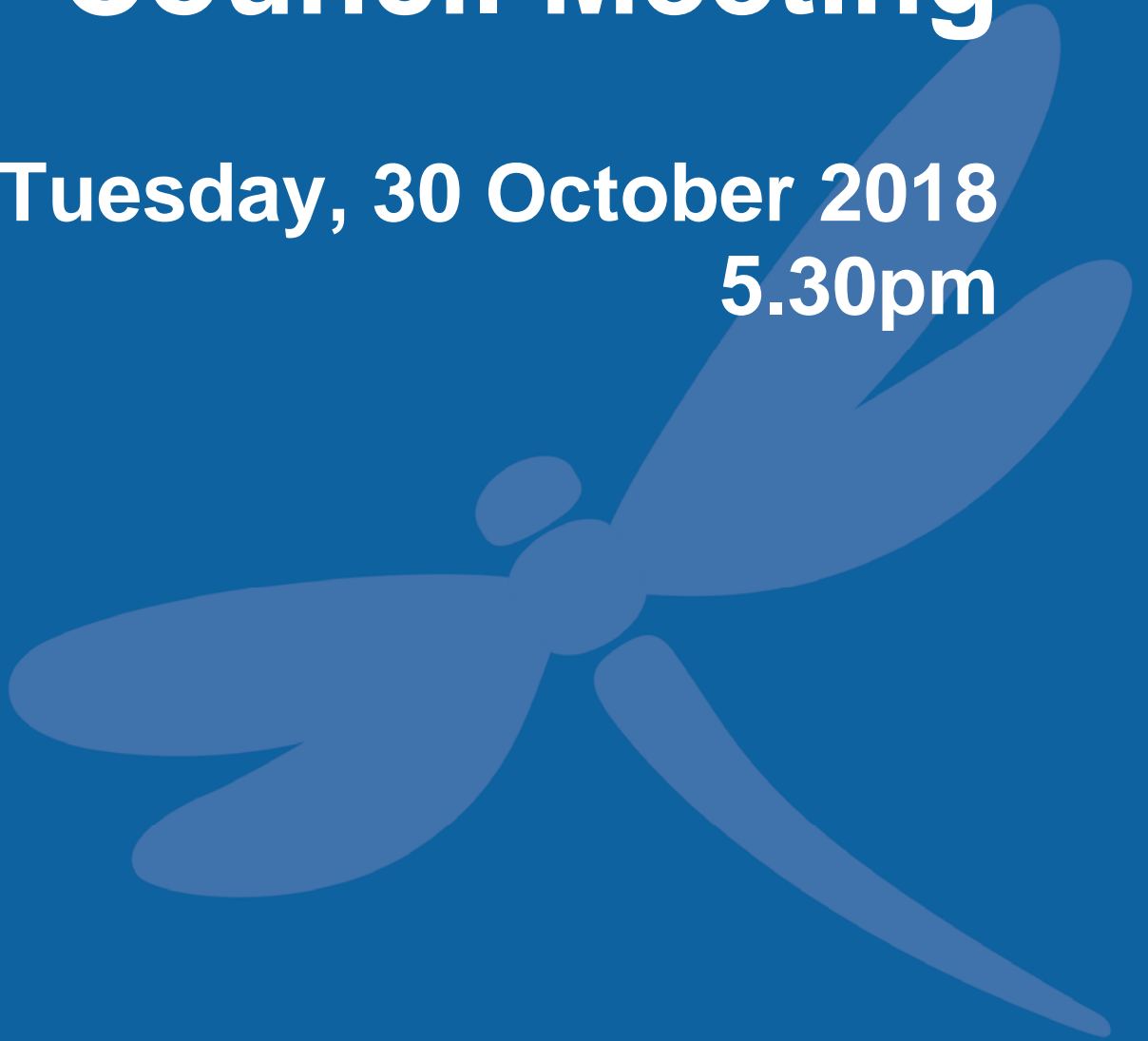


# Business Papers

## Ordinary Council Meeting

Tuesday, 30 October 2018  
5.30pm





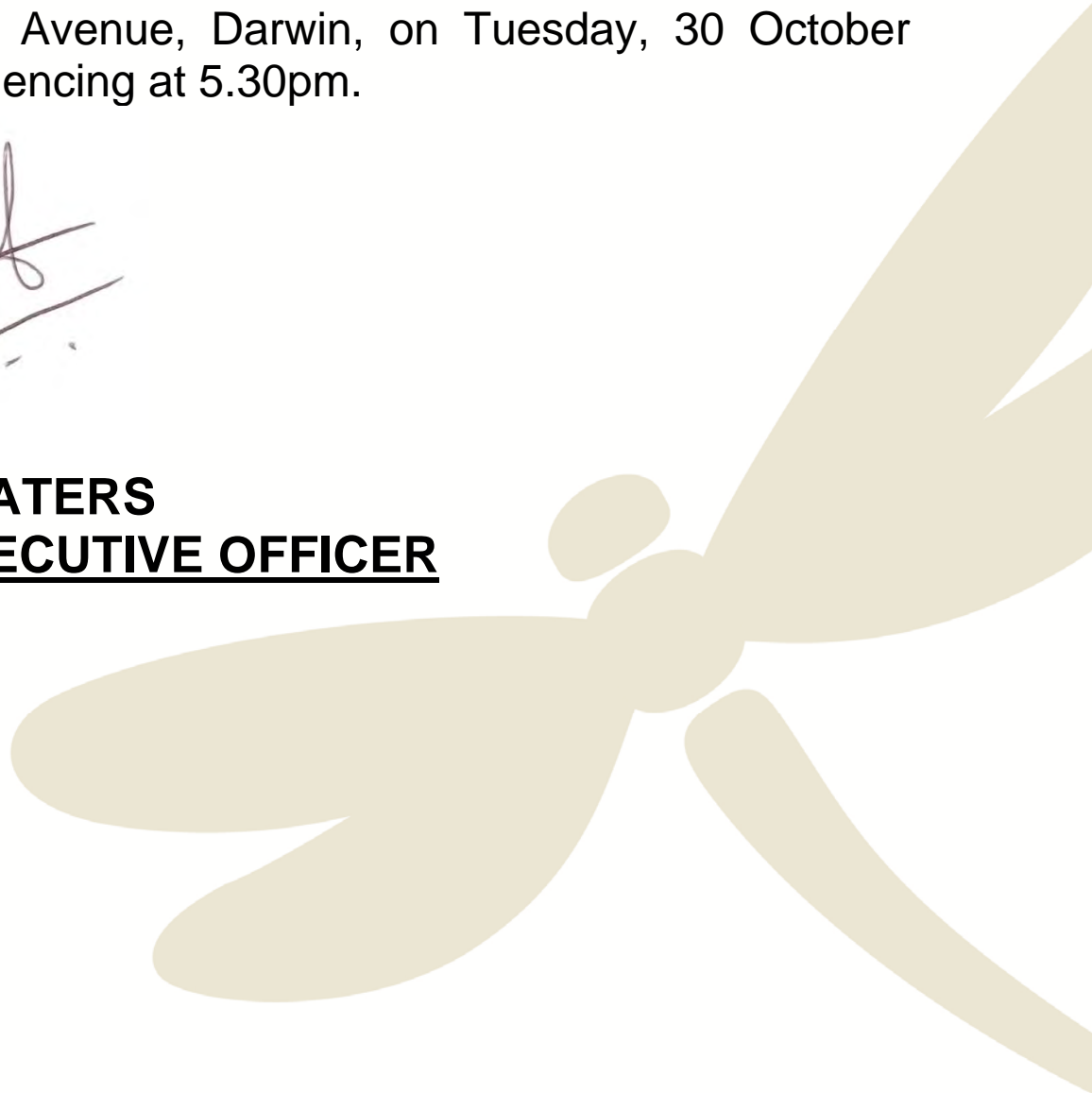
## **Notice of Meeting**

To the Lord Mayor and Aldermen

You are invited to attend an Ordinary Council Meeting to be held in the Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin, on Tuesday, 30 October 2018, commencing at 5.30pm.

A handwritten signature in blue ink, appearing to read "S. Waters", is positioned above the printed name of the Chief Executive Officer.

**SCOTT WATERS**  
**CHIEF EXECUTIVE OFFICER**



# Ordinary Council Meeting

## Tuesday, 30 October 2018

### 5.30pm

## Guests

### **From 5.30pm**

Representatives from the Department of the Chief Minister will be in attendance from 5.30pm to present the Population Growth Strategy and Action Plan and the Boundless Possible Masterbrand to Council.

TWENTY-SIXTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 30 OCTOBER 2018

ORD10/4

**CITY OF DARWIN**

**TWENTY-SIXTH ORDINARY MEETING OF THE TWENTY-SECOND COUNCIL**

**TUESDAY, 30 OCTOBER 2018**

**MEMBERS:** The Right Worshipful, Lord Mayor, K Vatskalis, (Chair); Member A J Arthur; Member J Bouhoris; Member S Cullen; Member J A Glover; Member G J Haslett; Member R M Knox; Member G Lambrinidis; Member S J Niblock; Member M Palmer; Member P Pangquee; Member R Want de Rowe; Member E L Young.

**OFFICERS:** Chief Executive Officer, Mr S Waters; Chief of Staff, Ms M Reiter; Chief Operating Officer, Mr C Potter; General Manager Innovation, Growth and Development Services, Mr J Sattler; General Manager Engineering and City Services, Mr B Smith; General Manager Community and Regulatory Services, Ms P Banks; Committee Administrator, Mrs P Hart.

**GUESTS:** Representatives from the Department of the Chief Minister will be in attendance from 5.30pm to present the Population Growth Strategy and Action Plan and the Boundless Possible Masterbrand to Council.

Enquiries and/or Apologies: Penny Hart  
E-mail: [p.hart@darwin.nt.gov.au](mailto:p.hart@darwin.nt.gov.au)  
PH: 8930 0670

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**WEBCASTING DISCLAIMER**

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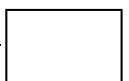
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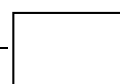
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TWENTY-SIXTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 30 OCTOBER 2018

ORD10/7

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. THE LORD’S PRAYER**

**3. MEETING DECLARED OPEN**

**4. APOLOGIES AND LEAVE OF ABSENCE**  
Common No. 2695036

**4.1 Apologies**

**4.2 Leave of Absence Granted**

Nil

**4.3 Leave of Absence Requested**

**5. ELECTRONIC MEETING ATTENDANCE**  
Common No. 2221428

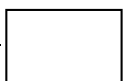
**5.1 Electronic Meeting Attendance Granted**

**5.2 Electronic Meeting Attendance Requested**

**6. DECLARATION OF INTEREST OF MEMBERS AND STAFF**  
Common No. 2752228

**6.1 Declaration of Interest by Members**

**6.2 Declaration of Interest by Staff**



TWENTY-SIXTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 30 OCTOBER 2018

ORD10/8

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S**

Common No. 1955119

**7.1 Confirmation of the Previous Ordinary Council Meeting**

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 9 October 2018, be received and confirmed as a true and correct record of the proceedings of that meeting.

**7.2 Business Arising**

**8. MATTERS OF PUBLIC IMPORTANCE**

**9. DEPUTATIONS AND BRIEFINGS**

**9.1 Department of the Chief Minister - Population Growth Strategy and Action Plan and the Boundless Possible Masterbrand**

Common No. 3860695

*Representatives from the Department of the Chief Minister will be in attendance from 5.30pm to present the Population Growth Strategy and Action Plan and the Boundless Possible Masterbrand to Council.*

**10. PUBLIC QUESTION TIME**





TWENTY-SIXTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 30 OCTOBER 2018

ORD10/9

**11. CONFIDENTIAL ITEMS**

Common No. 1944604

**11.1 Closure to the Public for Confidential Items**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C23	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C26	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person

**11.2 Moving Open Items Into Confidential**

**11.3 Moving Confidential Items Into Open**

**12. PETITIONS**

**13. NOTICE(S) OF MOTION**

**13.1 Sister City Subcommittee Business Cards**

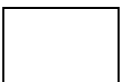
Common No. 2118626

*The Notice of Motion was raised by Member G J Haslett.*

That Council provide Sister City Chairs with bi-lingual business cards.



## 14.1 OFFICERS REPORTS (ACTION REQUIRED)



<b>ENCL: YES</b>	<b>2ND ORDINARY COUNCIL MEETING/OPEN</b>	<b>AGENDA ITEM: 14.1.1</b>
<b>CHINA DELEGATION</b>		
<b>REPORT No.: 18CF0095 JS:nt</b>	<b>COMMON No.: 3694138</b>	<b>DATE: 30/10/2018</b>

**Presenter: General Manager Innovation, Growth & Development Services,  
Joshua Sattler**

**Approved: Chief Executive Officer, Scott Waters**

### **PURPOSE**

The purpose of this report is to seek approval for the proposed international travel by Lord Mayor as per Policy No. 18. The proposed Lord Mayoral delegation will travel from City of Darwin to visit and meet with relevant officials in Shenzhen, Xiamen and Haikou, China from 29 November to 6 December 2018. This delegation may also be accompanied by a representative of the Northern Territory Government and the delegation will focus on economic development and tourism opportunities.

### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

4 Historic and Culturally Rich City

#### **Outcome**

4.1 Recognised key activities and events

4.2 Community life rich in creativity

#### **Key Strategies**

4.1.1 Promote Darwin as a tourist destination

4.2.2 Embrace national and international relationships

### **KEY ISSUES**

- The proposed delegation by Lord Mayor and Chief Executive Officer (possible inclusion of additional executive team and/or elected member) from City of Darwin to Shenzhen, Xiamen and Haikou, China will take place from 29 November to 6 December 2018 inclusive.
- The primary purpose is to develop relationships with cities currently linked to Darwin via aviation, the sister city program and potential investment opportunities. This follows Council's renewed structure, leadership team and focus in growing economic development and investment opportunities for the City

PAGE: 2  
 REPORT NUMBER: 18CF0095 JS:nt  
 SUBJECT: CHINA DELEGATION

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of Darwin. This proposed delegation seeks to build relationships and extend Council's impact in the area of Tourism, Economic Development and Investment Attraction.

- Economic Development will be enhanced through the proposed itinerary. (refer to **Attachment A**).
- Staff to accompany the City of Darwin delegation, effectively extending the capacity to work collaboratively across agencies for the benefit of Darwin.
- A visit to City of Darwin's Sister City - Haikou - may include representation from the Sister City Subcommittee whose travel would be undertaken at their cost.

### **RECOMMENDATIONS**

- A. THAT Report Number 18CF0095 JS:nt entitled China Delegation, be received and noted.
- B. THAT Council approve the proposed travel as per itinerary at **Attachment A** to Report Number 18CF0095 JS:nt entitled China Delegation, in line with City of Darwin Policy No.018 – Lord Mayor.

### **BACKGROUND**

In February 2018 Council amended and adopted Policy No. 018 - Lord Mayor which includes:

- Lord Mayor's Travel: Business class travel shall be available to the Lord Mayor when travelling on Council business. Council approval is required for international travel.

From July 2017 City of Darwin significantly changed the focus of the International Relations area of Council by changing the title of the position of Sister Cities Coordinator to Senior Project Officer – International Relations and by relocating the position from Community Services to Economic Development and Tourism.

In December 2017 Council passed DECISION NO.22/0306 which included:

- endorsing an overarching International Relations Committee Structure with Sister City Subcommittees as described in Report Number 17CF0049 LC:nt entitled International Relations Strategy.

### **DISCUSSION**

The Haikou Sister City relationship has recently been reactivated through the establishment of the new Sister City Subcommittee and under the instruction of this group the Project Officer has submitted an application to the Regional Arts Fund for support for the Digital Arts Project which will capture the Chinese history of Darwin. Notification of this funding is due in December 2018.

The relationship between Shenzhen and Darwin is continuing to grow since the negotiation of direct flights with Donghai Airlines to Darwin which commenced in May

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 REPORT NUMBER: 18CF0095 JS:nt  
 SUBJECT: CHINA DELEGATION

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2018. Meetings with relevant officials and businesses (to maximise the opportunity this allows City of Darwin) would be undertaken while there with support and facilitation by NTG and China Australia Entrepreneurs Association.

Xiamen provides an opportunity to create links for developing tourism and to engage in discussion regarding the Guan Yin Buddhist statue and investment in Darwin.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Chief of Staff
- International Relations Project Officer
- Manager Economic Development and Tourism

In preparing this report, the following External Parties were consulted:

- Haikou Foreign Office
- Northern Territory Government Office of International Trade, Engagement and Investment
- Chief Executive of the Department of Trade, Business and Innovation
- Investment Manager for Hsin Niu Investment Co. Ltd

### **POLICY IMPLICATIONS**

In February 2018 Council amended and adopted Policy No. 018 - Lord Mayor which includes:

- Lord Mayor's Travel: Business class travel shall be available to the Lord Mayor when travelling on Council business. Council approval is required for international travel.

### **BUDGET AND RESOURCE IMPLICATIONS**

The time commitment required by the delegation is approximately 6 Business days from the 29 November to 6 December for up to 3 people including the Lord Mayor, Chief Executive Officer and a possible inclusion of additional executive team and/or elected member.

Initial costing demonstrates a financial commitment of approximately \$20,000 for a delegation of 3-4 Council representatives.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Previous Lord Mayors of City of Darwin have received negative media attention relating to International travel.

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REPORT NUMBER: 18CF0095 JS:nt  
SUBJECT: CHINA DELEGATION

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### **ENVIRONMENTAL IMPLICATIONS**

Flights booked by City of Darwin can include carbon emissions offsets in line with best practice.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**JOSHUA SATTLER**  
**GENERAL MANAGER**  
**INNOVATION, GROWTH &**  
**DEVELOPMENT SERVICES**

**SCOTT WATERS**  
**CHIEF EXECUTIVE OFFICER**

For enquiries, please contact Joshua Sattler on 89300444 or email:  
joshua.sattler@darwin.nt.gov.au.

#### **Attachments:**

**Attachment A:** Proposed Itinerary: China Delegation

Proposed Itinerary: China Delegation

## **29 NOVEMBER Arrive Shezhen**

### **30 NOV / 1 DEC – Formal Meetings in Shenzhen**

- Meetings with Party Secretary and Mayor Shenzhen / Lord Mayor and CEO Darwin to discuss potential partnerships and investment opportunities
- Review of Smart City Capacity, Ali Baba City Brain Cloud Solution
- Meeting with Donghai Airlines

### **2 DEC – Travel and Dinner Meeting**

- Fly Shenzhen to Xiamen
- Attend welcome dinner in Xiamen organised by the China Australia Entrepreneurs Association - CAEAI (based in Xiamen)

### **3 DEC – Formal Meetings in Xiamen**

- Meetings with Party Secretary and Mayor Xiamen / Lord Mayor and CEO Darwin to discuss potential partnerships
- Meeting with Xiamen Airlines
- Visit China Australia friendship property development (CAEAI)
- Discuss investment opportunities with CAEAI

### **4 DEC – Meetings in Xiamen, Travel, Meetings in Haikou**

- Meetings arranged via CAEAI to Guan Yin Buddhism association to discuss the commencement of a presence in Darwin
- Seek further meetings in the future with the world head of Guan Yin Buddhism the revered Abbot Daoci (this would be a future trip to Zhoushan and Mt Putuo – south of Shanghai)
- Travel to Haikou
- Proposed evening welcome dinner with Sister City and Foreign Office dignitaries

### **5 DEC – Meetings in Haikou**

- Meetings with Party Secretary and Mayor Haikou / Lord Mayor and CEO Darwin

- Sister city ceremonies and requirements including discussion of the Digital Art Project and the City of Darwin promotional video for China
- Tour of municipal facilities
- Discussion to further strengthen ties with Haikou
- Trade and investment possibilities

#### **6 DEC – Depart Haikou**

- Formal delegation to China is concluded attendees return to Australia



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.1.2  
 YES

## WASTE MANAGEMENT STRATEGY CONSULTATION

REPORT No.: 18CE0044 MR:sj COMMON No.: 3360944 DATE: 30/10/2018

**Presenter:** Manager Engagement and Participation, Sheree Jeeves

**Approved:** Chief of Staff, Melissa Reiter

### **PURPOSE**

The purpose of this report is to seek Council endorsement of the Waste Management Strategy Consultation Approach and Background Paper.

### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

3 Environmentally Sustainable City of Darwin

#### **Outcome**

3.1 Council's carbon footprint reduced

#### **Key Strategies**

3.1.3 Reduce Council's waste production

### **KEY ISSUES**

- Significant work has been completed on the development of a Waste Management Strategy.
- A Council Workshop was held on 9 April 2018 to update Council on the status and progress on the Waste Management Strategy and to determine the next steps in its development.
- Council requested a consultation with the community on the Strategy work to date and to gain an understanding of appetite for change in the community.
- A consultation approach has been developed and is presented at **Attachment A**.
- A Waste Management Strategy Background Paper has been developed for the consultation (**Attachment B**)
- Community consultation is currently scheduled over six weeks commencing early November 2018.

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REPORT NUMBER: 18CE0044 MR:sj  
SUBJECT: WASTE MANAGEMENT STRATEGY CONSULTATION

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## **RECOMMENDATIONS**

- A. THAT Report Number 18CE0044 MR:sj entitled Waste Management Strategy Consultation, be received and noted.
- B. THAT Council endorse the Waste Management Strategy Consultation Approach at **Attachment A** and Background Paper at **Attachment B** to Report Number 18CE0044 MR:sj entitled Waste Management Strategy Consultation.

## **BACKGROUND**

A significant amount of work has been completed in the development of the Waste Management Strategy. This has included identification of waste management focus areas and proposed initiatives for implementation.

A Council Workshop was held on 9 April 2018 to update Council on the status of the Waste Management Strategy work and to determine next steps. Council requested a consultation with the community on the Strategy work to date and to gain an understanding of appetite for change in the community.

## **DISCUSSION**

A Waste Management Strategy (the Strategy) is being developed to improve waste management services and encourage the community to adopt a culture of reduce, reuse, recycle. A significant amount of modelling and development work has been completed on the Strategy and a number of initiatives identified that could be delivered over the next ten years to improve Darwin's waste management outcomes. Council has requested a consultation process with the community and stakeholders to gain an understanding of community views and appetite for change to inform completion of the Strategy.

The objectives of the consultation are to:

- Understand the appetite for change in the way waste is managed in the City of Darwin
- Get feedback on potential initiatives and ideas for the Waste Management Strategy
- Gather local insights on how to better manage waste into the future (new ideas).

The Waste Management Strategy Background Paper (**Attachment B**) will support the consultation and provides information on the Strategy work to date, including the potential initiatives that could be implemented. Following the Council Briefing, information will be added to the Background Paper regarding fees and charges for City of Darwin waste services compared to other municipalities.

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REPORT NUMBER: 18CE0044 MR:sj  
SUBJECT: WASTE MANAGEMENT STRATEGY CONSULTATION

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The consultation will be delivered over a six week period from 5 November to 16 December. **Attachment A** provides the consultation approach with a summary of the key messages, stakeholders, and tools and tactics to be used. The consultation report will be presented to Council in January 2019.

### **CONSULTATION PROCESS**

In preparing this report, the following Internal Parties were consulted:

- Waste Management Coordinator

In preparing this report, the following External Parties were consulted:

- True North Strategic Communication
- Golder Associates

### **POLICY IMPLICATIONS**

The outcome of this Strategy work will be two documents:

- City of Darwin Waste Management Policy,
- City of Darwin Waste Management Strategy and Implementation Plan.

### **BUDGET AND RESOURCE IMPLICATIONS**

The cost of developing a Waste Management Strategy, including consultation, is in the order of \$100,000 (excl GST) and is funded within existing budgets.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The development of the Strategy will identify any risks or legislative requirements and these would be presented as necessary as the Strategy is developed.

### **ENVIRONMENTAL IMPLICATIONS**

A Waste Management Strategy allows Council to target and plan how to meet targets for waste minimisation and diversion of waste from landfill. Improved recycling, waste diversion and reduced landfill are all benefits to the environment.

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REPORT NUMBER: 18CE0044 MR:sj  
SUBJECT: WASTE MANAGEMENT STRATEGY CONSULTATION

---

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**SHEREE JEEVES**  
**MANAGER ENGAGEMENT AND**  
**PARTICIPATION**

**MELISSA REITER**  
**CHIEF OF STAFF**

For enquiries, please contact Sheree Jeeves on 89300197 or email:  
[s.jeeves@darwin.nt.gov.au](mailto:s.jeeves@darwin.nt.gov.au)

**Attachments:**

**Attachment A:** Waste Management Strategy Consultation Approach  
**Attachment B:** Waste Management Strategy Background Paper

City of Darwin Waste Management  
**Consultation Approach Snapshot**

<b>Consultation goal</b>	To understand community and stakeholder attitudes towards waste management in the City of Darwin.
<b>Consultation objectives</b>	<ul style="list-style-type: none"> <li>• Understand the appetite for change in the way waste is managed in the City of Darwin</li> <li>• Get feedback on potential initiatives and ideas for the Waste Management Strategy</li> <li>• Gather local insights on how to better manage waste into the future (new ideas).</li> </ul>
<b>Key messages</b>	<ul style="list-style-type: none"> <li>• Help us fight the war on waste in Darwin. Across Australia, communities are discovering better ways of managing their waste. It's time for Darwin to do the same, we can do better.</li> <li>• Darwin sends a lot of waste to landfill, in fact 88% of Darwin's waste goes to landfill at the Shoal Bay Waste Management Facility (Shoal Bay). Just 12% goes to recycling streams. This is significantly lower than other Australian cities and we must improve.</li> <li>• If we keep going at this rate, Shoal Bay will reach its maximum life span in 2044. This will require a 30-year aftercare program estimated to cost around \$50M, as well as the high cost of establishing a new waste facility.</li> <li>• If we can reduce Darwin's high rate of waste to landfill we will increase the lifespan of Shoal Bay, reduce the cost burden to the community and most importantly provide huge environmental benefits.</li> <li>• It will also create new jobs by stimulating new local and national recycling industries.</li> <li>• Council is developing a Waste Management Strategy to improve waste management services and encourage the community to adopt a culture of reduce, reuse and recycle.</li> <li>• Council has developed a range of options to get the waste conversation started. These are contained in the Waste Management Strategy Background Paper.</li> <li>• True North is engaging with stakeholders and the community on behalf of Council to understand views, behaviours and expectations on the way waste is managed in the City of Darwin and gather feedback on the ideas presented in the Background Paper.</li> </ul>
<b>Stakeholders</b>	<ul style="list-style-type: none"> <li>• Northern Territory and local government</li> <li>• Industry organisations</li> </ul>

	<ul style="list-style-type: none"> <li>• Waste service providers</li> <li>• Indigenous and environment groups</li> <li>• Community groups</li> <li>• Businesses in City of Darwin</li> <li>• Broader community</li> </ul>
<b>Tools and tactics</b>	<ul style="list-style-type: none"> <li>• Communication material including fact sheet, web copy, media release, topic guide, PowerPoint presentation, FAQs</li> <li>• Information video/s on waste facts and figures and call to action to participate in consultation (run on social media)</li> <li>• <i>Engage Darwin</i> web platform</li> <li>• Survey</li> <li>• Engage Darwin Ideas Tool</li> <li>• Stakeholder briefings</li> <li>• Information displays (one in each Ward)</li> <li>• School competition</li> <li>• Shoal Bay survey at entry</li> <li>• Shoal Bay and MRF Tours</li> <li>• Social media including polls</li> <li>• Written submissions</li> </ul>
<b>Proposed timeframe</b>	<ul style="list-style-type: none"> <li>• Six-week consultation commencing 5 November and closing 16 December.</li> </ul>
<b>Survey questions</b>	<ul style="list-style-type: none"> <li>• Survey questions will seek to understand community values, behaviours and appetite for change. This will be achieved through questions on the following themes: <ul style="list-style-type: none"> <li>○ Importance placed on reducing waste</li> <li>○ Current recycling behaviours</li> <li>○ Barriers to good waste management practices</li> <li>○ Community views on three proposed options in the Waste Strategy Background Paper; landfill bans, limited access system for Shoal Bay and 3-bin kerbside system.</li> </ul> </li> </ul>



# **Waste Management Strategy Background Paper**



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## 1.0 INTRODUCTION

Waste management is a vital part of moving Darwin towards a more sustainable future. The Northern Territory's waste management practices are lagging behind the rest of Australia and impacting our environment.

Recognising the need for change, City of Darwin (Council) is developing a Waste Management Strategy to improve waste management services and encourage the community to adopt a culture of reduce, reuse and recycle.

Council has reviewed existing waste management practices and identified many areas for improvement. We are now engaging with the community and stakeholders to gather feedback that will guide more sustainable methods over the next 10 years.

In simple terms, we need to recycle more and bury less. Our current disposal behaviours are placing too much pressure on the environment and waste services and will soon impact the cost of managing waste.

We are all responsible for generating waste in various forms and all stand to benefit from more sustainable methods that are sensitive to the environment and reduce pressure on raw materials.

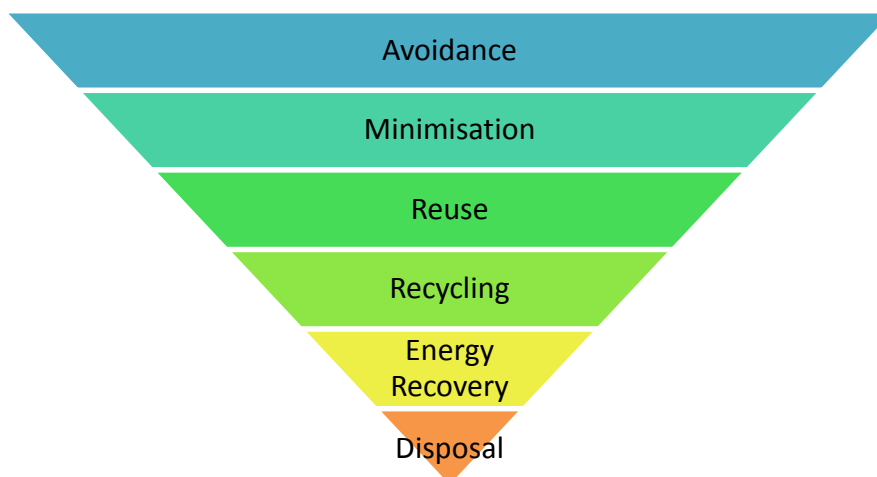
This Background Paper explains the status quo and presents a range of options to improve Darwin's waste management performance. Council's goal is to reduce landfill disposal and increase the range and volume of materials recovered for reuse.

Objectives of the new Waste Management Strategy are to:

- lead a culture of change that promotes more responsible waste management behaviour
- provide safe and sustainable waste management infrastructure and services
- improve our waste management policies and strategies in line with other Australian cities
- implement a waste management hierarchy, through reducing waste generation, enhancing resource recovery, and reducing reliance on landfill disposal
- support technological and environmental advances in waste and resource management
- provide confidence to the waste management sector to invest in and advance waste management and resource recovery.

## WASTE MANAGEMENT HIERARCHY

The Waste Management Strategy aims to establish a waste management hierarchy as the cornerstone of planning:



### **Avoidance**

The best way to avoid waste generation is by not creating waste products in the first place. By not purchasing an item unless there is a genuine need has financial and environmental benefits.

### **Minimisation**

Buy only what you need to minimise what is discarded. When purchasing items with limited shelf-life or designed for a unique task, what is not used is often thrown away, purchasing only what is required will save resources and money.

### **Reuse**

Consider whether an item can be repurposed before disposing. Recycling a product requires more time and energy than repairing or repurposing.

### **Recycling**

Where all efficient options have been exhausted, recycling helps to reduce the amount of virgin materials required to produce new products and prevents material going to landfill therefore creates less environmental impact.

### **Energy Recovery**

Items that cannot be viably recycled can be used to generate energy as a final measure through waste to energy systems.

### **Disposal**

Disposal to landfill should only be considered when all options are exhausted. While appearing like a cheap (short term) solution, the long term cost is considerably higher. (Did you know that glass takes over one million years to break down?)

## 2.0 SETTING THE SCENE

This section provides information on the current waste management services and infrastructure available in Darwin, as well as the types and volumes of waste generated and their journey.

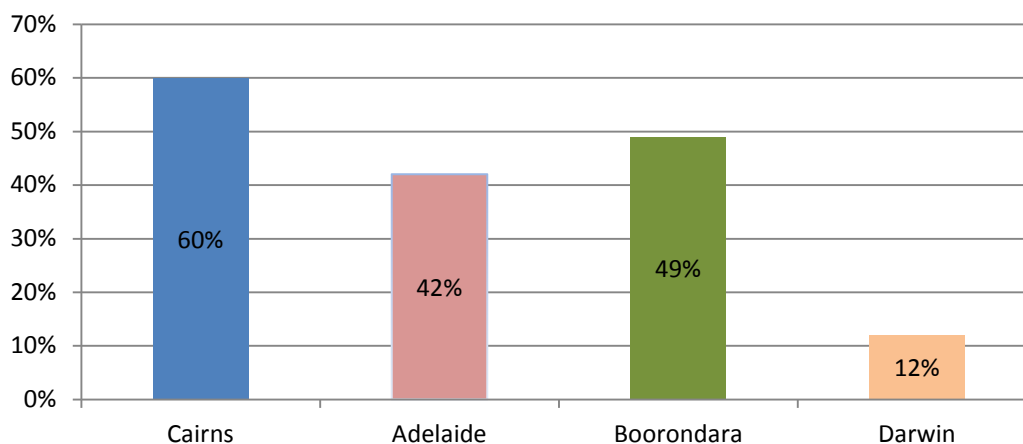
### 2.1 Why is a Waste Management Strategy important?

Looking after the environment is a key driver to improve Darwin's waste management performance. By reducing, recycling and reusing waste you can:

- reduce the amount of waste going into landfill and conserve land by extending the life of the current waste facility
- reduce emissions, pollution and contamination created from landfilled waste
- reduce energy consumption and pollution generated by creating new products
- protect limited resources for future generations.

The 10 year Waste Management Strategy will prioritise reducing landfill disposal by reducing waste and increasing waste diversion. Waste diversion is waste diverted away from landfill to recycling and recovery streams. The diversion rate in Darwin is currently 12% which is much lower than most Australian cities.

#### Diversion Rate



There are also financial incentives to reduce waste to landfill, including:

- it costs \$9 million a year to manage Shoal Bay Waste Management Facility (Shoal Bay). The current lease for Shoal Bay expires in 2034, with a potential option to extend beyond this timeframe
- at the current rate of landfill the estimated maximum life span of Shoal Bay is until 2044
- City of Darwin is obligated to monitor and provide aftercare for 30 years to every landfill site at considerable cost
- if Shoal Bay was to close in 2034 it is estimated \$50 million is required to remediate and manage the land until 2064
- if a new landfill site is required, it would be a regional waste facility and most likely located outside the Darwin municipality
- a regional landfill site would most likely result in increased waste disposal costs for:

- residential kerbside collection
- commercial waste companies
- council operations where waste is generated or collected, such as street sweeping, events, parks and sports ground maintenance, and capital works
- the flow-on effect of higher waste disposal fees are increased operational costs for Darwin business
- better waste practices would:
  - extend the life of Shoal Bay
  - reduce the impact to the environment and leave resources behind for future generations
  - create new jobs by stimulating new local and national recycling industries
  - over time, maintain or reduce the cost of waste management to business.

Waste is a permanent and ongoing expense for us all. The longer we delay improving current practices the more expensive it will become.

## 2.2 Waste Management in Darwin

Domestic waste services in the Northern Territory are the responsibility of local Councils.

City of Darwin manages waste for our community as part of a suite of services provided under Council rates. Council provides residents with:

- weekly kerbside 240L general waste (red lid) bin collection
- fortnightly 240L recyclable (yellow lid) bin collection service for single-unit dwellings, with a higher frequency collection for multi-unit dwellings
- annual 'cyclone clean up' for collection of hard rubbish
- electronic key pass that provides unlimited free access for general waste, recyclable and green waste disposal at the Shoal Bay.

Council manages the provision and collection of domestic waste by third party contractors. These contractors are also engaged to operate and manage waste receival facilities.

There are several other waste management businesses that collect and manage wastes and recyclables from the commercial and industrial sectors, construction and demolition, defence, mining, and oil and gas industries. Some wastes generated by these industries require specialist management and infrastructure. However, most waste generated in the commercial and industrial sectors is managed alongside general waste at Shoal Bay. Shoal Bay is the central and predominant waste disposal outlet for wastes generated within the Greater Darwin area.

The residents and businesses of Greater Darwin produce many different types of wastes which are categorised as:

- **Domestic (kerbside) General Waste:** non-recyclable waste consisting of everyday items that are discarded by the public
- **Domestic (kerbside) recyclables:** recyclable material such as glass, paper, cardboard, plastics and metals produced by residents

- **Commercial and Industrial (C&I):** a diverse waste stream consisting of a variety of wastes produced by commercial and industrial processes such as inert wastes, general wastes, food waste and commercial green waste
- **Construction and Demolition (C&D):** sourced from construction and demolition activities and consists of concrete, bricks, timber, plasterboard, plastics, scrap steel, other building related products and clean fill
- **Green waste:** consists of plant or plant based organic material. Examples include lawn cuttings, palm fronds, hedge trimmings and branches. Domestic green waste is produced by residents. Commercial green waste is produced by businesses and their operations, and is classed as C&I
- **Food waste:** consists of organic material either produced from food preparation or spoiled food
- **Special wastes:** individual waste streams requiring specialist management including hazardous waste, clinical waste, asbestos and contaminated soils. These have specific collection, treatment and disposal requirements.

## 2.3 Waste Management Infrastructure

### 2.3.1 Shoal Bay Waste Management Facility

Shoal Bay is the only landfill disposal facility for Greater Darwin. Shoal Bay is located in reasonable proximity to the city. The site has decent buffers to residential areas which are likely to be retained. Its location does, however, present some environmental challenges. Situated on top of shallow groundwater and close to wetlands, both of which present issues in how landfill leachate and landfill gas are managed at the site.

Shoal Bay consists of several smaller facilities and processing centres as outlined below.

- **Shoal Bay Landfill:** receives domestic general waste and green wastes, along with non-hazardous C&I waste, non-recoverable C&D wastes and select special wastes (including asbestos).
- **Transfer Station:** allows residents to self-haul recoverable and recyclable materials and deposit them in dedicated bins according to their intended reuse or recycling endpoint.
- **Recycle Shop (aka 'Tip Shop'):** a recycle shop provides an avenue to sell reusable products.
- **Green Waste Recovery:** this facility processes domestic self-haul green wastes. Materials are inspected, mulched, screened and sold back to the market as mulch. Commercial green waste is not processed at the facility, it is currently disposed to landfill. This facility does not have the capacity to process food organics.
- **Renewable Energy Facility:** landfill gas is harvested from landfill to produce renewable electricity to approximately 1000 homes every year.

### 2.3.2 Materials Recovery Facility

The Materials Recovery Facility (MRF) processes materials collected through the domestic kerbside recycling collection service. The facility segregates recyclables into streams, bales recovered materials and then sells them for reprocessing.

There are few processing facilities in the Northern Territory for recyclable materials. We are currently not recycling enough volume for these centres to be commercially viable. Therefore, recovered materials are consolidated into viably transportable quantities and shipped interstate, or overseas, where they are processed and recycled.

Council's kerbside recycling bins accept the following recyclable streams from residents, and these are segregated and bailed at MRF for off-site reprocessing:

- aerosols
- steel cans
- plastic containers
- paper
- cardboard
- Container Deposit containers.

### 3.0 STATUS OF WASTE MANAGEMENT IN DARWIN

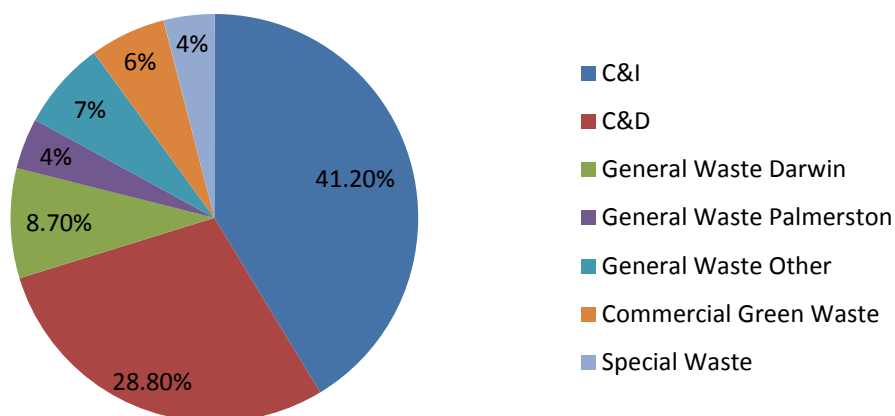
#### 3.1 Landfill

Council completed an extensive review of waste generation and disposal across Darwin in 2014/15. About 247,000 tonnes of waste was collected at Shoal Bay, with 215,500 tonnes (88%) of this waste landfilled. The majority of waste landfilled was Commercial and Industrial (C&I) and Construction and Demolition (C&D) sources. These amounts were significantly higher than kerbside collected domestic waste.

