and spaces throughout the municipality – outdoor exercise and interaction with nature

To create a Seniors version of the Fun Bus it would require the purchase and fit out of a small van with equipment and specialist staffing.

Seasonal consideration would be required but the Seniors Fun Bus could move throughout the municipality during similar times to the Children and Family Services Fun Bus and potentially provide connections for Seniors with existing equipment or opportunities such as exercise stations or cultural sites. There could be value added to existing programs such as Knit and Natter outdoors or Men's Shed activities.

A potential program modelled on the existing Fun Bus could include:

Monday	9:30 – 11am	Jingili Watergardens
Tuesday	9:30 – 11am	Men's Shed Casuarina
Wednesday	9:30 – 11am	Knit and Natter Parap
Thursday	9:30 – 11am	Top End Mustangs Dance Class Malak
Friday	9:30 – 11am	East Point Exercise Station

Additional staff would be required as there is currently no staffing capacity within existing allocation. Specialist staff would need to be skilled in working with Seniors, have up to date first aid and appropriate qualifications.

To fully assess feasibility of a Senior's Fun Bus it is recommended consultation be undertaken directly with Seniors to assess the level of demand and allow Council to consider the cost benefit. Programming options and locations preferred by Seniors would also be critical in the

<p>delivery of this proposal. This consultation could be undertaken in partnership with the service providers outlined above.</p> <p>Consideration would need to be given to the willingness of Seniors to travel to set locations; the existing model does not allow for pick up and drop off but is focused on programming.</p> <p>Initial costs associated with a Senior Fun Bus modelled on the existing Children and Family Services Fun Bus include:</p> <ul style="list-style-type: none"> <li>• Purchase of a suitable vehicle up to \$100,000</li> <li>• Staffing material and equipment estimated at \$200,000 annually (currently the Fun Bus for comparison employs one full time Staff at Level 5 and a part timer at level 3).</li> </ul> <p>As the 2022/23 budget has been determined Council would need to consider alternative funding option or defer this initiative to the 2023/24 budget process for consideration.</p>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>At the 1 February 2022 meeting Council resolved:</p> <p><b>RESOLUTION ORD009/22</b></p> <p>1. THAT Council officers provide a report to council at the first Ordinary in June 2022 to assess the feasibility of providing a Seniors type fun bus offering for our active seniors in the municipality. Officers should consider the dates, times, locations for any current and future programs to activate seniors in our community and connect the legacies from our seniors to our youth.</p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>2 A Safe, Liveable and Healthy City</p> <p>2.3 By 2030, Darwin residents will be more active and healthy</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p><b>Budget/Funding:</b> In excess of \$300,000 to establish the program and annual expenditure of approximately \$200,000.</p> <p><b>Is Funding identified:</b> Not at this time. The estimated costs would be to deliver programming, a Senior Fun Bus as a transportation model is not recommended.</p> <p>As the 2022/23 budget has been determined Council would need to consider alternative external funding, if available, or defer this to the 2023/24 budget process for consideration.</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p>Nil</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Discuss</p> <p><b>Internal:</b></p> <p>Family &amp; Children services, Recreation, Access &amp; Inclusion and Community Development</p> <p><b>External:</b></p> <p>Senior Stakeholders:</p> <p>Council on the Ageing Northern Territory (COTA NT)</p> <p>Larrakia Nation</p> <p>Multicultural Council of the Northern Territory (MCNT)</p> <p>Northern Territory Council of Social Service</p>

	Northern Territory Government (NTG) Life Without Barriers Southern Cross Care
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>





## Program of Events

### Saltwater Ceremony

Tuesday 3 August  
9.00am to 10.00am  
Lake Alexander  
Bookings essential

### A Territory Story and Aboriginal Flags Exhibition Tour at Northern Territory Library and Archives

Wednesday 4 August  
10.30am to 12noon  
Parliament House  
Bookings essential

### Be Connected Session - Digital Scavenger Hunt

Thursday 5 August  
1.00pm to 2.30pm  
Casuarina Library  
Bookings essential

### Fun with Flowers and Fronds

Friday 6 August  
10.00am to 11.30am  
Casuarina Library  
Bookings essential

### Malak Marketplace Tour

Saturday 7 and 21 August  
5.00pm to 6.00pm  
Malak Marketplace Stall  
Bookings essential

### Darwin Japanese KOTO Ensemble

Monday 9 August  
10.00am to 11.30am  
Lyons Community Centre  
Bookings essential

### Seniors Walk 'n Wag

Tuesday 10 August  
9.00am to 10.00am  
Darwin Cenotaph (Esplanade)  
Bookings essential

