

# Agenda

## Ordinary Council Meeting

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I hereby give notice that an Ordinary Meeting of Council will be held on:

**Date:** Tuesday, 29 July 2025  
**Time:** 5:30pm  
**Location:** Council Chambers Darrandirra  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin  
**Webcasting:** [MS Teams Link to Webcast](#)

Simone Saunders

Chief Executive Officer



**ORDINARY COUNCIL MEMBERS**

The Right Worshipful, the Lord Mayor Kon Vatskalis (Chair)

Deputy Lord Mayor Morgan Rickard

Councillor Jimmy Bouhoris

Councillor Kim Farrar

Councillor Mirella Fejo

Councillor Sylvia Klonaris

Councillor Mick Palmer

Councillor Peter Pangquee

Councillor Vim Sharma

Councillor Ed Smelt

Councillor Amye Un

Councillor Rebecca Want de Rowe

Councillor Sam Weston

**OFFICERS**

Chief Executive Officer, Simone Saunders

General Manager Community, Matt Grassmayr

General Manager Corporate, Natalie Williamson

General Manager Innovation, Alice Percy

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## Order of Business

<b>1</b>	<b>Acknowledgement of Country .....</b>	<b>5</b>
<b>2</b>	<b>The Lord's Prayer .....</b>	<b>5</b>
<b>3</b>	<b>Meeting Declared Open .....</b>	<b>5</b>
<b>4</b>	<b>Apologies and Leave of Absence .....</b>	<b>5</b>
<b>5</b>	<b>Electronic Meeting Attendance.....</b>	<b>5</b>
<b>6</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>5</b>
<b>7</b>	<b>Confirmation of Previous Minutes .....</b>	<b>5</b>
<b>8</b>	<b>Moving of Items .....</b>	<b>5</b>
<b>9</b>	<b>Matters of Public Importance / Lord Mayoral Minute .....</b>	<b>5</b>
<b>10</b>	<b>Public Question Time .....</b>	<b>5</b>
<b>11</b>	<b>Petitions .....</b>	<b>6</b>
	Temporary 24-hour Closure Walkway 199	
	Installation of Shade Cover Grebe Park	
	Mirawood Estate – Park Upgrade	
<b>12</b>	<b>Deputations and Briefings .....</b>	<b>6</b>
<b>13</b>	<b>Notices of Motion.....</b>	<b>6</b>
<b>14</b>	<b>Action Reports .....</b>	<b>7</b>
14.1	Access Strategy 2025-2030 .....	7
14.2	Update Funding Guidelines.....	45
14.3	Review of Developer Contributions Policy .....	48
14.4	Review of Filling Casual Vacancies Policy .....	57
<b>15</b>	<b>Receive &amp; Note Reports .....</b>	<b>67</b>
15.1	Interim Monthly Financial Report - June 2025 .....	67
15.2	Quarterly Performance Report - April to June 2025 (Q4).....	81
15.3	Tier 2 Bi-Annual Performance Report - January to June 2025.....	92
15.4	Update on Code of Conduct Outcomes .....	106
15.5	Advisory Committee and Information Communications Technology Steering Committee and Risk Management and Audit Committee Open Meeting Minutes .....	112
<b>16</b>	<b>Correspondence .....</b>	<b>156</b>
<b>17</b>	<b>Reports of Representatives .....</b>	<b>156</b>
<b>18</b>	<b>Questions by Members .....</b>	<b>156</b>
<b>19</b>	<b>General Business.....</b>	<b>156</b>
<b>20</b>	<b>Date, time and place of next Ordinary Council Meeting.....</b>	<b>156</b>
<b>21</b>	<b>Closure of Meeting to the Public .....</b>	<b>157</b>
<b>22</b>	<b>Adjournment of Meeting and Media Liaison .....</b>	<b>160</b>





**1 ACKNOWLEDGEMENT OF COUNTRY**

**2 THE LORD'S PRAYER**

**3 MEETING DECLARED OPEN**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 Apologies**

**4.2 Leave of Absence Granted**

**4.3 Leave of Absence Requested**

**5 ELECTRONIC MEETING ATTENDANCE**

**5.1 Electronic Meeting Attendance Granted**

**5.2 Electronic Meeting Attendance Requested**

**6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

**7 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 24 June 2025

Special Ordinary Council Meeting - 8 July 2025

Special Ordinary Council Meeting - 22 July 2025

**8 MOVING OF ITEMS**

**8.1 Moving Open Items into Confidential**

**8.2 Moving Confidential Items into Open**

**9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**

Nil

**10 PUBLIC QUESTION TIME**

Nil

**11 PETITIONS**

Temporary 24-hour Closure Walkway 199

Installation of Shade Cover Grebe Park

Mirawood Estate – Park Upgrade

**12 DEPUTATIONS AND BRIEFINGS**

Nil

**13 NOTICES OF MOTION**

Nil

## 14 ACTION REPORTS

### 14.1 ACCESS STRATEGY 2025-2030

**Author:** Executive Manager Community and Cultural Services  
Senior Coordinator Community Inclusion

**Authoriser:** General Manager Community

**Attachments:** 1. [Access Strategy 2025-2030](#) [↓](#)  
2. [Access Strategy Easy Read Version](#) [↓](#)

#### RECOMMENDATIONS

1. THAT the report entitled Access Strategy 2025-2030 be received and noted.
2. THAT Council endorse the Access Strategy 2025-2030 at **Attachment 1**.

#### PURPOSE

The purpose of this report is to have Council endorse their new Access Strategy 2025-2030.

#### KEY ISSUES

- In the 2024/25 budget Council committed to the development of a new Access Strategy.
- Matrix on Board was appointed to undertake this work and ran an engagement process for six weeks during October – November 2024. Throughout the process Council's Access and Inclusion Advisory Committee have provided input and direction for the Strategy.
- On 28 January 2025 Council received the outcomes of the community consultation and details of the emerging themes for the Strategy.
- On 4 February 2025 a draft was presented in a Council workshop which provided further details on the emerging themes and the associated actions and deliverables for comment and input.
- Throughout February and March 2025 Officers have worked across City of Darwin to review actions and accountabilities across the Hubs and work units and to allow colleagues to provide input and amendments. This input has been consolidated into the final version of the Access Strategy 2025-2030 at **Attachment 1**.
- On 27 May Council endorsed the text version of the Access Strategy 2025-2030 – the final version for publication with design elements is at **Attachment 1**.
- An Easy Read version of the Access Strategy 2025-2030 is provided at **Attachment 2**.

**DISCUSSION**

In the 2024/25 budget Council committed to the development of a new Access Strategy. These funds covered the community consultation, drafting and design and printing of the final Strategy. Matrix on Board was engaged to undertake the community consultation and development of the Strategy.

Throughout the process Council's Access and Inclusion Advisory Committee have provided input and direction for the Strategy. Matrix on Board ran a stakeholder and community engagement process for six weeks during October – November 2024.

On 28 January 2025 Council received the outcomes of the community consultation and details of the emerging themes for the Strategy. These themes have been used to define the Strategy and are listed as priority areas; they are:

- Participate: People with disability participate fully in Darwin's lifestyle, events and economic opportunities
- Navigate: People with disability can move more easily and safely around Darwin
- Communicate: Increase accessibility of information to people with disability
- Recognise: Recognise and promote the strengths, expertise and achievements of people with disability

On 4 February 2025 a draft was presented in a Council workshop which provided further details on the emerging themes and the associated actions and deliverables for comment and input.

Throughout February and March 2025 Officers have worked across City of Darwin to review actions and accountabilities across Hubs and work units and to allow colleagues to provide input and amendments. Each area of City of Darwin with accountabilities under this Strategy have been consulted and had the opportunity to amend or adapt in relation to their resourcing and capacity. This input has been consolidated into the final version of the Strategy at **Attachment 1**.

On 27 May Council endorsed a text version of their new Access Strategy 2025-2030. The text version has now been fully designed and includes a message from the Lord Mayor and CEO, the final version is at **Attachment 1**.

In addition, an Easy Read accessible version has also been designed and is provided at **Attachment 2**. Easy Read versions are a way to present complex information for people with learning disability, low literacy or those unfamiliar with English. The layout and style present information so that it is easy to understand and highly visual.

**PREVIOUS COUNCIL RESOLUTION**

At the 27 May 2025 meeting Council resolved:

**RESOLUTION ORD250/25**

1. THAT the report entitled Draft Access Strategy 2025-2030 be received and noted.
2. THAT Council endorse the text version of the Draft Access Strategy 2025-2030 at **Attachment 1**.
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the Local Government Act 2019.
4. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

**CARRIED 11/0**

<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.1 Vision and Culture
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<p><b>Budget/Funding:</b> \$60,000 was allocated by Council for 2024/25 financial year to cover the community consultation, drafting and design and printing of the final Strategy.</p> <p><b>Is Funding identified:</b> Yes.</p> <p>Municipal Plan 25/26 includes the following budget allocations:</p> <ul style="list-style-type: none"> <li>Disability Capital Works budget \$101,750</li> <li>Access Strategy operational budget \$65,638</li> </ul> <p><b>Existing Position No:</b> There is one FTE which is split into two part time roles to cover Community Grants, Community development, Accessibility and to support Seniors Month activity. This program area is supported by the Coordinator Community Inclusion.</p>
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b></p> <p>Local Government Act 2019</p> <p>Disability Discrimination Act 1992</p> <p>Northern Territory Anti-Discrimination Act 1996</p> <p><b>Policy:</b></p> <p>City of Darwin Community Inclusion Policy No.008</p>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<p><b>Engagement Level:</b> Involve</p> <p><b>Tactics:</b></p> <p>Consult</p> <p>Refer to Council report 28 January 2025 Community Consultation Outcomes - Access Strategy for details of community consultation and engagement.</p> <p>City of Darwin's Access and Inclusion Advisory Committee have also been involved throughout the development of this Strategy and the Chair has supplied a foreword for the document.</p>
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

**CITY OF DARWIN**

# **ACCESS STRATEGY**

**2025 - 2030**







Image: Larrakia Smoking Ceremony

Cover Image: Participant from Helping People Achieve (HPA) at the Casuarina Aquatic and Leisure Centre

# ACKNOWLEDGEMENT OF LARRAKIA COUNTRY

City of Darwin acknowledges the Larrakia people as the Traditional Owners of all the land and waters of the Greater Darwin region.

To the Larrakia, Darwin is known as Garramilla. The original language of the Larrakia is Gulumirrgin (pronounced Goo-loo-midgin).

Often referred to as “Saltwater People”, the Larrakia lived, loved, birthed, hunted, and survived on pristine coastal and inland areas. Established songlines connecting

Larrakia people to Country penetrate throughout their land and sea, allowing stories and histories to be told and retold for future generations.

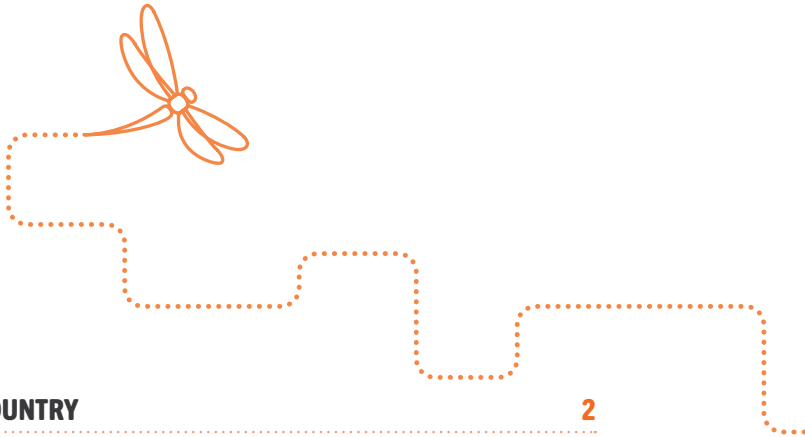
The Larrakia culture and identity is rich and vibrant. In the footsteps of the Larrakia people, City of Darwin will continue to foster this culture and identity by creating a vibrant community together.

# ACKNOWLEDGEMENT OF PEOPLE WITH DISABILITY

City of Darwin acknowledges the lived experience and human rights of all people with disability, those who are living full and complete lives and those who have needs that are not yet being met. Every individual has a different experience of disability. City of Darwin acknowledges and

thanks the people with disability who told their stories and contributed their feedback and ideas as part of the development of this strategy.

# CONTENTS



ACKNOWLEDGEMENT OF LARRAKIA COUNTRY	2
ACKNOWLEDGEMENT OF PEOPLE WITH DISABILITY	2
LORD MAYOR AND CHIEF EXECUTIVE OFFICER	4
ACCESS AND INCLUSION ADVISORY COMMITTEE	6
ABOUT THIS STRATEGY	7
GLOSSARY	8
CITY OF DARWIN'S ROLE IN SUPPORTING ACCESS	10
A SNAPSHOT OF DARWIN	11
EXISTING INVESTMENTS	12
DEVELOPMENT OF THIS STRATEGY	13
WHAT YOU TOLD US	14
OUR STRATEGY	15
PARTICIPATE	16
NAVIGATE	19
COMMUNICATE	20
RECOGNISE	21
IMPLEMENTATION AND MONITORING	22

Image: Artists from Arts Access Program





# LORD MAYOR AND CHIEF EXECUTIVE OFFICER

We believe that a great city is one where everyone can access, participate in and feel connected to all aspects of community life.

We are proud to present the Access Strategy 2025–2030, which sets out a clear and actionable path toward that vision.

This strategy recognises that disability affects many of us, whether personally or through the lives of loved ones, and it may be visible or invisible, permanent or temporary.

This strategy also builds on the strong foundation laid by our previous access and inclusion plans, including the Community Access Plan 2012–2017 and the Disability Action Plan 2006–2010.

These earlier plans enabled tangible improvements to the way people engage with Darwin, including upgrading public facilities such as paths, playgrounds and transport infrastructure as well as enhancing inclusive programming and community events.

Today, our strategy goes further. It is informed by the social model of disability, which recognises that disability is not defined by individual impairments but by the barriers created within our environments, including physical, social and attitudinal.

Through extensive engagement and co-design with people with disability, we have developed a place-based strategy that reflects lived experiences and shared aspirations.

The Access Strategy 2025–2030 outlines our commitment over the next five years across four focus areas, with clear short, medium and long-term outcomes.

It identifies barriers to participation in community life, including how to remove or reduce them, as well as mapping out a plan for better access and inclusion across the municipality, including physically and socially, online and in person.

Together, these actions will help shape a city where the skills, achievements and contributions of people with disability are recognised, celebrated and supported.

We have worked closely with members of City of Darwin’s Access and Inclusion Advisory Committee, whose insights, contributions and lived experiences have been invaluable in developing the Access Strategy 2025–2030.

The Access and Inclusion Advisory Committee was established to advocate, inform, and guide Council on improved access and inclusion for all people with disabilities, living, working, studying, or visiting Darwin. We thank them for their ongoing leadership and commitment to advancing access and inclusion in Darwin.



Image: The Honorable Lord Mayor Kon Vatskalis  
Chief Executive Officer Simone Saunders, Civic Centre.

**Our vision is to be a capital city where people with disability can access, participate, and connect across all aspects of life.**


**Five guiding principles underpin this strategy:**


- Strengths-Based Approach – We centre the abilities, resilience, and potential of people with disability.
- Nothing About Us Without Us – We commit to ensuring the voices of people with disability remain central to decision-making.
- Informed Decision Making – Our policies will be guided by lived experience, data, and future-focused thinking.
- Accountability, Improvement, and Sustainability – We will measure progress, gather feedback, and continuously improve.
- Advocacy – We will lead by example and work collaboratively to champion inclusion and equity.

This strategy supports our obligations under the Disability Discrimination Act 1992 and related legislation, but more importantly, it represents our dedication to fostering a city that works for everyone.

It sets a course for delivering services, infrastructure, and communications that are equitable, dignified and accessible.

Together, we can create a Darwin that is welcoming, accessible and inclusive for all.

  
The Hon. Lord Mayor  
Kon Vatskalis

  
Chief Executive Officer  
Simone Saunders

“ **TOGETHER, THESE ACTIONS WILL HELP SHAPE A CITY WHERE THE SKILLS, ACHIEVEMENTS AND CONTRIBUTIONS OF PEOPLE WITH DISABILITY ARE RECOGNISED, CELEBRATED AND SUPPORTED.** ”



# ACCESS AND INCLUSION ADVISORY COMMITTEE

The Access and Inclusion Advisory Committee is proud to have contributed to the development of this strategy, which represents an important step toward a more inclusive and accessible Darwin.

The Committee is a longstanding and well-respected advisory body for Council, bringing together people with lived experience of disability and expertise in access and inclusion. As a key stakeholder in the consultation, we are pleased to have contributed to the focus areas and directions of this strategy.

The five-year plan reflects a strong collaboration between Council, community, local organisations and lived experience with disability—a partnership that will be key to its success.

City of Darwin has already shown leadership through its inclusive public facilities and community programs, shaped by input from the Committee. This strategy demonstrates City of Darwin’s commitment to prioritising access and inclusion in all its operations.

We look forward to continued progress and to a future where all people with disability are welcomed, valued, and empowered to fully participate in Darwin’s community life.



## ALTERNATIVE FORMATS

This document is available in electronic and hard copy formats, as well as in an Easy Read version, on our website or by email via [accessibility@darwin.nt.gov.au](mailto:accessibility@darwin.nt.gov.au).

Image: City of Darwin Staff and members of the Access and Inclusion Advisory Committee



Image: Participants at Carnival of Fun

# ABOUT THIS STRATEGY

City of Darwin’s Access Strategy 2025-2030 builds on previous work and provides a framework for how City of Darwin supports, enables and advocates for people with disability to:

- move around the city
- fully participate in all the city has to offer
- communicate with and receive information from City of Darwin
- have a voice.

The strategy will also support Council to deliver on obligations under the Commonwealth Disability Discrimination Act 1992 (DDA) and other relevant legislation.

The strategy has been developed through co-design engagement with people with disability. It is informed by the **social model of disability** and based on the premise that disability is part of the human experience.

Most people will experience physical, intellectual, psychiatric, sensory, neurological, and/or cognitive disability at some stage in our lives – either personally, or in caring for a loved one. Disability can be visible or invisible, permanent, or temporary. The model sees disability as the result of interactions between people and the environment and asserts that disability is not based on impairment or difference, but on barriers within the environment.

### Barriers can be:

**Attitudinal.** For example, making assumptions about what activities or jobs people with disability can or cannot participate in.

**Physical.** For example, buildings, footpaths, parks, and open spaces that have not been designed or built to be accessible.

**Social.** For example, information not provided in an accessible format and communication systems that exclude some people from activities, events, programs, or services.





Image: Participant from Helping People Achieve (HPA) at the Casuarina Aquatic and Leisure Centre

# GLOSSARY

The strategy uses person-first language (i.e. people with disability) to ensure inclusivity and person-centred outcomes. Definitions of the key words used in the strategy are provided below:

## Access

Access is when people have permission, choice, and the ability to enter, get to, interact with, or use a thing, place, or person.

## Accessibility

Accessibility is whether a product, service, process, or design can be used and/or understood by everyone who interacts with it.

## Access and Inclusion Advisory Committee (AIAC)

The Access and Inclusion Advisory Committee is an advisory committee to Council. Its purpose is to advocate, inform, and guide Council on improved access and inclusion for all people with disability, living, working, studying, or visiting Darwin.

## Convention on the Rights of Persons with Disabilities (CRPD)

The Convention on the Rights of Persons with Disabilities (CRPD) is an international human rights convention which sets out the fundamental human rights of people with disability. There are eight guiding principles of the Convention:

- 1. Respect for inherent dignity, individual autonomy including the freedom to make one’s own choices, and independence of persons.
- 2. Non-discrimination
- 3. Full and effective participation and inclusion in society
- 4. Respect for difference and acceptance of persons with disabilities as part of human diversity and humanity
- 5. Equality of opportunity
- 6. Accessibility
- 7. Equality between men and women
- 8. Respect for the evolving capacities of children with disabilities and respect for the right of children with disabilities to preserve their identities.

## Intersectionality

People with disability may face multiple barriers to access and inclusion in everyday life, shaped by their lived experiences. People with disability may face more than one type of barrier at the same time. This can include ableism, racism, and other forms of prejudice based on gender, sexuality, age, religion, cultural and linguistic diversity, and other kinds of identity. This is known as intersectionality.

## People with disability

People with disability includes those who have long-term physical, mental, intellectual or sensory impairments which, in interaction with various barriers, may hinder their full and effective participation in society on an equal basis with others. (UN Convention on the Rights of Persons with Disabilities (CRPD))

## Universal design principles

The design of products and environments to be usable by all people, to the greatest extent possible, without adaptation or specialised design. These principles may be applied to evaluate existing designs, guide the design process, and educate both designers and consumers about the characteristics of more usable products and environments.









Image: Participant at DiversAbility Fun Day



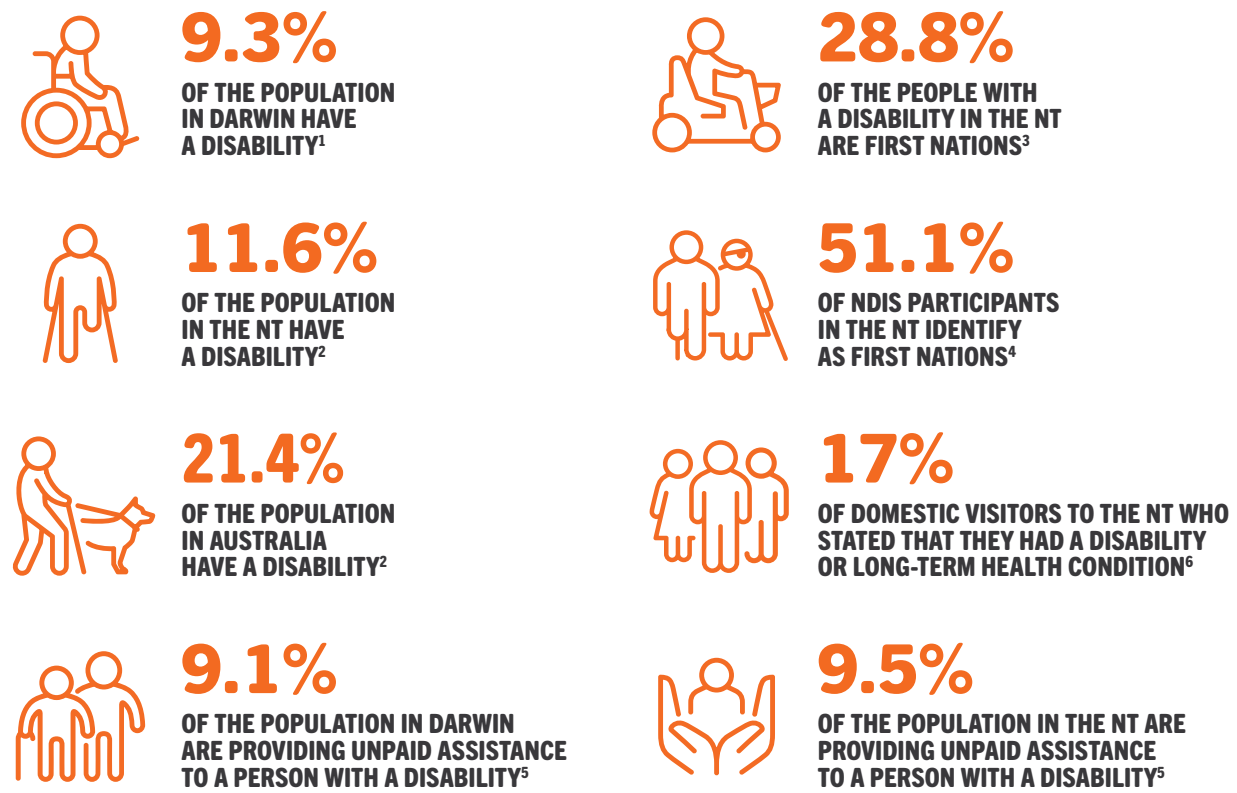
# CITY OF DARWIN'S ROLE IN SUPPORTING ACCESS

City of Darwin has a unique function in supporting access and fulfilling the six distinct roles specified in City of Darwin's Strategic Plan Darwin 2030 — City for People, City of Colour: provider, funder, regulator, partner, facilitator, advocate as outlined in the following table.

This strategy intersects with City of Darwin strategies, including Reconciliation Action Plan, Movement Strategy and Play Space Strategy. Through our Access Strategy, City of Darwin takes on these roles to ensure that people with disability across the municipality have equitable access to the facilities, programs, services, events, and other opportunities provided by City of Darwin.

CITY OF DARWIN	DARWIN 2030	ACCESS STRATEGY 2025-2030 EXAMPLES
 <b>PROVIDER</b>	Directly delivering services	Provide accessibility initiatives in Council facilities such as MLAK, Changing Places, accessibility toilets and carparks, quiet spaces in the libraries, etc.
 <b>FUNDER</b>	Funding other organisations to deliver services	Develop a grant program to support grassroots accessibility initiatives. Ensure accessibility requirements on sponsorship and tenders are met.
 <b>REGULATOR</b>	Regulating some public activities through legislation	Develop and provide event / activity permits to partnering organisations which include accessibility requirements.
 <b>PARTNER</b>	Forming partnerships and strategic alliances with other parties in the interests of the community	Partnering on the delivery and promotion of accessibility initiatives such as Sport4All, NTG Transport Subsidy scheme (TSS), the lift incentive scheme (LIS) and staff training initiatives.
 <b>FACILITATOR</b>	Assisting others to be involved in activities by bringing groups and interested parties together	Supporting key stakeholders to come together such the DiversAbility Collective and DiversAbility Fun Day. The Community Development Officers work to connect people with disability, their carers', and related organisations to City of Darwin resources, services, and opportunities.
 <b>ADVOCATE</b>	Promoting the interests of the community to decision makers and influencers	Advocate to other parties for accessibility initiatives which are out of scope for City of Darwin such as public transport, taxis, commercial developments, and private businesses.

# A SNAPSHOT OF DARWIN



Sources  
<sup>1</sup>ABS Regional Summary: Darwin <sup>2</sup>ABS Disability, Ageing and Carers, Australia: 2022 & 2018 <sup>3</sup>ABS National Aboriginal and Torres Strait Islander Health Survey, 2022–23 <sup>4</sup>NDIS Quarterly Report to disability ministers, page 679. (31 March 2022) <sup>5</sup>id community demographic resources <sup>6</sup>Accessible Tourism in the NT PDF, Tourism NT.

Image: Participants at Disability Expo





# EXISTING INVESTMENTS

City of Darwin currently delivers several important accessibility initiatives.

THESE INCLUDE:

Disability Capital Works Budget

City of Darwin has a dedicated Disability Capital Works Budget. The Access and Inclusion Advisory Committee (AIAC) recommends budget expenditure priorities and key initiatives, drawing on both their lived experience and knowledge of the Darwin community.

Master Locksmiths Access Key (MLAK)

The MLAK is a unique system that uses a universal lock and key allowing people with disability to access dedicated public facilities. This key can be used to access facilities such as the public changing facility at Jingili Water Gardens and other locations, the Liberty Swing at East Point Reserve, and the Peter Mahony Fishing Platform at Rapid Creek.

Adult Change Facility (Changing Places)

Darwin’s first publicly accessible adult change facility is at Jingili Water Gardens alongside an all-abilities play space. The change facility provides security and privacy for people with complex support needs, and an adult-size, height adjustable change table hoist. The facility is accessible using the MLAK. Additional facilities are being developed across the municipality. City of Darwin’s Play Space Strategy commits to all Regional Level Play Spaces including a Changing Place facility.



Image: Basketball players at Bundilla Beach

Liberty Swing

The Liberty Swing is designed for use by people of all ages and has room for a wheelchair to be strapped into it as well as a pop-up internal seat with a seat belt attached. The swing is locked when not in use for safety reasons. The facility is accessible using the MLAK. The Liberty Swing is located at the Lake Alexander Regional Playground, East Point Reserve, Fannie Bay.

Mobility Charging Stations

The RECHARGE Scheme was developed to support people who use electric mobility scooters or wheelchairs. The Mobility Charging Stations are designated areas for people to safely recharge their electric mobility scooter or wheelchair battery, free of charge. City of Darwin has coordinated RECHARGE outlets across the municipality, with stations located in the CBD, Parap, Nightcliff, Casuarina and Karama.

Peter Mahony Fishing Platform

The Peter Mahony Fishing Platform is located on Casuarina Drive, near the Rapid Creek footbridge. The fishing platform is designed specifically for wheelchair access and is fitted with adjustable panels to allow casting from a low height. The panels are locked for safety reasons and can be accessed using a MLAK key which is available free of charge to people with a disability.

Casuarina Aquatic and Leisure Centre

The new community facility has three pools for all ages and abilities, including an eight-lane, 50-metre pool; a temperature-controlled, six-lane 25-metre pool; and a resort-style lagoon pool featuring an aqua tower, fountains, and water squirts. The centre also features a unique sensory dome which is the first of its kind in the Northern Territory.

Design of the aquatic centre meets recognised best practice in pool design by including maximum accessibility options, including zero-depth access to all pools and equal access to amenities, buildings, playgrounds, and open play and recreation areas. The facility also includes an accessible toilet and accessible adult changing facility which can be accessed via MLAK.

Sport4All

The Sport4All inclusive sports program is a new partnership between Sport4All and City of Darwin. It has been developed to give people with disability the chance to be involved with and participate more fully in sport, at both a club and school level. Sport4All enables City of Darwin to employ their own Inclusion Coach, who is a person with disability or has a family member with disability. The Inclusion Coach works with community sports clubs and schools to build participation in sport by people with disability and promote the employment and management of programs by people with disability.

Image: Participant from Helping People Achieve (HPA) at the Casuarina Aquatic and Leisure Centre



# DEVELOPMENT OF THIS STRATEGY

This strategy has been developed following a period of community consultation (September-November 2024) with people with disability, key stakeholders, Council elected members, staff and the wider community.

The Access and Inclusion Advisory Committee has provided advice and guidance on the consultation and engagement process and feedback on the consultation data gathered.

195 people were directly involved in the engagement process which included:

- 8 focus groups
- 1 public survey with 78 responses
- 8 one on one interviews with key stakeholders
- 2 public ‘pop up’ sessions.



# WHAT YOU TOLD US

Consultation feedback highlighted both strengths and areas for improvement in accessibility across the City of Darwin.

## WHAT IS WORKING WELL?

Many people appreciated accessible features like the new Casuarina Aquatic and Leisure Centre, inclusive playgrounds, recreational spaces, and library programs.

## MOBILITY AND GETTING AROUND.

Feedback frequently described the barriers and challenges faced by people with disability in using footpaths (broken, uneven, poorly marked or absent) and road crossings (poor transitions from footpaths or poorly signposted). More lighting on footpaths and crossings was also requested as was increased signage and wayfinding to better navigate around the city. Several people requested more accessibility parking bays located closer to key venues and activity points.

Managing the impact of heat when moving around the city, particularly in areas like accessibility carparks, footpaths and other gathering areas was identified as an important factor to consider when planning infrastructure to minimise heat exposure for people with disability.

## PARTICIPATING IN THE LIFE OF THE CITY

There was strong support for improved access at events and on Darwin’s beaches. Feedback included requests for Auslan services at events, consideration for wheelchair users at grassed events and greater accountability for event permit holders who didn’t deliver on planned accessibility initiatives. Access to beaches around Darwin featured in the consultation; and requests for accessibility to enjoy the beach.

## INCLUSION AND INTERSECTIONALITY

Several participants feedback highlighted the additional needs of people where their identity and lived experience can result in overlapping forms of discrimination and marginalisation. An example provided was the case of a woman with disability who was also First Nations and for whom English was a second language. The feedback requested that the strategy was able to be inclusive enough to support such intersectionality and minimise ongoing marginalisation.

For people with hidden disabilities, participants asked for more quiet spaces, chill-out zones at public events like festivals, and training for staff on dementia and neurodiversity. Feedback acknowledged and appreciated that the City of Darwin libraries were already providing quiet spaces and chill-out zones.

## ENGAGEMENT WITH CITY OF DARWIN SERVICES AND PROGRAM

Participants identified room for improvement in engaging with the City of Darwin website. Some suggestions included enhancing navigation tools for users with disability and more documents in Easy Read format. For Libraries, participants recommended adding more hearing loops to public access computers, allowing audio to be transmitted directly to hearing aids or cochlear implants. Several people also said they knew that City of Darwin had some great accessibility initiatives but that they weren’t widely promoted and many people with disability didn’t know these things existed. There was a request for increased promotion of existing resources like the accessibility maps (on the website), the MLAK and the NT Companion Card (noting the Companion Card is administered by Integrated Disability Action (IDA)).

## EMPLOYMENT AND TRAINING

Participants suggested making the City of Darwin recruitment process more accessible by including disability in diversity statements, offering customised roles, and adapting recruitment processes. They also highlighted the need for ongoing training for staff and contractors on topics like deaf awareness, hidden disabilities, and mental health.

## ADVOCACY AND COLLABORATION

There were several matters raised in the consultation which are out of scope for the City of Darwin but provide opportunities for advocacy and collaboration. Feedback included poor accessibility on public transport, primarily Darwin’s buses. Suggestions included creating a dedicated transport system for people with mobility issues. Further feedback included collaborating with disability-focused organisations and local businesses to raise the profile and visibility of accessibility initiatives and awareness days.

Image: Staff and members of the Access and Inclusion Advisory Committee



# OUR STRATEGY

# OUR VISION

We want a capital city where people with disability can access, participate, and connect across all aspects of community life and where their skills, lived experience and achievements are acknowledged.



Image: Participant from Arts Access program at Darwin Community Arts

This is a five-year place-based strategy structured around four focus areas. It outlines our commitment to short, medium and long-term outcomes.

