

**DARWIN CITY COUNCIL**

**THIRTY-NINTH ORDINARY MEETING OF THE TWENTIETH COUNCIL**

**WEDNESDAY, 27 JANUARY 2010**

**MEMBERS:** The Right Worshipful, Lord Mayor, Mr G R Sawyer (Chairman); Member J D Bailey; Member R T Dee; Member R K Elix; Member H I Galton; Member G M Jarvis; Member G A Lambert; Member R Lesley; Member F P Marrone; Member A R Mitchell; Member K M Moir; Member J L Sangster; Member H D Sjoberg.

**OFFICERS:** Chief Executive Officer, Mr B P Dowd; General Manager Corporate Services, Mr F Crawley; General Manager Infrastructure, Mr L Cercarelli; General Manager Community & Cultural Services, Mr J Banks; Committee Administrator, Ms L Elmer.

**GUESTS:** Members of the Larrakia Nation will be in attendance from 5.00 p.m. to observe the commencement of the Acknowledgement of Country Opening Protocol.

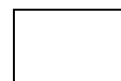
**Enquiries and/or Apologies: Linda Elmer**  
**E-mail: l.elmer@darwin.nt.gov.au**  
**PH: 8930 0670**



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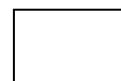
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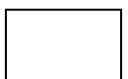
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**1 LORD'S PRAYER**

**2 MEETING DECLARED OPEN**

**3 APOLOGIES AND LEAVE OF ABSENCE**

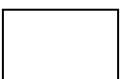
**3.1 Apologies**

**3.2 Leave of Absence Granted**

- A. THAT it be noted that Member H I Galton is an apology due to a Leave of Absence being previously granted on 15 December 2009 for the period 25 January 2009 to 1 February 2010.
- B. THAT it be noted that Member J L Sangster is an apology due to a Leave of Absence being previously granted on 15 December 2009 for the period 27 December 2009 to 28 January 2010.

DECISION NO.20\() (27/01/10)

**3.3 Leave of Absence Requested**



**4 ELECTED MEMBERS CONFLICT OF INTEREST DECLARATION**

**5 PUBLIC QUESTION TIME**

**6 MATTERS OF PUBLIC IMPORTANCE**



**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING/S****7.1 Confirmation of the Previous Ordinary Council Meeting**

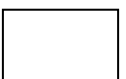
THAT the tabled minutes of the previous Ordinary Council Meeting held on Tuesday, 15 December, 2009, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.20\() (27/01/10)

**7.2 Confirmation of the Previous Special Council Meeting**

THAT the tabled minutes of the previous Special Council Meeting held on Monday, 14 December 2010, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.20\() (27/01/10)

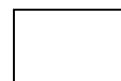
**7.3 Business Arising from the Minutes of Previous Meeting/s**

**8 MOVING OF ITEMS FOR DISCUSSION****8.1 Closure to the Public for Confidential Items**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential matters referred from Committees including Confidential Committee Items, and the following Items:-

<u>Item</u>	<u>Regulation</u>	<u>Reason</u>
C23.1	8(e)	Information provided to the council on condition that it be kept confidential.

DECISION NO.20\() (27/01/10)

**8.2 Moving Open Items Into Confidential****8.3 Moving Confidential Items Into Open****9 REPORTS OF COMMITTEES****10 MATTERS REFERRED TO COUNCIL**

## 11 PETITIONS

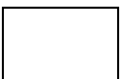
### 11.1 Re-Categorisation of Walkway 102, Wulagi

Document No.1716553 (04/01/10) Common No. 1646030

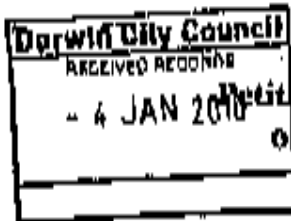
*Alderman Robyn Lesley will present the Petition*

- A. THAT the Petition, Document Number 1716553, in relation to Re-Categorisation of walkway 102, Wulagi, be received and noted.
- B. THAT the Petition, Document Number 1716553, be referred to the February 2010 Corporate & Economic Development Committee Meeting.

DECISION NO.20\() (27/01/10)







**Petition to Darwin City Council Requesting Re-Categorisation  
of Walkway 102 in the Suburb of Wulagi to Category A  
December 2009**

We, concerned residents and former residents of Rosella Crescent and Lorikeet Street in Wulagi, petition the Darwin City Council to re-evaluate the category of Walkway 102 between Rosella Crescent and Vanderlin Drive and assign it a Category A walkway.

At a recent Special Council Meeting on 14 December 2009 under Part 5 Miscellaneous Items, Section 5.1 Outcome of Public Consultation - Review of Walkways, Subsection B, THAT Council permanently close the following walkways:  
Council decided to permanently close Walkway 102 in Wulagi (amongst others).

We are concerned that Council has been misinformed of the importance of this walkway to residents and that Categorisation of Walkway 102 as Category C (Non Essential) was based on a study that ignored many factors that should have been considered. During Council's consultation process it was informed via email that this walkway had been wrongly categorised, but chose to ignore this information (email from Kate Robertson on or about 26 September 2009).

As a basis for re-categorising Walkway 102 to Category A (Essential) we submit the following information:

1. Attachment A - listing important factors to be considered for this walkway and including the various values and calculations derived from "Methodology for Determining Walkway Categorisation" showing that Walkway 102 has a value of 30 with only 9 of a possible 13 factors used for the calculation.
2. Attachment 1 - Council's current "Methodology for Determining Walkway Categorisation" (as at 25 December 2009).
3. Attachment B - Council's current web page titled "Adopted walkway policy" (as at 25 December 2009).
4. Attachment C - Council's current "Walkway Policy" (as at 25 December 2009). This policy includes a statement that council will not consider permanent closure of essential Category A walkways (highlighted).
5. Attachment 2 - Council's current "Procedure for the closure and sale of walkways/road reserves/parks" (as at 25 December 2009). This procedure includes a statement that Category A walkways will not be closed permanently (highlighted).
6. Attachment D - "Minutes of the Special Council Meeting" 14 December 2009. These minutes include the decision to permanently close Walkway 102 (highlighted).
7. Attachments E - Maps of the Suburb of Wulagi and part of Leanyer showing the important factors (highlighted) listed in Attachment A that were ignored in a recent study used by Council to determine which walkways should be closed.

Attached is a list of residents and signatures requesting Council re-categorise Walkway 102.

Jay Robertson of 27 Rosella Crescent, WULAGI, NT 0812 is the Principal Petitioner. Correspondence in response to this petition should be addressed to Jay at this address.

**Petition to Darwin City Council Requesting Re-Categorisation  
of Walkway 102 in the Suburb of Wulagi to Category A  
December 2009**

Name (please print)	Address (please print)	Signature	Date
Jay Robertson	27 Rosella Crescent, WULAGI		25/12/2009
Kate Robertson	27 Rosella Crescent, WULAGI		25/12/2009
Stacey Robertson	27 Rosella Crescent, WULAGI		26/12/2009
Nat Robertson	19 Mayhew Crescent, JINGILI		26/12/2009
Georgina Blusson	25 Rosella Cr. Wulagi		26/12/09
CRAIG HUTTON	19 Rosella Cr Wulagi		26/12/09
SAE HUTTON	" " " "		26/12/09
CRAIG BENTLEY	16 ROSSELLA CR.		26/12/09
CRAIG STRECHER	22 ROSSELLA CRESCENT		28/12/09
T. PARKER HUCK	26 ROSSELLA CRT.		28/12/09
N. Matthews	26 Rosella Cres		28/12/09
<del>XXXXXXXXXX</del>	<del>XXXXXXXXXX</del>	<del>XXXXXXXXXX</del>	<del>XXXXXX</del>
<del>XXXXXXXXXX</del>	<del>XXXXXXXXXX</del>	<del>XXXXXXXXXX</del>	<del>XXXXXX</del>
<del>XXXXXXXXXX</del>	<del>XXXXXXXXXX</del>	<del>XXXXXXXXXX</del>	<del>XXXXXX</del>
E. RANIE	21 Lorikeet St		28/12/09
E. COOPER	202 Lorikeet St		28/12/09
V.A. MORRISON	18 LORIKEET ST		28/12/09
S. Bradley	16 LORIKEET ST		28/12/09
N. Mellor	10 LORIKEET ST		28/12/09
L. LAMBER	12 LORIKEET ST		28/12/09
J. ANDERSON	12 LORIKEET ST		28/12/09
C. FISCHER	4 LORIKEET ST		28/12/09
S. FISHER	4 LORIKEET ST		28/12/09
C. Kautenbach	3 Lorikeet St		28/12/09
S. Nairn	3 Rosella		28/12/09
L. Beames	4 Rosella Cres		28/12/09
M. Jackson	14 Rosella Cres		28/12/09
Sally Polman	3 Lorikeet St		28/12/09
NOROU PERKE	3 LORIKEET ST		28/12/09
J. MULLIKEN	5 Lorikeet St		28/12/09

Removed  
at HSC  
26/12/09

Jay Robertson of 27 Rosella Crescent, WULAGI, NT 0812 is the Principal Petitioner.  
Correspondence in response to this petition should be addressed to Jay at this address.

**Petition to Darwin City Council Requesting Re-Categorisation  
of Walkway 102 in the Suburb of Wulagi to Category A  
December 2009**

Name (please print)	Address (please print)	Signature	Date
Nicolas Sarda	5 Lorikeet St		28-12-09
Arlene Dunbar	9 Lorikeet St		28-12-09
Bob Satchell	" "		28-12-09
Galene Gaden	" "		29-12-09
Nicki Jones	17 Lorikeet St		28-12-09
Li Coppetti	19 Lorikeet St		28/12/09
Terry Coppetti	" "		28/12/09
S. Ranie	31 Lorikeet St		28/12/09
Angie Coe	38 Rosella Cres		28/12/09
K. Albrecht	42 Rosella Cres		28/12/09
L. Tylari	46 Rosella Cres		28/12/09
S. Alban	48 Rosella Cres		28/12/09
Jay Blagden	59 Rosella Cres		28/12/09
G. Watt	53 Rosella Cres		28-12-09
M. Spain	51 Rosella Cres		28-12-09
M. Spain	" "		28-12-09
Ray Julland	47 Rosella Cres		28-12-09
Peter Gibson	45 Rosella Cres		28-12-09
Cassandra Pidd	43 Rosella Cres		28-12-09
Ian Mcmahon	43 Rosella Cres		28-12-09
Terrence Hunt	43 Rosella Cres		28-12-09
Emmett Hale	37 Rosella Cres		28-12-09
K. Burell	35 Rosella Cres		28-12-09
Viola Schultz	24 Rosella Cres		28-12-09
Damien Whitney	24 Rosella Cres		28-12-09
Eue Hewlett	31 Rosella Cres		28-12-09
Joel Hewlett	31 Rosella Cres		28-12-09
James Gullick	25 Rosella Cres		28-12-09
Brian Danvers	13 Rosella Cres		28-12-09
Jane Danvers	13 Rosella Cres		28-12-09

Jay Robertson of 27 Rosella Crescent, WULAGI, NT 0812 is the Principal Petitioner.  
Correspondence in response to this petition should be addressed to Jay at this address.



\_\_\_\_\_

[illegible]

1894. *Uti stygus* in stygum! In: *Das Tierreich*, Berlin, 1894, 1895, 1896, 1897, 1898, 1899, 1900, 1901, 1902, 1903, 1904, 1905, 1906, 1907, 1908, 1909, 1910, 1911, 1912, 1913, 1914, 1915, 1916, 1917, 1918, 1919, 1920, 1921, 1922, 1923, 1924, 1925, 1926, 1927, 1928, 1929, 1930, 1931, 1932, 1933, 1934, 1935, 1936, 1937, 1938, 1939, 1940, 1941, 1942, 1943, 1944, 1945, 1946, 1947, 1948, 1949, 1950, 1951, 1952, 1953, 1954, 1955, 1956, 1957, 1958, 1959, 1960, 1961, 1962, 1963, 1964, 1965, 1966, 1967, 1968, 1969, 1970, 1971, 1972, 1973, 1974, 1975, 1976, 1977, 1978, 1979, 1980, 1981, 1982, 1983, 1984, 1985, 1986, 1987, 1988, 1989, 1990, 1991, 1992, 1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 257

11. 11.11.11

## Attachment 1

## METHODOLOGY FOR DETERMINING WALKWAY CATEGORISATION

Walkway Categories are based on the additional maximum distance residents within the catchment area would need to walk to selected public and private facilities if the walkway was closed.

It also takes into account potential usage by considering the size of the catchment area.

The score for an individual walkway is determined by the following formula:

$$[HSF + 0.25(AOF)] \times PVF = \text{SCORE}$$

where:      HSF is the highest single factor  
                  AOF is the total of all other factors  
                  PVF is the pedestrian volume factor

The factors applied for the extra distance walked to educational facilities, bus stops, shops, parks and other facilities are contained within Table 1.

The estimation of potential pedestrian usage (the Pedestrian Volume Factor, PVF) is contained in Table 2.

The subsequent Category derived from the score is shown in Table 3.

The following is an example of the evaluation:

150m from a school	Educ. Factor	2	
250m from a bus stop	Bus Stop Factor	4	
200m from a shop	Shop Factor	3	
500m from a park	Park Factor	8	HSF
350m from the hospital	Other factor	4	
and services 35 houses	PVF	1.67	

The score would be  $[8 + 0.25 (13)] \times 1.67 = 18.8$ .

This is less than 20 and would be deemed a Category B walkway that would require a good reason to warrant permanent closure.

If you have any further queries please do not hesitate to contact Amanda Hilder, Operations Secretary on 8930 0618 or by email on [a.hilder@darwin.nt.gov.au](mailto:a.hilder@darwin.nt.gov.au)

**TABLE 1**  
**FACTORS APPLIED FOR DISTANCE WALKED**

Distance (m)	Education Factor	Bus Stop Factor	Shop Factor	Park Factor	Other Factor
1 TO 99	1	1	1	1	1
100 TO 199	2	2	2	2	2
200 TO 299	3	4	3	3	3
300 TO 399	5	8	5	4	4
400 TO 900	10	16	10	8	8

**TABLE 2**  
**PEDESTRIAN VOLUME FACTOR**

CRITERIA	PDF
Serving less than 10 R1 blocks (Low)	1
Serving between 10 and 50 R1 blocks (Medium)	1.67
Serving greater than 50 R1 blocks (High)	2.5

Note: Adjustments are made for R2 and R3 Properties

**TABLE 3**  
**CATEGORY TABLE**

CATEGORY	SCORE
A Essential	20+
B	10 - 19.9
C Non Essential	0 - 9.9

ATTACHMENT B



to Darwin

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## Related Links

[Aquatic facilities feasibility and master plan](#)

[Draft streetscape strategy](#)

[Walkway policy](#)

[Environmental management plan](#)

[Walkways Closures](#)

## Adopted walkway policy

Darwin City Council has adopted the Walkway Policy which covers issues such as:

- New subdivisions and development
- Antennae towers and walkways
- Categorisation of walkways
- Request for walkway closures

[Adopted Walkway Policy](#)

(Attachment C)

[Methodology to determine walkway category](#)

(Attachment 1)

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## **WALKWAY POLICY**

### **PREAMBLE**

#### **Policy Context**

The Walkway Policy was developed to provide a framework for Council to consider requests from residents for permanent or night time closures of walkways to address antisocial behaviour against the broader community need for access.

#### **Other Policies and Relationships**

The Walkway Policy only applies to walkways or laneways between adjacent blocks of residential or commercial land. It does not cover cyclepaths, footpaths or paths through parks and other public land. The Footpath Policy covers the construction and reconstruction of footpaths adjacent roads on road reserves.

Council's Subdivisional Guidelines should be referred to for the planning and design of pedestrian and cycling infrastructure in new subdivisions and developments.

#### **Who the Policy is For**

The Walkway Policy is designed to give guidance to residents who may wish to purchase a walkway or have a walkway closed to address antisocial issues associated with that walkway.

### **Definition**

For the purposes of this policy, a walkway is a narrow pedestrian thoroughfare under the care and control of Council between adjacent properties. They are generally designated as "Road Reserve" but may also be part of a park held in freehold title. It does not include the "green belt" areas which are considered as parks and reserves.

### **POLICY STATEMENT**

Council shall provide and maintain a network of essential walkways within the municipality to facilitate the movement of pedestrians and cyclists to and between public facilities.

### **Walkways in New Subdivisions/Developments**

In the development of new subdivisions, pedestrian and cyclist movements should be provided within the road reserve network or dedicated open space areas. Narrow walkways or laneways between adjacent properties are to be discouraged due to their common association with antisocial behaviour and will generally not be approved. If a walkway or laneway has to be constructed to provide an essential linkage between open space areas (herein called "linkage") they must be a minimum 10m wide and incorporate a paved pathway with a minimum width of 3m. Irrigation must be provided to any planted areas. The pathway shall be lit to AS 1158.3 Category P2 with a pole height of 4.5m. Lighting shall be designed to minimise spillage into adjacent properties. The developer shall install a solid fence a minimum of 2m high along the boundary of the linkage and residential or commercial land. Linkages are to be designed taking into account Crime Prevention through Environmental Design (CPTED) Principles. Vehicular access to these linkages will be prevented through the use of bollards, except for service vehicles that will have access to the pathway through a lockable entrance.

With new developments or redevelopments adjacent existing walkways, the developer shall install a solid fence a minimum of 2m high along the boundary and shall design the internal layout and structures to minimise the possible effects of any antisocial behaviour that may emanate from the walkway or laneway.

### **Antisocial Behaviour and Walkways**

Council recognises that antisocial activity can occur in walkways as well as in other locations and that those participating in this type of activity have used walkways as escape routes. Council recognises that this antisocial activity can impact directly on those living adjacent to walkways. The reasons for the antisocial behaviour can be very complex and are not necessarily caused by the presence of the walkway. Addressing antisocial behaviour is a community issue that requires the involvement of Northern Territory Government Agencies, community groups and organisations as well as individuals. There are a number of avenues that can be pursued by a local community to address a problem prior to consideration being given to close the walkway. Once Council permanently closes a walkway, the facility is lost to the community forever.

### **Closing Walkways**

Council has the power to permanently or temporarily close walkways, where they are road reserves under the Local Government Act, in accordance with the Local Government (Road Opening & Closing) Regulations. This Policy deals with two types of closure requests:

- (i) Permanent or temporary closure of a walkway to help address antisocial problems.
- (ii) Closure of a walkway where it is not deemed an essential corridor for pedestrian movements.

The purpose of walkways is to provide a pedestrian and cycle passageway to and between public facilities. Council has categorised walkways by assessing the impact a closure would have on pedestrian access to various types of public and private facilities such as shops, schools, bus stops etc.

There are 3 categories:

- Category A regarded as essential walkways that would impose a significant access impact on the community if closed.
- Category B of less strategic value than essential walkways and could be considered for closure in some circumstances.
- Category C regarded as non essential walkways that could be closed without a significant access impact on the community.

The methodology used to categorise walkways is contained in **Attachment 1**. Council recognises that other local factors may impact on the assessment of the walkway and the category of a walkway can be reviewed upon request.

Council recognises that the categorisation of a walkway would change if the request is only for a night closure eg. access to schools and parks at night is not a high priority. As such the categorisation only applies to requests for permanent closure and requests for night time only closure will be determined on social and other factors.

Council will only consider closures on the basis of an application by one or more adjacent residents. Council will only consider permanent closure if one or more adjacent residents purchase the entire length of the walkway and consolidate it into their lot(s).

#### **(i) Request to Address Antisocial Issues**

Council policy is that it will not consider permanent closure of essential Category A walkways. Permanent closures will only be considered for Category B and C Walkways.

Temporary (night time) closures will only be considered for Category A and B walkways. Temporary (night time) closures will not be considered for Category C walkways.

When a request for a walkway closure to address antisocial concerns is received, the level and type of antisocial behaviour will need to be determined. Applicants will be requested to document antisocial behaviour and will be asked to report all instances to the Police for an appropriate response.

Council's first approach will be to see if appropriate policing within the resources of the Territory Police are able to address the problem.

The establishment of a local community pressure group may be encouraged to see if they can address the issues at a local level. The Darwin Regional Crime Prevention Council is the recognised mechanism for voicing community concerns in relation to public safety/fear of crime/criminal and antisocial behaviour to both the local and Territory Government.

If local community pressure and policing measures fail to reduce the antisocial activity the next approach will be to address the walkway environment to make it less attractive for loitering, particularly after dark. This could involve trimming overhanging trees and those obstructing lighting, lighting the walkways, night patrols, the installation of video surveillance cameras or other measures.

Lighting will be to Australian Standards, and shall be designed to minimise spillage problems into adjacent properties.

Lighting effectiveness may be restricted by adjacent tree canopies and vandalism. Lighting would not be installed in walkways closed at night and priority would be given to Category A walkways.

Application of video surveillance techniques would need to be considered within Council's total approach to addressing antisocial behaviour and security issues. Considerations include vandalism, appropriate signage, privacy issues and cost.

If community pressure, policing, lighting and other measures are ineffective then permanent (for Category B) or temporary night closures (for Category A) will be considered. Temporary closures would involve the erection of gates at each end of the walkway with opening and closing being carried out at pre determined times by contractors or other approved persons.

#### **(ii) Non essential Walkways**

Council will consider closure and sale of non essential walkways (Category C and some in Category B) upon application by one or more adjacent residents. Council must comply with the Local Government (Road Opening & Closing) Regulations, where applicable. Applicants will need to pay for all of Council's outgoing costs associated with the closure and title transfer. Land values will be determined by the Director Corporate Services based on the increase in unimproved value (UCV) of the land. Applicants will be advised to ascertain

whether there will be objections to the closure from local residents and whether any of the service authorities will object prior to making final application. Easements may be required over the land. Formal objections and consideration of those objections will occur during and following the public notification period contained within the Regulations.

Permanent closures would require sale of the land and incorporation into an adjacent lot(s).

### **Access for People with a Special Need**

Council is generally catering for access through its categorisation process, however Council also recognises that special needs may be identified from time to time that could change the importance of that walkway for those residents. Council will consider issues of special needs as they arise.

### **Public Consultation Process**

#### **Permanent Closure**

Upon request for permanent closure of a Category B or C walkway the applicant will be asked to demonstrate strong local community support for the closure. This will normally be obtained through a petition for closure.

If after considering the issues Council approves the closure in principle, the general public will be asked to comment on the proposal during a 28 day period. A public notice will be placed in the NT News, signs will be placed on the walkway, residents within the catchment area (as determined by Council staff) will be letterboxed and details of the proposal will be made available at Council's Customer Service Desk at the Civic Centre, Harry Chen Avenue, Darwin.

Depending on the level of public feedback further public consultation may be required.

When Council finally adopts its position, a public notice will be placed in the NT News advising of the outcome. Applicants and residents who put in written submissions will receive written advice.

#### **Temporary (Night time) Closures**

Upon request for a night closure of a walkway, and subject to Council's approval in principle, Council will go through a similar public consultation process to the permanent closure except that a 3-6 month trial will be conducted prior to any final decision being made.

Again the applicant(s) will be required to obtain a petition and the general public will be given a 28 day period in which to comment.

Subject to the feedback received, the 3-6 month trial will commence. At the conclusion of the trial residents in the catchment area will be letterboxed and asked their views. Council will consider the feedback and make a determination whether to continue the night closures or not. A public notice will be placed in the NT News. Residents in the catchment area will be letterboxed and residents who submitted written comments will be advised of the outcome.

Under current legislation Temporary Closures can only be effected for a maximum period of 3 years. At the end of this period the process of public consultation will recommence.



## Darwin City Council About Council

### Procedure for the closure and sale of walkways/ road reserves/parks

**CORP** - Corporate Services: Anne Burton 0830 0573  
**COMM** - Community Services: Tim Merrigan 0830 0502

#### Step 1

**Landowner approaches Council to close road / walkway and purchase, referred to CORP initially:**

- CORP provides LANDOWNER with a copy of this process, and refers them to internet link for walkway policy and Road Rules
- <http://www.darwin.nt.gov.au/WalkwayRoadRules.htm>
- and advises Landowner if the matter is to be referred to COMM
- LANDOWNER to note that the statutory process for the closure of walkways and road reserves requires community consultation and negotiation with the Local Government (Road Opening and Closing) Regulations, including compulsory periods of advertising. This process can take up to two years to effect closure and sale
- If road reserve is required by adjacent Landowner and no other interested parties - go to Step 2
- If walkway is problem, refer to Parks Manager for approval. If no objection - go to Step 2
- If Category A - Essential, walkway will not be permanently closed
- If antisocial behaviour is the cause of complaint, CORP puts to COMM to investigate issues and determine options eg night closure, lighting or other engineering solution, refer to police, other
- If Category B - Valued, walkway can be closed and sold in certain circumstances
- If Category C - Non essential, walkway can be closed and sold without antisocial behaviour being present - CORP prepares a Report to Council to Close and Sell in principle - go to Step 2
- COMM to advise Landowner they are required to demonstrate local community support for closure (normally a petition - very important to ensure that petition covers whole of catchment area to avoid later disappointment if significant objection received after expenses incurred)
- COMM to determine reason for expression of interest in closure, and identify any anti social behaviour and pattern in that behaviour, institute measures to address issues
- COMM to carry out community consultation, including neighbours, police and any other interested parties, identify whether there is support for the closure request (may need to do a survey if petition insufficient)
- COMM prepare a report to CORP on any anti social behaviour, including findings into the need for a closure with recommendation, to close and sell, night closure, engineering solution, refer to police, to lighting, other

- CORP prepare a report to Council for a decision.
- If night closure approved, CORP will arrange for installation of gates and COMM will monitor progress

#### Step 2

**If Council approves Close and Sell in principle, refer to Corporate Services:**

- Director Corp sets purchase price
- CORP advises LANDOWNER of purchase price, and that they are required to pay all Council's outgoing costs (policy states 50% of survey costs reimbursed if unsuccessful)
- LANDOWNER required to commit to purchase in writing before proceeding
- If walkway is part of a park - go to Step 3
- CORP confirm requirements of the Local Govt (Road Opening and Closing) Regs, advise applicants, petitioners, authorities etc, prepare list of names and addresses of adjoining landowners
- CORP to approach all relevant authorities to determine if any easements required or other issues that would affect sale
- CORP to seek Local Govt Minister (LOM) consent to proposal to close a road in accordance with Regs and advise Local MLC
- LOM refers to DPM Minister for consent, LOM to advise Council within 4 months
- CORP publish notice in newspaper with details of proposal as required by Regs with statement that a copy of the plan is available for inspection at Council. CORP pay for ad
- CORP instructs LANDOWNER to erect and maintain signage, advising of proposal for duration of public comment, and send invoice to pay cost of ad
- CORP notify Development Consent Authority and Service Authorities in accordance with Regs
- 28 days after advert, and receipt of public and agency feedback, CORP prepare Report to Council to close road
- CORP to place final notice in paper that road is closed, send letter to landowner advising that road is closed, and invoice to pay cost of ad.

*more*

### Step 3 Procedure

#### Once Walkway / Parkland is closed or subdivided:

- CORP request LANDOWNER to provide copy of survey plan and to advise contact details of their CONVEYANCER / SOLICITOR for land sale and transfer
- CORP instructs DCC SOLICITOR to prepare Contract of Sale for signature, advise contact details of Landowners agent to Conveyancer / Solicitor
- CORP sends SURVEYOR / CONVEYANCER copies of road closure ads
- SURVEYOR to request Surveyor General (SG) to allocate lot number for closed road and revised road closing plan
- SG approves and provides copy of plan to Surveyor and to Council.

### Step 4

#### When Survey plan is finalised:

- DCC SOLICITOR to execute Statutory Vesting (Form 30) and lodge with LTO together with road closing ad, Ministerial Letter of approval and survey plan
- LTO issues Freehold title over new lot number in the name of DCC (2 days)
- CEO and LANDOWNER to sign Contract of Sale and lodge Transfer of Land Form 22 with LTO, title is transferred to Landowner.

### Step 5

#### Landowner to consolidate Road/Walkway/Parkland with adjoining Freehold Property:

- SURVEYOR to prepare Consolidation Survey Plan and Application for Title (Form 21) and obtain Landowners signature
- Any registered interest on Landowners existing title are also required to sign plan
- SURVEYOR to lodge survey plan with SG for approval
- CONVEYANCER/SURVEYOR to lodge Form 21 and existing titles for 2 land parcels with LTO and obtain new title to consolidated parcel (if a bank holds mortgage they may charge a title production fee)

CATEGORY A - ESSENTIAL - no permanent closure

CATEGORY B - VALUED - but can be closed and sold

CATEGORY C - NON ESSENTIAL - not be closed and sold



Reports, recommendations and supporting documentation can be accessed via the Darwin City Council Website at [www.darwin.nt.gov.au](http://www.darwin.nt.gov.au), at Council Public Libraries or contact Linda Finerman (08) 89300 670.

SPECIAL COUNCIL MEETING - OPEN SECTION  
MONDAY, 14 DECEMBER, 2009

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**DARWIN CITY COUNCIL**

MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE COUNCIL FUNCTION AREA, CIVIC CENTRE, HARRY CHAN AVENUE, DARWIN ON MONDAY, 14 DECEMBER 2009, COMMENCING AT 5.34 P.M.

**MEMBERS:** The Right Worshipful, Lord Mayor, Mr G R Sawyer (Chairman); Member R T Daw; Member R K Ellis; Member H I Galton; Member G M Jarvis; Member G A Lambart; Member R Leppoy; Member F P Manning; Member A R Mitchell; Member K M Muir (from 5.42 p.m.); Member J I Sangster; Member H D Sjoberg (from 6.01 p.m.).

**OFFICERS:** Chief Executive Officer, Mr B Dowd; General Manager Community & Cultural Services, Mr J Banks; General Manager Corporate Services, Mr F Crawley; Manager Business Services, Mr L Carroll.

**APOLOGY:** Member J D Bailey.

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- 1 **MEETING DECLARED OPEN**
- 2 **APOLOGIES AND LEAVE OF ABSENCE**
- 3 **ELECTED MEMBERS CONFLICT OF INTEREST DECLARATION**
- 4 **CONFIDENTIAL ITEMS**
- 5 **MISCELLANEOUS ITEMS**
- 5.1 **Outcome of Public Consultation - Review of Walkways**

SPECIAL COUNCIL MEETING - OPEN SESSION  
MONDAY, 14 DECEMBER, 2009

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# **1 MEETING DECLARED OPEN**

The Chairman declared the meeting open at 5.34 p.m.

## **2 APOLOGIES AND LEAVE OF ABSENCE**

### **2.1 Apologies**

Nil

### **2.2 Leave of Absence Granted**

(Munro/Jurvis)

THAT it be noted that Member J D Bulley is on apology due to a Leave of Absence being previously granted on 13 October 2009 for the period 8 December 2009 – 20 January 2010.

DECISION NO.20/2335

(14/12/09)

Carried

### **2.3 Leave of Absence Requested**

(Lesley/Munro)

THAT a Leave of Absence be granted for The Right Worshipful, Lord Mayor, Mr C R Sawyer for the period 18 – 20 January 2010.

DECISION NO.20/2336

(14/12/09)

Carried

## **3 ELECTED MEMBERS CONFLICT OF INTEREST DECLARATION**

Nil

## **4 CONFIDENTIAL ITEMS**

Nil

**5 MISCELLANEOUS ITEMS****5.1 Outcome of Public Consultation – Review of Walkways**  
Report No.09A0211 FC Ic (12/11/09) Common No.1616030**Procedural Motion – Suspension of Meeting Procedures in Accordance with By-law 147 at 8.41 p.m. for 20 minutes**

(Lambert/Leahey)

THAT in accordance with By-Law 147 the operation of procedures set out in Part 7 of the Darwin City Council By-Laws, that limits the duration and number of times a Member may speak, be suspended to allow for discussion on the report relating to Outcome of Public Consultation – Review of Walkways

Carried

**Procedural Motion – Extension of Meeting Procedures in Accordance with By-law 147 at 8.01 p.m. for 15 minutes**

(Sangster/Marrone)

THAT the operation of procedures as set out in Part 7 of the Darwin City Council By-Laws, be extended.

Carried

**Resumption of Meeting Procedures at 8.16 p.m.**

(Lesley/Sangster)

THAT the operation of procedures as set out in Part 7 of the Darwin City Council By-Laws, be resumed.

Carried

**5 MISCELLANEOUS ITEMS****5.1 Outcome of Public Consultation – Review of Walkways**  
Report No.09A0211 FCIC (12/11/09) Council No.1846(30)

(Sangster/Luxley)

- A. THAT Report Number 09A0211 entitled, Public Consultation on Future of Walkways, be received and noted.

Carried

(Luxley/Sangster)

- B. THAT Council permanently close the following walkways:

NO.	SUBURB	FROM	TO	CURRENT STATUS	RECOMMENDATION
102	Wulagi	Rosejile Cr	Vanderlin Drv	Open	CLOSE Permanently
160	Maluk	Madcock Cr	Maluk Park	Open	CLOSE Permanently
175	Maluk	Prowse Cr	Maluk Park	Open	CLOSE Permanently
182	Karama	Dulvinton Cr	Koolama Cr	Open	CLOSE Permanently
183	Karama	Dulvinton Cr	McMillans Rd	Open	CLOSE Permanently
190	Karama	Kybra Cr	Boorooma Cr	Open	CLOSE Permanently
197	Karama	Kybra Cr	Dulvinton Cr	Open	CLOSE Permanently
142	Moll	Greenwood Cr	Lee Point Road	Permanently Closed	CLOSE Permanently
00	Wagunan	Trower Rd	Amsterdam Cr	Night Closure	CLOSE Permanently
83	Wagunan	Vanderlin Drv	Amsterdam Cr	Night Closure	CLOSE Permanently
184B	Maluk	Chambers Cr	Parkland	Night Closure	CLOSE Permanently
260	Karama	Sedge Cr	Mulla Mulla Cr	Night Closure	CLOSE Permanently

Carried

*Member H D Sjoberg requested her vote against this motion be recorded.*

*(Continued on next page...)*

**5 MISCELLANEOUS ITEMS****5.1 Outcome of Public Consultation – Review of Walkways**  
Report No.09A0211 FC/c (12/11/09) Common No.1648030*(...Continued from previous page)**(Lindsay/Sungster)*

C. THAT Council undertake the following actions in relation to walkways 79, 86, 87 and 54:

NO.	SUBURB	FROM	TO	ACTION
79	Wagman	Parer Drive	Quattrone Cres	OPEN Permanently
86	Wagman	Van Diemen St	Malay Road	Maintain night closures until 30 June 2010 and then undertake a further review  To be used as a trial to measure the effect of lighting until 30 June 2010. Trial will involve ceasing of night closure. Further review at completion of trial period.
87	Wagman	Parer Drive	Tasman Cir	
54	Lewynar	Darter Ct	Grasslands	OPEN Permanently

Carried

*Member H D Sjoberg requested her vote against this motion be recorded.**(Mole/Marrano)*

D. THAT the community be advised of Council's decision to close the walkways identified in B. above as prescribed under the Local Government Act 2008, providing 28 days notice, via:

- public notices in the newspaper;
- letterbox drop to affected residents;
- placement on Council's website;
- placement of signs on the walkways;
- writing to the local schools, MLA's and Ward Aldermen; and
- writing to the principle proponent where a petition has been received.