The landfilled waste consisted of:

- 41.2% (83,089 tonnes) C&I waste
- 28.8% (58,073 tonnes) C&D waste
- 20% (39,627 tonnes) General Waste comprising
  - 8.7% (17,586 tonnes) domestic kerbside waste from Darwin
  - 4% (~8000 tonnes) domestic kerbside waste from Palmerston
  - 7% (~14,000 tonnes) from other NT Councils
- 6% (~12,000 tonnes) commercial green waste
- 4% (~8 000 tonnes) special waste

#### Waste to Landfill



### 3.2 Recycling and Resource Recovery

There was 31,000 tonnes (12.6%) of waste diverted from landfill in 2014/15; 4,019 tonnes diverted via the MRF; 1,000 tonnes diverted via Shoal Bay Recycle Shop; and 26,194 tonnes diverted as green waste reprocessed to mulch.



The diversion rate for Darwin of 12% is largely influenced by significant volumes of potentially recyclable materials from the C&I and C&D sectors that are not recycled and instead deposited to landfill. It is cost prohibitive to separate materials for resource recovery after they have been disposed to landfill. At the moment there is minimal financial incentive for commercial operators to separate their materials before transporting to Shoal Bay. Opportunities for C&D separation and recycling/reuse include concrete, brick, ferrous and non-ferrous metals and timber.

Metal recycling is an exception to the low levels of C&D recycling. A local business provides a range of metal recycling services, with recovered metals consolidated and transported interstate. The metal recycling pathway is well established and profitable.

There is currently limited recycling capability at Shoal Bay. Opportunities to expand and process a wide range of recyclable materials, such as producing road base from crushed concrete and converting tyres into a usable resource, should be investigated.

The green waste reprocessing at Shoal Bay processes domestic green waste deposited by residents. However, operators cannot sell or efficiently stockpile volumes produced. Because of this, 12,000 tonnes of C&I green waste cannot be processed and is currently landfilled. If new markets are sourced there is potential for more C&I green wastes to be diverted from landfill.

The volume of waste recycled in Greater Darwin has been steady to slowly declining (ABS, 2014). This reduction in recycling volume is despite an increase in population and total waste volume. This trend suggests a need for Council, or the commercial waste management sector, to initiate new measures to increase recycling and recover rates into the future.

### 4.0 OPTIONS TO ADVANCE WASTE MANAGEMENT IN DARWIN

There are environmental and financial incentives to reduce reliance on landfill disposal and grow the reuse and recycle sector. A key objective for Council in the new *Waste Management Strategy* is to improve the rates of recycling, resource recovery and diversion from landfill.

To improve landfill diversion rates Council has defined four focus areas to drive its waste management improvements:

- **education, waste avoidance and minimisation**

- enhancing recycling pathways
- improving collection services
- improving recovery and reuse of C&D materials

The following discussion provides a range of options and strategies identified to achieve landfill diversion improvements within each focus area. Section 5.0 includes information on some options and strategies that have been identified, but which are not considered viable at this time.

## 4.1 Education, Waste Avoidance and Minimisation

These strategies aim to reduce the amount of waste going to landfill by educating the community to minimise waste and prioritise sustainability. Council provides a degree of waste education through schools, advertising and the provision of information. Innovative and interactive programs are needed to change habits and behaviours.

	Waste Management Options and Strategies
<b>Education</b>	Increased investment in existing education programs to improve understanding of sustainability.
	Raise community awareness through active Council support to community campaigns.
	Provision for open days and community tours of Shoal Bay Waste Management Facility and MRF.
<b>Litter programs</b>	Increase the availability and visibility of public space recycling bins.
<b>Advertising</b>	Increase the variety and volume of TV and Radio advertising currently applied.

### 4.1.1 Education

Better public waste education may be provided by investing more into existing education programs to extend their reach and traction. Increased investment may lead to more waste education initiatives, better educational resources, and/or better educational signage around community spaces.

Waste education could generate support for the new Waste Management Strategy and resulting actions. This could involve TV and Radio advertisement where budget allows.

### 4.1.2 Litter Programs

Council could provide more public recycling bins, with signage promoting 'reduce, reuse, recycle'. This would assist educational outcomes while also improving resource recovery and landfill diversion.

## 4.2 Enhancing Recycling Pathways

These options aim to develop better infrastructure and initiatives to encourage recycling.

	Waste Management Options and Strategies
<b>Upgrade to Recycle Shop and Transfer</b>	Minor, short-term upgrade to the Recycle Shop and Transfer Station at the Shoal Bay Waste Management Facility



	Waste Management Options and Strategies
<b>Station</b>	Major, long-term redevelopment of the Recycle Shop and Transfer Station to service domestic and commercial customers
<b>Organics</b>	Council sponsor, or subsidise household-based domestic composting bins
<b>Market development and stimulation</b>	Establish limited access for landfill disposal at Shoal Bay Facility for domestic customers with a top-up option for frequent users
	Work with NT EPA and the Departments of Environment and Natural Resources and Infrastructure, Planning and Logistics to support streamlined approval processes for resource recovery infrastructure and initiatives
	Review the fee structure to ensure financial incentives are in place to encourage commercial operators to separate recycling/reuse materials

#### 4.2.1 Upgrade to Recycle Shop and Transfer Station

A major redevelopment of the Recycle Shop and Transfer Station at Shoal Bay may enable it to service both commercial and domestic customers. An upgrade may include an expansion of the Transfer Station and a better design to divert domestic self-haul traffic through dedicated infrastructure. Alternatively, a minor upgrade may involve cosmetic improvements to the Recycle Shop, intended to make the Recycle Shop more appealing and user-friendly.

#### 4.2.2 Limited Shoal Bay Access

Currently there is little financial incentive for domestic customers to segregate their recoverable waste streams from that destined for landfill, and Council is reliant on community good will to participate in its resource recovery initiatives. By switching to a limited access system for landfill disposal, while retaining free recycling options, residents may be encouraged to better segregate all recyclables before depositing waste to landfill. This system may allow residents a limited number of free access visits to Shoal Bay with a top-up option for more frequent users.

Council may also assist in stimulating the resource recovery market by working with NT EPA and the Departments of Environment and Natural Resources and Infrastructure, Planning and Logistics to provide streamlined approval processes for resource recovery infrastructure and initiatives.

#### 4.2.3 Fee Structure Review

At the moment there is little financial incentive for commercial operators to separate their materials before transporting to Shoal Bay as the cost difference for landfilling general waste and recyclable material is minimal. The fee structure could be reviewed to ensure that the cost of depositing recyclables to landfill is reflective of the desired outcomes.

### 4.3 Improving Collection Services

There are options available to Council to potentially improve collection services, and through these improve the rates of resource recovery and landfill diversion.

	Waste Management Options and Strategies
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	Waste Management Options and Strategies
3 bin collection system to include an organics collection	Implement a 3 bin collection system to provide for domestic green waste recovery
	Expanding a 3 bin organic waste collection system to include the collection and processing of food waste and green waste
Organics processing	Establish commercial composting, mulch and soil conditioner facility that processes domestic and C&I sourced green waste
	Establish commercial composting, mulch and soil conditioner facility that processes domestic and C&I sourced food waste and green waste through supporting the establishment of an anaerobic bio-digester
Multi Unit Development Waste Management Program	Dedicated waste segregation program for multi-unit developments which separates and manages organic waste
Landfill bans	Expand existing landfill prohibitions to exclude the disposal of materials where resource recovery options are available locally



### 4.3.1 3 bin Collection System



Council has considered improving collection services, specifically providing a 3 bin kerbside collection system for recovering organic waste. The following discussion highlights the potential costs to Council and ratepayers of this option and landfill diversion outcomes.

A 3 bin collection would require new organic processing infrastructure such as:

- green waste composting system that processes garden waste but cannot process food waste; or,
- food waste and green waste facility that processes food and garden wastes, requiring a more complex and expensive anaerobic digester, and specialised bin infrastructure, but with the possibility to achieve a much higher kerbside diversion rate.

Council has considered four different organic composting technology types, presented in the table below. Options range from simple to technically complex, with similarly increasing cost, but importantly with improved environmental performance (i.e. improved odour management, improved product quality).

	Increasing cost and complexity 			
	Increasing environmental performance 			
	Mobile Aerated Floor (MAF) Facility (green waste only)	Gore Composting Facility (green waste only)	In-vessel Composting Facility (Food and green waste)	Anaerobic Digestion Facility (Food and green waste)
Design life (years)	5	10	15	15

	Increasing cost and complexity 			
	Increasing environmental performance 			
	Mobile Aerated Floor (MAF) Facility (green waste only)	Gore Composting Facility (green waste only)	In-vessel Composting Facility (Food and green waste)	Anaerobic Digestion Facility (Food and green waste)
Capital cost (\$M)	0.75 - 1.5	5 – 8	8-10	6 – 8
Operational Cost (\$/tonne)	25 – 35	50-70	60 – 80	50

If a 3 bin kerbside collection system for green waste was introduced, it would increase the waste stream diversion by approximately 1.6%. If a 3 bin kerbside collection system for green waste and food waste was introduced, it is estimated that it would increase the waste stream diversion by 4.2%.

Implementing a 3 bin service and higher-order processing would mean increased costs to Council and ratepayers.

#### 4.3.2 Multi-Unit Developments

The waste segregation program for multi-unit developments (i.e. apartment blocks and townhouse complexes) could be improved by supporting body corporate managers in implementing their own 3 bin waste segregation and collection systems, or establishing small-scale in-vessel composting units. Support could include the provision of design and management guidance, financial support to establish new infrastructure.

#### 4.3.3 Landfill Bans

At the moment a lot of recyclable materials are dumped in landfill at Shoal Bay. Council could prohibit the disposal of certain wastes to landfill if viable, local resource recovery options are available (e.g. metals, e-waste). This would require people and businesses to separate their recyclables from the landfill waste before dumping at Shoal Bay.

### 4.4 Improving Recovery and Reuse of C&D Materials

C&D wastes are a high component of waste volumes disposed to landfill and there are a range of opportunities for improvement.

	Waste Management Options and Strategies
<b>C&amp;D Reuse and Recycling</b>	Partner with NT Roads to develop Recycled Aggregates Road Construction Specification
	Contract Council Contractors to use a percentage of recycled aggregates in Council appointed civil works
<b>Market development and stimulation</b>	Council to sponsor local market development research and initiatives for the application / use of recovered materials in the local Darwin Market

	Waste Management Options and Strategies
<b>C&amp;I and C&amp;D Focused Programs</b>	Dedicated waste segregation education program for C&D sector
	Dedicated waste segregation education program for C&I sector
	Dedicated waste segregation education program for tourism and hospitality sector

#### 4.4.1 C&D Reuse and Recycling

Council could partner with NT Roads and other Territory-based infrastructure providers to promote the use of recycled materials in construction. This initiative could see Council working with NT Roads to establish a road construction specification that enables the incorporation of a percentage of recycled-aggregate (e.g. reprocessed brick and concrete) within road design and construction, as a supplement for virgin materials. There could also be potential to market recycled aggregate products to other industries.

To create a greater market for recycled products, Council could implement procurement requirements for contractors, which stipulate the use of recycled aggregates such as reprocessed and crushed bricks, concrete or glass. The contractor would demonstrate (through the tender process) that their design and construction methodologies will result in equivalent or greater performance.

#### 4.4.2 Market Development and Stimulation

Opportunities exist in various product stewardship partnerships, such as the recently established Tyre Stewardship Australia, to encourage the market to recover and reuse various wastes. Potential subjects for such partnerships include advancing activities for tyres, paint, concrete and brick, glass, organics and e-waste.

Furthermore, there is the option for Council to fund a program sponsoring local market development and research for using recovered materials in the local market.

#### 4.4.3 C&I and C&D Focused Education Programs

Given the big volumes of C&I, and C&D waste currently sent to landfill, an option is to extend waste education programs to these sectors to achieve higher order landfill diversion. This would see Council supporting business and industry by providing guidance on project planning, design, estimating and procuring materials and waste management activities.

### 5.0 OTHER IDENTIFIED OPTIONS NOT CONSIDERED VIABLE AT THIS TIME

Council's review has identified a range of waste minimisation and landfill diversion options and strategies that could be applied in Darwin. Of these, due to their significant social, environmental, economic or technical implications, Council considers the options below as unviable at this time.

#### 5.1.1 Refuse Derived Fuel

Many jurisdictions around the world are looking to refuse derived fuels as a solution for organic waste streams, and other combustible waste streams. Council has identified the option of building a small-scale refuse derived fuel plant. The plant would produce pelletised combustible fuel for use by local industry, or as a fuel for power generation in remote communities. As a minimum, an RDF Plant would pelletise woody garden wastes, and depending on the technology applied, could also include FOGO waste, and waste tyres as feedstock.

Refuse derived fuel plants are expensive to build and operate, and technologically challenging compared to other organic waste management options. While there are significant potential benefits in landfill diversion and alternative energy generation, the economic burden of this technology is considered excessive for this technology option to be viable for the Darwin market at this time.

### 5.1.2 Alternative Waste Treatment and Waste-to-Energy

An alternative energy generation from refuse fuels is thermal treatment of wastes and recovery of electrical energy. Council investigated establishing an Alternative Waste Treatment (AWT) Facility supported by a single-bin collection service. The AWT Facility would recover all recyclables and then thermally treat and recover electrical and heat energy from residual wastes. Only residual ash would be landfilled.

This option requires investment to identify the right technology to achieve the desired results based on the volume and composition of waste generated. Research suggests that selecting the right technology for a given waste market is challenging, and in several instances has resulted in high-cost infrastructure that has underperformed. An AWT Facility requires large upfront capital costs and ongoing operating and maintenance costs. While it has great potential to achieve big reductions in landfill disposal, the costs and technical uncertainty make it unsuitable for Darwin at this time.

## 6.0 PRINCIPLES

Council has identified the following social, environmental, economic and technical principles to guide its decision making for waste management:

### *Social*

- Maintaining public amenity to ensure a healthy and safe environment
- Ensuring the community retains ease of access to waste management services.
- Ensuring minimal cost to the provision of waste services in order to encourage better waste management practices.

### *Environmental*

- Supporting the application of innovative technologies and management approaches to find new ways of enhancing resource efficiency and resource recovery.
- Considering the potential for adverse impacts to environmental receptors.
- Reducing the demand for, and use of, virgin materials.

### *Economic*

- Being mindful of the capital costs, and potential return on investment associated with waste management infrastructure and services.
- Being mindful of the future operating and maintenance costs associated with waste management infrastructure and services.
- The setting of appropriate price signals to influence positive waste management practices.

### *Technical*

- Application of evidence-based best practice in the provision of waste management infrastructure and services.
- Being mindful of the suitability of waste management infrastructure and services to its application in the tropics.
- Proof of performance to inform waste management infrastructure and services.

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.1.3  
NO

**STREETSCAPE BEAUTIFICATION UPDATE – OCTOBER 2018**

REPORT No.: 18CO0049 ND:dr COMMON No.: 3913452 DATE: 30/10/2018

**Presenter:** General Manager Engineering & City Services, Brendan Smith

**Approved:** Chief Operating Officer, Chris Potter

**PURPOSE**

The purpose of this report is to update Council on the progress in the development of a program for Streetscape beautification.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

2 Vibrant, Flexible and Tropical Lifestyle

**Outcome**

2.2 A sense of place and community

**Key Strategies**

2.2.3 Improve the landscaping, streetscape, infrastructure and natural environment

**KEY ISSUES**

- \$2M funding annually for a period of 5 years for streetscape upgrades across the Darwin municipality has been proposed, with a \$500k annual allocation to each Ward.
- Further development of Landscape Specifications is required.
- Further development of a program for streetscape beautification upgrades and recommendations of priorities is required.
- Identification of initial project delivery and maintenance requirements are yet to be determined.

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 SUBJECT: STREETScape BEAUTIFICATION UPDATE – OCTOBER 2018

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## **RECOMMENDATIONS**

- A. THAT Report Number 18CO0049 ND:dr entitled Streetscape Beautification Update – October 2018, be received and noted.
- B. THAT \$2M funding annually for a period of 5 years for streetscape upgrades across the Darwin municipality be included in the 2019/20 Draft Long Term Financial Plan.
- C. THAT \$2M for streetscape beautification be referred to the 2019/20 budget deliberations for Council's consideration.
- D. That a further report be presented for Councils consideration once the program for Streetscape Beautification has been developed.

## **BACKGROUND**

At the 1st Ordinary Council Meeting on 9 October 2019, Council resolved in General Business:

*DECISION NO.22\1140 (09/10/18)*

### **Streetscape Beautification**

*Common No. 3913452*

- A. *THAT Council agree in principle to a program of streetscape beautification.*
- B. *THAT Council form a committee of 4 Aldermen (one from each Ward), the Lord Mayor and the Chief Executive Officer, tasked with recommending priorities for the streetscape beautification program and to further recommend landscaping specifications.*
- C. *THAT a report be brought back to Council at the meeting scheduled for 30 October 2018.*

## **DISCUSSION**

### **Landscape Specifications**

Landscape specifications will be established, that will aim to:

- Provide streetscapes that increase amenity value, urban cooling and ecosystem services
- Develop a sustainable landscape that minimises maintenance requirements and achieves long term success
- Enhance biodiversity through the use of native vegetation in appropriate settings
- Implement streetscape designs that are consistent with water sensitive design principles

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Darwin has a monsoonal wet/dry climate, whereby there is minimal rain for approximately half the year. To provide a constant green landscape it will require increased intensive landscape maintenance and resource allocation.

#### Irrigation Systems:

- Sub-surface or drip irrigation systems, while being water efficient, are challenging to maintain due to them being buried and therefore not visible. Often faults in these systems are only identified following plant damage from water stress. These systems have been tried at various stages over many years within Council and have not shown promising success.
- Above ground irrigation systems, such as pop up sprinklers and dripper emitters, while requiring intelligent management to remain water efficient, are much less resource intensive to manage and maintain.
- The option of using a water truck to irrigate road reserve areas of new landscaping should be investigated, particularly in situations where retrospective installation of an irrigation system is identified as problematic and would cause existing trees in particular to be compromised.

#### Shrubs / Hedges:

- A variety of shrub species offering flower and foliage colour exist for use in our environment, and each location would have particular needs that shape the best choice
- The locations for use of shrubs and hedges will need to consider design principles to maintain appropriate sight lines for road user safety.
- The use of hedges must take into account CPTED principals to ensure street scaping does not negatively affect antisocial behaviour.
- The maintenance of hedges would be resource intensive, and correct selection of species would be required as many plants produce flowers/coloured bracts on the terminal ends of the plant, meaning hedging would simple cut off the flower

#### Turf:

- The increased use of turf in any road reserve situation will attract additional year round mowing and accompanying ongoing maintenance costs.
- Turf species with a reduced mowing frequency requirement are available, generally in turf sod form

#### Trees:

- The findings of the Tree Reestablishment Advisory Committee (TRAC) will be presented at the 1st Ordinary Council meeting on Tuesday 13 November 2018.
- The Committee will identify cyclone resilient tree species, based on low, medium and high levels of resiliency. Tree species on the low resilience list will be recommended not to plant.



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- The Committee will advise a range of best practice recommendations for tree planting and continual management of trees, which may impact proposed landscaping works.

### **Streetscape Locations**

Some initial locations have been identified for consideration.

