

# Agenda

## Ordinary Council Meeting

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I hereby give notice that an Ordinary Meeting of Council will be held on:

- Date:** Tuesday, 31 March 2026
- Time:** 5:30 pm
- Location:** Council Chambers Darrandirra  
Level 1, Civic Centre  
Harry Chan Avenue, Darwin
- Webcasting:** [MS Teams Link to Webcast](#)

Simone Saunders

Chief Executive Officer



**ORDINARY COUNCIL MEMBERS**

The Right Worshipful, the Lord Mayor Peter Styles (Chair)

Deputy Lord Mayor Mick Palmer

Councillor Jimmy Bouhoris

Councillor Nicole Brown

Councillor Shani Carson

Councillor Kim Farrar

Councillor Julie Fraser

Councillor Edwin Joseph

Councillor Sylvia Klonaris

Councillor Peter Pangquee

Councillor Patrik Ralph

Councillor Sam Weston

**OFFICERS**

Chief Executive Officer, Simone Saunders

General Manager Community, Matt Grassmayr

General Manager Corporate, Natalie Williamson

General Manager Innovation, Alice Percy

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**1 ACKNOWLEDGEMENT OF COUNTRY**

**2 THE LORD'S PRAYER**

**3 MEETING DECLARED OPEN**

**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 Apologies**

**4.2 Leave of Absence Granted**

**4.3 Leave of Absence Requested**

**5 ELECTRONIC MEETING ATTENDANCE**

**5.1 Electronic Meeting Attendance Granted**

**5.2 Electronic Meeting Attendance Requested**

**6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

**7 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Council Meeting - 24 February 2026

Special Ordinary Council Meeting - 17 March 2026

**8 MOVING OF ITEMS**

**8.1 Moving Open Items into Confidential**

**8.2 Moving Confidential Items into Open**

**9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**

Nil

**10 PUBLIC QUESTION TIME**

Public question submission recieved

**11 PETITIONS**

Nil

**12 DEPUTATIONS AND BRIEFINGS**

Nil

**13 NOTICES OF MOTION****13.1 NOTICE OF MOTION - ACCESSIBILITY AND FREE PARKING FOR DISABILITY PERMIT HOLDERS**

**Attachments:** Nil

I, Councillor Kim Farrar, give notice that at the next Ordinary Council Meeting on 31 March 2026, I will move the following motion:-

**MOTION**

1. THAT Council note the City of Darwin Access Strategy 2025 – 2030 priority to enhance accessibility within the municipality.
2. THAT Council approve free parking for disability parking permit holders within CBD on-street parking Zones A, B and C. Vehicles that are displaying a valid disability parking permit in Zones A, B, and C may park at no charge for the entire time the vehicle may lawfully remain in that bay.
3. THAT Council approve the below amendment to the parking conditions at item 8 in the Fees and Charges, once all signage upgrades has been installed and the community are advised through updates to the website and relevant social media platforms:

**8. Disability Parking Permits****On-street – designated disability parking bays**

All designated disability parking bays are free of charge.

Time extensions that apply under the *Australian Road Rules* do not apply in designated disability parking bays. The time on the sign is the maximum time that a vehicle can remain in that bay.

**Off-street – designated disability parking bays**

Vehicles displaying a disability parking permit may park in an designated disability parking bays in the City of Darwin off-street car parks all day free of charge, except for West Lane Car Park and Dragonfly Car Park. Vehicles displaying a valid permit may park in an accessible parking bay in either West Lane Car Park or Dragonfly Car Park for twice the time paid for.

**On-street – other**

All on-street parking pays that usually require payment are free of charge for disability parking permit holders.

A vehicle displaying an eligible disability parking permit may park in any on-street parking bay, that would usually require payment, free of charge.

Any extension of time that a disability permit holder is entitled to under the *Australian Road Rules* is also free of charge, for example:

Bay type	Payment required	Lenth of stay
15 minute bay	No	30 minutes
30 minute bay	No	2 hours
2P (2 hour bay)	No	4 hours
3P (3 hour bay)	No	6 hours
4P (4 hour bay)	No	8 hours
No time limit	No	No time limit

4. THAT Council approve the transfer of \$185,000 in funding, to offset the loss in revenue and to update the parking signage, from the On and Off-Street Parking Reserve in the 2026/27 budget.
5. THAT Council note the provision of free parking within the CBD for eligible disability parking permit holders will commence once all signage upgrades has been installed and the community are advised through updates to the website and relevant social media platforms.
6. THAT Council approve for all disability parking permit holders registered with the City of Darwin to be sent a letter advising them of parking regulations and identifying the available accessible parking locations within the CBD.

**REASON:**

**Historical Practice:** For many years, the City of Darwin did not charge holders of valid Australian Disability Parking Permits in the CBD. Many residents with three-year permits relied on this long-standing arrangement.

**No Communication:** Permit holders did not receive direct communication of the change, leading many residents to receive fines while following the previous practice of parking in on-street parking bays for free.

**Impact on Residents:** The fines have caused distress and confusion. Many people with disabilities cannot easily access meters or smartphone apps, creating barriers.

**Policy Alignment:** The change conflicts with the City of Darwin’s Access and Inclusion Strategy, which aims to remove barriers and support equitable participation.

**Welcoming Cities:** City of Darwin has just become a network member and committed to taking the steps towards creating an environment that unlocks the full potential of all members of the community. Charging disability permit holders undermines this commitment.

Signed by me at Darwin this 17 March 2026



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**COUNCILLOR KIM FARRAR**

**ADMINISTRATION COMMENT**

In this section information is provided by officers to facilitate decision-making:

- Facts and data
- Background context and historical information relating to the NOM
- What the next steps would be if the motion is passed, for example “a council report will be prepared and presented by 28 February 2023”

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or pricing has been obtained for this motion:

Public consultation requirements	<p>City of Darwin are commencing a parking review of the City Centre this financial year. The parking review considers data and will include community consultation.</p> <p>The review will consider where bays are located and terms of parking.</p> <p>For the above motion, no public consultation will occur. It will just be adjusted to the 2026/27 Fees and Charges to commence once communications and signage is in place.</p>
External consultant advice	<p>No advice received.</p> <p>The parking review will consider consultants advice, which is planned to commence in the 2025/26 financial year.</p>
Legal advice / litigation	<p>Australian Standards and Australian Road Rules need to be complied with.</p>
Impacts to existing projects	<p>This motion would mean that parking would not be in alignment with the outcomes of the parking review.</p>
Impact to FTE	<p>At least two Officers will need to change all the signage across Zone’s A, B and C which could take a few weeks. There are approximately 400 signs.</p>
Budget reallocation	<p>The cost is estimated to be a loss of revenue of \$100,000, \$80,000 to update the parking signs and about \$5,000 admin fee for communication with the community. Total of approximately \$185,000.</p>
Capital investment	<p>Parking sign changes.</p>
Officer time preparing the report requested in this motion	<p>Nil no return report</p>
Officer time in receiving and preparing this Administration Comment	<p>1.5 hours</p>

**13.2 NOTICE OF MOTION - REVIEW OF COUNCIL OWNED PROPERTY**

**Attachments:** Nil

I, Councillor Sam Weston, give notice that at the next Ordinary Council Meeting on 31 March 2026, I will move the following motion:-

**MOTION**  
THAT Council approve the delivery of a presentation on the Strategic Property Plan and Review to ensure Elected Members are fully informed about Council owned property.

**REASON:**

Council has a tight budget this year and future years in line with the long-term financial plan, with limited money coming from competitive grants.

We as Councillors need to look at all our options when it comes to finance and assets.

It is important we are aware of land and buildings that are not being used and what options we have with these.

Signed by me at Darwin this 18 March 2026



.....  
**COUNCILLOR SAM WESTON**

**ADMINISTRATION COMMENT**

In this section information is provided by officers to facilitate decision-making:

- Facts and data
- Background context and historical information relating to the NOM
- What the next steps would be if the motion is passed, for example “a council report will be prepared and presented by 28 February 2023”

Should the motion be carried, the following implications of this motion should be considered. Note any costs provided are estimates only – no quotes or pricing has been obtained for this motion:

Public consultation requirements	Nil
External consultant advice	Nil
Legal advice / litigation	Nil
Impacts to existing projects	Nil
Impact to FTE	Nil
Budget reallocation	Presentation preparation and time for delivery.
Capital investment	Nil
Officer time preparing the report requested in this motion	6 hours
Officer time in receiving and preparing this Administration Comment	1 hour

## 14 ACTION REPORTS

### 14.1 NOMINATION TO NORTHERN TERRITORY HERITAGE COUNCIL

**Author:** Supervisor Councillor Governance

**Authoriser:** Manager Office of Council and CEO

**Attachments:** 1. Nomination Form - Northern Territory Heritage Council [↓](#)

#### RECOMMENDATIONS

1. THAT the report entitled Nomination to Northern Territory Heritage Council be received and noted.
2. THAT Council endorse the nomination of Councillor Julie Fraser to the Local Government Association of the Northern Territory as the representative on the Northern Territory Heritage Council.

#### PURPOSE

The purpose of this report is to endorse the nomination to the Local Government Association of the Northern Territory (LGANT) to represent Local Government on the Northern Territory Heritage Council.

#### KEY ISSUES

- City of Darwin received correspondence from LGANT requesting nominations for the Northern Territory Heritage Council on the 10 March 2026.
- Requests for LGANT appointed representatives are reviewed at Council as they are received.
- Nominations are due to LGANT by Wednesday, 8 April 2026.
- Nominations are to be a resolution of Council.

<p><b>DISCUSSION</b></p> <p>The Minister for Lands, Planning and the Environment has written to the Local Government Association of the Northern Territory (LGANT) seeking nominations for appointment to the Northern Territory Heritage Council. These nominations are to fill positions for the remainder of the current term, which is scheduled to conclude on 25 February 2027.</p> <p>The nomination form is provided at <b>Attachment 1</b>.</p> <p>The Northern Territory Heritage Council includes local government representation to ensure that community perspectives and regional considerations are incorporated into decision-making, and to recognise the important responsibilities that councils hold for land-use planning, community engagement, and the stewardship of heritage assets within their jurisdictions.</p> <p>The Heritage Council has four set meetings a year, two in-person and two on Teams, and has multiple out of session meetings. The Heritage Council has a legislated decision-making role, and members must actively participate for the Heritage Council to meet its legislated responsibilities.</p>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>N/A</p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>6 Governance Framework 6.2 Roles and Relationships</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p><b>Budget/Funding:</b> N/A <b>Is Funding identified:</b> N/A <b>Existing Position No:</b> N/A <b>Contractor:</b> N/A</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b> <i>Local Government Act 2019</i> <b>Policy:</b> Meetings Policy</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Inform <b>Tactics:</b> N/A <b>Internal:</b> N/A <b>External:</b> N/A</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



## PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

### Background

Section 18 of LGANT's Governance Charter states:

1. From time to time the Association will be called to nominate delegates to external committees established by other spheres of Government under legislation.
2. The Board shall determine the membership of such committees in accordance with LGANT policy.
3. The Board will call for nominations to external committees as they arise.
4. Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form.
5. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily.

### Nominations

Once the LGANT Board endorse a nomination, LGANT will advise the relevant committee. Often the final committee representatives are at the discretion of the Minister therefore LGANT cannot guarantee final membership.

The LGANT Board may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports to LGANT, fails to consult with other councils, or misses committee meetings without just cause.

### Representatives

LGANT committee representatives are required to represent the local government sector rather than their individual council during committee proceedings.

LGANT representatives are required to provide LGANT with regular reports. These reports include, but are not limited to, reports to the Board and to members at the General Meeting in April and November each year. These reports should include updates on current key issues, how representatives are ensuring input and feedback from other councils, as well as any other noteworthy items.

### Sitting fees

LGANT does not pay representatives a sitting fee or travel related expenses for committee representation. Such fees, if any, will be administered by the secretariat managing the respective committee eg. the NTG.



## NOMINATION FORM Heritage Council

LGANT Nominations Wednesday 8 April 2026.

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**Council Name:**

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**1. Agreement to be nominated**

I, \_\_\_\_\_ agree to be nominated as a member  
*(Name in full)*

of the Heritage Council.

I recognise and understand that as the LGANT representative I am required to:

- actively participate in Heritage Council business (eg. attending meetings, reading the agenda papers, responding to emails and contributing to informed decision making);
- regularly liaise with and represent the sector, rather than my individual council, and
- provide regular reports to LGANT including written reports to the LGANT General Meetings and to the LGANT Board as requested.

I acknowledge that representation on this committee does not entitle me to sitting fees or travel related expense reimbursement from LGANT and that the NTG pay reading and sitting fees for Heritage Council members.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Council confirmation of nomination**

I, \_\_\_\_\_ the Chief Executive Officer  
*(Name in full)*

hereby confirm that \_\_\_\_\_

was approved by resolution of Council to be nominated as a member of the **Heritage Council** at a meeting held on / /2026.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**3. Nominee's contact details**

Email address: \_\_\_\_\_

Mobile: \_\_\_\_\_



**4. Nominee information**

The following information is required to enable the LGANT Board to make an informed decision. If you would like to submit further information, please attach it to this form.

4.1 What is your current council position? \_\_\_\_\_

4.2 How long have you held your current council position? \_\_\_\_\_

4.3 Please list your educational qualifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.4 What skills and experience do you have that is relevant to heritage management (eg. heritage management specifically, or a related area such as archaeology, history, heritage architecture, anthropology or land management)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4.5 What skills and experience do you have in governance and committee decision making (eg. Board Director, council elected member, secretarial services to a board, executive leadership positions)?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**14.2 RECONCILIATION ACTION PLAN DEVELOPMENT**

<b>Author:</b>	<b>Coordinator Reconciliation Executive Manager Community and Cultural Services</b>
<b>Authoriser:</b>	<b>General Manager Community</b>
<b>Attachments:</b>	<b>1. Reconciliation Australia: Mandatory RAP Actions and Deliverables Across Levels <a href="#">↓</a></b> <b>2. Draft RAP Development Timeline <a href="#">↓</a></b>

**RECOMMENDATIONS**

1. THAT the report entitled Reconciliation Action Plan Development be received and noted.
2. THAT Council endorse the proposed timeline and process for the development of City of Darwin's next Reconciliation Action Plan.

**PURPOSE**

The purpose of this report is to seek Councils endorsement of the proposed timeline and process for the development of City of Darwin's next Reconciliation Action Plan.

**KEY ISSUES**

- On 11 August 2020 Council endorsed City of Darwin's first Innovate Reconciliation Action Plan.
- On 27 June 2023 Council endorsed City of Darwin's second Innovate Reconciliation Action Plan.
- Reconciliation Action Plans have three levels: Reflect, Innovate and Stretch. City of Darwin has now completed two Innovate level Reconciliation Action Plans. There are key deliverables at each level as outlined in **Attachment 1**.
- The next level for a Reconciliation Action Plan for City of Darwin is a Stretch RAP. There are key deliverables associated with this level as outlined in **Attachment 1**. City of Darwin will require time to develop their next RAP, and a draft timeline is provided at **Attachment 2**.
- On 16 February City of Darwin's Reconciliation Advisory Committee met and discussed the timelines, approach and focus for the next RAP and support the timeline and process for the development of the next RAP.

**DISCUSSION**

Reconciliation is about strengthening relationships between First Nations and non-Indigenous people for the benefit of all Australians. This is achieved through the consultation and development of Reconciliation Action Plans (RAPs) for organisations, broader community engagement and the highlighting of Reconciliation Week. Reconciliation Australia are the peak body for Reconciliation and the development of Reconciliation Action Plans.

City of Darwin delivered its first Reconciliation Action Plan in 2020. Its second RAP (August 2023-July 2025) was completed in late 2025.

The key achievements from the second Innovate RAP include:

- A Memorandum of Understanding with Larakia Nation Aboriginal Corporation and a strong working relationship across multiple areas of Council
- An external Reconciliation Advisory Committee made up of First Nations members the CEO as the only non-Indigenous member
- A First Nations Staff Support Network and an internal RAP Implementation Group
- Attendance by a representative of our First Nations Staff Support Network at the national Reconciliation Australia Conference
- An annual Reconciliation Week program (delivered in partnership with a local First Nations Event Company)
- An annual Reconciliation Week and NAIDOC Week grant program for First Nations applicants
- Multiple online and in person training on Reconciliation, First Nations history, Cross Cultural Awareness and Anti Racism as part of our mandatory training for all staff
- A dedicated First Nations identified position as Reconciliation Coordinator
- A Larrakia Cultural Training program delivered in person to Elected Members of Council within their induction program
- Sponsorship of key First Nations Businesses including Larrakia Nation Aboriginal Corporation and Northern Territory Indigenous Business Network
- A First Nations Cultural Learning Plan
- A First Nations Recruitment Plan
- Annual NAIDOC program including a City of Darwin stall at Larrakia Nation's NAIDOC March
- A First Nations employment enrichment and inclusion policy
- A First Nations governance engagement and advocacy policy
- Regular participation in Reconciliation Australia's Workplace Barometer
- A First Nations Directory to guide staff engagement
- Founding membership of the NT Reconciliation Network

Reconciliation Action Plans have three levels: Reflect, Innovate and Stretch. City of Darwin has now completed two Innovate level Reconciliation Action Plans.

The next level for a Reconciliation Action Plan for City of Darwin is a Stretch RAP. City of Darwin could also remain at an Innovate level RAP. There are key deliverables associated with each level as outlined in **Attachment 1**. As a result of the delivery on the previous two Innovate RAPs City of Darwin have been invited by Reconciliation Australia to progress to a Stretch RAP.

On 30 January 2026 Officers met with Reconciliation Australia who confirmed that City of Darwin are now invited to progress to a Stretch RAP if they wish.

For City of Darwin to accept this Officers have sought advice from the Reconciliation Advisory Committee and it will require the direction of Council and organisational capacity. City of Darwin will register the intent to develop a new RAP in February/March, and the status or level can be confirmed during the development process and pending Council’s direction and the organisational capacity.

At **Attachment 2** is a proposed timeline for the development of City of Darwin’s next RAP and a communication plan is being drafted. From registration City of Darwin have 12 months to undertake consultation and development, and it is anticipated that at least two drafts will be presented to Reconciliation Australia, the Advisory Committee and to Council prior to finalisation and endorsement. The timing would allow for City of Darwin to begin to develop a Stretch RAP that could be reviewed in terms of capacity and resources as the consultation phase progresses.

Any new RAP would run from early or mid-2027 with the current timeline referencing an opportunity to launch in Reconciliation Week 2027.

On 16 February 2026 City of Darwin’s Reconciliation Advisory Committee met and discussed the planning and approach for the development of the next RAP, they support the timing and process proposed in this report.

**PREVIOUS COUNCIL RESOLUTION**

At the 27 June 2023 meeting Council resolved:

**RESOLUTION ORD337/23**

1. THAT the report entitled Reconciliation Action Plan 2023 to 2025 be received and noted.
2. THAT Council endorse the Reconciliation Action Plan 2023 to 2025 for submission to Reconciliation Australia for review.

**CARRIED 11/0**

<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>6 Governance Framework 6.1 Vision and Culture</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p><b>Budget/Funding:</b> Operational <b>Is Funding identified:</b> Yes</p> <p>City of Darwin’s next RAP will be funded through existing operational budgets. It is anticipated that \$20,000 in funding, plus existing staff resources, will be used in the development of the RAP for engagement, design and printing.</p> <p>Currently the Reconciliation program includes one full time Officer (Coordinator Reconciliation Level 7) and \$110,564 in program funding which covers all activity for Reconciliation and NAIDOC Week, additional staff training and development.</p> <p><b>Existing Position No:</b> Reconciliation Coordinator (PN 3032) supported by Executive Manager Community and Cultural Services.</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Policy:</b></p> <p>Policy No. 4001.100.I.R. Anti-Discrimination and equal employment opportunity</p> <p>Policy No. 8044.100.I.R. First Nations employment – enrichment and inclusion</p>

	Policy No. 8042.100.I.R. First Nations Governance Engagement and Advocacy
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Involve</p> <p><b>Tactics:</b> Focus groups, survey or online mechanisms and face to face meetings</p> <p><b>Internal:</b> All Staff and Elected Members</p> <p><b>External:</b> Key bodies</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

### Required actions and deliverables

Each type of RAP outlines a set of actions and deliverables that workplaces are required to commit to in order to receive Reconciliation Australia's endorsement and unique RAP logo. The following table provides a list of required actions and deliverables workplaces must commit to for each type.

RELATIONSHIPS			
ACTION	REFLECT DELIVERABLES	INNOVATE DELIVERABLES	STRETCH DELIVERABLES
<p><b>Establish and strengthen mutually beneficial relationships with Aboriginal and Torres Strait Islander stakeholders and organisations.</b></p>	<ul style="list-style-type: none"> <li>Identify Aboriginal and Torres Strait Islander stakeholders and organisations within our local area or sphere of influence.</li> <li>Research best practice and principles that support partnerships with Aboriginal and Torres Strait Islander stakeholders and organisations</li> </ul>	<ul style="list-style-type: none"> <li>Meet with local Aboriginal and Torres Strait Islander stakeholders and organisations to develop guiding principles for future engagement.</li> <li>Develop and implement an engagement plan to work with Aboriginal and Torres Strait Islander stakeholders and organisations.</li> </ul>	<ul style="list-style-type: none"> <li>Meet with local Aboriginal and Torres Strait Islander stakeholders and organisations to continuously improve guiding principles for engagement.</li> <li>Review, update and implement an engagement plan to work with Aboriginal and Torres Strait Islander stakeholders.</li> <li>Establish and maintain <i>[number]</i> formal two-way partnerships with Aboriginal and Torres Strait Islander communities or organisations, including <i>[list organisations]</i>:</li> <li><i>(Either set measurable target AND/OR list organisation names)</i></li> </ul>
<p><b>Build relationships through celebrating National Reconciliation Week (NRW).</b></p>	<ul style="list-style-type: none"> <li>Circulate Reconciliation Australia's NRW resources and reconciliation materials to staff.</li> <li>RAP Working Group members to participate in an external NRW event</li> <li>Encourage and support staff and senior leaders to participate in at least one external event to recognise and celebrate NRW</li> </ul>	<ul style="list-style-type: none"> <li>Circulate Reconciliation Australia's NRW resources and reconciliation materials to staff</li> <li>RAP Working Group members to participate in an external NRW event.</li> <li>Encourage and support staff and senior leaders to participate in at least one external event to recognise and celebrate NRW</li> <li>Organise at least one NRW event each year.</li> <li>Register all our NRW events on Reconciliation Australia's <a href="#">NRW website</a>.</li> </ul>	<ul style="list-style-type: none"> <li>Circulate Reconciliation Australia's NRW resources and reconciliation materials to all staff.</li> <li>RAP Working Group members to participate in an external NRW event.</li> <li>Encourage and support staff and senior leaders to participate in <i>[number]</i> external events to recognise and celebrate <b>NRW</b>, including <i>[list events]</i>:</li> <li><i>(Either set measurable target AND/OR list events)</i></li> <li>Organise <i>[number]</i> internal NRW events, including at least one organisation-wide NRW event, each year.</li> </ul>

			<ul style="list-style-type: none"> <li>Register all our NRW events on Reconciliation Australia' <a href="#">NRW Website</a></li> </ul>
<p><b>Promote reconciliation through our sphere of influence</b></p>	<ul style="list-style-type: none"> <li>Communicate our commitment to reconciliation to all staff.</li> <li>Identify external stakeholders that our organisation can engage with on our reconciliation journey.</li> <li>Identify RAP and other like-minded organisations that we could approach to collaborate with on our reconciliation journey.</li> </ul>	<ul style="list-style-type: none"> <li>Implement strategies to engage our staff in reconciliation.</li> <li>Communicate our commitment to reconciliation publicly.</li> <li>Explore opportunities to positively influence our external stakeholders to drive reconciliation outcomes.</li> <li>Collaborate with RAP and other like-minded organisations to develop ways to advance reconciliation.</li> </ul>	<ul style="list-style-type: none"> <li>Implement strategies to engage all staff to drive reconciliation outcomes.</li> <li>Communicate our commitment to reconciliation publicly.</li> <li>Implement strategies to positively influence our external stakeholders to drive reconciliation outcomes.</li> <li>Collaborate with [number] RAP and other like-minded organisations to implement ways to advance reconciliation, including [list organisations]: <i>(Either set measurable target AND/OR list organisation names)</i></li> </ul>
<p><b>Promote positive race relations through anti-discrimination strategies.</b></p>	<ul style="list-style-type: none"> <li>Research best practice and policies in areas of race relations and anti-discrimination.</li> <li>Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions, and future needs.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct a review of HR policies and procedures to identify existing anti-discrimination provisions, and future needs.</li> <li>Develop, implement and communicate an anti-discrimination policy for our organisation.</li> <li>Engage with Aboriginal and Torres Strait Islander staff and/or Aboriginal and Torres Strait Islander advisors to consult on our anti-discrimination policy.</li> <li>Educate senior leaders and managers on the effects of racism</li> </ul>	<ul style="list-style-type: none"> <li>Continuously improve HR policies and procedures concerned with anti-discrimination.</li> <li>Engage with Aboriginal and Torres Strait Islander staff and/or Aboriginal and Torres Strait Islander advisors to continuously improve our anti-discrimination policy.</li> <li>Implement and communicate an anti-discrimination policy for our organisation.</li> <li>Provide ongoing education opportunities for senior leaders and managers on the effects of racism.</li> <li>Senior leaders to publically support anti-discrimination campaigns, initiatives or stances against racism</li> </ul>

RESPECT			
ACTION	REFLECT DELIVERABLES	INNOVATE DELIVERABLES	STRETCH DELIVERABLES
<p>Increase understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights through cultural learning.</p>	<ul style="list-style-type: none"> <li>Develop a business case for increasing understanding, value and recognition of Aboriginal and Torres Strait Islander cultures, histories, knowledge and rights within our organisation.</li> <li>Conduct a review of cultural learning needs within our organisation.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct a review of cultural learning needs within our organisation.</li> <li>Consult local Traditional Owners and/or Aboriginal and Torres Strait Islander advisors on the development and implementation of a cultural learning strategy.</li> <li>Develop, implement and communicate a cultural learning strategy for all staff.</li> <li>Provide opportunities for RAP Working Group members, HR managers and other key leadership staff to participate in formal and structured cultural learning.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct a review of cultural learning needs within our organisation.</li> <li>Consult local Traditional Owners and/or Aboriginal and Torres Strait Islander advisors on the development and implementation of a cultural learning strategy.</li> <li>Implement and communicate a cultural learning strategy for our staff.</li> <li>Commit all RAP Working Group members, HR managers, senior executive group and all new staff to undertake formal and structured cultural learning.</li> <li>[%] all staff to undertake formal and structured cultural learning.</li> </ul>
<p>Demonstrate respect to Aboriginal and Torres Strait Islander peoples by observing cultural protocols.</p>	<ul style="list-style-type: none"> <li>Develop an understanding of the local Traditional Owners or Custodians of the lands and waters within our organisation's operational area.</li> <li>Increase staff's understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols.</li> </ul>	<ul style="list-style-type: none"> <li>Increase staff's understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols.</li> <li>Develop, implement and communicate a cultural protocol document, including protocols for Welcome to Country and Acknowledgement of Country.</li> <li>Invite a local Traditional Owner or Custodian to provide a Welcome to Country or other appropriate cultural protocol at significant events each year.</li> <li>Include an Acknowledgement of Country or other appropriate protocols at the commencement of important meetings</li> </ul>	<ul style="list-style-type: none"> <li>Increase staff's understanding of the purpose and significance behind cultural protocols, including Acknowledgement of Country and Welcome to Country protocols.</li> <li>Implement and communicate a cultural protocol document (tailored for all local communities we operate in), including protocols for Welcome to Country and Acknowledgement of Country.</li> <li>Invite a local Traditional Owner or Custodian to provide a Welcome to Country or other appropriate cultural protocol at [number] significant events each year, including [list events]: (Either set measurable target AND/OR list events)</li> <li>Include an Acknowledgement of Country or other appropriate</li> </ul>

			<p>protocols at the commencement of important meetings.</p> <ul style="list-style-type: none"> <li>• Staff and senior leaders provide an Acknowledgement of Country or other appropriate protocols at all public events.</li> <li>• Display an Acknowledgment of Country plaque or other appropriate protocols in our office/s or on our buildings.</li> </ul>
<p><b>Build respect for Aboriginal and Torres Strait Islander cultures and histories by celebrating NAIDOC Week.</b></p>	<ul style="list-style-type: none"> <li>• Raise awareness and share information amongst staff about the meaning of NAIDOC Week.</li> <li>• Introduce staff to NAIDOC Week by promoting external events in our local area.</li> <li>• RAP Working Group to participate in an external NAIDOC Week event</li> </ul>	<ul style="list-style-type: none"> <li>• RAP Working Group to participate in an external NAIDOC Week event.</li> <li>• Review HR policies and procedures to remove barriers to staff participating in NAIDOC Week.</li> <li>• Promote and encourage participation in external NAIDOC events to all staff.</li> </ul>	<ul style="list-style-type: none"> <li>• RAP Working Group to participate in an external NAIDOC Week event.</li> <li>• Review HR policies and procedures to remove barriers to staff participating in NAIDOC Week.</li> <li>• Support all staff to participate in [number] external NAIDOC Week events in our local area, including {list events}: <i>(Either set measurable target AND/OR list events)</i></li> <li>• In consultation with Aboriginal and Torres Strait Islander stakeholders, support [number] external NAIDOC Week events each year, including {list events}: <i>(Either set measurable target AND/OR list events)</i></li> </ul>

OPPORTUNITIES			
ACTION	REFLECT DELIVERABLES	INNOVATE DELIVERABLES	STRETCH DELIVERABLES
<p><b>Improve employment outcomes by increasing Aboriginal and Torres Strait Islander recruitment, retention and professional development.</b></p>	<ul style="list-style-type: none"> <li>• Develop a business case for Aboriginal and Torres Strait Islander employment within our organisation.</li> <li>• Build understanding of current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• Build understanding of current Aboriginal and Torres Strait Islander staffing to inform future employment and professional development opportunities.</li> <li>• Engage with Aboriginal and Torres Strait Islander staff to consult on our recruitment, retention and professional development strategy.</li> <li>• Develop and implement an Aboriginal and Torres Strait Islander recruitment, retention and professional development strategy.</li> <li>• Advertise job vacancies to effectively reach Aboriginal and Torres Strait Islander stakeholders.</li> <li>• Review HR and recruitment procedures and policies to remove barriers to Aboriginal and Torres Strait Islander participation in our workplace.</li> <li>• Increase the percentage of Aboriginal and Torres Strait Islander staff employed in our workforce.</li> </ul>	<ul style="list-style-type: none"> <li>• Engage with Aboriginal and Torres Strait Islander staff to consult on our recruitment, retention and professional development strategy.</li> <li>• Develop and implement an Aboriginal and Torres Strait Islander recruitment, retention and professional development strategy.</li> <li>• Advertise job vacancies to effectively reach Aboriginal and Torres Strait Islander stakeholders.</li> <li>• Review HR and recruitment procedures and policies to remove barriers to Aboriginal and Torres Strait Islander participation in our workplace</li> <li>• Aboriginal and Torres Strait Islander employees to be supported to take on management and senior level positions.</li> <li>• Increase the percentage of Aboriginal and Torres Strait Islander staff employed in our workforce from [%] to [%].</li> </ul>
<p><b>Increase Aboriginal and Torres Strait Islander supplier diversity to support improved economic and social outcomes.</b></p>	<ul style="list-style-type: none"> <li>• Develop a business case for procurement from Aboriginal and Torres Strait Islander owned businesses.</li> <li>• Investigate Supply Nation membership.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop and implement an Aboriginal and Torres Strait Islander procurement strategy.</li> <li>• Investigate Supply Nation membership.</li> <li>• Develop and communicate opportunities for procurement of goods and services from Aboriginal and Torres Strait Islander businesses to staff.</li> <li>• Review and update procurement practices to remove barriers to procuring goods and services from Aboriginal and Torres Strait Islander businesses.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop and implement an Aboriginal and Torres Strait Islander procurement strategy.</li> <li>• Investigate Supply Nation membership.</li> <li>• Develop and communicate opportunities for procurement of goods and services from Aboriginal and Torres Strait Islander businesses to staff.</li> <li>• Review and update procurement practices to remove barriers to procuring goods and services from Aboriginal and Torres Strait Islander businesses.</li> </ul>

		<ul style="list-style-type: none"> <li>• Develop commercial relationships with Aboriginal and/or Torres Strait Islander business</li> </ul>	<ul style="list-style-type: none"> <li>• Maintain commercial relationships with <i>[number]</i> Aboriginal and/or Torres Strait Islander businesses, including <i>[list businesses]</i>: <i>(Either set measurable target AND/OR list business names)</i>.</li> <li>• Increase our overall spend on goods and services purchased each year with Aboriginal and Torres Strait Islander owned businesses <i>from [%] to[%]</i>.</li> <li>• Train all relevant staff in contracting Aboriginal and Torres Strait Islander businesses through Supply Nation or an equivalent organisation.</li> </ul>
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GOVERNANCE			
ACTION	REFLECT DELIVERABLES	INNOVATE DELIVERABLES	STRETCH DELIVERABLES
<b>Establish and maintain an effective RAP Working Group implementation. (RWG) to drive governance of the RAP.</b>	<ul style="list-style-type: none"> <li>Form a RWG to govern implementation.</li> <li>Draft a Terms of Reference for the RWG.</li> <li>Establish Aboriginal and Torres Strait Islander representation on the RWG</li> </ul>	<ul style="list-style-type: none"> <li>Maintain Aboriginal and Torres Strait Islander representation on the RWG.</li> <li>Establish and apply a Terms of Reference for the RWG.</li> <li>RWG meet at least four times per year to drive and monitor RAP implementation.</li> </ul>	<ul style="list-style-type: none"> <li>Maintain Aboriginal and Torres Strait Islander representation on the RWG.</li> <li>Apply a Terms of Reference for the RWG.</li> <li>RWG meet at least four times per year to drive and monitor RAP implementation.</li> </ul>
<b>Provide appropriate support for effective implementation of RAP commitments.</b>	<ul style="list-style-type: none"> <li>Define resource needs for RAP implementation.</li> <li>Engage senior leaders in the delivery of RAP commitments.</li> <li>Define appropriate systems and capability to track, measure and report on RAP commitments.</li> </ul>	<ul style="list-style-type: none"> <li>Define resource needs for RAP implementation.</li> <li>Engage senior leaders and other staff in the delivery of RAP commitments.</li> <li>Define and maintain appropriate systems and capability to track, measure and report on RAP commitments.</li> <li>Appoint and maintain an internal RAP Champion from senior management.</li> </ul>	<ul style="list-style-type: none"> <li>Embed resource needs for RAP implementation.</li> <li>Embed key RAP actions in performance expectations of senior management and all staff.</li> <li>Embed appropriate systems and capability to track, measure and report on RAP commitments.</li> <li>Maintain an internal RAP Champion from senior management.</li> <li>Include our RAP as a standing agenda item at senior management meetings.</li> </ul>
<b>Build accountability and transparency through reporting RAP achievements, challenges and learnings both internally and externally.</b>	<ul style="list-style-type: none"> <li>Complete and submit the annual RAP Impact Measurement Questionnaire to Reconciliation Australia.</li> </ul>	<ul style="list-style-type: none"> <li>Complete and submit the annual RAP Impact Measurement Questionnaire to Reconciliation Australia.</li> <li>Report RAP progress to all staff and senior leaders quarterly.</li> <li>Publically report our RAP achievements, challenges and learnings, annually.</li> <li>Investigate participating in Reconciliation Australia's biennial Workplace RAP Barometer.</li> </ul>	<ul style="list-style-type: none"> <li>Complete and submit the annual RAP Impact Measurement Questionnaire to Reconciliation Australia.</li> <li>Report RAP progress to all staff and senior leaders quarterly.</li> <li>Publically report against our RAP commitments annually, outlining achievements, challenges and learnings.</li> <li>Investigate participating in Reconciliation Australia's biennial Workplace RAP Barometer.</li> </ul>
<b>Continue our reconciliation journey by developing our next RAP.</b>	<ul style="list-style-type: none"> <li>Register via Reconciliation Australia's <a href="#">website</a> to begin developing our next RAP.</li> </ul>	<ul style="list-style-type: none"> <li>Register via Reconciliation Australia's <a href="#">website</a> to begin developing our next RAP.</li> </ul>	<ul style="list-style-type: none"> <li>Register via Reconciliation Australia's <a href="#">website</a> to begin developing our next RAP.</li> </ul>

## Draft Reconciliation Action Plan (RAP) Implementation Timeline

Year	Month	Task/ Action
2026	January	<ul style="list-style-type: none"> <li>Meeting with Reconciliation Australia (RA) to review options and timing</li> <li>Develop a draft timeline document and approach</li> </ul>
2026	February	<ul style="list-style-type: none"> <li>Reconciliation Advisory Committee – Report to Committee on RAP options and timeline</li> <li>First Nation Staff Support Network - Report on RAP options and timeline</li> <li>Implementation Group Meeting - Report on RAP options and timeline</li> <li>Register for a new RAP with RA</li> <li>Develop draft communications plan</li> </ul>
2026	March	<ul style="list-style-type: none"> <li>Ordinary Council Mtg - Report to Ordinary Council meeting on RAP options and timeline for decision</li> <li>Refine communications plan with Marketing Communication and Engagement team</li> </ul>
2026	April	<ul style="list-style-type: none"> <li>Begin communications as per plan</li> <li>Initial internal engagement sessions</li> </ul>
2026	May	<ul style="list-style-type: none"> <li>Reconciliation Week</li> <li>Reconciliation Advisory Committee Workshop on RAP</li> </ul>
2026	June	<ul style="list-style-type: none"> <li>Begin Draft new RAP</li> <li>Reconciliation Advisory Committee review initial draft (via email)</li> <li>First Nation Staff Support Network review initial draft</li> <li>Implementation Group Meeting review initial draft</li> </ul>
2026	July	<ul style="list-style-type: none"> <li>NAIDOC Week</li> </ul>
2026	August	<ul style="list-style-type: none"> <li>Continue internal engagement sessions including Council</li> <li>Commence external stakeholder sessions (Larrakia organisations and Reconciliation NT Network)</li> <li>Reconciliation Advisory Committee (TBC)</li> <li>First Nation Staff Support Network</li> <li>Implementation Group Meeting</li> </ul>
2026	September	<ul style="list-style-type: none"> <li>1st Draft RAP to Reconciliation Australia</li> </ul>
2026	October	
2026	November	<ul style="list-style-type: none"> <li>Feedback from Reconciliation Australia to consolidate into 2nd DRAFT (TBC may take longer)</li> <li>Reconciliation Advisory Committee</li> <li>First Nation Staff Support Network</li> <li>Implementation Group Meeting</li> <li>Senior Leadership Team and General Managers and CEO</li> </ul>
2026	December	<ul style="list-style-type: none"> <li>2nd Draft RAP to Reconciliation Australia</li> </ul>
2027	January	
2027	February	<ul style="list-style-type: none"> <li>Feedback Reconciliation Australia to incorporate</li> <li>Prepare report to Council for consideration of endorsement.</li> <li>Design and final review.</li> <li>Ordinary Council Mtg – Report for RAP endorsement</li> </ul>
2027	March/ April	<ul style="list-style-type: none"> <li>Printing</li> </ul>
2027	May	<ul style="list-style-type: none"> <li>Reconciliation Week - Launch RAP</li> </ul>

### 14.3 DARWIN STREET ART FESTIVAL EAST POINT GUN TURRET PROPOSAL

**Author:** Executive Manager Community and Cultural Services

**Authoriser:** General Manager Community

**Attachments:**

1. **Heritage Declaration** [↓](#)
2. **Support Correspondence - Royal Australian Artillery Association - Darwin Military Museum** [↓](#)
3. **Artists Information and Work Sample** [↓](#)
4. **Mock Designs - Illustrative Purposes Only** [↓](#)

#### RECOMMENDATIONS

1. THAT the report entitled Darwin Street Art Festival East Point Gun Turret Proposal be received and noted.
2. THAT Council endorse the proposed activity from Darwin Street Art Festival for East Point Gun Turret subject to:
  - I. Heritage Council approval
  - II. Final design approval by the Darwin Military and Civilian History Advisory Committee.