## FOCUS AREAS:

### 1. PARTICIPATE

People with disability participate fully in Darwin’s lifestyle, events and economic opportunities.

### 2. NAVIGATE

People with disability can move more easily and safely around Darwin.

### 3. COMMUNICATE

Increase accessibility of information to people with disability.

### 4. RECOGNISE

Recognise and promote the strengths, expertise and achievements of people with disability.



1. PARTICIPATE

People with disability participate fully in Darwin’s lifestyle, events and economic opportunities.

PRIORITY	SHORT TERM	MEDIUM TERM	LONG TERM
Increase resources to support events and programs	Embed accessibility checklist in all major events, sponsorship and community grant agreements		
	Continue to develop and provide accessibility resources and support for Community Grants and Sponsorship recipients		
	Resource designated quiet spaces, places for sensory seeking, and places for respite as far as practically possible in City of Darwin facilities and events		
People with disability exercise influence	Promote Access and Inclusion Advisory Committee role and responsibilities to City of Darwin departments		Continue to support, develop and champion the Access and Inclusion Advisory Committee
	Develop community and internal City of Darwin awareness of Access and Inclusion Advisory Committee		
	Maintain and leverage ongoing and long-term partnerships between City of Darwin and disability sector through the DiversAbility Collective		
	Amplify accessibility partner initiatives	Access and Inclusion Advisory Committee guide the development of next strategy with the Accessibility Implementation Group	
Support and promote participation in recreation	Work in partnership with external provider to operate and cross promote an accessible beach precinct	Pilot program in one beach location	Refine program and expand to other locations
	Trial Sport4All Inclusion Coach position with Get Skilled Access		Evaluate and assess the Sport4All inclusion coach to establish ongoing role opportunities
Increase accessibility of events delivered by or supported by City of Darwin	Conduct accessibility audits from external industry specific provider as required	Implement recommendations from audits to improve accessibility	Review and refine as required
	Actively document accessibility feedback at City of Darwin events	Report back and promote improvements Prioritise inclusion of <ul style="list-style-type: none"><li>Closed captions or Auslan interpreter</li><li>Drop off zones, early information and accessibility contacts</li></ul>	Review and refine as required
	Create checklists and guides including communication boards for use across City of Darwin and the broader sector	Provide access guides and/or visual stories for all City of Darwin events 2 weeks prior to event	Provide event marketing in other formats such as Easy Read, visual stories and communication boards



Image: Participants at the DiversAbility Fun Day

PRIORITY	SHORT TERM	MEDIUM TERM	LONG TERM
Enhance employment opportunities with City of Darwin	Include accessibility statement on Career’s page and in recruitment advertising		
	Review of recruitment process and practices to enhance and highlight City of Darwin as an inclusive and attractive employer for people with a disability and partner with specialised providers		
	Continue to support adjustments programs for applicants and existing staff with disability		
	Encourage people with disability to apply for positions with City of Darwin including traineeships and volunteer positions		
Foster a workplace culture that celebrates and supports diversity	Conduct a review of learning needs regarding accessibility awareness across the organisation	Provide accessibility awareness training tailored to specific roles, supporting professional development and expertise	
		Embed accessibility awareness training in induction process and mandatory training availability in Learning Management System	
	Provide Libraries and Customer contact officers with training for hidden disabilities	Extend Hidden Disability Training to other relevant teams as required	





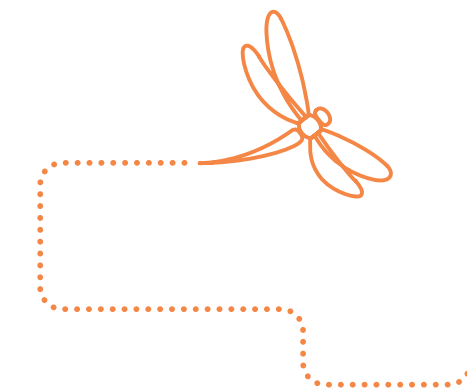
Image: Participants from Helping People Achieve (HPA) at the Casuarina Aquatic and Leisure Centre

## 2. NAVIGATE

People with disability can move more easily and safely around Darwin.

PRIORITY	SHORT TERM	MEDIUM TERM	LONG TERM
Improve existing public infrastructure	Review and refine the process for Disability Capital Works budget allocation and approvals	Ensure each project control group has a minimum of one member with relevant expertise and awareness of Accessibility needs	
	Compile and analyse existing audits from community centres and libraries	Equitably prioritise upgrades to high-use community facilities including adding image-based accessible signage across community centres and libraries	
		Schedule regular review and updates of audits	
	Review and develop a framework for accessibility audits	Appoint a local provider to undertake accessibility audits	Create a system to monitor and track accessibility reviews and their findings and recommendations
	Advocate for an increase in fines for unauthorised parking in accessible carparks	Continue to monitor and provide data on unauthorised parking in accessible carparks	
	Develop a priority list where footpaths and crossing require upgrades, or installation of accessibility features such as tactile ground surface indicators using a data informed approach	Action priority locations where footpaths and crossings require upgrades, or installation of accessibility features such as tactile ground surface indicators	
	Ensure ongoing compliance of existing accessible toilets and accessible carparks with Commonwealth Disability (Access to Premises-Buildings) Standards 2010 (Premises Standards) AS 1428 and AS 2890		
	Identify and add key access projects to the Strategic Priority Projects Plan	Seek external funding and support for access priority projects	
Design and develop new infrastructure and public spaces in line with best practice universal design principles	Prioritise training on the Disability (Access to Premises—Buildings) Standards 2010 under the Disability Discrimination Act (DDA) for key staff in Operations, Infrastructure, and other relevant areas.		Ensure universal design principles underpin all planning and design of new infrastructure and capital works
	All new building and infrastructure projects have access where required to Accessibility lead in their Project Control Group		
	Continue to design and install accessible recreational facilities for people with disability		





### 3. COMMUNICATE

Increase accessibility of information to people with disability.

PRIORITY	SHORT TERM	MEDIUM TERM	LONG TERM
Accessibility initiatives are visible and accessible	Engage with the disability sector to promote positive community attitudes towards accessibility and people with disability		
	Increase promotion and visibility of existing accessible facilities such as Liberty swing, pool facilities and Changing Places and Master Locksmiths Access Key (MLAK)		
	Develop a model and templates for accessibility guides and walk through videos with Access and Inclusion Advisory Committee	Continue to develop and provide accessibility guides and walk-through videos across all recreation, entertainment and community facilities	Promote the use of accessibility guides and walk through videos to partners and assist their development
Community awareness and support of accessibility is increased	Deliver a public awareness campaign to educate the community on the use and importance of accessible facilities such as accessible parking		
	Provide targeted support for vulnerable people with disabilities through Assertive Outreach, work collaboratively with existing stakeholders to facilitate appropriate referrals		
Public information is accessible	Continue to improve the City of Darwin website to ensure it meets World Wide Web Consortium (W3C) compliance using the most current Web Content Accessibility Guidelines (WCAG)		
	Engage people with disability, service providers, and professionals in providing feedback and consultation to review the accessibility of information and conduct website audits		
	Integrate inclusive language and image descriptions into communication guidelines	Develop accessible versions of municipal and 2030 strategic plans	
	Advocate and work with partners to ensure all information about emergency situations and disaster management is accessible to people with disability		
	Improve the City of Darwin’s feedback and complaints processes to improve accessibility		
Use technology to improve accessibility	Continue to explore and invest in technologies to assist people with disability navigate through the city, locate accessible parking spaces and communicate with customer service staff		
	Continue to improve the on-line interface to City of Darwin services to ensure accessibility		



Image: Group of participants at DiversAbility Funday

### 4. RECOGNISE

Recognise and promote the strengths, expertise and achievements of people with disability.

PRIORITY	SHORT TERM	MEDIUM TERM	LONG TERM
Develop activities that promote and recognise people with disability	Review DiversAbility Fun Day event with view to clarifying purpose and impact, growing participation and building awareness of the event		Increase sponsorship and support for DiversAbility Fun Day
	Continue and expand awareness of Lord Mayor Awards Program		
	Promote award winners year-round	Add new category for external community event- exceptional standard of accessibility	
	Identify opportunities within the public art program to commission public art by artists with disability	Secure 2 x copyright or commissioning agreements by artists with disability	Secure 5 x copyright or commissioning agreements by artists with disability
Elevate the voice and perspectives of people with disability	Trial a guest speakers program delivered by people with disability	Review and extend guest speaker program	Embed program in libraries Lifelong Education Program
	Develop a program with advocate/influencer person with disability	Promote and advocate events and programs through the influencer	



# IMPLEMENTATION AND MONITORING

Ensuring participation of people with disability in the implementation, monitoring, and evaluation of the strategy is essential to making sure we are headed towards success.



Image: Participants at the DiversAbility Fun Day

The Access and Inclusion Advisory Committee will be actively involved in the annual review of the strategy. Where appropriate and feasible to relevant actions in the strategy, the City of Darwin will also consult with other groups representing people with disability.

### Monitoring

We will measure and report against the actions in this strategy every six months. All City of Darwin reporting against strategies are made publicly available online. This strategy is based on the findings of research and consultation. However, the environment in which we provide services is dynamic and the nature of projects and priorities may change. Identified projects may not be required and new opportunities and priorities may emerge.

- To ensure accountability and communication of progress on the strategy, we will:
- 1. Enable the Access and Inclusion Advisory Committee to have oversight on progress against the strategy through provision of internal City of Darwin strategic reports every six months.
  - 2. Make this six-month report available to the DiversAbility Collective.
  - 3. Provide access for the Access and Inclusion Advisory Committee to (non-publishable) internal audit results.
  - 4. Annually the Access and Inclusion Advisory Committee will dedicate time within one of their meetings to review the strategy and look at:
    - Progress against stated actions
    - Identify emergent actions to add to the strategy.
    - Make any recommended changes to the strategy for the next 12 months.



Image: Participant singing at the DiversAbility Fun Day



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**DARWIN.NT.GOV.AU**



**CITY OF DARWIN**



# ACCESS STRATEGY

**2025 - 2030**

Easy Read version



  
**CITY OF  
DARWIN**

## About this Access Strategy

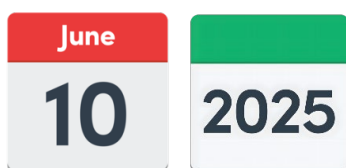


This Access **Strategy** is written by City of Darwin.



A strategy is a plan that describes what we want to do and how we will do it.

When you see **we** it means City of Darwin.



We wrote this Access Strategy in June 2025.



We wrote this Access Strategy in an easy-to-read way.

**Bold**  
Not bold

Some hard words are written in **bold**.

This means the letters are thicker and darker.

We explain what these words mean.



This Easy Read Access Strategy is a summary.

This means it only includes the most important ideas.



You can find the full Access Strategy on our website at:

[https://www.darwin.nt.gov.au/  
community/programs/disability-access](https://www.darwin.nt.gov.au/community/programs/disability-access)



You can get someone to help you:

- read this Access Strategy.
- know what this Access Strategy is about.



You can ask someone for more information.

## What is in this document



**Page 5...**Acknowledgements



**Page 6...**What is disability



**Page 8...**What this Access Strategy is for



**Page 9...**Our Vision and Promise



**Page 10...**What people told us



**Page 12...**Our 4 goals



**Page 19...**How we will check how we are going



**Page 21...**How to contact us

## Acknowledgement of Country



We say thank you to the Larrakia people.



They are the Traditional Owners of the land and water in the City of Darwin.

We thank them for caring for the land and waters for many years.

## Acknowledgement of People with Disability

We respect people with disability.



Everyone has different needs and experiences.

We thank everyone who shared their stories to help us write this strategy.



## What is disability?



Disability is part of life.

Anyone can have a disability at some time.



You can be born with a disability, or it can be caused by an injury or illness.



Disability can be for a short time or a long time.

Disability can be seen or not seen.



For example you might be able to see that someone lives with a physical disability because of their wheelchair.



Deaf

You might not be able to see that someone is Deaf.



## Barriers



People with disability experience many **barriers**.

A barrier is something that stops someone from doing something.

These can be:



- Attitude barriers:
  - Like thinking people with disability cannot do things.



- Physical barriers:
  - Like buildings or paths that are hard to use.



- Social barriers:
  - Like information that is not easy to understand.

## What this Access Strategy is for



We worked with people with disability to make this Access Strategy.



This Access Strategy is about how we will:

- Make it easier to move around the city.
- Help people join in and feel included.
- Share information in ways everyone can understand.
- Make sure people with disability have a say.



## Our Vision



We want to build a city where:

- Everyone can join in.
- Everyone feels welcome.
- Everyone has the same opportunities.



## Our Promise



We will:

- Listen to people with disability.
- Work with the community.
- Check how we are going.
- Keep improving.



## What people told us



We asked people what works and what doesn't work.

### People said what does work is:



The new swimming pool.



Quiet spaces in libraries.



Events and programs that are accessible.

## People said what doesn't work is:



Broken or unsafe footpaths.



Not enough shade and lights.



It is not easy to go to the beach.



Communicate



There are not enough **Auslan** interpreters and captions at events. Auslan is Australian sign language.



Our website and information can be hard to use and read.



There are not enough jobs for people with disability.

## Our 4 Goals



Our strategy has 4 big goals:



### 1. Join In



### 2. Move Around



### 3. Share Information



### 4. Celebrate People with Disability

The next part of this Access Strategy tells you what we will do about each of these goals.

## Goal 1. Join In

We want people with disability to:



- Enjoy events.



- Take part in sports.



- Use libraries and parks.



- Help make decisions.



- Be able to get jobs at the Council.

## To support people to join in we will:



- Make events more accessible.



- Include quiet and sensory spaces.



- Support sport programs like Sport4All.



- Train our staff.



- Welcome people with **hidden disability**.

Hidden disability means a disability that you cannot see.

For example, someone who is Deaf.



## Goal 2. Move Around

We want it to be easier and safer for people with disability to get around.

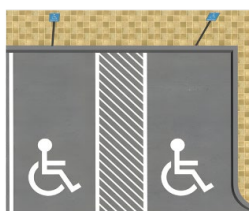
### To do this we will:



- Fix broken footpaths and crossings.



- Add signs, lights, and shade.



- Check and improve toilets and parking.



Build new things using **universal design**.

This is a way of designing things that helps everyone to be able to use them.

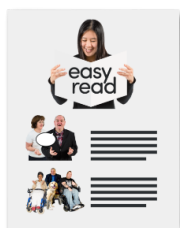


- Make sure people with disability help with planning.

## Goal 3. Share Information

We want everyone to understand our information.

### To do this we will:



- Use clear words and images.
- Make Easy Read documents.



**Communicate**

- Add captions and Auslan interpreters at events.



- Share maps, guides and walk-through videos.



- Improve our website and online services.

## Goal 4. Celebrate People with Disability

We want to share the great things people with disability do.

### To do this we will:



- Run events like DiversAbility Fun Day.



- Show art by artists with disability.



- Give awards.



- Share stories and invite guest speakers.

## How we will check how we are going

### We will:



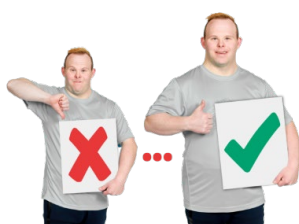
- Write a report every 6 months.



- Ask people with disability what they think.



- Share reports online.



- Change action if needed.



City of Darwin will keep working to make the city better for people with disability.

The **Access and Inclusion Committee** will help us keep the strategy on track.



This is a group of people with an interest in making things easier for people with disability.

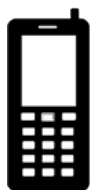
This document was created in June 2025. It has been made in an easy-to-read way with support from Inclusion Northern Territory, using images from Photosymbols and written permission from Sport4All for use of their logo. Images in this document cannot be reused without permission. This document was tested by people with intellectual disability.



## How to contact us



If you want this document in another format, please ask Council staff.



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<https://www.facebook.com/cityofdarwin>

## CONTACT US



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**[facebook.com/cityofdarwin](https://facebook.com/cityofdarwin)**



**14.2 UPDATE FUNDING GUIDELINES**

**Author:** Arts and Cultural Development Officer  
Executive Manager Community and Cultural Services

**Authoriser:** General Manager Community

**Attachments:** Nil

**RECOMMENDATIONS**

1. THAT the report entitled Update Funding Guidelines be received and noted.
2. THAT Council endorse the recommendation from the Arts and Cultural Development Advisory Committee for Council funding guidelines and agreements be updated to include clear reference to peak body standards and requirements when employing creatives.
3. THAT Council endorse the recommendation from the Arts and Cultural Development Advisory Committee for funding guidelines and agreements to include guidance on when it is appropriate to engage volunteers.
4. THAT Council note that the proposed changes in Item 2 and 3 will be returned to Council for consideration and endorsement within redrafted funding guidelines.

**PURPOSE**

The purpose of this report is to seek Council's endorsement to update funding guidelines as per the recommendations from the Arts and Cultural Advisory Committee.

**KEY ISSUES**

- On 29 January 2025, a question concerning payment to musicians was raised at Council Public Forum on behalf of members of Media, Entertainment and Arts Alliance (MEAA).
- On 12 February 2025, at the Arts and Cultural Development Advisory Committee (ACDAC) meeting, members requested further information be provided for the next committee meeting.
- MEAA generated an advocacy campaign, which sought a minimum fee for a musician to be paid \$250.00 (minimum 3-hour engagement). This minimum fee is not legislated under the Live Performance Award 2020, as the award contains many variables based on skills, experience, performance type, duration and the event timing. It also contains various classifications of which a musician is just one.
- On 21 May 2025 the Arts and Cultural Advisory Committee proposed recommendations to Council based on their discussion regarding this topic. These recommendations are focused on updating Funding Guidelines for City of Darwin Funding programs to provide greater clarity.

**DISCUSSION**

On 29 January 2025, a question concerning payments to musicians was raised at Council Public Forum on behalf of members of Media, Entertainment and Arts Alliance (MEAA). The MEAA member informed Council that a minimum fee for musicians had been implemented across Australia at Federal, State, Territory and Local Government levels.

At ACDAC meeting, 12 February, the Advisory Committee requested further information on the payment and the MEAA campaign.

**Media, Entertainment and Arts Alliance (MEAA) and MusicNT**

MEAA is a union and industry advocate that represents contractor, freelancer and sole trader musicians. Commencing in March 2022, MEAA's Minimum Fee Campaign advocated for a \$250 minimum fee for musicians at publicly funded events.

External consultations by Officers included correspondence with MEAA and MusicNT as well as research on cultural / art grants with City of Melbourne and City of Hobart.

MEAA confirmed that this minimum rate for musicians only was developed in reference to the [Live Performance Award](#) 2020 (LPA). The LPA covers on-hire<sup>1</sup> employees engaged in the industry – from performers to event parking attendants.

Advice received from MusicNT confirmed that while the minimum fee has been recommended by the federal government - it has not yet been broadly implemented. MusicNT further advised that while supportive of the intent, there are concerns to address in how this would work in practice in the NT context with consideration to the possible detrimental impact these payments would have on non-commercial and community events.

**Comparison with other Councils**

City of Melbourne community events grants do not refer to payment of wages but are specific in scope and expectations of external funding for events.

City of Hobart, [Creative Hobart \(small and medium\) Grants](#) states:

*This grant provides support for the delivery of artist led creative activities, projects, and events in the Hobart local government area that align with the City's Strategic Plan.*

*Funding requests should focus on paying artists and creative practitioners and allow for the community to engage with the project.*

**City of Darwin**

Where City of Darwin directly engage performers or artists, artists are paid in line with applicable award rates and legislation.

Events funded but not managed by City of Darwin, such as those in community grants program, list eligible expenses in the [Funding Guidelines](#) that include artist/performance fees.

Advice is also provided on where information on these can be sourced, such as National Association of Visual Arts (NAVA) or other avenues.

Where an event is not run by City of Darwin but is supported through a grants program, organisers and volunteer performers can be provided advice on best practice volunteering processes and policies.

**Current**

[Funding Opportunities with City of Darwin](#) lists eligible expenses for various programs, including artist/performance fees.

Funding applications are assessed in accordance with the City of Darwin's [Funding Policy](#) and [Funding Guidelines](#).

---

<sup>1</sup> As defined at clause 4.3 of the award.

While the City of Darwin advocates for artist / performance fees, community festivals and events are often volunteer based (or paid nominal fees) and may not have financial capacity to cover fees in addition to the delivery of the event.

City of Darwin's role in the creative sector holds a unique position and function in supporting arts and creativity, fulfilling the six distinct roles specified in City of Darwin's Strategic Plan [Darwin 2030 — City for People, City of Colour](#): partner, advocate, facilitator, provider, regulator and funder.

The [Creative Strategy](#) intersects with other strategies across City of Darwin including the [Reconciliation Action Plan](#), [Economic Development Strategy](#) and others.

Through the Creative Strategy, City of Darwin takes on these roles to maximise outcomes and capitalise on emerging opportunities for creative people, arts organisations, events, and audiences and respond to the needs, interests, and aspirations of the community.

## PREVIOUS COUNCIL RESOLUTION

At the 6 February 2024 meeting council resolved:

### RESOLUTION ORD011/24

1. THAT the report entitled Creative Strategy 2024-2030 be received and noted.
2. THAT Council endorse the Creative Strategy 2024-2030.

**CARRIED 8/0**

<b>STRATEGIC PLAN ALIGNMENT</b>	5 A Vibrant and Creative City 5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Within existing resources.
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> <a href="#">Live Performance Award 2020 (MA000081)</a> <a href="#">Fair Work Legislation Amendment (Closing Loopholes No.2) Act 2024</a> <a href="#">Creative Strategy 2024 - 2030</a>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	Officers consulted with MEAA, MusicNT and other capital city Councils.
<b>DECLARATION OF INTEREST</b>	The report author does not have a conflict of interest in relation to this matter.  The report authoriser does not have a conflict of interest in relation to this matter.  If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

**14.3 REVIEW OF DEVELOPER CONTRIBUTIONS POLICY**

**Author:** Executive Manager Growth and Economic Development

**Authoriser:** General Manager Innovation

**Attachments:** 1. Developer Contributions Plan Policy - Tracked Changes [↓](#)  
2. Developer Contributions Policy - Revised Version [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Review of Developer Contributions Policy be received and noted.
2. THAT Council adopts the revised Developer Contributions Policy 0040.100.E.R provided at **Attachment 2**.

**PURPOSE**

The purpose of this report is to seek Council's endorsement of the revised Developer Contributions Policy 0040.100.E.R.

**KEY ISSUES**

- Developer Contributions Policy 0040.100.E.R was last adopted on 13 July 2021 and as per the review schedule, is due for review at this term of Council.
- The Policy creates the City of Darwin framework under which Developer Contributions Plans are made (along with the mechanism requirement under the *Planning Act 1999*).
- Changes are proposed to the policy in alignment with current legislative setting and guidance around contribution planning. Please see the tracked changes document provided at **Attachment 1**.
- The revised policy in **Attachment 2** identifies possible infrastructure funding sources, when development contributions will be sought, and sets out principles of which a plan would be developed.

**DISCUSSION**

The Developer Contributions Plan Policy 0040.100.E.R has been reviewed with minor changes including updating the policy to be in line with our new branding guideline and policy template.

**Darwin 2030: City for People. City of Colour**

Darwin 2030 – City for People. City of Colour. Strategic Plan sets out Council's strategic vision for ten years and shows that Council is committed to delivering a capital city with best practice and sustainable infrastructure. There are also a number of legislative settings that outline and attribute a local government's role in providing infrastructure.

Through the Northern Territory's *Planning Act 1999*, developer contributions, also known as infrastructure charges, can be levied on developers to help fund local infrastructure necessitated by new development.

These contributions are typically outlined in a 'contribution plan' and are used to fund infrastructure like roads, stormwater drainage, and public car parking. The City of Darwin, for example, has policies and plans for managing developer contributions.

The *Planning Act 1999* sets out the ability for a local government to introduce a developer contribution plan under Part 6. The *Planning Act 1999* defines what is considered infrastructure that can be included in developer contributions plans as well as the notification process that must be followed, what must be included in the plan and how contributions will be collected and enforced.

**Developer Contributions Policy**

The following changes were made to the revised policy to better align with legislative settings, current business practice and programs:

- improved the leading purpose statement
- corrected the policy statement information to refer to all public infrastructure funding avenues
- removed content relating to the contribution plans themselves, and
- adding ancillary works consistent with the NT Planning Regulations 9 (h).

**PREVIOUS COUNCIL RESOLUTION**

N/A

<b>STRATEGIC PLAN ALIGNMENT</b>	1 A capital city with best practice and sustainable infrastructure 1.1 By 2030, a number of strategic infrastructure projects will be developed and delivered
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<b>Budget/Funding:</b> NA <b>Is Funding identified:</b> NA
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> Local Government Act Planning Act <b>Policy:</b> Developer Contributions Plan Policy 0040.100.E.R



<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Inform</p> <p><b>Tactics:</b> Website updates</p> <p><b>Internal:</b> Technical Services Planning and Place team</p> <p><b>External:</b> The updated policy will be published on the website</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



Developer Contributions

PlanDeveloper contributions

Policy No. 0040.100.E.R.6251.100.E.R

1 Purpose

The City of Darwin plans ahead to ensure that:

- infrastructure needed by the community is provided when and where it is needed, and
- funds are available to provide the infrastructure.

The purpose of this policy is:

- to promote the efficient and effective provision of public infrastructure and facilities to meet the demands arising from new growth and development
  - to ensure that development contributions are necessary and relevant to the development to be permitted and are charged equitably among those benefiting from the infrastructure and facilities to be provided
  - to ensure consistency and transparency in the system for apportioning, collecting and spending development contributions
- to ensure the social well being of communities arising from, or affected by, development.

The purpose of this policy is to ensure public infrastructure is delivered efficiently and fairly to support new growth. City of Darwin aims to:

- provide infrastructure when and where it's needed
- ensure development contributions are necessary, fair, and transparent, and
- support community well-being through planned development.

2 Scope

This policy sets out the City of Darwin position regarding development contributions (contribution plans) for the provision of infrastructure in new and established areas of the Municipality.

3 Policy Statement

Developer Contributions PlanDeveloper contributions planDeveloper contributions -  
0040.100.E.R.6251.100.E.R

Page 1 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
DRAFT X	ORD323/24	13 July 2021	Select date.
Responsible Officer: General Manager Innovation			

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Public infrastructure is funded through various sources including Australian and Territory Governments, Council and developer contributions, Federal and Territory Government taxes; Council property rates and special area rates; Federal and Territory grants; public private partnerships and contributions; and user and access fees and charges.

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When an area is experiencing pressure on existing infrastructure, where and new or upgraded infrastructure is required, to cater for development in the area, and there is development occurring that is contributing to the requirement for works, Council is able to develop Contribution Plans to ensure that developers contribute equitably and proportionately to the infrastructure they are impacting on.

Contribution Plans ensure that City of Darwin is able to receive an equitable contribution from the Developer when land is developed towards the provision of infrastructure that is proportionate to the anticipated future use of the infrastructure that is attributable to the development of that land. This is designed to minimise the cost of infrastructure that is required to be funded from existing revenue.

Council may identify the need for a contribution plan to be developed prior to significant development occurring, or as a result of a proposed development in order to ensure infrastructure funding is provided.

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City of Darwin Council will consider delivery of associated infrastructure works by developers in lieu of a financial contributions contributions only where prior approval of Council has been granted and where what is delivered contributes to the whole of the upgrade works required.

Development contributions may be sought for, but not limited to:

- a new item of infrastructure
- an upgrade in the standard of provision of an existing item of infrastructure
- an extension to existing infrastructure;
- any ancillary plant, equipment, works or fixture related to the infrastructure.

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Developer Contributions Plan  
0040-100-E-R-6251.100.E.R

Page 2 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
DRAFT X	ORD323/24	13 July 2021	Select date.
Responsible Officer: General Manager Innovation			

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~~Council~~ City of Darwin will consider the following principles when developing a contribution plan:

- need and nexus
- transparency
- equity
- certainty
- efficiency
- consistency
- consultation
- ~~accountability~~
- 

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~~The~~ Contributions are for the initial capital requirements only and not for ongoing maintenance, or operating costs of the infrastructure.

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4 Definitions

Definitions as provided within the *Planning Act 1999* (NT) and each ~~c~~Contribution ~~p~~Plan.

5 Legislative ~~r~~References

~~Local Government Act 2019~~ (NT)  
*Planning Act 1999* (NT)  
*Planning Scheme 2020* (NT)

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6 Procedures / ~~r~~Related ~~d~~Documents

~~Ni~~City of Darwin ~~c~~Contributions ~~p~~Plans

7 Responsibility / ~~a~~Application

The General Manager Innovation is responsible for managing the implementation of this policy. ~~This~~ policy will be reviewed every four years, or as required.

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~~8~~ Document Control

~~Developer Contributions Plan~~  
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0040-100-E-R-6251.100.E.R

Page 3 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
DRAFT X	<del>ORD323/24</del>	13 July 2021	Select date.
Responsible Officer: General Manager Innovation			
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Document Number			Responsible Officer	
Version	Decision Number	Adoption Date	History	Next Review Date
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Page 4 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
DRAFT X	ORD323/24	13 July 2021	Select date.

Responsible Officer: General Manager Innovation

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# Developer contributions

## Policy No. 6251.100.E.R

### 1 Purpose

The purpose of this policy is to ensure public infrastructure is delivered efficiently and fairly to support new growth. City of Darwin aims to:

- provide infrastructure when and where it's needed
- ensure development contributions are necessary, fair, and transparent, and
- support community well-being through planned development.

### 2 Scope

This policy sets out the City of Darwin position regarding development contributions (contribution plans) for the provision of infrastructure in new and established areas of the Municipality.

### 3 Policy statement

Public infrastructure is funded through various sources including Federal and Territory Government taxes; Council property rates and special area rates; Federal and Territory grants; public private partnerships and contributions; and user and/or access fees and charges.

When an area is experiencing pressure on existing infrastructure and new or upgraded infrastructure is required to cater for development in the area, Council is able to develop contribution plans to ensure that developers contribute equitably and proportionately.

City of Darwin will consider delivery of associated infrastructure works by developers in lieu of contributions only where prior approval of Council has been granted and where what is delivered contributes to the whole of the upgrade works required.

Development contributions may be sought for, but not limited to:

- a new item of infrastructure
- an upgrade in the standard of provision of an existing item of infrastructure
- an extension to existing infrastructure
- any ancillary plant, equipment, works or fixture related to the infrastructure.

Developer contributions - 6251.100.E.R

Page 1 of 2

Version:	Decision Number:	Adoption Date:	Next Review Date:
DRAFT X	Number	13 July 2021	Select date.
Responsible Officer: General Manager Innovation			

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City of Darwin will consider the following principles when developing a contribution plan:

- need and nexus
- transparency
- equity
- certainty
- efficiency
- consistency
- consultation
- accountability

Contributions are for the initial capital requirements only and not for ongoing maintenance, or operating costs of the infrastructure.

## 4 Definitions

Definitions as provided within the *Planning Act 1999* (NT) and each contribution plan.

## 5 Legislative references

*Local Government Act 2019* (NT)

*Planning Act 1999* (NT)

*Planning Scheme 2020* (NT)

## 6 Procedures / related documents

City of Darwin contributions plans

## 7 Responsibility / application

The General Manager Innovation is responsible for managing the implementation of this policy. This policy will be reviewed every four years, or as required.

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Developer contributions - 6251.100.E.R

Page 2 of 2

<b>Version:</b>	<b>Decision Number:</b>	<b>Adoption Date:</b>	<b>Next Review Date:</b>
DRAFT X	Number	13 July 2021	Select date.

**Responsible Officer: General Manager Innovation**

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**14.4 REVIEW OF FILLING CASUAL VACANCIES POLICY**

**Author:** A/Manager Office of Council and CEO

**Authoriser:** Chief Executive Officer

**Attachments:** 1. Filling Casual Vacancies Policy - Tracked Changes [↓](#)  
2. Filling Casual Vacancies Policy - Revised Version [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Review of Filling Casual Vacancies Policy be received and noted.
2. THAT Council adopt the Filling Casual Vacancies Policy at **Attachment 2**.

**PURPOSE**

The purpose of this report is to adopt the revised Filling Casual Vacancies Policy.

**KEY ISSUES**

- City of Darwin is required by the *Local Government Act 2019 (NT)* to have a policy for casual vacancies in the office of Lord Mayor and Elected Members.
- With the commencement of the *Local Government Legislation Amendment Act 2025*, officers have undertaken a review of the existing policy and recommend minor amendments in the revised version at **Attachment 2**.

**DISCUSSION**

The *Local Government Act 2019* (NT) requires that City of Darwin have a series of policies, including a policy for filling casual vacancies.

The Filling Casual Vacancies Policy was adopted in February 2024. The policy outlines how Council will fill casual vacancies for the position of the Lord Mayor and Elected Members.

This policy has been reviewed with the commencement of the *Local Government Legislation Amendment Act 2025*, with minor sub-section changes, but the policy remains substantially as previously adopted. A consolidated version is at **Attachment 2** for adoption.

**PREVIOUS COUNCIL RESOLUTION**

At the 6 February 2024 meeting Council resolved:

**RESOLUTION ORD006/24**

1. THAT the report entitled Review of Filling Casual Vacancies Policy be received and noted.
2. THAT Council adopt the Filling Casual Vacancies Policy at **Attachment 2**.

**CARRIED 8/0**

<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.3 Decision Making and Management
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> <i>Local Government Act 2019</i> <b>Policy:</b> Nil
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	Nil
<b>DECLARATION OF INTEREST</b>	The report author does not have a conflict of interest in relation to this matter.  The report authoriser does not have a conflict of interest in relation to this matter.  If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).



# Filling casual vacancies policy

## Policy No. 1055.100.E.R

### 1 Purpose

The purpose of this policy is to outline how casual vacancies for the position of the Lord Mayor and Elected Members may be filled.