### Talk with Senior Australian of the Year 2021 Dr Miriam-Rose Ungunmerr Baumann AM

Tuesday 10 August  
11.00am to 12noon  
Council Office, Civic Centre  
Bookings essential

### Be Connected Session - Phones and Photos

Thursday 12 August  
10.00am to 11.30am  
Darwin City Library Hub  
Bookings essential

### Fantasy Birds and Creatures Workshop

Friday 13 August  
10.00am to 12.00noon  
Lyons Community Centre  
Bookings essential

### Movie Screening - Rams

Friday 13 August  
12.30pm to 2.30pm  
Karama Library  
Bookings essential

### Native Stingless Bees Info Night

Tuesday 17 August  
7.30pm to 8.30pm  
Lyons Community Centre  
Bookings essential

### Tea and Tails

Wednesday 18 August  
10.00am to 11.30am  
Nightcliff Library  
Bookings essential

### Movie Screening - Nomadland

Thursday 19 August  
10.00am to 12noon  
Casuarina Library  
Bookings essential

### Seniors @ the Libraries - Tech Toys

Friday 20 August  
10.00am to 12noon  
Karama Library  
Bookings essential

### Movie Screening - The Courier

Monday 23 August  
10.00am to 12noon  
Nightcliff Library  
Bookings essential

### Dreamcatchers Workshop

Tuesday 24 August  
10.00am to 12noon  
Nightcliff Community Centre  
Bookings essential

### Jingili Water Gardens Tour & City Beautification Talk

Wednesday 25 August  
9.00am to 10.00am  
Water Gardens, Jingili  
Bookings essential

### Walk Darwin Hidden Secrets Walk

Thursday 26 August  
9.00am to 10.30am  
Raintree Park  
Bookings essential

### Movie Screening - Never Too Late

Friday 27 August  
10.00am to 12noon  
Darwin City Library  
Bookings essential

### Beading Workshop

Tuesday 31 August  
10.00am to 12noon  
Casuarina Library  
Bookings essential



All community members with an NT Seniors Card are invited to attend.  
All activities are free of charge. Bookings essential.

Bookings  
Essential



[codseniors.eventbrite.com](https://codseniors.eventbrite.com)  
City of Darwin on 8930 0409



**15.2 COMMUNITY ADVISORY COMMITTEE MINUTES**

**Author:** Acting Executive Assistant Community

**Authoriser:** General Manager Community

**Attachments:**

1. Minutes Youth Advisory Committee 12 May 2022 [↓](#)
2. Minutes Arts and Cultural Development Advisory Committee 11 May 2022 [↓](#)
3. Minutes Reconciliation Advisory Committee 9 May 2022 [↓](#)
4. Minutes Darwin Military and Civilian History Advisory Committee 4 May 2022 [↓](#)
5. Minutes Access and Inclusion Advisory Committee 2 June 2022 [↓](#)

**RECOMMENDATIONS**

THAT the report entitled Community Advisory Committee Minutes be received and noted.

**PURPOSE**

The purpose of this report is to present the minutes of Community Advisory Committee meetings in May 2022 to Council.

**KEY ISSUES**

- The Youth Advisory Committee unconfirmed minutes of 12 May 2022 are presented at **Attachment 1**.
- The Arts and Cultural Development Advisory Committee unconfirmed minutes of 11 May 2022 are presented at **Attachment 2**.
- The Reconciliation Advisory Committee unconfirmed minutes of 9 May 2022 are presented at **Attachment 3**.
- The Darwin Military and Civilian History Advisory Committee unconfirmed minutes of 4 May 2022 are presented at **Attachment 4**.
- The Access and Inclusion Advisory Committee unconfirmed minutes of 2 June 2022 are presented at **Attachment 5**.

**DISCUSSION**

This report provides the minutes for the following committees:

- Youth Advisory Committee
- Arts and Cultural Development Advisory Committee
- Reconciliation Advisory Committee Meeting
- Darwin Military and Civilian History Advisory Committee
- Access and Inclusion Advisory Committee

The Reconciliation Advisory Committee discussed changes to the terms of reference as recommended by the committee.

The Committee recommendations will be presented in separate reports to Council.

**PREVIOUS COUNCIL RESOLUTION**

At the 26 April 2022 meeting Council resolved:

**RESOLUTION ORD209/22**

THAT the report entitled Community Advisory Committee Minutes be received and noted.

