



AGENDA

Sister City Advisory Committee Meeting

Wednesday, 1 March 2023

I hereby give notice that a Sister City Advisory Committee Meeting will be held on:

Date: Wednesday, 1 March 2023

Time: 5.30pm

**Location: Meeting Room Bidjpidji (Meeting Room 1)
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

Webcasting:

**Simone Saunders
Chief Executive Officer**

SISTER CITY ADVISORY COMMITTEE MEMBERS

Chair Kate Heelan
Councillor Amye Un
Member Cornelio De Varvaldo
Member Vida Ruth Goodvach
Member Nerida Hart
Member Stephanie Lin
Member Ping Lu
Member Tony Miaoudis
Member Max Stretton
Member Ninik Stroud
Alternate Councillor Sylvia Klonaris

OFFICERS

Manager of International Business Relations, Cherry Cai

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1 MEETING DECLARED OPEN

2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

3.2 Leave of Absence

3.3 Leave of Absence Notified

4 ELECTRONIC ATTENDANCE

4.1 Electronic Attendance

4.2 Electronic Attendance Notified

5 DECLARATION OF INTEREST

6 CONFIRMATION OF PREVIOUS MINUTES

Sister City Advisory Committee Meeting - 23 November 2022

7 ACTIONS ARISING FROM Previous Minutes

8 PRESENTATIONS

9 OFFICER REPORTS

9.1 DRAFT SISTER CITY ADVISORY COMMITTEE ACTION PLAN UPDATE

Author: Manager International Business Relations

Authoriser: Executive Manager Growth & Economic Development

Attachments: 1. Draft Sister City Advisory Committee Action Plan 2022 - 2024 [↓](#)

RECOMMENDATIONS

That the report be received and noted.

BACKGROUND

Sister City Advisory Committee resolved at the last meeting on 23 November 2022 to deliver the projects/programs proposed for inclusion in the Draft Sister City Advisory Committee Action Plan 2022-24, as listed in **attachment 1**.

A total of \$30,428 is committed to the programs recommended by the Committee and considered by City of Darwin in alignment with the Policy 053, International Relations and Sister City Policy. There is \$11,572 of unallocated budget remaining for 2022/23 financial year. The Draft Sister City Advisory Committee Action Plan 2022-24 also aims to provide project direction for the 2023-24 financial year. Proposals for the unallocated funds are to be considered under a separate item of this meeting.

A verbal update on each project progress will be provided by the Officer at the meeting. The Sister City Advisory Committee understands that there are maybe some changes on the actual expenses on each project.

Sister City Advisory Committee Action Plan 2022 - 2024

Policy goal linkage	Tasks/ Projects	Responsibility	Due Date	Budget	Low/medium/high priority
1.Community and cross-cultural development	Support and deliver 2023 Darwin City Dragon Boat Festival – Dragon Boat Race <i>Policy objective alignment: Promote Darwin as a multi-cultural community that acknowledges, respects and celebrates cultural diversity; Develop collaborative relationships between cultural and recreational groups and organisations.</i>	City of Darwin staff	2022/23 FY	\$6,000	High
	International Women's Day Walk participation <i>Policy objective alignment: Support and resources community-driven initiatives where appropriate</i>	City of Darwin staff	2022/23 FY	\$1,428	High
	Sister City performances at Darwin Festival 2023 <i>Policy objective alignment: Promote Darwin as a multi-cultural community, that acknowledges, respects, and celebrates cultural diversity</i>	City of Darwin staff	2023/24 FY	\$2,400	Medium
2. Economic development	Support and deliver the 2023 Darwin City Dragon Boat Festival – International Trade Show <i>Policy objective alignment: Foster linkages by providing local businesses with access to new markets and networks; Provide a conduit between local industries and international industries</i>	City of Darwin staff	2022/23 FY	\$6,000	High
	Sister City business delegation and meetings facilitation <i>Policy objective alignment: Foster linkages by providing local businesses with access to new markets and networks; Provide a conduit between local industries and international industries</i>	City of Darwin staff	2022/23 FY	\$1,000	Low
	Sister City Online Photo Expo <i>Policy objective alignment: create mutual economic benefit for both cities</i>	Ping Lu, with support from the City of Darwin staff	2022/23 FY	\$10,000	Medium



Sister City Advisory Committee Action Plan 2022 - 2024

3. International promotion of the City of Darwin	Kalymnos Scholarship Program – to celebrate the 40 th Anniversary of the Sister City relationship between Darwin and Kalymnos, with the scholarship presentation opportunity at the Darwin International Dragon Boat Festival on 5 June 2023 and a Networking Cocktail Party afterwards as part of the celebration - TBC)	Tony Miaoudis, with support from City of Darwin staff	2022/23 FY	\$6,000	Medium
	<i>Policy objective alignment: Promote and facilitate relationships and opportunities for community development.</i>				
	Support the Metinaro school in Dili	City of Darwin staff	2022/23 FY		Medium
	Pilot Denpasar Worker Attraction Program	City of Darwin staff	2023/24 FY	TBC	Medium
	<i>Policy objective alignment: Raise the profile of Darwin internationally as an attractive city and a great place to live, work, invest, visit, do business, and study.</i>				
	Subtotal		2022/23	\$30,428 out of \$42,000 budget	
	Subtotal		2023/24	\$2,400 out of \$42,000 budget	
	Total				



9.2 VOUNTEER OPPORTUNITIES FOR THE DARWIN INTERNATIONAL DRAGON BOAT FESTIVAL 2023

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

That the report be received and noted.

