



# **AGENDA**

## **Youth Advisory Committee Meeting Thursday, 12 June 2025**

**I hereby give notice that a Youth Advisory Committee Meeting will be held on:**

**Date: Thursday, 12 June 2025**

**Time: 5:30 PM**

**Location: Meeting Room  
Guyugwa Room  
Casuarina Library  
Bradshaw Terrace, Casuarina**

**Simone Saunders  
Chief Executive Officer**

## **YOUTH ADVISORY COMMITTEE MEMBERS**

Councillor Jimmy Bouhoris

Member Lucy Tinapple

Member Pak Chan

Member Anais Henry-Martin

Alternate Councillor Rebecca Want de Rowe

## **OFFICERS**

Coordinator Youth Programs, Lisa Burnett

General Manager Community, Matt Grassmayr

## Order Of Business

|           |  |           |
|-----------|--|-----------|
| <b>1</b>  | <b>Meeting Declared Open .....</b>                 | <b>5</b>  |
| <b>2</b>  | <b>Acknowledgement of Country .....</b>            | <b>5</b>  |
| <b>3</b>  | <b>Apologies and Leave of Absence .....</b>        | <b>5</b>  |
| <b>4</b>  | <b>Electronic Attendance .....</b>                 | <b>5</b>  |
| <b>5</b>  | <b>Declaration of Interest .....</b>               | <b>5</b>  |
| <b>6</b>  | <b>Confirmation of Previous Minutes .....</b>      | <b>5</b>  |
| <b>7</b>  | <b>Actions Arising from Previous Minutes .....</b> | <b>5</b>  |
| <b>8</b>  | <b>Presentations .....</b>                         | <b>5</b>  |
| <b>9</b>  | <b>Officer Reports.....</b>                        | <b>6</b>  |
| 9.1       | Professional Development - Safety Workshop .....   | 6         |
| 9.2       | Social Media Engagement .....                      | 9         |
| <b>10</b> | <b>Member Reports .....</b>                        | <b>15</b> |
| <b>11</b> | <b>General Business.....</b>                       | <b>15</b> |
| <b>12</b> | <b>Next Meeting .....</b>                          | <b>15</b> |
| <b>13</b> | <b>Closure of Meeting to the Public .....</b>      | <b>15</b> |



**1 MEETING DECLARED OPEN**

**2 ACKNOWLEDGEMENT OF COUNTRY**

**3 APOLOGIES AND LEAVE OF ABSENCE**

**3.1 Apologies**

**3.2 Leave of Absence**

**3.3 Leave of Absence Notified**

**4 ELECTRONIC ATTENDANCE**

**4.1 Electronic Attendance**

**4.2 Electronic Attendance Notified**

**5 DECLARATION OF INTEREST**

**6 CONFIRMATION OF PREVIOUS MINUTES**

Youth Advisory Committee Meeting - 8 May 2025

**7 ACTIONS ARISING FROM Previous Minutes**

**8 PRESENTATIONS**

Nil

## 9 OFFICER REPORTS

### 9.1 PROFESSIONAL DEVELOPMENT - SAFETY WORKSHOP

**Author:** Coordinator Youth Programs  
**Authoriser:** Executive Manager Community and Cultural Services  
**Attachments:** Nil

#### RECOMMENDATIONS

1. THAT the report entitled Professional Development - Safety Workshop be received and noted.
2. THAT Youth Advisory Committee (YAC) members provide further advice on the subject and format of their next professional development workshop.

#### PURPOSE

The purpose of this report is to seek further information from YAC members about the topic and format of their next professional development workshop.

#### KEY ISSUES

- YAC members have agreed to participate in two professional development workshops in 2025, one in March and the other in July
- The first workshop was Content Creation with Amiable Communications on 22 March
- At the 13 February meeting 'safety' was suggested as a possible topic for the professional development workshop proposed to take place in July
- Further information is being sought from YAC members to move ahead with planning the workshop

**DISCUSSION**

YAC members have agreed to participate in two professional development workshops in 2025, one in March and the other in July.

At the 13 February meeting 'safety' was suggested as a possible topic for the professional development workshop proposed to take place in July. Further information is being sought to proceed with seeking quotes from potential facilitators and designing the delivery. Some questions for YAC to consider:

- Safety can mean a range of things, if proceeding with this topic which of the following areas/s are of interest:
  - Self defence
  - Safety in relationships
  - Online safety
  - De-escalation training
  - Personal safety in public places
- This topic was suggested by an observer at the February meeting, do members wish to proceed with this workshop subject?
- If not this topic, what other ideas do members have?
- Noting that the intention is for this workshop to be open to the public what is the preferred delivery style and suggested date/s and time/s for the workshop?

