

# OPEN SECTION

PAGE

CORP 6\1

## DARWIN CITY COUNCIL

### CORPORATE & ECONOMIC DEVELOPMENT COMMITTEE

**TUESDAY 23 JUNE 2009**

MEMBERS: Member K M Moir (Chairman); The Right Worshipful, The Lord Mayor, Mr G R Sawyer; Member J D Bailey; Member H I Galton; Member G A Lambert.

OFFICERS: Chief Executive Officer, Mr B P Dowd; General Manager Corporate Services, Mr F Crawley; Manager Business Services, Mr L Carroll; Manager Employee Relations, Ms K Hoffman; Manager Information Technology, Mr R Iap; Management Accountant, Ms I Frazis; Manager Corporate Information, Ms L Hemsall, Manager Communication & Marketing, Mr G Fenton; Committee Administrator, Ms L Elmer.

**Enquiries and/or Apologies: Linda Elmer**  
**E-mail [l.elmer@darwin.nt.gov.au](mailto:l.elmer@darwin.nt.gov.au) - PH: 89300 670**  
**OR Phone Committee Room 1, for Late Apologies - PH: 89300 519**

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### ***Committee's Responsibilities***

- |                                  |                      |
|----------------------------------|----------------------|
| * City Centre Management         | * Property Services  |
| * Financial Services             | * Records Management |
| * Human Resources Management     | * Risk Management    |
| * Management Information Systems | * Tourism            |

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### **\*\*\* I N D E X \*\*\***

### **PAGE**

1	ELECTION OF CHAIRMAN FOR CORPORATE & ECONOMIC DEVELOPMENT COMMITTEE FOR THE PERIOD 1 JULY 2009 TO 30 JUNE 2010 .....	3
2	MEETING DECLARED OPEN .....	3
3	APOLOGIES AND LEAVE OF ABSENCE .....	3

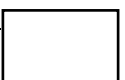


## OPEN SECTION

PAGE

CORP 6\2

<b>4</b>	<b>ELECTED MEMBERS CONFLICT OF INTEREST DECLARATION .....</b>	<b>4</b>
<b>5</b>	<b>CONFIDENTIAL ITEMS .....</b>	<b>4</b>
<b>6</b>	<b>WITHDRAWAL OF ITEMS FOR DISCUSSION .....</b>	<b>4</b>
<b>7</b>	<b>CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS CORPORATE &amp; ECONOMIC DEVELOPMENT COMMITTEE MEETING .....</b>	<b>4</b>
<b>8</b>	<b>BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS CORPORATE &amp; ECONOMIC DEVELOPMENT COMMITTEE MEETING .....</b>	<b>5</b>
<b>9</b>	<b>INFORMATION ITEMS.....</b>	<b>5</b>
<b>10</b>	<b>ACTIONS ITEMS.....</b>	<b>5</b>
<b>11</b>	<b>OFFICERS REPORTS</b>	
11.1	May 2009 Corporate Services Monthly Report.....	6
11.2	Listing of Cheques/EFT Payments, May 2009 .....	21
11.3	May 2009 - Financial Report to Council .....	33
11.4	Invitations Accepted or Declined by the Lord Mayor during May 2009 .....	36
11.5	Monthly On-Street and Off-Street Parking Statistics May 2009.....	39
11.6	3 <sup>rd</sup> Quarter Budget Review 2008/2009 .....	43
11.7	Minutes of the Audit Committee meeting held on 29 May 2009 .....	56
11.8	Gardens Oval Sporting Complex – Update .....	69
11.9	100 Mitchell Street – Air Conditioner.....	75
11.10	Lease Chinatown Retail Premises to NT Safe.....	78
11.11	2009 Community Satisfaction Survey.....	80
11.12	Walkway Policy Review.....	91
<b>12</b>	<b>GENERAL BUSINESS</b>	
12.1	Outstanding Items.....	163



**OPEN SECTION**

PAGE

CORP 6\3

Corporate & Economic Development Committee Meeting – Tuesday, 23 June 2009

1. **Election of Chairman for Corporate & Economic Development Committee for the Period 1 July 2009 to 30 June 2010**  
Common No. 375173

**COMMITTEE'S DECISION**

THAT the Committee resolve under delegated authority that Alderman \_\_\_\_\_ be appointed as Chairman of the Corporate & Economic Development Committee for the period commencing 1 July 2009 to 30 June 2010.

DECISION NO.20\() (23/06/09)

**2 MEETING DECLARED OPEN****3 APOLOGIES AND LEAVE OF ABSENCE****3.1 Apologies****3.2 Leave of Absence Granted**

- A. THAT it be noted that Member H I Galton is an apology due to a Leave of Absence being previously granted on 25 May 2009 for the period 13 – 29 June 2009.
- B. THAT it be noted that Member K M Moir is an apology due to a Leave of Absence being previously granted on 9 June 2009 for the period 19 June – 24 July 2009.
- C. THAT it be noted that Lord Mayor, Mr Graeme Sawyer is an apology due to a Leave of Absence being previously granted on 16 June 2009 for the period 21 – 24 June 2009.
- D. THAT it be noted that Member J D Bailey is an apology due to a Leave of Absence being previously granted on 3 May 2009 for the period 18 June – 12 July 2009

DECISION NO.20\() (23/06/09)



**OPEN SECTION**

PAGE

CORP 6\4

Corporate & Economic Development Committee Meeting – Tuesday, 23 June 2009**4 ELECTED MEMBERS CONFLICT OF INTEREST DECLARATION****5 CONFIDENTIAL ITEMS****COMMITTEE'S DECISION**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Items:

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C16.1	8(b)	Information about the personal circumstances of a resident or ratepayer.
C16.2	8(b)	Information about the personal circumstances of a resident or ratepayer.
C16.3	8(c)(i)	Information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

DECISION NO.20\() (23/06/09)

**6 WITHDRAWAL OF ITEMS FOR DISCUSSION****COMMITTEE'S DECISION**

THAT the Committee resolve under delegated authority that all Information Items and Officers Reports to the Corporate & Economic Development Committee Meeting held on Tuesday, 23 June, 2009, be received and all recommendations contained therein be adopted by general consent with the exception of Item Number .....

DECISION NO.20\() (23/06/09)



**OPEN SECTION**

PAGE

CORP 6\5

Corporate & Economic Development Committee Meeting – Tuesday, 23 June 2009**7 CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS CORPORATE & ECONOMIC DEVELOPMENT COMMITTEE MEETING****COMMITTEE'S DECISION**

THAT the Committee resolve that the minutes of the previous Corporate & Economic Development Committee Meeting held on Tuesday, 19 May 2009, tabled by the Chairman, be confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.20\() (23/06/09)

**8 BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS CORPORATE & ECONOMIC DEVELOPMENT COMMITTEE MEETING****9 INFORMATION ITEMS**

Nil

**10 ACTION ITEMS**

Nil



ENCL: NO

**DARWIN CITY COUNCIL**

**DATE:** 10/05/09

**REPORT**

**TO:** CORPORATE AND ECONOMIC  
DEVELOPMENT COMMITTEE/OPENA

**APPROVED:** FC

**FROM:** GENERAL MANAGER CORPORATE SERVICES

**REPORT  
NO:** 09A0098

**COMMON  
NO:** 339108

**SUBJECT:** MAY 2009 - CORPORATE SERVICES MONTHLY REPORT

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**ITEM NO:** 11.1

**SYNOPSIS:**

This report provides Aldermen with an overview of Corporate Services Operations for the month of May 2009.

**GENERAL:**

**INFORMATION TECHNOLOGY**

This month the Information Technology Section has continued work on it's major projects. The new Helpdesk System called "Service Desk" has been implemented and will go live at the beginning of June. Service Desk provides better feedback and job tracking of requests, user history of helpdesk requests and allows IT the ability to report on users, jobs and actions of requests.

The Physical Network project has continued with quotes for hardware devices and appliances being sourced. The rough timeframe for implementation will be the end of July 2009.

This month has also seen upgrades to key software application Interplan. Council is now running the most up to date Interplan server and client.

PAGE: 2  
 REPORT NO: 09A0098  
 SUBJECT: MAY 2009 CORPORATE SERVICES MONTHLY REPORT

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## **RECORDS**

In May, the Records & Information Management team was kept busy with the following tasks and projects:

- An FOI request was lodged for information in relation to a dog barking complaint;
- New scanning forms were designed for Regulatory Services staff to make the handling of dog and cat information easier between both sections;
- Five (5) archive retrieval requests were responded to and a further 23 new cartons of records lodged with the secondary storage provider, Iron Mountain;
- A request for information regarding Darwin's history was responded to and slides of Darwin in the late 1950s have been received from a customer;
- A project to scan and register 1750 direct debit forms was completed in conjunction with Revenue staff;
- The management of Rates Notices in Dataworks is now being investigated;
- Dataworks training was delivered to six (6) new staff members;
- The Document Registration Workflow (this is a spreadsheet containing the naming conventions & tasking / linking instructions for 80% of Council documents) was updated on the intranet; and
- The disposal schedule project has progressed with the Cemetery Management, Governance and Occupational Health and Safety schedules completed to first draft stage.

## **FINANCE**

Finance is busy preparing for another end of financial year. The appointment of Council's auditor is scheduled to occur in June. A checklist of end of year tasks and an outstanding committed balance report will be sent to managers in June to assist them in their end of year preparations.

The 2009/2010 City of Darwin Municipal Plan and Budget was put out for public comment in May and it will be considered for final adoption by Council on 30 June 2009.

Third quarter budget variations are to be presented to Council in June.

The Assistant Accountant's position has been filled and Marie Benham will be commencing in the role in early July. The two Finance Officers positions have recently been filled. Suzanne Innes (previously our Accounts Payable Officer) and Connie De La Guerra whom you may have met in Infrastructure have been appointed to these positions. Applications for the Finance Manager's position closed on the 9<sup>th</sup> June. Council received 22 applications for this position and an appointment to this position should occur in the near future.

PAGE: 3  
 REPORT NO: 09A0098  
 SUBJECT: MAY 2009 CORPORATE SERVICES MONTHLY REPORT

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The month of May saw the Revenue Team answering queries from ratepayers regarding the revaluations of their properties. Despite the revaluation notices being clearly marked with the Valuation Offices' contact details, many property owners remain under the impression that Council is responsible for their valuation increases. Another common misconception was that rates would increase by the same proportion as the unimproved capital value. Information sheets are provided on the Council website to complement the advice provided by staff.

Legal recovery action continues to be pursued against those property owners that have chosen to ignore the Final Notices that were mailed in April. Recoveries remain on par with last year, being 96.69% against 96.88% for the same period in 2007/2008. Complaints from property owners who have been visited by Councils' contracted debt collectors are relatively few, most are very apologetic and admit they had simply forgotten to make payment despite receiving all reminder and final notices. Most complaints are as a result of incorrect mailing address information being provided to Council by property owners' conveyancing agents at the time of purchase.

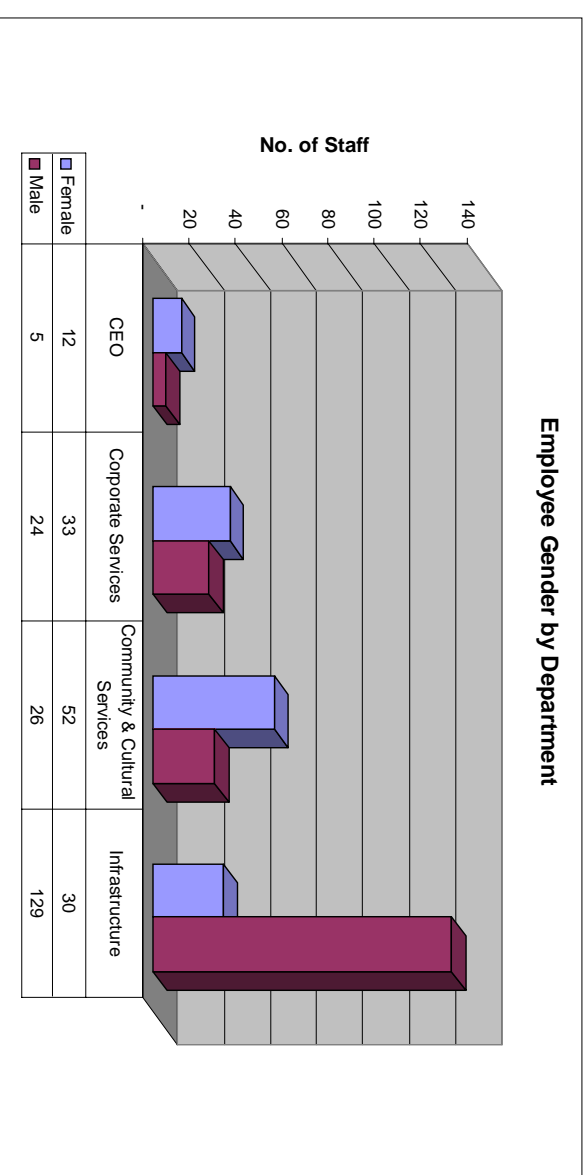
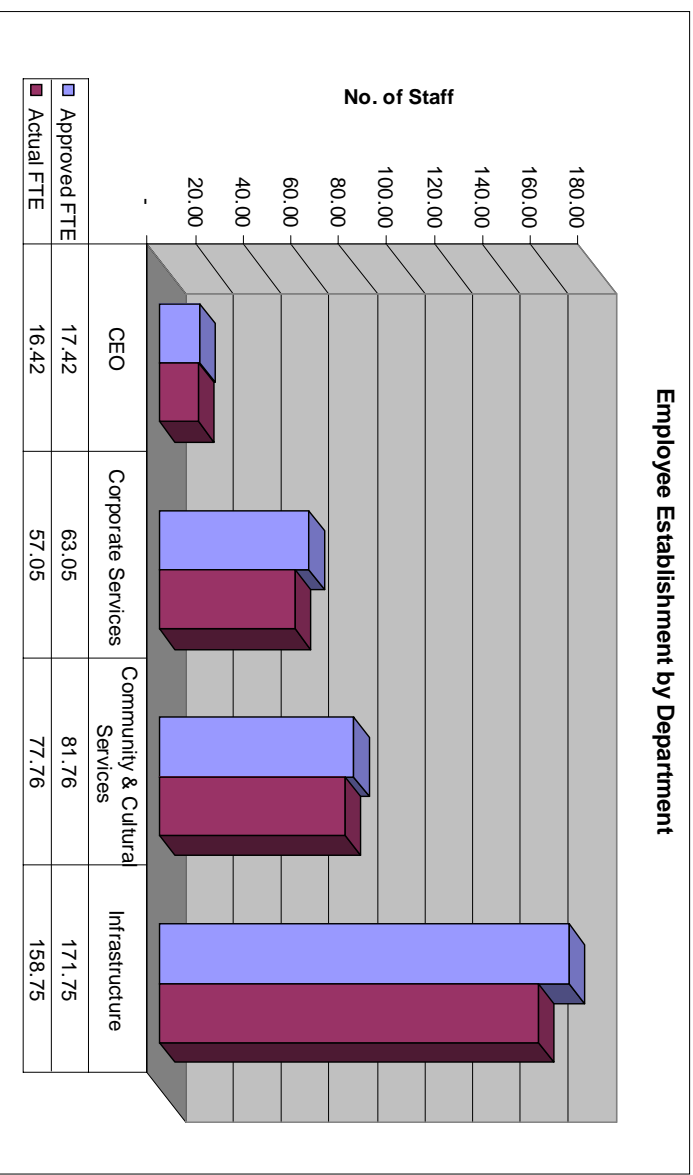
Specialised software was installed in May to facilitate Council performing the rating function on behalf of the Darwin Waterfront Corporation.

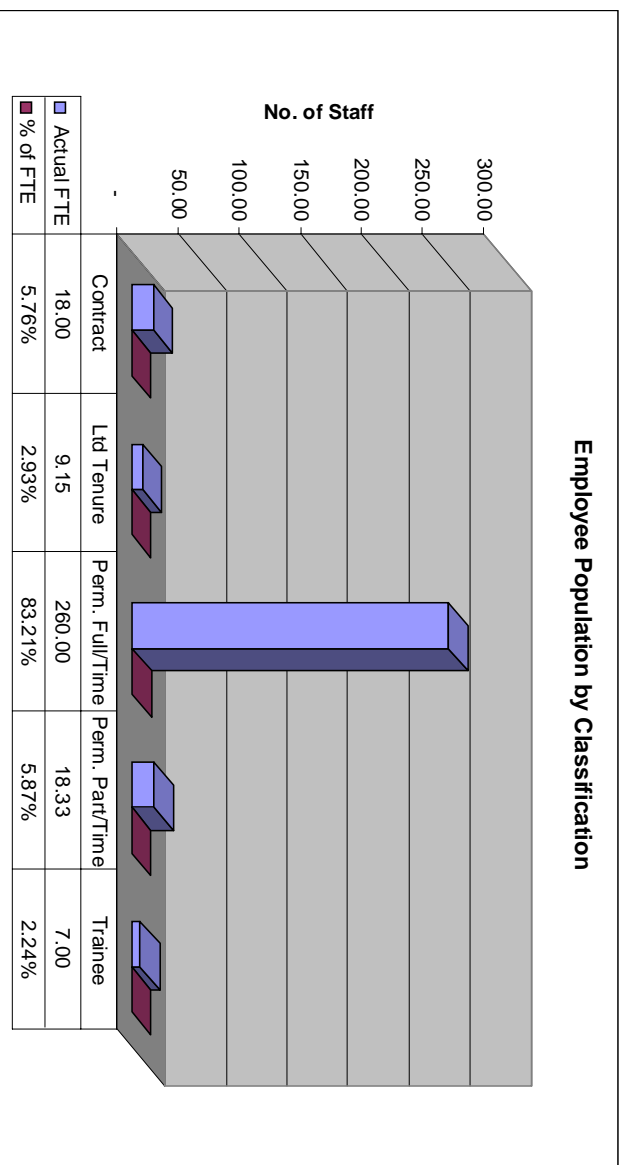
### **WORKFORCE STATISTICS**

Gender	Actual FTE	% FTE
Female	127.65	40.85%
Male	184.83	59.15%
Grand Total	312.48	100.00%

Employee Status	Actual FTE	% of FTE
Contract	18.00	5.76%
Ltd Tenure	9.15	2.93%
Perm. Full/Time	260.00	83.21%
Perm. Part/Time	18.33	5.87%
Trainee	7.00	2.24%
Grand Total	312.48	100.00%



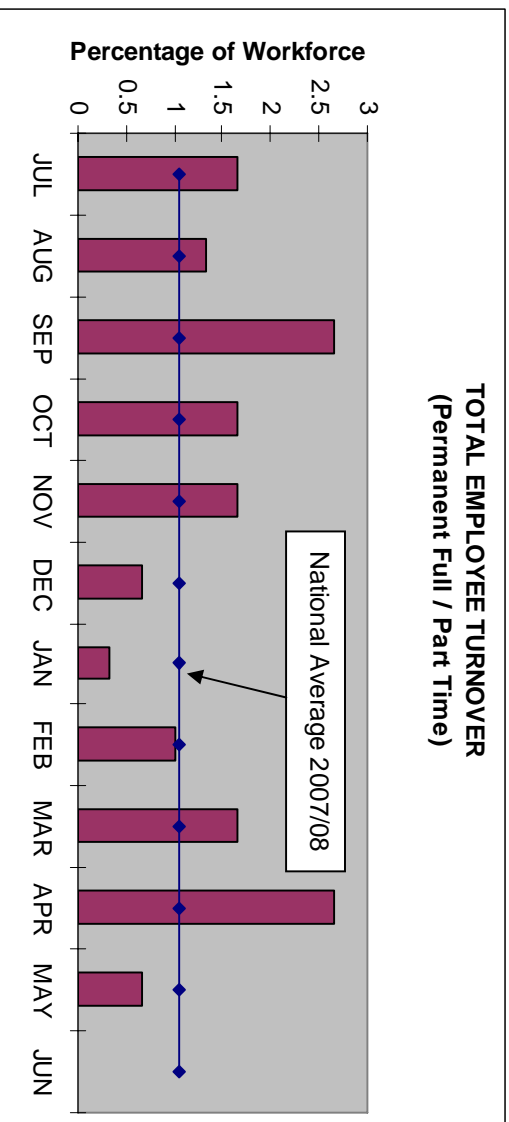




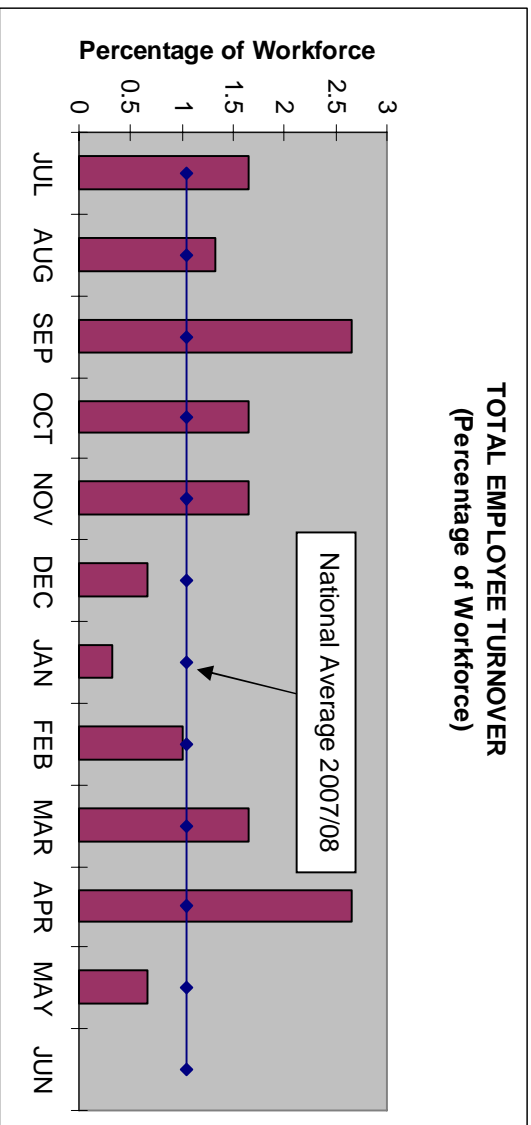
## EMPLOYEE RELATIONS

### Total Employee Turnover 2008/09

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Actual for month	5	4	9	5	5	2	1	3	5	8	2
Average 2007/08	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25

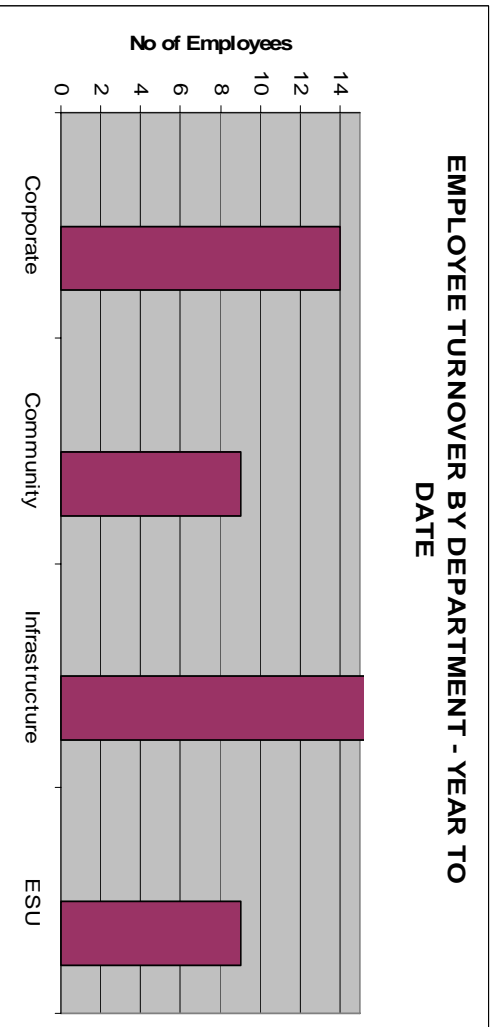


	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Actual for month	1.66	1.33	2.66	1.66	1.66	0.66	0.33	1	1.66	2.66	0.66
Average 2007/08	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05	1.05



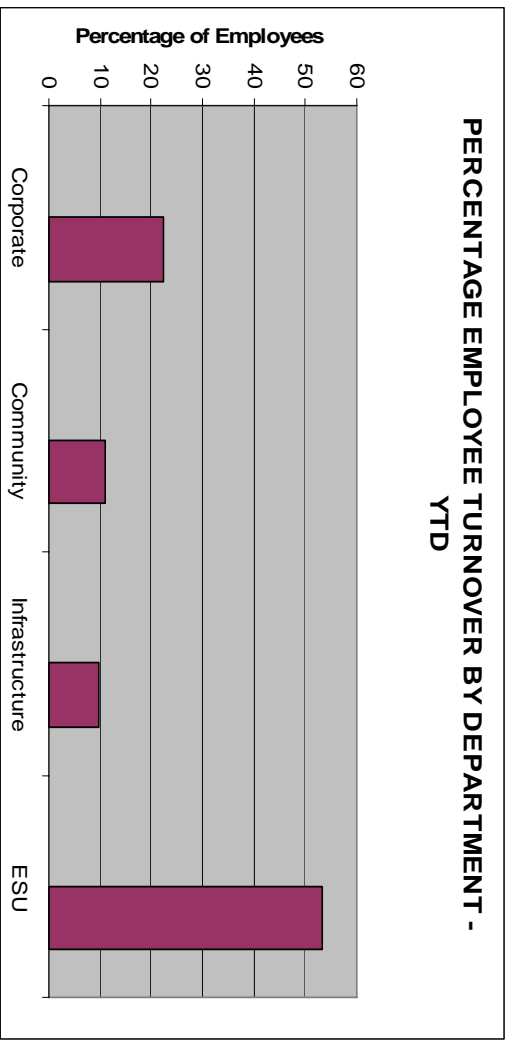
### Employee Turnover by Department – Year To Date

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Corporate	2	0	0	2	4	0	0	0	1	4	1
Community	1	2	3	1	0	0	0	1	1	0	0
Infrastructure	1	2	4	1	1	1	0	2	1	3	1
ESU	1	0	2	1	0	1	1	0	2	1	0
	5	4	9	5	5	2	1	3	5	8	2



Corporate	14
Community	9
Infrastructure	17
ESU	9

**% Employee Turnover by Department – Year to Date**

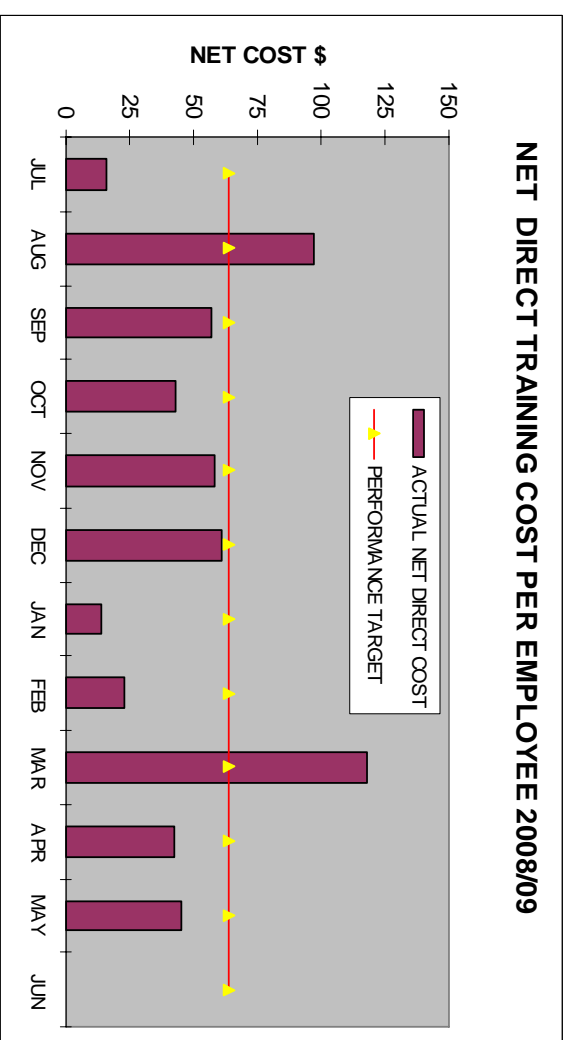


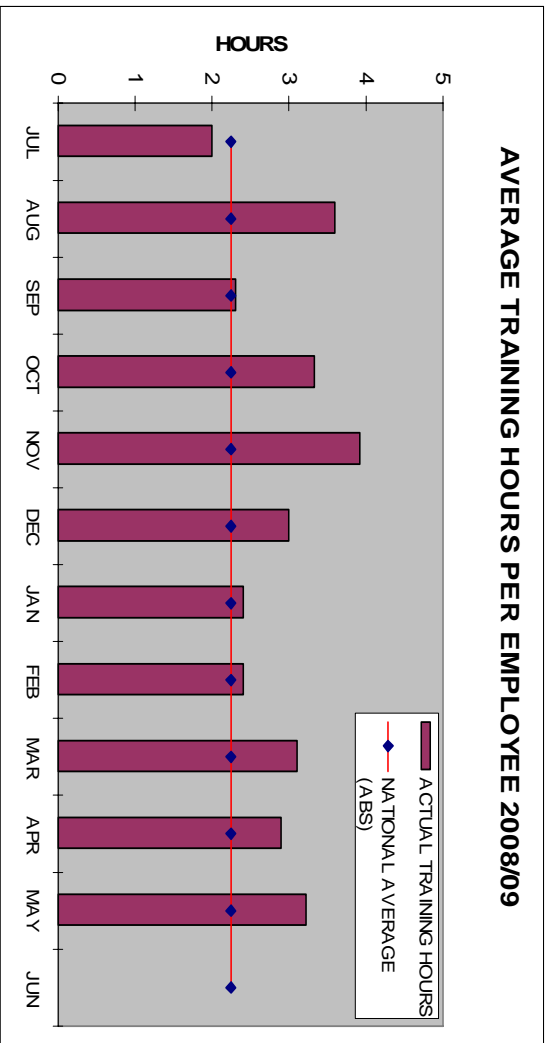
Corporate	22.2
Community	11
Infrastructure	9.89
ESU	53.2

**TRAINING AND DEVELOPMENT**

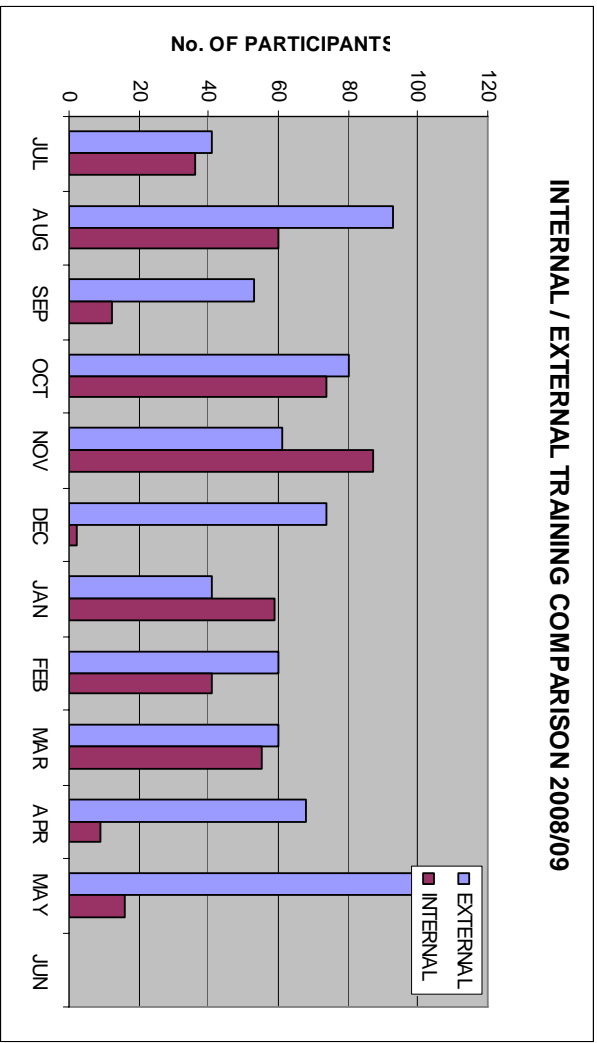
**Training Cost per Employee 2008/09**

Net Direct Training Cost Per Employee





Internal & External Training Comparison 2008/09



**Training Activities by Category and Department 2008/09**

TRAINING ACTIVITIES BY CATEGORY 2008/09												
CATEGORY	NUMBER OF EMPLOYEES											
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
ONGOING HIGHER EDUCATION	13	12	12	12	11	12	13	12	14	14	13	
ONGOING VET	17	16	17	17	17	15	13	16	14	14	13	
LEADERSHIP DEVELOPMENT	2	13	21	10	25	12	18	18	23	25	23	
OH&S	8	50	1	51	52	25	3	47	1	5	37	
TECHNICAL	0	0	0	0	3	0	0	0	0	1	0	
OPERATOR	1	0	0	19	4	4	0	0	0	0	0	
INDUCTION	0	19	0	0	21	0	23	10	0	0	13	
ADMINISTRATION	36	39	14	45	11	3	41	9	57	12	18	
TRAINEES	4	4	5	5	5	5	5	5	5	5	5	
<b>TOTAL EMPLOYEES</b>	<b>81</b>	<b>153</b>	<b>70</b>	<b>159</b>	<b>149</b>	<b>76</b>	<b>116</b>	<b>117</b>	<b>114</b>	<b>76</b>	<b>122</b>	<b>0</b>

TRAINING ACTIVITIES BY DEPARTMENT 2008/09												
DEPARTMENT	NUMBER OF EMPLOYEES											
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
INFRASTRUCTURE	38	60	33	80	79	39	62	34	56	36	54	
CORPORATE SERVICES	14	60	16	23	22	12	20	23	17	15	21	
COMMUNITY & CULTURAL SERVICES	22	28	15	48	45	22	25	49	25	20	37	
ESU	3	1	1	3	2	3	4	6	11	0	5	
<b>TOTAL EMPLOYEES</b>	<b>77</b>	<b>149</b>	<b>65</b>	<b>154</b>	<b>148</b>	<b>76</b>	<b>111</b>	<b>112</b>	<b>109</b>	<b>71</b>	<b>117</b>	<b>0</b>

**RISK / OH&S**

**Workers Compensation**

2 x new claims for the reporting period

- Sprained ankle sustained tripping on stairs located at the Bishop St Depot (remedial action implemented)
- Sprain to ® knee sustained during a fall whilst mowing lawns

**ISR/Public Liability**

No new claims for the reporting period

**Vehicle Accident Claims**

4 x vehicle accidents no claims over excess

**Incidents**

3x Incident for reporting period

- Regulatory Services Section - motor scooter accident – grazes and minor laceration NL TI
- Parks Section – tripped on exposed concrete – grazed ® knee NL TI
- Environment Section – Tripped over lane divider – bruised thigh and laceration to ® arm NL TI

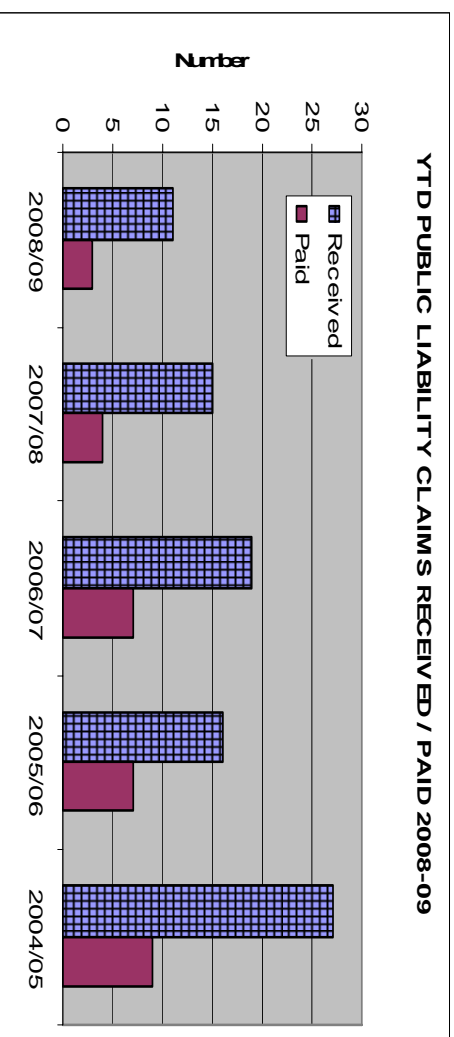
**Plant and Equipment Damages**

4 x Vehicle damages no claim over excess

**Vandalism**

- |                                 |             |
|---------------------------------|-------------|
| 3 x Vandalism costs over \$ 500 |             |
| • Category 2 parks CBD          | \$ 1 135.00 |
| • Category 2 Parks Precinct 3   | \$ 704.00   |
| • West Lanes Car Park           | \$ 680.00   |