#### PURPOSE

The purpose of this report is to seek Council's endorsement of the proposal by Darwin Street Art Festival to paint a mural on a section of the East Point Gun Turret.

#### KEY ISSUES

- The Darwin Street Art Festival celebrates its tenth year from May 22 to June 5 in 2026. The Darwin Street Art Festival is the most-awarded street art festival in Australia and annually reaches a potential audience of over 1 million people across news media and over 700,000 people on social media.
- The East Point Gun Turret is a heritage asset maintained and owned by City of Darwin. It is covered by the Core Heritage area East Point Fortifications – Schedule 3 of Declaration of Heritage Place and Declaration that associated objects are part of Territory Heritage East Point Fortifications.
- As a heritage asset any works on the Gun Turret are subject to Heritage Council approval under the Heritage Act 2011. An overview has been provided to the Military and Civilian History Advisory Committee, and a support letter has been provided by the Royal Australian Artillery Association NT, the owner and operator of the Darwin Military.
- The final mural design will relate to the military history of the area, and the surface will be appropriately prepared with the mural installed by professional artists and finished with an anti-graffiti coating.
- Artists proposed by the Darwin Street Art Festival for this work are Jesse Bell and Rhenz Flores. Mock Designs are provided for illustrative purposes only and will not be the final design of the work.

**DISCUSSION**

The Darwin Street Art Festival celebrates its tenth year from May 22 to June 5 in 2026. The Darwin Street Art Festival is the most-awarded street art festival in Australia and annually reaches a potential audience of over 1 million people across news media and over 700,000 people on social media. Having this work as an important part of the 'Decade of DSAF' celebration event will maximise military history tourism potential and gather significant community interest.

The East Point Gun Turret is a heritage asset maintained and owned by City of Darwin. It is covered by the Core Heritage area East Point Fortifications – Schedule 3 of Declaration of Heritage Place and Declaration that associated objects are part of Territory Heritage East Point Fortifications.

As a heritage asset any works on the Gun Turret are subject to Heritage Council approval under the Heritage Act 2011. Refer to Heritage Declaration at **Attachment 1**. Officers have had preliminary discussions with the NTG Department of Lands, Planning and Environment and have prepared a submission to the Heritage Council under their Application to carry out work on a heritage place or object. The Heritage Council meet to discuss applications at the end of March.

In addition, the Darwin Military Museum have provided strong support for this proposal and recently worked with Jesse Bell on a mural within their precinct. The letter they provided for the Heritage Council submission is at **Attachment 2**.

The timing of this proposal did not make the meeting cycle for City of Darwin's Military and Civilian History Advisory Committee; however, an overview was provided to the Committee who advised support for the proposal.

The work will be undertaken by the Darwin Street Art Festival with their funding covering the costs of the Artists, materials and all implementation costs. Pending Council's endorsement City of Darwin would then be responsible for the ongoing cleaning of the artwork or graffiti removal costs.

Operations Centre teams have been consulted regarding the estimated maintenance costs of the work proposed and the Arts and Cultural Development team will add the work once completed to the Public Art Register and online map that is currently in development. City of Darwin currently pay up to \$15,000 annually to remove graffiti and maintain this asset, it is anticipated - based on other public art in the area - that this cost may be reduced because of this project.

The mural design will relate to the military history of the area, and the surface will be appropriately prepared with the mural installed by professional artists and finished with an anti-graffiti coating.

As outlined in **Attachment 3** the two artists that DSAF propose for this project are established Territory artists Jesse Bell and Rhenz Flores whose work can be characterised as historical realism, they both have a long-term commitment to the street art scene and have played integral roles across many of the festival programs.

The attachment shows samples of their recent works. Images in **Attachment 4** are provided for illustrative purposes only and will not be the final design of the work. The final design will be subject to approval Darwin Military and Civilian History Advisory Committee.

**PREVIOUS COUNCIL RESOLUTION**

N/A

<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>5 A Vibrant and Creative City 5.1 By 2030, Darwin will be recognised as an iconic destination.</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p><b>Budget/Funding:</b> Ongoing maintenance of the asset would be through existing operational budgets. City of Darwin expends up to \$15,000 per annum on graffiti removal at this location to maintain this asset. It is anticipated - based on other public art in the area - that this cost may be reduced because of this project. If significant repairs to the artwork were to be required, this would be considered under the Creative Strategy within the confirmed lifespan of the work. <b>Is Funding identified:</b> Yes</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b> <i>Heritage Act 2011</i> <b>Policy:</b> Creative Strategy 2024-2030</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Inform <b>Internal:</b> Operations Centre teams Arts and Cultural Development Officers <b>External:</b> Darwin Military Museum and RSL Darwin Branch</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

## NORTHERN TERRITORY OF AUSTRALIA

*Heritage Conservation Act*DECLARATION OF HERITAGE PLACES AND DECLARATION  
THAT ASSOCIATED OBJECTS ARE PART OF TERRITORY HERITAGE  
EAST POINT FORTIFICATIONS

I, BARRY FRANCIS COULTER, the Minister for Conservation, in pursuance of section 26(1)(a) of the *Heritage Conservation Act*, on the recommendation of the Heritage Advisory Council and within the time specified in the section -

- (a) declare the places specified in the Schedules to be heritage places; and
- (b) declare those objects associated with the heritage places specified in the Schedules to be part of the Northern Territory heritage.

Dated 17 November 1994.



Minister for Conservation

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SCHEDULE 1 - MACHINE GUN POST,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point within the Municipality of Darwin Northern Territory of Australia containing an area of 120 square metres more or less being that part of Beagle Gulf designated lot 6427(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

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SCHEDULE 2 - ENGINE ROOM AND TOWER FOOTINGS,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 359 square metres more or less being that part of Lot 5775 designated lot 6428(A) and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

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SCHEDULE 3 - CORE HERITAGE AREA,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing a total area of 6.52 hectares more or less being Lot 5434, and that part of lot 5775 and Public Road designated as lot 6429(A), and being more particularly delineated on Survey Plans S82/241A and S94/179B respectively lodged with the Surveyor General, Darwin.

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SCHEDULE 4 - CRUCIFORM GUN MOUNT,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 96 square metres more or less being that part of lot 5775 designated lot 6430(A) and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

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SCHEDULE 5 - MODIFIED L/H TOWER,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 106 square metres more or less being that part of lot 5775 designated lot 6431(A) and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

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SCHEDULE 6 - UNDERGROUND STRUCTURE,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 279 square metres more or less being that part of lot 5775 designated lot 6432(A) and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

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SCHEDULE 7 - SWIMMING ENCLOSURE,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East point within the Municipality of Darwin Northern Territory of Australia containing an area of 540 square metres more or less being that part of Beagle Gulf designated lot 6433(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

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SCHEDULE 8 - TOWER FOR CRUCIFORM GUNS,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 101 square metres more or less being that part of lot 5775 designated lot 6434(A) and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

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SCHEDULE 9 - CABLE JUNCTION BLOCKHOUSE,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 43 square metres more or less being that part of lot 5775 designated lot 6435(A) and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

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SCHEDULE 10 - TOWER AND GUN EMPLACEMENT,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 1510 square metres more or less being that part of lot 5775 designated lot 6436(A) and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

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SCHEDULE 11 - BOOM NET SITE,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point within the Municipality of Darwin Northern Territory of Australia containing an area of 9600 square metres more or less being those parts of Beagle Gulf and Lot 5775 Town of Darwin designated lot 6437(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

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SCHEDULE 12 - STONE WALL AND ENGINE ROOM,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point within the Municipality of Darwin Northern Territory of Australia containing an area of 1020 square metres more or less being those parts of Fannie Bay and Lot 5775 Town of Darwin designated lot 6438(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

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SCHEDULE 13 - MACHINE GUN POST AND STAIRS,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point within the Municipality of Darwin Northern Territory of Australia containing an area of 221 square metres more or less being those parts of Fannie Bay and Crown Land designated lot 6439(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

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SCHEDULE 14 - PEEWEE CAMP,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 6330 square metres more or less being that part of Lot 5775 designated lot 6440(A) and being more particularly delineated on Survey Plan S94/179D lodged with that Surveyor General, Darwin.

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SCHEDULE 15 - CONCRETE STRUCTURES,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 1.71 hectares more or less being that part of Lot 5775 designated lot 6441(A) and being more particularly delineated on Survey Plan S94/179D lodged with the Surveyor General, Darwin.

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SCHEDULE 16 - MACHINE GUN POST,  
EAST POINT FORTIFICATIONS.

All that parcel of land at East Point in the Town of Darwin Northern Territory of Australia containing an area of 36 square metres more or less being that part of Lot 5775 designated lot 6442(A) and being more particularly delineated on Survey Plan S94/179D lodged with the Surveyor General, Darwin.

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SCHEDULE 17 - ACK ACK BATTERY CAMP,  
EAST POINT FORTIFICATIONS.

All that parcel of land of East Point in the Town of Darwin Northern Territory of Australia containing an area of 7600 square metres more or less being that part of Lot 5775 designated lot 6443(A) and being more particularly delineated on Survey Plan S94/179D lodged with the Surveyor General, Darwin.

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**Heritage Conservation Act**

**DECLARATION OF HERITAGE PLACE**

I, BARRY FRANCIS COULTER, the Minister for Conservation, in pursuance of section 26(1)(a) of the *Heritage Conservation Act* on the recommendation of the Heritage Advisory Council and within the time specified in the section, declare the area specified in Schedule 1 and shown bounded by thick black lines on the map in Schedule 2, to be a heritage place.

Dated 9th November, 1994.

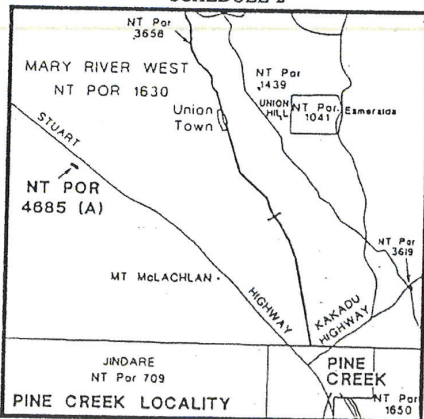
B. F. COULTER  
Minister for Conservation

**SCHEDULE 1**

**CYPRESS PINE OVERLAND TELEGRAPH POLES  
(VIA PINE CREEK)**

ALL THAT PARCEL OF LAND situated approximately 11 kilometres northwest of the Town of Pine Creek in the Northern Territory of Australia containing an area of 1620 square metres more or less being that part of Northern Territory Portion 1630 (Mary River West) designated as Northern Territory Portion 4685(A) and bounded by lines described as follows: Commencing at Australian Map Grid coordinates 795 018.33 metres East 8 479 146.07 metres North; thence southeasterly, again southeasterly, southwesterly, northwesterly and again northwesterly connecting Australian Map Grid coordinates 795 085.09 metres East 8 479 105.95 metres North, 795 283.53 metres East 8 478 959.07 metres North, 795 280.56 metres East 8 478.955.67 metres North, 795 082.31 metres East 8 479 101.79 metres North and 795 015.75 metres East 8 479 141.79 metres North respectively; thence northeasterly to the point of commencement.

**SCHEDULE 2**



1/48

**Heritage Conservation Act**

**DECLARATION OF HERITAGE PLACES  
AND DECLARATION THAT ASSOCIATED  
OBJECTS ARE PART OF TERRITORY  
HERITAGE EAST POINT FORTIFICATIONS**

I, BARRY FRANCIS COULTER, the Minister for Conservation, in pursuance of section 26(1)(a) of the *Heritage Conservation Act*, on the recommendation of the Heritage Advisory Council and within the time specified in the section -

(a) declare the places specified in the Schedule to be heritage places; and

(b) declare those objects associated with the heritage places specified in the Schedules to be part of the Northern Territory heritage.

Dated 17th November, 1994.

B. F. COULTER  
Minister for Conservation

**SCHEDULE 1 - MACHINE GUN POST,  
EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point within the Municipality of Darwin Northern Territory of Australia containing an area of 120 square metres more or less being that part of Beagle Gulf designated lot 6427(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

**SCHEDULE 2 - ENGINE ROOM  
AND TOWER FOOTINGS,  
EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 359 square metres more or less being that part of Lot 5775 designated lot 6428(A) and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

**SCHEDULE 3 - CORE HERITAGE AREA,  
EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing a total area of 6.52 hectares more or less being Lot 5434, and that part of lot 5775 and Public Road designated as lot 6429(A) and being more particularly delineated on Survey Plans S82/241A and S94/179B respectively lodged with the Surveyor General, Darwin.

**SCHEDULE 4 - CRUCIFORM GUN MOUNT,  
EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 96 square metres more or less being that part of Lot 5775 designated lot 6430(A) and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

**SCHEDULE 5 - MODIFIED L/H TOWER,  
EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 106 square metres more or less being that part of Lot 5775 designated lot 6431(A) and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

**SCHEDULE 6 - UNDERGROUND STRUCTURE,  
EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 279 square metres more or less being that part of Lot 5775 designated lot 6432(A) and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

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**SCHEDULE 7 - SWIMMING ENCLOSURE,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point within the Municipality of Darwin Northern Territory of Australia containing an area of 540 square metres more or less being that part of Beagle Gulf designated lot 6433(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179A lodged with the Surveyor General, Darwin.

**SCHEDULE 8 - TOWER FOR CRUCIFORM GUNS,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 101 square metres more or less being that part of Lot 5775 designated lot 6434(A) and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

**SCHEDULE 9 - CABLE JUNCTION BLOCKHOUSE,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 43 square metres more or less being that part of Lot 5775 designated lot 6435(A) and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

**SCHEDULE 10 - TOWER AND GUN EMBLACEMENT,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 1510 square metres more or less being that part of Lot 5775 designated lot 6436(A) and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

**SCHEDULE 11 - BOOM NET SITE,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point within the Municipality of Darwin Northern Territory of Australia containing an area of 9600 square metres more or less being those parts of Beagle Gulf and Lot 5775 Town of Darwin designated lot 6437(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

**SCHEDULE 12 - STONE WALL AND ENGINE ROOM,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point within the Municipality of Darwin Northern Territory of Australia containing an area of 1020 square metres more or less being those parts of Fannie Bay and Lot 5775 Town of Darwin designated lot 6438(A) Town of Darwin and being more particularly delineated on Survey Plan S94/179C lodged with the Surveyor General, Darwin.

**SCHEDULE 13 - MACHINE GUN POST AND STAIRS,  
 EAST POINT FORTIFICATIONS**

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**SCHEDULE 14 - PEEWEE CAMP,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 6330 square metres more or less being that part of Lot 5775 designated lot 6440(A) and being more particularly delineated on Survey Plan S94/179D lodged with the Surveyor General, Darwin.

**SCHEDULE 15 - CONCRETE STRUCTURES,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 1.71 hectares more or less being that part of Lot 5775 designated lot 6441(A) and being more particularly delineated on Survey Plan S94/179D lodged with the Surveyor General, Darwin.

**SCHEDULE 16 - MACHINE GUN POST,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 36 square metres more or less being that part of Lot 5775 designated lot 6442(A) and being more particularly delineated on Survey Plan S94/179D lodged with the Surveyor General, Darwin.

**SCHEDULE 17 - ACK ACK BATTERY CAMP,  
 EAST POINT FORTIFICATIONS**

ALL THAT PARCEL OF LAND at East Point in the Town of Darwin Northern Territory of Australia containing an area of 7600 square metres more or less being that part of Lot 5775 designated lot 6443(A) and being more particularly delineated on Survey Plan S94/179D lodged with the Surveyor General, Darwin.

2/48

**Assent to Proposed Law**

His Honour the Administrator, on Thursday 3 November 1994, assented to the following proposed law:

Fisheries Amendment Act 1994  
 (No. 65 of 1994)

I. B. McNEILL  
 Clerk of the  
 Legislative Assembly

3/48

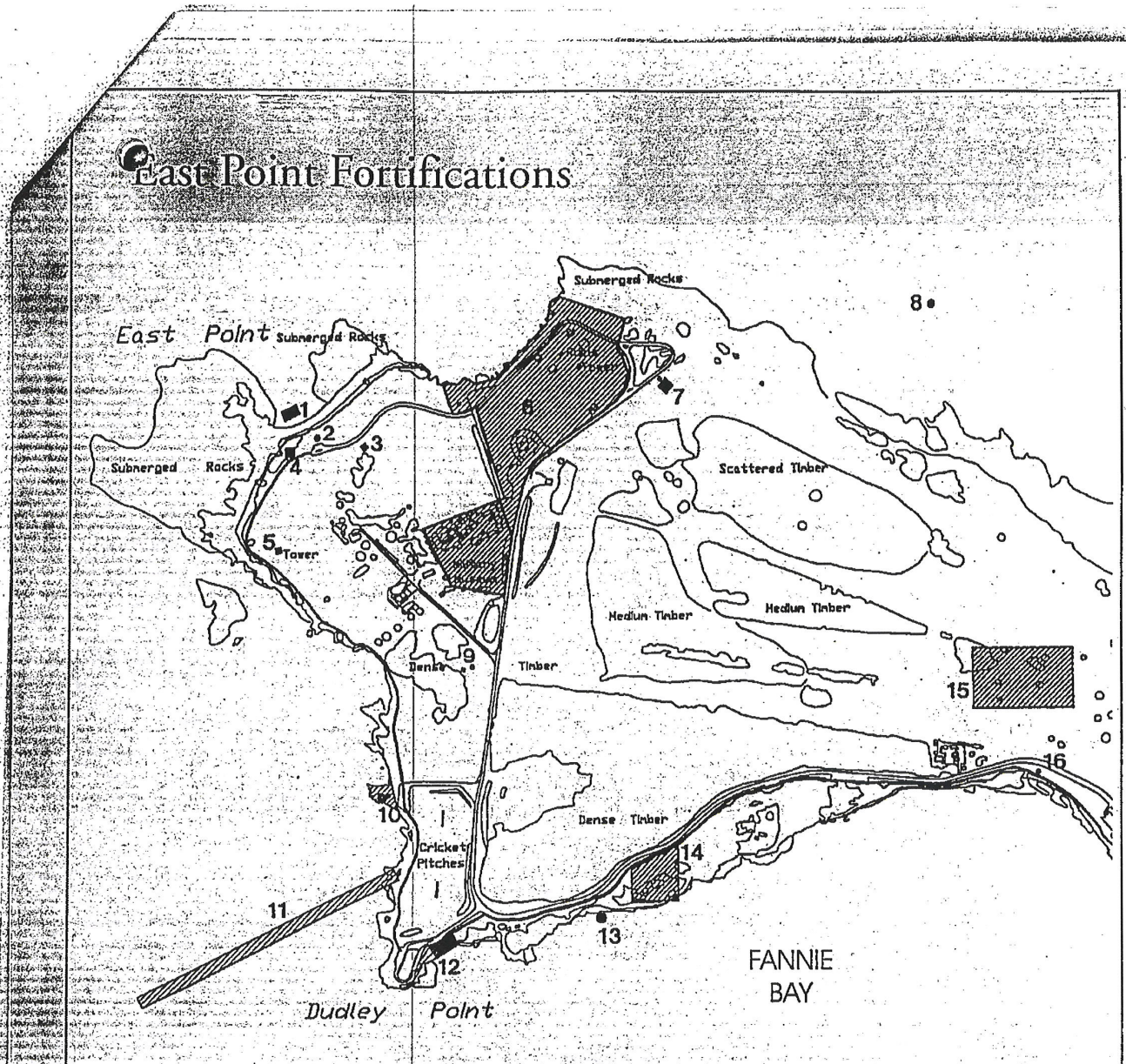
**Assent to Proposed Law**

His Honour the Administrator, on Wednesday 2 November 1994, assented to the following proposed law:

Northern Territory Tourist Commission Amendment Act  
 (No. 2) 1994  
 (No. 64 of 1994)

I. B. McNEILL  
 Clerk of the  
 Legislative Assembly

4/48



DRAWN BW	DESIGNED	EAST POINT RESERVE LOCATION OF HERITAGE SITES	
GALE 15	CHECKED JP		
APPROVED BY TECH SERVICES MANAGER	DATE FEB '95		

### Declared Heritage Places

- |                                  |                                |
|----------------------------------|--------------------------------|
| 1 Swimming enclosure             | 9 Cable junction blockhouse    |
| 2 Cruciform gun mount            | 10 Tower and gun emplacement   |
| 3 Modified L.H. Tower            | 11 Boom net set                |
| 4 Underground structure          | 12 Stone wall and engine room  |
| 5 Tower for Cruciform guns       | 13 Machine gun post and stairs |
| 6 Core heritage area             | 14 Pee Wee Camp                |
| 7 Engine room and tower footings | 15 Concrete structure          |
| 8 Machine gun post on reef       | 16 Machine gun post            |



**Royal Australian Artillery Association  
(Northern Territory) Incorporated**

ABN 47 237 572 750

**Patron: The Hon. Daryl Manzie AM**

GPO Box 3220 DARWIN NT 0801

PH: (08) 8981 9702.

E-mail: [RAAASecretary@darwinmilitarymuseum.com.au](mailto:RAAASecretary@darwinmilitarymuseum.com.au)

Heritage Council NT  
PO Box 4198  
Darwin NT 0801  
[heritagecouncil@nt.gov.au](mailto:heritagecouncil@nt.gov.au)

Dear Mr Walker and members of the Heritage Council NT,

The Royal Australian Artillery Association NT, (RAAANT) the owner and operator of the Darwin Military Museum (DMM), write to you in support of the proposal by City of Darwin for Darwin Street Art Festival (DSAF) to create a mural reflecting our unique military history on a section of the gun turret at East Point.

As you would be aware, the DMM was opened in August 1969 to showcase the NT's rich military heritage and to commemorate and honour military personnel, both Australian and our Allies, who have served in the defence of our great country. A main attraction at the DMM is the Defence of Darwin Experience that tells the story of the first Japanese attacks on Darwin on 19<sup>th</sup> February 1942. The museum incorporates the wartime command post and gun emplacement number two which made East Point a fortress of defence.

Recently we worked with one of the artists nominated by DSAF to undertake a mural on the military museum which highlights the defence of Darwin by anti-aircraft crews and guns on the 19<sup>th</sup> February 1942. We found Jesse Bell's work to be an excellent interpretation of wartime Darwin, and it has improved the amenity of our building and added another dimension to the interpretive work we do in unpacking history and educating our visitors.

Care was taken by the team behind DSAF to ensure adequate surface preparation and finishing of the work and we welcome the extension of this style and type of work into the broader precinct. The project proposed ties in the interpretive signage around this heritage area and adds to the offering for both tourists and locals. We recommend this proposal to carry out works on this significant heritage location.

A handwritten signature in black ink, appearing to read 'Norman Cramp', written over the text of the letter.

Dr. Norman Cramp  
President Royal Australian Artillery Association NT and Director Darwin Military Museum.  
25<sup>th</sup> February 2026.

**Jesse Bell** is the only artist to have painted in every edition of the Darwin Street Art Festival and has won National Street Art awards for his work - particularly his mural on Austin Lane with Andrew Bourke, *Sanctum*. Jesse has painted more historical works and Northern Territory stories across Darwin and Katherine than any other artist in the NT and recently completed a new mural for the Darwin Military Museum.

A sample of recent work by Jesse Bell is in image 1, this work is in Katherine, NT.

Jesse Bell has also recently completed a new mural honouring WWII gunner at Darwin Military Museum as part of a campaign to attract Australians to experience wartime history on home soil.



**Rhenz Flores** is a Katherine-born artist with a background in oil painting who specialises in portraiture and realism. Rhenz recently won the prestigious 50th Katherine Art Prize in November 2025, with his piece "98," an oil painting on a 1998 flood marker, displayed at the Godinymayin Yijard Rivers Arts and Culture Centre.

A sample of recent work by Rhenz Flores is in image 2, this work is in Palmerston, NT.



The images below are for illustrative purposes only and are not the final design being proposed.

Any artistic treatments will be confined to the already painted areas of the Gun Turret and not spill into other areas of the heritage asset.

Final design will be subject to approval by the asset owner. The final design will reflect the military history of the asset and be in line with the aesthetics of the surrounding area.



Image 1.



Image 2.

**14.4 REVIEW OF FINANCIAL HARDSHIP SUPPORT POLICY**

**Author:** Executive Manager Finance

**Authoriser:** General Manager Corporate

**Attachments:**

1. **Financial Hardship Support Policy - Revised Version** [↓](#)
2. **Financial Hardship Support Policy - Tracked Changes** [↓](#)
3. **Financial Hardship Support Policy - Current Version** [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Review of Financial Hardship Support Policy be received and noted.
2. THAT Council adopts the revised Financial Hardship Support Policy 3041.100.E.R at **Attachment 1**.

**PURPOSE**

The purpose of this report is to provide the reviewed Financial Hardship Support Policy to Council for adoption.

**KEY ISSUES**

- The *Local Government Act 2019* (the Act) provides that a council may grant a rate concession to alleviate financial hardship. City of Darwin is required by the Act to maintain and publish a policy to grant any rates concessions.
- Council's Financial Hardship Support Policy was due for review August 2025. The review was deferred due to the election timing and to align with the term of the new Council.
- The policy has been updated to remove NTG grant funded waivers provided during the COVID-19 emergency.
- This report was tabled at the Risk Management and Audit Committee meeting held Friday 27 February 2026 and is now presented to Council.
- Policy review cycle has been updated to every 4 years. Other amendments are administrative in nature.

**DISCUSSION**

The *Local Government Act 2019* (the Act) came into effect on 1 July 2021 and requires Council to maintain a policy for Rates Concessions. The Financial Hardship Support Policy - 0091.100.E.R has been reviewed as part of the scheduled review cycle. Administrative changes to the updated policy have been made for alignment to current policy style guide and internal document number configuration (from 0091.100.E.R to 3041.100.E.R).

The current Financial Hardship Support Policy was adopted following the COVID-19 emergency and retained Council’s ability to respond to similar future events by providing rates concessions for residential, commercial and residential rental properties. As part of this review, there has been an update to remove the reference to 3 months rates waivers and align back to pre COVID-19 response policy position. The waivers granted at the time were funded by NTG grant funds at the time.

The policy review cycle has been updated to once every four years to align with Council’s broader governance and policy review framework. The next review of the Policy will be scheduled for March 2030. The previous reference to an annual review as part of the budget development process has been removed to resolve an administrative inconsistency.

The policy was reviewed by the Risk Management and Audit Committee (RMAC) on 27 February 2026 and recommended to proceed to Council for endorsement.

The policy is as presented with one adjustment made following report presented to RMAC; to remove ‘3 month’ reference (in line with pre COVID position policy update intent).

No other changes have been made to the overall intent or policy position.

The policy may be brought forward for review at any time should circumstances change or if directed by Council.

A tracked changes version of the current Financial Hardship Support Policy is provided in **Attachment 2** in the new style format.

A copy of the current Financial Hardship Support Policy in original style format is provided in **Attachment 3** for visibility with transition of format changes.

**PREVIOUS COUNCIL RESOLUTION**

At the 27 February 2026 meeting the Risk Management and Audit Committee resolved:

**COMMITTEE RESOLUTION RMAC003/26**

1. THAT the report entitled Review of Financial Hardship Support Policy - 0091.100.E.R be received and noted.
2. THAT the Risk Management and Audit Committee recommend that Council adopts the amended Financial Hardship Support Policy 0091.100.E.R at **Attachment 1**.

**CARRIED 5/0**

<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.3 Decision Making and Management
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> <i>Local Government Act 2019</i>

	<p><b>Policy:</b></p> <p>If adopted by Council, the policy at Attachment 1 will become policy of the Council: Financial Support Policy No 3041.100.E.R</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p>Nil</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



# Financial hardship support

## Policy No. 3041.100.E.R

### 1 Purpose

Rates income is the primary and reliable source of revenue that Council uses to deliver services to the community. It is supplemented by Council's other forms of revenue.

It is important to remember that Council still requires cashflow to deliver critical services to the community such as waste management, cleaning services, animal management, community support and outreach, and maintenance and renewal of essential infrastructure. It is also important to remember that when rates are deferred or waived, the burden falls onto other ratepayers to continue to fund essential services.

To ensure that assistance is provided where it is needed most, under this policy, Council will apply a targeted means tested model on net income change for residential and commercial properties. Rate deferrals or waivers are not guaranteed; each request is assessed on a case-by-case basis.

### 2 Scope

The intended objectives of this policy are:

- To address the granting of concessions from the payment of rates as levied, by implementing a simple administrative system.
- To provide future certainty for rate relief granted.
- That rates waived will not be recovered at a future time pursuant to Chapter 11 of the *Local Government Act 2019* (NT).
- That rates deferred will be recovered at a future time pursuant to Chapter 11 of the *Local Government Act 2019* (NT).
- To provide guidance on debt recovery.

### 3 Policy statement

#### 3.1 Residential ratepayers

Council recognises that individuals can experience difficulty in meeting their responsibilities for the payment of rates and that it may be appropriate where financial hardship has been demonstrated to grant a concession to the payment of rates. The concession granted can be either a waiving of rates levied (i.e. abandonment), or a deferment (for recovery at a later time).

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Financial hardship support - 3041.100.E.R

Page 1 of 5

Version:	Decision Number:	Adoption Date:	Next Review Date:
DRAFT 3	TBA	TBA	31 March 2030

**Responsible Officer: General Manager Corporate**

*Electronic version current. Uncontrolled copy valid only at time of printing.*



Relief from payment of rates on the grounds of financial hardship shall only apply to a natural person(s) for the rated property that is their principal place of residence.

**Residential owner-occupied properties**

Lost income up to 30%: negotiated payment terms and waiver of interest charges

Lost income 30-100%: negotiated payment terms, waiver of interest charges and waiver or deferral of rates.

The assessment of ratepayers’ capacity to access rate concession may include:

- job loss
- serious illness, recent accident or injury
- domestic violence
- death or illness of family members,
- family break down
- other unforeseen circumstances where ratepayers are genuinely unable to make payment on a timely manner.

**3.2 Commercial properties**

A commercial ratepayer is eligible for rates concessions when the Northern Territory Government declares, in times of crisis, a Commercial rates replenishment program or equivalent.

Commercial ratepayers can receive negotiated payment terms and waiver of interest charges if they demonstrate lost turnover, deferral of rent and/or rent reduction less than the threshold to qualify for rates concessions, irrespective of whether the property is owner-occupied, leased or otherwise.

A commercial ratepayer is eligible for rate concessions on an allotment if they are:

- an eligible business that has business premises on the allotment, or
- a landlord that has provided appropriate rent relief to a tenant that is an eligible business that has business premises on the allotment.

An eligible business includes commercial landlords who operate as a business.

**3.3 Eligibility**

Eligible ratepayers seeking a concession under this policy must submit an application on a form approved for this purpose.

Applicants will need to demonstrate hardship, including but not limited to, evidence of lost revenue/income, disclosure of income support from the Commonwealth and Northern Territory

Financial hardship support - 3041.100.E.R

Page 2 of 5

Version:	Decision Number:	Adoption Date:	Next Review Date:
DRAFT 3	TBA	TBA	31 March 2030

**Responsible Officer: General Manager Corporate**

*Electronic version current. Uncontrolled copy valid only at time of printing.*



Governments, proof that they have secured all available Commonwealth and Northern Territory Government assistance, and any proceeds from insurance, including tenant default insurance.

In relation to commercial ratepayers under section 3.2, eligibility for rates concessions will be demonstrated through placement of the business on the Northern Territory Government’s Hardship Register.

Owners of commercial buildings, and residential rental property owners, will need to provide proof that rates concessions have been passed onto tenants in the form of rates and/or rent concessions where relevant.

In addition to this policy, ratepayers will receive rate concessions if they satisfy eligibility requirements for concessions as defined under sections 249-250 of the *Local Government Act 2019* (NT).

### 3.4 Negotiated payment terms

The total deferral of all financial responsibilities can cause a secondary instance of financial stress when bills are eventually owed. Council’s aim is to provide assistance to ratepayers without creating additional financial stress when circumstances have improved.

Therefore, in most circumstances, Council will encourage property owners who are unable to pay their rates by the due date to enter into an arrangement to pay by instalments according to an agreed schedule. No recovery action will be taken while the arrangement is being maintained and where consistent with hardship provisions in section 3.2, no interest will be charged while payments are maintained as per the agreed schedule.

Payment schedule will be monitored on a regular basis. Interest will be accrued and legal action will proceed without further notice if an arrangement fail through non-receipt of agreed payments.

### 3.5 Waiver of rates for community purposes

Council will as a matter of course, pursuant to the *Local Government Act 2019* (NT), waive that portion of any rates or charges in excess of the minimum rate for properties occupied by organisations operating substantially for the benefit of the youth of the community.

Council also recognises that incorporated community associations on having been granted tenancy of a property by way of a Crown Lease for a specific purpose, may experience difficulty in meeting their responsibilities for the payment of rates whilst in the process of substantially achieving the purpose of that Crown Lease.

It is appropriate that where the specific purpose of the Crown Lease satisfies the requirements of the *Local Government Act 2019* (NT), Council will waive (abandon) all rates and charges until such time as the associations concerned have substantially achieved the purpose of the relevant Crown Lease and are therefore deemed to be in occupation of the parcels of land in question.