### 2 Scope

This policy applies to elected and appointed members of the Council.

### 3 Policy statement

#### 3.1 Casual vacancies - Lord Mayor

As election is the basis for filling the office of the Lord Mayor, Council will fill casual vacancies in the office of the Lord Mayor as follows:

Date vacancy occurs	Action	Section of the <i>Local Government Act 2019 (NT) (the Act)</i>
18 months or more before the next general election.	Council must hold a by-election to fill the vacancy in the office of the Lord Mayor.	65(3)( <a href="#">ac</a> )
Less than 18 months, but not less than 6 months, before the next general election.	Council will resolve to either:	
	<ul style="list-style-type: none"><li>appoint an existing Councillor to be the Lord Mayor, by vote of existing members, or</li><li>hold a by-election to fill the vacancy of Lord Mayor.</li></ul>	65(3)(b)(i)  65(3)(b)(ii)
	If Council resolves to appoint an existing Councillor to fill the vacancy in the office of the Lord Mayor, the Council will appoint a	54(2)(a)

Filling casual vacancies policy - 1055.100.E.R

Page 1 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
<a href="#">23</a>	<a href="#">ORD006/24ORD</a>	<del>6 February 2024</del> <a href="#">29 July 2025</a>	<del>6 February 2028</del> <a href="#">29 July 2029</a>

Responsible Officer: Chief Executive Officer

Electronic version current. Uncontrolled copy valid only at time of printing.



Date vacancy occurs	Action	Section of the <i>Local Government Act 2019 (NT) (the Act)</i>
	person to fill the vacancy of Councillor until the next general election in accordance with section 3.4 of this policy.	
6 months or less, but not less than 3 months, before the next general election.	Council will appoint an existing Councillor to be the Lord Mayor, by vote of existing members.	65(3)(b)(i)
	Council will resolve to either: <ul style="list-style-type: none"> <li>appoint a person to fill the vacancy in the office of Councillor until the next general election in accordance with section 3.4 of this policy, or</li> <li>leave the office of Councillor vacant.</li> </ul>	54(2)(bc)(i) 54(2)(bc)(ii)
3 months or less before the next general election.	Council will appoint an existing Councillor to be the Lord Mayor, by vote of existing members.	65(3)(c)(i)
	Council will leave the office of Councillor vacant.	54(2)(bc)(ii)

### 3.2 Appointing a Lord Mayor

The matter of filling the casual vacancy in the office of the Lord Mayor will be on the agenda at the next ordinary Council meeting after the vacancy occurs, where Council will, by vote of existing Council members, resolve to:

- appoint an existing Councillor to fill the vacancy in the office of the Lord Mayor until the next general election; and
- for the appointment to commence immediately.

The Deputy Lord Mayor will act in the role of Lord Mayor until a vote can take place.

The vacancy in the office of an Elected Member will be filled in accordance with section 3.4 of this policy.

Filling casual vacancies policy - 1055.100.E.R

Page 2 of 4

<b>Version:</b>	<b>Decision Number:</b>	<b>Adoption Date:</b>	<b>Next Review Date:</b>
<a href="#">23</a>	<a href="#">ORD006/24ORD</a>	<a href="#">6 February 2024</a> <del>29 July 2025</del>	<a href="#">6 February 2028</a> <del>29 July 2029</del>
<b>Responsible Officer: Chief Executive Officer</b>			

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### 3.3 Casual vacancies – Elected Member

Council will fill casual vacancies in the office of an Elected Member as follows:

Date vacancy occurs	Action	Section of the <i>Local Government Act 2019 (NT)</i>
18 months or more before the next general election.	Council must hold a by-election to fill the vacancy.	54(2)( <a href="#">ea</a> )
Less than 18 months, but not less than 6 months, before the next general election.	Council will resolve to either: <ul style="list-style-type: none"> <li>appoint a person to fill the vacancy in the office of a Councillor until the next general election in accordance with section 3.4 of this policy, or</li> <li>hold a by-election to fill the vacancy.</li> </ul>	54(2)( <a href="#">ab</a> )
6 months or less, but not less than 3 months, before the next general election.	Council will resolve to either: <ul style="list-style-type: none"> <li>appoint a person to fill the vacancy in the office of a Councillor until the next general election in accordance with section 3.4 of this policy, or</li> <li>leave the office of Councillor vacant.</li> </ul>	54(2)( <a href="#">bc</a> )(i) 54(2)( <a href="#">bc</a> )(ii)
3 months or less before the next general election.	Council will leave the office of Councillor vacant.	54(2)( <a href="#">bc</a> )(ii)

### 3.4 Filling the office of an Elected Member

If Council resolves to appoint a person to fill a vacancy, the CEO will, as soon as practicable, advertise the vacancy for appointment by publishing in a local newspaper, on the City of Darwin website, and on Council noticeboards in the community.

The advertisement will:

- invite applications from electors who are eligible under section 46 of the Act
- invite applicants to provide either a written statement (one page) or video submission (three minutes) that outlines why the person wants to be an Elected Member and the qualities they would contribute to the Council
- advise that the written statement or video submission of the applicant may be made public by the Council.

Filling casual vacancies policy - 1055.100.E.R

Page 3 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
<a href="#">23</a>	<a href="#">ORD006/24ORD</a>	<del>6 February 2024</del> 29 July 2025	<del>6 February 2028</del> 29 July 2029
Responsible Officer: Chief Executive Officer			

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The closing date for applications will be 14 days from the date the advertisement is published in the local newspaper and on the City of Darwin website.

As soon as practicable after the closing date, the Chief Executive Officer will provide copies of all applicant statements to all Council members. At the next Ordinary Council Meeting following the closing date, the matter is to be included as an agenda item for Council's consideration.

When appointing a person to be an Ordinary Member, Council will give due consideration to:

- the person's level of community involvement
- the person's suitability for the role
- any other relevant matters.

Council will decide the appointment by resolution, with official commencement to the office of Ordinary Member to take place seven days after the date of the resolution.

The Chief Executive Officer is to ensure the successful applicant is advised of their appointment to Council and that an induction to the position is undertaken as soon as practicable.

4 Definitions

Next general election means the fixed date (Election Day) where votes are taken.

5 Legislative references

Electoral Act 2004  
Local Government Act 2019 (NT)  
Local Government (Electoral) Regulations 2021 (NT)

6 Procedures / related documents

Nil

7 Responsibility / application

The Chief Executive Officer is accountable for the overall establishment and periodic review of this policy.

This policy will be reviewed every four years, or as required.

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Filling casual vacancies policy - 1055.100.E.R		Page 4 of 4	
Version:	Decision Number:	Adoption Date:	Next Review Date:
23	ORD006/24ORD	6 February 202429 July 2025	6 February 202829 July 2029
Responsible Officer: Chief Executive Officer			
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# Filling casual vacancies policy

## Policy No. 1055.100.E.R

### 1 Purpose

The purpose of this policy is to outline how casual vacancies for the position of the Lord Mayor and Elected Members may be filled.

### 2 Scope

This policy applies to elected and appointed members of the Council.

### 3 Policy statement

#### 3.1 Casual vacancies - Lord Mayor

As election is the basis for filling the office of the Lord Mayor, Council will fill casual vacancies in the office of the Lord Mayor as follows:

Date vacancy occurs	Action	Section of the <i>Local Government Act 2019 (NT) (the Act)</i>
18 months or more before the next general election.	Council must hold a by-election to fill the vacancy in the office of the Lord Mayor.	65(3)(c)
Less than 18 months, but not less than 6 months, before the next general election.	Council will resolve to either: <ul style="list-style-type: none"><li>appoint an existing Councillor to be the Lord Mayor, by vote of existing members, or</li><li>hold a by-election to fill the vacancy of Lord Mayor.</li></ul>	65(3)(b)(i) 65(3)(b)(ii)
	If Council resolves to appoint an existing Councillor to fill the vacancy in the office of the Lord Mayor, the Council will appoint a	54(2)(a)

Filling casual vacancies policy - 1055.100.E.R

Page 1 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
3	ORD	29 July 2025	29 July 2029

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Date vacancy occurs	Action	Section of the <i>Local Government Act 2019 (NT) (the Act)</i>
	person to fill the vacancy of Councillor until the next general election in accordance with section 3.4 of this policy.	
6 months or less, but not less than 3 months, before the next general election.	Council will appoint an existing Councillor to be the Lord Mayor, by vote of existing members.	65(3)(b)(i)
	Council will resolve to either: <ul style="list-style-type: none"> <li>• appoint a person to fill the vacancy in the office of Councillor until the next general election in accordance with section 3.4 of this policy, or</li> <li>• leave the office of Councillor vacant.</li> </ul>	54(2)(c)(i) 54(2)(c)(ii)
3 months or less before the next general election.	Council will appoint an existing Councillor to be the Lord Mayor, by vote of existing members.	65(3)(c)(i)
	Council will leave the office of Councillor vacant.	54(2)(c)(ii)

### 3.2 Appointing a Lord Mayor

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- appoint an existing Councillor to fill the vacancy in the office of the Lord Mayor until the next general election; and
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The Deputy Lord Mayor will act in the role of Lord Mayor until a vote can take place.

The vacancy in the office of an Elected Member will be filled in accordance with section 3.4 of this policy.

Filling casual vacancies policy - 1055.100.E.R

Page 2 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
3	ORD	29 July 2025	29 July 2029
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### 3.3 Casual vacancies – Elected Member

Council will fill casual vacancies in the office of an Elected Member as follows:

Date vacancy occurs	Action	Section of the <i>Local Government Act 2019 (NT)</i>
18 months or more before the next general election.	Council must hold a by-election to fill the vacancy.	54(2)(a)
Less than 18 months, but not less than 6 months, before the next general election.	Council will resolve to either: <ul style="list-style-type: none"> <li>appoint a person to fill the vacancy in the office of a Councillor until the next general election in accordance with section 3.4 of this policy, or</li> <li>hold a by-election to fill the vacancy.</li> </ul>	54(2)(b)
6 months or less, but not less than 3 months, before the next general election.	Council will resolve to either: <ul style="list-style-type: none"> <li>appoint a person to fill the vacancy in the office of a Councillor until the next general election in accordance with section 3.4 of this policy, or</li> <li>leave the office of Councillor vacant.</li> </ul>	54(2)(c)(i) 54(2)(c)(ii)
3 months or less before the next general election.	Council will leave the office of Councillor vacant.	54(2)(c)(ii)

### 3.4 Filling the office of an Elected Member

If Council resolves to appoint a person to fill a vacancy, the CEO will, as soon as practicable, advertise the vacancy for appointment by publishing in a local newspaper, on the City of Darwin website, and on Council noticeboards in the community.

The advertisement will:

- invite applications from electors who are eligible under section 46 of the Act
- invite applicants to provide a either a written statement (one page) or video submission (three minutes) that outlines why the person wants to be an Elected Member and the qualities they would contribute to the Council
- advise that the written statement or video submission of the applicant may be made public by the Council.

Filling casual vacancies policy - 1055.100.E.R

Page 3 of 4

Version:	Decision Number:	Adoption Date:	Next Review Date:
3	ORD	29 July 2025	29 July 2029
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When appointing a person to be an Ordinary Member, Council will give due consideration to:

- the person's level of community involvement
- the person's suitability for the role
- any other relevant matters.

Council will decide the appointment by resolution, with official commencement to the office of Ordinary Member to take place seven days after the date of the resolution.

The Chief Executive Officer is to ensure the successful applicant is advised of their appointment to Council and that an induction to the position is undertaken as soon as practicable.

4 Definitions

Next general election means the fixed date (Election Day) where votes are taken.

5 Legislative references

- Electoral Act 2004
- Local Government Act 2019 (NT)
- Local Government (Electoral) Regulations 2021 (NT)

6 Procedures / related documents

Nil

7 Responsibility / application

The Chief Executive Officer is accountable for the overall establishment and periodic review of this policy.

This policy will be reviewed every four years, or as required.

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Filling casual vacancies policy - 1055.100.E.R			Page 4 of 4
Version:	Decision Number:	Adoption Date:	Next Review Date:
3	ORD	29 July 2025	29 July 2029
Responsible Officer: Chief Executive Officer			
Electronic version current. Uncontrolled copy valid only at time of printing.			



## 15 RECEIVE & NOTE REPORTS

### 15.1 INTERIM MONTHLY FINANCIAL REPORT - JUNE 2025

**Author:** Manager Accounting Services  
Executive Manager Finance

**Authoriser:** General Manager Corporate

**Attachments:** 1. Interim Monthly Financial Report - June 2025 [↓](#)

#### RECOMMENDATIONS

THAT the report entitled Interim Monthly Financial Report – June 2025 be received and noted.

#### PURPOSE

The purpose of this report is to provide a summary of the interim financial position of Council for the period ending 30 June 2025.

Further, this report and the contents are required to be presented to Council in compliance with the *Local Government (General) Regulations 2021*.

#### KEY ISSUES

The Monthly Financial Report includes:

- Provisional Income Statement, which compares actual YTD income and expenditure against YTD budget.
- Provisional Fund Flow Statement (Monthly Operating Position), which outlines the effect on General Funds.
- Provisional Statement of Financial Position (Balance Sheet), which outlines what Council owns (assets) and what it owes (liabilities) at a point in time.
- Provisional Notes to the Balance Sheet, this includes details on the Cash Balance, Trade Debtors, Trade Creditors, and a statement on Council's current payment and reporting obligations.
- Lord Mayor and CEO council credit card transactions.
- Investments, which provides details of treasury activities, investments as at month end.
- Procurement Reporting which is a summary of contract variations and exempt procurement.
- Provisional Capital Expenditure and Funding, which compares YTD capital expenditure and funding against YTD budget.
- Provisional Planned Major Projects Capital Works provides a high-level financial overview of our major projects at a point in time.

## DISCUSSION

### June 2025 – Interim Year to Date Result

The operating result for June 2025 is a **surplus of \$5.59M compared to a budgeted deficit of (\$9.18M)** as highlighted in the table below.

After including capital income, the **Net surplus is \$8.18M** against the **budgeted surplus of \$1.56M**.

This has resulted in a favourable \$6.63M variance overall (as shown in the income statement).

	Actual \$'000	Budget \$'000	Variance \$'000
<b>Operating Surplus/ (Deficit)</b>	<b>5,591</b>	<b>(9,182)</b>	<b>14,773 Favourable</b>

### **Commentary**

The Monthly Financial Report for June is presented with interim numbers pending finalisation of end of financial year processing. The Net Operating Position has a favourable variance to the revised budget of \$14.77M. The variance results from statutory charges, operating grants and interest on investments. Please find below additional commentary for the material variances.

### **Income**

Total Operating Income results in a positive surplus of \$6.14M compared to budget.

#### Statutory Charges

Statutory charges are higher than anticipated for permit income and enforcement fines generating a surplus in this category.

#### User Fees and Charges

The unfavourable variance relates to income below amended budget expectations for Shoal Bay Waste Management Facility with less volume than anticipated at the facility.

#### Operating Grants and Subsidies

The favourable variance of grants received is related to the early receipt of the 2025/26 Financial Assistance grant (\$2.5M), and NTG Graffiti Control grant these funds will be held in the appropriate reserves for utilisation in 2025/26 FY.

#### Interest / Investment Income

Interest/Investment Income is results in a favourable variance which mainly relates to the increase in returns received this FY on investments due to achieving higher average returns and higher than anticipated cash held in investments throughout the year.

### **Expenditure**

Total Expenses are below budget by \$8.63M. This is due to underspends in Employee expenses of \$3.7M and Materials, Contracts & Services of \$2.56M, and interest expense.

#### Employee Expenses

Employee expenses report a positive variance of \$3.74M, which is in part due to vacancies during the year. Some of this amount is offset by alternative labour expenses within contract expenses. End of year employee entitlement adjustments are still pending and will partly reduce the variance.

**Materials, Contracts & Services**

Materials, Contracts & Services expense has an annual budget of \$64.15M and this incorporates various expenditure types. Combined, this budget line is displaying a variance of \$2.56M at the time the interim reports are prepared. With estimated invoices still pending for June, overall, this category is considered substantially on track at this stage with some exceptions expected.

**Interest Expenses**

Interest Expenses savings of \$2.27M with loan offsets utilised against the variable loans. The variance will be absorbed by the end of year unwinding discount on the waste provisions (non-cash adjustment).

**Statement of Fund Flows**

The variances are related to a mismatch in the timing of projects and expenses across financial years, and the reasons described above under operating statement commentary.

**Cash and Investments Note A**

City of Darwin has achieved 3.39% on weighted average interest rate on its June cash and investment portfolio of \$162.7M (including \$44.4M variable loans surplus/offset). There have been no investment policy breaches in this month.

The Investment Reports include surplus cash funds that are placed against variable loans. These funds are considered “at call” as they can be accessed in short time frames.

As at the end of June 2025 City of Darwin portfolio remains highly liquid for operational purposes with the majority of assets maturing under 12 months and well diversified across the investment grade spectrum (all are rated BBB or higher).

**Treasury Comment**

The RBA Committee met on 19 and 20 May 2025, the Board decided to lower the cash rate target by 25 basis points to 3.85 per cent. The May 2025 minutes reveal that the Board's baseline forecast envisaged a gradual easing path for the cash rate through 2025, fully consistent with market pricing. However, the layers of downside scenario analysis, especially concerning global trade escalation, meant that the Board remained prepared to act decisively, including considering larger cuts if warranted by worsening conditions.

**Accounts Receivable (Trade Debtors) Note B**

This section considers the receipt timing of Rates collection and any general Debtors outstanding. The report also includes information on aged debtors including general debtors, infringements, and Rates arrears.

**Accounts Payable (Trade Creditors) Note C**

Accounts Payable owing at end of month was \$3.1M at the time of reporting. City of Darwin recognises the liability of invoices once goods are receipted as received.

**Procurement Reporting**

Under the Local Government (General) Regulations, Council is required to disclose at the next Council meeting and on the City of Darwin website:

- contract variations:
  - where a tender was not required, however the total cost exceeds \$100,000, or
  - where a contract requiring a tender is varied by 10%.
- exempt procurement greater than \$100,000.

**Contract Variations**

There were no reportable contract variations for June 2025.

**Exempt Procurement**

<b>Vendor</b>	<b>Supply</b>	<b>Cost</b>	<b>Applicable Exemption</b>
Waste and Management Services Pty Ltd	Provision of Subject Matter Expert Services for the delivery of the Stage 2 Northern Expansion Construction Project.	\$145,662.00	Reg 38(1)(j) – Major Disruption Reg 38(1)(k) – Major operational inconvenience
Jacana Energy	Electricity Supply for Streetlights.	\$412,841.48 (NB – consisting of two invoices, issued 3 June 2025 and 18 June 2025)	Reg 38(1)(h) Only one supplier
Peclet Technology Pty Ltd	Renewal of the licence for the Data Insight Portal for the Place and Liveability Open Data Platform.	\$102,544.20	Reg 38(1)(d) Renewal of an existing licence
Brightly Software Australia Pty Ltd	Renewal of the Assetic Cloud Managed Services and Predictor Platform Program.	\$153,340.00	Reg 38(1)(d) Renewal of an existing licence
Civica Services Pty Ltd	Renewal of Authority software licence.	\$463,227.31	Reg 38(1)(d) Renewal of an existing licence
IgiQ	Local Government Financial Services Support Extension for 3 months.	\$100,100.00	Reg 38(1)(k) – Major operational inconvenience Reg 38(1)(k) contract variation where quote accepted

**Certification by the CEO to the Council**

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

*S. Saunders*

24 July 2025

<b>PREVIOUS COUNCIL RESOLUTION</b>	
N/A	
<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.3 Decision Making and Management
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	N/A
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p>Part 2 Division 7 the <i>Local Government (General) Regulations 2021</i> require that a monthly financial report is presented to Council each month setting out:</p> <p>(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and</p> <p>(b) the most recently adopted annual budget; and</p> <p>(c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.</p> <p>Regulation 17(5) Part 2 Division 7 the <i>Local Government (General) Regulations 2021</i> require that the monthly report must be accompanied by:</p> <p>(a) a certification, in writing, by the CEO to the council that, to the best of the CEO's knowledge, information and belief:</p> <p>(i) the internal controls implemented by the council are appropriate; and</p> <p>(ii) the council's financial report best reflects the financial affairs of the council; or</p> <p>(b) if the CEO cannot provide the certification – written reasons for not providing the certification.</p> <p>The report is compliant with the requirements of the <i>Local Government Act 2019</i> and <i>Local Government (General) Regulations 2021</i>.</p>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	N/A
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

Provisional Income Statement For the Period Ended 30 June 2025	2024/25			
	Jun-25			FY
	YTD Actual \$'000	YTD Revised Budget \$'000	Variance \$'000	Revised Budget \$'000
<b>Operating Income</b>				
Rates	78,516 56%	78,596 58%	(80)	78,596
Charges	10,001 7%	9,876 7%	125	9,876
Statutory Charges	3,923 3%	2,579 2%	1,344	2,579
User Fees and Charges	30,093 21%	30,737 23%	(644)	30,737
Operating Grants and Subsidies	9,416 7%	6,742 5%	2,674	6,742
Interest / Investment Income	6,329 5%	3,513 3%	2,816	3,513
Commercial & Other Income	2,281 2%	2,377 2%	(96)	2,377
<b>Total Income</b>	<b>140,559</b>	<b>134,420</b>	<b>6,139</b>	<b>134,420</b>
<b>Operating Expenses</b>				
Employee Expenses	38,643 29%	42,385 30%	3,742	42,385
Materials, Contracts & Services	61,589 46%	64,149 45%	2,560	64,149
Elected Member Allowances	677 1%	800 1%	123	800
Elected Member Expenses	- 0%	12 0%	12	12
Council Committee Allowances	17 0%	10 0%	(7)	10
Depreciation, Amortisation & Impairment	32,589 24%	32,524 23%	(65)	32,524
Interest Expenses	1,453 1%	3,722 3%	2,269	3,722
<b>Total Expenses</b>	<b>134,968</b>	<b>143,602</b>	<b>8,634</b>	<b>143,602</b>
<b>Budgeted Operating Surplus/ (Deficit)</b>	<b>5,591</b>	<b>(9,182)</b>	<b>14,773</b>	<b>(9,182)</b>
Capital Grants Income	2,590	10,738	(8,148)	10,738
<b>Net Surplus/(Deficit)</b>	<b>8,181</b>	<b>1,556</b>	<b>6,625</b>	<b>1,556</b>



<b>Provisional Statement of Fund Flows</b> <b>Monthly Statement of Operating Position</b> <b>For the Period Ended 30 June 2025</b>	2024/25			
	Jun-25			FY
	YTD Actual	YTD Revised Budget	Variance	Revised Budget
	\$'000	\$'000	\$'000	\$'000
<b>Net Operating Result from Income Statement</b>				
	<b>5,591</b>	<b>(9,182)</b>	<b>14,773</b>	<b>(9,182)</b>
<b>Add Non Cash Items</b>				
Add Back Depreciation (Non-Cash)	32,589	32,524	65	32,524
Add Back Other Non-Cash Items	0	1,402	(1,402)	1,402
<b>Total Non Cash Items</b>	<b>32,589</b>	<b>33,926</b>	<b>(1,337)</b>	<b>33,926</b>
<b>Less Additional Outflows</b>				
Repayment of borrowings & advances	(12,165)	(11,359)	(807)	(11,359)
Capital Expenditure	(23,892)	(40,063)	16,170	(40,063)
<b>Total Additional Outflows</b>	<b>(36,058)</b>	<b>(51,422)</b>	<b>15,364</b>	<b>(51,422)</b>
<b>Add Additional Inflows</b>				
Capital Grants Income	2,590	10,738	(8,148)	10,738
Sale of Infrastructure, Property, Plant & Equipment	247	500	(253)	500
Proceeds from borrowings & advances	36,000	36,000	0	36,000
Transfers from/(to) Reserves	(39,323)	(27,498)	(11,825)	(27,498)
Transfer from Unrestricted Cash		6,937	(6,937)	6,937
<b>Total Additional Inflows</b>	<b>(486)</b>	<b>26,677</b>	<b>(27,163)</b>	<b>26,677</b>
<b>Net Increase (-Decrease) in Funds</b>	<b>1,637</b>	<b>0</b>	<b>1,637</b>	<b>0</b>

Provisional Statement of Financial Position as at 30 June 2025	2024/25			
	Jun-25 Actual \$'000	Note	FY Revised Budget \$'000	FY Original Budget \$'000
<b>Current Assets</b>				
Cash at Bank & Investments	39,131	A	10,545	17,482
Cash at Bank & Investments - externally restricted	49,898	A	47,022	19,753
Cash at Bank & Investments - internally restricted	74,180	A	65,231	11,829
Trade & Other Receivables	5,373	B	15,770	15,770
Rates & Charges Receivables	7,478		-	-
Inventories	265		300	300
Non Current Assets Held for Sale	-		-	-
<b>Total Current Assets</b>	<b>176,326</b>		<b>138,868</b>	<b>65,134</b>
<b>Non-Current Assets</b>				
Infrastructure, Property, Plant and Equipment	1,247,409		1,293,686	1,293,686
Lease Right of Use Assets	2,260		-	-
<b>Total Non Current Assets</b>	<b>1,249,669</b>		<b>1,293,686</b>	<b>1,293,686</b>
<b>Total Assets</b>	<b>1,425,995</b>		<b>1,432,554</b>	<b>1,358,819</b>
<b>Current Liabilities</b>				
Trade Payables & Other Payables	3,705	C	21,438	21,438
Accruals	16,212		-	-
ATO & Payroll Liabilities	654	D	-	-
Rates Revenue struck (in advance)	3,247		-	-
Borrowings	1,337		6,084	4,974
Provisions	6,766		7,583	7,583
Lease Liabilities	951		979	979
<b>Total Current Liabilities</b>	<b>31,564</b>		<b>36,084</b>	<b>34,974</b>
<b>Non-Current Liabilities</b>				
Trade & Other Payables	10		-	-
Borrowings	80,994		75,386	46,925
Provisions	50,236		56,784	56,784
Lease Liabilities	1,460		571	571
<b>Total Non-Current Liabilities</b>	<b>132,699</b>		<b>132,740</b>	<b>104,280</b>
<b>Total Liabilities</b>	<b>164,263</b>		<b>168,824</b>	<b>139,252</b>
<b>NET ASSETS</b>	<b>1,261,732</b>		<b>1,263,730</b>	<b>1,219,567</b>
<b>Equity</b>				
Accumulated Surplus	272,395		289,349	325,857
Asset Revaluation Reserve	867,297		862,128	862,128
Other Reserves	124,078		112,253	31,582
<b>TOTAL EQUITY</b>	<b>1,263,771</b>		<b>1,263,730</b>	<b>1,219,567</b>

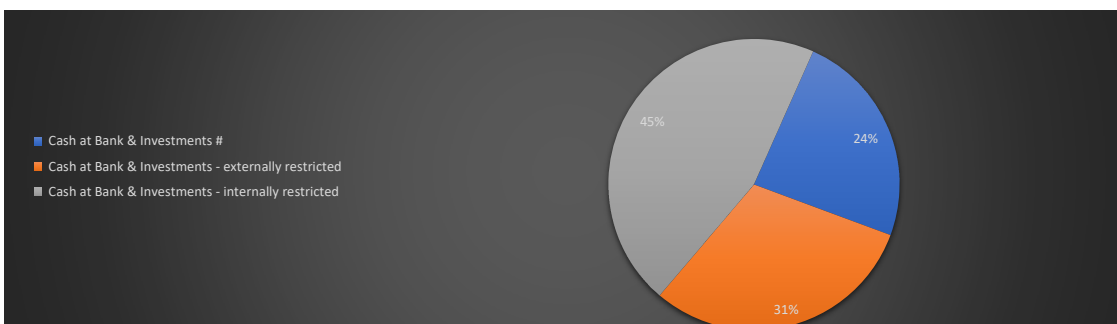
\*Please note that these reports are unaudited management financial reports. Information contained in the reports were current as at the date of the reports and may not reflect any event or circumstances which occurred after the reports were completed.

### Monthly Balance Sheet Report (Notes to the Statement of Financial Position) as at 30 June 2025

#### Note A. Details of Cash and Investments Held

*Investments Report attached, which provides details of treasury activities, investments as at the end of the Month. City of Darwin has achieved 3.39% on weighted average interest rate on its Jun 2025 cash and investment portfolio of \$162.7M (including \$44.4M Variable Loans Surplus/Offset). There have been no investment policy breaches in this month. The Investment Reports include surplus cash funds that are placed against variable loans. These funds are considered 'at call' as they can be accessed in short time frames.*

Cash at Bank & Investments	\$'000
Cash at Bank & Investments #	39,131
Cash at Bank & Investments - externally restricted	49,898
Cash at Bank & Investments - internally restricted	74,180
<b>Total Cash at Bank &amp; Investments</b>	<b>163,209</b>



# Cash at Bank & Investments includes Cash on Call of \$44.4M

Note B. Statement of Trade Debtors*	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Other Trade Receivables and Other Receivables	\$ 2,804,352	\$1,389,985	\$514,038	\$664,966	\$ 5,373,341
<b>Total Trade and Other Receivables</b>	<b>\$ 2,804,352</b>	<b>\$1,389,985</b>	<b>\$514,038</b>	<b>\$664,966</b>	<b>\$ 5,373,341</b>

Note C. Statement on Trade Creditors*	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total*
General Trade Creditors	-\$3,616,069	-\$82,721	-\$26	-\$5,763	-\$3,704,578
ATO & Payroll Liabilities	\$653,709	\$0	\$0		\$653,709
<b>Total Trade and Other Payables</b>	<b>-\$2,962,360</b>	<b>-\$82,721</b>	<b>-\$26</b>	<b>-\$5,763</b>	<b>-\$3,050,869</b>

#### Note D. Statement on Australian Tax Office (ATO) and Payroll Obligations

*The Council has met its payment and reporting obligations for GST, Fringe Benefits Tax, PAYG withholding tax, superannuation, and insurance for the month June 2025.*

\* Please note that these reports are unaudited management financial reports. Information contained in the reports were current as at the date of the reports and may not reflect any event or circumstances which occurred after the date the reports were completed.