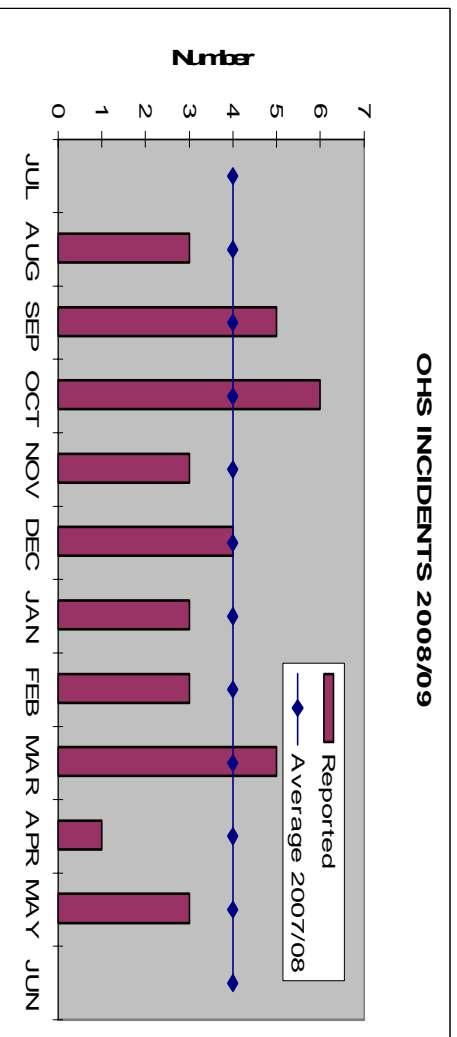
Year to Date Public Liability Claims Received / Paid 2008/09



YTD Public Liability Claims Received / Paid					
	2008/09	2007/08	2006/07	2005/06	2004/05
Received	11	15	19	16	27
Paid	3	4	7	7	9

OH&S Incidents 2008/09

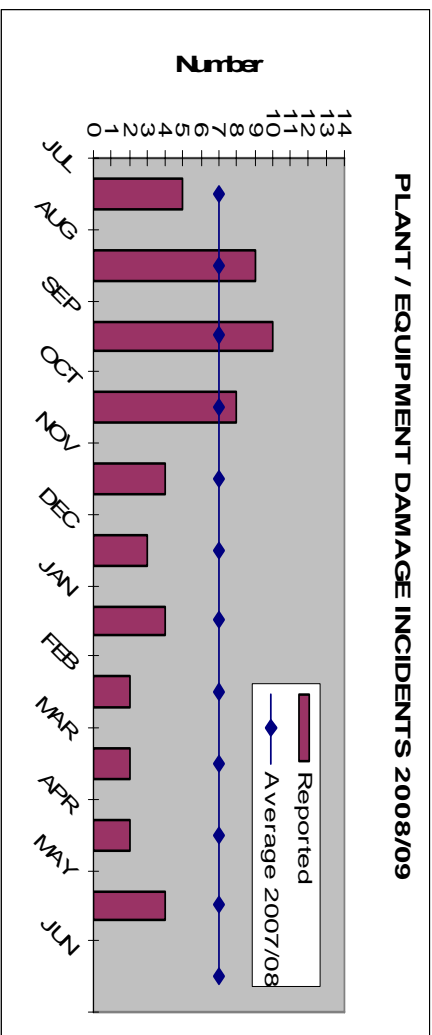
OHS Incidents												
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Reported	0	3	5	6	3	4	3	3	5	1	3	
Average 2007/08	4	4	4	4	4	4	4	4	4	4	4	





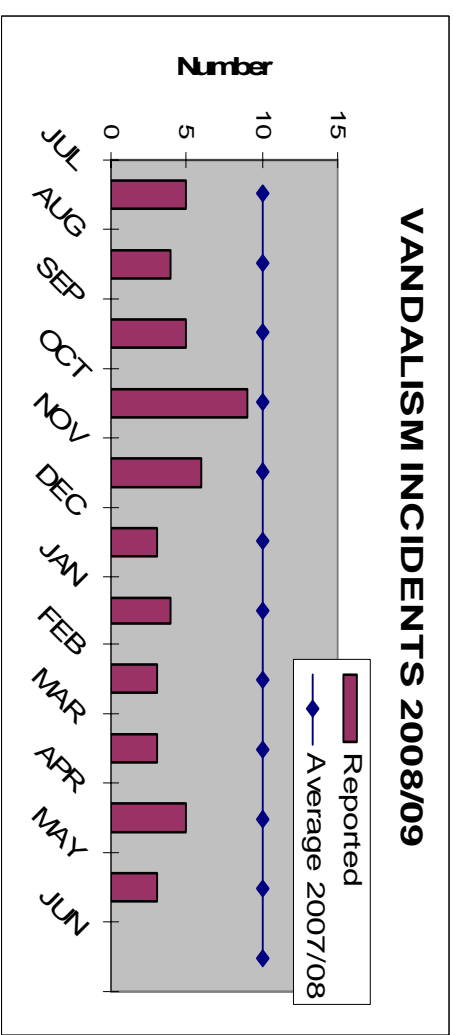
Plant and Equipment Damage 2008/09

Plant / Equipment Damage Incidents												
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	
Reported	5	9	10	8	4	3	4	2	2	2	4	



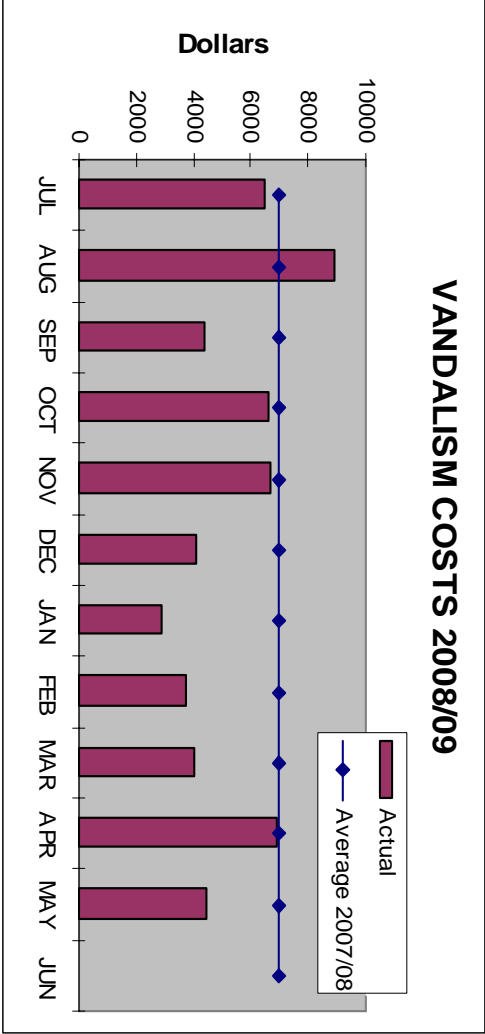
Vandalism Incidents 2008/09

Vandalism Incidents											
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Reported	5	4	5	9	6	3	4	3	3	5	3
Average 2007/08	10	10	10	10	10	10	10	10	10	10	10



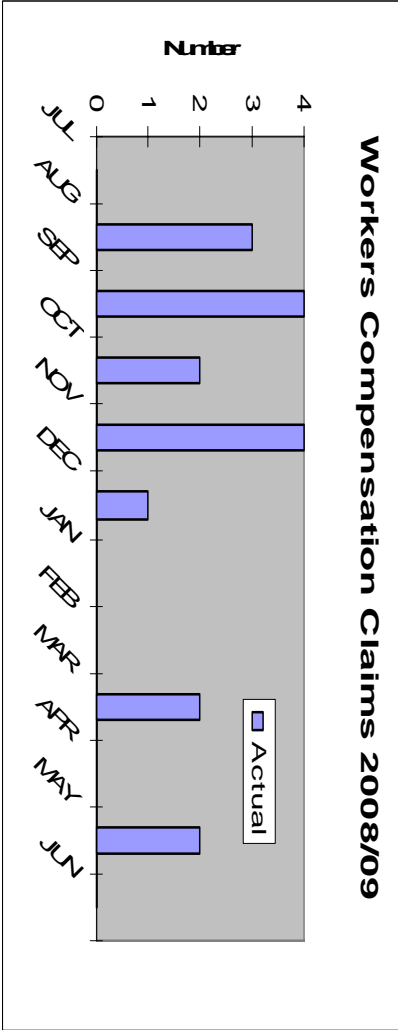
Vandalism Costs 2008/09

Vandalism Costs											
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Actual	6450	8954	4366	6600	6676	4136	2893	3744	4011	6871	4434
Average 2007/08	7000	7000	7000	7000	7000	7000	7000	7000	7000	7000	7000



Workers Compensation Claims 2008/09

Lost Time Injuries 2007/08											
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
Target	0	0	0	0	0	0	0	0	0	0	0
Actual	0	3	4	2	4	1	0	0	2	0	2



Motor Vehicle and ISR Claims 2008/09

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Motor Vehicle Received	0	0	0	2	0	1	0	0	1	0	0	
Motor Vehicle Paid	0	0	0	2	0	1	0	0	0	1	0	
ISR Received	0	0	1	0	0	0	0	0	0	0	0	
ISR Paid	0	0	0	0	0	0	0	0	0	0	0	

CONTRACTS MAY 2009

1. **2010/027 Operation and Management of Shoal Bay Waste Disposal Site**  
Tender about to be finalised
2. **2009/001 Provision of Legal Services**  
Awarded to Cridlands MB 13/05/09
3. **2009/009 Provision of Auditing Services**  
Tender closed 09/04/09 and a report is going to Council 16/06/09 for approval.
4. **2009/011 Provision of Insurance Broking Services**  
Awarded to Marsh Pty Ltd 01/05/09
5. **2009/022 Management of Animal Shelter**  
Tenders close 25/06/09
5. **2009/024 Provision of Travel Services**  
Awarded to Sandra Lew Fatt & Associates 18/05/09
6. **2009/031 Request for Proposal – Sale of 7839 Shadforth Lane**  
EOI's closed 07/05/2009. Under negotiation
7. **2009/086 Construction Roundabout Woolner Road/Bishop Street**  
Tenders closed 21/05/2009. Currently under assessment
8. **2009/091 Bagot Oval Upgrade**  
Tenders closed 09/04/09. Validity period extended 2 weeks whilst confirmation of NTG funding awaited
9. **2009/098 Lift Modifications Darwin Entertainment Centre**  
Awarded to Kone Elevators 14/05/09
10. **2006/055 Service of Litter Bins**  
Contract with Gikopoulos Pty Ltd terminated 23/04/09 for non-compliance. Temporary service provided by Rural Rubbish Removals.

PAGE: 15  
REPORT NO: 09A0098  
SUBJECT: MAY 2009 CORPORATE SERVICES MONTHLY REPORT

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**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

THAT Report Number 09A0098 entitled May 2009 Corporate Services Monthly Report, be received and noted.

**FRANK CRAWLEY**  
**GENERAL MANAGER CORPORATE SERVICES**

Any queries on this report may be directed to F Crawley on 8930 0537.

ENCL: YES

**DARWIN CITY COUNCIL**

**DATE:** 02/06/09

**REPORT**

**TO:** CORPORATE AND ECONOMIC  
DEVELOPMENT COMMITTEE/OPENA

**APPROVED:** FC

**FROM:** DIRECTOR CORPORATE SERVICES

**APPROVED:** TM

**REPORT  
NO:** 09A0102

**COMMON  
NO:** 339125

**SUBJECT:** LISTING OF CHEQUES / EFT PAYMENTS MAY 2009

---

**ITEM NO.:** 11.2

**SYNOPSIS:**

This report provides Council with a listing of all payments made during May 2009.

**GENERAL:**

The following amounts were paid during the month:-

**1. General Fund Payments**

Cheque numbers 911467 to 911534 for the month of May 2009 totalling \$52,780.35.

EFT/Payment Transactions Batch number 5090 to 5114 for the month of May 2009 totalling \$4,707,659.95.

**2. Trust Fund Cheque Payments**

Cheque numbers 602520 to 602535 for the month of May 2009 totalling \$1,900.00.

A detailed listing of payees and amounts supporting the total for cheques / EFT payments paid is tabled.

If Alderman wish to query a particular payment, a simple call to the Finance Department should be able to answer their query, otherwise the query could be taken on notice.

### **RECOMMENDATIONS**

THAT it be a recommendation to Council -

THAT Report Number 09A0102, Listing of Cheques/EFT Payments, May 2009 be received and noted.

**TERRY MATHEWS**  
**A/C FINANCE MANAGER**

**FRANK CRAWLEY**  
**DIRECTOR CORPORATE SERVICES**

Any queries on this report be directed to Vicki Nurton on extension 8930 0697.

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st MAY 2009

Item	Payment Reference or Cheque No	Date	Payee	Payment Description	EECS Input Value	Contract No.
<b>General Cheques &amp; EFT's Paid</b>						
<b>Payments: \$1,310,009</b>						
1	Pay01-24	27/05/2009	PAYROLL USA EMPLOYEES	PAYROLL	\$125,319.04	
2	51140467	25/05/2009	MAJORBON CONSTRUCTION PTY LTD	SHOAL BAY WASTE DISPOSAL APRIL 08	\$27,130.21	07-07-2007
3	51132578	28/05/2009	CH FARMWAY LIMITED	COLLECTION OF DOMESTIC WASTE & RECYCLABLE MATERIAL	\$34,055.12	2007/062
4	Pay01-23	13/05/2009	PAYROLL USA EMPLOYEES	PAYROLL	\$127,310.84	
5	510622	14/05/2009	LOCAL SUPPLIERS	SUPERANNUATION PAYMENT APRIL 09	\$756,351.87	
6	Pay02-24	20/05/2009	PAYROLL USA EMPLOYEES	PAYROLL	\$225,610.00	
7	Pay02-23	04/05/2009	PAYROLL USA EMPLOYEES	PAYROLL	\$118,632.74	
8	51124118	25/05/2009	POWERWATER	ELECTRICITY, WATER AND SEWERAGE CHARGES	\$189,514.98	
9	51131512	24/05/2009	STRONGWAY MOVING PTY LTD	MOVING OF VALUABLES AND CLOTHES	\$156,631.40	31/07/2007
10	5097340	14/05/2009	DARWIN LITELIGHTS	TRITON 2WD 2.5 LITRE MANUAL GLX DIESEL X 1	\$116,828.60	
11	5092388	13/05/2009	DEPUTY COMMISSIONER OF TAXATION	PAYROLL DEDUCTIONS	\$133,350.31	
12	5102388	27/05/2009	DEPUTY COMMISSIONER OF TAXATION	PAYROLL DEDUCTIONS	\$133,350.31	
<b>Payments \$12,719 - \$29,000</b>						
13	51147718	27/05/2009	MICEL DENTISTRY	APRIL SWIMMING POOL MANAGEMENT	\$95,135.01	21/08/2008
14	5090343	14/05/2009	DARWIN AUTOBUSH	TRITON 2WD 2.5 LITRE MANUAL GLX DIESEL X 1	\$87,617.85	
15	51024118	14/05/2009	POWERWATER	ELECTRICITY, WATER AND SEWERAGE CHARGES	\$87,435.45	
16	51131512	27/05/2009	FOULAS CONSTRUCTIONS PTY LTD	MECHANICAL WORKS & MAINTENANCE	\$70,152.59	2007/040
17	51024302	27/05/2009	UX TECHNOLOGY	SUPPLY IBM & EXCEL EXP FUNCTION & ANNUAL LICENSE FEE	\$69,290.00	
18	5110566	28/05/2009	DEPUTY COMMISSIONER OF TAXATION	PAYROLL DEDUCTIONS	\$61,571.71	
19	51143608	28/05/2009	READY WORKFORCE PTY LTD	TEMPORARY LABOUR HIRE	\$50,770.20	2008/033
20	5114347	28/05/2009	DARWIN ENTERTAINMENT CENTRE	ADDITIONAL FUNDING FOR 2008/2009 FISCAL YEAR	\$45,000.00	
<b>Payments \$40,000 - \$10,000</b>						
21	51142705	28/05/2009	NT REPAIRS AND PAINTING PTY LTD	PAINTING AND CARPET LAYING SERVICE	\$49,391.01	2005/012 & 2007/040
22	51142703	28/05/2009	MOBILE ELECTRICS	MAINTENANCE OF AIRCONDITIONING AND ELECTRICAL SERVICE	\$48,051.82	2005/010
23	5098505	14/05/2009	DEPUTY COMMISSIONER OF TAXATION	PAYROLL DEDUCTIONS	\$45,789.45	
24	51142704	28/05/2009	TERRITORY OIL COLLECTIONS	DEBT COLLECTIONS SERVICE	\$44,752.20	2006/023
25	50983007	14/05/2009	PLANNING & INFRASTRUCTURE	LED TRAFFIC SIGNAL ASPECT UPGRADE	\$40,000.00	
26	51142702	28/05/2009	GLA TITLI ELECTRICAL ENGINEERING PTY LTD	ELECTRICAL SERVICES	\$36,816.04	2007/042
27	51142704	28/05/2009	R K T TRENCHING & COSTAL EXPLORATION	TRUCK PLANTING SERVICES	\$35,236.47	2007/023
28	51142705	28/05/2009	MOUSLIS & SONS PTY LTD	RACKING & TRUCK HIRE	\$28,572.50	2006/016
29	51142703	28/05/2009	VIDHO CONSULTING ENGINEERING	IRIGATION SUPPLIES	\$27,746.00	
30	51142707	28/05/2009	JOHNSON CLEANING SERVICES PTY LTD	CLEANING SERVICES	\$26,923.54	2006/017
31	5097340	28/05/2009	CHD SERVICES PTY LTD	CASUARINA CARPENTRY STUDY - PROGRESS CLAIM 1	\$24,354.00	
32	5097340	28/05/2009	KAP MOTORS PTY LTD	EX NISSAN NAVARA D27 4X2 EX MAIN JAL	\$23,673.00	
33	50967756	28/05/2009	JRM GROUP PTY LTD	FOOTPATH REPAIRS	\$23,534.40	
34	50962458	14/05/2009	ALSFIELD	BULK FUEL	\$23,020.43	
35	51142704	28/05/2009	CONNECTED SOLUTIONS GROUP PTY LTD	PHOTOGRAPHY CLAIMS	\$22,775.54	
36	51142703	28/05/2009	MAJIN PTY LTD	CHERRY PICKER HIRE	\$22,156.24	2006/017
37	51142705	28/05/2009	SOUTHERN CROSS PROTECTON PTY LTD	SECURITY SERVICES	\$21,750.00	2008/011
38	51142707	28/05/2009	H R CONCRETE	SUPPLY OF READY MIX CONCRETE	\$21,212.56	2008/010

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st MAY 2009

Item	Patient Reference or Charge No.	Date	Payer	What is Description	FTS Charge Value	Gravel No.
39	51141502	28/05/2009	ARKANIAN WELFARE SERVICE LIMITED	ANIMAL POUND MANAGEMENT APRIL 2009	\$18,362.00	4005026
40	51141488	28/05/2009	ARLID IRRIGATION	IRRIGATION SUPPLIES	\$9,000.00	
41	51141370	28/05/2009	M & K CIVIL ENGINEERS	PLUMBING SERVICES	\$17,815.00	
42	10074195	7/05/2009	TRACT CONSULTANTS PTY LTD	CAVENASH STREET CARPARK DEVELOPMENT CONCEPTS	\$15,500.00	
43	51094190	21/05/2009	TRACT CONSULTANTS PTY LTD	CAVENASH STREET CARPARK DEVELOPMENT CONCEPTS	\$15,500.00	
44	51084118	21/05/2009	POWELL WATER	ELECTRICITY CHARGES LOT 235/ 17 HADLEY CHANAVE DR TAMIAROCKER	\$15,407.84	
45	00911504	21/05/2009	TELSTRA	APRIL MAIN PHONE ACCOUNT	\$17,400.00	
46	51141383	28/05/2009	TERRITORY MARINE PTY LTD	MANDAL BEACH SAND DUNE FENCING MATERIALS	\$15,195.00	
47	51091608	21/05/2009	STRATEGIC L.L. ISSUE PTY LTD	PROFESSIONAL FEES NORTH DAWN YOUTH PROGRAM MASFLORIAN	\$15,562.00	
48	51141075	28/05/2009	THE STUMP MAN	PROVISION OF ARBORELA THRAL STUMPS	\$15,100.00	1005764
49	51141381	28/05/2009	NUSSAKINT PTY LTD	LOWER PANA LAMPOLLE TO EXISTING SURFACE LEVEL	\$15,800.00	
50	51091080	21/05/2009	RAYLINC AGENCIES PTY LTD	DESIGN AND SUPPLY LIGHTING CHARLES DARWIN PARK	\$14,718.00	
51	50991511	7/05/2009	LEMAUD CLEANING SERVICES PTY LTD	CLEANING SERVICES	\$14,707.00	7007057
52	51131403	28/05/2009	INDUSTRIAL POWER SWAPPING SERVICES	PROVISION OF A SWAPPING SERVICE	\$13,121.00	7705747
53	51141071	28/05/2009	RESOURCE FURNITURE	SUPPLY END PANELS CASUARNA LIBRARY	\$10,137.00	
54	51141087	28/05/2009	CHAMBERS	CHINA CONSERVATORY SCULPTURE	\$11,880.00	
55	5091667	6/05/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT - CORPORATE CARD	\$11,301.00	
56	51141774	28/05/2009	THE NORTHERN TERRITORY NEWS	ADVERTISEMENT COSTS	\$11,709.00	
57	50951120	7/05/2009	LONG MAYOR G.D. SAWYER	LAND WORK ALLOWANCE APRIL 09	\$10,890.00	
58	51141717	28/05/2009	REXEL AUSTRALIA (LITETHEAT) SUPPLY PTY LTD	STREETLIGHTING MATERIALS	\$10,488.00	
59	51141313	28/05/2009	HEWLETT PACKARD AUSTRALIA PTY LTD	MOBILE ACCESSORY KIT FOR ANTI-SPOOFING	\$10,453.00	
60	51141191	28/05/2009	CHRELIANZ MBI	LEGAL SERVICES	\$10,203.00	100013
Payments = \$10,000						
61	10074195	7/05/2009	CARDING MILLING PTY LTD	TRAFFIC SIGNAL DESIGN CROSS SMITH AVE & PHILLIP STREET	\$9,555.00	
62	51141774	28/05/2009	FRESHFISH PROTECTION SERVICES	CANAL COFFERATION SERVICES	\$9,347.00	5170095
63	51141306	28/05/2009	WATERDYNAMICS	IRRIGATION SUPPLIES	\$9,145.00	
64	51091481	21/05/2009	GARDENS PARK GOLF LINKS	LANE MAINTENANCE SUBSIDY 2008/2009	\$8,500.00	
65	51081604	21/05/2009	ROSCOFER INCORPORATED	ADMINISTRATIVE GRANT APRIL - JUNE	\$8,500.00	
66	51141458	28/05/2009	AUSFUEL	BULK FUEL	\$8,162.00	
67	51141050	28/05/2009	GHD PTY LTD	WEST LAKE CARPARK CHILDREN PLATFORM	\$7,900.00	
68	51141312	28/05/2009	RENOFLO PIPELINE SOLUTIONS	CLYDE RIVER WATER LINE REDUCTION OF HEAVY DUTY	\$7,847.00	
69	51141054	28/05/2009	ASPHALT COMPANY AUSTRALIA PTY LTD	ROAD REPAIRING AND OVERLAY PROGRAM	\$7,760.00	7003001
70	51141203	28/05/2009	WILKINSON STRATEGIC GROUP LIMITED	RESEARCH AUDIT INTERVIEWS PROVIDE FINDINGS & RECOMMENDATIONS REPORT	\$7,603.00	
71	51091440	21/05/2009	AUSFUEL	FLAKE FUEL	\$7,517.00	
72	51141001	28/05/2009	ZENITH INFORMATION MANAGEMENT SERVICE	PERMANENT 1 MONTH TRIAL INSTALLMENT	\$7,507.00	
73	51141047	28/05/2009	NOBIS PTY LTD	SUPPLY OF SIGNS	\$7,100.00	
74	51141192	28/05/2009	DOWNER ENGINEERING PTY LTD	SUPPLY OF ENOCLUM AND H20 FUEL	\$6,500.00	2008043
75	51141101	28/05/2009	TRAVELWORLD	TRAVEL SERVICE	\$6,000.00	2008074
76	51141007	28/05/2009	PASTINGS OFFERING AUSTRALIA LTD	PLANT ROOMS AND MAINTENANCE	\$5,800.00	
77	00911508	7/05/2009	TOXINISM PTY LTD	GRANT FOR CRUISE SHIP SERVICES	\$5,000.00	
78	51141010	28/05/2009	CORPORATE EXPRESS AUSTRALIA - M LTD	STATIONERY SUPPLIES	\$5,418.00	
79	50991503	14/05/2009	ASSOCIATED INTELLIGENCE ANALYSTS	R.MILLS DISTRICTS & DEVELOPMENT OF TROUBLE MAKING PRESENTATIONS	\$5,100.00	
80	50991504	7/05/2009	INFORMATION SYSTEMS	DARWIN WATERFRONT - LICENCE FEE DEPOSIT	\$5,000.00	
81	51091514	21/05/2009	R & T TRENCHING & CONCRETE EXPLORATION	TREE PLANTING PROGRAM	\$5,000.00	2008013
82	51091510	14/05/2009	UNIVERSITY BILLING SERVICES PTY LTD	MOBILE PHONE CHARGES	\$4,707.00	
83	10074195	14/05/2009	JAMES BUNNETT PTY LTD	SELECTED BOOKS FOR LIBRARY COLLECTION	\$5,000.00	
84	51141075	28/05/2009	PROTECTORIALSAFE PTY LTD	SUPPLY OF PERSONAL PROTECTION AND SAFETY EQUIPMENT	\$5,000.00	
85	51141075	28/05/2009	AMM LIMITED	INTERNET CABLE PLAN	\$5,000.00	
86	50991500	7/05/2009	DELUXE TOURS PTY LTD	PROJECT MANAGEMENT AND TRAVEL AGENCY REVIEW	\$5,000.00	
87	51141075	28/05/2009	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE ITEMS	\$5,000.00	
88	51091500	21/05/2009	EPAC SALARY SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENTS	\$5,000.00	



Item	Payment Reference or Cheque No.	Date	Payee	Amount Received	ETX Cheque Value	Comments
89	51143043	22/05/2009	DOLNCE OF CAPITAL CITY LUMINARIES		\$4,050.00	
90	50823000	7/05/2009	LARI JAMES & ASSOCIATES		\$4,800.00	
91	51143721	28/05/2009	ULTIMATE POSITIONING		\$4,762.21	
92	50517687	05/05/2009	DARWIN CITY COUNCIL		\$1,750.00	
93	51143451	22/05/2009	J BLACKWOOD & SON LTD		\$4,106.58	
94	10559244	7/05/2009	ALDERMAN K R MITCHELL		\$5,624.54	
95	51143681	28/05/2009	PEERLESS JAL PTY LTD		\$4,021.58	
96	51143671	28/05/2009	SHADON INNOVATIONS PTY LTD		\$4,255.20	
97	51143169	28/05/2009	AUSTRALIAN POSTAL CORPORATION		\$4,176.55	
98	511202130	21/05/2009	VANDERFIELD MACHINERY P L		\$4,120.88	
99	50591175	14/05/2009	SH AUSTRALIA PTY LTD		\$4,039.24	
100	50570130	08/05/2009	THE LANDSCAPE STUDIO		\$3,010.00	
101	51143501	28/05/2009	STICKERS & STUFF		\$1,879.00	
102	51142834	28/05/2009	AUSTRALIAN BROOD COMPANY		\$3,710.46	
103	51143500	28/05/2009	FLUOROLIMEX		\$3,561.12	
104	5057536	7/05/2009	ALL EARTH INDUSTRIES		\$3,300.00	
105	51143550	18/05/2009	TOUL PHOTO		\$3,459.00	28/05/2009
106	5114346	28/05/2009	ENGEL & KOHLER'S LUNDAUNINI		\$3,435.30	
107	5102438	14/05/2009	POWERWATER		\$3,400.00	
108	5114348	28/05/2009	POWERWATER		\$3,400.00	
109	51143177	28/05/2009	COVENTRY FASTENERS		\$3,237.31	
110	5095502	14/05/2009	SHAMROCK CHEMICALS		\$3,234.00	
111	50957066	08/05/2009	ALDERMAN J D BARKLY		\$3,035.42	
112	51143403	28/05/2009	GTF OF MAN		\$2,952.02	
113	51143645	28/05/2009	DARWIN AUTO ELECTRICS PTY LTD		\$2,908.00	
114	5105758	27/05/2009	TOP END LINE MARKERS		\$2,904.00	
115	51143425	28/05/2009	MT HIRE		\$2,904.00	
116	5102446	14/05/2009	CALTEX AUSTRALIA PETROLEUM PT		\$2,898.56	
117	51143135	28/05/2009	MINIMOUNTAIN AUSTRALIA PTY LTD		\$2,896.07	
118	51143042	28/05/2009	NTRESS PTY LTD		\$2,827.55	20/05/2009
119	50974341	14/05/2009	MAGE BELLER REAL ESTATE		\$2,815.80	
120	5099711	14/05/2009	BIG DANCE AUSTRALIAN LAUREL		\$2,768.00	
121	50959571	14/05/2009	ALDERMAN J L KELLY		\$2,721.42	
122	50990238	14/05/2009	ALDERMAN J L SARGSTER		\$2,721.12	
123	50951115	14/05/2009	ALDERMAN G M JARVIS		\$2,721.42	
124	51054773	21/05/2009	AVANTI LANDSCAPING SUPPLIES		\$2,700.00	
125	51143195	28/05/2009	EUROPCAR		\$2,672.40	
126	50974320	14/05/2009	LIFE INTO COMMUNITY PTY LTD		\$2,672.12	
127	50959235	14/05/2009	ALDERMAN C A LAMBERT		\$2,565.42	
128	50974345	14/05/2009	ALDERMAN H D SOUENGO		\$2,565.42	
129	50953954	14/05/2009	ALDERMAN I M MAGNONE		\$2,565.42	
130	50953950	14/05/2009	ALDERMAN K M MATH		\$2,565.42	
131	51143032	28/05/2009	ARTCRAFT PTY LTD		\$2,557.50	
132	50974337	21/05/2009	CHURCH ON THE ROCK COMMUNITY OF NT INC		\$2,500.00	
133	51143443	28/05/2009	DELL AUSTRALIA PTY LTD		\$2,415.00	
134	50953242	14/05/2009	ALDERMAN R T ODE		\$2,402.42	
135	50953242	14/05/2009	ALDERMAN R T ODE		\$2,402.42	
136	51143216	28/05/2009	TAC PACIFIC PTY LTD		\$2,401.46	
137	51143121	28/05/2009	WILKINSON ENGINEERING PTY LTD		\$2,375.00	
138	50974307	14/05/2009	USCA AIRWAY		\$2,307.50	
139	50994541	14/05/2009	CHANGING SUPPLIES PTY LTD		\$2,300.00	
140	51143272	28/05/2009	IMPROVING GARDEN PRODUCE PTY LTD		\$2,295.00	
141	50974327	14/05/2009	PLASTICS AUSTRALIA PTY LTD		\$2,174.00	
142	51143043					

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st MAY 2019

Item	Payment Reference/ Cheque No.	Date	Payee	Amount/Description	FET Charge/Value	Comments
140	51141455	27/05/2019	HARVEY DISTRIBUTIONS	JANITORIAL SUPPLIES	\$2,169.51	
141	51140577	26/05/2019	THINK WAXER	IRRIGATION SUPPLIES	\$2,314.48	
142	51141158	26/05/2019	GENKNER PTY LTD	SUPPLY OF PERSONAL PROTECTION AND SAFETY EQUIPMENT	\$2,413.70	
143	50511129	21/05/2019	WAGE OFFSHORE PTY LTD	SUPPLY MATERIALS AS SPECIFIED	\$2,553.80	
145	50511131	21/05/2019	LYDARITS SPECTACULAR EVENTS	PROVIDE ACTIVITIES FREERS SEABREEZE FESTIVAL	\$2,105.00	
147	511779560	21/05/2019	AUDCOMTEL COMMUNICATIONS	FIBRE OPTIC RENTAL	\$2,100.00	
148	51103249	21/05/2019	WATERFRONT BUSTO	DATERING SERVICES	\$2,100.00	
149	50557409	20/05/2019	ALDERMAN H KILLIP	ALDERMAN H KILLIP'S APRIL 19	\$2,025.42	
150	51141711	20/05/2019	R/S MONNER	MONNER CONSUMABLES	\$2,024.26	
151	505111515	21/05/2019	DARWIN CITY COUNCIL	TRAVEL EXPENSES ON DELEGATION	\$2,000.00	
152	502911861	14/05/2019	SWANLEY OUTDOOR DAYTIME EQUIPMENT	PLANT REPAIRS AND MAINTENANCE	\$1,991.37	
153	511394374	21/05/2019	TASTY HOUSE RESTAURANT	DATERING SERVICES	\$1,980.00	
154	511414146	26/05/2019	EARTHPOWER AUSTRALIA	EQUIPMENT SERVICING	\$1,943.07	
155	50511567	20/05/2019	WONSKIN PTY LTD	ASSORTED SIGNS	\$1,930.57	
156	502914285	14/05/2019	HAYS SPECIALIST RECRUITMENT PTY LTD	TEMPORARY EMPLOYMENT COSTS - D TIPPING WIE 1000	\$1,879.02	
157	511294326	21/05/2019	MS L PETERS	GREENING ROAD PROJECT - CLAIMS	\$1,875.20	
158	50511567	20/05/2019	WONSKIN PTY LTD	ASSORTED SIGNS	\$1,870.57	
159	505712110	20/05/2019	SHARPTON	REPAIRS TO POOL - 100 CASHARNA POOL	\$1,837.00	
160	511013460	21/05/2019	STANTONS INTERNATIONAL	REVIEW OF MANAGEMENT & OPERATION SRVD	\$1,814.00	
161	51141225	26/05/2019	HAYS SPECIALIST RECRUITMENT PTY LTD	TEMPORARY EMPLOYMENT COSTS - D TIPPING WIE 1000	\$1,804.91	
162	51141171	26/05/2019	AUSTRALIAN VALUATION OFFICE	RENTAL VALUATION OF 13M - 100 CASHARNA	\$1,800.00	
163	511412710	26/05/2019	FIDELITY POOL PRODUCTS	MONTHLY POOL SERVICES	\$1,750.00	
164	511014037	21/05/2019	VIRGINIA HORTICULTURAL CENTRE	RPL FEE CERTIFICATE - HORTICULTURE R/HOWARD	\$1,725.00	
165	511011771	21/05/2019	ACT ON FILM PTY LTD	ADVERTISING PRINTING BUSINESS CAMPAIGN	\$1,700.00	
166	51141203	26/05/2019	WONSKIN PTY LTD	REPLACEMENT OF CRACK GLASS	\$1,700.00	
167	505111861	14/05/2019	LYDARITS SPECTACULAR EVENTS	PROVIDE BUNGEE JUMP & GADGETOR JOLTING	\$1,710.00	
168	511022231	14/05/2019	VEOLA ENVIRONMENTAL SERVICES	WASTE REMOVAL AND WASTE FOR SERVICE	\$1,707.20	
169	50571051	20/05/2019	MTWLAND TITLES OFFICE	TITLE SEARCHES	\$1,700.00	
170	505714119	14/05/2019	TITANIA	BOOKING CHARGES	\$1,693.17	
171	511011552	21/05/2019	UNION - INTERMARCH	PAYROLL DEDUCTIONS	\$1,645.70	
172	50541061	20/05/2019	UNION - INTERMARCH	PAYROLL DEDUCTIONS	\$1,624.24	
173	511417907	26/05/2019	COMPTON OFFICE SUPPLIES	SUPPLY OF STATIONERY	\$1,610.00	
174	511413075	26/05/2019	PRECISION HONDA	VEHICLE REPAIRS & MAINTENANCE	\$1,597.27	
175	51141308	26/05/2019	WUDU WORTH LIMITED - INC	ASSORTED FOODS AND REFRESHMENTS	\$1,511.22	
176	511014034	21/05/2019	MY DEER	REPAIR DAMAGED FENCES	\$1,510.00	
177	511014034	21/05/2019	HAYS SPECIALIST RECRUITMENT PTY LTD	TEMPORARY EMPLOYMENT COSTS - D TIPPING WIE 1000	\$1,501.70	
178	511014034	21/05/2019	JUMP N BOUNCE	CASTLE HIRE ARAFURA GAMES	\$1,500.00	
179	51141277	26/05/2019	CLINTON BATTERY & REPAIRS PTY LTD	SUPPLY OF BATTERIES	\$1,492.12	
180	511412174	26/05/2019	FEMURE HYGIENE SYSTEMS	HYGIENE SHOWER	\$1,462.00	
181	511412171	26/05/2019	ALLIES P & C FOROS	STORAGE RENTAL PAM ROBINSON	\$1,460.00	
182	511412171	26/05/2019	CONSOLIDATED REPAIRS & MAINTENANCE PTY LTD	PLANT PARTS & ITEMS	\$1,432.17	
183	505711516	26/05/2019	PETTY CASH FLOOD PAY CASH	PETTY CASH REIMBURSEMENT	\$1,431.26	
184	511412171	26/05/2019	KONE ELEVATORS PTY LTD	SERVICE FEE CHINATOWN CARPARK LIFT	\$1,367.00	
185	511414107	26/05/2019	REGIONAL & NORTHERN MAINTENANCE SCHOOL	INSTALLATION OF TWO WAY RADIOS	\$1,336.59	
186	50551493	14/05/2019	GIRFFING AUSTRALIA (INT) INC	PLANT SUPPLIES	\$1,312.39	
187	505712148	20/05/2019	WATERFRONT BUSTO	DATERING SERVICES	\$1,310.00	
188	51141754	26/05/2019	COLLEMAN'S PRINTING PTY LTD	PRINT DISABLED PARKING PERMITS	\$1,298.00	
189	505711101	20/05/2019	ELPHINSTON SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENTS	\$1,295.00	
190	511413075	26/05/2019	WILKINSON'S COMMERCIAL PTY LTD	RENTAL PAYMENT PAYMENT WAY NIGHTCLUB	\$1,285.00	
191	505712148	20/05/2019	WATERFRONT BUSTO	SUPPLY & INSTALL PLANT PARTS & ITEMS	\$1,248.00	
192	511414717	26/05/2019	ARBOR GREEN LANDSCAPE PRODUCTS	ASSORTED LANDSCAPING SUPPLIES	\$1,227.00	
193	511011125	14/05/2019	AUSTRALIAN SERVICE UNION	PAYROLL DEDUCTIONS	\$1,194.00	
194	511411125	26/05/2019	AUSTRALIAN SERVICE UNION	PAYROLL DEDUCTIONS	\$1,185.00	

