

# AGENDA

# Ordinary Council Meeting Tuesday, 30 July 2019

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 30 July 2019

Time: 5:30pm

Location: Casuarina Library 17 Bradshaw Terrace Casuarina

> Scott Waters Chief Executive Officer

## **ORDINARY COUNCIL MEMBERS**

The Right Worshipful, the Lord Mayor Kon Vatskalis (Chair) Alderman Andrew Arthur Alderman Jimmy Bouhoris Alderman Sherry Cullen Alderman Gary Haslett Alderman Gary Haslett Alderman Robin Knox Alderman George Lambrinidis Alderman Simon Niblock Alderman Mick Palmer Alderman Peter Pangquee Alderman Rebecca Want de Rowe Alderman Emma Young

## OFFICERS

Chief Executive Officer, Scott Waters General Manager Innovation Growth & Development Services, Joshua Sattler General Manager Community & Regulatory Services, Polly Banks General Manager Corporate and Procurement Services, Chris Potter General Manager Government Relations & External Affairs, Melissa Reiter General Manager Engineering & City Services, Ron Grinsell Acting Coordinator Governance, Caitlyn Moulds

## WEBCASTING DISCLAIMER

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## GUESTS

Representatives from the Walk and Wheel Steering Group will be in attendance from 5.30pm to present to Council on their activities.

## **Order Of Business**

| 1  | Ackno   | wledgement of Country   | 5  |
|----|---------|---|----|
| 2  | The Lo  | ord's Prayer  | 5  |
| 3  | Meetin  | g Declared Open   | 5  |
| 4  | Apolo   | gies and Leave of Absence   | 5  |
| 5  | Electro | onic Meeting Attendance   | 5  |
| 6  | Declar  | ation of Interest of Members and Staff  | 5  |
| 7  | Confir  | mation of Previous Minutes  | 5  |
| 8  | Matter  | s of Public Importance / Lord Mayoral Minute  | 5  |
|    | Nil     |   |    |
| 9  | Public  | Question Time   | 6  |
| 10 | Petitio | ns  | 6  |
| 11 | Deputa  | ations and Briefings  | 6  |
| 12 | Notice  | s of Motion   | 6  |
|    | Nil     |   |    |
| 13 | Office  | rs Reports  | 7  |
|    | 13.1    | Risk Management & Audit Committee - Terms of Reference                                  | 7  |
| 14 | Receiv  | e & Note Reports  | 18 |
|    | 14.1    | Quarterly On Street - Off Street parking statistics - April to June 2019                | 18 |
|    | 14.2    | MONTHLY FINANCIAL REPORT - JUNE 2019 (Interim)  | 21 |
|    | 14.3    | Minutes of the Bombing of Darwin and Military History Committee Meeting of 12 June 2019 | 32 |
| 15 | Repor   | ts of Representatives   | 37 |
| 16 | Questi  | ons by Members  | 37 |
| 17 | Gener   | al Business   | 37 |
| 18 | Date, t | ime and place of next Ordinary Council Meeting  | 37 |
| 19 | Closu   | e of Meeting to the Public  | 38 |
| 20 | Adjou   | nment of Meeting and Media Liaison  | 38 |

## 1 ACKNOWLEDGEMENT OF COUNTRY

## 2 THE LORD'S PRAYER

## 3 MEETING DECLARED OPEN

## 4 APOLOGIES AND LEAVE OF ABSENCE

## 4.1 Apologies

## 4.2 Leave of Absence Granted

- A. THAT it be noted Alderman Jimmy Bouhoris is an apology due to a Leave of Absence previously granted for the period 26 June to 11 August 2019.
- B. THAT it be noted Alderman Sherry Cullen is an apology due to a Leave of Absence previously granted for the period 13 July to 21 August 2019.
- C. THAT it be noted Alderman George Lambrinidis is an apology due to a Leave of Absence previously granted for the period 27 July to 11 October 2019.

## 4.3 Leave of Absence Requested

## 5 ELECTRONIC MEETING ATTENDANCE

## 5.1 Electronic Meeting Attendance Granted

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 21\0009 – 15/04/12, the following member(s) was granted permission for Electronic Meeting Attendance at this the Twenty-Eighth Ordinary Council Meeting held on Tuesday, 27 November 2018:

• Alderman Sherry Cullen

## 5.2 Electronic Meeting Attendance Requested

## 6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

## 7 CONFIRMATION OF PREVIOUS MINUTES

Ordinary Ordinary Council Meeting - 16 July 2019

## 8 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE

Nil

## 9 PUBLIC QUESTION TIME

## 10 PETITIONS

- 11 DEPUTATIONS AND BRIEFINGS
- 11.1 Walk and Wheel Steering Group

Representatives from the Walk and Wheel Streering Group will be in attendance from 5.30pm to present to the Council on their activities.

## 12 NOTICES OF MOTION

Nil

## 13 OFFICERS REPORTS

| Common No.:  | 3527705   |
|--------------|---|
| Author:      | General Manager Corporate & Procurement Services        |
| Authoriser:  | General Manager Government Relations & External Affairs |
| Attachments: | 1. RMAC TOR - proposed amendments July 2019             |

## SUMMARY

The purpose of this report is for Council to adopt the Risk Management & Audit Committee Terms of Reference

## RECOMMENDATIONS

- 1. THAT the report be received and noted.
- 2. THAT Council adopts the Risk Management & Audit Committee Terms of Reference as provided at **Attachment 1.**
- 3. THAT Council increases the number of external Committee Members on the Committee from two (2) to three (3).

## **KEY ISSUES**

- The Risk Management & Audit Committee is currently appointed as an Advisory Committee of Council.
- The Terms of Reference were last reviewed and adopted in April 2018.
- Following the resignation of the Independent Chair of the Committee and with the other Community Members' tenure ceasing, an Expression of Interest for new Community Members was called in May 2019.
- Interviews for a new Independent Chair and Community Members took place on 24<sup>th</sup> and 31<sup>st</sup> July 2019 and appointment is currently being finalised.
- Currently, the Committee has two Elected Members and two Community Members. Best practice, as observed in other jurisdictions, indicates a majority of independent members on the Audit Committee.
- In the amended Terms of Reference it is recommended that three Community Members are appointed, one of which is the Independent Chair.

## BACKGROUND

Council last reviewed the Terms of Reference and delegations for the Risk Management & Audit Committee in April 2018.

The Terms of Reference are not due to be reviewed again until April 2020 and a more comprehensive review will need to take place once the Local Government Act has been amended and it is clearer what the proposed changes and implications are for Audit Committees.

In the interim, some minor changes are proposed to reflect the recent changes in the Committee structure of Council.

In addition, as the Committee is currently going through a recruitment process for Community Members it was felt opportune to consider an increase in the number of Community Members from two to three, based on a best practice approach.

## DISCUSSION

The current Risk Management & Audit Committee Terms of Reference were last adopted in April 2018. The revised Terms of Reference and a tracked changed copy are provided in **Attachment 1**.

It is recommended to increase the number of Community Members from two to three in addition to making some minor amendments to reflect recent changes in the Council's Committee structure.

## STRATEGIC ENVIRONMENT

The issues addressed in this Report are in accordance with the following Goals/Strategies as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':

## Goal

6 Governance Framework

Outcome 6.4 Accountability

Key Strategies

## LEGISLATIVE/POLICY

The Terms of Reference and this report are consistent with the principles for Committees as outlined in Policy 043 – Meetings, Meeting Procedures and Committees.

## CONSULTATION

## Internal

In preparing this report, the following City of Darwin officers were consulted:

- Chief Executive Officer
- Risk Management & Audit Committee

#### External

Nil

#### **BUDGET/RESOURCE IMPLICATIONS**

There are minor budget implications as a result of adopting the revised Terms of Reference, should a third Community Member be appointed.

Council provides an annual operational budget for the management of matters considered by the Risk Management & Audit Committee.

#### RISK

Part 5.2 (Sections 54 and 55) of the Local Government Act enables Council to establish Committees which may be Executive or Advisory in nature.

Section 10(3) of the Local Government (Accounting) Regulations requires Council to establish an Audit Committee to monitor compliance with the proper standards of financial management, the Local Government (Accounting) Regulations and Accounting Standards. The Chairperson of the Audit Committee must not be a member of Council or a member of the Council's staff.

The Department of Local Government and Community Services General Instruction No. 3 Audit Committees states as follows:

Audit committees are an independent advisory body which plays a central role in independently reviewing a council's internal control processes to provide councillors with a level of assurance on the effectiveness of the council's financial and corporate governance practices and compliance with legislative and regulatory requirements. An audit committee has no authority to act independently of council and can only act in areas covered by their charter and within their terms of reference.

The Terms of Reference for the Risk Management & Audit Committee adhere to these legislative requirements.

In addition, City of Darwin's Risk Management & Audit Committee monitors the performance of Council's risk management framework, including strategic and operational risk assessments and the adequacy of the internal control policies, practices and procedures established to manage identified risk.

## LEGAL

Nil

## **ARTS, CULTURE & ENVIRONMENT**

Nil



## RISK MANAGEMENT AND AUDIT COMMITTEE TERMS OF REFERENCE

## 1. ESTABLISHMENT

The Risk Management and Audit Committee (the Committee) is established as an Advisory Committee to the City of Darwin (Council) in accordance with the Local Government Act Part 5.2, and section 10(3) of the Local Government (Accounting) Regulations.

## 2. OBJECTIVE

The Committee provides independent assurance and assistance to the Council and the Chief Executive Officer on:

- Council's risk, control and compliance frameworks
- Council's external accountability responsibilities as prescribed in the Local Government Act and Accounting Regulations

## 3. AUTHORITY

With consideration of legal and confidentiality implications, the Committee is authorised, within the capacity of its role and responsibilities, to:

- obtain any information it requires from any member of staff and/or external party
- discuss any matters with the external auditor, or other external parties
- request, via the Chief Executive Officer, the attendance of any member of staff at committee meetings
- obtain external legal or other professional advice, as considered necessary to meet its responsibilities

#### 4. KEY RESPONSIBILITIES

The Committee will undertake the following key responsibilities and functions:

- monitor the performance of Council's risk management framework, including strategic and operational risk assessments
- monitor the adequacy of the internal control policies, practices and procedures established to manage identified risk
- oversee the internal audit function including development of audit programs with reference to the Council's risk assessment, the conduct of internal audits by appropriately qualified personnel, the monitoring of audit outcomes, management responses, and the implementation of recommendations
- review quality of annual financial statements and other public accountability documents (such as annual reports) prior to their adoption by the Council
- review management's responses to external audit recommendations and monitor implementation of the agreed recommendations
- · meet with the external and internal auditors at least once each year to

Risk Management & Audit Committee – Terms of Reference July 2019

receive direct feedback about any key risk and compliance issues, and to provide feedback about the auditor's performance

- advise the Council about the appointment of external auditors
- assess the adequacy of audit scope and coverage

The Committee will fulfill these responsibilities by:

- following up of issues arising from internal and external audits;
- managing the outstanding and completed audit issues registers; and
- receiving, providing advice and oversight of Council's strategic and operational risk assessments.

#### 5. MEMBERS AND TENURE

The Committee will comprise:

- two (2) Elected Members of Council;
- two-three (23) Community Members;
  - one (1) of whom should be either a CPA or a CA (the desirability being that the person holds a Public Practice)
  - the other should be qualified or have significant business experienced in the field of risk management
  - one (1) of whom is the Independent Chair of the Committee, appointed by the Council
  - Council shall appoint the two (2) Elected Members to the Committee for a two (2) year tenure
  - the Community Members shall be appointed for a term of two (2) years by Council
  - The Chief Executive Officer will attend all meetings.

#### 6. ACCESS TO STAFF AND INFORMATION

The Risk Management & Audit Committee shall have access to the necessary information to enable it to carry out its responsibilities under these Terms of Reference.

Requests for access to information are to be made to the Chief Executive Officer.

City of Darwin will ensure the appropriate management and staff are made available to attend the meeting and that management and staff cooperate fully with the Risk Management & Audit Committee.

With the approval of Council, or if within the approved budget, external experts may be consulted if considered necessary for independent advice and to assist the Risk Management & Audit Committee to carry out its duties.

Other staff may be called upon to attend when required to present reports to the Committee.

