I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 24 September 2019
Time: 5:30pm
Location: Council Chambers
Level 1, Civic Centre
Harry Chan Avenue, Darwin

Scott Waters
Chief Executive Officer
ORDINARY COUNCIL MEMBERS

The Right Worshipful, the Lord Mayor Kon Vatskalis (Chair)
Alderman Andrew Arthur
Alderman Jimmy Bouhoris
Alderman Sherry Cullen
Alderman Justine Glover
Alderman Gary Haslett
Alderman Robin Knox
Alderman George Lambrinidis
Alderman Simon Niblock
Alderman Mick Palmer
Alderman Peter Pangquee
Alderman Rebecca Want de Rowe
Alderman Emma Young

OFFICERS

Chief Executive Officer, Scott Waters
General Manager Innovation Growth & Development Services, Joshua Sattler
General Manager Community & Regulatory Services, Polly Banks
General Manager Corporate and Procurement Services, Chris Potter
General Manager Government Relations & External Affairs, Melissa Reiter
General Manager Engineering & City Services, Ron Grinsell
Acting Coordinator Governance, Caitlyn Moulds

WEBCASTING DISCLAIMER

The City of Darwin is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the City of Darwin will use its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.
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1 ACKNOWLEDGEMENT OF COUNTRY

2 THE LORD’S PRAYER

3 MEETING DECLARED OPEN

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 Apologies

4.2 Leave of Absence Granted

A. THAT it be noted Alderman George Lambrinidis is an apology due to a Leave of Absence previously granted for the period 27 July to 11 October 2019.

B. THAT it be noted Alderman Sherry Cullen is an apology due to a Leave of Absence previously granted for the period 29 August to 12 November 2019.

C. THAT it be noted Alderman Mick Palmer is an apology due to a Leave of Absence previously granted for the period 22 September to 28 September 2019.

4.3 Leave of Absence Requested

5 ELECTRONIC MEETING ATTENDANCE

5.1 Electronic Meeting Attendance Granted

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 210009 – 15/04/12, the following member(s) was granted permission for Electronic Meeting Attendance at this the Forty-Fifth Ordinary Council Meeting held on Tuesday, 24 September 2019:

- Alderman Sherry Cullen

5.2 Electronic Meeting Attendance Requested

6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

7 CONFIRMATION OF PREVIOUS MINUTES

Ordinary Ordinary Council Meeting - 10 September 2019
8 MOVING OF CONFIDENTIAL ITEMS

9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE
   Nil

10 PUBLIC QUESTION TIME

11 PETITIONS

12 DEPUTATIONS AND BRIEFINGS
   Nil
13 OFFICERS REPORTS

14.1 REACHING SOUTH PROGRAM

<table>
<thead>
<tr>
<th>Common No.:</th>
<th>3694138</th>
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</thead>
<tbody>
<tr>
<td>Author:</td>
<td>Manager International Business Relations</td>
</tr>
<tr>
<td>Authoriser:</td>
<td>General Manager Innovation Growth and Development Services</td>
</tr>
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<td>Attachments:</td>
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**SUMMARY**

The purpose of this report is to seek approval for Lord Mayor to participate in the Reaching South delegation program that is organised by Northern Territory Government.

City of Darwin will participate, along with the Northern Territory Government in the Reaching South program, travelling to four cities including Shenzhen, Guangzhou, Haikou and Qingdao from 16 October – 27 October for 8 business days inclusive, from 16 October, returning on 27 October. This delegation will be accompanied by various departments of Northern Territory Government and businesses, including Darwin International Airport. The delegation will focus on promotion, economic development and investment attraction opportunities.

**RECOMMENDATIONS**

1. THAT the report be received and noted.
2. THAT Council approve City of Darwin’s participation in the Northern Territory Government Reaching South Program, in line with City of Darwin Policy No.018 – Lord Mayor for overseas travel.

**KEY ISSUES**

- The proposed attendance of the Lord Mayor will include relevant General Management and key staff and an additional Elected Member from City of Darwin, with the possibility of a community member.
- The Reaching South Program will include travel to Shenzhen, Guangzhou, Haikou, and Qingdao between 17 and 25 October for 8 business days inclusive.
- The Reaching South Program will leverage further opportunities to progress outcomes from previous meetings in these cities, to:
  1. Establish a friendship city relationship with Guangzhou Municipal Government, Qingdao Municipal Government and Shenzhen Municipal Government to enhance the business opportunities by leveraging the direct flight service from Shenzhen to Darwin;
  2. Enhance economic development and trade activities through the proposed itinerary; and
  3. Work to attract investment and cultural activities by promoting Darwin as a destination to live and visit.
BACKGROUND
In February 2018 Council amended and adopted Policy No. 018 - Lord Mayor, which includes:

- Business class travel shall be available to the Lord Mayor when travelling on Council business. Council approval is required for international travel.

City of Darwin has received an invitation from Northern Territory Government to participate in the 2019 Reaching South Program.

2018 Reaching South

Chief Minister Michael Gunner led one of the biggest ever trade and business delegations to China in August 2018 and hosted the “Reaching South – to Territory” event in Shenzhen City, Guangdong Province. Reaching South showcased the Northern Territory to business and industry representatives in Shenzhen and presented a unique opportunity to connect with key business people and decision-makers in the region.

The event was run in partnership with the Darwin Major Business Group, with over 50 Territory businesses and Industry Association representatives.

The Reaching South event matched Northern Territory businesses with counterparts and potential partners from China and include round tables and marketing promotion on agribusiness, tourism, energy and minerals, education and training, tropical health and research, transport freight and logistics.

The event provided Territory attendees a unique opportunity to connect with key influencers and decision-makers in Shenzhen, and the China Greater Bay Area.

DISCUSSION

The return of investment resulting from Lord Mayoral delegations is outcome-driven and multiplies the opportunities for Darwin, which has different opportunities to the rest of Australia due to its strategic location or proximity. Based on the outcomes from the last two delegations, the current return on investment exceeds by 21 times the cost the overseas travel.

Breakdown

The approximate cost of last two delegations in December 2018 and May 2019 is $35,000. The estimated value of investment in the market is approximately $780,800 which includes TV media, subsequent business delegations to Darwin, public relations and networking value the target markets. The value is calculated based on what would be the actual cost of media, including TV and other media, if it had have been engaged in the market.

Shenzhen

City of Darwin delegation will participate in the Reaching South Program in Shenzhen. Shenzhen’s annual Gross Domestic Product (GDP) growth rate stands at 9.3% on average, which is unprecedented in China. “Shenzhen Speed”, has become a major contribution to China’s rapid development.

Shenzhen is one of the most developed cities in China with its economy ranking third among mainland cities. Its per capita GDP ranks first in China and its total export volume led the Chinese for 25 years.

It is also one of China’s securities and capital market centres. The Shenzhen Stock Exchange is one of the two major mainland security exchanges. HSBC, City bank, Standard Chartered Band and other cross – border institutions have established branches.
Shenzhen has numerous hi-tech enterprises, an advanced financial service industry, state of the art broadband network and a complete logistic network. It is also home to the world’s third largest container port and fifth largest airport in China. Hence, the city is in an important position in China’s hi-tech industry, financial services, foreign trade, and maritime transport. The GDP is $69.2 billion with total imports and exports around $86 billion. The Economist stated Shenzhen is the most successful special economic zones out of the 4300 zones worldwide. Shenzhen ranks Forbes Rich List in 2017, with which fifteen of the 100 richest persons on the Chinese mainland come from Shenzhen.

For more information about Shenzhen, please see the following link to YouTube - A Video on Shenzhen: https://youtu.be/XZOsuHQP_U8

Guangzhou

Guangzhou is part of the Greater Bay Area and is about 40 minutes away from Shenzhen via bullet train. The distance from Guangzhou CBD to Guangzhou Airport is the same distance to Shenzhen Airport. Guangzhou is the capital and most populous city of the province of Guangdong in southern China. On the Pearl River about 120 km north-northwest of Hong Kong and 145 km north of Macau, Guangzhou has a history of over 2,300 years and was a major terminus of the maritime Silk Road, and continues to serve as a major port and transportation hub, as well as one of China’s three largest cities. In 2018, the GDP reached $480 billion, per capital was $25,000. The GDP of the first quarter of 2019 was $114.75 billion, increased by 7.5% in the same period of last year; the increasing rate is higher than the national level, 1.8% and 1.1% higher respectively than Shanghai and Beijing. Fixed asset investment increased by 19.1%, total retail sales of consumer goods increased by 7.7%, and cross-border e-commerce imports and exports increased by 25.5%, of which exports increased by 3.1 times.

City of Darwin will formalise the relationship with Guangzhou. This will create an opportunity to join their international friend network of 74 international cities. This friendship with Guangzhou will enhance the economic ties and relationship based on the mutual economic benefits for both cities in education, tourism, innovation and economic development. The strong and powerful city connection will put Darwin in a better position to do business with Asian countries.

The formal relationship with Guangzhou and Shenzhen will provide Darwin with unprecedented opportunities by leveraging their Guangdong – Hong Kong – Macau Greater Bay area for development opportunities in the Asia pacific area and the enhance the direct flight from Shenzhen to Darwin. Darwin will re-shape its reputation as the gateway to Asia’s international market, brand awareness for its strategic location to Asia by establishing relationships with powerful cities. Darwin strives to become a capital of innovation, international business, transportation hub, economic development with global influence. The opportunities from Asia can be utilised to benefit the local community and industries to achieve economic outcomes. The most recent delegation from Guangzhou was approximately 23 people visited Darwin this August. More delegations are planned. Please see the following link to YouTube – A Video on Guangzhou https://youtu.be/F9RRS5joRtc

Haikou

Next year, 2020, will mark the 30th anniversary with Haikou since signing the Sister City Agreement in 1990. City of Darwin will present the invitation to Haikou Municipal Government to jointly host and plan the celebration event at this trip. Haikou International
Airport which will establish a Memorandum of Understanding relationship with Darwin International Airport working towards a non-stop direct flight on 23 September in Adelaide, Australia as part of 30th Anniversary sister city relationship program.

Qingdao

As part of the Reaching South Program, the visit will allow City of Darwin to discuss the potential sailing cooperation with Darwin local sailing industry and other economic development activities with Qingdao. The city is introduced by Northern Territory Government, City of Darwin will visit Qingdao city, Shandong province. Qingdao is a sailing city in China. City of Darwin was also approached by local sailing industry about this opportunity. Qingdao boasts abundance of natural beauty the year-round schedule of international events and seasonal tourist attractions make China’s Sailing City an ideal tourist destination for both domestic and international travellers.

As one of China’s most important coastal regions with state planning and budgeting powers, the city has experienced rapid growth over the last decade. Qingdao’s Port is the second-largest in China. It handles more imports of natural rubber, cotton and crude oil than any other port in the country. The Qingdao Economic & Technological Development Zone (QETDZ), Sino-German High-Tech Ecology Park, and three Central Business Districts combine to form Shandong’s premier international business Mecca and Blue Silicon Valley. Qingdao’s major industries include trade, light industry, home appliances, petrochemicals, vehicles, textile processing, food processing, and machinery, pharmaceuticals, tourism and oceanography research.

STRATEGIC ENVIRONMENT

The issues addressed in this report are in accordance with the following Goals/Strategies as outlined in the ‘Darwin 2030 City for People. City of Colour. Strategic Plan’:

Goal
4 A Smart and Prosperous City

Outcome
4.2 By 2030, Darwin will have attracted and retained more residents and will offer sustainable investment opportunities

Key Strategies
Nil

LEGISLATIVE/POLICY

CONSULTATION

This report was considered by the Strategic Direction Group on 17th September 2019 and is referred to Council for consideration.

Internal

In preparing this report, the following City of Darwin officers were consulted:

- General Manager Innovation Growth Development Services
- Chief Executive Officer
External

- Department of Trade Business and Innovation
- Various Department of Northern Territory Government
- Foreign Affair Office of Guangzhou Municipal Government
- Foreign Affair Office of Haikou Municipal Government
- Foreign Affair Office of Shenzhen Municipal Government
- Foreign Affair Office of Qingdao Municipal Government
- Yuexiu district, Guangzhou Municipal government
- Sustech, Shenzhen
- Hainan Fullsing Innovation Centre
- Haikou TV Broadcasting Group

BUDGET/RESOURCE IMPLICATIONS

The time commitment required for this delegation is approximately 8 Business days from 16 October to 27 October for up to 4 people including the Lord Mayor, CEO (partial attendance), General Manager Innovation, Growth and Development Services, International Relations Manager, a community member and, possibly an Elected Member.

Initial cost estimates are approximately $20,000 for the delegation of 5 representatives.

RISK

There is a need to ensure appropriate communications planning to mitigate the risk of negative media and public interest in travel to China. This will be managed through both proactive and reactive media engagement.

City of Darwin is working with the NT Government through the advice of Department of Foreign Affairs and Trade to ensure that any risk (due to current political instability) is avoided in certain parts, including Hong Kong.

LEGAL

ARTS, CULTURE & ENVIRONMENT
Proposed Itinerary: Reaching South Program
16 – 27 October 8 business days inclusive

Qingdao

Wednesday 16 Oct
M802 15.45 – 19.00 Darwin - Singapore
M8358 01.46 – 07.35 + 1 day Singapore – Qingdao

Thursday 17 Oct 2019
Morning Depart to Hotel and Rest
Afternoon Formal dress
14.30 – 15.30 Qingdao Friendship City Commodities showcase and Opening Ceremony
15.30 – 18.00 Mayor’s Dialogue
18.30 – 18.45 Group Photo

Friday 18 Oct 2019
Visiting sailing club in Qingdao (TBC)
Meeting with Qingdao working group (TBC)

Saturday 19 Oct 2019

Haikou

Sunday 20 Oct 2019 SC 4883 07.20 – 12.25
Monday 21 Oct 2019
Meeting with Haikou Municipal Government and working group (TBC)
Meeting with Haikou International Airport (TBC)
Meeting with Tourism Haikou (TBC)

Tuesday 22 Oct 2019
Meeting with HKBTM (TBC)
Meeting with Fulling Innovation Hub: Innovation Competition Presentation (TBC)

Shenzhen

Tuesday 22 Oct 2019 BK2946 14.50 – 16.15

Wednesday 23 Oct 2019 CZ6795 12.45 – 14.10
Meeting with Sustech: Innovation Competition Presentation (TBC)

Thursday 24 Oct 2019
Team NT briefing
Chief Minister Address
Sector specific sessions
Dinner

Guangzhou

Friday 25 Oct 2019
Meeting with Guangzhou Municipal Government and Yuexiu District government (TBC) Promotion Seminar (TBC)

Shenzhen
Sunday 27 Oct 2019

Delegation Depart to Darwin
14.2 APPOINTMENT OF ELECTED MEMBERS TO THE DEVELOPMENT CONSENT AUTHORITY ADVISORY COMMITTEE

Common No.: 375173
Author: Acting Coordinator Governance
Authoriser: General Manager Government Relations & External Affairs
Attachments: Nil

SUMMARY
The purpose of this report is to appoint Elected Members to the Development Consent Authority Advisory Committee.

RECOMMENDATIONS
1. THAT the report be received and noted.
2. THAT Council note the recent change in Elected Member representation in June 2019 from Alderman Sherry Cullen to Alderman Peter Pangquee.
3. THAT re-confirm the current appointed members, being:
   - Alderman Peter Pangquee
   - Alderman Mick Palmer
   - Alderman Simon Niblock (Alternate)
<OR>
4. THAT appoints two Elected Members and one Elected Member as the alternate member to the Development Consent Authority, being:
   - Alderman <name>
   - Alderman <name>
   - Alderman <name> (Alternate)

KEY ISSUES
- The current appointment of Council-nominated members is due to expire on the 3 December 2019.
- Appointments to the Development Consent Authority (DCA) are made by the Minister for Planning, upon the nomination of and recommendation by Council of Elected Members.
- In accordance with Sections 89 and 91 of the Planning Act 1999, Council can nominate two Elected Members as appointed members, and one Elected Member can be appointed as an alternate member, should the appointed Elected Member be unavailable.

BACKGROUND
Council appointed members to the Development Consent Authority in May 2018, with the terms to expire on 3 December 2019.

DECISION NO.22/0798 (29/05/18)

Development Consent Authority (DCA)
(i) THAT Council note that the term of appointment for Alderman Sherry Cullen and Alderman Mick Palmer to be Division Members of the Darwin Development Consent Authority is to 3 December 2019, in accordance with Section 91 of the Planning Act.

(ii) THAT Council note that term of appointment for Alderman Simon Niblock to be the Alternate Member of the Darwin Development Consent Authority is to 3 December 2019, in accordance with Section 91 of the Planning Act.

More recently, Alderman Sherry Cullen advised that she was no longer able to fulfil the requirements of the appointment to the DCA and, accordingly, Council nominated Alderman Peter Panquee. The following Decision relates:

17.1 DEVELOPMENT CONSENT AUTHORITY APPOINTMENT

RESOLUTION ORD166/19

Moved: Alderman Justine Glover
Seconded: Alderman Gary Haslett

1. THAT Council note that Alderman Sherry Cullen has stepped down from her position as Division Member of the Development Consent Authority effective 9 June 2019.

2. THAT Council nominate Alderman Pangquee to be a Division Member of the Development Consent Authority.

CARRIED 11/0

DISCUSSION

The current elected members on the advisory committee are

- Alderman Peter Pangquee
- Alderman Mick Palmer
- Alderman Simon Niblock (Alternate)

With Council’s more recent consideration of the Elected Member nominations to the DCA, officers recommend that Council give consideration to re-confirming the current appointed members. Alternatively, if Council wishes, it may conduct a vote and appoint alternate Elected Members to the DCA.

STRATEGIC ENVIRONMENT

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Darwin 2030 City for People. City of Colour. Strategic Plan':

Goal
6 Governance Framework

Outcome
6.3 Decision Making and Management
Key Strategies

LEGISLATIVE/POLICY

Appointment of Elected Members to the DCA are made in accordance with the Local Government Act, as follows:

Part 5.2 Council committees

54 Council committees

(1) A council may establish council committees.

(2) A council committee consists of the persons appointed by the council to be members of the committee.

(3) The members of a council committee may consist of, or include, persons who are not members of the council.

Note

A member of the council’s staff is eligible for appointment as a member of a council committee (even though staff members may be disqualified from membership of the council itself).

(4) The terms and conditions on which a person holds office as a member of a council committee are to be as determined by the council.

(5) The council may abolish a council committee.

55 Nature of committee’s functions

(1) A council committee has the functions assigned to the committee by the council.

(2) The assigned functions may be of an executive or advisory nature.

(3) An executive committee carries out, on behalf of the council, functions delegated to it by the council.

CONSULTATION

Internal

In preparing this report, the following City of Darwin officers were consulted:

• Chief Executive Officer
• General Manager Government Relations & External Affairs

External

Council believes it is important to consider the views of a community when making decisions about projects and resources that affect their local area or the city as a whole. Community consultation complements, but does not replace, the decision-making role of Council and one way that Council consults is through community participation on its advisory committees. Budget/Resource Implications

RISK

Nil

LEGAL

Nil
ARTS, CULTURE & ENVIRONMENT

Nil
14.3 REVIEW OF INVESTMENT POLICY NO. 24

Common No.: 3226493
Author: Executive Manager Finance
Authoriser: General Manager Corporate & Procurement Services
Attachments: 1. Investment Policy

SUMMARY
The purpose of this report to seek Council's adoption of the reviewed Investment Policy No. 24 (Attachment 2).

RECOMMENDATIONS
1. THAT the report be received and noted.
2. THAT Council rescind the current Review of Investment Policy No. 024 (with tracked changes) at Attachment 1.
3. THAT Council adopt the New Investment Policy No. 024 at Attachment 2.

KEY ISSUES
• Council’s Investment Policy has been reviewed, with that review having been received by the Council on September 10th.
• The only change to the investment policy adopted by Council on 10 September 2019 (Decision Number 21\5439) is:
  o Amend the collective amount of Councils investment portfolio for institutions with a credit rating of BBB or BBB+ to 30% of the portfolio.

BACKGROUND
At the Risk Management & Audit Committee held 30 August 2019 the committee resolved that it be a recommendation to Council

COMMITTEE RESOLUTION RMAC023/19
1. THAT the report be received and noted.
2. THAT Council rescind the current Review of Investment Policy No. 024 (with tracked changes) at Attachment 1.
3. THAT Council adopt the New Investment Policy No. 024 at Attachment 2.
Carried 4/0

DISCUSSION
In implementing the newly adopted Investment Policy staff became aware of a clerical error relating to the level of total investments that could be invested with institutions that had a credit rating of BBB or BBB+. The policy stipulates that an individual institution be limited to 10% of the portfolio. In reviewing the policy the intent was to limit the collective investments of such rated institutions to total no more than 30% of Councils investment portfolio. In drafting the policy both the individual and collective limits were recorded as 10%.
This paper seeks to rectify this oversight.

**STRATEGIC ENVIRONMENT**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the ‘Darwin 2030 City for People. City of Colour. Strategic Plan’:

**Goal**
6 Governance Framework

**Outcome**
6.3 Decision Making and Management

**Key Strategies**

**LEGISLATIVE/POLICY**

This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(i) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Investments are to be made in accordance within the following legislative framework:
- Local Government Act 2008– Part 10.2
- Local Government (Accounting) Regulations 2008 – Regulation 18
- Guidelines pursuant to the Act and;
- Australian Accounting Standards

**CONSULTATION**

**Internal**
In preparing this report, the following City of Darwin officers were consulted:
- Risk Management & Audit Committee
- Financial Analyst

**External**
- Amicus Advisory Pty Ltd

**BUDGET/RESOURCE IMPLICATIONS**

A combination of the new policy and further independent advice on a regular basis should enable improved investment returns, but still keeping Council within a low risk profile.

**RISK**

Council has a significant Investment Portfolio. Councils profile is risk adverse given it is dealing with public monies. This Policy provides the Council with confidence that the investments are managed prudently. To ensure the policy reflects best practice Council has engaged a specialist accredited consultant to assist in the review and ongoing monitoring.

**LEGAL**

**ARTS, CULTURE & ENVIRONMENT**

Nil
INVESTMENT POLICY
Policy No. 024

1 Purpose

The Investment Policy establishes the rules that City of Darwin adopts in investing funds not required to meet immediate liquidity needs with the exception of trust funds.

This policy is supplemented by Investment Procedures, which are not required to be adopted by Council. The procedures form part of Council’s internal controls.

2 Scope

To invest Council’s funds with consideration of risk and at the most favourable rate of interest available to it at the time for the investment type. While exercising the power to invest, consideration is to be given to preservation of capital, liquidity and the return on investment.

Primary objectives of the policy are:

- Ensure that the investment portfolio is structured to provide sufficient liquidity to meet all reasonably anticipated cash flow requirements.
- Preservation of capital; capital losses should be avoided by minimising credit risk (risk of default), market risk (risk that changes in interest rates will adversely affect the fair value of the investment) and through diversification of investment issuers.
- Earn interest.
- Ensure that funds are invested in accordance with legislative requirements.
- Identify the range of approved and prohibited investments.
- Set boundaries for exposure to the risks associated with investments.
- Ensure that Council maintains adequate control of its investments.
- Establish a framework for monitoring investments.
- Meet an agreed return benchmark appropriate to the risk tolerance of Council on a long term basis.

Council is required to ensure that there are proper policies and procedures in place to safeguard its assets in accordance with Regulation 10 of the Local Government (Accounting) Regulations. An investment policy is essential to these requirements.