Delivery of this professional development session is not affected by the caretaker period so the activity can take place between July and September 2025. Members are reminded that their next Youth Advisory Committee commitment will be the October codesign workshop.

**PREVIOUS COUNCIL RESOLUTION**

At the 30 November 2021 meeting Council resolved:

**RESOLUTIONORD455/21**

1. THAT the report entitled Youth Strategy 2022-26 be received and noted.
2. THAT Council adopt the Youth Strategy 2022-2026.

|   |   |
|---|---|
| <b>STRATEGIC PLAN ALIGNMENT</b>                   | 5 A Vibrant and Creative City<br>5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity |
| <b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b> | <b>Budget/Funding:</b> \$500<br><b>Is Funding identified:</b> Yes<br><b>Contractor:</b> TBC                                     |
| <b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>   | <b>Legislation:</b><br>N/A<br><b>Policy:</b>  |

|   |   |
|---|---|
|   | N/A   |
| <b>CONSULTATION,<br/>ENGAGEMENT &amp;<br/>COMMUNICATION</b> | <b>Engagement Level:</b> Consult  |
| <b>DECLARATION OF<br/>INTEREST</b>                          | <p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p> |



**9.2 SOCIAL MEDIA ENGAGEMENT**

**Author:** Coordinator Youth Programs  
**Authoriser:** Executive Manager Community and Cultural Services  
**Attachments:** 1. Content Creation Workshop Notes [↓](#)

**RECOMMENDATIONS**

1. THAT the report entitled Social Media Engagement be received and noted.
2. THAT Youth Advisory Committee members develop a plan to action the ideas discussed at the 22 March content creation workshop.

**PURPOSE**

The purpose of this report is to share documentation from the content creation workshop attended by Youth Advisory Committee (YAC) members and LAUNCHmedia freelance contractors on Saturday 22 March.

**KEY ISSUES**

- At the November 2024 Youth Advisory Committee Meeting members discussed how to improve recruitment for the Committee and agreed that a more active social media presence would be helpful.
- To support this strategy Amiable Communications facilitated a content creation workshop with YAC members and LAUNCHmedia freelance contractors on Saturday 22 March.
- The workshop aimed to provide YAC members and LAUNCHmedia team members the opportunity to
  - get to know each other
  - understand each other's goals
  - discuss how social media could be used to support youth engagement in Darwin
- Further discussion is needed to look at how the ideas identified in the workshop can be actioned.

|  |   |
|--|---|
| <p><b>DISCUSSION</b></p> <p>On Saturday 22 March, Amiable Communications facilitated a content creation workshop with YAC members and LAUNCHmedia freelance contractors. The workshop aimed to provide YAC members and LAUNCHmedia team members the opportunity to:</p> <ul style="list-style-type: none"> <li>• get to know each other</li> <li>• understand each other's goals</li> <li>• discuss how social media could be used to support youth engagement in Darwin.</li> </ul> <p>Further discussion is needed to look at how the ideas identified in the workshop can be actioned.</p> <p>Documentation of the ideas discussed at the 22 March workshop is attached for review.</p> |   |
| <p><b>PREVIOUS COUNCIL RESOLUTION</b></p> <p>At the 30 November 2021 meeting Council resolved:</p> <p><b>RESOLUTIONORD455/21</b></p> <ol style="list-style-type: none"> <li>1. THAT the report entitled Youth Strategy 2022-26 be received and noted.</li> <li>2. THAT Council adopt the Youth Strategy 2022-2026.</li> </ol>  |   |
| <b>STRATEGIC PLAN ALIGNMENT</b>  | <p>5 A Vibrant and Creative City</p> <p>5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity</p>  |
| <b>BUDGET / FINANCIAL / RESOURCE IMPLICATIONS</b>  | <p><b>Budget/Funding:</b> TBC</p> <p><b>Is Funding identified:</b> Yes</p>  |
| <b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>  | <p><b>Legislation:</b><br/>N/A</p> <p><b>Policy:</b><br/>N/A</p>  |
| <b>CONSULTATION, ENGAGEMENT &amp; COMMUNICATION</b>  | <p><b>Engagement Level:</b> Involve</p>   |
| <b>DECLARATION OF INTEREST</b>   | <p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p> |

## **YAC Content Creation Workshop with Amiable Communications**

### **Saturday 22 March**

Attendees: Amelia, Anais, Gilbert, Lucy, Pak

#### **Summary of discussions**

The following themes were distilled from conversations around the opportunities for YAC and LAUNCHdarwin's social media accounts:

