

Agenda

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 25 November 2025

Time: 5:30pm

Location: Council Chambers Darrandirra
Level 1, Civic Centre
Harry Chan Avenue, Darwin

Webcasting: [MS Teams link to Webcast](#)

Simone Saunders

Chief Executive Officer



ORDINARY COUNCIL MEMBERS

The Right Worshipful, the Lord Mayor Peter Styles (Chair)

Deputy Lord Mayor Patrik Ralph

Councillor Jimmy Bouhoris

Councillor Nicole Brown

Councillor Shani Carson

Councillor Kim Farrar

Councillor Julie Fraser

Councillor Edwin Joseph

Councillor Sylvia Klonaris

Councillor Mick Palmer

Councillor Peter Pangquee

Councillor Ed Smelt

Councillor Sam Weston

OFFICERS

Chief Executive Officer, Simone Saunders

General Manager Community, Matt Grassmayr

General Manager Corporate, Natalie Williamson

General Manager Innovation, Alice Percy

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1 ACKNOWLEDGEMENT OF COUNTRY

2 THE LORD'S PRAYER

3 MEETING DECLARED OPEN

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies

4.2 Leave of Absence Granted

4.3 Leave of Absence Requested

5 ELECTRONIC MEETING ATTENDANCE

5.1 Electronic Meeting Attendance Granted

5.2 Electronic Meeting Attendance Requested

6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

7 CONFIRMATION OF PREVIOUS MINUTES

Ordinary Council Meeting - 28 October 2025

8 MOVING OF ITEMS

8.1 Moving Open Items into Confidential

8.2 Moving Confidential Items into Open

9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE

Nil

10 PUBLIC QUESTION TIME

Nil

11 PETITIONS

Nil

12 DEPUTATIONS AND BRIEFINGS

Nil

13 NOTICES OF MOTION

13.1 NOTICE OF MOTION - COMMUNITY MEETINGS

Attachments: Nil

I, Councillor Patrik Ralph, give notice that at the next Ordinary Council Meeting on 25 November 2025, I will move the following motion:-

MOTION

1. THAT Council support for Elected Members to arrange quarterly Community Meetings, rotating to one in each Ward per year, including:
 - (a) To be held within Council assets, where possible, up to a maximum of four meetings per year.
 - (b) That all Elected Members are encouraged to attend and participate.
 - (c) That specific dates and times are agreed and promulgated by Elected Members, with timings suitable for the community and Elected Members, considering other Council events and activities.
2. THAT Council note that further motions for, including but not limited to, additional subject specific forums and/or initiatives can be brought forward in accordance with City of Darwin Meetings Policy.
3. THAT Council note that these Community Meetings are not official Council meetings, they are Elected Member constituent meetings and do not attract payment of any additional allowances.
4. THAT Council endorse for the additional costs for the hire of City of Darwin library or community centres, up to four meetings per year, be provided to Elected Members on a fee waiver basis.

REASON:

Council over recent times has faced public scrutiny and criticism over perceived shortfalls in community communications.

Current Council policy allows 30 minutes of allocated time for Public Forums immediately preceding General Council Meetings to allow the community to come and discuss the upcoming agenda items and other concerns with Elected Members.

While this has and continues to serve a vital part of our meeting procedures, there is room for improvement in how we engage with and effectively respond to the wishes of our community.

One such improvement is the holding of Community Forums out in the Wards. These would provide:

- a) More than the current 30 minute timeframe to encourage thoughtful and engaging communication and allowing more opportunities for members of the public to speak directly to Elected Members.
- b) Holding these events in advance of Ordinary Council Meetings also gives Elected Members a sufficient amount of time to hear, discuss and reflect on feedback and come to informed decisions.

- c) They provide an increased level of accessibility to residents closer to where they live and demonstrates a united whole of Darwin approach. This has the potential of greatly increasing public confidence and participation.

This motion is a measured, reasonable but not insignificant start to restore public confidence in a visible and accessible council, demonstrating the commitment by Elected Members as a whole to get out in the community and engage with the concerns and ideas of residents. It also shows a further commitment by council to institute policies and procedures that promote accountability, integrity and good, informed and transparent decision making.

The motion allows Elected Members the flexibility to evaluate the best possible way to conduct these quarterly Community Meetings and allows for improvements in consideration of feedback and reflection.

By no means does this represent the end of efforts to improve the way we operate, but it is a valuable and reasonable step in the right direction by fulfilling a responsibility many members of the public would expect. It does not rule out further necessary reviews of meeting and other procedures.

Signed by me at Darwin this 12 October 2025



.....
COUNCILLOR PATRIK RALPH

ADMINISTRATION COMMENT

In this section information is provided by officers to facilitate decision-making:

- Facts and data
- Background context and historical information relating to the NOM
- What the next steps would be if the motion is passed, for example “a council report will be prepared and presented by 28 February 2023”

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or pricing has been obtained for this motion:

Public consultation requirements	N/A
External consultant advice	N/A
Legal advice / litigation	N/A
Impacts to existing projects	N/A
Impact to FTE	N/A
Budget reallocation	In kind facility waivers \$100 to \$180
Capital investment	N/A
Officer time preparing the report requested in this motion	N/A
Officer time in receiving and preparing this Administration Comment	30 mins

14 ACTION REPORTS

14.1 1ST BUDGET REVIEW 2025/2026

Author: Executive Manager Finance
Financial Controller

Authoriser: General Manager Corporate

Attachments:

1. Statement of Income [↓](#)
2. Statement of Operating Position [↓](#)
3. Statement of Cash and Reserves [↓](#)
4. Cost of Services [↓](#)
5. Statement of Capital Expenditure [↓](#)

RECOMMENDATIONS

1. THAT the report entitled 1st Budget Review 2025/2026 be received and noted.
2. THAT Council amend the 2025/2026 budget in accordance with Part 10.5 of the *Local Government Act 2019*, as detailed in report titled 1st Budget Review 2025/2026 and associated attachments.

PURPOSE

The purpose of this report is to present the 1st Budget Review 2025/2026 and seek Council's approval of the recommended amendments to the budget.

Budget Reviews provide additional financial information to supplement statutory monthly financial reporting.

KEY ISSUES

- The budget review proposes several amendments to Council's adopted Annual Budget 2025/2026.
- The budget is balanced, as per legislative requirements.

DISCUSSION

The 1st Budget Review is presented with no change in General Funds and is compliant with Section 202 of the Local Government Act 2019, which prohibits budgeting for a deficit except in accordance with the regulations specified in Section 10 of the Local Government (General) Regulations 2021.

This report outlines a high-level summary of some of the significant movements and does not discuss in detail all the variations. The report should be read in conjunction with the detailed notes provided in the attachments for a comprehensive view of all the variations.

Overall Impact

- a. The "Net Operating Result" increases by \$0.05M (debit). **Attachment 1 and 2.**
- b. Total Additional Outflows comprising "Purchases of Infrastructure" is a net decrease of \$43.45M (debit). **Attachment 5.**
- c. Total Additional Inflow comprising of Capital Grants, Sale of Infrastructure/Property and Transfers from Reserves is a net decrease of \$43.5M (credit). **Attachment 2 and 3**
- d. The sum of the above (a-c) variations to the existing adopted budget results in a nil effect to the General Funds (**Attachment 2 – Bottom Line**).

Variations of Note**Operating Result**

The overall Net Deficit decreases by \$0.05M, which relates to net minor transfers to the capital program due to the nature of works to be undertaken. Other operational variations reflect budget adjustments for additional operational grants (offset by expenditure) and transfers to realign budgets across accounts or within sections/Hubs either due to consolidation of budgets, or transfers to reflect contract services for key deliverables.

Purchases of Infrastructure, Property, Plant and Equipment

The 1st Budget Review proposes a net decrease in the capital program of \$43.45M with

- \$40.9M Civic Centre Precinct Project transferred back to associated reserves and realignment of sale proceeds income. The budget amendments reflect the scheduled timing and continuation into FY 2026/27 and FY 2027/28. There is no change in the overall projected budget in this review.
- \$6.3M Stage 7 Cell at Shoal Bay Waste Management Facility transferred back to associated Waste Management Reserves to reflect timing and continuation of project into FY2026/27. There is no change in the overall projected budget in this review.
- \$3.28M transferred from Plant & Vehicle Replacement Reserve to fund the ongoing committed Fleet capital program.

Details of all variations are provided in the notes of the attachments.

PREVIOUS COUNCIL RESOLUTION

N/A

**STRATEGIC PLAN
ALIGNMENT**

6 Governance Framework
6.3 Decision Making and Management

**BUDGET /
FINANCIAL /
RESOURCE
IMPLICATIONS**

Budget/Funding: Detailed within the body and attachments of the report. Adoption of the recommendation in this report will amend the 2025/2026 Annual Budget.

LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: <i>Local Government Act 2019</i> Part 10.5 <i>Local Government (General) Regulations 2021</i> Section 9 <i>Review of budget</i> Section 10 <i>Budget for deficit in some circumstances</i> Section 11 Reserves Policy: Nil
CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Consult Tactics: Request submissions of Budget Variations from all Hubs.
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

ATTACHMENT 1

Income Statement		YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v Projected	
for the period ended 30/09/2025		Actual	Budget	Budget	Variations	Budget	Result	Notes
		\$'000	\$'000	\$'000	\$'000	\$'000	%	
% of year elapsed							25%	
Income from Continuing Operations								
Rates	19,973	80,478	80,478	-	80,478	25%		
Charges	2,603	10,398	10,398	-	10,398	25%		
Statutory Charges	1,505	3,252	3,136	-	3,136	48%		
User Fees and Charges	7,570	29,851	29,648	-	29,648	26%		
Operating Grants and Subsidies	686	6,667	4,313	202	4,515	15%		
Interest / Investment Income	1,477	3,852	3,851	-	3,851	38%		
Commercial & Other Income	606	2,419	2,588	-	2,588	23%		
Total Income from Continuing Operations	34,420	136,917	134,412	202	134,615	26%		
Expenses from Continuing Operations								
Employee Expenses	9,961	44,038	44,193	(474)	43,720	23%		
Materials, Contracts & Services	16,334	64,361	66,629	602	67,231	24%		
Elected Member Allowances	169	832	832	-	832	20%		
Elected Member Expenses	42	21	21	24	45	92%		
Council Committee Allowances	1	20	20	-	20	4%		
Depreciation, Amortisation & Impairment	9,360	33,536	33,536	-	33,536	28%		
Interest Expenses	506	5,664	5,664	-	5,664	9%		
Total Expenses from Continuing Operations	36,372	148,472	150,895	152	151,048	24%		
Operating Result - Continuing Operations	(1,952)	(11,555)	(16,483)	50	(16,433)	12%		
Capital Grants Income	-	700	5,335	56	5,392	0%		
Net Surplus/(Deficit) For the Year	(1,952)	(10,855)	(11,148)	106	(11,042)			1
Notes on recommended variations:								
1. The decrease in the projected deficit in the Income Statement is as detailed in Attachment 4, Cost of Services.								

ATTACHMENT 2

Statement of Operating Position		YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v Projected	
for the period ended 30/09/2025		Actual	Budget	Budget	Variations	Budget	Result	
		\$'000	\$'000	\$'000	\$'000	\$'000	%	Notes
% of year elapsed							25%	
Net Operating Result From Income Statement		(1,952)	(11,555)	(16,483)	50	(16,433)	12%	
Add Non-Cash Items								
Add back Depreciation (not cash)		9,360	33,536	33,536	0	33,536	28%	
Add back Other Non Cash Items		-	2,100	2,100	0	2,100	0%	
Total Non Cash Items		9,360	35,636	35,636	0	35,636	26%	
Less Additional Outflows								
Repayment of Borrowings & Advances		(1,607)	(6,084)	(6,084)	0	(6,084)	26%	
Capital Expenditure		(8,432)	(91,509)	(114,683)	43,446	(71,237)	12%	1
Total Additional Outflows		(10,039)	(97,593)	(120,767)	43,446	(77,321)		
Add Additional Inflows								
Add Capital Grants		-	700	5,335	56	5,392	0%	2
Sale of Infrastructure, Property, Plant & Equipment		6	3,512	3,512	(3,000)	512	1%	3
Transfers from/(to) Reserves		39,319	69,300	92,766	(40,552)	52,214	75%	4
Total Additional Inflows		39,325	73,512	101,613	(43,496)	58,117		
Net Increase (-Decrease) in General Funds		36,694	0	0	0	0		5
Notes on recommended variations: 1. The net decrease in Capital Expenditure as detailed in Attachment 5, Statement of Capital Expenditure. 2. The net increase in Capital Grants as detailed in Attachment 4, Cost of Services 3. The net decrease in Sales of Infrastructure, Property, P&E as detailed in Attachment 5, Statement of Capital Expenditure 4. The net decrease in Transfers from Reserves as detailed in Attachment 3, Statement of Cash and Reserves 5. This is the net sum of all fund flows after reserve transfers and results in a "balanced" budget. There is no increase or decrease in General Funds in the 1st Budget Review.								

ATTACHMENT 3

Cash & Reserves for the period ended 30/09/2025	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Variations \$'000	Projected FY Budget \$'000	Notes
Unrestricted	75,017	18,360	18,360	0	18,360	
Externally restricted						
CBD Carparking Shortfall - Developer Cont.	11,990	796	974		974	
CBD Carparking Shortfall - Rate Levy	15,833	4,375	4,574		4,574	
Developer Contributions	1,948	2,026	2,010		2,010	
Highway/Commercial Carparking Shortfall	58	60	60		60	
Market Site Development	679	719	717		717	
Other Carparking Shortfall	423	438	437		437	
Unspent Grants	423	429	423		423	
Waste Management Reserve	17,674	7,703	7,234	800	8,034	1
Waste Remediation Reserve	9,556	4,957	5,946	5,500	11,446	1
Total Externally Restricted	58,585	21,504	22,375	6,300	28,675	
Internally restricted						
Asset Replacement & Refurbishment	1,495	1,397	1,372		1,372	
Carry Forward	2,000	5,053	2,000	30,000	32,000	2
DEC Asset Replacement/Refurbishment	400	400	400		400	
Disaster Contingency	2,587	2,588	2,588		2,588	
Election Expense	182	138	138		138	
Environmental	44	44	44		44	
IT Strategy	4,055	779	713		713	
Nightcliff Community Hall	11	19	23		23	
Off & On Street Carparking	5,527	2,959	4,658	(200)	4,458	3
Plant & Vehicle Replacement	7,662	1,646	5,139	(3,277)	1,862	4
Public Art	171	171	171	(171)	0	5
Sale of Land	10,350	-	-	7,900	7,900	6
Total Internally Restricted	34,483	15,192	17,246	34,252	51,498	
Total Cash & Reserves	168,085	55,057	57,981	40,552	98,533	

ATTACHMENT 3**Notes on recommended variations:**

1. Waste Management & Waste Remediation Reserves: transfer in +\$6.3M for Shoal Bay Waste Management Facility Stage 7 as project spans multiple FY's.
2. Carry Forward Reserve: transfer in +\$30M for Civic Centre Precinct as project spans multiple FY's.
3. Off & On Street Carparking Reserve: transfer out -\$200K continuation of CCTV project at Westlane and Dragonfly Carparks.
4. Plant & Vehicle Replacement Reserve: transfer out +\$3.28M continuation of the Plant Replacement program.
5. Public Art Reserve: transfer out -\$171K to support the Integrated Art and Design Program
6. Sale of Land Reserve: transfer in \$7.9M for Civic Centre Precinct as project spans multiple FY's.

ATTACHMENT 4

COST OF SERVICES		YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v	
for the period ended 30/09/2025		Actual	Budget	Budget	Variations	Budget	Projected	Reference
		\$'000	\$'000	\$'000	\$'000	\$'000	Result	Note
							%	
% of year elapsed								
25%								
Office of the Lord Mayor & CEO								
Expense								
Marketing & Communications & Engagement		320	1,663	1,893		1,893	17%	
Executive Support & Governance		1,297	2,737	2,987	24	3,011	43%	1,2
Chief Executive Officer Section		270	781	841		841	32%	
Expense Total		1,887	5,180	5,720	24	5,744	33%	
Net Surplus / (-Cost)		(1,887)	(5,180)	(5,720)	(24)	(5,744)	33%	

Office of the Lord Mayor & CEO Notes:

1. +/- \$2K reallocation of operational funds from travel to materials, for office renovations (nil impact).
2. +\$24K transfer \$16k IT capital budget and \$8k IT operational budget for Elected Members IT support (computer equipment and mobile phones).

ATTACHMENT 4

COST OF SERVICES		YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v	
for the period ended 30/09/2025		Actual	Budget	Budget	Variations	Budget	Projected	Reference
		\$'000	\$'000	\$'000	\$'000	\$'000	Result	Note
% of year elapsed							%	
25%								
Community Hub								
Income								
Animal Management	358	587	587			587	61%	
Buildings and Facilities	66	183	183			183	36%	
Darwin Entertainment Centre		7	7			7	0%	
Family & Children		105	105			105	0%	
Library Services	30	1,539	1,539	26		1,566	2%	1
Mosquito Control		219	219			219	0%	
Parks & Reserves	56	242	242			242	23%	
Recreation	39	120	120			120	32%	
Regulatory Services	883	1,605	1,605			1,605	55%	
Roads Maintenance	329	2,546	1,209			1,209	27%	
Workshop	7	47	47			47	15%	
Youth Services	26	1	1	26		27	97%	2
Income Total	1,793	7,201	5,863	52		5,915	30%	
Expense								
Animal Management	553	1,948	2,003			2,003	28%	
Arts & Culture	39	260	362	(20)		342	12%	3
Buildings and Facilities	1,079	4,965	4,985			4,985	22%	
City Maintenance	3,254	15,045	15,239			15,239	21%	
Community Development	120	513	591			591	20%	
Community Hub GM	95	466	466			466	20%	
Darwin Entertainment Centre	434	995	1,069			1,069	41%	
Darwin Safer Cities Program	105	397	397			397	27%	
Family & Children	126	630	630			630	20%	
Library Services	1,013	4,205	4,277	26		4,303	24%	1
Mosquito Control	16	403	403			403	4%	

ATTACHMENT 4

COST OF SERVICES	YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v	
for the period ended 30/09/2025	Actual	Budget	Budget	Variations	Budget	Projected	Reference
	\$'000	\$'000	\$'000	\$'000	\$'000	Result	Note
						%	
% of year elapsed							
25%							
Operations Administration	306	1,355	1,355		1,355	23%	
Parks & Reserves	2,511	9,559	9,559		9,559	26%	
Pathways	537	2,283	2,283		2,283	24%	
Reconciliation Action	21	240	240		240	9%	
Recreation	499	2,234	2,234	(15)	2,218	22%	4
Regulatory Services	875	3,918	3,671		3,671	24%	
Roads Maintenance	648	3,901	3,901		3,901	17%	
Stormwater Drainage	166	1,310	1,310		1,310	13%	
Workshop	562	2,492	2,492		2,492	23%	
Workshop - Internal Plant Recharges	(1,123)	(3,979)	(3,979)		(3,979)	28%	
Youth Services	101	406	513	26	539	19%	2
Expense Total	11,937	53,544	53,999	17	54,016	22%	
Net Surplus / (-Cost)	(10,144)	(46,343)	(48,136)	35	(48,101)	21%	

Community Hub Notes:

1. Grant income and associated expenditure: +\$15K NTG People, Sport and Culture for Gaming After Dark, +\$10.5K Australian Library and Information Association (ALIA) for Community Cohesion and Citizen Science Grant and +\$1.5K Charles Darwin University (CDU) sponsorship for Young Territory Author Awards
2. +\$26K NTG People, Sport and Culture grant income & associated expenditure for Launch Night Series
3. -\$20K operational funds reallocated to capital to support the Integrated Art and Design Program
4. -\$15K operational funds reallocated to capital budget for swimming pool upgrades

ATTACHMENT 4

COST OF SERVICES		YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v	
for the period ended 30/09/2025		Actual	Budget	Budget	Variations	Budget	Projected	Reference
		\$'000	\$'000	\$'000	\$'000	\$'000	%	Note
% of year elapsed								
25%								
Innovation Hub								
Income								
City Parking		1,329	4,233	4,233		4,233	31%	
Corporate Information							100%	
Development		268	1,029	1,029		1,029	26%	
Economic Development		31	266	266		266	12%	
Environment & Climate		-	56	56		56	0%	
Events		1	13	13	150	163	1%	1
Growth and Development Services		-	150	150		150	0%	
Property		484	1,577	1,577		1,577	31%	
Public Lighting Program		3	7	7		7	39%	
Smart Cities Projects		5	-	-		-	100%	
Waste Management		8,544	34,918	34,918		34,918	24%	
Income Total		10,665	42,249	42,249	150	42,399	25%	

ATTACHMENT 4

COST OF SERVICES	YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v	
for the period ended 30/09/2025	Actual	Budget	Budget	Variations	Budget	Projected	Reference
	\$'000	\$'000	\$'000	\$'000	\$'000	%	Note
% of year elapsed							
25%							
Expense							
City Parking	1,042	4,817	5,035		5,035	21%	
City Planning	102	392	572	(30)	542	19%	2
Corporate Information	118	527	527		527	22%	
Design	378	1,556	1,646		1,646	23%	
Development	49	238	238		238	20%	
Economic Development	5	33	33		33	16%	
Environment & Climate	286	880	918		918	31%	3
Events	185	968	1,033	150	1,183	16%	1
Growth and Development Services	524	1,362	1,362		1,362	38%	
Innovation Hub GM	135	502	502		502	27%	
International Relations	29	258	293		293	10%	
Property	173	488	488	(250)	238	73%	4
Public Lighting Program	605	2,227	2,227		2,227	27%	
Smart Cities Projects	123	724	724		724	17%	
Waste Management	4,965	27,249	27,337		27,337	18%	
Expense Total	8,720	42,222	42,935	(130)	42,805	20%	
Net Surplus / (-Cost)	1,945	28	(686)	280	(406)	-480%	

Innovation Hub Notes:

1. +\$150K Northern Territory Major Events Company (NTMEC) grant income & associated expenditure for Christmas Pageant 2025
2. -\$30K operational funds reallocated to capital budget for Smith Street Wayfinding Signage Project
3. +/- \$19K reallocation from consultancy to sponsorships expenditure (nil impact)
4. -\$250K security operational funds consolidated - transfer from Innovation Hub to Corporate Hub

ATTACHMENT 4

COST OF SERVICES		YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v	
for the period ended 30/09/2025		Actual	Budget	Budget	Variations	Budget	Projected	Reference
		\$'000	\$'000	\$'000	\$'000	\$'000	Result	Note
							%	
% of year elapsed								
25%								
Corporate Hub								
Income								
Customer Experience	30	53	53			53	57%	
Finance Section	118	642	642			642	18%	
Information Communication & Technology	20	64	64			64	31%	
Organisational Development	-	5	5			5	0%	
Workplace Health & Safety	36	100	100			100	36%	
Income Total	204	864	864	-		864	24%	
Expense								
Asset Management Section	140	940	940			940	15%	1
Corporate Hub GM	122	499	534			534	23%	
Corporate Services	118	615	615	(140)		475	25%	2
Customer Experience	232	1,039	1,039	(100)		939	25%	2,3
Employee Overheads (net)	161						100%	
Finance Section	711	3,836	3,836	60		3,896	18%	3
Human Resources	361	1,438	1,438			1,438	25%	
ICT PMO	184	728	1,288	(150)		1,138	16%	2
Information Communication & Technology	778	3,341	3,341	(8)		3,332	23%	4
Organisational Development	267	1,560	1,560			1,560	17%	
Procurement Section	85	410	410			410	21%	
Program Management	330	1,326	1,326	330		1,656	20%	2
Risk & Assurance	2,074	2,661	2,780	250		3,030	68%	5
Workplace Health & Safety	190	743	743			743	26%	
Expense Total	5,753	19,135	19,849	242		20,091	29%	
Net Surplus / (-Cost)	(5,549)	(18,271)	(18,985)	(242)		(19,227)	29%	

ATTACHMENT 4

COST OF SERVICES	YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v Projected	
for the period ended 30/09/2025	Actual	Budget	Budget	Variations	Budget	Result	Reference
	\$'000	\$'000	\$'000	\$'000	\$'000	%	Note

% of year elapsed
25%

Corporate Hub Notes:

- 1. +/- \$42K reallocation of employee costs to consultancy for Asset Management Plan Development (nil impact).
- 2. \$330K reallocation of employee costs for alternative resource arrangements within Hub to support Program Management functions project advisory and superintendent representative (\$80k from Corporate Services, \$100k Customer Experience & \$150k ICT PMO)
- 3. +/- 140k reallocation of employee costs to Debt Recovery framework support (nil impact) + \$60K from Corporate Services
- 4. -\$6k transfer to Elected Members IT support
- 5. +\$250K security operational funds consolidated transfer from Innovation Hub to Corporate Hub

ATTACHMENT 4

COST OF SERVICES for the period ended 30/09/2025	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Variations \$'000	Projected FY Budget \$'000	YTD v Projected Result %	Reference Note
% of year elapsed 25%							
General							
Income							
General Revenue (rates, interest, Federal Asstce)	21,759	86,604	85,437		85,436	25%	
Grants & Contributions and Other Income for Capital Purposes	-	700	5,335	56	5,392	0%	1
Income Total	21,759	87,304	90,772	56	90,828	24%	
Expense							
Contribution To General Funds by Other Activities	(1,285)	(5,143)	(5,143)		(5,143)	25%	
Depreciation & Impairment	9,360	33,536	33,536		33,536	28%	
Expense Total	8,075	28,393	28,393	-	28,393	28%	
Net Surplus (-Cost)	13,684	58,911	62,379	56	62,436	22%	
Net Surplus (-Cost) All Services	(1,952)	(10,855)	(11,148)	106	(11,042)		

General Notes on recommended variations:

1. +\$56K Capital Grant Income NTG Tourism and Hospitality, Tourism Town Asset Grant Round 5

ATTACHMENT 5

Statement of Capital Expenditure for the period ended 30/09/2025 Master Account							
	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Budget \$'000	Projected FY Budget \$'000	YTD v Projected Result %	Reference Note
05.221060 Swimming Pools Capital Projects Expenditure	0	0	0	15	15	0%	1
05.221061 Public Art Program Capital Expenditure	0	100	234	191	424	0%	2
05.223065 Sports Facilities - Capital Projects	1	100	796		796	0%	
05.322061 Economic Development Capital Expenditure	2	0	0	86	86	2%	3
05.322062 Minor Capital Works Program	1	160	172		172	1%	
05.322063 Streetscape Development & Upgrade	320	0	1,054		1,054	30%	
05.322064 Road Works Capital Projects Expenditure	0	0	1,377		1,377	0%	
05.322067 LATM Capital Projects Expenditure	6	299	651		651	1%	
05.322068 Cyclepath Capital Projects	0	700	650	(150)	500	0%	4
05.322069 Black Spot Program	5	0	1,106		1,106	0%	
05.331061 Footpaths Capital Projects	326	810	986		986	33%	
05.331062 Disability Access Capital Projects (W/O ONLY)	0	102	121		121	0%	
05.331064 Driveway Capital Projects	1	231	231		231	0%	
05.331065 Road Reseal & Rehabilitation Capital Projects	1	2,400	2,455		2,455	0%	
05.331066 Public Lighting Capital Projects	230	580	1,230		1,230	19%	
05.331069 Traffic Signals Capital Projects	14	54	107		107	13%	
05.332060 Building Maintenance Capital Projects	19	106	953	200	1,153	2%	5
05.332063 Signage & Memorial Capital Projects	0	22	40		40	0%	
05.332086 Open Spaces Capital Refurbishment Costs (W/O ONLY)	1,280	0	3,160	150	3,310	39%	4
05.332087 Civic Centre Capital Refurbishment Costs (W/O ONLY)	3,546	68,008	69,663	(40,900)	28,763	12%	6
05.333061 Environmental Management Capital Projects	0	400	600		600	0%	
05.333062 Shoal Bay Upgrade Works	1,397	9,125	14,667	(6,300)	8,367	0%	7
05.334060 Stormwater Drainage Capital Projects	69	1,893	2,954		2,954	2%	
05.334065 Walkway Capital Projects	0	83	83		83	0%	
05.335060 Fleet Management Capital Projects	203	2,770	2,770	3,277	6,047	3%	8
05.341061 Fencing Capital Projects	15	150	150		150	10%	
05.341062 Parks & Reserves Revitalisation Capital Projects	315	2,620	3,128		3,128	10%	
05.341063 Parks Infrastructure Capital Projects	590	160	804		804	73%	
05.341065 Parks Landscaping & Irrigation Capital Projects	0	270	270		270	0%	
05.410070 ICT Road Map Capital	0	0	2,797		2,797	0%	
05.431060 IT Capital Projects	89	346	1,456	(16)	1,440	6%	9
05.520060 Smart Cities Capital Expenditure	0	20	20		20	0%	
Capital Expenditure Total	8,432	91,509	114,683	(43,446)	71,237	12%	

ATTACHMENT 5

Notes on recommended variations:

1. +\$15K reallocated from operational to capital budget for swimming pool upgrades, including gate and fence improvements and installation of an assistance call button in the accessible change room
2. +\$191K increase to Public Art Program Capital Expenditure: +\$171K from Public Art Reserve and +\$20K reallocated from the Creative Strategy operational budget to support the Integrated Art and Design Program
3. +\$86K increase to Economic Development Capital Expenditure: +\$56K in grant income and +\$30K reallocated from Strategic Town Planning operational projects for the Smith St Wayfinding Signage Project
4. \$150K reallocated from Shared Pathways Capital Projects to Open Spaces Capital Refurbishment Costs for Smith Street Improvements; extend bike lane from Peel Street to Daly Street
5. +\$200K transferred from Off & On Street Carpark Reserve - carry forward from 24/25 CCTV project at Westlane & Dragonfly Carparks
6. -\$40.9M Civic Centre Precinct spans multiple FY's - transfer to Carry Forward (\$30M) and Sale of Land (\$7.9M) reserves & realign Sale of Infrastructure, Property, Plant & Equipment (\$3M) to reflect timing of project
7. -\$6.3M Shoal Bay Waste Management Facility Stage 7 spans multiple FY's - transfer to Waste Management reserves to reflect timing of project
8. +\$3.28M Plant Replacement Program continuation - transfer from Plant & Vehicle Replacement Reserve
9. -\$16K transfer to OLMCEO operational budget for Elected Members IT support (computer equipment and mobile phones).

