

# OPEN SECTION

PAGE

CORP2\1

## CITY OF DARWIN

### CORPORATE & ECONOMIC DEVELOPMENT COMMITTEE

**WEDNESDAY, 19 FEBRUARY 2014**

MEMBERS: Member R Lesley (Chairman); The Right Worshipful, The Lord Mayor, Ms K M Fong Lim; Member G A Lambert; Member G J Haslett; Member S Niblock.

OFFICERS: Chief Executive Officer, Mr B P Dowd; General Manager Corporate Services, Dr D Leeder; Manager Business Services, Mr L Carroll; Manager Employee Relations, Ms J Wheeler; Manager Information Technology, Mr R Iap; Manager Finance, Mr M Craighead; Manager Corporate Information, Mr J Henning; Executive Officer, Ms A Smit.

**Enquiries and/or Apologies: Arweena Smit**  
**E-mail [a.smit@darwin.nt.gov.au](mailto:a.smit@darwin.nt.gov.au) - PH: 89300 685**  
**OR Phone Committee Room 1, for Late Apologies - PH: 89300 519**

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### ***Committee's Responsibilities***

- |                                  |                      |
|----------------------------------|----------------------|
| * City Centre Management         | * Property Services  |
| * Financial Services             | * Records Management |
| * Human Resources Management     | * Risk Management    |
| * Management Information Systems | * Tourism            |

*THAT effective as of 16 April 2012 Council pursuant to Section 32 (2)(b) of the Local Government Act 2008 hereby delegates to the Corporate & Economic Development Committee the power to make recommendations to Council and decisions relating to Corporate & Economic Development matters within the approved budget.*

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### **\*\*\* INDEX \*\*\***

### **PAGE**

- |    |  |   |
|----|--|---|
| 1. | MEETING DECLARED OPEN .....                        | 3 |
| 2. | APOLOGIES AND LEAVE OF ABSENCE .....               | 3 |
| 3. | DECLARATION OF INTEREST OF MEMBERS AND STAFF ..... | 3 |

## OPEN SECTION

PAGE

CORP2\2

<b>4.</b>	<b>CONFIDENTIAL ITEMS .....</b>	<b>4</b>
<b>5.</b>	<b>WITHDRAWAL OF ITEMS FOR DISCUSSION .....</b>	<b>5</b>
<b>6.</b>	<b>CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS CORPORATE &amp; ECONOMIC DEVELOPMENT COMMITTEE MEETING</b>	
	• Wednesday, 19 February 2014 .....	5
<b>7.</b>	<b>BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS CORPORATE &amp; ECONOMIC DEVELOPMENT COMMITTEE MEETING</b>	
7.1	Business Arising .....	5
<b>8.</b>	<b>INFORMATION ITEMS .....</b>	<b>5</b>
<b>9.</b>	<b>OFFICERS REPORTS</b>	
9.1	Corporate Services Quarterly Report – October – December 2013 .....	6
9.2	Listing of Cheques/EFT Payments – January 2014.....	16
9.3	January 2014 Financial and Variance Report.....	28
9.4	Second Quarter Budget Review 2013-2014 .....	47
9.5	Revaluation Exercise for Roads and Other Infrastructure Assets as at 30 June 2014.....	55
9.6	Budget Parameters.....	59
9.7	Signing & Sealing of New Lease to Issue Over shop 13 Westlane Arcade to Leal Technology Pty Ltd.....	67
9.8	Risk Management & Audit Committee Minutes from 01/11/13 .....	71
9.9	Electric Bicycle in Civic Centre .....	75
9.10	Register of Invitations Accepted and Declined by The Lord Mayor and Representative During October, November and December 2013 .....	88
9.11	Elected Members Professional Development .....	117
<b>10.</b>	<b>GENERAL BUSINESS.....</b>	<b>120</b>

# OPEN SECTION

PAGE

CORP2\3

Corporate & Economic Development Committee Meeting – Wednesday, 19 February, 2014

## 1. MEETING DECLARED OPEN

The Chairman declared the meeting open at \_\_\_\_\_ p.m.

## 2. APOLOGIES AND LEAVE OF ABSENCE

### 2.1 Apologies

()

THAT the apology from The Right Worshipful, The Lord Mayor, Ms K M Fong Lim, be received and a Leave of Absence be granted.

DECISION NO.21\() (19/02/14)

### 2.2 Leave of Absence Granted

Nil

## 3. DECLARATION OF INTEREST OF MEMBERS AND STAFF

# OPEN SECTION

PAGE

CORP2\4

Corporate & Economic Development Committee Meeting – Wednesday, 19 February, 2014

## 4. CONFIDENTIAL ITEMS

### 4.1 Closure to the Public for Confidential Items

Common No. 1944604

()

### COMMITTEE'S DECISION

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider following Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
15.1	8(c)(i)	Information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
15.2	8(c)(i)	Information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

DECISION NO.21\() (19/02/14)

### 4.2 Moving Open Items Into Confidential

Common No. 1944604

### 4.3 Moving Confidential Items Into Open

Common No. 1944604

## OPEN SECTION

PAGE

CORP2\5

Corporate & Economic Development Committee Meeting – Wednesday, 19 February, 2014

### 5. WITHDRAWAL OF ITEMS FOR DISCUSSION

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COMMITTEE'S DECISION

THAT the Committee resolve under delegated authority that all Information Items and Officers Reports to the Corporate & Economic Development Committee Meeting held on Wednesday, 19 February 2014 , be received and considered individually.

DECISION NO.21\() (19/02/14)

### 6. CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS CORPORATE & ECONOMIC DEVELOPMENT COMMITTEE MEETING

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COMMITTEE'S DECISION

THAT the Committee resolve that the minutes of the previous Corporate & Economic Development Committee Meeting held on Wednesday, 20 November 2013, tabled by the Chairman, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.21\() (19/02/14)

### 7. BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS CORPORATE & ECONOMIC DEVELOPMENT COMMITTEE MEETING

#### 7.1 Business Arising

### 8. INFORMATION ITEMS

Nil

**ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
NO COMMITTEE/OPEN**

**AGENDA ITEM: 9.1**

**CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)**

**REPORT No.: 14A0044 NS:dlee COMMON No.: 339108**

**DATE: 19/02/2014**

**Presenter: General Manager Corporate Services, Diana Leeder**

**Approved: General Manager Corporate Services, Diana Leeder**

**PURPOSE**

The purpose of this report is to provide the Elected Members with a quarterly overview of Corporate Services operations for October - December 2013.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.1 Quality service

**Key Strategies**

5.1.1 Provide quality service outcomes by ensuring that Council's processes and systems are effective and efficient

**KEY ISSUES**

The information in this report relates to the second quarter of 2013/14.

**RECOMMENDATIONS**

THAT the Committee resolve under delegated authority:-

THAT Report Number 14A0044 NS:dlee entitled Corporate Services Quarterly Report (October - December 2013), be received and noted.

PAGE: 2  
REPORT NUMBER: 14A0044 NS:dlee  
SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER -  
DECEMBER 2013)

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## **BACKGROUND**

Nil

## **DISCUSSION**

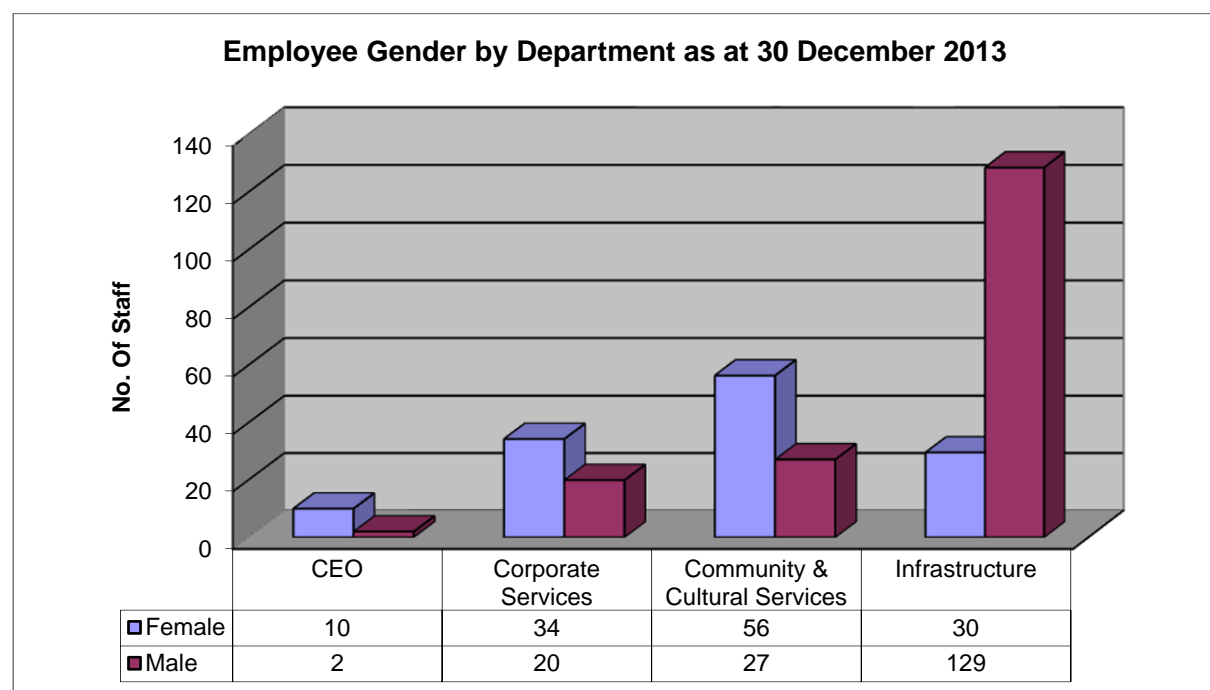
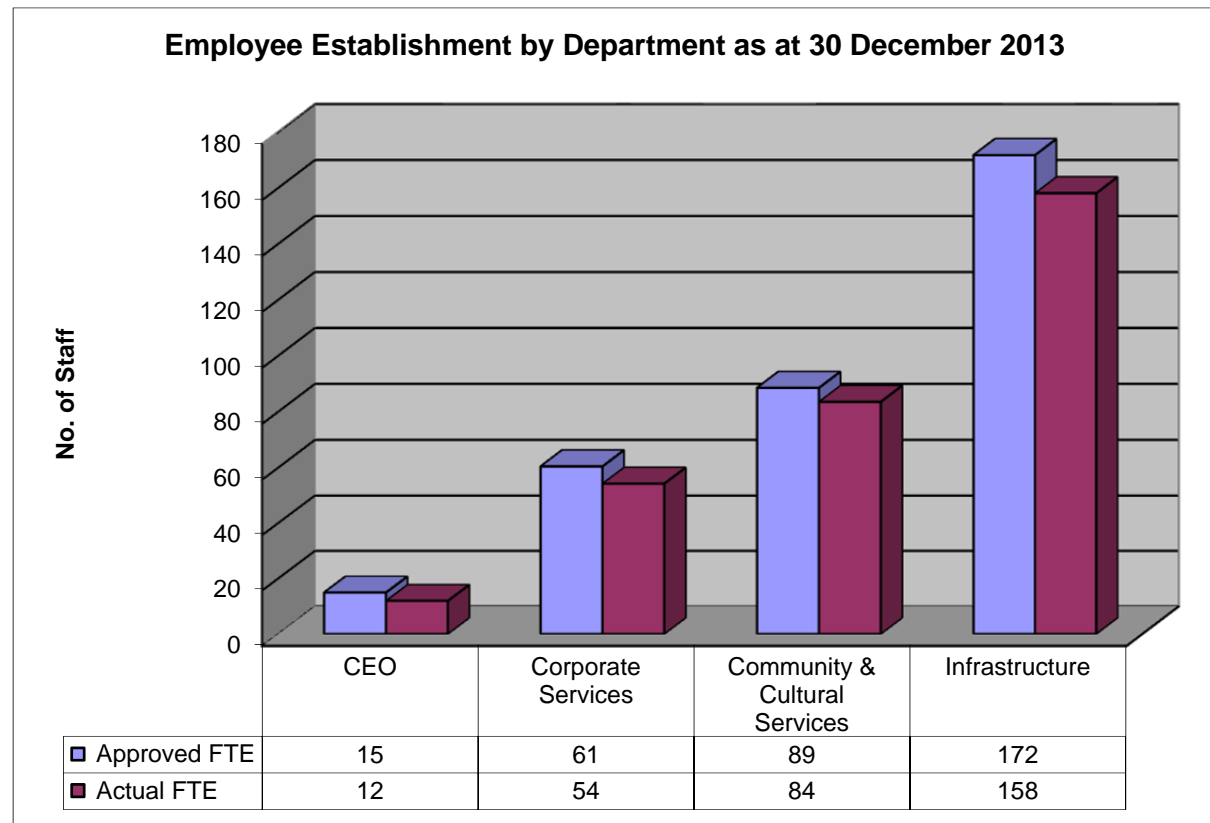
### **Information Technology**

IT has completed the following projects;

- Completed the installation of Council's new email server (Microsoft Exchange 2012) (IT Strategic Plan Item 5, 13);
- Completed an upgrade of Council internal and wireless physical access network (IT Strategic Plan Item 4);
- Completed an installation of a new Local Traffic Management (LTM) appliance (IT Strategic Plan Item 13)
- Completed upgrade of Council's Emergency Response system, Guardian (IT Strategic Plan Item 22)
- Completed an upgrade of Council's Authority system to version 6.8 (IT Strategic Plan Item 15);
- Completed an upgrade of Council's Mandalay Waste Management system including the install of Carbon Analytics;
- Completed an upgrade of Council's Budgeting and Finance System BIS to version 9.6.7 (IT Strategic Plan Item 15); and
- Provided Council Rangers with notebook computers and modems for remote system access.

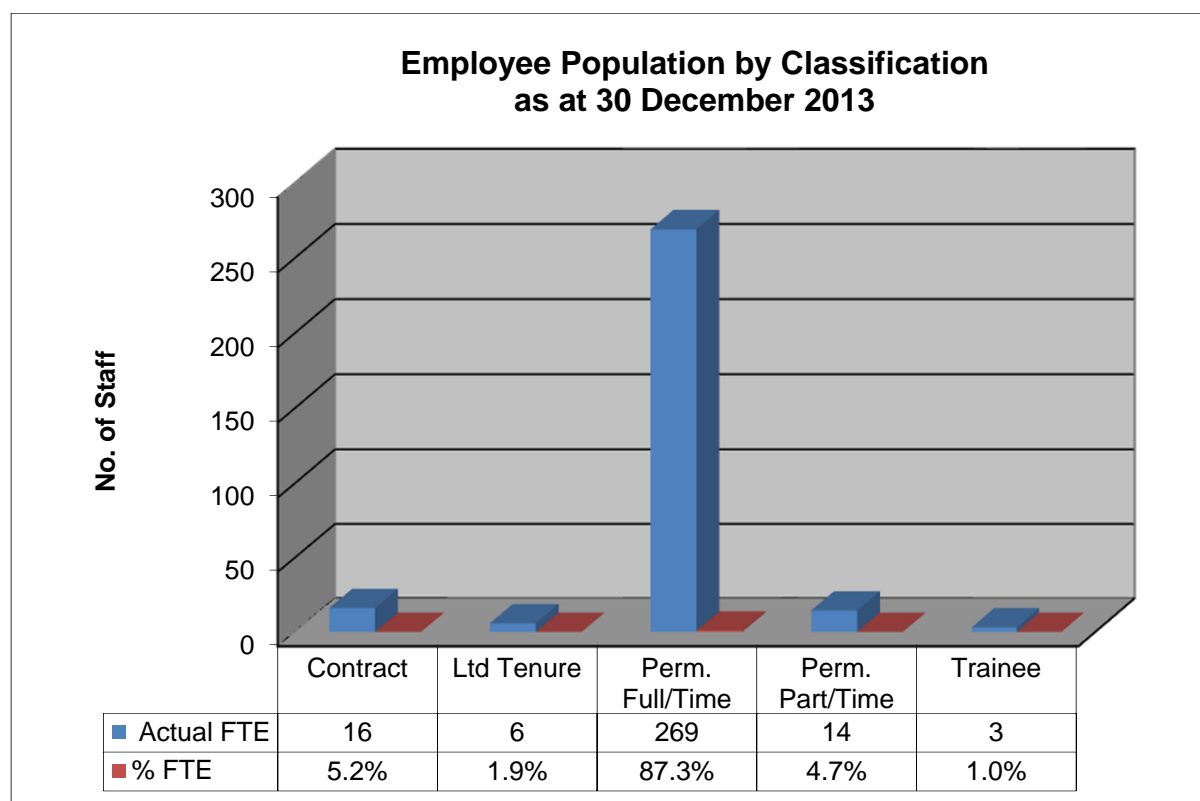
PAGE: 3  
 REPORT NUMBER: 14A0044 NS:dlee  
 SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)

## Employee Relations





PAGE: 4  
 REPORT NUMBER: 14A0044 NS:dlee  
 SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)



As at 30 December 2013:

Gender	Actual FTE	% FTE
Female	130	43%
Male	178	57%
Grand Total	308	100%

Temp/Casual - 0.00%

Employee Status	Actual FTE	% FTE
Contract	16	5.2%
Ltd Tenure	6	1.9%
Perm. Full/Time	269	87.3%
Perm. Part/Time	14	4.6%
Trainee	3	1.0%
Grand Total	308	100.0%

PAGE: 5  
 REPORT NUMBER: 14A0044 NS:dlee  
 SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)

## **Business Services**

### **Car Parking**

Council provides a total of 3914 on and off-street public car parking bays in Darwin's central business district.

For the quarter of October - December 2013/14 a total of \$1,182,626 was generated from on and off street car parking.

### **On-Street Car Parking**

Tabled below is the revenue collected from on-street car parking for the quarter of October – December 2013/14 compared with 2012/13.

	Revenue Quarter to Dec 2013	Revenue YTD Dec 2013	Revenue Quarter to Dec 2012	Revenue YTD Dec 2012
Zone A	376,984	774,270	298,409	642,660
Zone B	123,639	257,927	114,945	251,854
Zone C	138,860	282,400	126,272	261,320
<b>TOTAL</b>	<b>639,483</b>	<b>1,314,597</b>	<b>539,626</b>	<b>1,155,834</b>

Based on the CPI increase in fees from last year (Zone A – 10% increase, Zone B – 6.6% increase, Zone C - 10% increase) Zone A appears to have increased in usage with Zone B & C remaining relatively static.

### **Off-Street Car Parking**

Tabled below is the revenue collected from off-street car parking for the quarter of October - December 2013/14 compared with 2012/13.

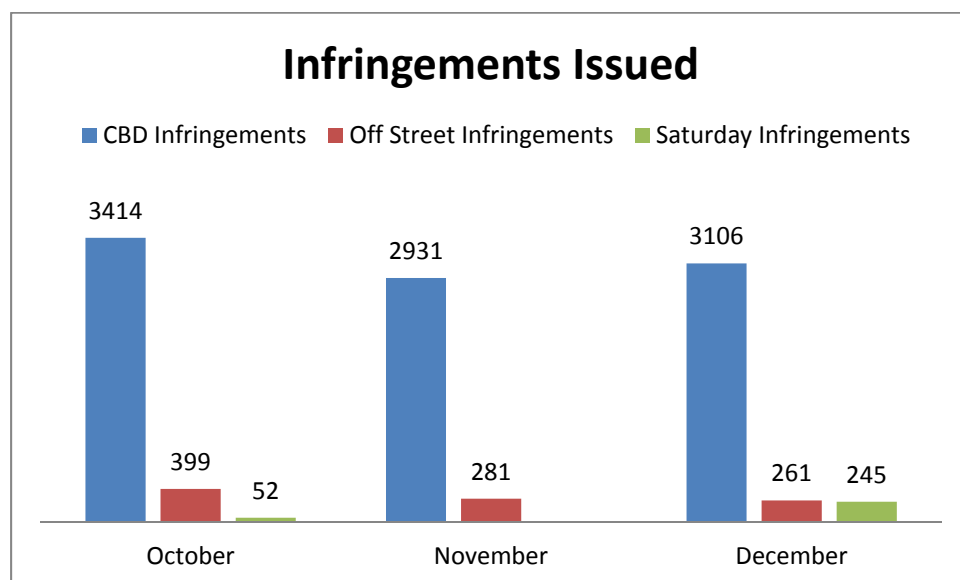
	Revenue Quarter to Dec 2013	Revenue YTD Dec 2013	Revenue Quarter to Dec 2012	Revenue YTD Dec 2012
Off Street Car parks	543,143	1,579,588	466,083	1,444,496
<b>TOTAL</b>	<b>543,143</b>	<b>1,579,588</b>	<b>466,083</b>	<b>1,444,496</b>

PAGE: 6  
 REPORT NUMBER: 14A0044 NS:dlee  
 SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)

## Infringements

Infringements withdrawn:

October 32  
 November 28  
 December 8



## Contracts

### Tenders Advertised

2013/072	Supply And Delivery Of Eight (8) New Extra Super King Cab Tray Back Utilities
2013/073	Supply and Delivery of One (1) New 7,500kg Minimum GVM Dual Cab, Drop Side Tipping Truck
2013/074	Supply And Delivery Of One (1) New Hybrid, 7,500kg Minimum GVM Single Wide Cab Dropside Tipping Truck
2013/091	Design and Construction of Casuarina Library Photovoltaic System

PAGE: 7  
 REPORT NUMBER: 14A0044 NS:dlee  
 SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)

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### Tenders Awarded

- 2013/045 Hire and Operation of Elevated Work Platform  
**Awarded to:** Mabindi Pty Ltd – (Local Company)  
**Value:** \$216,283.60 including GST (estimated Schedule of Rates)
- 2013/013 Bike Path Plan  
**Awarded to:** Cardno - (Local Branch of a National Company)  
**Value:** \$69,300.00 excluding GST
- 2013/079 2013/14 and 2014/15 Asphalt Overlay and Replacement Program  
 Minor and Major  
**Awarded to:** Asphalt Company Australia Pty Ltd - (Local Company)  
**Value:** \$1,745,780.00 including GST (estimated Schedule of Rates)
- 2013/080 2013/14 and 2014/15 Spray Sealing and Minor Asphalt  
**Awarded to:** Asphalt Company Australia Pty Ltd - (Local Company)  
**Value:** \$1,053,920.00 including GST (estimated Schedule of Rates)
- 2013/087 Duplication and Upgrade of Lee Point Road from Vanderlin Drive to  
 Asche Street  
**Awarded to:** Gilbert Mining Group Pty Ltd - (Local Company)  
**Value:** \$10,042,695.20 including GST
- 2013/095 Mary Street/Meigs Crescent Stormwater Drainage Upgrade Stuart Park  
**Awarded to:** Wolpers Grahl Pty Ltd - (Local Company)  
**Value:** \$385,000.00 including GST
- 2013/048 Panel for the Supply and Installation of Playground Equipment  
**Awarded to:** NT Sports and Playground Surfacing Pty Ltd - (Local Company)  
**Value:** \$76,832.00 including GST (two playgrounds)  
**Awarded to:** Paradise Landscaping Pty Ltd - (Local Company)  
**Value:** \$51,643.00 including GST (two playgrounds)  
**Awarded to:** Shade and Play Pty Ltd - (Local Company)  
**Value:** \$99,991.00 including GST (three playgrounds)
- 2013/047 Provision of a Sweeping Service  
**Awarded to:** Industrial Power Sweeping Services - (Local Company)  
**Value:** \$26,926.73 including GST (estimated Schedule of Rates per month)
- 2013/072 Supply and Delivery of Eight (8) New Extra Super King Cab Tray Back  
 Utilities  
**Awarded to:** Hidden Valley Ford - (Local Company)  
**Value:** \$286,558.00 including GST without trade in.

PAGE: 8  
 REPORT NUMBER: 14A0044 NS:dlee  
 SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)

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- 2013/073 Supply and Delivery of One (1) New 7,500kg Minimum GVM Dual Cab, Drop Side Tipping Truck  
**Awarded to:** Vanderfield Northwest Pty Ltd - (Local Branch of a National Company)  
**Value:** \$110,396.78 Including GST  
 \$67,196.78 Inc. GST with Trade-in (Net Price)
- 2013/074 Supply and Delivery of One (1) New Hybrid, 7,500kg Minimum GVM Single Wide Cab Dropside Tipping Truck  
**Awarded to:** Vanderfield Northwest Pty Ltd - (Local Branch of a National Company)  
**Value:** \$3,433.15 Including GST  
 \$75,233.15 Inc. GST with Trade-in (Net Price)

### Contracts Extended

Nil

### **Property**

#### **1. Permits/Agreements/Licences**

Executed a new Deed of Agreement for Top End Trenching to occupy land at the Leanyer Sub Depot

Executed a new Deed of Agreement for Mabindi Pty Ltd to occupy land at the Leanyer Sub Depot.

Executed a new Deed of Agreement for Mindil Beach Surf Life Saving Club to occupy land at the Leanyer Sub Depot.

A permit to erect and maintain an awning over West Lane from 28 Mitchell Street was issued.

A permit to erect and maintain an awning over Mitchell Street and Daly Street from Lot 2444, 108 Mitchell Street was issued.

A Deed of Agreement with Football Federation NT Incorporated for the use of the Malak Oval Pavilion and dry season use of the Malak Oval has been issued.

A new Occupation License 3648 over the old Leanyer waste disposal site for a further twelve (12) months was issued.

A new Occupation License 3602 over Stott Lane carpark for a further twelve (12) months was issued.

#### **2. Land Sale/Opening**

Nil

PAGE: 9  
 REPORT NUMBER: 14A0044 NS:dlee  
 SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)

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## **Risk / OH&S**

### **Risk Management**

- Review of operational risk assessments has been completed for the four operational departments and will be presented to the RMAC in March
- Review of strategic risk assessment has been completed (against new strategic plan) – COG members have endorsed the assessment and it is being presented to CED under separate cover, then to a special Council workshop on the 4<sup>th</sup> March

### **Business Continuity**

- System upgrade to business continuity software has been implemented;
- Complete revision of the business continuity plans to be undertaken later this year

### **Occupational Health & Safety**

- Annual review of safety policy, standards and procedures is complete;
- New standards have been developed for WHS Duties and Objectives and for WHS Strategic Planning – sent to COG for endorsement in February;
- New standard being developed for Contractor Management;
- First aid room has been established at the Operations Centre;
- First aid room to be established at the Civic Centre as part of building refurbishment

### **Control Self-Assessment**

- Improved version of the software implemented 18/10/13;
- Risk & OHS Advisor to assume system management and control functions currently provided by third party supplier;
- Round three of CSA has been impacted by a large number of staff movements in critical areas – estimated that round three will commence in March

### **Emergency Management**

- Emergency evacuation plan has been developed for the Animal Pound.

PAGE: 10  
 REPORT NUMBER: 14A0044 NS:dlee  
 SUBJECT: CORPORATE SERVICES QUARTERLY REPORT (OCTOBER - DECEMBER 2013)

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### **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Corporate Services Managers

### **POLICY IMPLICATIONS**

Nil

### **BUDGET AND RESOURCE IMPLICATIONS**

Nil

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

Nil

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

I the Author and Approving Officer declare that I do not have a Conflict of Interest in relation to this matter.

**DIANA LEEDER**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

For enquiries, please contact Diana Leeder on 8930 0539 or email:  
[d.leeder@darwin.nt.gov.au](mailto:d.leeder@darwin.nt.gov.au).

ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
YES COMMITTEE/OPEN

AGENDA ITEM: 9.2

### LISTING OF CHEQUES / EFT PAYMENTS - JANUARY 2014

REPORT No.: 14A0033 RS:ns

COMMON No.: 339125

DATE: 19/02/2014

**Presenter:** Manager Finance, Miles Craighead

**Approved:** General Manager Corporate Services, Diana Leeder

### PURPOSE

The purpose of this report is to provide Council with a listing of all payments made during January 2014.

### LINK TO STRATEGIC PLAN

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

5 Effective and Responsible Governance

#### **Outcome**

5.5 Responsible financial and asset management

#### **Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

### KEY ISSUES

The following amounts were paid during the month of January 2014:-

<b>Payment Fund/Type</b>	<b>Cheque/Batch Numbers</b>		<b>\$</b>
<b>General Fund</b>	<b>From</b>	<b>To</b>	
Cheque Payments	915575	915640	100,056.96
Accounts payable EFT	6753	6784	11,318,565.84
Payroll EFT MOA	PY01-14	PY01-16	1,342,976.83
Payroll EFT MEA	PY02-14	PY02-15	412,755.24
Cancelled Payments			-1,005,500.00
<b>Total</b>			<b>12,168,854.87</b>

A detailed list of payees and amounts supporting the total for cheques / EFT / Payroll payments is tabled as **Attachment A**.



PAGE: 2  
REPORT NUMBER: 14A0033 RS:ns  
SUBJECT: LISTING OF CHEQUES / EFT PAYMENTS - JANUARY 2014

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### **RECOMMENDATIONS**

THAT it be a recommendation to Council:-

THAT Report Number 14A0033 RS:ns entitled Listing Of Cheques / Eft Payments - January 2014, be received and noted.

### **BACKGROUND**

Nil

### **DISCUSSION**

Nil

### **CONSULTATION PROCESS**

Nil

### **POLICY IMPLICATIONS**

Nil

### **BUDGET AND RESOURCE IMPLICATIONS**

Nil

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

Nil

PAGE: 3  
REPORT NUMBER: 14A0033 RS:ns  
SUBJECT: LISTING OF CHEQUES / EFT PAYMENTS - JANUARY 2014

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**MILES CRAIGHEAD**  
**MANAGER FINANCE**

**DIANA LEEDER**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

For enquiries, please contact Miles Craighead on 8930 0523 or email:  
[m.craighead@darwin.nt.gov.au](mailto:m.craighead@darwin.nt.gov.au).