Carried

*(Continued on next page...)*

SPECIAL COUNCIL MEETING - OPEN SECTION  
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### 5 MISCELLANEOUS ITEMS

#### 5.1 Outcome of Public Consultation – Review of Walkways Report No.09A0211 FC/cg (12/11/09) Common No 1848030

*(...Continued from previous page)*

*(Lambert/Luxiny)*

- E. THAT an options paper be brought back to Council in relation to those walkways that have been permanently closed and that the report consider options for long term looking.

Carried

*(Sangster/Lambert)*

- F. THAT Darwin City Council pursuant to Section 32 (2) of the Local Government Act 2000 hereby delegates to the Chief Executive Officer or his delegate for the time being, the power to initiate and finalise the road closure process as described in the Local Government Act 2008.

Carried

*Member H O Sjöberg requested her vote against this motion be recorded.*

*(Lealay/Morrone)*

- G. THAT in relation to Walkway 195, Council keep the existing arrangements with Karama Primary School.

Carried

*(Lusby/Mitchell)*

- H. THAT Walkway 198 remain open due to the special needs of aged and disabled residents in the area.

Carried

SPECIAL COUNCIL MEETING - OPEN SECTION  
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SPC12//

**5 MISCELLANEOUS ITEMS**

**5.1 Outcome of Public Consultation – Review of Walkways**  
Report No.09A0211 FC:to (12/11/09) Commion No.1846030

*(...Continued from previous page)*

*(Lesley/Marrone)*

I. THAT a further report be presented to Council outlining:

- i) The proposed walkway policy,
- ii) Outstanding walkway related issues identified within the consultation and staff reports, and
- iii) A proposed system for naming and number of walkways.

DECISION NO.2012937

(14/12/09)

Carried

SPECIAL COUNCIL MEETING - OPEN SECTION  
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The meeting closed at 6.57 p.m.

THE RIGHT WORSHIPFUL THE  
LORD MAYOR, MR G R SAWYER  
(CHAIRMAN) . . . . . SPECIAL  
COUNCIL WORKSHOP . . . . .  
MONDAY 14 DECEMBER, 2008

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**Confirmed on:** *Wednesday, 27 January 2009*

**Chairman:** \_\_\_\_\_





Google maps

To use all the features of Google Maps, you need to enable JavaScript in your browser.



Bus Stops A, B, C, D

Parks E, F

Other G (Cyclotrick)

Community Facilities H, I

Religious Centres J, K

Schools L, M

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## 12 NOTICES OF MOTION

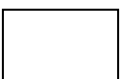


### 13 OFFICER'S REPORTS

#### 13.1 Year of Women in Local Government 2010

Report No. 10TC0006 GF:jp (21/01/10) Common No. 1718184

*Report Number 10TC0006 attached.*



ENCL: YES

**DARWIN CITY COUNCIL**

DATE: 21/01/10

**REPORT**TO: 2<sup>ND</sup> ORDINARY COUNCIL/OPEN

APPROVED: GF

FROM: CHIEF EXECUTIVE OFFICER

APPROVED: BD

REPORT NO: 10TC0006 GF:jp

COMMON NO: 1718184

SUBJECT: YEAR OF WOMEN IN LOCAL GOVERNMENT 2010

**ITEM NO: 13.1****SYNOPSIS:**

This report pertains to a request for support from the Local Government Managers Australia National Steering Committee for the Year of Women In Local Government 2010. (**Attachment A**).

**GENERAL:**

The primary focus of this initiative is:

“to raise awareness of the opportunities for, benefits of, and the need for increasing the participation of women in leadership and management roles within local government, inclusive of both elected representatives and paid personnel. “

According to the organisation’s website, the specific objectives of the Year of Women in Local Government 2010 are to:

- raise awareness of the significant role women play in the effectiveness and long-term health of local government, and the need to increase their participation. This will be achieved by promoting – through practical examples and dissemination of research – the benefits of increasing the participation of women and embracing gender equity at both elected and executive levels;
- foster commitment to local government becoming an ‘employer of choice’ through advocating for cultural and attitudinal change to remove barriers to the advancement of women;

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 SUBJECT: YEAR OF WOMEN IN LOCAL GOVERNMENT 2010

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- encourage councils, through a range of communication channels, to establish targets to:
  - increase the participation of local government women in decision making roles; and
  - increase participation of local government women in management and leadership training and mentoring programs; and
  - establish communication, support and developmental structures that can be readily maintained and that will be available post 2010 to maintain the momentum of the year.

Importantly, Darwin City Council's Manager for Climate Change and Environment is one of the Year of Women In Local Government 2010 Ambassadors.

### **FINANCIAL IMPLICATIONS:**

\$2,000 would be required for this initiative.

### **EVALUATION AGAINST KEY CRITERIA FROM POLICY**

#### **Rating levels**

- High
- Moderate
- Limited
- Nil

CRITERIA	COMMENT
Generally excluded: <ul style="list-style-type: none"> <li>• Conference</li> <li>• Individual</li> <li>• Record attempt</li> <li>• Fundraiser</li> </ul>	N/A
Local/National /International	National
Contribution to identity of City	Yes
Contribution to Economic Growth	Nil
Promotes Community Participation	N/A
Sector – Government/business/Industry/economic/social/sporting/environmental/cultural/educational	Government
Branding and profile raising opportunities	High
Leverage via media or advertising	High
Leverage through attendance/staging/display/Or complementary event	Nil

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 SUBJECT: YEAR OF WOMEN IN LOCAL GOVERNMENT 2010

Sponsorship benefits	Moderate
Audience reach	High
Consistency with Council's core business or Evolving Darwin Strategic Plan objectives	High
Capacity to deliver long term benefits	Moderate
Organisational capacity to deliver event	High
Budget provided	Nil

### **STRATEGIC PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

#### **Goal**

1 Achieve Effective Partnerships and Engage in Collaborative Relationships

#### **Outcome**

1.1 Improve relations with all levels of Government

#### **Key Strategies**

1.1.2 Develop ways in which the Council can enhance relationships and develop opportunities with other Councils to build better cooperation and enhanced efficiencies in local government

### **LEGAL IMPLICATIONS:**

Nil.

### **ENVIRONMENTAL IMPLICATIONS:**

Nil.

### **PUBLIC RELATIONS IMPLICATIONS:**

Positive.

### **COMMUNITY SAFETY IMPLICATIONS:**

Nil.

### **DELEGATION:**

2010 Year of Local Government  
 Pam Robinson, Manager Climate Change and Environment

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SUBJECT: YEAR OF WOMEN IN LOCAL GOVERNMENT 2010

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**CONSULTATION:**

Nil.

**PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil.

**APPROPRIATE SIGNAGE:**

Nil.

**RECOMMENDATIONS:**

- A. THAT Report Number 10TC0006 GF:jp entitled Year of Women in Local Government 2010, be received and noted.
- B. THAT Council become a Gold Pledge (\$2,000) sponsor of the Local Government Managers Australia Year of Women in Local Government 2010.

**GRANT FENTON**  
**MANAGER COMMUNICATIONS &**  
**MARKETING**

**BRENDAN DOWD**  
**CHIEF EXECUTIVE OFFICER**

Any queries on this report may be directed to Grant Fenton on 5504 or  
[g.fenton@darwin.nt.gov.au](mailto:g.fenton@darwin.nt.gov.au)





# 2010 YEAR OF WOMEN IN LOCAL GOVERNMENT

THE GOVERNMENT OF THE NORTHERN TERRITORY

## PARTNERSHIP OPPORTUNITY



## 2010 YEAR OF WOMEN IN LOCAL GOVERNMENT

www.yowinlocalgovernment.gov.au

### Year of Women in Local Government 2010 Partners Pledge

The *Year of Women in Local Government 2010* national steering committee (made up of representatives from local, state and federal governments, as well as elected and peak professional bodies) invite you to help us achieve our goals of the Year of Women by providing a small amount of financial support.

The objective of raising awareness and informing the local government sector on the value and contribution of all women employed, elected and involved in local government will be achieved together by:

- Raising awareness of the significant role women play in the effectiveness and long-term health of local government, and the need to increase their participation.
- Fostering a commitment to local government becoming an 'employer of choice' through advocating for cultural and attitudinal change to remove barriers to the advancement of women.
- Establishing communication, support and developmental programs that can be readily maintained and that will be available post 2010 to maintain the momentum of the year.
- Encouraging councils to:
  - \* Establish targets to increase the participation of local women in decision making roles; and
  - \* Increase participation of local government women in management and leadership training and mentoring

## Funding

You may recently have heard that the Federal Government has supported its commitment to the advancement of women in local government by way of funding for the Australian Local Government Women's Association's 50:50 Vision. This funding will focus on longer term goals and will include data collection, scholarships and an accreditation and awards program.

However, the more immediate goals and objectives for the Year of Women in Local Government 2010 can only be realised with your support.

By coming on board as a partner your funds will help us undertake the following national activities:

- A range of printed and promotional materials, a calendar of events, and media kits that will be circulated nationally to all CIO's/ General Managers, HR Managers and other local government key stakeholders.
- Support for our 21 Year of Women in Local Government Ambassadors, in delivering the message of women's participation across Australia.
- A year of Women in Local Government media launch.
- A range of creative audio/visual and artistic promotional material that will capture the stories of women today and promote the opportunities within local government for women both professionally and as elected representatives.
- Hosting of an official close to the year, which is being held in conjunction with the ALGAWA Biennial conference.

## Benefits

There are many benefits from financially supporting the Year of Women in Local Government 2010. By far the most significant will be through the longer term security of a diverse and talented workforce, ensuring that local government, and elected members can continue to deliver into the future.

In addition your organisation will be formally recognised as a partner on the Year of Women in Local Government 2010 website and everyone within your organisation will be able to add an "official" (colour) partner of the Year of Women in Local Government 2010 to all electronic and print communication pieces.

The success of the Year of Women in Local Government 2010 will depend on the participation, creativity and enthusiasm of the local government sector, our colleagues and partners. This is your opportunity to contribute to the year and to join with us in building a range of activities and events that will celebrate women's achievements and facilitate their increased participation in local government.

There are three partner categories based on your capacity to financially support the Year of Women in Local Government 2010.

### **Gold Pledge**

An investment of \$2000 will see your organization designated as a gold Partner. You will be listed in the gold partners section of the Year of Women in Local Government website [www.lgywomen2010.org.au](http://www.lgywomen2010.org.au) and will be provided with the logo and words for you to add to your email signature.

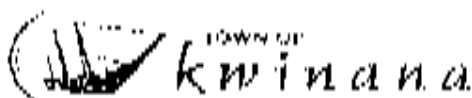
### **Silver Pledge**

An investment of \$1000 will see your organization designated as a silver Partner. You will be listed in the silver partners section of the Year of Women in Local Government website [www.lgywomen2010.org.au](http://www.lgywomen2010.org.au) and will be provided with the logo and words for you to add to your email signature.

### **Bronze Pledge**

An investment of \$500 will see your organization designated as a bronze Partner. You will be listed in the bronze partners section of the Year of Women in Local Government website [www.lgywomen2010.org.au](http://www.lgywomen2010.org.au) and will be provided with the logo and words for you to add to your email signature.

For more information on the Year of Women in Local Government contact ICMA on (03) 9682 9222 or visit [www.lgywomen2010.org.au](http://www.lgywomen2010.org.au)



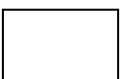
*Practically supporting Women in Local Government*

### 13 OFFICER'S REPORTS

#### 13.2 Council Meeting – Order of Business

Report No. 10TC0004 (20/01/10) Common No. 1612461

*Report Number 10TC0004 attached.*



ENCL: YES

**DARWIN CITY COUNCIL**  
**REPORT**

DATE: 20/01/10

TO: 2<sup>ND</sup> ORDINARY COUNCIL/OPEN

APPROVED: BD

FROM: CHIEF EXECUTIVE OFFICER

APPROVED:

REPORT NO: 10TC0004

COMMON NO: 1612461

SUBJECT: COUNCIL MEETINGS – ORDER OF BUSINESS

**ITEM NO: 13.2****SYNOPSIS:**

This Report proposes the adoption of a revised Order of Business for Council Meetings and changing the current policy which nominates Wednesday night as the preferred night for holding Special Meetings. Staff recommend Tuesday night as the preferred night for holding special meetings – clearly there will be circumstances where this is not possible but it would consistently identify Tuesday night as the preference for Council meetings.

**GENERAL:****Background**

As Elected Members will remember a successful Meeting Procedures Workshop was held in late 2009 with Mr Stephen Blackadder at which it was agreed that a Meeting Procedures Code of Practice and Handbook should be developed. This work is now complete and it is proposed to submit the Draft Code and Handbook to the February meeting of the Corporate and Economic Development Committee for consideration. However, prior to finalising the documents, the Council is asked to consider two changes.

## 1. Order of Business

The Council has two Ordinary Meetings each month. In an attempt to balance the workload between the two meetings Council policies specify different items of Business for each meeting:

- Policy 84 Council and Committee Meetings Business Papers
- Policy 88 Council Meetings – General Business
- Policy 90 Matters of Public Importance
- Policy 92 Council Meetings – Order of Business and Procedures.

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 SUBJECT: COUNCIL MEETINGS – ORDER OF BUSINESS

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Whilst this remains appropriate, some changes are considered desirable and Recommendation C in this Report sets forth the proposed changes which are discussed below.

## 2. Special Meetings

Policy 95 adopted on 25 February 1997 (17\12280) (**Attachment A**) provides that, insofar as it is reasonably possible, any Special Meetings will be scheduled for either the Wednesday of the week prior to an Ordinary Council Meeting or the Wednesday of the week following an Ordinary Council Meeting.

### **Proposal**

#### 1. Order Of Business

The current policies, particularly Policy 84 Council and Committee Meetings Business Papers and Policy 92 Council Meetings – Order of Business and Procedures, contain a degree of overlap and repetition and are not always in alignment.

In the main, these issues can be addressed in the editorial review of all Policies currently in progress which will align all Meeting Procedure Policies with current practice. However, there are advantages in achieving greater consistency between the Business Papers of the two Ordinary Council Meetings. A simplified, standardised Agenda would be easier to manage for administration and therefore more efficient. It would also be more effective as, for example, the process of handling petitions could be made more expedient by allowing these to be received at either of the Ordinary Meetings therefore speeding up the process for petitioners.

Workload balance would be maintained by offsetting Deputations and Briefings at the first meeting with public question time at the second meeting.

#### 2. Special Meetings

Current practice is to hold Special Meetings on Tuesday nights where possible. It is acknowledged that Elected Members (and Council staff) have 'private lives' as well as many community commitments. Working to restrict meetings, where practical, to one specific night of the week would appear to be more convenient for all concerned.

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### **Future Actions**

1. DRAFT Meeting Procedures Handbook and DRAFT Code of Practice for Council and Committee Meetings to be submitted to the February Corporate and Economic Development Committee for consideration.
2. DRAFT Policy Manual to be updated to reflect these changes if the recommendations are adopted.

### **FINANCIAL IMPLICATIONS:**

Nil.

### **STRATEGIC PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

#### **Goal**

- 7 Demonstrate Effective, Open and Responsible Governance

#### **Outcome**

- 7.1 Effective governance

### **LEGAL IMPLICATIONS:**

Council must ensure compliance with the provisions of the NT Local Government Act and Part 7 of Darwin City Council By-laws.

### **ENVIRONMENTAL IMPLICATIONS:**

Nil.

### **PUBLIC RELATIONS IMPLICATIONS:**

Positive.

Demonstrates strong governance, due diligence and accountability.

The proposed procedures framework supports progress towards achieving the Evolving Darwin Towards 2020 and Beyond Strategic Plan.



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**COMMUNITY SAFETY IMPLICATIONS:**

Nil.

**DELEGATION:**

Nil.

**CONSULTATION:**

Chief Officers Group

**PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil.

**APPROPRIATE SIGNAGE**

Nil.

**RECOMMENDATIONS:**

- A. THAT Report Number 09TC0004 entitled, Council Meetings – Order of Business, be received and noted.
- B. THAT Policy No.95 “Council Meetings – Special Meetings” be rescinded.
- C. THAT it be a policy of Council that, insofar as it is reasonably possible, any Special Meetings will be scheduled on Tuesdays.
- D. THAT the Order of Business for Ordinary Council Meetings be as follows:

<b>First Ordinary Meeting</b>
Acknowledgement of Country
The Lords Prayer
Apologies and Leave of Absence
Declaration of Interest of Members and Staff

<b>Second Ordinary Meeting</b>
Acknowledgement of Country
The Lords Prayer
Apologies and Leave of Absence
Declaration of Interest of Members and Staff

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 SUBJECT: COUNCIL MEETINGS – ORDER OF BUSINESS

Confirmation of Minutes of Previous Meeting(s)	Confirmation of Minutes of Previous Meeting(s)
Matters of Public Importance	Matters of Public Importance
Deputations and Briefings	
	Public Question Time
Confidential Items	Confidential Items
Petitions	Petitions
Notices of Motion	Notices of Motion
	Committee Reports <ul style="list-style-type: none"> <li>• Community &amp; Cultural Services</li> <li>• Corporate and Economic</li> <li>• Administration Review</li> <li>• Environment and Infrastructure</li> </ul>
Officers Reports	Officers Reports
Information Items and Correspondence Reviews	Information Items and Correspondence Reviews
Reports of Representatives	Reports of Representatives
Questions by Members	Questions by Members
General Business	General Business

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Closure of Meeting to the Public
Adjournment of the Meeting (Media Liaison)
Resumption of Meeting
Confidential Items
Closure

Closure of Meeting to the Public
Adjournment of the Meeting (Media Liaison)
Resumption of Meeting
Confidential Items
Closure

**BRENDAN DOWD**  
**CHIEF EXECUTIVE OFFICER**

Any queries on this report may be directed to Brendan Dowd on 5505 or  
[b.dowd@darwin.nt.gov.au](mailto:b.dowd@darwin.nt.gov.au)



**Title:** Council Meetings - Special Meetings  
**Policy No:** 95  
**Responsibility:** Chief Executive Officer

Version	Decision Number	Decision Date	History
1	17\1228	25/02/97	Adopted
2	19\4604	12/06/07	Reviewed
3			
4			

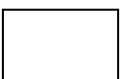
Insofar as is reasonably possible, any necessary Special Council Meetings will be scheduled for either the Wednesday of the week prior to the Ordinary Council Meeting or the Wednesday of the week following the Ordinary Council Meeting.

## 13 OFFICER'S REPORTS

### 13.3 Policy Manual

Report No. 10TC0003 (20/01/10) Common No. 1612461

*Report Number 10TC0003 attached.*



ENCL: NO

**DARWIN CITY COUNCIL**  
**REPORT**

DATE: 20/01/10

TO: 2<sup>nd</sup> ORDINARY COUNCIL/OPEN

APPROVED: AH

FROM: MANAGER, STRATEGY AND OUTCOMES

APPROVED: BD

REPORT NO: 10TC0003

APPROVED:

COMMON NO: 1612461

SUBJECT: POLICY MANUAL

**ITEM NO: 13.3****SYNOPSIS:**

The Council has some 300 discrete policies. These were last reviewed in 2007 prior to the introduction of a new Local Government Act and the election of the current Council. The Policies have now been reviewed as proposed in Report 09TC0074 and reformatted into the new template adopted by Council on 24/11/2009 (Decision No. 20\2298). A copy of the Draft Policy Manual will be tabled at the Council Meeting.

**13.1 Policy and Procedures Framework**

Report No. 09TC0074 BD:jp (18/11/09) Common No. 1612461

- A. THAT Report Number 09TC0074 entitled, Policy and Procedures Framework, be received and noted.
- B. THAT the Policy and Procedures Framework contained in **Attachment A** to Report Number 09TC0074 entitled, Policy and Procedures Framework be adopted as Council Policy.
- C. THAT the existing Policies and Procedures Framework Policy, Policy No.256, be rescinded.
- D. THAT the updating of compliance and governance policies be undertaken as a matter of priority.

DECISION NO.20\2298 (24/11/09)

Carried

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 SUBJECT: POLICY MANUAL

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As Council was advised in a progress report submitted to the meeting on 15/12/2009 (Report 09TC0078) the updated, consolidated policies were in the process of being reviewed by the Chief Officer's Group and would be submitted to the Council meeting on 27 January 2010. This review has been completed.

Because of the volume of material, this Report proposes that the revised policies, as circulated with the Report, be formally considered and adopted by Council at its meeting on 23rd February 2010.

## **GENERAL:**

### **Background**

Darwin City Council is committed to maintaining a robust and integrated Corporate Governance Framework that assures stakeholders that the Council is pursuing its objectives and fulfilling its responsibilities with due diligence and accountability.

The Council has some 300 discrete policies. These were last reviewed in 2007 prior to the introduction of a new Local Government Act and the election of the current Council.

In addition, the Council adopted policies may be supported by further policies or procedures adopted at corporate or departmental level which provide further guidance to staff. Operating policies and procedures also exist.

Whilst Council adopted policies are available on Council's website, there are issues associated with the fact that they have been adopted as stand alone documents, (raising potential issues of inconsistency and redundancy), have been adopted at different times and are not written in a common format.

A new Policies and Procedures Framework (Policy No.) was adopted by the Council at its meeting on 24/11/2009 (Decision No. 20\2298) and the accompanying report to Council proposed that a review of current Council adopted policies be undertaken in order to address and improve accessibility for the public, Elected Members and staff and to remove any inconsistencies, redundancies and obsolete legislative references. It is considered particularly important that Council's governance related policies be updated and made compliant with legislative changes.

### **Update**

A progress report (09TC0078) submitted to the meeting on 15/12/2009 noted that the updated, consolidated policies were in the process of being reviewed by the Chief Officer's Group (COG) prior to submission to Council in January. That review is now complete and the policies are now submitted to Council for consideration with a view to adoption by Council at its meeting on 23 February 2010.

For ease of reference, the policies have been incorporated into a manual with broad subject headings and an index. This should make the policies more accessible to all stakeholders.

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Minor policies have been aggregated into more comprehensive policy statements for the same reason. This framework will make it easier for the Elected Members to develop new and more comprehensive policies in a range of areas through the normal decision making processes of Council.

The following principles were adhered to in the review process:

- The Policies have been reformatted into the new template. With some policies, sections of the template dealing with 'implementation' and 'review and evaluation' have been left blank as the original policy statement did not address these elements. These sections will be addressed when the policies are next reviewed.
- Legislative references have been updated and policies amended to reflect any new mandated requirements.
- Terminology has been updated, for example, reflecting new departmental names and position titles.
- Obsolete or otherwise redundant material has been omitted e.g. reference to past events and outdated fees and charges.
- Minor editing and formatting changes have been made in an attempt to clarify the intent and improve 'readability'. It has not been possible to fully standardise the visual presentation because of the diverse nature of the original documents.
- Where inconsistency between policies existed this will has been resolved in favour of the most recently adopted or amended policy. Where inconsistency between 'administrative' procedures included in the policy and current practice existed, this has been resolved in favour of the current practice. For minor administrative matters some of the procedures within the policy have been expressed in more general terms to avoid this problem in future, however where it is clear that the Council would wish to retain a robust procedural directive to its administration (e.g. in policies governing the sale or acquisition of land) this has been retained. In a few instances, where very detailed procedures existed which properly belong with the administration e.g. OH&S requirements, these have been removed and they will be added to the Policy and Procedure data base forthwith.
- Where some policies relate to gazetted documents or other documents of similar status (e.g. Advertising Signs Code or Developer Contributions) these have simply been appended to a short covering 'policy' statement without amendment.



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The following table contains a list of current policies and briefly outlines what is intended in relation to each of these. In particular the Council's attention is drawn to:

- The Governance Framework Policy (Number 157) incorporated a Whistleblower Policy. Adoption of this policy preceded the recent enactment of the Public Interest Disclosure Act and it is proposed to rescind this policy to avoid any actual or perceived conflict with the processes prescribed in the new legislation.
- Code of Conduct for Elected Members. The Local Government Act requires that Council have a Code of Conduct and Council uses the Code of Conduct contained in Schedule 2. The provisions of Schedule 2 have been added as a new policy to the 'Governance' chapter of the manual for completeness.
- Part 9 of the Local Government Act provides that Human Resource Management is a function of the CEO. Part 9 requires the development of Human Resource Management policies based on the principles of:
  - Fair, equitable and merit based selection and promotion
  - Training and development
  - Fair treatment and grievance procedures
  - Workplace health and safety
  - Non discrimination.

The CEO is required to maintain an up-to-date statement of the Council's employment policies which is consistent with the above principles.

The Council has a comprehensive suite of Human Resource Management policies only a few of which had specifically been adopted by the Council.

As the Act makes Human Resource Management a function of the CEO it is proposed to rescind all Council adopted policies relating to this topic and these will then be adopted by the Chief Officer's Group as 'Corporate' Policies in accord with the Policy Framework previously adopted by Council.

- The goals and strategies of the Darwin Five Year Arts Plan have been included and form part of the proposed new Arts and Cultural Development Policy (Number 007).
- The Animal Management Plan has been included and forms part of the proposed new Animal Management Policy (Number 001).

The following table provides a summary of other more detailed changes that are recommended.

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Policy Title	Old Policy Number	Recommended Treatment
Aboriginal Reconciliation	1	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Aboriginal and Torres Strait Islander' and delete obsolete reference to Aboriginal Consultative Committee and other redundant material
Acceptance Of Gifts And Benefits - Staff	2	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Accepting Contaminated Waste Materials At Shoal Bay Waste Disposal Site	3	Move to new 'Waste Management' Policy under the heading 'Contaminated Waste - Shoal Bay'
Access Provisions - New Subdivisions	6	Redundant. Sub-Division Guidelines deal comprehensively with access requirements.
AIDS In The Workplace	9	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Alfresco Dining	11	Move to new 'Outdoor Dining' Policy and incorporate reference to conformity with the Central Darwin Streetscape Strategy in criteria for determining alfresco area applications and reformat to new template. (Council Property)
Allocation Of Corporate Administrative Costs	12	Redundant. The Policy was required under the Accounting Code which no longer exists. Recommend rescinding.
Appeals - Natural Disasters	16	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Appeals - Natural Disaster'
Art In Public Places	17	Redundant. The Policy was replaced by Policy 165 Gifts of Artwork in Public Places'.
Arts And Cultural Development	18	Move to new 'Arts and Cultural Development' Policy
Awnings, Balconies And Verandahs On Council Property	20	Reformatted to new template. (Land Use Planning and Development Control).
Backpacker Hostel Accommodation	21	Reformatted to new template. (Land Use Planning and Development Control).
Banners	23	Redundant
Bed And Breakfast	25	Reformatted to new template. (Land Use Planning and Development Control).
Building Over Drainage Easements – Conditions	27	Move to new 'Land Use Planning General' Policy under the heading 'Building Over Drainage Easements'
Busking In The Mall	31	Moved to new 'Council Property - General' Policy under the heading 'The Mall' and obsolete and redundant material omitted.
Car Park Hire	32	Moved to new 'Car Parking - General' under the heading 'Parking Agreement - Periodic Hire'.
Car Parking Contribution Plan	34	Moved to new 'Car Parking Contribution Plan - Non CBD'.
Car Parking Regulations Exemptions	42	Moved to new 'Car Parking - General' under the heading 'Car Parking Levy - Exemptions'.
Car parking Waivers - Guidelines For Time Payment	43	Moved to new 'Car Parking - General' under the heading 'Car Parking Contributions - Guidelines for Time Payment'.
Cemeteries Maintenance	45	Redundant. Covered by other existing policy.
Cemeteries - Provision And Control	46	Policy extracted and moved to 'Cemetery' Policy under the headings 'Islamic Society' and 'Closed Cemeteries'.
Disbursements From Bank Accounts	48	Moved to new 'Finance - General' Policy under the heading 'Disbursements'.
Child Abuse – Reporting	49	Legislation has changed and policy is now redundant
Child Care Centres	51	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Child Care Centres'.

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Civic Functions	53	Move to new 'Supplementary Governance' policy under the heading 'Civic Hospitality Role'
Commission Paid To Funeral Directors	56	Policy extracted and moved to 'Cemetery' Policy under the heading 'Commission to Funeral Directors'.
Committees - Election And Composition	57	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Committee Meetings'
Committee Meetings - Interested Persons	59	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Committee Meetings'
Committee Meetings – Status Of Motions	60	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Committee Meetings'
Committee Meetings - Substitute Members	61	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Committee Meetings'
Committee Meetings - Attendance Of Observers	62	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Committee Meetings'
Committees - Terms Of Reference	63	Redundant has been replaced.
Community Centres Advisory Committee	64	Redundant
Community Consultation	65	Reformatted to new template and outdated costings deleted.
Community Grants Applications	66	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Community Grants program'.
Community Halls - Conditions Of Use	67	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Community Halls'
Complaints - Discrimination And Industrial Relations	70	Consolidate into new 'Complaints Handling and Review of Decisions Policy'.
Complaints – General	71	Consolidate into new 'Complaints Handling and Review of Decisions Policy'.
Conditions for Amphitheatre Events	72	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Amphitheatre'
Container Deposit Legislation	75	Move to new 'Environment General Policy' under the heading 'Container Deposit Legislation'.
Contract Staff Remuneration	76	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Corporate/Action Plan	80	Moved to the new 'Governance General' Policy under the heading 'Corporate/Action Plan'
Council Advisory Committees - Disabled Persons Attendance	81	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Advisory Committee Meetings'
Council And Committee Meetings - Confidential Business Papers	82	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Meeting Procedures General'
Council And Committee Meetings – Scheduling	83	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Meeting Procedures General'
Council And Committee Meetings - Business Papers	84	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the appropriate headings
Council Meetings – Apologies and Leave of Absence	87	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Meetings - General Business	88	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Meetings - Late Reports	89	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Meetings - Matters Of Public Importance	90	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Meetings - Meal Break	91	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Meetings - Order Of Business And Procedures	92	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'

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Council Meetings - Recording Of Voting	93	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Meetings - Rescission Motions	94	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Meetings - Special Meetings	95	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Open Business Papers - Availability	96	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Council Ordinary Meeting Cycle	97	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Meeting Procedures General'
Council Vehicles - Use By Elected Members	98	Redundant. Deleted.
Council's Symbols	99	Moved to the new 'Governance General' Policy under the headings of 'Coat of Arms', 'Logo' and 'Flags'.
Darwin CBD Traffic And Car parking Strategy	101	Redundant. Replaced by later policy no. 358.
Darwin City Council Funding Submissions – Sponsorship	102	Move to new 'Community Services, Cultural and Social' Policy under the heading ' Sponsorship', combined with other related policy and duplicated text removed'.
Darwin Performing Arts Centre (DPAC)	103	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Darwin Performing Arts Centre'
Darwin Public Libraries Inter Library Loans	104	Consolidate into new 'Public Library service' Policy
Darwin Public Libraries Internet Access	105	Consolidate into new 'Public Library service' Policy
Deductible Gift Recipient	108	Consolidate into new 'Public Library service' Policy
Delegations & Presentations to Council and Committee	110	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Meeting Procedures General'
Deputy Lord Mayor – Election	111	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Deputy Lord Mayor – Role	112	Moved to new ' Deputy Lord Mayor' Policy.
Developer Contributions Plan for Roadworks CP2003/01A – Stuart Park	113	Consolidated into a new Policy called 'Developer Contribution Plans'.
Developer Contributions Plan for Stormwater Drainage CP2003/01B Stuart Park	114	Consolidated into a new Policy called 'Developer Contribution Plans'.
Disability Action Plan	116	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Disability'.
Disabled Persons Parking Concession Scheme	118	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Disability'.
Disabled Persons Parking In Private Car Parks	119	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Disability'.
Displays, Exhibitions and Display of Community Notices	120	Consolidate into new 'Public Library Service' Policy
Dog Exercise Areas	121	Consolidate into new 'Animal Management' By-law under the heading "dogs".
Dog Registration Fees	122	Consolidate into new 'Animal Management' By-law under the heading "dogs".
Dog Restriction Areas	124	Consolidate into new 'Animal Management' By-law under the heading "dogs".
Dogs – Dangerous	125	Consolidate into new 'Animal Management' Policy. Prescribed Dogs procedure deleted reflecting new By-law requirements.

