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DARWIN CITY COUNCIL

COMMUNITY & CULTURAL SERVICES COMMITTEE

MONDAY 19 OCTOBER 2009

MEMBERS: Member R Lesley (Chairman); The Right Worshipful, The Lord Mayor, Mr G R Sawyer; Member R T Dee; Member G M Jarvis, Member A R Mitchell.

OFFICERS: Chief Executive Officer, Mr B Dowd; General Manager Community & Cultural Services, Mr J Banks; Sister Cities Project Officer, Mrs S French Assistant Committee Administrator, Mrs A Adams.

GUESTS: Ms Linda Cuttriss, Coordinator Community Engagement, Office of the PVC Community and Access, Charles Darwin University will be in attendance from 12.30 pm to brief the Community & Cultural Services Committee on the Lakeside Drive Community Garden.

Enquiries and/or Apologies: Amanda Adams

E-mail: amanda.adams@darwin.nt.gov.au - PH: 89300 685

OR Phone Committee Room 1, for Late Apologies - PH: 89300 519

Committee's Responsibilities

- | | |
|--|--------------------------------|
| * Recreation & Leisure | * Animal Management |
| * Children & Youth | * Inspectorial Services |
| * Arts and Culture | * Parking Control |
| * Community Services & Support | * Public Libraries |
| * Human Services | * Recreation |
| * Community Use of Halls, Ovals,
Playing Fields, Public Pools
and other Council Facilities | * Social Planning and Advocacy |
| * Sister Cities Management Community Committee's | * Darwin Entertainment Centre |

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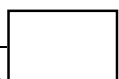
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Community & Cultural Services Committee Meeting – Monday, 19 October, 2009

1 MEETING DECLARED OPEN

2 APOLOGIES AND LEAVE OF ABSENCE

2.1 Apologies

2.2 Leave of Absence Granted

3 ELECTED MEMBERS CONFLICT OF INTEREST DECLARATION

4 CONFIDENTIAL ITEMS

Nil



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Community & Cultural Services Committee Meeting – Monday, 19 October, 2009**5 WITHDRAWAL OF ITEMS FOR DISCUSSION****COMMITTEE'S DECISION**

THAT the Committee resolve under delegated authority that all Information Items and Officers Reports to the Community & Cultural Services Committee Meeting held on Monday, 19 October, 2009, be received and all recommendations contained therein be adopted by general consent with the exception of Item Number

DECISION NO.20\() (19/10/09)

6 CONFIRMATION OF MINUTES PERTAINING TO THE PREVIOUS COMMUNITY & CULTURAL SERVICES MEETING**COMMITTEE'S DECISION**

THAT the Committee resolve that the minutes of the previous Community & Cultural Services Committee Meeting held on Monday, 14 September, 2009, tabled by the Chairman, be received and confirmed as a true and correct record of the proceedings of that meeting.

DECISION NO.20\() (19/10/09)

7 BUSINESS ARISING FROM THE MINUTES PERTAINING TO THE PREVIOUS COMMUNITY & CULTURAL SERVICES MEETING

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Community & Cultural Services Committee Meeting – Monday, 19 October, 2009**8 INFORMATION ITEMS****8.1 Alawa Community Garden**
Common No.1647141

Ms Linda Cuttriss, Coordinator Community Engagement, Office of the PVC Community and Access, Charles Darwin University will be in attendance from 12.30 p.m to brief the Community & Cultural Services Committee on the Lakeside Drive Community Garden.

THAT that the presentation from Charles Darwin University regarding the Lakeside Drive Community Garden, be received and noted.



Lakeside Drive Community Garden

**Overview of proposed presentation to Darwin City Council
Community and Cultural Services Meeting, Monday October 12, 2009**

Background and current status

- Brief background and history of the Lakeside Drive Community Garden Project
- An official Charles Darwin University project, approved by CDU Vice-Chancellor and hosted by Coordinator Community Engagement – public liability insurance covered
- In-principle support from Darwin City Council – DECISION NO.20\1049 (25/11/08)
- Community involvement - Visioning Day, fortnightly meetings, working groups
- Achievements to date

Current community, university and business support

- Community Support: over 150 community members on the email distribution list.
- Verbal/written support from MCNT, Larrakia Nation and Melaleuca Refugee Centre
- CDU Support: A student is employed one day a week to oversee communications and website management. The Coordinator Community Engagement provides a bridge between the group and university processes. Grounds Supervisor and Finance staff support. Small start-up grant provided.
- Power and Water Corp: \$5,000 towards connection of the water to site (total cost \$8,000).
- Open Gardens Scheme: \$1,500 towards construction of a shelter.
- Shortlisted for a Diverse Australia Program grant of \$50,000 to run a community program
- Indications of support from CDU suppliers for provision of ring main (irrigation) infrastructure

LDCG Priorities

- Connection of mains water and irrigation infrastructure to the site
- Construction of a shade shelter on site.
- Up-skilling community on permaculture principles and methods - 'Grow Your Own' workshop series.

Timeline

- Aim to have water connected and the shade structure constructed early 2009. We foresee the garden being a long-term fixture in the community.

Support being sought from Darwin City Council

- In-kind support: a DCC contact person – someone 'on the inside' with knowledge about council by-laws, codes and processes, whom our team leaders can contact with enquiries about planning, building and other activities at the garden.
- Financial support: seeking \$20, 000 to assist in the building of a shelter as there is currently limited shade available at the site – a space for workshops, meetings and resting after working in the garden
- On-going commitment: request that Council pay for the ongoing cost of water supply given the use of water minimisation techniques through permaculture methods (mulch, irrigation, grey water, garden design, rainwater collection etc.).

We believe this support will reflect positively on the Council's commitment to sustainability for the future as evidenced by the Council's current involvement in the Cities for Climate Protection Program.

For more information go to: www.cdu.edu.au/ldcg

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Community & Cultural Services Committee Meeting – Monday, 19 October, 2009**8 INFORMATION ITEMS****8.2 Darwin City Council Community Safety Intervention Officer Proposal**

Document Number 1651694 (14/09/09) Common No. 1552808

COMMITTEE'S RECOMMENDATION

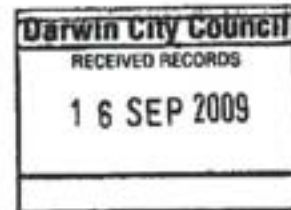
THAT it be a recommendation to Council:-

THAT the incoming letter dated 14 September 2009 from Mr Brian Stacey, State Manager – NT State Office, Department of Families, Housing, Community Services and Indigenous Affairs in respect to Commonwealth assistance in funding a Community Safety Officer position, Document Number 1651694, be received and noted.





Australian Government
Department of Families, Housing,
Community Services and Indigenous Affairs



John Banks
General Manager
Community & Cultural Services
Darwin City Council

Dear Mr Banks,

Re: Darwin City Council Community Safety Officer Proposal

Thank you for your letter of 27 July requesting Commonwealth assistance in funding a Community Safety Officer (CSO) position. This was also briefly discussed at a previous Community Safety Working Group (CSWG) in May.

I am aware of the efforts of your Council in stamping out anti-social behaviours in the Darwin precinct and a recent announcement to commit \$120,000 to hire a person to deal with these matters. After reviewing the position description, it would appear that the proposed role may overlap with the NT Department of Justice, Community and Justice Regional Officer's core responsibilities. It is my understanding that this regional approach is the Department's new focus from the previously funded positions through the Crime Prevention Council to administer the "Crime Prevention Plan", which NTG withdrew in early 2007. Additionally Palmerston City Council has requested that a similar position be funded by NTG and that this request has been declined.

The NT Police has also been engaged in supporting the Rapid Response Team approach, in conjunction with Council, around Darwin City, in addressing anti-social behaviours. I would further advise that the issue under discussion cannot wholly be attributable to the *NTNER Act 2007* as you would agree these observations existed prior to the emergency response. I am inclined to defer the engagement of any further resources in this area and monitor the progress and impact of the NT Department of Justice's efforts and review the request in twelve months.

Please contact myself or Ceilia Divakaran on 89366314, if you would like to discuss further.

Kind regards,

Brian Stacey

State Manager – NT State Office

PO Box 9820 Darwin NT 0810
Email • Facsimile • Telephone 1300 653 227
www.fahcsia.gov.au

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Community & Cultural Services Committee Meeting – Monday, 19 October, 2009**8 INFORMATION ITEMS****8.3 Article – On The Waterfront**

Document Number 1658803 (31/07/09) Common No. 1658803

COMMITTEE'S RECOMMENDATION

THAT it be a recommendation to Council:-

THAT the Article on The Waterfront in respect to Darwin's Wave Pool from the Australasian Leisure Management July /August 2009 magazine, Document Number 1658803, be received and noted.





On the Waterfront

Australia's newest wave pool has opened on the Darwin Waterfront.



Transforming 25 hectares of former port facilities into a place to stay, play, eat and do business, the \$1.1 billion Darwin Waterfront project aims to redefine the city as the northern gateway to Australia.

Being built over a period of 15 years, the Waterfront is already home to the Darwin Convention Centre (opened in July 2008), a new cruise ship terminal, two new hotels along with a wave pool and lagoon.

Since opening at the beginning of May, the wave pool (known as the Wave Lagoon) and the adjacent recreation lagoon and beach give Territorians and tourists a chance to swim safely throughout the year – with no crocodiles or box jellyfish to worry about!

The 3,500 metre² wave pool project, the largest in Australia, was jointly designed by Geoff Ninnies Fong & Partners (GNFP) Consulting Aquatic Structural & Civil Engineers for the pool structures, finishes, water treatment, wave production system, and underground plantroom; while Hassell Architects were responsible for the landscaping design. Construction was undertaken by Siltzer Pty Ltd, services co-ordination was by GNFP with mechanical services design by VOS Partnership.

The wave production system from Scotland's Murphy Waves uses four x 75kw high performance fans and a pressure plenum combined with a stepped wave-producing caisson structure to provide waves up to 1.7 metres in height and boogie waves in excess of 1.2 metres which Geoff Ninnies believes are "the highest pneumatic waves in the world" for a pool of this size.

The stepped caissons also provide a 20% reduction in power and optimises wave height. The walls of the pool are tiled, with

the pool floor and beach finished in exposed aggregate.

The Wave Lagoon's waves come in a variety of styles, with users able to test their skills on the 'boogie wave', the 'diamond pattern', the 'double diamond', the 'parallel', 'half-parallel', 'break left', 'break right', 'vee in' or 'vee out'.

Facility managers, the Darwin Waterfront Corporation, provide a limited number of boogie boards and water tubes for users while personal boogie boards and tubes are allowed into the Wave Lagoon at the discretion of Surf Life Saving NT. However, boards with fins, tyre tubes with large valves and surfboards are not allowed in.

In order to avoid a bulky and obtrusive plantroom building, the entire plantroom is sited under the ground, providing unobstructed views in all directions. The air conditioned plantrooms for water treatment and wave production are founded on a substantial pile system as the pool and plantroom structure is located beneath the waterable, in very poor and corrosive soils.

The cooling system for the plantroom utilises some of the excess capacity of the adjacent convention centre and turns



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Community & Cultural Services Committee Meeting – Monday, 19 October, 2009**8 INFORMATION ITEMS****8.4 Final Report – Young Women's Sexual Health Project**

Document Number 1649273 (07/08/09) Common No. 1320664

COMMITTEE'S RECOMMENDATION

THAT it be a recommendation to Council:-

THAT Mission Australia's Final Report of the Young Women's Sexual Health project, Document Number 1649273, be received and noted.





YOUNG WOMENS SEXUAL HEALTH PROJECT



THE FOOTPRINT PROGRAM





YOUNG WOMENS SEXUAL HEALTH PROJECT



Final Report – Darwin City Council

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Abstract

Objective: To develop young women's knowledge, skills and confidence in making informed decisions in order to enhance health and wellbeing.

Participants & Setting: A total of 39 young women aged 12 to 17 years from a variety cultural backgrounds were engaged in this project. The program was conducted in the northern suburbs utilising a range of services and recreational opportunities.

Design: - Before and after Interventional approach was utilised to establish knowledge skills and attitudes and to assess learning. The program ranged from 4 weeks to 9 depending on the group of participants. Each program consisted of one full day per week. Topic specific workshops were conducted in the morning, lunch and life skills and a recreational component in the afternoon to build group cohesion, trust and a challenge component.

Control: The results from the first survey will be used as a control and compared to the post-program survey to determine change in student's knowledge, attitudes and intentions.

Outcome: Participants in the program were able to display an increased in awareness, knowledge and confidence in relation to sexual health topics evident through observations and problem solving activities. The final program provided data through a pre and post survey which highlighted areas of low level knowledge which were greatly improved through involvement in the 9 week program.

Introduction

The Young Women's Sexual Health Project began at the end of July 2008. Staffed by an appointed Sexual Health Project Worker, Grain Tobson and Youth Initiatives Coordinator, Katie Price.

The program developed aimed to increase participant's capacity to improve health through informed decision making, problem solving and knowledge of sexual health and support services available.

The first program was initiated at Palmerston Indigenous Village (PIV) over the course of 7 weeks. Following this, young women from Linstead Middle School (LMS) were engaged in a program for 4 weeks, then two final programs of 9 weeks duration.

Collaborative networks were established in order to support and enhance the program for young women and their awareness of local services.

The Mobile Supported Youth Space has been utilised at the Mindi Beach and Palmerston Markets and northern suburb locations. Innovations have been made to increase engagement.

Original Project Proposal

The core objective of this project is to implement and deliver weekly workshops to young women at risk, from the Northern Suburbs of Darwin to build self-esteem and increase their resilience and protective factors. This will be achieved through group work activities which will focus on educating the participants on topics that will address sexual health issues. Some of these topics will include body image, sex and relationships, contraception, STIs, self-harming behaviours, domestic violence, communication, motivation, alcohol and other drugs and harm minimisation strategies. One of the workshops will incorporate guest speakers who are recognised positive role models in their community. The aim is to acknowledge the achievements of women in society and motivate the young women to believe in themselves. The project will adopt a Strengths Based Solution Focused framework to ensure that the young women will be empowered to take ownership of their issues and use their existing strengths and resources to problem solve. A Darwin Youth Heal worker who has already established positive relationships with this client group will assist the project worker in the delivery of the workshops. This will ensure that there is adequate support available to the young women particularly when addressing sensitive issues. The workshops will commence at 10am which will be followed by lunch provided to the participants. The afternoon will consist of recreational activities to promote self-esteem and healthy living in a safe and fun environment which will promote group cohesion and trust.

It is envisaged that each 10 week program will cater for up to 10 young women. Hence this project will benefit up to 30 young women by the end of the 12 months. In addition, many more young women will be serviced through the informal contact that will occur whilst engaging the community from the Mobile Supported Youth Space bus.

Overview of Health Issue

The development of the COOTPRINT program has been informed through a range of statistics and research relevant to youth in the NT and Australian context.

Nationally, the Northern Territory has the highest (sexual) infection rate among people aged 15 to 19 years of age – 2,500 teenagers per 100,000 contracted gonorrhoea in 2001, with most of the infections occurring in Aboriginal teenagers.¹

These statistics along with high rates of terminations in this age bracket gives rise to the need for such programs which engage young people in learning about these issues, along with the opportunity develop problem solving skills and capacity to make informed health choices.

A Needs Analysis conducted on the Youth Access to Sexual and Reproductive Health Services in the NT found that ‘...young people do not receive adequate or consistent sexual health education at school or possibly at home. This leads to a lack of sexual and reproductive health knowledge and thus little or no perceived risk of STIs’. With low knowledge of sexual health and a low level of perceived risk, young people do not seek out sexual and reproductive health services.² These findings support the presence of additional sexual health education with youth already enrolled in the schooling system. Engaging identified youth who may exhibit at risk behaviour, have high rates of truancy/lack of attendance or disconnection with school aims to increase their awareness of sexual health issues while developing a connection and rapport with group members and school staff involved in the program.

Being more informed about the prevalence of STIs in the NT population, along with the knowledge of how STIs are transmitted and avoided aims to increase participants understanding and perceived risk of contracting an STI.

Gaining knowledge of sexual health issues alone lacks the capacity building required to make applications to real life. The use of role play, scenarios, problem solving, confidence building through self awareness and strength based approach enhances the capacity for young people to put their sexual health knowledge into practice. Developing coping and problem solving skills along with the knowledge of how alcohol and other drugs (AOD) may influence a person’s capacity to negotiate safer sex practices increases awareness of how they utilise protective behaviours or respond in certain situations.

The Needs Analysis suggested further that ‘Partnerships between schools, youth based organisations and sexual and reproductive health services are vital.’ These links were firmly weaved into the program by involving various youth and health specific service providers and key people from the school environment through workshops and site visits. These sessions aimed to provide experiences with these services and individuals, so that the young people would be more likely to utilise health services.

¹ *Enter Health Channel (2000) Aboriginal Health Sexually Transmitted Infections: Multiple Stories Australia Access: 17 May 2009*

² *Aspiral Stone (2008) Youth Access to Sexual and Reproductive Health Services in the NT. A Needs Analysis, Department of Health and Community Services, Northern Territory Government*

The Department of Education, Employment and Workplace Relations suggests that 'the most important factors connecting young people to school were linked to relationships – friendships with other students and relationships with teachers that involved mutual respect and responsibility.'³ Attention to developing rapport, trust and a safe environment was fundamental in providing the participants opportunity to explore, ask questions and feel part of the group. Staff present each week of the program were either the school nurse and/or counsellor. These two members were important connecting points for the participants whereby students were able to explore topics and have discussions which may have been difficult otherwise. These experiences highlighted to participants that these staff were open to these kinds of topics and could be a support outside of the program, but within the school environment. Responsibility and leadership were also key parts of personal development and connection. All participants were involved in shopping, budgeting and preparing food for the group. They were also given opportunity to make decisions and suggestions on the types of recreation and workshops they were involved in.

Each program had a maximum of 11 participants in order to develop connection with others in the group and keep the staff to participant ratio to a high level. By the nature of the workshops, group work and recreation components, participants were able to connect with each other on a deeper level. The National Survey of Young Australians 2008 found that 'Nationally, friends were an important source of advice and support for about 85% of respondents.'⁴ This information was useful in terms of validating the commitment to focusing on team work, respect and support within the group. A peer education journal was eagerly utilized by participants to include experiences in the program, photographs, and information / brochures received throughout. This was suggested to participants that they could then keep this journal and use it to support other friends or themselves in the future.

³ Department of Education, Employment and Workplace Relations (2001) Building relationships, making education work: a report on the perspectives of young people
http://www.dea.gov.au/education/school_education/publications_resources/publications/building_relationship_making_education_work.htm

⁴ "Mission Australia (2008) *National Survey of Young Australians 2008* Mission Australia.

Number of young women

PIV: Total of 7 young women. Percentage retention: 73% (over 8 weeks).

DMs Term 4, 2008: Total of 11 young women. Percentage retention: 93% (over 4 weeks).

DMs Term 1, 2009: 10 young women. Percentage retention: 89% (8 weeks)

DMs Term 2, 2009: 11 young women. Percentage retention: 83 % (9 weeks)

Demographic of young women

PIV: This group of Indigenous young women were aged from 12 to 17 years, living within the community of PIV. Lack of school attendance was an issue with these participants along with boredom on weekends. For these reasons, the program was conducted on Saturdays.

DMs: This group of young women were from various cultural backgrounds, both Indigenous and non Indigenous, living within the northern suburbs. The young women were referred by the school counsellor, Indigenous Liaison Officer and Youth Coordinator.

Collaborative Networks

Various local service providers have been utilised in providing resources, presenters and service awareness. These are stipulated in the table below.

Service/Organisation	Reason for contact	Resulting outcome
Family Planning	Presenters for contraceptive workshops, resources and services	Borrowing of resources, access to workshop presenter.
Clinic 34 (Belinda Davis)	Site visit, awareness of service, access to condoms for distribution.	Participant knowledge and experience of service. Condom distribution from the Syner Bus.
Sexual Health and Blood Borne Virus Unit (Jan Holt)	Resources, workshop presenter.	Workshop presenter, Access to relevant resources.
Sexual Health and Blood Borne Virus Unit (Astrid Suuk)	Program planning and resources	Access to the Needs Analysis report and gaining advice & ideas.
Sexual Health and Blood Borne Virus Unit (Autumn Goodall)	Cherrydin campaign	Information on the campaign and STI information.
ACID (Dot Stephens)	Give-aways for the Space Bus.	Footballs, hats, brochures to give away from the Space Bus.
Multicultural Council (Ron Mitchell) Malak	Room hire	Participant knowledge of service.
Druidie Dilba Youth Space Palmerston (Deasey & Mack)	Service awareness and room availability	Awareness of service.
Melaleuca Refugee	Young women.	Networking only.

Centre Club Melkruen Refugee Centre (Ben)	Sexual Health Program at Darwin High	Program development not viable within this project outline.
Sanderston High School Nurse: Avenal Lockett Darwin High Jenny Jenkinson (Intensive English Unit), Jileen Tuli (nurse) & Charles Pith (JED)	Continuing the SH program Regarding Sexual Health Program at Darwin High	Program not taken up. Program development not viable within this project outline.
Anglene Shelle Fielding & Jenny Wilkinson (Health support) Bradstone High School Maria (counselor) and Mary (nurse) Ruby (nurse) (Lisa)	Sexual Health Program Meeting with from regarding program involvement. regarding the service and workshop presenter Service awareness	Ideas developed from the 'Hoker' program. 4 week program implemented. Workshop presenter. Awareness of service. Show young women location.
Danila Dilba Lodge at the Women's Clinic Kneeky Street Sexual Assault Referral Centre (SARC)	Service awareness, workshop presenters	Workshop presenter, access to brochures and information. Show young women location. Take ideas to Youth team meeting.
Youth Advisory Council	Regarding ideas for new location for the Space Hub.	
The Beach House	Fitness session enquiry	Price and potential to incorporate into recreation session. Use of the community room.
Cherie Burton MIA Community Room NT Aids & Hepatitis Council - Felicity DAISY (Yana)	Community room access Presenter Workshop presenter	Presenter STI's & HIV Young women have access to information from DAISY presenter.

Local Businesses

- C/MAX Cinema 13/9 - Palmerston Andrew Cripps complimentary movie tickets.
- Ten Pin Bowling Nightclub.
- Cavendish Cove.
- Palmerston Swimming Pool.
- Darwin Community Room.
- Barap swimming pool.
- Karema Primary School, Community room - To To Centre.
- Martin Sirpis - Local Artist.

Results

Student interest survey

During the first session of each program, an interest survey was completed by participants to establish their interest in particular topics. Even though there was already a structured program, this information was utilised to inform the level of focus on particular topics and the potential inclusion of others. Some of the participants involved in the program during Term 1 expressed interest in finding more information about dealing with domestic violence. This was utilised to focus on this topic during the Street Wise Self Defence course. An additional workshop on this topic would have been valuable such as a presenter from Dhawa House.

Pre and Post Survey

A Pre and Post Surveys were conducted in the final program as a more conclusive way to analyse the level of learning relating to objectives of the program. The survey can be seen in Appendix 2 and graph results of the data obtained from participants in Appendix 3.

Due to only seven participants present on the last session, seven pre and post surveys were available for analysis.

The least knowledge was evident from the many blank responses to questions about putting on a condom, what STI stands for, listing STI's, ways of reducing your risk of catching an STI, responding to pressure to have sex, where to go for support in the case of sexual assault, where to get STI/pregnancy testing and types of communication. (Q. 10, 12, 13, 14, 16, 19, 20) Over half of the responses to these questions above were not answered on the pre survey. Encouragingly though, responses to these questions increased greatly on the post survey

Question 10 asks for the steps in putting on a condom correctly. Of the seven responses in the pre survey five were left blank. In the post survey all seven were able to describe to varying degrees how to properly use a condom. This is significant as it shows knowledge, experience and a level of confidence in being able to describe how to use a condom correctly.

The information gained from this sample of young women highlighted limited knowledge surrounding STI's generally and sexual health services. As can be seen from the graphs in Appendix 3, the participant's knowledge had greatly increased due to their experiences throughout the program. When asked how to reduce your risk of catching an STI, only two participants answered this question with 'condoms' and 'safe sex'.

Question 13 asks to list STI's. Of the seven responses, five were blank. The two responses were 'herpes'. This may show a limited knowledge of STI's but more probably due to a confounding factor of Question 12 which asks what STI stands for. The two respondents were the only participants able to state what this acronym was. Therefore the responses on types of STI's may be due to a lack of connection with the acronym rather than lack of knowledge.

Question 16 asked what they could say to a partner/partner who was trying to talk them into having sex. On the pre survey, four out of seven left this question blank. On the post survey all had an answer or suggestion. The participants who had answered on the pre survey provided a more elaborate answer in the post survey. This data may suggest the greater knowledge participants had before the program allowed more information to be accessed and retained throughout the program.

Participant knowledge of support in the case of sexual assault (Q. 19) was also limited with four out of seven responses blank in the pre survey. In the post survey, all participants were able to provide one to two places or sources of support for someone subject to sexual assault.

Knowledge around types of communication was an important component of the program. Participants gained experiences from role plays, pressure line responses and definitions of communication types and how they can be used in different circumstances. All seven responders left this question (Q. 20) blank when asked to describe passive, assertive and aggressive types of communication in the pre survey. All seven were able to describe what each of the styles look and sound like in the post survey. It was important for the young women to experience trying different forms of communication in role play and pressure line responses, with particular focus on communicating what they didn't want in sexual contexts. Discussion around using assertive communication in these circumstances was a focus. Hypothesising how a situation may be taken when using passive or aggressive communication. The aim was for the young women to be able to decide and express clearly and assertively what they did or didn't want in sexual contexts.

It is important to note that the young women were aware that the same survey would be answered at the end of the 9 week program. This is also a confounding factor in the level of responses in the post survey that should be acknowledged.

Overall, it can be seen that the seven young women who answered both the pre and post survey were able to increase their knowledge and responses to the questions in the post survey which reflect the objectives of the program.

Participant Feedback

Weekly feedback forms were utilised to gain feedback from the participants at the end of each day of the program. (Objectives and level of learning are evaluated along with participant perceptions of their confidence, knowledge and group cohesion. The final question asks what they have learnt from the day in order to cement the most valuable thing they would take with them while providing feedback as to what they connected with).

These forms were anonymous so that participants could answer them openly. This information was also utilised to inform the direction of the following week. For example if some participants expressed that they were still not comfortable asking questions or with the group, then this would become more of a focus the next week. A hard copy of these forms are kept within Mission Australia files.

Evaluation of Objectives

Objective	Approach	Evaluative tool	Result
1. To identify personal strengths, skills and support network in order to build self-esteem and a foundation for resilience.	Footprint creation, strength cards, journal, photographs.	Observation of expression, journal use photographs taken.	Observed an increase in ability to identify strengths and comment on other's strengths. Increased confidence in body image through photography of selves and discussion. Engagement in journal use. Experienced in responding to pressure lines and practice using condoms and the steps involved in correct use.
2. Be able to demonstrate safer sex negotiation skills. (increase capacity)	Role play and one liner responses.	Role play	
3. An increase in reported confidence to negotiate safer sex. (intention)	Condom sequence cards, pressure lines responses. Knowledge of types of communication.	Observations from condom sequence cards & pressure line responses.	Observed increase in confidence to respond to pressure lines. Increased understanding of communication styles in pre and post survey.
4. Increase in perceived threat and seriousness of STI's.	STI workshop.	Pre and post survey	Increased understanding of STI's and how to prevent contraction evident in pre and post survey.
5. Increase in knowledge of sexual diversity.	Group discussion and role play	Ability to problem-solve and empathise with scenarios.	Participants were able to discuss problem solving for someone who wanted support in talking about their sexuality.
6. Increase knowledge and capacity to access sexual health/sexual assault services and health hardware.	Site visits, workshop presenters, journals brochures.	Pre and post survey	There was an increase in the knowledge of sexual health services evident in the pre and post survey.
7. Ability to identify positive relationships.	Relationship activity	Observations	Participants were able to suggest characteristics of positive and negative relationships.
8. Build connection and relationships with other young women and links to the school environment.	Team building activities, Group work.	Observations, discussions, feedback forms.	Most participants developed a better connection with the counsellor and school nurse. Some increased their access to those people during school time.

9. To develop and demonstrate strategies to problem solve, deal with peer pressure and make informed decisions.	Scenarios and role play	Observations of scenarios and role plays.	Participants were able to problem solve individually and learn from other's scenario responses.
10. Increase knowledge of the issues surrounding the use of alcohol and other drugs and their influence on personal safety.	Street wise self defense course, DAISY workshop.	Feedback forms, observations, role plays.	Participants became more aware of safety which was observed through role play and scenario problem solving after these information sessions.

Program Evaluation

Staff involved in the program convened to evaluate the programs objectives, outcomes and structure. The following provides the evaluation responses (Rosa Maria Kolkovasy, Driftstone school counselor, Mary Burnett Johnson, Driftstone school nurse educator, Katie Price, Youth Initiatives Coordinator, Corina Kirkwood, Project worker). The strengths, weaknesses and recommendations were explored in order to both evaluate and inform for potential future program development.

Workshop Topics

Strengths: Beginning the program with rapport building, getting to know each other and themselves. Personal strengths was a positive approach to develop a safe group environment with group guidelines. This was reported as an important and effective way to establish a safe environment to explore the more "shame" topics such as puberty, sex and STI's.

Detail provided in the puberty sessions was positive for participant's knowledge and learning also the use of vocabulary (slang and official).

Engagers at the beginning of the day were an effective way of getting the group focused and working together.

The Street Wise Self Defense course was identified as an invaluable addition to the program for the participants learning of sexual assault and assertiveness.

The journals were also identified as something which was very engaging for the young women. This device was also a positive way to record learning and include photos of themselves which was a way to build self esteem and confidence in their appearance.

Recommendations: It was felt that by referring back to the group guidelines throughout the program may enable the group to identify any issues or problems in order to maintain group cohesion and build problem solving capacity.

It was suggested that a session on domestic violence including a worker from Dawn Hennessy Ruby Cluen educator trainer be utilised to provide information on this topic and support services available.

A session which focuses on bullying would be beneficial for participants of this age group. This session could be broadened to school, home, peers or workplace in order to enhance understanding of current and potential future situations.

Further attention to discussion with participants on being assertive and their rights in respect to people in position of power is needed. This was an issue raised by some group members and their unwillingness to speak out about certain behaviours due to the person being in a position of power.

Stipulating more clearly to workshop presenters the information, approach and type of session required may enhance the quality of some workshops.

Involvement of local service providers.

Strengths: It was identified that utilizing local services providers was highly beneficial for the group's awareness and connection.

Recommendations: It was identified that further commitment to visiting each relevant service provider in particular – Clinic 34 would improve the young women's knowledge, experiences in how to access these services. Combining the workshops at more of these locations would also increase the group's awareness and experience in these settings.

In order to build the capacity of the participants knowledge of how, when and where to access these services, it was suggested scenarios be used to problem solve and contextualise while also the potential to use quiz questions for exploring services. An activity such as these may enhance capacity in this area.

Life skills and lunch

Strengths: The participants of each group engaged well with the budgeting, shopping, preparing and cooking for the group. The cooking sessions were enjoyed the most.

This was an opportunity for the participants to work together in small groups to plan, using a budget, make healthy food choices and gain skills in cooking.

Recommendations: One of the issues was some participants not helping with the clean up. A roster system or referring back to the group guidelines could be utilised to address this.

Recommendations

Strengths: Indoor beach volleyball, rock climbing, ten pin bowling, Street Wise South Belvedere, Doonbeent and Zone 3 (coupled with a visit to Clinic 34) were identified as useful recreational activities for building skills, group cohesion and confidence. Cymon ecogroups were on the agenda, however were not possible due to issues with liability and insurance.

Recommendations: The use of a topical TVT as recreation was difficult if some of the group had seen it. It was decided unless the movie had an effective message, level of engagement and had not been viewed before, it would prove frivolous. Miss Hop Linnea was also identified as an opportunity for future depending on the interests of the group.

Links with the school

Strengths: Utilising the school nurse and counsellor was a very effective way to build rapport and connection with these staff members. It was reported that some young women who had been involved in the program visited the nurse/counsellor more often than prior to participation in the program.

Links with other members of the group was developed to varying degrees with the participants.

Recommendations: It was important to have a limited number of school staff involved in order for that rapport to develop.

References

Mission Australia (2008) *National Survey of Young Australians 2008* Mission Australia.

Astrid Stark (2008) *Youth Access to Sexual and Reproductive Health Services in the NT: A Needs Analysis*. Department of Health and Community Services, Northern Territory Government.

Department of Education, Employment and Workplace Relations (2001) *Building relationships, making education work: a report on the perspectives of young people*
http://www.dest.gov.au/sectors/schools_education/publications_resources/profiles/building_relationships_making_education_work.htm

Better Health Channel (2006) *Aboriginal Health Sexually Transmitted Infections* Marie Stopes Australia Accessed 12 May 2009

APPENDIX I



YOUNG WOMENS SEXUAL HEALTH PROJECT DRIPSTONE MIDDLE SCHOOL TERM 1, 2009



PROGRAM GOAL: To improve young women's knowledge, skills and confidence in making positive life choices in order to enhance health and wellbeing.

PROGRAM DURATION: The program is conducted over an 8 week period. The participants will be collected each Tuesday from Dripstone Middle School at 8.30am and returned by 2.45pm that day.

WORKSHOPS: Interactive workshops will occur in the morning of each Tuesday. The topics are outlined below. Speakers will be invited to run specialist workshops or alternatively, the group will visit service providers to enhance knowledge and community connection.

RECREATION: The following program is an intended outline only. The aim is to involve the young women in making decisions about the nature of activities for the afternoon recreation sessions in order to build leadership, confidence and group cohesion.

LUNCH: will be provided each week. The young women will be encouraged to help shop, prepare, cook and of course eat together in order to increase skills and knowledge.

Week 1 (10/2) – Relationships, peer pressure scenarios.
Develop a relationship tree; discuss positive and negative aspects of relationships. Role play peer pressure scenarios. *Relationships Australia (10-12 onsite)

Lunch: The Wharf **Recreation:** Climbing Gym

Week 2 (17/2) – Puberty and self image.
Puberty activity exploring male and female changes, hygiene. Puberty relay, women's pack.

Lunch: Casuarina Subway **Recreation:** The Body Shop makeover

Week 3 (24/2) – Sex, sexuality and the law.
Understanding of sexual parts. Types of sexual activity and words for it. Choosing to have/not to have sex. Value statements on sexuality.

Lunch: BBQ Hamburgers **Recreation:** Ten Pin Bowling

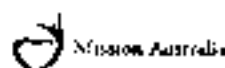
Week 4 (3/3) – Contraceptives. Contraceptive types, how to use a condom correctly, how to initiate the use of a condom. Where to get contraceptives. Conception and pregnancy. *Family Planning	
Lunch: Group shopping activity	Recreation: DVD June

Week 5 (10/3) - Sexually Transmitted Infections (STI's) Introduce STI's and BBV, how to prevent catching them, symptoms, treatment, testing. Services available. *Sexual Health and Blood Born Virus Unit	
Lunch: BBQ Nightcliff/East Point	Recreation: Clinic 34 Visit, Water Polo Parap Pool.

Week 6 (17/3) - Pregnancy. Knowledge of pregnancy, being healthy during pregnancy and unplanned pregnancy options. *Anglicare - Pandanus Project.	
Lunch: Fresh food collection	Recreation: Gym session/East Point challenge

Week 7 (24/3) - How to initiate safe sex, consent, communication, and assertiveness. Drug and alcohol effect on decisions and sexual encounters. *DAISY	
Lunch: Fresh food collection, esplanade.	Recreation: Indoor Beach Volleyball

Week 8 (31/3) – Personal support network. Unwanted sexual encounters, what to do, where to go. *SARC/Ruby Good.	
Lunch: Picnic	Recreation: Celebration: Lakes Resort



**YOUNG WOMENS SEXUAL HEALTH PROJECT
DRIPSTONE MIDDLE SCHOOL TERM 1, 2009**



PROGRAM GOAL: To improve young women's knowledge, skills and confidence in making positive life choices in order to enhance health and wellbeing.

PROGRAM DURATION: The program is conducted over a 9 week period. The participants will be collected each Tuesday from Dripstone Middle School at 8.30am and returned by 2.45pm that day.

WORKSHOPS: Interactive workshops will occur in the morning of each Tuesday. The topics are outlined below. Speakers will be invited to run specialist workshops or alternatively, the group will visit service providers to enhance knowledge and community connection.

RECREATION: The following program is an intended outline only. The aim is to involve the young women in making decisions about the nature of activities for the afternoon recreation sessions in order to build leadership, confidence and group cohesion.

LUNCH: will be provided each week. The young women will be encouraged to help shop, prepare, cook and of course eat together in order to increase skills and knowledge.

Week 1 (21/4) Puberty and self image. Puberty activity exploring male and female changes, hygiene. Puberty relay, women's pack. <i>(Mary)</i>	
Lunch: Nightcliff foreshore	Recreation: Ten Pin Bowling
Week 2 (28/4) – Relationships, peer pressure scenarios. Develop a relationship tree, discuss positive and negative aspects of relationships. Role play peer pressure scenarios. <i>Maria to present.</i>	
Lunch: Casuarina Subway	Recreation: Climbing Gym
Week 3 (5/5) – Identity, strengths, skills, support network. A journal is introduced for the young women to use throughout the program. Their learning, photographs and information for future use is included. Create group identity collage/footprint.	
Lunch: Group 1 shopping, Holmes Jungle	Recreation: Street wise self defence

Week 4 (12/5) – Sex, sexuality and the law. Understanding of sexual parts. Types of sexual activity and words for it. Choosing to have/not to have sex. Value statements on sexuality.	
Lunch: Group 2 shop	Recreation: Street wise self defence
Week 5 (19/5) – Pregnancy. Knowledge of pregnancy, being healthy during pregnancy and unplanned pregnancy options. *Anglicare – Pandanus Project.	
Lunch: Group 3 cook.	Recreation: Indoor Beach Volleyball
Week 6 (26/5) – Sexually Transmitted Infections (STI's) Introduce STI's and BBV, how to prevent catching them, symptoms, treatment, testing. Services available. *Jan Holt: Sexual Health and Blood Born Virus Unit.	
Lunch: BBQ Nightcliff	Recreation: Clinic 34 and acDrumbeat
Week 7 (2/6) – Contraceptives. Contraceptive types, how to use a condom correctly, how to initiate the use of a condom. Where to get contraceptives. Conception and pregnancy. *Family Planning	
Lunch: Fresh food collection	Recreation: The Body Shop workshop (r/p)
Week 8 (9/6) – How to initiate safe sex, consent, communication, and assertiveness. Drug and alcohol effect on decisions and sexual encounters. *Yana DAISE	
Lunch: Fresh food collection, esplanade.	Recreation: Footprint banner workshop
Week 9 (16/6) – Personal support network. Unwanted sexual encounters, what to do, where to go. *SARC/Ruby Gaen.	
Lunch: Picnic	Recreation: Celebration: Lakes Resort/Wave Lagoon.

APPENDIX 2



FOOTPRINT



PRE AND POST SURVEY

NAME

No.	Question	Answer
1.	Name 5 of <u>your</u> personal strengths/skills	
2.	Name people you could go to for support/ to help with a problem?	
3.	In your opinion what is the FOOTPRINT program about?	
4.	What is peer pressure?	
5.	What should young people do to <u>stay</u> healthy and <u>hygienic</u> during puberty?	
6.	Name as many parts of female reproductive organs & genitals.	
7.	How does pregnancy occur?	
8.	What options are there for women who become pregnant but don't want a baby?	
9.	List the contraceptive devices you could use to avoid getting pregnant.	
10.	What are the steps in putting a condom on correctly?	
11.	What could you do if a condom breaks during sex?	