In April 2012 the Minister for Local Government released Local Government Investment Guidelines pursuant to sections 121(2) and 258(1) of the Local Government Act.
INVESTMENT POLICY
Policy No. 024

The 2012 guidelines provide guidance on:

- The legislative framework for the guidelines including Australian Accounting Standards and the Prudent Person Rule;
- Duties and responsibilities of councils and their staff including internal controls;
- The requirements of a good investment policy including investment types, risks, returns and benchmarks;
- Governance including reporting and monitoring; and
- Audits and external reviews

3 Policy Statement

Legislative Framework

Local Government Act
Section 121(1) of the Local Government Act states that "a council may invest money not immediately required for the purposes of the Council".

Local Government Investment Guidelines
Section 121(3) of the Local Government Act states that "councils involved in investment activities must comply with the Local Government Investment Guidelines".

Delegation of Authority
In accordance with Section 32(2) of the Local Government Act Council has delegated the authority for implementation of the Investment Policy to the Chief Executive Officer.

At the time of adopting this policy and in accordance with Section 102 of the Local Government Act the Chief Executive Officer has delegated implementation and management of the Investment Policy to the General Manager City Performance.

This policy is however subject to any instrument of delegation or variation thereto issued from time to time by the Council or Chief Executive Officer.

Prudent Person Rule
The Prudent Person Rule requires officers to exercise the same care, diligence and skill that a prudent person would exercise in managing the affairs of other persons. Acting prudently applies to selecting investments and requires an individual to consider diversification, appropriateness of the product, risk and anticipated return, liquidity, independent financial advice and to have a clear understanding of the product. Under no circumstances, must an individual make a speculative investment.
INVESTMENT POLICY
Policy No. 024

Ethics and Conflicts of Interest
Officers shall refrain from personal activities that would conflict with the proper execution and management of Council’s investment portfolio. This policy requires officers to disclose any conflict of interest to the Chief Executive Officer.

Authorised Investments

Approved Investments
Investments are limited to the NT Local Government legal and regulatory requirements including the Minister’s Guidelines. If there is any conflict or contradiction between this policy and the legal requirements the legal requirements must prevail. The policy should be amended as soon as practicable after noting that a conflict or contradiction exists.

In addition to the legal requirements and without approval by specific resolution of Council investments are limited to:

- Local/State/Commonwealth Government Bonds, Debentures or Securities
- Interest bearing securities issued by an Australian Prudential Regulation Authority, (APRA), regulated authorised deposit taking institution (ADI)

All investments are subject to the Investment Limits stated in this policy.

Mandatory Conditions
There are certain mandatory conditions that all investments must comply with:
- All investments must be in the name of City of Darwin. If using the services of an Investment Advisor or Broker, Council must ensure that ownership is retained.
- All investments must be denominated in Australian dollars.
- All investments must be placed through a licensed financial services institution with a current Australian Financial Services Licence issued by the Australian Securities and Investment Commission, unless placed directly with the issuing entity whose interest bearing securities must be compliant with the investment policy.

Prohibited Investments
This policy prohibits any investment carried out for speculative purposes including:
- Subordinated bank debt (all bank debt should be senior).
- Derivative based instruments.
- Principal only investments or securities that provide potentially nil or negative cash flow.
- Standalone securities issued that have underlying futures, options, forward contracts and swaps of any kind.
- Shares of any kind.
- Cryptocurrencies of any kind.
INVESTMENT POLICY
Policy No. 024

This policy also prohibits the use of leveraging (borrowing to invest) of an investment.

**Environmental, Social and Governance (ESG) Investing**

Where financial institutions are offering equivalent investment returns with the same credit rating and assessed financial risk and the investment fits within the provisions of this Investment Policy, preference will be given to placing funds with institutions identified as having the higher ESG standards which may include, but not limited to, investing with institutions not financing fossil fuel companies.

**Risk Management Guidelines**

Council is risk averse; risk aversion is the reluctance to invest in a product with a higher risk compared with a product with lower risk, but possibly lower returns. Risk can never be completely mitigated and no investment is risk free.

This policy outlines the limits on investments that assist in mitigating risk within Council’s control without unnecessary detrimental impact on investment returns.

Investments are to comply with the following key criteria:

a) Credit Risk – limit overall credit exposure of the portfolio.
b) Counterparty Credit Risk – limit exposure to individual counterparties/ institutions’ risk of default in repayment of interest and/or principal.
c) Diversification – setting limits to the amounts invested in a particular product, with a particular financial institution or government authority to reduce credit, liquidity and market risks.
d) Interest Rate Risk – the risk the fair market value of the investment fluctuates significantly due to changes in underlying interest rates.
e) Liquidity Risk – the risk council is unable to redeem the investment at a fair price within a timely period.
f) Market Risk – the risk the fair value or future cash flows of an investment will fluctuate due to changes in market conditions and prices.
g) Maturity Risk – limits based upon length of term to maturity of investments.
h) Protection of Principal – investments entered into should be structured to minimise the risk of loss of principal.
i) Grant Funding Conditions – conditions related to grant funding available to invest must be complied with.

**Investment Limits**

**Term to Maturity**
The portfolio is to be invested with the following term to maturity constraints:

<table>
<thead>
<tr>
<th>Maturity Band</th>
<th>Minimum Portfolio</th>
<th>Maximum Portfolio</th>
</tr>
</thead>
</table>

---

*Item 14.3 - Attachment 1*
INVESTMENT POLICY
Policy No. 024

<table>
<thead>
<tr>
<th>Exposure</th>
<th>Exposure</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt;1 year</td>
<td>30%</td>
</tr>
<tr>
<td>&gt;1 year</td>
<td>0%</td>
</tr>
<tr>
<td>&gt;3 year</td>
<td>0%</td>
</tr>
<tr>
<td>&gt;5 years</td>
<td>0%</td>
</tr>
</tbody>
</table>

All investments greater than 5 years must be issued by a government entity or carry a long term rating of AA+ or above from S&P (or an equivalent ratings agency) at the point of purchase or be issued by a Major Bank.

All investments rated BBB+ or below by S&P (or an equivalent ratings agency) must not have a maturity greater than 3 years at the point of purchase.

Liquidity Requirements
The term of investments must also take into account Council’s long term financial plan and liquidity requirements. The portfolio must be structured so that there are always sufficient funds available to meet weekly operational and capital cash requirements.

Credit Ratings
Credit ratings are a guide or standard for an investor, which indicate the ability of a debt issuer or debt issue to meet the obligations of repayment of interest and principal. Credit rating agencies such as Moody’s, Standard and Poor’s (S&P) and Fitch Rating make these independent assessments based on a certain set of market and non-market information.

Ratings in no way guarantee the investment or protect Council against investment losses. The prescribed ratings should not be misinterpreted as an implicit guarantee of investments or entities that have such ratings. Even given this challenge, ratings provide the best independent information available.

The following table provides a comparison of the rating equivalents between the different rating agencies: Review

<table>
<thead>
<tr>
<th>Rating Comparison Table</th>
<th>Moody’s</th>
<th>Standard &amp; Poor’s</th>
<th>Fitch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investment Grade (Credit Risk Level)</td>
<td>Long Term</td>
<td>Short Term</td>
<td>Long Term</td>
</tr>
<tr>
<td>Highest (Minimum Credit Risk)</td>
<td>Aaa</td>
<td>P-1 (Prime-1)</td>
<td>AAA</td>
</tr>
<tr>
<td>Very High (Very Low Credit Risk)</td>
<td>Aa1</td>
<td></td>
<td>AA+</td>
</tr>
<tr>
<td></td>
<td>Aa2</td>
<td></td>
<td>AA</td>
</tr>
<tr>
<td></td>
<td>Aa3</td>
<td></td>
<td>AA-</td>
</tr>
<tr>
<td>High (Low Credit Risk)</td>
<td>A1</td>
<td></td>
<td>A+</td>
</tr>
<tr>
<td></td>
<td>A2</td>
<td>P-2/P-1</td>
<td>A</td>
</tr>
<tr>
<td></td>
<td>A3</td>
<td>P-2/P-1</td>
<td>A-</td>
</tr>
<tr>
<td>Good (Moderate Credit Risk)</td>
<td>Baa1</td>
<td>P-2 (Prime-2)</td>
<td>BBB+</td>
</tr>
<tr>
<td></td>
<td>Baa2</td>
<td>P-3/P-2</td>
<td>BBB</td>
</tr>
<tr>
<td></td>
<td>Baa3</td>
<td>P-3 (Prime-3)</td>
<td>BBB-</td>
</tr>
</tbody>
</table>

Council Policy No. 024 - INVESTMENT POLICY
Version | Decision Number | Adoption Date | Responsible Officer: |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0</td>
<td>123456789012</td>
<td>24/09/2019</td>
<td>John Doe</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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INVESTMENT POLICY
Policy No. 024

To limit overall credit exposure of the portfolio, Council has placed the following limits on portfolio credit ratings:

<table>
<thead>
<tr>
<th>Credit Rating (S&amp;P or equivalent)</th>
<th>Maximum Percentage of Total Investments</th>
</tr>
</thead>
<tbody>
<tr>
<td>AAA TO AA- (or Major Bank Senior Debt)</td>
<td>100%</td>
</tr>
<tr>
<td>A+ TO A-</td>
<td>45%</td>
</tr>
<tr>
<td>BBB+ TO BBB</td>
<td>340%</td>
</tr>
</tbody>
</table>

- Major Banks for the purpose of this policy are defined as ANZ, CBA, NAB and Westpac or their wholly owned and guaranteed subsidiaries

Policy Breaches & “Grandfathering”

If any investment is made in breach of this policy that instrument will be divested as soon as it is practical (taking into account the costs and benefits of doing so). This will also apply to any investment that is downgraded and as a result no longer falls within the policy guidelines.

Any investment purchased when compliant with the investment policy may be held to maturity or sold as Council believes best, dependent on the individual circumstances, so long as the risk management strategy for the investment is in accordance with the principles of the Investment Guidelines as above, the prevailing legislation and the prudent person principles.

Specifically, Grandfathering will apply to any investment that:

- Was made ineligible by a previous change to the external legislation if that change allows for grandfathering.
- Is made ineligible as a result of a change to this investment policy.
- Is in breach of the investment policy due to a change of circumstance, (e.g. because the investment has been downgraded or has had its credit rating withdrawn post purchase).
- Is in breach due to a change of portfolio size or composition (e.g. because the overall portfolio size has decreased and as a result the percentage of total portfolio limit which applies to individual remaining investments increases and therefore causes a breach).

Individual Counterparty Credit Framework (diversification)
The individual credit guidelines to be adopted will be based on the Standard and Poor’s (S&P) ratings system criteria (or Moody’s / Fitch equivalent if an S&P rating is not available). The maximum available limits in each rating category are as follows:
INVESTMENT POLICY
Policy No. 024

<table>
<thead>
<tr>
<th>Credit Rating</th>
<th>Maximum Individual Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Government</td>
<td>100%</td>
</tr>
<tr>
<td>AAA to AA- (or Major Bank Senior Debt)</td>
<td>50%</td>
</tr>
<tr>
<td>A+ to A-</td>
<td>30%</td>
</tr>
<tr>
<td>BBB+ to BBB</td>
<td>10%</td>
</tr>
</tbody>
</table>

Administration of Policy

Investment Register
Council must keep an up to date Investment Register supported by appropriate documentary evidence for each investment held.

For external audit purposes, certificates must be obtained from the financial institutions confirming the investments held on the Council’s behalf as at 30 June each year and reconciled to the Investment Register.

Reporting
A monthly investment report will be provided to Council containing the following:
- List of investments by financial institution.
- Total cash and investments held.
- Percentage exposure to individual financial institutions.
- Adherence to the investment limits set in this policy.
- Investment portfolio performance against established benchmarks, including budget.

Benchmark
The performance of the investment portfolio shall be compared to the Bloomberg Ausbond Bank Bill Index (Bank Bill Index) and the 90 day Bank Bill Swap Rate (BBSW) as quoted at the end of each month.

Variations to Policy
The Chief Executive Officer is authorised to approve temporary variations to the policy if required by legislative changes. All changes to the policy will be reported to Council within 30 days. All other variations to the policy are required to be authorised by Council.

Investment Procedures
The Investment Procedures supplement this policy and define the procedures that officers must adhere to when managing investments including, but not limited to, authorisation, placement, redemption and reinvestment.

Quotation for Purchase and Sale of Investments
The investing officer must satisfy themselves that they are obtaining a fair market price for all investments made at all times. This may be accomplished by obtaining three (3) independent quotes from reputable market makers where the investment is widely traded.
INVESTMENT POLICY
Policy No. 024

or where it is not widely traded by reference to other similar instruments that are traded in the market place.

If this is not possible or impractical, the investing officer can rely on representations made by an Independent Advisor with no conflicts of interest regarding the purchase or sale of the investment.

For the avoidance of doubt the investing officer must not rely or representations made by the buyer, seller or broker or any other person with a potential conflict of interest.

Investment Strategy
On a monthly basis and in conjunction with this Investment Policy, an Investment Strategy will be formulated and included in the monthly reports from the Investment Advisor, taking into consideration the following:

- Council's cash flow requirements and implications for the portfolio liquidity profile.
- Allocation of investment types, credit quality, counterparty exposure and term to maturity.
- Current and projected market conditions and any likely impacts on relative positioning in terms of the portfolio and any necessary policy implications.
- Relative return outlook; risk-reward considerations; assessment of the market cycle and hence constraints on risk.
- Appropriateness of overall investment types for Council's portfolio and,
- The projected investment portfolio level for the forthcoming year.

Safe Custody
All investments must be settled and held directly with the ADI or via the proxy Austraclear account to be maintained by Council as an associate member of Austraclear.

Investment Advisor
Independent investment advice should be obtained on a regular basis in relation to Council's policy, strategy and tactics, at a minimum annually.

The advisor must be an independent person who has no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy.

The independent advisor is required to provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing, including that they are not receiving any commission or other benefits in relation to the investments being recommended or reviewed.

Investment Advisor Performance Assessment

<table>
<thead>
<tr>
<th>Council Policy No. 024 - INVESTMENT POLICY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Version</td>
</tr>
<tr>
<td>---------</td>
</tr>
<tr>
<td>Version</td>
</tr>
</tbody>
</table>

Number recorded in Council minutes
Date/yy

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INVESTMENT POLICY
Policy No. 024

Investment Advisor performance may be measured annually by returns on the investment portfolio net of fees when compared with likely performance of the investment portfolio without external advice.

The Council can enter into a biennial contractual arrangement with the Investment Advisor with the Council having an option to renew for a further two years.

In renewing the contractual arrangement, the Council should also take into account the risks taken to achieve the returns and any other services the Investment Advisor may provide such as reporting, valuations, assistance with audit requirements, current market information and alerts all of which have an indirect benefit to Council in saving internal resources such as staff time.

Trading Policy
Council will make every effort and will undertake cash flow forecasting to match investment maturities to cash flow requirements to minimise liquidation of investments prior to scheduled maturities and any associated penalties either explicit in the form of break costs or implicit in terms of broker fees, market spreads and liquidity risks.

Investments will be acquired with the intention of holding them to maturity, and cash liquidity requirements will be managed to ensure that Council avoids a situation which will require a forced sale of these assets in normal circumstances.

However, if Investment Policy Limits have been breached due to a change in the overall size of the investment portfolio, external or internal changes to investment policy parameters or for any other reason, then investments may be sold prior to maturity. Under these situations Council has the authority to make the necessary arrangements to withdraw from the investment as soon as practicable.

Council may also sell assets prior to maturity in the following circumstances:

If the asset is liquid, easily tradeable, can be sold without significant loss and was purchased as part of a “liquidity buffer” against the event of unforeseen and unexpected liquidity requirements.

If Council judges the asset has deteriorated in credit quality and there is a material risk of loss on the asset if held to maturity and Council, upon seeking external advice from a competent and reputable advisor, is advised that a sale of the asset is in the best interests of Council for risk management purposes to potentially minimise any future losses.

For the avoidance of doubt, Council will not adopt an active trading strategy buying and selling assets on broker recommendations for the purposes of enhancing returns through the accumulation of capital profits.
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Council will not view maximum and minimum allocations in investment categories as “target” allocations. The portfolio should in normal circumstances be operated with a degree of margin around any policy restrictions.

Trust Funds
Trust funds are excluded from this policy as they must be kept in separate bank account as per the requirements of Section 120 of the Local Government Act (NT).

4 Definitions
Counterparty – refers to the other individual or institution to an agreement or contract.

5 Legislative References
All investments are to be made in accordance with the following:
- Local Government Act – Part 10.2
- Local Government (Accounting) Regulations – Regulation 18
- Guidelines pursuant to the Act and;
- Australian Accounting Standards

6 Procedures / Related Documents
Procedure - FIN04.01 - Investments End of Month
Procedure - FIN04.05 - Investments Report to Council
Procedure – FIN04.07 – New Investments, Rollovers & Redemptions

7 Responsibility / Application
This policy will be reviewed annually or more often as required.

8 Document Control

<table>
<thead>
<tr>
<th>Council Administrative Policy</th>
<th>Responsible Officer:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Version</td>
<td>Decision Number</td>
</tr>
<tr>
<td>1</td>
<td>2014/09/01</td>
</tr>
<tr>
<td>2</td>
<td>2014/09/02</td>
</tr>
<tr>
<td>3</td>
<td>2014/09/03</td>
</tr>
<tr>
<td>4</td>
<td>2014/09/04</td>
</tr>
</tbody>
</table>
14.4 CARRY FORWARD BUDGET REVIEW 2018-2019 AND RESERVE BALANCES AS AT 30 JUNE 2019

Common No.: 2476534  
Author: Executive Manager Finance  
Authoriser: General Manager Corporate & Procurement Services  
2. Attachment B Reserve Balances as at 30 June 2019

SUMMARY

The purpose of this report is to present unexpended 2018-19 capital and operational budget allocations requested to be carried forward into the 2019-20 year for completion. The report also lists the reserve balances calculated as at 30 June 2019 which have been reconciled in line with the carry forward recommendations.

RECOMMENDATIONS

1. THAT the report be received and noted.
2. THAT Council resolve to carry forward the items listed in Attachment A of report Carry Forward Budget Review 2018-19 and Reserve Balances as at 30 June 2019 by their inclusion in the 2019/2020 Budget.
3. THAT Council resolve to adopt the reserve balances listed in Attachment B of report Carry Forward Budget Review 2018-19 and Reserve Balances as at 30 June 2019.

KEY ISSUES

- The proposed carry forward of budget programs from 2018/19 to 2019/20 are $7.63M consisting of approximately $5.44M of capital plus $2.19M operational.
- Previous requests for carry forwards formally adopted by Council as part of budget reviews 2018/19, totalling $364k will be automatically introduced into 2019/20 and are excluded from the report.
- Reserve balances have been finalised incorporating the requested carry forwards and are provided in Attachment B. These will be reflected in the financial statements for the year ended 30 June 2019
- The Unspent Grants reserve $13.69M reflects the total of restricted grant funds that have not been expended by year end. Carry forward requests funded from unspent grants total $289k with the balance to remain restricted in the reserve available for draw down when projects recommence through the quarterly budget review process.

BACKGROUND

Each year Council considers the unexpended budgets to be carried forward to ensure the completion of committed projects and other requirements.

DISCUSSION

Recommended carry forwards (Attachment A) are for incomplete projects with remaining budget that have been identified as requiring budget to be carried forward into the 2019/20 year to enable the completion of the projects.

The 2018/19 carry forward requests total $7.63M consisting of $5.44M capital and $2.19 operational carry forwards.
The carry forwards are funded as per below:

<table>
<thead>
<tr>
<th>Carry Forwards from Q4 EoY - 2018/19 to 2019/20</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Funds</td>
</tr>
<tr>
<td>-----------------</td>
</tr>
<tr>
<td>Operational</td>
</tr>
<tr>
<td>Capital</td>
</tr>
<tr>
<td>Q4 Total 18/19</td>
</tr>
</tbody>
</table>

Early carry forwards from 2018/19 into 2019/20 totalling $364k have been adopted in prior quarterly budget reviews and are not restated in the above table.

Operational Carry Forwards

The majority of the $2M operational carry forward is due to the early receipt of Financial Assistance grant $1.9M ($1M roads component and $926k general). These funds have been transferred to the Carry Forward Reserve as unrestricted cash to offset the related 2019/20 income budgets.

Other operational carry forwards include:

- $153k mosquito control program – unspent grant funds
- $80k for Place Score Survey - Council decision to undertake this work; as there is insufficient budget capacity in 2019/20 savings from across Governance section have been identified to carry forward and fund the project.
- $23k Playground audits – to enable a comprehensive audit to provide baseline data to inform the asset management plan for playgrounds and the Playground and Recreation Assets Strategy
- Receipt of minor grants for community events in 2019/20 including Fun Bus 30 year Celebration ($2k) and NT Young Authors award ($1k)

Capital Carry Forwards

The capital carry forwards include large projects (> $100k) which include:

- $2.56M unspent loan funds for Street & Public Lighting replacement program
- $522k Nudl Street Stormwater
- $393k Ward Beautification
- $355k Lakeside Drive Road Reconstruction (general funds component)
- $334k Leachate Irrigation System at Shoal Bay (Waste Reserve funds)
- $241k Jingili Regional Playground
- $236k for IT upgrades due to the ongoing significant IT upgrade works
- $200k Nightcliff Foreshore Exercise Equipment
- $133k Gardens Amphitheatre (grant funds)
- $122k Mosquito Control Program (general funds component)
- $100k Casuarina Pool Masterplan

Full details of the carry forwards and associated funding are provided in Attachment A.
Reserves

The reserve balances calculated as at 30 June 2019 total $78.58M. This is an increase over the previous year of $9.7M predominately due to the increase in the Waste Management Reserve and Asset Replacement and Refurbishment Reserve.

The results are closely in line with the anticipated opening balances as per the 2019/2020 Municipal Plan with exceptions of the Carry Forward Reserve and Unspent Grants Reserve as the Municipal Plan assumes balances as per 2nd Quarter Budget Review with no additional carry forwards.

The Asset Replacement and Refurbishment Reserve also increases by $4M. This reflects funds received from Natural Disaster Relief and Recovery Arrangements (NDRRA) for the Cyclone Marcus event pending resolution of application of funds.

Other reserves that display a variance to anticipated budget result mainly from unspent capital programs funded from the reserves – including the Waste Management Reserve (carry forward requested), Plant & Vehicle Replacement Reserve and the IT Strategy Reserve (carry forward requested).

Each reserves end of year result will transfer as the available opening balance into 2019/20 and are provided in Attachment B.

STRATEGIC ENVIRONMENT

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the ‘Darwin 2030 City for People. City of Colour. Strategic Plan’:

Goal
6 Governance Framework

Outcome
6.4 Accountability

Key Strategies

LEGISLATIVE/POLICY

Adoption of the recommendations in this report will result in Council varying the budget in accordance with Section 128 of the Local Government Act.

Section 127 (3) of the Local Government Act prohibits Council from adopting a deficit budget.

CONSULTATION

This report was considered by the Strategic Direction Group on 17 September 2019 and now referred to Council for consideration.

Internal

In preparing this report, the following City of Darwin budget managers were consulted:

External

• Nil

BUDGET/RESOURCE IMPLICATIONS

Carry forward budgets totalling $7,642,421 will be brought forward in the 2019/20 financial year. Noting carry forwards adopted prior to yearend total $364,650 bringing the total adjustment to
2019/20 budgets to $8,007,071. Full details of the carry forwards and associated funding are provided in Attachment A.

Reserve balances as at 30 June 2019 total $78,580,675 and this will be reflected in the financial statements ending 30 June 2019. Each reserve end of year result will transfer as the opening balance in the 2019/20 financial year. Reserve balances are provided in Attachment B.

RISK
The risk is considered low.