That the following Committee members will assist with the event at the following time:

3 June 2023 3.00pm – 9.00pm

4 June 2023 7.00am – 10.00am

5 June 2023 8.00am – 10.00am

City of Darwin is calling for the Committee members to assist the Darwin International Dragon Boat Festival 2023 on 4 and 5 June 2023 at the following time:

- 3 June 2023 3.00pm – 9.00pm
- 4 June 2023 7.00am – 10.00am
- 5 June 2023 8.00am – 10.00am

BACKGROUND

Darwin International Dragon Boat Festival is a two-day international event featuring sport, business and cultural exchange activities. These activities are designed to support, enhance and promote connections between Darwin and its Sister and Friendship Cities, and to showcase Darwin businesses and our diverse community.

Hosted by City of Darwin and funded by the [National Foundation for Australia–China Relations](#), Australian Government, the Darwin International Dragon Boat Festival will include Dragon Boat Racing and the Darwin International Trade Show. Events will be held across Darwin, at the Waterfront, and other Central City locations.

On the first day of the festival (4th June), there will be Dragon Boat Racing demonstrations. Dragon Boat Racing is the ultimate high-spirited team sport that fosters a strong bond between members. Dragon Boat Racing has enjoyed healthy support in Darwin since it was first introduced in 1998. Along with viewing the races, there will be other activities catering to and showcasing our diverse and vibrant community here in Darwin. The Dragon Boat Race is a fun, festive race and is not intended to be conducted to international standards for dragon boat racing. The emphasis is not on competitive racing, but as a demonstration from experienced dragon boat teams, facilitating new cultural experiences. It is designed to showcase the sister/friendship cities relationships held with City of Darwin and facilitate cultural exchange between Darwin and its sister & friendship cities. It is a truly festival spirited day to celebrating our Chinese-Australian connections.

The Second festival day (5th June) will be focused on businesses and trades with the hybrid Darwin International Trade Show. The trade show day of the festival aims to provide an opportunity for businesses and organisations to promote their services and products to the Darwin community and worldwide.

For more information, please visit: [Darwin International Dragon Boat Festival 2023 | Discover Darwin](#).

Roles and Responsibilities

The volunteer will assist in delivering the Darwin International Dragon Boat Festival without payment. The volunteer performs the tasks and responsibilities assigned by the Events Producer or hosting event team dues may include but are not limited to:

- setting up events/providing customer liaison services/packing down / dismantling events
- supporting the event's producer with logistical and administrative support
- General errands to aid the event host Distributing marketing materials such as flyers or brochures to attendees at an event
- Provide support services to Stakeholders as required by the Events team If required generic hospitality service
- Recording the attendance at events by scanning tickets or checking names against a list of registered guests
- Greet and escort the sister cities delegation during the event time
- Other general tasks to assist with the delivery of the event.

The Volunteer will

- Work professionally, cooperatively, and respectfully with other team members to accomplish joint tasks and build positive working relationships.
- Be flexible and adaptable to working in various work locations throughout the municipality as needed to perform the role effectively.
- Undertake any other duties within the skill and scope of the position or your skill set, as directed.
- Actively participate and contribute to team meetings and other relevant forums, events, or organisational meetings as required
- Not getting paid for the volunteer service

City of Darwin provides the below for all volunteers:

- Event rehearsal
- Providing a safe workplace with appropriate insurance
- Reimbursement of expenses incurred
- Catering voucher if it is appropriate

9.3 FRIENDSHIP CITY RELATIONSHIP WITH THE CITY OF KUPANG

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: 1. Draft Memorandum of Understanding [↓](#)

RECOMMENDATIONS

That the report be received and noted.

That the Sister City Advisory Committee provides feedback on the draft Memorandum of Understanding for the establishment of a Friendship City relationship between the City of Darwin and the City of Kupang.

BACKGROUND

The Sister City Advisory Committee considered the proposal on 23 November 2022 and recommended Council accept the proposal to establish a Friendship City relationship with the City of Kupang. The below criteria were used to assess the Friendship City proposal:

- People to people relations
- Gross Domestic Product
- Economic Growth
- Trade activity
- Investment
- Research commercialisation
- Academic
- Innovation
- Tourism
- Business and industry affiliations

City of Darwin resolved on 7 February 2023 to establish a friendship city relationship with the City of Kupang, Indonesia.

City of Darwin is seeking feedback and comments on the draft Memorandum of Understanding from the Sister City Advisory Committee as well as the International Relations Advisory Committee on 10 March 2023 to be considered by Council.

Once the MOU is approved by the Council, City of Kupang will send out a formal letter to the Mayor of the City of Kupang to confirm and they will be invited to sign the Memorandum of Understanding on 5 June 2023 at the Darwin International Dragon Boat Festival and Trade Show 2023.



MEMORANDUM OF UNDERSTANDING FOR THE ESTABLISHMENT OF A FRIENDSHIP CITY RELATIONSHIP BETWEEN THE CITY OF DARWIN, NORTHERN TERRITORY OF AUSTRALIA, AND THE CITY OF KUPANG, EAST NUSA TENGGARA PROVINCE, REPUBLIC OF INDONESIA

City of Darwin, Northern Territory of Australia, and the City of Kupang, East Nusa Tenggara Province, Republic of Indonesia, declare the desire to enter into this Memorandum of Understanding (MOU) to develop a friendly and cooperative relationship.