**Table 4. Member and CEO Council Credit Card Transactions for the Month  
For the Month Ended 30 JUNE 2025**

Cardholder Name: CEO

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
26-Jun-25	10.50	SQ *SUSHI DAILY Canberra AC	Meeting
26-Jun-25	9.44	UBER *TRIP HELP.UBER.C 14518236738 AUS	Travel
26-Jun-25	13.58	UBER *TRIP HELP.UBER.C 14518236738 AUS	Travel
25-Jun-25	23.52	UBER *TRIP HELP.UBER.C 14518236738 AUS	Travel
09-Jun-25	1.49	APPLE.COM/BILL SYDNEY NSW	IT and Communications
<b>Total</b>	<b>58.53</b>		

Cardholder Name: Lord Mayor

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
09-Jun-25	15.12	DARWIN RADIO 131008 DARWIN AUS	Travel
09-Jun-25	13.32	UBER *TRIP HELP.UBER.C 14518236738 AUS	Travel
06-Jun-25	20.00	Paystay South Wharf AUS	Parking
<b>Total</b>	<b>48.44</b>		

**INVESTMENTS REPORT TO COUNCIL  
AS AT  
30 June 2025**

**Investment and Cash at Call/Offset Distribution by Term to Maturity**

Term to Maturity Policy Limits

There have been no breaches in Term to Maturity Policy limits for the month of June 2025

Term to Maturity Category	% of Total Portfolio	Term to Maturity (Policy Max.)	Term to Maturity (Policy Min.)
<b>Less than 1 Year</b>			
Term Deposits	58%		
Business Online Saver Accounts	4%		
Floating Rate Notes	6%		
General Surplus on Variable Loans	29%		
Bonds	0%		
<b>Less than 1 Year Total</b>	<b>97%</b>	<b>100%</b>	<b>30%</b>
<b>Greater than 1 Year less than 3 Years</b>			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	2%		
Bonds	0%		
<b>Greater than 1 Year less than 3 Years Total</b>	<b>2%</b>	<b>70%</b>	<b>0%</b>
<b>Greater than 3 Years</b>			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	1%		
Bonds	0%		
<b>Greater than 3 Years Total</b>	<b>1%</b>	<b>30%</b>	<b>0%</b>
<b>Greater than 5 Years</b>			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	0%		
<b>Greater than 5 Years</b>	<b>0%</b>	<b>10%</b>	<b>0%</b>
<b>Total</b>	<b>100%</b>		

**Investment Distribution by Portfolio Credit Rating**

Portfolio Distribution Credit Rating Limits

There have been no breaches in Portfolio Credit Rating Limits for the month of June 2025

Credit Rating - Maximum Individual Limit	ADI	Counterparty	% of Total Portfolio	Individual Counterparty Limits of Total Investments
<b>AA-</b>	Commonwealth Bank of Australia Ltd	Commonwealth Bank of Australia Ltd	13%	50%
	National Australia Bank Ltd	National Australia Bank Ltd	21%	50%
	Westpac Banking Corporation Ltd	Westpac Banking Corporation Ltd	34%	50%
	ANZ Banking Group Ltd	ANZ Banking Group Ltd	0%	50%
	Northern Territory Treasury Corporation	Northern Territory Treasury Corporation	0%	50%
<b>A+</b>	Macquarie Bank	Macquarie Bank	0%	30%
<b>AA-</b>	Suncorp Metway Limited	Suncorp Bank	21%	30%
<b>A-</b>	Bank of Queensland Ltd	Bank of Queensland Ltd	3%	30%
<b>BBB+</b>	Bank Australia Limited	Bank Australia Limited	1%	10%
	Bendigo & Adelaide Bank Ltd	Bendigo & Adelaide Bank Ltd	1%	10%
	Members Banking Group Limited t/as RACQ Bank	Members Banking Group Limited t/as RACQ Bank	1%	10%
<b>BBB</b>	Great Southern Bank	Great Southern Bank	3%	10%
	Maitland Mutual Bank Ltd	Maitland Mutual Bank Ltd	1%	10%
	Heritage and People's Choice Limited	Heritage and People's Choice Limited	0%	10%
<b>Grand Total</b>			<b>100%</b>	
<b>Credit Rating - Maximum Portfolio Limit</b>			<b>% of Total</b>	<b>Policy Limit</b>
<b>AAA to AA-</b>			89%	100%
<b>A+ to A-</b>			5%	45%
<b>BBB+ to BBB</b>			7%	30%
<b>BBB-</b>			0%	0%
<b>Total</b>			<b>100%</b>	



**INVESTMENT AND CASH AT CALL/OFFSET REPORT TO COUNCIL  
AS AT  
30 June 2025**

	Instrument	Institution Category	Counterparty	Maturity Date	Interest Rate	Credit Rating (LT)	Credit Rating (ST)	Inv Type	FRN ONLY (Maturity Date - last pmt)	Principal \$	% Portfolio		
INVESTMENT	MAJOR BANK	ANZ Banking Group Ltd	28 September 2025	5.19%	AA-	A1+	FRN	31 March 2028		\$500,000	0.33%		
		ANZ Banking Group Ltd Total										\$500,000	0.33%
		Commonwealth Bank of Australia Ltd	18 August 2025	4.20%	AA-	A1+	FRN	18 August 2025		\$1,000,000	0.66%		
			30 June 2025	4.35%	AA-	A1+	BOS			\$5,742,503	3.81%		
			14 July 2025	5.24%	AA-	A1+	FRN	13 January 2026		\$2,000,000	1.33%		
			16 August 2025	4.97%	AA-	A1+		18 August 2025		\$1,000,000	0.66%		
		Commonwealth Bank of Australia Ltd Total										\$9,742,503	6.48%
		National Australia Bank Ltd	23 September 2025	4.90%	AA-	A1+	TD			\$2,000,000	1.33%		
			18 November 2025	5.10%	AA-	A1+	TD			\$2,035,970	1.35%		
			16 September 2025	4.70%	AA-	A1+	TD			\$2,116,428	1.40%		
			2 September 2025	4.75%	AA-	A1+	TD			\$3,219,468	2.13%		
			12 August 2025	4.75%	AA-	A1+	TD			\$4,000,000	2.65%		
			5 August 2025	4.50%	AA-	A1+	TD			\$3,096,986	2.05%		
		National Australia Bank Ltd Total										\$16,468,853	10.92%
		Suncorp Bank	19 August 2025	5.10%	AA-	A1+	TD			\$2,000,000	1.33%		
			26 August 2025	5.10%	AA-	A1+	TD			\$2,000,000	1.33%		
			30 September 2025	5.03%	AA-	A1+	TD			\$2,000,000	1.33%		
			11 November 2025	4.73%	AA-	A1+	TD			\$5,000,000	3.32%		
			9 September 2025	5.05%	AA-	A1+	TD			\$2,000,000	1.33%		
			4 November 2025	4.84%	AA-	A1+	TD			\$5,000,000	3.32%		
			25 November 2025	4.84%	AA-	A1+	TD			\$2,051,781	1.36%		
			25 November 2025	4.68%	AA-	A1+	TD			\$2,000,000	1.33%		
			9 December 2025	4.84%	AA-	A1+	TD			\$5,000,000	3.32%		
			16 July 2025	5.21%	AA-	A1+	FRN	17 October 2025		\$1,000,000	0.66%		
			3 February 2026	4.42%	AA-	A1+	TD			\$3,000,000	1.99%		
		Suncorp Bank Total										\$31,051,781	20.59%
		Westpac Banking Corporation Ltd	23 September 2025	4.80%	AA-	A1+	TD			\$2,194,654	1.46%		
			21 October 2025	4.99%	AA-	A1+	TD			\$3,155,274	2.09%		
			11 November 2025	5.09%	AA-	A1+	TD			\$3,162,155	2.10%		
			18 November 2025	5.12%	AA-	A1+	TD			\$3,040,596	2.02%		
			2 December 2025	5.00%	AA-	A1+	TD			\$2,000,089	1.33%		
			15 July 2025	4.81%	AA-	A1+	TD			\$2,000,000	1.33%		
			22 July 2025	4.81%	AA-	A1+	TD			\$2,000,000	1.33%		
			22 July 2025	4.73%	AA-	A1+	TD			\$2,000,000	1.33%		
			20 January 2026	4.85%	AA-	A1+	TD			\$2,000,000	1.33%		
			17 February 2026	4.85%	AA-	A1+	TD			\$2,000,000	1.33%		
			14 April 2026	4.28%	AA-	A1+	TD			\$3,000,000	1.99%		
			27 January 2026	4.40%	AA-	A1+	TD			\$3,167,770	2.10%		
			21 April 2026	4.54%	AA-	A1+	TD			\$2,090,122	1.39%		
		Westpac Banking Corporation Ltd Total										\$31,810,659	21.09%
		MAJOR BANK Total											\$89,573,796
OTHER	Bank of Queensland Ltd	16 December 2025	4.60%	A-	A2	TD			\$2,000,000	1.33%			
		10 February 2026	4.35%	A-	A2	TD			\$3,000,000	1.99%			
	Bank of Queensland Ltd Total										\$5,000,000	3.32%	
	Bendigo & Adelaide Bank Ltd	28 May 2025	4.91%	A-	A-	FRN	28 November 2029		\$2,000,000	1.33%			
	Bendigo & Adelaide Bank Ltd Total										\$2,000,000	1.33%	
	Bank Australia Limited	25 August 2025	5.73%	BBB+	A2	FRN	24 November 2025		\$2,000,000	1.33%			
	Bank Australia Limited Total										\$2,000,000	1.33%	
	Members Banking Group Limited t/as RACQ Bank	25 August 2025	5.63%	BBB+	A2	FRN	24 February 2026		\$1,600,000	1.06%			
	Members Banking Group Limited t/as RACQ Bank Total										\$1,600,000	1.06%	
	Great Southern Bank	14 October 2025	4.64%	BBB	A2	TD			\$4,214,268	2.79%			
	Great Southern Bank Total										\$4,214,268	2.79%	
	Maitland Mutual Bank Ltd	10 August 2025	5.80%	BBB	A2	FRN	10 May 2027		\$2,000,000	1.33%			
	Maitland Mutual Bank Ltd Total										\$2,000,000	1.33%	
	OTHER Total											\$16,814,268	11.15%
	INVESTMENT Total											\$106,388,065	70.54%
VARIABLE LOAN SURPLUS	MAJOR BANK	Commonwealth Bank of Australia Ltd	30 June 2025	0.00%	AA-	A1+	General Surplus -			\$10,000,000	6.63%		
		Commonwealth Bank of Australia Ltd Total										\$10,000,000	6.63%
		National Australia Bank Ltd	30 June 2025	0.00%	AA-	A1+	General Surplus -			\$14,663,900	9.72%		
		National Australia Bank Ltd Total										\$14,663,900	9.72%
		Westpac Banking Corporation Ltd	30 June 2025	0.00%	AA-	A1+	General Surplus -			\$19,763,909	13.10%		
		Westpac Banking Corporation Ltd Total										\$19,763,909	13.10%
MAJOR BANK Total										\$44,427,809	29.46%		
VARIABLE LOAN SURPLUS Total											\$44,427,809	29.46%	
Grand Total											\$150,815,873	100%	

## N.B.

\*INV TYPE - FRN = interest rate is the 'Coupon Margin' established on issue date, this plus 3M BBSW provides the yield for the current coupon period.

\*MATURITY DATE - FRN = the interest coupon payment date not actual FRN maturity date (paid every 91 days).

CBA General Bank Funds	\$11,454,245
NAB General Bank Funds	\$86,463
WBC General Bank Funds	\$427,022
Total Funds	\$162,783,603
Less Variable Loans Offset (Cash on Call)	-\$44,427,809
Total Investment & Cash (less offset)	\$118,355,794
Total Budgeted Investment Earnings	-\$2,753,480
Year to Date Investment Earnings	-\$3,604,431
Weighted Ave Rate	3.39%
Weighted Ave Rate (excluding Cash on Call)	4.81%
BBSW 90 Day Rate	3.73%
Bloomberg AusBond (Bank Bill Index)	

Trust Bank Account	\$456,675
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Capital Expenditure For The Period Ended 30 June 2025	2024/25			
	YTD Actuals	YTD Revised Budget	YTD Variance	FY Revised Budget Current Financial Year Budget
	\$	\$	\$	\$
<b>TOTAL CAPITAL EXPENDITURE BY ASSET CLASS:</b>				
Capital Work In Progress				
Land - Under Roads	0	0	0	0
<b>Land and Buildings:</b>				
Land and Improvements	0	0	0	0
Buildings	7,723,059	10,885,059	3,162,000	10,885,059
<b>Infrastructure:</b>				
Stormwater Drainage	1,037,764	2,098,908	1,061,144	2,098,908
Transport	3,589,712	6,583,872	2,994,160	6,582,872
Pathways	1,619,021	1,824,500	205,479	1,824,500
Public Lighting	2,017,927	5,690,621	3,672,694	5,690,621
Waste Management Infrastructure	357,030	803,348	446,318	803,348
Waste Remediation	0	0	0	0
<b>Right Of Use Assets (Leases):</b>				
Leased Land and Buildings	0	0	0	0
Other Leased Assets	0	0	0	0
<b>Plant &amp; Equipment, including Fleet</b>	2,480,809	6,209,620	3,728,811	6,209,620
<b>Parks &amp; Reserves Infrastructure</b>	4,625,583	5,391,922	766,339	5,391,922
<b>Other Assets</b>	441,099	574,667	133,568	574,667
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>23,892,003</b>	<b>40,062,517</b>	<b>16,170,514</b>	<b>40,061,517</b>
<b>TOTAL CAPITAL EXPENDITURE FUNDED BY*:</b>				
Operating Income	8,569,399	14,282,697	5,713,298	14,281,697
Capital Grants	4,555,788	8,675,374	4,119,586	8,675,374
Transfer from Reserves	10,409,786	16,729,089	6,319,303	16,729,089
Borrowings	357,030	375,357	18,327	375,357
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>23,892,003</b>	<b>40,062,517</b>	<b>16,170,514</b>	<b>40,061,517</b>

\*YTD Funding of expenditure is assumed to be consumed in line with YTD Capital Expenditure

**Report on Planned Major Capital Works  
For The Period Ended 30 June 2025**

Class of Assets	By Major Capital Project	Total Prior Year(s) Actuals \$  (A)	YTD Actuals \$  (B)	Total Actuals \$  (C = A + B)	Total Planned Budget \$  (D)	Total Yet to Spend \$  (E = D - C)	Expected Project Completion Date
Buildings	Civic Centre and Plaza Precinct Development	591,590	2,337,125	2,928,716	44,600,000	41,671,284	30/06/2028
Buildings	Civic Centre Public Carpark/CBD Parking	0	4,581,775	4,581,775	30,000,000	25,418,225	30/06/2028
Buildings	Project Contingency	0	0	0	2,000,000	2,000,000	30/06/2028
Waste Management Infrastructure	Shoal Bay - Stage 2 Expansion Phase 1	268,292	254,279	522,571	6,000,000	5,477,429	31/03/2026
<b>TOTAL</b>		<b>859,883</b>	<b>7,173,179</b>	<b>8,033,062</b>	<b>82,600,000</b>	<b>74,566,938</b>	

**15.2 QUARTERLY PERFORMANCE REPORT - APRIL TO JUNE 2025 (Q4)**

**Author:** Manager Risk and Customer Experience

**Authoriser:** General Manager Corporate

**Attachments:** 1. [Q4 - 2024/25 Strategic Plan Action Summary](#) [↓](#)  
2. [Q4 - 2024/25 Municipal Plan Action Summary](#) [↓](#)

**RECOMMENDATIONS**

THAT the report entitled Quarterly Performance Report – April to June 2025 (Q4) be received and noted.

**PURPOSE**

The purpose of this report is to proactively inform Council and the community on the performance against adopted strategies and plans.

**KEY ISSUES**

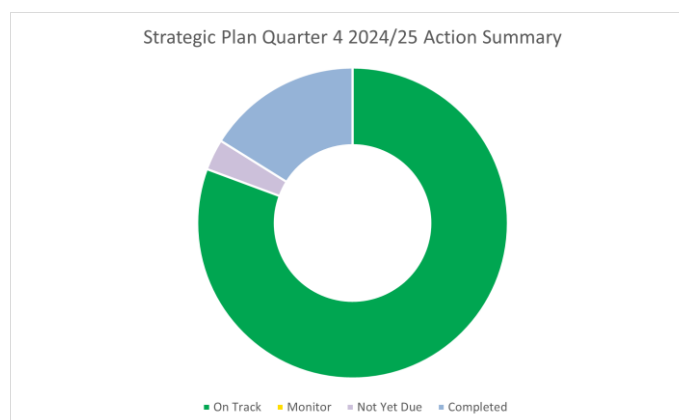
- The *Darwin 2030 – City for People. City of Colour.* Strategic Plan sets the direction for all strategic plans for the City of Darwin.
- Quarterly performance reports track progress in delivering on the Strategic and Municipal Plan and is utilised to inform the Annual Report each year.

**DISCUSSION**

City of Darwin has been implementing its strategic planning and performance reporting framework since the adoption of the *Darwin 2030 – City for People. City of Colour.* Strategic Plan in July 2019. The below provides 2024/25 quarter 4 highlights against the Strategic and Municipal Plan.

**Quarter 4 Highlights – Strategic Plan:**

There are 31 actions within the Strategic Plan active during 2024/25. Of these actions, 25 are on track, five have been completed, and one is not yet due. See **Attachment 1** for full details of City of Darwin's Q4 performance against the Strategic Plan.



Highlights from this quarter include:

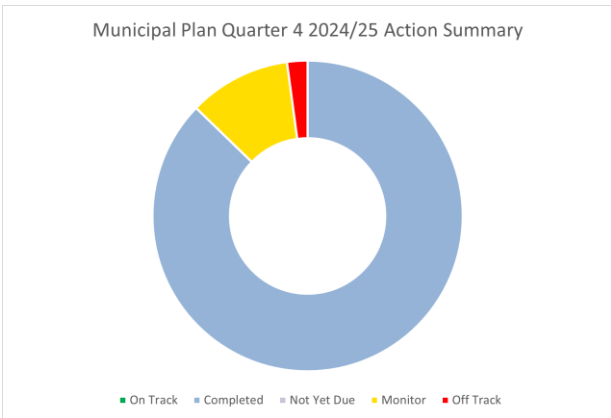
- preparation and launch of the draft Place and Liveability Plan, and launch of the Place and Liveability Platform
- development of a business continuity plan for City of Darwin
- delivery of the Darwin Fusion event
- Library teams attended training to learn new ideas and introduce scientific inquiry through hands-on play

Quarter 4 Highlights – Municipal Plan:

Within the 2024/25 Municipal Plan there were 47 actions for delivery, including 8 actions which fall under the Governance Framework. A summary of performance against each action in this quarter is located at **Attachment 2**. Of these actions, 41 have been completed, five are listed as monitor and due to be completed within the first quarter of 2025/26, and one action has been marked as off track.

Items marked as monitor and scheduled for completion by the end of September 2025 include delivery of the asset management plans for pathways and transport, stage 2B of the Making Mindil Safe Project, finalisation of the design for the Waters Ward Multigenerational Recreation Space, the new footbridge at Jingili Water Gardens, and delivery of the Heritage Audit.

The action marked as off track is the Chapel Lane Revitalisation Project, which is scheduled to commence in Q1 2025/26, for delivery into 2025/26.



Highlights from this quarter include:

- greening and tree planting has exceeded targets for the year against all tree categories
- stage 1 upgrades at Bundilla Beach have been finalised, and City of Darwin hosted the Bundilla Coastal Reserve Launch
- delivery of the 2024/25 milestones for the Smith Street Streetscaping project
- solar panels and inverters are now received at Shoal Bay for recycling and reuse.

Of the six actions carried forward from the Municipal Plan 2023/24, five have been completed and one remains on track. The action which remains ongoing and on track is the Access Strategy, which is anticipated to be adopted in July 2025.

**PREVIOUS COUNCIL RESOLUTION**

Not applicable. Each quarterly report is considered on its own merit.

**STRATEGIC PLAN  
ALIGNMENT**

6 Governance Framework  
6.4 Accountability



<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<p><b>Budget/Funding:</b> Nil</p> <p><b>Is Funding identified:</b> Nil</p> <p>Corporate Services Hub is responsible for coordinating the City of Darwin Performance Reporting.</p>
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b></p> <p><i>Local Government Act 2019</i></p> <p>Section 34 – Contents of municipal, regional or shire plan</p> <p>(1)(d) Municipal Plan must define indicators for judging the standard of the Council's performance</p> <p><b>Policy:</b></p> <p>Darwin 2030 – <i>City for People. City of Colour.</i> Strategic Plan, Integrated Planning and Reporting Framework.</p>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<p><b>Engagement Level:</b> Inform</p> <p><b>Internal:</b></p> <p>The actions contained within the Strategic Plan and 2024/25 Municipal Plan have been reviewed and Quarter 4 (Q4) updates are provided by responsible Executive Managers and Managers.</p> <p>Hub General Managers approve performance and status updates for responsible actions as part of this reporting framework.</p> <p><b>External:</b></p> <p>Quarterly Performance Report: April to June 2025 (Q4) will inform the City of Darwin 2024/25 Annual Report and reporting is part of the open session of Council, so public at the time meeting agendas are issued for an Ordinary Meeting.</p>
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

STRATEGIC PLAN 2024/25 ACTION SUMMARY							
Strategic Direction (SD)	Target	Action	Responsible Executive Manager (EM)	Progress Comment	Action Status	Original Start Date	Expected End Date
<b>Target: By 2030, a number of strategic infrastructure projects will be developed and delivered</b>							
SD1	TAR1	Develop a Priority Infrastructure Plan	EM - Technical Services	2024/25 Q4 - Asset surveys to identify future priority projects continue. Design on the Dinah Beach Road upgrade is underway. Approval from the Federal Government to utilise Roads to Recovery funding for Stage 2 of the Lee Point Road upgrade project is being sought. Federal Government funding will also be sought for tranches of priority LATM, pedestrian crossing facility and active transport projects.	On Track	01/07/2020	30/06/2028
SD1	TAR1	Implement City of Darwin's Asset Management Framework	EM - Infrastructure	2024/25 Q4 - Transport asset assessment and data upload to Assetic completed. Transport and Pathways asset management plans are drafted awaiting input of revaluation data. Project plan for Assetic maintenance module developed for buildings, fleet, playgrounds and parks, transport and pathways.	On Track	01/07/2020	30/06/2027
SD1	TAR1	Increase utilisation of the City of Darwin's land and community assets	EM - Growth and Development Services	2024/25 Q4 - Fee reduction on unlicensed on-street dining. Seven new food vendors joined the City of Darwin Street Food program. A new unpowered street food trading site have been established at Bundilla. The Esplanade site at Bicentennial Park was activated and hosts food trucks seven days a week.	On Track	01/07/2020	30/06/2030
<b>Target: By 2030, Darwin will be a safer place to live and visit</b>							
SD2	TAR1	Work with key partners to improve safety in the municipality through the further development of City of Darwin's CCTV network and smart city technology	GM Innovation	2024/25 Q4 - Discussions held with Police regarding city centre CCTV network and maintenance. New smart cameras added to Bundilla and being added to Chapel Lane. Proposal submitted to NTG regarding new CCTV at East Point.	Completed	01/07/2020	30/06/2025
SD2	TAR1	Implement City of Darwin Business Continuity Plans to enable appropriate responses to disaster and man-made events that could impact on the safety of the community, Council staff and Council assets	EM - Corporate and Customer Service	2024/25 Q4 - BCP documentation has been drafted and developed.	Completed	01/07/2020	30/06/2025
<b>Target: By 2030, Darwin will be increasingly recognised as a liveable city</b>							
SD2	TAR2	Partner with the Australian Government and Territory Government to deliver on the Darwin City Deal	Office of the Lord Mayor and CEO	2024/25 Q4 - City of Darwin continues to work with partners to deliver City Deal projects including Chapel Lane, and Smith Street streetscaping. Action is occurring as BAU.	Completed	01/07/2020	30/06/2025
SD2	TAR2	Promote Darwin as a more attractive place to live and work	EM - Growth and Development Services	2024/25 Q4 - Darwin was promoted as an attractive destination to live, conduct business and study at the 2025 Darwin Fusion. Developing a Greater Darwin Brand Toolkit to facilitate consistent messaging and promotion of Darwin as a place to live and work. Launched the Draft Place and Liveability Plan.	On Track	01/07/2020	30/06/2030
SD2	TAR2	Work with the NT Government on a long term plan for Council to take on an increased role in planning decisions within the municipality	EM - Growth and Development Services	2024/25 Q4 - Draft Place and Liveability Plan approved for community engagement through July. Reviewed and responded to the Planning Commission's Draft Strategic Planning Policy, seeking more collaboration and in increased role in planning. This quarter City of Darwin responded to 31 planning applications for new developments.	On Track	01/07/2020	30/06/2030

SD2	TAR2	Increase utilisation of Darwin's beaches and foreshores	EM - Growth and Development Services	2024/25 Q4 - Following last year's trial period at Mindil Beach, Darwin Camel Rides activity permit was approved for this year. Provided 47 comprehensive permits for this quarter on City of Darwin land with key events on Mindil Beach, Nightcliff Foreshore, East Point, and Bundilla Beach.	On Track	01/07/2020	30/06/2030
SD2	TAR2	Develop a Social Infrastructure Plan that outlines Council facilities and services that meet the long term social needs of the city	EM - Growth and Development Services	2024/25 Q4 - Preparation and promotion of Draft Place and Liveability Plan supports the development of social infrastructure in an inclusive holistic manner with ongoing dialog with our community through the Place and Liveability Platform launched on 20 June 2025.	Completed	01/07/2020	30/06/2025
<b>Target: By 2030, Darwin residents will be more active and healthy</b>							
<b>Target: By 2030, Darwin will be recognised as a clean and environmentally responsible city</b>							
SD3	TAR1	Council will have zero net emissions from operations by 2030	EM - Environment, Climate and Waste Services	2024/25 Q4 - An emissions tracking tool has been developed with future emissions reduction options entered to run emissions reduction scenarios. An energy efficiency consultant has been engaged to review and provide advice on Civic Centre redevelopment design to maximise energy efficiency.	On Track	01/07/2020	30/06/2030
SD3	TAR1	Deliver projects that will cool the Darwin City Centre	EM - Environment, Climate and Waste Services	2024/25 Q4 - Smith St greening project underway. Darwin Living Lab's analysis identifying optimal tree planting locations and study into optimum growing conditions and species of climbing plants on shade structures is underway.	On Track	01/07/2020	30/06/2030
SD3	TAR1	Ensure Council open spaces contribute to the city's biodiversity	EM - Environment, Climate and Waste Services	2024/25 Q4 - A revegetation plot at East Point has been planted out with over 2,000 native monsoon forest plants, planted by the community through a Community Planting Day in May 2025. Gouldian Finch nest boxes have been installed in the remnant vegetation land adjacent to Muirhead. Cane Toad management continues at East Point and Jingili Water Gardens.	On Track	01/07/2020	30/06/2030
SD3	TAR1	Contribute to Northern Territory Government's 50% renewable energy target by 2030	EM - Environment, Climate and Waste Services	2024/25 Q4 - An EOI is under development for a partnership installing EV charging stations in key locations across the Municipality. It is understood the NTG no longer has a 50% renewable energy target. Therefore City of Darwin will focus on it's Climate Emergency Strategy target only and advocate to the NTG.	Completed	01/07/2020	30/06/2030
SD3	TAR1	Facilitate forums for environmental service providers to share information and develop relationships within the sector and with other industries	EM - Environment, Climate and Waste Services	2024/25 Q4 - City of Darwin has confirmed sponsorship of the annual EcoFair for 2025 and 2026 and recently held an Open Day at Shoal Bay Waste Management Facility for waste industry operators to learn about Shoal Bay and share ideas on diverting waste from landfill.	On Track	01/07/2020	30/06/2030
<b>Target: By 2030, Darwin will be recognised globally as a smart city</b>							
SD4	TAR1	Implement and evolve the #SmartDarwin and its pillars by 2030	GM Innovation	2024/25 Q4 - Virtual Twin developed. Data lake developed for the Virtual Twin and Data Insights Platform. Smart city technology utilised in Richardson Ward, recreational facilities, traffic studies and liveability platform development. Presentations at the Place Leaders conference, Planning Institute of Australia conference and Placemaking Summit on smart city initiatives. Police to pay for maintenance of CCTV in the City Centre over the next 3 year period.	On Track	01/07/2020	30/06/2026
SD4	TAR1	Lead innovation for the city and facilitate relevant activities to support these initiatives	GM Innovation	2024/25 Q4 - Virtual Twin developed and to be launched in 2025. Snap Send Solve being utilised heavily across municipality. Mobile kiosk developed and QR code to be added to webkiosks and a flyer provided at the visitor centre for tourists.	On Track	01/07/2020	30/06/2030

SD4	TAR1	Support the development of business centres that foster industry engagement, collaboration and innovation across all markets	EM - Growth and Development Services	2024/25 Q4 - Darwin Fusion 2025 provided a key opportunity to engage with industry leaders. Met with DCRA's incoming staff. Engaged with Chamber of Commerce to work through challenges faced by businesses and working with Chamber around their 2025 awards process.	On Track	01/07/2020	30/06/2030
SD4	TAR1	Develop innovation hubs for our community and future generations	GM Innovation	2024/25 Q4 - Place and Liveability Toolkit developed and launched on 20 June. Workshops and guidance to be provided to the community on how to use the toolkit. Council's submission to the Planning Commission's Draft Strategic Planning Policy supports innovation hubs.	On Track	01/07/2020	30/06/2030
SD4	TAR1	Support life-long learning opportunities through the provision of STEAM programs	EM - Library and Family Services	2024/25 Q4 - STEAM programs and 3D printing services continue to remain popular. The most recent Steam Zone had 52 people attend. Library staff attended training with the Little Bang Discovery Club, to learn new ideas and introduce scientific inquiry through hands on play.	On Track	01/07/2020	30/06/2030
<b>Target: By 2030, Darwin will have attracted and retained more residents and will offer sustainable investment opportunities</b>							
SD4	TAR2	Implement an Economic Development Plan for the city	EM - Growth and Development Services	2024/25 Q4 - City of Darwin delivered the 2025 Darwin Fusion, a two day event that included an International Relations Conference; an International Trade Show; and Garramilla International Food Fair that was attended by over 1,500 community members and included 12 performances and 13 food stalls.	On Track	01/07/2020	30/06/2030
SD4	TAR2	Support initiatives to increase the population of Darwin through engagement with business and industry, and all levels of Government	EM - Growth and Development Services	2024/25 Q4 - Preparation and promotion of the Draft Place and Liveability Plan will help attract more people to Darwin. Received funding and support from DFAT to deliver 2025 Darwin Fusion, which focused on showcasing opportunities to work and live in Darwin.	On Track	01/07/2020	30/06/2030
SD4	TAR2	Promote Darwin as a great destination to live, work, study and invest	EM - Growth and Development Services	2024/25 Q4 - Preparation and promotion of Draft Place and Liveability Plan. Sponsorship program supported a number of projects currently being delivered including the World Archeological Congress Cultural Festival to occur in Darwin bringing over 2,000 delegates, learning about Darwin.	On Track	01/07/2020	30/06/2030
SD4	TAR2	Support initiatives to grow the economy and retain people and jobs in Darwin	EM - Growth and Development Services	2024/25 Q4 - Delivered 2025 Darwin Fusion showcasing trade and investment opportunities between Darwin and our Sister and Friendship Cities. The program included 140 international, interstate and local delegates, 50 business, industry and community stalls, and over 1,500 community members attended the Garramilla International Food Fair.	On Track	01/07/2020	30/06/2023
SD4	TAR2	Develop an International Relations Program	EM - Growth and Development Services	2024/25 Q4 - Continued to deliver the Sister Cities Action Plan 24-26. A new Sister Cities Action Plan to be developed over the coming 12 months.	On Track	01/07/2020	30/06/2030
<b>Target: By 2030, Darwin will be recognised as an iconic destination</b>							
SD5	TAR1	Partner with other stakeholders to grow the visitor economy of Darwin	EM - Growth and Development Services	2024/25 Q4 - Provided FreeGuide Tours. Participated in the Military History Advisory Committee established by the NTG in late 2024. Participated in the Airport Development Group Community Engagement sessions discussing new airlines, development at the airport and other overlapping projects. Finalised a mobile kiosk.	On Track	01/07/2020	30/06/2030
SD5	TAR1	Deliver a City of Darwin events program and support other event programs that engage locals and attract visitors	EM - Growth and Development Services	2024/25 Q4 - Held the inaugural Jingili Water Gardens Festival and celebratory end to the National Families week with 4,500 people in attendance. Held the Bundilla Coastal Reserve Launch on 20 June with almost 1,000 community members in attendance. Delivered Darwin Fusion with over 1500 people attending the Garramilla Food Fair.	On Track	01/07/2020	30/06/2030

SD5	TAR1	Support the promotion of Darwin as a cruise ship and yachting destination and as a home port for expedition ships	EM - Growth and Development Services	2024/25 Q4 - City of Darwin provided sponsorship for the Darwin to Dili Yacht Race, sponsoring a farewell dinner at the Darwin Sailing Club for participating yacht crews. The informal BBQ event facilitated engagement between representatives from the Timor-Leste and NT Governments.	On Track	01/07/2020	30/06/2030
Target: By 2030, Darwin will be a more connected community and have pride in our cultural history							
SD5	TAR2	Promote Darwin as a destination known for its Aboriginal cultures and landmarks	EM - Growth and Development Services	2024/25 Q4 - Partnered with Larrakia Nation Aboriginal Corporation to deliver the 2025 Garramilla International Food Fair. Attended by over 1,500 community members, and showcased Larrakia People's culture and the heritage of First Nations Peoples. City of Darwin provided sponsorship to Larrakia Nation Aboriginal Corporation to host NAIDOC Week celebrations.	On Track	01/07/2020	30/06/2030
SD5	TAR2	Deliver programs and services that create a cohesive, connected and culturally enriched community	General Manager Community	2024/25 Q4 - City of Darwin has continued to deliver programs and services that create a cohesive, connected and culturally enriched community, including programs for families and children, youth, seniors and participants in recreation and exercise and arts and culture sectors.	On Track	01/07/2020	30/06/2030
SD5	TAR2	Develop a City of Darwin Multicultural Framework	EM - Community and Cultural Services	2024/25 Q4 - Not yet due	Not Yet Due	01/07/2025	30/06/2027



MUNICIPAL PLAN 2024/25 ACTION SUMMARY							
Strategic Direction (SD)	Target	Action	Responsible Executive Manager (EM)	Progress Comment	Action Status	Start Date	End Date
<b>Target: By 2030, a number of strategic infrastructure projects will be developed and delivered</b>							
SD1	TAR1	Deliver the 2024/25 Capital Works Program	Infrastructure	2024/25 Q4 - Overall program remains on track for Q4, 3rd Budget review variations submitted and approved by Council. Carry forward projects identified.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Deliver the 2024/25 Better Suburbs and Enhancement Projects	Infrastructure	2024/25 Q4 - Overall program remains on track for Q4, 3rd Budget review variations submitted and approved by Council.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Continue asset condition assessments for Council's stormwater infrastructure	Infrastructure	2024/25 Q4 - The action is on track and the milestones for the quarter have been completed.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Deliver the 2024/25 milestones for the Civic Centre redevelopment project	Infrastructure	2024/25 - Q4 - Construction on site commenced. 90% design review completed.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Commence the 2024/25 components of the Smith Street Streetscaping project	Infrastructure	2024/25 Q4 - Construction underway.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Complete a wayfinding and interpretative signs audit	Growth & Development	2024/25 Q3 - Complete.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Deliver asset management plans for asset categories pathways and transport	Infrastructure	2024/25 Q4 - Asset revaluations underway, asset management plans drafted awaiting revaluation and data modelling for finalisation.	Monitor	1/07/2024	30/06/2025
<b>Target: By 2030, Darwin will be a safer place to live and visit</b>							
SD2	TAR1	Deliver the 2024/25 animal management program and services	Regulatory Services	2024/25 Q4 - Regulatory Services has continued to deliver animal management services including animal education and behaviour programs.	Completed	1/07/2024	30/06/2025
SD2	TAR1	Deliver the Making Mindil Safe Project - Stage 2 lighting	Technical Services	2024/25 Q4 - Stage 2A of the project has been completed and work on Stage 2B is underway, with a completion date close to the end of this financial year.	Monitor	01/07/2024	30/06/2025
<b>Target: By 2030, Darwin will be increasingly recognised as a liveable city</b>							
SD2	TAR2	Complete Stage 1 of the Bundilla Beach Revitalisation project	Infrastructure	2024/25 Q4 - Project complete, launch held 20 June 2025	Completed	1/07/2024	30/06/2025
SD2	TAR2	Complete the Chapel Lane Revitalisation project	Infrastructure	2024/25 Q4 - Construction start delays encountered due to underground service location clashes. Construction start rescheduled to late August 2025 to reduce construction impacts on dry season peak tourist periods.	Off Track	1/07/2024	30/06/2025
SD2	TAR2	Finalise the design for a regional playground in the Waters Ward	Infrastructure	2024/25 Q4 - Project milestones met. Design of carpark at 90% review and detailed design of play space underway.	Monitor	1/07/2024	30/06/2025
SD2	TAR2	Deliver a new footbridge at Jingili Water Gardens	Infrastructure	2024/25 Q4 - Construction underway.	Monitor	1/07/2024	30/06/2025
SD2	TAR2	Deliver the 2024/25 Movement Strategy annual actions	Growth & Development	2024/25 Q4 - Continuing to implement the communications plan, including promotion of the annual Safe Walk to School Day. Procured two bicycle repair stations and nine active travel sensors. Bundilla Beach Coastal Reserve upgrades have been connected to the shared path network.	Completed	1/07/2024	30/06/2025
SD2	TAR2	Develop a Place and Liveability Plan	Growth & Development	2024/25 Q4 - Draft Place and Liveability Plan endorsed for public consultation by Council. Commenced community engagement on the draft plan, toolkit and platform on the 20 June.	Completed	1/07/2024	30/06/2025
SD2	TAR2	Participate in City Deal initiatives, including the State Square and Civic Precinct Redevelopment	Growth & Development	2024/25 Q4 - The Minister for Arts announced in May that they are moving to an EOI process to determine the future use and operation of the State Square Art Gallery site. Commenced construction of the new Civic Centre. Smith Street project in construction phase.	Completed	1/07/2024	30/06/2025