#### **Attachments:**

**Attachment A:** Listing of Cheques / EFT Payments – January 2014

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
<b>Item Payments &gt; \$100,000</b>					
1 6783/6355-01	30/01/2014	GILBERT MINING GROUP PTY LTD	LEE POINT ROAD UPGRADE	\$1,117,999.53	2013/087
2 6759/6-01	07/01/2014	AUSTRALIAN CENTRAL CREDIT UNION	INVESTMENT OF SURPLUS FUNDS	\$1,000,000.00	
3 6759/916-01	07/01/2014	NATIONAL AUSTRALIA BANK	INVESTMENT OF SURPLUS FUNDS	\$1,000,000.00	
4 6769/4234-01	21/01/2014	MACQUARIE BANK LIMITED	***** C A N C E L L E D *****	\$1,000,000.00	
5 6769/867-01	21/01/2014	WESTPAC BANKING CORPORATION	INVESTMENT SURPLUS FUNDS	\$1,000,000.00	
6 6770/5887-01	21/01/2014	ING BANK (AUSTRALIA) LIMITED	INVESTMENT SURPLUS FUNDS	\$1,000,000.00	
7 6776/5887-01	28/01/2014	ING BANK (AUSTRALIA) LIMITED	INVESTMENT SURPLUS FUNDS	\$1,000,000.00	
8 6783/5837-01	30/01/2014	TERRITORIA CIVIL	MANAGEMENT - SHOAL BAY WASTE DISPOSAL SITE	\$465,958.55	2010/027
9 PY01-14	01/01/2014	PAYROLL MOA EMPLOYEES	PAYROLL	\$459,681.58	
10 PY01-16	29/01/2014	PAYROLL MOA EMPLOYEES	PAYROLL	\$444,587.05	
11 PY01-15	15/01/2014	PAYROLL MOA EMPLOYEES	PAYROLL	\$438,708.20	
12 6784/418-01	30/01/2014	POWER AND WATER CORPORATION	UTILITIES	\$323,144.95	
13 6782/2528-01	30/01/2014	CLEANAWAY LIMITED	COLLECTION DOMESTIC WASTE & RECYCLABLES	\$319,814.44	2007/060
14 PY02-14	08/01/2014	PAYROLL MEA EMPLOYEES	PAYROLL	\$211,889.32	
15 PY02-15	22/01/2014	PAYROLL MEA EMPLOYEES	PAYROLL	\$200,865.92	
16 6760/4-01	09/01/2014	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTION	\$150,412.95	
17 6772/4-01	23/01/2014	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTION	\$144,746.21	
18 6783/5126-01	30/01/2014	PROGRAMMED PROPERTY SERVICES	MOWING DARWIN MUNICIPALITY DECEMBER 2013	\$138,956.36	2011/061
19 6783/3664-01	30/01/2014	ASPHALT COMPANY AUSTRALIA PTY LTD	ASPHALT OVERLAY & REPLACEMENT PROGRAM	\$111,761.82	2011/079
20 6783/4920-01	30/01/2014	DEMPSEY CONSOLIDATED PTY LTD	SWIMMING POOLS MANAGEMENT	\$107,308.70	2011/049
<b>Payments \$99,999 - \$50,000</b>					
21 6768/5211-01	16/01/2014	GARTNER AUSTRALASIA PTY LTD	IT EXECUTIVES CIO ESSENTIALS 2014	\$96,690.00	
22 6783/986-01	30/01/2014	MOUSELLIS & SONS PTY LTD	STORM WATER & ROAD MAINTENANCE	\$92,875.90	2013/065
23 6768/3441-01	16/01/2014	SMEC AUSTRALIA PTY LTD	CONSULTANCY LEE POINT ROAD	\$91,954.00	
24 6781/906-01	30/01/2014	WOLPERS GRAHL PTY LTD	STORM WATER & ROAD MAINTENANCE	\$77,000.00	2013/095
25 6783/647-01	30/01/2014	NORSIGN PTY LTD	SUPPLY OF ROAD SIGNS	\$69,882.40	2008/059
26 6783/4285-01	30/01/2014	HAYS SPECIALIST RECRUITMENT PTY LTD	PROVISION TEMPORARY LABOUR	\$67,925.37	2013/018D
27 00915578	09/01/2014	RTM CONSTRUCTION DIVISION	CONTRIBUTION DARWIN ENTERTAINMENT CENTRE	\$66,000.00	
28 6762/3517-01	09/01/2014	MICHEL'S WARREN MUNDAY	CONSULTANCY CBD MASTERPLAN	\$60,737.26	
29 6764/4-01	16/01/2014	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTION	\$55,956.70	
30 6777/4-01	30/01/2014	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTION	\$51,290.45	
31 6753/4-01	02/01/2014	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTION	\$50,307.70	
<b>Payments \$49,999 - \$10,000</b>					
32 6762/5820-01	09/01/2014	ECOFLEX CIVIL CONSTRUCTIONS PTY LTD	INSTALL ECOFLEX UNITS LEE POINT ROAD	\$44,281.60	
33 6762/885-01	09/01/2014	CIVICA	AUTHORITY ANNUAL LICENCE & MAINTENANCE FEE	\$44,165.00	
34 6774/5197-01	23/01/2014	LOGICOIL	FUEL	\$43,028.56	
35 6767/3911-01	16/01/2014	JOMAJA CLEANING SERVICES PTY LTD	PROVISION OF SWEEPING SERVICES	\$41,968.27	
36 6783/1333-01	30/01/2014	M & G PAINTERS AND PARTNERS PTY LTD	PAINTING SERVICES	\$39,567.50	2011/050
37 6783/3916-01	30/01/2014	APARC PTY LTD	PARKING MACHINE MAINTENANCE	\$39,486.50	2010/101
38 6774/4852-01	23/01/2014	REGENCY BATHROOMS	WANGURI TOILETS UPGRADE	\$39,300.00	
39 6783/5064-01	30/01/2014	ARAFURA TREE SERVICES PTY LTD	ARBORICULTURE SERVICES	\$39,117.17	2011/054
40 6783/4354-01	30/01/2014	RURAL RUBBISH REMOVAL	SERVICE LITTER BINS - DARWIN MUNICIPALITY	\$38,023.70	2010/055
41 6783/2239-01	30/01/2014	G & T ELECTRICAL ENTERPRISES	PROVISION OF ELECTRICAL SERVICES	\$37,575.78	2012/064
42 6783/2233-01	30/01/2014	MOBILE ELECTRICS	AIRCONDITIONING MAINTENANCE	\$35,568.67	2009/015
43 6783/1465-01	30/01/2014	PARADISE LANDSCAPING	GROUPS MAINTENANCE - LYONS	\$35,481.80	2012/063
44 6763/6083-01	15/01/2014	SPACE SYNTAX	CONSULTANCY SPACIAL MAPPING OF CBD	\$32,956.00	
45 6762/418-01	09/01/2014	POWER AND WATER CORPORATION	LEE POINT ROAD RELOCATION OF POWER POLE	\$32,894.40	
46 6762/6325-01	09/01/2014	MORRISON LOW CONSULTANTS PTY LTD	CONSULTANCY REGIONAL WASTE MANAGEMENT FACILITY	\$29,015.39	
47 6783/5814-01	30/01/2014	ALPHA WEST SERVICES PTY LTD	PORT DATA IP SERVICES	\$28,886.79	
48 6783/5091-01	30/01/2014	BAY MEDIA AUSTRALIA	SUPPLY LARGE BANNER	\$27,975.75	
49 6783/2320-01	30/01/2014	P & K PLUMBING	PROVISION OF PLUMBING SERVICES	\$27,544.00	
50 6783/5082-01	30/01/2014	EZKO PROPERTY SERVICES	PROVISION OF CLEANING SERVICES	\$27,003.60	2011/057
51 6762/4125-01	09/01/2014	URBAN PLAY PTY LTD	PLAY EQUIPMENT LA TROBE ST	\$26,009.50	
52 6783/4569-01	30/01/2014	MIM INVESTMENTS	BUILDING REPAIRS & MAINTENANCE	\$25,887.04	2012/044
53 6782/403-01	30/01/2014	INDUSTRIAL POWER SWEEPING SERVICES	PROVISION OF SWEEPING SERVICES	\$25,377.98	2013/047
54 6783/394-01	30/01/2014	CSG BUSINESS CENTRE	COPYING CHARGES VARIOUS LOCATIONS	\$22,445.00	
55 6783/6180-01	30/01/2014	SKILLED GROUP LIMITED	PROVISION OF TEMPORARY LABOUR	\$22,427.52	2013/018C
56 6768/3658-01	16/01/2014	LIGHTNING ELECTRICAL SERVICES	PROVISION OF ELECTRICAL SERVICES	\$20,900.00	
57 6783/6190-01	30/01/2014	ACORN GLOBAL RECRUITMENT PTY LTD	PROVISION OF TEMPORARY LABOUR	\$20,011.12	2013/018
58 6782/4288-01	30/01/2014	SOUTHERN CROSS PROTECTION PTY LTD	PROVISION OF SECURITY SERVICES	\$17,875.51	2012/041
59 6782/2560-01	30/01/2014	AMCOM TELECOMMUNICATIONS	TELECOMMUNICATIONS CHARGES	\$17,681.38	
60 6762/2566-01	09/01/2014	CARDNO (NT) PTY LTD	CONSULTANCY DARWIN BIKE PLAN INCEPTION	\$17,050.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
61 6774/2566-01	23/01/2014	CARDNO (NT) PTY LTD	CONSULTANCY DARWIN BIKE PLAN INCEPTION	\$17,050.00	
62 6783/1573-01	30/01/2014	MABINDI PTY LTD	ELEVATED PLATFORM HIRE	\$16,419.56	2010/045
63 6783/501-01	30/01/2014	H B CONCRETE	SUPPLY & DELIVERY OF READYMIX CONCRETE	\$16,288.03	2011/042
64 6783/4856-01	30/01/2014	NT RECYCLING SOLUTIONS	WASTE MANAGEMENT NIGHTCLIFF FORESHORE	\$15,879.49	2010/026
65 6783/2487-01	30/01/2014	SCHWARZE INDUSTRIES	SWEEPER MAINTENANCE AND REPAIRS	\$15,142.54	
66 6768/169-01	16/01/2014	AUSTRALIAN POSTAL CORPORATION	BULK POSTAGE	\$13,952.69	
67 6762/1773-01	09/01/2014	AVANTI LANDSCAPING SUPPLIES	SUPPLY OF BLENDED TOP SOILS	\$13,580.00	
68 6774/5190-01	23/01/2014	VEG NORTH	WEED MANAGEMENT GARDENS GOLF LINKS	\$13,538.80	
69 6783/5671-01	30/01/2014	MINTER ELLISON LAWYERS	LEGAL FEES PRUDENT AVOIDANCE	\$13,160.18	2012/001
70 6758/5354-01	06/01/2014	LORD MAYOR K FONG LIM	LORD MAYOR ALLOWANCE	\$12,263.59	
71 6774/914-01	23/01/2014	GHD PTY LTD	DESIGN OF FIRE MAINS WESTLANE CARPARK	\$12,000.73	
72 6762/5439-01	09/01/2014	ST VINCENT DE PAUL SOCIETY	COMMUNITY GRANTS PROGRAM	\$11,000.00	
73 6783/4790-01	30/01/2014	ISS SECURITY PTY LTD	SECURITY SERVICES WESTLANE CARPARK	\$10,868.85	2010/051
74 6767/1913-01	16/01/2014	STRONSAY MOWING PTY LTD	LONG GRASS MOWING DARWIN MUNICIPALITY	\$10,528.20	
75 6757/1573-01	06/01/2014	MABINDI PTY LTD	ELEVATED PLATFORM HIRE	\$10,003.09	2010/045
<b>Payments &lt; \$10,000</b>					
76 6783/3698-01	30/01/2014	READY WORKFORCE PTY LTD	PROVISION OF TEMPORARY LABOUR	\$9,934.82	
77 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - VEHICLE REGISTRATIONS	\$9,620.25	
78 6768/418-01	16/01/2014	POWER AND WATER CORPORATION	TRAFFIC LIGHTS QUARTERLY FEE	\$9,578.31	
79 6768/1675-01	16/01/2014	CLOUSTON ASSOCIATES	LANDSCAPE ARCHITECTURE CONSULTANT	\$9,350.00	
80 6783/2935-01	30/01/2014	NATIONWIDE NEWS NT DIVISION	ADVERTISING	\$9,192.81	
81 00915625	23/01/2014	TELSTRA	TELSTRA MAIN PHONE ACCOUNT	\$9,075.49	
82 6774/1294-01	23/01/2014	SINCLAIR KNIGHT MERZ	CONSULTANCY ON DARWIN CBD TRAFFIC	\$8,800.00	
83 6778/235-01	30/01/2014	CHILD SUPPORT AGENCY	PAYROLL DEDUCTION	\$8,584.15	
84 6774/3441-01	23/01/2014	SMEC AUSTRALIA PTY LTD	CONSULTANCY BENNETT & SMITH ST	\$8,448.00	
85 6783/5987-01	30/01/2014	CSG COMMUNICATIONS PTY LTD	PRINTER CHARGES	\$8,109.75	
86 6768/6087-01	16/01/2014	URBACITY PTY LTD	CONSULTANCY OUTDOOR DINING	\$7,762.01	
87 6783/4961-01	30/01/2014	REMOTE AREA TREE SERVICES PTY LTD	TREE MANAGEMENT IN BENNETT PARK, DARWIN	\$7,700.00	2011/053
88 6762/1079-01	09/01/2014	SKYCITY DARWIN PTY LTD	CATERING SERVICE	\$7,388.00	
89 6762/6394-01	09/01/2014	LAKESIDE DRIVE COMMUNITY GARDEN	COMMUNITY GRANTS PROGRAM	\$7,360.00	
90 6762/6375-01	09/01/2014	DARWIN VOLUNTEER UNIT	COMMUNITY GRANTS PROGRAM	\$7,333.00	
91 6783/3398-01	30/01/2014	WASTE SOLUTIONS NT PTY LTD	WASTE REMOVAL	\$7,268.88	
92 6783/2199-01	30/01/2014	VANDERFIELD MACHINERY	VEHICLE MAINTENANCE AND REPAIRS	\$6,614.19	
93 6762/277-01	09/01/2014	AREA9 IT SOLUTIONS	IDA APPLICATION AND MAINTENANCE SQL SERVER	\$6,333.23	
94 6783/958-01	30/01/2014	TOP END LINE MARKERS	LINE MARKING SERVICES	\$6,315.88	2011/056
95 6762/5390-01	09/01/2014	TRIPSTOP PTY LTD	SUPPLY OF TRIP-STOPPS	\$6,051.40	
96 6783/469-01	30/01/2014	GENERAL EXCAVATORS PTY LTD	MINOR CIVIL WORKS	\$6,008.25	2011/040
97 6762/4476-01	09/01/2014	FRANCESCO TAM	BOBCAT & TRUCK HIRE FOR LANDSCAPING	\$5,808.00	
98 6783/3787-01	30/01/2014	BEAUREPAIRES FOR TYRES	TYRES & TYRE MAINTENANCE	\$5,739.31	
99 6783/2352-01	30/01/2014	INTEGRATED WORK FORCE	PROVISION OF TEMPORARY LABOUR	\$5,674.53	2013/018
100 6783/2316-01	30/01/2014	SCHNEIDER ELECTRIC	MAINTENANCE SECURITY SYSTEMS	\$5,584.28	
101 6762/6373-01	09/01/2014	DARWIN MILITARY MUSEUM LTD	***** C A N C E L L E D *****	\$5,500.00	
102 6768/6373-01	16/01/2014	DARWIN MILITARY MUSEUM LTD	CLIMATE CHANGE AND ENVIRONMENT GRANT	\$5,500.00	
103 6762/1294-01	09/01/2014	SINCLAIR KNIGHT MERZ	CONSULTANCY ON CASINO DRAINAGE	\$5,330.05	
104 6762/178-01	09/01/2014	BP AUSTRALIA PTY LTD	FUEL	\$5,258.75	
105 6768/695-01	16/01/2014	PROTECTOR ALSAFE PTY LTD	SAFETY WORKWEAR	\$5,246.69	
106 6758/5349-01	06/01/2014	ALDERMAN S J NIBLOCK	ALDERMAN ALLOWANCE	\$5,126.35	
107 6768/4675-01	16/01/2014	WILDMAN LAND MANAGEMENT	WEED MANAGEMENT PROGRAM	\$5,000.00	
108 6762/3618-01	09/01/2014	BYRNE DESIGN	ESPLANADE LIGHTS PROJECT	\$4,950.00	
109 6783/5424-01	30/01/2014	LEAN APPLICATION PTY LTD	CONSULTANCY VALUE IMPROVEMENT PROGRAM	\$4,950.00	
110 6783/5910-01	30/01/2014	A2K TECHNOLOGIES PTY LTD	IT SOFTWARE LICENCES	\$4,837.80	
111 6783/5794-01	30/01/2014	FLOW SOLUTIONS DIVISION	IRRIGATION MAINTENANCE AND REPAIRS	\$4,811.15	
112 6783/695-01	30/01/2014	PROTECTOR ALSAFE PTY LTD	SAFETY WORKWEAR	\$4,780.49	
113 6774/6402-01	23/01/2014	HUMPTY DOO VETERINARY CLINIC	VETERINARY SERVICES	\$4,763.77	
114 6783/668-01	30/01/2014	SBA DISTRIBUTORS PTY LTD	STATIONERY SUPPLIES	\$4,651.85	
115 6768/4616-01	16/01/2014	BICYCLE NETWORK	SUPER TUESDAY BIKE COUNT	\$4,631.00	
116 6774/400-01	23/01/2014	EARL JAMES & ASSOCIATES	PROFESSIONAL SERVICES SALE OF LAND	\$4,587.00	
117 6783/241-01	30/01/2014	CITY WRECKERS	TRANSPORT OF ABANDONED VEHICLES	\$4,578.97	
118 6783/377-01	30/01/2014	CLAYTON UTZ	PROVISION OF LEGAL SERVICES	\$4,385.70	2012/001
119 6783/6164-01	30/01/2014	FLICK WASHROOM SERVICES	SANITORY DISPOSAL SERVICES	\$4,374.15	
120 6762/36-01	09/01/2014	ALL EARTH INDUSTRIES	SUPPLY BLENDED TOPSOIL	\$4,200.00	
121 6783/197-01	30/01/2014	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE SUPPLIES	\$4,161.69	
122 6768/2944-01	16/01/2014	NORTHERN TERRITORY ENVIRONMENTAL LABORATORIES	WATER SAMPLING	\$4,105.75	
123 6762/705-01	09/01/2014	TERRITORY TELEVISION PTY LTD	TELEVISION ADVERTISING	\$4,078.80	
124 6762/3260-01	09/01/2014	LARRAKIA NATION ABORIGINAL CORP	TSHIRT PRINTING - BAGOT FUNBUS	\$3,657.50	
125 6762/1158-01	09/01/2014	GEMINEX NORTHERN TERRITORY	SAFETY WORKWEAR	\$3,449.99	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
126 6774/5359-01	23/01/2014	JAPANESE TRUCK & BUS SPARES	POWER STEERING VEHICLE REPAIRS	\$3,355.00	
127 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - VEHICLE REGISTRATIONS	\$3,054.20	
128 6762/5651-01	09/01/2014	INDEPENDENT ARTS MANAGEMENT	EAST POINT RESERVE PUBLIC ART PROJECT	\$3,300.00	
129 6762/6376-01	09/01/2014	MULTICULTURAL COUNCIL OF THE N.T.	COMMUNITY GRANTS PROGRAM	\$3,300.00	
130 6783/498-01	30/01/2014	J BLACKWOOD & SON LTD	SUUPLY TOOLS AND HARDWARE SUPPLIES	\$3,295.55	
131 6758/3243-01	06/01/2014	ALDERMAN H I GALTON	ALDERMAN ALLOWANCE	\$3,096.42	
132 00915589	09/01/2014	AUSTRALIA CHINA FRIENDSHIP SOCIETY	COMMUNITY GRANTS PROGRAM	\$3,000.00	
133 6762/6303-01	09/01/2014	INTERNATIONAL COLLEGE OF ADVANCED EDUCATION	HOSPITALITY TRAINING	\$3,000.00	
134 6758/1571-01	06/01/2014	ALDERMAN R LESLEY	ALDERMAN ALLOWANCE	\$2,974.46	
135 6758/2365-01	06/01/2014	ALDERMAN G A LAMBERT	ALDERMAN ALLOWANCE	\$2,974.46	
136 6758/4064-01	06/01/2014	ALDERMAN G J HASLETT	ALDERMAN ALLOWANCE	\$2,974.46	
137 6758/4684-01	06/01/2014	ALDERMAN R M KNOX	ALDERMAN ALLOWANCE	\$2,974.46	
138 6783/5453-01	30/01/2014	MARINER TRAVEL PTY LTD	PROVISION TRAVEL SERVICE	\$2,944.71	2010/024
139 6758/3244-01	06/01/2014	ALDERMAN A R MITCHELL	ALDERMAN ALLOWANCE	\$2,924.46	
140 6758/5332-01	06/01/2014	ALDERMAN R WANT DE ROWE	ALDERMAN ALLOWANCE	\$2,924.46	
141 6758/5344-01	06/01/2014	ALDERMAN K J WORDEN	ALDERMAN ALLOWANCE	\$2,924.46	
142 6783/295-01	30/01/2014	CRIDLANDS	PROVISION LEGAL SERVICES	\$2,906.20	2012/001
143 6768/2837-01	16/01/2014	MS C A VERNON	IT CONSULTING SERVICES	\$2,904.00	
144 6762/4675-01	09/01/2014	WILDMAN LAND MANAGEMENT	WEED MANAGEMENT	\$2,900.00	
145 00915634	30/01/2014	MR ASHLEY DALLY	INSURANCE SETTLEMENT CLAIM	\$2,889.08	
146 6762/643-01	09/01/2014	NIGHTCLIFF FAMILY CENTRE INC	CLIMATE CHANGE & ENVIRONMENT GRANT	\$2,860.00	
147 6783/5668-01	30/01/2014	ROUSSOS LEGAL ADVISORY	LEGAL FEES CONTRACT NT RECYCLING SOLUTIONS	\$2,851.20	
148 6762/1519-01	09/01/2014	TOP END SOLAHART	SMITH STREET MALL PLAYGROUND SOFTFALL	\$2,805.00	
149 6783/1031-01	30/01/2014	GARRARDS PTY LTD	SUPPLY CHEMICALS	\$2,780.47	
150 6783/6351-01	30/01/2014	CHEMICAL ESSENTIALS PTY LTD	JANITORIAL SUPPLIES ANIMAL POUND	\$2,748.35	
151 6768/4088-01	16/01/2014	SYLVANIA LIGHTING AUSTRALASIA	LED STREET LIGHTS	\$2,723.49	
152 6783/1535-01	30/01/2014	IRON MOUNTAIN AUSTRALIA PTY LTD	RECORDS MANAGEMENT	\$2,723.11	
153 6783/713-01	30/01/2014	THE BIG MOWER	PLANT REPAIRS AND MAINTENANCE	\$2,664.36	
154 6758/5331-01	06/01/2014	ALDERMAN G LAMBRINIDIS	ALDERMAN ALLOWANCE	\$2,630.54	
155 6758/5347-01	06/01/2014	ALDERMAN J M ANICTOMATIS	ALDERMAN ALLOWANCE	\$2,630.54	
156 6755/418-01	02/01/2014	POWER AND WATER CORPORATION	PAYROLL DEDUCTION	\$2,617.00	
157 6783/3943-01	30/01/2014	KONE ELEVATORS PTY LTD	ELEVATOR MAINTENANCE	\$2,580.55	2010/083
158 6774/4476-01	23/01/2014	FRANCESCO TAM	BOBCAT & TRUCK HIRE	\$2,541.00	
159 6758/409-01	06/01/2014	ALDERMAN R K ELIX	ALDERMAN ALLOWANCE	\$2,526.42	
160 6783/1158-01	30/01/2014	GEMINEX NORTHERN TERRITORY	SAFETY EQUIPMENT & WORKWEAR	\$2,510.41	
161 6762/6370-01	09/01/2014	GENEALOGICAL SOCIETY OF THE N.T.	COMMUNITY GRANT	\$2,500.00	
162 6766/418-01	16/01/2014	POWER AND WATER CORPORATION	PAYROLL DEDUCTION	\$2,487.00	
163 6780/418-01	30/01/2014	POWER AND WATER CORPORATION	PAYROLL DEDUCTION	\$2,487.00	
164 6762/1675-01	09/01/2014	CLOUSTON ASSOCIATES	LANDSCAPE MAPPING CBD	\$2,453.00	
165 6762/3327-01	09/01/2014	DEE BEE CATERING	CATERING SERVICE	\$2,431.00	
166 00915579	09/01/2014	DEPT OF CORPORATE AND INFORMATION	WATER TESTING	\$2,427.25	
167 6756/3780-01	02/01/2014	EPAC SALARY SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENT	\$2,423.56	
168 6768/3780-01	16/01/2014	EPAC SALARY SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENT	\$2,423.56	
169 6783/3780-01	30/01/2014	EPAC SALARY SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENT	\$2,423.56	
170 6783/1821-01	30/01/2014	LANE PRINT GROUP	ISSUE RATES NOTICES	\$2,423.24	
171 6783/612-01	30/01/2014	STAPLES AUSTRALIA	STATIONERY SUPPLIES	\$2,423.21	
172 6774/5061-01	23/01/2014	ARAFURA CONNECT	WIRELESS HOTSPOT SUPPORT CITY MALL	\$2,380.00	
173 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - COMMUNITY DEVELOPMENT	\$2,376.77	
174 6783/3580-01	30/01/2014	TOLL PRIORITY	COURIER SERVICE	\$2,358.25	
175 6783/5145-01	30/01/2014	TERRITORY SURGICAL SUPPLIES	SUPPLY POUND CONSUMABLES	\$2,341.65	
176 6768/6333-01	16/01/2014	JLM CIVIL WORKS PTY LTD	INSTALATION ROAD SINAGE	\$2,299.00	
177 6774/3445-01	23/01/2014	DELL AUSTRALIA PTY LTD	IT HARDWARE & CONSUMABLES	\$2,278.10	
178 6783/654-01	30/01/2014	NORTHERN TERRITORY BROADCASTERS	ADVERTISING	\$2,277.00	
179 6783/3848-01	30/01/2014	DARWIN AUTO ELECTRICS PTY LTD	VEHICLE REPAIRS	\$2,251.70	
180 6783/3329-01	30/01/2014	CAPTOVATE	NEWSLETTER CAMPAIGN	\$2,237.50	
181 6762/2821-01	09/01/2014	ACE NT PTY LTD	TRAFFIC MANAGEMENT	\$2,235.75	
182 6762/6393-01	09/01/2014	HUMAN RIGHTS ARTS & FILM FESTVIAL	COMMUNITY GRANT	\$2,200.00	
183 00915635	30/01/2014	MS SARAH LORD	INSURANCE SETTLEMENT CLAIM	\$2,200.00	
184 6783/4062-01	30/01/2014	L J BANDIAS AND SONS PTY LTD	SUPPLY TOPSOIL TO EAST POINT RESERVE	\$2,200.00	
185 6762/1771-01	09/01/2014	ACTION PRINT PTY LTD	STATIONERY SUPPLIES	\$2,100.00	
186 6762/6372-01	09/01/2014	DARWIN OFF ROAD CYCLISTS	COMMUNITY GRANTS PROGRAM	\$2,060.00	
187 6783/336-01	30/01/2014	WATERDYNAMICS	IRRIGATION REPAIRS AND MAINTENANCE	\$2,059.35	
188 6783/2424-01	30/01/2014	ATOM	CONCRETE SAW BLADES AND STEEL SUPPLIES	\$2,005.39	
189 6762/3610-01	09/01/2014	OPTUS BILLING SERVICES PTY LTD	PURCHASE I-PHONES	\$1,998.00	
190 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - CORPORATE SERVICES	\$1,972.46	
191 6762/42-01	09/01/2014	AMALGAMATED PEST CONTROL	PEST CONTROL	\$1,947.00	
192 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - OFFICE OF THE CEO	\$1,907.17	
193 6768/6377-01	16/01/2014	MS A L EVANS	SCHOOL HOLIDAY PROGRAM	\$1,800.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
194 6762/1730-01	09/01/2014	SETON AUSTRALIA PTY LTD	HEALTH AND SAFETY SIGNAGE	\$1,695.11	
195 6762/2377-01	09/01/2014	FIRST CLASS GRAPHICS	RAPID CREEK BIKE TRAIL SIGNAGE	\$1,694.00	
196 6768/2365-01	16/01/2014	ALDERMAN G A LAMBERT	REIMBURSEMENT IT HARDWARE	\$1,657.09	
197 6783/3267-01	30/01/2014	B R DURHAM & SONS PTY LTD	SUPPLY GRATES & LIDS	\$1,617.00	
198 6783/3750-01	30/01/2014	DARWIN STEEL & PIPE SUPPLIES	STEEL SUPPLIES	\$1,608.75	
199 6783/413-01	30/01/2014	HARVEY DISTRIBUTORS	JANITORIAL SUPPLIES	\$1,605.10	
200 6762/4718-01	09/01/2014	4CABLING PTY LTD	HARDWARE AND CABLING	\$1,581.64	
201 6783/2215-01	30/01/2014	FENCE FACTORY	SUPPLY AND INSTALL GATES PARAP NETBALL CENTRE	\$1,525.00	
202 6783/6417-01	30/01/2014	BOOKERY EDUCATION	PREMIUM LIBRARY LICENSE	\$1,487.50	
203 6762/2362-01	09/01/2014	CRAMAR INSTALLATIONS PTY	BUILDING MAINTENANCE	\$1,469.16	
204 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - LORD MAYOR	\$1,442.40	
205 6762/3924-01	09/01/2014	ERGOMOTION PTY LTD	OFFICE FURNITURE	\$1,441.00	
206 6768/5597-01	16/01/2014	COCONUT GROVE SENIORS HALL	HIRE FOR HEALTHY MOVES WORKSHOP	\$1,410.00	
207 6762/4807-01	09/01/2014	MS J ANDREWS	ART WORKSHOP CITY LIBRARIES	\$1,400.00	
208 6774/4785-01	23/01/2014	CLEAN AS	CLEANING SERVICES LYONS COMMUNITY CENTRE	\$1,370.00	
209 6762/377-01	09/01/2014	CLAYTON UTZ	PROVISION OF LEGAL SERVICES	\$1,356.30	2012/001
210 6762/5463-01	09/01/2014	ENERGY INDUSTRIAL	GENERATOR REPAIRS & MAINTENANCE	\$1,356.30	
211 6783/1361-01	30/01/2014	NT GENERAL STORE	PURCHASE TOOL BAGS	\$1,350.00	
212 6783/48-01	30/01/2014	THE BOOKSHOP	LIBRARY RESOURCES	\$1,335.74	
213 6783/4941-01	30/01/2014	MS H A BARICH	ALLOWANCE DARWIN TO DILI YOUTH EXCHANGE	\$1,332.25	
214 6762/4192-01	09/01/2014	DARWIN LOCKSMITHS & HARDWARE	POUND ELECTRONIC SAFE	\$1,325.00	
215 6774/4621-01	23/01/2014	NT SHADES AND CANVAS PTY LTD	REPAIRS & MAINTENANCE CASUARINA POOL	\$1,320.00	
216 6768/5896-01	16/01/2014	TALENT PROPELLER TRUST	SUBSCRIPTION	\$1,287.00	
217 6783/1177-01	30/01/2014	KONNECT	GARDENING EQUIPMENT	\$1,283.12	
218 6783/2851-01	30/01/2014	WILSON HIRE	MACHINERY HIRE	\$1,281.50	
219 6762/2392-01	09/01/2014	BUNZL LTD	JANITORIAL SUPPLIES	\$1,249.80	
220 6774/350-01	23/01/2014	DARWIN PLANT WHOLESALERS	SUPPLY ASSORTED PLANTS	\$1,246.30	
221 6783/1125-01	30/01/2014	WATTYL NT	PAINT SUPPLIES	\$1,230.24	
222 6774/3457-01	23/01/2014	ESRI AUSTRALIA	ARCGIS SOFTWARE MAINTENANCE	\$1,199.00	
223 6783/2944-01	30/01/2014	NORTHERN TERRITORY ENVIRONMENTAL	WATER SAMPLING	\$1,178.10	
224 6782/46-01	30/01/2014	CALTEX AUSTRALIA PETROLEUM	FUEL	\$1,176.23	
225 6762/2445-01	09/01/2014	UGL SERVICES PTY LTD	LEANYER BOMBING RANGE MONTHLY RENTAL	\$1,175.70	
226 6762/666-01	09/01/2014	OASIS PALM HIRE	PLANT HIRE & MAINTENANCE	\$1,166.81	
227 6761/418-01	09/01/2014	POWER AND WATER CORPORATION	PAYROLL DEDUCTION	\$1,155.00	
228 6762/653-01	09/01/2014	CHARLES DARWIN UNIVERSITY	COMMUNITY SERVICES CERT IV	\$1,129.80	
229 6761/553-01	09/01/2014	LHMU - NT BRANCH	PAYROLL DEDUCTION	\$1,119.40	
230 6773/553-01	23/01/2014	LHMU - NT BRANCH	PAYROLL DEDUCTION	\$1,119.40	
231 6768/3225-01	16/01/2014	CASUARINA NEXTRA NEWS	NEWSPAPERS CASUARINA LIBRARY	\$1,110.85	
232 6762/4572-01	09/01/2014	DARWIN CASTLES AND SLIDES	XMAS PARTY CASUARINA POOL	\$1,100.00	
233 6774/2716-01	23/01/2014	INTEGRATED VALUATION SERVICES	VALUATION LOT 7658 MITCHELL STREET	\$1,100.00	
234 6783/2907-01	30/01/2014	COMPLETE OFFICE SUPPLIES	OFFICE SUPPLIES	\$1,099.65	
235 6773/418-01	23/01/2014	POWER AND WATER CORPORATION	PAYROLL DEDUCTION	\$1,095.00	
236 6783/5215-01	30/01/2014	POOL & SPA SUPERSTORE	DARWIN CITY MALL FOUNTAIN MAINTENANCE	\$1,090.00	
237 6783/507-01	30/01/2014	HASTINGS DEERING (AUST) LTD	VEHICLE REPAIRS & MAINTENANCE	\$1,048.28	
238 6768/1480-01	16/01/2014	CARCOM INSTALLATIONS PTY LTD	SUPPLY AND FIT CAMERA - FUN BUS	\$1,045.00	
239 6768/350-01	16/01/2014	DARWIN PLANT WHOLESALERS	SUPPLY ASSORTED PLANTS	\$1,042.79	
240 6768/6379-01	16/01/2014	FLEET CHOICE NT	SALARY SACRIFICE PAYMENT	\$1,013.76	
241 6783/6379-01	30/01/2014	FLEET CHOICE NT	SALARY SACRIFICE PAYMENT	\$1,013.76	
242 6774/6399-01	23/01/2014	AUSTRALIAN JAPANESE ASSOCIATION	COMMUNITY GRANTS PROGRAM	\$1,000.00	
243 6774/6408-01	23/01/2014	MS J M FIXTER	RATES REFUND	\$1,000.00	
244 00915631	30/01/2014	NT SPACE SCHOOL INCORPORATED	SPONSORSHIP 2014 NT SPACE SCHOOL	\$1,000.00	
245 6762/3248-01	09/01/2014	WATERFRONT BISTRO	CATERING SERVICES	\$990.00	
246 6754/967-01	02/01/2014	CITY OF DARWIN	PAYROLL DEDUCTION	\$988.76	
247 6783/3517-01	30/01/2014	MICHEL'S WARREN MUNDAY	COMMUNITY CONSULTATION SERVICES LEE POINT ROAD	\$984.50	
248 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - LIBRARIES	\$967.16	
249 6783/632-01	30/01/2014	NAUTICAL SUPPLIES PTY LTD	DRAIN MAINTENANCE	\$958.30	
250 6779/967-01	30/01/2014	CITY OF DARWIN	PAYROLL DEDUCTION	\$956.37	
251 6783/1486-01	30/01/2014	A NOBLE & SON LTD	HARDWARE ITEMS AND CONSUMABLES	\$955.59	
252 6765/967-01	16/01/2014	CITY OF DARWIN	PAYROLL DEDUCTION	\$954.45	
253 6762/347-01	09/01/2014	DARWIN ENTERTAINMENT CENTRE	DEPOSIT VENUE HIRE AUSTRALIA DAY CEREMONY	\$950.00	
254 6762/4348-01	09/01/2014	K KEOGH	FUN BUS MARKETING MATERIAL	\$900.00	
255 6768/3160-01	16/01/2014	LITCHFIELD COUNCIL	INFANT SUBSIDY	\$900.00	
256 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - INFRASTRUCTURE	\$888.92	
257 6768/4476-01	16/01/2014	FRANCESCO TAM	EXCAVATOR HIRE	\$880.00	
258 6774/3610-01	23/01/2014	OPTUS BILLING SERVICES PTY LTD	APPLE IPHONE	\$869.00	
259 6762/3474-01	09/01/2014	THE TOP ENDER	ADVERTISING	\$864.00	
260 6783/5396-01	30/01/2014	HYDROCHEM PTY LTD	WATER TREATMENT CIVIC CENTRE	\$859.48	
261 6774/3969-01	23/01/2014	MR D R NEALL	REIMBURSEMENT OF STUDY UNIT CCJ28	\$849.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
262 6783/4619-01	30/01/2014	THOMSON REUTERS	LOCAL GOVERNMENT LAW JOURNAL PRINT SUBSCRIPTIONS	\$840.19	2011/056
263 00915581	09/01/2014	PETTY CASH	REIMBURSEMENT PETTY CASH	\$838.70	
264 6762/5294-01	09/01/2014	DKJ PROJECTS ARCHITECTURE	PROFESSIONAL SERVICES CAVENAGH ST CARPARK PROJECT	\$825.00	
265 6762/3270-01	09/01/2014	ISS FACILITY SERVICES AUSTRALIA	CLEANING SERVICES KARAMA LIBRARY	\$820.24	
266 6774/3270-01	23/01/2014	ISS FACILITY SERVICES AUSTRALIA	CLEANING SERVICES KARAMA LIBRARY	\$820.24	
267 6768/958-01	16/01/2014	TOP END LINE MARKERS	PROVISION OF LINE MARKING SERVICE	\$788.70	
268 6768/908-01	16/01/2014	WOOLWORTHS LIMITED	CATERING SUPPLIES	\$778.51	
269 00915602	16/01/2014	DEPT OF CORPORATE AND INFORMATION	WATER TESTING LAKE ALEXANDER	\$768.42	
270 6762/5668-01	09/01/2014	ROUSSOS LEGAL ADVISORY	LEGAL FEES - ADVISORY AND REPRESENTATION SERVICES	\$767.80	
271 00915585	09/01/2014	EC & NJ MALONEY	RATES REFUND	\$765.00	
272 6768/2812-01	16/01/2014	MOBILE LOCKSMITHS	LOCK AND KEY SERVICES	\$764.00	
273 6762/4733-01	09/01/2014	SOUTHERN STARR FIRE PROTECTION	FIRE EQUIPMENT MAINTENANCE	\$756.25	
274 00915619	23/01/2014	PETTY CASH	PETTY CASH REIMBURSEMENT	\$750.70	
275 6783/2250-01	30/01/2014	WINNELLIE HYDRAULICS	PLANT REPAIRS AND MAINTENANCE	\$741.47	
276 6762/3100-01	09/01/2014	JUZ PROMOTIONS	SANTA PRODUCTION SERVICES	\$720.00	
277 6774/6397-01	23/01/2014	SMARTGOV	SUPPLY OF SERVICE REVIEW KIT	\$720.00	
278 6762/4765-01	09/01/2014	MR P J GINGELL	REIMBURSEMENT CERT 111 HORTICULTURE	\$714.00	
279 6783/872-01	30/01/2014	TROPIGRO NT	SUPPLY FERTILISERS	\$694.89	
280 6783/4785-01	30/01/2014	CLEAN AS	CLEANING SERVICES NIGHTCLIFF COMMUNITY CENTRE	\$690.00	
281 00915626	23/01/2014	DEPT OF CORPORATE AND INFORMATION	WATER TESTING LAKE ALEXANDER	\$670.69	
282 6783/3817-01	30/01/2014	PRESTON PRECISION ENGINEERING	PLANT REPAIRS AND MAINTENANCE	\$660.00	
283 6780/125-01	30/01/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTION	\$649.50	
284 6755/125-01	02/01/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTION	\$643.80	
285 6766/125-01	16/01/2014	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTION	\$643.80	
286 6783/383-01	30/01/2014	INDEPENDENT GROCERS DARWIN	STORES/CONSUMABLES	\$634.13	
287 6762/6371-01	09/01/2014	ACE JUNIOR TENNIS SUPPORTERS CLUB	COMMUNITY GRANTS PTOGRAM	\$633.60	
288 6768/3101-01	16/01/2014	MR W M CARROLL	REIMBURSEMENT STAFF CHRISTMAS FUNCTION	\$620.20	
289 6762/3296-01	09/01/2014	SCORPION TECHNOLOGY	IT HARDWARE & CONSUMABLES	\$618.00	
290 6774/1819-01	23/01/2014	EMPLOYEE ASSISTANCE SERVICE NT	EAP COUNSELLING SERVICES	\$604.29	
291 6783/4621-01	30/01/2014	NT SHADES AND CANVAS PTY LTD	SHADE SAIL REPAIRS AND MAINTENANCE	\$600.00	
292 6762/2654-01	09/01/2014	TERRITORY DOOR SERVICES	DOOR MAINTENANCE AND REPAIRS	\$580.34	
293 6783/365-01	30/01/2014	DICK SMITH ELECTRONICS PTY LTD	IT HARDWARE & CONSUMABLES	\$566.76	
294 6762/2444-01	09/01/2014	LIFE BE IN IT INC	LIFE GAMES SCHOOL HOLIDAY ACTIVITIES	\$560.00	
295 6783/6342-01	30/01/2014	MS A R NEWNES	HEALTHY MOVES PROGRAM	\$560.00	
296 6783/2710-01	30/01/2014	FIGLEAF POOL PRODUCTS	MAINTENANCE ESPLANADE WATER FEATURE	\$556.00	
297 6762/350-01	09/01/2014	DARWIN PLANT WHOLESALERS	SUPPLY ASSORTED PLANTS	\$551.10	
298 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - CEO	\$550.70	
299 6762/4336-01	09/01/2014	McGEES PROPERTY	RENTAL SHED 144 & 122 63-65 REICHARDT RD	\$550.00	
300 6762/5075-01	09/01/2014	COUNTRYWIDE AUSTRAL PTY LIMITED	ADVERTISING	\$550.00	
301 6768/6008-01	16/01/2014	WILD THINGZ ANIMAL TRAINING	FUN IN THE PARK HOLIDAY PROGRAM	\$550.00	
302 6783/4336-01	30/01/2014	McGEES PROPERTY	RENTAL SHEDS 122 & 144 REICHARDT RD	\$550.00	
303 6762/4785-01	09/01/2014	CLEAN AS	CLEANING SERVICES NIGHTCLIFF COMMUNITY CENTRE	\$540.00	
304 6768/3412-01	16/01/2014	SECURE PAY PTY LTD	WEB PAYMENTS	\$532.68	
305 6774/3225-01	23/01/2014	CASUARINA NEXTRA NEWS	NEWSPAPERS CASUARINA LIBRARY	\$528.45	
306 6762/5773-01	09/01/2014	INTERNODE	IT HARDWARE & CONSUMABLES	\$512.90	
307 6768/1066-01	16/01/2014	ALLORA GARDENS NURSERY	SUPPLY TREES	\$509.15	
308 6768/6404-01	16/01/2014	MRS P R MOTLOP	RATES REFUND	\$500.00	
309 00915624	23/01/2014	MULTICULTURAL YOUTH	WINNER COMMUNITY EVENT OF THE YEAR 2014	\$500.00	
310 00915633	30/01/2014	MELINDA HEWITT	RATES REFUND	\$500.00	
311 6774/153-01	23/01/2014	BIG W DEPARTMENT STORE	RESOURCES CITY LIBRARY	\$497.06	
312 6762/2710-01	09/01/2014	FIGLEAF POOL PRODUCTS	MAINTENANCE ESPLANADE WATER FEATURE	\$496.50	
313 6768/1771-01	16/01/2014	ACTION PRINT PTY LTD	RECYCLING AND WASTE COLLECTION ADVICE	\$495.00	
314 6762/3720-01	09/01/2014	WESLEY MISSION BRISBANE	AUSLAN INTERPRETER SERVICES FOR COUNCIL	\$491.15	
315 6783/5282-01	30/01/2014	CADILLAC TRANSPORT REPAIRS PTY LTD	PLANT WHEEL ALIGNMENT	\$486.75	
316 6762/649-01	09/01/2014	NORTHERN CEMENT LIMITED	SUPPLY CEMENT	\$485.24	
317 6783/3962-01	30/01/2014	JOBFIT HEALTH GROUP	PHYSIOTHERAPY SERVICES	\$484.00	
318 6783/689-01	30/01/2014	PMP DISTRIBUTION	FLYER DISTRIBUTION	\$483.13	
319 6783/4705-01	30/01/2014	GREENSPAN TECHNOLOGY PTY LTD	INSPECT AND REPAIR IRRIGATION CONTROLLER	\$482.35	
320 6755/3103-01	02/01/2014	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTION	\$481.50	
321 6774/5154-01	23/01/2014	DATABANK TECHNOLOGIES	DATA STORAGE CHARGES	\$480.15	
322 6762/153-01	09/01/2014	BIG W DEPARTMENT STORE	CATERING SUPPLIES	\$478.00	
323 6783/6106-01	30/01/2014	SAFEMAN NT	SAFETY WORKWEAR	\$476.08	
324 6768/6391-01	16/01/2014	SWANN INSURANCE (AUST) PTY LTD	INSURANCE CLAIM V RAJESWARAN	\$475.15	
325 6766/3103-01	16/01/2014	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTION	\$475.00	
326 6762/6251-01	09/01/2014	AAM PTY LTD	LOCATE PROPERTY BOUNDARIES	\$473.00	
327 6762/613-01	09/01/2014	MODERN TEACHING AIDS PTY LTD	XMAS DECORATIONS FOR FUN IN THE PARKS	\$471.90	
328 00915575	02/01/2014	TELSTRA	PAYROLL DEDUCTION	\$470.00	
329 00915598	16/01/2014	TELSTRA	PAYROLL DEDUCTION	\$470.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
330 00915627	30/01/2014	TELSTRA	PAYROLL DEDUCTION	\$470.00	
331 6780/3103-01	30/01/2014	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTION	\$469.50	
332 6768/5761-01	16/01/2014	MR M CRAIGHEAD	REIMBURSE FUEL COSTS IN LIEU OF AIRFARE	\$469.00	
333 6762/211-01	09/01/2014	BOC GASES AUSTRALIA LIMITED	SUPPLY BOTLED GASES	\$466.28	
334 6762/741-01	09/01/2014	THRIFTY CAR RENTAL	VEHICLE HIRE	\$465.99	
335 6768/5194-01	16/01/2014	MAJESTIX MEDIA	SERVICE CALL - Wi-Fi CONFIGURATION	\$462.00	
336 6762/3962-01	09/01/2014	JOBFIT HEALTH GROUP	PRE-EMPLOYMENT MEDICAL ASSESSMENT	\$459.80	
337 6774/3962-01	23/01/2014	JOBFIT HEALTH GROUP	PRE-EMPLOYMENT MEDICAL ASSESSMENT	\$459.80	
338 6783/5750-01	30/01/2014	PRIME TIME FITNESS	AQUA AEROBICS CLASSES	\$456.00	
339 6762/1125-01	09/01/2014	WATTYL NT	PAINT AND ACCESSORIES	\$453.85	
340 6783/3563-01	30/01/2014	QBD THE BOOKSHOP	LIBRARY RESOURCES	\$453.08	
341 6762/6263-01	09/01/2014	INSTITUTE OF PUBLIC WORKS	PLANT & VEHICLE MANAGEMENT MANUAL	\$451.00	
342 6768/6400-01	16/01/2014	THE TRUSTEE FOR CROSS SECTION UNIT	ARTIST FEE	\$450.20	
343 6762/31-01	09/01/2014	WESTERN DIESEL NT PTY LTD	PLANT REPAIRS AND MAINTENANCE	\$445.04	
344 6762/343-01	09/01/2014	DARWIN NEWSAGENCY	LIBRARIES MAGAZINES	\$440.43	
345 6762/5312-01	09/01/2014	MRS C M DAHLIN	HEALTHY MOVES PROGRAM	\$440.00	
346 6783/6421-01	30/01/2014	MR S M OSMOND	RATES REFUND	\$436.00	
347 6783/993-01	30/01/2014	WINDSCREEN TERRITORY	PLANT REPAIRS AND MAINTENANCE	\$429.00	
348 6783/34-01	30/01/2014	AIRPOWER PTY LTD	PLANT REPAIRS AND MAINTENANCE	\$422.80	
349 6783/310-01	30/01/2014	DARWIN BOLT SUPPLIES	HARDWARE ITEMS AND CONSUMABLES	\$420.65	
350 6762/4603-01	09/01/2014	TONKIN CONSULTING	REVIEWAL ON DARWIN CBD PARKING	\$418.00	
351 6762/3942-01	09/01/2014	REDMAN SOLUTIONS PTY LTD	RAPID REDACT ANNUAL SUPPORT RENEWAL	\$416.90	
352 6774/3444-01	23/01/2014	LEANYER NEWSAGENCY	MAGAZINES CASUARINA LIBRARY	\$416.34	
353 6762/436-01	09/01/2014	CHUBB FIRE & SECURITY PTY LTD	SECURITY MAINTENANCE LIBRARIES	\$416.10	
354 6762/6396-01	09/01/2014	K M DALAL	RATES REFUND	\$415.00	
355 6774/3612-01	23/01/2014	JB HI-FI GROUP PTY LTD	LIBRARY RESOURCES	\$413.72	
356 6774/4856-01	23/01/2014	NT RECYCLING SOLUTIONS	WASTE REMOVAL	\$409.20	
357 6768/2392-01	16/01/2014	BUNZL LTD	JANITORIAL SUPPLIES	\$407.84	
358 6762/2105-01	09/01/2014	JAC TRADERS PTY LTD	EMBROIDERY SERVICES	\$403.70	
359 6768/4807-01	16/01/2014	MS J ANDREWS	FUN IN THE PARKS WORKSHOPS	\$400.00	
360 6771/967-01	22/01/2014	CITY OF DARWIN	CORPORATE CREDIT CARD - FINANCE OFFICE	\$399.19	
361 6768/254-01	16/01/2014	COLEMANS PRINTING PTY LTD	PRINTING SERVICES	\$396.00	
362 00915632	30/01/2014	COMMANDER AUSTRALIA	NETWORK CHARGES NIGHTCLIFF LIBRARY	\$393.13	
363 6782/166-01	30/01/2014	OTIS ELEVATOR COMPANY PTY LTD	ELEVATOR MAINTENANCE	\$391.33	
364 6783/3871-01	30/01/2014	LAUNDRY PLUS	LAUNDRY SERVICES	\$386.50	
365 00915601	16/01/2014	TELSTRA	ACCESS TO USE MOBILE OVERSEAS	\$385.00	
366 6762/2541-01	09/01/2014	COLLIERS INTERNATIONAL	RATES REFUND	\$383.00	
367 6767/2528-01	16/01/2014	CLEANAWAY LIMITED	BIN CLEARANCES	\$380.30	
368 00915620	23/01/2014	PETTY CASH	PETTY CASH REIMBURSEMENT	\$378.65	
369 6768/699-01	16/01/2014	TERRITORY PARTY HIRE	EVENT EQUIPMENT HIRE	\$377.30	
370 6783/67-01	30/01/2014	ACCESS HARDWARE & NORTHERN LOCKSMITH	CARPARK DOOR REPAIRS	\$374.98	
371 00915580	09/01/2014	CITY OF DARWIN	RATES ASSESSMENT	\$370.00	
372 6762/3444-01	09/01/2014	LEANYER NEWSAGENCY	MAGAZINES CASUARINA	\$369.14	
373 6774/6407-01	23/01/2014	CALL 2 VIEW REAL ESTATE	RATES REFUND	\$364.00	
374 6783/6416-01	30/01/2014	MRS T A CASE	RATES REFUND	\$364.00	
375 6783/279-01	30/01/2014	ASSOCIATED MASONRY SUPPLIES	HARDWARE AND CONSUMABLES	\$363.00	
376 6783/2812-01	30/01/2014	MOBILE LOCKSMITHS	LOCK AND KEY SERVICES	\$363.00	
377 00915618	23/01/2014	PETTY CASH	PETTY CASH REIMBURSEMENT	\$354.35	
378 6762/4306-01	09/01/2014	WULLE & CRISI'S CATERING	CATERING SERVICE	\$350.00	
379 00915639	30/01/2014	BRIGID O'BRYAN	DILI YOUTH EXCHANGE ALLOWANCE	\$350.00	
380 00915640	30/01/2014	MATTHEW HAUBRICK	DILI YOUTH EXCHANGE ALLOWANCE	\$350.00	
381 6783/3179-01	30/01/2014	CAFE 21 TRUST	CATERING SERVICE	\$334.30	
382 00915599	16/01/2014	PETTY CASH	PETTY CASH REIMBURSEMENT	\$333.45	
383 6783/2562-01	30/01/2014	THINK WATER	IRRIGATION REPAIRS AND MAINTENANCE	\$331.95	
384 6762/6187-01	09/01/2014	AUSPICIOUS NOMINEES	BLADE SHARPENING SERVICE	\$330.00	
385 6774/469-01	23/01/2014	GENERAL EXCAVATORS PTY LTD	CIVIC CENTRE SIGNAGE INSTALLATION	\$327.80	
386 6768/2142-01	16/01/2014	BATTERY SPECIALTIES	SUPPLY BATTERIES	\$327.69	
387 6762/4161-01	09/01/2014	CASPER SERVICES	GRAPHIC DESIGN SERVICES	\$320.00	
388 6783/4805-01	30/01/2014	ACE CABLING & TELECOMMUNICATIONS	IT CABLING	\$317.35	
389 6762/4293-01	09/01/2014	A & J REGO INSPECTION SERVICE	VEHICLE REGISTRATION CHECKS	\$316.80	
390 6762/1013-01	09/01/2014	CABCHARGE AUSTRALIA PTY LTD	CAB CHARGES LIBRARIES	\$312.40	
391 6762/934-01	09/01/2014	DATA CENTRE SERVICES	NOVEMBER MONTHLY CHARGE	\$312.08	
392 6783/5182-01	30/01/2014	ABSOLUTE REAL ESTATE NT	RATES REFUND	\$311.00	
393 6783/4504-01	30/01/2014	DON KYATT SPARE PARTS NT PTY LTD	PLANT REPAIRS AND MAINTENANCE	\$310.38	
394 00915584	09/01/2014	NT HONG KONG CLUB	REFUND SECURITY DEPOSIT	\$310.00	
395 6762/5450-01	09/01/2014	MELALEUCA REFUGEE CENTRE	REFUND SECURITY DEPOSIT	\$310.00	
396 6762/5804-01	09/01/2014	E WILLIAMS	REFUND SECURITY DEPOSIT	\$310.00	
397 6762/5833-01	09/01/2014	S MOHAMMED	REFUND SECURITY DEPOSIT	\$310.00	



## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
398 6762/6350-01	09/01/2014	P SHAYAMALI	REFUND SECURITY DEPOSIT	\$310.00	
399 6762/6358-01	09/01/2014	MR J H COTTON	REFUND SECURITY DEPOSIT	\$310.00	
400 6762/6381-01	09/01/2014	A VASQUEZ	REFUND SECURITY DEPOSIT	\$310.00	
401 6762/6382-01	09/01/2014	MS M HEREJIAS	REFUND SECURITY DEPOSIT	\$310.00	
402 6762/6383-01	09/01/2014	MR J PALU	REFUND SECURITY DEPOSIT	\$310.00	
403 6762/6385-01	09/01/2014	MS C LUCERO-ACEVEDO	REFUND SECURITY DEPOSIT	\$310.00	
404 6762/6386-01	09/01/2014	MR M POKAWA-TUCKER	REFUND SECURITY DEPOSIT	\$310.00	
405 6762/6388-01	09/01/2014	MRS N A WILSON	REFUND SECURITY DEPOSIT	\$310.00	
406 6762/6389-01	09/01/2014	MR A TAMAYO	REFUND SECURITY DEPOSIT	\$310.00	
407 00915607	16/01/2014	DEPARTMENT OF CHILDREN AND FAMILIES	REFUND SECURITY DEPOSIT	\$310.00	
408 6768/6384-01	16/01/2014	MR M M KURIAN	REFUND SECURITY DEPOSIT	\$310.00	
409 6783/6412-01	30/01/2014	MS A MACABUHAY	REFUND SECURITY DEPOSIT	\$310.00	
410 6762/4281-01	09/01/2014	LALOR REMOVALS PTY LTD	STORAGE CHARGES	\$308.00	
411 6762/3179-01	09/01/2014	CAFE 21 TRUST	CATERING SERVICE	\$307.00	
412 6768/2666-01	16/01/2014	ALL TOOLS NT	TOOLS AND HARDWARE CONSUMABLES	\$304.90	
413 6762/1772-01	09/01/2014	TERRITORY UNIFORMS	LIBRARY STAFF UNIFORMS	\$303.30	
414 6762/351-01	09/01/2014	TOURISM TOP END	MALL PERMIT MANAGEMENT	\$302.20	
415 6783/6008-01	30/01/2014	WILD THINGZ ANIMAL TRAINING	LIBRARY SCHOOL HOLIDAY PROGRAM	\$297.00	
416 6783/3344-01	30/01/2014	UES PTY LTD	PLANT REPAIRS AND MAINTENANCE	\$295.57	
417 6762/2647-01	09/01/2014	NT MEDIA NETWORKS	SUBSCRIPTION	\$288.31	
418 6783/2666-01	30/01/2014	ALL TOOLS NT	HARDWARE AND CONSUMABLES	\$285.01	
419 6783/1771-01	30/01/2014	ACTION PRINT PTY LTD	SUPPLY BUSINESS CARDS	\$280.00	
420 6783/3772-01	30/01/2014	DOWNER EDI WORKS PTY LTD	SUPPLY EMULSION	\$277.20	
421 6774/5761-01	23/01/2014	MR M CRAIGHEAD	REIMBURSE RELOCATION COSTS FOR DEPENDANT	\$273.40	
422 6783/6419-01	30/01/2014	HABILIS MAINTENANCE	BUILDING REPAIRS	\$270.00	
423 6768/934-01	16/01/2014	DATA CENTRE SERVICES	STORAGE CHARGES	\$268.29	
424 6768/6018-01	16/01/2014	B INGHAM	SOUND TECHNICIAN TRAINEE	\$262.50	
425 00915576	09/01/2014	HOSKINGS JEWELLERS	SUPPLY COUNCIL GIFTS	\$259.00	
426 6762/5433-01	09/01/2014	MISS J YUEN	HATHA YOGA CLASSES	\$256.00	
427 6774/3179-01	23/01/2014	CAFE 21 TRUST	CATERING SERVICES	\$254.00	
428 6762/6105-01	09/01/2014	ALDERMENS COMMUNITY SUPPORT FUND	CONTRIBUTION - COMMUNITY SUPPORT FUND	\$250.00	
429 6762/6364-01	09/01/2014	MS C McLENNAN	ASSESSMENT & ADVICE WW11 REGIMENTAL FLAG	\$240.00	
430 6775/2231-01	23/01/2014	VEOLIA ENVIRONMENTAL SERVICES	BIN COLLECTION	\$238.70	
431 6783/380-01	30/01/2014	PHONOGRAPHIC PERFORMANCE COMPANY	RECORDED MUSIC LICENCE	\$236.61	
432 6762/3207-01	09/01/2014	BIANCO DIAMOND TOOLS AUSTRALIA	SUPPLY TOLLS AND HARDWARE ITEMS	\$232.32	
433 00915623	23/01/2014	LAUREN GREEN	REFUND PARTIAL POUND FEES	\$225.00	
434 6762/4975-01	09/01/2014	OFFICEWORKS AUSTRALIA PTY LTD	IT HARDWARE AND CONSUMABLES	\$223.22	
435 00915629	30/01/2014	PETTY CASH	PETTY CASH REIMBURSEMENT	\$222.30	
436 6762/3678-01	09/01/2014	K P FRAKE	SUPPLY COTTON RAGS	\$220.00	
437 6762/6395-01	09/01/2014	ETHICALJOBS.COM.AU	ADVERTISING	\$220.00	
438 6783/3856-02	30/01/2014	ELDERS LTD	OPERATIONS CENTRE CONSUMABLES	\$206.80	
439 6762/531-01	09/01/2014	KARAMA NEWSAGENCY	MAGAZINES KARAMA LIBRARY	\$206.74	
440 6768/531-01	16/01/2014	KARAMA NEWSAGENCY	NEWSPAPERS KARAMA LIBRARY	\$202.54	
441 6774/343-01	23/01/2014	DARWIN NEWSAGENCY	NEWSPAPERS CITY LIBRARY	\$201.20	
442 00915587	09/01/2014	PETTY CASH	TEMPORARY MEMBERSHIP REIMBURSEMENT	\$200.00	
443 6762/4965-01	09/01/2014	ELIX SENIOR SUPERANNUATION FUND	R ELIX PERSONAL SUPER CONTRIBUTION	\$200.00	
444 6762/5278-01	09/01/2014	MR J M HARTE	LIBRARIES MUSICAL PERFORMANCE	\$200.00	
445 6783/1924-01	30/01/2014	BATTERY WORLD DARWIN	SUPPLY BATTERIES	\$200.00	
446 6783/5218-01	30/01/2014	STATE LIBRARY OF QUEENSLAND	LIBRARY RESOURCES	\$198.00	
447 00915628	30/01/2014	PETTY CASH	PETTY CASH REIMBURSEMENT	\$196.00	
448 6768/5841-01	16/01/2014	MS B GUY	REIMBURSE POP UP EVENT COSTS	\$192.32	
449 6762/644-01	09/01/2014	NIGHTCLIFF NEWSAGENCY	MAGAZINES NIGHTCLIFF LIBRARY	\$191.05	
450 6783/3697-01	30/01/2014	ENVIRO WASTE SOLUTIONS	PLANT REPAIRS AND MAINTENANCE	\$187.00	
451 6762/4472-01	09/01/2014	HUNGRY HEARTS CATERING	CATERING SERVICES	\$185.00	
452 6762/4567-01	09/01/2014	CLEVER PATCH	LIBRARIES RESOURCES	\$181.39	
453 6774/825-01	23/01/2014	ST JOHN AMBULANCE AUSTRALIA NT	FIRST AID COURSE	\$180.00	
454 6762/783-01	09/01/2014	TOP END SOUNDS	EVENT EQUIPMENT HIRE	\$178.20	
455 6762/6374-01	09/01/2014	INCITE YOUTH ARTS	SPONSOR NT ARTS ACCESS AWARDS 2013	\$176.30	
456 00915638	30/01/2014	JANE MAGUIRE	REFUND ANIMAL REGISTRATION	\$176.00	
457 6762/6036-01	09/01/2014	ITS COMMUNICATIONS	SUPPLY TEST LEADS	\$173.03	
458 6783/1013-01	30/01/2014	CABCHARGE AUSTRALIA PTY LTD	TAXI TRAVEL LORD MAYOR OFFICE	\$167.64	
459 00915600	16/01/2014	PETTY CASH	PETTY CASH REIMBURSEMENT	\$165.20	
460 6762/2920-01	09/01/2014	WASTE MANAGEMENT ASSOCIATION	WEBINAR REGISTRATIONS	\$165.00	
461 6762/4265-01	09/01/2014	ASK DARRYL IN DARWIN	TAXI TRAVEL LORD MAYOR OFFICE	\$165.00	
462 6762/715-01	09/01/2014	QUICKPRINT	PRINTING SERVICES	\$165.00	
463 6783/343-01	30/01/2014	DARWIN NEWSAGENCY	MAGAZINES CITY LIBRARY	\$164.25	
464 6762/6254-01	09/01/2014	QUICK AND EASY FINANCE	PAYROLL DEDUCTION	\$163.95	
465 6774/6254-01	23/01/2014	QUICK AND EASY FINANCE	PAYROLL DEDUCTION	\$163.95	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
466 6762/282-01	09/01/2014	CONSOLIDATED BEARING CO (SA) PTY LTD	SUPPLY CHAIN LINKS	\$163.43	
467 00915577	09/01/2014	K MART AUSTRALIA LTD	LIBRARY FIXTURES AND FITTINGS	\$161.50	
468 6783/1723-01	30/01/2014	FINLAY'S STONEMASONRY PTY LTD	SUPPLY RED LATERITE ROCK	\$160.00	
469 6783/6136-01	30/01/2014	THE ATHLETES FOOT	SAFETY FOOTWEAR	\$159.95	
470 6768/5243-01	16/01/2014	TOTALLY WORKWEAR PALMERSTON	WORK SHORTS	\$159.00	
471 6783/3075-01	30/01/2014	CYCLONE MOTORCYCLES	PUNCTURE REPAIR	\$157.50	
472 00915588	09/01/2014	CITY OF DARWIN	LIBRARY TEMPORARY MEMBERSHIP	\$150.00	
473 00915611	16/01/2014	CITY OF DARWIN	LIBRARY TEMPORARY MEMBERSHIP	\$150.00	
474 6762/5280-01	09/01/2014	MRS N A JUNG	SUPPLY POWERBOARDS	\$148.80	
475 6768/2011-01	16/01/2014	VEDA ADVANTAGE INFORMATION SERVICES	BUREAU CHARGES	\$148.50	
476 6774/4293-01	23/01/2014	A & J REGO INSPECTION SERVICE	PLANT REGISTRATION INSPECTION	\$147.40	
477 6783/3474-01	30/01/2014	THE TOP ENDER	ADVERTISING	\$144.00	
478 00915636	30/01/2014	FINES RECOVERY UNIT	REFUND INFRINGEMENT	\$142.00	
479 6783/250-01	30/01/2014	COATES HIRE OPERATIONS PTY LTD	BARRIER HIRE	\$137.58	
480 6755/553-01	02/01/2014	LHMU - NT BRANCH	PAYROLL DEDUCTION	\$135.10	
481 6766/553-01	16/01/2014	LHMU - NT BRANCH	PAYROLL DEDUCTION	\$135.10	
482 6780/553-01	30/01/2014	LHMU - NT BRANCH	PAYROLL DEDUCTION	\$135.10	
483 6761/3103-01	09/01/2014	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTION	\$135.00	
484 6773/3103-01	23/01/2014	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTION	\$135.00	
485 6783/2589-01	30/01/2014	WINNELLIE CELLARS	RESTOCK REFRESHMENT BAR	\$133.74	
486 6768/6260-01	16/01/2014	MS R MILLS	SECURITY DEPOSIT REFUND	\$130.00	
487 6783/3333-01	30/01/2014	SUPER CHEAP AUTO PTY LTD	PLANT REPAIRS AND MAINTENANCE	\$129.00	
488 6774/802-01	23/01/2014	SHAMROCK CHEMICALS	OPERATIONS CENTRE CONSUMABLES	\$128.40	
489 00915612	16/01/2014	ROSEMARY JEFFERY	ANIMAL REGISTRATION REFUND	\$128.00	
490 6774/5079-01	23/01/2014	SIMON GEORGE & SONS PTY LTD	FUN IN THE PARKS CATERING SUPPLIES	\$126.45	
491 6762/939-01	09/01/2014	RTM LAND TITLES OFFICE	LAND TITLE SEARCHES	\$126.00	
492 6768/5773-01	16/01/2014	INTERNODE	INTERNET DIGITAL HUB	\$124.95	
493 6768/343-01	16/01/2014	DARWIN NEWSAGENCY	NEWSPAPERS CITY LIBRARY	\$122.79	
494 6768/3179-01	16/01/2014	CAFE 21 TRUST	CATERING SERVICES	\$121.80	
495 6755/3160-01	02/01/2014	LITCHFIELD COUNCIL	PAYROLL DEDUCTION	\$121.00	
496 6766/3160-01	16/01/2014	LITCHFIELD COUNCIL	PAYROLL DEDUCTION	\$121.00	
497 6780/3160-01	30/01/2014	LITCHFIELD COUNCIL	PAYROLL DEDUCTION	\$121.00	
498 6783/4136-01	30/01/2014	DEKADENT NT	WINDSCREEN REPAIRS	\$110.00	
499 6774/6409-01	23/01/2014	MS T K CATTUZZO	REIMBURSE MOTORCYCLE EDUCATION TRAINING	\$109.00	
500 6762/6164-01	09/01/2014	FLICK WASHROOM SERVICES	PEST CONTROL SERVICES	\$107.80	
501 6774/197-01	23/01/2014	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE SUPPLIES	\$105.31	
502 6762/1555-01	09/01/2014	PALM SPRINGS DISTRIBUTORS - NT	SUPPLY BOTTLED WATER	\$105.00	
503 6774/653-01	23/01/2014	CHARLES DARWIN UNIVERSITY	CERT IV COMMUNITY SERVICES	\$105.00	
504 6762/4410-01	09/01/2014	MS T L BUNN	LIBRARIES MUSICAL PERFORMANCE	\$100.00	
505 00915603	16/01/2014	LUDMILLA PRIMARY SCHOOL	SECURITY DEPOSIT REFUND	\$100.00	
506 00915606	16/01/2014	ESSINGTON SCHOOL DARWIN	SECURITY DEPOSIT REFUND	\$100.00	
507 6768/5208-01	16/01/2014	MS A R BRADHURST	MUSICAL PERFORMANCE	\$100.00	
508 6768/5485-01	16/01/2014	SANDERSON MIDDLE SCHOOL	SECURITY DEPOSIT REFUND	\$100.00	
509 6768/6392-01	16/01/2014	MS H GUILFORD	DARWIN YOIUTH ARTS EXHIBITION PERFORMANCE.	\$100.00	
510 00915621	23/01/2014	CITY OF DARWIN	REIMBURSE TEMPORARY MEMBERSHIP	\$100.00	
511 6774/1987-01	23/01/2014	SILVER GREVILLIA FLORIST	FLOWERS	\$100.00	
512 6774/5450-01	23/01/2014	MELALEUCA REFUGEE CENTRE	SECURITY DEPOSIT REFUND	\$100.00	
513 6783/4607-01	30/01/2014	D GARNHAM	LIBRARIES MUSICAL PERFORMANCE	\$100.00	
514 6783/5278-01	30/01/2014	MR J M HARTE	LIBRARIES MUSICAL PERFORMANCE	\$100.00	
515 6762/612-01	09/01/2014	STAPLES AUSTRALIA	OFFICE SUPPLIES	\$99.77	
516 6774/6182-01	23/01/2014	JR BUSINESS COMMUNICATIONS PTY LTD	PABX REPAIRS	\$99.00	
517 6762/250-01	09/01/2014	COATES HIRE OPERATIONS PTY LTD	AUGUR HIRE	\$94.01	
518 6783/3021-01	30/01/2014	CITY TYRE SERVICE	PLANT WHEEL ALIGNMENT AND BALANCE	\$94.00	
519 6762/6150-01	09/01/2014	MR T MCNEILL	PUBLIC TRANSPORT REIMBURSEMENT	\$92.00	
520 6783/2104-01	30/01/2014	TERRITORY MATERIALS HANDLING	STORAGE UNITS	\$89.10	
521 6768/3914-01	16/01/2014	NT AUTOMOTIVE GROUP	PLANT REPAIRS AND MAINTENANCE	\$83.83	
522 6762/6380-01	09/01/2014	NATIONAL HEART FOUNDATION	HEART FOUNDATION WALKING HOST REGISTRATION	\$82.50	
523 00915608	16/01/2014	FINES RECOVERY UNIT	REFUND INFRINGEMENT NOTICE	\$81.00	
524 6774/5817-01	23/01/2014	MS K KELK	CHILDCARE SERVICES FOR HEALTHY DARWIN	\$80.00	
525 6783/5817-01	30/01/2014	MS K KELK	CHILDCARE SERVICES FOR HEALTHY DARWIN	\$80.00	
526 6768/4381-01	16/01/2014	PORTNER PRESS PTY LTD	HEALTH & SAFETY 2013 UPDATE	\$77.00	
527 6762/6378-01	09/01/2014	AUSTRALIAN SECURITIES & INVESTMENTS	BUSINESS NAME RENEWAL - FUN IN THE PARKS	\$76.00	
528 6783/2241-01	30/01/2014	HIDDEN VALLEY FORD	PLANT REPAIRS AND MAINTENANCE	\$75.30	
529 6762/6387-01	09/01/2014	MR J SUN	TRANSLATION SERVICES	\$75.00	
530 6774/1555-01	23/01/2014	PALM SPRINGS DISTRIBUTORS - NT	SUPPLY BOTTLED WATER	\$73.50	
531 6783/1170-01	30/01/2014	H D PUMPS	PUMP MAINTENANCE	\$72.25	
532 6762/5069-01	09/01/2014	MS M A DONOHUE	REIMBURSE PUBLIC TRANSPORT	\$72.00	
533 6774/2647-01	23/01/2014	NT MEDIA NETWORKS	NT MEDIA NETWORKS SUBSCRIPTION	\$71.01	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31st JANUARY 2104

<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Pavee</u>	<u>Warrant Description</u>	<u>EFT/Cheque Value</u>	<u>Contract No.</u>
<b>General Cheques &amp; EFT's</b>					
<b>Fund 5</b>					
534 00915583	09/01/2014	MS V C HINE	SECURITY DEPOSIT REFUND	\$70.00	
535 00915586	09/01/2014	MRS R M DAVIES	SECURITY DEPOSIT REFUND	\$70.00	
536 6768/6390-01	16/01/2014	MS A KASTRISSIOS	SECURITY DEPOSIT REFUND	\$70.00	
537 6774/4265-01	23/01/2014	ASK DARRYL IN DARWIN	TAXI TRAVEL LORD MAYOR OFFICE	\$70.00	
538 6774/6411-01	23/01/2014	MR D J WARD	SECURITY DEPOSIT REFUND	\$70.00	
539 6762/336-01	09/01/2014	WATERDYNAMICS	IRRIGATION SUPPLIES	\$68.86	
540 6783/483-01	30/01/2014	JACKSONS DRAWING SUPPLIES	STATIONERY SUPPLIES	\$66.80	
541 6762/6128-01	09/01/2014	MR R DYRTING	PUBLIC TRANSPORT REIMBURSEMENT	\$66.00	
542 6774/507-01	23/01/2014	HASTINGS DEERING (AUST) LTD	PLANT REPAIRS AND MAINTENANCE	\$65.64	
543 6783/1865-01	30/01/2014	SPOTLIGHT	LIBRARY RESOURCES	\$64.31	
544 00915597	09/01/2014	FIE FONG LAY	ANIMAL REGISTRATION REFUND	\$64.00	
545 00915613	16/01/2014	HEATHER SCOTT	ANIMAL REGISTRATION REFUND	\$64.00	
546 00915614	16/01/2014	HELEN CHRISTENSEN	ANIMAL REGISTRATION REFUND	\$64.00	
547 00915595	09/01/2014	ANNE RIVERS	ANIMAL REGISTRATION REFUND	\$63.00	
548 00915596	09/01/2014	NATALIE MERIDA	ANIMAL REGISTRATION REFUND	\$60.00	
549 6761/679-01	09/01/2014	CITY OF PALMERSTON	PAYROLL DEDUCTION	\$60.00	
550 00915622	23/01/2014	MR RAY CARSON	ANIMAL REGISTRATION REFUND	\$60.00	
551 6773/679-01	23/01/2014	CITY OF PALMERSTON	PAYROLL DEDUCTION	\$60.00	
552 6783/2465-01	30/01/2014	HOSEPOWER NT PTY LTD	OPERATIONS CENTRE MAINTENANCE	\$59.03	
553 00915594	09/01/2014	DANIELLE PRIEN	ANIMAL REGISTRATION REFUND	\$56.00	
554 6768/4163-01	16/01/2014	SIGN CITY	SIGNAGE FOR SHOAL BAY	\$55.00	
555 00915630	30/01/2014	PETTY CASH	PETTY CASH REIMBURSEMENT	\$54.95	
556 6768/1555-01	16/01/2014	PALM SPRINGS DISTRIBUTORS - NT	SUPPLY BOTTLED WATER	\$52.50	
557 00915582	09/01/2014	TELSTRA	PAYROLL DEDUCTION	\$50.00	
558 6762/5344-01	09/01/2014	ALDERMAN K J WORDEN	REIMBURSEMENT LGANT MEETINGS	\$50.00	
559 00915610	16/01/2014	ACT GOVERNMENT COMMUNITY SERVICES	CONFERENCE REGISTRATION	\$50.00	
560 00915617	23/01/2014	TELSTRA	PAYROLL DEDUCTION	\$50.00	
561 6762/3053-01	09/01/2014	IN & OUTBOARD MARINE	PLANT REPAIRS AND MAINTENANCE	\$48.46	
562 00915616	16/01/2014	RITA CORSICO	ANIMAL REGISTRATION REFUND	\$48.00	
563 6768/5335-01	16/01/2014	MS R VAN DER POEL	PUBLIC TRANSPORT REIMBURSEMENT	\$48.00	
564 00915637	30/01/2014	DEBBIE CATHERINE LEVETT-OLSON	ANIMAL REGISTRATION REFUND	\$48.00	
565 00915615	16/01/2014	STEFAN KRAUS	ANIMAL REGISTRATION REFUND	\$46.00	
566 6761/600-01	09/01/2014	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$44.80	
567 6773/600-01	23/01/2014	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$44.80	
568 00915590	09/01/2014	AARON MANCIA NICHOLS	INFRINGEMENT REFUND	\$40.00	
569 00915591	09/01/2014	ANTHONY DONNELLY	INFRINGEMENT REFUND	\$40.00	
570 00915592	09/01/2014	STEVEN RILEY	INFRINGEMENT REFUND	\$40.00	
571 00915593	09/01/2014	CRAIG BUTI FR	INFRINGEMENT REFUND	\$40.00	
572 00915609	16/01/2014	LEWIS CHRISTENSEN	INFRINGEMENT REFUND	\$40.00	
573 6768/6398-01	16/01/2014	ALFRED'S PTY LTD	LIBRARY FIXTURES AND FITTINGS	\$39.95	
574 6762/4941-01	09/01/2014	MS H A BARICH	PUBLIC TRANSPORT REIMBURSEMENT	\$39.00	
575 6762/197-01	09/01/2014	BUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE SUPPLIES	\$37.51	
576 6783/5761-01	30/01/2014	MR M CRAIGHEAD	REIMBURSEMENT FINANCE DESK FAN	\$37.50	
577 00915604	16/01/2014	TOTAL RECREATION NT	RATES REIMBURSEMENT	\$36.00	
578 6783/88-01	30/01/2014	AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION	ANNUAL NETWORKING BREAKFAST	\$35.00	
579 6762/2885-01	09/01/2014	CURBYS TROPHIES	NAME BADGES	\$33.00	
580 6768/2885-01	16/01/2014	CURBYS TROPHIES	SUPPLY NAME BADGES	\$33.00	
581 6762/3143-01	09/01/2014	DARWIN FRESHAIR	SENTINEL REFILLS WESTLANE CARPARK	\$28.15	
582 6762/2389-01	09/01/2014	WIRTH AUSTRALIA	HARDWARE AND CONSUMABLES	\$25.75	
583 6755/597-01	02/01/2014	MERCANTILE MUTUAL LIFE	PAYROLL DEDUCTION	\$25.00	
584 6766/597-01	16/01/2014	MERCANTILE MUTUAL LIFE	PAYROLL DEDUCTION	\$25.00	
585 6780/597-01	30/01/2014	MERCANTILE MUTUAL LIFE	PAYROLL DEDUCTION	\$25.00	
586 6755/600-01	02/01/2014	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$22.40	
587 6766/600-01	16/01/2014	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$22.40	
588 6780/600-01	30/01/2014	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$22.40	
589 6768/2895-01	16/01/2014	ENTITY 1 PTY LTD	HOT TOPROC WEBSITE	\$22.00	
590 6762/668-01	09/01/2014	SBA DISTRIBUTORS PTY LTD	2014 YEAR WALL PLANNER	\$19.10	
591 00915605	16/01/2014	HIDDEN VALLEY TOURIST PARK	RATES REIMBURSEMENT	\$17.10	
592 6768/5021-01	16/01/2014	MR C L FOWLER	REIMBURSE CAR POOLING	\$13.37	
593 6783/1555-01	30/01/2014	PALM SPRINGS DISTRIBUTORS - NT	SUPPLY BOTTLED WATER	\$10.50	
<b>Total</b>				\$13,174,354.87	
<b>Less: Value of CANCELLED Cheques included in Total</b>				\$1,005,500.00	
<b>Total for Fund 5</b>				\$12,168,854.87	

**ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
YES COMMITTEE/OPEN**

**AGENDA ITEM: 9.3**

### **JANUARY 2014 FINANCIAL AND VARIANCE REPORT**

**REPORT No.: 14A0043 MJ:ns**

**COMMON No.: 2476534**

**DATE: 19/02/2014**

**Presenter: Manager Finance, Miles Craighead**

**Approved: General Manager Corporate Services, Diana Leeder**

### **PURPOSE**

The purpose of this report is to provide a comparison of income and expenditure against the budget for the period ended 31 January 2014.

### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

5 Effective and Responsible Governance

#### **Outcome**

5.5 Responsible financial and asset management

#### **Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

### **KEY ISSUES**

- There are no concerns with the Council's overall financial position in relation to its adopted budgets; and
- Utility/water supply cost trends are being reviewed for the possibility of additional costs but this cannot be confirmed until the review is complete.

### **RECOMMENDATIONS**

THAT it be a recommendation to Council:-

THAT Report Number 14A0043 MJ:ns entitled January 2014 Financial and Variance Report, be received and noted.

PAGE: 2  
 REPORT NUMBER: 14A0043 MJ:ns  
 SUBJECT: JANUARY 2014 FINANCIAL AND VARIANCE REPORT

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## **BACKGROUND**

The format of the reports is as previously consulted and endorsed.

## **DISCUSSION**

### **Key Performance Indicators**

These indicators are based on the financial statements results. All actual year to date (YTD) indicators are provided. In a few cases denoted by N/A it has not been practicable to extract the figures, however there are no concerns with the YTD progress and this is close to past trends and expectations for this time of year.

### **Financial Statements**

This report contains a set of financial statements comparing year to date actual with original budget. The transfers to and from reserves are not updated at this stage and work is in progress to streamline and integrate this to the main financial systems.

The following statements are included:

#### **Income Statement**

All sources of Council's income (revenue) and all operating expenses.

#### **Statement of Financial Position**

Outlines what Council owns (assets) and what it owes (liabilities).

#### **Municipal Plan Summary**

Follows a similar format to the statement of cash flows, but is based on working capital rather than cash. It discloses transfers to and from cash backed reserves.

### **Investments Report**

Details all cash and investments held by institution and this also provides information on interest rate returns and maturities.

### **Accounts Receivable Report**

Details rate receipt collection, outstanding general debtors and performance on rates recovery compared to the previous year. This year the report now includes additional information on infringement debtors, rates arrears, rates struck and rates outstanding (bar chart).

## **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Officers responsible for budgets.

## **POLICY IMPLICATIONS**

Nil

PAGE: 3  
REPORT NUMBER: 14A0043 MJ:ns  
SUBJECT: JANUARY 2014 FINANCIAL AND VARIANCE REPORT

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### **BUDGET AND RESOURCE IMPLICATIONS**

Nil

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Part 8 of the Local Government (Accounting) Regulations require that a monthly financial report is presented to Council.

Regulation 18 states:-

1. The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:
  - a) The actual income and expenditure of the council for the period from the commencement of the financial year to the end of the previous month; and
  - b) The forecast income and expenditure for the whole of the financial year
2. The report must include:
  - a) Details of all cash and investments held by the council (including money held in trust); and
  - b) A statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
  - c) Other information required by the Council.
3. If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.

It should be noted that monthly financial reports are not independently audited, but are subject to internal control and review processes.

### **ENVIRONMENTAL IMPLICATIONS**

Nil

PAGE: 4  
REPORT NUMBER: 14A0043 MJ:ns  
SUBJECT: JANUARY 2014 FINANCIAL AND VARIANCE REPORT

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**MILES CRAIGHEAD**  
**MANAGER FINANCE**

**DIANA LEEDER**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

For enquiries, please contact Miles Craighead on 8930 0523 or email:  
[m.craighead@darwin.nt.gov.au](mailto:m.craighead@darwin.nt.gov.au).

#### **Attachments:**

**Attachment A:** Financial Report to Council – January 2014

## Key Performance Indicators

For the Month Ended

31 January 2014



Indicator	Comment	Calculation (\$M)	
		YTD Budget	YTD Actual
% of Rate Debtors Outstanding	Rates outstanding YTD:	\$14.24M	\$14.24M
	Rates & annual charges income:	\$58.88M	\$59.11M
	Rates outstanding 30 June previous year:	\$15.80M	\$15.80M
	<b>% of Rate Debtors Outstanding:</b>	<b>19.07%</b>	<b>19.01%</b>
Debt Servicing Ratio	Borrowing costs:	\$0.13M	\$0.11M
	Current loan principal outstanding:	\$0.19M	\$0.19M
	Operating income (excl capital income):	\$77.40M	\$77.67M
	<b>Debt Servicing Ratio:</b>	<b>0.42%</b>	<b>0.38%</b>
Liquidity Ratio	Current assets:	N/A	\$97.09M
	Current liabilities:	N/A	\$16.85M
	Cash backed reserves (restricted cash):	N/A	\$33.38M
	<b>Liquidity Ratio:</b>	<b>N/A</b>	<b>1.93:1</b>
Rates Ratio	Rates & annual charges income:	\$58.88M	\$59.11M
	Total operating expenses:	\$54.47M	\$54.89M
	<b>Rates Ratio:</b>	<b>108%</b>	<b>108%</b>
Operating Surplus	Operating income (excl capital income):	\$77.40M	\$77.67M
	Operating expenses:	\$54.47M	\$54.89M
	<b>Operating Surplus:</b>	<b>\$22.93M</b>	<b>\$22.78M</b>
Operating Surplus before Depreciation	Operating income (excl capital income):	\$77.40M	\$77.67M
	Operating expenses (excl depreciation):	\$45.57M	\$45.33M
	<b>Operating Surplus before Depreciation:</b>	<b>\$31.83M</b>	<b>\$32.34M</b>
Asset Sustainability Ratio	Capital renewal expenditure:	N/A	\$2.50M
	Depreciation expense:	N/A	\$9.56M
	<b>Asset Sustainability Ratio:</b>	<b>N/A</b>	<b>26.13%</b>
% Annual Expenditure within Budget	Operating expenses:	N/A	\$54.89M
	Original budget	N/A	\$54.47M
	<b>% Annual Expenditure within Budget:</b>	<b>N/A</b>	<b>100.77%</b>

## Notes:

1 The above key performance indicators and associated targets have been endorsed for use by Council's Risk Management & Audit Committee.



Income Statement  
For the Period Ended 31/01/2014



2012-13		2013/14				
Actual \$'000		Original Budget \$'000	Amended Budget \$'000	YTD Actual \$'000	YTD %	Comment
Income from Continuing Operations						
55,643	Rates & Annual Charges	58,884	58,884	59,113	100%	Exceeds expectation
20,370	User Charges, Fees & Other	21,638	21,236	13,511	64%	Exceeds expectation
3,040	Interest & Investment Revenue	2,364	2,772	2,171	78%	Exceeds expectation
8,343	Grants & Contributions - Operating	6,135	5,183	2,875	55%	No issues
87,396	Total Income from Continuing Operations	89,021	88,075	77,671	88%	
Less Expenses from Continuing Operations						
25,393	Employee Costs	26,965	27,552	17,362	63%	No issues
279	Borrowing Costs	268	268	105	39%	No issues
44,838	Materials and Services	46,434	48,350	27,870	58%	No issues
14,684	Depreciation and Amortisation	15,258	15,258	9,555	63%	Will exceed budget
85,194	Total Expenses from Continuing Operations	88,925	91,428	54,892	60%	
2,202	Operating Result - Continuing Operations	96	(3,353)	22,779		
7,361	Grants & Contributions - Capital	9,568	5,338	5,159	97%	No issues
9,563	Net Operating Result For the Year	9,664	1,985	27,938		
<div>Income Statement</div> <div>Outlines income and operating expenses. Excludes capital expenditure and instead recognises depreciation expense. The net operating surplus or deficit for the reporting period is a measure of Council's financial performance. This figure is determined by deducting total operating expenses including depreciation from total operating revenue.</div> <div>Operating income trends generally appear reasonable in relation to the budget and last year. Noting that rates assessment revenue exceeds original budget, despite growth having been allowed for. User fees is above expectation due to increase on car parking on street and Shoal Bay weigh bridge income.</div> <div>Operating expenses trends generally appear reasonable in relation to the budget and last year. Depreciation YTD is now based on the actual results from asset system and indicates additonal expenditure (but no issue for cash/funds). Employee costs trends are being reviewed and that in the next monthly report we will provide futher information.</div> <div>Manager Finance: there are no concerns in relation to the original budgets at this stage of the year.</div>						

**Municipal Plan Summary**  
**For the Period Ended 31/01/2014**



	Original Budget \$'000	2013/14 Amended Budget \$'000	YTD Actual \$'000	YTD %	Comment
<b>Funds From Operating Activities</b>					
Net Operating Result From Above	9,664	1,985	27,938		See detailed income report
Add back depreciation (not cash)	15,258	15,258	9,555		See detailed income report
<b>Net Funds Provided (or used in) Operating Activities</b>	<b>24,922</b>	<b>17,243</b>	<b>37,493</b>		
<b>Funds From Investing activities</b>					
Sale of Infrastructure, Property, Plant & Equipment	923	923	476	52%	See detailed capital report
Purchase of Infrastructure, Property, Plant & Equipment	(25,497)	(27,584)	(6,356)	23%	See detailed capital report
<b>Net Funds Provided (or used in) Investing Activities</b>	<b>(24,574)</b>	<b>(26,661)</b>	<b>(5,880)</b>		
<b>Funds From Financing Activities</b>					
Proceeds from borrowings & advances	1,350	1,350	0	0%	No issues
Repayment of borrowings & advances	(187)	(187)	0	0%	No issues
<b>Net Funds Provided (or used in) Financing Activities</b>	<b>1,163</b>	<b>1,163</b>	<b>0</b>		
<b>Net Increase (-Decrease) in Funds Before Transfers</b>	<b>1,511</b>	<b>(8,254)</b>	<b>31,613</b>		
Transfers from (-to) Reserves	(1,511)	8,188	0		
<b>Net Increase (-Decrease) in Funds After Transfers</b>	<b>0</b>	<b>(67)</b>	<b>31,613</b>		

**Municipal Plan Summary Comments**

This statement outlines Councils entire budget in accordance with the published municipal plan. It shows the effect on General Funds (original budget - break even/nil). It groups items into operating, investing and financing and has a very close relationship to cash flows , which is why it is presented in the same international format. It eliminates the depreciation calculation and discloses totals for asset sales and purchases as well as loan raising and repayments.

**Manager Finance:** There are no concerns in relation to the original budgets at this stage.

# Statement of Financial Position

## For the Period Ended 31/01/2014



<u>2012-13</u>		<u>2013/14</u>		
Actual		Original	Amended	YTD
\$'000		Budget	Budget	Actual
		\$'000	\$'000	\$'000
<b>Current Assets</b>				
61,716	Cash at Bank & Investments	44,864	53,462	78,379
6,413	Receivables	4,368	6,413	18,345
127	Inventories	287	127	151
215	Other	1,000	215	215
68,471		50,519	60,217	97,090
<b>Non-Current Assets</b>				
896,403	Infrastructure, Property, Plant and Equipment	850,539	907,806	892,690
	Capital works in progress			
896,403		850,539	907,806	892,690
<b>964,874</b>	<b>TOTAL ASSETS</b>	<b>901,058</b>	<b>968,022</b>	<b>989,780</b>
<b>Current Liabilities</b>				
9,881	Payables	9,911	9,881	4,764
187	Borrowings	201	187	187
9,694	Provisions & Other Liabilities	5,484	9,694	11,903
19,762		15,596	19,762	16,854
<b>Non-Current Liabilities</b>				
3,923	Borrowings	5,072	5,086	3,834
710	Provisions	404	710	710
4,633		5,476	5,796	4,544
<b>24,395</b>	<b>TOTAL LIABILITIES</b>	<b>21,072</b>	<b>25,558</b>	<b>21,398</b>
<b>940,479</b>	<b>NET ASSETS</b>	<b>879,986</b>	<b>942,464</b>	<b>968,382</b>
<b>Equity</b>				
631,579	Asset Revaluation Reserve	567,930	631,579	631,580
308,900	Retained Surplus	312,056	310,885	336,802
<b>940,479</b>	<b>TOTAL EQUITY</b>	<b>879,986</b>	<b>942,464</b>	<b>968,382</b>
<p><b>Statement of Financial Position Comments:</b></p> <p>The Statement of Financial Position outlines what Council owns (assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the net equity, the stronger the financial position.</p> <p><b>Manager Finance;</b> there are no concerns in relation to the original budgets at this stage. Note that the original budget column is simply as published in the adopted Municipal Plan 2013/14. The amended budget column is based on the audited closing balances 30/6/2013 plus original budget plus Council approved amendments, the actual column is also based on audited actual closing balances 30/6/2013 plus actual movements since.</p>				

# Report on Capital Expenditure/Income (\$000's)

for the period ended 31/01/2014 (Dr+ Cr -)

Master	Description	Original Budget 2013/14	Amended Budget 2013/14	YTD Actuals 31/01/2014	% Act/ Revised	\$ Left	Committed	Year End Projection	Comment
<b>Capital Expenditure</b>									
05/221060	Swimming Pools Capital Projects Expenditure	0	399	11	3%	388	46	No issues	
05/221061	Community Projects Capital Expenditure	100	220	11	5%	209	9	No issues	
05/223060	Recreation Capital Projects	150	1,056	63	6%	993	27	No issues	
05/223062	Recreational Strategy Development	0	0	0	0%	0	0	No issues	
05/242060	Regulatory Services Capital Projects	0	83	19	23%	63	0	No issues	
<b>Community &amp; Cultural Services Department Total</b>		<b>250</b>	<b>1,758</b>	<b>104</b>	<b>6%</b>	<b>1,653</b>	<b>81</b>		
05/332089	Darwin Entertainment Centre Capital Projects	265	265	0	0%	265	0	No issues	
05/335060	Fleet Management Capital Projects	2,677	3,705	1,337	36%	2,368	578	No issues	
05/431060	IT Capital Projects	274	323	113	35%	210	10	No issues	
05/431061	IT NBN Local Gov't Pgm Capital Projects	0	51	0	0%	51	0	No issues	
05/453065	Off Street Parking Capital Projects	40	40	11	27%	29	0	No issues	
05/322060	Design Capital Projects	0	111	0	0%	111	0		
05/322062	Minor Capital Works Program	130	110	34	31%	76	1	No issues	
05/322063	Streetscape Development & Upgrade	500	500	36	7%	464	42	No issues	
05/322064	Road Works Capital Projects Expenditure	40	40	0	0%	40	0	No issues	
05/322067	LATM Capital Projects Expenditure	337	496	137	28%	359	90	No issues	
05/322068	Cyclepath Capital Projects	313	659	391	59%	268	27	No issues	
05/322069	Black Spot Program	0	43	0	0%	43	0	No issues	
05/322070	Lee Point Road Upgrade	8,725	9,624	2,272	24%	7,352	7,255	No issues	
05/331061	Footpaths Capital Projects	912	1,002	348	35%	654	188	No issues	
05/331062	Disability Access Capital Projects (W/O ONLY)	50	72	24	33%	48	3	No issues	
05/331064	Driveway Capital Projects	205	205	75	36%	130	45	No issues	
05/331065	Road Reseal & Rehabilitation Capital Projects	2,051	2,251	112	5%	2,139	1,838	No issues	
05/331066	Streetlighting Capital Projects	106	172	79	46%	93	20	No issues	
05/331067	Parks Lighting Capital Projects	100	104	22	21%	82	81	No issues	
05/331068	Kerbing Capital Projects	27	27	17	62%	10	2	No issues	
05/331069	Traffic Signals Capital Projects	85	85	17	21%	67	0	No issues	
05/331071	NTG Nightcliff Infrastructure	0	227	0	0%	227	0	No issues	
05/331072	Banner Brackets Capital Projects	40	40	32	80%	8	0	No issues	
05/332060	Building Maintenance Capital Projects	6,346	2,812	197	7%	2,615	-2	No issues	
05/332063	Signage & Memorial Capital Projects	20	5	0	0%	5	5	No issues	
05/332083	Toilet Block Capital Projects	196	196	86	44%	110	0	No issues	
05/332085	Halls & Community Centres Capital Projects	145	36	36	100%	0	0	No issues	
05/333060	Waste Management Capital Projects	100	122	122	100%	0	0	No issues	
05/334060	Stormwater Drainage Capital Projects	1,223	1,364	267	20%	1,097	158	No issues	
05/334065	Walkway Capital Projects	80	180	24	13%	156	0	No issues	
05/334068	Mosquito Control Capital Projects	116	116	88	75%	29	0	No issues	
05/341061	Fencing Capital Projects	136	129	111	86%	19	0	No issues	
05/341062	Parks & Reserves Revitalisation Capital Projects	137	137	0	0%	137	186	No issues	
05/341063	Parks Infrastructure Capital Projects	132	200	151	75%	49	9	No issues	
05/341064	Parks & Reserves General Capital Projects	0	57	0	0%	57	9	No issues	

# Report on Capital Expenditure/Income (\$000's)

for the period ended 31/01/2014 (Dr+ Cr -)

Master	Description	Original Budget 2013/14	Amended Budget 2013/14	YTD Actuals 31/01/2014	% Act/ Revised	\$ Left	Committed	Year End Projection	Comment
05/341065	Parks Landscaping & Irrigation Capital Projects	190	238	96	40%	142	13	No issues	
05/322066	Roads to Recovery Capital Projects Expenditure	0	0	0	0%	0	0	No issues	
05/332084	Depot Capital Refurbishment Projects (W/O ONLY)	0	0	0	0%	0	-1	No issues	
05/332086	Open Spaces Capital Refurbishment Costs (W/O ONLY)	0	0	0	0%	0	4	No issues	
05/334066	Streetlighting Capital Projects (W/O ONLY)	0	0	0	0%	0	0	No issues	
Infrastructure Total		22,707	21,358	4,773	22%	16,586	9,972	No issues	
Grand Total		25,947	27,584	6,356	23%	21,228	10,720		
% spent plus committed					62%				

Capital Revenue								
b: master_ledger	master_description							
05/322031	Road Works Capital Projects Income	-82	-242	-30	12%	-212	No issues	
05/322035	Developer Contribution Income	-7,250	-4,999	-5,105	102%	106	No issues	
05/332030	Build Maint. Income: Capital Projects	-2,073	0	-4	1000%	4	No issues	
05/332032	LATM; Street Lighting Capital Income	-87	0	0	0%	0	No issues	
05/334038	Mosquito Control Capital Income	-77	-77	0	0%	-77	No issues	
05/341033	Parks & Reserves Capital Income	0	-20	-20	100%	0	No issues	
Grand Total		-10,491	-5,338	-5,159	97%	-179	No issues	

<b>Statement of Income (+ Dr - Cr)</b>	<b><u>Original Budget</u></b> <b><u>2013/14</u></b>	<b><u>Amended</u></b> <b><u>Budget 2013/14</u></b>	<b><u>YTD Actuals</u></b> <b><u>31/01/2014</u></b>	<b><u>Committed</u></b>	<b><u>% Act/</u></b> <b><u>Revised</u></b>
<b>Chief Executive Department</b>					
Income	-64	-64	-35	0	54%
Expense	3,758	4,168	2,186	157	52%
<b>Chief Executive Department Total</b>	<b>3,693</b>	<b>4,104</b>	<b>2,151</b>	<b>157</b>	
<b>Community &amp; Cultural Services Department</b>					
Income	-4,654	-4,582	-4,256	0	93%
Expense	11,854	12,800	7,289	260	57%
<b>Community &amp; Cultural Services Department Total</b>	<b>7,201</b>	<b>8,217</b>	<b>3,033</b>	<b>260</b>	
<b>Corporate Services Department</b>					
Income	-63,504	-63,524	-59,144	0	93%
Expense	25,184	25,569	16,001	554	63%
<b>Corporate Services Department Total</b>	<b>-38,320</b>	<b>-37,955</b>	<b>-43,142</b>	<b>554</b>	
<b>Infrastructure</b>					
Income	-20,799	-19,904	-14,236	0	72%
Expense	48,130	48,891	29,415	7,336	60%
<b>Infrastructure Total</b>	<b>27,331</b>	<b>28,987</b>	<b>15,179</b>	<b>7,336</b>	
<b>Grand Total</b>	<b>-95</b>	<b>3,353</b>	<b>-22,779</b>	<b>8,307</b>	

<b>Statement of Income (+ Dr - Cr)</b>	<b>Amended Budget 2013/14</b>	<b>YTD Actuals 31/01/2014</b>	<b>Committed</b>	<b>% Act/ Revised</b>	<b>\$ Left</b>	<b>Year End Projection</b>	<b>Comment</b>
<b>Chief Executive Department</b>							
<b>Income</b>							
Climate Change & Environment	-50,000	-22,366	0	45%	-28	No issues	Budgeted income fully received - TOPROC Annual Membership Fees (will be an eoy variance due to miscalculations associated with invoicing GST)
Strategy & Outcomes	-14,466	-12,454	0	86%	-2	No issues	
<b>Income Total</b>	<b>-64,466</b>	<b>-34,821</b>	<b>0</b>	<b>54%</b>	<b>-30</b>		
<b>Expense</b>							
Chief Executive Officer Section	729,511	407,816	15,032	56%	322	No issues	
Climate Change & Environment	564,173	273,550	11,386	48%	291	No issues	
Communications & Marketing	829,808	383,206	61,300	46%	447	No issues	
Governance Section	1,386,661	786,113	11,848	57%	601	No issues	
Strategy & Outcomes	657,978	335,489	56,948	51%	322	No issues	
<b>Expense Total</b>	<b>4,168,131</b>	<b>2,186,174</b>	<b>156,513</b>	<b>52%</b>	<b>1,982</b>		
<b>Chief Executive Department Net Cost (-Surplus)</b>	<b>4,103,665</b>	<b>2,151,354</b>	<b>156,513</b>		<b>1,952</b>		



<b>Statement of Income (+ Dr - Cr)</b>	<b>Amended Budget 2013/14</b>	<b>YTD Actuals 31/01/2014</b>	<b>Committed</b>	<b>% Act/ Revised</b>	<b>\$ Left</b>	<b>Year End Projection</b>	<b>Comment</b>
<b>Community &amp; Cultural Services</b>							
<b>Income</b>							
Animals	-597,666	-338,871	0	57%	-258,795	No issues	
Community & Cultural Services GM Section	-25,000	-30,439	0	122%	5,439	No issues	
Community Development Section	-4,500	-8,711	0	194%	4,211	No issues	1) Grant for \$4731.81 received from Dept Social Services into 221030. 3rd quarter variation to offset to expense account 221001 for \$3400 and 222000 for \$1586.97 Reviewing delivery model in context of Community Wellbeing Project delivery.
Family & Children	-146,014	-116,095	0	80%	-29,919	No issues	
Infringements	-1,514,947	-1,742,828	0	115%	227,881	No issues	
Libraries	-1,579,461	-1,497,746	0	95%	-81,715	No issues	
Recreation & Leisure	-711,335	-517,570	0	0%	-193,765	No issues	
Sister Cities	0	-250	0	0%	250	No issues	
Youth Projects	-3,393	-3,393	0	100%	0	No issues	
<b>Income Total</b>	<b>-4,582,316</b>	<b>-4,255,905</b>	<b>0</b>	<b>93%</b>	<b>-326,411</b>		
<b>Expense</b>							
Animals	1,378,750	924,322	23,362	67%	454,428	No issues	
Community & Cultural Services GM Section	1,096,834	457,523	30,302	42%	639,311	No issues	
Community Development Section	1,411,318	555,321	16,490	39%	855,997	No issues	1)M/A 221040 -Wellbeing Project recruited now completed to commence March 3. 2)M/A 221008 - New model being developed for delivery of Homeless Connect in context of Wellbeing Project.
Family & Children	366,330	204,270	10,188	56%	162,060	No issues	
Infringements	2,191,393	1,626,508	31,597	74%	564,885	No issues	
Libraries	3,630,460	2,094,651	94,300	58%	1,535,809	No issues	
Recreation & Leisure	2,109,525	1,076,011	50,307	51%	1,033,514	No issues	
Sister Cities	191,381	98,170	651	51%	93,211	No issues	
Youth Projects	423,597	252,349	3,072	60%	171,248	No issues	
<b>Expense Total</b>	<b>12,799,588</b>	<b>7,289,124</b>	<b>260,269</b>	<b>57%</b>	<b>5,510,464</b>		
<b>Community &amp; Cultural Services Net Cost (-Surplus)</b>	<b>8,217,272</b>	<b>3,033,220</b>	<b>260,269</b>				
<b>Grand Total</b>	<b>8,217,272</b>	<b>3,033,220</b>	<b>260,269</b>				



<u>Statement of Income (+ Dr - Cr)</u>	<u>Amended Budget 2013/14</u>	<u>YTD Actuals 31/01/2014</u>	<u>Committed</u>	<u>% Act/ Revised</u>	<u>\$ Left</u>	<u>Year End Projection</u>	<u>Comment</u>
<b>Infrastructure</b>							
<b>Income</b>							
Building Services	-2,000	-253	0	13%	-1,747	No issues	
Cemeteries Section	-52,839	-52,400	0	99%	-439	No issues	
Development	-545,551	-344,225	0	63%	-201,326	No issues	
Mosquito Control	-138,807	0	0	0%	-138,807	No issues	
Parks & reserves	-151,284	-112,087	0	74%	-39,197	No issues	
Planning	-150,000	-100,000	0	67%	-50,000	No issues	
Roads Maintenance	-820,699	-411,052	0	50%	-409,647	No issues	
Waste Management	-18,043,206	-13,216,351	0	73%	-4,826,855	No issues	Mainly due to timing of reporting of Domestic Garbage and Recycling Income. All rates income being recognised at the first month of financial year. Any income adjustment for Commercial waste income will be taken up in the 3rd Qtr.
<b>Income Total</b>	<b>-19,904,386</b>	<b>-14,236,368</b>	<b>0</b>	<b>72%</b>	<b>-5,668,018</b>		
<b>Expense</b>							
Asset Management Section	584,191	294,875	129,056	50%	289,316	No issues	
Building Services	4,122,727	2,240,321	263,591	54%	1,882,406	No issues	
Cemeteries Section	0	0	0	0%	0	No issues	
Cleaning Services	2,666,142	1,494,643	446,330	56%	1,171,499	No issues	
Design	571,309	365,323	37,509	64%	205,986	No issues	
Development	374,219	156,336	9,528	42%	217,883	No issues	
Infrastructure GM	542,414	342,487	2,918	63%	199,927	No issues	
Infrastructure Projects	781,766	408,025	58,290	52%	373,741	No issues	
Mosquito Control	185,037	104,216	0	56%	80,821	No issues	
Operations Administration	800,076	429,650	13,158	54%	370,426	No issues	
Parks & reserves	13,712,632	8,150,402	612,201	59%	5,562,230	No issues	
Pathways	850,621	486,968	11,179	57%	363,653	No issues	
Planning	857,963	782,527	15,983	91%	75,436	No issues	Due to consultancy (retail analysis and community engagement related to CBD Masterplan). 3rd Quarter Variation will be submitted to cover overspent.
Roads Maintenance	6,318,973	2,625,299	407,821	42%	3,693,674	No issues	
Stormwater Drainage	587,982	423,779	150,940	72%	164,203	No issues	
Waste Management	15,935,158	11,110,344	5,177,871	70%	4,824,814	No issues	Increase in expenditure due to increased operational activities and capping requirements.
<b>Expense Total</b>	<b>48,891,210</b>	<b>29,415,196</b>	<b>7,336,376</b>	<b>60%</b>	<b>19,476,014</b>		
<b>Infrastructure Total</b>	<b>28,986,824</b>	<b>15,178,828</b>	<b>7,336,376</b>				
<b>Grand Total</b>	<b>28,986,824</b>	<b>15,178,828</b>	<b>7,336,376</b>				

	<u>Amended</u>	<u>YTD Actuals</u>		<u>% Act/</u>	<u>\$</u>		
<u>Statement of Income (+ Dr - Cr)</u>	<u>2013/14</u>	<u>31/01/2014</u>	<u>Committed</u>	<u>Revised</u>	<u>Left</u>	<u>Year End Projection</u>	<u>Comment</u>
<u>Corporate Services</u>							
<u>Income</u>							
Accounting	-3,860,965	-1,936,609	0	50%	-1,924,356	No issues	
Car Parking - Off Street	-2,143,675	-1,689,114	0	79%	-454,561	No issues	
Car Parking - On Street	-2,495,302	-1,473,251	0	59%	-1,022,051	No issues	
Corporate Services GM Section	-15,405	-6,040	0	39%	-9,365	No issues	
Customer Services	-54,000	-38,420	0	71%	-15,580	No issues	
Darwin Entertainment Centre	-595,660	-290,000	0	49%	-305,660	No issues	
Employee Relations	-105,000	-82,255	0	78%	-22,745	No issues	
Fleet Management	-46,500	-26,995	0	58%	-19,505	No issues	
Information Technology	0	450	0	0%	-450	No issues	
Property Management	-1,384,084	-924,974	0	67%	-459,110	No issues	
Records Information Management	0	-93	0	0%	93	No issues	
Records Information Managent	0	-127	0	0%	127	No issues	
Revenue Services	-52,823,676	-52,676,401	0	100%	-147,275	No issues	
<b>Income Total</b>	<b>-63,524,267</b>	<b>-59,143,830</b>	<b>0</b>	<b>93%</b>	<b>-4,380,437</b>		
<u>Expense</u>							
Accounting	1,677,585	893,047	4,971	53%	784,538	Poss extra costs	Audit fees - assets/revaluation issues, Civica -asset support, revaluation infrastructure, will be addressed in 3rd budget review.
Business Services	194,875	154,255	6,096	79%	40,620	No issues	
Car Parking - Off Street	3,571,066	3,295,612	102,604	92%	275,454	No issues	Corporate services/general fund internal charges were transferred in July.
Car Parking - On Street	526,787	268,849	223,354	51%	257,938	No issues	Materials costs are down for period, mthly invoices for January still to be processed .
Contracts	238,813	139,430	0	58%	99,383	No issues	
Corporate Services GM Section	532,833	266,495	3,395	50%	266,338	No issues	
Customer Services	534,527	312,506	12,464	58%	222,021	No issues	
Darwin Entertainment Centre	1,431,860	1,316,666	1,384	92%	115,194	No issues	
Depreciation Expense	15,258,259	9,555,470	0	63%	5,702,789	No issues	Depreciation expected to exceed budget (no cash flow issue).
Employee Overheads	205,401	539,252	0	263%	-333,851	No issues	
Employee Relations	1,475,990	773,775	14,057	52%	702,215	No issues	
Fleet Management	-1,762,237	-725,698	81,653	41%	-1,036,539	No issues	
Information Technology	3,134,441	1,899,038	93,946	61%	1,235,403	No issues	
Property Management	118,280	53,852	772	46%	64,428	No issues	
Records Information Management	663,274	345,852	9,066	52%	317,422	No issues	
Revenue Services	1,104,422	655,805	0	59%	448,617	No issues	
Risk Management Section	1,146,963	740,916	0	65%	406,047	No issues	
Costs Charged to Other Accounts	-4,483,697	-4,483,697	0	100%	0	No issues	
<b>Expense Total</b>	<b>25,569,442</b>	<b>16,001,425</b>	<b>553,762</b>	<b>63%</b>	<b>9,568,017</b>		
<b>Corporate Services Net Cost (-Surplus)</b>	<b>-37,954,825</b>	<b>-43,142,405</b>	<b>553,762</b>				



### CASH AND INVESTMENTS SUMMARY

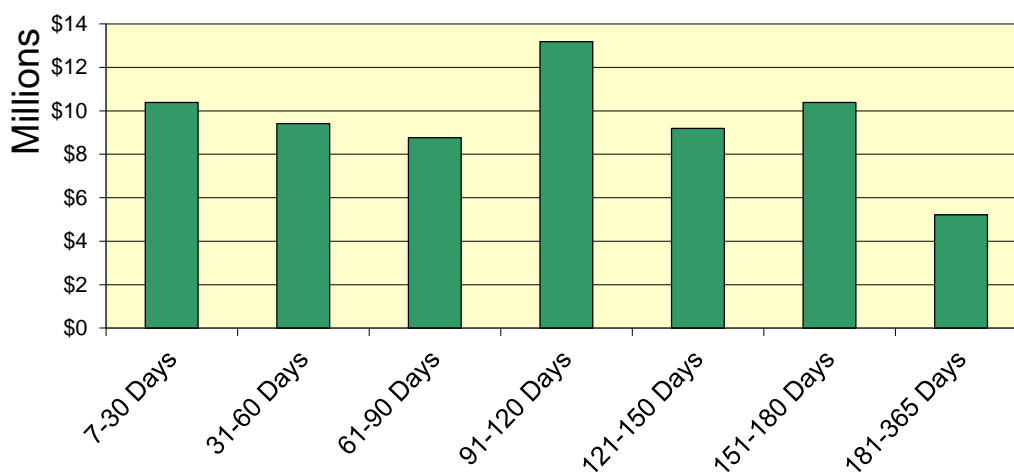
As at 31st January, 2014 Council's short term cash position was as follows:

#### 1. General Fund

Cash at Bank	\$ 12,726,145.88
Short Term Investments	\$ 65,308,425.15

*Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account.*

#### FUNDS INVESTED MATURITY PROFILE As at 31 January 2014



As at 31st January 2014

2. Trust Account		\$
Cash at Bank		\$636,671.52
<b>Total Trust Funds</b>		<b>\$636,671.52</b>



## INVESTMENTS REPORT TO COUNCIL AS AT 31 JANUARY 2014

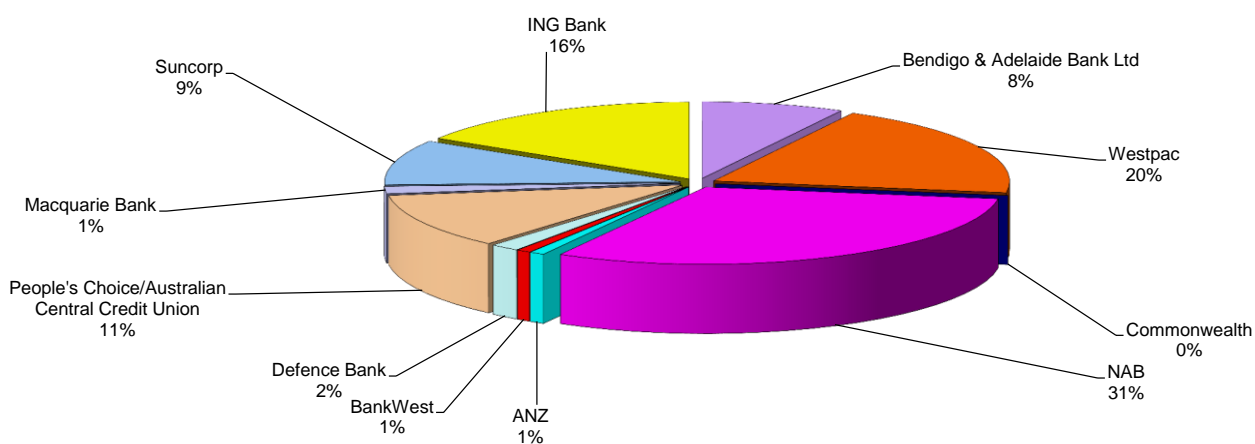
### Investment Policy Limits

Short Term	Policy Max.	Actual Portfolio
A1+	100%	52%
A1	45%	27%
A2	25%	19%
A3/BBB/No Rating	10%	2%

Counterparty	Policy Min.	Policy Max.	Actual Portfolio
Major Banks	15%	100%	51%
Regional Banks	0%	45%	36%
Credit Unions/Building Societies/ Other ADI's	0%	45%	13%

**Note:** City of Darwin's investment policy limit with any one bank cannot exceed 40% of the entire investment portfolio.

