

Agenda

Tree Advisory Committee Meeting

I hereby give notice that a Tree Advisory Committee Meeting will be held on:

Date: Thursday, 27 November 2025
Time: 9:00 AM
Location: Meeting Room Bidjpidji (Meeting Room 1)
Level 1, Civic Centre
Harry Chan Avenue, Darwin

Simone Saunders

Chief Executive Officer



TREE ADVISORY COMMITTEE MEMBERS

Lord Mayor Peter Styles (Chair)

Australian Institute Landscape Architects Marisa Fontes

NT Arboriculture Association Richard Kenyon

Community Member Greg Leach

Community Member Mike Clark

Councillor Julie Fraser

Alternate Councillor Kim Farrar

OFFICERS

Executive Manager Operations, Tracy Bignell

Executive Manager Environment and Waste Services, Nick Fewster

Coordinator Environment and Climate Change, Emma Smith

Coordinator Operations Services, Maya Moon

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1 ACKNOWLEDGEMENT OF COUNTRY

2 MEETING DECLARED OPEN

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence Granted

3.3 Leave of Absence Notified

4 ELECTRONIC MEETING ATTENDANCE

4.1 Electronic Attendance Granted

4.2 Electronic Attendance Requested

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

6 CONFIRMATION OF PREVIOUS MINUTES

Tree Advisory Committee Meeting - 22 May 2025

7 MOVING OF ITEMS

7.1 Moving Open Items into Confidential

7.2 Moving of Confidential Items into Open

8 DEPUTATIONS AND BRIEFINGS

9 OFFICER REPORTS

9.1 PROPOSED TREE ADVISORY COMMITTEE MEETING DATES 2026

Author: Executive Manager Operations

Authoriser: General Manager Community

Attachments: Nil

RECOMMENDATIONS

1. THAT the report entitled Proposed Tree Advisory Committee Meeting Dates 2026 be received and noted.
2. THAT the Tree Advisory Committee sets its meeting schedule up to 30 June 2026 as follows:
 - a) meetings to be held on Thursdays
 - b) meetings to be held from 9.00am to 10.00am
 - c) meetings to be held at the Operations Depot, 65 Bishop Street, Woolner and electronically via teams
 - d) meetings to be held on 26 February 2026 and 28 May 2026.

PURPOSE

The purpose of this report is to propose the meeting schedule for the Tree Advisory Committee for 2026 up to 30 June 2026.

KEY ISSUES

- In accordance with the adopted Terms of Reference for the Tree Advisory Committee, the Committee will set its meeting schedule for the upcoming calendar year.
- The date, time and location of meetings are to be determined by the Committee.
- To assist, proposed dates, times and locations are outlined in this report for consideration by the Committee.
- At the Council meeting held on 30 September 2025, Elected Members requested a review of the Advisory Committees and respective terms of reference. Consequently, meetings will be scheduled up to 30 June 2026.
- Construction of the Civic Centre progresses and is adjacent to the City of Darwin meeting rooms, possibly causing construction noise when meetings are happening. A change of venue is therefore proposed.

DISCUSSION

The Terms of Reference for the Tree Advisory Committee (Clause 6.1) advise that the committee meet at least four times per year and no more than eight times annually between February and November.

Dates, time and location of the Tree Advisory Committee meetings are to be determined by the committee. The proposed dates and times presented in this report are for endorsement or discussion of alternative dates and times as determined by the committee. The proposed dates and times are in accordance with the adopted 2024 and 2025 meeting schedules.

In proposing the dates and times for the Tree Advisory Committee, it is noted that the Civic Centre Bidjpidji (meeting room 1) may be impacted by construction noise due to the adjacent construction activities. Car parking availability in the area of the Civic Centre can also be difficult to find quickly and easily. It is therefore proposed the meetings will be held at the Operations Depot, 65 Bishop Street, Woolner. There is free and accessible car parking on site, however committee members will be required to wear covered footwear.

It is noted that attendance at the meetings will be offered in person and via Microsoft Teams.

PREVIOUS COUNCIL RESOLUTION

At the 30 September 2025 meeting Council resolved:

RESOLUTION ORD455/25

Part of the decision:

THAT Council endorse a workshop to be held as part of the November 'Forum Meeting' to review the Advisory Committees and respective terms of reference.

STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.3 Decision Making and Management
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Local Government Act 2019 Policy: Advisory and Other Committees No.0930.100.E.R
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	The report author does not have a conflict of interest in relation to this matter. The report authoriser does not have a conflict of interest in relation to this matter. If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).