Waivers will not apply to organisations that hold a licence to sell liquor and/or operate gaming machines.

Version:	Decision Number:	Adoption Date:	Next Review Date:
DRAFT 3	TBA	TBA	31 March 2030

**Responsible Officer: General Manager Corporate**

*Electronic version current. Uncontrolled copy valid only at time of printing.*



### 3.6 Interest on rates and charges in arrears

Council encourages ratepayers to meet their rate and charges debt payment responsibilities. Unless otherwise stated in this policy, Council will impose interest, calculated daily after the instalment due date on instalments of rates and charges that remain unpaid. The rate of interest will be determined annually by resolution.

Decisions relating to requests to the write off interest, charges or legal fees as a result of error, oversight or on compassionate grounds, will be determined on merit.

### 3.7 Sale of land for unpaid rates

If rates have been in arrears for at least three years Council may, pursuant to the *Local Government Act 2019* (NT) initiate proceedings to sell the land.

During an emergency period, Council will not be undertaking any proceedings to sell land for unpaid rates for a minimum period of 12 months.

### 3.8 Debt recovery

Debt recovery is based on the following principles:

- Debt recovery must take a non-discriminatory and impartial approach.
- Council will comply with privacy and confidentiality obligations pursuant to the *Information Act 2002* (NT) and Council's 0033.100.E.R Privacy Policy.
- Persons owing the Council money must be treated with sensitivity and respect.
- Recovery will include any costs reasonably incurred by the Council.

As a minimum procedures and actual practices in respect of business ethics will be within the guidelines for debt recovery issued from time to time by the Australian Competition & Consumer Commission.

## 4 Definitions

**Appropriate rent relief** means the landlord has negotiated in good faith with their tenant for rent relief in line with the Code of Conduct, agreed to by National Cabinet.

**Commercial ratepayer** means a ratepayer for an allotment that is not classed as residential under Council's assessment record that was being used for commercial activities. This does not include vacant land.

**Eligible business** means a business that is eligible under the Business Hardship Package.

**Deferment of rates** means a suspension of payments for a period of time.

Financial hardship support - 3041.100.E.R

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**Responsible Officer: General Manager Corporate**

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**Waiver of rates** permanently exempts payment of part or all of the rates under consideration in exceptional circumstances.

**Emergency event** an event declared under the Australian Government Disaster Recovery Funding Arrangements or an event declared by the Australian Government due to its significant national economic, social or environmental impact. This period may be extended for the purposes of supporting ratepayers during periods of hardship at the discretion of the Chief Executive Officer.

**Hardship register** means the register of eligible businesses that are assessed as meeting the requirements of the Northern Territory Government’s Jobs Rescue and Recovery Plan’s Business Hardship Package.

## 5 Legislative references

*Local Government Act 2019 (NT)*

## 6 Procedures / related documents

Nil

## 7 Responsibility / application

Implementation of this policy rests with the Chief Executive Officer and officers delegated in accordance with Council’s delegations and sub-delegations registers pursuant to the *Local Government Act 2019 (NT)*.

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Financial hardship support - 3041.100.E.R

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# Financial hardship support

## Policy No. ~~0091.100.E.R~~3041.100.E.R

### 1 Purpose

Rates income is the primary and reliable source of revenue that Council uses to deliver services to the community. It is supplemented by Council's other forms of revenue.

It is important to remember that Council still requires cashflow to deliver critical services to the community such as waste management, cleaning services, animal management, community support and outreach, and maintenance and renewal of essential infrastructure. It is also important to remember that when rates are deferred or waived, the burden falls onto other ratepayers to continue to fund essential services.

To ensure that assistance is provided where it is needed most, under this policy, Council will apply a targeted means tested model on net income change for residential and commercial properties. Rate deferrals or waivers are not guaranteed; each request is assessed on a case-by-case basis.

### 2 Scope

The intended objectives of this policy are:

- To address the granting of concessions from the payment of rates as levied, by implementing a simple administrative system.
- To provide future certainty for rate relief granted.
- That rates waived will not be recovered at a future time pursuant to Chapter 11 of the *Local Government Act 2019* (NT).
- That rates deferred will be recovered at a future time pursuant to Chapter 11 of the *Local Government Act 2019* (NT).
- To provide guidance on debt recovery.

### 3 Policy statement

#### 3.1 Residential ratepayers

Council recognises that individuals can experience difficulty in meeting their responsibilities for the payment of rates and that it may be appropriate where financial hardship has been demonstrated to grant a concession to the payment of rates. The concession granted can be either a waiving of rates levied (i.e. abandonment), or a deferment (for recovery at a later time).

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Relief from payment of rates on the grounds of financial hardship shall only apply to a natural person(s) for the rated property that is their principal place of residence.

**Residential owner-occupied properties**

Lost income up to 30%: negotiated payment terms and waiver of interest charges

Lost income 30-100%: negotiated payment terms, waiver of interest charges and ~~a 3-month waiver or waiver-deferral~~ of rates.

The assessment of ratepayers’ capacity to access rate concession may include:

- job loss
- ~~injure or illness~~ serious illness, recent accident or injury
- domestic violence
- ~~death or illness of family members,~~
- ~~or family break down~~
- other unforeseen circumstances where ratepayers are genuinely unable to make payment on a timely manner.

**3.2 Commercial properties**

A commercial ratepayer is eligible for rates concessions when the Northern Territory Government declares, in times of crisis, a Commercial rates replenishment program or equivalent.

Commercial ratepayers can receive negotiated payment terms and waiver of interest charges if they demonstrate lost turnover, deferral of rent and/or rent reduction less than the threshold to qualify for rates concessions, irrespective of whether the property is owner-occupied, leased or otherwise.

A commercial ratepayer is eligible for rate concessions on an allotment if they are:

- an eligible business that has business premises on the allotment, or
- a landlord that has provided appropriate rent relief to a tenant that is an eligible business that has business premises on the allotment.

An eligible business includes commercial landlords who operate as a business.

~~The total amount available for waiver is to be equal to a three-month waiver on annual rates for the allotment in accordance with Council’s Annual Declaration of Rates for the applicable year.~~

**3.3 Eligibility**

Eligible ratepayers seeking a concession under this policy must submit an application on a form approved for this purpose.

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Applicants will need to demonstrate hardship, including ~~but not limited to, evidence proof~~ of lost revenue/income, disclosure of income support from the Commonwealth and Northern Territory Governments, proof that they have secured all available Commonwealth and Northern Territory Government assistance, and any proceeds from insurance, including tenant default insurance.

In relation to commercial ratepayers under section 3.2, eligibility for rates concessions will be demonstrated through placement of the business on the Northern Territory Government’s Hardship Register.

Owners of commercial buildings, and residential rental property owners, will need to provide proof that rates concessions have been passed onto tenants in the form of rates and/or rent concessions where relevant.

In addition to this policy, ratepayers will receive rate concessions if they satisfy eligibility requirements for concessions as defined under sections 249-250 of the *Local Government Act 2019* (NT).

### 3.4 Negotiated payment terms

The total deferral of all financial responsibilities can cause a secondary instance of financial stress when bills are eventually owed. Council’s aim is to provide assistance to ratepayers without creating additional financial stress when circumstances have improved.

Therefore, in most circumstances, Council will encourage property owners who are unable to pay their rates by the due date to enter into an arrangement to pay by instalments according to an agreed schedule. No recovery action will be taken while the arrangement is being maintained and where consistent with hardship provisions in section 3.2, no interest will be charged while payments are maintained as per the agreed schedule.

Payment schedule will be monitored on a regular basis. Interest will be accrued and legal action will proceed without further notice if an arrangement fail through non-receipt of agreed payments.

### 3.5 Waiver of rates for community purposes

Council will as a matter of course, pursuant to the *Local Government Act 2019* (NT), waive that portion of any rates or charges in excess of the minimum rate for properties occupied by organisations operating substantially for the benefit of the youth of the community.

Council also recognises that incorporated community associations on having been granted tenancy of a property by way of a Crown Lease for a specific purpose, may experience difficulty in meeting their responsibilities for the payment of rates whilst in the process of substantially achieving the purpose of that Crown Lease.

It is appropriate that where the specific purpose of the Crown Lease satisfies the requirements of the *Local Government Act 2019* (NT), Council will waive (abandon) all rates and charges until such time as the associations concerned have substantially achieved the purpose of the relevant Crown Lease and are therefore deemed to be in occupation of the parcels of land in question.

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Waivers will not apply to organisations that hold a licence to sell liquor and/or operate gaming machines.

### 3.6 Interest on rates and charges in arrears

Council encourages ratepayers to meet their rate and charges debt payment responsibilities. Unless otherwise stated in this policy, Council will impose interest, calculated daily after the instalment due date on instalments of rates and charges that remain unpaid. The rate of interest will be determined annually by resolution.

Decisions relating to requests to the write off interest, charges or legal fees as a result of error, oversight or on compassionate grounds, will be determined on merit.

### 3.7 Sale of land for unpaid rates

If rates have been in arrears for at least three years Council may, pursuant to the *Local Government Act 2019* (NT) initiate proceedings to sell the land.

During an emergency period, Council will not be undertaking any proceedings to sell land for unpaid rates for a minimum period of 12 months.

### 3.8 Debt recovery

Debt recovery is based on the following principles:

- Debt recovery must take a non-discriminatory and impartial approach.
- Council will comply with privacy and confidentiality obligations pursuant to the *Information Act 2002* (NT) and Council's 0033.100.E.R Privacy Policy.
- Persons owing the Council money must be treated with sensitivity and respect.
- Recovery will include any costs reasonably incurred by the Council.

As a minimum procedures and actual practices in respect of business ethics will be within the guidelines for debt recovery issued from time to time by the Australian Competition & Consumer Commission.

## 4 Definitions

**Appropriate rent relief** means the landlord has negotiated in good faith with their tenant for rent relief in line with the Code of Conduct, agreed to by National Cabinet.

**Commercial ratepayer** means a ratepayer for an allotment that is not classed as residential under Council's assessment record that was being used for commercial activities. This does not include vacant land.

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~~Deferment of rates means a suspension of payments for a period of time.~~

~~Waiver of rates permanently exempts payment of part or all of the rates under consideration in exceptional circumstances.~~

**Emergency event** an event declared under the Australian Government Disaster Recovery Funding Arrangements or an event declared by the Australian Government due to its significant national economic, social or environmental impact. This period may be extended for the purposes of supporting ratepayers during periods of hardship at the discretion of the Chief Executive Officer.

**Hardship register** means the register of eligible businesses that are assessed as meeting the requirements of the Northern Territory Government’s Jobs Rescue and Recovery Plan’s Business Hardship Package.

## 5 Legislative references

*Local Government Act 2019 (NT)*

## 6 Procedures / related documents

Nil

## 7 Responsibility / application

Implementation of this policy rests with the Chief Executive Officer and officers delegated in accordance with Council’s delegations and sub-delegations registers pursuant to the *Local Government Act 2019* (NT).

~~This policy will be reviewed on an annual basis as part of the development of the budget.~~

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GOVERNANCE

## 1 PURPOSE

Rates income is the primary and reliable source of revenue that Council uses to deliver services to the community. It is supplemented by Council's other forms of revenue.

It is important to remember that Council still requires cashflow to deliver critical services to the community such as waste management, cleaning services, animal management, community support and outreach, and maintenance and renewal of essential infrastructure. It is also important to remember that when rates are deferred or waived, the burden falls onto other ratepayers to continue to fund essential services.

To ensure that assistance is provided where it is needed most, under this policy, Council will apply a targeted means tested model on net income change for residential and commercial properties.

## 2 SCOPE

The intended objectives of this policy are:

- To address the granting of concessions from the payment of rates as levied, by implementing a simple administrative system.
- To provide future certainty for rate relief granted.
- That rates waived will not be recovered at a future time pursuant to Chapter 11 of the *Local Government Act 2019* (NT).
- That rates deferred will be recovered at a future time pursuant to Chapter 11 of the *Local Government Act 2019* (NT).
- To provide guidance on debt recovery.

## 3 POLICY STATEMENT

### 3.1 RESIDENTIAL RATEPAYERS

Council recognises that individuals can experience difficulty in meeting their responsibilities for the payment of rates and that it may be appropriate where financial hardship has been demonstrated to grant a concession to the payment of rates. The concession granted can be either a waiving of rates levied (ie. abandonment), or a deferment (for recovery at a later time).

Relief from payment of rates on the grounds of financial hardship shall only apply to a natural person(s) for the rated property that is their principal place of residence.

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Responsible Officer: Chief Financial Officer		Next Review Date: 30/08/2025

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**FINANCIAL HARDSHIP SUPPORT POLICY 0091.100.E.R**

GOVERNANCE

**3.1.1 Residential Owner-Occupied Properties**

Lost income up to 30%: negotiated payment terms and waiver of interest charges

Lost income 30-100%: negotiated payment terms, waiver of interest charges and a 3-month waiver of rates.

The assessment of ratepayers' capacity to access rate concession may include:

- Job loss
- Injure or illness
- Domestic violence
- Death or illness of family members
- Other unforeseen circumstances where ratepayers are genuinely unable to make payment on a timely manner.

**3.2 COMMERCIAL PROPERTIES**

A commercial ratepayer is eligible for rates concessions when the Northern Territory Government declares, in times of crisis, a Commercial Rates Replenishment program or equivalent.

Commercial ratepayers can receive negotiated payment terms and waiver of interest charges if they demonstrate lost turnover, deferral of rent and/or rent reduction less than the threshold to qualify for rates concessions, irrespective of whether the property is owner-occupied, leased or otherwise.

A commercial ratepayer is eligible for rate concessions on an allotment if they are:

- an eligible business that has business premises on the allotment, or
- a landlord that has provided appropriate rent relief to a tenant that is an eligible business that has business premises on the allotment.

An eligible business includes commercial landlords who operate as a business.

The total amount available for waiver is to be equal to a three-month waiver on annual rates for the allotment in accordance with Council's Annual Declaration of Rates for the applicable year.

**3.3 ELIGIBILITY**

Eligible ratepayers seeking a concession under this policy must submit an application on a form approved for this purpose.

Applicants will need to demonstrate hardship, including proof of lost revenue/income, disclosure of income support from the Commonwealth and Northern Territory Governments, proof that they have secured all available Commonwealth and Northern Territory Government assistance, and any proceeds from insurance, including tenant default insurance.

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**FINANCIAL HARDSHIP SUPPORT POLICY 0091.100.E.R**

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In relation to commercial ratepayers under section 3.2, eligibility for rates concessions will be demonstrated through placement of the business on the Northern Territory Government's Hardship Register.

Owners of commercial buildings, and residential rental property owners, will need to provide proof that rates concessions have been passed onto tenants in the form of rates and/or rent concessions where relevant.

In addition to this policy, ratepayers will receive rate concessions if they satisfy eligibility requirements for concessions as defined under sections 249-250 of the *Local Government Act 2019* (NT).

**3.4 NEGOTIATED PAYMENT TERMS**

The total deferral of all financial responsibilities can cause a secondary instance of financial stress when bills are eventually owed. Council's aim is to provide assistance to ratepayers without creating additional financial stress when circumstances have improved.

Therefore, in most circumstances, Council will encourage property owners who are unable to pay their rates by the due date to enter into an arrangement to pay by instalments according to an agreed schedule. No recovery action will be taken while the arrangement is being maintained and where consistent with hardship provisions in section 3.2, no interest will be charged while payments are maintained as per the agreed schedule.

Payment schedule will be monitored on a regular basis. Interest will be accrued and legal action will proceed without further notice if an arrangement fail through non-receipt of agreed payments.

**3.5 WAIVER OF RATES FOR COMMUNITY PURPOSES**

Council will as a matter of course, pursuant to the *Local Government Act 2019* (NT), waive that portion of any rates or charges in excess of the minimum rate for properties occupied by organisations operating substantially for the benefit of the youth of the community.

Council also recognises that incorporated community associations on having been granted tenancy of a property by way of a Crown Lease for a specific purpose, may experience difficulty in meeting their responsibilities for the payment of rates whilst in the process of substantially achieving the purpose of that Crown Lease.

It is appropriate that where the specific purpose of the Crown Lease satisfies the requirements of the *Local Government Act 2019* (NT), Council will waive (abandon) all rates and charges until such time as the associations concerned have substantially achieved the purpose of the relevant Crown Lease and are therefore deemed to be in occupation of the parcels of land in question.

Waivers will not apply to organisations that hold a licence to sell liquor and/or operate gaming machines.

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FINANCIAL HARDSHIP SUPPORT POLICY 0091.100.E.R

GOVERNANCE

3.6 INTEREST ON RATES AND CHARGES IN ARREARS

Council encourages ratepayers to meet their rate and charges debt payment responsibilities. Unless otherwise stated in this policy, Council will impose interest, calculated daily after the instalment due date on instalments of rates and charges that remain unpaid. The rate of interest will be determined annually by resolution.

Decisions relating to requests to the write off interest, charges or legal fees as a result of error, oversight or on compassionate grounds, will be determined on merit.

3.7 SALE OF LAND FOR UNPAID RATES

If rates have been in arrears for at least three years Council may, pursuant to the *Local Government Act 2019* (NT) initiate proceedings to sell the land.

During an emergency period, Council will not be undertaking any proceedings to sell land for unpaid rates for a minimum period of 12 months.

3.8 DEBT RECOVERY

Debt recovery is based on the following principles:

- Debt recovery must take a non-discriminatory and impartial approach.
- Council will comply with privacy and confidentiality obligations pursuant to the *Information Act 2002* (NT) and Council's 0033.100.E.R Privacy Policy.
- Persons owing the Council money must be treated with sensitivity and respect.
- Recovery will include any costs reasonably incurred by the Council.

As a minimum procedures and actual practices in respect of business ethics will be within the guidelines for debt recovery issued from time to time by the Australian Competition & Consumer Commission.

4 DEFINITIONS

**Appropriate rent relief** – the landlord has negotiated in good faith with their tenant for rent relief in line with the Code of Conduct, agreed to by National Cabinet.

**Commercial ratepayer** – a ratepayer for an allotment that is not classed as residential under Council's assessment record that was being used for commercial activities. This does not include vacant land.

**Eligible business** – a business that is eligible under the Business Hardship Package.

**Emergency Event** – an event declared under the Australian Government Disaster Recovery Funding Arrangements or an event declared by the Australian Government due to its significant national economic, social or environmental impact. This period may be extended for the purposes of supporting ratepayers during periods of hardship at the discretion of the Chief Executive Officer.

**Hardship Register** – the register of eligible businesses that are assessed as meeting the requirements of the Northern Territory Government's Jobs Rescue and Recovery Plan's Business Hardship Package.

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**FINANCIAL HARDSHIP SUPPORT POLICY 0091.100.E.R**

GOVERNANCE

**5 LEGISLATIVE REFERENCES**

This policy is subject to the *Local Government Act 2019* (NT) and Associated Regulations.

**6 PROCEDURES AND RELATED DOCUMENTS**

Nil

**7 RESPONSIBILITY AND APPLICATION**

Implementation of this policy rests with the Chief Executive Officer and officers delegated in accordance with Council’s delegations and sub-delegations registers pursuant to the *Local Government Act 2019* (NT).

This policy will be reviewed on an annual basis as part of the development of the budget.

CITY FOR PEOPLE. CITY OF COLOUR.

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**14.5 REVIEW COUNCIL DELEGATIONS**

**Author:** Executive Manager Corporate and Customer Service

**Authoriser:** General Manager Corporate

**Attachments:** 1. Proposed Town Planning Delegations [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Review Council Delegations be received and noted.
2. THAT Council, to Section 40(3)(b) of the Local Government Act delegates to the Chief Executive Officer the following power to incur financial liabilities:
  - (a) Any loan borrowings, entering mortgages, issuing of bonds or similar undertaking that constitute Minor Transactions as defined in the Borrowing Guidelines;
  - (b) Where Council enters a Fixed Purpose Contract and anticipated expenditure no more than \$10 million (ex GST);
  - (c) Where Council enters a Period Contract and no more than \$10 million expenditure (ex GST) is expected to occur in any year;
  - (d) Where Council enters a Panel Contract and anticipates expenditure no more than \$10 million for a project (ex GST) or no more than \$10 million (ex GST) per year for a service;
  - (e) Other circumstances where City of Darwin would create a financial liability of no more than \$10 million (ex GST).
3. THAT Council, pursuant to Section 40 of the Local Government Act restricts its delegation to the Chief Executive Officer, requiring council resolution to respond to:
  - (a) Planning matters that are high risk, high impact or matters of strategic importance.

**PURPOSE**

The purpose of this report is to reconfirm financial delegation from Council to the Chief Executive Officer as required under Section 40 (6) *Local Government Act* and Section 99 *Local Government (General) Regulations 2021*.

**KEY ISSUES**

- Council has reviewed delegation of powers and functions, excluding financial liabilities, to the Chief Executive Officer at the ordinary council meeting 30 September 2025.
- As per Section 99 *Local Government (General) Regulations 2021* Council must review any delegations of its functions and powers within 6 months after a general election.
- As per Section 40 (6) *Local Government Act* Council must review any delegation to enter into a contract within 6 months of its term.

**DISCUSSION**

At the ordinary Council meeting 30 September 2025 Council has reviewed and resolved delegations of powers and functions to the Chief Executive Officer and Council Committees.

In line with Section 40 (3) (b) *Local Government Act*, Council must by resolution, fix reasonable limits on the delegation of the power to incur financial liabilities. According to Section 40 (6) *Local Government Act* and Section 99 *Local Government (General) Regulations* Council must review delegations within the first 6 months of its term.

Council delegations cannot duplicate or derogate from the role and functions of the Chief Executive Officer set out in Section 167 of the *Local Government Act*.

Previously granted delegations to incur financial liabilities as resolved by Council at the ordinary meeting 15 March 2022 have been reviewed and remain unchanged.

**Town planning delegations**

Planning in the Northern Territory is Territory-led. The Northern Territory Government (Minister or Development Consent Authority) makes rules and decisions under the Planning Act 1999. There is no requirement in the *Local Government Act*, *Planning Act* or associated regulations that require Council to approve planning matters.

Local Government is a referral agency, providing:

- Advice and comment on technical and operational impacts (e.g. traffic, infrastructure, waste, environment, servicing).
- Formal submissions outlining Council's official position and how a proposal might align with it local strategies or vision for the area.

Planning matters within the Darwin municipality are assessed by City of Darwin's Development, Planning, Operations, Technical Design, Finance, Waste and Environment teams, with consideration given to social, environmental and economic impacts and City of Darwin assets. Assessment timeframes are 7, 14 and 28 days, depending on the nature of the matter.

Over the past five years, in accordance with Council delegation resolution, certain planning submission matters from City of Darwin to the Northern Territory Government have been endorsed by Council. After review on these submissions only minor administrative amendments have been required in some cases.

Town planning delegations have been reviewed, and the below amendments are recommended.

- Clearly separating delegations for low and medium impact planning matters where submission letters can be drafted and sent by officers. As distinct from, high impact, high risk or strategic planning matters that would rest with Council to review and endorse the officer drafted submission letters.
- Adding commentary of typical characteristics of low and medium impact planning matters and high impact, high risk or strategic planning matters

Refer **Attachment 1** for delegation detail. Planning review requests are provided on the Elected Members intranet.

It is recommended that the signage approvals are removed from the planning delegations as this requirement has now been superseded by the Outdoor Advertising Signs Code and Policy.

**PREVIOUS COUNCIL RESOLUTION**

At the 30 September 2025 meeting Council resolved:

**RESOLUTION ORD420/25**

1. THAT the report entitled Statutory Delegations - 24th City of Darwin Council be received and noted.

2. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Chief Executive Officer's Performance Appraisal Committee the power to:
  - a) conduct and finalise a performance evaluation and review of the Council's Chief Executive Officer; and
  - b) any other powers and functions delegated to it under its Terms of Reference from time to time.
3. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Administrative Review Committee its powers under Section 324 of the *Local Government Act 2019* to:
  - a) investigate, inquire into and make recommendations to Council on matters raised in an application to review a decision in accordance with Part 18.1 of the *Local Government Act 2019*; and
  - b) any other powers and functions delegated to it under its Terms of Reference from time to time; and
  - c) pursuant to Section 40 of the *Local Government Act 2019* delegates to the Administrative Review Committee its powers under Section 19 of the *Local Government (General) Regulations 2021*, to carry out, on behalf of the council, financial functions of the council in the months the Council does not hold an Ordinary Meeting.
4. THAT Council, pursuant to Section 40 of the *Local Government Act 2019* delegates to the Risk Management and Audit Committee its powers, functions and duties under Section 87 of the *Local Government Act 2019* to:
  - a) To monitor and review the integrity of the council's financial management.
  - b) To monitor and review internal controls.
  - c) To make recommendations to the council about any matters the committee considers require the council's consideration as a result of the committee's functions under paragraph (a) or (b).
  - d) any other powers and functions delegated to it under its Terms of Reference from time to time.
5. THAT Council, pursuant to Section 40 of the *Local Government Act 2019*, delegates to the Chief Executive Officer, or any person acting in the position of Chief Executive Officer, all of the powers, functions and duties under the *Local Government Act 2019* and *Local Government Regulations 2021* subject to any conditions and or limitations specified in legislation, Council Policy and Procedure or by Council resolution **with the exception of**:
  - (i) The powers, functions and duties under Sections 35, regarding the adoption of the Municipal Plan.
  - (ii) The powers, functions and duties in Section 54 and Section 65, appointment to fill a Casual Vacancy on the Council.
  - (iii) The powers, functions and duties under Section 82 to establish or abolish Council Committees; and
  - (iv) The powers, functions and duties under Section Part 6.4, meetings of electors.
  - a) All of the powers, functions and duties of all other Acts and Regulations under which Council has a vested power, function or duty, subject to any legislative restrictions, conditions and limitation, Council Policy and Procedure.
  - b) The powers and functions under the Darwin City Council By-Laws 2023, subject to any legislative restrictions, conditions and limitation, Council Policy and Procedure.
  - c) That such powers and functions may be further delegated by the Chief Executive

Officer in accordance with Section 168 of the *Local Government Act 2019* as the Chief Executive Officer determines, unless otherwise indicated herein.

6. THAT Council, pursuant to Section 183 of the *Local Government Act 2019* hereby appoints the Chief Executive Officer, or any person acting in the position of Chief Executive Officer, to be an Authorised Person with the powers and functions specified in the *Local Government Act 2019*.

**CARRIED 12/0**

At the 15 March 2022 meeting Council resolved:

**RESOLUTION ORD118/22**

1. THAT the report entitled Review of Governance Policies be received and noted.
2. THAT Council rescind Delegations Policy 0089.100.E.R. at **Attachment 1**.
3. THAT Council resolve in accordance with Section 40(3)(b) of the Local Government Act that the following financial liabilities will require Council approval:
  - (a) Any loan borrowings, entering mortgages, issuing of bonds or similar undertaking excluding Minor Transactions as defined in the Borrowing Guidelines;
  - (b) Where Council enters a Fixed Purpose Contract and anticipated expenditure is over \$10 million (ex GST);
  - (c) Where Council enters a Period Contract and \$10 million expenditure (ex GST) is expected to occur in any year;
  - (d) Where Council enters a Panel Contract and anticipates expenditure over \$10 million for a project (ex GST) or \$10 million (ex GST) per year for a service;
  - (e) Other circumstances where City of Darwin would create a financial liability of \$10 million (ex GST) or more.
4. THAT Council endorse the Elected Members – Breach of Code of Conduct Policy 0094.100.E.R at **Attachment 2**.

**CARRIED 8/0**

At the 25 September 2018 meeting Council resolved:

Report No. 18CF0088 CR:hd (25/09/18) Common No. 2481144

- A. THAT Report Number 18CF0088 CR:hd entitled Town Planning Delegations, be received and noted.
- B. THAT Council adopt the proposal to modify planning delegations as outlined in this report and Attachment B, as amended, to Report Number 18CF0088 CR:hd entitled Town Planning Delegations.

DECISION NO.22\1111 (25/09/18)

**Carried unanimously**

<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.4 Accountability
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	Nil
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> <i>Local Government Act 2019</i>

	<p><i>Local Government (General) Regulations 2021</i></p> <p><b>Policy:</b> Nil</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p>Nil</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

Planning Delegations	Endorsed By	Reference
<p><b>Low/Medium Risk, Low/Medium Impact planning matters</b></p> <p>Typical characteristics include:</p> <ul style="list-style-type: none"> <li>• Front, rear and side setback variations in residential zones</li> <li>• Minor telecommunications upgrades or new structures</li> <li>• Minor alterations and additions</li> <li>• Consolidations/boundary adjustments</li> <li>• Variation to building height</li> <li>• Density variation</li> <li>• Unit Title subdivisions</li> <li>• Subdivisions where less than 3 lots are created</li> <li>• Place name applications that do not relate to City of Darwin Infrastructure</li> </ul>		
Development applications	Officers	Elected Member Intranet
Exceptional development permits	Officers	Elected Member Intranet
Concurrent applications	Officers	Elected Member Intranet
Planning Scheme amendments (including rezoning)	Officers	Elected Member Intranet
Place name application	Officers	Elected Member Intranet
<p><b>High Risk, High Impact, or Strategic Importance planning matters</b></p> <p>Typical characteristics include:</p> <ul style="list-style-type: none"> <li>• Significant community concern, multiple submissions or objections</li> <li>• Large scale or regionally significant proposals</li> <li>• Complex environmental, traffic, infrastructure, or heritage issues</li> <li>• High political or strategic sensitivity and misalignment with City of Darwin strategies and policies</li> <li>• Building over 8 storeys</li> <li>• Construction of more than 50 dwellings on a site</li> <li>• Buildings with a gross floor area over 10,000m<sup>2</sup> (except for in Zones DV, GI and FD, or for sporting or school stadium)</li> <li>• Animal boarding or intensive animal husbandry</li> <li>• New hotels and live music venues within 50m of residential (except in Zone CB)</li> <li>• Development of a new hospital</li> <li>• Subdivisions where more than 3 lots are created</li> <li>• Place name applications that relate to City of Darwin infrastructure, or are likely to in the future</li> </ul>		
Development applications	Council Report	Elected Member Intranet
Exceptional development permits	Council Report	Elected Member Intranet
Concurrent applications	Council Report	Elected Member Intranet
Subdivisions / consolidations	Council Report	Elected Member Intranet
Planning Scheme amendments (including rezoning)	Council Report	Elected Member Intranet
Planning policy and area plans on exhibition	Council Report	Elected Member Intranet
Place name applications	Council Report	Elected Member Intranet

**14.6 APPOINTMENTS TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE APPRAISAL COMMITTEE AND RISK MANAGEMENT AND AUDIT COMMITTEE**

**Author:** Supervisor Councillor Governance  
**Authoriser:** Manager Office of Council and CEO  
**Attachments:** Nil

**RECOMMENDATIONS**

1. THAT the report entitled Appointments to the Chief Executive Officer Performance Appraisal Committee and Risk Management and Audit Committee be received and noted.
2. THAT Council appoint Councillor \_\_\_\_\_ to the **Chief Executive Officer Performance Appraisal Committee** to 30 September 2026.
3. THAT Council appoint Councillor \_\_\_\_\_ to the **Risk Management and Audit Committee** to 30 September 2027.

**PURPOSE**

The purpose of this report is to appoint Elected Members to City of Darwin Committees where vacancies have arisen following the resignation of Ed Smelt.

**KEY ISSUES**

- Council maintains Committees, as required by legislation.
- Due to the resignation of Ed Smelt, City of Darwin has one Elected Member vacancy on the Chief Executive Officer Performance Appraisal Committee and one Elected Member vacancy on the Risk Management and Audit Committee.
- The term of appointment for the Chief Executive Officer Performance Appraisal Committee is due to expire on 30 September 2026.
- The term of appointment for the Risk Management and Audit Committee is due to expire on 30 September 2027.
- Council must, by resolution, appoint Elected Members as committee members.

**DISCUSSION**

Council appoints Elected Members to committees on an annual basis, unless otherwise specified in the committee Terms of Reference or where vacancies arise due to member resignations.

A vacancy has occurred on the Chief Executive Officer Performance Appraisal Committee and the Risk Management and Audit Committee following the resignation of Councillor Ed Smelt.

One Elected Member from the Chan Ward is required to fill the vacant position on the Chief Executive Officer Performance Appraisal Committee.

One Elected Member is required to fill the vacant position on the Risk Management and Audit Committee.

Elected Members will be invited to nominate for the vacant positions as outlined in the recommendation, after which a vote will be conducted.

At the Ordinary Council Meeting held on Tuesday, 24 September 2025, Council appointed Elected Members to:

- Executive and Advisory Committees until 30 September 2026, and
- Audit and Steering Committees until 30 September 2027.

For community member positions on Council Committees, the City of Darwin facilitates nominations through a public Expression of Interest process.

**PREVIOUS COUNCIL RESOLUTION**

At the 30 September 2025 meeting Council resolved:

**RESOLUTION ORD427/25**

1. THAT the report entitled Appointments to Council Executive and Advisory Committees - 24th Council be received and noted.
2. THAT Council appoint the following Elected Members to the **Administrative Review Committee** to 30 September 2026:  
Lord Mayor (Chair)  
Councillor Jimmy Bouhoris;  
Councillor Edwin Joseph;  
Councillor Mick Palmer.  
And that all remaining Elected Members are appointed as alternate members to the committee.
3. THAT Council appoint the following Elected Members to the **Chief Executive Officer Performance Appraisal Committee** to 30 September 2026:  
Lord Mayor (Chair)  
Councillor Shani Carson;  
Councillor Sylvia Klonaris;  
Councillor Mick Palmer and  
Councillor Ed Smelt.
4. THAT Council appoint the following Elected Members to the **Access and Inclusion Advisory Committee** to 30 September 2026:  
Councillor Sylvia Klonaris; and  
Councillor Jimmy Bouhoris as Alternate.

5. THAT Council appoint the following Elected Members to the **Arts and Cultural Development Advisory Committee** to 30 September 2026:  
Councillor Patrik Ralph; and  
Councillor Kim Farrar as Alternate.
6. THAT Council appoint the following Elected Members to the **Darwin Military and Civilian History Advisory Committee** to 30 September 2026:  
Lord Mayor (Chair)  
Councillor Sam Weston; and  
Councillor Shani Carson as Alternate.
7. THAT Council appoint the following Elected Members to the **East Point Reserve Advisory Committee** to 30 September 2026:  
Councillor Mick Palmer; and  
Councillor Shani Carson as Alternate.
8. THAT Council appoint the following Elected Members to the **Information Communication Technology Steering Committee** to 30 September 2027:  
Councillor Jimmy Bouhoris; and  
Councillor Peter Pangquee as Alternate.
9. THAT Council appoint the following Elected Members to the **International Relations Advisory Committee** to 30 September 2026:  
Lord Mayor (Chair)  
Councillor Jimmy Bouhoris; and  
Councillor Sam Weston as Alternate.
10. THAT Council appoint the following Elected Members to the **Reconciliation Advisory Committee** to 30 September 2026:  
Councillor Peter Pangquee; and  
Councillor Patrik Ralph as Alternate.
11. THAT Council appoint the following Elected Members to the **Sister City Advisory Committee** to 30 September 2026:  
Councillor Sylvia Klonaris; and  
Councillor Edwin Joseph as Alternate.
12. THAT Council appoint the following Elected Members to the **Tree Advisory Committee** to 30 September 2026:  
Lord Mayor (Chair)  
Councillor Julie Fraser and  
Councillor Kim Farrar as Alternate.
13. THAT Council appoint the following Elected Members to the **Youth Advisory Committee** to 30 September 2026:  
Councillor Patrik Ralph; and  
Councillor Jimmy Bouhoris as Alternate.
14. THAT Council appoint the following Elected Member to the **Risk Management and Audit Committee** to 30 September 2027:  
Councillor Jimmy Bouhoris; and

<p>Councillor Mick Palmer and Councillor Ed Smelt.</p> <p>15. THAT Council note that the Lord Mayor holds the position of Ex-Officio for all Council Committees.</p> <p>16. THAT Council note that the Lord Mayor is directly appointed the following external committees for the whole of the 24th Term of Council: Council of Capital City Lord Mayors (CCCLM) Top End Regional Organisation of Councils (TOPROC)</p> <p>17. THAT Council note that Councillor Peter Pangquee is an Executive Board Member appointed to the <b>Local Government Association of the Northern Territory (LGANT)</b> and that his appointment remains current until November 2026.</p> <p style="text-align: right;"><b>CARRIED 12/0</b></p>	
<b>STRATEGIC PLAN ALIGNMENT</b>	<p>6 Governance Framework 6.2 Roles and Relationships</p>
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<p><b>Budget/Funding:</b> <b>Is Funding identified:</b> Council's budget provides for member participation on Council committees by way of extra meeting allowances.</p>
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b> <i>Local Government Act 2019</i></p> <p><b>Policy:</b> Meetings Policy Elected Member Expenses, Facilities and Support Policy</p>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	N/A
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

**14.7 2ND BUDGET REVIEW 2025/2026**

**Author:** Executive Manager Finance  
Financial Controller

**Authoriser:** General Manager Corporate

**Attachments:**

1. **Statement of Income and Expenditure** [↓](#)
2. **Statement of Operating Position** [↓](#)
3. **Statement of Cash and Reserves** [↓](#)
4. **Cost of Services** [↓](#)
5. **Capital Expenditure** [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled 2nd Budget Review 2025/2026 be received and noted.
2. THAT Council amend the 2025/2026 budget in accordance with Part 10.5 of the *Local Government Act 2019*, as detailed in report titled 2nd Budget Review 2025/2026 and associated attachments.