14.2 NOMINATION TO THE NORTHERN TERRITORY PLACE NAMES COMMITTEE

Author: A/Manager Office of Council and CEO

Authoriser: Chief Executive Officer

Attachments:

1. **Nomination Form - Northern Territory Place Names Committee** [↓](#)
2. **General Committee Information - Northern Territory Place Names Committee** [↓](#)

RECOMMENDATIONS

1. THAT the report entitled Nomination to the Northern Territory Place Names Committee be received and noted.
2. THAT Council endorse the nomination of Councillor Sylvia Klonaris to LGANT as the representative on the Northern Territory Place Names Committee.

PURPOSE

The purpose of this report is to put forward nominations to the Local Government Association of the Northern Territory (LGANT) to represent Local Government on the Northern Territory Place Names Committee.

KEY ISSUES

- City of Darwin received correspondence from LGANT requesting nominations for the Northern Territory Place Names Committee on the 24 October 2025.
- Requests for LGANT appointed representatives are reviewed at Council as they are received.
- Nominations are due to LGANT by Friday 5 December 2025.
- Nominations are to be a resolution of Council.
- Nominations must be signed by the Chief Executive Officer prior to submission.

DISCUSSION

The Minister for Lands, Planning and the Environment is seeking nominations for three representatives of the Local Government Association of the Northern Territory to the Northern Territory Place Names Committee.

The nomination form is attached at **Attachment 1**.

The Northern Territory Place Names Committee does not have any separate terms of reference; however, the structure and functions are established under sections 5 - 11 of the *NT Place Names Act 1967* (the Act).

The Act provides for one member of the Northern Territory Place Names Committee (the Committee) to be appointed from three people nominated by the Local Government Association of the Northern Territory (LGANT). Nominations were previously submitted to the Minister before the Local Government elections, however two of the nominees were not re-elected, therefore LGANT has been advised to call for nominations again.

Additional general information can be found at **Attachment 2**.

The Committee usually meets for around two to three hours, four times a year, including one regional meeting, and may meet ad-hoc as required. There is a required reading of meeting papers before each meeting, with sitting fees and out-of-pocket expenses provided.

The committee consists of four members with one holding the position of chairperson.

PREVIOUS COUNCIL RESOLUTION

At the 27 May 2025 meeting Council resolved:

RESOLUTION ORD225/25

1. THAT the report entitled Nomination to the Northern Territory Place Names Committee be received and noted.
2. THAT Council endorse the nomination of Councillor Mirella Fejo to LGANT as the representative on the Northern Territory Place Names Committee.

CARRIED 11/0

STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.2 Roles and Relationships
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: Nil Is Funding identified: Yes Council's budget provides for member participation on external committees by way of additional extra meeting allowances. Existing Position No: Nil Contractor: Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: <i>Local Government Act 2019</i> Policy: Meetings Policy
CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Inform Tactics: Nil Internal: Nil External: Nil

DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).
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PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

Background

Section 18 of LGANT's Governance Charter states:

1. From time to time the Association will be called to nominate delegates to external committees established by other spheres of Government under legislation.
2. The Board shall determine the membership of such committees in accordance with LGANT policy.
3. The Board will call for nominations to external committees as they arise.
4. Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form.
5. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily.

Nominations

Once the LGANT Board endorse a nomination, LGANT will advise the relevant committee. Often the final committee representatives are at the discretion of the Minister therefore LGANT cannot guarantee final membership.

The LGANT Board may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports to LGANT, fails to consult with other councils, or misses committee meetings without just cause.

Representatives

LGANT committee representatives are required to represent the local government sector rather than their individual council during committee proceedings.

LGANT representatives are required to provide LGANT with regular reports. These reports include, but are not limited to, reports to the Board and to members at the General Meeting in April and November each year. These reports should include updates on current key issues, how representatives are ensuring input and feedback from other councils, as well as any other noteworthy items.

Sitting fees

LGANT does not pay representatives a sitting fee or travel related expenses for committee representation. Such fees, if any, will be administered by the secretariat managing the respective committee eg. the NTG.



NOMINATION FORM

NT Place Names Committee

LGANT Nominations close on 5 December 2025

Council Name:

1. Agreement to be nominated

I, _____ agree to be nominated as a member
(Name in full)

of the **NT Place Names Committee**.

I recognise and understand that as the LGANT representative I am:

- required to represent the sector, rather than my individual council, and
- provide regular reports to LGANT including written reports to the LGANT General Meetings and to the LGANT Board as requested.

I acknowledge that representation on this committee does not entitle me to sitting fees or travel related expense reimbursement from LGANT.

Signature: _____ Date: _____

2. Council confirmation of nomination

I, _____ the Chief Executive Officer

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the **NT Place Names Committee** at a meeting held on / /

Signature: _____ Date: _____

3. Nominee's contact details

Email address: _____

Mobile: _____



4. Nominee's personal details

The following information is required as per the original nomination form from the Minister.

4.1 Residential address:

4.2 Postal address (if different from residential address):

4.3 Gender: male / female / non-binary / prefer not to answer

4.4 Do you identify as Aboriginal or Torres Strait Islander? no / yes / prefer not to answer

4.5 Do you identify as a person with disability? no / yes / prefer not to answer

If yes – are there any adjustments required for you to fulfill duties of a committee member? (please explain)

4.6 Tell us a bit about yourself (short biography).

5. Nominee information

The following information is required to enable the LGANT Board to make an informed decision. If you would like to submit further information, please attach it to this form.

5.1 What is your current council position? _____

5.2 How long have you held your current council position? _____

5.3 Please list your educational qualifications:



5.4 What skills and experience do you have that are relevant to this committee? Briefly outline your experience/exposure/interest in place naming or the history of the NT.

5.5 Apart from your current position what other local government experience do you have relevant to this committee?

5.7 Are there any real, perceived or potential conflicts of interest that may arise if you are appointed to the Committee?

Place Names Committee of the NT

Nomination Form

General Committee Information

Role

The Committee considers submissions for place naming under the *Place Names Act 1967*, and makes recommendations to the Minister to name, or alter a name, for a place. The Committee does not develop place naming proposals – if you are interested in developing place naming submissions, refer to the Place Names Committee website ([How places are named - Place Names Committee - NT Government](#)).

Meetings

The Committee usually meets for around 2 – 3 hours, 4 times a year and may meet ad-hoc as required. Meetings can be conducted virtually so that any regionally based members can attend without the need for travel, and can accommodate in-person attendance. There is required reading of meeting papers before each meeting, provided electronically through a secure online portal. Members are expected to be able to use emails and the online portal (training will be provided) to undertake committee work.

Committee members may also attend an in-person regional meeting and meetings with local stakeholders, generally once every 12 – 18 months.

Support

Secretariat support for the Committee is provided by the Place Names unit within the Department of Lands, Planning and Environment. The Place Names unit coordinates Committee meetings, and provides the Committee with an assessment of naming proposals against requirements of the national standards and the guidelines for NT place naming. Documents to support the place naming process are prepared by the Place Names unit.

Remuneration

Committee members are paid sitting fees (except where they are an NT Government employee) to cover expenses and time spent on Committee business in accordance with determinations made under the *Assembly Managers and Statutory Officers (Remuneration and Other Entitlements) Act 2006*. The Committee is classified as Class C3 Ministerial Assistance, Advisory and Review Body with the current daily rate of remuneration \$304 (Chairperson) and \$228 (other members).

Travel expenses to attend meetings within the city, town or community in which the member resides are covered by sitting fees and not an additional payment. However, travel expenses for members to attend regional meetings that are in-person only and require travel to another city, town or community from which the member resides are separately organised and paid for by the Department.

14.3 PLANNING SCHEME AMENDMENT TO THE LANDSCAPING PROVISIONS IN THE NT PLANNING SCHEME

Author: Executive Manager Growth and Economic Development
Manager Planning and Place

Authoriser: General Manager Innovation

Attachments: 1. Draft Letter Submission [↓](#)
2. Proposed PSA Explanatory Document [↓](#)

RECOMMENDATIONS

1. THAT the report entitled Planning Scheme Amendment to the Landscaping Provisions in the NT Planning Scheme be received and noted.
2. THAT endorse the draft submission to the Northern Territory Planning Commission provided at **Attachment 1**.

PURPOSE

The purpose of this report is to seek Council's endorsement of City of Darwin's draft submission to the Department of Lands, Planning and Environment regarding the Planning Scheme Amendment (PSA) to the landscaping provisions of the NT Planning Scheme (NTPS).

KEY ISSUES

- City of Darwin's strategic directions aim to achieve the vision of "Darwin 2030: City for People. City of Colour," focusing on five key areas that include: a safe, liveable, and healthy city; a cool, green, and clean city.
- Urban heat mitigation is prioritised through integrated planning, greening and collaboration efforts.
- All three levels of government have formally agreed to review planning standards, codes and regulations to achieve better urban heat mitigation.
- Darwin Living Lab's Application (the app) for Urban Heat Mitigation maps land surface temperatures and heat-health vulnerability.
- The App is specifically designed to help planners and policymakers to help target cooling interventions in spatially defined areas.
- The PSA (**Attachment 2**) proposes NT-wide landscaping updates to improve clarity, flexibility, and guidance.
- City of Darwin officers have reviewed the proposed PSA and the current NTPS landscaping requirements and consider both lack guidance on the role of landscaping in mitigating urban heat.
- City of Darwin's submission recommends the PSA includes additional landscaping requirements and the App to better address urban heat impacts.
- The submission will be reviewed by Planning Commission before the Minister makes final decision.

DISCUSSION

Background

City of Darwin cares about the health of our residents and the environment in which they live. Urban heat in Darwin poses risks to health, wellbeing and amenity for all residents. Due to locational and economic disadvantage, some of our most vulnerable residents face significant exposure but are unable to invest in adaptation strategies. We prioritise urban heat mitigation through strategic planning, greening initiatives and collaboration with the community, other governments and research partners.

Our *Greening Darwin Strategy 2030* and *Place and Liveability Plan 2050* have been developed collaboratively with our community and other stakeholders and are consistent with the purpose and objectives of the *NT Planning Act 1999*. Together with the Northern Territory Government, Australian Government and Darwin Living Lab (led by CSIRO), City of Darwin supports the objectives, content and recommendations of the Darwin Heat Mitigation & Adaptation Strategy 2021 and the related scientific report entitled *Mapping Land Surface Temperatures and Heat-Health Vulnerability in Darwin 2020*. Through recommendation 2 (page 4) of the Darwin Heat Mitigation & Adaptation Strategy 2021, the Northern Territory Government, Commonwealth Government, Darwin Living Lab and City of Darwin all support the review of planning standards, codes and regulations to achieve better heat mitigation.

As a result of Darwin's whole-of-government and community collaborations to mitigate urban heat, Darwin Living Lab has developed an application (app) for urban-heat mitigation. It maps land surface temperatures and heat-health vulnerability. The app is specifically designed for planners, policymakers. It can also be used by developers, designers and the community. It includes reliable, site-specific, spatially defined mapping supported by robust data and rigorous scientific methodology. These characteristics mean the app is suitable to be used as a reference guide in the NTPS.

Proposed PSA

NTPS Clause 5.2.6 Landscaping generally applies to residential, commercial and industrial development. Landscaping is usually implemented in ways that are relative to the scale of the development, site constraints and local conditions. For example, landscaping arrangements for a single dwelling are less significant than those for a medium density residential development.

The Department of Lands, Planning and Environment proposes the PSA (Attachment 2), which will apply across the NT. The PSA includes updates to Clause 5.2.6.1 to clarify landscaping definitions, shift plant measurement to maturity, refine paving limits, allow buffer discretion, and reference the non-statutory Species Guide for Landscaping in the NT.

City of Darwin concerns

Part of the purpose of Clause 5.2.6.1 is to ensure landscaping responds to climate and soil characteristics and supports cooler internal and outdoor areas. Heat stress results in adverse impacts on environmental and human health, vegetation loss, reduced outdoor activity and walkability, increased cooling demand and energy use, discomfort and social isolation, all of which result in poor levels of residential amenity.

City of Darwin officers are concerned that the current requirements of Clause 5.2.6.1 and the changes proposed by the PSA do not provide sufficient guidance to mitigate urban heat vulnerability, improve residential amenity or on-site infiltration of stormwater run-off.

In Attachment 1, City of Darwin officers propose to submit recommendations that the PSA be modified as follows:

- At the beginning of amended Clause 5.2.6.1's purpose, replace the word 'encourage' with 'ensure'. This makes the control more certain.
- In amended Clause 5.2.6.1 (d), replace the word 'plants' with 'trees', to ensure trees are retained (other types of plants can be easily replaced, this provides more flexibility for the developer).

- Include additional provisions for Clause 5.2.6.1.3 that require landscaping and water sensitive urban design to be appropriately designed to mitigate the adverse impacts of urban heat and facilitate on-site infiltration of stormwater run-off.
- Include Darwin Living Lab's App for Urban Heat Mitigation as a reference guide when addressing the requirements of Clause 5.2.6.1 for development in the City of Darwin.

The improved requirements ensure landscaping better meets the purpose of Clause 5.2.6.1. They can also assist the Development Consent Authority (DCA) to assess discretionary landscaping matters and justify permit conditions.

For example, a designer may be preparing a development application for a medium density residential development. The designer would review the site location in the App and note the site is in an area of high heat vulnerability. This lets the designer know early-on before submitting the application that it will likely be critical to integrate sufficient landscaping and WSUD with the design. For minor developments, it is unlikely that the DCA would rely on the app to justify excessive landscaping requirements. This is because Clause 5.2.6.1 is intended to provide the DCA with flexibility and discretion to make reasonable decisions based on the merits of each development.

With Council's support, the City of Darwin's officers proposed submission will be submitted for review and consideration by the NT Planning Commission before the Minister makes a final decision.

PREVIOUS COUNCIL RESOLUTION

N/A

STRATEGIC PLAN ALIGNMENT	3 A Cool, Clean and Green City 3.1 By 2030, Darwin will be recognised as a clean and environmentally responsible city
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: N/A
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Northern Territory Planning Act 1999 Policy: N/A
CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Inform
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



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Harry Chan Avenue
Darwin NT 0800

GPO Box 84
Darwin NT 0801

P 08 8930 0300
E darwin@darwin.nt.gov.au

Lands Planning
Department of Lands, Planning and Environment
Northern Territory Government
GPO Box 1680
DARWIN NT 0801

Please Quote: PA2023/0077

Dear Sir/Madam

Proposed Planning Scheme Amendment - PA2023/0077

Thank you for referring Planning Scheme Amendment (PSA) PA2024/0130 to this office on 31 October 2025. The following advice is the City of Darwin's submission.

The City of Darwin's strategic plan and directions aim to achieve the vision of "Darwin 2030: City for People. City of Colour," focusing on five key areas that include: a safe, liveable, and healthy city; a cool, green, and clean city. Urban heat in Darwin has adverse impacts on human health, environmental health and residential amenity. Heat-related health impacts are projected to rise sharply in Darwin due to accelerating climate change impacts. The Commonwealth Government's National Climate Risk Assessment (2024) forecasts a 199% mortality increase with the expected 2°C warming by 2050. Due to locational and economic disadvantage, some of our most vulnerable residents face significant exposure but are unable to invest in adaptation strategies.

We support collaborative, integrated planning and recognise urban heat as a key consideration. Our *Greening Darwin Strategy 2030* and *Place and Liveability Plan 2030* have been developed collaboratively with our community and other stakeholders and are consistent with the purpose and objectives of the *NT Planning Act 1999*. Together with the Northern Territory Government, Australian Government and Darwin Living Lab (led by CSIRO), City of Darwin supports the objectives, content and recommendations of the *Darwin Heat Mitigation & Adaptation Strategy 2021* and the related scientific report entitled *Mapping Land Surface Temperatures and Heat-Health Vulnerability in Darwin 2020*. Therefore, the potential impact of urban heat on residential amenity is a relevant planning matter when considering the requirements of Northern Territory Planning Scheme's (NTPS) Clause 5.2.6.1 Landscaping.

Through recommendation 2 (page 4) of the *Darwin Heat Mitigation & Adaptation Strategy 2021*, the Northern Territory Government, Commonwealth Government, Darwin Living Lab and City of Darwin all support the review of planning standards, codes and regulations to achieve better heat mitigation.

darwin.nt.gov.au





As a result of whole-of-government and community collaborations to mitigate urban heat, Darwin Living Lab has created an application (the app) for urban-heat mitigation. The app maps land surface temperatures and heat-health vulnerability. It supports evidence-based planning by identifying priority areas for cooling interventions. The app has been specifically designed to help planners and policymakers target cooling interventions such as climate-responsive landscaping design, particularly for areas with vulnerable populations. It can also be used by developers, designers and the community. It includes reliable, site-specific, spatially defined mapping supported by robust data and rigorous scientific methodology. With these characteristics and capability, City of Darwin suggest this the app is suitable to be used as a reference guide in the NTPS, in the same way as the NT Species Guide.

City of Darwin notes the PSA proposes changes to Clause 5.2.6.1. The intent of the amendment is to improve clarity and flexibility by defining landscaping, shifting plant measurement to maturity, refining paving limits, enabling buffer discretion and referencing the non-statutory Species Guide for Landscaping in the NT. We generally support the intent and content of the amendment. We applaud the inclusion of the Species Guide, which we have previously reviewed, and note that it will be used as a reference guide when addressing the requirements of Clause 5.2.6.1.

Our main concerns with the PSA are around the role that landscaping plays in the mitigation of the heat-health vulnerability and the lack of supporting guidance for ensuring landscaping meets the requirements of Clause 5.2.6.1 Landscaping. The PSA does not provide sufficient guidance to ensure landscaping responds to climate and soil characteristics and supports cooler internal and outdoor areas. We are also concerned that the NTPS landscaping requirements do not include provision of water sensitive urban design (WSUD) with actively works to integrate environmental health considerations to mitigate urban heat, while facilitating on-site infiltration of stormwater run-off and healthier landscapes.

Given the abovementioned matters, City of Darwin submits that the PSA be modified as follows:

- At the beginning of amended Clause 5.2.6.1's purpose, replace the word 'encourage' with 'ensure'. This makes the control more certain.
- In amended Clause 5.2.6.1 (d), replace the word 'plants' with 'trees', to ensure trees are retained (as other plants and shrubs can be easily replaced, this provides more flexibility for the developer).
- Include additional provisions for Clause 5.2.6.1.3 that require landscaping and water sensitive urban design to be appropriately designed to mitigate the adverse impacts of urban heat and facilitate on-site infiltration of stormwater run-off.
- Include Darwin Living Lab's App for Urban Heat Mitigation as a reference guide when addressing the requirements of Clause 5.2.6.1 for development in the City of Darwin.

These modifications will result in improved planning requirements that ensure landscaping better responds to climate and soil characteristics and supports cooler internal and outdoor areas. The improved requirements can be used by developers, designers, applicants, neighbouring landowners and planners to ensure landscaping satisfies the requirements of the NTPS. They can also assist the Development Consent Authority (DCA) to assess discretionary landscaping matters and justify permit conditions.



For example, a designer may be preparing a development application for a medium density residential development. The designer would review the site location in the app and note the site is in an area of high heat vulnerability. This lets the designer know early-on before submitting the application that it will be critical to integrate sufficient landscaping and WSUD with the design. For minor developments, it is unlikely that the DCA would rely on the app to justify excessive landscaping requirements. This is because Clause 5.2.6.1 is intended to provide the DCA with flexibility and discretion to make reasonable decisions based on the merits of each development.

If you require any further information in relation to this application, please feel free to contact City of Darwin's Innovation Team on 8930 0300 or darwin@darwin.nt.gov.au.

Yours sincerely

ALICE PERCY
GENERAL MANAGER INNOVATION

darwin.nt.gov.au



NORTHERN TERRITORY OF AUSTRALIA
PROPOSAL TO AMEND NT PLANNING SCHEME
PA2023/0077

A delegate of the Minister for Lands, Planning and Environment has determined to continue consideration of a proposed amendment to the Northern Territory Planning Scheme 2020 (NTPS) for selected landscaping provisions by placing it on exhibition.

The proposed amendment aims to enhance outcomes and remove unnecessary and/or overly burdensome NTPS requirements when providing landscaping.

The proposed amendment focuses on enhancing and refining Part 5 of the NTPS, including:

- The discretion to reduce the area required for landscaping between non-residential buildings and residential zones,
- Considering species by mature height instead of 2-year growth,
- Greater guidance on the acceptable extent of paving in landscaping, and
- The inclusion of an Editor's (explanatory) note to reference the recently developed 'Species Guide for Landscaping in the NTPS' (Species Guide).

In addition, the proposal includes a general definition of landscaping in Schedule 2 of the NTPS.

An explanation of the proposed changes can be found in the attached Explanatory Document.

Period of Exhibition and Lodging a Submission

The exhibition period is from Friday 31 October 2025 to Friday 28 November 2025.

Written submissions about the proposed planning scheme amendment are to be received by 11.59pm on Friday 28 November 2025 and addressed to:

Lands Planning
Department of Lands, Planning and Environment
GPO Box 1680
DARWIN NT 0801; or

Email: planning.ntg@nt.gov.au; or

Hand delivered to: Level 1, Energy House, 18-20 Cavenagh Street, Darwin.

For more information, please contact David Burrow on (08) 8999 3895 or david.burrow@nt.gov.au.

Explanatory Document

Proposed amendment to landscaping provisions in the Northern Territory Planning Scheme 2020

PA2023/0077



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Explanatory Document

1. Introduction

Landscaping is required for most development, as administered by the Northern Territory Planning Scheme 2020 (NTPS). When planned well, landscaping can provide numerous benefits including, improved amenity, support for local biodiversity, and increased health and wellbeing for the community. It can also assist with stormwater management, water-efficient practices, and reducing urban heat.

The Department of Lands, Planning and Environment has undertaken a review of landscaping provisions in the NTPS to improve clarity, enhance outcomes, and remove unnecessary or overly burdensome requirements. This has resulted in some proposed changes to the NTPS, which are explained in this Explanatory Document, including:

- the discretion to reduce the area required for landscaping between non-residential buildings and residential zones,
- considering species by mature height instead of 2-year growth,
- a general definition of landscaping,
- greater guidance on the acceptable extent of paving in landscaping, and
- the inclusion of an Editor's (explanatory) note to reference the recently developed 'Species Guide for Landscaping in the NTPS' (Species Guide).

This explanatory document outlines the rationale for the proposed changes, providing background context, and explaining how the amendments aim to improve planning outcomes. It is noted, that while it is proposed to reference the recently developed Species Guide via an Editor's note in the NTPS, the Species Guide is a non-statutory document and is not part of the currently proposed changes.

The full suite of proposed changes is contained within an appendix to this document.

2. Details of proposed amendment

The planning scheme amendment proposes to:

2.1. Include a general definition of landscaping

Currently, the NTPS lacks a definition of landscaping, despite it being a frequently used term in the scheme. A general definition of landscaping has been developed to provide greater clarity and certainty of what landscaping is.

The PSA includes a recommendation to add the following definition:

landscaping means the planting and growing of plants, including but not limited to grasses, shrubs and trees.

Other elements, such as paving and shading, are identified within the respective clauses, in particular, administrative subclause 1 of Clause 5.2.6.1 (Land in Zones other than Zone CB), discussed further below.

Synthetic turf or artificial grass is not considered to be a plant.

Subsequent formatting of the word landscaping throughout the NTPS to be in bold and italics would occur administratively.

2.2. Update the purpose of Clause 5.2.6.1 (Landscaping in Zones other than Zone CB)

The current purpose of Clause 5.2.6.1 (Landscaping in Zones other than Zone CB) contains many intended outcomes. As a single sentence, it is difficult to understand, interpret and subsequently achieve these outcomes using landscaping.

The current purpose is as follows:

Ensure appropriate landscaping that is attractive, water efficient and contributes to a safe environment, is provided to development to enhance the streetscape and overall amenity of the locality.

The proposed amendment replaces the single sentence with a list of intended outcomes aligned with the requirements found in this clause.

The proposed new purpose statement is as follows:

Encourage landscaping that enhances local amenity by:
(a) contributing to safe and attractive spaces and places;
(b) responding to the local climate and soil characteristics;
(c) supporting cooler internal and outdoor areas; and
(d) recognising the value of retaining existing plants.

2.3. Clarify the acceptable amount of paved area in landscaping

Administrative subclause 1 of Clause 5.2.6.1 (Landscaping in Zones other than CB) allows for landscaping to include paved areas and areas for entertainment and recreation but does not specify any acceptable limit. This implies ambiguity and allows for potential misuse. The importance of plants and vegetation should be clearly stated to help prevent ambiguity and to maximises planting outcomes.

The subclause has been amended to read:

Landscaping may include, where subordinate to areas for the planting and growing of plants, impervious or unplanted areas for;
(a) pedestrian access,
(b) outdoor recreation, or
(c) natural or ornamental features and the like.

Similarly, requirements in subclause 1 of Clause 5.2.6.2 (Landscaping in Zone CB) would be amended to specify that only the planting and growing of plants will be accepted as landscaping. This is in recognition of the intent for landscaping in Zone CB (Central Business) to minimise heat capture and enhance the visual amenity when viewed from the street or from surrounding buildings. The subclause has been amended to read:

Development in Zone CB is to provide landscaping equivalent to 10% of the site area, excluding any impervious or unplanted areas.

2.4. Greater Flexibility for Landscaping Buffers around existing buildings

As per Clause 5.2.7 (Setbacks for Development Adjacent to Land in Zones LR, LMR, MR or HR) non-residential buildings next to residential zones require a 5m setback with a 3m wide landscaped area from a boundary with a residential zone. The consent authority can vary the setback but cannot reduce the 3m wide landscaped area, except in Major Remote Towns or for child care centres.

The lack of discretion when changing uses in an existing building can mean that uses that could boost social or economic activity in established areas like Darwin, Alice Springs, Katherine, and Tennant Creek are prohibited due to their lack of landscaping.

In addition, there may be new development that can provide landscaping in alternative forms while still achieving the purpose of protecting the visual and acoustic amenity of residential buildings where they are adjacent to non-residential development. The proposed changes aim to provide greater discretion for the consent authority to approve this type of development.

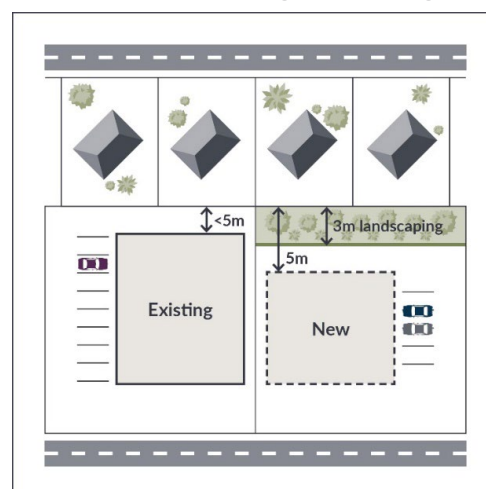


Figure 1: Concept diagram showing the requirements for a new building (right), and how an existing building (left) may not be able to meet them if it already built close to the boundary.

Explanatory Document

The subclause has been amended to read:

Administration

1. The consent authority *may* consent to a development that is not in accordance with sub-clause 3 and 4, if:
 - a) the development is covered by an area plan listed as a Major Remote Town in Part 2 of the Planning Scheme, if the service authority responsible for distribution of electricity, water and sewerage services points to compliance being impractical or prohibited; or
 - b) the development is for the establishment of, or change in use to, an existing lawfully established building that has an existing encroachment into the setback required by this clause; or
 - c) the consent authority is satisfied that the development provides adequate setbacks and landscaping consistent with the purpose of this clause.

This amendment means that non-residential buildings could be located less than 5m from a residential zone, and without a 3m wide landscaped area, where they still protect the amenity of residential buildings from adverse noise, lighting and other visual impacts.

Such a variation would still require a planning application, along with the statutory public exhibition. Subsequently, owners on adjoining residential land would still be afforded the opportunity to make a submission if they had any comments or concerns on the proposed use.

