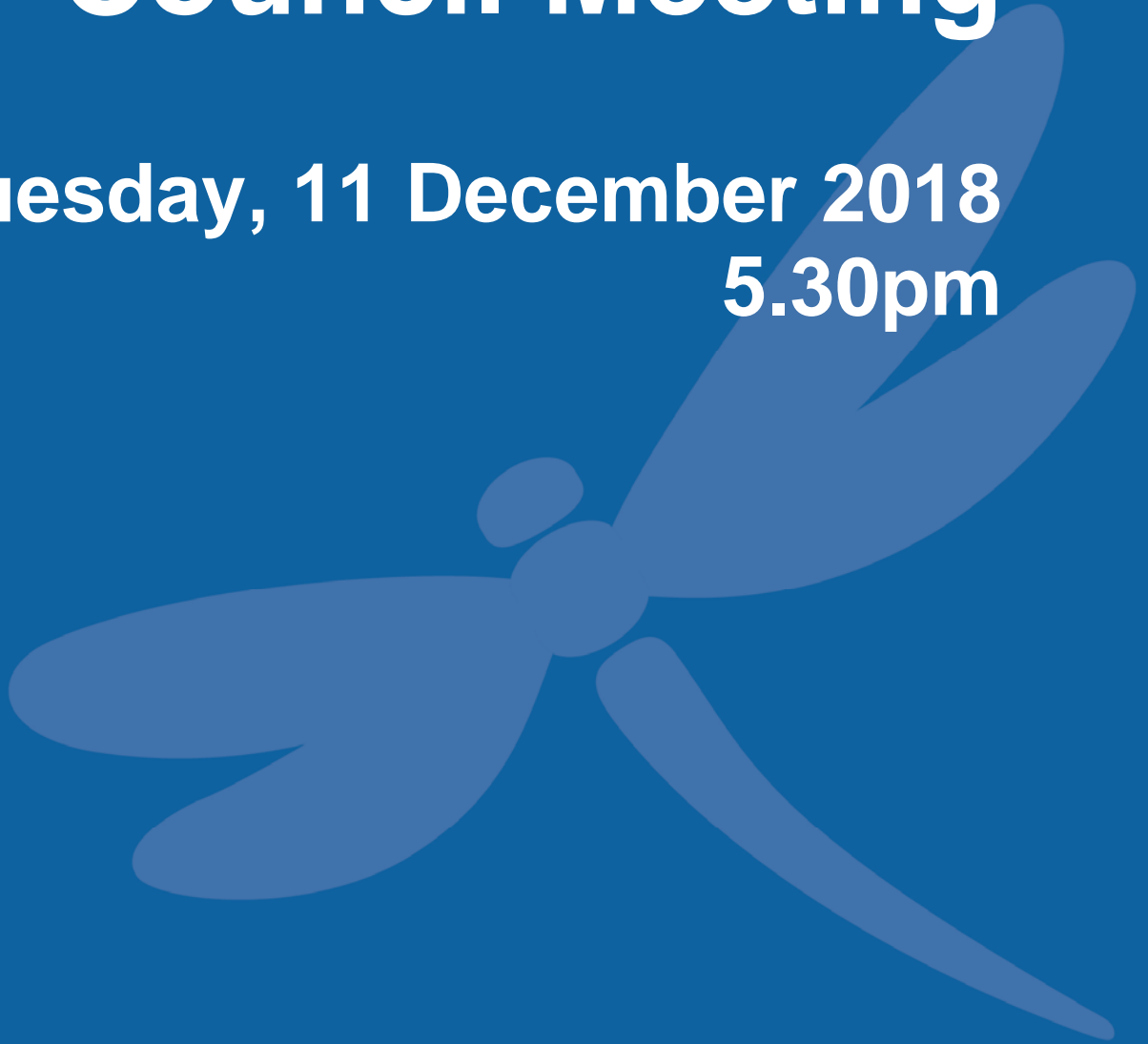


Business Papers

Ordinary Council Meeting

Tuesday, 11 December 2018
5.30pm



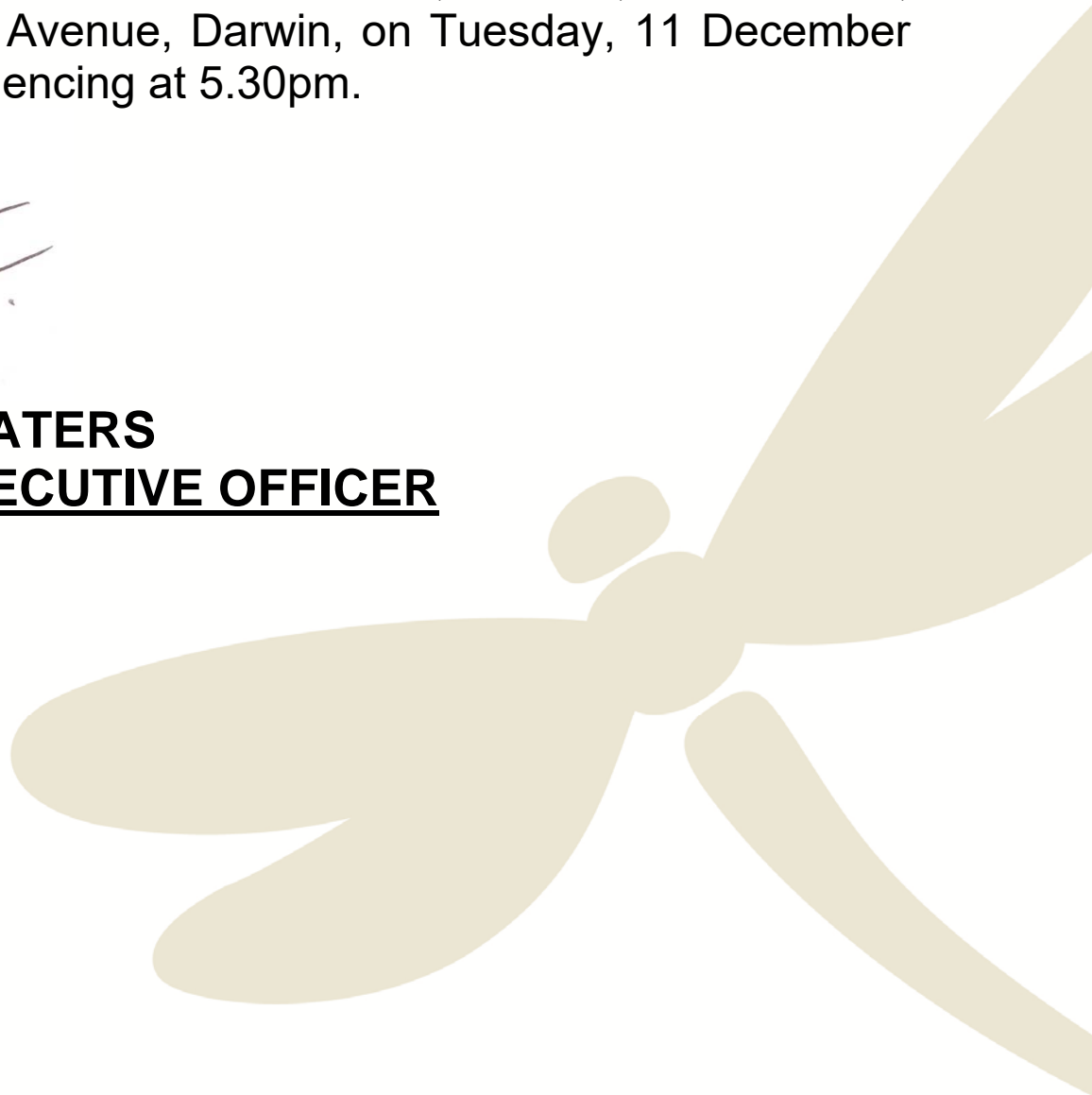


Notice of Meeting

To the Lord Mayor and Aldermen

You are invited to attend an Ordinary Council Meeting to be held in the Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin, on Tuesday, 11 December 2018, commencing at 5.30pm.

SCOTT WATERS
CHIEF EXECUTIVE OFFICER



TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/3

CITY OF DARWIN

TWENTY-NINTH ORDINARY MEETING OF THE TWENTY-SECOND COUNCIL

TUESDAY, 11 DECEMBER 2018

MEMBERS: The Right Worshipful, Lord Mayor, K Vatskalis, (Chair); Member A J Arthur; Member J Bouhoris; Member S Cullen; Member J A Glover; Member G J Haslett; Member R M Knox; Member G Lambrinidis; Member S J Niblock; Member M Palmer; Member P Pangquee; Member R Want de Rowe; Member E L Young.

OFFICERS: Chief Executive Officer, Mr S Waters; Chief Operating Officer, Mr C Potter; General Manager Government Relations and External Affairs, Ms M Reiter; General Manager Innovation, Growth and Development Services, Mr J Sattler; Acting General Manager Engineering and City Services, Mr N Kleine; General Manager Community and Regulatory Services, Ms P Banks; Committee Administrator, Mrs P Hart.

Enquiries and/or Apologies: Penny Hart
E-mail: p.hart@darwin.nt.gov.au
PH: 8930 0670

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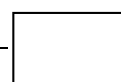
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TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/4

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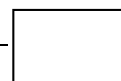
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TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/6

1. ACKNOWLEDGEMENT OF COUNTRY

2. THE LORD’S PRAYER

3. MEETING DECLARED OPEN

4. APOLOGIES AND LEAVE OF ABSENCE
Common No. 2695036

4.1 Apologies

4.2 Leave of Absence Granted

- A. THAT it be noted the Right Worshipful, The Lord Mayor is an apology due to a Leave of Absence previously granted on 13 November 2018 for the period 8 December 2018 to 10 January 2019.
- B. THAT it be noted Member J Bouhoris is an apology due to a Leave of Absence previously granted on 13 November 2018 for the period 10 to 15 December 2018.

4.3 Leave of Absence Requested

5. ELECTRONIC MEETING ATTENDANCE
Common No. 2221428

5.1 Electronic Meeting Attendance Granted

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 21\0009 – 15/04/12, the following member(s) was granted permission for Electronic Meeting Attendance at this the Twenty-Ninth Ordinary Council Meeting held on Tuesday, 11 December 2018:

- Member J Bouhoris

5.2 Electronic Meeting Attendance Requested

TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/7

6. DECLARATION OF INTEREST OF MEMBERS AND STAFF
Common No. 2752228

6.1 Declaration of Interest by Members

6.2 Declaration of Interest by Staff

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S
Common No. 1955119

7.1 Confirmation of the Previous Ordinary Council Meeting

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 27 November 2018, be received and confirmed as a true and correct record of the proceedings of that meeting.

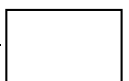
7.2 Business Arising

8. MATTERS OF PUBLIC IMPORTANCE

9. DEPUTATIONS AND BRIEFINGS

Nil

10. PUBLIC QUESTION TIME



TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/8

11. CONFIDENTIAL ITEMS

Common No. 1944604

11.1 Closure to the Public for Confidential Items

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C23.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C26.1.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C26.2.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C26.2.2	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C26.2.3	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C27.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C27.2	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person

11.2 Moving Open Items Into Confidential

11.3 Moving Confidential Items Into Open

12. PETITIONS

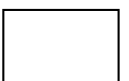
13. NOTICE(S) OF MOTION

Nil

TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/9

14.1 OFFICERS REPORTS (ACTION REQUIRED)



ENCL: ORDINARY COUNCIL MEETING/OPEN
YES

AGENDA ITEM: 14.1.1

PHASING OUT SINGLE USE PLASTICS

REPORT No.: 18CF0086 SG:jdb **COMMON No.:** 3819617

DATE: 11/12/2018

Presenter: Executive Manager Community and Environment,
Shenagh Gamble

Approved: General Manager Community and Regulatory Services,
Polly Banks

PURPOSE

The purpose of this report is to seek Council endorsement of a plan to phase out single use plastic from all events supported by Council, including those on Council land and in Council buildings.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

3 Environmentally Sustainable City

Outcome

3.1 Council's carbon footprint reduced

Key Strategies

3.1.3 Reduce Council's waste production

KEY ISSUES

- There has been widespread support for Council's ban on single use plastics.
- This report outlines the plan for phasing out the use of single use plastic for events supported by Council including those on Council land and in Council buildings.
- Commercial arrangements differ considerably between stakeholders and inclusion of the ban on single use plastic will occur at the time of lease or contract renewal.
- Rather than enforcement measures, the approach to implement the ban will be around education and support for stakeholders.

PAGE: 2
 REPORT NUMBER: 18CF0086 SG:jdb
 SUBJECT: PHASING OUT SINGLE USE PLASTICS

RECOMMENDATIONS

- A. THAT Report Number 18CF0086 SG:jdb entitled Phasing Out Single Use Plastics, be received and noted.
- B. THAT Council endorse the plan, provided at **Attachment A** to Report Number 18CF0086 SG:jdb entitled Phasing Out Single Use Plastics, detailing the phase out of single use plastic from all events supported by Council, including those on Council land and in Council buildings.

BACKGROUND

The following was resolved at the 2nd Ordinary Meeting held on 31 July 2018.

DECISION NO.22\0994 (31/07/18)

Phasing Out Single Use Plastics

Report No. 18CF0056 JL:nt (31/07/18) Common No. 3819617

- D. *THAT a plan detailing the phasing out of single use plastic from all events supported Council, including those on Council land and in Council buildings be presented back to the City Futures Committee by December 2018.*

DISCUSSION

An overview for phasing out single use plastic across Darwin was presented to Council in July 2018. The four stage process for the implementation of the single use plastic ban has commenced. Stages One to Three have been significantly progressed or are near completion. Stage Four has yet to be rolled out. A detailed plan is included as **Attachment A**.

Suitable alternatives to conventional single use plastic products (cups, cutlery, takeaway containers and straws) have been identified. Officers are working with stakeholders to source these locally. Appropriate products identified include sugarcane, palm leaf, cardboard and PLA plastic (plastic made from plants). Note that these items are all commercially compostable. Whilst there is not commercial composting facility in Darwin, City of Darwin staff are investigating options and working with local industry to determine options for this service in the future.

An information sheet is being developed for both stakeholders affected and the general community. The information sheets will provide advice on options and alternatives to single use items to aid in the purchasing and transitioning to reusable or compostable items.

Education and engagement of the community is continuing as well as drafting of internal policies and procedures. See **Attachment A**.

Stage Four is underway and will continue over the coming months.

PAGE: 3
 REPORT NUMBER: 18CF0086 SG:jdb
 SUBJECT: PHASING OUT SINGLE USE PLASTICS

Key priorities in this Stage are:

- Finalising stakeholder and community information sheets.
- Internal policies and procedures approved and implemented including Council permit conditions, purchasing policy and internal waste policy all of which have been drafted.
- Engagement of lessees, permit holders and major event holders to further inform them of the ban and assist with the transition.

Many Council leases are multiyear with limited options for Council to add new conditions until renewal dates. Lessees, depending on lease arrangements will be encouraged to comply with the ban prior to including the ban in the lease. A review of lease arrangements for affected stakeholders is being undertaken to determine the most appropriate mechanism to uphold the ban.

See Table 1 for initial rundown of stakeholder lease arrangements.

Stakeholders	Extent of Impact	Lease renewals
Malak Markets	Already plastic-free at a market level driven by the association.	Already implemented ban will be included in permits when renewed in 5 years.
Parap Markets	Eager to participate and have already investigated banning single use plastics.	Long-term lease will not be amended until 2021 at renewal date.
DCWRA/ Boutique Markets	Will need to be implemented in 2019 if they run. Have had initial conversations.	Implement in 2019 permits if they run the markets again.
Nightcliff Markets	Stallholders are aware and state they are supportive.	May have the opportunity to amend current lease to include early 2019.
Rapid Creek Markets	Not all of this market is on Council land, limited engagement with market organisers.	Enforcing here will be difficult as only a few stalls are on Council land.
Mindil Markets	Very supportive; will incorporate into their own Association guidelines.	Long-term lease will not be amended until 2021 at renewal date.
Food Vans	All current permitted vans have been contacted.	Permit conditions can be updated as of March 2019.
West Lane shops	20 shop fronts - some are takeaway food related and will be significantly impacted.	Still investigating.

PAGE: 4
 REPORT NUMBER: 18CF0086 SG:jdb
 SUBJECT: PHASING OUT SINGLE USE PLASTICS

Foreshore Restaurant & Café	Takeaway coffee cups.	Still investigating.
Fitness Works	Limited impact.	Still investigating.
Gardens Park Golf Links	Limited impact as little to no takeaway.	Still investigating.
Childcare centres	Seven sites, limited impact as they often use reusable plates and cups, no takeaways, further investigation of items used will be required.	Still investigating.
Community centres	Three sites with both ongoing leases and over 300 community and not for profit event bookings per year that will be affected as they often have food, drinks and balloons.	Still investigating.
Swimming pools	Three sites lessees affected through coffee and drink sales, four swimming clubs impacted when holding events or providing food.	Various - still investigating.
AFL NT and sporting grounds	Five clubs with bar facilities or beer booths and 17 clubs that use facilities on a regular basis - major impact will be cups.	Dry season permits for 2019 can include plastics conditions.
Royal Lifesaving Club	Impacted for events.	Education and engagement should suffice until renewal as it is not a major impact to their activities.
Darwin Entertainment Centre	Work with them on transition however they are already starting to implement.	Still investigating.
Grant and sponsorship recipients	Will be informed of the ban in guidelines and once funded.	Permit related Ongoing.
Event holders	Will be informed on application of the policies through the permit process.	Permit related Ongoing.

Table 1: Stakeholder overview

PAGE: 5
 REPORT NUMBER: 18CF0086 SG:jdb
 SUBJECT: PHASING OUT SINGLE USE PLASTICS

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Waste Management Coordinator
- Recreation Services Officer
- Property Officer
- Team Leader Customer Service
- Community Events Producer

In preparing this report, the following External Parties were consulted:

- Waste Free NT
- Environment Centre NT
- Mindil Market association and stall holders
- Nightcliff Market Association and stall holders
- Malak Markets
- Asian Foods United
- Bid Foods
- Reward Hospitality

POLICY IMPLICATIONS

Several City of Darwin policies will need to be reviewed and updated to reflect this ban:

- Internal waste policy – drafted
- Balloon - policy drafted
- Procedure for inclusion in City of Darwin Policy no. 070 - Purchasing - drafted
- Permit conditions – drafted
- Sustainable events policy- working with Seabreeze Festival to develop.

BUDGET AND RESOURCE IMPLICATIONS

A commitment of staff time has been significant to achieve the required level of engagement with stakeholders. The costs of education, marketing and advertising material has been more than expected however expenditure remains within Climate Change and Environment operational budget.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Any change to standard practice carries some risk of the unknown; however these risks are unlikely to cause major concern for Council or community and can be managed. This ban relies on the voluntary compliance of stakeholders; the only enforcement of the ban is possible through permit and lease processes.

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 REPORT NUMBER: 18CF0086 SG:jdb
 SUBJECT: PHASING OUT SINGLE USE PLASTICS

ENVIRONMENTAL IMPLICATIONS

Reducing single use plastic will have a positive effect by reducing litter and micro plastics in the environment. Use of products made from renewable resources will also benefit the environment by reducing non-renewable oil consumption.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

SHENAGH GAMBLE
EXECUTIVE MANAGER
ENVIRONMENT AND
COMMUNITY

POLLY BANKS
GENERAL MANAGER
COMMUNITY AND REGULATORY
SERVICES

For enquiries, please contact Polly Banks on 8930 0633 or email:
p.banks@darwin.nt.gov.au

Attachments:

Attachment A: Proposed Plan for Phase out of Single Use Plastic

Stage	Tasks	Action	Expected outcome	Update
1 City of Darwin run events and general operations	Develop project plan Start research and information gathering for key messaging.	Review other jurisdictions and what needs to be undertaken.	Clear plan of how to phase out single use plastics internally and externally.	Complete
	Identify appropriate alternatives for internal use and where to buy them.	Internal communications	Staff commitment to not purchasing items that are identified as inappropriate. The phase out allows current stock to be used up.	Complete
	Provide information on options and alternatives to single use items to aid in purchasing and transitioning to reusable or compostable items.	Draft internal policies and procedures.	Policies developed: Internal waste, purchasing, balloons, events, permit and lease criteria developed.	Policies drafted and out for internal comment
	Continue to identify single use items that may be included in the ban in the future.	Create list of single use items currently used.	Encourage staff to rethink purchases and review what they buy.	Ongoing
	Continue to inform staff	Update staff on new policies and procedures.	All staff fully aware of changes and requirements of the ban.	Ongoing

Stage	Tasks	Action	Expected outcome	Update
2 Implementat ion for Markets and Food trucks on Council land	Research products available and the suppliers/distributors focusing on local suppliers. Develop marketing material.	First flyer delivered to market stall holders face to face meetings at markets.	Stall holders are aware of the ban. Voluntary compliance by all markets. Understand stall holders concerns and barriers.	Significant stakeholder engagement has been undertaken
	Liaise with businesses	Suggest collective purchasing branding of products for sale.	Identify an alternative for all products. Review price differences.	Most products have suitable alternative. Laksa bowls still trialling best solution
	Liaise with suppliers and distributors to stock products. Liaise with stall holders where they buy and what they need.	Contact and meet with distributors and suppliers.	Ensure local suppliers stock suitable products and understand our preferred items.	Suppliers supportive and are stocking appropriate products
	Liaise with food trucks	Face to face meetings on site. Deliver information flyer.	Information flyer clearly outlining suitable products where to source them.	All food truck vendors are aware of ban most supportive
	Market stall displays and on ground liaison assist in trialling products <i>in situ</i> .	Develop displays with preferred product.	Community presence and education tool available for display at markets and other events.	Working with Waste Free NT to have regular presence at the markets

Stage	Tasks	Action	Expected outcome	Update
	Continue trialling and liaison.	Do all products have alternatives?	Ensure all items suggested are fit for purpose. Identify products that need better options after trialling.	The approach with stall holders has been centred on education
3 Education and Engagement of the community	Community messaging and engagement.	Develop and deliver BYO messaging.	Broader community understanding of ban and preparedness to support.	Messaging and material development underway
	Balloons messaging	Develop information for flyer.	Community to find alternatives to commemorative balloon releases.	Information developed flyer yet to be created
	Continue to liaise with effected stakeholders educate and support transition.	Community and markets promotion. Stall at markets.	Community fully aware and supportive of ban and asking stall holders if they are implementing.	Ongoing
4 Events on Council land and in Council buildings	Council grant and sponsorship recipients will be made aware of new policies and will be supported to make any necessary changes.	Plastics ban included in grants presentation. Grants received identified they considered the single use plastic requirements.	Grant and sponsorship recipients' voluntary compliance, under current agreements, but will be included into all future agreements.	Ongoing - Round 2 2018/19 Grant recipients were made aware of the ban

Stage	Tasks	Action	Expected outcome	Update
	Implement policy and permit changes.	Write into all new permits. Educate permit holders. Inform relevant staff.	Clear guidelines for staff, relevant stakeholders and the community to follow.	Ongoing
	Identify all lease holders	Target lessees that will be impacted the most as a priority.	Lease and permit holders are aware of the ban.	Ongoing
	Liaise with lease holders	Communication of key messages, assistance with transition.	Lease holders are aware of the ban. Voluntary compliance encouraged prior to amending leases.	Ongoing
	Liaise with event holders and event planners.	Communication of key messages, assistance with transition.	Event holders are aware of ban and have access to alternative products list.	Ongoing
	Contact major event holders directly.	Make them aware of the ban and ensure their compliance through the Council permit process. Including- Bass in the Grass, Darwin Festival, Arafura Games, Glenti, Italian Festival etc.	Voluntary compliance and uptake by all stakeholders concerned.	Ongoing
	Undertake all stakeholder engagement opportunities.	Attend stakeholder meetings and add single use plastics to meeting agendas.	Voluntary compliance and uptake by all stakeholders concerned.	Ongoing
	Develop a sustainable events guide to support event holders.	Provide event holders with clear information and options.	Event holders implement at all events. Support for transition to approved products.	Being developed in collaboration with Seabreeze Festival

Stage	Tasks	Action	Expected outcome	Update
	Combine community ideas and input from Climathon event.	Collate information from Climathon investigate how it can be incorporated into the plan.	Community ideas integrated into ban as part of a broader process.	Ongoing
	Commercial composting research.	Liaise with Waste team.	Expressions of Interest for commercial operators to take this on.	Ongoing
	Implementation and support of commercial composting facility. Composting trialling.	Work with Waste team on commercial composting opportunities.	Trial compost facility up and running.	Ongoing
	Continued stakeholder engagement	Work with stakeholders to encourage voluntary implementation of the ban.	Voluntary compliance and uptake by all stakeholders concerned.	Ongoing
	Bin placement and collection opportunities.	Review information on compostable statistics and identify how different products break down.	Lease holders are aware of the ban. Voluntary compliance encouraged prior to amending leases.	Yet to be undertaken
	Work with other Councils implementing similar bans to ensure consistency across the Territory.	Many market stall holders work across Darwin, Palmerston and Litchfield. Support other Councils to come on board.	All NT Councils have similar bans.	Yet to be undertaken

Stage	Tasks	Action	Expected outcome	Update
	Investigation of on ground education options post 1 January for events and markets to monitor compliance.	Implementation and enforcement options investigated further.	Regular spot visits to markets and events to identify if ban is being implemented. Talk with stakeholders as to how they are going and why/why not being implemented. Continued education and engagement.	Yet to be undertaken
	Opportunity for another waste audit.	Almost a year on from last one undertaken by Waste Free NT - identify changes seen in waste composition.	Noticeable reduction in single use plastic in general waste stream.	Yet to be undertaken
	Review project and report on what has been achieved and where to from here.		Review project and report on what has been achieved and where to from here.	Yet to be undertaken

ENCL: YES ORDINARY COUNCIL MEETING/OPEN

AGENDA ITEM: 14.1.2

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
LOCAL GOVERNMENT DIVISION GRANTS - ACQUITTALS 2017/18**

REPORT No.: 18CE0049 VG:ph COMMON No.: 2082109

DATE: 11/12/2018

Presenter: **Manager Strategy & Outcomes, Vanessa Green**

Approved: **General Manager Government Relations and External Affairs,
Melissa Reiter**

PURPOSE

The purpose of this report is to seek Council's endorsement of the status of grants received from the Northern Territory Government Department of Housing and Community Development, Local Government Division (DHCD).

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.5 Responsible financial and asset management

Key Strategies

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

KEY ISSUES

- The DHCD requires that the City of Darwin submit acquittals for all DHCD grants at the end of each financial year.
- It is a requirement of DHCD that the acquittals are laid before the Council prior to being submitted to the Department.
- Funding of \$132,653 to construct a silent room with study booths at the Casuarina Library was approved in 2016/17. This project was completed in 2017/18 under budget. Council will seek permission from the Department to utilise unspent funds towards energy efficient lighting throughout the Casuarina Library.
- In 2017/18, funding of \$2.0M was provided as a one off Special Purpose Grant to upgrade air conditioning at the Darwin Entertainment Centre. The project is complete and this report provides an acquittal for that funding.

PAGE: 2
 REPORT NUMBER: 18CE0049 VG:ph
 SUBJECT: DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT LOCAL
 GOVERNMENT DIVISION GRANTS - ACQUITTALS 2017/18

RECOMMENDATIONS

- A. THAT Report Number 18CE0049 VG:ph entitled Department of Housing and Community Development Local Government Division Grants - Acquittals 2017/18, be received and noted.
- B. THAT Council endorse the Chief Executive Officer to forward the Grant Acquittals at **Attachments A** and **B** to Report Number 18CE0049 VG:ph entitled Department Of Housing and Community Development Local Government Division Grants - Acquittals 2017/18 to the Department of Housing and Community Development, Local Government Division

BACKGROUND

DHCD requires all grant acquittal reports to be laid before Council and a copy of the minutes (decision number) to be provided to the Department with Council's submission each year.

DISCUSSION

The Department of Housing and Community Development, Local Government Division facilitates the Local Government Special Purpose Funding Program.

The Special Purpose Grant Fund is provided to Council's to improve community infrastructure and/or local government service delivery outcomes.

In 2016/17 Special Purpose Grant Funding of \$132,653 was approved to construct a silent room with study booths at the Casuarina Library. Approval and payment of these funds was received at 30 June 2017 and the project delivered in 2017/18. The project was delivered under budget and Council will seek approval from the Department to utilise unspent grant funds towards energy efficient lighting at the Casuarina Library. If not approved, Council is required to return unspent grant funds to the Department.

A one off Special Purpose Grant was provided to Council in 2017/18 for the Darwin Entertainment Centre Air Conditioning Upgrade project. This project is complete and an acquittal has been prepared at **Attachment A**.

Funding of \$231,164 was approved in June 2018 for the Chrisp Street Oval Redevelopment Project. Funds for this project are required to be acquitted following 30 June 2019.

A summary of projects funded by the Department is provided in the following table.

PAGE: 3
 REPORT NUMBER: 18CE0049 VG:ph
 SUBJECT: DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT LOCAL
 GOVERNMENT DIVISION GRANTS - ACQUITTALS 2017/18

Funding Program	Project	Grant Funding	Acquittal Status
Local Government Special Purpose Grant	Chrisp Street Oval Redevelopment Project	\$231,164	Project design commenced
Local Government Special Purpose Grant	Silent room with study booths at Casuarina Library	\$132,653	Silent Room construction is complete. Council to seek permission from the Department to utilise unspent funds towards lighting efficiencies throughout the library.
Local Government One Off Special Purpose Grant	Air Conditioning upgrade at the Darwin Entertainment Centre	\$2,000,000	Project Complete

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Manager Finance

In preparing this report, the following External Parties were consulted:

- Department of Housing and Community Development

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

The grant acquittal demonstrates that project funding and expenditure are in accordance with planned budgets and were for the purpose outlined in the funding agreement.

There are will be no additional budget and resource implications as a result of this decision.

PAGE: 4
 REPORT NUMBER: 18CE0049 VG:ph
 SUBJECT: DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT LOCAL
 GOVERNMENT DIVISION GRANTS - ACQUITTALS 2017/18

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

It is a requirement of the DHCD funding agreements that all acquittal information is laid before Council prior to submission. There is a risk to the department rejecting future funding applications should Council not meet required reporting obligations.

ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

VANESSA GREEN
MANAGER STRATEGY &
OUTCOMES

MELISSA REITER
GENERAL MANAGER
GOVERNMENT RELATIONS &
EXTERNAL AFFAIRS

For enquiries, please contact Melissa Reiter on 893000516 or email:
 m.reiter@darwin.nt.gov.au.

Attachments:

Attachment A: Silent room with study booths at Casuarina Library

Attachment B: Air Conditioning upgrade at the Darwin Entertainment Centre

City of Darwin

2016/17 ACQUITTAL OF SPECIAL PURPOSE GRANT – STUDY BOOTHS AND THE CASUARINA LIBRARY

Department of Housing and Community Development

File number: 2012/00038

Purpose of Grant: To construct a silent room with study booths at the Casuarina Library.

Capital works - Bought from a Territory enterprise: Yes/No/Not applicable

Date of Approval of Variation to Grant (if applicable) / /201__

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2018

One-off Special Purpose Grant	\$132,653
Total income	\$132,653
	=====
Expenditure	\$98,286
Total Expenditure	\$98,286
	=====
Surplus	\$34,367
	=====

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by _____30../10../2018

Laid before the Council at a meeting held on 11/12/2018 Copy of Minutes attached _____

CEO or CFO12../..12./2018

DEPARTMENTAL USE ONLY

Grant amount correct: YES/NO

Expenditure conforms to purpose: YES/NO

Capital works - Bought from a Territory enterprise: YES/NO/Not Applicable

Minutes checked: YES/NO

Balance of funds to be acquitted

\$ / /

Date next acquittal due

ACQUITTAL ACCEPTED

YES/NO

Prepared by

.....

Comments

Donna Hadfield – A/Manager Grants Program

/ / --

Casuarina Library - Silent Room
Statement of Income and Expenditure
 Reporting date: 30 June 2018



Income (05/231030/750/732)

NTG Grant	132,653.00
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Total	132,653.00
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Expenditures (05/235060)

901093 - Casuarina Library - Silent Room	98,286.10
--	-----------

Total	98,286.10
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Surplus	34,366.90
----------------	------------------

Prepared by: 
 Suzanne Ferreras
 Financial Analyst

30 / 10 /2018

Reviewed by: 
 Irene Frazis
 Management Accountant

30 / 10 /2018

City of Darwin

2017-18 ACQUITTAL OF ONE-OFF SPECIAL PURPOSE GRANT

Department of Housing and Community Development

File number: 2012/00038

Purpose of Grant: Towards the cost of replacing the air conditioning at the Darwin Entertainment Centre**Capital works - Bought from a Territory enterprise:** Yes/No/Not applicable

Date of Approval of Variation to Grant (if applicable) / /201__

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2018

One-off Special Purpose Grant	\$2,000,000
Other income	_____
Total income	\$2,000,000 _____
Expenditure (Specify accounts and attach copies of invoices and ledger entries) <i>An 'administration fee' is not to be apportioned to the grant for acquittal purposes.</i>	\$7,033,564 _____
Total Expenditure	\$7,033,564 _____
Surplus/(Deficit)	<u>(\$5,033,564)</u>

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by Manager Strategy & Outcomes16../.10../2018

Laid before the Council at a meeting held on 11/12/2018. **Copy of minutes attached.**

CEO or CFO12../.12../2018

DEPARTMENTAL USE ONLY

Grant amount correct: YES/NO

Expenditure conforms to purpose: YES/NO

Capital works - Bought from a Territory enterprise: YES/NO/Not Applicable

Minutes checked: YES/NO

Balance of funds to be acquitted \$ / /

Date next acquittal due

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Donna Hadfield –Manager Grants Program

Darwin Entertainment Centre
Statement of Income and Expenditure
Reporting date: 30 June 2018



Income (05/210035)

One - Off Special Purpose Grant NTG	2,000,000
Total Income	2,000,000

Expenditure (05/332089)

05/332089 - Darwin Entertainment Centre - Air-conditioning Project	7,033,564
Total Expenditure	7,033,564

Surplus/(Deficit)	-5,033,564
--------------------------	-------------------

Prepared by: 
Suzanne Ferreras
Financial Analyst

4 / 12 /2018

Reviewed by: 
Irene Frazis
Management Accountant

4 / 12 /2018

ENCL: **ORDINARY COUNCIL MEETING/OPEN**
YES

AGENDA ITEM: 14.1.3

**PROPOSED PERMANENT PLACEMENT OF SPEED-CHECK SIGNS
AT SCHOOL CROSSINGS**

REPORT No.: 18CO0046 DL:rm COMMON No.: 3873914

DATE: 11/12/2018

Presenter: Manager Design, Development and Projects, Drosso Lelekis

**Approved: Acting General Manager Engineering and City Services,
Nik Kleine**

PURPOSE

The purpose of this report is to present to Council for endorsement, a proposal to permanently install speed-check signs at 25 school crossings throughout the Darwin Municipality over two years.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

2 Vibrant, Flexible and Tropical Lifestyle

Outcome

2.1 Improved access and connectivity

Key Strategies

2.1.3 Manage the road network to meet community needs

KEY ISSUES

- Council currently owns 14 moveable speed-check signs.
- The Northern Territory Government (NTG) has sought a partnership with the City of Darwin to fund the permanent installation of speed-check signs at one existing school crossing at every school in the Darwin municipality.
- The NTG has entered into an agreement with the City of Palmerston to install speed-check signs permanently at school crossings.
- The City of Darwin entering into a similar arrangement would provide a consistent approach across the Darwin and Palmerston region.
- There are 25 existing school crossing sites included in the two-year permanent speed-check sign proposal recommended to Council and 50 signs would be required to cover these sites.
- It is also considered that Council should purchase a further four trailer-mounted speed-check signs to continue address miscellaneous speeding issues outside of existing school crossing locations on an as-required basis.

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 REPORT NUMBER: 18CO0046
 SUBJECT: PROPOSED PERMANENT PLACEMENT OF SPEED-CHECK SIGNS AT SCHOOL CROSSINGS

- Council will need to provide additional funding for the ongoing maintenance cost (including battery replacement and sign re-programming, when required) of the 54 signs.
- The electronic sign components of the speed-check signs will need replacement approximately every eight years and the replacement cost will need to be accommodated in future budgets and Council's Long Term Financial Plan.

RECOMMENDATIONS

- A. THAT Report Number 18CO0046 DL:rm entitled Proposed Permanent Placement of Speed-Check Signs at School Crossings, be received and noted.
- B. THAT Council endorse the placement of permanent speed-check signs at 25 school crossing locations throughout the Darwin municipality, with one crossing at each school.
- C. THAT Council make application to the Northern Territory Government, through the Local Government Special Purpose Grants program of the Department of Housing and Community Development for a total of \$258,000 in funding (50% contribution) for this project in the February/March 2019 round of funding to undertake the project over the 2019/20 and 2020/21 financial years.
- D. THAT pending the approval of Northern Territory Government funding, the remainder of funding required, a total of \$258,000 over two years be referred the 2019/20 and 2020/21 budget processes as Council's contribution towards the permanent placement of speed-check signs at the 25 school crossings.
- E. THAT Council provide an additional \$30,000 per annum for the ongoing maintenance of the speed-check signs in its Operational Budgets.

BACKGROUND

Council has purchased 14 moveable speed-check signs since 2012, which have been deployed in school zones under a program managed by staff and miscellaneous roads throughout Council's road network on an as-required basis.

The Northern Territory Government (NTG) recently granted \$100,000 to the City of Palmerston towards the permanent installation of speed-check signs in school zones across the Palmerston municipality. The NTG has since approached Council to enter into a similar partnership (**Attachment A**). Council responded that it is happy to enter into discussions to explore the possibilities (**Attachment B**).

A meeting was subsequently held, involving staff from the City of Darwin, City of Palmerston and Department of Infrastructure, Planning and Logistics (DIPL) staff to further discuss this partnership opportunity. During this meeting, Council was

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 REPORT NUMBER: 18CO0046
 SUBJECT: PROPOSED PERMANENT PLACEMENT OF SPEED-CHECK SIGNS AT SCHOOL CROSSINGS

encouraged to seek part-funding through the Local Government Special Purpose Grants programme of the Department of Housing and Community Development and it was stated that DIPL would support this application. The NTG has advised that applications for the next round of this funding will open in February/March 2019.

This report was laid on the table at the 2nd Ordinary Council Meeting of 27 November 2018 and is now referred back to Council for consideration.

DISCUSSION

Speed-check signs are electronic devices that measure and display the speed at which vehicles are travelling. They can also be programmed to flash a “slow down” message at a set speed. As the signs are currently moveable, they operate under battery power. If the devices are placed permanently, it is appropriate they are either solar or direct mains connected to the electricity supply. It is possible to modify the existing 14 signs such that they are solar-powered so they can be placed permanently. The solar-powered option is preferred from an environmental sustainability and practicality perspective.

To ensure structural integrity, including during high winds, the solar-powered speed-check signs need to be structurally certified if the signs are to remain in place permanently. Appropriately designed concrete foundations will be required.

It is recommended that Council place permanent speed-check signs at 25 school crossing locations throughout the Darwin Municipality (at one crossing per school), with two signs deployed at each of these locations (total of 50 signs).

Furthermore, given that there are any number of sites in the Darwin Municipality with speeding issues that would benefit from driver-education and the temporary deployment of speed-check signs, it is considered necessary to purchase a further four trailer-mounted speed-check signs for temporary deployment at these locations on an as-required basis.

The Department of Housing and Community Development have confirmed that applications for the next round of Local Government Special Purpose Grants funding will open in February/March 2019 and that recipients will have two years from receipt of funding to expend it (refer **Attachment C**).

It is recommended that Council make application to the NTG, through the Local Government Special Purpose Grants programme of the Department of Housing and Community Development for a total of \$258,000 in funding (50% contribution) for this project in the February/March 2019 round of funding to undertake the project over the 2019/20 and 2020/21 financial years.

It is also recommended that Council refer a total of \$258,000 over two years to the 2019/20 and 2020/21 budget processes as Council’s contribution towards the permanent placement of speed-check signs at school crossings.

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The above costings allow for the conversion of the 14 existing speed-check signs to solar power, the purchase of 36 new solar-powered speed-check signs and the permanent installation of all 50 signs to a structurally-certifiable standard.

It is intended that over the first year of this project, the number of speed-check signs secured under the co-funding agreement, will be installed at known sites where measured speeds significantly exceed the 40 km/hr School Zone speed limit. These sites may include school crossings along Alawa Crescent, Leanyer Drive and any other sites meeting this criterion. Eventually, all schools will have speed-check signs permanently deployed at one crossing location over a two-year period under this proposal.

The proposed two-year installation schedule is shown below.

Financial Year	Street and Suburb	School
2019/20	Alawa Crescent, Alawa*	Alawa Primary School
	Chapman Road, Nightcliff	The Essington School
	Henbury Avenue, Wanguri*	Henbury School
	Jingili Terrace, Jingili*	Jingili Primary School
	Koolinda Crescent, Karama	Karama Primary School
	Leanyer Drive, Leanyer*	Leanyer Primary School
	Manunda Terrace, Karama	Manunda Terrace Primary School
	Moil Crescent, Moil*	Moil Primary School
	Nudl Street, Stuart Park	Stuart Park Primary School
	Pandanus Street, Nightcliff	Nightcliff Primary School
	Ross Smith Avenue, Parap	Parap Primary School
	Wulagi Crescent, Wulagi*	Wulagi Primary School
	Yanyula Drive, Anula*	Anula Primary School
2020/21	Calytrix Road, Malak	Holy Family Catholic Primary School
	Cummins Street, Rapid Creek	St Paul's Catholic Primary School
	Dalwood Crescent, Malak	The Brat Pack (Outside School Hours Care)
	Gsell Street, Wanguri	Holy Spirit Catholic Primary School
	Leanyer Drive, Leanyer	St Andrew Lutheran School
	Malak Crescent, Malak	Malak Primary School
	Mueller Road, Malak	O'Loughlin Catholic College
	Nakara Terrace, Nakara	Nakara Primary School
	Robinson Road, Millner	Millner Preschool
	Sabine Road, Millner	Millner Primary School
	Wagaman Terrace, Wagaman	Wagaman Primary School
	Wanguri Terrace, Wanguri	Wanguri Primary School

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*School zones with previously identified speeding concerns

The City of Darwin's 2017/18 Community Satisfaction Survey revealed that road safety was an area in need of addressing as it is seen as having high importance but low satisfaction by the community.

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Design Team Leader
- Senior Technical Officer
- Civil Engineering Officer
- Executive Manager Waster and Capital Works
- Coordinator Civil Infrastructure
- Manager Infrastructure Maintenance
- Fleet Manager

In preparing this report, the following External Parties were consulted:

- Department of Infrastructure, Planning and Logistics
- City of Palmerston

POLICY IMPLICATIONS

Communication engagement will be undertaken in accordance with City of Darwin Policy No. 025 - Community Engagement, after funding is secured.

BUDGET AND RESOURCE IMPLICATIONS

The cost to convert Council's existing speed-check signs to solar power, upgrade them so that they are structurally-certifiable and permanently install them is estimated at \$6,000 per sign, totalling \$84,000 for the 14 signs.

The cost of the new solar-powered speed-check signs, installed such that they are structurally certifiable and on a permanent basis, is estimated at \$12,000 per sign, totalling \$432,000 for the 36 signs.

The total cost to deploy the 50 speed-check signs at the 25 school crossings (two signs per crossing) is \$516,000. This includes the cost of installation and certification.

Council's 50% co-funding for the project could be taken from existing budgets, over a two-year period, as shown in the table following.