Target: By 2030, Darwin will be recognised as a clean and environmentally responsible city							
SD3	TAR1	Deliver the 2024/25 Greening Darwin Strategy annual funded actions	Operations	2024/25 Q4 - The annual 2024/25 targets for planting have been achieved. A total of 874 street and park trees planted, exceeding the target of 423 street and park trees. A total 16,877 free native plants were distributed to the community through the native plant giveaway program. 4,750 trees were planted in bushland areas against a target of 4,000.	Completed	1/07/2024	30/06/2025
SD3	TAR1	Deliver the Stage 2 Inert Cell Expansion at Shoal Bay Waste Management Facility	Infrastructure	2024/25 Q4 - Construction commenced. Milestones for 2024/25 achieved.	Completed	1/07/2024	30/06/2025
SD3	TAR1	Deliver the 2024/25 Climate Strategy annual funded programs	Environment	2024/25 Q4 - An emissions tracking tool has been developed with future emissions reduction options entered into the tool. Sustainability sessions have been delivered to over 25 primary school classes as part of the CoolMob partnership. COOLmob also hosted a very popular Sustainability House Day focused on energy and cost savings for renters. City of Darwin is assisting CDU's STEM outreach program in developing interactive urban heat mitigation sessions in schools. Energy efficiency consultant has been engaged to review and provide advice on Civic Centre redevelopment design.	Completed	1/07/2024	30/06/2025
SD3	TAR1	Deliver the 2024/25 Waste Management and Resource Recovery annual funded program	Waste	2024/25 Q4 - Resources have been provided to Coolmob to deliver waste and recycling education sessions and educational tours at Shoal Bay. Recycling campaign has been run on television. Solar panels and inverters now received at Shoal Bay for recycling and reuse. The Reviva Shop received over 15,000 customers and diverted over 11,700 items from landfill.	Completed	1/07/2024	30/06/2025
SD3	TAR1	Partner with City Deal Partners to deliver the Heat Mitigation and Adaption Strategy and Urban Living priorities	Environment	2024/25 Q4 - Darwin Living Lab's analysis identifying optimal tree planting locations and study into optimum growing conditions and species of climbing plants on shade structures is underway.	Completed	1/07/2024	30/06/2025
SD3	TAR1	Deliver a composting facility at Shoal Bay Waste Management Facility	Waste	2024/25 Q4 - The EOI for advanced waste processing technologies remains underway. An Environment and Climate Change grant has been approved for funding a market food waste composting project.	Completed	1/07/2024	30/06/2025
Target: By 2030, Darwin will be recognised globally as a smart city							
SD4	TAR1	Deliver 2024/25 outcomes from the ICT Roadmap including design for a customer relationship management system, and a learning management system	Project Management Office	2024/25 Q4 - Key milestones were delivered as per roadmap. This included the upgrade of the financial system to the cloud and completion of customer relationship management (CRM) and human resource and information system (HRIS) requirements gathering.	Completed	1/07/2024	30/06/2025
SD4	TAR1	Deliver 2024/25 components of the Smart City Initiatives	Records & Digital Innovation	2024/25 Q4 - Virtual Twin developed and to be launched in 2025 to the public. Data lake developed for the Virtual Twin and Data Insights Platform. Smart city technology utilised in Richardson Ward to review laneway usage, recreational facilities, traffic studies and liveability platform development. Insights platform being used by Innovation Hub as a trial to be launched to the community towards the end of 2025. Data guidelines reviewed internally. Presentations at the Place Leaders conference, Planning Institute of Australia conference and Placemaking Summit on smart city initiatives. Police to pay for maintenance of CCTV in the City Centre over the next 3 year period.	Completed	1/07/2024	30/06/2025
Target: By 2030, Darwin will have attracted and retained more residents and will offer sustainable investment opportunities							
SD4	TAR2	Promote Darwin as a great destination to live, work, study, visit and invest through	Growth & Development	2024/25 Q4 - Published social media posts through Discover Darwin. City of Darwin delivered the 2025 Darwin Fusion. Sponsorship program supported a number of projects currently being delivered including the World Archaeological Congress Cultural Festival.	Completed	1/07/2024	30/06/2025
SD4	TAR2	Deliver an International Relations Program	Growth & Development	2024/25 Q4 - Continued to deliver the Sister Cities Action Plan 24-26. Held International Relations Conference with presentations from India, China, Greece, Vietnam, Timor-Leste, Indonesia, Denpasar and Japan; and the Darwin International Trade Show with over 50 local and international businesses. Darwin Fusion concluded with the Garramilla International Food Fair celebrating our multicultural city on Larrakia land.	Completed	1/07/2024	30/06/2025

SD4	TAR2	Deliver the Economic Development Action Plan 2024-2026	Growth & Development	2024/25 Q4 - An assessment panel was prepared for the judging of the Sister City Storytelling Competition across three categories. City of Darwin delivered the 2025 Darwin Fusion. City of Darwin contributed to the Night Time Economy Report. Mobile kiosk finalised.	Completed	1/07/2024	30/06/2025
SD4	TAR2	Develop a Sister Cities Action Plan 2024-2026	Growth & Development	2024/25 Q4 - Action Plan was delivered with completion of the Darwin Fusion 2025, participation in the International Women's Day March 2025, Darwin Dili Yacht Race sponsorship agreement completed for July 2025 event.	Completed	1/07/2024	30/06/2025
SD4	TAR2	Develop an Investment Prospectus	Growth & Development	2024/25 Q2 - The Investment Prospectus has been finalised.	Completed	1/07/2024	30/06/2025
<b>Target: By 2030, Darwin will be recognised as an iconic destination</b>							
SD5	TAR1	Develop a Darwin place brand	Growth & Development	2024/25 Q4 - Commenced delivery of the second stage of the Greater Darwin place brand product including key messages, visual products and development of a platform for shared access to the brand toolkit.	Completed	1/07/2024	30/06/2025
SD5	TAR1	Deliver a City of Darwin annual events program and events management, including	Growth & Development	2024/25 Q4 - Held the inaugural Jingili Water Gardens Festival and celebratory end to the National Families week with 4,500 people. Held the Bundilla Coastal Reserve Launch on 20 June with almost 1,000 community members in attendance, street food stalls, performances, basketball engagement, face painting and circus workshops.	Completed	1/07/2024	30/06/2025
<b>Target: By 2030, Darwin will be a more connected community and have pride in our cultural identity</b>							
SD5	TAR2	Deliver the 2024/25 Community Grants Program to support and enable community events and programs including those celebrating culture, arts and diversity	Community & Cultural Services	2024/25 Q4 -Community Grant panel recommendations endorsed by Council and agreements confirmed with successful recipients. Unsuccessful applicants informed and provided an avenue for feedback. Budget expended, more applications of merit than can be supported.	Completed	1/07/2024	30/06/2025
SD5	TAR2	Deliver the 2024/25 Youth Strategy annual actions	Community & Cultural Services	2024/25 Q4 - Youth team continue to deliver actions against the Strategy, including Youth Week events in April 2025 and ongoing Launch series.	Completed	1/07/2024	30/06/2025
SD5	TAR2	Deliver a Cyclone Tracy Monument	Infrastructure	2024/25 Q2 - Monument delivered as scheduled.	Completed	1/07/2024	30/06/2025
SD5	TAR2	Deliver the Cyclone Tracy commemoration program	Growth & Development	2024/25 Q2 - City of Darwin successfully delivered the Cyclone Tracy Program in collaboration with the Cyclone Tracy Commemoration Advisory Committee. Key activities included a grants program, commemoration trail, interpretative signs, sculpture, podcast, events, photo exhibition and website.	Completed	1/07/2024	30/06/2025
SD5	TAR2	Complete a Heritage Audit of City of Darwin assets, including an assessment on best use of public assets	Growth & Development	2024/25 Q4 - Audit commenced and data to be added to ARCGIS platform.	Monitor	1/07/2024	30/06/2025
SD5	TAR2	Deliver the 2024/25 communications, media and marketing program	Marketing & Communications	2024/25 Q4 - Continuing to support City of Darwin's marketing, communications and engagement programs, regular media releases, print and radio and social media, including: Access Strategy, Waters Ward Multigenerational Recreation Space, Parap Pool Training Facility and event and infrastructure updates on the website.	Completed	1/07/2024	30/06/2025
SD5	TAR2	Increase City of Darwin workforce and Elected Members presence at Reconciliation and NAIDOC Week events, publicly demonstrating our joint commitment to Reconciliation and the celebration of First Nations people.	Community & Cultural Services	2024/25 Q4 - Elected Members and City of Darwin workforce provided invitations and opportunities to participate in Reconciliation Week 27 May - 3 June and NAIDOC Week 7-14 July. Programming includes activities across Operations Centre, Civic Centre, Library as well as the NAIDOC BALL, Flag Raising Ceremony and NAIDOC March.	Completed	1/07/2024	30/06/2025
SD5	TAR2	City of Darwin will work in partnership with Larrakia representative organisations and First Nations providers to create opportunities for our workforce and Elected Members to engage in training, education and awareness of Larrakia and First Nations history and culture.	Community & Cultural Services	2024/25 - Q4 Q4 Online First Nations and Reconciliation training developed and available to staff through the Learning Management System. Larrakia Nation Aboriginal Corporation to deliver cultural session to Elected Members following the Local Government elections.	Completed	1/07/2024	30/06/2025

Target: Vision and Culture							
SD1	TAR1	Proactive risk management in supporting operations and project delivery	Corporate & Customer	2024/25 Q4 - Collaborative risk management support was provided to key operational and strategic projects to ensure proactive identification and treatment of risks during the financial year.	Completed	1/07/2024	30/06/2025
Target: Roles and Relationships							
SD1	TAR1	Provide Operating Subsidies and Sponsorships in line with City of Darwin's Funding Guidelines	Growth & Development	2024/25 Q4 - Finalised an out-of-round sponsorship agreement with Carols by Candlelight 2025. Released an EOI and provided sponsorship for Streetfood vendors interested in trading at Bundilla for the 2025/26 season.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Establish and maintain productive and positive relationships with Larrakia Nation, First Nations and Government Stakeholders to work in collaboration to improve public amenity	Community & Cultural Services	2024/25 Q4 - Assertive Outreach continue to work with stakeholders across the community to improve public safety including joint patrols, remote community visitor programs and other initiatives.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Advocate Council's position at National and Local Levels for the benefit of the Darwin community	Secretariat	2024/25 Q4 - The CEO and Lord Mayor continue to advocate for City of Darwin at all levels, recently via ALGA motions, Local Government Act changes, and directly with the Federal and Territory Government through written submissions and regular meetings.	Completed	1/07/2024	30/06/2025
Target: Decision Making and Management							
SD1	TAR1	Implement City of Darwin's Privacy Management Framework and annual actions	Corporate & Customer	2024/25 Q4 - Privacy Management Framework has been implemented with supporting actions undertaken, such as establishment of Privacy Governance Committee and mandatory privacy training completed by all new employees.	Completed	1/07/2024	30/06/2025
Target: Accountability							
SD1	TAR1	Deliver unqualified 2023/24 City of Darwin Audited Financial Statements	Finance	2024/25 Q2 - Unqualified Audited Financial Statements achieved.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Deliver the 2023/24 Annual Report	Corporate & Customer	2024/25 Q2 - Annual Plan 2023/24 complete and published.	Completed	1/07/2024	30/06/2025
SD1	TAR1	Deliver the 2024/25 Internal Audit Program	Corporate & Customer	2024/25 Q4 - A three-year internal audit program was developed and commenced with the first tranche of audits nearing finalisation.	Completed	1/07/2024	30/06/2025

**15.3 TIER 2 BI-ANNUAL PERFORMANCE REPORT - JANUARY TO JUNE 2025**

**Author:** Manager Risk and Customer Experience

**Authoriser:** General Manager Corporate

**Attachments:** 1. Performance Reporting Tier 2 - January to June 2025 [↓](#)

**RECOMMENDATIONS**

THAT the report entitled Tier 2 Bi-Annual Performance Report – January to June 2025 be received and noted.

**PURPOSE**

The purpose of this report is to utilise a systematic approach and methodology to proactively inform Council and the community on the performance against adopted strategies and plans.

**KEY ISSUES**

- The Darwin 2030 – *City for People. City of Colour.* Strategic Plan sets the direction for all strategies for City of Darwin.
- 10 strategies and plans have been approved and will be reported on in this report.
- The attached report tracks progress in delivering actions against City of Darwin endorsed strategies and plans.

**DISCUSSION**

Tier 2 strategies are enabling plans which operationalise the main actions of the Strategic and Municipal Plan and contain deliverable actions which require reporting to Council and the community biannually.

City of Darwin has ten (10) active strategies and plans which have been classified as Tier 2:

- Climate Emergency Strategy
- Creative Strategy
- Customer Service Strategy
- Economic Development Strategy
- Greening Darwin Strategy
- Movement Strategy
- Play Space Strategy
- Reconciliation Action Plan
- Waste and Resource Recovery Strategy
- Youth Strategy

The Tier 2 strategies for the period 1 January 2025 – 30 June 2025 have been summarised in **Attachment 1** of this report, highlighting:

- achievements for this reporting period
- activities planned for the next reporting period



<ul style="list-style-type: none"> <li>• circular graphic for statistics</li> <li>• observations and challenges which are currently being experienced or foreseen next period, if applicable.</li> </ul> <p>The graphic represents the current year achievements against target only, however there is additional detail about items not due for commencement and items completed in previous years.</p>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>Not applicable. Each report is considered on its own merit.</p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>6 Governance Framework</p> <p>6.4 Accountability</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p><b>Budget/Funding:</b> N/A</p> <p><b>Is Funding identified:</b> N/A</p> <p>Corporate Services Hub is responsible for coordinating the City of Darwin Performance Reporting.</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b></p> <p><i>Local Government Act (NT) 2019</i></p> <p>Section 291 – Content of annual report</p> <p>(g) An assessment of the council’s performance of service delivery and projects for the relevant financial year, with reference to the advice and recommendations of a local authority or authorities.</p> <p><b>Policy:</b></p> <p>Darwin 2030 – <i>City for People. City of Colour.</i> Strategic Plan, Integrated Planning and Reporting Framework.</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Inform</p> <p><b>Internal:</b></p> <p>The actions contained with the Tier 2 classification have been reviewed and updates are provided by responsible Executive Managers and General Managers.</p> <p><b>External:</b></p> <p>Tier 2 Bi-Annual Performance Report will inform the City of Darwin 2024/25 Annual Report, and reporting is part of the open session of Council, so public at the time meeting agendas are issued for an Ordinary Meeting.</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



# Performance Reporting - Tier 2

## January - June 2025

30 June 2025



**CITY FOR PEOPLE.  
CITY OF COLOUR.**





Contents

Climate Emergency Strategy	3
Creative Strategy	3
Customer First Strategy	5
Economic Development Strategy	6
Greening Darwin Strategy	7
Movement Strategy	8
Play Space Strategy	9
Reconciliation Action Plan	10
Waste and Resource Recovery Strategy	11
Youth Strategy	11



## Climate Emergency Strategy

Responsible Officer: Executive Manager Environment, Climate and Waste Services

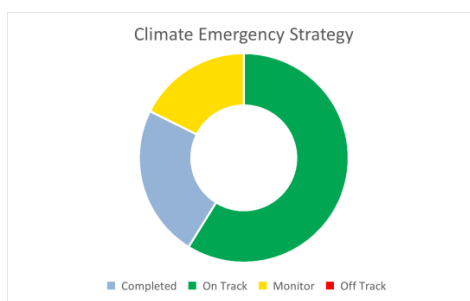
Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- Completed emissions profile for 2023/24 financial year.
- Emissions tracking and reporting tool finalised and used to analyse various project scenarios for meeting the emissions target.
- CoolMOB, with funding support from City of Darwin, has delivered sustainability sessions to over 25 primary school classes.
- Sustainable House Day held with funding support from City of Darwin focusing on energy and cost savings for renters.
- An energy efficiency analysis of the proposed Civic Centre has been undertaken with a NABERS 5.5 energy rating and to ensure the building has optimal energy efficiency monitoring equipment.
- Additional landfill gas wells have been installed to collect landfill gas for conversion to renewable energy.



There are 104 actions over the life of the 9-year Climate Emergency Strategy (2021-2030). 17 actions were active or due during 2024/25. As per status graphic below four actions have been completed, three listed as monitor, and 10 on track. There are two actions scheduled for delivery in future years and 85 actions completed in prior years which are not included in current year reporting.



### What will be achieved next period?

- Delivery of climate change risk awareness and adaptation training to be delivered to key staff.
- Development of an interactive urban heat mitigation session for schools in partnership with CDU.
- The commencement of energy efficiency upgrades of City of Darwin assets under the Community Energy Upgrades Fund.
- Free community workshops focused on climate resilience and natural disaster preparedness.

Note: one action marked as monitor relates to the installation of battery systems on City of Darwin infrastructure. An early carry-forward has been lodged for 2025/26. Another monitor action relates to the installation of solar PV at City of Darwin facilities, commencing in 2025/26, and the final monitor action is for the development of a training program to support climate-aligned decision-making.



## Creative Strategy

Responsible Officer: Executive Manager Community and Cultural Development

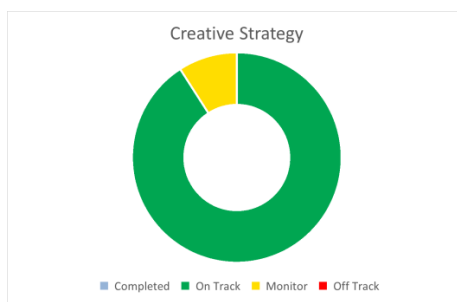
Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- Council endorsed first Percentage for Arts Policy.
- Arts and Cultural Advisory Committee Action Plan developed.
- Engagement of new part time Arts and Cultural Development Officer.
- Extension of Lightbox sites to new sites at Casuarina Library.
- Delivery of Darwin Street Art Festival Double Exposure Event and four street art projects across City of Darwin assets including Alawa Amenities, Nightcliff Community Centre, Street Furniture Nightcliff Foreshore and Casuarina Library.



There are 11 actions over the life of the 6-year Creative Strategy (2024-2030). All 11 actions remain active or due during 2024/25. A total of 10 actions remain on track in the current reporting period, and one action is listed as monitor.



### What will be achieved next period?

- Launch version 1 of Public Art Asset Register.
- Civic Centre Integrated Art and Design project planning.
- Delivery of Smith Street public art outcomes.
- Expression of interest opportunity for unused retail space in West Lane for creative business.
- Public Art Framework development.

Note: the one action listed as monitor is to increase opportunities for multicultural communities to lead creative initiatives. Planning for the new Civic Centre Integrated Art and Design program is underway to provide opportunities.





## Customer First Strategy

Responsible Officer: Executive Manager Corporate and Customer Services

Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- Documented information continues to be updated in line with plain language principles and the updated Writing Style Guide.
- Regular review of current customer service processes to enhance value for customers.
- Continued First Contact Resolution methodology rollout through consolidation of functions operates as BAU.
- Identifying opportunities for Customer Service provision enhancements in new Civic Centre.



There are 22 actions over the life of the 5-year Customer First Strategy (2020-2025). 5 actions are active during 2024/25 and all 5 are deferred\*. 17 actions were completed in prior years and are not included in the current year reporting.



### What will be achieved next period?

- Continue implementation of roadmap for enhanced and new systems.
- Continue to implement First Contact Resolution.

Note: deferred actions refer to actions that are dependent on the delivery of the Customer Relationship Management (CRM) system which is being progressed by the ICT Program Management Office as part of the ICT roadmap. There are also several items related to opportunities to improve the Customer Service space resulting from delivery of the new Civic Centre.



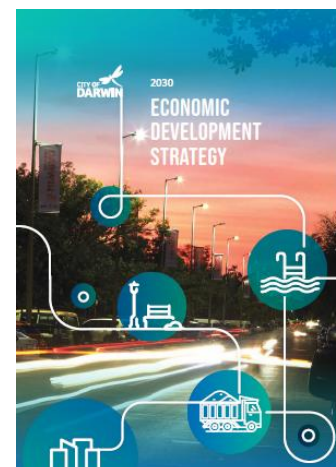
## Economic Development Strategy

Responsible Officer: Executive Manager Growth and Economic Development

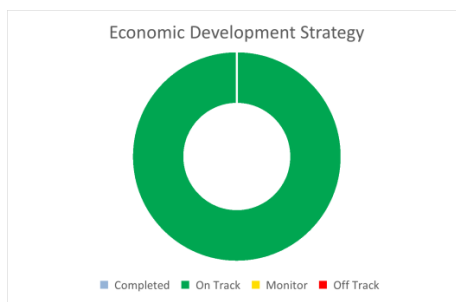
Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- Launched three new tours, bringing the total to seven free audio tours available on Discover Darwin.
- Continued implementing the Discover Darwin Marketing Plan, and the Sister Cities Action Plan 2024-26.
- Darwin Fusion 2025, International Relations Conference, Networking Dinner, Darwin International Trade show and Garramilla International Food Fair delivered with high community and visitor participation.
- Progressed the Friendship City proposal with Ho Chi Minh, Vietnam.
- 83 event permits issued.
- Delivered the 83<sup>rd</sup> Bombing of Darwin Commemoration, Australia Day Ceremony, the Jingili Water Festival as the last Ward party for 2024/25, and the launch of Bundilla Coastal Reserve.
- Established the 2025 Street Food Program with new street food vendors and new sites at Bundilla added to the program.
- Greater Darwin brand story entered a new phase with the project progressing to development of a toolkit.



There are 26 actions over the life of the 9-year Economic Development Strategy (2021-2030). 10 actions are active or due during 2024/25 as per status graphic below all 10 remain on track. Of the remaining 16 actions, all 16 actions were completed in prior years.



### What will be achieved next period?

- Scholarships project and judging for the Storytelling Competition are the major projects under the Sister Cities Action Plan.
- Royal Darwin Show activation, Halloween and the 2025 Christmas Program.
- Launch the new Mobile Kiosk application to support wayfinding and business promotion in Darwin City.
- Continue the analyse economic data from Smart City solutions, Council of Capital City Lord Mayor and Australian Bureau of Statistics.



## Greening Darwin Strategy

Responsible Officer: Executive Manager Environment, Climate and Waste Services

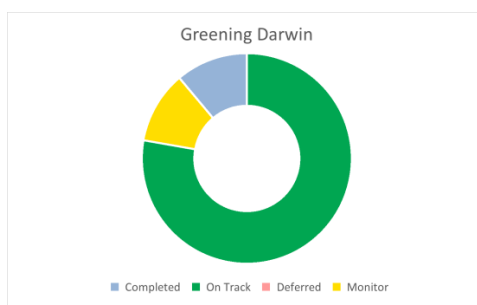
Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- Canopy Cover data made available on the new City of Darwin Liveability Dashboard.
- New Public Tree Management Policy adopted by Council to strengthen tree protections.
- Development of the Verge Policy to provide clear guidance to the community on how they can work with City of Darwin to green, cool and beautify their verges.
- Development of the City of Darwin Landscaping Development Guidelines.
- Continued delivery of the Garden for Wildlife program with 50 new members, 25 resident consultations, five school and community group visits and three community events with a biodiversity theme.
- New trees have been planted in Smith Street to cool the Darwin City Centre.
- 27 new trees have now been planted at the Bundilla Beach Coastal Reserve.



There are 38 actions over the life of the 9-year Greening Darwin Strategy (2021-2030). Nine actions are active or due during 2024/25 as per graphic below: seven are on track, one is deferred, and one has been completed. 29 actions were completed in prior years and are not included current year reporting.



### What will be achieved next period?

- Finalisation of the City of Darwin Landscaping Development Guidelines.
- Native garden planting project in Robyn Lesley Park in alignment with Liveability Platform.
- More tree planting along Smith Street to cool and green the Darwin City Centre.
- A grant project to research Darwin's native climbing plants for incorporating into native and modified vegetation areas to enhance biodiversity and canopy cover.

**Note:** the monitor action relates to the inclusion of trees within the City of Darwin Asset Management Framework. The logging of tree assets and their condition is being undertaken to feed into an ongoing tree management framework.



## Movement Strategy

Responsible Officer: Executive Manager Growth and Economic Development

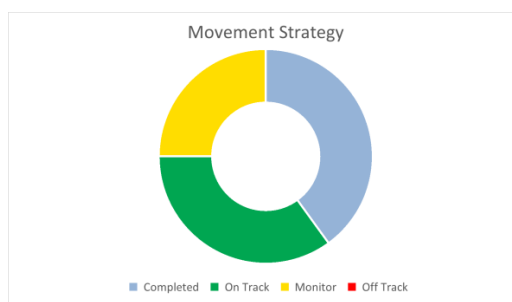
Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- Installation of people counting solutions at Bundilla Coastal Reserve and the launch of a new smart city trailer.
- Beam highlights in the first 18 months of operation show 165T of carbon emissions saved, 808,225km travelled, a comprehensive compliance regime implemented and expansion of scooters to Nightcliff and Parap.
- Draft Place and Liveability Plan launched with toolkit and digital platform hosting information to educate and promote best practice examples of place and to seek ongoing feedback from the community.
- Commercial Outdoor Activities Policy implemented with supporting guidelines published.
- Engagement with schools began for 2025 Active Paths and Open Streets Program planned for events in August 2025.
- Parking wayfinding signs are increasing utilisation rates for off-street parking sites.
- New permit management system was designed to be launched over the next two months.



There are 50 actions over the life of the 8-year Movement Strategy (2022-2030). 20 actions are active or due during 2024/25 as per status graphic below, with seven on track, five listed as monitor, and a total of eight actions completed. There are four actions scheduled for delivery in future years and 26 completed in prior years, these are not included in current year reporting.



### What will be achieved next period?

- Development of multi-year, movement priority infrastructure program that includes local area traffic management and pedestrian facilities priority projects, based on Long Term Financial Plan funding.
- Launch of a new two-year expression of interest for micromobility on City of Darwin land

Note: actions listed as monitor include the small streets and laneway projects, with progress expected with completion of the Chapel Lane project, as well as the low volume low speed pilot which is progressing for delivery in 2025/26.



## Play Space Strategy

Responsible Officer: Executive Manager Community and Cultural Development

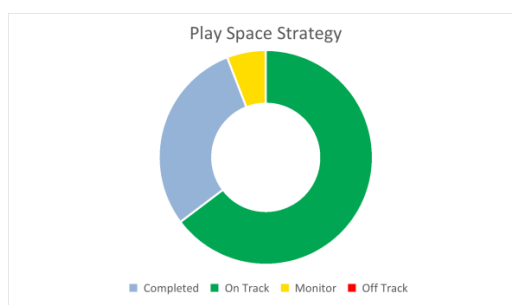
Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- Concept design completed for new Regional Playground in Waters Ward focused on multigenerational play.
- Newly constructed shade over Liberty Swing and Malak Obstacle Course.
- Continue support and refinement of play space usage at Casuarina Aquatic and Leisure Centre.
- Play space renewal at the following locations – George Park Fannie Bay, Dorsivale Park Tiwi and Bayfield Park Malak.
- Collection of baseline usage data at several play spaces across the municipality.



There are 22 actions over the life of the 7-year Play Space Strategy (2023-2030). 17 actions are active or due during 2024/25 as per status graphic below, 11 are on track, five actions have been completed, and one action is listed as monitor. There are 4 actions scheduled for delivery in future years and not included in current year reporting.



### What will be achieved next period?

- Development of next phase for Waters Ward Multigenerational Recreation Space.
- Attendance at National Parks and Leisure conference.
- Planning for next Play Space Strategic assessments.

**Note:** Action marked as monitor is identify opportunities to reflect local characteristics and culture in selected sites through the inclusion of public art, unique features or interpretive information. Opportunities will be considered in line with City of Darwin Percentage for Arts Policy.



## Reconciliation Action Plan

Responsible Officer: Executive Manager Community and Cultural Development

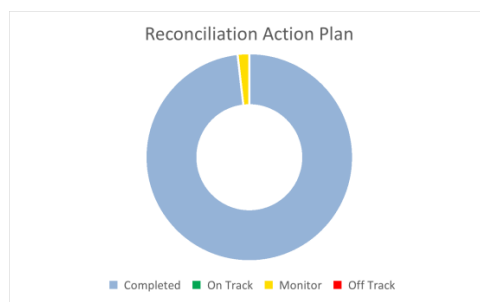
Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- Delivery of Reconciliation Week program across three sites including two public events with First Nations Event Partner.
- Five new grant recipients across the NAIDOC and Reconciliation Week funding program.
- Delivery of First Nations Cultural Learning Plan.
- Delivery of First Nations Recruitment Plan.
- Draft of First Nations Career Development Plan.



There are 55 actions active or due during 2024/25 and as per status graphic below, 54 actions have been completed, and one is listed as monitor. A total of 22 actions were completed in the previous year.



### What will be achieved next period?

- Continue to develop organisational awareness through online training – Larrakia History and Culture in partnership with Larrakia Nation Aboriginal Corporation and Australian Human Rights Commission Training.
- Finalising reporting for the 2023-2025 Reconciliation Action Plan.
- Participation in NAIDOC Week events, including annual march and City of Darwin Stall.

**Note:** The one action marked as monitor is the registration of City of Darwin's next Reconciliation Action Plan with Reconciliation Australia. This will in late 2025 occur once the current 2023-2025 Reconciliation Action Plan has been finalised with Reconciliation Australia.





## Waste and Resource Recovery Strategy

Responsible Officer: Executive Manager Environment, Climate and Waste Services

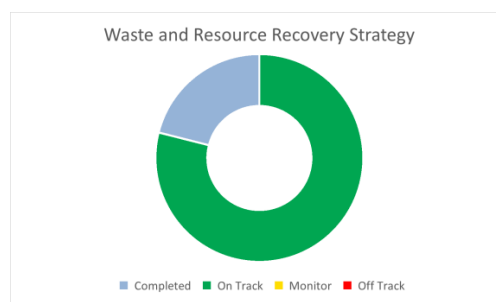
Period: 01/01/2025 – 30/06/2025

### Highlights achieved in current period:

- A waste management review and greater opportunities for recycling have been included within the design of the new Civic Centre.
- The performance of the new recycled crumbed rubber road pavement is being monitored for further application in other roads.
- Recycling education sessions have been delivered to schools.
- Shoal Bay Waste Management Facility tours have been delivered to schools, community and industry groups.
- A television recycling education and awareness campaign has run locally for this period.
- Solar panels and solar inverters were approved for receiving at Shoal Bay for recycling and reuse.
- Over 11,700 items have been diverted from landfill through the new Reviva Reuse Shop at Shoal Bay Waste Management Facility.
- Over 42 tonnes of cardboard has been diverted from landfill over this period.
- Stage 2 landfill expansion has commenced at Shoal Bay Waste Management Facility.
- Advanced waste processing proposals are being investigated to assess further opportunities in diverting waste from landfill.



There are 33 actions over the life of the 9-year Waste and Resource Recovery Strategy (2021-2030). 19 actions are active or due during 2024/25 and as per status graphic below, four actions have been completed, with 13 actions on track, and the remaining two marked as monitor. 14 actions were completed in a prior year, and these actions are not included current year reporting.



### What will be achieved next period?

- Development of Stage 7 cell design.
- Completed construction of the Stage 2 landfill cell expansion.
- Commencement of a City of Darwin grant funded market food waste composting project.



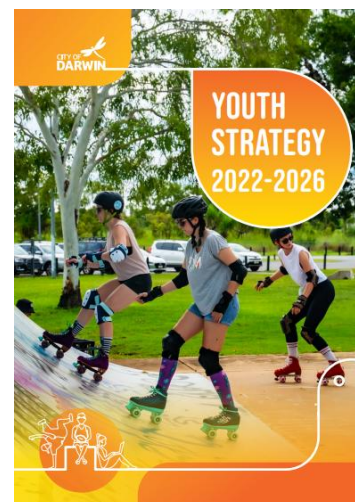
## Youth Strategy

Responsible Officer: Executive Manager Community and Cultural Development

Period: 01/01/2025 – 30/06/2025

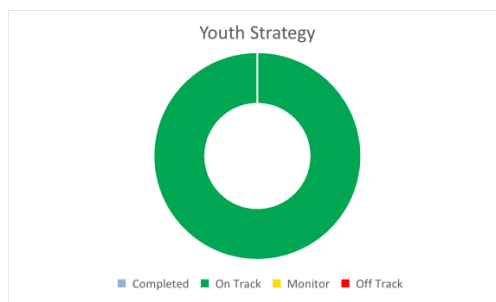
### Highlights achieved in current period:

- Continued high level delivery in partnership with external provider Pathfinders NT for LAUNCH Night Series with increased case management, referrals and support.
- Engagement of young people as emerging producers for significant events such as Geektacular and MAGNIFY and creation of event accessibility content on social media for these events.
- Reviewed, redesigned, and distributed Youth Info Card with service listings for across the municipality.
- New partnership established with NT Student Society to support and distribute monthly student newspaper.
- New partnership with young producers to support delivery of inaugural Queer Youth Prom as part of Pride Festival.



