



# **AGENDA**

## **Darwin Military and Civilian History Advisory Committee Meeting Wednesday, 9 June 2021**

**I hereby give notice that Darwin Military and Civilian History Advisory  
Committee Meeting will be held on:**

**Date: Wednesday, 9 June 2021**

**Time: 11:00am**

**Location: Meeting Room 1  
First Floor, Civic Centre  
Harry Chan Avenue, Darwin**

**Scott Waters  
Chief Executive Officer**

## **DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEMBERS**

The Right Worshipful, The Lord Mayor Kon Vatskalis (Chair)

Alderman Paul Arnold

Alderman Peter Pangquee (Alternate)

Mr Stephen Gloster, RSL Darwin Branch, President

Mr John Hart, Aviation Historical Society of the NT, President

Mr Norm Cramp, Darwin Military Museum, Manager

Mr Michael Wells, Department of Territory Families, Housing and Communities, Heritage Libraries and Sport, Director Heritage Branch

Ms Meg Cotter, Tourism NT, Trade and Industry, Marketing Executive

Ms Meghan Bailey, Department of Veterans' Affairs, Deputy Commissioner NT

Ms Linda Fazldeen, Department of Industry, Tourism and Trade, Defence NT, Director Community Engagement

Ms Jo Madin, City of Darwin Manager Engagement and Events

Mr Matt Grassmayr, City of Darwin General Manager Community and Regulatory Services

## **OFFICERS**

Ms Kylie Salisbury, Community Events Producer

Mrs Karen Long, Senior Administration Officer

## **GUESTS**

Mr Peter Stanek, Warrant Officer Class one

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## Order Of Business

|           |   |           |
|-----------|---|-----------|
| <b>1</b>  | <b>Meeting Declared Open .....</b>  | <b>5</b>  |
| <b>2</b>  | <b>Acknowledgement of Country .....</b>   | <b>5</b>  |
| <b>3</b>  | <b>Apologies and Leave of Absence .....</b>   | <b>5</b>  |
| <b>4</b>  | <b>Electronic Attendance .....</b>  | <b>5</b>  |
| <b>5</b>  | <b>Declaration of Interest .....</b>  | <b>5</b>  |
| <b>6</b>  | <b>Confirmation of Previous Minutes .....</b>   | <b>5</b>  |
| <b>7</b>  | <b>Actions Arising From Previous Minutes .....</b>  | <b>5</b>  |
| <b>8</b>  | <b>Presentations .....</b>  | <b>5</b>  |
| <b>9</b>  | <b>Officer Reports.....</b>   | <b>6</b>  |
| 9.1       | Key Military Events and Planning for the 80th Anniversary of the Bombing of<br>Darwin Day ..... | 6         |
| <b>10</b> | <b>Member Reports .....</b>   | <b>10</b> |
| <b>11</b> | <b>General Business.....</b>  | <b>10</b> |
| <b>12</b> | <b>Next Meeting .....</b>   | <b>10</b> |
| <b>13</b> | <b>Closure of Meeting.....</b>  | <b>10</b> |



**1 Meeting Declared Open****2 Acknowledgement of Country**

The Darwin Military and Civilian History Advisory Committee acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.

**3 Apologies and Leave of Absence****3.1 Apologies****3.2 Leave of Absence**

Michael Wells - 9 June 2021

**3.3 Leave of Absence Notified****4 Electronic Attendance****4.1 Electronic Attendance****4.2 Electronic Attendance Notified****5 Declaration of Interest****6 Confirmation of Previous Minutes**

Darwin Military and Civilian History Advisory Committee Meeting - 14 April 2021

**7 Actions Arising From Previous Minutes****8 Presentations**

## 9 OFFICER REPORTS

### 9.1 KEY MILITARY EVENTS AND PLANNING FOR THE 80TH ANNIVERSARY OF THE BOMBING OF DARWIN DAY

**Author:** Community Events Producer

**Authoriser:** General Manager Community and Regulatory Services

**Attachments:** Nil

#### RECOMMENDATIONS

1. THAT the report entitled Key Military Events and Planning for the 80<sup>th</sup> Anniversary of the Bombing of Darwin Day be received and noted.

#### PURPOSE

The purpose of this report is to provide an overview to the Committee on key military events coordinated by City of Darwin and to update the Committee on the plans surrounding the 80<sup>th</sup> Anniversary of the Bombing of Darwin Day.

#### KEY ISSUES

- The Engagement and Events Team produce and coordinate events for City of Darwin, which includes key military events held in Darwin.
- An overview of Military Community Events is provided in this report – there are currently two scheduled between now and August 2021.
- The Bombing of Darwin Day is a premier event for City of Darwin, with 2022 being the 80<sup>th</sup> commemorative year.
- Planning for the 80<sup>th</sup> Anniversary of the Bombing of Darwin Day is currently underway.