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 SUBJECT: PROPOSED PERMANENT PLACEMENT OF SPEED-CHECK SIGNS AT SCHOOL CROSSINGS

Financial Year	Programme	Budget Allocation
2018/19	NTG Department of Housing and Community Development Special Purpose Grant programme*	\$ 258,000
2019/20	Local Area Traffic Management	\$ 60,000
	Traffic Signal Upgrade	\$ 30,000
	Road Maintenance	\$ 39,000
2020/21	Local Area Traffic Management	\$ 60,000
	Traffic Signal Upgrade	\$ 22,640
	Road Works Signage - Regulatory, Warning & Info**	\$ 46,360

*Pending successful application in February/March 2019

**This assumes the funding in the current Long Term Financial Plan is approved for 2019/20 and 2020/21.

The Council funding has been split over two years as to retain some Local Area Traffic Management (LATM) funding for priority LATM projects.

The estimated cost to purchase four trailer-mounted speed-check signs is \$53,400. Should operational savings be realised within 2018/19 Council budgets, these signs will be purchased this financial year. If this is not the case, the signs will be purchased with Local Area Traffic Management monies in 2019/20.

The estimated ongoing cost (including batteries and maintenance) of the 54 signs is \$30,000 per annum which does not include unforeseen circumstances (e.g. vandalised signs). This is additional to the supply and installation costs for the speed-check signs above.

In Council's Long Term Financial Plan (LTFP), there is currently \$15,000 allocated for the purchase of new speed-check signs in the 2019/20, 2021/22, 2023/24, 2025/26 financial years. These funds could be transferred to Operational Budgets and utilised for the speed-check sign maintenance costs in those years.

The life expectancy of the electronic sign components of the speed-check signs is approximately eight years. Therefore funding for the replacement of the 54 sign components will need to be allocated in future budgets and included in Council's Long Term Financial Plan. This replacement requirement will be ongoing.

The permanent installation and conversion to solar power of Council's existing 14 speed-check signs would result in Council staff not having to deploy these signs on a temporary basis, which represents a saving of approximately 30 hours per week in Design staff time, which can then be allocated to the section's core duties.

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 SUBJECT: PROPOSED PERMANENT PLACEMENT OF SPEED-CHECK SIGNS AT SCHOOL CROSSINGS

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

There may be various workplace health and safety risks associated with the temporary deployment of the speed-check signs in their current form. Purchasing new trailer-mounted signs would alleviate this concern.

Council is responsible for all infrastructure within its road network.

ENVIRONMENTAL IMPLICATIONS

The installation of speed-check signs will likely be an effective educational tool and reduce the operating speeds of vehicles at school crossing locations, thereby improving the safety of the road environment.

Utilising solar-powered speed-check will have environmental benefits (i.e. including using fewer batteries).

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

DROSSO LELEKIS
MANAGER DESIGN,
DEVELOPMENT AND PROJECTS

NIK KLEINE
ACTING GENERAL MANAGER
ENGINEERING AND CITY
SERVICES

For enquiries, please contact Drosso Lelekis on 8930 0585 or email: darwin@darwin.nt.gov.au.

Attachments:

Attachment A: Incoming correspondence from the NTG to Council requesting Partnering in Permanent Speed Signs in Darwin

Attachment B: Outgoing correspondence from Council to the NTG expressing willingness to explore possibilities

Attachment C: NTG Local Government Special Purpose Grant Funding Guidelines



Michael GUNNER MLA

Member for Fannie Bay



The Right Worshipful The Lord Mayor of Darwin
Kon Vatskalis JP
City of Darwin
GPO Box 84
DARWIN NT 0801

Dear Lord Mayor

I know that like me, you want our kids to be as safe as possible around school traffic zones.

Recently the Northern Territory Government and The City of Palmerston formed a partnership to fund Electronic Speed Limit Signs outside schools across Palmerston.

Research shows these signs have a strong and long-lasting influence on driver behaviour.

It would be great if the Northern Territory Government could also form a partnership with the City of Darwin to fund this program for all Darwin schools as well.

I have spoken to all Darwin based MLA's and we all support pursuing this initiative.

Yours sincerely

MICHAEL GUNNER
Member for Fannie Bay

NICOLE MANISON
Member for Wanguri

NATASHA FYLES
Member for Nightcliff

KEN VOWLES
Member for Johnston

LAUREN MOSS
Member for Casuarina

JEFF COLLINS
Member for Fong Lim

KATE WORDEN
Member for Sanderson

NGAREE AH KIT
Member for Karama

PAUL KIRBY
Member for Port Darwin

Working for Fannie Bay | Parap | Ludmilla | Coconut Grove | The Gardens

Michael Gunner MLA | Member for Fannie Bay

Shop 5/36, Parap Shopping Village, Parap NT | PO Box 11, Parap NT 0804 | P 08 8999 6437 | F 08 8941 2661 | E electorate.fanniebay@nt.gov.au

24 August 2018

Please quote: 3873914 DL:dc

The Hon. Michael Gunner MLA
Chief Minister
Northern Territory Government
GPO Box 3146
DARWIN NT 0801

Email: chief.minister@nt.gov.au

Dear Chief Minister



Partnership to Fund Electronic Speed Limit Signs Outside Darwin Schools

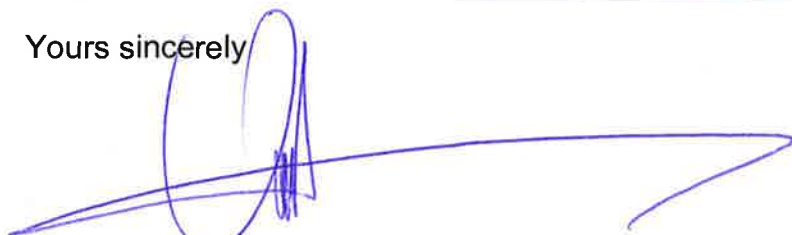
Thank you for your correspondence regarding a possible partnership between the City of Darwin and the Northern Government to fund electronic speed signs within Darwin School Zones.

As you rightfully state, Council shares the Northern Territory Government's concerns about road safety, particular where the most vulnerable road users are concerned, such as roads around Schools.

We would be happy to explore a partnership with the Northern Territory Government to implement electronic speed signs within Darwin School Zones.

To commence a dialogue to this end, I ask that you have the relevant Northern Territory Government officer contact our General Manager City Operations, Nik Kleine on 89 300 581 or email n.kleine@darwin.nt.gov.au at your convenience.

Yours sincerely



THE HON. KON VATSKALIS JP
LORD MAYOR

Local Government Special Purpose Grant - funding guidelines

1. Purpose

The local government Special Purpose Grant (SPG) is managed by the Department of Housing and Community Development (Department). The purpose of the SPG program is to allow recognised local governing bodies and other incorporated organisations providing local government services the opportunity to apply for funding to improve community infrastructure and local government service delivery outcomes.

2. Objectives

The objectives of the program are to:

- Support the implementation of key Northern Territory Government policy platforms
- Assist in the delivery of key outcomes outlined in the council's plans
- Assist in developing local government capacity to provide legitimate representation, effective governance, improved service delivery and sustainable development
- Assist local governing bodies and the constituent communities they represent to become stronger and self-sustaining
- Assist in the delivery of essential council infrastructure and services
- Provide a potential source of additional funding to those non local government bodies that provide local government/municipal services (e.g. trustees of reserves, cemetery trusts and the Local Government Association of the NT)

3. Eligibility

To be eligible for a special purpose grant, the organisation must:

- Be a recognised local governing body established under the *Local Government Act* or an incorporated organisation delivering local government/municipal services that are currently funded through the Local Government Division of the Department
- Have a current business, strategic or operational plan
- Have acquitted all previous grants relevant to this Department and complied with all other accountability requirements
- Have adequately demonstrated that the grant will not duplicate funding already provided under this or other funding sources for the purpose intended
- Have demonstrated that the grant application supports relevant Northern Territory Government strategies and policies
- The application pro-forma must be accompanied with supporting documentation including:
 - a. Quotes (screen dumps from web sites are not acceptable)
 - b. Project plans; and
 - c. Budgets.

4. Funding pool

There are two funding rounds per year with approximately 50% of the pool being allocated to each round. Organisations should be cognisant of the quantum of funds available when considering both the number and value of applications it intends to submit. Up to three applications can be submitted, and should be prioritised to assist the Department in the assessment process.

5. Purposes for which grants will be considered favourably

- Purchase of plant and equipment that will improve local government service delivery
- Staff housing on remote communities and general renovations/upgrades
- Upgrades for parks, sporting and recreational areas
- Supporting community infrastructure projects
- Addressing issues around anti-social behaviour and discourage acts of vandalism and graffiti in council park lands and open spaces
- Animal management programs

If the proposed project relies on pre-conditions (such as the acquisition of a section 19 lease under the *Aboriginal Land Rights (Northern Territory) Act*), then the application should not be submitted until there is conclusive evidence that the condition will not hinder or delay the progress of the project funding being applied for.

6. Purposes for which grants have not been approved

Given the limited funding pool, it is unlikely that grants for the purposes outlined below will be successful.

- Purchase of vehicles (passenger carrying/recreational vehicles – 4WDs, troop carriers, buses, quad bikes etc.)
- Establishment of 'new' community dumps or remediation of existing dumps
- Payment of sitting fees, travel costs, accommodation or hospitality items for meetings
- Purposes that are of a recurrent nature and outside council budget (e.g. staff salaries)
- Road construction and/or repairs and maintenance
- Construction of swimming pools
- Purposes that are not related to local government services and that should be addressed by another government agency.

7. Application processes & timelines

The SPG Program is subject to two rounds of funding per financial year.

Round 1 – August / September

Round 2 – February / March

Organisations will be given approximately four weeks to develop and submit applications. Incomplete or late applications will not be considered by the assessment panel.

A maximum of three (3) prioritised applications will be accepted per round. All applications must be accompanied by a least one recent quote. Screen dumps from web sites are not acceptable.

The grant application must not include administration/project management fees. These are expected to be covered by the grant applicant.

All applications from local government councils must exclude any GST component.

Councils are strongly encouraged to discuss proposed applications with their relevant Department of Housing and Community Development regional office prior to submission. Other organisations can contact the Local Government Division (contact details provided below) to discuss their proposed applications prior to submission.

8. Assessment considerations

The assessment of applications will include consideration of the following:

- Community acceptance and benefit of the project
- Alignment to Northern Territory Government strategies and policies
- Alignment with the applicant's strategic priorities as outlined in annual plans
- Relative importance to the delivery of local government services
- Recognition will be given to issues of geographical and regional equity of proposed projects

9. Assessment process

Assessment of grant applications will only be undertaken after the closing date.

Grant applications are assessed by the Local Government Division of the Department taking into account the above assessment considerations and prioritised on an NT wide basis. Recommendations are then forwarded to the Minister for Housing and Community Development to make a final decision on successful projects.

The minister will advise applicants on the successful projects whilst the Department will advise of the unsuccessful projects.

10. Unsuccessful / late applications

No applications will be held over for future assessment by the Department.

If an organisation wishes for an unsuccessful or late application to be considered for the next round, then it is up to that organisation to re-submit its application within the required time-frame of the next grant round.

11. Process for payment

Once the minister has approved the successful projects, applicants will receive:

- a letter from the minister advising of the project and grant amount that has been approved; and
- a letter of offer, acceptance and acquittal form from the Department.

Prior to grant payments being processed, successful applicants must ensure they have no outstanding grant acquittals relevant to the Local Government Division of this Department. All outstanding acquittals will need to be submitted to the Department before payment will be made.

Successful organisations must sign the acceptance form with appropriate authorisation and return back to the Department.

11. Funds Management

- The purpose for which grant funding was applied for must be fully expended within two years of the receipt of funding. Failure to do so may result in the Department requesting the funds to be repaid
- Acquit all, partial or nil expenditure of the SPG as at 30 June by 31 July each year.
- All approved projects are required to be procured in accordance with the *Local Government Act* and the Northern Territory Government “Bought from a Territory Enterprise” policy if applicable.
- The purpose for which grant funding is provided cannot be changed following the Minister for Housing and Community Development’s approval. All funded projects must be completed according to the purpose on the grant application. Minor changes to the purpose of the approved project may be approved by the Department on application.
- Unspent funds will be required to be returned unless approved otherwise in writing by the Department.
- The Department reserves the right to request the full value of the grant to be returned if the organisation disposes of the asset acquired with the grant within four (4) years of the payment of the grant.

12. Contact details and Completed Submissions

If you require further information please contact:

Donna Hadfield
A/Manager Grants Program
(w) 08 8999 8820

Omor Robin
Grants and Compliance Officer
(w) 08 8999 8576

Completed applications are to be emailed to: lg.grants@nt.gov.au

ENCL:
YES

ORDINARY COUNCIL MEETING/OPEN

AGENDA ITEM: 14.1.4

NORTHERN TERRITORY PLANNING SCHEME AMENDMENT - PA2018/0405 - LOT 2356 & 5315 (10) STUART HIGHWAY & (4) DUKE STREET, STUART PARK

REPORT No.: 18CF0103 DB:hd

COMMON No.: PA2018/0405

DATE: 11/12/2018

Presenter: Planning Officer, Brian Sellers

**Approved: General Manager Government Relations & External Affairs,
Melissa Reiter**

PURPOSE

The purpose of this report is to refer to Council for comment, Pursuant to Section 19 of the *Planning Act*, the following development application: Northern Territory Planning Scheme Amendment - PA2018/0405 - Lot 2356 & 5315 (10) Stuart Highway & (4) Duke Street, Stuart Park.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

1. Collaborative, Inclusive and Connected Community

Outcome

- 1.4 Improved relations with all levels of government and significant stakeholders

Key Strategies

- 1.4.2 Play an active role in strategic and statutory planning processes

KEY ISSUES

- The subject site is located at Lot 2536 (10) Stuart Highway and Lot 5315 (4) Duke Street, Stuart Park.
- The proposal seeks to amend the Northern Territory Planning Scheme by rezoning the site from Zone MD (Multiple Dwelling Residential) to Zone C (Commercial).
- The surrounding land is zoned Service Commercial, Conservation and General Industry.
- The proposed rezoning is generally considered consistent with current policy documents, including: the Darwin Regional Land Use Plan 2015, the Darwin Inner Suburbs Area Plan, and the Northern Territory Planning Scheme.

PAGE: 2
 REPORT NUMBER: 18CF0103 DB:hd
 SUBJECT: NORTHERN TERRITORY PLANNING SCHEME AMENDMENT -
 PA2018/0405 - LOT 2356 & 5315 (10) STUART HIGHWAY & (4) DUKE
 STREET, STUART PARK

RECOMMENDATIONS

- A. THAT Report Number 18CF0103 DB:hd entitled Northern Territory Planning Scheme Amendment - PA2018/0405 - Lot 2356 & 5315 (10) Stuart Highway & (4) Duke Street, Stuart Park be received and noted.
- B. THAT Council endorse the submission, dated 14 December 2018 to the Reporting Body within **Attachment A** to Report Number 18CF0103 DB:hd entitled Northern Territory Planning Scheme Amendment - PA2018/0405 - Lot 2356 & 5315 (10) Stuart Highway & (4) Duke Street, Stuart Park.

BACKGROUND

The subject sites are located at Lot 2536 (10) Stuart Highway and Lot 5315 (4) Duke Street, Stuart Park, wholly within Zone MD (Multiple Dwelling Residential).

The surrounding allotments are zoned: Zone GI (General Industry), Zone CN (Conservation), and Zone SC (Service Commercial), refer to Figure 2 on the next page. The land to the south of the subject site, Zoned GI, and is a decommissioned petroleum tank site with the land to the east Zoned CN, and is the Duke Street Rain Forrest, which is owned and managed by City of Darwin. The primary purpose of Zone SC is to provide for commercial activities which, because of the nature of their business or size of the population catchment, require large sites.



Figure 1: Subject Site (Red), Stormwater (Blue)

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 PA2018/0405 - LOT 2356 & 5315 (10) STUART HIGHWAY & (4) DUKE
 STREET, STUART PARK

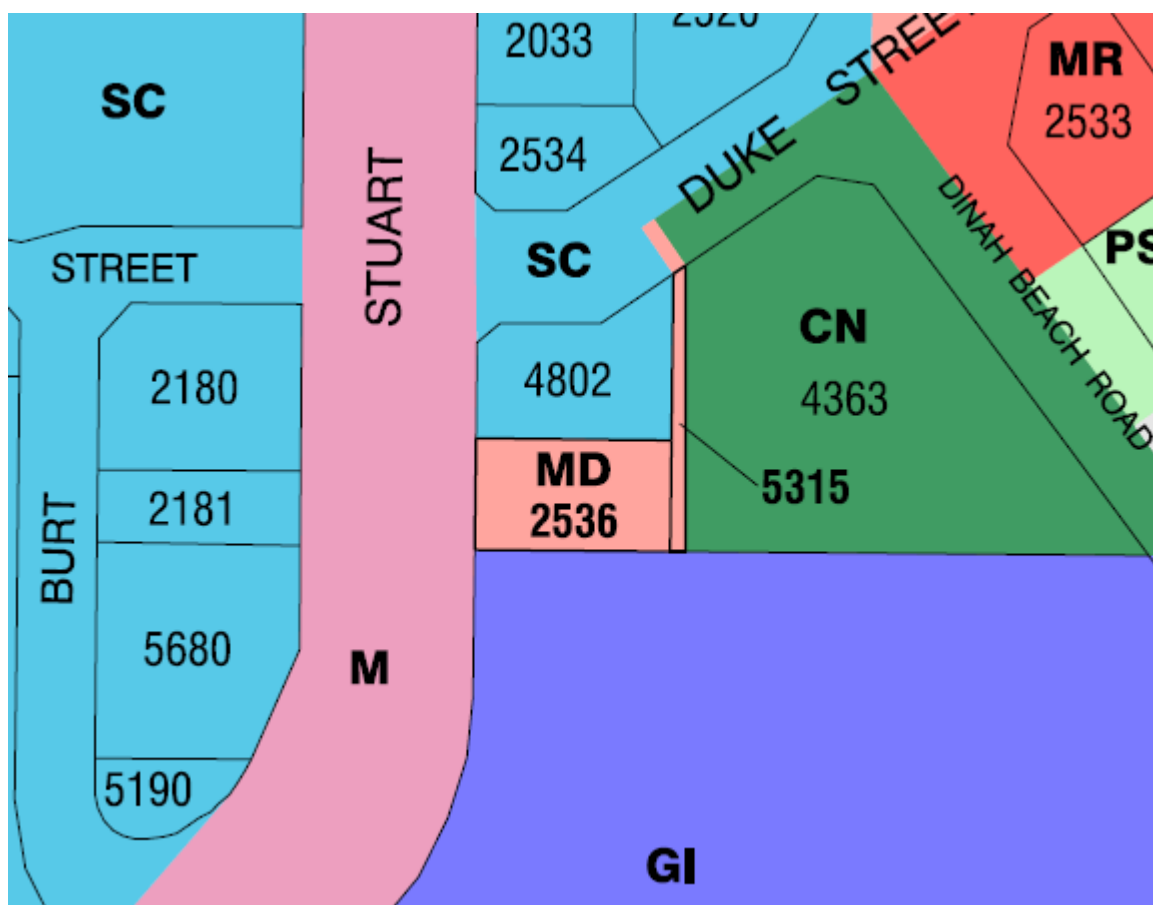


Figure 2: Zoning Map

DISCUSSION

Proposal

The proposal seeks to amend the Northern Territory Planning Scheme (NTPS) by rezoning the site from Zone MD (Multiple Dwelling Residential) to Zone C (Commercial) of the NTPS.

Assessment

The proposed rezoning will allow for commercial development to occur. Some forms of low density residential uses will be prohibited, but residential development in higher densities will be available on the allotment.

The proposed rezoning is generally considered consistent with current planning documents relating to the subject site for the following reasons:

- Stuart Highway is identified as a 'major transport corridor,' suitable for commercial uses and higher density housing.'
- The Darwin Inner suburbs Area Plan – District Wide Land Use Plan identified the Subject Site as "Potential area for change" and "mixed use" development. The proposed rezoning will achieve both.

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 STREET, STUART PARK

- Zone C (Commercial) is generally considered to interface better with Zone GI (General Industry) and Zone SC (Service Commercial), than Zone MD (Multiple Dwelling Residential) as all three zones (C, GI and SC) encourage commercial activity.

Key Council Issues

Access

Lot 5315 (4) Duke Street is 3.5 metres wide and is used to access Lot 2536 (10) Stuart Highway. An unused access remains on the Stuart Highway. Access to and from the site may be an issue and will be investigated through any development application received in the future.

The access from Duke Street is located within the 'Roadworks Contribution Plan CP2003/01A Stuart Park.' However, contributions are considered based on the number of dwellings being created and no dwellings are being proposed within the application for a Planning Scheme Amendment.

Stormwater

The proposed rezoning will not impact on stormwater.

Interface

The subject site abuts the Duke Street Rain Forrest which is owned by City of Darwin. Whilst Zone C (Commercial) may increase the intensity of development on the subject site, it is unlikely to cause any undue impact on the Duke Street Rain Forrest due to allotment 5315 (4) Duke Street being too narrow for increased development.

Summary

The proposal is generally considered consistent with current planning documents and is considered unlikely to cause any significant detriment within the locality.

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Town Planner
- Planning Officer
- Team Leader Development

POLICY IMPLICATIONS

The changes proposed are within the Northern Territory Planning Scheme. No changes to Council Policy will occur.

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 PA2018/0405 - LOT 2356 & 5315 (10) STUART HIGHWAY & (4) DUKE
 STREET, STUART PARK

BUDGET AND RESOURCE IMPLICATIONS

Not assessed

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Not Assessed

ENVIRONMENTAL IMPLICATIONS

Whilst the Subject Site adjoins zone CN (Conservation), owned by City of Darwin, the proposed rezoning is unlikely to cause any undue impact.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

BRIAN SELLERS
PLANNING OFFICER

MELISSA REITER
GENERAL MANAGER
GOVERNMENT RELATIONS &
EXTERNAL AFFAIRS

For enquiries, please contact Brian Sellers on 8930 0683 or email:
 b.sellers@darwin.nt.gov.au.

Attachments:

- Attachment A:** City of Darwin, Letter of Response to Reporting Body, dated 14 December 2018
- Attachment B:** Development Application, Northern Territory Planning Scheme Amendment - PA2018/0405 - Lot 2356 & 5315 (10) Stuart Highway & (4) Duke Street, Stuart Park

14 December 2018

Reference: PA2018/0405 DB:hd

Dr David Ritchie
Chairman
Northern Territory Planning Commission
GPO Box 1680
DARWIN NT 0801

Email: planning.ntg@nt.gov.au

Dear Dr Ritchie

Parcel Description: **Lot 2536 & 5315 – Town of Darwin**
 10 Stuart Highway & 4 Duke Street, Stuart Park

Planning Scheme Amendment: rezoning the site from Zone MD (Multiple Dwelling Residential) to Zone C (Commercial)

Thank you for the proposed planning scheme amendment referred to this office, dated 16 November 2018, concerning the above.

City of Darwin considers the proposal to be consistent with current planning documents. In addition, the applicant should note that:

- Lot 5315 Town of Darwin is located within the 'Roadworks Contribution Plan CP2003/01A Stuart Park.' Contributions are calculated based on the number of dwellings proposed.
- The vegetation within allotment 4363 (6) Duke Street, Stuart Park, zoned CN (Conservation) is considered important and must be protected.

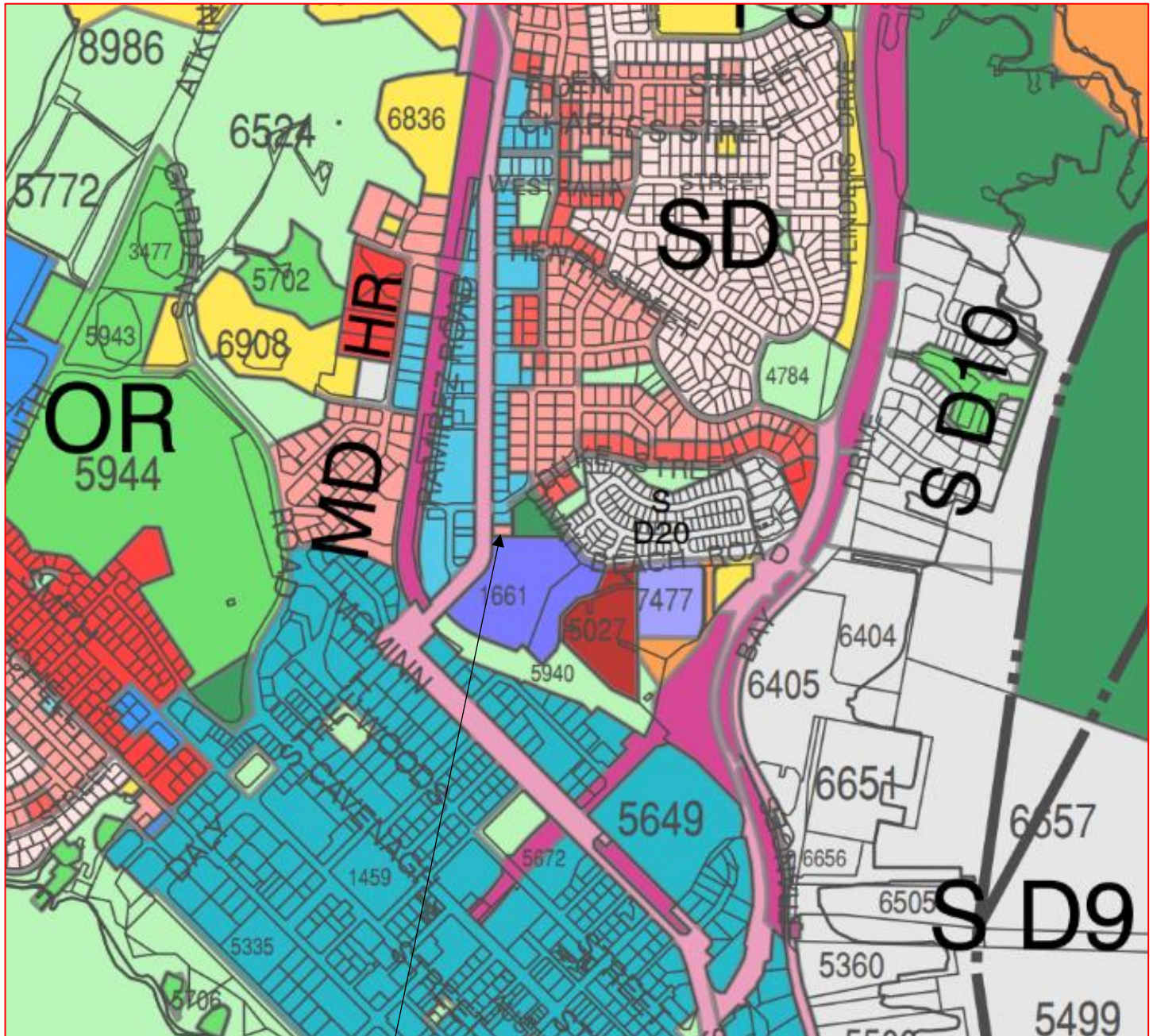
If you require any further discussion in relation to this application, please feel free to contact me on 8930 0528.

Yours faithfully

CINDY ROBSON
MANAGER CITY PLANNING

Planning Scheme Amendment Proposal for 10 Stuart Highway Stuart Park

FIGURE 1



10 Stuart Highway Stuart Park.

NORTHERN TERRITORY OF AUSTRALIA
PROPOSAL TO AMEND NT PLANNING SCHEME
PA2018/0405

The Minister for Infrastructure, Planning and Logistics has accepted an application to amend the NT Planning Scheme made by Katie Bebeklis for exhibition. The application seeks to rezone Lot 2536 (10 Stuart Highway, Stuart Park) and Lot 5315 (4 Duke Street, Stuart Park) Town of Darwin, from Zone MD (Multiple Dwelling Residential) to Zone C (Commercial).

The proposed amendment is intended to facilitate future commercial development.

Attached are:

- a locality map
- extracts from the NT Planning Scheme relating to Zone MD (Multiple Dwelling Residential); and
- extracts from the NT Planning Scheme relating to Zone C (Commercial).

Period of Exhibition and Lodging a Submission

The exhibition period is from Friday 16 November 2018 to Friday 14 December 2018.

The suitability of the subject site for uses in accordance with the proposed zone is the primary consideration in the assessment of proposals to amend the NT Planning Scheme. Matters relating to the intended development of the site are addressed in the development application and assessment processes.

Written submissions about the proposed planning scheme amendment are to be received by 11.59pm on Friday 14 December 2018 and addressed to:

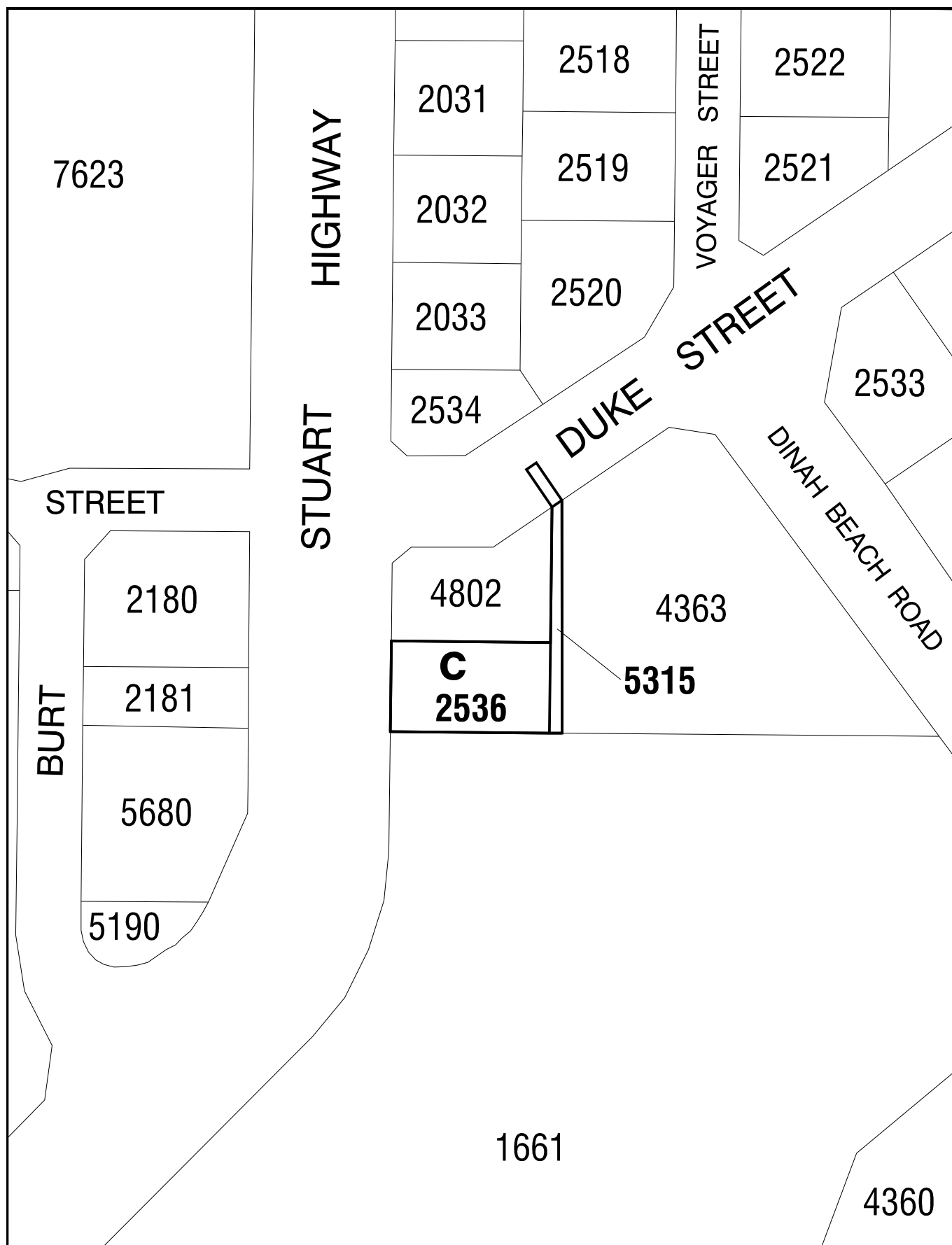
NT Planning Commission
 GPO Box 1680
 DARWIN NT 0801; or

Email: planning.ntg@nt.gov.au; or

Fax: (08) 8999 7189; or

Hand delivered to Lands Planning, Level 1 Energy House, 18-20 Cavenagh Street, Darwin.

For more information please contact David Dwight, Lands Planning on telephone (08) 8999 6121.



PROPOSED NT PLANNING SCHEME
 AMENDMENT PA2018/0405
 REZONE LOT 2536 and LOT 5315
 TOWN OF DARWIN
 From Zone MD (Multiple Dwelling)
 to Zone C (Commercial)



Department of Infrastructure, Planning and Logistics



Scale 1:1500 @ A4



File No.: PA2018/0405

Date: 14-Nov-18

Drawing Name: Lots 2356 and 5315 Darwin.dgn

5.2 ZONE MD – MULTIPLE DWELLING RESIDENTIAL

Amendment No. 320
gazetted 26.03.2014
omits and substitutes
clause 5.2

1. The primary purpose of Zone MD is to provide for a range of housing options to a maximum height of two **storeys** above **ground level**.
2. The scale, character and architectural style of development should be compatible with the streetscape and surrounding development.
3. A **single dwelling** on a lot less than 600m² should be integrated in terms of design and site layout with adjacent development and street infrastructure.

Clause 1.3 refers to Sheds.

uses are prohibited in this zone. See clause 2.2(3) & (4).

Clause 6.8 refers to **Demountable Structures**.

Clause 6.14 refers to land subject to and storm surge.

Clause 7.10.2 refers to **caravans**.

Clauses 11.1.1 and 11.1.2 refer to subdivision lot size and 11.2 to subdivision standards.

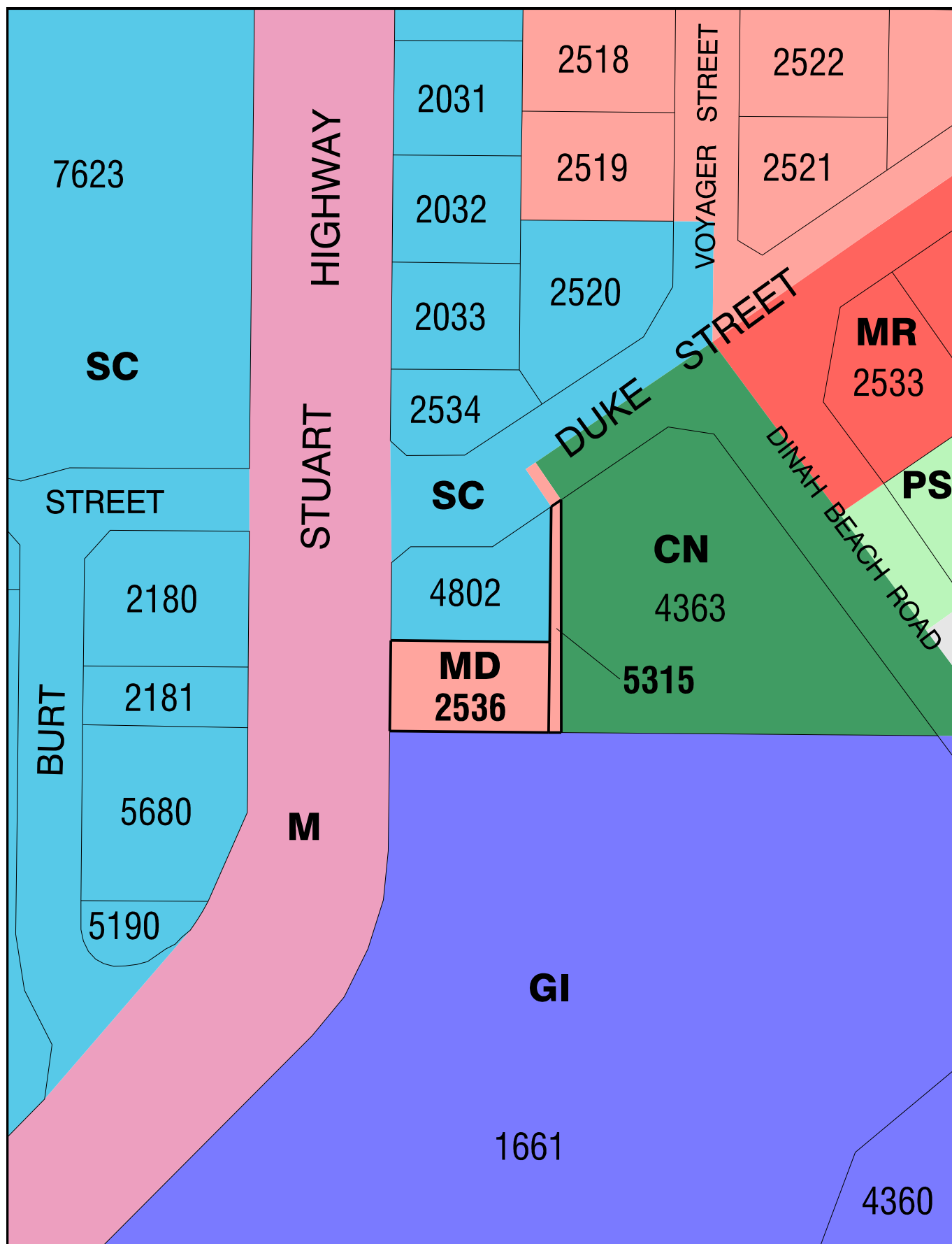
Clause 13.5 refers to the erection of mobile telephone communications towers.

Clause 11.2.4 refers to lots less than 600m² for **single dwellings** in Zone MD.

ZONING TABLE – ZONE MD

abattoir	x	
agriculture	x	
animal boarding	x	
business sign	P	6.7
caravan park	x	
caretaker's residence	x	
car park	x	
child care centre	x	
community centre	D	6.1, 6.5.1
domestic livestock	x	
education establishment	x	
fuel depot	x	
general industry	x	
group home	P	7.1, 7.10.5
home based child care centre	D	6.5.1, 7.10.6
home based contracting	P	7.10.8
home based visitor accommodation	S	7.10.1
home occupation	P	7.10.7
horticulture	x	
hospital	x	
hostel	x	
hotel	x	
independent unit	P	6.5.1, 7.1, 7.3, 7.5, 7.10.4
intensive animal husbandry	x	
leisure and recreation	x	
licensed club	x	
light industry	x	
medical clinic	x	
medical consulting rooms	D	6.5.1, 7.10.9
motel	x	
motor body works	x	
motor repair station	x	
multiple dwellings	D	6.5.1, 7.1, 7.3, 7.5, 7.6, 7.7, 7.8
office	x	
passenger terminal	x	
place of worship	x	
plant nursery	x	
promotion sign	x	
recycling depot	x	
restaurant	x	
retail agricultural stall	x	
rural industry	x	
service station	x	
shop	x	
showroom sales	x	
single dwelling	P	6.5.1, 6.5.4, 7.1, 7.3, 7.3.3, 7.5
stables	x	
supporting accommodation	D	6.5.1, 7.1, 7.3, 7.5, 7.6, 7.7, 7.8
transport terminal	x	
vehicle sales and hire	x	
veterinary clinic	x	
warehouse	x	

P = Permitted **S** = Self Assessable **D** = Discretionary x = Prohibited



EXISTING ZONING PLAN
 NT PLANNING SCHEME
 AMENDMENT PA2018/0405
 REZONE LOT 2536 and LOT 5315
 TOWN OF DARWIN
 From Zone MD (Multiple Dwelling)
 to Zone C (Commercial)



Department of Infrastructure, Planning and Logistics

0 15 30 45 60 75m

Scale 1:1500 @ A4



File No.: PA2018/0405

Date: 14-Nov-18

Drawing Name: Lots 2356 and 5315 Darwin.dgn

5.8 ZONE C – COMMERCIAL

1. The primary purpose of Zone C is to provide for a range of business and community uses.
2. The zone applies to shopping areas ranging from neighbourhood convenience shopping to regional centres.
3. Development should:
 - (a) be of a scale and character appropriate to the service function of a particular centre;
 - (b) respect the **amenity** of adjacent and nearby uses; and
 - (c) promote community safety in building design, having regard to adjacent and nearby uses.

Clause 6.8 refers to **Demountable Structures**.

Clause 6.2 limits the height of buildings within the Municipality of Alice Springs.

Clause 6.14 refers to land subject to inundation.

Clause 7.10.2 refers to **caravans**.

Clause 8.1.2 refers to interchangeable uses in Zone C.

Clause 8.1 describes standards for commercial development.

Clause 13.5 refers to the erection of mobile telephone communications towers.

ZONING TABLE – ZONE C

abattoir	x	
agriculture	x	
animal boarding	x	
business sign	P	6.7
caravan park	x	
caretaker's residence	P	6.5.1, 7.1, 7.10.3
car park	D	6.4, 6.5.3
child care centre	D	6.4, 6.5.1, 8.1.5, 8.2
community centre	D	6.4, 6.5.1, 8.2
domestic livestock	x	
education establishment	x	
fuel depot	x	
general industry	x	
group home	x	
home based child care centre	x	
home based contracting	x	
home based visitor accommodation	x	
home occupation	P	7.10.7
horticulture	x	
hospital	x	
hostel	D	6.4, 6.5.1, 7.3, 7.6, 7.8, 7.9, 8.2
hotel	D	6.4, 6.5.1, 6.6, 8.2
independent unit	x	
intensive animal husbandry	x	
leisure and recreation	D	6.4, 6.5.1, 8.2
licensed club	D	6.4, 6.5.1, 6.6, 8.2
light industry	x	
medical clinic	D	6.4, 6.5.1, 8.2
medical consulting rooms	D	6.5.1, 7.10.9
motel	D	6.5.1, 6.6, 8.2
motor body works	x	
motor repair station	D	6.4, 6.5.1
multiple dwellings	D	6.5.1, 7.1, 7.5, 7.6, 7.8, 7.9
office	D	6.4, 6.5.1, 6.6, 8.1.2, 8.2
passenger terminal	x	
place of worship	D	6.4, 6.5.1, 8.2
plant nursery	D	6.4, 6.5.1
promotion sign	D	6.7
recycling depot	x	
restaurant	D	6.4, 6.5.1, 6.6, 8.1.2, 8.2
retail agricultural stall	x	
rural industry	x	
service station	D	6.4, 6.5.1, 8.1.4
shop	D	6.4, 6.5.1, 6.6, 8.1.2, 8.2
showroom sales	D	6.4, 6.5.1, 6.6, 8.2
single dwelling	x	
stables	x	
supporting accommodation	D	6.5.1, 7.5, 7.6, 7.8, 7.9
transport terminal	x	
vehicle sales and hire	D	6.4, 6.5.1, 8.2
veterinary clinic	D	6.4, 6.5.1, 8.2
warehouse	x	

P = Permitted **S** = Self Assessable **D** = Discretionary **x** = Prohibited

Site Plan



Site plan: Lots 2536 and 5315, Town of Darwin Residential address: (10) Stuart Highway and (4) Duke Street, Stuart Park

The site subject to this application

Lot 2536 (10) Stuart Highway, Stuart Park, Town of Darwin; and
 Lot 5315 (4) Duke Street, Stuart Park, Town of Darwin

Summary of the proposal

To amend the NT Planning Scheme by rezoning the site from Zone MD (Multiple Dwelling Residential) to Zone C (Commercial) of the NT Planning Scheme.

Reason for the proposal

The site had originally been in Zone C however many years ago this was changed to zone MD to allow its residents to expand accommodation on the site from 1 to 5 dwellings. These intentions have now changed and the property is being offered for sale.

This application seeks to change the zoning provisions because the proposed zone better reflects the site's development potential and is consistent with the adjoining commercial zone in the locality.

The application outlines that the proposed new zone will be more appropriate for the adjoining and nearby land and for the location generally because once rezoned, it will accommodate development that will be capable of meeting current planning policy and relevant development provisions listed in applicable documents of the NT planning system.