To ensure actions remain relevant throughout the life of the Youth Strategy, a youth forum is held annually to identify key actions for the following calendar year.

There are 14 actions over the life of the 4-year Youth strategy (2022-2026). There are currently 14 actions active during this period, all of which are on track.



### What will be achieved next period?

- Completion of two part time Traineeships and recruitment of next Youth Trainees.
- Delivery of co-design workshop hosted by Youth Advisory Committee with young people from broader community to set priorities and direction for 2026.
- Develop new partnership with Libraries and Digit (formerly Tropicon run by the Array) to provide sensory friendly low-fi event space.

**15.4 UPDATE ON CODE OF CONDUCT OUTCOMES**

**Author:** A/Manager Office of Council and CEO

**Authoriser:** Chief Executive Officer

**Attachments:** Nil

**RECOMMENDATIONS**

THAT the report entitled Update on Code of Conduct Outcomes be received and noted.

**PURPOSE**

The purpose of this report is to provide Elected Members with an update on the progress of outcomes arising from Code of Conduct matters.

**KEY ISSUES**

- Elected Members will be provided an update on resolved Code of Conduct matters and completion of any actions recommended.
- The Department of Housing, Local Government and Community Development confirmed on Wednesday 16 April 2025, Councillor Amye Un undertook mandated training modules.
- Councillor Amye Un has not yet completed the written apologies and the apology on social media as required by the code of conduct decisions. These apologies have been pending for over 18 months.

**DISCUSSION**

In accordance with Regulation 76(1) of the *Local Government (General) Regulations 2021*, a report containing the following is provided at each meeting:

- the procedural progress of each complaint in relation to a Council member; and
- the item of the Code of Conduct allegedly contravened.

This report meets that requirement and gives Elected Members an update on the completion of required outcomes for all concluded Code of Conduct matters.

The Department of Housing, Local Government and Community Development confirmed on Wednesday 16 April 2025, Councillor Amye Un undertook the following mandated training modules:

- roles and responsibilities
- Code of Conduct
- appropriate use of social media.

Outstanding Panel recommendations yet to be completed by Councillor Amye Un are:

- mediation sessions
- three separate apologies in writing for the publishing posts on Facebook that publicly identify council officers and critical of their work and publishing of family photos in a negative context
- refresher training on Elected Member Protocols and Interactions Policy.

Noting, the refresher training component will be able to be completed by Councillor Amye Un if successful in the 2025 Local Government Election in August 2025, as part of the induction program for the new term of Council.

Complainant	Respondent	Clauses Breached	Actions	Status
Mr Antony Bullock	Councillor Jimmy Bouhoris Councillor Kim Farrar Councillor Mirella Fejo Councillor Mick Palmer Councillor Morgan Rickard Councillor Vim Sharma Councillor Ed Smelt Councillor Rebecca Want de Rowe Councillor	Nine Councillors: Nil breaches	Nil	Councillors referred complaint to prescribed panel for review.  The panel has concluded nil action.

	Sam Weston			
Mr Antony Bullock	<p>Councillor Jimmy Bouhoris</p> <p>Councillor Kim Farrar</p> <p>Councillor Sylvia Klonaris</p> <p>Councillor Mick Palmer</p> <p>Councillor Morgan Rickard</p> <p>Councillor Vim Sharma</p> <p>Councillor Ed Smelt</p> <p>Councillor Sam Weston</p>	<p>Eight Councillors:</p> <p>Nil breaches</p>	Nil	<p>After an independent third-party investigation, it was determined concluded nil breaches.</p> <p>(Feb 2025 complaint)</p> <p>Mr Bullock has referred complaint to prescribed panel for review.</p> <p>The panel has concluded nil breaches.</p>
Mr Antony Bullock	Lord Mayor	Lord Mayor: Outcome Pending	Nil	<p>This matter has been referred to NTCAT for review.</p> <p>(Feb 2025 complaint)</p>
Mr Antony Bullock	Lord Mayor	Lord Mayor: Nil breaches	Nil	<p>The panel has concluded nil breaches.</p> <p>(Jan 2025 complaint)</p> <p>This matter has been referred to NTCAT for review.</p>
Councillor Sam Weston	Councillor Amye Un	<p>Councillor Amye Un breached:</p> <p>Clause 3 - Courtesy</p> <p>Clause 5 - Conduct Towards Council Staff</p> <p>Clause 6 - Respect for Cultural Diversity</p>	Reprimand Training	<p>Reprimand</p> <ul style="list-style-type: none"> <li>Issued/Completed Mandated Training</li> <li>Mandated training modules/Completed</li> </ul> <p>Cr Weston referred complaint to NTCAT for review.</p> <p>NTCAT has not altered the decision of the panel.</p>
Lord Mayor	Councillor	Councillor Amye	Mediation	Mediation

	Amye Un	Un breached: Clause 3 - Courtesy		<ul style="list-style-type: none"> <li>Status not advised/ Open</li> </ul>
Mr Paul Arnold	Councillor Amye Un	Councillor Amye Un breached: Clause 3 - Courtesy	Reprimand Training	Reprimand <ul style="list-style-type: none"> <li>Issued/Completed Training</li> <li>Mandated training modules/Completed</li> </ul> Complaint referred to an Independent Panel.
Mr Paul Arnold	Councillor Amye Un	Councillor Amye Un: Nil breached	Nil	N/A This is the outcome from the review considered by Independent Panel.
Councillor Amye Un	Lord Mayor	Lord Mayor: Nil breaches	Nil	The panel has concluded nil breaches. Cr Un referred complaint to NTCAT for review. NTCAT confirms the decision of the panel.
Mr George Mamouzellos	Lord Mayor	Lord Mayor: Nil breaches	Nil	N/A
Councillor Amye Un	Lord Mayor	Lord Mayor: Nil breaches	Nil	N/A
Mr Reece Ravlich	Councillor Amye Un	Councillor Amye Un breached: Clause 3 - Courtesy Clause 4 - Prohibition on bullying Clause 5 - Conduct towards Council staff	Reprimand Written Apology Training	Reprimand <ul style="list-style-type: none"> <li>Issued / Completed Written Apology</li> <li>Status not advised / Open</li> </ul> Training <ul style="list-style-type: none"> <li>Mandated training modules/Completed</li> </ul>
Mr Steve Thacker	Councillor Amye Un	Councillor Amye Un breached: Clause 3 - Courtesy Clause 5 - Conduct towards Council staff Clause 10 -	Reprimand Training	Reprimand <ul style="list-style-type: none"> <li>Issued/Completed Training</li> <li>Mandated training modules/Completed</li> </ul>



		Accountability		
Ms Brooke Prince	Councillor Amye Un	Councillor Amye Un breached: Clause 3 - Courtesy Clause 4 - Prohibition on bullying Clause 5 - Conduct towards Council staff	Reprimand Training	Reprimand <ul style="list-style-type: none"> <li>• Issued/Completed Training</li> <li>• Mandated training modules/Completed</li> </ul>
Ms Rebecca Maddalozzo	Councillor Amye Un	Councillor Amye Un breached: Clause 3 - Courtesy Clause 4 - Prohibition on bullying Clause 5 - Conduct towards Council staff	Reprimand Training	Reprimand <ul style="list-style-type: none"> <li>• Issued/Completed Training</li> <li>• Mandated training modules/Completed</li> </ul>
Ms Makaylia Ravlich	Councillor Amye Un	Councillor Amye Un breached: Clause 3 - Courtesy Clause 4 - Prohibition on bullying Clause 5 - Conduct towards Council staff	Reprimand Written Apology Training	Reprimand <ul style="list-style-type: none"> <li>• Issued/Completed Written Apology</li> <li>• Status not advised/ Open</li> </ul> Training <ul style="list-style-type: none"> <li>• Mandated training modules/Completed</li> </ul> Complaint referred to NTCAT by Cr Un. NTCAT confirms the decision of the panel for Clause 3 and 5 and dismiss Clause 4. NTCAT confirms the actions of: Reprimand, Written Apology and Training.
Mr Reece Ravlich	Councillor Amye Un	Councillor Amye Un breached: Clause 4 - Prohibition on bullying	Written Apology	Written Apology <ul style="list-style-type: none"> <li>• Status not advised/ Open</li> </ul>

Ms Simone Saunders	Councillor Amye Un	Councillor Amye Un breached: Clause 2 - Care and diligence Clause 3 - Courtesy	Reprimand Mediation Training	Reprimand <ul style="list-style-type: none"> <li>Issued/Completed Mediation</li> <li>Status not advised/ Open Training</li> <li>Mandated training modules/Completed</li> <li>Status not advised/ Open on refresher training on Elected Member Protocols and Interaction Policy</li> </ul>
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>N/A</p>				
<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.4 Accountability			
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil			
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b></p> <p><i>Local Government Act 2019 (NT)</i></p> <p><i>Local Government (General) Regulations 2021</i></p> <p><b>Policy:</b></p> <p>Breach of Code of Conduct - Elected Members</p>			
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<p><b>Engagement Level:</b> Inform</p> <p><b>Tactics:</b></p> <p>N/A</p>			
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>			

**15.5 ADVISORY COMMITTEE AND INFORMATION COMMUNICATIONS TECHNOLOGY STEERING COMMITTEE AND RISK MANAGEMENT AND AUDIT COMMITTEE OPEN MEETING MINUTES**

**Author:** Councillor and Committee Support Officer

**Authoriser:** A/Manager Office of Council and CEO

**Attachments:**

1. Information Communication Technology Steering Committee Unconfirmed Open Minutes 5 June 2025 [↓](#)
2. International Relations Advisory Committee Unconfirmed Open Minutes 18 June 2025 [↓](#)
3. Sister City Advisory Committee Unconfirmed Open Minutes 25 June 2025 [↓](#)
4. Access and Inclusion Advisory Committee Unconfirmed Open Minutes 3 July 2025 [↓](#)
5. Youth Advisory Committee Unconfirmed Open Minutes 3 July 2025 [↓](#)
6. Risk Management and Audit Committee Unconfirmed Open Minutes 11 July 2025 [↓](#)

**RECOMMENDATIONS**

THAT the report entitled Advisory Committee and Information Communications Technology Steering Committee and Risk Management and Audit Committee Open Meeting Minutes be received and noted.

**PURPOSE**

The purpose of this report is to present the minutes of the Advisory Committee and Information Communication Technology Steering Committee and Risk Management and Audit Committee Open Minutes for meetings in June and July 2025 to Council.

**KEY ISSUES**

- The Information Communication Technology Steering Committee unconfirmed open minutes of 5 June 2025 are presented at **Attachment 1**.
- The International Relations Advisory Committee unconfirmed open minutes of 18 June 2025 are presented at **Attachment 2**.
- The Sister City Advisory Committee unconfirmed open minutes of 25 June 2025 are presented at **Attachment 3**.
- The Access and Inclusion Advisory Committee unconfirmed open minutes of 3 July 2025 are presented at **Attachment 4**.
- The Youth Advisory Committee unconfirmed open minutes of 3 July 2025 are presented at **Attachment 5**.
- The Risk Management and Audit Committee unconfirmed open minutes of 11 July 2025 are presented at **Attachment 6**.

**DISCUSSION**

This report provides the minutes for the following committees:

- Information Communication Technology Steering Committee
- International Relations Advisory Committee
- Sister City Advisory Committee
- Access and Inclusion Advisory Committee
- Youth Advisory Committee
- Risk Management and Audit Committee

Any recommendations that arise from the committee meetings will be presented to Council in a separate report.

**PREVIOUS COUNCIL RESOLUTION**

At the 24 June 2025 meeting Council resolved:

**RESOLUTION ORD285/25**

THAT the report entitled Advisory Committee Open Meeting Minutes be received and noted.

**CARRIED 8/0**

<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.1 Vision and Culture
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> <i>Local Government Act 2019</i> <b>Policy:</b> Meetings Policy Advisory and Other Committees Policy
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	Nil
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



# **MINUTES**

## **Information Communication Technology Steering Committee Meeting**

**Thursday, 5 June 2025**

**Date: Thursday, 5 June 2025**

**Time: 1:00 PM**

**Location: Meeting Room 1 Bidjpidji  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin**

Information Communication Technology Steering Committee Meeting  
Minutes

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5 June 2025

**MINUTES OF CITY OF DARWIN  
INFORMATION COMMUNICATION TECHNOLOGY STEERING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON THURSDAY, 5 JUNE 2025 AT 1:00 PM**

**PRESENT:**

Chair Neil Glentworth  
Councillor Jimmy Bouhoris  
Member Roland Chin  
Member Sarah Hicks  
Member Tim Woods

**OFFICERS**

Alexandra Vereker (Executive Manager HR & Safety)  
Nik Kleine (Executive Manager Infrastructure)  
Michael Devlin (Manager Information and Communication Technology)

**APOLOGY:**

Nil

**GUESTS:**

Nil



Order of Business

1	Meeting Declared Open .....	4
2	Apologies and Leave of Absence .....	4
3	Electronic Meeting Attendance .....	4
4	Declaration of Interest of Members and Staff .....	5
5	Confirmation of Previous Minutes .....	5
6	Action Reports .....	5
7	Questions by Members .....	5
8	General Business .....	5
9	Closure of Meeting to the Public .....	5

Information Communication Technology Steering Committee Meeting  
Minutes

5 June 2025

*Member Sarah Hicks was not present at the commencement of the meeting.*

**1 MEETING DECLARED OPEN****RECOMMENDATIONS**

The Chair declared the meeting open at 1.01 pm.

**ACKNOWLEDGEMENT OF COUNTRY**

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 ELECTRONIC MEETING ATTENDANCE****3.1 ELECTRONIC MEETING ATTENDANCE GRANTED****COMMITTEE RESOLUTION ISCCC012/25**

Moved: Member Roland Chin

Seconded: Member Tim Woods

THAT The Committee note that pursuant to Section 98 (3) of the Local Government Act, the following member(s) were granted permission for Electronic Meeting Attendance at this Information Communication Technology Steering Committee meeting held on Thursday 5 June 2025:

- Chair Neil Glentworth
- Member Tim Woods
- Member Sarah Hicks
- Member Roland Chin
- Councillor Jimmy Bouhoris

**CARRIED 4/0****3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED**

Nil

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Information Communication Technology Steering Committee Meeting  
Minutes

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5 June 2025

**4 DECLARATION OF INTEREST OF MEMBERS AND STAFF****4.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

**4.2 DECLARATION OF INTEREST BY STAFF**

Nil

**5 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION ISCCC013/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Member Tim Woods

THAT the minutes of the Information Communication Technology Steering Committee Meeting held on 13 March 2025 be confirmed.

**CARRIED 4/0****6 ACTION REPORTS**

Nil

**7 QUESTIONS BY MEMBERS**

Nil

**8 GENERAL BUSINESS**

Nil

**9 CLOSURE OF MEETING TO THE PUBLIC****COMMITTEE RESOLUTION ISCCC014/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Member Roland Chin

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**CARRIED 4/0**

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**12.1 Server Management Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

**12.2 ICT Disaster Recovery Plan**

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

**12.3 Responsible Use of Artificial Intelligence (AI)**

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

**12.4 ICT Roadmap - Update on Progress**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.5 Data Centre and Telephone Strategy Discussion Paper**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.6 Civic Centre - Digital Infrastructure Considerations**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Information Communication Technology Steering Committee Meeting  
Minutes

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5 June 2025

**ADJOURNMENT OF MEETING**

**COMMITTEE RESOLUTION ISCCC015/25**

Moved: Chair Neil Glentworth

Seconded: Member Roland Chin

THAT the open section of the meeting be adjourned at 1.07pm

**CARRIED 4/0**

Unconfirmed

Information Communication Technology Steering Committee Meeting  
Minutes

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5 June 2025

**The meeting closed at 2.25pm.**

**The minutes of this meeting were confirmed at the Information Communication Technology Steering Committee held on date TBC.**

.....  
**CHAIR**

Unconfirmed





# **MINUTES**

## **International Relations Advisory Committee Meeting Wednesday, 18 June 2025**

**Date: Wednesday, 18 June 2025**

**Time: 11:00 AM**

**Location: Council Chambers Darrandirra  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN  
INTERNATIONAL RELATIONS ADVISORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON WEDNESDAY, 18 JUNE 2025 AT 11:00 AM**

**PRESENT:**

Councillor Jimmy Bouhoris  
Deputy General Manager, Tourism Top End Jason Yule  
Chair, Sister City Advisory Committee Kate Heelan  
Executive Director, Port of Darwin Ben Cheng  
Vice Chancellor, Charles Darwin University Shannon Holborn  
General Manager Innovation, City of Darwin Alice Percy  
Director, Dept. of Foreign Affairs and Trade NT Suzy Wilson-Uilelea  
CEO Dept. of Trade, Business and Asian Relations Hayley Richards

**OFFICERS:**

Emma Struys, Executive Manager Growth and Economic Development  
Vanya Bosiocic, Manager Economic Development

**APOLOGY:**

Lord Mayor, Kon Vatskalis  
Interim General Manager, Chamber of Commerce NT Glen Hingley  
CEO, Larrakia Nation Michael Rotumah

Order of Business

1	Meeting Declared Open .....	4
2	Acknowledgement of Country .....	4
3	Apologies & Leave Of Absence .....	4
4	Electronic Attendance .....	4
5	Declaration of Interest of Members and Staff .....	4
6	Confirmation of Previous Minutes .....	4
7	Actions Arising from Previous Minutes .....	5
8	Presentations .....	5
9	Officer Reports.....	5
9.1	Welcome to the Newest Member of the International Relations Advisory Committee 2024-2026 .....	5
9.2	2025 Darwin Fusion Update .....	5
9.3	Sister Cities Action Plan Update.....	5
10	Member Reports .....	6
10.1	Members Verbal Updates.....	6
11	General Business.....	7
12	Next Meeting .....	7
13	Closure of Meeting to the Public .....	7
14	Adjournment of Meeting.....	7

## International Relations Advisory Committee Meeting Minutes

18 June 2025

*Executive Director, Port of Darwin Ben Cheng was not present at the commencement of the meeting*

**1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 11:08 am.

**2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country.*

*We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.*

*City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies**

Lord Mayor Kon Vatskalis

Interim General Manager, Chamber of Commerce NT Glen Hingley

CEO, Larrakia Nation Michael Rotumah

**3.2 Leave of Absence****3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE**

Executive Director, Port of Darwin Ben Cheng

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION IRACC009/25**

Moved: Chair, Sister City Advisory Committee Kate Heelan

Seconded: Director, Dept. of Foreign Affairs and Trade NT Suzy Wilson-Uilelea

THAT the minutes of the International Relations Advisory Committee held on 12 March 2025 be confirmed.

**CARRIED 7/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

Nil

**9 OFFICER REPORTS****9.1 WELCOME TO THE NEWEST MEMBER OF THE INTERNATIONAL RELATIONS ADVISORY COMMITTEE 2024-2026****COMMITTEE RESOLUTION IRACC010/25**

Moved: Chair, Sister City Advisory Committee Kate Heelan

Seconded: Deputy General Manager, Tourism Top End Jason Yule

THAT the report entitled 'Welcome to the Newest Member of the International Relations Advisory Committee 2024-2026' be received and noted.

**CARRIED 7/0***Executive Director, Port of Darwin Ben Cheng joined the meeting at 11:20 am***9.2 2025 DARWIN FUSION UPDATE****COMMITTEE RESOLUTION IRACC011/25**

Moved: Vice Chancellor, Charles Darwin University Shannon Holborn

Seconded: CEO Dept. of Trade, Business and Asian Relations Hayley Richards

THAT the report entitled 2025 Darwin Fusion Update be received and noted.

**CARRIED 8/0****9.3 SISTER CITIES ACTION PLAN UPDATE****COMMITTEE RESOLUTION IRACC012/25**

Moved: Chair, Sister City Advisory Committee Kate Heelan

Seconded: Director, Dept. of Foreign Affairs and Trade NT Suzy Wilson-Uilelea

THAT the report entitled Sister Cities Action Plan Update be received and noted.

**CARRIED 8/0**

**10 MEMBER REPORTS****10.1 MEMBERS VERBAL UPDATES****COMMITTEE RESOLUTION IRACC013/25**

Moved: CEO Dept. of Trade, Business and Asian Relations Hayley Richards

Seconded: Vice Chancellor, Charles Darwin University Shannon Holborn

THAT the report entitled Members Verbal Updates be received and noted.

**CARRIED 8/0**

Port of Darwin, Ben Cheng

- Mentioned that there are a lot of cruise ships arriving in Darwin
- Likewise mentioned that to his knowledge, there was a meeting that occurred between Darwin Airport and Southern Airlines regarding flights to China

Sister City Advisory Committee, Kate Heelan

- On behalf of the Australian Indonesian Business Council, wanted to congratulate City of Darwin for the successful culmination of Darwin Fusion 2025, which provided significant traction for Indonesian businesses

Dept. of Foreign Affairs and Trade NT, Suzy Wilson-Uilelea

- Ambassador of Athens arriving in July and keen to engage with the Greek community in Darwin
- Timor Leste delegates arriving between August and September
- Ambassador for First Nations People has recently completed visits

Dept. of Trade, Business and Asian Relations, Hayley Richards

- Minister Cahill travelling to Malaysia next week and taking a delegation of international education to Sarawak. She will be flying on the first Air Asia flight back to Darwin
- More talks regarding Air Asia flight options
- Minister Cahill announced an EOI from interested parties from the business sector to visit Osaka, Japan as part of its official delegation

City of Darwin, Alice Percy

- Noted that City of Darwin is currently seeking a Friendship City relationship with Joetsu, Japan where a City of Darwin delegate visited 2 years ago and it would be great if the NTG delegates could discuss the relationship if the opportunity presents itself in Osaka
- Thanked Minister Cahill for hosting a reception for Darwin Fusion

Charles Darwin University, Shannon Holborn

- Previously hosted an Indonesian think tank that was a successful event and one of the outcomes was to look at further engagement with universities and businesses in Indonesia with focus on language teaching, tourism and student programs
- Appointment of an Associate Vice Chancellor for Indonesia to strengthen relationships
- CDU is bringing a delegation to South Asia in September, particularly in Bangladesh, Sri Lanka, India and Nepal
- Continuous lobbying and advocacy to consistently promote Darwin as a great destination for international studies
- The first cohort of international students from Timor Leste has successfully completed studies under the teaching program



**11 GENERAL BUSINESS**

Nil

**12 NEXT MEETING**

Wednesday 1 October 2025 at 11:00 am

**13 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

THAT Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act 2019:

**16.1 MEMBERS VERBAL UPDATE**

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**14 ADJOURNMENT OF MEETING****COMMITTEE RESOLUTION IRACC014/25**

Moved: Chair, Sister City Advisory Committee Kate Heelan

Seconded: Vice Chancellor, Charles Darwin University Shannon Holborn

THAT the open section of the meeting be adjourned at 11:44 am

**CARRIED 8/0**

**The Meeting closed at 11.44 am.**

**The minutes of this meeting were confirmed at the International Relations Advisory Committee held on 01 October 2025.**

.....  
**CHAIR**



# **MINUTES**

## **Sister City Advisory Committee Meeting**

**Wednesday, 25 June 2025**

**Date: Wednesday, 25 June 2025**

**Time: 5:30 PM**

**Location: Council Chambers Darrandirra  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN  
SISTER CITY ADVISORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON WEDNESDAY, 25 JUNE 2025 AT 5:30 PM**

**PRESENT:**

Chairperson Kate Heelan  
Councillor Sylvia Klonaris  
Committee Member Nerida Hart  
Committee Member Stephanie Lin  
Committee Member Tony Miaoudis  
Committee Member Ninik Stroud  
Committee Member Allan Woo

**OFFICERS:**

Emma Struys, Executive Manager Growth and Economic Development  
Vanya Bosiocic, Manager Economic Development

**APOLOGY:**

Committee Member Siji Issac  
Committee Member Chyntia Elsinta Indrawati  
Committee Member Paddy Mohan  
Committee Member Sam Kansal

Order of Business

1	Meeting Declared Open .....	4
2	Acknowledgement of Country .....	4
3	Apologies & Leave Of Absence .....	4
4	Electronic Attendance .....	4
5	Declaration of Interest of Members and Staff .....	4
6	Confirmation of Previous Minutes .....	4
7	Actions Arising from Previous Minutes .....	5
8	Presentations .....	5
9	Officer Reports.....	5
9.1	Sister Cities Action Plan Update.....	5
9.2	2025 Darwin Fusion Update .....	5
9.3	Update on the Friendship City Proposal with the City of Kochi, India.....	5
10	Member Reports .....	6
10.1	Members Verbal Updates.....	6
11	General Business.....	6
12	Closure of Meeting to the Public .....	7
13	Adjournment of Meeting.....	7

**1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 5:40 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

City of Darwin acknowledges that we are living and working on Larrakia Country.

We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.

City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

**3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies**

Committee Member Siji Issac

Committee Member Chyntia Elsinta Indrawati

Committee Member Paddy Mohan

Committee Member Sam Kansal

**3.2 Leave of Absence****3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE**

Nil

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION SCAC011/25**

Moved: Councillor Sylvia Klonaris

Seconded: Committee Member Tony Miaoudis

THAT the minutes of the Sister City Advisory Committee Meeting held on 5 March 2025 be confirmed.

**CARRIED 7/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

Nil

**9 OFFICER REPORTS****9.1 SISTER CITIES ACTION PLAN UPDATE****COMMITTEE RESOLUTION SCAC012/25**

Moved: Committee Member Allan Woo

Seconded: Committee Member Tony Miaoudis

THAT the report entitled Sister Cities Action Plan Update be received and noted.

**CARRIED 7/0****9.2 2025 DARWIN FUSION UPDATE****COMMITTEE RESOLUTION SCAC013/25**

Moved: Committee Member Allan Woo

Seconded: Committee Member Nerida Hart

THAT the report entitled 2025 Darwin Fusion Update be received and noted.

**CARRIED 7/0****9.3 UPDATE ON THE FRIENDSHIP CITY PROPOSAL WITH THE CITY OF KOCHI, INDIA.****COMMITTEE RESOLUTION SCAC014/25**

Moved: Committee Member Tony Miaoudis

Seconded: Committee Member Nerida Hart

THAT the report entitled Update on the Friendship City Proposal with the City of Kochi, India be received and noted.

**CARRIED 7/0**



**10 MEMBER REPORTS****10.1 MEMBERS VERBAL UPDATES****COMMITTEE RESOLUTION SCAC015/25**

Moved: Committee Member Allan Woo

Seconded: Committee Member Stephanie Lin

THAT the report entitled Members Verbal Updates be received and noted.

**CARRIED 7/0**

Councillor Sylvia Klonaris

- Greek Glenti Festival was a success, which provided a lot of tourism opportunities to Darwin as well as multicultural festivities
- There is an opportunity for the committee to be more actively involved and should look into participating in more events for the next Glenti Festival

**11 GENERAL BUSINESS**

Committee Member Stephanie Lin informed the other members that Highland Province contacted her about possible business relationships since they are looking for opportunities with key local businesses and sought a connection to share with her contacts

**12 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the Local Government Act and Regulation 52 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

THAT Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**16.1 Members Verbal Update**

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**13 ADJOURNMENT OF MEETING****COMMITTEE RESOLUTION SCAC016/25**

Moved: Chairperson Kate Heelan

Seconded: Councillor Sylvia Klonaris

THAT the Chair declared the Open meeting closed at 6:27 pm.

**CARRIED 7/0**



# MINUTES

## **Access and Inclusion Advisory Committee Meeting Thursday, 3 July 2025**

**Date:** Thursday, 3 July 2025

**Time:** 1:30 PM

**Location:** Meeting Room Guyugwa (Casuarina Library  
Meeting Room)  
17 Bradshaw Terrace, Casuarina

**MINUTES OF CITY OF DARWIN  
ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM GUYUGWA (CASUARINA LIBRARY MEETING ROOM), 17  
BRADSHAW TERRACE, CASUARINA  
ON THURSDAY, 3 JULY 2025 AT 1:30 PM**

**PRESENT:**

Building Advisory Services Chairperson Alison Warwick  
Councillor Sylvia Klonaris  
Community Member Tiffany Brown  
Community Member Lynne Strathie  
Community Member Florence Henaway  
Council on the Ageing NT Cecilia Chiolero  
Department of Infrastructure, Planning and Logistic Bernie Ingram

**OFFICERS:**

Executive Manager Community and Cultural Services Angela O'Donnell  
Office Administrator, Karen Long

**APOLOGY:**

National Disability Services NT, Mick Fallon

**GUESTS:**

Peter Wood, GIS Officer, City of Darwin  
Reece Ravlich, Executive Manager Regulatory Services, City of Darwin  
Jordan Schrapel, Senior Coordinator Regulatory Services, City of Darwin

**NOT PRESENT:**

Community Member Kim Caudwell  
Community Member Rajeev Thayil

Order of Business

1	Meeting Declared Open .....	4
2	Acknowledgement of Country .....	4
3	Apologies & Leave Of Absence .....	4
4	Electronic Attendance .....	4
5	Declaration of Interest of Members and Staff .....	4
6	Confirmation of Previous Minutes .....	4
7	Actions Arising from Previous Minutes .....	5
8	Presentations .....	5
9	Officer Reports.....	5
9.1	City of Darwin Accessible Map .....	5
9.2	Sport4All .....	5
9.3	Disability Parking Permit Process .....	5
10	Member Reports .....	6
11	General Business.....	6
11.1	Various Items .....	6
12	Next Meeting .....	6
13	Meeting Closed .....	6

**1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 1.37 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

**3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies**

National Disability Services NT Mick Fallon

**3.2 Leave of Absence**

Nil

**3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE**

Department of Infrastructure, Planning and Logistic Bernie Ingram

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION AAIAC009/25**

Moved: Councillor Sylvia Klonaris

Seconded: Community Member Lynne Strathie

THAT the minutes of the Access and Inclusion Advisory Committee Meeting held on 9 April 2025 be confirmed.

**CARRIED 7/0**

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Nil

**8 PRESENTATIONS**

Minute Note – presentations were received at Item 9.1 and 9.3

**9 OFFICER REPORTS****9.1 CITY OF DARWIN ACCESSIBLE MAP****COMMITTEE RESOLUTION AAIAC010/25**

Moved: Building Advisory Services Chairperson Alison Warwick

Seconded: Community Member Tiffany Brown

1. THAT the report entitled City of Darwin Accessible Map be received and noted.
2. THAT the presentation from Peter Wood, GIS Officer, City of Darwin on the Accessible Map be received and noted.

**CARRIED 7/0**

**9.2 SPORT4ALL****RECOMMENDATIONS**

THAT the report entitled Sport4All be received and noted.

*Item 9.2 – Sport4All will be tabled at the next Access and Inclusion Advisory Committee meeting to be held on 6 November 2025.*

**9.3 DISABILITY PARKING PERMIT PROCESS****COMMITTEE RESOLUTION AAIAC011/25**

Moved: Councillor Sylvia Klonaris

Seconded: Council on the Ageing NT Cecilia Chiolero

1. THAT the report entitled Disability Parking Permit Process be received and noted.
2. THAT the presentation from Reece Ravlich, Executive Manager Regulatory Services and Jordan Schrapel, Senior Coordinator Regulatory Services, City of Darwin on Disability Parking be received and noted.

**CARRIED 7/0**



**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS****11.1 VARIOUS ITEMS****COMMITTEE RESOLUTION AAIAC012/25**

Moved: Building Advisory Services Chairperson Alison Warwick

Seconded: Community Member Tiffany Brown

That the General Business be received and noted, noting the following:

- Liberty Swing: Shade structure and soft-fall installation complete.
- Access Strategy 2025-2030: Design work is currently in progress. Council report for final endorsement scheduled for 29 July. A soft launch event is scheduled for 27 August at 10:30 am, at the Casuarina Library.
- Lord Mayoral Awards to be presented during DiversAbility Fun Day on 3 December at Marrara netball stadium. We are seeking suggestions and recommendations or thoughts for new award categories. The team are exploring this.
- Access and Inclusion Advisory Committee community representatives' applications have closed and are currently under review. Recommendations will go to Council on 29 July, assessment will be based on gaps in current membership and criteria in terms of reference. 21 applications were received for 2 current positions.
- Darwin Festival: Advice requested and provided by City of Darwin on accessibility features and funding support provided for enhanced accessibility under Arts EOI, for family-friendly sensory programs.
- Local Government Elections: for noting Council elections will take place on 23 August, with a caretaker period prior. The next Council will commence in September.
- Neighbourhood WatchNT: information presented by Councillor Sylvia Klonaris will be distributed for awareness.
- Seniors Expo: Councillor Sylvia Klonaris remarked that it was a great event and well done to all who were involved.
- NT Office of Disability: Disability strategy and action plan, contact - <https://dpsc.nt.gov.au/community-programs-support/office-of-disability/disability-strategy> or 8999 2809.
- City of Darwin draft Place and Liveability plan is open for feedback - <https://smart.darwin.nt.gov.au>
- The committee conveyed its thanks to Councillor Klonaris for her work on the Access and Inclusion Advisory Committee.