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Dogs - Licences To Keep More Than Two	126	Consolidate into new 'Animal Management' By-law under the heading "dogs".
Donations - Eligibility Criteria	127	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Community Grants program'.
Donation Of Memorial Park Seats And Trees	128	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Memorial Seats and Trees'.
Donation Of Obsolete Playground Equipment	129	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Playgrounds and Play Equipment'.
Waiver of Fees on Recreation Facilities	130	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Fees - Waiver'
Donations – Community Grants Program	131	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Community Grants program'.
Drainage And Mosquito Control	132	Move to new 'Environment General Policy' under the heading 'Drainage - Mosquito Control'.
Driveways	133	Moved to new 'Roads - miscellaneous' under the heading 'Driveways'.
Eating Places Outside In Parkland And Reserves	136	Move to new "Outdoor Dining' Policy. (Council Property)
Elected Members Indemnity - External Boards	138	Moved to new 'Elected Member' Policy under the heading 'Indemnity'.
Elected Members Invitations To Public Meetings	139	Moved to new 'Elected Member' Policy under the heading 'Invitations to Public Meetings'.
Elected Members – Protection	140	Moved to new 'Elected Member' Policy under the heading 'Protection - Legal proceedings'.
Elected Members - Responsibility For Rates And Charges	141	Moved to new 'Elected Member' Policy under the heading "Responsibility for Rates and Charges'.
Elected Members - Use Of Resources	142	Moved to new 'Elected Member' Policy under the heading 'Use of Resources'.
Employment Contracts	143	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Entry Statements for Subdivisions	144	Move to new 'Land Use - General' Policy under the heading 'Sub-Division - Entry Statements'.
Sister Cities - Establishment And Assessment Of New Relationships	148	Move to new 'Sister Cities Policy' and reformat to new template
Exempt Areas	149	Redundant. Superseded by Darwin Public Restricted Areas legislation.
Fees and Charges	150	Reformatted (Finance)
Fencing Contributions By Council	151	Moved to new 'Council Property - General' Policy under the heading 'Fencing Contributions by Council'.
Food Stalls – Mobile	153	Moved to new 'Council Property - General' Policy under the heading 'Mobile Food Stalls'.
Footpath Construction and Reconstruction	154	Reformatted and moved to new 'Footpath' Policy
Footpath Dining Permits	155	Move to new "Outdoor Dining' Policy. (Council Property)
Footpaths Maintenance	157	Reformatted and moved to new 'Footpath' Policy
Freeman Of The City	158	Moved to the new 'Governance General' Policy under the heading 'Freeman of the City'
Fun Bus	159	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Fun Bus'.
Garbage Rates Exemption	163	Move to 'Waste Bin' Policy and reformat to new template.
Gifts of Artwork in Public Places	165	Move to new 'Arts and Cultural Development' Policy
Gifts To Lord Mayor And Council	166	Rescinded 24/11/09

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Governance Framework – Road Map to Governance	167	Reformat into new template and create 2 discrete policies addressing Business Ethics and Complaints Handling. Note that the 'Whistleblower policy is now redundant and is to be rescinded given passage of the Public Interest Disclosure Act.
Handbills/Posters Distribution	169	Moved to new 'Regulatory - Miscellaneous' Policy under the heading 'Handbills/Posters'.
Handbills/Posters Permits	170	Moved to new 'Regulatory - Miscellaneous' Policy under the heading 'Loading Zone Permits'
Heritage	173	Move to new 'Land Use - General' Policy under the heading 'Heritage'.
Housing	174	Redundant
Human Services Facilitation Role	176	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Role'.
Impounding Extension	177	Consolidate into new 'Animal Management' By-law under the heading "dogs".
Information Act - Privacy	180	Reformatted into new template and entitled 'Privacy Policy'.
Elected Members - Information Technology Support	182	Moved to new 'Elected Member' Policy under the heading 'Information Technology Support'
Itinerants	183	Redundant
Lake Alexander - Management Plan	184	Reformat to new template; delete material covered by Council's general conditions of facility hire and obsolete references to the consumption of alcohol.
Land Acquisition	185	Moved to new 'Land Acquisition and Leasing' Policy under the heading 'Land Acquisition'.
Land Disposal	186	Moved to new 'Land Acquisition and Leasing' Policy under the heading 'Land Disposal'.
Leases To Non Profit Sporting and Community Organisations	188	Redundant. Propose delete.
Legislative Amendments	190	Moved to the new 'Governance General' Policy under the heading LGANT
LGANT Delegates – Exercise Of Council Vote	191	Moved to the new 'Governance General' Policy under the heading LGANT
LGANT Meetings – Attendance	192	Moved to the new 'Governance General' Policy under the heading LGANT
Libraries – Children's Services	193	Consolidate into new 'Public Library Service' Policy
Libraries - Freedom To Read Statement	194	Consolidate into new 'Public Library Service' Policy
Libraries Permanent and Temporary Membership	195	Consolidate into new 'Public Library Service' Policy
Libraries - Reference And Information Service	196	Consolidate into new 'Public Library Service' Policy
Libraries – Revised Collection Development	197	Consolidate into new 'Public Library Service' Policy
Library Funding	198	Consolidate into new 'Public Library Service' Policy
Library Service	199	Consolidate into new 'Public Library Service' Policy
Licences, Permits, Etc - Public Interest	200	Moved to the new 'Governance General' Policy under the heading 'Licences and permits'
Liquor Licences	201	Move to new 'Land Use - General' Policy under the heading 'Liquor Licences'.
Loading Zone Permits	203	Moved to new 'Regulatory - Miscellaneous' Policy under the heading 'Handbills/Posters'.
Long Service Awards – Darwin City Council Staff	204	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.

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Lord Mayor's Community Committees	205	Moved to new 'Deputy Lord Mayor' Policy.
Lord Mayoral/Partners Travel	206	Moved to new 'Lord Mayor' Policy.
Lord Mayoral Alternate	207	Moved to new 'Lord Mayor' Policy.
Lord Mayoral Functions and Community Involvement	209	Moved to new 'Lord Mayor' Policy.
Mall Displays, Promotions Etc.	211	Moved to new 'Council Property - General' Policy under the heading 'The Mall' and obsolete and redundant material omitted.
Mall Traders Permits To Trade In Mall	212	Moved to new 'Council Property - General' Policy under the heading 'The Mall' and obsolete and redundant material omitted.
Mall - Vehicular Access	213	Moved to new 'Council Property - General' Policy under the heading 'The Mall' and obsolete and redundant material omitted.
Management And Advisory Committees - Substitute Members	214	Moved to new 'Meetings, Meeting Procedures and Committees' Policy under the heading 'Advisory Committee Meetings'
Contract Staff – Terms of Contract	215	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Marina Developments – Implications For Council	216	Now redundant.
Markets And Late Night Trading	218	Moved to new 'Council Property - General' Policy under the heading 'The Mall' and obsolete and redundant material omitted.
Media	219	Combined with other 'Media' policies under the policy heading 'Media'.
Media Releases	220	Combined with other 'Media' policies under the policy heading 'Media'.
Members of the Legislative Assembly	221	Moved to the new 'Governance General' Policy under the heading 'Inter-governmental relations'.
Mindil Beach Carnival Area	222	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading ' Mindil Beach Carnival Area'.
Mobile Phones - Use During Meetings	223	Moved to new 'Meetings, Meeting Procedures and Committees' Policy under the heading 'Meeting Procedures General'
Monuments	224	Moved to new 'Council Property - General' Policy under the heading 'Monuments'.
National Packaging Covenant (NPC)	225	Move to new 'Environment General Policy' under the heading 'National Packaging Covenant'
Native Title	226	Moved to new 'Council Property - General' Policy under the heading 'Native Title'.
Northern Territory Government Banner Sites	229	Now redundant.
Old Leanyer Dump Site - Transfer Of Title	231	Move to new 'Land Use - General' Policy under the heading 'Lot 7003 Old Leanyer Dump Site'
Ombudsman Complaints	232	Consolidate into new 'Complaints Handling and Review of Decisions Policy'.
Open Forums	233	Moved to new 'Meetings, Meeting Procedures and Committees' Policy under the heading 'Meeting Procedures General'
Open Space Areas Takeover	235	Moved to new 'Land Acquisition and Leasing' Policy under the heading 'Open Space Areas Takeover'
Outdoor Advertising Signs Code	236	Existing Code attached to new policy template "Outdoor Advertising Signs Code'.

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Ovals	237	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Ovals'
Over Width Loads	238	Moved to new 'Roads - Miscellaneous' under the heading 'Over width roads'.
Parking Permits For Service Vehicles	239	Moved to new 'Regulatory - Miscellaneous' Policy under the headings 'Parking Permits for Service Vehicles'
Parking Permits	240	Moved to new 'Regulatory - Miscellaneous' Policy under the headings 'Parking Permits'
Parking Schemes Within Road Reserves	241	Moved to new 'Car Parking - General' under the heading 'Parking Schemes within Road Reserves'.
Parks Development - Assistance To Service Clubs	242	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading ' Assistance to Service Clubs'.
Permitted Vehicle Parking Permits	245	Redundant. Duplicates policy 239.
Personnel Records	246	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Pets In Drains	247	Moved to new 'Animal management By-law' under the heading 'Pets in Drains'
Place Names	248	Move to new 'Land Use - General' Policy under the heading 'Place Names'.
Plant Hire	250	Moved to new 'Plant and Equipment' Policy.
Plant Replacement Reserve	252	Moved to new 'Plant and Equipment' Policy.
Plant	253	Redundant.Delete. New policy adopted on 27/01/2004
Playground Equipment Replacement	254	Redundant.
Playground Strategy	255	Redundant.
Policies and Procedures Framework	256	Redundant. Delete. New Policy adopted on 24/11/2009
Pre-Council Election Protocols	257	Combined with other 'Media' policies under the policy heading 'Media'.
Private Swimming Pool Fencing	258	Now redundant.
Proclaiming The City In The Name Of Community Values	259	Move to new 'Community Services, Cultural and Social' Policy under the heading "Proclaiming the City in the name of Community Values'.
Public Displays By Council	260	Now redundant.
Public Meetings In The Central Business District	261	Moved to new 'Council Property - General' Policy under the heading 'Public Meetings in the CBD'.
Public Places Activities	262	Moved to new 'Council Property - General' Policy under the heading 'Public Places Activities'.
Public Question Time	263	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Raintree Park Permits	266	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Raintree Park Permits'
Rates Deferments	267	Moved to new 'Finance - General' Policy under the heading 'Rates'.
Rates Waiver For Community Organisations	268	Moved to new 'Finance - General' Policy under the heading 'Rates'.
Rates Waiver For Youth Organisations	269	Moved to new 'Finance - General' Policy under the heading 'Rates'.
Recovery Of Salary And Wage On Costs	270	Now Redundant. Was a requirement of the LG Accounting Code which no longer applies.
Reports On Attending Conferences/Seminars	273	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Requests For Reports	274	Moved to new 'Elected Member' Policy under the heading 'Requests for reports'.



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Funding Reserves	275	Moved to new 'Finance - General' Policy under the heading 'Funding Reserves'
Road Closures	276	Moved to new 'Roads - miscellaneous' under the heading 'Road Closures'.
Road Standards	277	Moved to new 'Roads - Miscellaneous' under the heading 'Road Standards'.
Sale of Property Database Information	279	Moved to new 'Finance - General' Policy under the heading 'Sale of Property database information'.
Sale of Public Land	280	Moved to new 'Land Acquisition and Leasing' Policy under the heading 'Land Disposal'.
School - Support By Council	282	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Schools'.
School Visits To Council	283	Moved to new 'Meetings, Meeting Procedures and Committees' Policy under the heading 'Meeting Procedures General'
Sexual Harassment	284	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Shade Structure at Council's Playground - Height	285	Consolidate into new 'Recreation, Parks and Reserves' Policy under the heading 'Playgrounds and Play Equipment'
Sister City Agreements	287	Move to new 'Sister Cities Policy' and reformat to new template and delete references to Sister Cities Management Committee
Sister City Community Committee Projects Funding	288	Move to new 'Sister Cities Policy' and reformat to new template and delete references to Sister Cities Management Committee
Sister City Delegations	289	Move to new 'Sister Cities Policy' and reformat to new template and delete references to Sister Cities Management Committee
Sister City Meeting Cycles	290	Move to new 'Sister Cities Policy' and reformat to new template and delete references to Sister Cities Management Committee
Sister City Project 'Planning and Development'	291	Move to new 'Sister Cities Policy' and reformat to new template and delete references to Sister Cities Management Committee
Sister City Travel Subsidies Allocation	292	Move to new 'Sister Cities Policy' and reformat to new template and delete references to Sister Cities Management Committee
Smoke Free Venues	293	Moved to new 'Council Property - General' Policy under the heading 'Smoke Free Venues'.
Sponsorship	294	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Sponsorship', combined with other related policy and duplicated text removed.
Staff Consultation	295	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Staff Gratuities	296	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Staff Needs Determination	297	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Staff Vacancies	301	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Statement of Significant Accounting Policies	302	Moved to new 'Finance - General' Policy under the heading 'Statement of Principle Accounting Policies'
Street Lighting Standards	304	Moved to new 'Roads - miscellaneous' under the heading 'Street Lighting Standards'
Street Parties	305	Moved to new 'Council Property - General' Policy under the heading 'Street Parties'.

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Street Party Permits For Licensed Events	306	Deleted. Redundant - covered by previous policy no.305.
Sun Smart	308	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Sun Smart'
Swimming Pool Parap - Diving Board Operation	309	Redundant - propose delete.
Swimming Pools – Council	310	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Swimming Pools
Taxi Ranks – Temporary	312	Delete. Redundant
Tennis Courts	314	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Tennis Courts'
Topless Bathing	315	Consolidate into new 'Recreation, Parks and Reserves ' Policy under the heading 'Topless Bathing'
Tourism Promotion and Development	316	Reformat and move to 'Economic Development'.
Town Camp Organisations	317	Move to new 'Community Services, Cultural and Social' Policy under the heading 'Aboriginal and Torres Strait Islander'
Traffic Control	319	Moved to new 'Roads - miscellaneous' under the heading 'Traffic Control'.
Tree Preservation Orders - Public Land	323	Reformatted to new template and retitled 'Trees on Verges - Conservation'
Untidy Allotments And Overhanging Vegetation	324	Delete. Redundant.
Vandalism - Reward for Information	325	Moved to new 'Council Property - General' Policy under the heading 'Vandalism'.
verge	326	Reformatted to new template, Lyons Tree Planting schedule deleted (not relevant to Policy) and part dealing with 'walkways' moved to new policy on 'walkways'.
Visitors to Council Meetings from Government Jurisdictions	328	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Walkway	329	Moved to new 'Walkways' Policy and legislative references updated.
Walkway Lighting	330	Moved to new 'Walkways' Policy.
Walkways Closure	331	Redundant - Covered by existing Policy 331
Walkways/Laneways/Road Closures Survey – Cost Refunds	332	Moved to new 'Walkways' Policy.
Waste Bin	333	Move to 'Waste Bin' Policy and reformat to new template.
Water Management	336	Move to new 'Environment General Policy' under the heading 'Water Management'.
Weighbridge Charge Exemptions	337	Move to 'Waste Management' policy Under the heading Weighbridge Charge exemptions for non profit bodies
Youth Affairs Networks	339	Move to new 'Community Services, Cultural and Social' Policy under the heading ' Youth'.
Youth Strategy	341	Move to new 'Community Services, Cultural and Social' Policy under the heading ' Youth'.
Alternate Representative on Committees - Roles	343	Moved to new ' Meetings, Meeting Procedures and Committees' Policy under the heading ' Committee Meetings'
Mall Mobile Food Stall Licences	344	Moved to new 'Council Property - General' Policy under the heading 'The Mall' and obsolete and redundant material omitted.
Lord Mayoral Protocols	345	Moved to new 'Lord Mayor' Policy.
Corporate Credit Card Usage	347	Moved to new 'Finance - General' Policy under the heading 'Credit Card Usage'

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Human Resource	348	Redundant. All HR policies have been reviewed and it is proposed that the revised policies be adopted by COG.
Developer Contribution Plan for Stormwater Drainage CP2006/01D - Darwin Zone B	349	Consolidated into a new Policy called 'Developer Contribution Plans'.
Developer Contribution Plan for Stormwater Drainage CP2006/02D - Darwin Zone E	350	Consolidated into a new Policy called 'Developer Contribution Plans'.
Developer Contribution Plan for Stormwater Drainage CP2006/03D - Darwin Zone F	351	Consolidated into a new Policy called 'Developer Contribution Plans'.
Developer Contribution Plan for Stormwater Drainage CP2006/06D - Darwin Zone L	352	Consolidated into a new Policy called 'Developer Contribution Plans'.
Developer Contribution Plan for Stormwater Drainage CP2006/04D - Darwin Zone G	353	Consolidated into a new Policy called 'Developer Contribution Plans'.
Developer Contribution Plan for Stormwater Drainage CP2006/05D - Darwin Zone H	354	Consolidated into a new Policy called 'Developer Contribution Plans'.
Car Parking Contribution Plan Central Business Zone	355	Moved to new 'Central Business Zone Car Parking Strategy and Contribution Plan'.
Painting of House Numbers on Kerbs	356	Moved to new 'Roads - miscellaneous' under the heading 'House Numbers on Kerbs'.
Cemetery Exhumation	357	Policy extracted and moved to 'Cemetery' Policy under the heading 'Exhumation'. Procedures to be moved to new 'Cemetery Procedure'.
Central Business Zone Parking	358	Moved to new 'Central Business Zone Car Parking Strategy and Contribution Plan'.
Fraud	360	Reformatted to new template and titled 'Fraud Protection Plan'.
Long Term Lease Policy	361	Moved to new 'Land Acquisition and Leasing' Policy under the heading 'Long Term Leases'.
Cemetery Flower and Ornament	362	Moved to new 'Cemetery' Policy
General Cemetery Operating	363	Moved to new 'Cemetery' Policy and procedural components and all references to Thorak and related matters deleted.
Demountable Structures and Sea Containers Policy	364	Move to new 'Land Use - General' Policy under the heading 'Demountable structures and Sea Container Policy'.
Revenue Policy	365	Reformatted. (Finance)
Council and Lord Mayoral Receptions – Guest List	366	Moved to the new 'Governance General' Policy under the heading "Council and Lord Mayoral' Receptions'
Elected Members' Titles	367	Moved to new 'Elected member' Policy.
Council Functions	368	Moved to the new 'Governance General' Policy under the heading "Council and Lord Mayoral' Receptions'
Council Meeting - Attendance by Members	369	Moved to new 'Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Reviewable Decisions	370	Consolidate into new 'Complaints Handling and Review of Decisions Policy'.
Administrative Review Committee	371	Moved to new 'Meetings, Meeting Procedures and Committees' Policy under the heading 'Committee Meetings'

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Elected Members Allowances and Expenses	372	Moved to new 'Elected Member' Policy.
Committee - Creation of Council Committees	373	Largely redundant. Operative part re assigned Committee functions moved to new 'Meetings, Meeting Procedures and Committees' Policy under the heading 'Establishment of Committees'.
Regulatory Orders for Cyclone Hazards	374	Moved to new 'Regulatory - Miscellaneous' Policy under the heading 'Regulatory Orders - Cyclone Hazards'.
Council Meetings – Casting Vote by the Chair	375	Moved to new 'Meetings, Meeting Procedures and Committees' Policy under the heading 'Council Meetings'
Cats – Number of Cats Allowed	376	Moved to new 'Animal Management Policy' under the heading 'Cats'
Cats - Registration	377	Moved to new 'Animal Management Policy' under the heading 'Cats'
Confidential Decisions – Periodic Review	378	Moved to the new 'Governance General' Policy under the heading 'Confidential Decisions - Periodic Review'.
Elected Members - Gifts and Benefits	379	No change - moved to 'Governance' section of the manual.
Policy and Procedure Framework	380	No change - moved to 'Governance' section of the manual.
Elected member Access to Council Information	381	No change - moved to 'Governance' section of the manual.
Additions		Additions
Code of Conduct - Elected members		Schedule 2 of the Act added as new Policy
Darwin Five Year Arts Plan Animal Management Plan		Darwin Five Year Arts Plan added as new Policy (Arts and Cultural Development) Animal Management Plan added as new Policy

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**It is important to note that the existing material has not been reviewed from a policy perspective i.e. the policy content of the reformatted documents remains unchanged even where the need for change has been identified.**

A further review from a 'policy content' perspective needs to be undertaken by the Elected Members after receipt of the advice of the CEO and this work is currently underway in a number of areas.

### **Future Actions**

After adoption by Council of the new Policy Manual it is proposed to:

- 1 Make a risk based assessment to determine review priorities for Policies. Elected Members are advised that a number of revised policies will be brought forward for consideration over the course of the coming year. In addition, some policies are already under review – for example the impact that recent legislative changes regarding smoking legislation is having on alfresco dining and street cafes is currently being assessed with a view to recommending some policy changes to the Council in early 2010.
- 2 Establish a database of all policies and procedures. Initially the data base will be populated with the new Council adopted policies but over time the data base will include supporting policies and procedures adopted administratively as well as operating procedures. At the moment there is no central repository for administrative policies and procedures making management, particularly of the review process, difficult. It is planned that Corporate and Departmental Policies and Procedures will be reviewed as they are added to the database.

These steps are being undertaken to contribute to the consistency, timeliness, clarity, transparency and accountability of the Council's decision making processes and in the delivery of services. This is a very large project which will be ongoing in nature due to resourcing requirements however, it is anticipated that the two actions identified above will be complete during 2010.

### **FINANCIAL IMPLICATIONS:**

Nil

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### **STRATEGIC PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

#### **Goal**

7 Demonstrate Effective, Open and Responsible Governance

#### **Outcome**

7.1 Effective governance

### **LEGAL IMPLICATIONS:**

Council must ensure compliance with the provisions of the NT Local Government Act and any other appropriate legislation.

### **ENVIRONMENTAL IMPLICATIONS:**

Nil

### **PUBLIC RELATIONS IMPLICATIONS:**

Positive.

Demonstrates strong governance, due diligence and accountability.

The proposed procedures framework supports progress towards achieving the Evolving Darwin Towards 2020 and Beyond Strategic Plan.

### **COMMUNITY SAFETY IMPLICATIONS:**

Nil

### **DELEGATION:**

Nil

### **CONSULTATION:**

Chief Officers Group

### **PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil

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**RECOMMENDATIONS:**

- A. THAT Report Number 10TC0003 entitled, Policy Manual, be received and noted.
- B THAT the Draft Policy Manual tabled at the meeting be submitted to the Ordinary Council Meeting on 23 February 2010 for consideration.

**ANNE HAMMOND**  
**MANAGER STRATEGY AND OUTCOMES**

**BRENDAN DOWD**  
**CHIEF EXECUTIVE OFFICER**

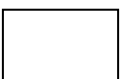
Any queries on this report may be directed to Anne Hammond on 8930 0531 or [a.hammond@darwin.nt.gov.au](mailto:a.hammond@darwin.nt.gov.au)

### 13 OFFICER'S REPORTS

#### 13.4 Financial Report to Council – December 2009

Report No. 10A0012 (19/01/10) Common No. 339122

*Report Number .10A0012 attached.*





ENCL: YES

**DARWIN CITY COUNCIL**

**DATE:** 19/01/10

**REPORT**

**TO:** ORDINARY COUNCIL MEETING / OPEN

**APPROVED:** FC

**FROM:** GENERAL MANAGER CORPORATE  
SERVICES

**APPROVED:** KS

**REPORT  
NO.:** 10A0012

**COMMON  
NO.:** 339122

**SUBJECT:** FINANCIAL REPORT TO COUNCIL – DECEMBER 2009

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**ITEM NO:** 13.4

**GENERAL:**

This report provides a comparison of income and expenditure against budget for the month ended 31 December 2009.

**Accrual Financial Statements**

The report contains a set of accrual financial statements comparing YTD Budgets and YTD Actuals at each function level. The following statements are included –

- Income Statement - Council's Operational Revenue & Expenses.
- Statement of Changes in Equity - Council's transfers to and from Reserves and Accumulated Surplus.
- Balance Sheet - Council's Assets, Liabilities and Equity.

**Variance Report**

Due to the timing of Committee meetings the variance report each month will be for the preceding month. The monthly variance report requires Managers to comment on any variations greater than 10% or \$10,000. This variation amount is based on each programs Year to Date Budget compared to Year to Date Actual expenditure.

### **SYNOPSIS:**

The Local Government (Accounting) Regulation 15 requires that a statement detailing all actual and forecast income and expenditure together with a statement detailing all cash held and investments is to be presented to Council each month.

### **GENERAL:**

For the purpose of Part VI, Allocation of Moneys by Council, of the Local Government (Accounting) Regulations, expenditure is interpreted to include capital payments and income is interpreted to include capital receipts. A summary of income and expenditure as at 30 November 2009, is attached.

### **ACTION PLAN IMPLICATIONS:**

#### **3.2 Financial Management**

##### **Goal:**

To manage Council affairs based on a comprehensive financial strategy.

##### **Strategies/Actions:**

Maintain effective period financial reporting systems for Management and the Council.

### **LEGAL IMPLICATIONS:**

Regulation 15 states:-

1. The clerk shall cause to be prepared and laid before each ordinary meeting of the council a statement, in a form approved by the council, setting out –
  - (a) *The actual income and expenditure of the council for the period from the commencement of the financial year to and including the end of the immediately preceding month;*  
and
  - (b) *The forecast income and expenditure for the whole of the financial year, so that the council can consider and compare both sets of figures.*

The statement laid before the council must detail –

- a) *All cash and investments held by the Council (including its Trust Fund moneys);*  
*and*
- b) *Such other information required by the Council.*

**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 10A0012 entitled, Financial Report to Council – December 2009, be received and noted.

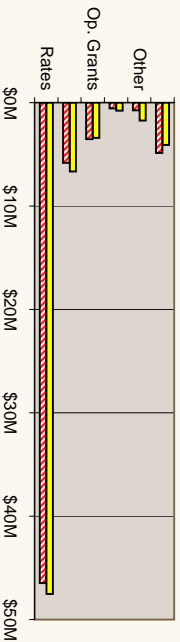
**KELLY STIDWORTHY**  
**FINANCE MANAGER**

**FRANK CRAWLEY**  
**GENERAL MANAGER CORPORATE SERVICES**

Any queries on this report should be directed to Kelly Stidworthy on 8930 0523 or [k.stidworthy@darwin.nt.gov.au](mailto:k.stidworthy@darwin.nt.gov.au)

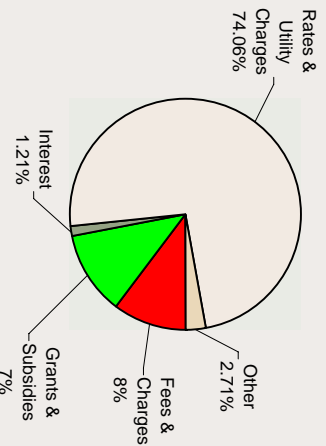
**OPERATING PERFORMANCE**

**YTD Operating & Capital Revenue**



	Rates	Fees & Charges	Op. Grants	Interest	Other	Cap. Grants
Actual	\$47.52M	\$6.66M	\$3.39M	\$0.78M	\$1.74M	\$4.07M
YTD Budget	\$46.46M	\$5.81M	\$3.54M	\$0.56M	\$0.74M	\$4.87M

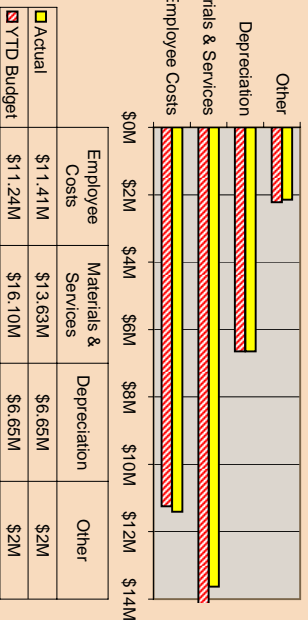
**YTD Operating & Capital Revenue**



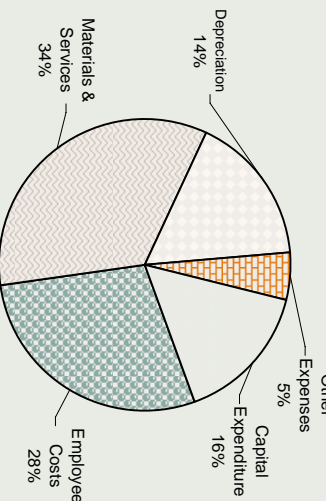
**Operating Revenue**

Operating Revenue displays a positive 5.25% variance (\$3M). Utility Rates & Charges present a positive \$1.15M (18%) variance due to recognition of income for carparking shortfall, this will be transferred to Carpark Reserves at 2nd Qtr budget review. Fees & Charges have exceeded budget expectations (\$845k) largely due to Landfill Waste Receipts (\$272k), Offstreet Parking (\$266k) resulting from the issuing of 6mthly permits. Onstreet Parking (\$134k) and Infringement Income (\$199k). Other Income is displaying a large \$1.03M (175%) positive variance. This originates from income received from cashing of Chinatown bank guarantee (\$500k) and electricity accrual savings (\$231k), these monies will be transferred to reserves at 2nd Qtr budget review. Additionally included in other income is Rental/Lease and Alfresco Dining income displaying a \$142k positive variance. Interest Revenue is steady, exceeding budget expectations by \$220k. The 2nd Qtr budget review will include a transfer to reserve of interest income, which has not been budgeted for in 2009/10. The positive variance is slightly offset by Rate Revenue which is below target (\$92k) and Operational grants (\$145k) predominately due to delays in Darwin Entertainment Centre funding. The rate revenue shortfall will be addressed in the 2nd Qtr budget review.

**Operating Expenditure**



**YTD Operating & Capital Expenditure**



**Operating Expenditure**

Overall operating expenditure is below target by 7% (\$2M). Materials and Services are below budget 15% (\$2.47M), and Other Expenses 2% (\$41k). Employee Costs have exceeded target by 1% variance of \$163k.

**Balance Sheet**

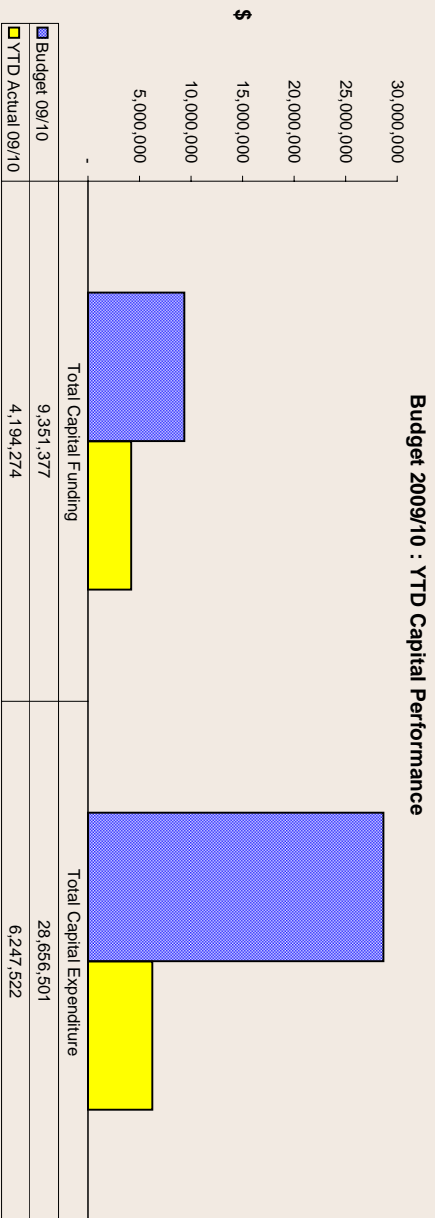
Currently Council's Cash at Bank and Investments total \$46.69M, of which \$26M is restricted in reserves. Community Equity for the period is \$661 million compared to a budget of \$648 million. Council Equity consists of -  
 \$341 million Capital and Asset Revaluation Reserve  
 \$26 million Reserves and  
 \$294 million Surplus

Council has maintained its ability to meet all its current commitments with a working capital ratio of 1.98:1.

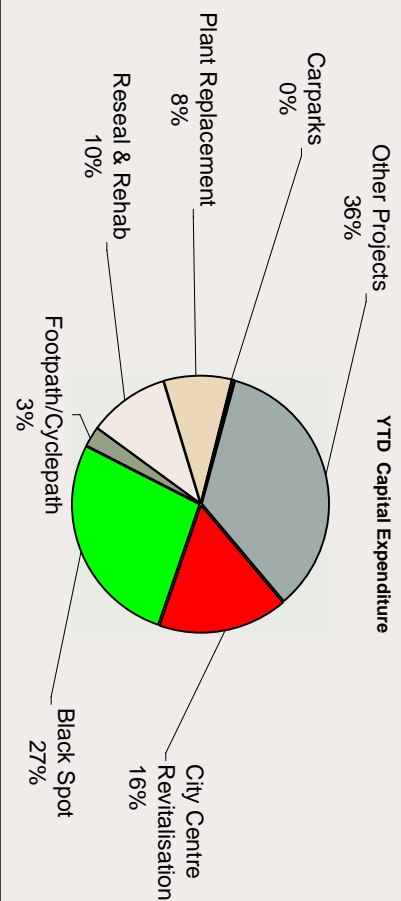
Debt repayments commenced in 2007/08 on the DEC and Animal Pound Loan. Payments totalling \$454,848 comprising both principal and interest portions were made in the 2007/08 year and 2008/09 year. The first instalment for 2009/10 was transacted in November with a principal repayment of \$69,209.89 and interest \$158,213.70.

## CAPITAL EXPENDITURE

Council this period has spent \$6.25 million of a \$28.66 million capital budget with a further \$4.12 committed on capital works. Council manages and maintains assets with a net value of \$661 million. Currently Council's capital sustainability ratio is 0.94:1.



PROJECT	BUDGET	SPENT	% SPENT	COMMENTS
City Centre Revitalisation	\$7.20M	\$1.71M	23.74%	Federal grant with approved completion date of September 2010 - works to occur 2010
Black Spot	\$3.24M	\$2.80M	86.46%	
Footpath/Cyclepath	\$1.33M	\$0.26M	19.77%	Awaiting final approval of \$1M Federal grant. Works to commence February 2010.
Reseal & Rehab	\$1.38M	\$1.08M	78.14%	
Plant Replacement	\$1.66M	\$0.88M	53.03%	Prio rata spending has occurred.
Carparks	\$2.63M	\$0.04M	1.40%	Council approved tender brief December 2010, on schedule with approved timetable
Other Projects	\$11.22M	\$3.60M	32.07%	Generally on track with projects to be completed second half of 09/10.
<b>Total Projects</b>	<b>\$28.66M</b>	<b>\$10.36M</b>	<b>36.16%</b>	



## Key Ratios

	YTD Budget	YTD Actual
--	---------------	---------------

### TOTAL CASH (Total cash)

Identifies availability of cash to meet all commitments

\$37.90M	\$46.69M
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### DEBT SERVICING RATIO (Interest + principal/rate revenue)

Identifies the amount of rate revenue required to service all debts.