#### Lyons Ward

- Daly Street
- Smith Street West
- Ross Smith Avenue – Medians
- Gilruth Avenue - Verge
- Parap Market (Gregory Street and Urquhart Street) – Parking Medians

#### Chan Ward

- Jingili Shops
- Moil Shops
- Nightcliff Shops
- Crisp Street Oval
- Progress Drive (between Nightcliff Road and Dick Ward Drive)
- Dick Ward Drive / Craig Crescent - Roundabout
- Dick Ward Drive / Hazell Court - Roundabout
- Rothdale Road, Nation Crescent, Totem Road, Old McMillans Road - Verges
- Dick Ward Drive (Race Course) - Verge

#### Richardson Ward

- Wagaman Shops
- Bradshaw Terrace, Casuarina
- Dripstone Road, Casuarina
- Trower Road (between Casuarina Shopping Complex and Dripstone School)
- Tambling Terrace / Wanguri Terrace - Roundabout
- Tambling Terrace / Henbury Avenue - Roundabout
- Ellengowan Drive / Buchannan Terrace - Roundabout
- Lakeside Drive / Dripstone Road - Roundabout
- Rocklands Drive, Tiwi – Medians
- Henbury Avenue, Tiwi – Medians

#### Waters Ward

- Kalymnos Drive - Verge
- Malak Crescent - Verge

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 REPORT NUMBER: 18CO0049 ND:dr  
 SUBJECT: STREETScape BEAUTIFICATION UPDATE – OCTOBER 2018

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### **Project Delivery**

To achieve coordination, consistency, productivity and responsiveness over a number of years employing a Qualified Landscape Architect is recommended. The use of consultants misses out on the opportunities that would be offered by in-house expertise and long term management of Councils Public Open Spaces. A new initiative for the position of a Landscape Architect will be presented for Council's consideration during the 2019/20 budget deliberations.

Each identified location will require a planning phase, project management and delivery administration. Currently resources to achieve these elements are not available from existing staff and consideration of resources will be required to deliver these projects. The need for additional resourcing is evident with the requirement to undertake work at multiple sites across the municipality simultaneously.

### **Maintenance**

Maintenance requirements will be investigated as the project scope and cost estimates are developed to ensure sustainable and successful landscape upgrades:

- Irrigation infrastructure maintenance
- Horticultural and arboriculture maintenance
- Mowing and turf maintenance
- Traffic Management considerations

### **Concluding Remarks**

Due to the short timeframe and turnaround of this report, additional time is required to develop a recommended program, landscape specifications and associated costs.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Parks and Reserves Coordinator
- Senior Technical Officer Parks
- Technical Officer Parks

### **POLICY IMPLICATIONS**

City of Darwin Policy No. 051 – Verges, covers aspects of road reserve planting that may affect landscape planning.

City of Darwin Policy No. 050 – Trees on Verges – Conservation, along with the adopted Tree Management Plan and Visual Tree Risk Assessment, combine to offer guidance regarding removal of trees in the road reserve and effect on landscape planning.

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A future report from the Tree Reestablishment Advisory Committee (TRAC) will be considered that will recommend suitable tree species and best practice for tree planting and establishment.

### **BUDGET AND RESOURCE IMPLICATIONS**

A budget needs to be identified and considered by Council in the 2019/20 budget deliberations.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not assessed at this time.

### **ENVIRONMENTAL IMPLICATIONS**

Not assessed at this time.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**BRENDAN SMITH**  
**GENERAL MANAGER**  
**ENGINEERING AND CITY**  
**SERVICES**

**CHRIS POTTER**  
**CHIEF OPERATING OFFICER**

For enquiries, please contact Ron Quinn 89803 654 or email:  
[r.quinn@darwin.nt.gov.au](mailto:r.quinn@darwin.nt.gov.au).

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.1.4  
 YES

**PARKING PERMIT REQUEST - RSL DARWIN SUB BRANCH INC**

REPORT No.: 18CF0097 LC:nt COMMON No.: 3922557 DATE: 30/10/2018

**Presenter:** Manager Economic Development, Tourism & International Relations, Liam Carroll

**Approved:** General Manager Innovation, Growth And Development, Joshua Sattler

**PURPOSE**

This report provides details of a request from Darwin RSL Sub Branch for free parking at Westlane car park for up to nine vehicles for six months.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

2 Vibrant, Flexible and Tropical Lifestyle

**Outcome**

2.1 Improved access and connectivity

**Key Strategies**

2.1.4 Provide parking facilities to meet community needs

**KEY ISSUES**

- The Darwin RSL Club located on 27 Cavenagh Street was completely destroyed by fire in June 2018, which included its administration offices.
- In the interim The Darwin RSL Sub Branch has secured temporary administration offices at Darwin Plaza in the Mall for six months.
- The Darwin RSL Sub Branch has written to Council seeking short term free parking at Westlane car park, **Attachment A**.

**RECOMMENDATIONS**

- A. THAT Report Number 18CF0097 LC:nt entitled Parking Permit Request - Rsl Darwin Sub Branch Inc, be received and noted.
- B. THAT Council approve free short term car parking at Westlane car park for up to nine vehicles for administration members of the Darwin RSL Sub Branch until 30 June 2019.

PAGE: 2  
REPORT NUMBER: 18CF0097 LC:nt  
SUBJECT: PARKING PERMIT REQUEST - RSL DARWIN SUB BRANCH INC

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## **BACKGROUND**

The Darwin RSL Club has operated at 27 Cavenagh Street for many years and was considered a landmark destination for its Returned and Services League members and visitors. The club had its own car parking at the back of the premises accommodating up to 20 vehicles. Currently they are paying for 3 bays at \$243.80 per bay.

In June 2018 the Club was completely destroyed by a fire leaving its membership without a based and leaving numerous people unemployed.

## **DISCUSSION**

As a gesture of goodwill it is recommended to support the request from the Darwin RSL Sub Branch to provide free car parking at Westlane car park for nine vehicles for up to six months, **Attachment A**.

The total value of such a gesture is estimated at a maximum of \$15,000 in relation to car parking income forgone.

The property at 27 Cavenagh Street currently pays an annual car parking shortfall levy (under the old scheme) and paid for three parking bays for the year ended June 2019 at a total of \$731.67; which could be considered offsetting the free parking amount.

## **CONSULTATION PROCESS**

Nil

## **POLICY IMPLICATIONS**

In 2015 Council changed its policy in relation to the issuing of parking permits and commenced the phasing out of parking permits in its off-street car parks.

## **BUDGET AND RESOURCE IMPLICATIONS**

The total value of providing free parking at Westlane car park for nine vehicles to June 2018 is approximately \$15,000.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The parking issued will provide termination provisions at the discretion of Council.

## **ENVIRONMENTAL IMPLICATIONS**

Nil

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REPORT NUMBER: 18CF0097 LC:nt  
SUBJECT: PARKING PERMIT REQUEST - RSL DARWIN SUB BRANCH INC

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**LIAM CARROLL**  
**MANAGER ECONOMIC**  
**DEVELOPMENT, TOURISM &**  
**INTERNATIONAL RELATIONS**

**JOSHUA SATTLER**  
**GENERAL MANAGER**  
**INNOVATION, GROWTH AND**  
**DEVELOPMENT**

For enquiries, please contact Liam Carroll on 89300559 or email:  
l.carroll@darwin.nt.gov.au.

#### **Attachments:**

**Attachment A:** Letter from Darwin RLS Sub Branch.



**RETURNED & SERVICES LEAGUE OF AUSTRALIA  
(SOUTH AUSTRALIAN BRANCH)**

**DARWIN SUB-BRANCH INC**

SUB-BRANCH 27 Cavenagh Street, Darwin  
FOUNDED 1917 GPO Box 1757 Darwin NT 0801

Telephone: (08) 8941 5848  
(08) 8941 5861  
[sec@rsldarwin.org.au](mailto:sec@rsldarwin.org.au)

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23 October 2018

The Right Worshipful  
The Lord Mayor of Darwin  
The Honourable Kon Vatskalis  
City of Darwin  
email: [lord.mayor@darwin.nt.gov.au](mailto:lord.mayor@darwin.nt.gov.au)

Dear Lord Mayor

On behalf of the President of the RSL Darwin Sub-Branch Inc (League), Mr Bob Shewring, I request consideration of the following:

After the disastrous fire that destroyed our building recently at 27 Cavenagh Street, the Northern Territory Government has offered the League alternative accommodation for its operation for the next six months on the 2<sup>nd</sup> Floor of the Darwin Plaza. We previously had some off-street parking available at 27 Cavenagh Street.

Because of our inability to continue parking at 27 Cavenagh Street we were wondering if the City of Darwin could please give consideration to providing the League with some (9) complimentary parking permits in the West Lane Car Park, until such time as we relocate to a permanent site in the future.

Thank you in advance for your consideration in this matter and we look forward to your response to our request in due course.

Yours sincerely

Ida Strichen  
Secretary  
RSL Darwin Sub-Branch Inc

Cc: The CEO  
Mr Scott Waters, CEO, City of Darwin  
email: [s.waters@darwin.nt.gov](mailto:s.waters@darwin.nt.gov)

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.1.5  
 YES

**INTERNATIONAL RELATIONS PROGRAM UPDATE – OCTOBER 2018**

REPORT No.: 18CF0072 AO:nt COMMON No.: 2280882 DATE: 30/10/2018

**Presenter:** International Relations Project Officer, Angela O'Donnell

**Approved:** General Manager Innovation, Growth & Development, Joshua Sattler

**PURPOSE**

The purpose of this report is to update Council on the International Relations Program progress from May – October 2018 and to propose options for consideration in the direction of the program.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

4 Historic and Culturally Rich City

**Outcome**

4.2 Community life rich in creativity

**Key Strategies**

4.2.2 Embrace national and international relationships

**KEY ISSUES**

- The International Relations Advisory Committee held their first meeting on 25 September (refer to **Attachment A**) International Relations Advisory Committee Membership and Terms of Reference).
- The Sister Cities component of the International Relations program has 5 Subcommittees with representation from Community and Elected Members and meeting regularly (Refer to **Attachment B**: Activity).
- In addition Council's 6<sup>th</sup> Sister City relationship was reactivated with a delegation to Milikapiti (Tiwi Islands) to meet with Tiwi Regional Council and Tiwi Land Council and a proposed to move an MOU with the City of Darwin.
- A pilot program is currently underway supporting the Darwin Aboriginal Art Fair to attend London Fashion Week focusing on First Nations artists and designers. A report to Council on this activity is scheduled for December 2018.



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 REPORT NUMBER: 18CF0072 AO:nt  
 SUBJECT: INTERNATIONAL RELATIONS PROGRAM UPDATE – OCTOBER 2018

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## **RECOMMENDATIONS**

- A. THAT Report Number 18CF0072 AO:nt entitled International Relations Program Update – October 2018, be received and noted.
- B. THAT City of Darwin officers continue to explore potential partnerships in relation to arising opportunities such as events or market development opportunities.
- C. THAT resourcing to develop the International Market Development Grants be referred to the 2018-19 First Quarter Budget review for consideration.

## **BACKGROUND**

At its Second Ordinary meeting on 23 March 2017 Council resolved the following:

*DECISION NO.21\5274 (28/03/17)*

### **Review of Policy No. 053 - Sister Cities**

*Report No. 17C0017 KH:kl (21/03/17) Common No. 2078949*

- A. *THAT Report Number 17C0017 KH:kl entitled Review of Policy No. 053 - Sister Cities, be received and noted.*
- B. *THAT Council rescind City of Darwin Policy No. 053 – Sister Cities at **Attachment A** of Report Number 17C0017 KH:kl entitled Review of Policy No. 053 – Sister Cities.*
- C. *THAT Council adopt City of Darwin Policy No. 053 – International Relations at **Attachment B** of Report Number 17C0017 KH:kl entitled Review of Policy No. 053 – Sister Cities.*

This signalled a movement in the direction and purpose of the International Relations Program and its alignment to the area of Economic Development and Tourism.

## **DISCUSSION**

City of Darwin officers have reviewed existing resources, programming and policy in relation to the International Relations Program.

A preliminary document with proposed International Market Grants has been researched and developed and is provided at **Attachment C**.

A Strategic visioning meeting is proposed for early 2019 with members of the International Relations Advisory Committee to assist in setting City of Darwin's strategic direction for activity.

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 REPORT NUMBER: 18CF0072 AO:nt  
 SUBJECT: INTERNATIONAL RELATIONS PROGRAM UPDATE – OCTOBER 2018

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## **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- General Manager Growth Development and Innovation Services
- Manager of Economic Development and Tourism

## **POLICY IMPLICATIONS**

This report was prepared in accordance with City of Darwin Policy No. 053 - Internationals Relations.

## **BUDGET AND RESOURCE IMPLICATIONS**

The current resources allocated to this area remain at 1EFT Level 6 staff member and a budget allocation of approximately \$60,000. Council has also allocated \$6,000 per Sister City Subcommittee.

Funding will be required for the proposed International Relations Market Development Grant detailed at **Attachment C**.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Risks in line with the proposed International Market Development Grants will be managed within consideration of existing Council policy.

## **ENVIRONMENTAL IMPLICATIONS**

Lord Mayor's office and the International Relations Officer have been in discussion regarding the development of a Gift policy that ensures locally produced and environmentally sustainable items.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**ANGELA O'DONNELL**  
**INTERNATIONAL RELATIONS**  
**PROJECT OFFICER**

**JOSHUA SATTLER**  
**GENERAL MANAGER**  
**INNOVATION, GROWTH AND**  
**DEVELOPMENT**

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REPORT NUMBER: 18CF0072 AO:nt  
SUBJECT: INTERNATIONAL RELATIONS PROGRAM UPDATE – OCTOBER 2018

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For enquiries, please contact Angela O'Donnell on 89300522 or email:  
a.odonnell@darwin.nt.gov.au.

**Attachments:**

**Attachment A:** International Relations Advisory Committee Membership and  
Terms of Reference

**Attachment B:** Activity - International Relations May to October 2018

**Attachment C:** Draft proposal International Market Development Grants

## **INTERNATIONAL RELATIONS ADVISORY COMMITTEE TERMS OF REFERENCE and CURRENT MEMBERSHIP AT 25.9.18**

### ***Purpose***

The Committee will act in an advisory capacity, providing strategic advice to Council in relation to International Relations.

The Committee will have no delegated decision making power from Council.

### ***Objectives***

The International Relations Advisory Committee will:

- Advance City of Darwin's international engagement, cultural development, and visitation.
- Celebrate and build on Darwin's international relationships across arts, culture, business, education and other beneficial exchanges.

The International Relations Advisory Committee will also work with representatives of the City of Darwin's Sister City relationships. These relationships are historical and are founded on the global Sister Cities movement, and situated in a Community Development framework that values people-to-people relations.

### ***Membership***

City of Darwin shall appoint suitably qualified individuals to be members of the International Relations Advisory Committee. Membership will be representative of the diversity of the Darwin community (including age, gender, ethnicity), and will reflect the skills and expertise required to meet the purpose and objectives of the program. The Chair of each Sister City Subcommittee will be invited to sit on the International Relations Advisory Committee:

- Lord Mayor (Chair)
- Two City of Darwin Aldermen (Current as of 25.9.18 Alderman Palmer and Alderman Haslett)

### **Representatives shall be sought from:**

- Chamber of Commerce/International Business Council
- NT Government/Office of Asian Engagement and Trade
- Chairs of the Sister City Subcommittees
- Charles Darwin University
- Federal Government/Austrade
- Arts and Cultural Sector
- Larrakia Nation
- Tourism Industry

Members will be appointed for a two year term being 1 July to 30 June.

### **Members as of 25.9.18**

Ms Cecilia Brennan	Director DFAT NT
Ms Kate Walker	Director International Engagement NTG
Ms Stacey Faraway	International Director CDU
Mr Robert Cooper	CEO Larrakia Nation
Ms Lori Montgomery	Representative Anchorage Sister City Subcommittee
Mr Tony Miaoudis	Chair Kalymnos Sister City Subcommittee
Mr Rick Setter	Chair Ambon Sister City Subcommittee
Mr Tim Hill	Chair Haikou Sister City Subcommittee
Ms Franchesca Cubillo	Chair of Darwin Aboriginal Art Fair
Ms Katharine Taylor	Chair Dili Sister City Subcommittee
Mr Greg Bicknell	CEO Chamber of Commerce NT

Nominations for vacancies will be called as required and appointments will be to the end of the current term.

Membership will expire if a member does not attend three (3) consecutive regular meeting occasions without approved leave of absence.

The Deputy Chair will be nominated by the membership at the first meeting and recommended to Council for appointment.

The Chair is appointed for the term of the Committee. The Deputy Chair will be appointed on an annual basis.

### ***Meetings***

- Meetings will occur at least twice a year.
- A quorum will consist of the majority of its members.
- A review of the Terms of Reference will occur biennially, to time with membership appointments.
- City of Darwin International Relations Project Officer will provide secretariat support to the Committee.

## Activity

### International Relations May to October 2018

#### Program:

- Commissioned and created branding suite – logos, design, image folder
- Delivered Heads of Mission Spouses event hosted by Mrs Amy Yu in partnership with DFAT, NTG and Aboriginal Bush Traders
- Budget review and research into funding strategy for future activity
- Attending International Engagement Committee meetings hosted by NTG
- Attending International Education Committee meetings hosted by Study NT
- Developing networks and relationships with stakeholders including DFAT, Asialink Business, Sister Cities Association
- Developed proposal for International Market Development Grants and piloting project with Darwin Aboriginal Art Fair and London Fashion Week
- Review of existing material and developing International Relations Program handbook
- Established International Relations Advisory Committee
- International delegations from Japan, Indonesia and Greece supported
- Research into proposed outbound delegations

#### Sister Cities:

- Created terms of reference and guiding documents. Formed and inducted 5 Subcommittees including Lord Mayor welcome reception. Introduction pack created for Subcommittees – including photo/s, letter of intro with translations sent to equivalents in country.
- Re activated Milikapiti relationship and program including supporting the B2M Mamanta Preview prior to National Tour and Lord Mayoral Farewell Reception. Lord Mayor and CEO Delegation visit to Milikapiti and restructuring of relationship to move from a Sister City relationship to an MOU between Tiwi Island Regional Council and City of Darwin.
- Kalymnos Audio Postcards commissioned with Story Projects and broadcast dates confirmed with ABC Radio and local Greek Community Radio from 21 October. Lord Mayoral Reception for Launch.
- Ambon Night celebration event support delivered with Indonesian Consulate and Mayor of Ambon.
- Spice Island Yacht Race Lord Mayoral Reception.
- Project proposal developed for Haikou Digital Arts project and partnerships confirmed with NT Libraries, Darwin Festival and Chung Wah Society. Application for funding submitted to Regional Arts Fund.
- Anchorage Subcommittee event preparation for Halloween Celebration at Deckchair on 31 October.
- Dili research into Education projects current under Colombo Plan funding and VET sector
- Education projects currently being explored with Dili, Kalymnos and Ambon.

#### General:

Participated and attended a variety of training and induction activities as required by City of Darwin. Active participation by Project Officer in the Transition Committee - Business Continuity and the internal review of Council's Committee and Governance Structures. Project Officer developed training material for Induction training by Council in consultation with HR regarding a unit on Diversity and Inclusion.

## Draft proposal International Market Development Grants

\$4000 - \$8000 per application

Total pool of \$40 000 (up to 10 applicants)

Applicants can only apply once per year

Opens: March 1 2019

Closes: May 1 2019

Advised June 1 2019

City of Darwin's International Market Grant provides support for registered Darwin based businesses that are export ready to respond to opportunities in key international markets (opportunity for Council to select or identify markets dependent on relationships or strategy such as China, Timor Leste, Indonesia).

The International Market Grants are a component of the International Relations Program under the area of Economic Development and Tourism at City of Darwin and exist to enable Darwin businesses to:

- Test and access key international markets identified by City of Darwin
- Develop cultural competencies and future trading capacity in those markets
- Increase sales outcomes and benefits to Darwin businesses in those markets

### Eligibility

Applicants must:

- Be legally constituted/based in DRW/ABN
- Promote or export goods or services made in Darwin with grant funds
- Match the grant amount supplied by City of Darwin with their own investment or other support
- Discuss their application prior to submission with the International Relations Project Officer

International Market Grants seek outcomes and require applicants to provide:

- A market development plan outlining their approach to the key international market
- Letters of offer, intent, partnership or invite from the target market
- Clear plan and timeline (including plans post event to maximise sales)
- Budget including matched investment by applicant or other sources

Grants can be used to:

- Attend international markets or trade fairs to pitch, present or showcase work (within Australia or Internationally)
- Support activity by an existing international partner to break into new key markets (such as an agent, sales rep, on the ground supplier)
- Develop new or adapt existing material for an identified international market (including translation services, graphic design, web based programs or communications)
- Travel (including accommodation, flights, transit, visas, per diems)

Grants cannot be used for:

- Existing staff costs
- Existing administration costs
- Retrospective activity

Applications are submitted through Smarty Grants - [link](#)

### **Background**

Proposal addresses the shift in program and focus of International Relations Area and communicates to a different and new audience.

This allows for the program to broaden and creates multiple streams relevant to the new position and area the program is based in. Sister Cities becomes one component of the program with Economic Development being another and Tourism a third to be developed.

### **Research**

- What's currently available to Darwin industries?