LEGAL

ARTS, CULTURE & ENVIRONMENT
## CARRY FORWARD SUMMARY 2018/19 TO 2019/20

<table>
<thead>
<tr>
<th>Carry Forwards frm Q4 EOY - 2018/19 to 2019/20</th>
<th>General Funds</th>
<th>Grant</th>
<th>Reserve</th>
<th>Loan</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operational</td>
<td>2,030,970</td>
<td>156,353</td>
<td>0</td>
<td>0</td>
<td>2,187,323</td>
</tr>
<tr>
<td>Capital</td>
<td>2,314,856</td>
<td>132,852</td>
<td>430,681</td>
<td>2,561,329</td>
<td>5,439,758</td>
</tr>
<tr>
<td>Q4 Total 18/19</td>
<td>4,345,826</td>
<td>289,205</td>
<td>430,681</td>
<td>2,561,329</td>
<td>7,627,081</td>
</tr>
</tbody>
</table>

## TOTAL INCLUDING Q1_3 AND Q4

<table>
<thead>
<tr>
<th>General Funds</th>
<th>Grant</th>
<th>Reserve</th>
<th>Loan</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operational</td>
<td>2,030,970</td>
<td>156,353</td>
<td>0</td>
<td>2,187,323</td>
</tr>
<tr>
<td>Capital</td>
<td>2,679,546</td>
<td>132,852</td>
<td>430,681</td>
<td>2,561,329</td>
</tr>
<tr>
<td>Total 18/19</td>
<td>4,710,516</td>
<td>289,205</td>
<td>430,681</td>
<td>2,561,329</td>
</tr>
</tbody>
</table>
## Operational Carry Forwards from 2018/19 to 2019/20 - Q4 EoY

<table>
<thead>
<tr>
<th>Ref</th>
<th>Section</th>
<th>Project Name</th>
<th>Description</th>
<th>Carry Forward</th>
<th>Revenue</th>
<th>Grant</th>
<th>Reserve</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Environment &amp; Community</td>
<td>Fauna</td>
<td>Carry-forward amount granted for work in FY2020–2021 to support activities.</td>
<td>1,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.1</td>
<td>Child Care Practice</td>
<td>FAA Early Release - Fauna</td>
<td>Payments of the first and second quarterly instalments of the 2019/20 FAA Fauna component received in 2019/20 financial year</td>
<td>1,000,111</td>
<td>1,000,111</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.2</td>
<td>Finance</td>
<td>FAA Early Release - General</td>
<td>Payments of the first and second quarterly instalments of the 2019/20 FAA General Purposes component received in 2019/20 financial year</td>
<td>950,459</td>
<td>950,459</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Infrastructure</td>
<td>All Young Writers Award</td>
<td>Carry forward amount granted for work in FY2020</td>
<td>1,000</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Parks & Reserve

<table>
<thead>
<tr>
<th>Ref</th>
<th>Section</th>
<th>Project Name</th>
<th>Description</th>
<th>Carry Forward</th>
<th>Revenue</th>
<th>Grant</th>
<th>Reserve</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Parks &amp; Reserve</td>
<td>Comprehensive Playground Audit</td>
<td>The purpose of the audit was to assess the condition of the playgrounds and identify areas for improvement. The audit will be conducted by an independent consultant. The report will be submitted within the first quarter of the financial year.</td>
<td>25,000</td>
<td>25,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ref</th>
<th>Section</th>
<th>Project Name</th>
<th>Description</th>
<th>Carry Forward</th>
<th>Revenue</th>
<th>Grant</th>
<th>Reserve</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Child Care Practice</td>
<td>Mosquito Control</td>
<td>Control the breeding of mosquitoes by managing stormwater drainage, sediment deposits and vegetation around catchments. The mosquito program is funded by the Department of Health and Human Services. Due to the delay in developing an integrated mosquito management plan, funding has been increased for the second half of the financial year.</td>
<td>153,255</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ref</th>
<th>Section</th>
<th>Project Name</th>
<th>Description</th>
<th>Carry Forward</th>
<th>Revenue</th>
<th>Grant</th>
<th>Reserve</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Strategy &amp; Outcomes</td>
<td>Play &amp; Skate Survey</td>
<td>Carry-forward amounts for Play &amp; Skate Survey. Costs associated with facility inspections and future years' expenditure are included in the budget. Funding sourced from savings across other service areas.</td>
<td>80,000</td>
<td>80,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Operational Carry Forwards from 2018/19 to 2019/20**: 2,187,323 2,030,970 156,053 0
### CAPITAL CARRY FORWARDS FROM 2018/19 TO 2019/20 - Q4 EOY

<table>
<thead>
<tr>
<th>Ref</th>
<th>Section</th>
<th>Project Name</th>
<th>Description</th>
<th>Carry Forward</th>
<th>Revenue</th>
<th>Grant</th>
<th>Reserve</th>
<th>Loan</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Community Development</td>
<td>Notts Street</td>
<td>Ac Diamond Building Better Region carry forwards dimension funded component of program. Note: In quarter variations will be submitted in 25/01 to remove grant funded component of $45,</td>
<td>5,225</td>
<td>5,225</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Recreation</td>
<td>Lasainea Pool Masterplan</td>
<td>The tender received to develop the masterplan has been delayed due to resolution of legal issues pertaining to pool. The delay may necessitate a re-advertising of tender.</td>
<td>99,843</td>
<td>99,843</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Recreation</td>
<td>Riders Amenity Area</td>
<td>Grant received from Dept of Tourism &amp; Culture - Amenity study to understand and detailed infrastructure required for the facility</td>
<td>132,852</td>
<td>132,852</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Building Maintenance</td>
<td>Lasainea Library Energy Efficiency Works</td>
<td>Latest available lights</td>
<td>42,249</td>
<td>42,249</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>Capital Works &amp; Projects</td>
<td>Well Street/Stormwater</td>
<td>The original project (Blind Fault) was delayed due to issues found during geotechnical testing. The finalised project was identified as an alternative. Works commenced in April 2019. Approximately 75% of works were completed by June 2019. The works have continued in the 2019-20 financial year using the 2018-19 stormwater budget (see attached financial summary). Works deferred to next period.</td>
<td>523,405</td>
<td>523,405</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Capital Works &amp; Projects</td>
<td>Lakeside Drive Road Reconstruction</td>
<td>The planned project budget was originally allocated to the Lakeside Drive road to Recovery Project. Council has been advised by the government for Stage 1 of the project. It is the intention of Council to deliver the project using the 2019-20 financial year.</td>
<td>354,523</td>
<td>354,523</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Capital Works &amp; Projects</td>
<td>Waterways Regulation System - ShoalBay</td>
<td>The project is the detailed design of the waterways treatment section at Shoal Bay. Extensive preliminary work, including contract negotiation, preliminary design and approvals, was completed within the 2018-19 financial year. Tenders for completion of these works have resulted in the delays of the project delivery.</td>
<td>333,535</td>
<td>333,535</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.1</td>
<td>Capital Works &amp; Projects</td>
<td>Johns Ward Beautification</td>
<td>These projects relate to the survey of the beautification program areas. Details of Council’s decisions regarding the beautification program has caused delays in the project delivery passing into the 2019-20 financial year.</td>
<td>97,535</td>
<td>97,535</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.2</td>
<td>Capital Works &amp; Projects</td>
<td>Raymondville Beautification</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.3</td>
<td>Capital Works &amp; Projects</td>
<td>Short Strand Beautification</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.4</td>
<td>Capital Works &amp; Projects</td>
<td>Waterway Beautification</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ATTACHMENT A**

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**Item 14.4 - Attachment 1**

Page 36
Ordinary Council Meeting Agenda

24 September 2019

CAPITAL CARRY FORWARDS FROM 2018/19 TO 2019/20 - Q4 EOV

<table>
<thead>
<tr>
<th>Ref</th>
<th>Section</th>
<th>Project Name</th>
<th>Description</th>
<th>Carry Forward</th>
<th>Revenue</th>
<th>Grant</th>
<th>Reserve</th>
<th>Loan</th>
</tr>
</thead>
<tbody>
<tr>
<td>36</td>
<td>Capital Works &amp; Projects</td>
<td>Existing E12 Federation Crossing</td>
<td>Stage 1 was the civil component with the bridge alignment and high poles being installed prior to June 30. Stage 2 included the installation of luminaires which was delayed due to the lack of access to the worksite. The estimated time of arrival for this package is in the first half of September 2019. This project is to be completed as part of the 2019/20 budget. The lighting pathway program is not funded in this financial year.</td>
<td>45,244</td>
<td>40,244</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>37</td>
<td>Capital Works &amp; Projects</td>
<td>Civic Park Lighting Improvements</td>
<td>This project is for the Civic Park Lighting Upgrade project. This work is to be completed in line with the 2018/19 budget. The lighting pathway program is not funded in this financial year.</td>
<td>51,459</td>
<td>44,259</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>38</td>
<td>Civil Infrastructure</td>
<td>Mosquito Control</td>
<td>This project is for the Mosquito Control program. As at October 31, 2019, the work was complete as planned.</td>
<td>122,394</td>
<td>122,394</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>39</td>
<td>Civil Infrastructure</td>
<td>Ladybird shared pathway upgrades</td>
<td>This project was a result of the Renewal Program that was delayed due to the lack of funds. The work was completed by 31 December 2019.</td>
<td>18,263</td>
<td>18,263</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>40</td>
<td>Parks &amp; Recreation</td>
<td>Public Regional Playgrounds</td>
<td>The planned project budget for this council adopted BYLP is $640,000, allocated across two financial years, $500,000 in budget year 1 and $140,000 in budget year 2. The project will be delivered over two years with the associated works being carried forward into the 2020/21 financial year.</td>
<td>241,009</td>
<td>241,009</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>41</td>
<td>Parks &amp; Recreation</td>
<td>Nightlife Forrester Environmental Equipment</td>
<td>The project is to be delivered in the second quarter of the financial year.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# Capital Carry Forwards from 2018/19 to 2019/20 - Q4 EoY

<table>
<thead>
<tr>
<th>Ref</th>
<th>Section</th>
<th>Project Name</th>
<th>Description</th>
<th>Carry Forward</th>
<th>Revenue</th>
<th>Grant</th>
<th>Reserve</th>
<th>Loan</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>Waste Management</td>
<td>Steel Bay - Cell 6</td>
<td>The preliminary works (design, professional support services) required for the project were completed in 2018/19. Works are planned to be completed in 2019/20.</td>
<td>51,400</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Innovation &amp; Growth</td>
<td>Street &amp; Public Lighting Replacement Program</td>
<td>Limestone replacement, public lighting controls &amp; system and streetlight pole replacement. This budget is for the purchase of materials and equipment related to the project.</td>
<td>2,511,325</td>
<td>2,511,325</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Innovation &amp; Growth</td>
<td>South Street Mall Baby Lights</td>
<td>This budget is for the purchase of materials and equipment related to the project.</td>
<td>45,025</td>
<td>45,025</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Information, Communication &amp; Technology</td>
<td>DG Capital Program</td>
<td>Construction of significant if upgrade works</td>
<td>236,056</td>
<td>236,056</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL CAPITAL CARRY FORWARDS FROM 2018/19 TO 2019/20**

|                        |                        |                        |                        | 5,499,758 | 2,314,816 | 132,852 | 430,661 | 2,565,329 |

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*Attachment A*
## 2018-19 Reserves Summary

For the period ended 30 June 2019

<table>
<thead>
<tr>
<th>Total Unrestricted</th>
<th>Restricted</th>
<th>Total Restricted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
<td>Budget</td>
</tr>
<tr>
<td>Opening Balance</td>
<td>29,232,316</td>
<td>32,494,500</td>
</tr>
<tr>
<td>Operating Transfers</td>
<td>-1,690,691</td>
<td>9,424,234</td>
</tr>
<tr>
<td>Capital Transfers</td>
<td>-9,302,529</td>
<td>5,105,164</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>-2,577,510</td>
<td>7,481,547</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>13,958,117</td>
<td>17,279,040</td>
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</table>

### Reserves - Liquidity Restricted

<table>
<thead>
<tr>
<th>Total Unrestricted</th>
<th>Restricted</th>
<th>Total Restricted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
<td>Budget</td>
</tr>
<tr>
<td>Opening Balance</td>
<td>29,232,316</td>
<td>40,820,496</td>
</tr>
<tr>
<td>Operating Transfers</td>
<td>-1,690,691</td>
<td>7,292,586</td>
</tr>
<tr>
<td>Capital Transfers</td>
<td>-9,302,529</td>
<td>-2,707,909</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>-2,577,510</td>
<td>2,014,849</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>14,802,596</td>
<td>18,710,714</td>
</tr>
</tbody>
</table>

### Carry Forward

<table>
<thead>
<tr>
<th>Total Unrestricted</th>
<th>Restricted</th>
<th>Total Restricted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
<td>Budget</td>
</tr>
<tr>
<td>Operating Transfers</td>
<td>-8,523,900</td>
<td>4,699,430</td>
</tr>
<tr>
<td>Capital Transfers</td>
<td>-3,733,360</td>
<td>1,936,515</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>-4,943,889</td>
<td>2,165,945</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>57,360,739</td>
<td>79,580,475</td>
</tr>
</tbody>
</table>

### Reserves - Capitalised

<table>
<thead>
<tr>
<th>Total Unrestricted</th>
<th>Restricted</th>
<th>Total Restricted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget</td>
<td>Actual</td>
<td>Budget</td>
</tr>
<tr>
<td>Opening Balance</td>
<td>29,232,316</td>
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</tr>
<tr>
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<td>-1,690,691</td>
<td>7,292,586</td>
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<td>Capital Transfers</td>
<td>-9,302,529</td>
<td>-2,707,909</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>-2,577,510</td>
<td>2,014,849</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>14,802,596</td>
<td>18,710,714</td>
</tr>
</tbody>
</table>
14.5 JOINT STANDING COMMITTEE ON MIGRATION - NEW INQUIRY INTO MIGRATION IN REGIONAL AUSTRALIA

Common No.:  
Author: Community Development Officer  
Community and Cultural Development Coordinator  
Authoriser: Executive Manager Environment & Community  
Attachments: 1. Submission to Joint Standing Committee on Migration City of Darwin Lord Mayor

SUMMARY
The purpose of this report is to present City of Darwin’s Submission to the Joint Standing Committee on Migration for endorsement.

RECOMMENDATIONS
1. THAT the report be received and noted.  
2. THAT City of Darwin’s Submission to the Joint Standing Committee on Migration, provided as Attachment 1 to this report, is retrospectively endorsed.

KEY ISSUES
- City of Darwin was invited to make a submission to the Joint Standing Committee on Migration for a parliamentary inquiry into migration in regional Australia, as at Attachment 1.
- Darwin has experienced a declining population growth rate in recent years, reflecting a trend across many other regional areas of Australia.
- City of Darwin is well placed to become the regional city of choice for migration and refugee settlement due to our rich multicultural heritage, liveability and supporting infrastructure.
- Key strategic actions to support the growth of our migrant community include the development of a City of Darwin Multicultural Framework and implementation of the City of Darwin Access and Inclusion Plan.

BACKGROUND
The Joint Standing Committee on Migration has commenced a new inquiry into migration in regional Australia. The inquiry examines the breadth of migrant settlement strategies and migration settings in regional Australia. The Committee invited City of Darwin to provide views on any or all of the terms of reference.

DISCUSSION
City of Darwin has been invited to make a submission to the Joint Standing Committee on Migration for a parliamentary inquiry into migration in regional Australia. A submission was provided to the committee by the deadline of 20 September 2019, at Attachment 1. This report seeks retrospective Council endorsement of the submission.

Darwin has experienced a declining population growth rate in recent years (1.68% cent in 2018), reflecting a trend across many other regional areas of Australia. Darwin faces a skills shortage gap across a range of industries and high priority occupations. However, as a gateway to South East Asia and the main service centre for a wide range of industries headed by mining, offshore oil and gas production, pastoralism, tourism and tropical horticulture, it has the potential and established infrastructure to support a much larger population. Migrants will continue to fill gaps in the labour market, while making significant contributions to the local and regional economy.
As one of Australia's most culturally diverse places, City of Darwin comprises a varied and vibrant mix of residents of over 60 nationalities and 70 different ethnic backgrounds. We value the contribution our migrant communities make to the city’s social and cultural outcomes, with around 50 social, cultural and religious organisations adding to the inclusive and connected nature of our city.

Darwin is a very liveable place for recently arrived migrants and refugees and a place where migrants and refugees are more likely to stay, due to enhanced opportunities to find employment or establish a business, develop friendships, and become part of a community.

Guided by the new City of Darwin Strategic Plan 'Darwin 2030 - City for People. City of Colour.', Darwin will be a more connected community, with pride in our cultural identity by 2030. Key strategic actions to support the growth of our migrant community include the development of a City of Darwin Multicultural Framework and implementation of the City of Darwin Access and Inclusion Plan.

**STRATEGIC ENVIRONMENT**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the “Darwin 2030 City for People. City of Colour. Strategic Plan”:

**Goal**
5 A Vibrant and Creative City

**Outcome**
5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity

**Key Strategies**
Error! No document variable supplied.

**LEGISLATIVE/POLICY**

City of Darwin has an Access and Inclusion Advisory Committee that operates to advocate, inform, and guide Council on improved access and inclusion for all people to create a collaborative, inclusive and connected community

**CONSULTATION**

**Internal**
In preparing this report, the following City of Darwin officers were consulted:

- General Manager Community and Regulatory Services
- International Relations Project Officer

**External**

- Lord Mayor

**BUDGET/RESOURCE IMPLICATIONS**

Council commits $100,000 each year for community grants that support community inclusion outcomes.

**RISK**
Population decline is a risk for the city. Advocating for increased migration is one means to address this risk.

**LEGAL**
There are no legal concerns with the information in this report.
ARTS, CULTURE & ENVIRONMENT

Darwin’s strong multicultural identity is a critical point of advocacy around the ongoing attraction of migrants and refugees to our city.
Submission to Joint Standing Committee on Migration

Lord Mayor, Kon Vatskalis

Thank you for the opportunity to present a submission to the Joint Standing Committee on Migration. As a proud Greek Australian, who came to Australia as a young adult, this is a matter very close to my heart.

Darwin has a long history of not only supporting, but also welcoming refugees and migrants from across the world and as a result our city is more multicultural than Australia as a whole, with nearly a third of our population born overseas. As a capital city with such a strong multicultural identity City of Darwin is the natural choice to be the regional city of choice for migrant and refugee settlement.

Our rich cultural diversity is at the heart of our community. As the capital of the Northern Territory and the only capital city located north of the Tropic of Capricorn, the city of Darwin is home to more than 84,000 people who live in 31 suburbs over 112 square kilometres across our municipality.

As one of Australia’s most culturally diverse places, Darwin comprises a varied and vibrant mix of residents of over 60 nationalities and 70 different ethnic backgrounds.

The local Aboriginal people of the Darwin region are the Larrakia; who have strong ties to the beaches, land and creeks in and around Darwin. The Larrakia had a vibrant traditional society based on our close relationship with the sea and trade with neighbouring groups such as the Tiwi, Wagait and Wulna. These groups shared ceremonies, songlines and intermarried.

Many nationalities first started arriving in Darwin more than 100 years ago. The Chinese first arrived in Darwin in 1874 to work as labourers at the gold mines; Greek migrants came to Darwin in the 1950s to work as sponge and pearl divers; Italians established a community in Darwin following World War II and the Vietnamese came to Darwin in the late 1970s, fleeing the Vietnam War. The 1970s also saw the establishment of large Portuguese-Timorese and Filipino communities. The Indian population had been steadily growing in Darwin at this time and became well established by the 1980s, with more arrivals of Indian descent coming from Fiji, Malaysia and Singapore.

In 2019, Darwin has joined with our Portuguese-Timorese community to celebrate 20 years of independence for Timor-Leste with our local community, acknowledging that during the 1999 referendum Darwin played a critical role for refugees from Timor-Leste.
Today 32% of our population was born overseas and 27% speak a language other than English at home. In Darwin, the dominant language spoken at home, other than English, is Filipino/Tagalog; followed by Greek and Mandarin. Our city is home to Islamic mosques, Buddhist and Chinese temples and a range of Christian churches; colourful and vibrant cultural festivals and events throughout the year; and a nationally renowned food scene.

As these diverse communities grow in Darwin they maintain strong cultural and family ties to their countries of origin. They bring diversity of life experience and economic development; much needed job skills and a cultural richness that enhances our community. Our city values the contribution migrant communities make and there are around 50 social, cultural and religious organisations supporting these communities.

Darwin is a very liveable city; having the smallest population of any Australian capital city translates to less traffic and our warm weather supports an outdoor lifestyle and a relaxed way of life. Darwin has the infrastructure to support a larger population.

For recently arrived migrants and refugees our rich multicultural heritage means we are experienced and well placed to welcome and support different cultures and there are many opportunities to find employment or establish a business, develop friendships, and become part of a community.

Being located at the top of Australia, Darwin is often described as Australia’s gateway to South East Asia. It is also the main service centre for a wide range of industries including mining, offshore oil and gas production, pastoralism, tourism and tropical horticulture. With a population growth rate of 1.68% in 2018 - the slowest of any capital city in Australia - migrants fill skill shortage gaps in these key industries and contribute to the local and regional economy.

City of Darwin’s recently launched strategic plan outlines the key strategic actions we will take to foster a strong, connected community, with pride in our cultural identity, for example, the development of a City of Darwin Multicultural Framework and implementation of the City of Darwin Access and Inclusion Plan.

Darwin is the best-placed city in Australia to welcome and support migrants to country and the focus of our Council is to continue to invest to make Darwin an attractive and liveable place for both residents and visitors.

Ken Vatskalis
Lord Mayor

September 2019
14 RECEIVE & NOTE REPORTS

15.1 COMMUNITY CONSULTATION OUTCOMES: KARAMA WALKWAYS CLOSURE

Common No.:
Author: Darwin Safer City Program Coordinator  
Executive Assistant Community & Regulatory Services  
Authoriser: General Manager Community and Regulatory Services  
Attachments: 1. Outgoing letter to residents - Karama Laneway Closure  
2. Community consultation - letter distribution map  
3. Full responses from residents

SUMMARY
The purpose of this report is to present the outcomes of community consultation on the closure of walkways in Karama that open onto Vanderlin Drive.

RECOMMENDATIONS
1. THAT the report be received and noted.

KEY ISSUES
- Four walkways that exit onto Vanderlin Drive in Karama were closed temporarily for safety reasons
- Prior to making a decision to permanently close the walkways, Council sought feedback from the community
- 260 letters (example at Attachment 1) were hand delivered to residents in the streets affected by the walkway closure (distribution map at Attachment 2)
- By close of business Friday 13 September, 10 residents had responded to the letters, including a resident that had been previously engaged.
- The feedback from the consultation reflects approximately 3% of residents who received letters have indicated that they oppose the permanent closure of the laneways.

BACKGROUND
At the 2nd Ordinary Council meeting in August 2019, Council laid an item on the table, pending community consultation on the matter.

CLOSURE OF PROBLEM WALKWAYS ON VANDERLIN DRIVE, KARAMA

RESOLUTION ORD001/19

LAY ON TABLE
Moved: Alderman Robin Knox  
Seconded: Alderman Justine Glover

That this item lay on the table and be referred to the 2nd Ordinary September 2019 to undertake community consultation.
DISCUSSION
Further information about the process by which staff came to close, and recommend permanent closure of, the four walkways in question at Karama is provided below. It is worth noting that extensive desktop and on-site investigations had taken place to determine the safest outcome for the community. Information was sought from a range of sources and verified through the expertise of City of Darwin officers.

City of Darwin Officers Process to Temporarily Close Karama Walkways

Initial request from police:
- Discussion Paper received from NT Police in November 2018 through the Public Places Services Collaboration Group (PPSCG) noting a range of concerns related to the safety of pedestrians exiting onto Vanderlin Drive from the walkways.