#### 7. REPORTING

Risk Management & Audit Committee – Terms of Reference July 2019

The Committee will regularly report on its operation and activities, including:

- a summary of the key issues arising from each meeting of the committee
- an annual overall assessment of Council's risk, control and compliance framework, together with a summary of the work the committee performed in conducting its responsibilities during the preceding year
- the Committee will report and make recommendations to Council's City Performance Executive Committee. The City Performance Committee will make recommendations arising out of the Risk Management & Audit Committee with or without amendments, to Council.

#### 8. MEETINGS

The Committee will meet at least four (4) times per year and a special meeting may be held to review Council's Annual Report and the annual financial statements.

A forward meeting plan, including meeting dates and agenda items, will be agreed to by the Committee each year and will address all of the Committee's responsibilities as detailed.

Three (3) voting members constitute a quorum. If the Chair is absent the members present shall elect a person to preside at the meeting. The person presiding at any meeting shall have a casting vote.

The agenda for each meeting and supporting documentation will be circulated, after approval by the Chief Executive Officer and in consultation with the Chair, at least one calendar week prior to the meeting.

The Chief Executive Officer will prepare and maintain the minutes ensuring they are signed by the Chair, distributed to each member and published on Council's website, in accordance with the Local Government Act requirements for Executive Committees.

#### 9. CONFLICTS OF INTEREST

In accordance with Section 74(1) of the Local Government Act, committee members must declare any conflicts of interest at the start of each meeting or before discussion of the relevant agenda item or topic. All details of any conflict of interests are to be minuted.

#### 10. CONFIDENTIAL AND IMPROPER USE OF INFORMATION

Committee Members will from time to time deal with confidential reports.

Section 75 of the Local Government Act outlines the penalties applicable to people who disclose confidential information acquired as a member of a Council committee.

Section 76 of the Local Government Act states that a person who makes improper use of information acquired as a member of a Council committee is guilty of an offence.

#### 11. DUE DILIGENCE AND INDUCTION

Risk Management & Audit Committee – Terms of Reference July 2019

Item 13.1 - Attachment 1

All new members of the Committee will be entitled to receive relevant information and briefings prior to, and shortly after, their appointment.

Council will provide an induction to all new members of the Committee specifically relating to Council's risk management framework and risk assessment and control monitoring programs.

#### 12. ASSESSMENT OF COMMITTEE PERFORMANCE

The Chair of the Committee and the Chief Executive Officer will initiate a review of the performance of the Committee at least once every two (2) years. The review will be on an internal assessment basis with appropriate input from the Council, Chief Executive Officer and senior staff, internal and external auditors, and any other relevant stakeholders.

#### 13. REVIEW

These Terms of Reference will be reviewed <u>at least</u> every two (2) years by the Committee. Any substantive changes will be recommended by the Committee and formally approved by Council (via the City Performance Committee).

#### 14. APPROVED

These terms of reference were approved by the Council at the meeting held on <u>30 July</u> <u>2019</u>?...

Risk Management & Audit Committee – Terms of Reference



## RISK MANAGEMENT AND AUDIT COMMITTEE TERMS OF REFERENCE

## 1. ESTABLISHMENT

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## 2. OBJECTIVE

The Committee provides independent assurance and assistance to the Council and the Chief Executive Officer on:

- Council's risk, control and compliance frameworks
- Council's external accountability responsibilities as prescribed in the Local Government Act and Accounting Regulations

## 3. AUTHORITY

With consideration of legal and confidentiality implications, the Committee is authorised, within the capacity of its role and responsibilities, to:

- obtain any information it requires from any member of staff and/or external party
- discuss any matters with the external auditor, or other external parties
- request, via the Chief Executive Officer, the attendance of any member of staff at committee meetings
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The Committee will undertake the following key responsibilities and functions:

- monitor the performance of Council's risk management framework, including strategic and operational risk assessments
- monitor the adequacy of the internal control policies, practices and procedures established to manage identified risk
- oversee the internal audit function including development of audit programs with reference to the Council's risk assessment, the conduct of internal audits by appropriately qualified personnel, the monitoring of audit outcomes, management responses, and the implementation of recommendations
- review quality of annual financial statements and other public accountability documents (such as annual reports) prior to their adoption by the Council
- review management's responses to external audit recommendations and monitor implementation of the agreed recommendations
- meet with the external and internal auditors at least once each year to receive direct feedback about any key risk and compliance issues, and to provide feedback about the auditor's performance

Risk Management & Audit Committee - Terms of Reference

- advise the Council about the appointment of external auditors
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City of Darwin will ensure the appropriate management and staff are made available to attend the meeting and that management and staff cooperate fully with the Risk Management & Audit Committee.

With the approval of Council, or if within the approved budget, external experts may be consulted if considered necessary for independent advice and to assist the Risk Management & Audit Committee to carry out its duties.

Other staff may be called upon to attend when required to present reports to the Committee.

#### 7. REPORTING

The Committee will regularly report on its operation and activities, including:

- a summary of the key issues arising from each meeting of the committee
  - an annual overall assessment of Council's risk, control and compliance framework, together with a summary of the work the committee performed in

Risk Management & Audit Committee – Terms of Reference

conducting its responsibilities during the preceding year

the Committee will report and make recommendations to Council.

#### 8. MEETINGS

The Committee will meet at least four (4) times per year and a special meeting may be held to review Council's Annual Report and the annual financial statements.

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Council will provide an induction to all new members of the Committee specifically relating to Council's risk management framework and risk assessment and control monitoring programs.

#### 12. ASSESSMENT OF COMMITTEE PERFORMANCE

The Chair of the Committee and the Chief Executive Officer will initiate a review of the performance of the Committee at least once every two (2) years. The review will be on

Risk Management & Audit Committee – Terms of Reference

an internal assessment basis with appropriate input from the Council, Chief Executive Officer and senior staff, internal and external auditors, and any other relevant stakeholders.

## 13. REVIEW

These Terms of Reference will be reviewed at least every two (2) years by the Committee. Any substantive changes will be recommended by the Committee and formally approved by Council.

#### 14. APPROVED

These terms of reference were approved by the Council at the meeting held on 30 July 2019.

Risk Management & Audit Committee - Terms of Reference

## 14 RECEIVE & NOTE REPORTS

# 14.1 QUARTERLY ON STREET - OFF STREET PARKING STATISTICS - APRIL TO JUNE 2019

| Common No.:  | 376351   |
|--------------|--|
| Author:      | Manager Economic Development & Tourism                     |
| Authoriser:  | General Manager Innovation Growth and Development Services |
| Attachments: | Nil  |

## SUMMARY

The purpose of this report is to provide statistical information for car parking in the Darwin city centre for the year ended quarter 30<sup>th</sup> June 2019.

## RECOMMENDATIONS

THAT the report entitled Quarter On Street – Off Street Parking Statistics – April to June 2019, be received and noted.

## **KEY ISSUES**

- For the year ended 30 June 2019 Council generated a total of \$4,502,539 from On and Off Street car parking, which is down 5.4% (\$254,858) on the previous financial year. This is down 10.7% from \$5.04m for the year ended 30 June 2017.
- On street revenue declined by 7.7 % (\$163,720) to \$1.95m and off street revenue declined by 3.4% (\$91,138) to \$2.55m. On street revenue is down 15% and off street down 7% compared to 2017.
- Construction works on Cavenagh Street continues to affect a loss of revenue from that area.
- Payment by mobile phone continues to grow with 46% of all payments being made through "PayStay" mobile phone app, 20% by credit card and 34% by cash for the quarter ending 30<sup>th</sup> June 2019.

## BACKGROUND

This report is presented to Council on a quarterly basis for their information.

## DISCUSSION

A total of 3856 infringements were issued in the city centre including Off Street car parks for the period April to June 2019, this figure is down 883 for the same period last year.

## ON STREET CAR PARKING

Council provides a total of 1683 On Street car parking bays across Zones A, B and C in the city centre.

For the quarter April to June 2019, Council generated a total of \$483,226 from On Street car parking down 9.2% (\$48,711) on the previous year's quarter.

Zone A decreased by \$27,803, Zone B decreased by \$11,799 and Zone C by \$9,109.

|        |                       | Number of Bays | let Quarterly<br>Income<br>April - June<br>2018/2019 | Net YTD<br>Income<br>2018/2019 | [  | Net Quarterly<br>Income<br>April - June<br>2017/2018 | Net YTD<br>Income<br>2017/2018 |
|--------|-----------------------|----------------|--|--------------------------------|----|--|--------------------------------|
| Zone A | Actual Income         | 677            | \$<br>268,889  | \$<br>1,059,179                | \$ | 296,692  | \$<br>1,204,604                |
|        | % of Potential Income |                | 32%  | 30%                            |    | 35%  | 35%                            |
| Zone B | Actual Income         | 557            | \$<br>113,174  | \$<br>467,654                  | \$ | 124,973  | \$<br>441,329                  |
|        | % of Potential Income |                | 23%  | 23%                            |    | 25%  | 22%                            |
| Zone C | Actual Income         | 449            | \$<br>101,163  | \$<br>423,812                  | \$ | 110,272  | \$<br>468,432                  |
|        | % of Potential Income |                | 55%  | 55%                            |    | 59%  | 61%                            |
| Total  | Actual Income         | 1683           | \$<br>483,226  | \$<br>1,950,645                | \$ | 531,937  | \$<br>2,114,365                |
|        | % of Potential Income |                | 32%  | 31%                            |    | 35%  | 34%                            |

## OFF STREET CAR PARKING

Council provides a total of 2106 Off Street car parking bays. For the quarter April to June 2019, Council generated a total of \$529,574 off street car parking fees which is down \$27,104 on the previous year's quarter.