**CARRIED 7/0**

**12 NEXT MEETING**

6 November 2025, 1:30 pm

Casuarina Aquatic & Leisure Centre Community Room

**13 MEETING CLOSED**

The chair declared the meeting closed 3.05 pm



# **MINUTES**

## **Youth Advisory Committee Meeting Thursday, 3 July 2025**

**Date: Thursday, 3 July 2025**

**Time: 6:00 PM**

**Location: Online via Microsoft TEAMS**

**MINUTES OF CITY OF DARWIN  
YOUTH ADVISORY COMMITTEE MEETING  
HELD ONLINE VIA MICROSOFT TEAMS ON  
THURSDAY, 3 JULY 2025 AT 6:00 PM**

**PRESENT:**

Councillor Jimmy Bouhoris

Member Lucy Tinapple

Member Pak Chan

**OFFICERS:**

Lisa Burnett (Coordinator Youth Programs)

Angela O'Donnell (Executive Manager Community and Cultural Services)

**APOLOGY:**

Member Anais Henry-Martin

**GUESTS:**

Nil

Order of Business

1	Meeting Declared Open .....	4
3	Apologies & Leave Of Absence .....	4
4	Electronic Attendance .....	4
5	Declaration of Interest of Members and Staff .....	4
6	Confirmation of Previous Minutes .....	4
7	Actions Arising from Previous Minutes .....	5
8	Presentations .....	5
9	Officer Reports.....	5
10	Member Reports .....	5
11	General Business.....	5
11.1	Professional Development Workshop and YAC Social Media Engagement .....	5
12	Next Meeting .....	5
13	Closure of Meeting to the Public .....	6

**1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 6:03 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

**3 APOLOGIES & LEAVE OF ABSENCE****3.1 Apologies**

Anais Henry—Martin

**3.2 Leave of Absence**

Nil

**3.3 Leave of Absence Notified**

Nil

**4 ELECTRONIC ATTENDANCE**

Councillor Jimmy Bouhoris

Member Lucy Tinapple

Member Pak Chan

Lisa Burnett (Coordinator Youth Programs)

Angela O'Donnell (Executive Manager Community and Cultural Services)

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 Declaration of Interest by Members**

Nil

**5.2 Declaration of Interest by Staff**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION YAC012/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Member Lucy Tinapple

THAT the minutes of the Youth Advisory Committee Meeting held on 8 May 2025 be confirmed.

**CARRIED 3/0**

## Youth Advisory Committee Meeting Minutes

3 July 2025

**7 ACTIONS ARISING FROM PREVIOUS MINUTES**

Coordinator Youth Programs confirmed that General Business Item 11 from the 8 May Youth Advisory Committee meeting was actioned with distribution of key discussion items via email on 9 May.

**8 PRESENTATIONS**

Nil

**9 OFFICER REPORTS**

Nil

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS****11.1 PROFESSIONAL DEVELOPMENT WORKSHOP AND YAC SOCIAL MEDIA ENGAGEMENT****COMMITTEE RESOLUTION YAC013/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Member Lucy Tinapple

1. THAT before the end of July 2025 an informal meeting of YAC members be held to discuss ideas for a professional development workshop, and to develop a plan for increasing YAC's use of social media as an engagement tool.
2. THAT young people who have submitted expressions of interest to join YAC be invited to participate in the informal meeting.
3. THAT Amelia Daroch be invited to attend to discuss how YAC and LAUNCHmedia content creators can collaborate.

**CARRIED 3/0****12 NEXT MEETING**

5.30pm

Thursday 6 November 2025

Guyugwa Room - Casuarina Library

17 Bradshaw Terrace, Casuarina

**13 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the Local Government Act and Regulation 52 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99 (2) of the *Local Government Act 2019*:

**16.1 Endorsement of New Members**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**ADJOURNMENT OF MEETING****COMMITTEE RESOLUTION YAC014/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Member Lucy Tinapple

THAT the open section of the meeting be adjourned at 6:16 pm.

**CARRIED 3/0**





# **MINUTES**

## **Risk Management & Audit Committee Meeting**

**Friday, 11 July 2025**

**Date: Friday, 11 July 2025**

**Time: 9:00 AM**

**Location: Council Chambers Darrandirra  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN  
RISK MANAGEMENT & AUDIT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON FRIDAY, 11 JULY 2025 AT 9:00 AM**

**PRESENT:**

Chairperson Roland Chin  
Councillor Jimmy Bouhoris  
Councillor Mick Palmer  
Member George Araj

**OFFICERS:**

Natalie Williamson (General Manager Corporate)  
Irene Frazis (Executive Manager Finance)  
Peter Ferguson (Manager ICT PMO)  
Brooke Prince (Manager Risk & Customer Experience)

**APOLOGY:**

Councillor Ed Smelt  
Member Sanja Hill

**GUESTS:**

Nil

Order of Business

1	Meeting Declared Open and Acknowledgement of Country .....	4
2	Apologies and Leave of Absence .....	4
3	Electronic Meeting Attendance .....	4
4	Declaration of Interest of Members and Staff .....	5
5	Confirmation of Previous Minutes .....	5
6	Action Reports .....	6
6.1	Monthly Financial Reports: March - May 2025 .....	6
7	Questions by Members .....	6
8	General Business .....	6
9	Closure of Meeting to the Public .....	6

**1 MEETING DECLARED OPEN AND ACKNOWLEDGEMENT OF COUNTRY****RECOMMENDATIONS**

The Chair declared the meeting open at 9.10 am.

**ACKNOWLEDGEMENT OF COUNTRY**

City of Darwin acknowledges that we are living and working on Larrakia Country.

We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.

City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

**2 APOLOGIES AND LEAVE OF ABSENCE****COMMITTEE RESOLUTION RMAC026/25**

Moved: Member George Araj

Seconded: Councillor Mick Palmer

THAT the apology from Councillor Ed Smelt and Member Sanja Hill be received and noted

**CARRIED 4/0**

**3 ELECTRONIC MEETING ATTENDANCE****3.1 ELECTRONIC MEETING ATTENDANCE GRANTED****COMMITTEE RESOLUTION RMAC027/25**

Moved: Chairperson Roland Chin

Seconded: Councillor Mick Palmer

THAT The Committee note that pursuant to Section 98 (3) of the Local Government Act the following members were granted permission for Electronic Meeting Attendance at this Risk Management and Audit Committee Meeting held on Friday, 11 July 2025:

- Member George Araj

**CARRIED 4/0**

**3.2 ELECTRONIC MEETING ATTENDANCE REQUESTED**

Nil

#### 4 DECLARATION OF INTEREST OF MEMBERS AND STAFF

##### 4.1 DECLARATION OF INTEREST BY MEMBERS

###### RECOMMENDATIONS

Member Roland Chin made the following declarations (updated 21/02/25):

- President of Chung Wah Society Inc
- Member, Audit and Risk Committee of Venture Housing Company Limited
- Chair of Audit, Risk and Compliance Committee of Charles Darwin University
- Tiwi Land Council Audit Committee.

Councillor Jimmy Bouhoris made the following declarations (25/06/21):

- Any items relating to PowerWater

Councillor Ed Smelt made the following declarations (updated 21/02/25):

- Any items relating to Department of Logistics and Infrastructure (DLI), NTG

Member Sanja Hill advised, out of session, removal of the following representations (updated 11/07/25):

- Any items relating to NTG Attorney-General's Department and the Department of Corrections.

##### 4.2 DECLARATION OF INTEREST BY STAFF

Nil

#### 5 CONFIRMATION OF PREVIOUS MINUTES

###### COMMITTEE RESOLUTION RMAC028/25

Moved: Councillor Jimmy Bouhoris

Seconded: Member George Araj

THAT the minutes of the Risk Management & Audit Committee Meeting held on 2 May 2025 be confirmed.

**CARRIED 4/0**

**6 ACTION REPORTS****6.1 MONTHLY FINANCIAL REPORTS: MARCH - MAY 2025****COMMITTEE RESOLUTION RMAC029/25**

Moved: Member George Araj

Seconded: Councillor Jimmy Bouhoris

THAT the report entitled Monthly Financial Reports: March - May 2025 be received and noted.

**CARRIED 4/0**

**7 QUESTIONS BY MEMBERS**

Nil

**8 GENERAL BUSINESS**

Cr Bouhoris expressed thanks to the RMAC Committee Members and City of Darwin Officers for input and dedication over the past two years.

Chair Roland Chin also expressed thanks to City of Darwin Officers and RMAC Committee Members.

**9 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**12.1 Shoal Bay Waste Management Facility - Update July 2025**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.2 Review of Audit Preparation and Prior Year Observations Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.3 Risk Review and Assessment - July 2025**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.4 Internal Audit Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**12.5 ICT Roadmap - Update on Progress**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**12.6 Civic Centre Project Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.



**ADJOURNMENT OF MEETING**

**COMMITTEE RESOLUTION RMAC030/25**

Moved: Member George Araj

Seconded: Councillor Jimmy Bouhoris

THAT the open section of the meeting be adjourned at 9.25 am.

**CARRIED 4/0**

**The Meeting closed at 11.12 am**

**The minutes of this meeting were confirmed at the Risk Management & Audit Committee held on 17 October 2025.**

.....  
**CHAIR**

**16 CORRESPONDENCE**

Nil

**17 REPORTS OF REPRESENTATIVES****18 QUESTIONS BY MEMBERS****19 GENERAL BUSINESS****20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 30 September 2025, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**21 CLOSURE OF MEETING TO THE PUBLIC**

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**28.1 Youth Advisory Committee Appointment of Members**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**28.2 Access and Inclusion Advisory Committee Appointment of Community Members**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**28.3 2025/26 Out of Round Sponsorship Application**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**28.4 Christmas Pageant 2025**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.5 Fannie Bay North Traffic Management**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.6 Review of Confidential Decisions – Ordinary Council Meetings and Council Committee Meetings**

This matter is considered to be confidential under Section 99(2) - 51(c)(i), 51(c)(ii) and 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person, information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law and information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

**29.1 Code of Conduct Panel Summary of Decision**

This matter is considered to be confidential under Section 99(2) - 51(f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(2) – information in relation to a complaint of a contravention of the code of conduct.

**29.2 Civic Centre Project Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

### **29.3 Update on Expression of Interest**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

### **29.4 Corporate Services Quarterly Report - April to June 2025**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

### **29.5 Advisory Committee and Information Communication Technology Steering Committee and Risk Management and Audit Committee Confidential Meeting Minutes**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**22      ADJOURNMENT OF MEETING AND MEDIA LIAISON**

# Minutes

## Ordinary Council Meeting

Tuesday, 24 June 2025

Unconfirmed



Reports, recommendations and supporting documentation can be accessed via the City of Darwin Website at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au), or contact Customer Service on (08) 8930 0300.

**MINUTES OF CITY OF DARWIN  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON TUESDAY, 24 JUNE 2025 AT 5:30PM**

**PRESENT:**

Deputy Lord Mayor Morgan Rickard (Chair)

Councillor Kim Farrar

Councillor Mirella Fejo

Councillor Sylvia Klonaris

Councillor Mick Palmer

Councillor Ed Smelt

Councillor Amye Un

Councillor Sam Weston

**OFFICERS**

Acting Chief Executive Officer, Matt Grassmayr

General Manager Corporate, Natalie Williamson

General Manager Innovation, Alice Percy

**APOLOGY:**

Lord Mayor Kon Vatskalis

Councillor Jimmy Bouhoris

Councillor Peter Pangquee

Councillor Vim Sharma

Councillor Rebecca Want de Rowe

**GUESTS:**

Nil

**Order of Business**

<b>1</b>	<b>Acknowledgement of Country .....</b>	<b>5</b>
<b>2</b>	<b>The Lord's Prayer .....</b>	<b>5</b>
<b>3</b>	<b>Meeting Declared Open .....</b>	<b>5</b>
<b>4</b>	<b>Apologies and Leave of Absence .....</b>	<b>5</b>
<b>5</b>	<b>Electronic Meeting Attendance.....</b>	<b>6</b>
<b>6</b>	<b>Declaration of Interest of Members and Staff .....</b>	<b>7</b>
<b>7</b>	<b>Confirmation of Previous Minutes.....</b>	<b>7</b>
<b>8</b>	<b>Moving of Items .....</b>	<b>7</b>
<b>9</b>	<b>Matters of Public Importance / Lord Mayoral Minute .....</b>	<b>11</b>
<b>10</b>	<b>Public Question Time .....</b>	<b>11</b>
<b>11</b>	<b>Petitions .....</b>	<b>11</b>
<b>12</b>	<b>Deputations and Briefings .....</b>	<b>11</b>
<b>13</b>	<b>Notices of Motion.....</b>	<b>11</b>
	13.1 Notice of Motion - Installation of Footpaths Winnellie .....	11
<b>14</b>	<b>Action Reports .....</b>	<b>12</b>
	14.1 Declaration of Rates and Charges 2025/2026.....	12
	14.2 Adoption of 2025/26 Municipal Plan .....	18
	14.3 3rd Budget Review 2024/2025 .....	19
	14.4 Shading Nightcliff Foreshore .....	19
	14.5 Review of Land Acquisition and Disposal Policy.....	19
	14.6 Northern Territory Planning Commission - Strategic Planning Policy.....	20
<b>15</b>	<b>Receive &amp; Note Reports .....</b>	<b>20</b>
	15.1 Monthly Financial Report - May 2025 .....	20
	15.2 Advisory Committee Open Meeting Minutes.....	20
<b>16</b>	<b>Correspondence .....</b>	<b>20</b>
<b>17</b>	<b>Reports of Representatives .....</b>	<b>21</b>
<b>18</b>	<b>Questions by Members .....</b>	<b>22</b>
	18.1 Nichols Street Carpark .....	22
	18.2 Public Parking Parap Markets .....	22
	18.3 Waters Ward Community Planting Day .....	22
	18.4 Parking In Disabled Parking Spaces .....	23
	18.5 Nakara Oval .....	23
	18.6 Private Carparks .....	23
	18.7 Barking Dog Complaints.....	24
	18.8 Sharps Containers .....	24
	18.9 Woolworths Carpark.....	25
	18.10 Removal of Footpaths .....	25

18.11	Amenities in Dog Parks .....	25
18.12	City of Darwin Vehicle Parking .....	26
18.13	Code of Conduct .....	26
18.14	Community Satisfaction Survey .....	26
18.15	Bayfield Park Upgrades .....	27
18.16	Grebe Park Upgrades .....	27
<b>19</b>	<b>General Business.....</b>	<b>28</b>
19.1	Parap Pool Accessible Toilets .....	28
19.2	Federal Funding Commitment .....	28
19.3	Darwin Festival and Community Batteries Update.....	28
19.4	Closing the Gap National Agreement .....	29
<b>20</b>	<b>Date, time and place of next Ordinary Council Meeting.....</b>	<b>29</b>
<b>21</b>	<b>Closure of Meeting to the Public .....</b>	<b>29</b>
<b>22</b>	<b>Adjournment of Meeting and Media Liaison .....</b>	<b>32</b>

## 1 ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

## 2 THE LORD'S PRAYER

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven.

Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation; but deliver us from evil.

For thine is the kingdom, the power, and the glory for ever and ever.

Amen

## 3 MEETING DECLARED OPEN

### RESOLUTION ORD271/25

Moved: Councillor Ed Smelt

Seconded: Councillor Sylvia Klonaris

The Chair declared the meeting open at 5:34 pm.

**CARRIED 8/0**

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES

### RESOLUTION ORD272/25

Moved: Councillor Mirella Fejo

Seconded: Councillor Sam Weston

THAT the apology from Councillor Vim Sharma and Councillor Rebecca. Want de Rowe be received.

**CARRIED 8/0**

## 4.2 LEAVE OF ABSENCE GRANTED

### RESOLUTION ORD273/25

Moved: Councillor Mirella Fejo  
Seconded: Councillor Sam Weston

1. THAT it be noted Lord Mayor Kon Vatskalis is an apology due to a Leave of Absence previously granted on 27 May 2025 for the period 24 June 2025.
2. THAT it be noted Councillor Jimmy Bouhoris is an apology due to a Leave of Absence previously granted on 27 May 2025 for the period 24 June 2025.
3. THAT it be noted Councillor Peter Pangquee is an apology due to a Leave of Absence previously granted on 27 May 2025 for the period 24 June 2025.

**CARRIED 8/0**

## 4.3 LEAVE OF ABSENCE REQUESTED

Nil

## 5 ELECTRONIC MEETING ATTENDANCE

### 5.1 ELECTRONIC MEETING ATTENDANCE GRANTED

#### RESOLUTION ORD274/25

Moved: Councillor Sylvia Klonaris  
Seconded: Councillor Sam Weston

THAT Council note that pursuant to Section 95 (3) of the *Local Government Act 2019*, the following Councillor(s) was granted permission for Electronic Meeting Attendance:

- Amye Un

**CARRIED 8/0**

### 5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

Nil

## **6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

### **6.1 DECLARATION OF INTEREST BY MEMBERS**

#### **RESOLUTION ORD275/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Kim Farrar

THAT Council note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Ed Smelt, declared a Conflict of Interest in Item 28.6 – Northern Territory Government Roadworks.

**CARRIED 8/0**

### **6.2 DECLARATION OF INTEREST BY STAFF**

Nil

## **7 CONFIRMATION OF PREVIOUS MINUTES**

#### **RESOLUTION ORD276/25**

Moved: Councillor Sam Weston

Seconded: Councillor Sylvia Klonaris

THAT the minutes of the Ordinary Council Meeting held on 27 May 2025 be confirmed.

**CARRIED 8/0**

## **8 MOVING OF ITEMS**

### **8.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL**

Nil

### **8.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**8.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING****28.1 INTEGRATED ART AND DESIGN - NEW CIVIC CENTRE****RESOLUTION ORD310/25**

Moved: Deputy Lord Mayor Morgan Rickard

Seconded: Councillor Mirella Fejo

1. THAT the report entitled Integrated Art and Design - New Civic Centre be received and noted.
2. THAT Council approve the allocation of \$424,478 in 2025/2026 for the proposed Integrated Art and Design Program for the new Civic Centre, funded as follows:
  - (i) Transfer \$170,911 from the Public Art Reserve.
  - (ii) Early carry forward of \$133,567 from the 2024/25 Public Art Capital Program.
  - (iii) Allocation of the \$100,000 2025/2026 Public Art Capital Program to the proposal.
  - (iv) Allocation of \$20,000 of operational budget from the Creative Strategy.
3. THAT Council refer a further amount of \$300,000 to the 2026/27 budget process for continuation of the proposed Integrated Art and Design Program for the new Civic Centre.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0**

**28.2 ENVIRONMENT AND CLIMATE CHANGE GRANTS 2025/26****RESOLUTION ORD311/25**

Moved: Councillor Sam Weston

Seconded: Councillor Amye Un

1. THAT the report entitled Environment and Climate Change Grants 2025/26 be received and noted.
2. THAT Council approve the following projects for funding under the Environment and Climate Change Grants Program 2025/26:

Applicant	Project Description	Amount Requested	Amount Recommended
Darwin Community Arts	Free community workshops focused on climate resilience and natural disaster preparedness for the Darwin context.	\$6,432	\$6,432
Waste Energy Benefits Us	Expansion to waste separation and management efforts at Nightcliff Market, including volunteer-monitored bin stations, and a shredder and worm farm to process compostable packaging and organic waste at Lakeside Drive Community Garden.	\$17,314	\$9,679

Charles Darwin University	Research into Darwin's native climbing plants for incorporating into native and modified vegetation areas to enhance biodiversity and canopy cover.	\$17,110	\$15,000
	<b>Total</b>	<b>\$40,856</b>	<b>\$31,111</b>

3. THAT Council approve out-of-round sponsorship of \$16,000 to Territory Native Plants and \$20,000 to Landcare NT for the projects detailed in this report.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0**

### **28.3 UNCLAIMED MONEY POLICY**

#### **RESOLUTION ORD312/25**

Moved: Deputy Lord Mayor Morgan Rickard  
 Seconded: Councillor Sam Weston

1. THAT the report entitled Unclaimed Money Policy be received and noted.
2. THAT Council adopts the Unclaimed Money Policy at **Attachment 1**.
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
4. THAT the documents remain confidential and that this decision and the Attachment be moved into Open at the end of the meeting.

**CARRIED 8/0**

### **28.5 DARWIN CITY HOTEL PROPOSED DROP OFF ZONE - SHADFORTH LANE**

#### **RESOLUTION ORD314/25**

Moved: Councillor Mick Palmer  
 Seconded: Councillor Mirella Fejo

1. THAT the report entitled Darwin City Hotel Proposed Drop Off Zone - Shadforth Lane be received and noted.
2. THAT Council approve the proposed drop off zone and awning over the road reserve adjoining Lot 2407 (59) Smith Street, Darwin, on Shadforth Lane with conditions as detailed in this report.
3. THAT Council, pursuant to Section 40 (2), delegates to the Chief Executive Officer the power to finalise an agreement for the proposed building elements over the road reserve.
4. THAT Council approve the removal of two (2) on-street parking bays and four (4) motorcycle bays along Shadforth Lane.
5. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
6. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.



**CARRIED 8/0****29.1 GENERAL RATES IN ARREARS FOR MORE THAN TWO YEARS****RESOLUTION ORD318/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Amye Un

1. THAT the report entitled General Rates in Arrears For More Than Two Years be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0****29.2 CIVIC CENTRE PROJECT UPDATE****RESOLUTION ORD319/25**

Moved: Councillor Sam Weston

Seconded: Councillor Mick Palmer

1. THAT the report entitled Civic Centre Project Update be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0****29.3 PROGRAMMING UPDATE - COMMUNITY INCLUSION****RESOLUTION ORD320/25**

Moved: Deputy Lord Mayor Morgan Rickard

Seconded: Councillor Mick Palmer

1. THAT the report entitled Programming Update - Community Inclusion be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 7/1****29.4 ADVISORY COMMITTEE CONFIDENTIAL MEETING MINUTES****RESOLUTION ORD321/25**

Moved: Councillor Ed Smelt

Seconded: Councillor Sam Weston

1. THAT the report entitled Advisory Committee Confidential Meeting Minutes be received and

noted.

2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0**

## **9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**

Nil

## **10 PUBLIC QUESTION TIME**

Nil

## **11 PETITIONS**

Nil

## **12 DEPUTATIONS AND BRIEFINGS**

Nil

## **13 NOTICES OF MOTION**

### **13.1 NOTICE OF MOTION - INSTALLATION OF FOOTPATHS WINNELLIE**

I, Councillor Sylvia Klonaris, give notice that at the next Ordinary Council Meeting on 24 June 2025, I will move the following motion:-

#### **RESOLUTION ORD277/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Kim Farrar

1. THAT Council is seeking to enhance the connectivity of footpaths and bicycle lanes to better support pedestrians and cyclists under the movement strategy:
  - (a) to maintain and provide a network of footpaths and shared paths for the community that is safe, provides equal access, and is fit for purpose to encourage cycling and walking.
  - (b) to maintain and provide footpaths and shared paths to ensure safety, accessibility and connectivity of spaces and to improve access for people of all ages and abilities.
2. THAT Council endorses and refers the construction of footpaths and micromobility lanes on Bowen Street, Coonawarra Road and Benison Road, Winnellie to the 2026/2027 budget process.

**CARRIED 6/2**

## 14 ACTION REPORTS

The Acting Chief Executive Officer, Matt Grassmayr tabled the Certificate of Assessment Record and the Record of Rates in accordance with Regulation 29 of the *Local Government (General) Regulations 2021* at 5:52 pm.

The Deputy Lord Mayor, Morgan Rickard accepted the document at 5:52 pm.

### 14.1 DECLARATION OF RATES AND CHARGES 2025/2026

#### RESOLUTION ORD278/25

Moved: Councillor Sam Weston

Seconded: Councillor Mirella Fejo

1. THAT the report entitled Declaration of Rates and Charges 2025/2026 be received and noted.
2. THAT the Certificate in terms of Regulation 29 of the *Local Government (General) Regulations 2021*, provided in Attachment 1, regarding Assessment Record and Record of Rates, be received and noted.
3. THAT Council, pursuant to Section 227(1) of the Local Government Act 2019 (the Act), adopts the Unimproved Capital Value (as it appears on the valuation roll prepared and maintained under the Valuation of Land Act 1963) as the basis of the assessed value of allotments within the Darwin Municipality.
4. THAT Council, pursuant to Section 237 of the Act, declares that it intends to raise, for general purposes by way of rates, the amount of \$79,224,044 which will be raised by the application of differential valuation-based charges ("differential rates") with differential minimum amounts ("minimum amounts") being payable in application of each of those differential rates.

For the purposes of this paragraph 3, a "separate part or unit" means a part of or a unit on an allotment that is adapted for separate occupation or use as described in section 226(5) of the Act, whether for residential, commercial or industrial purposes, and the expression "separate parts or units" has a corresponding meaning.

Council declares the following differential rates and minimum amounts payable in the application of those differential rates for the financial year ending 30 June 2026:

- (a) 0.590967% of the assessed value of all rateable land within those parts of the municipality zoned LR, RR, R or RL under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,388.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (b) 0.590967% of the assessed value of all rateable land within those parts of the municipality zoned LMR, MR or HR under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,458.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (c) 0.430488% of the assessed value of all rateable land within those parts of the municipality zoned CV under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,388.00 multiplied by:

- (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (d) 0.80108% of the assessed value of all rateable land within those parts of the municipality zoned CB under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,758.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (e) 1.167664% of the assessed value of all rateable land within those parts of the municipality zoned PS or CN under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,447.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (f) 0.598411% of the assessed value of all rateable land within those parts of the municipality zoned OR under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$574.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (g) 0.590967% of the assessed value of all rateable land within those parts of the municipality zoned FD, SU, CP, CL, RD or U under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,458.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (h) 0.758356% of the assessed value of all rateable land within those parts of the municipality zoned C, or SC under the *NT Planning Scheme* other than those classes of allotments described in paragraphs (m) and (n) below, with the minimum amount payable in the application of that differential rate being \$1,447.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (i) 0.586897% of the assessed value of all rateable land within those parts of the municipality zoned TC or HT under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,447.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (j) 0.551019% of the assessed value of all rateable land within those parts of the municipality zoned LI under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,447.00 multiplied by:

- (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (k) 0.478602% of the assessed value of all rateable land (other than the small allotments identified in paragraph (l) below) within those parts of the municipality zoned GI or DV under the *NT Planning Scheme*, with the minimum amount payable in the application of that differential rate being \$1,447.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (l) Council considers the following classes of allotments within the municipality zoned GI to be a different class of allotments and small allotments for the purposes of section 226(3)(b) of the Act and the example given at the foot of that section:
  - (i) Units 1 to 3 and Units 5 to 98 comprised in Unit Plan No. 95/95;
  - (ii) Units 101 to 216 in Unit Plan 97/112;
  - (iii) Units 17 to 32 comprised in Unit Plan 98/32;
  - (iv) Lots 6244 to 6285 Hundred of Bagot; and
  - (v) Lots 6330 to 6336 Hundred of Bagot.Council considers that an inequity would result if the minimum amount declared in respect of rateable land within Zone GI were applied to these small allotments, and accordingly, Council declares a lesser minimum amount, being \$361.00, to be payable in respect of each of these small allotments.
- (m) 1.281162% of the assessed value of those classes of allotments within the municipality zoned C or SC under the *NT Planning Scheme* with a parcel area equal to or greater than 40,000m<sup>2</sup> and being allotments on which there is situated a major shopping centre, with the minimum amount payable in the application of that differential being \$1,447.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (n) 0.758356% of the assessed value of those classes of allotments within the municipality zoned C or SC under the *NT Planning Scheme* with a parcel area less than 40,000m<sup>2</sup> and being allotments on which there is situated a major shopping centre, with the minimum amount payable in the application of that differential rate being \$1,447.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.
- (o) 0.590967% of the assessed value of every allotment of rateable land within the municipality not otherwise described above, with the minimum amount payable in the application of that differential rate being \$1,388.00 multiplied by:
  - (i) the number of separate parts or units on each allotment of land; or
  - (ii) the number 1,whichever is the greater.

5. Pursuant to Section 240 of the Act and Regulation 84 of the *Local Government (General)*

*Regulations 2021* (the **Regulations**) Council imposes the following municipal parking rate for land in Central Darwin as defined in Regulation 83 of the Regulations (the **Parking Rate**):

- (a) The amount to be raised by the imposition of the Parking Rate is \$1,149,324.
- (b) The Parking Rate is to be an amount of \$284.24 per parking space which will be calculated, assessed, levied and payable in accordance with the Regulations.
- (c) The parking usage schedule 2025/2026 has been prepared in accordance with Regulation 86 of the Regulations and has been notified on City of Darwin's Website and in the Northern Territory News on 2 June 2025 in accordance with Regulation 87 of the Regulations. A person may inspect the parking usage schedule free of charge.
- (d) An application for a review in relation to an entry in the parking usage schedule may be made in accordance with regulation 88 of the Regulations. An application for a review must be made no later than 1 July 2025.
- (e) The Parking Rate will be applied by Council to the trading fund established pursuant to Regulation 85 of the Regulations.

6. Pursuant to Section 239 of the Act, Council declares and imposes the following charges for the financial year ending 30 June 2026 for the purpose of enabling or assisting Council to meet the cost of the garbage collection and recycling collection services and the waste disposal services it provides for the benefit of residential land within the municipality and the occupiers of such land and declares that it intends to raise \$10,396,613 by the imposition of such charges:

- (a) A charge of \$364.37 per annum per residential dwelling in respect of kerbside garbage and recycling collection services and a waste disposal service provided for the benefit of, or which Council is willing and able to provide for the benefit of, each residential dwelling within the municipality other than a residential dwelling as described in Parts 1, 2 and 3 of the Schedule below and the occupiers of such land.

The services are:

- (i) a kerbside garbage collection service of one visit per week with the collection of waste contained in a maximum of one 240 litre mobile bin per garbage collection visit; and
- (ii) a kerbside recycling collection service of one visit per fortnight with the recycled items contained in a maximum of one 240 litre mobile bin per recycling visit; and
- (iii) access to Shoal Bay, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of Shoal Bay from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

- (b) A charge of \$339.84 per annum per residential dwelling in respect of non kerbside (communal) garbage and recycling collection services and a waste disposal service provided for the benefit of, or which Council is willing and able to provide for the benefit of, each residential dwelling within the municipality where the number of residential dwellings (as the case may be) exceeds three (3).

The services to be provided by Council are as described in Part 1 of the Schedule below and in Parts 2 & 3 of the Schedule below where the facilities in and about the residential dwellings meet the requirements of the Council for the purposes of providing the services, and Council has not approved of an alternative regular garbage and recycling collection service.

- (c) For the purposes of this paragraph 0:
  - (i) "residential dwelling" means a dwelling house, flat or other substantially self contained residential unit or building on residential land and includes a unit within

the meaning of the *Unit Titles Act* and the *Unit Title Schemes Act*;

- (ii) “residential land” means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling); and
- (iii) “Shoal Bay” means the Shoal Bay Waste Management Facility located at Lot 3952 Town of Sanderson.

### **SCHEDULE**

#### **CITY OF DARWIN**

#### **GARBAGE AND RECYCLING COLLECTION SERVICES**

#### **PART 1 –**

#### **Communal Services for more than 3 residential dwellings**

The services are –

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week,

with the collection of waste and recycled items contained in the number of bins for garbage and recycling collections being as set out in the table below; and

- (c) access to Shoal Bay, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of Shoal Bay from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

NUMBER OF HOUSEHOLDS	GARBAGE BINS 240 LITRE	RECYCLING BINS 240 LITRE	TOTAL NUMBER 240 LTR BINS
4	1	1	2
5-6	2	1	3
7-8	2	2	4
9-12	3	2	5
13-16	4	3	7
17-18	5	3	8
19-20	5	4	9
21-24	6	4	10
25-28	7	5	12
29-30	8	5	13
31-32	8	6	14
33-36	9	7	16
37-40	10	7	17
41-44	11	8	19
45-48	12	8	20

**PART 2 –****Communal Services for more than 12 residential dwellings which have facilities that meet the requirements of Council**

The services are –

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week,

with the collection of waste and recycled items contained in the number of bins for garbage and recycling collections being as set out in the table below; and

- (c) access to Shoal Bay, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of Shoal Bay from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time.

NUMBER OF HOUSEHOLDS	GARBAGE BINS 1,100 LITRE	RECYCLING BINS 240 LITRE	TOTAL NUMBER MIXED BINS
13-16	1	3	4
17-18	2	3	5
NUMBER OF HOUSEHOLDS	GARBAGE BINS 1,100 LITRE	RECYCLING BINS 1,100 LITRE	TOTAL NUMBER 1,100 LTR BINS
19-24	2	1	3
25-32	2	2	4
33-48	3	2	5
49-64	4	3	7
65-71	5	3	8
72-80	5	4	9
81-96	6	4	10
97-112	7	5	12

**PART 3 –****Communal Services for more than 40 residential dwellings which have facilities that meet the requirements of Council**

The services are –

- (a) two (2) non-kerbside garbage collections per week; and
- (b) one (1) non-kerbside recycling collection per week

with the collection of waste and recycled items contained in the number of bins for garbage and recycling collections being as set out in the table below; and

- (c) access to Shoal Bay, by means of an access tag of such type as may be provided by the Council, to enable the owner or occupier of such residential dwelling to dispose of such waste items as may be accepted by the operator of Shoal Bay from time to time. Council will provide one access tag for each such residential dwelling. Additional or replacement tags can be purchased for the fee determined by Council from time to time



NUMBER OF HOUSEHOLDS	3 CUBIC METRE GARBAGE BIN	RECYCLING BINS 1,100 LITRE	TOTAL NUMBER MIXED BINS
41-48	1	2	3
49-50	1	3	4
51-71	2	3	5

7. The relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 245 of the Act at the rate of 18.0% per annum and is to be calculated on a daily basis.

8. Rates and charges declared under this declaration may be paid by four (4) approximately equal instalments on the following dates, namely:-

- (a) First Instalment: 30 September 2025
- (b) Second Instalment: 30 November 2025
- (c) Third Instalment: 31 January 2026
- (d) Fourth Instalment: 31 March 2026

Instalments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.

9. Details of due dates and specified amounts will be listed on the relevant Rates Notice.

10. Variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.

A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal community living area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.