1.13%	1.14%
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### REVENUE RATIO (rate revenue/total revenue)

Identifies the dependency on rate revenue

70.39%	66.70%
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### DEPRECIATION FUNDING (Operating surplus before deprec/deprec)

Identifies the ability to fund depreciation

4.88	5.56
------	------

The following Ratios were used in the ALGA National Sustainability Study of Local Government Report (2006) as measures of a Council's long term financial stability:

### OPERATING SURPLUS/(DEFICIT) % (operating surplus/total income)

Identifies the proportion of income available to fund future works and maintain the existing assets.  
Sustainability Benchmark - any deficits should be <10.00%

45.26%	50.59%
--------	--------

### LIQUIDITY RATIO (current assets/current liabs & reserves)

Identifies the ability to fund current liabilities and cash backed reserves  
Sustainability Benchmark - should be >1.00

1.83	1.98
------	------

### INTEREST COVERAGE (Operating Surplus+Borrowing Cost/Borrowing Costs)

Interest coverage measures a Council's ability to pay interest on its outstanding debt.  
Sustainability Benchmark - should be >3.00

166.47	253.34
--------	--------

### SUSTAINABILITY RATIO (CAPEX/Depreciation)

Measures the net increase or decrease in Council's asset base.  
Sustainability Benchmark - should be >1.00

4.31	0.94
------	------

### RATES RATIO (Total Rates/Total Expenses)

Measures Council's ability to cover its costs through its own tax revenue.  
Sustainability Benchmark - should be >40.00%

128.32%	140.50%
---------	---------

# DARWIN CITY COUNCIL Income Statement

31 December 2009



2009	2010	2010	2010	2010
Est. Actual	Budget	YTD Budget	YTD Actual	YTD Variance
\$	\$	\$	\$	%
<b>Revenue from ordinary activities</b>				
37,347,205	40,081,575	40,092,207	39,999,906	-0.23%
6,405,803	6,370,489	6,370,489	7,519,228	18.03%
43,753,008	46,452,064	46,462,696	47,519,135	2.27%
10,549,124	11,397,781	5,813,539	6,658,716	14.54%
2,382,262	1,113,000	556,500	776,688	39.57%
12,730,504	1,184,126	588,340	1,620,465	175.43%
5,094,579	5,036,896	3,539,015	3,393,931	-4.10%
<b>74,509,477</b>	<b>65,183,867</b>	<b>56,960,090</b>	<b>59,968,935</b>	<b>5.28%</b>
<b>Expenses from ordinary activities</b>				
20,903,884	21,904,619	11,243,827	11,406,737	1.45%
32,890,138	31,556,926	16,101,036	13,627,112	-15.36%
14,014,037	13,293,000	6,646,500	6,646,673	0.00%
315,025	311,576	155,788	120,240	-22.82%
-	3,440,441	2,062,605	2,021,702	-1.98%
<b>68,123,084</b>	<b>70,506,562</b>	<b>36,209,756</b>	<b>33,822,464</b>	<b>-6.59%</b>
<b>6,386,393</b>	<b>(5,322,695)</b>	<b>20,750,334</b>	<b>26,146,470</b>	<b>26.01%</b>
<b>Other Capital Amounts</b>				
3,333,425	8,740,723	4,872,723	4,073,641	-16.40%
373,901	610,654	154,412	120,633	-21.88%
<b>10,093,719</b>	<b>4,028,682</b>	<b>25,777,469</b>	<b>30,340,744</b>	<b>17.70%</b>

**Explanation**  
**Income Statement**  
This Statement outlines:  
- all sources of Council's YTD income (revenue).  
- all YTD operating expenses incurred. These expenses relate to operations and do not include capital expenditure.  
However the depreciation of assets is included.  
The Net Operating Surplus/(Deficit) for the reporting period is a good measure of council's financial performance.  
This figure is determined by deducting total expenses from total revenue.

# DARWIN CITY COUNCIL

## Balance Sheet

31 December 2009



2009	2010	2010	2010
Est. Actual	Budget	YTD Budget	YTD Actual
\$	\$	\$	\$
<b>Current Assets</b>			
16,037,581	21,647,964	37,896,013	46,691,753
2,933,890	3,673,000	14,089,660	20,222,152
138,514	123,000	138,514	165,180
21,858,432	-	-	-
<b>40,968,417</b>	<b>25,443,964</b>	<b>52,124,187</b>	<b>67,079,085</b>
<b>Non-Current Assets</b>			
604,862,595	541,986,509	598,216,095	598,931,189
2,871,981	-	15,323,775	8,341,095
<b>607,734,576</b>	<b>541,986,509</b>	<b>613,539,870</b>	<b>607,272,284</b>
<b>648,702,993</b>	<b>567,430,473</b>	<b>665,664,057</b>	<b>674,351,369</b>
<b>TOTAL ASSETS</b>			
<b>Current Liabilities</b>			
8,039,211	5,083,000	7,895,940	2,963,538
4,254,505	4,226,000	4,254,505	4,615,578
-	143,000	214,771	74,062
12,293,716	9,452,000	12,365,216	7,653,178
<b>Non-Current Liabilities</b>			
4,597,632	4,430,000	4,597,632	4,597,632
646,293	558,000	646,293	633,491
5,243,925	4,988,000	5,243,925	5,233,123
<b>17,537,641</b>	<b>14,440,000</b>	<b>17,609,141</b>	<b>12,886,301</b>
<b>TOTAL LIABILITIES</b>			
<b>631,165,352</b>	<b>552,990,473</b>	<b>648,054,916</b>	<b>661,465,068</b>
<b>NET COMMUNITY ASSETS</b>			
<b>Community Equity</b>			
341,131,656	267,816,000	341,131,656	341,131,656
28,210,977	16,157,000	16,157,000	26,252,027
261,822,719	269,017,473	290,766,260	294,081,384
<b>631,165,352</b>	<b>552,990,473</b>	<b>648,054,916</b>	<b>661,465,068</b>
<b>TOTAL COMMUNITY EQUITY</b>			

**Explanation**  
**Balance Sheet**  
The Balance Sheet outlines what Council owns (its assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the net equity, the stronger the financial position.



# DARWIN CITY COUNCIL

## Statement of Changes in Equity

31 December 2009



2009	2010	2010	2010
Est. Actual	Budget	YTD Budget	YTD Actual
\$	\$	\$	\$
<b>ACCUMULATED SURPLUS</b>			
<b>257,367,949</b>	<b>264,988,791</b>	<b>264,988,791</b>	<b>261,822,719</b>
Balance at beginning of the year			
Change in Net Assets recognised in the Income Statement	4,028,682	25,777,469	30,340,744
(32,742,183)	-	-	(8,063,161)
27,103,234	-	-	9,981,082
Capital Reserve Transfers (to)/from Reserves			
<b>261,822,719</b>	<b>269,017,473</b>	<b>290,766,260</b>	<b>294,081,384</b>
Balance at end of the year			
<b>ASSET REVALUATION RESERVE</b>			
<b>267,815,763</b>	<b>267,816,000</b>	<b>341,131,656</b>	<b>341,131,656</b>
Balance at beginning of the year			
Transfers to Asset Revaluation Reserve	-	-	-
73,315,893	-	-	-
Transfers from Asset Revaluation Reserve			
<b>341,131,656</b>	<b>267,816,000</b>	<b>341,131,656</b>	<b>341,131,656</b>
Balance at end of the year			
<b>OTHER RESERVES - CASH BACKED</b>			
<b>23,747,692</b>	<b>16,157,000</b>	<b>16,157,000</b>	<b>28,210,977</b>
Balance at beginning of the year			
Recurrent Reserve Transfers to/(from) Reserves	-	-	8,063,161
31,566,519	-	-	(10,022,110)
(27,103,234)	-	-	-
Capital Reserve Transfers to/(from) Reserves			
<b>28,210,977</b>	<b>16,157,000</b>	<b>16,157,000</b>	<b>26,252,028</b>
Balance at end of the year			
<b>631,165,352</b>	<b>552,990,473</b>	<b>648,054,916</b>	<b>661,465,068</b>
<b>TOTAL COMMUNITY EQUITY</b>			

### Explanation

#### Statement of Changes in Equity

This summarises the change in a Council's real worth throughout the financial year. Council's net worth can change as a result of:

- a surplus or deficit as recorded in the Income Statement
- an increase or decrease in the value of non-current assets resulting from a revaluation of those assets.

**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

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**Chief Executive Office**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	685,648	288,995	289,027	1,398	N/A	N/A
<b>Grand Total</b>	<b>685,648</b>	<b>288,995</b>	<b>289,027</b>	<b>1,398</b>		

Variance Comments:

82

**Governance**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	1,131,219	538,990	432,200	6,194	25%	106,790
<b>Grand Total</b>	<b>1,131,219</b>	<b>538,990</b>	<b>432,200</b>	<b>6,193,71</b>		

Variance Comments:

Expenditure is below budget for Allowances, Air Travel (\$17k), Course/Workshop/Training Registration (\$16k), Refreshments/Food & Misc (\$14k), Materials (\$12k) and Subscriptions/Memberships (\$4k).

**Communications & Marketing**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	1,012,666	399,332	416,994	89,099	N/A	N/A
<b>Grand Total</b>	<b>1,012,666</b>	<b>399,332</b>	<b>416,994</b>	<b>89,099</b>		

Variance Comments:

# **Program Summary** **Operational Expenditure, Revenue and Capital Grant Income** **1 July 2009 to 30 November 2009**

83

## **Strategic Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-17,899	-	-100%	17,899
02 - Expenditure	229,430	110,111	130,165	162	-15%	-20,054
<b>Grand Total</b>	<b>229,430</b>	<b>110,111</b>	<b>112,266</b>	<b>162</b>		

**Variance Comments:**

The increased expenditure is predominately due to wages. The 12 month limited tenure position in this section did not commence when budgeted for, therefore expenses have rolled over to this financial year. This however has been offset by the income received by the Dept. of Planning and Infrastructure who are currently paying for 50% of the secretariat support provided to the Capital City Committee.

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## **Climate Change & Environment**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-85,209	-35,505	-28,666	-	N/A	N/A
02 - Expenditure	270,460	112,787	3,827	-	2847%	108,960
<b>Grand Total</b>	<b>185,251</b>	<b>77,282</b>	<b>-24,839</b>	<b>-</b>		

**Variance Comments:**

Environmental Management Operational Project has not commenced yet.

## **Waste Management**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-10,185,010	-7,102,400	-7,413,396	-	-4%	310,996
02 - Expenditure	9,964,733	4,227,299	4,130,135	5,812,241	N/A	N/A
<b>Grand Total</b>	<b>-220,277</b>	<b>-2,875,101</b>	<b>-3,283,261</b>	<b>5,812,241</b>		

**Variance Comments:**

Income variance is due to higher actual than budgeted commercial wastes, contaminated and special wastes going into the Weighbridge (+\$268k). On domestic garbage collection actual is higher for both kerbside and manual collection by (+\$25k) and (+\$3k) respectively, and higher actual for DCC Waste Income Recharge of (+\$13k) and weighbridge access tag income (+\$2k).

# **Program Summary** **Operational Expenditure, Revenue and Capital Grant Income** **1 July 2009 to 30 November 2009**

## **GM Community & Cultural Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-32,500	-	-29	-	N/A	N/A
02 - Expenditure	657,488	267,231	248,053	2,536	N/A	N/A
<b>Grand Total</b>	<b>624,988</b>	<b>267,231</b>	<b>248,024</b>	<b>2,536</b>		

**Variance Comments:**

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## **Darwin Entertainment Centre**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-360,000	-158,330	-50,000	-	217%	-108,330
02 - Expenditure	1,150,678	527,135	418,428	-	26%	108,707
<b>Grand Total</b>	<b>770,678</b>	<b>368,805</b>	<b>368,428</b>	<b>-</b>		

**Variance Comments:**

Income variance is due to funding for 2009/2010 not yet received as negotiations are still in progress.  
Expenditure variance due to Constitutional review which is underway (\$50,000 has been allocated for this).

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## **Community Services & Support**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-2,092	-870	-2,000	-	N/A	N/A
02 - Expenditure	1,283,155	671,234	490,389	91,267	37%	180,845
<b>Grand Total</b>	<b>1,281,063</b>	<b>670,364</b>	<b>488,389</b>	<b>91,267</b>		

**Variance Comments:**

Variance is due to:  
- Arts expenditure appears overspent on account of the forecasting as November saw a very busy program of arts activities with the Civic Centre arts exhibition and the public arts skill development workshop. Activities were not originally programmed for November.  
- Community arts sponsorship not yet invoiced by DCA as forecasted  
- Community safety budget is underspent due to stage of negotiations for alcohol management plan and safety officer programming.  
- Special project budget is underspent, budget is for implementation as per Council and GM direction (eg, Seniors, YEP and HomelessConnect).

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**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

85

**Family & Childrens Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-105,763	-46,757	-59,299	-	-21%	12,542
02 - Expenditure	351,968	147,287	153,258	17,163	N/A	N/A
<b>Grand Total</b>	<b>246,205</b>	<b>100,530</b>	<b>93,959</b>	<b>17,163</b>		

**Variance Comments:**

Nightcliff Centre income is greater than forecast due to usage. Will be corrected by 2nd quarter variation to forecasting.

85

**Community & Cultural Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-493,179	-205,495	-252,193	-	-19%	46,698
02 - Expenditure	1,330,938	573,020	593,393	1,507	N/A	N/A
<b>Grand Total</b>	<b>837,759</b>	<b>367,525</b>	<b>341,200</b>	<b>1,507</b>		

**Variance Comments:**

Income variance due to unbudgeted income from NRETAS Facility Grant (\$33k). Recreational Income received in advance (\$20k) and higher than budgeted income for Nightcliff Swimming Pool (\$9k). This was partially offset by under budget income for Parap Swimming Pool (-\$10k) and Casuarina Swimming Pool (-\$7k).

**Sister Cities**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-3,364	-	N/A	N/A
02 - Expenditure	141,077	54,593	40,896	867	33%	13,697
<b>Grand Total</b>	<b>141,077</b>	<b>54,593</b>	<b>37,532</b>	<b>867</b>		

**Variance Comments:**

Sister cities delegation budget is underspent as are community committee expenditures. Will correct as year progresses.

**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

86

**Libraries**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-1,341,091	-1,307,776	-1,339,180	-	N/A	N/A
02 - Expenditure	2,898,618	1,212,416	1,175,567	91,898	N/A	N/A
<b>Grand Total</b>	<b>1,557,527</b>	<b>-95,360</b>	<b>-163,613</b>	<b>91,898</b>		

Variance Comments:

86

**Control of Domestic Animals**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-600,369	-289,481	-303,798	-	N/A	N/A
02 - Expenditure	1,207,094	528,839	534,503	5,440	N/A	N/A
<b>Grand Total</b>	<b>606,705</b>	<b>239,358</b>	<b>230,705</b>	<b>5,440</b>		

Variance Comments:

**Regulatory Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-813,271	-345,835	-544,434	-	-36%	198,599
02 - Expenditure	1,460,533	593,269	776,167	3,832	-24%	-182,898
<b>Grand Total</b>	<b>647,262</b>	<b>247,434</b>	<b>231,733</b>	<b>3,832</b>		

Variance Comments:

Income variance due to an increase in parking officers policing CBD parking regulations.  
Expenditure variance due to an increase in the number of parking officers employed to police CBD area. Currently Regulatory Services employs 3 temp staff to regulate the CBD and Waterfront precincts.

**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

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**GM Infrastructure**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	479,615	205,646	202,440	1,938	N/A	N/A
<b>Grand Total</b>	<b>479,615</b>	<b>205,646</b>	<b>202,440</b>	<b>1,938</b>		

Variance Comments:

87

**Asset Management**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	453,420	157,327	151,163	68,178	N/A	N/A
<b>Grand Total</b>	<b>453,420</b>	<b>157,327</b>	<b>151,163</b>	<b>68,178</b>		

Variance Comments:

**Planning**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-223,844	-93,270	-173,913	-	-46%	80,643
02 - Expenditure	873,768	331,142	248,483	20,208	33%	82,659
<b>Grand Total</b>	<b>649,924</b>	<b>237,872</b>	<b>74,570</b>	<b>20,208</b>		

Variance Comments:

Income variance is due to unbudgeted income for subdivision plan approval, we invoiced (+71k) for the plan approval and development fees for the whole of Lyons subdivision, additionally payment received from Gema NT Pty Ltd, for 7 driveways and handover fees for Farrell Cres (+2k), unbudgeted stormwater-developer contribution from Gwelo Dev't Pty Ltd, (+89k) and higher permit and road reserve income (+\$19k) and license and permit fees (+\$9k). This is partially offset by lower recoverable work income (-\$29k).  
Expenditure variance is due to underspending in contracted materials and services (+\$49k), salaries and wages (+\$7k), materials (+\$14k), consultancy (+\$11k). Also there are no actual charges yet for tempo staff (+\$4k), overtime (+\$2k) and advertising (+\$1k). These are partially offset by higher actual in Internal plant hire recharge (-\$7k).

# Program Summary Operational Expenditure, Revenue and Capital Grant Income 1 July 2009 to 30 November 2009

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## Design

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	479,760	200,230	153,193	57,241	31%	47,037
<b>Grand Total</b>	<b>479,760</b>	<b>200,230</b>	<b>153,193</b>	<b>57,241</b>		

### Variance Comments:

Expenditure variance is mainly due to timing for consultancy already committed but actual invoices have not been received as yet (+\$26k), unspent budget for temporary staff (+\$13k) and underspending in salaries and wages (+\$10k). These are partially offset by higher actual materials (-\$2k).

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## Urban Enhancement

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-4,187,727	-1,587,727	-1,547,255	-	100%	-40,472
<b>Grand Total</b>	<b>-4,187,727</b>	<b>-1,587,727</b>	<b>-1,547,255</b>	<b>-</b>		

### Variance Comments:

Variance is due to lower income received for the City Centre Revitalization which is the difference between the monthly split in the budget compared to the actual income received (-\$72k) and partially offset by unbudgeted income for recoverable works paid by Gemia NT Pty Ltd for seven (7) driveways and footpath at Farrell Crescent Subdivision (+\$32k).

## Road Construction & Traffic Management

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-4,429,996	-3,169,996	-748,265	-	32.4%	-2,421,731
<b>Grand Total</b>	<b>-4,429,996</b>	<b>-3,169,996</b>	<b>-748,265</b>	<b>-</b>		

### Variance Comments:

Mainly due to timing for grant funds for Roads to Recovery (-\$1.5M) and Black Spot (-\$1.0M) both budgeted in October no actual funds received yet. Partially offset by additional funds received for the Auslink Blackspot (+\$73k).



# Program Summary Operational Expenditure, Revenue and Capital Grant Income 1 July 2009 to 30 November 2009

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## Roads & Maintenance

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-1,655,494	-1,049,773	-1,038,391	-	N/A	N/A
02 - Expenditure	4,789,446	2,098,567	1,281,539	219,964	64%	817,028
<b>Grand Total</b>	<b>3,133,952</b>	<b>1,048,794</b>	<b>243,148</b>	<b>219,964</b>		

### Variance Comments:

Expenditure variance is mainly due to lower actual for contracted materials and services (+\$471k) part of which are committed (-\$168k) awaiting invoices, lower actual in electricity due to savings in streetlighting by (\$230k) and timing in the piling amounting to (\$173k). Also lower actual in internal plant hire recharge (\$28k). These are partially offset by higher actual in temp staff (\$32k), salaries and wages (\$27k), materials (-\$16k) and non-contract services (-\$10k)

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## Pathways

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	622,624	259,674	322,184	19,792	-19%	-62,510
<b>Grand Total</b>	<b>622,624</b>	<b>259,674</b>	<b>322,184</b>	<b>19,792</b>		

### Variance Comments:

Possible allocation of Salaries and wages between programs Pathways (-\$86k) and Parks and Reserves (+\$86k) have created the majority of the expenditure variance. Additionally, overspending in internal plant hire (-\$38k). These are partially offset by lower actual for contracted materials and services (+\$61k).

## Street Cleaning

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
02 - Expenditure	2,344,016	977,317	903,768	185,637	N/A	N/A
<b>Grand Total</b>	<b>2,344,016</b>	<b>977,317</b>	<b>903,768</b>	<b>185,637</b>		

### Variance Comments:

# **Program Summary** **Operational Expenditure, Revenue and Capital Grant Income** **1 July 2009 to 30 November 2009**

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## **Building Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-13,863	-	-100%	13,863
02 - Expenditure	3,611,503	1,583,733	1,146,382	344,266	38%	437,351
<b>Grand Total</b>	<b>3,611,503</b>	<b>1,583,733</b>	<b>1,132,519</b>	<b>344,266</b>		

### Variance Comments:

Income variance is due to unforeseen grants from NT Govt Dept of Educ and Training (Children Services Licensing Dept) for Malak Family Centre Incorp (+\$7k) and from Commonwealth Gov't grant funding for Parap Family Centre Incorp for the upgrade of the installation of verandah (+\$3k).

Expenditure variance is due to lower actual for contracted materials and services (+\$216k) of which \$197k are committed awaiting invoicing, non-contract services lower actual (+\$104k) which is committed and awaiting invoicing, underspending in water (+\$34k), salaries and wages (+\$29k), electricity (+16k), insurance (+\$17k), temporary staff (+\$8k), internal plant hire recharge (+\$7k) and materials (+\$6k).

## **Operations**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	433,106	183,379	146,168	7,702	25%	37,211
<b>Grand Total</b>	<b>433,106</b>	<b>183,379</b>	<b>146,168</b>	<b>7,702</b>		

### Variance Comments:

Expenditure variance is due to lower actual in internal plant hire recharge (+\$11k), materials (+\$4k), non-contract services (+\$3k), contracted materials & services (+\$2k), course, workshop and training registration (+\$2k), telephone and communication (+\$1k), stationery and office consumables (+\$1k), air travel (+\$1k), unspent budget in temporary staff (+\$10k) and accommodation (+\$1k).

## **Stormwater Drainage Maintenance**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
02 - Expenditure	678,019	282,852	263,838	9,121	N/A	N/A
<b>Grand Total</b>	<b>678,019</b>	<b>282,852</b>	<b>263,838</b>	<b>9,121</b>		

### Variance Comments:

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# **Program Summary** **Operational Expenditure, Revenue and Capital Grant Income** **1 July 2009 to 30 November 2009**

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## **Mosquito Control**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-202,704	-54,045	-	-	N/A	N/A
02 - Expenditure	184,701	76,973	131,973	10,002	-42%	-55,000
<b>Grand Total</b>	<b>-18,003</b>	<b>22,928</b>	<b>131,973</b>	<b>10,002</b>		

### Variance Comments:

Variance is due to overspending in materials (-\$36k) and salaries and wages (-\$24k). Partially offset by underspending in internal plant hire recharge (+\$5k).

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## **Parks & Reserves**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-124,600	-52,300	-78,575	-	-33%	26,275
02 - Expenditure	7,589,300	3,168,955	2,811,934	202,888	13%	357,021
<b>Grand Total</b>	<b>7,464,700</b>	<b>3,116,655</b>	<b>2,733,359</b>	<b>202,888</b>		

### Variance Comments:

Income variance is due to Bagot Road Oval grant of (+\$17k), GST adjustment related to lease income (+\$17k) and unbudgeted park hire lease fees (+\$11k) partially offset by timing of the 2nd qtr income from the maintenance of Fannie Bay Greenbelt area (-\$19k). Expenditure variance is due to lower actual contracted materials and services (+\$271k) part of which (+\$157k) are committed awaiting invoicing, possible allocation of programs for Salaries and Wages for Parks and Reserves (+\$86k) and Sporting Areas (-\$66k), non-contract services (+\$73k) and internal plant hire recharge (+\$34k). These are partially offset by overspending in water (-\$49k), temporary staff (-\$41k), materials (-\$14k) and overtime (-\$3k).

## **Sporting Areas**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
02 - Expenditure	1,477,334	602,501	470,970	57,404	28%	131,531
<b>Grand Total</b>	<b>1,477,334</b>	<b>602,501</b>	<b>470,970</b>	<b>57,404</b>		

### Variance Comments:

Expenditure variance is due to underspending in contracted materials and services (+\$74k), salaries and wages (+\$66k), water (+\$44k), materials (+\$19k), electricity (+\$10k) and sewerage (+\$9k). These are partially offset by over spending in non-contract services (-\$43k ) internal plant hire recharge (-\$28k), temporary staff (-\$16k) and overtime (-\$4k).

**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

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**Cemeteries**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-72,290	-13,455	-30,282	-	-56%	16,827
02 - Expenditure	212,509	89,530	86,377	3,002	N/A	N/A
<b>Grand Total</b>	<b>140,219</b>	<b>76,075</b>	<b>56,096</b>	<b>3,002</b>		

**Variance Comments:**

Income variance due to higher memorial permit fees (+\$12k), unbudgeted income for installation of headstone (+\$3k) and interment fee (+\$1k).

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**Urban Forest Management**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
02 - Expenditure	1,589,479	662,277	694,945	99,388	N/A	N/A
<b>Grand Total</b>	<b>1,589,479</b>	<b>662,277</b>	<b>694,945</b>	<b>99,388</b>		

**Variance Comments:**

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**Infrastructure Projects**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
02 - Expenditure	488,842	207,387	152,675	190	36%	54,712
<b>Grand Total</b>	<b>488,842</b>	<b>207,387</b>	<b>152,675</b>	<b>190</b>		

**Variance Comments:**

Variance is due to unspent budget for overtime (+\$5k). Also underspending in salaries and wages (+\$38k), internal plant hire recharge (+\$6k), contracted materials (+\$2k), non-contract services (+\$1k), telephone and communication (\$1k) and stationery and office consumables (+\$1k).

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**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

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**GM Corporate Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-1,113,000	-463,750	-615,642	-	-25%	151,892
02 - Expenditure	-383,375	-126,483	-126,068	2,045	N/A	N/A
<b>Grand Total</b>	<b>-1,496,375</b>	<b>-590,233</b>	<b>-740,709</b>	<b>2,045</b>		

**Variance Comments:**

Variance relates to higher than expected interest on Investments (\$139k) and Legal Fees Recovered (\$12k).

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**Financial & Management Accounting Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-1,454,776	-918,694	-918,749	-	N/A	N/A
02 - Expenditure	1,327,869	716,079	442,842	1,488	62%	273,237
<b>Grand Total</b>	<b>-126,907</b>	<b>-202,615</b>	<b>-475,907</b>	<b>1,488</b>		

**Variance Comments:**

Variance is a result of Employee Overheads which is variable based on timing of Annual Leave and Sick Leave taken. This will equalise as the year progresses. Overspending on Temp Staff (\$18k) is also contributing to the variance.

**Revenue Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-42,024,329	-41,760,932	-41,531,178	-	1%	-229,754
02 - Expenditure	801,246	412,834	254,147	2,045	62%	158,687
<b>Grand Total</b>	<b>-41,223,083</b>	<b>-41,348,098</b>	<b>-41,277,031</b>	<b>2,045</b>		

**Variance Comments:**

Income variance is because Rates budget takes growth into account. This is to be fully reviewed in 3rd quarter. Legal fees received is tied to legal fees expense, we have not fully commenced legal action for 2010, again this will form a part of 3rd quarter review. Expenditure variance is due to valuation fees to be referred to Council by GM Corp, Employee costs, Legal expenses and Bank fees.

**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

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**Information Technology**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	1,385,652	731,097	732,551	69,482	N/A	N/A
<b>Grand Total</b>	<b>1,385,652</b>	<b>731,097</b>	<b>732,551</b>	<b>69,482</b>		

Variance Comments:

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**Records & Information Management**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	742,969	310,282	283,691	-	N/A	N/A
<b>Grand Total</b>	<b>742,969</b>	<b>310,282</b>	<b>283,636</b>	<b>-</b>		

Variance Comments:

**Human Resources**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-63,030	-	-100%	63,030
02 - Expenditure	1,138,823	530,114	584,981	30,065	N/A	N/A
<b>Grand Total</b>	<b>1,138,823</b>	<b>530,114</b>	<b>521,951</b>	<b>30,065</b>		

Variance Comments:

Variance is due to Workers Compensation claims which cannot be budgeted for.

**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

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**Risk Management**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	708,740	483,273	452,910	1,885	N/A	N/A
<b>Grand Total</b>	<b>708,740</b>	<b>483,273</b>	<b>452,910</b>	<b>1,885</b>		

Variance Comments:

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**Business Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-80,000	-20,000	-7,628	-	162%	-12,372
02 - Expenditure	227,121	106,430	97,551	1,160	N/A	N/A
<b>Grand Total</b>	<b>147,121</b>	<b>86,430</b>	<b>89,922</b>	<b>1,160</b>		

Variance Comments:

Income variance is due to budget allocation for Waterfront Income (\$20k). This was partially offset by monies received for TOPROC Membership (-\$8k).

**Customer Services**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-39,581	-27,187	-26,705	-	N/A	N/A
02 - Expenditure	465,482	194,329	195,299	24,110	N/A	N/A
<b>Grand Total</b>	<b>425,901</b>	<b>167,142</b>	<b>168,594</b>	<b>24,110</b>		

Variance Comments:

# **Program Summary** **Operational Expenditure, Revenue and Capital Grant Income** **1 July 2009 to 30 November 2009**

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## **Contracts Administration**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-	-	-	-	N/A	N/A
02 - Expenditure	209,282	77,281	110,616	433	-30%	-33,335
<b>Grand Total</b>	<b>209,282</b>	<b>77,281</b>	<b>110,616</b>	<b>433</b>		

### Variance Comments:

Variance is due to overspending in Salaries & Wages (-\$19k), Legal Expenses (-\$11k) and Photocopy Charges (-\$1k).

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## **Property Management**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-1,027,458	-423,272	-503,356	62	-16%	80,084
02 - Expenditure	245,740	94,163	119,161	6,244	-21%	-24,998
<b>Grand Total</b>	<b>-781,718</b>	<b>-329,109</b>	<b>-384,195</b>	<b>6,305</b>		

### Variance Comments:

Property Rentals & Leases higher than predicted for Westlane Carpark (\$32k), Smith/Daily Street (Hertz) (\$27k) and Alfresco Dining (\$21k). Expenditure variance is due to Consultancy Fees (-\$17k), Salaries & Wages (-\$4k) and Materials (-\$4k).

## **Off Street Parking**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-1,629,616	-837,323	-1,144,024	-	-27%	306,701
02 - Expenditure	1,224,947	534,307	462,936	46,970	15%	71,371
<b>Grand Total</b>	<b>-404,669</b>	<b>-303,016</b>	<b>-681,088</b>	<b>46,970</b>		

### Variance Comments:

Six monthly permits for the remainder of the 2009/10 year were issued in November. This has created an income variance due to timing of budget cashflow for Westlane (\$93k), Chinatown (\$76k), Cavenagh Street (\$31k), Stott Lane (\$15k), Nichols Place (\$14k), Darwin Oval (\$14k), McLachlan Street (\$13k), McMilln Street (\$10k) and Woods/Daly Street (\$1k). Additionally higher than budgeted income for Management & Policing of Carparks (\$39k) has been received.  
Expenditure variance is due to underspending in Materials (\$60k) and Non-Contract Services (\$60k). This was partially offset by overspending in Salaries & Wages (-\$26k) and Contracted Materials & Service (-\$23k).



**Program Summary**  
**Operational Expenditure, Revenue and Capital Grant Income**  
**1 July 2009 to 30 November 2009**

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**On Street Parking**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-1,596,920	-665,385	-804,493	-	-17%	139,108
02 - Expenditure	294,509	120,575	157,547	7,446	-23%	-36,972
<b>Grand Total</b>	<b>-1,302,411</b>	<b>-544,810</b>	<b>-646,946</b>	<b>7,446</b>		

**Variance Comments:**

Income variance due to higher than budgeted income for Zone A (\$47k), Zone B (\$49k) and Zone C (\$43k). Expenditure variance is due to overspending in Contracted Materials & Service (-\$49k) and Materials (-\$11k). This was partially offset by underspending in Non-Contract Services (\$24k).

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**Fleet Management**

Income/Expenditure	Annual Full Year Budget	YTD Budget	YTD Actual	Commitments	% Var. > 10% & \$10,000 or \$100,000	\$ Variance
01 - Income	-635,165	-164,381	-107,106	-	53%	-57,275
02 - Expenditure	-1,257,830	-503,058	-553,125	29,121	N/A	N/A
<b>Grand Total</b>	<b>-1,892,995</b>	<b>-667,439</b>	<b>-660,231</b>	<b>29,121</b>		

**Variance Comments:**

Traded Plant income variance is because deliveries are down YTD.