NTG through Trade Support Scheme provide up to 50% to offset the costs of international marketing activities including marketing, promotions, web design, freight conference travel and inbound delegations/buyers. Various areas are capped in terms of amounts organisations can access.

<https://nt.gov.au/industry/start-run-and-grow-a-business/business-grants-and-funding/trade-support-scheme>

Austrade

Export Market Development Grants <https://www.austrade.gov.au/australian/export>

Australia Council for the Arts International Strategic Market Grants are specific to traditional arts sector. Highly competitive federal grant program and linked to existing supported Markets such as Australian Performing Arts Market or International Society of Performing Arts Conference in US.

<http://www.australiacouncil.gov.au/international/>

### **Considerations**

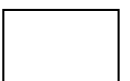
Council could choose to focus on Priority areas - for instance these could include Indigenous Businesses, Environmentally Sustainable or Green businesses? There is capacity to identify or impact on one or more aspects of the Strategic Plan.

Assessing of grants could have a weighting for specific questions in the assessment process allowing Council through the expertise gathered in the International Relations Advisory Committee to dictate a focus area or industry each year?

Do City of Darwin have specific countries/markets of focus that they wish to limit the program to?



## 14.2 OFFICERS REPORTS (RECEIVE & NOTE)



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.2.1  
 YES

**MONTHLY FINANCIAL REPORT – SEPTEMBER 2018**

REPORT No.: 18CP0122 RH:jw COMMON No.: 2476534 DATE: 30/10/2018

**Presenter:** Manager Finance, Russell Holden

**Approved:** Chief Operating Officer, Chris Potter

**PURPOSE**

The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 30 September 2018 in accordance with the Local Government (Accounting) Regulations.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the ‘Evolving Darwin Towards 2020 Strategic Plan’:-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.5 Responsible financial and asset management

**Key Strategies**

5.5.1 Manage Council’s business based on a sustainable financial and asset management strategy

**KEY ISSUES**

- The monthly financial report meets Council’s statutory requirements.
- There are no overall concerns with this month’s report.

**RECOMMENDATIONS**

THAT Report Number 18CP0122 RH:jw entitled Monthly Financial Report - September 2018, be received and noted.

**BACKGROUND**

Council has endorsed the format of the Monthly Financial Report. It is in compliance with the Local Government (Accounting) Regulations in respect of monthly financial reporting.

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REPORT NUMBER: 18CP0122 RH:jw  
SUBJECT: MONTHLY FINANCIAL REPORT - SEPTEMBER 2018

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## **DISCUSSION**

The following statements are included at **Attachment A**.

### Overall Income Statement

The Overall Income Statement contains all sources of Council's income (revenue) and operating expenses.

### Municipal Plan Summary

The Municipal Plan Summary follows a similar format to the statement of cash flows, but is based on working capital rather than cash. Elected Members can also refer to the quarterly budget reviews for more detailed final information as these become available.

### Amended Budget

The amended budget column in the Overall Income Statement and Municipal Plan Summary (**Attachment A**) includes projects/programs carried forward from 2017/18 into 2018/19 for completion.

### Investments Report

This report details all cash and investments, by institution, and provides information on interest rate returns, maturities and policy compliance.

### Accounts Receivable Report

This report details Rate receipt collection, outstanding general debtors, and performance on Rates recovery compared to the previous year. The report also includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding (bar chart).

## **CONSULTATION PROCESS**

Nil

## **POLICY IMPLICATIONS**

Nil

## **BUDGET AND RESOURCE IMPLICATIONS**

There are no financial concerns raised for September 2018, with income and expenditure tracking as expected. Any budget Carry forwards are still pending and will be reflected in the Amended Budget once approved by Council.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The information that is provided is considered to more than achieve statutory compliance as set out following:

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 REPORT NUMBER: 18CP0122 RH:jw  
 SUBJECT: MONTHLY FINANCIAL REPORT - SEPTEMBER 2018

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Part 8 of the Local Government (Accounting) Regulations require that a monthly financial report is presented to Council.

Regulation 18 states:-

1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:
  - a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
  - b) The forecast income and expenditure for the whole of the financial year
2. The report must include:
  - a) Details of all cash and investments held by the council (including money held in trust); and
  - b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
  - c) Other information required by the Council.
3. If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

It should be noted that monthly financial reports are not independently audited, but are subject to internal control and review processes.

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**RUSSELL HOLDEN**  
**MANAGER FINANCE**

**CHRIS POTTER**  
**CHIEF OPERATING OFFICER**

For enquiries, please contact Russell Holden on 89300523 or email: r.holden@darwin.nt.gov.au.

**Attachment A:** Monthly Financial Report – September 2018

**Income Statement**  
For the Period Ended 30/09/2018



	<u>2018/19</u>				
	Full Original Budget \$'000	Full Amended Budget \$'000	YTD Actual \$'000	YTD v FAB %	
% of year elapsed				25%	
<b>Income from Continuing Operations</b>					<b>Comment</b>
Rates & Annual Charges	71,678	71,678	71,573	100%	No issues
User Charges, Fees & Other	24,387	24,387	7,272	30%	No issues
Interest & Investment Revenue	1,913	1,913	571	30%	No issues
Grants & Contributions - Operating	5,319	3,487	555	16%	Below Target
<b>Total Income from Continuing Operations</b>	<b>103,297</b>	<b>101,465</b>	<b>79,971</b>	<b>79%</b>	
<b>Less Expenses from Continuing Operations</b>					
Employee Costs	33,661	33,661	8,302	25%	No issues
Borrowing Costs	790	790	70	9%	No issues
Materials and Services	48,103	48,302	13,236	27%	No issues
Depreciation and Amortisation	27,353	27,353	6,838	25%	No issues
<b>Total Expenses from Continuing Operations</b>	<b>109,907</b>	<b>110,105</b>	<b>28,445</b>	<b>26%</b>	
<b>Operating Result - Continuing Operations</b>	<b>(6,610)</b>	<b>(8,641)</b>	<b>51,526</b>		
<b>Grants &amp; Contributions - Capital</b>	10,115	10,115	11	0%	Below Target
<b>Net Operating Result For the Year</b>	<b>3,505</b>	<b>1,474</b>	<b>51,536</b>		

**Income Statement**

**Explanation of Columns:** "Full Original Budget" and "Full Amended Budget" are annual amounts. YTD Actual is year to date. YTD v FAB is the % of actuals achieved against the full year amended budget.

**Outlines** income and operating expenses. Capital expenditure has been excluded however depreciation expense has been recognised. The net operating surplus or deficit for the reporting period is a measure of Council's financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.

**Operating income:** Rates are recognised at the beginning of the year hence 100% achieved. Although User charges, fees and other revenue are slightly above target at 30% this is mainly due to the issuing of Off Street parking permits and animal registrations at the beginning of the year. Operating grants is below target due to library operational grant not being received yet.

**Operating expenses:** Overall expenditure appears reasonable for this 3rd month of the financial year. Depreciation is recognised on the basis of 1/12 of budget per month until 2017/18 audit is complete.

**Capital income:** Developer Contributions of 11k.



**Municipal Plan Summary**  
For the Period Ended 30/09/2018

	Full Original Budget \$'000	2018/19 Full Amended Budget \$'000	YTD Actual \$'000	YTD v FAB %
<b>% of year elapsed</b>				<b>25%</b>
<b>Funds From Operating Activities</b>				
Net Operating Result From Above	3,505	1,474	51,536	
Add back depreciation (not cash)	27,353	27,353	6,838	
<b>Net Funds Provided (or used in) Operating Activities</b>	<b>30,858</b>	<b>28,827</b>	<b>58,374</b>	
<b>Funds From Investing activities</b>				
Sale of Infrastructure, Property, Plant & Equipment	801	801	52	6%
Purchase of Infrastructure, Property, Plant & Equipment	(32,470)	(48,544)	(2,345)	5%
<b>Net Funds Provided (or used in) Investing Activities</b>	<b>(31,669)</b>	<b>(47,743)</b>	<b>(2,293)</b>	
<b>Funds From Financing Activities</b>				
Proceeds from borrowings & advances	3,000	3,000	-	0%
Repayment of borrowings & advances	(422)	(422)	-	0%
<b>Net Funds Provided (or used in) Financing Activities</b>	<b>2,578</b>	<b>2,578</b>	<b>-</b>	
<b>Net Increase (-Decrease) in Funds Before Transfers</b>	<b>1,767</b>	<b>(16,339)</b>	<b>56,081</b>	
Transfers from (-to) Reserves	(1,767)	16,339		
<b>Net Increase (-Decrease) in Funds After Transfers</b>	<b>-</b>	<b>-</b>	<b>56,081</b>	

**Municipal Plan Summary**

**Outlines** This statement outlines Councils entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/nil). It groups items into operating, investing and financing and has a very close relationship to cash flows , which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments. Finally it discloses the transfers to & from cash backed reserves which are detailed in the quarterly budget review reports (actual transfers to/from reserves are not actioned until the end of the 1st quarter).

**Full Amended Budget:** Includes carry forwards from 2017/18

**Net funds provided by operating activities:** These will reduce throughout the year to equate more closely to budget as the rates struck are expended.

**Sale of Plant & Equipment:** This appears low and should increase once fleet purchases are achieved.

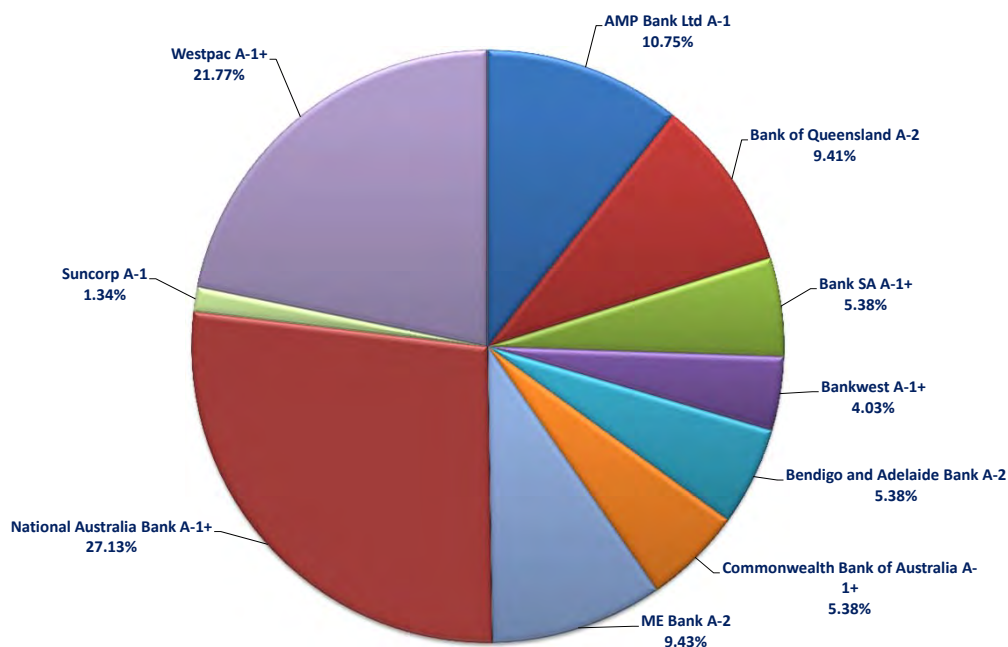
**Purchase of Infrastructure, property etc.** This is 5% spent compared to 25% of year elapsed.

**Transfers from (-to) reserves:** This discloses the transfers to & from cash backed reserves, these details will be provided following the finalisation of the annual financial statements.

## INVESTMENTS REPORT TO COUNCIL AS AT 30 SEPTEMBER 2018



## Investment Funds Distribution Per Institution



## Portfolio vs Investment Policy

COUNTERPARTY (ADI)	CREDIT RATING (ST)	Policy Limit	% of Total Portfolio
AMP Bank Ltd	A-1	30%	10.75%
Bank of Queensland	A-2	10%	9.41%
Bank SA	A-1+	40%	5.38%
Bankwest	A-1+	40%	4.03%
Bendigo and Adelaide Bank	A-2	10%	5.38%
Commonwealth Bank of Australia	A-1+	40%	5.38%
ME Bank	A-2	10%	9.43%
National Australia Bank	A-1+	40%	27.13%
Suncorp	A-1	30%	1.34%
Westpac	A-1+	40%	21.77%
<b>Grand Total</b>			<b>100.00%</b>

CREDIT RATING (ST)	Policy Limit	% of Total Portfolio
A-1+	100%	63.69%
A-1	45%	12.10%
A-2	25%	24.22%
<b>Grand Total</b>		<b>100.00%</b>

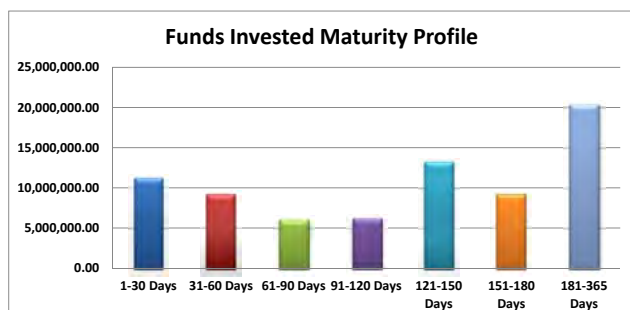
TERM TO MATURITY	Policy Min.	Policy Max.	% of Total Portfolio
< 1 YEAR	30%	100%	100%
> 1 YEAR	0%	50%	0%
> 3 YEARS	0%	30%	0%
> 5 YEARS	0%	10%	0%
<b>Grand Total</b>			<b>100.00%</b>

INSTITUTION CATEGORY	Institution Category Limits	% of Total Portfolio
MAJOR BANK	100%	54.28%
REGIONAL BANK	45%	45.72%
OTHER ADI'S	45%	0.00%
<b>Grand Total</b>		<b>100.00%</b>

**INVESTMENT REPORT TO COUNCIL  
AS AT 30 SEPTEMBER 2018**



INSTITUTION CATEGORY	COUNTERPARTY (ADI)	CREDIT RATING (ST)	CREDIT RATING (LT)	INV TYPE	MATURITY DATE	INTEREST RATE	PRINCIPAL \$	% of Total Portfolio
<b>MAJOR BANK</b>							<b>\$40,380,225</b>	<b>54.28%</b>
	<b>Commonwealth Bank of Australia</b>						<b>\$4,000,000</b>	<b>5.38%</b>
		A-1+	AA-	TD	18 December 2018	2.68%	\$2,000,000	2.69%
					19 March 2019	2.81%	\$2,000,000	2.69%
	<b>National Australia Bank</b>						<b>\$20,184,979</b>	<b>27.13%</b>
		A-1+	AA-	TD	30 October 2018	2.63%	\$2,000,000	2.69%
					11 December 2018	2.75%	\$1,016,953	1.37%
					8 January 2019	2.68%	\$2,032,035	2.73%
					15 January 2019	2.65%	\$2,031,912	2.73%
					22 January 2019	2.77%	\$1,034,502	1.39%
					29 January 2019	2.75%	\$1,000,000	1.34%
					29 January 2019	2.82%	\$1,017,251	1.37%
					19 February 2019	2.82%	\$1,000,000	1.34%
					5 March 2019	2.79%	\$2,000,000	2.69%
					30 April 2019	2.73%	\$2,052,325	2.76%
					7 May 2019	2.73%	\$3,000,000	4.03%
					21 May 2019	2.73%	\$2,000,000	2.69%
	<b>Westpac</b>						<b>\$16,195,246</b>	<b>21.77%</b>
		A-1+	AA-	TD	23 October 2018	2.57%	\$1,015,247	1.36%
					30 October 2018	2.65%	\$1,034,441	1.39%
					6 November 2018	2.66%	\$2,000,000	2.69%
					13 November 2018	2.70%	\$2,014,961	2.71%
					20 November 2018	2.70%	\$2,000,000	2.69%
					27 November 2018	2.70%	\$1,000,000	1.34%
					27 November 2018	2.75%	\$2,030,953	2.73%
					4 December 2018	2.75%	\$1,000,000	1.34%
					4 December 2018	2.78%	\$1,000,000	1.34%
					11 December 2018	2.78%	\$1,000,000	1.34%
					22 January 2019	2.73%	\$1,059,721	1.42%
					29 January 2019	2.76%	\$1,039,923	1.40%
<b>REGIONAL BANK</b>							<b>\$34,016,079</b>	<b>45.72%</b>
	<b>AMP Bank Ltd</b>						<b>\$8,000,000</b>	<b>10.75%</b>
		A-1	A	TD	9 October 2018	2.65%	\$2,000,000	2.69%
					16 October 2018	2.65%	\$2,000,000	2.69%
					12 February 2019	2.80%	\$2,000,000	2.69%
					2 April 2019	2.92%	\$2,000,000	2.69%
	<b>Bank of Queensland</b>						<b>\$7,000,000</b>	<b>9.41%</b>
		A-2	BBB+	TD	26 February 2019	2.73%	\$1,000,000	1.34%
					26 February 2019	2.75%	\$1,000,000	1.34%
					26 March 2019	2.73%	\$1,000,000	1.34%
					16 April 2019	2.73%	\$1,000,000	1.34%
					16 April 2019	2.75%	\$1,000,000	1.34%
					23 April 2019	2.75%	\$2,000,000	2.69%
	<b>Bank SA</b>						<b>\$4,000,000</b>	<b>5.38%</b>
		A-1+	AA-	TD	5 February 2019	2.74%	\$2,000,000	2.69%
					28 May 2019	2.85%	\$2,000,000	2.69%
	<b>Bankwest</b>						<b>\$3,000,000</b>	<b>4.03%</b>
		A-1+	AA-	TD	19 February 2019	2.80%	\$1,000,000	1.34%
					12 March 2019	2.80%	\$2,000,000	2.69%
	<b>Bendigo and Adelaide Bank</b>						<b>\$4,000,000</b>	<b>5.38%</b>
		A-2	BBB+	TD	2 October 2018	2.60%	\$2,000,000	2.69%
					26 March 2019	2.80%	\$2,000,000	2.69%
	<b>ME Bank</b>						<b>\$7,016,079</b>	<b>9.43%</b>
		A-2	BBB	TD	23 October 2018	2.62%	\$1,000,000	1.34%
					26 February 2019	2.85%	\$1,016,079	1.37%
					9 April 2019	2.80%	\$2,000,000	2.69%
					3 September 2019	2.73%	\$2,000,000	2.69%
					14 May 2019	2.70%	\$1,000,000	1.34%
	<b>Suncorp</b>						<b>\$1,000,000</b>	<b>1.34%</b>
		A-1	A+	TD	19 February 2019	2.82%	\$1,000,000	1.34%
<b>Grand Total</b>							<b>\$74,396,304</b>	<b>100.00%</b>



General Bank Funds	\$12,073,461
Total Funds	\$86,469,764
Total Budgeted Investment Earnings	\$1,603,778
Year to Date Investment Earnings	\$557,127
Weighted Ave Rate:	2.74%
BBSW 90 Day Rate	1.94%

Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account

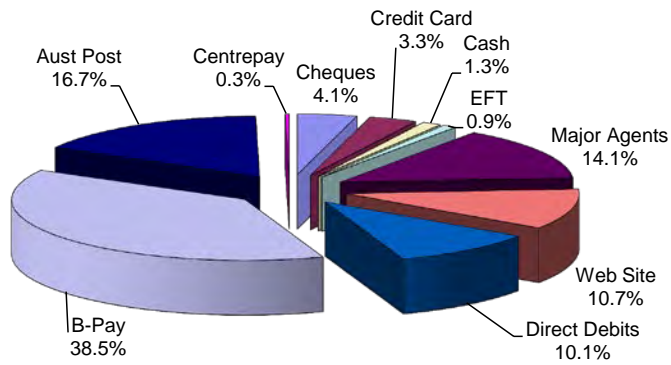
Trust Bank Account \$591,675



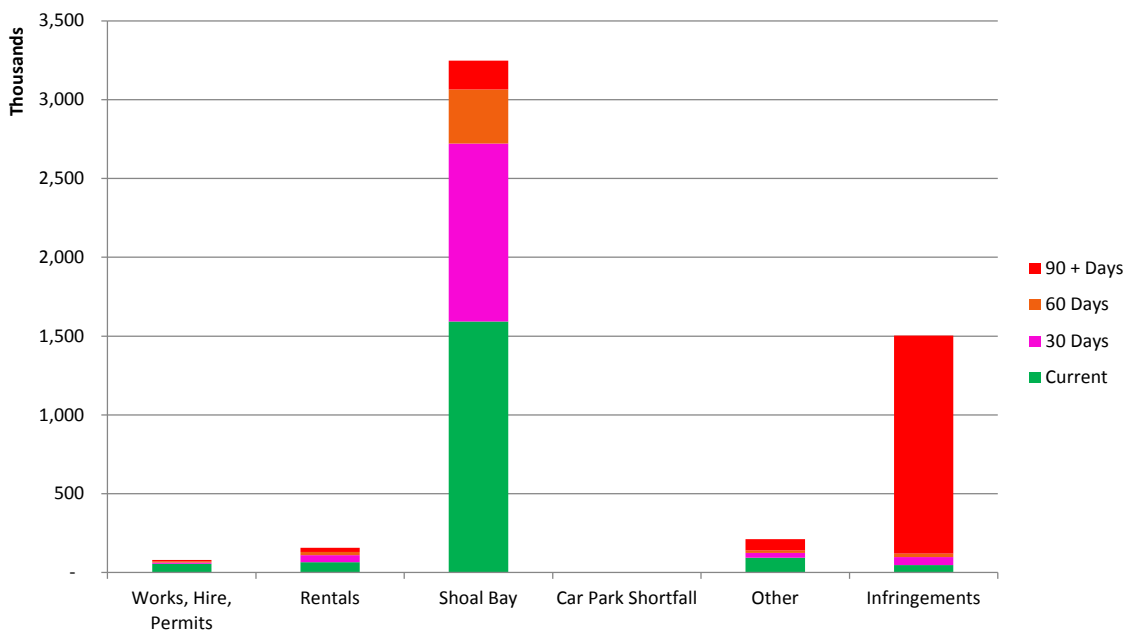


**FINANCE DEPARTMENT  
SERVICE LEVEL REPORT TO COUNCIL  
FOR THE MONTH OF SEPTEMBER 2018**

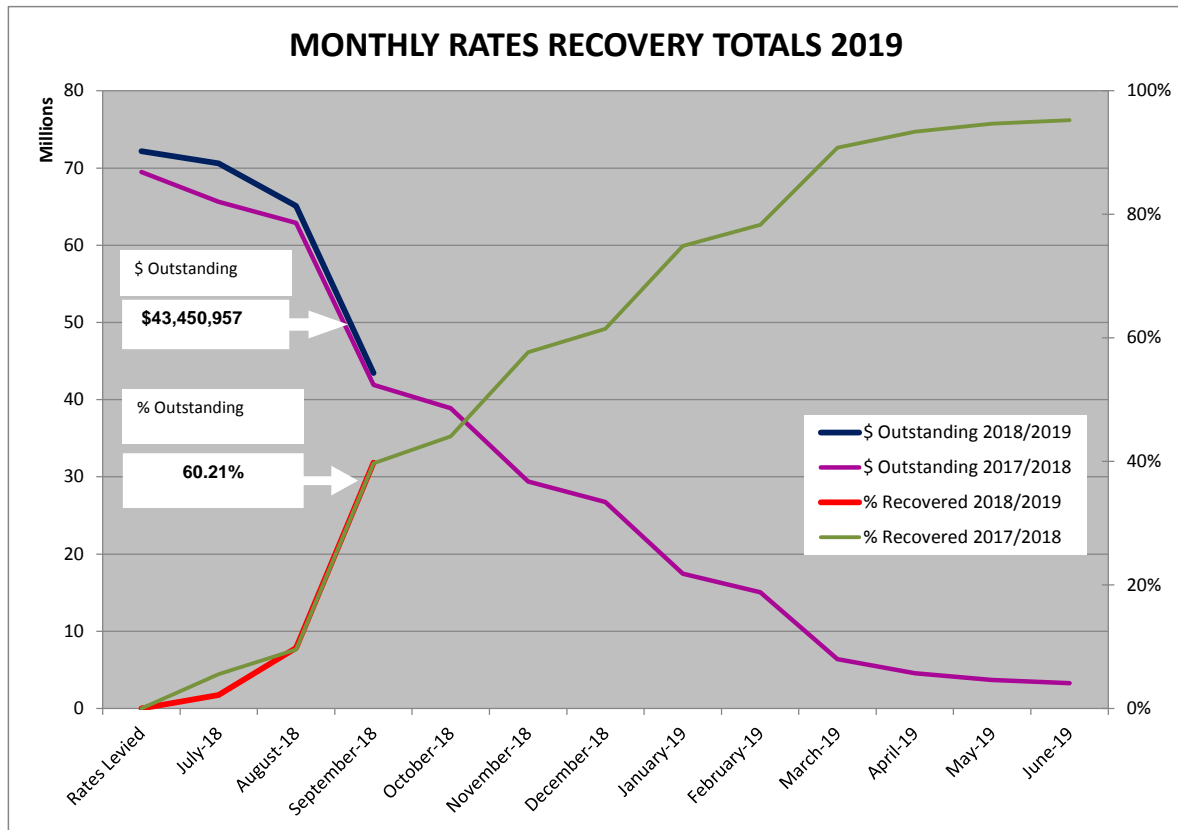
**RATE RECEIPTS BY PAYMENT TYPE LAST 12 MONTHS**



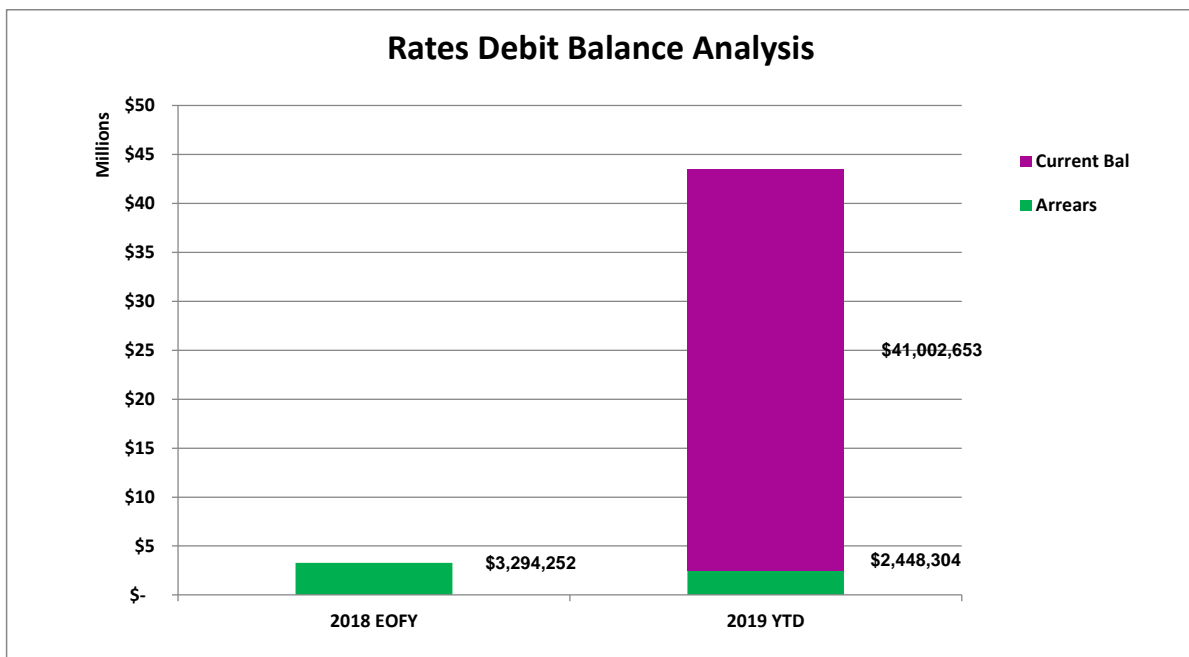
**ACCOUNTS RECEIVABLE OUTSTANDING DEBTORS**



Pursuant to Local Government (Accounting) Regulations Sec 18(2)(b) the chart labelled "Accounts Receivable Outstanding Debtors" represents sundry debts owed to Council on an "aged" basis.



The chart labelled "Monthly Rates Recovery Totals" represents the amounts currently outstanding in Rates to Council, rates are either due or overdue and no further "ageing" is possible.



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.2.2  
NO

**TRAFFIC AND SAFETY ASSESSMENT OF INTERSECTION OF  
LEE POINT ROAD AND WAGAMAN TERRACE**

REPORT No.:18CO0044 DL:rm COMMON No.: 3872277 DATE:30/10/2018

**Presenter:** Manager Design, Development and Projects, Drosso Lelekis

**Approved:** General Manager Engineering and City Services,  
Brendan Smith

**PURPOSE**

The purpose of this report is to provide Council with the results of an assessment of safety and traffic concerns at the intersection of Lee Point Road and Wagaman Terrace.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

2 Vibrant, Flexible and Tropical Lifestyle

**Outcome**

2.1 Improved access and connectivity

**Key Strategies**

2.1.3 Manage the road network to meet community needs

**KEY ISSUES**

- Council has called for a report regarding safety and traffic issues at the intersection of Lee Point Road and Wagaman Terrace.
- An upgrading treatment, including a new right-turn lane has been recently constructed at the intersection of Lee Point Road and Jabiru Street under a Black Spot funding programme.
- A similar right-turn treatment will soon to be constructed at the intersection of Lee Point Road and Union Terrace as part of the 2018/19 Black Spot Programme.
- To be eligible for Black Spot funding, an intersection must have a history of at least three casualty crashes over a five-year period and also meet cost-benefit criteria in regard to the accident and remedial works cost criteria.
- All of the funding available in Council's 2018/19 Local Area Traffic Management Budget has already been allocated to priority projects previously identified.
- A road safety audit will be undertaken at this intersection.

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 REPORT NUMBER: 18CO0044  
 SUBJECT: TRAFFIC AND SAFETY ASSESSMENT OF INTERSECTION OF LEE POINT ROAD AND WAGAMAN TERRACE

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## **RECOMMENDATIONS**

THAT Report Number 18CO0044 DL:rm entitled Traffic and Safety Assessment of Intersection of Lee Point Road and Wagaman Terrace, be received and noted.

## **BACKGROUND**

In October 2014, Council received a request from the Minister for Transport to investigate the feasibility of providing right-turn slip lanes at the Jabiru Street, Wagaman Terrace and Union Terrace intersections with Lee Point Road. A subsequent investigation revealed that, based on accident history, only the Jabiru Street and Union Terrace intersections with Lee Point Road warranted treatment at that time.

After a successful submission to the 2016/2017 Black Spot Programme, Council was granted funding for the upgrade of the intersection of Lee Point Road and Jabiru Street. The upgrade included the provision of a new right-turn lane along Lee Point Road for traffic turning into Jabiru Street, street lighting upgrades and other minor improvements. The project was fully funded through the Black Spot Programme to the value of \$113,246.

Council also applied for funding through the 2017/2018 Black Spot Programme to undertake a study along Lee Point Road, between McMillans Road and Vanderlin Drive to identify existing issues/problems at the various intersections along Lee Point Road and formulate modifications to reduce any risks identified at these sites. This application was not successful.

After a successful application for funding through the 2018/2019 Black Spot Programme, Council was approved funding to the value of \$333,500 for the upgrade of the intersection of Lee Point Road and Union Terrace. The works will include the provision of a new right-turn lane along Lee Point Road for traffic turning into Union Terrace, the provision of a left-turn slip lane along Union Terrace for traffic turning onto Lee Point Road, street lighting upgrades and other minor improvements.

At the Ordinary Council Meeting of Tuesday 14 August 2018 the following was resolved:

*DECISION NO.22\1031 (14/08/18)*

### **Intersection of Lee Point Road and Wagaman Terrace** *Common No. 3872277*

*THAT a report be brought to Council regarding the intersection of Lee Point Road and Wagaman Terrace, regarding safety and traffic issues.*

This report is in response to the abovementioned resolution.

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REPORT NUMBER: 18CO0044  
SUBJECT: TRAFFIC AND SAFETY ASSESSMENT OF INTERSECTION OF LEE POINT ROAD AND WAGAMAN TERRACE

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## **DISCUSSION**

A desk-top investigation into Council records of the accident and complaints history at the Lee Point Road/Wagaman Terrace intersection was undertaken, it was ascertained that aside from a request from the Minister for Transport in 2014 to consider installing right-turn lanes along Lee Point Road at its intersections with Jabiru Street, Wagaman Terrace and Union Terrace, a search of Council records has confirmed that there have been no other formal complaints received in regard to road safety at this intersection.

Furthermore, a check of the Northern Territory Government's accident database revealed that there have been no reported accidents at the Lee Point Road/Wagaman Terrace intersection in the last five years.

An aerial view of the current Lee Point Road/Wagaman Terrace intersection is provided below.



*Image 1: site location*

The Black Spot Programme is a federally funded annual program that is part of the Australian Government's commitment to reducing crashes on Australian roads. The Programme aims to improve road safety hazardous locations that have a history of crashes involving injury or death.

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 REPORT NUMBER: 18CO0044  
 SUBJECT: TRAFFIC AND SAFETY ASSESSMENT OF INTERSECTION OF LEE POINT ROAD AND WAGAMAN TERRACE

Black Spot funding can also be made available for sections of road where road safety audits determine that there are considerable safety issues (including a history or accidents) and most frequently, at road intersections, with a proven history of crashes. For individual sites such as intersections, there must be a history of at least three casualty crashes over a five year period and providing the value of the proposed traffic management solution compared to the total “value” of the accidents (set in the Black Spot criteria, dependent on the accident type/s) meets the required cost-benefit ratio (currently 2:1), then the project becomes an eligible candidate for Black Spot funding.

Unlike the intersection of Lee Point Road and Wagaman Terrace, the Lee Point Road’s intersections with Jabiru Street and Union Terrace met the Black Spot funding criterial, including, history of crashes. Consequently, Council has received Black Spot Programme funding to upgrade both of these latter sites.

Although the accident history at the Lee Point Road/Wagaman Terrace intersection does not meet the eligibility criteria for Black Spot funding, Council has a Local Area Traffic Management (LATM) budget which can be utilised for the treatment of identified priority sites.

All of the 2018/19 LATM funding is committed to previously identified priority projects (as shown in the table below) and given the lack of accident and complaint history in regard to this intersection, it is not considered a priority site in need of upgrading. There are numerous sites (as shown below) that are considered a higher priority.

<b>Financial Year</b>	<b>Project Title</b>
2018/2019	Trower Road & Henbury Avenue - Lane Reduction & Pedestrian Refuge
	Nakara Primary School - Shared Path Upgrade and Safe Routes to School Recommendations
	Anula & Wulagi - Traffic Calming
	Tambling Terrace Pedestrian Refuge Point
	Holy Family Primary School Entrance Upgrade
2019/2020	East Point (Alec Fong Lim Drive) Pedestrian Crossing
	Moil Crescent, Moil - Traffic Calming
	Alawa Crescent, Alawa - Traffic Calming

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 REPORT NUMBER: 18CO0044  
 SUBJECT: TRAFFIC AND SAFETY ASSESSMENT OF INTERSECTION OF LEE POINT ROAD AND WAGAMAN TERRACE

	East Point Road On-Street Car Parking Rearrangement
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*Table 1: LATM projects*

Furthermore, an assessment of Council road network is currently underway to determine further priority sites for treatment, including those that meet Black Spot funding criteria. Sites meeting the Black Spot criteria will be included in a Black Spot funding submission and those that do not, will be prioritised against other identified sites for Local Area Traffic Management (LATM) funding.

A road safety audit of the intersection will be undertaken, including investigation of low cost treatments such as reducing the posted speed for this section of Lee Point Road and any significant works identified will be prioritised against other identified sites requiring attention for consideration in future upgrade programs.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Design Team Leader
- Senior Technical Officer

### **POLICY IMPLICATIONS**

None identified.

### **BUDGET AND RESOURCE IMPLICATIONS**

There are no Budget implications as a result of the recommendations of this report. That said, should a similar upgrade treatment to that at the Lee Point Road/Union Terrace at the Lee Point Road/Wagaman Terrace intersection be considered, the estimated cost is in the order of \$300,000.

Council's current LATM annual budget is approximately \$260,000 per year.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Council is responsible for ensuring the safety of its road network for all road users.

It is important that Council treat its entire road network in an equitable manner, assessing each site on its own merits in terms of any upgrading works warranted and then undertaking a prioritisation process to ascertain the highest priority projects to be funded by Council budgets and/or as candidate projects for future external funding opportunities.

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REPORT NUMBER: 18CO0044  
SUBJECT: TRAFFIC AND SAFETY ASSESSMENT OF INTERSECTION OF LEE  
POINT ROAD AND WAGAMAN TERRACE

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### **ENVIRONMENTAL IMPLICATIONS**

Council maintains its road network to provide a safe and efficient road environment for all road users.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**DROSSO LELEKIS**  
**MANAGER DESIGN,**  
**DEVELOPMENT AND PROJECTS**

**BRENDAN SMITH**  
**GENERAL MANAGER**  
**ENGINEERING AND CITY**  
**SERVICES**

For enquiries, please contact Drosso Lelekis on 8930 0585 or email:  
[darwin@darwin.nt.gov.au](mailto:darwin@darwin.nt.gov.au).



ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.2.3  
 YES

**SWITCHING ON DARWIN PROJECT UPDATE - OCTOBER 2018**

REPORT No.: 18CF0069 DS:hd COMMON No.: 3226493 DATE: 30/10/2018

**Presenter:** General Manager Innovation, Growth and Development, Josh Sattler

**Approved:** General Manager Innovation, Growth and Development, Josh Sattler

**PURPOSE**

The purpose of this report is to provide an update for the Switching on Darwin project.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

1 Collaborative, Inclusive and Connected Community

**Outcome**

1.3 Connected community through technology

**Key Strategies**

1.3.1 Develop and promote information and communication technology capabilities to service and inform the community

**KEY ISSUES**

- Funding deed variation has been approved and milestone reporting reviewed to consider the critical dates for completion now being 30/5/19.
- The Switching on Darwin Advisory Board have agreed to a new Chair in Neil Glentworth from GWi and the new chair was present for the meeting of 24<sup>th</sup> October. See minutes – **Attachment A**
- A revised approach was considered by the advisory board to assess the viability of engaging a prime contractor to deliver the whole project instead of unpacking the components as per previous project plan – this was endorsed and currently two primes are positioning to respond by the first week in November.
- All previously short listed proponents have presented to the procurement team and tenders for this package of work will be reviewed against the new proposed option for an all-encompassing solution for the delivery of the project.
- GovHack was completed the weekend of 7-9 September and challenges were based on community feedback from the Engage Platform.

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 REPORT NUMBER: 18CF0069 DS:hd  
 SUBJECT: SWITCHING ON DARWIN PROJECT UPDATE - SEPTEMBER 2018

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- Lighting designs for the city and Bicentennial Park are being reviewed.
- Community engagement has increased greatly through creating a presence at the Darwin Boutique Markets at the start of August, and launching the City of Darwin Engage page, GovHack and ongoing community events.
- Further engagement is planned for the city deal event scheduled in December at the convention centre in collaboration with NTG.
- Ongoing Strategic Review of Switching on Darwin program.

### **RECOMMENDATIONS**

THAT Report Number 18CF0069 DS:hd entitled Switching on Darwin Project Update - October 2018, be received and noted.

### **BACKGROUND**

At the Council meeting held on 28 August 2018 the following was decided.

*DECISION NO.22\1054 (28/08/18)*

#### **Switching on Darwin Project Update – August 2018**

*Report No. 18CF0068 (28/08/18) Common No. 3226493*

*THAT Report Number 18CF0068 SG:nt entitled Switching On Darwin Project Update - August 2018, be received and noted.*

### **DISCUSSION**

Engagement of external stakeholders continues with the establishment of Working Groups through the Project Advisory board and control group.

Procurement activities are nearing completion. With a decision estimated to be presented to the advisory board first week of November and thus the result presented to council in the first ordinary of November.

Lighting design for the CBD and Bicentennial Park is being reviewed and will inform the rollout of smart lighting across the city.

City of Darwin Challenges included the following Community Driven Challenges:

1. Connecting the health and fitness community in the CBD  
 Who needs to get fit? All of us! Darwin has many fitness enthusiasts who use the city and its various parks and equipment to complement their activities. City of Darwin believes technology and innovation can support our community to stay active throughout the year.  
 7 teams entered this challenge  
<https://2018.hackerspace.govhack.org/challenges/50>.

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 REPORT NUMBER: 18CF0069 DS:hd  
 SUBJECT: SWITCHING ON DARWIN PROJECT UPDATE - SEPTEMBER 2018

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2. Innovating parking in Darwin City

Parking in Darwin city is a hot topic. How do we find the balance between providing parking for workers, visitors and city residents? How can smart data help with parking, or encouraging other, greener modes of transport and access into the city?