## PAYMENTS SUMMARY REPORT FOR MONTH END NG 31 MAY 2009

Item	Payment Reference	Due	Bank	Payment Reference	GP Cheque Value	Current No
196	50571457	24/05/2009	SMART WARD OUTDOOR POWER EQUIPMENT	1 X HUSQVARNA CHAINSAW	\$1,150.00	
197	50571457	24/05/2009	CHURCHES DARTON UNIVERSITY	ADVANCE DUE - TRAINING	\$1,125.00	
198	50571457	24/05/2009	CASUARINA EXTRA NEWS	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$1,105.00	
199	50571457	24/05/2009	IRG W/ DEPARTMENT STORE	LIBRARY RESOURCES	\$1,104.00	
200	50571457	24/05/2009	YI YI ME	BURCAT KIRKE	\$1,039.00	
201	50571457	24/05/2009	CANBERRA CITY COUNCIL	INITIAL BAY WEIR/INITIAL CHARGES DEBORAH CLAYTON	\$1,030.70	
202	50571457	24/05/2009	UR E P M LUKEN	REGULATORY OFFICER SELECTION - 1 RICHIES	\$1,028.00	
203	50571457	24/05/2009	TERRITORY UNIFORMS	SUPPLY BACKPACKS FOR USE WITH STAFF BURLS	\$1,027.00	
204	50571457	24/05/2009	ACT COAST (NT) DRAINAGE SYSTEMS PTY LTD	1 X CORRUPTION FIGHT & ACT	\$1,020.50	
205	50571457	24/05/2009	UNITED GROUP SERVICES PTY LTD	LEANER BOMBING RANGE RENT MAY 2009	\$1,021.00	
206	50571457	24/05/2009	WARRAWARRA HOUSING	WARRAWARRA FILMS	\$1,014.75	
207	50571457	24/05/2009	AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	NATIONAL GENERAL ASSEMBLY 21-24 & 29	\$1,000.00	
208	50571457	24/05/2009	ACTION PRINT PTY LTD	ALDERMAN'S BUSINESS CARDS	\$1,004.00	
209	50571457	24/05/2009	CANBERRA CITY COUNCIL	REFUND OF TEMPORARY MEMBERSHIPS	\$1,004.00	
210	50571457	24/05/2009	WILLIAMS JACKSON ECONOMYSTRAT	GOLD SPONSORSHIP 1 MAY 2009	\$1,000.00	
211	50571457	24/05/2009	AN PLACES AUSTRALIA	REFUNDMENT PLADIN JOHN MCDONNELL, STUART	\$994.40	
212	50571457	24/05/2009	IMAGE OFFSET PTY LTD	SUPPLY RETURN ADDRESS SUPPLY PAID EMPLOYEES	\$975.70	
213	50571457	24/05/2009	TELSTRA	BROADBAND CHARGES	\$965.70	
214	50571457	24/05/2009	UNIT PETRA	GREENING MIND L COASTCARE PRODUCT	\$907.60	
215	50571457	24/05/2009	SCHWARZE INDUSTRIES AUSTRALIA PTY LTD	GREENING MIND L COASTCARE PRODUCT	\$907.40	
216	50571457	24/05/2009	CANBERRA CITY COUNCIL	EQUIPMENT PARTS	\$868.50	
217	50571457	24/05/2009	COIN-HAWTON	CREDIT CARD PAYMENT - LIBRARIES	\$800.45	
218	50571457	24/05/2009	ESD DISTRIBUTORS PTY LTD	REFUND OF DIVIDEND PAYMENT	\$701.71	
219	50571457	24/05/2009	AUTOMOTIVE DATA SERVICES PTY LTD	SUPPLY SHARP CASH REGISTER & BROTHER FAX MACHINE	\$604.00	
220	50571457	24/05/2009	MRS A J ALCONER	COMMERCIAL PUBLICATION PASSENGER & LIGHT COMMERCIAL	\$600.00	
221	50571457	24/05/2009	CANBERRA CITY COUNCIL	JOINT CLEANING AGREEMENT & WARRAWARRA COMMUNITY CENTRE	\$581.00	
222	50571457	24/05/2009	ORANGE AMERSON	CREDIT CARD PAYMENT - CEO	\$570.55	
223	50571457	24/05/2009	OPTUS BILLING SERVICES PTY LTD	REFUND OF DIVIDEND PAYMENT	\$574.00	
224	50571457	24/05/2009	ORANGE AMERSON	MOBILE PHONE CHARGES	\$560.51	
225	50571457	24/05/2009	ORANGE AMERSON	VEHICLE REPAIRS	\$527.90	
226	50571457	24/05/2009	OPTUS BILLING SERVICES PTY LTD	MOBILE PHONE CHARGES	\$527.70	
227	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
228	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
229	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
230	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
231	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
232	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
233	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
234	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
235	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
236	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
237	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
238	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
239	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
240	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
241	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
242	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
243	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
244	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
245	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
246	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	
247	50571457	24/05/2009	POWERWATER	PAYROLL DEDUCTIONS	\$520.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st MAY 2009

Item	External Reference or Charge No.	Date	Party	Payment Description	EFT/Invoice Value	Contract No.
148	51141578	28/05/2009	MAILING & FAX SYSTEMS INC	INK CARTRIDGE & POSTAGE METER LABELS	\$612.10	
149	51141578	28/05/2009	TOP END FIRE SERVICES	TRAILER HIRE & MESSAGE BOARD HIRE	\$271.50	
150	51141578	28/05/2009	ENERGY & CO	CATERING SUPPLIES	\$174.20	
151	51141578	28/05/2009	ORAMATI CLOTHING LTD	SUPPLY PARTS AS SPECIFIED FOR PARAPLYS	\$604.07	
152	51141578	28/05/2009	MRS J L SMITH	REFUND OF DEBTOR ACCOUNT	\$800.00	
153	51141578	28/05/2009	WESTERN DIESEL SUPPLY LTD	PLANT PARTS PARTS AS PER QUOTE 743604	\$385.00	
154	51141578	28/05/2009	MESSAGES ON HOLD AUSTRALIA	RENTAL OF EQUIPMENT AND PROGRAMMING	\$587.12	
155	51141578	28/05/2009	CASH M DESIGN	YOUTH/ENERGY PROTECT CONSULTATION	\$580.00	
156	51141578	28/05/2009	DARWIN CITY COUNCIL	ROLLBACK DEDUCTIONS	\$572.00	
157	51141578	28/05/2009	CAF PARKER	CATERING SUPPLIES	\$149.00	
158	51141578	28/05/2009	DEPT OF TERRITORY BUILDING	PAYROLL DEDUCTIONS	\$240.00	
159	51141578	28/05/2009	DEPT OF TERRITORY HOUSING	PAYROLL DEDUCTIONS	\$550.00	
160	51141578	28/05/2009	REPCO AUTO PARTS (SA)	PLANT PARTS & ITEMS	\$149.01	
161	51141578	28/05/2009	ENGINOID HOSTING	WEB HOSTING CHARGES	\$155.31	
162	51141578	28/05/2009	AUSTRALIAN VETERINARY ASSOCIATION	ANNUAL CONFERENCE REGISTRATION	\$540.00	
163	51141578	28/05/2009	CARTOVIATE	INTRANET SUPPORT	\$630.00	
164	51141578	28/05/2009	WATILYN	PAINT SUPPLIES	\$579.54	
165	51141578	28/05/2009	CASH MANAGEMENT SYSTEMS PTY LTD	SUPPLY CASHBOX MONEY COUNTERS & RECEIPTS CARPARK	\$578.70	
166	51141578	28/05/2009	DEE DEE CATERING	CATERING SERVICES	\$520.00	
167	51141578	28/05/2009	WANDERER'S MACHINERY PTY LTD	FUEL AND OIL FILTERS	\$100.00	
168	51141578	28/05/2009	WILL & FISH'S CATERING	CATERING SERVICES	\$500.00	
169	51141578	28/05/2009	CASH M DESIGN	INCIDENTALS FOR DUTY DELEGATION VISIT 27-30 MAY 09	\$500.00	
170	51141578	28/05/2009	COMPUTER SYSTEMS PTY LTD	ACCOMMODATION & MATERIALS COST WORKSHOP IN DUTY	\$500.00	
171	51141578	28/05/2009	HMA INCORPORATED	SUPPLY KANGAROO STANDS	\$194.50	
172	51141578	28/05/2009	OLCK SWITH DIRECT SALES	ELECTRICAL EQUIPMENT	\$170.18	
173	51141578	28/05/2009	COOPER'S CARMAN	POSTING 700 FOR FITTING AT STAGHITTY	\$450.00	
174	51141578	28/05/2009	FINLAY & STONE MASONRY PTY LTD	SUPPLY 30 BAGS WHITE QUARTZ PEBBLES	\$450.00	
175	51141578	28/05/2009	TERRITORY MATERIALS HANDLING	SUPPLY GOLF STORAGE BOX	\$440.00	
176	51141578	28/05/2009	MOBILE LOCKSMITHS	SUPPLY PADLOCKS	\$440.00	
177	51141578	28/05/2009	ACTION PRINT PTY LTD	SUPPLY FULLY PAID ENVIRONMENTAL DISHOP ST DUNEDIN	\$440.00	
178	51141578	28/05/2009	OPINIL LIMITED	CASUAL LEASE CASUARINA SQUARE FOOD COURT 15.5.09	\$440.00	
179	51141578	28/05/2009	AMALGAMATED PEST CONTROL	PEST CONTROL	\$440.00	
180	51141578	28/05/2009	GURU VERITAS ASSET INTEGRITY & RELIABILITY SERVICES AUSTRALIA	ASSET INTEGRITY MONITORING CONCRETE STRUCTURE	\$440.00	
181	51141578	28/05/2009	TERRITORY LASER CUTTING	HIDE PLASTIC NUMBERS	\$440.00	
182	51141578	28/05/2009	LOCAL GOVERNMENT MANAGEMENT AUSTRALIA	NATIONAL CONFERENCE 15-17 APRIL 09 - REGISTRATION	\$430.00	
183	51141578	28/05/2009	LEARNER NEWSAGENT	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$420.00	
184	51141578	28/05/2009	JR COMMUNICATIONS & CATERING PTY LTD	CABLE INSTALLATION FOR NETWORK CARD	\$410.00	
185	51141578	28/05/2009	CHILD LIFE SKILLS	LIBRARY RESOURCES	\$410.00	
186	51141578	28/05/2009	ROY BRIDGE & SON PTY LTD	PLANT HIRE & PARTS	\$400.00	
187	51141578	28/05/2009	NORTHERN TRANSPORTABLES PTY LTD	HIRE TRANSPORTABLES 11/05/09 - 17/05/09	\$400.00	
188	51141578	28/05/2009	PTTY CASH REIMBURSEMENT	PTTY CASH REIMBURSEMENT	\$350.00	
189	51141578	28/05/2009	ST JOHN AMBULANCE AUSTRALIA INC	FIRST AID SERVICE BY Q&A FIRST AID COURSES	\$250.00	
190	51141578	28/05/2009	JR COMMUNICATIONS & CATERING PTY LTD	CONFLICT ANALYSIS & RESOLUTION SERVICES	\$240.00	
191	51141578	28/05/2009	BATTERY SPECIALTIES	SUPPLY HEAVY DUTY 6V LANTERN BATTERIES	\$232.77	
192	51141578	28/05/2009	DARWIN COUNCIL REGIONAL CLUB	PAYROLL DEDUCTIONS	\$230.00	
193	51141578	28/05/2009	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTIONS	\$230.00	
194	51141578	28/05/2009	CHARLES DARWIN UNIVERSITY	TERM 12 FEES & DUES - CERT 2 HORTICULTURE	\$230.00	
195	51141578	28/05/2009	OTL ELEVATOR COMPANY PTY LTD	CMD CENTRE LIFT MAINTENANCE	\$220.00	
196	51141578	28/05/2009	NORTHERN TERRITORY LIBRARY & INFORMATION SERVICES	INCLUSIONS USE ON HISTORICAL MARKERS MOUNT COLE FORESHORE	\$220.00	
197	51141578	28/05/2009	EXPRESSO ESSENTIALS	COFFEE SUPPLIES	\$220.00	
198	51141578	28/05/2009	PTTY CASH REIMBURSEMENT	PTTY CASH REIMBURSEMENT	\$220.00	
199	51141578	28/05/2009	DARWIN NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$220.00	
200	51141578	28/05/2009	ONESTEEL METALAND	SUPPLY 100 LITRE METAL BOX	\$220.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st MAY 2009

Item	Payment Reference or Cheque No.	Date	Payee	General Description	FFY Cheque Value	General No.
101	51141821	26/05/09	LANE MINT GROUP	PHONE FINAL NOTICE AND MAKING SERVICE	\$100.00	
102	51141867	27/05/09	PERKINS TOYOTA	PLANT PARTS & ITEMS	\$175.00	
103	16294276	14/05/09	TOTAL COLLECT	1 K PROFIT COUNTER FOR CASUARINA LIBRARY	\$319.00	
104	51141454	26/05/09	G & H WILLS HOLDINGS PTY LTD	SUPPLY 50 WHITE T-SHIRTS (S, M, L, XL)	\$310.00	
105	20071418	14/05/09	DARWIN CITY COUNCIL	MULTI-RATED ASSESSMENT NUMBER 1, 1500	\$210.00	
106	51141291	26/05/09	LARGE FURNITURE PTY LTD	STORAGE CHARGE \$204.00 + \$15.00	\$339.00	
107	51142332	26/05/09	BUZEL LTD	PLASTIC CUPS	\$124.45	
108	20071554	26/05/09	LYNDON BRADSHAW	MOTOR VEHICLE ACCIDENT W/OP PARKING	\$225.00	
109	00911506	21/05/09	JOHN DE VOS	REFUND OF OVERPAYMENT	\$301.17	
110	00913629	10/05/09	AUSTRALIAN GOLF COURSE ASSOCIATION	COMPREHENSIVE NUTRIENT SOIL TESTS	\$500.00	
111	50910248	14/05/09	WATERFRONT BISTRO	CATERING SUPPLIES	\$300.00	
112	51014362	21/05/09	100% MAMINA	TEMP TATTOOS FREEPS 2500 AND 10000	\$300.00	
113	51141517	26/05/09	TRANSPOUL	SUPPLY COTTON T-SHIRT	\$299.00	
114	51141452	26/05/09	G & J FILTER WASHING	WASH & CLEAN FILTERS	\$297.36	
115	50910307	10/05/09	NON INDIAN LEAD TONY CHAMBER OF COMMERCE	SEMINAR ATTENDANCE & 1/2 DAY	\$297.00	
116	51140750	26/05/09	DARWIN STEEL & MET SUPPLY LTD	STEEL SLITTERS	\$294.80	
117	00911159	14/05/09	DARWIN RANKS NGHE	REFUND OF OVERPAYMENT	\$290.14	
118	51141367	26/05/09	DARWIN LOCK & KEY	INSTALL BLOCKS ON SHEP CIVIC CENTRE	\$286.00	
119	00911485	14/05/09	PETTY CASH PLEASE PAY CASH	NETTY CASH REIMBURSEMENT	\$282.05	
120	51141381	26/05/09	PLAYGROUND & RECREATION ASSOCIATION	MURRUM COUNCIL MEMBERSHIP	\$275.00	
121	5105043	21/05/09	DARWIN NEWS AGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$267.65	
122	51141418	26/05/09	RAICED	SUPPLY POSTER STAND CASUARINA LIBRARY	\$264.25	
123	509134	14/05/09	HIPOWER PTY LTD	SUPPLY COTTON T-SHIRT AND LUNCH MOTION	\$263.40	
124	51140454	26/05/09	KOZU	OLSON LAYOUT OF ADVERTISEMENT	\$262.90	
125	51051417	21/05/09	SECURE PAY PTY LTD	APRIL SERVICE FEE & TRANSACTIONS	\$260.15	
126	51051511	21/05/09	AUSTRALIAN BUSINESS RESEARCH	INTERNET USAGE COMPANY SEATONES APRIL 09	\$259.88	
127	5091441	14/05/09	NGILLER NEWS AGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$259.47	
128	51141586	26/05/09	ADN CRX	CONTRIBUTOR COMMUNITY CONSULTATION INVOLVING JANE HAY-PARAP	\$256.00	
129	51141561	26/05/09	CAPRAL ALUMINUM MILL	HARDWARE ITEMS	\$253.05	
130	00911534	26/05/09	DARWIN CITY COUNCIL - CASUARINA LIBRARY	REFUND OF TEMPORARY MEMBERSHIP	\$250.00	
131	51141571	26/05/09	DARWIN TOY LIBRARY	DARWIN TOY LIBRARY ACTIVITIES & LUNCHES & CO	\$214.00	
132	51141507	26/05/09	ADULT AND COMMUNITY SERVICES SA & NT	REGISTRATION COSTS ALDERMAN KNOW	\$200.00	
133	51141500	26/05/09	ABLE AGENCIES	SUPPLY BATH TUBS	\$176.84	
134	5101211	21/05/09	BOG CASES AUSTRALIA LIMITED	CONTAINER STRAIGHT	\$244.15	
135	00911529	26/05/09	MYCITY EBOOKS	REFUND OF OVERPAYMENT	\$231.00	
136	51141528	26/05/09	CE SEC PTY LTD	WHEEL ALIGNMENTS AND SERVICING	\$151.00	
137	51141540	26/05/09	DARWIN NEWS AGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$229.75	
138	00911455	14/05/09	DARWIN RENTAL SPECIALISTS	REFUND OF OVERPAYMENT	\$228.00	
139	00911530	26/05/09	MS M MARGARIT	REFUND OF OVERPAYMENT	\$226.00	
140	51001442	21/05/09	DARWIN FRESHAIR	INSECT CONTROL CANS	\$220.20	
141	51141515	26/05/09	FENCE FACTORY	REPAIR FENCE NEIGHBOUR SWIMMING POOL	\$220.00	
142	51141466	26/05/09	INSTITUTE OF PLUMBING & ENGINEERING AUSTRALIA	CONDITION ASSESSMENT & ASSET GUIDELINES	\$220.00	
143	51141416	26/05/09	REKAPENT NT	WINDSCREEN REPAIRS	\$220.00	
144	51141457	26/05/09	ARCHITECTURAL HARDWARE	KNIFE AND PADI CANS	\$218.00	
145	51141490	26/05/09	SAIGON PTY LTD	STANDARDS ONLINE	\$218.00	
146	00911517	26/05/09	PETTY CASH PLEASE PAY CASH	NETTY CASH REIMBURSEMENT	\$216.20	
147	00911517	26/05/09	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT - GENERAL CASUARINA COMMUNITY & CULTURAL SERVICES	\$215.21	
148	51051540	21/05/09	JK COMMUNICATIONS & CABLE PTY LTD	CALL OUT FEE FOR CLOSING MACHINE	\$214.50	
149	51141554	26/05/09	LEAF PTY LTD	PLANT PARTS & ITEMS	\$210.45	
150	51001558	21/05/09	WASTE MANAGEMENT PTY LTD	DISPOSAL FULL 200 LITRE DRUM	\$210.00	
151	51141161	26/05/09	SMART YARD OUTDOOR POWER EQUIPMENT	SUPPLY GARDENING EQUIPMENT	\$210.00	
152	51141555	26/05/09	LOPPING & BUSHWORKING	ADVERTISEMENT OFF THE LEASH MAY 09	\$210.00	
153	00911542	14/05/09	JOE TREATING GROUP	MEDICAL EXAMINATIONS	\$200.00	

Item	Comment Reference or Change No.	Date	Invoice	Particulars Memo	Effort/Original Value	Contract No.
354	02911432	14/05/2009	PETTY CASH P. CASE PAY CASH	PETTY CASH REIMBURSEMENT	\$701.15	
355	02911436	14/05/2009	UNKNOWN CITY COUNCIL - BOND	CASUAL WENGHOBSE STAFF SHARED FLOAT	\$200.00	
356	02911438	14/05/2009	SUPERMARKET - PSP - REXUS	HELIX PERSONAL COMPUTER	\$100.00	
357	02911437	14/05/2009	CASUARINA SHOWN COLLEGE COOKING	COURSE FEES B. MAHER - COMPUTER AIDED DRAWING	\$700.00	
358	02911439	14/05/2009	CASUARINA CITY COUNCIL	REIMBURSEMENT OF TEMPORARY MEMBERSHIPS	\$700.00	
359	02911431	28/05/2009	FERRY CASH DON	RECYCLED JEWELLERY WORKSHOP AT BIG GIG	\$250.00	
360	01111611	28/05/2009	DYMOCKS CASUARINA	CHILDREN'S RESOURCES KAHANA LIBRARY	\$150.00	
361	01111602	28/05/2009	SPOTLIGHT	GLASS JEWELLERY MAKING YOUTH WEEK 4-6 CM	\$150.00	
362	02911415	14/05/2009	CAFE DE TRUST	CATERING SERVICES	\$180.00	
363	01091575	21/05/2009	BRUCE WAYSON	MUSICAL PERFORMANCE KWAHATLUFF LIBRARY	\$175.00	
364	02911456	14/05/2009	JESSICA KODYER	PRODUCTION ASSISTANCE FOR NATIONAL YOUTH WEEK 2009	\$170.00	
365	01091138	21/05/2009	BITE ME ON BISHOP	CATERING SERVICES	\$165.00	
366	01141170	28/05/2009	WESLEY MISSION BR SBAME	INTERPRETER DISABILITY ADVISORY COMMITTEE	\$150.00	
367	01091173	21/05/2009	CAFE DE TRUST	CATERING SERVICES	\$150.00	
368	01141218	28/05/2009	ID COMPANY PTY LTD	PLANT PARTS & ITEMS	\$150.00	
369	0114104	28/05/2009	AMPPOWER PTY LTD	PLANT PARTS AND MAINTENANCE	\$150.00	
370	02911410	21/05/2009	NO NICHOLSON	PERFUM OF DOG REGISTRATIONS	\$150.00	
371	02911519	28/05/2009	PETTY CASH P. CASE PAY CASH	PETTY CASH REIMBURSEMENT	\$145.00	
372	01091162	21/05/2009	SIGN CITY	SIGNS & STICKERS CASE WASH SE CAR PARK	\$140.00	
373	01091179	14/05/2009	PALMERSTON CITY COUNCIL	PAYROLL DEDUCTIONS	\$140.00	
374	01111610	28/05/2009	PALMERSTON CITY COUNCIL	PAYROLL DEDUCTIONS	\$140.00	
375	02911571	14/05/2009	LAUNDRY PLUS	PLUMBERS C. LAUNDRY SERVICE	\$130.00	
376	02911510	28/05/2009	DARWIN COUNCIL - SOCIAL CLUB	PAYROLL DEDUCTIONS	\$130.00	
377	01091163	21/05/2009	DARWIN COUNCIL - SOCIAL CLUB	PAYROLL DEDUCTIONS	\$130.00	
378	01091174	21/05/2009	NORTHERN EDGE SERVICES	2 X HANDBURN HEADS	\$130.00	
379	02911570	14/05/2009	NORTHERN TERRITORY CHAMBER OF COMMERCE	2009 DARWIN BUDGET LUNCH 5.00 - G. LANBERT	\$130.00	
380	01141071	28/05/2009	ASSOCIATED PANEL PRODUCTS	MFA TANNI DARK VARNISH	\$130.00	
381	02911550	28/05/2009	PALMERSTON DISTRICT COUNCIL - NI	BOTTLED WATER	\$120.00	
382	02911550	21/05/2009	KEVAN TURNBULL	EMERGENCY BAY 250 CHARTOYIN CANCELLED	\$120.00	
383	02911517	14/05/2009	CAFE DE TRUST	CATERING SERVICES	\$120.00	
384	01141175	28/05/2009	LOUIE FLOREST	CATERING SERVICES	\$120.00	
385	01141241	28/05/2009	CANOPY MAN	REPLACE REAR SEAT COVER PL 1577	\$120.00	
386	01141107	28/05/2009	REECE CITY LTD	HYDRAULIC SUPPLIES	\$120.00	
387	01091220	21/05/2009	WINNIE LUE FLOREST	SUPPLY LARGE WREATH - BATTLE OF THE CORAL SEA	\$120.00	
388	01141251	28/05/2009	DULUX AUSTRALIA	PAINT SUPPLIES	\$110.00	
389	02911555	14/05/2009	KAREN SHEDDEN CATERING	CATERING SERVICES	\$110.00	
390	01141257	28/05/2009	HELPERS AUSTRALIA PTY LTD	HARDWARE ITEMS	\$110.00	
391	01141540	21/05/2009	KAP MOTORS PTY LTD	SUPPLY FILTERS PL 1571 REGO 700-002	\$110.00	
392	01091514	21/05/2009	DATA CENTRE SERVICES	APRIL MAIL CASE PERSONAL ISSUES	\$110.00	
393	02911524	14/05/2009	ICA PTY LTD	VEHICLE REPAIRS	\$110.00	
394	01141011	28/05/2009	GARRARD'S PESTICIDES PTY LTD	1 X LITRE OF ACCESS	\$110.00	
395	01091510	21/05/2009	UPPUS BUILDING SERVICES PTY LTD	KLINGE PHONE CHARGES	\$110.00	
396	02911572	14/05/2009	WILLOW MANAGEMENT INTERNATIONAL PTY LTD	CHOCOLATE HANDLERS & BABY CROCK FOR FISH SHOW	\$110.00	
397	02911553	14/05/2009	PHONEPAGE	MARCHILTON SQUAD GIG AT CASUARINA, BRARY	\$110.00	
398	01141211	28/05/2009	BENJAMIN POME	ENTERTAINMENT PROVIDED AT CASUARINA LIBRARY	\$110.00	
399	01141211	28/05/2009	K. MCKINLEY	MUSICAL PERFORMANCE AT CASUARINA LIBRARY	\$110.00	
400	01141221	28/05/2009	LOUIE FLOREST	SUPPLY FIVE LITRE LITEX 1571	\$110.00	
401	02911521	14/05/2009	PERGAM PTY LTD	2 X BLACKBERRY 5000 LEATHER CASES	\$90.00	
402	01141211	28/05/2009	ARUPCS PTY LTD	MARCH COMMUNICATIONS COSTS	\$90.00	
403	02911413	14/05/2009	DARWIN NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$90.00	
404	02911451	28/05/2009	TELESTRA	PAYROLL DEDUCTIONS	\$90.00	
405	02911551	14/05/2009	WINNIE LUE FLOREST	1 X MEDIUM SIZE WREATH	\$90.00	
406	02911570	21/05/2009	TELESTRA	PAYROLL DEDUCTIONS	\$90.00	



## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st MAY 2009

Item	Payment Reference or Cheque No.	Date	Payee	Warrant Description	CF \$Gross Value	Contract No.
464	5100562	14/05/2009	LINNET ST MARION	PAYROLL DEDUCTIONS	\$34.40	
465	5111053	28/04/2009	LIMYU NT BRANCH	PAYROLL DEDUCTIONS	\$34.40	
466	30311116	21/05/2009	MEL CONNOR	REFUND OF DOG REGISTRATION	\$33.00	
467	5054597	05/05/09	MERCANTILE MUTUAL LIFE	PAYROLL DEDUCTIONS	\$28.00	
468	5100597	21/05/2009	MERCANTILE MUTUAL LIFE	PAYROLL DEDUCTIONS	\$28.00	
469	5114701	27/05/2009	GREEN LIFE SERVICES	PLANT MAINTENANCE	\$24.90	
470	0001476	05/07/08	MERNADETTE RYLAND	REFUND OF DOG REGISTRATION	\$21.00	
471	5097066	05/07/08	O OCK SMITH BRIDGE SALES	FORCE MOTOROLA CAR CHARGER	\$15.00	
472	00911528	21/05/2009	CRYSTAL DRYME	REFUND OF CAT REGISTRATION	\$10.00	
Total					\$4,402,442.30	
Less: Value of CANCELLED Cheques included in Total						
Total for Fund 5					\$4,402,442.30	

Total Grossed  
Fund 5

473	00002533	14/05/2009	UNION NT	REFUND OF SECURITY DEPOSIT MONTICENNI PARK	\$400.00	
474	00002535	21/05/2009	RESPCA	REFUND OF SECURITY DEPOSIT WATERGARDENS	\$400.00	
475	00002574	15/05/2009	ANGELLABLE BOB	REFUND OF SECURITY DEPOSIT OLD MULLANS PARK	\$200.00	
476	00002575	14/05/2009	PATRICIA CLANC	REFUND OF SECURITY DEPOSIT LALL ALBARRACK	\$150.00	
477	00002525	14/05/2009	BILL WILKINSON CONSULTING AUSTRALIA	REFUND OF SECURITY DEPOSIT DISTRIBUTION OF HANDBILLS	\$125.00	
478	00002571	21/05/2009	DAVID WRIGHT	REFUND OF SECURITY DEPOSIT CAT TRAP	\$60.00	
479	00002521	09/05/2009	SHARON CAMPBELL	REFUND OF SECURITY DEPOSIT CAT TRAP	\$60.00	
480	00002573	09/05/2009	BRANKA KAYMONI	REFUND OF SECURITY DEPOSIT CAT TRAP	\$60.00	
481	00002526	14/05/2009	EDWARD MORTIMER	REFUND OF SECURITY DEPOSIT FOR CAT TRAP	\$60.00	
482	00002527	14/05/2009	THE LAW SOCIETY OF NT	REFUND OF SECURITY DEPOSIT DINAH BEACH COUNCIL	\$60.00	
483	00002531	21/05/2009	BILL ROY	REFUND OF SECURITY DEPOSIT CAT TRAPS	\$60.00	
484	00002517	21/05/2009	JANE KNIGHT	REFUND OF SECURITY DEPOSIT MINDIL BEACH	\$60.00	
485	00002534	28/05/2009	ANDREW SHEPHERN	REFUND OF SECURITY DEPOSIT CAT TRAP	\$60.00	
486	00002529	21/05/2009	THE LAW SOCIETY OF THE NT	REFUND OF SECURITY DEPOSIT WATERGARDENS	\$50.00	
487	00002533	21/05/2009	LILLIE STYLES	REFUND OF SECURITY DEPOSIT PARK KEY	\$50.00	
488	00002535	28/05/2009	NT AIDS & HEPATITIS COUNCIL	REFUND OF SECURITY DEPOSIT RAINBOW PARK	\$50.00	
Total					\$1,900.00	
Less: Value of CANCELLED Cheques included in Total						
Total for Fund 5					\$1,900.00	



ENCL: YES

**DARWIN CITY COUNCIL**

**DATE:** 29/05/09

**REPORT**

**TO:** CORPORATE & ECONOMIC  
DEVELOPMENT COMMITTEE/OPEN A

**APPROVED:** FC

**FROM:** GENERAL MANAGER CORPORATE  
SERVICES

**APPROVED:** TM

**REPORT  
NO:** 09A0097

**COMMON  
NO.:** 339122

**SUBJECT:** MAY 2009 - FINANCIAL REPORT TO COUNCIL

**ITEM NO: 11.3**

**GENERAL:**

This report provides a comparison of income and expenditure against budget for the month ended 31st May 2009.

**Accrual Financial Statements**

The report contains a set of accrual financial statements comparing YTD Budgets and YTD Actuals at each function level. The following statements are included –

- Statement of Financial Performance - Council's Operational Revenue & Expenses,
- Capital Funding Statement - Council's expenditure on capital works and Sources of funding,
- Appropriation Statement - Council's transfers to and from reserves and accumulated surplus.
- Statement of Financial Position - Council's Assets, Liabilities and Equity.

**Variance Report**

Due to the timing of Committee meetings the variance report each month will be for the preceding month. The monthly variance report requires Managers to comment on any variations greater than 10% or \$10,000. This variation amount is based on each programs Year to Date Budget compared to Year to Date Actual expenditure.

**SYNOPSIS:**

The Local Government (Accounting) Regulation 15 requires that a statement detailing all actual and forecast income and expenditure together with a statement detailing all cash held and investments is to be presented to Council each month.

**GENERAL:**

For the purpose of Part VI, Allocation of Moneys by Council, of the Local Government (Accounting) Regulations, expenditure is interpreted to include capital payments and income is interpreted to include capital receipts. A summary of income and expenditure as at 30th April 2009, is attached.

**ACTION PLAN IMPLICATIONS:****3.2 Financial Management****Goal:**

To manage Council affairs based on a comprehensive financial strategy.

**Strategies/Actions:**

Maintain effective period financial reporting systems for Management and the Council.

**LEGAL IMPLICATIONS:**

Regulation 15 states:-

1. The clerk shall cause to be prepared and laid before each ordinary meeting of the council a statement, in a form approved by the council, setting out –
  - (a) *The actual income and expenditure of the council for the period from the commencement of the financial year to and including the end of the immediately preceding month;*  
*and*
  - (b) *The forecast income and expenditure for the whole of the financial year, so that the council can consider and compare both sets of figures.*

The statement laid before the council must detail –

- a) *All cash and investments held by the Council (including its Trust Fund moneys);*  
*and*
- b) *Such other information required by the Council.*

Delegation of the task of considering the financial reports is consistent with the role and terms of reference of the Corporate & Economic Development Committee.

**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

THAT Report Number 09A0097 entitled, May 2009 - Financial Report to Council, be received and noted.

**FRANK CRAWLEY**  
**GENERAL MANAGER CORPORATE SERVICES**

**TERRY MATTHEWS**  
**A/FINANCE MANAGER**

Any queries on this report should be directed to Terry Matthews on 8930 0523.

ENCL: YES

**DARWIN CITY COUNCIL****DATE:** 11/06/09**REPORT****TO:** CORPORATE AND ECONOMIC  
DEVELOPMENT COMMITTEE/OPEN**APPROVED:** BD**FROM:** CHIEF EXECUTIVE OFFICER**REPORT  
NO:** 09TC0040 BD:fm**COMMON  
NO:** 381402**SUBJECT:** INVITATIONS ACCEPTED OR DECLINED BY THE LORD MAYOR  
DURING MAY 2009

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**ITEM NO :** 11.4**SYNOPSIS:**

The Corporate and Economic Development Committee have requested a monthly report providing details of invitations accepted or declined by the Lord Mayor or a representative.

**GENERAL:**

Attached (**Attachment A**) is a list of invitations/events that the Lord Mayor or representative accepted or declined during May 2009.

**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

THAT Report Number 09TC0040 entitled, Invitations Accepted or Declined by the Lord Mayor during May 2009, be received and noted.

**BRENDAN DOWD**  
**CHIEF EXECUTIVE OFFICER**

Any queries on this report may be directed to Fiona Murphy on 89300517.