**DISCUSSION**

City of Darwin is coordinating the following Military Community Events:

**Military Community Events**

- Saturday 3 July 2021 - 10 – 12.30 pm - 40 year anniversary NORFORCE Freedom of Entry parade and civic reception CBD and Civic Centre;
- Thursday 26 August 2021 - 5.30 pm for 5.50 pm start RAAF 100 Year Anniversary, Freedom of Entry of parade

City of Darwin is producing the following:

**Bombing of Darwin Day**

- Planning for the 80<sup>th</sup> Anniversary Bombing of Darwin Day Event 2022 is well underway.
- Discussions in place with Chief Minister's Department to adjust timing of reception following Commemorative Service.
- Tender for Bombing of Darwin Infrastructure and Audio Visual has been advertised for a 3 year period. Contracts will be awarded September 2021.

**Confidential Draft Program**

| Date                 | Time                    | Event  | Venue  | Host  |
|----------------------|-------------------------|--|--|---|
| 17 – 21 February     |                         | <b>Bombing of Darwin 80<sup>th</sup> Anniversary Tour</b><br><br><b>City of Darwin presents from the frontline the immersive 80<sup>th</sup> Anniversary Limited Edition Tour Collection</b> | Go at your own pace. Receive tickets (non-refundable) to Royal Flying Doctor Service Tourism Facility, Darwin Military Museum and Darwin Aviation Museum<br><br>Explore the museums at your own pace | <b>City of Darwin</b><br><br><b>\$60.00 adults please book direct with Sea Darwin</b><br><br><b>1300 065 022</b><br><br><b>4 x Military tourism attractions</b> |
| Friday 18 February   | 5.30pm – 7.00pm         | <b>Arafura Wind Ensemble presents .....</b>  | ChristChurch Cathedral Civic Park - TBC  | <b>City of Darwin</b><br><br>Free, open to the public   |
| Saturday 19 February | 8.15am – 9.00am         | <b>USS Peary Memorial Service</b>  | The Esplanade  | <b>Australian American Association NT</b><br><br>Free, open to the public   |
| Saturday 19 February | 9.30am – 11.00am        | <b>Bombing of Darwin Day Commemorative Service</b>   | The Cenotaph   | <b>City of Darwin</b><br><br>Free, open to the public   |
| Saturday 19 February | 11.30am – 1.00pm<br>TBC | <b>Chief Minister Reception</b>  | Main Hall, Parliament House  | <b>NT Government</b><br><br>Invite only   |
| Saturday 19 February | 5.30pm – 7.00pm         | <b>Arafura Wind Ensemble presents .....</b>  | ChristChurch Cathedral Civic Park - TBC  | <b>City of Darwin</b><br><br>Free, open to the public   |

|  |  |                           |                                |  |
|--|--|---------------------------|--------------------------------|--|
| Sunday<br>20<br>February   | 10.00am–<br>11.00am  | <b>Ecumenical Service</b> | Adelaide River War<br>Cemetery | <b>Coomalie Council</b><br><br>please contact<br>admin@coomalie.nt.gov.au<br><br>(08) 8976 0058<br><br>Free, open to the<br>public |
| <b>PREVIOUS COUNCIL RESOLUTION</b><br>At the 11 May 2021 meeting Council resolved:<br><br><b>RESOLUTION ORD205/21</b><br>THAT the report entitled Darwin Military and Civilian History Advisory Committee Minutes – 14 April 2021 be received and noted. |  |                           |                                |  |
| <b>STRATEGIC PLAN ALIGNMENT</b>  | 5 A Vibrant and Creative City<br><br>5.2 By 2030, Darwin will be a more connected community and have pride in our cultural identity  |                           |                                |  |
| <b>CRITICAL DATES</b>  | Provided in the Discussion area of the report  |                           |                                |  |
| <b>BUDGET / FINANCIAL</b>  | Budget is set via the annual Municipal Plan  |                           |                                |  |
| <b>RISK ASSESSMENT</b>   | <b>Assets &amp; Infrastructure</b> <input type="checkbox"/> <b>Environment &amp; Waste</b> <input type="checkbox"/><br><b>Financial</b> <input checked="" type="checkbox"/> <b>Info Comms &amp; Tech</b> <input type="checkbox"/><br><b>Legal &amp; Compliance</b> <input type="checkbox"/> <b>Ops &amp; Service Delivery</b> <input type="checkbox"/><br><b>Reputation &amp; Brand</b> <input checked="" type="checkbox"/> <b>Work Health &amp; Safety</b> <input type="checkbox"/><br><br>In accordance with City of Darwin Risk Management Framework, the post treatment, mitigation risk is: Low<br>Risks identified, in relation to this report, will be managed the Events Team. |                           |                                |  |
| <b>LEGISLATION / POLICY CONTROLS OR IMPACTS</b>  | <b>Legislation:</b><br>Nil<br><b>Policy:</b><br>Policy – Advisory and other Committees   |                           |                                |  |
| <b>RESOURCE IMPLICATIONS</b>   | Nil  |                           |                                |  |
| <b>CONSULTATION &amp; ENGAGEMENT</b>   | N/A  |                           |                                |  |



