



AGENDA

Ordinary Council Meeting Tuesday, 28 January 2020

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 28 January 2020

Time: 5:30pm

**Location: Council Chambers
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

**Scott Waters
Chief Executive Officer**

ORDINARY COUNCIL MEMBERS

The Right Worshipful, the Lord Mayor Kon Vatskalis (Chair)

Alderman Andrew Arthur

Alderman Jimmy Bouhori

Alderman Justine Glover

Alderman Gary Haslett

Alderman Robin Knox

Alderman George Lambrinidis

Alderman Simon Niblock

Alderman Mick Palmer

Alderman Peter Pangquee

Alderman Rebecca Want de Rowe

Alderman Emma Young

OFFICERS

Chief Executive Officer, Scott Waters

General Manager Innovation Growth & Development Services, Joshua Sattler

General Manager Community & Regulatory Services, Polly Banks

General Manager Government Relations & External Affairs, Melissa Reiter

General Manager Engineering & City Services, Ron Grinsell

Governance and Legislation Advisor, Fiona van der Weide

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1 ACKNOWLEDGEMENT OF COUNTRY

Mr Richard Fejo, a representative from the Larrakia Nation will be in attendance to present a Welcome to Country.

2 THE LORD'S PRAYER**3 MEETING DECLARED OPEN****4 APOLOGIES AND LEAVE OF ABSENCE****4.1 Apologies**

THAT the apologies from the Lord Mayor and Alderman Robin Knox be received.

4.2 Leave of Absence Granted

A. THAT it be noted that the Lord Mayor is an apology due to a Leave of Absence previously granted on 12 November 2019 for the period 23 December 2019 to 30 January 2020.

B. THAT it be noted that Alderman Robin Knox is an apology due to a Leave of Absence previously granted for the period 13 December 2019 to 2 February 2020.

4.3 Leave of Absence Requested**5 ELECTRONIC MEETING ATTENDANCE****5.1 Electronic Meeting Attendance Granted**

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 21\0009 – 15/04/12, the following member was granted permission for Electronic Meeting Attendance at this the Twenty-Eighth Ordinary Council Meeting held on Tuesday 28 January 2020:

- Alderman Robin Knox

5.2 Electronic Meeting Attendance Requested**6 DECLARATION OF INTEREST OF MEMBERS AND STAFF****7 CONFIRMATION OF PREVIOUS MINUTES**

Ordinary Ordinary Council Meeting - 10 December 2019

- 8 MOVING OF CONFIDENTIAL ITEMS**
- 9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**
- 10 PUBLIC QUESTION TIME**
- 11 PETITIONS**
- 12 DEPUTATIONS AND BRIEFINGS**
- 13 NOTICES OF MOTION**

14 OFFICERS REPORTS

14.1 JINGILI PLAYGROUND REDEVELOPMENT - PUBLIC ART - FINAL PROPOSED DESIGN

Common No.:**Author:** Community and Cultural Development Coordinator**Authoriser:** Executive Manager Environment & Community**Attachments:** 1. Final Concept Integrated Public Art Proposal - Jingili Playground Redevelopment**SUMMARY**

The purpose of this report is to seek Council approval for the proposed integrated public art at the Jingili Playground Redevelopment as recommended to Council by the Public Art Advisory Panel and the Arts and Cultural Development Advisory Committee.

RECOMMENDATIONS

1. THAT the report be received and noted.
2. THAT Milne and Stonehouse are contracted for Stage 2 of the Jingili Public Art project, to a maximum of \$174,800 from the public art budget for delivery of Projects 1 and 2.
3. THAT subject to final engineering design, Project 1 (3 x Green Ant Nest Pods) and Project 2 (Green Ant Sculptures) are approved for fabrication (as outlined in **Attachment 1**).
4. THAT Project 3 (Art Shade/Shelter) is funded from the Jingili Playground Redevelopment budget.
5. THAT non-custom play equipment items integrated into the public art project such as slides, rope ladders and rope tunnels are considered for funding from the Jingili Playground Redevelopment budget.
6. THAT pending engineering and final design specification, the Jingili Playground Redevelopment project team, in consultation with the Public Art Advisory Panel, will finalise the design and fabrication to fit both the project scope and budget.

KEY ISSUES

- Council has received the final proposal (**Attachment 1**) for integrated public art as part of the Jingili Playground Redevelopment from creative team, Milne and Stonehouse.
- The Public Art Advisory Panel met on Monday 13 January to discuss the proposal with the following outcomes:
 - The Public Art Advisory Panel endorsed Project 1 (3 x Green Ant Nest Pods) and Project 2 (Green Ant Sculptures) to proceed to Stage 2: Fabrication as part of the Jingili Playground Redevelopment providing the final budget falls within the remaining public art budget allocation of \$174, 800 ex GST.
 - Engineering and City Services agreed that Project 3 (Art Shade/Shelter) design, printing, fabrication and installation will be funded from the Playground Redevelopment budget allocated to Jingili.
 - Engineering and City Services will consider non-custom elements of play equipment integrated into the design for expenditure from the Playground redevelopment budget.

- Project 4 Amenity Block Integrated Artworks (\$10,000 approximately) and Project 5 Softfall Design (\$7,000) of **Attachment 1** will not be funded from the Public Art Budget assigned to this project. These proposed value-add projects will only proceed if funded from the budget for Playground Redevelopment.

BACKGROUND

RESOLUTION ORD339/19 (27/08/19)

Concept Brief: Thrive Public Art Projects 2019-2023

2. THAT Council endorse the overarching theme, scope and scale of public art planned for 2019-2023 as outlined in Attachment 1 and Attachment 2.

DISCUSSION

Design Development Process

In October 2019, Milne and Stonehouse, a Sydney-based creative team were selected from a nationally competitive Expression of Interest (EOI) process to develop a proposal for public art for the Jingili Playground redevelopment as part of the THRIVE Public Art Projects.

Community consultation conducted in 2019 informed an overarching theme for the playground of 'Magical Mangroves'. This theme was provided for Milne and Stonehouse and the Free Space Studio Public Art collective to respond to.

Milne and Stonehouse visited Darwin from 5 -15 December 2019 and attended a project inception meeting, a site visit, workshops with the Free Space Studio and a Public Art tour of the municipality. Milne and Stonehouse worked closely with the Free Space Studio Public Art Collective and a Larrakia Cultural Advisor to determine the group and individual interests, overarching vision, appropriate and relevant content for the site and how best to highlight the unique qualities of the artist's work into a cohesive whole.

Proposal Refinement

On 12 December Milne and Stonehouse presented initial concepts to the project team (**Attachment 2 – available separately through the website**) and sought direction from City of Darwin technical staff and the Public Art Advisory Panel between two major projects: Green Ant Nest Pods and Mangrove Swing.

The THRIVE Public Art Project Manager consulted the Jingili Playground Redevelopment project team, other internal stakeholders and the Public Art Advisory Panel on the two options presented.

The Green Ant Nest Pods were selected for further development for the final proposal. The Mangrove Swing (**Attachment 2 – available separately through the website**) was removed from the project. On 19 December Milne and Stonehouse were advised to proceed with developing the Green Ant Nest Pods for the following considerations:

- Greater diversity of play experiences and depth of use with fully accessible and more physically challenging elements, multiple heights, varying platform levels and experiences, and more scope for imaginative play.
- Clear incorporation of all the artist's works in the Leaf Framing of the Green Ant Nest Pods, supporting more artwork from the local Free Space Studio artists than the Mangrove Swing.
- A stronger visual presence in the play space than the Mangrove Swing and brings the artwork of the Free Space Studio Artists down to eye level for greater showcasing.
- It was also recommended that a range of artwork discovery elements (green ant sculptures) be included for the children to find to enhance the artwork. This was added to the scope of the project.

Final Proposal

Milne and Stonehouse provided elevation drawings and project footprint on a site plan for the Green Ant Nest Pods concept. They also added Project 2 (Green Ant Sculptures). This final project proposal is provided as **Attachment 1** of this report.

Project Number	Description	Estimated Cost	Proceed	Funding Source
Project 1	Green Ant Nest	2 x pods \$140–160,000 3 x pods \$170–190,000	Yes	Public Art Budget
Project 2	Sculptural Green Ants	\$2,000 – 4,000 per Ant E.g Six Ants \$12,000 – \$24,000	Yes	Public Art Budget
Project 3	Art Shade / Shelter Printing Design Fee Based on Approx. 191 m ²	\$1,910 \$6,685	Yes	Jingili Playground Redevelopment Budget
Project 4	Amenity Block	\$10,000	If funding identified	None available
Project 5	Soft fall Design	\$7,000	If funding identified	None available

Alignment with Brief

The proposal meets the design brief that was publically advertised for EOI. It is accessible and inclusive, sensory and interactive, and the result of a collaborative approach with the Free Space Public Art Collective artists. Additionally it is responsive to the community as reflected in the public consultation conducted as below:

- **Play value:** aligns with the types of play identified as ‘high importance’ in the Community Consultation as it has climbing, imaginative play, sliding and a connection to nature.
- **Theme:** It aligns with the top four community responses: fun, natural, unique to Darwin, colourful and innovative. It meets the *Magical Mangroves* thematic brief provided to Milne and Stonehouse, and all the additional comments from the community consultation that came through for the art theme about nature / gardens / camping / territory bush.
- **Overall:** Aligns with the general sentiment coming from the consultation desiring a unique playground that has an *imaginative, adventure, Darwin unique and nature based* focus.

Public Art Advisory Panel Assessment

The Public Art Advisory Panel convened on Monday 13 January 2020 to consider the updated Milne and Stonehouse proposal with the following outcomes:

- The Public Art Advisory Panel confirmed that the proposal met the brief.
- Project 1 (3 x Pods option) and Project 2 were endorsed for the expenditure of the Public Art budget allocated to this project pending that the projects fall within the allocated budget.
- Project 3 is recommended to Council noting the agreement with Engineering and City Services to incorporate this into the Playground Redevelopment Budget as an essential value add project for relatively minor cost. It was determined that this item was pivotal to success and effectiveness of the overall project, the grant requirements of Darwin Community Arts (for which City of Darwin is a sub-contractor) and the ethos of the project ensuring inclusivity in process not just outcome.

- There was significant concern that the wind loading of the Leaf Framing of anodised aluminium would elevate the costs beyond the allocated budget. Engineering assessment should proceed as soon as possible with both the 3 x pod and 2 x pod options assessed.
- The Public Art Advisory Panel requested that Project 2 materials be further explored. The Public Art Advisory Panel determined that the Free Space Studio Artists work would not translate as well with this medium and that retaining the organic irregularity of the artworks in a 3D form is preferred. They requested cast aluminium or alternative to be costed.
- Engineering and a fully articulated budget were requested to be discussed with the Public Art Advisory Panel when this information became available, before the final inclusions are settled with Milne and Stonehouse.
- The three pods are preferred for visual and aesthetic impact. In the event that the three pods are unachievable within the allocated budget the following cost saving considerations were proposed:
 - Possibility for Pod 3 to become non-functional sculpture at elevation with additional possibilities for internal illumination and alternative materials.
 - Possibility of non-custom items being accommodated by the Playground Re-development budget.
 - Possibility of lower cost non-custom items being retrospectively customised.
- The signage for the playground and public art was recommended to incorporate Larrakia site and cultural knowledge of the Green Ant and Rapid Creek mangroves.

Additional Research

Project 3 – Printed Shade Sails:

- The THRIVE Public Art Projects Manager consulted shade sail supplier, Monotec and their custom printer, Clegg Media on the longevity of printed shade sails.
- The longevity of this type of installation has no real data or warranties as it has not been adequately trialled.
- The custom printer estimated up to five years before any noticeable fading in relation to possible lifespan.

At present City of Darwin replaces shade sails every 10 years, this will be a shorter time frame and additional cost for printing (See **Attachment 1**). As such, Project 3 will be an experimental approach to installing printed shade sails. It is anticipated that the sails will fade over time and will need to be replaced more frequently than usual, however the community benefit and contribution to establishing this play ground as a unique Darwin space that honours the artwork contributions of the Free Space Studio Artists with such strong appeal to children and an element of 'hide and seek' in the design is recommended as a trial to Council in order to gain further knowledge of the costs and benefits of this approach.

STRATEGIC ENVIRONMENT

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Darwin 2030 City for People. City of Colour. Strategic Plan':

Goal

5 A Vibrant and Creative City

Outcome

5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity

Key Strategies

LEGISLATIVE/POLICY

This report is consistent with the City of Darwin Policy No. 084 Public Art, City of Darwin's Public Art Guidelines 2015 and the Public Art Pilot Plan as adopted by Council.

CONSULTATION

This report is referred to **Council** for consideration.

Internal

In preparing this report, the following City of Darwin officers were consulted:

- Project Officer Capital Works
- Manager Engagement and Events
- Senior Coordinator Parks and Reserves
- Recreation and Leisure Coordinator
- Recreation Services Officer
- Community Development Officer
- Family and Children's Services Coordinator
- Darwin Safer City Program Coordinator
- Executive Manager Program Management
- Executive Manager Environment and Community

External

- Community Consultation for Jingili Regional Playground
- Public Art Advisory Panel
- Arts and Cultural Development Advisory Committee

BUDGET/RESOURCE IMPLICATIONS

The total budget for the professional services contract for the Jingili public art project is \$182, 800 Ex GST.

\$8000 of these funds have been expended on Stage 1 Concept Development (Contracted to Milne and Stonehouse).

Council approval of this report will confirm Stage 2 expenditure of the remaining \$174,800 Ex GST. This budget is already allocated from the Public Art budget and includes \$82,800 Ex GST of external funding. This is the financial contribution of Darwin Community Arts through their successful NDIS grant funding.

The additional cost to Council of Project 3 is unknown. Budget estimates are that the replacement rate for the shade sails will be half the time of ordinary sails.

RISK

The recommendations of the Public Art Advisory Panel are to proceed with scoping the budget for the entirety of Projects 1 and 2.

As indicated in the project proposal budget estimates (**Attachment 1**) the combined totals for Project 1 and Project 2 could be up to \$214,000 Ex GST. This is \$39,200 over the maximum budget available for the public art. This risk is being addressed through progressing engineering and budgeting as soon as possible so that informed decisions by the Jingili Playground

Redevelopment project team in consultation with the Public Art Advisory Panel can be made on itemised costs.

Long-term maintenance of this custom asset poses some risk of expensive repairs. This will be addressed with the artists in the contracting stage through securing the appropriate copyright licensing, maintenance manual details and design files for Council's ongoing use. This will ensure that council is permitted, within reason, to replace sections of the shade sails and green ants nest with no additional artist design fees, should damage occur.

LEGAL

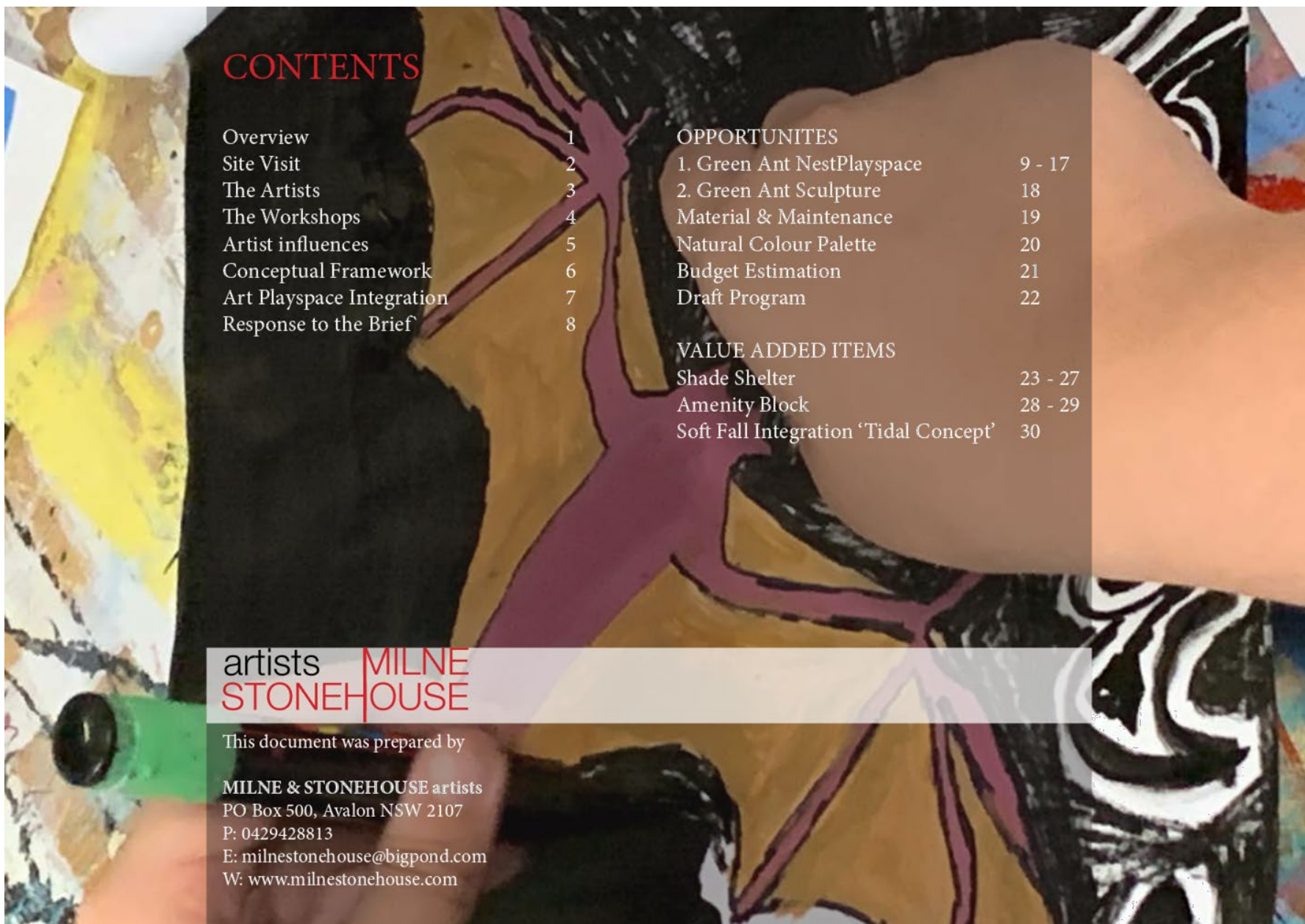
City of Darwin has required Play Equipment Standards in keeping with Australian Standards. These have been provided to Milne and Stonehouse. Milne and Stonehouse are working with a Council nominated local engineer and playground certifier as a specification of their contract.

Stage 2 Contracting for Milne and Stonehouse will be compliant with copyright legislation. The artists will retain the Intellectual Property, but the City of Darwin will seek to have the right to reproduce the artwork at no further artist fee cost at the same site (Jingili) if the artwork (for example the shade sail) becomes damaged due to wear and tear.

ARTS, CULTURE & ENVIRONMENT

This project is consistent with the Council approved THRIVE Public Art Projects. Sustainability was part of the selection criteria for the Stage 1 EOI.





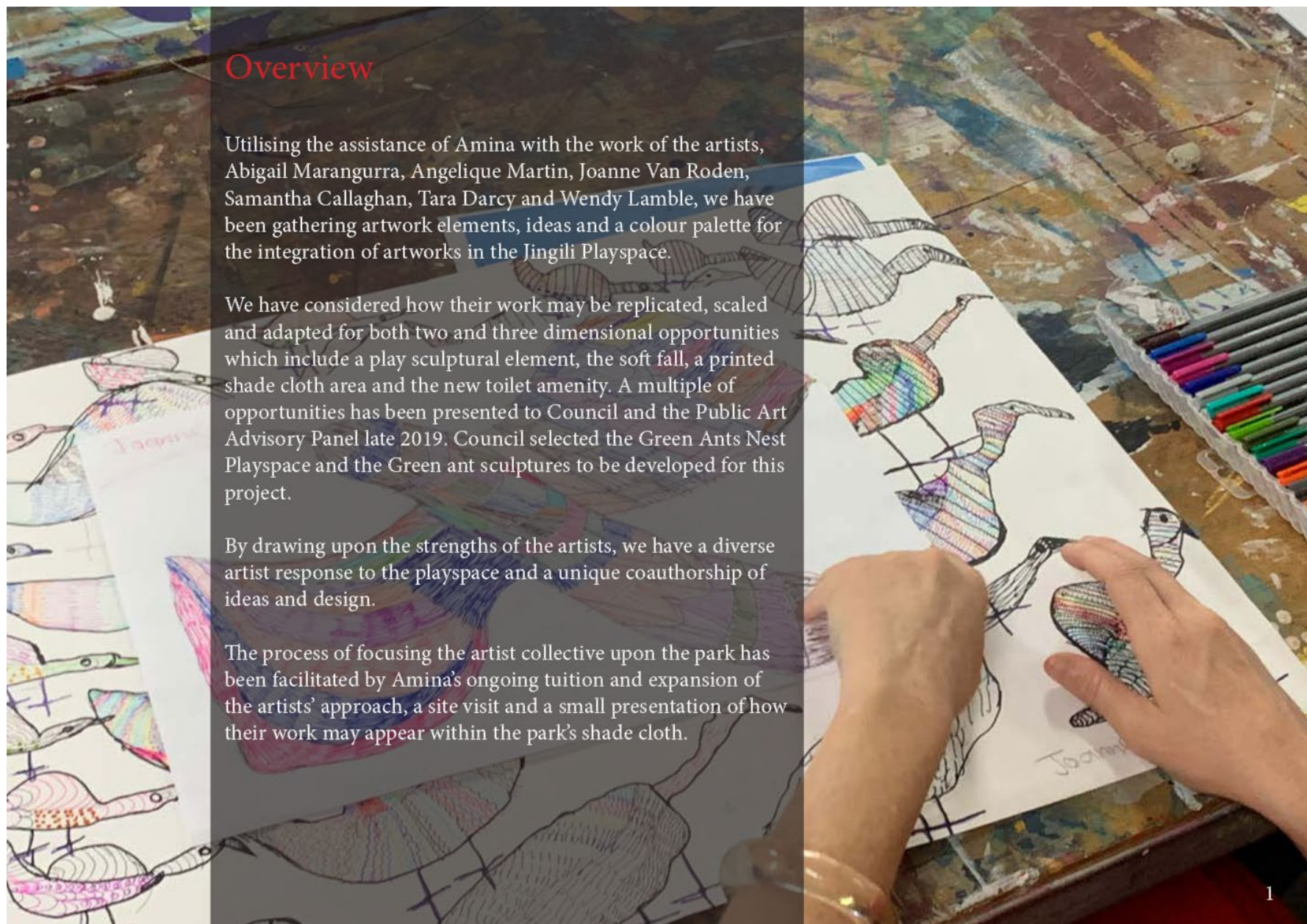
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**artists MILNE
STONEHOUSE**

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Overview

Utilising the assistance of Amina with the work of the artists, Abigail Marangurra, Angelique Martin, Joanne Van Roden, Samantha Callaghan, Tara Darcy and Wendy Lamble, we have been gathering artwork elements, ideas and a colour palette for the integration of artworks in the Jingili Playspace.

We have considered how their work may be replicated, scaled and adapted for both two and three dimensional opportunities which include a play sculptural element, the soft fall, a printed shade cloth area and the new toilet amenity. A multiple of opportunities has been presented to Council and the Public Art Advisory Panel late 2019. Council selected the Green Ants Nest Playspace and the Green ant sculptures to be developed for this project.

By drawing upon the strengths of the artists, we have a diverse artist response to the playspace and a unique coauthorship of ideas and design.

The process of focusing the artist collective upon the park has been facilitated by Amina's ongoing tuition and expansion of the artists' approach, a site visit and a small presentation of how their work may appear within the park's shade cloth.

1







Artist Influence

Each artist has a different background and a unique focus upon ideas and their art.

Abigail's focus upon the bird and fish species is well resolved with a keen drawing skill and tenacity.

Angelique is interested in the colourful spray of flowers and has produced a graphic study of the mangrove roots.

Joanne has a fine detail in her bird studies and enjoys this minutiae of wings and bodies.

Samantha has a sensitive approach to the natural world with a realistic translation of the natural flora and fauna.

Tara has created a personal vocabulary of imagery with a strong personal story telling.

Wendy brings a freshness of form and colour to her depiction of her mangrove characters.

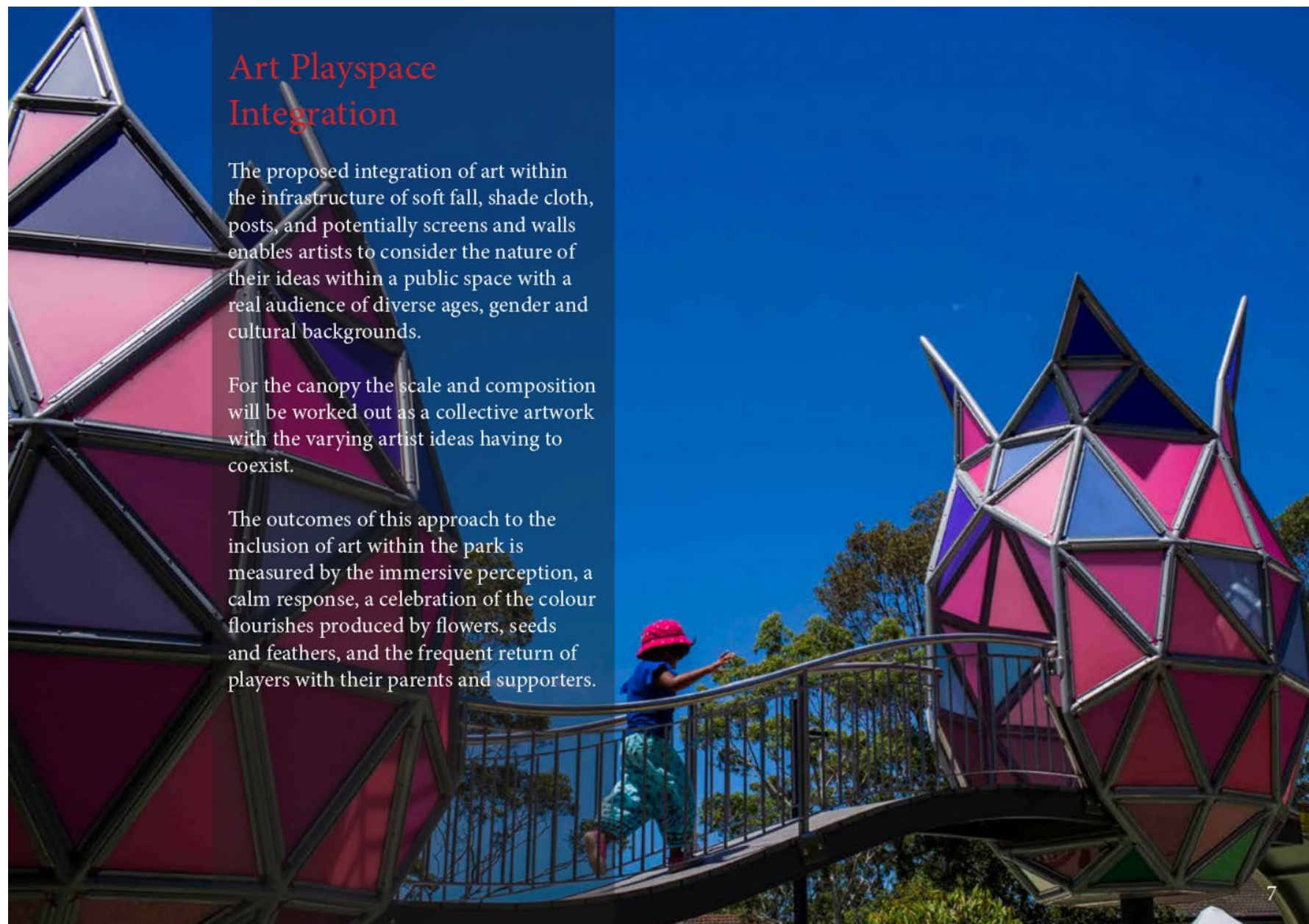
The styles of the artists affects how we introduce their work to the playspace. Each contributes individually to the project and their combined authorship allows a number of signatures to emerge.

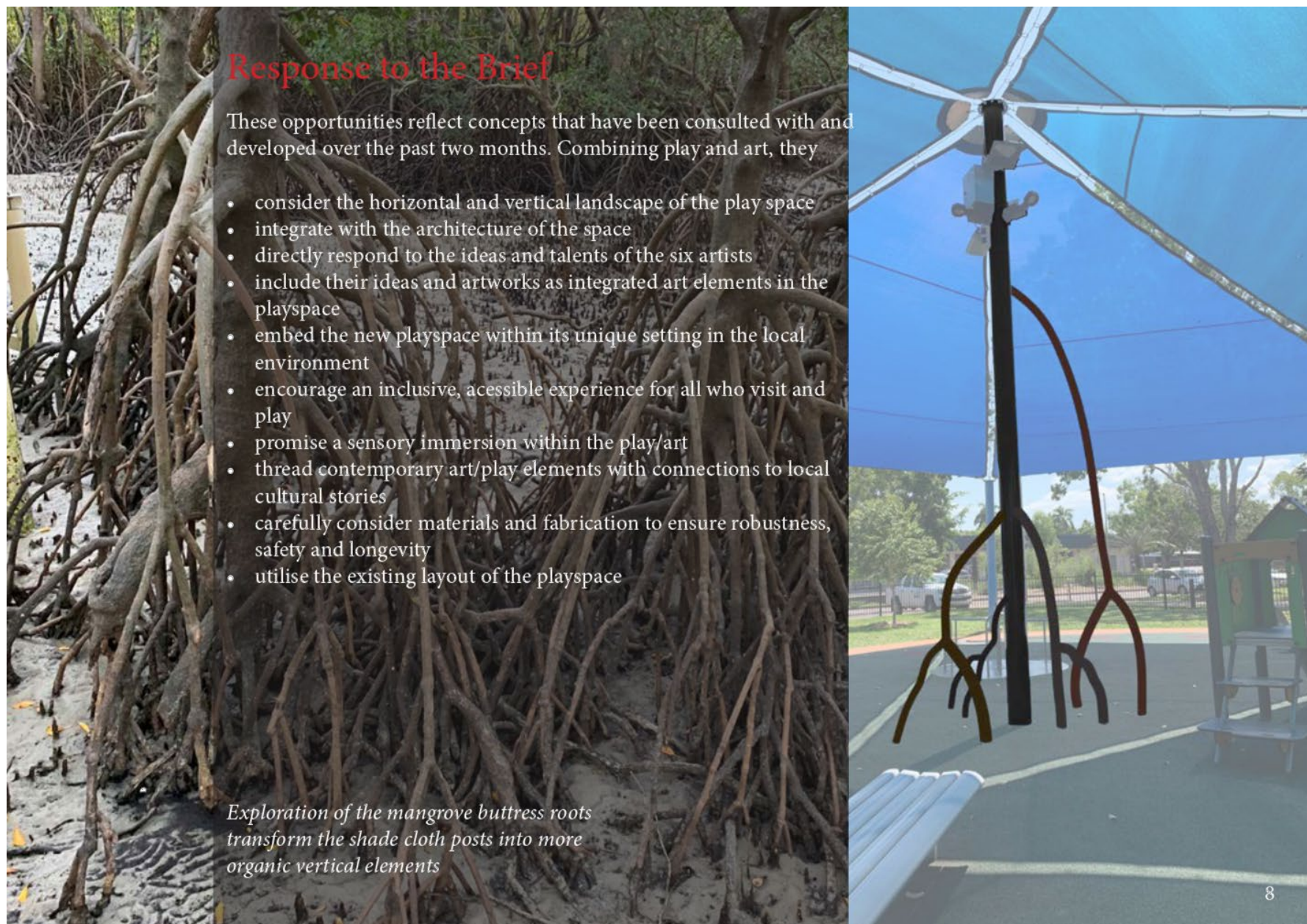
For the Green ant sculptures, the artists' ideas are translated into three dimensional forms. Their paintings and drawings are easily integrated within the skins of the leaf elements and the shade shelter.