|                |                       |               | Number of<br>Bays | Net Quarterly<br>Income<br>April - June<br>2018/2019 |        | Income<br>April - June |           | Income<br>April - June |         | Income<br>April - June |  | YTD Net<br>Income<br>2018/2019 |  | Net Quarterly<br>Income<br>April - June<br>2017/2018 |  | YTD Net<br>Income<br>2017/2018 |
|----------------|-----------------------|---------------|-------------------|--|--------|------------------------|-----------|------------------------|---------|------------------------|--|--------------------------------|--|--|--|--------------------------------|
| Westlane       | Reserved Bays         | Actual Income | 77                | \$ 2   | 21,818 | \$                     | 265,973   | \$                     | 32,526  | \$<br>342,175          |  |                                |  |  |  |                                |
|                | Casual Bays           | Actual Income | 360               | \$ 15  | 57,342 | \$                     | 636,882   | \$                     | 154,197 | \$<br>600,088          |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 300               |  | 80%    |                        | 78%       |                        | 89%     | 84%                    |  |                                |  |  |  |                                |
| Cavenagh St    | Reserved Bays         | Actual Income | 39                | -\$  | 1,329  | \$                     | 28,136    | -\$                    | 2,573   | \$<br>50,143           |  |                                |  |  |  |                                |
|                | Casual Bays           | Actual Income | 352               | \$ 9   | 95,313 | \$                     | 411,007   | \$                     | 109,116 | \$<br>428,084          |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 352               |  | 94%    |                        | 97%       |                        | 105%    | 101%                   |  |                                |  |  |  |                                |
| McLachlan St   | Casual Bays           | Actual Income | 86                | \$ 2   | 20,391 | \$                     | 82,178    | \$                     | 21,842  | \$<br>84,948           |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 00                |  | 82%    |                        | 79%       |                        | 86%     | 82%                    |  |                                |  |  |  |                                |
| McMinn St      | Casual Bays           | Actual Income | 234               | \$ 3   | 39,293 | \$                     | 162,349   | \$                     | 44,521  | \$<br>171,284          |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 234               |  | 96%    |                        | 95%       |                        | 105%    | 99%                    |  |                                |  |  |  |                                |
| Mitchell/Daly  | Reserved Bays         | Actual Income | 13                | \$   | -      | \$                     | 10,046    | -\$                    | 119     | \$<br>12,553           |  |                                |  |  |  |                                |
| -              | Casual Bays           | Actual Income | 05                | \$ 1   | 15,618 | \$                     | 60,968    | \$                     | 15,070  | \$<br>60,511           |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 85                |  | 105%   |                        | 98%       |                        | 106%    | 104%                   |  |                                |  |  |  |                                |
| Nichols Pl     | Reserved Bays         | Actual Income | 33                | \$   | -      | \$                     | 28,000    | \$                     | 1,007   | \$<br>28,344           |  |                                |  |  |  |                                |
|                | Casual Bays           | Actual Income | 110               | \$ 3   | 32,504 | \$                     | 133,546   | \$                     | 34,129  | \$<br>134,626          |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 110               |  | 102%   |                        | 100%      |                        | 113%    | 109%                   |  |                                |  |  |  |                                |
| Chinatown      | Reserved Bays         | Actual Income | 48                | -\$ 1  | 10,597 | \$                     | 64,457    | \$                     | 176     | \$<br>92,994           |  |                                |  |  |  |                                |
|                | Casual Bays           | Actual Income | 442               | \$ 11  | 14,089 | \$                     | 441,768   | \$                     | 104,576 | \$<br>407,771          |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 442               |  | 68%    |                        | 63%       |                        | 68%     | 65%                    |  |                                |  |  |  |                                |
| Darwin Oval    | Reserved Bays         | Actual Income | 20                | -\$  | 1,354  | \$                     | 21,555    | -\$                    | 347     | \$<br>23,062           |  |                                |  |  |  |                                |
|                | Casual Bays           | Actual Income | 52                | \$ 2   | 20,786 | \$                     | 68,663    | \$                     | 15,072  | \$<br>63,461           |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 52                |  | 138%   |                        | 109%      |                        | 99%     | 102%                   |  |                                |  |  |  |                                |
| Stott Ln       | Reserved Bays         | Actual Income | 0                 | \$   | -      | \$                     | 20,682    | \$                     | 2,306   | \$<br>35,397           |  |                                |  |  |  |                                |
|                | Casual Bays           | Actual Income |                   | \$   | -      | \$                     | 13,052    | \$                     | 4,464   | \$<br>12,875           |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 0                 |  | 0%     |                        | 54%       |                        | 76%     | 54%                    |  |                                |  |  |  |                                |
| Woods St       | Casual Bays           | Actual Income | 55                | \$   | 5,446  | \$                     | 19,057    | \$                     | 3,404   | \$<br>12,283           |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 55                |  | 57%    |                        | 47%       |                        | 35%     | 31%                    |  |                                |  |  |  |                                |
| Civic Ctr      | Reserved Bays         | Actual Income | 62                | \$ 1   | 13,176 | \$                     | 55,473    | \$                     | 12,696  | \$<br>54,158           |  |                                |  |  |  |                                |
| 96 Mitchell St | Casual Bays           | Actual Income |                   | \$   | 7,078  | \$                     | 28,102    | \$                     | 6,629   | \$<br>28,276           |  |                                |  |  |  |                                |
|                | % of Potential Income |               | 38                |  | 107%   |                        | 101%      |                        | 98%     | 103%                   |  |                                |  |  |  |                                |
| Total          | Reserved Bays         | Actual Income | 292               | \$ 2   | 21,714 | \$                     | 494,322   | \$                     | 30,961  | \$<br>626,129          |  |                                |  |  |  |                                |
|                | Casual Bays           | Actual Income | 1814              | \$ 50  | 07,860 | \$                     | 2,057,572 | \$                     | 525,717 | \$<br>2,016,903        |  |                                |  |  |  |                                |
|                | % of Potential Incom  | e             | 1014              |  | 82%    |                        | 80%       |                        | 91%     | 85%                    |  |                                |  |  |  |                                |
| GRA            | ND TOTAL              |               | 2106              | \$ 52  | 29,574 | \$                     | 2,551,894 | \$                     | 556,678 | \$<br>2,643,032        |  |                                |  |  |  |                                |

Total infringements for the financial year 2018/19 were 17,686 up 1,356 on the previous year.

## **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Car Park Office Administrator
- Supervisory Regulatory Services Administration

## IMPLICATIONS

Council's budget for On and Off Street parking income is \$4.6 million for 2018/19.

## 14.2 MONTHLY FINANCIAL REPORT - JUNE 2019 (INTERIM)

| Common No.:  | 2476534  |
|--------------|--|
| Author:      | Executive Manager Finance                        |
| Authoriser:  | General Manager Corporate & Procurement Services |
| Attachments: | 1. MONTHLY FINANCIAL REPORT - JUNE 2019          |

### SUMMARY

The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 30 June 2019 in accordance with the Local Government (Accounting) Regulations 2008.

## RECOMMENDATIONS

THAT the report entitled Monthly Financial Report – June 2019 (Interim) be received and noted.

## **KEY ISSUES**

- For the twelve months to 30 June 2019 the Council recorded an operational deficit of \$10.4 million (before capital grants and contribution). This is a positive variance to budget of \$3.4 million.
- The explanation for the significant variance to budget of Grants & Contributions Capital, is the receipt of \$14.5 million of Capital Grant funding from the Northern Territory Government in late June.
- End of year adjustments are still being processed which will change the position reported here. These would include Depreciation, Reserve transfers and other Accruals, which are currently still being updated for June 2019.
- There is no 4th Quarter Budget Review occurring.
- The monthly financial report meets Council's statutory requirements.

## BACKGROUND

Council has endorsed the format of the Monthly Financial Report. It complies with the Local Government (Accounting) Regulations 2008 in respect of monthly financial reporting.

## DISCUSSION

Significant items contributing to Councils better than budget position include;

- \$4M grant from Department of Housing & Community for Cyclone Marcus.
- Advance release of 2019/20 Operational FAA Grants.
- Increase in Rates income through growth.
- Investment income is higher than anticipated.

#### **Overall Income Statement**

The Overall Income Statement contains all sources of Council's income (revenue) and operating expenses. Items of note include;

- Operating Income streams are performing as follows: (% is based against Revised Full Year Budget)
  - o Rates 100%
  - Fees & Charges 93%
  - Waste & Recycling 99%

- Parking 97%
- Operating Grants 259%
- o Investment Interest -152%
- Property Rental / Leases 99%
- Fines & Penalties 94%
- Animal Registrations 97%
- Operating Expenses is at 102% of the total budget for the financial year.
  - The \$6M YTD Variance is caused mainly by the following:
  - End of Year Capital Adjustments -\$2.6M
  - o Cyclone Marcus expenditure costed in Emergency Services budget-\$1.9M
  - Smart Cities Unbudgeted operational spend of \$1.4M

Within the Statement of Financial Position report, the Receivables figure of \$6.7 million includes around \$2.7 million of current Rates struck.

## Municipal Plan Summary

The Municipal Plan Summary follows a similar format to the statement of cash flows, but is based on working capital rather than cash. Elected Members can also refer to the quarterly budget reviews for more detailed final information as these become available.

## Amended Budget

The amended budget column in the Overall Income Statement and Municipal Plan Summary includes projects/programs carried forward from 2017/18 into 2018/19 for completion. It also includes approved budget variations as per 1st, 2nd and 3rd Quarter Budget Reviews.

## Treasury Comment

The Investment report details all cash and investments, by institution, and provides information on interest rate returns, maturities and policy compliance. Interest earned is at a weighted average return of 2.44%. This compares well to the 90 day bank Bill Swap rate, (BBSW), of 1.21%.

As Westpac and Bank South Australia are members of the same group, staff are reviewing whether funds held by both should be combined. If so the counter party policy limit has been breached slightly, and staff will manage upcoming deposits accordingly.

Council has just over \$90 million of invested funds, most of which is either Grant monies received in advance or Reserves which are a mix of legally and internally restricted.

As per Council's Treasury Consultants June Report, the Reserve Bank of Australia, (RBA), has clearly communicated it will be reducing the cash rate further either at its July or August meeting, after reducing the cash rate by 0.25% at its June meeting. The market is pricing in additional rate cuts later in the year and relative to last month the yield curve fell by between 0.20% and 0.25% this month in all maturities (in line with the reduction in the cash rate).

The economic outlook is for lower interest rates in the short term, but these are already largely priced in by the markets. There is a possibility if the RBA does not make further rate cuts beyond July/August that interest rate markets will rebound; however, there is also an equal possibility that interest rates will continue to fall if the RBA continues to cut interest rates below 1.00%. Some factors are outside the control of domestic policy makers such as the development of the trade dispute between the US and China and its effect on global growth and increasing tensions in the Middle East.

## Accounts Receivable Report

This report details Rate receipt collection, outstanding general debtors, and performance on Rates recovery compared to the previous year. The report also includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding. Whilst there has been

success in reducing the level of historical outstanding Rates, the level of current rates outstanding is increasing.

## IMPLICATIONS

The financial report is as at 30 June 2019. This is a draft report, as year-end calculations and accruals are still being processed. In completing the report reliance is placed on a number of matters including; accuracy of budget phasing, timely receipt of financial inputs, and accruals.

## POLICY IMPLICATIONS

Nil

## **BUDGET AND RESOURCE IMPLICATIONS**

Nil

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Part 8 of the Local Government (Accounting) Regulations 2008 require that a monthly financial report is presented to Council.

Regulation 18 states:-

- 1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the Council, setting out:
- a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
- b) The forecast income and expenditure for the whole of the financial year
- 2. The report must include:
- a) Details of all cash and investments held by the Council (including money held in trust); and
- b) A statement on the debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
- c) Other information required by the Council.
- 1. If a Council does not hold a meeting in a particular month, the report is to be laid before the Council committee performing the council's financial functions for the particular month.

This report is considered to a higher level of statutory compliance as outlined above.

| ncome Statement<br>For the Period Ended 30/06/2019 |                         |                        |               |               | DAI     | RWIN         |           |              |
|--|-------------------------|------------------------|---------------|---------------|---------|--------------|-----------|--------------|
|  |                         | 20                     | 18/19         |               |         |              | 2017/     | 2018         |
|  | Full Original<br>Budget | Full Amended<br>Budget | YTD<br>Budget | YTD<br>Actual | D v FAB |              | YTD v FAB | LY<br>Actual |
|  | \$'000                  | \$'000                 | \$'000        | \$'000        | %       |              | %         | \$'000       |
| % of year elapsed                                  |                         |                        |               |               | 100%    |              |           |              |
| Income from Continuing Operations                  |                         |                        |               |               |         | Comment      |           |              |
| Rates & Annual Charges                             | 71,678                  | 71,919                 | 71,919        | 72,016        | 100%    | No issues    | 100%      | 69,26        |
| User Charges, Fees & Other                         | 24,387                  | 24,159                 | 24,159        | 22,993        | 95%     | Less Revenue | 85%       | 24,77        |
| Interest & Investment Revenue                      | 1,913                   | 1,913                  | 1,913         | 2,933         | 153%    | No issues    | 115%      | 2,48         |
| Grants & Contributions - Operating                 | 5,319                   | 3,772                  | 3,772         | 9,775         | 259%    | No issues    | 102%      | 5,73         |
| Total Income from Continuing Operations            | 103,297                 | 101,764                | 101,764       | 107,717       | 106%    |              | 97%       | 102,25       |
| Less Expenses from Continuing Operations           |                         |                        |               |               |         |              |           |              |
| Employee Costs                                     | 33,661                  | 33,618                 | 33,618        | 32,109        | 96%     | Savings      | 89%       | 31,80        |
| Borrowing Costs                                    | 790                     | 790                    | 790           | 301           | 38%     | No issues    | 67%       | 22           |
| Materials and Services                             | 48,103                  | 49,897                 | 49,897        | 54,441        | 109%    | No issues    | 86%       | 51,71        |
| Depreciation and Amortisation                      | 27,353                  | 31,318                 | 31,318        | 31,318        | 100%    | No issues    | 95%       | 22,78        |
| Total Expenses from Continuing Operations          | 109,907                 | 115,623                | 115,623       | 118,169       | 102%    |              | 89%       | 106,51       |
| Operating Result - Continuing Operations           | (6,610)                 | (13,859)               | (13,859)      | (10,451)      |         |              |           | (4,261       |
|  |                         |                        |               |               |         |              |           |              |
| Grants & Contributions - Capital                   | 10,115                  | 4,643                  | 4,643         | 20,713        | 446%    | No issues    | 93%       | 18,10        |
| Income (Loss) from Asset Disposal                  |                         |                        |               |               | _       |              | -1000%    | (223         |
| Net Operating Result For the Year                  | 3,505                   | (9,216)                | (9,216)       | 10,261        | -       |              |           | 13,62        |

#### Income Statement

Explanation of Columns: "Full Original Budget" and "Full Amended Budget" are annual amounts. YTD Actual is year to date. YTD v FAB is the % of actuals achieved against the full year amended budget.

Outlines income and operating expenses. Capital expenditure has been excluded however depreciation expense has been recognised. The net operating surplus or deficit for the reporting period is a measure of Council's financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.