Darwin Safer investigation:
- Site visits undertaken for initial assessment of walkways exiting onto Vanderlin at different times of the day, noting narrow verge size, high traffic flow and low visibility of walkway exits from a vehicle, due to the sweeping bends on Vanderlin Drive.
- Historical research into the site noted a previous body of work commissioned by Council in 2009. This report advised immediate, permanent closure of these walkways, due to pedestrian safety concerns. This was prior to the duplication of Vanderlin Drive, which now has a significant increase in current traffic volume, when compared to ten years ago.
- Power Water Corporation (PWC) submitted a request to allow contractor access of the walkways from the suburban streets only (i.e., not from Vanderlin Drive). This is due to an internal policy decision which prohibits employees and contractors accessing underground services in the walkways from Vanderlin Drive. PWC advise access from Vanderlin Drive is unsafe for their workers due to the narrow verge and high volume of traffic.

Consultation with Department of Infrastructure Planning and Logistics
- City of Darwin sought advice from NTG Department of Infrastructure, Planning and Logistics (DIPL) about the upgrade of Vanderlin Drive. DIPL advised received that the verges along this side of Vanderlin Drive are not to Australian Standards as a pedestrian foot or bike path and that it would need specific infrastructure in order for it to be brought up to Standard. The pedestrian path across Vanderlin Drive on the Holmes Jungle side is to Australian Standard and the difference is quite apparent in terms of surface finish, path width, lighting and safety barriers.
- There are neither controlled (signalled) crossings nor uncontrolled (unsignalled) crossings where the walkways exit onto Vanderlin Drive. The only controlled crossing in the vicinity is at the Kalymnos Drive/Vanderlin Drive intersection, with an uncontrolled crossing at Manunda Terrace/Vanderlin Drive intersection. Despite only these two crossings designated as safe, with the walkways providing access to Vanderlin Drive, implicit permission is given for people to cross Vanderlin.
- Discussion with regard to ‘ownership’ of infrastructure and responsibility:
  - Vanderlin Drive roadway, lighting, verge and associated infrastructure are all owned by NTG and are their responsibility.
  - Pedestrian safety is the responsibility of NTG once pedestrians leave the walkways;
  - Management and infrastructure related to the walkways are the responsibility of City of Darwin Council, which owns them. This includes any infrastructure such as lighting, bollard and access gates. Council can manage the walkways and associated infrastructure as required, without consultation and/or permission of NTG.

Consultation and site inspection with City of Darwin Officers:
• Site visits undertaken, including discussion and assessments of current infrastructure on and around the walkways (lighting, fencing, bollards, trees.)
• Discussed possibility of pedestrian counters and/or portable CCTV to monitor pedestrian access and activity.

**CoD Safety Team Assessment:**

• The Safety Team’s main concern was the limited verge between the walkways exits and the road reserve, leaving no room for error for those exiting the walkways. Because of this, the Team had concern that drivers would have limited reaction time due to sweeping bends on Vanderlin Drive, whereby drivers did not have long, clear sight lines of those using the verge or exiting the walkways.

• The Safety Team also noted there was no lighting in the walkways themselves, which could lead to potential issues with pedestrian visibility at night due to the relocation of lighting to the middle of Vanderlin Drive.

**Pedestrian Fatalities**

• There have been two pedestrian fatalities on Vanderlin Drive in 2019.

• The first death occurred on 8 February 2019 on Vanderlin Drive at Wulagi and was not in the vicinity of the walkways under discussion.

• The second death occurred on the 24th April 2019 on Holmes Jungle side of Vanderlin Drive between the walkways. Police were unable to attribute this death to the pedestrian attempting to access the walkways, although the accident occurred between walkways in the vicinity of the Manunda Terrace intersection.

• There is no causal link between these fatalities and the walkways, however they do very clearly demonstrate the extreme risk to pedestrians when traversing Vanderlin Drive.

**Operational decision to close walkways:**

• Based on the information laid out above, and at the recommendation of staff, the Strategic Directions Group decided to immediately close the walkways; due to significant pedestrian safety concerns and the death of a pedestrian near the walkways in April.

• Closure of walkways at this point is temporary and was achieved via installation of temporary fencing.

**Outcomes of Community Consultation**

On Monday 2 September, 260 letters (**Attachment 1**) were hand delivered to Karama households in the vicinity of the walkways and neighbouring streets (distribution map provided at **Attachment 2**). During the hand delivery process, staff attempted to engage with residents whenever possible, however few residents were available for discussion. Since the distribution of the letters, ten emailed responses have been received and are summarised below. Full response details are provided at **Attachment 3**.

• One resident who previously requested the reopening of the walkways and who has engaged with Council Officers about this issue on numerous occasions;

• One residents requesting night time closure of the walkways and allowing day-time access;

• Six residents requesting reopening the walkways with treatments on Vanderlin Drive including signage, fencing on traffic islands and the creation of additional controlled crossings; and

• One resident supporting ongoing, permanent closure due to antisocial behaviour in the walkways.

Key issues have been aggregated:
**Frequency of use:**
- Varies from weekly to daily to three times per week

**Reasons for using the walkways:**
- Walking the long way takes me past dogs on the street (a common theme); dog attacks/fence rushing/near misses commonly occur in the residential streets
- It is just too far/takes too long to walk to the next street
- Footpaths in the streets are not good for walking/riding on

**What are people accessing?**
- Holmes Jungle Nature Park
- The bike / foot path on the far side of Vanderlin Drive
- Uninterrupted walking paths on Vanderlin Drive and Holmes Jungle

**General comments:**
- Residents seek good access to green spaces for enjoyment, health and well being
- Residents of Karama are diverse and value their proximity to Holmes Jungle.
- Residents appreciate opportunity to provide feedback.

**Perceived safety of upgrade:**
- Lighting has increased
- The centre median strip serves as a pedestrian refuge (a common theme)

**Process of upgrade**
- Residents are being penalised for poor planning in the upgrade
- The walkways should have been considered at the time of upgrade
- Use of / access to Homes Jungle was not considered in the upgrade

**Resident suggestions:**
- Night-time closures
- Improved fencing for neighbours to walkways (note this doesn’t address the safety concerns)
- Improved lighting of the walkways (note this doesn’t address the safety concerns)

**Support for closure**
- Walkway closure has resulted in reduction in anti-social behaviour

One of the residents posted the letter on a community Facebook page (‘Karama Community’). This resulted in six comments on the page. Most of the comments were related to perceptions of poor planning with regard to the Vanderlin Drive duplication. Most assume that the design and ongoing management of Vanderlin Drive is a Council responsibility.

**Risk of Pedestrian/Vehicle Accident**

It is important to note that causes of pedestrian/vehicle accidents are multi-faceted and are not usually able to be attributed to one factor. There is no way to prove a causal link between previous pedestrian fatalities on Vanderlin Drive and the walkways that open onto this road. The prevalence of pedestrian/vehicle accidents in this area clearly demonstrates a risk to pedestrians crossing this road. It is the professional opinion of staff that by providing walkways that open onto Vanderlin Drive, Council is facilitating and in fact encouraging pedestrian crossing of Vanderlin Drive, in an area where there are no safe crossings.
IMPLICATIONS

The permanent closure of these walkways remains the recommendation of Council Officers. This recommendation is based on assessments by City of Darwin Officers from the Community and Infrastructure Departments and advice from the City of Darwin Safety Team.

City of Darwin Officers believe there is significant risk to pedestrians exiting the walkways to cross Vanderlin Drive, especially children. This view is supported by various NTG agencies including NT Police and the Department of Planning, Infrastructure and Logistics.
Dear Resident

Temporary Closure of Four Walkways in Karama

City of Darwin recently put in place a temporary closure of four walkways in Karama that exit directly onto Vanderlin Drive. These are:

- Walkway 188 - Mistletoe Circuit to Vanderlin Drive
- Walkway 202 - Milkwood Circuit to Vanderlin Drive
- Walkway 205 - Wearing Crescent to Vanderlin Drive
- Walkway 206 - Brazil Crescent to Vanderlin Drive

These walkways have been closed due to significant safety concerns for people exiting the walkways onto Vanderlin Drive. The recent duplication of Vanderlin Drive to a dual carriageway in both directions facilitates high-speed transit along this road. Relocation of the lighting to the centre of the road further reduces driver visibility of pedestrians on Vanderlin Drive. After a comprehensive assessment of risk reduction options, City of Darwin staff recommended to Council that these walkways be permanently closed. The factors leading to this recommendation include:

- The verge on the Karama side of Vanderlin Drive is very narrow and does not meet Australian Standards for use as an approved pedestrian pathway.
- Poor lighting and visibility at night due to the relocation of the lighting to the middle of Vanderlin Drive;
- The lack of controlled crossings (eg traffic lights with pedestrian crossing) in the vicinity of the walkways;
- The high number of Police pursuits along Vanderlin Drive where speeds of up to 140km/hour have been recorded (and successfully prosecuted);
- Vanderlin Drive is a very busy, heavily utilised arterial road that has long, sweeping bends that can reduce reaction times of drivers should pedestrians step out of the walkways onto Vanderlin to cross the road, even during the day.

Prior to permanently closing the walkways, Council is seeking community perspectives on the use of the walkways. As a resident of Karama we want to know how you use the walkways. To comment on the walkways or for further information, please contact City of Darwin on 8930 9300 or via email at safety.city@darwin.nt.gov.au Friday 13 September 2019.

Yours sincerely

SHENAGH GAMBLE
EXECUTIVE MANAGER ENVIRONMENT AND COMMUNITY

darwin.nt.gov.au
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# RESIDENT RESPONSES – KARAMA WALKWAYS

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<th>RESPONSES RECEIVED VIA EMAIL</th>
<th>REQUEST FOR REOPEN</th>
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<tr>
<td>Resident 1</td>
<td>Received 02.09.07</td>
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| Thank you for inviting community comment regarding the closure of walkways in Karama and in particular Walkway 188 – Mistletoe Close Vanderlin Dr. The closure of this walkway has caused my wife and I a great deal of distress, and we welcome the opportunity to advocate for its re-opening. We have been residents of Lippia Court since 1998, and have made frequent use of this walkway—on average 3 times a week for all this time. We walked our dog for 10 years and now walk as a couple to maintain our fitness via this walkway because it permits immediate access to the walking/cycle path on the Holmes Jungle side of Vanderlin Drive. Having the amenity of access to this path to maintain our fitness has been a high light of living where we do because it is adjoined by bushland, we can walk at speed for several kilometres without obstruction or stopping once we have crossed Vanderlin Dr. The closure of this walkway means we must walk up Apple Gum Dr to the lights at Kalymnos Dr before we can get any serious walking done, or walk to Calytrix Dr and cross Vanderlin Dr (where we cross as usual without the need for a controlled crossing). I can understand why Council may wish to limit the preventable injury of pedestrians crossing Vanderlin Dr, but I suggest credit be given to those who typically use this laneway and have done so safely for many years. The arguments put forward by Council for walkway closures do not support closure:  
1. No one utilises the verge of Vanderlin Dr on the Karama side for walking  
2. Vanderlin Dr is now safer to cross than previously because the wide median strip allows refuge during the crossing and pedestrians only need to check one direction of traffic at a time.  
3. Controlled crossings at Kalymnos Dr and Leanyer Water Park are so far apart that walkers frequently cross at other locations (as we do) if they wish to access the Vanderlin Dr path. Residents would effectively be denied access to this path if they confined themselves to only using controlled crossings.  
4. Police vehicles travelling at 140km use warning devices so there is adequate visual and audible warning. Also, this most often takes place late at night when no-one walks.  
5. The sweeping bends and upgrades to Vanderlin Dr, which remains an 80 kph zone, now mean that visibility for drivers has increased not decreased.  
Our suggestion to council is that this walkway remain open with warning signs erected. At risk pedestrians (intoxicated or Aboriginal) will continue crossing in an unsafe manner regardless of the location, barriers or traffic lights, while walkers with road sense will continue to cross safely where there are no lights.  
Thank you for considering our submission. |

| Resident 2                  | Received 02.09.07   | REQUEST FOR REOPEN |
| I am a resident of Wylie Court. I have noticed that the walkways have been closed from Brazil st to Vanderlin Dve. I used the walkways every day to walk the dog out onto vanderlin Dve. Now I have to bring the dog all the way around to Kalymnos or moray which is not a pleasant walk with a dog as Karama has a serious problem with dogs on the streets. I’m not sure who in their infinite wisdom has conceived this idea to close these walkways but it is a massive overreaction. They are great. The reasons listed on the letter we have received are hypothetical and could happen at any junction or footpath without due care. I would strongly suggest reopening them. It's a ridiculous overthought. They have been there for years and I have never heard of any incidents on there. There’s no difference in crossing the road at moray St. Karama is not the most pleasant of suburbs to stroll around with a dog and getting rid of this access just aggravates the issue. I know at least 4 of my neighbours used this walkway to gain access to walk on the cycle/walk track at so I will be speaking to them, in the meantime, I would suggest reopening them for the sake of the community. |

| Resident 3                  | Received 04.09.07   | REQUEST FOR CLOSURE |
| I refer to the letter dated 30 August 2019 regarding the closure of 4 laneways in Karama. I totally support the closure of the laneways. The one in Milkwood Circuit has been closed for a few months which has totally reduced the noise from the people using it as a short cut to Vanderlin Drive. The antisocial behaviour in and around the walkway was quite frightening for the people living next door to it and in the vicinity of it and around the park close by, I live nearby and have witnessed the... |
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Agenda
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antisocial behaviour, especially in the dry season.
So please have them permanently closed.

Resident 4  Received 08.09.07  REQUEST FOR REOPEN
Before this walkway was closed. I regularly used it to go for a morning run on the bike path Parallel Vanderlin drive. Since this walkway has been closed it has dramatically decreased the quality of life for me. Now I am required to run up Applegum drive and cross at Calytrix rd intersection. The main problem with this route are that there are dogs in pretty much ever house along the way. Which start barking as soon as you run past. And if I take my dog for a run it stirs the dogs up even more (I have stopped take my dog for a run since the temporary closure of the lane). Another problem I have encountered is hard get any rhythm whilst going for a run until I get to Vanderlin drive because of all the stop start and corner nature of the route
I have used this walkway for almost 5 years and have never had a problem crossing the Vanderlin road. Before or after it's duplication
There is plenty of distance to see cars coming from both directions and if anything the duplication has made it safer because there is refuge in the centre island so you only have to worry about traffic coming from one direction at a time
I implore you not to shut this walkway down. Since it's temporary closure I have been going on less runs as I don't want to run the gauntlet of dogs barking. And this is affecting my quality of life.

Resident 5  Received 13.09.07  REQUEST FOR NIGHT CLOSURE
I am writing in regards to Walkway 206 Brazil Crescent to Vanderlin Drive.
During my 7 years of residence at Brazil Crescent Karama, I have walked my dogs using Walkway 206 to gain access to Vanderlin Drive without incident.
When the walkway was closed, I was then forced to walk my dog through the streets of Karama, which opened myself and my dog [who is a small breed of dog] to other dogs roaming the streets, and to dogs who are behind fences, viciously going off at us when we walk by.
I did not have any of these problems when Walkway 206 was open, which now, thanks to the walkway being closed, I am now subject to.
Due to this closure, I no longer feel safe walking my dog through the streets of Karama, and seeing my dog under duress when walking past vicious dogs going off at us, does not make the situation any easier.
If there is a way that Council can take into consideration opening Walkway 206 between certain hours say 6 am to 6 pm or from 6 am to a time that suits council, so that the residence of Brazil Crescent can access the walkway during these times, so that we can walk our dogs without fear, would be gratefully appreciated.
Thank you for giving us the chance to voice our concerns regarding the closure of Walkway 206.
We look forward to a hopefully positive outcome soon for everyone.

Resident 6  Received 04.09.07  REQUEST FOR NIGHT CLOSURE
I would like to voice my concerns at the closure of the walkways in Karama, in particular Walkway 206 from Brazil Crescent to Vanderlin Drive.
As a resident, and rate payer, in Wylie Court, for close to 22 years, my family use this walkway to regularly walk our registered dog. I will address the factors listed in the correspondence received from City of Darwin dated 30th August:
1. The verge on the Karama side of Vanderlin Drive has always been that size. I am unsure of the Australian Standards but as a person of reasonable build I have no trouble fitting, and restraining my dog, on the verge. I am sure the City of Darwin was aware of the Australian Standards and this should have been addressed when the roadworks were planned.
2. Lighting and Visibility are not an issue, pedestrians can see cars of an evening with their headlights on. Maybe Council should have thought about this when the lights were relocated.
3. Lack of controlled crossings is not an issue. Vanderlin drive now has a median strip where we can stop to ensure safe crossing on either side of Vanderlin drive.
If I have to walk to Manundah Terrace to cross there is no median strip and this is on a rise, not safe to cross.
If I have to cross at Kalymnos Drive, using the traffic lights installed, I have to walk through several streets, many homes have large dogs and some of these are unrestrained (open gates etc). I do not feel safe.
4. The high number of police pursuits is a worry but surely the general public should not have
to adjust our lives (more than we do already) due to the high criminal activity in Darwin. The speed limit on Vanderlin Drive remained at 80 km/h once the duplication was completed.
5. Yes, Vanderlin drive is very busy. People need to take responsibility for their own safety, learn the road rules, cross with care. I do not expect City of Darwin to "Hold my hand" while crossing the road.

As you can see, I am opposed to the permanent closure of Walkway 206. I am not opposed to the Walkway being closed between the hours of 11pm and 6am, as other Walkways in Darwin are. I do not want my access to Vanderlin Drive and Holmes Jungle Nature Reserve, including the great walk paths along this area, taken from me.

I am also annoyed that these Walkways were closed without public consultation or notification. The tiny little A4 notice on the temporary fencing is not good enough!

Resident 7

Received 13.09.07
REQUEST FOR REOPEN

Good morning

I would like to voice my concerns at the closure of the walkways in Karama, in particular Walkway 206 from Brazil Crescent to Vanderlin Drive.

As a resident, and rate payer, in Wylie Court, for close to 22 years, my family use this walkway to regularly walk our registered dog. I will address the factors listed in the correspondence received from City of Darwin dated 30th August:

1. The verge on the Karama side of Vanderlin Drive has always been that size, I am unaware of the Australian Standards but as a person of reasonable build I have no trouble fitting, and restraining my dog, on the verge. I am sure the City of Darwin was aware of the Australian Standards and this should have been addressed when the roadworks were planned.

2. Lighting and Visibility are not an issue, pedestrians can see cars of an evening with their headlights on. Maybe Council should have thought about this when the lights were relocated.

3. Lack of controlled crossings is not an issue. Vanderlin drive now has a median strip where we can stop to ensure safe crossing on either side of Vanderlin drive.

If I have to walk to Manundah Terrace to cross there is no median strip and this is on a rise, not safe to cross.

If I have to cross at Kalymnos Drive, using the traffic lights installed, I have to walk through several streets, many homes have large dogs and some of these are unrestrained (open gates etc). I do not feel safe.

4. The high number of police pursuits is a worry but surely the general public should not have to adjust our lives (more than we do already) due to the high criminal activity in Darwin. The speed limit on Vanderlin Drive remained at 80 km/h once the duplication was completed.

5. Yes, Vanderlin drive is very busy. People need to take responsibility for their own safety, learn the road rules, cross with care. I do not expect City of Darwin to "Hold my hand" while crossing the road.

As you can see, I am opposed to the permanent closure of Walkway 206. I am not opposed to the Walkway being closed between the hours of 11pm and 6am, as other Walkways in Darwin are. I do not want my access to Vanderlin Drive and Holmes Jungle Nature Reserve, including the great walk paths along this area, taken from me.

I am also annoyed that these Walkways were closed without public consultation or notification. The tiny little A4 notice on the temporary fencing is not good enough!

I would appreciate a reply to my concerns raised in this email in a timely fashion. I would also like notification of any public consultation meetings around this issue.

Resident 8

Received 04.09.07
REQUEST FOR REOPEN

Thank you for your letter we received in the mail last week notifying us of the temporary closure of walkways in Karama.

I used to walk every other day via walkway 205 from wearing crescent to Vanderlin drive and into Holmes Jungle prior to their closure.

I strongly oppose the permanent closure of these walkways and believe this action should be reconsidered for the following reasons:

1. The factors listed in the letter, verge width, poor lighting and lack of controlled crossings are a failure of design and construction of the Vanderlin drive duplication to not have considered and accounted for continued pedestrian access via these walkways. This is an invalid reason to permanently close existing walkway infrastructure. Vanderlin drive should be reconfigured to enable

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continued safe pedestrian access at regular intervals.

2. Community consultation conducted to inform the development of the City of Darwin Strategic Plan included the compilation of community goals for the city. These include goals for Darwin to be a healthy and active community. Closing the walkways actively works against efforts to achieve this community goal.

3. The choice of lifestyle community value in the City of Darwin Strategic Plan talks about maintaining our unique laid back lifestyle through a connected, active and safe community. Closing the walkways disconnects our ability to move around freely and creates barriers for being physically active.

4. The link between city design and public health is well documented. Factors which make our cities healthy and liveable include walkability. Australian research has found two key factors encourage walking: the connectivity of streets and a high number of ‘living destinations’ such as supermarkets, shops, parks and public transport within 1600m. Furthermore, people who live in suburbs where 95% of homes were within 400m of a public open space are over three times more likely to do moderate-to-vigorous physical activity than those who did not have access. Similarly, people who have access to a local park within 400m are about 20% more likely to do moderate-to-vigorous physical activity than those who do not have access. Closing the walkways decreases the walkability of our city and thereby the liveability of our city.

I would very keen to work with City of Darwin to address this safety issue and come to a resolution that increases safety and maintains the walkability of our city.

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<th>Resident 9</th>
<th>Received 04.09.07</th>
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Thank you City of Darwin council for offering the residents of Karama an opportunity to share our perspective about your proposed lane walkways closure to Vanderlin Drive, notwithstanding the opportunity is brief and grossly inadequate, it is appreciated.

The letter invites community perspectives on the use of the walkways, requesting residents to share how we use them.

We will start with the letter. Our family live closely to the Wearing Crescent walkway and have done for the past 13 years. We have been active, weekly if not daily, users of the walkway to Vanderlin Drive during this time. Primarily, these walkways have given our family safe passage to access Holmes Jungle Reserve and the bike path on the other side of the road. Karama has few natural assets and although the health and beauty of Holmes Jungle Reserve is compromised by being situated between the dump and the crocodile farm, not to mention the ongoing land management neglect, this natural reserve is valued by many residents of this community, and our family. We begin most of our days or end them with connecting with this bushland. Our access to this bushland is extremely important to us, it improves the health of our family and the dog, it offers us our daily dose of exercise and fresh air, safely away from the noise and busyness of suburbia all just on our doorstep. Nightcliff has the beach and foreshore, Karama has the bushland. It’s not much in comparison but to us it is as equally important. I hope Shenagh Gamble, in her role of Executive Manager Environment and Community, can have some appreciation of the importance of the environment to the community. The reasons we use the walkways to access and cross Vanderlin Drive is as follows:

- **Time efficiency** – the walkway means we can access the bike paths and bushland quickly, enabling us to walk and bike ride before and after school/work.
- **Safety** – We and our dog have had two dog attacks resulting in surgery and many near misses over the years where we have had to run for our lives to escape loose wondering vicious dogs when walking around the suburban streets. The walkways continue to offer us, the children and dog a safe passage to Vanderlin Drive bike path and Holmes Jungle. The lighting from the walkway and across Vanderlin is much better than the lighting in the streets.
- **Sound Infrastructure** – The walkway is wide, sound and clear to walk and take my small child on her bike and walk the dog. We have never had a near miss, we have never been threatened to be hit by a passing car or vice versa, in fact, our daughter has had to develop her road crossing awareness considerably since the Vanderlin duplications and has definitely built her safe crossing skills. I seriously doubt that the footpaths around Karama would meet Australian standards, they are broken and uneven, and narrow. There is not enough space for ourselves, the child on a bike and a dog to walk on the footpath. Combined with the numerous cars parked across footpaths and the vicious dogs that run at the fence and terrify our daughter off her bike, the road is the safest option. Compared to the safety the walkway offers, the road is not the better choice. This community has a
high proportion of people with mobility issues and disability so there is a lot of people who walk or are in wheelchairs. This community’s footpath infrastructure is seriously inadequate.