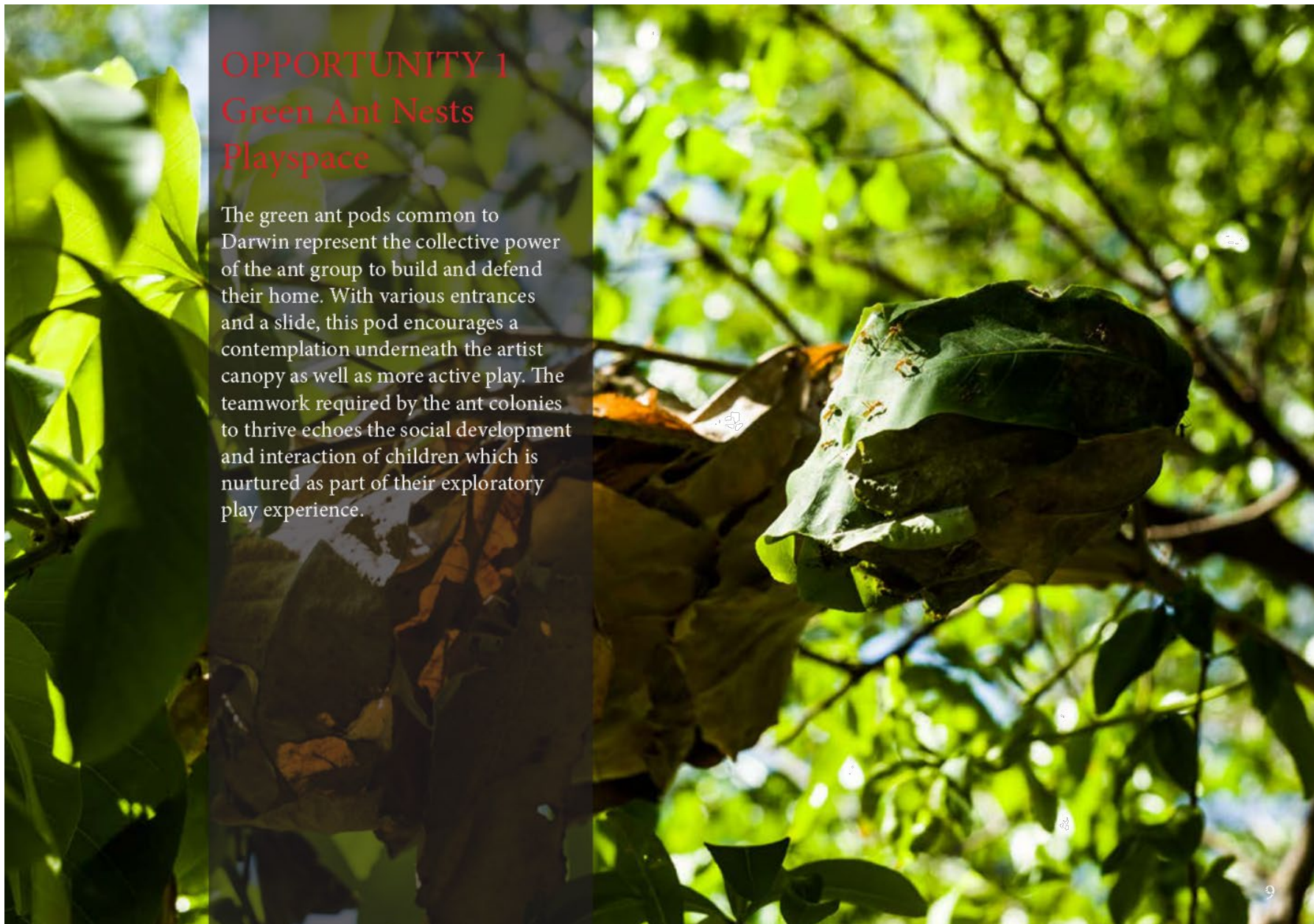
Artists from Top: Wendy Lamble,







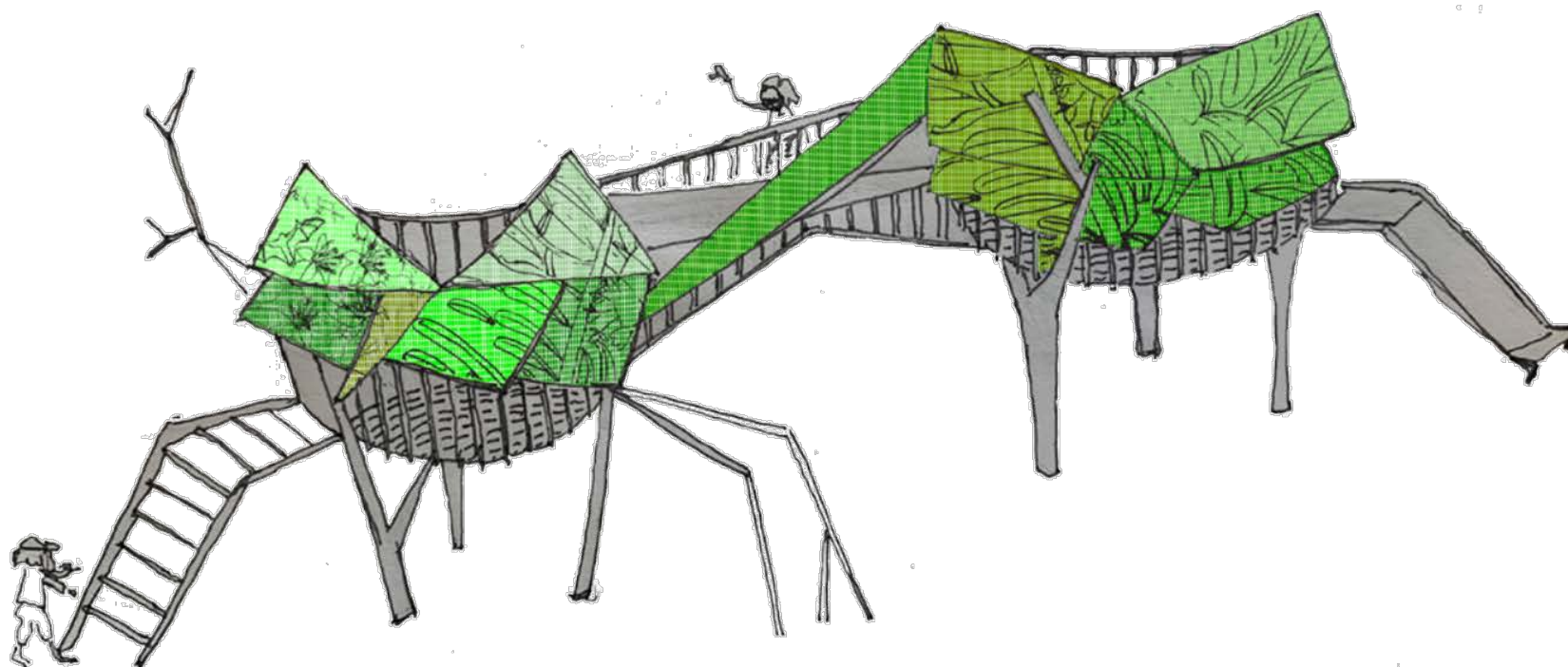




Nests & Artwork

The sculptural nests have the artists' works relating to the foliage from which the green ants build their nests. Their designs will be laser cut or translated into a more subtle pic perf result.

Image: early concept sketch

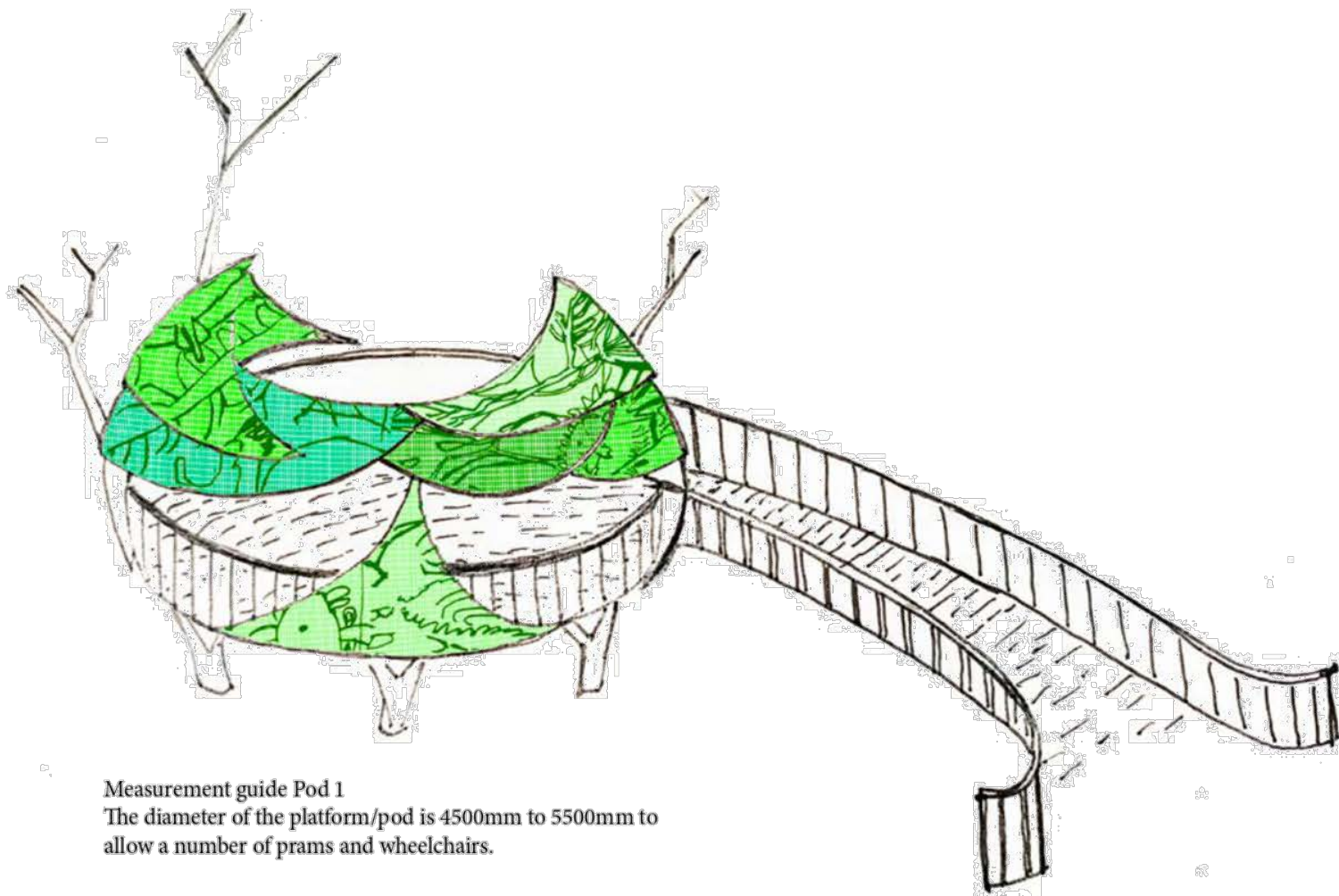


Accessible Nests

This variation anticipates an inclusive access.

Note colour skins can have integrated laser cut artwork patterns or a pic perf translated design.

Image: early concept sketch

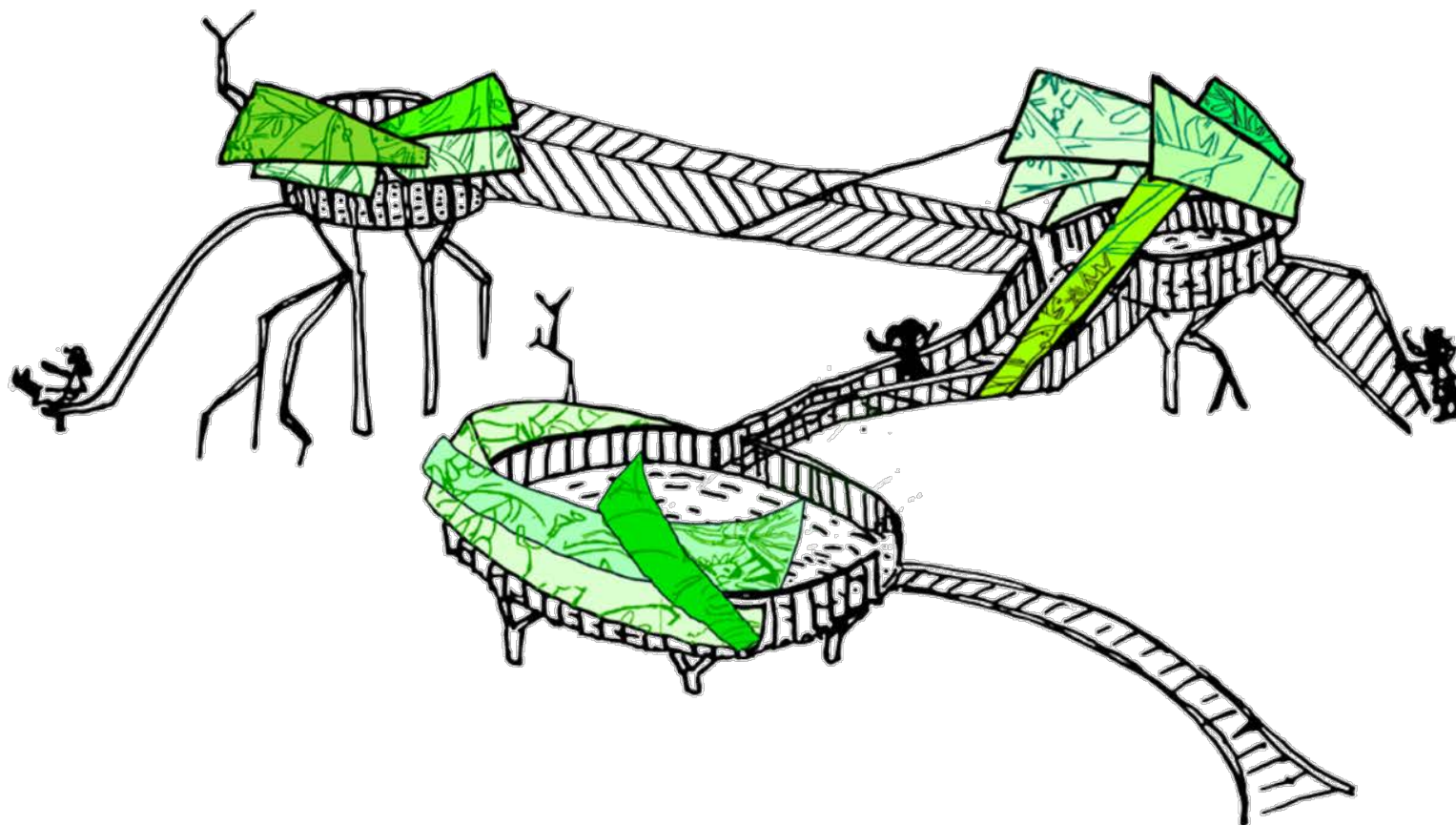


Measurement guide Pod 1

The diameter of the platform/pod is 4500mm to 5500mm to allow a number of prams and wheelchairs.

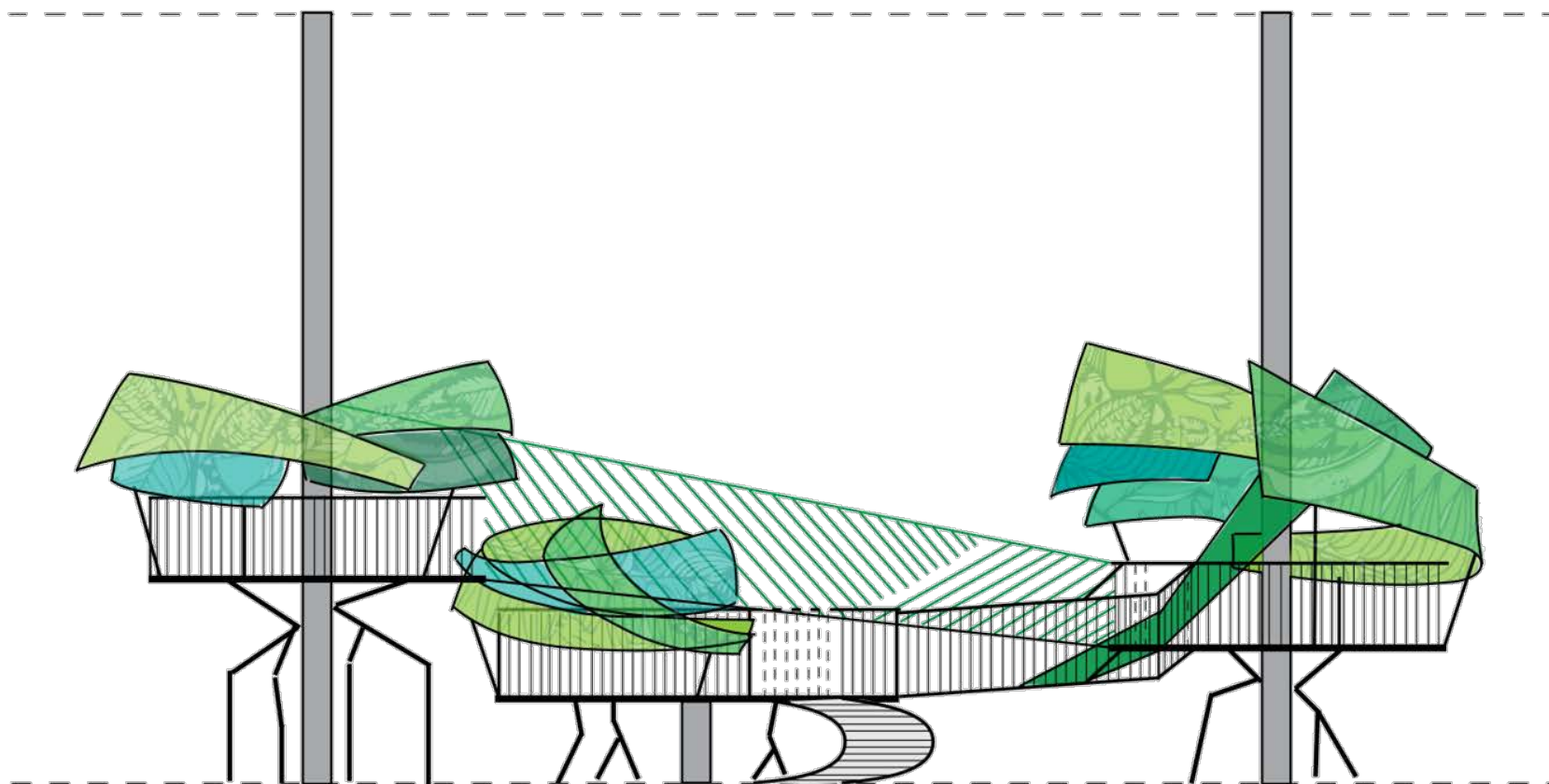
Accessible - Three Nests

The three nests allow for varying play experiences, ramps, three slides (with one accessible), climbing via ladder, ropes, and contemplation. The lower and middle nests are wheelchair accessible. The image shows a rope tunnel that connects to the third nest however this could be changed to deck and hand rail to make it more accessible. The artists' designs would be either a pic perf or laser cut from the panels.



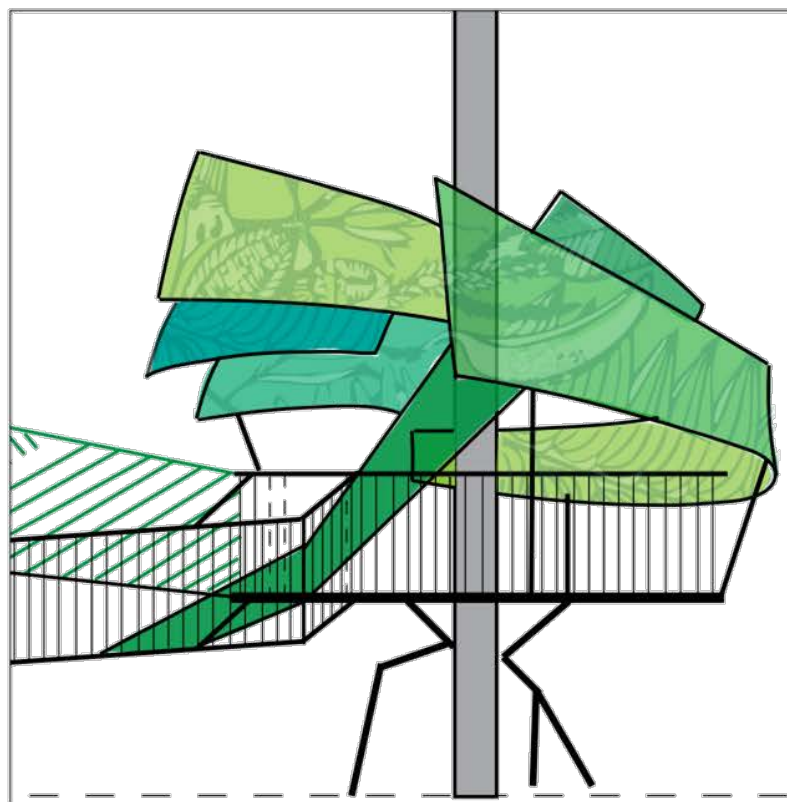
Nests as a Canvas

This image shows the Green Ant Play space more developed. The leaves wrapping around the nests are the canvas for Free Space Studio artists' artworks. The artwork shown here is indicative only.



Leaf Canvas

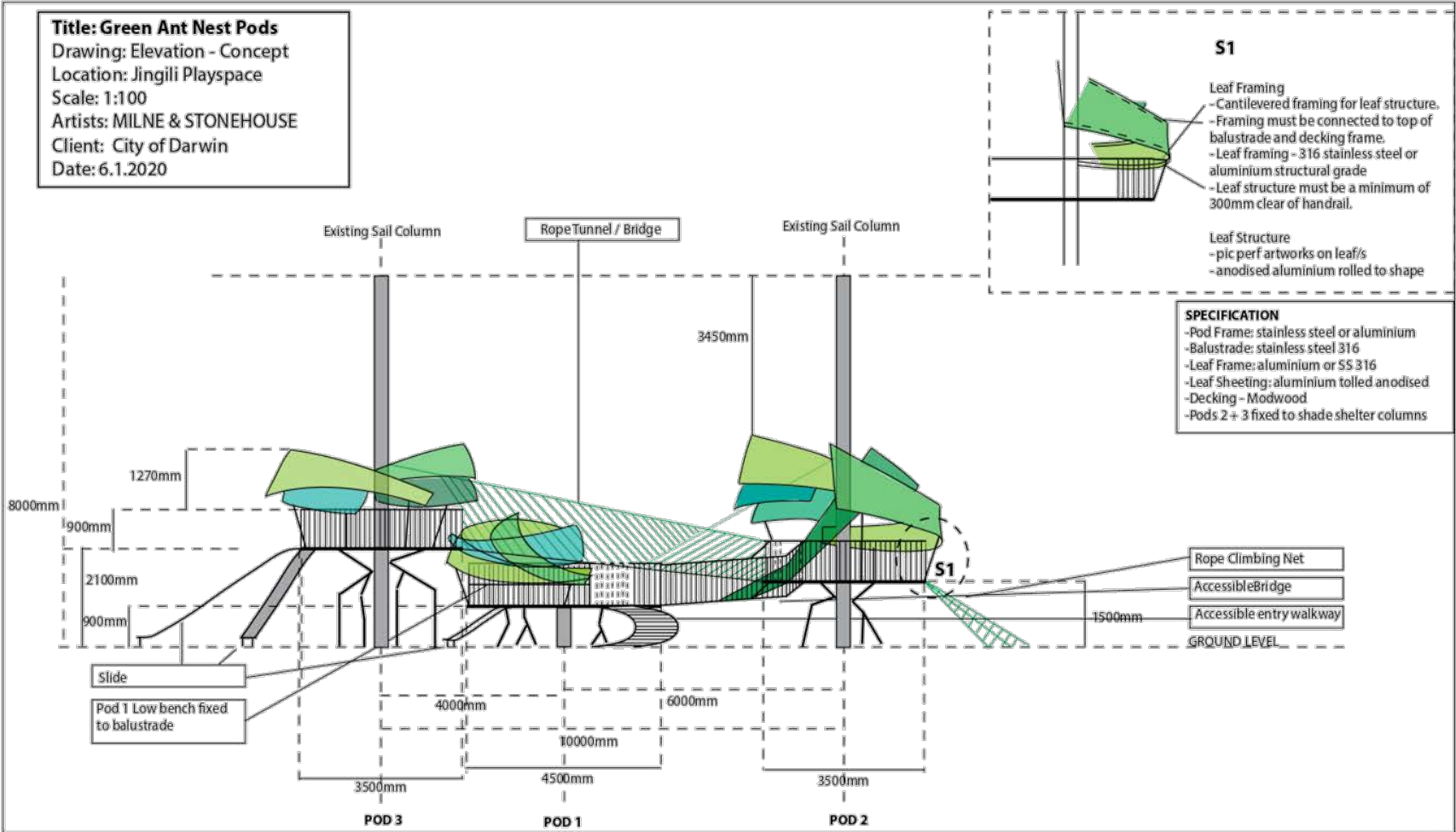
The right images show some early drawings of the Free Space Artists' artworks. Over the coming weeks, Amina, in consultation with Milne & Stonehouse, will develop a brief for the artist to work with to create specific imagery for the play space artworks. These artworks will be translated into the sculptural leaf elements of the Green Ants Nest Playspace, the Shade Shelter canopy and the Green Ant sculptures.