12	What does STI stand for?	
13	List as many STI's as you can.	
14	List ways that can you reduce your risk of catching an STI?	
15	Where could you go to get tested for an STI/pregnancy?	
16	What could you say to a partner/person who was trying to talk you into having sex?	
17	What is sexual assault?	
18	Can it still be sexual assault even if there is no physical/sexual contact?	
19	Where can women go for support if they are sexually assaulted?	
20	Describe the 3 types of communication style: assertive, passive, aggressive. (Looks like/sounds like)	

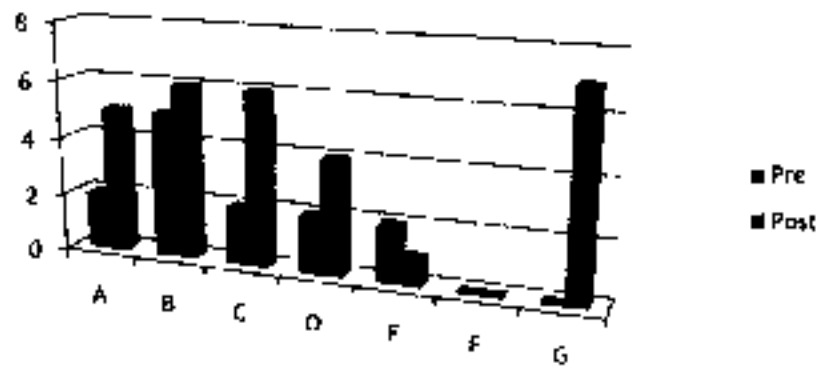
**These answers will be compared to your answers at the end of the program.

I hopefully it will show you how much you have learnt!

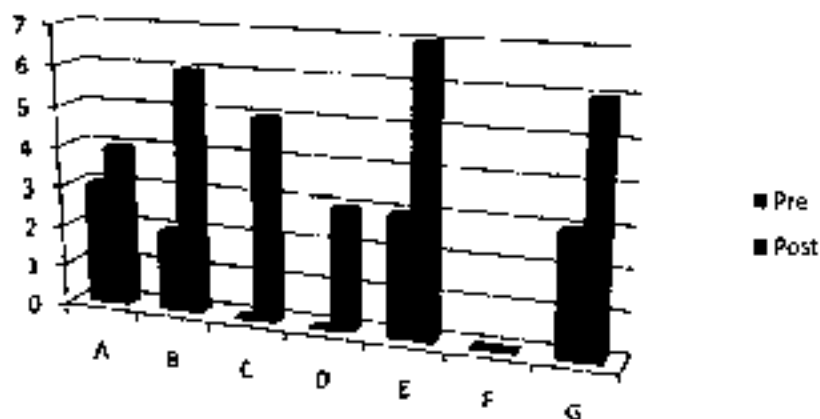


APPENDIX 3.

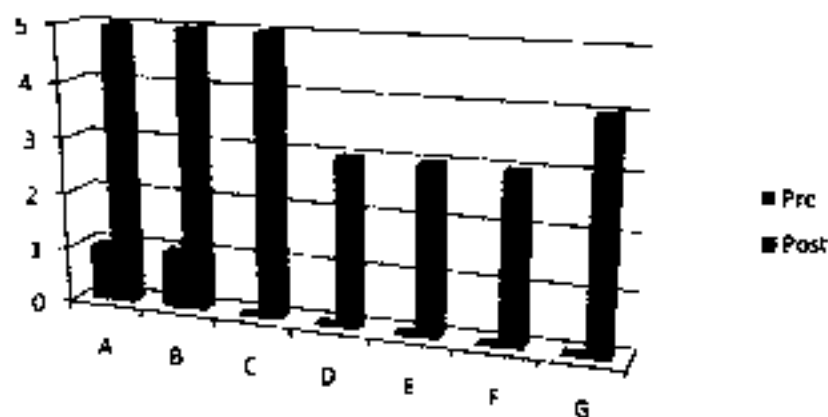
Q.6 List names of female reproductive organs



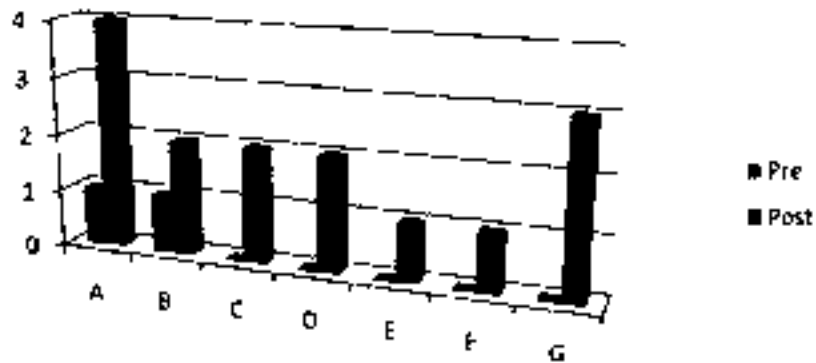
Q. 9 List contraceptive devices



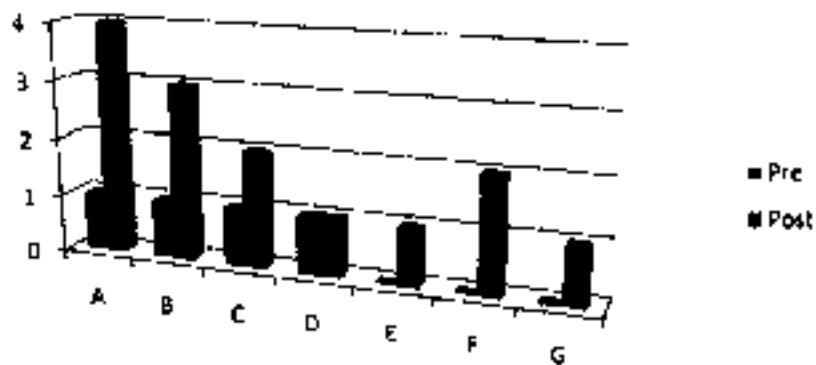
Q. 13 List as many STI's as you can



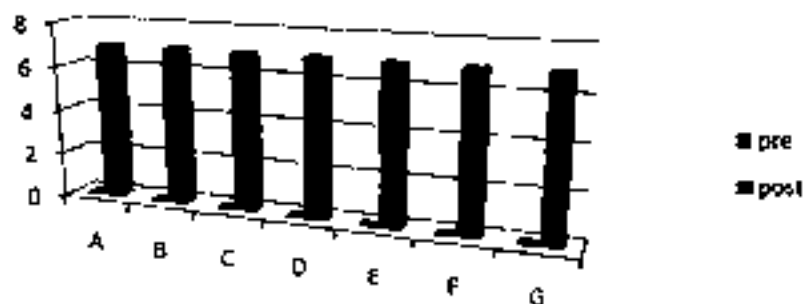
Q.14 List ways that you can reduce your risk of catching an STI

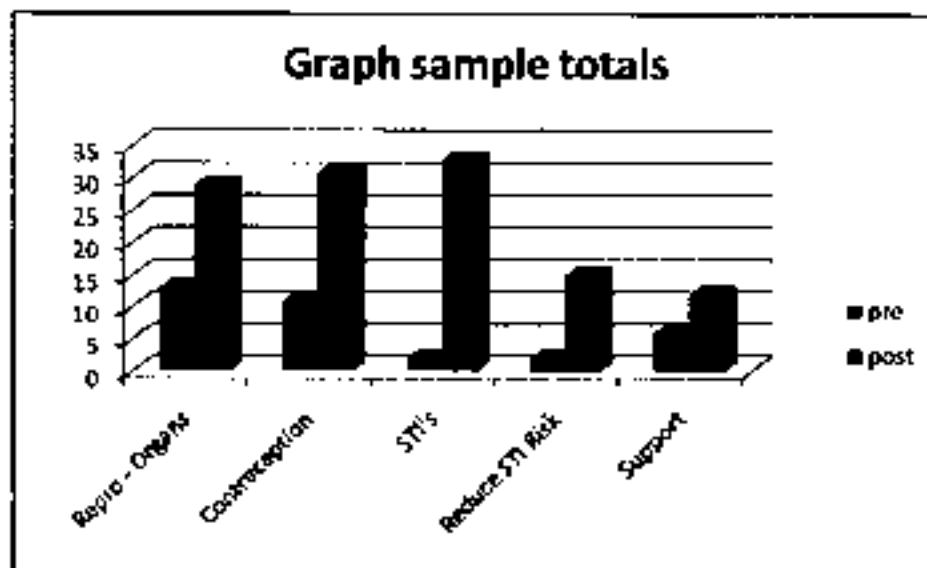


Q.15 Where could you go to get tested for an STI/pregnancy?



Q.20 Describe 3 types of communication styles: assertive, passive and aggressive





ENCL: NO

DARWIN CITY COUNCIL**DATE:** 13/09/09**REPORT****TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0177 KH:kl**COMMON NO:** 1517201**SUBJECT:** COMMUNITY & CULTURAL SERVICES TEAM REPORT -
SEPTEMBER 2009**ITEM NO: 9.1**

This report provides Council with an update of activities undertaken within the Community Services program during September 2009. It is presented for Council's information.

GENERAL:

This report provides an update of activities within the Cultural & Community Services (CCS) portfolio and selected projects. Each Officer within the Community Services Team has prepared their own sections to appraise Council of operational activities during September 2009.

REPORT:**COMMUNITY SERVICES MANAGEMENT****Human Resources**

This month has seen the Manager Community Services return following extended leave and many members of the team are accessing short periods of annual leave following a very busy few months. Recruitment is currently underway for the Sister Cities Program Coordinator position following advice that the current officer and family is leaving Darwin.

Staff have participated in a number of training initiatives including Whistleblower legislation, a local music/arts development conference hosted by Music NT, a national youth focussed community arts skills development conference in addition to visiting various metropolitan councils whilst in Melbourne.

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PROGRAM DEVELOPMENTS

Service developments

As there are a number of grant opportunities currently available, substantial work is being done to develop applications that marry Council's Youth Strategy directions with grant funding criteria. An application for grant funds for a violence prevention education project focussed on building the capacities of young women is being developed. A reference group comprising young women aged 12-20 has been established to help inform the model and support is being sought from a number of service agencies. Funding is from the Respectful Relationships funding stream (Commonwealth).

FUN BUS service agreement

Staff are preparing for negotiations with the NT Government in the coming weeks to renegotiate service agreements for the FUN Bus program which expires on 31 December 2009. The program is currently funded for 40 weeks and Council funds the remaining 8 week wet season service. This year Officers will seek additional funding in a bid to increase staffing levels as the number of attendees at mid week sessions has escalated beyond the management of 2 staff. Additional funds will also be sought for specific equipment for Bagot community visits to enable the facilitation of a more culturally sensitive and inclusive service response.

Graffiti Remediation Service Level Agreement

CCS has provided and facilitated regular support and information to the Chief Minister's Office and Department of Justice to facilitate the NT government's development of Service Level Agreements (SLA) in relation to the removal of graffiti from NT government and PowerWater assets.

The NTG, in conjunction with Council, will formulate an SLA in consideration of its cross-departmental asset management systems and Council's financial administration requirements to further progress the cost-sharing mechanism.

Secure Taxi Rank Project

The rank's trial has been extended until the end of September in order for the funding of the rank to be resolved by the Northern Territory Government (NTG) in conjunction with the Australian Hotels Association.

Darwin Alcohol Management Plan

CCS has commenced discussions with the Executive Director of the Department of Justice's Licensing, Regulation and Alcohol Strategy regarding the possible development of an Alcohol Management Plan to address the adverse impacts of alcohol upon the Darwin locale. At Council's 1st Ordinary meeting in August, a decision pursuant to a report was made for Council to continue to engage with stakeholders in the development of an Alcohol Management Plan.

The NT Licensing Commission will present to Council's 1st Ordinary in October regarding alcohol restricted areas and the broader issue of alcohol management in the Darwin municipality.

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Interagency Tasking Coordination Group

CCS attended ITCG meetings in August.

Walkways

CCS continues to undertake a community engagement and problem solving process in conjunction with a number of residents concerned about aspects of walkways adjacent to residences. CCS will assist with the progression of decisions pursuant to the Walkway Assessment report tables the 2nd Ordinary meeting in August.

Darwin Entertainment Centre

CCS continues to progress and resolve DEC issues as they emerge including the signing and sealing of the one year funding agreement, the request for additional funds and the matter of the constitution in conjunction with the General Manager.

Council has received DEC's audited financial statements for the 2008/09 financial year.

East Point Military Museum

CCS continues to engage with the East Point Museum Re-development Advisory Committee to progress the formative stages of planning for the redevelopment of the museum. The NTG presented an overview to Council at September's 1st Ordinary meeting and Elected Members will participate in a workshop in relation to the re-development in October to ensure Council is fully informed regarding the project.

Lyons Neighbourhood Building

CCS has now met with Elton Consultants twice to commence collaborative work in relation to this process and is awaiting feedback and clarification from its NT Manager in regards to the repairs and maintenance of public art relevant to the management of the building.

Casuarina Business Precinct

CCS continues to participate in the key stakeholder group overseeing the implementation of Crime Prevention Through Environmental Design recommendations in relation to the Casuarina Business District, in particular the exploration of the feasibility of the development of a Liquor Accord to address the adverse impact of alcohol on the locale.

Parking Infringement Increases

CCS met with the Department of Planning and Infrastructure to progress Council's request for a legislative amendment to facilitate an increase in parking infringements.

CCS has provided data and rationales regarding the request for an increase to the NTG which is awaiting feedback from other NT Councils to submit a case for the increase to Cabinet possibly in October.

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Regulatory Orders

At a Capital Cities meeting on September 24 it was resolved that a trial will commence in the lead-in to the impending cyclone season which accounts for Council's planning, procedural and resource concerns regarding cyclone hazard regulatory orders with a view to the progression of legislative changes in 2010.

Capital Cities Council of Lord Mayors National Local Government Drug and Alcohol Advisory Committee

CCS provided the CCCLM National Local Government Drug and Alcohol Advisory Committee (NLGDAAC) with updates of Council's strategic endeavors in relation to the management of alcohol in the municipality.

National Indigenous Alcohol and Drug Committee forum

CCS attended a National Indigenous Alcohol and Drug Committee, upon invitation, to enhance Council's understanding of the national mandate of the Committee and the policy and service provision environment in relation to Aboriginal people in Darwin as well as to network with prospective stakeholders in the lead-in to the development of an Alcohol Management Plan

FORWAARD

CCS met with FORWAARD, a key rehabilitation provider to Aboriginal people in Darwin, to develop an enhanced understanding of key issues and challenges for both providers and service recipients of rehabilitation services, particularly the lack of housing and outreach services for people exiting these services.

Northern Australian Aboriginal Justice Agency

CCS met with the CEO of the Northern Australian Aboriginal Justice Agency to explore issues of mutual interest and concern regarding the vulnerability of Aboriginal people subject to the criminal justice system or likely to be so with a view to an enhanced relationship between the two organisations.

Remote Indigenous Gardens

CCS provided the Remote Indigenous Gardens organisation, based in Sydney, with links to groups, both local and remote and Aboriginal and non-Aboriginal, likely to engage in this project.

Neighborhood Watch

CCS continued to provide Neighbourhood Watch with support in terms of the provision of information and the representation of issues as required.

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COMMUNITY SERVICES

The Community Services Officer (CSO) has carriage of disability services, community events, community grants, seniors and community development activities.

Disability Advisory Committee (DAC)

The Planning/Parking sub-committee of the Disability Advisory Committee met on 21 September 2009. Amongst the issues discussed at the meeting were proposed improvements to disability car parking spaces at Rapid Creek Business Village and access issues at Rapid Creek Markets. The minutes from the meeting will be presented to the next Disability Advisory Committee meeting which is scheduled for 22 October 2009.

Community Grants Program

Darwin City Council's Community Grants Program assists projects or events directly benefiting and promoting the City of Darwin and which have broad community appeal. The funding is disbursed bi-annually in July and January each year.

Submissions are currently being invited for funding of projects occurring in the first half of 2010 (1 January 2010 – 30 June 2010) through the second round of the 2009/2010 Community Grants Program. Applications close on Friday 9 October 2009. An advertisement inviting applications appeared in the NT News on Saturday 12 September and again on Saturday 19 September. Program guidelines and application forms are available from Council's website.

Disability Awareness Week 2009

Disability Awareness Week (DAW) is a week long program designed to highlight the achievements of people with a disability and the positive contributions they make to the Darwin community. It also aims to raise public awareness on disability issues.

DAW 2009 was officially opened by the Deputy Lord Mayor on Thursday 3 September prior to a free movie night at Deckchair Cinema after which a varied program of events continued throughout the following week until Thursday 10 September. One of the highlights of the week was the Happiness and Well Being Market in Raintree Park that featured a variety of stalls and activities provided by representatives from 23 community organisations. Radio Territory FM 104.1 broadcast live from the Market which presented an opportunity to raise awareness regarding disability issues amongst the broader Darwin community as well as providing an avenue for participating community organisations to be interviewed live on radio and promote their services and programs.

Extensive promotion of DAW 2009 across a variety of print and radio media as well as Council and other community websites ensured high attendance figures at events and contributed to the success of the week. Disability Awareness Week 2009 is the subject of a separate report to Council.

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Inter-agency Networks

Alzheimer's Australia NT

CSO attended the annual Tea Dance held by Alzheimer's Australia on 15 September 2009 during Dementia Awareness Week 2009. Council provided support for the Tea Dance through the first round of the 2009/2010 Community Grant program.

NT Falls Prevention Management Committee

CSO represented Council at the NT Falls Prevention Management Committee which is a joint initiative of General Practice Network NT and Department of Health and Families. The committee was formed last year in response to an identified need to promote communication and co-ordination of services in the NT that interact with our older community to address the significantly high rates of falls in the NT. Meetings are held bi-monthly and discussion at the September meeting centred on facilitation of education and exercise programs to assist in falls prevention and the finalisation of the "Getting Out and About Locally" directory which will provide information regarding healthy activities and exercise programs for the ageing population in Darwin and Palmerston. A Referral Pathways flyer is also being finalised which will provide a flowchart to General Practitioners for their patients who are at risk of injury due to falls.

Big Issue/Street Soccer

The Big Issue is an organisation that facilitates a magazine initiative and community street soccer program that benefit homeless and marginalised people. Following the successful introduction of a Street Soccer program to Darwin, a Big Issue Advisory Group has been formed to assist with a feasibility study regarding the introduction of the magazine program to the Darwin area. CSO attended the Big Issue Advisory Group's September meeting at which ideas for initiating the program in Darwin were progressed and best practice models discussed. A feasibility report will be completed in October by the Big Issue Coordinator in Darwin and will be presented to the Big Issue Executive team in Sydney who will determine whether or not the magazine program will be introduced into the Darwin area.

Life Without Barriers

Life Without Barriers is a national not-for-profit organisation working to support children and young people in crisis, people with a disability and those with a mental health issue. CSO met with the Program Coordinator of Day Services at Life Without Barriers NT and provided information about Council's involvement in the disability sector and gained information regarding new programs for people with a disability that will be facilitated by Life Without Barriers in the coming months.

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ARTS & CULTURAL DEVELOPMENT

ACDAC's regular bimonthly meeting was held on 17 September 2009. In the context of the Public Art City Planning project, the committee discussed issues relating to the future development of public space including Civic Park, Brown's Mart and the Harry Chan Ave bus depot, the Cavenagh St Carpark, Frog's Hollow Arts Centre, and Traveller's Walk. The committee also discussed Gardens Amphitheatre and how it might be made more accessible for use as a performance venue.

Live Music at Casuarina Library

The music program at Casuarina Library in October features blues guitarist Kim Orchard, jazz singer Ali Tapper, singer-songwriter Aly de Groot, a collaboration by CDU students led by singer Julie Andreou, and country singer Mark Hilton.

Traveller's Walk Mosaic

Local artist Techy Masero has begun repair work on the Traveller's Walk Mosaic and the repaired section of the mosaic is expected to be installed in October 2009.

Public Art – Smith St Mall

Tract Consultants, who have been contracted by Council for The Mall redevelopment project, have engaged Cathy Hunt from Positive Solutions to oversee the commission of new Public Art for The Mall. Council's Arts and Cultural Development Officer is being mentored throughout the commission process. It is anticipated that there will be three public art opportunities and expressions of interest are now being sought from local artists interested in being considered for these opportunities.

City Planning for Public Art in the CBD

Positive Solutions has also been engaged by Council to oversee a planning exercise for Public Art in the Darwin CBD, tying into Council's current city planning work. Consultant Cathy Hunt has completed an initial Options Paper on Financing Public Art which is addressed in a separate report.

Cultural Village Symbolic Poles

A site analysis of potential sites for the Cultural Village symbolic poles has been provided to The Cultural Village of the NT who have been invited to report back to Council this year on preferred sites. A report will then be made to Council.

Art Exhibitions in Council Facilities

A quote has been requested from Art Décor to install picture-hanging railings along the wall of the Upstairs corridor from the elevator to the door to the Function Area. This would enable multiple works to be hung in this area. A quote is also being sought from Total Event Services to provide 4 custom-made double-sided display boards which, in addition to the railings, will provide the necessary hanging space for exhibitions to be held in the Function Area and upstairs corridor.

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Artwork by Essington School will be exhibited at the Civic Centre in October 2009, and Darwin High School will exhibit Year 12 artwork at the Civic Centre from 6 November – 6 December. Currently, artwork by Parap Primary School is on display in the Customer Services area and artwork by Anula School in the Upstairs corridor near the Training Room.

HMS Beagle Ship Bell Chime

An “open day and artist’s talk” for the public was held on 25 September 2009 and attracted a small crowd of around 12 people including delegates to the Charles Darwin Symposium and a representative of Bromley Borough (the local government body incorporating Charles Darwin’s former residence, Down House). ABC Darwin broadcast a story on the Bell Chime on the morning of this event and artist Anton Hasell was in attendance to speak about the artwork. “Open days” will be held on the last Friday of each month (excluding December) and where possible, will begin with a talk and/or performance at 12 noon. The next open day will be held on Friday 30 October and the final open day for the year on Friday 27 November.

Local composer Kris Keogh’s work “Convergence” and Melbourne based composer Madeleine Davey’s work “Origin of the Stars” are now playing regularly. Two other local composers have been commissioned as part of “NT Music Month” to produce new musical works for the Bell Chime. This will bring the total number of works commissioned to four. The current program is available from Customer Services and will also be made available on Council’s website.

Interpretative signage in the form of a cast bronze plaque, designed by Dot Dash, is being manufactured by Cunneen Signs in NSW and will be installed in October 2009. This choice was made for the durability of the material and aesthetic complement of the cast bronze plaque to the bronze bells.

NT Music Month

The inaugural “NT Music Month”, an initiative of Music NT, was celebrated from 16 August 2009 until 16 September 2009. Council resolved on 28 July 2009 to support this event through a number of Council activities, including the commission of new music for the HMS Beagle Ship Bell Chime and the establishment of a local music section in Council’s Youth magazine, Grind Online, which currently features local band ‘The Aviators’. These projects are ongoing.

YOUTH PROJECTS

The Youth Projects section facilitates involvement of young people in Council’s processes and decision making, creates and hosts youth exclusive events and activities in partnership with young people, hosts a Youth Services trainee position, advocates for the needs of young people and coordinates youth specific community information tools.

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GRIND

GRIND continues to meet regularly. The GRIND website can be viewed at www.grindonline.com.au. The website was well accessed through September with over 1,591 page views and 481 visits. GRIND was launched at Casuarina Library on Thursday 17 September. The GRIND Team have completed our first 'zine and will be distributed through early October.

Youth Advisory Group (YAG)

In their September meeting the Youth Advisory Group met with Council's Capital Works Coordinator, and a representative of the Australia Day Council.

The Capital Work's Coordinator presented My 0800 and encouraged YAG to provide feedback on the conceptual designs. YAG noted the need for "green spaces" and the provision of informal gathering places. YAG members will encourage their friends and the general community to provide feedback online via Darwin City Council's website.

Katrina Fong Lim presented her plan to offer a youth specific event on Australia Day. YAG supported the idea of broadcasting Triple J's Hot 100 countdown at Nightcliff Pool. YAG encouraged Katrina to form a youth project team to guide and inform the event. As YAG does not meet in December or January they declined the offer to be the lead group but individual members expressed an interest to participate as members of YAG.

Youth Services Trainee

The Youth Services Trainee continues to assist Youth Services in all its projects, of particular note this month the trainee has assisted in the production of bookmarks and promotional material for the GRIND launch on Thursday 17 September.

Youth Energy Precinct (YEP)

Youth Services coordinated a direct consult with Mission Australia's Youth Beat and spoke directly with young residents of Bagot Community and young people at various locations around Darwin. An email has been sent through various networks requesting information on other youth centres both domestically and internationally.

Training

YSO attended the "ReGenerating Community Conference" at RMIT which focussed on youth community arts and community building. Highlights of the conference included:

A report on the Refill Project – City of Liverpool

The City of Liverpool engaged a group of artists and community development workers to work with Liverpool's Indigenous and Lebanese youth community through the local high school.

Using Hip Hop and short film making the workers were able to reach a number of young people, there was a marked increase in participation in school activity, Council activities and forums as well as self confidence among the participants.

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How Creative Processes at the Immigration Museum can Mobilise Communities for Positive Social Change

This forum explored how the Immigration Museum uses its venue to generate community activity and events to break down barriers and prejudice within the community and celebrate the diversity of the community.

Twenty-First Century Graffiti Tour

A short tour of Melbourne's thriving street art scene and the role Council has played in the facilitation of street art. The tour explored the medium of street art as a form of political and personal expression of Melbourne's young people.

FAMILY & CHILDREN'S SERVICES

The Family & Children's Services Coordinator (FCSC) manages Council's Community and Child Care Centres, the Fun Bus, Fun in the Parks, a range of community information tools, special projects and facilitates school visits to Council.

Community Centres

Council's Community Centres at Malak (MCC) and Nightcliff (NCC) continue to operate at capacity under the effective management of user groups and tenants in partnership with Council.

Demand for the meeting room at NCC continues to be very high with constant requests to provide air-conditioned venues for meetings and other small gatherings. The meeting room is heavily booked by long term tenants who have office space leased at the centre. Due to the high demand from the tenants this leaves limited capacity for casual user access.

Malak Community Centre

Council is responding to this need through the allocation of funds for capital works at the Community Centres and a survey has been prepared for centre users and tenants to identify capital priorities. Air conditioning is likely to be a high priority.

A stock take was undertaken this month for Malak Community Centre and Nightcliff Community Centre.

Child Care Centres

Council sponsors seven Child Care Centres in the provision and maintenance of the buildings. Council also assists the Child Care Centres in obtaining grants from the NT Government, Commonwealth Government and project manages the works when applicable.

Council will support the application on the basis that all works completed comply with all relevant legislation to meet building board, licencing and any other statutory bodies' requirements/standards. In September, seven support letters have been provided for licence related capital upgrade funding from the NT Department of Education and Training to the Child Care Centres.

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Council has completed minor works at most Centres and is continuing with grant funded building related works including capital works. During this period, Council has completed vinyl flooring in the staffroom and office space at Parap Family Centre.

Malak Family Centre toddlers bathroom plans have been redrawn due to licensing requirements. The cost of this project is being shared by NT Government licensing grant, Council and the Malak Family Centre. The final plans are near completion and then works will commence immediately.

Karama Child Care Centre Inc has been notified by the Office of Business Affairs, that they are defunct and under the guidance of the Office of Business Affairs in relation to all high level decision making for the entity, until the committee can reform. There is also concern about the ongoing viability of the centre. A joint meeting with stakeholders is to take place in attempt to resolve issues at the KCCC, to be facilitated by Early Childhood Policy and Regulations.

Fun Bus

The Fun Bus continues to provide high quality mobile play group services for children 0 to 5 years, their parents and carers. Operating weekdays 9.30am to 11.30am in parks and reserves for a total of 40 weeks each year.

- Monday - Bagot Community
- Tuesday - Old McMillans Park Coconut Grove
- Wednesday - Water Gardens Jingili
- Thursday - Malak Caravan Park Malak
- Friday - Civic Park Darwin

Fun in the Parks

Council's Fun in the Parks is a school holiday program focused on primary school age clients. Fun in the Parks is held at various ovals and parks around Darwin, so children can attend a location close to where they live. The program operates from 10am to 12.30pm every Monday, Wednesday and Friday of school holidays.

Fun in the Parks school holiday program operates from Monday 28th September to Friday 2nd of October, at the following venues:

- Wanguri Oval
- Water Gardens in conjunction with the Fun Bus
- Malak Park

Fun in the Parks attended the FREEPS event at Casuarina Swimming Pool on Sunday 13th September. Face painting continues to be the most popular attraction with Fun in the Parks.

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School Civic Visits

Council facilitates school civic visits for primary school as well as middle school students to assist teachers meet their curriculum requirements in the area of Governance. Various Council staff attend as 'guest speakers' to meet a specific class requirement. It is a very popular program but attendance is determined by the Teachers program.

A primary school had booked five classes to attend the school civic visit this month, but unfortunately cancelled due to the difficulty of organising so many students.

Early Childhood Reference Group

FCSC attended the Early Childhood Reference group meeting. The group is made up of organisations that support children and families in the Darwin and Palmerston region. The group meet every term and discuss current and new programs and any emerging issues for the organisation or for families. The Smith Family organised the September meeting and Darwin Toy Library is organising the November meeting.

Professional Support Coordinator Northern Territory (PSCNT) Network Meeting

FCSC attended the PSCNT network meeting. The main purpose of the networking meetings are for early childhood professionals, child care centres, out of school hour care, family day care and supporting agencies to strengthen the links and connections between networks and to advise of any current or upcoming changes to the industry and to information share about accreditation and continuous improvement. The NT Accreditation report for January to June 2009 was discussed regarding what services were doing well and what areas needed improvement.

Children's Week

Children's Week is an annual event celebrated in Australia during the fourth week in October. A diverse range of events and activities are organised at National, State and Local levels. These focus the attention of the wider community on children, their needs and achievements. Children's Week celebrates the right of children to enjoy childhood. It is also a time for children to demonstrate their talents, skills and abilities.

FCSC, in conjunction with Early Childhood Australia – NT Branch and Territory Childcare Group (Darwin Family Day Care) meet every fortnight to organise the launch of Children's Week at the Water Gardens on Wednesday the 28th October.

Charles Darwin University

FCSC participated in a feedback session, on the draft delivery plan of the Diploma of Children's Services (Early Childhood Education and Care) and Certificate III in Children's Services with the Team Leader of Children's Services and Education Support for CDU.

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RECREATION SERVICES

Playgrounds & Exercise Stations

Three parks (see below) were scheduled for upgrade under the Urban Enhancement Program funded by the Northern Territory Government. The upgrades are now complete and the playgrounds are open to the public.

- Worgan Park – Fannie Bay
- MacDonald Park – Parap
- Hinkler Park – Parap

An aeroplane was chosen for Hinkler Park due to the aviation history of the area and the relevance to this particular park. MacDonald Park is a large park in a high population growth area with numerous young families. For this reason an additional play unit was installed to cater for the growing community. Worgan park is a small 'pocket park' therefore a smaller play unit was installed to ensure a balance in the park of play area and open space.

FREEPS 2009, 3 – 6pm

The final FREEPS for 2009 was on Sunday 13 September at Casuarina Swimming Pool.

Bagot Oval

- Commence 10 August
- Completion expected by 12 October

Cycle Paths

A consultant (GHD) has been engaged by the Northern Territory Government to commence work on a cycle path strategy. Council officers will have considerable input into the strategy and the consultants will include an assessment of all paths and linkages in the municipality (DCC and NTG paths). There will be a presentation to Council on Tuesday 6 October.

Parap Netball Courts and Club Rooms

Council decided at the second ordinary meeting in July to tenant the club rooms at Parap with local not for profit or sport/recreation organisations. Expressions of Interest were advertised in August and there was considerable interest from a number of groups. Three groups applied to utilise the club rooms as offices. These organisations are Kentish Family Day Care (3 offices and storage downstairs), Life. Be in it. (two offices upstairs and storage downstairs) and Parap Playgroup who will use the large upstairs area two mornings a week.

Life. Be in it. have been engaged to provide a caretaker and a caravan has been situated on the site by the caretaker. The caretaker will be responsible for securing the site in the evenings, cleaning toilets, restocking consumables, watering and trimming the garden areas, removing rubbish and opening the facility in the mornings.

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Casuarina Pool Feasibility Study

Strategic Leisure has been engaged to produce a feasibility study on Casuarina Pool. This study will provide information on:

- The life expectancy of the pool;
- Ongoing feasibility of the pool in relation to the introduction of additional aquatics facilities in the Darwin area;
- Identification of the considerations and operations involved if the pool was recommended for closure.

Parap Master Plan

Strategic Leisure has been engaged to commence work on a Master Plan of the site at Parap including the netball and tennis courts, club rooms, swimming pool area and the vacant block adjacent to the pool. All relevant stakeholders will be engaged to determine the future of this site and regular reports and presentations will be arranged for relevant Council meetings.

The Department of Sport and Recreation have committed funding to the project and have had an initial meeting with the consultant. A communication plan has been developed outlining how key stakeholders will be engaged and what processes will be used to conduct effective community consultation.

Parks and Leisure Australia

The Parks and Leisure Australia (PLA) National Conference was held in Darwin from Sunday 13 September to Wednesday 16 September. This conference was of particular interest to staff in the Parks and Community Services areas. Darwin City Council won a regional award for the SA/NT area for the Activate NT program and presented the program at the conference to be in contention for a national award. Unfortunately the program was unsuccessful in this instance although the presentation was well received and there was some interest from other Councils who are investigating the implementation of a similar program.

Darwin Waterfront

The Darwin Waterfront has been recognised in the Australian Leisure Management magazine (July/August 2009). The article is extremely complimentary of the facility which has been developed to include eateries, accommodation, a wave pool and a recreational lagoon. Visitors to Darwin and locals alike are enjoying this new facility which is having an impact on visitor numbers at Council's pools.

FINANCIAL IMPLICATIONS:

Nil pertinent to this report.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

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Goal Achieve Effective Partnerships and Engage in Collaborative Relationships

Outcome Effectively engage with community

Key Strategies

Develop ways in which Council can enhance relationships and work collaboratively with Community Groups

Goal Facilitate and Maintain a Cohesive Community

Outcome Facilitate community access and inclusion

Key Strategies

5.1.1 Create more opportunities for the community to access services and facilities

5.1.2 Encourage employment opportunities within the Council for marginalised members of the community

5.1.3 Improve access for people with disabilities

5.1.5 Improve coordination with residents and other service providers

Goal Facilitate and Maintain a Cohesive Community

Outcome Promote Darwin's culture

Key Strategies

5.2.1 Promote and support activities and programs that celebrate cultural diversity

5.2.2 Create opportunities for the expression of cultural diversity through art

5.3 Support harmony within the community

5.3.2.1.1 Develop and support programs to promote community spirit, cohesion and safety

Goal Promote Brand Darwin

Outcome Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

LEGAL IMPLICATIONS:

Nil pertinent to this report.

ENVIRONMENTAL IMPLICATIONS:

Nil.

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PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report however there is potential media interest in any Council activity. Council's Chief Officers Group review all reports and potential issues or media interest is brought to the attention of the General Manager, Cultural & Community Services.

COMMUNITY SAFETY IMPLICATIONS:

Nil. This report is informational.

DELEGATION:

This report is presented for information only.

CONSULTATION:

Each Community Service Team Officer has contributed to this report.

PROPOSED PUBLIC CONSULTATION PROCESS:

Not pertinent to this report.

APPROPRIATE SIGNAGE

Not pertinent to this report.

RECOMMENDATIONS:

THAT it be a recommendation to Council that Report Number 09C0177 KH:kl entitled Community & Cultural Services Team Report – September 2009, be received and noted.

KATIE HEARN
MANAGER COMMUNITY SERVICES

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to Katie Hearn on 89300560 or
k.hearn@darwin.nt.gov.au

ENCL: NO

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL
SERVICES/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** DN**REPORT NO:** 09C0170 DN:mrg**COMMON NO:** 1330602**SUBJECT:** REGULATORY SERVICES MONTHLY UPDATE – SEPTEMBER 2009**ITEM NO: 9.2****SYNOPSIS:**

This report provides Council with an update of activities undertaken within the Regulatory Services section during September 2009. It is presented for Council's information.

GENERAL:**PARKING****CBD Parking**

During the month of September regulation of CBD parking was carried out with a full complement of officers rotating through all areas of on street CBD parking and off street Council car parks. With the weather warming up all Officers have been advised to manage themselves by hydrating and taking regular breaks as per Councils Occupational Health and safety guidelines. Officers actively patrolled the Mall to ensure By-law breaches were not occurring including the regulation of buskers with the appropriate permit and for other breaches such as riding bicycles and skateboards.

Suburban Parking

During the month of September a dedicated Suburban Officer conducted daily Suburban enforcement patrols of Nightcliff, Casuarina, Parap, Cullen Bay, Fannie Bay, Alawa, Hibiscus, Karama, Rapid Creek and Stuart Park. The Suburban Officer regulated all disabled bays, timed zones and traffic complaints received from the public.

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SUBJECT: REGULATORY SERVICES MONTHLY UPDATE – SEPTEMBER 2009

Generals

During the month of September a dedicated Generals Officer was responsible for actioning notices for Abandoned Vehicles, long grass, and litter complaints and a full range of By Law offences. Regulatory Services is continuing to work closely with the Manager of Infrastructure in relation to long grass complaints and relative procedures to provide a better level of customer service and to meet appropriate timeframes for the finalisation of jobs. Council places a public notice advertisement in the Northern Territory News every six weeks advising the general public of the offence under By Law 101 (which relates to vehicles for sale in public places).

Public Places

The aim of the public places program is to minimise breaches of By Law 103, in particular persons camping/sleeping in public places and the obstruction of public facilities. Council Officer work in conjunction with Police to keep the problem of anti social behaviour in the municipality to a minimum.

During September Public Places Officers noticed a large number of interstate and overseas campers arriving in Darwin however the numbers dropped off towards the end of the month. Regular patrols are still continuing targeting areas such as Mindil Beach East Point and Vestey's Beach. Information sheets informing campers and visitors of Council By-Laws have been distributed to all hostels within the city and in person to all campers at Mindil Beach, Vestey's and East Point Reserve and CBD area. In conjunction with this, all information has also been published on various Travel internet sites. New no camping signage is also being installed in areas such as Vestey's Beach, Conacher Street car park, and East Point car parks.

ANIMAL MANAGEMENT

During September there was greater activity in several areas of animal management. Darwin's transient population movement due to the approaching wet season was a contributing factor in the number of dogs and cats impounded.

The Animal Registrations Officer was kept busy this month with Animal Registrations up by as much as 15%. Issuing of Dog licences remained steady during this period.

Animal Management Officers were contacted by N.T. Police and attended a serious dog on dog attack in Leanyer. The two offending animals were seized and impounded by Council Officers and will remain in Council's care until the investigation of the incident is completed. The two dogs that were the victims in the incident were hospitalized and received treatment at a local veterinary clinic.

Education

Council's Animal Education Officer attended the Darwin Cat Show at the Cat Pavilion, Darwin Showgrounds, on Sunday 20 September. She spoke with cat

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owners and potential owners about Council By-Laws and the responsibilities of cat ownership.

Council's Animal Education Officer and the Team Leader Animal Management attended the Community Dog Programs and Animal Disaster Management Workshop on September 21 and 22. These sessions were presented by the Aboriginal Community Vet Services. The information was particularly relevant; covering topics such as zoonoses (diseases and parasites), dog program development and management and a comprehensive overview of managing companion animals in the event of disasters.

RECOMMENDATIONS:

THAT it be a recommendation to Council that Report Number 09C0170 DN:mrg entitled Regulatory Services Monthly Update September 2009, be received and noted.

DAVE NEALL
MANAGER REGULATORY SERVICES

JOHN BANKS
GENERAL MANAGER COMMUNITY
& CULTURAL SERVICES

Any queries on this report may be directed to Dave Neall on 89300421.

ENCL: NO

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL
SERVICES/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES**APPROVED:** KC**REPORT NO:** 09P0013 KC:md**COMMON NO:** 1518200**SUBJECT:** LIBRARIES INFORMATION UPDATE FOR SEPTEMBER 2009**ITEM NO: 9.3****SYNOPSIS:**

This report is the result of a request for a monthly report detailing events and comments relating to Darwin City Council Libraries (DCCL) to be presented to each Community Services Committee meeting.

GENERAL:

Library Assistant, Leanne King commenced at the libraries in September for two week induction at Casuarina Library. Leanne will then move to the full time Library Assistant position at the City Library. A work experience student for Essington School completed a one week placement at the library.

The local Panda Club is going to conduct Mandarin story time at Casuarina Library on Sunday afternoons starting 18th October. The main outcome of our session is to give the children an environment where together they can enjoy the stories and songs in Mandarin as naturally as regular library story time in English.