1. The purpose of this MOU is to acknowledge that both cities will contribute to deepening mutual understanding, exchanges, and cooperation.
2. Both cities agree to exchange information actively and cooperate around topics including, but not limited to, Tourism, Sports, Economics and Trade, Health, Education, and Social Culture.
3. Both cities shall not provide or disclose confidential information acquired through mutual exchanges to any third party without prior consultation.
4. Any provision in this MOU has no legal binding force except clause 3.

Through the signing of this MOU, we aim to achieve a growing appreciation of each other's culture and enhance the people-to-people connections. This agreement sets a strong foundation of mutual respect between both cities.

This MOU will be valid for four years. This MOU shall come into effect from the date of signing and cease upon expiration or shall continue if re-signed by both cities.

This MOU is duplicated in English and Indonesian, both versions being of equal validity.

Signed in Darwin on the fifth day of June 2023, we pledge our cooperation as friendship cities.

The Hon. Kon Vatskalis

Lord Mayor of the City of Darwin

Northern Territory, Australia

George M. Hadjoh

Acting Lord Mayor of the City of Kupang

East Nusa Tenggara Province, Indonesia

9.4 GUANGZHOU MANDARIN PROGRAM UPDATE

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

That the report be received and noted.

The purpose of this report aims to provide an update on the Guangzhou Mandarin Program. Kate Heelan, Vida Goodvach, and Cr Amye Un are registered with the Guangzhou Mandarin Program offered by our friendship city Guangzhou Municipal Government. The program is providing an opportunity for members of the Sister City Advisory Committee to learn Mandarin.

The registered members will provide a study report to the Sister City Advisory Committee, International Relations Advisory Committee, and Council after completion of the program.

9.5 DILI SUPPORT

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

That the report be received and noted.

That the Sister City Advisory Committee recommends the City of Darwin leverage the remaining 2022/23 budget of a maximum of no more than \$5,000 to fund the primary school N. 5 in Dili.

BACKGROUND

On 11 November 2022, City of Darwin received a request from the Dili Municipality for City of Darwin to provide support for the primary school N. 5 Lebutun, Metinaro Dili in the form of some books and funding.

The Sister City Advisory Committee resolved to develop a donation campaign for the school suppliers on 23 November 2023. City of Darwin is currently working with the Consulate General of Timor Leste to deliver this donation campaign.

City of Darwin received an update with the latest information on the school's condition. It was reported that the school has no electricity or fencing and the classrooms are not enclosed and often messed up by the animals. Help is needed, if possible, to fund them to purchase some safety facilities and that school equipment is urgently needed.

A recommendation for the use of the remaining budget from 2022/2023 to help the school is proposed for consideration.

Subject to recommendation and then City of Darwin approval, the donation check can be presented to Dili Municipality, when the "Mayor" of Dili Municipality is in Darwin for the Darwin International Dragon Boat Festival on 4 & 5 June 2023.

9.6 IPB INTERNATIONAL DELEGATION

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

That the report be received and noted.

City of Darwin hosted a university delegation from our sister city Denpasar, Indonesia from 6 – 11 February 2023.

The Chair of the Foundation of IPB International, Dr. I Nyoman Gede Astina along with fellow delegates from Denpasar came to Darwin to meet with various organisations across Darwin during their stay. The meetings held while here provided opportunity to discuss study, training and employment prospects for their students. As part of their visit, our guests also discussed joint research, scholar exchange and lecturer exchange opportunities with Charles Darwin University.

During their visit, the delegation visited NT Farmers, the Consulate of the Republic of Indonesia, Migration NT, Chamber of Commerce NT, Tourism Top End, Alana Kaye College, Hospitality NT, and Australia Indonesia Business Council NT.

The IPB International delegation discussed the potential for future partnership and cooperation with the above stakeholders during the visit.



10 MEMBER REPORTS**10.1 KALYMNOS AND DARWIN SCHOLARSHIP PROGRAM UPDATE**

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

That the report be received and noted.

That the Sister City Advisory Committee recommends the City of Darwin provide \$3,000 for the Business Networking Cocktail event at the International Dragon Boat Festival Trade Show Function.

That the Sister City Advisory Committee recommends the City of Darwin to provide \$6,000 for the 2023/24 Kalymnos – Darwin Language Scholarship Program from the Sister City Advisory Committee budget.

THIS REPORT IS TO BE PRESENTED BY TONY MIAUDIS.

BACKGROUND

The Sister City Advisory Committee resolved on 23 November 2022 to recommend City of Darwin provides a \$6,000 scholarship to develop the Darwin and Kalymnos scholarship program as part of the Sister City Advisory Committee Action Plan 2022-24.

The purpose of this program aims to celebrate the 41st anniversary between Darwin and Kalymnos by re-initiating the annual Kalymnos – Darwin Language Scholarship Program. This program will be delivered in partnership with Darwin High School and the Municipality of Kalymnos. This program will include the selection and award of the scholarship to 12 high school students from Darwin and Kalymnos studying Greek and English. \$500 for each student.

City of Darwin anticipate an ideal opportunity to include the awarding and celebration of the program in conjunction with the Darwin International Dragon Boat Festival. On Monday 5 June 2023, there is an opportunity to award and announce the program at the Business Networking Cocktail party with the anticipation of a government delegation from the Kalymnos Municipality to attend this event. However, City of Darwin won't be able to cover the full cost for this additional aspect to the event and co-contribution is requested for this purpose.

The Greek Consulate, Kalymnos Brotherhood, Kalymnos the Greek Orthodox Community for North Australia has been contacted for the co-contribution of this program like in the past, however, there is no confirmation on the co-contribution to this report date.