Operating income: Rates are recognised at the beginning of the year hence 100% achieved. User charges, fees and other revenue is below target at 95% mainly relating to infringement income (\$68K), waste management fees (\$1.2M, partially offset by decrease in expenditure) and parking fees & charges(\$141k). Interest and and investment revenue is up due to additional interest earned on investments (\$712k) and interest on overdue rates and charges. (\$308k) Operating grants & contributions exceeded budget due to early payment of 1.9 M 2019/2020 FAA grants and a \$4M grant from Dept of Housing & Community grant award for Cyclone Marcus.

Operating expenses: Overall expenditure is slightly below budget. Employee Costs is below budget due to staff vacancies and timing of leave entitlements. Borrowing costs are below budget due to the timing of the draw down of the Public Lighting Luminare Replacement Program loans. Materials and Services are expected to increase further as EOY accruals are not yet finalised. Depreciation expense is expected to exceed budget as additional assets are capitalised for year end and depreciation for June is then run.

Capital income: \$8M Velodrome Grant, \$4.6M Urban Lights Grant, \$3M Streetscape Grant, \$1.5 M Cyclepath Grant, \$1M Activation Grant, \$1M Speed Limit Sign Grant, \$146k for Shoal Bay Solar Grant& \$315k Developer Contributions have been received. Majority of these late received monies /support will be transferred to Unspent Grant Reserves.

Manager Finance: End of year adjustments are still being processed, which will change the result. This includes depreciation and reserve transfers which currently still being updated for June.

| Statement of Cash Flows                                 |               |                    |                     | BARWIN    |
|---|---------------|--------------------|---------------------|-----------|
| For the Period Ended 30/06/2019                         |               |                    |                     |           |
|   | Full Original | 20<br>Full Amended | <u>18/19</u><br>YTD | YTD v FAB |
|   | Budget        | Budget             | Actual              | TIDVFAB   |
|   | \$'000        | \$'000             | \$'000              | %         |
| % of year elapsed                                       |               |                    |                     | 100%      |
| Funds From Operating Activities                         |               |                    |                     |           |
| Net Operating Result From Above                         | 3,505         | (9,216)            | 10.261              |           |
| Add back depreciation (not cash)                        | 27,353        | 31,318             | 31,318              |           |
| Net Funds Provided (or used in) Operating Activities    | 30,858        | 22,101             | 41,264              |           |
| Funds From Investing activities                         |               |                    |                     |           |
| Sale of Infrastructure, Property, Plant & Equipment     | 801           | 801                | 297                 | 37%       |
| Purchase of Infrastructure, Property, Plant & Equipment | (32,470)      | (36,690)           | (23,061)            | 63%       |
| Net Funds Provided (or used in) Investing Activities    | (31,669)      | (35,889)           | (22,764)            |           |
| Funds From Financing Activities                         |               |                    |                     |           |
| Proceeds from borrowings & advances                     | 3,000         | 3,000              | 3,000               | 0%        |
| Repayment of borrowings & advances                      | (422)         | (422)              | (207)               | 49%       |
| Net Funds Provided (or used in) Financing Activities    | 2,578         | 2,578              | 2,793               |           |
| Net Increase (-Decrease) in Funds Before Transfers      | 1,767         | (11,210)           | 21,293              |           |
| Transfers from (-to) Reserves                           | (1,767)       | 11,210             | 5,842               |           |
| Net Increase (-Decrease) in Funds After Transfers       |               |                    | 27,135              |           |

#### Municipal Plan Summary

Outlines This statement outlines Councils entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/nil). It groups items into operating, investing and financing and has a very close relationship to cash flows, which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments. Finally it discloses the transfers to & from cash backed reserves which are detailed in the quarterly budget review reports.

Full Amended Budget: Includes carry forwards from 2017/18 and approved budget variations as per 1st, 2nd and 3rd Quarter Budget Reviews.

Net funds provided by operating activities: Processing of End of Financial Year adjustments not yet completed and will affect the Net Funds provided.

Sale of Plant & Equipment: This appears low and is based on timing of plant sales.

Purchase of Infrastructure, property etc. This is 62% spent compared to 100% of year elpased. The same period last year 66% of the budget was spent. This is indicative of carryforwards for any incomplete projects into 2019/20,

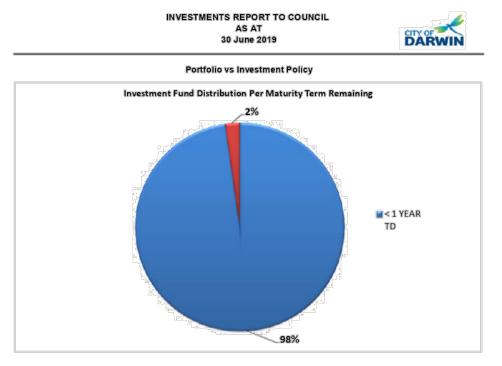
Proceeds from borrowings & advances: Relates to Public Lighting Luminare Replacement Program External Loan which has now been establishd and drawn down in April.

Transfers from (-to) reserves: This discloses the transfers to & from cash backed reserves.

Manager Finance: There are no overall concerns in relation to the budgets. June reserve adjustments are currently still pending and will change the final result. There is no 4th Quarter Budget Review happening. Carryforwards will be dealt separately.

| 14,993<br>41,803<br>15,858<br>8,942<br>92<br>-<br>81,688<br>1,004,641<br>-<br>1,004,641<br><b>1,086,330</b> | 46,209<br>44,229<br>18,800<br>6,693<br>185<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>- |
|---|---|
| 41,803<br>15,858<br>8,942<br>92<br>-<br>81,688<br>1,004,641<br>-<br>1,004,641                               | 44,229<br>18,800<br>6,693<br>185<br>-<br>116,116<br>989,259<br>2,000  |
| 15,858<br>8,942<br>92<br><br>81,688<br>1,004,641<br><br>1,004,641   | 18,800<br>6,693<br>185<br>116,116<br>989,259<br>2,000   |
| 8,942<br>92<br>   | 6,693<br>185<br>116,116<br>989,259<br>2,000   |
| 92<br>81,688<br>1,004,641<br>1,004,641  | 185<br>   |
| 81,688<br>1,004,641<br><br>1,004,641  | -<br>116,116<br>989,259<br>2,000  |
| 81,688<br>1,004,641<br>-<br>1,004,641   | 989,259<br>2,000  |
| 1,004,641   | 989,259<br>2,000  |
| 1,004,641   | 2,000   |
| 1,004,641   | 2,000   |
|   |   |
|   | 991,259   |
| 1,086,330   |   |
|   | 1,107,374   |
|   |   |
|   |   |
| 15,379  | 17,375  |
| 422   | 699   |
| 7,290   | 7,185   |
| 23,091  | 25,258  |
| 7 69/   | C 025   |
| 7,624<br>29,092   | 6,925<br>29,194   |
| 36,716  | 36,118  |
| 59,807  | 61,377  |
| 1,026,523   | 1,045,998   |
| 1,020,323   | 1,040,000   |
|   |   |
| 600,552   | 600,552   |
| 425,971   | 445,446   |
| 1,026,523   | 1,045,998   |
|   |   |

Manager Finance: there are no concerns in relation to the original budgets at this stage. Note that the full original budget is as published in the adopted Municipal Plan 2018/19. The full amended budget column is based on the audited closing balances as at 30/6/2018 plus Council approved amendments, the YTD Actual column is based on audited actual closing balances as at 30/6/2018 and adjustment of actual movements since.

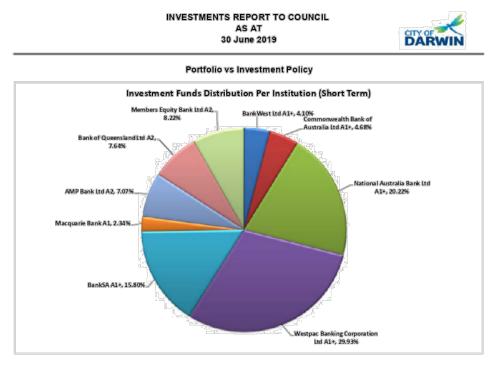


#### Investment Portfolio Term to Maturity Remaining Policy Limit

| Term to Maturity<br>Category | Term to Maturity<br>(Policy Min.) | Term to Maturity (Policy Max.) | % of Total Portfolio |
|------------------------------|-----------------------------------|--------------------------------|----------------------|
| <1 YEAR                      | 30%                               | 100%                           | 97.79%               |
| > 3 YEARS                    | 0%                                | 30%                            | 2.21%                |
| Grand Total                  |                                   |                                | 100.00%              |

#### Investment Portfolio Term to Maturity Remaining by Counterparties

| Term to Maturity<br>Category | Inv Type | Counterparty (ADI)                 | % of Total Portfolio |
|------------------------------|----------|------------------------------------|----------------------|
| <1 YEAR                      | TD       | AMP Bank Ltd                       | 6.68%                |
|                              |          | Bank of Queensland Ltd             | 7.22%                |
|                              |          | BankSA                             | 14.93%               |
|                              |          | BankWest Ltd                       | 3.87%                |
|                              |          | Commonwealth Bank of Australia Ltd | 4.42%                |
|                              |          | Macquarie Bank                     | 2.21%                |
|                              |          | Members Equity Bank Ltd            | 7.76%                |
|                              |          | National Australia Bank Ltd        | 19.11%               |
|                              |          | Westpac Banking Corporation Ltd    | 28.27%               |
|                              |          | Bendigo & Adelaide Bank Ltd        | 3.32                 |
| 1 YEAR Total                 |          |                                    | 97.79                |
| > 3 YEARS                    | FRN      | Commonwealth Bank of Australia Ltd | 1.11%                |
|                              |          | Westpac Banking Corporation Ltd    | 1.11%                |
| 3 YEARS Total                |          |                                    | 2.21                 |
| Grand Total                  |          |                                    | 100.00               |



Investment Portfolio Counterparty Class Policy Limits (Short Term)

| Credit Rating (ST) | Policy Limit | Sum of Principal Amount |  |  |  |  |
|--------------------|--------------|-------------------------|--|--|--|--|
| A1+                | 100%         | 72.20%                  |  |  |  |  |
| A1                 | 45%          | 2.26%                   |  |  |  |  |
| A2                 | 25%          | 25.54%                  |  |  |  |  |
| Grand Total        |              | 100.00%                 |  |  |  |  |

Investment Portfolio Individual Counterparty Policy Limits (Short Term)

| Credit Rating (ST) | Counterparty (ADI) | Individual Counterparty Limits of Total<br>Investments | % of Total Portfolio |  |  |
|--------------------|--------------------|--|----------------------|--|--|
| A1+                | BankSA             | 40%  | 15.27%               |  |  |
|                    | BankWest Ltd       | 40%  | 3.96%                |  |  |
|                    | Commonwealth E     | 40%  | 4.52%                |  |  |
|                    | National Australia | 40%  | 19.54%               |  |  |
|                    | Westpac Banking    | 40%  | 28.91%               |  |  |
| A1+ Total          |                    |  | 72.20%               |  |  |
| A1                 | Macquarie Bank     | 30%  | 2.26%                |  |  |
| A1 Total           |                    |  | 2.26%                |  |  |
| A2                 | AMP Bank Ltd       | 10%  | 6.83%                |  |  |
|                    | Bank of Queensla   | 10%  | 7.38%                |  |  |
|                    | Members Equity E   | 10%  | 7.94%                |  |  |
|                    | Bendigo & Adelai   | 0.1  | 1 3.39%              |  |  |
| A2 Total           |                    |  | 25.54%               |  |  |
| Grand Total        |                    |  | 100.00%              |  |  |