<b>STRATEGIC PLAN ALIGNMENT</b>	5 A Vibrant and Creative City 5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> Local Government Act 2021 <b>Policy:</b> Policy 043 Meetings Policy 093 Advisory and Other Committees
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	Nil
<b>DECLARATION OF INTEREST</b>	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



# **MINUTES**

**Youth Advisory Committee Meeting  
Thursday, 12 May 2022**

**MINUTES OF CITY OF DARWIN  
YOUTH ADVISORY COMMITTEE MEETING  
HELD VIA TEAMS  
ON THURSDAY, 12 MAY 2022 AT 5.30PM - 7.30 PM**

**PRESENT:** Councillor Sylvia Klonaris, Member Anais Henry-Martin, Member Jemima Fernandes, Member Ruizhe Zhao, Member Kelvin Sidhu

**OFFICERS:** Teresa Helm, Ashleigh Pointon

**APOLOGY:** Member Jules Gabor, Member Manoj Rajkumar, Member Emily Ford, Councillor Want De Rowe

**GUESTS:** Emmy Harris, Maddy Schipper

**Order Of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>3</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>3</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>3</b>
<b>8</b>	<b>Presentations .....</b>	<b>3</b>
<b>9</b>	<b>Officer Reports.....</b>	<b>4</b>
9.1	Consultation with Relationships Australia .....	4
9.2	Notification for Endorsement of New Members.....	5
9.3	YAC Illustration .....	6
9.4	Quiz for Dili - Event Planning.....	7
<b>10</b>	<b>Member Reports .....</b>	<b>8</b>
10.1	Youth Week Events.....	8
<b>11</b>	<b>General Business.....</b>	<b>9</b>
	Nil	
<b>12</b>	<b>Next Meeting .....</b>	<b>9</b>

**1 MEETING DECLARED OPEN**

Meeting Chaired by Jemima Fernandes

The Chair declared the meeting open at 5:34 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies****3.2 Leave of Absence****3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE****5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members****5.2 Declaration of Interest by Staff****6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION YAC013/22**

Moved: Member Jemima Fernandes

Seconded: Member Anais Henry-Martin

That the minutes of the Youth Advisory Committee Meeting held on 10 March 2022 be confirmed.

**CARRIED 5/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

## 9 OFFICER REPORTS

### 9.1 CONSULTATION WITH RELATIONSHIPS AUSTRALIA

**COMMITTEE RESOLUTION YAC014/22**

Moved: Member Kelvin Sidhu

Seconded: Member Anais Henry-Martin

That the report titled Consultation with Relationships Australia be received and noted.

**CARRIED 5/0**

#### Discussion

- Therapists from Relationships Australia met with YAC to explain services for young people, in particular the National Redress Scheme.
- The National Redress Scheme (NRS) acknowledges sexual abuse experienced by children and young people in Australian institutions. NRS outcome acknowledges harm in three ways - payment, free support and counselling, and an apology from the institution. The two funded support services for the Redress Scheme in Australia are Relationships Australia and Danilla Dilba. The service is completely free and any payment an individual receives is entirely theirs.
- YAC provided feedback on better ways of sharing information on the scheme and other Relationship Australia services with young people.



**9.2 NOTIFICATION FOR ENDORSEMENT OF NEW MEMBERS****COMMITTEE RESOLUTION YAC015/22**

Moved: Member Jemima Fernandes

Seconded: Councillor Sylvia Klonaris

That the report Notification for Endorsement of New Members be received and noted.

**CARRIED 5/0**

**Discussion**

- Members congratulated Jules and Kelvin on endorsement as committee members, to serve a two year term.

**9.3 YAC ILLUSTRATION****COMMITTEE RESOLUTION YAC016/22**

Moved: Member Jemima Fernandes

Seconded: Member Anais Henry-Martin

That the report YAC Illustration be received and noted.

**CARRIED 5/0**

**Discussion**

- The Youth Programs Team engaged a local young illustrator to design an image to be used for YAC promotional materials. The initial version has been presented to YAC for feedback to the illustrator.
- YAC commented that they would like to see the illustration be more “Darwin-like” with use of local flora and brighter colours in the background, and changing some of the clothing, ie patterns on the dress, footwear, shorts, more casual attire. They also suggested including activity elements like someone with a laksa, or a young person with a skateboard to try to encourage participation from different demographics of young people.

**Action :**

Youth Engagement Officer (YEO) to present amended version to YAC for approval before use.

**9.4 QUIZ FOR DILI - EVENT PLANNING****COMMITTEE RESOLUTION YAC017/22**

Moved: Member Anais Henry-Martin

Seconded: Councillor Sylvia Klonaris

That the report Quiz for Dili Event Planning be received and noted.