### INVESTMENT FUNDS DISTRIBUTION PER INSTITUTION



## INVESTMENTS REPORT TO COUNCIL AS AT 31 JANUARY 2014

## Investment Portfolio

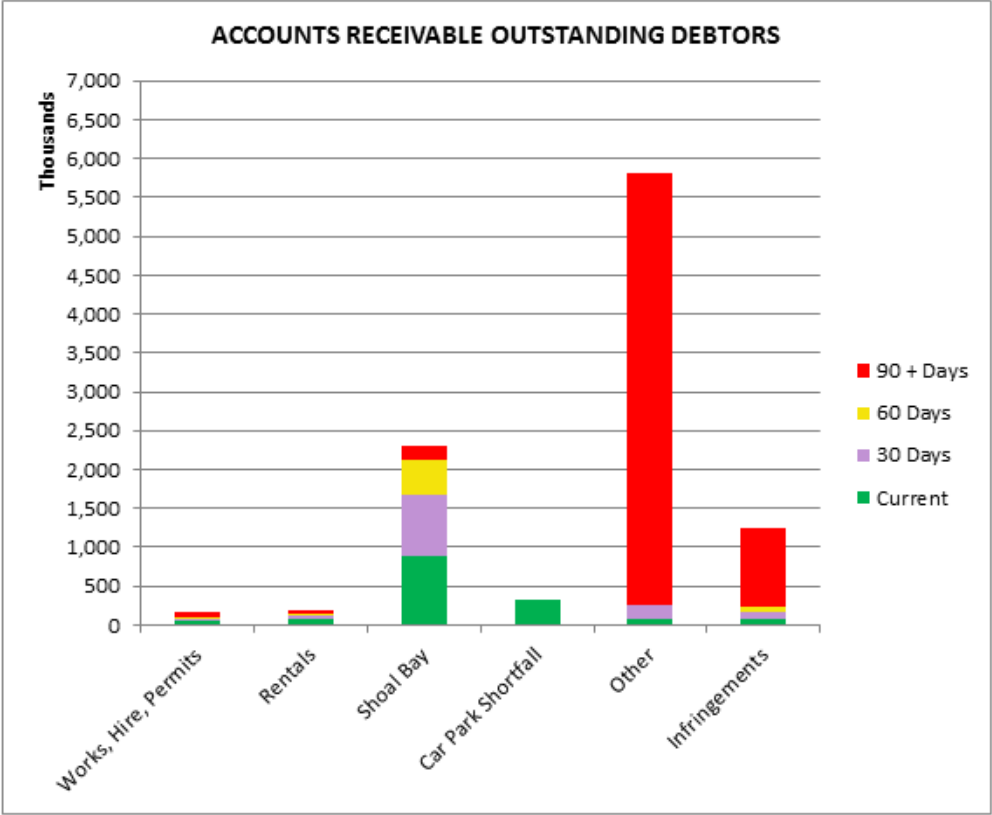
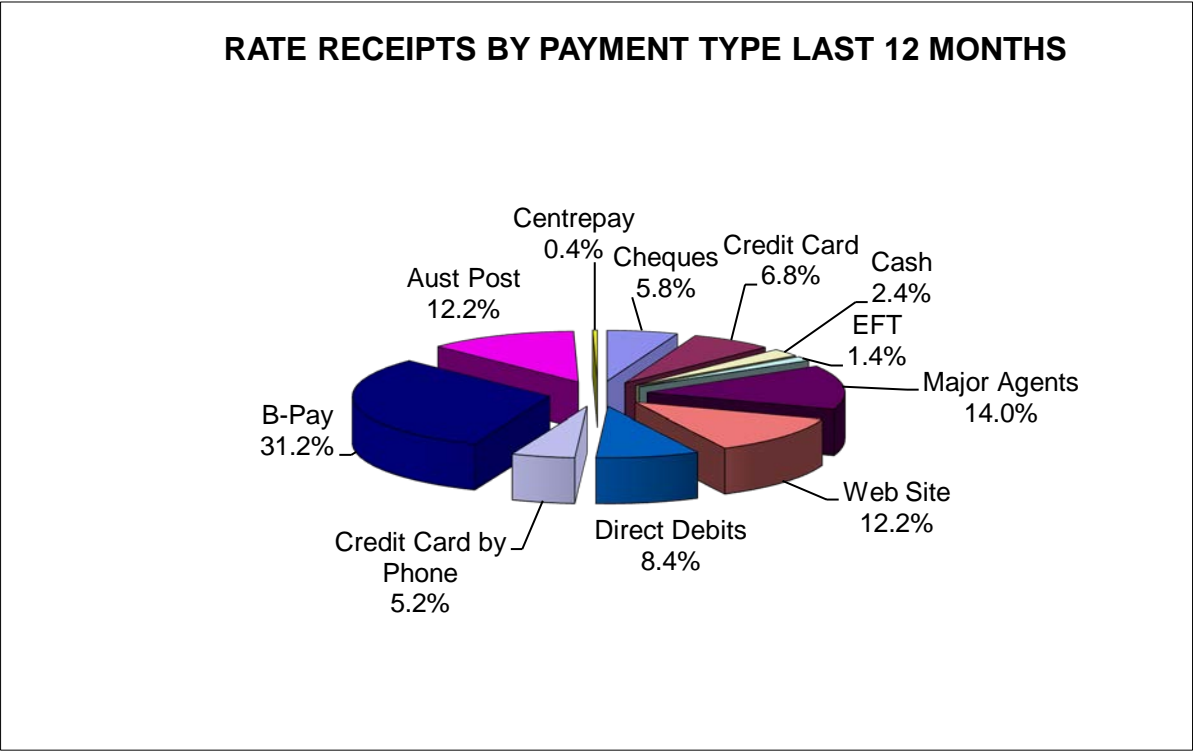
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CREDIT RATING	COUNTERPARTY	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	WEIGHTED AVERAGE RATE	INSTITUTION TOTALS	% P/FOLIO PER COUNTER PARTY
LT - ST								
Major Banks Total @		\$ 33,403,942.34	51.15%	of portfolio				
Invested								
AA - A1+	ANZ	\$ 533,599.42	3.34%	March 11, 2014	39	0.000272893	\$ 533,599.42	0.82%
AA - A1+	National Bank	\$ 1,022,960.28	4.12%	February 18, 2014	18	0.000645337		
AA - A1+	National Bank	\$ 1,000,000.00	3.83%	February 25, 2014	25	0.000586448		
AA - A1+	National Bank	\$ 1,144,760.96	3.77%	March 4, 2014	32	0.000660826		
AA - A1+	National Bank	\$ 525,475.23	3.78%	March 11, 2014	39	0.000304141		
AA - A1+	National Bank	\$ 1,000,000.00	3.72%	March 25, 2014	53	0.000569605		
AA - A1+	National Bank	\$ 1,063,202.16	3.78%	April 8, 2014	67	0.000615373		
AA - A1+	National Bank	\$ 1,000,000.00	3.80%	April 15, 2014	74	0.000581854		
AA - A1+	National Bank	\$ 1,000,000.00	3.80%	April 29, 2014	88	0.000581854		
AA - A1+	National Bank	\$ 1,032,984.39	3.78%	May 13, 2014	102	0.000597883		
AA - A1+	National Bank	\$ 1,024,360.00	3.77%	May 20, 2014	109	0.000591323		
AA - A1+	National Bank	\$ 1,029,629.64	3.77%	May 20, 2014	109	0.000594365		
AA - A1+	National Bank	\$ 1,091,835.20	3.75%	May 27, 2014	116	0.000626930		
AA - A1+	National Bank	\$ 1,009,424.11	3.73%	June 10, 2014	130	0.000576519		
AA - A1+	National Bank	\$ 1,007,974.25	3.73%	June 10, 2014	130	0.000575690		
AA - A1+	National Bank	\$ 1,008,699.18	3.80%	July 1, 2014	151	0.000586916		
AA - A1+	National Bank	\$ 1,000,000.00	3.78%	July 8, 2014	158	0.000578792		
AA - A1+	National Bank	\$ 1,012,323.84	3.78%	July 15, 2014	165	0.000585925		
AA - A1+	National Bank	\$ 1,000,000.00	3.78%	July 15, 2014	165	0.000578792		
AA - A1+	National Bank	\$ 1,056,088.21	3.79%	July 29, 2014	179	0.000612873		
AA - A1+	National Bank	\$ 1,014,690.42	3.79%	July 29, 2014	179	0.000588848	\$ 20,044,407.87	30.69%
AA - A1+	Westpac	\$ 1,022,162.19	3.85%	February 4, 2014	4	0.000602575		
AA - A1+	Westpac	\$ 1,000,000.00	3.75%	February 4, 2014	4	0.000574199		
AA - A1+	Westpac	\$ 1,081,232.04	3.85%	February 11, 2014	11	0.000637398		
AA - A1+	Westpac	\$ 1,000,000.00	3.90%	February 25, 2014	25	0.000597166		
AA - A1+	Westpac	\$ 1,000,000.00	3.60%	March 18, 2014	46	0.000551231		
AA - A1+	Westpac	\$ 1,000,000.00	3.66%	April 1, 2014	60	0.000560418		
AA - A1+	Westpac	\$ 522,562.45	3.70%	April 8, 2014	67	0.000296054		
AA - A1+	Westpac	\$ 1,000,000.00	3.70%	April 15, 2014	74	0.000566543		
AA - A1+	Westpac	\$ 1,096,589.80	3.70%	April 29, 2014	88	0.000621265		
AA - A1+	Westpac	\$ 1,040,485.44	3.65%	May 6, 2014	95	0.000581513		
AA - A1+	Westpac	\$ 1,000,000.00	3.65%	May 13, 2014	102	0.000558887		
AA - A1+	Westpac	\$ 1,062,903.13	3.64%	July 1, 2014	151	0.000592415		
AA - A1+	Westpac	\$ 1,000,000.00	3.70%	August 19, 2014	200	0.000566543	\$ 12,825,935.05	19.64%
Regional Banks Total @		\$ 23,341,312.21	35.74%	of portfolio				
AA - A1+	Bankwest	\$ 503,308.22	3.50%	July 8, 2014	158	0.000269732	\$ 503,308.22	0.77%
A - A1	Bendigo Adelaide Bank	\$ 1,013,367.12	3.65%	March 25, 2014	53	0.000566357		
A - A2	Bendigo Adelaide Bank	\$ 1,000,000.00	3.60%	April 22, 2014	81	0.000551231		
A - A2	Bendigo Adelaide Bank	\$ 1,011,200.00	3.60%	July 1, 2014	151	0.000557404		
A - A2	Bendigo Adelaide Bank	\$ 1,027,357.27	3.85%	July 8, 2014	158	0.000605638		
A - A2	Bendigo Adelaide Bank	\$ 1,047,787.88	3.55%	July 22, 2014	172	0.000569551	\$ 5,099,712.27	7.81%
A - A1	ING Bank	\$ 1,020,992.33	3.74%	May 27, 2014	116	0.000584689		
A - A1	ING Bank	\$ 1,000,000.00	4.15%	March 18, 2014	46	0.000635446		
A - A1	ING Bank	\$ 1,021,939.73	3.57%	April 1, 2014	60	0.000558630		
A - A1	ING Bank	\$ 500,000.00	3.73%	May 27, 2014	116	0.000285568		
A - A1	ING Bank	\$ 1,000,000.00	3.71%	June 3, 2014	123	0.000568074		
A - A1	ING Bank	\$ 1,000,000.00	3.80%	June 3, 2014	123	0.000581854		
A - A1	ING Bank	\$ 1,000,000.00	3.80%	June 17, 2014	137	0.000581854		
A - A1	ING Bank	\$ 1,000,000.00	3.80%	June 24, 2014	144	0.000581854		
A - A1	ING Bank	\$ 1,000,000.00	3.80%	June 24, 2014	144	0.000581854		
A - A1	ING Bank	\$ 1,000,000.00	3.61%	July 22, 2014	172	0.000552762		
A - A1	ING Bank	\$ 1,000,000.00	3.59%	August 5, 2014	186	0.000549699	\$ 10,542,932.06	16.14%
A+ - A1	Suncorp-Metway Limited	\$ 548,547.81	3.75%	February 25, 2014	25	0.000314975		
A+ - A1	Suncorp-Metway Limited	\$ 1,038,866.99	3.60%	March 25, 2014	53	0.000572655		
A+ - A1	Suncorp-Metway Limited	\$ 1,000,000.00	3.60%	April 22, 2014	81	0.000551231		
A+ - A1	Suncorp-Metway Limited	\$ 1,054,093.10	3.62%	April 29, 2014	88	0.000584276		
A+ - A1	Suncorp-Metway Limited	\$ 1,035,017.10	3.75%	May 27, 2014	116	0.000594305		
A+ - A1	Suncorp-Metway Limited	\$ 1,000,000.00	3.75%	June 17, 2014	137	0.000574199		
A+ - A1	Suncorp-Metway Limited	\$ 518,834.66	3.45%	July 22, 2014	172	0.000274081	\$ 6,195,359.66	9.49%
A - A1	Macquarie Bank	\$ 1,000,000.00	3.65%	May 6, 2014	95	0.000558887	\$ 1,000,000.00	1.53%
Credit Societies Total @		\$ 8,563,170.60	13.11%	of portfolio				
Not Rated*	Defence Bank	\$ 1,036,708.12	3.80%	July 29, 2014	179	0.000603213	\$ 1,036,708.12	1.59%
BBB+ - A2	People's Choice Credit Union	\$ 1,000,000.00	3.52%	February 18, 2014	18	0.000538981		
BBB+ - A2	People's Choice Credit Union	\$ 1,000,000.00	3.75%	February 25, 2014	25	0.000574199		
BBB+ - A2	People's Choice Credit Union	\$ 1,000,000.00	3.52%	March 4, 2014	32	0.000538981		
BBB+ - A2	People's Choice Credit Union	\$ 1,000,000.00	3.52%	March 11, 2014	39	0.000538981		
BBB+ - A2	People's Choice Credit Union	\$ 1,000,000.00	3.53%	April 8, 2014	67	0.000540512		
BBB+ - A3	People's Choice Credit Union	\$ 1,000,000.00	3.71%	June 24, 2014	144	0.000568074	\$ 7,526,462.48	11.52%
*APRA regulated								
**Moody's Rated								
TOTAL FUNDS INVESTED		\$ 65,308,425.15	100.00%	Average Days to Maturity	96.00	3.72%	Weighted Average	2.63%
GENERAL BANK FUNDS		\$ 12,726,145.88		Type of Investment		Amount	BBSW 90 Day Rate	100.00%
TOTAL ALL FUNDS		\$ 78,034,571.03		Term Deposit		\$ 65,308,425.15	84%	
Total Budget Investment Earnings		\$ 2,142,257.00		Bank Bills		\$ -		
Year to Date Investment Earnings		\$ 1,501,414.26		Negotiable Certificate of Deposit		\$ -		
				CBA At Call		\$ 12,726,145.88	16%	
						\$ 78,034,571.03	100%	

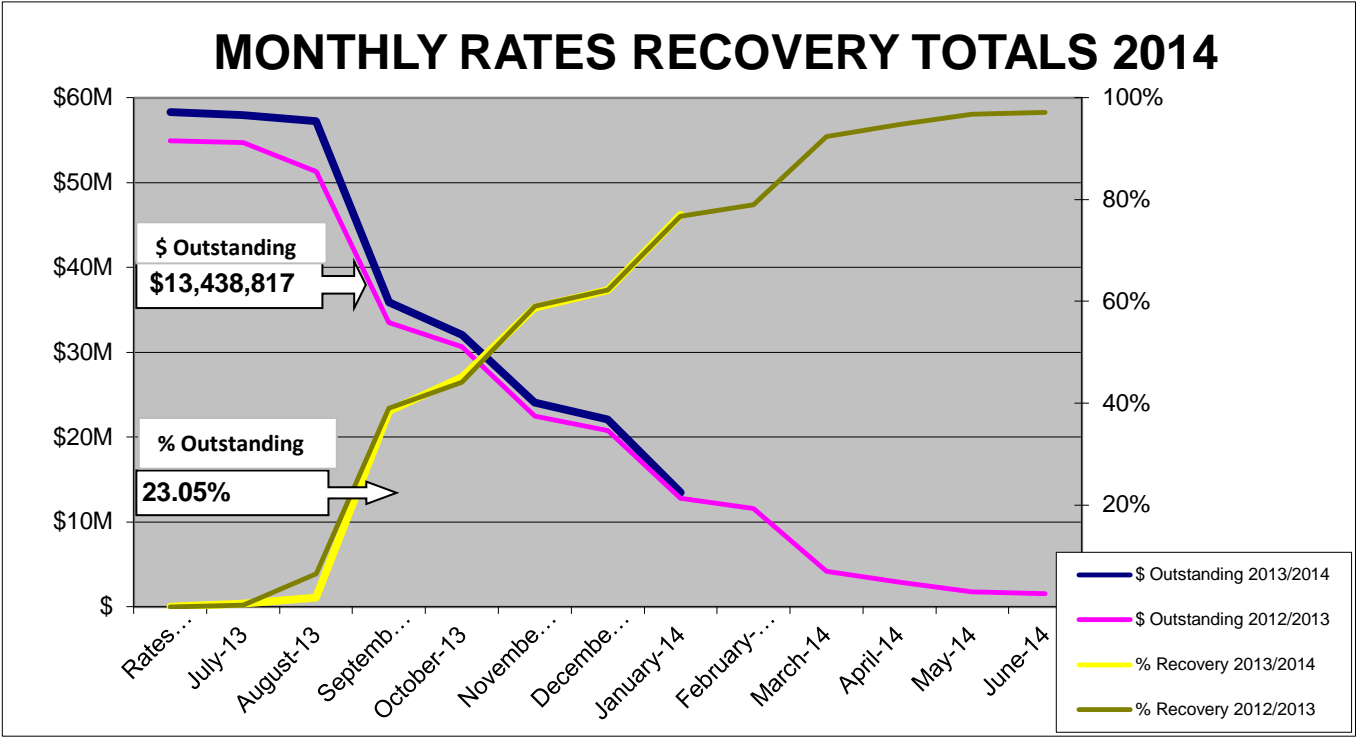
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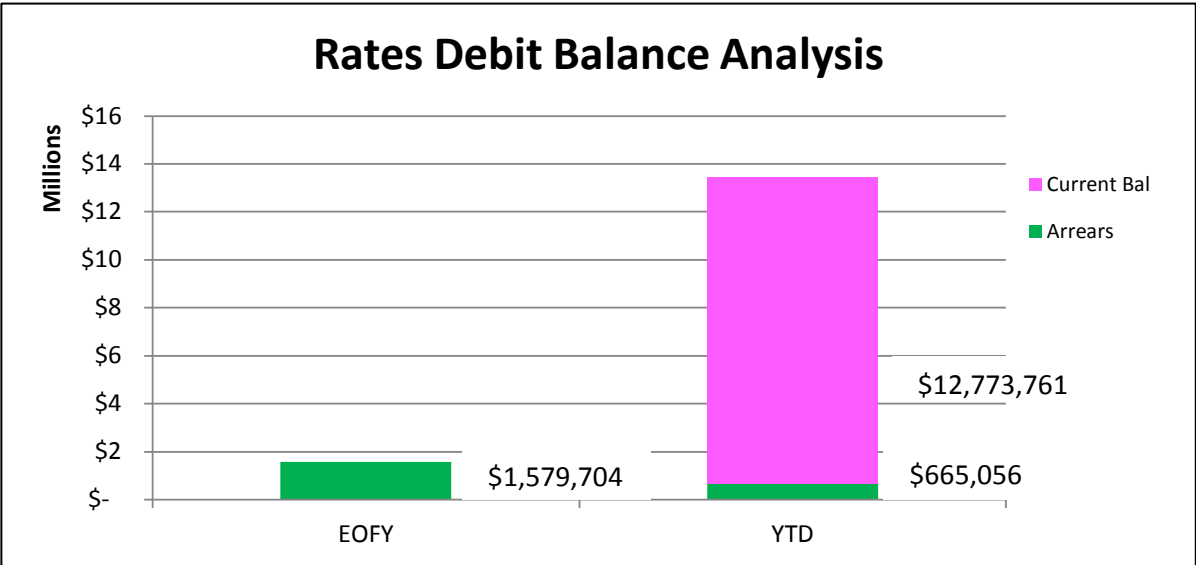
FINANCE DEPARTMENT  
SERVICE LEVEL REPORT TO COUNCIL  
FOR THE MONTH OF JANUARY 2014



Pursuant to Local Government (Accounting) Regulations Sec 18(2)(b) the chart labelled "Accounts Receivable Outstanding Debtors" represents sundry debts owed to Council on an "aged" basis.



The chart labelled "MonthlyRates Recovery Totals" represents the amounts currently outstanding in Rates to Council, rates are either due or overdue, as such no further "ageing" is possible.



ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
YES COMMITTEE/OPEN

AGENDA ITEM: 9.4

## SECOND QUARTER BUDGET REVIEW 2013-2014

REPORT No.: 14A0007 MJ:ns

COMMON No.: 978289

DATE: 19/02/2014

**Presenter:** Manager Finance, Miles Craighead

**Approved:** General Manager Corporate Services, Diana Leeder

### **PURPOSE**

The purpose of this report is to provide information on program budgets requiring variation due to amendments to Council activities and actual income and expenditure differing from budgeted amounts. Budget variations require Council to vary the estimates in accordance with Section 128 of the *Local Government Act* and Section 13 of the *Local Government (Accounting) Regulations*.

### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

5 Effective and Responsible Governance

#### **Outcome**

5.5 Responsible financial and asset management

#### **Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

### **KEY ISSUES**

A listing of all budget variation submissions can be found in the **Attachments A, B & C**.

### **RECOMMENDATIONS**

THAT it be a recommendation to Council:-

- A. THAT Report Number 14A0007 MJ:ns entitled Second Quarter Budget Review 2013-2014, be received and noted.
- B. THAT Council adopts **Attachments A, B and C** to Report Number 14A0007 MJ:ns entitled Second Quarter Budget Review 2013-2014.

PAGE: 2  
 REPORT NUMBER: 14A0007 MJ:ns  
 SUBJECT: SECOND QUARTER BUDGET REVIEW 2013-2014

## **BACKGROUND**

Sound financial management in local government involves monitoring budgets regularly and when actual plus projected values to budget varies, a budget variation is required. Council sets the original budget at the commencement of each financial year. Budget variations occur on a quarterly basis. When the original budget is amended due to the inclusion of budget variations it is called the 'Revised Budget'.

## **DISCUSSION**

### Expenditure/Income Funding Transfers (no net effect on overall budget)

Transfers between expenditure budgets are shown as "Expenditure Funding Transfers". The amount shown is the amount transferred between program budgets but the transfer value nets out to zero, which is why there is no net effect on the overall budget.

These budget variations usually arise due to the following;

- A review of expenditure shows that the budget is not aligned to actual expenditure and needs to be varied;
- A project finishes and the remaining funds are transferred to another project (common within capital works); and
- A project is identified after the original budget has been set and must be funded from within program budgets.

<b>Amount</b>	<b>Description</b>
1,024,211	Correction of budget classification for Shortfalls Management Income from (Fees & Charges to Rates).
300,000	Moving budgeted expenditure to reflect the correct master account Public Intoxication - Community Wellbeing Pilot Project (was funded from carry forward \$150k and new initiative \$150k)
150,550	Transfer the budget for Darwin Municipality Bike Plan to Infrastructure Operational Budget. Currently budget is partially sitting in Community Services Budget (\$90.55k) and part in Capital Works (\$60k).
86,994	Internal transfer to correct classification; transfer from Urban Infrastructure Cap Project Income to LATM Capital Grant.
63,796	Allocate LATM funds (\$57k) and transfer remaining funds from Foreshore Protection & Fencing Capital Projects and remaining funds from W28010 Dinah Oval Bollard Replacement to W28153 LATM Pine Log Replacement 2013-2014.
39,000	Asset purchases (between \$300-\$5000) to be transferred from Capital to Operational within Fleet Management budgets.
36,200	Transfer funds from Library Operation to Building Capital Expenditure for RFID circulation kiosks and RFID gate at the Civic Centre Library.
23,781	Shift budget for Cemetery Renumbering (\$15k) and transfer W27574 Civic Centre Roof Upgrade (\$8.8k) to Building Upgrades and Refurbishments 2013-2014.



PAGE: 3  
 REPORT NUMBER: 14A0007 MJ:ns  
 SUBJECT: SECOND QUARTER BUDGET REVIEW 2013-2014

21,116	Transfer the budget for part of the gas extraction savings to assist the remaining cost for the Cell 4 construction at Shoal Bay Waste Management Facility.
13,359	Internal transfer to correct classification of the cost of IT hardware moved from capital account to the operational account.
35,892	Reallocate part of the budget for Nightcliff Hall cooling to Nightcliff Hall heat reflective paint treatment.
8,306	Reallocate remaining funds from WO28380 Refuge Island Extension Smith Street Taxi Rank and W28155 Portable Speed Check Signs to Minor Capital Works 2013-2014.
4,258	Reallocate unspent funds for Minor Capital Works 2013-2014 to cover requirement for W28434-LED Flashing Light Panels (Sabine Road and Wanguri Tce) and for W28035 Lightning Pathways (Byrne Park to Mahogany Park).
4,210	Allocate unspent funds from W27861 Operations Nursery and from W25620 Anula Regional Playground Exercise Equipment to Park Furniture Refurbishment 2013-2014.
3,644	Reallocate unspent funds for Minor Capital Works 2013-2014 to cover requirement for W28434-LED Flashing Light Panels (Sabine Road and Wanguri Tce) and for W28035 Lightning Pathways (Byrne Park to Mahogany Park).

Increase in Revenue offset by program expenditure (no net effect on overall budget)

Increases in revenue are normally offset by an increase in program expenditure. The amount shown is the amount of income to be received, or expecting to be received, which is offset by expenditure of an equivalent amount, so there is no net effect on the overall budget.

These budget variations usually arise due to the following:

- Council is notified that it is going to receive external funding, such as a grant; and
- A review of income shows that additional program income over the budget has been generated but is offset by an associated program expense.

Amount	Description
47,000	Recognition of grant monies received from NTG Libraries Operational
25,000	Allocate NTG Bombing of Darwin grant funding to Bombing of Darwin Operational Expenditure
10,000	Transfer the budget for Bicycle Network Darwin Bike Forum - Grant received from Department of Transport to Darwin Municipal Bike Plan.
2,293	Allocate Dili Quiz fundraiser monies to Youth Project Operational Costs.
2,000	Allocate NTG grant for Youth Vibe Grant to Youth Project Operational Costs
1,100	Allocate NTG Department of Families, Housing, Community Services and Indigenous Affairs grant to Youth Development Projects

PAGE: 4  
 REPORT NUMBER: 14A0007 MJ:ns  
 SUBJECT: SECOND QUARTER BUDGET REVIEW 2013-2014

716	Allocate Halloween event cash takings to Sister Cities program line.
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Decrease in Revenue offset by program expenditure (no net effect on overall budget)

Decreases in revenue are normally offset by a decrease in program expenditure. The amount shown is the amount of income which was expected but will now not be received, which is offset by expenditure of an equivalent amount, so there is no net effect on the overall budget.

These budget variations usually arise due to the following:

- Council is notified that it is not going to receive expected external funding, such as a grant; and
- A review of income shows that a reduction in program income in the budget has occurred and is offset by an associated program expense.

Amount	Description
72,500	Nightcliff hall cooling grant/expenditure removed \$72,500, reserve funding/expenditure reduced by \$36,608, leaves \$35,892 for reflective paint project with \$15,892 of associated reserve funding.

Increase in Revenue not offset

Increases in revenue not offset by an increase in program expenditure are often due to a specific reason.

These budget variations usually arise due to the following:

- New or unbudgeted revenue; and
- The additional revenue relates to future reserve funded programs and therefore in the meantime is transferred to the appropriate reserve.

Nil disclosed in this review, however additional revenue from regulatory-infringements is expected to be disclosed in the 3<sup>rd</sup> quarter budget review.

Increase in Expenditure (or Decrease in Revenue) not offset

Increases in expenditure not offset by an increase in program income are often due to a specific reason.

These budget variations usually arise due to the following:

- A new or unexpected project arises that must be funded from something other than program budgets; and
- The additional expenditure relates to reserve funded programs and the funds are provided by the appropriate reserve.

PAGE: 5  
 REPORT NUMBER: 14A0007 MJ:ns  
 SUBJECT: SECOND QUARTER BUDGET REVIEW 2013-2014

Amount	Description
974,501	Removing the revenue budget for FAA grant as the funds were received, recognised and transferred to restricted reserve (see also Reserve transfers).
800,649	Council Decision No. 21/1478, 8 Oct 2013 to allocate funds from Asset Replacement and Refurbishment Reserve to extended duplication of Lee Point Road (W25661)
55,000	Reduction in fines revenue and patrols revenue due to Waterfront Contract Termination
10,000	Council Decision No. 21/1570, 12 Nov 2013 to donate to Red Cross Typhoon Haiyan Appeal.
6,600	Unbudgeted - City Library Saturday morning security patrols.
1,000	Allocate funding from On & Off Street Parking Reserve for CBD Parking Strategy Review.
<b>1,847,750</b>	<b>Total above</b>

#### Decrease in Expenditure not offset

Decreases in expenditure not offset by a decrease in program income are often due to a specific reason.

These budget variations usually arise due to the following:

- A project being deferred or reduced in scope that is funded from something other than program budgets; and
- The reduced expenditure relates to reserve funded programs and the funds are returned to the appropriate reserve.

Amount	Description
1,600,000	The Civic Centre energy project is not proceeding as grant not approved. This variation removes the expenditure funded by the disaster contingency reserve (\$900k funded by revenue remains).
36,608	Nightcliff hall cooling grant/expenditure removed \$72,500, reserve funding/expenditure reduced by \$36,608, leaves \$35,892 for reflective paint project with \$15,892 of associated reserve funding.
29,759	Remainder of savings from Gas extraction (see also waste reserve transfers)
<b>1,666,367</b>	<b>Total above</b>

PAGE: 6  
 REPORT NUMBER: 14A0007 MJ:ns  
 SUBJECT: SECOND QUARTER BUDGET REVIEW 2013-2014

## **CONSULTATION PROCESS**

This report was considered by the Chief Officer's Group on 10 February 2014 and now referred to Corporate & Economic Development Committee for consideration.

In preparing this report, the following City of Darwin officers were consulted:

- Relevant officers responsible for budgets

## **POLICY IMPLICATIONS**

Nil

## **BUDGET AND RESOURCE IMPLICATIONS**

In adopting the 2013-2014 Municipal Plan, Council established the service levels and projects to be delivered in the 2013-2014 Financial Year.

Council's original 2013-2014 budget is based on a nil surplus carried forward from 2012-2013. Proposed variations in this budget review result in a **\$71,600** movement from surplus after net transfers from reserves of **\$109,783**.

The variations propose the following transfers to and from Reserves:

### **Transfers to Reserves**

<b>Amount</b>	<b>Description</b>
1,600,000	The Civic Centre energy project is not proceeding as grant not approved. This variation eliminates the funding from the disaster contingency reserve.
36,608	Nightcliff hall cooling grant/expenditure removed \$72,500, reserve funding/expenditure reduced by \$36,608, leaves \$35,892 for reflective paint project with \$15,892 of associated reserve funding.
29,759	To transfer part of the savings from Gas extraction to cover remaining cost for the cell 4 construction at Shoal Bay Waste Management Facility and transfer to Waste Management Reserve the balance.
<b>1,666,367</b>	<b>Total above</b>

PAGE: 7  
 REPORT NUMBER: 14A0007 MJ:ns  
 SUBJECT: SECOND QUARTER BUDGET REVIEW 2013-2014

### Transfers from Reserves

Amount	Description
974,501	To release from Reserve the grant for Road Maintenance Subsidy received in advance last Financial Year.
800,649	Council Decision No. 21/1478, 8 Oct 2013 to allocate funds from Asset Replacement and Refurbishment Reserve to extended duplication of Lee Point Road (W25661)
1,000	Allocate funding from On & Off Street Parking Reserve for CBD Parking Strategy Review.
<b>1,776,150</b>	<b>Total above</b>

### RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Adoption of the recommendations in this report will result in Council varying the budget in accordance with Section 128 of the *Local Government Act*.

### ENVIRONMENTAL IMPLICATIONS

Nil

### COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**MILES CRAIGHEAD**  
**MANAGER FINANCE**

**DIANA LEEDER**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

For enquiries, please contact Miles Craighead on 8930 0559 or email:  
[m.craighead@darwin.nt.gov.au](mailto:m.craighead@darwin.nt.gov.au).