INVITATIONS ATTENDED BY THE LORD MAYOR OR REPRESENTATIVE FOR MAY 2009					
Function Date/Time	Invitee/Company	Function	Venue	Attendee	
02/05/09 11.00am	The Commodore Mr Barry Stach	Blessing of the Fleet	Sailing Club Lawns then Commodores Boat	Lord Mayor	
03/05/09 10am	Australian National University	Memorial Service for Rraywala Mildjingi	Marrara Cemetery	Lord Mayor	
08/05/09	Aust American Ass of NT	67 <sup>th</sup> Anniversary of the Battle of the Coral Sea	USS Peary Gun the Esplanade	Lord Mayor	
15/05/09 5.30 – 7pm	His Hon Mr Tom Pauling	Investiture with Ms Quentin Bryce AC Gov-General of Aust	Govt House	Lord Mayor	
16/05/09 2pm	Fred's Pass Rural Show	Fred's Pass Rural Show	Fred's Pass	Lord Mayor	
17/05/09 6pm	The Chief Minister	Closing Ceremony of Arafura Games	Sandbar Skycity Casino	A/Lord Mayor Fred Marrone	
20/05/09 5pm	CDU Vice Chancellor Prof Barney Glover	09 Scholarships Presentation Ceremony	Mal Nairn Auditorium	GM Luccio Cercarelli	
21/05/09 10.45am	Commander 1 <sup>st</sup> Brigade Brigadier Michael Krause	1 <sup>st</sup> Brigade & Aviation Regiment Joint Capability Demonstration	Mount Bundy Training Area	Lord Mayor	
25/05/09 5.30pm	Hon Jane Aagaard MLA	His Eminence Cardinal George Pell book launch	The Speaker's Green Parl House	Dep Lord Mayor	
27/05/09 10.30am	CDU	Schools for Social Change - Guest Speaker	Theatre Bld Orange 3	Deputy Lord Mayor	
27/05/09 7.30pm	LGMA	Congress Dinner	Convention Centre	Lord Mayor	
28/05/09 5.30 – 7pm	His Hon Mr Tom Pauling	St John's 2009 Investiture Ceremony	Govt House	A/Lord Mayor	
29/05/09 6.30pm	QUOTA	Official Opening 26 <sup>th</sup> Annual District conference	Mirambeena poolside	Alderman Robyn Lesley	
30/05/09 5.30pm	ConocoPhillips	Opera by the Sea	Skycity Lawns, Casino	Lord Mayor	

INVITATIONS DECLINED BY THE LORD MAYOR FOR MAY 2009					
Function Date/Time	Invitee/Company	Function	Venue	Reason for Decline	
01/05/09 7.15pm	GM Mr Hamish McDonald	Melbourne Comedy Festival Road-show	Darwin Entertainment Centre	Had bought tickets for the following night	
07/05/09 5.30pm	Woodhead Architecture	Official opening of Darwin Office	Holiday Inn Esplanade	Special Council Mtg	
08/05/09 6.45pm	National Trust of Australia	Annual National Trust Patron's Dinner	Pee Wee Restaurant Lawn area	Lord Mayor, conflicting engagements Deputy Lord Mayor unavailable	
13/05/09 4.45pm	Menzies School of Health Research	AGM	John Mathews Building 58	Conflicts with LM's Reception for Sister Cities/Arafura Games	
21-22/05/09 6.30pm	Prof Barney Glover	May Graduation Ceremonies	Mal Nairn Auditorium	Conflicting engagements	
22/05/09 7pm	St Johns Ambulance NT	Reunion Dinner	Casuarina Club	Previous engagement – invite extended to all Aldermen at St J's request	
23/05/09 2pm	Camp Quality	Race Day	Darwin Turf Club	Other commitments	
23/05/09 7.15pm	NT Rugby Union	NT Mozzies v Qld Country Women's 10s Exhibition Game	Marrara Austar Rugby Park	LM in Timor DPM at CDU event	
28/05/09 6pm	Australian Hotels Ass	2009 AHA Aristocrat Technologies Awards for Excellence	SkyCity Lawns	Lord Mayor in Timor DLM on Leave; A/LM unavailable	

ENCL: NO

**DARWIN CITY COUNCIL**  
**REPORT**

DATE: 14/06/09

**TO:** CORPORATE & ECONOMIC  
DEVELOPMENT COMMITTEE/OPEN

**APPROVED:** LC

**FROM:** GENERAL MANAGER CORPORATE  
SERVICES

**APPROVED:** FC

**REPORT NO:** 09A0099

**COMMON NO:** 376351

**SUBJECT:** MONTHLY ON-STREET AND OFF-STREET PARKING STATISTICS  
MAY 2009

**ITEM NO: 11.5****SYNOPSIS:**

This report provides statistical information for the month of May 2009 for the Car Parking Meters and Off-Street car parks in the Darwin Central Business District (CBD).

**GENERAL:****ON-STREET PARKING METERS**

Tabled below is the revenue collected from car parking meters for the month of May 2009.

The total net amount collected from the car parking meters in all the zones in May 2009 is \$137,734.

The total net cumulative amount collected for the 2008/2009 financial year from the car parking meters in all the zones is \$1,391,938

The total occupancy for all the zones in May 2009 is an average of 47%.

	Number of Bays	Occupancy	Net Amount Collected for May 2009	Net Amount Collected for May 2008	Year to Date for 2008/2009 Financial Year	Year to Date for 2007/2008 Financial Year
Zone A	672	47%	\$73,510	\$72,914	\$799,298	\$822,847
Zone B	620	30%	\$28,970	\$28,009	\$288,195	\$268,966
Zone C	545	63%	\$35,254	\$32,048	\$304,444	\$308,858
Total	1837	47%	\$137,734	\$132,970	\$1,391,938	\$1,400,671

PAGE: 2  
 REPORT NUMBER: 09A0099  
 SUBJECT: MONTHLY ON-STREET AND OFF-STREET PARKING STATISTICS MAY 2009

Factors that may affect on-street parking income levels month by month are lower tourist numbers, construction activity across any Zone, a shift in parkers from on-road to off-street facilities and non-compliance by parkers.

### OFF-STREET CAR PARKS

Tabled below is the revenue collected from the Off-Street car parks in the CBD for the month of May 2009.

The total net cumulative amount collected from the Off-Street car parks in May 2009 is \$81,511

The total net amount collected for the 2008/2009 financial year from the Off-Street car parks is \$1,535,003.

The total occupancy of all car parks combined in May 2009 is an average of 92%.

	Total Number of Bays	Number of Short- term bays	Occupancy	Net Amount Collected for May 2009	Net Amount Collected for May 2008	Year to Date for 2008/2009 Financial Year	Year to Date for 2007/2008 Financial Year
West Lane	444	171	91%	\$22,224	\$19,749	\$590,378	\$553,688
Cavenagh Street	393	298	102%	\$21,306	\$19,241	\$279,644	\$280,751
McLachlan Street	90	59	98%	\$4,018	\$4,007	\$59,820	\$66,676
McMinn Street	215	215	107%	\$9,024	\$9,912	\$113,028	\$102,184
Mitchell\ Daly	120	96	89%	\$3,490	\$3,991	\$58,477	\$48,566
Nichols Place	162	119	92%	\$7,293	\$7,302	\$100,435	\$98,922
Chinatown Car Park	500	293	51%	\$7,941	\$9,033	\$232,522	\$135,070
Stott Lane	42	0	98%	\$0	\$764	\$25,461	\$25,275
Darwin Oval	76	56	103%	\$4,266	\$3,963	\$52,780	\$51,010
Woods Street Off Street Machines (1518 & 1519)	56	0		\$208	\$132	\$1,755	\$2,401
Mitchell Street Off Street Machine (416)	39	0		\$1741	\$1,430	\$20,703	\$16,543
Total	2137	1,307	92%	\$81,511	\$79,523	\$1,535,003	\$1,381,086



PAGE: 3  
 REPORT NUMBER: 09A0099  
 SUBJECT: MONTHLY ON-STREET AND OFF-STREET PARKING STATISTICS MAY 2009

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Note: The calculated monthly occupancies are a function of the number of working days for the month and short-term monthly income, number of unreserved bays and daily charge rate for each off-street car park. Months with public holidays affect calculated occupancies.

Occupancies of over 100% are possible due to the combination of turnover within any particular off-street facility during charging hours and the set parking fee within that facility.

### **PARKING MACHINE CASH COLLECTION AND MACHINE MAINTENANCE CONTRACTS**

Monthly meetings continue to be held with Cash Handling Systems (CHS) and ISS Security Pty Ltd, to ensure that the level of performance of the Contractors performing the parking machine maintenance and cash-collection contracts meets Council's requirements. These meetings will continue for the remainder of the parking machine maintenance and cash collection contracts. The average number of complaints relating to the on-street parking meters per day for the month of April 2009 was 7 and the figure for May 2008 was 7.

An ongoing trial of the 6 new parking meters installed within the Cavenagh Street car park will continue, with a view to determining which brand of machine performs best under tropical conditions over the longer term. This will give Council a greater level of confidence when making decisions on which machines to select in the next tender for on-street parking meters in 2009/10.

### **FINANCIAL IMPLICATIONS:**

As noted in the body of the report.

### **ACTION PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Action Plan of the Darwin City Council 2004 - 2008:

#### **4 INFRASTRUCTURE MANAGEMENT**

##### **4.4 Car Parking**

Goal:

To provide adequate and appropriate parking facilities in a timely manner.

### **LEGAL IMPLICATIONS:**

Nil.

PAGE: 4  
REPORT NUMBER: 09A0099  
SUBJECT: MONTHLY ON-STREET AND OFF-STREET PARKING STATISTICS MAY 2009

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**ENVIRONMENTAL IMPLICATIONS:**

Nil.

**PUBLIC RELATIONS IMPLICATIONS:**

Nil.

**COMMUNITY SAFETY IMPLICATIONS:**

Nil.

**DELEGATION:**

Nil.

**CONSULTATION:**

Carparks Co-ordinator  
Cash Handling Systems

**PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil.

**APPROPRIATE SIGNAGE**

Nil.

**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 09A0099 entitled Monthly On-Street and Off-Street Parking Statistics May 2009, be received and noted.

**LIAM CARROLL**  
**BUSINESS SERVICES MANAGER**

**FRANK CRAWLEY**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

Any queries on this report may be directed to Nerrilee Fotiades on 8930 0570.

ENCL: YES

**DARWIN CITY COUNCIL****DATE:** 27/04/2009**REPORT****TO:** CORP & ECONOMIC DEVELOPMENT**APPROVED:** FC**FROM:** A/FINANCE MANAGER**APPROVED:** TM**REPORT NO:** 09A0084**APPROVED:****COMMON NO:** 978289**SUBJECT:** 3rd QUARTER BUDGET REVIEW 2008/2009**ITEM NO: 11.6****SYNOPSIS:**

This report provides information on program budgets requiring variation due to amendments to Council activities and actual income and expenditure differing from the budgeted amounts. Budget variations require Council to vary the estimates in accordance with Regulation 13 of the Local Government (Accounting) Regulations and Section 5 of the Local Government Accounting Code.

**GENERAL:****Budget Variations**

A summary of all variation requests can be found in the following Attachments to this report -

1. Attachment A – Recurrent Budget Variations – with identified funding
2. Attachment B – Capital Budget Variations – with identified funding
3. Attachment C – Recurrent Budget Variations – requiring funding
4. Attachment D – Capital Budget Variations – requiring funding

Variations considered noteworthy are detailed below.

**Increase in Revenue**

- \$1,000,000 – Blackspot Grant to be utilised for the installation and redesign of intersection at Wolner Rd and Iliffe St Stuart Park.
- \$376,890 – Increased income for domestic garbage activity at Weighbridge offset by increased expenditure \$290,026. Balance of \$86,864 to be transferred to Waste Management Reserve.
- \$169,007 – Additional funding received from NTG for FAA Federal Assistance (\$46,908 remains surplus) and Roads Grants (\$122,099 offset by increased expenditure).

- \$125,000 – Frances Bay Developer Contribution to be transferred to Subdivision Reserve.
- \$86,418 – Caring for Our Country Zero Toads grant funding offset by corresponding expenditure.
- \$52,000 – Fannie Bay Maintenance income received from Department Planning & Infrastructure.
- \$20,000 – Funding to be received from NTG Department Natural Resources, Environment and Heritage for Sue Wah Chin Building Verandah Restoration. Council Decision 20/0779.

#### **Decrease in Expense**

- \$100,000 – Cullen Bay Landscaping Upgrade contribution no longer required, offset by decrease in income.
- \$25,000 – Surplus Course/Workshop/Training funds.

#### **Increase in Expense – Funded from grants, savings or additional income**

- \$1,000,000 – Blackspot Grant to be utilised for the installation and redesign of intersection at Wolner Rd and Iliffe St Stuart Park.
- \$290,026 – Increased expenditure for Weighbridge offset by increased income.
- \$122,099 – Increased expenditure to offset additional funding received from NTG for Roads Grants.
- \$110,000 – Funds required for renovation of Depot Store Area for Manager Infrastructure Maintenance
  - \$93,767 funded from Toilet Block Replacement Program
  - \$16,233 funded from Parap/Fannie Bay Drainage Study
- \$86,418 – Caring for Our Country Zero Toads grant funding offset by corresponding expenditure.
- \$86,363 – Cemetery Audit Project funds to be utilised for:
  - \$43,763 develop Records Management Strategy
  - \$42,600 develop Records Disposal Schedule
- \$75,000 – Additional funds required for Drainage Works (\$70,000 funded from Road maintenance Program, \$5,000 funded from Boat Ramp Maintenance Program).
- \$48,250 - Additional funds required for Sewerage Treatment Plant Pee Wee's
  - \$30,000 funded from Walkway Upgrades Urban Enhancement program
  - \$8,767 funded from Parap/Fannie Bay Drainage Study
  - \$9,483 remains unfunded
- \$40,000 – Extra day cleaning in Dry Season for Environmental cleaning services funded from surplus in Depot Operations and Offstreet CarParks Maintenance budgets.
- \$30,000 – Asbestos Removal Program funded from surplus Restoration Works East Point Cliff.
- \$25,000 – Installation of lighting to Charles Darwin Commemorative Artworks funded by Sculpture in the Parks and Public Artworks projects.

- \$24,000 - Funding required for Disability Access (funds transferred from Parap Shopping Centre Landscape Review).
- \$20,000 - Additional funds required for Driveway Replacement program funded from Walkway Upgrades Urban Enhancement program.
- \$15,000 - East Point Asbestos Water Main extended scope of works funded from Parap/Fannie Bay Drainage Study.

#### **Increase in Expense – Unfunded**

- \$97,707 – Funding required for 2009 component of cash payout of airfares as per certified agreement.

#### **Decrease in Revenue**

- \$100,000 – Cullen Bay Landscaping Upgrade income offset by decrease in expense.

#### **FINANCIAL IMPLICATIONS:**

Council's original 2008/09 budget is based on a nil surplus carried forward from 2007/08.

As part of the 2008/2009 Budget Process and the adoption of the 2008/2009 Business Plan, Council adopted the agreed level of services and projects to be delivered in the 2008/2009 Financial Year.

Budget variations for the first quarter resulted in a nil effect. After funding the variations presented at the second quarter, Council had an added surplus of \$29,427 for funding future initiatives.

Variations proposed for the third quarter provide a deficit of \$20,518 leaving an estimated surplus of \$8,909.

The variations propose the following transfers to and from reserves –

#### **Transfers to Reserves**

- \$250,000 – Transfer to Waste Management Reserve for Weighbridge duplication, works deferred pending tender resolution.
- \$200,000 – Transfer to Waste Management Reserve Wheel Wash at Shoal Bay, works deferred pending tender resolution.
- \$125,000 – Transfer to Subdivision Reserve Frances Bay Developer Contribution (\$69,000 Roads component, \$56,000 Drainage).
- \$86,864 – Transfer to Waste Management Reserve surplus income from Weighbridge.

- \$50,000 – Transfer to Environmental Reserve, surplus funds for EMP Biodiversity Program.
- \$10,352 – Transfer to Offstreet Carpark Reserve surplus funds from Westlane Car Park Arcade and Toilets Internal Painting works.
- \$1,373 – Transfer to Waste Management Reserve surplus funds from Shoal Bay Weighbridge & Office Interior/Exterior Painting works.

### **Transfers from Reserves**

- \$60,000– Funding required for new platform to chiller plant at Westlane Carpark. Funded from Offstreet Carpark Reserve.
- \$50,000 – Donation to Victorian Bushfire Appeal funded from Disaster Contingency Reserve. Council Decision 20/1165.

### **CONSULTATION:**

Relevant officers responsible for budgets.

### **RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 09A0084 entitled 3rd Quarter Budget Review 2008/2009, be received and noted.
- B. THAT Attachments A, B, C & D of Report Number 09A0084 entitled 3rd Quarter BUDGET REVIEW 2008/2009 be presented for Council for adoption.

**Terry Mathews**  
**A/FINANCE MANAGER**

**FRANK CRAWLEY**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

Any queries on this report may be directed to Terry Mathews extension 5523.



## Summary 3rd Quarter Budget Variations 2008/09

Budget Variations	
Requiring Funding	Variation \$
Recurrent Funded - Attachment A	\$ 5,000
Capital Funded- Attachment B	\$ (5,000)
Recurrent - Attachment C	\$ 63,035
Capital - Attachment D	\$ (42,517)
<b>Total</b>	<b>\$ 20,518</b>
Funding Implications	\$ 20,518

47

47

BUDGET VARIATION FUNDING		
Budgeted Surplus	\$	-
Surplus available @ 1/07/2008	\$	-
1st Quarter Budget Variations		
2nd Quarter Budget Variations	\$	(29,427)
3rd Quarter Budget Variations	\$	20,518
Available Surplus/Deficit @ 31/03/2009	\$	(8,909)
(Surplus)/Deficit after funding Variations	\$	(8,909)

RESERVE FUNDING	Transfer Out	Transfer In
Offstreet Carparking Reserve	\$ 60,000	\$ 10,352
Environmental Reserve	\$ -	\$ 50,000
Waste Management Reserve	\$ -	\$ 538,237
Disaster Contingency Reserve	\$ 50,000	\$ -
Subdivision Reserve	\$ -	\$ 125,000
<b>Total Reserve Transfers</b>	<b>\$ 110,000</b>	<b>\$ 723,589</b>

GRANT & SUBSIDY FUNDING		
Roads to Recovery		
FAA (Federal Assistance)		169,007
Roads - Blackspots		1,000,000
NTG - Sue Wah Chin Building Verandah Restoration	\$	20,000
Youth Affairs Libraries - Grant Funding	\$	2,868
Federal Funding - Caring for Our Country Zero Toads	\$	86,418
Dept Environ, Water, Heritage & the Arts -Windli Beach Sand Dunes		2,000
<b>Total Grant Funds</b>	<b>\$</b>	<b>1,280,293</b>

## ATTACHMENT A - RECURRENT BUDGET VARIATIONS 2008/09 - WITH IDENTIFIED FUNDING

Department	Request Number	Project Name	Budget Number	Revenue	Reserve	Loan	Subsidies
CEO							
CEO	30	Donation to Victorian Bushfire Appeal - funded from Disaster Contingency Reserve. Council Decision 20/1165.	05/110040/300/320		50,000		
			05/421414/451/499		-50,000		
Waste Management	19a	Increase income budget for Weighbridge reflect higher activity. The income increase will fund additional expenditure \$290,026, and balance of \$86,864 to be transferred back to Waste Management Reserve.	05/333031/550/551	-376,890			
	19b	Increase budget for contracted materials and services due to higher activity at Weighbridge.	05/333000/180/105	164,217			
	19c	Increase budget for contracted materials and services due to higher activity for domestic garbage.	05/333003/180/105	125,809			
		Transfer surplus income from Weighbridge back to Waste Management Reserve.	05/333003/180/105		86,864		
Environmental Services	23	Caring for Our Country Zero Toads Grant Funding and Expenditure	05/333034/750/739				-86,418
			05/333045/300/104				86,418
Strategy & Outcomes	32	Transfer of Salaries and Wages from Infrastructure section to Strategy & Outcomes section.	05/341003/300/001	-89,100			
			05/140000/300/001	89,100			
Communications & Marketing	15	Correct allocation of Web 2.0 Technologies project from IT Capital Expenditure to Public Relation Operational Project	05/130040/300/100	15,000			
	38	Web Development Officer transfer (0.5 position) to correct ledger.	05/130000/300/001	20,000			
	37	Transfer funds for Temporary Staff costs from savings in non contract services.	05/130000/300/007	30,000			
			05/130001/300/104	-30,000			
CEO Total				-51,864	86,864	0	0



## ATTACHMENT A - RECURRENT BUDGET VARIATIONS 2008/09 - WITH IDENTIFIED FUNDING

Department	Request Number	Project Name	Budget Number	Revenue	Reserve	Loan	Subsidies
Community & Cultural Services							
Community Services	13	Sculpture in the Park surplus funds to be transferred to Charles Darwin Commemorative artworks lighting installation.	05/221004/300/320	-10,000			
Children & Youth	21a	Youth Activity at libraries to be funded from NTG Grant funds from Office Youth Affairs.	05/235000/300/343				2,000
			05/235030/750/721				-2,000
	21b	Youth Activity at libraries to be funded from NTG Grant funds from DEET	05/235000/300/343				868
			05/235030/750/721				-868
City Library	21d	Replacement of damaged desk at Casuarina Library to be funded from Insurance claim refund	05/231000/300/100	950			
			05/231030/700/719	-950			
Community & Cultural Services Total				-10,000	0	0	0
Corporate Services							
Accounting	20b	Increase associated expenditure for grant funding for FAA Road Grants	05/331000/150/100				122,099
		Increased Road Grant funding income.	05/331030/750/723				-122,099
Corporate Information	22	Funds for Cemetery Audit Project to be utilised for engaging a consultant for development of the disposal schedule (item 95.1 in the Outstanding Audit Issues Register).	05/432040/300/305	42,600			
		Balance of funds for Cemetery Audit Project to be utilised for engaging a consultant to develop a records management strategy (item 103 2.3 in the Outstanding Audit Issues Register).	05/432040/300/305	43,763			
		Disposal Schedule Project and consultancy cost to develop a Records Management Strategy to be funded from project funds allocated to Cemetery Audit Project.	05/432040/300/105	-86,363			
Employee Relations	38	Web Development Officer transfer (0.5 position) to correct ledger.	05/441002/320/342	-20,000			
Corporate Services Total				-20,000	0	0	0

ATTACHMENT A - RECURRENT BUDGET VARIATIONS 2008/09 - WITH IDENTIFIED FUNDING

Department	Request Number	Project Name	Budget Number	Revenue	Reserve	Loan	Subsidies
Infrastructure							
Parks & Reserves	25a	Transfer surplus budget for Temporary Staff in Major Parks budget to Temporary Staff in Minor Parks budget.	05/341000/150/007	-18,000			
			05/341001/150/007	18,000			
	25b	Transfer surplus budget from Minor parks to Urban Bushland Operational cost to meet program for invasive weed removal.	05/341001/150/104	-17,000			
			05/341002/150/104	17,000			
City Works	24a	Additional funds required for Drainage Works to be funded from Road Maintenance budget.	05/331000/150/105	-70,000			
			05/334002/150/105	70,000			
	24b	Additional funds required for Drainage Works to be funded from savings in Boat Ramp Maintenance operational budget.	05/334002/150/105	5,000			
		Additional funds required for Mosquito control to be funded savings in Boat Ramp Maintenance operational budget.	05/334007/150/105	15,000			
		Drainage Works and Mosquito control to be funded from budget in Boat Ramp Maintenance operational budget	05/331019/150/105	-20,000			
Environmental Services	24c	Extra cleaning in the Dry Season (1extra day) for Environmental cleaning services to be funded from savings in Depot Operations and Offstreet Car Parks Maintenance budgets.	05/334011/150/105	40,000			
		Extra cleaning in the Dry Season (1 extra day) for Environmental cleaning services to be funded from savings in Depot Operations.	05/331003/150/105	-26,000			
		Extra cleaning in the Dry Season (1 extra day) for Environmental cleaning services to be funded from savings in Offstreet Car Parks Maintenance budget.	05/331005/150/105	-14,000			
Infrastructure Total				0	0	0	0
Grand Total				-81,864	86,864	0	0

## DETAILS 3RD QUARTER BUDGET REVIEW 2008/09

## ATTACHMENT B - CAPITAL BUDGET VARIATIONS 2008/09 - WITH IDENTIFIED FUNDING

Department	Request Number	Project Name	Budget Number	Revenue	Reserve	Loan	Subsidies
CEO							
Waste Management	7	Wheel Wash Shoal Bay, works deferred pending tender resolution to return funding back to Waste Management reserve	05/421408/451/499		200,000		
			05/333060/180/100		-200,000		
	8	Weighbridge duplication, works deferred pending tender resolution to return funding back to Waste Management reserve	05/421408/451/499		250,000		
			05/333060/180/100		-250,000		
Environmental Services	14	Transfer surplus EMP Biodiversity Program funds back to Environmental Reserve	05/333061/180/104		-50,000		
			05/421426/451/499		50,000		
CEO Total				0	0	0	0
Community & Cultural Services							
Community Services	13	Installation of lighting to Charles Darwin Commemorative Artworks to be funded from Sculpture in the Park funds not required this financial year, and surplus funds in Public Artworks \$15k.	05/221061/180/104	25,000			
		Public Artworks surplus funds to be transferred to Charles Darwin Commemorative artworks lighting installation.	05/221061/180/100	-15,000			
Community & Cultural Services Total				10,000	0	0	0
Corporate Services							
Corporate Information	15	Correct allocation of Web 2.0 Technologies project from IT Capital Expenditure to Public Relation Operational Project	05/431060/300/100	-15,000			
Corporate Services Total				-15,000	0	0	0
Infrastructure							
Technical Services	10	Blackspot Grant - For the cost of installing a roundabout and redesigning the intersection of Wolner Rd. Bishop St and Illiffe St in Stuart Park.	05/322064/180/105				1,000,000
Parks & Reserves	3	Disability Access additional funds to be funded from Parap Shopping Centre Landscape Review	05/341065/180/100	-24,000			
	35	Increase corresponding income and expenditure for grant funding received for Mindil Beach Sand Dunes from Dept Environment, Water, Heritage & the Arts.	05/341061/180/105				2,000
			05/341030/750/739				-2,000
	12	Cullen Bay Landscaping Upgrade expenditure contribution no longer required due to change in funding arrangement.	05/341065/180/100	-100,000			
		Cullen Bay Landscaping Upgrade income component no longer required due to change in funding arrangement.	05/341065/180/100	100,000			

## ATTACHMENT B - CAPITAL BUDGET VARIATIONS 2008/09 - WITH IDENTIFIED FUNDING

Department	Request Number	Project Name	Budget Number	Revenue	Reserve	Loan	Subsidies
Building Services	2	Asbestos Removal Program additional funds to be funded from surplus funds Restoration Works - East Point Cliff.	05/332060/180/105	30,000			
			05/332081/180/104	-30,000			
	9	New Platform to chiller plant to roof Westlane Car Park to be funded from Car Parking Reserve	05/421410/451/499		-60,000		
			05/332060/180/100		60,000		
	11	Westlane Car Park Arcade and Toilets Internal Painting works completed remaining funds to return to Carpark reserve	05/421410/451/499		10,352		
			05/332083/180/105		-10,352		
	17	Sue Wah Chin Building Verandah Restoration funding from NTG. Council Decision 20/0779	05/332040/150/105				20,000
			05/332033/750/739				-20,000
	1a	Depot Meeting Room Upgrade to be funded from Cyclical Works program.	05/332060/180/105	6,759			
			05/332083/180/105	-6,759			
	1b	Shoal Bay Weighbridge & Office Interior/Exterior Painting works completed to return remaining funds to Waste Management reserve	05/421408/451/499		1,373		
			05/332083/180/105		-1,373		
City Works	4	Additional funds required for Driveway Replacement Program to be funded from Walkway Upgrades Urban Enhancement.	05/331064/180/105	20,000			
		Additional funds required for Sewerage Treatment Plant - Pee Wees to be funded from Walkway Upgrades Urban Enhancements	05/332061/180/104	30,000			
		Surplus funds from Walkway Upgrades Urban Enhancement to fund Driveway Replacement Program and Sewerage Treatment Plant - Pee Wees.	05/331061/180/100	-50,000			
	5	Renovation of Depot Store Area for Manager Infrastructure Maintenance to be funded from Toilet Block Replacement Program.	05/332084/180/105	93,767			
		Renovation of Depot Store Area for Manager Infrastructure Maintenance to be funded from Toilet Block Replacement Program.	05/332083/180/105	-93,767			
	31	Frances Bay Developer Contribution received under Stuart Park Rd. & Drainage Contribution Schemes transferred to Subdivision Reserve	05/421409/451/499		125,000		
		Frances Bay Developer Contribution received under Stuart Park Rd. & Drainage Contribution Schemes - Roads. Transferred to Subdivision Reserve.	05/322035/732/719		-69,000		
		Frances Bay Developer Contribution received under Stuart Park Rd. & Drainage Contribution Schemes - Drainage. Transferred to Subdivision Reserve.	05/321036/700/624		-56,000		

## DETAILS 3RD QUARTER BUDGET REVIEW 2008/09

## ATTACHMENT B - CAPITAL BUDGET VARIATIONS 2008/09 - WITH IDENTIFIED FUNDING

Department	Request Number	Project Name	Budget Number	Revenue	Reserve	Loan	Subsidies
Infrastructure Projects	3	Disability Access additional funds to be funded from Parap Shopping Centre Landscape Review	05/331062/180/100	24,000			
	10	Blackspot Grant - For the cost of installing a roundabout and redesigning the intersection of Wolner Rd. Bishop St and Illiffe St in Stuart Park.	05/322031/750/782				-1,000,000
	6a	East Point Asbestos Water Main extended scope of works to be funded from Parap/Fannie Bay Drainage Study	05/341060/180/104	15,000			
		Renovation of Depot Store Area for Manager Infrastructure Maintenance to be funded from Parap/Fannie Bay Drainage Study	05/332084/180/104	16,233			
		Sewerage Treatment Plant - Pee Wees to be funded from Parap/Fannie Bay Drainage Study	05/332061/180/104	8,767			
		Surplus funds for Parap/Fannie Bay Drainage Study to fund works at East Point Asbestos Water Main; Renovation of Depot Store Area for Manager Infrastructure Maintenance; Sewerage Treatment Plant - Pee Wees.	05/332060/180/100	-40,000			
Infrastructure Total				0	0	0	0
Grand Total				-5,000	0	0	0

ATTACHMENT C - RECURRENT BUDGET VARIATIONS 2008/09 - REQUIRING FUNDING

Department	Request Number	Project Name	Budget Number	Revenue	Reserve	Loan	Subsidies
<b>CEO</b>							
Communications & Marketing	34	Sponsorship of event at the Planning Institute of Australia 2009 National Congress as per Council Decision 20/0796.	05/130000/300/320	5,000			
<b>CEO Total</b>				<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Corporate Services</b>							
Accounting	20a	Increased FAA grant funding.	05/421030/750/721				-46,908
Human Resources	27	Increased costs for employment recruitment advertising.	05/441001/300/303	15,000			
	28	Increased costs for employment recruitment relocation costs.	05/441001/300/104	10,000			
	29	Funding required for purchase of high visibility raincoats for outdoor staffs.	05/441001/300/100	5,000			
	36	2009 component for cash payout of airfares - as per certified agreement.	05/441040/300/001	97,707			
	40	Surplus funds for Course/Workshop/Training budget.	05/441002/320/342	-25,000			
<b>Corporate Services Total</b>				<b>102,707</b>	<b>0</b>	<b>0</b>	<b>-46,908</b>
<b>Community &amp; Cultural Services</b>							
Karama Library	21c	Additional funding required for security costs at Karama Library.	05/234000/150/105	2,236			
<b>Community &amp; Cultural Services Total</b>				<b>2,236</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>				<b>109,943</b>	<b>0</b>	<b>0</b>	<b>-46,908</b>

DETAILS 3RD QUARTER BUDGET REVIEW 2008/09  
ATTACHMENT D - CAPITAL BUDGET VARIATIONS 2008/09 - REQUIRING FUNDING

55

Department	Request Number	Project Name	Budget Number	Revenue	Reserve	Loan	Subsidies
Infrastructure							
Parks & Reserves	39	Increase income to reflect monies received for Fannie Bay Greenbelt maintenance.	05/341030/700/719	-52,000			
Infrastructure Projects	6b	Additional funds required for Sewerage Treatment Plant - Pee Wees (\$\$38,767 funded , \$9483 unfunded). Total funds required \$48,250.	05/332061/180/104	9,483			
<b>Infrastructure Total</b>				<b>-42,517</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>				<b>-42,517</b>	<b>0</b>	<b>0</b>	<b>0</b>

55

ENCL: YES

**DARWIN CITY COUNCIL****DATE:**23/02/09**REPORT****TO:** CORPORATE & ECONOMIC  
DEVELOPMENT COMMITTEE/OPEN A**APPROVED:** FC**FROM:** GENERAL MANAGER CORPORATE  
SERVICES**APPROVED:****REPORT NO:** 09A0101**APPROVED:****COMMON NO:** 353196**SUBJECT:** MINUTES OF AUDIT COMMITTEE MEETING HELD ON 29 MAY 2009**ITEM NO:** 11.7**SYNOPSIS:**

The Audit Committee held its meeting on the 29 May 2009.

Attached for the Alderman's information is a copy of the Executive Summary (**Attachment A**) and Minutes (**Attachment B**).

**GENERAL:**

The recommendations contained in the Minutes are presented for consideration by the Council.

**FINANCIAL IMPLICATIONS:**

Nil



PAGE: 2  
REPORT NO: 09A0101  
SUBJECT: MINUTES OF THE AUDIT COMMITTEE HELD ON 29 MAY 2009

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### **STRATEGIC PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

#### **Goal**

7. Demonstrate Effective, Open and Responsible Governance

#### **Outcome**

- 7.1 Effective governance

#### **Key Strategies**

- 7.1.2 Minimise exposure of Council through effective risk management practices

### **LEGAL IMPLICATIONS:**

Nil

### **ENVIRONMENTAL IMPLICATIONS:**

Nil

### **PUBLIC RELATIONS IMPLICATIONS:**

Nil

### **COMMUNITY SAFETY IMPLICATIONS:**

Nil

### **DELEGATION:**

Nil

### **CONSULTATION:**

Nil

### **PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil

PAGE: 3  
REPORT NO: 09A0101  
SUBJECT: MINUTES OF THE AUDIT COMMITTEE HELD ON 29 MAY 2009

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### **APPROPRIATE SIGNAGE**

Nil

### **RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 09A0101 entitled, Minutes of the Audit Committee meeting held on 29 May 2009, be received and noted.
- B. THAT the Executive Summary and Minutes of the Audit Committee held on 29 May 2009, be received and noted.
- C. THAT templates for Control Self Assessment be presented to the Audit Committee.
- D. THAT Management responses to the recommendations contained in the Project Management Review be considered at the August 2009 meeting.
- E. THAT it was noted that the terms of reference for the review did not include the maintenance of car parking meters and complaint management as per the original terms of reference but did include the issue of management of car parking permits.
- F. THAT actions be taken to provide the earliest possible response to recommendations where ever possible.
- G. THAT the recommendations included in the Car Park Management Review be included in the Outstanding Issues Register.
- H. THAT item Outstanding Item 108 (2.2) Vulnerability Detection and Management Information Security Audit be placed on the completed issues register.
- I. THAT Outstanding Item 108 (2.3) Security Information Management of the Information Security Audit be placed on the completed issues register.
- J. THAT Outstanding Item 108 (2.5) Password Strength Requirements Information Security Audit remain on the outstanding issues register.
- K. THAT Outstanding Audit Issues 96 (1) Linking Budgets to Strategy be transferred to the completed Issues register.

PAGE: 4  
REPORT NO: 09A0101  
SUBJECT: MINUTES OF THE AUDIT COMMITTEE HELD ON 29 MAY 2009

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- L. THAT Council endorse the methodology listed below in the valuation of land under roads by Council –
1. to elect not to recognise a value for land under road acquired before the commencement of AASB 1051.
  2. not to recognise a value for land under roads subsequently acquired for no or consideration, and
  3. in relation to land under roads subsequently acquired other than for no or nominal consideration,
    - 3.1. initial recognition should be measured at cost in accordance with AASB 116.15,
    - 3.2. at the immediately following reporting date, the basis of recognition should be changed to the revaluation model in accordance with AASB 116.29, effectively writing off the expenditure.

**FRANK CRAWLEY**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

Any queries on this report may be directed to F Crawley on 8930 0539.

## OPEN SECTION

Audit Committee Meeting – Friday, 29 May 2009

### Executive Summary

#### Audit Committee Meeting Held 29 May 2009

The Committee were presented with the internal audit findings of the Project Management Review and the Car Park Management Review and update reports on a number of outstanding audit issues.