1. Introduction

This report is prepared seeking to amend the NT Planning Scheme by rezoning Lot 2536 and Lot 5315, Town of Darwin from Zone MD (Multiple Dwelling Residential) to Zone C (Commercial) of the NT Planning Scheme.

The land at number 10 Stuart Highway and 4 Duke Street, Stuart Park is located in a unique position at the beginning of Stuart Highway, on the outer boundary of, and overlooking Darwin CBD. Total area of lot 2536 is 1180m² and total area of Lot 5315 is 231m² potentially combining into 1411m² of developable area. The property has a frontage to Stuart Highway and (via Lot 5315) to Duke Street. The land slopes away from Stuart Highway towards the rear of the parcel and towards Lot 4363 Town of Darwin located within zone CN (Conservation) of the NT Planning Scheme. See existing zoning plan at attachment **Figure 1**.

The site was originally zoned C (Commercial) under the old Darwin Town Plan. The owners of the site have in the past successfully applied to rezone the land to the former R2 (Medium Density Residential) zone of the old Darwin Town Plan. A proposal to develop the site for purposes of 5 attached dwellings was approved in 1981. The introduction of the NT Planning Scheme has changed the name of the zone from R2 to MD however the intent of its development provisions promoting the development of multiple dwellings on land in the zone have not changed.

The construction of the attached dwellings never commenced and the site is currently being offered for sale. The existing zoning is no longer suitable for the site or the locality and the owners wish for the land to revert to commercial zone considered to be optimal in facilitating its further development consistent with current planning policy and development provisions as outlined in this application.

The remainder of this report outlines the manner in which the proposal addresses provisions of the *Planning Act* and the NT Planning Scheme.

2. Relevant Planning and Legal Requirements

2.1 Planning Act

Part 2 Section 7 of the Act introduces the NT planning Scheme (The Scheme) and Section 9 provides for the Scheme's contents including Section 9(1) which allows the Scheme to include, among other things, the statements of policy (Zoning) in respect of the use or development of the land. Section 13(1) allows a person to request the Minister to amend a planning scheme as proposed in request.

The Act does not prescribe specific form or specific process to be completed as part of the lodgement procedure and this report together with its attachments should therefore be regarded as an application lodged under the provisions of Section 13(1) of the Planning Act seeking to amend a statement of policy (Zoning) in the NT Planning Scheme with respect to the use or development of the land subject to this application.

2.2 NT Planning Scheme

Part 1- Land Use Policies

Clause 2.7 (Reference to Policy) requires that the interpretation of the Planning Scheme and determinations of the Minister for Infrastructure, Planning and Logistics to have regard to the policies and planning concepts expressed in documents appearing in Part 8 or Schedule 2 to ensure that a use or development or proposed use or development is consistent with them.

Relevant policy documents listed at Schedule 2 of the Scheme include:

Darwin Regional Land Use Plan 2015

The Darwin Regional Land Use Plan (DRLUP) identifies an overarching framework for future development within the greater Darwin Region. The Plan (p: 23) identifies Stuart Highway as a major transport corridor and an urban activity centre suitable for the development of higher density housing. Objectives for Activity Centres also promote the provision of a mix of activities appropriate to the type of centre and the target population.

In considering the intentions of the regional planning policy, it should be noted that the proposed zone C (Commercial) fronting the Highway is more likely to facilitate a mixed use development with higher density housing than zone MD where commercial uses are normally prohibited. The proposed Zone C in this location is also consistent with key objectives for urban residential development outlined in the Regional Plan which promote the provision of a range of dwelling types in a range of localities to cater for changing demographics and to meet increasingly diverse community aspirations. With many services and facilities already provided in the locality, this site, once rezoned, can provide an attractive mix of products for the residential and retail market which would be of benefit for the community.

The Regional Plan also regards the CBD of Darwin as the focus of significant economic activity and employment, as the seat of government and the primary regional commercial and tourist hub. Given the subject's property's location fronting Stuart Highway and overlooking the CBD, the subject land would be better located in zone C as it can accommodate retail and commercial development and contribute to and expand on the existing range of services and retail destinations along this section of Stuart Highway, considered to be one of the most prominent roads in Northern Territory.

The proposed amendment is generally considered as being consistent with all other relevant provisions of the Regional Plan.

Darwin Inner Suburbs Area Plan 2016

The Darwin Inner Suburbs Area Plan provides a framework to guide progressive growth and development within the inner suburbs of Darwin including the subject (Stuart Park) locality. The Area Plan is premised on focusing new growth toward activity centres to facilitate walkability associated with the co-location of higher density residential development and a mix of commercial, retail, community facilities and services, public transport and tracts of public open space.

The site, its location on a prominent public corridor with ample facilities and services including public transport, with open space at the rear and nearby and in close proximity to the CBD to allow for walking and cycling there, represents an ideal example of the Plan's aspirations. In this context it is submitted that a commercial zone will better facilitate those aspirations than the current zone which precludes options for retail and commercial uses on ground floor facing the street.

The District wide land use plan on pg. 8 of the Area Plan identifies the site as being located in an area with a potential for change and it is noted that proposed zone C will better accord with Plan's goals for residential and Activity Centres and Tourist Commercial Areas listed on page 9 by facilitating new housing opportunities that reflect diverse needs of Darwin's population and providing opportunities for people to reside, work and shop in location with good public transport services, services infrastructure, safe streets and strong sense of place.

The chapter on Activity Centres and Tourist Commercial Areas at pg. 18 identifies the subject land and locality as being in the local activity centre (Specialist and Secondary Centre) and related concept plan at page 47 further reinforces the Plan's aspiration for the site to accommodate a mixed use residential, commercial and showroom uses.

Relevant planning principles and objectives for secondary centres also anticipate development of mixed use buildings with several storeys of residential accommodation above ground floor, to be developed with commercial activities. Again it is submitted that land in zone C can better respond to the Area Plan aspirations than would be the case if the land was located in zone MD.

It should also be noted that concepts for Stuart Highway, Stuart Park precinct at pg. 22 and related concept plans at page 47 to 49 also list number of objectives relating to development and built form on each parcel in the precinct, including options for lot amalgamations to facilitate better outcomes in the built form. This proposal only seeks to rezone the subject land in accordance with the area plan to inform options for its future development including the possibility of it being amalgamated with adjoining land (Eg. Lot 4802, Town of Darwin). In consequence this Planning Scheme Amendment proposal is not intended to or should not be assessed with respect to specific provisions relating to any built form until the site is proposed to be developed.

Part 2 - Planning Principles and Framework

Clause 4 (Planning Principles and Framework) of the Planning Scheme requires that the interpretation of the Scheme and determinations of a consent authority have regard to planning principles and the relevant framework drawings in this part and ensure that a use or development or proposed use or development is consistent with them.

Clause 4.1 establishes principles relevant to the Northern Territory. Principles of relevance to the current proposal include sub-clauses:

- a. contribute to a built, rural and natural environment supporting the diverse lifestyle and the social, cultural and economic development of the Territory promoting housing choice, and public infrastructure including a coordinated, integrated and efficient transport network; and
- b. Promote a more compact urban form in appropriate locations to maximise infrastructure utilisation and enhance urban liveability.

The application is considered consistent with Clause 4.1 in that:

- the proposed zone will facilitate housing choice in a suitable location serviced by existing infrastructure and public transport; and
- The proposed zone will better facilitate more compact urban form and maximise infrastructure utilisation through co-location of uses and services on the land in close proximity to other services and facilities broadening choice in both dwelling type, configuration and location which, individually or in combination enhance urban liveability and promote viability of relevant activity centres.

A desktop assessment also confirms that the subject site is free from environmental constraints such as seasonal flooding or soil water logging constraints and is not subject to the impact of Primary or Secondary Storm Surge. The land does adjoin land in zone GI (General Industry) and zone C is considered more appropriate transition zone to match the rest of the Activity Centre than the existing medium density residential zone.

Based on the above considerations, the proposed zoning can facilitate higher density mixed development in more compact urban form on land without any inherent significant constraints which would preclude its function in the proposed zone. This is consistent with the stated principles of clause 4.1.

Clause 4.2 of the Scheme requires that, in relation to the Darwin region, the Planning Scheme is to be administered to provide for orderly and appropriate development to cater for population growth, consistent with the Darwin Regional Land Use Framework and any applicable area plans in Part 8.

As discussed with respect to regional and local policies above, this application addresses the following relevant policies:

- The proposed new zone can (through consolidation with adjoining land or as a mixed use development) facilitate broader range of dwelling types to meet the needs and aspirations of all sectors of the community;
- Allow for integration of new residential development taking into account character of established areas; and
- Allows for more compact and higher density development proximate to facilities and services on infill sites in established areas.

Overall, the proposal meets the Scheme intentions in relation to policies for residential and commercial land uses in the Darwin region. The application is proposing an appropriate zoning regime for suitably located site, capable of accommodating higher density mixed use development, capable of containing a range of dwelling types as well as retail and commercial facilities in a close proximity to existing services and facilities including Darwin CBD.

Part 3 - Zones

Clause 5.8 (Zone C - Commercial) establishes the primary purpose of Zone C (Commercial) as providing “for a range of business and community uses”. While the zone applies to shopping areas that can include a neighbourhood convenience shopping or a regional centre, it is noted that Clause 7.9 (Residential Development in Zone C) allows for the development of dwellings, provided that ground floor space is utilised for commercial activity.

It is also noted that mixed use buildings in zone C are restricted to 3 storeys through the provisions of Clause 7.1 (Residential Density and Height Limitation) of the Scheme. This is despite the fact that the Inner Suburbs Area Plan concepts for Stuart Highway, Stuart Park precinct at page 22 and related concept plans at pages 47 to 49 list the possible height of mixed use buildings at 6 storeys.

Clause 1.2 (Application) of the Scheme states that where an inconsistency between the Scheme’s development provisions and policy exists, the development provisions listed in Part 3 prevail over policy. In consequence any development of the subject site will be restricted to 3 storeys only however the ultimate height and density of any mixed use development and the inconsistency between policy and statutory provisions can be addressed through subsequent development application for the site.

Clause 5.2 (Zone MD - Multiple Dwelling Residential) establishes the primary purpose of the zone is to provide for a range of housing options to a maximum height of two storeys above ground level. The zone provisions also envisage the scale, character and architectural style of development should be compatible with the streetscape and surrounding development.

Comparison of the development controls of the existing Zone MD (Multiple Dwelling Residential) and proposed Zone C (Commercial) is shown below.

Defined Use	Zone C	Zone MD
abattoir	x	x
agriculture	x	x
animal boarding	x	x
business sign	P	P
caravan park	x	x
caretaker's residence	P	x
car park	D	x
child care centre	D	x
community centre	D	D
domestic livestock	x	x
education establishment	x	x
fuel depot	x	x
general industry	x	x
group home	x	P
home based child care centre	x	D
home based contracting	x	P
home based visitor accommodation	x	S
home occupation	P	P
horticulture	x	x
hospital	x	x
hostel	D	x
hotel	D	x
Independent unit	x	P
intensive animal husbandry	x	x
leisure and recreation	D	x
licensed club	D	x
light industry	x	x
medical clinic	D	x
medical consulting rooms	D	D
motel	D	x
motor body works	x	x
motor repair station	D	x
multiple dwellings	D	D
office	D	x
passenger terminal	x	x
place of worship	D	x
plant nursery	D	x
promotion sign	D	x
recycling depot	x	x
restaurant	D	x
retail agricultural stall	x	x
rural industry	x	x
service station	D	x
shop	D	x
showroom sales	D	x
single dwelling	x	P
stables	x	x
supporting accommodation	D	D
transport terminal	x	x
vehicle sales and hire	D	x
veterinary clinic	D	x
warehouse	x	x

Aerial imagery indicates that the site is developed for the purpose of single dwelling and primarily used for residential purposes. Lot 5315 was originally purchased to facilitate alternative access to the site but the land is only 3m wide and cannot accommodate a dual carriageway. City of Darwin have previously advised that due to its location next to zone CN (Conservation) of the Scheme the width of the lot cannot be widened. For this reason the two lots forming the subject parcel have not been consolidated to maintain a broadest range of development options in accordance with the Scheme's provisions.

The location, size, shape and configuration of the two land parcels, if rezoned, will comply with policy provisions for the area and the purpose of Zone C (Commercial) of the Scheme, as it will allow for the creation of additional lots for mixed use development and contribute to the viability of existing activities in the locality.

Conclusion / Summary

The site had originally been in zone C however many years ago the residents applied to change the zone to MD to provide accommodation for their family members. The owner's circumstances have now changed and the property is being offered for sale.

This proposal seeks to establish a commercial zone over the site to reflect its development potential based on the site's location, the zoning regime over the nearby sites in the locality and based on current development provisions listed in relevant planning documents of the NT Planning System.

Consideration of various strategic and statutory provisions of the NT Planning system leads to a conclusion that the site is more suited for zone C than MD as development in zone C is more likely to be compatible with streetscape and surrounding development envisioned by the Darwin Inner Suburbs Area Plan.

The application argues that the proposal is considered to be in accordance with the intent of the majority of strategic policy provisions for the area and its rezoning will lead to good planning outcomes for this locality.

ENCL: YES	ORDINARY COUNCIL MEETING/OPEN	AGENDA ITEM:	14.1.5
ASSET MANAGEMENT PLANS			
REPORT No.: 18CO0054 CP:ks		COMMON No.: 1713107	DATE: 11/12/2018

Presenter: Chief Operating Officer, Chris Potter

Approved: Chief Executive Officer, Scott Waters

PURPOSE

The purpose of this report is for Council to adopt the recommendations made by the Risk Management & Audit Committee at its meeting on the 26 October 2018 and noted in the background and the report attached.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.3 Good governance

Key Strategies

5.3.3 Understand and manage Council's risk exposure

KEY ISSUES

- In July 2018 the CEO appointed a consultant to address the significant gaps in City of Darwin asset management, and to better inform Council's Long Term Financial Plan (LTFP), noting a complete program was required.
- Five staff were seconded to address the concerns of the Deloitte audit report, but also gaps identified by staff in managing the asset base.
- After further review, the program identified that Council had multiple policies addressing the same issue and often created conflicts between them. What was decided by this group was to redress this situation and collapse multiple policies into one. The detail that existed in the policies were then cascaded into the Asset Management Plan (AMP), that were then supported from a technical process by procedures
- As these AMP's are completed, they will require formal adoption by the Risk Management & Audit Committee and Council.

PAGE: 2
 REPORT NUMBER: 18CO0054 CP:ks
 SUBJECT: ASSET MANAGEMENT PLANS

RECOMMENDATIONS

- A. THAT Report Number 18CO0054 CP:ks entitled Asset Management Plans, be received and noted.
- B. THAT Council adopt the recommendations from the Risk Management & Audit Committee contained in Report Number 18CO0054 CP:ks entitled Asset Management Plans.

BACKGROUND

Risk Management and Audit Committee Outstanding Audit Issues No. 145 from the Deloitte March 2015 report are addressed in this report.

At the Risk Management & Audit Committee Meeting dated 26 October 2018 the Committee endorsed the following recommendations:

Asset Management Plans

Report No. 18CP0118 AR:ks (26/10/18) Common No. 1713107

THAT it be a recommendation to Council:-

- A. *THAT Report Number 18CP0118 AR:ks entitled Asset Management Plans , be received and noted.*
- B. *THAT Risk Management and Audit Committee recommend to Council to rescind the Assets Policies listed in Table 1 in the attached report (**Attachment A**)*
- C. *THAT Risk Management and Audit Committee recommend Council to adopt the new Asset Management Policy No.55 (**Attachment B**)*
- D. *THAT Risk Management and Audit Committee recognise the Asset Groups as presented in Table 2 of the attached report (**Attachment A**)*
- E. *THAT Risk Management and Audit Committee recommend to Council to adopt the Buildings and Structures Asset Management Plan as presented in the report (**Attachment C**)*
- F. *THAT Risk Management and Audit Committee recognise this report addresses the issues raised in the Outstanding Audit Issues Register Item No. 145 as complete*

DISCUSSION

Attached is the first of the AMP's, Buildings and Structures (**Attachment C**), that is now completed in the new format and addressing the concerns raised in previous reports.

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 REPORT NUMBER: 18CO0054 CP:ks
 SUBJECT: ASSET MANAGEMENT PLANS

All the AMP's will follow the same structure and, in time will produce strong Maintenance Schedules, Depreciation Schedules and forward Capital Works Programs based on asset condition reporting.

This framework provides a good platform for City of Darwin moving forward, but requires continued resourcing for success. The AMP's are at a maturity level of approximately 65% and with a continued focus over the next 2 years, they should all move towards a maturity level of 95%. The path that is now set for City of Darwin will provide a strong spine to a sound LTFP for the organisation and its community.

In addition to the AMP work, the working group also reinstated the AssetFinda program and its data. For the past 14 weeks, the team have been working on improving the system, the quality of data and aligning the structure to meet the AMP's.

AssetFinda will be the one source of truth for the City of Darwin, with each department being responsible to input data by the 7th of each month for any changes to the asset base. Training will be provided to each team and will be supported by an Asset Management Coordinator and Asset Management Officer throughout this process. The reason this process is now in place is to recognised assets in a timely fashion, but also to remove the problem that occurred in the past with carrying too much works in "Works in Progress (WIP)" accounts.

CONSULTATION PROCESS

In preparing this report, the following External Parties were consulted:

- Big Mans Mate Consulting

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

All works are within current operational budgets.

The AMPs also have no direct impact on existing budgets, however the information contained within them should be used to inform decision making.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Asset Management Plans provide additional insight into Council's assets to inform decision making.

PAGE: 4
 REPORT NUMBER: 18CO0054 CP:ks
 SUBJECT: ASSET MANAGEMENT PLANS

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

CHRIS POTTER
CHIEF OPERATING OFFICER

SCOTT WATERS
CHIEF EXECUTIVE OFFICER

For enquiries, please contact Chris Potter on 89300581 or email:
 c.potter@darwin.nt.gov.au.

Attachments:

- Attachment A:** Risk Management & Audit Committee Report:
 18CP0118 Asset Management Plans
- Attachment B:** Asset Management Policy 055.RMAC
- Attachment C:** Assessment Management Plan – Building & Structures

**ENCL: RISK MANAGEMENT & AUDIT
YES COMMITTEE/OPEN**

AGENDA ITEM: 8.1.3

ASSET MANAGEMENT PLANS

REPORT No.: 18CP0118 AR:ks COMMON No.: 1713107

DATE: 26/10/2018

Presenter: Chief Operating Officer, Chris Potter

Approved: Chief Executive Officer, Scott Waters

PURPOSE

The purpose of this report is to provide the Risk Management and Audit Committee with an update of Asset Management Audit Outstanding Issues – Asset Management Plans (AMP).

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.3 Good governance

Key Strategies

5.3.3 Understand and manage Council's risk exposure

KEY ISSUES

In July 2018, the CEO appointed Big Mans Mate Consulting to address the significant gaps in the City of Darwin asset management, and to better inform Council's Long Term Financial Plan (LTFP), a complete program was required.

Five staff were seconded to an "Asset War Room" approach to address the concerns of the Deloitte report, but also gaps identified by staff in managing the asset base.

What was discovered early on in the program is that Council had multiple policies addressing the same issue and often created conflicts between them. What was decided by this group was to redress this situation and collapse multiple policies into one. The detail that existed in the policies were then cascaded into the AMP, that were then supported from a technical process by procedures. The control flow looks like this (hierarchy):

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 REPORT NUMBER: 18CP0118 AR:ks
 SUBJECT: ASSET MANAGEMENT PLANS



As such, a formal report to Council will be made to rescind the following policies and approve the changes made to the core (only) policy for Asset Management Policy No. 55 (**Attachment A**).

Policies to rescind:

TABLE 1

Policy No	Name
10	Land Acquisition, Disposal and Lease
12	Plant and Equipment
22	Statement of Significant Accounting Policies
48	Footpaths and Shared Paths
49	Roads – General
52	Walkways
56	Walkways
FIN01	Asset Capitalisation and Depreciation
FIN02	Asset Data Management
FIN03	Asset Disposal
FIN04	Asset Overview
FIN05	Asset Revaluation
FIN06	Contributed Assets (Asset Received Free of Charge)

The group then identified the required Asset Management Plans required for the City of Darwin. They identified 12 Asset groups, which then had a number of asset classes within each group. The following table highlights the structure:

TABLE 2

Asset Group	Asset Class
Land	Property (lots) owned by COD (includes parks)
Transport (roads)	Sealed roads (Pavement, formation & surface) Car parks (off & on street) Roundabouts Kerb and channels Traffic control structures Traffic Signals Signage Parking Meters
Pathways	Footpaths Driveways Shared paths Walkways

PAGE: 3
 REPORT NUMBER: 18CP0118 AR:ks
 SUBJECT: ASSET MANAGEMENT PLANS

Buildings and Structures	Buildings and Structures Includes multi story carparks and swimming pools, shade structures
Stormwater infrastructure	Pits Pipes Culverts Subsoil drainage Open drains
Land under roads	Verges
Plant and equipment	Small plant and machinery Vehicles and large plant IT equipment Office Furniture
Waste management	Shoal Bay Waste Management Facility Crown lease – Lots 685 03952 & 685 07003
Street and public lighting	Street lighting network Public open space lighting
Parks and reserves Infrastructure	Playgrounds and exercise Park furniture and structures Water and irrigation Fences and bollards Sporting infrastructure BBQs Living assets
Public art and memorials	Public art Memorials
Capital works in progress	All infrastructure

As these AMP's are completed, they will require formal adoption by Risk Management and Audit Committee and Council.

Attached is the first of these AMP's, Buildings and Structures (**Attachment B**), that is now completed in the new format and addressing the concerns raised in previous reports.

All the AMP's will follow the same structure and, in time will produce strong Maintenance Schedules, Depreciation Schedules and forward Capital Works Programs based on asset condition reporting.

PAGE: 4
 REPORT NUMBER: 18CP0118 AR:ks
 SUBJECT: ASSET MANAGEMENT PLANS

This framework provides a good platform for City of Darwin moving forward, but requires continued resourcing for success. The AMP's are at a maturity level of approximately 65% and with a continued focus over the next 2 years, they should all move towards a maturity level of 95%. The path that is now set for City of Darwin will provide a strong spine to a sound LTFP for the organisation and its community.

In addition to the AMP work, the "Asset War Room" also resurrected the AssetFinda program and its data. For the past 14 weeks, the team have been working on improving the system, the quality of data and aligning the structure to meet the AMP's.

AssetFinda will be the one source of truth for the City of Darwin, with each department being responsible to input data by the 7th of each month for any changes to the asset base. Training will be provided to each team and will be supported by an Asset Management Coordinator and Asset Management Officer throughout this process. The reason this process is now in place is to recognised assets in a timely fashion, but also remove the problem that occurred in the past with carrying too much works in "Works in Progress (WIP)" accounts.

RECOMMENDATIONS

THAT it be a recommendation to Council:-

- A. THAT Report Number 18CP0118 AR:ks entitled Asset Management Plans , be received and noted.
- B. THAT Risk Management and Audit Committee recommend to Council to rescind the Assets Policies listed in **Table 1** above.
- C. THAT Risk Management and Audit Committee recommend to Council to adopt the new Asset Management Policy No. 55 at **Attachment A**.
- D. THAT Risk Management and Audit Committee recognise the Assets Groups as presented in **Table 2** of the report.
- E. THAT Risk Management and Audit Committee recommend to Council to adopt the Buildings and Structures Asset Management Plan as presented in this report (**Attachment B**).
- F. THAT Risk Management and Audit Committee recognise this report addresses the issues raised in the Outstanding Audit Issues Register Item No. 145 as complete.

PAGE: 5
REPORT NUMBER: 18CP0118 AR:ks
SUBJECT: ASSET MANAGEMENT PLANS

BACKGROUND

Risk Management and Audit Committee Outstanding Audit Issues No. 145 from the Deloitte March 2015 report are addressed in this report.

DISCUSSION

Nil.

CONSULTATION PROCESS

In preparing this report, the following External Parties were consulted:

- Andrew Roach, Consultant

POLICY IMPLICATIONS

Nil.

BUDGET AND RESOURCE IMPLICATIONS

All works are within current operational budgets.

The AMPs also have no direct impact on existing budgets, however the information contained within them should be used to inform decision making.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Asset Management Plans provide additional insight into Council's assets to inform decision making.

ENVIRONMENTAL IMPLICATIONS

Nil.

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REPORT NUMBER: 18CP0118 AR:ks
SUBJECT: ASSET MANAGEMENT PLANS

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

CHRIS POTTER
CHIEF OPERATING OFFICER

SCOTT WATERS
CHIEF EXECUTIVE OFFICER

For enquiries, please contact Chris Potter on 89300581 or email:
c.potter@darwin.nt.gov.au.

Attachments:

Attachment A: Asset Management Policy No. 55

Attachment B: Buildings and Structures Asset Management Plan

ASSET MANAGEMENT

Policy No. 055

1 Policy Summary

This Policy provides guidelines for implementing consistent asset management processes for City of Darwin.

2 Policy Objectives

To ensure adequate provision is made for the long-term management and replacement of major assets by:

- Ensuring that Council's services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to the community.
- Managing Council assets by implementing appropriate asset management strategies and allocating appropriate financial resources for those assets.
- Ensuring all Council employees take part in the overall management of Council asset. Provide access to appropriate training resources.
- Meeting legislative requirements for asset management.
- Ensuring resources and operational capacity are identified and responsibility for asset management is allocated.
- Demonstrating transparent and responsible asset management processes that align with demonstrated best practice

3 Background

3.1 Council is committed to implementing a systematic asset management methodology in order to apply appropriate asset management best practices across all areas of the organisation. This includes ensuring that assets are planned, created, operated, maintained, renewed and disposed of in accordance with Council's priorities for service delivery.

3.2 Council infrastructure assets are categorised by the following classes;

- Land
- Transport (roads)
- Pathways
- Buildings and Structures
- Stormwater Infrastructure
- Land Under Roads
- Plant and Equipment
- Waste Management
- Street and Public Lighting
- Parks and Reserves Infrastructure
- Public Art and Memorials
- Capital Works in Progress

Council Policy No. 055 – ASSET MANAGEMENT				
Version	Decision Number	Adoption Date	Responsible Officer: Chief Operating Officer	Next Review Date
1	20\2600	30/03/2010	Adopted	
2	21\2321	24/06/2014	Adopted	27/11/2018
3	TBA	TBA		2022

ASSET MANAGEMENT

Policy No. 055

- 3.3 Asset management practices impact directly on the core business of the organisation and appropriate asset management is required to achieve our strategic service delivery objectives.
- 3.4 Adopting asset management principles will assist Council in achieving its Strategic Longer-Term Plan and Long Term Financial objectives.

A strategic approach to asset management will ensure that the Council delivers the highest appropriate level of service through its assets. This will provide positive impact on the community and Council.

4 Policy Statement

The City of Darwin recognises that assets exist to provide services and value to the community and this recognition underpins Council's asset management policy and practices.

Council will apply a total asset management approach as one of its key strategies in demonstrating effective governance through the application of the following principles:

- 4.1 Undertake asset management activities within a strategic framework which is integrated with broader corporate and business planning, and operational processes.
- 4.2 A consistent Asset Management Strategy must exist for implementing systematic asset management and appropriate asset management best-practice throughout all Departments of Council.
- 4.3 All relevant legislative requirements together with political, social and economic environments are to be taken into account in asset management.
- 4.4 Asset Management Plans will be developed for major service/asset categories. The plans will be informed by community consultation as required and financial planning and reporting.
- 4.5 An inspection regime will be used as part of asset management to ensure agreed service levels are maintained and to identify asset renewal priorities.
- 4.6 Asset renewals and replacements required to meet agreed service levels and identified in adopted asset management plans and long term financial plans will form the basis of annual budget estimates with the service and risk consequences of variations in defined asset renewals and budget resources documented in budget documentation.
- 4.7 Asset renewal and replacement programs will be prioritised and implemented progressively based on agreed service levels and the effectiveness of the current assets to provide that level of service.
- 4.8 Systematic and cyclic reviews will be applied to all asset classes and are to ensure that the assets are managed, valued and depreciated in accordance with appropriate best practice and applicable Australian Standards.
- 4.9 Future life cycle costs should be considered in all decisions relating to new services and assets and upgrading of existing services and assets.
- 4.10 Training in asset and financial management will be provided for Elected Members and relevant staff.
- 4.11 Asset Management Plans will incorporate sustainable practices wherever possible to ensure consistency with Council's environmental policies and plans.

Council Policy No. 055 – ASSET MANAGEMENT				
Version	Decision Number	Adoption Date	Responsible Officer: Chief Operating Officer	Next Review Date
1	20\2600	30/03/2010	Adopted	
2	21\2321	24/06/2014	Adopted	27/11/2018
3	TBA	TBA		2022

ASSET MANAGEMENT

Policy No. 055

5 Legislation, terminology and references

This policy will be in compliance with the Northern Territory Local Government Act.

6 Implementation and delegation

The asset management plans and associated documentation are the responsibility of the General Managers. The management of the assets is undertaken by the relevant sections and financial asset management will be overseen by the Asset Accountant.

7 Evaluation and review

This policy has a life of 4 years. It will be reviewed in 2022.

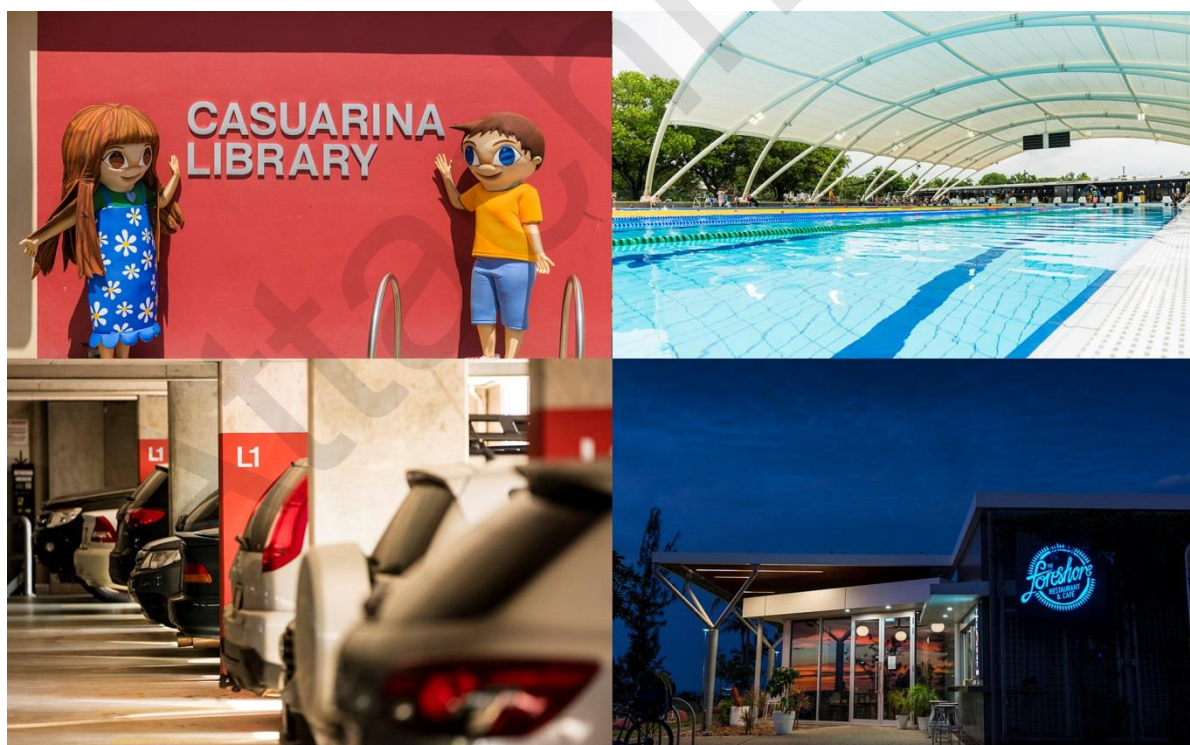
Attachment

Council Policy No. 055 – ASSET MANAGEMENT				
Version	Decision Number	Adoption Date	Responsible Officer: Chief Operating Officer	Next Review Date
1	20\2600	30/03/2010	Adopted	
2	21\2321	24/06/2014	Adopted	27/11/2018
3	TBA	TBA		2022



Buildings & Structures

Asset Management Plan



Asset Management Plan – Buildings & Structures				
Date:	Version:	Revision Date:	Responsible Officer:	Next Review Date:
September 2018	1	Draft for presentation to ELT		
September 2018	2	Draft for presentation to Council		
September 2018	3	Adopted plan		September 2022

Review Period

Once every 4 years a revaluation and/or change requiring a review and will be in consultation with the key stakeholders outlined in Table 2.3.

Attachment



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1. EXECUTIVE SUMMARY

Context

This Asset Management Plan (AMP) covers the Building and Structural Assets for City of Darwin. Building assets are key to the continued provision of a number of council services. The assets comprise of 273 buildings and structures across the municipality.

Levels of Service

Frameworks have been put into place to further develop and define desired community levels of service by implementing system changes which will lead to demonstrated organisational performance. This will enable City of Darwin to assess and evaluate its current technical levels of service it provides to ensure community and Council expectations are being managed within available resources.

Future Demand

There are a limited number of future demand and impact drivers that are expected to cause a significant demand shift on building service delivery. With a slowing population growth and economy, the seasonal influx of tourism to the Darwin municipality still remains the dominant known demand shift on services.

Life Cycle Management

A large number of assets are nearing the end of their potential useful life but the average condition of the buildings assessed is "Good". Scheduled maintenance for buildings consumes half a million dollars of the routine operation and maintenance budget and is a spread across over 30 different services. Council has a minimum asset renewal target of 50% or greater and future budget considerations are required to meet this target. Significant new and upgrade works are highlighted to occur within the next 10 years.

Risk Management

Critical service objectives and failure modes for buildings have been identified. Operations and maintenance activities are planned to minimise the risk of those failure events occurring. Critical risks to all categories of buildings have been assessed and a risk management plan provided to guide management.

Financial Obligations

Council will manage its financial obligations and requirements for asset capitalisation and depreciation, data management, disposal, revaluation and handling of contributed assets through the various Local Government Acts, standards, policies and procedures.

Financial Summary

Council continues to provide an acceptable level of service for buildings, but there are mounting issues that need to be addressed to meet the growing funding gap we are starting to see in this plan. As we mature in Asset Management across all asset types, this funding gap will reduce as we become more innovative and selective in provision of services.

Improvement and Monitoring Plan

The adopted changes to asset management practices place City of Darwin on a positive and sustainable path into the future. Asset management practices, asset hierarchy management, accounting systems, standards and regulations and asset management system will be reviewed in line with the improvement plan.



2. INTRODUCTION

2.1 Background

This AMP has been developed to demonstrate planned management of assets (and services provided from assets), compliance with regulatory requirements, and to communicate funding needed to provide the required levels of service over a 10 year planning period.

The AMP follows the structure for AMPs recommended in Section 4.2.4 of the International Infrastructure Management Manual (IIMM)¹. The AMP is governed internally by City of Darwin's Asset Management Policy No. 055².

This AMP should be read in conjunction with the following relevant agreements and management plans for particular buildings;

- Amphitheatre Management Agreement
- Darwin Entertainment Centre Funding Agreement
- Darwin Entertainment Centre Asset Management Plan
- Libraries Funding Agreement
- Childcare Lease Arrangements
- Community centre lease Arrangements
- YMCA Pool Management Agreement

The assets covered by this plan are shown in Table 2.1 and all financial figures within this document are represented as millions of dollars.

Table 2.1: Assets

Asset Facility Category	Building Type	Count
Community	Halls, community centres, childcare centres, entertainment centres	15
Libraries	Libraries	3
Swimming Pool	Swimming Pools (excluding associated buildings)	7
Sporting	Pavilions, kiosks, scoreboards, grandstands	32
Municipal	Council administration, waste centres, animal pounds, works depot, pump stations, sheds associated with these buildings	34
Shade Structures	Gazebos, Playground Shade Structures	72
Commercial	Offices, Businesses, Dwellings	6
Carparks	Multi-storey Carparks in Westlane and Chinatown	2
Public amenity	Toilet blocks and exeloos	36
Heritage	Heritage buildings	12
Sheds	Sheds	55
Other	Other structures	12
TOTAL		273
Total Value as at 30 June 2017	*not all buildings and structures were valued in 2017	\$120,770

¹ IPWEA, 2015, Sec 4.2.4, *Example of an AM Plan Structure*, pp 4 | 24 – 27

² City of Darwin, 2018, Asset Management Policy No. 055.



2.2 Asset Data

Council's Asset Management System, AssetFinda, currently stores data on the buildings and structures within the Darwin Municipality.

The data being captured is reliant on the type of building structure being entered into the AssetFinda system. For example larger building complexes may need additional asset items captured for management purposes such as the building fabric, services and fitouts of different areas, whereas smaller structures may only require one data entry.

An internal procedure will be provided to relevant asset officers detailing the requirements for managing and updating the asset data within the AssetFinda system.

2.3 Asset Hierarchy

The Buildings data asset hierarchy is held within AssetFinda. It includes the asset class and components used for asset planning and financial reporting and service level hierarchy used for service planning and delivery. The hierarchy is as follows:

- Facility (location)
 - Building (structure)
 - Component (type)
 - Sub-component (asset description)

Key stakeholders in the preparation and implementation of this AMP are shown in Table 2.3 below.

Table 2.3: Key Stakeholders

Key Stakeholder	Role in Asset Management Plan
Elected Members	<ul style="list-style-type: none"> Allocate resources to meet City of Darwin's objectives in providing services while managing risks. Ensure City of Darwin is financially sustainable. Endorsement of AMP.
Risk Management and Audit Committee	<ul style="list-style-type: none"> Independent assurance and assistance to Council on Council's risk, control and compliance frameworks, and external accountability.
Executive Leadership Team	<ul style="list-style-type: none"> Endorsed by Executive management. Allocate necessary resources within departments to uphold the implementation of this AMP
Asset Management Team	<ul style="list-style-type: none"> Review of AMP and up keep of associated systems and data.
Engineering and City Services - Capital Works	<ul style="list-style-type: none"> Strategic and operational unit input. Provide capital project delivery assistance where required to Building Services. Allocate a designated officer for the disposal, registration and up keep of asset data.
Engineering and City Services - Building Services	<ul style="list-style-type: none"> Prepare and update replacement and maintenance programs. Delivery of asset maintenance and replacement programs. Allocate a designated officer for the disposal, registration and up keep of asset data.
Corporate and Financial Services	<ul style="list-style-type: none"> Asset Accountant to oversee the input of financial data.

2.4 Goals and Objectives of Asset Management

City of Darwin provides services to its community, and many services are provided by infrastructure assets. We have acquired infrastructure assets by purchase, by contract, construction by our staff and by donation of assets constructed by developers, the Northern Territory Government and others.

Our goal in managing infrastructure assets is to meet the community's desired level of service in the most cost effective manner for present and future consumers. The key elements of infrastructure asset management are:

- Providing a defined level of service and monitoring performance;
- Managing the impact of growth through demand management and infrastructure investment;
- Taking a lifecycle approach to developing cost-effective management strategies for the long-term that meet the defined level of service;
- Identifying, assessing and appropriately controlling risks; and
- Having a long-term financial plan which identifies required, affordable expenditure and how it will be financed.³

2.5 Plan Framework

The IIMM outlines that there is no single correct way to structure an AMP and many organisations have developed their own⁴. This plan incorporates the IIMM AMP structure⁵ although it has modified elements to suit City of Darwin's asset management position at this point in time.

Key structure of the plan is as follows:

- Levels of service – specifies the services and levels of service to be provided by City of Darwin;
- Future demand – how this will impact on future service delivery and how this is to be met;
- Life cycle management – how Council will manage its existing and future assets to provide defined levels of service;
- Risk management;
- Financial obligations – financial requirements and standards up-held by Council;
- Financial summary – what funds are required to provide the defined services;
- Monitoring – how the plan will be monitored to ensure it is meeting Council's objectives; and
- Asset management improvement plan.

³ Based on IPWEA, 2015, IIMM, Sec 1.3.1 p 1|8.

⁴ Based on IPWEA, 2015, IIMM, Sec 4.2.4 p 4|33.

⁵ Based on IPWEA, 2015, IIMM, Table 4.2.4 p 4|33.



2.6 Level of Asset Management Plan Maturity

The maturity of an AMP is outlined in Table 2.6⁶.

Table 2.6: Level of AMP Maturity

Level of AMP Maturity	Description
Aware	<ul style="list-style-type: none"> Stated intention to develop AM plans.
Basic	<ul style="list-style-type: none"> AM Plans contains basic information on assets, service levels, planned works and financial forecasts (5-10 years) and future improvements. AM objectives are defined with consideration of strategic context.
Core	<ul style="list-style-type: none"> Approach to risk and critical assets described, top-down condition and performance assessment, future demand forecasts, description of supporting AM processes, 10 year financial forecasts, 3 year AM improvement plan.
Intermediate	<ul style="list-style-type: none"> Analysis of asset condition and performance trends (past/future), customer engagement in setting levels of service, decision making/risk techniques applied to major programmes. Strategic context analysed with risks, issues and responses described. Evidence of programmes driven by comprehensive decision making techniques, risk management programmes and level of service/cost trade-off analysis.
Advanced	<ul style="list-style-type: none"> Improvement programmes largely complete with focus on ongoing maintenance of current practice.

This AMP is prepared towards being a 'Core' AMP over a 10 year planning period. It is prepared to meet minimum legislative and City of Darwin requirements for sustainable service delivery and long term financial planning and reporting. Future revisions of this AMP will develop the 'Core' aspects further and aim to move towards being an 'intermediate' AMP once AM processes across the organisation align.

2.7 Community Consultation

Future revisions of the AMP will incorporate community consultation on service levels and costs of providing the service. This will assist Council and the community in matching the level of service desired by the community, service risks and consequences with the community's ability and willingness to pay for the service.

3. LEVELS OF SERVICE

3.1 Levels of Service

Service levels are defined in two terms, community levels of service and technical levels of service. Community levels of service are a qualitative measure, how the community receives the service and whether the City of Darwin is providing value to the community. Technical levels of service are quantitative measures that allow Council to measure the operational and technical elements of providing a service.

⁶ IPWEA, 2015, IIMM, Figure 4.2.1 p 4|21



Technical measures relate to the allocation of resources (inputs) required to deliver a service and the actual service activities (outputs) that City of Darwin delivers to best achieve the desired community outcomes. City of Darwin has always maintained various technical levels of service over the years for its Buildings and Structures against available budgets.

Community and technical levels of service are in draft form and will be further developed for future revisions of the AMP (Appendix A).

3.2 Customer Research and Expectations

City of Darwin undertakes an annual Community Satisfaction Survey, with the most recent survey conducted in April 2018. When asked about the level of importance and satisfaction of Council services on a 1 to 5 scale (where 5 is very satisfied and 1 is not at all satisfied), the mean responses for buildings and structures were as follows:

Item	Importance	Satisfaction
Public toilet maintenance	4.5	2.7
Public swimming pools	4.1	3.9
Access to/location of public toilets	4.0	2.7

At this time, there are a limited number of buildings and structures considered within the survey and it is unknown if the respondent is referring to the quality of the building/structure or the service it provides.

The survey will be continually reviewed to ensure Council is able to better understand the community's expectations and aspirations in regards to service provision for buildings.

Planning and performance management are cyclic and enable continuous improvement of services. As such, future revisions of the AMP and community satisfaction survey will continue to inform each other and updated accordingly. This will assist Council and the community in matching the level of service needed by the community, service risks and consequences with the community's ability and willingness to pay for the service.

City of Darwin has commenced using a fully integrated Customer Request Management System (CRMS), which over time, will start to create improved data on this asset type to highlight areas of concern, attention and potential funding gaps. This will better inform decision-making processes as more data is collected.