#### **Why**

Connect young people with each other and the broader community  
Inspire young people to participate in community life  
Celebrate young people's positive contributions to Darwin  
Share young people's voices, visions and experiences  
Impact the community through a positive youth-focussed 'brand' of active and engaged young people

#### **What**

Vox pops  
Youth profiles  
News stories  
Help young people find out about a diverse range of local activities and events  
Promote local youth services and organisations  
Highlight diversity of Darwin's young people

#### **Content ideas**

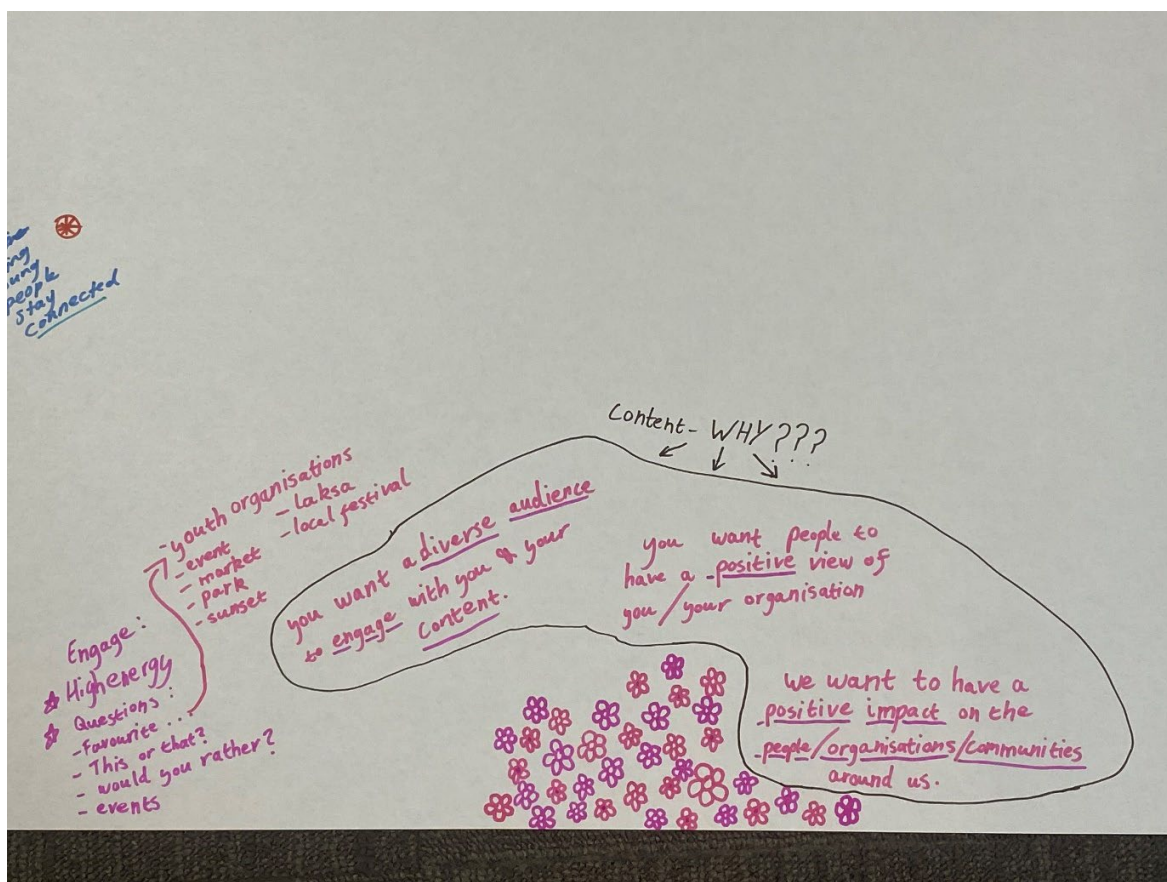
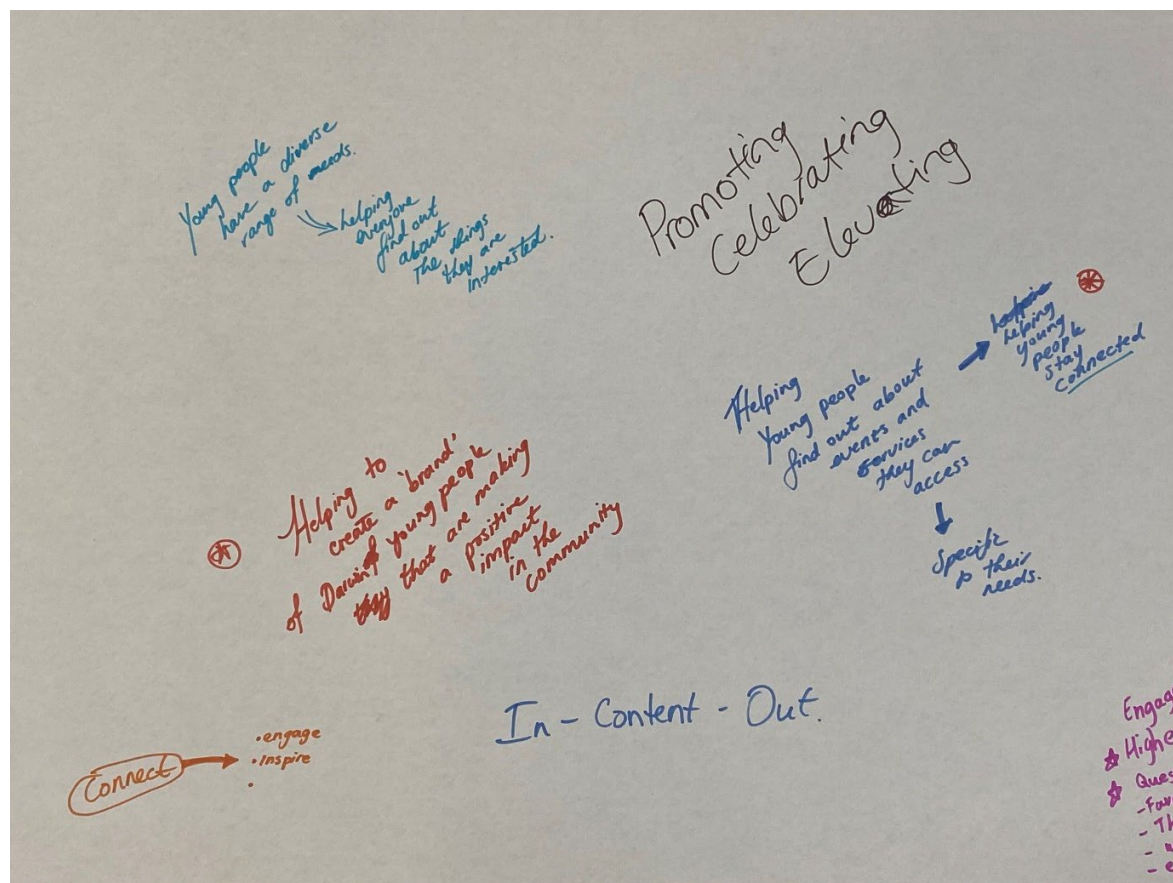
Best spot for a sunset?  
Questions – this or that, would you rather, favourite: event, market, park, sunset, laksa, festival  
Dry season vs wet poll  
1 prompt and film raw footage  
Growing up in Darwin