2.5. Change Landscaping Measurements from 2 Years to Full Maturity

The following two clauses of the NTPS require ground level landscaping used as a visual barrier to Private Open Spaces to be planted with dense vegetation which will provide a visual barrier within two years of planting:

- Clause 5.4.6.1 (Private Open Space for Dwelling-single, Dwelling-independent and Dwelling-group), and
- Clause 5.4.6.2 (Private Open Space for Dwelling-multiple).

This requirement poses challenges because it applies equally to both the tropical Top End, where plants often grow quickly, and the arid Central Australia, where growth is often much slower.

This PSA proposes to update the relevant clauses to measure acceptable landscaping based on a plant's height at maturity rather than after 2 years. For example:

Where the private open space for a dwelling-group is at ground level, it should be:

- a. screen fenced to a height of at least 1.8m providing a visual barrier to adjoining residences and public areas; or
- ~~b. fenced to a height of at least 1.8m and planted with dense vegetation which will provide a visual barrier within two years of planting~~ *at maturity.*

Explanatory Document

2.6. Include an Editor's Note: Species Guide

The proposed amendment is supported by a non-statutory Species Guide for Landscaping in the Northern Territory Planning Scheme (Species Guide), designed to help developers, planners and the community navigate the development application process. It provides a list of suitable plant species for both the Top-end and Central Australia regions for:

- shading, screening, and amenity, and
- use in a vertical garden.

It also provides an overview of the key components to include in a landscape plan.

Valuable local and professional insights from Tony Cox (Clouston Associates) and Geoff Miers (Garden Solutions, Central Australia) informed the plant selections and imagery featured in the guide.

The Species Guide is a non-statutory document and is not part of this proposed amendment. It can be accessed [here](#). However, as part of this PSA, Editor's notes have been included to connect people to the Guide. Furthermore, it ensures the Species Guide is recognized as a valuable resource without formally incorporating it into the legal framework.



Figure 2: Front cover image of Species Guide for Landscaping in the NTPS.

3. Consideration of Legislative Framework

3.1. Alignment with the Planning Act 1999

The proposed amendment is consistent with the purpose of the Act, which is to establish a system to facilitate planning for the orderly use and development of land. It contributes specifically to the achievement of the following objectives:

- d) *to ensure that the planning system is clear, comprehensive, effective, efficient and accessible to the community; ...*
- e) *to promote the sustainable development of land;*
- f) *to promote the responsible use of land and water resources to limit the adverse effects of development on ecological processes;*
- g) *to maintain the health of the natural environment and ecological processes;*
- h) *to protect the quality of life of future generations; ... (and)*
- j) *to promote the good design of buildings and other works that respects the amenity of the locality;*

3.2. Merits of the proposed amendment

The proposed amendment has merit as it aims to:

- make people aware of the Species Guide,
- provide greater clarity about what landscaping is, and its parameters, and

Explanatory Document

- remove unnecessary or overly burdensome requirements when providing landscaping requirements for buildings and private open space.

Appendix A – Proposed Northern Territory Planning Scheme (NTPS) Amendment

- Blue indicates new policy
- Red text with a ~~strikethrough~~ indicates text that will be deleted

5.2.6 Landscaping

5.2.6.1 Landscaping in Zones other than Zone CB

Purpose

Encourage appropriate landscaping that ~~is attractive, water efficient and contributes to a safe environment, is provided to development to~~ enhances streetscape and overall local ~~amenity of the locality~~ by:

- contributing to safe and attractive spaces and places;
- responding to the local climate and soil characteristics;
- supporting cooler internal and outdoor areas; and
- recognising the value of retaining existing plants.

Administration

- Landscaping may include ~~provision of paved areas and areas for entertainment and recreational activities~~, where subordinate to areas for the planting and growing of plants, impervious or unplanted areas for,
 - pedestrian access,
 - outdoor recreation, or
 - natural or ornamental features and the like.
- The consent authority may **consent** to landscaping that is not in accordance with sub-clauses 5, 6 and 7 only if it is satisfied it is consistent with the purpose of this clause and the zone purpose and outcomes, and is appropriate to the **site** having regard to the **amenity** of the streetscape, and the potential impact on the **amenity** of the locality and adjoining property.

Requirements

- Where landscaping is required by this Scheme it should be designed so that:
 - planting is focused on the area within the street frontage setbacks side setbacks, communal open space areas and uncovered **car parking areas**;
 - it maximises efficient use of water and is appropriate to the local climate;
 - it takes into account the existing streetscape, or any landscape strategy in relation to the area;
 - significant trees and vegetation that contribute to the character and **amenity** of the **site** and the streetscape are retained;
 - energy conservation of a building is assisted having regard to the need for shade and sunlight at varying times of the year;

Explanatory Document

- (f) the layout and choice of plants permits surveillance of public and communal areas; and
 - (g) it facilitates on-site infiltration of stormwater run-off.
4. The quality and extent of the landscaping consented to must be maintained for the life of the development.
 5. Other than in Zones CB, C and TC, not less than 30% (which may include communal open space) of a **site** that is used for **rooming accommodation, dwellings-group, dwellings-multiple** and **residential care facility** is to be landscaped.
 6. In Zones LI, GI and DV all street frontages, except **access** driveways or footpaths, are to be landscaped to a minimum depth of 3m.
 7. In Zones MR and HR, side and rear setbacks are to include planting to the length of the setback of no less than 2m deep, except for areas that are used for private open space.

Editor's Note: Refer to [Species Guide for Landscaping in the Northern Territory Planning Scheme](#) for assistance with addressing the requirements of Clause 5.2.6.1.

5.2.6.2 Landscaping in Zone CB

Purpose

Ensure developments within central business districts minimise heat capture and enhance the visual **amenity** of the area when viewed from the street or from surrounding buildings.

Administration

1. The consent authority may **consent** to a development that is not in accordance with sub-clause 3 if:
 - (a) it is a small development and the consent authority is satisfied that it would be unreasonable to provide the required landscaping, having regard to the intended use of the development or whether the development would become unfeasible; or
 - (b) the development provides an alternative response to achieve the purpose of this clause.
2. This clause does not apply if the use or development is *permitted* through Clause 5.5.4 (Expansion of Existing Use or Development in Zones CB, C, SC and TC).

Requirements

3. Development in Zone CB is to provide ~~areas of~~ landscaping planting equivalent to 10% of the **site** area, ~~excluding any impervious or unplanted areas.~~

Editor's Notes:

- (1) Refer to [Species Guide for Landscaping in the Northern Territory](#)

Explanatory Document

Planning Scheme for assistance with addressing the requirements of subclause 3 of Clause 5.2.6.2.

- (4)(2) Any vertical landscaping within the Darwin City Centre provided to meet subclause 3 of Clause 5.2.6.2 may also contribute to a reduction of car parking under Clause 5.9.2.12
- (2)(3) Refer to Design Guidance: Landscaping in Zone CB for guidance on interpreting ~~requirement~~ subclause 3 of Clause 5.2.6.2.

5.2.7 Setbacks for Development Adjacent to Land in Zones LR, LMR, MR or HR

Purpose

Protect the visual and acoustic *amenity* of *residential buildings* where they are adjacent to non-residential development.

Administration

1. The consent authority ~~may~~**must not consent** to a development that is not in accordance with sub-clause 3 and 4, ~~except where~~if:
 - (a) the development is covered by an area plan listed as a Major Remote Town in Part 2 (~~Major Remote Towns~~) of the Planning Scheme, ~~in which case the consent authority may consent to a development that is not in accordance with sub-clause 3~~if the service authority responsible for distribution of electricity, water and sewerage services points to compliance being impractical or prohibited; or
 - (b) the development is for the ~~purpose of a child care centre~~establishment of, or change in use to, an existing lawfully established building that has an existing encroachment into the setback required by this clause; or
 - (c) the consent authority is satisfied that the development provides adequate setbacks and landscaping consistent with the purpose of this clause.

Requirements

2. A use or development or a proposed use or development that is:
 - (a) not a *residential building*;
 - (b) on land that is in a zone other than Zones LR, LMR, MR or HR; and
 - (c) abuts land in any of those zones;
 must provide a setback to the boundary that abuts any of those zones of not less than 5m.
3. The setback described in sub-clause 2 is to be landscaped to provide a visual screen to the adjacent land Zoned LR, LMR, MR or HR for a minimum depth of 3m.
4. The development should provide a solid screen fence of a minimum height of 1.8m at the boundary with land in Zones LR, LMR, MR or HR.

...

5.4.6 Private Open Space

5.4.6.1 Private Open Space for Dwellings-single, Dwellings-independent and Dwellings-group

Purpose

Extend the function of a **dwelling** and enhance the residential environment by ensuring that each **dwelling** has private open space that is:

- (a) of an adequate size to provide for domestic purposes;
- (b) appropriately sited to provide outlook for the **dwelling**;
- (c) open to the sky and sufficiently permeable to allow stormwater infiltration and lessen runoff from the **site**; and
- (d) inclusive of areas for landscaping and tree planting.

Administration

1. The consent authority may **consent** to private open space that is not in accordance with sub-clauses 2 and 3 only if it is satisfied it is consistent with the purpose of this clause and the zone purpose and outcomes, and it is appropriate to the **site** having regard to such matters as its location, scale and impact on adjoining and nearby property.

Requirements

2. Private open space should:
 - (a) satisfy the minimum area, dimensions and open to the sky requirements contained in the table to this clause;
 - (b) be directly accessible from the **dwelling** and enable an extension of the function of the **dwelling**; and
 - (c) be located to provide views from the **dwelling** to open space and natural features of the **site** or locality, and to reduce overlooking from neighbouring open space and **dwellings**;
 - (d) ensure that at least half of the private open space is permeable to allow stormwater infiltration and lessen stormwater runoff from the **site**;
 - (e) include at least one area of at least 5m², with no dimension less than 1.5m, for the deep soil planting of trees and vegetation for shade or screening; and
 - (f) allow for landscaping at the property frontage to complement the visual **amenity** of the streetscape.
3. Where the private open space for a **dwelling-group** is at **ground level**, it should be:
 - (a) screen fenced to a height of at least 1.8m providing a visual barrier to adjoining residences and public areas; or
 - (b) fenced to a height of at least 1.8m and planted with dense vegetation which will provide a visual barrier ~~within two years of planting~~ at maturity.

Table to Clause 5.4.6.1: Minimum Areas of Private Open Space for Dwellings-single, Dwellings-independent and Dwellings-group

Explanatory Document

For clarity, in this table:

Area A is the minimum area, for each **dwelling**, that must be open vertically to the sky and have no dimension less than 1.5m.

A least half of Area A must be permeable, and may include the 5m² required for deep soil planting.

Area B is the minimum dimensioned space that extends the function of the **dwelling** and may be covered or open to the sky.

Any part of **Area B** that is open to the sky may form part of **Area A**.

Type of Dwelling	Private Open Space Area
Dwelling-group	A. 45m ² , open vertically to the sky, with no dimension less than 1.5m; and B. 24m ² , all or partly covered, with no dimension less than 4m.
Dwelling-single on a lot less than 450m ²	
Dwelling-independent in addition to the private open space requirement for the dwelling - single	
Dwelling-single on a lot not less than 450m ²	A. 50m ² , open vertically to the sky, with no dimension less than 1.5m; and B. 36m ² , all or any part covered, with no dimension less than 6m.

5.4.6.1 Private Open Space for Dwelling-multiple

Purpose

Ensure **dwelling**s include private open space that enhances the function of the **dwelling** and are:

- of an adequate size to provide for outdoor living; and
- appropriately sited to provide outlook for the **dwelling**.

Administration

- The consent authority may **consent** to **dwelling**s-multiple comprising of **serviced apartments** in Zone TC that is not in accordance with sub-clauses 3-5 if it is satisfied that the communal open space and communal facilities will adequately meet the activity needs of residents.
- The consent authority may **consent** to **dwelling**s-multiple, other than **dwelling**s-multiple comprising of **serviced apartments** in Zone TC, that is not in accordance with sub-clauses 3-5 if it is satisfied the development is consistent with the purpose of this clause.

Requirements

- Each **dwelling-multiple** is to have at least one area of private open space that:
 - is a minimum area of 12m² with no dimensions less than 2.8m;
 - is directly accessible from the main living area or dining area of the **dwelling** to enable an extension of the function of the **dwelling**;
 - is located to provide views from the **dwelling** to open space and natural features of the **site** or locality.

Explanatory Document

4. Where private open space is adjacent to communal open space, direct access is to be provided from the private open space to the communal open space, with a delineation between each area.
5. Where the private open space is at **ground level** and not adjacent to communal open space, it should be:
 - (a) fenced to a maximum height of 1.8m providing a visual barrier to adjoining **dwelling**s; or
 - (b) planted with dense vegetation which will provide a visual barrier to 1.8m to adjoining ~~to adjoining dwelling~~s ~~within two years of planting~~ at maturity.

Editor's Note: Refer to **Design Guidance: Private Open Space for Dwelling**s-multiple for guidance on interpreting this clause.

...

Schedule 2: Definitions

...

2.2 General Definitions

If a word or expression used in this Scheme is listed in this clause, its meaning is as follows:

...

landscaping means the planting and growing of plants, including but not limited to grasses, shrubs and trees;

...

In addition, the word landscaping, throughout the NTPS, would be reformatted in bold and italics.

14.4 REVIEW OF RISK MANAGEMENT POLICY

Author: Manager Risk and Customer Experience

Authoriser: Executive Manager Corporate & Customer Service

Attachments: 1. 2310.100.E.R Risk Management Policy - Tracked Changes [↓](#)
2. 2310.100.E.R Risk Management Policy - Revised Version [↓](#)

RECOMMENDATIONS

1. THAT the report entitled Review of Risk Management Policy be received and noted.
2. THAT Council endorse the revised Risk Management Policy at **Attachment 2**.

PURPOSE

The purpose of this report is to seek Council approval of Council Policy 2310.100.E.R. Risk Management Policy provided at **Attachment 2**.

KEY ISSUES

- Council Policy 2310.100.E.R. Risk Management Policy is due for review.
- The purpose of the policy is to outline City of Darwin's principles and approach in relation to the management of organisational risks and hazards.
- A review of the policy has been undertaken, and only minor administrative changes have been made.
- The Risk Management and Audit Committee (RMAC) has reviewed and endorsed the updated policy.

DISCUSSION

In accordance with City of Darwin's policy review schedule, the Risk Management Policy is reviewed every two years to ensure its ongoing relevance and alignment with best practice.

City of Darwin's Risk Management Policy 2310.100.E.R establishes a consistent and systematic approach to identifying, assessing and managing risks that may impact the achievement of Council's objectives. The policy supports informed decision-making, promotes a positive risk culture, and ensures that risk management is integrated into strategic planning and governance across City of Darwin.

Updates to the policy are minor and administrative. A tracked changes version is provided at **Attachment 1**, with a consolidated version incorporating changes at **Attachment 2**.

The updated policy was presented to RMAC for review at the October 2025 meeting. RMAC were supportive of the policy and will continue to monitor the Risk Management Framework.

PREVIOUS COUNCIL RESOLUTION

At the 14 November 2023 meeting Council resolved:

RESOLUTION ORD692/23

1. THAT the report entitled Review of Risk Management Policy be received and noted.
2. THAT Council endorse the revised Policy 0069.100.E.R. Risk Management Policy.

CARRIED 11/0

STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.1 Vision and Culture
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	N/A
LEGISLATION / POLICY CONTROLS OR IMPACTS	N/A
CONSULTATION, ENGAGEMENT & COMMUNICATION	N/A
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



Risk management

Policy No. 2310.100.E.R

1 Purpose

The purpose of this policy is to outline City of Darwin’s principles and approach in relation to the management of organisational risks and hazards. City of Darwin is committed to an integrated system of risk management which forms an integral part of the broader governance and leadership frameworks and supports the creation and protection of long-term community value.

2 Scope

City of Darwin takes a risk-based approach to all operations, infrastructure and service delivery. This policy applies to all City of Darwin activities, including those which are externally provided or delivered.

3 Policy statement

City of Darwin’s risk management systems are based on the principles contained within ISO 31000.2018 adapted for our organisational environment and requirements. Risk Management considers internal and external organisational influences and assists in setting strategy, achieving objectives, making informed decisions and guiding continuous improvement in management systems.

3.1 Risk management principles

The principles considered within this policy and City of Darwin procedures are:

- an integrated and integral component of organisational activities
- inclusive of stakeholder views and perceptions
- customised to include internal and external organisational requirements
- dynamic to respond to environmental and future changes
- operating within a structured and communicated framework
- demonstrated by commitment of Elected Members, Senior Management and staff.

Version:	Decision Number:	Adoption Date:	Next Review Date:
54	ORD692/23TBC	14 November 202325 November 2025	14 November 202530 November 2027

Responsible Officer: ~~Chief Financial Officer~~General Manager Corporate

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3.2 Risk management design elements

The fundamental design elements within City of Darwin’s risk framework include:

- communicating management commitment to a proactive and aware risk culture
- providing resources appropriate to manage systems and outputs
- assigning and communicating roles and responsibilities for managing risk
- consideration, assessment and alignment of organisational objectives and plans to risk
- integration into strategic and other municipal planning and reporting frameworks
- provision of training, evaluation and reporting around hazards and emerging risk.

3.3 Risk management process method

The standardised process method within the City of Darwin Risk Framework includes:

- hazard and risk identification
- risk analysis and assessment
- risk evaluation and measurement
- risk treatment and control mitigation
- risk recording in registers and systems
- ongoing monitoring, reporting and review.

3.4 Risk register categories

City of Darwin classifies, assesses and records risks in the category registers that are appropriate to the current and emerging operating environment.

These risks are captured in Strategic, Operational, [WHS](#), and Project Risk Registers. The Strategic Risk Register is a finite series of risks that may impede the achievement of the Strategic Directions outlined in Darwin 2030. The Operational and Project Risk Registers deal with risks to achieving operational and project outcomes. [The WHS Register details risks associated with workplace health and safety.](#)

The risk register categories are subject to periodic review to ensure currency with operating environment, hazards and risks and may include the following areas:

Risk register category	Description
Assets and infrastructure	Damage to assets or infrastructure that may or may not result in delays to delivery, financial loss, and the use of business continuity plans.
Environment and waste	Harm to the environment and/or supporting ecosystems and areas or harm to waste management sites and areas.

Version:	Decision Number:	Adoption Date:	Next Review Date:
54	ORD692/23 TBC	14 November 2023 25 November 2025	14 November 2025 30 November 2027
Responsible Officer: Chief Financial Officer General Manager Corporate			

Electronic version current. Uncontrolled copy valid only at time of printing.



Risk register category	Description
Financial	Financial loss where management of impact may not be absorbed within existing budget and current operational program.
Information technology and communications	Damage or disruption to ITC assets or systems that may or may not result in delays to delivery, legislative exposure, and the use of business continuity plans.
Legal and compliance	Breach of legislation or compliance requirements that may or may not result in litigation, financial or reputational consequences.
Operations and service delivery	Disruption to a service, project or customer that may or may not results in delays to delivery and the use of business continuity plans.
Reputation and brand	Media exposure that may or may not impact reputation, image, stakeholders or brand and may or may not require action or intervention.
Work health and safety	Harm or injury to persons, with potential medical treatment and work performance consequences. <u>Includes psychological and psychosocial harm or injury.</u>

3.5 Risk appetite

Risk appetite is defined in ISO 3100.2018 as 'the amount and type of risk an organisation is willing to accept in pursuit of its business objectives'.

The risk appetite tolerances for City of Darwin are established on the identified residual risk for each consequence category for the organisation. Once a risk is identified, it is initially measured in accordance with the Risk Framework. Controls or mitigations are then established or implemented to reduce the risk to as low as reasonably practical.

Some risks are unable to be reduced to a lower level through further treatment, transfer of risk, or by avoidance. These risks sometimes need to be accepted by City of Darwin even though the residual risk rating level may exceed organisational tolerances. Residual risks will be monitored, reported and periodically reassessed in accordance with the Risk Framework, policy and procedures.

City of Darwin seeks to identify and report any residual risk that exceeds the established risk appetite to the Risk Management and Audit Committee on a regular basis.

Risk management - 2310.100.E.R

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54	ORD692/23TBC	14 November 202325 November 2025	14 November 202530 November 2027

Responsible Officer: ~~Chief Financial Officer~~General Manager Corporate

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The risk appetite for City of Darwin is established based on the residual risk identified for each consequence category for the organisation as per the table below:

ACCEPTABLE RISK APPETITE		RISK SCORE - Level of residual risk (after treatment) that City of Darwin considers acceptable, with monitoring & controls, in pursuit of business objectives				
		VERY LOW	LOW	MEDIUM	HIGH	EXTREME
RISK CONSEQUENCE CATEGORIES	ASSETS & INFRASTRUCTURE			*		
	ENVIRONMENT & WASTE			*		
	FINANCIAL			*		
	INFORMATION TECHNOLOGY COMMS			*		
	LEGAL & COMPLIANCE		*			
	OPERATIONS / SERVICE DELIVERY			*		
	REPUTATION AND BRAND		*			
	WORK HEALTH & SAFETY		*			

4 Definitions

Consequence is means the outcome of an event. Consequences are grouped into categories.

Control is means a measure that maintains or modifies risk and may include, but not limited to, a process, policy, device, practice other action.

Event is means an occurrence or change of a particular set of circumstances. An event can have multiple consequences and an event can be a risk source.

Hazard is means an element which alone or in combination has the potential to give rise to risk.

Risk Management is means -coordinated activities to direct and control an organisation's response to risk.

5 Legislative references

Local Government Act 2019 (NT) (~~Part 2.3~~)

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6 Procedures / related documents

- 2310.010.I.R Procedure – Risk Management Framework
 - [2310.001.I.N: Form – Risk Management Consequence Guidance](#)
 - [2310.002.I.N: Form – Risk Score Matrix Guidance](#)
 - [5310.010.I.R Procedure – WHS Risk Management](#)
- ISO 31000:2018 – Risk Management

7 Responsibility / application

The *Local Government Act 2019* (NT) and associated Regulations empower and require the Chief Executive Officer to establish and maintain a risk management framework and associated processes.

While the Chief Executive Officer is responsible for the implementation of this policy, all Elected Members and [staff workplace participants](#) have responsibilities in relation to risk management.

The Risk Management and Audit Committee will review the effectiveness of the risk management framework and associated processes.

City of Darwin [staff workplace participants](#) are responsible for identifying, assessing, managing and reporting risk.

The ~~Chief Financial Officer~~[General Manager Corporate](#) is accountable for the overall management of this policy. This Policy will be -reviewed every two years or as necessary.

This policy applies to all Elected Members, [Staff workplace participants](#), and Council Executive and Advisory Committees.

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Risk management

Policy No. 2310.100.E.R

1 Purpose

The purpose of this policy is to outline City of Darwin’s principles and approach in relation to the management of organisational risks and hazards. City of Darwin is committed to an integrated system of risk management which forms an integral part of the broader governance and leadership frameworks and supports the creation and protection of long-term community value.

2 Scope

City of Darwin takes a risk-based approach to all operations, infrastructure and service delivery. This policy applies to all City of Darwin activities, including those which are externally provided or delivered.

3 Policy statement

City of Darwin’s risk management systems are based on the principles contained within ISO 31000.2018 adapted for our organisational environment and requirements. Risk Management considers internal and external organisational influences and assists in setting strategy, achieving objectives, making informed decisions and guiding continuous improvement in management systems.

3.1 Risk management principles

The principles considered within this policy and City of Darwin procedures are:

- an integrated and integral component of organisational activities
- inclusive of stakeholder views and perceptions
- customised to include internal and external organisational requirements
- dynamic to respond to environmental and future changes
- operating within a structured and communicated framework
- demonstrated by commitment of Elected Members, Senior Management and staff.

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3.2 Risk management design elements

The fundamental design elements within City of Darwin's risk framework include:

- communicating management commitment to a proactive and aware risk culture
- providing resources appropriate to manage systems and outputs
- assigning and communicating roles and responsibilities for managing risk
- consideration, assessment and alignment of organisational objectives and plans to risk
- integration into strategic and other municipal planning and reporting frameworks
- provision of training, evaluation and reporting around hazards and emerging risk.

3.3 Risk management process method

The standardised process method within the City of Darwin Risk Framework includes:

- hazard and risk identification
- risk analysis and assessment
- risk evaluation and measurement
- risk treatment and control mitigation
- risk recording in registers and systems
- ongoing monitoring, reporting and review.

3.4 Risk register categories

City of Darwin classifies, assesses and records risks in the category registers that are appropriate to the current and emerging operating environment.

These risks are captured in Strategic, Operational, WHS, and Project Risk Registers. The Strategic Risk Register is a finite series of risks that may impede the achievement of the Strategic Directions outlined in Darwin 2030. The Operational and Project Risk Registers deal with risks to achieving operational and project outcomes. The WHS Register details risks associated with workplace health and safety.

The risk register categories are subject to periodic review to ensure currency with operating environment, hazards and risks and may include the following areas:

Risk register category	Description
Assets and infrastructure	Damage to assets or infrastructure that may or may not result in delays to delivery, financial loss, and the use of business continuity plans.
Environment and waste	Harm to the environment and/or supporting ecosystems and areas or harm to waste management sites and areas.

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Risk register category	Description
Financial	Financial loss where management of impact may not be absorbed within existing budget and current operational program.
Information technology and communications	Damage or disruption to ITC assets or systems that may or may not result in delays to delivery, legislative exposure, and the use of business continuity plans.
Legal and compliance	Breach of legislation or compliance requirements that may or may not result in litigation, financial or reputational consequences.
Operations and service delivery	Disruption to a service, project or customer that may or may not results in delays to delivery and the use of business continuity plans.
Reputation and brand	Media exposure that may or may not impact reputation, image, stakeholders or brand and may or may not require action or intervention.
Work health and safety	Harm or injury to persons, with potential medical treatment and work performance consequences. Includes psychological and psychosocial harm or injury.

3.5 Risk appetite

Risk appetite is defined in ISO 3100.2018 as ‘the amount and type of risk an organisation is willing to accept in pursuit of its business objectives’.

The risk appetite tolerances for City of Darwin are established on the identified residual risk for each consequence category for the organisation. Once a risk is identified, it is initially measured in accordance with the Risk Framework. Controls or mitigations are then established or implemented to reduce the risk to as low as reasonably practical.

Some risks are unable to be reduced to a lower level through further treatment, transfer of risk, or by avoidance. These risks sometimes need to be accepted by City of Darwin even though the residual risk rating level may exceed organisational tolerances. Residual risks will be monitored, reported and periodically reassessed in accordance with the Risk Framework, policy and procedures.

City of Darwin seeks to identify and report any residual risk that exceeds the established risk appetite to the Risk Management and Audit Committee on a regular basis.

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Risk Management means coordinated activities to direct and control an organisation's response to risk.

5 Legislative references

Local Government Act 2019 (NT)

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6 Procedures / related documents

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- 2310.002.I.N: Form – Risk Score Matrix Guidance
- 5310.010.I.R Procedure – WHS Risk ManagementISO 31000:2018 – Risk Management

7 Responsibility / application

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City of Darwin workplace participants are responsible for identifying, assessing, managing and reporting risk.

The General Manager Corporate is accountable for the overall management of this policy. This Policy will be reviewed every two years or as necessary.

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14.5 DOMESTIC FAMILY VIOLENCE MEMORIAL PROPOSAL

Author: Executive Manager Community and Cultural Services

Authoriser: General Manager Community

Attachments: 1. Domestic Family Violence Memorial Proposal [↓](#)

RECOMMENDATIONS

1. THAT the report entitled Domestic Family Violence Memorial Proposal be received and noted.
2. THAT Council support the proposal from Dawn House at **Attachment 1** subject to
 - i. Dawn House securing funding for this initiative
 - ii. Final design approval for artwork by City of Darwin
 - iii. Confirmation of appropriate safety, risk, traffic management and other requirements
3. THAT Council nominate _____ as the preferred location for this proposal.

PURPOSE

The purpose of this report is to inform Council of the proposal at **Attachment 1** and seek in principle support to establish a memorial as proposed for victims of domestic violence within the municipality.

KEY ISSUES

- On 14 August 2025 Dawn House approached Council Officers to discuss a proposal for a Domestic Family Violence Memorial. Advice was provided on the most appropriate approach and potential partners to support this activity.
- On 7 October Dawn House submitted the proposal at **Attachment 1** seeking City of Darwin's support in establishing a Domestic Family Violence (DFV) memorial.
- The Northern Territory continues to experience the highest rates of domestic and family violence in the country. There are, on average, 61 DFV incidents per day across the NT, and approximately 4 DFV-related homicides per 100,000 people per year. DFV-related homicide rates for First Nations women in the NT are nearly 13 times higher than for non-Indigenous women. DFV-related homicide rates in the NT are seven times the national average.
- The proposal at **Attachment 1** provides options for multiple potential sites for the memorial which have been assessed by the Operations Centre at City of Darwin.

DISCUSSION

Background

Dawn House Inc provides services to women and children escaping domestic and family violence in Darwin. Their services were first established in 1976 under the auspices of the Women's Centre in Spillett House, Smith Street. Dawn House currently comprises of a women's shelter, counselling, referral and community education programs.

The Domestic Family Violence Memorial is a proposed public memorial honouring the lives of those lost to domestic and family violence (DFV). The proposal from Dawn House at **Attachment 1** seeks to support survivors, foster community awareness and provide an opportunity for healing. The proposed seating and plaque will provide an inclusive and culturally respectful space for reflection, remembrance, and education, while also symbolising the community's united commitment to ending DFV.