Deloitte Adelaide was engaged to conduct a review of the Council's project management methodologies. The recommendations from this report provided a comprehensive description of best practice project management procedures and have been distributed to key staff for their comments. The Committee have requested that management responses to the recommendations be tabled at the August 2009 meeting.

An internal audit review of car park management was undertaken in March 2009. The purpose of the investigation was to review the current systems and controls in relation to CBD car park management and to provide recommendations which helped mitigate risk to Council.

The Committee noted that the proposed Terms of Reference for the Car Park Management Review were altered to omit the maintenance of car parking meters and complaint management as per the original Terms of Reference, but did include the issue of management of car parking permits.

The Committee was pleased that the outstanding issue of Linking Budget to Strategy had been finalised and that Council considered the financial implications of its strategy documents when framing the 2009/10 budget.

The Committee was also pleased to receive confirmation that a number of IT security issues identified in the June 2008 audit report had now been resolved.

A report on the methodology for valuing land under roads was considered and a recommendation that Council does not need to value land under roads was endorsed.

In order to expedite the appointment of an external auditor, the confidential recommendations of the meeting were presented to the 1<sup>st</sup> Ordinary Council Meeting on the 16 June 2009.

The Committee requested management to arrange with Councillors for feedback on the Committee's performance.

Mr Iain Summers  
Chairman  
Darwin City Council Audit Committee

**DARWIN CITY COUNCIL AUDIT COMMITTEE  
MINUTES**

Meeting held on Friday 29 May 2009 at 9.00 a.m.  
Committee Meeting Room 1 at Darwin City Council,  
Civic Centre

**PRESENT**

Mr Iain Summers (Chairman)  
Alderman Helen Galton  
Mr Craig Spencer

**OFFICERS**

Mr Brendan Dowd (Chief Executive Officer)  
Mr Frank Crawley (General Manager Corporate Services)  
Mrs Rosemary Britto (A/Corporate Services Secretary)

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**\*\*\* INDEX \*\*\***

- 1. MEETING DECLARED OPEN**
- 2. APOLOGIES**
- 3. DECLARATION OF INTEREST OF ELECTED MEMBERS**
- 4. CONFIDENTIAL ITEMS**
- 5. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**
  - 5.1 Report to Council – Minutes of Meeting 20 February 2009 including Executive Summary and Council Decision
- 6. BUSINESS ARISING FROM PREVIOUS MINUTES**
- 7. INFORMATION ITEMS**

## **OPEN SECTION**

Audit Committee Meeting – Friday, 29 May 2009

### **8. ACTION ITEMS**

Nil

### **9. OFFICERS REPORTS**

- 9.1 Progress Report – 2009 Internal Audit Plan
- 9.2 Project Management Review Report
- 9.3 Car Park Management Review
- 9.4 Outstanding Audit Issue 108 (2.2) Vulnerability Detection and Management
- 9.5 Outstanding Audit Issue 108 (2.3) Security Information Management
- 9.6 Outstanding Audit Issue 108 (2.5) Password Strength Requirements
- 9.7 Progress report on Records Disposal Schedule
- 9.8 Outstanding Audit issues 96 (1) Linking budgets to Strategy
- 9.9 Land Under Roads

### **10. GENERAL BUSINESS**

- 10.1 Review of Outstanding Issues Register

**DARWIN CITY COUNCIL AUDIT COMMITTEE  
MINUTES****1. MEETING DECLARED OPEN**

The Chairman declared the meeting open at 9:07am.

**2. APOLOGIES AND LEAVE OF ABSENCE****3. DECLARATION OF INTEREST OF MEMBERS**

Nil.

**4. CONFIDENTIAL ITEMS**

(Ald Galton/Iain Summers)

**COMMITTEE'S DECISION**

THAT the Committee resolve under delegated authority that pursuant to Part 6.3, Section 65 (2) of the Local Government Act and the Local Government (Administration) Regulations the meeting be closed to the public to consider the following Item Numbers:-

C11.1 Appointment of External Auditor

C11.2 Review of Confidential Outstanding Issues Register

**5.1 CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS AUDIT  
COMMITTEE MEETING**

(Ald Galton/Iain Summers)

**COMMITTEE'S DECISION**

THAT the Committee resolve that the minutes, report to Council of Audit Committee minutes and Council's decision of the previous Audit Committee meeting held Friday 20 February, 2009, tabled by the Chairman, be confirmed.

## OPEN SECTION

Audit Committee Meeting – Friday, 29 May 2009

### 6. BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS AUDIT COMMITTEE MEETING

Nil.

### 7. INFORMATION ITEMS

Nil.

### 8. ACTION ITEMS

Nil.

### 9. OFFICERS REPORTS

#### 9.1 Internal Audit Plan 2009 – Progress

Report No. 09A0092 (19/05/09) Common No. 1581607

(Ald Galton/Iain Summers)

COMMITTEE'S DECISION

THAT it be a recommendation to Council:

- A. THAT report no. 09A0092 Internal Audit Plan 2009 – Progress Report be received and noted.
- B. THAT templates for Control Self Assessment be presented to the Audit Committee.

#### 9.2 Project Management Review Report

Report No.09A0091 (29/05/09) Common No.1581578

(Ald Galton/Craig Spencer)

COMMITTEE'S DECISION

THAT it be a recommendation to Council:

- A. THAT report no. 09A0091 Internal Audit Project - Project Management Review be received and noted.



## OPEN SECTION

Audit Committee Meeting – Friday, 29 May 2009

- B. THAT Management responses to the recommendations contained in the Project Management Review be considered at the August 2009 meeting.

### **9.3 Car Park Management Review**

Report No.09A0090 (29/05/09) Common No.1579751

(Ald Galton/Iain Summers)

COMMITTEE'S DECISION

THAT it be a recommendation to Council:

- A. THAT report no. 09A0090 Internal Audit Project - Car Park Management Review be received and noted.
- B. THAT it was noted that the terms of reference for the review did not include the maintenance of car parking meters and complaint management as per the original terms of reference but did include the issue of management of car parking permits.
- C. THAT actions be taken to provide the earliest possible response to recommendations where ever possible.
- D. THAT the recommendations included in the Car Park Management Review be included in the Outstanding Issues Register.

### **9.4 Outstanding Audit Issue 108 (2.2) Vulnerability Detection and Management Information Security Audit**

Report No.09A0087 (29/05/09) Common No.1579586

(Ald Galton/Craig Spencer)

COMMITTEE'S DECISION

THAT it be a recommendation to Council:

- A. THAT report no. 09A0087 Outstanding Audit Issue 108 (2.2) Vulnerability Detection and Management Information Security Audit be received and noted.
- B. THAT item Outstanding Item 108 (2.2) Vulnerability Detection and Management Information Security Audit be placed on the completed issues register.

## OPEN SECTION

Audit Committee Meeting – Friday, 29 May 2009

**9.5      Outstanding Audit Issue 108 (2.3) Security Information Management of the Information Security Audit**

Report No.09A0088      (29/05/09)      Common No.1579633

(Ald Galton/Craig Spencer)

COMMITTEE'S DECISION

THAT it be a recommendation to Council:

- A.      THAT report no. 09A0088 Outstanding Audit Issue 108 (2.3) Security Information Management of the Information Security Audit be received and noted.
- B.      THAT Outstanding Item 108 (2.3) Security Information Management of the Information Security Audit be placed on the completed issues register.

**9.6      Outstanding Audit Issue 108 (2.5) Password Strength Requirements Information Security Audit**

Report No.09A0089      (29/05/09)      Common No.1579662

(Ald Galton/Iain Summers)

COMMITTEE'S DECISION

THAT it be a recommendation to Council:

- A.      THAT report no. 09A0089 Outstanding Audit Issue 108 (2.5) Password Strength Requirements Information Security Audit be received and noted.
- B.      THAT Outstanding Item 108 (2.5) Password Strength Requirements Information Security Audit remain on the outstanding issues register.

**9.7      Progress Report on Records Disposal Schedule**

Report No.09A0094      (29/05/09)      Common No.1466330

(Ald Galton/Iain Summers)

COMMITTEE'S DECISION

THAT it be a recommendation to Council:

- A.      THAT report no. 09A0094 Progress Report on Records Disposal Schedule be received and noted.

## OPEN SECTION

Audit Committee Meeting – Friday, 29 May 2009

**9.8      Outstanding Audit issues 96 (1) Linking Budgets to Strategy**  
Report No.09A0093      (29/05/09)      Common No.1581629

(Ald Galton/Craig Spencer)

**COMMITTEE'S DECISION**

The committee discussed how the implementation of the recommendation impacted on the 2009/10 budget deliberations.

THAT it be a recommendation to Council:

- A.      THAT report no. 09A0093 Outstanding Audit Issues 96 (1) Linking Budgets to Strategy be received and noted.
- B.      THAT Outstanding Audit Issues 96 (1) Linking Budgets to Strategy be transferred to the completed Issues register.

**9.9      Land Under Roads**  
Report No.09A00879      (29/05/09)      Common No.1577351

(Ald Galton/Iain Summers)

**COMMITTEE'S DECISION**

THAT it be a recommendation to Council:

- A.      THAT report no 09A0079 Land Under Roads be received and noted.
- B.      THAT Council endorse the methodology listed below in the valuation of land under roads by Council –
  - 1.      to elect not to recognise a value for land under road acquired before the commencement of AASB 1051.
  - 2.      not to recognise a value for land under roads subsequently acquired for no or consideration, and
  - 3.      in relation to land under roads subsequently acquired other than for no or nominal consideration,
    - 3.1.    initial recognition should be measured at cost in accordance with AASB 116.15,
    - 3.2    at the immediately following reporting date, the basis of recognition should be changed to the revaluation model in accordance with AASB 116.29, effectively writing off the expenditure.

## **OPEN SECTION**

Audit Committee Meeting – Friday, 29 May 2009

### **10. General Business**

#### **10.1 Review of Outstanding Issues Register** Common Number. 422690 (29/05/09)

(Ald Galton/Craig Spencer)

#### **COMMITTEE'S DECISION**

The committee resolve under delegated authority:-

- A. THAT the Register of Outstanding Issues be received and noted.
- B. The committee noted that a number of matters that should have been addressed at May 2009 remain unresolved due to a shortage of finance staff.

The meeting moved into the Confidential section at 11.05am

Chairman declared the meeting closed at 11:25am.

MR IAIN SUMMERS (CHAIRMAN) -  
AUDIT COMMITTEE MEETING -  
FRIDAY 29 MAY 2009

ENCL: YES

**DARWIN CITY COUNCIL**  
**REPORT**

DATE: 12/06/09

**TO:** CORPORATE & ECONOMIC  
DEVELOPMENT MEETING/OPEN

**APPROVED:** FC

**FROM:** GENERAL MANAGER CORP SERVICES

**APPROVED:** AB

**REPORT NO:** 09A0106

**COMMON NO:** 226536

**SUBJECT:** GARDENS OVAL SPORTING COMPLEX - UPDATE

**ITEM NO: 11.8****SYNOPSIS:**

This report provides an update in relation to Waratah Sports Club Inc and the lease at the Gardens Oval Sporting Complex. A number of meetings have taken place between the Waratahs Football Club, Waratahs Sports Club and Happy Yess. A presentation to Council is scheduled for the 11<sup>th</sup> August 2009.

**GENERAL:**

At the 2nd Ordinary Council Meeting on the 24 February 2009 Council resolved as follows:

**C23.2 Gardens Oval Sporting Complex - Club / Bar Facilities**

Report No. 09A0037 Common No. 226536

(Mitchell/Ellix)

THAT Report Number 09A0037 entitled, Gardens Oval Sporting Complex, Club / Bar Facilities, be received and noted.

DECISION NO.20\1261

(24/02/09)

Carried

(Bailey/Jarvis)

THAT Council officers undertake preliminary negotiations with Happy Yess for the occupancy of the premises giving consideration to the current and potential sporting user groups at Gardens Oval, whilst providing scope for community/commercial operators and that a further report be presented to Council.

DECISION NO.20\1262

(24/02/09)

Carried

(Bailey/Galton)

THAT Council advise the Waratahs Sports Club Inc that the lease of the premises will continue on a month by month basis until further notice.

DECISION NO.20\1263

(24/02/09)

Carried

PAGE: 2  
 REPORT NUMBER: 09A0106  
 SUBJECT: **Gardens Park Sports Complex - Update**

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Since this decision a number of meetings have taken place between the interested groups, please see the attached meeting notes.

Happy Yess believe the club facilities can meet their needs subject to minor building alterations.

The groups are currently determining the practical implications of sharing the space together and are mapping the need to deter what conflicts may exist.

It is planned for the Waratah Football Club, Waratah Cricket Club and Happy Yess to attend Councils meeting on the 11<sup>th</sup> August 2009 to discuss the future use of the complex.

### **Background**

In August 1999 Council agreed to the subdivision of Gardens Oval (lot 3477 Town of Darwin) for the purpose of constructing Waratah's clubhouse, which was financed by the Club at a cost of almost one (1) million dollars.

Council granted a lease to Waratah's Sports Club on 15 December 2000 to occupy Councils land for a 15 year-term with an option for a further 10 years. The current rental is \$16,800 per annum.

For the past number of years the Club has struggled to manage its financial affairs and in 2005 Council, as part of a financial rescue plan for the Club, purchased the fixtures and fittings for \$66,000, which remained in the club.

Waratah Sports Club has been unable to make a rental payment to Council since September 2006, the current outstanding debt is \$51,660.33.

Cridlands MB have provided advice to Council in relation to termination of the lease, which Council is within its rights to do.

Upon termination of the lease section C.17.7 provides that should Council not require the building to be removed, that upon determination of the lease, that ownership of the building will deem to pass to Council without any liability to Council to compensate Waratahs' Sports Club Incorporated for the value of the building.

### **FINNACIAL IMPLICATIONS:**

It is proposed the current outstanding debt of \$51,660.33 owing from Waratah Sports Club be written off and that no legal action taken to recover this debt.

PAGE: 3  
 REPORT NUMBER: 09A0106  
 SUBJECT: **Gardens Park Sports Complex - Update**

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### **TERMINATION OF THE LEASE:**

For Council to terminate the Lease and recover possession of the Premises, it will be necessary to:

- (i) serve a notice under clause C1 of the Lease, requiring the breach to be remedied, i.e. payment of the rental arrears, within 14 days;
- (ii) if the Club does not remedy the breach and pay the outstanding rental, serve a notice terminating the Lease and requiring the Club to quit the Premises (a "Notice to Quit"); and
- (iii) if the Club does not vacate the Premises, within 60 days of the expiry of the Notice to Quit, issue proceedings in the Local Court seeking a warrant of possession and orders for the payment of rent.

### **PUBLIC RELATIONS:**

The public relations implications in relation to this matter are significant. Many community members consider that despite the club premises being built on Council land, it is morally the property of Waratah Club members who funded the construction of the premises.

### **LEGAL IMPLICATIONS:**

This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

### **CONSULTATION:**

Nil

### **RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

THAT Report No 09A0106, entitled Gardens Oval Sporting Complex – Update be received and noted.

**FRANK CRAWLEY**  
**GENERAL MANAGER CORPORATE**  
**SERVICES**

**LIAM CARROLL**  
**MANAGER BUSINESS SERVICES**

Any queries on this report may be directed to Liam Carroll on extension 5559.

**FILE NOTE**

**COMMON NO:** 226536

**SUBJECT:** **Gardens Park Sporting Complex – Club Facilities**

**VENUE:** Meeting held at Civic Centre 4:00pm 3 June 2009

<b>IN ATTENDANCE:</b>	Liam Carroll	DCC
	Annie Farrell	
	Anne Burton	
	Karen Cieri	Happy Yess
	Jake Bromwich	Vice President Waratah Football Club
	Grant Hatcher	President Waratah Football Club
	David Jackson	President Waratah Cricket Club
	Peter Jackson	Vice President Waratah Cricket Club
	Mike Harrison	President TEAFA

- All parties remained positive and open to the idea that a shared use of the facility was possible.
- Since the previous meeting on the 25<sup>th</sup> March 2009, Happy Yess visited the Gardens Park Complex and considered the suitability of the venue for their needs. It would require some modification for acoustics and the ability to create smaller spaces using temporary partitions, but on the whole Happy Yess could see the venue work for them.
- Discussions were held around practical usage and it was agreed to map out each user groups needs for occupation of the club facilities to determine if it was physically possible to accommodate the required needs of each group.
- The Sporting Groups were not prepared to consider Happy Yess as a Lessee but were happy to consider them as an additional User Group of the facility.
- Happy Yess stated that they were prepared to become the Lessee and provide the facilities to the Sporting Groups.
- The Sporting Groups expressed the view that Council may not be fully aware of the past history of the Club in establishing the facility and how it was funded. They also believe Council may not have understood their proposal to take over management of the Club.
- It was therefore agreed all parties would come to Council and make a presentation on the matter, this has been scheduled for the 11 August 2009.

Meeting closed at 5:00pm



**FILE NOTE**

**COMMON NO:** 226536

**SUBJECT:** Waratah Sports and Social Club - Meeting with Happy Yess

**VENUE:** Meeting held at Civic Centre 3pm 25 March 2009

**IN ATTENDANCE:**

Liam Carroll	DCC
Annie Farrell	
Simone Drury	
Anne Burton	
Karen Cieri	Happy Yess
Rod Balaam	
Jake Bromwich	Vice President Waratah Football Club
Grant Hatcher	President Waratah Football Club
Lance Hatcher	
Peter Jackson	Vice President Waratah Cricket Club
Mike Harrison	President TEAFA

The following decision was handed to all in attendance for discussion:

Council at it's 2<sup>nd</sup> Ordinary Council meeting held 24<sup>th</sup> February 2009 resolved the following:-  
*THAT Council Officers undertake preliminary negotiations with Happy Yess for the occupancy of the premises giving consideration to the current and potential sporting user groups at Gardens Oval, whilst providing scope for community / commercial operators and that a further report be presented to Council.*

Decision No 20/1262 (24/02/09) Carried

Liam suggested to go around the table to allow everyone to raise any issues they may have .

- Grant What is Happy Yess?
- Rod Comprises original local music, current licensed premises at Bennett Street outgrown. Have been looking for 2 years for a venue. Live music 3 nights per week, Thursday, Friday and Saturday. Hours 8-12 Thursday, 9-1am Friday and Saturday. Potential to change nights depending on venue eg. if at Waratahs, would take advantage of Mindil markets Thursday and Sunday.
- Grant Waratahs use the club when cricket is played and 5 days per year for football home games – is this an issue for Happy Yess
- Karen Currently Happy Yess hire out their facility to other groups
- Grant Bar takings on a normal Sunday home game are \$3,000
- Jake There would be conflict between football crowd and bands. Booth have restricted licence
- Mike Waratah Sports & Social Club is a completely separate entity to the sporting clubs
- Peter Acoustics in club non existent, giving speeches is a nightmare. Waratahs been in clubhouse since 1997, here to fight for the club, would be irresponsible to let it go
- Grant Sporting memorabilia would have to stay. No games on Saturday in general, cricket there constantly in season

- Peter International cricket coming to the ground
- Simone During international events the club is used for officials, physios etc. Also used by Lions club, Relay for Life etc
- Mike Used for ALP functions, 21sts, Christmas parties. TEAFA interested in using club through licensee
- Grant On Friday nights, football club use for team selections, meals – out by 8.30pm, then Happy Yess could come in
- Mike Thursday nights Banks football team train and drink from booth
- Rod Can it work? Happy Yess don't want to cause issues
- Grant Issues can be worked through
- Peter If Waratahs club is taken over, it will bring protestors out of the woodwork
- Grant Figures look bad
- Peter Waratahs want to succeed. Building built by Government grant of \$770,000 and Waratah made up deficit of final cost \$1.2million
- Grant It is difficult to run 6 months by football and 6 months by cricket
- Karen Two issues - Timetable of events needed to determine how staffing would work – Physical issues are acoustics and aesthetics eg. with current memorabilia there may not be space for art
- Jake Mixture of sport and music are polar opposites. Club used as function room for seasonal openings etc. Cricket to invite Banks and TEAFA to utilise club
- Grant Club is not a good commercial proposition to other licencees due to location
- Peter Waratah Sports and Social Club built the premises, should have been peppercorn rent and let them run it. Lights would improve commercial prospects
- Liam Suggested Happy Yess look at venue.

It was agreed that Happy Yess would check the suitability of the premises for their purposes, and Grant invited them to hold a gig.

Liam would call another meeting in May to assess the situation.

Anne Burton  
 Property Officer

26 March 2009

ENCL: NO

## DARWIN CITY COUNCIL

DATE: 12/06/09

## REPORT

TO: CORPORATE & ECONOMIC  
DEVELOPMENT MEETING/OPEN

APPROVED: FC

FROM: GENERAL MANAGER CORPORATE  
SERVICES

APPROVED: LC

REPORT NO: 09A0105

COMMON NO: 1392509

SUBJECT: 100 MITCHELL STREET – AIR CONDITIONER

## ITEM NO: 11.9

**SYNOPSIS:**

This report recommends a 4<sup>th</sup> quarter budget variation of \$90,000 for the upgrade of the air conditioning system at 100 Mitchell Street (Time Out Gym).

**GENERAL:**

In June 2008 Council resolved as follows:

- A. THAT Council enter into a lease for 100 Mitchell Street with Ms Coral Quinell for a period of five (5) years at an annual rental of \$220,000 to be reviewed annually to CPI.
- B. THAT the necessary lease documentation in relation to the lease of 100 Mitchell Street be executed under Council's Common Seal and signed by the Lord Mayor and Chief Executive Officer.

DECISION NO.20\0403 (24/06/08)

Carried: General Consent

ACTION: DCORP

The current lease for 100 Mitchell Street commenced on the 28 November 2008 and is due to expire on the 27 November 2013. Under the terms of the lease Council is responsible for the management and maintenance of the air conditioning system.

An initial assessment of the air conditioning system during negotiations recommended that an upgrade to the compressor would be sufficient to provide comfortable cool air to the premises: the compressor was upgraded prior to occupation at a cost of \$55,000. However following occupation numerous

PAGE: 2  
 REPORT NUMBER: 09A0105  
 SUBJECT: 100 Mitchell Street – Air Conditioner

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complaints were received and a subsequent assessment has recommended further upgrades to the system.

Given the contractual obligations of the lease and the future potential earnings of the premises it is recommended that a 4<sup>th</sup> quarter budget variation be approved for the upgrade of the air conditioning system.

### **Technical Assessment**

Genair, Mechanical Engineers were engaged to assess the plant and have made the following observations of the air-conditioning system:

- The air conditioning plant total supply air flow rate is significantly down compared to the design minimum requirement.
- The existing air conditioning system cooling capacity at 92kW is significantly lower than the minimum design requirement of 215kW cooling capacity for the whole building.
- The fresh air flow rate into the building is 200l/s and is considered unsatisfactory in relation to AS1668.2- and the BCA for occupants as indicated in the sketch of the various rooms.
- The change rooms require an air supply to comply with AS1668.2 – Ventilation Code.

### **FINANCIAL IMPLICATIONS:**

The premises are rented at \$220,000 per annum reviewed annually to CPI. Upgrade of the air conditioning system is estimated at \$90,000.

### **STRATEGIC PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

#### **Goal**

7 Demonstrate Effective, Open and Responsible Governance

#### **Outcome**

7.1 Effective governance

#### **Key Strategies**

7.1.4 Apply a total asset management approach to Council assets

### **LEGAL IMPLICATIONS:**

Council is obliged under the terms of the lease to complete these works.

PAGE: 3  
REPORT NUMBER: 09A0105  
SUBJECT: 100 Mitchell Street – Air Conditioner

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**ENVIRONMENTAL IMPLICATIONS:**

Nil

**PUBLIC RELATIONS IMPLICATIONS:**

Potential

**COMMUNITY SAFETY IMPLICATIONS:**

Nil

**DELEGATION:**

Nil

**CONSULTATION:**

Building Services Officer – Maxine Flanagan.

**PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil

**APPROPRIATE SIGNAGE**

Nil

**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT report number 09A105 entitled 100 Mitchell Street – Air Conditioner be received and noted.
- B. THAT Council approve a 4<sup>th</sup> quarter budget variation of \$90,000 for the upgrade of the air conditioning equipment at 100 Mitchell Street (Time Out Gym) .

**FRANK CRAWLEY**  
**GENERAL MANAGER CORPORATE**  
**SERVICES**

**LIAM CARROLL**  
**MANAGER BUSINESS SERVICES**

Any queries on this report may be directed to Liam Carroll on 8930 0559.

ENCL: NO

**DARWIN CITY COUNCIL****DATE:**10/06/09**REPORT****TO:** CORPORATE & ECONOMIC  
DEVELOPMENT COMMITTEE/OPEN**APPROVED:** FC**FROM:** GENERAL MANAGER CORPORATE  
SERVICES**APPROVED:** AB**REPORT NO:** 09A0072**COMMON NO:** 1490535**SUBJECT:** LEASE CHINATOWN RETAIL PREMISES TO NT SAFE**ITEM NO: 11.10****SYNOPSIS:**

Section 26 (2) of the Local Government Act 2008 requires that the affixing of the common seal to a document must be authorised or ratified by resolution of the council; and must be attested by the signatures of the CEO and at least one member of the council.

This Report calls for approval to the signing and sealing of the lease to issue to Northern Territory of Australia trading as NT Safe.

**GENERAL:**

In 2008 negotiations were held with NT Property Management on behalf of NT Police, and with Darwin Locksmiths to lease the Chinatown retail premises.

In December 2008, Council resolved that "the Director of Corporate Services continue to negotiate the best commercial rate with NT Police for the lease of Chinatown retail premises based on the terms outlined in Report No 08A0241."

NT Police agreed to an annual lease fee of \$47,700 plus GST, and an Agreement to Lease was completed in January 2009. The lessee requested early occupation and commenced an upgrade of the premises at a budget estimate of \$473,000. Darwin City Council contributed \$30,000 towards the fit out costs.

The new lease will issue for a term of 5 years with an option of a further 5 years commencing 1 February 2009, the date NT Police took possession of the property.

PAGE: 2  
REPORT NUMBER: 09A0072  
SUBJECT: LEASE CHINATOWN RETAIL PREMISES TO NT SAFE

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**RECOMMENDATIONS:**

THAT it be recommendation to Council:

- A. THAT Report Number 09A0072 entitled Lease Chinatown Retail Premises to NT Safe be received and noted.
- B. THAT Council endorses the signing under Council's Common Seal of the lease and all associated documentation.

**FRANK CRAWLEY**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

**ANNE BURTON**  
**A/MANAGER BUSINESS SERVICES**

Any queries on this report may be directed to Anne Burton on 8930 0573.

ENCL: YES

**DARWIN CITY COUNCIL**

DATE: 25/06/09

**REPORT**TO: CORPORATE AND ECONOMIC  
DEVELOPMENT COMMITTEE/OPEN

APPROVED: BD

FROM: CHIEF EXECUTIVE OFFICER

APPROVED: AH

REPORT NO: 09TC0039

APPROVED:

COMMON NO: 482285

SUBJECT: 2009 COMMUNITY SATISFACTION SURVEY

ITEM NO: 11.11

**SYNOPSIS:**

Darwin City Council last reported on community satisfaction ratings in November 2005. A number of performance measures in both the Evolving Darwin, Towards 2020 Strategic Plan and the Annual Municipal Plan utilise results from the Community Satisfaction Survey. It is therefore timely that the next survey is run before the production of the 2008/2009 Annual Report.

**GENERAL:**

The 2008/09 City of Darwin Annual Plan and Budget contains at least one performance indicator for each of Council's programs. The purpose of these indicators is to gauge the effectiveness of our program delivery and to identify if and where there are issues arising.

At the time of developing these indicators the focus was on utilising data sets that were already in existence within Council and as such, data from the Community Satisfaction Survey was heavily used.

A number of "Community Satisfaction" indicators were also utilised when developing the suite of strategic indicators which were endorsed by Council on 31 March 2009.

The last time that Council ran a Community Satisfaction Survey was in November 2005.

Looking forward, it is recommended that this survey is now conducted annually (*and conducted at the same time each year*) in order to better monitor and understand the impact of any changes affecting program.

The core set of questions must remain the same each year in order to accurately monitor and analyse movement in the results. However, there is also scope to



PAGE: 2  
 REPORT NUMBER: 09TC0039  
 SUBJECT: 2009 COMMUNITY SATISFACTION SURVEY

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include some 'hot topic' questions – questions that are only relevant at a point in time to understand a current trend or threat.

Please refer to **Attachment A** for a copy of the proposed questionnaire.

McGregor Tan Research were previously engaged to run this survey and it is proposed to continue using this company to run the 2009 survey.

This research will assist in identifying real or perceived gaps in the delivery of customer service in the City. Critical to this process, will be the identification of customer service issues, which are held to be important by residents and ratepayers, and their perception of how satisfied they are with the delivery of these.

This research has several objectives, including:

- Track the perceptions of Darwin residents to key questions which have been asked in previous market research studies
- Enable the City of Darwin to benchmark the perceived relative performance and satisfaction with the delivery and range of services
- Provide the foundation for future comparisons over time

The price of running the survey is \$25,000. This includes sampling and questionnaire design, piloting of the surveys, fieldwork including supervision, briefing, interviewer costs, quality control and validation, telephone and online costs, travel costs, data preparation and processing, data analysis, documentation, reporting and a presentation of results.

### ***Alternative solutions investigated***

Alternative methods of conducting the Annual Community Satisfaction have been considered, such as utilising our web site. However, on-line surveys:-

- Can potentially attract 'serial whingers', i.e. those members of the community that have negative feedback to expose, therefore skewing the results;
- Do not provide a statistically valid sample size;
- Exclude particular sections of the community (i.e. the elderly, not 'net savvy' or those who do not have internet access);
- Have lower participation rates; and
- Not representative of the population (i.e. not equal representation across all suburbs and other demographic profiles such as age).

### **Timing of the Surveys**

As these indicators are used in both the Municipal Plan and the Evolving Darwin Strategic Plan, for reasons of good governance, it would be appropriate to report these back to the community at the end of this financial year.

We also have legislative responsibilities to include the results of our indicators of performance in the Annual Report.

PAGE: 3  
 REPORT NUMBER: 09TC0039  
 SUBJECT: 2009 COMMUNITY SATISFACTION SURVEY

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It is therefore recommended that this survey is **completed between 20 – 31 July 2009** in order to receive back the consultants report and have time for thorough analysis of the results prior to undertaking any public reporting.

This timing specifically avoids any other key dates such as school holidays and public holidays.

### **FINANCIAL IMPLICATIONS:**

The quoted price for conducting the survey is \$25,000 (excluding GST). This includes 'pilot testing' the survey with approximately 20 residents, conducting the Computer Aided Telephone Interview (CATI) with 700 residents and developing the final report including a presentation of results.

A new budget initiative has been included in the 2009/2010 budget for this amount.

### **STRATEGIC PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

#### **Goal**

1 Achieve Effective Partnerships and Engage in Collaborative Relationships

#### **Outcome**

1.2 Effectively engage with community

#### **Key Strategies**

1.2.3 Engage, communicate and consult with the community including schools

#### **Goal**

7 Demonstrate Effective, Open and Responsible Governance

#### **Outcome**

7.2 Display strong and effective leadership, within Council and across Government

#### **Key Strategies**

7.2.3 Use contemporary community engagement techniques to inform decision making

PAGE: 4  
REPORT NUMBER: 09TC0039  
SUBJECT: 2009 COMMUNITY SATISFACTION SURVEY

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### **LEGAL IMPLICATIONS:**

The Local Government Act 2008, section 23 - Contents of municipal or shire plan, part (1) (d) states “must define indicators for judging the standard of its performance”, coupled with section 199 – Annual Reports, part (1) A council must, on or before 15 November in each year, report to the Minister on its work during the financial year ending on the preceding 30 June with part (3) which states “The report must also contain an assessment of the council’s performance against the objectives stated in the relevant municipal plan (applying indicators of performance set in the plan)”.

### **ENVIRONMENTAL IMPLICATIONS:**

Nil

### **PUBLIC RELATIONS IMPLICATIONS:**

Provides our community with a mechanism to provide feedback on the effectiveness of Council’s programs and service.

### **COMMUNITY SAFETY IMPLICATIONS:**

Result of the Annual Community Satisfaction Survey will highlight our community’s perceptions regarding safety.

### **DELEGATION:**

Nil

### **CONSULTATION:**

Grant Fenton, Manager Communications and Marketing  
Peter Hine, General Manager McGregor Tan Research

### **PROPOSED PUBLIC CONSULTATION PROCESS:**

Prior to the survey being conducted Council will place a notice on our website and also place a notice in the local paper to alert residents of the pending survey and their support is appreciated.

### **APPROPRIATE SIGNAGE**

Not applicable

PAGE: 5  
REPORT NUMBER: 09TC0039  
SUBJECT: 2009 COMMUNITY SATISFACTION SURVEY

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**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 09TC0039 entitled, 2009 Community Satisfaction Survey, be received and noted.
- B. THAT Council endorse the questions included in the Annual Community Satisfaction Survey as contained in **Attachment A** to Report Number 09TC0039.
- C. THAT Council conduct the Annual Community Satisfaction Survey in the period 20-31 July each year.

**ANNE HAMMOND**  
**MANAGER STRATEGY & OUTCOMES**

**BRENDAN DOWD**  
**CHIEF EXECUTIVE OFFICER**

Any queries on this report may be directed to Anne Hammond on 8930 0531

Questionnaire

85

1. What services are you aware of that Darwin City Council offers to Darwin residents? (unprompted, multiple response)
2. Of all of the services that you are aware of, which ONE is of the most importance to you?
3. Which of these Darwin City Council services have you used in the past 12 months?

85

Car parking (city & suburban)	Recreational & leisure services (swimming pools, sports ovals)
Cat control & education	Special events and festivals (e.g. Bombing of Darwin Commemoration)
Community services	Streets
Cycle paths	Walkways
Dog control & education	Waste management services (Shoal Bay Waste Mgmt Facility, wheelie bin emptying, recycling)
Footpaths	Darwin City Council website
Library Services	Other – please specify
Parks and playgrounds	Not used any in the last 12 months
Public toilets	

4. Now thinking of the services provided by the Council, please rate the importance of each of the following services of 1 to 5.

Car parking in the central business district	Public swimming pools
Car parking in the suburban areas	Public toilet maintenance
Cat control & education	Recreational and leisure (e.g. sports ovals)
Community services (e.g. Children's Services, Fun Bus, Indigenous Support, Disability Support)	Road maintenance
Control of advertising signage	Storm water drainage
Domestic dog control & education	Street lighting
Maintenance of footpaths/cycle paths	The services provided at Shoal Bay Waste Mgmt Facility
Library Services	The wheelie bin emptying service
Litter collection from public areas	Traffic management (ie placement of roundabouts, lights, traffic calming devices etc)
Maintenance of parks and playgrounds	

5. Still thinking of the services provided by Council, please rate your satisfaction with the standard of each service.

Car parking in the central business district	Public building maintenance
Car parking in the suburban areas	Public swimming pools
Cat control and education	Public toilet maintenance
Community services (e.g. Children's Services, Fun Bus, Indigenous Support, Disability Support)	Recreational and leisure facilities (eg sports ovals)
Community facilities	Road maintenance
Control of advertising signage	Storm water drainage
Domestic dog control & education	Street lighting
Maintenance of footpaths/ cycle paths	The services provided at Shoal Bay Waste Mgmt Facility
Library Services	The wheelie bin emptying service
Litter collection from public areas	Traffic management (ie placement of roundabouts, lights, traffic calming devices etc)
Maintenance of parks and playgrounds	

6. In relation to Public Art, are you satisfied with the amount, the quality and location and the look and feel of Public Art that Darwin City Council is providing?

- Yes
- No (probe for details)
- Not sure/ don't know

**86**

7. How do you rate your overall level of satisfaction with the Darwin City Council?
- Very satisfied
  - Quite satisfied
  - Neither satisfied or dissatisfied
  - Quite dissatisfied
  - Very dissatisfied
  - Don't know/not sure
8. What role do you think Darwin City Council should take to get better Town Planning outcomes?
- Comment made – (probe for details)
  - No comment made
9. Have you made contact with Darwin City Council in the last 12 months? If yes, what methods did you use to make that contact?
- Went to the Civic Centre in person
  - Rang Council
  - Wrote a letter and sent it by mail
  - Used the internet /email
  - Other, please specify
  - Don't remember
10. How satisfied were you with the contact?
- Very satisfied
  - Quite satisfied
  - Neither satisfied or dissatisfied
  - Quite dissatisfied
  - Very dissatisfied
  - Don't know/not sure
11. How do you want to be informed about Council matters?
- The NT News
  - The Darwin Sun
  - Council's website
  - Letter
  - Radio
  - Television
  - Other – specify
  - Don't know/not sure
12. (If they made contact in the last 12 months) What was the main reason for that contact?
- To gain information
  - To make a complaint
  - To conduct a business enquiry
  - To pay rates/ fines
  - To use a service
  - To use a facility
  - Other – specify
  - Don't remember
13. If the respondent made a complaint. What was the nature of your complaint. Open ended, probed fully for details

**86**

14. How often do you use the following forms of transport?

Form of transport	Daily	Most days	Several days a week	Once or twice a week	Between once a fortnight and once a month	Less than once a month
Car						
Public transport						
Bicycle						
Motor Bike						
Walking						

15. Now thinking about any contact that you have had with Council, could you please rate how satisfied you were with how that contact was handled (read out each statement).