**CARRIED 5/0****Discussion**

- Quiz for Dilli is an annual event run by the YAC which supports the youth-led non profit organisation Action for Change Foundation (ACF), in Council's sister city, Dili, Timor Leste. This year's event will be Thursday 25 August, at the Darwin Trailer Boat Club.
- YAC supports the event by collecting donations from business to use as prizes, selling raffle tickets at the event, and assisting in hosting the night.
- Members suggested new opportunities for promotion including asking well known Quiz Masters to promote at their events, and see whether ACF can put together a promotional video.
- Council matches funds raised by YAC for up to \$2000/annum.

## 10 MEMBER REPORTS

### 10.1 YOUTH WEEK EVENTS

**COMMITTEE RESOLUTION YAC018/22**

Moved: Councillor Sylvia Klonaris

Seconded: Member Anais Henry-Martin

That the report Youth Week Events be received and noted.

**CARRIED 5/0**

#### Discussion

- City of Darwin's Youth Programs Team hosted a number of events during Youth Week. It was suggested that YAC members attend to represent the Committee and gather information to support program planning by means of surveys. Members shared their positive experiences on City of Darwin's Youth Week events, as well as the Youth Conference which received funding through the Quick Response Youth Engagement Grants. YAC noted interest in racing a team at Couch Surfing 2023.
- City of Darwin Youth Week Events:
  - Jingili Skate Park Mural Mentorship
  - Gaming After Dark at Casuarina Library
  - Street Heat at Jingili Skate Park
  - LUX Art Projections at Casuarina
  - Geek Up at Casuarina Library
  - Free-ze Skate at Darwin Ice Skating
  - Skate Night at Jingili Skate Park
  - Couch Surfing in Civic Park - partnership with Anglicare NT
  - Spider-Man: No Way Home at Deckchair Cinema

## **11 GENERAL BUSINESS**

### **11.1 Reconciliation Week – Councillor Klonaris**

YAC are encouraged to attend Reconciliation Week events: 27 May – 3 June

### **11.2 MyTerritory Connection Survey – Councillor Klonaris**

CDU is collecting information and demographics from young people in Darwin and have reached out to Councillor Klonaris for the MyTerritory Connection Survey. Councillor Klonaris to forward information to YEO to distribute to YAC members.

### **11.3 Chess in Darwin – Councillor Klonaris**

Councillor Klonaris to forward information to YEO to distribute to YAC members.

## **12 NEXT MEETING**

11 August 2022 – location TBC

The Chair declared the meeting closed at 7:24pm.



# **MINUTES**

## **Arts and Cultural Development Advisory Committee Meeting Wednesday, 11 May 2022**

**MINUTES OF CITY OF DARWIN  
ARTS AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEETING  
HELD AT THE CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN  
ON WEDNESDAY, 11 MAY 2022 AT 4.00 PM**

**PRESENT:** Community Member CJ Fraser Bell, Councillor Morgan Rickard, Community Member Teghan Hughes, Community Member Marita Smith, Community Member Multicultural Council of the NT Edwin Joseph, Darwin Entertainment Centre Jati Wixted, Arts NT Vicktor Petroff.

**OFFICERS:** Arts and Cultural Development Officer Jenelle Saunders, Arts and Cultural Development Officer, Community Development Officer Heather Docker

**APOLOGY:** Community Member Mark Smith, Larrakia Nation David Kurnoth

**GUESTS:** Nil

**Order Of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>3</b>
3.1	Apologies .....	3
<b>4</b>	<b>Electronic Attendance .....</b>	<b>3</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>4</b>
<b>8</b>	<b>Presentations .....</b>	<b>4</b>
<b>9</b>	<b>Officer Reports .....</b>	<b>4</b>
9.1	Update on Projects .....	4
9.2	Update on EOIs for new ACDAC Members .....	4
9.3	Resignation of Committee Members .....	4
<b>10</b>	<b>Member Reports .....</b>	<b>5</b>
10.1	Update .....	5
<b>11</b>	<b>General Business .....</b>	<b>6</b>
	Nil	
<b>12</b>	<b>Next Meeting .....</b>	<b>6</b>



## Arts and Cultural Development Advisory Committee Meeting Minutes

11 May 2022

**1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 4.06 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies****3.1 APOLOGIES****COMMITTEE RESOLUTION AACDA008/22**

Moved: Community Member CJ Fraser Bell

Seconded: Community Member Teghan Hughes

That the apologies from Member Mark Smith, and Larrakia Nation David Kurnoth are received and noted.

**CARRIED 7/0****3.2 Leave of Absence****3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE**

All

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION AACDA009/22**

Moved: Community Member CJ Fraser Bell

Seconded: Community Member Teghan Hughes

That the minutes of the Arts and Cultural Development Advisory Committee Meeting held on 9 February 2022 be confirmed.