The first recommendation is for Sister City Advisory Committee to recommend City of Darwin provides \$3,000 from the Sister City Advisory Committee Action Plan 2022-24 budget. This would cover the drinks and live stream cost for a Business Networking Cocktail function on the evening of 5 June 2023, at the end of the International Trade Show Day and to celebrate the 41st Sister City relationship anniversary. The food and venue cost for the Business Network Cocktail night is to be covered by other budgeting from the City of Darwin. The participants of the Business Network

Cocktail party will include Darwin's sister/friendship cities delegations, Trade Show participants, Kalymnos community key stakeholders along with other Government officials.

The second recommendation is to provide \$6,000 for the 2023/24 Kalymnos – Darwin Language Scholarship program within the Sister City Advisory Committee Action Plan 2022-24 budget.

10.2 PROJECT PROPOSAL FOR THE SISTER CITY ADVISORY COMMITTEE 2022-2024

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: 1. Milikapiti Sister City project [↓](#)
2. Darwin to Dili Yacht Rally [↓](#)
3. International Women's Day Walk [↓](#)
4. Darwin to Ambon Yacht Race [↓](#)

RECOMMENDATIONS

That the report is received and noted.

That the Sister City Advisory Committee reviews the project proposals and recommends the following projects to be considered as additions in the Sister City Advisory Committee Action Plan 2022 – 2024.

BACKGROUND

Based on recommendations from the Sister City Advisory Committee members, the following projects are proposed to be included in the Sister City Advisory Committee Action Plan 2022-2024. The Action Plan 2022-2024 projects have been reviewed and aligned against the program objectives in Policy 053 International Relations and Sister City.

Following the last Sister City Advisory Committee meeting and prioritisation exercise conducted during last the meeting 23 November 2022, a number of projects were put forward to inform the The Action Plan 2022-2024. The nature of the projects happened to be short term as there was only 8 months left of the first financial year (2022/23 FY) for the associated budget. These projects have been included in the Action Plan and programmed to be delivered in the remaining period of this financial year.

Due to the shortfall in projects put forward within budget for the second financial year the Action Plan is intending to cover, a second round of project nominations was required. The Sister City Advisory Committee were invited by email to consider and propose additional new projects for the next 2023/24 FY. The proposals were then to be put forward for inclusion in the Sister City Advisory Committee Action Plan 2022-24 and discussed at the meeting on 1 March 2023.

The proposals received include:

- Kalymnos Scholarships
- Darwin Sister Cities Photo Competition
- Sister City performances at Darwin Festival
- International Women's Day Walk 2023

The City of Darwin received the following project proposals put forward by Committee members with support from City of Darwin Staff and to be discussed and considered:

1. Milikapiti Sister City project – Proposed by Vida Goodvach as in **Attachment 1**
2. Dili Darwin Yacht Rally – Proposed by Kate Heelan as in **Attachment 2**
3. International Women's Day Walk – Proposed by Kate Heelan as in **Attachment 3**

4. Darwin Ambon Yacht Rally – Proposed by Kate Heelan as in **Attachment 4**

Project NAME

Project Initiation Brief

	Name	Title
Project Sponsor	Vida Goodvach	Transformation of unused space at Milikapiti to a green meeting place for residents and visitors
Project Owner	CoD and TIRC	Joint project CoD and TIRC Milikapiti.
Program Manager	CoD and TIRC Milikapiti	TBC
Author/s	Vida Goodvach (CoD Sister City Advisory Committee)/Tammy Abala (Mamanta Consulting, Milikapiti)	

Last Updated: 31 October 2022

Driver

What opportunity is being identified? What problem is being addressed?

- ☐ Strategic Direction 1: A capital city with best practice and sustainable infrastructure
- ☒ Strategic Direction 2: A safe, liveable and healthy city
- ☒ Strategic Direction 3: A cool, clean and green city
- ☐ Strategic Direction 4: A smart and prosperous city
- ☒ Strategic Direction 5: A vibrant and creative city

How this project will be in line with the [strategic directions](#) and [Policy 053 International Relations and Sister City?](#)

This project promotes-

1. Planning and maintaining public spaces for leisure and as a safe cultural space to communicate and conduct business.
2. Supports implementation of programs that reflect CoD's reputation as a leader in tropical design
3. Engagement in community connectivity
4. The Greening Darwin strategy and provides a cool space to be used for recreation purposes.
5. Milikapiti as a destination known for its Aboriginal culture and recreational space landmark, built and supported by City of Darwin
6. And facilitates relationships between CoD and Tiwi Islands Regional Council Milikapiti (TIRC Milikapiti) residents and so provides opportunities for community development

Description

With high levels of housing overcrowding in Milikapiti, a community space for youth and adults would be a meeting place which enables people to be out of the house, enjoy fresh air and interact with others. Currently, there is no welcoming place for hosting community events or visiting services, business meetings or safe play space for children close to Milikapiti township.

What is seen in the photos below is a disused space and rusty playground. There is a lot of potential here to plant trees and rebuild an open-style seating area for example: comfortable park benches and a shade structure which provides protection from rain and can withstand cyclonic winds. Also a playground for community use would add value to the project as an inclusive community space for all. Local Milikapiti residents add Tiwi cultural elements which would be a significant drawcard and attract community pride.