We find the 'factors leading to this recommendation' to close the walkways cited in the letter received in the mail on 3 September 2019 interesting, and will address them individually below:

- “The verge on the Karama side of Vanderlin Drive is very narrow and does not meet Australian Standards for use as an approved pedestrian pathway.” – It was very large monday of the department of transport and works to have overlooked planning for the walkways. That was the first thing we noticed when the work commenced. We noticed because we use them daily. We noticed because it was apparent it had not been considered people in Karama had any legitimate reason to use them or may want to cross the road.

- “Poor lighting and visibility at night due to the relocation of the lighting to the middle of Vanderlin drive” – there is more light on that road now than ever before. The light pollution form the Vanderlin Drive expansion is considerable. Personally I don’t know how the people who live along the road manage to get to sleep at night but they don’t seem to complain.

- “The lack of controlled crossings (eg traffic lights & pedestrian crossing in the vicinity of the walkways” – again, this is incompetent planning. Making residents responsible by inhibiting our choices and accessibility in our community is not an acceptable resolution.

- The last two points regarding the “high number of police pursuits along Vanderlin Drive” and the “very busy arterial road with long sweeping bends that can reduce reaction time of drivers” – are real stab in the dark! There are numerous roads around Darwin that could meet this criteria. Is walkway closure the first solutions for neighbourhoods like Nightcliff, Parap. Again, this is a demonstration of poor planning. I notice other neighbourhoods where roadways have gone in or expansions, planning considered and included pedestrian space, access points, fencing etc to offer increased safety to the community (Lee Point Road). None of these things were built into the expansion for this community.

Finally council invited the community to share perspectives regarding the use of the walkways. We have some suggestions below:

1. Offer residents living next to an alleyway incentives (new 1800 Fencing)
2. Non Polluting Lights on solar in the Alleyway’s. (Creates Safety & Visibility).

Solutions crossing the Vanderlin Dr alleyway’s crossings:

1. Create a safe island in the middle of the road (instead of grass) so families can get to the other side
2. Install Barriers on either side and in the middle island. (like Leanyer Water Park)
3. Install Traffic Light, only for pedestrians and pushbikes at each walkway (like Hibiscus Shopping Centre pedestrian crossing).

Poor Planning Council & Dep. Infrastructure:

1. Widening of the road has caused speeding of cars (they have more space) – residents are now being penalised for these decisions
2. Poor planning, alleyways were not included in planning of widening the Vanderlin Dr. – why not, they existed, people use them, this is a community that is highly mobile on foot.
3. Holmes Jungle access was not included in planning – this community needs to be viewed holistically with all the assets visible to the planners. People who live in Karama are more than criminals, drug addicts and welfare recipients. We are proud residents, homeowners, business people, young people and future leaders who have pride in where they live and would like to be treated with more respect and dignity.

We respectfully request you undertake a serious and genuine consultation and work with the residents of these communities to find a shared solution. This community is already disadvantaged and compromised by many factors that are the result of policy and system decisions. Please do not be the next one to do the same.

Sincerely
Karama residents

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<td>Resident 10</td>
<td>04.09.07</td>
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We received the letter regarding the Temporary Closure of Four Walkways in Karama – 411.69/1856xes. Thank you for sending these letters to residents. As you can see from the communication trail below, I have been against this closure since shortly after our walkway from
Mistletoe Cres/Vanderlin Drive was closed by Council.

My concerns and point of view have not changed during this process, please take the time to read my emails below. I feel that there needs to be some lateral thinking and ‘clever’ approach to addressing the factors that were listed. I do wonder if you’ve considered the audience you were addressing in the letter. The purpose of the letter and what you wanted of residents is buried in one short sentence of the last paragraph of the letter, preceded by all the technical argument that were in the official report that was tabled at the Council meeting. I wonder how many people retained the concentration to read to the important part of the letter.

I posted the COD letter on the Karama Community Facebook page. Some people didn’t understand that the walkways listed were being closed due to the issues with Vanderlin Drive access and not due to anti-social behaviour that has been experienced lately around Karama.
SUMMARY
The purpose of this report is to present the minutes of the Arts and Cultural Development Advisory Committee meeting held on 3 September 2019.

RECOMMENDATIONS
1. THAT the report be received and noted.

KEY ISSUES
The minutes and attachments of the Arts and Cultural Development Advisory Committee meeting held on 3 September 2019 are provided at Attachment 1. Changes to the name and Terms of Reference of the committee were tabled and discussed. Further development of the document has been advised by the Committee for their endorsement at the next meeting. • Accessible and inclusive municipality-wide communications regarding arts sector activities is a core concern for the Committee and was workshoped at the meeting. A project brief will be developed to action for the 2019/20 financial year. • The incorporation of the costs associated with the ongoing delivery of the Citylife Platform Lightboxes into the current operational budget was raised as a concern.

BACKGROUND
At the 2nd Ordinary Council meeting of August 2019 the following resolution was made,
RESOLUTION ORD345/19 (27/08/19)
Arts and Cultural Development Advisory Committee Meeting Minutes 30 July 2019
1. THAT the report be received and noted.
2. THAT the recommendation of the committee to endorse the THRIVE Public Art Concept Brief be received and noted.

DISCUSSION
The minutes and papers of the Arts and Cultural Development Advisory Committee held on 3 September 2019 are presented at Attachment 1.

IMPLICATIONS
The Arts and Cultural Development Advisory Committee is established pursuant to Section 54 of the Local Government Act.

The Committee operates to advocate, inform, and guide Council on arts and cultural development issues for all people of all abilities, living, working, studying or visiting the Darwin municipality, assisting Council to meet its strategic goals as per the Arts and Cultural Development Advisory Committee Terms of Reference.
The Committee is informed and guided by the City of Darwin Policy No. 007 Arts and Cultural Development, City of Darwin Policy no. 084 Public Art, the Public Art Pilot Plan and the Arts Plan 2015 - 2020.
1. MEMBERS ATTENDING

Alderman Palmer  
Jane Tonkin  
CJ Fraser-Bell  
Britt Guy  
Bilawara Lee  
Sean Pardy  
Coryn Huddy  

Chair  
Deputy Chair  

City of Darwin Staff
Robyn Higgins  
Katy Moir

Arts and Cultural Development Coordinator (ACDC)  
Public Art Project Officer

Darwin Entertainment Centre Representative

Observer
Nil

2. APOLOGIES

Alderman Panguee  
Mark Smith  
Marita Smith  
Kieren Grassmayr  
Louise Partos  
Ron Quinn

Elected Member (Alternate Representative)  
Arts NT Representative  
Manager Infrastructure Maintenance

Chairperson welcomed Coryn Huddy as the new Darwin Entertainment Centre Representative.

3. DECLARATION OF INTEREST IN ANY ITEMS ON THE AGENDA

Nil

4. ACCEPTANCE OF PREVIOUS MINUTES 30 July 2019 (Attachment 1)

Moved: CJ Fraser-Bell  
Seconded: Sean Pardy  
Carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Update from Working Groups:

5.1.1 ‘Artists Employment KPIs’ (Sean Pardy, CJ Fraser-Bell and Bilawara Lee)
Working Group has not yet reconvened. This will be actioned in advance of next meeting and will be moved to a standing item for general business.

**Action:** Members to convene Artist Employment KPIs ACDAC Working Group before November ACDAC Meeting.

### 5.1.2 ‘Local Hires’ Subsidy’ (Sean Pardy, Mark Smith and Britt Guy)

Working group updated ACDAC on activities thus far. Darwin Entertainment Centre, General Manager Community and Regulatory Services and the ACDAC working group had an initial meeting on 12 August to discuss the need to review and reinstate a local hire’s subsidy for City of Darwin owned cultural infrastructure, Darwin Entertainment Centre and Amphitheatre. All parties agreed a review was necessary and that ACDAC advice was both necessary and valuable moving forward. The need to define different categories of hirers to have a clear approach to the different needs and responsibilities of each group was identified. Possible categories might include Educational, Community, Commercial, Cost Recovery/Non Commercial, Sponsors events (i.e NTG and City of Darwin). The next meeting is scheduled for 10 October.

**Action:** Members to reconvene Local Hires’ Subsidy Working Group before November ACDAC Meeting.

### 5.2 Diversity on ACDAC

The ACDC circulated a call out and the Terms of Reference for the committee to members on 8 August. Several ACDAC members have circulated the call for expressions of interest and are awaiting responses.

**Action:** All Members to circulate and support interested parties to attend next ACDAC as observers.

### 6. GENERAL BUSINESS

#### 6.1 Terms of Reference Changes (Attachment 2–4)

ACDAC members were supportive overall of the proposed changes to the Terms of Reference (Attachment 2) as outlined in the Explanatory Note (Attachment 3) in keeping with the need for City of Darwin to develop a new Cultural Plan (an example of City of Perth’s Cultural Plan (Attachment 4) was attached as a reference point) noting the following ACDAC recommendations for further consideration:

- That membership to the committee should be increased (to an odd number for voting and clarity regarding quorum) in order to enable further diversity and access. This would consist of 11 voting members:
  - 7 Individual Community Members
4 Organisational Representatives (that can nominate alternates for any meeting. As recommended below.)
And 3 Non-voting Members:
- 1 Council Appointed Elected Member (Delegate)
- 2 Council Designated Staff (Community and Cultural Development Team Representative and Engineering and City Services Department Representative)

- That the Arts NT representative and Darwin Entertainment Centre representative be reinstated and additional representation should be sought from Larrakia Nation and Melaleuca Refugee Centre (pending confirmation of their interest in participating). Additionally, these members should be non-voting. The expectation of these members is that they act as a conduit of information between their organisation and the committee. Other suggestions of organisations to include were Arts Access Darwin and a peak representative (should a peak Creative Industries body be formed from current Chamber of Commerce consultations) however it was noted that organisational representation could be endless and consequently unwieldy.
- That additional individuals beyond the organisational representatives from the organisations (listed above) are permitted to apply as individuals.
- That Council consider and articulate in the TORs the process of appointment should diversity quotas not be met.
- That acknowledgement of skills-based observers should be included in the Terms of Reference and an outline of their role i.e that they are able to present, advise and make comment but are temporary invited attendees and as a consequence, non-voting.
- After some discussion, it was recommended that Individual Members not send proxies as all committee members will need the history and context of discussions to make informed recommendations to council.
- That the procedure for advertising be contemporised beyond newspaper advertising to include ‘other media’.
- That these changes be adopted with the intention that there will be increased communication and interconnection of this committee with the Access and Inclusion Advisory Committee and the Youth Advisory Committee.

6.2 Darwin Sector Development

ACDAC discussed the ongoing need for development across the sector to increase inclusive and accessible communications for the arts to increase the engagement of diverse communities in arts and cultural opportunities across Darwin. This discussion was carried over from last meeting as an agenda item. The ACDC informed the committee that access and participation was a commitment of the Arts Plan and that whilst there is a sector wide responsibility to address issues of equity, specifically in communications and engagement that a budget from the Arts and Cultural Development Program had been put aside for projects and activities seeking to address this commitment and that advice from ACDAC was sought to address this operational matter. Suggestions for appropriate programming for the allocated budget were to use the funding to support an engaged series of active face to face creative consultations and info/expo session with arts and cultural organisations providing information about their programs and activities out in the community at approx. 5 different venues asking organisations or community groups to host culminating in a
final gathering of all the groups at a Lord Mayor function/Christmas party. This process could be run by an external producer and facilitator to inform consultation for the development of the Cultural Plan and an embedded communications strategy. This program may also be a key opportunity to call for members to the new committee, develop an artist and arts worker register, engage with artists that haven’t been communicated with in the past and ask what their priorities and objectives are and how/why communications should be delivered to meet intended objectives.

**Action:** ACDC to develop a project brief which clarifies the objectives, timeline and budget for consideration at the next ACDC meeting.

### 6.3 Arts and Cultural Development Operational Budget

The ACDC member requesting this agenda item raised concerns about the reduced Arts and Cultural Development Program operational budget for strategic one of projects, activities and programming this financial year (19/20) due to the Citylife Lightboxes Program (almost $30 000 in total) now being sourced from the operational budget ($56 355 per annum) rather than the capital budget. The ACDC advised the committee that this was a temporary measure to ensure continuity for the program - albeit, at a reduced load scheduling 2 rather than 3 exhibitions for this period. The ACDC further advised that this is because the program is yet to be evaluated in accordance with the Public Art Pilot Plan. Whilst anecdotally it is widely acknowledged that the program is highly valuable and should have ongoing committed funding, the evaluation will provide clear recommendations for amendments to the program and if appropriate, may need to recommend that a new budgeting initiative be requested from Council as an additional ongoing core program expense above current ordinary operational expenses.

### 6.4 ACDC Coordinator Update

ACDC reported the following against the program streams of the Arts and Cultural Development Program:

**Public Art —**

- **THRIVE:**
  - Concept Brief to inform Public Art Program was accepted by Council on the 28th August.
  - Jingili Watergardens:
    - Arts Access Darwin has successfully secured an Economic Participation of People with Disability - Information, Linkages and Capacity Building (ILC) Grant Round 2019-20 of $130 000 and is partnering with the City of Darwin through the establishment of the Free Space Studio Public Art Collective (6 artists from the program) to deliver the integrated Public Art in this development.
    - Community Consultations on the playground overall and public art specifically close on the 15th of October. 2 events are being organised:
      - Sunday 22 September: Water Gardens 9-12pm
      - Wednesday 2 October: Water Gardens 9-12pm


- Bicentennial Park:
  - In research and development.
  - Two facet work with a stand-alone sculpture housing audio infrastructure that will deliver a rotating program of local, interstate and international artists. The budget is for a commissioned piece to hold the space and be the permanent exhibition but be swapped out when temporary exhibitions are programmed.

- Art to Street:
  - Reporting on BBRE Funding due on 30th September
  - Finalising the painting of Walkway 81
  - Completed EmBARK Workshop for Children and Families with 2 Artists commissioned from the program for Libraries
  - Exploring further development options with remainder of grant monies.

- Public Art Collection:
  - Repairs and Maintenance:
    - Asset Management Plan accepted by Council.
    - Co-funded casual position (with Design) to advance streamlining processes is secured.

- Lightboxes:
  - Arts Access Darwin – Commencing in October (6 months)
  - TBC – Darwin Visual Arts Association – Commencing in March (6 months)

- Pathways:
  - Working Groups in action as per previous discussion.

- Darwin Creative:
  - As per previous communications discussion.

- Creative Spaces and Arts Connect:
  - Environmental Artist in Residency in negotiation and planning for early next year with Climate Change and Environment and Children and Families.

6.5 Members’ Update

6.5.1 Louise Partos – Emailed notification of Transforming Public Spaces and Activate Darwin project for the ACDC to distribute to members.

6.5.2 Jane Tonkin – Enacting a well-being strategy at Corrugated Iron Youth Arts.

6.5.3 Sean Parry – Brown’s Mart has developed a sustainability plan as part of its current Business Plan. Key features include:
  - Environmental sustainability - reducing the organisations carbon footprint
• Employee sustainability - instituting a cap on employee hours and days worked per week,
• Artistic Practice sustainability – through further opportunities, programs and activities delivered

6.5.4 Bilawara Lee – Attended the PULiMA International languages conference, worked with Darwin Festival to deliver voice recorded Welcome to Country announcements and smoking ceremonies for visiting Indigenous performers. Further work being undertaken with other arts organisations and projects to recognise Larrakia cultural authority at their arts and cultural events.

6.5.5 Coryn Huddy – Darwin Entertainment Centre is in a period of consolidation. They are reviewing budgets, procedures and management plans with a key focus on community engagement and their relationship with stakeholders working collaboratively on DEC’s purpose and mission e.g developing a Community Access Program. There is also a focus on optimising spaces such as the gallery and black box theatre whilst managing technical and infrastructural challenges.

6.5.6 Britt Guy – Conducting the final screening in Maningrida of the Northern Territory Travelling Film Festival.

6.5.7 Alderman Palmer – Reprinting the book Hurtle the Turtle.

7. ANY OTHER BUSINESS
   Nil.

8. MEETING CLOSE
COMMUNITY AND CULTURAL DEVELOPMENT ADVISORY COMMITTEE

TERMS OF REFERENCE

1. PURPOSE:

The City of Darwin Community and Cultural Development Advisory Committee (CCDAC) operates to advocate, inform and guide Council on improving its positive impact on communities and culture in Darwin. This is a strategic level Committee whose function is to actively support the development, implementation and review of Community and Cultural Development specific policy, procedures and planning whilst supporting a whole of Council approach to community and cultural development.

The City of Darwin Arts and Cultural Development Advisory Committee (the Committee) is established pursuant to Section 54 of the NT Local Government Act 2008.

2. SCOPE:

This is a permanent advisory committee of Council that will meet bi-monthly and is appointed for a two year term being 1 July to 30 June.

The committee is to:

2.1 Actively contribute to the development and implementation of best practice policy, procedures, planning and programming of council towards increasing positive community and cultural outcomes in keeping with the strategic plan.

2.2 Identify actions that City of Darwin may take to improve its facilities, services and programs for greater community and cultural outcomes; whilst recognizing and supporting Darwin’s diverse social, cultural and creative resources.

2.3 Identify gaps, issues and challenges for community and cultural development that City of Darwin can advocate for and/or partner with businesses, services and organisations to address.

2.4 Work with City of Darwin to amplify community and cultural strengths through strategic support of community and cultural groups, organisations and activities.

2.5 Operate as community and cultural leaders through conducting and supporting community feedback and consultations on issues affecting Darwin’s communities and cultures.

2.6 advocate for community and culture through providing education and information on community and cultural needs and rights through positive and proactive media,
social marketing, community events, festivals, forums and other initiatives in partnership with council

2.7 Keep Council informed of industry best practice and developments, standards and legislation.

2.8 Participate in monitoring and evaluation processes to ensure Council's Community and Cultural activities are relevant and high impact.

2.9 Support the development and maintenance of a register of peers for the establishment of temporary sub-committees, working groups and/or panels of appropriate members of the community.

2.10 Act as a conduit for the sharing of ideas, resources, funding and employment opportunities between Council and the community and provide mutual support and assistance in developing and implementing community and cultural activities in Darwin.

3. **RESPONSIBILITY**

The Committee will make recommendations to City of Darwin which will be made public.

4. **MEMBERSHIP**

In accordance with the Local Government Act, City of Darwin shall appoint suitably qualified individuals to be members of the Committee. Membership will reflect the diversity of the Darwin community and will reflect the skills and expertise required to meet the purpose and objectives of the Committee.

4.1 The voting membership of the Committee will consist of:

- 8 individual community members

Non-voting membership of the Committee will consist of:

- One Council appointed Alderman (Delegate)
- Council staff

4.2 Council shall also appoint an alternate delegate (Alderman) to the Committee should the appointed Council representative be unavailable.

4.3 Staff Membership will include a representative from the Engineering and City Services Department and a representative from the Community and Cultural Development Team who shall be responsible for convening, resourcing, monitoring progress and providing secretariat functions to the Committee.

4.4 Community Membership will be assessed for diversity across gender, race, ethnicity, sexual orientation, disability and age as reflected in the Darwin community. As a minimum a diversity quota of:

- 2 Community Members will be Aboriginal and/or Torres Strait Islander
• 2 Community Members will be from culturally and/or linguistically diverse backgrounds.

4.5 Members shall be appointed by Council as required under the Local Government Act 2008.

4.6 Nominations for Committee membership shall be called publicly by advertising an expression of interest for individual community members.

4.7 Appointed Committee members shall remain so for a set period of two (2) years and at the end of any two year term, retiring members may re-apply for membership for a maximum of 2 continuous terms (4 years).

4.8 Nominations for vacancies occurring on the Committee shall be called as required to ensure continuation of expertise on the Committee.

4.9 Membership will expire if a member does not attend three (3) consecutive regular meeting occasions without approved leave of absence.

4.10 Working Groups or Specialist Panels set up to provide professional advice to the Committee shall include a member representative Committee. The representative will be established through self-nomination and committee vote.

4.11 The Committee may delegate some of its members to Sub-Committees (a smaller group of community members conducting focused work on a specific topic to report back to the entire Committee at regular meetings).

5. CRITERIA FOR MEMBERSHIP

In accordance with the Local Government Act, the City of Darwin shall appoint suitably qualified individuals to be members of the Committee based on their expertise, experience, dedication and commitment to the purpose of the group. The domains of expertise relevant to this committee are:

• Community Development
• Arts and Culture
• Health and Well-being
• Social Justice
• Access and Inclusion
• Social and Cultural Planning
• Community-centered Urban Design and Planning

5.2 Commitment to regularly attend meetings and to actively contribute ideas and commentary.

5.3 Active participation in working groups, sub-committees or panels as required.

5.4 Commitment to represent the interests of the community rather than pursue personal interests.

5.5 Awareness of relevant community and cultural policies, trends, sector engagement and networks.
5.6 Diversity

6. MEETING ARRANGEMENTS, FREQUENCY AND COMMUNICATIONS

6.1 An orientation workshop is held early in the term of the Committee.

6.2 The Chair and Deputy Chair will be nominated by the membership at the first meeting and recommended to Council for appointment.

6.3 Committee meetings will be held bimonthly. Working group, sub-committees and panel meetings will be held on an as needs basis. Members must be prepared to commit the following time to the committee:
   - 3 hours per meeting for preparation, attendance and follow up on actions (18 hours per annum)
   - Up to 10 additional hours for decision making out of regular meetings and service on working groups, sub-committees and panels as arising (10 hours per annum).

6.4 The role of Chair, will require an additional thirty minutes per meeting to plan the agenda with the support of the Community and Cultural Development Advisory Committee.

6.5 Section 64(2) of the Act states that a Quorum consists of a majority of the members of the Committee. A quorum of 5 voting members is required for this committee.

6.6 Agendas and minutes will be prepared by City of Darwin Community and Cultural Development staff member in consultation with the Chair.

6.7 In accordance with the Local Government Act, the Chairman may summon additional meetings at any time and meetings held shall be at times determined by the Committee.

6.8 Council activities sometime require short response times and the Committee will be required to review information and make a decision by vote. This will be done through email communications inclusive of all members. A date of minimum 1 week will be set for final decisions requiring endorsement. Discussion up until deadline will be members lead. Final decision by the deadline stated will be by majority vote under the condition that a quorum of members have responded. If this is not achieved Council staff will proceed with its own recommendations noting no Committee endorsement. All attempts by staff will be made to keep this to a minimum.

6.9 As specified under the Local Government Act any members having any conflict of interest shall declare their interest in accordance with the provisions of the Act. Members are also bound by provisions of the Local Government Act and Regulations including confidentiality.

6.10 Minutes of all meetings are reported to Council.

6.11 Staff roles in support of the Committee will include the provision of secretariat functions, information, advice and support.
7. **PROCEDURE FOR RECRUITMENT OF MEMBERS**

7.1 City of Darwin will advertise in local newspapers calling for Expressions of Interest in membership of the Committee.

7.2 The Committee’s Terms of Reference and other relevant information will be sent to all potential applicants with an application form.

7.3 Preferred applicants will be contacted by the Community and Cultural Development team to discuss the role, scope and expectations for the Committee before their participation is confirmed.

7.4 All nominees will be advised of the outcome of their application. Successful applicants will be advised of the proposed date of their first meeting.