|                   | INVESTMENT REPORT TO COUNCIL<br>AS AT |                  |                |  |  |                                    |  |   |  |
|-------------------|---------------------------------------|------------------|----------------|--|--|------------------------------------|--|---|--|
|                   |                                       |                  |                | 30 June 20   | 19   |                                    | DAR  | VIN   |  |
|                   |                                       | Credit           | Credit         |  |  |                                    |  |   |  |
| stitution Categor |                                       | Rating<br>e (ST) | Rating<br>(LT) | Counterparty (ADI) Maturity Date   | Interest<br>Rate   | FRN ONLY (Maturity Date -last pmt) | Principal \$   | % of Total<br>Portfolio   |  |
| AJOR BANK         |                                       |                  |                |  |  |                                    | \$65,841,095   | 73.68%  |  |
|                   | TD                                    | A1+              | AA-            | Commonwealth Bank of Australia Ltd   |  |                                    | \$4,000,000  | 3.51%   |  |
|                   |                                       |                  |                | 9 July 2019  | 2.35%  |                                    | \$4,000,000  | 3.51%   |  |
|                   |                                       |                  |                | BankWest Ltd   |  |                                    | \$3,500,000  | 3.51%   |  |
|                   |                                       |                  |                | 2 July 2019  | 2:30%  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 10 December 2019   | 0.019  |                                    | \$1,500,000  | 1.75%   |  |
|                   |                                       |                  |                |  |  |                                    |  |   |  |
|                   |                                       |                  |                | National Australia Bank Ltd  | 0.000  |                                    | \$17,275,831   | 22.819  |  |
|                   |                                       |                  |                | 17 September 2019<br>24 September 2019   |  |                                    | \$1,022,429<br>\$1,039,428   | 1,75%   |  |
|                   |                                       |                  |                | 1 October 2019   | 2.50%  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 30 July 2019   |  |                                    | \$1,041,412  | 1,75%   |  |
|                   |                                       |                  |                | 8 October 2019   | 2:47%  |                                    | \$1,041,412  | 1,75%   |  |
|                   |                                       |                  |                | 26 November 2019   |  |                                    | \$1,043,366  | 1.75%   |  |
|                   |                                       |                  |                | 26 November 2019   | 0.0198   |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 6 August 2019<br>10 December 2019  |  |                                    | \$2,087,784<br>\$1,500,000   | 3.51%   |  |
|                   |                                       |                  |                | 7 January 2020   |  |                                    | \$1,500,000  | 1,75%   |  |
|                   |                                       |                  |                | 10 March 2020  | 0.0198   |                                    | \$1,500,000  | 1,75%   |  |
|                   |                                       |                  |                | 24 March 2020  | 0.0198   |                                    | \$1,500,000  | 1,75%   |  |
|                   |                                       |                  |                |  |  |                                    |  |   |  |
|                   |                                       |                  |                | Westpac Banking Corporation Ltd  | 0.1001   |                                    | \$25,565,264   | 26.32%  |  |
|                   |                                       |                  |                | 23 July 2019<br>22 October 2019  | 2.46%  |                                    | \$2,000,000<br>\$2,000,000   | 1.75%   |  |
|                   |                                       |                  |                | 22 October 2013<br>29 October 2019   |  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 5 November 2019  |  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 12 November 2019   |  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 15 October 2019  |  |                                    | \$1,065,264  | 1,75%   |  |
|                   |                                       |                  |                | 15 October 2019  |  |                                    | \$1,500,000  | 1,75%   |  |
|                   |                                       |                  |                | 10 September 2019<br>10 December 2019  |  |                                    | \$1,500,000<br>\$1,500,000   | 1.75%<br>1.75%  |  |
|                   |                                       |                  |                | 17 December 2013   | 2.50%  |                                    | \$3,000,000  | 3,51%   |  |
|                   |                                       |                  |                | 7 January 2020   |  |                                    | \$1,500,000  | 1.75%   |  |
|                   |                                       |                  |                | 14 January 2020  | 2.55%  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 28 January 2020  | 2.55%  |                                    | \$1,500,000  | 1.75%   |  |
|                   |                                       |                  |                | 10 March 2020  | 0.025  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | BankSA   |  |                                    | \$13,500,000   | 14.04%  |  |
|                   |                                       |                  |                | 16 July 2019   | 2.50%  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 30 July 2019   |  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 20 August 2019   | 2 50%  |                                    | \$3,500,000  | 3,51%   |  |
|                   |                                       |                  |                | 26 November 2019   |  |                                    | \$1,500,000  | 1.75%   |  |
|                   |                                       |                  |                | 19 November 2019   |  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 19 November 2019<br>3 December 2019  | 2.60%  |                                    | \$1,000,000<br>\$1,500,000   | 1.75%<br>1.75%  |  |
|                   |                                       |                  |                | 3 Desember 2013  | (E:46/6  |                                    | 40,000,000   | 67-676  |  |
|                   | FRN                                   | A1+              | AA-            | Commonwealth Bank of Australia Ltd   |  |                                    | \$1,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 11 July 2019   | 2.82%  | 11/01/2024                         | \$1,000,000  | 1.75%   |  |
|                   |                                       |                  |                | Westpac Banking Corporation Ltd  |  |                                    | \$1,000,000  | 4 7 64  |  |
|                   |                                       |                  |                | 24 July 2019   | 2.82%  | 24/04/2024                         | \$1,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 243032013  | 2/82/8   | 21012021                           | 40000000   | 67-878  |  |
| THER              |                                       |                  |                |  |  |                                    | \$24,582,510   | 26.32%  |  |
|                   | TD                                    | A1               | A              | Macquarie Bank   |  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 2 July 2019  | 271%   |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       | A2               | A              | AMP Bank Ltd   |  |                                    | \$6,037,589  | 5.26%   |  |
|                   |                                       |                  | ত হ            | 13 August 2019   | 2.80%  |                                    | \$2,037,589  | 1.75%   |  |
|                   |                                       |                  |                | 24 September 2019  | 275%   |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  |                | 8 October 2019   | 2/70%  |                                    | \$2,000,000  | 1,75%   |  |
|                   |                                       |                  |                |  |  |                                    |  | 7.02%   |  |
|                   |                                       |                  | 000            |  |  |                                    |  |   |  |
|                   |                                       |                  | BBB            | Members Equity Bank Ltd  | 127342   |                                    | \$7,018,123  | 8.755   |  |
|                   |                                       |                  | BBB            | 3 September 2019   |  |                                    | \$2,000,000  | 1.75%   |  |
|                   |                                       |                  | BBB            | Members Equity Bank Ltd<br>3-September 2019<br>16-July 2019<br>22 October 2019   | 2.55%  |                                    | \$7,018,123<br>\$2,000,000<br>\$2,000,000<br>\$2,000,000   | 1.75%   |  |
|                   |                                       |                  | BBB            | 3 September 2019<br>16 July 2019   | 2.55%<br>2.40%   |                                    | \$2,000,000<br>\$2,000,000   | 1.75%<br>1.75%  |  |
|                   |                                       |                  |                | 3 September 2019<br>16 July 2019<br>22 October 2019<br>10 September 2019   | 2.55%<br>2.40%   |                                    | \$2,000,000<br>\$2,000,000<br>\$2,000,000<br>\$1,018,123   | 1,75%<br>1,75%<br>1,75%<br>1,75%  |  |
|                   |                                       |                  | BBB<br>BBB+    | 3 September 2019<br>16 July 2019<br>22 October 2019<br>10 September 2019<br>Bank of Queensland Ltd   | 2.55%<br>2.40%<br>2.40%  |                                    | \$2,000,000<br>\$2,000,000<br>\$2,000,000<br>\$1,018,123<br>\$6,526,798  | 1.75%<br>1.75%<br>1.75%<br>1.75%  |  |
|                   |                                       |                  |                | 3 September 2019<br>16 July 2019<br>22 October 2019<br>10 September 2019<br>Bank of Queensland Ltd<br>27 August 2019   | 2.55%<br>2.40%<br>2.40%  |                                    | \$2,000,000<br>\$2,000,000<br>\$2,000,000<br>\$1,018,123<br>\$6,526,798<br>\$2,026,798   | 1.75%<br>1.75%<br>1.75%<br>1.75%<br><b>8.77%</b><br>3.51%                                       |  |
|                   |                                       |                  |                | 3 September 2019<br>16 July 2019<br>22 October 2019<br>10 September 2019<br>Bank of Queensland Ltd<br>27 August 2019<br>17 September 2019  | 2.55%<br>2.40%<br>2.40%<br>2.68%<br>2.68%                            |                                    | \$2,000,000<br>\$2,000,000<br>\$1,018,123<br>\$6,526,798<br>\$2,026,798<br>\$1,000,000   | 1.75%<br>1.75%<br>1.75%<br>1.75%<br><b>8.77%</b><br>3.51%<br>1.75%                              |  |
|                   |                                       |                  |                | 3. September 2019<br>16. July 2019<br>22. October 2019<br>10. September 2019<br>Bank of Queensland Ltd<br>27. August 2019<br>17. September 2019<br>28. January 2020  | 2.55%<br>2.40%<br>2.40%<br>2.68%<br>2.60%<br>0.021                   |                                    | \$2,000,000<br>\$2,000,000<br>\$2,000,000<br>\$1,018,123<br>\$6,526,798<br>\$2,026,798   | 1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%                            |  |
|                   |                                       |                  |                | 3. September 2019<br>16. July 2019<br>22. October 2019<br>30. September 2019<br>Bank of Queensland Ltd<br>27. August 2019<br>17. September 2019<br>28. January 2020<br>21. January 2020  | 2.55%<br>2.40%<br>2.40%<br>2.68%<br>2.60%<br>0.021                   |                                    | \$2,000,000<br>\$2,000,000<br>\$2,000,000<br>\$1,018,123<br>\$6,526,798<br>\$1,000,000<br>\$1,500,000<br>\$1,500,000                               | 1,75%<br>1,75%<br>1,75%<br>1,75%<br>1,75%<br>3,51%<br>1,75%<br>1,75%                            |  |
|                   |                                       |                  |                | 3. September 2019<br>16. July 2019<br>22. October 2019<br>22. October 2019<br>20. September 2019<br>27. August 2019<br>17. September 2019<br>28. January 2020<br>21. January 21. January 2020<br>21. January 21. J | 2:55%<br>2:40%<br>2:40%<br>2:68%<br>2:60%<br>0:021<br>0:021          |                                    | \$2,000,000<br>\$2,000,000<br>\$1,018,123<br>\$6,526,798<br>\$2,026,798<br>\$1,000,000<br>\$1,500,000<br>\$1,500,000<br>\$1,500,000<br>\$3,000,000 | 1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%                   |  |
|                   |                                       |                  |                | 3. September 2019<br>16. July 2019<br>22. October 2019<br>22. October 2019<br>23. September 2019<br>24. January 2020<br>21. January 2020<br>Bendigo & Adelaide Bank Ltd<br>29. October 2019  | 2:55%<br>2:40%<br>2:40%<br>2:68%<br>2:68%<br>0:021<br>0:021<br>0:021 |                                    | \$2,000,000<br>\$2,000,000<br>\$1,018,123<br>\$6,526,798<br>\$1,000,000<br>\$1,500,000<br>\$1,500,000<br>\$1,500,000                               | 1.75%<br>1.75%<br>1.75%<br>1.75%<br>3.51%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75%<br>1.75% |  |
|                   |                                       |                  |                | 3. September 2019<br>16. July 2019<br>22. October 2019<br>22. October 2019<br>20. September 2019<br>27. August 2019<br>17. September 2019<br>28. January 2020<br>21. January 21. January 2020<br>21. January 21. J | 2:55%<br>2:40%<br>2:40%<br>2:68%<br>2:68%<br>0:021<br>0:021<br>0:021 |                                    | \$2,000,000<br>\$2,000,000<br>\$1,018,123<br>\$6,526,798<br>\$2,026,798<br>\$1,000,000<br>\$1,500,000<br>\$1,500,000<br>\$1,500,000<br>\$3,000,000 | 1,75%<br>1,75%<br>1,75%<br>1,75%<br>1,75%<br>3,51%<br>1,75%<br>1,75%                            |  |

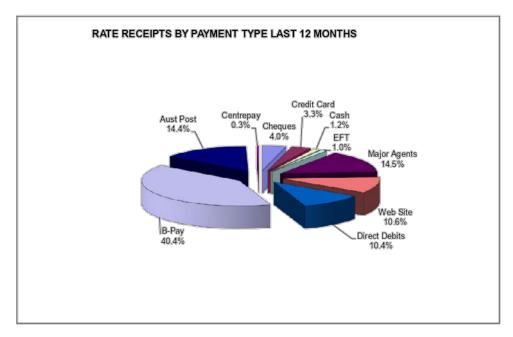
NB. WIVI TYPE - FRN = interest rate is the 'CouponMargin' established on issue date, this plus 3M BBSW provides the yield for the current ocupon period. MATURITY DATE - FRN = the interest ocupon payment date not actual FRN maturity date (paid every 91 days).