Proposal

Dawn House are seeking the support of City of Darwin in the site selection, design and ongoing maintenance of the memorial. Through the course of developing this proposal they have consulted with the Domestic Violence Network of Darwin, Larrakia Nation Aboriginal Corporation, Proper Creative (who deliver the Darwin Street Art Festival), the No More Campaign and those with lived experience of domestic family violence.

As per the proposal at **Attachment 1** David Collins of Proper Creative would be engaged through a grant that Dawn House source to be the creative lead on the project. Their intent is to work with community members and survivors to deliver this project.

Sites

As outlined in **Attachment 1** three potential sites are proposed. These are:

- Fannie Bay Foreshore
- Sunset Park, Nightcliff Foreshore
- Nightcliff Foreshore, near dance pad

Advice has been received by internal stakeholders from Operations Centre who have identified that the site 3 option is not appropriate due to the presence of rust and the asset is scheduled to be removed. Operations Centre staff have recommended a nearby alternative in Nightcliff should that be Council's preferred area.

Operations Centre staff confirm sites 1 and 2 as appropriate.

Design

The proposal recommends a seating area or bench with painted design and plaque. The proposal at **Attachment 1** outlines some options for this including painting an existing bench and adding design and other features or creating a new bench for this purpose.

City of Darwin have an established process for approval of proposed designs or murals on Council assets. Proper Creative who delivers the Darwin Street Art Festival are best placed to provide professional and vibrant work of this nature and several examples have been executed well by them across City of Darwin assets recently such as the Nightcliff Community Centre, Casuarina Library Façade and Alawa Toilet Block. A maintenance manual for the finished product would be a requirement for City of Darwin teams to appropriately maintain and repair the work if required and appropriate traffic management measures would need to be in place to deliver the work safely, depending on the preferred location.

Cost

Attachment 1 outlines the approximate costs Dawn House have identified. These are broken down in the table below.

Item	Cost
Preparation of surfaces, design and installation – Artists Fees	\$4,950
Traffic management or risk mitigation	TBD – site dependent
Plaque creation	\$1,200
Administration and coordination	In kind by Dawn House
Plaque installation	TBD
TOTAL	\$6,150+

Provided the surface is adequately prepared and graffiti coated appropriately the ongoing maintenance costs to City of Darwin are minimal. Similar sites and surfaces such as the Happy Place picnic tables at East Point are cleaned every 6 months as part of the maintenance schedules or as required.

PREVIOUS COUNCIL RESOLUTION

At the 27 August 2019 meeting Council resolved:

RESOLUTION ORD352/19

That Council agrees that all future street art proposals be approved operationally, subject to appropriate style and content as decided by the General manager Community and Regulatory Services.

CARRIED 12/0

STRATEGIC PLAN ALIGNMENT	2 A Safe, Liveable and Healthy City 2.1 By 2030, Darwin will be a safer place to live and visit
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: In line with the recommendation this project is subject to confirmation of funding by Dawn House. City of Darwin would then maintain the asset and include it as appropriate in registers or maintenance schedules.
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Nil Policy: 0048.100.E.R. Memorial Policy
CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Inform Dawn House have requested if supported that City of Darwin use available mechanisms to promote the idea of a memorial in other local government areas. Dawn House would take on the responsibility of engaging with their direct community for any active participation in

	design concepts. Tactics: Social media, media release, LM media briefings or other tactics as supported by Marketing Communications and Engagement
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

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1

Executive Statement

The, *Domestic Family Violence Memorial*, is a proposed public memorial dedicated to honouring the lives of those lost to domestic and family violence (DFV), supporting survivors, and fostering community awareness and healing. This garden will provide a safe, inclusive, and culturally respectful space for reflection, remembrance, and education, while also symbolising the community’s united commitment to ending DFV.

We seek the support of the City of Darwin to establish this garden through the allocation of land and partnership in its design and ongoing maintenance.

The project will be developed in consultation with survivors, Aboriginal and Torres Strait Islander communities, local DFV services, and the wider public to ensure it is a culturally safe, trauma-informed, and community-driven initiative.

By creating this living memorial, the Council will demonstrate leadership in promoting wellbeing, inclusion, and safety for all residents of Darwin.

2

Background and Rationale

Purpose

The purpose of the, *Domestic Family Violence Memorial*, is to provide a safe, inclusive, and culturally respectful space that honours victims, supports survivors, and raises community awareness of domestic and family violence.

It will serve as a place for reflection, healing, and education, while symbolising the community’s shared commitment to safety, respect, and ending violence.

3

Need

Highest DFV rates in Australia: The Northern Territory continues to experience the highest rates of domestic and family violence in the country.

Daily impact: There are on average 61 DFV incidents per day across the NT, and approximately 4 DFV-related homicides per 100,000 people per year

DFV-related homicide rates for Indigenous women in the NT are nearly 13 times higher than for non-Indigenous women.

DFV-related homicide rates in the NT are seven times the national average.

4

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Domestic and family violence (DFV) remains one of the most pressing social issues in the Northern Territory, with rates far exceeding the national average. On average, there are 61 DFV incidents every day across the Territory, and DFV-related homicide rates are seven times higher than the national average. Since 2000, at least 87 women have been killed by intimate partners in the NT, the overwhelming majority of whom were Aboriginal women.

Aboriginal and Torres Strait Islander women are disproportionately affected, accounting for nearly 89% of all DFV victims in the NT. They are eight times more likely to be assaulted than non-Indigenous women, and their risk of dying from DFV-related homicide is almost 13 times higher. These figures highlight the devastating and inequitable impact of DFV, underscoring the urgent need for culturally safe, trauma-informed responses.

5

Despite the scale of the crisis, local services are stretched beyond capacity. Darwin-based services report turning away up to 200 women per month, many assessed to be at serious risk. This demonstrates the depth of community need for spaces that not only support immediate safety but also provide ongoing opportunities for reflection, remembrance, and collective healing.

The *Domestic Family Violence Memorial* will respond to this need by creating a visible, enduring, and culturally respectful public space that acknowledges victims, supports survivors, and symbolises the community’s united stand against domestic and family violence.

6

Community Demand

- A communal area for families, friends and members of community to reflect on those lost to domestic family violence
- A meeting place to commemorate special dates such as the 16 days of activism
- A place of education and contemplation

7

Significance

- A place of healing, reflection and a memorial for victims and survivors of DFV
- This is a place of potential for community education stemming through conversation, recognition and empowerment to work as a community to break the cycle of domestic violence
- A place to gather and hold vigils when the next life is lost due to DFV
- Strengthen community resilience and connectedness
- Offer community development through DAWN house about the site and education around domestic violence

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Consultation:

- Members of the domestic violence network, Darwin
- Richard Fejo (Larrakia elder)
- Holly Gurruwiwi (lived experience leader in Domestic, Family and Sexual Violence and mental health)
- David Collins (Darwin Street Art)
- David Kurnoth (Larrakia Nation)
- Charlie King (No More Campaign)

9

Creative director

David Collins, an artist who has a strong background in the rich history of graffiti and street art in Darwin and the NT. His partnership with Jesse Bell has formed Proper Creative

Proper has been operating on Larrakia Land and throughout the Northern Territory for over 15 years and are the trusted provider of large-scale mural and public art projects.

Proper Creative is a collaboration of local artists from all disciplines, specialising in small personal jobs to large-scale public art projects.

David Collins will be commissioned through a general grant or philanthropy. These grants are accessible and relevant to the overall advocacy of gender-based rights

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Metaphor for the use of dragonflies

Dragonflies hold a special place in many Aboriginal cultures, often linked to transformation, renewal, and the cycles of life and death. While meanings can differ between Nations and language groups there are common threads.

Symbolism of Dragonflies

- **Change and Transformation:** Dragonflies begin life in water before taking flight, symbolising growth, transition, and the passage from one stage of existence to another. This is often connected with the journey from life to the spirit world.
- **Connection to Ancestors:** Some Aboriginal groups believe dragonflies can carry messages between the living and ancestral spirits, acting as mediators.
- **Impermanence:** Their short lifespan reminds people of the fleeting nature of life, reinforcing cultural teachings about living in harmony and valuing the present.

Links to Death and the Afterlife

- **Spirit Presence:** Dragonflies are sometimes seen as signs that a loved one's spirit is near, watching over or guiding family members.
- **Transition to the Spirit World:** Just as the dragonfly changes form, it reflects the human spirit leaving the body and moving into another existence.
- **Ceremonial Role:** In some regions, dragonflies appear in songlines, Dreaming stories, and art connected to death, regeneration, or seasonal cycles, reinforcing cultural law and spiritual continuity.

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Each dragonfly will be slightly unique in its design, allowing families the opportunity to choose one that resonates with them as a personal symbol of their loved one.

We acknowledge that city of Darwin has a dragonfly in the logo, however, we are confident the design will differ enough, so no confusion occurs.

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Victim/survivors involvement

- There has been consultation on the design features with Larrakia nation and some victim/survivors from the, Awesome Women’s Collective
- Consultation with Holly Supple-Gurruwiwi; Aboriginal Advocate | Educator | Cultural Strategist
- Street Art Festival to work with some (willing) survivors to develop the designs of the dragonflies during consultations

13

Indicative budget

QUOTE

Dawn House

Date

28 Sep 2025

Quote Number

QD-0123

ABN

77 806 806 185

Proper Creative Darwin

Pty Ltd

Unit 2 & Charles St

STUART PARK NT 0820

AUSTRALIA

Description	Quantity	Unit Price	GST	Amount AUD
Estimate quote for dedication Mural on City of Darwin concrete with location to be specified	1.00	4,500.00	10%	4,500.00
This quote includes all materials and consumables up to five hours design				
Four hours consult				
Mural installation and removal				
Public safety insurance				
There's not include traffic management if required will have to be determined based on the chosen				
			Subtotal	4,500.00
			TOTAL GST 10%	450.00
			TOTAL AUD	4,950.00

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Indicative budget

Territory Memorials

Plaque estimate:
380 x 280
\$1,000 - \$1,200

Installation cost
(Depends on where and what the
surface is)

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Vision and Objectives

*“A safe, reflective, and inclusive space where the community can
gather to remember, heal, and strengthen commitment to ending
DFV.”*

Dawn House, 2025

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Draft Memorial Plaque Inscription

Garden of Remembrance

The colour **purple** is a universal symbol of strength, courage, and hope in the face of domestic and family violence.

The walk between the four seating areas reflects the **global movement to end family violence**, reminding us that this is a journey we must walk together.

This memorial honours the lives of **women, children, and families lost to domestic and family violence, including those who have died by suicide as a result of abuse**. It also stands in solidarity with all **survivors**, whose strength inspires the hope of change.

It is a place to **remember, to reflect, and to take comfort**, while holding hope for a future free from violence.

Dragonflies hold a special place in many Aboriginal cultures, often linked to transformation, renewal, and the cycles of life and death. Each dragonfly you see on the benches represents a life lost to DFV.

Above all, it is a reminder that **we each have a role to play** in ending all forms of violence against women, children, and families.

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Example only



18

Second plaque inscription

- (Larrakia response)

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Maintenance and Sustainability

- The site is within council-managed land and therefore the grounds around the site remain maintained
- Local artist stakeholders to assist in maintenance of seating, especially dragonfly paintings when another DV death occurs
- Local artist stakeholders to be in close contact with community educators from DAWN house.

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Location and Site Considerations

- Fannie Bay is an outstanding attraction in Darwin with its sweeping views and location close to the well-known Cool Spot Café
- The site is within council-managed land and therefore the grounds around the site remain maintained
- The seating area is well shading and offers a serene, reflective view and space for picnics
- The location aligns with the City of Darwin’s strategic commitment to community wellbeing and social inclusion, as outlined in *Darwin 2030: City for People. City of Colour*, which emphasises the creation of safe, accessible public spaces.
- Fannie Bay is often a space used by families, community members and tourist coming to visit the nearby shops and flight memorial

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Governance and Risk

- As the seating is already in place, the risk factors have been mitigated by council (assumption)
- As the rocks are already in place (for plaque instillation), the risk associated with them has been mitigated by council (assumption)
- Emotional risk can be mitigated through provided a small crisis number

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Emotional risk

- Purple Bench Project
- Originating in Canada, the Purple Bench Project honours victims who have lost their lives to domestic and family violence (DFV). Along with serving as a lasting memory, purple benches added to parks and open spaces often feature a plaque that provides crisis contact numbers for those experiencing DFV.
- The Women's Council for Domestic and Family Violence Services WA - now known as the Centre for Women's Safety and Wellbeing (CWSW) - introduced the Purple Bench Project to WA in 2018. An independent, representative peak body for women's specialist DVA, the CWSW focuses on community-based women's health and sexual assault services in WA.
- Since 2018, the number of purple benches installed by local authorities and Members of Parliament across the state has continued to grow including in the Town of Cambridge.
- In an emergency, or if you or someone you know is in immediate danger, call the police now on 000 (triple zero).
- If it's not an emergency and you need support, please contact one of the crisis lines listed below: Women's Domestic Violence Helpline – 1800 007 339 National Sexual Assault, Domestic & Family Violence Counselling Service – 1800 737 732 (1800 RESPECT)
- Crisis Care – 1800 199 008



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Emotional risk

- This idea can be replicated in Darwin on our benches
- Crisis number are imperative given the Northern Territory continues to experience the highest rates of domestic and family violence in the country.
- Crisis number: 1800 RESPECT

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Creative enhancement

Adding a **monsoonal rainforest mural** as the background for the benches would be impactful for several reasons:

Cultural & Spiritual Connection

- **Deep ties to Country:** Rainforests are sacred and significant in many Aboriginal cultures, often linked to creation stories, ancestral beings, and cycles of renewal. A mural connects visitors with these cultural narratives and emphasises respect for Country.
- **Symbolism of growth and healing:** The lush imagery of a rainforest represents regeneration, healing, and resilience — mirroring the purpose of the memorial as a place of reflection, remembrance, and hope.

Emotional Impact

- **Soothing presence:** Natural imagery reduces stress, creating a calming environment for visitors processing grief, trauma, or reflection.
- **Immersion in nature:** Even when urban surroundings are present, a rainforest mural helps immerse visitors in a tranquil, sacred atmosphere, enhancing the contemplative experience.

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Educational & Environmental Layer

- **Awareness of ecology:** Highlighting the unique monsoonal rainforest — a rare and precious ecosystem in Northern Australia — sparks curiosity and environmental appreciation.
- **Interconnectedness:** Visitors are reminded of the interdependence between people, culture, and the natural environment, reinforcing the idea that healing and protection of both are essential.

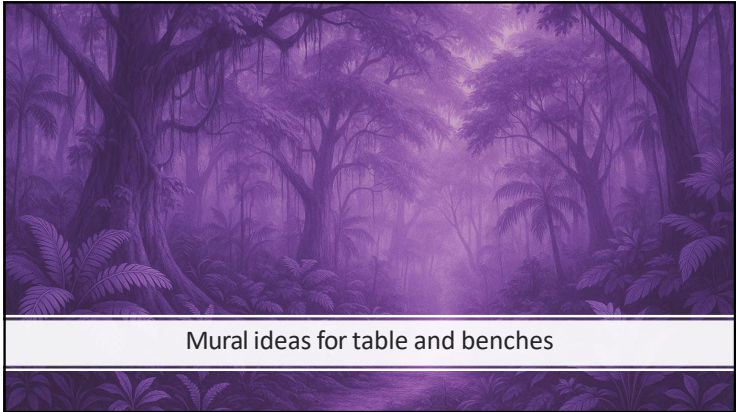
Enhancing the Memorial's Message

- **Contrast & symbolism:** The vivid rainforest backdrop enriches the **purple benches with dragonflies**, visually tying together themes of life, death, transformation, and resilience.
- **Shared journey:** Just as a rainforest thrives through the interconnectedness of trees, plants, and water, the mural reminds visitors that ending violence and fostering healing is a collective responsibility.

A monsoonal rainforest mural doesn't just beautify the site — it deepens the **spiritual, cultural, and emotional resonance** of the memorial, turning it into a place where visitors feel connected to Country, comforted by nature, and inspired to reflect on their role in nurturing safer communities.

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Mural ideas for table and benches

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BBQ seating area

- A place of gathering
- A place of conversation
- A place of community awareness
- A place for education
- A place for reflection

42

Significance of water

Water holds significant symbolism as a symbol of **reflection and hope** across various cultures and spiritual contexts.

- Larrakia people have a deep and significant connection to water
- It represents **life, vitality, and renewal**
- **Fluidity and transformation**
- **Reminder of the interconnectedness of all living things**

43

Concept Design

- Paint existing seating area purple
- The chairs will have black dragonflies painted on them to symbolise the loss of life to DV
- Dragonflies are a cultural symbol (Aboriginal symbol)
- The color purple is widely recognized as the national colour for domestic violence awareness

44

03/11/2025

Possible place for plague inscription



45

Example only



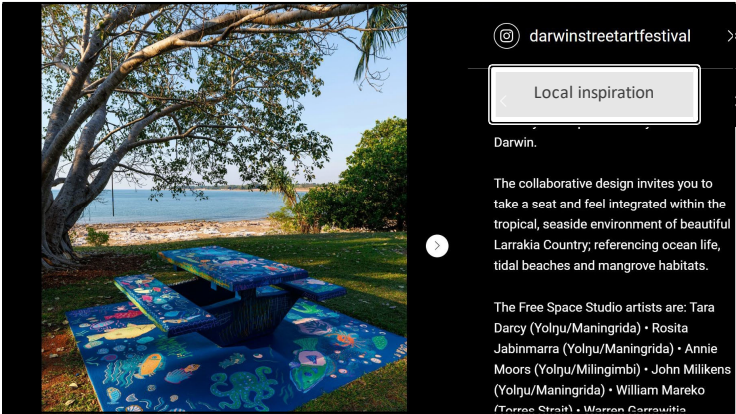
46

Provides crisis contact numbers for those experiencing DFV on top of bench



Example of crisis numbers:
Originating in Canada, the Purple Bench Project honours victims who have lost their lives to domestic and family violence (DFV). Along with serving as a lasting memory, purple benches added to parks and open spaces often feature a plaque that provides crisis contact numbers for those experiencing DFV.

47



48

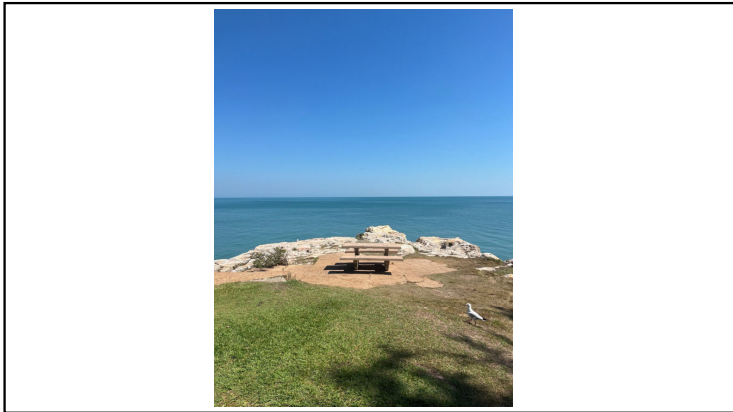
03/11/2025



49



50



51



52

03/11/2025



53

Location and Site Considerations

- Nightcliff is well known for its breathtaking beaches and sunsets
- The site is within council-managed land and therefore the grounds around the site remain maintained
- The seating area looks out onto the ocean and has space around the bench for gatherings
- The location aligns with the City of Darwin’s strategic commitment to community wellbeing and social inclusion, as outlined in *Darwin 2030: City for People. City of Colour*, which emphasises the creation of safe, accessible public spaces.
- Nightcliff is often a space used by families, community members and a place for gatherings, meetings and events

54

Governance and Risk

- As the seating is already in place, the risk factors have been mitigated by council (assumption)
- As the rocks are already in place (for plaque instillation), the risk associated with them has been mitigated by council (assumption)
- Emotional risk can be mitigated through provided a small crisis number

55

Concluding Statement

The Domestic Family Violence Memorial will stand as a living testament to lives lost, survivors supported, and the community’s shared commitment to ending domestic and family violence. By establishing this garden, the City of Darwin has the opportunity to demonstrate leadership in fostering safety, inclusion, and healing for all. Developed in partnership with survivors, Aboriginal and Torres Strait Islander communities, local services, and the wider public, this memorial will serve as a culturally safe and trauma-informed space for remembrance, reflection, and education. Above all, it will symbolise our collective resolve to walk together towards a future free from violence.

56

14.6 CASUARINA AQUATIC AND LEISURE CENTRE POOL HEATING

Author: Coordinator Recreation and Leisure
Coordinator Environment and Climate Change

Authoriser: General Manager Community

Attachments: 1. User Group Feedback [↓](#)

RECOMMENDATIONS

1. THAT the report entitled Casuarina Aquatic and Leisure Centre Pool Heating be received and noted.
2. THAT Council endorse annual temperature control of the Casuarina Aquatic and Leisure Centre 50m pool to 28°C, for a four-month period each Dry-Season.
3. THAT the anticipated cost of \$10,000 for heating the Casuarina Aquatic and Leisure Centre 50m Pool in June 2026 be funded through existing pool operational budget.
4. THAT Council refer to the 2026/27 budget process ongoing operational budget of \$40,000 for annual seasonal heating of Casuarina Aquatic and Leisure Centre 50 m pool.
5. THAT Council refer to the 2026/27 budget process \$549,000 for the installation of additional solar PV and battery storage, and other energy efficiency measures at Casuarina Aquatic and Leisure Centre.

PURPOSE

The purpose of this report is to present Council with outcomes of the Dry-Season trial of heating the 50m pool at Casuarina Aquatic and Leisure Centre

KEY ISSUES

- The current set points for Parap pool and Casuarina Aquatic and Leisure Centre (CALC) temperature control units are:
 - Parap 25m pool – 31°C
 - Parap 50m pool – 28°C
 - CALC 25m pool – 31°C
 - CALC 50m pool – not operational
- A trial of seasonal temperature control of the 50m pool at CALC was undertaken for June, July, August and September 2025. The 50m pool temperature control units were set to 28°C for the trial.
- Feedback from users was overwhelmingly positive, occupancy stats showed an increase in morning swimmers. Attendance numbers overall were down on the previous year, and down on the months prior to the trial. 50m pool lane bookings were significantly higher than the same time last year.
- The energy purchased from the grid was 59% higher in June and over 20% higher in July and August than in May, prior to turning the temperature control on.
- Heating the 50m for four months each year is projected to result in an additional 114,722kWh energy purchased from the grid, costing a minimum \$40,270 extra annually.

- To offset the increased energy required to heat the 50m pool at CALC, it is recommended that investigations are made into energy efficiencies for the plant room, ways to recover costs for the gym lease electricity usage, and a detailed sizing scope and cost estimates for a larger solar PV system with battery storage.

DISCUSSION

During the re-developments of Parap Pool and Casuarina Aquatic and Leisure Centre (CALC) the facilities had temperature control units installed for the 25m and 50m pools. The units for the 25m and 50m pools at Parap have been operational since opening and were installed to ensure that when competitions are held, both pools meet World Aquatics requirements of 26°C - 28°C. During day-to-day operations, the temperature of the 25 m pool is set higher to meet learn to swim guidelines.

The 25m temperature control unit at CALC has operated since the facility opening on 13 July 2024, to ensure warm water for learn to swim and other programs, however the 50m temperature control units remained off.

The set points for each facility's temperature control units are:

- Parap 25m pool – 31°C
- Parap 50m pool – 28°C
- CALC 25m pool – 31°C
- CALC 50m pool – not operational

Between January and May 2025 Pool Management Contractor (YNT) monthly reports provided feedback from individual pool users that the water in the 50 m pool was too cold. In May 2025 City of Darwin received written submissions from Swimming NT, Masters Swimming NT and Triple S Swim School requesting the 50 m pool be heated during the Dry Season and the temperature of the 25 m pool be increased. As a result, City of Darwin agreed to increase the 25 m pool temperature from 30°C to 31°C, in line with Parap 25m pool, and trial seasonal temperature control of the 50m pool for June, July, August and September 2025. The 50 m pool units were set to 28°C for the trial.

Outcomes of the Temperature Control Trial

Table 1 below shows a comparison of energy consumption (both from solar produced on site and purchased electricity from the grid), and the cost of purchased electricity, for the months prior to, during and after the temperature control trial.

During the trial period, the existing 90 kW solar PV system at the facility provided approx. 12,000 kWh – 14,000 kWh of energy per month to the centre.

The results show the highest monthly energy consumption across the facility was in June 2025, with a 59% increase in electricity costs from the previous month. This is attributed to the energy required to initially heat the 50m pool water up to the set point of 28°C and increase the temperature of the 25 m pool by 1°C.

Following the initial month of heating, the energy purchased from the grid during July and August was over 20% higher compared to the month prior to turning the temperature control on.

The energy purchased from the grid in September was only 6% higher than May, when there was no temperature control, this is attributed to the increase in ambient air temperatures assisting to maintain the pool water temperature.

Table 1 – Energy usage and cost at CALC before, during and after heating trial

Month	Mean Ambient Temp (°C)	50m temp units	Total Energy Use (kWh)	Solar Use (kWh)	Purchased Energy (kWh)	Cost (@\$0.318/ kWh)
Apr 2025	Min 24.7 Max 32.4	Off	56,681	11,958	44,723	\$14,222
May 2025	min 22.7 max. 32.1	Off	68,422	12,885	55,539	\$17,661
Jun 2025	min 20.2 max 30.9	On	100,608	12,227	88,381	\$28,105
Jul 2025	min 20.1 max 31.7	On	88,853	12,483	76,371	\$24,286
Aug 2025	min 19.5 max 32.5	On	86,132	13,850	72,285	\$22,987
Sep 2025	min 23.4 max 33.9	On	73,109	13,158	59,952	\$19,065
Oct 2025	Min 25.5 Max 34.7	Off	63,810	14,240	49,569	\$15,763

Comparison to Parap Pool

Temperature control at Parap pool (both 25 m and 50 m pools) operates throughout the year. This includes cooling the 50 m pool to 28°C during the hotter months. Parap pool uses on average 65,072 kWh per month during the hotter months and 81,129 kWh during the cooler months.

For comparison during the trial at CALC, the monthly energy usage was higher at CALC compared to Parap pool. Outside the trial, usage is well below Parap pool usage.

For the 12-month period October 2024 to September 2025 inclusive, CALC used a total 756,253 kWh (includes the 147,943 kWh directly consumed from solar generation). This compares to the total usage for Parap pool for the same period of 822,133 kWh (all from grid, there is no solar at Parap pool). Parap pool is City of Darwin's highest energy-using facility due to the energy required for pumping and pool temperature control all year. Its annual greenhouse gas emissions are around 518 tonnes CO₂-e.

Impact on Pool Use

Monthly YNT attendance data in Table 3 and City of Darwin's people counting equipment showed overall attendance at the facility decreased in June and July compared to the months prior, even with the temperature control turned on.

Table 3 – Pool Attendance Data supplied by Pool Management

Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025
11,034	10,073	9,014	9,535	12,519	15,364

Attendance for August 2025 compared to same time last year, as shown in Table 4, was also down, however this could be attributed to a high number of attendees in August 2024 during the facility's first full month of opening.

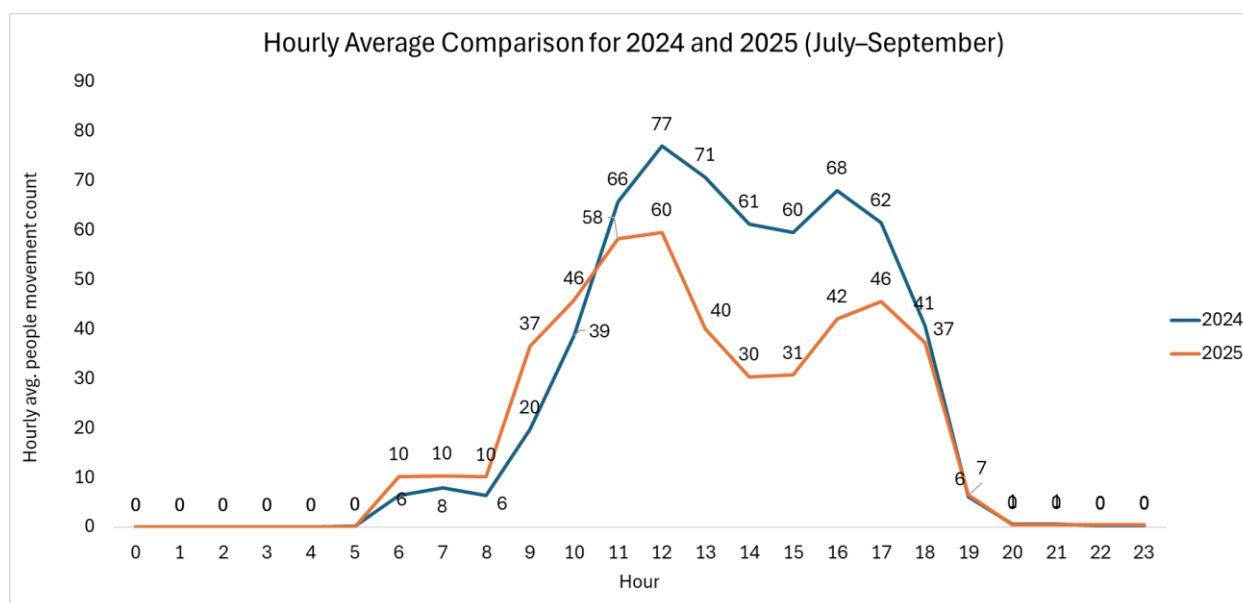
While overall attendance was down, lane bookings in the 50m pool were significantly higher than same time last year.