Casuarina Library Manager and Council's Arts and Cultural Development Officer met to discuss the installation of Public Art at Casuarina Library. An expression of interest has been sent to Charles Darwin University students to install art in and around the library.

After the success of the iPod / MP3 training session during Seniors Month a further session was run during Adult Learners Week in September. The session was well attended with many asking questions well after the time allotted for the session was over.

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 SUBJECT: LIBRARIES INFORMATION UPDATE FOR SEPTEMBER 2009

The City Library team were involved in the Happiness and Well Being Market at Raintree Park during Disability Awareness Week. The library stand successfully promoted library collections, events and programs and informed the public on the services that the Libraries offer people with disabilities or learning difficulties.

The national Books Alive campaign was held during September with visiting author Toni Jordan appeared at Casuarina and the City Libraries on 9th and 10th September. Although the bookings were slow, both events were fairly well attended. Angus & Robertson were on hand to sell books from the '50 Books You Can't Put Down' guide.

The new acquisitions ordering system is working well & new procedures have been completed. Turn around times from order to delivery has decreased resulting in improved services for our customers receiving requested items and new releases quicker than previously. 713 titles were ordered on the Virtua Acquisitions module in August.

Our free subscription to the Sing Tao Chinese newspaper ceased earlier this year. This is a popular newspaper and our customers were quick to let us know that they missed the paper in our libraries. We have ordered a paid subscription to start in September for Casuarina Library only, as the cost prohibits purchasing for all four libraries.

Darwin Holistic Health Centre closed their library recently and some of their collection was donated to our libraries.

Nightcliff Library has a work experience student on work practicum in September and October from the Library Studies course at Charles Darwin University. The library also has two volunteers who visit the library on a regular basis.

CHILDREN & YOUTH SERVICES:

Story time sessions continue at all libraries. In addition to the regular sessions extra ones are held for crèche groups at Casuarina and the City Libraries. The City Library also conducts a monthly story time at the fun bus in Civic Park on Friday mornings.

Flat screen TV's have been installed at the Casuarina and Karama Libraries. These will enhance youth programs held at the libraries. The libraries are licensed to show 7 movies each week.

On Wednesday 23rd September Karama hosted a small group (11) of indigenous children and parents from the Knuckey's Lagoon Playgroup. This was the children's first visit to a public library and they thoroughly enjoyed a brief library tour and a full storytime. We look forward to a return visit from the group.

On Wednesday 16th September The Little Big Book Club presented the 'It's ABC Time' show at Karama. Initially the show was advertised to be held in the shopping centre, however at the time, renovations made it impossible to stage the show in the original location. We offered the library as an alternative venue.

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This was an excellent promotional opportunity for the library. The show, which focuses on literacy for the 3-5 year age group was very entertaining and interactive. We had approximately 100 parents and children enjoy two shows. All children that attended the session were given free a new 'It's ABC Time' picture and activity book.

During Water Safety Week Saskia from N.T Kidsafe attended storytime sessions at all libraries to promote Water Safety Week. Storytime was followed by a 'make a jellyfish' activity conducted by Saskia.

Caught Read Handed (CRH) book club meets fortnightly at Casuarina Library. The first meeting of the month attracted 18 children aged between 7 and 15 years. The second meeting was held in conjunction with the launch of Grind Online. Nine members of the CRH crew had a great time meeting nine members of the Grind team. The Grind team set up 2 lap tops and 1 huge Mac screen to show the new Grind Online site to the CRH group. There was also a demonstration on how to create a zine where both groups were drawing and discussing ideas. This generated quite a bit of excitement. At least one of the CRH group signed up for Grind and we expect that there will be more sign ups in the future as the CRH members get older.

Kaos at Karama Library on Wednesday 30th September was attended by 23 children. They play Playstation 3, Rock Band, X box 360 games, read books, borrow books, use the public computers & play games.

DISPLAYS:

Storytime	KROC (Kids Reading Oz Choice) Awards
Book Week	Kids Water Safety Week
Recycling	School Holiday Program
Insects	Books Alive - Toni Jordan
Non fiction	Little Big Book Club / Happy Tails Day
Under the sea	Childrens' Book Week

Money saving ideas e.g. how/where to save money from cooking meals at home to conservation of water, electricity etc.

STAFF TRAINING:

Acquisitions
 Serials
 Staff Development
 Guide Dogs NT
 Virtua Refresher
 Information Act training – cancelled
 Reference
 Roland is continuing with Certificate III studies
 Reference Interview
 Difficult customers & response – NT Police
 Interlibrary Loans
 Datworks

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 SUBJECT: LIBRARIES INFORMATION UPDATE FOR SEPTEMBER 2009

INFORMATION TECHNOLOGY/VIRTUA:

Internet and email training continues at City, Casuarina and Nightcliff Libraries on a regular basis. A new club will commence at Casuarina in October to meet the demand for further training and to provide support as a follow up to the initial class.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal Enhance Darwin's active, positive and flexible lifestyle
Outcome Increase recreational, leisure and heritage experiences
Key Strategies

2.2.1 Enhance library facilities

Goal Enhance Darwin's active, positive and flexible lifestyle
Outcome Promote family friendly & healthy activities
Key Strategies

2.3.3 Provide facilities and programs which encourage healthy lifestyle choices

Goal Facilitate and Maintain a Cohesive Community
Outcome Facilitate community access and inclusion
Key Strategies

5.1.1 Create more opportunities for the community to access services and facilities

RECOMMENDATIONS:

THAT it be a recommendation to Council that Report Number 09P0013 entitled, Libraries Information Update for September 2009, be received and noted.

KAREN CONWAY
MANAGER LIBRARY SERVICES

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to Karen Conway on 8930 0210 or k.conway@darwin.nt.gov.au

ENCL: NO

DARWIN CITY COUNCIL

DATE: 13/9/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0165 NMc:kl**APPROVED:** NM**COMMON NO:** 1497723**SUBJECT:** OVERVIEW OF 2009 DISABILITY AWARENESS WEEK 3 SEPTEMBER
TO 10 SEPTEMBER 2009**ITEM NO: 9.4****SYNOPSIS:**

This report outlines the activities and events held during Disability Awareness Week from Thursday 3 September to Thursday 10 September 2009 and is presented for Council's information.

GENERAL:

2009 is the 6th year that Darwin City Council and Council's Disability Advisory Committee have been involved with Disability Awareness Week and the celebrations have gained momentum each year.

Disability Awareness Week aims to promote access to all community events for people with a disability; advocate for the rights of people with a disability and support the artistic, cultural and sporting aspirations of people with a disability. This year Council, in conjunction with several local disability organisations, presented a varied and interesting program of events during Disability Awareness Week. The theme of Disability Awareness Week 2009 was 'Celebrating Ability and Inclusion' and the purpose of the week was to celebrate ability and inclusion of Territorians with a disability in all aspects of life and community. The events and activities throughout the week also provided information regarding disability services and encouraged the community to think more broadly and creatively about what people with a disability can accomplish and how they can lead a fulfilled life in the community.

Preparations for Disability Awareness Week 2009 commenced in March and representatives from a broad cross section of organisations in the disability sector assisted Council's Community Services Officer in planning the events for the week. The participation and input of representatives from community organisations, the City of Palmerston and the Northern Territory Government enhanced the variety of

events and activities offered during the week. Extensive promotion of Disability Awareness Week, its activities and its aims, across a variety of print and radio media as well as on Council and other community websites and via email distribution ensured high attendance figures at events and contributed to the success of the week.

Radio Territory FM 104.1 promoted planned events and activities leading up to and during Disability Awareness Week and also broadcast live from the Happiness and Well Being Market on 9 September from 9.00am to 11.00am. The radio promotion presented an opportunity to raise awareness regarding disability issues amongst the broader Darwin community and the live broadcast provided an avenue for participating community organisations to be interviewed live on radio and promote their services and programs. The radio promotion and live broadcast was jointly sponsored by Darwin City Council, Somerville Community Services, YouthWorX NT and the National Disability Coordination Officer NT

The activities provided during Disability Awareness Week 2009 were:

- **OFFICIAL OPENING OF DISABILITY AWARENESS WEEK
FREE MOVIE NIGHT**

Thursday 3 September – Deckchair Cinema
6.30pm to 9.30pm
Official Opening of Disability Awareness
Week by Deputy Lord Mayor
Welcome to Country by Joshua Campton.
Feature movie: "The Black Balloon"
plus award winning short film
"Be My Brother".

Feedback:

The opening event was sponsored and facilitated by Darwin City Council and was well attended with a official attendance figure of 197 people. Attendees enjoyed entertainment provided by Sing Song Sign and the Deputy Lord Mayor, Alderman Helen Galton, officially opened Disability Awareness Week 2009 prior to the screening of the movies. Three community organisations provided food for sale as a fundraising activity to support their programs and services. The choice of venue of the Deckchair cinema aimed to reach a wider audience and therefore raise greater awareness of ability and inclusion of people with a disability. Most attendees remarked positively regarding the choice of movies and all attendees commented on the lovely ambience of the outdoor setting of the cinema.

- **FREE CELEBRATION MOVIE EVENT**

Friday 4 September – CMAX Cinema, Palmerston, 1.00pm.
Feature movie: "The Black Balloon"

Feedback:

The Celebration Movie Event was facilitated by the Community Development Team Leader, City of Palmerston, and primarily aimed to raise awareness amongst high school students about disability issues. 60 students from



Palmerston High School attended with their teachers and the event reached a wider audience with approximately 20 adult members of the public attending as well. Very positive feedback was received about the event and the teachers who attended thanked City of Palmerston for the opportunity for their students to view the movie. It was reported that students and teachers were moved by the story that the movie relates which instigated discussions regarding the acceptance and inclusion issues raised.

- **FREE INCLUSIVE SAILING ACTIVITIES - SAILABILITY**

Saturday 5 September 2009 – Darwin Sailing Club – 10.00am to 12.00pm

Feedback:

This event was to be facilitated by Total Recreation and Sailability NT who run sailing programs for people with a disability. Unfortunately the event was postponed due to unfavourable tidal conditions and will be held on a future date.

- **FREE FAMILY FUN DAY**

Sunday 6 September 2009
Palmerston Recreation Centre
10.00am to 1.00pm

Feedback:

The Free Family Fun Day was facilitated by the Community Development Team from the City of Palmerston and was very successful with approximately 150 attendees. Activities included wheelchair basketball, sportsability games, face painting, rock wall climbing activities and a free barbeque lunch. Members of the Country Liberal Party and the Australian Defence Force provided a demonstration wheelchair basketball game. Wheelchair basketball proved to be a very popular activity with members of the public joining representatives from the disability sector, City of Palmerston, Darwin City Council and the Wheelchair Basketball Association to participate in numerous, social games of wheelchair basketball, each of 20 minutes duration. Members of the Darwin Wheelchair Basketball Association volunteered to be referees for the games. The sportsability games and hand cycles were also very popular amongst attendees. The event achieved its aim of providing fun filled inclusive activities as well as increasing awareness of available sporting activities for people with a disability.



- **FREE MORNING TEA**

Monday 7 September 2009 – Carers NT – 9.30am to 10.30am

Feedback:

This event was facilitated by staff at Carers NT who provided morning tea for their clients and interested members of the public in a relaxed setting. Garry Halliday, CEO of Carers NT ran a laughter therapy session during the morning which was well received by the approximately 50 attendees.

- **OPEN DAY AT NORTHERN REHABILITATION NETWORK**

Tuesday 8 September 2009 – Royal Darwin Hospital – 11.00am to 2.00pm

Feedback:

This event was facilitated by staff at Northern Rehabilitation Network, Royal Darwin Hospital who provided the opportunity for attendees to tour their facilities, view displays and provide feedback about their services. The facilitators have reported that there was increased attendance at the Open Day in comparison to previous years and that they were pleased with the outcomes of the event.

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65

- **HAPPINESS AND WELL BEING MARKET**
Wednesday 9 September 2009
Raintree Park, Darwin – 10.00am to 2.00pm

Feedback:

The Happiness and Well Being Market was facilitated by Darwin City Council and featured a variety of stalls and activities provided by representatives from 23 community organisations. A broad cross section of service providers and disability organisations were represented and a wide variety of information was available and art and craft items were available for purchase. A Tai Chi demonstration provided by Alzheimers NT attracted the interest of passers by as did the laughter therapy session that was ably led by Garry Halliday, CEO of Carers NT. A barbeque lunch consisting of vegetable kebabs and sausage sandwiches was provided and was very popular.



There was a very festive atmosphere at the Market and all participants were pleased with outcomes achieved. It is recommended that one more activity be provided at the Market between 12.00pm and 1.00pm next year to attract the attention of even more lunch time passers by.

Radio Territory FM 104.1 broadcast live from the Happiness and Well Being Market from 9.00am to 11.00am which provided an avenue for participating community organisations to be interviewed live on radio and promote their services and programs to the wider Darwin community. The radio promotion and live broadcast was jointly sponsored by Darwin City Council, Somerville Community Services, YouthWorX NT and the National Disability Coordination Officer NT.



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- **OPEN DAY AT THE PATCH**

Thursday 10 September – The Patch, Leanyer
 10.00am to 12.00pm

Feedback:

The Patch is a garden, nursery and enterprise activity centre which operates at the old Council depot at Leanyer and creates an inclusive and welcoming environment for young people with learning difficulties, in order that they may go on to live fully creative and productive lives. The Open Day at the Patch was facilitated by Student Services Division of the Department of Employment, Education and Training and sponsored by Centrelink.

There was a horticultural display and plants and garden ornaments were available for purchase. Attendance was pleasing with a constant flow of people walking through the gardens and viewing mosaic and other displays throughout the morning. Very positive feedback has been received about the event and the programs run at The Patch.

- **WILLING AND ABLE BREAKFAST**

Thursday 10 September 2009 – Crocosaurus Cove, Darwin – 7.00am to 9.30am

Feedback:

The Willing and Able Business/Industry Breakfast was jointly facilitated by the National Disability Coordination Officer, YouthWorX NT and the NT Chamber of Commerce and featured nationally renowned guest speaker Mr John Bennett OAM. John is one of the founders and the current Chairman of the Australian Employers' Network on Disability and is a Principal and Director of Engineering of Benbro Electronics Pty Ltd. 90 attendees from a cross section of backgrounds listened to John speak about his innovative approach to closing the skill shortage gap and his expertise and experience on the benefits of employing people with a disability. John also showcased the Australian Employers Network on Disability to local industry as an example of exceptional practice. Positive feedback was given by attendees regarding the choice of venue for the breakfast and John's knowledge and presentation as a guest speaker.

FINANCIAL IMPLICATIONS:

Council approved an amount of \$5,000.00 for celebration of Disability Awareness Week (W8558/1/104). The \$2,000.00 cost for engaging Radio Territory FM 104.1 to promote Disability Awareness Week in the lead up to the week's events and to broadcast live from the Happiness and Well Being Market in Raintree Park on 9 September was shared equally between Council, Somerville Community Services, YouthWorX and the National Disability Coordination Officer. The cost of all events and activities organised and/or sponsored by Council has been within budget.

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 SUBJECT: OVERVIEW OF 2009 DISABILITY AWARENESS WEEK 3 SEPTEMBER TO 10 SEPTEMBER 2009

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.1 Facilitate community access and inclusion

Key Strategies

5.1.3 Improve access for people with disabilities

Outcome

5.3 Support harmony within the community

Key Strategies

5.3.2 Develop and support programs to promote community spirit, cohesion and safety

LEGAL IMPLICATIONS:

There are no legal implications pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications arising in relation to matters contained in this report.

PUBLIC RELATIONS IMPLICATIONS:

Disability Awareness Week is an excellent example of showcasing the capabilities of people with disabilities and provided a positive, visible demonstration of genuine community participation. Council sponsored events during the week provided Council with the opportunity for positive publicity and exposure not only within the disability sector but also across the wider Darwin community.

Extensive promotion of Disability Awareness Week 2009 across a variety of print and radio media as well as on Council and other community websites and via email distribution ensured high attendance figures at events and contributed to the success of the week.

COMMUNITY SAFETY IMPLICATIONS:

There are no community safety implications pertaining to the report.

DELEGATION:

Nil.

CONSULTATION:

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Council's Disability Advisory Committee.

Disability Awareness Week Planning Committee which is convened by Community Services Officer and consists of a broad cross section of community based organisations that deliver both client and advocacy based services to people with disabilities.

PROPOSED PUBLIC CONSULTATION PROCESS:

None for the purposes of this report.

APPROPRIATE SIGNAGE

Council logos were clearly displayed in all promotional material and Council banners were prominently displayed at Council sponsored events.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

THAT Report Number 09C0165 NMc:kl entitled Overview of 2009 Disability Awareness Week 3 September to 10 September 2009, be received and noted.

NANCY McCANN
COMMUNITY SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to Nancy McCann on 8930 0645 or n.mccann@darwin.nt.gov.au

ENCL: YES

DARWIN CITY COUNCIL

DATE: 13/9/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0161 AR:kl**APPROVED:** AR**COMMON NO:** 1658221**SUBJECT:** MINUTES OF ARTS AND CULTURAL DEVELOPMENT ADVISORY
COMMITTEE (ACDAC) MEETING 17 SEPTEMBER 2009**ITEM NO: 9.5****SYNOPSIS:**

Minutes of the Arts and Cultural Development Advisory Committee (ACDAC) are presented for Council's information.

GENERAL:

The Arts and Cultural Development Advisory Committee (ACDAC) held its fourth meeting for 2009 on 17 September. (A special meeting of ACDAC was also held on 25 August 2009 regarding the Public Art City Planning project.)

ACDAC is especially interested in the current Public Art city planning work being undertaken for Council by Positive Solutions and discussed the future development of public space including Civic Park, Brown's Mart and the Harry Chan Ave bus depot, the Cavenagh St Carpark, Frog's Hollow Arts Centre, and Traveller's Walk.

The committee also suggested that representatives of the Darwin Festival and Darwin Symphony Orchestra be invited to speak with the committee about their experiences in hiring the Gardens Amphitheatre as a venue for live performances. ACDAC recognises that this venue is currently underutilised and that this is probably due to the prohibitive costs of rigging lighting and audio equipment for one-off performances. It is interested in the Festival's use of the Amphitheatre as an intimate venue, and in whether the provision of additional infrastructure would make this a more accessible venue for the Darwin arts community.

FINANCIAL IMPLICATIONS:

Nil pertaining to this report.

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 REPORT NUMBER: 09C0161 AR:kl
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 COMMITTEE (ACDAC) MEETING 17 SEPTEMBER 2009

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.2 Promote Darwin's culture

Key Strategies

5.2.1 Promote and support activities and programs that celebrate cultural diversity

5.2.2 Create opportunities for the expression of cultural diversity through art

LEGAL IMPLICATIONS:

Nil pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

Nil pertaining to this report.

PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report. There is potential media interest in any Council activity and Council's Chief Officers Group review all reports and potential issues or any media interest is brought to the attention of the General Manager, Cultural & Community Services.

COMMUNITY SAFETY IMPLICATIONS:

Nil pertaining to this report.

DELEGATION:

This report is for information only. No Council decision is required.

CONSULTATION:

Positive Solutions
 Arts and Cultural Development Advisory Committee

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 COMMITTEE (ACDAC) MEETING 17 SEPTEMBER 2009

PROPOSED PUBLIC CONSULTATION PROCESS:

Nil.

APPROPRIATE SIGNAGE

Nil pertaining to this report.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

THAT Report Number 09C0161 AR:kl entitled Minutes of Arts and Cultural Development Advisory Committee Meeting 17 September 2009, be received and noted.

ALICE RAE
ARTS & CULTURAL DEVELOPMENT
OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Alice Rae on 8930 0674 or
a.rae@darwin.nt.gov.au



MINUTES OF THE ARTS & CULTURAL DEVELOPMENT ADVISORY COMMITTEE MEETING

**Held Thursday 17th September 2009
at Darwin City Council**

1. PRESENT

Alderman Robyn Lesley	Chair, Darwin City Council
Alderman Helen Galton	Alternate Delegate Darwin City Council
Ms Hania Radvan	Director, Arts NT
Mr Bong Ramilo	EO, Darwin Community Arts
Ms Leonie McNally	Community Representative
Mr Ken Conway	Community Representative
Ms Susanne Macrae	Palmerston City Council
Mr Peter Lindwall	Strategic Planner, DCC
Ms Alice Rae	Arts and Cultural Development Officer, DCC

2. APOLOGIES

Alderman Greg Jarvis	Alternate Delegate Darwin City Council
Ms Elizabeth Close	Executive Director, National Trust
Mr Tony Clementson	General Manager, Tourism Top End
Ms Felicity Green	Public Arts Manager, Darwin City Waterfront
Ms Janice McEwan	Director, Top End Arts Marketing
Ms Anne Dunn	General Manager, Darwin Festival
Mr John Banks	GM Community & Cultural Services, DCC

Meeting opened 12.12 pm.

3. MINUTES OF PREVIOUS MEETING

Minutes from the meeting held 23 July 2009 accepted as a true and accurate record.

Moved Ken Conway. Seconded Leonie McNally. Carried.

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 ACDAC Membership

The committee noted the expression of interest from Music NT and proposed that Music NT be invited to nominate a representative to the committee.

During the meeting, the committee also proposed that Brown's Mart be invited to nominate a representative to the committee when the new creative theatre "Hub" is established in 2010.

4.2 Public Art City Planning

Positive Solutions has been contracted to develop a city planning document to inform the commissioning of new Public Art works over the next five to ten years.

Consultant Cathy Hunt met with ACDAC at a special meeting held on Tuesday 25 August 2009. She identified the objectives of this work to include:

- To professionalize the approach of Council in commissioning public art
- To create appropriate budgets
- To develop a planned commissioning process
- To create opportunities for local / transient Northern Territory artists
- To promote specific cultural histories of the city
- To define Public Art
- To develop an overall vision for public art in Darwin city
- Strategies for achieving this vision.

The city planning work will utilise information supplied by Council about current and future developments planned for the Darwin CBD and will also build upon previous consultations with the arts community undertaken by Positive Solutions in 2008.

It is anticipated that this work will be used to inform the commissioning of new Public Art by Darwin City Council over the next five to ten years, in regards to identifying key sites, appropriate budgets, and commissioning processes.

4.3 Civic Park Masterplan

A Civic Park Master Plan Steering Committee was convened in 2003 with two meetings held in February and March 2003. The minutes of these meetings were tabled for ACDAC's information.

It was noted that a Project Brief for the Master Plan was also developed at this time in consultation with the committee.

Action: ACDO to locate the original Civic Park Master Plan Project Brief to table at the next meeting.

Action: Seek feedback from the Darwin Festival about the use of Civic Park as a venue in the recent Darwin festival.

Action: Keep the issue of Civic Park on the ACDAC agenda, especially with regards to the shifting of the bus depot from Harry Chan Ave to create a public square next to Brown's Mart.

With regards to the bus depot, The Northern Territory Government is undertaking a transport study for the CBD which is still in the consultation phase.

4.4 The HMS Beagle Ship Bell Chime - Update

Interpretative signage for the HMS Beagle Ship Bell Chime has been designed by Dot Dash and will be manufactured in the next month. Installation is expected to be complete by October 2009.

The first monthly "open day" was held on Friday 28 August 2009, between 12 noon and 1 pm. During this hour a MIDI Keyboard was set up underneath the awnings of the Civic Centre and people were able to try playing the bells in real time.

The next monthly Open Day will be held on Friday 25 September 2009. The Open Day will begin at 12 noon with a talk by artist Anton Hasell (who will be in Darwin to

attend the Charles Darwin Symposium) about the artwork and the technology behind it.

Future Open Days will seek to include performances by local composers and musicians.

As part of NT Music Month activities, a local composer has been invited to write a new 2 minute work for the Bell Chime. It is anticipated that this work will be added to the program in October - November 2009.

4.5 Art Exhibitions in Council buildings

A number of local schools have responded to Council's invitation to exhibit artworks in the Civic Centre and libraries. Artwork by students at Anula Primary School is currently being displayed in the corridor near the Training Room, and artwork by Parap Primary School students will soon be installed in the Customer Services area. Council will host an exhibition of artwork by Essington School in October, and in November – December will host Darwin High School's Year 12 (Stage 2) Art exhibition and moderation, which will be officially launched on Friday 13 December.

Charles Darwin University has also expressed an interest in working with Council to showcase artwork by students at Council venues. An opportunity to create new temporary public art for Casuarina Library is currently being discussed with CDU's Art and Design faculty.

A quote has been requested from Art Décor to install display rails in the Civic Centre along one wall of the upstairs corridor between the Elevator and the Function Area. This will enable multiple works to be displayed on the walls during exhibitions.

4.6 Arts and Cultural Development Project Updates

Cultural Village Symbolic Poles

Council has commissioned a site analysis from Tract Consultants on potential sites for the Cultural Village Symbolic Poles, and is now awaiting feedback from the Cultural Village of the NT on these identified sites.

Action: ACDO to contact the Cultural Village of the NT to check on progress regarding the Cultural Village Symbolic Poles.

Live Music at Casuarina Library

The live music concerts on Friday lunchtimes at Casuarina Library have become a regular part of the library's weekly activities, and continue to be well attended.

Traveller's Walk Mosaic

Artist Techy Masero will undertake repairs of the Traveller's Walk Mosaic in September – October 2009. Council has requested a report on the possible upgrade of Traveller's Walk and it is likely that a new work of public art would form part of any upgrade. Funding for this proposed upgrade may need to be sought from external sources.

Crocodile Sculpture

The Crocodile Sculpture by Peter Wyatt and Jane Hanak has been relocated to the Jingili Water Gardens. Signage is being designed and will be installed at the lookout area across the water from where the crocodile can be seen.

Recycled Art Program

Opportunities to establish a Recycled Art Program will be pursued in the next year. Recently Council donated jewellery making materials, included donated jewellery items to be recycled, to the Darwin Fringe 2009 where they were used in workshops by Carpentaria Disability Services to create new jewellery and artwork.

4.7 Arts Events Calendar September–November 2009

A calendar of Arts events being overseen by the Arts and Cultural Development Officer was provided for information.

4 September 2009	Live Music at Casuarina Library
11 September 2009	Live Music at Casuarina Library
18 September 2009	Live Music at Casuarina Library
22-24 September 2009	Charles Darwin Symposium
25 September 2009	Live Music at Casuarina Library
25 September 2009	HMS Beagle Ship Bell Chime – Open Day
September–October 2009	Civic Centre – Parap Primary School art exhibition
October 2009	Civic Centre – Essington School art exhibition
2 October 2009	Live Music at Casuarina Library
9 October 2009	Live Music at Casuarina Library
16 October 2009	Live Music at Casuarina Library
23 October 2009	Live Music at Casuarina Library
30 October 2009	Live Music at Casuarina Library
30 October 2009	HMS Beagle Ship Bell Chime – Open Day
6 November 2009	Live Music at Casuarina Library
12 November 2009	ACDAC meeting
13 November 2009	Live Music at Casuarina Library
13 Nov – 16 Dec 2009	Civic Centre – Darwin High School art exhibition
20 November 2009	Live Music at Casuarina Library
27 November 2009	Live Music at Casuarina Library
27 November 2009	HMS Beagle Ship Bell Chime – Open Day

4.8 Arts and Cultural Development Priorities 2009-2010 – Progress Report

A verbal report was provided to the committee on the status of its Arts and Cultural Development priorities.

1. *Undertake a review of Council owned property which could be available for temporary or permanent arts usage in the city.*

A meeting will be requested with the Business and Economic Development Manager and Asset Manager to undertake this review.

2. *Advocate for the development of a Masterplan for the Arts (including Public Art) in Darwin.*

This item has begun to be actioned through the current Public Art city planning work being undertaken by Positive Solutions.

3. *Advocate to incorporate spaces for arts activities, where appropriate, in any new Council or community facility provision.*

The committee noted that this item refers both to spaces within Council facilities and spaces in facilities owned or operated by other community service providers.

The committee noted that Malak and Nightcliff Community Centres currently host many arts organisations and cultural groups, however these are often booked to capacity. The management of Lyons Community Centre will also be handed over to Council within the next 5 years.

The committee noted that the Darwin Entertainment Centre, which represents a major capital investment by Council in the Arts, may have the capacity to provide additional support to arts organisations and events.

The proposed World War II Museum at East Point (NT Government) may provide opportunities to house arts organisations, events, exhibitions, and Public Art.

4. *Advocate for the engagement of local artists and arts workers in achieving Council objectives and delivering services to the community.*

Local artists are currently being employed and supported by Council for a number of programs, e.g. FREEPS, Live Music at Casuarina Library, Grind Online, Disability Awareness Week, Seniors Month, music for the HMS Beagle Ship Bell Chime, Art exhibitions at Casuarina Library, Public Art, photo documentation of arts events, and a variety of other Council events.

A number of internal databases of local artists have been created in the process of establishing these projects, and may be used for reference when opportunities arise to engage local artists.

5. *Advocate for the establishment of a specific arts budget for support of the sector, including a budget to work directly with arts organisations on community engagement strategies.*

This item will be actioned during the 2009-2010 financial year after which a new initiative budget application will be made for the 2010-2011 financial year.

6. *Develop criteria based on the vision, goals and principles identified in Council's Strategic Directions document and Five Year Arts Plan for arts organisations who wish to access Council support.*

This item has begun to be actioned through the current Public Art city planning work being undertaken by Positive Solutions.

7. *Explore opportunities for joint arts and community projects with the City of Palmerston.*

The Arts and Cultural Development Officer and Palmerston City Council's Events Coordinator have met to discuss potential partnership opportunities and will continue these discussions as opportunities arise.

8. *Explore the commissioning of all types of creative work which considers the histories and contemporary stories of the city.*

This item has begun to be actioned through the current Public Art city planning work being undertaken by Positive Solutions.

9. *Undertake a review of these Priorities at the end of 2009.*

A review of these priorities will be undertaken at the end of the 2009-2010 financial year.

5. GENERAL BUSINESS

5.1 Members' Update

Arts NT

There is a new Minister for the Arts - The Hon. Gerald McCarthy MLA.

Arts NT has restructured with 2 teams of 3 Arts brokers now based in Darwin and Alice Springs. The team has been getting out to all remote festivals with the aim to have a greater presence in the community.

New guidelines for funding will be in place in 2010, to be introduced incrementally.

Palmerston City Council

Palmerston Library is engaging in the Melbourne Fringe's "Digital Fringe" program and is the only venue in Darwin / Palmerston to do so – a video viewing area will be set up in the library and videos will be played continuously for 2-3 weeks.

Palmerston Festival next year is investigating film projections onto the Water Tower.

Darwin Community Arts

DCA is continuing its monthly gatherings.

"Peace in the Park" – next Saturday at Fawcett Court.

Dance party next month.

New service will be operating soon (from 1 January 2010) – Community Partnerships Services, providing services to organisations and individuals to establish community arts projects. Funded by Arts NT and the Australia Council and covering Darwin, Palmerston and Litchfield areas. Working with Katherine Regional Arts and Red Hot Arts.

Frontline project – 3 year Locative media project including projections, LED throwies, laser graffiti. This program seeks to increase understanding between Muslims and non-Muslims.

Ken Conway

Brown's Mart will appoint a "Creative Producer" to the new creative theatre "Hub" from 2010. This position is cofunded by the Australia Council and Arts NT to support the development of independent theatre in the region. Darwin Festival now employs a Creative Producer as well. Darwin Theatre Company funding has ceased. The "Hub" will host the Creative Producer and also manage the venue.

There is the potential to develop the Brown's Mart building and extend it to the area now utilised by the buses, creating a number of rehearsal and performances spaces. With nearby venues including Civic Park, Christ Church Cathedral, Town Hall Ruins, Parliament House and the Supreme Court, this area has the potential to become a significant Arts precinct especially during Festival time.

Leonie McNally

Really enjoyed the festival this year and the venue. Well done to the team.

5.2 Three Well-Known Australians – Proposal from Martin Shaw and Information

Artist Martin Shaw has approached Council with a proposal to exhibit his artwork entitled "3 Well-Known Australians" from January to March in 2012. Audiences are invited to guess the identity of the Australians depicted in the painting, and the exhibition includes letters and yearbooks with many people's guesses.

The committee asked that this matter be left to lay on the table until the next meeting to enable further consideration by committee members.

The committee noted that Artback is developing a "micro touring circuit" of Darwin in collaboration with Darwin Community Arts, taking art to the community and that this may provide an appropriate forum for this work.

It was noted that Casuarina Square may also be an appropriate venue attracting significant pedestrian traffic, and that Palmerston Library may also be interested in exhibiting the work.

It was noted that 2012 will be a busy year for Darwin City Council with the 70th Anniversary of the Bombing of Darwin, and 100 year celebration of Bachelor, and that these events may take precedence over other events during 2012.

5.3 New Initiatives

Gardens Amphitheatre

The committee discussed the Gardens Amphitheatre which seems underutilised as a venue. Although built as a "Sound Shell" its intended usage as a hiring venue for commercial ventures has become less relevant today. The committee notes that this venue currently needs a lot of extra infrastructure to make it work, e.g. lighting and audio amplification which are cost ineffective to rig for one-off performances.

The committee agreed that the Amphitheatre was successful as an intimate Festival venue.

Action: Invite representatives from Darwin Festival and Darwin Symphony Orchestra to report to the committee on previous experiences hiring the Gardens Amphitheatre and how this venue could be made more accessible for use for Arts events.

Art in Laneways

Darwin Community Arts has been discussing the possibility of activating laneways in Malak through site specific Arts projects. International experience has shown that laneways adopted by the local community and used as sites for Arts projects have been successful in reducing vandalism and antisocial behaviour in the area.

The Chair advised that Council is currently undertaking community consultation through letterbox drops to ascertain community opinion on the uses of identified laneways. CPTED assessments are also being carried out. After this work has been completed may be a good time to discuss the potential use of these spaces for Arts projects.

6. OTHER BUSINESS

Nil.

7. NEXT MEETING

Thursday 12 November 2009 12.00 noon – 1.30 pm Meeting Room 1

Ken Conway and Leonie McNally gave their apologies for the next meeting.

Meeting closed 1.30 pm.

Summary of Recommendations

Nil.

Summary of Actions

Action: ACDO to locate the original Civic Park Master Plan Project Brief to table at the next meeting.

Action: Seek feedback from the Darwin Festival about the use of Civic Park as a venue in the recent Darwin festival.

Action: Keep the issue of Civic Park on the ACDAC agenda, especially with regards to the shifting of the bus depot from Harry Chan Ave to create a public square next to Brown's Mart.

Action: ACDO to contact the Cultural Village of the NT to check on progress regarding the Cultural Village Symbolic Poles.

Action: Invite representatives from Darwin Festival and Darwin Symphony Orchestra to report to the committee on previous experiences hiring the Gardens Amphitheatre and how this venue could be made more accessible for use for Arts events.

ENCL: YES

DARWIN CITY COUNCIL**DATE:** 13/10/09**REPORT****TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** AF**REPORT NO:** 09C0172 AF:kl**COMMON NO:** 1347460**SUBJECT:** REPORT ON THE ACTIVITIES OF THE NEIGHBOURHOOD WATCH
NT NORTHERN SUBURBS COMMUNITY PATROLS**ITEM NO: 9.6****SYNOPSIS:**

This report provides an overview of the activities of the Neighbourhood WatchNT Northern Suburbs Community Patrol and the current status of the arrangement to use Council's vehicle for the purpose of patrols.

GENERAL:

The Sergeant of Neighbourhood Watch Support has informed Council that at a very recent Neighbourhood WatchNT Board of Management (BOM) meeting it was determined that the Northern Suburbs Patrol would cease as the result of a lack of volunteers to sustain the program. In an extract from Sergeant Cleak's email he advised Council that:

The BOM determined that it would withdraw support for the trial program until such time as all information and reports from Police and the Patrol Co-ordinators had been collated for the Commissioner of Police and a decision/recommendation made concerning the future viability of the program. It is the expressed desire of the BOM at this point in time that the patrols are suspended indefinitely until further notice.¹

Council has clarified with Sergeant Cleak that Council's vehicle hitherto utilised by the patrol volunteers from Friday evenings until Monday mornings will no longer be required and that the (spare) vehicle keys will be returned to the Operations Centre in a timely manner.

¹ Email dated September 24 2009

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 INCLUDING THE NORTHERN SUBURBS COMMUNITY PATROLS

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

1 Achieve Effective Partnerships and Engage in Collaborative Relationships

Outcome

1.2 Effectively engage with community

Key Strategies

1.2.2 Develop ways in which Council can enhance relationships and work collaboratively with Community Groups

Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

Outcome

2.1 Improve urban enhancement around Darwin

Key Strategies

2.1.5 Participate and partner in activities that contribute to a safer Darwin

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.3 Support harmony within the community

Key Strategies

5.3.2 Develop and support programs to promote community spirit, cohesion and safety

LEGAL IMPLICATIONS:

Nil

ENVIRONMENTAL IMPLICATIONS:

Nil

PUBLIC RELATIONS IMPLICATIONS:

Nil

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COMMUNITY SAFETY IMPLICATIONS:

Nil

DELEGATION:

Nil

CONSULTATION:

Nil

PROPOSED PUBLIC CONSULTATION PROCESS:

Nil

APPROPRIATE SIGNAGE

Nil

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

THAT Report Number 09C0172 AF:kl entitled Report on the Activities of Neighbourhood Watch NT Including the Northern Suburbs Community Patrols be received and noted.

ANNE FARRELL
EXECUTIVE OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Anne Farrell on 8930 0404 or
a.farrell@darwin.nt.gov.au



Final 12-Month Report August 2009



NORTHERN SUBURBS
COMMUNITY PATROL



ALICE SPRINGS
COMMUNITY PATROL



From the Northern Suburbs Patrol Manager

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We are happy to report to the Neighbourhood Watch NT BOM that the twelve month trial of Neighbourhood/Community Patrols has now officially come to an end. From the working group's initial start back in 2007, patrols commenced officially in August 2008. One year later and over 10,000 km travelled in both Darwin and Alice Springs, we can safely say that the program has been an outstanding achievement of 21st century crime prevention, CPTED strategies in the Northern Territory, and the first of its kind in Australia. From humble beginnings of the idea being brought back from New Zealand in May 2007, Patrols in the Northern Territory have proven to be of great value to the community and especially to the local councils in both Darwin and Alice Springs, that have supported the idea since inception.

The statistics confirm the view that patrols in the Northern Territory are now mainly community safety focused, unlike in New Zealand where the patrol groups are Police focussed and sometimes even tasked by the Police. With over 500 level 3&4 incidents recorded in Darwin alone, we believe that this new-found community safety role will indeed be the main focus of the program in the future if patrols are to continue.

The Northern Suburbs community safety reports have been comprehensive, including street light faults, rogue shopping trolleys on road and in walk ways, the removal of road hazards, recording of graffiti and the proactive approach to late-night lane-way monitoring, patrols of parks and gardens, shopping centres and schools. We believe without a doubt that we have contributed significantly to the low level of level critical 1&2 reports to Police regarding youth crime, unlawful activity and anti-social behavior in the patrol area by acting as a deterrent.

We also believe that the Darwin City Council can show significant reductions in costs relating to repairs and maintenance in the patrol area as a result of malicious damage, graffiti and anti-social behavior. With this in mind and with the fact that the DCC supply the car, fuel and the patrol base at the Leanyer Community Depot, it will be essential that the Darwin City Council be included in all facets of a new patrol regime which would include a new MOU, revised standard operational procedures and communication strategy that would take into account any needs of our new major stakeholder.

The establishment of patrols and the success we have enjoyed does not come with out sacrifice, and I would like to pay tribute to the dedication to those that have contributed substantially to our success and to the volunteers that give up their free time to patrol weekend after weekend including patrols into early hours of the morning.

Special mentions must go to:

The initial work done by Sgt. Jeffrey Mosel, Acting Super Int. Pauline Polychrone and Anthony Scott (Wulagi Supermarket)

The support from CPNZ: Ian Pilbrow, Grant Tullock and Malcolm Moccuin

The working group/ patrol executive including: Tony Wilson, Janice Warren, Pat King, John Lear, Michael McRostie, Wayne Lee, Austin Chin, Darren Kelly and Ronald Innes.

The Patrolrollers: Brian and Julie Danvers, Cathy Myers, Derek Archer, Steve Chapman, Harry Cotton, Sean Glendenning, Kylee Rydel and Loraine Koch.

The sponsors: Wulagi NHW, Anula NHW and the Darwin City Council

The Community Patrols program has a lot to offer the Northern Territory Community and this includes the stakeholders concerned with community safety. We are the only organisation on the streets at these times that have the capability to monitor community safety issues including lane-ways, street lights, graffiti, lawful youth movements et cetera as they occur.