10 MEMBER REPORTS**11 GENERAL BUSINESS****12 DATE, TIME AND PLACE OF NEXT COMMITTEE MEETING****13 CLOSURE OF MEETING TO THE PUBLIC**

THAT pursuant to Section 99 (2) of the *Local Government Act 2019* and Regulation 51 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential Items of the Agenda.

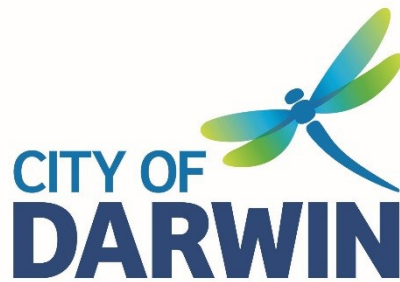
RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the Local Government Act:

18.1 10 Year Tree Planting Plan - Proposed Scope

This matter is considered to be confidential under 51(e) - subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

14 ADJOURNMENT OF MEETING



MINUTES

Tree Advisory Committee Meeting Thursday, 22 May 2025

Date: Thursday, 22 May 2025

Time: 9:00 AM

**Location: Meeting Room Bidjpidji (Meeting Room 1)
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

**MINUTES OF CITY OF DARWIN
TREE ADVISORY COMMITTEE MEETING
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1), LEVEL 1, CIVIC CENTRE,
HARRY CHAN AVENUE, DARWIN
ON THURSDAY, 22 MAY 2025 AT 9:00 AM**

PRESENT:

Councillor Morgan Rickard
Australian Institute Landscape Architects Marisa Fontes
Community Member Greg Leach
Community Member Mike Clark
NT Arboriculture Association Richard Kenyon

OFFICERS:

Tracy Bignell (Executive Manager Operations)
Emma Smith (Coordinator Environment and Climate Change)
Maya Moon (Coordinator Operations Services)

APOLOGY:

Lord Mayor Kon Vatskalis

GUESTS:

Nil

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NT Arboriculture Association Richard Kenyon was not present at the commencement of the meeting.

APPOINTMENT OF THE CHAIR

COMMITTEE RESOLUTION TAC030/25

Moved: Australian Institute Landscape Architects Marisa Fontes

Seconded: Community Member Mike Clark

THAT Councillor Morgan Rickard is appointed as Chair for the meeting.

CARRIED 4/0

1 MEETING DECLARED OPEN

The Chair declared the meeting open at 9:02 am.

2 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

3 APOLOGIES & LEAVE OF ABSENCE

3.1 Apologies

Chairperson Lord Mayor Kon Vatskalis

3.2 Leave of Absence

Nil

3.3 Leave of Absence Notified

Nil

4 ELECTRONIC ATTENDANCE

Community Member Greg Leach

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

5.1 Declaration of Interest by Members

Nil

5.2 Declaration of Interest by Staff

Nil

6 CONFIRMATION OF PREVIOUS MINUTES**COMMITTEE RESOLUTION TAC031/25**

Moved: Community Member Greg Leach

Seconded: Australian Institute Landscape Architects Marisa Fontes

THAT the minutes of the Tree Advisory Committee Meeting held on 28 November 2024 be confirmed.

CARRIED 4/0

7 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

8 PRESENTATIONS

Nil

9 OFFICER REPORTS

Nil

10 MEMBER REPORTS

Nil

11 GENERAL BUSINESS**11.1 ORGANISATIONAL REPRESENTATIVE - PARKS AND WILDLIFE****COMMITTEE RESOLUTION TAC032/25**

Moved: Councillor Morgan Rickard

Seconded: Community Member Mike Clark

THAT the Committee were notified that Bryan Harty has resigned from the position as he has retired from the Darwin Botanical Gardens.

.CARRIED 4/0

12 NEXT MEETING

Thursday, 27 November 2025

13 CLOSURE OF MEETING TO THE PUBLIC

The Chair declared the meeting closed to the public at 9:06 am.

RECOMMENDATIONS

THAT pursuant to Section 99 (2) of the Local Government Act 2019 and Regulation 8 of the Local Government Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

16.1 Draft Road Verge Planting Policy

This matter is considered to be confidential under Section 99(2) - 51(e) - subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

16.2 10 Year Planting Plan - Proposed Scope

This matter is considered to be confidential under Section 99(2) - 51(e) - subject to subregulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

ADJOURNMENT OF MEETING**COMMITTEE RESOLUTION TAC033/25**

Moved: Community Member Mike Clark

Seconded: Councillor Morgan Rickard

The chair declared the Open meeting closed at 9.06 am.

CARRIED 4/0