In August 2024, just after the facility opened the 50m pool was only booked by key user groups moving back from being temporarily located at other pools. In August 2025 the Casuarina Swim Club significantly increased the number of lanes and hours booked, and a range of new user groups made bookings, including schools and Royal Life Saving programs.

Table 4 – Comparison of monthly attendance data 2024 v 2025

Month	Mean Ambient Temp (°C)	Attendance
Aug 2024 (temp off)	Min. 21.6 Max. 33.1	14,061
Aug 2025 (temp on)	Min. 19.5 Max. 32.5	12,519

The hourly occupancy trend as shown on the graph below remains consistent across both 2024 and 2025. The pool sees peak usage around 12pm, followed by another rise around 4-5pm. There has, however, been a shift towards less usage in the afternoons and more swimmers between 6-10am, which pool heating may have contributed to.

Graph 1 – Average number of people in the facility per hour 2024 v 2025

On conclusion of the trial the written feedback at **Attachment 1** was received from the following pool user groups:

- Casuarina Storm Swimming Club

- Stingers Masters Swimming Club
- Darwin Canoe Polo Club

One individual pool patron also provided feedback direct to City of Darwin.

The feedback received from user groups, while low in numbers, was overwhelmingly positive. They reported an increased willingness from participants to swim and stay in the water, and that members could train more comfortably.

Swimming NT has stated that the user groups do not require temperature control during other times of the year to cool the pool as is the requirement at Parap.

In addition to the user group feedback, Pool Management reported that CALC reception staff received approximately 5-10 patrons per day in July providing positive comments on the pool water temperature.

Future Energy Consumption Considerations

An independent energy review undertaken for the period 1 August 2024 – 31 July 2025 considers existing energy use and the projected energy consumption with temperature control turned on during the Dry Season.

High use energy systems on site during July 2025 were the pool circulation system (47%) and the temperature control system (30%).

The review also noted that while there is existing submeters for the commercial spaces at CALC, they are not connected to a remote reading system. It was estimated the annual energy consumption of the gym is approximately 80,000 kWh.

Heating the 50m pool in the Dry Season each year is projected to result in an additional minimum 114,722 kWh energy purchased from the grid annually.

Regarding greenhouse gas emissions, heating the 50 m pool will increase CALC's annual emissions from 349 tonnes CO₂-e to 421 tonnes CO₂-e.

The review identifies measures to reduce energy consumption, and solar and battery storage opportunities to offset additional energy consumption from using the temperature control units.

The facility currently has a 90 kW Solar PV system. The review modelled nine different additional solar solutions of varying sizes, with and without battery storage. The review recommends the optimum solution to offset the 50 m pool heating and increased 25 m pool set point, with the lowest capital cost (without undertaking any energy efficiencies), is 150 kW of additional rooftop solar with battery storage capacity of 100 kWh. It was also recommended that further analysis and scoping of measures be undertaken to confirm optimum solution.

The review also detailed several energy efficiency measures that could be implemented at the site. The measures with the anticipated highest reduction of energy purchase from the grid were:

- Pool covers overnight during dry season for the 25m pool.
- Overnight circulation flow turndown for the 25m pool and leisure pool.

Next Steps

Following the consideration in the review, investigations are already underway to determine costings to undertake the suggested plant room energy efficiencies, and measures to connect the gym sub-meter to a remote reading system to enable easy on-billing.

It is recommended that officers also seek further detailed assessment for the scope and cost estimates for a solar PV system and battery to offset the increased energy required to heat the 50 m pool at CALC to inform the new initiative request.

Should Council wish to proceed with permanent heating of the 50 m pool during four months of the Dry Season each year, an amount of minimum \$40,000 is required to be referred to 2026-27 budget process.

PREVIOUS COUNCIL RESOLUTION																	
Nil																	
STRATEGIC PLAN ALIGNMENT	2 A Safe, Liveable and Healthy City 2.3 By 2030, Darwin residents will be more active and healthy 3 A Cool, Clean and Green City 3.1 Darwin will be recognised as a clean and environmentally responsible City. 3.1.4 Council will have zero net emissions from operations by 2030																
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: Based on the projected 114,722 kWh additional energy required to be purchased from the grid, the additional electricity costs incurred to heat the 50 m pool during the Dry Season at the current tariff equates to an extra \$36,482. From 1 July 2026 Local Government’s will be moved to cost-reflective tariffs, which would be minimum \$0.351/kWh for a facility like CALC. At this higher rate the total estimated additional funds required to run the 50 m pool temperature control units during the Dry Season will be minimum \$40,270. To temperature control the 50 m pool all year, officers estimate an additional \$110,000 to \$120,000 would be needed. The annual energy consumption of the gym tenancy is approximately 80,000 kWh. As this is not currently on-charged to the tenant, this costs City of Darwin approximately \$28,080/yr. If there is no economical option for remote access to the existing meters, a new wireless metering system would cost approximately \$2,500. The cost estimates of recommended solar solution and energy efficiency measures with anticipated highest reduction of energy purchase from the grid are as follows: <table><tr><th>Energy reduction measure</th><th>Capital Cost</th><th>Annual Savings</th><th>Payback (years)</th></tr><tr><td>Additional solar PV and battery storage</td><td>\$480,000</td><td>\$56,160</td><td>8.5</td></tr><tr><td>Pool Cover 25m pool</td><td>\$42,000</td><td>\$25,000</td><td>1.7</td></tr><tr><td>Overnight circulation flow turndown (for 25m and leisure pools)</td><td>\$27,000</td><td>\$10,880</td><td>2.5</td></tr></table> Is Funding identified: No <i>Heating in 2025/26</i> - the anticipated cost of \$10,000 for heating the Casuarina Aquatic and Leisure Centre 50m Pool in June 2026 would need to be funded through existing pool operational budget. This would require a reduction or deferral in service delivery or works funded via the pools operational budget. <i>Heating in 2026/27</i> – funding is referred to the 2026/27 budget	Energy reduction measure	Capital Cost	Annual Savings	Payback (years)	Additional solar PV and battery storage	\$480,000	\$56,160	8.5	Pool Cover 25m pool	\$42,000	\$25,000	1.7	Overnight circulation flow turndown (for 25m and leisure pools)	\$27,000	\$10,880	2.5
Energy reduction measure	Capital Cost	Annual Savings	Payback (years)														
Additional solar PV and battery storage	\$480,000	\$56,160	8.5														
Pool Cover 25m pool	\$42,000	\$25,000	1.7														
Overnight circulation flow turndown (for 25m and leisure pools)	\$27,000	\$10,880	2.5														

	process for ongoing operational budget of \$40,000 for annual seasonal heating of Casuarina Aquatic and Leisure Centre 50 m pool. <i>Additional solar PV and battery storage, and other energy efficiency measures at Casuarina Aquatic and Leisure Centre – funding of \$549.000 is referred to the 2026/27 budget process.</i>
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Nil Policy: City of Darwin Environment Policy
CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Discuss Tactics: At the conclusion of the trial written feedback was sought from key pool stakeholders Internal: Coordinator Environment and Climate Change Data Analyst Coordinator Building Services External: Casuarina Storm Swimming Club Stingers Masters Swimming Club Darwin Canoe Polo Club YNT
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

**Casuarina Aquatic and Leisure Centre
50m Pool Temperature Control Trial July – Aug 2025**

The following feedback was received via email to City of Darwin during September 2025.

User	Feedback
Darwin Canoe Polo	As a member of the Darwin Canoe Club that has played canoe polo at Casuarina pool since February 1992, we have greatly appreciated the heating of the pool during the trial period. In dry seasons in the past, we have been known to wear thermals and cags (wind/waterproof paddling tops) on the cooler nights. As we play at night, we don't have the luxury of heating up in the sun. We have had nothing but positive feedback during the trial and would support and appreciate the heating to continue.
Casuarina Swimming Club & Stingers Masters Swimming Club	Members of both clubs are resoundingly appreciative of the trial heating and look forward to it recurring next dry for a similar period once water temperatures cool off. Stingers members all found that in the 2024 dry season the water temperature was significantly below a comfortable level and as a result chose to swim at Parap. Our data shows that bookings did not resume until the weather had warmed up later in August due to this. Similarly early on in the 2025 dry season members found the discomfort from the cooler water too much. Views of our members surveyed once the trial period was entered have been extremely positive about the heating. Casuarina Storm swimmers, while being a much younger demographic have demonstrated a significant increase in enjoyment and willingness to swim during the trial period. I know Coach Sam discussed providing some of his data, but the qualitative feedback is extremely positive across both groups mentioned and members and their families are grateful for the collaborative efforts made by yourself, CoD and other key stakeholders including SNT CEO Warren Dopson. As a masters swimmer and parent of a junior swimmer I am personally grateful for your support. It has helped the community to stay active and enjoy a fantastic facility.
Parent – Casuarina Swimming Club	I just wanted to provide some feedback regarding the 3-month trial period of having the Casuarina Pool heated for the Casuarina Swimming Club. The trial has been an excellent success. We noticed a big difference in participation, with more kids willing to get in the water and stay in without getting too cold. The children were able to train more comfortably, and we could focus on swimming rather than worrying about them getting out freezing cold. It created a much better training environment overall. If there is an opportunity for the pool to remain heated during the cooler months in Darwin, it would make a huge positive impact. The infrastructure is already in place, so it makes sense to continue offering a temperature-controlled pool. Not only would this benefit our club

	members, but it would also encourage more patrons to come and enjoy Casuarina Pool, especially if promoted as a warm, welcoming place to swim all year round. Coming from a pool industry background, with my parents running a pool shop in Darwin for over 37 years, I can also say that if pool heating equipment is not used consistently, it can actually be set up for failure. Leaving such a system idle means the money spent on it risks going to waste. Let's make the most of the equipment that has been installed and ensure it is put to use for the benefit of the community. Thank you for trialling the heated pool. We truly hope this can become a permanent option during the cooler seasons, as it has made such a difference for our swimmers.
Pool User	I used the pool over the dry season and to have it heated was great. It meant I could keep swimming through this period and made it more accessible to my family and we used this facility more because of it. I hope that it continues.

14.7 FOOTBALL NORTHERN TERRITORY - BAGOT OVAL - REQUEST FOR FUNDING

Author: Coordinator Recreation and Leisure

Authoriser: General Manager Community

Attachments: 1. Football NT - Request for Additional Financial Support for Bagot Oval Facility Project [↓](#)

RECOMMENDATIONS

1. THAT the report entitled Football Northern Territory - Bagot Oval - Request for Funding be received and noted.
2. THAT Council approve additional funding of \$9,204 to Football Northern Territory to complete the Bagot Oval change room project funded through the 2025/26 Sports Facilities Capital Projects Budget as outlined in the report.

PURPOSE

The purpose of this report is to present a request from Football Northern Territory (FNT) for additional funding to finalise the Bagot Oval change room project.

KEY ISSUES

- In October 2024 Council provided approval for FNT to proceed with design and construction of new women and girls change facilities at Bagot Oval.
- City of Darwin provided \$135,000 contribution to the \$1.3M project through a funding agreement with FNT.
- FNT have requested an additional \$9,204 (ex GST) to install 'obscure' glazed louvre windows and install new irrigation around the building to complete the project.
- Funds have been identified in the 2025/26 Sports Facilities Capital Projects Budget should Council endorse the request.

DISCUSSION

In October 2024 Council provided approval for FNT to proceed with design and construction of new women and girls change facilities at Bagot Oval, subject to inclusion of connecting pathway from the building to the existing path network. The total cost of the project was estimated to be \$1.3M.

In March 2025, City of Darwin provided \$135,000 contribution to the project through a funding agreement with FNT.

In September 2025 construction of the facility was completed, and on 4 November 2025 City of Darwin received the letter at **Attachment 1** from FNT requesting an additional \$9,204 (ex GST) to install louvre windows and new irrigation around the building to complete the project.

The finalised location of the building was lower on the site than anticipated, providing unwanted visibility into the women and girls change rooms from the rear windows of the facility.

To address the safety issue this has created, FNT has obtained a quote for modifications to the windows to replace them with 'obscure' glazed louvres, that can be opened to allow ventilation but also provide privacy.

The finalised location of the building has also impacted the field of play, resulting in additional irrigation requirements that were not originally anticipated. FNT have obtained a quote to install pop up irrigation around the new change rooms and install a new solenoid valve to the existing irrigation mainline.

Should Council approve the request from Football NT, the additional amount would be funded through the existing sports plan capital works budget.

PREVIOUS COUNCIL RESOLUTION

At the 29 October 2024 meeting Council resolved:

RESOLUTION ORD467/24

1. THAT the report entitled Endorsement of Football NT Proposed Facilities – Bagot Oval be received and noted.
2. THAT Council provide approval for Football NT to proceed with design and construction of the proposed facilities at Bagot Oval as detailed in **Attachment 2 and 3**, subject to the following conditions:
 - a) That a connecting pathway from the building to the existing path network be included in the final design.
 - b) That an assessment by City of Darwin's Arborist is undertaken during final design.
 - c) That appropriate approvals for construction and certification requirements are met for the building and pathway.
 - d) That City of Darwin representative/s are members of the Project Control Group.
 - e) That on practical completion and certification of the building structures, the facilities at Bagot Oval become assets of City of Darwin and that a property agreement is established with Football NT for use of the facilities.
3. THAT Council refer an amount of \$18,800 for the maintenance of Bagot Oval facilities to the 2025/26 Budget deliberations.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

CARRIED 9/0

STRATEGIC PLAN ALIGNMENT	2 A Safe, Liveable and Healthy City 2.3 By 2030, Darwin residents will be more active and healthy									
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: FNT received quotes for the additional works as follows: <table><tr><th>Additional Works</th><th>Cost (ex GST)</th></tr><tr><td>Install obscure louvre windows</td><td>\$3,295</td></tr><tr><td>Install new irrigation</td><td>\$5,909</td></tr><tr><td>Total</td><td>\$9,204</td></tr></table> Is Funding identified: The 2025/26 Sports Facilities Capital Projects Budget allocated \$20,000 for pitch re-alignment of soccer ovals. It is recommended \$9,204 from this budget allocation is used to fund the request from Football NT for additional funds for the Bagot Oval Changerooms project.		Additional Works	Cost (ex GST)	Install obscure louvre windows	\$3,295	Install new irrigation	\$5,909	Total	\$9,204
Additional Works	Cost (ex GST)									
Install obscure louvre windows	\$3,295									
Install new irrigation	\$5,909									
Total	\$9,204									
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Nil Policy: Nil									
CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Discuss Internal: Executive Manager Infrastructure									
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).									



4 November 2025

Dear Mr. Grassmayr,

Subject: Request for Additional Financial Support for Bagot Oval Facility Project

We hope this letter finds you well. I am writing on behalf of Football Northern Territory (FNT) to formally request additional financial support for the ongoing development of the Bagot Oval facility.

Due to a change in location from the original design and scope, we have encountered unforeseen challenges requiring modifications to the louvres and irrigation systems. These adjustments are essential to ensure the functionality and sustainability of the new site, while also enhancing safety and security for all users.

As you may be aware, earthworks at the finalised location have lowered the outer wall height from ground level. This has inadvertently created visibility into the purpose-built changerooms and bathrooms for women and girls from the rear of the facility. While every effort was made to anticipate and mitigate such issues, some factors only became apparent post-construction — and would not have arisen had the original location been retained.

Additionally, the relocation has impacted the field of play and public bathroom areas, resulting in further irrigation requirements that were not accounted for in the original design. Throughout the project, FNT and its contractor have worked diligently to meet the evolving expectations of the City of Darwin. We now seek your support to continue doing so.

We respectfully request an additional \$10,125 in funding to cover the costs associated with these necessary adjustments (Quotes have been attached accordingly). Your support will significantly contribute to the successful completion of the facility and the continued growth of Football NT.

Thank you for your consideration. Please do not hesitate to contact me should you require further information or clarification.

Yours sincerely,

Jamie Monteith
Chief Executive Officer
Football Northern Territory



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GPO Box 3105
Darwin, Northern Territory, 0801

paula.dacosta@footballnt.com.au

www.footballnt.com.au



FOOTBALL
AUSTRALIA

WardKeller



Santos



DIAMOND BARBERS





4 November 2025

Subject: Supporting images of Louvres for Privacy



Photos of someone being able to see in from outside whilst standing at ground level



Left- Photo looking into changeroom from ground level

Right- Outside photo of building where person/s can see into



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www.footballnt.com.au



15 RECEIVE & NOTE REPORTS

15.1 MONTHLY FINANCIAL REPORT - OCTOBER 2025

Author: Manager Accounting Services
Executive Manager Finance

Authoriser: General Manager Corporate

Attachments: 1. Monthly Financial Report - October 2025 [↓](#)

RECOMMENDATIONS

THAT the report entitled Monthly Financial Report – October 2025 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of the financial position of Council for the period ended 31 October 2025.

Further, this report and the contents are required to be presented to Council in compliance with the *Local Government (General) Regulations 2021*.

KEY ISSUES

The Monthly Financial Report includes:

- Income Statement, which compares actual YTD income and expenditure against YTD budget.
- Fund Flow Statement (Monthly Operating Position), which outlines the effect on General Funds.
- Statement of Financial Position (Balance Sheet), which outlines what Council owns (assets) and what it owes (liabilities) at a point in time.
- Notes to the Balance Sheet, this includes further details on the Cash Balance, Trade Debtors, Trade Creditors, and a statement on Council's current payment and reporting obligations.
- Lord Mayor and CEO council credit card transactions.
- Investments, which provides details of treasury activities, investments as at month end.
- Procurement Reporting, which is a summary of contract variations and exempt procurement.
- Capital Expenditure and Funding, which compares YTD capital expenditure and funding against YTD budget.
- Planned Major Projects Capital Works, provides a high-level financial overview of our major projects at a point in time.

DISCUSSION**October 2025 – Year to Date Result**

The year-to-date operating result until 31 October 2025 is **a deficit of \$1.9M compared to budgeted deficit of \$6M** as highlighted in the table below.

	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000
Operating Surplus/ (Deficit)	(1,974)	(5,960)	3,986 Favourable

The budget figures presented in the statements do not incorporate the amendments proposed in the 2025/26 1st Budget Review.

The Net Operating Position reflects a favourable \$4 million variance against the year-to-date revised budget. The result is mainly attributable to a favourable variance on Statutory Charge and User Fees and Charges, and on Employee Costs, Materials and Contracts, and Interest Expense. Further details on material variances are outlined below.

Income

Total Operating Income is tracking above budget by \$2.9M (+7% YTD variance).

Statutory charges have recorded a favourable variance, due to parking compliance, the variance is expected to reduce due to seasonal timing.

User fees and charges have recorded a favourable variance of \$1.3M, primarily driven by higher revenue from Shoal Bay Waste Management Facility. This result reflects increased commercial weighbridge charges due to a larger volume of disposal materials.

Interest and investment income exceeded the monthly budget by \$0.7M, with timing and management of external borrowings, which results in higher cash balances. The increase in cash holdings allowed for greater investment capital than budgeted.

Expenditure

Total Expenses are below budget by \$1.1M (+2% YTD Variance).

Employee costs report a positive variance to budget of \$1.2M reflecting timing of employee entitlements and vacancies. Some of this positive variance is offset through the use of contract labour to cover positions.

Materials, contracts, and services have a full-year budget of \$67M, covering a wide range of expenditure categories. YTD to October, spending has been tracking well, with a favourable variance of \$0.4M. The variance mainly reflects timing differences in expenditure across multiple sections.

Depreciation, Amortisation & Impairment expenses are tracking above YTD budget, primarily due to the increase in the re-valuation of pathways and transport assets recognised in June 2025. Depreciation is a non-cash expense and an adjustment will be proposed in a future budget review.

Interest expenses show a positive variance of \$0.7M due to loan offsets been utilised against the variable loans.

Statement of Fund Flows

The variances are related to a mismatch in the timing of projects and budget profiles, and the reasons described above under the operating statement commentary.

Capital expenditure and Transfers from Reserves relates to timing of capital projects. Major projects which span financial years are realigned at the 1st budget review to reflect the current years expenditure forecast.

Cash and Investments Note A

City of Darwin achieved a weighted average interest rate of 4.54% across its end of month cash and investment portfolio, which totalled \$164M, inclusive of a \$43.8M loan offset facilities. This result represents a continued outperformance against the Bloomberg AusBond 90-Day Bank Bill Index benchmark of 3.64%.

Compliance remained strong during the month, with no investment policy breaches recorded. All investments were maintained within approved credit, term, and counterparty limits.

Accounts Receivable (Trade Debtors) Note B

This section provides the aged debtors outstanding for general debtors and infringements.

Accounts Payable (Trade Creditors) Note C

Accounts Payable owing at end of month at the time of reporting. City of Darwin recognises the liability of invoices once goods are receipted as received.

Procurement Reporting

Under the Local Government (General) Regulations, Council is required to disclose at the next Council meeting and on the City of Darwin website:

- contract variations:
 - where a tender was not required, however the total cost exceeds \$100,000, or
 - where a contract requiring a tender is varied by 10%.
- exempt procurement greater than \$100,000.

Contract Variations

Below Contract Variations for October 2025, where a tender is not required but total costs exceed \$100,000 and where a tender is required and is varied by 10% or more.

Vendor	Supply	Original Cost	Total Cost	%Change	Applicable Variation
2025-019A Smith Street Road Resurface Treatment	OmniGrip Direct Pty Ltd.	\$70,597	\$102,437	45.1%	Additional work Remobilisation and additional 15sqm of green bike lane

To note: Variation above is partially offset by a deduction in overall Smith St Greening project contract cost. The additional 15sqm is a result of the bike lanes being extended past Whitfield St to Daly St.

Exempt Procurement

Vendor	Supply	Cost	Applicable Exemption
Department of Logistics and Infrastructure	Reactive Maintenance of City of Darwin Traffic Signals	\$130,000	Reg 38 (1) (h) only one supplier available

Certification by the CEO to the Council

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

D. Saunders

CEO Signed

20 November 2025

PREVIOUS COUNCIL RESOLUTION

N/A

STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.3 Decision Making and Management
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	N/A
LEGISLATION / POLICY CONTROLS OR IMPACTS	Part 2 Division 7 the <i>Local Government (General) Regulations 2021</i> require that a monthly financial report is presented to Council each month setting out: (a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and (b) the most recently adopted annual budget; and (c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget. Regulation 17(5) Part 2 Division 7 the Local Government (General) Regulations 2021 require that the monthly report must be accompanied by: (a) a certification, in writing, by the CEO to the council that, to the best of the CEO's knowledge, information and belief: (i) the internal controls implemented by the council are appropriate; and (ii) the council's financial report best reflects the financial affairs of the council; or (b) if the CEO cannot provide the certification – written reasons for not providing the certification. The report is compliant with the requirements of the <i>Local Government Act 2019</i> and <i>Local Government (General) Regulations 2021</i>.

CONSULTATION, ENGAGEMENT & COMMUNICATION	N/A
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

Income Statement For the Period Ended 31 October 2025	2025/26			
	YTD			FY Annual Budget
	Actual	Budget	Variance	
	\$'000	\$'000	\$'000	\$'000
<u>Operating Income</u>				
Rates	26,778	26,826	(48)	80,478
Charges	3,470	3,466	4	10,398
Statutory Charges	1,891	1,258	633	3,136
User Fees and Charges	11,295	10,028	1,267	29,648
Operating Grants and Subsidies	888	687	201	4,313
Interest / Investment Income	2,012	1,284	728	3,851
Commercial & Other Income	1,013	881	132	2,588
Total Income	47,347	44,430	2,917	134,412
<u>Operating Expenses</u>				
Employee Expenses	13,476	14,727	1,251	44,193
Materials, Contracts & Services	22,416	22,812	396	66,629
Elected Member Allowances	222	277	55	832
Elected Member Expenses	42	7	(35)	21
Council Committee Allowances	1	7	6	20
Depreciation, Amortisation & Impairment	12,511	11,179	(1,332)	33,536
Interest Expenses	653	1,381	728	5,664
Total Expenses	49,321	50,390	1,069	150,895
Budgeted Operating Surplus/ (Deficit)	(1,974)	(5,960)	3,986	(16,483)
Capital Grants Income	67	950	(883)	5,335
Net Surplus/(Deficit)	(1,907)	(5,010)	3,103	(11,148)

Statement of Fund Flows Monthly Statement of Operating Position For the Period Ended 31 October 2025	2025/26			
	YTD			FY
	Actual	Budget	Variance	Annual Budget
	\$'000	\$'000	\$'000	\$'000
Net Operating Result from Income Statement	(1,973)	(5,959)	3,986	(16,483)
Add Non Cash Items				
Add Back Depreciation (Non-Cash)	12,511	11,179	1,332	33,536
Add Back Other Non-Cash Items	-	-	-	2,100
Total Non Cash Items	12,511	11,179	1,332	35,636
Less Additional Outflows				
Repayment of borrowings & advances	(1,973)	(2,028)	55	(6,084)
Capital Expenditure	(13,197)	(37,873)	24,676	(114,683)
Total Additional Outflows	(15,170)	(39,902)	24,732	(120,767)
Add Additional Inflows				
Capital Grants Income	67	950	(883)	5,335
Sale of Infrastructure, Property, Plant & Equipment	54	171	(117)	3,512
Transfers from/(to) Reserves	40,432	33,561	6,872	92,766
Total Additional Inflows	40,553	34,682	5,872	101,614
Net Increase (-Decrease) in Funds	35,921	0	35,921	0

Statement of Financial Position as at 31 October 2025	2025/26		
	Actual \$'000	Note	FY Annual Budget \$'000
Current Assets			
Cash at Bank & Investments	72,625	A	18,360
Cash at Bank & Investments - externally restricted	57,817	A	22,375
Cash at Bank & Investments - internally restricted	34,138	A	17,246
Trade & Other Receivables	7,730	B	16,260
Rates & Charges Receivables	53,473		-
Inventories	269		273
Total Current Assets	226,052		74,514
Non-Current Assets			
Infrastructure, Property, Plant and Equipment	1,376,347		1,325,094
Lease Right of Use Assets	1,353		-
Total Non Current Assets	1,377,700		1,325,094
Total Assets	1,603,752		1,399,608
Current Liabilities			
Trade Payables & Other Payables	8,410	C	22,573
Accruals	4,404		-
ATO & Payroll Liabilities	433	C	-
Rates Revenue struck (in advance)	61,463		-
Borrowings	6,721		6,975
Provisions	6,578		7,886
Lease Liabilities	663		950
Total Current Liabilities	87,807		38,384
Non-Current Liabilities			
Trade & Other Payables	7		-
Borrowings	73,713		68,411
Provisions	46,268		53,799
Lease Liabilities	797		599
Total Non-Current Liabilities	120,785		122,810
Total Liabilities	208,592		161,194
NET ASSETS	1,395,160		1,238,414
Equity			
Accumulated Surplus	304,071		331,495
Asset Revaluation Reserve	999,133		867,298
Other Reserves	91,955		39,621
TOTAL EQUITY	1,395,160		1,238,414

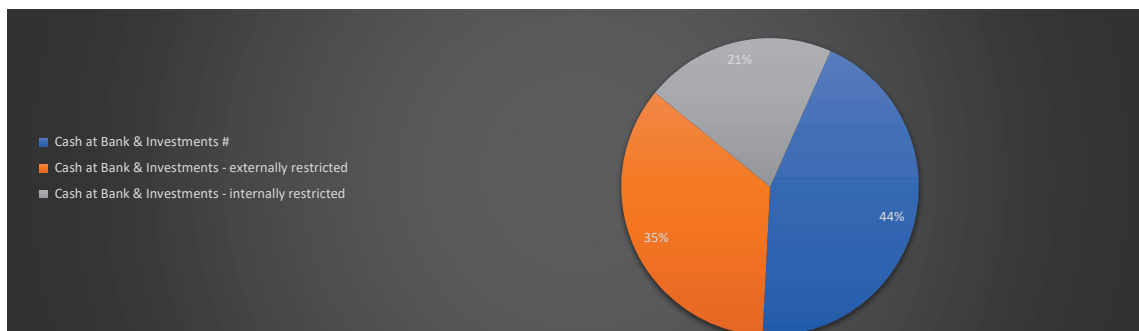
*Please note that these reports are unaudited management financial reports. Information contained in the reports were current as at the date of the reports and may not reflect any event or circumstances which occurred after the reports were completed.

Monthly Balance Sheet Report (Notes to the Statement of Financial Position) as at 31 October 2025

Note A. Details of Cash and Investments Held

Investments Report attached, which provides details of treasury activities, investments as at the end of the Month. City of Darwin has achieved 4.54% on weighted average interest rate (excluding Cash on Call) on its October 2025 cash and investment portfolio of \$164M (including \$43.8M Variable Loans Surplus/Offset). There have been no investment policy breaches in this month. The Investment Reports include surplus cash funds that are placed against variable loans. These funds are considered 'at call' as they can be accessed in short time frames.