Whilst we believe the patrols to be highly successful, a number of logistical issues have emerged over the last six months and will need to be addressed if patrols are to continue. The current arrangement whereby the patrol groups liaises with the NHW Police Liaison Office will need to be reassessed, possibly this would mean dealing direct with the local Police Station Intel Officer as now happens in Alice Springs. The potential for a part time project officer to be available to the group, the potential for incorporation as a separate entity and funding streams from crime prevention grants that are available through both the Federal and Territory Crime Prevention Departments need to be considered.

We thank the Northern Territory Police for their support for the trial; however, if the Police wish to realise the full benefit from the hard work done by local community patrol volunteers in the future, a more substantial effort will be required on their part. This would include an increased investment in time and support including more effective feedback, training and regular contact with the group to build stronger relationships.

Paul Wyatt - Patrol Manager Northern Suburbs

From the Alice Springs Patrol Manager

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Just over a year has passed since the first Neighbourhood Patrol in Alice Springs commenced. The initial trial period had it's teething problems, which were addressed and the patrols proved to be a great success. The local community got behind the concept and started to donate money to us in recognition of our commitment to community safety and crime prevention. The great support we have received from the Alice Springs residents, just means that they appreciate what we are all trying to do: reduce crime.

The commitment by the Alice Springs Town Council to supply a motor vehicle and fuel free of charge to us has been a great contribution to community safety and to Neighbourhood Watch / Patrols. I feel since I took over the reins last October, that we have gone forward in our goals for safety in our town. Being on patrol gives us patrollers a feeling of personal satisfaction, in that we are giving back something to our community. Since March of this year, the Alice Springs Patrol group has patrolled most of the town from end to end, and we will continue to do so.

Our Neighbourhood Watch and Patrol stand at the Alice Springs Show was a great success, with a large amount of people signing up to NHW, and the interest in the patrols was encouraging. It meant the message that we are trying to give is getting out there and the majority of the general public is concerned about crime prevention and how Neighbourhood Patrols fit into that role.

Some of the stats from our patrol sheets from the first patrol for six months on 13-03-09, to the most recent one, being 05-09-09 I have included and I note that we have been out on patrol nearly every weekend with 46 nights out of a possible 52 weekends patrolled. (See the statistics in the full report from the NT Patrol Manager).

Recently we were invited to a local Crime Forum organised by one of our local Members of Parliament, Adam Giles. It was a very good turn up of local concerned residents, Police were in attendance. NT housing Commission, the Mayor Damian Ryan, local council members, NHW Alice Springs area co-ordinator for that area, and myself representing Alice Springs patrols. It was a good night with people asking for information of how to join up to patrols, which just goes to show that the community is concerned for safety to themselves and others.

I would just like to thank the Alice Springs patrol group for their commitment to patrol this town regularly, and their dedication to Neighbourhood Watch and Neighbourhood Patrols. Without them, we couldn't continue to operate. Thank you again members. Special thank you to the Alice Springs Police Superintendent, Rob Burgoyne, and Commander, Kym Davies, for addressing my concerns about the way we go about business, the partnership which needs to operate on the same page, and the continued program of patrols well into the future.

The local businesses that have helped us along the way including Bluegrass Restaurant, JDFFG, Perry's Equipment, Road Transport Society, Jay car, Shorty's meats, Alice Camera Shop, Mission Australia, Head Space, Centrairail Sports, FICA, and our local Members of Parliament, Jodeen Carney MLA, Adam Giles MLA and Matt Conlon MLA, the whole crew at the Crime Prevention Unit for all their help under Trevor Owen's lead, who help with organizing and making things happen, and thanks also to Pat, Deb and John.

The Alice Springs patrol group helped the Crime Prevention Unit on a recent Battle of The Bands contest where the BBQ trailer was utilised for the cooking for the event. Just goes to show that we can cook as well as patrol. I would like to take this opportunity to thank John Lear, Brian Hilder and Paul Wyatt from the Board, for some of the guidance that they gave me and for giving me the opportunity to help my town be a bit safer, and for my wife for letting me spend countless hours on a job that I love doing.

Bill Montgomery
 Alice Springs Community Patrols Manager
 Alice Springs NHW Zone Coordinator
 NHW NT BOM Member - Alice Springs

12-Month Report

Neighbourhood Watch (NHW) NT, through their volunteer working groups Community Patrols Northern Suburbs and Community Patrols Alice Springs, commenced the official trial of community patrols in the Northern Territory in August 2008. With the support of Darwin City Council, Alice Springs Town Council, the Community Benefits Grant Scheme, relevant NT Government departments and the Northern Territory Police, community patrols have proved beyond doubt they are able to safely be the eyes and ears for the community on weekend nights, reporting relevant information to stakeholders in Sanderson and the Alice Springs Community as well as act as a deterrent to would-be offenders in the patrol area.

From the 12 month trial period, evidence has clearly emerged that resolution of community safety issues can be immediately addressed by increasing the flow relevant information in a timely manner to stakeholders. In addition to this, the low number of reports to the Northern Territory Police during patrols shift leads us to believe in the effectiveness of Community Patrols' secondary function, acting as a deterrent to graffiti, malicious damage/vandalism and other anti-social behaviour.

Through Community Patrols, Neighbourhood Watch members are able to get actively involved in their community by volunteering to be the eyes and ears of the neighbourhood. They do no more than what an ordinary citizen is expected to do in the same circumstances; however, they are prepared to go one step further and be trained to record and report information effectively. This not only helps the community by reporting to stakeholders but offers an additional method of engagement and creates the opportunity to identify community safety issues such as rogue shopping trollies and overturned bins on roadways, broken street lights, other on-road hazards, unsecured gates, people in cars and youth loitering in inappropriate areas, so that they can responsibly and efficiently resolved.

The Patrollers

Community Patrollers are ordinary people that do an extraordinary job. Generally they are mums and dads that also volunteer for other duties within NHW including manning the NHW BBQ and promotional stands, delivering flyers or attending regular area meetings. You will often see them also helping out at the local school and doing other volunteer work for the community. They aren't policemen, security guards or even super-heroes: they are just caring people that give their time to help the community.

The opinion from some quarters that community patrols were started by these volunteers due to crime being out of control is totally incorrect. Community Patrols have commenced in the NT from a desire for the local community to take responsibility for local community safety issues, as overseas models have proven to be an effective 21st century crime prevention model suitable for our environment.

Statistics: Patrols and Patrollers Darwin (A)

Item	Amount	Comment
Number of patrols undertaken in the last 12 Months	88	Some patrols cancelled due to NHW events, availability of patrollers and prolonged heavy rain
Number of individuals out on patrol in the last 12 Months	186	Patrols consist of two or more patrollers in the vehicle at any one time

Statistics: Patrols and Patrolers Alice Springs (B)

Item	Amount	Comment
Number of patrols undertaken in the last 12 Months	46	Three patrols cancelled due to NHW events and availability of patrolers
Number of individuals out on patrol in the last 12 Months	184	Patrols consist of two patrolers in the vehicle at any one time

The Patrol Vehicles

Both the Darwin City Council and Alice Springs Town Council are supporting the trial of community patrols in their respective jurisdiction, by the loaning and paying for the fuel of a vehicle on patrol nights. Both of the patrol vehicles are considered covert as they do not display the Community Patrols or NHW NT logo. However due to the look of the vehicles, which both have hazard beacons atop, the vehicles appear to the public to be official and at the same time sends a message to the would-be offender that they are being watched.

It must be noted that the hazard beacons have been activated on a number of occasions when responding to safety issues, such as removing shopping trolleys and other large objects left in traffic lanes and roadways, closing gates and to render assistance to a cyclist that had been hit by a vehicle that had left the scene.

Vehicle Fuel

In Darwin and Alice Springs, the fuel for patrols is now paid for by the respective Councils. Initially fuel for the Darwin patrol vehicle was provided from local area NHW groups' fundraising activities and was given as a donation; however, this money was reimbursed back to Patrols by the Darwin City Council.

Statistics: Distance and Fuel Darwin (A)

Item	Amount	Comment
Total distance travelled by patrols	5,541 KM	Average monthly = 461 KM
Fuel cost to NHW NT or patrolers	Nil	Paid for by Darwin City Council

Distance and Fuel Alice Springs (B)

Item	Amount	Comment
Total distance travelled by patrols	5227 KM	Average monthly = 435 KM
Fuel cost to NHW NT or patrolers	Nil	Paid for by Alice Springs Town Council

The Patrol Base

The new NHW NT Office located at the Leanyer Community Depot on Leanyer Drive also acts as the Northern Suburbs Community Patrols base. Located on the edge of the patrol area, the vicinity of the base allows patrollers to return to base for coffee breaks and rest room stops. The charging of equipment such as the torch and phone is done here and the patrol car is stored at the base over the weekend.

Initially in Alice Springs, the patrol base was located at the Alice Springs Police Station. Mid way through the trial, the Patrol Base was relocated to the Patrol Manager's residence which has proven to be a more suitable environment for the community patrollers to maintain efficient and effective procedures.

Whilst this is no reflection on the hard work and commitment of the Alice Springs Community Patrols Liaison Officer, the perceived interference and lack of commitment by local Police during the first 3 months of the community patrols trial in Alice Springs had potentially threatened the desired good relationship between Police and the volunteers and the continuation of the Patrols themselves. At the end of the trial we are happy to report that there has been a dramatic turnaround in the relationships with all of the Alice Springs stakeholders including the Police working together and contributing to the outstanding results that the Alice Springs Patrol trial has delivered.

Reporting and Communication

Currently both patrol groups report Level One and Level Two incidents to Police on 131 444. Level Three and Four incidents are reported on written reporting sheets and, if deemed appropriate, passed on the relevant community stakeholder via telephone, email and the web, or action is taken directly by Neighbourhood Watch/Community Patrols volunteers to resolve the community safety issue. We suggest the relatively low level 1 & 2 reports to Police are due to a number of factors including the patrols acting as a deterrent and a heightened interest of the community calling Police as promoted by NHW NT.

Statistics: Darwin reported incidences (A)

item	Amount	Comment
Level 1 & 2 incidents: Assaults/ domestic violence, break and enters, motor vehicle accidents & hooning	17	Considered very positive because it demonstrates patrollers rarely need to contact Police for urgent response
Level 3 & 4 Incidents: Street light faults, shopping Trolleys, graffiti, youth loitering, road hazards, damage etc	568	Considered worthwhile for volunteers time and efforts

Statistics: Alice Springs reported incidences (B)

item	Amount	Comment
Level 1 & 2 incidents: Assaults/ domestic violence, break and enters, motor vehicle accidents & hooning	20	First on the scene for a bush fire near the outskirts of town
Level 3 & 4 Incidents: Street light faults, shopping Trolleys, graffiti, youth loitering, road hazards, damage etc	1605	Considered worthwhile for volunteers time and effort

Level 1 & 2 incident reporting (Police response required)

Calls to the 131 444 Police telephone number have been relatively low in numbers allaying initial concerns that patrols might generate large numbers of calls for Police response, however, we believe that the quality of information that has been relayed to Police has value from several perspectives. The case of patrolers attending a cyclist who had been clipped by a motor vehicle on Lee Point Rd and knocked off her bike illustrates that patrols increase the opportunity for 'being in the right place at the right time'. In this instance Community Patrols were able to render assistance until Police and ambulance arrived. The Patrols have also contacted Night Patrol for assistance on a number of occasions and both the Darwin and Alice Springs groups firmly believe that the presence of community patrols act as a deterrent to would be offenders within the patrol area.

Level 3 & 4 incident reporting (Largely community safety issues)

This reporting category has established itself to be the main activity for community patrols. The reporting and resolution of community safety issues and potential issues if not addressed including rogue shopping trolleys, street light faults and road hazards and graffiti, are able to be acted on in a very timely manner. Providing this information directly to local councils is now a major role of the patrol groups and we believe gives the patrol groups and individuals the satisfaction that their volunteer efforts are contributing to community safety as then they observe these issues being promptly resolved. This outcome is considered just as valuable as being the extra eyes and ears for Police.

**Statistics: Level 3 & 4 Reports (Community Safety issues) and area checks.
From 88 patrols in the Northern Suburbs (A)**

Subject	Number	Comments
Public parks and ovals checks	588	Prevention of theft of Council mulch
Street light faults located	165	Most reported directly to Power Water
Shopping trolleys located/removed	127	Reported to local shopping centre
Lane-way checks	Over 2000	No major issues reported in patrol area
Wulagi Shopping Precinct checks	312	Youth move on when patrols appear
Anula Shopping Precinct checks	313	Youth move on when patrols appear
Northlakes S/Centre & Golf Club	272	Youth move on when patrols appear
Sanderson Middle School checks	250	Youth move on when patrols appear
Marrara Sporting precinct checks	208	Reports on faulty lights & sprinklers, gates open
Darwin Airport Resort and Inn checks	125	No issues
Broken Water Sprinklers / hydrants	10	Save water wastage
Resolved community safety issues	15	Instant on-site action
Lost and found	2	Returned to stakeholder
Graffiti reported	40	Ongoing reporting to the hotline

Statistics Level 3 & 4 Reports (Community Safety issues) - from 46 patrols in Alice Springs (B)

Subject	Number	Comments
Calls to Night Patrol	2	
Street light faults located	1324	Most reported directly to Power Water
Shopping trolleys located	251	Reported to local shopping centres ASP Town Council
Unsecured Premises	81	Industrial / commercial
Loitering/Suspicious	1037	People move on when patrols appear
Abandoned/Damaged Vehicles	77	Registration recorded
Graffiti / Damage	129	Recorded and reported
Driving Offences	10	Reported
Irrigation Damage	11	Youth move on when patrols appear
Alarms Sounding	9	Recorded and reported
Recovered Bikes	6	Recorded and reported
Camper	11	Council Issue - reported

Patrols Police Liaison Officer (Darwin)

Since the departure of Sergeant Jeffry Mosel from the NHW Police Liaison Unit in November 2008 and until June 2009 the Darwin Patrol group has been without a regular Patrol Liaison Officer. This has been due to operational difficulties and this breach of the Patrols MOU with the NT Police has now had a major effect on the potential for ongoing patrols in the Northern Suburbs. Complaints have been forwarded to both the NT Police and the NHW NT BOM regarding non delivery and perusal of patrol reports in some cases taking up to (4) four weeks to be delivered to Police Intelligence, no training regime available for new patrollers; non attendance by Police at the regular monthly patrol meetings; difficulties and delays in processing criminal history checks; and no feedback to patrollers from Police whatsoever regarding their efforts. Whilst not essential at the time for ongoing patrol shifts, the impact of this issue has now resulted in a growing loss of interest by some patrollers resulting in low attendance at monthly meetings and slow take up of patrol shifts spots. Acknowledgement and recognition go along way to maintaining commitment of patrollers who often do shifts after a full day of work or have to get up early the next day after a shift.

In conclusion

Both the patrol groups in Darwin and Alice Springs believe that patrols have proven to be highly successful over the last 12 months. The community patrols groups do not consider the relatively low number of Level 1 & 2 reports to Police to be a useful indicator of the success of patrols, Low numbers of these calls to Police may indicate that patrols act as a deterrent as well as identifying community safety matters (street lights, traffic hazards etc). In Sanderson, all shopping precincts have recorded no break and enters or damage done to their premises during the last 12 months with the exception of some minor graffiti, although regular sightings of youth in those areas are commonly noted.

The Patrol Managers recommends that the patrol groups investigates the potential for incorporation as their own entity and funding streams that would be available from both the Federal and Territory Governments for community crime prevention grants.

NT Patrol Managers Recommendations

1. The Patrol groups start the process of incorporation as their own entity.
2. New separate and localised MOU be developed with the Darwin, Alice Springs, Palmerston and Katherine Councils to reflect their support as the main stakeholders and would include local area Police and would also reflect the main role of patrols which is now considered to be Community Safety. This would replace the Trial MOU signed in June 2008.
3. Review of the effectiveness of the Patrol Liaison Officers' position being held at the NHW Police Liaison Unit in the CPU, compared with an option to deal direct with the local Police Stations and intel officers within the patrol area.
4. The Patrol groups investigate the benefits of a funded part-time project officer in each region two days per week either as a stand-alone position or in cooperation/supported by the respective councils.
5. Reassessment of the Standard Operating Procedures to reflect what actually happens on patrols, not what was presumed to happen prior to the trial commencing.
6. Re-work of the Communication Strategy to reflect local council concerns and information flow back to them.
7. More efficient criminal history check procedures more availability of training sessions for potential new patrolers.
8. Ongoing training for current patrolers and two-way feedback from stakeholders including Police, Council and Power Water for existing patrolers for issues reported and resolved in the patrol area.
9. More detailed two-way communication strategy to incorporate information flow with additional stakeholders within the patrol area, including school and sporting venue caretakers, school councils, local businesses and Power Water.
10. Patrol car to be badged with logo and side spotlights affixed to the roof rack (in Northern Suburbs) for more effective lane way monitoring.
11. The Northern Suburbs patrol area to be expanded to include: Tiwi, Lyons, Leanyer, Wanguri, Wagaman, Jingili, Moli and Karama.
12. The patrol group to be trained in the use of digital loggers by Council for reporting, to eventually replace handwritten reports and to be implemented once the group, Councils and NT Police are satisfied the process is suitable as an effective tool for patrols and the dissemination of the information gathered.
13. Acknowledgment and acceptance by the current government, the NT Police and all territory councils of the importance and the benefits of 21st century (CPTED) crime prevention methodology and the future cost-saving to the Territory community associated with 'designing out crime', which is now emerging in Southern States and New Zealand, as opposed to the current reactive crime prevention model in the Northern Territory which is now over 30 years old.

End.

Paul Wyatt August 2009

Manager - Northern Territory Community/Neighbourhood Patrols trial program August 2009

ENCL: YES

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0176 NMc:kl**APPROVED:** NM**COMMON NO:** 1452720**SUBJECT:** UPDATE ON THE BIG ISSUE STREET MAGAZINE ENTERPRISE AND
COMMUNITY STREET SOCCER PROGRAM, OCTOBER 2009**ITEM NO: 9.7****SYNOPSIS:**

This report presents information regarding The Big Issue Australia organisation, its Community Street Soccer program that is currently operating in Darwin and the Street Magazine Enterprise that The Big Issue facilitates in other Australian states and that has been proposed to be introduced into the Darwin area.

GENERAL:**The Big Issue Australia Organisation**

The Big Issue Australia is a not for profit organisation which provides creative solutions to homelessness and other issues faced by disadvantaged people. One of the programs run by The Big Issue is the Community Street Soccer program which is a national initiative that uses the positive power of sport to change lives. Another of The Big Issue's programs is the Street Magazine Enterprise which publishes a fortnightly independent current affairs magazine that is sold on the street by authorized vendors, assisting them to earn an income and live independently within the community.

Following successful implementation of programs by The Big Issue in other Australian states, planning for the introduction of their programs into the Darwin area began in August 2008 when a staff member from The Big Issue visited Darwin and facilitated a community Forum. The Forum was well attended by representatives from local community organisations and Council supported the Forum by providing hire of Malak Community Centre and light refreshments as in-kind support.

As a result of the positive response and pledges of support from local community organisations at the community Forum, The Big Issue appointed a Darwin based representative in May 2009 to implement a local Community Street Soccer program and investigate the feasibility of introducing the Street Magazine Enterprise into the Darwin area.

The Big Issue Community Street Soccer Program

The Community Street Soccer program commenced in Darwin on 13 July 2009 and is facilitated by the Big Issue Darwin Coordinator with assistance from local community organisations. The program has continued successfully on a weekly basis since its commencement. A Street Soccer Launch was held during National Homelessness Week on 7 August 2009. Council participated in the Launch by fielding a DCC soccer team which included staff from Community, Recreation and IT sections and which competed against community based teams in social soccer games. Council's participation was greatly appreciated by both the community organisations who organised the Launch and by the participants in the opposing community soccer teams. It is recommended that Council field a team in any future special events facilitated by the Community Street Soccer program.



Council provided the use of Chrisp Street Oval in Rapid Creek as in-kind support for the Community Street Soccer program for the duration of the dry season. The facilitators of the Community Street Soccer program decided that it would have to move indoors for it to continue to operate successfully throughout the wet season. An indoor venue in Winnellie has been secured for weekly use from 5 October until late December 2009. Subject to available funds, the program will continue to operate indoors until the end of the wet season in April 2010.

The benefits of the Community Street Soccer Program to the local Darwin community are many. The program attracts males and females of all ages and of varying ability and fitness levels who get together once a week to train and play matches. Many of the Street Soccer participants are challenged by personal and environment hardships including drug and alcohol, mental health illness, disability, recently settled and social exclusion. Benefits for Street Soccer participants include social inclusion and improved links with the community, re-connection with family,

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improved confidence and self-esteem, improved mental health, improved health and fitness, community connectedness and discipline.

The Community Street Soccer program provides physical activity and a sense of purpose and belonging to disadvantaged people who have limited access to structured sporting activities.

The Big Issue Street Magazine Enterprise

The Big Issue is a fortnightly, independent, high quality, general interest magazine which is sold on the streets around Australia by authorized vendors. The magazine features articles by well known writers as well as submissions from freelance writers and its street vendors.

Homeless, marginalised and disadvantaged people have the opportunity to earn an income and be actively included in community life by becoming vendors of The Big Issue. Vendors are recruited, trained and supported throughout their time selling The Big Issue magazine. The current price of the magazine is \$5.00, of which the vendor retains \$2.50.

Selling The Big Issue not only provides vendors with an income but boosts their self-esteem and confidence and promotes positive changes such as improved housing situation, addressing drug and alcohol abuse, seeking help for mental illness or reconnecting with family. The sale of The Big Issue by disadvantaged people helps to break down stereotypes in the community and assists in building social capital.

The Big Issue Magazine Enterprise has been very successful in other states and a feasibility study into introducing the magazine initiative into the Darwin area is currently being undertaken by The Big Issue Coordinator in Darwin. A Big Issue Advisory Group has been formed to assist with the feasibility study and regular meetings have been held since May this year. Council's representative on The Big Issue Advisory Group is the Community Services Officer. Other members of the Advisory Group are representatives from St Vincent de Paul, Larrakia Nation, ABC Radio, Casuarina Square Centre Management and CMAX Cinemas. Various selling models which take into account Darwin's unique weather conditions have been discussed by the Group. Ideas tabled have included vendors selling at local markets, local office locations and local shopping centres. The feasibility report will be completed by late October and will be presented to the Big Issue Executive team in Melbourne who will determine whether or not the magazine program will be introduced into the Darwin area.

Members of The Big Issue Advisory Group are very supportive of the introduction of the magazine initiative into the Darwin area as it is considered that it would provide local homeless and marginalised people who are interested in becoming vendors of magazine the opportunity to earn an income and participate in society as independently as possible. It would also benefit the Darwin community in general by breaking down existing stereotypes of disadvantaged people and promoting social inclusion and tolerance.

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FINANCIAL IMPLICATIONS:

From the 2009/2010 budget, Council has provided in-kind support to The Big Issue Community Street Soccer Program to the value of \$540.00 for the use of Chrisp Street Oval for 12 weeks.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.1 Facilitate community access and inclusion

Key Strategies

5.1.1 Create more opportunities for the community to access services and facilities

Outcome

5.3 Support harmony within the community

Key Strategies

5.3.2 Develop and support programs to promote community spirit, cohesion and safety

LEGAL IMPLICATIONS:

There are no legal implications pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications arising in relation to matters contained in this report.

PUBLIC RELATIONS IMPLICATIONS:

Support of The Big Issue organisation and its programs provides Council with opportunities for positive publicity and exposure across the Darwin community.

COMMUNITY SAFETY IMPLICATIONS:

There are no community safety implications pertaining to the report.

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 REPORT NUMBER: 09C0176 NMc:kl
 SUBJECT: UPDATE ON THE BIG ISSUE STREET MAGAZINE ENTERPRISE AND
 COMMUNITY STREET SOCCER PROGRAM, OCTOBER 2009

DELEGATION:

Nil.

CONSULTATION:

The Big Issue Advisory Committee.

PROPOSED PUBLIC CONSULTATION PROCESS:

Not pertinent to this report.

APPROPRIATE SIGNAGE

Not pertinent to this report.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

THAT Report 09C0176 NMc:kl entitled Update On The Big Issue Street Magazine Enterprise And Community Street Soccer Program, October 2009, be received and noted.

NANCY MCCANN
COMMUNITY SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Nancy McCann on 8930 0645 or
 n.mccann@darwin.nt.gov.au



STREET SOCCER PROGRAM GENERAL INFORMATION



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STREET SOCCER PROGRAM

The Street Soccer Program is a community initiative of The Big Issue in Australia using football as a catalyst for transforming lives and providing participants with a real sense of purpose and belonging.

The Street Soccer Program involves males and females, of all ages and varying ability and fitness levels, getting together once a week, training and playing matches. Permanent pitches, playing equipment and a dedicated soccer coach are provided at each location.

The program is being rolled out to 30 sites around Australia to help people in all communities positively change their lives.

Current programs in operation are Melbourne, Brisbane, Adelaide, Sydney, Canberra, Ballarat, Geelong, Shepparton, Broadmeadows, Morwell, Dandenong, Bendigo, Port Adelaide, Townsville, Perth and Wollongong.

Planned programs in 2009 and 2010 include Darwin, Alice Springs, Mildura, Hobart, Gold Coast, Port Hedland, Port Augusta, Bunbury, Ceduna, Newcastle, Parramatta, Launceston, Cooktown, and Kimberley.

PROGRAM STAGES

Street Soccer Program involves four stages. By gradually increasing the participant's level of commitment to weekly training and team-mates, the level of positive 'social change' increases dramatically.

Stage 1: **Permanent Community Sites** – to be rolled out to 30 metropolitan and regional locations around Australia, including areas of severe social disadvantage. On a weekly basis each site runs training and matches are held year-round with other community groups and local organisations.

Stage 2: **State Camp and tournaments** – Tournaments involving local programs will take place on a regular basis and from these events players will be selected to attend an annual State Camp. Selection is based on attitude and attendance not necessarily skill.

Stage 3: **National Competition** – showcases the work of the nationwide programs, highlighting the participants who excel in their commitment to make a positive lifestyle change. The National Competition facilitates selection of the team to represent Australia in the Homeless World Cup.

Stage 4: **Homeless World Cup** – now in its seventh year, this global event brings together national teams from at least 56 countries to contest the Cup in a friendly competition. Australia's team is called the Street Soccerroos. Last year *The Big Issue* in Australia hosted the Melbourne 2008 Homeless World Cup from 1-7 December at Federation Square and Birrarung Marr. This year, the team will be heading to Milan on 6 – 13 September.

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STREET SOCCER PROGRAM GENERAL INFORMATION



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THE POWER OF SPORT TO CHANGE LIVES

Soccer is already a fundamental instrument in the social development work of hundreds of organisations and communities across the globe, and The Big Issue Australia passionately believes Street Soccer can become one of the most inspirational means of social change in Australia

Street Soccer puts the person at the centre of the solution and provides them with the support and tools necessary to change themselves.

Weekly training offers people, who have experienced homelessness, substance abuse or disadvantage, the opportunity to get fit, make new friends and seek support and advice.

Support staff also work closely with players, linking them to services that address their homelessness, substance abuse, family breakdown, grief and loss and mental illness.

It creates healthier people and communities and provides economic benefits by diverting at risk groups from hospitals, counselling, courts and other community and welfare services.

A snapshot of research conducted by Deakin University in 2008 has shown that:

- Nearly all participants' interviews noted that they had made friends and continued to attend for the social interaction and support.
- 35 percent reported that participating in the program assisted their depression, and gave them something to look forward to each week.
- 33 percent reported that they participated regularly because it improved their physical health.
- 28 percent reported commencing study (e.g. TAFE) during their time with the program.
- 18 percent reported an improved housing situation during their time with the program.
- 15 percent reported undergoing treatment for substance or alcohol abuse during their time with the program; and many more outstanding results

Figures drawn from a sample of 85 participants interviewed from key program sites

Sometimes people don't understand when I try to explain how important soccer is to me, but it has dead set helped me change my life.

Stevie, Street Soccer Program participant

CONTACT DETAILS

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STREET SOCCER PROGRAM GENERAL INFORMATION



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PLAYER CASE STUDY

At 33, Chad has spent almost half his life on the streets of Sydney. Trained as a painter and decorator, Chad ran a successful business as a sub-contractor painting offices, but all that fell apart when drugs and gambling took over his life.

Chad joined the Sydney Street Soccer program in January 2008 when he was still on the streets. Having played indoor soccer at school, he thought it might make him feel "normal" again and give him some motivation.

"It brings me together with other people and gives me the opportunity to feel like I've got a role going on in life."

"It's like a family. You feel like you're part of something and hopefully I can keep coming back, regardless of the future."

As the "old dude" of the team, Chad enjoys the fitness he gets from playing with a bunch of young blokes with "fire in their bellies", and hopes he can encourage them to go in the right direction.

Having represented NSW at the Street Soccer national championships, Chad was "rapt" to be selected for the Australian Homeless World Cup team, and went on to play a pivotal role as the Street Soccerroos goal keeper.

"To represent your country – it's the highest honour."

Having now got his own room, and things are looking up for Chad.

And his thoughts on the Street Soccer Program now?

"Just get behind this, because this is probably the best program that the streets have had available. It just inspired me to feel normal again."

THE BIG ISSUE



The Big Issue in Australia is a not-for-profit company which publishes Australia's best known street magazine, *The Big Issue*.

The Big Issue is a fortnightly independent current affairs magazine with a sense of humour which is sold on the streets of Melbourne, Sydney, Brisbane, Adelaide, Perth, Canberra and regional Victoria.

Authorised vendors are homeless and long-term unemployed people who have seized the opportunity to positively change their lives. Vendors buy the magazine for \$2.50 from *The Big Issue* and sell it on the streets for \$5, keeping the difference.

The Big Issue's motto is "helping people help themselves" and has DGR status and donations are tax deductible.

The Big Issue in Australia is proud to host the Melbourne 2008 Homeless World Cup.

The Big Issue

Helping people help themselves

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The Street Magazine Enterprise

You are here: [Homo](#) » [The Magazine](#) » [The Street Magazine Enterprise](#).

The Street Magazine Enterprise is an initiative of The Big Issue Australia. It uses the publishing model to deliver an independent, sustainable and self-funded business solution to homelessness. By selling **The Big Issue magazine**, homeless, marginalised and disadvantaged people have the opportunity to earn an income and be actively included in society.

How the Street Magazine Enterprise works...

Authorised vendors purchase copies of The Big Issue for \$2.50 and sell it on the streets for \$5.00, keeping the difference.

Vendors come from a range of backgrounds including mental illness, homelessness, long-term unemployment, intellectual and physical disability, drug and alcohol dependency, family breakdown, and others suffering from social isolation, such as refugees.

Vendors come to The Big Issue through referrals and leads from hostels and boarding houses, community centres and welfare agencies, and word of mouth among existing vendors. They are then recruited, trained and supported throughout their time selling The Big Issue magazine.

Many people find it hard to access employment for various reasons, but selling The Big Issue is an attractive option where vendors can choose their own hours, days and periods of work.

Why does it work?

Purchasing The Big Issue provides mutual benefit to the vendor, the buyer and the community. It's a good road for a good deed.

Selling The Big Issue helps vendors by:

- Earning an immediate income where they may have no other employment option
- Boosting their self-esteem and confidence
- Preventing social isolation and giving the opportunity to make friends in a positive

environment

- Bringing awareness to the community about homelessness and breaking down stereotypes
- Promoting positive changes such as improved housing situation, addressing drug and alcohol abuse, seeking help for mental illness or reconnecting with family.

Selling The Big Issue helps the community by:

- Breaking down stereotypes
- Providing savings for taxpayers
- Building social capital

The economic impact

Recent research conducted by RIMCO Consultants to Business, Communities and Environment, showed that The Big Issue Street Magazine Enterprise is estimated to save society \$20,000 per vendor per year from a reduction in the level of demand for a range of social services such as hospitals, welfare support, emergency services and correctional facilities. With approximately 350 vendors working across Australia, this equates to a total annual economic benefit of \$7 million.

In addition, The Big Issue Street Magazine Enterprise generates commercial benefits of \$3 million per year from sales of the magazine, which are shared equally between the vendors and The Big Issue Street Magazine Enterprise. The vendors earn \$2.50 per magazine, and \$2.50 goes to cover operational costs.

Taking into account the total annual operating cost:

Every \$1 invested in The Big Issue Street Magazine Enterprise is generating benefits to society of \$4.50.

Some facts and figures

The Big Issue has more than 139,000 readers per issue

- The Big Issue is a member of the International Network of Street Papers (INSP), a global network of over eighty street papers sold in 34 countries around the world
- Since 1996, The Big Issue vendors in Australia have sold over 5.3 million magazines
- \$9.3 million has gone into the pockets of Australia's homeless and unemployed
- Australia-wide, magazine sales exceed 20,000 copies per fortnight
- Around 3,000 homeless, marginalised and disadvantaged people across Australia have been recruited, trained and supported by The Big Issue Street Magazine Enterprise

ENCL: YES

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL
SERVICES/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** AF**REPORT NO:** 09C0168 AF:kl**COMMON NO:** 394569**SUBJECT:** OVERVIEW OF COUNCIL'S APPROACH TO PUBLIC TOILETS IN
RELATION TO CLOSURE REGIMES, COMMUNITY ACCESS,
SUSTAINABILITY, COMMUNITY SAFETY AND CPTED PRINCIPLES**ITEM NO: 9.8****SYNOPSIS:**

This report provides an overview of Council's current approach to the provision and management of public toilets in terms of closure regimes, public access, community safety and CPTED principles, examples of policies and procedures from other local governments by which to assist Council's development of guiding documents and a recommendation regarding an audit and assessment of Council's public toilet assets.

GENERAL:**Previous decision 20\1383 (31/3/09)**

- A. THAT Report Number 09TS0035KS:nh entitled Exeloo – Bicentennial Park, be received and noted.
- B. THAT Council approves the installation of an Exeloo toilet in Bicentennial Park within the area shown in **ATTACHMENT A** to Report Number 09TS00035KS:nh.
- C. THAT the installation of an Exeloo toilet within Bennet Park be deferred and a review of future locations, need and operations be undertaken prior to the installation of additional facilities.

Of particular relevance to this report is *Decision C* regarding the requirement for Council to undertake a toilet facility planning review.

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Overview of toilet assets and closure regimes

The following table provides an overview of toilets, both blocks and exeloo's, in the Darwin municipality and a comment summarising closure regimes:

LOCATION	SUMMARY COMMENT
Alawa	• Owned by Council leased and maintained by CDU
Anula	• School caretaker opens and closes at request by an Alderman
Bagot Oval	• Only opened for sporting functions
East Point	• Toilets at gun turret and at Lake Alexander - both open 24/7
Fannie Bay	• Only open for sporting functions.
Jingili	• Opened Friday and shut Monday by contractors
Moil	• Opened Friday and shut Monday by contractors
Nakara	• Opened Friday and shut Monday by contractors
Nightcliff Oval	• Opened Friday and shut Monday by contractors
Nightcliff	• Toilets at Pavonia way shops, open 24/7
Parap	• 1 Exeloo at boat ramp
Rapid Creek	• 1 exeloo next to Nightcliff pool both open 24/7
Tiwi	• Toilets are in market area and are open 24/7
Wagaman	• Exeloo toilet open 24/7
Wanguri	• Only open for sporting functions
Wulagi	• Opened Friday and shut Monday by contractors
Austin Lane	• Opened Friday and shut Monday by contractors
West Lane	• 1 exeloo open 24/7
Chrisp Street	• 2 other toilets opened for special events in the city and when cruise ships are in town
Amphitheatre	• Situated in arcade and arcade is locked nightly
Dinah Beach	• Only open for sporting functions
Gardens Oval	• Only open during events at amphitheatre
Kahlin Oval	• Opened Friday and shut Monday by contractors
Mindil Beach	• Toilets inside main gate open while main gates are open
Vestey's Beach	• Toilets in northern corner only open during large events
Water Gardens	• Opened Friday and shut Monday by contractors
Esplanade	• Toilets at both Casino end and High School end – both open 24/7
	• Exeloo open 24/7
	• Exeloo open 24/7 with new exeloo to be installed this year at parliament house end of Esplanade

According to the Infrastructure Department, the decision was made by Council in 1989 to lock and unlock particular toilets as a trial to address community safety issues in relation to their use by homeless people. This approach appears to not have been tested for effectiveness in relation to its intent since its implementation twenty years ago.

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As a result of the deterioration of some of the older toilet blocks, some have been replaced by “exeloos” which were initially considered to be a cheaper option than rebuilding the existing design.

In the context of this report, however, the Manager of Infrastructure Maintenance, however, reiterates the decision pursuant to the report quoted above that a more comprehensive analysis of the whole-of-life cost and other benefits of “exeloos” in terms of initial purchase (\$180 000), maintenance outlays and proper installation in parks according to their category is required to rigorously coordinate the continuation of the “exeloo” program. To this end, the program for Council to purchase one “exeloo” per year has been deferred until this analysis is undertaken.

He also makes the following points in relation to public toilets:

- There is some evidence that “exeloos” are less prone to graffiti than the orthodox toilet block for a raft of reasons including the material of the structure and locations, etc.
- The intrinsic adherence of “exeloos” to CPTED principles is a significant advantage including the assured safety of a closed door and their scheduled re-opening facing the external environment.
- The monitoring of “exeloos” as a result of micro-chipping is also a significant advantage in terms of capturing usage and cleaning and maintenance regimes.
- In the event that data drawn from the “chip” demonstrates significant decreases in usage, the portability of units to more serviceable locations is a distinct advantage.
- The design of Council’s current toilet blocks is inadequate in terms of adherence to CPTED principles. For example, door construction and fitting design and materials do not mitigate against vandalism and compromised safety.
- Current toilet blocks are also prone to compromised hygiene and adverse behaviour.
- There is some evidence that Council’s installation of some “exeloos” has not conformed to CPTED principles including one located on the Esplanade in which the entrance faces away from the street and toward the obscuring ocean side resulting in a lack of passive surveillance.

Other local government approaches

Council currently has no firm policy and procedure informed by contemporary “best practice” in relation to the management of toilets. The following research demonstrates a range of approaches by other jurisdictions (ranging from the “one size fits all” to highly detailed and rigorous) which Council could consider in the development of optimal policy and procedures:

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Alice Springs Town Council (ASTC)

ASTC have for many years operated a user-pay toilet facility at the periphery of the grounds of its Civic Centre.

Whilst this facility is currently open 7 days per week, this schedule is likely to be amended to week days only in order to address less than viable cost-effectiveness. ASTC is considering compensating for this reduction in access via the installation of a further "ex-e-loo" equipped with a shower.

Nevertheless, this facility is perceived as a very positive community asset and is widely used by both local people and visitors, including tourists.

Broadly, ASTC's "user pays" public toilet facility fees and access schedule is as follows:

1. Operates 7 days per week
2. Manned by one Council staff member - relieve for various breaks/activities
3. Open Monday - Friday 8am - 5pm
Open Saturday, Sunday & Public Holidays - 9am - 4pm (excluding Xmas Day, New Years Day and Easter Friday)
4. Costs:

4.1 Toilet only	.50c
4.2 Shower (own towel & soap)	\$3.50
4.3 Shower, towel & soap	\$5.50
5. Manning staff fully trained in OHS&W, Senior First Aid, Chemical use.
6. The facility is non-smoking.

A recent endeavour to tender the management of the facility externally was unsuccessful.¹

Fremantle City Council

Fremantle City Council in Western Australia has a "blanket" approach to the closure of public toilets in its municipality and simply opens and closes them at the same times depending on the season. The Community Safety Rangers (roles similar to that of Council's Regulatory Services Officers) at times refer homeless and otherwise vulnerable people in the vicinity of public toilets to their Community Development Officers who then link them to welfare and advocacy agencies as required and requested.²

¹ Per discussion with Sadie Cook, Alice Springs Town Council

² Per discussion with Community Ranger Manager on September 10 2009

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Adelaide City Council

Adelaide City Council (ACC) has developed rigorous policy and operational procedures to guide its management of public toilets.