### Attachments:

**Attachment A:** Recurrent Budget Variations  
**Attachment B:** Capital Budget Variations  
**Attachment C:** Transfers To and From Reserves

**ATTACHMENT A  
RECURRENT BUDGET VARIATIONS**

**54**

Department	Request Number	Description	Budget Number	Values		
				Sum of Revenue	Sum of Reserve	Sum of Grants/Conts
CEO	2	Council Decision No. 21/1570, 12 Nov 2013. Donation to Red Cross Typhoon Haiyan Appeal.	05/110000/300/320	10,000.00		
<b>CEO Total</b>				<b>10,000.00</b>		
Community & Cultural Services	3	Moving budgeted expenditure to reflect the correct master account Public Intoxication - Community Wellbeing Pilot Project (was funded from carry forward \$150k and new initiative \$150k)	05/221007/300/100	-150,000.00		
			05/221040/300/100	300,000.00		
			05/242002/300/100	-150,000.00		
	7	Reduction in fines revenue and patrols revenue due to Waterfront Contract Termination	05/242039/600/661	27,000.00		
			05/242039/600/663	-6,000.00		
			05/242039/700/719	34,000.00		
	23	Unbudgeted - City Library Saturday morning security patrols.	05/235000/300/104	6,600.00		
	6A	Allocate NTG Department of Families, Housing, Community Services and Indigenous Affairs received grant to Youth Development Projects	05/221001/300/104			1,100.00
			05/222031/750/739			-1,100.00
	6B	Allocate NTG Bombing of Darwin grant funding to Bombing of Darwin Operational Expenditure	05/130004/300/104			25,000.00
			05/210030/750/721			-25,000.00
	6C	Allocate Dili Quiz fundraiser monies to Youth Project Operational Costs.	05/222031/700/719	-2,293.40		
			05/222010/300/104	2,293.40		
	29	Recognition of grant monies received from NTG Libraries Operational	05/235030/750/732	-47,000.00		
			05/235001/300/100	47,000.00		
	6D	Allocate Halloween event cash takings to Sister Cities.	05/224030/700/719	-716.00		
			05/224001/300/104	716.00		
	6E	Allocate NTG grant for Youth Vibe Grant to Youth Project Operational Costs.	05/222031/750/739			-2,000.00
			085/222010/300/104			2,000.00
<b>Community &amp; Cultural Services Total</b>				<b>61,600.00</b>		<b>0.00</b>
Corporate Services	1	Internal transfer to correct classification budget for Shortfalls Management Income from Fees & Charges to Rates - to match actual revenue.	05/242037/550/551	-1,024,211.00		
			05/423037/550/551	1,024,211.00		
	27	Asset purchases (between \$300-\$5000) to be transferred from Capital to Operational correct resource code within Fleet Management budgets.	05/335060/180/100	-39,000.00		
			05/335003/300/390	39,000.00		
<b>Corporate Services Total</b>				<b>0.00</b>		
Infrastructure	26	Removing the revenue budget for FAA grant as the funds were received, recognised and transferred to restricted reserve (see also Reserve transfers).	05/331030/750/723			974,501.00
			05/421401/451/499		-974,501.00	
	5B	Internal transfer to correct classification; transfer from Urban Infrastructure Cap Project Income to LATM Capital Grant.	05/322031/750/781			-86,994.00
			05/332032/750/781			86,994.00
<b>Infrastructure Total</b>					<b>-974,501.00</b>	<b>974,501.00</b>
<b>Grand Total</b>				<b>71,600.00</b>	<b>-974,501.00</b>	<b>974,501.00</b>

**54**

Department	Request Number	Description	Budget Number	Values		
				Sum of Revenue	Sum of Reserve	Sum of Grants/Conts
Community & Cultural Services	12	Transfer funds from Library Operation to Building Capital Expenditure for RFID circulation kiosks and RFID gate at the Civic Centre Library.	05/235000/300/100 05/332060/180/100	-36,200.00 36,200.00		
<b>Community &amp; Cultural Services Total</b>				<b>0.00</b>		
Corporate Services	22	Internal transfer to correct classification of the cost of IT hardware moved from capital account to the operational account.	05/431060/180/104 05/431000/300/390	-13,359.48 13,359.48		
<b>Corporate Services Total</b>				<b>0.00</b>		
Infrastructure	4	Council Decision No. 21/1478, 8 Oct 2013 transfer of funds from Asset Replacement and Refurbishment Reserve to extended duplication of Lee Point Road (W25661)	05/322070/180/104 05/421412/451/499		800,649.00 -800,649.00	
	8	Nightcliff hall cooling grant/expenditure removed \$72,500, reserve funding/expenditure reduced by \$36,608, leaves \$35,892 for reflective paint project with \$15,892 of associated reserve funding.	05/421407/451/499 05/332085/150/105 05/332030/750/739	-109,108.00	36,608.00	72,500.00
		Nightcliff hall cooling grant/expenditure removed \$72,500, reserve funding/expenditure reduced by \$36,608, leaves \$35,892 for reflective paint project with \$15,892 of associated reserve funding.	05/332085/150/105	20,000.00	15,892.00	
		Nightcliff hall cooling grant/expenditure removed \$72,500, reserve funding/expenditure reduced by \$36,608, leaves \$35,892 for reflective paint project with \$15,892 of associated reserve funding.	05/332085/150/105	-20,000.00	-15,892.00	
	9	The Civic Centre energy project is not proceeding as grant not approved. This variation removes the expenditure funded by the disaster contingency reserve (\$900k funded by revenue remains).	05/332030/750/739 05/332060/180/105 05/421414/451/499		-1,600,000.00 1,600,000.00	2,000,000.00 -2,000,000.00
	13	Transfer the budget for part of the gas extraction savings to assist the remaining cost for the Cell 4 construction at Shoal Bay Waste Management Facility.	05/333060/180/104 05/333060/180/104 05/421408/451/499		-50,875.00 21,116.00 29,759.00	
	14	Allocate funding from On & Off Street Parking Reserve for CBD Parking Strategy Review.	05/421410/451/499 05/456060/180/104		-1,000.00 1,000.00	
	16	Allocate LATM funds (\$57k) and transfer remaining funds from Foreshore Protection & Fencing Capital Projects and remaining funds from W28010 Dinah Oval Bollard Replacement to W28153 LATM Pine Log Replacement 2013/2014	05/322067/180/104 05/322067/180/104 05/341061/180/104 05/341061/180/104	63,796.00 -57,366.00 -4,245.00 -2,185.00		
	11A	Transfer the budget for Darwin Municipality Bike Plan to Infrastructure Operational Budget. Currently budget is partially sitting in Community Services Budget (\$90.55k) and part in Capital Works (\$60k).	05/223042/300/305 05/223062/180/104 05/313000/300/305	-90,550.00 -60,000.00 150,550.00		
	11B	Transfer the budget for Bicycle Network Darwin Bike Forum - Grant received from Dept of Transport to Darwin Municipal Bike Plan.	05/313000/300/305 05/322031/750/739			10,000.00 -10,000.00
	15C	Allocate unspent funds from W27861 Operations Nursery and from W25620 Anula Regional Playground Exercise Equipment to Park Furniture Refurbishment 2013/14.	05/223060/180/104 05/341063/180/104 05/341063/180/104	-1,154.00 -3,056.00 4,210.00		
	17A	Reallocate unspent funds for Minor Capital Works 2013/2014 to cover requirement for W28434-LED Flashing Light Panels (Sabine Road and Wanguri Tce) and for W28035 Lightning Pathways (Byrne Park to Mahogany Park).	05/322062/180/104 05/331066/180/104 05/331067/180/104	-7,902.00 4,258.00 3,644.00		
	17C	Reallocate remaining funds from WO28380 Refuge Island Extension Smith Street Taxi Rank and W28155 Portable Speed Check Signs to Minor Capital Works 2013/2014.	05/322062/180/104 05/322062/180/104 05/322067/180/100	8,306.00 -6,015.00 -2,291.00		
	19B	Shift budget for Cemetery Renumbering (\$15k) and transfer W27574 Civic Centre Roof Upgrade (\$8.8k) to Building Upgrades and Refurbishments 2013/2014.	05/332060/180/104 05/332060/180/105 05/332063/180/105	23,781.00 -8,781.00 -15,000.00		
<b>Infrastructure Total</b>				<b>-109,108.00</b>	<b>36,608.00</b>	<b>72,500.00</b>
<b>Grand Total</b>				<b>-109,108.00</b>	<b>36,608.00</b>	<b>72,500.00</b>

**ATTACHMENT C  
TRANSFERS TO AND FROM RESERVES**

**56**

Department	Request Number	Description	Budget Number	Values		
				Sum of Revenue	Sum of Reserve	Sum of Grants/Conts
Infrastructure	4	Council Decision No. 21/1478, 8 Oct 2013 transfer of funds from Asset Replacement and Refurbishment Reserve to extended duplication of Lee Point Road (W25661)	05/421412/451/499		-800,649.00	
	8	Nightcliff hall cooling grant/expenditure removed \$72,500, reserve funding/expenditure reduced by \$36,608, leaves \$35,892 for reflective paint project with \$15,892 of associated reserve funding.	05/421407/451/499		36,608.00	
	9	The Civic Centre energy project is not proceeding as grant not approved. This variation removes the expenditure funded by the disaster contingency reserve (\$900k funded by revenue remains).	05/421414/451/499		1,600,000.00	
	13	Transfer part of the savings from Gas extraction to cover remaining cost for the Cell 4 construction at Shoal Bay Waste Management Facility and transfer to Waste Management Reserve the balance.	05/421408/451/499		29,759.00	
	14	Allocate funding from On & Off Street Parking Reserve for CBD Parking Strategy Review.	05/421410/451/499		-1,000.00	
	26	Removing the revenue budget for FAA grant as the funds were received, recognised and transferred to restricted reserve (see also Reserve transfers).	05/421401/451/499		-974,501.00	
<b>Infrastructure Total</b>					<b>-109,783.00</b>	
<b>Grand Total</b>					<b>-109,783.00</b>	

**56**



**ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
NO COMMITTEE/OPEN**

**AGENDA ITEM: 9.5**

**REVALUATION EXERCISE FOR ROADS AND OTHER INFRASTRUCTURE ASSETS AS  
AT 30 JUNE 2014**

**REPORT No.: 14A0011 MC:ns**

**COMMON No.: 2649595**

**DATE: 19/02/2014**

**Presenter: Manager Finance, Miles Craighead**

**Approved: General Manager Corporate Services, Diana Leeder**

**PURPOSE**

The purpose of this report is to inform the Committee on the infrastructure revaluation project and proposals to account for infrastructure assets.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.5 Responsible financial and asset management

**Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

**KEY ISSUES**

- The Council must revalue its infrastructure assets as at 30 June 2014;
- The standards around accounting for major infrastructure have undergone significant developments in recent years;
- Council has been progressively adapting and refining its asset management planning and accounting;
- It is desirable to combine this revaluation with further improvements to accounting practices and policies; and
- The Chief Officers Group has endorsed the general principles of the proposed changes.

PAGE: 2  
 REPORT NUMBER: 14A0011 MC:ns  
 SUBJECT: REVALUATION EXERCISE FOR ROADS AND OTHER  
 INFRASTRUCTURE ASSETS AS AT 30 JUNE 2014

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## **RECOMMENDATIONS**

THAT the Committee resolve under delegated authority;

THAT Report Number 14A0011 MC:ns entitled Revaluation Exercise for Roads and other Infrastructure Assets as at 30 June 2014, be received and noted.

## **BACKGROUND**

Council must revalue infrastructure assets every 3 years (AASB116). The last revaluation was undertaken in 2011.

## **DISCUSSION**

The Council has been refining its Asset Management Plans and the Engineering principles around maintaining and renewing its assets on a life cycle basis. The results of this can then logically form part of the long term financial plans.

If the actual accounting depreciation is not based on the same principles as the asset management plans, including asset component maturity profiles and long term financial plans, there is the risk that the audited annual financial statements are providing a different message to that of the long asset management plans, the long term financial plans and recommendations for term rate requirements purposes.

Australian Accounting Standards Board Standard 116 relating to Property, Plant and Equipment requires:

*"43 Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item shall be depreciated separately."*

Where different components of an asset have different useful lives the componentisation can provide a better and more accurate measure of depreciation. The underlying principle with recognising components of assets is to improve the accuracy of the measurement of depreciation expense and thus the audited actual net surplus or deficit (disclosed to the community in the case of Local Government).

The proposed future practice and policy is to take continuing steps to refine the recognition of assets components and thus the accuracy of depreciation.

For example, with the roads network it is generally accepted accounting practice (GAAP) to recognise the vertical components of:

- Formation, earthworks or cutting.
- Road base or pavement
- Running/wearing surface

PAGE: 3  
 REPORT NUMBER: 14A0011 MC:ns  
 SUBJECT: REVALUATION EXERCISE FOR ROADS AND OTHER  
 INFRASTRUCTURE ASSETS AS AT 30 JUNE 2014

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The reason for this is to recognise that each of these components normally has a different useful life depending on a number of local factors and is renewed or replaced at a different cycle.

### **CONSULTATION PROCESS**

A report was considered by the Chief Officer's Group on 2 December 2013 and the broad issue is now referred to Corporate and Economic Development Committee for information.

In preparing this report, the following external parties were consulted:

- Council's external auditors, Merit Partners.

### **POLICY IMPLICATIONS**

The proposals will represent amendments to Council's accounting policies and practices. These will be formally adopted when the Council presents its audited financial statements for the year ended 30 June 2014.

### **BUDGET AND RESOURCE IMPLICATIONS**

The 2013-14 budget included provision for the revaluation of \$46,215 however this is below past actual costs for the same exercise. As the revaluation applies to the accounting for more than 1 year and some work could flow over into the next financial year, consideration will be given to spreading the cost over more than one year. Alternatively a budget variation will be sought to be funded from other savings.

It is not expected nor intended that the proposals would place extra pressure or costs on infrastructure resources, however this is being monitored as the project progresses.

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Improving and refining compliance with accounting standards, close consultation with external auditors reduces the risks of audit qualification.

### **ENVIRONMENTAL IMPLICATIONS**

Nil

PAGE: 4  
REPORT NUMBER: 14A0011 MC:ns  
SUBJECT: REVALUATION EXERCISE FOR ROADS AND OTHER  
INFRASTRUCTURE ASSETS AS AT 30 JUNE 2014

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**MILES CRAIGHEAD**  
**MANAGER FINANCE**

**DIANA LEEDER**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

For enquiries, please contact Miles Craighead on 8930 0523 or email:  
[m.craighead@darwin.nt.gov.au](mailto:m.craighead@darwin.nt.gov.au).

**ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
NO COMMITTEE/OPEN**

**AGENDA ITEM: 9.6**

### **BUDGET PARAMETERS**

**REPORT No.: 14A0045 MC:ns**

**COMMON No.: 2100136**

**DATE: 19/02/2014**

**Presenter: Manager Finance, Miles Craighead**

**Approved: General Manager Corporate Services, Diana Leeder**

### **PURPOSE**

The purpose of this report is to update Council on the budget assumptions being applied in the preparation of the 2014-2015 annual budget.

### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

5 Effective and Responsible Governance

#### **Outcome**

5.5 Responsible financial and asset management

#### **Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

### **KEY ISSUES**

- Preparation of prospective financial information requires assumptions and informed judgements;
- The Long Term Financial Plan (LTFP) 2013-2023 relied on assumptions that provide a basis for the annual 2014-2015 budget;
- This report proposes base assumptions for the annual 2014-2015 budget;
- It may be necessary to refine the assumptions in consultation with the Council through workshops as the budget progresses; and
- The main changes in assumptions and parameters for the 2014-2015 budgeting compared to the Long Term Financial Plan (LTFP) include; December Darwin CPI 4.4% (Darwin long term average 3.0%), rates growth 1.5% (1.0%), interest revenue 4.0% pa (4.5%), interest on new borrowings 5.0% pa (6.0%) and Financial Assistance grants assumed nil increase.

PAGE: 2  
 REPORT NUMBER: 14A0045 MC:ns  
 SUBJECT: BUDGET PARAMETERS

## **RECOMMENDATIONS**

THAT it be a recommendation to Council:-

- A. THAT Report Number 14A0045 MC:ns entitled Budget Parameters, be received and noted.
- B. THAT the assumptions and other guidance contained within Report Number 14A0045 MC:ns entitled Budget Parameters be endorsed.

## **BACKGROUND**

This report is required in accordance with the 2014-2015 budget timetable.

## **DISCUSSION**

### **General Assumptions**

<b>Item</b>	<b>Assumption</b>	<b>Comment</b>
CPI	4.4%	CPI was originally 3.0% for 2014-2015 in the LFTP. However the CPI for Darwin for the 12 months ending 31 December 2013 was 4.4% (30 September 2013 was 3.4%). The preference is to use the latest information available (December). The 4.4% has already been factored into the draft fees and charges prepared ahead of time. It should be noted that with the car park shortfall rate the convention has been to use the December CPI, this will be continued.

### **Productivity Dividend**

The 2014-2015 annual budget will be the 2<sup>nd</sup> year of the three year productivity dividend. This was set at 1.0% of general rate income (approx.). This dividend results in an ongoing reduction of costs equivalent to this amount for three years. The dividend is cumulative, which means that efficiencies to the level of the dividend must be found each year it applies in addition to the efficiencies identified from the previous year. A separate report is being presented on this later in the budget timetable.

The value of the dividend included in each year is (approx.):

<b>Table of dividend pa</b>	<b>2013-2014</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>Total</b>
<b>Dividend</b>	\$507,000	\$535,000	\$564,000	\$1,606,000
<b>Total Forecast Operating Expenditure from LFTP</b>	\$89M	\$94M	\$97M	\$280M
<b>% Operating Expenditure</b>	0.57%	0.57%	0.58%	0.59%

PAGE: 3  
 REPORT NUMBER: 14A0045 MC:ns  
 SUBJECT: BUDGET PARAMETERS

### New Initiatives

New initiatives are new projects or programs or increases in service level that are deliberately segregated from the general budget so that their effect on the budget can be separately evaluated. 2013-2014 ongoing new initiatives are to be included in the 2014-2015 annual budget by Responsible Officers.

The value of 'one off' new initiatives in 2014-2015 long term financial plan was \$1 million. While each subsequent year also provides the same amount, this may be depleted by any new initiatives in 2014-2015 that have on going requirements (unless other savings can be found).

### Growth

Cost growth: A value of 0.50% of general rate income was assumed (in the LTFP) for the increased cost of services relating to growth in rate assessments (\$267,500). The 2014-2015 budget should provide for any necessary increases in real costs due to increased cost of services relating to growth where this can be specifically identified.

The issue of cost growth going forward in the LTFP will need review but may need increase from the current 0.50% based on the revised long term rates growth expectation (1.5% up from 1.0% - see below).

### Revenue Assumptions

Item	Assumption	Comment
General Rate Increase	4.5%	The original LTFP budget assumption for 2014-2015 was 4.50%. This was after allowing for a further transition/s in respect of utility price increases.
Rates Growth	1.5%	In recent years, budgets have tended to conservatively estimate growth at 1.0%. The revised figure has a close alignment to long term averages quoted on the LTFP (1.53%).
Parking Rates	4.4%	Parking rates increase each year by CPI in line with the Darwin Parking Local Rates Regulation. The convention has been to use the December Darwin CPI figures.
Waste Management Fees & Charges	4.5%	A significant factor here may be any commonwealth decisions in relation to the carbon "tax". Council endorsed setting all waste management fees & charges including domestic kerbside and recycling charges and commercial fees & charges to the same level as the original 2013-2014 general rate increase in order to build up funds in the waste management reserve. This reserve is required to provide for costs associated with post-closure rehabilitation.

PAGE: 4  
 REPORT NUMBER: 14A0045 MC:ns  
 SUBJECT: BUDGET PARAMETERS

Parking Fees & Charges	5.0% + CPI	Council has endorsed setting parking fees at the recommended level from the CBD Parking Strategy study, which advocates that parking fees should move to a market rate. The draft recommendation is that this could be achieved by increasing parking fees by 5.0% + CPI per annum. This matter will be brought back to Council for further consideration at the appropriate time.
User Charges & Fees	Dec CPI (Darwin) 4.4%	The default basis being used for 2014-2015 is December CPI; as well a review of community obligation, costs, turnover/volume, market and other factors has taken place. In the LTFP all other user charges & fees other than waste management and parking fees & charges were increased by CPI (2.9%). This included infringements.
Grants – Operating	Dec CPI (Aus) 2.7% except where otherwise stated	These consist of the Financial Assistance Grant, (assumed nil increase), also operating subsidies for the libraries and Darwin Entertainment Centre etc. 2.2% could be applied as a prudent basis where there is no better information, some grants may be formed (not NT). Otherwise known information to the contrary should be used. Related costs should also be limited to the grant unless Council funding already exists.
Grants – Capital	N/A	Included in accordance with the best information available, in the absence of other data included as per the Long Term Capital Works Plan (LTCWP) and projects should not be initiated unless funding is confirmed.
Interest & Investment Revenue	4.0% pa	Interest in the previously adopted LTFP was assumed at 5.0%. Rates are low. Interest will be calculated on the forecast cash and investment balances.
Other Revenues	4.4%	Other revenues consist of property lease income, reimbursements and sundry income.

### Operating Expenditure Assumptions

Item	Assumption	Comment
Employee Benefits & Oncosts	5.0%	The 2014-2015 budget is based on the actual employee establishment, EBA outcomes and award entitlements. 5.0% is merely a guide to the expected increase.
Materials & Contracts	Sep CPI Darwin except where otherwise stated	<i>See below.</i>



PAGE: 5  
 REPORT NUMBER: 14A0045 MC:ns  
 SUBJECT: BUDGET PARAMETERS

Interest on Borrowings Existing	N/A	Included as per the loan borrowings schedule.
Interest on Borrowings New	5.0%	Allows for a 1.0% differential (higher) to interest revenue if external borrowing is necessary. Even if budgeted, external borrowings should be avoided if other sources exist.
Depreciation	N/A	Depreciation should be at least the latest projection for 2013-2014 but may be varied in proportion to the increase in fixed asset values at the average depreciation rate for each individual asset class as well as allowance for revaluation effects (roads etc.).

### Materials & Contracts

Where indicated in the budget system CPI will be applied to materials and contracts. For utilities the following increases apply subject to any new information:

Electricity	5.0%
Water	5.0%
Sewerage	5.0%

The best information available at this stage is the increases are inclusive of CPI. However, a review of actual expenditure will also be undertaken in order to apply the above increases to ensure that the budget is as accurate as possible.

Street lighting repairs and maintenance costs are expected to come on line for the 1<sup>st</sup> time in 2014-2015.

Further information on the details of Power and Water costs will be presented at the Workshop.

### **Capital Assumptions**

Item	Comment
Capital Expenditure	Included as per the LTCWP or report/explain any variations required.
Borrowings	Repayments on the present loan are forecast in accordance with the borrowings schedule. Any new loans will be based on Councils policy of a 20 year amortisation table where the expected useful lives of the assets to be funded exceed 20 years (weighted average), noting that the Council would ideally like Nightcliff Café to be repaid within 15 years.
Reserves	Cash-backed reserve balances have been calculated with the net surplus or deficit shown as a transfer to or from reserve. The result from the statement of cash flows must be sufficient to cover any net transfer to cash-backed reserves during the year.

PAGE: 6  
 REPORT NUMBER: 14A0045 MC:ns  
 SUBJECT: BUDGET PARAMETERS

### Major Project Assumptions

Item	Comment
Carry forward budgets	Assume 100% of projects are finished in 2013-2014. Those that are incomplete should be carried forward through separate processes.
Major projects	As per the adopted LTCWP.

### Reserve Assumptions

Item	Comment
Developer Contributions	Interest applies to average annual reserve balance and transfers from reserve are made in accordance with the LTCWP.
Car Parking Shortfall – Developer Contributions	Interest applies to average annual reserve balance. Funds in this reserve can only be used in accordance with the Developer Contribution Plan.
Car Parking Shortfall – Rate Levy Income	Interest applies to average annual reserve balance. Funds in this reserve will be used for the CBD Multi Storey Car Park project.
Coastal Foreshore Management	Funds from this reserve are to be used for coastal foreshore management projects.
Asset Replacement & Refurbishment	Transfers from reserve are made in accordance with the LTCWP.
DEC Air Conditioning Replacement	Funding agreement for Darwin Entertainment Centre (DEC) specifies a \$36,000 per annum transfer to reserve.
Darwin General Cemetery	Transfers from reserve are made in accordance with the LTCWP.
DEC Asset Replacement & Refurbishment	Transfers from reserve are made in accordance with the LTCWP.
Disaster Contingency	Funds from this reserve are to be used for the costs associated with responding to a natural disaster or for disaster mitigation projects. This fund is required to be kept above \$1 million (\$2.5 million 30/06/2013 audited statements).
Election Expenses	Assume election expenses are \$250,000 every four years and match with transfer to reserve of \$62,500 per annum.
Waste Management	Interest applies to average annual reserve balance and the net result from waste operations is transferred to or from the reserve.
Market Site Development	Lease agreements specify income from Mindil, Parap and Rapid Creek markets must be transferred to reserves but can be used to fund projects at respective market sites.
Nightcliff Community Hall	Lease agreement specifies 20% income from Nightcliff Community Hall must be transferred to reserve but can be used to fund projects on the hall.

PAGE: 7  
 REPORT NUMBER: 14A0045 MC:ns  
 SUBJECT: BUDGET PARAMETERS

Plant & Vehicle Replacement	The net result from fleet operations is transferred to or from the reserve and the required balance is determined in accordance with the LTCWP.
Public Art	Funds from this reserve are to be used for public art projects.
Purchase of Land	Funds held to provide for the possible purchase of land.
Sale of Land	Income from the sale of road reserves.
Watering	Funds from this reserve are to be used for water efficiency projects.
Off & On Street Parking	Interest applies to average annual reserve balance and the net result from parking operations is transferred to or from the reserve.  The transfer from reserve to general revenue is to be increased in accord with the LTFP for 2014-2015.
Environmental	Funds from this reserve are to be used for environmental projects.

### **CONSULTATION PROCESS**

This report was considered by the Chief Officer's Group on 20 January 2014, amended and is now referred to Corporate & Economic Development Committee for consideration and endorsement.

### **POLICY IMPLICATIONS**

Nil

### **BUDGET AND RESOURCE IMPLICATIONS**

Nil

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The timetable covers all the legal compliance and timing requirements for the 2014-2015 budget.

The preparation of the budget requires estimates and judgements to be made. Therefore there is always the risk that the actual results vary from the budget. The Council addresses this by taking a prudent approach.

### **ENVIRONMENTAL IMPLICATIONS**

The budget should include social and environmental considerations.

PAGE: 8  
REPORT NUMBER: 14A0045 MC:ns  
SUBJECT: BUDGET PARAMETERS

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**MILES CRAIGHEAD**  
**MANAGER FINANCE**

**DIANA LEEDER**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

For enquiries, please contact Miles Craighead on 8930 0523 or email:  
[m.craighead@darwin.nt.gov.au](mailto:m.craighead@darwin.nt.gov.au).

**ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
NO COMMITTEE/OPEN**

**AGENDA ITEM: 9.7**

**SIGNING & SEALING OF NEW LEASE TO ISSUE OVER SHOP 13 WESTLANE ARCADE  
TO LEAL TECHNOLOGY PTY LTD**

**REPORT No.: 14A0002 TM:ns**

**COMMON No: 2657703**

**DATE: 20/01/2014**

**Presenter: Manager Business Services, Liam Carroll**

**Approved: General Manager Corporate Services, Diana Leeder**

**PURPOSE**

This report recommends the signing and sealing of a new lease over Shop 13 West Lane Arcade for a three year period with two further one year options based on an annual market rental of \$35,251.00 GST inc.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.5 Responsible financial and asset management

**Key Strategies**

5.5.1 Manage Council's business based on a sustainable financial and asset management strategy

**KEY ISSUES**

- The current lease over Shop 13 West Lane Arcade expired 31 December 2013;
- No provision exists to extend the lease beyond the current term; and
- The current tenant has requested a new lease be entered into.

PAGE: 2  
 REPORT NUMBER: 14A0002 TM:ns  
 SUBJECT: SIGNING & SEALING OF NEW LEASE TO ISSUE OVER SHOP 13  
 WESTLANE ARCADE TO LEAL TECHNOLOGY PTY LTD

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## **RECOMMENDATIONS**

THAT the Committee resolve under delegated authority:-

- A. THAT Report Number 14A0002 TM:ns entitled Signing & Sealing of New Lease to Issue Over Shop 13 Westlane Arcade to Leal Technology Pty Ltd, be received and noted.
- B. THAT Leal Technology Pty Ltd be offered a new lease for a three (3) year term with two further options of one year each.
- C. THAT pursuant to Section 26 (2) of the Local Government Act, Council authorises the affixing of the common seal to all documents associated with the lease to Leal Technology Pty Ltd for shop 13 Westlane Arcade, Darwin and that this be attested by the signatures of the Chief Executive Officer and the Lord Mayor.
- D. THAT all costs associated with the new lease until finalisation be met by Leal Technology Pty Ltd.

## **BACKGROUND**

Leal Technology Pty Ltd, (the tenant) a Computing and Conveyancing Services business, has occupied Shop 13 West Lane Arcade under a lease since 1 January 2009. The initial period of the lease was for two (2) years with an option to extend for a further three (3) years. The option to extend was exercised by the tenant.

## **DISCUSSION**

The tenant has requested a new lease be executed allowing for an initial term of three (3) years, two further options on one year each.

The annual rent payable in the first year has been set by way of a market valuation of \$35,251.00 GST inc per annum for an area totalling 104m<sup>2</sup>, or \$338.95 GST inc per m<sup>2</sup>. The valuation was provided by Integrated Valuation Services in July 2013.

## **CONSULTATION PROCESS**

In preparing this report, the following External Parties were consulted:

- Integrated Valuation Services

PAGE: 3  
 REPORT NUMBER: 14A0002 TM:ns  
 SUBJECT: SIGNING & SEALING OF NEW LEASE TO ISSUE OVER SHOP 13  
 WESTLANE ARCADE TO LEAL TECHNOLOGY PTY LTD

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## **POLICY IMPLICATIONS**

City of Darwin Policy 010 Land Acquisition, Disposal and Lease has been referenced to determine the recommendation of this report.

## **BUDGET AND RESOURCE IMPLICATIONS**

Annual rental income of \$35,251.00 GST inc.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

S. 26(1) of the Local Government Act ("the Act") provides as follows:

A council acts:

- a. through local boards, council committees, officers, staff and agents to whom the council has delegated powers or authorised to act on its behalf; or
- b. through officers or other persons authorised by this Act (or a by-law) to act on the council's behalf; or
- c. under its common seal.

*Note:*

*It follows that a contract will be made by a council under its common seal or by an officer or other agent of the council with authority to act on its behalf.*

S. 26(2) provides that the common seal can only be affixed when authorised by a resolution of the council.

As the note to s. 26(1) confirms, a contract (which would include a lease) can be signed by an officer (e.g. the CEO) provided that he or she is so authorised.

Note 12 to the form of lease (Form 31) set out in the Registrar-General's Directions (Land Titles Office) states:

For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the Law of Property Act, Section 48.

1. S. 48 of the *Law of Property Act* generally provides for execution by a corporation, either under its seal or by power of attorney.
2. S. 8 of the *Powers of Attorney Act* requires that where a person purports to execute a dealing in relation to land (e.g. a lease for more than a year) pursuant to a power of attorney, that power needs to be registered.

## **ENVIRONMENTAL IMPLICATIONS**

Nil

PAGE: 4  
REPORT NUMBER: 14A0002 TM:ns  
SUBJECT: SIGNING & SEALING OF NEW LEASE TO ISSUE OVER SHOP 13  
WESTLANE ARCADE TO LEAL TECHNOLOGY PTY LTD

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**LIAM CARROLL**  
**MANAGER BUSINESS SERVICES**

**DIANA LEEDER**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

For enquiries, please contact Liam Carroll on 89 30 0559 or email:  
[l.carroll@darwin.nt.gov.au](mailto:l.carroll@darwin.nt.gov.au).



ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
YES COMMITTEE/OPEN

AGENDA ITEM: 9.8

**RISK MANAGEMENT & AUDIT COMMITTEE MINUTES FROM 01.11.2013 - OPEN**

REPORT No.: 14A0026 NS:dlee COMMON No.: 353196

DATE: 19/02/2014

**Presenter:** General Manager Corporate Services, Diana Leeder

**Approved:** General Manager Corporate Services, Diana Leeder

**PURPOSE**

The purpose of this report is to present the Executive Summary (**Attachment A**) and Open minutes (**Attachment B**) from the Risk Management & Audit Committee meeting held on the 1 November 2013.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.3 Good governance

**Key Strategies**

5.3.3 Understand and manage Council's risk exposure

**KEY ISSUES**

Nil

**RECOMMENDATIONS**

THAT it be a recommendation to Council:-

THAT Report Number 14A0026 NS:dlee entitled Risk Management & Audit Committee Minutes From 01.11.2013 - Open, be received and noted.

PAGE: 2  
REPORT NUMBER: 14A0026 NS:dlee  
SUBJECT: RISK MANAGEMENT & AUDIT COMMITTEE MINUTES FROM 01.11.2013  
- OPEN

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### **BACKGROUND**

Nil

### **DISCUSSION**

The general proceedings of the Risk Management & Audit Committee meeting are at **Attachment A** for the Committees reference.

The recommendations contained in the minutes are at **Attachment B** for consideration by the Committee.

### **CONSULTATION PROCESS**

In preparing this report, the following External Parties were consulted:

- Chairman of the Risk Management & Audit Committee

### **POLICY IMPLICATIONS**

Nil

### **BUDGET AND RESOURCE IMPLICATIONS**

Nil

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

### **ENVIRONMENTAL IMPLICATIONS**

Nil

PAGE: 3  
REPORT NUMBER: 14A0026 NS:dlee  
SUBJECT: RISK MANAGEMENT & AUDIT COMMITTEE MINUTES FROM 01.11.2013  
- OPEN

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### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**DIANA LEEDER**  
**GENERAL MANAGER**  
**CORPORATE SERVICES**

For enquiries, please contact Diana Leeder on 8930 0539 or email:  
[d.leeder@darwin.nt.gov.au](mailto:d.leeder@darwin.nt.gov.au).

#### **Attachments:**

**Attachment A:** Executive Summary

**Attachment B:** Open minutes of the Risk Management & Audit Committee held  
01.11.2013

**Executive Summary  
Risk Management & Audit Committee Meeting  
01 November 2013**

The last Risk Management & Audit Committee (RMAC) meeting for the year was held on Friday 1<sup>st</sup> November 2013.

RMAC received the Audited Financial Statements and the Audit Closing Report for the year ended 30 June 2013 prepared by Merit Partners. Draft management responses to the identified issues were also provided, although the final wording of the responses was still to be finalised by Management.

The Chairman highlighted to the RMAC the importance of the Council understanding the Audited Financial Statements and their inclusion in the Annual Report. Although the Chief Executive is responsible for certification of the financial statements, Council is responsible for submitting the audited financial statements to the Northern Territory Grants Commission under Regulation 17(1)(a) of the Local Government (Accounting) Regulations by the 15 November each year.

RMAC reviewed the Management Discussion and Analysis, and the financial statements, provided feedback, and recommended amendments to the wording of the CEO Statement

Amin Islam and Candice Thomson from Merit Partners attended in support of the presentation of the above information and reported back that their experience in completing the audit was very favourable. Management representatives left the meeting briefly to allow direct communication with the RMAC by the auditors.

The RMAC formally congratulated the Manager Finance and the Finance team for their successful preparation and timely completion of the financial statements and the Management Discussion & Analysis for the year ending 30 June 2013, which resulted in an un-qualified audit opinion.

The RMAC agreed to transfer a number of long standing issues to the Completed Issues Register as a consequence of actions taken and also as a result of discussions from the August meeting to focus the group's attention on "high risk" matters.

The RMAC requested further information about the results of the Control Self Assessment program at its next meeting.

The committee meeting dates for 2014 have been scheduled and are as follows;

Friday 7<sup>th</sup> March 2014  
Friday 30<sup>th</sup> May 2014  
Friday 22<sup>nd</sup> August 2014  
Friday 31<sup>st</sup> October 2014

Mr Iain Summers  
Chairman  
City of Darwin Risk Management & Audit Committee

## OPEN SECTION

PAGE

AUD11\1

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**CITY OF DARWIN**

MINUTES OF THE RISK MANAGEMENT & AUDIT COMMITTEE MEETING HELD IN MEETING ROOM 1, CIVIC CENTRE, HARRY CHAN AVENUE ON FRIDAY, 1 NOVEMBER 2013, COMMENCING AT 9:00 A.M.

PRESENT: Mr Iain Summers (Chairman); Member R K Elix; Member Robyn Lesley; Mr Craig Spencer (arrived at 9.24 a.m.).

OFFICERS: Acting Chief Executive Officer, Dr D Leeder; Finance Manager, Mr M Craighead; Executive Assistant, Mrs N Smith.

GUESTS: Amin Islam and Candice Thomson from Merit Partners were in attendance from 10.35 a.m. to discuss Item 9.2 Audit Closing Report for the year ended 30 June 2013.

APOLOGIES: Chief Executive Officer, Mr B Dowd; Risk & OHS Advisor, Mr T Simons.

**\*\*\* INDEX \*\*\*****PAGE**

1. MEETING DECLARED OPEN
2. APOLOGIES
3. DECLARATION OF INTEREST OF MEMBERS AND STAFF
4. CONFIDENTIAL ITEMS
5. CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS RISK MANAGEMENT & AUDIT COMMITTEE MEETING

- Friday, 23 August 2013

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**6. BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS RISK MANAGEMENT & AUDIT COMMITTEE MEETING**

## 6.1 Business Arising

**7. INFORMATION ITEMS****8. ACTION ITEMS****9. OFFICERS REPORTS**

9.1 Audited Financial Statements for the Year Ended 30 June 2013

9.2 Audit Closing Report for the Year Ended 30 June 2013

**(Moved into Confidential)**

9.3 Report on the Progress of the Internal Audit Plan

9.4 Progress Report on Control Self-Assessment

9.5 Outcomes of Strategic Performance Framework Audit

9.6 Outstanding Audit Issue No. 103 – Records Management Review

9.7 Outstanding Audit Issue No. 116 Asset Management Financial &amp; Sustainability Review and Outstanding Audit Issue No. 130 Corporate Asset Management Plan

9.8 Outstanding Audit Issue No. 122 – Review of Fraud Management Arrangements

9.9 Outstanding Audit Issue No. 129 – Review of Fleet Management

9.10 Outstanding Audit Issue No. 131 – Control Self-Assessment (Infrastructure)

9.11 Outstanding Audit Issue No. 136 – Risk Management Framework

**10. GENERAL BUSINESS**

10.1 Review of Outstanding Audit Issues Register

10.2 2014 Risk Management &amp; Audit Committee meeting dates

**OPEN SECTION**

PAGE

AUD11\3

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**1. MEETING DECLARED OPEN**

The Chairman declared the meeting open at 9.03 a.m.

**2. APOLOGIES****2.1 Apologies**

(Elix/Lesley)

COMMITTEE'S DECISION

A. THAT the apology from Mr B Dowd, be noted.

B. THAT the apology from Mr T Simons, be noted.

DECISION NO.21\1709 (01/11/13)

Carried

**3. DECLARATION OF INTEREST OF MEMBERS AND STAFF**

Nil

**OPEN SECTION**

PAGE

AUD11\4

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**4. CONFIDENTIAL ITEMS****4.1 Moving Open Items Into Confidential**

(Lesley/Spencer)

COMMITTEE'S DECISION

THAT pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider following Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
9.2	8(c)(iv)	Information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

DECISION NO.21\1710 (01/11/13)

Carried

**5. CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS RISK MANAGEMENT & AUDIT COMMITTEE MEETING**

(Spencer/Elix)

COMMITTEE'S DECISION

THAT the Committee resolved under delegated authority that the minutes of the previous Risk Management & Audit Committee Meeting held on Friday, 23 August, 2013, tabled by the Chairman, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.21\1711 (01/11/13)

Carried

**6. BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS RISK MANAGEMENT & AUDIT COMMITTEE MEETING**

Nil



## OPEN SECTION

PAGE

AUD11\5

Risk Management & Audit Committee Meeting Friday, 1 November, 2013

### 7. INFORMATION ITEMS

Nil

### 8. ACTION ITEMS

Nil

**OPEN SECTION**

PAGE

AUD11\6

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**9. OFFICERS REPORTS****9.1 Audited Financial Statements for the Year Ended 30 June 2013**

Report No. 13A0185 MC:ns (01/11/13) Common No. 2251082

*Attachment B & C to Item 9.1 was distributed to the Committee by Miles Craighead as an Addendum.*

(Elix/Lesley)

**COMMITTEE'S DECISION**

The Committee provided feedback and made amendments to the CEO Statement in the Audited Financial Statements for the year ended 30 June 2013. Arising from the discussion the Committee requested that Management check the debt repayment term for the Darwin Entertainment Centre borrowing.