Page 3

## Arts and Cultural Development Advisory Committee Meeting Minutes

11 May 2022

**CARRIED 7/0****7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

Nil

**9 OFFICER REPORTS****9.1 UPDATE ON PROJECTS****COMMITTEE RESOLUTION AACDA010/22**

Moved: Community Member Teghan Hughes

Seconded: Arts NT Viktor Petroff

1. THAT the report Update On Projects be received and noted.

**CARRIED 7/0****DISCUSSION**

- Bicentennial Park Public Art Commission – it was noted audio recordings in association with this art piece may be in various languages

*Community Member Marita Smith departed the meeting at 4:43 pm.**Councillor Morgan Rickard departed the meeting at 4:43 pm.***9.2 UPDATE ON EOIS FOR NEW ACDAC MEMBERS****COMMITTEE RESOLUTION AACDA011/22**

Moved: Multicultural Council of the NT Edwin Joseph

Seconded: Darwin Entertainment Centre Jati Wixted

1. THAT the report Update on EOI's for New ACDAC Members be received and noted.

**CARRIED 5/0****9.3 RESIGNATION OF COMMITTEE MEMBERS****COMMITTEE RESOLUTION AACDA012/22**

Moved: Community Member Teghan Hughes

Seconded: Arts NT Viktor Petroff

Marita Smith was thanked for the time given to the committee.

**CARRIED 5/0**

**10 MEMBER REPORTS****10.1 UPDATE****COMMITTEE RESOLUTION AACDA013/22**

Moved: Community Member CJ Fraser Bell

Seconded: Multicultural Council of the NT Edwin Joseph

Members reports be received and noted

**CARRIED 5/0**

Multicultural Council of the NT – Edwin Joseph

- Harmony Soiree – 28 May – community and food stalls at the Waterfront
- Happy Families dinner on last Friday of the month, showcasing one culture at the dinner
- Supporting virtual tradeshow hosted by City of Darwin with booth

Community Member - Teghan Hughes

- The board of Happy Yess was elected on 10 May 2022.
- The Technical Mentor Program has been given permission to continue for the rest of 2022 and is supported by Federal Government funding.
- Staff changes at Happy Yess:
  - Coordinator position will be advertised from 11 May 2022
  - Development Officer (new position) will be advertised shortly this role is overseeing grants and building membership
- Teghan Hughes has joined board of Foldback Media and asked to judge at the NT Music Awards and nominations for these awards have been extended until Wednesday 18 May

Arts NT - Vickor Petroff

- Opened COVID Interruption Grants Round 3, open from 12 to 31 May 2022 for anyone in arts who lost income from 21 September 2021 due to COVID CHO directions. \$2000 per individual and up to \$6000 for an organisation is available. Multiple activities affected by the CHO directions may be funded. These grants do not cover income lost due to being unvaccinated

Community Member – CJ Fraser Bell

- The inaugural Sugar Bag festival program launched two weeks ago. This will be over the weekend of 3 – 5 June.
- Jarradah Gooragulli, Dance of the Brolgas by the late Nambitjina-Mooradoop Dr Kathy McGinness Mills and co-written by Jada Alberts opens on Tuesday May 17 and plays in the Brown's Mart Theatre until May 28.

## Arts and Cultural Development Advisory Committee Meeting Minutes

11 May 2022

Arts and Cultural Development Officer – Jenelle Saunders

- Chasing the Moon, by Tracks Dance Company, Friday 20<sup>th</sup> and Saturday 21<sup>st</sup> May with three shows at Charles Darwin University Theatre.
- The Darwin Fringe Festival 2022 program is launched and on sale.

**11 GENERAL BUSINESS**

Nil

**12 NEXT MEETING**

31 August 2022

The Chair declared the meeting closed at 5.07.



# **MINUTES**

## **Reconciliation Advisory Committee Meeting**

**Monday, 9 May 2022**

**MINUTES OF CITY OF DARWIN  
RECONCILIATION ADVISORY COMMITTEE MEETING  
HELD AT THE  
ON MONDAY, 9 MAY 2022 AT 1.30PM**

**PRESENT:** Larrakia Nation David Kurnoth, NAAJA John Rawnsley, NT Indigenous Business Network Deb Anstess-Vallejo, NT Public Health Network Melinda Phillips, Councillor Peter Pangquee, National Indigenous Australians Agency Carol Stanislaus