City of Darwin has the human resources to support this project. A member of the CoD Gardens for Wildlife and/or the Horticultural team could travel to Milikapiti to meet with local councillors and residents to discuss and advise on design and layout. Construction materials may be donated and used to build the structures using CoD expertise and resources. Plants from the CoD nursery can be donated to the space. Regarding seating area, the CoD Planning and Development team may be able to source materials or supply the labour to construct comfortable seating spaces designed to complement the green harbour of flowering trees and bushes. As a joint project, TIRC is invited to co-fund this project and match dollar for dollar with CoD to fund the shade and playground structures.

As a valued Sister City, it is hoped that CoD, TIRC Milikapiti ward councillors and local Milikapiti residents will embrace this project as an opportunity to share dialogue and create a space that residents would value, maintain and use. Below are some testimonials from local residents.

Initial support for a Community Space project:

Lynette De Santis is a local Tiwi woman, Councillor with Tiwi Islands Regional Council Milikapiti ward, clinic worker, community store board member and social club board member. She says **"I fully support a collaborative approach to creating a safe community space to enhance the social and emotional wellbeing of Milikapiti residents"**.

Will Heathcote of Jilamara Arts and Craft shared support for the idea of a suitable community space, sharing **"The kids need more positive things to do. Whenever the school closes for any reason, they head to the art centre and it's just chaotic – don't get me wrong, Jilamara actively encourages kids and culture but they need somewhere suitable to hang out and play."**

Initial costs would be for travel to and from Milikapiti to view the space. A design brief would be created between a nominated member representing TIRC Milikapiti and City of Darwin horticultural and planning staff. Equipment could be sourced locally or shipped over to be built on site. CoD may consider donating the playground for children and some spaces for youth. Local residents could be employed to help with construction and planting of trees and bushes -perhaps also a veggie garden. I would expect that the project will cost between \$2000 to \$4000 including and /or adding a financial contribution from TIRC.

For timing and budget purposes, the works could be staged over two dry seasons:

- Stage 1a – site visit and development of design brief and plan with local representatives and CoD staff
- Stage 1b – initial planting and installation of park benches
- Stage 2a – install playground with shade cloth
- Stage 2b – community meeting shelter

When completed, a delegation from this Sister City committee and the Lord Mayor could travel to Milikapiti to formally open the new space. A plaque commemorating the joint enterprise would be a nice touch.

Photo: Milikapiti, central area between Club/Oval, Shire and shop.



Photo: Deteriorated Playground

; Funding Estimate

Estimate \$ 2000-\$4000	Cost of travel between Darwin and Milikapiti (fly or ferry) Donation of plants provided by CoD or transplant local plants with practical support by locals and CoD horticultural staff. Work with Planning and Development team to provide building materials or preconstructed shade structure. Donations or funding for a playground. Or use locally sourced materials. Donated park benches	Master acc: Sister City Advisory Committee <input type="checkbox"/> Current Program <input type="checkbox"/> Operational <input type="checkbox"/> Unidentified
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Notes	Costs can be kept to a minimum by donations from City of Darwin. There is money allocated to provide funding for TIRC Milikapiti /CoD projects every two years. \$6000 is budgeted for each Sister city. Although the online expo takes a significant portion of this funding for this current 2-year term, there is enough money left to offer at least \$4000 to this project.
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Estimated Duration

Six months (this current Sister City Advisory committee term is until June 2024 so there is enough time to complete this project). If needed, more time can be allocated.

Key Stakeholders

Name	Title	Involvement	Contact Details
Lynette de Santis Nominated local residents to support and co-manage this project with TIRC councillors	Councillor TIRC Milikapiti	There are 3 councillors for Milikapiti Ward. They will be integral to ensuring the connection to their community and invite local residents to participate.	Lynette.desantis@tiwiislands.nt.gov.au lynette.desantis@nt.gov.au Ph:0419033821 Need contact details for the other councillors.
Vida Goodvach	Sister City Advisory Committee	Project co-writer and shared concept discussions	vdgdvch1@gmail.com Ph: 0409800258
City of Darwin staff	Horticultural and Planning and Development staff	Provide advice and resources	CoD via International Relations team at international@darwin.nt.gov.au

Major Risks

Risk	Description and Potential Impact
Political	Build relations between CoD and TIRC Milikapiti.
Financial	With donations and innovative thinking, costs could be kept down. Contributions from both councils.
Environmental	Support beautification of environment- need support of community
Climate change	Make structures cyclone-resistant and also plant cyclone-tolerant trees eg Mimusop.
Operational	Once installed, should be low maintenance. No rusty steel. Old structures removed safely.
Safety	Engineering safety report for any man-made structures
Reputational	Have plaque which commemorates opening and support of Sister City Advisory Committee, CoD and TIRC Milikapiti.

i Additional Information

Is there any other information which supports this initiative?

The Federal member for Lingiari is Marion Scrymgour, a Tiwi woman. Marion may be asked to lend her support to the project.
Support from Tiwi Land Council will lend kudos to this project.
Build relationship between City of Darwin and Tiwi Islands Regional Council wards.

I Outcome

The program will achieve the below outcomes:
Provide a meeting place for local residents and visitors to Milikapiti. Provide a place for children to play with supervision.
Building of Tiwi cultural elements to enhance space and attract locals and visitors.
Engagement between the two councils – CoD and TIRC Milikapiti.

How will we measure the success?

Community involvement. Completion of venture. Opening ceremony and commemoration plaque stating joint venture.

Approval

Name	Position	Signature/resolution
Vida Goodvach	Sister City Advisory Committee	<i>Recommended</i>
	City of Darwin management team	<i>Supported</i>
	Chief Executive Officer	<i>Approved</i>

Proceed to Project Scope/Feasibility once City of Darwin's approval is obtained.