The Committee formally congratulated the Manager Finance and the Finance team for their successful preparation and timely completion of the financial statements and the Management Discussion & Analysis for the year ending 30 June 2013, which resulted in an un-qualified audit opinion.

The Committee resolved under delegated authority:

- A. THAT Report Number 13A0185 MC:ns entitled Audited Financial Statements for the Year Ended 30 June 2013, be received and noted.
- B. THAT the draft Financial Statements are suitable for certification by the Chief Executive Officer for presentation to Council and inclusion in the Annual Report, for presentation to Council, and lodgement with the Minister and the Northern Territory Grants Commission in accordance with the timetable.

DECISION NO.21\1712 (01/11/13)

Carried

**9. OFFICERS REPORTS****9.2 Audit Closing Report for the Year Ended 30 June 2013**

Report No. 13A0187 NS:mc (01/11/13) Common No. 2251082

*The Committee resolved under delegated authority that the report and attachment for this item were moved from the Open Section into the Confidential Section of the meeting.*

**OPEN SECTION**

PAGE

AUD11\7

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**9. OFFICERS REPORTS****9.3 Report on the Progress of the Internal Audit Plan**

Report No. 13A0171 TS:ns (01/11/13) Common No. 1536877

(Spencer/Elix)

COMMITTEE'S DECISION

The Committee resolved under delegated authority:

THAT Report Number 13A0171 TS:ns entitled Report on the Progress of the Internal Audit Plan , be received and noted.

DECISION NO.21\1713 (01/11/13)

Carried

**9.4 Progress Report on Control Self-Assessment**

Report No. 13A0167 TS:ns (01/11/13) Common No. 1536877

(Elix/Lesley)

COMMITTEE'S DECISION

The Committee resolved under delegated authority:

- A. THAT Report Number 13A0167 TS:ns entitled Progress Report on Control Self-Assessment, be received and noted.
- B. THAT the Risk & OHS Advisor be invited to discuss the report with Committee at the March 2014 meeting.

DECISION NO.21\1714 (01/11/13)

Carried

**OPEN SECTION**

PAGE

AUD11\8

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**9. OFFICERS REPORTS****9.5 Outcomes of Strategic Performance Framework Audit**

Report No. 13TC0065 AH:ns (01/11/13) Common No. 2376661

(Lesley/Spencer)

**COMMITTEE'S DECISION**

The Committee resolved under delegated authority:

- A. THAT Report Number 13TC0065 AH:ns entitled Outcomes of Strategic Performance Framework Audit, including **Attachment A**, be received and noted.
- B. THAT implementation of recommendations, as endorsed by the Chief Officers Group, be incorporated into internal business plans for action by the identified responsible officers.
- C. THAT findings 1 – 4 be placed on the Outstanding Audit Issues Register as shown in **Attachment A**, of Report Number 13TC0065 AH:ns entitled Outcomes of Strategic Performance Framework Audit.

DECISION NO.21\1715 (01/11/13)

Carried

**OPEN SECTION**

PAGE

AUD11\9

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**9. OFFICERS REPORTS****9.6 Outstanding Audit Issue No. 103 – Records Management Review**

Report No. 13A0173 TS:ns (01/11/13) Common No. 1784009

(Spencer/Elix)

COMMITTEE'S DECISION

The Committee resolved under delegated authority:

- A. THAT Report Number 13A0173 TS:ns entitled Outstanding Audit Issue No. 103 - Records Management Review, be received and noted.
- B. THAT Outstanding Audit Issue No. 103 be transferred to the Completed Issues Register.
- C. THAT continued progress on management of records management issues be monitored by the RMAC through recommendations arising from the forthcoming audit and review of the current Records Management System, due for the 2013/14 audit year.

DECISION NO.21\1716 (01/11/13)

Carried

**OPEN SECTION**

PAGE

AUD11\10

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**9. OFFICERS REPORTS****9.7 Outstanding Audit Issue No. 116 Asset Management Financial & Sustainability Review and Outstanding Audit Issue No. 130 Corporate Asset Management Plan**

Report No. 13A0182 ND:ns (01/11/13) Common No. 1713107

(Elix/Lesley)

**COMMITTEE'S DECISION**

The Committee resolved under delegated authority:

- A. THAT Report Number 13A0182 ND:ns entitled Outstanding Audit Issue No. 116 Asset Management Financial & Sustainability Review And Outstanding Audit Issue No. 130 Corporate Asset Management Plan, be received and noted.
- B. THAT the Outstanding Audit Issues Register be updated as detailed in **Attachment A** of Report Number 13A0182 ND:ns entitled Outstanding Audit Issue No. 116 Asset Management Financial & Sustainability Review and Outstanding Audit Issue No. 130 Corporate Asset Management Plan.
- C. THAT Outstanding Audit Issue No. 130 be transferred to the Completed Issues Register.

DECISION NO.21\1717 (01/11/13)

Carried

**9.8 Outstanding Audit Issue No. 122 – Review of Fraud Management**

Report No. 13A0186 MC:ns (01/11/13) Common No. 2001487

(Lesley/Spencer)

**COMMITTEE'S DECISION**

The Committee resolved under delegated authority:

- A. THAT Report Number 13A0186 MC:ns entitled Outstanding Audit Issue No. 122 - Review Of Fraud Management Arrangements, be received and noted.
- B. THAT Items 1.2.1 and 1.2.2 (relating to OAI 122) be transferred to the Completed Issues Register.

DECISION NO.21\1718 (01/11/13)

Carried

**OPEN SECTION**

PAGE

AUD11\11

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**9. OFFICERS REPORTS****9.9 Outstanding Audit Issue No. 129 – Review of Fleet Management**

Report No. 13A0179 NS:pn (01/11/13) Common No. 2435613

(Spencer/Elix)

COMMITTEE'S DECISION

The Committee resolved under delegated authority:

- A. THAT Report Number 13A0179 NS:pn entitled Outstanding Audit Issue No. 129 - Review of Fleet Management, be received and noted.
- B. THAT Deloitte Recommendation 3.1.A be reported back to the Risk Management & Audit Committee in March 2014.
- C. THAT Deloitte Recommendations 3.3.A; 3.3.B; 3.4.A; 3.5.A; 3.5.B; 3.5.C and 3.7.B are considered low risk, able to be tolerated, and be transferred to the Completed Issues Register.

DECISION NO.21\1719 (01/11/13)

Carried

**9.10 Outstanding Audit Issue No. 131 – Control Self-Assessment (Infrastructure)**

Report No. 13A0177 NK:ns (01/11/13) Common No. 1536877

(Elix/Lesley)

COMMITTEE'S DECISION

The Committee resolved under delegated authority:

- A. THAT Report Number 13A0177 NK:ns entitled Outstanding Audit Issue No. 131 - Control Self-Assessment (Infrastructure), be received and noted.
- B. THAT an additional report be provided to the Committee detailing further evidence in order to transfer Outstanding Audit Issue No. 131 – Control Self-Assessment (Infrastructure) to the Completed Issues Register at the next meeting of the Committee.

DECISION NO.21\1720 (01/11/13)

Carried

**OPEN SECTION**

PAGE

AUD11\12

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**9. OFFICERS REPORTS****9.11 Outstanding Audit Issue No. 136 – Risk Management Framework**

Report No. 13A0172 TS:ns (01/11/13) Common No. 2363517

(Lesley/Spencer)

COMMITTEE'S DECISION

The Committee resolved under delegated authority:

THAT Report Number 13A0172 TS:ns entitled Outstanding Audit Issue No. 136 - Risk Management Framework, be received and noted.

DECISION NO.21\1721 (01/11/13)

Carried

**10. GENERAL BUSINESS****10.1 Review of Outstanding Audit Issues Register**

Common No. 422690

(Spencer/Elix)

COMMITTEE'S DECISION

The Committee resolved under delegated authority:-

THAT information contained in Item 10.1 be received and noted.

DECISION NO.21\1722 (01/11/13)

Carried



**OPEN SECTION**

PAGE

AUD11\13

Risk Management & Audit Committee Meeting Friday, 1 November, 2013**10. GENERAL BUSINESS****10.2 2014 Risk Management & Audit Committee Meeting Dates**

(Elix/Lelsey)

COMMITTEE'S DECISION

The Committee resolved under delegated authority:-

THAT the meeting dates listed below be approved;

- Friday, 7 March 2014,
- Friday, 30 May 2014,
- Friday, 22 August 2014, and
- Friday, 31 October 2014.

DECISION NO.21\1723 (01/11/13)

Carried

## OPEN SECTION

PAGE

AUD11\14

Risk Management & Audit Committee Meeting Friday, 1 November, 2013

The meeting moved to the Confidential Section at 10.16 a.m.

The meeting closed at 12.45 p.m.

**MR IAIN SUMMERS  
(CHAIRMAN) – RISK  
MANAGEMENT &  
AUDIT COMMITTEE  
MEETING – FRIDAY,  
1 NOVEMBER 2013**

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***Confirmed On: Friday, 7 March 2014***

***Chairman:*** \_\_\_\_\_

ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
YES COMMITTEE/OPEN

AGENDA ITEM: 9.9

### ELECTRIC BICYCLE IN CIVIC CENTRE

REPORT No.: 14TS0034 SG:nj COMMON No.: 2597394

DATE: 19/02/2014

**Presenter:** Manager Climate Change & Environment, Shenagh Gamble

**Approved:** Executive Manager Mark Blackburn

### **PURPOSE**

The purpose of this report is to provide Council with options to consider for an electric bicycle to be included as part of the pool bicycle fleet at the Civic Centre.

### **LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

#### **Goal**

3 Environmentally Sustainable City

#### **Outcome**

3.1 Council's carbon footprint reduced

#### **Key Strategies**

3.1.1-Reduce Council's greenhouse gas emissions

### **KEY ISSUES**

- Council Decision Number 21/1447 *THAT a report be prepared outlining the purchase and inclusion of electric bicycles in Council's Civic Centre bicycle fleet* (24 September 2013)
- Bicycles are currently made available to staff at the Civic Centre for work related travel
- Use of these bicycles is not high, although the general trend is increasing over the past 12 months to December 2013
- Barriers to bicycle use include distance travelled, inconvenience, logistical/clothing constraints, weather impacts
- Electric bicycles may overcome some, but not all, barriers associated with bicycle travel
- Cost to purchase and maintain electric bicycles is significantly higher than standard bicycles

PAGE: 2  
 REPORT NUMBER: 14TS0034SG:nj  
 SUBJECT: ELECTRIC BICYCLE IN CIVIC CENTRE

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## **RECOMMENDATIONS**

THAT the Committee resolve under delegated authority:-

THAT Report Number 14TS0034SG:nj entitled Electric Bicycle in Civic Centre, be received and noted.

## **BACKGROUND**

Decision Number 21/1447

24 September 2013

THAT a report be prepared outlining the purchase and inclusion of electric bicycles in Council's Civic Centre bicycle fleet

In March 2009 a report entitled "Bicycles for Staff Project Framework" was developed by Community & Cultural Services. This objective of this project was to *"Provide bicycles and related infrastructure for staff business use within the CBD as an alternative to utilising pool vehicles. Subject to availability the bicycles may also be used by Council staff to enhance fitness."* **Attachment A**

Six bicycles and associated safety and logistical paraphernalia were purchased and made available to staff at the Civic Centre to use for short trips to meetings within the CBD. Bookings are made through Customer Service.

Use of these bicycles is not high and does not correlate with a significant drop in car use for short trips.

## **DISCUSSION**

Council has six standard (unpowered) bikes available at the Civic Centre for work related use by council staff. Use of these bikes is not particularly high. An analysis of bike use over the 13 months from December 2012 - December 2013 shows that the maximum number of bicycle bookings and users in any one month was 26 and 24 respectively in the month of October 2013. This peak is attributed to Ride 2 Work Day activities on 16 October 2013. Figure 1 below illustrates bike use at the Civic Centre, based on bookings made through the Customer Service booking system.

PAGE: 3  
 REPORT NUMBER: 14TS0034SG:nj  
 SUBJECT: ELECTRIC BICYCLE IN CIVIC CENTRE

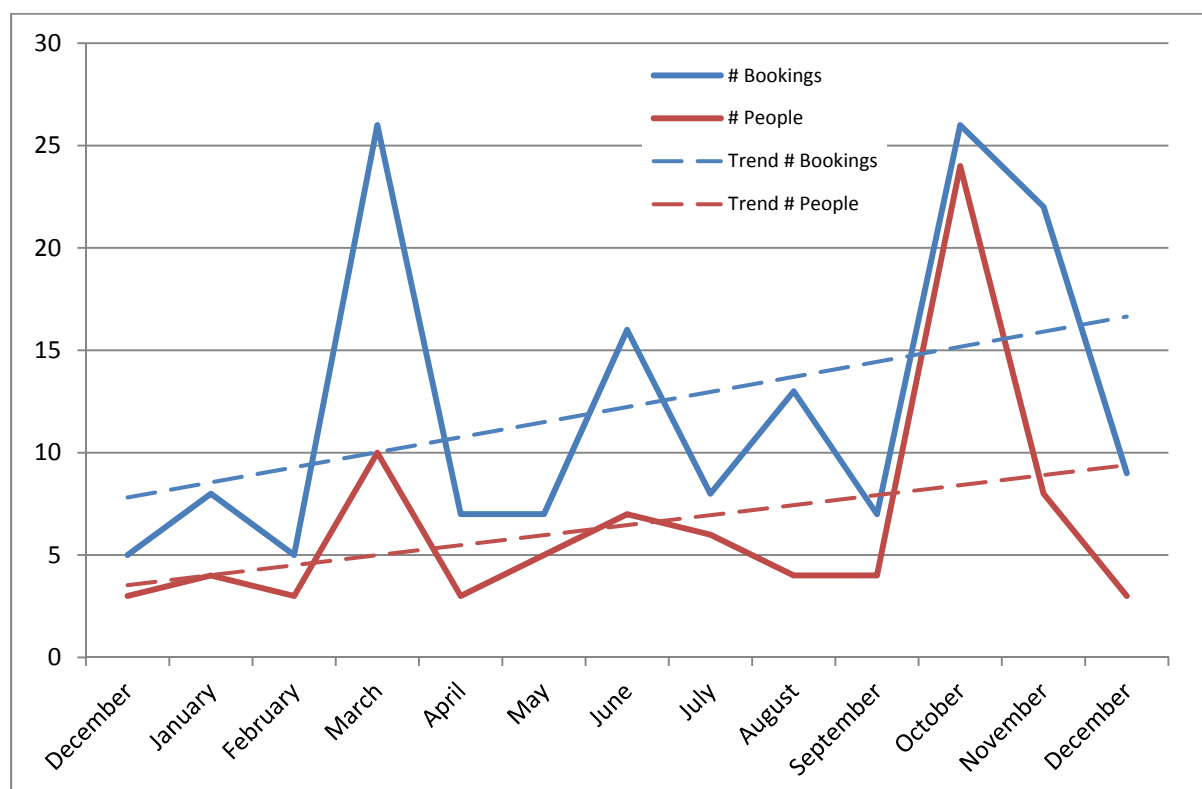


Figure 1 Bike Use at the Civic Centre

A power-assisted bicycle, or electric bike, is a complying bicycle that has been fitted with an engine or motor of some description. There are two types of electric bikes: pedal assist (pedalec) bikes that require the cyclist to pedal to sustain the electric assistance; and those with a handlebar throttle, which allow the cyclist to travel without pedalling.

Electric bikes are defined in the Northern Territory *Motor Vehicles Act (1949)* as;

A bicycle/tricycle that is equipped:

- a) with pedals as a means of propulsion; and
- b) with an engine or motor which is capable of producing a power output not exceeding 200 watts.

These bikes are not required to be registered and can be ridden on the road network and in public places. All regulations relating to bicycles, including the requirement to wear helmets, apply. It is important to note that NT law requires helmets to be worn when cycling on the road but not when on footpaths or cycle paths which are not on roads.

In May 2012, the Federal Government announced changes to the national vehicle safety standards in relation to electric bikes. The standards, detailed in the Australian Design Rules, have been changed to allow a power output of up to 250 watts, increased from 200 watts. Powered speed remains restricted to 25km/h for these bicycles for safety reasons. As yet these changes have not been incorporated into NT legislation.

PAGE: 4  
 REPORT NUMBER: 14TS0034SG:nj  
 SUBJECT: ELECTRIC BICYCLE IN CIVIC CENTRE

Electric bikes are increasing in popularity to encourage greater participation in bike riding activities. They are particularly useful for assisting riders in ascending hills and in allowing riders to power out in front of traffic.

A survey of council staff indicates that most Civic Centre staff members have not used the pool bikes, however those that have used the bikes are positive of the experience and are usually repeat users.

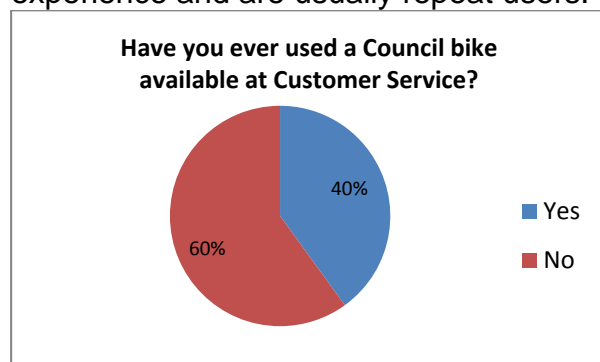


Figure 2 Respondents' use of bikes at Civic Centre

Reasons for using bike	Reasons for not using bike
Fitness Just to try it out It is my job Faster than walking Recreation / lunch time rides Good for short distance	Impractical / inconvenient Prefer to walk Personal safety Lack of change rooms Inappropriate clothing Too hot / Weather Lack of awareness Uncertainty of security of bike It is just not going to happen Refuse to wear helmet Distance Maintenance (flat tyres etc)

A majority of surveyed staff (46%) indicated that they would not choose to use an electric bike if one was made available, as shown in figure 3 below.

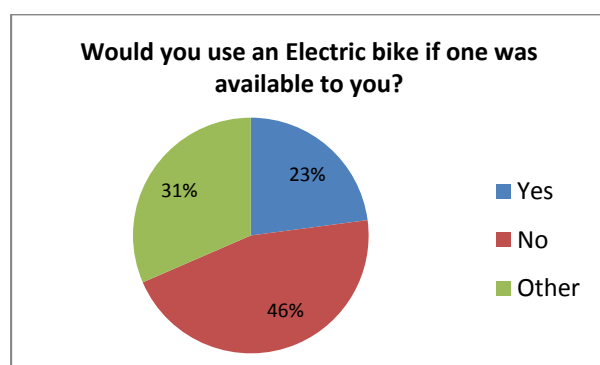


Figure 3 Respondents' likelihood to use electric bike

PAGE: 5  
 REPORT NUMBER: 14TS0034SG:nj  
 SUBJECT: ELECTRIC BICYCLE IN CIVIC CENTRE

Reasons for using electric bike	Reasons for not using electric bike
Novelty Overcome distance barrier Overcome heat impact If I can use it to get lunch	Weather Distance Time Safety on roads Uncertainty of security of bike Lack of confidence Prefer "pedal power" Still have to wear helmet Maintenance (flat tyres etc)

There is not a clear sense that electric bikes would remove the barriers preventing bike riding behaviour.

A targeted survey of staff that used the pool vehicles over one week showed similar response rates with regards to using electric bikes (40% No, 40% Maybe, 20% Yes). The average distance travelled in cars was 32km. With electric bikes restricted to a maximum speed of 25km/hr the staff time cost of using an electric bike over a car becomes too high.

Electric bikes do not overcome the barriers to bike use identified by staff. Weather, inconvenience, lack of confidence, security and impracticality of clothing are all common barriers to both types of bike use.

Further details on the survey of bike use is available. **Attachment B**

The cost of an electric bike ranges from between \$1000 - \$3000. While some electric bikes can be bought quite cheaply, consumer reviews indicate that the quality and life span of these bikes is significantly less than more expensive bikes. Conversion kits are available and could possibly be retrofitted to one or more of the standard bikes already at customer service.

Council will implement a behaviour change program for staff at Civic Centre to increase use of existing bikes, based on the 2009 "Bicycles for Staff Project Framework"

Given the lack of enthusiasm by staff to use electric bikes an alternate approach would be in promoting the use of the standard bikes already available.

Further detail on the cost of electric bikes is available in **Attachment C**

## **CONSULTATION PROCESS**

In preparing this report, the following City of Darwin officers were consulted:

- Survey of council staff
- Survey of pool vehicle users
- Fleet Manager

PAGE: 6  
 REPORT NUMBER: 14TS0034SG:nj  
 SUBJECT: ELECTRIC BICYCLE IN CIVIC CENTRE

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In preparing this report, the following External Parties were consulted:

- Electric bicycle suppliers

### **POLICY IMPLICATIONS**

Both electric bike and standard bike use are supported by the City of Darwin *Climate Change Action Plan (2011-2020)*, Corporate Action E9 *Promote the benefits of car-pooling, biking, walking and public transport use to staff.*

To improve staff bike use a more comprehensive bike use policy should be developed, covering areas such as safety and personal use.

### **BUDGET AND RESOURCE IMPLICATIONS**

If council chooses to go ahead with purchase of an electric bike there will be budget and ongoing resource implications, at no less than \$3,000 initial. **Attachment C**

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

There are no legal implications associated with this decision

### **ENVIRONMENTAL IMPLICATIONS**

As above, promoting bike use is in line with Council's *Climate Change Action Plan 2011-2020*.

### **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**SHENAGH GAMBLE**  
**MANAGER CLIMATE CHANGE & ENVIRONMENT**

**MARK BLACKBURN**  
**EXECUTIVE MANAGER**

For enquiries, please contact Shenagh Gamble on 89300530 or email: [s.gamble@darwin.nt.gov.au](mailto:s.gamble@darwin.nt.gov.au).

### **Attachments:**

**Attachment A:** Bike Use at the Civic Centre  
**Attachment B:** Survey of Bike Use  
**Attachment C:** Cost of an Electric Bike





## Bicycles for Staff Project Framework

Darwin City Council

Community & Cultural Services Department

prepared 7<sup>th</sup> March 2009

<b>Title:</b>	Bicycles for Council Personnel (trial)
<b>Objective:</b>	Provide bicycles and related infrastructure for staff business use within the CBD as an alternative to utilising pool vehicles. Subject to availability the bicycles may also be used by Council staff to enhance fitness.
<b>Background:</b>	There is a limited number of vehicles available at the Darwin City Council Civic Centre that can be used by staff for business purposes. A significant number of meetings for which a vehicle is required for travel are within the CBD. This causes some problems as vehicles are then unavailable for extended periods of time to other staff members even though the vehicle may only be driven 2 to 3 kilometres. Due to the rising costs of fuel, maintenance and other running costs a solution is required. Darwin City Council also recognises its responsibility to reduce carbon emissions, provide a healthy workplace and encourage staff activity. The idea to combine these concepts was raised by the Chief Officers Group (COG). The solution was to supply bicycles for staff to use for travel to meetings etc in the CBD.
<b>Outcomes:</b>	<ul style="list-style-type: none"> <li>➤ Healthy workplace activity for staff</li> <li>➤ Economical – no fuel costs, no parking fees</li> <li>➤ Sets a good example to the community re: fitness, physical activity and alternative transport methods</li> <li>➤ Reduction of carbon footprint – climate change/environment/energy efficient</li> <li>➤ Makes some short trips quicker</li> <li>➤ Frees up pool vehicles for other staff making longer trips</li> </ul>
<b>How will the success of the project be measured:</b>	<ul style="list-style-type: none"> <li>➤ Reports to be produced out of the Customer Services bookings system</li> <li>➤ Usage rates to be evaluated after three and six months</li> <li>➤ Feedback from users</li> <li>➤ Feedback from staff regarding why they do or do not use the system.</li> </ul>
<b>Describe process for way forward:</b>	Purchase recommended bikes and safety equipment and commence education of staff by promoting the use of the bikes for short trips, describing the benefits of utilising the bikes and ensuring the use of helmets and water bottles.

	Media release.
<b>Budget:</b>	<p>Bikes and relevant safety equipment and protective clothing = \$4530</p> <p>Bike rack = \$680 + installation</p> <p>Repair kits = \$34 each</p> <p>Annual maintenance = \$714 (\$119/bike)</p>
<b>Project Team:</b>	Simone Drury and Claire Dandie
<b>Governance:</b>	Community and Cultural Services
<b>Resources:</b>	<ul style="list-style-type: none"> <li>➤ Community Recreation Coordinator</li> <li>➤ Recreation Services Officer</li> </ul>
<b>Reporting Requirements:</b>	N/A
<b>Stakeholders</b>	DCC Civic Centre Staff
<b>Assumptions and Constraints:</b>	<ul style="list-style-type: none"> <li>➤ Staff resistance (perceived or real issues): <ul style="list-style-type: none"> <li>• Aversion</li> <li>• Staff not wanting to get sweaty in their work clothes, or having to bring a change of clothes/shoes</li> <li>• Appearing at meetings looking dishevelled hence unprofessional</li> <li>• Inability to ride</li> <li>• Too unfit</li> <li>• Fear of accident/incident causing injury</li> <li>• Existing injury</li> <li>• Fear of punctures/flat tyre or other mechanical problem eg chain falls off</li> <li>• Weather eg too hot, too humid, raining or fear of being caught in the rain</li> </ul> </li> <li>➤ Accident/incident – occurring</li> <li>➤ Injury – existing</li> <li>➤ Injury – occurring</li> <li>➤ Punctures/flat tyre – occurring</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Other mechanical problem eg chain falls off – occurring</li> <li>➤ Weather eg too hot, raining – occurring</li> <li>➤ Maintenance</li> <li>➤ Storage (see notes below)</li> <li>➤ Allocation Responsibility, liaise with Customer Services to set up and maintain a booking system in conjunction with the pool vehicles booking system already in operation.</li> <li>➤ Theft (see notes below)</li> <li>➤ Damage</li> <li>➤ Liability/Work Cover/Health Insurance</li> <li>➤ Supply backpacks/satchels?</li> <li>➤ Supply all staff with drink bottles?</li> <li>➤ Sharing of helmets</li> <li>➤ Cleaning of vests</li> </ul>
<b>Major Risks &amp; Minimisation Strategies:</b>	<p><b>RISKS / CONSTRAINTS:</b></p> <ul style="list-style-type: none"> <li>➤ Accident/incident</li> <li>➤ Injury – existing</li> <li>➤ Injury – occurring</li> <li>➤ Punctures/flat tyre or other mechanical problem eg chain falls off – occurring</li> <li>➤ Weather eg too hot, too humid and/or raining</li> <li>➤ Theft (see notes below)</li> <li>➤ Damage</li> <li>➤ Liability/Work Cover/Health Insurance</li> <li>➤ Cost of supplying backpacks/satchels</li> <li>➤ Cost of supply all staff with drink bottles</li> <li>➤ Sharing of helmets</li> <li>➤ Cleaning of vests</li> </ul>

	<p><b>MINIMISATION STRATEGIES:</b></p> <p><b><u>Accident/incident</u></b></p> <ul style="list-style-type: none"> <li>• Provide adequate induction to ensure staff are aware of their responsibilities as a cyclist, understand applicable road rules and wear a helmet and vest.</li> <li>• Staff utilising the bicycles will be trained to change a tyre and spare tyres should be located at the Civic Centre. They will also be trained to address other mechanical issues such as replacing a chain.</li> </ul> <p><b><u>Existing Injury</u></b></p> <ul style="list-style-type: none"> <li>• This mode of transport will not be compulsory.</li> </ul> <p><b><u>Security and Storage:</u></b></p> <ul style="list-style-type: none"> <li>• Install a bike rack in the compound area (undercover) behind Customer Services</li> <li>• Locks purchased and allocated to each bike</li> <li>• Transx Security pack fitted to the bikes at time of purchase to secure wheels and seat.</li> </ul> <p><b><u>Damage</u></b></p> <ul style="list-style-type: none"> <li>• Damage should be reported to Customer Services immediately who will notify Recreation to ensure the safety of the next user,.</li> <li>• An agreement should be sought with the supplier to maintain the bikes and carry out repairs as required.</li> </ul> <p><b><u>Liability/Work Cover</u></b></p> <ul style="list-style-type: none"> <li>• Council should consider liability and ensure staff are adequately covered for workers compensation.</li> </ul> <p><b><u>Additional requirements</u></b></p> <ul style="list-style-type: none"> <li>• Staff should be supplied with a helmet to ensure conformity with road regulations and to encourage ongoing use of the bikes. There will be some staff who want to use the bikes at work but do not own a helmet and will not make the financial outlay for irregular usage at work only.</li> <li>• Water bottles and a backpack should be the responsibility of staff.</li> <li>• Council will provide high-visibility vests which should be washed weekly by nominated staff.</li> </ul>
<p><b>Consultation with OH&amp;S Officer:</b></p>	<p>Application of warning stickers on bike frame re mandatory wearing of high visibility vests and helmets.</p>

	<p>Council would be required to supply helmets and high visibility vests.</p> <p>Council staff would be covered under current insurances.</p>
<b>Bike security in-trip</b>	Bikes must be secured in such a manner that they do not obstruct driveways, entryways, footpaths and nature strips on arrival at destination.
<b>Related Projects</b>	<ul style="list-style-type: none"> <li>➤ Darwin Cycling Strategy</li> <li>➤ CBD Linkages Plan</li> </ul>
<b>Guidelines/Standards:</b>	Bikes purchased must meet Australian Standards staff are to be provided with high-visibility vests and Council to ensure the use of helmets and water bottles.
<b>Quality Assurance:</b>	N/A
<b>Capturing the Lessons Learnt:</b>	Assessment of the project should take place after three and six months of implementation to assess the popularity of the concept, gauge feedback and address any issues or concerns. A report will be provided to COG.

**Bicycle Use at the Civic Centre**

Prepared by Shenagh Gamble 07/02/2014

**Introduction**

In March 2009 a report entitled “Bicycles for Staff Project Framework” was developed by Community & Cultural Services. This objective of this project was to *“Provide bicycles and related infrastructure for staff business use within the CBD as an alternative to utilising pool vehicles. Subject to availability the bicycles may also be used by Council staff to enhance fitness.”*

Council has six standard (unpowered) bikes available at the Civic Centre for work related use by council staff.

This report reviews the status of staff use of these bicycles.

**Summary of Figures and Tables**

Figure 1 Bike Use at the Civic Centre..... 2

Figure 2 Respondents' use of bikes at Civic Centre..... 3

Figure 3 Respondents' likelihood to use electric bike ..... 4

Figure 4 Car users survey respondents' use of bikes at Civic Centre ..... 5

Figure 5 Car users survey respondents' likelihood to use electric bike ..... 5

Table 1 Reasons for and barriers preventing bike use at Civic Centre..... 3

Table 2 Reasons for and barriers preventing electric bike use at Civic Centre ..... 4

### Actual Civic Centre Bicycle Use

- Number of bookings and number of people were taken from the customer service booking system for the 13 months to December 2013.
- The maximum number of bookings was 26 in March and October 2013
- The maximum number of individuals using the bikes in any one month was 24 in October 2013
- Ride 2 Work Day occurs in October, and the bikes were used as part of the promotion of this event
- While use is not very high the overall trend is increasing over time

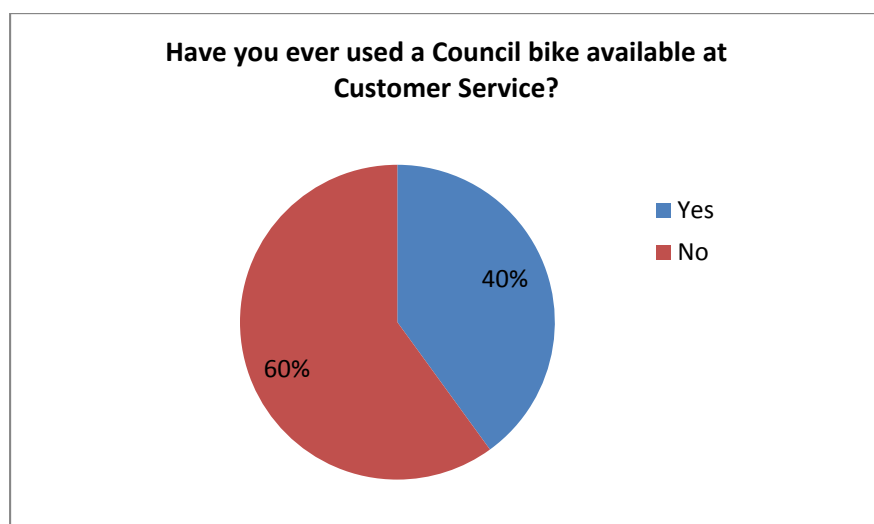


Figure 1 Bike Use at the Civic Centre

### Survey of bike users

- 35 staff members from the Civic Centre were randomly surveyed regarding their experience using the bikes at the Civic Centre
- Most respondents had not used one of the bikes available in the Civic Centre
- Some staff using the bikes at lunch time to run errands etc
- Most respondents would not immediately use an electric bike





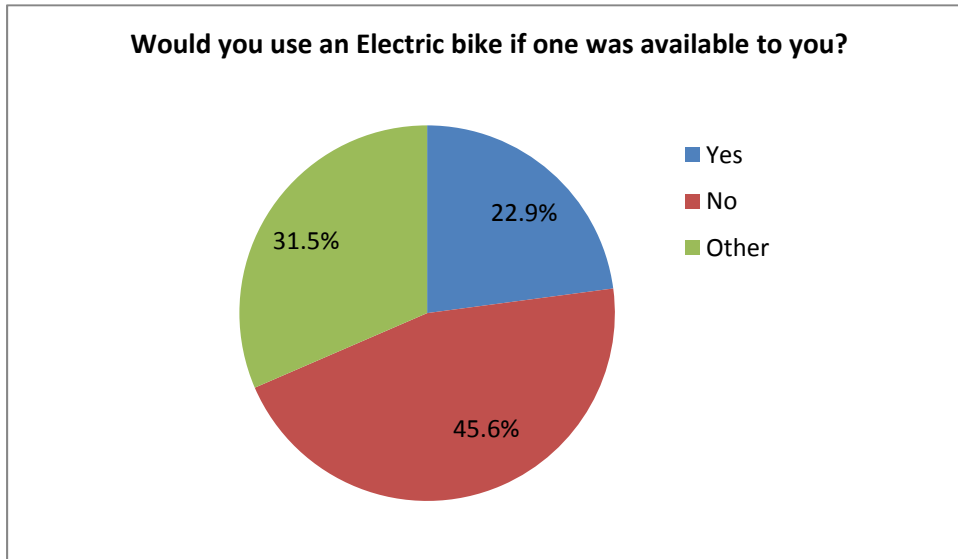
**Figure 2 Respondents' use of bikes at Civic Centre**

Reasons for using bike	Reasons for not using bike
Fitness	Impractical / inconvenient
Just to try it out	Prefer to walk
It is my job	Personal safety
Faster than walking	Lack of change rooms
Recreation / lunch time rides	Inappropriate clothing
Good for short distance	Too hot / Weather
	Lack of awareness
	Uncertainty of security of bike
	It is just not going to happen
	Refuse to wear helmet
	Distance
	Maintenance (flat tyres etc)

**Table 1 Reasons for and barriers preventing bike use at Civic Centre**

Respondents were also asked if they would use an electric bike if one was made available. It was interesting to see that some respondents who have used the standard bikes at customer service did not favour the use of electric bikes. The reasons given were generally along the lines that using the standard bikes is a good system (for those that use them) and an electric bike may complicate it. Some respondents were very interested in using an electric bike, although there were requests that they could be taken home, used for personal errands and a “novelty” factor.

“Other” includes answers such as “maybe” or “probably not”, where respondents qualified their answers with conditions that generally meant it would be a “no”.



**Figure 3 Respondents' likelihood to use electric bike**

Reasons for using electric bike	Reasons for not using electric bike
Novelty	Weather
Overcome distance barrier	Distance
Overcome heat impact	Time
If I can use it to get lunch	Safety on roads
	Uncertainty of security of bike
	Lack of confidence
	Prefer "pedal power"
	Still have to wear helmet
	Maintenance (flat tyres etc)

**Table 2 Reasons for and barriers preventing electric bike use at Civic Centre**

***Other interesting comments:***

"Didn't know [bikes] were available for staff"

"I only use a bike for short journeys when I don't have enough time to walk. Electric bikes are really heavy and I think it would be hard to find somewhere to secure them at the other side. Once the key and chain to the bike I was using didn't work, but luckily it was light and I was able to take it inside to where the meeting was."

"As with the current bikes my concern would be maintenance and who would do this as the current bicycles aren't always maintained well, constantly have flat tyres."

"A good bicycle pump kept with the customer service we could use to pump up flat tyres. Either way, don't mind going to BP petrol station to pump it up. "

"A better effort in encouraging the use of the existing bikes and creating better riding environments in the CBD would be a much better way to spend the money."