**OFFICERS:** Matt Grassmayr, Angela O'Donnell & Heather Docker

**APOLOGY:** ABC Radio Charlie King, NT Public Health Network Jace Berry

**GUESTS:** Interim CEO City of Darwin Simone Saunders  
Cross Cultural Consultants Wendy Mould

**Order Of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>3</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>3</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>3</b>
<b>8</b>	<b>Presentations .....</b>	<b>3</b>
<b>9</b>	<b>Officer Reports .....</b>	<b>3</b>
9.1	Terms of Reference .....	3
9.2	Frequency of meetings, times and locations .....	4
9.3	Background on Reconciliation Actions .....	5
9.4	Expression of interest community representatives .....	5
<b>10</b>	<b>Member Reports .....</b>	<b>5</b>
	Nil	
<b>11</b>	<b>General Business .....</b>	<b>5</b>
	Nil	
<b>12</b>	<b>Next Meeting .....</b>	<b>5</b>

**1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 1.35 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies**

ABC Radio Charlie King, NT Public Health Network Jace Berry

**3.2 Leave of Absence****3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE**

Nil

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES**

Nil

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

NIL

**9 OFFICER REPORTS****9.1 TERMS OF REFERENCE**

COMMITTEE RESOLUTION RAC001/22
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## Reconciliation Advisory Committee Meeting Minutes

9 May 2022

Moved: Councillor Peter Pangquee  
Seconded: Larrakia Nation David Kurnoth

1. THAT the report entitled Terms of Reference be received and noted.
2. THAT Council endorse changes to the terms of reference as recommended by the committee
3. THAT members of the Reconciliation Advisory Committee accept and sign the updated Terms of Reference

**CARRIED 6/0****DISCUSSION**

Amendments to include:

- That section 1. Purpose be updated to non-Aboriginal and Torres Strait Islander people instead of Non Indigenous
- That section 5. Membership provisions be updated to include d) Any other peak Aboriginal organisation that the majority of the membership agree to approach
- That section 5.1 be updated to state at the first **full** meeting of the committee a Chair will be elected

**9.2 FREQUENCY OF MEETINGS, TIMES AND LOCATIONS****COMMITTEE RESOLUTION RAC002/22**

Moved: National Indigenous Australians Agency (NIAA) Carol Stanislaus  
Seconded: NT Public Health Network Melinda Phillips

Council Officers plan to recommend the following at a subsequent Council meeting:

1. THAT the report entitled Frequency of Meetings, Time and Location be received and noted.
2. THAT the Reconciliation Advisory Committee adopts the following schedule for meetings in 2022:
  - a) Meetings to be held on Mondays
  - b) Meetings to be held from 1:30 PM to 3:00 PM
  - c) Meetings to be held at the Civic Centre  
and
  - d) Four more meetings to be held:
    - i. 20 June 2022
    - ii. 11 July 2022
    - iii. 12 September 2022
    - iv. 14 November 2022

**CARRIED 6/0**

**9.3 BACKGROUND ON RECONCILIATION ACTIONS****COMMITTEE RESOLUTION RAC003/22**

Moved: NT Indigenous Business Network Deb Anstess-Vallejo

Seconded: Councillor Peter Pangquee

1. THAT the report entitled Background on Reconciliation Actions be received and noted.

**CARRIED 6/0**

**9.4 EXPRESSION OF INTEREST COMMUNITY REPRESENTATIVES****COMMITTEE RESOLUTION RAC004/22**

Moved: NAAJA John Rawnsley

Seconded: NT Indigenous Business Network Deb Anstess-Vallejo

1. THAT the report entitled Expression of Interest Community Representatives be received and noted.
2. THAT the Reconciliation Advisory Committee seek up to 4 community representatives for approval by Council.

**CARRIED 6/0**

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Nil

**12 NEXT MEETING**

20 June 1.30 pm to 3.00 pm

The Chair declared the meeting closed at- 3.02 PM.



# **MINUTES**

## **Darwin Military and Civilian History Advisory Committee Meeting Wednesday, 4 May 2022**

**MINUTES OF CITY OF DARWIN  
DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1), LEVEL 1, CIVIC CENTRE,  
HARRY CHAN AVENUE, DARWIN  
ON WEDNESDAY, 4 MAY 2022 AT 11.00 AM**

**PRESENT:** Councillor Paul Arnold  
RSL Darwin Branch Stephen Gloster  
Department of Territory Families, Housing and Communities Michael Wells  
Department of Industry, Tourism and Trade Linda Fazldeen  
Aviation Historical Society John Hart  
City of Darwin Matt Grassmayr  
City of Darwin Alice Percy

**OFFICERS:** Kylie Salisbury (Community Events Producer)  
Jane Bland (Senior Administration Officer)

**APOLOGY:** Lord Mayor Kon Vatskalis  
Councillor Ed Smelt  
Darwin Military Museum Norm Cramp  
Department of Veterans' Affairs Louise Ruhl  
Tourism NT Jessica Keirle