**PURPOSE**

The purpose of this report is to present the 2nd Budget Review 2025/2026 and seek Council's approval of the recommended amendments to the budget. Budget Reviews provide additional financial information to supplement statutory monthly financial reporting.

**KEY ISSUES**

- The budget review proposes several amendments to Council's adopted Annual Budget 2025/2026.
- The revised budget remains compliant with the balanced budget requirements of Section 202 of the *Local Government Act 2019*, with this Budget Review resulting in an increase of \$0.4M in General Funds.

**DISCUSSION**

The 2nd Budget Review reflects an increase in General Funds of \$0.4M arising from the recognition of unclaimed money into consolidated revenue in accordance with Unclaimed Money Policy. The revised budget is compliant with Section 202 of the *Local Government Act 2019*, which prohibits budgeting for a deficit except in accordance with the regulations specified in Section 10 of the *Local Government (General) Regulations 2021*.

This report outlines a high-level summary of some of the significant movements and does not discuss in detail all the variations. The report should be read in conjunction with the detailed notes provided in the attachments for a comprehensive view of all the variations.

**Overall Impact**

- a. The 'Net Operating Result' increases by \$0.40M (debit). **Attachment 1 and 2.**
- b. Total Additional Outflows is a net decrease of \$2.04M (debit). **Attachment 5.**
- c. Total Additional Inflow reflects Transfers from Reserves is a net decrease of \$2.04M (credit). **Attachment 2 and 3.**
- d. The sum of the above (a-c) variations to the existing adopted budget results in an increase of \$0.4M to the General Funds (**Attachment 2 – Bottom Line**).

**Variations of Note**

In accordance with the June 2025 approved Unclaimed Money Policy 3302.100.E.R, \$0.40M of unclaimed money has been recognised into consolidated revenue. This represents an overall Net Deficit improvement of \$0.40M in this Budget Review.

Operational budget movements in this review also reflect adjustments to align budgets with current expenditure trends and operational requirements. This includes an increase of \$0.83M in Shoal Bay Waste Management revenue, which is offset by the Waste Management Reserve and \$0.75M for Parap Pool works funded from the Asset Replacement and Refurbishment Reserve.

The capital program also reflects adjustments to align either project timing (spanning FY's) or project requirements and the proposed funding sources.

Infrastructure movements greater than \$0.50M:

- \$1.4M transferred to the Plant & Vehicle Replacement Reserve as an early carry forward due to timing of vehicles delivery
- \$1.77M transferred to the Carry Forward Reserve for projects including \$1.036M Waters Ward Recreational Space Stage 2, \$0.30M Shared Path program, \$0.27M Better Suburbs program and \$0.16M for Roads & Rehabilitation program in 2026/27. Further, Stage 1A carpark components have been funded through a mixture of eligible reserves.

The full list of capital program adjustments and details are provided in **Attachment 5**.

***Tropical Cyclone Fina***

Recovery works for Tropical Cyclone Fina are still ongoing at the time of this review. The financial assessment of the event is being compiled, including determination of eligible costs for submissions under Disaster Recovery Funding Arrangements and insurance claims. As these assessments are in progress and subject to review it is considered premature to propose a variation at this budget review. The funding implications will be varied once the financial impacts are more clearly known.

Other variations included in this review relate to minor grant income adjustments (offset by associated expenditure), operational and capital budget reallocations, and internal transfers between programs and reserves to better align budgets with project delivery requirements.

Details of all variations are provided in the notes of the attachments.

<b>PREVIOUS COUNCIL RESOLUTION</b>	
N/A	
<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.3 Decision Making and Management
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<b>Budget/Funding:</b> Detailed within the body and attachments of the report. Adoption of the recommendation in this report will amend the 2025/2026 Annual Budget.
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<b>Legislation:</b> <i>Local Government Act 2019</i> Part 10.5 <i>Local Government (General) Regulations 2021</i> Section 9 Review of budget Section 10 Budget for deficit in some circumstances Section 11 Reserves <b>Policy:</b> Nil
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	<b>Engagement Level:</b> Consult <b>Tactics:</b> Request submissions of Budget Variations from all Hubs.
<b>DECLARATION OF INTEREST</b>	The report author does not have a conflict of interest in relation to this matter.  The report authoriser does not have a conflict of interest in relation to this matter.  If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

ATTACHMENT 1

<b>Income Statement</b> for the period ended 31/01/2026	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Variations \$'000	Projected FY Budget \$'000	YTD v Projected Result %	Notes
<b>% of year elapsed</b>						<b>59%</b>	
<b>Income from Continuing Operations</b>							
Rates	47,078	80,478	80,478	-	80,478	58%	
Charges	6,068	10,398	10,398	-	10,398	58%	
Statutory Charges	2,782	3,252	3,136	-	3,136	89%	
User Fees and Charges	18,599	29,851	29,648	924	30,572	61%	
Operating Grants and Subsidies	3,112	6,667	4,515	31	4,546	68%	
Interest / Investment Income	3,528	3,852	3,851	-	3,851	92%	
Commercial & Other Income	1,632	2,419	2,588	400	2,988	55%	
<b>Total Income from Continuing Operations</b>	<b>82,799</b>	<b>136,917</b>	<b>134,615</b>	<b>1,355</b>	<b>135,970</b>	<b>61%</b>	
<b>Expenses from Continuing Operations</b>							
Employee Expenses	22,839	44,073	43,720	-	43,720	52%	
Materials, Contracts & Services	43,020	64,326	67,231	954	68,185	63%	
Elected Member Allowances	394	832	832	-	832	47%	
Elected Member Expenses	42	21	45	-	45	92%	
Council Committee Allowances	6	20	20	-	20	30%	
Depreciation, Amortisation & Impairment	21,855	33,536	33,536	-	33,536	65%	
Interest Expenses	995	5,664	5,664	-	5,664	18%	
<b>Total Expenses from Continuing Operations</b>	<b>89,151</b>	<b>148,472</b>	<b>151,048</b>	<b>954</b>	<b>152,002</b>	<b>59%</b>	
<b>Operating Result - Continuing Operations</b>	<b>(6,352)</b>	<b>(11,555)</b>	<b>(16,433)</b>	<b>401</b>	<b>(16,032)</b>	<b>40%</b>	
Capital Grants Income	95	700	5,392	-	5,392	2%	
<b>Net Surplus/(Deficit) For the Year</b>	<b>(6,257)</b>	<b>(10,855)</b>	<b>(11,042)</b>	<b>401</b>	<b>(10,641)</b>		<b>1</b>

**Notes on recommended variations:**

1. The improvement in the projected deficit in the Income Statement is as detailed in Attachment 4, Cost of Services.

ATTACHMENT 2

<b>Statement of Operating Position</b>		YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v Projected	
for the period ended 31/01/2026		Actual	Budget	Budget	Variations	Budget	Result	Notes
		\$'000	\$'000	\$'000	\$'000	\$'000	%	
<b>% of year elapsed</b>							<b>59%</b>	
<b>Net Operating Result From Income Statement</b>		<b>(6,352)</b>	<b>(11,555)</b>	<b>(16,433)</b>	<b>401</b>	<b>(16,032)</b>	40%	
<b>Add Non-Cash Items</b>								
Add back Depreciation (not cash)		21,855	33,536	33,536	0	33,536	65%	
Add back Other Non Cash Items		-	2,100	2,100	0	2,100	0%	
<b>Total Non Cash Items</b>		<b>21,855</b>	<b>35,636</b>	<b>35,636</b>	<b>0</b>	<b>35,636</b>	61%	
<b>Less Additional Outflows</b>								
Repayment of Borrowings & Advances		(4,533)	(6,084)	(6,084)	0	(6,084)	75%	
Capital Expenditure		(26,451)	(91,509)	(71,237)	2,040	(69,197)	38%	1
<b>Total Additional Outflows</b>		<b>(30,984)</b>	<b>(97,593)</b>	<b>(77,321)</b>	<b>2,040</b>	<b>(75,281)</b>		
<b>Add Additional Inflows</b>								
Add Capital Grants		95	700	5,392		5,392	2%	
Sale of Infrastructure, Property, Plant & Equipment		107	3,512	512		512	21%	
Transfers from/(to) Reserves		18,289	69,300	52,214	(2,041)	50,173	36%	2
<b>Total Additional Inflows</b>		<b>18,491</b>	<b>73,512</b>	<b>58,118</b>	<b>(2,041)</b>	<b>56,077</b>		
<b>Net Increase (-Decrease) in General Funds</b>		<b>3,011</b>	<b>0</b>	<b>0</b>	<b>400</b>	<b>400</b>		3

**Notes on recommended variations:**

1. The net decrease in Capital Expenditure as detailed in Attachment 5, Statement of Capital Expenditure.
2. The net decrease in Transfers from Reserves as detailed in Attachment 3, Statement of Cash and Reserves
3. This reflects the net sum of all fund flows after reserve transfers. The recognition of unclaimed money as general revenue results in an increase in General Funds of \$400K in this Budget Review.

ATTACHMENT 3

<b>Cash &amp; Reserves</b> for the period ended 31/01/2026	<b>YTD Actual \$'000</b>	<b>FY Original Budget \$'000</b>	<b>FY Annual Budget \$'000</b>	<b>Proposed Variations \$'000</b>	<b>Projected FY Budget \$'000</b>	<b>Notes</b>
<b>Unrestricted</b>	<b>44,345</b>	<b>18,360</b>	<b>18,360</b>	<b>400</b>	<b>18,760</b>	
<b>Externally restricted</b>						
CBD Carparking Shortfall - Developer Cont.	10,815	796	974		974	
CBD Carparking Shortfall - Rate Levy	10,078	4,375	4,574		4,574	
Developer Contributions	1,968	2,026	2,010		2,010	
Highway/Commercial Carparking Shortfall	59	60	60		60	
Market Site Development	692	719	717		717	
Other Carparking Shortfall	428	438	437	(437)	-	1
Unspent Grants	423	429	423		423	
Waste Management Reserve	15,647	7,703	8,034	580	8,614	2
Waste Remediation Reserve	10,631	4,957	11,446		11,446	
<b>Total Externally Restricted</b>	<b>50,741</b>	<b>21,504</b>	<b>28,675</b>	<b>143</b>	<b>28,818</b>	
<b>Internally restricted</b>						
Asset Replacement & Refurbishment	1,358	1,397	1,372	(750)	622	3
Carry Forward	32,000	5,053	32,000	1,767	33,767	4
DEC Asset Replacement/Refurbishment	400	400	400	(68)	331	5
Disaster Contingency	2,588	2,588	2,588		2,588	
Election Expense	223	138	138		138	
Environmental	44	44	44		44	
IT Strategy	3,936	779	713		713	
Nightcliff Community Hall	18	19	23		23	
Off & On Street Carparking	6,389	2,959	4,458	(457)	4,001	6
Plant & Vehicle Replacement	7,000	1,646	1,862	1,405	3,267	7
Public Art	-	171	-		-	
Sale of Land	9,401	-	7,900		7,900	
<b>Total Internally Restricted</b>	<b>63,357</b>	<b>15,192</b>	<b>51,498</b>	<b>1,898</b>	<b>53,395</b>	
<b>Total Cash &amp; Reserves</b>	<b>158,443</b>	<b>55,057</b>	<b>98,533</b>	<b>2,441</b>	<b>100,973</b>	

**ATTACHMENT 3****Notes on recommended variations:**

1. Other Carparking Shortfall Reserve: transfer out -\$437K for carpark component of Waters Ward Multigenerational Recreation Space
2. Waste Management Reserve: transfer in +\$830K additional revenue received from asbestos disposal; transfer out -\$250K for SBWMF Stage 2A expansion.
3. Asset Replacement & Refurbishment Reserve: transfer out -\$750K for Parap pool rectification works
4. Carry Forward Works Reserve: transfer in +\$1.77M for 2026/27 capital program delivery:
  - +\$1.04M Waters Ward Multigenerational Recreation Space
  - +\$300K Shared Path program
  - +\$267K Better Suburbs
  - +\$164K Roads Reseals & Rehabilitation program
5. DEC Asset Replacement/Refurbishment Reserve: transfer out -\$68K to fund DEC carpet repairs and maintenance
6. Off & Onstreet Parking Reserve: net transfers:
  - -\$463K transfer out for carpark component of Waters Ward Multigenerational Recreation Space
  - -\$157K transfer out for server relocation at Westlane Carpark
  - +\$94K transfer in additional onstreet parking revenue
  - +\$69K transfer in Westlane and Dragonfly CCTV Upgrade project savings as completed
7. Plant & Vehicle Replacement Reserve: transfer in +\$1.4M as an early carry forward fleet management capital project

ATTACHMENT 4

<b>COST OF SERVICES</b> for the period ended 31/01/2026	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Variations \$'000	Projected FY Budget \$'000	YTD v Result %	Reference Note
% of year elapsed							
59%							
<b>Office of the Lord Mayor &amp; CEO</b>							
<b>Expense</b>							
Marketing & Communications & Engagement	735	1,663	1,893	(165)	1,728	43%	1
Executive Support & Governance	1,769	2,737	3,011		3,011	59%	
Chief Executive Officer Section	427	781	841		841	51%	
<b>Expense Total</b>	<b>2,931</b>	<b>5,180</b>	<b>5,744</b>	<b>(165)</b>	<b>5,579</b>	<b>53%</b>	
<b>Net Surplus / (-Cost)</b>	<b>(2,931)</b>	<b>(5,180)</b>	<b>(5,744)</b>	<b>165</b>	<b>(5,579)</b>	<b>53%</b>	

**Office of the Lord Mayor & CEO Notes:**

1. -\$165K reallocation to Program Management to support minor asset purchases program

ATTACHMENT 4

<b>COST OF SERVICES</b> for the period ended 31/01/2026	<b>YTD</b> <b>Actual</b> \$'000	<b>FY Original</b> <b>Budget</b> \$'000	<b>FY Annual</b> <b>Budget</b> \$'000	<b>Proposed</b> <b>Variations</b> \$'000	<b>Projected FY</b> <b>Budget</b> \$'000	<b>YTD v</b> <b>Result</b> %	<b>Reference</b> <b>Note</b>
<b>% of year elapsed</b>							
59%							
<b>Community Hub</b>							
<b>Income</b>							
Animal Management	506	587	587		587	86%	
Buildings and Facilities	138	183	183		183	75%	
Darwin Entertainment Centre		7	7		7	0%	
Family & Children	54	105	105	3	107	50%	1
Library Services	1,575	1,539	1,566	25	1,591	99%	1
Mosquito Control	68	219	219		219	31%	
Parks & Reserves	131	242	242		242	54%	
Recreation	87	120	120		120	72%	
Regulatory Services	1,704	1,605	1,605		1,605	106%	
Roads Maintenance	659	2,546	1,209		1,209	54%	
Workshop	48	47	47		47	102%	
Youth Services	26	1	27		27	97%	
<b>Income Total</b>	<b>4,996</b>	<b>7,201</b>	<b>5,915</b>	<b>27</b>	<b>5,943</b>	<b>84%</b>	
<b>Expense</b>							
Animal Management	1,207	1,948	2,003		2,003	60%	
Arts & Culture	123	260	342		342	36%	
Buildings and Facilities	2,748	4,965	4,985	750	5,735	48%	2
City Maintenance	7,529	15,045	15,239		15,239	49%	
Community Development	276	513	591		591	47%	
Community Hub GM	261	466	466		466	56%	
Darwin Entertainment Centre	1,047	995	1,069		1,069	98%	
Darwin Safer Cities Program	210	397	397		397	53%	
Family & Children	333	630	630	3	632	53%	1
Library Services	2,363	4,205	4,303	25	4,328	55%	1
Mosquito Control	63	403	403		403	16%	

ATTACHMENT 4

<b>COST OF SERVICES</b> for the period ended 31/01/2026	<b>YTD</b> <b>Actual</b> <b>\$'000</b>	<b>FY Original</b> <b>Budget</b> <b>\$'000</b>	<b>FY Annual</b> <b>Budget</b> <b>\$'000</b>	<b>Proposed</b> <b>Variations</b> <b>\$'000</b>	<b>Projected FY</b> <b>Budget</b> <b>\$'000</b>	<b>YTD v</b> <b>Result</b> <b>%</b>	<b>Reference</b> <b>Note</b>
<b>% of year elapsed</b>							
<b>59%</b>							
Operations Administration	7,876	1,355	1,355		1,355	581%	
Parks & Reserves	6,325	9,559	9,559		9,559	66%	
Pathways	1,171	2,283	2,283		2,283	51%	
Reconciliation Action	47	240	240		240	20%	
Recreation	898	2,234	2,218	9	2,227	40%	3
Regulatory Services	1,925	3,918	3,671		3,671	52%	
Roads Maintenance	1,628	3,901	3,901		3,901	42%	
Stormwater Drainage	425	1,310	1,310		1,310	32%	
Workshop	1,232	2,492	2,492		2,492	49%	
Workshop - Internal Plant Recharges	(2,455)	(3,979)	(3,979)		(3,979)	62%	
Youth Services	231	406	539		539	43%	
<b>Expense Total</b>	<b>35,464</b>	<b>53,544</b>	<b>54,016</b>	<b>787</b>	<b>54,802</b>	<b>65%</b>	
<b>Net Surplus / (-Cost)</b>	<b>(30,468)</b>	<b>(46,343)</b>	<b>(48,101)</b>	<b>(759)</b>	<b>(48,860)</b>	<b>62%</b>	

**Community Hub Notes:**

1. Grant income and associated expenditure: +\$24K NT Public Library Funding index adjustment, +\$3K Fun Bus grant funding index adjustment and +\$1K City of Palmerston sponsorship for Young Territory Author Awards
2. +\$750K Parap pool rectification works funded from Asset Replacement & Refurbishment Reserve
3. +\$9K reallocated from capital to operational budget for Bagot Oval change room (ORD537/25)

ATTACHMENT 4

<b>COST OF SERVICES</b> for the period ended 31/01/2026	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Variations \$'000	Projected FY Budget \$'000	YTD v Result %	Reference Note
<b>% of year elapsed</b>							
59%							
<b>Innovation Hub</b>							
<b>Income</b>							
City Parking	2,753	4,233	4,233	94	4,327	64%	1
Development	547	1,029	1,029		1,029	53%	
Economic Development	133	266	266		266	50%	
Environment & Climate		56	56		56	0%	
Events	134	13	163	4	166	80%	2
Growth and Development Services		150	150		150	0%	
Property	1,043	1,577	1,577		1,577	66%	
Public Lighting Program	3	7	7		7	39%	
Smart Cities Projects	5					100%	
Waste Management	21,512	34,918	34,918	830	35,748	60%	3
<b>Income Total</b>	<b>26,130</b>	<b>42,249</b>	<b>42,399</b>	<b>928</b>	<b>43,327</b>	<b>60%</b>	
<b>Expense</b>							
City Parking	2,641	4,817	5,035	157	5,191	51%	4
City Planning	192	392	542	(15)	527	36%	5
Corporate Information	275	527	527		527	52%	
Design	894	1,556	1,646		1,646	54%	
Development	109	238	238		238	46%	
Economic Development	15	33	33		33	45%	
Environment & Climate	534	880	918		918	58%	
Events	700	968	1,183	4	1,187	59%	2
Growth and Development Services	754	1,362	1,362		1,362	55%	
Innovation Hub GM	313	502	502		502	62%	
International Relations	64	258	293		293	22%	
Property	204	488	238		238	86%	

ATTACHMENT 4

<b>COST OF SERVICES</b> for the period ended 31/01/2026	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Variations \$'000	Projected FY Budget \$'000	YTD v Result %	Reference Note
<b>% of year elapsed</b>							
<b>59%</b>							
Public Lighting Program	1,320	2,227	2,227		2,227	59%	
Smart Cities Projects	291	724	724		724	40%	
Waste Management	12,942	27,249	27,337		27,337	47%	
<b>Expense Total</b>	<b>21,248</b>	<b>42,222</b>	<b>42,805</b>	<b>146</b>	<b>42,950</b>	<b>49%</b>	
<b>Net Surplus / (-Cost)</b>	<b>4,882</b>	<b>28</b>	<b>(406)</b>	<b>782</b>	<b>377</b>	<b>1296%</b>	

**Innovation Hub Notes:**

1. +\$94K additional onstreet parking income offset by increase in expenditure for relocation of servers within Westlane Arcade.
2. Grant income and associated expenditure for Australia Day event (+\$1.3K Australia Day Council & +\$2.5K National Australia Day Council). And transfer +/- \$6K from Christmas events to Australia Day expenditure (nil section impact).
3. +\$830K increase in Shoal Bay Waste Management facility income with higher asbestos disposal received at facility
4. +\$157K for relocation of servers within the Westlane Arcade; funded from additional parking fees (\$94K) and transfer from Off & On Street Parking Reserve
5. -\$15K operational funds reallocated to capital budget for Mall Wayfinding Signage

ATTACHMENT 4

<b>COST OF SERVICES</b> for the period ended 31/01/2026	<b>YTD</b> <b>Actual</b> \$'000	<b>FY Original</b> <b>Budget</b> \$'000	<b>FY Annual</b> <b>Budget</b> \$'000	<b>Proposed</b> <b>Variations</b> \$'000	<b>Projected FY</b> <b>Budget</b> \$'000	<b>YTD v</b> <b>Result</b> %	<b>Reference</b> <b>Note</b>
<b>% of year elapsed</b>							
59%							
<b>Corporate Hub</b>							
<b>Income</b>							
Corporate Hub GM		-	-	400	400	0%	1
Corporate Services	11		-			100%	
Customer Experience	40	53	53		53	75%	
Finance Section	245	642	642		642	38%	
Information Communication & Techno	43	64	64		64	68%	
Organisational Development	2	5	5		5	46%	
Workplace Health & Safety	108	100	100		100	108%	
<b>Income Total</b>	<b>449</b>	<b>864</b>	<b>864</b>	<b>400</b>	<b>1,264</b>	<b>36%</b>	
<b>Expense</b>						100%	
Asset Management Section	618	940	940		940	66%	
Corporate Hub GM	229	499	534		534	43%	
Corporate Services	389	615	475		475	82%	
Customer Experience	516	1,039	939		939	55%	
Employee Overheads (net)	(367)					100%	
Finance Section	1,880	3,836	3,896		3,896	48%	
Human Resources	768	1,438	1,438		1,438	53%	
ICT PMO	304	728	1,138		1,138	27%	
Information Communication & Techno	2,093	3,341	3,332	3	3,335	63%	2
Organisational Development	628	1,560	1,560	(3)	1,557	40%	2
Procurement Section	174	410	410		410	42%	
Program Management	681	1,326	1,656	187	1,843	37%	3

ATTACHMENT 4

<b>COST OF SERVICES</b> for the period ended 31/01/2026	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Variations \$'000	Projected FY Budget \$'000	YTD v Result %	Reference Note
<b>% of year elapsed</b>							
59%							
Risk & Assurance	2,325	2,661	3,030		3,030	77%	
Workplace Health & Safety	415	743	743		743	56%	
<b>Expense Total</b>	<b>10,653</b>	<b>19,135</b>	<b>20,091</b>	<b>187</b>	<b>20,278</b>	<b>53%</b>	
<b>Net Surplus / (-Cost)</b>	<b>(10,204)</b>	<b>(18,271)</b>	<b>(19,227)</b>	<b>213</b>	<b>(19,014)</b>	<b>54%</b>	

**Corporate Hub Notes:**

1. +\$400K transfer funds from Trust to consolidated revenue in accordance with Unclaimed Money Policy No.3302.100.E.R.
2. +/- \$3K transfer from Organisational Development to Information Communication & Technology for ISpring subscription
3. +\$165K reallocation from Marcomms to support minor asset purchases program; and +\$22K transferred from capital Nightcliff Foreshore Café Greenwall Design Works to operational expenses as project cancelled.

ATTACHMENT 4

<b>COST OF SERVICES</b> for the period ended 31/01/2026	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Variations \$'000	Projected FY Budget \$'000	YTD v Result %	Reference Note
<b>% of year elapsed</b>							
59%							
<b>General</b>							
<b>Income</b>							
General Revenue (rates, interest, Federal Asstce)	51,224	86,605	85,437		85,436	60%	
Grants & Contributions and Other Income for Capital Purposes	95	700	5,392		5,392	2%	
<b>Income Total</b>	<b>51,319</b>	<b>87,305</b>	<b>90,829</b>		<b>90,828</b>	<b>57%</b>	
<b>Expense</b>							
Contribution To General Funds by Other Activities	(3,000)	(5,143)	(5,143)		(5,143)	58%	
Depreciation & Impairment	21,855	33,536	33,536		33,536	65%	
<b>Expense Total</b>	<b>18,855</b>	<b>28,393</b>	<b>28,393</b>	<b>-</b>	<b>28,393</b>	<b>66%</b>	
<b>Net Surplus (-Cost)</b>	<b>32,464</b>	<b>58,912</b>	<b>62,436</b>		<b>62,435</b>	<b>52%</b>	
<b>Net Surplus (-Cost) All Services</b>	<b>(6,257)</b>	<b>(10,855)</b>	<b>(11,042)</b>	<b>401</b>	<b>(10,641)</b>		

<b>Statement of Capital Expenditure</b>							
for the period ended 31/01/2026	YTD	FY Original	FY Annual	Proposed	Projected FY	YTD v Projected Result	Reference
Master Account	Actual	Budget	Budget	Budget	Budget	%	Note
	\$'000	\$'000	\$'000	\$'000	\$'000		
05.221060 Swimming Pools Capital Projects Expenditure	15	0	15		15	100%	
05.221061 Public Art Program Capital Expenditure	20	100	424		424	5%	
05.223065 Sports Facilities - Capital Projects	2	100	796	(9)	786	0%	1
05.311060 Infrastructure Capital Projects	11	0	0		0	100%	
05.322061 Economic Development Capital Expenditure	26	0	86	15	101	26%	2
05.322062 Minor Capital Works Program	53	160	172	(22)	150	35%	3
05.322063 Streetscape Development & Upgrade	616	0	1,054	(267)	787	78%	4
05.322064 Road Works Capital Projects Expenditure	0	0	1,377	(1,377)	0	100%	5
05.322066 Roads to Recovery Capital Projects Expenditure	36	0	0		0	100%	
05.322067 LATM Capital Projects Expenditure	8	299	651		651	1%	
05.322068 Cyclepath Capital Projects	9	700	500	(300)	200	4%	6
05.322069 Black Spot Program	5	0	1,106		1,106	0%	
05.331061 Footpaths Capital Projects	351	810	986		986	36%	
05.331062 Disability Access Capital Projects (W/O ONLY)	3	102	121		121	3%	
05.331064 Driveway Capital Projects	170	231	231		231	74%	
05.331065 Road Reseal & Rehabilitation Capital Projects	56	2,400	2,455	177	2,632	2%	5
05.331066 Public Lighting Capital Projects	276	580	1,230		1,230	22%	
05.331069 Traffic Signals Capital Projects	40	54	107		107	38%	
05.332060 Building Maintenance Capital Projects	373	106	1,153	(69)	1,084	34%	7
05.332063 Signage & Memorial Capital Projects	28	22	40		40	68%	
05.332086 Open Spaces Capital Refurbishment Costs (W/O ONLY)	2,244	0	3,310		3,310	68%	
05.332087 Civic Centre Capital Refurbishment Costs (W/O ONLY)	14,324	68,008	28,763		28,763	50%	
05.332089 Darwin Entertainment Centre Capital Projects	0	0	0	68	68	0%	8
05.333061 Environmental Management Capital Projects	0	400	600		600	0%	
05.333062 Shoal Bay Upgrade Works	4,314	9,125	8,367	250	8,617	50%	9
05.334060 Stormwater Drainage Capital Projects	467	1,893	2,954		2,954	16%	
05.334065 Walkway Capital Projects	0	83	83		83	0%	
05.335060 Fleet Management Capital Projects	1,516	2,770	6,047	(1,405)	4,641	33%	10
05.341061 Fencing Capital Projects	32	150	150		150	21%	
05.341062 Parks & Reserves Revitalisation Capital Projects	517	2,620	3,128	900	4,028	13%	11

<b>Statement of Capital Expenditure</b>							
for the period ended 31/01/2026							
Master Account	YTD Actual \$'000	FY Original Budget \$'000	FY Annual Budget \$'000	Proposed Budget \$'000	Projected FY Budget \$'000	YTD v Projected Result %	Reference Note
05.341063 Parks Infrastructure Capital Projects	797	160	804		804	99%	
05.341065 Parks Landscaping & Irrigation Capital Projects	1	270	270		270	0%	
05.410070 ICT Road Map Capital	0	0	2,797		2,797	0%	
05.431060 IT Capital Projects	140	346	1,440		1,440	10%	
05.520060 Smart Cities Capital Expenditure	0	20	20		20	0%	
<b>Capital Expenditure Total</b>	<b>26,451</b>	<b>91,509</b>	<b>71,237</b>	<b>(2,040)</b>	<b>69,197</b>	<b>38%</b>	

**Notes on recommended variations:**

1. -\$9K reallocated to operational budget for Bagot Oval change room (ORD537/25)
2. +\$15K reallocated from operational to capital budget for additional costs for the Mall Wayfinding Signage project
3. -\$22K transferred from Nightcliff Foreshore Cafe Greenwall Design works to Program Management operational to fund design expenses as project cancelled
4. -\$267K Better Suburbs transferred to Carry Forward Reserve required in 2026/27 to deliver future projects
5. -\$1.38M reallocate funds transferred from capital programs pending receipt of LRCI grant funds (received in 24/25): \$1.2M to Carry Forward Reserve for Waters Ward Multigenerational Recreation Space 2026/27 (\$1.036M), Road Reseals (\$164K) 2026/27 program and \$177K consolidated back to Roads Reseal program (where mainly sourced from pending grant receipt).
6. -\$300K transferred to Carry Forward Reserve to fund 2026/27 Shared Path program
7. -\$69K CCTV upgrades at Westlane and Dragonfly carparks completed; transfer back remaining funds to Off & On Street Parking Reserve
8. +\$68K Darwin Entertainment Centre carpark repairs funded from DEC Asset Replacement/Refurbishment Reserve
9. +\$250K Shoal Bay Stage 2A Expansion additional funds required funded from Waste Management Reserve
10. -\$1.4M transferred back to Plant Replacement Reserve for 2026/27 due to expected delivery timing of purchased fleet
11. +\$900K Waters Ward Multigenerational Recreation Space funding required for Stage 1 execution; carpark component to be funded by transfer of \$437K from Other Carpark Reserve and \$463K Off & On Street Parking Reserve

**14.8 REVIEW OF PROCUREMENT POLICY**

**Author:** Executive Manager Corporate and Customer Service

**Authoriser:** General Manager Corporate

**Attachments:** 1. Procurement Policy - Tracked Changes [↓](#)  
2. Procurement Policy - Revised Version [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Review of Procurement Policy be received and noted.
2. THAT Council adopts the revised Procurement Policy at **Attachment 2**.

**PURPOSE**

The purpose of this report is to provide the revised Procurement Policy to Council for adoption.

**KEY ISSUES**

- Council's Procurement Policy 0070.100.E.R is due for review.
- An internal review was undertaken, against better practice, legislative requirements and council's corporate strategies.
- Recommended are minor amendments and the inclusion of obligations under the *Modern Slavery Act 2018 (CTH)*.
- This report was tabled at the Risk Management and Audit Committee Meeting held 27 February 2026 and it was recommended by that Council endorse the revised policy.

**DISCUSSION**

Council's Procurement Policy 0070.100.E.R was last reviewed by Council in November 2023 and is due for review.

As part of the internal review, consideration was given to better practice improvements, legislative requirements as well as committed actions from corporate strategies.

The procurement policy is based on five principles, of which two principles make regard to First Nations businesses. The review highlighted an inconsistent reference to First Nations-owned businesses, which is included in the proposed amendments. Further language adjustment was made to ensure the focus is not only on supply by First Nations-owned business but also on engagement.

The focus to support local businesses remains through the principle of 'Securing value for Darwin'. This principle is addressed through operational directions through the Procurement Manual, including the 30% Local Content weighting for tender assessments.

The recent Reconciliation Action Plan included the following procurement related actions as RAP action 10:

- review and enhance the First Nations Procurement Plan
- review and update procurement practices to enhance opportunities to procure goods and services from First Nations businesses
- develop and communicate opportunities for procurement of goods and services from First Nations businesses to staff.

These actions will further inform the review of City of Darwin's internal Procurement Manual that underpins the policy.

The policy was presented to Council's Reconciliation Advisory Committee for further feedback on First Nations content.

The review of the policy further considered and recommends amendments to:

- identifying the processes not considered as procurement of goods and services that are managed through other relevant policies
- requirements under the *Modern Slavery Act 2018 (CTH)*
- removing private-public partnerships procedural content that is recorded in relevant procedure
- adding sustainability principles based on objective 3 of the Waste and Resource Recovery Strategy.

A version of Procurement Policy 0070.100.E.R with tracked changes is provided as **Attachment 1**. The consolidated, clean version of the policy is at **Attachment 2** for endorsement. The Policy is scheduled for review every two years.

**PREVIOUS COUNCIL RESOLUTION**

At the Risk Management and Audit Committee meeting held 27 February 2026 the Committee resolved as follows:

**COMMITTEE RESOLUTION RMAC004/26**

1. THAT the report entitled Review of Procurement Policy 0070.100.E.R be received and noted.
2. THAT the Risk Management and Audit Committee recommends that Council endorse Policy 0070.100.E.R Procurement Policy at **Attachment 2**.

**CARRIED 5/0**

<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.4 Accountability
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	N/A
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b> <i>Local Government Act 2019</i> and associated Regulations</p> <p><b>Policy:</b> N/A</p>
<b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>	N/A
<b>DECLARATION OF INTEREST</b>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



# Procurement policy

## Policy No. 0070.100.E.R

### 1 Purpose

The objective of this policy is to provide strategic direction for the procurement framework that guides sourcing and contract management for City of Darwin.

### 2 Scope

This policy is City of Darwin’s overarching policy for the procurement of goods and services. It informs the framework that maximises the benefits that can be delivered through procurement. This policy excludes the following processes that are covered under separate policies:

- Asset disposal
- Property leasing and licensing
- Investment of funds
- Borrowing
- Grants, sponsorships, donations, funding arrangements

### 3 Policy statement

This policy is ~~centered~~based on the following principles:

- securing value for Darwin
- working together to achieve outcomes
- leaders in procurement practice
- integrity, probity and accountability
- renewing City of Darwin’s Commitment to Climate Action.

#### 3.1 Securing value for Darwin

Every effort should be made to utilise local suppliers, build local capacity, and to ensure local businesses and industries are given an opportunity to participate in quotation and tender processes. When undertaking traditional contracting, weightings are applied to the assessment process to support the development of a prosperous local economy and to provide economic opportunities for First Nations enterprises. These weightings will consider increased capacity and benefits to the local economy, as well as opportunities for First Nations businesses.

Procurement policy - 0070.100.E.R

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Version:	Decision Number:	Adoption Date:	Next Review Date:
<del>3</del>	<del>ORD693/23</del>	<del>14 November 2023</del> 31 March 2026	<del>14 November 2025</del> 31 March 2028

**Responsible Officer: General Manager Corporate**

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However, there will be instances where City of Darwin is seeking to achieve value through a nationally or internationally competitive market response, including through the delivery of public-private partnerships in line with legislation. ~~In those instances, City of Darwin will ensure consideration is given to benefit and participation of the local economy, however weightings applied during traditional procurement may not be used. In the case of public-private partnerships, this will be through seeking general information during the first stage market engagement and detailed information and commitments during the second stage select source process. This is consistent with the National PPP Guidelines.~~

There may also be instances where funding guidelines may place requirements on City of Darwin that are not consistent with this policy. In those instances, City of Darwin will follow the funding guidelines in order to access external funding.

For low value procurement, such as entertainment, food and beverages at community events and civic functions, City of Darwin will prioritise local suppliers.