PUBLIC CONVENIENCE POLICY

1 INTRODUCTION

The provision of public conveniences provides a form of infrastructure necessary for the enjoyment of the city by visitors and residents. They can make a significant impact upon the comfort of individuals and families who visit public spaces in the city and their perception of the city as a desirable place to visit. Changing demographics and human activity in the city and provision of these facilities in private businesses (ie hotels and shopping precincts) will impact upon the demand for public conveniences. The necessity to provide clean, accessible and safe environment that are comfortable for the users, require that high standards of hygiene and maintenance are achieved.

1.1 Scope

This policy is intended to cover the provision of all public conveniences in the City in which the Corporation has some level of involvement.

1.2 Purpose

The policy enables the main issues impacting on the provision of public conveniences to be addressed. Application of the policy requires the following hierarchy of decisions:

NEED – this is determined by the Corporate directions for the City as set by already established planning documents. Unless an activity (and therefore the users) has been identified as being a desirable outcome for the City in a particular area then the provision of public facilities can not be supported.



SIZE AND LOCATION – once a need has been defined the basic physical requirements for satisfying public health and environmental issues can be identified.



IMAGE – knowing the intended users, size and approximate location the social and urban design aspects can be addressed to ensure community values are reflected in the facility.

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1.3 Definitions

Public Convenience - is a building specifically catering for the physiological needs of humans so that normal bodily functions can be performed in a timely manner.

Need - is the demand for public conveniences, which arises from people due to the nature of an activity.

Image - is the perception that people have of the City as a result of them having to use a public convenience provided by the Council.

1.4 Legislative and Corporate Requirements

As owners of the assets in the public realm, responsibility to maintain public conveniences is reflected in Section 532 of the Local Government Act. It should be noted that as owners of the public realm, Section 20 of the Public and Environmental Health Act identifies the adequate provision of facilities for the purpose of sanitation or personal hygiene as a requirement.

The Council also regulates certain behaviour and activities in or near public toilets through Bylaw 8.

This Policy is to be implemented in conjunction with other relevant Corporate Policies and Strategies including the:

- Corporate Plan
- City of Adelaide Plan
- Social Development Strategy
- Disability Access Action Plan
- Pedestrian Strategy
- Park Lands Management Strategy
- Environmental Management Strategy

2 POLICY STATEMENTS

2.1 Need

Objective: To encourage desirable development, events and activities in the City by ensuring the adequate provision of Public conveniences as a service for visitors to the City to make their stay enjoyable.

2.1.1 Public conveniences will be provided to support desirable activities involving the consumption of food and beverages:

- informal dining in Park Lands where facilities for barbecues, picnics, are provided

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- outdoor dining in Park Lands, squares, street precincts –toilets will be encouraged in the host building where possible and public conveniences will only be provided where there are a large number of small businesses.
- approved drinking of alcohol – licensed premises are required to provide toilets but a large concentration of such premises will mean more people in the public realm who may need a toilet due to the physiological impact of alcohol. Such areas are Hindley St., Rundle St East., Gouger St.

2.1.2 Public conveniences will be provided to support desirable activities where people are encouraged to stay for long periods in excess of three hours.

- mixed retail shopping in Hutt Street, Melbourne Street, O'Connell Street and Rundle Mall/Currie Street where there are a large number of small retail businesses which are not big enough to provide facilities individually
- entertaining such as circuses, concerts, public celebrations in Bonython Park, Ellis Park, Elder Park
- recreational activities such as playgrounds, recreation lakes, public sports in the parklands and Nth Adelaide Golf Course.
- tourist attractions (including special events) in Victoria Park, Veale Gardens and Elder Park,

2.1.3 Facilities will only be provided in areas where the desired activities are designated in planning strategies endorsed by Council.

2.1.4 Facilities will be open during the hours of operation that suit the activities being supported.

2.1.5 Council will ensure that adequate public conveniences are provided to support desired activities but will only provide such facilities itself when there are no other alternatives.

2.2 Size and Location

Objective: To maintain the City as a safe and healthy environment for intense public use.

2.2.1 Public conveniences will be located to best serve the activities they are intended to support.

2.2.2 Permanent facilities will only be provided where the activities are regular and will generate sufficient patronage.

2.2.3 The location of permanent facilities must meet Council's Urban Design policy guidelines.

2.2.4 The size of facilities must be adequate for the number of people expected to use the public conveniences without over crowding or undue waiting times.

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2.2.4 Facilities will be designed for the particular needs of the target patrons having regard to social groupings such as families.

2.3 Image

Objective: To provide facilities that are pleasant to visit and are non-discriminatory.

2.3.1 Facilities must be designed and maintained to a quality of presentation that is consistent with the public profile of the facility as agreed by Council.

2.3.2 All toilets provided for the public must be accessible for all age groups and for people with disabilities.

2.3.3 All public conveniences will be clearly identified and locatable through directional signage.

2.3.4 Through design and maintenance all public conveniences will be non-threatening and safe to use.

2.3.5 The need for individual privacy will be respected.

Attendant to this policy is an "Implementation Guideline" (attached) which guides ACC in relation to the "how" rather than the "what" of undertaking key aspects of public toilets such as:

- Assessment of need
- Assessment of size and location
- Assessment of image (social context and desired image of degrees of amenity)
- Roles and responsibilities
- Processes and procedures
- Operating performance standards

Further significant commentary from Nick Nash regarding ACC's approach to the management of public toilets includes that "we continually review the opening hours of our public conveniences and the hours can be amended, for example, according to demand or if they have suffered from excessive vandalism. If the facilities are isolated, there is often no need for them to be open 24-hours per day. On the other hand, the facilities in or close to our late-night entertainment precincts are open 24-hours per day, as are those on the approaches to the City.

We have a number of modern Exeloos in place (and all our new facilities recently have been of this type). These are open round the clock and are less likely to suffer from vandalism. With these types of facility we can easily track the costs associated with maintenance and water.

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With climate change being one of today's most prominent issues, water use is of great concern to the Council. Many of our older public conveniences do not have water meters and are prone to vandalism and anti-social behaviours (something that is much more difficult to witness in the more modern facilities)".³

For the purpose of brevity, ACC's Operational Guidelines document is attached to this report in order to demonstrate how it operationalises the principles of its public toilet policy.

Hobart City Council

A extract from a design award article highlights one contemporary approach to one aspect of public toilet planning undertaken by Hobart City Council:

*The old toilets at Cornelian Bay were not meeting community expectations and the Hobart City Council resolved to construct a new facility closer to children's play equipment and a café, in a highly visible location. Consultation with stakeholder groups and the local community played a significant role in determining a new concept. The new design was intended to make a statement, yet also fit in with the coastal nature of the site. To make these facilities more attractive for the community, the design had to be fresh, innovative in its use of materials, environmentally friendly, safe to use and easy to access. The new building is contemporary, with a clean open layout, makes maximum advantage of natural light, and uses a smaller footprint than the old toilets.*⁴

Maitland City Council

Similarly, the following media extract highlights a design principle which could address some community safety challenges in relation to public toilets:

Toilets Built For Trouble
Newcastle Herald

MAITLAND City Council will be asked to revise the way it builds public toilets because of reports of undesirable behaviour at three toilet blocks in East Maitland.

Cr Ray Fairweather said he was contacted recently by a constituent who was not able to gain access to public toilets behind an East Maitland arcade at 11am because "a large person with their arms folded stood in the main doorway of the toilets and would not let him in".

Cr Fairweather said complaints had been made about toilet blocks off Brisbane Street and in Banks Street.

³ Discussions and documentation via Nick Nash and Sabine Jung, Social Development Department, Adelaide City Council, September 17 2009

⁴ <http://www.infrastructure.gov.au/local/award/leading/entrydetails.aspx?entry=UD003&entryYear=2007>

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Though he had advised complainants to take the matter up with police, Cr Fairweather said he would ask the council to consider the design of public toilets.

"The way toilet blocks are constructed, I believe, attracts an undesirable element," he said.

Cr Fairweather said the matter was discussed at a recent local government conference, at which brochures were handed out concerning a public toilet designed to eliminate anti-social behaviour.

The design had cubicles on the outside rather than in an enclosed block.

"I believe we have an obligation to look at how we can improve our public toilets for safety reasons," Cr Fairweather said.⁵

SUMMARY

In summary, Council could consider developing a cross-Departmental (key Officers could be identified as Manager, Infrastructure Maintenance and Executive Officer, Community and Cultural Services) report to incorporate an audit and assessment of all toilets in the municipality, including a cost benefit analysis, and the development of contemporary policy and procedures to guide Council's approach. Aspects of this report could include:

- The incorporation of CPTED and other contemporary social and urban planning principles (including environmental sustainability) to inform design and location, etc, decisions.
- Consideration of a reconfigured approach to the current closure regime whereby, rather than undertake to automatically close toilet blocks to address adverse community safety issues, Community Services Staff could be further re-deployed to analyse issues as they emerge, engage with all relevant stakeholders and broker very precise solutions. This strategy would accord with the community engagement, stakeholder facilitation and solution-oriented role of the Community Services Staff in relation to walkways.
- Planning and design which accounts for the requirements of seniors and people with disabilities.

FINANCIAL IMPLICATIONS:

Nil

⁵ <http://www.publictoilets.com.au/public-toilets-articles/2006/6/16/toilets-built-for-trouble/>

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STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

Outcome

2.1 Improve urban enhancement around Darwin

Key Strategies

2.1.4 Provide a clean and liveable municipality

Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

Outcome

2.4 Increase community facilities

Key Strategies

2.4.1 Provide facilities and programs which encourage healthy lifestyle choices

Goal

3 Assist Individuals and the Community Stay Connected with the Darwin Region

Outcome

3.1 Promote the use of public spaces

Key Strategies

3.1.1 Enhance public spaces and encourage greater use by the community

Goal

7 Demonstrate Effective, Open and Responsible Governance

Outcome

7.1 Effective governance

Key Strategies

7.1.1 Continuously review service delivery to meet the community's needs and expectations

LEGAL IMPLICATIONS:

Nil

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 SUBJECT: OVERVIEW OF COUNCIL'S APPROACH TO PUBLIC TOILETS TO ASSESS PRINCIPLES OF CLOSURE REGIMES AND COMMUNITY ACCESS.

ENVIRONMENTAL IMPLICATIONS:

Nil

PUBLIC RELATIONS IMPLICATIONS:

Nil at this stage

COMMUNITY SAFETY IMPLICATIONS:

Nil at this stage

DELEGATION:

Nil

CONSULTATION:

- Manager, Infrastructure Maintenance
- Building Supervisor
- Recreation Coordinator
- Community Services Officer
- Other local governments

PROPOSED PUBLIC CONSULTATION PROCESS:

Nil at this stage

APPROPRIATE SIGNAGE

Nil

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0168 AF:kl entitled Overview of Council's Approach to Public Toilets in Relation to Closure Regimes, Community Access, Sustainability, Community Safety and CPTED Principles, be received and noted.
- B. THAT Council undertakes a comprehensive audit and assessment of public toilets in the Darwin municipality in terms of community access, social and urban planning and CPTED principles and the development of rigorous and contemporary policy and procedure in relation to their management.

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SUBJECT: OOVERVIEW OF COUNCIL'S APPROACH TO PUBLIC TOILETS TO
ASSESS PRINCIPLES OF CLOSURE REGIMES AND COMMUNITY
ACCESS.

ANNIE FARRELL
EXECUTIVE OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Annie Farrell on 5404

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The Corporation of the City of Adelaide

City Strategy Division

Department of Strategic & Environmental Planning



PUBLIC CONVENIENCE IMPLEMENTATION GUIDELINES

April 2000

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2. ASSESSMENT OF NEED
3. ASSESSMENT OF SIZE AND LOCATION
4. ASSESSMENT OF IMAGE
5. ROLES AND RESPONSIBILITIES
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7. OPERATING PERFORMANCE STANDARDS

APPENDIX 1. PUBLIC PROFILE RATING OF TOILETS

APPENDIX 2. PROCESS AND PROCEDURES

APPENDIX 3. OPERATING PERFORMANCE STANDARDS

1. INTRODUCTION

This Guideline provides the framework for assessing the role of public conveniences within the context of the Public Convenience Policy. In so doing it will enable both existing facilities and proposed new facilities to be reviewed against clearly established objectives.

The desired outcomes are identified and the criteria to be used in assessments. Application of the Guideline requires the following hierarchy of decisions:

NEED – this is determined by the Corporate directions for the City as set by already established planning documents. Unless an activity (and therefore the users) has been identified as being a desirable outcome for the City in a particular area then the provision of public facilities can not be supported.

~

SIZE AND LOCATION – once a need has been defined the basic physical requirements for satisfying public health and environmental issues can be identified.

~

IMAGE – knowing the intended users, size and approximate location the social and urban design aspects can be addressed to ensure community values are reflected in the facility.

A process is suggested in this Guideline for applying this decisions hierarchy in a way that enables all of the issues to be considered and options explored. To assist in applying the strategies to particular circumstances four different levels of fitout and operating standards are used. These four levels will enable decisions to be made having a set of standards acceptable to Council. Performance terms are used in these standards where possible so that the policy intent can be clearly understood without compromising innovative solutions.

2. ASSESSMENT OF NEED - City Development and Activities

Plans for the future development of the City envisage a range of activities to support the Vision for the city as a central place in the State and which people will want to visit and enjoy. By seeking to attract visitors to the city there is a need to provide for their basic needs so that their stay is enjoyable. The provision of public conveniences therefore needs to have regard to both existing use patterns and desirable future use patterns together with pedestrian movement throughout the City, including the Park Lands.

The City of Adelaide Development Plan provides the framework for making this assessment. The detailed requirements for various precincts in the City in conjunction with recent development trends and Council projects enables future use patterns to be forecast. These use patterns should be developed to identify the characteristics of potential users, their numbers and the hours of need. They deal mainly with visitors to the City for shopping, entertainment, recreation, business.

The Park Lands Management Strategy provides a similar framework for the Park Lands.

Patterns of use need to consider both permanent activities and those of a temporary nature such as Special events where temporary facilities may be required.

Any consideration of public conveniences also needs to recognise that some undesirable activity such as sexual contacts and drug taking occurs in and around these facilities. This activity can act as a deterrent to the people for whom the facilities were intended particularly family groups. Management measures need to be carefully constructed to minimise undesirable activity and encourage users.

DESIRED OUTCOME: The provision and operation of Public Conveniences matched to desirable uses and activities in the City.

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The following parameters and their criteria form the framework for assessing the need for particular facilities.

Parameter	Criteria	Actions
Corporate Initiatives	<p>Desirable User Uses and activities requiring public conveniences must be compatible with approved Plans the future of each precinct, parkland or other defined catchment area</p> <p>Precincts (City of Adelaide Development Plan) High public use areas – retail areas, entertainment areas and recreation areas</p> <p>Parkland (Parklands Management Strategy) High public use areas that support recreational activity – barbecue areas, lawns, seating, large sports or sports.</p> <p>Pedestrian Movement (Pedestrian Strategy) The location of toilets should support the City as being pedestrian friendly.</p> <p>Events Management Special events can result in large numbers of people in areas not normally subjected to high public use. To support such events facilities must be provided but options will depend on how regular these events are.</p>	<p>Identify the activities that are supported by Corporate Initiatives and Plans</p>
Target Population	<p>Population and Frequency The targeted user population and the frequency of use resulting from the supported activities needs to be sufficient to support a facility.</p>	<p>Based on desirable uses, the likely visitor numbers are to be matched to the intensity of need at the hours/days of optimal use</p>
User Profile	<p>Characteristics The user profile will determine any special characteristics that may be required – age groups, gender balance, cultural identity and membership of the targeted user population.</p> <p>Groups with special needs: Family groups with high numbers of children Elderly groups Disability groups</p>	<p>The characteristics of the targeted user population in the catchment area are to be determined. Undertake user surveys.</p>
Service Provision	Options	Assess how the user

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	<p>The range of options may include public conveniences or private property, temporary facilities facilities in the public realm and those on Council property.</p> <p>Commercial areas In precincts where commercial uses are to be encouraged:</p> <ul style="list-style-type: none"> ■ Developers of projects in excess of 600 patrons are required to provide public conveniences during the hours that they are open in accordance with the Building Code of Australia. ■ Council facilities will only be considered where visitor populations (not otherwise catered for) exceed 100* for more than three hours. <p>Park Lands and Squares Where recreational uses are to be encouraged:</p> <ul style="list-style-type: none"> ■ Public toilets will be included in buildings supporting the activity where possible ■ Temporary toilets will be used for events which are non repetitive 	<p>needs can be provided for taking into account all possible options for supplying the necessary facilities</p>
Undesirable Activities	<p>Limiting Undesirable Activities Public conveniences are provided as a service to the public to cater for specific needs. Other activities are often associated with these facilities particularly outside the hours of main use. Hours of operation need to be closely controlled to suit the identified hours of need. To discourage undesirable activities unrestricted hours should be avoided. Multiple uses are preferable to extend the hours of operation and provide informal surveillance.</p> <p>Park Lands These facilities will only be open during daylight hours unless there is a specific night-time activity such as the Games or night sports.</p> <p>Beach areas Hours of operation will be restricted to the major trading hours.</p> <p>Entertainment Hours of operation will be determined by the predominant hours of activity. To only four hour operation may be required in some areas.</p>	<p>Limiting the operating hours to those required for the desired activities</p>

* Derived from Building Code of Australia provisions for retail centres.

3. ASSESSMENT OF SIZE AND LOCATION - Safeguarding Public Health and the Environment

Under the Public & Environmental Health Act the Council has a responsibility for ensuring there are adequate sanitary facilities in the City. This is to minimise the incidence of urination and defecation in the open where the risk of disease transmission is high.

Compliance with the Code of Practice by the South Australian Health Commission is mandatory for provision of sanitation and hygiene.

Undesirable activities in and around public conveniences (sexual contacts and drug taking) carry a significant risk of disease transmission. These facilities that are particularly susceptible to these activities need to be identified and measures taken to reduce the chance of diseases such as AIDS and Hepatitis being transmitted.

Building Code of Australia contains provisions for public conveniences in certain development works. These requirements provide a basis for determining the population and the number of facilities for certain uses. It also means that large development projects will contain a number of public conveniences which can be relied upon.

The provision of public conveniences minimises the direct impact of human body waste on the environment but the construction of a building needs to recognise other potential impacts on the environment:

- Water consumption
- Use of harmful cleaning chemicals
- Disposal of treated and untreated effluent

DESIRED OUTCOME: The provision of public conveniences that are hygienic and located such that indiscriminate fouling of the environment is minimised.

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The following Parameters and actions form the framework for assessing the operational requirements for particular facilities.

Parameter	Criteria	Actions
Maintenance	Cleaning Frequency and effectiveness of cleaning should be related to the hours and intensity of use. Adequate supplies of consumables such as toilet paper and soap need to be provided. Minor repairs and maintenance should be undertaken promptly. There must be an acceptable cost (\$) per user for ongoing operational costs.	Maintain all public toilets with a cleaning and maintenance regime which is suitable to the intensity of use. This is a statutory obligation.
Size of Facilities	Service Requirement The target population to be served will be used to determine the number of water closets, urinals, wash basins and items to be provided. A waiting time of not more than 10 minutes at peak use is desirable based on industry norms. Facility Requirements Facilities to be provided in public conveniences will be directly related to the intended users for the premises. In addition to water closets, urinals and hand washing the following could also be provided: <ul style="list-style-type: none"> • Hand drying where wet hands could contact other people or food • Baby changing where there is a high likelihood of families • Hypodermic syringe disposal units where there is a high likelihood of legal and illegal drug use • Condom vending machines where there is high likelihood of sexual activity. • Sanitary napkin disposal • Waste containers where surrounding uses may result in rubbish being brought into the toilet. 	Determine the size of the facilities necessary to serve the desired activities and the target population.
Location	Proximity to Users Location needs to be reasonably close to the highest density of users (e.g. parks, BBQ areas etc). Distances in excess of 500 metres should be avoided. Proximity to other public toilets needs to be considered including those on private property (e.g. shopping centres)	Locate facilities within a convenient walking distance for the majority of the target group of users.
Environment Impact	EMP - L&T Public toilets will be designed to meet Corporate policies established in the Environment Management Plan. BCI (J) Acknowledge the use of the public domain facilities by all people particularly those with special needs through activities such as public toilets. CA4 (G) Install water saving devices on all new/replaced Corporation facilities - dual flush toilets, low flow urinals, low flow shower roses.	Minimise the impact of public conveniences on the environment both in the treatment of human waste and consumables used.

4. ASSESSMENT OF IMAGE - Social Setting

To fulfil their role of supporting desirable patterns of use in the City the provision of public conveniences needs to recognise their social context as a meeting place while serving a need to cater for specific bodily functions. They need to meet the needs of their users by being welcoming, non-threatening, culturally acceptable and readily accessible. The Social Development Strategy provides guidance in developing a responsible social setting for public conveniences. This may require investigating the specific needs of groups in the community (such as foreign visitors).

Perceptions of personal safety in and around public toilets are very important for users of the facilities. This issue needs to be addressed through the application of "Crime Prevention Through Environmental Design" (CPTED) principles to enhance safety and accessibility.

In a very elementary way public conveniences represent the public face of the Council and the manner in which we relate to the users of the City. The public profile of the City's public conveniences varies significantly and this impacts on urban design considerations. Those with a high public profile (such as the highly used ones in the CBD or those in significant public spaces such as Victoria Square) are an important element in promoting a positive image of the City to visitors and require a high standard of fitout and maintenance. Those with a lower public profile (such as those in remote Park Land locations serving sporting groups) can sustain a more basic standard of fitout and maintenance without impacting significantly on the City's image.

DESIRED OUTCOME : Well designed public conveniences which complement the surroundings, reflect the desirable uses they support, are readily accessible and are supportive of the public image of the City.

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The following parameters and actions form the framework for determining the design requirements for particular facilities.

Parameter	Criteria	Actions
City Image	<p>Public Profile The contribution of each facility to promoting an appropriate image of the City will be determined from its public profile.</p> <p>Urban High Profile Conveniences in the CBD with a high number of users or which are in highly public locations will have a high standard of presentation and operation.</p> <p>Urban Low Profile Conveniences in the CBD with a low number of users or which are not in highly public locations will have a medium standard of presentation and operation.</p> <p>Park Land High Profile Conveniences in the Parklands with a medium number of users or which are in highly public locations will have a high standard of presentation and a medium standard of operation.</p> <p>Park Land Low Profile Conveniences in the Parklands with a low number of users or which are not in highly public locations will have a basic standard of presentation and operation.</p>	<p>Determine which Public Profile Rating is appropriate for each facility. Appendix 1</p> <p>Select and maintain facilities appropriate to their contribution to the image of the City.</p>
Accessibility	<p>People with Disabilities All public conveniences must provide facilities for people with disabilities. This includes the visually impaired as well as the mobility impaired. Pathways ramps etc. must provide a smooth transition into the facility.</p> <p>Where possible facilities will be upgraded to comply with current Code requirements.</p> <p>Urinals facilities should be installed to enable assistance by a different sex carer.</p>	<p>Design all facilities to have a high degree of accessibility for all age groups and for people with a disability. There are statutory obligations under the Disability Discrimination Act.</p>
Urban Design	<p>Visual Impact The desirable character of the City is to be strengthened through sensitive visual design. Issues may be proximity to heritage buildings, landscape features such as formal gardens, views from certain vantage points and compatibility with other design elements such as street furniture.</p>	<p>Design facilities to have good visual appeal with a high quality of urban design.</p>

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Identification	<p>Facility Identification Function needs to be apparent for visual identification and the location of particular facilities (Male/Female Toilets) must be evident.</p> <p>Directional Signs Throughout the catchment area sufficient directional signs will be provided to guide people to location of facility. Signs must be at a height and of a design that is easily read by the disabled and young children.</p>	Design the facilities to make their functionally evident with readily understood directional signage.
Cultural Context	<p>Facilities Provision Different user groups can use public toilets in different ways. Needs for personal privacy and cultural practices need to be respected. The facilities provided and their design need to be based on a cultural profile of the target group of users.</p>	Design facilities to suit the cultural context of target groups of users.
Safety	<p>Personal Safety Where facilities are open at night personal safety needs to be considered particularly the provision of adequate external perimeter lighting. Crime Prevention Through Environmental Design¹ (CPTED) principles to be applied.</p> <ul style="list-style-type: none"> - entrances and approaches should be well lit - entrances should be visible from an active footpath or street <p>Controlling Graffiti and Vandalism Graffiti in public toilets and vandalism of the facilities are also prevalent particularly where they are open outside the main hours of use and toilets can go undetected. Design needs to allow for rugged use and for secure premises when they are not in use.</p>	Design facilities to provide a high level of safety for users and security for the premises

5. ROLES AND RESPONSIBILITIES

5.1 Policy

The Department of Strategic and Environmental Planning is charged with the coordination of Corporation activity in relation to policy development regarding public conveniences for which the Corporation has a responsibility.

5.2 Asset Management

The Asset Manager-Property in the Department of Infrastructure Services is responsible for the condition and maintenance of the physical structure that comprises the building asset.

5.3 Servicing

The Cleansing Section in the Department of Cleansing Workshop and Plant is responsible for the daily maintenance of the public conveniences to meet acceptable standards of cleanliness and replacement of consumable materials.

6. PROCESS AND PROCEDURES

The Corporation Public Convenience Policy is supported by the Public Convenience Implementation Guidelines.

The analysis of public conveniences will be according to an established Public Convenience Assessment Process, which is included as Appendix 2.

The Policy, Process and Guidelines will be reviewed on an annual basis by the Department of Strategic and Environmental Planning.

7. OPERATING PERFORMANCE STANDARDS

The Public Profile Rating has been determined for each of the existing facilities – Appendix 1.

To assist the Asset Manager four different levels of service delivery are defined in Operational Performance Standards (Appendix 3) that correspond to their public profile

- Urban High Profile – TABLE 1.
- Urban Low Profile – TABLE 2.
- Park Land High Profile – TABLE 3.
- Park Land Low Profile – TABLE 4.

These are expressed in performance terms and an assessment will recommend the appropriate level of service delivery.

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APPENDIX 1 Public Profile Rating of Toilets

Location	Public Profile	Location	Public Profile	Location	Public Profile
Hindley St.	Urban High Profile	Oliver Playground (East Toilets)	Parkland Low Profile	Ellis Park	Parkland High Profile
Topham St. Carpark	Urban High Profile	Oliver Playground (South Toilets)	Parkland Low Profile	Remington Gardens	Park and Low Profile
James Place	Urban High Profile	Voile Gardens (South Toilets)	Parkland High Profile	Donna's Rd	Parkland Low Profile
Wyatt Street Carpark	Urban High Profile	Princess Elizabeth Playground (South Toilets)	Parkland Low Profile	Victoria Pk. Adventure Deck	Parkland Low Profile
Richmond Square	Urban High Profile	Anzac Highway (East)	Parkland High Profile	Victoria Pk. Adventure Deck (South)	Parkland Low Profile
Rundle St. Carpark	Urban High Profile	Anzac Highway (West)	Parkland Low Profile	Greenhill Rd	Parkland Low Profile
Pine St. Carpark	Urban High Profile	Kingson Garden (West Toilets)	Parkland Low Profile	Oliver Orchard Rd	Parkland Low Profile
Victoria Square	Urban High Profile	Ellis Park (West Toilets)	Park and Low Profile	Unley Rd	Parkland Low Profile
Central Market	Urban High Profile	Bongatha Park	Parkland High Profile	Victoria Drive	Parkland High Profile
Whitmore Square	Urban Low Profile	Park Road	Parkland High Profile	University Oval	Parkland Low Profile
Rundle Pk (East Toilets)	Parkland High Profile	War Memorial Drive (East Toilets)	Parkland High Profile	Bondy's Rd	Parkland Low Profile
Rundle St (Rundle Rd)	Park and Low Profile	War Memorial Drive (West Toilets)	Parkland Low Profile	Oliver Playground (East Toilets)	Park and Low Profile
Byatt's Pk	Parkland High Profile	Mitford Tce (Public Golf Course)	Parkland Low Profile	Adelaide Aquatics Centre	Parkland High Profile
				North Terrace (South Toilets)	Urban High Profile

Refer to Public Convenience Guidelines and Operating Performance Standards for detailed requirements.

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APPENDIX 2 Process and Procedures

Implementation of the Policy uses the preceding Guidelines together with the relevant assessment parameters and criteria as the basis for determining the role of each facility within the broader Corporate Plan for the City. Unless specific Public Conveniences can fit the parameters for the broader development of the City then their usefulness can not be supported.

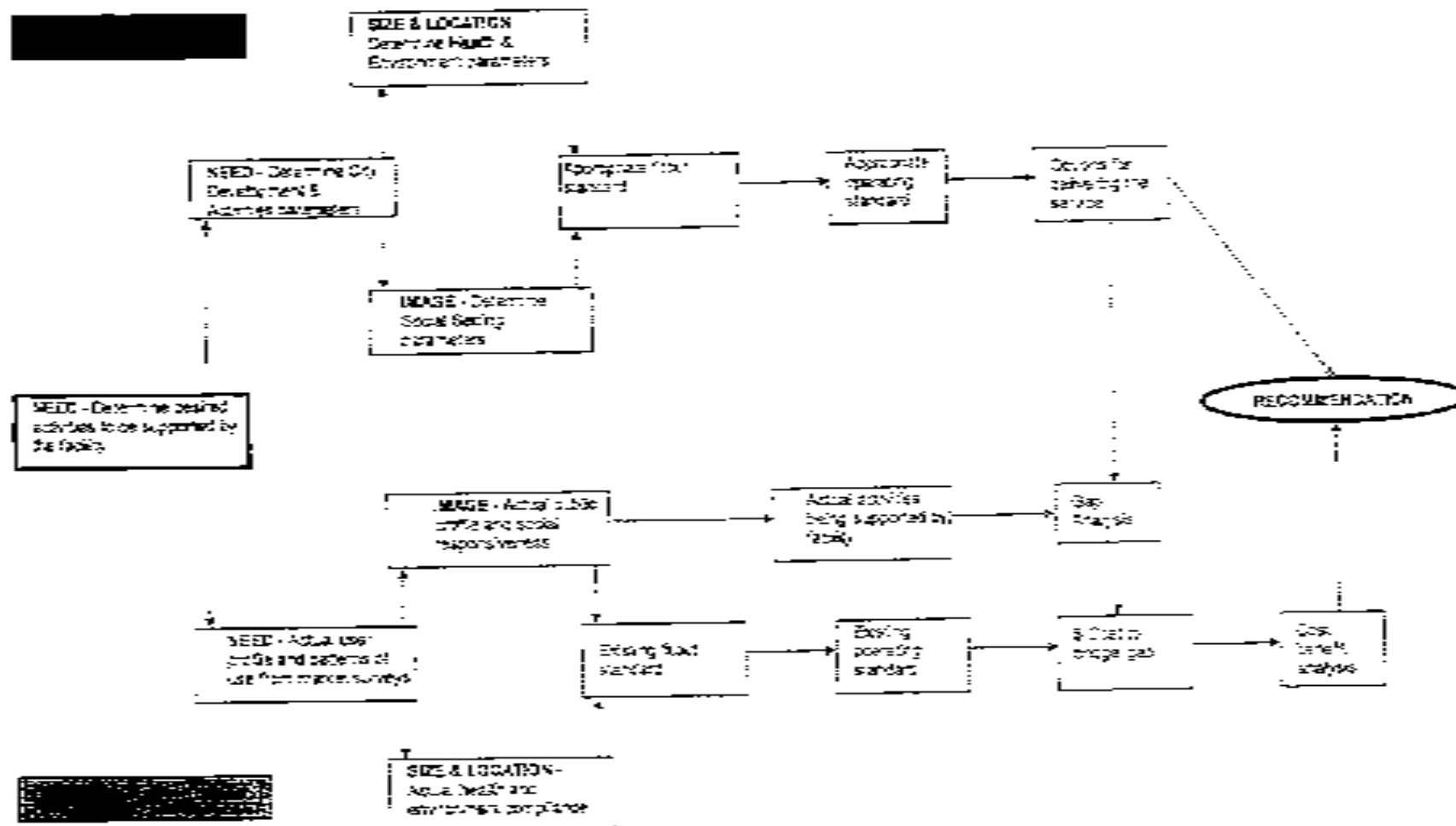
To assess an existing facility the processes for both New Facilities and Existing Facilities need to be used and a gap analysis done. Although this process will be generally applied whenever there is a need to review the effectiveness of an existing facility there is a need for a specific project to review all of the current facilities as it is eleven years since the last major review. In future there should be a rolling review of facilities every ten years. Ten years is a reasonable timeline for a major review of a facility as major costs associated with refurbishment and maintenance could be expected about that time. This would mean reviewing 40 facilities over 10 years or 4 per year.

Proposals for new facilities only need to use the process indicated for New Facilities.

Assessments will result in recommendations to Council for the future provision of the service and inclusion in the Capital Works Program.

The process to be followed is shown in the following diagram.

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APPENDIX 3 Operating Performance Standards

TABLE 4.

CLASSIFICATION	BUILDING STANDARD	MAINTENANCE STANDARDS	CLEANSING STANDARDS
PARKLANDS LOW PROFILE	PERFORMANCE Robust facility with sturdy and easily cleaned materials that are graffiti/vandal resistant.	Broken fittings will be replaced within 48 hours.	EXTERNAL BUILDING CLEANING Graffiti will be removed within 34 hours. Accumulated dirt, leaves, waste, marks, cobwebs, mildew or fungi and pests on building surfaces must not remain for more than 30 days.
Conveniences in the Parklands with a low number of users or which are not in highly public locations	MATERIALS Floors – concrete Exterior Walls – Masonry Interior Walls – Painted cement render or exposed masonry Partitions – impact and vandal resistant	Building defects will be repaired within 12 months	Accumulated dirt, marks and cobwebs on building fittings (lights and handles) and failed lights must not remain for more than 24 hours.
Security – occasional security patrols	LIGHT & VENTILATION Internal Lighting – natural and artificial to maintain a minimum Illumination level of 30Lux. Ventilation – natural, no windows are necessary.	Water leaks to be repaired within 8 hours or being reported.	SANITARY CLEANING Carry out cleaning activities to ensure that public health standards have been met and that the facility possesses a clean appearance.
	TOILET <ul style="list-style-type: none">Cisterns – protectedPans only – no seatsWashbasin onlyShampoo containersSanitary BinInternal doors to female toilets onlyNo mirrors or soap containersStainless steel or similar vandal resistant fittings.Light painted colours for all walls.	Sewer blockages to be cleared within 6 hours of being reported.	Accumulated human waste must not remain on water closets and urinals for more than 24 hours. Accumulated dust and dirt must not remain on fittings and surfaces for more than 5 days. Consumables (e.g. toilet paper) are replaced within 24 hours.
	SECURITY All external openings protected against out-of-hours entry.		WINDOW CLEANING Accumulated dirt, marks and stains on window glass and frames must not remain for more than 5 days on internal surfaces and 30 days on external surfaces.

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TABLE 2			
CLASSIFICATION	BUILDING STANDARD	MAINTENANCE STANDARDS	CLEANSING STANDARDS
PARKLANDS HIGH PROFILE Convenience in the Parklands with a medium number of users or which are in highly public locations. Security - regular supervision provided by close proximity to other permanently staffed facilities or by event organisers.	PERFORMANCE Robust facility with good quality materials that are easily cleaned and are graffiti/vandal resistant. MATERIALS Floors - Tiles Built Walls - Masonry Fint Walls - Painted Plaster or masonry Partitions - Impact resistant. LIGHT & VENTILATION Lighting - natural and artificial to maintain a minimum illumination level of 50lux. Ventilation - natural Windows for weather protection. FITOUT <ul style="list-style-type: none"> • Dispersers - Unprotected • Pans and seat covers • Washbasin only with soap no drier • Sharps containers • Sanitary Bins • Mirrors • Internal doors to all public areas • Light colours for all walls. SECURITY - All external openings protected against out-of-hours entry and external lighting provided.	Broken fittings replaced within 24 hours. Building defects will be repaired within 12 months. Water leaks to be repaired within 4 hours of being reported. Sewer blockages to be cleared within 4 hours of being reported.	EXTERNAL BUILDING CLEANING Graffiti will be removed within 24 hours. Accumulated dirt, leaves, waste, marks, odours - (dirt, oil, fungi and pests) on building surfaces must not remain for more than 30 days. Accumulated dirt, marks and odours on building fittings (signs and handles), and failed fittings must not remain for more than 24 hours. SANITARY CLEANING Carry out cleaning activities to ensure that public health standards have been met, and that the facility possesses a clean appearance. Accumulated human waste must not remain on water closets and urinals for more than 12 hours. Accumulated dust and dirt must not remain on fittings and surfaces for more than 5 days. Consumables (e.g. toilet paper and soap) are replaced within 12 hours. WINDOW CLEANING Accumulated dirt, marks and stains on window glass and frames must not remain for more than 5 days on internal surfaces and 30 days on external surfaces.

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TABLE 3.

CLASSIFICATION	BUILDING STANDARD	MAINTENANCE STANDARDS	CLEANSING STANDARDS
URBAN LOW PROFILE Convenience in the CSC with a low number of users or which are not in highly public locations. Security - occasional security patrols	PERFORMANCE Robust facility with sturdy and easily cleaned materials that are graffiti/wandal resistant. MATERIALS Floors - concrete External Walls - Masonry All Walls - Painted cement render or exposed masonry Partitions - metal and vandal resistant LIGHT & VENTILATION Lighting - natural, high level artificial to maintain a minimum Illumination level of 50lux Ventilation - natural, no windows are necessary. FIT OUT <ul style="list-style-type: none"> • Canteens protected • Pans only - no seats • Washbasin only • Sharps containers • Sanitary Bins • Internal doors to female toilets only • No mirrors or soap containers • Light painted colours for all walls. SECURITY All external openings protected against cut-off hours entry	Broken fittings repaired within 48 hours. Building defects will be repaired within 12 months Water leaks to be repaired within 6 hours of being reported Sewer blockages to be cleared within 6 hours of being reported	EXTERNAL BUILDING CLEANING Graffiti will be removed within 24 hours. Accumulated dirt, leaves, waste, graffiti marks, odours, mildew or fungi and pests on building surfaces must not remain for more than 30 days. Accumulated dirt, marks and odours on building fittings (signs and handrail) and faded signs must not remain for more than 24 hours. SANITARY CLEANING Carry out cleaning activities to ensure that public health standards have been met and that the facility possesses a clean appearance. Accumulated human waste must not remain on water closets and urinals for more than 12 hours. Accumulated dust and dirt must not remain on fittings and surfaces for more than 5 days Consumables (e.g. toilet paper) are replaced within 12 hours. WINDOW CLEANING Accumulated dirt, marks and stains on window glass and frames must not remain for more than 6 days on internal surfaces and 30 days on external surfaces

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TABLE 4.			
CLASSIFICATION	BUILDING STANDARD	MAINTENANCE STANDARDS	CLEANSING STANDARDS
<p>URBAN HIGH PROFILE</p> <p>Conveniences in the CSC with a high number of users or which are in highly public locations will have a high standard of presentation and operation.</p> <p>Security - constant supervision by either building managers or ADO staff</p>	<p>PERFORMANCE - Robust facility with high quality materials and fittings that are easy to clean.</p> <p>MATERIALS Floors - Tiles Ball Walls - high quality finish and materials Pill Walls - Tiles or similar robust high quality finish. Partitions - Impact resistant</p> <p>LIGHT & VENTILATION Lighting - artificial to maintain a minimum illumination level of 30 lux. Ventilation - natural with mechanical assistance. Windows for weather protection.</p> <p>FITOUT</p> <ul style="list-style-type: none"> • Cisterns - unobstructed • Pans and seat covers • Washbasin in vanity bench • Sharps containers • Sanitary Bins • Hand dryers • Soap dispensers/holders • Mirrors • Coat hooks • Paper towels • Internal doors to all cubicles • Light colours for all walls. <p>SECURITY - Entrances only protected.</p>	<p>Replacement of broken fittings within 24 hours.</p> <p>Building defects repaired within 5 months.</p> <p>Water leaks to be repaired within 2 hours of being reported</p> <p>Sewer blockages to be cleared within 2 hours of being reported</p>	<p>EXTERNAL BUILDING CLEANING Graffiti will be removed after 5 hours during daytime or 12 hours at night. Accumulated dirt, leaves, waste, graffiti, marks, odours, mildew or fungi and pests on building surfaces must not remain for more than 30 days. Accumulated dirt, marks and odours on building fittings (signs and handrails) and tiled lights must not remain for more than 24 hrs.</p> <p>SANITARY CLEANING Carry out cleaning activities to ensure that public health standards have been met and that the facility possesses a clean appearance. Accumulated human waste must not remain on toilet cisterns and urinals for more than 4 hours. Accumulated dust and dirt must not remain on fittings and surfaces for more than 24 hrs. Consumables (e.g. toilet paper, paper towels and soap) replaced immediately they are required. Rubbish and other waste containers are emptied promptly when full.</p> <p>WINDOW CLEANING Accumulated dirt, marks and stains on window glass and frames must not remain for more than 5 days on internal surfaces and 30 days on external surfaces.</p>

ENCL: YES

DARWIN CITY COUNCIL**DATE:** 13/10/09**REPORT****TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0163 AR:kl**APPROVED:** AR**COMMON NO:** 1175923**SUBJECT:** FINANCING PUBLIC ART OPTIONS PAPER - POSITIVE SOLUTIONS -
SEPTEMBER 2009**ITEM NO: 9.9****SYNOPSIS:**

This report presents an Options Paper by arts consultants Positive Solutions on financing Public Art.