Satisfaction of service attribute	5 Very satisfied	4	3	2	1 Very dissatisfied	Don't know
The ease with which you were put in touch with the right person to assist you						
The knowledge of the person you dealt with in relation to your reason for making contact						
The ability of Council staff and representatives to 'get it right the first time'						
The enthusiasm and interest shown to you by Council staff						
Your ability to contact Council staff out of office hours						
If applicable (code 1 in Q9), specifically the quality of service from the front counter staff at the Civic Centre						
Overall how satisfied are you with the quality of service that Council provided to you						

16. Please rate your level of agreement with the following statements:-

Agreement rankings	5 Strongly agree	4	3	2	1 Strongly disagree	Don't know
The DCC consults with the community sufficiently						
The DCC should play a role in improving urban enhancement around Darwin such as landscaping, streetscapes, providing a clean, safe and liveable City.						
The DCC should increase recreational, leisure and heritage experiences such as managing the pathway and cycleway network, providing new facilities such as aquatic facilities and managing heritage issues						
That DCC should provide family friendly and healthy activities						
The DCC should play a role in the development of the City's infrastructure, such as transport, car parking and public amenities						
The DCC should play a role in increasing and promoting the use of technology						
The DCC should play a role in climate change, the protection of the environment and improving water conservation						
The DCC should play a role in the development of other community support programs						
That DCC should play a role in promoting Darwin's culture						

The DCC should play a role in the promotion of Darwin and attract tourism						
The DCC acts responsibly and with integrity						

88

88

17. Please rate from the following list, what you consider to be the top three priorities of the Darwin City Council?
- Achieving effective partnerships and engaging in collaborative relationships
  - Enhancing Darwin's active, positive and flexible lifestyle
  - Assisting individuals and the community to stay connected with the Darwin region, e.g. by promoting the use of public spaces, enhancing transport system and increasing and promoting use of technology
  - Creating and maintaining an environmentally sustainable city
  - Facilitating and maintaining a cohesive community
  - Promoting Darwin
  - Demonstrating effective, open and responsible governance
18. Are there way that Darwin City Council can improve its service to you?
- Yes (probe for details)
  - No
  - Not sure/ don't know
19. What do you think are the key issues currently affecting the lives of Darwin residents?
- Crime and anti-social behaviour
  - Itinerants
  - Community harmony
  - The environment and climate change
  - Housing Affordability
  - The increasing pace of living
  - The increasing size of the City
  - Other – specify
  - Don't know/ not sure
20. How satisfied are you with the quality of life in Darwin?
- Very satisfied
  - Quite satisfied
  - Neither satisfied or dissatisfied
  - Quite dissatisfied
  - Very dissatisfied
  - Don't know/not sure
21. How safe do you feel in your local suburb?
- Very safe
  - Quite safe
  - Neither safe or unsafe
  - Quite unsafe
  - Very unsafe
  - Don't know/not sure
22. If you had one suggestion about what the Darwin City Council should be focussing on in the future, what would it be?
- Comment made – (probe for details)
  - No comment made



**Demographic Information**

1. Gender – Male/Female

2. Age category:-

- 18-24 years
- 25-30 years
- 31-35 years
- 36-40 years
- 41-54 years
- 55-64 years
- 65 + years
- Refused

3. Which of the following describes your household?

- Young, single living alone or sharing accommodation with friends
- Young couple not children
- Family with youngest child under 12 years
- Family with teenager/adult living at home
- Older couple with no children at home
- Older single/widowed/divorced with no children at home
- Other – specify

4. Current marital status:-

- Married
- Defacto relationship
- Divorced
- Separated
- Widowed
- Single (never married)
- Refused

5. Employment status:-

- Employed full time
- Employed part time, 20 hours or more per week
- Employed part time, less than 20 hours per week
- Employed casually or seasonally
- Not employed at the moment, looking for work
- Not employed, receiving pension allowance
- Retired aged pension/disability pension
- Other pension or allowances (eg Austudy, carers etc)
- Student (no other employment or allowances)
- Home duties
- Other – specify
- Refused

6. If in employment, please describe your occupation

- Managers and Administrators
- Professionals
- Para – professionals
- Tradesperson
- Clerks
- Sales and personal service workers
- Plant and machine operators drivers

- Labourer and other workers
- Other – specify
- Refused

**90**

7. Which of these categories does your income fall into (before tax)?

- Nil to \$10,000
- \$10,001 to \$20,000
- \$20,001 to \$30,000
- \$30,001 to \$40,000
- \$40,001 to \$50,000
- \$50,001 to \$70,000
- \$70,000+
- Refused

**90**

8. Do you live in a ?

- House/single dwelling
- Unit/flat in a block with others
- Other – specify

9. Are you a...?

- Owner/rate payer
- Renting tenant
- Other – specify

10. Which of the following suburbs do you live in?

- |                 |            |             |
|-----------------|------------|-------------|
| • Alawa         | Karama     | Parap       |
| • Anula         | Larrakeyah | RAAF Base   |
| • Bayview       | Leanyer    | Rapid Creek |
| • Berrimah      | Lee Point  | Stuart Park |
| • Brinkin       | Ludmilla   | The Gardens |
| • Casuarina     | Lyons      | The Narrows |
| • Coconut Grove | Malak      | Tiwi        |
| • Coonawarra    | Marrara    | Wagaman     |
| • Cullen Bay    | Millner    | Wanguri     |
| • Darwin City   | Moil       | Winnellie   |
| • East Point    | Nakara     | Woolner     |
| • Fannie Bay    | Nightcliff | Wulagi      |
| • Jingli        |            |             |

11. How long have you lived in Darwin?

- Less than 12 months
- Between 1 and 2 years
- Between 2 and 5 years
- Between 5 and 10 years
- 10 years or more

ENCL: YES

**DARWIN CITY COUNCIL**

DATE: 13/06/09

## REPORT

TO: ORDINARY COUNCIL MEETING/OPEN

APPROVED: FC

FROM: GENERAL MANAGER, CORPORATE  
SERVICES

APPROVED: LC

REPORT NO: 09A0112

COMMON NO: 1416599

SUBJECT: WALKWAY POLICY REVIEW

**ITEM NO: 11.12****SYNOPSIS:**

This report provides a number of recommendations in relation to Council's Walkway Policy.

Based on the methodology proposed by Coomes Consulting it is proposed to rationalise the current number of walkways in the municipality by closing walkways surplus to the main desire lines and applying existing level of resources to improve the standard of those walkways which remain open. Once completed the revised Walkway Policy shifts away from dealing with walkway closures towards a more concentrated and proactive position of walkway management and infrastructure maintenance adopting best practice CPTED principles.

In addition to this the Chief Officers Group recommend augmenting this strategy with a more proactive community response from Council through the appointment of a Community Safety Officer. This Officer will commence a program of community engagement in order to respond to, assess and broker solutions relating to perceptions of the adverse impact of the use of walkways upon residents.

It is proposed to pilot test this approach as soon as practical in the suburbs of Karama, Malak, Wulagi and Wagaman, (existing hot spots for anti social complaints in and around walkways) and assess it over the next 12 months. There are currently 8 walkways pending assessment which will be dealt with immediately.

No	Class	Walkway	Petition Date	Suburb
79	A	Carstens Cr / Parer Dr	March 2009	Wagaman
85	B	Malay Rd / Vandiemer	March 2009	Wagaman
102	C	Rosella Cr / Vanderlin Dr	October 2008	Wulagi
175	C	Prowse Ct / Abrahams Ct	November 2008	Malak
192	C	Dulverton Ct / Koolama Ct	July 2008	Karama
193	C	Dulverton Ct / McMilliams Rd	July 2008	Karama
196	B	Beroona Ct / Kybra Ct	June 2008	Karama
197	C	Dulverton Ct / Kybra Ct	July 2008	Karama

PAGE: 2  
 REPORT NUMBER: 09A0112  
 SUBJECT: **WALKWAY POLICY REVIEW**

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Council's last decision in relation to the closure of walkways was as follows;

THAT the public be advised that Council will be undertaking a review of the Walkway Policy and Procedures and until such time as the review is completed, no further action will be taken on new requests.

DECISION NO.20\0659  
 Carried

(26/08/08)

ACTION: DCORP  
 NOTE: PAO

### **GENERAL:**

In April 2009 a review of Council's walkway policy was undertaken by Coomes Consulting. The review team comprised of a Consulting Social Planner, a Transport Planner and Urban Design & Landscape Architect. The review involved considerable public consultation over a 10 week period with key stakeholders including DCC Aldermen and staff, residents of Karama, Malak and Casuarina, NT Police and NT Government Departments Including the Minister for Planning and Infrastructure. The key recommendations of the review can be found in the attached report and are summarised below. A copy of the draft "**Walkway Policy 2009**" is also attached.

### ***Walkway Review Recommendations***

Some of the key recommendations have been extracted from the review report with management's response provided as follows:

#### ***Recommendation - Coomes***

#### ***Management Response – DCC***

- |  |   |
|--|---|
| <p>1. It is important to acknowledge that anti social behaviour does not only occur in walkways. Council is the asset manager of walkways it should not be the first point of contact for anti social behaviour.</p> | <p>Anti-social behaviour is an issue relevant to community and all tiers of government and is informed by highly specific circumstances in each locale and on each occasion. The Community Safety Officer will engage all stakeholders to broker specific and innovative solutions to address each instance of an adverse impact of the use of walkways upon residents.</p> |
| <p>2. Council will not accept further applications from resident groups for permanent or night-time closure of walkways.</p>   | <p>This may be too simplistic an approach however such a position provides certainty to the community once a review of the walkways has been completed.</p>   |

Council should trial this policy over the next 12 months in the hot spots of Karama, Malak, Wulagi and Wagaman.

PAGE: 3  
 REPORT NUMBER: 09A0112  
 SUBJECT: **WALKWAY POLICY REVIEW**

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### ***Recommendation - Coomes***

### ***Management Response – DCC***

- |   |  |
|---|--|
| <p>3. Once the review is completed, which will include extensive community consultation, Council will not enter into further negotiations regarding requests for closing walkways. Following on from the review, Council's maintenance regime for walkways will be adjusted to ensure that those remaining open are appropriately maintained and lit.</p>   | <p>The Community Safety Officer will respond to each request for a walkway closure by commencing a process of community and agency engagement aimed at developing specific solutions to reports of an adverse impact.</p>  |
| <p>4. Council should maintain current night-time and permanent closures for all walkways (until the review has been finalised).</p>   | <p>Agree</p>   |
| <p>5. Walkways that are currently closed will be included in the review to ascertain their value to the pedestrian network.</p>   | <p>Agree the review should involve a holistic approach for each suburb.</p>  |
| <p>6. Council to define a process to sell-off or otherwise divest itself of closed walkways (post-review). This could include the exploration of long-term changes to the urban structure (street connections, and adjoining residential typologies); particularly the replacement of some walkways with 'driveway linkages' that will provide passive surveillance opportunities from adjoining higher density residences and passing through traffic.</p> | <p>All walkways assessed for closure should be fenced off immediately.</p> <p>It is recommended the walkway should not be disposed of for a period of three years pending any issues which may result from this review.</p> <p>These walkways will need to be maintained during this period.</p> |

PAGE: 4  
 REPORT NUMBER: 09A0112  
 SUBJECT: **WALKWAY POLICY REVIEW**

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### ***Recommendation - Coomes***

### ***Management Response – DCC***

- |  |   |
|--|---|
| <p>7. Council will undertake a comprehensive review of the pedestrian networks (including local streets, open space reserves and walkways) to determine the main desire lines through residential suburbs. This will involve local community participation and aim to ensure that there are safe, legible and well maintained connections between residential areas and community facilities (including schools, shops, bus stops, neighbourhood parks, churches, community halls, etc).</p> | <p>Council will undertake a review of the pedestrian networks in Casuarina, Wagaman, Malak and Karama after a 6 month period in which the Community Safety Officer has engaged community and agencies in those suburbs and brokered solutions to address adverse impacts in walkways.</p> |
| <p>8. Reduce the number of walkways as a means of increasing pedestrian traffic volumes along principle connections (particularly the street network), therefore increasing passive surveillance opportunities.</p>  | <p>This principle is untested and may not apply to Darwin in terms of the population thresholds required to increase pedestrian traffic volumes as a result of reducing the number of walkways, thus the proposal to trial this process.</p>  |
| <p>9. Reduce the number of walkways to enable available funds and resources to be better targeted to creating safe environments and achieving higher maintenance standards.</p>  | <p>Upon review of the efficacy of the role of the Community Safety Officer in 12 months, the requirement to reduce the number of walkways due to adverse impacts will be re-assessed.</p>   |
| <p>10. Advocate an appropriate fencing type and landscape treatment along walkways to ensure that clear sightlines are maintained, property security is provided, and residential privacy is obtained and opportunities for vandalism (including graffiti) are minimised. Consider establishing a partnership between Council and land owners to facilitate the implementation of an approved standard walkway interface treatment.</p>  | <p>Support the proposal which will require appropriate resourcing.</p>  |

PAGE: 5  
 REPORT NUMBER: 09A0112  
 SUBJECT: **WALKWAY POLICY REVIEW**

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***Recommendation - Coomes***

***Management Response – DCC***

- |   |  |
|---|--|
| <p>11. Commence a program of DDA compliance as part of the annual Capital Works Program, including; - footpath upgrades to main pedestrian linkages (including those walkways that are identified as being a part of this network) - access crossovers to walkways - appropriate barrier installations that allow access for those with limited mobility – Install appropriate lighting to walkway entrances.</p> | <p>Agree</p>   |
| <p>12. Involve the Interagency Tasking and Co-ordination Group as a reference group to address anti-social behaviour that is associated with walkways</p>   | <p>The Interagency Tasking and Coordination Group will be referred to if a senior level response to a walkway issue is required. Otherwise, a mid and ground level cross-sector mechanism, to be formed as part of the Community Safety Officer role, will act to address adverse impact walkway issues.</p> |
| <p>13. Direct all future calls regarding anti social behaviour to the Police, Neighbourhood Watch and other crime prevention community groups.</p>  | <p>Encourage residents to contact emergency services agencies as required under any circumstances. Non-emergency concerns regarding walkways should be directed to the Community Safety Officer to commence a process of assessment, engagement and solution brokering.</p>                                  |
| <p>14. Investigate funding opportunities to engage young people in night time activities through partnerships with YMCA, Neighbourhood Watch and others.</p>  | <p>Support the proposal</p>  |
| <p>15. Investigate opportunities for partnerships with NT Government to engage Larrakia Nation in developing and implementing inter cultural training and awareness raising sessions and providing support for indigenous homeless people.</p>  | <p>Support the proposal</p>  |

PAGE: 6  
 REPORT NUMBER: 09A0112  
 SUBJECT: **WALKWAY POLICY REVIEW**

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## **COMMUNITY SAFETY OFFICER**

Following consultation with the Chief Officers Group it is proposed to create a Community Safety Officer (CSO) position within the Department of Community and Cultural Services to address the current issues.

In conjunction with attention to CPTED principles regarding the infrastructure of walkways, Council will commence a program of community engagement in order to respond to, assess and broker solutions relating to perceptions of the adverse impact of the use of walkways upon residents.

To this end, Council has developed a Community Safety Officer position which will undertake to:

- review and broker solutions in relation to walkway issues already identified in Karama, Malak, Wagaman and Casuarina
- assess further applications for the closure of walkways
- engage with residents in relation to walkway issues and broker solutions in conjunction with residents themselves, community groups (such as Neighbourhood Watch), non-government agencies (such as Larrakia Nation Aboriginal Corporation), the NT government (including NT Housing and the Police, etc) and all other relevant agencies and groups

In the short term this approach is designed to address the most challenging of current walkway issues and, in the longer term, increase the capacity for residents, community organisations, Council and the NT Government to develop effective strategies to assess, understand, resolve and review concerns as they emerge.

The principles informing this approach are:

- enhanced responsiveness to residents' concerns and acknowledgement of their role in identifying solutions
- acknowledgement of cross-government (including non-government) roles and responsibilities in responding to issues emerging from the use of walkways
- an understanding of the highly specific nature of walkway issues informed by factors such as locale, nature of usage and demographics, etc
- an attendant commitment to the highly specific brokering of solutions via skilled community engagement in a cross-sectorial, multi-agenda and complex environment

The CSO will be situated in the Community and Cultural Services (CCS) Department (oversighted by the General Manager) and will work in a cross-Departmental Project Team in conjunction with the Infrastructure and Corporate Services Departments.



## CRITICAL MILESTONES

The following are critical milestones in relation to the proposed permanent closure of walkways should Council approve the recommendations of the walkway review.

<b>Critical Milestone</b>	<b>Time Required</b>	<b>Completion Date</b>
1. Council adopt Walkway Policy 2009		30 June 2009
2. Conduct a review to rationalise existing walkways, - Coomes Consulting	3 weeks in July	21 <sup>st</sup> July 2009
3. Report to Council seeking approval for roads to be closed	2 <sup>nd</sup> Ordinary meeting July	28 <sup>th</sup> July 2009
4. Public notice advising of proposed walkway closure – 28 day objection period <b>Sect 19 (3) Local Government (Administration) Regulations</b>	Advertise Saturday 1 <sup>st</sup> August - 28 day objection period	29 <sup>th</sup> August 2009
5. Report to Council to consider any objections and approve walkways to be closed <b>Sect 19 (4) Local Government (Administration) Regulations</b>	1 <sup>st</sup> Ordinary meeting September	16 <sup>th</sup> September 2009
6. Write to Minister seeking approval for walkway closure providing copies of Council's decision, reports and details of any objections.	No prescribed timeline – allow 28 days	14 <sup>th</sup> October 2009
7. Installation of gates	Allow 4 weeks which could be ordered pending Ministers Approval	September / October
8. Permanent closure of walkways	Permanently lock gates	15 <sup>th</sup> October

Council can however under Regulation 20 (3) temporarily close a walkway at its discretion, i.e. gates can be installed and locked by the 16<sup>th</sup> September 2009 or earlier should Council wish to dispense with the public consultation process and 28 day objection period.

PAGE: 8  
 REPORT NUMBER: 09A0112  
 SUBJECT: **WALKWAY POLICY REVIEW**

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### **FINANCIAL IMPLICATIONS:**

The estimated budget for the appointment of a Community Safety Officer is estimated at \$120,000 which includes salary and associated on-costs. It is proposed to fund this position through \$53,000 from funds within Community Services and 2009 carry forward funds from the Waters Ward allocation of \$67,000.

A fee proposal to review the pedestrian networks in the suburbs of Karama, Malak and Casuarina with the intention of rationalising the number of walkways is estimated at \$15,000.

### **STRATEGIC PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

#### Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

#### Outcome

2.2 Increase recreational, cultural and heritage experiences

#### Key Strategies

2.2.3 Provide facilities to encourage safe cycling and walking

#### Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

#### Outcome

2.1 Improve urban enhancement around Darwin

#### Key Strategies

2.1.5 Participate and partner in activities that contribute to a safer Darwin

### **LEGAL IMPLICATIONS:**

The procedure for the permanent closure of a walkway is prescribed within the Local Government Act 2008 (No12 Sect 187)

A council may temporarily or permanently close a road, or part of a road, under its care, control and management.

(2) However, a road or part of a road is not to be permanently closed under subsection (1) unless:

(a) any relevant procedural requirements prescribed by regulation have been satisfied; and

(b) the following Ministers consent:

- (i) the Minister responsible for the administration of the *Control of Roads Act* ;
  - (ii) the Minister responsible for the administration of this Act.
- (3) Subject to any contrary agreement between a council and the Minister, if a road under the care, control and management of a council is vested in the Territory, and the road is permanently closed, the land comprising the road vests in the council in fee simple.

The Local Government (Administration) Regulations – Sect 19 details the process required.

## **19. Permanent closure of road**

- (1) Before a council submits for the Minister's consent a proposal to close a road in its area on a permanent basis, it must give public notice of the proposal.
- (2) The proposal (which must include a plan delineating the road to be closed with reasonable accuracy and detail) must be accessible on the council's website.
- (3) The notice must include an invitation to any person who may object to the proposal to lodge a written objection to the proposal within a reasonable period (at least 28 days) stated in the notice.
- (4) The council must consider any objections lodged in accordance with the invitation.
- (5) If, after publishing a notice under this regulation, the council substantially modifies its proposal (either as a result of objections or for some other reason), the council must publish a fresh notice under this regulation of the modified proposal.
- (6) When the council submits a proposal for permanent road closure to the Minister for consent, the proposal must be accompanied by:
  - (a) a report setting out the steps taken by the council to comply with this regulation; and
  - (b) copies of written objections (if any) received by the council to its proposal.

The Local Government (Administration) Regulations – Sect 20 provides that a road may be temporarily closed as follows

## **20. Substantial temporary road closure**

- (1) If a council proposes to close a road temporarily but for a substantial period (at least 1 month), the council must, before proceeding with its proposal, consult with the Minister (or the Minister's nominee) and the MLA for the electoral division in which the road is situated.
- (2) The council:
  - (a) must carefully consider written submissions made by the Minister (or the Minister's nominee) and the MLA in the course of the consultation; and

PAGE: 10  
 REPORT NUMBER: 09A0112  
 SUBJECT: **WALKWAY POLICY REVIEW**

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- (b) must not proceed with the closure unless satisfied that the reasons for the closure justify the disruption to traffic resulting from the closure.
- (3) However, this regulation does not apply if:
  - (a) the road to be temporarily closed is a laneway; or
  - (b) the road closure is urgently necessary in the interests of safety.

#### **ENVIRONMENTAL IMPLICATIONS:**

Nil

#### **PUBLIC RELATIONS IMPLICATIONS:**

Significant, it is proposed a detailed communication strategy is developed around this project.

#### **COMMUNITY SAFETY IMPLICATIONS:**

Significant

#### **DELEGATION:**

Nil

#### **CONSULTATION:**

Chief Officers Group  
 Executive Officer Community & Cultural Services – Annie Farrell

#### **PROPOSED PUBLIC CONSULTATION PROCESS:**

Prior to closure of any walkways a public consultation process will be undertaken

#### **APPROPRIATE SIGNAGE:**

Signage may be required at those walkways which are closed

PAGE: 11  
 REPORT NUMBER: 09A0112  
 SUBJECT: **WALKWAY POLICY REVIEW**

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### **RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 09A0112 entitled, Walkway Policy 2009 be received and noted.
- B. THAT Council endorse the attached Walkway Policy 2009, and that the walkway Policy Review report (April 2009) prepared by Coomes Consulting be put on public display for comment and forwarded to key stakeholders for a period of 6 weeks.
- C. THAT Council conduct a review of its pedestrian networks in Karama, Malak, Wulagi and Wagaman with the intention to rationalise the number of existing walkways and that \$15,000 be referred to 4<sup>th</sup> quarter budget review to conduct this review.
- D. THAT Council create a Community Safety Officers position to manage and address complaints in relation to anti social behaviour in and around walkways and that a budget allocation of \$120,000 to be funded \$53,000 from Community Services and a \$67,000 from carry forward budget allocation from the Waters Ward.
- E. THAT an appropriate communication strategy be developed around the proposed changes to the walkway policy.
- F. THAT a further report be brought back to Council second ordinary meeting in July 2009 detailing the proposed walkways to be rationalised and closed and those to remain permanently open.

**FRANK CRAWLEY**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

**LIAM CARROLL**  
**MANAGER BUSINESS SERVICES**

Any queries on this report may be directed to Liam Carroll on 8930 0559.



# Walkway Policy Review

Darwin City Council

Prepared by  
Coomes Consulting Group Pty Ltd



## Acknowledgements and Recognition

### **Darwin City Council**

Lord Mayor and Aldermen  
 Liam Carroll - Manager Business Services  
 Anne Burton – Property Officer  
 Annie Farrell – Executive Officer for Community  
 and Cultural Services

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 & Landscape Architecture

Authorised by:

Date: 07 April 2009

- Paul Wyatt, Neighbourhood Watch NT
- Wayne Lee, Neighbourhood Watch Community Patrols
- Superintendent Peter Gordon, NT Police
- Catherine Holmes, Larrakia Nation
- Casuarina Shopping Complex
- Karama Shopping Centre
- Malak Shopping Centre
- Hon MLA Delia Lawrie
- Member for Sanderson, Peter Styles
- Darwin City Council Youth Advisory Group
- Belinda West, Karama Primary School  
 Council Representative
- Margaret Fenbury, Principal Karama Primary School
- And all those Darwin residents who  
 participated in the consultation process

# Contents



<b>Acknowledgements and Recognition</b>	<b>2</b>
<b>1 Introduction</b>	<b>1</b>
<b>2 Current Walkway Policy Review</b>	<b>2</b>
<b>3 Community &amp; Stakeholder Consultation</b>	<b>4</b>
3.1 Purpose of consultation	4
3.2 Methodology	4
3.3 Consultation outcomes	6
3.4 Summary of all issues	13
<b>4 Walkway Policy Rationale</b>	<b>14</b>
4.1 Urban Design Principles	14
4.1.1 Urban structure	14
4.1.2 Built form	19
4.1.3 Landscape and Open Space Reserves	20
4.1.4 Accessibility	25
4.1.5 Lighting	26
4.2 Crime Prevention Through Environmental Design (CPTED)	27
4.3 Social issues regarding anti social behaviour	28
4.4 Asset Management & Maintenance	30
4.5 Summary	33
<b>5.0 Recommendations</b>	<b>34</b>
5.1 Policy and Administration	34
5.2 Review	35
5.3 Maintenance and Asset Management	36
5.4 Addressing Anti-social Behaviour	37
<b>Appendix 1</b>	<b>39</b>
Darwin Walkway Policy	41
(Draft 2009)	41
<b>Appendix 2</b>	<b>43</b>
Consultation Summary Report	45
(Draft 2009)	45
1 Introduction	45
2 Workshop with Councillors (Aldermen)	45
3 Stakeholder meetings 4th and 5th February 2009	47
4 Feedback from Young People – Darwin City Council Youth Advisory Group	55
5 Listening Post Feedback	57
6 Summary of issues	59







# 1 Introduction

As a result of urban planning and design theory, a significant number of pedestrian walkways were constructed between residential lots as part of Darwin's suburban development in the 1960's – 1980's, particularly in the northern areas.

However, due to a number of factors, an increasing amount of anti-social behaviour and crime is occurring in and around some walkways. This is causing concern and angst for residents that live adjoining or near these, and as a result, Council is receiving petitions requesting permanent closure of some walkways.

It is appreciated that the walkway network presents valuable linkages for the community; providing pedestrian and cyclist connectivity with a variety of local facilities. As such, Council is of the view that it is desirable to retain the walkways rather than permanently close them. Once they have been closed, they are lost to the urban fabric and this can have significant impacts on residential amenity.

It is understood that Darwin City Council's existing Walkway Policy does not enable them to respond satisfactorily to community concerns about walkways and associated anti-social behaviour. As such, they have embarked on a program to;

- assess the current policy,
- improve processes that deal with requests or walkway closures, and
- implement a longer term asset management strategy.

This review of the Darwin Walkway Policy includes a critique of the current document, a summary of the community's issues about walkways and their expectations, and an overview of design issues with the current walkways (particularly in relation to Crime Prevention Through Environmental Design (CPTED) principles).

The approach to this review of the Darwin Walkway Policy Review included;

- Liaison with the Council and stakeholders to

understand the planning and social issues.

- A review of current approaches to CPTED and how these practices can be utilised to address anti-social issues.
- Working with the Council to engage the community to collaboratively seek solutions to the issues.
- Identification of a set of actions to create safe walkways which continue to be community assets.

## 2 Current Walkway Policy Review

The existing Walkway Policy has been reviewed and the following comments summarise the assessment of the current document.

When writing policy, it is important to clarify who the audience is and what the purpose of the document is and then the procedures or policy become clear.

The purpose of the existing Policy document and the intended audience is unclear. In reading the document, it becomes apparent that there are several, sometimes competing, intentions. In trying to be many different things to several different audiences, the current policy ends up being unclear and serving neither residents nor Council well. The current document aims to give guidance for the following:

- For residents wishing to purchase walkway land
- For residents seeking to address anti-social behaviour within walkways
- For residents to make requests for closure of walkways

- For Council to consider residents requests for closure of walkways
- For Council to manage walkways as an asset
- To describe the current categorisation of walkways
- For residents to request a review of the categorisation of a particular walkway

The sections Other Policies and Relationships and Definition have some overlap and should be combined. Also there is some ambiguity in the wording as to whether Parkways are covered by this policy or not. The two sections should be combined in one Definition section explicitly stating what a Walkway is and isn't and therefore what the Policy covers and does not cover.

The current Policy refers to Council's "Subdivisional Guidelines" for guidance on planning and design of pedestrian and cycling facilities in new subdivisions and developments. However, the Policy then contains a section; Walkways in New Subdivisions/ Developments. This is confusing for users to know which document they should be using as a reference.





Also, the wording of the Walkways in New Subdivisions/ Developments section is ambiguous and provides unclear directions, specifically it states that “walkways or walkways between adjacent properties ... will generally not be approved”, but then goes on to provide specifications should they be approved. This section also contains recommendations, such as solid, two metre high fences, which do not comply with CPTED principles.

Throughout the current Policy, there are several references for users to refer to other sources of information to deal with specific issues, such as minimising possible effects of anti-social behaviour in Walkways and other avenues open to the community, however the reference or sources are not provided.

Generally the policy wording is often unclear, ambiguous and repetitive. This leads to confusion as to the appropriate application of the policy and makes clarity of purpose difficult. Some procedures, for example the procedure for residents to request a Walkway closure or to request a review of Walkway categorisation are

confusing. This was illustrated during consultation with Council staff and residents, who provided examples of instances where Council had not followed its own procedures either in following the existing categorisation or in public consultation processes.

A new Walkway Policy has been drafted to address these concerns and this provides a clear procedure for Council to manage walkways in Darwin. This is attached in Appendix 1.



## 3 Community & Stakeholder Consultation



In order to gain an understanding of the key issues associated with residential walkways in Darwin's suburbs, comprehensive consultation was undertaken with key stakeholders and residents.

### 3.1 Purpose of consultation

The purpose of consultation was to:

- Assist the project team in addressing Council and stakeholder objectives in relation to managing the walkways;
- Identify how residents and stakeholders value the walkways; and
- Assist in understanding how residents of Darwin's suburbs would like Council to respond to their concerns.

### 3.2 Methodology

The following tasks were undertaken

#### *Council workshop*

A workshop and briefing session was held on 4th March 2009 with Darwin City Council Aldermen to gather information and raise awareness of the project.

#### *Interviews*

A number of stakeholder groups and residents within Darwin's suburbs were consulted via on site interviews. These were conducted over two separate visits to Darwin between 4th & 5th March and 12th, 13th & 14th March, 2009.

Among those consulted include:

- Superintendent Mike Cotter – NT Police
- Superintendent Peter Gordon – NT Police
- Paul Wyatt - Manager, Neighbourhood Watch NT
- Doug Woodward & Wayne Lee – Malak & Karama Neighbourhood Watch
- Residents

- Belinda West (Chair Karama Primary School Council) & Margaret Fenbury (Principal)- Karama Primary School
- Trish Holyoak - Karama Shopping Centre Tavern
- Peter Styles – Local Member for Sanderson
- Hon Delia Lawrie MLA - Minister for Infrastructure and Transport, Member for Karama
- Catherine Holmes - Larrakia Nation

walkways in their neighbourhood. These were mostly located in Darwin's northern suburbs including Malak, Karama, Nightcliff, Rapid Creek, Leanyer, Moil, and Jingili.

### *Neighbourhood Watch Community Patrol*

Neighbourhood Watch NT invited the consultants to participate in a community patrol of the northern suburbs of Darwin on Saturday 14th March, 2009, from 10pm.

### *Youth Advisory Council Survey*

A survey was developed to understand the issues associated with walkways from a young person's perspective. The survey was sent out to representatives from Council's Youth Advisory Council and co-ordinated by Council's Youth Services Officer Kin Leong.

### *Listening Posts*

Three "listening posts" were conducted at Casuarina Shopping Complex, Karama Shopping Centre and Malak Shopping Centre on Saturday 14th March from 10am until 12pm.

The Lord Mayor Graeme Sawyer, Alderman Gary Lambert, Alderman Allan Mitchell, Alderwoman Robyn Lesley and Alderman Fred Marrone were present to assist Council staff and the consultants to discuss issues most relevant to individuals regarding Darwin's walkways at Casuarina, Karama and Malak shopping centres.

### **Profile of respondents**

In total 44 people responded to the listening posts at all of the locations. Of those respondents that listed their gender, 17 were male, 18 were female, 10 did not answer. The majority of respondents were aged between 55-64 years old (13 people or 29%), followed closely by 45-54 year age group (11 people or 25%). Other common respondents were aged 35-44 years (9 people or 20%) and 25-34 (6 people or 13%). There was one respondent under 14. Four people did not state their age (9%).

### **Locations of walkways discussed**

The majority of respondents had issues with particular



### 3.3 Consultation outcomes

Key issues raised by Council Aldermen, key stakeholders and local residents include:

#### *The existing policy needs review*

The majority of feedback supported this policy review. Comments included that the existing policy is focused on negative issues and raises expectations among the community that if they complain Council will consider closing walkways. Furthermore there is considerable angst over the inconsistency in which the existing policy has been administered.

Other comments included reference to the need to incorporate social impacts of future walkway closures and to respond in a flexible manner that facilitates a discretionary, case by case process incorporating urban design merit and recognising social implications.

The possibility of merely shifting the anti-social behaviour elsewhere needs to be considered and assessed.

#### *Reasons walkways are valued*

Walkways are considered to improve walkability in neighbourhoods and provide valuable connections to community infrastructure such as schools, shops and bus stops. They are also used for recreational purposes as part of the pedestrian pathway network. There is concern that through closing particular walkways, residents that genuinely need to use that walkway may be inconvenienced or put at risk by being made to walk a longer route or cross over busy roads. For these residents, walkways improve accessibility, particularly for people using mobility aids, and parents with prams. It is important therefore to consider the social impacts of closure on the community.



### *Value of walkways has changed over time*

The dynamic nature of suburban demographics and the resulting change in problem areas over time needs to be considered as part of this review, as walkways are not the cause of anti social behaviour. This is demonstrated by the change in property values over time, where once it was highly valued to be located adjacent to a walkway, now it is deemed to be a risk.

### *Perceptions of safety*

Of those that said they use the walkways, most people said they feel safe all the time or during the day time. More people had issues with the walkways at night time, while some people felt unsafe all the time.

The main causes of complaints and feeling unsafe relate to people drinking in walkways; noise related to drunken behaviour, dogs barking and fights; gang related activities; "getting jumped"; people taking drugs or having sex; people harassing others for money and cigarettes; graffiti; rubbish such as broken glass, bottles, cans and drug paraphernalia; assaults, theft and burglary; and people using walkways as escape routes from the police.





*An ideal walkway is...*

According to residents an ideal walkway is one that is accessible, clean and tidy, well lit and has good sight lines. It needs to be broad with no hiding places. The surface needs to be smooth and have good accessibility for people on mobility aids such as crossovers. Finally it needs to look safe.

*Lack of evidence demonstrating anti social behaviour*

There is inconclusive evidence from police records regarding particular walkways and the degree of anti social behaviour. Community members have resolved not to call the police as have assumed the police are unable to respond in a timely manner, or have difficulty apprehending individuals causing problems due to the myriad of "escape routes" provided by walkways.



### *Suggestions for use of closed walkways*

In most cases, where walkways are to be closed, residents feel that it would be best to sell the land to adjacent landowners. This is due to perceptions that the size of walkways and the space available is too small to be used for any meaningful purpose.

Suggestions for alternative uses included community projects to create a sense of pride in the walkway such as a mural, or community garden; while another suggestion was to undertake a review of best practice for alternative uses of walkway spaces. Public art or organised graffiti projects was another suggestion.

### *Preferred method of consultation*

According to stakeholders and residents, consultation needs to incorporate a wider catchment area to ensure that all residents affected by a potential closure are notified and informed. This catchment needs to include indigenous people living in the long grass and people that speak English as a second language.

Preferred methods of consultation include: a hot line that people can call 24 hours to report problems with their walkway; television and paper advertisements; advertisements on police shop fronts; provision of information on Council's website and an interactive noticeboard for use by individuals to upload their comments; emails & letter drops; provision of information at the library; listening posts & other forms of face to face consultation; those that engage young people and indigenous people.