### 3.2 Working together to achieve social outcomes

City of Darwin’s objective is to increase the social benefit of procurement and the number of social enterprises delivering services to City of Darwin either directly or indirectly.

Similarly, City of Darwin will support the development of a diverse and sustainable First Nations business sector by creating opportunities for First Nations-owned businesses to engage with and supply to City of Darwin. These policy settings and engagement will also assist in improving employment outcomes and opportunities for Aboriginal and Torres Strait Islander First Nations people to participate in the local economy.

As part of the local supplier weighting, proponents will be required to demonstrate opportunities for First Nations businesses and benefits for First Nations communities. City of Darwin may also assess the involvement of social enterprise and social benefits as part of the compulsory local supplier weighting.

Social objectives may include:

- employment and training of people from marginalised backgrounds, including First Nations people, people with disabilities, people from culturally and linguistically diverse backgrounds, seniors and the long-term unemployed
- organisational policies and programs
- reinvesting profit into community and First Nations causes
- utilising the services of social enterprises, community organisations or First Nations enterprises in the vendor’s supply chain.

### 3.3 Leaders in procurement practice

City of Darwin is outcome focused and will continually look for opportunities to engage with its peers to share knowledge, identify continuous improvement opportunities and collectively procure to deliver value for the community.

Procurement policy - 0070.100.E.R

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Version:	Decision Number:	Adoption Date:	Next Review Date:
<del>3</del>	<del>ORD693/23</del>	<del>14 November 2023</del> 31 March 2026	<del>14 November 2025</del> 31 March 2028

Responsible Officer: General Manager Corporate

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Where it is appropriate and provides value for money, City of Darwin can utilise the Local Buy Procurement and National Procurement Network arrangements to which the Local Government Association of the Northern Territory is a signatory, to facilitate compliant purchasing. While City of Darwin is not legally bound to use these services, these services are fully compliant with the *Local Government Act 2019* (NT) and *Local Government (General) -Regulations 2021* (NT) and using these arrangements can save significant time and money. Purchasing capacity is unlimited for goods and services through Local Buy, however, specific term of agreement limits may apply.

### 3.4 Integrity, probity and accountability

City of Darwin respects the trust placed in us by the community. City of Darwin is accountable for delivering timely outcomes using public resources. To ensure integrity, probity and accountability, City of Darwin will:

- observe all requirements under the *Local Government Act 2021* (NT) and associated regulations and guidelines
- ensure appropriate Workplace Health and Safety protections are in place to meet or exceed requirements under the *Work Health and Safety (National Uniform Legislation) Act\_2011* (CTH) and associated regulations and guidelines
- ensure that appropriate governance mechanisms such as conflict of interest and complaints management procedures are in place to maintain the integrity of the procurement process
- ensure all stages of the procurement process are defensible and appropriately documented to ensure public concerns are addressed, and preserve confidence in the procurement process
- manage probity relative to the assigned value and risk of the procurement activity
- consider privacy implications of the procurement activity and preferred supplier
- consider modern slavery risk on supply chains under the *Modern Slavery Act 2018* (CTH)
- meet or exceed disclosure requirements for the outcomes of procurement processes.

### 3.5 Renewing City of Darwin’s commitment to climate action

City of Darwin is committed to responding to Climate Change through the sustainable procurement of materials and services. In developing a sourcing strategy, consideration will be given to whether it is in the public interest to include sustainability principles as part of the assessment criteria. To ensure transparency and consistency, any documentation will include notification and submitters are encouraged to include detail on how they meet them.

Sustainability principles may include:

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<del>3</del>	<del>ORD693/23</del>	<del>14 November 2023</del> 31 March 2026	<del>14 November 2025</del> 31 March 2028
<b>Responsible Officer: General Manager Corporate</b>			
<i>Electronic version current. Uncontrolled copy valid only at time of printing.</i>			



- vendor strategies to avoid unnecessary consumption and manage demand (this includes the consumption of energy and water)
- goods and infrastructure to be supplied are reusable or recyclable;
- and/or include goods are made with part or whole recycled content, with a preference to locally processed and remanufactured suppliers
- procuring goods or services that have minimal environmental impacts associated with their production, use or disposal
- innovation in sustainable products and services through the design and implementation of the arrangement.
- organisational policies and programs
- reinvesting profit into community and sustainability causes activities
- utilising the services of sustainable enterprises in the vendor's supply chain.

#### 4 Definitions

**First Nations enterprise** is an individual, or an entity that is at least 51% owned by First Nations people and is undertaking commercial activity as verified by the Northern Territory Indigenous Business Network and/or Supply Nation.

**Social enterprise** is a business that operates to address social problems, improve communities, or help the environment. A social enterprise generates most, or all their incomes from trade (not grants or donations) and can be categorised under one or more of the below models:

- provide employment and training for marginalised groups
- provide employment and training for people with a disability
- provide products and services in a direct response to a community or environmental need (something not met by the market)
- an ethical for-profit business, with a significant proportion of profits redistributed for a social impact.

#### 5 Legislative references

*Local Government Act 2019 (NT)*

*Local Government (General) Regulations 2021*

*Work Health and Safety (National Uniform Legislation) Act 2011 (NT)*

*Modern Slavery Act 2018*

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## 6 Procedures / related documents

National PPP Guidelines

3401.001.I.N Procurement Manual

## 7 Responsibility / application

Assessment criteria will be determined as part of the development of the sourcing strategy for each procurement activity and will be advised to all interested parties as part of the procurement documentation.

City of Darwin officers responsible for procuring goods, services and contract management, are to comply with this policy. It is the responsibility of each officer involved in the procurement process to understand this policy and City of Darwin’s framework.

The General Manager Corporate is accountable for the overall management of the Procurement Policy.

The Procurement Policy will be reviewed every two years or at such other time as necessary.

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# Procurement policy

## Policy No. 0070.100.E.R

### 1 Purpose

The objective of this policy is to provide strategic direction for the procurement framework that guides sourcing and contract management for City of Darwin.

### 2 Scope

This policy is City of Darwin’s overarching policy for the procurement of goods and services. It informs the framework that maximises the benefits that can be delivered through procurement. This policy excludes the following processes that are covered under separate policies:

- Asset disposal
- Property leasing and licensing
- Investment of funds
- Borrowing
- Grants, sponsorships, donations, funding arrangements

### 3 Policy statement

This policy is based on the following principles:

- securing value for Darwin
- working together to achieve outcomes
- leaders in procurement practice
- integrity, probity and accountability
- renewing City of Darwin’s Commitment to Climate Action.

#### 3.1 Securing value for Darwin

Every effort should be made to utilise local suppliers, build local capacity, and to ensure local businesses and industries are given an opportunity to participate in quotation and tender processes. When undertaking traditional contracting, weightings are applied to the assessment process to support the development of a prosperous local economy and to provide economic opportunities for First Nations enterprises. These weightings will consider increased capacity and benefits to the local economy, as well as opportunities for First Nations businesses.

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However, there will be instances where City of Darwin is seeking to achieve value through a nationally or internationally competitive market response, including through the delivery of public-private partnerships in line with legislation.

There may also be instances where funding guidelines may place requirements on City of Darwin that are not consistent with this policy. In those instances, City of Darwin will follow the funding guidelines in order to access external funding.

For low value procurement, such as entertainment, food and beverages at community events and civic functions, City of Darwin will prioritise local suppliers.

### 3.2 Working together to achieve social outcomes

City of Darwin’s objective is to increase the social benefit of procurement and the number of social enterprises delivering services to City of Darwin either directly or indirectly.

Similarly, City of Darwin will support the development of a diverse and sustainable First Nations business sector by creating opportunities for First Nations-owned businesses to engage with and supply to City of Darwin. These policy settings and engagement will also assist in improving employment outcomes and opportunities for First Nations people to participate in the local economy.

As part of the local supplier weighting, proponents will be required to demonstrate opportunities for First Nations businesses and benefits for First Nations communities. City of Darwin may also assess the involvement of social enterprise and social benefits as part of the compulsory local supplier weighting.

Social objectives may include:

- employment and training of people from marginalised backgrounds, including First Nations people, people with disabilities, people from culturally and linguistically diverse backgrounds, seniors and the long-term unemployed
- organisational policies and programs
- reinvesting profit into community and First Nations causes
- utilising the services of social enterprises, community organisations or First Nations enterprises in the vendor’s supply chain.

### 3.3 Leaders in procurement practice

City of Darwin is outcome focused and will continually look for opportunities to engage with its peers to share knowledge, identify continuous improvement opportunities and collectively procure to deliver value for the community.

Where it is appropriate and provides value for money, City of Darwin can utilise the Local Buy Procurement and National Procurement Network arrangements to which the Local Government Association of the Northern Territory is a signatory, to facilitate compliant purchasing. While City of Darwin is not legally bound to use these services, these services are fully compliant with the *Local Government Act 2019 (NT)* and *Local Government (General) Regulations 2021 (NT)* and using these

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arrangements can save significant time and money. Purchasing capacity is unlimited for goods and services through Local Buy, however, specific term of agreement limits may apply.

### 3.4 Integrity, probity and accountability

City of Darwin respects the trust placed in us by the community. City of Darwin is accountable for delivering timely outcomes using public resources. To ensure integrity, probity and accountability, City of Darwin will:

- observe all requirements under the *Local Government Act 2021* (NT) and associated regulations and guidelines
- ensure appropriate Workplace Health and Safety protections are in place to meet or exceed requirements under the *Work Health and Safety (National Uniform Legislation) Act 2011* (CTH) and associated regulations and guidelines
- ensure that appropriate governance mechanisms such as conflict of interest and complaints management procedures are in place to maintain the integrity of the procurement process
- ensure all stages of the procurement process are defensible and appropriately documented to ensure public concerns are addressed, and preserve confidence in the procurement process
- manage probity relative to the assigned value and risk of the procurement activity
- consider privacy implications of the procurement activity and preferred supplier
- consider modern slavery risk on supply chains under the *Modern Slavery Act 2018* (CTH)
- meet or exceed disclosure requirements for the outcomes of procurement processes.

### 3.5 Renewing City of Darwin’s commitment to climate action

City of Darwin is committed to responding to Climate Change through the sustainable procurement of materials and services. In developing a sourcing strategy, consideration will be given to whether it is in the public interest to include sustainability principles as part of the assessment criteria. To ensure transparency and consistency, any documentation will include notification and submitters are encouraged to include detail on how they meet them.

Sustainability principles may include:

- vendor strategies to avoid unnecessary consumption and manage demand (this includes the consumption of energy and water)
- goods and infrastructure to be supplied are reusable or recyclable
- goods are made with part or whole recycled content, with a preference to locally processed and remanufactured suppliers
- procuring goods or services that have minimal environmental impacts associated with their production, use or disposal
- innovation in sustainable products and services through the design and implementation of the arrangement.

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- organisational policies and programs
- reinvesting profit into community and sustainability activities
- utilising the services of sustainable enterprises in the vendor’s supply chain.

#### 4 Definitions

**First Nations enterprise** is an individual, or an entity that is at least 51% owned by First Nations people and is undertaking commercial activity as verified by the Northern Territory Indigenous Business Network and/or Supply Nation.

**Social enterprise** is a business that operates to address social problems, improve communities, or help the environment. A social enterprise generates most, or all their incomes from trade (not grants or donations) and can be categorised under one or more of the below models:

- provide employment and training for marginalised groups
- provide employment and training for people with a disability
- provide products and services in a direct response to a community or environmental need (something not met by the market)
- an ethical for-profit business, with a significant proportion of profits redistributed for a social impact.

#### 5 Legislative references

*Local Government Act 2019 (NT)*

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*Work Health and Safety (National Uniform Legislation) Act 2011 (NT)*

*Modern Slavery Act 2018*

#### 6 Procedures / related documents

National PPP Guidelines

3401.001.I.N Procurement Manual

#### 7 Responsibility / application

Assessment criteria will be determined as part of the development of the sourcing strategy for each procurement activity and will be advised to all interested parties as part of the procurement documentation.

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City of Darwin officers responsible for procuring goods, services and contract management, are to comply with this policy. It is the responsibility of each officer involved in the procurement process to understand this policy and City of Darwin’s framework.

The General Manager Corporate is accountable for the overall management of the Procurement Policy.

The Procurement Policy will be reviewed every two years or at such other time as necessary.

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**Responsible Officer: General Manager Corporate**

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**14.9 PLANNING SCHEME AMENDMENT - 133 BAGOT ROAD LUDMILLA**

**Author:** Executive Manager Place and Economic Development  
Manager Planning and Place

**Authoriser:** General Manager Innovation

**Attachments:** 1. **Draft Submission - Planning Scheme Amendment - 133 Bagot Road Ludmilla** [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Planning Scheme Amendment - 133 Bagot Road Ludmilla be received and noted.
2. THAT Council endorse the draft submission letter to the Department of Lands, Planning and Environment provided at **Attachment 1**, which constitutes an objection to the proposal.

**PURPOSE**

The purpose of this report is to seek Council's endorsement of City of Darwin's draft submission to the Department of Lands, Planning and Environment regarding the proposed Planning Scheme Amendment for 133 Bagot Road, Ludmilla.

**KEY ISSUES**

- A Planning Scheme Amendment (PSA) has been submitted to the Department of Lands, Planning and Environment (DLPE) seeking to:
  - amend the Darwin Mid Suburbs Area Plan to designate part Lot 4806 (133 Bagot Road, Ludmilla) as a secondary activity centre, and
  - rezone this part lot from Zone CL (Community Living) to Zone C (Commercial).
- The proposal to rezone part Lot 4806 from CL to C would permanently remove approximately 5 hectares of land currently designated for CL purposes, reducing future housing opportunities for the Bagot Community.
- The application does not include an evidence-based assessment of Bagot Community's current or future housing needs, or how population growth could be accommodated over time.
- The proposal does not demonstrate clear support or endorsement from Bagot Community residents.
- The creation of a secondary activity centre at this location is not supported by the current strategic framework under the Northern Territory Planning Scheme 2020 (NTPS) and, in the absence of supporting economic and catchment analysis, risks fragmenting Darwin's established activity centre hierarchy.
- Rezoning will impact stormwater infrastructure; however, no comprehensive stormwater management plan has been provided.
- Given the lack of sufficient evidence regarding housing needs, Bagot Community support, strategic alignment, and impacts on stormwater, City of Darwin objects to proposed amendment.

**DISCUSSION****PSA Process**

City of Darwin has been invited to make a submission to DLPE on this PSA by close of business on Friday, 10 April 2026.

After this, if submissions are received from the public or local council, the Northern Territory (NT) Planning Commission will likely hold a hearing. Hearings are informal, open to the public and anyone who made a submission on the proposal will be invited to attend and speak.

After the hearing, the NT Planning Commission will provide a report to the Minister for Planning (Minister) about any issues raised during the exhibition period. The Minister will review all submissions, consider statutory planning requirements, and decide whether to approve, modify, or reject the amendment before it becomes part of the NTPS. Full details of the PSA can be viewed here: [Planning Notices Online](#).

**Description of the PSA**

On behalf of the Administrator of the Bagot Community Inc, June D'Rozario & Associates have submitted an application to amend the *Darwin Mid Suburbs Area Plan* to designate part Lot 4806 as a secondary activity centre; and rezone part Lot 4806 from Zone CL to Zone C.

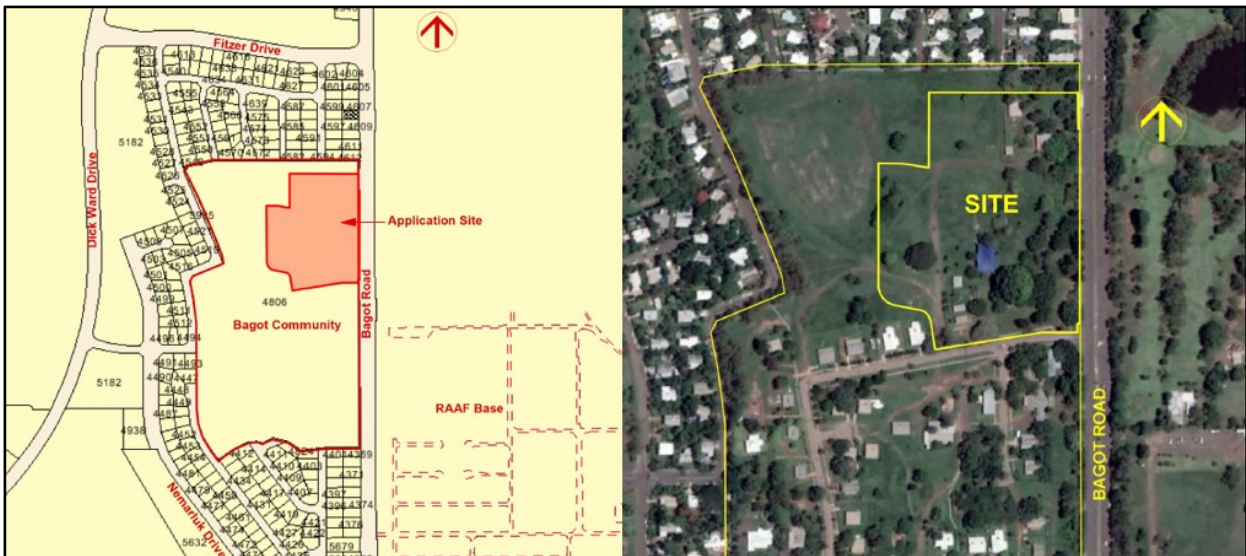
The *Darwin Regional Land Use Plan* which forms part of the NTPS, sets out that a secondary activity centre is one that includes sub-regional, district and neighbourhood centres. These centres typically incorporate one or more supermarkets and depending on the size of the catchment, a discount department store. Parap and Nightcliff are identified as nearby secondary activity centres within this hierarchy.

Bagot Community was established in 1938 and is home to approximately 400 First Nations people. Under the NTPS, the purpose of the CL Zone is to provides for *'community living that provides, temporary and permanent accommodation, and non-residential facilities for the social, cultural and recreational needs of residents.'*

The proposal does not seek approval for a specific development but instead proposes changes to the strategic framework and zoning controls to enable a broader range of land uses. Specifically, the proposal would enable 5 hectares (of the 23.11 hectare site) adjacent to Bagot Road to be used for shops, services, and businesses instead of community-only housing land.

The proposal is driven by Bagot Community's need to repay historical debts of more than \$700,000 to Power and Water Corporation (PWC) for water and sewer services, to provide an income for Bagot Community and to provide employment opportunities for people in Bagot Community. It also claims to respond to a lack of local retail and services in Ludmilla.

Bagot Community does not intend to sell any of its land. The development proposal will be carried out under a long-term lease to a development entity.



Figures 1 and 2: Site and aerial plan showing portion of site subject to this application in context with the broader Bagot Community site.

**Planning merits**

Guided by the Place & Liveability Plan 2050, City of Darwin prioritises evidence-based, community-led planning that supports liveable neighbourhoods and equitable access to housing. In the context of an acute housing crisis, which disproportionately affects First Nations people, the proposal would permanently remove land zoned for CL and reduce future opportunities to accommodate housing supply.

The application fails to provide any evidence-based assessment of Bagot Community’s existing or projected housing needs, nor does it demonstrate how the community could expand over time to accommodate population growth. The absence of this analysis raises significant concerns about the long-term implications of the proposal for housing equity, community wellbeing, and the preservation of land critical to meeting future housing demand.

Furthermore, the application does not demonstrate clear support from Bagot Community residents themselves. While it notes that the Administrator has discussed the potential development of the site with government and stakeholders over an extended period, this does not substitute for direct engagement with, or endorsement from, the community most affected by the proposal.

The proposal claims, in part, that it is responding to a lack of local retail and services in Ludmilla. While this intent is understood, the site is not identified for change in the *Darwin Mid Suburbs Area Plan*, nor is it recognised within the activity centre hierarchy under the *Darwin Regional Land Use Plan*. The *Darwin Regional Land Use Plan* anticipates that secondary activity centres will be supported by detailed policy direction and an evaluation of potential impacts on the role and function of existing and future Town Centres, neither of which has been provided.

In March 2026, the Development Consent Authority approved a major mixed-use development at 213 Dick Ward Drive, Ludmilla, which is nearby. The approval of this development introduces potential changes to the local retail context which, if delivered, may influence retail provision and demand in the surrounding area. This reinforces the need for a broader policy review rather than a site-specific planning response in advance of such work.

**Impacts on City of Darwin assets**

City of Darwin is concerned that the rezoning would grant development rights without adequate consideration of impacts on the stormwater network. This means that the provision of public infrastructure has not been fully considered in the proposal.

<p>Given that there is no direct connection to City of Darwin’s road network, there is no issue with the Traffic Impact Assessment (TIA) submitted with the proposal.</p> <p>It is noted to manage increased traffic flows the TIA recommends that traffic signals would need to be installed at the Bagot Road intersection with the access road into the Bagot community.</p> <p><b>Conclusion</b></p> <p>The proposal seeks to amend the planning framework to enable a change in land use on a portion of Lot 4806. While the intent of securing long-term outcomes for Bagot Community is acknowledged, consideration of the proposal must be based on planning merit and strategic alignment rather than landowner financial circumstances alone.</p> <p>The application does not provide sufficient information to enable an informed assessment of its strategic planning implications. In particular, it lacks evidence regarding current and future housing needs, community support, alignment with adopted strategic plans, and potential impacts on the activity centre hierarchy and City of Darwin assets.</p> <p>In the absence of this information, the proposal is considered premature and would be more appropriately assessed as part of a broader, integrated strategic planning process. Accordingly, for the reasons outlined above, the submission at <b>Attachment 1</b> constitutes an objection to the proposal.</p>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>N/A</p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>2 A Safe, Liveable and Healthy City</p> <p>2.2 By 2030, Darwin will be increasingly recognised as a liveable city</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p><b>Budget/Funding:</b></p> <p>Potential financial impact with no funding to City of Darwin for social infrastructure needs.</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b></p> <p><i>Northern Territory Planning Act 1999</i></p> <p><b>Policy:</b></p> <p>Place and Liveability Plan 2050</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p><b>Engagement Level:</b> Inform</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



Civic Centre  
Harry Chan Avenue  
Darwin NT 0800  
GPO Box 84  
Darwin NT 0801  
P 08 8930 0300  
E darwin@darwin.nt.gov.au

Lands Planning  
Department of Lands, Planning and Environment  
Northern Territory Government  
GPO Box 1680  
DARWIN NT 0801

Please Quote: PA2025/0161

25 March 2026

Dear Sir/Madam

**Parcel Description:** Lot 4806 Town of Darwin  
133 Bagot Road, Ludmilla

**Proposed Development:** Amend the Darwin Mid Suburbs Area Plan to designate part Lot 4806 as an activity centre; and rezone part Lot 4806 from Zone CL (Community Living) to Zone C (Commercial)

City of Darwin welcomes the opportunity to comment on the above proposal and, pursuant to section 22(1) of the *Planning Act 1999* (the Act), provides the following submission and objection.

### Strategic Planning Context

City of Darwin's Place & Liveability Plan 2050 articulates a long-term, community-led vision for Darwin that prioritises liveable neighbourhoods, equitable access to housing and services, and coordinated, evidence-based planning. The Plan recognises that land-use decisions must respond to demonstrated need and support long-term community wellbeing through integrated local, regional and national planning frameworks.

### Housing Need and Community Living Land

Darwin is currently experiencing an acute housing crisis, characterised by severe overcrowding, homelessness, declining affordability and citywide infrastructure constraints.<sup>1</sup> First Nations people

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<sup>1</sup> Australian Government (2024), National Housing Supply and Affordability Council (2024), State of the Housing System, <https://nhsac.gov.au/reports-and-submissions/state-housing-system-2024>.

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are disproportionately affected, while constrained availability of land zoned for community and affordable housing continues to limit supply.<sup>2</sup>

The application does not include any evidence based assessment of Bagot Community's current or future housing needs to demonstrate that the proposed reduction in Community Living land can occur without adverse -long-term- impacts.

This concern is amplified by the absence of up-to-date strategic regional or area land use plans that identify housing targets for Darwin. The proposal does not demonstrate alignment with Territory or national housing policy, nor does it evidence coordination with local government. In the absence of an updated strategic framework, the removal of housing land cannot be justified and risks undermining Darwin's capacity to meet present and future housing demand.

### **Activity Centre Hierarchy and Retail Justification**

City of Darwin is also concerned by the proposal to amend the Darwin Mid Suburbs Area Plan to designate a new secondary activity centre without supporting quantitative retail, economic or catchment analysis. In the absence of such analysis, it has not been demonstrated how the proposed activity centre would integrate with Darwin's established activity centre hierarchy or represent the most appropriate or effective response.

The proposal claims, in part, that it is responding to a lack of local retail and services in Ludmilla. However, City of Darwin notes that a major mixed use development located adjacent to and north of Fitzner Drive was approved by the Development Consent Authority at its meeting held on 6 March 2026. If delivered, the approved development is expected to influence local retail provision and may reduce demand for additional commercial activity within the Bagot Community area. This potential impact has not been assessed in the application or addressed within the relevant strategic planning framework.

### **Planning Considerations and Governance**

City of Darwin notes that the financial position or commercial circumstances of the landowner are not relevant planning considerations under the Act. The proposal appears to be a site-specific response to financial constraints rather than an outcome driven by integrated strategic planning.

Furthermore, the application does not demonstrate clear support from Bagot Community residents themselves. While it notes that the Administrator has discussed the potential development of the site with government and stakeholders over an extended period, this does not substitute for direct

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<sup>2</sup> Australian Institute of Health and Welfare (AIHW) (2024). Specialist Homelessness Services Annual Report 2022–23, <https://www.aihw.gov.au/getmedia/3e8872c8-a0a5-4440-bd64-fe8af2b3be06/specialist-homelessness-services-annual-report-2022-23.pdf>.





engagement with, or endorsement from, the community most affected by the proposal, which is a concern.

### **Alignment with Planning Act Objectives**

City of Darwin considers the proposal to be inconsistent with the following provision of the Act:

Section 25(2)(a) – Whether the proposed amendment promotes the purpose and objectives of this Act

City of Darwin considers the proposal does not promote the following objectives of the Act:

- *Objective 2A(a) – Orderly and proper planning and the application of strategic planning*

The proposal removes Community Living land without sufficient strategic justification, undermining orderly planning and coordinated land use outcomes. It advances rezoning and activity centre designation ahead of comprehensive housing, employment or land supply analysis. This approach bypasses strategic planning processes and weakens confidence in evidence-based planning decision-making.

- *Objective 2A(e) – Orderly and proper planning for the sustainable development of land*

The application contends that the proposal promotes the sustainable development of land on the basis that the site is physically unconstrained for commercial development.

While the absence of physical and natural constraints is relevant, sustainable development under Section 2A(e) of the Act also requires a broader consideration of long-term social and economic outcomes.

In this regard, the proposal fails to demonstrate that replacing residential land with commercial land supports sustainable development in the broader sense contemplated by the Act.

- *Objective 2A(h) – Orderly and proper planning to protect the quality of life of future generations*

The permanent loss of Community Living land reduces future housing options and long-term community resilience. This diminishes the community's and planning system's ability to respond to changing demographic and social needs over time.

The application does not provide evidence of endorsement from the Bagot Community, nor does it assess future community housing needs or demonstrate that sufficient land will remain to accommodate changing demographic, cultural, and social needs over time.

Therefore, the proposal compromises the Act's objectives for orderly and proper planning to protect the future quality of life.

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- *Objective 2A(i) – The provision of public utilities, infrastructure and facilities for the benefit of the community*

The rezoning will provide development rights to the subject land without due consideration being given to potential impact on City of Darwin's stormwater network. This means that the provision of public infrastructure has not been fully considered in the proposal.

Section 25(2)(b) – Consistency with any strategic planning framework

The proposed amendment is inconsistent with the Darwin Mid Suburbs Area Plan strategic framework, as the site is not identified for commercial intensification or activity centre development.

While the applicant asserts that the amendment responds to a lack of local shops and services in the area, no supporting retail, economic, or catchment analysis has been provided to substantiate this claim or to justify a departure from the established planning intent for the area.

Section 25(2)(c) – The merits of the proposed amendment and whether the amendment is in the public interest

The proposal does not demonstrate merit through evidence of need, demand or net community benefit. Removing housing land during a documented housing shortage weighs against the public interest. The amendment narrowly intends to deliver site-specific outcomes without broader strategic or demonstrated community benefit.

For these reasons, City of Darwin objects to the proposal.

If you require any further information in relation to this application, please feel free to contact City of Darwin's Innovation Team on 8930 0300 or [darwin@darwin.nt.gov.au](mailto:darwin@darwin.nt.gov.au)

Yours Sincerely

**ALICE PERCY**  
**GENERAL MANAGER INNOVATION**

darwin.nt.gov.au



**15 RECEIVE & NOTE REPORTS****15.1 MONTHLY FINANCIAL REPORT - FEBRUARY 2026**

**Author:** Manager Accounting Services  
Executive Manager Finance

**Authoriser:** General Manager Corporate

**Attachments:** 1. Monthly Financial Report - February 2026 [↓](#)

**RECOMMENDATIONS**

THAT the report entitled Monthly Financial Report – February 2026 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of the financial position of Council for the period ended 28 February 2026.

Further, this report and the contents are required to be presented to Council in compliance with the *Local Government (General) Regulations 2021*.

**KEY ISSUES**

The Monthly Financial Report includes:

- Income Statement, which compares actual YTD income and expenditure against YTD budget.
- Fund Flow Statement (Monthly Operating Position), which outlines the effect on General Funds.
- Statement of Financial Position (Balance Sheet), which outlines what Council owns (assets) and what it owes (liabilities) at a point in time.
- Notes to the Balance Sheet, this includes further details on the Cash Balance, Trade Debtors, Trade Creditors, and a statement on Council's current payment and reporting obligations.
- Lord Mayor and CEO council credit card transactions.
- Investments, which provides details of treasury activities, investments as at month end.
- Procurement Reporting, which is a summary of contract variations and exempt procurement.
- Capital Expenditure and Funding, which compares YTD capital expenditure and funding against YTD budget.
- Planned Major Projects Capital Works, provides a high-level financial overview of our major projects at a point in time.

**DISCUSSION**

**February 2026 – Year to Date Results**

The year-to-date operating result until the 28 February 2026 was a **deficit of \$7.9M compared to a Budgeted deficit of \$9.2M**, as highlighted in the table below.

	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Variance</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Operating Surplus/ (Deficit)</b>	<b>(7,931)</b>	<b>(9,176)</b>	<b>1,245 Favourable</b>

The Net Operating Position reflects a favourable variance \$1.2M against the year-to-date revised budget. The result is mainly attributable to favourable variance in User Fees and Charges, Statutory Charges, Interest/Investment Income and Employee Expenses. These gains are partially offset by unfavourable variances in Material, Contract & Services and Depreciation expense.

Further details on material variances are outlined below.

**Income**

Total Operating Income is tracking above budget by \$3.8M (4.2% Favourable YTD variance).

Statutory charges show a favourable variance of \$0.9M, driven by higher parking compliance volumes. Growth has moderated since December, with compliance stabilising and only small month-to-month movements.

User fees and charges show a favourable variance of \$1.2M, largely driven by increased revenue from the Shoal Bay Waste Management Facility. This outcome reflects higher commercial weighbridge income arising from higher volumes of disposal material.

Interest and investment income surpassed the YTD target by \$1.5M. This result was mainly influenced by the timing and management of external borrowings, which led to higher cash balances. The increased cash holdings allowed for a larger investment portfolio than initially budgeted.

**Expenditure**

Total Expenses are over budget by \$2.6M, a 2.6% YTD Unfavourable Variance.

Employee cost reports a positive variance to budget of \$3M reflecting timing of employee entitlements and vacancies. Some of this positive variance is offset through the use of contract labour and services to maintain delivery within budget.

Material, contract, and services have an annual budget of \$67M across a broad range of operational expenditure categories. As of February, the consolidated YTD expenditure was \$4.6M above budget, creating an unfavourable variance. This variance is primarily driven by costs associated with Tropical Cyclone Fina recovery works, including emergency response activities, clean-up operations and expenditure occurred on damaged assets and infrastructure. Assessment of damage, insurance recoveries, and disaster funding reimbursement is underway, and a budget variation will be submitted to reflect the confirmed treatment and funding requirements.

Depreciation, Amortisation & Impairment expenses are tracking above YTD budget, primarily due to the increase in the re-valuation of pathways and transport assets recognised in June 2025. Depreciation is a non-cash expense, and an adjustment will be proposed in a future budget review.

Interest expenses shows a positive variance of \$1.3M due to loan offsets been utilised against the variable loans.

**Statement of Fund Flows**

The variances are related to a mismatch in the timing of projects and budget profiles, and the reason described above under the operating statement commentary.

Capital expenditure and Transfer from Reserves relates to timing of capital projects.

**Cash and Investments Note A**

City of Darwin has achieved 4.39% on weighted average interest rate on its end of month cash and investment portfolio of \$109M (excluding loan offset \$42.8M). This result represents a continued outperformance against the Bloomberg AusBond 90-Day Bank Bill Index benchmark of 4.07%.

Compliance remained strong during the month, with no investment policy breaches recorded. All investments were maintained within approved credit, term, and counterparty limits.

**Accounts Receivable (Trade Debtors) Note B**

This section provides the aged debtors outstanding for general debtors and infringements.

**Accounts Payable (Trade Creditors) Note C**

Accounts Payable owing at end of month at the time of reporting. City of Darwin recognises the liability of invoices once goods and services are received as received.

**Procurement Reporting**

Under the Local Government (General) Regulations, Council is required to disclose at the next Council meeting and on the City of Darwin website:

- contract variations:
  - where a tender was not required, however the total cost exceeds \$100,000, or
  - where a contract requiring a tender is varied by 10%.
- exempt procurement greater than \$100,000.

**Contract Variations**

There were no reportable contract variations for February 2026.

**Exempt Procurement**

Vendor	Supply	Cost	Applicable Exemption
NT Shade	Tropical Cyclone Fina Repairs – Jingili Water Gardens Playground Shade Sail	\$133,100.00	Reg 38(1)(g) natural disaster
NT Recycling Solutions	Processing of comingle bulk load	\$204,204.00	Reg 38(1)(i) only one supplier
Northern Territory Electoral Commission	Local Government Election Expenses	\$500,000.00	Reg 38(1)(i) only one supplier

During the reporting period purchases for Cyclone Fina Recovery work have been undertaken that are exempt from legislated procurement processes. These works as a total could be above \$100,000 for some contractors.