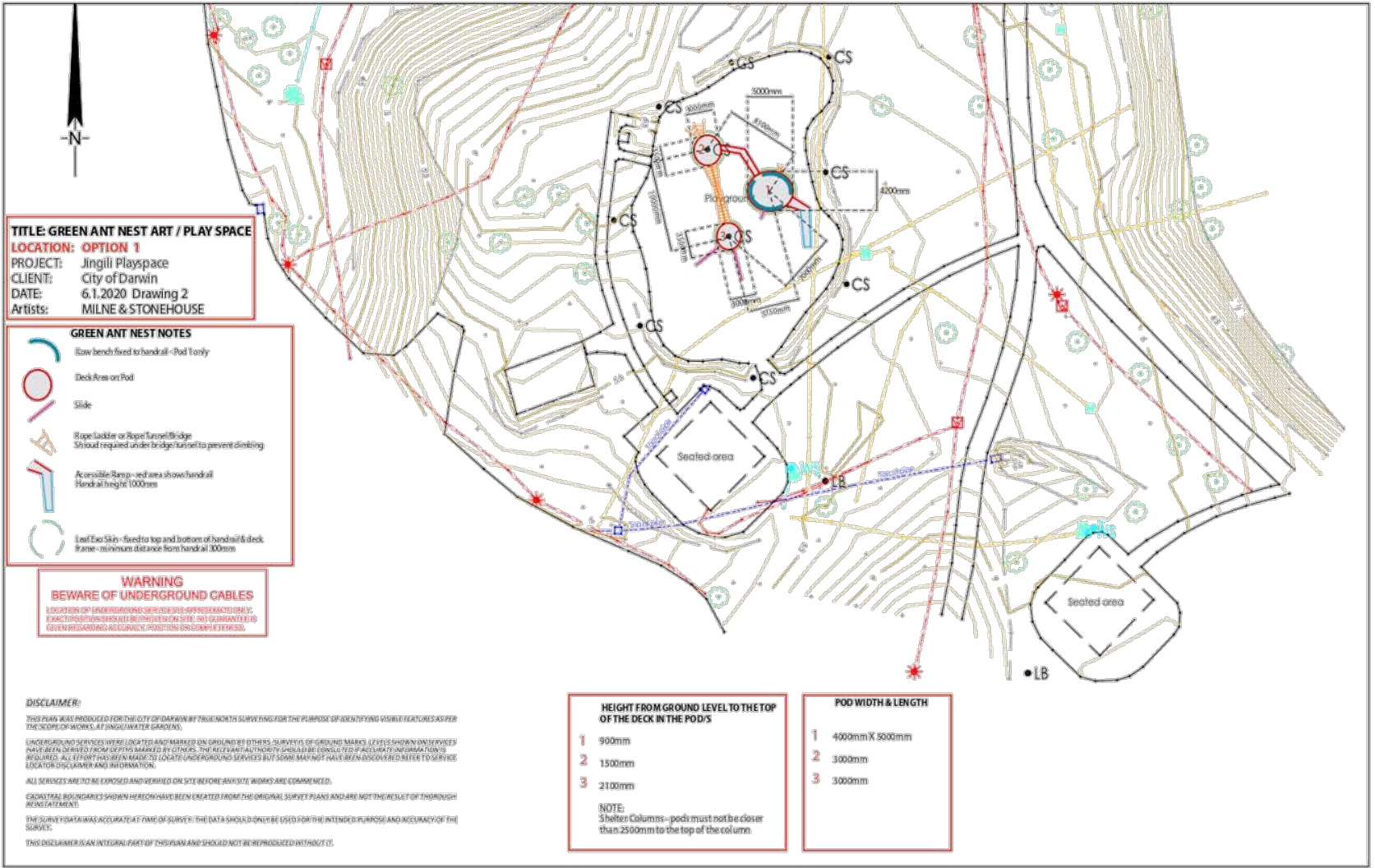
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Green Ant Playspace Elevation

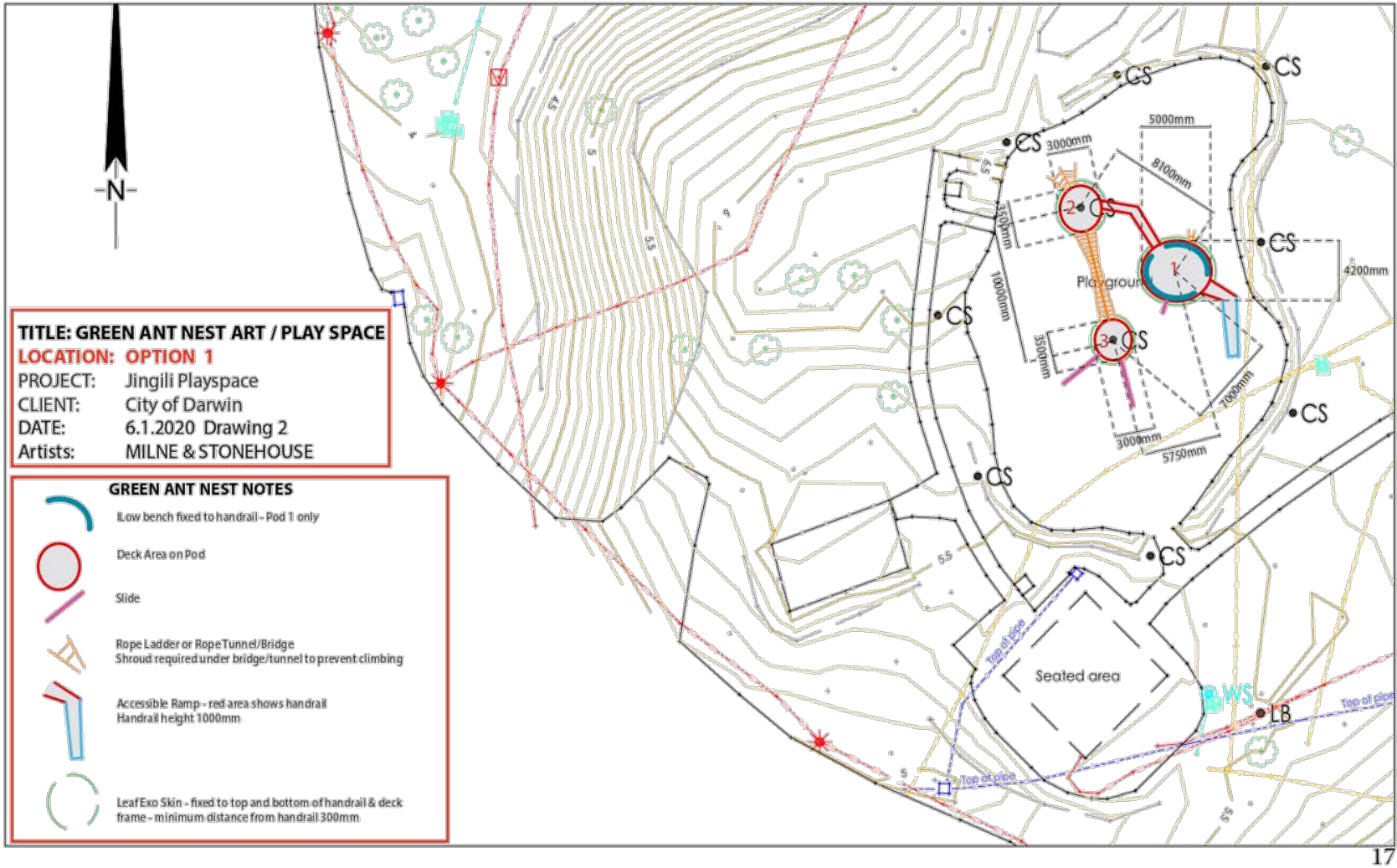
Below is an indicative elevation of the playspace fixed to the columns of the Shade Shelter.
Budget permitting, three pods with varying art opportunities and play experience will be created.



Green Ant Nest Playspace Site Plan



DETAIL - Green Ant Nest Playspace Site Plan





OPPORTUNITY 2

Green Ants

Playful Green Ant sculptures will be created and placed within the playspace. These larger than life size ants will be located within the playspace on the columns and walls. The Free Space Studio artists will create drawings of the green ants from which the sculptural ants will be developed.

Right: Green Ant by Tara Darcy, Free Space Studio Artist 2019



Materials & Maintenance



Anodised Aluminum colours.
Available in mesh as well - pic perf
leaf pod structures



Powdercoated Aluminum - Green
Ant Sculptures & main frame



Modwood Decking



316 Stainless Steel - handrail

We envisage the artworks to be constructed from structural grade aluminium framing, mesh and stainless steel.
All aluminium surfaces will be finished in either powdercoating and/or anodising.

Maintenance

Powdercoating has a 10 to 15 year warranty.

Regular wash down (monthly) for the frame is ideal especially if the artwork is being used daily. This can be done when the playground is cleaned.
Alternatively a wash down every six months with clean water is required.

OH&S

The artwork will be designed to consider climbability and finger entrapment. All edges will be covered with gaps less than 8mm or greater than 22mm. Bench height is a standard 450mm.

However the height of the benches can be adjusted as required. All cross members will have covers to prevent any climbing purchase.

Natural Colour Palette for Playspace



This colour palette for the playground was taken from images close to Jingili Playspace which identify the range of colours evident from our site visit. They represent some of the colours in December and ignore the more strident bird colour spectrum.

Budget Estimation

The following is a project cost estimation only.
The project Art Budget is **\$182,800 + GST**.

OPPORTUNITIES

- Project 1 Green Ant Nest: design + fabrication + installation**
- Two Accessible Pods + Accessible slide + ladder + bridge: \$140,000 to \$160,000
 - Three Pods (Two Accessible) + 3 slides (one accessible) + rope ladder + rope tunnel + decks: \$170,000 to \$190,000
- Project 2 Sculptural Green Ants design + fabrication + installation**
- \$2000 - \$4000 per item fabrication (round tube & laser cut aluminium with powdercoat finish)
 - One or two ant designs refined from artists with the potential of varying legs

Value Added Items

Please note: These items do not fall within the scope of the Public Art tender budget above. They are included as optional extras for consideration and would need an additional budget allowance.

- Project 3 Art / Shade Shelter - Value Added Item**
- Printing \$10 per square metre
 - Artist Fee \$35 per square metre (includes 2 options samples area + one control sample)
- Project 4 Amenity Block integrated artworks - outside of art scope of work**
- Artist Fee: artwork fees which include presentation of the design for cutting in a vector file \$10,000 (approx)
- Project 5 Softfall Design: Value Added Item**
- Artist Fee: \$7,000

Note:

- GST is not included in the above project cost estimations.
- The artworks can be adjusted to meet the budget.
- A to scale shop drawing of the panels and/or softfall area are to be supplied by others for the artists to place the artwork into. The artist is not responsible for shop drawings for the Amenity Block and Softfall.

Draft Program

Project 1 Green Ant Nests

Overall Lead Time

- * Two Nests: 19 - 20 weeks
- * Accessible (one) Nest 16 - 18 weeks
- * Three Nests (includes accessible 2 Nest/s): 22 - 25 weeks

Phase 1 Design Development: 7 - 9 weeks

- Engineering, placement in landscape - 3 weeks
- Shop drawings: 4 - 6 weeks
- Preliminary Project Budget
- Maintenance Manual - includes indicative warranties + cleaning requirements
- Preparation of Tender Package for Selected Tender, includes contract, insurances, referees/ project samples

Phase 2 Selected Tender: 3 - 4 weeks

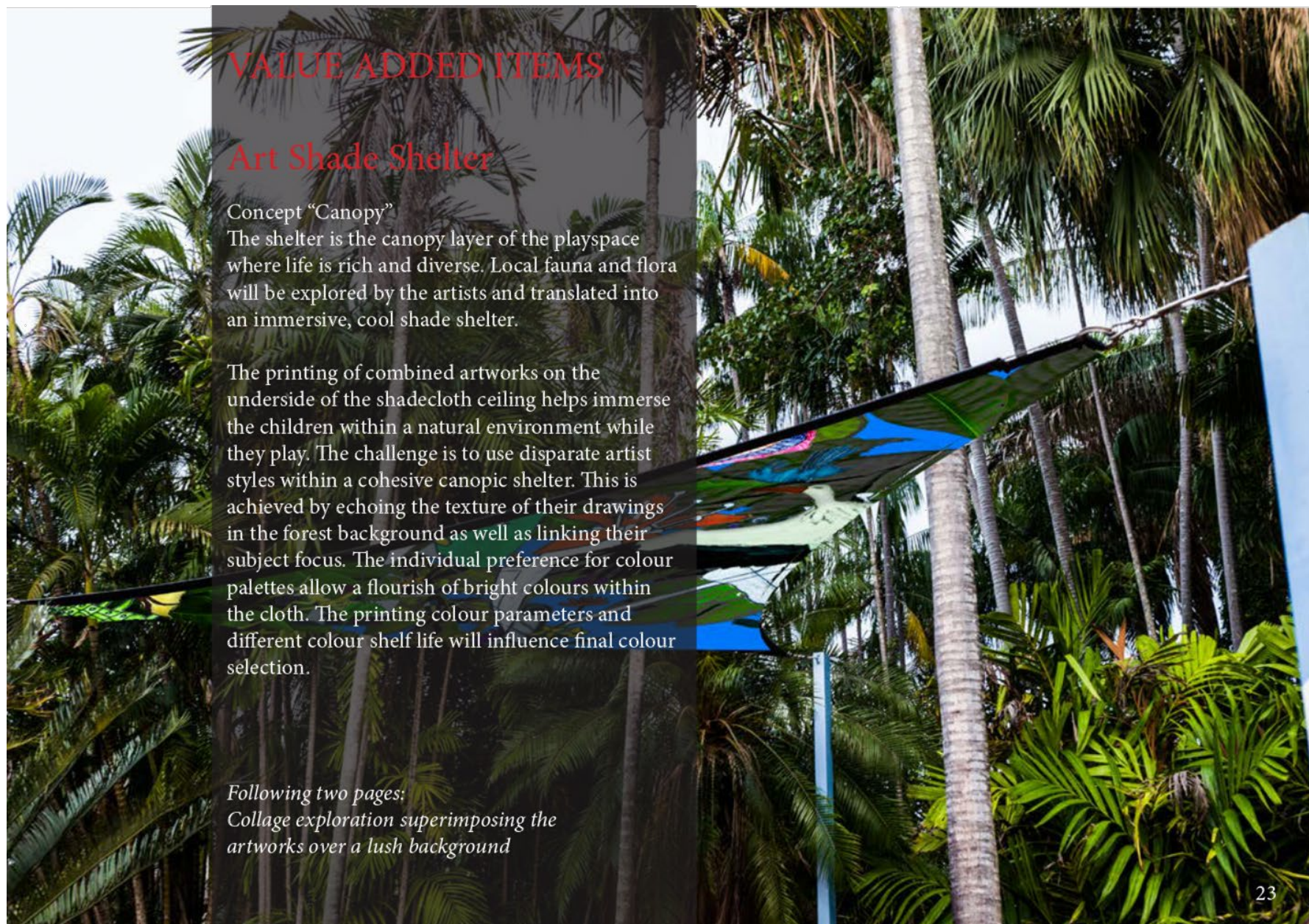
- Fabrication / Installation submitted to local and selected fabricators for pricing

Phase 3 Fabrication Lead Time: 8 to 12 weeks

- Review / fabrication drawings
- Ordering of materials
- Fabrication
- Painting / finishes - 3 - 4 weeks
- Installation Methodology
- Prepare SWMS & site paper work, insurance

Phase 4 Installation: 1 - 2 week

- Footings (potential to be coordinated with onsite contractor) 1 - 2 weeks (curing time)
Note that footings can be coordinated earlier in the program
- Installation 1 week











Montages showing how the artists' designs might be combined using both flora and bird species

Amenity Block - Integration



Artist: Angelique Martin

There is the opportunity to integrate artworks into the new amenity block surfaces. This will give a greater connection to the nearby playspace and reinforce the visual language of the artists.





Artist: Wendy Lamble

This montage explores the tonal composition of an artwork integrated with the concrete wall by inserting ply within the formwork or etched into fibre board panels.



Soft Fall - Integration “Tidal” concept



Above: This precedent image shows how a soft fall design is a strong visual layer within the playspace.

There is the opportunity to insert artworks within the soft fall as simple designs to reflect the floor of the forest and the tidal edges. The artists' work would be translated to keep costs down and allow larger areas of pattern to be developed.



Concept: Tidal

Tidal responds to the nearby Rapid Creek. It represents the transitional edge of water and land projected as softfall within the overall concept of the playspace.



The artists will explore the water and current marks that can be translated into a simple graphic within the softfall layer.

14.2 EAST POINT RESERVE VEHICLE ACCESS RESTRICTION TIME

Common No.: 3665059
Author: Senior Climate Change & Environment Officer
Authoriser: Executive Manager Environment & Community
Attachments: Nil

SUMMARY

The purpose of this report is to seek Council approval for an earlier closing time for the East Point Reserve Vehicle Access Gates.

RECOMMENDATIONS

1. THAT the report be received and noted.
2. THAT the East Point Reserve vehicle gate closure time be brought in line with alcohol restriction times of 9.30 pm weekdays and 10.30 pm weekends/public holidays.

KEY ISSUES

- It is recommended that the East Point Reserve vehicle access gate (located after Pee Wees on the Point but before Dudley Point) closure time be brought forward from 11:00 pm to 9:30 pm on weekdays and 10:30 pm on weekends and public holidays, in order to reduce antisocial behaviour at East Point Reserve.
- East Point Reserve stakeholders consulted support the proposed time change for locking the vehicle access gates.
- Vehicle counters were deployed three times over the dry season to assess vehicle access numbers and times and it was determined that the earlier closure will not affect a large number of vehicles.

BACKGROUND

In March 2019 Council resolved the following

DECISION NO.22\1358 (12/03/19)

A. THAT Report Number 19C0122 JL:es entitled East Point Reserve Vehicle Access Restrictions be received and noted.

B. THAT Council endorse the consultation and investigation of the feasibility of reduced vehicle access to East Point Reserve, as outlined in Report Number 19C0122 JL:es entitled East Point Reserve Vehicle Access Restrictions.

C. THAT after further investigation a report outlining recommendations on Vehicle Access to East Point Reserve be presented to Council for consideration.

DISCUSSION

East Point Reserve is a popular recreation area for public use. Currently the vehicle access gates at the Point Reserve (located after Pee Wees on the Point, just prior to Dudley Point) are locked between 11:00 pm and 5:00 am.

The proposed gate closure is recommended in order to reduce the frequency of incidents known to occur in the Reserve including infrastructure damage, littering, "hooning", injury to wallabies and death of wildlife. During the development of the East Point Biodiversity Management Plan 2019-2020 it is proposed the vehicle access is changed to 9.30 pm. An earlier gate closure is intended to reduce security and safety issues within the Reserve. This closure time is supported by key stakeholders in the Reserve. Stakeholders were contacted for comment on the impact on their

business or organisation as a result of closing the East Point gates at an earlier time. The following parties provided comment.

Pee Wees on the Point

Although the vehicle access gates are located after Pee Wees restaurant, Pee Wees commented they would be happier to see the gates closed even earlier. Pee Wees have invested in many security measures including cameras, shutters and onsite security dogs after hours. They have had consistent trouble with restaurant and vehicle break-ins and the manager personally escorts staff to their cars late in the evening due to safety concerns. Pee Wees advised they would welcome increases to security measures and has no issues with an earlier gate closure.

Darwin Military Museum

The Darwin Military museum has no concern if the gates are to be closed earlier as proposed by the report, as the latest the staff stay onsite is 7pm which is only for the occasional meeting. They do request the availability to have a key if an evening event is planned for bump out purposes, however they believe this would be no more than once a year. It is envisaged after-hours access would be available as part of the booking and event permit processes.

Fannie Bay Equestrian Club

The Fannie Bay Equestrian Club had little comment on gate closure as their on site manager has a key to access after-hours.

Wilson Security

At closing time Wilson Security highlighted they regularly have to move on 2-4 vehicles equating to approximately 4-10 people on Friday or Saturday nights. Weeknights are less likely to require any move alongs, based on feedback from Wilsons. Wilson Security note that activities conducted on site after 9:30 pm are rarely barbequing or fishing and at 11:00 pm there is no evidence of these activities occurring. Fishing is more prevalent at opening (5:00 am) and anecdotally, Wilsons advised that they have viewed fishermen utilising the pedestrian access should they wish to fish prior to 5:00 am when the vehicle access gate is opened.

Vehicle Counts

After consultation with stakeholders vehicle counts were undertaken to ascertain vehicle activity across different hours and days.

Council contractor Traffic Asset Management Services performed three vehicle counts across the following dates to determine key usage times across regular weekdays, weekends and public holidays.

Count 1: 15 March to 21 March – A one-week period late wet season.

Count 2: 18 April to 28 April – A 10-day early dry season period covering both the Easter long weekend and Anzac day public holidays to identify if visitor access increased over this period.

Count 3: 11 June to 18 June – An 8-day period in mid-dry season.

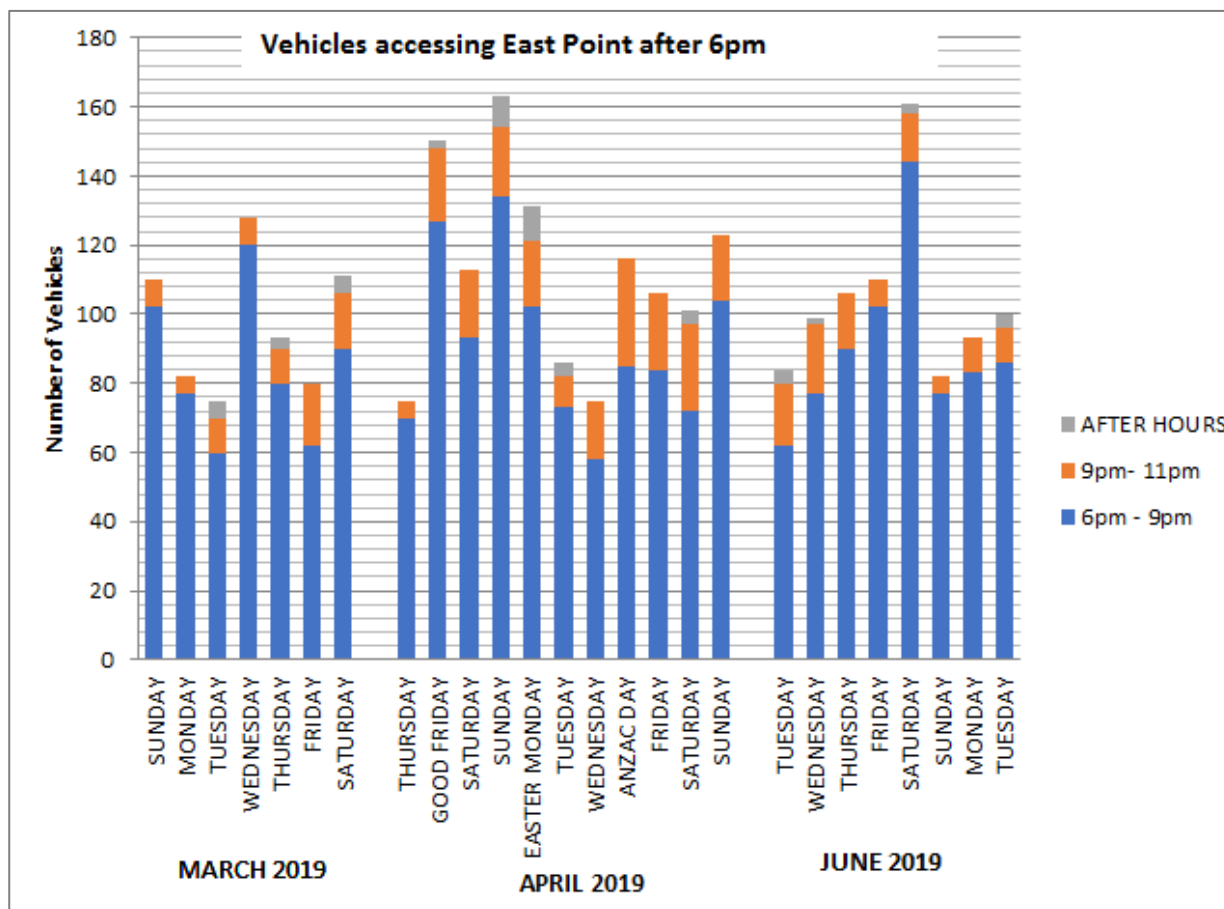
Counts identified that most visitors drive through the gate and exited again prior to 6.00 pm. For the purposes of this report, access after 6.00 pm has been concentrated on. Summary of entries of the three weeks counted can be found in Table 1.

Table 1. Vehicle Entry to East Point 2019

Entries past gates	Number of Vehicles
Average per week	3396
Average per day	485
Average per day after 6:00 pm	89
Average per day after 9.30 pm	8

Data shows that the majority of vehicles that accessed the north eastern portion of the Reserve, via the gate, after 6.00 pm mostly exit the Reserve prior to 9.30 pm.

Graph 1 below shows the number of vehicles accessing East Point beyond the gates from 6.00pm.



Graph 1 Vehicle Access East Point

Recommendation

Based on feedback from stakeholders and vehicle counts it is recommended that the gate closure times align to the current alcohol exemption time of 9.30 pm weekdays and 10.30 pm on weekends and public holidays.

A 9.30 pm closure time is expected to allow sufficient vehicle access to the north-eastern section of the Reserve for recreational use including fishing, barbeques, picnics and sunset watching (ranging from 6.17 pm – 7.18 pm across the year) prior to closure.

Pedestrian access to this same section and access to the remaining areas of the Reserve would remain accessible by foot 24 hrs a day, 7 days a week.

IMPLICATIONS

There will be few if any implications due to an earlier vehicle gate closure. It is intended to reduce security and safety issues known to occur in the Reserve in the late evening. The costs associated with infrastructure damage and littering will likely reduce. There may be budget savings of a reduced number of security attendances required if closure is successful in reducing illegal and antisocial behaviour after hours in the Reserve.

STRATEGIC ENVIRONMENT

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Darwin 2030 City for People. City of Colour. Strategic Plan':

Goal

2 A Safe, Liveable and Healthy City

Outcome

2.1 By 2030, Darwin will be a safer place to live and visit

LEGISLATIVE/POLICY

An earlier closure time for the vehicle access gates is a recommendation of the East Point Reserve Biodiversity Plan.

CONSULTATION**Internal**

The following staff were consulted in the development of this report:

- Senior Coordinator Parks and Reserves
- Darwin Safer Cities Coordinator
- Senior Coordinator Civil Infrastructure

External

- Darwin Military Museum
- Pee Wees on the Point
- Fannie Bay Equestrian Club
- Wilson Security

BUDGET/RESOURCE IMPLICATIONS

There may be budget savings of a reduced number of security attendances required and reduced maintenance costs of damaged facilities.

RISK

There may be some community push back on the earlier closure time, however given the small number of vehicles accessing the Reserve based on the vehicle counts this risk is deemed minimal. The risk of not closing the gates at an earlier time, given what is known about vandalism and violence towards animals, is that this behaviour will continue.

LEGAL

Nil

ARTS, CULTURE & ENVIRONMENT

An earlier gate closure and possible reduction in human interaction during nocturnal hours will have positive impacts on local fauna allowing native animals to utilise the majority of the Reserve for feeding and breeding with minimal interference.

14.3 RATIONALISATION OF PARKING METERS**Common No.:** 376351**Author:** Manager Economic Development & Tourism**Authoriser:** General Manager Innovation Growth and Development Services**Attachments:** Nil**SUMMARY**

The purpose of this report is to consider the further rationalisation of Council's on-street parking machines

RECOMMENDATIONS

1. THAT the report be received and noted.
2. THAT Council continue to rationalise the use of on-street parking machines in parking zones B and C.

KEY ISSUES**BACKGROUND**

With the adoption of pay by phone technology through the PayStay application, the opportunity exists to reduce Council's and the community's dependency on parking meters.

Since June 2019 Council has reduced the number of parking machines by 14% as follows:

	June 2019	September 2019	Reduction
Off Street	42	40	2
Zone A	110	96	14
Zone B	94	84	10
Zone C	63	46	17
TOTAL	309	266	43

The current parking revenue collected is summarised as follows. Of note is 55% of all on-street parking revenue is coin.

<i>Payment Method</i>	<i>On-Street</i>	<i>Off-Street</i>
Coin	55.0%	13.0%
Credit Card	00.0%	30.0%
PayStay	45.0%	57.0%
<i>Total</i>	<i>100.0%</i>	<i>100.0%</i>

KEY FINDINGS

The consumer is evolving and moving towards digital payment methods. This is clearly evident through the take up of Paystay. The new registrations in the app increased by over 50% year on year, as depicted below:

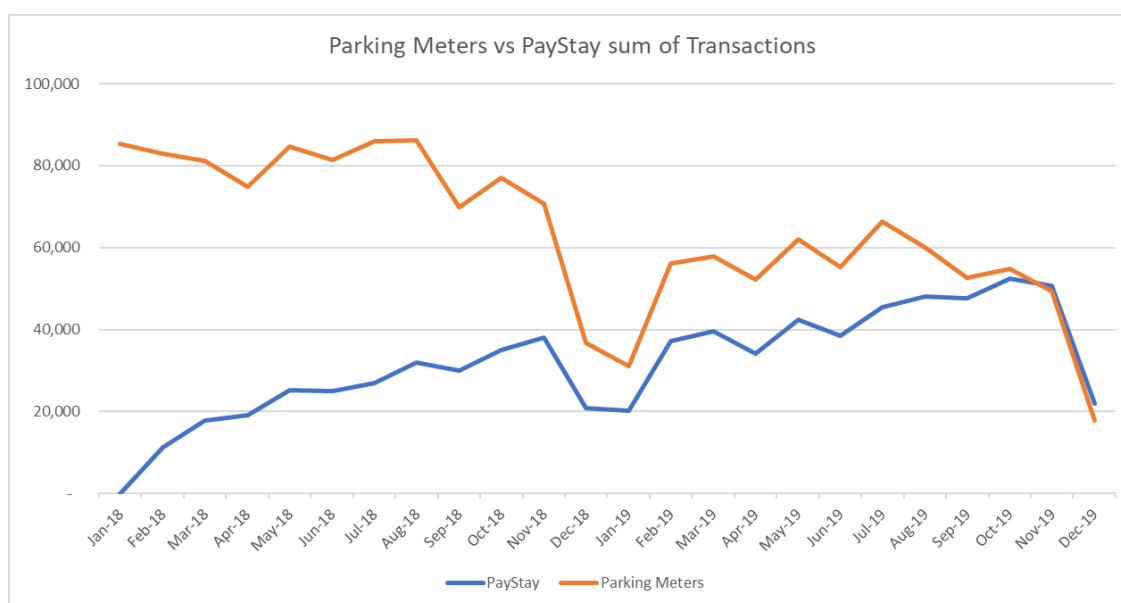


21,057
New Registrations
(2018- Oct 2019)



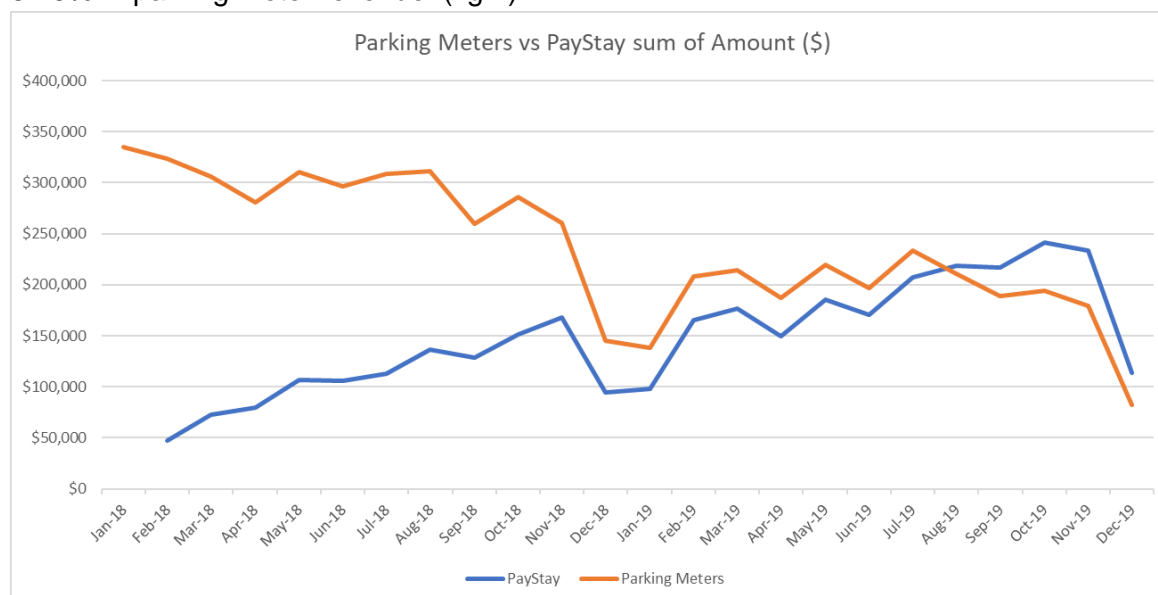
An average of
45,000 sessions
Monthly

Paystay usage has increased year on year by 70%, the number of transactions (fig 1) have grown to 478,000 in 2019 in comparison the parking meter transactions have declined by 32%.