In order to reach indigenous people, Larrakia Nation have suggested that Council commission a Larrakia Nation employee to undertake consultation on their behalf.







### *Desired outcomes*

#### **Partnerships**

A number of comments were received about the need for inter governmental partnerships and sharing of responsibility across all levels of government, particularly around responding to anti social behaviour. Other partnerships include working with community groups such as primary schools (Karama Primary School is a successful example) and neighbourhood watch and community groups to collaboratively maintain walkways.

Larrakia Nation would like to be more involved with Council projects and would like to assist through facilitating consultation with local indigenous people and those that are homeless.

Neighbourhood watch currently run community patrols which monitor anti social behaviour at night around the northern suburbs of Darwin. Neighbourhood Watch aim to empower the community to report crime to the police and to create an environment where people feel they are being watched to deter anti social activity. They have been patrolling the walkways at night time and have noticed that their presence has seemed to modify behaviour. Their philosophy is to maintain eyes and ears in the community to observe behaviour and report it to the police. They operate in a non engaging way and do not make physical contact with any one causing anti social problems in the community. Council currently leases them a vehicle.

#### **Organised activities for young people**

A survey of young people identified that there is a lack of activities available for them to participate in at night time. Suggestions were for night time music gigs and sporting events.

Neighbourhood Watch run community activities such as midnight basketball games that engage young people. They record minimal anti social behaviour on nights that these games are conducted. Neighbourhood Watch see this as a positive way of discouraging anti social behaviour through physical activity and organised supervised activity. They believe that a full time staff

member or organisation dedicated to youth activities should be created to organise events for young people in these disadvantaged neighbourhoods. Neighbourhood Watch have limited resources to undertake these activities on a regular basis but have first hand experience of the positive results they can achieve.

### *Engagement of the whole community*

Engagement of the community is encouraged in order to achieve a result that responds to the greater good for the wider community. This includes the whole community, including indigenous people living in the long grass.

### *Physical improvements to walkways*

Addressing the physical environment in walkways was considered to be a priority, in particular through provision of lighting (metered and costs shared by Council and NT Government) and beautification programs such as painting and standardising fencing. Other suggestions include removing overhanging vegetation and clearing the walkways of rubbish and graffiti. Vandal proof and graffiti proof surfaces were suggested as immediate solutions.

### *Rationalise walkways*

It was also suggested that walkways be considered as part of the pedestrian network. An opportunity exists to rationalise laneway connections to ensure that there is clear, safe and legible pedestrian connections through neighbourhoods and then close excess peripheral ones.







### 3.4 Summary of all issues

- The walkways provide important connections in Darwin's neighbourhoods and benefit all people, but in particular elderly people, school children, people with disabilities and mothers with prams.
- Remove the word anti social from the laneway policy, as Council can not control anti social behaviour through a policy. Anti social activity occurs everywhere and is not only a problem in walkways.
- The walkways do not cause the anti social behaviour rather provide an avenue for this behaviour to occur.
- It appears that most people agree that lighting and provision of graffiti and vandal proof surfaces in the walkways is an important first step to be undertaken by Council and NT Government. In addition the removal of overhanging vegetation needs to be undertaken.
- Anti social behaviour needs to be managed collaboratively through partnerships with the community and community groups, Council, Police and NT Government.
- Council needs to consult with all people directly affected if a closure is imminent, this includes residents and homeless indigenous people.



# 4 Walkway Policy Rationale

**119** This section looks at some of the aspects of Darwin's walkways and the anti-social behaviour associated with them that contribute to issues facing the community and Darwin City Council.

## 4.1 Urban Design Principles

### 4.1.1 Urban structure

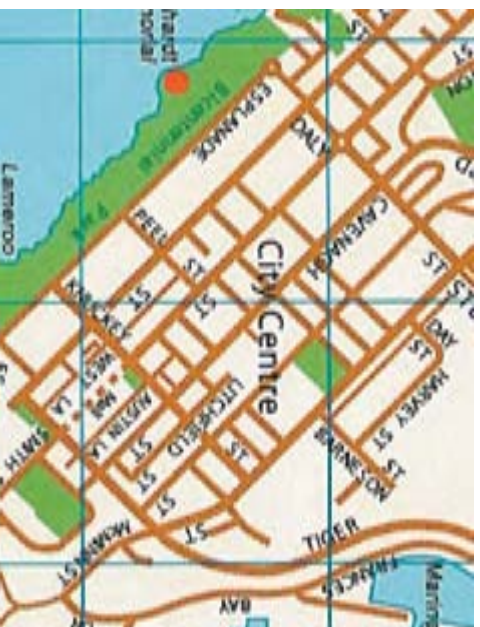
The urban structure of a city (ie street layout patterns, open space network, community facilities and commercial centres) has an important influence on neighbourhood character and how communities live within particular suburbs.

Throughout Darwin, a variety of urban structures are evident. These range from rectilinear grids (the City Centre and Patap), modified curvilinear grids (eg Moli, Wulagi) and complex curvilinear street patterns with numerous culs de sac (Karama, Malak & Leanyer).

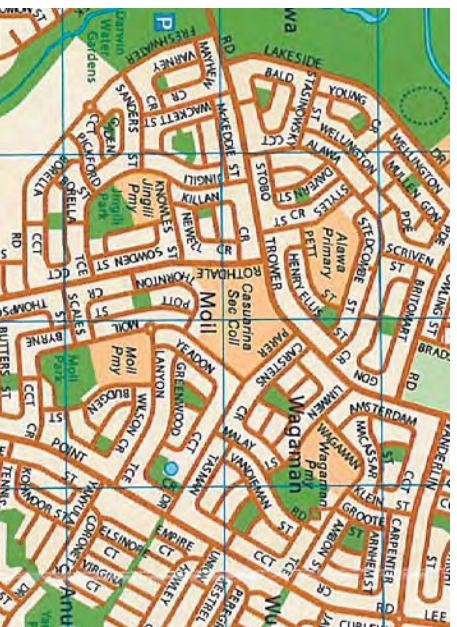
Within these latter suburbs, the urban design intent was to have the community facilities (shopping centres and schools) located at the centre, with an open space and separate walkway network providing pedestrian and bicycle links to the surrounding residential areas. This type of urban structure has now been discredited and these principles are no longer considered best practice. Consequently, complex curvilinear street patterns with numerous culs de sac and pedestrian walkways are no longer being designed, nor implemented.

Street networks with culs de sac linked by public walkways should be avoided at all costs, as research indicates that these result in areas with significant anti-social behaviour. This, along with current urban design best practice to create a safe, connected and well used street network, points the way to avoiding the future inclusion of pedestrian walkways in residential areas.

As such, a revised Walkway Policy should indicate that no new walkways will be approved in residential development projects.



Darwin City Centre - Rectilinear grids



Moli - Modified curvilinear grids



Malak and Karama - Complex curvilinear street pattern with numerous culs de sac

### *Current urban design best practice promotes*

- Neighbourhoods based around the area of a five minute walk (400 metres) from a community facility (such as local shops, a bus stop, a school, a neighbourhood park etc)
- An inter-connected street network designed to disperse traffic (cyclists, vehicles & pedestrians) and promote pedestrian safety.
- A legible and easy to understand street network with clear sight lines
- Connecting streets that avoid the creation of separate 'enclaves'.



*Examples of interconnected and legible street networks with clear sightlines to open space reserves from surrounding roads and houses.*



In recent years, there have been some neighbourhood redesign projects where culs de sac have been joined to create a connected street network and revised open space areas. These provide increased opportunities for passive surveillance from new residential lots and local through traffic.

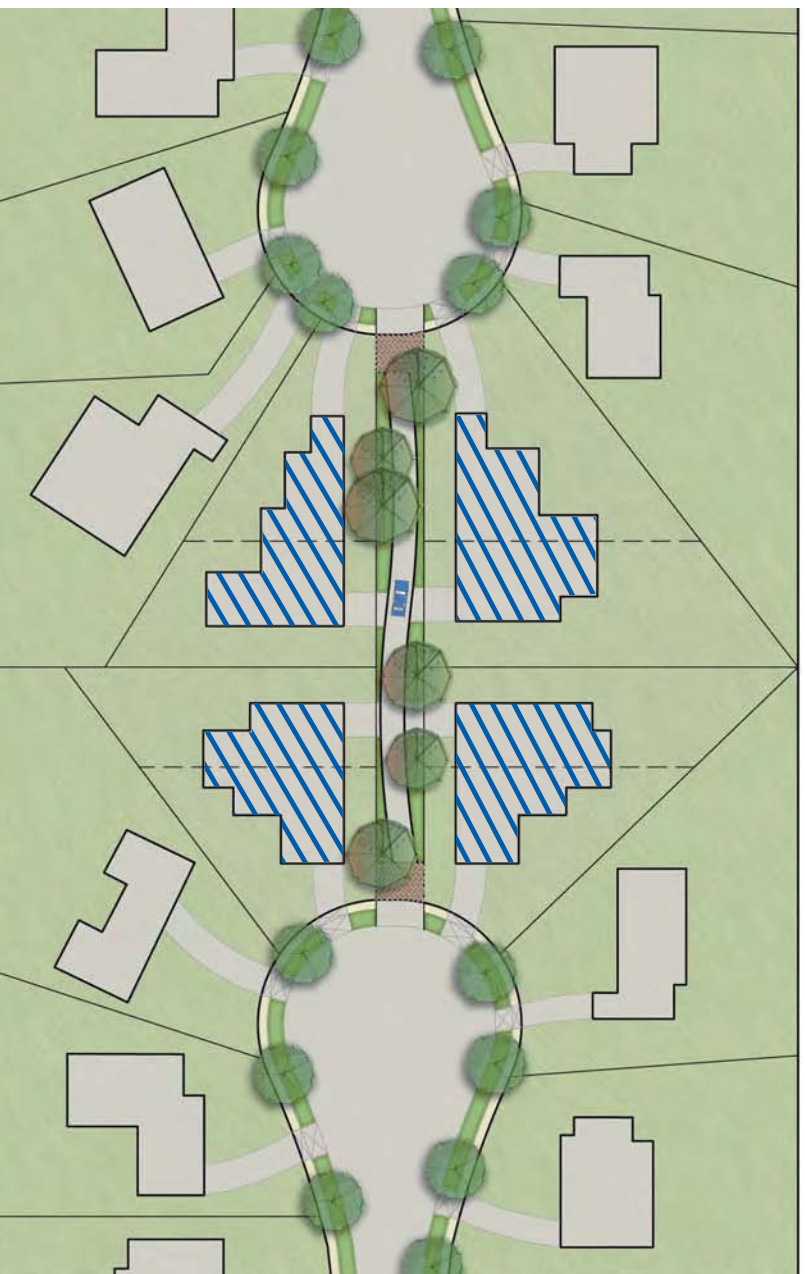


*This residential suburb in Shepparton (Victoria) shows a similar urban structure to Malak and Karama ( but without pedestrian walkways)*



*The proposed redesign (a part of an urban and community regeneration program) involves linking culs-de-sac, new residential lots and a central neighborhood park.*

Opportunities exist to explore this long-term solution for re-designed neighbourhoods throughout the northern Darwin suburbs, particularly in Karama and Malak. In addition, these redesigns provide opportunities for varied housing types to be developed to cater for a range of household types (single occupant, couples with no children, retirees, etc)



### Legend

-  Existing Houses
-  New Dwellings
-  6.5m Driveway Link

An example of how a pedestrian walkway and adjoining property can be redesigned to create a 6.5m wide 'drive-way area' between two culs-de sac. This long-term solution obviously requires a lot of negotiation, strong partnerships and good incentives to ensure the desired outcomes. However, the design does provide a linking street, diversity of housing for different family types and opportunities for passive surveillance. These all contribute to making connected and safer communities.



#### 4.1.2 Built form

Typically houses are orientated to front a local access street, with passive surveillance directed in this direction from living areas and balconies. Where houses are abutting a walkway, it is noted that side walls usually have smaller windows, service rooms or screened windows. These all reduce the amount of passive surveillance of walkways, and therefore, opportunities for discouraging anti-social behaviour are limited.

Consider an education and advocacy program with the Northern Territory Government, the local Architects Institute of Australia group, project home builders and developers that illustrates the positive advantages of passive surveillance from adjoining properties, and how this can be achieved through built form outcomes



### 4.1.3 Landscape and Open Space Reserves

The residential neighbourhoods of Darwin are characterised by dense, lush tropical private gardens with significant tree cover and bush screening around houses. Fences are typically transparent mesh, though an increasing amount of solid screens and barriers are being implemented along public interfaces.

Dense gardens alongside walkways and solid fences (including those with shade cloth attached to wire mesh) create uncertainty for pedestrians in terms of security and accessibility;

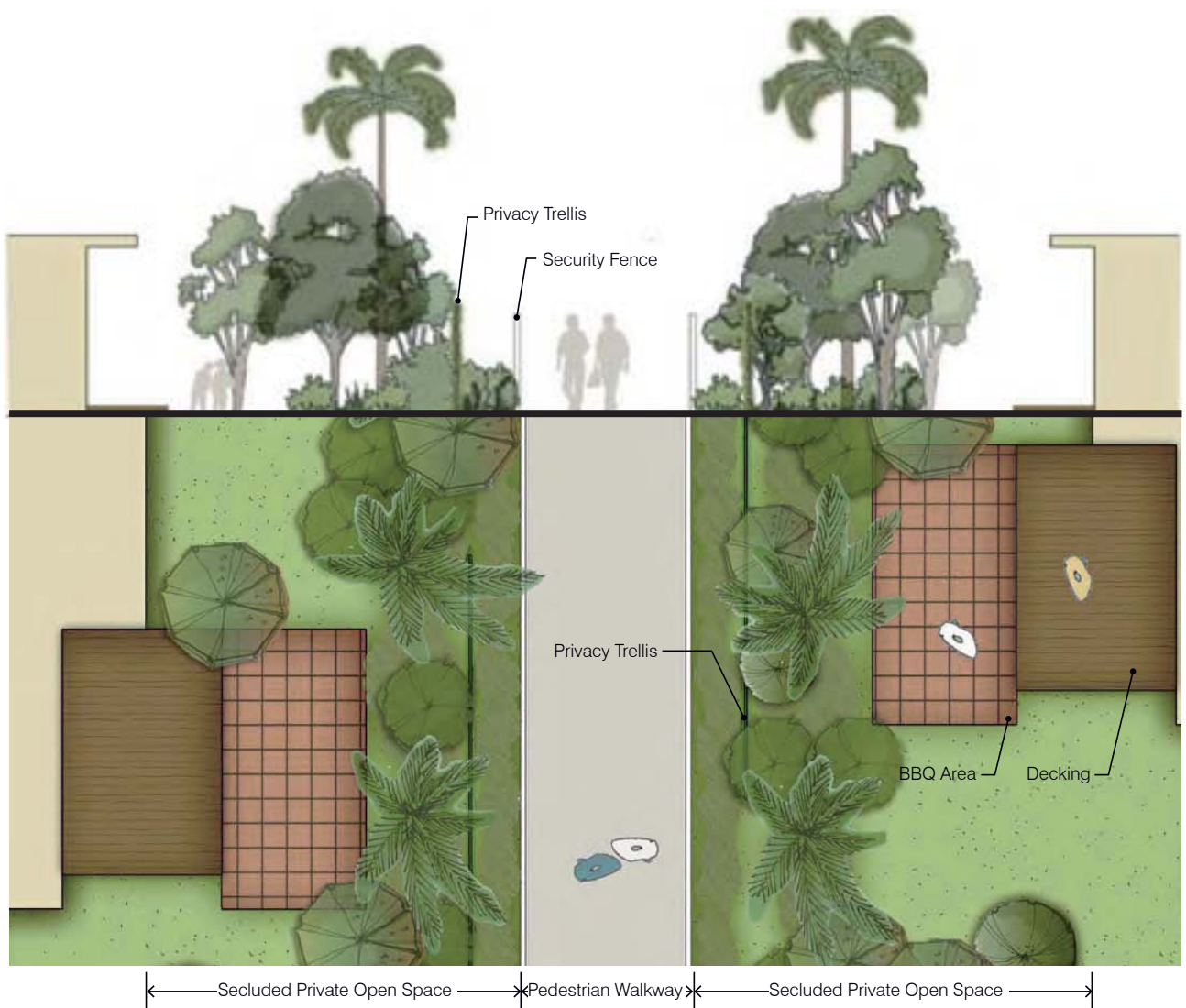
- There are reduced sight lines caused by overhanging branches and solid fences
- Leaf litter on the ground (including palm fronds)
- Solid surfaces provide areas for graffiti that add to the sense of an insecure and untidy environment.

Fences adjoining walkways are the responsibility of land owners, and a variety of types have been installed to address security and privacy. However, this assorted mix of fencing types and condition adds to the general visual confusion and insecurity of walkway character. In addition, the installation of dark shade cloth to walkway fences creates the impression of a narrower space with low light levels.



It is interesting to observe that these attempts to increase security and privacy by implementing solid 'defensive' barriers only serve to exacerbate the perception of an insecure and unsafe neighbourhood. It is counter-intuitive, but a more open residential environment with clear sightlines between houses and public walkways and streets generally creates a safer and friendlier environment that discourages anti-social behaviour.

Consideration of establishing a partnership between Council and land owners could be explored in order to implement a standard fence type along walkways that provides good security, clear sightlines and appropriate maintenance outcomes. This can also include design ideas for landscape treatments that provide privacy for residential backyard areas.



*A typical landscape design for a walkway illustrating how security and privacy can be addressed*

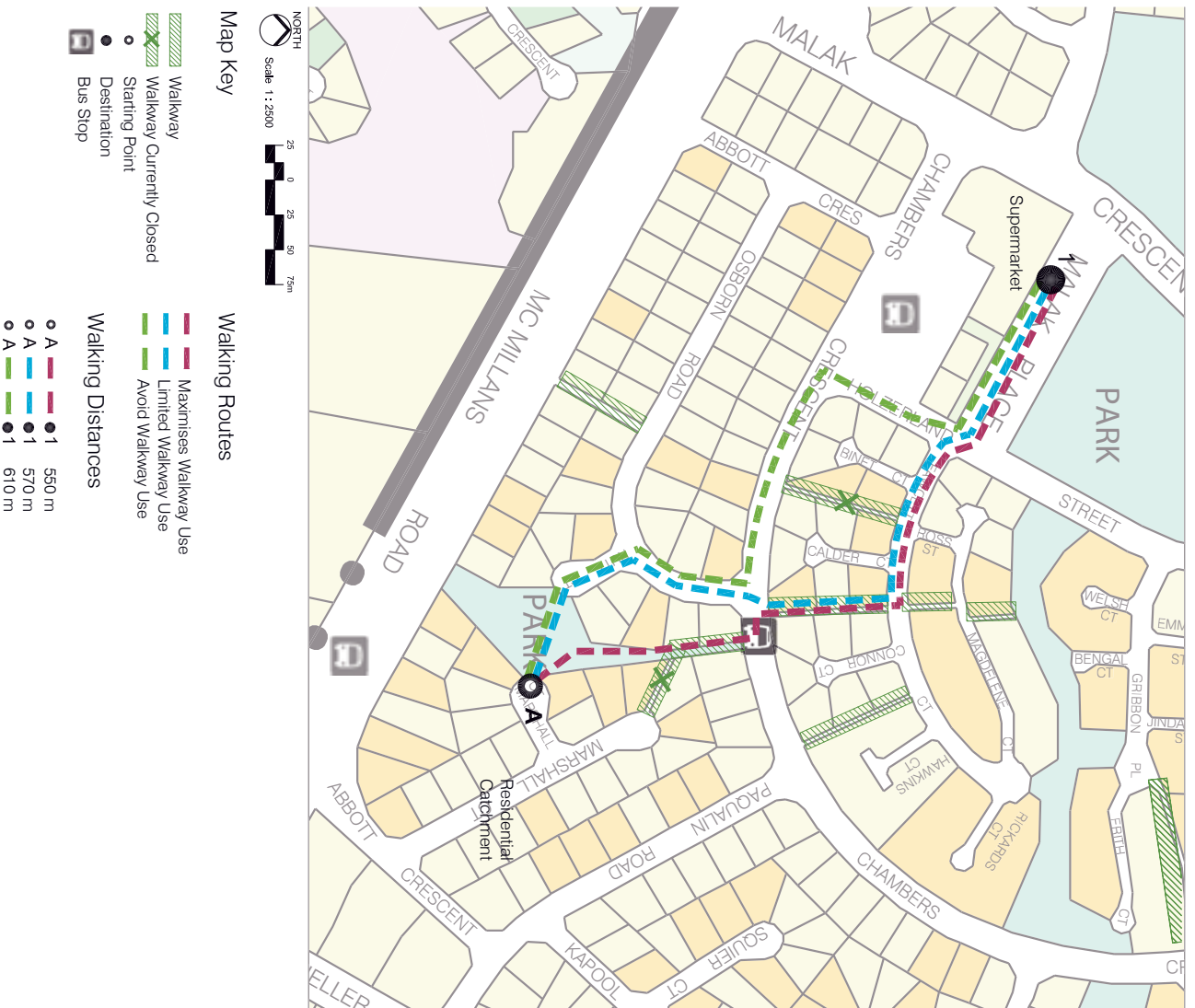


127



Paved paths provide pedestrian and cycle linkages through many open space reserves, and in some parks, lighting is present along these paths. However, in some instances, lighting is obscured by trees or is not installed. This current situation has an impact on the legibility of the pedestrian network, the volumes of pedestrians using individual components of the pedestrian network, the perception of safety and security for people using open space reserves, and asset maintenance standards.

Opportunities exist to rationalise the amount of connections between parks and the surrounding residential neighbourhoods, and to improve lighting, so as to ensure clear and safe linkages that provide good access for all to community facilities. A reduced number of walkway linkages will also ensure that Council's maintenance resources are used effectively.







#### 4.1.4 Accessibility

An important aspect of a pedestrian network is the provision of access for all. In particular people who cannot or do not drive cars rely on the pedestrian network for accessing the public transport network and other community and social infrastructure. This means that a consideration of pavement surfaces, access points (including crossovers and traffic barriers), gradients and footpaths is required to ensure that members of the community with limited mobility, on disability scooters, with child strollers / prams can use pedestrian links in an easy and safe way.

During the community consultation program, it was noted that walkways provide short and easy access for disabled members of the community to nearby community facilities. However, it is noted that in some of the residential neighbourhoods, most walkways and some local streets are non Disability Discrimination Act (DDA) compliant, and therefore can be considered a risk issue.

To implement a program to ensure DDA compliance for all walkways and local streets would be an enormous task involving a very large budget. As such, a more logical and rational approach would be to focus on upgrading those major pedestrian links to and between community facilities so that they are DDA compliant, and reducing those that present the greatest risks (to the community and to Council).



#### 4.1.5 Lighting

A previous report to Council (November 2005) presented some information about the standard of lighting to be implemented in walkways. This included discussion about an appropriate lighting standard to be applied to walkways, and the cost of providing lights to walkways. The report also recommended some changes to the Walkway Policy regarding lighting.

Lighting is an important component of CPTED principles. As such the Darwin Walkway Policy needs to clearly outline objectives relating to lighting and how this will be implemented. It is noted in the previous report to Council (November 2005) that consultation with other Councils indicated that lighting of walkways was not provided, though the installation of a street light at each end of the walkway was an objective.

The current Walkway Policy indicates that lighting will be to Australian Standards unless directed otherwise by Council and shall be designed to minimise spillage problems into adjacent properties.

Consultation with Neighbourhood Watch and the experience of a night patrol with them indicates that street lighting at each end of a walkway provides sufficient light to enable a precautionary assessment through the walkway at night.

However, it is recommended that adjacent street lighting needs to be implemented in conjunction with other design measures to make the walkways safe. This includes, transparent fencing, removal of overhanging vegetation, and passive surveillance opportunities from adjoining residences.

In almost all cases, when consulted about how to improve the environment of walkways, the community's common response was to incorporate better lighting.





## 4.2 Crime Prevention Through Environmental Design (CPTED)

People's perceptions or feelings of safety can be influenced by physical things, such as the presence of rubbish and graffiti or the amount of light or darkness or the presence of other people within the immediate environment. The area may not actually present a real risk, but the perception of the safety risk, influences people's feelings of security.

Crime Prevention Through Environmental Design (CPTED) focuses on the creation of high quality and well laid out spaces that are actively used; can be seen by a number of surrounding activities (including residences, passing vehicular traffic and other users of the space) and as such, reduce the incidence of anti-social behaviour.

This is in contrast to a more defensive approach where attempts to resolve anti-social behaviour include visually obvious security measures such as security fences, solid visual screens or walls, cameras and guard dogs. These actions often reinforce perceptions that a place is unsafe and discourage legitimate use by the general community.

Anti-social behaviour and criminal activity is often opportunistic, and can take its cue from the surrounding physical environment. For example, poorly lit areas where clear sightlines are impaired by dense vegetation or solid screen fencing and walls that remove "eyes on the walkway" encourage opportunities for a range of anti-social activities

such as assault, vandalism, theft and drinking.

The basic principle of CPTED is that the design and use of a place impacts on human behaviour, and this in turn influences opportunities for anti-social behaviour and a community's perception of the place. CPTED includes four main elements;

- Passive surveillance from surrounding activities or "eyes on the street"
- Access management
- The clear demarcation between public and private space
- Good and ongoing maintenance

*Passive surveillance* from surrounding houses, passing traffic or other pedestrian activities increases the perceived and actual risk of apprehension to those involved in anti-social behaviour. The intent is to ensure that people know they are under observation from surrounding community members. This can be implemented by having windows or balconies facing the street and transparent fencing.

*Access management* involves the design of public spaces to encourage people to access and use a place, but also to discourage non legitimate users to gather there.

*Territorial reinforcement* is achieved by implementing clear boundaries between public and private areas to ensure that there is a clear sense of community ownership.

*Maintenance* that is regular and effective through rapidly removing damage, graffiti and rubbish ensures that a place is well respected and appreciated by the community. The more dilapidated an area is, the more likely it is to attract anti-social activities.

These elements should not be seen in isolation, but rather as an integrated set of elements that need to be considered in the design and maintenance of a physical environment.

### 4.3 Social issues regarding anti social behaviour

Managing the behaviour in and around Darwin's residential walkways requires a holistic and integrated approach from all levels of Government. Good urban design outcomes are important to improve the physical environment in and around walkways, but in order to change behaviour and improve perceptions of safety in a neighbourhood, a broader response is necessary.

Social issues regarding anti social behaviour in Darwin are complex. There is no simple answer.

*These issues can not be solved through a walkway policy.*

They need to be jointly considered and addressed by residents, community groups and networks, Council, Northern Territory Government, the police, and indigenous groups, such as Larrakia Nation.

What can be done however is to build social capital and community connectedness and provide opportunities for people causing anti social behaviour to engage and be part of the community in a meaningful way. Opportunities for this to occur include the following:

#### **Raising community awareness of CPTED principles**

One of the first steps in providing a response to anti social behaviour in the community is to raise the level of awareness about how CPTED works. It is important to provide opportunities for residents to understand how their actions may be affecting their level of safety or perception of safety. For example, through barricading their houses, they are actually inviting people to graffiti their walls, climb the fences. High walls express to people on the outside that there is something on the inside worth protecting.

#### **Council is not responsible for anti social behaviour**

In the instance where design does not deter anti social behaviour, awareness also needs to be raised that Council are the asset manager of walkways and should not be purporting to have the means to respond to anti



social behaviour. The police, neighbourhood watch and other community crime prevention groups should be the first point of call regarding anti social behaviour.

Residents need to know that they can call the police and it will be recorded. Conversations with Superintendent Peter Gordon from NT Police recommended a naming convention be implemented by Council so that residents are able to report incidences occurring in particular walkways, then there is more likelihood of activity being recorded against a particular location. Walkways need to be geo-coded for ease of reference. Alternatively, residents should be encouraged to become actively engaged in their local Neighbourhood Watch program or to engage with their neighbours for improved sense of place and community connectivity.

### **Engage young people**

Consultation identified that there are not enough opportunities for young people to meaningfully engage and participate in entertainment at night in Darwin. Young people may be partly responsible for behaving badly in the walkways, however if there were opportunities for them to be entertained in other activities, perhaps some of this negative activity could be prevented.

### **Responding to Homeless Indigenous Issues**

There is a misconception that indigenous people living in the "long grass" are "itinerants" and therefore come and go as they please. This terminology provides an opportunity to ignore the real issue that these indigenous people are homeless. Many of the residents in Darwin complain about "itinerants" drinking in public and causing anti social behaviour. The issue is complex, but firstly there needs to be recognition that these people have no homes and are living their lives in public.

Closing walkways to keep these indigenous people out will only move them on to other public spaces. A whole of government approach is necessary to support indigenous people and provide them with alternatives and support.

A number of support programs currently operate in Darwin such as the Community Harmony Outreach

Program funded through the National Community Crime Prevention Program and the Larrakia Intervention Transport Service. These provide much needed support but are mostly reactive services. Responses need to consider how to prevent indigenous homelessness and resulting social impacts.

Other responses include raising cultural awareness from both perspectives. A representative from Larrakia Nation noted that many indigenous people arriving in Darwin have not had much, if any interaction with white people and white culture. A suggestion was made that perhaps funding could be directed towards providing cultural awareness training to newly arrived indigenous people about white culture. The intention of this is to provide opportunities for inter cultural understanding. For example, many indigenous people may not realise that walking through a walkway at night causes angst for adjacent residents.

### **Comprehensive Consultation**

Residents, community groups and government agencies appreciate the opportunity to be consulted on issues that affect them. In order to provide an effective response to future issues regarding walkways, Council needs to provide opportunities for anyone affected to be able to present their feedback. This needs to be undertaken in a face to face forum where people of all ages, cultural backgrounds and abilities are able to have their say.



## 4.4 Asset Management & Maintenance

### *Walkway maintenance*

There are approximately 230 walkways that have been identified on Council's Assets Register and categorised. To maintain these walkways, Council has a dedicated Walkways Maintenance Crew (two in the dry season / three in the wet season). The Maintenance Crew has a schedule of 260 walkways that it visits on a rotating program of vegetation and rubbish clearing. It takes approximately 6 – 10 weeks to work through the schedule and this is dependant on the season (it takes longer in the wet due to increased vegetation growth), and also on the number of requests and complaints received about rubbish or damage in walkways elsewhere. The current budget for the maintenance of walkways is in the order of \$215,000 per annum. Spread across the 260 walkways on the maintenance schedule, this averages at about \$825 / walkway per annum.

A more efficient use of Council's Walkway Maintenance Crew could be achieved if they concentrated on those walkways that are considered to be important components of the pedestrian network and are well used by local communities.

Dependant on the review of the walkway network and the potential closure of those considered surplus to community needs, the annual budget would be distributed across fewer walkways and mean a larger sum is available for individual walkway improvements and upgrades.

### *Maintenance Resources and Organisation*

Another aspect to consider is the organisation of Council's maintenance operations. There are additional maintenance crews that look after open space reserves and linear parks along road reserves (eg McMillans Road) that are in close proximity to walkways. This can be seen as a duplication of resources and material.

More effective and efficient use of Council's staff, material and financial resources could be explored by co-ordinating maintenance operations and allocating savings to an increased standard of walkways (including lighting, paving, fencing, rubbish removal and vegetation clearing).

### *Night time closures of walkways*

Council is currently closing 15 walkways each night at an annual cost of \$48,000. This is undertaken by private security firms contracted to Council and the closure times are usually associated with the time of the last evening bus and first morning bus.

Anecdotal evidence suggests that these night time closures have addressed the anti-social issues that initiated petitions for this action. However, Council is still receiving calls from local residents about the inconsistent closing and opening times of the walkways.

An additional 6 walkways are being assessed for closure, though these are on hold pending the outcomes of this current review of the Darwin Walkway Policy.

While night time closures of walkways is generally recognised as being effective at removing anti-social behaviour from a particular area, it does not mean that it has been eliminated. It may have been merely relocated. In addition, night time closures have resulted in consequential issues that need to be addressed ie. dealing with complaints about inconsistent closing and opening of walkway gates, and the ongoing costs of this program.

The night time closure of walkways is not considered to be a sustainable solution for dealing with anti-social behaviour. Rather, an holistic approach will go a long way towards achieving the desired outcomes for all. This includes;

- The encouragement of increased pedestrian volumes along principal desire lines
- The provision of a safe and secure physical environment (including access for all, lighting, clear

sight lines, suitable fences and good maintenance)

- The encouragement of people to call the police to deter anti social behaviour
- The implementation of appropriate social programs to address anti-social behaviour.





## 4.5 Summary

A wide review and assessment of the urban structure of Darwin's northern suburbs, current social issues and Council's asset management has highlighted a number of unforeseen circumstances that have created undesired effects and problems for local communities and Council. These include:

- The existing urban structure of a curvilinear street pattern with numerous culs de sac and walkways provides choice and opportunities for escape or alternative access routes for people through residential neighbourhoods.
- The dilution of pedestrian numbers across the extensive network due to a wide range of choice reduces activity and passive surveillance on any one element.
- Tendencies for residents to implement screening measures along walkway boundaries reduces passive surveillance opportunities from adjoining houses and provide relatively secluded gathering places. Also guard dog barking and aggression as pedestrians pass through walkways and culs de sac reduces amenity.
- An absence of appropriate lighting and accessible for all facilities reduces the opportunity for increased pedestrian activity and use of some important pedestrian linkages.
- Stretched management and maintenance resources that are unable to deliver a walkway environment that is safe, attractive, always tidy and accessible for all; therefore, are well appreciated and valued community assets.

Walkways, in themselves, are not considered to be the cause of the anti-social behaviour, but rather, they are just a place where it can happen because of a range of physical attributes and social conditions. Also, it is considered that walkways are a component of a wider pedestrian network that connects communities and that they need to be considered within this overall network.

With this background assessment, it can be seen that there are opportunities to review the overall pedestrian network within the existing urban structure, and to implement surety for Council and the community

about the management and maintenance of the walkway assets. A rational, clear, well used, and well maintained pedestrian network (including walkways), associated with additional social programs, will go a long way to removing some of the anti social behaviour that is currently occurring in some locations.

It is important to acknowledge that anti social behaviour does not only occur in walkways. Council is the asset manager of walkways it should not be the first point of contact for anti social behaviour.

## 5.0 Recommendations

The objective of these recommendations is to ensure that Darwin City Council pro-actively implements its Walkway Policy and takes a leadership role in ensuring that Darwin's walkways contribute in a positive manner to a connected and legible city for its residents, and are safe. In addition, they are intended to achieve an asset that can be appropriately maintained to the expected standards with available funds and resources.

These recommendations also provide some potential solutions for management of anti social behaviour that is outside the scope of the walkway policy.

### 5.1 Policy and Administration

- Council shall adopt and implement the revised Darwin Walkway Policy (2009)
- Implementation of the Walkway Policy (2009) shall be under the leadership of Council's Technical Services Department, with assistance, as required, from the Corporate Services Department and the Community & Cultural Services Department.
- Council will not accept further applications from resident groups for permanent or night-time closure of walkways.
- Council to acknowledge that the existing classification of Darwin's walkways into Categories A, B & C is not useful and provides misleading information.
- Council will release an immediate statement (press release) to explain the process from here:
  - In particular acknowledging that the current classification system is not useful and therefore will no longer be used to determine if walkways should be closed or kept open.
  - Council will extend the current Walkway Policy Review (based on CPTED principles) to establish a framework for connected and legible neighbourhoods and which walkways will be a part of this pedestrian network.
  - Once the review is completed, which will include extensive community consultation, Council will not enter into further negotiations regarding requests for closing walkways.
- Following on from the review, Council's maintenance regime for walkways will be adjusted to ensure that those remaining open are appropriately maintained and lit.
- As a result of Council not responding to resident requests for closure, the community is encouraged to address concerns (safety, law and order) to appropriate places, i.e. Police, Neighbourhood Watch, other community groups
- Council should maintain current night-time and permanent closures for all walkways (until the review has been finalised).
- Current applications and petitions for permanent or night-time closure of walkways will be put on hold pending a review of the pedestrian network.
- Walkways that are currently closed will be included in the review to ascertain their value to the pedestrian network.
- Council to define a process to sell-off or otherwise divest itself of closed walkways (post-review). This could include the exploration of long-term changes to the urban structure (street connections, and adjoining residential typologies); particularly the replacement of some walkways with 'driveway linkages' that will provide passive surveillance opportunities from adjoining higher density residences and passing through traffic
- No new walkways shall be approved in residential development projects.
- Council to continue its engagement with the community by releasing information via a press release to provide residents with notification of "where to from here" in relation to the key findings and need for further investigation. This information will also be made available on Council's webpage.