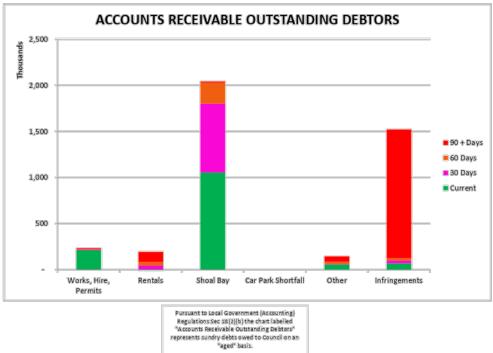
|                                    |            |            | * * *           |            |           |       | 7  |  |
|------------------------------------|------------|------------|-----------------|------------|-----------|-------|----|--|
|                                    | F          | unds In    | vested Mat      | turity Pro | file      |       |    | General Bank Funds \$20.714.272                |
| \$20,000,000.00<br>\$18,000,000.00 |            |            |                 |            |           |       |    | Total Funds \$111.137.877                      |
| \$16,000,000.00                    |            |            |                 | L.         |           | (m)   |    | Total Budgeted Investment Earnings \$1,603,778 |
| \$14,000,000.00<br>\$12,000,000.00 |            |            | 1               |            | 1         |       |    | Year to Date Investment Earnings \$2,315,911   |
| \$10,000,000.00<br>\$8,000,000.00  |            |            |                 |            |           |       |    | Weighted Ave Rate: 2/44%                       |
| \$6,000,000.00                     |            |            |                 |            |           |       |    | BBSW 90 Day Rate 1,21%                         |
| \$4,000,000.00                     | b t        | <b>- 1</b> |                 |            |           |       | Ċ  | Bioomberg AusBond (Bank Bill Index) 2.51%      |
| \$0.00                             | L <b>É</b> |            |                 |            |           |       |    | envenerge excerte (pain bit the s(             |
|                                    | 1-30 Days  | 31/60 Days | 61/90 Days 91/3 |            | 150 151/3 |       |    |  |
|                                    |            |            |                 | D.         | iys Day   | es Da | 65 |  |

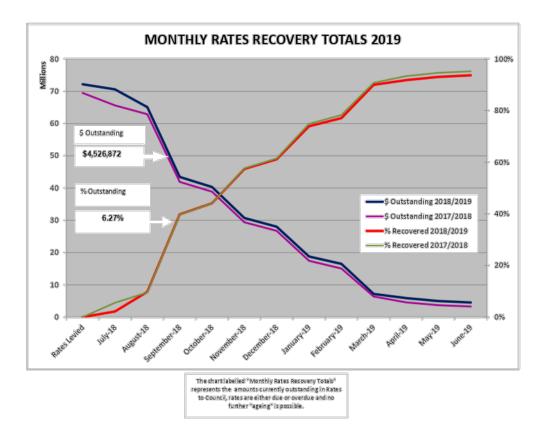
Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account Trust Bank Account \$478,101

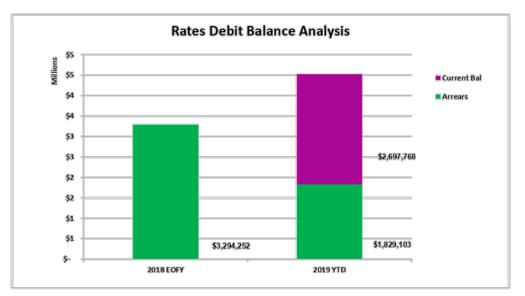


FINANCE DEPARTMENT SERVICE LEVEL REPORT TO COUNCIL FOR THE MONTH OF JUNE 2019









## 14.3 MINUTES OF THE BOMBING OF DARWIN AND MILITARY HISTORY COMMITTEE MEETING OF 12 JUNE 2019

## Common No.:

| Author:      | Executive Assistant Community & Regulatory Services                                 |  |  |  |  |  |  |  |  |  |
|--------------|---|--|--|--|--|--|--|--|--|--|
| Authoriser:  | General Manager Community and Regulatory Services                                   |  |  |  |  |  |  |  |  |  |
| Attachments: | 1. Minutes Bombing of Darwin and Military History Advisor<br>Committee 12 June 2019 |  |  |  |  |  |  |  |  |  |

## SUMMARY

The purpose of this report is to present for information the Minutes of the Bombing of Darwin and Military History Advisory Committee of 12 June 2019.

## RECOMMENDATIONS

THAT the minutes of the Bombing of Darwin and Military Advisory Committee meeting held on 12 June 2019, at **Attachment 1**, be received and noted.

## **KEY ISSUES**

The meeting was briefed on a number of recent and upcoming activities and received updates from the members.

## BACKGROUND

The Bombing of Darwin and Military History Advisory Committee met on 12 June 2019 and the minutes are provided for the information of Council.

## DISCUSSION

The minutes are attached.

## IMPLICATIONS

Nil



MINUTES **BOMBING OF DARWIN & MILITARY** HISTORY ADVISORY COMMITTEE 11.00 am - 12.00 pm, Wednesday 12 June 2019 Meeting Room 1, City of Darwin

#### 1. PRESENT

The Hon Kon Vatskalis Alderman Andrew Arthur Mr Stephen Gloster Mr Tony Simons Mr Norm Cramp Mr Michael Wells

Ms Meg Cotter Ms Meghan Bailey

Ms Michelle Carter Ms Sheree Jeeves Ms Polly Banks

## City of Darwin Staff

Ms Kylie Salisbury Mrs Karen Long

Guests Mr Don Spinks

## Commissioner

#### 2. APOLOGIES

Major Willem Schoombie Mrs Linda Fazldeen

Defence NT, Director Community Engagement, Department of Trade, Business and Innovation

#### 3. DECLARATION OF INTEREST IN ANY ITEMS ON THE AGENDA - Nil

#### 4. ACCEPTANCE OF PREVIOUS MINUTES 10 APRIL 2019

The minutes of the meeting of the 10 April 2019 were received as a true and accurate record.

Gloster/Bailey, carried

#### 5. BUSINESS ARISING FROM PREVIOUS MINUTES 10 APRIL 2019

- Item 6.3 That the outgoing letter forwarded to the Department of Veterans' Affairs dated 22 May 2019 expressing interest in the exhibition coming to Darwin and the Department's response dated 5 June 2019 be received and noted.
- Action: Polly Banks to liaise with Michael Wells to identify possible exhibition spaces within the NT Government's various venues and facilities.

The Right Worshipful, The Lord Mayor Chaired the Meeting RSL Aviation Historical Society of the NT President Darwin Military Museum Manager Department of Tourism, Sport and Culture, Director Heritage Branch Tourism NT Trade and Industry Marketing Executive Department of Veterans' Affairs Deputy Commissioner NT Membership Manager Tourism Top End City of Darwin Manager Engagement and Events City of Darwin General Manager Community and **Regulatory Services** 

Community Events Producer Executive Assistant

Incoming Department of Veterans' Affairs

Page - 2 -Minutes Bombing of Darwin & Military History Advisory Committee 12/06/2019

#### 6. GENERAL BUSINESS

- 6.1 Community Events Producer Kylie Salisbury
  - 6.1.1 Upcoming events

Saturday 10 August 2019, 10-11am Freedom of Entry Parade HMAS Coonawarra Civic Centre to Cenotaph

- 6.1.2 Recent events held
  - Consecration of the Grave of WW1 Veteran Cecil Northover

Held on 24 April 2019. The family have expressed their gratitude and passed the medals and memorabilia to the City of Darwin to preserve in an appropriate space. Discussions will be held with the Darwin Military Museum.

Norm Cramp noted that there are a number of unmarked war graves and queried the current Department of Veterans' Affairs funding assistance program as the eligibility criteria to receive funding is the grave of a First World War Veteran.

Action: Meghan Bailey to follow up on any other Department of Veterans' Affairs funding that is available for unmarked graves.

Action: Norm Cramp and Michael Wells to document other unmarked graves.

 5th Battalion, the Royal Australian Regiment Consecration and Presentation of Colours Parade

Parade and reception held on 1 June 2019.

6.2 Members' Update

#### Michael Wells

 Toured the Kaiwo Maru naval training ship with the Lord Mayor when it was in Darwin recently. City of Darwin is the custodian of the commemorative cairn, which marked the visit of the Japanese Navy Training ship to Darwin in 1936.

Michelle Carter

Membership Manager and Tourism Top End representative at future meetings.

#### Tony Simons

Members of the AHSNT and descendants of 18 Squadron NEI (Netherlands East Indies) airforce personnel were taken to Bare Sand island. There are remains of an 18 Sqn B-25 Mitchell bomber from WW2 which crashed. During the visit a large buried object around 15 metres long was detected about 8 metres under the surface. This will be investigated further by the AHSNT and other interested parties to Page - 3 -

Minutes Bombing of Darwin & Military History Advisory Committee 12/06/2019

determine what the object is. There is the suggestion it may be aircraft and if so, war graves may be present.

AHSNT will liaise with DVA, NT Heritage Branch and others following the outcome of investigation.

Stephen Gloster

- Cenotaph update Architect developing detailed design which will be submitted to Council for approval.
- Thanks to Council, Defence and Police for assistance with ANZAC Day.
- AGM recently held and re-elected as President.
- Deliberation is ongoing regarding the Darwin RSL building.
- Darwin RSL Social Club AGM to be held soon.

Meg Cotter

Tourism NT currently considering budgets and marketing collateral.

Meg queried the status of events for the Centenary of the Great Air Race. Michael Wells advised that the focus is on community based events and that those events will be promoted.

Lord Mayor

- From the 1 July 2019 Alderman Mick Palmer will be the elected member representative on the Committee and Alderman Arthur will be the alternate. Thanked Alderman Arthur and Alderman Haslett for their contribution.
- Glenti organisers are seeking Council permission to use the Cenotaph next year and sought the Committee's views.

Sheree Jeeves responded and advised that earlier this year the Committee made a recommendation regarding the use of the area around the Cenotaph and that this was presented to Council.

Council then made a decision that other than Australian Defence Force Events the area is used for low scale, alcohol-free events and activities with minimal infrastructure to retain the space as a respectful memorial area for community and visitors to reflect on Australian servicemen and women.

It was also noted that Glenti's request for this space was not possible due to the Queen's Birthday 21 Gun Salute held at the Cenotaph on the same day. Stephen Gloster noted that as part of the Cenotaph design work currently being completed they can consider community use and exclusion zones.

 Lord Mayor noted that July 2019 marks the 30<sup>th</sup> Anniversary of the Darwin signing of the Darwin and Ambon Sister City agreement.

#### Meghan Bailey

- Thanked the Committee for having Mr Don Spinks, the incoming DVA Commissioner, attend the meeting.
- Noted that Adelaide River particularly busy with tourists.
- Queried whether the Committee would be interested in receiving a presentation from those who have recently attended commemorations and anniversary events.

Page - 4 -

Minutes Bombing of Darwin & Military History Advisory Committee 12/06/2019

Action – Meghan Bailey and Norm Cramp to present to the next meeting on their recent trips.

Norm Cramp

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- Darwin Military Museum 50<sup>th</sup> birthday in August. Hosting a community fun day and official function at the museum.
- Receiving requests for assistance with itineraries for military tours.
- Working with organisers of Back to the Track 2020 commemorating the 75<sup>th</sup> anniversary of the end of World War II.
- 6.3 Changes to Australia's heritage protection law Information noted.

#### 7. ANY OTHER BUSINESS - Nil

#### 8. DATE OF NEXT MEETING

Date:14 August 2019Time:11.00 amVenue:Meeting Room 1

#### 9. MEETING CLOSED - 12 noon

2019 Meeting Dates – Wednesday, 11.00am, Meeting Room 1 9 October 2019 11 December 2019

#### 15 REPORTS OF REPRESENTATIVES

#### 16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

#### 18 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 13 August 2019, at 5:30pm (Open Section followed by the Confidential Section), Council Chambers, Level 1, Civic Centre, Harry Chan Avenue, Darwin.

#### 19 CLOSURE OF MEETING TO THE PUBLIC

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

#### RECOMMENDATIONS

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 65(2) of the Local Government Act:

#### 24.1 PAYMENT LISTING REPORT - JUNE 2019

This matter is considered to be confidential under Section 65(2) - 8(a), 8(b) and 8(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual, information about the personal circumstances of a resident or ratepayer and information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

#### 24.2 Review of Confidential Decisions - November 2017 to June 2019

This matter is considered to be confidential under Section 65(2) - 8(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

#### 24.3 Smart City Data Commissioning Framework Development

This matter is considered to be confidential under Section 65(2) - 8(c)(iii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.

#### 24.4 Northern Territory Government Grant Funding

This matter is considered to be confidential under Section 65(2) - 8(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

#### 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

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# MINUTES

## Ordinary Council Meeting Tuesday, 16 July 2019

Reports, recommendations and supporting documentation can be accessed via the City of Darwin Council Website at <u>www.darwin.nt.gov.au</u>, at Council Public Libraries or contact the Committee Administrator on (08) 8930 0670.