"Electric bike will not be healthy for me, may go too fast on footpaths "

“I think [an electric bike] is a fantastic idea to have the bikes available for staff to use. Can these bikes be used overnight? Could a bike be used to ride to home and be returned the next morning. Is this a possibility?”

### Survey of car users

- Six staff who used council vehicles over a week responded to a survey
- This survey was to try to understand why people choose cars instead of bikes
- It was difficult to reach all staff who had used vehicles in a period as not all are booked through customer service
- It is a small sample, but still considered relevant
- Most respondents had not used the bikes available at customer service
- Distance travelled for all users was over 25km, the average distance travelled was 32km

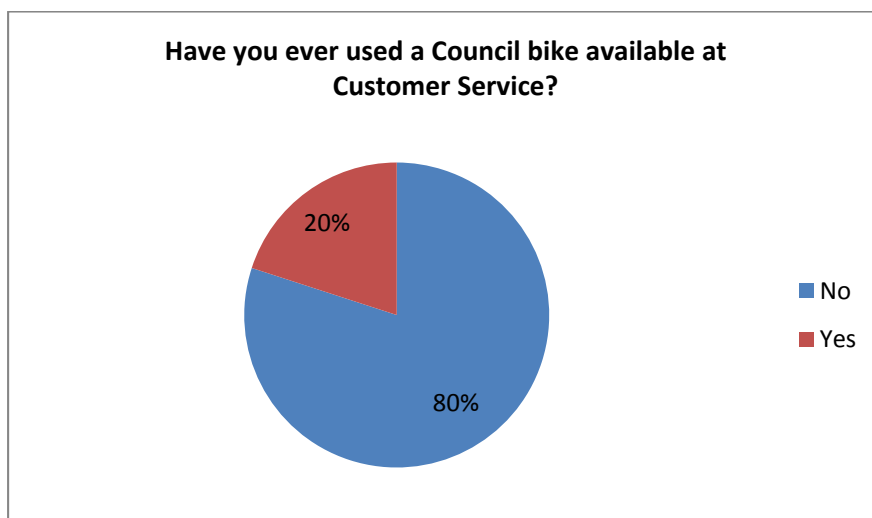


Figure 4 Car users survey respondents' use of bikes at Civic Centre

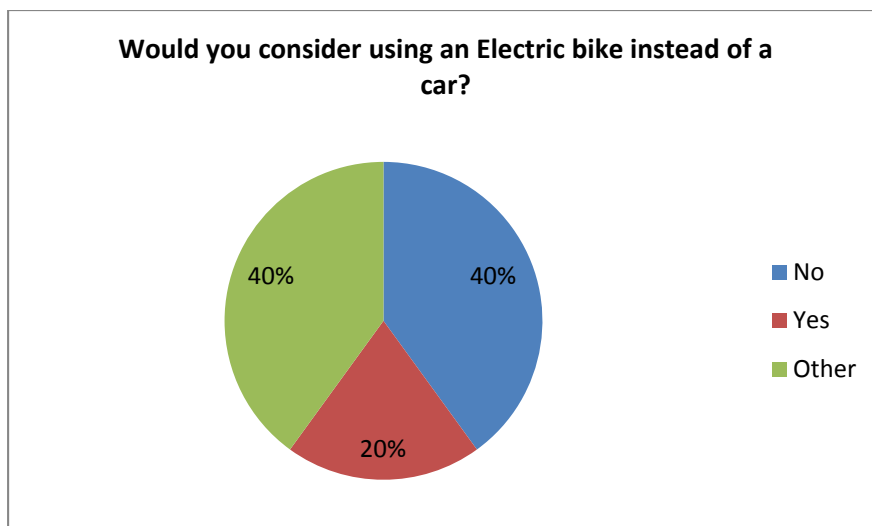


Figure 5 Car users survey respondents' likelihood to use electric bike

### ***Other interesting comments***

"We have push bikes for close trips if people would like. Electric bike, I wouldn't think would use much more than the normal bike."

"Would only use it for short trips around the CBD"

"I think that wearing a helmet and high vis vest should be optional when using the Council bikes. We are all adults therefore we aren't legally required to wear them (I think)."

"N – 1) I have carried equipment, files and more stuff for work in fleet vehicle. 2) I have preferred to visit all the work sites at the same time of the day and covered significant distance in a trip. 3) Inclement weather and sudden rain storms are common these days and therefore, I would have chosen to travel by a vehicle because I was not well prepared for it last week.

"Y - I will consider to ride a electric bike for short distance trips, because bike ride may be faster than car for short distances."

### ***Concluding remarks***

An electric bike at the Civic Centre will not encourage more use of standard bikes nor reduce car use.

Although the use of Council provided bike fleet at the Civic Centre is not high the introduction of an electric bike into this fleet is not going to result in a long lasting increase in use of the fleet of bikes. Many barriers preventing bike use (such as weather, security, safety, inconvenience, lack of awareness, maintenance concerns) are not overcome, and may even be greater with an electric bike (security, safety, inconvenience, maintenance concerns). Cars booked through customer service tend to be taken for journeys that would not favour electric bike use (distances over 25km start to reduce in cost efficiency due to staff time).

## ***Cost of Electric Bikes***

Prepared by Shenagh Gamble 07/02/2014

### ***Introduction***

Electric bicycles range in price from around \$600 for a conversion kit to well over \$3000 for a street ready bike that is sturdy and durable. Bikes are available for around \$1500 but reviews of bikes at this price range are quite low quality, to the point of being dangerous.

Choice Online with Ride On Magazine has conducted a comprehensive review of Electric Bikes, available online at <http://www.choice.com.au/reviews-and-tests/transport/bikes/bikes-and-cycling/electric-bicycles-review/page.aspx>. Broad findings show that electric bikes are expensive, ranging from \$1050 for a conversion kit for an existing bike to more than \$3000 for a ready-made cycle with accessories such as lights, racks and panniers. They generally come with guards for wheels and the chain

Key limitations are:

- Weight – whether using a conversion kit or a ready made bike, the final bike will be close to 30kg.
- Distance – bikes will need to be recharged and limits range from 30km to 100km before needing a recharge.

All the bikes tested by Choice had lithium-ion battery packs with 8Ah-14Ah capacity, and voltage from 24V-37V. They range from 200W-250W (a licence is required for anything more powerful). Batteries last for about 500 charges, and replacements cost between \$395 and \$550.

Freight costs from major capital cities are in the vicinity of \$200.

Quotes were sought from electric bicycle retailers that supply to Darwin. Only one provided a written quote, although another company provided some broad indication by phone.

### **Quarterhorse**

Quarterhorse is Darwin based and offers bicycle conversions rather than a whole bike. It was recommended to purchase a new bike and convert it. Leasing options are also available.

Over the phone quote indicates around \$600 for a conversion kit and recommend buying a new bike to convert (approximately an additional \$400).

Melbourne Electric Bikes supply to Darwin partially assembled and calibrated. Other interstate and international retailers require customers to fully assemble and calibrate the bike (brakes etc).

Discount may be available for purchases over \$9000

Delivery can be arranged at varying levels depending on the model and quantity.

Pedego 26" Step-thru Comfort Cruiser

Pedego offer a full 12 month warranty on components including electrical components and a further extended 24 month pro-rata battery warranty. RRP\$2385



Ezee Sprint

One of the oldest international electric bike companies, these bikes are almost bullet proof. These are very high quality, high powered work horses that also have great individual designs for all types of electric bike users. All eZee electric bikes come with full throttle and pedal assist and they have a full 2 year manufacturer's warranty on all electrical components including the battery. RRP\$2599



**ENCL: CORPORATE & ECONOMIC DEVELOPMENT  
YES COMMITTEE/OPEN**

**AGENDA ITEM: 9.10**

**REGISTER OF INVITATIONS ACCEPTED AND DECLINED BY THE LORD MAYOR AND  
REPRESENTATIVE DURING OCTOBER, NOVEMBER AND DECEMBER 2013**

**REPORT No.: 14TC0014 MB:sv COMMON No.: 1381402**

**DATE: 19/02/2014**

**Presenter: Executive Assistant to The Lord Mayor, Sally Vasey**

**Approved: Executive Manager, Mark Blackburn**

**PURPOSE**

The purpose of this report is to present the invitations received and declined by the Lord Mayor or representative during October, November and December 2013.

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.3 Good governance

**Key Strategies**

5.3.5 Increase community awareness of the role and achievements of Council

**KEY ISSUES**

Invitations received or declined by the Lord Mayor or representative.

**RECOMMENDATIONS**

THAT the Committee resolve under delegated authority:-

THAT Report Number MB:sv entitled Register of Invitations Accepted and Declined by the Lord Mayor and Representative During October, November and December 2013, be received and noted.

**BACKGROUND**

Nil.

**DISCUSSION**

Nil.

**CONSULTATION PROCESS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**BUDGET AND RESOURCE IMPLICATIONS**

Nil.

**RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil.

**ENVIRONMENTAL IMPLICATIONS**

Nil.

**COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**SALLY VASEY**  
**EXECUTIVE ASSISTANT TO THE**  
**LORD MAYOR**

**MARK BLACKBURN**  
**EXECUTIVE MANAGER**

For enquiries, please contact Sally Vasey on 8930 0517 or email:  
[s.vasey@darwin.nt.gov.au](mailto:s.vasey@darwin.nt.gov.au)

**Attachments:**

**Attachment A:** Record of invitations accepted and declined during October, November and December 2013.



Invitations Accepted by Lord Mayor or Representative during October 2013					
Date	Time	Invitee/Company	Function	Venue	Attended By
02/10/2013	7:00pm	Friends of Kahlin and Browns Mart Productions	Forced Legacy - The Story of Alyngdabu	Browns Mart	Lord Mayor Katrina Fong Lim
03/10/2013	6:00pm	Brad Morgan Managing Director SKYCITY Darwin	Oktoberfest Opening Party	Beachside Pavillion SKYCITY	Acting Lord Mayor Kate Worden
04/10/2013	12:00pm	Heidi Loy, RSPCA Fundraising Manager	Happy Tails Day RSPCA	Front of Vibe Hotel, Waterfront	Acting Lord Mayor Kate Worden
04/10/2013	6:00pm	The Chief Minister of the Northern Territory, The Honourable Adam Giles MLA	2013 Bridgestone World Solar Challenge	Main Hall Parliament House	Acting Lord Mayor Kate Worden
04/10/2013	7:30pm	Mr Sean Kildare, General Manager INPEX	2013 NT Thunder INTRACT Club Champion Presentation Night	Darwin Convention Centre	Acting Lord Mayor Kate Worden
07/10/2013	6:30pm	Managing Director of Gwelo Developments Mr Evan Lynne	SoHo VIP Dinner	The Penthouse 28th Floor Mantra Pandanas	Lord Mayor Katrina Fong Lim
11/10/2013	10:45am	The Chancellor, The Honourable Sally Thomas AM	CDU Graduation Ceremony	Darwin Convention Centre	Deputy Lord Mayor Kate Worden
11/10/2013	6:30pm	Senior Vice President Asia Pacific, Total, E&P and Mike Sangster Managing Director Total E&P Australia	2013 Performance of Crossing Roper Bar	Hilton Hotel Signature Room Level 2	Lord Mayor Katrina Fong Lim
12/10/2013	6:30pm	Keoh Goodall, Total Recreation NT Inc.	2013 Dancing with the Celebrities Gala Ball	Schweppes Pavilion Darwin Turf	Lord Mayor Katrina Fong Lim
18/10/2013	10:30am	The Honourable Kezia Purick Speaker of the Legislative Assembly Northern Territory	Reception for the Announcement of the 2013 Portrait of a Senior Territorian Art Award	Main Hall Parliament House	Lord Mayor Katrina Fong Lim
24/10/2013	9:00am	Board of Directors of Aboriginal Hostels Limited	Official Opening of Gudang Dalba Hostel, Darwin NT (Aboriginal Mothers Accommodation)	Aboriginal Mothers Accommodation Bambatj Road Royal Darwin Hospital Campus	Lord Mayor Katrina Fong Lim
25/10/2013	9:30am	Mientje-Bramham (Melbourne), Austrade	Women in Global Business, ANZ Speaker Series Engaging with Asia	Museum and Art Gallery of the Northern Territory (MAGNT) Theatre	Lord Mayor Katrina Fong Lim
26/10/2013	10:00am	Joy Eggenhuizen Marketing Director, International Marketing	Tourism NT, Luncheon with Silk Air Delegation	Yum Cha Restaurant	Lord Mayor Katrina Fong Lim
26/10/2013	7:00pm	RSPCA Darwin Branch	RSPCA Save The Paw Ball	Darwin Convention Centre	Lord Mayor Katrina Fong Lim
27/10/2013	9:30am	The President and Committee of the Governing Council of the Greek Orthodox Community of North Australia	28th October "OXI" Day and Wreath Laying Service	St Nicholas Greek Orthodox Church 92 Cavenagh Street	Lord Mayor Katrina Fong Lim
28/10/2013	5:00pm	The Honourable Peter Chandler MLA Minister for Education	Reception for NT Space School	Member's Lounge Parliament House	Lord Mayor Katrina Fong Lim
31/10/2013	10:00am	Tessa Anderssen, PR Manager RCL Cruises Ltd	Tour of the Voyager of the Seas Inaugural visit to Darwin	Fort Hill Wharf	Lord Mayor Katrina Fong Lim
31/10/2013	5:30pm	The Hon Darryl Manzie HC Chairman Australia Day Council NT	Chief Minister's NT Export and Industry Awards 2013	Darwin Convention Centre	Deputy Lord Mayor Kate Worden

Invitations Declined by Lord Mayor or Representative during October 2013					
Date	Time	Invitee/Company	Function	Venue	Reason
01/10/2013	5:30pm	Chief Minister of the Northern Territory The Hon Adam Giles MLA and Minister for Young Territorians The Hon Peter Styles MLA	Chief Minister's Round Table of Young Territorians Alumni Report	Nitmiluk Lounge Level 4 Parliament House	Lord Mayor Katrina Fong Lim unable to attend due to prior Council commitments
10/10/2013	8:30am	Paul Morris Executive Director Department of Agriculture, Fisheries and Forestry (ABARES)	Darwin Regional Outlook Conference	Mal Nairn Auditorium Red 7 Building Charles Darwin University Ellengowan Drive Casuarina	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
14/10/2013	7:00pm	Sarah Andrews, Acting CEO Australian Hotels Association NT	2013 AHA(NT) <i>harbottle on-premise</i> Gold Plate Awards	Double Tree By Hilton Esplanade Darwin	Lord Mayor Katrina Fong Lim and representative unable to attend due to Council Workshop
17/10/2013	10:00am	Gary E Ilton Wing Commander, Temporary Commanding Officer 12 (City of Darwin) Squadron	Media Event for the Mirage Fighter Aircraft	RAAF Base Memorial Garden	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments
18/10/2013	9:00am	Sheryle Moon CEO National Association of Women in Construction (NAWIC)	NAWIC Queensland/Northern Territory 2013 Crystal Vision Awards	Royal International Convention Centre Hall Bowen Hills	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments in Darwin
22/10/2013	10:30am	Miriam Rose Foundation	Official Launch of the Miriam Rose Foundation	St Mary Star of the Sea Cathedral Smith Street Darwin	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
22/10/2013	7:30am	Joe Collins, Managing Director CAMMS	Key to Future Growth Intelligent Performance	Vibe Hotel Darwin Waterfront	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
25/10/2013	6:30pm	Headquarters Northern Command, Air Commander Ken Watson	Farewell Cocktail Party For Commander Northern Command	Larrakeyah Barracks Officer's Mess Packard Street Larrakeyah	Lord Mayor unable to attend as hosting an event at the Civic Centre for Visiting Chinese Musicians
26/10/2013	6:30pm	Richard Welsh, Executive Officer Athletics Northern Territory	Athlete of the Year Awards	Level 4 Parliament House	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments, Deputy Lord Mayor hosting event, Elected Members invited to attend therefore no representative available
31/10/2013	3:30pm	Confucious Institute at Charles Darwin University	Unveiling of the Confucious Statue in the Chinese Garden	Chinese Garden Charles Darwin University Casuarina Campus	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment

Invitations Accepted by Lord Mayor or Representative during November 2013						115
Date	Time	Invitee/Company	Function	Venue	Reason	
04/11/2013	5:35pm	Chairman and Board of the Charles Darwin University (CDU) Foundation	Foundation End of Year Function	The Colonnade Ground Floor Chancellory Building Orange Precinct Building 12 Casuarina Campus	Lord Mayor Katrina Fong Lim	
05/11/2013	9:30am	The Commander Northern Command Air Commander Ken Watson	Commander Northern Command Change of Command Ceremony	Headquarters Northern Command Larrakeyah Barracks	Lord Mayor Katrina Fong Lim	
05/11/2013	12:00pm	Breast Cancer and Related Services NT	Melbourne Cup Day Lunch 'n Launch	Barbara James House, 9 Mirabeena Street Darwin	Lord Mayor Katrina Fong Lim	
07/11/2013	5:30pm	The Hon Dr Daryl Manzie HC Chairman Australia Day Council	Australia Day Awards Presentation NT	Darwin Convention Centre	Deputy Lord Mayor Kate Worden	
11/11/2013	10:40am	R&SL Darwin Sub Branch	Remembrance Day Commemoration Service	Cenotaph Bicentennial Park	Acting Lord Mayor Simon Niblock	
11/11/2013	5:30pm	The Hon Peter Chandler MLA Minister for Education	2013 Independent Schools Teacher Excellence Awards	Nitmiluk Lounge Level 4 Parliament House	Acting Lord Mayor Simon Niblock	
12/11/2013	11:00am	Brooklyn Baker Wishing Tree Champion Kmart Casuarina Square	Launch of the 2013 Kmart Wishing Tree Appeal	Kmart Casuarina Square	Acting Lord Mayor Kate Worden	
13/11/2013	5:00pm	Charles Darwin University Art Collection and Art Gallery Patron and Vice-Chancellor Professor Barney-Glover and Curator Anita Angel	In Print 20/20 - Celebrating 20 years of print and printmaking	Charles Darwin Art Gallery Chancellory Building Orange12.1.02	Acting Lord Mayor Kate Worden	
15/11/2013	6:00pm	Evelyn Woodley, Casuarina Senior College	Casuarina Senior College 2013 Year 12 Art & Design Exhibition	Casuarina Senior College Library	Lord Mayor Katrina Fong Lim	
16/11/2013	9:00am	John West Lieutenant Colonel Commanding Officer 8th/12th Regiment RAA	8th/12th Regiment 40th Birthday Celebrations	Cenotaph Bicentennial Park	Lord Mayor Katrina Fong Lim	
20/11/2013	5:30pm	Ms Debra Chapman, Director Northern Territory Office Department of Foreign Affairs and Trade	Farewell Reception for Debra Chapmand and Sonya McLachlan	Darwin Convention Centre	Lord Mayor Katrina Fong Lim	
20/11/2013	7:00pm	New Blak Territory and Brown's Mart Productions	New Blak Territory and I Am Man	Browns Mart	Lord Mayor Katrina Fong Lim	
22/11/2013	5:00pm	Her Honour the Honourable Sally Thomas AM	Farewell Professor Barney-Glover Vice- Chancellor, Charles Darwin University	Dining Room & Nitmiluk Lounge Parliament House	Lord Mayor Katrina Fong Lim	
23/11/2013		St Johns Ambulance NT Darwin Adults	St Johns Darwin Adults 60th Birthday Dinner	Rydges Darwin Airport Resort	Lord Mayor Katrina Fong Lim	
23/11/2013	7:30pm	The President Con Hnaris and the Committee of the Darwin Cretan Association	Reception to Commemorate the 100 Year Anniversary of the Unification of Greece wih Crete	Cyprus Community Centre Batten Road Marrara	Alderman George Lambrinidis Committee Alderman, Kalymnos Sister City Committee	
27/11/2013	9:00am	Dean Cummins Principal Kormilda College	Year 11 Students "Head Start" program	Kormilda College Berrimah Road Berrimah	Lord Mayor Katrina Fong Lim	
27/11/2013	5:00pm	Director and Staff of the Catholic Education Office	Catholic Education Open House and Christmas Drinks	Bishop Collins Centre Catholic Education Centre Cnr Hidden Valley and Beaton Roads Berrimah	Lord Mayor Katrina Fong Lim	
28/11/2013	5:00pm	Conoco Phillips	Celebrate the Festive Season and 10 Yesas as part of Darwin's Pioneering History	Char Restaurant Esplanade Darwin	Lord Mayor Katrina Fong Lim	115

28/11/2013	6:30pm	David Shinkfield Principal Kormilda College	Kormilda College Awards Night	Darwin Entertainment Centre	Deputy Lord Mayor Kate Worden	116
30/11/2013		Bupe Amon Kyelu President of the African Australian Women and Girls Association (AAWGA)	Australian - African Family Dinner	Portuguese-Timorese Social Club Marrara	Lord Mayor Katrina Fong Lim	
<b>Invitations Declined by Lord Mayor or Representative during November 2013</b>						
<b>Date</b>	<b>Time</b>	<b>Invitee/Company</b>	<b>Function</b>	<b>Venue</b>	<b>Reason</b>	
04/11/2013	5:15pm	Anglicare NT	Farewell to Bishop Greg Thompson	Harbour Room, Christ Cathedral Smith Street Darwin	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments	
06/11/2013	6:00pm	Territory Natural Resource Management	NT Natural Resource Management and NT Landcare Awards Gala Dinner	Darwin Convention Centre	Lord Mayor Katrina Fong Lim unable to attend due to prior Council commitments	
07/11/2013	5:30pm	Michelle Pipino, Impact Program Manager Foundation for Young Australians	IMPACT Graduation and End of Year Celebration	Dining Room Parliament House	Lord Mayor Katrina Fong Lim unable to attend due to Council Commitments	
08/11/2013	6:30pm	Framed - The Darwin Gallery	Launch of Exhibition "Storeroom Revelations"	Framed Art Gallery Stuart Park	Lord Mayor unable to attend due to prior Council commitments.	
08/11/2013	7:00pm	The Wardens of the Parish Council of Christ Church Cathedral	Commissioning of the Reverend Dr Keith Joseph as the Seventh Dean of Christ Church Cathedral Darwin	Christ Church Cathedral Darwin	Lord Mayor unable to attend due to prior Council commitments.	
09/11/2013	3:00pm start	Ollie Berst Chair Darwin Outgames 2014	Celebrate Supprt received to date six months out from the Games being held in Darwin	Lobby Bar, Double Tree by Hilton Esplanade	Lord Mayor Katrina Fong Lim unable to attend due to prior Council commitments.	
10/11/2013	no time provided	Craighe Johnston	Annual District Convention - Jehovah Witnesses	Darwin Convention Centre	Lord Mayor Katrina Fong Lim unable to attend due to prior Council commitments	
11/11/2013	7:00pm	Ron Mitchell External Affairs Coordinator Bahá'í Community of the Northern Territory	Top End Bahá'í Community's Celebration for the Birth of Bahá'u'lláh	Chambers Crescent Theatre Malak	Lord Mayor Katrina Fong Lim unable to attend due to prior Council commitments	
12/11/2013	5:00pm	Andrew Turner, President of the Coomalie Council	Final Air Raid Commemoration (12 November 1943)	Adelaide River Railway Heritage Precinct	Lord Mayor Katrina Fong Lim unable to attend due to Council commitment and Deputy Lord Mayor Wordent and Elected members unable to attend due to Council Meeting in Darwin	
12/11/2013	no time provided	Renee Smith, Miracle Babies Foundation	Thank You NICU Day	Royal Darwin Hospital	Lord Mayor Katrina Fong Lim unable to attend due to prior Council commitment	
12/01/2013	17:30pm	Jack Hellman, President & CEO Genesee & Wyoming Inc and Greg Pauline and Directors of Genesee & Wyoming Australia	Drinks and Canapes on a Sunset Cruise Across Darwin's Harbour as we Celebrate Another Successful Year of Business in the Northern Territory	Spirit of Darwin Cruise docking at Fort Hill Wharf	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment	
14/11/2013	6:30pm	Australian Institute of Office Professionals	Celebrate the Festive Season with AIOP NT	Pee Wee's on the Point	Lord Mayor unable to attend due to prior commitments.	
15/11/2013	5:00pm	Alan James General Manager The Darwin Entertainment Centre	Annual General Meeting	The Playhouse Theatre Darwin Entertainment Centre	Lord Mayor unable to attend due to prior commitments.	
15/11/2013	6:30pm	Anne Phelam, Director FRAMED	Roe Gartleman and Janelle Fisher -Essence Exhibition Launch	Framed Art Gallery Stuart Park	Lord Mayor unable to attend due to prior commitments.	
15/11/2013	5:00pm	Allan James General Manager The Darwin Entertainment Centre				
18/11/2013	5:30pm	Allan Brahminy Chief Executive Officer Brahminy Foundation	Launch of ARTIYIAJ (Arnhem Response to Indigenous Youth in Australian Jails)	Sprout Creations 51 Smith Street Darwin City	Lord Mayor Katrina Fong Lim unable to attend due to Council Meeting	116

20/11/2013	5:45pm	Penny La Sette - Dragons Abreast	National Breast Cancer Event	Pee Wee's on the Point	Lord Mayor Katrina Fong Lim invited as Patron, unable to attend due to a prior commitment
20/11/2013	5:30pm	The Chairman of St John Ambulance Australia (NT) Inc Mr Michael Mooney AM KStJ	36th Annual General Meeting	Richard Morris Centre St John Ambulance Headquarters	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
21/11/2013	12:00noon	Her Honour the Honourable Sally Thomas AM	Official Luncheon at Government House in Honour of Territory Women	Government House	Lord Mayor Katrina Fong Lim unable to attend due to Local Government commitment
21/11/2013	6:30pm	Friends of the Tanimbar Inc.	Official Launch of the Friends of the Tanimbars Dinner	Yots Greek Taverna, Cullen Bay	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment.
21/11/2013		The Australian-Japanese Association of the Northern Territory	Launch of the Japanese Film Festival 21 - 23 November	Charles Darwin University	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
23/11/2013	6:00pm	James Livesley Vice Commodore Darwin Sailing Club Inc.	50th Anniversary Year Presentation Night	Darwin Sailing Club	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
23/11/2013	6:00pm	Alex Mohan President Indian Cultural Society	Diwali Celebration	Nightcliff Middle School	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments
25/11/2013	6:00pm	The Lord Mayor of Sydney Clover Moore	Christmas Reception	Sydney Town Hall	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
27/11/2013	7:00am	The Smith Family	Supporter's Breakfast NT	Darwin Convention Centre	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
28/11/2013	9:00am	The Hon John Elferink MLA Minister Attorney General and Minister for Justice	Domestic and Family Violence Reduction Strategy Consultation	Rydges Darwin Airport Hotel	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
29/11/2013	5:00pm	Northern Territory Disability Services	2013 Northern Territory Disability Services Awards	The Ballroom Hilton Hotel Mitchell Street Darwin City	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
29/11/2013	5:00pm	Simon Scally President of Australian Institute of Architects NT	Annual Christmas Party	RAIA NT Chapter Office, 1 Shepherd Street Darwin City	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment

**Invitations Declined by Lord Mayor or Representative during December 2013**

Date	Time	Invitee/Company	Function	Venue	Reason
01/12/2013	4:00pm	Christmas in Darwin Association	Christmas Carols 2013	Amphitheatre George Brown Botanical Gardens	Lord Mayor Katrina Fong Lim
02/12/2013	5:30pm	Mr Marcus Dixon, Principal Darwin Middle School	Darwin Middle School's Academic Awards Presentation	Playhouse Theatre, Darwin Entertainment Centre	Alderman Kate Worden, Chair Community and Cultural Services Committee
04/12/2013	5:30pm	Michels Warren Munday	Christmas Drinks	Soho Suites 31-33 Woods Street Darwin City	Lord Mayor Katrina Fong Lim
04/12/2013	6:00pm	REINT, Darwin's Top Real Estate Professionals	REINT Christmas Party	Darwin Sailing Club	Lord Mayor Katrina Fong Lim
05/12/2013	5:00pm	Brad Morgan General Manager SKYCITY Darwin	Drinks and Canapés	Lotus	Lord Mayor Katrina Fong Lim
08/12/2013	10:00am	Nichole Taylor CatholicCare NT	Christmas For Kids	Marrara Stadium Marrara	Lord Mayor Katrina Fong Lim
09/12/2013	6:00pm	Trevor Read Principal Darwin High School	Presentation and Prize Giving Night	Darwin Entertainment Centre	Lord Mayor Katrina Fong Lim
10/12/2013	3:40pm	Fannine Bay History & Heritage Society Inc.	Commemoration of the First Flight into Australia	Memorial on East Point Road	Lord Mayor Katrina Fong Lim
11/12/2013	8:00am	Commissioner John McRoberts Northern Territory Police, Fire and Emergency Services	Harnessing Life – It's Time To Talk event	Commissioner's Conference Room Nab House 71 Smith Street Darwin	Lord Mayor Katrina Fong Lim
12/12/2013	5:00pm	The Clerk of the Legislative Assembly Mr Michael Tatham	Clerk's Christmas Reception	Members and Guests Lounge Parliament House	Lord Mayor Katrina Fong Lim
14/12/2013	5:30pm	The Darwin City Brass Band	Christmas Party	The Darwin City Brass Band Premises Abala Road Marrara	Lord Mayor Katrin Fong Lim
15/12/2013	from 12:00noon	The Northern Territor Fire and Rescue Service (NTFRS)	Annual Fund Raising Campaign for the Aged Pensioner's Christmas Party	Kalymnos Club Marrara	Lord Mayor Katrina Fong Lim

**Invitations Declined by Lord Mayor or Representative during December 2013**

Date	Time	Invitee/Company	Function	Venue	Reason
02/12/2013	5:30pm	Principal Darwin Middle School	Darwin Middle School's Award Presentation	The Darwin Entertainment Centre Playhouse Theatre	Lord Mayor Katrina Fong Lim and Deputy Lord Mayor Kate Worden unable to attend due to prior commitments
03/12/2013	8:15am	Anne Tonkin Principal and Staff of Leanyer Primary School	Leanyer Primary School End of Year Awards Assembly	Leanyer School Assembly Hall	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments
03/12/2013	6:00pm	Acting Consul-General of Japan Mr Toshiaki Kobayashi	Celebration of the Birthday of His Majesty, the Emperor of Japan	Consul-General's Residence , 3 Rose Bay Avenue Bellevue Hill	Lord Mayor Katrina Fong Lim unable to attend due to Council commitments in Darwin
04/12/2013	5:30pm	Browns Mart	End of Year Celebration - Shimmer	Browns Mart Theater	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments
04/12/2013	6:00pm	Chief Executive Real Estate Institute of the Northern Territory	Christmas Cheer with Darwin's Top Real Estate Professionals	Darwin Sailing Club	Lord Mayor Katrina Fong Lim due to a prior commitment
05/12/2013	5:30pm	Life Education NT	Christmas Party	Ill Lido, Darwin Waterfront	Lord Mayor Katrina Fong Lim and Representative unable to attend due to prior commitment
05/12/2013	5:30pm	The Hon Kezia Purick MLA Speaker of the Legislative Assembly NT	Christmas Reception	Members and Guests Lounge Parliament House	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments
06/12/2013	7:00pm	The Indonesian Community Darwin NT	Christmas Celebration 2013	Cyprus Community Centre	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments

09/12/2013	6:30pm	Hoops4Health Board Members	Xmas Dinner	Tracy Village Sports Club	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments
10/12/2013	5:30pm	The Chief Minister of the Northern Territory The Hon Allan Giles MLA	Chief Minister's Christmas Reception	Main Hall Parliament House	Lord Mayor Katrina Fong Lim and Represntative unable to attend due to prior Council commitment
12/12/2013	5:30pm	The Chief Minister of the Northern Territory The Hon Allan Giles MLA	China Council for the Promotion of International Trade (CCPIT) and China Development Bank	Main Hall Parliament House	Lord Mayor Katrina Fong Lim unable to attend due to her hosting another event
16/12/2013	11:00am	Friends of Kahlin	Opening of Exhibition Remembering Kahlin Compound	Northern Territory Library Parliament House	Lord Mayor Katrina Fong Lim unable to attend due to prior commitment
18/12/2013	5:00pm	Natasha Fyles MLA Member for Nightcliff	End of Year Christmas Drinks	Nightcliff Sports Club	Lord Mayor Katrina Fong Lim unable to attend due to prior commitments

ENCL: **CORPORATE & ECONOMIC DEVELOPMENT  
COMMITTEE / OPEN**

**AGENDA ITEM: 9.11**

**REGISTER OF ELECTED MEMBERS' PROFESSIONAL DEVELOPMENT AT END OF  
SECOND QUARTER FOR 2013 /2014**

**REPORT No.: 14TC0015 MB:sv COMMON No.: 315321**

**DATE: 19/02/2014**

**Presenter: Executive Assistant to the Lord Mayor, Sally Vasey**

**Approved: Executive Manager, Mark Blackburn**

**PURPOSE**

The purpose of this report is to present the Register of Elected Member's Professional Development at end of Second Quarter for 2013/2014

**LINK TO STRATEGIC PLAN**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the City of Darwin 2012 – 2016 as outlined in the 'Evolving Darwin Towards 2020 Strategic Plan':-

**Goal**

5 Effective and Responsible Governance

**Outcome**

5.3 Good governance

**Key Strategies**

5.3.1 Demonstrate good corporate practice and ethical behaviour

**KEY ISSUES**

The attachment provides the details of the Register of Elected Member's Professional Development at end of Second Quarter for 2013/2014.

**RECOMMENDATIONS**

THAT the Committee resolve under delegated authority:-

THAT Report Number TC140015 MB:sv entitled Register of Elected Member's Professional Development at end of Second Quarter for 2013/2014 be received and noted.



PAGE: 2  
 REPORT NUMBER: 14TC0015 MB:sv  
 SUBJECT: REGISTER OF ELECTED MEMBERS' PROFESSIONAL DEVELOPMENT  
 AT END OF SECOND QUARTER 2013/2014

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## **BACKGROUND**

Nil.

## **DISCUSSION**

Nil.

## **CONSULTATION PROCESS**

Nil.

## **POLICY IMPLICATIONS**

Nil.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Elected Member's Professional Development Allowances were adopted in the Municipal Plan 2013/2014.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil.

## **ENVIRONMENTAL IMPLICATIONS**

Nil.

## **COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION**

We the Author and Approving Officers declare that we do not have a Conflict of Interest in relation to this matter.

**SALLY VASEY**  
**EXECUTIVE ASSISTANT TO THE**  
**LORD MAYOR**

**MARK BLACKBURN**  
**EXECUTIVE MANAGER**

For enquiries, please contact Sally Vasey on 8930 0517 or email:  
[sally.vasey@darwin.nt.gov.au](mailto:sally.vasey@darwin.nt.gov.au)

## **Attachments:**

**Attachment A:** Professional Development Records – Register of Elected Members' Professional Development at end of Second Quarter for 2013/2014

## Elected Members Professional Development 2013/2014

Each Member of the Council may access up to **\$3417.35** (as per Local Government Act) to attend an appropriate and relevant conference or training course. This will cover travel, conference fees, meals and accommodation.

Elected Member	From	To	Activity / Conference	Destination	Reg <sup>n</sup> Costs	Accom. & Food	Travel	Total	Total ex GST	Remaining PD Funds ex GST Start Amt \$3417.35
Ald Anictomatis 24608										\$3,417.35
Ald Galton 22545										\$3,417.35
Ald Elix 22543										\$3,417.35
Ald Haslett 24614	10/11/2013	12/11/2013	Australia Indonesia Business Council	Denpasar	\$692.84	\$586.24	\$458.43	\$1,737.51	\$1,579.55	\$1,837.80
Ald Knox 22544	01/10/2013	01/10/2013	Urban Development Institute of Australia NT EnviroDevelopment How Can it Work for you?	Darwin	\$55.00			\$55.00	\$50.00	\$3367.35
Ald Lambert 22546										\$3,417.35
Ald Lambrinidis 24612	27/11/2013	28/11/2013	2013 Australian Local Government Leadership Summit	Melbourne	\$950.00			\$950.00	\$863.64	\$2,553.71
Ald Lesley 22547										\$3,417.35
Ald Mitchell 22549										\$3,417.35
Ald Niblock 24610	12/08/2013		Course Registration Australian Institute of Company Directors	Darwin	\$3,667.40			\$3,667.40	\$3,334.00	\$83.35
Ald Want de Rowe 24611										\$3,417.35
Ald Worden 24609										\$3,417.35

**OPEN SECTION**

PAGE

CORP2\6

Corporate & Economic Development Committee Meeting – Wednesday, 19 February, 2014

**10. GENERAL BUSINESS**