GENERAL:*Previous Decisions*

Decision No. 19\4359 (24/04/07)

- C. THAT Council support in principle the allocation of a percentage or fixed amount of funds from the budget of major Capital Works projects, to be dedicated to the establishment of public art.
- D. THAT the support of public art development through a budget allocation for major Capital Works undertaken by Council be referred to the Arts & Culture Strategy development project and referred back to Council for further consideration.

Decision No. 20\1940 (25/08/09)

- B. THAT a Public Art Contribution Policy be developed as part of current work to develop best practice Public Art commissioning guidelines, and that this be referred to by the Arts and Cultural Development Advisory Committee before presentation to Council.

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 REPORT NUMBER: 09C0163 AR:kl
 SUBJECT: FINANCING PUBLIC ART OPTIONS PAPER - POSITIVE SOLUTIONS - SEPTEMBER 2009

Positive Solutions have been engaged by Council to undertake a Public Art City Planning exercise building upon previous consultations with Council and the Darwin arts community.

The "Financing Public Art Options Paper" provides details on current Public Art policies and strategies in capital cities including Melbourne, Brisbane, Adelaide and Hobart.

It recommends, among other strategies, the creation of a pooled fund for Public Art comprising not less than 2 % of Council's annual capital works budget.

Council would thereby be well positioned to "lead by example" in the commission of Public Art.

FINANCIAL IMPLICATIONS:

The Financing Public Art Options Paper recommends the creation of a pooled fund for Public Art at the level of 2 % of Council's annual capital works budget, currently estimated at 15 million per annum. The recommended annual allocation for Public Art is therefore estimated at \$300,000 per annum.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

3 Assist Individuals and the Community Stay Connected with the Darwin Region

Outcome

3.1 Promote the use of public spaces

Key Strategies

3.1.1 Enhance public spaces and encourage greater use by the community

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.2 Promote Darwin's culture

Key Strategies

5.2.2 Create opportunities for the expression of cultural diversity through art

LEGAL IMPLICATIONS:

Nil pertaining to this report.

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REPORT NUMBER: 09C0163 AR:kl
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SEPTEMBER 2009

ENVIRONMENTAL IMPLICATIONS:

Nil pertaining to this report.

PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report. There is potential media interest in any Council activity and Council's Chief Officers Group review all reports and potential issues or any media interest is brought to the attention of the General Manager, Cultural & Community Services.

COMMUNITY SAFETY IMPLICATIONS:

Nil pertaining to this report.

DELEGATION:

A Council decision is required.

CONSULTATION:

Positive Solutions
Arts and Cultural Development Advisory Committee
General Manager Infrastructure
General Manager Community and Cultural Services
Arts and Cultural Development Officer

PROPOSED PUBLIC CONSULTATION PROCESS:

Nil pertaining to this report.

APPROPRIATE SIGNAGE

Nil pertaining to this report.

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 REPORT NUMBER: 09C0163 AR:kl
 SUBJECT: FINANCING PUBLIC ART OPTIONS PAPER - POSITIVE SOLUTIONS - SEPTEMBER 2009

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0163 AR:kl entitled Financing Public Art Options Paper - Positive Solutions - September 2009, be received and noted.
- B. THAT Council endorse the creation of a pooled fund for public art representing no less than 2% of the base capital works budget annually;
- C. THAT the proposed Public Art fund is used to achieve the objectives of Council's Public Art Policy through a planned program of activities incorporating both permanent and temporary public art projects across the city;
- D. THAT the proposed Public Art fund is used to allow Council to partner the Northern Territory Government on projects through an agreed Memorandum of Understanding (MOU) on public art in the city;
- E. THAT the proposed Public Art fund may be used to match support to capital projects which received support through federal government or other forms of funding;
- F. THAT the proposed Public Art fund may be used to encourage partnerships with the private sector through a voluntary contributions agreement modelled on the Brisbane City Council experience within their City Plan;
- G. THAT the percentage of the proposed fund allocated to broad categories of Public Art across both permanent and temporary installations be determined as part of the current consultancy, but that the amount of money for individual schemes or ideas is determined on a project by project basis.

ALICE RAE
ARTS & CULTURAL DEVELOPMENT
OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Alice Rae on 8930 0674 or
a.rae@darwin.nt.gov.au

September 2009

Darwin City Council: Financing Public Art Options Paper



1. Introduction

This is a short paper that has been prepared to assist Darwin City Council (DCC) in its deliberations over appropriate financing mechanisms for public art procurement and activities in the City of Darwin. It follows on from the internal paper presented to Council in March 2009 regarding developer contribution schemes with examples from other cities and states.

This report reflects further on this issue, as well as current trends in financing public art and makes some initial recommendations for Darwin City Council which reflect Council's own plans over the next few years. It is necessary to consider these as initial recommendations, as consultation and research is currently underway for a broader strategy for public art in the CBD, the outcomes of which will be:

- An over riding vision for the commissioning of public art within the city boundary as defined in the study
- Definitions of public art which fall within the City Council's commissioning policy
- Strategies for achieving the vision agreed including those for:
 - Management and staffing
 - Financing (including partnership support)
 - Community engagement and consultation
 - Artist selection
 - Commissioning processes
 - Maintenance
 - De-commissioning
 - Donations to the city of public art works
 - Temporary public art activities

2. Current City Council Public Art Policy Framework

The following goal and objectives for public art have already been articulated in the Darwin City Council Arts Plan:

To create a visible arts presence throughout the city through planning, design and public art celebrating the values of Darwin its history, its cultures and future aspirations.

The following objectives for public art commissioning over the next five years had been proposed:

- professionalise the approach to public art commissioning in Darwin,
- create appropriate budgets for the commissioning of work throughout the city
- develop a planned program of permanent commissioning opportunities integrated with master planning for street scaping and major infrastructure developments,
- increase opportunities for commissions and exhibitions of public art for local and Territory,
- promote the cultural histories, strengths and characteristics of the City.

This report focuses on the second of those objectives – creating appropriate budgets for the commissioning of work through the City.

3. Considering Examples From Other Jurisdictions

It is necessary to be mindful of the differences in the planning and economic environments of other cities, states and territories when comparing public art financing strategies. Finance for public art is likely to be sourced from within a local or state government's own budgets for development and construction, a developer's budget for construction or a combination of the two. The structure for this differs from location to location but it is fair to say that:

– Not possible to legislate for Developer contributions

The examples that can be seen across the country and across the world are usually the product of voluntary agreements negotiated through the Development Application process, but which when finalised can be enforced as part of any agreement. However, many Developers now expect to commission public art and have recognized the value add that public art can bring to a development.

– Lead by example

As expressed in the March Committee papers, it is clear that those cities that have encouraged good partnerships and investment from the private sector have done so through leading by example and financing public art within their own capital expenditure.

Where the government owns the land, a partnership approach is usually adopted where support for public art will come from both government and developer/purchaser as well as a lead tenant depending on the nature of the development. The public art within the Darwin Waterfront was funded in this way.

– Percent for art policies - ensure the money is there but can lead to poor outcomes

Having secured finance through a percent for art policy, is not always enough to ensure good quality outcomes and this needs to be backed up with a policy framework and strategies for implementation as planned by DCC. Below is the example of the Queensland Government public art policies over the last 10 years which look at the changes made to their policy to ensure better outcomes and high quality public art.

– Permanent and temporary projects

There is a growing trend to incorporate more temporary art events, installations and public art 'festivals' into a public art policy framework.

3.1 Percent for Art Schemes

Melbourne City Council was one of the first in Australia to have a percent for art scheme. Council dedicates **one per cent of the City's capital works** commitments to the commissioning of new public artworks, integrated at the earliest stages in public construction projects. This is managed by the Cultural Development Branch in collaboration with the City Projects Division, and implemented through the City's Public Art and Acquisitions Committee.

In the past it has been responsible for funding many of the cities integrated art works but a key project funded through the Percent for Art allocation leading up to the next century is the inaugural Melbourne International Biennial. This will be an international visual arts event featuring the works and ideas of some of the world's most respected and innovative contemporary artists, anticipated to boost Melbourne's national and international reputation as a City for the Arts in the contemporary visual arts sector.

The Melbourne policy is currently under review.

In **Brisbane City Council** all Capital Works briefing documents and urban design projects are to consider the inclusion of public art with the percentage allocations commensurate with the

public profile of the site and/or project. In the past this has been as much as 10% of a project value, but is now regularly accepted at c.4-5%.

One of the largest and most successful public art schemes in Australia was the Queensland Government **Art built in** scheme, a whole of government policy and program, which was effective from 1999 to 2007 and was instrumental in changing the culture of the public building sector in Queensland, generating employment for Queensland artists and arts workers and raising community awareness about public art and the role of artists in society. It required that 2% of the gross project cost of applicable Queensland Government capital works, in excess of \$250 000, be allocated for integrated public art and design and commissioned \$27 million worth of public art across Queensland.

A review in 2005/6 found that despite the considerable successes of the policy a number of weaknesses were inherent in the process which led to less than successful outcomes in a number of areas, including the quality of some of the work produced. This included the inexperience of clients (government departments), a lack of flexibility, and an over emphasis on bureaucracy and committee processes.

As a result of new Government Fund for public art was established as described below.

3.2 Separate or Pooled Funds

The Queensland Government Public Art Fund, **art+place**, is a fund of \$12 million, invested over three years from July 2007 – June 2010. Two categories of applicants are eligible to apply to **art+place**, Queensland Government departments and agencies, and non-Queensland Government applicants such as local government, incorporated not-for-profit arts organisations, arts festivals and the private sector. The fund is managed by Arts Queensland but overseen by a new role of Government Art Curator and a Curatorial Panel. The outcomes from the Fund will soon be evaluated for a further three year bid for funding.

Adelaide City Council's Public Art Policy stipulates that an amount equivalent to 1.3% of its total annual Capital Renewal and Strategic Enhancement budgets is allocated to a funding pool for the implementation of the annual Public Art Plan.

The public art budget is approved by Council annually for the development and delivery of the Public Art Plan. Sufficient funds need to be allocated to ensure that major new public artworks are unique, are of a high quality and attract significant national and international artists.

Council may, where appropriate, commit funds over and above the annual percent for art allocation for major projects of significance to the City, such as the redesign of Victoria Square or upgrade of North Terrace.

The following table shows the proposed spend by Adelaide City Council over a five year period.

ALLOCATION OF 2008-2013 PUBLIC ART BUDGET

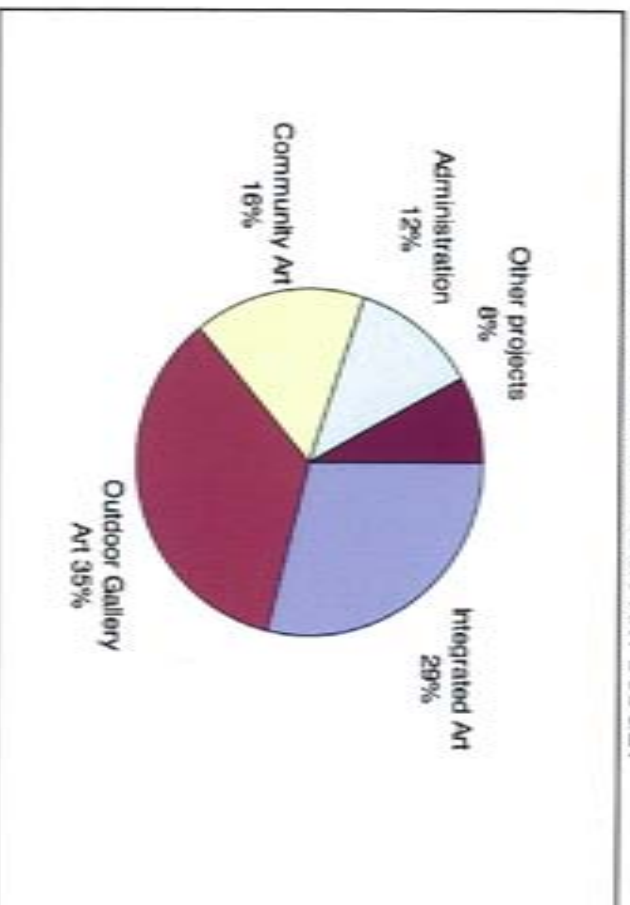


Fig 1: Allocation of 2008-2013 Public Art Budget (Adelaide City Council)

Hobart City Council allocates \$100,000 annually from its capital works budget to public art. This budget does not include the salary of the Public Art Officer nor the significant conservation of historic monuments. The following are examples of the way it can be allocated:

- One significant commission with a budget of \$100,000
- Four temporary artworks each with a budget of \$20,000 and promotional material developed within a budget of \$20,000
- Two festival installations for \$30,000 each and one small permanent commission \$40,000
- Funds are carried over two financial years for a major sculpture event - \$200,000 with additional funding/sponsorship also sought

In certain projects of a considerable scale such as part of an urban renewal or redevelopment program, Hobart City Council also considers allocating additional funding for public artworks.

Although harder to justify sometimes than allocating specific amounts of money from and to specific capital projects pooled funds allow for a more flexible approach to allocating adequate funds to appropriate projects, for example where significant new spaces have been created in the public realm or for new buildings with a high level of public usage.

3.3 Private Sector support and Developer Schemes

Many governments will also seek additional support towards their public art projects from the community through sponsorship or through developer contributions.

In **Adelaide** a partnership may be achieved through the development assessment framework established through The Adelaide (City) Development Plan which seeks inclusion of public art wherever appropriate in a new development. The Principles of Development Control state:

Development should, where appropriate, integrate public art into the design of new or refurbished building sites in a manner which is integrated with a commensurate in scale with, the new refurbished buildings.

Council supports developers to secure successful public art outcomes in keeping with the character zones identified in the Development Plan.

Brisbane City Council incorporates a Public Art Planning Scheme Policy in the City Plan to encourage private developers to support public art initiatives. Council actively encourages voluntary contributions by developers within the CBD and areas of high urban growth and regeneration through the development assessment process where the value of the development exceeds \$5 million.

They encourage a collaborative approach at the concept-development stage between planners, developers, architects and artists in urban design projects with the following criteria applied:

- A contribution of approximately 0.25 percent of the total estimated project cost as certified by a recognised Quantity Surveyor.
- The budget contribution will be lodged with Council's Public Art Officer in City Policy and Strategy Division.
- Public artwork is accessible by the general public and located in the public realm.
- Developers may opt to sponsor specific art opportunities or events

A submission from the owner/developer of the subject site will be presented to a Public Art Review Panel comprising Council's Public Art Officer, a member of the Development Assessment Team and one more internal/external cultural industry representative/s which will assess:

- the proposed public art opportunity, its location and suitability to site.
- the choice of materials, durability and resistance to vandalism.
- the maintenance schedule and expected lifespan cost.
- the appropriateness of the artwork in terms of design, cultural and community values pertaining to the site location.

This scheme has been in place for a number of years and although some Developers still try hard not to comply with the 'voluntary' contribution there are many who will spend more than the 0.25% having recognized the value of public art to their projects.

Brisbane City Council also encourages the development of **sponsorship** for the arts and actively promotes long-term partnerships with the Queensland Government, the corporate sector, the built environment sector and the tertiary sector to initiate and deliver innovative public art in the city.

Brisbane City Council has a donations policy which states that although grateful for such offers, it is not obliged to accept the artworks since they may carry with them expensive responsibilities for installation, maintenance and conservation over time. Such gifts and donations will be

assessed for their appropriateness to, and alignment with, the Art in Public Places Policy criteria. Council will accept financial donations which are tax deductible to commission new work identified as part of Council's public art program. They have a structure for doing this and this is an area which will be considered in a donations policy for Darwin City Council.

4. A Way Forward for Darwin City Council

In consideration of the above and the current DCC plans for development in the city the following would be our initial thoughts regarding funding of public art in the City:

It is recommended that DCC consider the creation of a pooled fund for public art representing no less than 2% of the base capital works budget annually (currently \$15 million resulting in a budget of \$300,000), and that this fund is used to:

- achieve the objectives of the policy through a planned program of activities incorporating both permanent and temporary public art projects across the city, with those for the CBD currently being scoped.
- partner Territory Government on projects through an agreed MOU on public art in the city.
- as matching support to capital projects which received support through federal government or other forms of funding.
- encourage partnerships with the private sector through a voluntary contributions agreement modeled on the Brisbane City Council experience within their City Plan.

It is recommended that the current consultancy determines what percentage of the fund should be allocated to broad categories of public art across both permanent and temporary installations, but within that, the amount of money for individual schemes or ideas should be determined on a project by project basis.

It is not anticipated that such a fund should cover the cost of internal staffing which will be recommended separately.

Contact

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Creative Thinking Positive Solutions Pty Ltd
 ABN 21 085 992 301
 Trading as Positive Solutions



ENCL: NO

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0179 NMc:kl**APPROVED:** NM**COMMON NO:** 1639764**SUBJECT:** OUT OF ROUND COMMUNITY GRANT APPLICATION -
BREAKITDOWN'S DANCE COMPETITION**ITEM NO: 9.10****SYNOPSIS:**

An application for funding of \$2,300 under Council's 2009/2010 Community Grants program has been received for a Dance Competition community event which is proposed to be held at Browns Mart on Friday 18 December 2009 from 7.00pm to 9.00pm. The application for funding has been submitted by BreakItDown, a local youth-operated dance company, with Darwin Community Arts as its auspicing body.

This report provides information about the project and a recommendation in relation to the funding request.

GENERAL:**PREVIOUS DECISIONS****Part Decision No 18/6383 (24/02/04)**

That an amount of \$15,000 be withheld from the advertised grant funding rounds to allow consideration of any submission of interest to Council out of turn of the funding rounds.

That through the Community Grant Program process Council continue to support at least one youth specific application per year.

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 REPORT NUMBER: 09C0179 NMc:kl
 SUBJECT: OUT OF ROUND COMMUNITY GRANT APPLICATION - BREAKITDOWN'S DANCE COMPETITION

REPORT

BreakItDown is a local youth-operated dance company that runs breakdancing classes at local schools and aims to enrich the lives of young Territorians through the art of dance. The proposed BreakItDown Dance Competition would be facilitated by BreakItDown with Darwin Community Arts as its auspicing body.

An application for funding of \$2,300 under Council's 2009/2010 Community Grants program has been submitted for the BreakItDown Dance Competition which is proposed to be held at Browns Mart on Friday 18 December 2009 from 7.00pm to 9.00pm. The BreakItDown company has also requested funding to the value of \$500.00 from the Northern Territory Office of Youth Affairs and some costs for the project will be covered by gold coin donation at the door.

The target age for the proposed BreakItDown Dance Competition is from 12 to 25 years and breakdance, hip hop and street funk dancing will be featured. It is intended that the competition will be a community event that will inspire and support young dancers and promote the local dancing community as well as raising awareness about healthy recreational pastimes and hobbies for adolescents. In addition, the event will provide an opportunity for young dancers to showcase their talents to the wider community.

Council would be acknowledged in all advertising and promotional material if funding were provided for the BreakItDown Dance Competition.

Council has resolved that through the Community Grant Program process it will continue to support at least one youth specific application per year. There are few youth oriented activities in December in Darwin as most community based activities occur during Darwin's Dry Season. The BreakItDown Dance Competition will provide an interesting, fun, healthy activity in a comfortable indoor venue at a time of year when Darwin's young people may be looking for entertainment options.

Given Council's resolution to fund at least one youth specific grant application per year and the perceived benefits of the BreakItDown Dance Competition, it is recommended that funding to the value of \$2,300.00 be provided for the project.

FINANCIAL IMPLICATIONS:

In 2004, Council resolved to introduce a \$100,000 Community Grants Program sponsorship pool to be allocated in two equal amounts bi-annually.

An amount of \$100,000 was referred to the 2009/10 budget for the Community Grants Program (budget item number 05/221006).

Of this, an amount of \$15,000 has been withheld to allow consideration of any submission of interest to Council for out of turn funding.

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 REPORT NUMBER: 09C0179 NMc:kl
 SUBJECT: OUT OF ROUND COMMUNITY GRANT APPLICATION - BREAKITDOWN'S DANCE COMPETITION

There is capacity in the budget to support this community initiative as this is the first out of round community grant processed for 2009/2010.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.3 Support harmony within the community

Key Strategies

5.3.2 Develop and support programs to promote community spirit, cohesion and safety

LEGAL IMPLICATIONS:

Community organisations entering agreements with Council for grants are to be held accountable for grant funds provided.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications arising in relation to matters contained in this report.

PUBLIC RELATIONS IMPLICATIONS:

Council will be acknowledged and promoted as a sponsor with any grant provided.

COMMUNITY SAFETY IMPLICATIONS:

There are no community safety and security implications arising from matters contained in this report.

DELEGATION:

Nil.

CONSULTATION:

The grant program was widely advertised through the print media and promoted on Council's website.

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 REPORT NUMBER: 09C0179 NMc:kl
 SUBJECT: OUT OF ROUND COMMUNITY GRANT APPLICATION - BREAKITDOWN'S
 DANCE COMPETITION

PROPOSED PUBLIC CONSULTATION PROCESS:

Promotion of the Local Community Grant program and its closing dates are provided on Council's website and when approaching the time to call for applications, advertisements are placed in local newspapers.

APPROPRIATE SIGNAGE

All projects funded by Council are required to publicly acknowledge Council's support.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0179 NMc:kl entitled Out Of Round Community Grant Application - Breakitdown's Dance Competition, be received and noted.
- B. THAT Council endorses the allocation of \$2,300.00 from the Community Grants Program out of round funds 2009/2010 towards BreakItDown Dance Competition in Darwin on 18 December 2009.

NANCY McCANN
COMMUNITY SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Nancy McCann on 8930 0645 or
 n.mccann@darwin.nt.gov.au

ENCL: NO

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0175 KH:kl**COMMON NO:****SUBJECT:** THE NATIONAL PLAN TO REDUCE VIOLENCE AGAINST WOMEN -
2009**ITEM NO: 9.11****SYNOPSIS:**

This report provides Council with an appraisal of the Australian Government's National Plan to Reduce Violence Against Women and concludes by recommending Council collaborate with all levels of government in responding to initiatives that work to reduce violence against women.

GENERAL:

The National Council to Reduce Violence against Women and their Children was established by the Australian Government in 2007. In March 2009, the Council presented the Minister for the Status of Women, The Hon. Tanya Plibersek, with the report, *Time for Action: The National Council's Plan for Australia to Reduce Violence against Women and their Children, 2009-2021*.

In April 2009, in response to this report, the Australian Government released *The National Plan to Reduce Violence Against Women*.

The National Plan focuses upon reducing violence to women through action by government and the community, and assumes a leadership role for the Australian Government working with the support of all levels of government.

It establishes a position of "zero tolerance" to violence against women in the community.

The National Plan identifies "six key outcome areas and 20 high-priority actions that require an urgent response". The six key outcome areas are:

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 SUBJECT: THE NATIONAL PLAN TO REDUCE VIOLENCE AGAINST WOMEN - 2009

- To challenge and change the attitudes that support violence;
- To improve the quality and uptake of respectful relationship programs in Australia, such as those delivered in schools;
- To improve the accessibility of support services to women and children who are victims of violence;
- To ensure “a fair and just legal system that holds perpetrators accountable and provides protection to victims of violence” (p.11);
- To support the perpetrators of violence to end their violence;
- To ensure that all systems work together in the endeavour to end violence against women.

The National Plan asserts that implementation of the plan requires the support of all levels of government and the community.

Women in the Darwin municipality currently have access to a range of service providers specifically targeting women, including the Domestic Violence Counselling Service, Top End Women’s Legal Service, Working Women’s Centre, Family Planning Welfare Association of the NT, and YWCA Darwin. In addition to these services, the Australian Government and Northern Territory Government fund a variety of programs delivered by non-government not-for-profit organisations, which support women and children who may be experiencing violence.

In 2008/9, Council funded a 12 month program targeting young women’s sexual health and wellbeing needs in the northern suburbs for a 12 month period that was delivered by Mission Australia and concluded in 2009. Council’s 5 year Youth Strategy, *Loud & Clear 2009-2014*, also identifies young women as a population group requiring enhancements in facilitation of community connectedness, personal safety and community safety/public space.

The Community Services Team are currently preparing a major grant application to implement youth focussed community education programs under the Respectful Relationships program that aims to prevent family and domestic violence through education.

The role for local government in the National Plan is to work together with the Australian and Northern Territory governments towards achieving the key outcomes. This may take many forms, such as participating in planning forums, hosting specific events for women, funding localized programs such as the young women’s northern suburbs initiative and making information available at Council events and services.

Council currently produces a number of community directories including Feeling Blue, the Seniors and Disability Services Directory and the Youth Services Directory. Each publication is available at no cost and details service information for women escaping family violence and various support services.

The economic cost of violence against women in Australia is currently estimated at \$13.6 billion per annum. Thus there are both social and economic benefits to be gained from implementation of the National Plan.

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 REPORT NUMBER: 09C0175 KH:kl
 SUBJECT: THE NATIONAL PLAN TO REDUCE VIOLENCE AGAINST WOMEN - 2009

FINANCIAL IMPLICATIONS:

Nil pertaining to this report.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.1 Facilitate community access and inclusion

Key Strategies

5.1.1 Create more opportunities for the community to access services and facilities

LEGAL IMPLICATIONS:

Nil pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

Nil pertaining to this report.

PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report. There is potential media interest in any Council activity and Council's Chief Officers Group review all reports and potential issues or any media interest is brought to the attention of the General Manager, Cultural & Community Services.

COMMUNITY SAFETY IMPLICATIONS:

Violence against women is a complex community safety issue that requires a holistic response. The objective of the National Plan is to reduce violence against women and thus enhancing community safety.

DELEGATION:

A Council decision is required.

CONSULTATION:

Nil pertaining to this report.

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 REPORT NUMBER: 09C0175 KH:kl
 SUBJECT: THE NATIONAL PLAN TO REDUCE VIOLENCE AGAINST WOMEN - 2009

PROPOSED PUBLIC CONSULTATION PROCESS:

Nil pertaining to this report.

APPROPRIATE SIGNAGE

Nil pertaining to this report.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0 175 KH:kl entitled The National Plan To Reduce Violence Against Women - 2009, be received and noted.
- B. THAT Council work together with Territory and Federal government agencies in responding to violence against women and embrace initiatives that encourage collaboration.

KATIE HEARN
MANAGER COMMUNITY SERVICES

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Katie Hearn on 8930 0560 or
 k.hearn@darwin.nt.gov.au

ENCL: YES

DARWIN CITY COUNCIL**DATE:** 13/9/09**REPORT****TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0164 KL:kl**APPROVED:** KL**COMMON NO:** 1659839**SUBJECT:** YOUTH ADVISORY GROUP MINUTES 9 SEPTEMBER 2009 &
RESIGNATION OF PATRICK McCANN**ITEM NO: 9.12****SYNOPSIS:**

Minutes of the Youth Advisory Group (YAG) meeting held on the 09th September, 2009 are presented for Council's consideration. This report provides a summary of YAG's meeting with David Cash in respect of Council's City Revitalisation project My 0800 and YAG's positive response to the concept designs. YAG also met with Katrina Fong Lim from the Australia Day Council and provided feedback and advice on the type of event young people may be interested in on Australia Day 2010.

GENERAL:**PREVIOUS DECISION NO. 19/1648 (15/06/05)**

- B. THAT Council continue to support youth participation opportunities that emerge through the work of the GRIND youth newspaper team and the Youth Advisory Group.

PREVIOUS DECISION NO 20/0505 (29/07/08)

- D. THAT young people be involved and consulted at all stages of the development of any proposed youth facility of which Council has carriage of.
- E. THAT the Youth Advisory Group be appraised of any development pertaining to the proposed youth facility and that their views be actively sought and considered.

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 REPORT NUMBER: 09C0164 KL:kl
 SUBJECT: YOUTH ADVISORY GROUP MINUTES 9 SEPTEMBER 2009 &
 RESIGNATION OF PATRICK McCANN

REPORT

The September meeting of YAG welcomed two guest speakers, David Cash from Darwin City Council and Katrina Fong Lim from the Australia Day Council. David outlined Council's "My0800" City Revitalisation Project. YAG expressed unanimous support for the "greening up" of Darwin and impressed a need for a number of informal meeting and gathering spaces in the CBD.

Katrina presented a number of event ideas specifically for young people on Australia Day 2009. YAG felt that the broadcast of Triple J's Hottest 100 at a place such as the Nightcliff pool might be successful, as being near water was a very attractive option at that time of the year.

YAG accepted the resignation of Paddy McCann and acknowledged the valued contribution he had made in 2009. YAG continues to recruit new members.

FINANCIAL IMPLICATIONS:

There are no financial implications pertaining to this report.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

5 FACILITATE AND MAINTAIN A COHESIVE COMMUNITY

5.1 Facilitate community access and inclusion

Key Strategies:

5.1.4 Encourage and recognise volunteers

LEGAL IMPLICATIONS:

The Youth Advisory Group (YAG) is an advisory committee established under Section 54 of the NT Local Government Act 2008.

ENVIRONMENTAL IMPLICATIONS:

Not relevant to this report.

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 REPORT NUMBER: 09C0164 KL:kl
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 RESIGNATION OF PATRICK McCANN

PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report however there is potential media interest in any Council activity. Council's Chief Officers Group review all reports and potential issues or media interest is brought to the attention of the General Manager, Cultural & Community Services.

COMMUNITY SAFETY IMPLICATIONS:

Nil.

DELEGATION:

Nil.

CONSULTATION:

Youth Advisory Group membership.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0164 KL:kl entitled Youth Advisory Group Minutes 9 September 2009 & Resignation of Patrick McCann be received and noted.
- B. THAT Council receive the resignation of Patrick McCann from the Youth Advisory Group.

KIN LEONG
YOUTH SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Kin Leong on 08 8930 0635 or
 k.leong@darwin.nt.gov.au



**MINUTES OF THE DARWIN CITY COUNCIL
YOUTH ADVISORY GROUP (YAG) MEETING
HELD WEONEDSAY 09 SEPTEMBER 2009**

Chair: Chantelle Dobunaba

Minutes: Caitlin Buralli

1. PRESENT

Chantelle Dobunaba

Shana Stringer

Caitlin Buralli

Tom Wickham

Candy Wang

Mikki Borton

Tony Cullen

Liam Parry-Mills

Jacqui Willcocks

Shannon Hee

Zenia Xie

Paddy McCann

Honeylyn Lisson

Kin Leong

David Cash

Katrina Fong Lim

DCC

DCC

Australia Day Council

2. APOLOGIES

Neville Baluyot, Ailsa Leibrick, Ald. Joanne Sangster

3. SPECIAL GUESTS

3.1 David Cash - Capital Works Coordinator, Darwin City Council

Dave presented Council's "My 0800". YAG was supportive of the concept designs, especially the desire to "green up Darwin". YAG recommended that Council ensure there are plenty of informal gathering and meeting spaces.

YAG members encourage their peers to direct feedback Council's My 0800 website.

3.2 Katrina Fong Lim - Australia Day Council

Katrina presented a number of ideas to YAG regarding events that she might present specifically for young people on Australia Day. YAG encouraged her to pursue the broadcast of Triple J's Hottest 100 at a location such as the Nightcliff Pool.

YAG encouraged Katrina to form a youth project team to inform and organise the event. As YAG does not meet over December and January individual members may become involved in the organisation, but it was decided that YAG would not form the project team for this event. YAG thanked Katrina for the pizzas and attending the meeting.

4. **MANDATORY REPORTING UPDATE**

The Minister's press release was circulated to YAG.

5. **COUNCIL UPDATE**

Youth Energy Precinct (YEP)

YAG were given an update on YEP by Kin. The YEP Consult phase is drawing to a close a number of potential locations have been identified. The final stage is the production of a concept design which should be achieved before the end of the year.

6. **OTHER BUSINESS**

6.1 Youth Allowance changes

Shannon encouraged YAG members to begin campaigning against the changes to the Youth Allowance. The proposed changes were delayed due to a successful community campaign, but the changes will still come in after the expiration of the grandfather clause.

6.2 Youth Activist Network

Mikki is setting up a Youth Activist Network, similar to *GetUp!* With the aim of providing assistance and connecting young people who have issues and concerns with like minded individuals and agencies in the community.

6.3 Nightcliff Foreshore Shower

Shannon asked if there was resolution on the shower at Nightcliff foreshore from the meeting on 4 February 2009, as she has been absent from a number of meetings and missed the result.

From YAG Minutes 4 February 2009

Nightcliff foreshore - Shannon enquired as to why shower facilities were removed from the Nightcliff foreshore. ACTION: YSO to follow up and report back at the next meeting

Kin informed Shannon that a shower had been installed on Nightcliff foreshore, but did not have the exact location on hand and would report back at the next meeting.

6.4 Retiring members

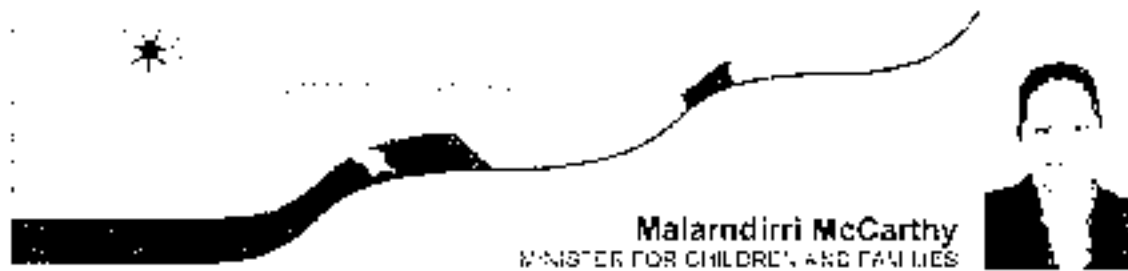
YAG accepted Paddy McCann's resignation and thanked him for all his work on YAG in 2009, with particular reference to his chairing of the meeting with The Hon. Malandirri McCarthy his organisation and presentation of the Global Poverty Project.

7. **MEETING CLOSED 7:00PM**

Next Meeting 8 October 2009 at 5:00pm

Roles for the next meeting –

Chair: Jacqui, **Munchies:** Liam, **Minutes:** Honeylyn



20 August 2009

Greater Protection of Children

The NI Legislative Assembly today passed amendments to the *Care and Protection of Children Act*.

"These amendments seek to address community concerns about potential unintended consequences of mandatory reporting requirements under the existing Act," Minister for Children and Families Mairi Mairi McCarthy said.

"It is important we refine the balance between the need to protect our children and the need to ensure our young people feel confident they can seek medical, psychological and other support in relation to their sexual health."

The amendments maintain strict mandatory reporting requirements for all Territorians to report harm and exploitation, including sexual abuse, of our children.

"This amended legislation is about protecting our young Territorians."

The amendments to section 26 of the Act, introduced to Parliament as a matter of urgency and passed today require:

- all people to report harm and exploitation, including sexual abuse,
- all people to report sexual offences (which includes underage sex) against children aged under 14 years; and
- health practitioners to report sexual offences (which includes underage sex) against children aged 14 or 15 years where there is a greater than 2 year difference between the alleged victim and offender.

"These amendments reflect the extensive consultations we have had with a range of groups, including lawyers and medical practitioners," Ms McCarthy said.

"I would like to thank those who provided input into these amendments, especially the members of the Government Working Group and the Really Caring for Kids Coalition."

A full review of the Act, including section 26, will take place in April 2010, but it was imperative that these changes were made as soon as possible.

"The NI Government is committed to protecting the safety and wellbeing of all children in the NI, and these amendments reflect this."

Members of the Ready Clammy for Kids Campaign are:

- Aboriginal Medical Services Alliance of the Northern Territory
- Australian College of Rural and Remote Medicine
- Australian General Practice Network
- Australian Medical Association
- Australian Nursing Federation
- Council of Remote Area Nurses of Australia
- Family Planning Welfare Association of the NT
- General Practice Network Northern Territory
- Law Society Northern Territory
- National Centre for HIV Epidemiology and Clinical Research
- North Australian Aboriginal Justice Agency
- Public Health Association of the Northern Territory
- Royal Australian College of General Practitioners
- Royal Australian College of Physicians
- Royal Australian College and New Zealand College of Obstetricians and Gynaecologists
- Royal Australian and New Zealand College of Psychiatrists (NT branch)
- Services for Australian Rural and Remote Allied Health

Contact: *Natasha Fyles 04488 66312*



ENCL: NO

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0160 NMc:kl**APPROVED:** NM**COMMON NO:** 1521888**SUBJECT:** OVERVIEW OF COUNCIL'S 2009 SENIORS MONTH PROGRAM**ITEM NO: 9.13****SYNOPSIS:**

This report outlines Council's Seniors Month program of activities and events held within the Darwin municipality throughout August 2009. The report recommends that Council continue to offer a program of events during Seniors Month and that the program be expanded to accommodate increasing demand and popularity of events.

GENERAL:**PREVIOUS DECISIONS**

DECISION NO.20\0749 (30/09/08)

- B. THAT Council continue to celebrate Seniors Month each year and that \$6,000.00 be referred to the 2009/2010 budget for events to be held during Seniors Month in August 2009.

DECISION NO.19\3652 (25/10/06)

- A. THAT Report Number 06C0041 MD:kl entitled 'Report on the Project *'Darwin Seniors Needs Analysis'*, be received and noted.
- B. THAT Council endorse the conduct of an annual event to promote seniors life in Darwin and that \$5,000.00 be referred to the 2007/08 budget.
- C. THAT a further workshop be conducted in respect to the provision of seniors services by Council.

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 REPORT NUMBER: 09C0160 NMc:kl
 SUBJECT: OVERVIEW OF COUNCIL'S 2009 SENIORS MONTH PROGRAM

REPORT

August is celebrated as Seniors Month across the Northern Territory. Seniors Month is a celebration of the valued role of senior members of our community and focuses attention on both past achievements and the continuing contribution of seniors in all walks of life. The aims of Seniors Month include developing greater community awareness of the continuing contribution of seniors to community life and the encouragement of seniors in the development of healthy lifestyles. The activities and events held throughout Seniors Month provide the opportunity for all seniors to enjoy a wide range of activities and explore new experiences in comfortable surroundings.

Council has participated in Seniors Month each year since the late 1990s. This year, a joint effort between the Library Project Officer and Council's Community Services Officer (with assistance from Recreation Services staff and other Council departments and staff) hosted a very successful program of events for 2009. The activities were held at various venues throughout the municipality and senior members of the community were encouraged to 'come and try' new experiences and meet new people at a range of activities that were free of charge.

The brightly coloured Council Seniors Month poster and flyers were designed by Council's Youth Services Trainee and were promoted widely throughout the City and at all Council facilities. Information was available on Council's website as well as on a Northern Territory Government website. Information was also forwarded to Seniors groups and organisations via email.

This year an increased number of events were held, with thirteen events being facilitated as opposed to eight events last year. The events were held at even wider variety of locations throughout the Municipality than previous years which provided an opportunity to showcase the wide range of Council's facilities and programs. The light refreshments provided at each event were very much appreciated by the attendees and contributed to the social aspect of the events.

The activities provided by Council during the Seniors Month were:

- **TAI CHI FOR SENIORS – 4 x SESSIONS (30 participants at each session)**
 Thursday 3, 13, 20, 27 August – Malak Community Centre - 4 x morning events
 Facilitator – Annette Koch, qualified Tai Chi instructor
Feedback: Tai Chi classes filled to capacity very quickly and many seniors missed out. Annette, an experienced Tai Chi instructor, presented an interesting program and related very well to the participants, all of whom gave very positive feedback about the classes. Attendees also commented that they enjoyed the morning tea that was provided and the opportunity to socialise for a short time after the class. Some people required transport which was provided by way of cab charge vouchers.