INVESTMENTS REPORT TO COUNCIL AS AT DECEMBER 31 2009

CREDIT RATING	COUNTERPARTY	INV TYPE	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	WEIGHTED AVERAGE RATE	INSTITUTION TOTALS
Standard and Poors								
LT - ST								

Major Banks Total @ Invested \$ 19,024,248.49 42.50% of portfolio

AA-A1+	ANZ	TD	\$ 520,659.35	3.74%	January 20, 2010	20	0.000434971	
AA-A1+	ANZ	TD	\$ 1,000,000.00	4.11%	February 24, 2010	55	0.000918071	
AA-A1+	ANZ	TD	\$ 1,000,000.00	4.11%	February 24, 2010	55	0.000918071	
AA-A1+	ANZ	TD	\$ 1,000,000.00	4.40%	March 31, 2010	90	0.000982850	
AA-A1+	ANZ	TD	\$ 1,000,000.00	4.40%	March 31, 2010	90	0.000982850	
AA-A1+	ANZ	TD	\$ 1,000,000.00	4.64%	May 5, 2010	125	0.001036460	\$ 5,520,659.35
AA-A1+	National Bank	TD	\$ 1,028,603.08	6.12%	June 30, 2010	181	0.001406157	12.33%
AA-A1+	National Bank	TD	\$ 1,015,361.65	5.09%	March 10, 2010	69	0.001154445	
AA-A1+	National Bank	TD	\$ 715,014.86	4.39%	January 7, 2010	7	0.000701155	
AA-A1+	National Bank	TD	\$ 1,000,000.00	4.52%	January 13, 2010	13	0.001009655	
AA-A1+	National Bank	TD	\$ 548,991.00	4.43%	January 20, 2010	20	0.000543255	
AA-A1+	National Bank	TD	\$ 1,021,090.60	4.37%	January 27, 2010	27	0.000986736	
AA-A1+	National Bank	TD	\$ 1,010,997.27	5.26%	April 14, 2010	104	0.001187874	
AA-A1+	Cominvest-FIIG	TD	\$ 1,000,000.00	5.61%	May 12, 2010	132	0.001253134	\$ 7,340,058.46
AA-A1+	Cominvest-FIIG	TD	\$ 1,066,135.62	3.85%	January 27, 2010	27	0.000916870	16.40%
AA-A1+	Cominvest-FIIG	TD	\$ 1,000,000.00	3.25%	February 10, 2010	41	0.000725969	
AA-A1+	Cominvest-Secure	TD	\$ 1,000,000.00	3.25%	February 10, 2010	41	0.000725969	
AA-A1+	Cominvest-Secure	TD	\$ 1,009,739.73	4.90%	March 24, 2010	83	0.001105198	
AA-A1+	Cominvest-Secure	TD	\$ 1,028,291.64	4.30%	April 14, 2010	104	0.000987687	
AA-A1+	Cominvest-Secure	TD	\$ 1,059,363.69	5.80%	June 9, 2010	160	0.001372485	\$ 6,163,530.68
								13.77%

Regional Banks Total @ Invested \$ 17,177,424.65 38.37% of portfolio

AA-A1+	Bankwest	TD	\$ 1,100,938.95	4.10%	March 3, 2010	62	0.001008281	
AA-A1+	Bankwest	TD	\$ 1,000,000.00	4.12%	March 10, 2010	69	0.000920305	
AA-A1+	Bankwest	TD	\$ 1,000,000.00	4.15%	April 7, 2010	97	0.000927006	
AA-A1+	Bankwest	TD	\$ 1,000,000.00	4.25%	April 7, 2010	97	0.000949344	
AA-A1+	Bankwest	TD	\$ 1,000,000.00	4.60%	July 21, 2010	202	0.001027525	\$ 5,100,938.95
AA-A1+	Bankwest	TD	\$ 1,003,404.11	4.10%	March 24, 2010	83	0.000918955	11.39%
A-A1-	Citibank	TD	\$ 1,000,000.00	3.70%	February 3, 2010	34	0.000826488	
A-A1-	Citibank	TD	\$ 1,000,000.00	4.50%	July 21, 2010	202	0.001005188	
A-A1-	Citibank	TD	\$ 1,000,000.00	4.28%	May 5, 2010	125	0.000956045	\$ 4,003,404.11
A-A1-	Macquarie Bank Limited	TD	\$ 1,020,170.37	2.55%	January 7, 2010	7	0.000581095	8.94%
A-A1-	Macquarie Bank Limited	TD	\$ 1,018,698.63	3.45%	January 20, 2010	20	0.000765054	\$ 2,038,869.00
A-A1-	Suncorp-Metway Limited	TD	\$ 1,198,846.12	4.90%	April 7, 2010	97	0.001312182	4.55%
A-A1-	Suncorp-Metway Limited	TD	\$ 835,365.47	4.75%	February 3, 2010	34	0.000886350	
A-A1-	Suncorp-Metway Limited	TD	\$ 1,000,000.00	4.35%	February 17, 2010	48	0.000971681	
A-A1-	Suncorp-Metway Limited	TD	\$ 1,000,000.00	4.35%	February 17, 2010	48	0.000971681	
A-A1-	Suncorp-Metway Limited	TD	\$ 1,000,000.00	4.70%	March 10, 2010	69	0.001049663	
A-A1-	Suncorp-Metway Limited	TD	\$ 1,000,000.00	5.26%	September 8, 2010	251	0.001174953	\$ 6,034,212.59
								13.48%

Credit Societies Total @ Invested \$ 1,904,646.03 4.25% of portfolio

No Rated* SALCU - FIIG	TD	\$ 1,004,646.03	3.50%	March 3, 2010	62	0.000765444	\$ 1,004,646.03	2.24%
No Rated* DECREDIT	TD	\$ 900,000.00	6.15%	June 9, 2010	160	0.001236381	\$ 900,000.00	2.01%

NT Government Total @ Invested \$ 6,661,443.36 14.88% of portfolio

AA-A1**	TIO	TD	\$ 1,020,194.52	4.10%	January 13, 2010	13	0.000934332	
AA-A1**	TIO	TD	\$ 1,026,890.24	4.62%	March 3, 2010	62	0.001069743	
AA-A1**	TIO	TD	\$ 2,577,490.21	4.79%	March 17, 2010	76	0.002757828	
AA-A1**	TIO	TD	\$ 1,036,868.39	5.25%	October 13, 2010	286	0.001215955	
AA-A1**	TIO	TD	\$ 1,000,000.00	5.06%	March 24, 2010	83	0.001130278	\$ 6,661,443.36
								14.88%

\*APRA regulated  
\*\*Woody's Rated

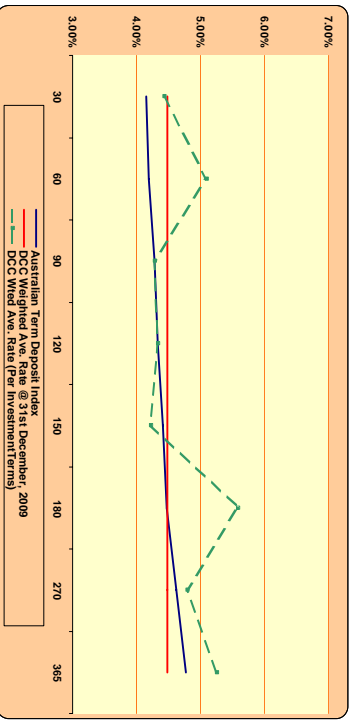
TOTAL FUNDS INVESTED	\$	44,767,762.53	100.00%	Average Days to Maturity	85.00	Weighted Average	4.48%	100.00%
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GENERAL BANK FUNDS	\$	1,923,990.65
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TOTAL ALL FUNDS	\$	46,691,753.18
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Type of Investment	Amount	% Portfolio
Term Deposit	\$ 44,767,762.53	96%
Bank Bills	\$ -	0%
Negotiable Certificate of Deposit	\$ 1,923,990.65	0%
CBA At Call	\$ -	4%
	\$ 46,691,753.18	100%

Total Budget Investment Earnings	\$	556,500.00
Year to Date Investment Earnings	\$	776,687.65



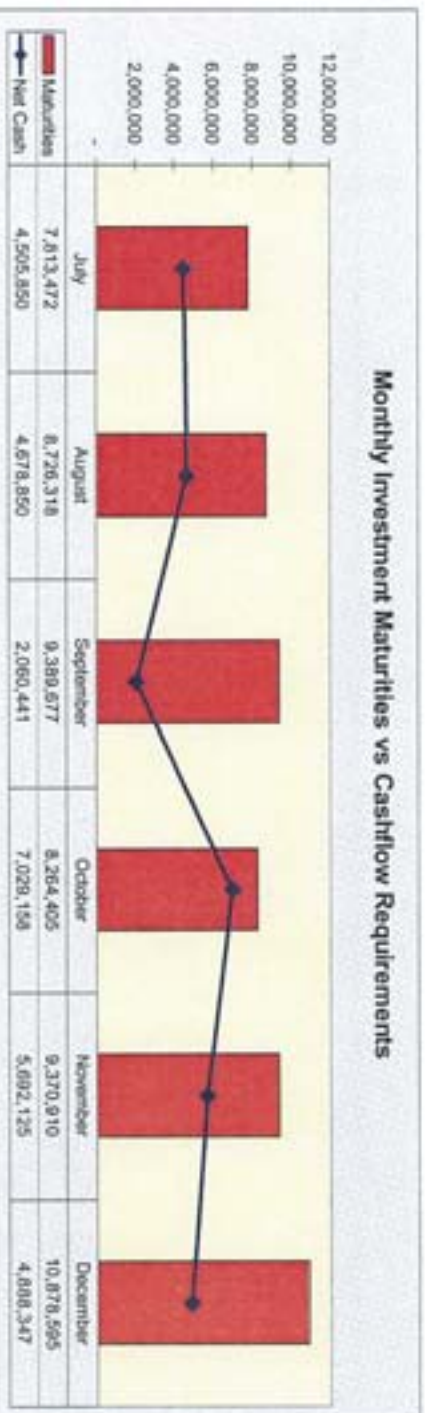
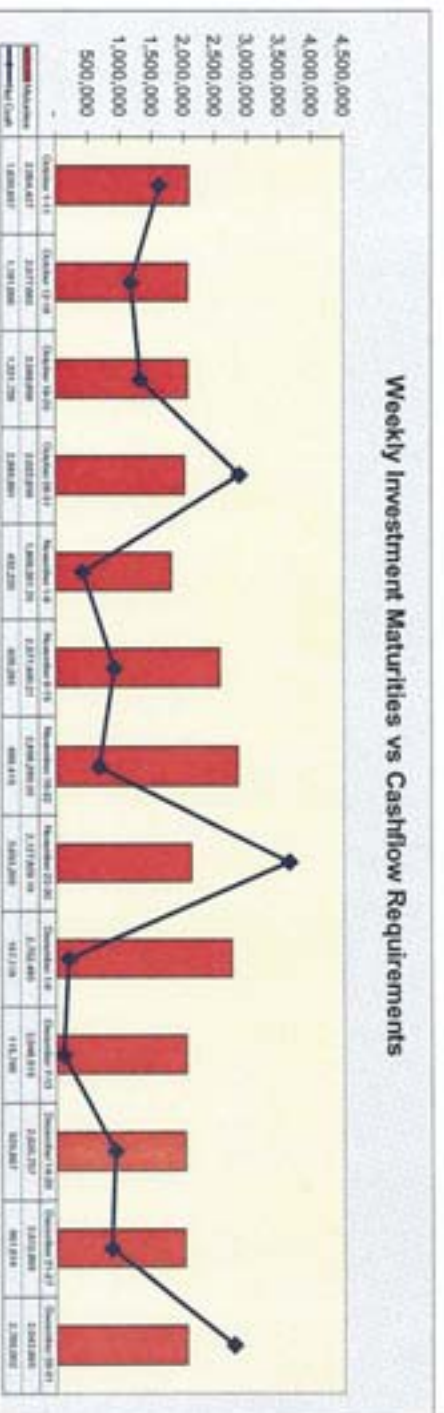


## INVESTMENTS REPORT TO COUNCIL AS AT 31st DECEMBER, 2009

### Investment Policy Limits

Short Term	Policy Max.	Actual Portfolio
A1+	100%	54%
A1	45%	27%
A2	25%	15%
A3/BBB/No Rating	10%	4%

Counterparty	Policy Min.	Policy Max.	Actual Portfolio
Major Banks	15%	45%	42%
Regional Banks	15%	45%	38%
Credit Unions/Buying Societies/			
Other ADPs	15%	45%	19%



Authorised by

Brendan Dowd  
Chief Executive Officer  
044012010

Authorised by

Frank Crawley  
GM Corporate Services  
044012010

Authorised by

Kelly Stidworthy  
Finance Manager  
044012010

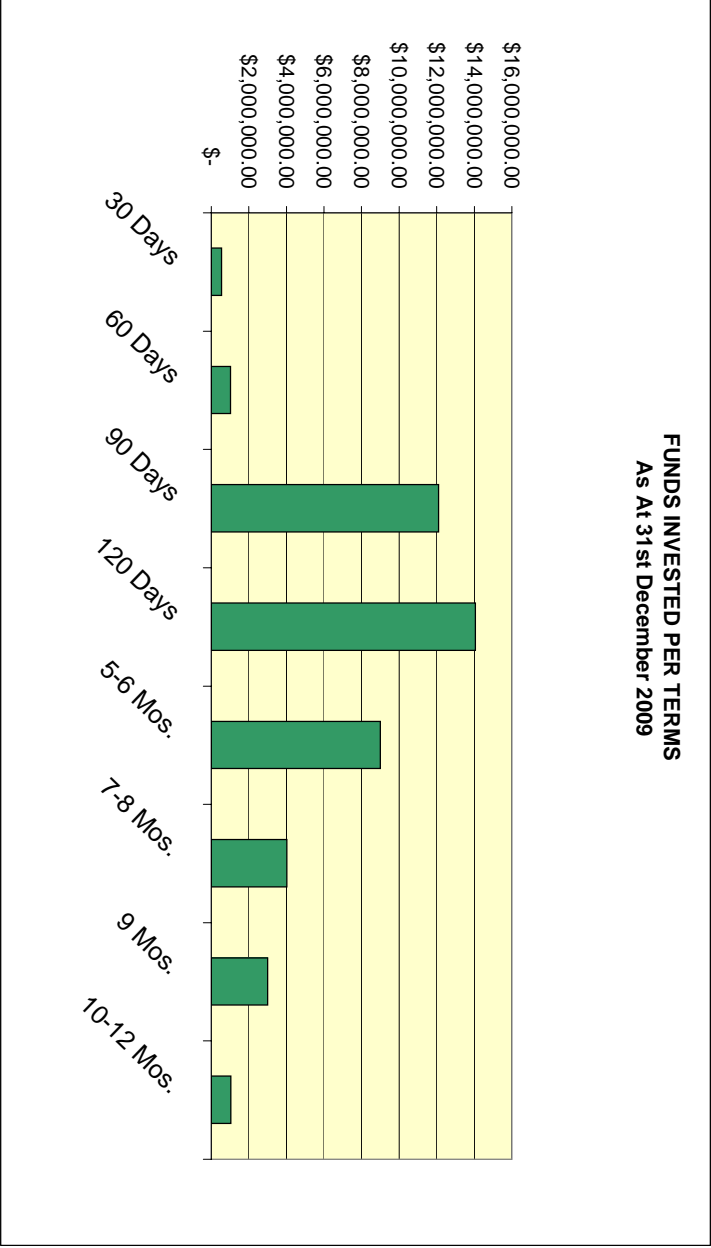
DARWIN CITY COUNCIL  
CASH AND INVESTMENTS SUMMARY

As at 31st December, 2009 Council's short term cash position was as follows:

1. General Fund

Cash at Bank	\$ 1,923,990.65
Short Term Investments	\$ 44,767,762.53

Council has an arrangement with its financial institution the Commonwealth Bank of Australia to offset Council's overdraft facility against pooled funds held in Council's Trust Account and General Account.

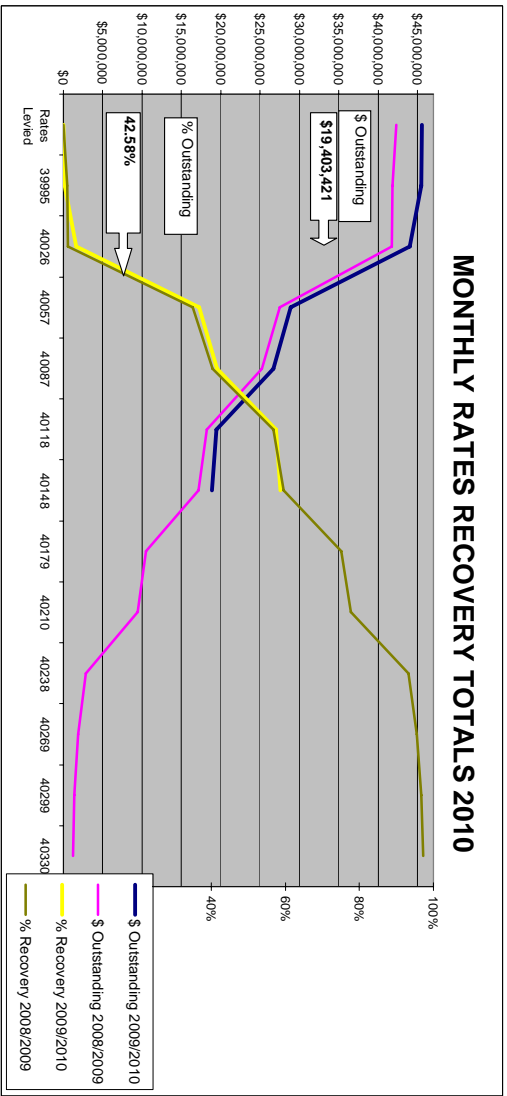
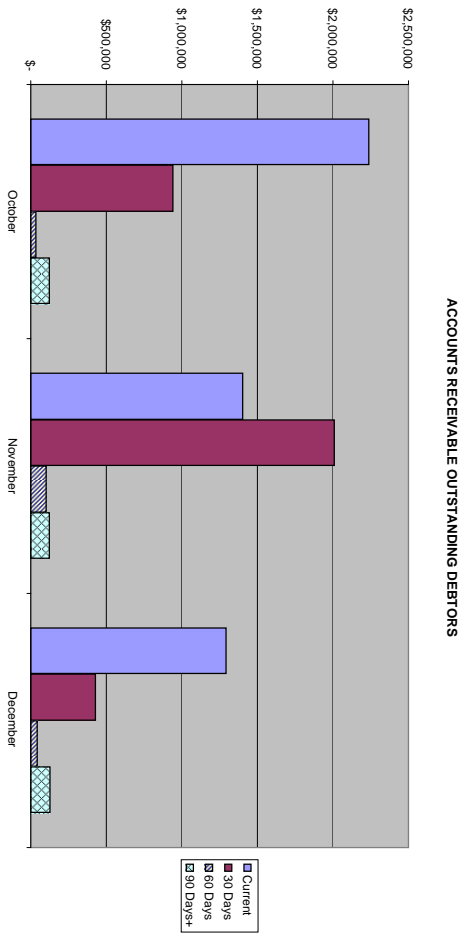
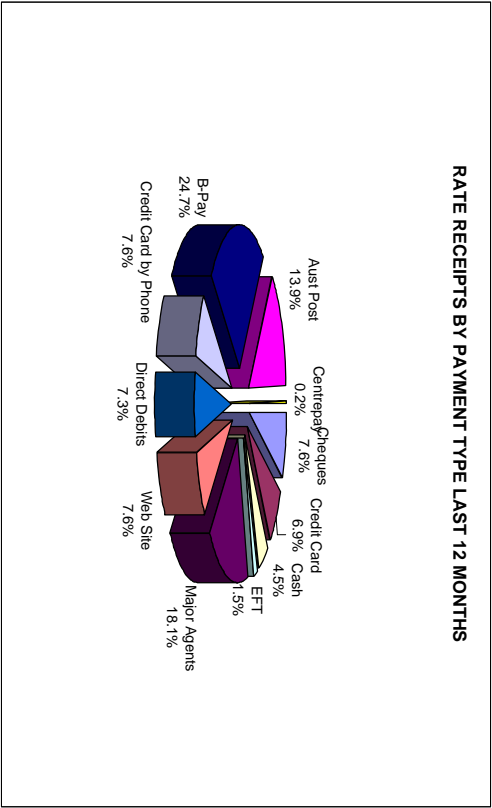


as at 31st December, 2009

2. Trust Account	\$	Institution	Value	Interest Rate	Maturity Date	Days to Maturity
Cash at Bank	\$639,474.15	COMMONWEALTH	\$639,474.15	n/a	n/a	n/a
Short Term Investments	n/a	n/a	n/a	n/a	n/a	n/a
Total Trust Funds	\$639,474.15					



FINANCE DEPARTMENT  
SERVICE LEVEL REPORT TO COUNCIL  
FOR THE MONTH OF DECEMBER 2009

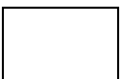


### 13 OFFICER'S REPORTS

#### 13.5 **Listing of Cheques / EFT Payments December 2009**

Report No. 10A0011 (19/01/10) Common No. 339125

*Report Number 10A0011 attached.*



ENCL: YES

**DARWIN CITY COUNCIL**  
**REPORT**

DATE: 19/01/10

<b>TO:</b>	ORDINARY COUNCIL MEETING / OPEN	<b>APPROVED:</b> FC
<b>FROM:</b>	GENERAL MANAGER CORPORATE SERVICES	<b>APPROVED:</b> KS
<b>REPORT NO.:</b>	10A0011	
<b>COMMON NO.:</b>	339125	
<b>SUBJECT:</b>	LISTING OF CHEQUES / EFT PAYMENTS DECEMBER 2009	

---

**ITEM NO.: 13.5****SYNOPSIS:**

This report provides Council with a listing of all payments made during December 2009.

**GENERAL:**

The following amounts were paid during the month of December 2009:-

**1. General Fund Payments**

Cheque numbers 912078 to 912194 for the month of December 2009 totalling \$12,643,139.75.

EFT / Payment Transactions Batch number 5313 to 5353 for the month of December 2009 totalling \$146,397.84.

**2. Trust Fund Cheque Payments**

Cheque numbers 602697 to 602720 for the month of December 2009 totalling \$12,965.00.

A detailed listing of payees and amounts supporting the total for cheques / EFT payments paid is tabled as **Attachment A**.

If Alderman wish to query a particular payment, a simple call to the Finance Department should be able to answer their query, otherwise the query could be taken on notice.

### **RECOMMENDATIONS**

THAT it be a recommendation to Council -

- A. THAT Report Number 10A0011, Listing of Cheques / EFT Payments December 2009, be received and noted.

**KELLY STIDWORTHY**  
**FINANCE MANAGER**

**FRANK CRAWLEY**  
**GENERAL MANAGER CORPORATE SERVICES**

Any queries on this report be directed to Vicki Nurton on extension 8930 0697 or [v.nurton@darwin.nt.gov.au](mailto:v.nurton@darwin.nt.gov.au)



PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009						
Item	Payment Reference or Cheque No.	Date	Payee	Payment Description	EFT/Cheque Value	Contract No.
<u>General Cheques &amp; NFP's Funds</u>						
<u>Payments &gt; \$100,000</u>						
1	5013011	2/12/2009	ANZ BANKING GROUP	INVESTMENT OF SURPLUS FUNDS	\$1,000,000.00	
2	5013012	2/12/2009	BANK WES*	INVESTMENT OF SURPLUS FUNDS	\$1,000,000.00	
3	5013013	4/12/2009	SUNSHINE UTILITY LIMITED	INVESTMENT OF SURPLUS FUNDS	\$1,000,000.00	
4	5013016	9/12/2009	NATIONAL AUSTRALIA BANK	INVESTMENT OF SURPLUS FUNDS	\$1,000,000.00	
5	504009	23/12/2009	CITIBANK	INVESTMENT OF SURPLUS FUNDS	\$1,000,000.00	
6	5040026	23/12/2009	TIO FINANCE	INVESTMENT OF SURPLUS FUNDS	\$1,000,000.00	
7	521504562	9/12/2009	DEFENCE FORCE CREDIT UNION LIMITED	INVESTMENT OF SURPLUS FUNDS	\$500,000.00	
8	505203772	30/12/2009	DOWNERED WORKS PTY LTD	WOOLNER ROAD UPGRADE	\$513,518.01	80/2009
9	505203462	30/12/2009	MACMAHON CONTRACTORS PTY LTD	SCHOOL BAY WASTE DISPOSAL MANAGEMENT	\$456,747.82	27/00-07
10	MY01-12	23/12/2009	PAYROLL MCA EMPLOYEES	PAYROLL	\$384,465.17	
11	MY01-12	9/12/2009	PAYROLL MCA EMPLOYEES	PAYROLL	\$367,725.14	
12	52502528	30/12/2009	CLEANWAY LIMITED	COLLECTION OF DOMESTIC WASTE & RECYCLABLE MATERIAL	\$276,520.45	09/2207
13	52250418	16/12/2009	POWERWATER	ELECTRICITY, WATER & SEWERAGE CHARGES	\$273,021.39	
14	52420418	23/12/2009	POWERWATER	ELECTRICITY, WATER & SEWERAGE CHARGES	\$209,039.38	
15	5012504	31/12/2009	LOCAL SUPER SAINT	SUPER ANNUAL CONTRIBUTION PAYMENTS	\$209,030.77	
16	MY02-12	15/12/2009	PAYROLL MCA EMPLOYEES	PAYROLL	\$172,410.98	
17	MY02-12	2/12/2009	PAYROLL MCA EMPLOYEES	PAYROLL	\$170,670.27	
18	MY02-14	30/12/2009	PAYROLL MCA EMPLOYEES	PAYROLL	\$163,670.43	
19	53160782	31/12/2009	POLLAS CONSTRUCTIONS PTY LTD	MAINTENANCE WORKS AND MAINTENANCE	\$141,550.00	40/2007
20	52501910	30/12/2009	STRONISAY MOVING PTY LTD	MOVING OF VARIOUS PROJECTS	\$135,700.84	09/2005
21	531604	30/12/2009	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	\$126,000.00	
22	505203062	30/12/2009	READY WORKFORCE PTY LTD	PROVISION OF TEMPORARY LABOUR	\$114,145.66	09/2003
23	533404	16/12/2009	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	\$111,722.75	
24	531608	31/12/2009	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	\$110,232.00	
<u>Payments \$99,999 - \$50,000</u>						
25	505203715	30/12/2009	AIR L. DEVPSEY	SWIMMING POOL MANAGEMENT	\$95,465.01	49/2007
26	505202241	30/12/2009	HIDDEN VALLEY FORD & STUART MOTOR GROUP	2 X FORD PICKUP VEHICLES	\$82,159.40	
27	531703632	31/12/2009	PLANNING & INFRASTRUCTURE	TRAFFIC SIGNAL ASPECT UPGRADE	\$55,000.00	
28	5352006	30/12/2009	WATERDYNAMICS	SUPPLY AND INSTALLATION OF IRRIGATION & ANCILLARY EQUIPMENT	\$51,934.64	05/2009
<u>Payments \$49,999 - \$10,000</u>						
29	531704035	31/12/2009	CA TECHNOLOGY	PURCHASE INTEGRATED RISK MANAGER MODULE	\$47,250.00	
30	53370340	16/12/2009	DARWIN MOTORISTS	NEW VEHICLE TRITON 4 X 4	\$42,381.76	
31	534004	23/12/2009	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	\$41,870.42	
32	532004	16/12/2009	AUSTRALIAN TAXATION OFFICE	PAYROLL DEDUCTIONS	\$41,592.02	
33	535203043	30/12/2009	KONE ELEVATORS PTY LTD	DARWIN ENTERTAINMENT CENTRE LIFT MODIFICATIONS CLAIM 3	\$40,475.80	98/2005
34	505202232	30/12/2009	G & T ELECTRICAL ENTERPRISES PTY LTD	PROVISION OF ELECTRICAL SERVICES	\$36,123.20	42/2007
35	531703054	30/12/2009	RURAL RUBBISH REMOVAL	RUBBISH REMOVAL STREET & PARKWAYS	\$34,553.75	
36	535202205	30/12/2009	P & K PLUMBING	PROVISION OF PLUMBING SERVICES	\$34,479.50	
37	532603025	16/12/2009	DELQINT TOUCHE TOMMATSU	***** CANOE CLUB *****	\$30,800.00	
38	533103025	16/12/2009	DELQINT TOUCHE TOMMATSU	CONSULTING SERVICES SECURITY MANAGEMENT & IT PROJECT	\$30,500.00	

PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009						
Item	Payment Reference or Cheque No.	Date	Payee	Waived Description	EFT/Cheque Value	Contract No.
30	534314508	23/12/2009	ACCESS ECONOMICS PTY LTD	REVIEW OF RATINGS OPTIONS	\$29,971.45	
40	53221006	13/12/2009	WOLPERS GRAH PTY LTD	***** CANCELLED *****	\$28,467.78	
41	53221006	13/12/2009	WOLPERS GRAH PTY LTD	STORMWATER DRAINAGE UPGRADE RUFFE STREET	\$28,467.78	
42	535213441	30/12/2009	SMEC AUSTRALIA PTY LTD	CONSULTING FEES ASBESTOS RISK SHOAL BAY	\$27,390.25	
43	535213441	30/12/2009	POULLAS CONSTRUCTIONS PTY LTD	MAJOR CIVIL WORKS AND MAINTENANCE	\$27,500.00	40/2007
44	53521295	30/12/2009	CR-DLANDS	PROVISION OF LEGAL SERVICES	\$27,426.00	12/2009
45	535214287	30/12/2009	JEFF RODICA & ASSOCIATES	ASSET MANAGEMENT & FINANCIAL SUSTAINABILITY REVIEW	\$26,486.00	
46	53521324	30/12/2009	QSS BUS MESS CENTRE	OFFICE EQUIPMENT MAINTENANCE & CONSUMABLES	\$26,213.63	
47	535214788	30/12/2009	SOUTHERN CROSS PROTECTION PTY LTD	PROVISION OF SECURITY SERVICES	\$25,763.60	41/2008
48	535213611	30/12/2009	JOYALO CLEANING SERVICES PTY LTD	PROVISION OF CLEANING SERVICES	\$25,005.60	1/2/2007
49	53521359	30/12/2009	ARRR GROUP	SURVEY CONDITION OF DARWIN CITY COUNCIL ROADS NETWORK	\$24,780.00	
50	535213709	30/12/2009	MASHED VASERO	2009 CHRISTMAS DECORATIONS - SUPPLY, INSTALLATION & MAINTENANCE	\$23,500.00	334/2007
51	532613902	13/12/2009	AIDC ANIMAL WELFARE SERVICE LIMITED	***** CANCELLED *****	\$22,000.00	22/2008
52	532613902	13/12/2009	AIDC ANIMAL WELFARE SERVICE LIMITED	MANAGEMENT OF ANIMAL SHELTER	\$22,000.00	22/2008
53	535213551	13/12/2009	TOP END RACE	INSTALLATION OF STREET LIGHTING VARIOUS LOCATIONS	\$22,145.50	
54	535213709	30/12/2009	MASHED VASERO	2009 CHRISTMAS DECORATIONS - SUPPLY, INSTALLATION & MAINTENANCE	\$22,000.00	334/2007
55	532613508	13/12/2009	ERAST & YOUNG	***** CANCELLED *****	\$21,070.32	
56	533113508	13/12/2009	ERAST & YOUNG	PROGRESS FEE - PHASE 2 TRAINING	\$21,070.32	
57	535211526	30/12/2009	THE ST. VP MAN	PROVISION OF ARBORE CULTURAL SERVICES	\$20,681.05	54/2006
58	535211551	30/12/2009	TRAVELWORLD	TRAVEL SERVICE	\$20,055.72	34/2009
59	535211551	30/12/2009	AUSFUEL	BULK FUEL	\$19,113.48	
60	535211551	30/12/2009	THE NORTHERN TERRITORY NEWS	NEWSPAPER ADVERTISING	\$18,514.82	
61	532612075	13/12/2009	TERMINAL TREE SERVICE	***** CANCELLED *****	\$17,600.00	
62	533112075	13/12/2009	TERMINAL TREE SERVICE	STREET TREE PRUNING PROGRAM	\$17,600.00	
63	535211551	13/12/2009	TOP END RACE	HIRE OF SOUND EQUIPMENT	\$17,262.21	
64	532613910	13/12/2009	APARC PTY LTD	***** CANCELLED *****	\$16,935.00	145/2009
65	533113916	13/12/2009	APARC PTY LTD	PARKING METER MAINTENANCE	\$16,935.00	145/2009
66	535211551	23/12/2009	TELSTRA	MAIN PHONE ACCOUNT	\$16,652.00	
67	532613508	13/12/2009	MOUSELLS & SONS PTY LTD	***** CANCELLED *****	\$16,444.51	6/2008
68	533113508	13/12/2009	MOUSELLS & SONS PTY LTD	BACKHOE & TIP TRUCK HIRE	\$16,444.51	5/2008
69	535211551	30/12/2009	TELSTRA	MAIN PHONE ACCOUNT	\$16,433.14	
70	533114508	30/12/2009	ACCESS ECONOMICS PTY LTD	ASSET MANAGEMENT & FINANCIAL SUSTAINABILITY REVIEW	\$15,360.00	
71	535213658	30/12/2009	LIGHTNING ELECTRICAL SERVICES	STREET LIGHTING	\$14,000.00	
72	535214194	13/12/2009	TRACT CONSULTANTS PTY LTD	CLIMATE DARWIN CLIMATE ADAPTATION PROJECT	\$13,700.00	
73	53521401	30/12/2009	H B CONCRETE	SUPPLY OF READY-MIX CONCRETE TO VARIOUS LOCATIONS	\$12,866.21	38/2008
74	535211551	13/12/2009	MAGIND PTY LTD	CHERRY PICKER HIRE	\$12,143.74	
75	535213658	30/12/2009	PLANNING & INFRASTRUCTURE	TRAFFIC SIGNAL UPGRADE	\$12,000.00	
76	535212135	30/12/2009	NT REPAIRS AND PAINTING PTY LTD	CARPENTRY AND PAINTING SERVICE	\$11,940.01	50/2007
77	53521403	30/12/2009	INDUSTRIAL POWER SWEEPING SERVICES	SWEEPER SERVICE	\$11,907.78	47/2006
78	535214120	30/12/2009	LORD MAYOR G.R. SAWYER	LORD MAYOR'S ALLOWANCE	\$10,802.17	
79	535212316	30/12/2009	SCHNEIDER ELECTRIC BUILDINGS AUSTRALIA	CCTV MAINTENANCE & RETRIEVALS	\$10,473.24	
80	535213377	30/12/2009	DARWIN RESOURCE & RECOVERY CENTRE	QUARTERLY MANAGEMENT COSTS SHOAL BAY WASTE SITE	\$10,000.00	26/2004
Payments < \$10,000						
81	535212293	30/12/2009	PRESTIGE PROTECTION SERVICES	CASH COLLECTION SERVICE	\$9,700.00	51/2008
82	53371169	16/12/2009	AUSTRALIAN POSTAL CORPORATION	BULK POSTAGE	\$9,434.85	
83	532613553	17/12/2009	ASSOCIATED INTELLIGENCE ANALYSTS	CONSTRUCTION WHITE CARD TRAINING	\$9,100.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009