#### MINUTES OF CITY OF DARWIN ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS, LEVEL 1, CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN ON TUESDAY, 16 JULY 2019 AT 5:30PM

- **PRESENT:** Lord Mayor Kon Vatskalis, Alderman Andrew Arthur, Alderman Sherry Cullen, Alderman Justine Glover, Alderman Gary Haslett, Alderman Robin Knox, Alderman George Lambrinidis, Alderman Simon Niblock, Alderman Mick Palmer, Alderman Rebecca Want de Rowe, Alderman Emma Young
- **OFFICERS:** Scott Waters (Chief Executive Officer), Joshua Sattler (General Manager Innovation Growth & Development Services), Polly Banks (General Manager Community & Regulatory Services), Chris Potter (General Manager Corporate and Procurement Services), Melissa Reiter (General Manager Government Relations & External Affairs), Ron Grinsell (General Manager Engineering & City Services), Vanessa Green (Manager Strategy and Outcomes), Jane de Gault (Media and Communications Advisor), Sally Vasey (Executive Assistant to the Lord Mayor), Penny Hart (Coordinator Governance), Caitlyn Moulds (Alderman Liaison Officer)
- APOLOGY: Alderman Peter Pangquee, Alderman Jimmy Bouhoris
- MEDIA: ABC News, Kate Ashton

#### WEBCASTING DISCLAIMER

The City of Darwin is live webcasting the Open Section of Ordinary Council Meetings. Audio-visual recording equipment has been configured to avoid coverage of the public gallery area and the City of Darwin will use its best endeavours to ensure images in this area are not webcast. However the City of Darwin expressly provides no assurances to this effect and in the event your image is webcast, you will by remaining in the public gallery area be taken to have given the City of Darwin a non-exclusive licence to copy and broadcast your image worldwide for no reward.

#### **Order Of Business**

| 1 | Acknowledgement of Country     |                                       |     |
|---|--------------------------------|---------------------------------------|-----|
| 2 | The Lord's Prayer              |                                       |     |
| 3 | Meeting Declared Open          |                                       | . 5 |
| 4 | Apologies and Leave of Absence |                                       |     |
|   | 4.1                            | Apologies                             | . 5 |
|   | 4.2                            | Leave of Absence Granted              | . 5 |
|   | 4.3                            | Leave of Absence Requested            | 6   |
| 5 | Electro                        | nic Meeting Attendance                | . 6 |
|   | 5.1                            | Electronic Meeting Attendance Granted | . 6 |

|    | 5.2   | Electronic Meeting Attendance Requested  | 6  |  |  |  |
|----|---|--|----|--|--|--|
| 6  | Declara   | Declaration of Interest of Members and Staff7  |    |  |  |  |
| 7  | Confirm   | Confirmation of Previous Minutes7  |    |  |  |  |
| 8  | Matters of Public Importance / Lord Mayoral Minute7 |  |    |  |  |  |
|    | Nil   |  |    |  |  |  |
| 9  | Public  | Public Question Time7  |    |  |  |  |
| 10 | Petitions7  |  |    |  |  |  |
| 11 | Deputa  | tions and Briefings  | 7  |  |  |  |
|    | Nil   |  |    |  |  |  |
| 12 | Notices   | s of Motion  | 7  |  |  |  |
|    | Nil   |  |    |  |  |  |
| 13 | Officer   | s Reports  | 8  |  |  |  |
|    | 13.1  | Planning Scheme Amendment - Clause 7.5 (Private Open Space)                          | 8  |  |  |  |
|    | 13.2  | Submission to the draft Local Government Bill consultation                           | 8  |  |  |  |
|    | 13.3  | Access and Inclusion Advisory Committee Meeting Minutes 2 July 2019                  | 9  |  |  |  |
|    | 13.4  | Property Council 20 by 20 Reforms  |    |  |  |  |
| 14 | Receive   | e & Note Reports   |    |  |  |  |
|    | 14.1  | Confirmation of executive committee meeting minutes - 2018                           | 10 |  |  |  |
|    | 14.2  | Darwin 2030 - Strategic Plan Performance Management Framework -<br>Placescore Survey | 10 |  |  |  |
|    | 14.3  | Incoming Correspondence from the Member for Sanderson - Velodrome<br>Upgrade         | 11 |  |  |  |
| 15 | Report  | s of Representatives   | 11 |  |  |  |
|    | 15.1  | Reports of Representatives   | 11 |  |  |  |
|    | 15.2 Lo   | rd Mayors Visit to Perth - Community Safety Services                                 | 11 |  |  |  |
|    | 15.3 Lo   | rd Mayor Attendance at the Asia Pacific Cities Summit & Mayors Forum                 | 11 |  |  |  |
| 16 | Questio   | ons by Members   | 12 |  |  |  |
|    | 16.1  | Alawa Community Garden Tree  | 12 |  |  |  |
|    | 16.3  | Pedestrain Crossing at Mindil Markets  | 12 |  |  |  |
|    | 16.4  | Firebreak on Dickward Drive  | 12 |  |  |  |
|    | 16.5  | Recycle Bin in the Civic Centre  | 13 |  |  |  |
|    | 16.6  | E-Waste at Shoal Bay   | 13 |  |  |  |
|    | 16.7  | Billboard at Marrara   | 13 |  |  |  |
|    | 16.8  | Entrance to Dripstone Cliffs   | 14 |  |  |  |
| 17 | Genera  | I Business   | 14 |  |  |  |
|    | 17.1  | ACTING Deputy Lord Mayor – 20 July to 21 July 2019                                   | 14 |  |  |  |
|    | 17.2  | DEPUTY LORD MAYOR - 18 SEPTEMBER 2019 to 18 JANUARY 2020                             | 14 |  |  |  |
|    | 17.3  | Kailis Park  | 15 |  |  |  |
|    | 17.4  | Speeding Concerns Along Castlereagh Circuit Leanyer                                  | 15 |  |  |  |
|    | 17.5  | Old Council Depo in Leanyer  | 15 |  |  |  |

| 20 | Adjour   | nment of Meeting and Media Liaison                        | 18 |
|----|----------|---|----|
|    | 19.1     | Closure of Meeting to the Public                          | 17 |
| 19 | Closure  | e of Meeting to the Public                                | 17 |
|    | 18.1     | Date. Time and Place of the Next Ordinary Council Meeting | 17 |
| 18 | Date, ti | me and place of next Ordinary Council Meeting             | 17 |
|    | 17.8     | Appreciation to the Coordinator Of Governance             | 17 |
|    | 17.7     | Claymore Circuit Update                                   | 16 |
|    | 17.6     | Dog Park at the New Flood Mitigation Area                 | 16 |

#### **1 ACKNOWLEDGEMENT OF COUNTRY**

#### 2 THE LORD'S PRAYER

#### 3 MEETING DECLARED OPEN

The Chair declared the meeting open at 5.35 pm.

#### 4 APOLOGIES AND LEAVE OF ABSENCE

#### 4.1 APOLOGIES

#### **RESOLUTION ORD231/19**

Moved: Alderman Andrew Arthur Seconded: Alderman Gary Haslett

THAT the apology from Alderman Peter Pangquee, be received.

CARRIED 11/0

#### 4.2 LEAVE OF ABSENCE GRANTED

#### **RESOLUTION ORD232/19**

Moved: Alderman Andrew Arthur Seconded: Alderman Gary Haslett

- D. THAT it be noted Alderman Peter Pangquee is an apology due to a Leave of Absence previously for the period 1 July to 21 July 2019.
- E. THAT it be noted Alderman Jimmy Bouhoris is an apology due to a Leave of Absence previously for the period 26 June to 11 August 2019

#### 4.3 Leave of Absence Requested

#### 4.3 LEAVE OF ABSENCE REQUESTED

#### **RESOLUTION ORD233/19**

Moved: Alderman Justine Glover Seconded: Alderman George Lambrinidis

- A. THAT a Leave of Absence be rescinded for Alderman Peter Pangquee for the period 1 July to 21 July 2019.
- B. THAT a Leave of Absence be granted for Alderman Andrew Arthur for the period18 July to 21 July 2019.
- C. THAT a Leave of Absence be granted for Alderman Sherry Cullen for the period 13 July to 21 August 2019.
- D. THAT a Leave of Absence be granted for Alderman Robin Knox for the period 20 July to 21 July 2019.

CARRIED 11/0

#### 5 ELECTRONIC MEETING ATTENDANCE

#### 5.1 ELECTRONIC MEETING ATTENDANCE GRANTED

#### **RESOLUTION ORD234/19**

Moved: Alderman Emma Young Seconded: Alderman Justine Glover

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No. 21\0009 – 15/04/12, the following member(s) was granted permission for Electronic Meeting Attendance at the Ordinary Council Meeting held on Tuesday, 16 July 2019

Alderman Sherry Cullen

CARRIED 11/0

#### 5.2 Electronic Meeting Attendance Requested

#### 5.2 ELECTRONIC MEETING ATTENDANCE REQUESTED

#### **RESOLUTION ORD235/19**

Moved: Alderman Emma Young Seconded: Alderman Justine Glover

THAT Council note that pursuant to Section 61 (4) of the Local Government Act and Decision No.  $21\0009 - 15/04/12$ , the following members request Electronic Meeting Attendance:

E. Alderman Sherry Cullen to attend all Council and Committee Meetings for the period of 13 July, to 21 August 2019.**CARRIED 11/0** 

#### 6 DECLARATION OF INTEREST OF MEMBERS AND STAFF

#### 6.1 Declaration of Interest by Members

Nil

#### 6.2 Declaration of Interest by Staff

Nil

#### 7 CONFIRMATION OF PREVIOUS MINUTES

#### **RESOLUTION ORD236/19**

Moved: Alderman Robin Knox Seconded: Alderman Andrew Arthur

That the minutes of the Ordinary Council Meeting held on 25 June 2019 be confirmed.

CARRIED 11/0

#### 8 MATTERS OF PUBLIC IMPORTANCE / LORD MAYORAL MINUTE

Nil

9 PUBLIC QUESTION TIME

Nil

- 10 PETITIONS
- Nil
- 11 DEPUTATIONS AND BRIEFINGS

Nil

- 12 NOTICES OF MOTION
- Nil

#### 13 OFFICERS REPORTS

#### 13.1 PLANNING SCHEME AMENDMENT - CLAUSE 7.5 (PRIVATE OPEN SPACE)

#### SUMMARY

The purpose of this report is to provide Council with comments on a proposed amendment to Clause 7.5 (Private Open Space) the Northern Territory Planning Scheme

#### **RESOLUTION ORD237/19**

Moved: Alderman Gary Haslett Seconded: Alderman Andrew Arthur

- 1. THAT the report be received and noted.
- 2. That Council endorse the attached submission to the Planning Commission, within Attachment 1 to this report.

CARRIED 11/0

#### 13.2 SUBMISSION TO THE DRAFT LOCAL GOVERNMENT BILL CONSULTATION

#### SUMMARY

The purpose of this report is to present a submission to the draft Local Government bill consultation for Council endorsement.

#### **RESOLUTION ORD238/19**

Moved: Alderman Mick Palmer Seconded: Alderman Rebecca Want de Rowe

- 1. THAT the report be received and noted.
- 2. THAT Council endorse the submission to the draft Local Government Bill consultation at **Attachment 1** as amended.

### 13.3 ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING MINUTES 2 JULY 2019

#### SUMMARY

The purpose of this report is to present the minutes of the Access and Inclusion Advisory Committee meeting held on 2 July 2019 and seek Council endorsement of recommendations.

#### **RESOLUTION ORD239/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Robin Knox

- 1. THAT the Report entitled Access and Inclusion Advisory Committee Meeting Minutes 2 July 2019 be received and noted, as at **Attachment 1**.
- 2. THAT Council endorse the recommendation of the committee to host beach accessibility training for key stakeholders

CARRIED 11/0

#### 13.4 PROPERTY COUNCIL 20 BY 20 REFORMS

#### SUMMARY

The purpose of this report is to seek Council's endorsement of City of Darwin's response to the Property Council 20 by 20 Reform Paper.

#### **RESOLUTION ORD240/19**

Moved: Alderman Emma Young Seconded: Alderman Justine Glover

- 1. THAT the report entitled Property Council 20 by 20 Reforms be received and noted.
- 2. THAT the City of Darwin response to the Property Council 20 by 20 Reforms, **Attachment 2** as amended to this report, be endorsed.