Due to many of the attendees indicating that they would like to continue attending Tai Chi classes on a regular basis, Annette has facilitated classes to be held at Casuarina Library Meeting Room on Tuesday afternoons from

5.00pm to 6.00pm. As the classes will not be part of Council's Seniors Month program, there will be an attendance fee of \$10.00.

It is recommended that Tai Chi classes be included in Council's Seniors Month program in 2010.



- **BOXERCISE SESSIONS – 2 x SESSIONS (17 participants in total)**

Wednesday 5, 19 August –Nightcliff Swimming Pool – 2 x morning events

Instructor: Terry Foster – qualified Boxercise instructor

Feedback: The lawns of the Nightcliff Swimming Pool provided an attractive venue for Boxercise classes led by a qualified instructor. Participants were able to go at their own pace and all commented that they enjoyed the opportunity to try something new and socialise for a short time after classes. Attendance figures were lower than anticipated, possibly due to the perception by seniors that the classes may be too strenuous. It is recommended that more information regarding what a Boxercise class entails be provided on promotional material next year and that one session of Boxercise be held.



- **AN EVENING AT THE DECKCHAIR - (145 participants)**

Wednesday 12 August – Deckchair Cinema – evening event

Movie: Young @ Heart

Feedback: 145 seniors attended the movie night/social evening at the Deckchair Cinema. Individual plates of supper, tea and coffee were served by Council staff, and Alderman Allan Mitchell officially welcomed everyone on behalf of Council. The evening was enjoyed by all and very positive feedback was received. Two people required transport which was provided by way of cab charge vouchers. It is recommended that a movie evening similar to the one held this year be included in Council's 2010 Seniors Month program.

- **YOGA & RELAXATION SESSION (25 participants)**

Wednesday 12 August - Casuarina Library Meeting Room – morning event
Facilitator – Sanjit Das, Om Yoga & Relaxation Centre

Feedback: The Casuarina Library Meeting Room was a perfect venue for 25 seniors. Although the air conditioning failed on this morning, the room was cool and airy with the aid of two fans and positive feedback was received from participants. It is recommended that a Yoga and Relaxation session be included in Council's 2010 Seniors Month program.

- **FREEPS ACROSS THE GENERATIONS (90 participants)**

Sunday 16 August – Water Gardens, Jingili – afternoon event

Feedback: This was a new initiative for Seniors Month and aimed at providing activities and attractions for seniors at a well established Council event. Afternoon tea was provided for seniors in a shaded area and extra chairs were set up near the main stage so that seniors could comfortably watch the entertainment provided. All seniors in attendance were given a free goody bag. Many seniors arrived at 3.00pm and stayed until the activities and entertainment finished at 6.00pm, and many attended with their children and grandchildren. Given the positive feedback received about the event, it is envisaged that Council's August FREEPS event could become a fixture on the Seniors Month calendar.



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 SUBJECT: OVERVIEW OF COUNCIL'S 2009 SENIORS MONTH PROGRAM

- **MP3/IPOD SESSION (35 participants)**

Tuesday 18 August – Casuarina Library Meeting Room – morning event

Instructor: Library Technician, Sam Messina

Feedback: This session proved extremely popular with many attendees bringing in their iPods and attachments for advice. The session booked out well in advance and those on the wait list were advised of a further session that was held on 2 September during Adult Learners Week. It is recommended that a similar information session be included in Council's 2010 Seniors Month program.

- **AQUA-AEROBICS SESSIONS (12 participants)**

Tuesday 25 August – Parap Swimming Pool – lunchtime event

Instructor: Paula Martin

Feedback: Parap Swimming Pool supplied a qualified instructor to take the class and attendees enjoyed the opportunity to participate in a gentle aerobic activity followed by a light lunch in relaxed surroundings. Many participants were trying aqua-aerobics for the first time and have indicated that they will continue to attend classes. This activity provided a good opportunity to showcase activities available at Council's Swimming Pools and it is recommended that an aqua-aerobics session be included in Council's 2010 Seniors Month program.

- **HISTORICAL FICTION WRITING WORKSHOP (20 participants)**

Friday 21 August - Casuarina Library meeting room – all day event

Facilitator – Linda Jaivin, popular author

Feedback: A Seniors Month grant of \$880 was received for this event from the Northern Territory Department of Health and Families. Ably presented by author Linda Jaivin, the feedback received from the participants was that the workshop was extremely helpful and encouraging. Morning tea and lunch was provided for all participants. Writing workshops have proven to be very popular with seniors and it is recommended that a similar workshop be included in future Seniors Month programs where possible.

- **BUS TOUR – WHAT'S NEW IN DARWIN (105 participants)**

Monday 24 August – morning/afternoon event

Feedback: This was a very popular event and after being overwhelmed with bookings and enquiries it was decided to increase availability and put on an extra bus. On the tour, General Manager Infrastructure, Luccio Cercarelli, outlined the scheduled route, Arts and Cultural Development Officer, Alice Rae spoke about and played the HMS Beagle Ship Bell Chime in Civic Park, and Infrastructure staff, Dave Cash and Roman Maher conducted a running commentary on Council's works in progress before arriving at the Tracy Village Club for lunch, where the Lord Mayor welcomed everyone. Later in the day ABC radio interviewed one of the attendees on air, and very positive feedback was provided. Given the high demand for this event and the amount of people who missed out despite two buses being hired, it is recommended that this event be held again next year.



Feedback regarding all events organised by Council throughout Seniors Month has been extremely positive. A high volume of bookings were received for the activities with all but Boxcercise and Aqua-Aerobics being filled to capacity. Waiting lists were set up for the activities that were fully booked but many seniors missed out on their chosen activity.

It is recommended that Council continue to celebrate Seniors Month each year to acknowledge and thank seniors for their tremendous contributions to our community and that Council continue to offer the extended program such as the one provided this year.

FINANCIAL IMPLICATIONS:

In September 2008, Council resolved that \$6,000.00 be referred to the 2009/2010 budget for events to be held during Seniors Month in August 2009 (Decision No. 2010749). However, this amount did not pass budget deliberations and an operational budget of \$5,000.00 was utilised for the celebration of Seniors Month 2009 (W9729/1/100). It was difficult to remain within budget allocation due to the high demand for activities.

Council received a grant of \$800.00 from the Northern Territory Government which assisted in facilitating the Historical Fiction Writing Workshop but did not cover all costs. Approval was granted by COG to increase the budget of the Bus Tour by \$1,000.00 so that more attendees could be accommodated on a second bus which will be absorbed by Community and Cultural Services Department's Special Projects budget. There was an additional budget overrun of \$1,000 due to the cost of facilitating an increased amount of activities and unforeseen accommodation costs for the author of the Historical Fiction Writing Workshop. This excess will be absorbed by the Libraries Special Projects budget.

It would be advantageous if a larger budget allocation is established given that duration of the annual Seniors Celebration is one month and Council schedules multiple events throughout the month, all of which are well attended. It is recommended that an additional \$1,000.00 be allocated to Seniors Month in Council's 2010/2011 budget bringing the total budget allocation for Seniors Month in

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 SUBJECT: OVERVIEW OF COUNCIL'S 2009 SENIORS MONTH PROGRAM

August 2010 to \$6,000.00. This would ensure that the variety of events and greater event capacity that Council offered during Seniors Month 2009 would be able to be maintained without causing budget overrun.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

Outcome

2.4 Increase community facilities

Key Strategies

2.4.1 Provide facilities and programs which encourage healthy lifestyle choices

LEGAL IMPLICATIONS:

There are no legal implications pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications arising in relation to matters contained in this report.

PUBLIC RELATIONS IMPLICATIONS:

The events during Seniors Months provided Council with opportunities for positive publicity and exposure within the seniors' community.

Promotion of Seniors Month activities was undertaken via Council's website, NT Government website, the NT News and Seniors groups and organisations during the month of August.

COMMUNITY SAFETY IMPLICATIONS:

There are no community safety implications pertaining to the report.

DELEGATION:

The recommendation arising from this report requires the determination of the full Council.

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REPORT NUMBER: 09C0160 NMc:kl
SUBJECT: OVERVIEW OF COUNCIL'S 2009 SENIORS MONTH PROGRAM

CONSULTATION:

Karen Conway, Libraries Services Manager

PROPOSED PUBLIC CONSULTATION PROCESS:

None for the purposes of this report.

APPROPRIATE SIGNAGE:

Council logos were clearly displayed on site and in all promotional materials.

CONCLUSION:

Seniors Month is celebrated to recognize the significant contributions of senior Territorians and reflect on their continued participation in all aspects of life. The Australian population is ageing. Understanding the valuable social role of seniors and promoting their health and well being will not only enhance a better quality of life, but will also help ensure that Australian society continues to benefit from their knowledge and experience.

2009 Seniors Month activities provided a range of physical, recreational and educational activities for seniors residing within the Darwin municipality and was a successful series of community based activities. Feedback regarding all events organised by Council throughout Seniors Month has been extremely positive. A high volume of bookings were received for the activities with all but Boxercise and Aqua-Aerobics being filled to capacity. Waiting lists were set up for the activities that were fully booked but many seniors missed out on their chosen activity.

It is recommended that Council continue to celebrate Seniors Month each year by providing a similar program of events to acknowledge and thank seniors for their tremendous contributions to our community. In recognition that the celebration is of one month's duration, it would be advantageous if Council increased budget by \$1,000.00 to \$6,000.00 which will ensure that Council is able to continue to offer a varied, interesting and high standard program of events such as was provided this year.

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REPORT NUMBER: 09C0160 NMc:kl
SUBJECT: OVERVIEW OF COUNCIL'S 2009 SENIORS MONTH PROGRAM

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0190 NMc:kl entitled Overview of Council's 2009 Seniors Month Program, be received and noted.
- B. THAT Council continue to celebrate Seniors Month each year and that \$1,000.00 be referred to the 2010/2011 budget which will increase the budget for events to be held during Seniors Month in August 2010 to a total of \$6,000.00.

NANCY McCANN
COMMUNITY SERVICES OFFICER

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to Nancy McCann on 8930 0645 or
n.mccann@darwin.nt.gov.au

ENCL: YES

DARWIN CITY COUNCIL**DATE:** 13/10/09**REPORT****TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0178 NMc:kl**APPROVED:** NMc**COMMON NO:** 1655059**SUBJECT:** INCOMING PETITION - REQUEST FOR BASKETBALL COURT AT
MALAK SHOPPING CENTRE**ITEM NO: 9.14****SYNOPSIS:**

This report speaks to a petition tabled at Council on 29 September 2009 from Neighbourhood Watch Malak in conjunction with Youth of Malak, seeking the installation of a basketball court at the Malak Shopping Centre Car park. This report presents preliminary considerations and recommends that the views of Malak residents be gathered coupled with a financial, technical and CPTED assessment prior to a commitment of funds to enable Council to determine its preferred course of action.

GENERAL:**PREVIOUS DECISION**

- A. THAT the Petition, Document Number 1655059, in relation to a request for a Basketball Court in the Car Park at Malak Shopping Centre, be received and noted.
- B. THAT the Petition, Document Number 1655059, be referred to the next Community & Cultural Services Committee Meeting.

(29/09/09)

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 REPORT NUMBER: 09C0178 NMc:kl
 SUBJECT: REQUEST FOR BASKETBALL COURT AT MALAK SHOPPING CENTRE

REPORT

Background Information

In March 2008 a new budget initiative was submitted for the installation of basketball half-courts into each of Council's three regional playgrounds in recognition of young people (12 years and upwards) regularly lobbying for activity opportunities within the municipality. The locations of the Water Gardens, Lake Alexander and Anula Regional Playgrounds were chosen as locations for the basketball half-courts because of their proximity to existing recreational activities and also because of their distance from residential accommodation. The estimated cost for each half court was \$11,000.00 and a total of \$33,000.00 was referred to the 2008/2009 budget process. The new initiative bid was not successful and therefore the basketball half-courts were not installed.

Petition

A petition from Neighbourhood Watch Malak in conjunction with the youth of Malak was received on 21 September 2009 requesting that Council install a basketball court in the car park at Malak Shopping Centre so that the young members of the Malak community can engage in sporting activities and develop community spirit (Refer **Attachment 1**). The petition is dated 22 October 2008 and has been signed by 51 people, 18 of whom stated that they are between the ages of 13 and 22 years.

The petition was tabled by Alderman Marrone at the Ordinary Council meeting of 29 September 2009 and it was resolved that the petition be referred to the next Community & Cultural Services Committee meeting.

The car park at Malak Shopping Centre is located in the suburb of Malak and is Council owned land, being part of the road reserve within Chambers Crescent. Two of the boundaries of the car park are adjacent to residences and two of its boundaries are located alongside the Malak Shopping Centre. The portion of the car park that has been suggested for installation of the basketball court is currently under-utilised due to a high level of vacancies in the adjacent section of the shopping centre. It is therefore feasible that the car park could be used for basketball activities in the immediate future until demand for car parking spaces in the Malak Shopping precinct increases.

The petition includes a rough map of the car park with suggested locations for two basketball courts. The suggested location of a court near the edge of the car park adjacent to Chambers Crescent may cause safety issues with the possibility of basketballs rolling onto Chambers Crescent into the path of passing traffic. The other suggested location for a court to be marked out is inside the car park which may be suitable but further site assessments would be required to determine best locations for the court and whether a fence would be required to be installed for safety purposes. CPTED principals also need to be considered.

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 SUBJECT: REQUEST FOR BASKETBALL COURT AT MALAK SHOPPING CENTRE

It is recognised that the provision of activity options for young people (12 years and upwards) is an ongoing need in the Darwin municipality however it would be necessary for Council to consider other factors prior to installing basketball hoops into the car park. Consultation with nearby residents would be required as issues such as the perception of increased noise levels and safety concerns such as the possibility of basketballs rolling onto Chambers Crescent would need to be addressed. The requirement of ongoing maintenance of a basketball court would also need to be costed.

Worthy of consideration may also be the use of mobile equipment. Mobile equipment would have the advantage of being moveable as required and would enable a trial period to determine the suitability of the car park area.

In order to progress this initiative, it is recommended that community consultation be undertaken and a further report be presented to Council which details results from the consultation in addition to a detailed costing and technical requirements for installation of a basketball court into the car park at Malak Shopping Centre. Mobile equipment could also been assessed for suitability.

FINANCIAL IMPLICATIONS:

Costs are yet to be determined. There would be an initial purchase and installation cost for the basketball court and also on-going maintenance costs for permanent equipment. Costings for mobile equipment are required to enable Council to assess all options.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

2 Enhance Darwin's Active, Positive and Flexible Lifestyle

Outcome

2.4 Increase community facilities

Key Strategies

2.4.1 Provide facilities and programs which encourage healthy lifestyle choices

Goal

3 Assist Individuals and the Community Stay Connected with the Darwin Region

Outcome

3.1 Promote the use of public spaces

Key Strategies

3.1.1 Enhance public spaces and encourage greater use by the community

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 REPORT NUMBER: 09C0178 NMc:kl
 SUBJECT: REQUEST FOR BASKETBALL COURT AT MALAK SHOPPING CENTRE

Goal

5 Facilitate and Maintain a Cohesive Community

Outcome

5.1 Facilitate community access and inclusion

Key Strategies

5.1.1 Create more opportunities for the community to access services and facilities

LEGAL IMPLICATIONS:

There are no legal implications pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications arising in relation to matters contained in this report.

PUBLIC RELATIONS IMPLICATIONS:

The provision of community recreational activities would be viewed positively by the media and the general public however there is potential for negative feedback due to the perception of increased noise levels and safety concerns due to the proposed suburban location of the activity.

COMMUNITY SAFETY IMPLICATIONS:

The safety aspects of providing a community recreational area in the proposed suburban location may raise public concern and would need to be addressed.

DELEGATION:

Nil.

CONSULTATION:

Council's Recreation Services submitted the original 09/10 budget bid for half court basketball courts and the costing quoted within this report has been drawn from that bid.

Council should also note that the provision of low cost recreational and leisure equipment and facilities features dominantly in it's adopted Youth Strategy 2009-2015, Loud & Clear and the installation of a basketball court in Malak would go some way to responding to gender neutral activities.

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 REPORT NUMBER: 09C0178 NMc:kl
 SUBJECT: REQUEST FOR BASKETBALL COURT AT MALAK SHOPPING CENTRE

PROPOSED PUBLIC CONSULTATION PROCESS:

It is recommended that Malak residents be consulted regarding to the installation or positioning of basketball hoops/equipment at the Malak Shopping Centre car park prior to Council considering a budget allocation. A survey can seek level of interest by the broader community, any objections that need to be considered and any other feedback pertaining to the proposal. This consultation period is considered to be an important activity given the date of the petition is over a year ago.

APPROPRIATE SIGNAGE

None for the purposes of this report.

RECOMMENDATIONS:

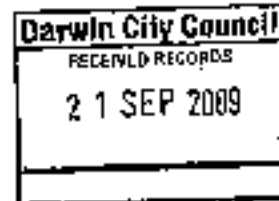
THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0178 NMc:kl entitled Request for Basketball Court at Malak Shopping Centre, be received and noted.
- B. THAT community consultation be undertaken and a further report submitted to Council detailing resident feedback, detailed costings, technical requirements and any CPTED considerations pertaining to the installation/positioning of basketball hoops into the car park at Malak Shopping Centre.

KATIE HEARN
MANAGER COMMUNITY SERVICES

JOHN BANKS
GENERAL MANAGER COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to Katie Hearn on 8930 0560 or k.hearn@darwin.nt.gov.au



Petition to Darwin City Council

Dated 22nd October 2008

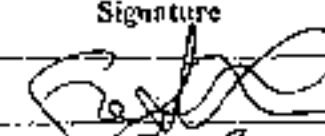

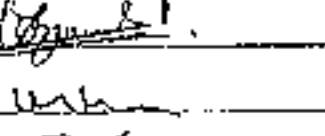
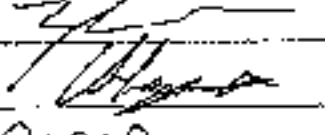

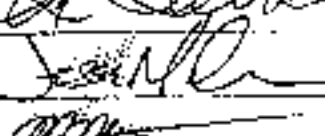
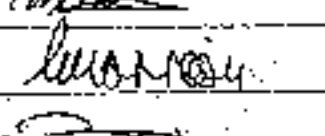

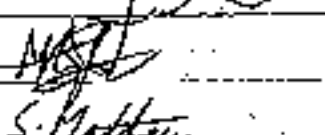
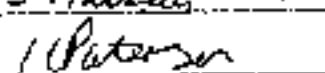


Neighbourhood Watch Malak in conjunction with the Youth of Malak request that Darwin City Council install a basketball court in the car park at Malak Shopping Centre so that the young members of our community can engage in sporting activities and develop community spirit. This request is supported by the following members of our community.

Name	Address	Signature	AGE
Delyce Taylor	6/1 HAWKINS CRT		22
Ellen Polychrone	33 KILLICK CRES		15
Scott Frost	3 DICK WOOD		19
Teyarra Petering	12 Wilson Cresmail		14
Jeremy Bush	20 GURROU ST		
Wayne Bradshaw	15 Furnell Cres		
Ricky Mando	45 WARDERS		
Joseph Johnson	2 Noranda Crt		
Jonathan McDonald	1 Kohinoor St Anula		16
Serena McDonald	1 Kohinoor St Anula		14
Eloise Brueker	20 Wilson Cres		14
Emily Pollard	20 Wilson Cres Anula		14
Courtney	6 Hummel		14
Kannah	6 Hummel		14
Wayne	10 Chambers		14
Tre Calma	13 COO-LAK OF THINGS		13
KRYSTAL FITZGERALD	37 TRIPPED-HURDY		
Ethan Widdell			

Petition to Darwin City Council

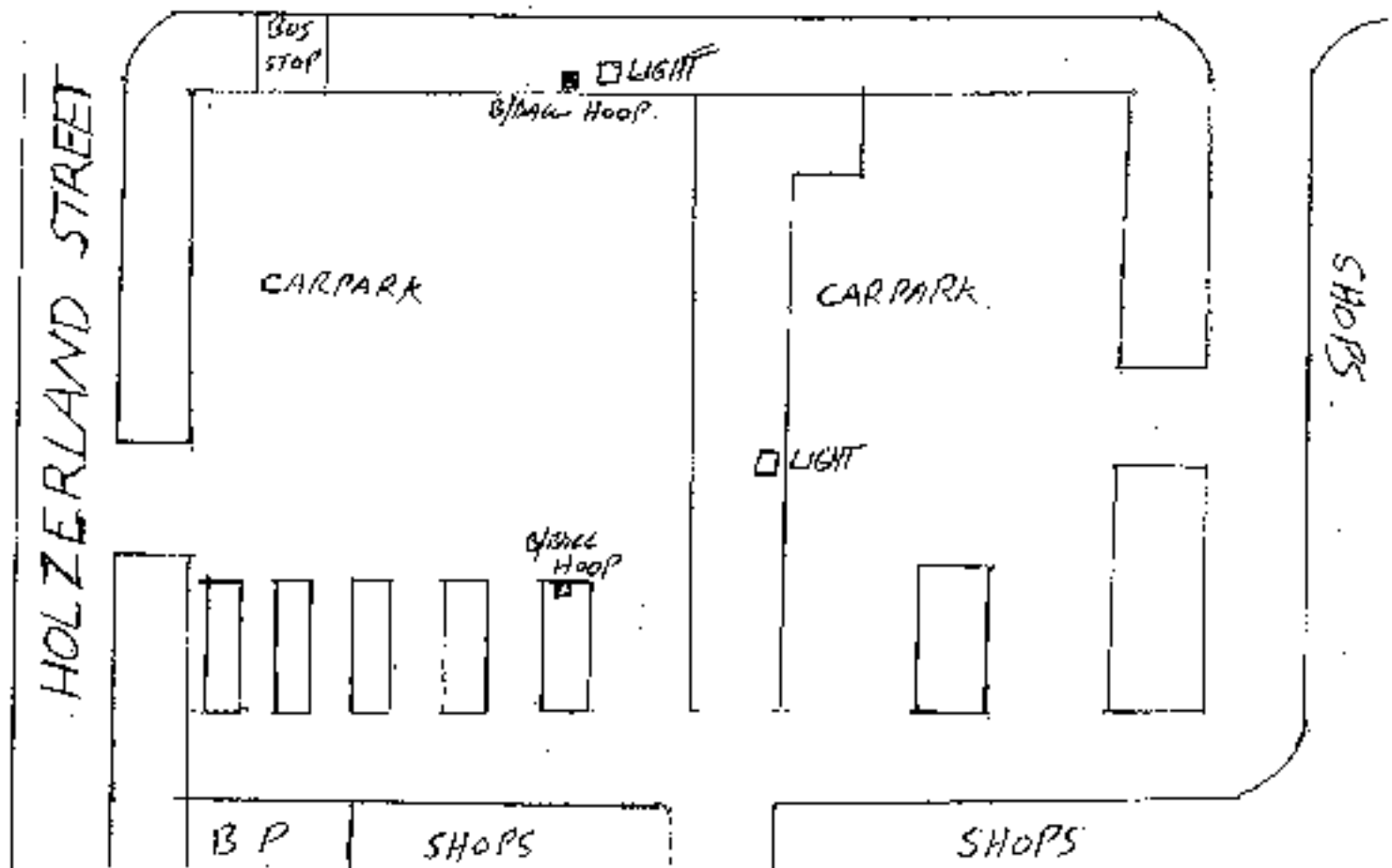
Dated 22nd October 2008

Neighbourhood Watch Malak in conjunction with the Youth of Malak request that Darwin City Council install a basketball court in the car park at Malak Shopping Centre so that the young members of our community can engage in sporting activities and develop community spirit. This request is supported by the following members of our community.

Name	Address	Signature
Greta Enkom	Millner.	
Paul Jones	Jingili	
Karel Porei	Millner	
Manish	Quays St	
Melanie Mitchell	Wanguri	
Zac Rudge	HEADSPACE	
Craig Hayes	KOOLPINYA TOWNE	
CASEY LA W	3 MISTLETOE	
W. P.	Malak Furnellert	
Blair	2600	
Jesse McGuire	24 QUEEN ST	
MICHAEL MERRIC	25 CORNER GRS AREA	
Caroline MORRISON	24 Gulida Cps Lyons	
Pauline Polychrae	33 Kalpa Cps Jingili	
Jesse Cox	11 Malak Crt.	
MARK MUMMICH	NORTHLAKES	
Matt Ryder	5 Fox Rapid Creek	
S. Mathew	32 Thornton Cps	
R. Paterson	71 Pried CC, CDHBY	

AGK.

CHAMBERS CRES.



ENCL: YES

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL
SERVICES/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KC**REPORT NO:** 09/P0011 KC:md**COMMON NO:** 236603**SUBJECT: LIBRARIES' REVISED COLLECTION DEVELOPMENT GUIDELINES****ITEM NO: 9.15****SYNOPSIS:**

This report is being presented as a result of the annual review of Darwin City Council Libraries' Collection Development Guidelines, Policy 197. It is recommended that Council adopt these revised guidelines.

GENERAL:**PREVIOUS DECISION**

Decision No. 20\0831 (06/08/08)

THAT the Libraries – Revised Collection Development Guidelines for the Darwin City Council Libraries, Policy Number 197, be replaced with the amended Policy attached to report 08/P0011 KC:md.

REPORT

The Collection Development Guidelines directs library staff in the management of the collection and informs the public of the principles upon which the library service makes decisions regarding the maintenance and use of the collection.

Darwin City Council Libraries' Collection Development Guidelines has previously been adopted by Council. Its yearly revision is necessary as an ongoing process, which reflects changes in library management practice and procedures.

Updates in the Collection Development Policy 2009 include:

- Ulverscroft is the supplier of large print and spoken word items and Languages Direct for World language titles.

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- Chinese newspaper Sing Tao was a free service which was terminated by the publisher in March 2009. A paid subscription will commence in mid to late 2009 for Casuarina Library and circulated to City, Karama and Nightcliff libraries monthly.
- The purpose of the DVD collection is to provide recreational and educational resources and to expand the range of library services to the general community. The Library offers a balanced collection, including movies, TV shows, music, world languages, youth, junior and non-fiction titles.
- A 15-minute only public access PC is also available at Casuarina Library, free to members and \$1.50 per fifteen minutes for non-members.
- Latest edition Lonely Planets are located in the reference collections at Casuarina and City Libraries, whilst these may be available for loan at Karama and Nightcliff. Previous editions are available for loan at all libraries.
- In 2009 volunteers have assisted in the delivery of items to housebound customers from the Casuarina Library.
- DVDs and CDs are kept in lockable security cases which must be unlocked after issue. This can be done by library staff, or if a customer has used the self checkout at Casuarina Library cases can be unlocked in the foyer.

CONCLUSION:

This policy provides a framework upon which library staff can make informed decisions regarding the collection. It also acts as a guide for library staff in clarifying library customers' concerns and/or enquires regarding the collection.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal Enhance Darwin's active, positive and flexible lifestyle
Outcome Increase recreational, leisure and heritage experiences
Key Strategies
 2.2.1 Enhance library facilities

Goal Enhance Darwin's active, positive and flexible lifestyle
Outcome Promote family friendly & healthy activities
Key Strategies
 2.3.3 Provide facilities and programs which encourage healthy lifestyle choices

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Goal Facilitate and Maintain a Cohesive Community

Outcome Facilitate community access and inclusion

Key Strategies

5.1.1 Create more opportunities for the community to access services and facilities

FINANCIAL IMPLICATIONS:

Nil

CONSULTATION:

Manager Library Services

Collection Development Librarian

Specialist and senior staff Darwin City Council Libraries

PROPOSED PUBLIC CONSULTATION PROCESS:

Nil.

PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report, however there is potential for media interest in any Council activity. Council's Chief Officers review all reports and potential issues or any media interest is brought to the attention of the Manager Communications and Marketing.

RECOMMENDATIONS:

THAT it be a recommendation to Council:

- A. THAT Report Number 09P0011 KC:md entitled Libraries' Revised Collection Development Guidelines be received and noted.
- B. THAT Council adopt the revised Collection Development Guidelines, Policy 197 for Darwin City Council Libraries presented to Council in September attached to report 09/P0011 KC:md.

KAREN CONWAY
MANAGER LIBRARY SERVICES

JOHN BANKS
GENERAL MANAGER
COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to Karen Conway on 8930 0210 or k.conway@darwin.nt.gov.au

Title: Libraries – Revised Collection Development
Policy No: 197
Responsibility: General Manager Community & Cultural Services

Version	Decision Number	Decision Date	History
1	18\3274	30/04/02	Adopted
2	18\4958	29/04/03	Amended
3	18\6721	27/04/04	Amended
4	19\2937	30/05/06	Amended
5	19\4604	12/06/07	Reviewed – Version 5
6	19\4769	31/07/07	Amended – Version 6
	20\0631	26/08/08	Amended

Council has adopted the document Collection Development Policy February 2002 for its public library services and will review the policy annually.

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1. INTRODUCTION

Darwin City Council (Council) operates four public libraries located at Casuarina, City, Karama and Nightcliff all of which are located near the four main shopping centres in Darwin. 'The collection' is defined as all resources including print, audiovisual and online resources and is made available to the public through these four locations, regardless of where the material is housed or what type of access is available to a particular item. The collections housed at each Library are also developed to specifically serve the residents of the geographic area in which the Library is located.

1.2 PURPOSE OF GUIDELINES

This Guidelines has been developed to guide library staff in the management of the collection and to inform the public of the principles upon which the library makes decisions regarding the maintenance, development and use of the collection. It aims to reflect the goals and mission of the Council as a whole, which is to improve the quality of life for the Darwin community.

1.3 COLLECTION MANAGEMENT MISSION

Darwin City Council Libraries (Library) are committed to delivering a dynamic, different and diverse public library service, which promotes and supports the recreational and lifelong learning needs of our community. This goal is achieved by identifying our clients through a variety of information sources, assessing user statistics, and keeping abreast of changing social trends and information needs pertinent to the Darwin community.

The goal of collection management is to achieve this service delivery through an up-to-date and responsive collection. This reflects the mission of Council, which is to '*...promote and develop Darwin as a dynamic, different and diverse Capital City*'. Furthermore, the library will adhere to the six guiding principles which underpin the decision making process of the Council. These principles are as follows:

Service

Council will strive to achieve excellence, quality and pride of service to the community using commonsense, compassion and courtesy.

Responsiveness

Council will be responsive to the needs of the community.

Involvement

Council will provide avenues of participation for and be accessible to the community.

Responsibility

Council will act responsibly and with integrity in the interests of the community.

Equity

Council will treat the community in an equitable manner.

Governance

Council will apply good governance principles.

The Library also adheres to a number of policies endorsed by the Australian Library and Information Association (ALIA). These include the *Statement on Public Library Service*, (Appendix A), *Statement on free access to information* (Appendix B) *Statement on information literacy for all Australians* (Appendix C), *Statement on library services for people with disabilities* (Appendix F). *Statement on library and information services and Indigenous peoples* (Appendix H).

1.4 OBJECTIVES OF THE COLLECTION

The collection of the libraries of the Council aims to meet the following objectives:

- To provide materials that meet customer's information, recreational and self-education needs and interests in a timely manner.
- To provide materials to pre-school and school aged children to encourage and promote continued use of the library and support life-long learning.
- To strive to provide a balance of viewpoints on all subjects in the collection and hence not exercise censorship or favouritism in the selection of materials.
- To provide information in a variety of formats to recognise differing skills (for example, use of online resources) and personal/ physical needs.
- To provide information which is accurate, relevant and as up-to-date as possible.

1.5 RELATIONSHIP WITH THE NORTHERN TERRITORY LIBRARY

Under the funding arrangements between the Northern Territory Government and local government, the Northern Territory Library (NTL) offers a centralised library management system, Virtua, as well as support and training to all public library staff throughout the Northern Territory in cataloguing and Virtua processes. The Library is bound by policies and conventions set out by NTL in relation to these key areas. Customers may request to view these policies.

2. COLLECTION BUDGET

The Northern Territory Government (NTG) provides funding for the majority of library resources in the Library Resource Allocation (LRA). Council provides funding for ephemeral material, which includes newspapers, magazines, DVDs, music CDs, and mass-market paperbacks. Whilst materials purchased with funds from the NTG remain the property of NTL, it is at the discretion of the housing library if an item is to be retained or deleted from the collection. Material purchased with Council funds remain the property of the libraries. In late 2006 NTL outsourced acquisitions, cataloguing and processing. In 2009 James Bennett remained the preferred supplier of resources for the main collection, whilst Ulverscroft is the supplier of large print and spoken word and Languages Direct for World Language materials.

Allocation of the materials budget and the number of items purchased for each area of the collection (i.e. adult, junior & youth, and reference) is determined by indicators of use and objectives for the development of the collection as outlined in these Guidelines. The Collection Development/Adult Services Librarian (CDASL) allocates the LRA budget in consultation with the Manger Library Services and monitors spending. Allocation of the budget to these particular areas is reassessed each financial year in relation to these criteria.

Professional staff in collection development, reference, children's and youth services (C&YS) and library managers, are responsible for spending budgets that relate to their particular area, in a timely and organised manner and in line with the allocations agreed upon at the beginning of the budget year.

3. LIBRARY CLIENTELE

The library has a larger clientele than any other public library system in the Northern Territory. Furthermore, the majority of Darwin residents live in close proximity to one of our four libraries. We identify our clientele through a number of methods. These include official statistics such as those produced by the Australian Bureau of Statistics (ABS), reports produced from our library system, and monthly statistics produced by staff (such as number of visits to the libraries, attendance at special events etc).

The 2006 Census shows Darwin's residential population as 66,290, a slight increase on 2001 statistics. It shows a strong population growth in the suburbs of Parap, Woolner, Bayview and also Stuart Park, along with steady growth in Darwin, Coconut Grove and Wulagi. There was an increase in people settling in Darwin from other parts of Australia and other countries, particularly from Sudan and other African nations, Indonesia and the Philippines. The World Language collection of the Library continues to meet the demand for non-English speaking client groups based on demographics and the majority of spoken languages.

Population densities for the Darwin area continue to be located in the suburbs of Karama, Nightcliff, Wagaman, Wulagi, Malak, Moil and Leanyer with Ludmilla, Berrimah and Karama having high population densities of indigenous people. The City centre is experiencing a growth in unit accommodation and people moving closer to the central business district. The Defence Force has also contributed greatly to Darwin's steady population growth.

Darwin continues to have a relatively young population which results in continued resources and services to parents and young families. Darwin also has an increasing number of residents over the retiring age. The Library continues to provide service and facilities that meet the needs of senior citizens and continue to acquire large print and spoken word resources aimed at, but not limited to, this client group, as well as providing a housebound service for the elderly and frail.

Darwin also continues to be a very transient population and in response to this The Library has reviewed the temporary membership guidelines to cater for this client group.

The 2006 census data indicated that Darwin has a relatively educated population, therefore The Library has continued to meet community demand for life long learning by acquiring resources that meet the educational needs of the community. However this does not include the purchase of text books for study purposes.

4. CLIENT NEEDS

Whilst it is important to identify who our clients are, we must also identify what their needs are. Ongoing customer consultation has identified the following key areas in terms of client needs:

- Access and availability to popular titles/ best seller material.
- Current book stock, specifically new releases.
- Purchase of more specialised materials.
- Centralisation of specialised materials – so it is not spread out among libraries.
- Access to World Language, Spoken Word and Large Print materials.
- Purchase of additional reading material for children.
- Increased availability to a greater range of specialised magazines.
- Knowledgeable staff.
- Readers Advisory service.
- Customer feedback opportunities.

The Library will continue to respond to client needs and provide access to material and services as much as practicable and within available resources.

5. RESPONSIBILITY FOR COLLECTION MANAGEMENT

All staff play an important role in developing the collection by identifying trends, maintaining the highest quality of resources and essentially ensuring that client's information needs are met. A centralised Collection Development team carries out tasks for all Council libraries. This team consists of a Collection Development Librarian/Adult Services Librarian (CDASL), two library technicians and five library assistants.

Responsibilities of this team include: administering the library resource budgets; Guidelines and procedure development; training staff in all collection development and maintenance procedures; assessing donations; maintaining Reader Requests; end processing including ensuring resources are security tagged; gathering statistics on collection building; collating the monthly new items list *What's New @ Your Library*; adding resources to the Virtua library management system; downloading catalogue records from Libraries Australia; original cataloguing as required; maintaining the lost and damaged database; X-files; maintaining the series index; advancing reader's advisory service; adding requests for customers; overseeing magazine subscriptions and budgets, weeding the collections; supervising, monitoring and evaluating mending procedures, plus undertaking all mending.

Selection of adult non-reference resources is carried out by the CDASL in consultation with individual library managers, whilst the responsibility for selection of children and youth non-reference resources rests with the Children and Youth Services (C&YS) Librarian. The Reference Librarian selects reference material. Other staff, as appropriate, are consulted when making selection decisions.

The Online Resources Coordinator and the Reference Librarian have joint responsibilities in ensuring that online resources such as the online databases are appropriate to customers' needs and that their accessibility is maintained. They are also responsible for ensuring that Internet resources are monitored and that links are current and appropriate. Ultimate

responsibility for selection of the overall collection resides with the Manager of Library Services.

Library Managers are responsible for identifying subject gaps and materials that are highly demanded within their own collections, and feeding this information back to the CDASL. Weeding is a shared and coordinated effort between Library Managers and Specialist Librarians. Weeding however is considered an integral component of the specialist staff role, and ultimate responsibility lays with the CDASL, Reference and C&YS librarians for ensuring all collections are regularly weeded to keep them current and to allow shelf space for new material.

6. SELECTION CRITERIA

The following criteria are used when selecting material for the collection (in no order of importance):

- Most appropriate format for library use.
- Physical quality of item (eg. Binding, paper thickness, text size).
- Present and potential relevance to community needs.
- Suitability of subject, style and reading level for the intended audience.
- Importance as a document of the times.
- Reputation of author, publisher or producer.
- Positive media reviews.
- Positive staff and customer reviews.
- Relationship to existing materials in the collection.
- Within limits of budget for materials.
- Author or illustrator is local (Darwin or NT).
- Enhances a specific collection within the library.
- Author or producer is already present in the collection.
- Literary and artistic merit.
- Accuracy of content.
- Published in Australia and/or Australian content.
- Popularity with library customers.
- Availability of material (preference for material still in print).
- Relative importance in comparison with other materials available on the subject.
- Extent to which the material may be elsewhere available in the community.

In addition to the general criteria outlined above, each material type has specific criteria, which are described below at 8.1 Type of Material. The Library will not seek to impose any form of censorship on material, keeping in line with the ALIA statement on Free Access to Information (see Appendix B) and Council's Freedom to Read Statement, Policy No. 194 (see Appendix K), which, in part, states *A librarian should not exercise censorship in the selection of materials by rejecting on moral, political, racial or religious grounds... Material should not be rejected on the grounds that its content is controversial or likely to offend some sections of the library's community.*

7. SELECTION TOOLS

One or more of the following resources may be consulted when making decisions on selection purchase:

Professional journals including:

The Australian Library Journal
Good Reading
Guide to New Australian Books
Australian Books in Print
Magpies: Talking About Books for Children
Reading Time
Australian Bookseller & publisher

- Publishers' promotional material, including email alerts
- Media reviews
- Reader requests from customers
- Pre-publication notices from publishers and suppliers
- Publishers / Booksellers / Reader's Advisory web sites including:

Amazon	www.amazon.com
Dymocks	www.dymocks.com.au
Angus & Robertson	www.angusrobertson.com.au
James Bennett	www.bennett.com.au
Ulverscroft (Large Print and Spoken Word)	www.ulverscroft.com
Fantastic Fiction	www.fantasticfiction.co.uk
Internet Book List	www.iblist.com
QBD Bookshop	www.qbd.com.au
Which Book	www.whichbook.net
Libraries Australia	http://librariesaustralia.nla.gov.au/apps/kss

8. COLLECTION DESCRIPTION

8.1 TYPE OF MATERIAL

8.1.1 Fiction

Fiction for adults, children and youth is collected at all libraries and is mainly purchased in book format. The exception to this is fiction on spoken word CD and MP3 (see below). Emphasis for adult fiction is placed on contemporary/popular works and selected classics. Formula romances such as Mills and Boon are acquired through donation only. The emphasis for children's fiction is on material which creatively uses language and images to stimulate and satisfy children of all ages and abilities.