(fig 1)

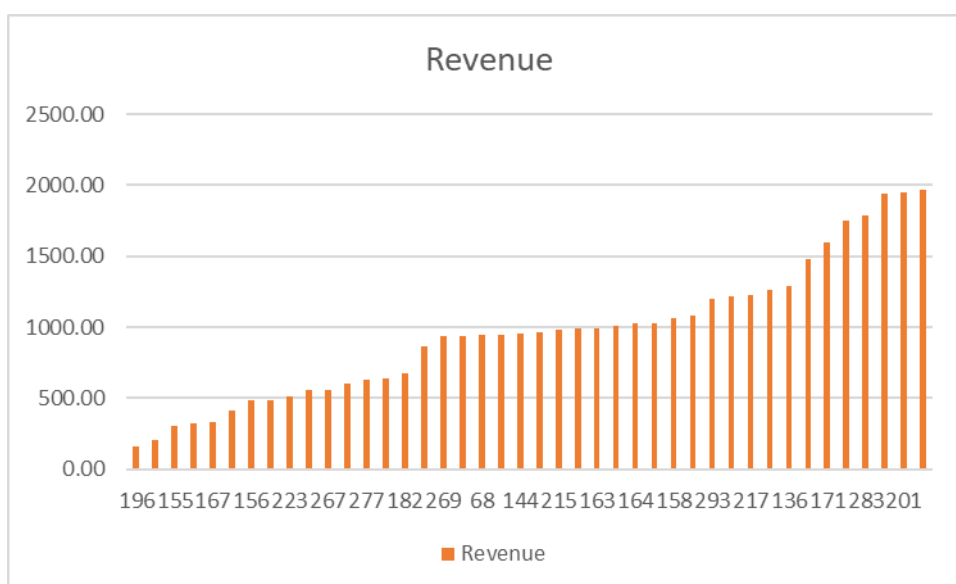
The revenue generated from Paystay has increased by 80% while we see a decrease of 51.9% in parking meter revenue. (fig 2)



On an average month on month change in earnings and transactions Paystay displays a 7% positive growth and parking meters are on a negative 3% decline.

	average Earnings (\$) monthly change %	Average Transactions monthly change %
PayStay	7.56%	7.23%
Parking Meters	-3.63%	-2.95%
Combined	-0.29%	-0.24%

Another key insight officers observed from the data is the efficiency of certain parking meters. The cost of collection and maintenance for a parking meter is at \$2,200 per annum. Over 40 meters within a period of 24 months only had generated less than \$2,000. This gives rise to the need to explore the feasibility of operating the existing meters, as their lack of use could be better addressed by converting them into digital payment options.



The average annual cash collection based on current usage is as follows:

Average coin revenue per machine	No of Machines	Revenue per machine per annum
On Street		
Zone A	96	\$9,000
Zone B	84	\$3,000
Zone C	46	\$2,500
Off-Street	42	\$10,000

DISCUSSION

A key consideration in removing further parking machines is whether Council wishes to continue to provide a cash payment option? As at September 2019, 55% of all on-street car parking payments continue to be made by coin, with 43% of off-street payments being made by coin and credit card.

The current distance between the 226 on-street parking machines in the CBD typically ranges between 45 and 80 meters across a road network covering just over 10 kilometres. Reducing the number of parking machines will increase the average distance motorists will have to walk to manually pay for parking at a machine.

Given the high level of cash payment in Zone A it is recommended that any further removal of parking machines is focused on Zone B & C and that officers conduct the assessment on a case by case basis assessing monthly data from both machines and the PayStay application. Furthermore, a proposal to implement a sliding or demand driven pricing system is currently being evaluated for zone A.

STRATEGIC ENVIRONMENT

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Darwin 2030 City for People. City of Colour. Strategic Plan':

Goal

2 A Safe, Liveable and Healthy City

Outcome

2.1 By 2030, Darwin will be a safer place to live and visit

LEGISLATIVE/POLICY

Nil

CONSULTATION

Internal

In preparing this report, the following City of Darwin officers were consulted:

- Car Parking Coordinator

External

- Nil

BUDGET/RESOURCE IMPLICATIONS

The cost saving in maintenance and cash collection for each parking machine is approximately \$2,200 per annum. Across the zones B and C this represents approximately a saving of \$280,000.00 annually.

The cost per transaction for the use of PayStay is 29 cents.

RISK

The reduction of parking meters will not be well received by those motorists whose preference is to pay by coin or credit card rather than pay by phone, but the trend in Paystay users uplifting and using this method is to be noted.

LEGAL

Nil

ARTS, CULTURE & ENVIRONMENT

Nil

15 RECEIVE & NOTE REPORTS**15.1 MONTHLY FINANCIAL REPORT - NOVEMBER 2019****Common No.:** 2476534**Author:** Executive Manager Finance**Authoriser:** General Manager Government Relations & External Affairs**Attachments:** 1. MONTHLY FINANCIAL REPORT - NOVEMBER 2019**SUMMARY**

The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 30 November 2019 and provide details of cash, investments held and debtors at 30th November 2019 in accordance with the Local Government (Accounting) Regulations 2008.

RECOMMENDATIONS

That the report entitled Monthly Financial Report – November 2019 is received and noted.

KEY ISSUES

- Income for the five months is above budget, expenses are below budget producing a considerably higher operating result than budget of \$3.3M.
- The key solvency ratio of current assets to total liabilities is 2.96% where 1% is considered good.
- A process of analysis of material variations is being followed with regard to each income and expenditure item and if there is a concerning trend it will be detailed in the Monthly Financial Report.
- The Monthly Financial Report complies with the Local Government (Accounting) Regulations 2008 in respect of the issues reported.

BACKGROUND

The monthly finance report income statement compares the actual income and expenditure to budget at two levels, firstly the full year's budget and also the budget for the 5 months year to date (YTD).

Comparatives to full year are relevant if the income or expenditure is linear, at the end of November 2019, the pro-rata percentage that would be achieved if income and expenditure were to occur in a linear pattern is 42%.

However, sometimes this is not the case, the rates are all brought in as income at the commencement of the year and general insurances are paid in full also at the commencement of the year.

The YTD budget is structured so that the amount allocated in each month should relate to the same pattern as actual income is incurred or expenditure is made.

DISCUSSION

There is a YTD positive variance actual to budget of \$3.3M at the Operating Result level.

Income is running at 86% overall, this is much higher than pro-rata largely because rates and annual charges are levied at the start of the year which distorts the overall percentage for income.

Expenditure is running at 41% overall which appears to be on target in comparison to pro-rata. In the case of Materials and Services which has a lot of component expenses rolled together, it can mask issues within component expense items due to some over and some under.

An analysis of income and expenditure categories as presented in the attachments to this report follow:

Income Items:

- Rates and Charges 99.6%
- User Charges, Fees & Other 47%
- Interest & Investments Revenue 49%
- Grants & Contributions – Operating 106%

There is a small growth factor built into the rates budget and over the remaining year it is expected that rates on new properties will be levied to at least this amount.

Grants are high because of the Cyclone Marcus \$1.4M which was not included in the budget.

All categories are on track to achieve annual budgets.

Expenditure Items:

- Employee costs are \$36M annual budget and running at 40%. As employee costs are such a large and difficult area to manage it is important to see them running within budget parameters, currently there is a positive variance to budget.
- Borrowing costs are significantly under budget at 10% YTD and this is because of loans for Shoal Bay waste remediation not being drawn down as planned and therefore the costs of servicing the loans not being incurred.
- Materials and Services is a \$50M annual budget which covers a large number of expenditure. Overall this is running at pro-rata but there are many variations at the component level, of these the following are only of concern:
 1. Utilities /rates is a \$6M annual cost and is running at 62% primarily as a result of higher than budgeted electricity with street lighting and water bills over a long period without rain.
- Depreciation is \$33M annual budget but as this is a book entry (not a cash transaction) and it is entered at 1/12 of the annual budget each month, therefore running at pro-rata or 42%. At year end this figure will be adjusted to actual depreciation of Council's assets, however this is not expected to be materially different.

Capital Grants & Contributions:

- A large variation to budget exists at November ended because of \$8M Velodrome funds that were unexpectantly given to CoD at the end of last year and not budgeted for spending in this year's budget. This will be rectified in the December report.
- Other funds received are \$600,000 Roads to Recovery and \$54,545 for the Jingili Playground.

Treasury Comment

Council has just over \$108 million of invested funds, most of which is either Grant monies received in advance or Reserves, which are a mix of legally and internally restricted.

Council's Treasury advisor, Amicus, proposes that the RBA will not lower interest rates until 2020 as it will be reluctant to risk upsetting consumer sentiment over Christmas. It expects the RBA to resume easing the cash rate in 2020 if the economy remains on its current weak trend. Westpac Chief Economist Bill Evans believes the RBA will cut the cash rate at its first meeting next year in February and potentially another rate cut in June (bringing the cash rate to 0.25% which it deems as the effective lower bound for interest rates in Australia).

From a low of 0.25% there are four quoted monetary tools that could be used if the economy doesn't respond. The RBA Governor Dr Lowe has confirmed that the RBA will not use negative interest rates but may consider another monetary tool called quantitative easing, which in Australia would involve the RBA buying government bonds in the secondary market as this will get "into all corners of the financial system".

Accounts Receivable Report

This report details Rates receipt collection, outstanding General Debtors, and performance on Rates recovery compared to the previous year. The report also includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding. Whilst there has been success in reducing the level of historical outstanding Rates, the level of current Rates outstanding is increasing.

IMPLICATIONS

The financial report is as at 30 November 2019. The preparation of this report requires a detailed process of reconciliation and adjustments to ensure the accounts conform to accrual accounting and enable an accurate comparative to budget.

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Part 8 of the Local Government (Accounting) Regulations 2008 require that a monthly financial report is presented to Council.

Regulation 18 states:

1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the Council, setting out:
 - a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
 - b) The forecast income and expenditure for the whole of the financial year
2. The report must include:
 - a) Details of all cash and investments held by the Council (including money held in trust); and
 - b) A statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - c) Other information required by the Council.
1. If a Council does not hold a meeting in a particular month, the report is to be laid before the Council committee performing the council's financial functions for the particular month.

This report is considered to a higher level of statutory compliance as outlined above.

Income Statement
 For the Period Ended 30/11/2019


			2019/20				2018/19	
	Full Original Budget \$'000	Full Amended Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD v FAB %		YTD v FAB %	LY Actual \$'000
% of year elapsed					42%			
Income from Continuing Operations						Comment		
Rates & Annual Charges	74,568	74,568	74,568	74,326	100%	No issues	100%	71,932
User Charges, Fees & Other	25,096	25,096	11,011	11,758	47%	No issues	49%	11,990
Interest & Investment Revenue	2,226	2,226	978	1,084	49%	No issues	57%	1,084
Grants & Contributions - Operating	5,543	3,615	2,468	3,842	106%	No issues	72%	2,508
Total Income from Continuing Operations	107,433	105,504	89,025	91,009	86%		86%	87,514
Less Expenses from Continuing Operations								
Employee Costs	35,527	35,527	14,869	14,089	40%	No issues	41%	13,723
Borrowing Costs	1,534	1,534	181	158	10%	No issues	20%	157
Materials and Services	50,443	50,702	21,994	21,396	42%	No issues	46%	22,128
Depreciation and Amortisation	33,357	33,357	13,899	13,899	42%	No issues	48%	13,049
Total Expenses from Continuing Operations	120,861	121,120	50,943	49,541	41%		45%	49,057
Operating Result - Continuing Operations	(13,428)	(15,616)	38,082	41,468				38,457
Grants & Contributions - Capital	6,748	6,748	3,300	8,685	129%	No issues	0%	11
Net Operating Result For the Year	(6,680)	(8,868)	41,382	50,152				38,468

Income Statement

Explanation of Columns: "Full Original Budget" and "Full Amended Budget" are annual amounts. YTD Actual is year to date. YTD v FAB is the % of actuals achieved against the full year amended budget.

Outlines income and operating expenses. Capital expenditure has been excluded however depreciation expense has been recognised. The net operating surplus or deficit for the reporting period is a measure of Council's financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.

Operating income: Rates represents the revenue being struck for the full year. Grants & Contributions is exceeding target YTD with receipt of Federal Assistance early release of 1st & 2nd qtr grant monies; in addition receipt of Library grant and Funbus. NDRRA final grant payment also received from Department of Local Government, Housing & Community Development for Cyclone Marcus which is not budgeted.

Operating expenses: Overall expenditure appears reasonable for this 5th month of the financial year. Depreciation expense is recognised pro-rata over each of the 12 months. Borrowing expenses paid in November and the next scheduled payments are in March and in May 2020. Employee Costs which are slightly below target due to timing of leave entitlements.

Capital income: \$8M recognised/reclassified Velodrome grant funds received 18/19 from NTG DIPL due to Council Decision to retain funds in 19/20; R2R 1st quarter grant for \$600k received. Additional \$55k grant received for Project Collaboration per Memorandum of Understanding between Varkey the Children's Charity and \$30k received for Contribution to Jingili Public Art Collaboration.

Manager Finance: There are no overall concerns in relation to the original budget.



Statement of Cash Flows
For the Period Ended 30/11/2019

	Full Original	Full Amended	2019/20 YTD	YTD v FAB
	Budget	Budget	Actual	
	\$'000	\$'000	\$'000	%
% of year elapsed				42%
Funds From Operating Activities				
Net Operating Result From Above	(6,680)	(8,868)	50,152	
Add back depreciation (not cash)	33,357	33,357	13,899	42%
Add back Other Non Cash Items	581	581	-	0%
Contributed assets (non cash)	-	-	-	
Net Funds Provided (or used in) Operating Activities	27,258	25,071	64,051	
Funds From Investing activities				
Sale of Infrastructure, Property, Plant & Equipment	731	731	-	0%
Sale of Land	-	-	9	0%
Purchase of Infrastructure, Property, Plant & Equipment	(53,074)	(58,878)	(7,847)	13%
Net Funds Provided (or used in) Investing Activities	(52,343)	(58,147)	(7,838)	
Funds From Financing Activities				
Proceeds from borrowings & advances	19,500	19,500	-	0%
Repayment of borrowings & advances	(1,331)	(1,331)	(124)	9%
Net Funds Provided (or used in) Financing Activities	18,169	18,169	(124)	
Net Increase (-Decrease) in Funds Before Transfer:	(6,916)	(14,908)	56,089	
Transfers from (-to) Reserves	6,916	14,908	(9,222)	
Net Increase (-Decrease) in Funds After Transfers	-	-	46,868	

Municipal Plan Summary

Outlines This statement outlines Council's entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/nil). It groups items into operating, investing and financing and has a very close relationship to cash flows, which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments. Finally it discloses the transfers to & from cash backed reserves which are detailed in the quarterly budget review reports.

Full Amended Budget: Includes carry forwards from 2018/19.

Net funds provided by operating activities: These will reduce throughout the year to equate more closely to budget as the rates struck are expended.

Sale of Plant & Equipment: Nothing appears yet. This should increase once fleet purchases are achieved.

Purchase of Infrastructure, property etc. This is 13% spent compared to 42% of year elapsed.

Transfers from (-to) reserves: This discloses the transfers to & from cash backed reserves.

Manager Finance: There are no overall concerns in relation to the budgets.

Statement of Financial Position		CITY OF DARWIN		
For the Period Ended 30/11/2019				
2018-19		2019/20		
Audited		Full Original	Full Amended	YTD
Actual		Budget	Budget	Actual
\$'000		\$'000	\$'000	\$'000
Current Assets				
32,659	Cash at Bank & Investments	14,403	15,564	24,288
51,210	Cash at Bank & Investments - externally restricted	39,863	47,742	66,385
27,369	Cash at Bank & Investments - internally restricted	10,581	15,928	21,417
12,535	Receivables	9,210	12,535	40,622
185	Inventories	100	185	233
-	Other	-	-	-
123,958		74,157	91,954	152,946
Non-Current Assets				
984,012	Infrastructure, Property, Plant and Equipment	1,024,635	1,008,802	977,950
-	Financial Assets (FRN)	-	-	3,000
984,012		1,024,635	1,008,802	980,950
1,107,970	TOTAL ASSETS	1,098,792	1,100,756	1,133,897
Current Liabilities				
36,663	Payables	15,064	15,064	7,328
699	Borrowings	1,908	1,908	354
6,584	Provisions & Other Liabilities	7,472	7,472	12,040
43,946		24,444	24,444	19,721
Non-Current Liabilities				
6,924	Borrowings	23,885	23,885	6,925
25,296	Provisions	29,491	29,491	25,296
32,220		53,376	53,376	32,221
76,166	TOTAL LIABILITIES	77,820	77,820	51,942
1,031,804	NET ASSETS	1,020,972	1,022,936	1,081,955
Equity				
600,552	Asset Revaluation Reserve	600,552	600,552	600,552
431,252	Retained Surplus	420,420	422,384	481,403
1,031,804	TOTAL EQUITY	1,020,972	1,022,936	1,081,955

Statement of Financial Position Comments:

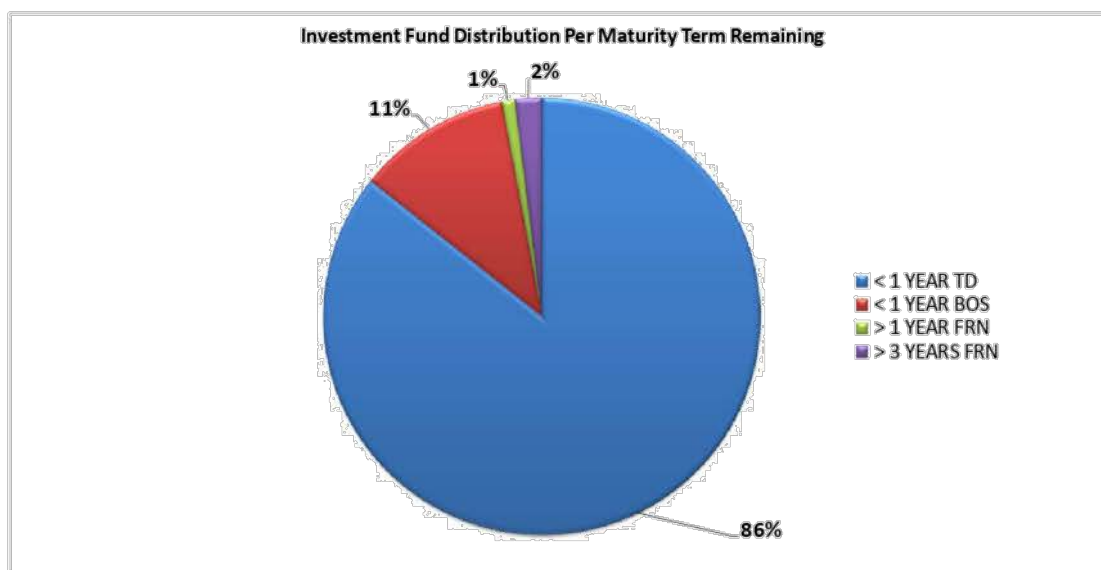
The Statement of Financial Position outlines what Council owns (assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the net equity, the stronger the financial position.

Manager Finance: There are no concerns in relation to the original budgets at this stage. Note that the full original budget is as published in the adopted Municipal Plan 2019/20. The full amended budget column is based on the audited closing balances as at 30/6/2019 plus Council approved amendments, the YTD Actual column is based on audited actual closing balances as at 30/6/2019 and adjustment of actual movements since.

INVESTMENTS REPORT TO COUNCIL
AS AT
30 November 2019



Portfolio vs Investment Policy



Investment Portfolio Term to Maturity Remaining Policy Limit

Term to Maturity Category	Term to Maturity (Policy Min.)	Term to Maturity (Policy Max.)	% of Total Portfolio
< 1 YEAR	30%	100%	96.87%
> 1 YEAR	0%	50%	1.04%
> 3 YEARS	0%	30%	2.09%
Grand Total			100.00%

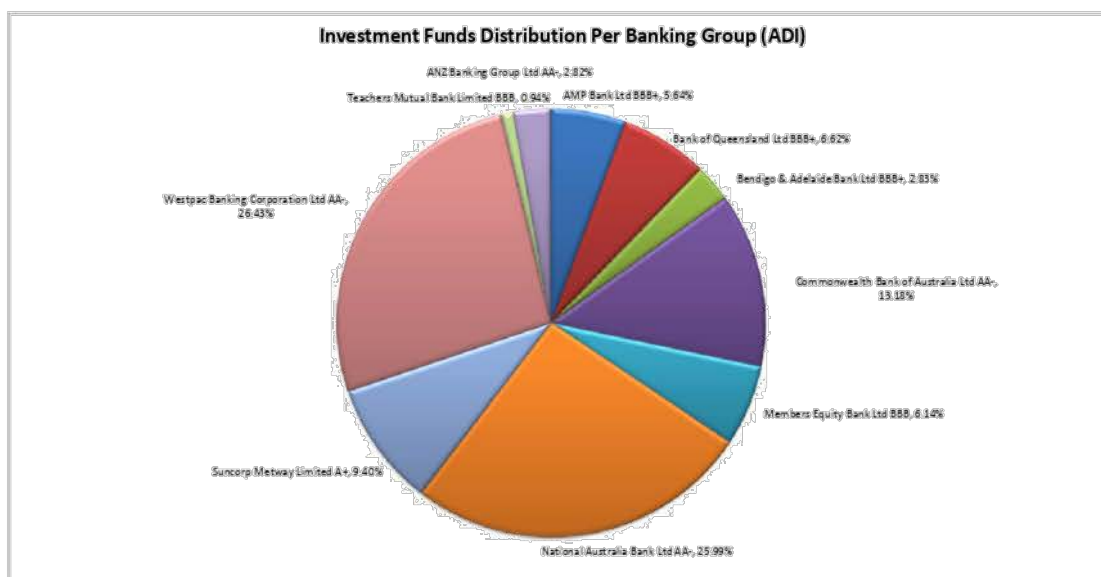
Investment Portfolio Term to Maturity Remaining by Banking Group

Term to Maturity	Inv Type	ADI	% of Total Portfolio
< 1 YEAR	TD	AMP Bank Ltd	5.64%
		Bank of Queensland Ltd	6.62%
		Bendigo & Adelaide Bank Ltd	2.83%
		Commonwealth Bank of Australia Ltd	1.41%
		Members Equity Bank Ltd	6.14%
		National Australia Bank Ltd	25.99%
		Suncorp Metway Limited	9.40%
		Westpac Banking Corporation Ltd	25.49%
		ANZ Banking Group Ltd	2.82%
	BOS	Commonwealth Bank of Australia Ltd	10.83%
< 1 YEAR Total		97.18%	
> 1 YEAR	FRN	Teachers Mutual Bank Limited	0.94%
> 1 YEAR Total		0.94%	
> 3 YEARS	FRN	Commonwealth Bank of Australia Ltd	0.94%
		Westpac Banking Corporation Ltd	0.94%
> 3 YEARS Total		1.88%	
Grand Total			100.00%

INVESTMENTS REPORT TO COUNCIL
AS AT
30 November 2019



Portfolio vs Investment Policy



Credit Rating	Policy Limit	% of Total Portfolio	
AAA to AA-		100.00%	68.43%
A+ to A-		45.00%	9.40%
BBB+ to BBB		10.00%	22.17%
BBB-		0.00%	0.00%
Grand Total			100.00%

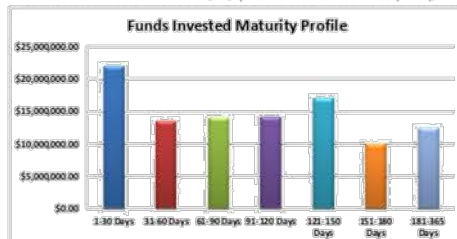
Row Labels	ADI	Individual Counterparty Limits of Total Investments	% of Total Portfolio
AA-	Commonwealth Bank of Australia Ltd		
	BankWest Ltd	50.00%	1.41%
	Commonwealth Bank of Australia Ltd	50.00%	11.77%
	Commonwealth Bank of Australia Ltd Sum		13.18%
	National Australia Bank Ltd		
	National Australia Bank Ltd	50.00%	25.99%
A+	National Australia Bank Ltd Sum		25.99%
	Westpac Banking Corporation Ltd		
	BankSA	50.00%	3.29%
	Westpac Banking Corporation Ltd	50.00%	23.14%
	Westpac Banking Corporation Ltd Sum		26.43%
	ANZ Banking Group Ltd		
BBB+	ANZ Banking Group Ltd	50.00%	2.82%
	ANZ Banking Group Ltd Sum		2.82%
	Suncorp Metway Limited		
	Suncorp Bank	30.00%	9.40%
	Suncorp Metway Limited Sum		9.40%
	AMP Bank Ltd		
BBB	AMP Bank Ltd	10.00%	5.64%
	AMP Bank Ltd Sum		5.64%
	Bank of Queensland Ltd		
	Bank of Queensland Ltd	10.00%	6.62%
	Bank of Queensland Ltd Sum		6.62%
	Bendigo & Adelaide Bank Ltd		
BBB	Bendigo & Adelaide Bank Ltd	10.00%	2.83%
	Bendigo & Adelaide Bank Ltd Sum		2.83%
	Members Equity Bank Ltd		
	Members Equity Bank Ltd	10.00%	6.14%
	Members Equity Bank Ltd Sum		6.14%
	Teachers Mutual Bank Limited		
Grand Total	Teachers Mutual Bank Limited	10.00%	0.94%
	Teachers Mutual Bank Limited Sum		0.94%
Grand Total			100.00%

INVESTMENT REPORT TO COUNCIL AS AT 30 November 2019							
Values							
Institution Category	Inv Type (ST)	Credit Rating (ST)	Credit Rating (LT)	Counterparty	Maturity Date	Interest Rate	FRN ONLY (Maturity Date - last pmt)
							Principal \$
							% of Total Portfolio
MAJOR BANK							
TD	A1+	AA-		BankSA	3 December 2019	2.40%	\$3,500,000
					11 August 2020	1.58%	\$1,500,000
							\$2,000,000
				BankWest Ltd			\$1,500,000
					10 December 2019	1.90%	\$1,500,000
				National Australia Bank Ltd			\$27,640,319
					10 December 2019	1.99%	\$1,500,000
					7 January 2020	1.99%	\$1,500,000
					14 January 2020	1.98%	\$2,000,000
					19 March 2020	1.98%	\$1,500,000
					24 March 2020	1.98%	\$1,500,000
					24 March 2020	1.67%	\$2,551,887
					11 February 2020	1.96%	\$1,500,000
					4 February 2020	1.94%	\$1,500,000
					18 February 2020	1.94%	\$1,500,000
					18 February 2020	1.93%	\$1,500,000
					25 February 2020	1.94%	\$1,500,000
					3 March 2020	1.93%	\$1,500,000
					17 March 2020	1.93%	\$1,500,000
					17 March 2020	1.75%	\$1,034,194
					31 March 2020	1.67%	\$1,500,000
					14 April 2020	1.66%	\$1,500,000
					28 April 2020	1.65%	\$1,500,000
					7 April 2020	1.57%	\$1,034,238
				Westpac Banking Corporation Ltd			\$23,603,114
					10 December 2019	2.50%	\$1,500,000
					17 December 2019	2.50%	\$3,000,000
					7 January 2020	2.50%	\$1,500,000
					14 January 2020	2.55%	\$2,000,000
					29 January 2020	2.55%	\$1,500,000
					10 March 2020	2.50%	\$2,000,000
					3 March 2020	1.90%	\$1,511,188
					5 May 2020	1.56%	\$2,591,930
					19 May 2020	1.61%	\$2,000,000
					12 May 2020	1.59%	\$2,000,000
					2 June 2020	1.65%	\$2,000,000
					9 June 2020	1.64%	\$2,000,000
				ANZ Banking Group Ltd			\$3,000,000
					11 August 2020	1.62%	\$1,500,000
					19 February 2020	1.60%	\$1,500,000
FRN	A1+	AA-		Commonwealth Bank of Australia Ltd			\$1,000,000
					11 January 2020	1.97%	\$1,000,000
				Westpac Banking Corporation Ltd			\$1,000,000
					24 January 2020	2.02%	\$1,000,000
BOS	A1+	AA-		Commonwealth Bank of Australia Ltd			\$11,517,385
					5 December 2019	1.10%	\$11,517,385
OTHER							
TD	A1	A+		Suncorp Bank			\$33,574,638
					17 March 2020	1.70%	\$1,000,000
					5 May 2020	1.65%	\$1,500,000
					14 April 2020	1.65%	\$1,500,000
					28 April 2020	1.65%	\$1,500,000
					21 April 2020	1.65%	\$1,500,000
					21 April 2020	1.60%	\$1,500,000
					7 April 2020	1.60%	\$1,500,000
A2	BBB+			AMP Bank Ltd			\$6,000,000
					25 February 2020	2.00%	\$1,000,000
					31 March 2020	1.75%	\$2,000,000
					7 April 2020	1.70%	\$2,000,000
					12 May 2020	1.80%	\$1,000,000
				Bank of Queensland Ltd			\$7,038,692
					28 January 2020	2.10%	\$1,500,000
					21 January 2020	2.10%	\$2,000,000
					25 February 2020	1.75%	\$1,038,724
					26 May 2020	1.65%	\$1,011,967
					29 September 2020	1.65%	\$1,500,000
				Bendigo & Adelaide Bank Ltd			\$3,009,857
					3 December 2019	1.95%	\$1,500,000
					16 June 2020	1.55%	\$1,509,857
BBB				Members Equity Bank Ltd			\$6,526,090
					14 January 2020	1.70%	\$1,500,000
					11 February 2020	1.70%	\$2,000,000
					4 February 2020	1.70%	\$1,026,090
					14 July 2020	1.60%	\$2,000,000
FRN	A2	BBB		Teachers Mutual Bank Limited			\$1,000,000
					29 January 2020	1.79%	\$1,000,000
Grand Total							\$106,335,457
							100.00%

N.B.

*INV TYPE - FRN = interest rate is the 'Coupon May' established on issue date, this plus 3M BBSW provides the yield for the current coupon period.