Cash at Bank & Investments	
	\$'000
Cash at Bank & Investments #	72,625
Cash at Bank & Investments - externally restricted	57,817
Cash at Bank & Investments - internally restricted	34,138
Total Cash at Bank & Investments	164,581



Cash at Bank & Investments includes Cash on Call of \$43.8M

Note B. Statement of Trade Debtors*	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Other Trade Receivables and Other Receivables	\$ 5,601,512	\$1,808,622	\$198,615	\$121,466	\$ 7,730,215
Total Trade and Other Receivables	\$ 5,601,512	\$1,808,622	\$198,615	\$121,466	\$ 7,730,215

Note C. Statement on Trade Creditors*	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total*
General Trade Creditors	-\$4,274,677	-\$108,943	\$20,989	\$9,859	-\$4,352,772
ATO & Payroll Liabilities	\$433,263				\$433,263
Other Trade Payables & Other Payables	-\$4,057,520	\$0	\$0	\$0	-\$4,057,520
Total Trade and Other Payables	-\$7,898,934	-\$108,943	\$20,989	\$9,859	-\$7,977,030

Note D. Statement on Australian Tax Office (ATO) and Payroll Obligations

The Council has met its payment and reporting obligations for GST, Fringe Benefits Tax, PAYG withholding tax, superannuation, and insurance for the month October 2025.

*Please note that these reports are unaudited management financial reports. Information contained in the reports were current as at the date of the reports and may not reflect any event or circumstances which occurred after the date the reports were completed.

Table 4. Member and CEO Council Credit Card Transactions for the Month
For the Month Ended 31 OCT 2025

Cardholder Name: CEO

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
		NIL	
Total	-		

Cardholder Name: Lord Mayor

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
		NIL	
Total	-		

**INVESTMENTS REPORT TO COUNCIL
AS AT
31 October 2025**

Investment and Cash at Call/Offset Distribution by Term to Maturity

Term to Maturity Policy Limits

There have been no breaches in Term to Maturity Policy limits for the month of October 2025

Term to Maturity Category	% of Total Portfolio	Term to Maturity (Policy Max.)	Term to Maturity (Policy Min.)
Less than 1 Year			
Term Deposits	57%		
Business Online Saver Accounts	4%		
Floating Rate Notes	6%		
General Surplus on Variable Loans	30%		
Bonds	0%		
Less than 1 Year Total	97%	100%	30%
Greater than 1 Year less than 3 Years			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	2%		
Bonds	0%		
Greater than 1 Year less than 3 Years Total	2%	70%	0%
Greater than 3 Years			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	1%		
Bonds	0%		
Greater than 3 Years Total	1%	30%	0%
Greater than 5 Years			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	0%		
Greater than 5 Years Total	0%	10%	0%
Total	100%		

Investment Distribution by Portfolio Credit Rating

Portfolio Distribution Credit Rating Limits

There have been no breaches in Portfolio Credit Rating Limits for the month of October 2025

Credit Rating - Maximum Individual Limit	ADI	Counterparty	% of Total Portfolio	Individual Counterparty Limits of Total Investments
AA-	Commonwealth Bank of Australia Ltd	Commonwealth Bank of Australia Ltd	12%	50%
	National Australia Bank Ltd	National Australia Bank Ltd	17%	50%
	Westpac Banking Corporation Ltd	Westpac Banking Corporation Ltd	39%	50%
	ANZ Banking Group Ltd	ANZ Banking Group Ltd	2%	50%
AA-	Suncorp Bank	ANZ Banking Group Ltd	16%	30%
A-	Bank of Queensland Ltd	Bank of Queensland Ltd	3%	30%
BBB+	Bank Australia Limited	Bank Australia Limited	1%	10%
	Bendigo & Adelaide Bank Ltd	Bendigo & Adelaide Bank Ltd	1%	10%
	Members Banking Group Limited t/as RACQ Bank	Members Banking Group Limited t/as RACQ Bank	1%	10%
BBB	Great Southern Bank	Great Southern Bank	4%	10%
	Maitland Mutual Bank Ltd	Maitland Mutual Bank Ltd	1%	10%
Grand Total			100%	

Credit Rating - Maximum Portfolio Limit	% of Total	Policy Limit
AAA to AA-	87%	100%
A+ to A-	5%	45%
BBB+ to BBB	8%	30%
BBB-	0%	0%
Total	100%	

**INVESTMENT AND CASH AT CALL/OFFSET REPORT TO COUNCIL
AS AT
31 October 2025**

31 October 2025													
Instrument	Institution Category	Counterparty	Maturity Date	Interest Rate	Credit Rating (LT)	Credit Rating (ST)	Inv Type	FRN ONLY (Maturity Date -last pmt)	Principal \$	% Portfolio			
INVESTMENT	MAJOR BANK	ANZ Banking Group Ltd	11 November 2025	4.73%	AA-	A1+	TD		\$5,000,000	3.36%			
			2 December 2025	4.21%	AA-	A1+	TD		\$3,000,000	2.02%			
			4 November 2025	4.84%	AA-	A1+	TD		\$5,000,000	3.36%			
			25 November 2025	4.84%	AA-	A1+	TD		\$2,051,781	1.38%			
			25 November 2025	4.66%	AA-	A1+	TD		\$2,000,000	1.35%			
			9 December 2025	4.84%	AA-	A1+	TD		\$5,000,000	3.36%			
			3 February 2026	4.42%	AA-	A1+	TD		\$3,000,000	2.02%			
			28 April 2026	4.25%	AA-	A1+	TD		\$2,098,395	1.41%			
			2 January 2026	4.61%	AA-	A1+	FRN	31 March 2028	\$500,000	0.34%			
			ANZ Banking Group Ltd Total							\$27,650,176	18.61%		
			Commonwealth Bank of Australia Ltd	13 January 2026	4.62%	AA-	A1+	FRN	13 January 2026	\$2,000,000	1.35%		
				31 October 2025	4.35%	AA-	A1+	BOS		\$5,829,108	3.92%		
			Commonwealth Bank of Australia Ltd Total							\$7,829,108	5.27%		
			National Australia Bank Ltd	18 November 2025	5.10%	AA-	A1+	TD		\$2,035,970	1.37%		
				14 April 2026	4.20%	AA-	A1+	TD		\$3,000,000	2.02%		
				15 September 2026	4.20%	AA-	A1+	TD		\$2,167,935	1.46%		
				24 March 2026	4.20%	AA-	A1+	TD		\$2,097,732	1.41%		
				29 September 2026	4.24%	AA-	A1+	TD		\$2,000,000	1.35%		
			National Australia Bank Ltd Total							\$11,301,637	7.61%		
			Westpac Banking Corporation Ltd	11 November 2025	5.09%	AA-	A1+	TD		\$3,162,155	2.13%		
				18 November 2025	5.12%	AA-	A1+	TD		\$3,040,596	2.05%		
				2 December 2025	5.00%	AA-	A1+	TD		\$2,000,089	1.35%		
				20 January 2026	4.85%	AA-	A1+	TD		\$2,000,000	1.35%		
				17 February 2026	4.85%	AA-	A1+	TD		\$2,000,000	1.35%		
				14 April 2026	4.28%	AA-	A1+	TD		\$3,000,000	2.02%		
				27 January 2026	4.40%	AA-	A1+	TD		\$3,167,770	2.13%		
				21 April 2026	4.54%	AA-	A1+	TD		\$2,090,122	1.41%		
				19 May 2026	4.31%	AA-	A1+	TD		\$2,025,399	1.36%		
				21 July 2026	4.29%	AA-	A1+	TD		\$2,000,000	1.35%		
				29 September 2026	4.09%	AA-	A1+	TD		\$2,299,709	1.55%		
				29 September 2026	4.37%	AA-	A1+	TD		\$3,000,000	2.02%		
				14 July 2026	4.29%	AA-	A1+	TD		\$3,000,000	2.02%		
				13 January 2026	4.20%	AA-	A1+	TD		\$3,000,000	2.02%		
				20 October 2026	4.10%	AA-	A1+	TD		\$3,312,290	2.23%		
			Westpac Banking Corporation Ltd Total							\$39,098,130	26.31%		
			MAJOR BANK Total								\$85,879,050	57.79%	
			OTHER	Bank of Queensland Ltd	16 December 2025	4.60%	A-	A2	TD		\$2,000,000	1.35%	
					10 February 2026	4.35%	A-	A2	TD		\$3,000,000	2.02%	
				Bank of Queensland Ltd Total							\$5,000,000	3.36%	
				Bendigo & Adelaide Bank Ltd	27 November 2025	4.39%	A-	A-	FRN	28 November 2029	\$2,000,000	1.35%	
				Bendigo & Adelaide Bank Ltd Total								\$2,000,000	1.35%
				Bank Australia Limited	24 November 2025	5.15%	BBB+	A2	FRN	24 November 2025	\$2,000,000	1.35%	
				Bank Australia Limited Total								\$2,000,000	1.35%
				Members Banking Group Limited t/as RACQ Bank	24 November 2025	5.25%	BBB+	A2	FRN	24 February 2026	\$1,600,000	1.08%	
				Members Banking Group Limited t/as RACQ Bank Total								\$1,600,000	1.08%
				Great Southern Bank	14 April 2026	4.29%	BBB	A2	TD		\$4,315,522	2.90%	
					28 July 2026	4.28%	BBB	A2	TD		\$2,000,000	1.35%	
				Great Southern Bank Total							\$6,315,522	4.25%	
				Maitland Mutual Bank Ltd	10 November 2025	5.26%	BBB	A2	FRN	10 May 2027	\$2,000,000	1.35%	
				Maitland Mutual Bank Ltd Total								\$2,000,000	1.35%
				OTHER Total								\$18,915,522	12.73%
INVESTMENT Total									\$104,794,572	70.52%			
VARIABLE LOAN SURPLUS	MAJOR BANK	Commonwealth Bank of Australia Ltd	31 October 2025	0.00%	AA-	A1+	General Su		\$10,000,000	6.73%			
		Commonwealth Bank of Australia Ltd Total								\$10,000,000	6.73%		
		National Australia Bank Ltd	31 October 2025	0.00%	AA-	A1+	General Su		\$14,653,900	9.86%			
		National Australia Bank Ltd Total								\$14,653,900	9.86%		
		Westpac Banking Corporation Ltd	31 October 2025	0.00%	AA-	A1+	General Su		\$19,147,398	12.89%			
		Westpac Banking Corporation Ltd Total								\$19,147,398	12.89%		
MAJOR BANK Total									\$43,801,298	29.48%			
VARIABLE LOAN SURPLUS Total									\$43,801,298	29.48%			
Grand Total									\$148,595,870	100%			

N.B.

*INV TYPE - FRN = interest rate is the 'Coupon Margin' established on issue date, this plus 3M BBSW provides the yield for the current coupon period.

*MATURITY DATE - FRN = the interest coupon payment date not actual FRN maturity date (paid every 91 days).

CBA General Bank Funds	\$15,486,321
NAB General Bank Funds	\$108,199
WBC General Bank Funds	\$261,506
Total Funds	\$164,451,895
Less Variable Loans Offset (Cash on Call)	-\$43,801,298
Total Investment & Cash (less offset)	\$120,650,598
Total Budgeted Investment Earnings	\$3,041,069
Year to Date Investment Earnings	\$1,729,131
Weighted Ave Rate	3.20%
Weighted Ave Rate (excluding Cash on Call)	4.54%
BBSW 90 Day Rate	3.64%
Bloomberg AusBond (Bank Bill Index)	

Trust Bank Account	\$456,675
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Capital Expenditure For The Period Ended 31 October 2025	2025/26			
	YTD Actuals	YTD Revised Budget	YTD Variance	FY Revised Budget Current Financial Year Budget
	\$	\$	\$	\$
TOTAL CAPITAL EXPENDITURE BY ASSET CLASS:				
Land and Improvements	0	0	0	0
Buildings and Structures (includes parking building)	6,709,154	23,061,134	16,351,980	70,636,200
Environmental	22,073	243,762	221,689	749,542
Stormwater Drainage	70,095	955,841	885,746	2,953,769
Roads & Pathways	2,085,878	4,286,925	2,199,047	11,097,838
Street & Public Lighting	239,414	356,623	117,209	1,229,818
Waste Management Infrastructure	2,477,533	4,911,791	2,434,258	14,666,769
Plant & Equipment	292,595	2,015,419	1,722,824	7,023,023
Parks, Playgrounds and Reserves	1,300,752	1,974,560	673,808	6,092,478
Public Art	0	66,724	66,724	233,568
TOTAL CAPITAL EXPENDITURE	13,197,494	37,872,779	24,673,285	114,683,005
TOTAL CAPITAL EXPENDITURE FUNDED BY*:				
Operating Income	1,241,442	5,471,809	4,228,367	16,391,325
Capital Grants	2,073,982	2,027,145	(46,837)	5,335,410
Transfer from Reserves	7,404,536	25,462,034	18,057,498	83,949,044
Borrowings	2,477,533	4,911,791	2,434,258	5,490,675
Sale of Assets (including trade-ins)	0	0	0	3,516,550
TOTAL CAPITAL EXPENDITURE FUNDING	13,197,494	37,872,779	24,673,285	114,683,004

*YTD Funding of expenditure is assumed to be consumed in line with YTD Capital Expenditure

**\$1M moved from street & public lighting to roads & pathways due to category of assets expected to be capitalised

**Report on Planned Major Capital Works
For The Period Ended 31 October 2025**

Class of Assets	By Major Capital Project	Total Prior Year(s) Actuals \$ (A)	YTD Actuals \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Budget \$ (D)	Total Yet to Spend \$ (E = D - C)	Expected Project Completion Date
Buildings	Civic Centre and Plaza Precinct Development	3,069,545	2,129,543	5,199,087	47,600,000	42,400,913	30/06/2028
Buildings	Civic Centre Public Carpark/CBD Parking	4,867,700	4,263,245	9,130,945	30,000,000	20,869,055	30/06/2028
Buildings	Project Contingency	0	0	0	2,000,000	2,000,000	30/06/2028
Waste Management Infrastructure	Shoal Bay - Stage 2 Expansion Phase 1	535,817	2,405,813	2,941,630	6,000,000	3,058,370	31/03/2026
Waste Management Infrastructure	Shoal Bay Waste Management Site - Stage 7 Construction	198,906	71,721	270,627	8,750,000	8,479,373	TBC
TOTAL		8,671,969	8,870,321	17,542,290	94,350,000	76,807,710	

15.2 INSTALLATION OF SHADE COVER IN GREBE PARK

Author: Executive Manager Infrastructure

Authoriser: General Manager Corporate

Attachments: Nil

RECOMMENDATIONS

THAT the report entitled Installation of Shade Cover in Grebe Park be received and noted.

PURPOSE

The purpose of this report is to provide for Council's consideration a report on the costs associated with providing shade to the playground in Grebe Park.

KEY ISSUES

- A petition requesting that Council fund shade provision, in the 2026/27 budget deliberations, to the playground in Grebe Park, Wulagi was tabled at the Ordinary Council meeting in July 2025.
- Council's endorsed Play Space Strategy 2023-2030 infrastructure provision guide lists constructed shade for play elements is a must have for local playgrounds. The Grebe Park absence of constructed shade does not currently meet this strategy requirement.
- The costs associated with providing artificial shade to a playground of this size based on recent playground refurbishments is estimated at \$35,000.

DISCUSSION

A petition containing eleven signatures requesting that Council consider shade provision to the playground in Grebe Park was tabled at the Ordinary Council Meeting 29 July 2025.

Staff advise that the current lack of constructed shade does not meet with the requirements of the infrastructure provision guide as an appendix to Council's adopted Play Space strategy 2023-2030.

Grebe Park is designated a local park servicing nearby residents in the suburb of Wulagi. The existing play equipment is in good condition and has an estimated remaining useful life of 5-10 years, as such, the equipment will not be considered for upgrade or replacement until 2029 or later depending on prioritisation across the asset base and budget constraints at that time. At the time of upgrade, the infrastructure provision guide will determine the level of equipment installed which will include the provision of artificial shade as part of the project cost. The costs associated with providing artificial shade to a playground of this size based on recent playground refurbishments is estimated at \$35,000.

Council may consider the cost estimate provided above during future budget deliberations should an Elected Member determine to submit a new initiative to do so.

PREVIOUS COUNCIL RESOLUTION

At the 29 July 2025 meeting Council resolved:

RESOLUTION ORD356/25

1. THAT the Petition, in relation to the Installation of Shade Cover in Grebe Park, be received and noted.
2. THAT in accordance with By-Law 12, the Petition regarding the Installation of Shade Cover in Grebe Park be referred to the Corporate Hub for consideration and a report to return to Council.

CARRIED 11/0

STRATEGIC PLAN ALIGNMENT	2 A Safe, Liveable and Healthy City 2.2 By 2030, Darwin will be increasingly recognised as a liveable city
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: Nil Is Funding identified: No Existing Position No: N/A Contractor: N/A
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: City of Darwin By-Laws 2023 <i>Part 2; Division 2 Procedural Matters 12 - Petitions</i>
CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Inform Tactics: N/A Internal: Executive Manager Operations Executive Manager Community & Cultural Services External: N/A

DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).
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15.3 MIRAWOOD ESTATE - PARK UPGRADE

Author: Executive Manager Infrastructure

Authoriser: General Manager Corporate

Attachments: Nil

RECOMMENDATIONS

THAT the report entitled Mirawood Estate - Park Upgrade be received and noted.

PURPOSE

The purpose of this report is to provide for Council's review a report on the considerations associated with providing additional recreation elements to the public open space within the Mirawood Estate as requested by petition.

KEY ISSUES

- A petition requesting that Council consider funding additional recreation infrastructure, in the 2026/27 budget deliberations, to Mirawood Park was tabled at the Ordinary Council meeting on 29 July 2025.
- The current provision of recreation elements within Mirawood Park meets with the infrastructure provision guide as an appendix to Council's adopted Play Space strategy 2023-2030.
- Based on a desk top assessment, the provision of the requested elements is approximately \$190k.

DISCUSSION

A petition containing 12 signatures requesting that Council consider funding additional recreation infrastructure provision for Mirawood Park, 10 Beinhorn Court, Berrimah (Mirawood Estate), was tabled at the Ordinary Council Meeting 29 July 2025.

Upgrade items requested in the petition were:

- Slide and Swing set
- BBQ
- Exercise Station/equipment

Mirawood park is located in a small residential subdivision off Boulter Rd, Berrimah. It is a designated a local park servicing the public open space requirements for this development. The development contains 36 parcels of land and was handed over to City of Darwin's care and control in June of 2025.

The current provision of recreation facilities within Mirawood Park is consistent with expectations for a park of this size and nature and can be interpreted as meeting the requirements of the infrastructure provision guide as an appendix to Council's adopted Play Space strategy 2023-2030.



Mirawood Park Facilities

Local Park	Must have	May Have
2-4 pieces of equipment	Partially met*	
Constructed Shade	Included	
Park Seating		Included
Integrated Pathways		Included
Bike Racks		Included
Drinking Taps		Included
Rubbish Bins		Included
Lawn Areas		Included
Security Lighting		Included
Signage/Way Finding		No
Car Parking		Included

* The play equipment provided is a single hexagonal climbing frame with different elements for this activity on each side of the frame.

A desk top assessment was undertaken to provide elected members with estimated costs associated with providing the requested elements. Two (2) recent projects of a similar nature have been used for the assessment, noting that maintenance considerations have not been included in these costs.

- Slide and Swing set including shade and softfall. \$70,000
- BBQ including shade. \$70,000
- Exercise Station/equipment including softfall and shade \$50,000

Council may consider the cost estimates provided in this report during future budget deliberations should an Elected Member determine to submit a new initiative to do so.

PREVIOUS COUNCIL RESOLUTION

At the 29 July 2025 meeting Council resolved:

RESOLUTION ORD357/25

1. THAT the Petition, in relation to Mirawood Estate Park Upgrade, be received and noted.
2. THAT the in accordance with By-Law 12, the Petition regarding Mirawood Estate Park Upgrade be referred to the Corporate Hub for consideration and a report to return to Council.

CARRIED 11/0

STRATEGIC PLAN ALIGNMENT	2 A Safe, Liveable and Healthy City 2.2 By 2030, Darwin will be increasingly recognised as a liveable city
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Budget/Funding: Nil Is Funding identified: No Existing Position No: N/A Contractor: N/A
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: <i>City of Darwin By-Laws 2023</i> <i>Part 2; Division 2 Procedural Matters 12 - Petitions</i>
CONSULTATION, ENGAGEMENT & COMMUNICATION	Engagement Level: Inform Tactics: N/A Internal: Executive Manager Operations Executive Manager Community & Cultural Services External: N/A
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

15.4 POLICY MANAGEMENT - 24TH COUNCIL POLICY REVIEW SCHEDULE

Author: Manager Risk and Customer Experience

Authoriser: Executive Manager Corporate & Customer Service

Attachments: 1. Council Policy Register - November 2025 [↓](#)

RECOMMENDATIONS

1. THAT the report entitled Policy Management - 24th Council Policy Review Schedule be received and noted.
2. THAT Council note the list of policies contained within the report which are scheduled for review and adoption at nominated meeting dates prior to 30 June 2026.

PURPOSE

The purpose of this report is to provide Council with an update on the status of the 24th Council Policy Review Schedule.

KEY ISSUES

- Council adopts policies to enable the delivery of its Strategic and Municipal Plans, and to ensure compliance with legislative requirements.
- All policy documents are reviewed at least once during each Council term.
- The policy review schedule is reported to Council annually, with the most recent schedule presented in May 2025.

DISCUSSION

This is the first presentation of the Policy Review Schedule for the 24th Council. The schedule outlines Council's planned approach to ensuring that all policies remain current, relevant and aligned with Council's strategic direction and meet legislative obligations. Policies form a critical foundation for Council's decision-making, governance, and service delivery, and the review process ensures consistency, transparency and accountability.

The legislative requirement is for all Council policies to be reviewed once per term of Council. Policies may be reviewed more frequently as required and determined by Council decision. The review schedule is actively monitored by management.

Policies scheduled for review within current financial year are outlined below:

External document title	Review date	Prospective meeting
2310.100.E.R - Risk Management Policy	14/11/2025	Nov-25
1051.100.E.R - Breach of Code of Conduct - Elected Members	25/06/2025	Mar-26
2501.100.E.R - Privacy Policy	27/02/2026	Feb-26
0050.100.E.R - Trees on Verges - Conservation Policy	Deferred	Mar-26
0051.100.E.R - Verges Policy	Deferred	Mar-26
0091.100.E.R - Financial Hardship Support Policy	30/08/2025	Mar-26
0070.100.E.R - Procurement Policy	14/11/2025	Mar-26
1101.100.E.R - CEO Allowances and Other Benefits Policy	25/06/2026	Jun-26
0054.100.E.R - Waste Management Exemption Policy	28/06/2026	Jun-26

To note, the Financial Hardship Support Policy and Procurement Policy will be tabled for review by the Risk Management and Audit Committee in February 2026 prior to presentation to Council.

The full suite of Council's 66 policies is attached for reference (**Attachment 1**).

The next policy review schedule will be presented in June 2026, setting the forward plan for policies due for review in the year ahead.

PREVIOUS COUNCIL RESOLUTION

At the 27 May 2025 meeting Council resolved:

RESOLUTION ORD233/25

1. THAT the report entitled Policy Management - 23rd Council Policy Review Schedule be received and noted.
2. THAT Council note the list of policies contained within the report which are scheduled for review and adoption at nominated meeting dates prior to 31 July 2025.

CARRIED 11/0

STRATEGIC PLAN ALIGNMENT

6 Governance Framework
6.4 Accountability

BUDGET / FINANCIAL / RESOURCE IMPLICATIONS

Nil

LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: <i>Local Government Act 2019 (NT)</i> Policy: City of Darwin Governance Framework
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



Council policy register

5 November 2025

External document title	Responsible hub	Review date	Prospective meeting
2310.100.E.R - Risk Management Policy	Corporate	14/11/2025	November 2025
1051.100.E.R - Breach of Code of Conduct - Elected Members	Office of Lord Mayor & Chief Executive Officer	25/06/2025	March 2026
2501.100.E.R - Privacy Policy	Corporate	27/02/2026	February 2026
0050.100.E.R - Trees on Verges - Conservation Policy	Community	Deferred	March 2026
0051.100.E.R - Verges Policy	Community	Deferred	March 2026
0091.100.E.R - Financial Hardship Support Policy	Corporate	30/08/2025	March 2026
0070.100.E.R - Procurement Policy	Corporate	14/11/2025	March 2026
1101.100.E.R - CEO Allowances and Other Benefits Policy	Corporate	25/06/2026	June 2026
0054.100.E.R - Waste Management Exemption Policy	Innovation	28/06/2026	June 2026
0053.100.E.R - International Relations & Sister City Policy	Innovation	26/07/2026	FY27
0048.100.E.R - Memorial Policy	Community	26/07/2026	FY27
0027.100.E.R - Sufficient Interest in the Assessment Record Policy	Corporate	30/08/2026	FY27
6830.100.E.R - Environment Policy	Innovation	26/11/2026	FY27
1056.100.E.R - Fraud Prevention Policy	Corporate	26/11/2026	FY27
0041.100.E.R - Land Use Planning Policy	Innovation	28/03/2027	FY27
0045.100.E.R - Place Naming Policy	Innovation	28/03/2027	FY27
0041.100.E.R - Land Use Planning Policy	Innovation	28/03/2027	FY27

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External document title	Responsible hub	Review date	Prospective meeting
1350.100.E.R - Community Engagement Policy	Office of Lord Mayor & Chief Executive Officer	11/04/2027	FY27
1310.100.E.R - Communications and Media Policy	Office of Lord Mayor & Chief Executive Officer	11/04/2027	FY27
1330.100.E.R - Social Media Policy	Office of Lord Mayor & Chief Executive Officer	11/04/2027	FY27
1370.100.E.R - Image Management and Consent Policy	Office of Lord Mayor & Chief Executive Officer	11/04/2027	FY27
0088.100.E.R - Unsolicited Proposals Policy	Office of Lord Mayor & Chief Executive Officer	26/04/2027	FY27
3301.100.E.R - Investment Policy	Corporate	25/05/2027	FY27
0008.100.E.R - Community Inclusion Policy	Community	28/05/2027	FY27
0003.100.E.R - Car Parking Policy	Innovation	13/06/2027	FY27
6300.100.E.R - In-kind Support Policy	Innovation	27/06/2027	FY27
6320.100.E.R - Awnings, Balconies and Verandahs on City of Darwin Land Policy	Innovation	12/09/2027	FY28
7230.100.E.R - Animal Management Policy	Community	26/09/2027	FY28
7220.100.E.R - Regulatory Miscellaneous Policy	Community	26/09/2027	FY28
7210.100.E.R - Compliance and Enforcement Policy	Community	26/09/2027	FY28
3101.100.E.R - Remotely Piloted Aircraft Policy	Corporate	27/10/2027	FY28
7730.100.E.R - Walkway Management Policy	Innovation	31/10/2027	FY28
3100.100.E.R - Asset Management Policy	Corporate	14/11/2027	FY28
3010.100.E.R - Financial Reserve Policy	Corporate	14/11/2027	FY28
3020.100.E.R - Allocation of Surplus Funds Policy	Corporate	28/11/2027	FY28
6130.100.E.R - CCTV Management Policy	Innovation	28/11/2027	FY28
3510.100.E.R - Shared Services Policy	Corporate	06/02/2028	FY28
3030.100.E.R - Credit Card Policy	Office of Lord Mayor & Chief Executive Officer	27/02/2028	FY28
6330.100.E.R - Funding Policy	Innovation	27/02/2028	FY28
6250.100.E.R - Commercial Outdoor Activities Policy	Innovation	28/05/2028	FY28



External document title	Responsible hub	Review date	Prospective meeting
1100.100.E.R - Elected Members Expenses, Facilities and Support Policy	Office of Lord Mayor & Chief Executive Officer	11/06/2028	FY28
0021.100.E.R - Accountable Forms Policy	Office of Lord Mayor & Chief Executive Officer	11/06/2028	FY28
8061.100.E.R - Alcohol in City of Darwin Controlled Places Policy	Community	30/07/2028	FY29
1050.100.E.R - Confidential Information and Business Policy	Office of Lord Mayor & Chief Executive Officer	13/08/2028	FY29
3040.100.E.R - Borrowing Policy	Corporate	13/08/2028	FY29
6340.100.E.R - Property Leasing and Licensing Policy	Innovation	27/08/2028	FY29
8302.100.E.R - Public Tree Management Policy	Community	24/09/2028	FY29
6230.100.E.R - Data Policy	Innovation	24/09/2028	FY29
8012.100.E.R - Public Art and Cultural Development Policy	Community	29/10/2028	FY29
2601.100.E.R - Customer Feedback Policy	Corporate	29/10/2028	FY29
2602.100.E.R - Customer Conduct Policy	Corporate	29/10/2028	FY29
0014.100.E.R - Gifts and Benefits Policy	Office of Lord Mayor & Chief Executive Officer	29/10/2028	FY29
1053.100.E.R - Meetings Policy	Office of Lord Mayor & Chief Executive Officer	26/11/2028	FY29
1054.100.E.R - Elected Member Protocols and Interactions Policy	Office of Lord Mayor & Chief Executive Officer	26/11/2028	FY29
8860.100.E.R - Multiple burial policy	Community	25/12/2029	FY29
8862.100.E.R - Exclusive rights of burial policy	Community	25/02/2029	FY29
0093.100.E.R - Advisory and Other Committees Policy	Office of Lord Mayor & Chief Executive Officer	25/03/2029	FY29
0013.100.E.R - Tourism Promotion Policy	Innovation	25/03/2029	FY29
0044.100.E.R - Public Library Service Policy	Community	29/04/2029	FY29
8010.100.E.R - Percentage for arts policy	Community	27/05/2029	FY29
7610.100.E.R Land Acquisition and Disposal Policy	Innovation	25/06/2029	FY29
3302.100.E.R - Unclaimed money	Corporate	25/06/2029	FY29
0019.100.E.R - Fees and Charges Policy	Corporate	30/06/2029	FY29
1052.100.E.R - Caretaker Policy	Office of Lord Mayor & Chief Executive Officer	08/07/2029	FY30



External document title	Responsible hub	Review date	Prospective meeting
1055.100.E.R - Filling Casual Vacancies Policy	Office of Lord Mayor & Chief Executive Officer	29/07/2029	FY30
6251.100.E.R - Developer Contribution Policy	Innovation	29/07/2029	FY30
0092.100.E.R - Casting Vote Policy	Office of Lord Mayor & Chief Executive Officer	30/09/2029	FY30

**15.5 ADVISORY COMMITTEES AND RISK MANAGEMENT AND AUDIT COMMITTEE
OPEN MEETING MINUTES**

Author: Council and Grants Support Officer

Authoriser: A/Manager Office of Council and CEO

Attachments:

1. Risk Management and Audit Committee Unconfirmed Open Minutes 17 October 2025 [↓](#)
2. International Relations Advisory Committee Unconfirmed Open Minutes 23 October 2025 [↓](#)
3. Darwin Military and Civilian History Advisory Committee Unconfirmed Open Minutes 5 November 2025 [↓](#)

RECOMMENDATIONS

1. THAT the report entitled Advisory Committees and Risk Management and Audit Committee Open Meeting Minutes be received and noted.