#### 14 RECEIVE & NOTE REPORTS

#### 14.1 CONFIRMATION OF EXECUTIVE COMMITTEE MEETING MINUTES - 2018

#### SUMMARY

The purpose of this report is to present the final minutes of the executive committee meetings for confirmation by Council.

#### **RESOLUTION ORD241/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Justine Glover

- 1. THAT the report be received and noted.
- 2. THAT the tabled minutes of the previous executive committee meetings be received and confirmed as a true and correct record of the proceedings of those meetings:
  - (a) City Life Committee 23 July 2018
  - (b) City Futures Committee 24 July 2018
  - (c) City Operations Committee 25 July 2018
  - (d) City Performance Committee 24 July 2018

CARRIED 11/0

#### 14.2 DARWIN 2030 - STRATEGIC PLAN PERFORMANCE MANAGEMENT FRAMEWORK -PLACESCORE SURVEY

#### SUMMARY

The purpose of this report is to inform Council of the Placescore Survey being delivered across Darwin from late July to August 2019.

#### **RESOLUTION ORD242/19**

Moved: Alderman Robin Knox Seconded: Alderman Emma Young

THAT the incoming correspondence be received and noted.

## 14.3 INCOMING CORRESPONDENCE FROM THE MEMBER FOR SANDERSON - VELODROME UPGRADE

#### SUMMARY

The purpose of this report is to present to Council correspondence received from the Member for Sanderson in relation to the Velodrome.

#### **RESOLUTION ORD243/19**

Moved: Alderman Andrew Arthur Seconded: Alderman Rebecca Want de Rowe

THAT the incoming correspondence be received and noted.

CARRIED 11/0

#### 15 REPORTS OF REPRESENTATIVES

#### 15.1 REPORTS OF REPRESENTATIVES

#### **RESOLUTION ORD244/19**

Moved: Lord Mayor Kon Vatskalis Seconded: Alderman Rebecca Want de Rowe

THAT the following Reports of Representatives be received and noted.

CARRIED 11/0

#### 15.2 LORD MAYORS VISIT TO PERTH - COMMUNITY SAFETY SERVICES

Lord Mayor reported on his visit to Perth to discuss community safety matters with four councils being City of Perth, City of Bayswater, City of Canning and City of Fremantle. Lord Mayor explained that some council have separate community officers to rangers and they each played a role in the city to ensure its community safety and that the By-Laws were upheld. Lord Mayor explained that the councils had noted there was a need for councils to move away from the usual, 'Roads, Rates and Rubbish' and become more involved in community matters such as safety, homelessness and anti-social behaviours.

Lord Mayor noted the Community Safety Officers worked closely with the Police to report issues and stressed that they were not the Police however the Community Safety Officers had clearly marked vehicles, uniforms and wore personal body cameras to record the interactions they had with the community. The Perth councils had all agreed that the Community Safety Officers had made a strong impact in the community, for the positive.

#### 15.3 LORD MAYOR ATTENDANCE AT THE ASIA PACIFIC CITIES SUMMIT & MAYORS FORUM

The Lord Mayor reported on his visit to Brisbane for the Asia Pacific Cities Summit and Mayors Forum. He noted that they met with the Federal Minister regarding homelessness and that it is a major issue for Governments of all levels across Australia.

#### 16 QUESTIONS BY MEMBERS

#### 16.1 ALAWA COMMUNITY GARDEN TREE

#### **RESOLUTION ORD245/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Robin Knox

THAT the following Questions by Members be received and noted.

Alderman Knox queried if there can be a second arborist can assess and provided a report for the tree in the community garden in Alawa along Lakeside Drive?

General Manager Engineering and City Services responded and explained that an second arborist will assess the tree and all works regarding the tree were on hold until it was reviewed.

CARRIED 11/0

#### 16.3 PEDESTRAIN CROSSING AT MINDIL MARKETS

#### **RESOLUTION ORD246/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Robin Knox

THAT the following Questions by Members be received and noted.

Alderman Knox noted there is no convenient way to cross the road from the bus stop on Gilruth Avenue to the markets. Could council investigate a pedestrian crossing in the area?

The General Manager Engineering and City Services to the question on notice.

CARRIED 11/0

#### 16.4 FIREBREAK ON DICKWARD DRIVE

#### **RESOLUTION ORD247/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Robin Knox

THAT the following Questions by Members be received and noted.

Alderman Knox noted that there is a lot of Gamber grass along Dickward Drive Ludmilla near the Community. Can the fire brake be made wider to prevent the Council planted trees being damaged in a fire.

The General Manager Engineering and City Services to the question on notice.

#### 16.5 RECYCLE BIN IN THE CIVIC CENTRE

#### **RESOLUTION ORD248/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Robin Knox

THAT the following Questions by Members be received and noted.

Alderman Knox queried if the recycle bin under the stair case be moved to a more obvious area to encourage more recycling.

The General Manager Engineering and City Services responded and advised that an update is to be provided.

CARRIED 11/0

#### 16.6 E-WASTE AT SHOAL BAY

#### **RESOLUTION ORD249/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Robin Knox

THAT the following Questions by Members be received and noted.

Alderman Knox reported that she has received complaints from residents regarding e-waste at Shoal Bay. Can signage be installed around Shoal Bay to help the community with where it is to be dropped off.

The General Manager Engineering and City Services to the question on notice.

The Lord Mayor asked a further question regarding who else takes e-waste in Darwin.

The General Manager Engineering and City Services to the question on notice

CARRIED 11/0

#### 16.7 BILLBOARD AT MARRARA

#### **RESOLUTION ORD250/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Robin Knox

THAT the following Questions by Members be received and noted.

Alderman Glover reported that the Billboard at Marrara is distracting. Alderman Glover queried if the sign is compliant with councils sign policy

The General Manager of Innovation Growth and Development took the question on notice**CARRIED 11/0** 

#### 16.8 ENTRANCE TO DRIPSTONE CLIFFS

#### **RESOLUTION ORD251/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Robin Knox

THAT the following Questions by Members be received and noted.

Alderman Glover reported that at the entrance to the Dripstone cliffs are not being watered and the grass is dying. Could council install irrigation to the area.

The Lord Mayor responded and advised that it is the Northern Territory Governments land and he will write to the Northern Territory Government regarding the issue.

CARRIED 11/0

#### 17 GENERAL BUSINESS

#### 17.1 ACTING DEPUTY LORD MAYOR – 20 JULY TO 21 JULY 2019

#### **RESOLUTION ORD252/19**

Moved: Lord Mayor Kon Vatskalis Seconded: Alderman Gary Haslett

THAT in accordance with Part 4.3 of the Local Government Act, Alderman Want de Rowe be appointed as Acting Deputy Lord Mayor for the period 20 to 21 July 2019.

CARRIED 11/0

#### 17.2 DEPUTY LORD MAYOR - 18 SEPTEMBER 2019 TO 18 JANUARY 2020

#### **RESOLUTION ORD253/19**

Moved: Alderman Rebecca Want de Rowe Seconded: Alderman Justine Glover

THAT in accordance with Part 4.3 of the Local Government Act, Alderman Niblock be appointed as Deputy Lord Mayor for the period 18 September 2019 to 18 January 2020.

#### 17.3 KAILIS PARK

#### **RESOLUTION ORD254/19**

Moved: Alderman Gary Haslett Seconded: Alderman Justine Glover

THAT the following question by member be received and noted

Alderman Want de Rowe queried what is happening with the playground equipment at Kailis park?

The Chief Executive Officer responded and advised that a memorial will be placed in the park and the equipment replaced.

Alderman Want de Rowe queried if the ward alderman will be involved in the consultation of the new play equipment.

CARRIED 11/0

#### 17.4 SPEEDING CONCERNS ALONG CASTLEREAGH CIRCUIT LEANYER

#### **RESOLUTION ORD255/19**

Moved: Alderman Gary Haslett Seconded: Alderman Justine Glover

THAT the following question by member be received and noted

Alderman Want de Rowe reported that she has received concerns from residents on Castlereagh Drive regarding speeding vehicles. Can council prepare a traffic study report to council.

The General Manager Engineering and City Services took the question on notice.

#### CARRIED 11/0

#### 17.5 OLD COUNCIL DEPO IN LEANYER

#### **RESOLUTION ORD256/19**

Moved: Alderman Gary Haslett Seconded: Alderman Justine Glover

THAT the following question by member be received and noted

Alderman Want de Rowe requested if a report can be prepared regarding the reopening of the old Leanyer depo.

The General Manager Engineering City Services too the question on notice and advised that is will be a part of the property strategy.

#### 17.6 DOG PARK AT THE NEW FLOOD MITIGATION AREA

#### **RESOLUTION ORD257/19**

Moved: Alderman Gary Haslett Seconded: Alderman Justine Glover

THAT the following question by member be received and noted

Alderman Want de Rowe queried that now that the new Rapid Creek flood mitigation works are compiled council begin the discussion with the Northern Territory Government to place a dog park in the area.

The Chief Executive Officer took the question on notice.

CARRIED 11/0

#### 17.7 CLAYMORE CIRCUIT UPDATE

#### **RESOLUTION ORD258/19**

Moved: Alderman Gary Haslett Seconded: Alderman Justine Glover

THAT the following question by member be received and noted

Alderman Want de Rowe requested an update be provided to Council regarding the greening of the circuit as she has received complaints that the mulch used is not sufficient and residents had not been consulted..

The General Manager Engineering and City Services responded and advised that at 41 Claymore Circuit the owner has agreed to maintain lawn. Topsoil and seeding has been carried out by Council staff and the resident will water, establish grass and then maintain ongoing.

The resident at 43 Claymore Circuit was not interested in maintaining. Council has removed unsightly vegetation, levelled and mulched.

The verge area adjacent to 45 & 47 Claymore Circuit has been planted with 8 trees and mulched approximately 4m either side of the combined driveway/footpath. The owner of 45 Claymore Circuit has agreed to water the trees to establish. Council will visit site fortnightly to ensure site is establishing. Ultimately the area will revert to being maintained on the laneway maintenance schedule.

#### 17.8 APPRECIATION TO THE COORDINATOR OF GOVERNANCE

#### **RESOLUTION ORD259/19**

Moved: Alderman Gary Haslett Seconded: Alderman Justine Glover

THAT the Council express its appreciation for the outstanding work undertaken by the Coordinator of Governance during her employment with the City of Darwin

CARRIED 11/0

#### 18 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING

#### 18.1 DATE. TIME AND PLACE OF THE NEXT ORDINARY COUNCIL MEETING

#### **RESOLUTION ORD260/19**

Moved: Alderman Emma Young Seconded: Alderman George Lambrinidis

THAT the next Ordinary Meeting of Council be held on Tuesday, 30 July 2019, at 5:30pm (Open Section followed by the Confidential Section), Casuarina Library1 17 Bradshaw Terrace Casuarina.

CARRIED 11/0

#### 19 CLOSURE OF MEETING TO THE PUBLIC

#### **19.1 CLOSURE OF MEETING TO THE PUBLIC**

#### **RESOLUTION ORD261/19**

Moved: Alderman Justine Glover Seconded: Alderman Robin Knox

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda

#### **RESOLUTION ORD262/19**

Moved: Alderman Gary Haslett Seconded: Alderman Robin Knox

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 65(2) of the Local Government Act:

#### 24.1 HELP NT - Notice to Quit

This matter is considered to be confidential under Section 65(2) - 8(c)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

#### 24.2 Correspondence from the Activate Darwin Advisory Board

This matter is considered to be confidential under Section 65(2) - 8(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information provided to the council on condition that it be kept confidential.

#### 24.3 Agenda and Minutes of the Top End Regional Organisation of Councils Meeting - 13 June 2019

This matter is considered to be confidential under Section 65(2) - 8(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information provided to the council on condition that it be kept confidential.

#### 24.4 Confirmation of confidential executive committee meeting minutes - 2018

This matter is considered to be confidential under Section 65(2) - 8(c)(iv) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

#### CARRIED 11/0

#### 20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

#### ADJOURNMENT OF MEETING

#### **RESOLUTION ORD263/19**

Moved: Alderman Sherry Cullen Seconded: Alderman Robin Knox

That in accordance with By-Law 163(d), the meeting be adjourned at 6:47 pm for 10 minutes to enable the Council to have a break.

#### CARRIED 11/0

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 July 2019.

.....

CHAIR