**Order Of Business**

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>3</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>3</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Previous Minutes .....</b>	<b>3</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>4</b>
<b>8</b>	<b>Presentations .....</b>	<b>4</b>
<b>9</b>	<b>Officer Reports .....</b>	<b>4</b>
9.1	Update - Community Events Producer .....	4
<b>10</b>	<b>Member Reports .....</b>	<b>4</b>
10	Member Reports .....	4
<b>10</b>	<b>General Business .....</b>	<b>5</b>
<b>11</b>	<b>Next Meeting .....</b>	<b>5</b>

**1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 11.08 am.

**2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies**

Lord Mayor Kon Vatskalis  
Councillor Ed Smelt  
Darwin Military Museum Norm Cramp  
Department of Veterans' Affairs Louise Ruhl  
Tourism NT Jessica Keirle

**3.2 Leave of Absence**

Nil

**3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE**

Meeting is being held via Teams

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION MHAC007/22**

Moved: Department of Industry, Tourism and Trade Linda Fazldeen  
Seconded: RSL Darwin Branch Stephen Gloster

That the minutes of the Darwin Military and Civilian History Advisory Committee Meeting held on 9 February 2022 be confirmed.

**CARRIED 7/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

Nil

**9 OFFICER REPORTS****9.1 UPDATE - COMMUNITY EVENTS PRODUCER****COMMITTEE RESOLUTION MHAC008/22**

Moved: RSL Darwin Branch Stephen Gloster

Seconded: City of Darwin Matt Grassmayr

That the verbal update provided by the Community Events Producer be received and noted.

**CARRIED 7/0****10 MEMBER REPORTS****10 MEMBER REPORTS****COMMITTEE RESOLUTION MHAC009/22**

Moved: Aviation Historical Society John Hart

Seconded: City of Darwin Matt Grassmayr

That the Members' verbal reports be received and noted.

**CARRIED 7/0**

## Darwin Military and Civilian History Advisory Committee Meeting Minutes

4 May 2022

## Discussion

## John Hart

- Darwin Museum precinct are waiting the arrival of the F18, currently being dismantled
- Visitation numbers has increased, very pleasing
- Displays currently being updated with a new Women in Aviation display to be unveiled shortly
- Federal Government Funding to create a Holocaust Centre within the Darwin Military Museum precinct. Timeframe for completion within the next 12 to 18 months

## Stephen Gloster

- Anzac Day dawn service and parade very successful
- Request for Council to coordinate traffic management for future events

## Linda Fazldeen

- Congratulations to Kylie Salisbury for coordination of Bombing of Darwin commemoration service
- Congratulations to RSL Darwin sub-branch for coordination of Anzac Day commemoration service
- USS Peary Memorial commemoration service was successful
- Members were invited to the Battle of the Coral Sea commemoration service on 7 May at the USS Peary memorial site

## Michael Wells

- Unveiling of the new I-124 Japanese Submarine memorial was successful

## Matt Grassmayr

- Battle of Crete Anniversary an event application currently being processed to be held at the Cenotaph on 25 May 2022 at 12 Midday

**10 GENERAL BUSINESS**

Nil

**11 NEXT MEETING**

3 August 2022, 11.00am

The Chair declared the meeting closed at 11.29am.





# **MINUTES**

## **Access and Inclusion Advisory Committee Meeting Thursday, 2 June 2022**

**MINUTES OF CITY OF DARWIN  
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM GUYUGWA (CASUARINA LIBRARY MEETING ROOM), 17  
BRADSHAW TERRACE, CASUARINA  
ON THURSDAY, 2 JUNE 2022 AT 1.30 PM**

<b>PRESENT:</b>	Councillor Sylvia Klonaris, Community Member Lynne Strathie, Community Member Stephanie Ransome, Community Member Debbie Reeves, Community Member Lachlan Rowe, Community Member Sarah Skopellos, Building Advisory Services Nicholas McGrath, National Disability Services NT Mick Fallon, Department of Infrastructure, Planning and Logistics Passenger Transport Simon Gillam, Council on the Ageing NT Cecilia Chiolero
<b>OFFICERS:</b>	Heather Docker (Community Development Officer (Secretariat), Library Program Officer, Stacey Rosser
<b>APOLOGY:</b>	Community Member Kyle Adams, Community Member Kim Caudwell, Community Member Rajeev Thayil
<b>GUESTS:</b>	Clouston Associates Tony Cox, True North Strategic Communication Sarah Coburn & Sevasti Makrylos, , Building Advisory Services Alison Warwick