<p><b><u>Certification by the CEO to the Council</u></b></p> <p>That, to the best of the CEO’s knowledge, information and belief:</p> <p>(1) The internal controls implemented by the council are appropriate; and</p> <p>(2) The council’s financial report best reflects the financial affairs of the council.</p> <p><i>D.Saunders</i></p> <p>CEO Signed</p> <p>26 March 2026</p>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>N/A</p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>6 Governance Framework</p> <p>6.3 Decision Making and Management</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p>N/A</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p>Part 2 Division 7 the <i>Local Government (General) Regulations 2021</i> require that a monthly financial report is presented to Council each month setting out:</p> <p>(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and</p> <p>(b) the most recently adopted annual budget; and</p> <p>(c) details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.</p> <p>Regulation 17(5) Part 2 Division 7 the <i>Local Government (General) Regulations 2021</i> require that the monthly report must be accompanied by:</p> <p>(a) a certification, in writing, by the CEO to the council that, to the best of the CEO's knowledge, information and belief:</p> <p>(i) the internal controls implemented by the council are appropriate; and</p> <p>(ii) the council's financial report best reflects the financial affairs of the council; or</p> <p>(b) if the CEO cannot provide the certification – written reasons for not providing the certification.</p> <p>The report is compliant with the requirements of the <i>Local Government Act 2019</i> and <i>Local Government (General) Regulations 2021</i>.</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p>N/A</p>

<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>
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<b>Income Statement</b> For the Period Ended 28 February 2026	<b>2025/26</b>			
	<b>YTD</b>			<b>FY</b>
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Revised Budget</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b><u>Operating Income</u></b>				
Rates	53,776	53,652	124	80,478
Charges	6,934	6,932	2	10,398
Statutory Charges	3,114	2,197	917	3,136
User Fees and Charges	21,013	19,838	1,175	29,648
Operating Grants and Subsidies	3,755	3,674	81	4,515
Interest / Investment Income	4,076	2,567	1,509	3,851
Commercial & Other Income	1,770	1,755	15	2,588
<b>Total Income</b>	<b>94,438</b>	<b>90,615</b>	<b>3,823</b>	<b>134,615</b>
<b><u>Operating Expenses</u></b>				
Employee Expenses	26,172	29,105	2,933	43,720
Materials, Contracts & Services	49,867	45,244	(4,623)	67,231
Elected Member Allowances	460	555	95	832
Elected Member Expenses	42	45	3	45
Council Committee Allowances	7	13	6	20
Depreciation, Amortisation & Impairment	24,699	22,357	(2,342)	33,536
Interest Expenses	1,122	2,472	1,350	5,664
<b>Total Expenses</b>	<b>102,369</b>	<b>99,791</b>	<b>(2,578)</b>	<b>151,048</b>
<b>Budgeted Operating Surplus/ (Deficit)</b>	<b>(7,931)</b>	<b>(9,176)</b>	<b>1,245</b>	<b>(16,433)</b>
Capital Grants Income	95	2,009	(1,914)	5,392
<b>Net Surplus/(Deficit)</b>	<b>(7,836)</b>	<b>(7,167)</b>	<b>(669)</b>	<b>(11,042)</b>

Statement of Fund Flows Monthly Statement of Operating Position For the Period Ended 28 February 2026	2025/26			
	YTD			FY
	Actual	Budget	Variance	Revised Budget
	\$'000	\$'000	\$'000	\$'000
<b>Net Operating Result from Income Statement</b>	<b>(7,931)</b>	<b>(9,176)</b>	<b>1,245</b>	<b>(16,433)</b>
<b><u>Add Non Cash Items</u></b>				
Add Back Depreciation (Non-Cash)	24,699	22,357	2,342	33,536
Add Back Other Non-Cash Items	0	0	0	2,100
<b>Total Non Cash Items</b>	<b>24,699</b>	<b>22,357</b>	<b>2,342</b>	<b>35,636</b>
<b><u>Less Additional Outflows</u></b>				
Repayment of borrowings & advances	(4,626)	(4,056)	(570)	(6,084)
Capital Expenditure	(30,554)	(52,805)	22,251	(71,237)
<b>Total Additional Outflows</b>	<b>(35,180)</b>	<b>(56,862)</b>	<b>21,681</b>	<b>(77,321)</b>
<b><u>Add Additional Inflows</u></b>				
Capital Grants Income	95	2,009	(1,914)	5,392
Sale of Infrastructure, Property, Plant & Equipment	143	341	(198)	512
Transfers from/(to) Reserves	21,426	41,331	(19,905)	52,214
<b>Total Additional Inflows</b>	<b>21,664</b>	<b>43,681</b>	<b>(22,017)</b>	<b>58,117</b>
<b>Net Increase (-Decrease) in Funds</b>	<b>3,252</b>	<b>0</b>	<b>3,252</b>	<b>0</b>

Statement of Financial Position as at 28 February 2026	2025/26		
	Actual \$'000	Note	FY Revised Budget \$'000
<b>Current Assets</b>			
Cash at Bank & Investments	41,535	A	18,360
Cash at Bank & Investments - externally restricted	47,861	A	28,675
Cash at Bank & Investments - internally restricted	63,100	A	51,498
Trade & Other Receivables	6,733	B	16,260
Rates & Charges Receivables	23,533		-
Inventories	284		273
<b>Total Current Assets</b>	<b>183,046</b>		<b>115,066</b>
<b>Non-Current Assets</b>			
Infrastructure, Property, Plant and Equipment	1,381,515		1,325,094
Lease Right of Use Assets	1,353		-
<b>Total Non Current Assets</b>	<b>1,382,867</b>		<b>1,325,094</b>
<b>Total Assets</b>	<b>1,565,914</b>		<b>1,440,160</b>
<b>Current Liabilities</b>			
Trade Payables & Other Payables	8,620	C	22,573
Accruals	4,910		-
ATO & Payroll Liabilities	791	C	-
Rates Revenue struck (in advance)	32,102		-
Borrowings	4,018		6,975
Provisions	6,247		7,886
Lease Liabilities	663		950
<b>Total Current Liabilities</b>	<b>55,770</b>		<b>38,384</b>
<b>Non-Current Liabilities</b>			
Trade & Other Payables	7		-
Borrowings	73,713		68,411
Provisions	46,308		53,799
Lease Liabilities	797		599
<b>Total Non-Current Liabilities</b>	<b>120,825</b>		<b>122,810</b>
<b>Total Liabilities</b>	<b>176,596</b>		<b>161,194</b>
<b>NET ASSETS</b>	<b>1,389,319</b>		<b>1,278,966</b>
<b>Equity</b>			
Accumulated Surplus	279,224		331,495
Asset Revaluation Reserve	999,133		867,298
Other Reserves	110,962		80,173
<b>TOTAL EQUITY</b>	<b>1,389,319</b>		<b>1,278,966</b>

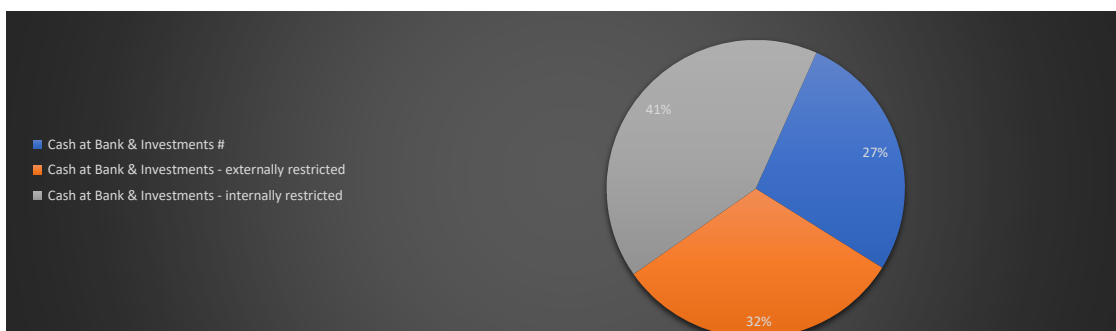
\*Please note that these reports are unaudited management financial reports. Information contained in the reports were current as at the date of the reports and may not reflect any event or circumstances which occurred after the reports were completed.

**Monthly Balance Sheet Report (Notes to the Statement of Financial Position)  
as at 28 February 2026**

**Note A. Details of Cash and Investments Held**

*Investments Report attached, which provides details of treasury activities, investments as at the end of the Month. City of Darwin has achieved 4.39% on weighted average interest rate (excluding Cash on Call) on its February 2026 cash and investment portfolio of \$109M (excluding \$42.8M Variable Loans Surplus/Offset). There have been no investment policy breaches in this month. The Investment Reports include surplus cash funds that are placed against variable loans. These funds are considered 'at call' as they can be accessed in short time frames.*

Cash at Bank & Investments	\$'000
Cash at Bank & Investments #	41,535
Cash at Bank & Investments - externally restricted	47,861
Cash at Bank & Investments - internally restricted	63,100
<b>Total Cash at Bank &amp; Investments</b>	<b>152,496</b>



# Cash at Bank & Investments includes Cash on Call of \$42.8M

Note B. Statement of Trade Debtors*	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total *
Other Trade Receivables and Other Receivables	\$ 3,937,846	\$2,228,977	\$321,285	\$244,946	\$6,733,055
<b>Total Trade and Other Receivables</b>	<b>\$ 3,937,846</b>	<b>\$2,228,977</b>	<b>\$321,285</b>	<b>\$244,946</b>	<b>\$6,733,055</b>

Note C. Statement on Trade Creditors*	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total*
General Trade Creditors	-\$4,554,247	-\$3,994	\$0	-\$4,219	-\$4,562,460
ATO & Payroll Liabilities	\$790,658				\$790,658
Other Trade Payables & Other Payables	-\$4,057,520	\$0	\$0	\$0	-\$4,057,520
<b>Total Trade and Other Payables</b>	<b>-\$7,821,109</b>	<b>-\$3,994</b>	<b>\$0</b>	<b>-\$4,219</b>	<b>-\$7,829,323</b>

**Note D. Statement on Australian Tax Office (ATO) and Payroll Obligations**

*The Council has met its payment and reporting obligations for GST, Fringe Benefits Tax, PAYG withholding tax, superannuation, and insurance for the month February 2026.*

\*Please note that these reports are unaudited management financial reports. Information contained in the reports were current as at the date of the reports and may not reflect any event or circumstances which occurred after the date the reports were completed.

**Table 4. Member and CEO Council Credit Card Transactions for the Month For the Month Ended 28 February 2026**

Cardholder Name: CEO

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
16-Feb-26	20.00	Paystay South Wharf AUS	Parking
02-Feb-26	5.00	ANNUAL FEE	Annual Fee Credit Card
<b>Total</b>	<b>25.00</b>		

Cardholder Name: Lord Mayor

Transaction Date	Amount \$	Supplier's Name	Reason for the Transaction
02-Feb-26	5.00	ANNUAL FEE	Annual Fee Credit Card
<b>Total</b>	<b>5.00</b>		

**INVESTMENTS REPORT TO COUNCIL  
AS AT  
28 February 2026**

**Investment and Cash at Call/Offset Distribution by Term to Maturity**

Term to Maturity Policy Limits  
There have been no breaches in Term to Maturity Policy limits for the month of February 2026

Term to Maturity Category	% of Total Portfolio	Term to Maturity (Policy Max.)	Term to Maturity (Policy Min.)
<b>Less than 1 Year</b>			
Term Deposits	62%		
Business Online Saver Accounts	4%		
Floating Rate Notes	2%		
General Surplus on Variable Loans	29%		
Bonds	0%		
<b>Less than 1 Year Total</b>	<b>97%</b>	<b>100%</b>	<b>30%</b>
<b>Greater than 1 Year less than 3 Years</b>			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	2%		
Bonds	0%		
<b>Greater than 1 Year less than 3 Years Total</b>	<b>2%</b>	<b>70%</b>	<b>0%</b>
<b>Greater than 3 Years</b>			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	1%		
Bonds	0%		
<b>Greater than 3 Years Total</b>	<b>1%</b>	<b>30%</b>	<b>0%</b>
<b>Greater than 5 Years</b>			
Term Deposits	0%		
Business Online Saver Accounts	0%		
Floating Rate Notes	0%		
<b>Greater than 5 Years Total</b>	<b>0%</b>	<b>10%</b>	<b>0%</b>
<b>Total</b>	<b>100%</b>		

**Investment Distribution by Portfolio Credit Rating**

Portfolio Distribution Credit Rating Limits  
There have been no breaches in Portfolio Credit Rating Limits for the month of February 2026

Credit Rating - Maximum Individual Limit	ADI	Counterparty	% of Total Portfolio	Individual Counterparty Limits of Total Investments
AA-	Commonwealth Bank of Australia Ltd	Commonwealth Bank of Australia Ltd	11%	50%
	National Australia Bank Ltd	National Australia Bank Ltd	17%	50%
	Westpac Banking Corporation Ltd	Westpac Banking Corporation Ltd	38%	50%
	ANZ Banking Group Ltd	ANZ Banking Group Ltd	11%	50%
AA-	Suncorp Bank	ANZ Banking Group Ltd	10%	30%
A-	Bank of Queensland Ltd	Bank of Queensland Ltd	2%	30%
BBB+	Bendigo & Adelaide Bank Ltd	Bendigo & Adelaide Bank Ltd	2%	10%
	Great Southern Bank	Great Southern Bank	6%	10%
BBB	Maitland Mutual Bank Ltd	Maitland Mutual Bank Ltd	2%	10%
	Defence Bank Ltd	Defence Bank Ltd	1%	10%
<b>Grand Total</b>			<b>100%</b>	
<b>Credit Rating - Maximum Portfolio Limit</b>			<b>% of Total</b>	<b>Policy Limit</b>
AAA to AA-			88%	100%
A+ to A-			4%	60%
BBB+ to BBB			9%	30%
BBB-			0%	0%
<b>Total</b>			<b>100%</b>	

**INVESTMENT AND CASH AT CALL/OFFSET REPORT TO COUNCIL  
AS AT  
28 February 2026**

Instrument	Institution Category	Counterparty	Maturity Date	Interest Rate	Credit Rating (LT)	Credit Rating (ST)	Inv Type	FRN ONLY (Maturity Date - last pmt)	Principal \$	% Portfolio			
INVESTMENT	MAJOR BANK	ANZ Banking Group Ltd	28 April 2026	4.25%	AA-	A1+	TD		\$2,098,395	1.51%			
			10 November 2026	4.58%	AA-	A1+	TD		\$2,000,000	1.44%			
			16 June 2026	4.32%	AA-	A1+	TD		\$5,143,874	3.71%			
			12 May 2026	4.32%	AA-	A1+	TD		\$5,140,604	3.71%			
			26 May 2026	4.27%	AA-	A1+	TD		\$2,055,409	1.48%			
			1 December 2026	4.45%	AA-	A1+	TD		\$3,031,142	2.19%			
			3 April 2026	4.64%	AA-	A1+	FRN		\$500,000	0.36%			
			27 October 2026	4.78%	AA-	A1+	TD		\$3,031,808	2.19%			
			2 February 2027	4.82%	AA-	A1+	TD		\$3,000,000	2.16%			
			9 February 2027	4.91%	AA-	A1+	TD		\$3,000,000	2.16%			
			<b>ANZ Banking Group Ltd Total</b>									<b>\$29,001,233</b>	<b>20.92%</b>
			Bank of Queensland Ltd									\$3,000,000	2.16%
			<b>Bank of Queensland Ltd Total</b>									<b>\$3,000,000</b>	<b>2.16%</b>
			Commonwealth Bank of Australia Ltd									\$5,895,546	4.25%
			<b>Commonwealth Bank of Australia Ltd Total</b>									<b>\$5,895,546</b>	<b>4.25%</b>
			National Australia Bank Ltd									\$3,000,000	2.16%
			14 April 2026	4.20%	AA-	A1+	TD		\$2,167,935	1.56%			
			15 September 2026	4.20%	AA-	A1+	TD		\$2,097,732	1.51%			
			24 March 2026	4.20%	AA-	A1+	TD		\$2,000,000	1.44%			
			29 September 2026	4.24%	AA-	A1+	TD		\$2,000,000	1.44%			
			<b>National Australia Bank Ltd Total</b>									<b>\$9,265,667</b>	<b>6.68%</b>
			Westpac Banking Corporation Ltd									\$3,000,000	2.16%
			14 April 2026	4.28%	AA-	A1+	TD		\$2,090,122	1.51%			
			21 April 2026	4.54%	AA-	A1+	TD		\$2,025,399	1.46%			
			19 May 2026	4.31%	AA-	A1+	TD		\$2,000,000	1.44%			
			21 July 2026	4.29%	AA-	A1+	TD		\$2,299,709	1.66%			
			29 September 2026	4.09%	AA-	A1+	TD		\$3,000,000	2.16%			
			29 September 2026	4.37%	AA-	A1+	TD		\$3,000,000	2.16%			
			14 July 2026	4.29%	AA-	A1+	TD		\$3,000,000	2.16%			
			20 October 2026	4.10%	AA-	A1+	TD		\$3,312,290	2.39%			
			10 November 2026	4.33%	AA-	A1+	TD		\$3,322,667	2.40%			
			13 October 2026	4.53%	AA-	A1+	TD		\$3,195,848	2.30%			
			6 October 2026	4.45%	AA-	A1+	TD		\$5,000,000	3.61%			
			1 December 2026	4.44%	AA-	A1+	TD		\$2,099,819	1.51%			
			<b>Westpac Banking Corporation Ltd Total</b>									<b>\$34,345,855</b>	<b>24.77%</b>
<b>MAJOR BANK Total</b>									<b>\$81,508,301</b>	<b>58.78%</b>			
OTHER	OTHER	Bendigo & Adelaide Bank Ltd	29 May 2026	4.49%	A-	A-	FRN	28 November 2029	\$2,000,000	1.44%			
			<b>Bendigo &amp; Adelaide Bank Ltd Total</b>									<b>\$2,000,000</b>	<b>1.44%</b>
			Great Southern Bank									\$2,000,000	1.44%
			14 April 2026	4.29%	BBB+				\$2,000,000	1.44%			
			28 July 2026	4.28%	BBB+				\$2,000,000	1.44%			
			11 August 2026	4.60%	BBB+				\$2,000,000	1.44%			
			<b>Great Southern Bank Total</b>									<b>\$8,315,522</b>	<b>6.00%</b>
			Maitland Mutual Bank Ltd									\$2,000,000	1.44%
			<b>Maitland Mutual Bank Ltd Total</b>									<b>\$2,000,000</b>	<b>1.44%</b>
			Defence Bank Ltd									\$2,000,000	1.44%
12 January 2027	4.70%	BBB	A2	TD		\$2,000,000	1.44%						
<b>Defence Bank Ltd Total</b>									<b>\$2,000,000</b>	<b>1.44%</b>			
<b>OTHER Total</b>									<b>\$14,315,522</b>	<b>10.32%</b>			
<b>INVESTMENT Total</b>											<b>\$95,823,823</b>	<b>69.11%</b>	
VARIABLE LOAN SURPLUS	MAJOR BANK	Commonwealth Bank of Australia Ltd	28 February 2026	0.00%	AA-	A1+	General Surplus -		\$10,000,000	7.21%			
			<b>Commonwealth Bank of Australia Ltd Total</b>									<b>\$10,000,000</b>	<b>7.21%</b>
			National Australia Bank Ltd									\$14,643,900	10.56%
			<b>National Australia Bank Ltd Total</b>									<b>\$14,643,900</b>	<b>10.56%</b>
			Westpac Banking Corporation Ltd									\$18,193,647	13.12%
			<b>Westpac Banking Corporation Ltd Total</b>									<b>\$18,193,647</b>	<b>13.12%</b>
<b>MAJOR BANK Total</b>									<b>\$42,837,547</b>	<b>30.89%</b>			
<b>VARIABLE LOAN SURPLUS Total</b>											<b>\$42,837,547</b>	<b>30.89%</b>	
<b>Grand Total</b>									<b>\$138,661,370</b>	<b>100%</b>			

N.B.  
 \*INV TYPE - FRN = interest rate is the 'Coupon Margin' established on issue date, this plus 3M BBSW provides the yield for the current coupon period.  
 \*MATURITY DATE - FRN = the interest coupon payment date not actual FRN maturity date (paid every 91 days).

CBA General Bank Funds	\$13,201,700
NAB General Bank Funds	\$142,538
WBC General Bank Funds	\$321,734
<b>Total Funds</b>	<b>\$152,327,342</b>
Less Variable Loans Offset (Cash on Call)	-\$42,837,547
<b>Total Investment &amp; Cash (less offset)</b>	<b>\$109,489,794</b>
<b>Total Budgeted Investment Earnings</b>	<b>\$3,041,069</b>
<b>Year to Date Investment Earnings</b>	<b>\$3,367,430</b>
Weighted Ave Rate	3.03%
Weighted Ave Rate (excluding Cash on Call)	4.39%
BBSW 90 Day Rate	4.07%
Bloomberg AusBond (Bank Bill Index)	

Trust Bank Account	\$454,279
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Capital Expenditure For The Period Ended 28 February 2026	2025/26			
	YTD Actuals	YTD Revised Budget	YTD Variance	FY Revised Budget Current Financial Year Budget
	\$	\$	\$	\$
<b>TOTAL CAPITAL EXPENDITURE BY ASSET CLASS:</b>				
Land and Improvements	0	0	0	0
Buildings and Structures (includes parking building)	17,933,764	26,239,880	8,306,116	29,936,112
Environmental	26,430	487,524	461,094	749,542
Stormwater Drainage	480,557	1,832,110	1,351,553	2,953,769
Roads & Pathways	3,098,494	7,728,731	4,630,237	11,097,838
Street & Public Lighting	280,300	663,246	382,946	1,229,818
Waste Management Infrastructure	4,495,528	5,572,488	1,076,960	8,366,769
Plant & Equipment	2,164,102	5,962,535	3,798,433	10,299,479
Parks, Playgrounds and Reserves	2,055,297	3,961,174	1,905,877	6,178,870
Public Art	20,000	357,751	337,751	424,479
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>30,554,472</b>	<b>52,805,439</b>	<b>22,250,967</b>	<b>71,236,676</b>
<b>TOTAL CAPITAL EXPENDITURE FUNDED BY*:</b>				
Operating Income	2,393,349	10,106,315	7,712,966	13,441,085
Capital Grants	2,856,514	4,066,260	1,209,746	5,391,802
Transfer from Reserves	20,856,631	33,142,189	12,285,558	43,396,563
Borrowings	4,447,977	5,490,675	1,042,698	5,490,676
Sale of Assets (including trade-ins)	0	0	0	3,516,550
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>30,554,472</b>	<b>52,805,439</b>	<b>22,250,967</b>	<b>71,236,676</b>

\*YTD Funding of expenditure is assumed to be consumed in line with YTD Capital Expenditure

**Report on Planned Major Capital Works  
For The Period Ended 28 February 2026**

Class of Assets	By Major Capital Project	Total Prior Year(s) Actuals \$ (A)	YTD Actuals \$ (B)	Total Actuals \$ (C = A + B)	Total Planned Budget \$ (D)	Total Yet to Spend \$ (E = D - C)	Expected Project Completion Date
Buildings	Civic Centre and Plaza Precinct Development	3,069,545	5,835,210	8,904,755	47,600,000	38,695,245	30/06/2028
Buildings	Civic Centre Public Carpark/CBD Parking	4,867,700	11,657,957	16,525,658	30,000,000	13,474,342	30/06/2028
Buildings	Project Contingency	0	0	0	2,000,000	2,000,000	30/06/2028
Waste Management Infrastructure	Shoal Bay - Stage 2 Expansion Phase 1	535,817	4,356,311	4,892,128	6,000,000	1,107,872	31/03/2026
Waste Management Infrastructure	Shoal Bay Waste Management Site - Stage 7 Construction	198,906	139,217	338,124	8,750,000	8,411,876	30/06/2027
<b>TOTAL</b>		<b>8,671,969</b>	<b>21,988,696</b>	<b>30,660,665</b>	<b>94,350,000</b>	<b>63,689,335</b>	

**15.2 ELECTED MEMBER ALLOWANCE 2026/2027**

**Author:** Supervisor Councillor Governance

**Authoriser:** Manager Office of Council and CEO

**Attachments:** 1. **Determination of Allowances for Elected Members** [↓](#)

**RECOMMENDATIONS**

THAT the report entitled Elected Member Allowance 2026/2027 be received and noted.

**PURPOSE**

The purpose of this report is to present the Elected Member Allowances for 2026/2027.

**KEY ISSUES**

- Elected Member Allowances are set in accordance with the *Local Government Act 2019*.
- The Remuneration Tribunal Report and Determination No. 1 of 2026 – Allowances for Members of Local Government Councils was tabled in the Northern Territory Legislative Assembly on 12 March 2026.
- The Determination is considered made on the date it was signed by the Tribunal, dated 9 December 2025.
- Policy and guidance documents will be updated accordingly and prior to July 2026.
- The Tribunal's Determination is final and requires no further approval.

**DISCUSSION**

Council must set Elected Member allowances for each financial year when it adopts its annual budget. On 30 July 2025, the Administrator of the Northern Territory, issued a request to the Remuneration Tribunal to determine the allowances payable to a member of a local council.

The Determination is considered made on the date it was signed by the Tribunal, which was 9 December 2025.

The Determination comes into effect on 1 July 2026. The Determination of allowances for members of local councils is at **Attachment 1**.

The following annual allowances will apply from 1 July 2026 and will be paid monthly.

**Lord Mayor**

Type of allowance	allowance payable from July 2026
Base allowance	\$134,288
Councillors' allowance	\$34,037
Professional development allowance	\$7,500
Extra meeting allowance	Nil
Vehicle allowance	\$25,000

**Deputy Lord Mayor**

Type of allowance	allowance payable from July 2026
Base allowance	\$23,800
Councillors' allowance	\$34,037
Professional development allowance	\$7,500
Extra meeting allowance	up to 2 hours   \$200 between 2 and 4 hours   \$300 more than 4 hours   \$500 (maximum payable for any one day)
Maximum extra meeting allowance	capped at \$12,000

**Councillor**

Type of allowance	allowance payable from July 2026
Councillors' allowance	\$34,037
Professional development allowance	\$7,500
Extra meeting allowance	up to 2 hours   \$200 between 2 and 4 hours   \$300 more than 4 hours   \$500 (maximum payable for any one day)
Maximum extra meeting allowance	capped at \$12,000
Vehicle allowance	capped at \$10,000 involves travel 50kms from home base, 100kms return

**Mayoral, Deputy Lord Mayoral and Councillors' allowance**

The allowances cover those activities required of a Council Member in the performance of their role as an elected representative.

The Allowances are to cover:

- any cost to Councillors for attending meetings and activities of Council where these costs are not reimbursed by Council
- contribution towards phone and internet usage
- contribution towards any home and office supplies
- allowance towards costs incurred in servicing constituents in Ward or Council Area, including, but not limited to:
  - donations
  - organisation sponsorship
  - membership fees
  - patron expenses
  - constituent support.

**Professional development allowance**

The professional development allowance is an inclusive allowance which covers costs associated with appropriate and relevant conferences or training courses which sustain a member's professional competence by keeping the member informed of, and able to comply with, development in professional standards applicable to their role as a Council Member. Any such course/conference must have approval and be in line with Council policy to attract this allowance.

The amount available each year is based on a financial year allocation and calculated as follows:

- following a general or by election, each elected member begins their term of office with a zero balance
- from the first full calendar month after an election, members earn one-twelfth of the annual allocation for each month served per financial year
- at the end of each financial year, up to 50% (or half), of the allocation unused can be carried forward to the next financial year.

The maximum annual amount allocated each financial year is as follows:

- for the 2025-2026 Financial Year \$4,167
- for the 2026-2027 Financial Year \$7,500.

Induction and mandatory departmental training can be claimed using the extra meeting allowance 'fee for attendance' rate and paid from the professional development allowance. These amounts can be claimed after the completion of necessary calendar months to cover the allocation.

**Extra meeting/activity allowance**

An extra meeting/activity allowance of up to \$12,000 per financial year, may be accessed by all Councillors and Deputy Principal Members.

The allowance may be accessed as follows:

- special meetings of full Council and established committees of Council
- attendance at any functions representing the Principal Member on official Council duties
- attendance at functions/meetings as an invited representative of Council and with Council's approval
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of Council meetings.

Allowances to be paid to eligible members are:

- \$200 for up to 2 hours
- \$300 for between 2 and 4 hours
- \$500 for more than 4 hours (maximum payable for any one day).

Where a Councillor receives extra meeting allowance to represent the Mayor or Principal Member at an official Council function, that extra meeting allowance will not be applied to the cap.

Where a Councillor attends the Executive Board of the Local Government Association of NT (LGANT) and receives an extra meeting allowance, that extra meeting allowance will not be applied to the cap.

The Extra Meeting Allowance must not be paid for Ordinary Council Meetings as they are covered in the base allowance.

Elected Members must have attended at least 75% of the duration of a meeting to claim an extra meeting allowance.

**PREVIOUS COUNCIL RESOLUTION**

At the 25 March 2025 meeting Council resolved:

**RESOLUTION ORD120/25**

THAT the report entitled Elected Member Allowances 2025/2026 be received and noted.

**CARRIED 11/0**

<b>STRATEGIC PLAN ALIGNMENT</b>	6 Governance Framework 6.4 Accountability
<b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>	<p><b>Budget/Funding:</b> The annual budget is identified as part of the budget process.</p> <p><b>Is Funding identified:</b> Yes</p> <p><b>Existing Position No:</b> N/A</p> <p><b>Contractor:</b> N/A</p>
<b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>	<p><b>Legislation:</b> <i>Local Government Act 2019</i></p> <p><b>Policy:</b> Elected Members Expenses, Facilities and Support Policy</p>
<b>CONSULTATION, ENGAGEMENT &amp;</b>	<p><b>Engagement Level:</b> Consult</p> <p><b>Tactics:</b></p>

<p><b>COMMUNICATION</b></p>	<p>An engagement plan will be developed for the mandatory public consultation phase regarding the Municipal Plan. Elected Members allowances form part of the City of Darwin Municipal Plan each year.</p> <p><b>Internal:</b>                  Chief Executive Officer                  Executive Manager Finance</p> <p><b>External:</b>                  N/A</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>

ORIGINAL PAPER

No. 629  
Laid on the Table  
12 / 03 / 2026**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL***Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006***DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL COUNCILS****REPORT ON DETERMINATION NO. 1 OF 2026****1. INTRODUCTION**

On 30 July 2025, pursuant to section 7B(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie AO PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local council.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 9 September 2025, individual letters were sent to each Council inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 13 September 2025, an advertisement was placed in the NT News to announce the inquiry and invite submissions.

One meeting was held with a Council.

The Tribunal received three submissions from the following Councils as well as the Local Government Association of the Northern Territory (LGANT):

- City of Palmerston Council
- Wagait Shire Council
- Roper Gulf Regional Council

## 2. PROFESSIONAL DEVELOPMENT ALLOWANCE

The Tribunal received submissions requesting an increase to Professional Development Allowance. It is noted that the Professional Development Allowance is all inclusive and can include travel and accommodation costs. The Tribunal is aware of significant cost increases for travel, especially for regional areas of the NT, and has agreed to increase the Allowance to \$7,500 a financial year.

## 3. COUNCILLORS' ALLOWANCE

The Tribunal has increased Councillors' allowance by 3% in recognition of movements in earnings within Australia as well as the NT.

## 4. MAYOR AND PRINCIPAL MEMBER ALLOWANCE

The Tribunal has increased the Mayoral Allowance by \$2,000 to recognise the increase in extra meeting activity allowance claimable by all other Elected Councillors.

The Tribunal has determined that on the basis of equity, the three Shire Council Mayors should receive the same Mayor Allowance which has now been set at \$32,686.

## 5. EXTRA MEETING / ACTIVITY ALLOWANCE

The Tribunal has increased the Allowance to a maximum of \$12,000 and recognised the Induction and Mandatory Departmental training should not be applied to the extra meeting allowance cap but has made it available through the Professional Development Allowance.

## 6. FUTURE INQUIRIES

The timing of the Local Council General Election has impacted the inquiry as some Councils are yet to be finalised and as a result, the Tribunal only received one submission from a city, regional and shire Council.

With this in mind, the Tribunal considers that further input will be provided as part of the next review once all Councils have been finalised.

The Tribunal appreciates the feedback received with any outstanding items being carried forward to the next Inquiry.



Mr Gary Higgins  
Chairperson  
Remuneration Tribunal



Ms Kezia Purick  
Member  
Remuneration Tribunal



Ms Lynne Walker  
Member  
Remuneration Tribunal

Dated 9 December 2025



**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL GOVERNMENT COUNCILS**

**DETERMINATION NO. 1 OF 2026**

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

**1. DEFINITIONS**

**Municipal Councils are the following:**

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

**Regional Councils are the following:**

- Barkly;
- Central Desert;
- East Arnhem
- Groote Archipelago;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

**Shire Councils are the following:**

- Belyuen;
- Coomalie; and
- Wagait.

**New Councils:** any Councils newly constituted by the Minister for Local Government Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
  - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
  - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Financial Year is the period from 1 July to the 30 June.

Deputy Mayor is defined in the *Local Government Act 2019*.

A Councillor is a member of a Local Council.

## 2. ALLOWANCES

The following annual allowances will apply from 1 July 2026 and will be paid fortnightly or monthly:

### MAYORAL ALLOWANCE

Darwin	\$134,288
Palmerston	\$97,680
Alice Springs	\$94,560
Litchfield	\$88,320
Katherine and Regional	\$85,280

### MAYOR – SHIRE COUNCILS

Coomalie	\$23,000
Belyuen	\$23,000
Wagait	\$23,000

### Total Mayoral Allowance

Darwin	\$168,325
Palmerston	\$124,032
Alice Springs	\$118,716
Litchfield	\$112,476
Katherine and Regional	\$110,280
Shire Councils up to	\$32,686

**DEPUTY MAYOR ALLOWANCE**

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

**Deputy Mayor Total Allowance**

Darwin	\$57,837
Palmerston	\$43,552
Alice Springs	\$40,656
Litchfield	\$40,156
Katherine and Regional	\$37,960

**COUNCILLORS' ALLOWANCE**

Darwin	\$34,037
Palmerston	\$26,352
Alice Springs	\$24,156
Litchfield	\$24,156
Other Municipal and Regional	\$21,960

**Shire Councils**

Coomalie	\$7,686
Belyuen	\$7,686
Wagait	\$7,686

**3. INCLUSIONS OF ALL ALLOWANCES**

The Allowances are to cover:

- any cost to Councillors for attending meetings and activities of Council where these costs are not reimbursed by the Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies; and
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
  - Including, but not limited to:
    - donations;
    - organisation sponsorship;
    - membership fees;
    - patron expenses; and
    - constituent support.

**4. EXTRA MEETING / ACTIVITY ALLOWANCE**

4.1. An Extra Meeting / Activity Allowance of up to \$12,000 per financial year, may be accessed by all Councillors and Deputy Principal Members. The allowance may be accessed as follows:

- special meetings of full Council or established committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;



- 5.5. Induction and Mandatory Departmental training can be claimed using the Extra Meeting Allowance "fee for attendance" rate and paid from the Professional Development Allowance. These amounts can be claimed after the completion of the necessary calendar months to cover the allocation.

## 6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel:
- (a) exceeds 50kms from home base 100kms return;
  - (b) travel does not occur in a Council supplied and maintained vehicle;
  - (c) the Councillor is not in receipt of a motor vehicle allowance in Clause 7 below; and
  - (d) the vehicle allowance is capped at \$10,000.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office each year, currently 88 cents per kilometre for 2024-25.
- 6.3. Vehicle Allowance will be available in the following circumstances, where travel is to and from:
- (a) statutory Council meetings;
  - (b) official Council approved meeting;
  - (c) approved functions representing the Principal Member;
  - (d) Local Authority Meetings within the ward the Councillor represents;
  - (e) all meetings of Council and their committees; or
  - (f) any additional activity where Extra Meeting/Activity Allowance has been approved.
- 6.4. When a kilometre reimbursement is paid, travel time will also be paid utilising extra meetings/activities rate. This payment is not to be included in the extra meetings/activities cap as specified in Clause 4.1.
- 6.5. The Vehicle Allowance Cap will not include:
- travel to and from Local Authorities Meetings within the Ward that the member represents; and
  - travel involved with Professional Development activities.

## 7. PROVISION OF MOTOR VEHICLE

- 7.1. Principal Members of Municipal and Regional Councils are entitled to a Council maintained vehicle.
- 7.2. If Principal Members of Municipal and Regional Councils choose not to be provided with a Council maintained vehicle, they are entitled to Motor Vehicle Allowance, paid fortnightly or monthly, and will be:
- \$25,000 per year for Municipal Principal Members; or
  - \$40,000 per year for Regional Principal Members.
- 7.3. The Principal members of the Shire Councils may claim reimbursement in accordance with Clause 6.1.

## 8. TRAVEL ALLOWANCE


- 8.1 Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.
- 8.2 The applicable rates to be paid are found in Table 1 of [Taxation Determination TD 2025/4](#) or any subsequent Taxation Determination made in substitution of that Determination.

## 9. GENERAL


- 9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:
- the next financial year if the report is made on or before 1 February; or
  - from the financial year after the next financial year if the report is made after 1 February.



Mr Gary Higgins  
Chairperson  
Remuneration Tribunal



Ms Kezia Purick  
Member  
Remuneration Tribunal



Ms Lynne Walker  
Member  
Remuneration Tribunal

Dated 9 December 2025

**15.3 ADVISORY AND AUDIT COMMITTEE OPEN MEETING MINUTES**

**Author:** Supervisor Councillor Governance

**Authoriser:** Manager Office of Council and CEO

**Attachments:**

1. Unconfirmed Open Minutes Sister City Advisory Committee 11 February 2026 [↓](#)
2. Unconfirmed Open Minutes East Point Reserve Advisory Committee 12 February 2026 [↓](#)
3. Unconfirmed Open Reconciliation Advisory Minutes 16 February 2026 [↓](#)
4. Unconfirmed Open Minutes International Relations Advisory Committee 25 February 2026 [↓](#)
5. Unconfirmed Open Minutes Risk Management and Audit Committee 27 February 2026 [↓](#)

**RECOMMENDATIONS**

THAT the report entitled Advisory and Audit Committee Open Meeting Minutes be received and noted.

**PURPOSE**

The purpose of this report is to present the open minutes of the Advisory and Audit Committee meetings in February 2026 to Council.

**KEY ISSUES**

- The Sister City Advisory Committee unconfirmed open minutes of 11 February 2026 are presented at **Attachment 1**.
- The East Point Reserve Advisory Committee unconfirmed open minutes of 12 February 2026 are presented at **Attachment 2**.
- The Reconciliation Advisory Committee unconfirmed open minutes of 16 February 2026 are presented at **Attachment 3**.
- The International Relations Advisory Committee unconfirmed open minutes of 25 February 2026 are presented at **Attachment 4**.
- The Risk Management and Audit Committee unconfirmed open minutes of 27 February 2026 are presented at **Attachment 5**.