*MATURITY DATE - FRN = the interest coupon payment date not actual FRN maturity date (paid every 91 days).



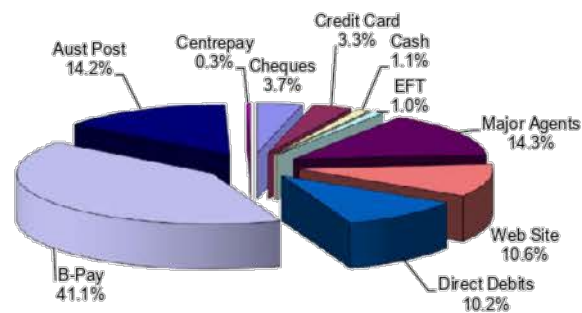
Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account

General Bank Funds	\$7,750,175
Total Funds	\$114,085,632
Total Budgeted Investment Earnings	\$1,746,278
Year to Date Investment Earnings	\$854,529
Weighted Ave Rate	1.78%
BBSW 90 Day Rate	0.89%
Bloomberg AusBond (Bank Bill Index)	1.58%
Trust Bank Account	\$461,989

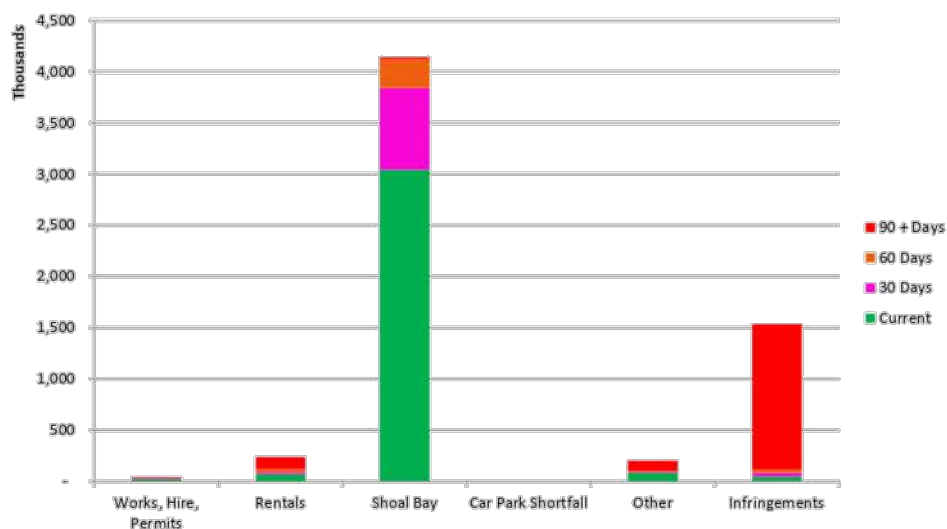


**FINANCE DEPARTMENT
SERVICE LEVEL REPORT TO COUNCIL
FOR THE MONTH OF NOVEMBER 2019**

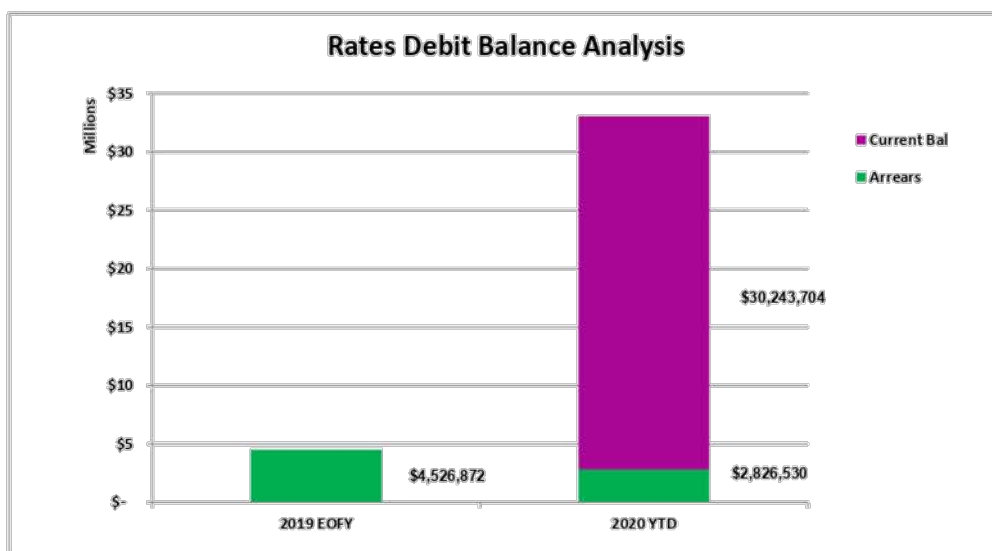
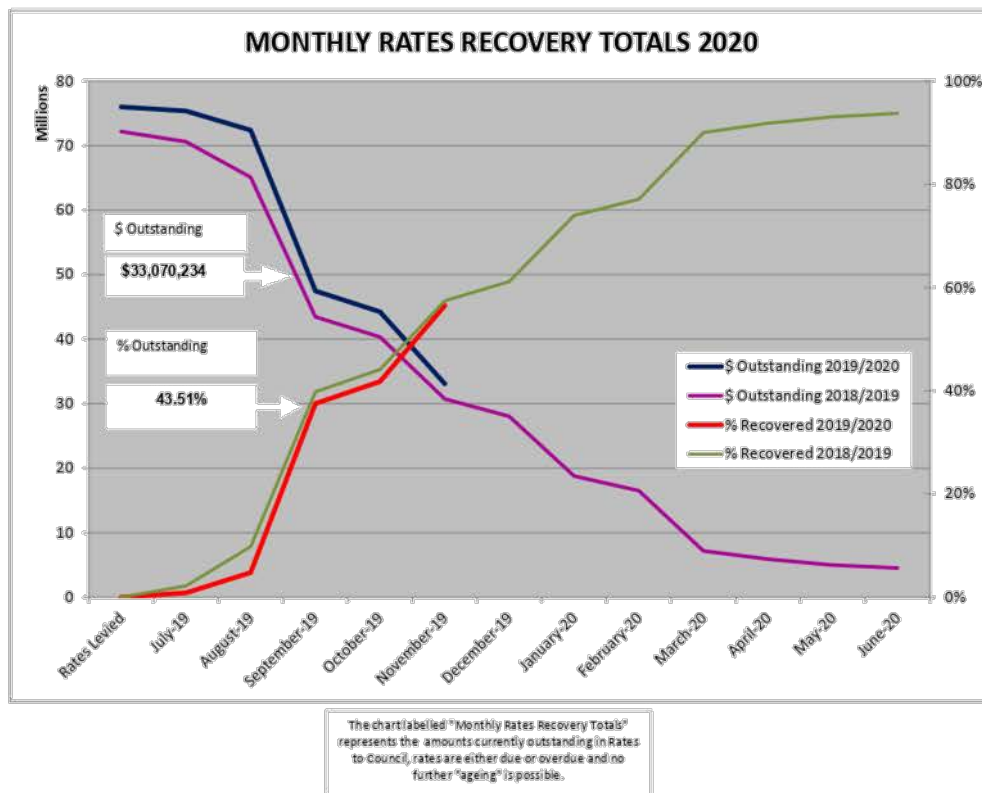
RATE RECEIPTS BY PAYMENT TYPE LAST 12 MONTHS



ACCOUNTS RECEIVABLE OUTSTANDING DEBTORS



Pursuant to Local Government (Accounting) Regulations Sec 18(2)(b) the chart labelled "Accounts Receivable Outstanding Debtors" represents sundry debts owed to Council on an "aged" basis.



15.2 MONTHLY FINANCIAL REPORT - DECEMBER 2019**Common No.: 2476534****Author: Executive Manager Finance****Authoriser: General Manager Government Relations & External Affairs****Attachments: 1. Monthly Financial Report Dec 2019****SUMMARY**

The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 31st December 2019 and provide details of cash, investments held and debtors at 31st December 2019 in accordance with the Local Government (Accounting) Regulations 2008.

RECOMMENDATIONS

That the report entitled Monthly Financial Report – December 2019 is received and noted.

KEY ISSUES

- Income for the first half of the year is above budget, expenses are below budget producing a considerably higher operating result than budget of \$5.6M.
- The key solvency ratio of current assets to total liabilities is 2.87% where 1% is considered good.
- A process of analysis of material variations are being followed with regard to each income and expenditure item and if there is a concerning trend it will be detailed in later reports.
- The Monthly Financial Report complies with the Local Government (Accounting) Regulations 2008 in respect of the issues reported.

BACKGROUND

The monthly finance report income statement compares the actual income and expenditure to budget at two levels, firstly the full year's budget and also the budget for the 6 months year to date (YTD).

Comparatives to full year are relevant if the income or expenditure is linear, at the end of December 2019, the pro-rata percentage that would be achieved if income and expenditure were to occur in a linear pattern is 50%.

However sometimes this is not the case, the rates are all brought in as income at the commencement of the year and general insurances are paid in full also at the commencement of the year.

The YTD budget is structured so that the amount allocated in each month should relate to the same pattern as actual income is incurred or expenditure is made.

DISCUSSION

There is a YTD positive variance actual to budget of \$5.6 million at the Operating Result level.

Income is running at 89% overall, this is much higher than pro-rata largely because rates and annual charges are levied at the start of the year which materially distorts the overall percentage for income.

Expenditure is running at 48% overall which appears to be good in comparison to pro-rata. In the case of Materials and Services which has a lot of component expenses rolled together, it can mask issues within component expense items due to some over and some under.

An analysis of income and expenditure categories as presented in the attachments to this report follow:

Income Items:

- Rates and Charges 99.7%
- User Charges, Fees & Other 56%
- Interest & Investments Revenue 59%
- Grants & Contributions – Operating 106%

There is actually a small growth factor built into the rates budget and over the remaining year it is expected that rates on new properties will be levied to at least this amount.

Grants are high because of the Cyclone Marcus \$1.4M which was not included in the budget.

All income items are on track to exceed the annual budget.

Expenditure Items:

- Employee costs are \$36M annual budget and running at 47%. As employee costs are such a large and difficult area to manage it is important to see them running within budget parameters. Currently there is a positive variance to budget.
- Borrowing costs are significantly under budget at 12% and this is because of loans for Shoal Bay waste remediation not being drawn down as planned and therefore the costs of servicing the loan not being incurred.
- Materials and Services is a \$50M annual budget which covers a large number of expenditure types. Overall this is running just below pro-rata but there are many variations at the component level, of these the following are highlighted:
 1. Utilities /rates is a \$6M annual budget and is running at 72% primarily as a result of electricity charges associated with street lighting and higher than anticipated water charges over a long period without rain.
 2. Advertising & photocopying are showing savings to budget that are a mix of more efficient work practises and tighter contract pricing.
 3. Subscriptions, licences, donations/sponsorships and travel & accommodation amount to \$3M annual budget are all running over pro-rata and will need to be further analysed.
- Depreciation is \$33M annual budget but as this is a book entry (not a cash transaction) and it is entered at 1/12 of the annual budget each month, therefore running at pro-rata or 50%. At year end this figure will be adjusted to actual depreciation of Council's assets, however this is not expected to be materially different.

Capital Grants & Contributions:

- The large variation for the Velodrome funds in previous months has now been rectified and all actual capital grants and contributions received are now within budget.

Treasury Comment

The RBA Board left the cash rate unchanged at its December meeting. Economic figures released in December were somewhat disappointing with September Quarter GDP growth figures remaining at low levels and retail sales growth falling to two year lows.

Accounts Receivable Report

This report details Rates receipt collection, outstanding General Debtors, and performance on Rates recovery compared to the previous year. The report also includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding. Whilst there has been success in reducing the level of historical outstanding Rates, the level of current Rates outstanding is increasing.

IMPLICATIONS

The financial report is as at 31st December 2019. The preparation of this report requires a detailed process of reconciliation and adjustments to ensure the accounts conform to accrual accounting and enable an accurate comparative to budget.

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Part 8 of the Local Government (Accounting) Regulations 2008 require that a monthly financial report is presented to Council.

Regulation 18 states:

1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the Council, setting out:
 - a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
 - b) The forecast income and expenditure for the whole of the financial year
2. The report must include:
 - a) Details of all cash and investments held by the Council (including money held in trust); and
 - b) A statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - c) Other information required by the Council.
1. If a Council does not hold a meeting in a particular month, the report is to be laid before the Council committee performing the council's financial functions for the particular month.

This report is considered to a higher level of statutory compliance as outlined above.

Income Statement
 For the Period Ended 31/12/2019


			2019/20				2018/19	
	Full Original Budget \$'000	Full Amended Budget \$'000	YTD Budget \$'000	YTD Actual \$'000	YTD v FAB %		YTD v FAB %	LY Actual \$'000
% of year elapsed					50%			
Income from Continuing Operations						Comment		
Rates & Annual Charges	74,568	74,568	74,568	74,326	100%	No issues	100%	71,909
User Charges, Fees & Other	25,096	25,096	13,034	13,950	56%	No issues	56%	13,579
Interest & Investment Revenue	2,226	2,226	1,156	1,308	59%	No issues	70%	1,339
Grants & Contributions - Operating	5,543	3,701	2,533	3,917	106%	No issues	72%	2,507
Total Income from Continuing Operations	107,433	105,590	91,291	93,501	89%		88%	89,336
Less Expenses from Continuing Operations								
Employee Costs	35,527	35,527	17,969	16,527	47%	No issues	48%	16,244
Borrowing Costs	1,534	1,534	483	188	12%	No issues	18%	140
Materials and Services	50,443	51,074	26,629	24,938	49%	No issues	56%	27,019
Depreciation and Amortisation	33,357	33,357	16,679	16,679	50%	No issues	57%	15,659
Total Expenses from Continuing Operations	120,861	121,492	61,760	58,332	48%		54%	59,062
Operating Result - Continuing Operations	(13,428)	(15,902)	29,531	35,169				30,274
Grants & Contributions - Capital	6,748	11,745	10,596	8,685	74%	No issues	0%	11
Net Operating Result For the Year	(6,680)	(4,157)	40,127	43,854				30,284

Income Statement

Explanation of Columns: "Full Original Budget" and "Full Amended Budget" are annual amounts. YTD Actual is year to date. YTD v FAB is the % of actuals achieved against the full year amended budget.

Outlines income and operating expenses. Capital expenditure has been excluded however depreciation expense has been recognised. The net operating surplus or deficit for the reporting period is a measure of Council's financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.

Operating income: Rates represents the revenue being struck for the full year. Grants & Contributions is exceeding target YTD with receipt of Federal Assistance early release of 1st & 2nd qtr grant monies; in addition receipt of Library grant and Funbus. NDRRA final grant payment also received from Department of Local Government, Housing & Community Development for Cyclone Marcus which is not budgeted.

Operating expenses: Overall expenditure appears reasonable for this 6th month of the financial year. Depreciation expense is recognised pro-rata over each of the 12 months. Borrowing expenses paid in November and the next scheduled payments are in March and in May 2020. Employee Costs which are slightly below target due to timing of leave entitlements.

Capital income: \$8M recognised/reclassified Velodrome grant funds received 18/19 from NTG DIPL due to Council Decision to retain funds in 19/20; R2R 1st quarter grant for \$600k received. Additional \$55k grant received for Project Collaboration per Memorandum of Understanding between Varkey the Children's Charity and \$30k received for Contribution to Jingili Public Art Collaboration.

Manager Finance: There are no overall concerns in relation to the original budget.



Statement of Cash Flows
For the Period Ended 31/12/2019

	Full Original Budget \$'000	Full Amended Budget \$'000	2019/20 YTD Actual \$'000	YTD v FAB %
% of year elapsed				50%
Funds From Operating Activities				
Net Operating Result From Above	(6,680)	(4,157)	43,854	
Add back depreciation (not cash)	33,357	33,357	16,679	50%
Add back Other Non Cash Items	581	581	-	0%
Net Funds Provided (or used in) Operating Activities	27,258	29,781	60,532	
Funds From Investing activities				
Sale of Infrastructure, Property, Plant & Equipment	731	731	-	0%
Sale of Land	-	-	9	0%
Purchase of Infrastructure, Property, Plant & Equipment	(53,074)	(59,708)	(10,470)	18%
Net Funds Provided (or used in) Investing Activities	(52,343)	(58,977)	(10,461)	
Funds From Financing Activities				
Proceeds from borrowings & advances	19,500	19,500	-	0%
Repayment of borrowings & advances	(1,331)	(1,331)	(345)	26%
Net Funds Provided (or used in) Financing Activities	18,169	18,169	(345)	
Net Increase (-Decrease) in Funds Before Transfer:	(6,916)	(11,027)	49,726	
Transfers from (-to) Reserves	6,916	11,027	(2,495)	
Net Increase (-Decrease) in Funds After Transfers	-	-	47,231	

Municipal Plan Summary

Outlines This statement outlines Council's entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/nil). It groups items into operating, investing and financing and has a very close relationship to cash flows, which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments. Finally it discloses the transfers to & from cash backed reserves which are detailed in the quarterly budget review reports.

Full Amended Budget: Includes carry forwards from 2018/19.


Net funds provided by operating activities: These will reduce throughout the year to equate more closely to budget as the rates struck are expended.

Sale of Plant & Equipment: Nothing appears yet. This should increase once fleet purchases are achieved.

Purchase of Infrastructure, property etc. This is 18% spent compared to 50% of year elapsed.

Transfers from (-to) reserves: This discloses the transfers to & from cash backed reserves.

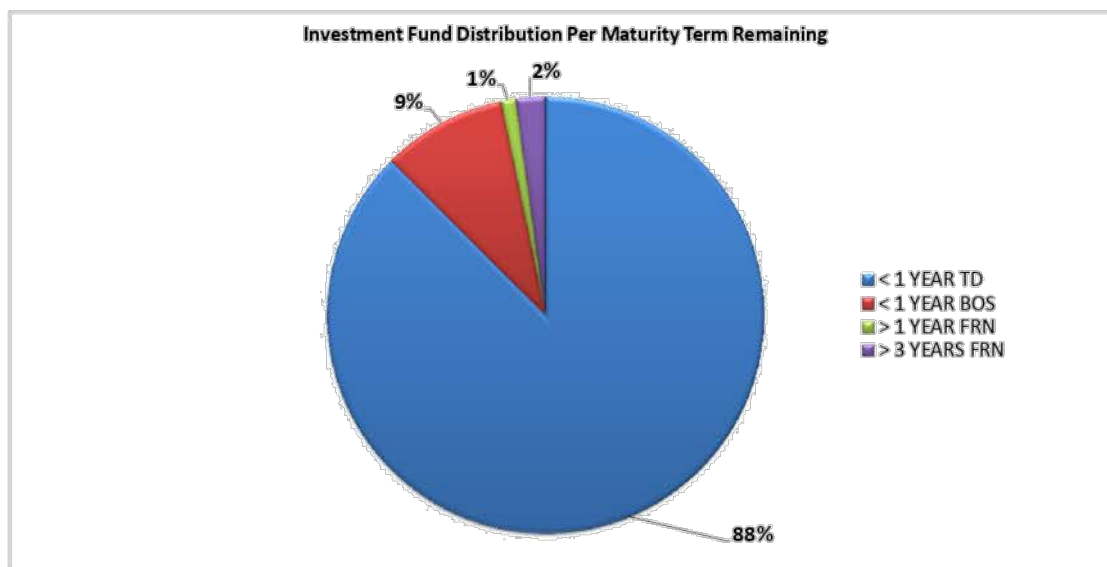
Manager Finance: There are no overall concerns in relation to the budgets.

Statement of Financial Position For the Period Ended 31/12/2019			
			
<u>2018-19</u>		<u>2019/20</u>	
Audited		Full Original	Full Amended
Actual		Budget	Budget
\$'000		\$'000	\$'000
			YTD
			Actual
			\$'000
	Current Assets		
32,659	Cash at Bank & Investments	14,403	16,392
51,210	Cash at Bank & Investments - externally restricted	39,863	50,123
27,369	Cash at Bank & Investments - internally restricted	10,581	17,430
12,535	Receivables	9,210	12,535
185	Inventories	100	185
-	Other	-	-
123,958		74,157	96,665
	Non-Current Assets		
984,012	Infrastructure, Property, Plant and Equipment	1,024,635	1,008,802
-	Financial Assets (FRN)	-	-
984,012		1,024,635	1,008,802
1,107,970	TOTAL ASSETS	1,098,792	1,105,467
	Current Liabilities		
36,663	Payables	15,064	15,064
699	Borrowings	1,908	1,908
6,584	Provisions & Other Liabilities	7,472	7,472
43,946		24,444	24,444
	Non-Current Liabilities		
6,924	Borrowings	23,885	23,885
25,296	Provisions	29,491	29,491
32,220		53,376	53,376
76,166	TOTAL LIABILITIES	77,820	77,820
1,031,804	NET ASSETS	1,020,972	1,027,647
	Equity		
600,552	Asset Revaluation Reserve	600,552	600,552
431,252	Retained Surplus	420,420	427,095
1,031,804	TOTAL EQUITY	1,020,972	1,027,647
Statement of Financial Position Comments: The Statement of Financial Position outlines what Council owns (assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the net equity, the stronger the financial position. Manager Finance: There are no concerns in relation to the original budgets at this stage. Note that the full original budget is as published in the adopted Municipal Plan 2019/20. The full amended budget column is based on the audited closing balances as at 30/6/2019 plus Council approved amendments, the YTD Actual column is based on audited actual closing balances as at 30/6/2019 and adjustment of actual movements since.			

**INVESTMENTS REPORT TO COUNCIL
AS AT
31 December 2019**



Portfolio vs Investment Policy



Investment Portfolio Term to Maturity Remaining Policy Limit

Term to Maturity Category	Term to Maturity (Policy Min.)	Term to Maturity (Policy Max.)	% of Total Portfolio
< 1 YEAR	30%	100%	96.57%
> 1 YEAR	0%	50%	1.14%
> 3 YEARS	0%	30%	2.29%
Grand Total			100.00%

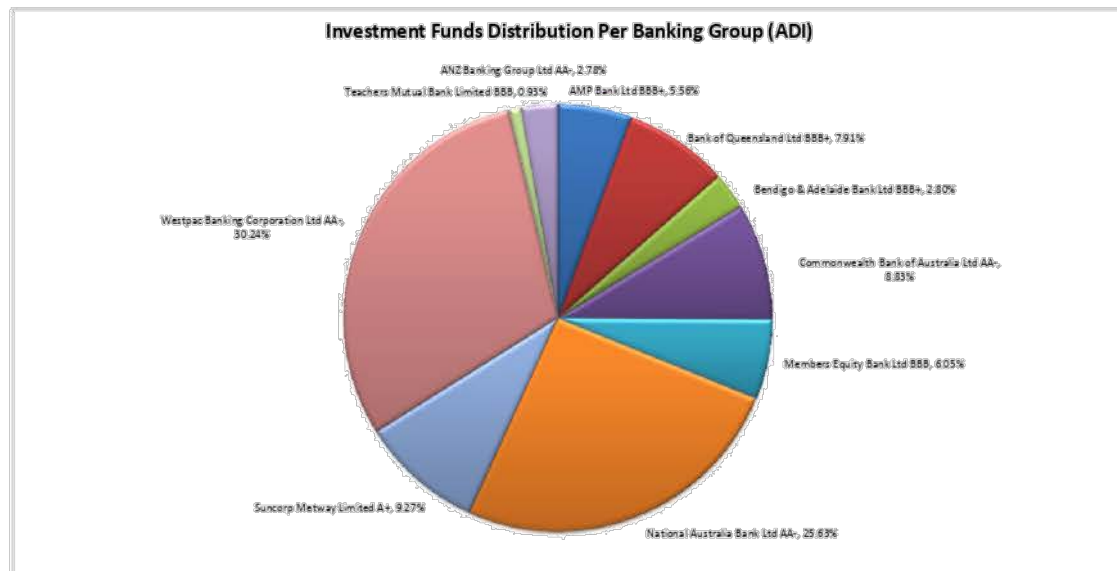
Investment Portfolio Term to Maturity Remaining by Banking Group

Term to Maturity	Inv Type	ADI	% of Total Portfolio
< 1 YEAR	TD	AMP Bank Ltd	5.56%
		Bank of Queensland Ltd	7.91%
		Bendigo & Adelaide Bank Ltd	2.80%
		Members Equity Bank Ltd	6.05%
		National Australia Bank Ltd	25.63%
		Suncorp Metway Limited	9.27%
		Westpac Banking Corporation Ltd	29.31%
		ANZ Banking Group Ltd	2.78%
		Commonwealth Bank of Australia Ltd	7.90%
	BOS		
< 1 YEAR Total		97.22%	
> 1 YEAR	FRN	Teachers Mutual Bank Limited	0.93%
> 1 YEAR Total			0.93%
> 3 YEARS	FRN	Commonwealth Bank of Australia Ltd	0.93%
		Westpac Banking Corporation Ltd	0.93%
> 3 YEARS Total			1.85%
Grand Total			100.00%

INVESTMENTS REPORT TO COUNCIL
AS AT
31 December 2019



Portfolio vs Investment Policy



Credit Rating	Policy Limit	% of Total Portfolio	
AAA to AA-		100.00%	67.48%
A+ to A-		45.00%	9.27%
BBB+ to BBB		10.00%	23.25%
BBB-		0.00%	0.00%
Grand Total			100.00%

Row Labels	ADI	Individual Counterparty Limits of Total Investments	% of Total Portfolio
AA-	Commonwealth Bank of Australia Ltd		
	Commonwealth Bank of Australia Ltd	50.00%	8.83%
	Commonwealth Bank of Australia Ltd Sum		8.83%
	National Australia Bank Ltd		
	National Australia Bank Ltd	50.00%	25.63%
A+	National Australia Bank Ltd Sum		25.63%
	Westpac Banking Corporation Ltd		
	BankSA	50.00%	11.60%
	Westpac Banking Corporation Ltd	50.00%	18.63%
	Westpac Banking Corporation Ltd Sum		30.24%
BBB+	ANZ Banking Group Ltd		
	ANZ Banking Group Ltd	50.00%	2.78%
	ANZ Banking Group Ltd Sum		2.78%
	Suncorp Metway Limited		
	Suncorp Bank	30.00%	9.27%
BBB	Suncorp Metway Limited Sum		9.27%
	AMP Bank Ltd		
	AMP Bank Ltd	10.00%	5.56%
	AMP Bank Ltd Sum		5.56%
	Bank of Queensland Ltd		
BBB	Bank of Queensland Ltd	10.00%	7.91%
	Bank of Queensland Ltd Sum		7.91%
	Bendigo & Adelaide Bank Ltd		
	Bendigo & Adelaide Bank Ltd	10.00%	2.80%
	Bendigo & Adelaide Bank Ltd Sum		2.80%
BBB	Members Equity Bank Ltd		
	Members Equity Bank Ltd	10.00%	6.05%
	Members Equity Bank Ltd Sum		6.05%
	Teachers Mutual Bank Limited		
	Teachers Mutual Bank Limited	10.00%	0.93%
Grand Total	Teachers Mutual Bank Limited Sum		0.93%
			100.00%

INVESTMENT REPORT TO COUNCIL AS AT 31 December 2019							Values	
Institution Category	Inv Type (ST)	Credit Rating (ST)	Credit Rating (LT)	Counterparty	Maturity Date	Interest Rate	FRN ONLY (Maturity Date - last pmt)	% of Total Portfolio
MAJOR BANK							\$72,803,139	64.18%
TD	A1+	AA-		BankSA	11 August 2020	1.58%		11.94%
					15 September 2020	1.58%		1.49%
					4 August 2020	1.58%		1.49%
					18 August 2020	1.63%		2.99%
					8 September 2020	1.63%		1.49%
					22 September 2020	1.63%		1.49%
				National Australia Bank Ltd			\$27,653,813	28.36%
					7 January 2020	1.99%		1.49%
					14 January 2020	1.98%		1.49%
					19 March 2020	1.98%		1.49%
					24 March 2020	1.98%		1.49%
					24 March 2020	1.67%		2.99%
					11 February 2020	1.96%		1.49%
					4 February 2020	1.94%		1.49%
					18 February 2020	1.94%		1.49%
					18 February 2020	1.93%		1.49%
					25 February 2020	1.94%		1.49%
					3 March 2020	1.93%		1.49%
					17 March 2020	1.93%		1.49%
					17 March 2020	1.75%		1.49%
					31 March 2020	1.67%		1.49%
					31 March 2020	1.59%		1.49%
					14 April 2020	1.65%		1.49%
					28 April 2020	1.65%		1.49%
					7 April 2020	1.57%		1.49%
				Westpac Banking Corporation Ltd			\$19,103,114	16.42%
					7 January 2020	2.50%		1.49%
					14 January 2020	2.55%		1.49%
					28 January 2020	2.55%		1.49%
					19 March 2020	2.50%		1.49%
					3 March 2020	1.90%		1.49%
					5 May 2020	1.56%		2.99%
					19 May 2020	1.61%		1.49%
					12 May 2020	1.59%		1.49%
					2 June 2020	1.65%		1.49%
					9 June 2020	1.64%		1.49%
				ANZ Banking Group Ltd			\$3,000,000	2.99%
					11 August 2020	1.62%		1.49%
					19 February 2020	1.60%		1.49%
FRN	A1+	AA-		Commonwealth Bank of Australia Ltd			\$1,000,000	1.49%
					11 January 2020	1.97%	11/01/2024	1.49%
				Westpac Banking Corporation Ltd			\$1,000,000	1.49%
					24 January 2020	2.02%	24/04/2024	1.49%
BOS	A1+	AA-		Commonwealth Bank of Australia Ltd			\$8,526,880	1.49%
					6 January 2020	1.10%		1.49%
OTHER							\$35,087,300	35.82%
TD	A1	A+		Suncorp Bank			\$10,000,000	10.45%
					17 March 2020	1.70%		1.49%
					5 May 2020	1.65%		1.49%
					14 April 2020	1.65%		1.49%
					28 April 2020	1.65%		1.49%
					21 April 2020	1.65%		1.49%
					21 April 2020	1.60%		1.49%
					7 April 2020	1.60%		1.49%
				AMP Bank Ltd			\$6,000,000	5.97%
					25 February 2020	2.00%		1.49%
					31 March 2020	1.75%		1.49%
					7 April 2020	1.70%		1.49%
					12 May 2020	1.80%		1.49%
				Bank of Queensland Ltd			\$8,538,692	8.96%
					28 January 2020	2.10%		1.49%
					21 January 2020	2.10%		1.49%
					25 February 2020	1.75%		1.49%
					26 May 2020	1.65%		1.49%
					29 September 2020	1.65%		1.49%
					16 June 2020	1.60%		1.49%
				Bendigo & Adelaide Bank Ltd			\$3,022,518	2.99%
					16 June 2020	1.53%		1.49%
					3 November 2020	1.50%		1.49%
				Members Equity Bank Ltd			\$6,526,090	5.97%
					14 January 2020	1.70%		1.49%
					11 February 2020	1.70%		1.49%
					4 February 2020	1.70%		1.49%
					14 July 2020	1.60%		1.49%
FRN	A2	BBB		Teachers Mutual Bank Limited			\$1,000,000	1.49%
					28 January 2020	1.79%	28/01/2022	1.49%
Grand Total							\$107,890,439	100.00%

N.B.
 *INV TYPE - FRN = interest rate is the 'Coupon Margin' established on issue date, this plus 3M BBSW provides the yield for the current coupon period.
 *MATURITY DATE - FRN = the interest coupon payment date not actual FRN maturity date (paid every 91 days).