Project NAME: Darwin to Dili Yacht Rally – June 2024

Project Initiation Brief

	Name	Title
Project Sponsor		City of Darwin
Project Owner		City of Darwin
Program Manager		TBC
Author/s	Kate Heelan	

Last Updated: 31 October 2022

Driver

What opportunity is being identified? What problem is being addressed?

- ☐ Strategic Direction 1: A capital city with best practice and sustainable infrastructure
- ☐ Strategic Direction 2: A safe, liveable and healthy city
- ☐ Strategic Direction 3: A cool, clean and green city
- ☐ Strategic Direction 4: A smart and prosperous city
- ☒ Strategic Direction 5: A vibrant and creative city

How this project will be in line with the [strategic directions](#) and [Policy 053 International Relations and Sister City](#)? This project will increase the influence of City of Darwin's Sister City network with Dili Timor-Leste and the large Timorese community in Darwin (approx. 8,000).

Description

The Darwin Dili Yacht Rally inaugural race commenced in August 1973 and was the first Australian yacht race to a foreign country. This was the first time that the people of Darwin and the people of Timor actively collaborated in a sporting event that was to result in friendly co-operation, good will and mutual respect.

The yacht race ceased during the occupation of Timor-Leste and was renewed in 2002 then from 2010, the Darwin to Dili yacht rally has been run annually under the auspices of Sail Timor-Leste which is supported by the Government of Timor-Leste and CYANT.

Since 2010 the yacht rally has been held annually however, due to the COVID pandemic, the race has not run since August 2019.

The event runs for 4 days depending on the speed of the yachts with functions held in both Darwin prior to the race and in Dili at the end of the race on June 2024.

This proposed project is for City of Darwin to sponsor a welcome/farewell function for the sailors during the event.

Funding Estimate

Estimate	Sponsorship		Master acc: Sister City Advisory Committee
\$ 8,000			<input type="checkbox"/> Current Program <input type="checkbox"/> Operational <input type="checkbox"/> Unidentified
Notes			

Estimated Duration

June 2024

Key Stakeholders

Name	Title	Involvement	Contact Details
Sister City Committee			TBA
Timorese Darwin Community –including Consulate	Consul General Timor-Leste	Promotional/marketing and engaging with the Timorese Community	Mr Ronaldo Do Rosario
Timorese Foreign Affairs Ministry and Ministry of Tourism	Ministry Foreign Affairs Timor-Leste and Ministry of Tourism	Sponsors	TBA

Cruising Yacht Association of the NT	CYANT-NT	Organisers	Ms Anne Kemp

Major Risks

Risk	Description and Potential Impact
Political	Nil – non-political event
Financial	Minimal
Environmental	Nil
Climate change	Nil
Operational	
Safety	
Reputational	

i **Additional Information**

Is there any other information which supports this initiative?

As the first yacht race was held in 1973 this year will mark 50 years since inception of the race and re-iterate the strong cultural and economic ties with Timor-Leste

I **Outcome**

The program will achieve the below outcomes:

An opportunity for the Timorese and Darwin community to promote economic and cultural links through this event.

How will we measure the success? The attendance at the event; feedback questionnaire from the attendees.

Approval

Name	Position	Signature/resolution
	Sister City Advisory Committee	<i>Recommended</i>
	City of Darwin management team	<i>Supported</i>
	Chief Executive Officer	<i>Approved</i>

Proceed to Project Scope/Feasibility once approval is obtained.

Project NAME: International Women's Day Walk – 2 March 2024

Project Initiation Brief

	Name	Title
Project Sponsor		City of Darwin
Project Owner		City of Darwin
Program Manager		TBC
Author/s	Kate Heelan	

Last Updated: 31 October 2022

A Driver

What opportunity is being identified? What problem is being addressed?

- ☐ Strategic Direction 1: A capital city with best practice and sustainable infrastructure
- ☐ Strategic Direction 2: A safe, liveable and healthy city
- ☐ Strategic Direction 3: A cool, clean and green city
- ☐ Strategic Direction 4: A smart and prosperous city
- ☒ Strategic Direction 5: A vibrant and creative city

How this project will be in line with the [strategic directions](#) and [Policy 053 International Relations and Sister City](#)? This project will increase the influence of City of Darwin's Sister City network to the Darwin Communities and provide a platform to promote Women and Girls (who have links to the Sister Cities) from Darwin during the International Women's Day Walk scheduled 4 March 2023

B Description

International Women's Day Walk: Each year between 500-700 territorians attend the International Women's Day Walk. The IWD walk is co-hosted by the City of Darwin, United Nations Association of Australia-NT Division and the NTG Office of Gender Equity and Diversity. This proposal will provide an opportunity to highlight the Sister Cities during the IWD walk.

C Funding Estimate

Estimate \$ 2,000	Printing and Design costs. Production of handheld Sister City placards for participants during the IWD Walk		Master acc: Sister City Advisory Committee <input type="checkbox"/> Current Program <input type="checkbox"/> Operational <input type="checkbox"/> Unidentified
Notes			

D Estimated Duration

1 month for production of hand held Sister City marketing placards. The event runs for 3hrs on Saturday 2 March 2024

E Key Stakeholders

Name	Title	Involvement	Contact Details
Sister City Committee			TBA
Darwin Community – with relevant links to the Sister Cities including Consulates/Cultural groups			TBA

F Major Risks

Risk	Description and Potential Impact
Political	Nil – non-political event
Financial	Minimal
Environmental	Nil
Climate change	Nil

Operational	
Safety	
Reputational	

G Additional Information

Is there any other information which supports this initiative?