#### **Things to explore**

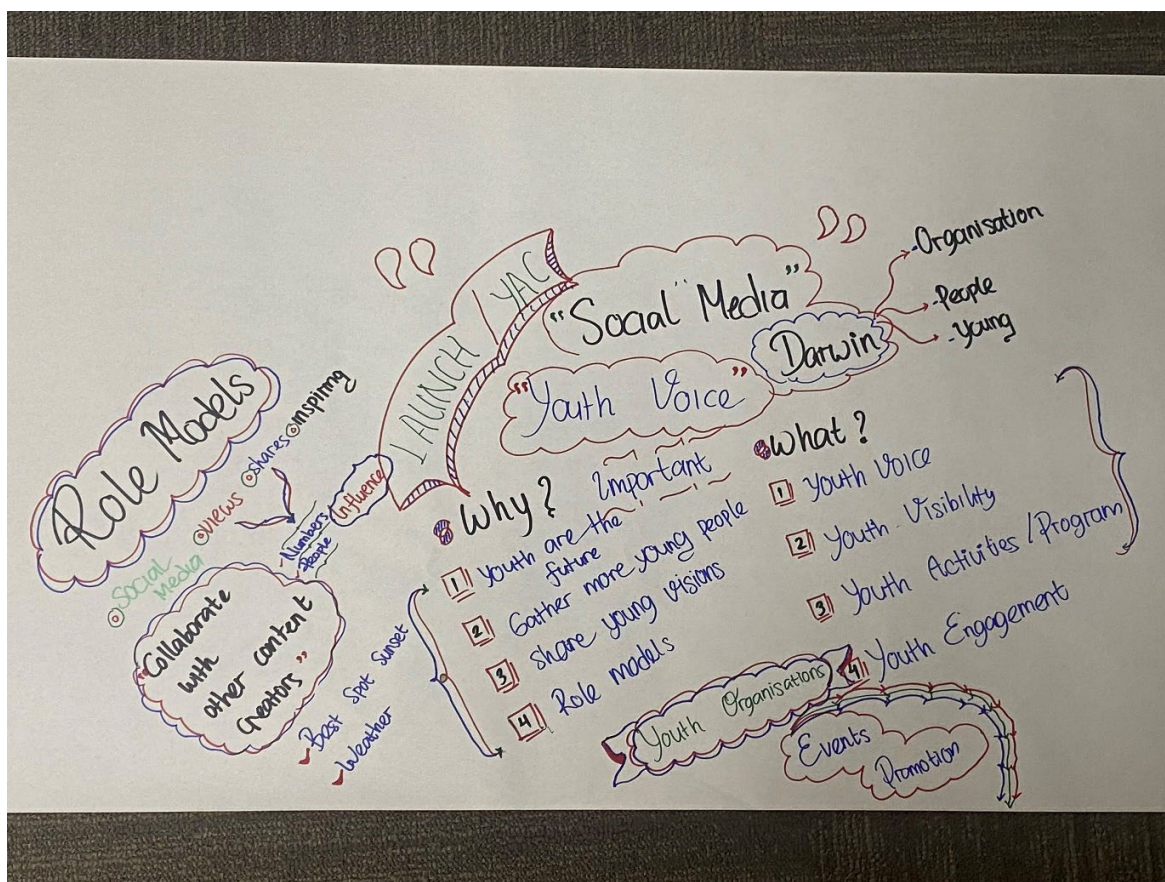
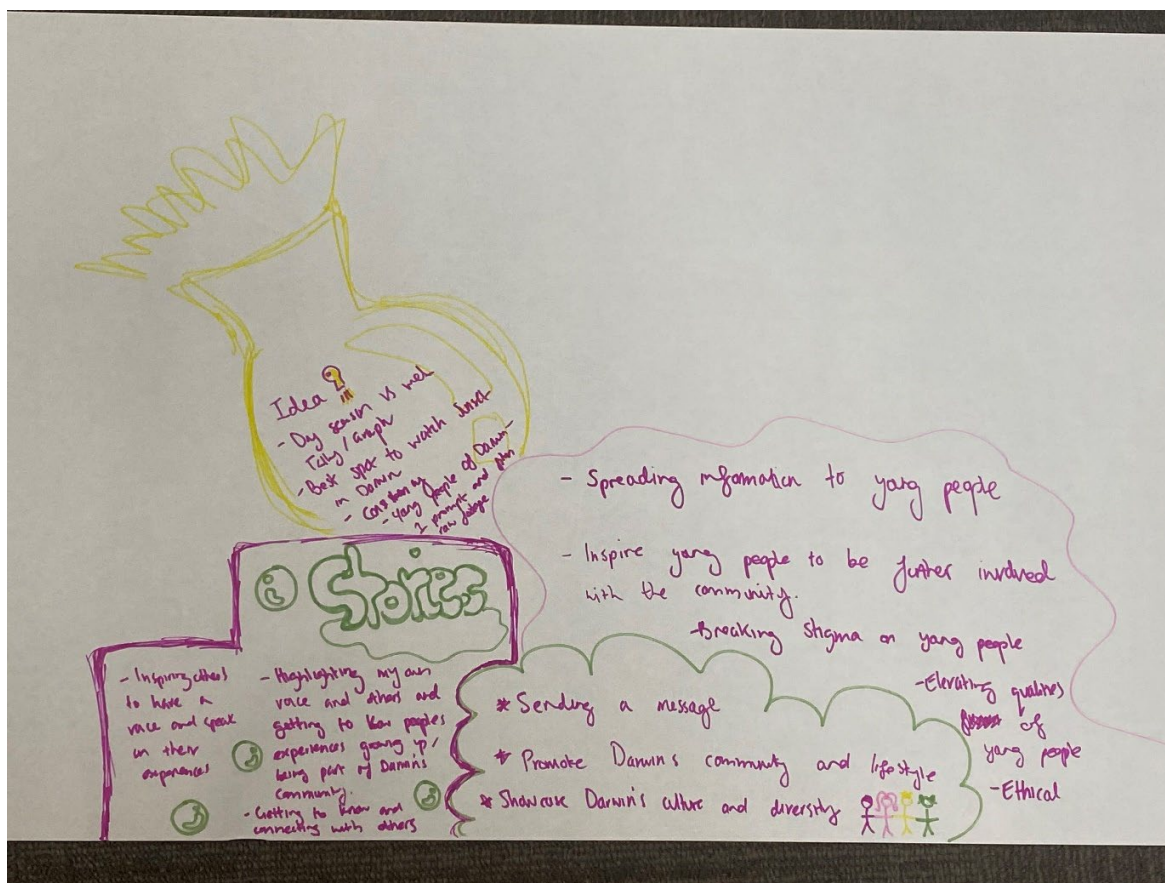
Collaborate with other content creators  
Increase 'fun' content  
Diversify following  
Build views, shares, followers