Item	Payment Reference or Cheque No.	Date	Payee	Warrant Description	EFT/Check Value	Contract No.
54	53372456	18/12/2009	AUSTEL	BULK FUEL	\$8,873.68	
55	53350810	16/12/2009	OPUS BILLING SERVICES PTY LTD	MOBILE PHONE CHARGES	\$8,432.34	
56	53350847	10/12/2009	NORSON PTY LTD	SUPPLY VARIOUS SIGNS AS SPECIFIED	\$8,254.45	
57	5347957	23/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT	\$8,112.00	
58	5352490	30/12/2009	GREENING AUSTRALIA INTL INC	NATIVE VEGETATION MANAGEMENT	\$7,864.16	55/2006
59	53374003	16/12/2009	CA TECHNOLOGY	PROJECT MANAGEMENT FRAMEWORK REVIEW	\$7,020.00	
60	53364285	10/12/2009	HAYS SPECIALIST RECRUITMENT PTY LTD	***** C A N C E L L E D *****	\$7,039.91	
91	53374285	10/12/2009	HAYS SPECIALIST RECRUITMENT PTY LTD	TEMPORARY EMPLOYMENT COSTS	\$7,039.91	
92	53520217	30/12/2009	TERRITORY TECHNOLOGY SOLUTIONS	SUPPLY COMMUNICATION ITEMS	\$7,005.54	
93	53520114	30/12/2009	R & T TRENCHING & COSTEAN EXPLORATION	TREE MULCHING PROGRAM & BACKHOE HIRE: STORM CLEANUP	\$7,046.12	
94	53261112	10/12/2009	AURECON AUSTRALIA PTY LTD	***** C A N C E L L E D *****	\$7,030.20	
95	53511111	10/12/2009	AURECON AUSTRALIA PTY LTD	PROFESSIONAL SERVICES - NIGHTCLOFF STORMWATER	\$7,030.20	
96	00912141	10/12/2009	DEFENCE HOUSING AUTHORITY	REFUND OVERPAYMENT RATES	\$7,164.14	
97	00912088	31/12/2009	RECOVER OF TERRITORY MONIES	OVERPAYMENT OF PENS ON CONCESSIONS 2009/10	\$7,122.53	
98	53174154	31/12/2009	RL RAL RUBBISH REMOVAL	STREET & PARKS WASTE REMOVAL	\$6,910.75	
99	53522233	30/12/2009	MOBILE ELECTRICS	MECHANICAL AND RECONDITIONING SERVICE	\$6,827.56	15/2009
100	53262777	10/12/2009	AREFA - IT SOLUTIONS	***** C A N C E L L E D *****	\$6,898.67	
101	53317277	10/12/2009	AREFA - IT SOLUTIONS	IT HARDWARE & SOFTWARE	\$6,898.67	
102	53430329	23/12/2009	WASTE SOLUTIONS NT PTY LTD	REMOVAL & DISPOSAL OF HAZARDOUS CHEMICALS	\$6,652.90	
103	53371079	16/12/2009	SAYCITY DARWIN PTY LTD	STAFF XMAS BREAKFAST	\$5,640.00	
104	53524199	30/12/2009	TRAC CONSULTANTS PTY LTD	DARWIN CBD REVITALISATION PROJECT	\$5,230.50	
105	53183212	31/12/2009	ALGERMAN HILL GALTION	ALGERMAN ALLOWANCE	\$5,126.25	
106	53181571	31/12/2009	ALGERMAN HILL GALTION	ALGERMAN ALLOWANCE	\$5,061.42	
107	5352240	30/12/2009	NT POLICE, FIRE AND EMERGENCY SERVICES	FIRE ALARM MONITORING FEE	\$4,860.03	
108	5352495	30/12/2009	PROTECTOR ALSAFE PTY LTD	SUPPLY UNIFORMS & SAFETYWEAR	\$4,551.12	
109	53523518	30/12/2009	DARWIN AUTO ELECTRICS PTY LTD	PLANT ITEMS AND PARTS	\$4,541.73	
110	53264145	10/12/2009	UNDERGROUND PHOTOGRAPHIC SURVEYS	***** C A N C E L L E D *****	\$4,455.00	
111	53314145	10/12/2009	UNDERGROUND PHOTOGRAPHIC SURVEYS	REVIEW DOG STORMWATER CCTV	\$4,400.00	
112	00912152	10/12/2009	CREATE FOUNDATION	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$4,400.00	
113	00912152	10/12/2009	DANLA DUBA HEALTH SERVICES	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$4,400.00	
114	00912154	10/12/2009	PARAP VILLAGE TRADERS ASSOCIATION	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$4,400.00	
115	00912150	10/12/2009	DARWIN FILM SOCIETY	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$4,400.00	
116	00912152	10/12/2009	DARWIN COMMUNITY ARTS INCORPORATED	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$4,400.00	
117	00912155	10/12/2009	LIFE WITHOUT BARRIERS	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$4,345.70	
118	53262620	10/12/2009	APT LIMITED	***** C A N C E L L E D *****	\$4,251.50	
119	53310620	10/12/2009	APT LIMITED	INTERNET DATA PLAN	\$4,251.50	
120	53520620	30/12/2009	APT LIMITED	INTERNET DATA PLAN	\$4,251.50	
121	53520543	30/12/2009	KPMG	AUDIT FINANCIAL STATEMENTS	\$4,237.71	
122	53262114	10/12/2009	R & T TRENCHING & COSTEAN EXPLORATIONS	***** C A N C E L L E D *****	\$4,220.00	
123	533102114	10/12/2009	R & T TRENCHING & COSTEAN EXPLORATIONS	TREE WATERING VARIOUS LOCATIONS	\$4,220.00	59/2006
124	53430776	23/12/2009	BP AUSTRALIA PTY LTD	FLEET FUEL COSTS	\$4,074.75	
125	00912173	23/12/2009	KEEPING CONTRACTORS PTY LTD	REFUND OF DRIVEWAY COST LOT 601	\$4,070.00	
126	53430785	23/12/2009	TOP END SOUNDS	PAVILLION HIRE GREAT AIR RACE ANNIVERSARY	\$4,002.03	
127	00912158	16/12/2009	CHARLES DARWIN UNIVERSITY	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$4,000.00	
128	53520445	10/12/2009	DELL AUSTRALIA PTY LTD	SUPPLY NOTEBOOK COMPUTERS	\$3,850.90	
129	53520450	10/12/2009	IRONSTONE LAGOON NURSERY	SUPPLY PLANTS AS SPECIFIED	\$3,809.00	
130	53173802	31/12/2009	SHAWROCK CHEMICALS	CLEANING SUPPLIES	\$3,856.63	
131	53520117	30/12/2009	AURECON AUSTRALIA PTY LTD	CIVIL & ELECTRICAL CONCEPT DESIGN KNUCKEY STREET UPGRADE	\$3,813.25	
132	5352197	30/12/2009	BUNNINGS BUILDING SUPPLIES PTY LTD	SUPPLY VARIOUS SUNDRY HARDWARE ITEMS	\$3,809.74	

PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009					
Item	Payment Reference or Cheque No.	Date	Payee	Variant Description	EFT/Cheque Value Contract No.
132	5324348	23/12/2009	POWERWATER	PAYROLL DEDUCTIONS	\$1,700.00
134	5325418	10/12/2009	POWERWATER	***** CANCELLED *****	\$1,007.50
135	5330418	10/12/2009	POWERWATER	PAYROLL DEDUCTIONS	\$1,087.50
136	53520540	20/12/2009	SPECTRUM FIRE AND SECURITY PTY LTD	FIRE EQUIPMENT TESTING	\$1,067.84
137	53252505	10/12/2009	MOONBEAM BUILD YG DESIGN	***** CANCELLED *****	\$1,630.00
138	53312505	10/12/2009	MOONBEAM BUILD YG DESIGN	PROFESSIONAL FEES EXE.CO - THE ESPANADE	\$1,630.00
139	53520680	30/12/2009	HEWLETT PACKARD AUSTRALIA LIMITED	DARWIN OPEN VIEW 1/1/00 TO 31/11/10	\$1,592.44
140	53520834	30/12/2009	AUSTRALIAN BROOM COMPANY	SUPPLY BROOMS/FIL, SEGAEN'S	\$1,564.00
141	53520821	30/12/2009	OTY TYRE SERVICE	SUPPLY OF TYRES, TUBES AND ASSOCIATED SERVICES	\$1,563.00 442907
142	53182066	31/12/2009	ALDERMAN J.C. BAILEY	ALDERMAN ALLOWANCE	\$1,466.42
143	53520822	30/12/2009	CORPORATE EXPRESS AUSTRALIA LIMITED	STATIONERY SUPPLIES	\$1,469.85
144	53520574	30/12/2009	ROSS FLUID POWER	SUPPLY DIESEL, OIL & HYDRAULIC FLUID	\$1,454.70
145	53182066	31/12/2009	ALDERMAN KIMMOIR	ALDERMAN ALLOWANCE	\$1,345.42
146	53312065	17/12/2009	DARWIN SCHISH ASSOCIATION	SECOND ROUND COMMUNITY GRANT PROGRAM	\$1,330.00
147	53522407	30/12/2009	SCHWABER INDUSTRIES AUSTRALIA PTY LTD	PLANT PARTS AND ITEMS	\$1,330.00
148	53252362	10/12/2009	CHAMAR INSTALLATIONS PTY LTD	***** CANCELLED *****	\$1,233.50
149	53312362	10/12/2009	CHAMAR INSTALLATIONS PTY LTD	SECURITY SOLUTIONS DISHOP ST OPERATIONS CENTRE	\$1,233.50
150	53260780	10/12/2009	EPAC SALARY SOLUTIONS PTY LTD	***** CANCELLED *****	\$1,179.91
151	53310780	10/12/2009	EPAC SALARY SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENTS	\$1,179.91
152	53520780	30/12/2009	EPAC SALARY SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENTS	\$1,179.91
153	00212111	10/12/2009	T.D. FINANCE	REIMBURSEMENT MOTOR VEHICLE REPAIRS	\$1,172.10
154	53520719	30/12/2009	HARVEY DISTRIBUTORS	TERRITORY SUPPLIES	\$1,110.74
155	53170500	31/12/2009	BORAL RESOURCES LIMITED SA	SUPPLY & DELIVER CONCRETE AS REQUIRED	\$1,101.78
156	53522464	30/12/2009	TERRITORY DEBT COLLECTORS	DEBT COLLECTION SERVICE	\$1,095.14 212005
157	00212111	16/12/2009	DARWIN AND DISTRICTS PIPES AND DRAWS	SECOND ROUND COMMUNITY GRANT PROGRAM	\$1,063.42
158	53182045	31/12/2009	ALDERMAN H.D. JOBERG	ALDERMAN ALLOWANCE	\$1,077.42
159	53404047	23/12/2009	INSE BELLER REAL ESTATE	MONTHLY RENT 2508/03 KNUCKEY STREET	\$1,016.66
160	53323972	30/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT - CORPORATE	\$1,004.30
161	53233231	10/12/2009	VECLIA ENVIRONMENTAL SERVICES	***** CANCELLED *****	\$1,728.57
162	53282231	10/12/2009	VECLIA ENVIRONMENTAL SERVICES	WASTE COLLECTION AND DISPOSAL	\$1,728.57
163	53182048	31/12/2009	ALDERMAN A. RATCHFILL	ALDERMAN ALLOWANCE	\$1,721.42
164	53151110	31/12/2009	ALDERMAN G. U. JARVIS	ALDERMAN ALLOWANCE	\$1,721.42
165	00212149	16/12/2009	RAPID CREEK LANDSCAPE GROUP	SECOND ROUND COMMUNITY GRANT PROGRAM	\$1,640.60
166	00212157	16/12/2009	DARWIN AUSSIE MASTERS SWIMMING CLUB	SECOND ROUND COMMUNITY GRANT PROGRAM	\$1,640.60
167	53520851	30/12/2009	WILSON HIRE	EXCAVATION HIRE - VARIOUS LOCATIONS	\$1,593.63
168	53182050	31/12/2009	ALDERMAN J.L. SANDSTER	ALDERMAN ALLOWANCE	\$1,565.42
169	53520594	30/12/2009	TERRITORY TRANSPORT SALES	WEST LANE GENERATOR AND JOCKEY WHEEL	\$1,502.90
170	53759214	10/12/2009	QNO PTY LTD	***** CANCELLED *****	\$1,539.00
171	53313914	10/12/2009	QNO PTY LTD	SMITH STREET MALL ENG VEEB REPORT	\$1,539.00
172	5326042	10/12/2009	AMALGAMATED PEST CONTROL	***** CANCELLED *****	\$1,519.00
173	5331042	10/12/2009	AMALGAMATED PEST CONTROL	PEST CONTROL VARIOUS LOCATIONS	\$1,519.00
174	53260730	10/12/2009	CREATIVE TERRITORY	***** CANCELLED *****	\$1,516.80
175	53313730	10/12/2009	CREATIVE TERRITORY	PUBLIC RELATIONS SERVICES - WALKWAY REVIEW & WLCF CARPARKING	\$1,516.80
176	53374568	15/12/2009	MRS G. A. JAWAN	CREDIT BALANCE OF RATES	\$1,512.68
177	53264569	13/12/2009	VARIETY THE CHILDREN CHARITY NT	***** CANCELLED *****	\$1,500.00
178	53314550	13/12/2009	VARIETY THE CHILDREN CHARITY NT	SANTA IN THE MALL PROMOTION	\$1,500.00
179	53490032	23/12/2009	W & D M FONG NOMINEES PTY LTD	LEASE PAYMENT 7 PAVONIA WAY NIGHTCLUB	\$1,499.20
180	53430558	23/12/2009	ICP CONSULTING MARKERS	LINE MARKING VARIOUS LOCATIONS	\$1,465.13
181	5324418	13/12/2009	POWERWATER	***** CANCELLED *****	\$1,457.50

PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009						
Item	Payment Reference or Cheque No.	Date	Payee	Warrant Description	EFT/Cheque Value    Control No.	
182	63291416	10/12/2009	POWERWATER	ILLIFE ST WOOD NEWBISHOP ST INTERSECTION	\$2,451.50	
183	632913010	10/12/2009	OPTUS BILLING SERVICES PTY LTD	***** CANCELLED *****	\$2,452.68	
184	632913610	10/12/2009	OPTUS BILLING SERVICES PTY LTD	TELECOMMUNICATION HARDWARE	\$2,452.68	
185	632912837	10/12/2009	MS C A VERNON	***** CANCELLED *****	\$2,447.50	
186	633112537	10/12/2009	MS C A VERNON	AUTHORITY CONSULTING SERVICES	\$2,447.50	
187	63116145	31/12/2009	CALTEX AUSTRALIA PETROLEUM	FLEET FUEL COSTS	\$2,136.35	
188	631181544	31/12/2009	ALDERMAN F P MARRONE	ALDERMAN ALLOWANCE	\$2,400.42	
189	635212542	30/12/2009	THINK WATER	SUPPLY BRIGATON HARDWARE ITEMS	\$2,300.39	
190	635214405	30/12/2009	MASTER PLAN	MANUAL PRECINCT PLANNING REVIEW	\$2,358.62	
191	6341145	20/12/2009	CALTEX AUSTRALIA PETROLEUM	BULK FUEL	\$2,340.45	
192	63521383	30/12/2009	INDEPENDENT GROCERS	CARTONG SUPPLIES	\$2,300.00	
193	631171430	31/12/2009	GREENING AUSTRALIA (NT) INC	NATIVE VEGETATION MANAGEMENT	\$2,295.90	582006
194	6352145	30/12/2009	ANGUS & ROBERTSON (DARWIN)	LIBRARY IN SOURCE &	\$2,227.96	
195	631181555	31/12/2009	ALDERMAN G A LAMBERT	ALDERMAN ALLOWANCE	\$2,250.42	
196	631181242	31/12/2009	ALDERMAN RT DEE	ALDERMAN ALLOWANCE	\$2,250.42	
197	635211521	30/12/2009	LAKE PRINT GROUP	PRINT AND MAIL SECOND INSTALLMENT RATE NOT CUS	\$2,245.00	
198	635211535	30/12/2009	IRON MOUNTAIN AUSTRALIA PTY LTD	OFF SITE DOCUMENT MANAGEMENT	\$2,214.00	
199	635212392	30/12/2009	BUNZL LTD	JANITORIAL SUPPLIES	\$2,174.50	
200	635211158	30/12/2009	GEM NEX PTY LTD	PERSONAL PROTECTIVE CLOTHING & UNIFORMS	\$2,126.65	
201	632914344	10/12/2009	CHAINWESH SUPPLIES PTY LTD	***** CANCELLED *****	\$2,100.00	
202	63114344	10/12/2009	CHAINWESH SUPPLIES PTY LTD	INSTALLATION CHAINWESH FENCE	\$2,100.00	
203	635212560	10/12/2009	AMCOM TELECOMMUNICATIONS	TELECOMMUNICATION CHARGES	\$2,100.00	
204	635213560	30/12/2009	TOLL PROPERTY	COURIER SERVICE	\$2,076.26	254205
205	635212750	30/12/2009	DARWIN STEEL & PIPE SUPPLIES PTY LTD	SUPPLY GALVANISED STEEL AS SPECIFIED	\$2,057.55	
206	63521235	30/12/2009	AUSRAIL ANCHOR SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$2,024.67	
207	635213385	30/12/2009	WASTE SOLUTIONS NT PTY LTD	REMOVAL AND DISPOSAL OF CHEMICALS	\$2,015.75	
208	635211182	30/12/2009	PALVER STEEL TRADING (AUST) PTY LTD	HARDWARE SUPPLIES	\$2,008.65	
209	63521155	16/12/2009	WILDCARE NT	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$2,000.00	
210	63521164	17/12/2009	NORTHERN TERRITORY S.D.S AND KIDS	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$2,000.00	
211	63521872	30/12/2009	*ROMIGRO GARDEN PRODUCTS PTY LTD	GARDENING SUPPLIES	\$1,921.11	
212	635211873	30/12/2009	PHONEWARE PTY LTD	CAD\$ SUPPORT & SERVICE NT NEWAL	\$1,858.69	
213	63521113	30/12/2009	DIGIPOWER	POWER CONSULTANTS	\$1,841.05	
214	63331067	16/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT	\$1,832.05	
215	633714341	16/12/2009	CHAINWESH SUPPLIES PTY LTD	ARARUA PARK FENCE REPAIRS	\$1,830.00	
216	635213463	30/12/2009	OFFICE MAX	COPY PAPER	\$1,734.62	
217	63521406	30/12/2009	INTEGRA (NT) SWITCHGEAR & SYSTEMS	SUPPLY CABLE TIES	\$1,736.06	
218	6357142	16/12/2009	AMALGAMATED PEST CONTROL	PEST CONTROL VARIOUS LOCATIONS	\$1,689.50	
219	634113100	23/12/2009	NT BUILD PORTABLE LONG SERVICE LEAVE	2008/09 ROAD RESEALING PROGRAM	\$1,686.00	
220	60912140	16/12/2009	VIETNAMESE COMMUNITY IN AUSTRALIA	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$1,650.00	
221	60912150	16/12/2009	CATHOLIC CARE NT	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$1,650.00	
222	60912161	16/12/2009	UNITED NATIONS ASSOCIATION OF AUSTRALIA	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$1,640.00	
223	635714885	30/12/2009	ALLIED IRRIGATION	IRRIGATION SUPPLIES	\$1,604.44	
224	635717180	16/12/2009	SCHUBERTS CATERING	CATERING SERVICES	\$1,600.00	
225	63511551	30/12/2009	UNION NT BRANCH	PAYROLL DEDUCTIONS	\$1,572.45	
226	63471912	23/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT CORPORATE	\$1,547.61	
227	631161459	31/12/2009	ALDERMAN K LUX	ALDERMAN ALLOWANCE	\$1,527.42	
228	63114554	31/12/2009	NT EVOLUTION	TIMBER SEATS FOR MANTARA TREE PIT	\$1,525.70	
229	632614073	10/12/2009	HOLCO FINE MEATS	***** CANCELLED *****	\$1,518.42	
230	633114073	10/12/2009	HOLCO FINE MEATS	CATERING SERVICES	\$1,518.42	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009

Item	Payment Reference or Cheque No.	Date	Payee	Warrant/Exception	EFT/Cheque Value	Contract No.
231	53115501	31/12/2009	LHUU - NT BRANCH	PAYROLL DEDUCTIONS	\$1,517.88	
232	53203260	10/12/2009	ID CONSULTING PTY LTD	***** C A N C E L L E D *****	\$1,512.50	
233	53315266	10/12/2009	ID CONSULTING PTY LTD	QUARTERLY SUBSCRIPTION FEE	\$1,512.50	
234	53373709	15/12/2009	MS H D VASERO	REPAIR CHRISTMAS DECORATIONS RAINTREE PARK	\$1,512.00	
235	5339553	17/12/2009	LHUU - NT BRANCH	PAYROLL DEDUCTIONS	\$1,510.60	
236	53174330	31/12/2009	McGEES PROPERTY	RENT SHED 144&122 AT 63-65 REID HARD ROAD	\$1,500.00	
237	5328525	10/12/2009	ST JOHN AMBULANCE AUSTRALIA NT HOLDINGS	***** C A N C E L L E D *****	\$1,494.66	
238	53317025	10/12/2009	ST JOHN AMBULANCE AUSTRALIA NT HOLDINGS	FIRST AID SUPPLIES	\$1,494.66	
239	5352096	30/12/2009	NICK SMITH ELECTRONICS PTY LTD	ELECTRONIC HARDWARE ITEMS	\$1,491.56	
240	53521177	30/12/2009	COUNTRY PARTNERS	SUPPLY PARTS AS SPECIFIED	\$1,467.50	
241	535212710	30/12/2009	HIGLEY POOL PRODUCTS	MAINTENANCE WATER TREATMENT	\$1,462.00	
242	53435338	23/12/2009	ABOVE GARRICORN TECHNOLOGIES	WEED MANAGEMENT PROGRAM	\$1,150.00	
243	53263540	10/12/2009	SPECTRUM FIRE AND SECURITY (SA)	***** C A N C E L L E D *****	\$1,432.31	
244	531103540	10/12/2009	SPECTRUM FIRE AND SECURITY (SA)	ANNUAL FIRE EQUIPMENT CHECK	\$1,432.31	
245	53285940	10/12/2009	KONE ELEVATORS PTY LTD	***** C A N C E L L E D *****	\$1,425.80	
246	533170240	10/12/2009	KONE ELEVATORS PTY LTD	ELEVATOR SERVICE CHINA TOWN CARPARK	\$1,425.80	
247	535234	30/12/2009	A RPDWORLD PTY LTD	PLANT PARTS AND ITEMS	\$1,402.82	
248	00012081	31/12/2009	MOTOR VEHICLE REGISTRY	VARIOUS VEHICLE REGISTRATIONS	\$1,393.55	
249	53521031	30/12/2009	GARRARD PESTICIDES PTY LTD	SUPPLY PESTICIDES	\$1,386.00	
250	53525267	30/12/2009	B ROURIAMS SONS PTY LTD	SUPPLY GATIO LID COVER & FRAME DECK ST NIGHTLIGHT	\$1,375.00	
251	535214028	30/12/2009	TERRITORY LASER CUTTING	PLASTIC STENCILS	\$1,366.00	
252	53174256	31/12/2009	EARTHWORKS TRAINING & ASSESSMENT	WORKZONE TRAFFIC MANAGEMENT	\$1,350.00	
253	535214107	30/12/2009	WOOD GROUP PRODUCTION FACILITIES	SUPPLY ELECTRONIC PARTS & ITEMS	\$1,303.96	
254	5352756	30/12/2009	ROY GRISKE & SONS PTY LTD	PLANT PARTS AND ITEMS	\$1,303.32	
255	535211560	30/12/2009	R J PHAN WORKS	PLANT REPAIRS & MAINTENANCE	\$1,256.58	
256	00012151	10/12/2009	LIFE BEATING INC	SECOND ROUND COMMUNITY GRANTS PROGRAM	\$1,232.00	
257	53523300	30/12/2009	ABLE AGENTS	LIBRARY CONSUMABLES	\$1,232.64	
258	00012112	10/12/2009	DEPT OF CORPORATE AND INFORMATION SERVICES	HACCP WATER ANALYSIS - SWIMMING POOLS	\$1,154.93	
259	00012157	30/12/2009	DEPT OF CORPORATE AND INFORMATION SERVICES	MICROBIOLOGY LAB FEES	\$1,134.40	
260	535211361	30/12/2009	NT GENERAL STORE	TOOL BAGS AS SELECTED	\$1,105.00	
261	53523353	30/12/2009	TRADE BUILDING SUPPLIES PTY LTD	SUPPLY FORMBOARDS	\$1,085.00	
262	53520227	30/12/2009	CENTURY YASA BATTERIES PTY LTD	SUPPLY BATTERIES AS ORDERED	\$1,087.83	
263	53521408	30/12/2009	J BLACKWOOD & SON LTD	HARDWARE SUPPLIES	\$1,080.17	
264	00012155	30/12/2009	BIG W DEPARTMENT STORE	LIBRARY RESOURCES	\$1,054.84	
265	53282445	30/12/2009	UNITED GROUP SERVICES PTY LTD	***** C A N C E L L E D *****	\$1,046.75	
266	53174245	10/12/2009	UNITED GROUP SERVICES PTY LTD	RENT LEANER JUMPING RANGE	\$1,046.75	
267	53520307	30/12/2009	HASTINGS DEERING (AUST) LTD	PLANT PARTS AND ITEMS	\$1,034.01	
268	53260512	30/12/2009	JB HIFI GROUP PTY LTD	***** C A N C E L L E D *****	\$1,030.94	
269	53210612	30/12/2009	JB HIFI GROUP PTY LTD	LIBRARY RESOURCES	\$1,030.94	
270	535211820	30/12/2009	WE TREASURY ENGINEERING PTY LTD	PLANT PARTS AND ITEMS	\$1,020.00	
271	5343490	30/12/2009	GREENING AUSTRALIA (NT) INC	SUPPLY PLANTS AS ORDERED	\$1,012.50	
272	53522915	30/12/2009	EXCELOO SPA PTY LTD	EXCELOO MAINTENANCE	\$1,005.40	
273	00012158	31/12/2009	TAJAMOL HOUSING	35 YEARS LONG SERVICE AWARD	\$1,000.00	
274	53174564	10/12/2009	MRS F J TARTAGLIA	TREE LIGHTING EVENT - PROVISION OF CONSUMABLES	\$1,000.00	
275	53522954	30/12/2009	WURTH AUSTRALIA	WORKSHOP CONSUMABLES	\$990.14	
276	53522481	30/12/2009	CITY WRECKERS	ABANDONED VEHICLES TOWING SERVICE	\$990.00	
277	00012136	10/12/2009	PETTY CASH	PLTTY CASH REIMBURSEMENT	\$984.20	
278	5352063	30/12/2009	CHARLES DARWIN UNIVERSITY	CERT 111 HORT CULTURE STUDENT COSTS	\$960.00	
279	53520658	30/12/2009	NORT RUSSELL INTL PTY LTD	VERANTAS ORDERED	\$950.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009

Item	Payment Reference or Cheque No.	Date	Payee	Payment Description	EFT/Invoice Value	Comments
280	53552634	30/12/2009	PLAYMAKER PTY LTD	PLAYGROUND MAINTENANCE	\$940.00	
281	53552634	30/12/2009	PLAYMAKER PTY LTD	***** CANCELLED *****	\$940.00	
282	533172034	30/12/2009	PLAYMAKER PTY LTD	PLAYGROUND MAINTENANCE	\$940.00	
283	53177123	31/12/2009	MRS A. J. FALCONER	CLEANING SERVICES MALAK AND NIGHTCLIFF HALL	\$935.00	
284	00912093	3/12/2009	STEPHANIE LEE	30 YEARS LONG SERVICE AWARD	\$934.62	
285	00912094	3/12/2009	COLYN ROE	30 YEARS LONG SERVICE AWARD	\$934.62	
286	00912095	2/12/2009	PETER STYANT	30 YEARS LONG SERVICE AWARD	\$934.62	
287	00912096	3/12/2009	MICHELLE	30 YEARS LONG SERVICE AWARD	\$934.62	
288	00912097	3/12/2009	ALFREDO L. HERRERA	30 YEARS LONG SERVICE AWARD	\$934.62	
289	00912098	3/12/2009	MALCOLM CROWD CRU	30 YEARS LONG SERVICE AWARD	\$934.62	
290	00912099	3/12/2009	DESMOND JONES	30 YEARS LONG SERVICE AWARD	\$934.62	
291	00912100	10/12/2009	MS ELISA SPAGNOLI	RUNDOUS SANTA SUITS	\$930.00	
292	5336109	10/12/2009	WASE OFFSET PTY LTD	***** CANCELLED *****	\$915.20	
293	5336109	10/12/2009	WASE OFFSET PTY LTD	SUPPLY RETURN ADDRESS PREPAID ENVELOPES	\$915.20	
294	535521148	30/12/2009	EARTH-POWER AUSTRALIA	PLANT PARTS & ITEMS	\$913.55	
295	535524079	30/12/2009	FANNIE BAY HISTORY AND HERITAGE SOCIETY	CATERING SERVICES	\$893.15	
296	53430303	30/12/2009	ROMA BAR CAFE	CATERING SERVICES	\$891.00	
297	53521409	30/12/2009	CNOCD SERVICE CENTRE DARWIN	HOSE REPLACEMENTS	\$882.55	
298	5344125	30/12/2009	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$873.28	
299	5347568	25/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT CEO	\$865.18	
300	00912082	3/12/2009	TELSTRA	BROADBAND CHARGES	\$863.95	
301	535523217	30/12/2009	PRESTON PRECISION ENGINEERING	REPAIRS AND MAINTENANCE	\$845.88	
302	5355267	30/12/2009	ARCHITECTURAL HARDWARE	SHOAL BAY SENSOR - DOMESTIC BOOMGATE	\$832.15	
303	00912086	3/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVERPAYMENT (HATIS)	\$820.00	
304	53552508	30/12/2009	WOOLWORTHS LIMITED	CATERING SERVICES	\$818.00	
305	501703780	3/12/2009	EPAC SALARY SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENT	\$816.88	
306	53303700	17/12/2009	EPAC SALARY SOLUTIONS PTY LTD	SALARY SACRIFICE PAYMENT	\$816.88	
307	5325125	10/12/2009	AUSTRALIAN SERVICES UNION	***** CANCELLED *****	\$814.80	
308	5330125	10/12/2009	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	\$814.80	
309	5352466	30/12/2009	SMA DISTRIBUTORS PTY LTD	STATIONERY SUPPLIES	\$801.80	
310	00912183	23/12/2009	DARWIN CITY COUNCIL - CITY LIBRARY	REIMBURSEMENT OF TEMPORARY MEMBERSHIP	\$800.00	
311	53522465	30/12/2009	HOSPPOWER NT PTY LTD	SUPPLY OF HOSES	\$763.27	
312	5332967	10/12/2009	DARWIN CITY COUNCIL	PAYROLL DEDUCTIONS	\$758.17	
313	53522440	30/12/2009	DARBYDAIR FARMING	SUPPLY STARP EXETS	\$757.68	
314	00912102	3/12/2009	PETER HARRIS	25 YEARS LONG SERVICE AWARD	\$753.59	
315	00912103	3/12/2009	HIEU CAO	25 YEARS LONG SERVICE AWARD	\$753.59	
316	00912104	3/12/2009	HORACIO MARTINHO	25 YEARS LONG SERVICE AWARD	\$753.59	
317	00912105	3/12/2009	NORBERT BIERMAN	25 YEARS LONG SERVICE AWARD	\$753.59	
318	00912106	3/12/2009	KLAUS PEL- WIG	25 YEARS LONG SERVICE AWARD	\$753.59	
319	00912107	3/12/2009	BERSON CHIN	25 YEARS LONG SERVICE AWARD	\$753.59	
320	5345967	23/12/2009	DARWIN CITY COUNCIL	PAYROLL DEDUCTIONS	\$747.46	
321	00912381	3/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$747.00	
322	503201749	16/12/2009	MRS A. J. FALCONER	CLEANING SERVICES MALAK AND NIGHTCLIFF HALL	\$747.00	
323	501703710	3/12/2009	MARTIN MAIER	REIMBURSE COURSE FEES	\$740.80	
324	503804095	16/12/2009	MSS SECURITY PTY LTD	PROVISION OF STATIC GUARD SERVICES	\$732.60	
325	00912161	23/12/2009	BISPOOND HOSTINGS	BISPOOND HOSTING & DATA STORAGE	\$731.32	
326	00912167	17/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$715.20	
327	00912159	10/12/2009	TELSTRA	PAYROLL DEDUCTIONS	\$715.00	
328	00912152	23/12/2009	TELSTRA	PAYROLL DEDUCTIONS	\$715.00	

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009

Item	Payment Reference or Cheque No.	Date	Party	Payment Description	EFT/Cheque Value	Contract No.
329	5315/416	31/12/2009	POWERWATER	PAYROLL DEDUCTIONS	\$704.00	
330	5338/415	17/12/2009	POWERWATER	PAYROLL DEDUCTIONS	\$735.00	
331	5354/415	30/12/2009	POWERWATER	PAYROLL DEDUCTIONS	\$735.00	
332	5343/0270	23/12/2009	ISS FACILITY SERVICES AUSTRALIA LIMITED	CLEANING SERVICES KARARA LIBRARY	\$732.10	
333	5326/4297	10/12/2009	ESPRESSO ESSENTIAL NT	***** CANCELLED *****	\$730.00	
334	5354/4297	10/12/2009	ESPRESSO ESSENTIAL NT	CATERING SUPPLIES	\$730.00	
335	5352/2937	30/12/2009	COMPLETE OFFICE SUPPLIES	STATIONERY SUPPLIES	\$685.78	
336	5337/3270	16/12/2009	ISS FACILITY SERVICES AUSTRALIA LIMITED	CLEANING SERVICES KARARA LIBRARY	\$663.70	
337	5337/3239	16/12/2009	RJPA & RESIDENTIAL HOME MAINTENANCE	HIRE OF BENCH BOXES	\$650.00	
338	5352/4264	30/12/2009	LINE JUICE VAGE CONSULTANCY	CONCRETE DED FLYERS BLAS AWARDS	\$639.00	
339	5313/2852	23/12/2009	MRTIA SUMMERS	PREPARATION & ATTENDANCE AUDIT COMMITTEE MEETING	\$624.80	
340	5324/0463	10/12/2009	OFFICE MAX	***** CANCELLED *****	\$635.10	
341	5331/0463	10/12/2009	OFFICE MAX	COPY PAPER	\$635.10	
342	5352/1559	30/12/2009	DORAL RESOURCES LIMITED SA	CONCRETE SAMPLES FOR MPOB	\$630.82	
343	00912121	10/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVERPAYMENT RATES	\$582.69	
344	5317/2993	31/12/2009	MESSAGES ON HOLD AUSTRALIA	PROCLAIMING A EQUIPMENT	\$582.12	
345	5326/403	16/12/2009	INDUSTRIAL POWER SWEEPING SERVICES	STREET SWEEPING	\$577.50	
346	00912100	31/12/2009	JOHN BROWN	20 YEARS LONG SERVICE AWARD	\$573.62	
347	00912101	31/12/2009	VAN VO	20 YEARS LONG SERVICE AWARD	\$573.62	
348	5317/3264	31/12/2009	AQUARIUM NT PTY LTD	WATER TREATMENT SERVICE	\$569.07	
349	00912080	31/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$564.80	
350	5352/228	30/12/2009	OLSCO PTY LTD	PLANT PARTS AND ITEMS	\$559.35	
351	00912115	10/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVERPAYMENT RATES	\$555.63	
352	5326/3225	10/12/2009	CASUARINA NEXTRA NEWS	***** CANCELLED *****	\$554.45	
353	5331/3225	10/12/2009	CASUARINA NEXTRA NEWS	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$554.45	
354	5325/3607	10/12/2009	ROMA BAR CAFE	***** CANCELLED *****	\$550.00	
355	5331/3603	10/12/2009	ROMA BAR CAFE	CATERING SERVICES	\$550.00	
356	5337/2164	10/12/2009	INDUSTRIES SERVICES TRAINING PTY LTD	WORKSAFE TRAFFIC MANAGEMENT COURSE	\$550.00	
357	5352/4540	30/12/2009	ZONE 3 CANNON	CATERING SERVICES	\$550.00	
358	00912116	10/12/2009	DEPT TERRITORY HOUSING	REFUND OVERPAYMENT RATES	\$547.92	
359	5326/347	10/12/2009	DARWIN ENTERTAINMENT CENTRE	***** CANCELLED *****	\$545.00	
360	5313/347	10/12/2009	DARWIN ENTERTAINMENT CENTRE	CORPORATE MEMBERSHIP FEES	\$545.00	
361	00912117	10/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVERPAYMENT RATES	\$534.12	
362	00912118	10/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVERPAYMENT RATES	\$534.12	
363	00912119	10/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVERPAYMENT RATES	\$534.12	
364	00912120	10/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVERPAYMENT RATES	\$534.12	
365	5352/5563	30/12/2009	GOD THE BOOKSHOP	LIBRARY RESOURCES	\$529.63	
366	5337/1487	16/12/2009	WOODCHUCK EQUIPMENT	TREE PIT SAMPLE MATERIALS	\$525.72	
367	5352/5651	30/12/2009	DARWIN CONSULTANT PSYCHOLOGISTS	PROFESSIONAL SERVICES	\$517.00	
368	5352/5640	30/12/2009	DARWIN WTSJOSH	SERVICING AS REQUESTED	\$515.00	
369	5320/2213	10/12/2009	MOBILE ELECTRICS	***** CANCELLED *****	\$511.07	15/2005
370	5313/2213	10/12/2009	MOBILE ELECTRICS	MECHANICAL AND AIR CONDITIONING SERVICE	\$511.07	15/2005
371	5320/4410	10/12/2009	MASTERS STUDIO	***** CANCELLED *****	\$500.00	
372	5313/4410	10/12/2009	MASTERS STUDIO	CONCERT HERE COMES SANTA! RAINDREE PARK	\$500.00	
373	00912145	10/12/2009	MRS MTABORA	REFUND OVERPAYMENT RATES	\$500.00	
374	5337/3248	16/12/2009	WATERFRONT BISTRO	ARTS EXHIBITION LAUNCH	\$500.00	
375	5317/4274	31/12/2009	LEAL TECHNOLOGY PTY LTD	WESTLANE CARPARK CCTV MAINTENANCE	\$495.00	
376	5337/4330	10/12/2009	GEN AIR PTY LTD	ENGINEERING FEES - AIR CONDITIONING MAINTENANCE	\$495.00	
377	5347/4554	23/12/2009	NT EVOLUTION	PROVIDE STEEL COMPONENTS AS SPECIFIED	\$495.00	



PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DEC 2009					
Enc	Payment Reference or Cheque No.	Date	Payee	Warrant Description	EFT/Cheque Value - Contact No.
378	53524572	23/12/2009	DAIRYAN CASTLES AND SLITHS	PROVIDE JUMPING CASTLE RAINTRIFF PARK	\$495.00
379	53527706	30/12/2009	WORKSENSE SAFETY AND WORKWEAR PTY LTD	SUPPLY LINFORLS	\$481.40
380	53524397	30/12/2009	SANTINA CONSULTANCIES	REVEGETATION PROGRAM	\$481.00
381	53522944	30/12/2009	NORTHERN TERRITORY ENVIRONMENTAL LABORATORIES	BACCO WATER SAMPLING	\$475.00
382	53263412	10/12/2009	SECURE PAY PTY LTD	***** CANCELLED *****	\$471.90
383	53310412	10/12/2009	SECURE PAY PTY LTD	WEB PAYMENTS FEES	\$471.90
384	5325197	10/12/2009	DUNNINGS BUILDING SUPPLIES PTY LTD	***** CANCELLED *****	\$469.71
385	5351197	10/12/2009	DUNNINGS BUILDING SUPPLIES PTY LTD	HARDWARE SUPPLIES	\$468.71
386	53521024	30/12/2009	BATTERY WORLD DARWIN	SUPPLY OF BATTERIES	\$467.00
387	5333273	19/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT ON INFRASTRUCTURE	\$465.56
388	53264042	10/12/2009	MRS DL SMITH	***** CANCELLED *****	\$460.00
389	53310402	10/12/2009	MRS DL SMITH	REFUND OVER PAYMENT TO DEBTOR ACCOUNT	\$460.00
390	53174004	1/12/2009	ABACUS CASH SYSTEMS PTY LTD	REPAIRS - ABACUS CHANGE MACHINE	\$445.50
391	53520562	30/12/2009	JOEIT HEALTH GROUP	MEDICAL EVALUATIONS	\$445.50
392	53431773	23/12/2009	AVANTI LANDSCAPING SUPPLIES	SUPPLY OF SAND AS ORDERED	\$440.00
393	5352341	30/12/2009	CANOPY MAN	PROVIDE TARP FOR BOX TRAILER	\$440.00
394	53171610	3/12/2009	ACE LAWNMOWING	MOWING SERVICE WALAK COMMUNITY HALL	\$435.00
395	53521540	30/12/2009	ASHDOWNINGRAM	SUPPLY PARTS & ITEMS	\$427.55
396	53373444	16/12/2009	LEANNYER NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$426.80
397	53520543	30/12/2009	DYMARK (AUST) PTY LTD	PAINT SUPPLIES	\$422.08
398	53520556	30/12/2009	COCKAWARRA PANEL WORKS	PLANT REPAIRS	\$421.10
399	53262666	10/12/2009	ALL TOOLS NT	***** CANCELLED *****	\$421.00
400	53312666	13/12/2009	ALL TOOLS NT	WORKSHOP TOOLS	\$421.00
401	53312110	13/12/2009	TELSTRA	BROADBAND CHARGES	\$420.94
402	53263100	10/12/2009	DARWIN COUNCIL SOCIAL CLUB	***** CANCELLED *****	\$420.00
403	53303100	10/12/2009	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTIONS	\$420.00
404	53524449	30/12/2009	NORTHERN CEMENT LIMITED	SUPPLY CEMENT	\$414.55
405	53374112	30/12/2009	JUAN	LIBRARY ACTIVITIES	\$400.00
406	53304571	17/12/2009	MS E SZEGED	REFUND OVER PAYMENT TO DEBTOR ACCOUNT	\$400.00
407	53312140	10/12/2009	PCITY CASH	REIMBURSEMENT PETTY CASH	\$398.05
408	5317131	3/12/2009	BROWNS MART TRUSTEES	THEATRE HIRE AND POWER CHAIRS	\$394.40
409	5317025	3/12/2009	ST JOHN AMBULANCE AUSTRALIA NT HOLDINGS	PROVISION OF FIRST AID COURSE	\$387.67
410	53443103	23/12/2009	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTIONS	\$385.50
411	53520591	30/12/2009	PACKARD GOOSE PTY LTD	PUMP OUT SERVICE PIT AT AMPHITHEATRE	\$345.00
412	53170102	30/12/2009	MR J P DANKS	ATTENDANCE TO HOMELESSNESS COMMITTEE MEETING - SYDNEY	\$330.00
413	53520297	30/12/2009	ASSOCIATED PANEL PRODUCTS	MELBORNE PRODUCTS	\$377.19
414	53520750	30/12/2009	DARWIN PLANT WHOLESALE	SUPPLY OF ASSORTED PLANTS	\$374.61
415	533703842	16/12/2009	REDMAN SOLUTIONS PTY LTD	RAPID READ* ANNUAL MAINTENANCE	\$370.60
416	53521239	10/12/2009	DARWIN CITY COUNCIL	RCLX RATES	\$370.00
417	5321067	10/12/2009	DARWIN CITY COUNCIL	***** CANCELLED *****	\$370.00
418	53203354	10/12/2009	ALZHEMERS AUSTRALIA NT INC	***** CANCELLED *****	\$370.00
419	533103354	10/12/2009	ALZHEMERS AUSTRALIA NT INC	PURCHASE CHRISTMAS CARDS	\$370.00
420	53261486	10/12/2009	COCKAWARRA AUSTRALIA PTY LTD	***** CANCELLED *****	\$368.50
421	53310488	10/12/2009	COCKAWARRA AUSTRALIA PTY LTD	CONCRETE BLOCK FOR CRETE MOWER	\$368.50
422	535203075	30/12/2009	PRECISION HONDA	PLANT PARTS & ITEMS	\$364.62
423	5337035	16/12/2009	TOURISM TOP END	WAL MANAGEMENT - PERMITS	\$363.45
424	53520542	30/12/2009	HPA INCORPORATED	PROVIDE WOOD SURVEY PEGS	\$360.00
425	53521946	30/12/2009	RAECO	ACRYLIC SIGN HOLDER	\$359.97
426	53373170	16/12/2009	CAFE 21 TRUST	CATERING SERVICES	\$350.00

## PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009

Item	Payment Reference or Cheque No.	Date	Payee	Warrant Description	Est./Change Value	Contract No.
427	53274001	16/12/2009	ENERGY 2 GO	CATERING SERVICES	\$352.00	
428	53274001	30/12/2009	TERRITORY MATERIALS HANDLING	SUPPLY SPACECASE TOOL BOX	\$354.20	
429	53274001	30/12/2009	OTIS ELEVATOR COMPANY PTY LTD	MAINTENANCE CIVIC CENTRE LIFT	\$355.79	450000
430	53274001	30/12/2009	EARL JAMES & ASSOCIATES	SHADFORTH LANE ROAD CLOSURE	\$357.00	
431	53274001	23/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$360.45	
432	53274001	30/12/2009	DARWIN CITY COUNCIL	REIMBURSE LIBRARY TEMPORARY MEMBERSHIP	\$360.00	
433	53274001	16/12/2009	POLA SEAL	OFFICE WINDOW TINT	\$360.00	
434	53274001	30/12/2009	THRIFTY CAR RENTAL	HIRE CAR CHARGES	\$344.00	
435	53274001	23/12/2009	ENCHANTED MOMENTS	HIRE OF TABLE AND CHAIR LINEN	\$344.50	
436	53274001	30/12/2009	AUSSIE SIGNS PTY LTD	BANNER INSTALLATION & REMOVAL	\$350.00	
437	53274001	10/12/2009	MR J. DEMPSEY	***** CANCELLED *****	\$350.00	
438	53274001	10/12/2009	MR J. DEMPSEY	LIFEGUARD POOL TOY HIRE	\$350.00	
439	53274001	30/12/2009	ASSOCIATED MASONRY SUPPLIES	TOOLS AND SUNDRY ITEMS	\$350.00	
440	53274001	30/12/2009	ENSIGN SERVICES (AUSTRALIA) LIMITED	DRYCLEANING SERVICES	\$328.46	
441	53274001	10/12/2009	AVANTI LANDSCAPING SUPPLIES	***** CANCELLED *****	\$325.00	
442	53274001	10/12/2009	AVANTI LANDSCAPING SUPPLIES	NATURE STRIP PROGRAM	\$325.00	
443	53274001	23/12/2009	CASUAR NA NEXTA NEWS	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$323.10	
444	53274001	23/12/2009	LAUNDRY PLUS	FUN BUS LAUNDRY	\$322.00	
445	53274001	10/12/2009	CAR CHARGE AUSTRALIA PTY LTD	***** CANCELLED *****	\$318.45	
446	53274001	10/12/2009	CAR CHARGE AUSTRALIA PTY LTD	VARIABLE TRANSFERS	\$318.45	
447	53274001	10/12/2009	TOTAL PICTURE FRAMES	***** CANCELLED *****	\$315.50	
448	53274001	10/12/2009	TOTAL PICTURE FRAMES	FRAMED FRIENDSHIP CITY AGREEMENTS	\$315.50	
449	53274001	16/12/2009	MR RODNEY CONNE	REIMBURSEMENT OF CONSULTANT TRAVEL COSTS	\$316.70	
450	53274001	10/12/2009	JR COMMUNICATIONS & CABLING PTY LTD	***** CANCELLED *****	\$314.50	
451	53274001	10/12/2009	JR COMMUNICATIONS & CABLING PTY LTD	OFFICE HANDSET	\$314.50	
452	53274001	16/12/2009	CHRISTMAS IN DARWIN ASSOCIATION	CARDS BY CANDLELIGHT REFUND ELECTRICITY DEPOSITS	\$308.49	
453	53274001	10/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVER PAYMENT OF RATES	\$304.00	
454	53274001	10/12/2009	MR K. L. HUTTON	***** CANCELLED *****	\$300.00	
455	53274001	10/12/2009	MR K. L. HUTTON	PERFORMANCE PAYMENT HERE COMES SANTA RAINFALL PARK	\$300.00	
456	53274001	17/12/2009	ROBINY MILLIS	5 YEAR SERVICE AWARD	\$300.00	
457	53274001	23/12/2009	DEPT OF TREASURY AND FINANCE	FLEET MANAGERS CONFERENCE	\$300.00	
458	53274001	23/12/2009	AUSSE SIGNS PTY LTD	LIBRARY RETURNS CHUTE REPAIRS	\$297.00	
459	53274001	13/12/2009	AUSSE SIGNS	SANTA COSTUME	\$296.00	
460	53274001	13/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVER PAYMENT OF RATES	\$256.00	
461	53274001	23/12/2009	DARWIN NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$257.60	
462	53274001	23/12/2009	BATTERY SPECIALTIES	SUPPLY BATTERIES	\$252.25	
463	53274001	23/12/2009	AQUATREATMENT PTY LTD	WATER TREATMENT SERVICE	\$250.41	
464	53274001	13/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVER PAYMENT OF RATES	\$226.00	
465	53274001	30/12/2009	JACKSONS DRAWING SUPPLIES	ART SUPPLIES	\$221.80	
466	53274001	30/12/2009	WATTLINT	PAINT SUPPLIES	\$222.74	
467	53274001	10/12/2009	DEPT OF INFRASTRUCTURE PLANNING	MAPS OF DARWIN MUNICIPALITY	\$222.50	
468	53274001	30/12/2009	COPYTIME	SUPPLY ALL PRINTS OF CBD MAP	\$229.66	
469	53274001	30/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$215.00	
470	53274001	30/12/2009	NURSERY & GARDEN INDUSTRY NORTH-CENTRAL TERRITORY	PESTS AND DISEASES WORKSHOP	\$215.00	
471	53274001	10/12/2009	DEPT OF TERRITORY HOUSING	REFUND OVER PAYMENT OF RATES	\$212.00	
472	53274001	30/12/2009	MOBILE LOCKSMITHS	ANNUAL POUND LOCK REPAIR	\$255.50	
473	53274001	30/12/2009	MR W.B. JACKENFIE	REFUND OVER PAYMENT OF RATES	\$255.00	
474	53274001	23/12/2009	K. P. FRANK	COTTON CLEANING BAGS	\$254.00	
475	53274001	16/12/2009	ALIA LTD	LIBRARIES ACTIVITY PACK	\$255.00	

PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009					
Item	Payment Reference or Cheque No.	Date	Payee	Warrant Description	SP11/Cheque Value Contract No.
476	00612135	10/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$251.00
477	53551254	30/12/2009	COLEMAN'S PRINTING PTY LTD	INK STAMPS AS ORDERED	\$253.00
478	00612007	31/12/2009	ROBERT TAYLOR	TEAM OF THE YEAR NORTHERN FREMANTLE	\$250.00
479	53400160	29/12/2009	LITCHFIELD COUNCIL	50% INFANT SUBSIDY	\$250.00
480	00912078	31/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$248.55
481	53117211	31/12/2009	BOC GASES AUSTRALIA LIMITED	BOC CONTAINER SERVICE	\$247.50
482	53337968	16/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT ON CORPORATE SERVICES	\$245.50
483	00912122	10/12/2009	MR JUSTIN SYMON	REFUND OVER PAYMENT OF RATES	\$241.00
484	00912143	16/12/2009	MRS JENNIFER THOMSON	REFUND OVER PAYMENT OF RATES	\$241.00
485	53361563	10/12/2009	MR H T CAD	***** CANCELLED *****	\$240.70
486	53314563	10/12/2009	MR H T CAD	COUNCIL ATTENDANCE	\$240.70
487	53370720	16/12/2009	WESLEY MISS ON BRISBANE	INTERPRETER SERVICES	\$238.70
488	00912170	23/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$238.70
489	53765144	10/12/2009	NIGHTCLIFF NEWSAGENCY	***** CANCELLED *****	\$237.66
490	53313644	10/12/2009	NIGHTCLIFF NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$237.66
491	5343531	23/12/2009	KARAMA NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$236.00
492	53524339	30/12/2009	MIRRL	HIRE OF COMPRESSOR & ROCK DRILL	\$233.75
493	53435211	23/12/2009	BOC GASES AUSTRALIA LIMITED	BOC CONTAINER SERVICE	\$224.37
494	53373802	16/12/2009	SHAWDOCK CHEMICALS	SUPPLY CLEANING ITEMS	\$221.48
495	53521862	30/12/2009	EXPERT ENGINEERING SYSTEMS PTY LTD	BLADE SHARPENING SERVICE	\$220.00
496	53520750	30/12/2009	AZZ BUSINESS MACHINES	PLANT REPAIRS AND MAINTENANCE	\$220.00
497	53521140	30/12/2009	DARWIN NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$216.65
498	53435000	30/12/2009	OPTUS BILLING SERVICES PTY LTD	MOBILE PHONE CONSUMABLES	\$215.56
499	00912125	10/12/2009	PETTY CASH	PETTY CASH REIMBURSEMENT	\$210.35
500	53521406	30/12/2009	A NOBLE & SON LTD	HARDWARE ITEMS	\$209.00
501	53435120	23/12/2009	WESLEY MISSION BRISBANE	INTERPRETER COSTS	\$207.00
502	532614282	10/12/2009	MS C QUE MOY	***** CANCELLED *****	\$204.92
503	533114282	10/12/2009	MS C QUE MOY	REIMBURSEMENT FOR LIBRARY MOVIE PROMOTION	\$204.92
504	534114500	23/12/2009	MISS SECURITY PTY LTD	CASUAL GUARD SERVICES	\$204.60
505	53261541	10/12/2009	DARWIN NEWSAGENCY	***** CANCELLED *****	\$201.75
506	53311543	10/12/2009	DARWIN NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$200.75
507	53174375	31/12/2009	DON WHYTE OUT CUT	FRAMING OF PRINT FOR ARTS ACCESS AWARDS	\$200.00
508	00912110	10/12/2009	SUPERMARKET - PSP - RELUX	RELUX PERSONAL CONTRIBUTION	\$200.00
509	530914570	17/12/2009	MUSLIM GALDER	MUSICAL PERFORMANCE CASUARINA LIBRARY	\$200.00
510	53430666	23/12/2009	TOP END ARTS MARKETING	ADVERTISING SPACE	\$200.00
511	53521157	30/12/2009	HITACHI CONSTRUCTION MACHINERY	SUPPLY FILTERS AS SPECIFIED	\$192.81
512	00912171	23/12/2009	MRS G & MRS G M THORNTON	REFUND OVER PAYMENT OF RATES	\$187.89
513	00912134	10/12/2009	MRS A KAWMASS	REFUND FOR DOG REGISTRATION & LICENCE	\$185.00
514	53470655	24/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT ON CORPORATE SERVICES	\$181.85
515	53251674	10/12/2009	PALMERSTON CITY COUNCIL	***** CANCELLED *****	\$179.00
516	53301674	10/12/2009	PALMERSTON CITY COUNCIL	PAYROLL DEDUCTIONS	\$179.00
517	53440676	23/12/2009	PALMERSTON CITY COUNCIL	PAYROLL DEDUCTIONS	\$179.00
518	53720390	30/12/2009	INDEPENDENT MOTOR MART	SUPPLY BRAKE & CLUTCH FLUID	\$176.55
519	535210197	30/12/2009	KV KLEEN PTY LTD	MACHINERY CLEANING SERVICE	\$176.00
520	5352101	30/12/2009	WESTERN DIESEL INT PTY LTD	JACK HANDLE	\$170.41
521	532611828	10/12/2009	ACER FORESTER (DARWIN) PTY LTD	***** CANCELLED *****	\$165.00
522	533111825	10/12/2009	ACER FORESTER (DARWIN) PTY LTD	SITE INSPECTION AREA 1 - EXELGO AMENITIES	\$165.00
523	53430344	23/12/2009	ROTARY CLUB OF DARWIN NORTH INC	PRIDE OF WORKMANSHIP AWARDS	\$165.00
524	535011220	30/12/2009	JLG & TRANSPORT PTY LTD	PICKUP TRUCK FOR BACK-HILL	\$165.00

PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009					
Item	Payment Reference or Cheque No.	Date	Payee	Warrant Description	EFT/Cheque Value Contract No.
525	53524528	30/12/2009	EMUL MEDIA	ADVERTISEMENT - SENIOR POLICY OFFICER	\$163.00
526	53451066	23/12/2009	ALLORA GARDENS NURSERY	PLANTS AS ORDERED	\$163.80
527	53261709	10/12/2009	SEAWASH PTY LTD	***** CANCELLED *****	\$167.50
528	53311170	10/12/2009	SEAWASH PTY LTD	SEAWASH SERVICES AT REEFWFS	\$167.50
529	00912141	10/12/2009	TELSTRA	BROADBAND CHARGES	\$169.80
530	53261506	10/12/2009	PALM SPRINGS DISTRIBUTORS - NT	***** CANCELLED *****	\$167.50
531	53311156	10/12/2009	PALM SPRINGS DISTRIBUTORS - NT	ROTF. FLOWATER	\$167.50
532	53404573	23/12/2009	M.S. K'S KITCHEN PTY LTD	CATERING SERVICES	\$164.50
533	53371173	10/12/2009	AVANT LANDSCAPING SUPPLIES	SUPPLY SOIL AS ORDERED	\$156.00
534	53170970	20/12/2009	DARWIN CITY COUNCIL	CHECK CARD PAYMENT - GUMINRASTRUCTURE	\$150.00
535	53524532	30/12/2009	C & J FILTER WASH NT	FILTER WASHING SERVICE	\$149.00
536	534303756	23/12/2009	KAREN SHELDON CATERING	CATERING SERVICES	\$143.00
537	53371943	10/12/2009	DARWIN NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$137.00
538	53261934	10/12/2009	CATA CENTRE SERVICES	***** CANCELLED *****	\$132.97
539	53311934	10/12/2009	CATA CENTRE SERVICES	MAINFRAME CPU & DISK USAGE	\$132.97
540	53521811	30/12/2009	DYMOCKS CASUARINA	LIBRARY RESOURCES	\$132.48
541	53170343	30/12/2009	DARWIN NEWSAGENCY	SUPPLY OF NEWSPAPERS AND MAGAZINES	\$127.70
542	53160103	30/12/2009	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTIONS	\$120.00
543	53260474	10/12/2009	THE TOP ENDER	***** CANCELLED *****	\$120.00
544	533113474	10/12/2009	THE TOP ENDER	ADMINISTING COSTS	\$120.00
545	53300310	17/12/2009	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTIONS	\$120.00
546	00912179	23/12/2009	TELSTRA	BROADBAND CHARGES	\$119.00
547	532603179	10/12/2009	CAFE 21 TRUST	***** CANCELLED *****	\$115.10
548	533103179	10/12/2009	CAFE 21 TRUST	CATERING SERVICES	\$115.10
549	53540303	30/12/2009	DARWIN COUNCIL SOCIAL CLUB	PAYROLL DEDUCTIONS	\$115.00
550	5150688	30/12/2009	PROGRESS MOTORS TRAILER PARTS	TRAILER REPAIRS	\$111.00
551	53540310	30/12/2009	DARWIN BOLT SUPPLIES	HAIRWARE ITEMS	\$110.26
552	532603143	10/12/2009	DARWIN FRESHAIR	***** CANCELLED *****	\$106.00
553	533103143	10/12/2009	DARWIN FRESHAIR	NATURAL INSECT KILLER	\$106.00
554	535202190	20/12/2009	VANDERFIELD MACOMERY	SUPPLY FUEL FILTER	\$106.12
555	53170173	30/12/2009	MS P J ROBINSON	REFUND/REVENUE CATERING COSTS	\$104.00
556	53370557	10/12/2009	CLEVER PATCH	HOURLY ACTIVITY LIBRARIES	\$101.52
557	53170906	30/12/2009	WOOLWORTHS LIMITED	CATERING SERVICES	\$101.45
558	53160679	30/12/2009	PALMERSTON CITY COUNCIL	PAYROLL DEDUCTIONS	\$100.00
559	00912127	10/12/2009	EBONY HINES	AND AWARD WINNING EMPLOYEE OF CHARTER	\$100.00
560	53260505	10/12/2009	COLLECTOR OF PUBL. COMMONS - CENTRELINK	***** CANCELLED *****	\$100.00
561	53300565	10/12/2009	COLLECTOR OF PUBL. COMMONS - CENTRELINK	PAYROLL DEDUCTIONS	\$100.00
562	00912342	10/12/2009	DARWIN SAILING CLUB INCORPORATED	AMBON FUNCTION	\$100.00
563	53320679	17/12/2009	PALMERSTON CITY COUNCIL	PAYROLL DEDUCTIONS	\$100.00
564	533604445	17/12/2009	J. MCRAE	MUSICAL PERFORMANCE CASUARINA LIBRARY	\$100.00
565	533604499	17/12/2009	MS L. YOUNG	MUSICAL PERFORMANCE CASUARINA LIBRARY	\$100.00
566	53440565	23/12/2009	COLLECTOR OF PUBL. COMMONS - CENTRELINK	PAYROLL DEDUCTIONS	\$100.00
567	53510679	30/12/2009	PALMERSTON CITY COUNCIL	PAYROLL DEDUCTIONS	\$100.00
568	53520689	30/12/2009	TRUMAN'S LPHOLSTERY SHOP & NTI QAM	CANVAS COVERS	\$100.00
569	532503100	10/12/2009	LITCHFIELD COUNCIL	***** CANCELLED *****	\$99.00
570	533003100	10/12/2009	LITCHFIELD COUNCIL	PAYROLL DEDUCTIONS	\$99.00
571	533712503	10/12/2009	ROMA BAR CAFE	CATERING SERVICES	\$99.00
572	5342042	23/12/2009	ANALGAMATED PEST CONTROL	PEST CONTROL SERVICES	\$99.00
573	534403180	23/12/2009	LITCHFIELD COUNCIL	PAYROLL DEDUCTIONS	\$99.00

PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009					
Item	Payment Reference or Cheque No.	Date	Payee	Warrant Description	EFT/Cheque Value Contract No.
574	51261451	10/12/2009	JACKSONS DRAWING SUPPLIES	***** CANCELLED *****	\$91.61
575	53311452	10/12/2009	JACKSONS DRAWING SUPPLIES	ART SUPPLIES	\$91.61
576	503715664	16/12/2009	INTELLUTRAC	FLEET MANAGEMENT	\$38.00
577	50371555	16/12/2009	PAUL SPRINGS DISTRIBUTORS - NT	BOTTLED WATER	\$34.00
578	505215565	30/12/2009	FOHCE RENTALS	HIRE OF EQUIPMENT	\$30.00
579	00912090	30/12/2009	DION TABUTEAU	REFUND OF ANIMAL REGISTRATION	\$20.00
580	00912129	10/12/2009	MR STEVEN LUDWIG	REFUND INFRINGEMENT NOTICE PAID TWICE	\$40.00
581	53331970	18/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT CEC	\$78.90
582	00912176	23/12/2009	NATALIE LUCAS	REIMBURSEMENT OF MEDICAL COSTS	\$77.40
583	515214504	30/12/2009	DON KYATT SPARE PARTS NT PTY LTD	OIL FILTER	\$76.60
584	00912173	23/12/2009	MRS S BEATIE	REFUND OF ANIMAL REGISTRATION	\$74.00
585	514514005	23/12/2009	NOT EXECUTIVE DARY CENTRE	***** CANCELLED *****	\$73.80
586	50171179	31/12/2009	CATER 21 TRUST	CATERING SERVICES	\$72.50
587	00912074	31/12/2009	TELSTRA	PAYROLL DEDUCTIONS	\$70.00
588	00912163	17/12/2009	TELSTRA	PAYROLL DEDUCTIONS	\$70.00
589	00912131	30/12/2009	TELSTRA	PAYROLL DEDUCTIONS	\$70.00
590	51521251	30/12/2009	CAPRAL LIMITED	SUPPLY ALUMINIUM LENGTHS	\$69.50
591	501712365	31/12/2009	ALDERMAN A LAMBERT	PROFESSIONAL DEVELOPMENT - RES FUTURE DIRECTIONS	\$55.00
592	00912140	23/12/2009	SILVER GREVILLE FLORIST	FLOWERS - MCDONOUGH	\$55.00
593	00912156	30/12/2009	PROPERTY COUNCIL OF AUSTRALIA NT	FUTURE DIRECTIONS CONFERENCE	\$55.00
594	505212421	30/12/2009	TECHNICON GRAPHICS PRECISION ENGRAVING	PROVISION OF NAME BADGES	\$53.80
595	533713991	10/12/2009	CHUONG ELECTRONIC SECURITY	SECURITY MAINTENANCE	\$53.45
596	00912133	10/12/2009	MRS J HODGKINSON	REFUND OF ANIMAL REGISTRATION	\$50.00
597	00912177	23/12/2009	MRS AD JEE	REFUND OF ANIMAL REGISTRATION	\$50.00
598	514512121	23/12/2009	MRS J P BANKS	REFUND OF ANIMAL REGISTRATION	\$50.00
599	51261605	10/12/2009	HOLIDAY INN ESPLANADE DARWIN	***** CANCELLED *****	\$55.15
600	53311605	10/12/2009	HOLIDAY INN ESPLANADE DARWIN	AIR CONDITIONER CHILLER MAINTENANCE RECHARGE	\$55.15
601	00912157	10/12/2009	PETTY CASH	REIMBURSEMENT PETTY CASH	\$57.90
602	515212331	30/12/2009	FAXXACQUILLAGE CHOICE PTY LTD	SUPPLY STATENERGY ITEMS	\$56.81
603	50151600	31/12/2009	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$56.70
604	505213214	30/12/2009	NT ALTERNATIVE GROUP	PARTS AS REQUIRED	\$55.22
605	50171153	31/12/2009	BITE ME C&B SHOP	CATERING SERVICES	\$55.00
606	5026191	10/12/2009	AUSTRALASIAN PERFORMING RIGHTS	***** CANCELLED *****	\$55.00
607	5331161	10/12/2009	AUSTRALASIAN PERFORMING RIGHTS	LICENCE FEE PUBLIC PERFORMANCE OF COPYRIGHTED MUSIC	\$55.00
608	51261407	10/12/2009	RECCO PTY LTD	***** CANCELLED *****	\$53.24
609	53311407	10/12/2009	RECCO PTY LTD	4 WAY VANDAL PROOF KEY	\$53.24
610	534311060	23/12/2009	DARWIN VETERINARY HOSPITAL	STANDARD CONSULTATION	\$52.00
611	53171713	31/12/2009	DIGI POWER	SUPPLY OF POWER LEADS	\$51.15
612	00912091	31/12/2009	ROBERT TAYLOR	TEAM OF THE QUARTER NORTHERN FREEDNET	\$50.00
613	53171033	31/12/2009	RTM LAND TITLES OFFICE	LAND TITLE SEARCHES	\$50.00
614	513714565	10/12/2009	V SHANVAN	REFUND OF TEMPORARY MEMBERSHIP CASHMARA LIBRARY	\$50.00
615	00912172	23/12/2009	CHRIS HATZ VALSAMIS	REFUND PARKING INFRINGEMENT NOTICE PAID TWICE	\$40.00
616	00912174	23/12/2009	MR F EU VAN NGUYEN	REFUND OF INFRINGEMENT NOTICE PAID TWICE	\$40.00
617	00512175	23/12/2009	ANDREW EASTIK	REFUND OF PARKING INFRINGEMENT NOTICE PAID TWICE	\$40.00
618	53361600	10/12/2009	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTIONS	\$49.14
619	00912132	10/12/2009	USCAID DON	REFUND OF ANIMAL REGISTRATION	\$45.00
620	515212717	30/12/2009	NEWARK DISTRICT COUNCIL	KITCHEN UTENSILS - LORD MAYOR'S OFFICE	\$40.36
621	00512063	05/12/2009	ANDREAS HILAS	REFUND INFRINGEMENT NOTICE PAID TWICE	\$40.00
622	00512183	06/12/2009	PANORAMITE PAPATHOMAS	REFUND INFRINGEMENT NOTICE PAID TWICE	\$40.00

PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009						
Item	Payment Reference or Cheque No.	Date	Payee	Warrant Description	Pay To / Cheque Value Contract No.	
623	53325540	30/12/2009	KAP MOTORS PTY LTD	SUPPLY OIL & FULL FILTERS	\$39.82	
624	00912192	30/12/2009	CLAIR MCCARTHY	LIBRARY REFUND FOR LOST ITEMS NOW FOUND	\$39.40	
625	53518800	30/12/2009	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$37.80	
626	535271217	30/12/2009	TRANSHOLE	GENERATOR PARTS	\$37.57	
627	533772055	16/12/2009	AUSTRALIAN BUSINESS RESEARCH	INTERNET USAGE	\$36.75	
628	53255553	10/12/2009	LHMU - NT BRANCH	***** CANCELLED *****	\$36.40	
629	53305553	10/12/2009	LHMU - NT BRANCH	PAYROLL DEDUCTION	\$36.40	
630	53445553	23/12/2009	LHMU - NT BRANCH	PAYROLL DEDUCTION	\$36.40	
631	50477071	07/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT GW COMMUNITY & CULTURAL SERVICES	\$36.00	
632	00912189	30/12/2009	MOSES SUNDARARAJ	LIBRARY REFUND FOR LOST ITEMS NOW FOUND	\$27.00	
633	53335584	17/12/2009	DARWIN CITY COUNCIL	CREDIT CARD PAYMENT LIBRARIES	\$26.40	
634	53152597	31/12/2009	MERCANTILE MUTUAL LIFE	PAYROLL DEDUCTION	\$25.00	
635	53325597	17/12/2009	MERCANTILE MUTUAL LIFE	PAYROLL DEDUCTION	\$25.00	
636	534322226	23/12/2009	COUNCIL ON THE AGEING NT	ORGANISATIONAL USE/USESHIP	\$25.00	
637	53517597	30/12/2009	MERCANTILE MUTUAL LIFE	PAYROLL DEDUCTION	\$25.00	
638	53431974	23/12/2009	GREEN LIFE SERVICES	PLANT MAINTENANCE CITY LIBRARY	\$24.00	
639	00912131	10/12/2009	MS J CURTIS	REFUND OF ANIMAL REGISTRATION	\$22.00	
640	53177410	31/12/2009	HARVEY DISTRIBUTORS	CARPET CLEANER	\$20.02	
641	00912024	31/12/2009	THE YOUNG WOMENS CHRISTIAN ASSOCIATION	YWCA ASSOCIATE MEMBERSHIP FEES	\$20.00	
642	00912128	10/12/2009	MR PETER CALE	REFUND OF FRINGE BENEFIT NOTICE PAID TWICE	\$20.00	
643	53527132	30/12/2009	GRUPO TOYOTA	SUPPLY OIL FILTER AND GAS OIL	\$19.12	
644	53255500	10/12/2009	AUSTRALIAN MANUFACTURING WORKERS UNION	***** CANCELLED *****	\$18.80	
645	53325500	10/12/2009	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$18.80	
646	53445500	23/12/2009	AUSTRALIAN MANUFACTURING WORKERS UNION	PAYROLL DEDUCTION	\$18.80	
647	00912151	30/12/2009	KPMG COSTELLO	LIBRARY REFUND FOR LOST ITEMS NOW FOUND	\$15.15	
648	535272490	30/12/2009	SATODIAL LTD	INTERNET DOWNLOAD	\$14.98	
649	534324576	23/12/2009	DEPT OF TERRITORY AND MUNICIPAL SERVICES	FFB FOR INTER-LIBRARY LOAN	\$13.20	
650	53527337	30/12/2009	DARWIN LOCK & KEY	CASUARINA LIBRARY KEETING ROOM KEYS	\$13.20	
651	00912190	30/12/2009	ALISSA DUNALD	LIBRARY REFUND FOR LOST ITEM NOW FOUND	\$12.00	
652	521771281	31/12/2009	DEPT OF NT INFRASTRUCTURE PLANNING	DATABASE DARWIN CRD & WHARF PRECINCTS	\$10.00	
653	53265512	10/12/2009	CORPORATE EXPRESS AUSTRALIA LIMITED	***** CANCELLED *****	\$8.64	
654	53317512	10/12/2009	CORPORATE EXPRESS AUSTRALIA LIMITED	IT SUPPLIES	\$8.64	
Total					\$19,038,732.31	
Less: Value of CANCELLED Cheques Included in Total					\$249,194.72	
Total for Fund 5					\$18,789,537.59	