3 teams entered this challenge

<https://2018.hackerspace.govhack.org/challenges/48>

3. Make Darwin the coolest city around

Both locals and visitors have many reasons to love Darwin, and a big reason being for its tropical weather. The Darwin climate is perfect for engaging in recreational activities on the water and in the outback. However, this same weather makes it difficult to enjoy visits into the Darwin CBD.

6 teams entered this challenge:

<https://2018.hackerspace.govhack.org/challenges/49>

Strategic review for the Switching on Darwin Program is continuing.

### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Switching on Darwin Project Control Group

In preparing this report, the following External Parties were consulted:

- Switching on Darwin Project Advisory Board.
- Switching on Darwin Project Control group & technical working groups

### **POLICY IMPLICATIONS**

Nil

### **BUDGET AND RESOURCE IMPLICATIONS**

Whole of life and maintenance costs for each element are being determined within the new approach.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

A new proposal for a single entity to deliver the project may well present a communications and engagement piece to manage and develop the next process to inform and deliver introduction and supply chain management of the local industry.

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REPORT NUMBER: 18CF0069 DS:hd  
SUBJECT: SWITCHING ON DARWIN PROJECT UPDATE - SEPTEMBER 2018

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### **ENVIRONMENTAL IMPLICATIONS**

This project results in improved environmental outcomes, including reduced energy consumption from energy efficient LED lighting and improved asset management.

Data available from the project activities will also enable improved decision making.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

I the Author and Approving Officer declare that I do not have a Conflict of Interest in relation to this matter.

**JOSHUA SATTLER**  
**GENERAL MANAGER**  
**INNOVATION GROWTH AND**  
**DEVELOPMENT**

#### **Attachment:**

**Attachment A:** Draft Minutes Switching on Darwin Advisory Board Meeting – 24<sup>th</sup>  
October 2018

**Minutes**  
**Switching on Darwin Advisory Board**  
**2pm Wednesday 24<sup>th</sup> October 2018**  
**Meeting Room 1 – Civic Centre**

## 1. ATTENDEES

Malcom Caldwell (CDU), Jo Smallacombe (NTG), Bill Headley (Urban Development Institute of Aust), Guy Carlisle (PFES), Manuel Liveris (Property Council of Aust NT), Scott Wright (NT ICTIA), Scott Waters (City of Darwin), Josh Sattler (City of Darwin), Neil Glenworth (GWI) **(Chair)**

**Apologies** Sandie Matthews (NTG Digital Data), Doug Cooke (NTG DCIS), Jerry Shen (CDU), Ruth Palmer (Property Council of Aust NT)

**Meeting Opened** 2:00PM

## 2. WELCOME

- Neil Glenworth provided introduction advising involved to invigorate and help and assist in moving Switching on Darwin forward.
- Neil provided introduced in detail the concepts put forward in his email, Monday, 15 October 2018 - Out of session update - Switching on Darwin Advisory Board.

**Outcome:**

*The board noted the contents of the email.*

## 3. AGENDA ITEMS

### 3.1. Minutes and actions of the previous meeting

- No actions recorded last meeting.

**Outcome:**

*The board approved the last Advisory Board minutes as a true and accurate reflection of the meeting.*

### 3.2. Conflict of interest declaration

- Neil Glenworth submitted conflict of interest to Council.
- He is a shareholder and Chairman of GWI. GWI is already engaged by Darwin City Council under commercial terms which includes this chair role.
- GWI supplies business management services to Telstra and does not receive any revenue.
- He is the Director on Community Data.
- No further conflict of interests were supplied by the Advisory Board.

**Outcome:**

*The board noted a formal submission has been sent to council of all know conflicts by Neil Glentworth.*

**3.3. City Outcomes (social, economic and environmental)**

- Core issues to solve.
- Look at how to further invest with funds available & what commitments are already in place.
- What is the purpose of raw data.
- Find areas of activation – looking at anti-social behaviour (hotspots), traffic activity – outcomes could have impacts on the economy.

**Outcome:**

*The board agreed the need to have the hard conversations to exploit the value of the investment - Action item 5.1*

**3.4. Switching on Darwin Update – Scott Waters**

- Variation has been submitted and 31<sup>st</sup> January 2019 approved by Commonwealth Government.
- The project must be completed by 29 May 2019.
- Josh Sattler - General Manager Innovation, Growth & Development Services to chair a technical subgroup of the advisory board.
- The broad to be provided with a one-page update of the program, to include:
  - Time
  - Cost
  - Scope (by each project under a red, amber, green system).
  - Risk

**Outcome:**

*The board agreed the need to refocus the subgroups - Action item 5.2 and 5.3.*

**3.5. Program Implementation**

- Neil provided slide with 3 options to proceed forward with Switching on Darwin.
- The board noted that option 2 was the most viable and gave in principal support.
- The board agreed that 'single entity' was the best way to frame the option 2.
- The board stressed the need for strong communication if option 2 was approved by council.
- The board wants clarity on 'what' is actually part of the program.
- The board required a new focus on community engagement.
- The board agreed to attend a presentation by suggested singles entity out forward by council.

**Outcome:**

The board agreed that option was the most viable given the constraints - Action item 5.3, 5.4, 5.5, 5.6 and 5.7

**3.6. General Business**

- The board noted there has been no commercial agreements issued to date as part of the procurement process.
- The board noted there has been no detailed discussions of what, how and who the data from the program will be used.
- The board agreed that the ethical & moral responsibilities of the data is a complex problem.
- The board noted that a name shift to #SmartDarwin post 29 May 2019 is important.

**Outcome:**

The board agreed that many areas of strategic discussion have not yet occurred. - Action item 5.8

**4. ACTION ITEMS**

Action	Responsibility
<p><b>4.1</b> Each member of the advisory group is to provide three questions it would seek to answer from the data produced by the program. The assumption is as follows:</p> <p>4.1.1 Social data is available.            4.1.2 Movement data is available.            4.1.3 Traffic data is available.            4.1.4 Anti-Social behaviour data is available.            4.1.5 Environmental data is available.            4.1.6 Lighting data is available.            4.1.7 WiFi data is available.</p>	<p><b>All board members.</b></p>
<p><b>4.2</b> Provide composition of sub groups and those required for additional attendance.</p>	<p>Josh Sattler/Neil Glenworth</p>
<p><b>4.3</b> Provide ongoing project reporting at a strategic level.</p>	<p>Josh Sattler</p>
<p><b>4.4</b> Provide a 1-page program overview projects.</p>	<p>Neil Glenworth</p>
<p><b>4.5</b> Meet with NT ICTIA to agree communication for option 2.</p>	<p>Neil Glenworth/Josh Sattler</p>
<p><b>4.6</b> Arrange community engagement activity.</p>	<p>Josh Sattler/Neil Glenworth</p>
<p><b>4.7</b> For next meeting provide briefing from single entity</p>	<p>Josh Sattler/Neil Glenworth</p>
<p><b>4.8</b> The board members to put forward key agenda items for discussion.</p>	<p><b>All board members.</b></p>

**5. NEXT MEETING** 6th November 2018

**6. Meeting Closed** 3:04pm

ENCL: 2ND ORDINARY COUNCIL MEETING/OPEN AGENDA ITEM: 14.2.4  
NO

**QUARTERLY ON STREET - OFF STREET PARKING STATISTICS –  
JULY TO SEPTEMBER 2018**

REPORT No.: 18CF0094 LC:nt COMMON No.: 376351 DATE: 30/10/2018

**Presenter:** Manager Economic Development, Tourism & International Relations, Liam Carroll

**Approved:** General Manager Innovation, Growth & Development, Joshua Sattler

**PURPOSE**

The report provides a summary of car parking revenue in Darwin CBD for the quarter ending September 2018.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

2 Vibrant, Flexible and Tropical Lifestyle

**Outcome**

2.1 Improved access and connectivity

**Key Strategies**

2.1.4 Provide parking facilities to meet community needs

**KEY ISSUES**

- For the three month period to September 2018 Council generated a total of \$1.52 million from on and off street car parking revenue.
- This is a total decrease of \$25k compared to the same period last year comprised of \$63k increase in on street car parking revenue and a decrease of \$88k in off street car parking revenue.
- Off street car parking revenue has principally decreased as a result of the cancellation of 55 car parking permits.
- Payment by mobile phone continues to grow with 29% of all payments being made through the "PayStay" mobile phone app, 26% by credit card, and 45% by cash for the quarter to September 2018.



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 REPORT NUMBER: 18CF0094 LC:nt  
 SUBJECT: QUARTERLY ON STREET - OFF STREET PARKING STATISTICS - JULY TO SEPTEMBER 2018

## **RECOMMENDATIONS**

THAT Report Number 18CF0094 LC:nt entitled Quarterly On Street - Off Street Parking Statistics - July To September 2018, be received and noted.

## **DISCUSSION**

### **ON-STREET CAR PARKING**

Council provides a total of 1683 on-street car parking bays across Zones A, B & C in the CBD.

For the quarter July – September 2018, council generated a total of \$603,171 for on street car parking revenue. Total on street revenue is up \$62,594.00 on the previous year's quarter. Zone A decreased by \$22,103, Zone B increased by \$46,294 and Zone C increased by \$38,403.

		Number of Bays	Net Quarterly Income Jul - Sep 2018/2019	Net YTD Income 2018/2019	Net Quarterly Income Jul - Sep 2017/2018	Net YTD Income 2017/2018
<b>Zone A</b>	Actual Income	677	\$ 334,934	\$ 334,934	\$ 357,038	\$ 357,038
	% of Potential Income		37%	37%	41%	41%
<b>Zone B</b>	Actual Income	557	\$ 138,257	\$ 138,257	\$ 91,963	\$ 91,963
	% of Potential Income		26%	26%	18%	18%
<b>Zone C</b>	Actual Income	449	\$ 129,979	\$ 129,979	\$ 91,576	\$ 91,576
	% of Potential Income		65%	65%	47%	47%
<b>Total</b>	Actual Income	1683	\$ 603,171	\$ 603,171	\$ 540,577	\$ 540,577
	% of Potential Income		37%	37%	34%	34%

*Table 1: On-street car parking revenue*

## **INFRINGEMENTS**

A total of 5,187 infringements were issued in the CBD including off-street car parks for the period July – September 2018, this figure is down 993 for the same period last year.

### **OFF-STREET CAR PARKING**

Council provides a total of 2,069 off-street parking bays of which 357 are reserved bays. In line with Council's policy, reserve bays continue to reduce with a total of 58 cancellations for 2018/19.

For the quarter to September 2018 Council generated a total \$919,244 in off street car parking revenue which is down \$87,920 compared to last year. This is principally as a result of the cancellation of the 58 car parking permits, this revenue will be recovered as those previous holders now pay casually for the remainder of the year.

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			Number of Bays	Net Quarterly Income Jul - Sep 2018/2019	YTD Net Income 2018/2019	Net Quarterly Income Jul - Sep 2017/2018	YTD Net Income 2017/2018
<b>Westlane</b>	Reserved Bays	Actual Income	96	\$195,853	\$195,853	\$ 251,499	\$ 251,499
	Casual Bays	Actual Income	343	\$150,587	\$150,587	\$ 141,319	\$ 141,319
	% of Potential Income			74%	74%	79%	79%
<b>Cavenagh St</b>	Reserved Bays	Actual Income	39	\$29,466	\$29,466	\$ 52,182	\$ 52,182
	Casual Bays	Actual Income	352	\$113,153	\$113,153	\$ 109,775	\$ 109,775
	% of Potential Income			103%	103%	103%	103%
<b>McLachlan St</b>	Casual Bays	Actual Income	86	\$21,912	\$21,912	\$ 22,116	\$ 22,116
	% of Potential Income			81%	81%	85%	85%
<b>McMinn St</b>	Casual Bays	Actual Income	235	\$45,143	\$45,143	\$ 44,555	\$ 44,555
	% of Potential Income			102%	102%	102%	102%
<b>Mitchell/Daly</b>	Reserved Bays	Actual Income	13	\$10,045	\$10,045	\$ 13,136	\$ 13,136
	Casual Bays	Actual Income	86	\$16,025	\$16,025	\$ 15,841	\$ 15,841
	% of Potential Income			99%	99%	112%	112%
<b>Nichols Pl</b>	Reserved Bays	Actual Income	38	\$28,000	\$28,000	\$ 29,352	\$ 29,352
	Casual Bays	Actual Income	105	\$35,060	\$35,060	\$ 34,673	\$ 34,673
	% of Potential Income			107%	107%	111%	111%
<b>Chinatown</b>	Reserved Bays	Actual Income	64	\$74,836	\$74,836	\$ 91,918	\$ 91,918
	Casual Bays	Actual Income	425	\$105,468	\$105,468	\$ 101,404	\$ 101,404
	% of Potential Income			60%	60%	64%	64%
<b>Darwin Oval</b>	Reserved Bays	Actual Income	20	\$22,909	\$22,909	\$ 23,409	\$ 23,409
	Casual Bays	Actual Income	52	\$17,073	\$17,073	\$ 17,431	\$ 17,431
	% of Potential Income			105%	105%	110%	110%
<b>Stott Ln</b>	Reserved Bays	Actual Income	25	\$21,636	\$21,636	\$ 33,091	\$ 33,091
	Casual Bays	Actual Income		\$4,784	\$4,784	\$ -	\$ -
	% of Potential Income		21	73%	73%	0%	0%
<b>Woods St</b>	Casual Bays	Actual Income	55	\$5,029	\$5,029	\$ 3,609	\$ 3,609
	% of Potential Income			48%	48%	36%	36%
<b>Civic Ctr</b>	Reserved Bays	Actual Income	62	\$15,099	\$15,099	\$ 14,235	\$ 14,235
<b>Mitchell St</b>	Casual Bays	Actual Income	38	\$7,164	\$7,164	\$ 7,619	\$ 7,619
	% of Potential Income			100%	100%	109%	109%
<b>Total</b>	Reserved Bays	Actual Income	357	\$397,845	\$ 397,845	\$ 508,822	\$ 508,822
	Casual Bays	Actual Income	1712	\$521,399	\$521,399	\$ 498,342	\$ 498,342
	% of Potential Income			80%	80%	89%	22%
<b>GRAND TOTAL</b>			<b>2069</b>	<b>\$ 919,244</b>	<b>\$ 919,244</b>	<b>\$ 1,007,164</b>	<b>\$ 1,007,164</b>

2018/19 number of reserved bays has altered compared to 2017/18, due to cancellations and movements during this period.

Table 1: Off-street car parking revenue

## CONSULTATION PROCESS

In preparing this report, the following City of Darwin officers were consulted:

- Car Park Office Administrator
- Supervisory Regulatory Services Administration

## POLICY IMPLICATIONS

Nil

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TO SEPTEMBER 2018

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### **BUDGET AND RESOURCE IMPLICATIONS**

Council's budget for on and off street parking revenue for 2018/19 is \$4.6 million.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**LIAM CARROLL**  
**MANAGER ECONOMIC**  
**DEVELOPMENT, TOURISM &**  
**INTERNATIONAL RELATIONS**

**JOSHUA SATTLER**  
**GENERAL MANAGER**  
**INNOVATION, GROWTH AND**  
**DEVELOPMENT**

For enquiries, please contact Liam Carroll on 89300559 or email:  
l.carroll@darwin.nt.gov.au.

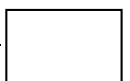
TWENTY-SIXTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 30 OCTOBER 2018

ORD10/12

**15. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

**15.1 Access & Inclusion Advisory Committee Minutes – 26 September 2018**  
(30/10/18)

*The minutes are **Attachment A**.*





**MINUTES  
ACCESS & INCLUSION  
ADVISORY COMMITTEE  
Wednesday 26 September 2018  
1.30pm – 3.00pm**

Casuarina Library Meeting Room, Bradshaw Terrace

**1. PRESENT**

**Members**

Cassandra Jevdenijevic	Community Representative
Liz Reid	Community Representative
Sheree Scott	Specialist Representative, Building Services Advisory
Susan Burns	Specialist Representative, National Disability Services NT
Bernie Ingram	Specialist Representative, Passenger Transport

**City of Darwin Staff**

Nik Kleine	Executive Manager Capital Works and Waste
Ron Quinn	Manager Infrastructure Maintenance
Tania Sellers	Acting Manager Vibrant Communities
Elizabeth Szegedi	Vibrant Communities Program Support Officer

**Observer/Guest**

Penny Hart	Committee Administrator, City of Darwin
Alderman Andrew Arthur	City of Darwin

**2. APOLOGIES**

Deborah Bampton	Chairperson, Community Representative
Sue Shearer	Specialist Representative, COTA NT
Lynne Strathie	Deputy Chairperson, Community Representative
Kyle Adams	Community Representative
Nathan Alum	Community Representative
Nexhmije Shala	Community Inclusion Coordinator
Alderman Peter Pangquee	City of Darwin
Alderman Emma Young	City of Darwin (Alternate)

Apologies noted and quorum reached at five members. Meeting chaired by Susan Burns.

**3. DECLARATION OF INTEREST IN ANY ITEMS ON THE AGENDA**

Nil

**4. ACCEPTANCE OF PREVIOUS MINUTES - 25/07/2018 & 23/05/2018**

The minutes of 25/7/2018 incorrectly listed the wrong Aldermen and also a member. The committee noted the minutes should have showed Alderman Peter Pangquee, Alderman Emma Young and member Susan Burns as present.

The minutes of the meeting of the 25/07/2018 & 23/05/2018 were then received and noted.

Accepted Cassie Jevdenijevic, Seconded Alderman Andrew Arthur, carried.

## 5. BUSINESS ARISING FROM PREVIOUS MINUTES

25 July 2018

### 5.1 PDF Version of Community Services Directory

Tania Sellers gave an update on Council's online Community Services Directory. Currently only one entry at a time can be printed. Sections or the entire directory is unable to print. The directory is due to be evaluated. During this process other directories, such as NTCOSS directory will be investigated.

Liz Reid raised that an entry was linked to disability field and was not relevant to that field. Prior to publishing online, entries need to be assessed that they are in the correct field.

The Access and Inclusion Advisory Committee would like to be consulted with the upgrade of the online Community Services Directory.

<b>ACTION</b>	Check if an audio version of the directory is available. Follow up with Council's Media Team to see if Council's website is WCP3 capability.
---------------	--

### 5.2 Accessible parking

Accessible parking bays were identified on Wood Street/Knuckey Street outside Starlight. Cost for accessible ramp is \$10,500. Manager Capital Works and Waste will consult with immediate businesses.

Nik Kleine discussed improving the accessibility of Fanny Bay Shopping Centre with an accessible parking bay.

Action remains outstanding for Botanic Gardens pathway – access issues when events are being held.

<b>ACTION</b>	Manager Capital Works and Waste will consult with immediate business regarding installing accessible ramp in a parking bay on Woods Street.
<b>ACTION</b>	Manager Capital Works and Waste to provide a plan for accessible parking bay for Fanny Bay Shopping Centre to the next Committee meeting.
<b>ACTION</b>	Manager Capital Works and Waste to do a community consultation to survey Fanny Bay Shopping Centre.
<b>ACTION</b>	Deb and Susan to draft a letter to Brian Harty of NTG on the current status of the Botanic Gardens pathway.

23 May 2018

### 5.3 Presentation from Department of Infrastructure Planning and Logistics

Completed no further action.

**5.4 Cavenagh Street accessibility**

<b>ACTION</b>	Obtain clarification from Tahlia Joy (accessible bays, spoonlips).
---------------	--

**5.5 Membership terms for three community representatives**

Three nominations received – Deb Bampton, Lynne Strathie, Cassie Jevdenijevic. Membership term until 30 June 2019. This is to have all advisory committees aligned the same.

<b>ACTION</b>	Access and Inclusion Advisory Committee to provide ideas for recruiting new members. Promote through social media – Instagram, twitter, and community noticeboards.
---------------	--

**5.6 Taxi Subsidy Scheme**

Consultation to review. Make the service in program. Consulting all over Australia.

<b>ACTION</b>	A letter to NTG Taxi Subsidy Scheme department to be written on behalf of AIAC requesting information and advocating for a more appropriate platform of accessing individual account data.
---------------	--

**5.7 Passenger transport bus shelters, water bubblers/fountains**

NT Government not in a position, cost prohibited. Funding focussed on tactile etc.