3.3 Strategic and Plan Goals

This AMP is prepared under the direction of City of Darwin's vision, mission, goals and objectives as outlined in the Strategic Plan⁷.

Our vision is:

"A tropical, liveable city that creates opportunity and choice for our community"

Our mission is:

"Council will work with the community to maintain and promote the City of Darwin as the tropical capital of the Northern Territory, offering opportunities and a vibrant lifestyle for our residents and visitors"

⁷ City of Darwin, 2012, *Evolving Darwin Towards 2020*, Strategic Plan.



Relevant strategic goals and outcomes and how these are addressed in this AMP are:

Table 3.3: Strategic Plan Goals and how these are addressed in this Plan

Goal	Outcome	Strategy Relevant to this Plan
Strategic Goal 1: Collaborative, inclusive and connected community	1.2 Desirable places and open spaces for people	1.2.1 Enhance places and open spaces
Strategic Goal 2: Vibrant, flexible and tropical lifestyle	2.1 Improved access and connectivity	2.1.5 Enhance access and use of neighbourhood spaces and hubs
	2.4 Economic growth supported	2.4.1 Deliver, advocate for, and partner in infrastructure and services that support Darwin's economic growth
Strategic Goal 5: Effective and responsible governance	5.5 Responsible financial and asset management	5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

3.4 Legislative Requirements

Maintenance or any alterations are carried out in accordance with relevant Australian Standards, Building Codes and Northern Territory specifications.

City of Darwin Building Services Team aims to meet or exceed relevant design standards at the time of construction for all associated projects. Designs for major capital projects where appropriate will be presented to the Access and Inclusion Committee for assessment to further ensure that the community's needs are being addressed.

City of Darwin has to meet many legislative requirements including Australian and State legislation and State regulations. These are outlined in Table 3.4 below:

Table 3.4: Legislative Requirements

Legislation	Requirement
Local Government Act (NT)	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long term financial plan supported by AMPs for sustainable service delivery.
Workplace Health and Safety (National uniform legislation) Act	Sets out the rules and responsibilities to secure the health, safety and welfare of persons at work.
All relevant Australian Standards and Codes of Practice	National and international guidance and legislation relating to building design, installation, maintenance, approvals, testing to be applied to assets as required.
Environmental Assessment Act	Outlines legislative requirements in relation to the assessment of the environmental effects of development proposals and for the protection of the environment.
Environmental Offences and Penalties Act 1996	Outlines offences local governments (and other parties) may be liable for where their acts and omissions may be detrimental to the protection of the environment.

Legislation	Requirement
Land Title Act & Regulations	Outlines legislative issues local governments need to consider in relation to land ownership, easements and other purposes that may impact on various assets, such as roads, stormwater and buildings that the local government has under its care and control.
Lands Acquisition Act & Regulations	Outlines legislative issues local governments need to consider in relation to land they own that could be compulsorily acquired by the Northern Territory for the purpose of the provision of essential services and facilities being power (including gas), water, sewerage, road or communication services or facilities to or across the prescribed land, or access to any of them.
National Trust (Northern Territory) Act	Outlines legislative issues local governments need to consider in relation to the impacts that the National Trust (Northern Territory) activities could have on the various assets, such as roads, stormwater, buildings and land that the local government has under its care and control.
Northern Territory Aboriginal Sacred Sites Act	Outlines legislative issues local governments need to consider in relation to the impacts that the Aboriginal Sacred Sites could have on the various assets, such as roads, stormwater, buildings and land that the local government has under its care and control.
Planning Act & Regulations	Outlines legislative issues local governments need to consider in relation to providing for appropriate and orderly planning and control of the use and development of land within the municipality.
Disability Discrimination Act 1992 (DDA)	Outlines legislative issues that make it unlawful to discriminate against a person, in many areas of public life, including: employment, getting or using services and accessing public places within the municipality.
Anti-Discrimination Act 1992	Outlines legislative issues local governments need to consider in relation to building services.

City of Darwin will exercise its duty of care to ensure public safety is in accordance with the infrastructure risk management plan prepared in conjunction with this AMP and are covered in Section 6.

4. FUTURE DEMAND

4.1 Demand and Impact on Assets

Drivers affecting demand include population change, changes in demographics, seasonal factors, vehicle ownership, rates, consumer preferences and expectations, technological changes, cultural shifts, economic factors, tourism changes, agricultural practices, environmental awareness, etc.

City of Darwin experiences a known moderate to high influx of tourism and short-term residency during the “dry season” months of April through to September. Building Services often experience an increased rate of usage and demand on services during this period.

The present position and projections for demand drivers that may impact future service delivery and utilisation of assets are identified and are documented in Table 4.1.

Table 4.1: Demand Drivers, Projections and Impact on Services

Demand Drivers	Present Position	Projection	Impact on Services
Population	84,346 ABS (2017)	A decline of 122 from previous year. A 1.5% national average growth could be expected but dependant on economy	Minimal impact
Development	Slowing economy	Moderate growth over medium term	Minimal impact

Demand Drivers	Present Position	Projection	Impact on Services
Technological	Smart City program adopted by Darwin	Innovation and new service delivery across a number of services	Significant change to service delivery and cost
Legislative change	Inclusion of Area Plans in Planning Scheme	Change of use and increasing density Change in policy	Likely impact on functional use of existing assets and increasing demand as density increases
Climate change	Initiatives being developed to meet future requirements	Unlikely to affect building assets in medium term	Minimal impact
Community expectations	N/A	Ongoing increase in levels of service expectations	Potential requirement for higher quality, improved access and capacity

4.2 Demand Management

Demand for new services will be managed through a combination of managing and upgrading of existing assets and providing new assets to meet demand. Demand management practices include non-asset solutions, insuring against risks and managing failures. Non-asset solutions focus on providing the required service without the need for City of Darwin to own the asset. Management actions include reducing demand for the service, reducing the level of service (allowing some assets to deteriorate beyond current service levels) or educating customers to accept appropriate asset failures⁸.

Opportunities identified to date for demand management are shown in Table 4.2. Further opportunities will be developed in future revisions of this AMP.

Table 4.2: Demand Management Plan Summary

Demand Driver	Impact on Services	Demand Management Plan
Customer expectations	Potential requirement for higher quality, improved access and capacity.	Whole of life cost assessment of potential new assets and impacts on operational and maintenance and consultation with community to ensure informed decision making.
Area Plans (NT Planning Scheme)	Changing and increasing demand on services.	Provide input into area plan developments, forecast potential community needs

4.3 Asset Programs to Meet Demand

New assets required to meet population growth and community service needs will be acquired free of cost from greenfield or brownfield land developments, in conjunction with other government bodies or funded and constructed by City of Darwin.

Acquiring these new assets commits City of Darwin to fund ongoing operations, maintenance and renewal costs for the life of the asset and ultimately decommissioning the asset when it reaches the end of its useful life.

5. LIFECYCLE MANAGEMENT

Lifecycle management details how the City of Darwin plans to manage and operate the assets at the agreed levels of service (draft developed in Appendix A) while optimising lifecycle costs.

⁸ IPWEA, 2015, IIMM, Table 3.4.1, p 3|89.

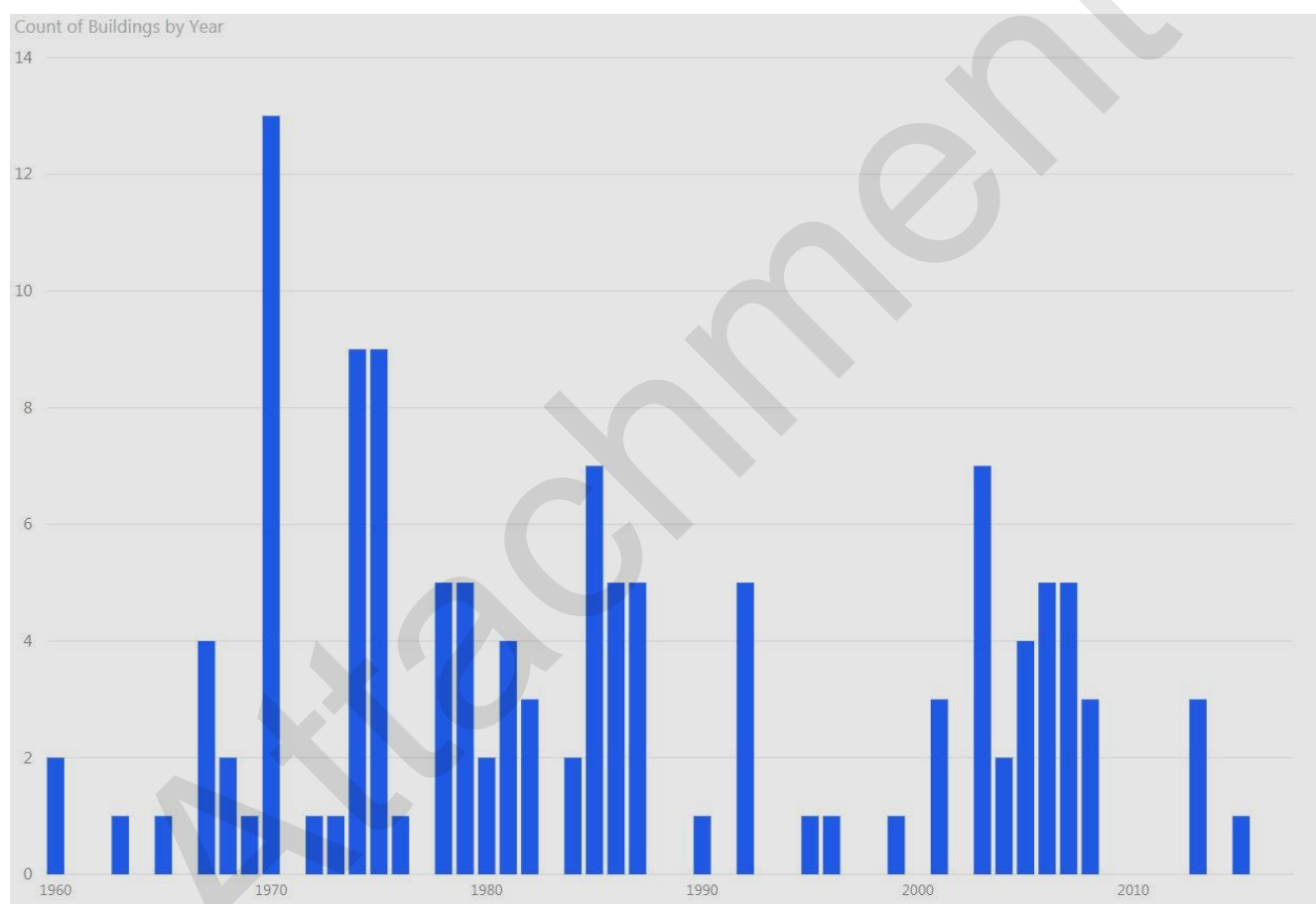
5.1 Background Data

As this is the first building services AMP to be developed there is limited back ground data. Future revision of the plan over time will incorporate relevant background data to help inform the lifecycle management plan.

5.2 Physical Parameters

The current known age profile of the assets are shown in Figure 1. The majority of buildings are known to be built or estimated to be built from the late 1960's to the early 1990's suggesting some assets may be reaching the end of their useful life (useful life table 5.13, page 22).

Figure 1: Asset Age Profile



5.3 Asset Capacity and Performance

City of Darwin services are generally provided to meet design standards of the particular building asset where these are available. Locations where deficiencies in service performance are known are detailed in Table 5.3.

Table 5.3: Known Service Performance Deficiencies

Asset ID	Asset Name	Location	Service Deficiency
CoD Build11	Velodrome	Bagot Park	Minimal maintenance undertaken
CoD Build110, 111, 112 & 113	Leanyer Depot	Vanderlin Drive	Minimal maintenance undertaken and assets have declined in condition
CoD Build217	Sidney Williams Hut	Pee Wee Camp Development	Heritage Building not exhibited to the public or utilised adequately. Minimal maintenance undertaken.
Various	N/A	N/A	Building certificate of compliance details unknown for a number of older structures

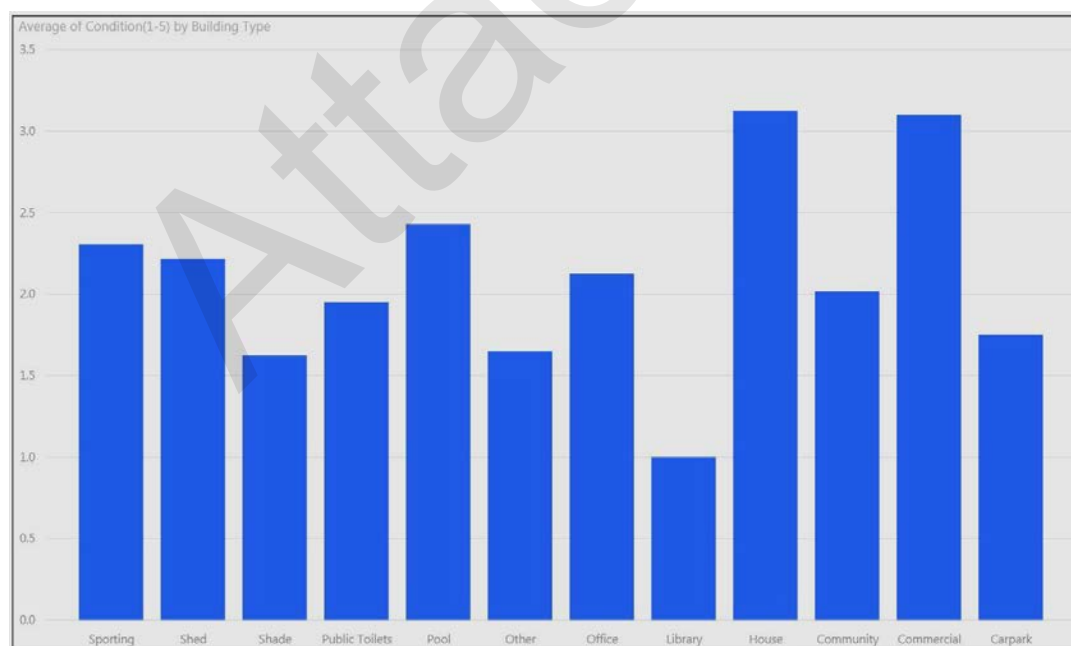
5.4 Asset Condition

Condition is monitored through a regular inspection program. Buildings asset condition is recorded every four years, with the next condition survey occurring in 2018.

The Building Services Team undertake various annual inspections of all Council buildings and structures. Further inspections are undertaken by outsourced skilled technicians to monitor and maintain assets.

The condition profile of our assets are shown in Figure 2 and is based on a 1-5 grading scale. The average rating for all buildings is 2, which indicates that the structure is in “Good” condition with minor maintenance required plus planned maintenance.

Figure 2: Asset Condition Profile as at 2013



The 1-5 condition grading scale used to assess the majority of City of Darwin assets is shown in Table 5.4 below.

Table 5.4: Simple Condition Grading Scale

Condition Grading	Description of Condition
1	Excellent: only planned maintenance required
2	Good: minor maintenance required plus planned maintenance
3	Fair: significant maintenance required
4	Poor: significant renewal/rehabilitation required
5	Very Poor: physically unsound and/or beyond rehabilitation

5.5 Asset valuations

Building assets were last revalued at **30 June 2016** using a fair value methodology. The value of assets recorded in the asset register as at **30 June 2017** covered by this AMP are shown below.

Current Replacement Cost	\$120,770
Depreciable Amount	\$120,770
Depreciated Replacement Cost	\$66,977
Annual Depreciation Expense	\$3,332

Useful life was reviewed in June 2016 as part of the revaluation of building assets.

Ratios of asset consumption and expenditure have been prepared below to help guide and gauge future asset management performance.

Current Annual Asset Consumption (Depreciation/Depreciable Amount)	2.8%
Minimum Annual Asset Renewal Target (\geq 50% of annual asset consumption)	1.4%
Current Annual Asset Renewal (Capital renewal expenditure/Depreciable amount)	0.7%
Current Funding Gap (Target – Annual Asset Renewal)	0.7%

If a 100% renewal target was adopted the potential funding gap equates to a total of \$2.5 million for renewing of building assets. To achieve the current minimum renewal target of 50% or greater, as outlined in Annual Report⁹, Council would need to at least double current budgeted renewal expenditure.

As the asset management planning process matures at Council it is envisaged that this gap will reduce through efficiencies, innovation and new funding opportunities to reach its goal.

Future budget considerations will need to be given to the amount of funding allocated to renewing building assets in order to achieve and then sustain the required renewal target.

Council's building asset stocks will be increasing by 1.4% due to new projects, and the upgrade of existing facilities occurring within the year. Council will need to take into consideration the correlation between asset stock increases and asset renewal expenditure.

5.6 Historical Data

To be included in future revisions of this AMP.

⁹ City of Darwin, 2017, *Annual Report*, pp. 38



5.7 Operations and Maintenance Strategies

City of Darwin will operate and maintain assets through a scheduled maintenance program to approved budgets in the most cost-efficient manner. The operation and maintenance activities include:

- Review current and required skills base and implement workforce training and development to meet required operations and maintenance needs,
- Review asset utilisation to identify underutilised assets and appropriate remedies, and over utilised assets and customer demand management options,
- Develop and regularly review appropriate emergency response capability,
- Review management of operations and maintenance activities to ensure Council is obtaining best value for resources.

5.8 Operations and Maintenance Plan

Operations are the regular day to day activities undertaken by Council in order to provide a level of service to the community. To be able to deliver these services Council is required to allocate funds for resources such as staff wages, utility consumption, fuel, overheads, etc. These resources are provided for in the Buildings Operational budget.

Maintenance may be classified into reactive, planned and specific maintenance work activities. Reactive maintenance is unplanned repair work carried out in response to service requests and management directions. Future requests will be managed through AssetFinda and the new CRMS for tracking.

Planned or scheduled maintenance is repair work that is identified and managed through planned inspections by assessing the condition of the assets through various skilled technicians and via general condition surveys.

As service levels are not yet clearly defined, maintenance expenditure will need to be revaluated in future AMP revisions to ensure that they satisfy the desired service levels set by Council. A routine operations and maintenance plan is intended to be developed before the next revision of the AMP to better inform the routine and operations schedule outlined in 5.9 below.

Assessment and prioritisation of reactive maintenance is undertaken by the Building Services Team using experience and judgement. The current Operations, Reactive and Planned Maintenance budget allocation for 2018 - 2022 is outlined in Table 5.8.

Table 5.8: Routine Operation and Maintenance Budget

Expenditure type	18/19 '\$000'	19/20 '\$000'	20/21 '\$000'	21/22 '\$000'
Operational	8,263	8,331	8,448	8,577
Reactive	1,566	1,582	1,609	1,637
Planned	626	632	645	658

5.9 Operations and Maintenance Schedule

The operating and maintenance schedule carried out by the Building Services Team is necessary to keep assets operating, including instances where portions of the asset fail and need immediate repair to make the asset operational again. The current routine operations and maintenance schedule is outlined in table 5.9.

There are over 30 planned (scheduled) work activities drawn from the current budget to service Councils buildings. At least 95% of these activities are undertaken by external specialised service providers and consume the “planned” section of the yearly budget.

Table 5.9: Routine Operation and Maintenance Schedule Activities

Asset Facility Category	Scheduled Activities	Wkly	Mthly	Qtly	Half Yrly	Yrly
Community	Routine service of fire protection systems and equipment	•	•		•	•
	Cleaning (Community Centres)	•				
	Air conditioning service and maintenance		•	•		
	Pest control – pest treatment, termite inspections			•		•
	Test and tag of all Council equipment (Australian Standards)					
	Gutter clean and roof condition reports					•
Libraries	Pest control – pest treatment, termite inspections			•		•
	Routine service of fire protection systems and equipment		•		•	•
	Air conditioning chiller (Casuarina Library) – water treatment service and chemicals		•			
	Air conditioning service and maintenance of equipment		•			
	Building Management System (BMS) – access card service and maintenance		•			
	Test and tag of all Council Equipment (Australian Standards)					



Asset Facility Category	Scheduled Activities	Wkly	Mthly	Qtly	Half Yrly	Yrly
	Gutter clean and roof condition reports					•
	Solar panel system servicing and clean (Casuarina Library)					•
Swimming Pool	Pool and fountain water testing		•			
	Air conditioning service and maintenance of equipment		•			
	Pest control – termite inspections					•
	Pool pump servicing			•		
	Fountain and pool servicing – chlorine and chemical dosing, perlite dump, debris removal		•			
	Gutter clean and roof condition reports					•
	Solar panel system servicing and cleaning					•
Sporting	Gutter clean and roof condition reports		•		•	•
	Routine service of fire protection systems and equipment					
Municipal	Routine service of fire protection systems and equipment		•		•	•
	Air conditioning service and maintenance of equipment		•	•		
	Pest control – pest treatment, termite inspections			•		•
	Test and tag of all Council equipment (Australian Standards)					
	Gutter clean and roof condition reports					•
	Solar panel system servicing and cleaning					•
	Ice machine servicing			•		
	Generator servicing		•			
	Sanitary Bin and Air Freshener Servicing	•				
	Air conditioning chiller - water treatment service and chemicals		•			
	Elevator service and maintenance		•			
	Automatic and roller door servicing		•	•		
	BBQ fat pit and workshop oil pit pump out and service			•		
	Building Management System (BMS) – access card, air con service and maintenance		•			
	CCTV service and maintenance			•		
	Sewer inspections and clean (Civic Centre)		•			
	Wash-down bay equipment service and waste disposal (Operations Centre)			•		
Shade Structures	No schedule service undertaken. Condition checks undertaken quarterly through Parks checks					
Commercial	Routine service of fire protection systems and equipment		•		•	•
	Air conditioning service and maintenance of equipment		•	•		



Asset Facility Category	Scheduled Activities	Wkly	Mthly	Qtly	Half Yrly	Yrly
	Pest control – pest treatment, termite inspections			•		•
	Test and tag of all Council equipment (Australian Standards)					
	Gutter clean and roof condition reports					•
Carparks	Routine service of fire protection systems and equipment		•		•	•
	Air conditioning service and maintenance of equipment		•	•		
	Pest control – pest treatment, termite inspections			•		•
	Test and tag of all Council equipment (Australian Standards)					
	Gutter clean and roof condition reports					•
	Generator servicing		•			
	Elevator service and maintenance		•			
	Automatic and roller door servicing		•	•		
	Building Management System (BMS) – access card, air con service and maintenance		•			
	CCTV service and maintenance			•		
	Air conditioning chiller (West Lane) – water treatment service and chemicals		•			
	Sanitary Bin and Air Freshener Servicing	•				
Public amenity	Sanitary Bin and Air Freshener Servicing	•				
	Pump out of septic tanks and service			•		•
	Gutter clean and roof condition reports					•
	Mindil Market – toilet inspections and repairs before markets (Market season only)	•				
Heritage	No schedule service undertaken					
Sheds	No schedule service undertaken					

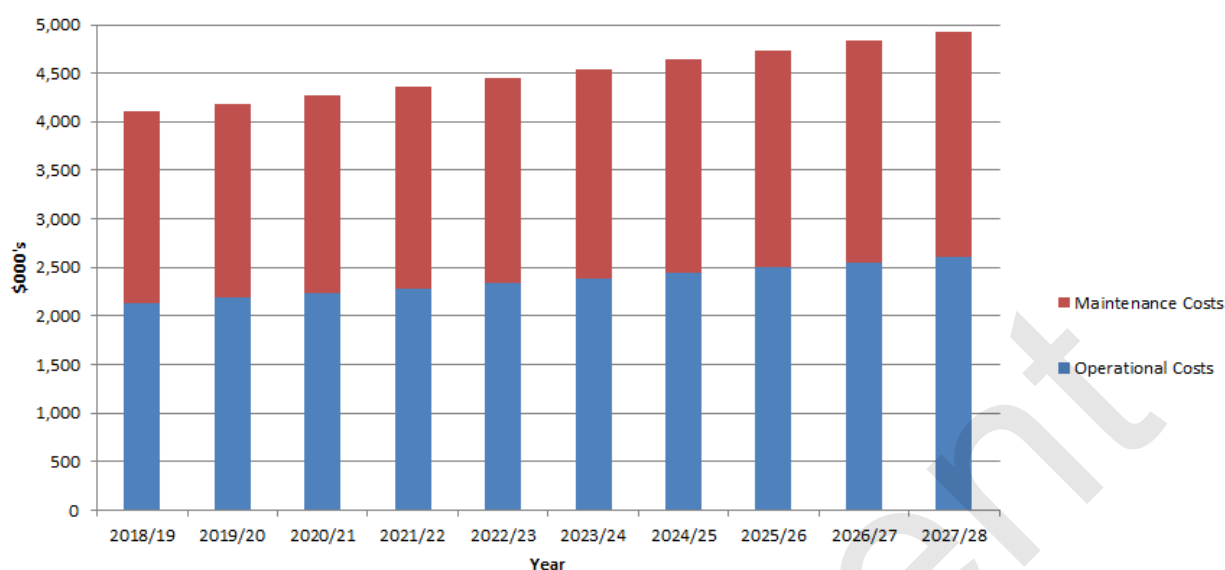
5.10 Standards and Specifications

Maintenance work is carried out in accordance with relevant Australian Standards, Building Codes and Northern Territory specifications.

5.11 Summary of Future Operations and Maintenance Expenditures

Future operations and maintenance expenditure is forecast to trend in line with the value of the asset stock as shown in Figure 3. Maintenance is funded from the operating budget where available.

Figure 3: Projected Operations and Maintenance Expenditure



5.12 Capital Renewal and Replacement Strategies

City of Darwin will plan capital renewal and replacement projects to meet approved budgets in the most cost-efficient manner and minimise infrastructure service risks by:

- Planning and scheduling renewal projects to deliver the defined level of service in the most efficient manner,
- Undertaking project scoping for all capital renewal and replacement projects to identify:
 - the service delivery 'deficiency', present risk and optimum time for renewal/replacement,
 - the project objectives to rectify the deficiency,
 - the range of options, estimated capital and life cycle costs for each options that could address the service deficiency,
 - and evaluate the options against evaluation criteria adopted by the City of Darwin, and
 - select the best option to be included in capital renewal programs,
- Using 'low cost' renewal methods (cost of renewal is less than replacement) wherever possible,
- Review current and required skills base and implement workforce training and development to meet required construction and renewal needs,
- Review management of capital renewal and replacement activities to ensure Council is obtaining best value for resources used.

5.13 Capital Renewal and Replacement Plan

Renewal and replacement expenditure is major work which does not increase the asset's design capacity, but restores, rehabilitates, replaces or renews an existing asset to its original or lesser required service potential. Work over and above restoring an asset to original service potential is an upgrade, expansion or new works.

Coordination of the long term capital works plan sits with the General Manager Engineering and City Services. The Building Services Team will provide input and guidance to short and long term

capital renewal and replacement plans and the Capital Works Team provides project delivery assistance to the Building Services Team where required within resources.

Assets requiring renewal/replacement are identified from Council's Asset Register data (used from the 2016 valuations) to project the renewal costs using acquisition year and useful life to determine the renewal year. The useful life of assets used to develop projected asset renewal expenditures are shown in Table 5.13.

Table 5.13: Asset Useful Life

Asset (Sub)Category	Useful Life (Years)
Substructure	Varies between 30 and 75
Superstructure	Varies between 30 and 75
Services	Varies between 15 and 38
Finishes	Varies between 9 and 23
Fittings	Varies between 6 and 15

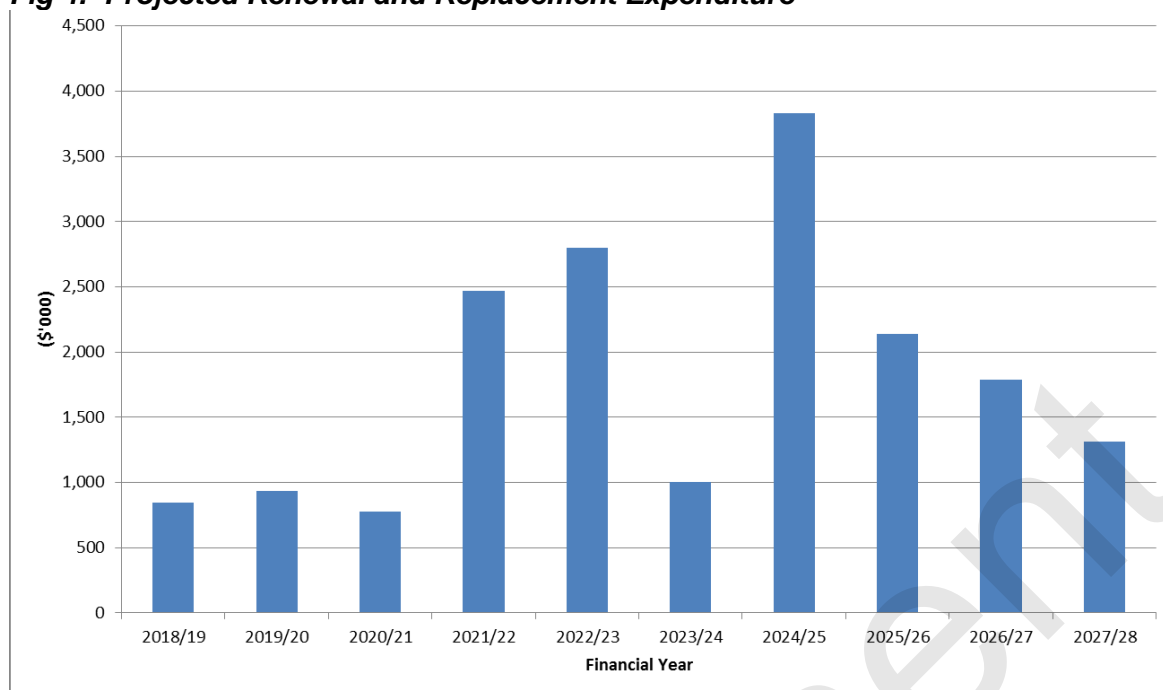
The capital renewal and replacement budgets are developed using Council's Asset Register and building condition surveys. This information is used by the Building Services Team to determine priorities and requirements into short and long term plans.

Table 5.13.1: Capital Renewal Budget

Expenditure type	Budget '\$000' 18/19	Budget '\$000' 19/20	Budget '\$000' 20/21	Budget '\$000' 21/22
Renewal	\$848	\$932	\$774	\$2,468

5.14 Summary of Future Renewal and Replacement Expenditure

Projected future renewal and replacement expenditures are forecast to increase over time in line with asset stock growth. The expenditure is summarised in Figure 4.

Fig 4: Projected Renewal and Replacement Expenditure

Renewals and replacement expenditure will be identified in City of Darwin's capital works program and are accommodated in the Long Term Financial Plan (LTFP) (Appendix C).

5.15 Capital New and Upgrade Strategies

The City of Darwin will implement the creation of new assets and upgrading of existing assets through projects to meet population growth and community service needs:

- Planning and scheduling capital upgrade and new projects to deliver the defined level of service in the most efficient manner,
- Undertake project scoping for all capital upgrade/new projects to identify:
 - the service delivery 'deficiency', present risk and required timeline for delivery of the upgrade/new asset,
 - the project objectives to rectify the deficiency including value management for major projects,
 - the range of options, estimated capital and life cycle costs for each options that could address the service deficiency,
 - management of risks associated with alternative options,
 - and evaluate the options against evaluation criteria adopted by Council, and
 - select the best option to be included in capital upgrade/new programs,
- Review skills base and implement training and development to meet required construction and project management needs,
- Review capital project management activities to ensure Council is obtaining best value for resources used.

5.16 Capital New and Upgrade Plan

Capital new works create a new asset that did not previously exist, while upgrade works improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs. Assets may also be acquired at no cost to City of Darwin from land development and other arrangements.

New assets and upgrade/expansion of existing assets will be identified from various sources such as Council and community requests, proposals identified by strategic plans or partnerships with other organisations, and will be incorporated into Council's LTFP

As upgrades to existing assets and in particular the acquisition of new assets is not yet clearly defined, capital expenditure levels will need to be revaluated in future AMP revisions to ensure that they reflect, in particular, new infrastructure as it is accepted and that it is captured in AssetFinda.

Generally new community infrastructure assets will be accepted by Council through developer contribution from subdivisional works. Acceptance of these new assets will be managed through the Design and Development Team with input from the Building Services Team and accepted by Council through delegated authority.

Where new or upgraded community infrastructure development is constructed as part of a Council initiative these works will be delivered by the Capital Works Team with input into the design and maintenance requirements by the Building Services Team.

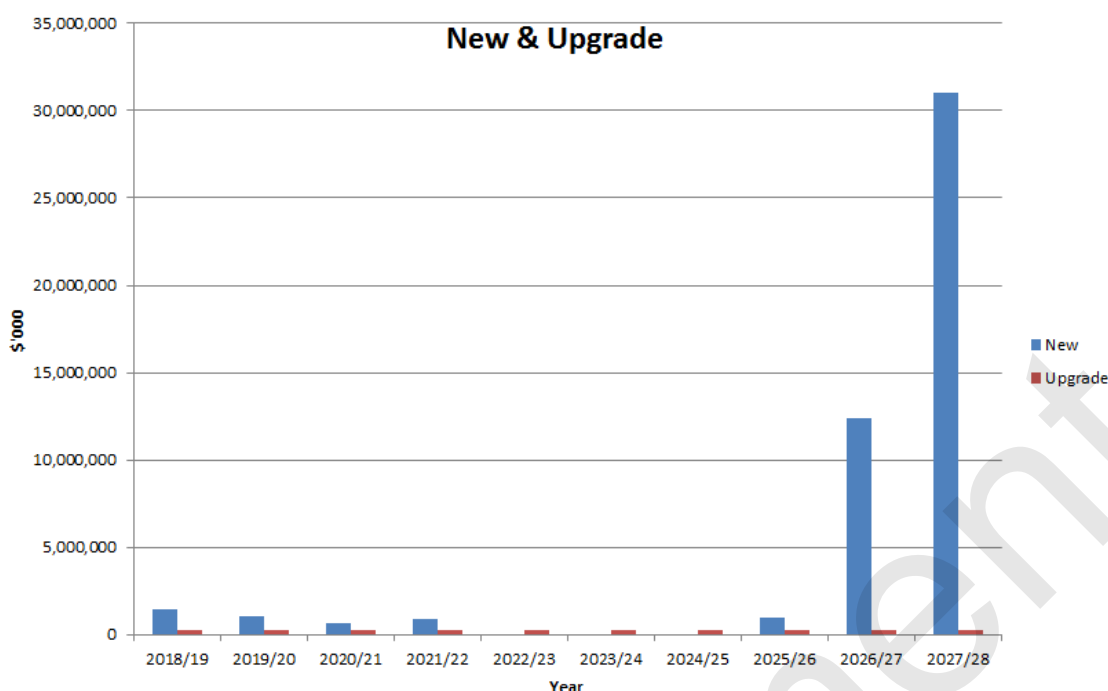
As new assets are transferred to or created by Council they are added to AssetFinda. Upgrades to infrastructure and the creation of new assets are managed through the long term capital works plan and reflected in Council's LTFP.

Table 5.16: Capital New and Upgrade Budget

Expenditure Type	Budget 18/19 '\$000'	Budget 19/20 '\$000'	Budget 20/21 '\$000'	Budget 21/22 '\$000'
New	\$1,440	\$1,059	\$652	\$881
Upgrade	\$250	\$250	\$250	\$250

5.17 Summary of Future New and Upgrade Expenditure

Projected new and upgrade asset expenditures are summarised in Fig 5. The projected capital works program is provided in Appendix C and is based on the 2017 long term capital works plan.

Fig 5: Projected Capital New and Upgrade Asset Expenditure

5.18 Capital Upgrade and Replacement Disposal Plan

Disposal plans will be identified prior to capital upgrade and replacement projects works commencing and the corresponding assets will be disposed of through AssetFinda. Disposal guidelines are further addressed in section 7.2 below.

No whole building assets are identified for disposal at this point in time but will be considered in further revisions.

6. RISK MANAGEMENT

6.1 Critical Service Objectives

Critical service objectives are those services which have a high consequence of failure, but not necessarily a high likelihood of failure. By identifying critical service objectives and critical failure modes, City of Darwin can target and refine investigative activities, maintenance plans and capital expenditure plans at the appropriate time.

Operations and maintenance activities may be targeted to mitigate critical assets failure modes and maintain service levels. These activities may include increased inspection frequency, higher maintenance intervention levels, etc. Critical asset failure modes and required operations and maintenance activities are detailed in Table 6.1.

Table 6.1: Critical Service Objectives

Critical Objectives	Critical Failure Mode	Operations & Maintenance Activities
Buildings containing asbestos	Exposure due to lack of awareness	Asbestos register Induction for contractors Emergency asbestos control kits Asbestos awareness training
Buildings fire systems	Sprinklers and/or booster fail Fire indicator panel fail Power failure – emergency Lights and signs	Programmed fire service checks Backup generators at some facilities
Building security systems	Building Management System failure	Backup generators at some facilities Key access and public services hardware Programmed Building Management System and CCTV Maintenance
Building water proofing	Leakage	Routine inspections Gutter cleaning Roof replacement
Occupancy Certificate	Non-Compliance	Currently ad hoc (engage certifier to audit)

6.2 Risks Assessment

An assessment of risks associated with service delivery from infrastructure assets has identified critical risks that will result in loss or reduction in service from infrastructure assets or a 'financial shock' to City of Darwin. The risk assessment process¹⁰ identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

Critical risks, being those assessed as 'Very High' - requiring immediate corrective action and 'High' – requiring prioritised corrective action identified in the Infrastructure Risk Management Plan, together with the estimated residual risk after the selected treatment plan is operational are summarised in Table 6.2. These risks have been developed by management and reported to the Risk Management and Audit Committee, and Council.

Table 6.2: Critical Service or Assets at Risk and Treatment Plans

Service or Asset at Risk	What can Happen	Risk Rating (VH & H)	Risk Treatment Plan	Residual Risk (VH, H, M, L) *
Buildings Asset Management	Failure to develop, implement and maintain a corporate asset register <ul style="list-style-type: none"> – Inconsistent and fragmented approach to the collection and storage of asset information – Lack of data available to monitor the condition of assets – Inability to plan long and short term asset management programs – Inability to adequately budget for asset management – Inability to monitor and assess ratepayer and public demands for levels of service – Inability to monitor and assess actual levels of service delivery 	VH	<ul style="list-style-type: none"> – Implementation of the corporate asset register is underway and will provide a central location for data storage – Implementation of centralised customer request management system 	H

¹⁰ Infrastructure Department Operational Risk Assessment (Rev 6) June 2017



Service or Asset at Risk	What can Happen	Risk Rating (VH & H)	Risk Treatment Plan	Residual Risk (VH, H, M, L) *
Buildings Asset Management	Failure to develop and promote asset management policies, standards and procedures <ul style="list-style-type: none"> – Failure to ensure a consistent approach to asset management is applied across Council – Loss of corporate asset knowledge – Failure to ensure asset management is undertaken in accordance with Australian and International Standards 	VH	<ul style="list-style-type: none"> – Development of procedures undertaken for data collection and asset management – Cyclic reviews undertaken of policies, standards and procedures – Asset management roles and responsibilities allocated to specific individuals across City of Darwin – Implementation of asset sustainability review recommendations will ensure policies, standards and procedures are developed and monitored 	H
Buildings Maintenance	Failure to undertake building maintenance in accordance with the approved programme and to Australian Standards <ul style="list-style-type: none"> – degradation of facilities – health risk from air-conditioning cooling tower sanitation – safety risk from malfunctioning fire panels – safety risk from poorly maintained electrical systems – safety risk from failure of CCTV 	H	<ul style="list-style-type: none"> – Ongoing development of the asset management system including budget allocation process – Review or expand upon the existing work order system to more accurately capture data on works program expenditure and allow better budgetary processes – Implementation of asset sustainability review recommendations will ensure policies, standards and procedures are developed and monitored 	M
Buildings Maintenance	Failure to plan, budget and implement a robust building maintenance programme <ul style="list-style-type: none"> – Reliance on redundant asset management system – Poor financial management – Condition of assets deteriorates Increased maintenance / replacement costs	H	<ul style="list-style-type: none"> – Preventive maintenance programme maintained in place and reviewed annually – All maintenance undertaken in accordance with applicable standards 	M



Service or Asset at Risk	What can Happen	Risk Rating (VH & H)	Risk Treatment Plan	Residual Risk (VH, H, M, L) *
Buildings Maintenance	Need for urgent building repairs is not communicated to Council staff in a timely manner <ul style="list-style-type: none"> Repairs not able to be carried out promptly Potential for injury to staff and the public Public liability and workers compensation claims Additional insurance premiums 	H	<ul style="list-style-type: none"> Regular inspection program in place for public facilities Issues identified on inspection reports are rectified according to the identified levels of safety and urgency Other matters are dependent upon notification by members of the public Tracking the responsiveness of Council to reported issues is managed through Councils Customer Request Management System. Business Continuity Plan developed Dec 2011 and reviewed Dec 2014¹¹ 	M
Buildings Asbestos Management	Failure to maintain Asbestos registers <ul style="list-style-type: none"> Dangerous Buildings Increased risk to public/staff Litigation Failure to proactively manage the risk from hazardous material 	H	<ul style="list-style-type: none"> Asbestos register is maintained for known and reported sites Register reviewed and updated every 5 years or upon any building changes. Ongoing inspection programs in place Control self-assessment in place 	M

Note * The residual risk is the risk remaining after the selected risk treatment plan is operational.

7. FINANCIAL OBLIGATIONS

This section of the management plan will address obligations and requirements for the capitalisation and depreciation, data management, disposal, revaluation and handling of contributed assets.

7.1 Asset Capitalisation and Depreciation

City of Darwin aims to ensure that the recognition classification and depreciation of assets is consistently applied and in accordance with Australian Accounting Standard AASB116 – Property, Plant and Equipment and the Australian Infrastructure Financial Management Guide.

¹¹ City of Darwin, 2014, Business Continuity Plan



AASB116 states that:

The cost of an item of property, plant and equipment shall be recognised as an asset if, and only if:

- (a) it is probable that future economic benefits associated with the item will flow to the entity; and
- (b) the cost of the item can be measured reliably.

Council's key asset accounting policies are also contained in the Statement of Significant Accounting Policies, which forms Note 1 of the published annual financial statements.

A detailed procedure which outlines the process to be followed when recognising, classifying and depreciating physical non-current assets is [here](#).

7.2 Asset Data Management

City of Darwin aims to ensure that the identification and classification of physical non-current assets is consistently applied. This is achieved by identifying all non-physical assets into one of the categories contained in the asset register.

7.3 Asset Disposal

City of Darwin aims to ensure that the sale and disposal of land and other assets is considered fair and transparent. The disposal of physical non-current assets by City of Darwin is in accordance with Local Government Act and the Ministerial Guidelines. Section 182(1) of the Local Government Act gives Council the power to deal with and dispose of property subject to the Minister's guidelines. Ministerial Guideline 7 describes the authority to dispose of property, methods to be used, considerations and application of proceeds from sale of assets. A detailed procedure which outlines the process to be followed when disposing of City of Darwin physical non-current assets is [here](#).

7.4 Asset Revaluation

City of Darwin aims to ensure that asset revaluations are carried out consistently and in accordance with Australian Accounting Standard AASB116 – Property, Plant and Equipment (PP&E). AASB116 specifies that Council must value each class of PP&E using either:

- Cost Model – An item of PP&E shall be carried at its cost less any accumulated depreciation and any accumulated impairment losses
- Revaluation Model – An item of PP&E whose fair value can be measured reliably shall be carried at a revalued amount, being its Fair Value at the date of the revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses

Both Cost and Fair Value are defined in AASB116:

- Cost - The amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction.
- Fair Value – The amount for which an asset could be exchanged between knowledgeable, willing parties in an arm's length transaction.