8. **RESOURCE AND BUDGET**

Council will provide secretariat functions to distribute Agendas and Minutes of the meetings, take minutes and provide any Council information or documentation the panel requests.

This is a voluntary committee. Group members shall serve without remuneration. However, upon member request, Staff may reimburse voting members for reasonable travel and associated expenses incurred in order to attend.

9. **OUTCOMES**

The Committee will undertake to present recommendations as appropriate to the scope outlined above via draft briefings and reports as agreed at Committee Meetings. These will be submitted to Council through the General Manager of Community and Regulatory Services.

10. **REVIEW**

The Terms of Reference will be reviewed at the final meeting of the committee term and any findings will be reported by the Chairperson to the General Manager of Community and Regulatory Services, City of Darwin.
Explanatory Note on ACDAC Revised Terms of Reference

Memo from the Arts and Cultural Development Coordinator to the Arts and Cultural Development Advisory Committee.

Recommendation:

The Arts and Cultural Development Coordinator recommends to the Arts and Cultural Advisory Committee substantial changes to the existing Terms of Reference (attached). In summary the key changes include:

- A three month extension to the current term (to align terms to the financial year and the operations of other committees)
- A broadening of the scope of the committee to a strategic level of oversight critical to the community and cultural needs and objectives of Darwin.
- A clearer approach to the development of working groups, panels and sub-committees in order to ensure that recommendations from the Committee are further informed by the recruitment of diverse, specialised and skilled subject matter experts on specific matters being raised or dealt with by the Committee on behalf of Council.
- A name change and change of membership criteria for the committee in order to reflect these changes.

Background:

In this financial year's Municipal Plan, Council recognises that currently there is 'weak economic conditions for Darwin' and that 'some more disadvantaged groups may already be facing financial hardship'. As such, it is ever more prudent to acknowledge and support the obvious alignment of arts and cultural activities with broad reaching social and cultural impacts that build resilient, connected and empowered communities. Furthermore, the newly adopted Strategic Plan, Darwin 2030: City for People, City of Colour identifies the need for a Social Infrastructure Plan, an Environmental Management Plan, a Reconciliation Action Plan, a Multicultural Framework and renew the Youth Action Plan. The development of a contemporary Cultural Plan - as we come to the end of the Arts Plan - period will intersect with all of these initiatives and support integrated planning across council.

Additionally, the structure of the Community and Regulatory Services Department has changed. The Arts and Cultural Development program now sits within the Vibrant Sustainable Communities Team incorporating staff in the areas of Climate Change and Environment, Youth, Children and Families, Homelessness, Community Development and Arts. Council's realignment of services seeks to ensure an increasingly holistic approach to Council's support of the community. 3 voluntary committees work with this team: the Youth Advisory Committee; Access and Inclusion Committee; and the Arts and Cultural Development Committee. Whilst these committees are pivotal in their representation of community needs, interests and objectives there are significant gaps in representation across the broader community not represented through these core advisory roles, specifically Aboriginal and Torres Strait Islander communities, Culturally and Linguistically Diverse communities, Older people and people experiencing marginalisation. With Council's shift in strategic direction it is a pertinent time to review Committee functions and ensure that Council's approach uses available human and
financial resources for Committee functions in the most strategic and cost effective manner. The unit of operations that Arts and Cultural activities are undertaken is a small team of 3.2 FTE: the Community and Cultural Development Coordinator, Community Development Officer, Arts and Cultural Development Officer and casual Public Art Projects Officer (active till December).

It is within this context that, as previously discussed, the Arts and Cultural Development Program is entering a significant planning cycle. Multiple strategic documents core to the operations of the Arts and Cultural Development Program are due for renewal. These are:

- Arts Plan
- Arts and Cultural Development Policy
- Public Art Policy (which may be rescinded and incorporated as part of the Asset Management Policy)
- Public Art Guidelines

As such, City of Darwin is at a pivotal point in its approach to community and cultural development and has the opportunity to raise community and cultural development objectives through this process and further embed desired community impacts throughout Council.

Best practice nationally, is seeing Arts and Cultural planning demonstrating ‘a commitment to harness the potential for cultural activities to achieve broad cultural, social, environmental, economic, and civic objectives.’ (City of Perth Cultural Development Plan). The Capital Cities Cultural Forum members have been working with the Cultural Development Network (CDN) https://culturaldevelopment.net.au/ to reimagine arts and cultural activities and determine their impact through measurable outcomes.

“CDN carries out significant research and development into what matters to communities, their elected representatives, artists and arts managers. Understanding better planning principles, how to evaluate and provide meaningful measurement of outcomes, particularly the understanding of connection of cultural outcomes to economic, social, environmental and civic outcomes of engagement in cultural development activities” (CDN Website).

With the Cultural Development Network’s support the Community and Cultural Development Team is committed to a planning process that advances best practice for the communities of Darwin ensuring arts and cultural objectives are embedded through this core document.
CITY OF PERTH INTEGRATED PLANNING AND REPORTING FRAMEWORK

- Perth City Snapshot and Share To Shape
- Stakeholder and community consultation
- Strategic Community Plan 2028
  Purpose: Visioning and strategic direction setting
- Corporate Business Plan
  Purpose: Short to medium term actions and resource planning
- Focus area strategies
  - Operational and executive strategy
  - Council policy
  - Issue specific strategy
- Reconciliation Action Plan
- Cultural Development Plan
- Disability, Access and Inclusion Plan

Operational Framework

- Bushing Policy and Framework
- Cultural Infrastructure Framework
- Heritage Strategy and Policies
- Public Art Strategy and Policy
- Commemorative Works Policy
- Mural and Street Art Framework
- Cultural Collections Policy and Management Framework

Annual operational plans and budget
SUMMARY
The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 31 August 2019 in accordance with the Local Government (Accounting) Regulations 2008.

RECOMMENDATIONS
THAT the report entitled Monthly Financial Report – August 2019 be received and noted.

KEY ISSUES
- For the second month of the financial year 2019/2020 the Council recorded an operational surplus of $60.1 million (before capital grants and contribution). This is a positive variance to budget of $793,000.
- Rates are recognised fully at the start of the year.
- Preparation of the 2018/19 Annual Financial statements for audit and related issues are the current focus. As balance sheet items are still being finalised there is no Statement of Financial Position reported here.
- The monthly financial report meets Council’s statutory requirements.

BACKGROUND
Council has endorsed the format of the Monthly Financial Report. It complies with the Local Government (Accounting) Regulations 2008 in respect of monthly financial reporting.

DISCUSSION
Significant items contributing to Council's YTD variance includes;
- Rates slightly behind the full year budget
- Weighbridge Charges along with Waste & Recycling Income is down on budgeted.

Overall Income Statement
The Overall Income Statement contains all sources of Council's income (revenue) and operating expenses. Items of note include;
- Operating Income streams are performing as follows: (% is based against Revised Full Year Budget)
  - Rates – 100%
  - Fees & Charges – 14%
  - Waste & Recycling – 100%
  - Parking – 38%
  - Investment Interest -20%
  - Property Rental / Leases –25%
  - Fines & Penalties – 21%
  - Animal Registrations – 67%
• Total Operating Expenses are at 16% of the total budget for the financial year. The $2 million YTD Variance is caused mainly by the following:
  o Waste Operational Expense is underspent. It has a direct correlation when Waste income is not achieved; Waste expenses will also be reduced proportionately.
  o The Darwin Entertainment Centre, (DEC), budget for Repairs & Maintenance has not been utilised yet.
  o $290k DEC Grant is yet to be given out but was cash flowed in August 2019. This will be corrected for future reports.
  o $100k Tourism Top End Funding is yet to be invoiced.

Municipal Plan Summary
The Municipal Plan Summary follows a similar format to the statement of cash flows, but is based on working capital rather than cash. Elected Members can also refer to the quarterly budget reviews for more detailed final information as these become available.

Amended Budget
There is no Amended Budget yet. Figures still report Full Original Adopted Budget.

Treasury Comment
The Investment report details all cash and investments, by institution, and provides information on interest rate returns, maturities and policy compliance. Interest earned is at a weighted average return of 2.32%. This compares well to the 90 day bank Bill Swap rate, (BBSW), of 0.97%.

As Westpac and Bank South Australia are members of the same group, Finance staff are reviewing whether funds held by both should be combined. The updated Investment Policy is not yet reflected in this report, and will address the anomaly.

Council has just over $76 million of invested funds, most of which is either Grant monies received in advance or Reserves which are a mix of legally and internally restricted.

Councils Treasury Consultant, Amicus, expects further interest rate cuts later in the year. Amicus expects a cut is very unlikely to happen this September as the Reserve Bank of Australia appears to assess the impact of its interest rate cuts in June and July.

Accounts Receivable Report
This report details Rates receipt collection, outstanding General Debtors, and performance on Rates recovery compared to the previous year. The report also includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding. Whilst there has been success in reducing the level of historical outstanding Rates, the level of Current rates outstanding is increasing.

IMPLICATIONS
The financial report is as at 31 August 2019. In completing the report reliance is placed on a number of matters including; accuracy of budget phasing, timely receipt of financial inputs, and accruals.

POLICY IMPLICATIONS
Nil

BUDGET AND RESOURCE IMPLICATIONS
Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS
Part 8 of the Local Government (Accounting) Regulations 2008 require that a monthly financial report is presented to Council.

Regulation 18 states:-

1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the Council, setting out:
   a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
   b) The forecast income and expenditure for the whole of the financial year

2. The report must include:
   a) Details of all cash and investments held by the Council (including money held in trust); and
   b) A statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
   c) Other information required by the Council.

1. If a Council does not hold a meeting in a particular month, the report is to be laid before the Council committee performing the council's financial functions for the particular month.

This report is considered to a higher level of statutory compliance as outlined above.
### Income Statement for the Period Ended 31/07/2019

<table>
<thead>
<tr>
<th></th>
<th>Full Original</th>
<th>Full Amended</th>
<th>2019/20</th>
<th>YTD Budget</th>
<th>YTD Actual</th>
<th>YTD Y/AY</th>
<th>2018/19</th>
<th>YTD Y/AY</th>
<th>LY Actual</th>
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<tr>
<td></td>
<td>$1000</td>
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<td>%</td>
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<tr>
<td>% of year elapsed</td>
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<td></td>
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<tr>
<td>Income from Continuing Operations</td>
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<td></td>
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<td>Rates &amp; Annual Charges</td>
<td>74,860</td>
<td>74,860</td>
<td>74,872</td>
<td>74,287</td>
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<td>No Balance</td>
<td>130%</td>
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<td>User Charges, Fees &amp; Other</td>
<td>29,090</td>
<td>29,090</td>
<td>21,790</td>
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<td>12%</td>
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<td>Interest &amp; Investment, Revenue</td>
<td>2,226</td>
<td>2,226</td>
<td>196</td>
<td>199</td>
<td>5%</td>
<td>No Balance</td>
<td>10%</td>
<td>18</td>
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<td>Grants &amp; Contributions - Operating</td>
<td>4,543</td>
<td>5,543</td>
<td>71</td>
<td>0</td>
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<td>No Balance</td>
<td>1%</td>
<td>7</td>
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<td>Total Income from Continuing Operations</td>
<td>107,503</td>
<td>107,503</td>
<td>77,579</td>
<td>77,019</td>
<td>72%</td>
<td>No Balance</td>
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<td>Less Expenses from Continuing Operations</td>
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<td></td>
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<tr>
<td>Employee Costs</td>
<td>35,527</td>
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<td>3,097</td>
<td>3,227</td>
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<td>No Balance</td>
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<td>Borrowing Costs</td>
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<td>1,834</td>
<td>-</td>
<td>32</td>
<td>2%</td>
<td>No Balance</td>
<td>2%</td>
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</tr>
<tr>
<td>Materials and Services</td>
<td>50,443</td>
<td>50,443</td>
<td>5,696</td>
<td>4,516</td>
<td>9%</td>
<td>No Balance</td>
<td>9%</td>
<td>3,05</td>
<td></td>
</tr>
<tr>
<td>Depreciation and Amortisation</td>
<td>33,357</td>
<td>33,357</td>
<td>2,788</td>
<td>2,789</td>
<td>8%</td>
<td>No Balance</td>
<td>8%</td>
<td>2,27</td>
<td></td>
</tr>
<tr>
<td>Total Expenses from Continuing Operations</td>
<td>120,261</td>
<td>120,261</td>
<td>11,577</td>
<td>10,554</td>
<td>9%</td>
<td>No Balance</td>
<td>9%</td>
<td>8,51</td>
<td></td>
</tr>
<tr>
<td>Operating Result - Continuing Operations</td>
<td>(13,458)</td>
<td>(13,458)</td>
<td>66,066</td>
<td>66,456</td>
<td></td>
<td></td>
<td></td>
<td>66,16</td>
<td></td>
</tr>
<tr>
<td>Grants &amp; Contributions - Capital</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>6,748</td>
<td>6,748</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td>No Balance</td>
<td>9%</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Net Operating Result For the Year</td>
<td>(6,800)</td>
<td>(6,800)</td>
<td>66,066</td>
<td>66,456</td>
<td></td>
<td></td>
<td></td>
<td>66,16</td>
<td></td>
</tr>
</tbody>
</table>

**Income Statement**

Explanation of Columns: “Full Original Budget” and “Full Amended Budget” are annual amounts. YTD Actual is year to date, YTD Y/AY is the % of actuals achieved against the full year amended budget.

**Outliers income and operating expenses. Capital expenditure has been excluded however depreciation expense has been recognised. The net operating surplus or deficit for the reporting period is a measure of Council’s financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.**

**Operating Income:** Rimes represents the revenue being sought for the full year. Assessments for 1st installment issued in August.

**Operating expenses:** General expenditure appears reasonable for this 12 months of the financial year. Depreciation expense is recognised pro-rata over each of the 12 months.

**Capital Income:** No revenue recognised as yet.

**Managerial Notes:** There are no overall concerns in relation to the original budget.

---

**Item 15.3 - Attachment 1**

**Page 80**
Statement of Cash Flows
For the Period Ended 31/07/2019

<table>
<thead>
<tr>
<th></th>
<th>Full Original Budget</th>
<th>Full Amended Budget</th>
<th>YTD Actual</th>
<th>YTD v FAB</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of year elapsed</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Funds From Operating Activities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Operating Result From Above</td>
<td>66,680</td>
<td>(66,680)</td>
<td>66,456</td>
<td></td>
</tr>
<tr>
<td>Add back depreciation (not cash)</td>
<td>33,357</td>
<td>33,357</td>
<td>2,780</td>
<td></td>
</tr>
<tr>
<td>Add back Other Nha Cash Items</td>
<td>581</td>
<td>581</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Net Funds Provided (or used in) Operating Activities</strong></td>
<td>27,258</td>
<td>27,258</td>
<td>69,236</td>
<td></td>
</tr>
<tr>
<td><strong>Funds From Investing activities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sale of Infrastructure, Property, Plant &amp; Equipment</td>
<td>731</td>
<td>731</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Purchase of Infrastructure, Property, Plant &amp; Equipment</td>
<td>(53,074)</td>
<td>(53,074)</td>
<td>(72)</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Net Funds Provided (or used in) Investing Activities</strong></td>
<td>(52,343)</td>
<td>(52,343)</td>
<td>(72)</td>
<td></td>
</tr>
<tr>
<td><strong>Funds From Financing Activities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds from borrowings &amp; advances</td>
<td>19,500</td>
<td>19,500</td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>Repayment from borrowings &amp; advances</td>
<td>(1,331)</td>
<td>(1,331)</td>
<td>(207)</td>
<td>16%</td>
</tr>
<tr>
<td><strong>Net Funds Provided (or used in) Financing Activities</strong></td>
<td>18,169</td>
<td>18,169</td>
<td>(207)</td>
<td></td>
</tr>
<tr>
<td><strong>Net Increase (-Decrease) in Funds Before Transfers</strong></td>
<td>(6,916)</td>
<td>(6,916)</td>
<td>68,956</td>
<td></td>
</tr>
<tr>
<td>Transfers from (-to) Reserves</td>
<td>6,916</td>
<td>6,916</td>
<td>(9,797)</td>
<td></td>
</tr>
<tr>
<td><strong>Net Increase (-Decrease) in Funds After Transfers</strong></td>
<td>-</td>
<td>-</td>
<td>69,159</td>
<td></td>
</tr>
</tbody>
</table>

Municipal Plan Summary
Outlines this statement outlines Council's entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/not). It groups items into operating, investing and financing and has a very close relationship to cash flows, which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments. Finally it discloses the transfers to & from cash backed reserves which are detailed in the quarterly budget review reports (actual transfers to/from reserves are not actioned until the end of the 1st quarter).

Full Amended Budget: Carry forwards from 2018/19 will be addressed in future reports and have not been included in this report.

Manager Finance: There are no overall concerns in relation to the budgets.
INVESTMENTS REPORT TO COUNCIL
AS AT
31 July 2019

Portfolio vs Investment Policy

Investment Fund Distribution Per Maturity Term Remaining:

98%

< 1 YEAR

2%

Investment Portfolio Term to Maturity Remaining Policy Limit

<table>
<thead>
<tr>
<th>Term to Maturity Category</th>
<th>Term to Maturity (Policy Min.)</th>
<th>Term to Maturity (Policy Max.)</th>
<th>% of Total Portfolio</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt; 1 YEAR</td>
<td>36%</td>
<td>19%</td>
<td>97.62%</td>
</tr>
<tr>
<td>&gt; 3 YEARS</td>
<td>0%</td>
<td>30%</td>
<td>2.38%</td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td></td>
<td>100.00%</td>
</tr>
</tbody>
</table>

Investment Portfolio Term to Maturity Remaining by Counterparties

<table>
<thead>
<tr>
<th>Term to Maturity Category</th>
<th>Inv Type</th>
<th>Counterparty (ADH)</th>
<th>% of Total Portfolio</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt; 1 YEAR</td>
<td>TD</td>
<td>AMP Bank Ltd</td>
<td>7.26%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bank of Queensland Ltd</td>
<td>7.74%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BankSA</td>
<td>11.33%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BankWest Ltd</td>
<td>1.79%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Members Equity Bank Ltd</td>
<td>5.99%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>National Australia Bank Ltd</td>
<td>31.07%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Westpac Banking Corporation Ltd</td>
<td>28.09%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bendigo &amp; Adelaide Bank Ltd</td>
<td>3.35%</td>
</tr>
<tr>
<td>&lt; 1 YEAR Total</td>
<td></td>
<td></td>
<td>97.62%</td>
</tr>
<tr>
<td>&gt; 3 YEARS</td>
<td>FRN</td>
<td>Commonwealth Bank of Australia Ltd</td>
<td>1.10%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Westpac Banking Corporation Ltd</td>
<td>1.19%</td>
</tr>
<tr>
<td>&gt; 3 YEARS Total</td>
<td></td>
<td></td>
<td>2.39%</td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td></td>
<td>100.00%</td>
</tr>
</tbody>
</table>
## INVESTMENTS REPORT TO COUNCIL
**AS AT**
31 July 2019

### Portfolio vs Investment Policy

![Portfolio vs Investment Policy Chart]

### Investment Portfolio Counterparty Class Policy Limits (Short Term)

<table>
<thead>
<tr>
<th>Credit Rating (ST)</th>
<th>Policy Limit</th>
<th>Sum of Principal Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1+</td>
<td>100%</td>
<td>25.49%</td>
</tr>
<tr>
<td>A2</td>
<td>25%</td>
<td>20.14%</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>

### Investment Portfolio Individual Counterparty Policy Limits (Short Term)

<table>
<thead>
<tr>
<th>Credit Rating (ST)</th>
<th>Counterparty (A/D)</th>
<th>Individual Counterparty Limits of Total Investments</th>
<th>% of Total Portfolio Investments</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1+</td>
<td>BankSA</td>
<td>40%</td>
<td>11.00%</td>
</tr>
<tr>
<td></td>
<td>BankWest Ltd</td>
<td>40%</td>
<td>13.33%</td>
</tr>
<tr>
<td></td>
<td>National Australia</td>
<td>40%</td>
<td>34.05%</td>
</tr>
<tr>
<td></td>
<td>Westpac Banking</td>
<td>40%</td>
<td>28.78%</td>
</tr>
<tr>
<td><strong>A1+ Total</strong></td>
<td></td>
<td></td>
<td><strong>74.86%</strong></td>
</tr>
<tr>
<td>A2</td>
<td>AMP Bank Ltd</td>
<td>10%</td>
<td>7.17%</td>
</tr>
<tr>
<td></td>
<td>Bank of Queensland</td>
<td>10%</td>
<td>7.97%</td>
</tr>
<tr>
<td></td>
<td>Members Equity Ltd</td>
<td>10%</td>
<td>6.13%</td>
</tr>
<tr>
<td></td>
<td>Bankwest &amp; Aflacian</td>
<td>10%</td>
<td>3.66%</td>
</tr>
<tr>
<td><strong>A2 Total</strong></td>
<td></td>
<td></td>
<td><strong>25.16%</strong></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>
## Item 15.3 - Attachment 1

### General Fund

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$1,000,000</td>
<td>4.5%</td>
</tr>
</tbody>
</table>

### Total Funds

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Funds</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

### Total Budgeted Investment Earnings

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Budgeted Investment Earnings</td>
<td>$12,500</td>
</tr>
</tbody>
</table>

### Funds Invested Maturity Profile

- **13-25 Days**: $1,500,000
- **26-35 Days**: $2,500,000
- **36-45 Days**: $3,000,000
- **46-60 Days**: $1,000,000
- **61+ Days**: $500,000

### Investment Report to Council

**As at 31 July 2019**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Australia Bank Ltd</td>
<td>$10,000,000</td>
</tr>
<tr>
<td>Commonwealth Bank of Australia Ltd</td>
<td>$8,000,000</td>
</tr>
</tbody>
</table>

### Investment Profile

- **NAB**: 2.50%
- **CBA**: 2.25%

### Note:

- **13-25 Days**: The maturity date is 13-25 days from the current date. The rate is applied to the amount based on the maturity date.
- **26-35 Days**: The rate is applied to the amount based on the maturity date.
- **36-45 Days**: The rate is applied to the amount based on the maturity date.
- **46-60 Days**: The rate is applied to the amount based on the maturity date.
- **61+ Days**: The rate is applied to the amount based on the maturity date.

---

**Grand Total**

<table>
<thead>
<tr>
<th>Amount</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,000,000</td>
<td>4.5%</td>
</tr>
</tbody>
</table>

---

*End of Item 15.3 - Attachment 1*
15.4 MUNICIPAL PLAN 2019/20 - MONTHLY PERFORMANCE REPORT AUGUST 2019

Common No.:

Author: Executive Manager Governance, Strategy & Performance

Authoriser: General Manager Government Relations & External Affairs


SUMMARY

The purpose of this report is to provide Council with the Municipal Plan 2019/20 Monthly Performance Report for August 2019.

RECOMMENDATIONS

1. THAT the report Municipal Plan 2019/20 – Monthly Performance Report August 2019 be received and noted.

KEY ISSUES


• The Municipal Plan outlines Council’s service delivery plan, specifically annual major projects and deliverables against the Strategic Plan for the 2019/20 financial year.

• Monthly Performance Reports track progress in delivering on the Municipal Plan and are utilised to inform the Annual Report each year.

• Monthly Performance Reports will complement Council’s monthly financial reporting and quarterly budget reviews.

BACKGROUND

In accordance with the Local Government Act Council prepares a Municipal Plan and Annual Report each year.

The 2019/20 Municipal Plan outlines Council’s service delivery plan. The service delivery plan includes annual major projects and deliverables in line with the Darwin 2030 Strategic Plan.

The Municipal Plan will be supported by Departmental Business Plans. Departmental Business Plans are under development and will be provided to Council for information in coming months.