**CARRIED 8/0**

## 14.2 ADOPTION OF 2025/26 MUNICIPAL PLAN

### RESOLUTION ORD279/25

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Mirella Fejo

1. THAT the report entitled adoption of 2025/26 Municipal Plan be received and noted.
2. THAT Council adopt the 2025/26 City of Darwin Municipal Plan, provided at **Attachment 1**, noting that it includes:
  - (a) City of Darwin's annual service delivery plan as the basis of deliverables to the Darwin municipality for 2025/26
  - (b) the 2025/26 Annual Budget to be effective from 1 July 2025 to 30 June 2026.
3. THAT Council adopt the 2025/26 Fees and Charges as provided at **Attachment 2**, to be effective from 1 July 2025 to 30 June 2026.

**CARRIED 8/0**

**14.3 3RD BUDGET REVIEW 2024/2025****RESOLUTION ORD280/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Sam Weston

1. THAT the report entitled 3rd Budget Review 2024/2025 be received and noted.
2. THAT Council amend the 2024/2025 budget in accordance with Part 10.5 of the *Local Government Act 2019*, as detailed in report titled 3rd Budget Review 2024/2025 and associated attachments.

**CARRIED 8/0**

**14.4 SHADING NIGHTCLIFF FORESHORE****RESOLUTION ORD281/25**

Moved: Councillor Ed Smelt

Seconded: Councillor Sam Weston

1. THAT the report entitled Shading Nightcliff Foreshore be received and noted.
2. THAT Council refer an amount of \$1,275,000 to the 2026/27 Budget deliberations for the provision of artificial shade to assets along the Nightcliff foreshore as identified in the body of the report entitled Nightcliff Foreshore Shade Petition.
3. THAT Council refer an amount of \$42,500 to the 2026/27 Budget deliberations for the provision of tree planting along the Nightcliff foreshore as identified in the body of the report entitled Nightcliff Foreshore Shade Petition.

**CARRIED 8/0**

**14.5 REVIEW OF LAND ACQUISITION AND DISPOSAL POLICY****RESOLUTION ORD282/25**

Moved: Councillor Ed Smelt

Seconded: Deputy Lord Mayor Morgan Rickard

1. THAT the report entitled Review of Land Acquisition and Disposal Policy be received and noted.
2. THAT Council endorse the revised Land Acquisition and Disposal Policy at **Attachment 2**.

**CARRIED 8/0**

## 14.6 NORTHERN TERRITORY PLANNING COMMISSION - STRATEGIC PLANNING POLICY

### RESOLUTION ORD283/25

Moved: Councillor Mick Palmer

Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Northern Territory Planning Commission - Strategic Planning Policy be received and noted.
2. THAT Council endorse the Letter of Submission at **Attachment 1**.

**CARRIED 8/0**

## 15 RECEIVE & NOTE REPORTS

### 15.1 MONTHLY FINANCIAL REPORT - MAY 2025

#### RESOLUTION ORD284/25

Moved: Councillor Mirella Fejo

Seconded: Councillor Sam Weston

THAT the report entitled Monthly Financial Report – May 2025 be received and noted.

**CARRIED 8/0**

### 15.2 ADVISORY COMMITTEE OPEN MEETING MINUTES

#### RESOLUTION ORD285/25

Moved: Deputy Lord Mayor Morgan Rickard

Seconded: Councillor Sylvia Klonaris

THAT the report entitled Advisory Committee Open Meeting Minutes be received and noted.

**CARRIED 8/0**

## 16 CORRESPONDENCE

Nil

**17 REPORTS OF REPRESENTATIVES****RESOLUTION ORD286/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Mirella Fejo

THAT the following Reports of Representatives be received and noted.

**17.1**

Councillor Ed Smelt reported on attending the Bundilla Beach opening to mark completion of stage one of the Bundilla Beach coastal reserve Masterplan on Friday, 20 June. Noting the remarkable transformation of the area and the excellent turnout during the afternoon. After years of planning and development, it is exciting to see the successful completion of stage one, and look forward as the project moves through stages two to six.

**17.2**

Councillor Sylvia Klonaris attended several community events over the past month, including the St. John Ambulance investiture and awards ceremony at Government House, the monthly Happy Families dinner in Malak hosted by CatholicCare NT and the Multicultural Council of the Northern Territory, and the community planting day at East Point Reserve.

Together with Councillor Kim Farrar, they hosted a mobile pop-up at Robin Lesley Park to gather feedback during the 2025/2026 Municipal Plan consultation. Also attending the Sugarbag Festival Bloc Party in Austin Lane, celebrating the LGBTQIA+ community and sponsored by City of Darwin.

Councillor Sylvia Klonaris attended the launch of the Darwin Festival at Deckchair Cinema, volunteered at the GlEnTi Festival, and travelled to Palmerston for a site visit to SWELL with the Palmerston Lord Mayor. Further, Councillor Sylvia Klonaris attended the Native Plant Giveaway at Mindil Beach and the opening of the Malak Community Markets.

**17.3**

Councillor Amye Un attended the native plant giveaway at Mindil Beach on 14 June and thanked City of Darwin officers for their organisation and support. Also attending the Bundilla Beach opening night, noting the positive feedback from attendees. Additionally, Councillor Amye Un attended the opening reception of the 10th World Archaeological Congress at the Museum and Art Gallery of the Northern Territory on 22 June.

**17.4**

Councillor Kim Farrar reported on the Bundilla Beach opening event, thanking officers for their efforts in organising the event and completing the first stage of the Bundilla Beach Masterplan. Councillor Kim Farrar also attended the Indian Musical Extravaganza hosted by the Tamil Society of NT on 7 June at Harmony Hall in Malak, alongside Councillor Mirella Fejo. Both also attending the opening of the Malak community markets, with Councillor Kim Farrar encouraging Elected Members to attend the markets this season.

**17.5**

Deputy Lord Mayor Morgan Rickard attended the Darwin Symphony Orchestra's One Hit Wonders concert at the Darwin Amphitheatre, as well as the Garmalang Retrospective on 21 June at the Darwin Entertainment Centre, marking the 10th anniversary of the Garmalang Festival. In their capacity as Deputy Lord Mayor, they also hosted two citizenship ceremonies.

**CARRIED 8/0**

## 18 QUESTIONS BY MEMBERS

### 18.1 NICHOLS STREET CARPARK

#### RESOLUTION ORD287/25

Moved: Councillor Mick Palmer

Seconded: Councillor Sam Weston

#### Question

Councillor Mick Palmer asked why many of the reserved parking bays in the Nichols Street carpark appear to remain unused during the day, and whether City of Darwin could consider making them available to the public if not in regular use.

#### Response

General Manager Innovation, Alice Percy responded and took the question on notice.

**CARRIED 8/0**

### 18.2 PUBLIC PARKING PARAP MARKETS

#### RESOLUTION ORD288/25

Moved: Councillor Mick Palmer

Seconded: Councillor Sam Weston

#### Question

Councillor Sam Weston queried whether the parking spaces reserved for police vehicles near the Parap Markets could be reallocated for public use, given the closure of the Parap Police Station.

#### Response

Acting Chief Executive Officer, Matt Grassmayr advised Councillor Weston to send his request via email to Councillor Support to be triaged to the technical services team for consideration.

**CARRIED 8/0**

### 18.3 WATERS WARD COMMUNITY PLANTING DAY

#### RESOLUTION ORD289/25

Moved: Councillor Mick Palmer

Seconded: Councillor Sam Weston

#### Question

Councillor Sylvia Klonaris inquired if any community planting days are planned for the Waters Ward, particularly within the greenbelt areas.

#### Response

Acting Chief Executive Officer, Matt Grassmayr confirmed that community planting days are scheduled in the coming year for the Waters Ward greenbelt areas, as part of the 2030 Greening Darwin Strategy. The exact locations and scope of the planting days are yet to be determined.

**CARRIED 8/0****18.4 PARKING IN DISABLED PARKING SPACES****RESOLUTION ORD290/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Sylvia Klonaris inquired whether City of Darwin could issue a public announcement through social media to remind residents of the legal consequences of parking in disabled bays without displaying a valid permit. Further, could officers compile a list of permit holders within each ward for Elected Members to review.

**Response**

Acting Chief Executive Officer, Matt Grassmayr confirmed that public communication can be shared on City of Darwin website and social media channels. However, compiling a list of disability parking permit holders issued by City of Darwin alone would not provide be a complete list, as they are also issued by other municipal councils across the Northern Territory and Australia. The information would be incomplete, given that many permit holders reside outside the municipality but visit the area.

**CARRIED 8/0****18.5 NAKARA OVAL****RESOLUTION ORD291/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Sylvia Klonaris inquired whether City of Darwin officers will consider placing some disabled parking bays at Nakara Oval.

**Response**

Acting Chief Executive Officer Matt Grassmayr advised that when officers assess car parking designs for new buildings or upgrades to existing ones, disabled parking spaces are typically placed close to key amenities.

**CARRIED 8/0****18.6 PRIVATE CARPARKS****RESOLUTION ORD292/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Sylvia Klonaris inquired whether City of Darwin parking rangers can issue fines in private car-parks.

**Response**

Acting Chief Executive Officer Matt Grassmayr responded and advised that in order for City of Darwin rangers to issue fines for private car-parks, there needs to be a signed agreement between City of Darwin and the landowners.

**CARRIED 8/0**

*Councillor Sam Weston departed the meeting at 6:36 pm.*

*Councillor Sam Weston re-joined the meeting at 6:37 pm.*

**18.7 BARKING DOG COMPLAINTS****RESOLUTION ORD293/25**

Moved: Councillor Mick Palmer

Seconded: Councillor Sam Weston

**Question**

Councillor Sylvia Klonaris requested clarification on the process for dealing with barking dog complaints. Further, does City of Darwin advocate for issuing barking collars.

**Response**

Acting Chief Executive Officer, Matt Grassmayr advised that when a barking dog complaint is reported to City of Darwin, the process starts with consolidation of evidence. Rangers will attend the residence at a specified time, typically at the time of the alleged offence occurring. Evidence is required in the form of either a barking diary to log the dates and times of the offending or approval to install a monitoring device at the property. If there is a specific individual case, the Acting Chief Executive Officer, Matt Grassmayr advised Councillor Sylvia Klonaris to submit request via email to Councillor Support. City of Darwin does not advocate for or issue barking collars to residents.

**CARRIED 8/0****18.8 SHARPS CONTAINERS****RESOLUTION ORD294/25**

Moved: Councillor Mick Palmer

Seconded: Councillor Sam Weston

**Question**

Councillor Sylvia Klonaris inquired whether City of Darwin collects and manages the disposal of sharps containers in public spaces. Further, will City of Darwin consider installing sharps containers in public parks, playgrounds and ovals in the municipality.

**Response**

Acting Chief Executive Officer, Matt Grassmayr confirmed City of Darwin is responsible for the collection and disposal of sharps containers located in City of Darwin libraries and public amenities. This process is carried out in accordance with Work Health and Safety requirements. Also confirmed that sharps containers are available in all public amenity blocks within parks, playgrounds, and ovals managed by City of Darwin.

**CARRIED 8/0**

**18.9 WOOLWORTHS CARPARK****RESOLUTION ORD295/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Kim Farrar inquired whether City of Darwin rangers issue fines in the section of the Woolworths carpark adjacent to Searcy Street.

**Response**

Acting Chief Executive Officer, Matt Grassmayr confirmed City of Darwin has a signed agreement with Woolworths authorising rangers to patrol the entire carpark and issue fines when necessary.

**CARRIED 8/0**

**18.10 REMOVAL OF FOOTPATHS****RESOLUTION ORD296/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Kim Farrar sought clarification on the decision-making process for the removal of footpaths within the municipality, following concerns raised by residents in the Malak area.

**Response**

Acting Chief Executive Officer, Matt Grassmayr advised that the removal of old or non-compliant footpaths was carried out under the former obsolete footpath program. Since the program's discontinuation, footpath removal is now determined through a risk assessment process following requests from the community. Officers will inspect the reported area, and if the footpath shows signs of deterioration, trip hazards, serves no practical purpose or replacement is not financially viable, a decision may be made to remove it.

**CARRIED 8/0**

**18.11 AMENITIES IN DOG PARKS****RESOLUTION ORD297/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Amye Un requested if City of Darwin can provide dog waste bags and dispensers in dog parks and dog walking areas in the municipality.

**Response**

Acting Chief Executive Officer, Matt Grassmayr advised City of Darwin already provides dog-waste bags and dispensers in dog parks and popular dog walking areas in the municipality.



**CARRIED 8/0****18.12 CITY OF DARWIN VEHICLE PARKING****RESOLUTION ORD298/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Amye Un inquired why City of Darwin vehicles are being parked at the Darwin Waterfront.

**Response**

Acting Chief Executive Officer Matt Grassmayr advised City of Darwin has an agreement with the Waterfront Corporation for the use of paid parking spaces during the development of the new Civic Centre. These spaces are allocated for both City of Darwin and officers vehicles. City of Darwin has paid for the use of these spaces.

**CARRIED 8/0****18.13 CODE OF CONDUCT****RESOLUTION ORD299/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Amye Un requested clarification on the legal costs involved for a recent Code of Conduct dispute.

**Response**

Deputy Lord Mayor Morgan Rickard advised Councillor Un that as the question relates to confidential legal information, that the question be raised in the confidential section of the meeting as per regulation 51 of the *Local Government (General) Regulations*.

**CARRIED 8/0****18.14 COMMUNITY SATISFACTION SURVEY****RESOLUTION ORD300/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

**Question**

Councillor Ed Smelt inquired when the last City of Darwin community satisfaction survey was completed.

**Response**

Acting Chief Executive Officer, Matt Grassmayr responded and took the question on notice to confirm the exact date.

**CARRIED 8/0**

### **18.15 BAYFIELD PARK UPGRADES**

#### **RESOLUTION ORD301/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

#### **Question**

Councillor Sylvia Klonaris inquired about the current upgrades being undertaken at Bayfield Park in Malak. Additionally, how do officers determine which playgrounds receive shade cover and which do not.

#### **Response**

Executive Manager Infrastructure, Nik Kleine advised that the playground in Bayfield Park is being replaced following the asset renewal process as determined under City of Darwin's asset management policy. The works will include the replacement of play equipment, shade and softfall.

Under City of Darwin's Play Space Strategy, all playgrounds managed by City of Darwin are required to have shade. When playground equipment reaches the end of its life and is scheduled for replacement, a shade structure will be installed if one does not already exist. Council does not install new shade structures over aging playgrounds, as this would create a mismatch between the lifespan of the new shade structure and of the existing equipment.

**CARRIED 8/0**

### **18.16 GREBE PARK UPGRADES**

#### **RESOLUTION ORD302/25**

Moved: Councillor Mick Palmer  
Seconded: Councillor Sam Weston

#### **Question**

Councillor Sylvia Klonaris sought confirmation on when upgrades would be taking place at Grebe Park in Wulagi as the park does not currently have any shade structures.

#### **Response**

Executive Manager Infrastructure, Nik Kleine responded and took the question on notice.

**CARRIED 8/0**

**19 GENERAL BUSINESS****19.1 PARAP POOL ACCESSIBLE TOILETS****RESOLUTION ORD303/25**

Moved: Councillor Ed Smelt

Seconded: Councillor Kim Farrar

Councillor Mick Palmer provided Elected Members with a brief update on the use of accessible toilets at the Parap Pool. Councillor Mick Palmer noted that current usage appears to be minimal and confirmed that the existing accessible toilets will be adequate to accommodate users of the proposed Swimming NT training facility.

**CARRIED 8/0**

**19.2 FEDERAL FUNDING COMMITMENT****RESOLUTION ORD304/25**

Moved: Councillor Ed Smelt

Seconded: Councillor Kim Farrar

Councillor Kim Farrar informed Elected Members about a recent radio interview between Mr Luke Gosling MP and journalist Katie Woolf regarding federal funding commitments for the construction of a new childcare centre in Karama. Councillor Kim Farrar read a portion of the interview transcript in which Mr Gosling confirmed the federal government's commitment to fund the development of a new early childhood education centre in Karama.

**CARRIED 8/0**

**19.3 DARWIN FESTIVAL AND COMMUNITY BATTERIES UPDATE****RESOLUTION ORD305/25**

Moved: Councillor Ed Smelt

Seconded: Councillor Kim Farrar

General Manager Innovation Alice Percy provided two updates for Elected Members:

First, the proposed production of Roller Coaster, which was to be part of the 2025 Darwin Festival Program, will no longer proceed. As City of Darwin approved funds to sponsor the event, funds will be returned and reallocated to the out-of-round sponsorship budget.

Second, discussions are ongoing between City of Darwin and PowerWater regarding potential sites for the installation of community batteries within the municipality. PowerWater informed officers, before proceeding with installation, they intend to conduct community-focused group sessions to better understand community needs and concerns and to help determine suitable locations. They have also indicated that additional time and funding are required before the project can progress. Further updates from PowerWater are expected toward the end of 2025.

**CARRIED 8/0**

## 19.4 CLOSING THE GAP NATIONAL AGREEMENT

### RESOLUTION ORD306/25

Moved: Councillor Ed Smelt  
Seconded: Councillor Kim Farrar

Deputy Lord Mayor Morgan Rickard **acknowledged the release of the Coalition of Peaks' Independent Aboriginal and Torres Strait Islander Led Review of the *Closing the Gap* National Agreement, published on Friday, 20 June 2025. The Deputy Lord Mayor highlighted one of the key findings which states that local governments need to strengthen their commitments under the National Agreement on Closing the Gap.**

**The Deputy Lord Mayor, Morgan Rickard commended City of Darwin for the commitments it has met under its Reconciliation Action Plan but encouraged Elected Members and officers to consider the recommendations and ensure all obligations are continued to be met under both the Reconciliation Action Plan and the National Closing the Gap Agreement.**

**Following this, Councillor Mirella Fejo expressed support for a review of the current Reconciliation Action Plan for City of Darwin, with a focus on strengthening cultural safety and reconsidering the re-establishment of the Reconciliation Action Plan working group.**

**CARRIED 8/0**

## 20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING

### RECOMMENDATIONS

THAT the next Ordinary Meeting of Council be held on Tuesday, 29 July 2025, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

## 21 CLOSURE OF MEETING TO THE PUBLIC

### RECOMMENDATIONS

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**28.1 Integrated Art and Design - New Civic Centre**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.2 Environment and Climate Change Grants 2025/26**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.3 Unclaimed Money Policy**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**28.4 Disbursements - Persons Authorised**

This matter is considered to be confidential under Section 99(2) - 51(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

**28.5 Darwin City Hotel Proposed Drop Off Zone - Shadforth Lane**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**28.6 Northern Territory Government Road Works**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.7 Proposed Expression of Interest**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**28.8 Kerbside Collections and Recyclables Processing Review**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly

disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

#### **29.1 General Rates in Arrears For More Than Two Years**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

#### **29.2 Civic Centre Project Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

#### **29.3 Programming Update - Community Inclusion**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

#### **29.4 Advisory Committee Confidential Meeting Minutes**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

## **22      ADJOURNMENT OF MEETING AND MEDIA LIAISON**

### **RESOLUTION ORD307/25**

Moved:      Deputy Lord Mayor Morgan Rickard

Seconded: Councillor Ed Smelt

THAT the open section of the meeting be adjourned at 7:07 pm.

**CARRIED 8/0**

THAT the open section of the meeting be resumed at 8:12 pm.

THAT the chair declared the meeting closed at 8:12 pm.

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 29 July 2025.**

.....  
**CHAIR**

# Minutes

## Special Council Meeting

Tuesday, 8 July 2025

Unconfirmed



Reports, recommendations and supporting documentation can be accessed via the City of Darwin Website at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au), or contact Customer Service on (08) 8930 0300.

**MINUTES OF CITY OF DARWIN  
SPECIAL COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON TUESDAY, 8 JULY 2025 AT 5:30PM**

**PRESENT:**

Lord Mayor Kon Vatskalis (Chair)  
Councillor Jimmy Bouhoris  
Councillor Kim Farrar  
Councillor Mirella Fejo  
Councillor Sylvia Klonaris  
Councillor Mick Palmer  
Councillor Amye Un  
Councillor Sam Weston

**OFFICERS**

Chief Executive Officer, Simone Saunders  
General Manager Community, Matt Grassmayr  
General Manager Corporate, Natalie Williamson  
General Manager Innovation, Alice Percy

**APOLOGY:**

Deputy Lord Mayor Morgan Rickard  
Councillor Peter Pangquee  
Councillor Vim Sharma  
Councillor Ed Smelt  
Councillor Rebecca Want de Rowe

**GUESTS:**

Nil

**Order of Business**

<b>1</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>2</b>	<b>The Lord's Prayer .....</b>	<b>4</b>
<b>3</b>	<b>Meeting Declared Open .....</b>	<b>4</b>
<b>4</b>	<b>Apologies and Leave of Absence .....</b>	<b>4</b>
<b>5</b>	<b>Electronic Meeting Attendance.....</b>	<b>5</b>
<b>6</b>	<b>Declaration of Interest of Councillors and Staff .....</b>	<b>5</b>
<b>7</b>	<b>Moving of Items .....</b>	<b>5</b>
<b>8</b>	<b>Deputations and Briefings .....</b>	<b>6</b>
<b>9</b>	<b>Action Reports .....</b>	<b>6</b>
	9.1 Review of Caretaker Policy .....	6
<b>10</b>	<b>Correspondence .....</b>	<b>7</b>
	10.1 Incoming Correspondence - LGANT - Board Meeting Communique .....	7
	10.2 Outgoing Correspondence - Minister for Local Government and Community Development - Legislative Amendments to the Local Government Act 2019 .....	7
<b>11</b>	<b>Reports of Representatives .....</b>	<b>7</b>
<b>12</b>	<b>Questions by Members .....</b>	<b>7</b>
	12.1 Verge Maintenance .....	7
<b>13</b>	<b>General Business.....</b>	<b>8</b>
<b>14</b>	<b>Closure of Meeting to the Public .....</b>	<b>8</b>
<b>15</b>	<b>Adjournment of Meeting and Media Liaison .....</b>	<b>9</b>

## 1 ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

## 2 THE LORD'S PRAYER

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven.

Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation; but deliver us from evil.

For thine is the kingdom, the power, and the glory for ever and ever.

Amen

## 3 MEETING DECLARED OPEN

### RESOLUTION SPE325/25

Moved: Councillor Mirella Fejo

Seconded: Councillor Jimmy Bouhoris

The Chair declared the meeting open at 5:35 pm.

**CARRIED 8/0**

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES

### RESOLUTION SPE326/25

Moved: Councillor Mirella Fejo

Seconded: Councillor Sam Weston

THAT the apology from Deputy Lord Mayor Morgan Rickard, Councillors Peter Pangquee, Vim Sharma, Ed Smelt, and Rebecca Want de Rowe, be received.

**CARRIED 8/0**

### 4.2 LEAVE OF ABSENCE GRANTED

Nil

### 4.3 LEAVE OF ABSENCE REQUESTED

Nil

## **5 ELECTRONIC MEETING ATTENDANCE**

### **5.1 ELECTRONIC MEETING ATTENDANCE GRANTED**

#### **RESOLUTION SPE327/25**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Jimmy Bouhoris

THAT Council note that pursuant to Section 95 (43) of the Local Government Act 2019, the following Councillor(s) was granted permission for Electronic Meeting Attendance:

- Amye Un
- Kim Farrar

**CARRIED 8/0**

### **5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED**

Nil

## **6 DECLARATION OF INTEREST OF COUNCILLORS AND STAFF**

### **6.1 DECLARATION OF INTEREST BY COUNCILLORS**

Nil

### **6.2 DECLARATION OF INTEREST BY STAFF**

Nil

## **7 MOVING OF ITEMS**

### **7.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL**

Nil

### **7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING****18.1 WASTE PROPOSAL****RESOLUTION SPE334/25**

Moved: Councillor Mick Palmer

Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Waste Proposal be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0**

**19.1 INCOMING AND OUTGOING CORRESPONDENCE - HERITAGE COUNCIL  
NORTHERN TERRITORY - PROPOSED HERITAGE SITE****RESOLUTION SPE335/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Mirella Fejo

1. THAT the report entitled Incoming and Outgoing Correspondence - Heritage Council Northern Territory - Proposed Heritage Site be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0**

**8 DEPUTATIONS AND BRIEFINGS**

Nil

**9 ACTION REPORTS****9.1 REVIEW OF CARETAKER POLICY****RESOLUTION SPE328/25**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Sam Weston

1. THAT the report entitled Review of Caretaker Policy be received and noted.
2. THAT Council adopt the revised Caretaker Policy at **Attachment 2**.

**CARRIED 8/0**

**10 CORRESPONDENCE****10.1 INCOMING CORRESPONDENCE - LGANT - BOARD MEETING COMMUNIQUE****RESOLUTION SPE329/25**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Mirella Fejo

THAT the report entitled Incoming Correspondence - LGANT - Board Meeting Communique be received and noted.

**CARRIED 8/0**

**10.2 OUTGOING CORRESPONDENCE - MINISTER FOR LOCAL GOVERNMENT AND COMMUNITY DEVELOPMENT - LEGISLATIVE AMENDMENTS TO THE LOCAL GOVERNMENT ACT 2019****RESOLUTION SPE330/25**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Mirella Fejo

THAT the report entitled Outgoing Correspondence - Minister for Local Government and Community Development - Legislative Amendments to the Local Government Act 2019 be received and noted.

**CARRIED 8/0**

**11 REPORTS OF REPRESENTATIVES**

Nil

**12 QUESTIONS BY MEMBERS****12.1 VERGE MAINTENANCE****RESOLUTION SPE331/25**

Moved: Councillor Sylvia Klonaris

Seconded: Councillor Jimmy Bouhoris

**Question:**

Councillor Sylvia Klonaris requested clarification on City of Darwin's responsibility for maintaining trees on Council verges, and asked if officers could inspect a tree at the Wulagi supermarket causing possible structural damage.

**Response:**

General Manager Community, Matt Grassmayr clarified City of Darwin is responsible for trees on council land, and when requests come through, officers can inspect and recommend removal if necessary. Further advising Councillor Sylvia Klonaris, to submit her request via email to Councillor Support.

**CARRIED 8/0**

**13 GENERAL BUSINESS**

Nil

**14 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**18.1 Waste Proposal**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**19.1 Incoming and Outgoing Correspondence - Heritage Council Northern Territory - Proposed Heritage Site**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**15 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

**RESOLUTION SPE332/25**

Moved: Councillor Mirella Fejo

Seconded: Councillor Jimmy Bouhoris

THAT the open section of the meeting be adjourned at 5:47 pm.

**CARRIED 8/0**

THAT the open section of the meeting be resumed at 6:08 pm.

THAT the chair declared the meeting closed at 6:08 pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the City of Darwin held on 29 July 2025.

.....  
**CHAIR**



# Minutes

## Special Council Meeting

Tuesday, 22 July 2025

Unconfirmed

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Website at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au), or contact Customer Service on (08) 8930 0300.

**MINUTES OF CITY OF DARWIN  
SPECIAL COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON TUESDAY, 22 JULY 2025 AT 5:30PM**

**PRESENT:**

Lord Mayor Kon Vatskalis (Chair)  
Councillor Jimmy Bouhoris  
Councillor Kim Farrar  
Councillor Mirella Fejo  
Councillor Sylvia Klonaris  
Councillor Mick Palmer  
Councillor Ed Smelt  
Councillor Amye Un  
Councillor Rebecca Want de Rowe  
Councillor Sam Weston

**OFFICERS**

Chief Executive Officer, Simone Saunders  
General Manager Community, Matt Grassmayr  
General Manager Corporate, Natalie Williamson  
Executive Manager Growth and Economic Development, Emma Struys

**APOLOGY:**

Deputy Lord Mayor Morgan Rickard  
Councillor Peter Pangquee  
Councillor Vim Sharma

**GUESTS:**

Nil

**Order of Business**

<b>1</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>2</b>	<b>The Lord's Prayer .....</b>	<b>4</b>
<b>3</b>	<b>Meeting Declared Open .....</b>	<b>4</b>
<b>4</b>	<b>Apologies and Leave of Absence .....</b>	<b>4</b>
<b>5</b>	<b>Electronic Meeting Attendance.....</b>	<b>5</b>
<b>6</b>	<b>Declaration of Interest of Councillors and Staff .....</b>	<b>5</b>
<b>7</b>	<b>Moving of Items .....</b>	<b>5</b>
<b>8</b>	<b>Deputations and Briefings .....</b>	<b>6</b>
<b>9</b>	<b>Action Reports .....</b>	<b>6</b>
	9.1 2025 Local Government Election Service Agreement Budget Variation .....	6
<b>10</b>	<b>Reports of Representatives .....</b>	<b>7</b>
<b>11</b>	<b>Question by Members .....</b>	<b>7</b>
<b>12</b>	<b>General Business.....</b>	<b>7</b>
	12.1 Code of Conduct .....	7
<b>13</b>	<b>Closure of Meeting.....</b>	<b>8</b>

## 1 ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

## 2 THE LORD'S PRAYER

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven.

Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation; but deliver us from evil.

For thine is the kingdom, the power, and the glory for ever and ever.

Amen.

*Councillor Ed Smelt was not present at the commencement of the meeting at 5:32 pm.*

*Councillor Rebecca Want de Rowe was not present at the commencement of the meeting at 5:32 pm.*

## 3 MEETING DECLARED OPEN

### RESOLUTION SPE342/25

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Sam Weston

The Chair declared the meeting open at 5:32 pm.

**CARRIED 8/0**

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES

#### RESOLUTION SPE343/25

Moved: Councillor Mirella Fejo

Seconded: Councillor Mick Palmer

THAT the apologies from Deputy Lord Mayor Morgan Rickard, Councillor Peter Pangquee and Councillor Vim Sharma be received.

**CARRIED 8/0**

### 4.2 LEAVE OF ABSENCE GRANTED

Nil

**4.3 LEAVE OF ABSENCE REQUESTED**

Nil

**5 ELECTRONIC MEETING ATTENDANCE****5.1 ELECTRONIC MEETING ATTENDANCE GRANTED****RESOLUTION SPE344/25**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Kim Farrar

THAT Council note that pursuant to Section 95 (43) of the Local Government Act 2019, the following Councillor(s) was granted permission for Electronic Meeting Attendance:

- Amye Un

**CARRIED 8/0**

**5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED**

Nil

**6 DECLARATION OF INTEREST OF COUNCILLORS AND STAFF****6.1 DECLARATION OF INTEREST BY COUNCILLORS**

Nil

**6.2 DECLARATION OF INTEREST BY STAFF**

Nil

**7 MOVING OF ITEMS****7.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL**

Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

Nil

**8 DEPUTATIONS AND BRIEFINGS**

Nil

*Councillor Ed Smelt joined the meeting at 5:34 pm.*

*Councillor Rebecca Want de Rowe joined the meeting at 5:34 pm.*

**9 ACTION REPORTS****9.1 2025 LOCAL GOVERNMENT ELECTION SERVICE AGREEMENT BUDGET VARIATION****RESOLUTION SPE345/25**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Mick Palmer

1. THAT the report entitled 2025 Local Government Election Service Agreement Budget Variation be received and noted.
2. THAT Council approve the increase of the total budget for the Electoral Service Agreement with the Northern Territory Electoral Commission for the August 2025 Local Government Elections to \$720,000.
3. THAT Council approve \$250,000 to be carried forward from 2024/25 general fund savings to the Elections Reserve to fund the increase in budget in 2025/26.
4. THAT Council approve for the Chief Executive Officer to execute the contract with the Northern Territory Electoral Commission for the 2025 Local Government Elections per **Attachment 1** and **Attachment 2**.

**CARRIED 10/0**

*Administrative amendment – To add the wording ‘No campaigning at this site – pamphlet table provide for City of Darwin candidates only’ for both early voting centres listed in Annex 1 at Attachment 2.*

*Councillor Amye Un departed the meeting at 5:40 pm due to technical issues.*

**RESOLUTION SPE346/25**

Moved: Councillor Ed Smelt

Seconded: Councillor Jimmy Bouhoris

That in accordance with Meetings Policy 0043100.E.R, the meeting be suspended at 5:53 pm for 10 minutes to allow for discussion on the report relating to 2025 Local Government Election Service Agreement Budget Variation.

**CARRIED 9/0**

**RESOLUTION SPE347/25**

Moved: Lord Mayor Kon Vatskalis

Seconded: Councillor Rebecca Want de Rowe

That in accordance with Meetings Policy 0043100.E.R, the suspension of the meeting be extended at 6:03 pm for a further 10 minutes to allow for discussion on the report relating to 2025 Local Government Election Service Agreement Budget Variation.

**CARRIED 9/0**

**RESOLUTION SPE348/25**

Moved: Councillor Rebecca Want de Rowe

Seconded: Councillor Mick Palmer

THAT in accordance with Meetings Policy 0043100.E.R, the meeting be resumed at 6:04 pm.

**CARRIED 9/0**

*Councillor Amye Un re-joined the meeting at 6:07 pm*

**10 REPORTS OF REPRESENTATIVES**

Nil

**11 QUESTION BY MEMBERS**

Nil

**12 GENERAL BUSINESS****12.1 CODE OF CONDUCT****RESOLUTION SPE349/25**

Moved: Councillor Mick Palmer

Seconded: Lord Mayor Kon Vatskalis

Councillor Amye Un requested clarification on legal costs involved with a recent Code of Conduct dispute. Lord Mayor, Kon Vatskalis recommended the question to be raised in the next Confidential Ordinary Council meeting, in accordance with regulation 51 of the *Local Government (General) Regulations* and section 94 of the *Local Government Act 2019*.

Councillor Amye Un acknowledged this advice.

**CARRIED 10/0**

### 13 CLOSURE OF MEETING

**RESOLUTION SPE350/25**

Moved: Councillor Sam Weston

Seconded: Councillor Mirella Fejo

THAT the chair declared the meeting be closed at 6:12 pm.

**CARRIED 10/0**

The minutes of this meeting were confirmed at the Ordinary Meeting of the City of Darwin held on 29 July 2025.

.....  
**CHAIR**