|   |   |
|---|---|
| <b>COMMUNICATION PLAN FOR THIS INITIATIVE</b> | N/A   |
| <b>PLACE SCORE STATEMENT</b>                  | N/A   |
| <b>DECLARATION OF INTEREST</b>                | <p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p> |

**10 Member Reports**

**11 General Business**

**12 Next Meeting**

**13 Closure of Meeting**



# **MINUTES**

## **Darwin Military and Civilian History Advisory Committee Meeting Wednesday, 14 April 2021**

**MINUTES OF CITY OF DARWIN  
DARWIN MILITARY AND CIVILIAN HISTORY ADVISORY COMMITTEE MEETING  
HELD AT THE MEETING ROOM 1, LEVEL 1, CIVIC CENTRE, HARRY CHAN AVENUE,  
DARWIN  
ON WEDNESDAY, 14 APRIL 2021 AT 11.00 AM**

**PRESENT:**

Alderman Paul Arnold (Chair)

Mr Stephen Gloster, RSL Darwin Branch, President

Mr John Hart, Aviation Historical Society of the NT, President

Mr Norm Cramp, Darwin Military Museum, Manager

Mr Michael Wells, Department of Territory Families, Housing and Communities, Heritage Libraries and Sport, Director Heritage Branch

Ms Meg Cotter, Tourism NT, Trade and Industry, Marketing Executive

Ms Meghan Bailey, Department of Veterans' Affairs, Deputy Commissioner NT

Ms Linda Fazldeen, Department of Industry, Tourism and Trade, Defence NT, Director Community Engagement

Ms Jo Madin, City of Darwin Manager Engagement and Events

Mr Matt Grassmayr, City of Darwin General Manager Community and Regulatory Services

**OFFICERS:**

Ms Kylie Salisbury, Community Events Producer

Mrs Karen Long, Senior Administration officer

**APOLOGY:** Nil

**GUESTS:**

Ms Vanessa Green, City of Darwin Executive Manager of Governance, Strategy and Performance

**Order Of Business**

|           |  |          |
|-----------|--|----------|
| <b>1</b>  | <b>Meeting Declared Open .....</b>                             | <b>4</b> |
| <b>2</b>  | <b>Acknowledgement of Country .....</b>                        | <b>4</b> |
| <b>3</b>  | <b>Apologies .....</b>   | <b>4</b> |
| <b>4</b>  | <b>Leave Requests .....</b>                                    | <b>4</b> |
| <b>a.</b> | <b>Notification of Proxy.....</b>                              | <b>4</b> |
| <b>5</b>  | <b>Electronic Attendance .....</b>                             | <b>4</b> |
| <b>6</b>  | <b>Declaration of Interest of Members and Staff .....</b>      | <b>4</b> |
| <b>7</b>  | <b>Confirmation of Previous Minutes .....</b>                  | <b>4</b> |
| <b>8</b>  | <b>Actions Arising from pRevious minutes .....</b>             | <b>4</b> |
| <b>9</b>  | <b>Presentations .....</b>                                     | <b>5</b> |
| 9.1       | Video The Bombing of Darwin 'The Memory Tin' .....             | 5        |
| 9.2       | Governance Changes to City of Darwin Advisory Committees ..... | 5        |
| <b>10</b> | <b>Officer Reports.....</b>                                    | <b>6</b> |
| 10.1      | Bombing of Darwin Day.....                                     | 6        |
| 10.2      | Community Events Update.....                                   | 6        |
| <b>11</b> | <b>Member Reports .....</b>                                    | <b>6</b> |
| <b>12</b> | <b>General Business.....</b>                                   | <b>7</b> |
| <b>13</b> | <b>Next Meeting .....</b>                                      | <b>7</b> |

## **1 MEETING DECLARED OPEN**

The Chair declared the meeting open at 11.03am

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The Darwin Military and Civilian History Advisory Committee acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future.

## **3 APOLOGIES**

Nil

## **4 LEAVE REQUESTS**

Michael Wells for the meeting on 9 June 2021.