Funds Invested Maturity Profile

General Bank Funds: \$4,252,141

Total Funds: \$112,142,580

Total Budgeted Investment Earnings: \$1,746,278

Year to Date Investment Earnings: \$1,020,352

Weighted Ave Rate: 1.73%

BBSW 90 Day Rate: 0.92%

Bloomberg AusBond (Bank Bill Index): 1.50%

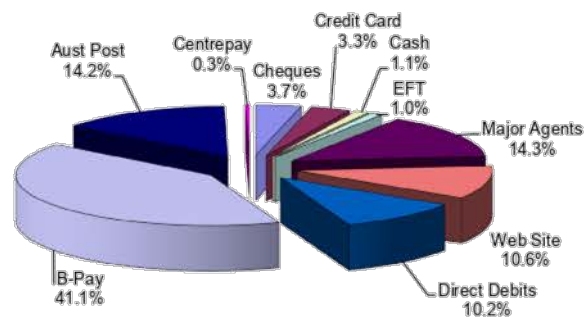
Trust Bank Account: \$461,989

Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account

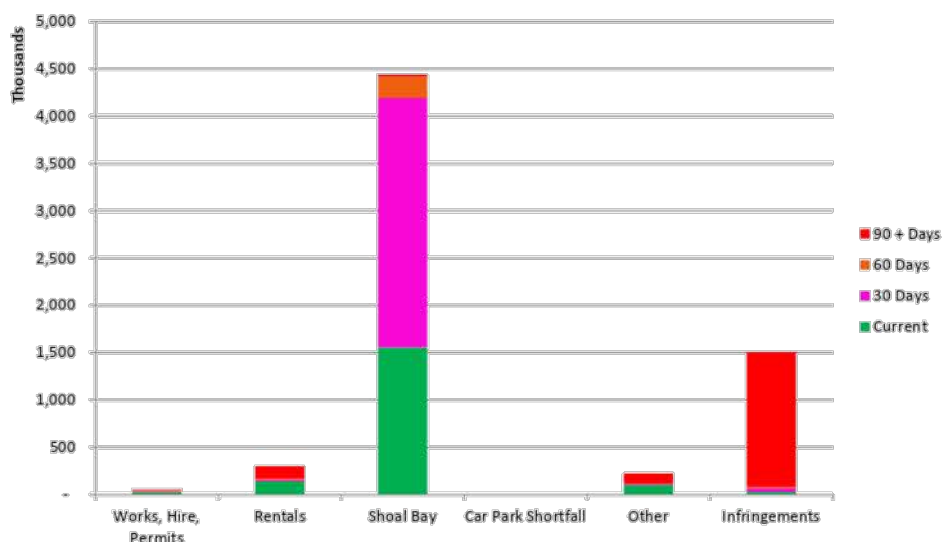


**FINANCE DEPARTMENT
SERVICE LEVEL REPORT TO COUNCIL
FOR THE MONTH OF DECEMBER 2019**

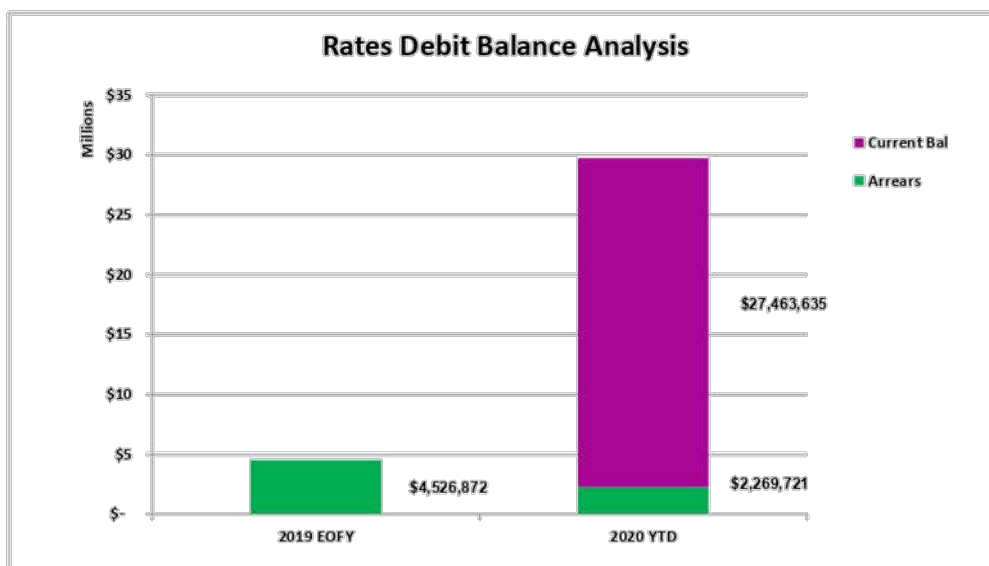
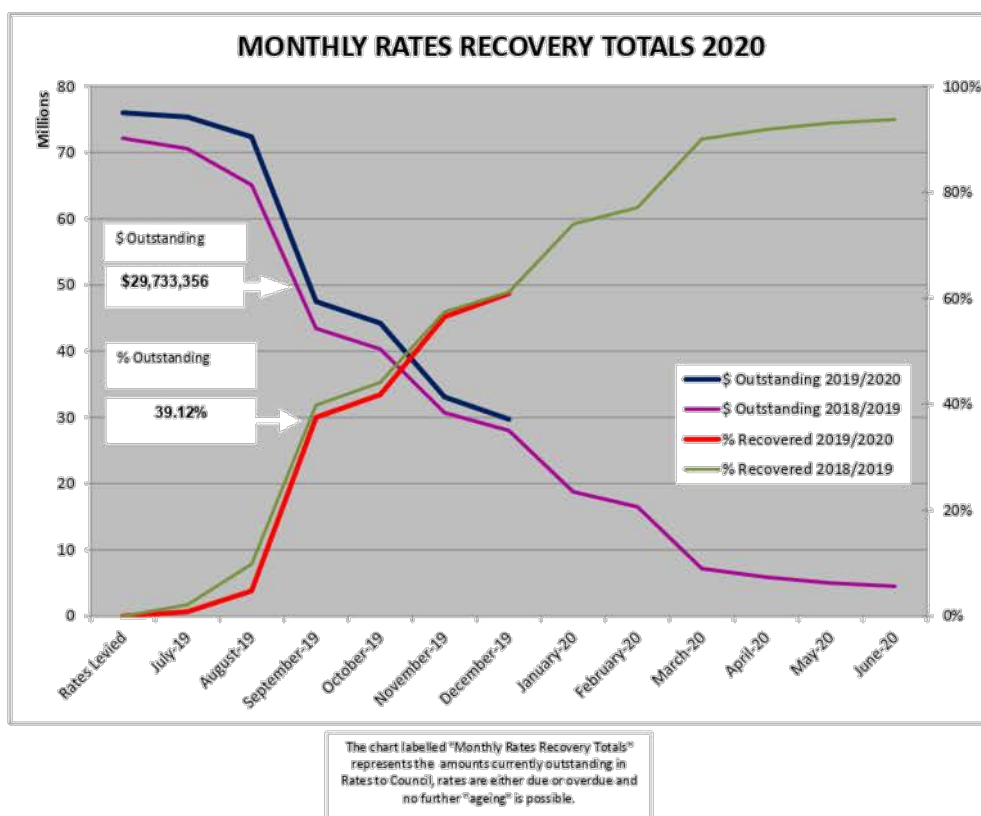
RATE RECEIPTS BY PAYMENT TYPE LAST 12 MONTHS



ACCOUNTS RECEIVABLE OUTSTANDING DEBTORS



Pursuant to Local Government (Accounting)
Regulations Sec 18(2)(b) the chart labelled
"Accounts Receivable Outstanding Debtors" represents
sundry debts owed to Council on an aged basis



15.3 MUNICIPAL PLAN 2019/20 - MONTHLY PERFORMANCE REPORT - NOVEMBER AND DECEMBER 2019

Author: Executive Manager Governance, Strategy & Performance

Authoriser: General Manager Government Relations & External Affairs

Attachments: 1. Monthly Performance Report - November and December 2019

SUMMARY

The purpose of this report is to provide Council with the Municipal Plan 2019/20 Monthly Performance Report for November and December 2019.

RECOMMENDATIONS

1. THAT the report entitled Municipal Plan 2019/20 - Monthly Performance Report - November and December 2019, be received and noted.

KEY ISSUES

- Council adopted the Darwin 2030 *City for People. City of Colour.* Strategic Plan and 2019/20 Municipal Plan on 25 June 2019. Both plans commenced on 1 July 2019.
- The Municipal Plan outlines Council's service delivery plan, specifically annual major projects and deliverables against the Strategic Plan for the 2019/20 financial year.
- Monthly Performance Reports track progress in delivering on the Municipal Plan and are utilised to inform the Annual Report each year.
- Monthly Performance Reports will complement Council's monthly financial reporting and quarterly budget reviews.
- As part of Council's governance framework, Monthly Performance Reports will be further complemented by Business Planning and Operational Risk Assessments. This work will progress in the first half of 2020.
- A Strategic and Operational Risk Assessment, based on the Strategic Plan, Strategic Projects and Business Plans is currently being developed. This will be further supported by integrated monitoring and reporting by the Strategic Directions Group.

BACKGROUND

In accordance with the Local Government Act Council prepares a Municipal Plan and Annual Report each year.

The 2019/20 Municipal Plan outlines Council's service delivery plan. The service delivery plan includes annual major projects and deliverables in line with the Darwin 2030 Strategic Plan.

The Municipal Plan will be supported by Departmental Business Plans. Departmental Business Plans are under development and will be provided to Council for information in 2020.

The Act requires that Council's Annual Report must contain an assessment of the Council's performance against the objectives stated in the relevant municipal, regional or shire plan and subsequently provides a high level assessment of progress towards achieving the longer term Darwin 2030 Strategic Plan.

These monthly performance reports will inform City of Darwin's Annual Report.

DISCUSSION

Monthly Performance Reports provide an assessment of performance against the deliverables in the Municipal Plan.

Deliverables are allocated to one of Council's five Departments to lead implementation. Council's Departments are shown as:

CRS	Community and Regulatory Services
CPS	Corporate and Procurement Services (incorporating HR & Safety)
ECS	Engineering and City Services
GREA	Government Relations and External Affairs (incorporating the Office of LM & CEO)
IGDS	Innovation, Growth and Development Services

Deliverables

The Municipal Plan deliverables align to the strategic directions and targets outlined in the Strategic Plan. Deliverables may be project based or program based.

Project based deliverables will have a defined start and end date and, where considered a 'strategic project' will be assessed in accordance with the process outlined in the Strategic Plan.

Program deliverables form part of Council's annual service delivery plan for the period 1 July to 30 June each year.

Financial Performance

Council maintains a rigorous financial performance and reporting process which includes monthly financial reports and quarterly budget reviews. To ensure data integrity is maintained, these reports will not be reproduced.

Project Performance

Expenditure against Council's major projects will be provided as a percentage of annual project budgets. It should be noted that this will not directly align to overall project spend, particularly when projects span multiple years. Project expenditure should be read in conjunction with project phase and percentage of project complete as assessed by Council Officers.

Governance and Risk

As part of Council's governance framework, Monthly Performance Reports will be further complemented by Business Planning and Operational Risk Assessments. These activities are considered operational and support Departments to implement the initiatives contained in the Municipal Plan.

Strategic and Operational Risk Assessments, which have been recently re-developed to align with Council's Strategic Plan, Strategic Projects and Business Planning initiatives are currently being developed and will be further supported by integrated monitoring and reporting by the Strategic Directions Group and the Risk Management & Audit Committee.

STRATEGIC ENVIRONMENT

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Darwin 2030 - *City for People. City of Colour.* Strategic Plan':

Goal

6 Governance Framework

Outcome

6.4 Accountability

LEGISLATIVE/POLICY

This report is consistent with the requirements and intent of the Local Government Act (NT) 2008.

CONSULTATION

This report was considered by the Strategic Direction Group on **21 January 2020** and now referred to **Council** for consideration.

Internal

In preparing this report, the following City of Darwin officers were consulted:

- Executive Managers and key operational staff
- Strategic Directions Group

External

- Nil

BUDGET/RESOURCE IMPLICATIONS

There are no direct budget or resource implications as a result of this report. If any budget variances are identified throughout the year they will be dealt with via normal Financial Management procedures.

Monthly performance reports are the first part of the new reporting framework for the Strategic Plan and Municipal Plan and only one part of the broader performance management framework to monitor Council's achievement of these plans over the long term.

Council's performance management framework will continue to be developed over the coming year.

RISK

Regular reporting assists Council to manage risks associated with achieving the planned deliverables outlined in the Municipal Plan and Strategic Plan and contributes to transparent reporting to the community.

LEGAL

There are no legal implications as a result of this report.

ARTS, CULTURE & ENVIRONMENT

Not assessed.

Project Sponsor	Project Manager	Project	Project Description	Scheduled Start Date	Scheduled Completion Date	Project Budget	Project Phase	% Project Budget Expended	% Project Completed	Comments
GMECS	EMO	4,000 Trees - Greening Darwin	\$1.10M has been allocated to plant 4,000 trees across the municipality as part of Cyclone Marcus recovery and Council's objectives to Green Darwin. The 4,000 trees will complement 3,000 trees planted in 2018/19 to bring the total replanting program to 7,000 trees post Cyclone Marcus. The trees will be advanced plantings and will be planted by EOFY 2020 in 3 stages.	Jul-19	Feb-20	\$1,000,000	Scope	20	15	Stage 1 has commenced. Tree planting in 5 parks is completed. Stage 1 is due for completion January 2020. Stage 2 planning is completed and is due for completion by EOFY 2020. Stage 3 is due for completion by EOFY 2020.
GMECS	EMPM	Daly Street Beautification	Daly Street will receive \$2.0M for beautification works to be delivered in four stages. Stages 1 and 2 will deliver works between Mitchell and Smith Street, Stage 3 between Smith and Cavenagh Streets and Stage 4 will deliver work from Cavenagh Street to McMin Street. The beautification works deliver in part Project MP007 as outlined in the Darwin City Centre Master Plan.	Jul-19	Jun-20	\$2,000,000	Design	20	35	October 2019 Services location works to inform the street lighting redesign was undertaken and design works are underway. Works from the dilapidation assessment being scoped. November/December 2019 Design is at 85%. Preliminary civil construction work commenced December 2019. Civil works to continue January 2020. Landscaping works scheduled to commence March 2020. Project completion following roadway resurfacing scheduled for June 2020. Budget spend is at 1.5%
GMECS	EMPM	Streetscape Beautification	City of Darwin has resolved to dedicate funds annually for five years to the upgrade of streetscapes across the municipality. In 2019/20 each Ward will receive \$400K. The Streetscape Beautification Project is designed to improve amenity and is a key project to achieve Council's Strategic Direction for a Cool, Clean and Green City by 2030.	Jul-19	Jun-20	\$1,600,000	Design	25	30	Sites for 2019/20 program approved. Project Control Group formed with internal stakeholders. Survey of these sites is underway, with several completed. Landscape design panel contract awarded to 4 local firms. September 2019 Survey underway for the Nightcliff Road and Wagaman Shops. Concept designs for all sites except Nightcliff Road and Wagaman Shops underway. Comment provided on concept designs for projects in Waters, Chan and Richardson Wards. Progress meeting with the Landscape Architects scheduled for mid-October. October 2019 50% design underway for projects in Waters, Chan and Richardson Wards, communication plans under development. November/December 2019 90% review plans being finalised by consultants for costings and review. Once estimates have been received plans will be reviewed to determine what can be delivered within budget. Smith St West and Wagaman Shops projects earmarked to be delivered first internally.
GMECS	EMPM	Shoal Bay Waste Management Facility - Leachate Treatment System	Shoal Bay Management Facility services the greater Darwin region and is the only licensed landfill in the area. The facility receives over 180,000 tonnes of waste per annum and has a forecasted operational life until 2034. \$13.2M has been allocated towards developing a Leachate Treatment System at the Shoal Bay Waste Management Facility. The Leachate Treatment System will boast innovative design that will ensure Darwin is recognised as a national leader in the treatment of leachate and is estimated to be delivered over three years to 2021.	Jul-19	Jun-21	\$13,200,000	Design	0	30	Detailed design 90% complete and review underway with final design subject to EPA approval conditions. Request for amendment to EPL188 Shoal Bay Waste Management Facility lodged with NT EPA. Awaiting construction offer. September 2019 Staff are reviewing Water & Carbon Groups construction offer for delivery of the treatment system. NTEPA board meeting scheduled for 7-10 October where application will be reviewed. October 2019 Construction offer received and under review. Awaiting NTEPA approval. November/December 2019 NTEPA draft licence approval received for City of Darwin comment, further investigation and refinement of the environmental monitoring requirements is required.

GMECS	EMPM	Shoal Bay Waste Management Facility - Construction of new Cell 6	In addition \$8.0M has been allocated for the construction of a new landfill cell (Cell 6).	Jul-19	Dec-19	\$8,000,000	Construction	30	45	<p>Contractor granted possession of site as of 25/07/2019, 20 week construction period.</p> <p>September 2019 <i>Bulk</i> and <i>detailed</i> excavation activities completed to cells 6A and 6B (completed in accordance with project program and budget). Some issues (resolved and current) relating to materials testing by Contractor. Minor design amendments made and ongoing. The subcontractor engaged to complete the "Lining" scope is due to commence 21/10/19. This is two weeks beyond initial programmed date.</p> <p>Completion during December 2019 remains feasible. However, achieving completion this calendar year is subject to the timing and severity of the onset of sustained wet season rainfall. The risks associated with various rainfall scenarios have been assessed. The CoD Waste team and the GME&CS is appropriately briefed and prepared for respective wet season outcomes.</p> <p>Adequate "airspace" capacity exists in current landfilling areas to sustain operations into 2020 in the event that Stage 6 Cells carry over into the 2020 calendar year.</p> <p>October 2019 Commencement delayed to the installation of the final layers of the clay-rich soil forming the base of the landfill cells. Delay due to non-conformance of clay-rich soil material with resolution required before project can progress. This has subsequently delayed the lining subcontractor from commencing lining works. Current project schedule forecasts completion of the project mid-2020. Adequate "airspace" capacity exists to sustain operations throughout 2020. Several contingencies are under investigation to facilitate progression of works.</p> <p>November/December 2019 Conformance of specification achieved for clay rich base lining material has allowed the placement of some of this material prior to wet season shut down of site. The site will be maintained in a condition for the duration of the wet whereby it can be dewatered in preparation for construction commencement in 2020.</p>
GMECS	EMPM	Shoal Bay Waste Management Facility - Entrance and Weighbridge Facilities	\$1.0M to deliver a new entrance and weighbridge at the facility this year.	Jul-19	01/06/2020	\$1,000,000	Scope	0	15	<p>October 2019 Concept design for weighbridge, roadworks and other works was completed and detailed design is underway.</p>
GMECS	EMPM	Lakeside Drive - Stage 2	City of Darwin will utilise \$2.5M of the \$3.4M of new funding under the Federal Government Roads to Recovery Program for Stage 2 resurfacing of Lakeside Drive. Lakeside Drive is a critical link in Council's overall road network linking major connector routes to the northern suburbs. Stage 1 of Lakeside Drive was completed in early 2019. Design of Stage 2 is currently underway with construction to commence immediately once design is complete. The project will be completed by June 2020.	Jul-19	Jun-20	\$2,500,000	Procurement	0	30	<p>Request for Tender for the project being prepared for release shortly. Anticipate construction to commence late September/October.</p> <p>September 2019 Final stages of design underway. Final design activity involves testing of recycled crushed concrete material which will be trialed as a road building material in trial sections of this roadway. Tender to go out to market week commencing 21/10/2019. Construction sequence will be negotiated through the Tender period and with the successful tenderer to maximise efficiency of delivering works either side of the wet season.</p> <p>October 2018 Procurement of roadbase material commencing November 2019. Demolition of existing roadway and commencement of roadworks on site to commence Mar-April 2020 based on achieving early works immediately following the period of greatest expected rainfall.</p>
GMCRS	EMPM	Urban Oval Lights	The Northern Territory Government has committed \$4.8M for City of Darwin to light sports ovals under the Urban and Regional Oval Lights Program. Lights will be installed at Gardens One, Bagot and Nightcliff Ovals. The community have expressed strong support for the proposals. The light projects for ovals at Gardens One and Bagot have been approved for installation. The Nightcliff Oval proposal has been submitted to the Development Consent Authority for approval. Work is planned to commence in the 2019 dry season.	Oct-19	Jun-20	\$4,800,000	Procurement	0	30	<p>The contract has been awarded to the preferred supplier - ESPEC, a Darwin electrical company. There was a media release and joint announcement with the Lord Mayor, NTG and sporting stakeholders on 16 December 2019 at Bagot Oval. Construction is expected to commence in February 2020 commencing with civil works.</p>
GMECS	EMPM	Municipal Ward Projects	City of Darwin has allocated \$1.0M to small projects across the municipality. Small projects are focussed on improving the amenity of Darwin and delivering services specific to each Ward. Small projects have arisen from the community's effective engagement with Elected Members. As part of its commitment to the City of Darwin, the Northern Territory Government has matched Council's contribution with a further \$1.0M bringing the small projects budget total to \$2.0M.	Sep-19	Jun-20	\$1,000,000	Scope	5	40	<p>Projects are in the process of being scoped with Elected Members.</p> <p>September 2019 The projects have been identified. Scoping underway for the design and delivery of the projects.</p> <p>October 2019 Project documentation, design and procurement for projects underway. A project Communications Plan is being developed.</p> <p>November/December 2019 Scoping of the projects is being finalised, engineering survey has been completed and concept designs being prepared for the projects identified.</p>

GMIGDS	PLC	Street Lighting Project	A further \$1.8M has been allocated in 2019/20 for the Street Lighting Project. The project aims to deliver public value, manage environmental risks such as greenhouse gas emissions, and improve public safety and amenity. The project will deliver new LED luminaires and smart controls to more than 9,000 street and public lighting assets and across the whole of the City of Darwin municipality. The transfer of street lighting assets from the Northern Territory Government to City of Darwin in January 2018 has provided Council with the opportunity to implement and accelerate this initiative for the benefit of the whole of Darwin. This project builds on \$3.3M allocated in 2018/19.	Jun-19	Jun-20	\$1,800,000	Construction	40	30	Contract to install the LEDs and smart controls has been finalised. Capital Project is being delivered over three years and is progressing as planned. September 2019. 2,000 LED luminaires have already been installed in the residential streets of Karama, Malak, Leanyer, Nightcliff, Rapid Creek & Milner October 2019. 2,500 luminaires have now been installed. Installations have progressed into Wulagi, Anula, North Lakes, Woolner, Muirhead and East Point shared path. Luminaire orders for residential streets on the overhead network will be completed by the end of the month for installation in 2020. A further 1,400 Telecells have been purchased for the project. Project documentation has submitted for approval.
GPCPS	EMCS	ICT Transformation Project	Deliver an ICT infrastructure transformation project.	Jun-19	Jul-20	\$1,743,663	Construction	60	55	Printer and telephony projects have been completed. All computer equipment orders have been placed and the majority of monitors has been delivered. The remaining equipment is expected in February 2020.

SD1 - A capital city with best practice and sustainable infrastructure

By 2030, a number of strategic infrastructure projects will be developed and delivered

2019/20 Deliverables	Responsible Department	Scheduled Start Date	Scheduled Completion	Progress	% Complete	Comments
Finalise Council's Asset Management Plans and utilise Asset Management Plans to inform the Long Term Financial Plan	ECS	Jul-19	Jun-21	Ongoing	20	AMPs have all been drafted to 65% accuracy and adopted by Council. Updates will occur periodically to reflect services levels and input from the Long Term Financial Plan.
Commence the development of a strategic Priority Infrastructure Plan	ECS	Jul-19	Jun-23	Not yet commenced	0	This will be developed in consideration of asset management and infrastructure capacity principles.
Develop and implement a City of Darwin local buy policy with a weighting of 30% local content requirement	CPS	Jul-19	Jun-20	Not yet commenced	35	Drafting and internal consultation underway.
Undertake a review and develop a strategy for Council's landholdings seeking best public value	IGDS	Jul-19	Jun-20	In Progress	10	Preliminary assessment for review by GM IGDS
Manage all Council public infrastructure, parks and buildings	ECS	Jul-19	Jun-20	Ongoing	5	Currently reviewing service levels, delivery against current levels, all service levels to be reviewed this financial year (19/20). Resourcing to be determined accordingly.
Upgrade Council's Information Technology Assets	CPS					Refer to Major Projects - Deliver ICT Transformation Project
Deliver Council's 2019/20 Capital Works program	ECS	Jul-19	Jun-20	Ongoing	30	<p>Programming of works currently underway. 2% of total budget expended as at 31 August 2019. At the time of reporting, 3% of the total budget is expended and a further 18% committed.</p> <p>September 2019</p> <p>5% of total budget expended with 18% committed.</p> <p>October 2019</p> <p>Programming and construction of works currently underway. At the time of reporting, 9% of the total budget is expended and a further 13% committed.</p> <p>November/December 2019</p> <p>Programming and construction of works currently underway. At the time of reporting, 18% of the total budget is expended and a further 15% committed.</p>
Conduct an optimisation review of Council's fleet and workshop management	ECS	Jul-19	Dec-19	In Progress	60	<p>Comprehensive fleet utilisation data and review is complete.</p> <p>November/December 2019</p> <p>Staff Consultation, data collection and analysis is complete. Preliminary report to be finalised with recommendations January 2020.</p>
Create a pipeline of strategic projects that are funded in the Long Term Financial Plan and are shovel ready	IGDS/GREA	Jul-19	Jun-20	In Progress	20	Preliminary assessment for review by GM IGDS, working together with Deloitte on this document. Draft document available approximately February 2020.
Deliver a new Amenities Facility at The Esplanade	ECS	Jul-19	Nov-19	In Progress	35	<p>Tender documents being prepared</p> <p>September 2019</p> <p>Service extension is currently being designed for the selected location. Tender documentation for the toilet block is being prepared.</p> <p>October 2019</p> <p>Procurement for equipment underway.</p> <p>November/December 2019</p> <p>Procurement for supply underway.</p>
Deliver Cell 6 at the Shoal Bay Waste Management Facility	ECS					Refer to Major Projects - Shoal Bay Waste Management Facility - Construction of new Cell 6

Refer to Major Projects

SD2 - A safe, liveable and healthy city

By 2030, Darwin will be a safer place to live and visit

2019/20 Deliverables	Responsible Department	Start Date	Scheduled Completion	Progress	% Complete	Comments
Deliver an Animal Management and enforcement city wide education program	CRS	Jul-19	Jun-20	In Progress	50	<p>This is an ongoing program and includes responsible pet ownership awareness-raising events, education workshops, a compliance audit of declared dogs and unregistered animals and the rollout of the 'Great Pet' campaign. Activities during November & December included:</p> <ul style="list-style-type: none"> • The registration audit focused on Tiwi, there were 537 properties audited with the following results: 293 registered dogs, 44 registered cats and 46 unregistered dogs • Installation of additional branded signage for the “Great Pets Start with You Campaign” to align to audit and compliance activities • The Animal Education Team conducted pet first aid training with St John’s cadets to improve their skills in this area • Improvements at the pound are being planned following recommendations from the site visit conducted as part of the Australian Institute of Animal Management Conference • New Animal Welcome Packs have been produced for residents when registering their dog/cat which include registration date reminder magnets, cat bells and dog poo bag holders • Ongoing marketing and promotional activities for the Great Pets campaign utilising social media, radio, TV and Council’s website • Over 100 stencils have been applied to key Darwin shared paths promoting responsible pet ownership
Review and improve Council’s emergency management plans and readiness	CPS	Jul-19	Jun-20	In Progress	10	Will be progressed further when Risk, Audit and Insurance role is appointed to.
Redevelop Business Continuity Plans for all sites and risks and test plans	CPS	Jul-19	Jun-20	In Progress	10	Will be progressed further when Risk, Audit and Insurance role is appointed to.
Enhance Council’s contractor Workplace Health and Safety Management Framework with a focus on ensuring public safety at all times	CPS	Jul-19	Jun-20	Ongoing	10	A WHS Contractor Audit was undertaken in 2018/19 and reported to the Risk Management and Audit Committee. Audit actions will be reviewed and a plan developed in 2019/20 when the Risk, Audit and Insurance role is appointed to.
Work with Northern Territory Police, Fire and Emergency Services (NTPFES) to continually develop and expand the CCTV networks across the municipality	IGDS	Jul-19	Jun-20	In Progress	30	On going development and expansion is planned in tandem with lighting across the municipality to further develop business cases where applicable. Further discussions have been had to ensure compliance with legislation is maintained.
Implement and review the Safer Vibrant Darwin Plan	CRS	Jul-19	Jun-20	In Progress	30	<p>The Liquor Act has been ratified and Council has now endorsed a new process wherein applications will be reviewed by staff and an opportunity for elected members to respond will occur over the EM intranet and email- due to the new timeframes meaning it is not possible to present proposed comments on applications to Council.</p> <p>A new committee is being established in January with a multi-agency approach to responding to antisocial behaviour in the CBD.</p> <p>Numerous reports of poor behaviour in walkways continues to draw significant resources from the team.</p>

SD3 - A cool, clean and green city

By 2030, Darwin will be recognised as a clean and environmentally responsible city

2019/20 Deliverables	Responsible Department	Start Date	Scheduled Completion Date	Progress	% Complete	Comments
Plant 4,000 trees across the Darwin municipality	ECS					Refer to Major Projects - 4,000 Trees - Greening Darwin
Deliver the Greening Darwin Strategy	ECS	Jul-19	Jun-20	In Progress	50	An urban forest management strategy is being developed to inform a Greening Darwin Strategy. A workshop will be scheduled with Council 2nd Quarter 2020.
Deliver the Shoal Bay Waste Management Facility Leachate Treatment Project	ECS					Refer to Major Projects - Shoal Bay Waste Management Facility - Leachate Treatment System
Finalise the Waste Management Strategy for adoption by Council	ECS	Jul-19	Sep-20	In Progress	0	No further progress on the Waste Management Strategy at this stage. Waste Manager recruitment currently underway. Strategy to be finalised in preparation for the 2021/22 budget process.
Establish an urban living lab in partnership with the Northern Territory Government and CSIRO as an initiative of the Darwin City Deal.	IGDS	Jul-19	Jun-20	Ongoing	50	The establishment of the governance and projects associated with the Urban Living Lab has been developed and representation by Council has been established. A science Symposium was held in December 2019 and projects are ongoing.
Develop a Council-wide Environmental Management Plan and articulate Council's response to climate action	CRS	Jul-19	Jun-20	In Progress	30	<p>The project plan for developing Council's Emergency Response has been endorsed and a short-term climate emergency project officer engaged to support the development of this. The Lord Mayor's Climate Emergency Roundtable was held on 4 December 2019 and was attended by 111 key stakeholders and community representatives from across the Northern Territory. A particular highlight for many attendees was the presentation given by Sarah Barker.</p> <p>Water sampling is now being carried out in-house by team members from the Climate Change and Environment Team and all results came back within the required water safety standards for November and December. Water sampling of Lake Alexander increased in December and will continue to be carried out more frequently in January for public health standards to be met.</p> <p>Traffic Counts continue to inform a proposed early gate closure at East Point with the report due to go to Council in early January 2020.</p>
Implement the Single Use Plastics Policy within Council and the community	CRS	Jul-19	Jun-20	Ongoing	30	The single use plastic ban is continuing to influence markets and events in Darwin, with the Darwin Festival becoming single use plastic free and diverting organic waste having it go to a local commercial composter.
Deliver the suburban lights project (3 year project)	IGDS	Apr-19	Dec-20	Ongoing	25	Refer to Major Projects - Street Lighting Project

Implement the Gardens for Wildlife Program	CRS	Jul-19	Jun-20	In Progress	40	G4W seeks to increase biodiversity across the municipality. Property assessments continued throughout November and December. 204 people have now signed up to the program and by the end of December, a total of 80 home visits and properties had been accessed.
Deliver an Urban Forest Tree Management Strategy including tree asset data collection	ECS	Jul-19	Dec-19	In Progress	70	The consultants draft strategy is currently being reviewed to inform the development of a Greening Darwin Strategy.
Deliver new pump infrastructure at Lake Alexander to improve water quality	ECS	Jul-19	Jun-20	In Progress	5	Preliminary investigations underway. Project to be scoped for the replacement of the existing pump. October 2019 Hydraulic consultancy engaged to undertake investigation. December 2019 The hydraulic assessment is underway, with completion envisaged by the end of January 2010 to determine the scope of the upgrading required.
Implement the City of Darwin Energy Strategy	CRS	Jul-19	Jun-20	In Progress	20	Initiatives are being explored broadly as part of the Shoal Bay Waste Management Facility operations and climate emergency response.