**5.8 Beach access for people using wheelchairs and other mobility equipment**

Community unable to access the beach area.  
Susan Burns spoke with NT Major Events and gave them examples. Three elements to Mindil: City of Darwin, NTG and Traditional Owners.

<b>ACTION</b>	Ongoing
---------------	---------

**5.9 Water Park development, accessible elements**

<b>ACTION</b>	Community Inclusion Coordinator to follow up and update at the next meeting.
---------------	--

**6. GENERAL BUSINESS****6.1 Access and Inclusion Five Year Strategy development**

Strategy has been circulated to the Committee.

Susan Burns raised that the strategy is for 5 years not 4 years as state at the front of the draft copy. The committee comment that the draft did not include mental or sensory issues and the language used doesn't seem easy to read and not inclusive.

The plan is only in draft, when it is finalised then it will be developed into a format that is inclusive with photos.

<b>ACTION</b>	Send through a word version of the strategy to the Access and Inclusion Advisory Committee.
<b>ACTION</b>	Organise a sub group to meet and discuss the Access and Inclusion draft plan.
<b>ACTION</b>	Access and Inclusions Advisory Committee to provide feedback by 31 October 2018.

## 7. MEMBERS UPDATE

Tania Sellers

- Flagged the need to nominate the Chairperson for the next meeting.
- Provide information on the current community consultation on the signage code.

<b>ACTION</b>	Send through the link for the signage.
---------------	--

Susan Burns

- National Disability Service (NDS) – NT Inclusion Festival
- 13 October Disability Awards. Send out flyer.
- ‘Everyone can Play’ NSW Government will have all playgrounds accessible for all.

Sheree Scott

- Accessible Housing Forum on 1 November 2018. Link to be sent through.

Bernie Ingram

- Ubers, 6 month review, taxis, Minis buses commenced in August 2018 – Darwin and Alice Springs. The results were positive.
- Review for Disabled Standards for Accessible Transports, buses, railway. Comments open until 30 November 2018.

Liz Reid

- Put together a response to transport.
- Taxi charging extra (\$20) for placing wheelchair in taxi.

## 8. ANY OTHER BUSINESS

## 9. NEXT MEETING

Wednesday 21 November 2018

All meetings are from 1.30pm to 3.00pm at the Casuarina Library Meeting Room.

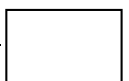


TWENTY-SIXTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 30 OCTOBER 2018

ORD10/13

**15.2 Youth Advisory Committee Minutes – 4 October 2018**  
(30/10/18)

*The minutes are **Attachment B**.*





## YAC MINUTES

Thursday 4 October 2018  
5.30pm – 7.30pm  
City Library Hub

### 1. MEETING OPENED

The meeting of the Youth Advisory Committee was opened at 5.40pm by Sau-Ching.

### 2. PRESENT

Alderman Robin Knox	Elected Member
Lisa Burnett	Acting Coordinator Youth Engagement
Sau-Ching Leung	YAC Member
Emmanuel Khemis	YAC Member
Jane Alia	YAC Member
Andy Leung	YAC Member
Emmanuel Khemis	YAC Member
Kyaw Niang John Yusuf	YAC Member

### APOLOGIES

Lisa Dillon	YAC Member
Zakelli Xie	YAC Member
Emily Ford	YAC Member

### WELCOME OBSERVERS AND GUESTS

Nil

### 3. MINUTES OF PREVIOUS MEETING

The minutes of the 5 July 2018 meeting were accepted as a true and accurate record by the following members, with the following change to be made:

Remove the ACTION at 4.3 Action for Change Fundraiser - as Community Committee Project Funding was discontinued so no contribution was available.

Sau-Ching (Moved), Emmanuel Khemis (Seconded)

Note: quorum was not reached at August 2018 meeting and September 2018 meeting was cancelled so there were no minutes from either of those meetings

Minutes Youth Advisory Committee Meeting 4 October 2018

#### 4. RETIRING MEMBERS

YAC members acknowledge the contributions of both Rebecca Jennings and Kailey Coble who both played key roles in organising the Quiz for Dili, 2017 and 2018 respectively.

Members discussed recruiting new members. There was strong interest in building connections with international students. The recruitment marketing campaign will seek to reach that particular cohort as well as other young people in Darwin.

<b>ACTION</b>	Letters of thanks to Rebecca and Kailey acknowledging their contributions while members of YAC.
---------------	---

#### 5. BUSINESS ARISING FROM PREVIOUS MINUTES

##### 5.1 Youth Charter

Final draft of Youth Charter was presented for approval. YAC members approved and acknowledge that it is ready for presentation to Council.

<b>ACTION</b>	Youth Charter to be provided to the Comms team for approval after which the charter will be presented to Council for endorsement.
---------------	---

##### 5.2 National Student Leadership Form

Jane presented her experience at the National Student Leadership Forum. Jane encourages Council to continue to support this opportunity as it was such a rich and rewarding experience. Jane's report will be forthcoming.

##### 5.3 Terms of Reference Review

Members reviewed YAC's Terms of Reference.

<b>ACTION</b>	A draft of proposed changes to be provided to YAC at the November meeting for review.
---------------	---

##### 5.4 Council Advisory Committee Protocols Review

Members were made aware that a review of advisory committees is currently being undertaken to ensure consistency in processes.

Members discussed whether they wish to keep meeting monthly, or reduce the frequency of meetings.

Minutes Youth Advisory Committee Meeting 4 October 2018

Members noted that moving to quarterly will reduce the opportunities for consultations to take place as well as creating delays with decision making on key projects. The consensus was to continue meeting monthly.

### **5.5 Volunteering Project**

Members were asked to provide ideas for YAC to volunteer in the community, these included:

- Facilitating workshops to build skills in that area
- Assisting with a church program that provides food and activities to children and young people in Batchelor
- Gardening or painting for people in need
- Help elderly people with gardening during wet season
- Helping at the HPA recycling shop
- Supporting an exercise program for people with intellectual disability
- MCNT Homework Club at Sanderson
- See what's available via Volunteering SA-NT

### **5.6 Engage Darwin**

Officer drew members' attention to current opportunities for civic participation and feedback via Engage Darwin.

## **6. GENERAL BUSINESS**

### **6.1 Professional Development Opportunities**

Notified members of upcoming talk "Inspiring Future Innovators" at Casuarina Library, Friday 12 October.

## **7. MEETING CLOSED**

7.30pm

### **Next YAC meeting scheduled:**

5.30pm – 7.30pm, Thursday 1 November 2018  
Library Hub, City of Darwin Civic Centre

Contact Person:

Lisa Burnett

Acting Coordinator Youth Engagement

08 8930 0403

0478 479 845

TWENTY-SIXTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 30 OCTOBER 2018

ORD10/14

**16. REPORTS OF REPRESENTATIVES**

**17. QUESTIONS BY MEMBERS**

**18. GENERAL BUSINESS**

**19. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

Common No. 2695130

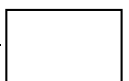
THAT the next Ordinary Meeting of Council be held on Tuesday, 13 November 2018, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

**20. CLOSURE OF MEETING TO THE PUBLIC**

Common No. 2695131

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

**21. ADJOURNMENT OF MEETING AND MEDIA LIAISON**





# **PREVIOUS MINUTES**

## **OPEN**

**Ordinary Council Meeting**

**9 October 2018**



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/1

**CITY OF DARWIN**

MINUTES OF THE TWENTY-FIFTH ORDINARY COUNCIL MEETING OF THE TWENTY-SECOND COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, HARRY CHAN AVENUE ON TUESDAY, 9 OCTOBER 2018 COMMENCING AT 5.34PM.

MEMBERS: The Right Worshipful, Lord Mayor, K Vatskalis, (Chair); Member A J Arthur; Member J Bouhoris; Member S Cullen; Member J A Glover; Member G J Haslett; Member R M Knox; Member G Lambrinidis; Member S J Niblock; Member M Palmer; Member P Pangquee; Member R Want de Rowe; Member E L Young.

OFFICERS: Chief Executive Officer, Mr S Waters; Chief of Staff, Ms M Reiter; Chief Operating Officer, Mr C Potter; General Manager Innovation, Growth and Development Services, Mr J Sattler; Acting General Manager Engineering and City Services, Mr N Kleine; Acting General Manager Community and Regulatory Services, Mr M Grassmayr; Communications and Public Relations Officer, Ms P Hopson; Committee Administrator, Mrs P Hart.

APOLOGY: Member S J Niblock; Member R Want de Rowe.

MEDIA: NT News, Mr Will Zwar; Channel 9, Ms Melissa Mackay.

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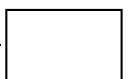
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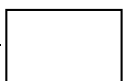
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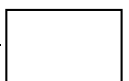
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TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/4

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. THE LORD'S PRAYER**

**3. MEETING DECLARED OPEN**

The Chair declared the meeting open at 5.34pm.

**4. APOLOGIES AND LEAVE OF ABSENCE**

Common No. 2695036

**4.1 Apologies**

(Young/Bouhoris)

THAT the apology from Member R Want de Rowe be received.

DECISION NO.22\1123 (09/10/18) Carried

**4.2 Leave of Absence Granted**

(Arthur/Knox)

THAT it be noted Member S J Niblock is an apology due to a Leave of Absence previously granted on 25 September 2018 for the period 1 to 12 October 2018.

DECISION NO.22\1124 (09/10/18) Carried

**4.3 Leave of Absence Requested**

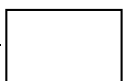
(Bouhoris/Glover)

A. THAT a Leave of Absence be granted for Member M Palmer for the period 15 to 21 November 2018.

B. THAT a Leave of Absence be granted for Member E L Young for the period 2 to 5 November 2018.

C. THAT a Leave of Absence be granted for Member A Arthur for the period 6 to 11 November 2018.

DECISION NO.22\1125 (09/10/18) Carried



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/5

**5. ELECTRONIC MEETING ATTENDANCE**  
Common No. 2221428

**5.1 Electronic Meeting Attendance Granted**

Nil

**5.2 Electronic Meeting Attendance Requested**

Nil

**6. DECLARATION OF INTEREST OF MEMBERS AND STAFF**  
Common No. 2752228

**6.1 Declaration of Interest by Members**

Nil

**6.2 Declaration of Interest by Staff**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S**  
Common No. 1955119

**7.1 Confirmation of the Previous Ordinary Council Meeting**

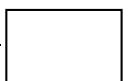
(Young/Cullen)

THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 25 September 2018, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.22\1126

(09/10/18)

Carried



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/6

## 7.2 Confirmation of the Previous Confidential Ordinary Council Meeting

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.*

(Young/Bouhoris)

- A. THAT the tabled minutes of the previous Confidential Ordinary Council Meeting held on Tuesday, 25 September 2018 be received and confirmed as a true and correct record of the proceedings of that meeting.
- B. THAT this decision be moved into Open.

DECISION NO.22\1127 (09/10/18) Carried

## 7.3 Business Arising

Nil

## 8. LORD MAYORAL MINUTE

### 8.1 Stage 2 – Parap Pool Common No. 2918032

(Lord Mayor/Bouhoris)

THAT Council authorise the Chief Executive Officer to commence discussions with the Northern Territory Government in jointly scoping and commencing the Stage 2 redevelopment of Parap Pool inclusive of a Toddler Pool, and new facilities for Parap Family Centre and for the Parap Preschool.

DECISION NO.22\1128 (09/10/18) Carried

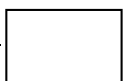
ACTION: ACTING GENERAL MANAGER COMMUNITY

## 9. DEPUTATIONS AND BRIEFINGS

Nil

## 10. PUBLIC QUESTION TIME

Nil



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/7

**11. CONFIDENTIAL ITEMS**  
Common No. 1944604

**11.1 Closure to the Public for Confidential Items**

(Young/Knox)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Confidential Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C23.1	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person
C26	8(c)(iv)	information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person

DECISION NO.22\1129

(09/10/18)

Carried

**11.2 Moving Open Items Into Confidential**

Nil

**11.3 Moving Confidential Items Into Open**

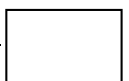
Nil

**12. PETITIONS**

Nil

**13. NOTICE(S) OF MOTION**

Nil



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/8

**14.1 OFFICERS REPORTS (ACTION REQUIRED)**

**14.1.1 2017/18 Community Satisfaction Survey**

Report No. 18CP0093 VG:ks (09/10/18) Common No. 3296637

(Haslett/Young)

- A. THAT Report Number 18CP0093 VG:ks entitled 2017/18 Community Satisfaction Survey, be received and noted.
- B. THAT Council publish the 2017/18 Community Satisfaction Survey results on the City of Darwin website to inform the community of the outcome and to communicate an improvement strategy.

DECISION NO.22\1130 (09/10/18)

Carried unanimously

ACTION: MANAGER STRATEGY & OUTCOMES  
NOTE: CHIEF OF STAFF

**14.1.2 Darwin City Centre Master Plan**

Report No. 18CF0090 CR:hd (09/10/18) Common No. 2116605

(Haslett/Knox)

- A. THAT Report Number 18CF0090 CR:hd entitled Darwin City Centre Master Plan, be received and noted.
- B. THAT a workshop be held to discuss renewing and reviving the Darwin City Centre Master Plan.

DECISION NO.22\1131 (09/10/18)

Carried unanimously

ACTION: MANAGER CITY PLANNING  
NOTE: GENERAL MANAGER INNOVATION

**14.1.3 Review of Petitions to Council**

Report No. 18CE0029 MR:ph (09/10/18) Common No. 2221528

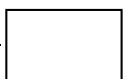
(Young/Knox)

- A. THAT Report Number 18CE0029 MR:ph entitled Review of Petitions to Council, be received and noted.
- B. THAT Council endorse the drafting instructions outlined in **Attachment A** to Report Number 18CE0029 MR:ph entitled Review of Petitions to Council.

DECISION NO.22\1132 (09/10/18)

Carried unanimously

ACTION: COMMITTEE ADMINISTRATOR  
NOTE: CHIEF OF STAFF



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/9

**14.1.4 Animal Management – Whole of Community Education Program**

Report No. 18CE0040 SW:jg (09/10/18) Common No. 3910261

(Glover/Knox)

- A. THAT Report Number 18CE0040 SW:jg entitled Animal Management – Whole of Community Education Program, be received and noted.
- B. THAT Council commence a whole of community education program specifically pertaining to animal management and that furthermore the education program include enhanced suburban compliance activity by City of Darwin Council Rangers

DECISION NO.22\1133 (09/10/18) Carried unanimously

ACTION: CHIEF EXECUTIVE OFFICER

**14.1.5 Outgoing Executive Leadership Team - Acknowledgement**

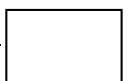
Report No. 18CE0039 SW:jg (09/10/18) Common No. 3907664

(Lord Mayor/Bouhoris)

- A. THAT Report Number 18CE0039 SW:jg entitled Outgoing Executive Leadership Team - Acknowledgement, be received and noted.
- B. THAT Council acknowledge and thank current and former staff that have acted in executive leadership positions over the past 7 months.

DECISION NO.22\1134 (09/10/18) Carried unanimously

ACTION: CHIEF EXECUTIVE OFFICER



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/10

**14.1.6 Review of City of Darwin Policy No. 47 - Regulatory Miscellaneous**

Report No. 18CL0085 MG:kl (09/10/18) Common No. 3568780

(Knox/Young)

- A. THAT Report Number 18CL0085 MG:kl entitled Review of City of Darwin Policy No. 47 - Regulatory Miscellaneous, be received and noted.
- B. THAT Council rescind the current City of Darwin Policy No. 047 – Regulatory Miscellaneous at **Attachment A** to Report Number 18CL0085 MG:kl entitled Review of Policy 047 – Regulatory Miscellaneous.
- C. THAT Council adopt the revised City of Darwin Policy No. 047 – Regulatory Miscellaneous at **Attachment B** to Report Number 18CL0085 MG:kl entitled Review of Policy 047 – Regulatory Miscellaneous.

DECISION NO.22\1135 (09/10/18)

Carried unanimously

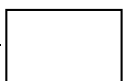
ACTION: MANAGER STRATEGY  
NOTE: ACTING GENERAL MANAGER COMMUNITY

**14.2 OFFICERS REPORTS (RECEIVE & NOTE)**

Nil

**15. INFORMATION ITEMS AND CORRESPONDENCE RECEIVED**

Nil





TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/11

**16. REPORTS OF REPRESENTATIVES**

Common No. 1735503

(Lambrinidis/Arthur)

THAT the following Reports of Representatives be received and noted.

DECISION NO.22\1136 (09/10/18) Carried

**16.1 Youth Advisory Committee**

Member R M Knox reported on her attendance at the Youth Advisory Committee meeting in October 2018. She noted that the members are going to workshop what benefit the committee can provide to Council.

**16.2 Kalymnos**

Member G Lambrinidis reported on his visit to Kalymnos with the Chair of the Kalymnos Sister City Subcommittee. They presented the sister city coordinator with a letter from the Lord Mayor and visited the council chambers.

**17. QUESTIONS BY MEMBERS**

(Knox/Glover)

THAT the following Questions by Members be received and noted.

DECISION NO.22\1137 (09/10/18) Carried

**17.1 Footpaths and Road Safety around Jingili School**

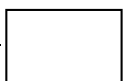
Common No. 3503489

Member R M Knox noted that she had met with representatives from Jingili School. The school have raised road safety issues related to the preschool. Member Knox requested that these issues be followed up.

Member Knox further requested whether a path can be installed beside Jingili Oval to connect the side entrance of the school to the existing council path.

*The Chief Operating Officer took the questions on notice.*

ACTION: CHIEF OPERATING OFFICER



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/12

**18. GENERAL BUSINESS**

**18.1 Sulawesi, Indonesia**

(Glover/Lord Mayor)

- A. THAT Council extend its deepest sympathy to our neighbours in Sulawesi, Indonesia, following the horrible earthquake and tsunami that resulted in more than 1,000 deaths and 70,000 people displaced from their homes.
- B. THAT Council donate \$5,000 to the Red Cross to assist with the recovery effort and signify Council's solidarity with Sulawesi.

DECISION NO.22\1138 (09/10/18)

Carried unanimously

ACTION: CHIEF OF STAFF

**18.2 Acting Deputy Lord Mayor – 6-11 November 2018**

Common No. 375173

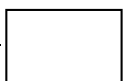
(Knox/Lord Mayor)

THAT in accordance with Part 4.3 of the Local Government Act, Alderman G J Haslett be appointed as Acting Deputy Lord Mayor for the period of 6 to 11 November 2018.

DECISION NO.22\1139 (09/10/18)

Carried unanimously

ACTION: COMMITTEE ADMINISTRATOR



TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/13

**18.3 Streetscape Beautification**  
Common No. 3913452

*With the consent of the Council, the Decisions arising from this item were moved from the Confidential Section into the Open Section of the Minutes.*

(Palmer/Lord Mayor)

- A. THAT Council agree in principle to a program of streetscape beautification.
- B. THAT Council form a committee of 4 Aldermen (one from each Ward), the Lord Mayor and the Chief Executive Officer, tasked with recommending priorities for the streetscape beautification program and to further recommend landscaping specifications.
- C. THAT a report be brought back to Council at the meeting scheduled for 30 October 2018.
- D. THAT this decision be moved into Open.

DECISION NO.22\1140 (09/10/18) Carried unanimously

ACTION: CHIEF OPERATING OFFICER

**19. DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**  
Common No. 2695130

(Glover/Bouhoris)

THAT the next Ordinary Meeting of Council be held on Tuesday, 30 October 2018, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

DECISION NO.22\1141 (09/10/18) Carried

**20. CLOSURE OF MEETING TO THE PUBLIC**  
Common No. 2695131

(Lord Mayor/Lambrinidis)

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

DECISION NO.22\1142 (09/10/18) Carried

TWENTY-FIFTH ORDINARY COUNCIL MEETING – OPEN SECTION  
TUESDAY, 9 OCTOBER 2018

ORD10/14

**21. ADJOURNMENT OF MEETING AND MEDIA LIAISON**  
Common No. 2695132

(Lord Mayor/Lambrinidis)

THAT the meeting be adjourned at 6.15pm for 15 minutes to enable the Media to liaise with the Lord Mayor.

DECISION NO.22\1143 (09/10/18) Carried

*The meeting moved to the Confidential Section at 6.30pm.*

**THE RIGHT WORSHIPFUL, LORD  
MAYOR, K VATSKALIS (CHAIR) –  
ORDINARY COUNCIL MEETING –  
TUESDAY, 9 OCTOBER 2018**

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**Confirmed On:** **Tuesday, 30 October 2018**

**Chair:** \_\_\_\_\_