<p><b>DISCUSSION</b></p> <p>This report provides the minutes for the following committees:</p> <ul style="list-style-type: none"> <li>• Sister City Advisory Committee</li> <li>• East Point Reserve Advisory Committee</li> <li>• Reconciliation Advisory Committee</li> <li>• International Relations Advisory Committee</li> <li>• Risk Management and Audit Committee</li> </ul> <p>Any recommendations that arise from the committee meetings will be presented to Council in a separate report.</p>	
<p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>At the 24 February 2026 meeting Council resolved:</p> <p><b>RESOLUTION ORD068/26</b></p> <p>THAT the report entitled Advisory Committee Open Meeting Minutes be received and noted.</p> <p style="text-align: right;"><b>CARRIED 12/0</b></p>	
<p><b>STRATEGIC PLAN ALIGNMENT</b></p>	<p>6 Governance Framework 6.1 Vision and Culture</p>
<p><b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b></p>	<p>Nil</p>
<p><b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b></p>	<p><b>Legislation:</b> <i>Local Government Act 2019</i></p> <p><b>Policy:</b> Meetings Policy Advisory and Other Committees Policy</p>
<p><b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b></p>	<p>Nil</p>
<p><b>DECLARATION OF INTEREST</b></p>	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



# Minutes

## Sister City Advisory Committee Meeting

Wednesday, 11 February 2026

Unconfirmed



**CITY FOR PEOPLE.  
CITY OF COLOUR.**

[darwin.nt.gov.au](http://darwin.nt.gov.au)

**MINUTES OF CITY OF DARWIN  
SISTER CITY ADVISORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON WEDNESDAY, 11 FEBRUARY 2026 AT 5:30 PM**

**PRESENT:**

Community Member Kate Heelan (Chair)  
Community Member Nerida Hart  
Community Member Chyntia Elsinta Indrawati  
Community Member Siji Issac  
Community Member Tony Miaoudis  
Community Member Ninik Stroud  
Community Member Allan Woo  
Councillor Sylvia Klonaris

**OFFICERS:**

General Manager Innovation, Alice Percy

**APOLOGY:**

Community Member Stephanie Lin  
Community Member Paddy Mohan

**Order of Business**

<b>1</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>2</b>	<b>Meeting Declared Open</b> .....	<b>4</b>
<b>3</b>	<b>Apologies and Leave of Absence</b> .....	<b>4</b>
<b>4</b>	<b>Electronic Meeting Attendance</b> .....	<b>5</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff</b> .....	<b>5</b>
<b>6</b>	<b>Confirmation of Previous Minutes</b> .....	<b>5</b>
<b>7</b>	<b>Moving of Items</b> .....	<b>6</b>
7.1	Moving of Items into Confidential .....	6
7.2	Moving of Confidential Items into Open .....	6
7.3	Moving Confidential Items to open at the Conclusion of the Meeting .....	6
<b>8</b>	<b>Deputations and Briefings</b> .....	<b>6</b>
<b>9</b>	<b>Officer Reports</b> .....	<b>7</b>
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9.2	Update on Planning for Sister Cities Cup and Darwin Fusion 2026 .....	7
9.3	Update on Welcoming Cities .....	7
<b>10</b>	<b>Member Reports</b> .....	<b>7</b>
<b>11</b>	<b>General Business</b> .....	<b>8</b>
11.1	General Business .....	8
<b>12</b>	<b>Date, Time and Place of Next Committee Meeting</b> .....	<b>8</b>
<b>13</b>	<b>Closure of Meeting to the Public</b> .....	<b>9</b>
<b>14</b>	<b>Adjournment of Meeting</b> .....	<b>10</b>

Unconfirmed

## 1 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country.

We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.

City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

*Community Member Tony Miaoudis was not present at the commencement of the meeting.*

*Community Member Siji Issac was not present at the commencement of the meeting.*

## 2 MEETING DECLARED OPEN

### COMMITTEE RESOLUTION SCAC001/26

Moved: Community Member Chyntia Elsinta Indrawati

Seconded: Community Member Ninik Stroud

The Chair declared the meeting open at 5:30 pm.

**CARRIED 6/0**

*Community Member Tony Miaoudis joined the meeting at 5:40 pm.*

*Community Member Siji Issac joined the meeting at 5:40 pm.*

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 APOLOGIES

#### COMMITTEE RESOLUTION SCAC002/26

Moved: Community Member Allan Woo

Seconded: Community Member Ninik Stroud

THAT the apology from the following members be received.

- Community Member Stephanie Lin
- Community Member Paddy Mohan

**CARRIED 8/0**

### 3.2 LEAVE OF ABSENCE GRANTED

Nil

### 3.3 LEAVE OF ABSENCE REQUESTED

Nil

**4 ELECTRONIC MEETING ATTENDANCE****4.1 ELECTRONIC ATTENDANCE GRANTED****COMMITTEE RESOLUTION SCAC003/26**

Moved: Community Member Allan Woo  
Seconded: Community Member Ninik Stroud

THAT the Committee note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

- Councillor Sylvia Klonaris
- Community Member Nerida Hart

**CARRIED 8/0****4.2 ELECTRONIC ATTENDANCE REQUESTED**

Nil

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

**5.2 DECLARATION OF INTEREST BY STAFF**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION SCAC004/26**

Moved: Community Member Ninik Stroud  
Seconded: Community Member Allan Woo

THAT the minutes of the Sister City Advisory Committee Meeting held on 26 November 2025 be confirmed.

**CARRIED 8/0**

**7 MOVING OF ITEMS**

**7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

**18.1 UPDATE ON KALYMNOS AND DARWIN LANGUAGE SCHOLARSHIP PROGRAM**

**COMMITTEE RESOLUTION SCAC013/26**

Moved: Community Member Allan Woo

Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Update on Kalymnos and Darwin Language Scholarship Program be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0**

**18.2 PROPOSAL FOR FRIENDSHIP CITY AGREEMENT WITH THE CITY OF ATAMBUA**

**COMMITTEE RESOLUTION SCAC014/26**

Moved: Community Member Ninik Stroud

Seconded: Community Member Tony Miaoudis

1. THAT the report entitled Proposal for Friendship City Agreement with the City of Atambua be received and noted.
2. THAT the Sister City Advisory Committee recommend City of Darwin do not enter into negotiations with the City of Atambua to become a Friendship City.
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
4. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 8/0**

**8 DEPUTATIONS AND BRIEFINGS**

Nil

## 9 OFFICER REPORTS

### 9.1 UPDATE ON SISTER CITIES ACTION PLAN

**COMMITTEE RESOLUTION SCAC005/26**

Moved: Community Member Ninik Stroud

Seconded: Community Member Chyntia Elsinta Indrawati

THAT the report entitled Update on Sister Cities Action Plan be received and noted.

**CARRIED 8/0**

### 9.2 UPDATE ON PLANNING FOR SISTER CITIES CUP AND DARWIN FUSION 2026

**COMMITTEE RESOLUTION SCAC006/26**

Moved: Community Member Ninik Stroud

Seconded: Community Member Tony Miaoudis

THAT the report entitled Update on Planning for Sister Cities Cup and Darwin Fusion 2026 be received and noted.

**CARRIED 8/0**

### 9.3 UPDATE ON WELCOMING CITIES

**COMMITTEE RESOLUTION SCAC007/26**

Moved: Community Member Ninik Stroud

Seconded: Community Member Tony Miaoudis

THAT the report entitled Update on Welcoming Cities be received and noted.

**CARRIED 8/0**

## 10 MEMBER REPORTS

Nil

**11 GENERAL BUSINESS****11.1 GENERAL BUSINESS****COMMITTEE RESOLUTION SCAC008/26**

Moved: Community Member Siji Issac

Seconded: Community Member Nerida Hart

THAT the following General Business be received and noted.

**MEMBERS VERBAL UPDATES**

Community Member Kate Heelan

- International Women's Day Walk on Saturday, 7 March 2026 with initial gathering at Charles Darwin University Danala Campus for opening speeches. Flyers and maps were provided to committee members and the General Manager Innovation, Alice Percy confirmed that committee members will gather at 8:00 am – 8:15 am at the Danala Campus to participate in the event with a City of Darwin banner.

**CARRIED 8/0**

**12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING**

THAT the next Sister City Advisory Committee be held on Wednesday, 29 April 2026, at 5:30 PM (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**13 CLOSURE OF MEETING TO THE PUBLIC****COMMITTEE RESOLUTION SCAC009/26**

Moved: Community Member Ninik Stroud  
Seconded: Community Member Tony Miaoudis

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**CARRIED 8/0**

**RECOMMENDATIONS**

That the Committee considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**18.1 Update on Kalymnos and Darwin Language Scholarship Program**

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**18.2 Proposal for Friendship City Agreement with the City of Atambua**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**14 ADJOURNMENT OF MEETING**

**COMMITTEE RESOLUTION SCAC010/26**

Moved: Community Member Ninik Stroud

Seconded: Community Member Allan Woo

THAT the open section of the meeting be adjourned at 6:10 pm.

**CARRIED 8/0**

THAT the open section of the meeting be resumed at 6:40 pm.

THAT the chair declared the meeting closed at 6:40 pm.

**The minutes of this meeting were confirmed at the Sister City Advisory Committee Meeting held on 29 April 2026.**

.....  
**CHAIR**

Unconfirmed



# Minutes

## East Point Reserve Advisory Committee Meeting

Thursday, 12 February 2026

Unconfirmed



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**MINUTES OF CITY OF DARWIN  
EAST POINT RESERVE ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1), LEVEL 1, CIVIC CENTRE,  
HARRY CHAN AVENUE, DARWIN  
ON THURSDAY, 12 FEBRUARY 2026 AT 4:30 PM**

**PRESENT:**

Councillor Mick Palmer  
Museum and Art Gallery of the NT, Kirsten Abbott  
Community Member, Lorraine Corowa  
Friends of East Point, Helen Haritos  
Community Member, Ulrike Kachel  
NT Heritage Branch, Samantha Wells  
Birdlife Top End, Anne Woollard  
Fannie Bay Equestrian Club Inc, Anja Zimmermann

**OFFICERS:**

Executive Manager Environment and Waste Services, Nick Fewster  
Coordinator Environment and Climate Change, Emma Smith  
Environment Climate and Waste Support Officer, Libby Gleeson

**APOLOGY:**

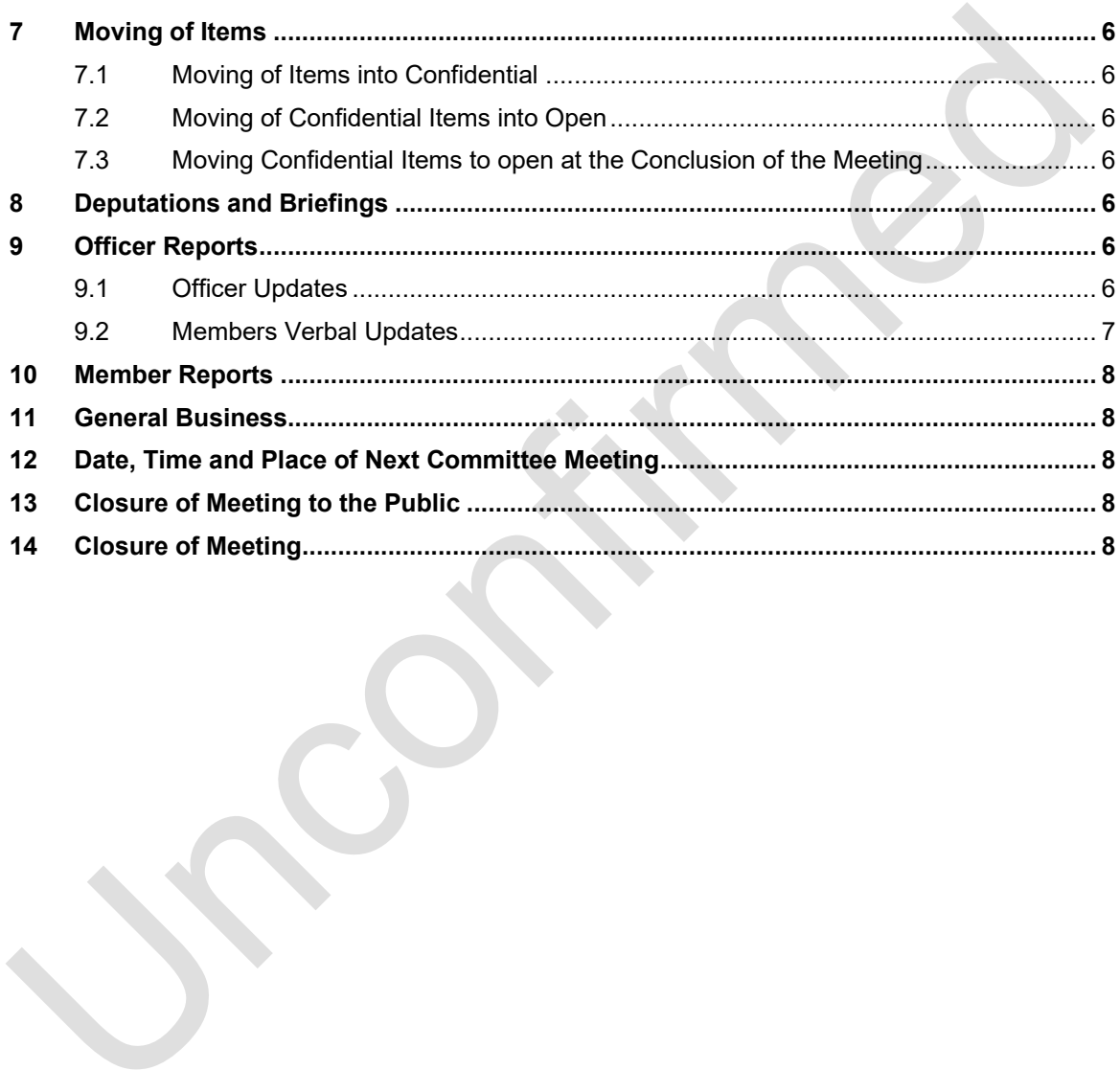
Larrakia Nation, Victor Williams

**NOT PRESENT**

Crown Land Management, Wendy Pengelly  
Researcher, John Rawsthorne  
Darwin Triathlon Club, Gary Wall

**Order of Business**

<b>1</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>2</b>	<b>Meeting Declared Open</b> .....	<b>4</b>
<b>3</b>	<b>Apologies and Leave of Absence</b> .....	<b>4</b>
<b>4</b>	<b>Electronic Meeting Attendance</b> .....	<b>5</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff</b> .....	<b>5</b>
<b>6</b>	<b>Confirmation of Previous Minutes</b> .....	<b>6</b>
<b>7</b>	<b>Moving of Items</b> .....	<b>6</b>
7.1	Moving of Items into Confidential .....	6
7.2	Moving of Confidential Items into Open .....	6
7.3	Moving Confidential Items to open at the Conclusion of the Meeting .....	6
<b>8</b>	<b>Deputations and Briefings</b> .....	<b>6</b>
<b>9</b>	<b>Officer Reports</b> .....	<b>6</b>
9.1	Officer Updates .....	6
9.2	Members Verbal Updates .....	7
<b>10</b>	<b>Member Reports</b> .....	<b>8</b>
<b>11</b>	<b>General Business</b> .....	<b>8</b>
<b>12</b>	<b>Date, Time and Place of Next Committee Meeting</b> .....	<b>8</b>
<b>13</b>	<b>Closure of Meeting to the Public</b> .....	<b>8</b>
<b>14</b>	<b>Closure of Meeting</b> .....	<b>8</b>



## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## 2 MEETING DECLARED OPEN

### COMMITTEE RESOLUTION EPRAC001/26

Moved: Councillor Mick Palmer

Seconded: Community Member Ulrike Kachel

The Chair declared the meeting open at 4:30 pm.

**CARRIED 8/0**

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 APOLOGIES

#### COMMITTEE RESOLUTION EPRAC002/26

Moved: Councillor Mick Palmer

Seconded: Community Member Ulrike Kachel

THAT an apology from Larrakia Nation, Victor Williams has been received.

**CARRIED 8/0**

### 3.2 LEAVE OF ABSENCE GRANTED

Nil

### 3.3 LEAVE OF ABSENCE REQUESTED

Nil

**4 ELECTRONIC MEETING ATTENDANCE****4.1 ELECTRONIC ATTENDANCE GRANTED****COMMITTEE RESOLUTION EPRAC003/26**

Moved: Councillor Mick Palmer

Seconded: Community Member Ulrike Kachel

THAT the Committee note pursuant to Section 95 (3) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

- Fannie Bay Equestrian Club Inc, Anja Zimmermann
- Community Member, Lorraine Corowa
- Friends of East Point, Helen Haritos
- Museum and Art Gallery of the NT, Kirsten Abbott
- Birdlife Top End, Anne Woollard
- NT Heritage Branch, Samantha Wells

**CARRIED 8/0**

**4.2 ELECTRONIC ATTENDANCE REQUESTED**

Nil

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 DECLARATION OF INTEREST BY MEMBERS****COMMITTEE RESOLUTION EPRAC004/26**

Moved: Councillor Mick Palmer

Seconded: Fannie Bay Equestrian Club Inc Anja Zimmermann

1. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Community representative Lorraine Corowa declared that the views expressed at this committee are her personal views as a community representative and not the views of her senior public servant role within the Northern Territory Government.
2. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Community representative Ulrike Kachel declared that she is also on the Committee for Friends of Casuarina Coastal Reserve.

**CARRIED 8/0**

**5.2 DECLARATION OF INTEREST BY STAFF**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION EPRAC005/26**

Moved: Councillor Mick Palmer

Seconded: Museum and Art Gallery of the NT Kirsten Abbott

THAT the minutes of the East Point Reserve Advisory Committee Meeting held on 13 November 2025 be confirmed.

**CARRIED 8/0**

**7 MOVING OF ITEMS****7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

Nil

**8 DEPUTATIONS AND BRIEFINGS**

Nil

**9 OFFICER REPORTS****9.1 OFFICER UPDATES****COMMITTEE RESOLUTION EPRAC006/26**

Moved: Councillor Mick Palmer

Seconded: Museum and Art Gallery of the NT Kirsten Abbott

THAT the report entitled Officer Updates be received and noted.

**CARRIED 8/0**

**9.2 MEMBERS VERBAL UPDATES****COMMITTEE RESOLUTION EPRAC007/26**

Moved: Councillor Mick Palmer

Seconded: Community Member Lorraine Corowa

THAT the report entitled Members Updates be received and noted.

Community Representative Lorraine Corowa

- Community members have reported sightings of dingos at East Point to Lorraine, who asked what is City of Darwin's approach to managing dingos. Emma Smith responded that dingos have always been present at East Point and are regularly detected during wildlife surveys on camera traps. Dingos are discussed in the East Point Reserve Biodiversity Management Plan and they are an important part of the reserve's healthy and functioning ecosystem. The dingos recorded at East Point appear to be pure and not mixed with wild dogs.
- In response to media queries, City of Darwin Media Team has put together a statement on City of Darwin's management of dingos. Emma Smith will pass this statement on to Lorraine to use when responding to community queries.
- Lorraine Corowa mentioned the possibility of avian influenza arriving and that people should call the Emergency Animal Disease Hotline if they spot groups of dead birds.

Fannie Bay Equestrian Club Inc, Anja Zimmermann

- Queried why the grass is not being mown at East Point. Nick Fewster responded that East Point remains closed due to ongoing Cyclone Fina clean-up works and that the grass is not mown because the safety of contractors cannot be guaranteed and the long grass also discourages public use of these areas.
- Anya Zimmermann noted that weeds in the unmown grass areas are now flowering and seeding, which will worsen the spread of weeds in the reserve and into their lease area.

Birdlife Top End, Anne Woollard

- Anne Woollard advised she wasn't aware that East Point Reserve was closed as they have been continuing to undertake their monthly shorebird surveys. Nick Fewster mentioned there have been communications about Parks and Reserve closures released periodically after the cyclone.

Museum and Art Gallery of the NT, Kirsten Abbott

- Kirsten Abbott offered the Museum's assistance in developing the content and providing images for the updated Science Trail signs. This was greatly appreciated by the environment team, and they will be in touch.

Friends of East Point, Helen Haritos

- Helen Haritos mentioned the Friends of East Point recently undertook more revegetation planting in the breezeway area.

**CARRIED 8/0**

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Nil

**12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING**

**COMMITTEE RESOLUTION EPRAC008/26**

Moved: Councillor Mick Palmer  
 Seconded: Community Member Ulrike Kachel

THAT the next East Point Reserve Advisory Committee be held on Thursday, 14 May 2026, at 4:30 PM (Open Section followed by the Confidential Section), Meeting Room Bidjpidji (Meeting Room 1), Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**CARRIED 8/0**

**13 CLOSURE OF MEETING TO THE PUBLIC**

**RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**14 CLOSURE OF MEETING**

**COMMITTEE RESOLUTION EPRAC009/26**

Moved: Councillor Mick Palmer  
 Seconded: Community Member Ulrike Kachel

THAT the meeting be closed at 4:52 pm.

**CARRIED 8/0**

**The minutes of this meeting were confirmed at the East Point Reserve Advisory Committee Meeting held on 14 May 2026.**

.....  
**CHAIR**



# Minutes

## Reconciliation Advisory Committee Meeting

Monday, 16 February 2026

Unconfirmed



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**MINUTES OF CITY OF DARWIN  
RECONCILIATION ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1), LEVEL 1, CIVIC CENTRE,  
HARRY CHAN AVENUE, DARWIN  
ON MONDAY, 16 FEBRUARY 2026 AT 12:00 PM**

**PRESENT:**

Larrakia Nation David Kurnoth  
NT Indigenous Business Network Deb Anstess-Vallejo  
Community Member Alinta McGuire  
Councillor Peter Pangquee  
Community Member Adrian Rotumah  
City of Darwin Chief Executive Officer Simone Saunders

**OFFICERS:**

Executive Manager Community and Cultural Services, Angela O'Donnell  
Coordinator Reconciliation, Ineke Wallis

**APOLOGY:**

NT Primary Health Network Joline Bouwer  
Ironbark Aboriginal Corporation Liz Cruse

**GUESTS:**

Leading Hand, Tony Vincent  
Assistant Grounds Person, Mark White  
Capability and Learning Manager, Lorna Black  
Executive Manager Corporate & Customer Service, Silke Maynard

**Order of Business**

<b>1</b>	<b>Meeting Declared Open</b> .....	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>3</b>	<b>Apologies and Leave of Absence</b> .....	<b>4</b>
<b>4</b>	<b>Electronic Meeting Attendance</b> .....	<b>5</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff</b> .....	<b>5</b>
<b>6</b>	<b>Confirmation of Previous Minutes</b> .....	<b>5</b>
<b>7</b>	<b>Moving of Items</b> .....	<b>5</b>
7.1	Moving of Items into Confidential .....	5
7.2	Moving of Confidential Items into Open .....	5
7.3	Moving Confidential Items to open at the Conclusion of the Meeting .....	6
<b>8</b>	<b>Deputations and Briefings</b> .....	<b>6</b>
<b>9</b>	<b>Officer Reports</b> .....	<b>6</b>
9.1	Nomination of Chair .....	6
9.2	Reconciliation Action Plan Development .....	6
9.3	Reconciliation Coordinator Update .....	7
<b>10</b>	<b>Member Reports</b> .....	<b>7</b>
<b>11</b>	<b>General Business</b> .....	<b>7</b>
<b>12</b>	<b>Date, Time and Place of Next Committee Meeting</b> .....	<b>7</b>
<b>13</b>	<b>Closure of Meeting to the Public</b> .....	<b>7</b>
<b>14</b>	<b>Adjournment of Meeting</b> .....	<b>9</b>

Unconfirmed

**APPOINTMENT OF CHAIR****COMMITTEE RESOLUTION RAC001/26**

Moved: Community Member Alinta McGuire

Seconded: Community Member Adrian Rotumah

THAT David Kurnoth is appointed as chair for the meeting.

**CARRIED 6/0**

**1 MEETING DECLARED OPEN****COMMITTEE RESOLUTION RAC002/26**

Moved: Councillor Peter Pangquee

Seconded: NT Indigenous Business Network Deb Anstess-Vallejo

THAT the chair declared the meeting open at 12:15pm.

**CARRIED 6/0**

**2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

**3 APOLOGIES AND LEAVE OF ABSENCE****3.1 APOLOGIES****COMMITTEE RESOLUTION RAC003/26**

Moved: Community Member Alinta McGuire

Seconded: Community Member Adrian Rotumah

THAT apologies from NT Primary Health Network Joline Bouwer and from Ironbark Aboriginal Corporation Liz Cruse be received and noted.

**CARRIED 6/0**

**3.2 LEAVE OF ABSENCE GRANTED**

Nil

**3.3 LEAVE OF ABSENCE REQUESTED**

Nil

**4 ELECTRONIC MEETING ATTENDANCE****4.1 ELECTRONIC ATTENDANCE GRANTED**

Nil

**4.2 ELECTRONIC ATTENDANCE REQUESTED**

Nil

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 DECLARATION OF INTEREST BY MEMBERS**

Nil

**5.2 DECLARATION OF INTEREST BY STAFF**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION RAC004/26**

Moved: Community Member Adrian Rotumah

Seconded: Community Member Alinta McGuire

THAT the minutes of the Reconciliation Advisory Committee Meeting held on 17 November 2025 be confirmed.

**CARRIED 6/0****7 MOVING OF ITEMS****7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING****18.1 PROCUREMENT POLICY 007.100.E.R REVIEW****COMMITTEE RESOLUTION RAC012/26**

Moved: Councillor Peter Pangquee

Seconded: City of Darwin Chief Executive Officer Simone Saunders

1. THAT the report entitled *Procurement Policy 007.100.E.R review* be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 6/0****8 DEPUTATIONS AND BRIEFINGS**

Nil

**9 OFFICER REPORTS****9.1 NOMINATION OF CHAIR****COMMITTEE RESOLUTION RAC005/26**

Moved: Community Member Adrian Rotumah

Seconded: Councillor Peter Pangquee

THAT the report entitled Nomination of Chair be received and noted.

**CARRIED 6/0****9.2 RECONCILIATION ACTION PLAN DEVELOPMENT****COMMITTEE RESOLUTION RAC006/26**

Moved: Community Member Alinta McGuire

Seconded: NT Indigenous Business Network Deb Anstess-Vallejo

1. THAT the report entitled Reconciliation Action Plan Development be received and noted.
2. THAT the Reconciliation Advisory Committee recommend to Council City of Darwin develop their next Reconciliation Action Plan based on the proposed timelines provided.

**CARRIED 6/0**

**9.3 RECONCILIATION COORDINATOR UPDATE****COMMITTEE RESOLUTION RAC007/26**

Moved: Councillor Peter Pangquee

Seconded: Community Member Alinta McGuire

THAT the report entitled Reconciliation Coordinator Update be received and noted.

**CARRIED 6/0**

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Nil

**12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING**

The next Reconciliation Advisory Committee will be held on Monday, 18 May 2026, at 12:00 PM Bidjpidji (Meeting Room 1), Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**13 CLOSURE OF MEETING TO THE PUBLIC****COMMITTEE RESOLUTION RAC008/26**

Moved: Councillor Peter Pangquee

Seconded: Community Member Adrian Rotumah

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**CARRIED 6/0**

**RECOMMENDATIONS**

That the Committee considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**18.1 Procurement Policy 007.100.E.R review**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.2 Expression of Interest - Community Representatives**

This matter is considered to be confidential under Section 99(2) - 51(b) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the personal circumstances of a resident or ratepayer.

**14 ADJOURNMENT OF MEETING****COMMITTEE RESOLUTION RAC009/26**

Moved: Community Member Adrian Rotumah

Seconded: Councillor Peter Pangquee

THAT the open section of the meeting be adjourned at 1:15pm.

**CARRIED 6/0**

THAT the open section of the meeting be resumed at 1:35pm.

THAT the chair declared the meeting closed at 1:35pm.

**The minutes of this meeting were confirmed at the Reconciliation Advisory Committee Meeting held on 18 May 2026.**

.....  
**CHAIR**



# Minutes

## International Relations Advisory Committee Meeting

Wednesday, 25 February 2026

Unconfirmed



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**MINUTES OF CITY OF DARWIN  
INTERNATIONAL RELATIONS ADVISORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON WEDNESDAY, 25 FEBRUARY 2026 AT 11:00 AM**

**PRESENT:**

Lord Mayor Peter Styles (Chair)  
Tourism Top End Samantha Bennett  
Port of Darwin Harry Cao  
Sister City Advisory Committee Kate Heelan  
Chamber of Commerce NT Glen Hingley  
Dept of Trade Business and Asian Relations Hayley Richards  
General Manager Innovation, City of Darwin Alice Percy

**OFFICERS:**

Vanya Bosiocic, Manager Economic Development  
Jessica Fry, Manager International Relations and Sponsorship

**APOLOGY:**

Councillor Jimmy Bouhoris  
Charles Darwin University Shannon Holborn  
Larrakia Nation Michael Rotumah  
Dept of Foreign Affairs and Trade NT Suzy Wilson-Uilelea

**Order of Business**

<b>1</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>2</b>	<b>Meeting Declared Open</b> .....	<b>4</b>
<b>3</b>	<b>Apologies and Leave of Absence</b> .....	<b>4</b>
<b>4</b>	<b>Electronic Meeting Attendance</b> .....	<b>5</b>
<b>5</b>	<b>Declaration of Interest of Members and Staff</b> .....	<b>5</b>
<b>6</b>	<b>Confirmation of Previous Minutes</b> .....	<b>5</b>
<b>7</b>	<b>Moving of Items</b> .....	<b>5</b>
7.1	Moving of Items into Confidential .....	5
7.2	Moving of Confidential Items into Open .....	6
7.3	Moving Confidential Items to open at the Conclusion of the Meeting .....	6
<b>8</b>	<b>Deputations and Briefings</b> .....	<b>6</b>
<b>9</b>	<b>Officer Reports</b> .....	<b>6</b>
9.1	Update on Sister Cities Action Plan .....	6
9.2	Update on Planning for Sister Cities Cup and Darwin Fusion 2026 .....	7
9.3	Update on Welcoming Cities .....	7
<b>10</b>	<b>Member Reports</b> .....	<b>7</b>
<b>11</b>	<b>General Business</b> .....	<b>7</b>
11.1	General Business .....	7
<b>12</b>	<b>Date, Time and Place of Next Committee Meeting</b> .....	<b>10</b>
<b>13</b>	<b>Closure of Meeting to the Public</b> .....	<b>10</b>
<b>14</b>	<b>Adjournment of Meeting</b> .....	<b>11</b>

Unconfirmed

## 1 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region.

We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.

City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

## 2 MEETING DECLARED OPEN

### RECOMMENDATIONS

The Chair declared the meeting open at 11:05 am.

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 APOLOGIES

#### COMMITTEE RESOLUTION IRACC001/26

Moved: Sister City Advisory Committee Kate Heelan

Seconded: Tourism Top End Samantha Bennett

THAT apologies from the following committee members be received.

- Councillor Jimmy Bouhoris
- Charles Darwin University Shannon Holborn
- Larrakia Nation Michael Rotumah
- Dept of Foreign Affairs and Trade NT Suzy Wilson-Uilelea

**CARRIED 7/0**

### 3.2 LEAVE OF ABSENCE GRANTED

Nil

### 3.3 LEAVE OF ABSENCE REQUESTED

Nil

#### 4 ELECTRONIC MEETING ATTENDANCE

##### 4.1 ELECTRONIC ATTENDANCE GRANTED

**COMMITTEE RESOLUTION IRACC002/26**

Moved: Sister City Advisory Committee Kate Heelan

Seconded: Tourism Top End Samantha Bennett

THAT the Committee note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

- Dept of Trade Business and Asian Relations Hayley Richards

**CARRIED 7/0**

##### 4.2 ELECTRONIC ATTENDANCE REQUESTED

Nil

#### 5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

##### 5.1 DECLARATION OF INTEREST BY MEMBERS

Nil

##### 5.2 DECLARATION OF INTEREST BY STAFF

Nil

#### 6 CONFIRMATION OF PREVIOUS MINUTES

**COMMITTEE RESOLUTION IRACC003/26**

Moved: Sister City Advisory Committee Kate Heelan

Seconded: Tourism Top End Samantha Bennett

THAT the minutes of the International Relations Advisory Committee Meeting held on 23 October 2025 be confirmed.

**CARRIED 7/0**

#### 7 MOVING OF ITEMS

##### 7.1 MOVING OF ITEMS INTO CONFIDENTIAL

Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING****18.1 PROPOSAL FOR FRIENDSHIP CITY AGREEMENT WITH THE CITY OF ATAMBUA****COMMITTEE RESOLUTION IRACC013/26**

Moved: Tourism Top End Samantha Bennett

Seconded: Sister City Advisory Committee Kate Heelan

1. THAT the report entitled Proposal for Friendship City Agreement with the City of Atambua be received and noted.
2. THAT the International Relations Advisory Committee recommend City of Darwin do not enter into negotiations with the City of Atambua to become a Friendship City.
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
4. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 7/0****8 DEPUTATIONS AND BRIEFINGS**

Nil

**9 OFFICER REPORTS****9.1 UPDATE ON SISTER CITIES ACTION PLAN****COMMITTEE RESOLUTION IRACC004/26**

Moved: Sister City Advisory Committee Kate Heelan

Seconded: Chamber of Commerce NT Glen Hingley

THAT the report entitled Update on Sister Cities Action Plan be received and noted.

**CARRIED 7/0**

**9.2 UPDATE ON PLANNING FOR SISTER CITIES CUP AND DARWIN FUSION 2026****COMMITTEE RESOLUTION IRACC005/26**

Moved: Tourism Top End Samantha Bennett

Seconded: Sister City Advisory Committee Kate Heelan

THAT the report entitled Update on Planning for Sister Cities Cup and Darwin Fusion 2026 be received and noted.

**CARRIED 7/0**

**9.3 UPDATE ON WELCOMING CITIES****COMMITTEE RESOLUTION IRACC006/26**

Moved: Chamber of Commerce NT Glen Hingley

Seconded: Port of Darwin Harry Cao

THAT the report entitled Update on Welcoming Cities be received and noted.

**CARRIED 7/0**

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS****11.1 GENERAL BUSINESS****COMMITTEE RESOLUTION IRACC007/26**

Moved: Tourism Top End Samantha Bennett

Seconded: Sister City Advisory Committee Kate Heelan

THAT the Verbal Member Updates be received and noted.

Sister City Advisory Committee Kate Heelan

- International Women's Day Walk on Saturday, 7 March 2026 with initial gathering at 8:00 am at Charles Darwin University Danala Campus for opening speeches and the walk.
- There will be a number of information sessions at Danala Campus between 9:00 am – 11:00 am and the Lord Mayor was invited to participate.
- Athletics Northern Territory won the bid to host the Oceania Olympic Championships in Darwin from 18-23 May 2026.

Tourism Top End Samantha Bennett

- Recent wet weather conditions have contributed to a slowdown in tourism; however, the arrival of multiple cruise ships over the past four weeks has provided a positive boost.

- Additional cruise ship arrivals are scheduled over the next six weeks, with the Queen Mary and Queen Anne cruise ships coming in March, bringing around 12,000 passengers/tourists, which are expected to further support local visitation.
- Preparations are underway for the upcoming Pitch Black event, with continued collaboration with Defence.
- Discussion is ongoing to identify opportunities to better engage audiences based in Darwin.
- The caravan and camping show initiative has commenced.
- The Lord Mayor raised questions regarding recent cruise ship arrivals. It was noted that Darwin Port provides bus transport services, and that some tourists experienced trip hazards on uneven pavement surfaces.
- The Lord Mayor enquired about the availability of existing information or data relating to cruise ship visitor experiences.

Dept of Trade Business and Asian Relations Hayley Richards

- High-level meetings with the following:
  - Minister Councillor of the Chinese Embassy in Canberra
  - Australia's Ambassador Designate to Indonesia
  - Director General of the Taipei Economic and Cultural Office in Brisbane
- Regular contact with consulates, particularly Timor Leste and Indonesia.
- The Minister hosted a thank you event for a number of the consular corps for their service through the year.
- There has been great engagement with the NT representative in Singapore, Michael Png, and he has been assisting a number of stakeholders with trade and investment opportunities.
- The MOU that the Territory signed with Indonesia in 2024 is still progressing, with two-way visits over the last 12 months and working on next steps.
- The Minister has an extensive programme being canvassed and planned for this year to strengthen relationships with Asian cities with a focus on investments for delegations.
- Opportunity to work collaboratively with City of Darwin for the Darwin Fusion 2026 event to bring in any support and activities that would be complementary from the Territory Government's side.