## 5.2 Review

- Council will undertake a comprehensive review of the pedestrian networks (including local streets, open space reserves and walkways) to determine the main desire lines through residential suburbs. This will involve local community participation and aim to ensure that there are safe, legible and well maintained connections between residential areas and community facilities (including schools, shops, bus stops, neighbourhood parks, churches, community halls, etc).
- This review needs to have established criteria for closure of Walkways which is NOT based on community pressure. With the current procedures, it's very hard to verify if a problem is real and if closing a Walkway actually has widespread support. The current process is not transparent or easily audited.
- This review will be undertaken on a precinct by precinct basis, with those areas identified as having significant anti-social issues undertaken as a priority.
- Walkways that are currently closed will be included in the review to ascertain their value to the pedestrian network.
- Those walkways identified as being surplus to the main desire lines through residential suburbs shall be permanently closed. Council will need to define a process for divesting this land.
- Reduce the number of walkways as a means of increasing pedestrian traffic volumes along principle connections (particularly the street network), therefore increasing passive surveillance opportunities.
- Reduce the number of walkways to enable available funds and resources to be better targeted to creating safe environments and achieving higher maintenance standards.
- Put together a brief for the first stage of the review:
  - Theoretical (desktop) urban design analysis and conceptual mapping of all walkways, proposing which should be closed, which should be open (prioritise areas for review - Karama, Malak and Casuarina first) – Preliminary Draft Plans
  - Publish the Preliminary Draft Plans to Council's website for all community to access (give community, etc some period of time to consider)
  - Conduct on-site consultation at key locations with community and other stakeholders to provide feedback on preliminary closure plan
  - Collate responses and amend/update plans accordingly – Draft Plans
  - Conduct public exhibition process with formal opportunities for feedback (6 weeks)
  - Finalise plans based on consultation feedback – Final Plans
  - Implement findings of review (i.e. close walkways, open others, whatever outcomes are decided, implementation of maintenance and lighting regime)





### 5.3 Maintenance and Asset Management

- Council implement a transparent and public naming/ numbering system so that complaints/concerns can be appropriately logged by the Police, Neighbourhood Watch or other community members/organisations. (Complaints can then be recorded against a particular walkway, rather than a resident.) Provide this system to NT Police to incorporate into their data system for ease of geo coding and referencing incidences of anti social behaviour.
- Advocate an appropriate fencing type and landscape treatment along walkways to ensure that clear sightlines are maintained, property security is provided, residential privacy is obtained and opportunities for vandalism (including graffiti) are minimised.  
Consider establishing a partnership between Council and land owners to facilitate the implementation of an approved standard walkway interface treatment.
- Commence a program of DDA compliance as part of the annual Capital Works Program, including;
  - footpath upgrades to main pedestrian linkages (including those walkways that are identified as being a part of this network)
  - access crossovers to walkways
  - appropriate barrier installations that allow access for those with limited mobility
- Install appropriate lighting to walkway entrances

## 5.4 Addressing Anti-social Behaviour

- Involve the Inter-Agency Tactical Co-ordination Group as a reference group to address anti-social behaviour that is associated with walkways
- Direct all future calls regarding anti social behaviour to the Police, Neighbourhood Watch and other crime prevention community groups.
- Investigate funding opportunities to engage young people in night time activities through partnerships with YMCA, Neighbourhood Watch and others.
- Investigate opportunities for partnerships with NT Government to engage Larrakia Nation in developing and implementing inter cultural training and awareness raising sessions and providing support for indigenous homeless people.

## Darwin Walkway Policy (Draft 2009)

### 1. *Preamble*

#### **Purpose**

The purpose of the Walkway Policy is to provide guidance to Council officers in managing Darwin's Walkways.

#### **Definitions**

For the purpose of this policy, a Walkway is a narrow pedestrian thoroughfare under the care and control of Council. They are generally designated "Road Reserve".

The Walkway Policy applies to existing walkways between adjacent blocks of residential or commercial land.

This Policy does not apply to cycle paths, footpaths or paths through parks and other public land. Council's Footpath Policy provides guidelines and procedures for the construction and reconstruction of footpaths adjacent to roads on road reserves.

Council's Subdivisional Guidelines covers the planning and design of pedestrian and cycling infrastructure in new subdivisions and developments.

#### **Policy Ownership**

Implementation and periodic review of this Walkway Policy is the responsibility of the Technical Services Department within Darwin City Council.

### 2. *Policy*

Council shall provide and maintain essential walkways within the municipality as part of a wider network that facilitates the movement of pedestrians and cyclists.

#### **Lighting**

In order to promote a safe environment for walkways at all times, Council will provide and maintain lighting of walkways.

As a minimum, street lighting at each end of a walkway will be provided according to Australian Standards (AS1158.3 Category P4). If additional lighting is deemed to be required, for example to longer walkways, it shall be designed to minimise light spillage into adjacent properties in accordance with Australian Standards.

#### **Fencing**

Whilst fencing of walkways is the responsibility of adjacent land owners, Council shall seek to ensure that fencing styles reflect Crime Prevention through Environmental Design (CPTED) Principles. CPTED Principles encourage passive surveillance opportunities from adjoining properties through the use of transparent fencing and other such measures.

#### **Maintenance**

In order to facilitate safe access for pedestrians and cyclists, walkways shall be routinely maintained including prompt and regular:

- removal of overhanging vegetation within walkways;
- removal of rubbish;
- repair of adjacent street lighting;
- removal of vegetation obscuring street lighting;
- repair of walkway lighting, where present;
- removal of graffiti; and
- repair to walkway pavements.

# Consultation Summary Report (Draft 2009)

## 1 Introduction

In order to achieve the objectives of Darwin City Council during the walkway policy review it was important to consult with key stakeholders, representatives from community groups and residents.

The following activities were undertaken to inform the policy review:

- A workshop briefing session with Councillors;
- Individual interviews with key stakeholders and members of the community;
- Surveys of young people; and
- Listening Posts

This report provides a detailed record of the issues raised during each of the consultation activities. It is intended to complement the Policy Review Report.

## 2 Workshop with Councillors (Aldermen)

A workshop briefing session and information gathering exercise was undertaken at Darwin City Council with Councillors and Council staff on Wednesday 4th February 2009.

### 2.1 Anticipated outcomes desired by Councillors and staff

Issues were identified by individual Alderman and included the following comments:

#### **Alderman Robyn Lesley:**

- The most pressing areas are Karama and Malak and therefore managing residents' complaints from these areas is a key issue.
- Alderman Lesley is not keen on disposing of public land.
- The problem is a dynamic one that changes over time with the change in demographics.
- The study needs to explore partnerships with government.
- There is a need to understand the cluster of issues around the laneways, for example, the need to retain walkways for ease of disability access.

#### **Alderman Mitchell**

- Where lighting has been incorporated into the laneways there has been good results, but it still needs to be monitored.
- In principle does not support the sale of public land.
- Council has responsibility to light the laneways.

#### **Alderman John Bailey**

- Demographics in communities are dynamic therefore problems at particular laneways are short lived.
- The existing policy is too negative and focuses on closing laneways. It has given the community an expectation that Council will close laneways in response to complaints. The policy needs to be re-written.



- We need to address the context of why we have a policy.
- How do we make laneways useful and safe places to be?
- Suggestions include lighting, paint them bright colours, provide fencing

#### **Alderman Kerry Moir**

- One size does not fit all. Therefore the policy needs to address laneways on a case by case basis. A policy that builds discretion that can be flexible to different situations.
- We need to address the reasons why people use the laneways and who uses the laneways.
- We need to look at the impacts of closing the laneways on people with disabilities.

#### **Mayor**

- The approach to this issue should be about achieving the greater good for the wider community. Is closing the laneways to appease a few community members at the expense of the wider community the approach we want to be taking?
- There needs to be formal evidence of police records to demonstrate issues around anti social behaviour.
- It should be a priority to seek government funding to provide lighting in the laneways.

#### **Alderman Heather Sjoberg**

Alderman Sjoberg lived next to a laneway for 17 years and was burgled a number of times, but it never occurred to her that the problem was the laneway. The problem has more to do with social issues.

## **2.2 Issues associated with the laneways**

The value of a laneway has changed. Years ago these problems were not apparent; however now, if you buy a house next to a laneway, there needs to be a level of tolerance that there may be noise.

## **2.3 Strategies to address anti social behaviour**

- If laneways are to be closed, consideration should be given to adjoining neighbours to lease the land.
- Look into alternative uses for the laneways if they are closed.
- Identify any laneways that don't have a value or purpose.
- Look into best practice around alternative uses for laneway land.
- All night time closures need to be evaluated carefully considering their location and context prior to making any decisions. The existing 15 night time closures appear to have solved the problem, as there have been no more complaints. This will need to be investigated further.
- The social impacts need to be considered carefully.
- What happens to the people we're trying to 'move on'?
- Currently police records are limited to the street and house numbers therefore it is difficult to determine if the problem is in the laneway.
- Need an economical way of closing laneways.
- Where does responsibility lie in terms of Council paying for damages if nothing is done by Council to protect residents' properties?

- Anti social behaviour is the issue which can not be solved by a laneway policy alone. There is a need for NT Government collaboration.
- An objective is to create a cohesive community.
- Who has the right to complain? It was suggested that the policy include a statement that perhaps only those that live next door to a laneway have any right to complain.

## 2.4 Partnership opportunities

- The community needs to be engaged and encouraged to become a partner in this process.
- Currently the Karama Primary School has a partnership with Council to open and close the gates of the laneway connecting surrounding areas with the school. The laneway is open between 8:30am and 3:30pm and on school days and closed all other times.
- Inter Agency Task Co-ordination Group has discussed this problem at a high level.
- Responding to anti social behaviour is the responsibility of the NT Government.

## 3 Stakeholder meetings 4th and 5th February 2009

A series of meetings and discussions were held with different stakeholders in the community representing residents, government agencies, primary schools, shopping centres, police and neighbourhood watch organisations.

The following issues and proposed strategies were identified.

### 3.1.1 Karama Primary School

A discussion was held with Belinda West, the Chairperson of Karama Primary School Council and Margaret Fenbury the Principal of Karama Primary School on Wednesday 4th February in the evening.

Belinda West and Margaret Fenbury prepared a submission to Council to stop the permanent closure of laneway 195 that links Karama Crescent with Koolinda Crescent connecting residents with the Karama Primary School.

#### What are the issues?

Their main concerns were that Council has been inconsistent in administering its walkway policy, as Karama/ Koolinda laneway is classified as a Category A laneway, which implies that it should not be closed.

From their perspective, Council needs to consider the impact of closing a laneway on the walkability of the neighbourhood. Consideration also needs to be given to where the young families are and where they need connections, what the demographics are in the neighbourhood and the paths that children take to walk to school. Another issue is that Council did not consult with all residents directly affected by the closure of the laneway. A wider catchment area needs to be incorporated into future surveys.

In spite of alternative laneways being available to residents if walkway 195 is closed permanently, both of these pose

safety issues to users. Their submission noted “ Kwinana Court is narrow and has no footpaths, making it necessary for children and families to walk/ride on the road, putting them in danger. The Kwinana Court walkway is long and leads away from the school, adding to the distance students are required to travel to school and home again. The Karama Shopping Centre car park is accessed by delivery drivers in trucks as well as people on their way to work making it a dangerous route for children and adults alike. The students feel safe using walkway 195 because they can see right through to the other side before entering, and they know their lollipop man is waiting on the other side to see them safely to school.”

The main problem is itinerants drinking in the laneways. According to Karama School representatives, high school kids are not as significant in terms of anti social behaviour in these particular laneways.

There is currently a night patrol undertaken by the Larrakia Nation that picks up drunken itinerants and takes them to a sober shelter for the night.

#### **How could Council better respond to the issues?**

Strategies that should be implemented immediately include lighting of laneways, and removal of overhanging vegetation from laneways. Can Council introduce a by-law to enforce the management of vegetation over hanging into laneways?

Another solution is to provide vandal proof and graffiti proof surfaces to prevent vandalism. One example was a fence made out of recycled plastic bags that was almost impossible to graffiti.

The community needs to be given incentives to maintain the laneways, either through a rate reduction or something similar for people renting in flats or housing commission accommodation.

A suggestion was made to remove the word anti social from the laneway policy, as Council can not control anti social behaviour through a policy.

Council needs to work in partnership with neighbourhood watch and community groups such as primary schools. Karama Primary School runs activities and programs involving people outside school in the community and has been successful in modifying behaviour.

#### **How should Council consult?**

- A recommendation was for a hot line that people could call 24 hours to report problems with their laneways.
- Other suggestions included conducting information sessions on Saturday mornings in shopping centres, or advertising on the television, or police shop fronts.
- Better representation from Alderman in the community.
- Consultation with young people 18-24 year olds is important.

### 3.1.2 Doug Woodward – Ex Co-ordinator Neighbourhood Watch Malak

Doug was involved in co-ordinating a petition to close the laneways near his home in Malak. He reported that one of his neighbours was an elderly man that became a prisoner in his home through fear from the anti social activities that occur within the laneways.

#### **What are the issues?**

The issue in Malak is that every second house has a laneway adjoined to it which and these laneways are used as escape routes from police. Another issue is that people using the laneways deliberately stir up the dogs while they pass at night.

Three laneways have been locked at night in Malak as a result of the campaigning.

In addition the NT Government issued alcohol bans in housing commission flats. This has caused more people to drink in the laneways and public places.

Residents seeking privacy have erected weed matting on their fences to block out the laneways, however this provides a surface for vandals to graffiti, slash and burn. Other residents have grown creepers against the fences to create privacy, but visitors to the laneways have cut or destroyed the vegetation to maintain a view into the property.

#### **How could Council better respond to these issues?**

It was suggested that if Council desires to keep the laneways then they should take responsibility to assist residents in maintaining the laneways.

The laneways were described by Doug as “black tunnels of death” at night time due to their dark and unwelcoming environment. A solution suggested was to provide lighting at night.

A comment was made that since the laneways have been closed at night and the Northern Territory Government has begun evicting residents that cause trouble from commission housing, groups are starting to self regulate and modify their behaviour.

Currently there is a community surveillance patrol that is run by neighbourhood watch to monitor and observe behaviour.

### 3.1.3 Wayne Lee- Neighbourhood Watch Malak

Wayne has been involved in the northern suburbs community patrols to reduce the presence of anti social behaviour in his neighbourhood.

From Wayne's perspective, those that partake in anti social activity need to be made to see the consequences of their actions. Currently due to the maze of laneways, offenders are able to escape without fear of being caught. Once there is an understanding that anti social behaviour will not be tolerated by the community and they may be identified by residents and reported to the police then behaviour may begin to modify.

Currently Neighbourhood Watch is reaching out to the community to provide descriptions of offenders that can be recorded as a profile. These profiles will be reported to the police and assist in the apprehension of serial offenders. This creates an environment where people feel

they are being watched which positively affects the incidence of anti social behaviour.

The Northern Territory Housing Commission has responded to anti social behaviour by providing warnings to residents that cause trouble. If these residents continue to behave anti socially they will be evicted. Neighbourhood Watch inform the Housing Commission by reporting residents. This has impacted on the amount of anti social activity in the neighbourhood in a positive way.

#### **How could Council better respond to these issues?**

According to Wayne, the issue is not about the laneways. The laneways are just facilitating a broader problem of anti social activity. He is not convinced that closing the laneways will solve the core issue. What he believes is required in the short term is lighting to provide a safer environment.

He believes that the laneways provide important connections in the neighbourhood particularly for elderly people or people with disabilities, or mothers with prams.

Laneways need to be assessed on a case by case basis. According to Wayne, if anti social behaviour is under control, it is not necessary to close the laneways.

The real solution is to understand why there is anti social behaviour in the neighbourhood and approach it from a social perspective. People causing disruption need to be made accountable for their actions. Neighbourhood Watch have been hosting a series of midnight basket ball and soccer games to keep kids under 18 years old off the streets. Neighbourhood Watch see this as a positive way of discouraging anti social behaviour through physical activity and organised supervised activity. They believe that a full time staff member or organisation dedicated to youth activities should be created to organise events for young people in these disadvantaged neighbourhoods. Neighbourhood Watch have limited resources to undertake these activities on a regular basis but have first hand experience of the positive results they can achieve.

#### **3.1.4 Paul Wyatt – Manager, Neighbourhood Watch NT**

According to Paul Wyatt, Manager of Neighbourhood Watch NT, the most important issue is addressing anti social behaviour.

They have been patrolling the laneways at night time and have noticed that their presence has seemed to modify behaviour. Their philosophy is to maintain eyes and ears in the community to observe behaviour and report it to the police. They operate in a non engaging way and do not make physical contact with any one causing anti social problems in the community.

Neighbourhood Watch are seeking funding to conduct night patrols in the northern suburbs, however will need more than 40 volunteers to conduct the patrols over a year.

Due to Darwin's warm climate, according to the police, anti social behaviour is exaggerated as people come out at night. Police have difficulty in policing the city because there are so many people active at night.

The Crime Prevention Unit of police is less operational but more focussed on community awareness. There is a hotline people can call to report anti social behaviour or nuisance, as well as the crime stoppers number and finally triple '0'.

### **What could Council do to reduce anti social behaviour?**

Neighbourhood Watch believe that many of the problems could be resolved through provision of lighting at laneway entrances. This is because lighting contributes to a greater perception of safety. Neighbourhood Watch suggest that Council and the Northern Territory Government should be making laneways safe through providing funding to implement lighting in laneways. It is expensive to lock laneways at night therefore a less expensive solution would be to provide lighting and infrastructure to make laneways safer.

It is also suggested that Alderman have active participation in their areas. Some areas have poor representation and this needs to be rectified.

There is concern that through closing laneways, the community members that genuinely need to use the laneways may be inconvenienced or put at risk by being made to walk a longer route or cross over busy roads.

### *3.1.5 Karama Shopping Plaza – Karama Tavern*

A discussion with Trish Holioak from the Karama Tavern identified an issue with a current laneway at the end of Karama Crescent. They often have people thieving from the bottle shop. A popular escape route from the shopping plaza is across the road from the bus stop through Karama Crescent and into the laneway.

### **What can be done about anti social behaviour?**

The tavern bottle shop currently monitors the sale of alcohol to indigenous people and refuses to sell a person more than one cask of wine a day.

It was suggested that there needs to be a deterrent to use the laneways. At the moment they are hiding places and good places to drink out of view.

The shopping centre has issues with vandalism and graffiti. A local resident volunteers to paint over graffiti to reduce it occurring again.

### *3.1.6 Hon MLA and Minister for Infrastructure and Transport, Member for Karama, Delia Lawrie*

The Hon MLA Delia Lawrie provided comments on the walkway policy review from her perspective as a Minister for Infrastructure and Transport and also as a Member for Karama.

Minister Lawrie agrees that the policy needs to be reviewed and mentioned that Council needed to be consistent in its administration of the policy. At the moment the policy allows individuals to usurp the needs of the wider community and therefore the public good.

### **Who should be consulted and how?**

According to Minister Lawrie, consultation should be focussed on residents and roads that feed into walkways. Consideration needs to be given to the context of each walkway and its feeder network. Consultation needs to provide the community with access to information and demonstrate alternative routes.

In addition to the community, schools should be consulted through their representative bodies and school newsletters.

Other means of consultation should include letter drops and shopping centre face to face consultation, or information provided online.

### **Partnership opportunities**

When asked about partnership opportunities, Minister Lawrie stated that the NT Government currently funds a number of programs including Youth beat program run by NT Police. The NT Government provide lighting and patrol Council parks, as well as fund Larrakia Nation.

### **Recommended solutions**

Council needs to maintain the walkways and ensure they are well lit.

Minister Lawrie's opinion is that the walkways currently classified as Category C walkways should be closed. Those that are classified Category A should be left open and those that are classified as Category B should be investigated further.

In her view, a procedure needs to be identified to close Category C walkways as part of the review. Minister Lawrie believes that the land should be surveyed and given to adjacent land owners.

#### *3.1.7 Judy and Colin Beard, residents, Union Terrace, Wulagi*

Judy and Colin Beard requested a meeting to discuss the recent closure of a walkway near their home between Union Terrace and Howley Crescent. Their concern was that the walkway was temporarily closed at night without consultation.

Their main concern is that people without cars that use the walkway are forced to take alternative routes as a result of the walkway closure at night. They believe that residents who speak languages other than English need to be consulted as they are the key users of the walkways.

Access to the bus stop is gained through the walkway.

#### *3.1.8 Brendan and Rosemary O'Brien, residents, Greenwood Drive, Moil*

Brendan and Rosemary O'Brien requested a meeting to discuss the recent closure of a walkway off Greenwood Drive. Their concern was a lack of consultation in the decision to close the walkway. They received a letter in the mail stating no further action would be taken with the walkway until the review had been undertaken. Two days later the walkway had been closed. Apparently a pink notice was erected on one end of the walkway only.

The walkway improved accessibility to a bus stop on the main road. It provides a short cut and a safer route for people to walk.

According to the O'Brien's, a petition was presented to Council requesting its closure with 8 signatures on it. The O'Brien's conducted a similar petition and received 40 signatures seeking the walkway to be re-opened.

The O'Brien's used the walkway on a daily basis, and never noticed any evidence of anti social behaviour



such as rubbish, they only noticed leaf litter. The only disturbance was the dogs barking.

#### **How would you like to be consulted?**

The O'Brien's would like Council to call a public meeting on site before a decision is made.

#### *3.1.9 Peter Styles, Member for Sanderson, Shadow Minister for Disability Services*

The key issue is law and order and the behaviour of people in the walkways. It is his opinion that the Government is not taking enough responsibility for law and order in the NT.

#### **How can anti social behaviour be addressed?**

Some of the problems have arisen due to bored young people with no alternatives for activities. There is a need to provide activities to keep these young people entertained. He has been active in developing a Neighbourhood Activity Centre to host activities and provide opportunities for the whole community to be involved.

Anti social behaviour occurs in a cyclic nature based on the demographic composition of a neighbourhood. It tends to shift from suburb to suburb based on change in demographics over time. Peter Styles believes that in order to change behaviour there needs to be a focus on building social capital.

What should be done with walkways?

Walkways should not be sold to adjacent landowners, if they are sold, they are lost forever.

Walkways should be closed temporarily until behaviour shifts, then they can be re-opened.

#### *3.1.10 Catherine Holmes – Researcher, Larrakia Nation*

An informative discussion was held with Catherine Holmes from the Larrakia Nation regarding the complex social issues around public places in Darwin.

From her perspective, approaching this policy review with the mindset of removing anti social behaviour from in and around walkways in Darwin needs to consider what it is that Council is attempting to “move on”.

According to Catherine Council responds to its ratepayers, however there are many residents in Darwin that are non rate paying indigenous citizens that are homeless and move in and out of shelter for various reasons, that are often ignored and treated as non citizens. Ms Holmes commented that these people are living in the “long grass” and face increasingly inhospitable and hostile reactions from policy responses. These indigenous people are often the most vulnerable and disadvantaged members of the community and face stigmatisation from middle class white people. The very fact these people have been labelled “itinerants” has removed the focus that these people are homeless. Any Council policy needs to represent all its citizens.

There is a perception about indigenous people in Darwin being seen as undesirable. In early European settlement, indigenous people were seen as part of the valuable labour force however this is no longer the case.

According to Ms Holmes, a cultural shift in behaviour and the way non indigenous people think is necessary before any significant social changes can be made. Conversely, indigenous people living in the long grass in Darwin often have

had very limited contact with white people and therefore do not always understand white culture. It was mentioned that cross cultural awareness training for people in the “long grass” is required to provide some insight into white culture.

#### **Recommendations for policy review**

In order to reach indigenous citizens Larrakia Nation recommend that a person is employed from Larrakia Nation to undertake consultation with people that would otherwise not have a voice. Larrakia Nation is able to undertake appropriate and respectful consultation on behalf of Council.

Another recommendation is for Council to fund programs for Larrakia Nation staff to run awareness and education sessions for indigenous people who have limited contact with white culture to increase their understanding

#### *3.1.11 Superintendent Peter Gordon – NT Police*

Superintendent Gordon has responsibility for the northern suburbs of Darwin, and given the larger proportion of walkways are located within the northern suburbs, he was asked by the Police Commissioner to provide comments on the walkway policy review.

From a police perspective, the walkways that generated the majority of complaints have now been closed. Remaining walkways have not tended to generate the same amount of police activity. This is not indicative of a lack of anti social behaviour in the walkways, rather as a result of the police recording system. The current recording system registers complaints against the person making the complaint their personal address, not the walkway. According to the police, unless a mechanism within the community is developed that assists the police in geo coding the callouts to specific walkways, there will be inconclusive evidence regarding activity in particular walkways.

Police are currently relying on anecdotal evidence relating to anti social behaviour, as by the time the police arrive, in most cases the trouble has dissipated.

#### **Recommendations for the policy review**

A recommendation was made to develop a coding system for walkways that will assist the community when making a police call out that can be recorded against a particular location. An example of this would be to use the existing walkway numbering system that Council have in place, and raise awareness about the walkway numbering system. In addition, walkways need to be clearly numbered and identifiable on site.

There are limitations with this recommendation however as certain members of the community that desire walkways to be closed will call the police in order to register a job number, even when there is no evidence of anti social behaviour.

## 4 Feedback from Young People – Darwin City Council Youth Advisory Group

Darwin City Council's Youth Advisory Group were asked to participate in the review of the walkway policy via a survey. The survey was handed out by Kin Leong, Darwin City Council's Youth Services Officer at the Youth Advisory Group meeting on Wednesday 1st April.

The survey sought feedback from the group on whether:

- they use Darwin's walkways and how often they use them;
- they use walkways at night;
- they felt safe using them;
- closed walkways could be used for an alternative purpose;
- walkways encourage anti social behaviour;
- young people are responsible for anti social behaviour and if so what can be done to stop this behaviour?;
- there are enough activities for young people at night; and
- there is an ideal walkway, and what it looks like?

### 4.1.1 *Do you use the walkways?*

Thirteen young people responded to the survey. Out of these respondents, the majority do not use walkways and choose not to for fear of safety.

Reasons for feeling unsafe included fear of gang violence, fear of "getting jumped" fear of being raped and knifed. There was also concern about being stalked and followed into the walkways and being trapped.

Of those that choose to use walkways, they use them often and have not had reason to feel unsafe. Those that use the walkways do so to get to school or the bus or to and from the beach and shops. These people did not find the walkways to be unsafe and felt comfortable using them during the day.

### 4.1.2 *What could walkways be used for if closed?*

Alternative suggestions for use of walkways if closed included making secret gardens using them for art. Others were opposed to the walkways being closed, or did not think there could be another use for them.

### 4.1.3 *Do walkways encourage anti social behaviour?*

Responses to whether walkways encourage anti social behaviour were mixed. Some responses commented on the fact that walkways are good hiding places and are isolated and away from the main street and there is no one supervising the walkways.

Others commented that anti social behaviour does not just occur in walkways, and therefore is

not caused by walkways and is just as prone to shopping centres, car parks and parks.

#### *4.1.4 Do you think young people are responsible for anti social behaviour in walkways?*

When asked to consider whether they agree with the statement that young people are the cause of anti social behaviour in walkways, most responded that young people may be part of the problem but anti social behaviour is caused by people of all ages.

Some thought that the statement about young people being anti social in walkways was stereotypical, and that much of the anti social behaviour is not young people but drunk people.

One respondent commented that walkways are not places that young people hang out or behave anti socially more than any other place in Darwin.

#### *4.1.5 Ideas to stop young people from engaging in anti social behaviour in walkways*

When asked to comment on methods that may stop young people from committing anti social behaviour, respondents commented that this behaviour is not related to walkways and is a community wide problem.

Other responses included making walkways more public, providing cameras, lights and/or blocking them off.

Provision of entertainment and other activities was another method that respondents believed may reduce anti social behaviour. One respondent commented that it was important to address the " disengagement and unmotivated disenfranchised young and women in schools by supporting programs such as YMCA youth parliament". Alternatively, schools need to be providing information and discipline.

#### *4.1.6 Are there enough activities for young people at night?*

Most respondents commented on the lack of appropriate activities for young people to engage in at night. Those that commented on a need for more activities would like to see more events, gigs and that promotion of sporting, hobby, music clubs is important to attract young people.

#### *4.1.7 What is an ideal walkway?*

According to these young people that commented on what an ideal walkway would look like, it needs to be bright and well lit. It would also have 'nice looking' art , no barriers and vehicle access. One commented that graffiti art would be good.

## 5 Listening Post Feedback

Three "listening posts" were conducted at Casuarina Shopping Complex, Karama Shopping Centre and Malak Shopping Centre on Saturday 14th March from 10am until 12pm.

The Lord Mayor Graeme Sawyer, Alderman Gary Lambert, Alderman Allan Mitchell, Alderman Robyn Lesley and Alderman Fred Marrone were present to assist Council staff and the consultants in discussing the issues most relevant to individuals regarding Darwin's walkways at Casuarina, Karama and Malak shopping centres.

### Profile of respondents

In total 44, people responded to the listening posts at all of the locations. Of those respondents that listed their gender 17 were male, 18 were female, 10 did not respond to this question. The majority of respondents were aged between 55-64 age group (13 equates to 29%), followed closely by 45-54 age group (11 equates to 25%). Other common respondents were 35-44 (9 equates to 20%) and 25-34 (6 equates to 13%). There was one respondent under 14. Four did not state their age (9%).

### Locations of walkways discussed

The majority of respondents had issues with particular walkways in their neighbourhood.

These were mostly located in Darwin's northern suburbs.

Specific walkways mentioned include:

- Chambers/Osborne Crescent
- Malak
- Abbot Crescent/Osborne Road
- Curlew Circuit
- Lowrie Court
- Night cliff/Rapid Creek
- Copland Crescent/Ellengowan
- Koolama Court
- Dulverton Court
- Kybra court
- Vanderlin Crescent/Rosella Crescent
- Nightclif Middle School
- Leanyer –Vanderline
- Leanyer- Woodleigh Gardens
- Jingili – Rothdale, Moil
- Walkway numbers 105, 201, 191, 196, 197, 173

### 5.1.1 Walkway use

Of all the respondents, the majority currently use a walkway regularly on a daily basis for exercise and recreation, to walk the dog, to get to the shops or to access a bus stop. Only a few people that responded do not use any walkways at all.

### 5.1.2 Safety

When asked about whether they feel safe using the walkway, most people feel safe during the day time.

More people had issues with the laneways at night time, while some people felt unsafe all the time.

Reasons given for feeling unsafe include:

- Rubbish, broken glass, bottles,
- Graffiti
- Anti social behaviour
- Transitory itinerants
- Drinking, fighting, kids rioting, gangs
- Dogs barking
- Harassment
- No lighting
- People passing through tormenting dogs

### 5.1.3 Recommended improvements for walkways

Given the option to comment on how they would like Council to improve the walkways the most common responses were to improve fencing, provide lighting, provide improved maintenance and enhanced responses to complaints regarding maintenance such as rubbish and vegetation removal.

Other respondents commented that walkways should be permanently closed.

While one respondent commented that the focus should be on neighbourhoods and providing activities for young people, rather than on the physical environment of walkways.

### 5.1.4 Alternative uses for closed walkways

Many comments included reference to the existing policy that allows adjoining neighbours to purchase a walkway once closed. A suggestion was made to review best practice of alternative uses of walkway land.

Some suggestions posed by listening post participants included developing community projects to create a sense of pride in the walkway such as a mural, or community garden.

Other comments received related to the size of walkways and the space

being too small to be used for any meaningful purpose.

#### 5.1.5 *Ideal walkway*

When asked about what an ideal walkway might look like the responses included one that is accessible, clean and tidy, is well lit and has good sight lines. The width needs to be broad with no hiding places. The surface needs to be smooth and have good accessibility for people on mobility aids such as cross overs. Finally it needs to look safe.

#### 5.1.6 *Preferences for consultation*

Consultation needs to incorporate a wider catchment area to ensure that all residents affected by a potential closure are notified and informed.

Preferred methods of consultation include: a hot line that people can call 24 hours to report problems with their walkway; television and paper advertisements and on police shop fronts; information available on Council's website and an interactive noticeboard for use by individuals to upload their comments; emails & letter drops; information made available at the library; listening posts & other forms of face to face consultation; those that engage young people.

## 6 Summary of issues

- Council has been inconsistent in the administration of its current policy. Walkways have been closed with minimal consultation and in contradiction to specified categories.
- The laneways provide important connections in Darwin's neighbourhoods and benefit all people, but in particular elderly people, school children, people with disabilities, mothers with prams, and those without access to a private vehicle.
- Remove the word anti social from the laneway policy, as Council can not control anti social behaviour through a walkway policy.
- Walkways are not the cause of anti social behaviour rather provide an avenue for this behaviour to occur.
- It appears that most people agree that lighting and provision of graffiti and vandal proof surfaces in the laneways is an important first step to be undertaken by Council and NT Government. In addition the removal of overhanging vegetation needs to be undertaken, and removal of rubbish and debris through regular maintenance.
- Anti social behaviour needs to be managed collaboratively through partnerships with the community, Council, Police and NT Government.
- Social responses include building social capital, one opportunity is through providing alternative activities for young people at night.
- Council needs to consult with all residents directly affected if a closure is imminent. Consideration also needs to be given to the broader network through discussions with schools and community groups.





# Darwin City Council - Walkway Status Report - as at 16/06/2009

<i>No</i>	<i>Class</i>	<i>Walkway</i>	<i>Suburb</i>	<i>Status</i>	<i>Comments</i>
79	A	Carstens Cr / Parer Dr	Wagaman	<b>Under Assessment</b>	Petition March 2009
85	B	Malay Rr / Vandiemer	Wagaman	<b>Under Assessment</b>	Petition March 2009
102	C	Rosella Cr / Vanderlin Dr	Wulagi	<b>Under Assessment</b>	Petition October 2008
175	C	Prowse Ct / Abrahams Ct	Malak	<b>Under Assessment</b>	Petition November 2008
192	C	Dulverton Ct / Koolama Ct	Karama	<b>Under Assessment</b>	Petition July 2008
193	C	Dulverton Ct / McMilliams Rd	Karama	<b>Under Assessment</b>	Petition July 2008
196	B	Beroona Ct / Kybra Ct	Karama	<b>Under Assessment</b>	Petition June 2008
197	C	Dulverton Ct / Kybra Ct	Karama	<b>Under Assessment</b>	Petition July 2008

# Darwin City Council - Walkway Status Report - as at 16/06/2009

<i>No</i>	<i>Class</i>	<i>Walkway</i>	<i>Suburb</i>	<i>Status</i>	<i>Comments</i>
19	A	Copeland Cr / Ellengowan Dr	Nakara	<b>Night Closure</b>	Commenced May 2008
24	A	Bradshaw Tc / Kilfoyle Cr	Casuarina	<b>Night Closure</b>	Commenced May 2005
54	C	Darter Ct / Grassland Cr	Leanyer	<b>Night Closure</b>	Commence Nov 2008
80	B	Trower Rd / Amsterdam Ct	Wagaman	<b>Night Closure</b>	Commenced Jly 2001
81	B	Trower Rd / Amsterdam Ct	Wagaman	<b>Night Closure</b>	Commenced Jly 2001
83	A	Vanderlin Rd / Amsterdam Ct	Wagaman	<b>Night Closure</b>	Commenced Jly 2001
87	A	Parer Dr / Tasman Ct	Wagaman	<b>Night Closure</b>	Commenced Sep 2008
154	C	Howley Cr / Union Tce	Anula	<b>Night Closure</b>	Commenced Sep 2008
183	C	Chambers Cr / Fawcett Ct	Malak	<b>Night Closure</b>	Commence Nov 2008
184	C	Marshall Ct / Chambers Cr	Malak	<b>Night Closure</b>	Commenced Jan 2008
195	A	Karama Cr / Koolinda Cr	Karama	<b>Night Closure</b>	Commenced Oct 2008
198	C	Karama Cr / Kwinana Ct	Karama	<b>Night Closure</b>	Commence Nov 2008

# Darwin City Council - Walkway Status Report - as at 16/06/2009

<i>No</i>	<i>Class</i>	<i>Walkway</i>	<i>Suburb</i>	<i>Status</i>	<i>Comments</i>
200	B	Mullamulla Ct / Sedge Ct	Karama	<b>Night Closure</b>	Commenced Apr 2008
201	B	Kalymnos Dr / Donaldson Cr	Karama	<b>Night Closure</b>	Commenced Jun 2007

**OPEN SECTION**

PAGE

CORP 6\6

Corporate & Economic Development Committee Meeting – Tuesday, 23 June 2009**12 GENERAL BUSINESS****12.1 Outstanding Items**

ITEM NO.	MEETING REQUESTED	SUBJECT MATTER	REASON FOR NON-SUBMISSION REMARKS
9.2. 20	Ordinary Council Meeting 30/09/08  20\1188	Review of Rating Options	<i>A 2-hour open workshop forum to be held in August 2009.</i>

**COMMITTEE'S DECISION**

THAT the Committee resolve under delegated authority that information contained in Item 12.1 be received and noted.

DECISION NO.20\() (23/06/09)