#### **Vibe**

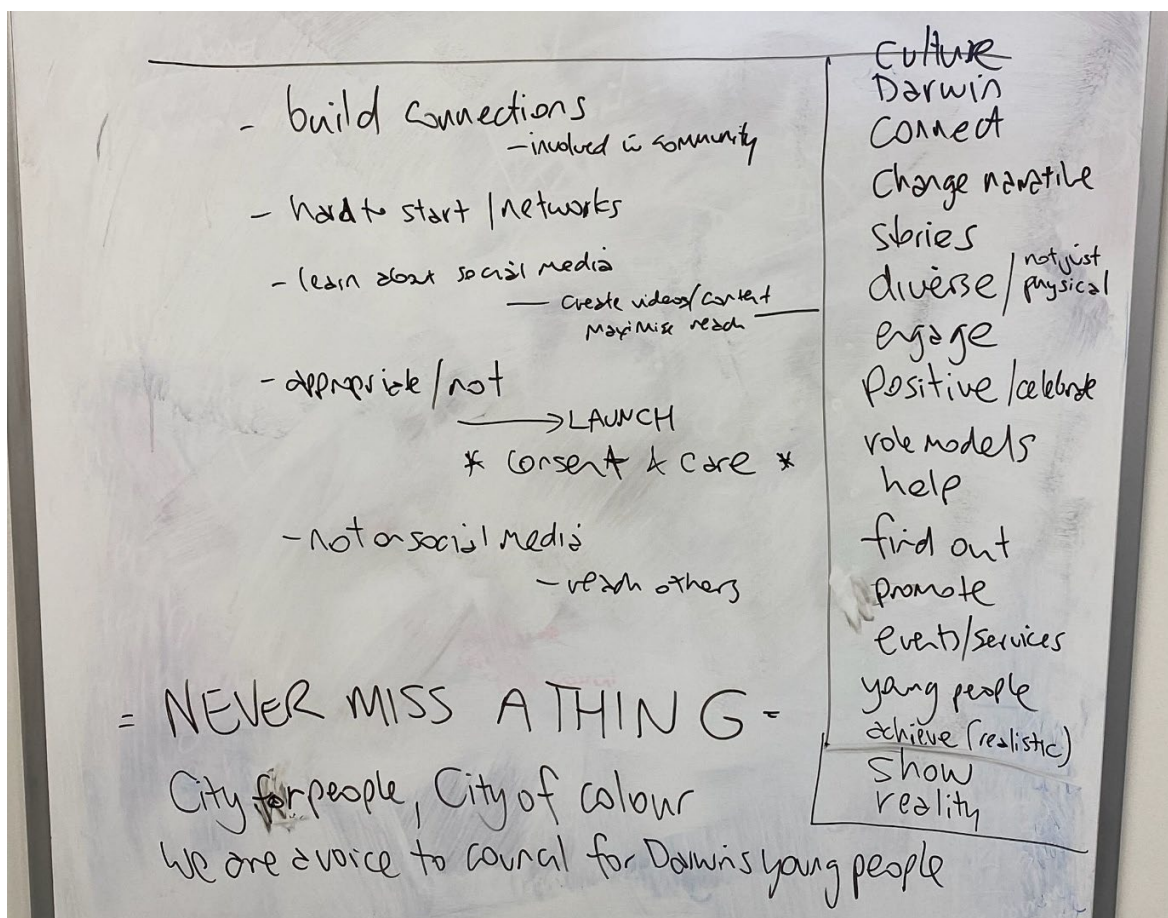
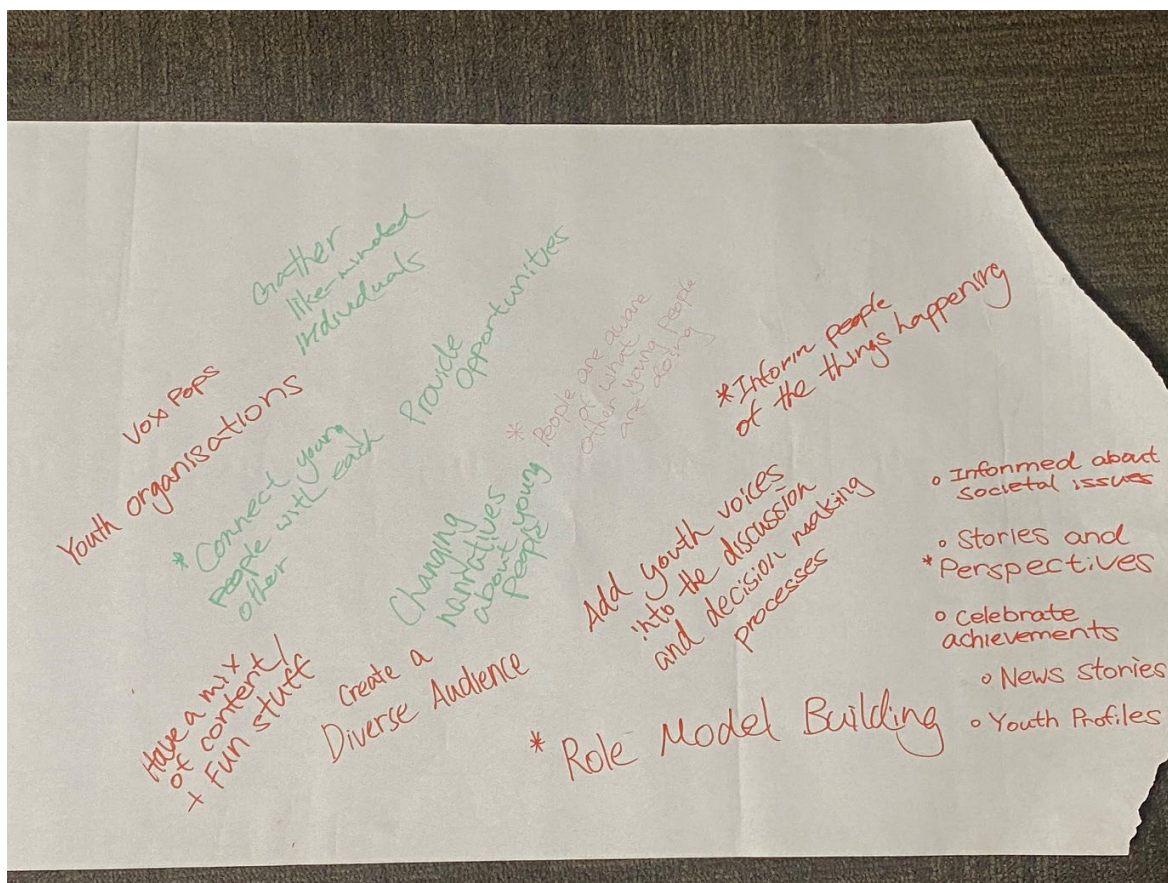
High energy  
Consistency  
Darwin lifestyle  
Ethical