The Act requires that Council’s Annual Report must contain an assessment of the Council’s performance against the objectives stated in the relevant municipal, regional or shire plan and subsequently provides a high level assessment of progress towards achieving the longer term Darwin 2030 Strategic Plan.

These monthly performance reports will inform City of Darwin’s Annual Report.

DISCUSSION

Monthly Performance Reports provide an assessment of performance against the deliverables in the Municipal Plan.

Deliverables are allocated to one of Council’s five Departments to lead implementation. Council’s Departments are shown as:

CRS Community and Regulatory Services
CPS  Corporate and Procurement Services (incorporating HR & Safety)
ECS  Engineering and City Services
GRE A Government Relations and External Affairs (incorporating the Office of LM & CEO)
IGDS Innovation, Growth and Development Services

Deliverables
The Municipal Plan deliverables align to the strategic directions and targets outlined in the Strategic Plan. Deliverables may be project based or program based.

Project based deliverables will have a defined start and end date and, where considered a ‘strategic project’ will be assessed in accordance with the process outlined in the Strategic Plan.

Program deliverables form part of Council’s annual service delivery plan for the period 1 July to 30 June each year.

Financial Performance
Council maintains a rigorous financial performance and reporting process which includes monthly financial reports and quarterly budget reviews. To ensure data integrity is maintained, these reports will not be reproduced.

Project Performance
Expenditure against Council’s major projects will be provided as a percentage of annual project budgets. It should be noted that this will not directly align to overall project spend, particularly when projects span multiple years. Project expenditure should be read in conjunction with project phase and percentage of project complete as assessed by Council officers.

Governance and Risk
As part of Council’s governance framework, Monthly Performance Reports will be further complemented by Business Planning and Operational Risk Assessments in the future. These activities are considered operational and support Departments to implement the initiatives contained in the Municipal Plan.

Strategic and Operational Risk Assessments to support the new planning framework are underway. Integration of planning and risk management will be further supported by integrated monitoring and reporting by the Strategic Directions Group and the Risk Management & Audit Committee.

IMPLICATIONS
There are no direct budget or resource implications as a result of this report. If any budget variances are identified throughout the year they will be dealt with via normal Financial Management procedures.

This monthly performance report supports the new Strategic Plan and Municipal Plan framework and is only one part of the broader performance management framework to monitor Council’s achievement of these plans over the long term. The performance management framework will continue to develop over the course of this year.

<table>
<thead>
<tr>
<th>Project Sponsor</th>
<th>Project Manager</th>
<th>Project Description</th>
<th>Scheduled Start Date</th>
<th>Scheduled Completion Date</th>
<th>Project Budget</th>
<th>Project Phase</th>
<th>% Project Budget Expended</th>
<th>% Project Completed</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>LANCOM</td>
<td>TAO</td>
<td>Steve Brown</td>
<td>$1.5M has been allocated to pave 4,000 tonnes across the municipality as part of the current maintenance and council's objectives to improve services.</td>
<td>Jul 23</td>
<td>Sep 30</td>
<td>$2,000,000</td>
<td>5%</td>
<td>5%</td>
<td>Her's have been purchased and stacked and the balance have been ordered. Planting will continue through the 2020/21 season to take advantage of being established.</td>
</tr>
<tr>
<td>LANCOM</td>
<td>DFM</td>
<td>Tony Street</td>
<td>Jones Street will involve $650M for beautification works to be delivered in four stages: Stages 1 and 2 will deliver works between the intersection and Smith Street, Stages 3, Ewell Smith and South Street and Stage 4 will deliver works from Smith Street to McLean Street. The beautification works deliver in 2019/20 and is scheduled to be completed by June 2020.</td>
<td>Jul 30</td>
<td>Jul 24</td>
<td>$1,000,000</td>
<td>Design</td>
<td>0%</td>
<td>5%</td>
</tr>
<tr>
<td>LANCOM</td>
<td>DFM</td>
<td>Tony Street</td>
<td>O'Neil Street has been closed to vehicular traffic annually for the last 5 years. The street is a key part of the Municipal Green Corridor.</td>
<td>Jul 19</td>
<td>Jul 19</td>
<td>$2,500,000</td>
<td>Design</td>
<td>0%</td>
<td>10%</td>
</tr>
<tr>
<td>LANCOM</td>
<td>DFM</td>
<td>Tony Street</td>
<td>Shoal Bay Waste Management Facility - Lachlan Treatment System</td>
<td>Jul 20</td>
<td>Jul 11</td>
<td>$13,200,000</td>
<td>Design</td>
<td>0%</td>
<td>20%</td>
</tr>
<tr>
<td>LANCOM</td>
<td>DFM</td>
<td>Tony Street</td>
<td>Shoal Bay Waste Management Facility - Construction of new LID</td>
<td>Jul 19</td>
<td>Dec 19</td>
<td>$8,500,000</td>
<td>Construction</td>
<td>0%</td>
<td>10%</td>
</tr>
<tr>
<td>LANCOM</td>
<td>DFM</td>
<td>Tony Street</td>
<td>Shoal Bay Waste Management Facility - Construction of new LID</td>
<td>Jul 19</td>
<td>Jul 2020</td>
<td>$1,000,000</td>
<td>Design</td>
<td>0%</td>
<td>10%</td>
</tr>
<tr>
<td>LANCOM</td>
<td>DFM</td>
<td>Tony Street</td>
<td>Shoal Bay Waste Management Facility - Construction of new LID</td>
<td>Jul 19</td>
<td>Jun 2020</td>
<td>$1,500,000</td>
<td>Construction</td>
<td>0%</td>
<td>10%</td>
</tr>
<tr>
<td>LANCOM</td>
<td>DFM</td>
<td>Tony Street</td>
<td>Shoal Bay Waste Management Facility - Construction of new LID</td>
<td>Jul 19</td>
<td>Jun 2020</td>
<td>$1,500,000</td>
<td>Construction</td>
<td>0%</td>
<td>10%</td>
</tr>
<tr>
<td>LANCOM</td>
<td>DFM</td>
<td>Tony Street</td>
<td>Shoal Bay Waste Management Facility - Construction of new LID</td>
<td>Jul 19</td>
<td>Jun 2020</td>
<td>$1,500,000</td>
<td>Construction</td>
<td>0%</td>
<td>10%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Project Description</th>
<th>Start</th>
<th>End</th>
<th>Cost</th>
<th>Status</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 15.4</td>
<td>Attachment 1</td>
<td>June 19</td>
<td>June 20</td>
<td>$1,400,000</td>
<td>Satisfied</td>
<td>Contract to install the LEDS and smart controls has been finalised. The project is being delivered over three years and is progressing as planned.</td>
</tr>
<tr>
<td>Item 15.5</td>
<td>ICT Infrastructure Transformation Project</td>
<td>June 19</td>
<td>June 20</td>
<td>$1,200,000</td>
<td>Satisfied</td>
<td>Measurement complete and reports have been submitted. Contracts drafted and being reviewed. The ICT Manager commenced in September and a meeting to progress contracts and commercial implementation is being held on 12/11/2019.</td>
</tr>
</tbody>
</table>
## SD1 - A capital city with best practice and sustainable infrastructure

**By 2030, a number of strategic infrastructure projects will be developed and delivered**

<table>
<thead>
<tr>
<th>2019/20 Deliverables</th>
<th>Responsible Department</th>
<th>Scheduled Start Date</th>
<th>Scheduled Completion</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finalise Council's Asset Management Plans and utilise Asset Management Plans to inform the Long Term Financial Plan</td>
<td>ECS</td>
<td>Jul-19</td>
<td>Jun-21</td>
<td>Ongoing</td>
<td>15</td>
<td>AMPs have all been drafted to ESN asscalar and adopted by Council. Updates will occur periodically to reflect changes in assets and input from the Long Term Financial Plan.</td>
</tr>
<tr>
<td>Commence the development of a strategic Priority Infrastructure Plan</td>
<td>ECS</td>
<td>Jul-19</td>
<td>Jun-23</td>
<td>Not yet commenced</td>
<td>0</td>
<td>This will be developed in consultation with asset management principles.</td>
</tr>
<tr>
<td>Develop and implement a City of Darwin Local Buy policy with a weighting of 30% local content Requirement</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>20</td>
<td>Current processes and procedures being reviewed and paper being developed for 100% inclusion. Refine the development of a suite of standard contracts was issued in the first week of September 2019.</td>
</tr>
<tr>
<td>Undertake a review and develop a strategy for Council's landholdings seeking best public value</td>
<td>IGDS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>30</td>
<td>Preliminary assessment for review by GM IGES</td>
</tr>
<tr>
<td>Manage all Council public infrastructure, parks and buildings</td>
<td>ECS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>5</td>
<td>Currently reviewing service levels, delivery against current levels, all service levels to be reviewed this financial year (19/20). Resourcing to be determined accordingly.</td>
</tr>
<tr>
<td>Upgrade Council's Information Technology Assets</td>
<td>CPS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Refer to Major Projects - Deliver ICT Transformation Project</td>
</tr>
<tr>
<td>Deliver Council's 2019/20 Capital Works program</td>
<td>ECS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>30</td>
<td>Programming of work currently underway. 2% of total budget expended as at 31 August 2019. At the time of reporting, 3% of the total budget is expended and a further 18% committed.</td>
</tr>
<tr>
<td>Conduct an optimisation review of Council's fleet and workshop management</td>
<td>ECS</td>
<td>Jul-19</td>
<td>Dec-19</td>
<td>In Progress</td>
<td>60</td>
<td>Comprehensive fleet utilization reviews are currently being undertaken, to have a draft report delivered first quarter 19/20 financial year and endorsed by Council by end of 2019.</td>
</tr>
<tr>
<td>Create a pipeline of strategic projects that are funded in the Long Term Financial Plan and are shovel ready.</td>
<td>IGDS/GIPFA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>30</td>
<td>Preliminary assessment for review by GM IGES</td>
</tr>
<tr>
<td>Deliver new Amenities Facility at The Esplanade</td>
<td>ECS</td>
<td>Jul-19</td>
<td>Nov-19</td>
<td>In Progress</td>
<td>5</td>
<td>Tender documents being prepared.</td>
</tr>
<tr>
<td>Deliver Cell 6 at the Shoal Bay Waste Management Facility</td>
<td>ECS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Refer to Major Project - Shoal Bay Waste Management Facility - Construction of new Cell 6</td>
</tr>
</tbody>
</table>
### SD2 - A safe, liveable and healthy city

**By 2030, Darwin will be a safer place to live and visit**

<table>
<thead>
<tr>
<th>2019/20 Deliverables</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Scheduled Completion</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deliver an Animal Management and enforcement city wide education program</td>
<td>CRS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>20</td>
<td>This is an ongoing program and includes responsible pet ownership awareness raising events, education workshops, a compliance audit of declared dogs and unregistered animals and the rollout of the &quot;Great Pet&quot; campaign. The second community mail out flyer regarding the legal requirements of pet ownership was distributed to 33,000 households in August coinciding with TV and radio adverts. Rangers commenced the animal registration audit in August with compliance inspections undertaken in the following areas: Location and number of properties Various locations for declared dogs 15 Karama 992 Malak 583 Larrakia 538 Total 2,526 properties. The audit is conducted by a compliance team on Saturdays and during weekdays if resources are available. There were 249 properties observed with unregistered animals, notices have been issued to these properties to register their animals within 7 days.</td>
</tr>
<tr>
<td>Review and improve Council’s emergency management plans and readiness</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>10</td>
<td>Will be progressed further when Risk, Audit and Insurance role is appointed to.</td>
</tr>
<tr>
<td>Redevelop Business Continuity Plans for all sites and risks and test plans</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>10</td>
<td>Will be progressed further when Risk, Audit and Insurance role is appointed to.</td>
</tr>
<tr>
<td>Enhance Council’s contractor Workplace Health and Safety Management Framework with a focus on ensuring public safety at all times</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>10</td>
<td>A WHS Contractor Audit was undertaken in 2018/19 and reported to the Risk Management and Audit Committee. Audit actions will be reviewed and a plan developed in 2019/20.</td>
</tr>
<tr>
<td>Work with Northern Territory Police, Fire and Emergency Services (NTPFES) to continually develop and expand the CCTV networks across the municipality</td>
<td>IGDS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>20</td>
<td>An ongoing development and expansion is planned in tandem with lighting across the municipality to further develop business cases where applicable.</td>
</tr>
<tr>
<td>Implement and review the Safer Vibrant Darwin Plan</td>
<td>CRS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>20</td>
<td></td>
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</tr>
</tbody>
</table>

- Signage for Mindil Beach alcohol exclusion area has been installed.
- Ongoing consultation with Dept Housing around the establishment of Darwin Better Pathways Centre.
- Investigations into homelessness survey are ongoing.
- Closure of Karama Walkways has been presented to Council.
- Community consultation to extend this process.
- Police request for immediate nighttime closure of walkway in Karama has been actioned.
- Numerous unsubstantiated reports of poor behaviour in walkways continues to draw significant resources from the team.
## SD3 - A cool, clean and green city

**By 2030, Darwin will be recognised as a clean and environmentally responsible city.**

### 2019/20 Deliverables

<table>
<thead>
<tr>
<th>Deliverables</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Scheduled Completion Date</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant 4,800 trees across the Darwin municipality</td>
<td>ECS</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Deliver the Greening Darwin Strategy</td>
<td>ECS</td>
<td>Jul-19</td>
<td>Dec-19</td>
<td>In Progress</td>
<td>25</td>
<td>An urban forest management strategy is being developed to inform a Greening Darwin Strategy. A workshop is scheduled with Council in November 2019.</td>
</tr>
<tr>
<td>Deliver the Shoal Bay Waste Management Facility Leachate Treatment Project</td>
<td>ECS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finalise the Waste Management Strategy for adoption by Council</td>
<td>ECS</td>
<td>Jul-19</td>
<td>Sep-20</td>
<td>In Progress</td>
<td>0</td>
<td>No further progress on the Waste Management Strategy at this stage. Recruitment currently underway for a Waste Manager. Strategy to be finalised in preparation for the 2021/22 budget process.</td>
</tr>
<tr>
<td>Establish an urban living lab in partnership with the Northern Territory Government and CSIRO as an initiative of the Darwin City Deal</td>
<td>IGDS</td>
<td>Jun-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>30</td>
<td>The establishment of the governance and projects associated with the Urban Living Lab has been developed and representation by Council has been established.</td>
</tr>
<tr>
<td>Develop a Council-wide Environmental Management Plan and articulate Council’s response to climate action</td>
<td>CRS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Not yet commenced</td>
<td>0</td>
<td>Since the Declaration of a Climate Emergency, a project plan for developing Council’s Emergency Response is being developed. Draft Council Climate Emergency Roundtable is being developed for December 2019. Internal engagement on the project plan and roundtable is ongoing. A report to Council will be presented at 2nd Ordinary in September 2019. Monitoring of water bodies continues as part of a broader commitment to environmental management. The water sampling review has been updated and implemented as of July 2019.</td>
</tr>
<tr>
<td>Implement the Single Use Plastics Policy within Council and the community</td>
<td>CRS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>30</td>
<td>The single use plastic ban is continuing to influence markets and events in Darwin, with the Darwin Festival becoming single use plastic-free and diverting organic waste having it go to a local commercial compost.</td>
</tr>
<tr>
<td>Deliver the suburban lights project</td>
<td>IGDS</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Implement the Gardens for Wildlife Program</td>
<td>CRS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>10</td>
<td>G4W seeks to increase biodiversity across the municipality. Three are 165 households registered and 64 home visits have been completed to date. G4W has had media attention on ABC radio and contributed to the community gardens open garden scheme through a podcast event held on 17 August 2019. A habitat hollow workshop was also undertaken on 10 August for those signed up and the general community.</td>
</tr>
<tr>
<td>Item 15.4 - Attachment 1 Page 95</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliver an Urban Forest Tree Management Strategy including tree asset data collection</th>
<th>ECS</th>
<th>Jul-19</th>
<th>Dec-19</th>
<th>In Progress</th>
<th>70</th>
</tr>
</thead>
<tbody>
<tr>
<td>The consultants' draft strategy is currently being reviewed. To be presented to Council for endorsement end of 2019.</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliver new pump infrastructure at Lake Alexander to improve water quality</th>
<th>ECS</th>
<th>Jul-19</th>
<th>Jun-20</th>
<th>In Progress</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary investigations undertaken. Project currently being scoped for the replacement of the existing pump.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Implement the City of Darwin Energy Strategy</th>
<th>CRS</th>
<th>Jul-19</th>
<th>Jun 20</th>
<th>In Progress</th>
<th>20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initiatives are being explored broadly as part of the Shoal Bay Waste Management operations and climate emergency response.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Refer to Major Project
### SD4 - A smart and prosperous city

**By 2030, Darwin will be recognised globally as a Smart City**

<table>
<thead>
<tr>
<th>2019/20 Deliverables</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Scheduled Completion</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement the #SmartDarwin Strategy</td>
<td>IGDS</td>
<td>Jul-19</td>
<td>Jan-20</td>
<td>In Progress</td>
<td>30</td>
<td>Implementing Smart City Governance and data sharing policy together with privacy impact assessments.</td>
</tr>
<tr>
<td>Seek commercial investment and opportunities for technical investment</td>
<td>IGDS</td>
<td>Jul-19</td>
<td>Jan-20</td>
<td>Ongoing</td>
<td>5</td>
<td>Assessed by a &quot;case by case&quot; basis and dependent on the delivery of strategic property analysis for 2019.</td>
</tr>
<tr>
<td>Work with the Northern Territory Government and industry to structure a government red tape reduction program, particularly for the Tourism and Development sectors</td>
<td>IGDS/GREA</td>
<td>Jul-19</td>
<td>Jan-20</td>
<td>Ongoing</td>
<td>5</td>
<td>Property Council 2.0 by 2020 Reforms responded to.</td>
</tr>
<tr>
<td>Deliver a Library Strategy that guides the future of Libraries across the municipality</td>
<td>CRS</td>
<td>Mar-19</td>
<td>Jan-23</td>
<td>In Progress</td>
<td>20</td>
<td>Following extensive internal and external engagement the draft Library Strategy 2019-2023 was workshoped with Council on 23 July 2019. The proposed final strategy will be presented to Council in September 2019 for adoption. Libraries are focussing on actions to meet the first timelines due in September 2019.</td>
</tr>
<tr>
<td>Deliver the OPENGOV data platform</td>
<td>IGDS</td>
<td>Jul-19</td>
<td>Jan-20</td>
<td>In Progress</td>
<td>30</td>
<td>OPENGOV established for the switching on Darwin Project. Investigations underway to expand OPENGOV for financial reporting.</td>
</tr>
</tbody>
</table>

### By 2030, Darwin will have attracted and retained more residents and will offer sustainable investment opportunities

<table>
<thead>
<tr>
<th>2019/20 Deliverables</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Scheduled Completion</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop a business case for a Darwin 2030 Partners Program</td>
<td>GREA</td>
<td>Jan-20</td>
<td>Jan-20</td>
<td>Not yet commenced</td>
<td>0</td>
<td>Scheduled commencement 3rd quarter.</td>
</tr>
<tr>
<td>Develop a strategic framework for Council procurement to support the local economy, in line with the Local Government Act</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jan-20</td>
<td>In Progress</td>
<td>20</td>
<td>Current processes and procedures being reviewed and paper being developed for SDG initially. Brief on the development of a suite of standard contracts has just been issued.</td>
</tr>
<tr>
<td>Develop the International Relations Program on the basis of economic return to the City and categorise relationships based on return on investment</td>
<td>IGDS</td>
<td>Jul-19</td>
<td>Jan-20</td>
<td>Ongoing</td>
<td>15</td>
<td>International Relations Policy and Sister City Sub Committees under review. A workshop will be held with Council in September 2019.</td>
</tr>
<tr>
<td>Item 15.4 - Attachment 1</td>
<td>Engage with the Northern Territory Government and business to improve investment in Darwin</td>
<td>iGDS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>25</td>
</tr>
</tbody>
</table>
SD5 - A vibrant and creative city

By 2030, Darwin will be recognised as an iconic destination

<table>
<thead>
<tr>
<th>2018/19 Deliverables</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Scheduled Completion</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digitise Council’s communications and engagement platform to enable improved messaging with the community and stakeholders</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>20</td>
<td>Online engagement platform ‘Engage Darwin’ has 1391 registered participants. Platform used for 3 open consultations in August, with 15 completed projects on the site.</td>
</tr>
<tr>
<td>Enhance the City of Darwin events program and events management practices with a focus on developing and marketing of Council owned facilities for events</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>20</td>
<td>New Event Application Form sent to internal stakeholders for feedback. Grant application submitted to NTMCC to develop an Event Venue Guide.</td>
</tr>
<tr>
<td>Develop a framework and materials to promote Darwin as a destination to visit, work, live and invest</td>
<td>IGDS/GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>20</td>
<td>Several initiatives have been presented for approval – the recent development of a Virtual Reality app to promote Darwin as a destination is now ready for commissioning.</td>
</tr>
<tr>
<td>Deliver the Building Better Regions Fund Community Program - Creative Enterprise Skills for Public Artists Workshop Series</td>
<td>CRS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>75</td>
<td>This grant funded project is almost complete. Two skills workshops were held. Participation in two community festivals, Mentorship of seven (rather than six emerging artists) Five new murals are complete with another half way through development. A Federal Government funding progress report is due 30 September 2019.</td>
</tr>
<tr>
<td>Deliver the annual Bombing of Darwin event</td>
<td>GREA</td>
<td>Sep-19</td>
<td>Mar-20</td>
<td>Ongoing</td>
<td>6</td>
<td>Planning to commence in September 2019.</td>
</tr>
<tr>
<td>Collaborate with Darwin City Deal partners to increase students in Darwin</td>
<td>IGDS</td>
<td>Jul-10</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>20</td>
<td>All activities in regions have been in partnership with CDU and other RTO’s to ensure promotion of education services are included with international relations endeavours.</td>
</tr>
</tbody>
</table>

By 2030, Darwin will be a more connected community and have pride in our cultural identity

<table>
<thead>
<tr>
<th>2019/20 Deliverables</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Scheduled Completion</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deliver and implement Council’s first Reconciliation Action Plan</td>
<td>CRS</td>
<td>Jul-10</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>5</td>
<td>Project brief was endorsed by Council on 27 August 2019. The project plan proposes an ‘innovate’ RAP. A working group will be established to guide the development of this plan and internal engagement has begun to establish the working group.</td>
</tr>
</tbody>
</table>

Item 15.4 - Attachment 1
<table>
<thead>
<tr>
<th>Implement the Young Darwin Youth Strategy 2016-2021</th>
<th>CRS</th>
<th>Jul-19</th>
<th>Jun-20</th>
<th>Ongoing</th>
<th>15</th>
</tr>
</thead>
<tbody>
<tr>
<td>This is an ongoing strategy that guides overall activity of the Youth Programs Team. Focus areas for August include:</td>
<td></td>
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</tr>
<tr>
<td>- revising the 2019/2020 work plan</td>
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<tr>
<td>- designing review processes for the skate program and LAUNCH media</td>
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</tr>
<tr>
<td>- finalising skate programs</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>- planning for October school holidays and preparation for LAUNCH Night Series Basketball in Term 4.</td>
<td></td>
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</tr>
<tr>
<td>- securing for the after school program at Karana Library</td>
<td></td>
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<tr>
<td>- Delivery of Sounds@Sunset #4 + event marketing workshop</td>
<td></td>
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</tr>
<tr>
<td>- Participation in NTG’s Darwin School Holiday Calendar Planning and Darwin Youth Action Plan meetings, Marnes Youth Health Summit Planning Group</td>
<td></td>
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</tr>
<tr>
<td>- EARAWWN secretariat support including weekly sector news updates</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>- LAUNCH media team coverage of Darwin Festival, Darwin Show, Gunabul and CDU Open Day</td>
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<td></td>
</tr>
<tr>
<td>- Management of Big Gear PA equipment</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Deliver the City of Darwin Community Grants Program</th>
<th>CRS</th>
<th>Jul-19</th>
<th>Jun-20</th>
<th>Ongoing</th>
<th>25</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round 1 grants have been awarded. The second round of grants opens on 21 September 2019.</td>
<td></td>
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</tbody>
</table>
### City of Darwin Governance Framework