Infrastructure, land and buildings are carried at valuation and revalued on a four year basis. All other non-current assets classes are valued at cost. A detailed procedure which specifies how asset revaluations are performed is [here](#).

7.5 Contributed Assets

City of Darwin aims to ensure that the recognition of contributed assets is performed consistently and in accordance with the Australian Accounting Standard (AAS) AASB116 – PP&E. AASB116 specifies that Council must value each class of PP&E using either the cost model or revaluation model. Under AASB116 the revaluation model is defined as “an item of PP&E whose fair value can be measured reliably shall be carried at a revalued amount, being its Fair Value at the date of the revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses”. A detailed procedure which outlines the process to be followed when recognising physical non-current asset received as contributed assets is [here](#).

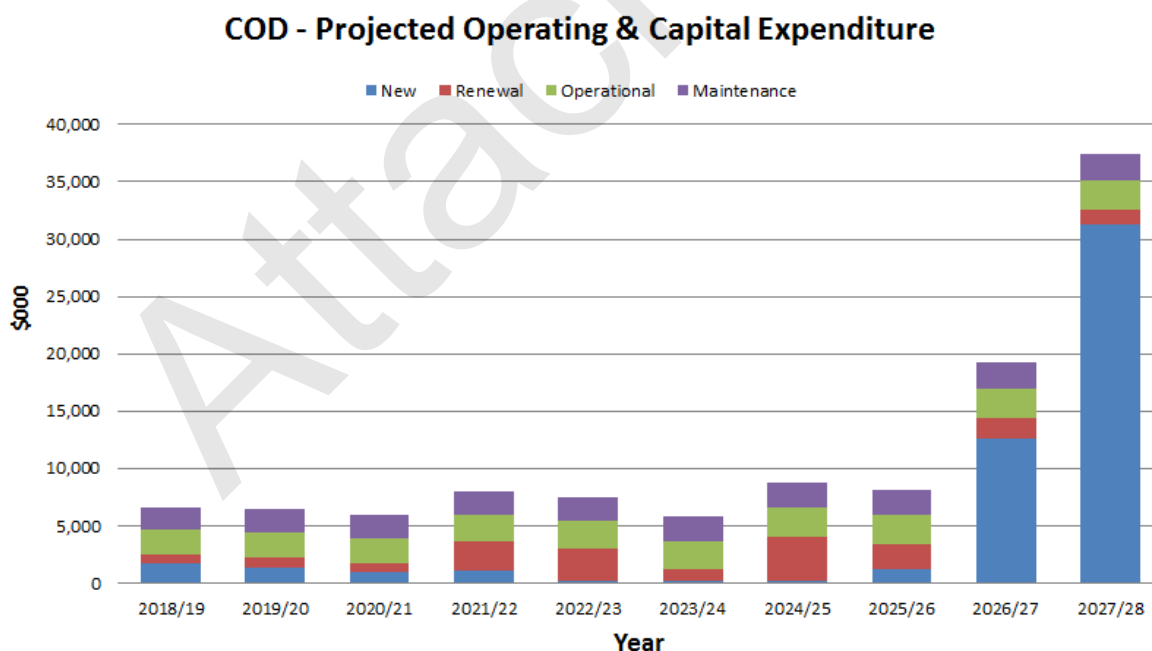
8. FINANCIAL SUMMARY

This section contains the financial summary resulting from all the information presented in the previous sections of this AMP. The financial projections will be improved as further information becomes available on future desired levels of service, data captures and revaluations.

8.1 Financial Projections

The financial projections are shown in Figure 6 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade/expansion/new assets).

Figure 6: Projected Operating and Capital Expenditure



8.2 Sustainability

As the AMP matures, we will have better data to show what we spend versus what we need to spend to show any shortfall in funding based on existing assets.

This can only happen once we have accurate condition assessments against a fully know “asset base” and budgeted expenditure is appropriately allocated. This will get re-checked every four years upon asset revaluation.

8.3 Projected Expenditures

All budgets are presented in the LTFP and this is based on Council’s adopted position of funding. These costs are adjusted according to Council’s direction on a yearly basis.

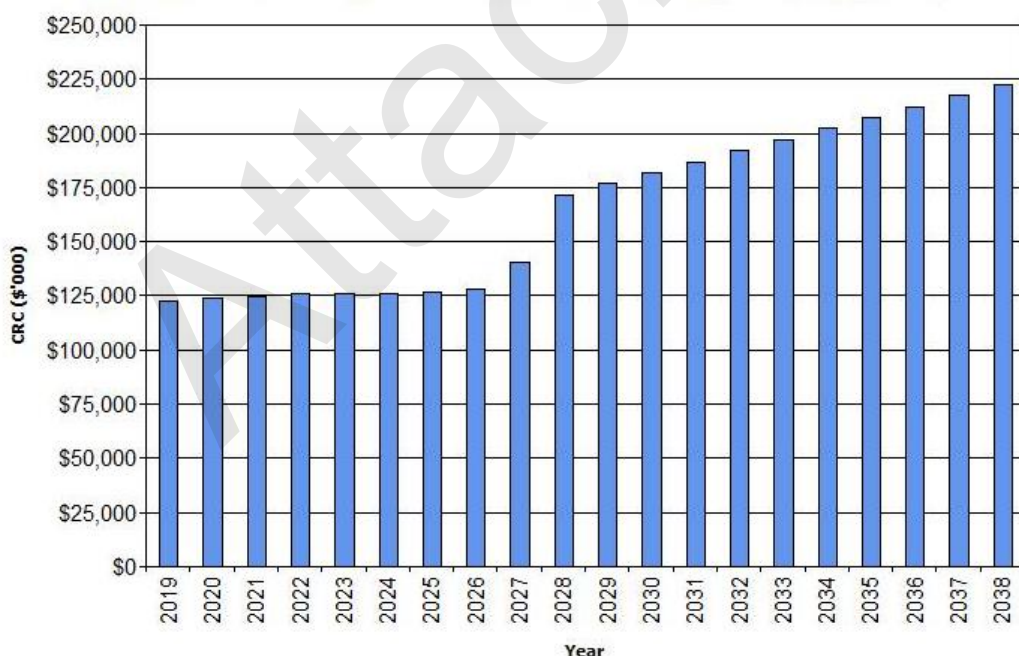
8.4 Funding Strategy

Council intends to move towards a service level based strategy as the AMP process matures. This will then provide more accurate data for funding decisions.

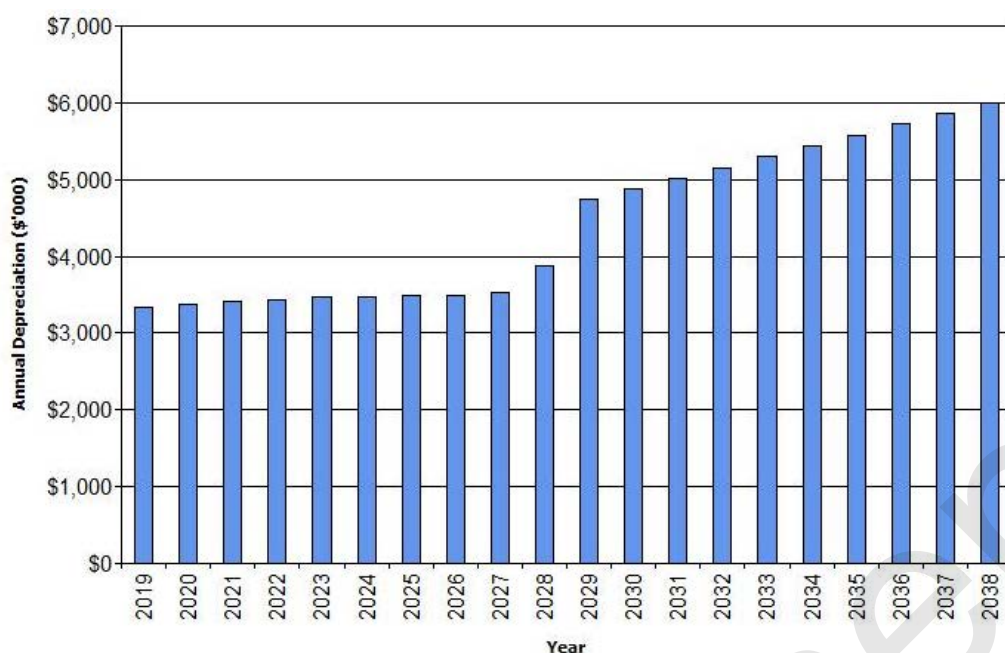
8.5 Valuation Forecasts

Asset values are forecast to increase as additional assets are added to the asset stock from construction and acquisition by Council and from assets constructed by land developers and others and donated to Council. Figure 7 shows the replacement cost asset values over the current 10 year planning period. From 2029 these figures are projected according to National Asset Management System (NAMS) plus.

Figure 7: Projected Asset Values



Depreciation expense values are forecast in line with asset values as shown in Figure 8. From 2029 these figures are projected according to NAMS plus.

Figure 8: Projected Depreciation Expense

The depreciated replacement cost will vary over the forecast period depending on the rates of addition of new assets, disposal of old assets and consumption and renewal of existing assets. Forecast of the assets depreciated replacement cost is shown in Figure 9. The depreciated replacement cost of contributed and new assets is shown in the darker colour and in the lighter colour for existing assets. From 2029 these figures are again projected according to NAMS plus.

Figure 9: Projected Depreciation Replacement Cost

8.6 Forecast Reliability and Confidence

The expenditure and valuations projections in this AMP are based on best available data. Currency and accuracy of data is critical to effective asset and financial management. Data confidence is classified on a 5 level scale¹² in accordance with Table 8.6.

Table 8.6: Data Confidence Grading System

Confidence Grade	Description
A Highly Reliable	Data based on sound records, procedures, investigations and analysis, documented properly and recognised as the best method of assessment. Dataset is complete and estimated to be accurate $\pm 2\%$
B Reliable	Data based on sound records, procedures, investigations and analysis, documented properly, but has minor shortcomings, for example some of the data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Dataset is complete and estimated to be accurate $\pm 10\%$
C Uncertain	Data based on sound records, procedures, investigations and analysis which is incomplete or unsupported, or extrapolated from a limited sample for which grade A or B data are available. Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$
D Very Uncertain	Data is based on unconfirmed verbal reports and/or cursory inspections and analysis. Dataset may not be fully complete and most data is estimated or extrapolated. Accuracy $\pm 40\%$
E Unknown	None or very little data held.

The estimated confidence level for and reliability of data used in this AM Plan is shown in Table 8.6.1.

Table 8.6.1: Data Confidence Assessment for Data used in this AMP

Data	Confidence Assessment	Comment
Demand drivers	B	Nil
Growth projections	B	Nil
Operations expenditures	C	Based on operational and maintenance budgets that may cross over expenditure types
Maintenance expenditures	C	Based on operational and maintenance budgets that may cross over expenditure types
Projected Renewal expenses - Asset values	B	Based on 10 year capital works and long term financial plan
- Asset residual values	B	Based on 2016 revaluation
- Asset useful lives	B	Based on 2016 revaluation
- Condition modelling	B	Based on 2016 revaluation
New and Upgrade expenditures	B	Based on 10 year capex plan
Disposal expenditures	N/A	No disposals included
Community levels of service	C	Limited data held
Technical levels of service	B	Data based on known works schedules

The overall data confidence level is assessed as “B – Reliable” for data used in the preparation of this AMP.

¹² IPWEA, 2015, IIMM, Table 2.4.6, p 2|71.

9. IMPROVEMENT AND MONITORING PLAN

9.1 Status of Asset Management Practices

The current adopted practices place City of Darwin on a maturity path over the next two years to provide a strong and sustainable platform.

9.2 Hierarchy of Asset Management

- All AMPs guided by Policy No. 055 Asset Management Policy.
- AMPs are adopted by Council
- AMPs will have a number of procedures for operations that will be reviewed regularly and amendments approved by the CEO

9.3 Accounting and Financial Systems

- Authority will hold totals for asset classes. AssetFinda will hold the source data.
- Accountabilities are considered within Council's Financial Policies and the AMP.
- In general, works with a value over \$5000 are considered to be capital works.

9.4 Accounting Standards and Regulations

- All relevant Australian Accounting Standards, including;
- AASB 13 Fair value measurement
- AASB 136 Property, plant and equipment

9.5 Asset Management System

- City of Darwin uses a combination of AssetFinda and ArcGIS to view and store asset data.
- The linkage between AssetFinda and Authority will be synchronisation of asset data updated by the 7th of every month by the responsible departments.
- Asset Management Procedures are in place to ensure the correct collection, recording and maintenance of asset data. Audits are also carried out on the data on intervals no less than the defined condition survey intervals. Asset owners are responsible for the maintenance of their data.¹³

9.6 Improvement Plan

The asset management improvement plan generated from this AMP is shown in Table 9.6.

¹³ Asset Management Policy No. 055



Table 9.6: Improvement Plan

Task	Responsibility	Resources Required	Timeline
Scheduled half yearly meetings to ensure accuracy of the AMP	Asset Management Team, COO	Business intelligence tool	Next AMP Review
Any amendments to the AMPs will be forwarded to RMAC for recommendation to Council for adoption. AssetFinda upgrades to be implemented as releases are available.	Asset Management Team, COO	Within existing resources	Next AMP Review

9.7 Monitoring and Review Procedures

This AMP will be reviewed during annual budget planning processes and amended to recognise any material changes in service levels and/or resources available to provide those services as a result of budget decisions.

The AMP will be updated annually to ensure it represents the current service level, asset values, projected operations, maintenance, capital renewal and replacement, capital upgrade/new and asset disposal expenditures and projected expenditure values incorporated into City of Darwin's LTFP. Updated financial information will be included every four years following the revaluation of the asset class.

9.8 Performance Measures

The effectiveness of the AMP can be measured in the following ways:

- The degree to which the required projected expenditures identified in this AMP are incorporated into Council's LTFP.
- The degree to which the 4 and 10 year detailed works programs, budgets, business plans and City of Darwin structures take into account the 'global' works program trends provided by the AMP.
- The degree to which the existing and projected service levels and service consequences (what we cannot do), risks and residual risks are incorporated into the Council's Strategic Plan and associated plans.
- The Asset Renewal Funding Ratio achieving the target of >0.5 (greater than 50% of depreciation either transferred to reserve or expended in the current year)¹⁴.

¹⁴ City of Darwin, 2017, *Annual Report*, pp. 38

7. REFERENCES

City of Darwin [Annual Report 2016/17](#)

City of Darwin [Asset Management Policy No. 055](#)

City of Darwin [Business Continuity Plan for Process: Building Maintenance](#)

City of Darwin [Long Term Financial Plan](#)

City of Darwin [Municipal Plan 2018/19](#)

City of Darwin [Statement of Significant Accounting Policies Policy No. 022](#)

City of Darwin [Strategic Plan – Evolving Darwin Towards 2020](#)

City Operations Department – Operational Risk Assessment Rev 6 June 2017

IPWEA, 2015, 'NAMS.PLUS Asset Management', Institute of Public Works Engineering Australasia, Sydney, <https://www.ipwea.org/communities/assetmanagement/namsplus>

IPWEA, 2015, 'Australian Infrastructure Financial Management Manual (AIFMM)', Institute of Public Works Engineering Australasia, Sydney, <https://www.ipwea.org/publications/ipweabookshop/aifmm>

IPWEA, 2015, 'International Infrastructure Management Manual' (IIMM 5th Edition), Institute of Public Works Engineering Australasia, Sydney, www.ipwea.org/IIMM



8. APPENDICES

Attachment



Appendix A Maintenance Response Levels of Service

Levels of Service, Performance Measures and Reporting

COD Strategic Goal and Primary Outcome	Service Level Statement Program and Description	Customer Values	Customer Performance Measure					Technical Performance Measure			Performance Measure Procedure
			Performance Measure (how measured)	Target				Performance Measure	Current Target (1 – 3 years)	Proposed Target (4 – 10 years)	
				12/13 Achieved	13/14	14/15	2015-2023				
2. Enhance Darwin's Active, Positive and Flexible Lifestyle 2.1 Improve urban enhancement around Darwin	Construction, upgrading and maintenance of Council's building assets in accordance with the Asset Management Strategy. We will provide the community with safe, accessible and fit for purpose building assets?	Safety Accessibility/ Availability Compliance Function / Capacity	To be developed User surveys? e.g. "% of customers satisfied with the accessibility of council facilities" and "percentage of customers satisfied that the facilities are fit for purpose" Maybe develop customer service level criteria based on different classes of building	?	?	?	?	% complaints to be responded to as per quarterly report parameters			We will achieve these service levels by: <ul style="list-style-type: none">Constructing, upgrading and maintaining Council's building assets in accordance with the Asset Management Strategy.Inspecting all Council properties (not under commercial lease) annually:Planning, implementing and managing delivery of building maintenance and cleaning services to Council buildings and services.Programmed inspection and testing of assets with safety and compliance requirements e.g. exit doors, exit signs, fire brigade connections, fire control panels, fire detector and alarm systems, portable fire extinguishers, fire hose reels, mechanical ventilation systems etc.Reassessing and updating the capital works program as appropriate.Managing building projects and maintenance services undertaken by contractors.Programmed regular internal and external repaints, roof replacements, floor covering replacementsGraffiti management / removal for City and NTG as per service level agreementFurther consultation with the community?Securing funding to match service level? The following procedures will measure whether the level of service is achieved: <ul style="list-style-type: none">Annual Community Satisfaction surveyQuarterly ReportAnnual reporting by Buildings ManagerContract records, completion certificates, contracts performance reportsInspections and auditsNumber of complaints received (database)
							Results of condition surveys? (technical, or against customer service level criteria)				
							Maintenance costs as a percentage of replacement value or Maintenance cost/building (need a maintenance history)				
							Compliance with requirements of legislation (list here)?				
							Projects managed to within +/-??% of capital budget as per the Annual Plan programme				
							??% of the capital/renewal programme completed within the expected timeframe				
							Measure of building usage, leasing rates or anything else that demonstrates that the portfolio is meeting capacity needs and required functionality				

Appendix B Capital Renewal and Replacement Works Programs

Developed, but not included within this document, as the 4 year building condition survey will be undertaken in 2018. The next revised AMP will detail the 4 year program and the projected capital renewal and replacement program.

Attachment

Appendix C Projected New, Upgrade and Renewal Expenditure 10 year Capital Works Program

PROJECT NAME	EXP TYPE	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	Total
Playground Shades	NEW	940,000	59,000	151,782	881,000							2,031,782
CBD Multi Storey Car Parking	NEW								1,000,000	12,377,912	30,986,474	44,364,386
Shoal Bay Capital Works - Weighbridge And Entrance	NEW	500,000	1,000,000	500,000								2,000,000
Energy Efficiency Program	UPGRADE	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	2,500,000
Project Name	EXP TYPE	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	Total
Darwin Entertainment Centre; Upgrades & Refurbishment	RENEWAL	152,000	154,280	156,594	158,943	161,327	163,747	166,203	168,696	171,227	173,795	1,626,812
Civic Centre; Air Conditioning	RENEWAL					499,300		3,000,000				3,499,300
Civic Centre; Roof Replacement	RENEWAL								1,090,000	1,090,000	235,000	2,415,000
Council Buildings - Exterior Renewal	RENEWAL		301,534		318,656		336,751		355,873		366,549	1,679,363
Council Buildings - Interior Renewal	RENEWAL	212,000	215,180	218,408	221,684	225,009	228,384	231,810	235,287	238,816	242,399	2,268,977
Council Buildings - Services Renewals	RENEWAL	176,700	179,351	182,041	184,771	187,543	190,356	193,211	196,110	199,051	202,037	1,891,171
Council Shade Structure Replacement	RENEWAL	126,800		134,015		141,625		149,667				552,107
Council Building - Structural Renewal	RENEWAL	80,800	82,012	83,242	84,491	85,758	87,045	88,350	89,675	91,021	92,386	864,780
Casuarina Pool Master Plan And Refurbishment	RENEWAL	100,000			1,500,000	1,500,000						3,100,000



Appendix D Glossary

Asset

A resource controlled by an entity as a result of past events and from which future economic benefits are expected to flow to the entity. Infrastructure assets are a sub-class of property, plant and equipment which are non-current assets with a life greater than 12 months and enable services to be provided.

Asset Category

Sub-group of assets within a class hierarchy for financial reporting and management purposes.

Asset Class

A group of assets having a similar nature or function in the operations of an entity, and which, for purposes of disclosure, is shown as a single item without supplementary disclosure.

Asset Condition Assessment

The process of continuous or periodic inspection, assessment, measurement and interpretation of the resultant data to indicate the condition of a specific asset so as to determine the need for some preventative or remedial action.

Asset Hierarchy

A framework for segmenting an asset base into appropriate classifications. The asset hierarchy can be based on asset function or asset type or a combination of the two.

Asset Management (AM)

The combination of management, financial, economic, engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner.

Asset Renewal Funding Ratio

The ratio of the net present value of asset renewal funding accommodated over a 10 year period in a long term financial plan relative to the net present value of projected capital renewal expenditures identified in an AMP for the same period [AIFMG Financial Sustainability Indicator No 8].

Capital Expenditure (Renewal, Rehabilitation & Upgrade)

Relatively large (material) expenditure, which has benefits, expected to last for more than 12 months. Capital expenditure includes renewal, rehabilitation, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and/or upgrade expenditures, the total project cost needs to be allocated accordingly.

Capitalisation Threshold

The value of expenditure on non-current assets above which the expenditure is recognised as capital expenditure and below which the expenditure is charged as an expense in the year of acquisition.

Carrying Amount

The amount at which an asset is recognised after deducting any accumulated depreciation / amortisation and accumulated impairment losses thereon.

Component

Specific parts of an asset having independent physical or functional identity and having specific attributes such as different life expectancy, maintenance regimes, risk or criticality.

Cost of an Asset

The amount of cash or cash equivalents paid or the fair value of the consideration given to acquire an asset at the time of its acquisition or construction, including any costs necessary to place the asset into service. This includes one-off design and project management costs.

Critical Assets

Assets for which the financial, business or service level consequences of failure are sufficiently severe to justify proactive inspection and rehabilitation. Critical assets have a lower threshold for action than noncritical assets.

Current Replacement Cost (CRC)

The cost the entity would incur to acquire the asset on the reporting date. The cost is measured by reference to the lowest cost at which the gross future economic benefits could be obtained in the normal course of business or the minimum it would cost, to replace the existing asset with a technologically modern equivalent new asset (not a second hand one) with the same economic benefits (gross service potential) allowing for any differences in the quantity and quality of output and in operating costs.

Depreciable Amount (DA)

The cost of an asset, or other amount substituted for its cost, less its residual value.

Depreciated Replacement Cost (DRC)

The current replacement cost (CRC) of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Depreciation / Amortisation

The systematic allocation of the depreciable amount (service potential) of an asset over its useful life.

Expenses

Decreases in economic benefits during the accounting period in the form of outflows or depletions of assets or increases in liabilities that result in decreases in equity, other than those relating to distributions to equity participants.

Fair Value

The amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties, in an arm's length transaction.

Funding Gap

A funding gap exists whenever an entity has insufficient capacity to finance asset renewal and other expenditure necessary to be able to appropriately maintain the range and level of services its existing asset stock was originally designed and intended to deliver. The service capability of the existing asset stock should be determined assuming no additional operating revenue, productivity improvements, or net financial liabilities above levels currently planned or projected. A current financing gap means service levels have already or are currently falling. A projected financing gap if not addressed will result in a future diminution of existing service levels.

Impairment Loss

The amount by which the carrying amount of an asset exceeds its recoverable amount.

Infrastructure Assets

Physical assets that contribute to meeting the needs of organisations or the need for access to major economic and social facilities and services, e.g. roads, drainage, footpaths and cycleways. These are typically large, interconnected networks or portfolios of composite assets. The components of these assets may be separately maintained, renewed or replaced individually so that the required level and standard of service from the network of assets is continuously sustained. They are fixed in place and are often have no separate market value.

Level of Service

The defined service quality for a particular service/activity against which service performance may be measured. Service levels usually relate to quality, quantity, reliability, responsiveness, environmental impact, acceptability and cost.

Life Cycle Cost *

1. **Total LCC** The total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, rehabilitation and disposal costs.
2. **Average LCC** The life cycle cost (LCC) is average cost to provide the service over the longest asset life cycle. It comprises average operations, maintenance expenditure plus asset consumption expense, represented by depreciation expense projected over 10 years. The Life Cycle Cost does not indicate the funds required to provide the service in a particular year.

Maintenance

All actions necessary for retaining an asset as near as practicable to an appropriate service condition, including regular ongoing day-to-day work necessary to keep assets operating, e.g. road patching but excluding rehabilitation or renewal. It is operating expenditure required to ensure that the asset reaches its expected useful life.

- **Planned maintenance**

Repair work that is identified and managed through a **Maintenance Management System (MMS)**. MMS activities include inspection, assessing the condition against failure/breakdown criteria/experience, prioritising scheduling, actioning the work and reporting what was done to develop a maintenance history and improve maintenance and service delivery performance.

- **Reactive maintenance**

Unplanned repair work that is carried out in response to service requests and management/supervisory directions.

- **Specific maintenance**

Maintenance work to repair components or replace sub-components that needs to be identified as a specific maintenance item in the maintenance budget.

- **Unplanned maintenance**

Corrective work required in the short-term to restore an asset to working condition so it can continue to deliver the required service or to maintain its level of security and integrity.

Maintenance Expenditure *

Recurrent expenditure, which is periodically or regularly required as part of the anticipated schedule of works required to ensure that the asset achieves its useful life and provides the required level of service. It is expenditure, which was anticipated in determining the asset's useful life.

Materiality

The notion of materiality guides the margin of error acceptable, the degree of precision required and the extent of the disclosure required when preparing general purpose financial reports. Information is material if its omission, misstatement or non-disclosure has the potential, individually or collectively, to influence the economic decisions of users taken on the basis of the financial report or affect the discharge of accountability by the management or governing body of the entity.

National Asset Management System (NAMS.PLUS)

NAMS.PLUS is subscription-based providing asset-owning councils access to tools & online resources to develop, write and keep their Asset Management Plans up-to-date. NAMS.PLUS is provided by the Institute of Public Works Engineering Australia.

Net Present Value (NPV)

The value to the organisation of the cash flows associated with an asset, liability, activity or event calculated using a discount rate to reflect the time value of money. It is the net amount of discounted total cash inflows after deducting the value of the discounted total cash outflows arising from e.g. the continued use and subsequent disposal of the asset after deducting the value of the discounted total cash outflows.

Operations

Regular activities to provide services such as public health, safety and amenity, e.g. street sweeping, grass mowing and street lighting.

Operating Expenditure

Recurrent expenditure, which is continuously required to provide a service. In common use the term typically includes, e.g. power, fuel, staff, plant equipment, on-costs and overheads but excludes maintenance and depreciation. Maintenance and depreciation is on the other hand included in operating expenses.

Operating Expense

The gross outflow of economic benefits, being cash and non-cash items, during the period arising in the course of ordinary activities of an entity when those outflows result in decreases in equity, other than decreases relating to distributions to equity participants.

Operations, Maintenance and Renewal Financing Ratio

Ratio of estimated budget to projected expenditure for operations, maintenance and renewal of assets over a defined time (e.g. 5, 10 and 15 years).

Rate of Annual Asset Consumption *

The ratio of annual asset consumption relative to the depreciable amount of the assets. It measures the amount of the consumable parts of assets that are consumed in a period (depreciation) expressed as a percentage of the depreciable amount.

Rate of Annual Asset Renewal *

The ratio of asset renewal and replacement expenditure relative to depreciable amount for a period. It measures whether assets are being replaced at the rate they are wearing out with capital renewal expenditure expressed as a percentage of depreciable amount (capital renewal expenditure/DA).

Recoverable Amount

The higher of an asset's fair value, less costs to sell and its value in use.

Remaining Useful Life

The time remaining until an asset ceases to provide the required service level or economic usefulness. Age plus remaining useful life is useful life.

Residual Value

The estimated amount that an entity would currently obtain from disposal of the asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Risk Management

The application of a formal process to the range of possible values relating to key factors associated with a risk in order to determine the resultant ranges of outcomes and their probability of occurrence.

Service Potential

The total future service capacity of an asset. It is normally determined by reference to the operating capacity and useful life of an asset. A measure of service potential is used in the not-for-profit sector/public sector to value assets, particularly those not producing a cash flow.

Specific Maintenance

Replacement of higher value components/sub-components of assets that is undertaken on a regular cycle including repainting, replacement of air conditioning equipment, etc. This work generally falls below the capital/ maintenance threshold and needs to be identified in a specific maintenance budget allocation.

Sub-Component

Smaller individual parts that make up a component part.

Useful Life

Either:

- (a) the period over which an asset is expected to be available for use by an entity, or
- (b) the number of production or similar units expected to be obtained from the asset by the entity.

It is estimated or expected time between placing the asset into service and removing it from service, or the estimated period of time over which the future economic benefits embodied in a depreciable asset, are expected to be consumed by the Council.

Value in Use

The present value of future cash flows expected to be derived from an asset or cash generating unit. It is deemed to be depreciated replacement cost (DRC) for those assets, whose future economic benefits are not primarily dependent on the asset's ability to generate net cash inflows, where the entity would, if deprived of the asset, replace its remaining future economic benefits.

Source: IPWEA, 2015, Glossary

* Additional and modified glossary items shown



ENCL: YES	ORDINARY COUNCIL MEETING/OPEN	AGENDA ITEM:	14.1.6
RAINBOW GARDEN			
REPORT No.:	18CO0053 RQ:lf	COMMON No.:	3868210
			DATE: 11/12/2018

Presenter: Manager Infrastructure Maintenance, Ron Quinn

Approved: Acting General Manager Engineering and City Services, Nik Kleine

PURPOSE

The purpose of this report is to review the cost of establishing and maintaining the Daly Street/Smith Street roundabout in a rainbow garden theme.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

1. Collaborative, Inclusive and Connected Community

Outcome

- 1.2 Desirable places and open spaces for people

Key Strategies

- 1.2.1 Enhance places and open spaces

KEY ISSUES

- City of Darwin has received a suggestion from Darwin Pride for a rainbow garden in the CBD.
- The Daly Street/Smith Street roundabout is not considered an optimal site for the installation of a rainbow garden.
- An alternative location has been proposed for an improved outcome, at The Esplanade/Daly Street roundabout.
- Support for the revised location has been received from the Pride Festival.

RECOMMENDATIONS

- A. THAT Report Number 18CO0053 RQ:lf entitled Rainbow Garden, be received and noted.
- B. THAT Council endorse the proposed alternative location for the installation of a rainbow garden in The Esplanade/Daly Street roundabout.

PAGE: 2
 REPORT NUMBER: 18CO0053 RQ:lf
 SUBJECT: RAINBOW GARDEN

BACKGROUND

At the 1st Ordinary Council Meeting held 14 August 2018, Council resolved as follows:

DECISION NO.22\1032 (14/08/18)

Rainbow Garden

Common No. 3868210

- A. *THAT Council authorise the Chief Executive Officer to undertake a review and provide a report to Council the cost of establishing and maintaining the Daly Street/Smith Street roundabout in a rainbow garden theme.*
- B. *THAT any proposals from the community to contribute to the cost of establishing a rainbow garden at the Daly Street/Smith Street roundabout be considered under Council's unsolicited proposals policy.*

On the 13 July 2018, a letter was received from Darwin Pride seeking support from the City of Darwin regarding a number of projects planned for the 2018 Darwin Pride Festival. This included an idea for a rainbow garden at the Smith Street/Daly Street roundabout.

DISCUSSION

The parks and reserves team undertook an assessment of the proposed location, Smith Street/Daly Street roundabout, for the purposes of planting a rainbow garden. This site was not considered optimal for the following reasons:

- The shady environment significantly restricting options for colourful/flowering plant species,
- the existing tree impeding visual design opportunities,
- Impact of the instillation on the trees root zone,
- limited existing irrigation and,
- The WH&S implications for access and maintenance activities at the busy intersection.

In consideration of achieving a successful outcome for this request, the Esplanade/Daly Street roundabout was assessed as an alternative location. The site was considered suitable due to sunlight providing optimal growing conditions for flowering/colourful plants, existing suitable irrigation and good access for viewing.

PAGE: 3
 REPORT NUMBER: 18CO0053 RQ:lf
 SUBJECT: RAINBOW GARDEN



Image 1: proposed location

Darwin Pride was consulted on the proposed alternative location and are supportive of the change (**Attachment A**). During the consultation with Darwin Pride it was identified that the revised location may provide opportunities for activation of the open space adjacent to the roundabout through events and photo opportunities.

Darwin Pride has offered to contribute to the garden through the provision of plants. Council will be responsible for installing the garden bed and ongoing maintenance. The proposed plants will be assessed for suitability of the site, ensuring that vehicle sight lines and views to the harbour are not impeded.

The installation of the garden bed is intended to occur in January 2019, subject to Council endorsement.

The Daly Street/Smith Street roundabout was initially proposed for the rainbow garden by the Pride Festival. It is acknowledged that there is an identified need for an improved landscape at this location. The future streetscape upgrade of Daly Street including median islands, the roundabout and road reserve is under review and it is intended that these works will be delivered through other capital improvement programmes subject to funding availability and Council approval.

PAGE: 4
 REPORT NUMBER: 18CO0053 RQ:lf
 SUBJECT: RAINBOW GARDEN

CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Parks and Reserves Coordinator
- Senior Technical Officer Parks
- Team Leader CBD Precinct

In preparing this report, the following External Parties were consulted:

- Darwin Pride Representatives

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

The supply of plants will not impact Council budgets as they are being provided by Darwin Pride. Installation costs have been identified as minimal and will be undertaken within existing operational programmes.

Ongoing maintenance of the roundabout garden will be undertaken within existing operational programmes with a twice weekly service schedule.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

The revised location of the rainbow garden offers a reduced risk for the community wishing to take photos of the garden, as they will be able to do so from Bicentennial Park. This site is also safer for maintenance activities due to the reduced traffic levels.

ENVIRONMENTAL IMPLICATIONS

Planting of the roundabout will improve visual amenity at this location.

PAGE: 5
REPORT NUMBER: 18CO0053 RQ:lf
SUBJECT: RAINBOW GARDEN

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

RON QUINN
MANAGER INFRASTRUCTURE
MAINTENANCE

NIK KLEINE
ACTING GENERAL MANAGER
ENGINEERING AND CITY
SERVICES

For enquiries, please contact Natalie Dreiberger on 8980 3657 or email:
n.dreiberger@darwin.nt.gov.au.

Attachment A: Supporting correspondence for revised location.

TO: City of Darwin

FROM: Andrea Wicking and Jenny Smith
Darwin Pride Committee

DATE: 6 December 2018

RE: Rainbow Roundabout

TO WHOM IT MAY CONCERN

Thank you to members of the City of Darwin Operations Team that took the time to meet with us and follow up discussions we had with the Lord Mayor, Hon Kon Vatskalis in relation to the installation of a Rainbow Roundabout in Darwin City.

The initial site we were keen on was the roundabout at the Smith and Daly Street intersections. After discussion with regard to logistics, the ability to maintain the site, irrigation and the best plants, the Operations team have recommended the roundabout at the end of the Stuart Highway on the Esplanade and Daly Street would be best.

Darwin Pride are thrilled to be working with the City of Darwin collaboratively and see the rainbow roundabout at the end of the Stuart Highway as an upgrade.

Placement of the roundabout here allows it to become an attraction without causing a hazard to motorists.

As discussed, Darwin Pride will work with a local nursery for the supply of the plants and will cover the costs of the plants. We appreciate the assistance of the City of Darwin to install and maintain the roundabout. Darwin Pride are proud to make this small contribution back to the city of Darwin.

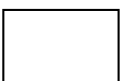
With regards & rainbows

Andrea Wicking and Jenny Smith
Darwin Pride Committee 2018

TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/10

14.2 OFFICERS REPORTS (RECEIVE & NOTE)



ENCL: YES ORDINARY COUNCIL MEETING/OPEN

AGENDA ITEM: 14.2.1

MONTHLY FINANCIAL REPORT – NOVEMBER 2018

REPORT No.: 18CO0134 RH:dr COMMON No.: 2476534

DATE: 11/12/2018

Presenter: Manager Finance, Russell Holden

Approved: Chief Operating Officer, Chris Potter

PURPOSE

The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 30 November 2018 in accordance with the Local Government (Accounting) Regulations.

LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

Goal

5 Effective and Responsible Governance

Outcome

5.5 Responsible financial and asset management

Key Strategies

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

KEY ISSUES

- The monthly financial report meets Council's statutory requirements.
- There are no overall concerns highlighted in this month's report.

RECOMMENDATIONS

THAT Report Number 18CO0134 RH:dr entitled Monthly Financial Report – November 2018, be received and noted.

BACKGROUND

Council has endorsed the format of the Monthly Financial Report. It is in compliance with the Local Government (Accounting) Regulations in respect of monthly financial reporting.

PAGE: 2
 REPORT NUMBER: 18CO0134 RH:dr
 SUBJECT: MONTHLY FINANCIAL REPORT – NOVEMBER 2018

DISCUSSION

The following statements are included at **Attachment A**.

Overall Income Statement

The Overall Income Statement contains all sources of Council's income (revenue) and operating expenses. Items of note include;

- Income streams are ahead of the year to date budget.
- Capital Grants & Contributions are ahead of budget due to the timing of receiving some Grant monies.
- Increased Operating Expenses include;
 - Increased insurance premiums
 - Higher temporary labour costs, and
 - Cyclone Marcus recovery works.
- Depreciation will be higher than budget due to a higher value of assets at year-end than anticipated when the budget was completed.

Within the Statement of Financial Position report, the Receivables figure of \$35.5 million includes around \$28.5 million of Rates struck, which are not yet due.

Municipal Plan Summary

The Municipal Plan Summary follows a similar format to the statement of cash flows, but is based on working capital rather than cash. Elected Members can also refer to the quarterly budget reviews for more detailed final information as these become available.

Amended Budget

The amended budget column in the Overall Income Statement and Municipal Plan Summary (**Attachment A**) includes projects/programs carried forward from 2017/18 into 2018/19 for completion.

Investments Report

- This report details all cash and investments, by institution, and provides information on interest rate returns, maturities and policy compliance. Interest earned is at a weighted average return of 2.74%. This compares well to the 90 day bank Bill Swap rate, (BBSW), of 1.95%.
- The higher than budget Investments/Cash position reflects both the November Rates instalment, and the timing of the capital works programme.
- Institution category limit for Regional Banks is marginally over the policy limit in November 2018. This will be addressed as maturities and new placements are made in December/January. Noting individual Counter Party limits are in accordance with policy limits.

Accounts Receivable Report

This report details Rate receipt collection, outstanding general debtors, and performance on Rates recovery compared to the previous year. The report also includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding (bar chart).

PAGE: 3
 REPORT NUMBER: 18CO0134 RH:dr
 SUBJECT: MONTHLY FINANCIAL REPORT – NOVEMBER 2018

CONSULTATION PROCESS

Nil

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

The information that is provided is considered to more than achieve statutory compliance as set out following:

Part 8 of the Local Government (Accounting) Regulations require that a monthly financial report is presented to Council.

Regulation 18 states:-

1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:
 - a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
 - b) The forecast income and expenditure for the whole of the financial year
2. The report must include:
 - a) Details of all cash and investments held by the council (including money held in trust); and
 - b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - c) Other information required by the Council.
3. If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

It should be noted that monthly financial reports are not independently audited, but are subject to internal control and review processes.

PAGE: 4
REPORT NUMBER: 18CO0134 RH:dr
SUBJECT: MONTHLY FINANCIAL REPORT – NOVEMBER 2018

ENVIRONMENTAL IMPLICATIONS

Nil

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

RUSSELL HOLDEN
MANAGER FINANCE

CHRIS POTTER
CHIEF OPERATING OFFICER

For enquiries, please contact Russell Holden on 89300300 or email:
r.holden@darwin.nt.gov.au.

Attachments:

Attachment A: Monthly Financial Report – November 2018

Income Statement
For the Period Ended 30/11/2018


	<u>2018/19</u>				
	Full Original Budget \$'000	Full Amended Budget \$'000	YTD Actual \$'000	YTD v FAB %	
% of year elapsed				42%	
Income from Continuing Operations					Comment
Rates & Annual Charges	71,678	71,678	71,932	100%	No issues
User Charges, Fees & Other	24,387	24,387	11,990	49%	No issues
Interest & Investment Revenue	1,913	1,913	1,084	57%	No issues
Grants & Contributions - Operating	5,319	3,487	2,508	72%	No issues
Total Income from Continuing Operations	103,297	101,465	87,514	86%	
Less Expenses from Continuing Operations					
Employee Costs	33,661	33,661	13,723	41%	No issues
Borrowing Costs	790	790	157	20%	No issues
Materials and Services	48,103	48,302	22,128	46%	No issues
Depreciation and Amortisation	27,353	27,353	13,049	48%	Above Target
Total Expenses from Continuing Operations	109,907	110,105	49,057	45%	
Operating Result - Continuing Operations	(6,610)	(8,641)	38,457		
Grants & Contributions - Capital	10,115	10,115	11	0%	Below Target
Net Operating Result For the Year	3,505	1,474	38,468		

Income Statement

Explanation of Columns: "Full Original Budget" and "Full Amended Budget" are annual amounts. YTD Actual is year to date. YTD v FAB is the % of actuals achieved against the full year amended budget.

Outlines income and operating expenses. Capital expenditure has been excluded however depreciation expense has been recognised. The net operating surplus or deficit for the reporting period is a measure of Council's financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.

Operating income: Rates are recognised at the beginning of the year hence 100% achieved. User charges, fees and other revenue right on track. Operating grants & contributions are showing 72% achieved as library grants received in full for the year. Funbus grant for 1st payment schedule received. FAA Grant for the first two quarters of the year have been received.

Operating expenses: Overall expenditure appears reasonable for this 5th month of the financial year. Depreciation expense is expected to exceed budget as additional assets were recognised at year end in 17/18. Materials and Services are tracking above budget and can be attributed in part to increase in insurance premiums, higher temporary labor cost and continuing Cyclone Marcus recovery works. Cost will be monitored and addressed during budget quarterly review.

Capital income: Anticipated capital grants will not be received until later in the year.

Manager Finance: There are no overall concerns in relation to the original budget.

Municipal Plan Summary
For the Period Ended 30/11/2018

		2018/19		
	Full Original Budget \$'000	Full Amended Budget \$'000	YTD Actual \$'000	YTD v FAB %
% of year elapsed				42%
Funds From Operating Activities				
Net Operating Result From Above	3,505	1,474	38,468	
Add back depreciation (not cash)	27,353	27,353	13,049	
Net Funds Provided (or used in) Operating Activities	30,858	28,827	51,517	
Funds From Investing activities				
Sale of Infrastructure, Property, Plant & Equipment	801	801	165	21%
Purchase of Infrastructure, Property, Plant & Equipment	(32,470)	(48,544)	(4,762)	10%
Net Funds Provided (or used in) Investing Activities	(31,669)	(47,743)	(4,598)	
Funds From Financing Activities				
Proceeds from borrowings & advances	3,000	3,000	-	0%
Repayment of borrowings & advances	(422)	(422)	(207)	49%
Net Funds Provided (or used in) Financing Activities	2,578	2,578	(207)	
Net Increase (-Decrease) in Funds Before Transfers	1,767	(16,339)	46,712	
Transfers from (-to) Reserves	(1,767)	16,339	8,432	
Net Increase (-Decrease) in Funds After Transfers	-	-	55,144	

Municipal Plan Summary

Outlines This statement outlines Councils entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/nil). It groups items into operating, investing and financing and has a very close relationship to cash flows, which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments. Finally it discloses the transfers to & from cash backed reserves which are detailed in the quarterly budget review reports (actual transfers to/from reserves are not actioned until the end of the 1st quarter).