**10 MEMBER REPORTS****11 GENERAL BUSINESS****12 NEXT MEETING****13 CLOSURE OF MEETING to the Public****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the Local Government Act and Regulation 52 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**RECOMMENDATIONS**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 99(2) of the *Local Government Act 2019*:

**16.1 Endorsement of New Member**

This matter is considered to be confidential under Section 99(2) - 51(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to subject to subregulation 51(3) – prejudice the interests of the council or some other person.



# **MINUTES**

## **Youth Advisory Committee Meeting Thursday, 8 May 2025**

**Date: Thursday, 8 May 2025**

**Time: 5:30 PM**

**Location: Meeting Room  
Guyugwa Room  
Casuarina Library  
Bradshaw Terrace, Casuarina**



**MINUTES OF CITY OF DARWIN  
YOUTH ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM, GUYUGWA ROOM, CASUARINA LIBRARY, BRADSHAW  
TERRACE, CASUARINA  
ON THURSDAY, 8 MAY 2025 AT 5:30 PM**

**PRESENT:**

Councillor Jimmy Bouhoris  
Member Lucy Tinapple  
Member Pak Chan  
Member Anais Henry-Martin

**OFFICERS:**

Simone Saunders (Chief Executive Officer)  
Angela O'Donnell (Executive Manager Community and Cultural Services)  
Lisa Burnett (Coordinator Youth Programs)

**APOLOGY:**

Nil

**GUESTS:**

Amelia Daroch  
Indiana Grimes  
Jirra Jennings  
Samritha Bharanidharan  
Sarvesh Ramamoorthi  
Sean Hagan