#### Order Of Business

<b>1</b>	<b>Meeting Declared Open .....</b>	<b>3</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>3</b>	<b>Apologies &amp; Leave Of Absence .....</b>	<b>3</b>
<b>4</b>	<b>Electronic Attendance .....</b>	<b>3</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>3</b>
<b>6</b>	<b>Confirmation of Previous Minutes.....</b>	<b>3</b>
<b>7</b>	<b>Actions Arising from Previous Minutes .....</b>	<b>4</b>
<b>8</b>	<b>Presentations .....</b>	<b>4</b>
	8.1 Library Program Officer .....	4
	8.2 70% Bagot Master Plan Consultation .....	4
	8.3 Council on the Ageing NT .....	4
<b>9</b>	<b>Officer Reports.....</b>	<b>5</b>
	9.1 Access and Inclusion Advisory Committee Update.....	5
<b>10</b>	<b>Member Reports .....</b>	<b>5</b>
<b>11</b>	<b>General Business.....</b>	<b>5</b>
<b>12</b>	<b>Next Meeting .....</b>	<b>5</b>

**1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 1.30 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**Introductions around the room****3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies**

Community Member Kyle Adams, Community Member Rajeev Thayil

**3.2 Leave of Absence**

Community Member Kim Caudwell

**3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE**

Community Member Lachlan Rowe

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION AAIAC010/22**

Moved: Community Member Debbie Reeves

Seconded: Councillor Sylvia Klonaris

That the minutes of the Access and Inclusion Advisory Committee Meeting held on 7 April 2022 be confirmed.

**CARRIED 10/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS****8.1 LIBRARY PROGRAM OFFICER STACEY ROSSER****COMMITTEE RESOLUTION AAIAC011/22**

Moved: Council on the Ageing NT Cecilia Chiolero

Seconded: Community Member Sarah Skopellos

That the presentation of the Library Program Officer Stacey Rosser be received and noted.

**CARRIED 10/0****8.2 70% BAGOT MASTER PLAN CONSULTATION CLOUSTON ASSOCIATES & TRUE NORTH STRATEGIC COMMUNICATION****COMMITTEE RESOLUTION AAIAC012/22**

Moved: Community Member Debbie Reeves

Seconded: Councillor Sylvia Klonaris

That the presentation of the 70% Bagot Master Plan be received and noted.

**CARRIED 10/0****8.3 COUNCIL ON THE AGEING NT****COMMITTEE RESOLUTION AAIAC013/22**

Moved: Council on the Ageing NT Cecilia Chiolero

Seconded: Community Member Stephanie Ransome

That the presentation by Council on the Ageing NT be postponed to the meeting on 1 September 2022.

**CARRIED 10/0**

**9 OFFICER REPORTS****9.1 ACCESS AND INCLUSION ADVISORY COMMITTEE UPDATE****COMMITTEE RESOLUTION AAIAC014/22**

Moved: Community Member Sarah Skopellos

Seconded: Building Advisory Services Nicholas McGrath

Council Officers plan to recommend the following at a subsequent Council meeting:

1. THAT the report entitled Access and Inclusion Advisory Committee Update be received and noted.

**CARRIED 10/0****10 MEMBER REPORTS**

City of Darwin - Councillor Klonaris

Municipal Plan 2022/2023 is open for consultation and closes on 8 June 2022. Feedback can be given via Engage Darwin [Engage Darwin | Homepage \(nt.gov.au\)](https://www.nt.gov.au/engage-darwin/)

**11 GENERAL BUSINESS**

Community Member Sarah Skopellos gave feedback that the sand under the spider web at the Jingili Water Gardens All Abilities Play Space made that part of the playground inaccessible for parents/carers with a disability if their children need assistance on that equipment.

**12 NEXT MEETING**

The Chair declared the meeting closed at 2.49pm.

**16      REPORTS OF REPRESENTATIVES**

**17      QUESTIONS BY MEMBERS**

**18      GENERAL BUSINESS**

Nil

**19      DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 28 June 2022, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

## 20 CLOSURE OF MEETING TO THE PUBLIC

THAT pursuant to Section 99 (2) of the Local Government Act and Regulation 51 of the Local Government (General) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

### RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act:

#### 26.1 Sponsorship Update

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

#### 26.2 By-Election Waters Ward

This matter is considered to be confidential under Section 99(2) - 51(c)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

#### 27.1 Shoal Bay Waste Management Facility - Update June 2022

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

#### 27.2 Discover Darwin Update

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

#### 27.3 Municipal Plan Consultation Report

This matter is considered to be confidential under Section 99(2) - 51(b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the personal circumstances of a resident or ratepayer.

#### 28.1 Incoming Correspondence - Department of The Chief Minister and Cabinet - Aboriginal Economic Participation Framework

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.



**21      ADJOURNMENT OF MEETING AND MEDIA LIAISON**