Full Amended Budget: Includes carry forwards from 2017/18

Net funds provided by operating activities: These will reduce throughout the year to equate more closely to budget as the rates struck are expended.

Sale of Plant & Equipment: This appears low and should increase once fleet purchases are achieved.

Purchase of Infrastructure, property etc. This is 10% spent compared to 42% of year elapsed.

Transfers from (-to) reserves: This discloses the transfers to & from cash backed reserves. Reserve transfers for November 2018 have not yet been updated.

Manager Finance: There are no overall concerns in relation to the budgets.

Statement of Financial Position
For the Period Ended 30/11/2018



<u>2017-18</u> Audited Actual \$'000		Full Original Budget \$'000	<u>2017/18</u> Full Amended Budget \$'000	YTD Actual \$'000
Current Assets				
14,572	Cash at Bank & Investments	13,046	14,993	33,650
46,635	Cash at Bank & Investments - externally restricted	35,351	37,691	41,242
22,236	Cash at Bank & Investments - internally restricted	3,176	14,841	19,197
8,942	Receivables	8,498	8,942	35,509
92	Inventories	110	92	178
-	Other	-	-	-
92,477		60,181	76,559	129,775
Non-Current Assets				
1,000,070	Infrastructure, Property, Plant and Equipment	1,025,558	1,020,461	991,619
1,000,070		1,025,558	1,020,461	991,619
1,092,547	TOTAL ASSETS	1,085,739	1,097,020	1,121,394
Current Liabilities				
15,379	Payables	11,695	15,379	6,019
423	Borrowings	422	422	215
7,290	Provisions & Other Liabilities	8,171	7,290	7,239
23,092		20,288	23,091	13,474
Non-Current Liabilities				
4,624	Borrowings	7,059	7,624	4,624
29,092	Provisions	19,900	29,092	29,092
33,716		26,959	36,716	33,716
56,808	TOTAL LIABILITIES	47,247	59,807	47,190
1,035,739	NET ASSETS	1,038,492	1,037,213	1,074,204
Equity				
669,421	Asset Revaluation Reserve	597,461	669,421	600,552
366,318	Retained Surplus	441,031	367,792	473,652
1,035,739	TOTAL EQUITY	1,038,492	1,037,213	1,074,204

Statement of Financial Position Comments:

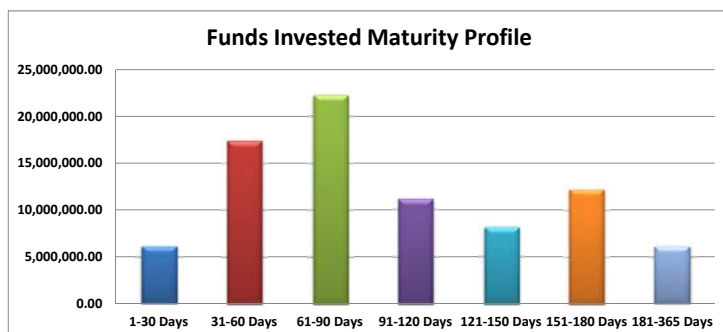
The Statement of Financial Position outlines what Council owns (assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the net equity, the stronger the financial position.

Manager Finance: there are no concerns in relation to the original budgets at this stage. Note that the full original budget is as published in the adopted Municipal Plan 2018/19. The full amended budget column is based on the audited closing balances as at 30/6/2018 plus Council approved amendments, the YTD Actual column is based on audited actual closing balances as at 30/6/2018 and adjustment of actual movements since.

INVESTMENT REPORT TO COUNCIL AS AT 30 NOVEMBER 2018



INSTITUTION CATEGORY	COUNTERPARTY (ADI)	CREDIT RATING (ST)	CREDIT RATING (LT)	INV TYPE	MATURITY DATE	INTEREST RATE	PRINCIPAL \$	% of Total Portfolio
MAJOR BANK							\$41,284,623	50.16%
	Commonwealth Bank of Australia						\$4,000,000	4.86%
		A-1+	AA-	TD	18 December 2018	2.68%	\$2,000,000	2.43%
					19 March 2019	2.81%	\$2,000,000	2.43%
	National Australia Bank						\$32,184,979	39.11%
		A-1+	AA-	TD	11 December 2018	2.75%	\$1,016,953	1.24%
					8 January 2019	2.68%	\$2,032,035	2.47%
					15 January 2019	2.65%	\$2,031,912	2.47%
					15 January 2019	2.70%	\$4,000,000	4.86%
					22 January 2019	2.70%	\$4,000,000	4.86%
					22 January 2019	2.77%	\$1,034,502	1.26%
					29 January 2019	2.75%	\$1,000,000	1.22%
					29 January 2019	2.82%	\$1,017,251	1.24%
					12 February 2019	2.71%	\$4,000,000	4.86%
					19 February 2019	2.82%	\$1,000,000	1.22%
					5 March 2019	2.79%	\$2,000,000	2.43%
					30 April 2019	2.73%	\$2,052,325	2.49%
					7 May 2019	2.73%	\$3,000,000	3.65%
					14 May 2019	2.74%	\$2,000,000	2.43%
					21 May 2019	2.73%	\$2,000,000	2.43%
	Westpac						\$5,099,644	6.20%
		A-1+	AA-	TD	4 December 2018	2.75%	\$1,000,000	1.22%
					4 December 2018	2.78%	\$1,000,000	1.22%
					11 December 2018	2.78%	\$1,000,000	1.22%
					22 January 2019	2.73%	\$1,059,721	1.29%
					29 January 2019	2.76%	\$1,039,923	1.26%
REGIONAL BANK							\$41,016,079	49.84%
	AMP Bank Ltd						\$4,000,000	4.86%
		A-1	A	TD	12 February 2019	2.80%	\$2,000,000	2.43%
					2 April 2019	2.92%	\$2,000,000	2.43%
	Bank of Queensland						\$7,000,000	8.51%
		A-2	BBB+	TD	26 February 2019	2.73%	\$1,000,000	1.22%
					26 February 2019	2.75%	\$1,000,000	1.22%
					26 March 2019	2.73%	\$1,000,000	1.22%
					16 April 2019	2.73%	\$1,000,000	1.22%
					16 April 2019	2.75%	\$1,000,000	1.22%
					23 April 2019	2.75%	\$2,000,000	2.43%
	Bank SA						\$4,000,000	4.86%
		A-1+	AA-	TD	5 February 2019	2.74%	\$2,000,000	2.43%
					28 May 2019	2.85%	\$2,000,000	2.43%
	Bankwest						\$5,000,000	6.08%
		A-1+	AA-	TD	19 February 2019	2.65%	\$2,000,000	2.43%
					19 February 2019	2.80%	\$1,000,000	1.22%
					12 March 2019	2.80%	\$2,000,000	2.43%
	Bendigo and Adelaide Bank						\$2,000,000	2.43%
		A-2	BBB+	TD	26 March 2019	2.80%	\$2,000,000	2.43%
	ME Bank						\$8,016,079	9.74%
		A-2	BBB	TD	19 February 2019	2.70%	\$2,000,000	2.43%
					26 February 2019	2.85%	\$1,016,079	1.23%
					9 April 2019	2.80%	\$2,000,000	2.43%
					3 September 2019	2.73%	\$2,000,000	2.43%
					14 May 2019	2.70%	\$1,000,000	1.22%
	Suncorp						\$11,000,000	13.37%
		A-1	A+	TD	19 February 2019	2.82%	\$1,000,000	1.22%
					19 March 2019	2.70%	\$2,000,000	2.43%
					6 February 2019	2.60%	\$4,000,000	4.86%
					4 June 2019	2.75%	\$2,000,000	2.43%
					11 June 2019	2.75%	\$2,000,000	2.43%
Grand Total							\$82,300,702	100.00%



General Bank Funds **\$11,210,037**

Total Funds **\$11,210,037**

Total Budgeted Investment Earnings **\$1,603,778**

Year to Date Investment Earnings **\$918,586**

Weighted Ave Rate: **2.74%**

BBSW 90 Day Rate **1.95%**

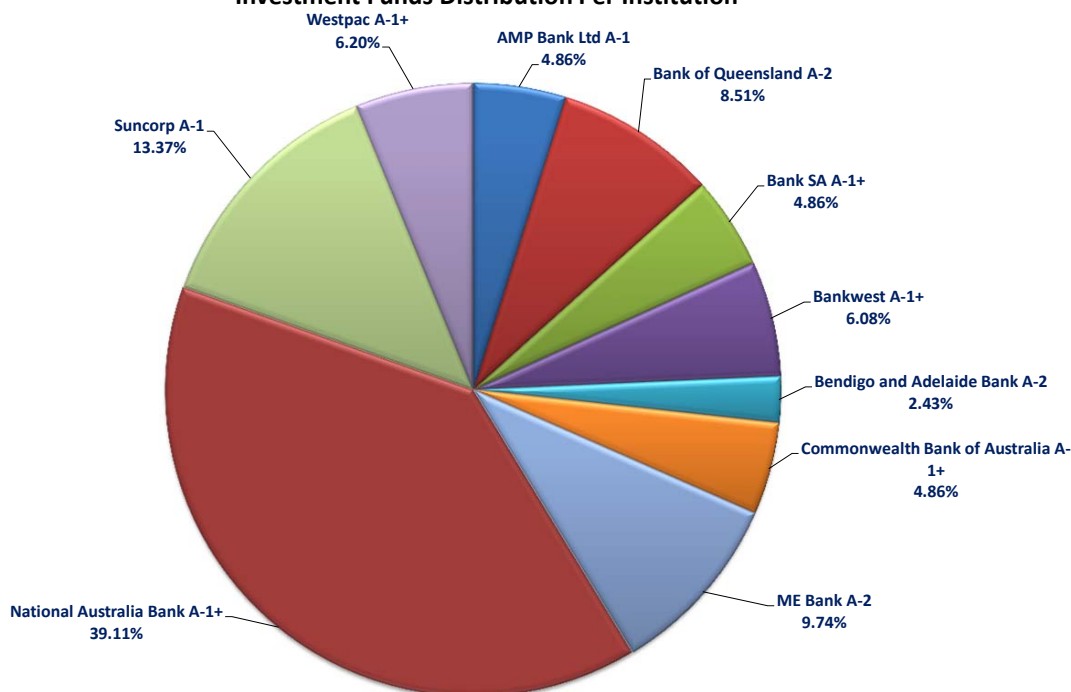
Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account

Trust Bank Account **\$485,675**

INVESTMENTS REPORT TO COUNCIL AS AT 30 NOVEMBER 2018



Investment Funds Distribution Per Institution



Portfolio vs Investment Policy

COUNTERPARTY (ADI)	CREDIT RATING (ST)	Policy Limit	% of Total Portfolio
AMP Bank Ltd	A-1	30%	4.86%
Bank of Queensland	A-2	10%	8.51%
Bank SA	A-1+	40%	4.86%
Bankwest	A-1+	40%	6.08%
Bendigo and Adelaide Bank	A-2	10%	2.43%
Commonwealth Bank of Australia	A-1+	40%	4.86%
ME Bank	A-2	10%	9.74%
National Australia Bank	A-1+	40%	39.11%
Suncorp	A-1	30%	13.37%
Westpac	A-1+	40%	6.20%
Grand Total			100.00%

CREDIT RATING (ST)	Policy Limit	% of Total Portfolio
A-1+	100%	61.10%
A-1	45%	18.23%
A-2	25%	20.68%
Grand Total		100.00%

TERM TO MATURITY	Policy Min.	Policy Max.	% of Total Portfolio
< 1 YEAR	30%	100%	100%
> 1 YEAR	0%	50%	0%
> 3 YEARS	0%	30%	0%
> 5 YEARS	0%	10%	0%
Grand Total			100.00%

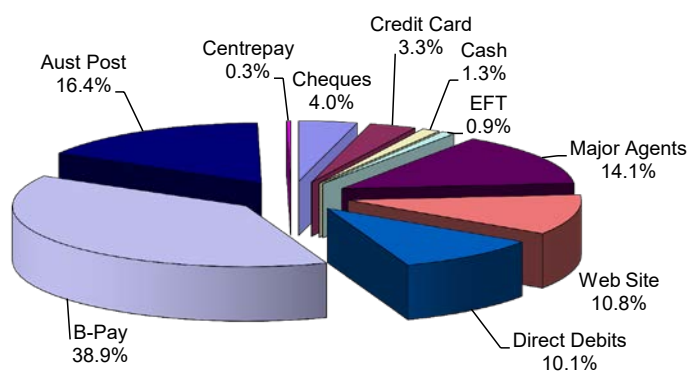
INSTITUTION CATEGORY	Institution Category Limits	% of Total Portfolio
MAJOR BANK	100%	50.16%
REGIONAL BANK	45%	49.84%
Grand Total		100.00%

Institution Category limit for Regional Banks is marginally over the policy limit in November 2018. This will be addressed as maturities and new placements are made in December/January. Noting individual CounterParty limits are in accordance with policy limits.

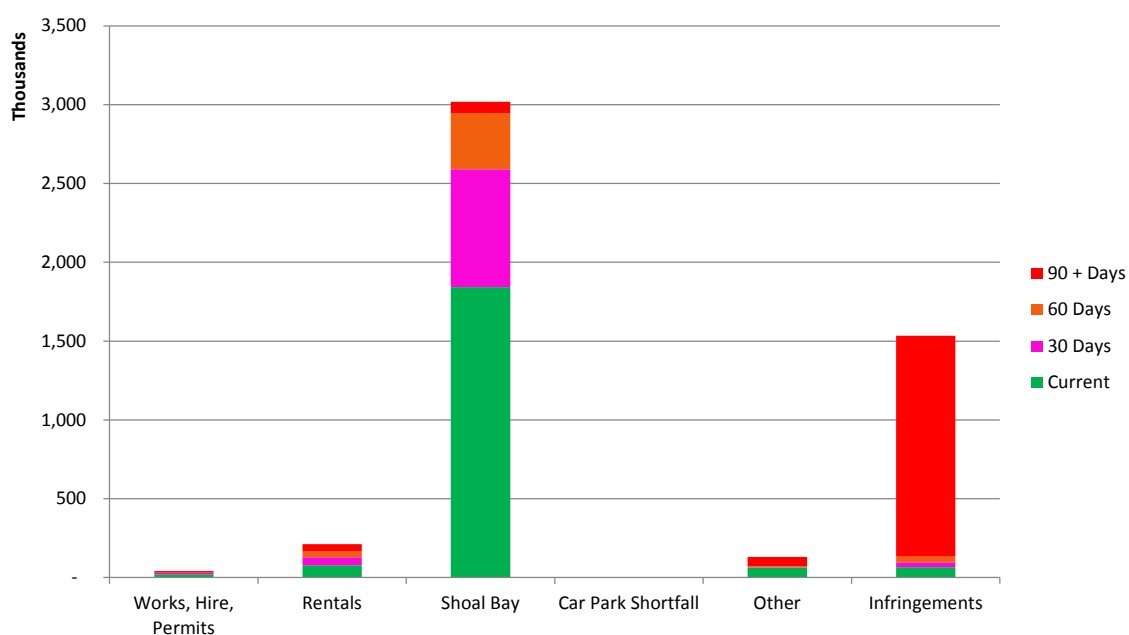


**FINANCE DEPARTMENT
SERVICE LEVEL REPORT TO COUNCIL
FOR THE MONTH OF NOVEMBER 2018**

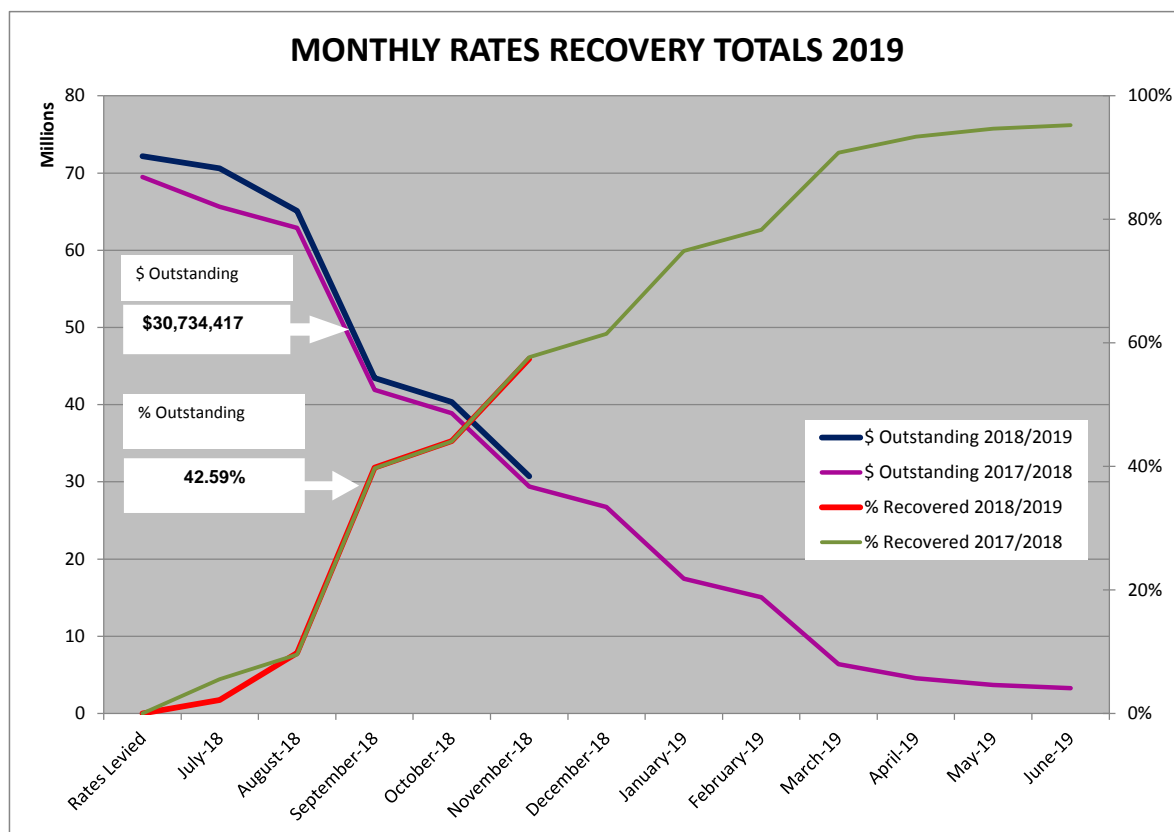
RATE RECEIPTS BY PAYMENT TYPE LAST 12 MONTHS



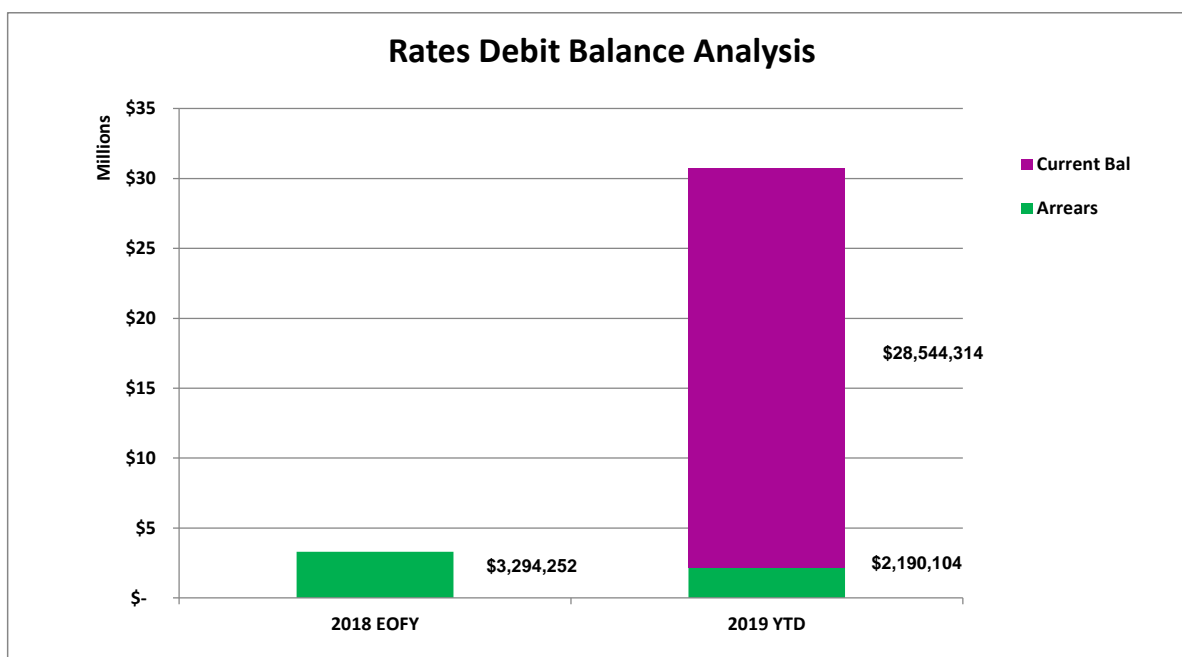
ACCOUNTS RECEIVABLE OUTSTANDING DEBTORS



Pursuant to Local Government (Accounting) Regulations Sec 18(2)(b) the chart labelled "Accounts Receivable Outstanding Debtors" represents sundry debts owed to Council on an "aged" basis.



The chart labelled "Monthly Rates Recovery Totals" represents the amounts currently outstanding in Rates to Council, rates are either due or overdue and no further "ageing" is possible.



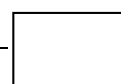
TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/11

15. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED

15.1 Minutes Youth Advisory Committee - 1 November 2018
Common No. 3948610 (11/12/2018)

The minutes are Attachment A.



1. MEETING OPENED

The meeting of the Youth Advisory Committee was opened at 5.44pm by Jane Alia.

2. PRESENT

Alderman Robin Knox	Elected Member
Lisa Burnett	Acting Coordinator Youth Engagement
Sau-Ching Leung	YAC Member
Emmanuel Khemis	YAC Member
Jane Alia	YAC Member
Andy Leung	YAC Member
Zakelli Xie	YAC Member
Emily Ford	YAC Member

APOLOGIES

Lisa Dillon	YAC Member
Kyaw Niang John Yusuf	YAC Member

WELCOME OBSERVERS AND GUESTS

Kevin Huang

3. MINUTES OF PREVIOUS MEETING

The minutes of the 4 October 2018 meeting were accepted as a true and accurate record by the following members, with the following change to be made:

Remove duplication of Emmanuel Khemis in the list of members present at the October meeting.

Sa-Ching (Moved), Emmanuel (Seconded)

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Youth Charter

The Youth Charter has been provided to City of Darwin's Marketing and Communications section. Their recommendation was to remove "As Council" from the start of both the 'Values' and 'Principles' statements.

ACTION	Officer to provide a report to Council requesting they endorse the Youth Charter .
---------------	--

4.2 Terms of Reference Review

Acting Coordinator Youth Engagement presented YAC members with the Terms of Reference updated as per their advice at the October meeting.

ACTION	Copy of updated YAC Terms of Reference to be provided to officer undertaking committee review.
---------------	--

4.3 Young Darwin Youth Strategy Review – Priority 1 Keeping Healthy & Active

For the next four YAC meetings members will review one of the priorities in the Young Darwin Youth Strategy. At the November meeting the officer provided an overview of current City of Darwin Youth Programs and how they fit with Priority 1 Keeping Healthy & Active.

Members queried the availability of grants for sports people to travel interstate to compete and noted issues with some un-airconditioned facilities where fans interfere with play eg tabletennis.

ACTION	Officer to research NT Government sports grants and provide information to members.
---------------	---

4.4 Nomination Territory Families' Darwin Youth Action Group

Jane Alia nominated to accept role representing YAC on Territory Families' Darwin Youth Action Group.

ACTION	Officer to provide Jane's contact details to Territory Families' Policy Officer coordinating the Group.
---------------	---

4.5 City of Darwin Advisory Committee Survey

Members were reminded of survey reviewing City of Darwin Advisory Committees. Members attending had already completed the survey.

ACTION	Officer to send out the link again with a reminder to complete.
---------------	---

5.0 GENERAL BUSINESS

5.1 Recruiting New Members

Members discussed recruiting new YAC members and targeting particular groups. This discussion was informed by a review of Darwin demographic stats available on profile.id.com.au/darwin. Suggestions included:

LAUNCH Night Series Basketball
 Schools – via YAC Alumni
 MCNT - CDU
 MYNT
 Volunteering NT
 Profiling current YAC members on social media
 Organise professional photos of current YAC members
 Have meetings in other venues to increase visibility of YAC eg Shak, Libraries
 Sports Groups
 NT Carers
 Total Recreation
 HPA
 Create Foundation
 Larrakia Nation
 Boarding Colleges eg St Johns, Haileybury, Marrara
 Young Professionals Network

ACTION	Officer to organise professional photographer to attend YAC end of year break up to capture photos, including individual portraits for use in recruiting materials.
---------------	---

5.2 December Meeting/ End of year

Members elected not to have a formal meeting again until February. Instead of meeting in December they are planning a relaxed social event such as a picnic as well as identifying and opportunity to volunteer in the community.

ACTION	Officer to investigate Christmas gift wrapping volunteer program as Casuarina Square and provide information to members.
---------------	--

5.3 Members Items

Alderman Knox brought members' attention to two opportunities to nominate young people for their contributions to the community – City of Darwin's Australia Day Young Citizen Award and the NT Young Achiever Awards.

ACTION	Officer to share links to the award nomination forms with members.
---------------	--

MEETING CLOSED

7.13pm

Next YAC meeting scheduled:

5.30pm – 7.30pm, Thursday 1 November 2018
Library Hub, City of Darwin Civic Centre

Contact Person:

Lisa Burnett

Youth Programs Coordinator

08 8930 0403

0478 479 845

TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

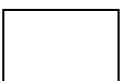
ORD12/12

15. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED

**15.2 Minutes Arts and Cultural Development Advisory Committee -
13 November 2018**

Common No. 3948615 (11/12/2018)

The minutes are Attachment B.



1. MEMBERS ATTENDING

Jane Tonkin	Chairperson , Corrugated Iron Youth Arts
CJ Fraser-Bell	Deputy Chair , Darwin Fringe Festival
Alderman Knox	Elected Member
Kerry Digby	Arts NT
Louise Partos	Artback NT
Alisa Duff	Darwin Entertainment Centre
Britt Guy	Accomplice
Marita Smith	Independent Artist -Performer and Educator
Eliza Nolan	Tourism NT
Sean Pardy	Brown's Mart
Mark Smith	Music NT

City of Darwin Staff

Robyn Higgins
Ron Quinn

Coordinator Arts and Cultural Development
Manager Infrastructure Maintenance

Observers

Polly Banks

General Manager Community and Regulatory Services

Shenagh Gamble

Executive Manager Environment and Community

- 1.1 The Arts and Cultural Development Advisory Committee acknowledged the departure of the Darwin Entertainment Centre Representative, James Gough and the Acting Arts NT Representative, Anja Tinapple and thanked them for the time spent on the Committee. ACDAC welcomed new Darwin Entertainment Centre Representative, Alisa Duff and Arts NT Representative, Kerry Digby.

2. APOLOGIES

Alderman Arthur

3. DECLARATION OF INTEREST IN ANY ITEMS ON THE AGENDA

CJ Fraser-Bell declared interest in item 6.1.4

4. ACCEPTANCE OF PREVIOUS MINUTES 3 JULY 2018

Amendment required. Mark Smith was in attendance. ACDAC agreed to accept the minutes pending this correction.

That the minutes, as amended, of the meeting held on 3 July 2018 be accepted as a true and accurate.

Moved: CJ Fraser-Bell **Seconded:** Marita Smith **Carried**

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Busking Update

- Coordinator reported on actions arising from 4th September 2018 Meeting Notes. Notifications of busking changes have been circulated to stakeholders, an article promoting busking was included in the October issue of Off the Leash, the website has been updated and an evaluation survey is in development.
- Since changes to busking have been implemented there have been 3 weekly, 0 quarterly and 2 Annual permits accepted. 2 of these are new, 3 are recurring applicants.

6. GENERAL BUSINESS

6.1 Receive and note following items:

6.1.1 3 July 2018 Induction Workshop Summary – Prepared by Matrix On Board

6.1.2 Meeting Notes 4 September 2018

6.1.3 Special Workshop Notes 20 August 2018

6.1.3.1 Program Stream_ Creative Industries Pathways

6.1.3.2 Program Stream_Arts Connect

6.1.3.3 Program Stream_Darwin CREATIVE

6.1.3.4 Program Stream_Creative Spaces

6.1.3.5 Program Stream_Fuel UP Professional Development

6.1.3.6 Program Stream_Public Art

The Arts and Cultural Development Advisory Committee received and noted the all items under 6.1 as working documents for Arts and Cultural Program development.

6.1.4 Street Art Professional Development Grant Application (BBRF Funding) – Proposal Endorsement

6.1.5 The Arts and Cultural Development Advisory Committee endorsed the concept and direction of the program. It was noted that in the course of the development of this program the context, history and purpose of street art, including international examples, be the foundation of further developments. Indigenous artist employment was raised as a priority for inclusion in the program and it was noted that the fact that the program has a focus beyond the CBD as a positive. Confirm Meeting Schedule 2019

- The Draft Meeting Schedule was noted and the first meeting of 2019 on February 5th was confirmed.
- The proposed meeting in July was noted as falling in the School Holidays and potentially not an appropriate time for some members.

Action: ACDAC members will review their schedules and email any proposed amendments to the meeting schedule before the next ACDAC meeting.

6.1.6 Creative Industries Pathways - Strategic Priorities and call to develop 2019 Working Group

- Working Group priorities for 2019 were discussed.

Action: Coordinator will recirculate the special workshop ideas for strategic changes to council processes to ACDAC members for consideration and prioritisation prior to first meeting of 2019

6.1.7 Darwin CREATIVE – Arts and Cultural Development Program Stream - Concept for Endorsement

- Program Stream concept endorsed by ACDAC. Stage 1 (pilot implementation of online platform) meeting acknowledged.

6.1.8 Arts Connect – Arts and Cultural Development Program Stream - Concept for Endorsement

- Program stream has enacted 3 internal collaborations: Children's Week Exhibition (Children and Families), Anti-Poverty Week (Safer City), Transformation Walkway (Safer City).
- Program Stream concept endorsed by ACDAC. Further strategic development pending.

6.2 ACD Coordinator Update

6.2.1 Update on 2018 Projects and Activities

Update on actions arising from 4 September 2018 Meeting Notes

- **Public Art:** Internal meeting with Manager of Infrastructure and Maintenance to commence developing processes for repairs and maintenance of public art and coordinating new art activities in public spaces. Cost savings and improved safety and efficiency of processes are anticipated. City Life Platforms Lightboxes applications close on 19th of November. 2 ACDAC members are required for Selection.

Action: Britt Guy and Sean Pardy will act as selectors on the Public Art Panel for the Lightbox program 2019.

- **Fuel UP:** Coordinator reported back to ACDAC that further scoping and planning is underway incorporating feedback from August special workshop and ACDAC meeting notes on September 4th. Strategies to reduce administration load of this program stream are being considered, this has included exploratory conversations with Arts NT and Regional Arts Australia.

- **Creative Spaces:** Coordinator is meeting with CDU to follow up on previous cultural infrastructure mapping collaborative project.

6.3 **Members' Update**

- **Music NT** – Live Music Toolkit for Councils has been released by Creative Victoria and Music VIC. The Economic and Cultural Value of Live Music in the Northern Territory Report will be launched on 14 November 2018 at Brown's Mart at 11:00am.
- **Darwin Entertainment Centre** – Is developing a new sub-committee, an Indigenous Advisory Group, chaired by Wendy Ludwig. Members are in the process of being confirmed.
- **Artback NT** – The last show of B2M will be on 17th of November at Darwin Entertainment Centre.

7. **ANY OTHER BUSINESS**

8. **MEETING CLOSE**

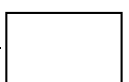
TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/13

15. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED

15.3 Risk Management & Audit Committee Meeting Minutes - 31 August 2018
(11/12/18)

The minutes are Attachment C.



**Risk Management & Audit Committee Meeting
31 August 2018
Open Executive Summary**

The Risk Management & Audit Committee (RMAC) meeting held on Friday 31 August 2018 was the first meeting since 23 March 2018. Although the May 2018 meeting had been cancelled due to insufficient matters being ready for presentation, an information session on the role of the Committee was held at that time instead.

The Chief Executive Officer, Mr Scott Waters, and the Finance Manager, Mr Russel Holden, were welcomed to their first meeting of the Committee.

The Committee reviewed the status of the implementation of audit recommendations. The Committee noted that no further progress had been reported about the development of Asset Management Plans, and was advised that this matter was being specifically actioned by the CEO. The Committee highlighted the important link between Asset Management Plans and the Council's Long Term Financial Plan.

The Committee also reviewed the status of items on the 2017/18 Internal Audit Plan, highlighting that reports on some of these had been issued to management but had not yet been provided to the Committee. These were requested to be provided to the October 2018 meeting.

The Committee reviewed matters that would be impacting on the 2017/18 annual financial statements, and in particular, the Waste Remediation accounting requirements, and the Street Lighting valuations and disclosures. The Committee requested that these matters be appropriately explained in the narrative analysis of the annual financial statements that is prepared for inclusion in the Annual Report. This will be also reviewed by the Committee at the October meeting.

The Committee reviewed the report and audit plan issued by the external auditors, Merit Partners, subsequent to their interim audit work in May and June 2018. The Committee was pleased to see that the auditors were satisfied with the functioning of the internal controls and accounting procedures that they had examined. The auditors identified no matters that the Committee wished to bring to the attention of the Council. After raising concerns at the March 2108 meeting, the Committee was satisfied that the requirements of the *Local Government Act* had been applied in renewing the appointment of Merit Partners as the Council's external auditor for a two year period.

The Committee reviewed the comprehensive Work Health and Safety reporting that is provided to the Council's Executive leadership Team, and which addresses the requirements of the *Work Health and Safety (National Uniform Legislation) Act* in the Northern Territory. The Committee was impressed with the level of reporting and workplace health and safety management evident in the reporting, and identified no matters that it wished to bring to the attention of the Council.

Updated policies for Investment, Borrowings, Use of Surplus Funds and Accounting Policies were reviewed and endorsed for adoption by the Council.

Noting that the agenda for the October meeting will give emphasis to the audited annual financial statements, the Committee requested that a meeting be scheduled for December 2018 to address any outstanding issues for the current year.

Mr Iain Summers
Chairman
City of Darwin Risk Management & Audit Committee

OPEN SECTION

RMAC 08/1

MINUTES OF THE RISK MANAGEMENT & AUDIT COMMITTEE MEETING OF THE TWENTY-SECOND COUNCIL HELD IN MEETING ROOM 1, CIVIC CENTRE, HARRY CHAN AVENUE ON FRIDAY, 31 AUGUST 2018 COMMENCING AT 9.00 AM.

MEMBERS: Mr Iain Summers (Chair); Mr Craig Spencer; Member J Bouhoris; Member J A Glover.

OFFICERS: Chief Executive Officer, Mr S Waters; Acting General Manager City Performance, Ms M Reiter; Finance Manager, Mr R Holden; Management Accountant, Ms I Frazis; Manager Strategy and Outcomes, Ms Vanessa Green; Team Coordinator Risk, Audit and Safety, Mr T Simons; Executive Assistant, Ms K Small.

APOLOGY: Acting General Manager City Performance, Ms M Reiter.

GUESTS: Nil.

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OPEN SECTION

RMAC 08/2

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11. GENERAL BUSINESS

12. CLOSURE OF MEETING

OPEN SECTION

RMAC08/3

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

1. MEETING DECLARED OPEN

The Chair declared the meeting open at 9.04 am.

The Chair formally welcomed the Chief Executive Officer, Mr Scott Waters, and the Finance Manager, Mr Russel Holden, to their first meeting of the Committee.

2. APOLOGIES AND LEAVE OF ABSENCE

Common No. 2695036

2.1 Apologies

Acting General Manager City Performance, Ms M Reiter.

2.2 Leave of Absence Granted

Nil.

3. ELECTRONIC MEETING ATTENDANCE

Common No. 2221528

3.1 Electronic Meeting Attendance Granted

Nil.

4. DECLARATION OF INTEREST OF MEMBERS AND STAFF

Common No. 2752228

4.1 Declaration of Interest by Members

(Glover/Spencer)

THAT Council note that pursuant to Section 73 & 74 of the Local Government Act, Alderman J Bouhoris declared a Conflict of Interest in Item 8.1.3 Street Lighting Valuation.

Alderman Bouhoris is employed by the organisation (Power Water Corporation) that transferred the Street Lights to City of Darwin.

Carried



OPEN SECTION

RMAC08/4

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

4.2 Declaration of Interest by Staff

Nil.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S

Common No. 1955119

5.1 Confirmation of the Previous Risk Management & Audit Committee Meeting Minutes

(Glover/Spencer)

THAT the Committee resolve that the minutes of the previous Risk Management & Audit Committee Meeting held on Friday, 23 March 2018, tabled by the Chair, be received and confirmed as a true and correct record of the proceedings of that meeting.

Carried

5.2 Business Arising

(Bouhoris/Glover)

THAT the Committee is updated on business arising from previous meetings, as requested:

Meeting: 23 March 2018

Agenda Item: 5.2

Subject: Business Arising

THAT the Waste Management Note 7a within the financial management statements be addressed at the October 2018 meeting.

ACTION : MANAGER FINANCE

Meeting: 23 March 2018

Agenda Item: 9.1.2

Subject: Outstanding Audit Issue No. 145 – Asset Management Plans

Common No. : 1713107

The Chief Executive Officer, Mr S Waters thanked the Committee for their patience on this outstanding audit issue and advised that the Asset Management Plans will be presented at the October 2018 meeting.

ACTION : A/CHIEF OPERATING OFFICER

OPEN SECTION

RMAC08/5

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

6. DEPUTATIONS AND BRIEFINGS

Nil.

7. OUTSTANDING AUDIT ISSUES REGISTER

(31/08/18) Common No. 422690

(Glover/Bouhoris)

THAT the Outstanding Audit Issues Register be received and the following updates noted:

- Action Audit Item 145 Asset Management Plans status be updated and reported to the October 2018 meeting.
- Action Audit item 146 – Investments Audit – to be kept on the register and evidence of the review is to be provided once completed.
- Action Audit Item 147 (1 & 2) Trust Accounts Audit – to be kept on the register and evidence of the review is to be provided once completed.
- Action Audit Item 149 IT Security Internal Audit status to be updated and reported to the October 2018 meeting.

THAT all Outstanding Audit Items noted as completed and recommended for removal from the outstanding audit register must be reported to the Committee and supported by evidence.

Carried

8.1 OFFICERS REPORTS (ACTION REQUIRED)

8.1.1 Waste Remediation Accounts

Report No. 18CP0080 IF:ks (31/08/18) Common No. 3598167

(Bouhoris/Glover)

THAT it be a recommendation to Council:-

THAT Report Number 18CP0080 IF:ks entitled Waste Remediation Accounts , be received and noted and the Acting Manager Finance was congratulated on the quality of the report.



OPEN SECTION

RMAC08/6

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

THAT the narrative analysis of the 2017/18 financial statements include appropriate comments about the impact of the waste remediation accounting.

Carried

ACTION: MANAGER FINANCE

8.1.2 Land Under Roads - Valuation

Report No. 18CP0082 IF:ks (31/08/18) Common No. 3865923

(Glover/Bouhoris)

THAT it be a recommendation to Council:-

THAT Report Number 18CP0082 IF:ks entitled Land Under Roads - Valuation, be received and noted.

Recommended note disclosure in the annual financial statement to provide more detail about the dimensions of the land under roads that is being valued.

Carried

ACTION: MGR FINANCE

8.1.3 Street Lighting Valuation

Report No. 18CP0081 IF:ks (31/08/18) Common No. 3865896

Alderman Bouhoris left the meeting at 10.24 am.

(Spencer/Glover)

THAT it be a recommendation to Council:-

THAT Report Number 18CP0081 IF:ks entitled Street Lighting Valuation, be received and noted, and in particular that the Asset Management Plans have not yet been received from Power Water Corporation.

THAT a narrative analysis of the annual financial statements (October 2018 meeting) should highlight work still to be done in forecasting costs and funding implications for Street Lighting into the Long Term Financial Plan.

Alderman Bouhoris returned to the meeting at 10.51 am.

Carried

ACTION: MGR FINANCE & A/CHIEF OPERATING OFFICER



OPEN SECTION

RMAC08/7

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

8.1.4 Statement of Significant Accounting Policy No. 22

Report No. 18CP0100 IF:ks (31/08/18) Common No. 2078949

(Spencer/Glover)

THAT it be a recommendation to Council:-

- A. THAT Report Number 18CP0100 IF:ks entitled Statement Of Significant Accounting Policy No. 22, be received and noted.
- B. THAT Council rescind the current Statement of Significant Accounting Policy No. 22 (With tracked changes August 2018) at **ATTACHMENT A** to Report 18CP0100 IF:ks entitled Statement of Significant Accounting Policy No. 22.
- C. THAT Council adopt Statement of Significant Accounting Policy No. 22 (Amended August 2018) at **ATTACHMENT B** to Report 18CP0100 IF:ks entitled Statement of Significant Accounting Policy No. 22.

Carried

ACTION: MGR FINANCE

8.1.5 Review of Borrowing Policy No. 23

Report No. 18CP0099 IF:ks (31/08/18) Common No. 2832845

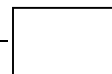
(Glover/Bouhoris)

THAT it be a recommendation to Council:-

- A. THAT Report Number 18CP0099 IF:ks entitled Review of Borrowing Policy No. 23, be received and noted.
- B. THAT Council rescind the current Policy No. 23 – Borrowing Policy (With tracked changes August 2018) at **ATTACHMENT A** to Report 18CP0099 IF:ks entitled Review of Borrowing Policy No. 23.
- C. THAT Council adopt Policy No. 23 – Review of Borrowing (Amended August 2018) at **ATTACHMENT B** to Report 18CP0099 IF:ks entitled Review of Borrowing Policy No. 23.

Carried

ACTION: MGR FINANCE



OPEN SECTION

RMAC08/8

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

8.1.6 Review of Investment Policy No. 24

Report No. 18CP0098 IF:ks (31/08/18) Common No. 3226493

(Bouhoris/Glover)

THAT it be a recommendation to Council:-

- A. THAT Report Number 18CP0098 IF:ks entitled Review Of Investment Policy No. 24, be received and noted.
- B. THAT Council rescind the current Review of Investment Policy No. 024 (With tracked changes August 2018) at **ATTACHMENT A** to Report 18CP0098 IF:ks entitled Review Of Investment Policy No. 24.
- C. THAT Council adopt New Investment Policy No. 024 (Amended August 2018) at **ATTACHMENT B** to Report 18CP0098 IF:ks entitled Review Of Investment Policy No. 24.

Carried

ACTION: MGR FINANCE

8.1.7 Review of Allocation of Surplus Funds – Policy No. 66

Report No. 18CP0097 IF:ks (31/08/18) Common No. 2292547

(Glover/Bouhoris)

THAT it be a recommendation to Council:-

- A. THAT Report Number 18CP0097 IF:ks entitled Review of Allocation of Surplus Funds – Policy No. 66, be received and noted.
- B. THAT Council rescind the current Allocation of Surplus Funds Policy No. 066 (With tracked changes August 2018) at **ATTACHMENT A** to Report Number 18CP0097 IF:ks entitled Review of Allocation of Surplus Funds – Policy No. 66.
- C. THAT Council adopt Allocation of Surplus Funds Policy No. 066 (Amended August 2018) at **ATTACHMENT B** to Report Number 18CP0097 IF:ks entitled Review of Allocation of Surplus Funds – Policy No. 66.