**Order of Business**

|           |  |          |
|-----------|--|----------|
| <b>1</b>  | <b>Meeting Declared Open .....</b>                         | <b>4</b> |
| <b>2</b>  | <b>Acknowledgement of Country .....</b>                    | <b>4</b> |
| <b>3</b>  | <b>Apologies &amp; Leave Of Absence .....</b>              | <b>4</b> |
| <b>4</b>  | <b>Electronic Attendance .....</b>                         | <b>4</b> |
| <b>5</b>  | <b>Declaration of Interest of Members and Staff .....</b>  | <b>4</b> |
| <b>6</b>  | <b>Confirmation of Previous Minutes .....</b>              | <b>4</b> |
| <b>7</b>  | <b>Actions Arising from Previous Minutes .....</b>         | <b>5</b> |
| <b>8</b>  | <b>Presentations .....</b>                                 | <b>5</b> |
| <b>9</b>  | <b>Officer Reports.....</b>                                | <b>5</b> |
| 9.1       | Youth Week 2025.....                                       | 5        |
| 9.2       | Professional Development – Content Creation Workshop ..... | 5        |
| 9.3       | Professional Development - Safety Workshop .....           | 5        |
| <b>10</b> | <b>Member Reports .....</b>                                | <b>6</b> |
| <b>11</b> | <b>General Business.....</b>                               | <b>6</b> |
| <b>12</b> | <b>Next Meeting .....</b>                                  | <b>6</b> |
| <b>13</b> | <b>Adjournment of Meeting.....</b>                         | <b>6</b> |

## **1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 5.37 pm.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

*City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.*

## **3 APOLOGIES & LEAVE OF ABSENCE**

### **3.1 Apologies**

Nil

### **3.2 Leave of Absence**

Nil

### **3.3 Leave of Absence Notified**

Nil

## **4 ELECTRONIC ATTENDANCE**

Nil

## **5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

### **5.1 Declaration of Interest by Members**

Nil

### **5.2 Declaration of Interest by Staff**

Nil

## **6 CONFIRMATION OF PREVIOUS MINUTES**

### **COMMITTEE RESOLUTION YAC009/25**

Moved: Member Pak Chan

Seconded: Councillor Jimmy Bouhoris

THAT the minutes of the Youth Advisory Committee Meeting held on 13 February 2025 be confirmed.

**CARRIED 4/0**

## 7 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

## 8 PRESENTATIONS

Simone Saunders, Chief Executive Officer at City of Darwin delivered a presentation about the new City Of Darwin Civic Centre Building.

## 9 OFFICER REPORTS

### 9.1 YOUTH WEEK 2025

#### COMMITTEE RESOLUTION YAC010/25

Moved: Member Anais Henry-Martin

Seconded: Member Pak Chan

THAT the report entitled Youth Week 2025 be received and noted.

**CARRIED 4/0**

### 9.2 PROFESSIONAL DEVELOPMENT – CONTENT CREATION WORKSHOP

#### COMMITTEE RESOLUTION YAC011/25

Moved: Member Pak Chan

Seconded: Member Lucy Tinapple

1. THAT the report entitled Professional Development - Content Creation Workshop be received and noted.
2. THAT Youth Advisory Committee members discuss how to action the ideas developed at the 22 March content creation workshop, noting that discussion will continue on 12 June 2025 meeting.

**CARRIED 4/0**

### 9.3 PROFESSIONAL DEVELOPMENT - SAFETY WORKSHOP

#### RECOMMENDATIONS

1. THAT the report entitled Professional Development - Safety Workshop be received and noted.
2. THAT Youth Advisory Committee (YAC) members provide further advice on the subject and format of their next professional development workshop.

*Item 9.3 – Professional Development - Safety Workshop will be tabled at the next Youth Advisory Committee meeting to be held on 12 June 2025.*

**10 MEMBER REPORTS**

Nil

**11 GENERAL BUSINESS****COMMITTEE RESOLUTION YAC012/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Member Pak Chan

THAT the verbal updates provided by members be received and noted, noting that Coordinator Youth Programs will distribute key items that were shared.

**CARRIED 4/0**

**12 NEXT MEETING**

5.30pm

Thursday 12 June 2025

Guyugwa Room - Casuarina Library

17 Bradshaw Terrace, Casuarina

**CLOSURE OF MEETING TO THE PUBLIC****RECOMMENDATIONS**

THAT pursuant to Section 99 (2) of the Local Government Act and Regulation 52 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**13 ADJOURNMENT OF MEETING****COMMITTEE RESOLUTION YAC013/25**

Moved: Councillor Jimmy Bouhoris

Seconded: Member Pak Chan

THAT the Chair declared the Open meeting closed at 6.58 pm.

**CARRIED 4/0**

**The Chair declared the meeting closed at 7.00 pm.**

**The minutes of this meeting were confirmed at the Youth Advisory Committee held on 12 June 2025.**

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**CHAIR**