PURPOSE

The purpose of this report is to present the minutes of the Advisory Committees and Risk Management and Audit Committee Open Meeting Minutes Open Minutes for meetings in October and November 2025 to Council.

KEY ISSUES

- The Risk Management and Audit Committee unconfirmed open minutes of 17 October 2025 are presented at **Attachment 1**.
- The International Relations and Advisory Committee unconfirmed open minutes of 23 October 2025 are presented at **Attachment 2**.
- The Darwin Military and Civilian History Advisory Committee unconfirmed open minutes of 5 November 2025 are presented at **Attachment 3**.

DISCUSSION

This report provides the minutes for the following committees:

- Risk Management and Audit Committee
- International Relations Advisory Committee
- Darwin Military and Civilian History Advisory Committee

Any recommendations that arise from the committee meetings will be presented to Council in a separate report.

PREVIOUS COUNCIL RESOLUTION

At the 29 July 2025 meeting Council resolved:

RESOLUTION ORD366/25

THAT the report entitled Advisory Committee and Information Communications Technology Steering Committee and Risk Management and Audit Committee Open Meeting Minutes be received and noted.

CARRIED 12/0

STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.1 Vision and Culture
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: <i>Local Government Act 2019</i> Policy: Meetings Policy Advisory and Other Committees Policy
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



Minutes

Risk Management & Audit Committee Meeting

Friday, 17 October 2025

Unconfirmed



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**MINUTES OF CITY OF DARWIN
RISK MANAGEMENT & AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY
CHAN AVENUE, DARWIN
ON FRIDAY, 17 OCTOBER 2025 AT 9:00 AM**

PRESENT:

Chairperson Roland Chin
Councillor Jimmy Bouhoris
Councillor Mick Palmer
Member Sanja Hill
Member Tanya Jacobs
Member Shara Reid

OFFICERS:

General Manager Corporate, Natalie Williamson
General Manager Innovation, Alice Percy
Executive Manager Environment and Waste Services, Nick Fewster
Executive Manager Finance, Irene Frazis
Executive Manager Corporate and Customer Service, Silke Maynard
Executive Manager HR and Safety, Alexandra Vereker
Manager Risk and Customer Experience, Brooke Prince

APOLOGY:

Councillor Ed Smelt
Chief Executive Officer, Simone Saunders

GUESTS:

Nil

Risk Management & Audit Committee Meeting Minutes

17 October 2025

Order of Business

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1 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

2 MEETING DECLARED OPEN

RECOMMENDATIONS

The Chair declared the meeting open at 9:02am.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

RECOMMENDATIONS

THAT the apology from Councillor Ed Smelt be received.

3.2 LEAVE OF ABSENCE GRANTED

Nil

3.3 LEAVE OF ABSENCE REQUESTED

Nil

4 ELECTRONIC MEETING ATTENDANCE

4.1 ELECTRONIC ATTENDANCE GRANTED

RECOMMENDATIONS

THAT the Committee note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

- Shara Reid

4.2 ELECTRONIC ATTENDANCE REQUESTED

Nil

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

5.1 DECLARATION OF INTEREST BY MEMBERS

RECOMMENDATIONS

1. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Tanya Jacobs, declared the following Standing Conflicts of Interests:
 - Chair of Risk Management and Audit committee for the Darwin Turf Club
 - Board member of the Dawin Turf Club
 - Senior Manager Risk, Compliance and Internal Audit Power and Water Corporation
2. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Jimmy Bouhoris, declared a Standing Conflict of Interest in any items relating to Power and Water Corporation.
3. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Shara Reid declared a Standing Conflict of Interest as a member of Audit and Risk Management Committee for the Department of Justice and Attorney-General Queensland.
4. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Sanja Hill, declared a Standing Conflict of Interest as a board member of Melaluca Australia .
5. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Chairperson Roland Chin, declared the following Standing Conflicts of Interests:
 - President of Chung Wah Society Inc.
 - Member of Audit and Risk Committee for Venture Housing Company limited
 - Chair of Audit Risk and Compliance Committee for Charles Darwin University
 - Member of Audit Committee for Tiwi Land Council

5.2 DECLARATION OF INTEREST BY STAFF

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION RMAC038/25

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Mick Palmer

THAT the minutes of the Risk Management & Audit Committee Meeting held on 11 July 2025 be confirmed.

CARRIED 6/0

7 MOVING OF ITEMS**7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN

Nil

7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**17.1 AUDITED ANNUAL FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2025****COMMITTEE RESOLUTION RMAC044/25**

Moved: Member Sanja Hill

Seconded: Member Shara Reid

1. THAT the report entitled Audited Financial Statements for the Year Ended 30 June 2025 be received and noted.
2. THAT the Risk Management and Audit Committee recommend that the Draft Financial Statements for the Year Ended 30 June 2025 are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report 2024/2025 and presented to Council.
3. THAT the Draft Audit Closing Report, inclusive of the Management responses, be received and noted.
4. THAT the Financial Reports and Financial Tables, to be included in the Annual Report 2024/25, be received and noted.
5. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
6. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

CARRIED 6/0

17.2 RISK MANAGEMENT SUPPORTING DOCUMENTATION**COMMITTEE RESOLUTION RMAC045/25**

Moved: Member Tanya Jacobs

Seconded: Councillor Mick Palmer

1. THAT the report entitled Risk Management Supporting Documentation be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the

Risk Management & Audit Committee Meeting Minutes

17 October 2025

end of the meeting.	CARRIED 6/0
17.3 RISK REVIEW AND ASSESSMENT - OCTOBER 2025	
COMMITTEE RESOLUTION RMAC046/25 Moved: Member Sanja Hill Seconded: Councillor Mick Palmer	
1. THAT the report entitled Risk Review and Assessment - October 2025 be received and noted. 2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the <i>Local Government Act 2019</i>. 3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.	
CARRIED 6/0	
17.4 CORPORATE SERVICES QUARTERLY REPORT - JULY TO SEPTEMBER 2025	
COMMITTEE RESOLUTION RMAC047/25 Moved: Councillor Jimmy Bouhoris Seconded: Member Sanja Hill	
1. THAT the report entitled Corporate Services Quarterly Report - July to September 2025 be received and noted. 2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the <i>Local Government Act 2019</i>. 3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.	
CARRIED 6/0	
17.5 CITY OF DARWIN DRAFT ANNUAL REPORT 2024/25	
COMMITTEE RESOLUTION RMAC048/25 Moved: Councillor Mick Palmer Seconded: Member Sanja Hill	
1. THAT the report entitled City of Darwin Draft Annual Report 2024/25 be received and noted 2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the <i>Local Government Act 2019</i>. 3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.	
CARRIED 6/0	
17.6 INTERNAL AUDIT UPDATE	
COMMITTEE RESOLUTION RMAC049/25 Moved: Councillor Jimmy Bouhoris	

Risk Management & Audit Committee Meeting Minutes

17 October 2025

Seconded: Member Tanya Jacobs

1. THAT the report entitled Internal Audit Update be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019 (NT)*.
3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

CARRIED 6/0

17.7 SHOAL BAY WASTE MANAGEMENT FACILITY - UPDATE OCTOBER 2025

COMMITTEE RESOLUTION RMAC050/25

Moved: Councillor Mick Palmer

Seconded: Member Tanya Jacobs

1. THAT the report entitled Shoal Bay Waste Management Facility - Update October 2025 be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

CARRIED 5/0

8 DEPUTATIONS AND BRIEFINGS

8.1 DEPUTATIONS AND BRIEFINGS

Nil

9 OFFICER REPORTS

9.1 PROPOSED MEETING DATES AND REPORT SCHEDULE 2026

COMMITTEE RESOLUTION RMAC039/25

Moved: Member Tanya Jacobs

Seconded: Chairperson Roland Chin

1. THAT the report entitled Proposed Meeting Dates and Report Schedule - 2026 be received and noted.
2. THAT the Risk Management and Audit Committee endorse the Proposed Meeting Dates and Report Schedule 2026.

CARRIED 6/0

The Committee noted that the risk review will remain for each RMAC and noted their preference for a standing report on the Civic Centre Redevelopment project.

9.2 REVIEW OF RISK MANAGEMENT POLICY**COMMITTEE RESOLUTION RMAC040/25**

Moved: Member Sanja Hill

Seconded: Councillor Jimmy Bouhoris

1. THAT the report entitled Review of Risk Management Policy be received and noted.
2. THAT the Risk Management and Audit Committee recommends that Council endorse Policy 2310.100.E.R. Risk Management Policy at **Attachment 2**.

CARRIED 6/0**9.3 INTERIM MONTHLY FINANCIAL REPORTS - JUNE TO AUGUST 2025****COMMITTEE RESOLUTION RMAC041/25**

Moved: Councillor Mick Palmer

Seconded: Member Sanja Hill

THAT the report entitled Monthly Financial Reports - June to August 2025 be received and noted.

CARRIED 6/0**10 MEMBER REPORTS**

Nil

11 GENERAL BUSINESS**11.1 GENERAL BUSINESS**

Nil

12 CLOSURE OF MEETING TO THE PUBLIC**RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

That the Committee considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

17.1 Audited Annual Financial Statements for Year Ended 30 June 2025

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local

Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

17.2 Risk Management Supporting Documentation

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

17.3 Risk Review and Assessment - October 2025

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

17.4 Corporate Services Quarterly Report - July to September 2025

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

17.5 City of Darwin Draft Annual Report 2024/25

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

17.6 Internal Audit Update

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

17.7 Shoal Bay Waste Management Facility - Update October 2025

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

13 CLOSURE/ADJOURNMENT OF MEETING

RECOMMENDATIONS

THAT the open section of the meeting be adjourned at 9:53 am.

THAT the open section of the meeting be resumed at 12:35 pm.

THAT the chair declared the meeting closed at 12:35 pm.

The minutes of this meeting were confirmed at the Risk Management & Audit Committee Meeting held on TBA

.....
CHAIR



Minutes

International Relations Advisory Committee Meeting

Thursday, 23 October 2025

Unconfirmed



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**MINUTES OF CITY OF DARWIN
INTERNATIONAL RELATIONS ADVISORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY
CHAN AVENUE, DARWIN
ON THURSDAY, 23 OCTOBER 2025 AT 11:00 AM**

PRESENT:

The Right Worshipful, the Lord Mayor Peter Styles (Chair)
Councillor Jimmy Bouhoris
General Manager, Tourism Top End Samantha Bennett
Executive Director, Port of Darwin Ben Cheng
Chair, Sister City Advisory Committee Kate Heelan
General Manager Innovation, City of Darwin Alice Percy
Director, Dept. of Foreign Affairs and Trade NT Suzy Wilson-Uilelea
Senior Director, Dept. of Trade, Business and Asian Relations David Orr

OFFICERS:

Emma Struys, Executive Manager Growth and Economic Development
Jessica Fry, Manager International Relations and Sponsorship

APOLOGY:

Vice Chancellor, Charles Darwin University Shannon Holborn
Chief Executive Officer, Larrakia Nation Michael Rotumah
Chief Executive Officer, Chamber of Commerce NT Glen Hingley

International Relations Advisory Committee Meeting Minutes

23 October 2025

Order of Business

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2	Meeting Declared Open	4
3	Apologies and Leave of Absence	4
4	Electronic Meeting Attendance	5
5	Declaration of Interest of Members and Staff	5
6	Confirmation of Previous Minutes	5
7	Moving of Items	5
7.1	Moving of Items into Confidential	5
7.2	Moving of Confidential Items into Open	5
7.3	Moving Confidential Items to open at the Conclusion of the Meeting	6
8	Deputations and Briefings	6
8.1	Deputations and Briefings	6
9	Officer Reports	6
9.1	Sister Cities Soiree	6
9.2	2025 Sister Cities Storytelling Competition Update	6
9.3	Sister Cities Action Plan Update	6
10	Member Reports	7
11	General Business	7
11.1	General Business	7
12	Date, Time and Place of Next Committee Meeting	8
13	Closure of Meeting to the Public	9
14	Closure/Adjournment of Meeting	9

1 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country.

We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.

City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

General Manager, Tourism Top End Samantha Bennett was not present at the commencement of the meeting at 11:04 am

2 MEETING DECLARED OPEN

COMMITTEE RESOLUTION IRACC017/25

Moved: Councillor Jimmy Bouhoris

Seconded: Chair, Sister City Advisory Committee Kate Heelan

The Chair declared the meeting open at 11:04 am.

CARRIED 7/0

General Manager, Tourism Top End Samantha Bennett joined the meeting at 11:07 am.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

COMMITTEE RESOLUTION IRACC018/25

Moved: Councillor Jimmy Bouhoris

Seconded: Chair, Sister City Advisory Committee Kate Heelan

THAT apologies from the following members be received.

- Vice Chancellor, Charles Darwin University Shannon Holborn
- Chief Executive Officer, Larrakia Nation Michael Rotumah
- Chief Executive Officer, Chamber of Commerce NT Glen Hingley

CARRIED 8/0

3.2 LEAVE OF ABSENCE GRANTED

Nil

3.3 LEAVE OF ABSENCE REQUESTED

Nil

4 ELECTRONIC MEETING ATTENDANCE**4.1 ELECTRONIC ATTENDANCE GRANTED****COMMITTEE RESOLUTION IRACC019/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Director, Dept. of Foreign Affairs and Trade NT Suzy Wilson-Uilelea

THAT the Committee note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

- Senior Director, Dept. of Trade, Business and Asian Relations David Orr

CARRIED 8/0**4.2 ELECTRONIC ATTENDANCE REQUESTED**

Nil

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**5.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

5.2 DECLARATION OF INTEREST BY STAFF

Nil

6 CONFIRMATION OF PREVIOUS MINUTES**COMMITTEE RESOLUTION IRACC020/25**

Moved: Chair, Sister City Advisory Committee Kate Heelan

Seconded: Councillor Jimmy Bouhoris

THAT the minutes of the International Relations Advisory Committee Meeting held on 18 June 2025 be confirmed.

CARRIED 8/0**7 MOVING OF ITEMS****7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN

Nil

7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**20.1 CONFIDENTIAL GENERAL BUSINESS****COMMITTEE RESOLUTION IRACC010/25**

Moved: General Manager, Tourism Top End Samantha Bennett

Seconded: Executive Director, Port of Darwin Ben Cheng

THAT the following Confidential General Business be received and noted.

- Members Verbal Updates

CARRIED 8/0**8 DEPUTATIONS AND BRIEFINGS****8.1 DEPUTATIONS AND BRIEFINGS**

Nil

9 OFFICER REPORTS**9.1 SISTER CITIES SOIREE****COMMITTEE RESOLUTION IRACC021/25**

Moved: Chair, Sister City Advisory Committee Kate Heelan

Seconded: Director, Dept. of Foreign Affairs and Trade NT Suzy Wilson-Uilelea

THAT the report entitled Sister Cities Soiree be received and noted.

CARRIED 8/0**9.2 2025 SISTER CITIES STORYTELLING COMPETITION UPDATE****COMMITTEE RESOLUTION IRACC022/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Chair, Sister City Advisory Committee Kate Heelan

THAT the report entitled 2025 Sister Cities Storytelling Competition Update be received and noted.

CARRIED 8/0**9.3 SISTER CITIES ACTION PLAN UPDATE****COMMITTEE RESOLUTION IRACC023/25**

Moved: Chair, Sister City Advisory Committee Kate Heelan

Seconded: General Manager, Tourism Top End Samantha Bennett

THAT the report entitled Sister Cities Action Plan Update be received and noted.

CARRIED 8/0

10 MEMBER REPORTS

Nil

11 GENERAL BUSINESS

11.1 GENERAL BUSINESS

COMMITTEE RESOLUTION IRACC024/25

Moved: Councillor Jimmy Bouhoris

Seconded: Chair, Sister City Advisory Committee Kate Heelan

THAT the following General Business be received and noted.

MEMBERS VERBAL UPDATES

General Manager, Tourism Top End Samantha Bennett

- Tourism is going well with a small uptake in revenue and visitation
- 550 members represent a large workforce in tourism in the Top End
- Provided an update on the tourist bus and cruise ships
- Tourism Top End supporting the Visitor Economy Strategy and will continue to liaise and cooperate with NTG to ensure that there will be funding requirements attached to the strategy
- Verified how Tourism Top End and City of Darwin can continue to work together and minimise any possible duplications
- Councillor Jimmy Bouhoris explained the relationship and synergy between Tourism Top End and City of Darwin in connection to this Committee and the possibility of having a consolidated events calendar where there will be one source of truth around the NT
- There are new China Southern Airlines flights to Darwin and it would be ideal to promote for the inbound market as well to help boost tourism
- Provided additional information regarding flights to and from China Southern Airlines with connections to London, Amsterdam, Paris, France, Frankfurt, Budapest, Istanbul and Madrid in Europe, three main cities in Japan, South Korea, South Asia and the Middle East. Lay-overs not more than three hours

Chair, Sister City Advisory Committee Kate Heelan

- Congratulated the team for the Sister City Soiree which was a fantastic event with outstanding results
- Thanked Councillor Jimmy Bouhoris for doing the photo unveiling

Executive Director, Port of Darwin Ben Cheng

- Darwin Port delegation going to Shanghai for the China International Import Expo from 5-10 November

General Manager Innovation, City of Darwin Alice Percy

- Informed the group about the application for an ASEAN grant mainly for the Darwin Fusion and Sister City Cup and letters of support would be highly welcome
- Kate Heelan confirmed that AIBC will provide a support letter for the Australia-Indonesia

International Relations Advisory Committee Meeting Minutes

23 October 2025

Institute grant application

Senior Director, Dept. of Trade, Business and Asian Relations David Orr

- Minister Maley will be undertaking his first international trip as Agriculture Minister travelling to Jakarta, Indonesia to commence engagements with inbound cattle partners, together with heads of NT's peak bodies
- Minister Cahill will likewise be going on official travel to Denpasar for the AIBC Conference wherein NTG has been a gold sponsor for the last three years underpinning the government's commitment not only to the conference and the organisation but its relationship with Indonesia
- Looking to work with AIBC to put together a Team Territory event, with Minister Cahill wanting to engage with Territorians participating in this trip
- David Orr and Chris Mouat from the Investment Attraction team, will join the Darwin Port delegation in Shanghai for the China International Import Expo
- In addition, they have been invited to join the delegation with the AusTrade CEO during his visit to Guangzhou and there would be an engagement with China Southern focusing on routes into Australia as a whole and newest route to Darwin
- Promote Darwin as a tourism destination during said visit, which will be supported by Tourism Australia
- Tourism Australia is using two Territory destinations as hero images in their latest campaign, Uluru and Kakadu, which will be used for international marketing campaigns
- The mention of China Southern Airlines international flights brings forth exciting opportunities and correlates with the DTBAR's international relations' area with particular focus on inbound numbers considering Darwin's population size, hence, continuously working across government on ways to ensure that all flights are maintained
- An international engagement strategy from the previous government is no longer current, hence, in line with the creation or re-introduction of the Office of Asian Relations by the new government, a series of market plans is being developed focusing on individual plans which would go out broadly across a variety of industries for external consultation once the internal consultations have been completed
- Congratulations to City of Darwin for the successful culmination of a number of events

Director, Dept. of Foreign Affairs and Trade NT Suzy Wilson-Uilelea

- Thanked the group for accommodating meetings whenever possible
- Recent trade visit from the Australian Ambassador to Beijing and thanked Kate Heelan for convening a round-table breakfast meeting focused on discussions on two-way trade flows and investments
- Head of Post to Shanghai coming on 20 November
- Cyber Affairs and Critical Technology Ambassador may visit by end-of-year
- Head of Post to Bali may visit next year
- Congratulated the team for the success of Darwin Fusion

CARRIED 8/0**12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING****RECOMMENDATIONS**

THAT the next International Relations Advisory Committee be held on Wednesday, 18 February 2026, at 11:00 AM (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

13 CLOSURE OF MEETING TO THE PUBLIC

RECOMMENDATIONS

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

14 CLOSURE/ADJOURNMENT OF MEETING

RECOMMENDATIONS

THAT the open section of the meeting be adjourned at 11:57 am.

THAT the chair declared the open section of the meeting closed at 11:57 am.

The minutes of this meeting were confirmed at the International Relations Advisory Committee Meeting held on 18 February 2026.

.....
CHAIR



Minutes

Darwin Military and Civilian History Advisory Committee Meeting

Wednesday, 5 November 2025

Unconfirmed



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**MINUTES OF CITY OF DARWIN
DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEETING
HELD AT THE MEETING ROOM DARRANDIRRA (MEETING ROOM CHAMBERS), LEVEL 1,
CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN
ON WEDNESDAY, 5 NOVEMBER 2025 AT 11:00 AM**

PRESENT:

Lord Mayor Peter Styles (Chair)

Councillor Sam Weston

Darwin Military Museum Norm Cramp

Darwin RSL Sub-Branch Jasmine Bengier

Aviation Historical Society of the NT Andrew Pusterla

Veterans Engagement & Support, NT Dpt People Sport & Culture Annette Rudd

Department of Veterans' Affairs Kacie Austin

General Manager Community Matt Grassmayr

Executive Manager Growth and Economic Development Emma Struys

OFFICERS:

Senior Administration Officer, Karen Long

Manager International Relations and Sponsorship, Jessica Fry

Events Producer, Janice Craddock

APOLOGY:

Department of Tourism and Hospitality Russel Wills

NT Heritage Branch, Dpt of Territory Families Dr David Steinberg

GUESTS:

JOSS-NT Warrant Officer Class One Meika Wright

Darwin Military and Civilian History Advisory Committee Meeting Minutes

5 November 2025

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6	Confirmation of Previous Minutes	5
7	Moving of Items	5
7.1	Moving of Items into Confidential	5
7.2	Moving of Confidential Items into Open	5
7.3	Moving Confidential Items to open at the Conclusion of the Meeting	5
8	Deputations and Briefings	6
8.1	Deputations and Briefings	6
9	Officer Reports.....	6
9.1	Introduction to the 24th City of Darwin Council	6
9.2	Meeting Dates 2026	6
9.3	Bombing of Darwin Day Verbal Update	6
9.4	Darwin Military and Civilian History Advisory Committee Update	6
10	Member Reports	7
11	General Business.....	7
12	Date, Time and Place of Next Committee Meeting.....	7
13	Closure of Meeting to the Public	8
14	Closure of Meeting.....	8

1 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

2 MEETING DECLARED OPEN

COMMITTEE RESOLUTION MHAC016/25

Moved: Councillor Sam Weston
Seconded: General Manager Community Matt Grassmayr
The Chair declared the meeting open at 11.02 am.

CARRIED 9/0

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

COMMITTEE RESOLUTION MHAC017/25

Moved: General Manager Community Matt Grassmayr
Seconded: Councillor Sam Weston

THAT an apology from the Department of Tourism and Hospitality Russel Wills, NT Heritage Branch, Dpt of Territory Families Dr David Steinberg and Darwin RSL Sub-Branch Stephen Gloster be received.

CARRIED 9/0

3.2 LEAVE OF ABSENCE GRANTED

Nil

3.3 LEAVE OF ABSENCE REQUESTED

Nil

4 ELECTRONIC MEETING ATTENDANCE

4.1 ELECTRONIC ATTENDANCE GRANTED

COMMITTEE RESOLUTION MHAC018/25

Moved: Councillor Sam Weston
Seconded: General Manager Community Matt Grassmayr

THAT the Committee note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

Darwin Military and Civilian History Advisory Committee Meeting Minutes

5 November 2025

- Darwin Military Museum Norm Cramp
- Department of Veterans' Affairs Kacie Austin
- Warrant Officer Class One Meika Wright

CARRIED 9/0**4.2 ELECTRONIC ATTENDANCE REQUESTED**

Nil

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**5.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

5.2 DECLARATION OF INTEREST BY STAFF

Nil

6 CONFIRMATION OF PREVIOUS MINUTES**COMMITTEE RESOLUTION MHAC019/25**

Moved: General Manager Community Matt Grassmayr

Seconded: Councillor Sam Weston

THAT the minutes of the Darwin Military and Civilian History Advisory Committee Meeting held on 7 May 2025 be confirmed noting that City of Darwin Events Producer, Jessica Fry was in attendance.

CARRIED 9/0**7 MOVING OF ITEMS****7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN

Nil

7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING

Nil

8 DEPUTATIONS AND BRIEFINGS**8.1 DEPUTATIONS AND BRIEFINGS**

Nil

9 OFFICER REPORTS**9.1 INTRODUCTION TO THE 24TH CITY OF DARWIN COUNCIL****COMMITTEE RESOLUTION MHAC020/25**

Moved: Councillor Sam Weston

Seconded: Aviation Historical Society of the NT Andrew Pusterla

THAT the report entitled Introduction to the 24th City of Darwin Council be received and noted.

CARRIED 9/0

9.2 MEETING DATES 2026**COMMITTEE RESOLUTION MHAC021/25**

Moved: Councillor Sam Weston

Seconded: Darwin Military Museum Norm Cramp

1. THAT the report entitled Meeting Dates 2026 be received and noted.
2. THAT the Darwin Military and Civilian History Advisory Committee sets its meeting schedule up to 30 June 2026 as follows:
 - a) meetings to be held on Wednesdays
 - b) meetings to be held from 10.00 to 11.00 am
 - c) meetings to be held electronically via Teams
 - d) meetings to be held on 4 February 2026 and 6 May 2026

CARRIED 9/0

9.3 BOMBING OF DARWIN DAY VERBAL UPDATE**COMMITTEE RESOLUTION MHAC022/25**

Moved: Councillor Sam Weston

Seconded: Darwin Military Museum Norm Cramp

THAT the verbal update on the Bombing of Darwin Day 2026 be received and noted.

CARRIED 9/0

Manager International Relations and Sponsorship Jessica Fry and Events Producer Janice Craddock left the meeting at 11.18 am

9.4 DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE UPDATE**COMMITTEE RESOLUTION MHAC023/25**

Darwin Military and Civilian History Advisory Committee Meeting Minutes

5 November 2025

Moved: Councillor Sam Weston

Seconded: Veterans Engagement & Support, NT Dpt People Sport & Culture Annette Rudd

1. THAT the report entitled Darwin Military and Civilian History Advisory Committee Update be received and noted.

CARRIED 9/0**10 MEMBER REPORTS****COMMITTEE RESOLUTION MHAC024/25**

Moved: Aviation Historical Society of the NT Andrew Pusterla

Seconded: Councillor Sam Weston

THAT the following Member Reports be received and noted.

Darwin Military Museum Norm Cramp

- Change in visitor numbers following the dry season
- During the quieter season there will be a change out of some exhibitions with works to be finished by January 2026
- Appreciate the WWII interpretive signage upgrade

Department of Veterans' Affairs Kacie Austin

- Deputy Commissioner until the end of the year
- Virtual Wall of Remembrance is now live
- Women's Veteran Policy consultation

Darwin RSL Sub-Branch Jasmine Benger

- Remembrance Day

Veterans Engagement & Support Annette Rudd

- Veteran community grants are open

Aviation Historical Society of the NT Andrew Pusterla

- New archive and library near completion. Existing archives at Gardens Hill site will be moved with assistance of a conservator / archivist
- During the quieter season display cases will be replaced
- Vickers Great air race commemoration will be held on 10 December

CARRIED 9/0**11 GENERAL BUSINESS**

Nil

12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING**COMMITTEE RESOLUTION MHAC025/25**

Moved: Councillor Sam Weston

Seconded: General Manager Community Matt Grassmayr

THAT the next Darwin Military and Civilian History Advisory Committee be held on 4 February 2026, at 10.00 am, electronically via Teams.