H Outcome

The program will achieve the below outcomes: An opportunity for Women and Girls from the Darwin community with links to the Sister Cities to promote the cultural relationship.

How will we measure the success? The attendance at the events; feedback questionnaire from the attendees.

I Approval

Name	Position	Signature/resolution
	Sister City Advisory Committee	<i>Recommended</i>
	City of Darwin management team	<i>Supported</i>
	Chief Executive Officer	<i>Approved</i>

Proceed to Project Scope/Feasibility once approval is obtained.

Project NAME: Spice Islands Darwin to Ambon Yacht Race – Sat 05 August 2023

Project Initiation Brief

	Name	Title
Project Sponsor		City of Darwin
Project Owner		City of Darwin
Program Manager		TBC
Author/s	Kate Heelan	

Last Updated: 31 October 2022

Driver

What opportunity is being identified? What problem is being addressed?

- ☐ Strategic Direction 1: A capital city with best practice and sustainable infrastructure
- ☐ Strategic Direction 2: A safe, liveable and healthy city
- ☐ Strategic Direction 3: A cool, clean and green city
- ☐ Strategic Direction 4: A smart and prosperous city
- ☒ Strategic Direction 5: A vibrant and creative city

How this project will be in line with the [strategic directions](#) and [Policy 053 International Relations and Sister City](#)? This project will increase the influence of City of Darwin's Sister City network with Ambon, Maluku, Indonesia and the Indonesian community in Darwin.

Description

The Darwin Ambon Yacht Race commenced in 1976 and by 1998 annual race entries had almost reached 100 yachts. Unfortunately, due to political instability in Ambon the race was cancelled from 1999 – 2006.

In 2007 the race was re-invigorated and has been held on an annual basis (excluding the COVID years) since that time.

A large factor in the growing popularity of the race over the years related to the excellent facilities Darwin offered for the yachts and their crews bringing in economic benefits including provisioning, tourism and cultural activities.

This proposed project is for City of Darwin to sponsor a welcome/farewell function or something similar for the sailors during the event.

Funding Estimate

Estimate	Sponsorship		Master acc: Sister City Advisory Committee
\$ 8,000			<input type="checkbox"/> Current Program <input type="checkbox"/> Operational <input type="checkbox"/> Unidentified
Notes			

Estimated Duration

The event runs for a week depending on the speed of the yachts with functions held in both Darwin prior to the race and in Ambon at the end of the race.

Key Stakeholders

Name	Title	Involvement	Contact Details
Sister City Committee			TBA
Indonesian Darwin Community –including Consulate	Consul Indonesia	Promotional/marketing and engaging with the Darwin and Ambon Communities	Mr Gulfan Afreo
Indonesian Foreign Affairs Ministry and Ministry of Tourism, Maluku, Ambon Provincial Government	Ministry Foreign Affairs Timor-Leste and Ministry of Tourism. Maluku, Ambon Provincial Govt	Sponsors	TBA

Dinah Beach Cruising Yacht Association	DBCYA-NT	Organisers	Commodore Joy Eggenhuizen

Major Risks

Risk	Description and Potential Impact
Political	Nil – non-political event
Financial	Minimal
Environmental	Nil
Climate change	Nil
Operational	
Safety	
Reputational	

Additional Information

Is there any other information which supports this initiative?

Outcome

The program will achieve the below outcomes:

An opportunity for the Indonesia and the Darwin community to promote economic and cultural links through this event.

How will we measure the success? The attendance at the event; Tourism numbers, feedback questionnaire from the attendees.

Approval

Name	Position	Signature/resolution
	Sister City Advisory Committee	<i>Recommended</i>
	City of Darwin management team	<i>Supported</i>
	Chief Executive Officer	<i>Approved</i>

Proceed to Project Scope/Feasibility once approval is obtained.

11 GENERAL BUSINESS

11.1 SISTER CITY ADVISORY COMMITTEE MEETING SCHEDULE

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

That the report be received and noted.

That the Sister City Advisory Committee confirm the following time and dates for future meetings:

5.30pm – 7.00pm Wednesday 17 May 2023
5.30pm – 7.00pm Wednesday 14 June 2023
5.30pm – 7.00pm Wednesday 7 September 2023
5.30pm – 7.00pm Wednesday 28 November 2023
5.30pm – 7.00pm Wednesday 7 March 2024
5.30pm – 7.00pm Wednesday 13 June 2024

BACKGROUND

As per the Sister City Advisory Committee Terms of Reference, subject to the direction of the Council, the Committee will set its meeting schedule the calendar year prior. The Committee will meet at least four times per year and no more than eight times annually between February and November. Please see the details in the [Sister City Advisory Committee Terms of Reference](#).

11.2 FRIENDSHIP CITY PROPOSAL WITH THE CITY OF QUANZHOU

Author: Manager International Business Relations
Authoriser: Executive Manager Growth & Economic Development
Attachments: Nil

RECOMMENDATIONS

That the report be received and noted.

THIS REPORT IS PRESENTED BY STEPHANIE LIN.