Carried

ACTION: MGR FINANCE



OPEN SECTION

RMAC08/9

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

8.1.8 Interim Audit and Audit Plan for Year ended 30 June 2018

Report No. 18CP0102 IF:ks (31/08/18) Common No. 2251082

(Glover/Bouhoris)

THAT it be a recommendation to Council:-

- A. THAT Report Number 18CP0102 IF:ks entitled Interim Audit and Audit Plan as provided by the external auditors for Year ended 30 June 2018, be received and noted.
- B. THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 (c)(iv) information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person, **ATTACHMENT A** to report entitled Interim Audit and Audit Plan be made confidential as it is treated as commercial-in-confidence.

Carried

ACTION : MGR FINANCE

8.2 OFFICERS REPORTS (RECEIVE & NOTE)

8.2.1 Annual WHS Performance Report

Report No. 18CP0083 TS:ks (31/08/18) Common No. 3302396

(Bouhoris/Glover)

THAT Report Number 18CP0083 TS:ks entitled Annual Work Health & Safety Performance Report, be received and noted.

THAT the Annual Work Health & Safety Performance Report in future be focussed to align with the KPI reporting in the Municipal Plan and Annual Report.

THAT The Committee congratulate the Team Coordinator Risk, Audit & Safety for the detail of the report and the performance that has been demonstrated.

Carried

ACTION: TEAM COORDINATOR RISK AUDIT & SAFETY



OPEN SECTION

RMAC08/10

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

8.2.2 Internal Audit Plan 2018/19

Report No. 18CP0084 TS:ks (31/08/18) Common No. 1536877

(Glover/Bouhoris)

- A. THAT Report Number 18A0084 TS:ks entitled Internal Audit Plan 2018/19 be received and noted, and in particular that the audit of Tenders and Contract Administration had been included again.
- B. THAT RMAC receive and note the status of the 2018/19 Internal Audit Plan.
- C. THAT a status report on the Pool Hazards and Risk Assessment review be provided to the October 2018 meeting.

Carried

ACTION: RISK MANAGEMENT & SAFETY COORD

9. INFORMATION ITEMS

9.1 Merit Partners – Audit Closing Report Year Ended 30 June 2017 - Management Responses (31/08/18)

The Audit Closing Report Year Ended 30 June 2017 - Management Responses is
ATTACHMENT B.

(Bouhoris/Glover)

THAT the Audit Closing Report Year Ended 30 June 2017 – Management Responses from Merit Partners, be received and noted.

Carried



OPEN SECTION

RMAC08/11

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

10. GENERAL BUSINESS

10.1 **Status of the Internal Audit Report on Contractor WHS Management and WHS Management System (Transition to ISO 45001)**

Team Coordinator Risk, Audit and Safety, Mr T Simons advised that the Audit Report on Contractor WHS Management and WHS Management System (Transition to ISO 45001) were withdrawn on the advice of the Acting Chief Operating Officer. Both reports to be presented to the October 2018 meeting.

ACTION: TEAM COORDINATOR RISK AUDIT & SAFETY

10.2 **Status of the Project Management Internal Audit**

Team Coordinator Risk, Audit and Safety, Mr T Simons advised that the management responses on the 2017/18 Project Management Internal Audit are being collated and this matter will be presented at the October 2018 meeting.

ACTION: TEAM COORDINATOR RISK AUDIT & SAFETY

10.3 **Swimming Pool Hazard and Risk Assessment**

Chief Executive Officer, Mr S Waters advised the Committee that the Swimming Pool Hazard and Risk Assessment undertaken at all three (3) of Council's pools, that was included in the 2017/18 Internal Audit Plan, will be circulated to the Committee at the October meeting

The Chair highlighted that all items included on Internal Audit Plans should be reported to the Committee when completed, or when circumstances occur which effect their completion.

ACTION: CHIEF EXECUTIVE OFFICER

10.4 **Merit Partners External Auditor Appointment**

The Chair requested clarification about the process for the extension to the Merit Partners appointment as discussed at the March 2018 Committee meeting, and in particular, about the terms of the extension to the appointment, and its approval. The Committee was advised that the appointment was made by the Council for the minimum two (2) years allowed under the *Local Government Act*. A/Manager Finance, Ms I Frazis advised that details would be made available to the Committee via a flying minute.

ACTION: MGR FINANCE

OPEN SECTION

RMAC08/12

Risk Management & Audit Committee Meeting – Friday, 31 August 2018

10.5 Scheduled December 2018 RMAC Meeting

The Committee noted that as the May 2018 meeting was cancelled, it would not be able to fulfil its Terms of Reference to hold four (4) meetings per annum. Further, as the October Meeting is designated to review the Financial Statements and Annual Report it is likely that many items would be deferred. The Committee requested that a meeting be scheduled for December 2018 to address any outstanding issues for the current year.

ACTION: RISK MANAGEMENT & AUDIT COMMITTEE SECRETARY

11. CLOSURE OF MEETING

Common No. 2695131

(Bouhoris/Glover)

The meeting closed at 12.13 pm.

Carried

**MR IAIN SUMMERS (CHAIR) –
RISK MANAGEMENT & AUDIT
COMMITTEE MEETING –
FRIDAY, 31 AUGUST 2018**

Confirmed On: Friday, 26 October 2018

Chair: _____



TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

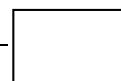
ORD12/14

15. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED

15.4 Risk Management & Audit Committee Meeting Minutes - 26 October 2018

(11/12/18)

The minutes are Attachment D.



ATTACHMENT D

Risk Management & Audit Committee Meeting 26 October 2018 Open Executive Summary

Audited Financial Statements for the year ended 30 June 2018

MunLi Chee from Merit Partners presented her detailed Audit Closing Report in relation to the audit of the financial statements.

The major topics discussed were the Street Lighting valuation, the recognition and measurement of the liability for landfill, and the valuation of land under roads.

The Committee was pleased to note that there were no matters arising from the audit that needed to be brought to the attention of the Council, and that the financial statements are suitable for certification by the Chief Executive Officer for inclusion in the 2017/18 Annual Report.

The Committee provided feedback on the draft of management's Finance Overview, and highlighted the key role of the net movements in internal Reserves as an indicator of the financial trend of the Council. The Committee advised that subject to consideration of its feedback, the Finance Overview was endorsed for inclusion in the 2017/2018 Annual Report.

The Committee draws to the Council's attention that the Finance Overview provides a way for Council members to confirm their understanding of the Council's financial performance for the year.

Draft 2017/18 Annual Report

Noting the Committee's role in reviewing public accountability documents, the Key Performance Indicator reporting in the draft Annual Report was discussed with management, to enquire into the processes for measuring and reporting this information. The Committee was satisfied that suitable attention had been given to the accuracy and integrity of the KPI information, while encouraging further development of these processes.

Asset Management Plans

The Committee was pleased to see that development of Asset Management Plans has substantively commenced within a policy framework, and that progress with this work has been given priority.

Review of Internal Audit reports

The recommendations arising from the Major Facilities (Swimming Pools) Hazards are all of medium to low risk, and the Committee was satisfied that these will be addressed through management action.

Other audit reports tabled in the Confidential Agenda will be reviewed together with management's responses in the next meeting of the Committee.

The Committee highlighted the need to link the findings of internal audits and internal reviews to the Council's strategic and operational risk registers.

Reporting to Council from the Committee

The committee recommended that the minutes and the executive summary be provided to the pre-Council briefing and the subsequent Council meeting, no later than one month after preparing the Committee meeting minutes.

Next meeting date

The fourth meeting of the Committee for the year, replacing the meeting cancelled in May 2018, has been scheduled for 5 December 2018.

Mr Iain Summers
Chairman
City of Darwin Risk Management & Audit Committee

OPEN SECTION

RMAC10/1

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

MINUTES OF THE RISK MANAGEMENT & AUDIT COMMITTEE MEETING OF THE TWENTY-SECOND COUNCIL HELD IN MEETING ROOM 1, CIVIC CENTRE, HARRY CHAN AVENUE ON FRIDAY, 26 OCTOBER 2018 COMMENCING AT 9.00 AM.

MEMBERS: Mr Iain Summers (Chair); Mr Craig Spencer; Member J Bouhoris; Member J A Glover.

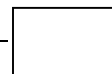
OFFICERS: Chief Executive Officer, Mr S Waters; Chief Operating Officer, Mr C Potter; Coordinator Risk Audit and Safety, Mr T Simons; Executive Assistant, Ms K Small; Executive Assistant, Ms J Wylie.

OBSERVER: Alderman S Niblock.

APOLOGIES: Mr Craig Spencer

GUESTS: MunLi Chee and Candice Thomson from Merit Partners were in attendance from 10.00 am to 10.40am to brief the Committee on the audit of the Financial Statements for the Year Ended 30 June 2018.

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OPEN SECTION

RMAC10/2

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

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OPEN SECTION

RMAC10/3

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

1. MEETING DECLARED OPEN

The Chair declared the meeting open at 9.01 am.

Alderman S Niblock joined as an observer until 11.26 am.

The Lord Mayor joined the meeting from 10.21am to 11.00am.

Manager Strategy & Outcomes Vanessa Green joined the meeting from 11.50am to 12 noon.

2. APOLOGIES AND LEAVE OF ABSENCE

Common No. 2695036

2.1 Apologies

(Glover/Bouhoris)

THAT the apology from Member Craig Spencer be received.

(26/10/18)

Carried

2.2 Leave of Absence Granted

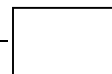
Nil.

3. ELECTRONIC MEETING ATTENDANCE

Common No. 2221528

3.1 Electronic Meeting Attendance Granted

Nil.



OPEN SECTION

RMAC10/4

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

4. DECLARATION OF INTEREST OF MEMBERS AND STAFF

Common No. 2752228

4.1 Declaration of Interest by Members

(Glover/Summers)

THAT Council note that pursuant to Section 73 & 74 of the Local Government Act, Alderman Bouhoris declared a Conflict of Interest in Item 8.1.1.

The committee identified that this would unlikely cause any conflict of interest for the financial statement.

(26/10/18)

Carried

4.2 Declaration of Interest by Staff

Nil.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S

Common No. 1955119

5.1 Confirmation of the Previous Risk Management & Audit Committee Meeting Minutes

Tony Simons advised that item 10.1 required correction to record that it was the Major Hazards Facilities internal audit report that was withdrawn, not the Contractor Management and WHS Management System report.

(Bouhoris/Glover)

THAT the Committee resolve that, subject to that correction, the minutes of the previous Risk Management & Audit Committee Meeting held on Friday, 31 August 2018, tabled by the Chair, be received and confirmed as a true and correct record of the proceedings of that meeting.

The Committee noted that the Open Executive Summary of this meeting has yet to be included in Council meeting papers.

(26/10/18)

Carried

(Glover/Bouhoris)

THAT the committee recommended that the minutes and the executive summary be provided for the pre-Council briefing and the subsequent Council meeting, no later than one month after preparing the Committee meeting minutes.

(26/10/18)

Carried



OPEN SECTION

RMAC10/5

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

5.2 Business Arising

Nil

6. DEPUTATIONS AND BRIEFINGS

6.1 Merit Partners – Audited Financial Statements 2017/18

Common No. 2251082

(Bouhoris/Glover)

MunLi Chee and Candice Thomson from Merit Partners attended from 10:00 am to brief the Committee on 2017/2018 Audited Financial Statements, and to present their draft Audit Closing Report which sets out the key aspects of their work, and their findings. The Committee noted that usually this Audit Closing Report is pre-circulated to the Committee with the Agenda papers, but that had not occurred this year.

(26/10/18)

Carried

7. OUTSTANDING AUDIT REGISTER

7.1 Outstanding Audit Issues Register

(26/10/18) Common No. 422690

(Glover/Bouhoris)

THAT the Outstanding Audit Issues Register, as amended, be received and noted.

(26/10/18)

Carried



OPEN SECTION

RMAC10/6

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

8.1 OFFICERS REPORTS

8.1.1 Audited Financial Statements for the Year Ended 30 June 2018

Report No. 18CP0119 RH:ks (26/10/18) Common No. 2251082

(Glover/Bouhoris)

THAT it be a recommendation to Council:-

- A. THAT Report Number 18CP0119 RH:ks entitled Audited Financial Statements For The Year Ended 30 June 2018, be received and noted.
- B. THAT the presentation from MunLi Chee, Merit Partners, in relation to the 2017/2018 Audit Closing Report for the year ended 30 June 2018, be received and that it be noted that there were no matters arising from the audit that needed to be brought to the attention of the Council.
- C. THAT based on the Committee's enquiry of management and the external auditors, the draft Financial Statements for the year ended 30 June 2018, while subject to minor adjustments, are suitable for certification by the Chief Executive Officer for inclusion in the Annual Report, and presented to Council.
- D. THAT management responses to the Audit Closing Report be presented to the 5 December 2018 Risk Management and Audit Committee meeting.
- E. THAT the draft Finance Overview on the Financial Statements, subject to consideration of the committee's feedback, and in particular, the key role of the net movements in internal Reserves as an indicator of the financial trend of the Council, be endorsed for inclusion in the 2017/2018 Annual Report.

(26/10/18)

Carried

ACTION: FINANCE MANAGER
NOTE: COO



OPEN SECTION

RMAC10/7

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

8.1.2 Draft City of Darwin Annual Report 2017/18

Report No. 18CP0120 VG:ks (26/10/18) Common No. 3141841

(Glover/Bouhoris)

THAT it be a recommendation to Council:-

THAT, after discussion with management about the processes used to compile the KPI reporting, Report Number 18CP0120 VG:ks entitled Draft City Of Darwin Annual Report 2017/18, be received and noted. The Committee was satisfied that suitable attention had been given to the accuracy and integrity of the KPI information, while encouraging further development of the measurement processes.

(26/10/18)

Carried

ACTION: MGR STRATEGY & OUTCOMES
NOTE: CEO

8.1.3 Asset Management Plans

Report No. 18CP0118 AR:ks (26/10/18) Common No. 1713107

(Bouhoris/Glover)

THAT it be a recommendation to Council:-

- A. THAT Report Number 18CP0118 AR:ks entitled Asset Management Plans , be received and noted.
- B. THAT Risk Management and Audit Committee recommend to Council to rescind the Assets Policies listed in **Table 1** above and recommend to Council to adopt the new Asset Management Policy No. 55 at **Attachment A**.
- C. THAT Risk Management and Audit Committee receive and note the completion of the Buildings and Structures Asset Management Plan as presented in this report (**Attachment B**). The committee suggested including a clearer statement to identify the specific officer responsible for individual asset management plans.
- D. THAT Risk Management and Audit Committee is pleased to recognise that this report substantively commences addressing the issues raised in the Outstanding Audit Issues Register Item No. 145.

(26/10/18)

Carried

ACTION: COMMITTEE SECRETARY
NOTE: COO

The Chief Operating Officer acknowledged the work carried out, to date, by Andrew Roach and "Asset War Room" Team.

OPEN SECTION

RMAC10/8

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

8.1.4 Audit of Major Facilities Hazards

Report No. 18CP0085 (26/10/18) Common No. 3847836

(Bouhoris/Glover)

THAT it be a recommendation to the Risk Management & Audit Committee:-

- A. THAT Report Number 18CP0085 TS:ks entitled Audit Report On Major Facilities Hazards be received and noted.
- B. THAT RMAC note that recommendations arising from the audit are all of medium to low risk and will be addressed through management action.
- C. THAT the report be presented to Council at 1st Ordinary in November 2018.

(26/10/18)

Carried

ACTION: COORD RISK AUDIT AND SAFETY
NOTE: COO

9. INFORMATION ITEMS

Nil.

10. GENERAL BUSINESS

Nil.

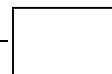
11. CLOSURE OF MEETING

Common No. 2695131

(Bouhoris/Glover)

The meeting closed at 11.56am.

Carried



OPEN SECTION

RMAC10/9

Risk Management & Audit Committee Meeting – Friday, 26 October 2018

**MR IAIN SUMMERS (CHAIR) – RISK
MANAGEMENT & AUDIT
COMMITTEE MEETING – FRIDAY,
26 OCTOBER 2018**

Confirmed On: **Wednesday, 5 December 2018**

Chair:



TWENTY-NINTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 11 DECEMBER 2018

ORD12/15

16. REPORTS OF REPRESENTATIVES

17. QUESTIONS BY MEMBERS

18. GENERAL BUSINESS

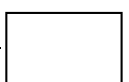
19. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING
Common No. 2695130

THAT the next Ordinary Meeting of Council be held on Tuesday, 29 January 2019, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

20. CLOSURE OF MEETING TO THE PUBLIC
Common No. 2695131

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

21. ADJOURNMENT OF MEETING AND MEDIA LIAISON





PREVIOUS MINUTES

OPEN

Ordinary Council Meeting

27 November 2018

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 27 NOVEMBER 2018

ORD11/1

CITY OF DARWIN

MINUTES OF THE TWENTY-EIGHTH ORDINARY COUNCIL MEETING OF THE TWENTY-SECOND COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, HARRY CHAN AVENUE ON TUESDAY, 27 NOVEMBER 2018 COMMENCING AT 5.33PM.

MEMBERS: Acting Lord Mayor A J Arthur (Chair); Member J Bouhoris; Member S Cullen; Member J A Glover; Member G J Haslett; Member R M Knox; Member G Lambrinidis; Member S J Niblock; Member M Palmer; Member P Pangquee; Member R Want de Rowe.

OFFICERS: Chief Executive Officer, Mr S Waters; Chief Operating Officer, Mr C Potter; General Manager Government Relations and External Affairs, Ms M Reiter; General Manager Innovation, Growth and Development Services, Mr J Sattler; General Manager Community and Regulatory Services, Ms P Banks; Executive Manager Environment and Community, Ms S Gamble; Executive Manager Leisure and Regulatory Services, Mr M Grassmayr; Executive Manager Waste and Capital Works, Mr N Kleine; Manager Engagement & Participation, Ms S Jeeves; Manager City Planning, Ms C Robson; Senior Capital Works Coordinator, Mr M Vitucci; Recreation & Leisure Coordinator, Ms C Beacham; Committee Administrator, Mrs P Hart.

APOLOGY: The Right Worshipful, Lord Mayor, K Vatskalis; Member E L Young.

GUESTS: Mr Richard Oppusunggu from HK Solutions was in attendance from 5.30pm in regards to the Bagot Oval Lights and Nightcliff Oval Lights reports.

MEDIA: NT News, Mr Will Zwar; Channel 9, Ms Melissa McKay.

WEBCASTING DISCLAIMER

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TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 27 NOVEMBER 2018

ORD11/2

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TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/3

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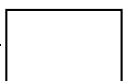
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TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 27 NOVEMBER 2018

ORD11/5

1. ACKNOWLEDGEMENT OF COUNTRY

2. THE LORD'S PRAYER

3. MEETING DECLARED OPEN

The Chair declared the meeting open at 5.33pm.

4. APOLOGIES AND LEAVE OF ABSENCE
Common No. 2695036

4.1 Apologies

(Haslett/Bouhoris)

THAT the apology from Member E L Young be received.

DECISION NO.22\1211 (27/11/18) Carried

4.2 Leave of Absence Granted

(Haslett/Bouhoris)

THAT it be noted the Lord Mayor is an apology due to a Leave of Absence previously granted on 13 November 2018 for the period 26 to 28 November 2018.

DECISION NO.22\1212 (27/11/18) Carried

4.3 Leave of Absence Requested

(Cullen/Niblock)

A. THAT a Leave of Absence be granted for Member M Palmer for the period 29 November to 6 December 2018 (in place of previous leave approved).

B. THAT a Leave of Absence be granted for Member J A Glover for the period 14 December 2018 to 19 January 2019.

C. THAT a Leave of Absence be granted for Member G J Haslett for the period 16 December 2018 to 13 January 2019.

DECISION NO.22\1213 (27/11/18) Carried

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 27 NOVEMBER 2018

ORD11/6

5. ELECTRONIC MEETING ATTENDANCE
Common No. 2221428

5.1 Electronic Meeting Attendance Granted

Nil

5.2 Electronic Meeting Attendance Requested

(Glover/Cullen)

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 21\0009 – 15/04/12, the following members request Electronic Meeting Attendance:

- Member G J Haslett to attend all Council and Committee Meetings for the period of 16 December 2018 to 13 January 2019.

DECISION NO.22\1214 (27/11/18)

Carried

6. DECLARATION OF INTEREST OF MEMBERS AND STAFF
Common No. 2752228

6.1 Declaration of Interest by Members

Nil

6.2 Declaration of Interest by Staff

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S
Common No. 1955119

7.1 Confirmation of the Previous Ordinary Council Meeting

(Knox/Niblock)

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 13 November 2018, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.22\1215 (27/11/18)

Carried

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 27 NOVEMBER 2018

ORD11/7

7.2 Confirmation of the Previous Confidential Ordinary Council Meeting

With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.

(Cullen/Knox)

- A. THAT the tabled minutes of the previous Confidential Ordinary Council Meeting held on Tuesday, 13 November 2018 be received and confirmed as a true and correct record of the proceedings of that meeting.
- B. THAT this decision be moved into Open.

DECISION NO.22\1216 (27/11/18) Carried

7.3 Confirmation of the Previous Confidential Special Council Meeting

With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.

(Haslett/Want de Rowe)

- A. THAT the tabled minutes of the previous Confidential Ordinary Council Meeting held on Wednesday, 14 November 2018 be received and confirmed as a true and correct record of the proceedings of that meeting.
- B. THAT this decision be moved into Open.

DECISION NO.22\1217 (27/11/18) Carried

7.4 Business Arising

Nil

8. MATTERS OF PUBLIC IMPORTANCE

Nil

9. DEPUTATIONS AND BRIEFINGS

Nil

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 27 NOVEMBER 2018

ORD11/8

10. PUBLIC QUESTION TIME

(Acting Lord Mayor/Knox)

THAT the following Public Questions and responses as tabled from Ms Lia Gill and Ms Margaret Clinch regarding Lakeside Drive be received and noted.

DECISION NO.22\1218 (27/11/18)

ACTION: CHIEF EXECUTIVE OFFICER

10.1 Questions from Ms Margaret Clinch – Waste Material at Lakeside Drive Common No. 2952242

Question 1

Why are the contractors currently reconstructing lakeside drive depositing rejected road surface waste material into the catchment area of rapid creek, near the corner of Trower Road ?

Response

An area within the open parkland between Rapid Creek and Lakeside drive has been designated as a temporary storage site for excavated pavement materials that may be recycled and reintroduced into the pavement for stage one of the project. Any materials unused as a result of these works will be removed and the area reinstated once this stage of the works are completed.

Question 2

Who on council has given permission for this to occur ?

Response

Council staff gave permission for the temporary storage site once suitable environmental and remediation methodologies had been reviewed.

Question 3

At what date will this new polluting, toxic, and damaging waste be removed from this catchment ?

Response

The pavement material (which is inert) will be removed and disposed of at Shoal Bay Waste Management Facility once stage 1 of works has been completed.

Question 4

Has the NTG's expert (Finch) committee on storm surge flooding been advised of this dumping ?

Response

No the storage of the material is of a temporary nature and as such does not have an effect on the works that the NTG are undertaking upstream.

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/9

Question 5

Will the dumped material removed, and the area rehabilitated for public enjoyment, by the contractor prior to the cyclone season ?

Response

The material will be removed and the area remediated once stage one of works has been completed.

Question 6

Who gave permission for the double gate to be left open whilst the contractors were working?

Response

The contractor is responsible for access to the site while works are underway. The contractor has been directed to lock the temporary storage site and access gates to the site when it is unattended.

Question 7

When will this dumping on council land be permanently stopped ?

Response

The permanent disposal of material in this area is no longer practiced. The current works are temporary in nature and the area will be remediated at the end of the project.

10.2 Questions from Ms Lia Gill – Waste Depositing at Lakeside Drive

Common No. 2952242

Question 1

What is the name of the company who are responsible for depositing this waste at this location ?

Response

DTA Contractors Pty Ltd is the company who have been given permission to temporarily store excavated material from stage 1 of the Lakeside Drive Upgrade project at the nominated site. It is intended that the stored material may be reused as part of the subgrade of the pavement where possible.

Question 2

As this is a public access area and part of a surge zone why was there no public consultation or notification what so ever of this area being used as a stockpile area or that waste was to be buried here? Why was there no development application for public comment? If any of these indeed do exist please attach them to the minutes of this meeting.

Response

Public consultation, at an inform level, occurred through media releases on the 5 November, public notices in the NT News and door knocking of affected residents along Lakeside drive. Information regarding the project can be found on Councils website. A development application for this type of work is not required.

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/10

Question 3

This is a huge area that has been affected. Who will pay for the remediation of this site ? And if it is our taxes/rates that will be used how much will it cost approximately? Could the estimated budget for this rehabilitation project please be attached to the minutes of this meeting?

Response

Remediation of the area is contained within the project budget, but these costs are commercial in confidence.

Question 4

As this area is now compacted and stripped of grass and has lost any ability to absorb surge water how exactly will this area be reinstated to its original condition ?

Response

The temporary storage site will have the imported material removed, topsoil will be reinstated and grass will be established.

Question 5

After Cyclone Tracey this area was used to dump waste and rubble. This building rubble is what formed most of the mounds in this area. It is heavily polluted with asbestos. How will Council ensure that this waste is not exposed whilst removing the tons and tons of waste that has been deposited during this operation?

Response

Removal and remediation of the area is the contractor's responsibility, work plans and methodologies for restoration of the area will be reviewed by council staff prior to permission being given for the remediation works to commence.

Question 6

Will the many tons of waste already buried at this site during this operation also be removed or just the most conspicuous stuff that is still uncovered and obvious?

Response

All imported material within the designated temporary storage site will be removed and disposed of at Shoal Bay Waste Management Site.

Question 7

What work plans , licences, and reports were in place for this work to go ahead ? As this is a surge zone was there a report on the hydrology of the area used to plan this operation? If these documents exist could they please be attached to the minutes of this meeting for scrutiny by concerned citizens? If they don't exist why was this work carried out ?

Response

Environmental, dilapidation and remediation plans provided as part of the project were reviewed and approved prior to the works commencing. The temporary storage site is only in use for the duration of stage 1 of the project and will be remediated prior to completion of the project.

Question 8

Who authorised this operation to allow this area to be used as a dumping ground and stock pile site to go ahead ?

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/11

Response

Council staff gave approval for the temporary storage site.

Question 9

Is it not true that this site which is part of the surge zone affecting a large part of the suburb of Alawa was being used as a dumping ground for the road works and if the NTEPA had not been notified this whole huge depression within this surge zone would have been filled in with this waste, covered over and left on site.

Response

The above statement is incorrect as permission for the storage of materials within the designated area is only temporary in nature and the intent has always been to dispose of all waste materials, arising from this project, appropriately at Shoal Bay Waste Management Facility.

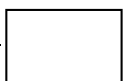
Question 10

There seems to have been quite a lot of "depression filling" going on within this surge zone without adequate plans, records being in place or consultation taking place. Is it City of Darwin Councils plan to utilise all the depressions in this area as convenient "stock pile" locations?

How many other depressions are targeted for filling with City of Darwin Council road waste in this area

Response

No there is no intent to use material from this project to fill depressions within the area identified, as stated in previous responses the material is being stored temporarily for reuse or surplus materials unable to be consumed by the project will be transported to Shoal Bay Waste Management Facility for disposal.



TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/12

11. CONFIDENTIAL ITEMS
Common No. 1944604

11.1 Closure to the Public for Confidential Items

(Bouhoris/Niblock)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C23	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C24.1.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C24.1.2	8(c)(i)	information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person
C24.1.3	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C24.1.4	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C24.1.5	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C24.2.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C24.2.2	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person

DECISION NO.22\1219

(27/11/18)

Carried

11.2 Moving Open Items Into Confidential

Nil

11.3 Moving Confidential Items Into Open

Nil

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/13

12. PETITIONS

Nil

13. NOTICE(S) OF MOTION

Nil

14.1 OFFICERS REPORTS (ACTION REQUIRED)

14.1.1 Proposed Permanent Placement of Speed-Check Signs at School Crossings Report No. 18CO0046 DL:rm (27/11/18) Common No. 3873914

Procedural Motion

(Niblock/Glover)

THAT this item lay on the table until the Ordinary Council Meeting of 11 December 2018 to enable further information on crash and speeding data to be provided to Council.

Carried

ACTION: MANAGER DESIGN, DEVELOPMENT AND PROJECTS
NOTE: GENERAL MANAGER ENGINEERING

(Bouhoris/Haslett)

- A. THAT Report Number 18CO0046 DL:rm entitled Proposed Permanent Placement of Speed-Check Signs at School Crossings, be received and noted.
- B. THAT Council endorse the placement of permanent speed-check signs at 25 school crossing locations throughout the Darwin municipality, with one crossing at each school.
- C. THAT Council make application to the Northern Territory Government, through the Local Government Special Purpose Grants program of the Department of Housing and Community Development for a total of \$258,000 in funding (50% contribution) for this project in the February/March 2019 round of funding to undertake the project over the 2019/20 and 2020/21 financial years.
- D. THAT pending the approval of Northern Territory Government funding, the remainder of funding required, a total of \$258,000 over two years be referred to the 2019/20 and 2020/21 budget processes as Council's contribution towards the permanent placement of speed-check signs at the 25 school crossings.
- E. THAT Council provide an additional \$30,000 per annum for the ongoing maintenance of the speed-check signs in its Operational Budgets.

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ORD11/14

14.1.2 **Bagot Oval Lights**

Report No. 18CL0096 CB:kl (27/11/18) Common No. 3246533

(Lambrinidis/Bouhoris)

- A. THAT Report Number 18CL0096 CB:kl entitled Bagot Oval Lights, be received and noted.
- B. THAT Council proceed with installation of lighting at Bagot Oval as per the specifications detailed at **Attachment A** of Report Number 18CL0096 CB:kl entitled Bagot Oval Lights, subject to available funding.
- C. THAT tenders be invited on a Construct basis and assessed on value for money, whole of life costs and warranties provided, and that consideration also be given to solutions that demonstrate the least impact on surrounding residential neighbours providing innovation in design.
- D. THAT the hours of use of lights at Bagot Oval be restricted to no later than 9.15pm Monday to Sunday.
- E. THAT agreements with sporting associations detail the following lighting operational parameters, to be reviewed on an annual basis:

Day	Time	Lux Level
Monday	6:00-9:15pm	100 lux (training)
Tuesday	6:00-9:15pm	100 lux (training)
Wednesday	6:00-9:15pm	100 lux (training)
Thursday	6:00-9:15pm	100 lux (training)
Friday	6:00-9:15pm	200 lux (matches)
Saturday	Not in use	
Sunday	5:45-7:00pm	200 lux (matches)

- F. THAT projects arising from the landscaping and formalisation of the car park at Bagot Oval be considered for funding during the 2019/2020 budget process.

DECISION NO.22\1220

(27/11/18)

Carried unanimously

ACTION: RECREATION AND LEISURE COORDINATOR

NOTE: GENERAL MANAGER COMMUNITY

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 27 NOVEMBER 2018

ORD11/15

14.1.3 **Nightcliff Oval Lights**

Report No. 18CL0089 CB:kl (27/11/18) Common No. 3246533

(Haslett/Knox)

- A. THAT Report Number 18CL0089 CB:kl entitled Nightcliff Oval Lights, be received and noted.
- B. THAT Council proceed with installation of lighting at Nightcliff Oval as per the specifications detailed at **Attachment A** of Report Number 18CL0089 CB:kl entitled Nightcliff Oval Lights subject to available funding.
- C. THAT tenders be invited on a Construct basis and assessed on value for money, whole of life costs and warranties provided, and that consideration also be given to solutions that demonstrate the least impact on surrounding residential neighbours providing innovation in design.
- D. THAT the hours of use for lights at Nightcliff Oval be restricted to no later than 9.00pm Sunday to Thursday and 9.30pm Friday and Saturday.
- E. THAT agreements with sporting associations detail the following lighting operational parameters, to be reviewed on an annual basis:

Day	Time	Lux Level
Monday	6:00-9:00pm	100 lux (training)
Tuesday	6:00-9:00pm	100 lux (training)
Wednesday	6:00-9:00pm	100 lux (training)
Thursday	6:00-9:00pm	100 lux (training)
Friday	6:00-9:30pm	200 lux (matches)
Saturday	6:00-9.30pm	200 lux (matches)
Sunday	6:00-9:00pm	200 lux (junior matches)

DECISION NO.22\1221

(27/11/18)

Carried unanimously

ACTION: RECREATION AND LEISURE COORDINATOR
NOTE: GENERAL MANAGER COMMUNITY

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/16

14.1.4 Northern Territory Climate Change Discussion Paper

Report No. 18CL0092 SG:kl (27/11/18) Common No. 3913655

(Knox/Glover)

- A. THAT Report Number 18CL0092 SG:kl entitled Northern Territory Climate Change Discussion Paper, be received and noted.
- B. THAT Council endorse the submission document provided at **Attachment A** to Report Number 18CL0092 SG:kl entitled Northern Territory Climate Change Discussion Paper

DECISION NO.22\1222

(27/11/18)

Carried unanimously

ACTION: EXECUTIVE MANAGER ENVIRONMENT
NOTE: GENERAL MANAGER COMMUNITY

14.1.5 Northern Territory Environmental Protection Act

Report No. 18CL0093 SG:kl (27/11/18) Common No. 3932347

(Haslett/Bouhoris)

- A. THAT Report Number 18CL0093 SG:kl entitled Northern Territory Environmental Protection Act, be received and noted.
- B. THAT Council endorse the draft submission, provided at **Attachment A** to Report Number 18CL0093 SG:kl entitled Northern Territory Environmental Protection Act.
- C. THAT a further report be brought to Council outlining the requirements to ensure full compliance for City of Darwin operations with the ongoing environmental regulatory reforms.

DECISION NO.22\1223

(27/11/18)

Carried unanimously

ACTION: EXECUTIVE MANAGER ENVIRONMENT
NOTE: GENERAL MANAGER COMMUNITY

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/17

14.1.6 6 Month Trial Of Non-Enforced On-street Parking Time Limits In The CBD On Weekends And Public Holidays

Report No. 18CL0097 MG:rm (27/11/18) Common No. 1952026

(Palmer/Pangquee)

- A. THAT Report Number 18CL0097 MG:rm entitled 6 Month Trial Of Non-Enforced On-street Parking Time Limits In The CBD On Weekends And Public Holidays, be received and noted.
- B. THAT the non-enforcement of on-street parking time limits in the CBD on weekends be continued until the completion of Council's CBD Car Parking Strategy.

DECISION NO.22\1224 (27/11/18) Carried unanimously

ACTION: REGULATORY SERVICES SUPERVISOR
NOTE: GENERAL MANAGER COMMUNITY

Member R Want de Rowe joined the meeting at 6.33pm.

14.1.7 Lot 9370 (544) Lee Point Road, Lee Point - Subdivision to create 283 lots in five stages PA2018/0436

Report No. 18CF0100 DB:hd (27/11/18) Common No. PA2018/0436

(Haslett/Bouhoris)

- A. THAT Report Number 18CF0100 DB:hd entitled Lot 9370 (544) Lee Point Road, Lee Point - Subdivision to create 283 lots in five stages PA2018/0436 be received and noted.
- B. THAT Council endorse the submission, dated 9 November 2018, to the Development Assessment Services within **Attachment A**, as amended:
 - i. to update requirements for the carriageway for secondary and primary collector streets 'to City of Darwin's satisfaction' rather than pursuant to the guidelines,

to Report Number 18CF0100 DB:hd entitled Lot 9370 (544) Lee Point Road, Lee Point - Subdivision to create 283 lots in five stages PA2018/0436.

Continued on next page.

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ORD11/18

14.1.7 Lot 9370 (544) Lee Point Road, Lee Point - Subdivision to create 283 lots in five stages PA2018/0436

Report No. 18CF0100 DB:hd (27/11/18) Common No. PA2018/0436

Amendment

(Knox/Glover)

B. THAT Council endorse the submission, dated 9 November 2018, to the Development Assessment Services within **Attachment A**, as amended:

- i. to update requirements for the carriageway for secondary and primary collector streets 'to City of Darwin's satisfaction' rather than pursuant to the guidelines,
- ii. add to 'Open Space Areas and Landscaping' the request that as little clearing as possible be undertaken in order to protect wildlife habitat

to Report Number 18CF0100 DB:hd entitled Lot 9370 (544) Lee Point Road, Lee Point - Subdivision to create 283 lots in five stages PA2018/0436.

Carried 7/4

Substantive Motion

(Haslett/Bouhoris)

A. THAT Report Number 18CF0100 DB:hd entitled Lot 9370 (544) Lee Point Road, Lee Point - Subdivision to create 283 lots in five stages PA2018/0436 be received and noted.

B. THAT Council endorse the submission, dated 9 November 2018, to the Development Assessment Services within **Attachment A**, as amended:

- i. to update requirements for the carriageway for secondary and primary collector streets 'to City of Darwin's satisfaction' rather than pursuant to the guidelines,
- ii. add to 'Open Space Areas and Landscaping' the request that as little clearing as possible be undertaken in order to protect wildlife habitat

to Report Number 18CF0100 DB:hd entitled Lot 9370 (544) Lee Point Road, Lee Point - Subdivision to create 283 lots in five stages PA2018/0436.

DECISION NO.22\1225

(27/11/18)

Carried 10/1

ACTION: MANAGER CITY PLANNING
NOTE: GENERAL MANAGER INNOVATION

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/19

14.1.8 Velodrome Upgrade

Report No. 18CL0079 MG:kl (27/11/18) Common No. 3091378

With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.

(Lambrinidis/Pangquee)

- A. THAT Report Number 18CL0079 MG:kl entitled Velodrome Upgrade, be received and noted.
- B. THAT Council provide in-principle support for the stakeholder priority list for Stage 1 works of the Velodrome Upgrade as detailed in **Attachment E** of Report Number 18CL0079 MG:kl entitled Velodrome Upgrade;
 - i. 250m Velodrome track upgrade, 30–35 degree banks, concrete with safety fencing
 - ii. Bike Skills Area
 - iii. Lights for the Velodrome track
 - iv. Pump Track concept design
- C. THAT Council provide in-principle support for the stakeholder priority list for Stage 2 works of the Velodrome Upgrade as detailed in **Attachment E** of Report Number 18CL0079 MG:kl entitled Velodrome Upgrade, subject to funding;
 - i. Pump Track
 - ii. Storage area / canteen
 - iii. Spectator seating and shade
 - iv. Bicycle Pathway / Criterium track
- D. THAT Council write to the Northern Territory Government to seek approval regarding the use of land on the McMillans Road reserve for the proposed shared path.
- E. THAT Council proceed to finalise the detailed design for the lighting, amenities, storage and competitor staging areas for the Velodrome upgrade.
- F. THAT Council undertake a Level “Consult” community engagement process regarding the proposal for development of a Velodrome precinct.
- G. THAT a further report be presented to Council to determine the scope of works for tender for the Velodrome upgrade subject to;
 - i. The findings from the community engagement process
 - ii. The outcome from the Building Better Regions Fund grant application
- H. THAT this decision be moved into open

DECISION NO.22\1226

(27/11/18)

Carried unanimously

ACTION: EXECUTIVE MANAGER LEISURE & REGULATORY SERVICES
NOTE: GENERAL MANAGER COMMUNITY

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ORD11/20

14.1.9 2018/2019 Community Grants Program Round 2

Report No. 18CL0095 SG:es (27/11/18) Common No. 3784826

With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.

(Cullen/Glover)

A. THAT Report Number 18CL0095 SG:es entitled 2018/2019 Community Grants Program Round 2, be received and noted.

B. THAT the following applications for Round 2 of the 2018/2019 Community Grants Program for community projects be approved:

i.	Mental Illness Fellowship Australia (NT) Inc (<i>MiPeer Collective Project</i>)	\$10,000.00
ii.	Northern Territory Thai Association (<i>Thailand Grand Festival – Grand City Parade</i>)	\$10,000.00
iii.	Mindil Beach Surf Life Saving Club Inc (<i>Rescue Ready – Saving Lives at Mindil Beach</i>)	\$ 5,118.00
iv.	Paws Darwin (<i>Animal Interactions</i>)	\$ 4,177.45
v.	Clubhouse Territory Inc (<i>The Clubhouse Project – Beinclusive Games Marathon</i>)	\$ 2,101.70
vi.	Vietnamese Community in Australia – NT Chapter Inc (<i>Upgrade stage, lighting & audio</i>)	\$ 2,000.00
vii.	Chinese Community of Northern Australia (<i>Chinese Dragon Boat Festival Celebration</i>)	\$ 6,300.00
viii.	Southern Cross Care (SA & NT) Inc (<i>The Watermemories Swimming Club</i>)	\$ 2,815.00
ix.	Darwin Malayalee Association Inc (<i>Sports Day Celebrations</i>)	\$ 1,500.00
x.	Playgroup Association of the Northern Territory Inc (<i>German Playgroup in Darwin</i>)	\$ 590.00
Total		\$44,602.15

C. THAT this decision be moved into Open.

DECISION NO.22\1227

(27/11/18)

Carried unanimously

ACTION: EXECUTIVE MANAGER ENVIRONMENT AND COMMUNITY
NOTE: GENERAL MANAGER COMMUNITY

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ORD11/21

14.1.10 22nd Council Review Of Confidential Items: October 2017 - November 2018

Report No18CE0047 MR:ph (27/11/18) Common No. 1544637

With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.

(Palmer/Want de Rowe)

- A. THAT Report Number 18CE0047 MR:ph entitled 22nd Council Review Of Confidential Items: October 2017 - November 2018, be received and noted.
- B. THAT the following decisions identified in **Attachment A** to Report Number 18CE0047 MR:ph entitled 22nd Council Review Of Confidential Items: October 2017 - November 2018, be moved from Confidential to Open:

Darwin City Deal Update – October 2017

Report No. 17CE0008 MR:ph (17/10/17) Common No. 3226493

- A. THAT Report Number 17CE0008 MR:ph entitled Darwin City Deal Update – October 2017, be received and noted.
- B. THAT Council reaffirm its continued partnership with the Northern Territory Government and Charles Darwin University to develop a Darwin City Deal.
- C. THAT Council provide in principle endorsement to further progress Darwin City Deal projects in partnership with the Northern Territory Government and Charles Darwin University as outlined in Report Number 17CE0008 MR:ph entitled Darwin City Deal Update – October 2017:
 - a. Austin Lane Concept
 - b. Cavenagh Street heat mitigation concept
- D. THAT Council endorse the contribution of \$15,000 from the CBD Activation fund towards the Darwin Street Art Festival from 19 to 29 October 2017, as outlined in Report Number 17CE0008 MR:ph entitled Darwin City Deal Update – October 2017.
- E. THAT Council endorse City of Darwin's participation in a Darwin City Open Day on 28 October 2017, as part of the Darwin City Deal community engagement program.
- F. THAT Council provide comments on the Policy Domain Papers to the Executive Manager by 7 November 2017.
- G. THAT Council supports Charles Darwin University presence in the CBD and continues discussion regarding establishment of a city campus.
- H. THAT a workshop be held to consider City of Darwin's contribution to the Darwin City Deal.

DECISION NO.22\0068 (17/10/17)

Darwin City Deal - Domain Consultation & Priority Report

Report No. 18CE0035 MR:ph (13/02/18) Common No. 3226493

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/22

THAT Report Number 18CE0035 MR:ph entitled Darwin City Deal - Domain Consultation & Priority Report, be received and noted.