CARRIED 9/0

13 CLOSURE OF MEETING TO THE PUBLIC

14 CLOSURE OF MEETING

COMMITTEE RESOLUTION MHAC026/25

Moved: Councillor Sam Weston

Seconded: General Manager Community Matt Grassmayr

THAT the chair declared the meeting closed at 11.40 am.

CARRIED 9/0

The minutes of this meeting were confirmed at the Darwin Military and Civilian History Advisory Committee Meeting held on .

.....
CHAIR

16 CORRESPONDENCE

Nil

17 REPORTS OF REPRESENTATIVES**18 QUESTIONS BY MEMBERS****19 GENERAL BUSINESS****20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 2 December 2025, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

21 CLOSURE OF MEETING TO THE PUBLIC

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

That the Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

28.1 2026/2027 Budget Development

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

28.2 Community Grants Round 2 - 2025/26

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

28.3 Request for Third Party Signage - AKP Holdings - Lot 3764 (90) Ross Smith Avenue, Fannie Bay

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

29.1 Darwin Performing Arts Centre Update

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

29.2 Kerbside Collection and Recyclables Processing Update

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

29.3 Advisory Committees and Risk Management and Audit Committee Confidential Meeting Minutes

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

22 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Minutes

Ordinary Council Meeting

Tuesday, 28 October 2025

Unconfirmed

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Website at www.darwin.nt.gov.au, or contact Customer Service on (08) 8930 0300.

**MINUTES OF CITY OF DARWIN
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY
CHAN AVENUE, DARWIN
ON TUESDAY, 28 OCTOBER 2025 AT 5:30PM**

PRESENT:

Lord Mayor Peter Styles (Chair)
Deputy Lord Mayor Patrik Ralph
Councillor Jimmy Bouhoris
Councillor Nicole Brown
Councillor Shani Carson
Councillor Kim Farrar
Councillor Julie Fraser
Councillor Edwin Joseph
Councillor Sylvia Klonaris
Councillor Mick Palmer
Councillor Peter Pangquee
Councillor Ed Smelt
Councillor Sam Weston

OFFICERS:

Chief Executive Officer, Simone Saunders
General Manager Community, Matt Grassmayr
General Manager Corporate, Natalie Williamson
General Manager Innovation, Alice Percy

APOLOGY:

Nil

GUESTS:

Nil

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1 ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

2 THE LORD'S PRAYER

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven.

Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation; but deliver us from evil.

For thine is the kingdom, the power, and the glory for ever and ever.

Amen

3 MEETING DECLARED OPEN

RESOLUTION ORD470/25

Moved: Councillor Ed Smelt

Seconded: Councillor Jimmy Bouhoris

The Chair declared the meeting open at 5:36 pm.

CARRIED 13/0

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

Nil

4.2 LEAVE OF ABSENCE GRANTED

Nil

4.3 LEAVE OF ABSENCE REQUESTED

RESOLUTION ORD471/25

Moved: Councillor Sam Weston

Seconded: Councillor Mick Palmer

1. THAT a Leave of Absence be granted for Lord Mayor for the period 30 October 2025 to 2

November 2025

2. THAT a Leave of Absence be granted for Lord Mayor for the period 15 December 2025 to 18 January 2026
3. THAT a Leave of Absence be granted for Councillor Jimmy Bouhoris for the period 21 November 2025 to 1 December 2025.

CARRIED 13/0

5 ELECTRONIC MEETING ATTENDANCE

5.1 ELECTRONIC MEETING ATTENDANCE GRANTED

RESOLUTION ORD472/25

Moved: Deputy Lord Mayor Patrik Ralph

Seconded: Councillor Julie Fraser

THAT Council note that pursuant to Section 95 (3) of the *Local Government Act 2019*, the following Councillor(s) was granted permission for Electronic Meeting Attendance:

- Kim Farrar
- Nicole Brown
- Edwin Joseph

CARRIED 13/0

5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

Nil

6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

6.1 DECLARATION OF INTEREST BY MEMBERS

RESOLUTION ORD473/25

Moved: Councillor Sam Weston

Seconded: Councillor Mick Palmer

1. THAT Council note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Jimmy Bouhoris, declared a Conflict of Interest in Item 14.3 - Exceptional Development Permit - Subdivision for 2 Lots - 2 Scott Street, Fannie Bay.
2. THAT Council note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Mick Palmer, declared a Conflict of Interest in Item 14.3 - Exceptional Development Permit - Subdivision for 2 Lots - 2 Scott Street, Fannie Bay.
3. THAT Council note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Peter Pangquee, declared a Conflict of Interest in Item 14.3 - Exceptional

Development Permit - Subdivision for 2 Lots - 2 Scott Street, Fannie Bay.

CARRIED 13/0

6.2 DECLARATION OF INTEREST BY STAFF

Nil

7 CONFIRMATION OF PREVIOUS MINUTES

RESOLUTION ORD474/25

Moved: Councillor Sam Weston

Seconded: Councillor Jimmy Bouhoris

THAT the minutes of the Ordinary Council Meeting held on 30 September 2025 be confirmed.

CARRIED 13/0

8 MOVING OF ITEMS

8.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL

Nil

8.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN

Nil

8.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING

28.1 CITY OF DARWIN ANNUAL REPORT 2024/25

RESOLUTION ORD512/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Shani Carson

1. THAT the report entitled City of Darwin Annual Report 2024/25 be received and noted.
2. THAT Council adopt the 2024/25 City of Darwin Annual Report, inclusive of the Audited Financial Statements for 2024/25.
3. THAT the 2024/25 City of Darwin Annual Report, be forwarded to the Minister for Local Government no later than 15 November 2025.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the Local Government Act 2019.
5. THAT the report remains confidential and the decision be moved into Open at the end of the

meeting.

6. THAT the document be moved into Open after it has been delivered to the Minister.

CARRIED 10/0

28.2 MICROMOBILITY UPDATE

RESOLUTION ORD513/25

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Peter Pangquee

1. THAT the report entitled Micromobility Update be received and noted.
2. THAT Council endorse for Neuron Mobility Holdings to operate Beam branded electronic micromobility devices on City of Darwin land for a two-year period commencing 1 December 2025.
3. THAT Council note that the Northern Territory Government have confirmed the two-year exemption from the Motor Vehicles Act 1949, Traffic Act 1987 and Motor Vehicles (Standards) Regulations 2003.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

CARRIED 10/0

29.1 CORPORATE SERVICES QUARTERLY REPORT - JULY TO SEPTEMBER 2025

RESOLUTION ORD514/25

Moved: Councillor Sam Weston

Seconded: Councillor Shani Carson

1. THAT the report entitled Corporate Services Quarterly Report - July to September 2025 be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

CARRIED 10/0

9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE

Nil

10 PUBLIC QUESTION TIME

Nil

11 PETITIONS

Nil

12 DEPUTATIONS AND BRIEFINGS

Nil

13 NOTICES OF MOTION

Councillor Nicole Brown departed the meeting at 5:39 pm.

Councillor Kim Farrar departed the meeting at 5:40 pm

Councillor Kim Farrar re-joined the meeting at 5:41 pm

Councillor Nicole Brown re-joined the meeting at 5:42 pm.

Councillor Nicole Brown departed the meeting at 5:42 pm.

Councillor Kim Farrar departed the meeting at 5:44 pm

Councillor Kim Farrar re-joined the meeting at 5:44 pm

Councillor Nicole Brown re-joined the meeting at 5:46 pm.

Councillor Nicole Brown departed the meeting at 5:49 pm.

Councillor Nicole Brown re-joined the meeting at 5:53 pm.

Councillor Nicole Brown departed the meeting at 5:55 pm

Councillor Nicole Brown re-joined the meeting at 5:58 pm.

13.1 NOTICE OF MOTION - REVIEW OF ELECTED MEMBER ICT AND SUPPORT POLICY

I, Councillor Shani Carson, give notice that at the next Ordinary Council Meeting on 28 October 2025, I will move the following motion:-

RESOLUTION ORD475/25

Moved: Councillor Shani Carson

Seconded: Councillor Jimmy Bouhoris

1. THAT Council receives a report reviewing the ICT and the Elected Members Expenses, Facilities and Support policy to:
 - (a) investigate the utilisation of personal or preferred devices under a secure Bring Your Own Device (BYOD) arrangement
 - (b) investigate appropriate reimbursement for information technology capital entitlement
 - (c) consider policy alignment with governance principles, legislation and determinations
 - (d) consider benchmark arrangements with comparable Australian councils to ensure compliance, equity and contemporary practice.
2. THAT any funding requirements to support a change in approach be referred to the 2026/27 budget for consideration.
3. THAT a report be presented to Council for consideration by March 2026.

CARRIED 12/1

Councillor Nicole Brown departed the meeting at 6:06 pm.

Councillor Nicole Brown re-joined the meeting at 6:09 am.

13.2 NOTICE OF MOTION - ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

I, Councillor Sam Weston, give notice that at the next Ordinary Council Meeting on 28 October 2025, I will move the following motion:-

RESOLUTION ORD476/25

Moved: Councillor Sam Weston

Seconded: Councillor Mick Palmer

1. THAT Council notes the vital role of small business in creating a thriving local Darwin economy and community.
2. THAT Council provides in-principle support for the creation of a new advisory committee, proposed to be called the Economic Development Advisory Committee.
3. THAT this committee include representatives and participants from the small business community and/or CBD stakeholders, to promote open two-way communication.
4. THAT this committee also includes representation from tourism, investments and other economic development stakeholders.
5. THAT the proposed committee is referred to the review of City of Darwin advisory committees at the November 2025 Forum Meeting.

CARRIED 13/0

Councillor Nicole Brown departed the meeting at 6:10 pm.

Councillor Nicole Brown re-joined the meeting at 6:21 pm.

Councillor Nicole Brown departed the meeting at 6:25 pm.

Councillor Nicole Brown re-joined the meeting at 6:41 pm.

Councillor Nicole Brown departed the meeting at 6:42 pm.

Councillor Nicole Brown re-joined the meeting at 6:48 pm.

Councillor Nicole Brown departed the meeting at 6:52 pm.

Councillor Mick Palmer departed the meeting at 6:52 pm.

Councillor Nicole Brown re-joined the meeting at 6:53 pm.

13.3 NOTICE OF MOTION - COUNCIL TRANSPARENCY AND ENGAGEMENT - TRANCHE 1

I, Councillor Ed Smelt, give notice that at the next Ordinary Council Meeting on 28 October 2025, I will move the following motion:-

RESOLUTION ORD477/25

Moved: Councillor Ed Smelt

Seconded: Councillor Jimmy Bouhoris

1. THAT Council note the issues raised by our community during the 2025 Local Government Elections for greater transparency and engagement by City of Darwin and Elected Members.
2. THAT Council requests a report for the implementation of an Annual Community Satisfaction Survey outlining the process, structure, costs and potential interactions with our current strategies and the new City of Darwin Customer Relationship Management system, with a final report by August 2026.

3. THAT Council requests officers review the City of Darwin meeting agenda papers including the Order of Business, template headings of individual reports and the overall format to support transparent, efficient and informed decision making, with an Elected Member workshop and final report by April 2026.
4. THAT Council requests officers to establish, maintain and regularly circulate a register tracking actions from Council Forum and Briefing meetings by December 2025.
5. THAT Council requests officers to publish answers to questions taken on notice during Open Council meetings with the online agenda and minutes when completed.

In Favour: Members Jimmy Bouhoris, Nicole Brown, Shani Carson, Kim Farrar, Julie Fraser, Edwin Joseph, Sylvia Klonaris, Peter Pangquee, Patrik Ralph, Ed Smelt, Peter Styles and Sam Weston

Against: Nil

CARRIED 12/0

RESOLUTION ORD478/25

Moved: Councillor Mick Palmer

Seconded: Councillor Jimmy Bouhoris

THAT in accordance with Meeting Policy No.0043.100.ER Section 3.12.1 that the motion be put.

LOST 5/8

Councillor Mick Palmer re-joined the meeting at 6:56 pm.

Councillor Nicole Brown departed the meeting at 6:56 pm.

Councillor Nicole Brown re-joined the meeting at 6:57 pm.

Councillor Nicole Brown departed the meeting at 6:57 pm.

Councillor Nicole Brown re-joined the meeting at 6:57 pm.

14 ACTION REPORTS

Councillor Nicole Brown departed the meeting at 6:58 pm.

Councillor Nicole Brown re-joined the meeting at 7:02 pm.

14.1 PLACE AND LIVEABILITY PLAN 2050

RESOLUTION ORD479/25

Moved: Councillor Sam Weston

Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Place and Liveability Plan 2050 be received and noted.
2. THAT Council endorse the Place and Liveability Plan 2050 at **Attachment 1**.

CARRIED 13/0

Councillor Nicole Brown departed the meeting at 7:02 pm.

Councillor Nicole Brown re-joined the meeting at 7:03 pm.

Councillor Nicole Brown departed the meeting at 7:04 pm.

Councillor Nicole Brown re-joined the meeting at 7:06 pm.

14.2 LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY CALL FOR MOTIONS**RESOLUTION ORD480/25**

Moved: Councillor Sam Weston

Seconded: Councillor Peter Pangquee

1. THAT the report entitled Local Government Association of the Northern Territory (LGANT) Call for Motions be received and noted.
2. THAT Council endorse the following motion to be submitted to the Local Government Association of the Northern Territory General Meeting on 19 November 2025:
City of Darwin calls on LGANT to advocate for the Northern Territory Government to implement centralised Dog and Cat registration for the Northern Territory.

CARRIED 13/0

Councillor Nicole Brown departed the meeting at 7:07 pm.

Councillor Peter Pangquee departed the meeting at 7:09 pm due to a declared conflict of interest.

Councillor Mick Palmer departed the meeting at 7:09 pm due to a declared conflict of interest.

Councillor Jimmy Bouhoris departed the meeting at 7:10 pm due to a declared conflict of interest.

Councillor Nicole Brown re-joined the meeting at 7:18 pm.

14.3 EXCEPTIONAL DEVELOPMENT PERMIT - SUBDIVISION FOR 2 LOTS - 2 SCOTT STREET, FANNIE BAY**RESOLUTION ORD481/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

1. THAT the report entitled Exceptional Development Permit - Subdivision for 2 Lots - 2 Scott Street, Fannie Bay be received and noted.
2. THAT Council endorse the submission to Development Assessment Services provided at **Attachment 1**.

In Favour: Members Nicole Brown, Shani Carson, Julie Fraser, Edwin Joseph, Ed Smelt, Peter Styles and Sam Weston

Against: Members Kim Farrar, Sylvia Klonaris and Patrik Ralph

CARRIED 7/3

Councillor Peter Pangquee re-joined the meeting at 7:20 pm

Councillor Mick Palmer re-joined the meeting at 7:20 pm.

Councillor Jimmy Bouhoris re-joined the meeting at 7:20 pm.

Councillor Kim Farrar departed the meeting at 7:28 pm.

Councillor Kim Farrar re-joined the meeting at 7:46 pm.

14.4 NOMINATIONS FOR LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY (LGANT) BOARD

RESOLUTION ORD482/25

Moved: Councillor Shani Carson

Seconded: Deputy Lord Mayor Patrik Ralph

1. THAT the report entitled Nominations for Local Government Association of the Northern Territory (LGANT) Board be received and noted.
2. THAT Council endorse the nomination for Councillor Peter Pangquee to the LGANT Board as President.
3. THAT Council appoint the nomination for Councillor Sam Weston as Board Director – Municipal, should Councillor Peter Pangquee be appointed as President.
4. THAT Council endorse the nomination for Councillor Sam Weston as Board Director – Municipal.
5. THAT Council endorse the nomination for Councillor Jimmy Bouhoris to the LGANT Board as Director – Municipal should Councillor Peter Pangquee be appointed as President and that Councillor Sam Weston be appointed as Board Director - Municipal.

CARRIED 13/0

15 RECEIVE & NOTE REPORTS

Councillor Kim Farrar departed the meeting at 7:48 pm and did not return.

15.1 INTERIM MONTHLY FINANCIAL REPORT - SEPTEMBER 2025

RESOLUTION ORD483/25

Moved: Councillor Ed Smelt

Seconded: Councillor Sam Weston

THAT the report entitled Interim Monthly Financial Report – September 2025 be received and noted.

CARRIED 12/0

15.2 ENGAGEMENT REPORT - DRAFT PLACE AND LIVEABILITY PLAN 2050

RESOLUTION ORD484/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

THAT the report entitled Engagement Report - Draft Place and Liveability Plan 2050 be received and noted.

CARRIED 12/0

15.3 QUARTERLY PERFORMANCE REPORT - JULY TO SEPTEMBER 2025 (Q1)

RESOLUTION ORD485/25

Moved: Councillor Jimmy Bouhoris
Seconded: Councillor Ed Smelt

THAT the report entitled Quarterly Performance Report – July to September 2025 (Q1) be received and noted.

CARRIED 12/0

16 CORRESPONDENCE

Nil

17 REPORTS OF REPRESENTATIVES

RESOLUTION ORD486/25

Moved: Councillor Mick Palmer
Seconded: Councillor Sam Weston

THAT the following Reports of Representatives be received and noted.

17.1

Councillor Ed Smelt attended the opening of the new Bagot Oval change rooms and the opening of the Jingili Watergardens footbridge on Friday 3 October 2025, further thanking all involved in getting these projects completed for the community.

17.2

Councillor Julie Fraser extended an invitation to Elected Members to participate in a community forum on Wednesday 12 November 2025 at the Casuarina Library to discuss the Lee Point development. All Elected Members will receive an invitation and have the opportunity to hear directly from residents about their concerns regarding the development.

17.3

Councillor Peter Pangquee attended the LGANT Board Meeting on Wednesday 22 October 2025. and informed Elected Members that LGANT will submit a report to the Remuneration Tribunal including concerns raised by Councillors regarding the matter.

CARRIED 12/0

Councillor Nicole Brown departed the meeting at 8:00 pm.

Councillor Nicole Brown re-joined the meeting at 8:24 pm.

18 QUESTIONS BY MEMBERS

18.1 DISABLED PARKING SPACES

RESOLUTION ORD487/25

Moved: Councillor Sylvia Klonaris
Seconded: Councillor Sam Weston

Question

Councillor Sam Weston inquired if parking fines are issued to people who park in disabled parking bays without displaying an appropriate permit.

Response

General Manager Community, Matt Grassmayr confirmed that parking rangers check disabled parking spaces as part of their regular duties and issue infringements to vehicles not displaying a valid permit.

CARRIED 12/0**18.2 TIME LIMITS IN DISABLED PARKING SPACES****RESOLUTION ORD488/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Sam Weston requested confirmation on the amount of time disability permit holders can park in a bay without payment.

Response

General Manager Community, Matt Grassmayr advised that the document outlining allowances for disability permit holders will be circulated to all Elected Members via email.

CARRIED 12/0**18.3 CASUARINA BUS INTERCHANGE****RESOLUTION ORD489/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Sylvia Klonaris inquired if City of Darwin has engaged with the Northern Territory Government to discuss community concerns about ensuring accessibility is addressed and shelters built for the relocated bus stops following the closure of the Casuarina Bus Interchange.

Additionally, has the Northern Territory Government reached out to Council or the community to discuss the rollout of the new bus stops and is there any space for City of Darwin to be a part of the process from an advocacy perspective to ensure alignment with the Access Strategy.

Response

General Manager Innovation, Alice Percy confirmed that discussions are ongoing with the Minister for Lands, Planning and Environment regarding bus stops within the municipality. Technical service advice was provided to the Northern Territory Government following the announcement of the bus stop relocations however, the final decision rests with the Northern Territory Government.

General Manager Innovation, Alice Percy confirmed the Northern Territory Government has undertaken community consultation with residents on the bus stop changes. City of Darwin officers have provided feedback on the changes, in alignment with Council priorities and strategies. If councillors wish to propose advocacy initiatives, they can bring a motion to Council.

CARRIED 12/0

18.4 TRAFFIC ASSESMENTS MALAK**RESOLUTION ORD490/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Sylvia Klonaris inquired if there has been any or plans to conduct traffic assessments in the Malak area specifically Darwent Street, Todd Crescent, Boucaut Crescent and Halpin Street following recent reports of speeding and irresponsible driving.

Response

General Manager Innovation, Alice Percy advised Councillor Sylvia Klonaris to send further details on the locations to Councillor Support.

CARRIED 12/0

18.5 CASUARINA AQUATIC AND LEISURE CENTRE**RESOLUTION ORD491/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Jimmy Bouhoris requested an update on the Expression of Interest to fill the vacant space at the Casuarina Aquatic and Leisure Centre.

Response

General Manager Innovation, Alice Percy advised that negotiations are currently underway with a proponent. Furthermore, officers are awaiting a final proposal and will consider listing the space on Realestate.com.au to generate further interest.

CARRIED 12/0

18.6 LYONS COMMUNITY CENTRE**RESOLUTION ORD492/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Jimmy Bouhoris requested an update on the lease for the Lyons Community Centre.

Response

General Manager Innovation, Alice Percy advised a new Expression of Interest has been finalised

and is expected to be released in November 2025.

CARRIED 12/0

18.7 TRAFFIC CALMING MEASURES LAKESIDE DRIVE

RESOLUTION ORD493/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Jimmy Bouhoris requested an update on the Local Area Traffic Management calming measures being undertaken on Lakeside Drive.

Response

General Manager Innovation, Alice Percy took the question on notice.

CARRIED 12/0

18.8 SMITH STREET STREETSCAPE IMPROVEMENTS

RESOLUTION ORD494/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Jimmy Bouhoris inquired on the completion date for the Smith Street streetscape improvement works.

Response

Chief Executive Officer, Simone Saunders advised the main works are to be completed by 31 October 2025, with the final line marking to occur in early November and the on road art stencilling in December.

CARRIED 12/0

18.9 LOCAL AREA TRAFFIC MANAGEMENT BAGOT ROAD

RESOLUTION ORD495/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Julie Fraser inquired whether City of Darwin could collaborate with the Northern Territory Government to address pedestrian fatalities on Bagot Road, including exploring options through Local Area Traffic Management (LATM).

Response

General Manager Innovation Alice Percy advised Councillor Julie Fraser that information is contained within historical Council reports on LATM project priorities. The dates of the historical reports will be circulated via email to Elected Members.

CARRIED 12/0**18.10 CIVIC CENTRE REDEVELOPMENT****RESOLUTION ORD496/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Julie Fraser inquired on when will the Civic Centre redevelopment contract details be released, when the sale price for the land be made public, and what arrangements have been made to ensure City of Darwin interest and the community interest is secure.

Response

Chief Executive Officer, Simone Saunders took the question on notice.

CARRIED 12/0**18.11 TREE ASSESMENT NIGHTCLIFF MARKETS****RESOLUTION ORD497/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Jimmy Bouhoris inquired whether City of Darwin plans to conduct tree assessments in the area surrounding the Nightcliff Markets, noting concerns about a particular tree outside the Nightcliff MLA office.

Response

General Manager Community, Matt Grassmayr advised there are no current plans for a tree assessment in the area; however, advising officers will investigate scheduling one, requesting further information on the location be provided to Councillor Support, for investigation.

CARRIED 12/0**18.12 TREE REMOVAL REPLACEMENT****RESOLUTION ORD498/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Julie Fraser inquired whether City of Darwin has plans to replace a tree removed approximately six months ago on Pavonia Place near the entrance to the Nightcliff Library, due to concerns about increased heat in the area.

Response

General Manager Community, Matt Grassmayr advised that offset tree planting is not location specific, and replacement trees are often planted adjacent or nearby, requesting further information to be provided to Councillor Support for officers to confirm the reason for removal.

Councillor Ed Smelt confirmed Chan Ward Councillors had committed, during the previous term of Council, to install a bike rack and plant additional trees in the same area.

CARRIED 12/0

18.13 RAPID CREEK BUSINESS VILLAGE**RESOLUTION ORD499/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Shani Carson requested confirmation on whether the Rapid Creek Business Village, where the markets are held, is owned by City of Darwin.

Response

General Manager Innovation, Alice Percy advised that the building is privately owned; however, City of Darwin owns a portion of the car park, being the front carpark. The back carpark where the markets are setup is privately owned.

CARRIED 12/0

18.14 HEAT CONCERNS RAPID CREEK MARKETS**RESOLUTION ORD500/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Julie Fraser sought advice from officers on how to address rising community concerns about increased heat at the Rapid Creek Markets.

Response

General Manager Innovation, Alice Percy advised Councillor Julie Fraser to either bring a motion to Council for consideration or propose a new initiative through the budget process.

CARRIED 12/0

18.15 TREE REMOVAL WULAGI

RESOLUTION ORD501/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Sylvia Klonaris requested an update on the status of the flame tree removal in Pitta Court, Wulagi, due to ongoing concerns raised by residents.

Response

General Manager Community, Matt Grassmayr took the question on notice, requesting further information be emailed to Councillor Support for investigation.

CARRIED 12/0

18.16 PLAYFORD STREET DRAIN CLEARING

RESOLUTION ORD502/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Peter Pangquee requested if there were any upcoming scheduled works to clear weeds and blockages from the drain along Playford Street in Parap.

Response

General Manager Community, Matt Grassmayr advised the clearing of open-line stormwater drains, including Playford Street, is currently underway in preparation for the wet season.

CARRIED 12/0

18.17 QUESTIONS ON NOTICE

RESOLUTION ORD503/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Edwin Joseph inquired how long it takes for Elected Members to receive responses to questions taken on notice.

Response

Lord Mayor Peter Styles advised the timeframe for providing a response would vary depending on

the nature and complexity of the question.

CARRIED 12/0

18.18 SMOKING IN PUBLIC SPACES

RESOLUTION ORD504/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Edwin Joseph inquired whether Council has the authority to enforce a no-smoking policy in public areas, particularly at sporting ovals.

Response

General Manager Community, Matt Grassmayr advised that while signage can be displayed to discourage smoking, Council does not have the authority to issue infringements. Further noting it is the responsibility of the Northern Territory Government to monitor no-smoking areas.

CARRIED 12/0

18.19 ALAWA COMMUNITY HALL

RESOLUTION ORD505/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Edwin Joseph inquired whether the Alawa Community Hall is available for public use.

Response

General Manager Community, Matt Grassmayr advised that the Alawa Community Hall is currently not available for public use. Officers have completed electrical inspections and will proceed with assessments of structural integrity and asbestos, with estimated costings to be presented to Council for consideration to bring the hall up to standard.

CARRIED 12/0

18.20 INFRINGEMENTS FOR SMOKING IN PUBLIC SPACES

RESOLUTION ORD506/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

Question

Councillor Shani Carson sought clarification on who is responsible for issuing infringements for smoking in public spaces.

Response

General Manager Community, Matt Grassmayr confirmed that it is the responsibility of the Northern Territory Government, noting that Council can install signage advising, but rangers are not able to issue infringements.

CARRIED 12/0

Councillor Nicole Brown departed the meeting at 8:24 pm.

Councillor Nicole Brown re-joined the meeting at 8:26 pm.

19 GENERAL BUSINESS**19.1 WATERS WARD HALLOWEEN EVENT AND WOMEN'S SHED DARWIN MEETING****RESOLUTION ORD507/25**

Moved: Councillor Sam Weston
Seconded: Councillor Ed Smelt

Councillor Sylvia Klonaris extended an invite to all Elected Members to join Waters Ward Elected Members at the Halloween Haunted House Disco at Malak Community Centre on Friday, 31 October 2025, from 4:30pm to 7:30pm. As the founder of the Women's Shed in Waters Ward, Councillor Sylvia Klonaris extended an invitation for all female members to attend the meeting on Wednesday, 29 October 2025, from 5:30pm at the HIA Office in Berrimah.

CARRIED 12/0**19.2 COMUNITY GATHERING RICHARDSON WARD****RESOLUTION ORD508/25**

Moved: Councillor Sam Weston
Seconded: Councillor Ed Smelt

Lord Mayor Peter Styles extended an invitation to Elected Members to attend a community gathering on Tuesday, 11 November 2025 from 5:00pm to 5:30pm in the Richardson Ward. Nearby residents through social media, will be invited to come down for a sausage sizzle and a chance to speak with Elected Members.

CARRIED 12/0**20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING****RECOMMENDATIONS**

THAT the next Ordinary Meeting of Council be held on Tuesday, 25 November 2025, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

21 CLOSURE OF MEETING TO THE PUBLIC**RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

That the Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

28.1 City of Darwin Annual Report 2024/25

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

28.2 Micromobility Update

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

29.1 Corporate Services Quarterly Report - July to September 2025

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

29.2 Information on Legal Matter

This matter is considered to be confidential under Section 99(2) - 51(c)(i), 51(c)(iv) and 51(d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person, information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person and information subject to an obligation of confidentiality at law, or in equity.

22 ADJOURNMENT OF MEETING AND MEDIA LIAISON

RESOLUTION ORD509/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

THAT the open section of the meeting be adjourned at 8:26 pm.

CARRIED 12/0

THAT the open section of the meeting be resumed at 9:31 pm.

THAT the chair declared the meeting closed at 9:31 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 November 2025.

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CHAIR