### **a. NOTIFICATION OF PROXY**

Nil

## **5 ELECTRONIC ATTENDANCE**

Nil

## **6 DECLARATION OF INTEREST OF MEMBERS AND STAFF**

### **6.1 Declaration of Interest by Members**

Nil

### **6.2 Declaration of Interest by Staff**

Nil

## **7 CONFIRMATION OF PREVIOUS MINUTES**

### **COMMITTEE RESOLUTION BODMH007/21**

Moved: Mr Stephen Gloster

Seconded: Ms Linda Fazldeen

That the minutes of the Darwin Military and Civilian History Advisory Committee Meeting held on 3 February 2021 be confirmed.

**CARRIED 10/0**

## 8 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

## 9 PRESENTATIONS

### 9.1 VIDEO THE BOMBING OF DARWIN 'THE MEMORY TIN'

#### COMMITTEE RESOLUTION BODMH008/21

Moved: Mr Michael Wells

Seconded: Mr Norm Cramp

1. THAT the Video *The Bombing of Darwin 'The Memory Tin'* by Wanguri Primary School be received and noted.

**CARRIED 10/0**

### 9.2 GOVERNANCE CHANGES TO CITY OF DARWIN ADVISORY COMMITTEES

#### COMMITTEE RESOLUTION BODMH009/21

Moved: Mr Michael Wells

Seconded: Mr Norm Cramp

1. THAT the governance changes to City of Darwin Advisory Committees presented by the Executive Manager of Governance, Strategy and Performance be received and noted.

**CARRIED 10/0**

#### Actions -

1. Circulate Presentation
2. Further briefing to the Committee on the new Local Government Act, once in place re governance changes.

## 10 OFFICER REPORTS

### 10.1 BOMBING OF DARWIN DAY

#### COMMITTEE RESOLUTION BODMH010/21

Moved: Alderman Paul Arnold

Seconded: Ms Meghan Bailey

1. THAT the report entitled Bombing of Darwin Day be received and noted.

**CARRIED 10/0**

### 10.2 COMMUNITY EVENTS UPDATE

#### COMMITTEE RESOLUTION BODMH011/21

Moved: Mr Michael Wells

Seconded: Mr Stephen Gloster

1. THAT the report entitled Community Events Update be received and noted.

**CARRIED 10/0**

**Action** – Band in the Park flyer to be circulated

## 11 MEMBER REPORTS

#### COMMITTEE RESOLUTION BODMH012/21

Moved: Alderman Paul Arnold

Seconded: Mr John Hart

1. That the Members' verbal reports be received and noted.

**CARRIED 10/0**

#### Discussion

Michael Wells

- National Archaeology Week – Aviation Archaeology Seminar, 17 May, Darwin Aviation Museum

**Action** – Website line to be circulated

Norm Cramp

- Hosting talks and tours with visiting group from Tasmania
- Anzac Day dawn service and parade
- Back to the Track July/August 2021

John Hart

- 100<sup>th</sup> anniversary event a success
- Collaborating with Back to the Track organisers for vehicles to be displayed
- Planning underway on an Open Day



Meghan Bailey

- Booklet *Our Continuing Story* tabled
- Anzac resources
- Defence inaugural football match, 24 April

**Action** – Website links to be circulated

Linda Fazldeen

- Light up the Anzac Spirit - light projections on buildings in the City and Palmerston from 7pm-9.30pm, 19-25 April
- Battle of the Coral Sea upcoming remembrance 8 May. Invitation will be circulated
- NT Government Study Tours 2021 – two tours developed - local/interstate
- Funding Application with Department of Veterans Affairs – youth peace symposium to coincide with the 80<sup>th</sup> anniversary of Bombing of Darwin

**Action** – make arrangements for the City of Darwin to light up the Civic Centre in red, tying this in with the NT Government's Anzac light projection commemorations on other buildings

Stephen Gloster

- 100<sup>th</sup> anniversary of the Cenotaph, 24 April, Governor General attending
- Anzac Day dawn service and parade

*Mr Norm Cramp departed the meeting at 11:56 am.*

*Mr Norm Cramp re-joined the meeting at 11:56 am.*

*Kylie Salisbury departed the meeting at 11.57 am*

## 12 GENERAL BUSINESS

### 12.1 ALGA TASKFORCE

#### COMMITTEE RESOLUTION BODMH013/21

Moved: Mr Matt Grassmayr

Seconded: Mr Stephen Gloster

Alderman Arnold informed the Committee of his nomination to the Australian Local Government Association (ALGA) Panel of Mayors to support National Federation Reform Taskforce on Veterans Wellbeing.

**CARRIED 10/0**

## 13 NEXT MEETING

9 June 2021, 11.00 am, Meeting Room 1, City of Darwin

The Meeting closed at 12.13 pm.