DECISION NO.22\0399 (13/02/18)

Darwin City Deal – Preliminary Decisions

Report No. 18CE0016 MR:ph (15/05/18) Common No. 3226493

- A. THAT Report Number 18CE0016 MR:ph entitled Darwin City Deal – Preliminary Decisions be received and noted.
- B. THAT Council agree to the equity contribution of the land known as the Cavenagh Street Carpark, described as Lot 5803 (54) Cavenagh Street, Darwin, to Charles Darwin University for the purposes of developing the site into a Darwin City University Campus, subject to Council receiving legal, commercial and financial advice to its satisfaction.
- C. THAT Council write to the Northern Territory Government requesting funding to undertake due diligence work required for the contribution of land to the Charles Darwin University in the City project.
- D. THAT Council procure independent external advice in order to undertake due diligence work and develop the basis for Council's participation in the Charles Darwin University in the City project.
- E. THAT Council accept the Northern Territory Government offer of grant funding in the amount of \$2 Million for laneway activation, subject to there being no additional cost to Council and the design being to the satisfaction of the General Manager City Operations.
- F. THAT Council accept the Northern Territory Government offer of grant funding in the amount of \$4 Million for Smith Street Greening and Bennett/Smith Street Shading, subject to there being no additional cost to Council.
- G. THAT Council approve the tender for a contractor to design and construct the shade structures for Bennett/Smith Street in late May 2018, subject to the brief for the design and consultation process being to the satisfaction of the General Manager City Operations.
- H. THAT Council, pursuant to Section 32 (2) of the Local Government Act hereby delegates to the Chief Executive Officer, the power to finalise the grant funding agreements for the laneway activation, Smith Street Greening and Bennett/Smith Street Shading.

DECISION NO.22\0718 (15/05/18)

Resource Recovery and Recycling Centre - Operations Update

Report No. 1800CO27 NN:dr (29/05/18) Common No. 2675611

- A. THAT Report Number 1800CO27 NN:dr entitled Resource Recovery and Recycling Centre – Operations Update, be received and noted.

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
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ORD11/23

- B. THAT Council pursuant to Section 32(2) of the Local Government Act, hereby delegates to the Chief Executive Officer, the power to negotiate and enter into an agreement for operation of the Resource Recovery and Recycling Centre Facility retail shop with Helping People Achieve for a term of 18 months, subject to agreement on operating hours to include a minimum 4 hours per each weekend day.
- C. THAT Council agrees to provide additional support to the retail shop through provision of a point of sales system, maintenance of drop off facilities and the supply of material handling equipment within existing budget allocations.
- D. THAT negotiations continue with Scouts SA and Somerville to determine whether additional or other value-add services can be provided to increase community benefit of the Resource Recovery and Recycling Facility within existing budget allocations.

DECISION NO.22\0817 (29/05/18)

Loan Funding for Street Lighting Upgrade

Report No. 18CP0058 TM:ks (12/06/18) Common No. 2350906

- A. THAT Report Number 18CP0058 TM:ks entitled Loan Funding for Street Lighting Upgrade, be received and noted.
- B. THAT Council note that Loan No 3 of \$3.0 Million for the street lighting upgrade, will be drawn down during the 2018/19 financial year, subject to ministerial approval.
- C. THAT Council note that Loan No 4 of \$1.3 Million for the street lighting upgrade will be drawn down during the 2019/20 financial year, subject to ministerial approval.

DECISION NO.22\0841 (12/06/18)

Perry Park Pty Ltd - Decision

Report No. 18CP0073 LC:ks (19/06/18) Common No. 302201

THAT Report No. 18CP0073 LC:ks entitled Perry Park Pty Ltd – Court of Appeal Decisions, be received and noted.

DECISION NO.22\0909 (26/06/18)

Update on Cyclone Marcus Related Insurance Matters

Report No. 18CP0065 VG:ks (26/06/18) Common No. 3800057

- A. THAT Report Number 18CP0065 VG:ks entitled Update on Cyclone Marcus Related Insurance Matters, be received and noted.
- B. THAT a further report be brought back to Council following the outcome of the Natural Disaster Relief and Recovery Arrangements (NDRRA) application.

DECISION NO.22\0913 (26/06/18)

Darwin City Deal – Under Ground Car Park – Financial Contribution

Report No. 18CE0023 MR:ph (26/06/18) Common No. 3226493

TWENTY-EIGHTH ORDINARY COUNCIL MEETING – OPEN SECTION
TUESDAY, 27 NOVEMBER 2018

ORD11/24

- A. THAT Report Number 18CE0023 MR:ph entitled Darwin City Deal – Under Ground Car Park – Financial Contribution be received and noted.
- B. THAT Council advise the Chief Minister any financial contribution is subject to:
- i. A City Deal identifying Australian Government funding coming to the Northern Territory being signed
 - ii. The provision of previously sought information:
 - a. Document governance framework
 - b. Detailed design, project plans, budget, costs
 - c. Community engagement and consultation
 - d. Ownership and operation of car park
 - e. Council's contribution (if any)
- to the satisfaction of Council.
- C. THAT Council write to the Chief Minister, indicating in-principle agreement to negotiate the conditions under which any financial contribution to the underground car park project in addition to that already committed would be considered.

DECISION NO.22\0915 (26/06/18)

Vesteys Beach Development - Withdrawal of Proposal

Report No. 18CF0046 SG:nt (17/07/18) Common No. 3296270

- A. THAT Report Number 18CF0046 SG:nt entitled Vesteys Beach Development - Withdrawal of Proposal, be received and noted.
- B. THAT Council note that the proposal received in 2016 has now been withdrawn.
- C. THAT Council refer the development of a masterplan for Vesteys beach to the first quarter budget review process.

DECISION NO.22\0938 (17/07/18)

Darwin City Deal - Charles Darwin University in the City

Report No. 18CE0026 MR:ph (17/07/18) Common No. 3226493

- A. THAT Report Number 18CE0026 MR:ph entitled Darwin City Deal – Charles Darwin University in the City be received and noted.
- B. THAT Council approve the terms proposed for the Charles Darwin University in the City project to inform a formal Heads of Agreement between the project partners to allow the Australian Government to include the Charles Darwin University in the City project into the Darwin City Deal:
1. That Charles Darwin University is the project developer and will undertake the project;
 2. That funding be sourced by Charles Darwin University as a \$50 to \$100 Million from a Commonwealth Grant with the funding balance loaned via the North Australian Infrastructure Fund;
 3. An equity contribution of the Cavenagh Street Carpark site is City of Darwin's commitment to the project. The site has a current market valuation of \$14-15 Million as at May 2018.
 4. Ownership of the Cavenagh Street Carpark will be retained by City of

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5. Darwin during the construction program;
Post construction ownership will transfer via a strata title arrangement, meaning that the requirements of City of Darwin in the development (i.e. floor space, car park, library, childcare facilities) will be the realisation of the equity commitment once construction is complete;
6. The site will primarily be the development of a Charles Darwin University city campus, however the development will house City of Darwin administration offices and a new state of the art Council Chamber that is equal to or greater than the scope current facilities at the Civic Centre Building, with strata ownership on a perpetual basis;
7. City of Darwin will have ownership and operation of the new underground car park on the site that will significantly improve current revenue.
8. City of Darwin will give consideration to the contribution of the project funding highlighted in its Long Term Financial Plan, or part thereof, for the development of a Multi-Storey Car Parking Development (already intended for the Cavenagh Street Carpark site), forecast investment at \$44.4 Million with construction to be delivered across the 2025-2027 fiscal periods. The project is earmarked to be funded via various car parking reserve funds held by City of Darwin.
9. The car parking delivered on site will be required to realise a greater number, in line with of developer ratio requirements, than that already accommodated at the Cavenagh Street Carpark.
10. As the owner and operator of the car parking within the development, City of Darwin will determine the car parking requirement in consultation with the project developer;
11. Ownership of the co-located libraries will be shared by Charles Darwin University, City of Darwin and the Northern Territory Government;
12. Ownership of the planned commercial spaces will be negotiated between City of Darwin and Charles Darwin University.
13. City of Darwin will receive all applicable rates, fees and charges that apply to the site, once developed, in accordance with and as published by Council from time to time.

- C. THAT Council, pursuant to Section 32 (2) of the Local Government Act delegates to the Chief Executive Officer, the power to undertake commercial negotiations with Charles Darwin University, the Northern Territory Government and Australian Government to progress the Darwin City Deal in Council's agreed terms.

DECISION NO.22\0939 (17/07/18)

Smith and Bennett Streets Shade Structures - Design Concepts

Report No. 18CF0059 SG:nt (17/07/18) Common No. 3226493

- A. THAT Report Number 18CF0059 SG:nt entitled Smith and Bennett Streets Shade Structures - Design Concepts, be received and noted.
- B. THAT this decision be moved into open once the design tender is released.

DECISION NO.22\0940 (17/07/18)

NOTICE(S) OF MOTION

Bennett and Smith Street Shade Structure

Common No. 3226493

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THAT Decision No.22\0940 (17/07/18) being:

Smith and Bennett Streets Shade Structures - Design Concepts
Report No. 18CF0059 SG:nt (17/07/18) Common No. 3226493

- A. THAT Report Number 18CF0059 SG:nt entitled Smith and Bennett Streets Shade Structures - Design Concepts, be received and noted.
- B. THAT this decision be moved into open once the design tender is released.

be amended to:

Smith and Bennett Streets Shade Structures - Design Concepts
Report No. 18CF0059 SG:nt (17/07/18) Common No. 3226493

- A. THAT Report Number 18CF0059 SG:nt entitled Smith and Bennett Streets Shade Structures - Design Concepts, be received and noted.
- B. THAT this decision be moved into open once the design tender is released.
- C. That prior to awarding the tender for the Bennett and Smith Street shade structures the designs be presented to Council.

DECISION NO.22\1008 (31/07/18)

Swimming Northern Territory – Proposal to be located at Parap Pool
Report No. 18CL0075 CB:kl (31/07/18) Common No. 3803551

- A. THAT Report Number 18CL0075 CB:kl entitled Swimming Northern Territory - Proposal To Be Located At Parap Pool, be received and noted.

DECISION NO.22\1009 (31/07/18) Carried

- B. THAT Council write to Swimming Northern Territory advising the Control Room at Parap Pool is not suitable for office accommodation.

DECISION NO.22\1010 (31/07/18) Carried

- C. THAT Council provide Swimming Northern Territory in-principle support to develop a design proposal for office accommodation on the Parap Pool site.

LOST

- D. THAT a further report be presented to Council with the finalised design proposal from Swimming Northern Territory for office accommodation on the Parap Pool site for consideration.

LOST

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- E. THAT this decision be moved into Open once Swimming Northern Territory has been notified.

DECISION NO.22\1011 (31/07/18)

Liquor Licence Framework

Report No. 18CL0065 MG:kl (31/07/18) Common No. 3803551

- A. THAT Report Number 18CL0065 MG:kl entitled Liquor Licence Framework, be received and noted.
- B. THAT Council endorse the draft Liquor Licence Assessment Framework provided at **Attachment A** to Report Number 18CL0065 MG:kl entitled Liquor Licence Framework for the administration of liquor licence applications.

DECISION NO.22\1012 (31/07/18)

Smith Street Greening

Report No. 18CF0027 SG:hd (28/08/18) Common No. 3226493

- A. THAT Report Number 18CF0077 SG:hd entitled Smith Street Greening, be received and noted.
- B. THAT feedback be provided to the Department of Infrastructure, Planning and Logistics to ensure ongoing designs include at a minimum:
- a. Compliance with City of Darwin policies and design principles;
 - b. Suitable treatments to create a slow speed environment;
 - c. Enhanced pedestrian and cyclist experiences and infrastructure;
 - d. Suitable tree planting species and associate tree planting pits;
 - e. Consideration of wider footpaths that allows for outdoor dining;
 - f. Crime Prevention Through Environmental Design (CPTED) principles;
 - g. Interaction of awnings with proposed landscaping treatments;
 - h. Stormwater infrastructure; and
 - i. Opportunities for street art.
- C. THAT Council delegates sign off of the final design being to the satisfaction to the Chief Executive Officer, following consultation with Council.
- D. That Council approves the removal of 17 car parking bays to accommodate the on street planting of trees in Smith Street between Knuckey Street and Whitfield Street.

DECISION NO.22\1067 (28/08/18)

Milkwood Steiner School – Lease Proposal

Report No. 18CF0057 SG:nt (28/08/18) Common No. 990255

- A. THAT Report Number 18CF0057 SG:nt entitled Milkwood Steiner School - Lease Proposal, be received and noted.
- B. THAT Council decline the request from the Milkwood Steiner School for a long term lease at peppercorn rent for Lot 6967, 247 Vanderlin Drive Leanyer, the portion of land commonly known as the Old Leanyer Depot.
- C. THAT this report be moved into open following the school being advised of the

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decision.	
DECISION NO.22\1069 (28/08/18)	
Community Impact Statement - Proposed Dan Murphy's	
Report No. 18CL0087 MG:kl (11/09/18) Common No. 3859224	
THAT Report Number 18CL0087 MG:kl entitled Community Impact Statement - Proposed Dan Murphy's, be received and noted.	
DECISION NO.22\1093 (11/09/18)	
Car Parking Machine Maintenance Contracts	
Report No. 18CF0091 LC:hd (25/09/18) Common No. 3897694	
A.	THAT Report Number 18CF0091 LC:hd entitled Car Parking Machine Maintenance Contracts, be received, and noted.
B.	THAT Council seek, via the Department of Housing and Community Development, approval from the Minister to dispense with a tender process and extend its existing car parking machine maintenance and cash collection contracts for seven months to 30 June 2019.
DECISION NO.22\1122 (25/09/18)	
Darwin City Deal – Underground Car Park	
Report No. 18CE0037 MR:ph (09/10/18) Common No. 3226493	
A.	THAT Report Number 18CE0037 MR:ph entitled Darwin City Deal – Underground Car Park, be received and noted.
B.	THAT Council approve the Chief Executive Officer to write to the Department of Infrastructure, Planning and Logistics to commence a due diligence process to obtain information on the Underground Car Park project.
C.	THAT Council approve that the Chief Executive Officer work with the Department of Infrastructure, Planning and Logistics and the Northern Territory Government to develop a term proposal for the future consideration of Council.
DECISION NO.22\1145 (09/10/18)	
Darwin Urban Living Lab	
Report No. 18CE0035 MR:ph (09/10/18) Common No. 3226493	
A.	THAT Report Number 18CE0035 MR:ph entitled Darwin Urban Living Lab, be received and noted.
B.	THAT Council invite CSIRO to present at the 2 nd Ordinary Council Meeting on 30 October 2018 regarding the Darwin Urban Living Lab.
DECISION NO.22\1146 (09/10/18)	
Incoming Chief Executive Officer - 100 Days of Action, Engagement and Delivery	
Report No. 18CE0039 SW:jg (09/10/18) Common No. 3907665	
A.	THAT Report Number 18CE0039 SW:jg entitled Incoming Chief Executive Officer - 100 Days of Action, Engagement and Delivery, be received and noted.

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- B. THAT Council endorse the first steps of the City of Darwin's Change Management Plan at **Attachment I** to Report Number 18CE0039 SW:jg entitled Incoming Chief Executive Officer - 100 Days of Action, Engagement and Delivery, to be delivered over the next two years.
- C. THAT an update report on the City of Darwin Change Management Plan be presented prior to the last Ordinary Council meeting in 2018.
- D. THAT the Minister for Housing and Community Development be provided a copy of this report and associated attachments.

DECISION NO.22\1147 (09/10/18)

Darwin City Deal – Northern Territory Government State Square Masterplan

Report No. 18CE0036 MR:jg (23/10/18) Common No. 3226493

- A. THAT Report Number 18CE0036 MR:jg entitled Darwin City Deal – Northern Territory Government State Square Masterplan, be received and noted.
- B. THAT Council note that the tender will now be titled 'Civic and State Square Master Plan'.
- C. THAT Council approve the inclusion of a statement in its Request for Tender:

***Civic Square**
Civic Square presents a redevelopment opportunity incorporating future civic and cultural precincts. Extensive consultation is required for any recommendations that are provided as part of the master plan, however for the purpose of this commission; the Consultant must consider how to integrate a redeveloped site, which includes the vision for future civic and cultural precincts within the Civic and State Square Precinct. A development schedule is yet to be determined.*
- D. THAT Council write to the Department of Infrastructure, Planning and Logistics:
 - a. to confirm its approval of the statement in the Request for Tender
 - b. to work with the Department to develop a Civic and State Square Masterplan
 - c. and seek that this be carried out in close and ongoing consultation with Council
 - d. and that furthermore it be noted in the correspondence that participation in the master planning process does not constitute an agreement for Council to dispose of land and building assets on the site.

DECISION NO.22\1152 (23/10/18)

Liquor Licence Material Alteration - Vintage Cellars

Report No. 18CL0094 (23/10/18)MG:kl Common No. 3226493

- A. THAT Report Number 18CL0094 MG:kl entitled Liquor Licence Material Alteration - Vintage Cellars, be received and noted.
- B. THAT Council has not identified any reason that would grounds for objection for the Application for Material Alteration for the licensed premises of Vintage Cellars, 27 Cavenagh Street Darwin, by Liquorland (Australia) Pty Ltd.

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DECISION NO.22\1153 (23/10/18)

Building Better Regions Fund 2016/17 to 2020/21 Round Three (3)

Report No. 18CE0045 VG:ph (30/10/18) Common No. 3437246

- A. THAT Report Number 18CE0045 VG:ph entitled Building Better Regions Fund 2016/17 to 2020/21 Round Three (3), be received and noted.

DECISION NO.22\1182 (30/10/18) Carried unanimously

- B. THAT the Casuarina Pool Site Project be endorsed for submission under the Infrastructure Projects Stream of Building Better Regions Fund.

LOST

Foreshadow Motion

- B. THAT the Velodrome Project be endorsed for submission under the Infrastructure Projects Stream of Building Better Regions Fund at a total cost of \$5.0M, noting Council's contribution is the \$2.5M funding provided by the Northern Territory Government.

DECISION NO.22\1183 (30/10/18) Carried 7/4

- C. THAT the N.E.X.T Emerging Darwin Street Artist Program be endorsed for submission under the Community Investments Stream of the Building Better Regions Fund at a total cost of \$90,000, noting Council's contribution of \$45,000 will be provided from existing operational funds allocated for Arts projects.

DECISION NO.22\1184 (30/10/18) Carried unanimously

CSIRO Living Lab

Report No. 18CF0098 JS:nt (13/11/18) Common No. 3226493

- A. THAT Report Number 18CF0098 JS:nt entitled CSIRO Living Lab, be received and noted.
- B. THAT Council approve in-principle funding of \$100,000 per year over 10 years to the CSIRO Urban Living Lab on a joint funding basis with the Northern Territory Government and Federal Government creating a combined funding pool of \$6.8M over 10 years.
- C. THAT the agreement be brought back to Council for final approval.

DECISION NO.22\1203 (13/11/18) Carried unanimously

Darwin City Deal

Report No. 18CE0043 MR:ph (13/11/18) Common No. 3226493

(Lord Mayor/Young)

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- A. THAT Report Number 18CE0043 MR:ph entitled Darwin City Deal, be received and noted.
- B. THAT Council receive and note the correspondence at **Attachment A** to Report Number 18CE0043 MR:ph entitled Darwin City Deal, dated 24 October 2018 from The Hon. Alan Tudge MP, Minister for Cities, Urban Infrastructure and Population and The Hon. Michael Gunner MLA, Chief Minister of the Northern Territory presenting City of Darwin with a Darwin City Deal.
- C. THAT Council approve the proposed commitments to be delivered by City of Darwin during the course of the Darwin City Deal implementation and outlined in **Attachment A** to the Minister and Chief Minister's letter dated 24 October 2018, as follows:

Develop an iconic new education and civic precinct in the Darwin city centre

To support delivery of this initiative the City of Darwin will commit to:

- Use of its land at the Cavenagh Street carpark (Lots 5803, 5840, 5001) for the Precinct; transferring ownership of the land to a strata title arrangement on the completion of construction
- Relocate Council chambers and corporate offices to the Precinct
- Relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly-operated, integrated facility
- Fund and undertake landscaping and streetscaping works which are the responsibility of the Council in accordance with planning and construction of the Precinct
- In partnership with other relevant parties, curate appropriate art for the public and open spaces within the Precinct
- Have membership of the Education and Civic Precinct Steering Group.

Transforming Darwin into a vibrant and liveable tropical city

To support delivery of this initiative the City of Darwin will commit to:

- Review the Darwin City Centre Masterplan, ensuring urban renewal and streetscaping measures align with objectives of the Central Darwin Area Plan and the City Deal
- Upgrade the Cavenagh Street and Bennett Street intersection to install shade structures to complement the Cavenagh Street shade structure
- Contribute \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO
- Collaborate to develop the State Square and Civic Square Masterplan; work with City Deal partners to progress outcomes
- Curate appropriate art for the public and open spaces within the State Square Precinct
- Operating and managing the Underground Carpark at State Square; negotiating an operating arrangement, including compatible smart parking technologies (consistent with the Switching on Darwin project)
- Co-deliver the laneways and small street reactivation strategy with the Territory Government to improve access, walkability, heat mitigation and vibrancy in

Darwin's CBD

- Delivery of smart technology as part of the Public Lighting Upgrade Program
 - Facilitate expanded alfresco dining across the City of Darwin to enhance and outdoor dining culture
 - Convene a Tree Re-establishment Advisory Committee to guide the selection of tree species for overall resilience and heat mitigation of our green spaces and public amenities
 - Deliver a Streetscape Beautification Program for the City of Darwin to improve unattractive streets, verges, community centres and public spaces
- Lead delivery of the Switching on Darwin project by May 2019 through \$2.5 million co-funding and in accordance with the relevant funding agreements.

Driving a long-term vision to strengthen Darwin's tourism economy

To support delivery of this initiative the City of Darwin will commit to:

- Work with the Northern Territory to create a City Activation and Promotion Entity, to better coordinate events and promote opportunities for residents, visitors and businesses
- Ongoing consultation with Larrakia Ambassadors, including seeking input from the Ambassadors to relevant work programs
- Identify opportunities for joint ceremonial activities
- Work with the Larrakia community to install Larrakia Cultural Protocol signage at entry points to the city
- Develop applications to promote Darwin's heritage, and improve way-finding under the Switching on Darwin project

D. THAT the Lord Mayor respond with a letter to the Minister for Cities, Urban Infrastructure and Population and the Chief Minister of the Northern Territory on behalf of the City of Darwin, confirming Council's approval of the commitments to the Darwin City Deal.

E. THAT Council authorise the Lord Mayor to sign the Darwin City Deal Agreement on behalf of the City of Darwin, along with the Minister for Cities, Urban Infrastructure and Population and the Chief Minister of the Northern Territory.

Amendment

C. THAT Council approve the proposed commitments to be delivered by City of Darwin during the course of the Darwin City Deal implementation and outlined in **Attachment A** to the Minister and Chief Minister's letter dated 24 October 2018, as follows; with the exception of: Relocate Council chambers and corporate offices to the Precinct; to be replaced with "consideration to relocate Council Chambers and Corporate offices to the Precinct" and Relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly-operated, integrated facility; to be replaced with "consideration to relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly operated, integrated facility; and "Contribute \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO", to be replaced with "In-principle contribution of \$1

million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO”:

Develop an iconic new education and civic precinct in the Darwin city centre

To support delivery of this initiative the City of Darwin will commit to:

- Use of its land at the Cavenagh Street carpark (Lots 5803, 5840, 5001) for the Precinct; transferring ownership of the land to a strata title arrangement on the completion of construction
- Relocate Council chambers and corporate offices to the Precinct
- Relocate the City of Darwin’s City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly-operated, integrated facility
- Fund and undertake landscaping and streetscaping works which are the responsibility of the Council in accordance with planning and construction of the Precinct
- In partnership with other relevant parties, curate appropriate art for the public and open spaces within the Precinct
- Have membership of the Education and Civic Precinct Steering Group.

Transforming Darwin into a vibrant and liveable tropical city

To support delivery of this initiative the City of Darwin will commit to:

- Review the Darwin City Centre Masterplan, ensuring urban renewal and streetscaping measures align with objectives of the Central Darwin Area Plan and the City Deal
 - Upgrade the Cavenagh Street and Bennett Street intersection to install shade structures to complement the Cavenagh Street shade structure
 - Contribute \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO
 - Collaborate to develop the State Square and Civic Square Masterplan; work with City Deal partners to progress outcomes
 - Curate appropriate art for the public and open spaces within the State Square Precinct
 - Operating and managing the Underground Carpark at State Square; negotiating an operating arrangement, including compatible smart parking technologies (consistent with the Switching on Darwin project)
 - Co-deliver the laneways and small street reactivation strategy with the Territory Government to improve access, walkability, heat mitigation and vibrancy in Darwin’s CBD
 - Delivery of smart technology as part of the Public Lighting Upgrade Program
 - Facilitate expanded alfresco dining across the City of Darwin to enhance and outdoor dining culture
 - Convene a Tree Re-establishment Advisory Committee to guide the selection of tree species for overall resilience and heat mitigation of our green spaces and public amenities
 - Deliver a Streetscape Beautification Program for the City of Darwin to improve unattractive streets, verges, community centres and public spaces
- Lead delivery of the Switching on Darwin project by May 2019 through \$2.5 million

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co-funding and in accordance with the relevant funding agreements.

Driving a long-term vision to strengthen Darwin's tourism economy

To support delivery of this initiative the City of Darwin will commit to:

- Work with the Northern Territory to create a City Activation and Promotion Entity, to better coordinate events and promote opportunities for residents, visitors and businesses
- Ongoing consultation with Larrakia Ambassadors, including seeking input from the Ambassadors to relevant work programs
- Identify opportunities for joint ceremonial activities
- Work with the Larrakia community to install Larrakia Cultural Protocol signage at entry points to the city
- Develop applications to promote Darwin's heritage, and improve way-finding under the Switching on Darwin project

Carried unanimously

Substantive Motion

- A. THAT Report Number 18CE0043 MR:ph entitled Darwin City Deal, be received and noted.
- B. THAT Council receive and note the correspondence at **Attachment A** to Report Number 18CE0043 MR:ph entitled Darwin City Deal, dated 24 October 2018 from The Hon. Alan Tudge MP, Minister for Cities, Urban Infrastructure and Population and The Hon. Michael Gunner MLA, Chief Minister of the Northern Territory presenting City of Darwin with a Darwin City Deal.
- C. THAT Council approve the proposed commitments to be delivered by City of Darwin during the course of the Darwin City Deal implementation and outlined in **Attachment A** to the Minister and Chief Minister's letter dated 24 October 2018, as follows; with the exception of: Relocate Council chambers and corporate offices to the Precinct; to be replaced with "consideration to relocate Council Chambers and Corporate offices to the Precinct"; and Relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly-operated, integrated facility; to be replaced with "consideration to relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly operated, integrated facility; and "Contribute \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO", to be replaced with "In-principle contribution of \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO":

Develop an iconic new education and civic precinct in the Darwin city centre

To support delivery of this initiative the City of Darwin will commit to:

- Use of its land at the Cavenagh Street carpark (Lots 5803, 5840, 5001) for the

Precinct; transferring ownership of the land to a strata title arrangement on the completion of construction

- Relocate Council chambers and corporate offices to the Precinct
- Relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly-operated, integrated facility
- Fund and undertake landscaping and streetscaping works which are the responsibility of the Council in accordance with planning and construction of the Precinct
- In partnership with other relevant parties, curate appropriate art for the public and open spaces within the Precinct
- Have membership of the Education and Civic Precinct Steering Group.

Transforming Darwin into a vibrant and liveable tropical city

To support delivery of this initiative the City of Darwin will commit to:

- Review the Darwin City Centre Masterplan, ensuring urban renewal and streetscaping measures align with objectives of the Central Darwin Area Plan and the City Deal
 - Upgrade the Cavenagh Street and Bennett Street intersection to install shade structures to complement the Cavenagh Street shade structure
 - Contribute \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO
 - Collaborate to develop the State Square and Civic Square Masterplan; work with City Deal partners to progress outcomes
 - Curate appropriate art for the public and open spaces within the State Square Precinct
 - Operating and managing the Underground Carpark at State Square; negotiating an operating arrangement, including compatible smart parking technologies (consistent with the Switching on Darwin project)
 - Co-deliver the laneways and small street reactivation strategy with the Territory Government to improve access, walkability, heat mitigation and vibrancy in Darwin's CBD
 - Delivery of smart technology as part of the Public Lighting Upgrade Program
 - Facilitate expanded alfresco dining across the City of Darwin to enhance and outdoor dining culture
 - Convene a Tree Re-establishment Advisory Committee to guide the selection of tree species for overall resilience and heat mitigation of our green spaces and public amenities
 - Deliver a Streetscape Beautification Program for the City of Darwin to improve unattractive streets, verges, community centres and public spaces
- Lead delivery of the Switching on Darwin project by May 2019 through \$2.5 million co-funding and in accordance with the relevant funding agreements.

Driving a long-term vision to strengthen Darwin's tourism economy

To support delivery of this initiative the City of Darwin will commit to:

- Work with the Northern Territory to create a City Activation and Promotion Entity, to better coordinate events and promote opportunities for residents, visitors and businesses

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- Ongoing consultation with Larrakia Ambassadors, including seeking input from the Ambassadors to relevant work programs
- Identify opportunities for joint ceremonial activities
- Work with the Larrakia community to install Larrakia Cultural Protocol signage at entry points to the city
- Develop applications to promote Darwin's heritage, and improve way-finding under the Switching on Darwin project

D. THAT the Lord Mayor respond with a letter to the Minister for Cities, Urban Infrastructure and Population and the Chief Minister of the Northern Territory on behalf of the City of Darwin, confirming Council's approval of the commitments to the Darwin City Deal.

E. THAT Council authorise the Lord Mayor to sign the Darwin City Deal Agreement on behalf of the City of Darwin, along with the Minister for Cities, Urban Infrastructure and Population and the Chief Minister of the Northern Territory.

DECISION NO.22\1204 (13/11/18) Carried unanimously

Notice of Motion - Darwin City Deal

(14/11/18) Common No. 3226493

THAT Decision No. 22\1204 of 13 November 2018 being:

- A. *THAT Report Number 18CE0043 MR:ph entitled Darwin City Deal, be received and noted.*
- B. *THAT Council receive and note the correspondence at **Attachment A** to Report Number 18CE0043 MR:ph entitled Darwin City Deal, dated 24 October 2018 from The Hon. Alan Tudge MP, Minister for Cities, Urban Infrastructure and Population and The Hon. Michael Gunner MLA, Chief Minister of the Northern Territory presenting City of Darwin with a Darwin City Deal.*
- C. *THAT Council approve the proposed commitments to be delivered by City of Darwin during the course of the Darwin City Deal implementation and outlined in **Attachment A** to the Minister and Chief Minister's letter dated 24 October 2018, as follows; with the exception of: Relocate Council chambers and corporate offices to the Precinct; to be replaced with "consideration to relocate Council Chambers and Corporate offices to the Precinct"; and Relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly-operated, integrated facility; to be replaced with "consideration to relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly operated, integrated facility; and "Contribute \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO", to be replaced with "In-principle contribution of \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO":*

Develop an iconic new education and civic precinct in the Darwin city centre

To support delivery of this initiative the City of Darwin will commit to:

- *Use of its land at the Cavenagh Street carpark (Lots 5803, 5840, 5001) for the Precinct; transferring ownership of the land to a strata title arrangement on the completion of construction*
- *Relocate Council chambers and corporate offices to the Precinct*
- *Relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly-operated, integrated facility*
- *Fund and undertake landscaping and streetscaping works which are the responsibility of the Council in accordance with planning and construction of the Precinct*
- *In partnership with other relevant parties, curate appropriate art for the public and open spaces within the Precinct*
- *Have membership of the Education and Civic Precinct Steering Group.*

Transforming Darwin into a vibrant and liveable tropical city

To support delivery of this initiative the City of Darwin will commit to:

- *Review the Darwin City Centre Masterplan, ensuring urban renewal and streetscaping measures align with objectives of the Central Darwin Area Plan and the City Deal*
- *Upgrade the Cavenagh Street and Bennett Street intersection to install shade structures to complement the Cavenagh Street shade structure*
- *Contribute \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO*
- *Collaborate to develop the State Square and Civic Square Masterplan; work with City Deal partners to progress outcomes*
- *Curate appropriate art for the public and open spaces within the State Square Precinct*
- *Operating and managing the Underground Carpark at State Square; negotiating an operating arrangement, including compatible smart parking technologies (consistent with the Switching on Darwin project)*
- *Co-deliver the laneways and small street reactivation strategy with the Territory Government to improve access, walkability, heat mitigation and vibrancy in Darwin's CBD*
- *Delivery of smart technology as part of the Public Lighting Upgrade Program*
- *Facilitate expanded alfresco dining across the City of Darwin to enhance and outdoor dining culture*
- *Convene a Tree Re-establishment Advisory Committee to guide the selection of tree species for overall resilience and heat mitigation of our green spaces and public amenities*
- *Deliver a Streetscape Beautification Program for the City of Darwin to improve unattractive streets, verges, community centres and public spaces*
Lead delivery of the Switching on Darwin project by May 2019 through \$2.5 million co-funding and in accordance with the relevant funding agreements.

Driving a long-term vision to strengthen Darwin's tourism economy

To support delivery of this initiative the City of Darwin will commit to:

- *Work with the Northern Territory to create a City Activation and Promotion Entity, to better coordinate events and promote opportunities for residents, visitors and*

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businesses

- *Ongoing consultation with Larrakia Ambassadors, including seeking input from the Ambassadors to relevant work programs*
- *Identify opportunities for joint ceremonial activities*
- *Work with the Larrakia community to install Larrakia Cultural Protocol signage at entry points to the city*
- *Develop applications to promote Darwin's heritage, and improve way-finding under the Switching on Darwin project*

D. *THAT the Lord Mayor respond with a letter to the Minister for Cities, Urban Infrastructure and Population and the Chief Minister of the Northern Territory on behalf of the City of Darwin, confirming Council's approval of the commitments to the Darwin City Deal.*

E. *THAT Council authorise the Lord Mayor to sign the Darwin City Deal Agreement on behalf of the City of Darwin, along with the Minister for Cities, Urban Infrastructure and Population and the Chief Minister of the Northern Territory.*

Be rescinded and replaced with:

A. THAT Report Number 18CE0043 MR:ph entitled Darwin City Deal, be received and noted.

B. THAT Council receive and note the correspondence at **Attachment A** to Report Number 18CE0043 MR:ph entitled Darwin City Deal, dated 24 October 2018 from The Hon. Alan Tudge MP, Minister for Cities, Urban Infrastructure and Population and The Hon. Michael Gunner MLA, Chief Minister of the Northern Territory presenting City of Darwin with a Darwin City Deal.

C. THAT Council approve the proposed commitments to be delivered by City of Darwin during the course of the Darwin City Deal implementation and outlined in **Attachment A** to the Minister and Chief Minister's letter dated 24 October 2018, as follows:

Develop an iconic new education and civic precinct in the Darwin city centre

To support delivery of this initiative the City of Darwin will commit to:

- Use of its land at the Cavenagh Street carpark (Lots 5803, 5840, 5001) for the Precinct; transferring ownership of the land to a strata title arrangement on the completion of construction
- Relocate Council chambers and corporate offices to the Precinct subject to further consideration of detailed arrangements during the implementation phase of the city deal
- Relocate the City of Darwin's City Library to the Precinct, amalgamating this with the Northern Territory and Charles Darwin University libraries in a jointly-operated, integrated facility subject to further consideration and detailed planning by the parties
- Fund and undertake landscaping and streetscaping works which are the responsibility of the Council in accordance with planning and construction of the

Precinct

- In partnership with other relevant parties, curate appropriate art for the public and open spaces within the Precinct
- Have membership of the Education and Civic Precinct Steering Group.

Transforming Darwin into a vibrant and liveable tropical city

To support delivery of this initiative the City of Darwin will commit to:

- Review the Darwin City Centre Masterplan, ensuring urban renewal and streetscaping measures align with objectives of the Central Darwin Area Plan and the City Deal
 - Upgrade the Cavenagh Street and Bennett Street intersection to install shade structures to complement the Cavenagh Street shade structure
 - in-principle contribution of \$1 million in funding over ten years, and in-kind support for the operation of the Urban Living Lab led by the CSIRO
 - Collaborate to develop the State Square and Civic Square Masterplan; work with City Deal partners to progress outcomes
 - Curate appropriate art for the public and open spaces within the State Square Precinct
 - Operating and managing the Underground Carpark at State Square; negotiating an operating arrangement, including compatible smart parking technologies (consistent with the Switching on Darwin project)
 - Co-deliver the laneways and small street reactivation strategy with the Territory Government to improve access, walkability, heat mitigation and vibrancy in Darwin's CBD
 - Delivery of smart technology as part of the Public Lighting Upgrade Program
 - Facilitate expanded alfresco dining across the City of Darwin to enhance and outdoor dining culture
 - Convene a Tree Re-establishment Advisory Committee to guide the selection of tree species for overall resilience and heat mitigation of our green spaces and public amenities
 - Deliver a Streetscape Beautification Program for the City of Darwin to improve unattractive streets, verges, community centres and public spaces
- Lead delivery of the Switching on Darwin project by May 2019 through \$2.5 million co-funding and in accordance with the relevant funding agreements.

Driving a long-term vision to strengthen Darwin's tourism economy

To support delivery of this initiative the City of Darwin will commit to:

- Work with the Northern Territory to create a City Activation and Promotion Entity, to better coordinate events and promote opportunities for residents, visitors and businesses
- Ongoing consultation with Larrakia Ambassadors, including seeking input from the Ambassadors to relevant work programs
- Identify opportunities for joint ceremonial activities
- Work with the Larrakia community to install Larrakia Cultural Protocol signage at entry points to the city
- Develop applications to promote Darwin's heritage, and improve way-finding under the Switching on Darwin project

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- D. THAT the Lord Mayor respond with a letter to the Minister for Cities, Urban Infrastructure and Population and the Chief Minister of the Northern Territory on behalf of the City of Darwin, confirming Council's approval of the commitments to the Darwin City Deal.
- E. THAT Council authorise the Lord Mayor to sign the Darwin City Deal Agreement on behalf of the City of Darwin, along with the Minister for Cities, Urban Infrastructure and Population and the Chief Minister of the Northern Territory.

DECISION NO.22\1210

(14/11/18)

Carried 8/5

Member R Want de Rowe called for a division.

AFFIRMATIVE	NEGATIVE
Bouhoris	Niblock
Young	Cullen
Palmer	Knox
Lord Mayor	Glover
Lambrinidis	Arthur
Haslett	
Pangquee	
Want de Rowe	

- C. THAT the decisions identified in **Attachment B** to Report Number 18CE0047 MR:ph entitled 22nd Council Review Of Confidential Items: October 2017 - November 2018, remain in Confidential.

- D. THAT this decision be moved into Open.

DECISION NO.22\1228

(27/11/18)

Carried 9/2

ACTION: COMMITTEE ADMINISTRATOR

Member M Palmer departed the meeting at 6.50pm

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14.2 OFFICERS REPORTS (RECEIVE & NOTE)

14.2.1 Monthly Financial Report – October 2018

Report No. 18CP0128 RH:dr (27/11/18) Common No. 2476534

(Knox/Want de Rowe)

THAT Report Number 18CP0128 RH:dr entitled Monthly Financial Report – October 2018, be received and noted.

DECISION NO.22\1229 (27/11/18) Carried unanimously

Member M Palmer re-joined the meeting at 6.52pm

14.2.2 Black Spot Program 2019-20 Nominations

Report No. 18CO0048 BS:dl (27/11/18) Common No. 3917726

(Glover/Bouhoris)

THAT Report Number 18CO0048 BS:dl entitled Black Spot Program 2019-20 Nominations, be received and noted.

DECISION NO.22\1230 (27/11/18) Carried unanimously

15. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED

Nil

16. REPORTS OF REPRESENTATIVES

Common No. 1735503

(Cullen/Knox)

THAT the following Reports of Representatives be received and noted.

DECISION NO.22\1231 (27/11/18) Carried

16.1 Neighbourhood Watch NT Annual General Meeting

Member G J Haslett reported on his attendance at the Neighbourhood Watch NT Annual General Meeting, held in the City of Darwin Function Area. It was very successful and well attended, and they are celebrating 30 years.

Member P Pangquee noted that Alderman G Lambrinidis was awarded a lifetime award and congratulated him on the achievement.

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17. QUESTIONS BY MEMBERS

(Haslett/Knox)

THAT the following Questions by Members be received and noted.

DECISION NO.22\1232

(27/11/18)

Carried

17.1 Update on Bass in the Grass 2019

Common No. 3940446

Member R M Knox asked for an update on the 2019 Bass in the Grass event.

The General Manager Government Relations responded and advised that the Events team are working with NT Major Events to resolve any issues.

The Acting Lord Mayor asked why the event is moving from the amphitheatre to Mindil Beach?

The General Manager Government Relations responded and advised that they are expecting significant growth in attendee numbers at the event.

17.2 Cavenagh Street Project

Common No. 3599758

Member R M Knox asked if officers can show Council the finalised development plan that is being implemented for the remainder of the cooling of Council's Cavenagh Street project (from shade structure to Knuckey St)? Does the design include in-ground trees or planter boxes?

The General Manager Government Relations responded and advised that officers will endeavour to present the information that supports the tender to Council. She confirmed that the trees will be in-ground plantings, not in planter boxes.

17.3 Lee Point Road Upgrades

Common No. 2413422

Member G Lambrinidis queried when the extension of the Lee Point Road upgrades all the way to Lee Point Beach will be finished?

The Acting General Manager Engineering took the question on notice.

ACTION: GENERAL MANAGER ENGINEERING

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17.4 Muirhead Development
Common No. PA2018/0436

Member G Lambrinidis queried whether the final design of the Muirhead development can be presented to Council?

The Chief Executive Officer responded and advised that this will go through a process with the Development Consent Authority, but that this matter can be brought to a Briefing Session to discuss Council's requirements.

ACTION: GENERAL MANAGER INNOVATION

17.5 Cavenagh Street Trees
Common No. 3599758

Member M Palmer asked for assurance that the trees to be planted in Cavenagh Street will not be at Council's expense?

The General Manager Government Relations responded and confirmed that these will be at the Northern Territory Government's cost.

17.6 Wanguri Traffic Upgrades
Common No. 1668356

Member G Lambrinidis noted that Council has previously considered design plans for traffic upgrades in Wanguri. Could this work be considered again to identify potential funding streams?

The Acting General Manager Engineering took the question on notice.

ACTION: GENERAL MANAGER ENGINEERING

18. GENERAL BUSINESS

18.1 Urban Forest Management and Parks Service
Common No. 3862289

(Acting Lord Mayor/Cullen)

THAT further to Council's resolution of the 17 July 2018 requesting the Chief Executive Officer to review outside workforce contractor utilisation with a view to improving services to the community; that the Chief Executive Officer is requested to add into the review costings for Council to employ a landscape architect, parks planner and trainee to plan and enhance Council's urban forest management and parks service offering to the community.

DECISION NO.22\1233

(27/11/18)

Carried unanimously

ACTION: CHIEF EXECUTIVE OFFICER

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19. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING
Common No. 2695130

(Haslett/Pangquee)

THAT the next Ordinary Meeting of Council be held on Tuesday, 11 December 2018, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

DECISION NO.22\1234 (27/11/18) Carried

20. CLOSURE OF MEETING TO THE PUBLIC
Common No. 2695131

(Cullen/Pangquee)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

DECISION NO.22\1235 (27/11/18) Carried

21. ADJOURNMENT OF MEETING AND MEDIA LIAISON
Common No. 2695132

(Lambrinidis/Niblock)

THAT the meeting be adjourned at 7.10pm for 15 minutes to enable the Media to liaise with the Lord Mayor.

DECISION NO.22\1236 (27/11/18) Carried

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The meeting moved to the Confidential Section at 7.25pm.

ACTING LORD MAYOR, A ARTHUR
(CHAIR) – ORDINARY COUNCIL
MEETING – TUESDAY, 27
NOVEMBER 2018

Confirmed On: **Tuesday, 11 December 2018**

Chair: _____