PAYMENTS SUMMARY REPORT FOR MONTH ENDING 31ST DECEMBER 2009					
<u>Item</u>	<u>Payment Reference or Cheque No.</u>	<u>Date</u>	<u>Payee</u>	<u>Warrant Description</u>	<u>ETF/Cheque Value</u> <u>Contract No.</u>
<u>Trust Cheques Fund 6</u>					
655	00602720	30/12/2009	MAX INVESTMENTS PTY LTD	REFUND SECURITY DEPOSIT CONTRACT PARKING	\$10,000.00
656	00602710	16/12/2009	CHRISTMAS IN DARWIN ASSOCIATION	REFUND SECURITY DEPOSIT AMPHITHEATRE	\$975.00
657	00602704	3/12/2009	JOHN KSIATK	REFUND SECURITY DEPOSIT PARK ACCESS	\$250.00
658	00602716	23/12/2009	ALL TRADES BUILDING AND RENOVATIONS	REFUND SECURITY DEPOSIT PARK ACCESS	\$250.00
659	00602718	30/12/2009	CATHOLIC CARE NT	REFUND SECURITY DEPOSIT 2009 CHRISTMAS FOR KIDS	\$245.00
660	00602715	23/12/2009	ANGL CARE	REFUND SECURITY DEPOSIT NIGHTCLIFF COMM CENTRE	\$170.00
661	00602702	3/12/2009	TDR END MOTORCROSS CLUB INC	REFUND SECURITY DEPOSIT PK KEY	\$150.00
662	00602694	3/12/2009	NATRAPATNI BASTARLOON	REFUND SECURITY DEPOSIT HANDBILL PERMIT	\$110.00
663	00602700	3/12/2009	AMANDA HOLLING	***** CANCELLED *****	\$110.00
664	00602703	16/12/2009	AMANDA HOLLING	REFUND SECURITY DEPOSIT HANDBILL PERMIT	\$110.00
665	00602697	3/12/2009	FARIT RICHARDSON	REFUND SECURITY DEPOSIT CAT TRAP	\$60.00
666	00602698	3/12/2009	SEAN COLE	REFUND SECURITY DEPOSIT CAT TRAP	\$60.00
667	00602705	10/12/2009	MRS ALBERT MOON	REFUND SECURITY DEPOSIT CAT TRAP	\$60.00
668	00602712	17/12/2009	PAUL MCCLINTOCK	REFUND SECURITY DEPOSIT CAT TRAP	\$60.00
669	00602713	17/12/2009	DIANNE WILSON	REFUND SECURITY DEPOSIT CAT TRAP	\$60.00
670	00602714	17/12/2009	NELL CONWAY	REFUND SECURITY DEPOSIT CAT TRAP	\$60.00
671	00602717	30/12/2009	LYNNE DEVINE	REFUND SECURITY DEPOSIT CAT TRAP	\$60.00
672	00602719	30/12/2009	MRS SUSAN CHILMAN	REFUND SECURITY DEPOSIT CAT TRAP	\$60.00
673	00602703	10/12/2009	ONESTEEL STEEL AND TUBS	REFUND SECURITY DEPOSIT PK KEY	\$55.00
674	00602704	12/12/2009	DARWIN CITY COUNCIL	TRANSFER OF MONIES DARWIN JUMP & SPORTING CLUB	\$55.00
675	00602706	12/12/2009	LANETTE WRAY	REFUND SECURITY DEPOSIT PK KEY	\$55.00
676	00602707	12/12/2009	KIM TUCKER	***** CANCELLED *****	\$55.00
677	00602708	12/12/2009	ST JOHN AMBULANCE AUSTRALIA	REFUND SECURITY DEPOSIT LAKE ALEXANDER	\$55.00
678	00602711	15/12/2009	KYMI DAVISON	REFUND SECURITY DEPOSIT LAKE ALEXANDER	\$55.00
Total					\$13,130.00
Less: Value of CANCELLED Cheques Included in Total					\$165.00
Total for Fund 6					\$12,965.00

### 13 OFFICER'S REPORTS

#### 13.6 Swimming NT Application for Fee Waiver at Casuarina Pool Report No.10C0006 SD:kl (13/01/10) Common No. 1709773

*Report Number 10C0006 SD:kl attached.*





ENCL: NO

**DARWIN CITY COUNCIL**  
**REPORT**

DATE: 13/01/2010

TO: 2<sup>nd</sup> ORDINARY COUNCIL/OPEN

APPROVED: JB

FROM: GENERAL MANAGER COMMUNITY &  
CULTURAL SERVICES

APPROVED: AF

REPORT NO: 10C0006 SD:kl

APPROVED: SD

COMMON NO: 1709773

SUBJECT: SWIMMING NT APPLICATION FOR FEE WAIVER AT CASUARINA  
POOL**ITEM NO: 13.6****GENERAL:**

This report appraises Council of the request from Swimming NT Inc. (SNTI) to waive the booking fees for Casuarina Pool for the 2010 Vorgee NT Open and Age Championships. SNTI is the peak body for swimming in the Northern Territory and the NT Open and Age Championships is the elite carnival for the Top End swimming season. SNTI is a not-for-profit organisation and therefore requires support from sponsors to enable them to run competitions for athletes of all abilities.

A \$500 reduction in fees has been offered through the General Manager Community and Cultural Services and this report seeks Council's support to waive the remainder of the fees for the four day carnival.

The 2010 Vorgee NT Open and Age Championships is a three and a half day event for athletes from the Northern Territory and Interstate. The event attracts a number of visitors to Darwin during the off-peak tourist season which is a benefit to the whole community.

This matter may be construed as a sponsorship however as there is no financial contribution from Council it would be seen as a fee waiver or in-kind support of a community event. Council's support of the competition will be recognised through the display of banners on-site and with logos on printed material.

PAGE: 2  
 REPORT NUMBER: 10C0006 SD:kl  
 SUBJECT: SWIMMING NT APPLICATION FOR FEE WAIVER AT CASUARINA POOL

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### **FINANCIAL IMPLICATIONS:**

Four days (including set-up and clean-up)

4 x \$770/day = \$3080

Reduction = \$500

Total outstanding = \$2580

### **STRATEGIC PLAN IMPLICATIONS:**

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

#### **Goal**

1 Achieve Effective Partnerships and Engage in Collaborative Relationships

#### **Outcome**

1.2 Effectively engage with community

#### **Key Strategies**

1.2.2 Develop ways in which Council can enhance relationships and work collaboratively with Community Groups

#### **Goal**

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

#### **Outcome**

2.2 Increase recreational, cultural and heritage experiences

#### **Key Strategies**

2.2.2 Promote Darwin as a host city for sport, culture and other events

### **LEGAL IMPLICATIONS:**

Nil for this report

### **ENVIRONMENTAL IMPLICATIONS:**

Nil for this report

PAGE: 3  
REPORT NUMBER: 10C0006 SD:kl  
SUBJECT: SWIMMING NT APPLICATION FOR FEE WAIVER AT CASUARINA POOL

---

**PUBLIC RELATIONS IMPLICATIONS:**

There is considerable community support for sporting events in Darwin. Council would receive significant positive exposure through this event as it is envisaged that the event will be reported in the NT News and possibly on television. This will provide exposure for Council as a supporter of local events throughout the community.

**COMMUNITY SAFETY IMPLICATIONS:**

Nil for this report

**DELEGATION:**

Matter for Council consideration.

**CONSULTATION:**

Nil for this report

**PROPOSED PUBLIC CONSULTATION PROCESS:**

Nil for this report

**APPROPRIATE SIGNAGE**

Nil for this report

PAGE: 4  
REPORT NUMBER: 10C0006 SD:kl  
SUBJECT: SWIMMING NT APPLICATION FOR FEE WAIVER AT CASUARINA POOL

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**RECOMMENDATIONS:**

THAT it be a recommendation to Council:-

- A. THAT Report Number 10C0006 SD:kl entitled Swimming NT Application For Fee Waiver at Casuarina Pool, be received and noted.
- B. THAT support to the value of \$ .... be offered to Swimming NT for the 2010 Vorgee NT Open and Age Championships through a waiver of the booking fees for Casuarina Pool.

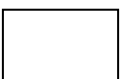
**SIMONE DRURY**  
**COMMUNITY RECREATION**  
**COORDINATOR**

**JOHN BANKS**  
**GENERAL MANAGER COMMUNITY &**  
**CULTURAL SERVICES**

Any queries on this report may be directed to Simone Drury on 8930 0627 or [s.drury@darwin.nt.gov.au](mailto:s.drury@darwin.nt.gov.au)

## **14 REPRESENTATIVES REPORTS**

## **15 QUESTIONS BY MEMBERS**

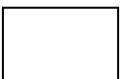


**16 INFORMATION ITEMS AND CORRESPONDENCE RECEIVED****16.1 Increase in Elected Member Allowances**

Document No. 1713626 (17/12/09) Common No. 1713626

THAT the incoming letter from the former Minister for Local Government, The Hon Rob Knight MLA dated 2 December 2009, regarding the Elected Members allowance amounts to be increased – 1 January 2010, Document Number 1713626, be received and noted.

DECISION NO.20\() (27/01/10)

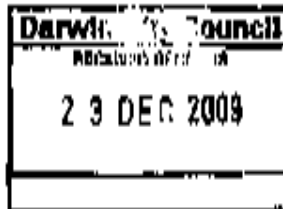




Northern  
Territory  
Government

DEPARTMENT OF  
HOUSING, LOCAL GOVERNMENT AND  
REGIONAL SERVICES

www.nt.gov.au



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83-85 Smith Street, Darwin

Postal address GPO Box 4021  
Darwin NT 0801  
Tel 08 8990 8838  
Fax 08 8990 8400

Curr Ref: 200000227

Mr Brendan Dowd  
Chief Executive Officer  
Darwin City Council  
GPO Box 84  
DARWIN NT 0801

Dear Mr Dowd

**Increase to elected member allowances 1 January 2010**

In accordance with the Local Government Act Guidelines, the elected member allowance amounts are to be increased at 1 January each year, at the same percentage as the increase in salaries for Darwin based Members of the Legislative Assembly (MLAs).

MLA salaries were previously tied to House of Representatives entitlements, but due to a recent change to the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act*, increases to MLA salaries are now tied to pay increases for Northern Territory Public Sector employees.

This means that the allowance amounts as listed on page 11 of the Guidelines will increase by 2.5% on 1 January 2010. The payment of the increase does not take effect until the new financial year.

Yours sincerely

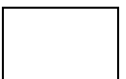
TRISH ANGUS  
Executive Director,  
Policy and Program Development  
17 December 2009

**16 INFORMATION ITEMS AND CORRESPONDENCE RECEIVED****16.2 NT Government Consultation on Elected Member Allowances**

Document No. 1702663 (02/12/09) Common No. 1555141

- A. THAT the incoming letter from the former Minister for Local Government, The Hon Rob Knight MLA dated 2 December 2009, in relation to the provisions in the Local Government Act 2008 that relate to Elected Members Allowances, Document Number 1702663, be received and noted.
- B. THAT Elected Members advise the Chief Executive Officer by Thursday 11 February 2010 regarding the average hours per week spent on Council related duties.

DECISION NO.20\() (27/01/10)





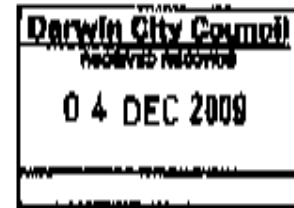


# MINISTER FOR LOCAL GOVERNMENT

Parliament House  
State Square  
Darwin NT 0800  
minister.knight@nt.gov.au

GPO Box 3146  
Darwin NT 0801  
Telephone: 08 8901 4092  
Facsimile: 08 8901 4094

Mr Graeme Sawyer  
The Right Worshipful Lord Mayor  
Darwin City Council  
GPO Box 84  
DARWIN NT 0801



Dear Lord Mayor

I write to you in relation to the provisions in the *Local Government Act* and subordinate legislation that relate to elected member allowances. Several councils and the Local Government Association of the Northern Territory have expressed their concerns about these provisions. I have therefore initiated a consultation and review process about this matter.

I am asking all councils to consider the issue, and to assist with this process a discussion paper is attached. I ask that a response to the discussion paper be formulated by your council and forwarded to my Department of Local Government and Housing.

To assist with the review, could you also please indicate how many hours a week, on average, are required for each member to fulfil their duties as an elected member or as the mayor or president.

The contact person within my Department is Ms Freya Bennett, who can be contacted via email at [freya.bennett@nt.gov.au](mailto:freya.bennett@nt.gov.au), telephone 8999 8394, or via post PO Box 4821, Darwin, 0801. Please forward all responses to Ms Bennett by Friday 22 January 2010.

Yours sincerely

ROB KNIGHT

cc Mr Brandon Dowd, Chief Executive Officer

02 DEC 2009



Northern Territory Government

## Discussion Paper: Elected Member Allowances

### 1. Executive Summary:

Several councils have expressed concern about the current limits on elected member allowances, as set out in the *Local Government Act* and the *Local Government Act Guidelines*.

At present, the maximum rates of elected member allowances are set by the Minister for Local Government and are calculated as a percentage of the allowance payable to a Member of the Northern Territory Legislative Assembly for each category of council.

This paper sets out the primary issues related to elected member allowances, and the purpose of this paper is to initiate discussion on the issues associated with elected member allowances in order for the Department of Local Government and Housing to review this area of the legislation.

### 2. Background:

The current provisions for elected member allowances took effect on 1 July 2008, upon the introduction of the *Local Government Act* (the Act).

Section 71(1) of the Act provides that:

*"A member of council is entitled to be paid an allowance by the council".*

Section 71(2) qualifies this by providing:

*"The allowance is to be at a rate fixed by the council (subject to the guidelines issued by the Minister) for the relevant financial year."*

Elected member allowances are calculated based on the category of council, as specified in the Guidelines. The six categories of council can be found at Appendix A.

The allowances for Mayors/Presidents, Deputy Mayors/Presidents and Councillors are different as they recognise the different roles, contributions and demands between these positions. Elected members are eligible for several types of allowance:

- Base allowance – covers those activities required of an elected member in the performance of his or her role as an elected representative;
- Electoral allowance – to assist elected members with electoral matters;
- Extra meeting allowance; and
- Professional development allowance – payable to elected members to attend appropriate and relevant conferences or training courses.

Elected members are automatically paid a base allowance and electoral allowance. The extra meeting allowance and professional development allowance are claimable. When attending courses or conferences for professional development, ordinary

elector members can claim both an extra meeting allowance and a professional development allowance. The extra meeting allowance is claimable for each day of the conference. The professional development allowance pays for the cost of conference/courses itself, meals and accommodation. Both of these allowances are capped. Principal members, deputy principal members and acting principal members cannot claim extra meeting allowance as it is covered within their base allowance.

Prior to local government reform, elected member allowances were payable as per section 23 of the repealed *Local Government Act*. Under the former Act, councils were able to set allowances at their own discretion. Some councils chose not to pay allowances to their elected members.

Other jurisdictions take differing approaches to the payment of elected member allowances. A jurisdictional table of allowances is at Appendix B. As this table demonstrates, allowances differ significantly between jurisdictions.

### 3. Issues:

#### 3.1. How allowances are determined

The current provisions separate councils into categories and for each of these categories there is a maximum allowance amount payable. The maximum rates of allowance payable are set by the Minister for Local Government. Councils can choose to pay their elected members less than the amounts stipulated in the Guidelines, but cannot exceed those amounts.

It has been suggested that "bands" for allowances would be a better system. Using this approach, councils would be able to see a minimum and a maximum amount payable and then could choose to pay their elected members within this "band".

There are significant differences in the characteristics of councils across the Northern Territory. The calculation of allowances needs to recognise these differences, and currently, categories of council are used to do this. Categories of council are presently determined based on relative population. The allowance amounts stipulated by the Guidelines can be found at Appendix C.

Options for determining categories of council could include the following:

- i. population of the council area;
- ii. revenue of the council;
- iii. size of council area;
- iv. nature and extent of development;
- v. number of voters within the council area;
- vi. community diversity; or
- vii. a combination of the above measures.

Under the current provisions, rates of allowance are calculated based on a percentage of the rate payable to a Member of the Legislative Assembly (MLA). Queensland also calculates the rates of allowance using this method.

The Tambling Report, written by Mr Grant Tambling for Darwin City Council in 2003 also recommended the use of this method.

Northern Territory MLA allowances are in turn based on the allowances payable to a Member of the Federal House of Representatives, less \$3,000. The rate payable to Members of the House of Representatives has not increased for the past two years, as the Prime Minister put a "freeze" on the payment of any increase recommended by the Commonwealth Remuneration Tribunal. As a consequence, rates of allowance payable to MLAs and elected member allowances have not increased either.

Alternatives to using MLA allowances include:

- calculation of a "flat rate" that is increased via CPI, or equivalent, on an annual basis; and
- calculation of allowance based on rates payable to board members of statutory bodies and increase annually in line with these entitlements.

The role of a elected member needs to be considered when selecting a basis for calculating allowances to ensure that remuneration reflects the nature of the role.

### **3.2. Who determines rates of allowances**

Currently, elected member allowances are set by the Minister for Local Government through the Guidelines.

In the future it may be appropriate for rates of allowance to be set by:

- the Minister for Local Government;
- the Northern Territory Government;
- a specialist panel appointed by the Territory Government or the Minister for Local Government; or
- an independent remuneration tribunal.

A remuneration tribunal would be an independent statutory body. Queensland and New South Wales use an independent remuneration tribunal to set elected member allowances and these tribunals are generally comprised of three members appointed by the Governor of the state. The tribunals are required to submit a report to the Minister for Local Government annually and this report must be gazetted and tabled in the Legislative Assembly.



In South Australia, the Minister for State/Local Government relations sets rates of allowance and each individual council determines the remuneration which will be paid within the prescribed limits. There is only one category of council, and the same limits apply to all councils in South Australia, except for the City of Adelaide. South Australia is currently reviewing this system and is proposing the introduction of an independent remuneration tribunal.

Victoria uses a panel, called the Local Government (Councillor Remuneration Review) Panel, with members appointed by the Minister for Local Government.

The panel has terms of reference, and is directed by the provisions in the *Local Government Act 1989*. The panel recommends a "range" of allowance across the three categories of council. Categories of council are calculated based on population and revenue.

### **3.3. Affordability of allowances**

An important consideration when discussing rates of elected member allowances is that they must be "affordable" - that is the council must be able to afford to pay the stipulated rates of allowance to its elected members. The financial situation and capability of councils across the Northern Territory must be taken into consideration when setting rates of allowance.

### **3.4. Roles and functions of elected members**

The roles and responsibilities of elected members should also be taken into account when determining the rates of allowance payable to elected members. For example, the role responsibility and demands on the Mayor/President are different from those of an ordinary elected member. Additionally, the role responsibility and demands on an elected member of a large municipal council are different from those of a remote shire.

## **4. Summary:**

The purpose of this paper is to initiate discussion on the issues associated with elected member allowances in order for the Department to review this area of the legislation.

The key questions for consideration are:

- i. Do the current provisions appropriately remunerate elected members for their work?
- ii. How should elected member allowances be calculated to adequately reflect the significant differences between councils in the Northern Territory?
- iii. Who should set elected member allowances?
- iv. How to achieve a balance between affordability and appropriate remuneration?

The above list is not intended to be exhaustive, councils and other respondents are encouraged to comment on other issues that they see as relevant.

**5. The consultation process:**

Consultation will include:

- feedback from councils after the discussion paper is tabled and discussed at a council meeting;
- feedback from the Local Government Association of the Northern Territory (LGANT) after the discussion paper is tabled and discussed at relevant Reference Group meetings;
- feedback from the Administration and Legislation Advisory Committee (ALAC) after the discussion paper is tabled and discussed at its next meeting; and
- feedback from the Local Government Accounting Advisory Committee (LGAAC) after the discussion paper is tabled and discussed at its next meeting.

Ratepayers and residents are also invited to respond to the discussion paper and provide a submission to the Department.

Please provide comment by Friday 22 January 2010 to:

Ms Freya Bennett  
 Department of Local Government and Housing  
 GPO Box 4621  
 Darwin NT 0801  
 Fax: 08 8999 8403 Email: [freya.bennett@nt.gov.au](mailto:freya.bennett@nt.gov.au)

Category	Council
Category 1	Darwin City Council
Category 2	City of Palmerston Alice Springs Town Council
Category 3	Elkhound Shire
Category 4	Katherine Town Council East Arnhem Shire Council
Category 5	Hardy Shire Council Hopper Gulf Shire Council MacDonnell Shire Council West Arnhem Shire Council Victoria Daly Shire Council Central Desert Shire Council Two Islands Shire Council
Category 6	Holycroft Community Government Council Geomatics Community Government Council Wagan Shire Council

**Councillor Allowances**

<b>Northern Territory</b>	<ul style="list-style-type: none"> <li>• There are six categories for remuneration in the NT.</li> <li>• The maximum amount is determined by the Minister for Local Government.</li> <li>• Councils can choose to pay an amount less than the prescribed maximum.</li> <li>• Darwin City Council is in the top category and the maximum base allowance is \$18,609.</li> <li>• DCC councillors can claim additional allowances such as extra meeting allowance, professional development allowances, which can bring the total amount claimable to a maximum of \$40,926.</li> <li>• Councillors in the lowest category are paid a maximum base allowance of \$3,722 with a maximum total claimable amount of \$10,668.</li> <li>• Mayor in Category 1 (DCC) maximum base allowance is \$103,472 with a maximum total amount of \$133,808.</li> <li>• Mayor in Category 6 (Belyuen) maximum base allowance is \$20,695 with a maximum total claimable amount of \$29,244.</li> </ul>
<b>New South Wales</b>	<ul style="list-style-type: none"> <li>• Remuneration is determined by the independent Local Government Remuneration Tribunal.</li> <li>• A tiered system of categorisation is used, based on factors including population, area, and nature of the extent of development and community diversity.</li> <li>• Within each tier/band of remuneration are categories. City of Sydney is placed in the highest band and category on its own.</li> <li>• Elected members within the City of Sydney are eligible to receive remuneration of between \$21,140 and \$31,000 while the Mayor is eligible to receive an additional \$126,310 to \$170,150.</li> <li>• In the lowest category elected members are eligible to receive between \$7,040 and</li> </ul>



Victoria	<p>\$9,200 and mayors can receive an additional \$7,400 to \$20,200 each year.</p> <ul style="list-style-type: none"> <li>• Remuneration is determined by the State Government.</li> <li>• Allowances are set across three categories.</li> <li>• The categories are determined on factors which include population and revenue.</li> <li>• Councillor and Mayor allowances for the City of Melbourne are administered differently to other Victoria Councils under the <i>City of Melbourne Act</i>.</li> <li>• Category 1 receives an allowance between \$6,800 and \$16,800.</li> <li>• Category 2 receives an allowance between \$6,400 and \$20,200.</li> <li>• Category 3 receives an allowance between \$10,100 and \$24,000.</li> <li>• Individual councils are allowed to determine the rate of remuneration within the prescribed bands.</li> <li>• Councillors are also paid superannuation in addition to the allowance.</li> <li>• Allowances are subject to annual automatic adjustments that are announced in the Victorian Government Gazette by the Minister for Local Government.</li> </ul>
Queensland	<ul style="list-style-type: none"> <li>• The Queensland Local Government Remuneration Tribunal sets minimum and maximum rates across 10 categories.</li> <li>• The categories are determined by factors such as population, size of municipality and a special category mainly comprised of indigenous councils.</li> <li>• The rate is determined by the Tribunal percentage of the payment rate of a Q1 (2) MLA.</li> <li>• Using this methodology, a Mayor in category 1, which would have a small population, would receive between 35 and 45% of a MLA wage.</li> <li>• At the top of the scale, category 9, the only council is the Gold Coast City Council. The mayor receives between 145% and 160% of a MLA wage.</li> <li>• Mayors in category 1 receive between \$4,300 to \$50,850.</li> </ul>

	<ul style="list-style-type: none"> <li>• Mayors in category 9 receive between \$183,510 and \$202,500.</li> <li>• The tribunal has the power to set all remuneration levels, except for Brisbane City Council, which sets its own allowances.</li> <li>• An "amalgamation loading" is presently required to be paid to councillors of amalgamated councils in addition to at least the minimum required remuneration rate, to recognise increased workloads as a result of the March 2008 amalgamations.</li> <li>• The next determination of the remuneration tribunal will be December 2009.</li> </ul>
<b>South Australia</b>	<ul style="list-style-type: none"> <li>• Minister for State/Local Government Relations sets the maximum and minimum allowances available.</li> <li>• Each individual council determines the remuneration which will be paid within the prescribed limits.</li> <li>• There are no remuneration categories at present.</li> <li>• The same levels are set for all councils in SA, except for the City of Adelaide.</li> <li>• City of Adelaide allowance is set at a maximum level of \$14,930, with the Lord Mayor able to receive an allowance 7 times this amount; or \$104,510.</li> <li>• A maximum allowance of \$15,000 applies to all other councillors in SA, with the maximum of \$60,000 for a Mayor.</li> <li>• SA has reviewed this system, and is introducing a Local Government Remuneration Tribunal who will set councillor allowances effective October/November 2010.</li> </ul>
<b>Western Australia</b>	<ul style="list-style-type: none"> <li>• Councillors are remunerated based on attendance at council meetings.</li> <li>• Minimum amount payable is \$60 per council meeting, to a maximum of \$140 per meeting attended.</li> <li>• Fees can be paid on a per meeting basis or as a single annual lump sum payment in lieu of individual meeting fees, at the discretion of the council.</li> <li>• Mayors/Presidents can receive a maximum of \$14,000 per annum in attendance fees.</li> </ul>

**Tasmania**

- while councillors can receive up to \$7,000 in sitting fees.
- Mayors and Presidents can receive an annual allowance in addition to meeting attendance fees.
- Minimum allowance for mayors/presidents is \$600 and the maximum limit is \$12,000 OR 1.002% of the local government's operating revenue (capped at \$492,000).
- Allowances are determined through an independent review process agreed between the Local Government Association of Tasmania and the State Government.
- Councils are divided into 7 bands to determine allowances.
- A formula is used to determine which category a council is in.
- The formula takes into account the number of voters in each Municipality and the amount of revenue generated by each council.
- Councillors and mayors are automatically allocated a fixed allowance depending on the tier of council.
- Councillors in the highest tier, i.e. Highest, receive the top tier of remunerations. This being \$22,273 for councillors and an additional \$13,375 for a deputy Mayor and \$73,127 for a Mayor.
- Councillors in the lowest tier receive an annual allowance of \$7,301 while the deputy mayor receives \$7,706 and mayor \$18,366 on top of their councillor allowance.
- Allowances are adjusted annually on the 1<sup>st</sup> November in line with inflationary considerations.

# Comparative Table

State/Territory	Mayoral allowance (max-min)	Councillor Allowance (max-min)
NT	\$20 000 - \$100 477	\$3 722 - \$18 500
NSW	\$7 400 - \$170 100 On top of councillor allowance	\$7 040 - \$31 00
Victoria	\$48 400 - \$77 700	\$6 000 - \$24 000
Queensland	\$44 000 - \$200 000	\$12 000 - \$100 200
South Australia	Maximum \$80 000 City of Adelaide: \$104 010	Maximum \$10 000 City of Adelaide: \$14 200
Western Australia	Maximum \$14 000 per annum in attendance fees PIU's \$600 - \$12 000 or 0.002% of the local government's operating revenue (capped at \$80 000)	Maximum \$7 000 per annum sitting fees
Tasmania	\$10 200 - \$71 127 On top of councillor allowance	\$7 301 - \$28 451

## 9. Maximum Council Member Allowances

Note - Council member allowances are set with the budget and may not be altered during the financial year. The amounts in this table are to be increased at 1 January each year at the same percentage as the increase in salaries for Darwin based MLAs. While this affects the table, it does not affect council member allowances until the new financial year.

### Principal Member

A		Category 1: Darwin	Category 2: Palmerston and Alice Springs	Category 3: Litchfield	Category 4: Katherine and East Arnhem	Category 5: Barkly, Roper Gulf, MacDonnell West, Arnhem, Victoria-Daly, Central Desert, Tiwi Islands	Category 6: Belyuen, Coomalie, Wagait
B	Base Allowance	\$103,472	\$72,431	\$62,084	\$51,736	\$41,389	\$20,695
C	Electional Allowance	\$27,234	\$19,064	\$16,341	\$13,617	\$10,894	\$5,447
D	Professional Development Allowance						
E	Total claimable	\$3,102	\$3,102	\$3,102	\$3,102	\$3,102	\$3,102
F		\$133,808	\$94,597	\$81,527.00	\$68,455.00	\$55,385	\$29,244

### Deputy Principal Member

G		Category 1: Darwin	Category 2: Palmerston and Alice Springs	Category 3: Litchfield	Category 4: Katherine and East Arnhem	Category 5: Barkly, Roper Gulf, MacDonnell West, Arnhem, Victoria-Daly, Central Desert, Tiwi Islands	Category 6: Belyuen, Coomalie, Wagait
H	Base Allowance	\$38,261	\$26,783	\$22,957	\$19,131	\$15,305	\$7,653
I	Electional Allowance	\$6,809	\$4,767	\$4,086	\$3,405	\$2,724	\$1,362
J	Professional Development Allowance						
K	Total claimable	\$3,102	\$3,102	\$3,102	\$3,102	\$3,102	\$3,102
L		\$48,172	\$34,652	\$30,145	\$25,638	\$21,131	\$12,117

### Maximum Council Member Allowances (cont)

#### Acting Principal Member

L	Acting Principal Member	Category 1: Darwin	Category 2: Palmerston and Alice Springs	Category 3: Litchfield	Category 4: Katherine and East Arnhem	Category 5: Barkly, Roper Gulf, MacDonnell West, Arnhem, Victoria-Daly, Central Desert, Tiwi Islands	Category 6: Belyuen, Coomalie, Wagait
M	Daily Rate	\$358	\$252	\$216	\$180	\$144	\$72
N	Maximum claimable (90 days)	\$32,310	\$22,617	\$19,386	\$16,155	\$12,924	\$6,462

#### Ordinary Council Members

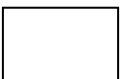
O	Council Members other than PM and the DPM	Category 1: Darwin	Category 2: Palmerston and Alice Springs	Category 3: Litchfield	Category 4: Katherine and East Arnhem	Category 5: Barkly, Roper Gulf, MacDonnell West, Arnhem, Victoria-Daly, Central Desert, Tiwi Islands	Category 6: Belyuen, Coomalie, Wagait
P	Base Allowance	\$18,609	\$13,927	\$11,166	\$9,305	\$7,444	\$3,722
Q	Rectorial Allowance	\$6,809	\$4,767	\$4,086	\$3,405	\$2,724	\$1,362
R	Professional Development Allowance	\$3,102	\$3,102	\$3,102	\$3,102	\$3,102	\$3,102
S	Extra Meeting Allowance (per meeting)	\$156	\$110	\$94	\$78	\$63	\$32
T	Max extra meeting allowance	\$13,406	\$8,685	\$7,444	\$6,203	\$4,963	\$2,482
U	Total Claimable	\$40,926.00	\$29,881	\$25,798	\$22,015	\$18,333	\$10,668

**16 INFORMATION ITEMS AND CORRESPONDENCE RECEIVED****16.3 Darwin Waterfront Boundary**

Document No. 1703665 (02/12/09) Common No. 1620483

THAT the incoming letter from the former Minister for Local Government, The Hon Rob Knight MLA dated 2 December 2009, in relation to the establishment of the Darwin Waterfront Precinct, Document Number 1703665, be received and noted.

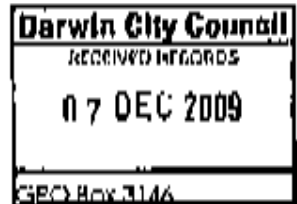
DECISION NO.20\() (27/01/10)





## MINISTER FOR LOCAL GOVERNMENT

Parliament House  
 State Square  
 Darwin NT 0801  
 minister.knight@nt.gov.au



GPO Box 3146  
 Darwin NT 0801  
 Telephone: 08 8901 4092  
 Facsimile: 08 8901 4094

The Right Worshipful the Lord Mayor of Darwin  
 Mr Graeme Sawyer  
 Darwin City Council  
 GPO Box 84  
 DARWIN NT 0801

*From*  
 Dear Lord Mayor

I wish to advise that, in line with the agreed process to establish the Darwin Waterfront Precinct, I have now taken the necessary action to change the boundaries of the Darwin City Council local government area.

A notice will appear the *Gazette* excluding the area to be known as the Darwin Waterfront Precinct, as described in the proposed Darwin Waterfront Corporation Regulations, from the Darwin City Council local government area. The change will come into effect upon the commencement of the Regulations.

Yours sincerely

ROB KNIGHT

02 DEC 2009





**17 GENERAL BUSINESS****18 CLOSURE OF MEETING TO THE PUBLIC**

THAT pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider the Confidential Items of the Agenda.

DECISION NO.20\() (27/01/10)

**19 ADJOURNMENT OF MEETING and MEDIA LIAISON****20 DATE, TIME AND PLACE OF NEXT ORDINARY COUNCIL MEETING**

THAT the next Ordinary Meeting of Council be held on Tuesday, 9 February, 2010, at 5.00 p.m. (Open Section followed by the Confidential Section), Council Chambers, 1st Floor, Civic Centre, Harry Chan Avenue, Darwin.

DECISION NO.20\() (27/01/10)