Refer to Major Project

SD4 - A smart and prosperous city

By 2030, Darwin will be recognised globally as a Smart City

2019/20 Deliverables	Responsible Department	Start Date	Scheduled Completion	Progress	% Complete	Comments
Implement the #SmartDarwin Strategy	IGDS	Jul-19	Jun-20	In Progress	70	Currently reviewing and implementing Smart City Governance and data sharing policy together with privacy impact assessments. A draft version 2 has been completed due for update in February 2020.
Seek commercial investment and opportunities for technical investment	IGDS	Jul-19	Jun-20	Ongoing	10	Assessed on a "case by case" basis and dependent on the delivery of strategic property analysis for 2019.
Work with the Northern Territory Government and industry to structure a government red tape reduction program, particularly for the Tourism and Development sectors	IGDS/GREA	Jul-19	Jun-20	Ongoing	50	Property Council 20 by 20 Reforms responded to. Council has received a reform package from Activate Darwin and a submission is being prepared for consideration by Council in December 2019. This response has been tabled and further considerations are now being assessed for the 2020.
Deliver a Library Strategy that guides the future of Libraries across the municipality	CRS	Mar-19	Jun-23	In Progress	20	City of Darwin's Library Strategy 2019-2023 was adopted by Council in November. In the past 2 months Libraries have delivered programs and services to meet the timelines in the strategy. The libraries held 170 events in November and December (such as story time, rhyme time, STEAM Club etc) with a total of 5400 people attending these activities in November and December alone. A key highlight for the reporting period was Drag Queen Storytime. We added a new collection of e-audio books and our ebook collections average 1000 loans each month.
Deliver the OPENGOV data platform	IGDS	Jul-19	Jun-20	In Progress	30	OPENGOV established for the Switching on Darwin Project. Investigations underway to expand OPENGOV for financial reporting. Currently in process with the finance team and specific projects being added to the platform.
By 2030, Darwin will have attracted and retained more residents and will offer sustainable investment opportunities						

2019/20 Deliverables	Responsible Department	Start Date	Scheduled Completion	Progress	% Complete	Comments
Develop a business case for a Darwin 2030 Partners Program	GREa	Jan-20	Jun-20	Not yet commenced	0	Scheduled commencement 3rd quarter.
Finalise the Darwin Economic Development Strategy for adoption by Council	IGDS	Jul-19	Jun-20	In Progress	40	An internal Economic Development Strategy Draft document is underway. A package of work is being completed by Deloitte of which is in draft for review January 2020.
Develop a strategic framework for Council procurement to support the local economy, in line with the Local Government Act	CPS	Jul-19	Jun-20	In Progress	20	Current processes and procedures continue being reviewed and paper being developed for SDG initially.
Develop the International Relations Program on the basis of economic return to the City and categorise relationships based on return on investment	IGDS	Jul-19	Jun-20	Ongoing	50	International Relations Policy and Sister City Sub Committees under review. A workshop will be held with Council in November 2019. An update will be presented to council on the proposed restructure of this program and all committees have been informed. Council will be briefed in January 2020.
Engage with the Northern Territory Government and business to improve investment in Darwin	IGDS	Jul-19	Jun-20	In Progress	50	An investment attraction plan is being developed that will also be part of the Economic Development Strategy for 2019. Monthly meetings are held between IGDS and the office for investment NTG.

SD5 - A vibrant and creative city

By 2030, Darwin will be recognised as an iconic destination

2019/20 Deliverables	Responsible Department	Start Date	Scheduled Completion	Progress	% Complete	Comments
Digitise Council's communications and engagement platform to enable improved messaging with the community and stakeholders	GREA	Jul-19	Jun-20	In Progress	55	Online engagement platform 'Engage Darwin' has 1,632 registered participants with 310 site visits in November / December. Platform used for Gardens 4 Wildlife, Koolpinyah Playground and Citizen of the Year Awards during November / December.
Enhance the City of Darwin events program and events management practices with a focus on developing and marketing of Council owned facilities for events	GREA	Jul-19	Jun-20	In Progress	55	New Event Application Form and process implemented. Event Planning and Venue Guide 90% complete. CoD Christmas program ran through November and December with almost 50 free events. High attendance numbers at events and positive feedback. Planning underway for Australia Day 2020 and Bombing of Darwin commemoration 2020.
Develop a framework and materials to promote Darwin as a destination to visit, work, live and invest	IGDS/GREA	Jul-19	Jun-20	Ongoing	50	Several initiatives have been presented for approval - the recent development of a Virtual Reality App to promote Darwin as a destination is now ready for commissioning.
Deliver the Building Better Regions Fund Community Program - Creative Enterprise Skills for Public Artists Workshop Series	CRS	Jul-19	Jun-20	Completed	100	This project is complete. Deliverables included: - Two full-day open-access capacity-building workshops. - Two community festival events. - Three participatory community arts activities. - One three month skills development mentorship. - More than three contract opportunities for arts project delivery. - Six new murals across the region. See video production here: https://www.facebook.com/cityofdarwin/videos/vb.198033420299350/385899595627966/?type=2&theater
Deliver the annual Bombing of Darwin event	GREA	Sep-19	Mar-20	In Progress	25	Initial planning meeting to be held 14 November. Program developed around enhancing local and visitor experience and awareness of the Bombing of Darwin day. All on track for 2020.
Collaborate with Darwin City Deal partners to increase students in Darwin	IGDS	Jul-19	Jun-20	Ongoing	40	All activities in region have been in partnership with CDU and other RTO's to ensure promotion of education services are included with international relations endeavours. Two recent agreements have been initiated with Guangzhou and Shenzhen by CoD.

By 2030, Darwin will be a more connected community and have pride in our cultural identity

2019/20 Deliverables	Responsible Department	Start Date	Scheduled Completion	Progress	% Complete	Comments
Deliver and implement Council's first Reconciliation Action Plan	CRS	Jul-19	Jun-20	In Progress	30	The Reconciliation Action Plan Working Group was established in December and is comprised of 3 community members, 1 Elected Member (and 1 proxy) and 5 staff members. The group reflects a high level of diversity across age, gender, life experiences and is guided by strong Aboriginal representation. The first Working Group meeting was held in December and the group has commenced developing the vision statement that will guide the development of the RAP.

Implement the Young Darwin Youth Strategy 2016-2021	CRS	Jul-19	Jun-20	Ongoing	50	<p>This is an ongoing strategy that guides the delivery of the Youth Program. The focus areas for November and December included:</p> <ul style="list-style-type: none"> - The delivery of fortnightly Skate Nights as well as end of year skate celebration; Sweatmass - The LAUNCH Night Series Basketball delivery throughout Term 4 - The delivery of STEP UP Youth Music Networking and Consultation - Delivery of Night Photography workshop for LAUNCHmedia - DARWWYN secretariat support including weekly sector news updates - Participation in NTG's Darwin School Holiday Calendar Planning and Darwin Youth Action Plan meetings - Research phase for Karama Library Youth Engagement project - Karama Library Games After Dark - Management of Gig Gear PA equipment - Monthly Youth column in Off The Leash - Ongoing administration of the Youth Advisory Committee - Hosting a work placement student - Consultation with and surveying young people for Youth Information Needs research project - LAUNCHmedia coverage of community events including Colour Frenzy, Laksa Fest, Dance for Life, Lord Mayor's Climate Emergency and Santa Fun on Wheels
Deliver the City of Darwin Community Grants Program	CRS	Jul-19	Jun-20	Ongoing	50	<p>The second round of grant funding for 2019 was awarded, with 10 community groups being successful in securing grant funding out of a total of 26 applicants. In total, \$49,000 grant funding was allocated. The next grant funding round will open in March 2020.</p>

City of Darwin Governance Framework

Vision and Culture

2019/20 Deliverables	Responsible Department	Start Date	Scheduled Completion	Progress	% Complete	Comments
Review and remodel the Long Term Financial Plan in line with asset management planning, providing recommendations to Council for fiscal improvement	CPS	Aug-19	Dec-19	In Progress	10	Redevelop the Long Term Financial Plan to align with Municipal and Strategic Plans with the development of the model in progress. Consultants have been engaged and development of the plan has commenced.
Implement Council's Integrated Strategic Planning Framework	GREa	Jul-19	Jun-20	Ongoing	30	Implementation of Council's Integrated Strategic Planning Framework has commenced with the renewed Strategic and Municipal Plans. Council's Strategic Risk Assessment is underway and the Long Term Financial Plan will commence shortly.
Finalise and implement a renewed Governance Framework for Council	GREa	Jul-19	Dec-19	In Progress	50	The development of a renewed Governance Framework is progressing. A draft was expected to be presented to Council during the September - December 2019 quarter. As there are a number of key governance policies under review the completion of this project has been deferred to Quarter 1 2020.
Implement the City of Darwin staff values CARES (Customer Service, Accountability, Respect, Excellence, Solidarity)	CPS	Jul-19	Jun-20	Ongoing	30	CARES Awards held bi-annually with the first awards delivered in July 2019. Second awards were delivered in line with Council's end of year celebrations in December. A Cares Values implementation plan will be developed as a key initiative under the Staff Survey Action Plan and is due by 28 February 2020.
Develop and implement a structured innovation program across Council harnessing staff ingenuity	IGDS	Jul-19	Jun-20	In Progress	20	Work to scope a structured innovation program for Council will commence by December 2019. A local government program from WA has been identified for implementation March 2020. Discussions have been had with DTBI NTG to also include and partner with this program.
Develop and implement an Organisational Development Program	CPS	Jul-19	Jun-20	In Progress	50	Following the debrief of the results in September, several workshops were held across the organisation during October to collect input into the Staff Survey Action Plan. The plan addresses the top five development areas identified in the Culture Survey which was delivered over July. The Plan was finalised and distributed to all staff and the elected members in December. It will be discussed with individual teams and their GM or Executive Managers throughout January. Quarterly reporting on progress will align with other performance reporting.

Develop an internal Inclusion and Diversity Program	CPS	Jul-19	Jun-20	Ongoing	10	All Human Resources and Safety Policies and procedures are under review. Policy reviews will take into account the principles of inclusion and diversity as outlined in the City of Darwin Access and Inclusion Plan. HR is participating in the working group on the development of Council's Reconciliation Action Plan.
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Roles and Relationships

2019/20 Deliverables	Responsible Department	Start Date	Scheduled Completion	Progress	% Complete	Comments
Manage Council's sponsorship program and portfolio obligations	GREa	Jul-19	Jun-20	Ongoing	40	Sponsorship Policy reviewed and endorsed by Council August 2019. Continuing to finalise sponsorship agreements to respond to the 2019/20 budget decisions.
Improve and consolidate methods of community consultation, engagement and communication across Council	GREa	Jul-19	Jun-20	Ongoing	50	Internal Community Engagement Toolkit drafted, sent to internal stakeholders for review. Ongoing support and advice provided to staff for engagement and communications.
Develop and implement an internal communications engagement strategy	GREa	Jul-19	Jun-20	In Progress	25	Internal Communications Engagement Strategy has been drafted and undergoing further review and consultation with staff. A draft strategy is expected to be presented to SDG by December 2019.
Develop and implement a Government Relations Strategy	GREa	Jul-19	Jun-20	In Progress	50	Regular monthly meetings are held with key stakeholders in NTG, Property Council NT and key business owners. Government Relations will meet with local members in the new year regarding customer enquiries in the lead up to the 2020 NT Government Elections.
Manage Council's reputation through effective media management strategies, and proactive public relations	GREa	Jul-19	Jun-20	In Progress	50	Proactive media releases distributed where appropriate. Media Events, releases and statements along with issues management and media interviews. Media Interviews - 23 Media Releases - 9 Media Events - 7 Media statements - 5 Media Training - 0 Issues Management - 16
Coordinate Council's advocacy and submissions for external funding opportunities and legislation	GREa	Jul-19	Jun-20	Ongoing	50	Monthly Performance Reports against the Municipal Plan established from July 2019. Place Score survey has closed and an overview of the results were presented to Council in a confidential briefing session on 5 November 2019. Implementation plan for Place Score will be developed in early 2020.

Manage Council's strategic role in the Darwin City Deal including governance and reporting obligations	GREa	Jul-19	Jun-20	Ongoing	50	CEO and General Manager Government Relations & External Affairs attend monthly Implementation Board Meetings and project specific Project Control Group (PCG) Meetings. Technical Officers have been nominated to all PCGs as required.
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Decision Making and Management

	Responsible Department	Start Date	Scheduled Completion	Progress	% Complete	Comments
Redesign Council's strategic procurement framework and practices and automate ensuring compliance with the Local Government Act	CPS	Jul-19	Jun-20	In Progress	35	Current processes and procedures being reviewed and internal consultation underway. Brief on the development of a suite of standard contracts has been awarded and preparation has commenced.
Develop a Project Management Framework and methodology for the whole of Council	CPS	Jul-19	Jun-20	In Progress	5	Work is underway on the development of a whole of council Project Management Framework.
Manage Council's insurance and insurance renewal process using a risk based methodology	CPS	Jul-19	Jun-20	Completed	100	Insurance Renewals completed
Deliver the Customer Service Strategy	CPS	Jul-19	Jun-20	In Progress	35	Customer First Strategy has been reviewed and internal consultation is occurring. Strategy to be presented for Council adoption by end of 1st Qtr 2020.
Manage Council's response to legislative change and compliance at the Federal, Territory and local levels, including legislative and policy reforms and the coordination of Council's By-Laws	GREa	Jul-19	Jun-20	Ongoing	20	Council provided a submission to the Local Government Bill 2019. Council officers are continuing to work with the Department of Local Government, Housing and Community Development with regards to the Bill. A second submission was made to the Scrutiny Committee. Council is awaiting a draft of the consolidated Regulations for review and comment.
Implement Council's decision relating to the strategic review of the Statutory Committee Structure.	GREa	Jul-19	Dec-19	In Progress	50	Council resolved to continue with a briefing and 2 Ordinary meetings per month structure. Structure implemented July 2019. A workshop with Council was held at the beginning of September 2019 to commence a review of Policy 043 Meeting Procedures. Review was scheduled for completion by December 2019, however has been delayed. Review to be finalised by end of Quarter 3.
Manage Council's constitutional arrangements review and deliver recommendations for implementation at the 2021 Local Government Elections	GREa	Jul-19	Jun-20	In Progress	40	Craig Rowe & Associates appointed to undertake a review of Constitutional Arrangements. Workshops have been held with Council in July 2019 and 5 November 2019. An Options Paper was presented to Council in December 2019 with consultation to commence late January 2020.

Develop and implement a Council-wide Employee Succession Plan	CPS	Jul-19	Jun-20	Not yet commenced	0	Deliverable will not commence until early 2020.
Develop and implement a Council-wide Employee Performance Program	CPS	Jul-19	Jun-20	In Progress	5	During October an initial session was held within the HR team to scope out the requirements for a new Employee Performance Program. Feedback received through the CULTYR Survey has been taken into consideration.
Implement the Workplace Health & Safety audit recommendations	CPS	Jul-19	Jun-20	In Progress	20	The Workplace Health and Safety Team has commenced the development of an implementation plan and has identified a scope of work to be delivered by an external consultant, who is on track to be procured by the end of January 2020. A limited tenure administrative support person has been recruited internally and will develop a document management systems and structure on Barry to ensure WHS Management System documents are controlled and accessible for our staff, which addresses one of the audit recommendations.
Develop a Digital and Data Asset Management Plan	CPS	Jul-19	Jun-20	Not yet commenced	0	Not yet commenced.
Deliver new Strategic and Operational Risk Assessments aligned to the Darwin 2030 Strategic Plan	CPS	Jul-19	Dec-19	In Progress	10	Strategic Risk Assessment has occurred. Scheduling of Operational Risk Assessments is under review to align with business planning for 2020/21 and appointment of Risk, Audit and Insurance Specialist.

Accountability

2019/20 Deliverables	Responsible Department			Progress	% Complete	Comments
Prepare and facilitate the compliance audit by the Department of Local Government, Housing and Community Development	CPS	Jul-19	Dec-19	Not yet commenced	85	The review was completed on-site in November 2019. The written report is to be furnished from the Department by the end of February 2020.
Redesign and implement a Corporate Performance and Reporting Framework for the Darwin 2030 Strategic Plan, Municipal Plan and business plans	GREa	Jul-19	Jun-20	In Progress	50	Monthly Performance Reports against the Municipal Plan established from July 2019. Place Score survey has closed and an overview of the results were presented to Council in a confidential briefing session on 5 November 2019.
Develop a renewed Complaints Management Framework, Policy and processes	GREa	Jul-19	Dec-19	Not yet commenced	0	Review to be scheduled.
Implement Council's Internal Audit Function	CPS	Jul-19	Jun-20	In Progress	5	Will follow the completion of the Risk Assessments with the view to outsource Internal Audit.
Develop a Fraud and Corruption Management Plan and renew policy	CPS	Jul-19	Dec-20	In Progress	10	Ernst Young carried out an ICAC readiness review which is being used to inform the development of Fraud and Corruption Management Framework currently underway.

15.4 MINUTES OF THE BOMBING OF DARWIN AND MILITARY HISTORY ADVISORY COMMITTEE 11 DECEMBER 2019

Author: Executive Assistant Community & Regulatory Services

Authoriser: General Manager Community and Regulatory Services

Attachments: 1. Unconfirmed Minutes Bombing of Darwin and Military History Advisory Committee 11 December 2019

SUMMARY

The purpose of this report is to present for information the Minutes of the Bombing of Darwin and Military History Advisory Committee of 11 December 2019.

RECOMMENDATIONS

THAT the minutes of the Bombing of Darwin and Military Advisory Committee meeting held on 11 December 2019, at **Attachment 1**, be received and noted.

KEY ISSUES

The meeting was briefed on a number of recent and upcoming activities and received updates from the members.

BACKGROUND

The Bombing of Darwin and Military History Advisory Committee met on 11 December 2019 and the minutes are provided for the information of Council.

DISCUSSION

The minutes are attached.

IMPLICATIONS

Nil



MINUTES
BOMBING OF DARWIN & MILITARY
HISTORY ADVISORY COMMITTEE
 11.00 – 12 noon, Wednesday 11 December 2019
 Meeting Room 1, City of Darwin

1. MEMBERS

The Hon Kon Vatskalis
 Mr Stephen Gloster
 Mr Tony Simons
 Mr Michael Wells

Ms Meghan Bailey

Ms Linda Fazldeen

Ms Sheree Jeeves
 Ms Polly Banks

City of Darwin Staff

Ms Kylie Salisbury
 Mrs Karen Long

Guest

WO1 Andrew Richardson

The Right Worshipful, The Lord Mayor (Chair)
 RSL
 Darwin Aviation Museum President
 Department of Tourism, Sport and Culture Director
 Heritage Branch
 Department of Veterans' Affairs Deputy
 Commissioner NT
 Defence NT, Director Community Engagement,
 Department of Trade, Business and Innovation
 City of Darwin Manager Engagement and Events
 City of Darwin General Manager Community and
 Regulatory Services

Community Events Producer
 Executive Assistant

2. APOLOGIES

Ms Meg Cotter

Mr Norm Cramp
 Alderman Mick Palmer

Tourism NT Trade and Industry Marketing
 Executive
 Darwin Military Museum Manager

3. DECLARATION OF INTEREST IN ANY ITEMS ON THE AGENDA - Nil

4. ACCEPTANCE OF PREVIOUS MINUTES 9 OCTOBER 2019 - Attachment A

The minutes of the meeting of 9 October 2019 were received as a true and accurate record.

Gloster/Bailey, carried

5. BUSINESS ARISING FROM PREVIOUS MINUTES 9 OCTOBER 2019

5.1. Bicentennial Park Area 1 (*Item 6.2 of the minutes*)

Lord Mayor followed up the onsite meeting with Defence and GlēNTi. WO1 Andrew Richardson advised that the onsite meeting unfortunately did not take place as agreed. It was noted that the Lord Mayor will liaise with GlēNTi and an appropriate time will be arranged for early next year.

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Agenda Bombing of Darwin & Military History Advisory Committee 11/12/2019

6. GENERAL BUSINESS

6.1 Review of Bombing of Darwin and Military Advisory Committee's Terms of Reference

Polly Banks briefed the Committee on this item:

- The Bombing of Darwin and Military History Advisory Committee was established in May 2009 to take carriage of the direction and oversight of the Bombing of Darwin event and the prospective development of other military history events and activities.
- Terms of Reference were endorsed at this time, revised in 2012 and again in 2014.
- At the Council meeting held on 12 November 2019 Alderman Glover raised as a General Business item - Citizen's experience of the Bombing of Darwin.
- This matter is being presented to the Advisory Committee to consider a review of the current Terms of Reference to reflect the request made by Alderman Glover.

With regard to the current terms of reference members are requested to:

1. Review the current Terms of Reference and consider if any updates or changes are required.
2. Provide any feedback that acknowledges and honour the war time experiences of civilians.
2. Consider the membership and whether it should be extended to community representatives appointed for a specified term (other advisory committees have a two year term for community representatives).

Following this feedback, draft terms of reference will be presented to the Committee for consideration.

Action – Members' to provide feedback to Polly Banks via email / phone or at the next scheduled meeting.

6.2 Community Events Update

6.2.1 Bombing of Darwin Day 2020

Kylie Salisbury provided an overview of the 2020 Darwin of Bombing Day event program:

Date	Time	Event	Venue	Host
Tuesday 18 February	4.00pm–7.00pm	Meet and Greet Matt Hall – 3 rd generation pilot and world champion Red Bull Air Race 5.30 -6.30pm	Royal Flying Doctor Service Tourist Facility	City of Darwin Free, open to the public

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Agenda Bombing of Darwin & Military History Advisory Committee 11/12/2019

Date	Time	Event	Venue	Host
Monday 17 February	11.00am–12.00pm	Sea Darwin – Bombing of Darwin cruise	Stokes Hill Wharf	City of Darwin and Sea Darwin \$20.00 adults please book direct with Sea Darwin 1300 065 022
Tuesday 18 February				
Thursday 20 February				
Wednesday 19 February	9.30am–5.00pm	Visit Bombing of Darwin Experience. Royal Flying Doctor Service Tourist Facility, Stokes Hill Wharf	Royal Flying Doctor Service Tourist Facility	Royal Flying Doctor Service Tourist Facility City of Darwin 50% off entry fees
Wednesday 19 February	8.15am–9.00am	USS Peary Memorial Service	The Esplanade	Australian American Association NT Free, open to the public
Wednesday 19 February	9.30am–11.00am	Bombing of Darwin Day Commemorative Service	The Cenotaph	City of Darwin Free, open to the public
Wednesday 19 February	11.00am–12.30pm	Chief Minister Reception	Main Hall, Parliament House	NT Government Invite only
Wednesday 19 February	5.00pm–7.30pm	Lord Mayor Reception For Veterans, Civilian Survivors and Descendants	Darwin Military Museum	City of Darwin Invite only
Thursday 20 February	10.00am–11.00am	Ecumenical Service	Adelaide River War Cemetery	Coomalie Council please contact admin@coomalie.nt.gov.au (08) 8976 0058 Free, open to the public

- Lord Mayor queried a City of Darwin face book page.

Action – Kylie will follow this up with the Marketing and Communications Team and will discuss further with the Lord Mayor.

6.3 The proposed meeting dates for 2020 were endorsed.

5 February 2020
8 April 2020
10 June 2020
12 August 2020
14 October 2020
9 December 2020

Wednesdays, 11.00 am – 12.00 noon, Meeting Room 1, City of Darwin

Action – Karen Long to send out electronic meeting requests.

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Agenda Bombing of Darwin & Military History Advisory Committee 11/12/2019

6.4 Members' Update

Meg Cotter – *update provided by Polly*

- Tourism NT will not be implementing an extensive marking campaign to support Territory Tribute as there will not be a repeat of last year's event. Will be working closely with industry partners to ensure packages supporting military tourism are widely available.

Sheree Jeeves

- Council has endorsed Stage 1 of the Cenotaph renewal concept design. Details of the schedule of works will be provided to the Committee. **Action** – Sheree Jeeves.

Michael Wells

- Official handover ceremony for The RAAF Spitfire A58-2 wreck to the Darwin Aviation Museum occurred on the 12 November.
- 10 December marked the 100th anniversary of the Great Air Race.

Meghan Bailey

- Darwin Veterans Wellbeing Centre – Service mapping survey will be released soon and focus groups will be held.
- Department of Veterans' Affairs Veteran and Community Grants – has not received advice from Norm on the outcome of the funding application for Back to the Track (August 2020 to commemorate the 75th anniversary of VJ Day and the end of the Second World War in the Pacific).

Tony Simons

- New display at the Darwin Aviation Museum to commemorate the 100th anniversary of the Great Air Race.
- Standing down as President from 1 January 2020. Will continue as Vice President and representative on this Committee.
- Proposed masterplan for the Darwin Aviation Museum has been presented to the NT Government. Waiting for their decision.

Andrew Richardson

- ADF will continue to support the NT Government and City of Darwin.
- Upcoming events – Australia Day and Citizenship Flag Raising, 21 Gun Salute and Fly Over; Bombing of Darwin Day Commemoration; Anzac Day.

Steve Gloster

- Cenotaph renewal planned start for construction is March.
- Billaroy Veterans and Families Community Centre fun run was recently held.

Linda Fazldeen

- Chief Minister's Peace in the Pacific study tour students have returned.

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Agenda Bombing of Darwin & Military History Advisory Committee 11/12/2019

- Chief Minister's Anzac Spirit study tour will take part in the 2020 Anzac Day commemorations in Villers-Bretonneux, France.

Linda requested that the students present to the committee as has previously occurred. The Committee were all in favour of this and 5 February was confirmed for the Peace in the Pacific study tour presentation and 10 June for the Anzac Spirit study tour presentation.

Lord Mayor

- Possible delegation to Ambon in 2020 to commemorate Anzac Day.

7. ANY OTHER BUSINESS - Nil

8. DATE OF NEXT MEETING

Date: 5 February 2020
Time: 11.00 am
Venue: Meeting Room 1

9. MEETING CLOSED – 11.32 am

Note

Tony Simons is an apology for the next meeting. Mr John Hart will attend on behalf of the Darwin Aviation Museum

Michael Wells is an apology for the next meeting. A representative from the Heritage Branch will attend on behalf of Michael.