Port of Darwin Harry Cao

- Continues to maintain a strong and resilient performance baseline, reflecting robust and sustainable operational health across all core function.
- Mining activity within the Northern Territory remains stable, with ongoing ilmenite and magnetite production providing a reliable and consistent export pipeline.
- The Northern Territory was prominently represented at the China International Import Expo in Shanghai in November 2025, with Darwin Port coordinating a joint exhibition in collaboration with key supply-chain, agricultural, and pastoral industry partners.
- Cruise ship visitation has remained steady throughout this reporting period, supporting a consistent and predictable operational schedule.
- Direct air-freight connectivity between Guangzhou and Darwin has now been formally established, strengthening regional logistics and enabling new trade pathways.
- Strategic engagement continues with China Southern Airlines to optimise the performance and sustainability of the established air-freight route.
- Further work is underway to identify and progress emerging air-freight trade opportunities that align with Northern Territory export priorities.

## International Relations Advisory Committee Meeting Minutes

25 February 2026

- China's designation of Hainan Island as a free trade port has created a significant new trade zone, complemented by the commencement of a direct container shipping service operating between Darwin and Hainan.
- Planning for the 2026 Asia Promotion and Engagement Strategy is well advanced, including preparations for participation in major infrastructure and supply-chain exhibitions in Singapore and other priority Asian markets.
- The overarching strategic objective remains the sustained, high-visibility promotion of Northern Territory investment and trade opportunities across key international markets.

## Chamber of Commerce NT Glen Hingley

- Key focus areas:
  - Strengthening engagement with the Australian Chamber of Commerce and Industry, particularly its international trade division.
  - Establishing and formalising cooperative agreements with Australian Chambers of Commerce across Asia, as well as Australian business councils. This includes building on the existing partnership with the Australia-Indonesia Business Council (AIBC) and deepening relationships with Malaysia, Timor-Leste, Singapore, China, Vietnam, Thailand, and Philippines business councils.
  - Leveraging these chamber and council relationships to identify trade and investment opportunities and to support the development of industry-led frameworks.
- Kevin Mulvale has been re-elected as Chair of the Chamber's International Business Council, with Claire Marindani appointed as Deputy Chair.
- The *Better Business Program* delivered in partnership with DTBAR, Austrade, and DFAT continues to build business development capabilities, supporting local enterprises to strengthen their participation in the import-export sector and enhance understanding of key Asian markets.
- Congratulations were extended to the City of Darwin team for the successful delivery of the Bombing of Darwin commemoration event.
- There is support for revitalising the Friendship City relationship with Honolulu, recognising the potential to develop business connections grounded in the historic ties between Pearl Harbor and Darwin Harbour.

## City of Darwin Alice Percy

- Introduced Susannah Penman, the new Executive Manager Place and Economic Development.
- The Lord Mayor has been invited to go to Guangzhou in November to participate in the 7<sup>th</sup> Guangzhou Award for Urban Innovation.
- A delegation to visit is under consideration.
- City of Darwin is developing the Greater Darwin brand toolkit and feedback will be requested from committee members.

**CARRIED 7/0**

**12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING****COMMITTEE RESOLUTION IRACC008/26**

Moved: Tourism Top End Samantha Bennett  
 Seconded: Chamber of Commerce NT Glen Hingley

THAT the next International Relations Advisory Committee be held on Wednesday, 24 June 2026, at 11:00 AM (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**CARRIED 7/0****13 CLOSURE OF MEETING TO THE PUBLIC****COMMITTEE RESOLUTION IRACC009/26**

Moved: Tourism Top End Samantha Bennett  
 Seconded: Chamber of Commerce NT Glen Hingley

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**CARRIED 7/0****RECOMMENDATIONS**

That the Committee considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**18.1 Proposal for Friendship City Agreement with the City of Atambua**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**20.1 Members Verbal Updates**

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**14 ADJOURNMENT OF MEETING****COMMITTEE RESOLUTION IRACC010/26**

Moved: Chamber of Commerce NT Glen Hingley

Seconded: Tourism Top End Samantha Bennett

THAT the open section of the meeting be adjourned at 11:46 am.

**CARRIED 7/0**

THAT the open section of the meeting be resumed at 11:51 am.

THAT the chair declared the meeting closed at 11:51 am.

**The minutes of this meeting were confirmed at the International Relations Advisory Committee Meeting held on 24 June 2026.**

.....  
**CHAIR**



# Minutes

## Risk Management and Audit Committee Meeting

Friday, 27 February 2026

Unconfirmed



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**MINUTES OF CITY OF DARWIN  
RISK MANAGEMENT AND AUDIT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON FRIDAY, 27 FEBRUARY 2026 AT 9:00 AM**

**PRESENT:**

Chairperson Roland Chin  
Councillor Jimmy Bouhoris  
Councillor Mick Palmer  
Community Member Tanya Jacobs  
Community Member Shara Reid

**OFFICERS:**

General Manager Corporate, Natalie Williamson  
General Manager Innovation, Alice Percy  
Executive Manager Corporate and Customer Service, Silke Maynard  
Executive Manager Environment and Waste Services, Nick Fewster  
Executive Manager Finance, Irene Frazis  
ICT PMO Director, Peter Ferguson

**APOLOGY:**

Chief Executive Officer, Simone Saunders  
Community Member Sanja Hill

**GUESTS:**

Nil

**Order of Business**

<b>1</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>2</b>	<b>Meeting Declared Open</b> .....	<b>4</b>
<b>3</b>	<b>Apologies and Leave of Absence</b> .....	<b>4</b>
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<b>12</b>	<b>Date, Time and Place of Next Committee Meeting</b> .....	<b>10</b>
<b>13</b>	<b>Closure of Meeting to the Public</b> .....	<b>10</b>
<b>14</b>	<b>Adjournment of Meeting</b> .....	<b>12</b>

Unconfirmed

## 1 ACKNOWLEDGEMENT OF COUNTRY

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

*Councillor Mick Palmer was not present at the commencement of the meeting at 9:06 am.*

## 2 MEETING DECLARED OPEN

### RECOMMENDATIONS

The Chair declared the meeting open at 9:06 am.

*Councillor Mick Palmer joined meeting at 9:07 am.*

## 3 APOLOGIES AND LEAVE OF ABSENCE

### 3.1 APOLOGIES

#### RECOMMENDATIONS

THAT an apology from Community Member Sanja Hill be received.

### 3.2 LEAVE OF ABSENCE GRANTED

Nil

### 3.3 LEAVE OF ABSENCE REQUESTED

Nil

## 4 ELECTRONIC MEETING ATTENDANCE

### 4.1 ELECTRONIC ATTENDANCE GRANTED

#### RECOMMENDATIONS

THAT the Committee note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following member(s) was granted permission for Electronic Meeting Attendance:

- Shara Reid

**4.2 ELECTRONIC ATTENDANCE REQUESTED**

Nil

**5 DECLARATION OF INTEREST OF MEMBERS AND STAFF****5.1 DECLARATION OF INTEREST BY MEMBERS****RECOMMENDATIONS**

1. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Chairperson Roland Chin, declared the following Standing Conflicts of Interests:
  - President of Chung Wah Society Inc.
  - Member of Audit and Risk Committee for Venture Housing Company limited
  - Chair of Audit Risk and Compliance Committee for Charles Darwin University
  - Chair of RMAC Department of Corrections.
2. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Sanja Hill, declared a Standing Conflict of Interest as a board member of Melaluca Australia.
3. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Shara Reid declared a Standing Conflict of Interest as a member of Audit and Risk Management Committee for the Department of Justice and Attorney-General Queensland.
4. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Councillor Jimmy Bouhoris, declared a Standing Conflict of Interest in any items relating to Power and Water Corporation.
5. THAT the Committee note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, Member Tanya Jacobs, declared the following Standing Conflicts of Interests:
  - Chair of Risk Management and Audit committee for the Darwin Turf Club
  - Board member of the Dawin Turf Club
  - Senior Manager Risk, Compliance and Internal Audit Power and Water Corporation.

**5.2 DECLARATION OF INTEREST BY STAFF**

Nil

**6 CONFIRMATION OF PREVIOUS MINUTES**

**COMMITTEE RESOLUTION RMAC001/26**

Moved: Community Member Tanya Jacobs

Seconded: Councillor Mick Palmer

THAT the minutes of the Risk Management and Audit Committee Meeting held on 17 October 2025 be confirmed.

**CARRIED 5/0**

**7 MOVING OF ITEMS**

**7.1 MOVING OF ITEMS INTO CONFIDENTIAL**

Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

THAT item 18.6 – ICT Roadmap – Update on Progress be considered as the first item of business in the Confidential Section of the Meeting.

**18.6 ICT ROADMAP - UPDATE ON PROGRESS**

**COMMITTEE RESOLUTION RMAC002/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Mick Palmer

1. THAT the report entitled ICT Roadmap Update on Progress be received and noted.
2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 5/0**

**18.1 ASSET SUSTAINABILITY**

**COMMITTEE RESOLUTION RMAC008/26**

Moved: Councillor Mick Palmer

Seconded: Councillor Jimmy Bouhoris

1. THAT the report entitled Asset Sustainability be received and noted.

<ol style="list-style-type: none"> <li>2. THAT Risk Management and Audit Committee note City of Darwin's Asset Sustainability 5-year average ratio of 38% and the associated risk exposure relating to asset condition, service continuity and long-term financial sustainability.</li> <li>3. THAT Risk Management and Audit Committee advise Council the current level of renewal investment presents a material risk that warrants active mitigation to reduce long-term service and financial risk.</li> <li>4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the <i>Local Government Act 2019</i>.</li> <li>5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.</li> </ol>	<p><b>CARRIED 4/0</b></p>
<p><b>18.2 2024/2025 YEAR END FUNDS POSITION</b></p>	
<p><b>COMMITTEE RESOLUTION RMAC009/26</b></p> <p>Moved: Councillor Jimmy Bouhoris                  Seconded: Councillor Mick Palmer</p> <ol style="list-style-type: none"> <li>1. THAT the report entitled 2024/2025 Year End Funds Position be received and noted.</li> <li>2. THAT the Risk Management and Audit Committee recommends that Council recognises surplus funds for 2024/2025 of \$368,000.</li> <li>3. THAT the Risk Management and Audit Committee recommends that Council allocates the surplus funds of \$368,000 to Asset Renewal and Refurbishment Reserve.</li> <li>4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the <i>Local Government Act 2019</i>.</li> <li>5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.</li> </ol>	
<p><b>CARRIED 4/0</b></p>	
<p><b>18.3 RISK REVIEW AND ASSESSMENT - FEBRUARY 2026</b></p>	
<p><b>COMMITTEE RESOLUTION RMAC010/26</b></p> <p>Moved: Councillor Mick Palmer                  Seconded: Community Member Shara Reid</p> <ol style="list-style-type: none"> <li>1. THAT the report entitled Risk Review and Assessment – February 2026 be received and noted.</li> <li>2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the <i>Local Government Act 2019</i>.</li> <li>3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.</li> </ol>	
<p><b>CARRIED 4/0</b></p>	
<p><b>18.4 INTERNAL AUDIT UPDATE</b></p>	
<p><b>COMMITTEE RESOLUTION RMAC011/26</b></p> <p>Moved: Community Member Shara Reid                  Seconded: Councillor Jimmy Bouhoris</p>	

<ol style="list-style-type: none"> <li>1. THAT the report entitled Internal Audit Update be received and noted.</li> <li>2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the <i>Local Government Act 2019 (NT)</i>.</li> <li>3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.</li> </ol> <p style="text-align: right;"><b>CARRIED 4/0</b></p>
<p><b>18.5 SHOAL BAY WASTE MANAGEMENT FACILITY - UPDATE FEBRUARY 2026</b></p> <p><b>COMMITTEE RESOLUTION RMAC012/26</b></p> <p>Moved: Chairperson Roland Chin                  Seconded: Councillor Mick Palmer</p> <ol style="list-style-type: none"> <li>1. THAT the report entitled Shoal Bay Waste Management Facility - Update February 2026 be received and noted.</li> <li>2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the <i>Local Government Act 2019</i>.</li> <li>3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.</li> </ol> <p style="text-align: right;"><b>CARRIED 5/0</b></p>
<p><b>18.7 CIVIC CENTRE PROJECT OVERVIEW</b></p> <p><b>COMMITTEE RESOLUTION RMAC013/26</b></p> <p>Moved: Community Member Tanya Jacobs                  Seconded: Councillor Mick Palmer</p> <ol style="list-style-type: none"> <li>1. THAT the report entitled Civic Centre Project Overview be received and noted.</li> <li>2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the <i>Local Government Act 2019</i>.</li> <li>3. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.</li> </ol> <p style="text-align: right;"><b>CARRIED 5/0</b></p>
<p><b>18.8 CORPORATE SERVICES QUARTERLY REPORT - OCTOBER TO DECEMBER 2025</b></p> <p><b>COMMITTEE RESOLUTION RMAC014/26</b></p> <p>Moved: Councillor Jimmy Bouhoris                  Seconded: Community Member Tanya Jacobs</p> <ol style="list-style-type: none"> <li>1. THAT the report entitled Corporate Services Quarterly Report - October to December 2025 be received and noted.</li> <li>2. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293(1) of the <i>Local Government Act 2019</i>.</li> <li>3. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.</li> </ol> <p style="text-align: right;"><b>CARRIED 5/0</b></p>

**8 DEPUTATIONS AND BRIEFINGS**

Nil

**9 OFFICER REPORTS****9.1 MONTHLY FINANCIAL REPORTS - SEPTEMBER TO DECEMBER 2025****COMMITTEE RESOLUTION RMAC003/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Community Member Shara Reid

THAT the report entitled Monthly Financial Reports – September to December 2025 be received and noted.

**CARRIED 5/0****9.2 REVIEW OF FINANCIAL HARDSHIP SUPPORT POLICY - 0091.100.E.R****COMMITTEE RESOLUTION RMAC004/26**

Moved: Councillor Mick Palmer

Seconded: Community Member Tanya Jacobs

1. THAT the report entitled Review of Financial Hardship Support Policy - 0091.100.E.R be received and noted.
2. THAT the Risk Management and Audit Committee recommend that Council adopts the amended Financial Hardship Support Policy 0091.100.E.R at **Attachment 1**.

**CARRIED 5/0****9.3 REVIEW OF PROCUREMENT POLICY 0070.100.E.R****COMMITTEE RESOLUTION RMAC005/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Community Member Tanya Jacobs

1. THAT the report entitled Review of Procurement Policy 0070.100.E.R be received and noted.
2. THAT the Risk Management and Audit Committee recommends that Council endorse Policy 0070.100.E.R Procurement Policy at **Attachment 2**.

**CARRIED 5/0****10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS**

Nil

**12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING****RECOMMENDATIONS**

THAT the next Risk Management and Audit Committee be held on Friday, 15 May 2026, at 9:00 AM (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**13 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the *Local Government (General) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That the Committee considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**18.1 Asset Sustainability**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.2 2024/2025 Year End Funds Position**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) and 51(e) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person and subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**18.3 Risk Review and Assessment - February 2026**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.4 Internal Audit Update**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**18.5 Shoal Bay Waste Management Facility - Update February 2026**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.6 ICT Roadmap - Update on Progress**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.7 Civic Centre Project Overview**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**18.8 Corporate Services Quarterly Report - October to December 2025**

This matter is considered to be confidential under Section 99(2) - 51(a) and 51(c)(iv) of the Local Government Act, and the Committee is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**14 ADJOURNMENT OF MEETING****COMMITTEE RESOLUTION RMAC006/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Chairperson Roland Chin

THAT the open section of the meeting be adjourned at 9:13 am.

**CARRIED 5/0**

THAT the open section of the meeting be resumed at 10:15 am.

THAT the chair declared the meeting closed at 10:15 am.

**The minutes of this meeting were confirmed at the Risk Management and Audit Committee Meeting held on 15 May 2026.**

.....  
**CHAIR**

**16 CORRESPONDENCE**

Nil

**17 REPORTS OF REPRESENTATIVES**

**18 QUESTIONS BY MEMBERS**

**19 GENERAL BUSINESS**

**20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 28 April 2026, at 5:30 pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

## 21 CLOSURE OF MEETING TO THE PUBLIC

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

### RECOMMENDATIONS

That the Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

#### 28.1 Proposal for Friendship City Agreement with the City of Atambua

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

#### 28.2 Reconciliation Advisory Committee Recommendation - Appointment of Community Members

This matter is considered to be confidential under Section 99(2) - 51(a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

#### 28.3 Extension of Access and Inclusion Advisory Committee Member Terms

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

#### 28.4 Unrecoverable Rate Debt Write Off

This matter is considered to be confidential under Section 99(2) - 51(b) and 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the personal circumstances of a resident or ratepayer and information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

#### 28.5 Budget Forum Outcomes

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

#### 28.6 2024/2025 Year End Surplus Funds Allocation

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) and 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person and subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**29.1 Bring Your Own Device (BYOD)**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**29.2 Advisory and Audit Committee Confidential Meeting Minutes**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**22      ADJOURNMENT OF MEETING AND MEDIA LIAISON**

# Minutes

## Ordinary Council Meeting

Tuesday, 24 February 2026

Unconfirmed

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Website at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au), or contact Customer Service on (08) 8930 0300.

**MINUTES OF CITY OF DARWIN  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON TUESDAY, 24 FEBRUARY 2026 AT 5:30 PM**

**PRESENT:**

Lord Mayor Peter Styles (Chair)  
Councillor Jimmy Bouhoris  
Councillor Nicole Brown  
Councillor Shani Carson  
Councillor Kim Farrar  
Councillor Julie Fraser  
Councillor Edwin Joseph  
Councillor Sylvia Klonaris  
Councillor Mick Palmer  
Councillor Peter Pangquee  
Councillor Patrik Ralph  
Councillor Sam Weston

**OFFICERS:**

Chief Executive Officer, Simone Saunders  
General Manager Community, Matt Grassmayr  
General Manager Corporate, Natalie Williamson  
General Manager Innovation, Alice Percy

**APOLOGY:**

Nil

**GUESTS:**

Chung Wah Society  
Defence Housing Australia - Brendan O'Brien  
Save Lee Point - David Percival  
Save Lee Point - Ian Redmond  
Save Lee Point - Graeme Sawyer  
Save Lee Point - Lorraine Williams

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Unconfirmed

**1 ACKNOWLEDGEMENT OF COUNTRY**

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.  
 We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.  
 We support emerging Larrakia leaders now and into the future.  
 We are committed to working together with all Larrakia to care for this land and sea for our shared future.

**2 THE LORD’S PRAYER**

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven.  
 Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation; but deliver us from evil.  
 For thine is the kingdom, the power, and the glory for ever and ever.  
 Amen

*Councillor Mick Palmer was not present at the commencement of the meeting at 5:37pm.*

**3 MEETING DECLARED OPEN**

<p><b>RESOLUTION ORD061/26</b>                  Moved: Councillor Patrik Ralph                  Seconded: Councillor Peter Pangquee                  The Chair declared the meeting open at 5:37 pm.</p>	<p><b>CARRIED 11/0</b></p>
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**4 APOLOGIES AND LEAVE OF ABSENCE**

**4.1 APOLOGIES**

Nil

**4.2 LEAVE OF ABSENCE GRANTED**

Nil

**4.3 LEAVE OF ABSENCE REQUESTED**

Nil

**5 ELECTRONIC MEETING ATTENDANCE**

**5.1 ELECTRONIC MEETING ATTENDANCE GRANTED**

Nil

**5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED**

Nil

**6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

**6.1 DECLARATION OF INTEREST BY MEMBERS**

THAT Council note that pursuant to Section 114 and 115 of the *Local Government Act 2019*, during the Confidential Section of the Meeting, Councillor Sam Weston, declared a Conflict of Interest in Item 28.3 – Sponsorship Opportunity.

**6.2 DECLARATION OF INTEREST BY STAFF**

Nil

**7 CONFIRMATION OF PREVIOUS MINUTES**

**RESOLUTION ORD062/26**

Moved: Councillor Sam Weston

Seconded: Councillor Kim Farrar

THAT the minutes of the Ordinary Council Meeting held on 27 January 2026 be confirmed.

**CARRIED 11/0**

Administrative amendment - Item 18.10 - Questions By Members - the word '*Mayor*' removed from the title of the Seconder and replaced with, Councillor Ed Smelt.

**8 MOVING OF ITEMS**

**8.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL**

Nil

**8.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

Nil

**8.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

**28.2 RECONCILIATION ADVISORY COMMITTEE - APPOINTMENT OF CHAIR**

**RESOLUTION ORD082/26**

Moved: Councillor Peter Pangquee

Seconded: Councillor Mick Palmer

1. THAT the report entitled Reconciliation Advisory Committee - Appointment of Chair be received and noted.
2. THAT Council appoint David Kurnoth as the Chair of the Reconciliation Advisory Committee from 24 February 2026 until 29 February 2028.
3. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the Local Government Act 2019.
4. THAT the documents remain confidential, and that this decision be moved into Open at the end of the meeting.

**CARRIED 12/0**

**29.1 ASSET SUSTAINABILITY**

**RESOLUTION ORD090/26**

Moved: Councillor Shani Carson

Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Asset Sustainability be received and noted.
2. THAT Council note City of Darwin's Asset Sustainability ratio is 36% for FY25 and that the 5-year average is 38%.
3. THAT Council note that decisions regarding the level and timing of asset renewal investment directly influence asset condition, service reliability and future financial pressures.
4. THAT this report and any attachments be deemed confidential documents and be treated as such in accordance with Section 293 (1) of the *Local Government Act 2019*.
5. THAT the documents remain confidential and that this decision be moved into Open at the end of the meeting.

**CARRIED 11/0**

**9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**

Nil

**10 PUBLIC QUESTION TIME**

Nil

**11 PETITIONS**

Nil

**12 DEPUTATIONS AND BRIEFINGS****12.1 CHINESE NEW YEAR BLESSING****RESOLUTION ORD063/26**

Moved: Councillor Sam Weston

Seconded: Councillor Kim Farrar

THAT the Chinese New Year Blessing, from the Chung Wah Society be received and noted.

**CARRIED 11/0****12.2 LEE POINT DEVELOPMENT****RESOLUTION ORD064/26**

Moved: Councillor Sam Weston

Seconded: Councillor Kim Farrar

THAT the deputations from Save Lee Point and Defence Housing Australia, in relation to the Lee Point Development, be received and noted.

**CARRIED 11/0****13 NOTICES OF MOTION**

Nil

## 14 ACTION REPORTS

Councillor Nicole Brown departed the meeting at 6:28 pm.

### 14.1 REVIEW OF PRIVACY POLICY

#### RESOLUTION ORD065/26

Moved: Councillor Peter Pangquee

Seconded: Councillor Jimmy Bouhoris

1. THAT the report entitled Review of Privacy Policy be received and noted.
2. THAT Council adopt the Privacy Policy 2501.100.E.R presented as **Attachment 2**.

**CARRIED 10/0**

Councillor Mick Palmer joined the meeting at 6:29 pm.

### 14.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL GENERAL ASSEMBLY MOTIONS 2026

#### RESOLUTION ORD066/26

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Sylvia Klonaris

1. THAT the report entitled Australian Local Government Association National General Assembly Motions 2026 be received and noted.
2. THAT Council endorse the following motion to be put to the National General Assembly 2026:

*'This National General Assembly calls on the Australian Government to establish and fully fund a National Infrastructure Investment Program that provides sustained, needs-based Federal investment in stormwater and drainage systems across urban, regional and rural Australia to reduce localised and catchment-wide flood risk, and delivers targeted funding for key road infrastructure upgrades to strengthen the resilience of freight routes and critical supply chains, including bridges, culverts and flood-prone road corridors.'*

3. THAT Council endorse the following motion to be put to the National General Assembly 2026:

*'This National General Assembly calls on the Australian Government to annually fund and deliver the Community Energy Upgrades funding program to further support emissions reduction, improve energy performance and support the transition renewable electricity.'*

**CARRIED 11/0**

Councillor Nicole Brown re-joined the meeting at 6:30 pm.

**15 RECEIVE & NOTE REPORTS****15.1 MONTHLY FINANCIAL REPORT - JANUARY 2026****RESOLUTION ORD067/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Mick Palmer

THAT the report entitled Monthly Financial Report – January 2026 be received and noted.

**CARRIED 12/0**

**15.2 ADVISORY COMMITTEE OPEN MEETING MINUTES****RESOLUTION ORD068/26**

Moved: Councillor Mick Palmer

Seconded: Councillor Peter Pangquee

THAT the report entitled Advisory Committee Open Meeting Minutes be received and noted.

**CARRIED 12/0**

**16 CORRESPONDENCE****16.1 INCOMING CORRESPONDENCE - LGANT - MINISTER FOR HOUSING, LOCAL GOVERNMENT AND COMMUNITY DEVELOPMENT - LOCAL GOVERNMENT AMENDMENT BILL TO THE LEGISLATIVE SCRUTINY COMMITTEE****RESOLUTION ORD069/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Kim Farrar

THAT the report entitled Incoming Correspondence - LGANT - Minister for Housing, Local Government and Community Development - Local Government Amendment Bill to the Legislative Scrutiny Committee be received and noted.

**CARRIED 12/0**

**16.2 NORTHERN TERRITORY ELECTORAL COMMISSION - CITY OF DARWIN 2025 LOCAL GOVERNMENT ELECTION REPORT AND EXPENSES****RESOLUTION ORD070/26**

Moved: Councillor Mick Palmer

Seconded: Councillor Jimmy Bouhoris

THAT the report entitled Northern Territory Electoral Commission - City of Darwin 2025 Local Government Election Report and Expenses be received and noted.

**CARRIED 12/0**

**17 REPORTS OF REPRESENTATIVES****RESOLUTION ORD071/26**

Moved: Councillor Jimmy Bouhoris  
Seconded: Councillor Shani Carson

THAT the following Reports of Representatives be received and noted.

**17.1**

Councillor Sam Weston reported on attending the 84th Anniversary of the Bombing of Darwin Commemorative Service. Further thanking City of Darwin officers for their efforts in ensuring the event offered an appropriate moment of reflection, and commended the attendance by Elected Members.

**CARRIED 12/0**

**18 QUESTIONS BY MEMBERS****18.1 EXPRESSION OF INTEREST UPDATE****RESOLUTION ORD072/26**

Moved: Councillor Peter Pangquee  
Seconded: Councillor Kim Farrar

**Question**

Councillor Jimmy Bouhoris requested an update on the lease for the Lyons Community Centre and the Casuarina Aquatic and Leisure Centre.

**Response**

The General Manager Innovation, Alice Percy requested that these matters be raised in the confidential section of the meeting.

**CARRIED 12/0**

**18.2 HENBURY AVENUE RESURFACING WORKS****RESOLUTION ORD073/26**

Moved: Councillor Peter Pangquee  
Seconded: Councillor Kim Farrar

**Question**

Councillor Shani Carson requested an update on the resurfacing works on Henbury Avenue.

**Response**

The General Manager Corporate, Natalie Williamson, advised the re-surfacing works are scheduled for completion by June 2026. This timeframe is reflective of the complexity of the works required, in addition to the recent wet weather.

**CARRIED 12/0**

### 18.3 ACCESSIBLE PARKING ON PEEL STREET

**RESOLUTION ORD074/26**

Moved: Councillor Peter Pangquee

Seconded: Councillor Kim Farrar

**Question**

Councillor Kim Farrar inquired when the accessible parking bays on Peel Street will be line marked, as part of the Smith Street Beautification Project.

**Response**

The General Manager Corporate, Natalie Williamson took the question on notice.

**CARRIED 12/0**

### 18.4 PARKING FEES

**RESOLUTION ORD075/26**

Moved: Councillor Peter Pangquee

Seconded: Councillor Kim Farrar

**Question**

Councillor Julie Fraser requested officers provide a report on the benefits and costs associated with rescinding parking fees, noting that Sunshine Coast Council has recently announced the removal of parking fees within the Caloundra CBD.

**Response**

The Chief Executive Officer, Simone Saunders advised Councillor Julie Fraser to bring a Notice of Motion to Council if requesting a formal report.

**CARRIED 12/0**

## 19 GENERAL BUSINESS

### 19.1 APPOINTMENT OF THE DEPUTY LORD MAYOR

**RESOLUTION ORD076/26**

Moved: Councillor Jimmy Bouhoris

Seconded: Councillor Peter Pangquee

1. THAT Council appoint Councillor Mick Palmer as the Deputy Lord Mayor for the period 25 February 2026 to 29 May 2026.
2. THAT Council note that, in accordance with the *Local Government Act 2019*, should Mr Ed Smelt be reinstated as a member, the member is reinstated as the Deputy Lord Mayor until 29 May 2026.

**CARRIED 12/0**

**19.2 QUARTERLY COMMUNITY MEETINGS****RESOLUTION ORD077/26**

Moved: Councillor Shani Carson

Seconded: Councillor Jimmy Bouhoris

Councillor Patrik Ralph requested feedback from Elected Members relating to correspondence on proposed meeting dates for the quarterly community meetings in each Ward.

Councillor Patrik Ralph noted the correspondence relates to the Notice of Motion passed at the Ordinary Council Meeting held in November 2025, in which Elected Members resolved to support quarterly community meetings, rotating between all four Wards. The proposed schedule being April for the Richardson Ward, June for Waters Ward, September for Chan Ward and November for Lyons Ward.

The Lord Mayor, Peter Styles advised all feedback on the proposed dates be provided via email response to Councillor Patrik Ralph.

**CARRIED 12/0**

**20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING****RECOMMENDATIONS**

THAT the next Ordinary Meeting of Council be held on Tuesday, 31 March 2026, at 5:30 pm (Open Section followed by the Confidential Section), Council Chambers Darrandirra, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

**21 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That the Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**28.1 Asset Replacement and Refurbishment Reserve Transfer**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) and 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person and subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**28.2 Reconciliation Advisory Committee - Appointment of Chair**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**28.3 Sponsorship Opportunity**

This matter is considered to be confidential under Section 99(2) - 51(d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information subject to an obligation of confidentiality at law, or in equity.

**28.4 Waste and Resource Recovery**

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**28.5 Proposed Telecommunications Facility**

This matter is considered to be confidential under Section 99(2) - 51(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**29.1 Asset Sustainability**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.

**30.1 Outgoing and Incoming Correspondence - Minister for Housing, Local Government and Community Development - Northcrest Housing Estate**

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**22 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

**RESOLUTION ORD078/26**

Moved: Councillor Kim Farrar

Seconded: Councillor Jimmy Bouhoris

THAT the open section of the meeting be adjourned at 6:50pm.

**CARRIED 12/0**

THAT the open section of the meeting be resumed at 8:31 pm.

THAT the chair declared the meeting closed at 8:31 pm.

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 31 March 2026.**

.....  
**CHAIR**

Unconfirmed

# Minutes

## Special Council Meeting

Tuesday, 17 March 2026

Unconfirmed

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Website at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au), or contact Customer Service on (08) 8930 0300.

**MINUTES OF CITY OF DARWIN  
SPECIAL COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS DARRANDIRRA, LEVEL 1, CIVIC CENTRE, HARRY  
CHAN AVENUE, DARWIN  
ON TUESDAY, 17 MARCH 2026 AT 5:30 PM**

**PRESENT:**

Lord Mayor Peter Styles (Chair)  
Deputy Lord Mayor Mick Palmer  
Councillor Jimmy Bouhoris  
Councillor Nicole Brown  
Councillor Shani Carson  
Councillor Kim Farrar  
Councillor Julie Fraser  
Councillor Edwin Joseph  
Councillor Sylvia Klonaris  
Councillor Peter Pangquee  
Councillor Sam Weston

**OFFICERS:**

Chief Executive Officer, Simone Saunders  
General Manager Community, Matt Grassmayr  
General Manager Corporate, Natalie Williamson  
General Manager Innovation, Alice Percy

**APOLOGY:**

Councillor Patrik Ralph

**GUESTS:**

Nil

**Order of Business**

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<b>4</b>	<b>Apologies and Leave of Absence</b> .....	<b>4</b>
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<b>6</b>	<b>Declaration of Interest of Councillors and Staff</b> .....	<b>5</b>
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<b>10</b>	<b>Reports of Representatives</b> .....	<b>6</b>
<b>11</b>	<b>Question by Members</b> .....	<b>6</b>
<b>12</b>	<b>General Business</b> .....	<b>6</b>
<b>13</b>	<b>Closure of Meeting to the Public</b> .....	<b>7</b>
<b>14</b>	<b>Adjournment of Meeting and Media Liaison</b> .....	<b>8</b>

## 1 ACKNOWLEDGEMENT OF COUNTRY

We the members of City of Darwin acknowledge that we are meeting on Larrakia Country.

We recognise and pay our respects to all Larrakia people, Traditional Owners and Custodian Elders of the past and present.

We support emerging Larrakia leaders now and into the future.

We are committed to working together with all Larrakia to care for this land and sea for our shared future.

## 2 THE LORD'S PRAYER

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven.

Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation; but deliver us from evil.

For thine is the kingdom, the power, and the glory for ever and ever.

Amen

*Councillor Nicole Brown was not present at the commencement of the meeting at 6:54 pm.*

## 3 MEETING DECLARED OPEN

### RESOLUTION SPE102/26

Moved: Councillor Shani Carson

Seconded: Councillor Edwin Joseph

The Chair declared the meeting open at 6:54 pm.

**CARRIED 10/0**

## 4 APOLOGIES AND LEAVE OF ABSENCE

### 4.1 APOLOGIES

#### RESOLUTION SPE103/26

Moved: Councillor Shani Carson

Seconded: Councillor Sam Weston

THAT the apology from Councillor Patrik Ralph, be received.

**CARRIED 10/0**

### 4.2 LEAVE OF ABSENCE GRANTED

1. Nil

### 4.3 LEAVE OF ABSENCE REQUESTED

2. Nil

## 5 ELECTRONIC MEETING ATTENDANCE

### 5.1 ELECTRONIC MEETING ATTENDANCE GRANTED

#### RESOLUTION SPE104/26

Moved: Councillor Shani Carson

Seconded: Councillor Sam Weston

THAT Council note that pursuant to Section 95 (43) of the *Local Government Act 2019*, the following Councillor(s) was granted permission for Electronic Meeting Attendance:

- Councillor Jimmy Bouhoris
- Councillor Nicole Brown

**CARRIED 10/0**

### 5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

3. Nil

## 6 DECLARATION OF INTEREST OF COUNCILLORS AND STAFF

### 6.1 DECLARATION OF INTEREST BY COUNCILLORS

4. Nil

### 6.2 DECLARATION OF INTEREST BY STAFF

5. Nil

## 7 MOVING OF ITEMS

### 7.1 MOVING OF OPEN ITEMS INTO CONFIDENTIAL

6. Nil

**7.2 MOVING OF CONFIDENTIAL ITEMS INTO OPEN**

7. Nil

**7.3 MOVING CONFIDENTIAL ITEMS TO OPEN AT THE CONCLUSION OF THE MEETING**

8. Nil

**8 DEPUTATIONS AND BRIEFINGS**

9. Nil

**9 ACTION REPORTS**

*Councillor Nicole Brown joined the meeting at 6:58 pm.*

**9.1 APPLICATION FOR EXCEPTIONAL DEVELOPMENT PERMIT - 80 SERVICED APARTMENTS - 430 STUART HIGHWAY, WINNELLIE****RESOLUTION SPE105/26**

Moved: Deputy Lord Mayor Mick Palmer

Seconded: Councillor Edwin Joseph

1. THAT the report entitled Application for Exceptional Development Permit - 80 Serviced Apartments - 430 Stuart Highway, Winnellie be received and noted.
2. THAT Council endorse the draft submission letter to the Department of Lands, Planning and Environment provided at **Attachment 1**.

**CARRIED 11/0**

**10 REPORTS OF REPRESENTATIVES**

10. Nil

**11 QUESTION BY MEMBERS**

11. Nil

**12 GENERAL BUSINESS**

12. Nil

**13 CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That the Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**24.1 Northcrest Housing Estate - Letter to Steven Edgington MLA Minister for Housing, Local Government and Community Development**

This matter is considered to be confidential under Section 99(2) - 51(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

**14 ADJOURNMENT OF MEETING AND MEDIA LIAISON**

**RESOLUTION SPE106/26**

Moved: Deputy Lord Mayor Mick Palmer

Seconded: Councillor Edwin Joseph

THAT the open section of the meeting be adjourned at 7:08 pm.

**CARRIED 11/0**

THAT the open section of the meeting be resumed at 7:37 pm.

THAT the chair declared the meeting closed at 7:37 pm.

**The minutes of this meeting were confirmed at the Ordinary Meeting of the City of Darwin held on 31 March 2026.**

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**CHAIR**