12 NEXT MEETING

13 CLOSURE OF MEETING



MINUTES

Sister City Advisory Committee Meeting

Wednesday, 23 November 2022

**MINUTES OF CITY OF DARWIN
SISTER CITY ADVISORY COMMITTEE MEETING
HELD AT THE MEETING ROOM DARRANDIRRA (MEETING ROOM CHAMBERS), LEVEL 1,
CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN
ON WEDNESDAY, 23 NOVEMBER 2022 AT 5.30 PM**

PRESENT: Councillor Sylvia Klonaris, Mr Tony Miaoudis, Mr Ping Lu, Ms Vida Ruth Goodvach, Chair Kate Heelan, Mr Cornelio De Varvaldo, Ms Stephanie Lin, Mr Max Stretton, Ms Ninik Stroud, Ms Nerida Hart

OFFICERS: Cherry Cai

APOLOGY: Councillor Amye Un

OBSERVER:

Order Of Business

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1 Meeting Declared Open

The Chair declared the meeting open at 5.36 pm.

2 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

3 APOLOGIES & LEAVE OF ABSENCE**3.1 Apologies**

Councillor Amye Un

3.2 Leave of Absence**3.3 Leave of Absence Notified**

Nil

4 ELECTRONIC ATTENDANCE

Ms Nerida Hart

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF**5.1 Declaration of Interest by Members**

All committee members declared the general interests, which will be registered in separate system.

5.2 Declaration of Interest by Staff**6 CONFIRMATION OF PREVIOUS MINUTES****COMMITTEE RESOLUTION SCCCC003/22**

Moved: Councillor Sylvia Klonaris

Seconded: Ms Vida Ruth Goodvach

That the minutes of the Sister City Advisory Committee Meeting held on 14 April 2022 be confirmed.

CARRIED 8/0

7 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

8 PRESENTATIONS

Nil

9 OFFICER REPORTS

Nerida Hart joined the meeting at 5.44 pm.

9.1 FRIENDSHIP CITY PROPOSAL FROM THE CITY OF KUPANG, EAST NUSA TENGGARA, INDONESIA**COMMITTEE RESOLUTION SCCCC004/22**

Moved: Ms Vida Ruth Goodvach

Seconded: Mr Tony Miaoudis

1. THAT the report entitled Friendship city proposal from the City of Kupang, East Nusa Tenggara, Indonesia, be received and noted.
2. THAT the Sister City Advisory Committee supports the Friendship city proposal from the City of Kupang.

CARRIED 9/0

9.2 SUPPORT REQUEST FROM THE DILI MUNICIPALITY**COMMITTEE RESOLUTION SCCCC005/22**

Moved: Mr Max Stretton

Seconded: Mr Cornelio De Varvaldo

That the report be received and noted.

CARRIED 9/0

AMENDMENT**COMMITTEE RESOLUTION SCCCC006/22**

Moved: Mr Cornelio De Varvaldo

Seconded: Chair Kate Heelan

That the Sister City Advisory committee recommends the City of Darwin:

- Send the letter to the Department of Education for the collective donation of books, pencils, and other items listed below, except the school park.
- Seek support from the Consulate General of Timor Leste in Darwin to cover the freight cost to Dili.

CARRIED 9/0

Ping Lu joined the meeting at 5.44 pm.

9.3 FRIENDSHIP CITY PROPOSAL WITH THE BACOLOD CITY, NEGROS OCCIDENTAL, PHILIPPINES

COMMITTEE RESOLUTION SCCCC007/22

Moved: Chair Kate Heelan

Seconded: Ms Stephanie Lin

Council Officers plan to recommend the following at a subsequent Council meeting:

1. THAT the report entitled 'Friendship City proposal with the Bacolod City, Negros Occidental, The Philippines' be received and noted.
2. THAT the Sister City Advisory Committee supports the Friendship City proposal from Bacolod City.
3. It is noted that it is important to continue establishing friendship city relations with the City of Davao.

CARRIED 10/0

10 MEMBER REPORTS

MOTION – TO COMBINE THE SISTER CITY PROGRAMS

COMMITTEE RESOLUTION SCCCC008/22

Moved: Mr Ping Lu

Seconded: Mr Cornelio De Varvaldo

That the Sister City Advisory Committee to combine the following two proposals into Ping Lu's Sister Cities photo/video online expo:

- Kate Heelan – Get to know your sister city
- Stephanie Lin – Project ideas

CARRIED 10/0

10.1 SISTER CITY PROGRAMS PROPOSAL

COMMITTEE RESOLUTION SCCCC009/22

Moved: Ms Vida Ruth Goodvach

Seconded: Councillor Sylvia Klonaris

1. That the report be received and noted.
2. That Sister City Advisory Committee reviews the project proposals and recommends the following projects to be included in the 2022-2024 Sister City Advisory Committee Action Plan based on the program objectives in Policy 053 International Relations and Sister City.
 - Tony Miaoudis – Kalymnos scholarship (9 votes)
 - Kate Heelan/Stephanie Lin/ Ping Lu – A combined project of Sister cities' photo/video online expo (8 votes)
 - Max Stretton – Sister City performances at Darwin Festival (7 votes)
 - Kate Heelan – International Women's Day Walk 2023 (6 votes)
 - Vida Goodvach – To lead a delegation to Anchorage, Alaska, and Ambon, Indonesia (5 votes)
3. It is noted that the Sister City Advisory Committee will be invited by email to propose the new projects to be considered for the 2023/24 FY and discussed at the next meeting in March.

CARRIED 10/0

11 GENERAL BUSINESS

11.1 MILIKAPITI CLEAN UP

COMMITTEE RESOLUTION SCCCC010/22

Moved: Ms Vida Ruth Goodvach

Seconded: Councillor Sylvia Klonaris

That the report be received and noted.

CARRIED 10/0

12 NEXT MEETING

The next meeting is at 5.30 pm Wednesday, 1 March 2023.

The Chair declared the meeting closed at 8.10 pm.