16 REPORTS OF REPRESENTATIVES

17 QUESTIONS BY MEMBERS

18 GENERAL BUSINESS**18.1 CORRESPONDENCE RECEIVED**

Author: Governance and Legislation Advisor

Authoriser: General Manager Government Relations & External Affairs

Attachments: 1. Letter to Lord Mayor regarding August 2020 Legislative Assembly Election from NT Government, Department of Local Government and Community Development

RECOMMENDATIONS

That the attached correspondence be received and noted.



Department of
**LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT**

Level 1, RCG Centre
47 Mitchell Street, Darwin NT 0800

Postal address
GPO Box 4621
Darwin NT 0801

Tel: 08 8999 6149

File Ref: HCD2019/01826-1~171



20 December 2019

Mr Kon Vatskalis
The Right Worshipful the Lord Mayor of Darwin
City of Darwin
GPO Box 84
DARWIN NT 0801

Dear Mr Vatskalis

Re: August 2020 Legislative Assembly Election

As we approach the upcoming August 2020 Legislative Assembly election, it is important that all members are reminded of the legal requirement to disclose a personal or financial interest that gives rise to a conflict of interest in a question before the council, council committee or local authority. A member must not participate in any decision on a question where they have a conflict of interest. Members are to be aware that conflicts of interest can arise from a member's relevant interest in connection with the pre-selection or nomination of candidates for elections. Further detail of these requirements are contained in Part 7.2 of the *Local Government Act 2008*.

On 25 September 2019, Ms Maree De Lacey, Executive Director of Local Government and Community Development, emailed all council chief executive officers with advice on the process to follow if members nominate as candidates and they wish to be reappointed to council or the local authority if they are unsuccessful.

On 30 October 2019, Mr Jamie Chalker, the former Chief Executive Officer of this Department, wrote to all chief executive officers with further advice and highlighted the importance of managing conflicts of interest.

As this is an important matter, I ask that you table this correspondence at your next council and local authority meetings so that all members are made aware of this advice. Please do not hesitate to contact me via brett.beaton@nt.gov.au if you or your council require any clarification on this matter or if you would like more information.

Yours sincerely

Brett Beaton
Acting Executive Director
Local Government and Community Development
20/12/2019

19 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 11 February 2020, at 5:30 pm (Open Section followed by the Confidential Section), Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

20 CLOSURE OF MEETING TO THE PUBLIC

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

21 ADJOURNMENT OF MEETING AND MEDIA LIAISON



MINUTES

**Ordinary Council Meeting
Tuesday, 10 December 2019**

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Council Website at www.darwin.nt.gov.au, at Council Public Libraries or contact the Committee Administrator on (08) 8930 0670.

**MINUTES OF CITY OF DARWIN
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, LEVEL 1, CIVIC CENTRE, HARRY CHAN AVENUE,
DARWIN
ON TUESDAY, 10 DECEMBER 2019 AT 5.30PM**

- PRESENT:** Lord Mayor Kon Vatskalis, Alderman Andrew Arthur, Alderman Jimmy Bouhoris, Alderman Justine Glover, Alderman Gary Haslett, Alderman Robin Knox, Alderman George Lambrinidis, Alderman Simon Niblock, Alderman Mick Palmer, Alderman Peter Pangquee, Alderman Rebecca Want de Rowe, Alderman Emma Young
- OFFICERS:** Scott Waters (Chief Executive Officer), Polly Banks (General Manager Community & Regulatory Services), Melissa Reiter (General Manager Government Relations & External Affairs), Ron Grinsell (General Manager Engineering & City Services)
- Cindy Robson, (Manager City Planning), Chris Kelly (Executive Manager Corporate Services), Vanessa Green (Executive Manager, Governance, Strategy and Performance), Drosso Lelekis (Executive Manager Technical Services), Jane de Gault (Media & Communications Advisor), Elly Bugg (Darwin Safer City Program Coordinator), Brian Sellers (Planning Officer), Michael De Luca (Manager ICT), Fiona van der Weide (Governance and Legislation Advisor)
- APOLOGY:** Nil
- MEDIA:** Will Zwar – NT News and Sowaibah Hanifie - ABC News

WEBCASTING DISCLAIMER

The City of Darwin is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the City of Darwin will use its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.

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DRAFT

1 ACKNOWLEDGEMENT OF COUNTRY**2 THE LORD'S PRAYER****3 MEETING DECLARED OPEN**

The Chair declared the meeting open at 5:32 pm.

4 APOLOGIES AND LEAVE OF ABSENCE**4.1 Apologies**

Nil

4.2 Leave of Absence Granted

Nil

4.3 Leave of Absence Requested**4.3 LEAVE OF ABSENCE GRANTED****RESOLUTION ORD605/19**

Moved: Alderman Robin Knox

Seconded: Alderman Emma Young

- A. THAT a Leave of Absence be granted for Alderman Peter Pangquee for the period 20 December 2019 to 21 January 2020.
- B. THAT a Leave of Absence be granted for Alderman Robin Knox for the period 13 December 2019 to 2 February 2020.
- C. THAT a Leave of Absence be granted for Alderman Jimmy Bouhoris for the period 27 December 2019 to 10 January 2020.
- D. THAT a Leave of Absence be granted for Alderman Emma Young for the period 23 December 2019 to 3 January 2020 .
- E. THAT a Leave of Absence be granted for Alderman Gary Haslett for the period 13 December to 20 December 2019.

CARRIED 11/0

5 ELECTRONIC MEETING ATTENDANCE**5.1 Electronic Meeting Attendance Granted**

Nil

5.2 Electronic Meeting Attendance Requested

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 21\0009 – 15/04/12, the following members request Electronic Meeting Attendance:

- A. Alderman Robin Knox to attend all Council Meetings and Briefing Sessions for the period 13 December 2019 to 2 February 2020.

6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**6.1 Declaration of Interest by Members**

Nil

6.2 Declaration of Interest by Staff

Nil

7 CONFIRMATION OF PREVIOUS MINUTES**RESOLUTION ORD606/19**

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Peter Pangquee

That the minutes of the Ordinary Council Meeting held on 26 November 2019 be confirmed.

CARRIED 11/0

8 MOVING OF CONFIDENTIAL ITEMS**9 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE**

Nil

10 PUBLIC QUESTION TIME

THAT the following Public Questions and responses as tabled from Ms Lia Gill regarding Lakeside Drive Community Garden be received and noted.

Question**Questions from Member of Public – Ms Lia Gill**

Last week a barrier was erected around the 100 year old Eucalyptus tree within the Lakeside Drive Community Garden. This barrier consists of plastic bollards placed around a meter apart strung with white plastic rope.

This operation required the use of at least 4 heavy duty trucks and machinery and the holes were made with a high pressure machine which blasts the soil out under pressure. Not ideal near any plant.

This garden is a very valuable, Permaculture garden which is a showcase for year round organic/ Permaculture food production in the Tropics and where those interested in Tropical food production can come to learn how to grow food, gain information or collect plant materials.

At the moment there are around 70 species of food /medicinal or useful plants within this garden and it attracts a good many visitors both locals and from interstate and overseas.

This barricade is totally out of place within this garden and though other alternatives more in keeping with the ethos and aesthetics of this valuable space were put forward by members of The Lakeside Drive Community Garden Committee who actually care for and maintain this garden these were ,it seems, ignored and it seemed to be yet another case of "We are the Council and we will do what we like".

This is yet another example which shows clearly that those who are responsible for the care of our recourses and are paid to look after our interests are totally lacking in imagination and also have

little respect for those who actually care for this space at no cost to the Council.

These plastic bollards were apparently sourced from Queensland , took a great deal of heavy machinery to install, which not only would have cost a great deal but also compacted the soils in these areas even more, and are totally out of place in this valuable Permaculture garden.

They also detract from the aesthetics of the beautiful (and also very expensive) cultural poles which are now right next to these ugly lumps of plastic. These poles are a draw card in themselves with many locals and visitors coming into the garden intrigued by these beautiful sculptural works.

A low barrier of rocks or logs (sourced locally) and perhaps simple signage would have more than sufficed to cordon this area and would have taken far less machinery and money and would not have looked so ridiculous and out of place.

1. During the installation shavings were removed from these plastic bollards and now slivers of black plastic litter the ground around many of these bollards. Who will remove them? Are the members of the Lakeside Drive Community Garden who were opposed to the installation of these monstrosities expected to pick them up or are they to be left to litter the ground?
2. How does one get to view the plans for this operation? Could these please be forwarded to me or included in the minutes for all to view?
3. What was the total cost of installing these bollards including the cost of the bollards themselves and the cost of their transport? Could an itemised list of these costs be included with the reply to this question please?
4. What alternatives other than these plastic bollards were considered?
5. For what reason were alternatives that would have been far cheaper and more in keeping with this garden rejected?

Response

Response from the City of Darwin

- A1. The contractor engaged to carry out these works has been directed to return to the site and remove any shaving's left behind. This will be completed within the week.
- A2. Council Officers worked from the Tree Management plan that had produced by a Diploma qualified arborist. This had been forwarded to the Lakeside Drive Community Garden committee for their comment and agreed on previously, and the standard drawing for the installation of bollards from the manufacturer.
- A3. The total cost of this work came to \$5845.40. Council Officers cannot provide an itemised account as the job was raised as a single "supply and install" order to the contractor.
- A4. Council Officers considered "pool type" fencing, chain mesh fencing and wooden bollards with rope similar to the recycled plastic bollards that were used. The treatment chosen needed to provide a continuous barrier in order to meet the legal requirements of an exclusion zone, so large rocks were not considered a suitable option.

Pool type and chainmesh fencing were considered too "intrusive" in the landscape and overkill for the purpose at hand. Timber bollards, while providing the same fencing type as chosen, have proven to be short lived in the top end environment with the exception of CCA treated timber which poses known health risks and is therefore considered unsuitable.

The option of recycled bollards and rope was chosen, after consultation with the Lakeside Drive Community Garden committee and the groundskeeper, due to:
 - Providing a visual and physical barrier that a reasonable person would be expected not

to cross

- Being less visually intrusive than a more traditional fence
- Ease of construction in a manner that would have minimal impact on the tree
- Long useful working life and ease of maintenance
- Standard fencing material in COD Parks and reserves, supplies readily available for replacement if necessary.

A5. The answer to this question has been provided above at A4.

11 PETITIONS

Nil

12 DEPUTATIONS AND BRIEFINGS

Nil

Alderman Justine Glover entered the meeting at 5:33PM

13 NOTICES OF MOTION

13.1 NOTICE OF MOTION - TREE PLANTING PRIORITIES

RESOLUTION ORD607/19

Moved: Alderman Robin Knox

Seconded: Alderman Simon Niblock

That Council

1. THAT Council's Urban Forrest document include priority areas for tree planting to provide shade, such as areas beside paths to schools, bus stops and shared cycle paths.
2. THAT Council increase promotion of its 'Request a Street Tree' program.
3. THAT the report on the Urban Forrest come to Council by End of Financial Year 2020

CARRIED 12/0

14 OFFICERS REPORTS

14.1 TRAFFIC STUDY AND ROAD SAFETY AUDIT IN RESPONSE TO VELODROME PRECINCT PROPOSALS

SUMMARY

The purpose of this report is to advise Council of the outcomes of the recently completed traffic study for the Bagot Park precinct.

RESOLUTION ORD608/19

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Rebecca Want de Rowe

1. THAT this report entitled Traffic Study and Road Safety Audit in response to Velodrome Precinct Proposals be received and noted.

CARRIED 12/0**14.2 PLANNING SCHEME AMENDMENT - LOT 6907 & 6908 (25 & 16) BLAKE STREET, THE GARDENS, FROM ZONE CP (COMMUNITY PURPOSE) TO ZONE SU (SPECIFIC USE ZONE)****SUMMARY**

The purpose of this report is to refer to Council the following Planning Scheme Amendment, Rezone Lots 6907 & 6908 (25 & 16) Blake Street, The Gardens from Zone CP (Community Purpose) to Zone SU (Specific Use Zone) to facilitate residential development in accordance with Zone HR (High Density Residential), Zone MR (Medium Density Residential) and specific non-residential activities – PA2017/0613.

RESOLUTION ORD609/19

Moved: Alderman Mick Palmer
Seconded: Alderman Justine Glover

1. THAT the report entitled Planning Scheme Amendment - Lot 6907 & 6908 (25 & 16) Blake Street, The Gardens, From Zone Cp (Community Purpose) To Zone Su (Specific Use Zone), be received and noted.
2. THAT Council endorse the submission to the Northern Territory Planning Commission within **Attachment 1** to Report entitled: Planning Scheme Amendment - Lot 6907 & 6908 (25 & 16) Blake Street, The Gardens, from Zone CP (Community Purpose) to Zone SU (Specific Use Zone)

CARRIED 12/0**14.3 PLANNING SCHEME AMENDMENT - REDUCTION IN PARKING REQUIREMENTS WITHIN ZONE CB (CENTRAL BUSINESS) & INTRODUCING END OF TRIP FACILITY REQUIREMENTS****SUMMARY**

The purpose of this report is to refer to Council for comment the following Planning Scheme Amendment, to reduce car parking requirements for non-residential developments within Zone CB (Central Business) introduce end of trip facility requirements and include relevant definitions.

RESOLUTION ORD610/19

Moved: Alderman Emma Young
Seconded: Alderman Mick Palmer

1. THAT the report be received and noted.
2. THAT Council endorse the submission to the Northern Territory Planning Commission within **Attachment 1** to Report entitled: Planning Scheme Amendment - Reduction in Parking Requirements within Zone CB (Central Business) & Introducing End of Trip Facility Requirements

CARRIED 12/0

14.4 PLANNING SCHEME AMENDMENT - TO INTRODUCE PLANNING POLICY FOR THE REGULATION OF SEX WORK SERVICES

SUMMARY

The purpose of this report is to inform Council on Planning Scheme Amendment PA2019/0332 which supports the decriminalisation of the sex industry by introducing planning policy to the Northern Territory Planning Scheme.

RESOLUTION ORD611/19

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Mick Palmer

1. THAT the report be received and noted.
2. THAT Council endorse the submission to the Northern Territory Planning Commission, dated 13 December 2019, within **Attachment 1** to the Report entitled: Planning Scheme Amendment – To introduce planning policy for the regulation of sex work services.

CARRIED 12/0

Amendment

Moved: Alderman Robin Knox

Seconded: Alderman George Lambrinidis

THAT Attachment 1 should include that sex work services cannot be adjacent to Libraries.

LOST 4/8

14.5 PLANNING SCHEME AMENDMENT - LOT 9077 (47) PROGRESS DRIVE, NIGHTCLIFF - REZONING FROM ZONE MR (MEDIUM DENSITY RESIDENTIAL) TO A SPECIFIC USE ZONE

SUMMARY

The purpose of this report is to refer to Council for comment the following Planning Scheme Amendment, rezone John Stokes Square - Lot 9077 (47) Progress Dr, Nightcliff from Zone MR (Medium Density Residential) to Zone SU (Specific Use) PA2019/0406.

RESOLUTION ORD612/19

Moved: Alderman Justine Glover

Seconded: Alderman Peter Pangquee

1. THAT the report be received and noted.
2. THAT Council endorse the submission to the Northern Territory Planning Commission within **Attachment 1** to Report entitled: Planning Scheme Amendment - Lot 9077 (47) Progress Drive, Nightcliff - Rezoning from Zone MR (Medium Density Residential) to a Specific Use Zone

CARRIED 12/0

14.6 2019/20 CONSTITUTIONAL ARRANGEMENTS REVIEW (ELECTORAL REPRESENTATION REVIEW - S23 LOCAL GOVERNMENT ACT)

SUMMARY

The purpose of this report is to seek Council's endorsement of the Constitutional Review Consultation Paper for the purpose of community consultation from 31 January 2020 to 21 February 2020.

RESOLUTION ORD613/19

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Jimmy Bouhoris

1. THAT the report entitled 2019/20 Constitutional Arrangements Review (Electoral Representation Review – S23 Local Government Act) be received and noted.
2. THAT Council endorses the Constitutional Review Consultation Paper provided at **Attachment 1** for community consultation from 31 January 2020 to 21 February 2020.

CARRIED 12/0

14.7 UPDATE OF CITY OF DARWIN LIQUOR LICENCE FRAMEWORK - LIQUOR ACT 2019

SUMMARY

The purpose of this report is to seek endorsement of a new process for Elected Members to review liquor licence applications. This is due to recent changes to liquor licence application timelines and processes by the Liquor Commission, under the NT's new Liquor Act (2019).

RESOLUTION ORD614/19

Moved: Alderman Emma Young

Seconded: Alderman George Lambrinidis

1. THAT this report entitled Update of City of Darwin Liquor License Framework – Liquor Act 2019 be received and noted.
2. THAT the Council endorse a new process for the review of liquor licence applications (including objecting) whereby Elected Members can review licence applications via the Elected Members Intranet and email a summary due to new notification processes and reduced timeframes being introduced by Licencing NT in response to requirements under the Liquor Act 2019, as provided in **Attachment 1** to this report.

CARRIED 12/0

14.8 LICENSED OUTDOOR DINING FEES

SUMMARY

The purpose of this report is to provide Council with options for outdoor dining fees for licensed only dining areas operating on Council owned land.

RESOLUTION ORD615/19

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Emma Young

1. THAT the report be received and noted.
2. THAT Council place a moratorium on Licensed Outdoor Dining fees within the Darwin municipality, as listed on page 34 of the 2019/2020 Fees and Charges until 30 June 2021.
3. THAT a report evaluating the success of the initiative be provided at the conclusion of the moratorium at 30 June 2021.

CARRIED 12/0

14.9 BY-ELECTION LYONS WARD - 29 FEBRUARY 2020

SUMMARY

The purpose of this report is to inform Council and seek endorsement of the process and timeline for a by-election to be conducted in 2020 to replace the vacancy in Lyons Ward.

RESOLUTION ORD616/19

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Simon Niblock

1. THAT the report entitled By-Election Lyons Ward – 29 February 2020, be received and noted.
2. THAT in accordance with Section 86 (9)(b) of the Local Government Act 2008, the NT Electoral Commission is appointed as the Returning Officer to conduct the Lyons Ward By-Election on 29 February 2020 including attendance and voting at polling places for the Lyons Ward By-Election.
3. THAT Council agrees to the election timetable provided at Attachment 1 to this report.
4. THAT in accordance with the Local Government Act 2008 and Local Government (Electoral) Regulations 2008, Council endorses the following method of voting in the Lyons Ward By-Election on 29 February 2020 as follows:
 - (a) By attending and voting at one of two (2) polling booths which will be located at the Darwin Entertainment Centre and Parap Primary School; or
 - (b) By attending and voting at one of two (2) early voting centres located at the Civic Centre, Darwin or the Darwin office of the Northern Territory Electoral Commission.
5. THAT in accordance with Council's procedures for conducting by-elections, a candidate information session will be held on Thursday 30 January 2020, time and location to be confirmed.

CARRIED 12/0

Amendment:

Moved: Alderman Mick Palmer

Seconded: Lord Mayor

1. THAT pre-polling be limited to Thursdays and Fridays of the two weeks prior to the Election.

WITHDRAWN following debate.

RESOLUTION ORD617/19

Moved: Alderman Robin Knox

Seconded: Lord Mayor Kon Vatskalis

1. THAT there is only pre-polling one week before election.

CARRIED 12/0

RESOLUTION ORD618/19

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Simon Niblock

1. THAT the report entitled By-Election Lyons Ward – 29 February 2020, be received and noted.
2. THAT in accordance with Section 86 (9)(b) of the Local Government Act 2008, the NT Electoral Commission is appointed as the Returning Officer to conduct the Lyons Ward By-Election on 29 February 2020 including attendance and voting at polling places for the Lyons Ward By-Election.
3. THAT Council agrees to the election timetable provided at Attachment 1 to this report.
4. THAT in accordance with the Local Government Act 2008 and Local Government (Electoral) Regulations 2008, Council endorses the following method of voting in the Lyons Ward By-Election on 29 February 2020 as follows:
 - (a) By attending and voting at one of two (2) polling booths which will be located at the Darwin Entertainment Centre and Parap Primary School; or
 - (b) By attending and voting at one of two (2) early voting centres located at the Civic Centre, Darwin or the Darwin office of the Northern Territory Electoral Commission.
5. THAT in accordance with Council's procedures for conducting by-elections, a candidate information session will be held on Thursday 30 January 2020, time and location to be confirmed.
6. THAT there is only pre-polling one week before election.

Carried 12/0

Alderman Mick Palmer left the meeting at 6:26PM

Alderman Mick Palmer re-joined the meeting at 6:27PM

Alderman Emma Young left the meeting at 6:29PM

14.10 1ST QUARTER BUDGET REVIEW - 2019/2020**SUMMARY**

The purpose of this report is to:

- Present the 1st Quarter Budget and seek Council endorsement of recommended amendments to the 2019/20 budget.
- Provide additional financial information to supplement statutory monthly financial reporting and cost of services.

RESOLUTION ORD618/19

Moved: Alderman George Lambrinidis

Seconded: Alderman Mick Palmer

1. THAT the report entitled 1st Quarter Budget Review – 2019/2020, be received and noted.
2. THAT Council amend the 2019/2020 budget, in accordance with Section 128 of the Local Government Act (2008), as detailed in report entitled 1st Quarter Budget Review – 2019/2020 and contained in Attachments A –E.
3. THAT Council endorse the \$2.25M Municipal Improvement Projects as per Schedule 1 noting the Lyons Ward project of \$250k is pending final advice on project acceptance from the Northern Territory Government.

CARRIED 11/0

Alderman Emma Young re-joined the meeting 6:31PM.

14.11 ACTIVATE DARWIN SUB COMMITTEE – RED TAPE REGULATION AND REFORM**SUMMARY**

The purpose of this report is to seek Council's endorsement of City of Darwin's response to the Activate Darwin Sub Committee – Red Tape Regulation and Reform paper.

RESOLUTION ORD619/19

Moved: Alderman Gary Haslett

Seconded: Alderman Peter Pangquee

1. THAT the report entitled Activate Darwin Sub-Committee – Red Tape Regulation and Reform be received and noted.
2. THAT the City of Darwin response to the Activate Darwin Sub-Committee – Red Tape Regulation and Reform, **Attachment 1** to this report, be endorsed.

CARRIED 12/0

15 RECEIVE & NOTE REPORTS**15.1 MINUTES OF THE RISK MANAGEMENT AND AUDIT COMMITTEE MEETING HELD 29 OCTOBER 2019****SUMMARY**

The purpose of this report is to present for information the Unconfirmed Minutes of the Risk Management and Audit Committee meeting held 29 October 2019.

RESOLUTION ORD620/19

Moved: Alderman Jimmy Bouhoris

Seconded: Alderman Emma Young

1. THAT the Unconfirmed Minutes of the Risk Management and Audit Committee held on 29 October 2019, at **Attachment 1**, be received and noted.

CARRIED 12/0

15.2 ARTS REGISTER OF ARTS PEERS FOR 2019-20 TO 2021-22**SUMMARY**

The purpose of this report is to advise Council of correspondence received from the Minister for Tourism, Sport and Culture acknowledging the appointment of the General Manager Community and Regulatory Services to the Arts NT Register of Arts Peers for 2019-20 to 2021-22

RESOLUTION ORD621/19

Moved: Lord Mayor Kon Vatskalis

Seconded: Alderman Justine Glover

1. THAT the report entitled Arts Register of Arts Peers for 2019-20 to 2021-22 be received and noted.

CARRIED 12/0**15.3 JINGILI REGIONAL PLAYGROUND CONSULTATION REPORT****SUMMARY**

The purpose of this report is to present the Jingili Regional Playground Consultation Report.

RESOLUTION ORD622/19

Moved: Alderman Robin Knox

Seconded: Alderman Andrew Arthur

THAT the report be received and noted.

CARRIED 12/0**16 REPORTS OF REPRESENTATIVES**

THAT the following Reports of Representatives be received and noted.

16.1 REPORT OF REPRESENTATIVE**RESOLUTION ORD623/19**

Moved: Alderman Emma Young

Seconded: Alderman Justine Glover

Alderman Robin Knox reported that she attended the NT Water Safety Advisory Council Meeting.

The NT Water Safety Advisory Council is asking the Northern Territory Government to install Stinger Safety signs, as this is not in the space of Council.

The NT Water Safety Advisory Council is also getting funding to have Disability Matting for beaches, as this allows for better wheelchair and mobility aid access. This matting is durable and weather resistant than the previous matting.

CARRIED 12/0

17 QUESTIONS BY MEMBERS

17.1 BAGOT PARK PLANNING AND CARPARK

RESOLUTION ORD624/19

Moved: Alderman Gary Haslett

Seconded: Alderman Justine Glover

Planning for Bagot Park

Both the Cycling organisations and Football Federation have infrastructure requirements such as women's and referees change rooms with toilets, a storeroom and possibly an extension to their existing kiosk and a future Club room.

1. What is the status of the Football infrastructure planned for Bagot Park?
2. What planning for Bagot Park is being undertaken to ensure that infrastructure for the Cycling and Football sporting groups guarantees that:
 - infrastructure is not duplicated
 - preservation of open space and visual amenity of McMillans Road streetscape
3. Will there be a "Whole of Park" Plan to incorporate all the new elements?

Upgrade of Bagot Oval Car Park.

4. Have the plans for the car park upgrade changed since the original concept drawing?

The General Manager Engineering and City Services took this question on notice.

CARRIED 12/0

18 GENERAL BUSINESS

18.1 INCOMING CORRESPONDENCE

RESOLUTION ORD625/19

Moved: Alderman Justine Glover

Seconded: Alderman Mick Palmer

That the correspondence from the Chief Executive Officer, City of Bunbury be received and noted.

CARRIED 12/0

18.2 LORD MAYOR'S CLIMATE EMERGENCY FORUM

RESOLUTION ORD626/19

Moved: Alderman Justine Glover

Seconded: Alderman Mick Palmer

Alderman Simon Niblock congratulated Council Officers on the Lord Mayor's Climate Emergency Forum, noting that it was really well organised, a successful event and he has received positive feedback from attendees.

CARRIED 12/0

18.3 RICHARDSON WARD CHRISTMAS PARTY**RESOLUTION ORD627/19**

Moved: Alderman Justine Glover

Seconded: Alderman Mick Palmer

Alderman Jimmy Bouhoris invited the Lord Mayor and all Alderman to attend the Richardson Ward Christmas Party, the Casuarina Pool Part, scheduled for 15 December at 10am to 2pm. Alderman Bouhoris noted that there will be many prizes and competitions and all details are on the webpage. Alderman Bouhoris thanked the City of Darwin Officers for organising this event.

CARRIED 12/0

18.4 KARAMA FAMILY FUN FAIR**RESOLUTION ORD628/19**

Moved: Alderman Rebecca Want de Rowe

Seconded: Alderman Jimmy Bouhoris

Alderman Justine Glover reported on Karama Family Fun Fair, held on 7 December. She noted the benefit of taking Christmas out to the suburbs from the CBD, and connecting local members with businesses who are very generous.

Alderman Glover thanked Council Officers, the Lord Mayor, fellow Alderman and the Karama Shopping Plaza staff for their work on the event.

CARRIED 12/0

18.5 CENTENARY OF THE GREAT AIR RACE 1919-2019**RESOLUTION ORD629/19**

Moved: Alderman Justine Glover

Seconded: Alderman Mick Palmer

Alderman Robin Knox thanked the Fannie Bay History & Heritage Society, the City of Darwin Libraries and all involved in planning the Centenary of The Great Air Race 1919-2019 commemorative events. Alderman Knox noted that the events were attended by many members of the public, including the Parap Primary School, and were highly successful and well received.

CARRIED 12/0

18.6 LORD MAYOR SUMMARY OF 2019**RESOLUTION ORD630/19**

Moved: Alderman Justine Glover

Seconded: Alderman Mick Palmer

The Lord Mayor noted that 2019 was a very exciting and successful year for the City of Darwin. There was lots of important and challenging work achieved across the CBD and the wards, particularly noting the funding put towards Capital Works, and how small and large businesses feel supported.

The Lord Mayor noted the excellent feedback he has received from the community, including from free parking to cleaning the esplanade.

The Lord Mayor extended this gratitude to the Alderman, and particularly the Deputy Lord Mayor Simon Niblock who has attended many events in his absence while on sick leave.

The Lord Mayor congratulated and thanked Officers for their work and success over 2020.

CARRIED 12/0

19 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**RESOLUTION ORD631/19**

Moved: Alderman Justine Glover

Seconded: Alderman George Lambrinidis

THAT the next Ordinary Meeting of Council be held on Tuesday, 28 January 2020, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

CARRIED 12/0

20 CLOSURE OF MEETING TO THE PUBLIC**RESOLUTION ORD632/19**

Moved: Alderman George Lambrinidis

Seconded: Alderman Robin Knox

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda. The Council adjourned at 6:48.

CARRIED 12/0

RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 65(2) of the Local Government Act:

26.1 Unconfirmed Confidential Minutes of Risk Management and Audit Committee Meeting Held on 29 October 2019

This matter is considered to be confidential under Section 65(2) - 8(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

26.2 Proposal for Redevelopment of a Darwin RSL

This matter is considered to be confidential under Section 65(2) - 8(c)(i) and 8(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person and information provided to the council on condition that it be kept confidential.

26.3 NT Government Proposal for Third Party Security Operations in the Darwin CBD

This matter is considered to be confidential under Section 65(2) - 8(c)(ii), 8(c)(iii), 8(c)(iv) and 8(d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff, information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person and information subject to an obligation of confidentiality at law, or in equity.

26.4 HR Metrics

This matter is considered to be confidential under Section 65(2) - 8(c)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

26.5 Staff Survey and Action Plan

This matter is considered to be confidential under Section 65(2) - 8(a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

21 ADJOURNMENT OF MEETING AND MEDIA LIAISON**RESOLUTION ORD633/19**

Moved: Alderman Justine Glover

Seconded: Alderman Mick Palmer

The Open Meeting adjourned at 6:48PM.

CARRIED 12/0

30 RESUMPTION OF OPEN MEETING

RESOLUTION ORD646/19

Moved: Alderman Robin Knox

Seconded: Alderman Gary Haslett

The Open Meeting resumed at 7:55PM.

CARRIED 12/0

31 CLOSURE OF MEETING

RESOLUTION ORD647/19

Moved: Alderman Robin Knox

Seconded: Alderman Gary Haslett

The Lord Mayor closed the Meeting at 7:55PM.

CARRIED 12/0

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 January 2020.

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CHAIR