#### Vision and Culture

<table>
<thead>
<tr>
<th>2019/20 Deliverables</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Scheduled Completion</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review and remodel the Long Term Financial Plan in line with asset management planning, providing recommendations to Council for fiscal improvement</td>
<td>CPS</td>
<td>Aug-19</td>
<td>Dec-19</td>
<td>In Progress</td>
<td>0</td>
<td>Redo the Long Term Financial Plan to align with Municipal and Strategic Plans. Financial models to be outcome of LTFCP. Proposals for consultants submission for finance segment being drafted. Proposal has been issued and responded to.</td>
</tr>
<tr>
<td>Finalise and implement a renewed Governance Framework for Council</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Dec-19</td>
<td>In Progress</td>
<td>50</td>
<td>The development of a renewed Governance Framework is progressing. A draft is expected to be presented to Council during the September - December 2019 quarter.</td>
</tr>
<tr>
<td>Implement the City of Darwin staff values CARES (Customer Service, Accountability, Respect, Excellence, Solidarity)</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>15</td>
<td>CARES Awards held bi-annually with the first awards delivered in July 2019. Second awards will be delivered in line with Council's end of year celebrations.</td>
</tr>
<tr>
<td>Develop and implement a structured innovation program across Council</td>
<td>IGDS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Not yet commenced</td>
<td>0</td>
<td>Work to scope a structured innovation program for Council will commence by December 2019.</td>
</tr>
<tr>
<td>Develop and implement an Organisational Development Program</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>15</td>
<td>Caryn Survey delivered over July. Results are being collated and will be delivered internally to staff throughout September 2019.</td>
</tr>
<tr>
<td>Develop an Internal Inclusion and Diversity Program</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>5</td>
<td>All Human Resources and Safety Policies and procedures are under review. Policy reviews will take into account the principles inclusion and diversity outlined in the City of Darwin Access and Inclusion Plan. HR will participate in the working group on the development of Council Reconciliation Action Plan.</td>
</tr>
</tbody>
</table>

#### Roles and Relationships

<table>
<thead>
<tr>
<th>2019/20 Deliverables</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Scheduled Completion</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manage Council's sponsorship program and portfolio obligations</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>10</td>
<td>Sponsorship policy reviewed and endorsed by Council in August 2019. Continuing to finalise sponsorship agreements to respond to the 2019/20 budget decisions.</td>
</tr>
<tr>
<td>Improve and consolidate methods of community consultation, engagement and communication across Council</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>20</td>
<td>Internal Community Engagement Framework and Toolkit drafted, sent to internal stakeholders for review.</td>
</tr>
</tbody>
</table>
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<table>
<thead>
<tr>
<th>Description</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Completion Date</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Develop and implement an internal communications engagement strategy.</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>Develop and implement a Government Relations Strategy</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Manage Council’s reputation through effective media management strategies,</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>10</td>
<td></td>
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<tr>
<td>and proactive public relations.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordinate Council’s advocacy and submissions for external funding</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>10</td>
<td></td>
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<tr>
<td>opportunities and legislation.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Manage Council’s strategic role in the Darwin City Deal including</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>governance and reporting obligations.</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

**Decision Making and Management**

<table>
<thead>
<tr>
<th>Description</th>
<th>Responsible Department</th>
<th>Start Date</th>
<th>Completion Date</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redesign Council’s strategic procurement framework and practices and</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>automate ensuring compliance with the Local Government Act.</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Develop a Project Management Framework and methodology for the whole of</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Council.</td>
<td></td>
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</tr>
<tr>
<td>Manage Council’s insurance and insurance renewal process using a risk based</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>methodology.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deliver the Customer Service Strategy</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td>Manage Council’s response to legislative change and compliance at the</td>
<td>GREA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Ongoing</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Federal, Territory and local levels, including legislative and policy</td>
<td></td>
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<tr>
<td>reforms and the coordination of Council’s By-laws.</td>
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</tbody>
</table>
```

Implement Council's decision relating to the strategic review of the Statutory Committee Structure.

<table>
<thead>
<tr>
<th>Responsible Department</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEA</td>
<td>Jul-19</td>
<td>Dec-19</td>
<td>In Progress 50</td>
</tr>
</tbody>
</table>

Manage Council's constitutional arrangements review and deliver recommendations for implementation at the 2021 Local Government Elections

<table>
<thead>
<tr>
<th>Responsible Department</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEA</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress 15</td>
</tr>
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</table>

Develop and implement a Council-wide Employee Succession Plan

<table>
<thead>
<tr>
<th>Responsible Department</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Not yet commenced 0</td>
</tr>
</tbody>
</table>

Develop and implement a Council-wide Employee Performance Program

<table>
<thead>
<tr>
<th>Responsible Department</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Not yet commenced 0</td>
</tr>
</tbody>
</table>

Implement the Workplace Health & Safety audit recommendations

<table>
<thead>
<tr>
<th>Responsible Department</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Not yet commenced 0</td>
</tr>
</tbody>
</table>

Develop a Digital and Data Asset Management Plan

<table>
<thead>
<tr>
<th>Responsible Department</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>Not yet commenced 0</td>
</tr>
</tbody>
</table>

Deliver new Strategic and Operational Risk Assessments aligned to the Darwin 2030 Strategic Plan

<table>
<thead>
<tr>
<th>Responsible Department</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
</table>

### Accountability

<table>
<thead>
<tr>
<th>2019/20 Deliverables</th>
<th>Responsible Department</th>
<th>Progress</th>
<th>% Complete</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepare and facilitate the compliance audit by the Department of Local Government, Housing and Community Development</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Dec-19</td>
<td>Deferred 0</td>
</tr>
<tr>
<td>Develop a renewed Complaints Management Framework, Policy and processes</td>
<td>GEA</td>
<td>Jul-19</td>
<td>Dec-19</td>
<td>Not yet commenced 0</td>
</tr>
<tr>
<td>Implement Council's Internal Audit Function</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Jun-20</td>
<td>In Progress 5</td>
</tr>
<tr>
<td>Develop a Fraud and Corruption Management Plan and renew policy</td>
<td>CPS</td>
<td>Jul-19</td>
<td>Dec-20</td>
<td>In Progress 10</td>
</tr>
</tbody>
</table>

Refer to Major Project
This page has been left intentionally blank
15 REPORTS OF REPRESENTATIVES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

18 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 15 October 2019, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin.
19 CLOSURE OF MEETING TO THE PUBLIC

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 65(2) of the Local Government Act:

26.1 Proposed Darwin CBD Bus Re-Routing

This matter is considered to be confidential under Section 65(2) - 8(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information provided to the council on condition that it be kept confidential.

26.2 Notice to Quit

This matter is considered to be confidential under Section 65(2) - 8(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

26.3 Parap Pool Operations and Utility Usage

This matter is considered to be confidential under Section 65(2) - 8(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

26.4 PAYMENT LISTING REPORT AUGUST 2019

This matter is considered to be confidential under Section 65(2) - 8(a), 8(b) and 8(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
20 ADJOURNMENT OF MEETING AND MEDIA LIAISON
MINUTES

Ordinary Council Meeting
Tuesday, 10 September 2019
MINUTES OF CITY OF DARWIN
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, LEVEL 1, CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN
ON TUESDAY, 10 SEPTEMBER 2019 AT 5:30PM


OFFICERS: Scott Waters (Chief Executive Officer), Joshua Sattler (General Manager Innovation Growth & Development Services), Shenagh Gamble (Acting General Manager Community & Regulatory Services), Chris Potter (General Manager Corporate and Procurement Services), Melissa Reiter (General Manager Government Relations & External Affairs), Ron Grinsell (General Manager Engineering & City Services), Russell Holden (Executive Manager Finance), Cindy Robson (Manager City Planning), Josie Matthiesson (Research and Project Coordinator), Jane de Gault (Media and Communications Advisor), Caitlyn Moulds (Acting Coordinator Governance)

APOLOGY: Lord Mayor Kon Vatskalis, Alderman George Lambrinidis, Alderman Peter Pangquee, Alderman Sherry Cullen,

GUESTS: NT News, Mr Will Zwar, ABC News, Ms Kate Ashton

WEBCASTING DISCLAIMER

The City of Darwin is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the City of Darwin will use its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.

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Ordinary Council Meeting Minutes 10 September 2019

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1 ACKNOWLEDGEMENT OF COUNTRY

2 THE LORD’S PRAYER

3 MEETING DECLARED OPEN

The Chair declared the meeting open at 5.31 pm.

4 APOLOGIES AND LEAVE OF ABSENCE

4.1 APOLOGIES

RESOLUTION ORD374/19
Moved: Alderman Gary Haslett
Seconded: Alderman Justine Glover
THAT the apology from Alderman Sherry Cullen, be received.
THAT the apology from Alderman Peter Pangquee, be received.

CARRIED 9/0

4.2 LEAVE OF ABSENCE GRANTED

RESOLUTION ORD375/19
Moved: Alderman Gary Haslett
Seconded: Alderman Justine Glover
That leave of absence from Alderman George Lambrinidis be received and accepted.
That leave of absence from the Lord Mayor be received and accepted

CARRIED 9/0

4.3 LEAVE OF ABSENCE REQUESTED

RESOLUTION ORD376/19
Moved: Alderman Jimmy Bouhoris
Seconded: Alderman Justine Glover
A. THAT a Leave of Absence be granted for Alderman Simon Niblock for the period 12 to18 September 2019 and 28 September to11 October 2019

CARRIED 9/0
5 ELECTRONIC MEETING ATTENDANCE

5.1 Electronic Meeting Attendance Granted
Nil

5.2 Electronic Meeting Attendance Requested
Nil

6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

6.1 Declaration of Interest by Members
Nil

6.2 Declaration of Interest by Staff
Nil

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 AMENDMENT TO PREVIOUS MINUTES

RESOLUTION ORD377/19
Moved: Alderman Justine Glover
Seconded: Alderman Jimmy Bouhoris
THAT item 17.6 be amended at Item 17.6 – Market Budgets to be worded as;
What is happening about installing appropriate waste drainage system at the Nightcliff Markets? This has been a market request since 2017 and I’ve been told that there is money in the Nightcliff market budget, be received and confirmed as a true and correct record of the proceeding of that meeting.

CARRIED 9/0

7.2 CONFIRMATION OF PREVIOUS MINUTES 27 AUGUST 2019

RESOLUTION ORD378/19
Moved: Alderman Justine Glover
Seconded: Alderman Jimmy Bouhoris
THAT the minutes of the Ordinary Council Meeting held on 27 August 2019, as amended, be confirmed

CARRIED 9/0
8 MOVING OF CONFIDENTIAL ITEMS

8.1 GARDEN’S AMPHITHEATRE MANAGEMENT AGREEMENT

SUMMARY
The purpose of this report is to seek Council approval to amend the Amphitheatre Management Agreement between the City of Darwin and the Darwin Entertainment Centre (DEC) to enable DEC to determine the commercial hire rates for the venue.

With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes

RESOLUTION ORD398/19
Moved: Alderman Justine Glover
Seconded: Alderman Emma Young
1. THAT the report be received and noted.
2. THAT Council approve a variation to the Gardens Amphitheatre Management Agreement between City of Darwin and the Darwin Entertainment Centre as follows:

Remove:
Clause 5.2C
In entering into a hiring agreement with third parties who wish to hire the Venue DEC agrees to apply the following charges as applicable
(i) where the third party is a Commercial Entity the greater of
(A) $7,500; and
(B) 6% of net box office sales

Clause 5.3
The parties agree that during the Term, DEC will provide exclusive ticketing services for all events held at the Venue including:
(A) Printing, preparing, selling and distributing tickets; and
(B) Other ticketing operations

Include:
Clause 5.2C
In entering into a hiring agreement with third parties who wish to hire the Venue DEC agrees to apply the following charges as applicable

(i) where the third party is a Commercial Entity
(A) $7,500 versus 5% net box office capped at a maximum of $15,000 for non-performance days and performance days (non-performance days and performance days are at the discretion of DEC)

Clause 5.3
The parties agree that during the Term, DEC will provide ticketing services for all events held at the Venue however should DEC wish to provide ticket inventory to another ticketing provider it may do so at its absolute sole discretion include:

(A) Negotiating costs, printing, preparing, selling and distributing tickets; and
(B) Other ticketing operations

3. THAT this decision be moved into open

CARRIED 9/0

8.2 AFLNT PROPOSAL FOR CHANGE FACILITIES - GARDENS AND NIGHTCLIFF OVALS

SUMMARY
The purpose of this report is to seek in-principle support from Council for AFLNT to identify external funding to install modular change facilities at the Gardens Oval Complex and Nightcliff Oval.

RESOLUTION ORD397/19
Moved: Alderman Mick Palmer
Seconded: Alderman Jimmy Bouhoris

1. THAT the report titled AFLNT Proposal for Change Facilities – Gardens and Nightcliff Ovals be received and noted.

2. THAT Council provide in-principle support for AFLNT’s proposal to install modular change facilities at the Gardens Oval Complex and Nightcliff Oval as detailed in Attachment 1 of the report titled AFLNT Proposal for Change Facilities – Gardens and Nightcliff Ovals, subject to AFLNT seeking full funding for the proposal.

3. THAT approval for any installation of modular change facilities be subject to:
(a) Outcomes of stakeholder and community engagement;
(b) Identification of suitable location for modular facilities;
(c) Technical specifications and structural and building certifications being to the satisfaction of the General Manager Engineering and City Services;
(d) Financial planning for any ongoing maintenance and renewal.

4. THAT the Decision be moved into open.

CARRIED 9/0

9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE
Nil

10 PUBLIC QUESTION TIME
Nil
11 PETITIONS
Nil

12 DEPUTATIONS AND BRIEFINGS
Nil

13 NOTICES OF MOTION
Nil

14 OFFICERS REPORTS

14.1 REVIEW OF INVESTMENT POLICY NO. 24

SUMMARY
The purpose of this report to seek Council's adoption of the reviewed Investment Policy No. 24 (Attachment 2).

RESOLUTION ORD380/19
Moved: Alderman Gary Haslett
Seconded: Alderman Simon Niblock
1. THAT the report be received and noted.
2. THAT Council rescind the current Review of Investment Policy No. 024 (with tracked changes) at Attachment 1.
3. THAT Council adopt the New Investment Policy No. 024 at Attachment 2.
In Favour: Alderman Andrew Arthur, Justine Glover, Robin Knox, Simon Niblock, Rebecca Want de Rowe and Emma Young
Against: Alderman Jimmy Bouhouris, Gary Haslett and Mick Palmer
CARRIED 6/3

FORESHADOW MOTION
Moved: Alderman Mick Palmer
Seconded: Alderman Jimmy Bouhouris
THAT on page 4 of the policy regarding the Environment, Social and Governance (ESG) Investing be removed from the policy.
LOST 3/6
14.2 PROPOSED PLANNING SCHEME AMENDMENT - REZONING OF LOT 1768 (15) FRANCIS STREET, MILLNER

SUMMARY
The purpose of this report is to refer to Council for comment, Pursuant to Section 19 of the Planning Act, the following development application: Planning Scheme Amendment PA2019/0190 – Rezoning of Lot 1768 (15) Francis Street, Millner.

MOTION
Moved: Alderman Simon Niblock
Seconded: Alderman Andrew Arthur
1. THAT the report be received and noted.
2. THAT Council object the submission to the Director Lands and Planning, Department of Infrastructure, Planning and Logistics within Attachment 1 to Report entitled: Proposed Planning Scheme Amendment PA2019/0190 - Rezoning of Lot 1768 (15) Francis Street, Millner.

RESOLUTION ORD381/19
Moved: Alderman Jimmy Bouhoris
Seconded: Alderman Gary Haslett
1. THAT the report be received and noted.
2. THAT Council endorse the submission to the Director Lands and Planning, Department of Infrastructure, Planning and Logistics within Attachment 1 to Report entitled: Proposed Planning Scheme Amendment PA2019/0190 - Rezoning of Lot 1768 (15) Francis Street, Millner.

CARRIED 9/0

14.3 CAROLS BY CANDLELIGHT SPONSORSHIP

SUMMARY
The purpose of this report is to present a request from Christmas in Darwin Association for additional sponsorship for 2019 Carols by Candlelight event, in exchange for City of Darwin naming rights for the event.

RESOLUTION ORD382/19
Moved: Alderman Justine Glover
Seconded: Alderman Rebecca Want de Rowe
1. THAT the report be received and noted.
2. THAT Council provide additional sponsorship of $10,000 for Carols by Candlelight 2019 in exchange for the sponsor benefit of naming rights of this event for City of Darwin.

CARRIED 9/0
15 RECEIVE & NOTE REPORTS

15.1 SCHOOL TREE PLANTING UPDATE - SEPTEMBER 2019

SUMMARY
The purpose of this report is to update Council on the progress of the Lord Mayor’s School Tree Planting offer.

RESOLUTION ORD383/19
Moved: Alderman Rebecca Want de Rowe
Seconded: Alderman Emma Young
1. THAT the report be received and noted.
CARRIED 9/0

16 REPORTS OF REPRESENTATIVES

16.1 REPORTS OF REPRESENTATIVES

RESOLUTION ORD384/19
Moved: Alderman Gary Haslett
Seconded: Alderman Emma Young
THAT the following Reports of Representatives be received and noted.
CARRIED 9/0

Water Advisory Committee
Alderman Robin Knox reported on attending the NT water advisory committee. Alderman Knox reported that on the 22 September Splashfest Water Safety event will be held at the Darwin Waterfront and it coincides with Water Safety Week.

It was noted in the meeting that the ABC will be doing national television program on Pools and Parap pool was highlighted as part of the program which is great attention for the territory.

Alderman Knox also advised that the Water Safety Advisory Committee will be writing to council to ask that they work with the Northern Territory Government to place stinger signs up at Rapid Creek and Nightcliff beaches.
17 QUESTIONS BY MEMBERS

17.1 FIRE BREAKS ALONG DICK WARD DRIVE

RESOLUTION ORD385/19
Moved: Alderman Andrew Arthur
Seconded: Alderman Mick Palmer
THAT the following Questions by Members be received and noted.

Alderwoman Robin Knox queried when council will be able to do something about increasing the fire breaks along Dick Ward Drive. It is understood that it is not our land, however council will lose the trees that are planted along Dick Ward Drive if nothing is done.

The General Manager Engineering and City Services responded and advised council will write to the land owners to encourage them to widen the fire break as it is not council’s land.

CARRIED 9/0

17.2 QUESTION ON NOTICE

RESOLUTION ORD386/19
Moved: Alderman Andrew Arthur
Seconded: Alderman Mick Palmer
THAT the following Questions by Members be received and noted.

Member Niblock queried questions taken on notice, what is the process to track them and to ensure that they come back to Council and especially questions asked from the public come back to the public forum.

The Chief Executive Officer responded and advised that questions taken on notice are ratified through the minuting process and are then tracked through Infocouncil and sent to the relevant officer and then the response is sent back to the elected member that asked the question. If the elected member would like the answer to be put forward in a council meeting, please indicate when asking the question, so that officers can present the response in Council.

CARRIED 9/0
17.3 COUNCIL ROADS, PARKS AND RESERVES

RESOLUTION ORD387/19
Moved: Alderman Andrew Arthur
Seconded: Alderman Mick Palmer
THAT the following Questions by Members be received and noted.

Alderman Jimmy Bouhoris has been asked by members of the public what roads and reserves council looks after. Alderman Bouhoris queried if council could make a map available to the public on our website that showed all of councils controlled roads and reserves to help the public understand what council looks after.

The Chief Executive Officer responded that a map will be made available to the public on council's website. The Chief Executive Officer noted that currently all parks and reserves are listed on council's website, however a more detailed map including roads and allotments will be made available.

CARRIED 9/0

17.4 DOGS COMPLIANCE ISSUES ALONG THE RAPID CREEK AND NIGHTCLIFF FOreshores.

RESOLUTION ORD388/19
Moved: Alderman Andrew Arthur
Seconded: Alderman Mick Palmer
THAT the following Questions by Members be received and noted.

Alderman Robin Knox has received comments from community members regarding dogs along the Rapid Creek and Nightcliff foreshores not being under effective control and owners not picking up after their pets. Alderman Knox queried if council Rangers could patrol the area.

The Chief Executive Officer responded and advised that rangers do patrol the area, however as requested rangers will do more patrols to ensure compliance in the area.

CARRIED 9/0
18 GENERAL BUSINESS

18.1 GENERAL BUSINESS BY MEMBER

RESOLUTION ORD389/19
Moved: Alderman Rebecca Want de Rowe
Seconded: Alderman Jimmy Bouhoris

Alderman Rebecca Want de Rowe reported on an issue that was raised with her regarding dogs not under effective control around playgrounds. She noted that in Councils By-Laws it mentions that dog must be on a leash when around playgrounds.

Alderman Rebecca Want de Rowe requested that a report be brought back to council regarding the costs of creating and installing signage at all playgrounds across Darwin instructing dog owners that dogs need to be on leads around playgrounds.

Alderman Justine Glover asked for clarification of the By-laws regarding dogs around playgrounds to be included in the report to council.

*The Acting General Manager Community and Regulatory Services took the question on notice.*

CARRIED 9/0

18.2 BUSINESS ARISING FROM PREVIOUS MINUTES - BIKE PODS

RESOLUTION ORD390/19
Moved: Alderman Rebecca Want de Rowe
Seconded: Alderman Jimmy Bouhoris

Alderman Robin Knox requested a follow up to her question raised in the previous meeting regarding bike pods. Question as follows

Previously, Council allowed more passes if people were happy not to have a locker and not lock their bike in the pod. Please can Council consider this arrangement again so more people have the opportunity to ride and have access to a shower at the end of their trip?

*The General Manager Innovation Growth and Development took the question on notice.*

CARRIED 9/0
19 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING

RESOLUTION ORD391/19
Moved: Alderman Gary Haslett
Seconded: Alderman Rebecca Want de Rowe
THAT the next Ordinary Meeting of Council be held on Tuesday, 24 September 2019, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

CARRIED 9/0

20 CLOSURE OF MEETING TO THE PUBLIC

RESOLUTION ORD392/19
Moved: Alderman Simon Niblock
Seconded: Alderman Gary Haslett
THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0
RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 65(2) of the Local Government Act:

26.1 AFLNT Proposal for Change Facilities - Gardens and Nightcliff Ovals

This matter is considered to be confidential under Section 65(2) - 8(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

26.2 Garden's Amphitheatre Management Agreement

This matter is considered to be confidential under Section 65(2) - 8(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

26.3 Authorisation Debt Write Off

This matter is considered to be confidential under Section 65(2) - 8(c)(i) and 8(d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person and information subject to an obligation of confidentiality at law, or in equity.

26.4 Elected Member and MLA Interactions and Requests Process

This matter is considered to be confidential under Section 65(2) - 8(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

ADJOURNMENT OF MEETING AND MEDIA LIAISON

ADJOURNMENT OF MEETING

RESOLUTION ORD393/19

Moved: Alderman Simon Niblock
Seconded: Alderman Gary Haslett

That in accordance with By-Law 163(d), the meeting be adjourned at 6.31 pm for 5 minutes to enable the Council to have a break.

CARRIED 9/0

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 September 2019.

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CHAIR