Priority for all fiction is given, but not limited, to works published in Australia and/or written/illustrated by Australians. Multiple copies of very popular items may be purchased to meet customer demands.

Fiction is purchased in trade paperback format in cases where the price of the hardcover is prohibitive, where it is deemed the item would be used infrequently or weeded from the collection in a short period of time (for example within 2-3 years after purchase), or where that format is more appropriate for target users (for example youth and junior readers).

Standing orders exist for both adult and children's fiction. The library automatically purchases the works of popular authors published in any given year. This standing order, the Profiled Standing Order (PSO), is reassessed each financial year by the CDASL in consultation with Library Managers, taking into account new authors, most popular authors by statistics and those authors no longer deemed popular by users or have ceased publishing material.

A classic fiction collection for both adult and children's & youth is maintained by Collection Development and stored centrally at Casuarina Library. These collections are stored separately to the main collection in the staff workroom to minimise handling, but are searchable on the library catalogue for access by the public. Items are available for customers to loan. Items are selected for inclusion in this collection if the authors or the actual work is deemed important/valuable from a social or historical perspective.

8.1.2 Non Fiction

Non fiction for all reading levels (adult, youth and junior) is collected at all libraries. The aim of the collection is to provide access to materials which fulfil the informational, recreational and cultural needs of the Darwin community, and to contribute to lifelong learning. In addition, increasingly technical and corporate material is included in the collection to serve the needs of Council staff. Priority is given, but not limited to, material published in Australia, of Australian subject content, and/or written by Australian authors.

Subject coverage is broad and aimed at general readership rather than that at a graduate, technical or professional level. Children and youth non-fiction is aimed at assisting this group's general informational needs, so school based textbooks are generally not purchased. Rather, a good selection of material in all subject areas is sought, hence covering varying viewpoints, differing depth of coverage and readership levels.

From late 2008 the non fiction collection at Casuarina Library was divided, incorporating four Living Room concepts:

- Health & Wellbeing
- Home & Garden
- Language & Travel
- Parenting

Items not fitting into these categories are housed in a general non fiction collection. The aim of the Living Room concept is to make libraries more retail orientated and easier for customers to locate titles within the subject range, and is in line with directions other major libraries are now going.

Biographies also form part of the non-fiction collection, yet are viewed as a defined collection. Biographies are collected at all libraries and at all readership levels. Priority is given, but not limited, to biographies on Australians or those encompassing Australian events or history.

Preference is given for hardcover editions of non-fiction material for durability. Non-fiction is purchased in paperback format in cases where the price of the hardcover is prohibitive, unavailable in hardcover, where the item would be used infrequently or weeded from the collection in a short period of time (e.g. within 2-3 years), or where that format is more appropriate for target users (for example, youth and junior readers).

8.1.3 Picture Books

All libraries have a good collection of picture books. The aim of this collection is to provide books primarily for younger children, which contain a low proportion of text and use illustration to convey most of the storyline. This collection includes stories, simple non-fiction titles, board books, pop-up books and novelty books. Quality of illustration and appropriate use of text are factors in purchase decisions, with a preference for Australian authors/illustrators.

8.1.4 World Languages

Casuarina library collects World Language material. This collection consists of both fiction and non-fiction books, magazines, DVDs, children's books and bi-lingual picture books. Material in book format is provided by the Northern Territory Library. Priority for 2009/2010 is given to the following languages: Chinese, Thai, Arabic, Japanese, Hindi, Indonesian, Vietnamese, French, German, Greek, Polish and Spanish. Other languages held include Croatian, Dutch and Hungarian.

Material in languages not collected may be requested on inter-library loan or suggested for inclusion into the collection. Priority for languages is based on demographic data so only the most widely spoken languages are included in the collection. World Languages material held in the circulating collection of the Northern Territory Library may be requested by public libraries throughout the Northern Territory for permanent inclusion in their local collection.

8.1.5 Spoken Word

All libraries collect material in spoken word format. This collection is not restricted for loan to the sight impaired. Material is collected in both fiction and non-fiction, although the majority of material is fiction due to customer demand. This collection aims to meet the needs of people who are sight impaired plus those who simply prefer items in this format.

The majority of material is directed at adults, yet a small selection of children's material in spoken word is also purchased. Purchases will be aimed at popular titles and authors so a broad range of titles to appeal to the wider community are collected. Spoken word material held in the circulating collection of the Northern Territory Library may be requested by public libraries throughout the Northern Territory, for permanent inclusion in their local collection.

The library purchases spoken word on compact disc. Sound cassette is no longer purchased as publishers generally do not have it as an option. Cassettes are deleted from the collection through natural attrition, and cassette titles from all libraries will be housed in a special collection at Casuarina Library for housebound customers while remaining available to borrow for all customers. Titles will be sought on MP3 at customers' request.

8.1.6 Large Print

A large print collection exists at each of the four libraries. This collection aims to mainly meet the needs of those whose vision is not adequate to easily read normal print but is available to all customers to borrow. It also enhances the general print collection as a backup for items, which are not available at a time when a request is made. Paperback is the preferred format as it is easier for customers to handle.

Large print material is part of the Northern Territory Library circulating collection and is therefore rotated amongst public libraries throughout the Northern Territory. Requests for specific titles or subject matters can be made to the CDASL for permanent inclusion in local collections. Library managers and CDASL are responsible for selecting items for this collection, with NTL funding the purchases.

8.1.7 Music

A music collection is held at all four libraries and includes adult, youth and junior categories. A parenting collection is also housed in the junior category. The adult collection is divided into seven categories (Popular, Country & Western, Relaxation, Soul & Jazz, Easy Listening, Classical, World Music). This collection is maintained both through donations and an allocation of funds from Council. The aim of the collection is to hold a wide range of music, appealing to a wide range of library customers. The format that the music is collected in is Compact Disc. Cassettes are no longer held as their use and availability has subsided in recent years. Music CDs are for one-week loan, five per customer.

8.1.8 Magazines

Magazines are available for one-week loan at all libraries. These are purchased through a centralised budget line for Collection Development from Council funds. Each library purchases their magazines from their local newsagent using the centralised budget line, with a small number usually unavailable locally purchased by online subscription. This collection aims to meet the information and recreational needs of customers in a format suited to this group. Titles held are reviewed annually to recognise changing cultural needs and to meet subject gaps. New magazine titles are trialled on an ongoing basis to determine customer interest and demand, with customer feedback encouraged.

8.1.9 Newspapers

Local, interstate and international newspapers are made available at each Library on a daily basis. This collection aims to meet the current affairs information needs of locals and the large group of people whose usual place of residence is somewhere other than Darwin, for example tourists and recent arrivals. Interstate titles are usually one day behind due to delivery issues.

Chinese newspaper *Sing Tao* was a free service which was terminated by the publisher in March 2009. A paid subscription will commence in mid to late 2009 for Casuarina Library and circulated to City, Karama and Nightcliff libraries monthly. Appropriate Internet sites and databases supplement access to other interstate and international newspapers.

Newspapers, apart from *Sing Tao*, are not available to loan.

8.1.10 DVDs and Videos

The purpose of the DVD collection is to provide recreational and educational resources and to expand the range of library services to the general community. The Library offers a balanced collection, including movies, TV shows, music, world languages, youth, junior and non-fiction titles. It does not seek to compete with commercial providers in terms of the number of copies held. Due to the high demand of DVDs damaged discs will be cleaned only twice, after which if still faulty will be deleted and replaced if appropriate.

The primary format is DVD. Blu-ray format is not currently purchased due to lack of demand and extra costs involved. This will be reviewed in the future. Video format is no longer purchased due to reduced demand and general unavailability. DVDs are held at all libraries and customers are able to borrow up to five DVDs at any one time for a one-week loan period. A small collection of videos are available for loan at Karama Library.

8.1.11 Language Kits - Learn English Collection

A centralised Learn English Collection is housed at Casuarina library and holds a variety of language learning kits. This collection aims to meet the needs of people whose first language is not English. It also meets the needs of those who want to learn a language for recreational purposes. Priority is given to those languages which are highly demanded. Requests for learning kits in languages in low demand may be met through interlibrary loan.

8.1.12 Newsletters

A selection of newsletters are made available at all libraries. These are only available for reading in the library. Only the latest copy is put on display. Back copies are removed from the collection. Priority is given to local community groups, clubs and associations. Newsletters may also be selected if their subject content is relevant to customers' needs yet are not related to any local group.

8.1.13 Online Resources

Online resources are available at each Library. These consist of encyclopaedias, dictionaries, specialised database indexes, and or abstracts. Access to the Library online resources aims to provide reference material in electronic format that is more up-to-date than print resources, and is supplied as part of membership to the library. These are accessible free of charge on the library online catalogue using membership card number and password issued upon registering for membership.

Online resources also aim to provide technical, trade, and statistical information for Council staff that is not held in the main collection. Selection of online databases are made by the Northern Territory Library (NTL) in consultation with Public and School libraries throughout the Northern Territory. Subscriptions are negotiated by NTL with the specific vendor to ensure maximum use of funds. A list of available online resources is available from the Library.

8.1.14 Internet Access

Internet access is available free to members at all libraries, including temporary members, for a maximum of one hour per day per person. A \$3 per half-hour fee applies to non-members. A 15-minute only public access PC is available at Casuarina Library, free to members and \$1.50 for non-members. Special conditions of use exist for the Internet, and

can be requested for perusal. Customers must agree to comply with these conditions prior to using the Internet. Failure to comply with these conditions will see customers denied access to the Internet at the Library.

The aim of the Internet is to provide customers with electronic access to quality information web sites in Australia and worldwide. The Internet sites of major institutions, associations and organisations are selected and book marked where their content is known to be current and relevant. Sites are also bookmarked to provide appropriate subject gateways. The intention of the Internet is to provide access to information in electronic format, which is not readily available in the collection in other non-electronic formats.

8.1.15 Toys and Games

Each Library holds a small collection of indoor games for children and adults. Selection of games is based on educational value and visual attractiveness. This collection is made up jointly of both purchases and donations. Not all toys and games are available for loan. The decision to restrict the use of toys and games to within the library only is based on how fragile the toy/game is, the number of pieces that go to make up the toy/game, and price.

8.2 SPECIAL COLLECTIONS

8.2.1 NT Collection

Each Library has a Northern Territory Collection which house non-fiction, including biographical, material relevant to the Northern Territory. The collections house any pertinent material, including biographical works. Items are determined as pertinent when more than half the content deals directly with the Northern Territory.

The aim of the Northern Territory Collection is to provide resources on the cultural, historical, recreational and physical nature of the Northern Territory. A higher degree of duplication of material is generally needed in this collection than in the general non-fiction collection, due to local demand. Highly specialised works, technical or esoteric works are not purchased, as it does not aim to duplicate the archival nature of the Northern Territory Library's Northern Australia Collection.

8.2.2 AB (Aboriginal) Collection

Guidelines for this collection have been developed in consultation with other key stakeholders within the Northern Territory including the Northern Territory Library (NTL) which houses the largest collection of Aboriginal material in the NT. The Guidelines take into consideration several key documents:

1. Aboriginal and Torres Strait Islander protocols for libraries, archives and information services. (www.ntu.edu.au/library/protocol.html)
2. The Australian Local Government.
(<http://www.alga.asn.au/Guidelines/indigenous/nationalCommitment.php>)
3. ALIA *statement on library and information services for Indigenous peoples*. (www.alia.org.au/policies.html) Appendix H
4. National Indigenous library Guidelines.

The AB (Aboriginal) Collection is housed at City Library only, but is available for loan by Library members upon request. This collection comprises print and audiovisual material on

the subject of Australian Aboriginals and/or written by Aboriginal Australians, plus material in Aboriginal languages. Material is collected at both adult and junior levels and is suited to general public library use. The library does not aim to collect material of a highly specialised nature which may be sought by students undertaking Aboriginal Studies at a tertiary level.

The collection aims to provide information on the achievements of Australian Aboriginals throughout history and to provide an understanding of the historic and contemporary forces that have shaped the lives of Aboriginal people today. The aim of any purchases is not to duplicate or compete with the Aboriginal collection held and developed by the Northern Territory Library (NTL). As such The library will wherever possible work with NTL staff to develop the collection and utilise the literature, guidelines and working groups already established within NTL to ensure the collection remains current and appropriate. The resources in the AB collection have been assessed during 2009 in view of developing and improving the collection which will be the subject of a further report.

The library therefore as a provider of information relating to Aboriginal people has responsibilities to:

- Be aware of the moral rights of Aboriginal people to control cultural and intellectual property beyond the legal rights under copyright legislation.
- Protect Aboriginal and Torres Strait Islander cultural and intellectual property.
- Take effective measures to control access to materials, which are of a sensitive nature.

Awareness of sensitive issues relating to Aboriginal people is necessary in selecting material for this collection. Items that are deemed not appropriate for public viewing are kept in a secure place, whereby customers must request such items for loan. Items not appropriate include secret and/or sacred materials, which are defined as items of cultural knowledge. Access to this material needs to be restricted to only those people who have a right to know. Whilst upholding the freedom to information principle within libraries, the Library acknowledges that it has an obligation to protect this knowledge from misuse. The Library also accepts that sensitive material can be inadvertently made available to people not entitled to access.

Decisions regarding what material is treated in this way should be based on input from local Aboriginal people and information from other libraries, both state and public, in the Northern Territory which hold similar resources. Networks to this end will be formed on an ongoing basis and continued consultation with Aboriginal people of the Northern Territory will be a high priority.

The Library will work within any existing working or consultative groups and frames to further develop both the Aboriginal collection and the underpinning policies and guidelines.

8.2.3 Reference

Any person who is a member of the library is entitled to be provided free of charge with basic reference services (being any service classified by guidelines issued by the Council as a basic reference service), including assistance in locating information and sources of information.

The Libraries Reference Collection is a non-circulating collection intended as a source of immediate information for staff and customers. Each Library has a reference collection, which is made available to customers for use in the library only. These collections will be

kept as up-to-date as possible in order to provide accurate, current and reliable information. The largest collection is housed at Casuarina Library. Reference queries which cannot be answered with the resources held at the smaller libraries or by online resources are referred to Casuarina Library.

Titles held in reference will generally be the most recent edition unless an older edition provides adequately for the information required on a particular subject. Subjects covered in the reference collection are similar to those held in the general non-fiction collection.

Superseded copies of material originally purchased with NTL funds will generally be removed from the reference collection when updated works are purchased. These will then be relocated to the general non-fiction collection, superseded copies can be relocated to other Council libraries, other libraries in the Northern Territory or deleted from the collection. Superseded works purchased with Council funds may be relocated to the general non-fiction collection if the information in them is neither obsolete nor likely to be misleading to users or if they have retrospective or historical value. Alternatively they may be moved to the reference collections of smaller libraries where appropriate. Type of print reference resources will include, but are not limited to, the following:

- dictionaries
- encyclopaedias
- Lonely Planet travel guides
- surveys
- handbooks
- directories
- bibliographies
- atlases
- manuals
- indexes
- abstracts
- yearbooks
- newspapers
- Australian Bureau of Statistics publications that are not available electronically via ELEP
- Government publications

Latest edition Lonely Planets are located in the reference collections at Casuarina and City Libraries, whilst these maybe available for loan at Karama and Nightcliff. Previous editions are available for loan at all libraries.

The reference collection at each Library is also supported with electronic forms of encyclopaedias, dictionaries, indexes, and abstracts, through the provision of Online Resources provided by Northern Territory Library.

8.2.5 Motor Manuals Collection

The Motor Manuals Collection is housed at the Casuarina Library only. It aims to provide information on the maintenance and repair of all types of motors. It consists of over 900 manuals dealing with motors for cars, trucks, boats, lawn mowers, and motorbikes, plus general material on small engine maintenance and tuning.

This collection is not available for loan. Material may be read in the library and sections photocopied within copyright laws. Items are available on Inter Library Loan to other libraries

within the Northern Territory. Loan periods range from 1 week to 2 weeks for libraries further away. Motor manuals are not available for loan interstate.

8.2.6 Centralised Children's Resource Collection

A centralised children's literature collection is held at Casuarina Library in closed reserve. The purpose of this collection is to:

1. Assist Library staff in the organisation and implementation of children's programs.
2. Support students in Early childhood and library studies.

It consists of resources set aside from the general collection for a short time as well as those which remain permanently in the centralised collection. It is housed in a staff-only area. The following criteria must be met for inclusion in the collection:

- It is a staff resource for children's programs, including ideas for children's art and crafts, information on storytelling techniques and books about literature in children's development.
- Items for storytelling sessions, including picture books, big books, board books, novelty books, novels, puppets and other aids to assist in presenting literacy sessions.
- Popular titles / authors / illustrators which should be readily accessible to staff.
- Those which have specific, short term purpose relating to children's activities.
- Authors / illustrators / titles which are no longer in print.

Items from this collection are available for loan to Children & Youth services staff at the individual libraries and students doing an acknowledged Children's literature module as part of their study.

Most titles, meeting one or more of the above criteria, will have a copy purchased specifically for inclusion in the storytime collection with additional copies purchased for the general collection.

8.2.7 Parenting Collection

The aim of the Parenting Collection is to provide resources to parents which will help guide them in the development of their children. The collection is not static. Resources are rotated in and out of the collection regularly. Resources making up this collection may be in a variety of formats including print, audiovisual and spoken word. Subjects of material held in this collection may include the following:

- Reading and literature.
- Child development (physical, mental, artistic, sporting).
- Play activities.
- Behaviour and discipline.
- Parenting.
- Health and nutrition.
- Social issues relating to children eg. Step families, death, divorce, children with disabilities etc.

8.2.8 Council Publications

All libraries receive Council publications which are made available for customer's information. This collection aims to keep the Darwin community aware of decisions, policies, reports, and proposals put forward by Council. Some are added to the general collection for loan, some form part of the reference collection and therefore are only available to be read in the library, and others are provided to the libraries for free distribution to customers.

8.2.9 Young Territory Authors (YTA) Collection

Each year the Library conducts the Young Territory Authors competition. Children and young people under 18 years of age are invited to produce a book of their own and submit it for consideration for inclusion in the YTA Collection. The aim of this collection is to showcase the literary work of young Territorians and is housed at Casuarina Library only. All books submitted which meet the Library selection criteria, and conform to the standards of production set down in the competition guidelines, are included in the collection. Items in this collection are available for loan.

8.2.10 Lord Mayor's Collection

Items in this collection are housed at the City and Casuarina Library and are interfiled with the general collection. Items consist of donations, mainly of books, to the Lord Mayor from visiting interstate and overseas dignitaries, and local community groups and individuals. A plaque is placed on the inside of the cover to signify its inclusion in the collection. Items in this collection must generally meet the selection criteria as outlined in these Guidelines. Items which do not meet this criteria may be added to this collection at the discretion of the Collection Development Librarian, but may be removed after twelve months.

8.2.11 Graphic Novels

All libraries hold graphic novels. These are fictional stories published in the form of a comic book. The aim of the collection is to entice reluctant readers into the library and to read. They target youth and young adults with their content. Graphic novels are selected for their visual appeal and reader demand.

8.2.12 Centralised Classic fiction collection

A centralised classic fiction collection is held at Casuarina Library in the compactus in the work room.

The purpose of the Junior and Youth classic fiction collection is to:

1. Make well known children's titles available to interested borrowers.
2. Maintain shelf space available for popular authors.
3. Build a diverse collection encompassing generations of children's literature.

The purpose of the Adult classic fiction collection is to:

1. Make well known adult fiction titles and authors available to interested borrowers
2. Maintain shelf space available for popular authors.
3. Build a diverse collection encompassing generations of adult literature.

9. SCOPE AND BOUNDARY OF COLLECTION

The Library aims to meet the majority of information and recreational needs of its customers through the collection it houses and within the available budget. Limitations are made to the collection where information sources would rarely be sought by customers and/or when the resource could be accessed through other collections which have larger and/or different subject strengths/scope.

The Library aims to collect in all subject areas but will collect more comprehensively in areas where demand is high. These areas are broadly recreational, promote life-long learning, and are of a general readership level. We do not attempt to provide for the curriculum needs of students, regardless of education level. This includes copies of set texts for school or university. Highly specialised materials of a technical nature, which can generally be accessed through a number of special libraries, are also excluded.

In the area of fiction, we do not aim to collect the complete works of any particular author or producer but rather a selection of these based on customers' demands. The Library will however endeavour to collect complete sets of series titles where possible, and will maintain a Series Index for customers and staff to refer to.

Resources in the following formats are also not purchased for the collection:

- Maps (unless forming part of another format which is normally collected).
- Posters.
- Cassettes
- Videos (unless a unique title unavailable in any other format)
- Blue Ray discs

New formats such as those listed above will be considered for the collection when there is evidence that a large proportion of customers have the necessary technology to make use of the format, and hence there are signs of increased demands for such format. Purchase of new formats will be made on a case by case basis by the CDASL.

10. ACCESS TO COLLECTION

The majority of the collection is available for loan for a specified period of time, with the option of renewing the item being available. The general loan period is four weeks for monographs, 1 week for DVDs, Music CDs, magazines and 2 weeks for high demand and popular items. The exception to this is reference material (including newspapers), and some board games and puzzles, which are not available for loan.

Popular and high demand items, including those which have numerous outstanding customer requests, have reduced loan periods in an effort to facilitate the circulation of items to meet customer demand. Reducing the loans period for popular titles decreases the amount of time customers are waiting for these items.

Remote access to online resources is now available to customers via their own home computers. Passwords and user id logins are provided to customers when they join the library.

Those who are unable to visit the library due to illness or incapacity and where there is no supporting person available to select material on their behalf, can apply to become a housebound borrower. Material is selected by library staff and delivered to the homes of customers. In 2009 Volunteers have assisted in the delivery of items to housebound customers from the Casuarina Library. The material delivered is restricted to that which is normally available for loan. This service is available on both a long and short-term basis. Customers with temporary incapacities are able to utilise this service. To access the service a customer needs to complete a housebound needs analysis form, available from any Library.

Customers are not restricted to the collection housed at any one Library. A request may be placed for any item available to loan from the entire library collection. The item may then be collected from and returned to the Library most convenient to the customer.

11. OTHER SUPPORTING COLLECTIONS

Material which falls outside the scope of the collection may be accessed through interlibrary loan from collections elsewhere in the Northern Territory and interstate, providing all interlibrary loan conditions are met. The Library is a signatory to the Northern Territory Interlibrary Loan Scheme (NILLS), which is overseen by the Northern Territory division of the Australian Library and Information Association (ALIA). As a signatory, the Library agrees to participate in a Territory wide network, which has been established to achieve maximum access to materials at minimal cost by cooperating with other libraries throughout the Northern Territory.

A small 'stack' collection is housed at the Northern Territory Library. The purpose of this collection is to house material surplus to the current requirements of public and community libraries throughout the Northern Territory. Material held in this collection must meet one or more of the following criteria:

- Northern Territory content
- Northern Territory author
- Last copy of an item in the Northern Territory
- Literary content
- Biography/Autobiography
- Fiction considered a classic or by notable author/illustrator
- Fiction which completes a series

Material from this collection is available on interlibrary loan and may also be requested for permanent transfer to a public or community library's collection if not considered integral to the 'stack' collection.

The Northern Territory Library also holds a circulating collection consisting of large print, spoken word, and Languages other than English resources. Public and community libraries may request material from this collection for permanent inclusion in their own local collection. Material in the above formats no longer being used by public and community libraries may also be returned to the circulating collection.

12. WEEDING

Systematic weeding of the collection is essential in order to keep the collection responsive to customers' needs, to maintain a satisfactory physical standard, and to make room for new

material. Weeding also helps identify gaps in the collection and hence where collection building can be identified for the future. This process should be a continual one (for example, assessing material as it is returned) and at set intervals. It is recommended that a comprehensive weeding of the collection is carried out at least every two years.

The Libraries use the CREW (Continuous Review, Evaluation, and Weeding) method, and further to this the MUSTIE criteria for weeding:

- **M**= Misleading --factually inaccurate
- **U**= Ugly -- worn beyond mending or rebinding
- **S**= Superseded -- by a new edition or by a much better book on the subject
- **T**= Trivial -- of no discernible literary or scientific merit
- **I**= Irrelevant to the need and interests of the library's community
- **E**= Elsewhere -- the material is easily obtainable from another library

And in further addition:

- Mouldy, yellowed or mildewed material.
- Torn or missing pages / pieces.
- Loose or broken binding / pieces.
- Damage from contact with fluids or other substances.
- Items that contain out-of-date and /or incorrect information.
- Material which is excessive in a subject area.
- Extra copies of the same work which are no longer being used.
- Items which have not circulated for at least twelve months UNLESS their content is considered a classic, has lasting literary value, or has important local significance.
- Availability of replacement.

A decision to replace a weeded item should be based on the general criteria for selection as outlined above, at the discretion of the CDASL and/or Library Manager.

Weeded material is to be deleted from the library database and may be made available for sale or giveaway in the libraries. Deleted items will not be offered to individual customers where the customer has requested notification of deletion of particular titles or subject matters.

Some weeded items will fulfil criteria set by the Northern Territory Library for their circulating and stack collection. Items that meet these criteria will not be deleted from the library circulation system but transferred instead to Innovation and Access for processing.

13. RETENTION PERIODS

13.1 Magazines

Decisions on retention of magazines are based on the following criteria:

- Popularity
- Frequency of publication
- Lasting information value
- Physical quality

Individual magazines may also be weeded from the collection within the defined retention period if their physical condition is not adequate for continued circulation. In this situation, no attempt is made to replace the particular issue.

Retention of magazines:

- Magazines produced monthly are retained for one year
- Magazines produced weekly are retained for six months
- Magazines produced bi-monthly and/or quarterly are retained for 2 years

Duplicate copies of magazines or donations of magazines with editions already held are not retained due to space constraints. These items will be sold or available free to the public.

13.2 Newspapers

All newspapers held by the libraries are retained for a period of up to a period of one month only. Back issues are sent for recycling.

14. SPECIAL NEEDS

The collection includes a variety of materials which are designed to meet special needs. The housebound service is designed for those who are ill or incapacitated. For the visually impaired, a range of large print and spoken word material of both fiction and non-fiction is available. All libraries provide computer access with assistive technology for people with disabilities. Material in languages other than English (World Languages) is also available for those whose first language is not English.

15. COLLECTION MAINTENANCE

Maintenance of library resources is carried out so that the collection remains at a minimum physical standard. However, decisions to repair, or cover material are based on the cost of doing so, compared to the cost of replacing the item and/or its predicted shelf life. Trade paperbacks, both fiction and non fiction, are not covered. Ephemeral paperbacks which have a short shelf life are generally not repaired. Hardback resources are covered only if the dust jacket does not match the hardcover and will generally be repaired based on considerations outlined above.

Material is deleted from the collection when its physical condition is beyond reasonable repair and no longer meets the standards for inclusion in the collection (see criteria under section 12 Weeding). A decision to replace a deleted item is based on normal selection criteria as outlined above (section 6).

16. SECURITY OF COLLECTION

All material in the collection is security tagged, cases and packaging for compact discs are security tagged and not the disc itself. All DVDs are stored in specially purchased security cases on the shelves. Customers must exit through a security gate, which activates the tag if the item has not been issued, setting off an alarm and therefore alerting staff of possible theft. DVDs and CDs are kept in lockable security cases which must be unlocked after issue. This can be done by library staff, or if a customer has used the self checkout at Casuarina Library cases can be unlocked in the foyer.

17. LOST / DAMAGED ITEMS

Materials which have been lost, stolen or damaged may be replaced using the same criteria as for selection. The following criteria will be used in addition: the number of copies that already exist in the collection, the availability of newer/more current material on the same subject, the importance of the work in its field, and its cost.

The CDASL or library managers will determine whether an item needs to be paid for if returned damaged. This assessment will be based on the selection criteria outlined in these Guidelines. If the item is deemed to be damaged so as to warrant an invoice for its replacement, the replacement cost is the price on Virtua. It is assumed that this includes GST. If no price is on Virtua, the replacement cost will be that as outlined in Council's Fees and Charges booklet for the specific material type and format.

A processing fee of \$5.50 is also charged. Borrowing privileges are suspended until the invoice has been paid in full. This process is the same for lost and stolen items. The option of completing a Statutory Declaration instead of paying the replacement fee is only allowed in the case where a customer states that an item believed to be lost was returned to one of the libraries, and at the discretion of the Manager Library Services. In this case the replacement fee is voided.

18. DONATIONS / GIFTS

The Library accepts donations or gifts but reserves the right to decline or redistribute them as appropriate if they do not meet the same selection criteria as that for purchased material (section 6- selection criteria) for the relevant material type. Donations are dealt with on a case by case basis by senior staff. Customers are informed that any donations to the library may or may not be added to the collection and, if added to the collection, may be housed at any one of the four libraries. Any item that is not added may be donated to another institution or it may be placed on a giveaway trolley in the library. Items donated become the property of the Library and as such no restrictions by the donor will be accepted.

19. COMPLAINTS

The Library is aware that some materials are controversial and may offend some customers. **As per Council's Decision No. 17/1228 (adopted 25/02/97, amended 26/8/2008) all recorded complaints must be investigated. Anonymous complaints will be recorded and linked to 'Anonymous Caller'.**

All complaints regarding materials held in the libraries will be forwarded for the CDASL to review. The CDASL will contact the customer in writing after carefully reviewing the complaint in relation to the Collection Development Guidelines. The customer may appeal any decisions to the Manager Library Services. If the manager finds the inclusion of the item in the library collection to be legitimate and justifiable based on Guidelines, the Guidelines shall be explained in writing to the complainant and no further action need be taken.

20. EVALUATION

The effectiveness of the collection will be monitored via ongoing analysis of performance data and customer feedback. Statistics utilised will include:

Loans, stock counts, total new purchases, amount of customers' suggestions and delivery time from supplier to shelf.

Statement regarding update of Guidelines

This document was last updated on the 24 September 2009 and is due for review in twelve months time. Until that time, these Guidelines will remain current and have been endorsed by the General Manager Community & Cultural Services and the Manager of Library Services.

General Manager
Community & Cultural Services

Manager Library Services

APPENDIX A STATEMENT ON PUBLIC LIBRARY SERVICES

ALIA objects addressed

To promote the free flow of information and ideas in the interests of all Australians and a thriving culture and democracy.

To promote and improve the services provided by all kinds of library and information agencies.

Principle

Freedom of access to public library and information services is essential to the democratic process and to the social well-being of the Australian community.

Statement

Each member of the Australian community has an equal right to public library and information services regardless of age, race, gender, religion, nationality, language, disability, geographic location, social status, economic status and educational attainment.

A public library services its community through the provision of access to knowledge, information and works of imagination through a range of resources and services. It does this through access to materials in any format in order to meet the needs of individuals and groups for education, information and personal development including recreation and leisure.

Public libraries have an important role in the development and maintenance of a democratic society by giving individuals access to a wide and varied range of information, ideas and opinions.

Public libraries serve as a first point of access for information for the general public and for the public's access to the national system of library and information services.

The satisfaction of a person's information needs must be independent of an ability to pay.

Local, state/territory and Commonwealth governments have an obligation to provide public library services to all members of the library's clientele without direct charge to the user.

Australians resident in rural, regional and remote areas should have access to the library and information services they require at a level comparable to that available to Australians who reside in metropolitan areas.

The Australian Library and Information Association believes that public library services have particular responsibilities to monitor and respond to the changing demographic characteristics and trends of their communities, to consult with their communities and to meet information, learning and recreational needs of an increasingly diverse society. Public library services should ensure that they have policies in place to respond to and meet relevant legislative requirements.

Adopted 2004

APPENDIX B STATEMENT ON FREE ACCESS TO INFORMATION

ALIA objects addressed

To promote the free flow of information and ideas in the interests of all Australians and a thriving culture and democracy.

Principle

Freedom can be protected in a democratic society only if its citizens have unrestricted access to information and ideas.

Statement

There are several different levels at which the free flow of ideas can be impeded. At the societal level, legislative bodies of all kinds are expected to consider the legal and regulatory frameworks they put in place to support the free flow of information and ideas about the interests and concerns of citizens. At the institutional level, library and information services are expected to encourage the free flow of information and ideas within the scope of their roles and responsibilities. At the individual level, citizens are expected to make informed decisions in exercising their rights and responsibilities.

The Australian Library and Information Association believes that library and information services have particular responsibilities in supporting and sustaining the free flow of information and ideas including:

- Asserting the equal and equitable rights of citizens to information regardless of age, race, gender, religion, disability, cultural identity, language, socioeconomic status, lifestyle choice, political allegiance or social viewpoint.
- Adopting an inclusive approach in developing and implementing policies regarding access to information and ideas that are relevant to the library and information service concerned, irrespective of the controversial nature of the information or ideas.
- Ensuring that their clients have access to information from a variety of sources and agencies to meet their needs and that a citizen's information needs are met independently of location and an ability to pay.
- Catering for interest in contemporary issues without promoting or suppressing particular beliefs and ideas.
- Protecting the confidential relationships that exist between the library and information service and its clients.
- Resisting attempts by individuals or groups within their communities to restrict access to information and ideas while at the same time recognising that powers of censorship are legally vested in state and federal governments.
- Observing laws and regulations governing access to information and ideas but working towards the amendment of those laws and regulations which inhibit library and information services in meeting the obligations and responsibilities outlined in this Statement.

Related documents

Article 19 of the United Nations Universal Declaration of Human Rights
<http://www.un.org/Overview/rights.html>

Article 19 of the International Covenant on Civil and Political Rights
http://www.unhcr.ch/html/menu3/b/a_ccpr.htm

International Federation of Library Associations and Institutions Statement on Libraries and Intellectual Freedom <http://www.ifla.org/faife/Guidelines/iflastat/iflastat.htm>

Replaces: Free library services to all, Freedom to read

Adopted: 2001

APPENDIX C STATEMENT ON INFORMATION LITERACY FOR ALL AUSTRALIANS & STATEMENT ON INFORMATION LITERACY

ALIA objects addressed

To promote the free flow of information and ideas in the interest of all Australians and a thriving culture, economy and democracy.

Principle

A thriving national and global culture, economy and democracy will best be advanced by people who are empowered in all walks of life to seek, evaluate, use and create information effectively to achieve their personal, social, occupational and educational goals. It is a basic human right in a digital world and promotes social inclusion within a range of cultural contexts. (Alexandria Proclamation 2005)

Statement

Information literacy can contribute to:

- Learning for life.
- The creation of new knowledge.
- Acquisition of skills.
- Personal, vocational, corporate and organisational empowerment.
- Social inclusion.
- Participative citizenship.
- Innovation and enterprise.

Therefore, as a matter of priority, and at all levels, library and information services professionals embrace a responsibility to promote and facilitate the development of the information literacy of their clients. They will support government, and the corporate community, professional, educational and trade union sectors, and all Australians.

Related documents

Alexandria Proclamation on Information Literacy and Life Long Learning, Egypt, 2005

<http://www.ifla.org/III/whis/High-Level-Colloquium.pdf> [679kb pdf]

ASLA Statement on Information Literacy, adopted 1994

http://www.asla.org.au/Guidelines/p_infol.htm

Australian and New Zealand Information Literacy Framework, Adelaide, 2004

http://www.anziil.org/resources/Info_lit_2nd_edition.pdf [408kb pdf]

UNESCO/IFLA School Library Manifesto

http://www.unesco.org/webworld/libraries/manifestos/school_manifesto.html

Adopted: 2001 Amended 2003, 2006

APPENDIX D STATEMENT ON LIBRARIES AND LITERACIES

To promote and improve the services provided by all kinds of library and information agencies

Principle

Rapid social change, the emphasis on lifelong learning, the increasing rate of technological development and the movement towards an information-based society are factors which suggest, as never before, that literacies are an essential instrument for effective participation in society.

The scope for access to information resources is growing and will be increased enormously as communications technology becomes more sophisticated. Nevertheless, the communications media of the foreseeable future will continue to assume the user's capacity to read and understand the written word.

The illiterate person can be substantially disadvantaged. It is essential to democratic processes of government that citizens have the skills and opportunities to inform themselves on matters of community and national interest and participate in the decision-making process. It must be acknowledged that information literacy is part of a continuum of literacies that includes oralcy if it is to have the power to promote social inclusion for all people. (Alexandria Proclamation, 2005).

The Australian Library and Information Association believes that:

- Libraries are lifelong learning centres with education as an essential part of their mission and should acknowledge their responsibility for supporting and supplementing education within their communities, in a variety of formal and informal as well as cultural contexts (Schamber, 2006).
- Libraries must actively commit time and resources to coordinating literacy activities at all levels and to promote literacy among all members of their community, users and non-users alike.
- Libraries are part of the solution to many community problems. Libraries help children and adults become literate, productive citizens and help people of all ages lead more satisfying lives.

Related documents

Alexandria Proclamation on Information Literacy and Life Long Learning, Egypt, 2005
<http://www.ifla.org/III/whis/High-Level-Colloquium.pdf> [678kb pdf]

Schamber, Linda The role of libraries in literacy education accessed 13/04/2006
<http://www.libraryinstruction.com/literacy-education.html>

ALIA Information Literacy Forum. A Library advocate's guide to building information communities: ALIA Information Literacy Forum Advocacy Kit (2003)

Adopted 1979 Amended 1996, 2006

APPENDIX E LIBRARY AND INFORMATION SERVICES FOR PEOPLE WITH A DISABILITY

ALIA objects addressed

To promote and improve the services provided by all kinds of library and information agencies.

Principle

The Australian Library and Information Association adopts in principle the right of people with a disability to equitable access to information through all library and information services, and promotes the observation of current Commonwealth, state and territory disability discrimination legislation.

Statement

1. The Association recommends that all library and information providers, as part of their core services, put in place services, collections, equipment and facilities, which will assist individual users with a disability to access and use resources that meet their particular needs for information.
2. The Association encourages library and information service providers to consult individuals with a disability, and groups representing them, in the planning, development and ongoing delivery of services.
3. The Association acknowledges that the best services are provided by professionals who are aware of the needs of, and service options for, people with a disability. Therefore the Association:
 - encourages all library and information services to ensure that staff are adequately trained and available to work with users with a disability; and
 - supports career-long professional development and formal library and information studies programs, which will facilitate the strengthening of equitable library and information services to people with a disability.
4. The Association supports efforts to ensure the best level of access and utility to existing and emerging resources by people with a disability through service agreements, referrals and sharing of resources between library and information services; and between these and other organisations specialising in services targeted for people with a disability, whether government, corporate or voluntary.

In addition to meeting legislative requirements, the Association encourages the observation of universal design principles, guidelines and standards to ensure that library and information services, collections, equipment and facilities meet the identified needs of users with a disability. These apply to:

- the production of collection material and equipment for people with a disability - whether produced by commercial, government or voluntary agencies;
 - the design of catalogues, databases and guides to resources;
 - the development and application of hardware and software; and
 - the construction of buildings and signage;
 - the building safety and emergency procedure.
5. The Association supports efforts to ensure that copyright legislation does not hinder the equal access by people with a disability to information from all libraries and information providers, including to copies of materials in alternative formats.
6. To promote the efforts outlined in this statement, the Association encourages:
- library and information services to develop organisation-wide disability action plans for the continued development of their services to people with a disability; and
 - all funding bodies to adequately resource library and information services for people with a disability.

Related documents

Disability Discrimination Act 1992 (Cwlth) as amended, available at <http://scaleplus.law.gov.au/> and relevant current disability services acts for the states and territories

Australian Standard 1428 [set], as amended, other relevant Australian Standards, and the Building Code of Australia provisions for people with a disability

Commonwealth-State Government Disability Agreement, available from ACROD National Office <http://www.acrod.org.au>

Connell, B, Jones, M, Mace, R et al (1997) Principles of universal design, The Center for Universal Design
http://www.design.ncsu.edu:8120/cud/univ_design/principles/udprinciples.htm

Copyright Act 1968 (Cwlth) as amended, available at <http://scaleplus.law.gov.au>

US Section 508 Standards for Electronic and Information Technology, as amended, available at <http://www.access-board.gov/sec508/guide/index.htm>

WC3 Web Content Accessibility Guidelines as amended, available at <http://www.w3.org/TR/WAI-WEBCONTENT/>



Australian Government contribution to United Nations Ad Hoc Committee on a Comprehensive and Integral International Convention on Protection and Promotion of the Rights and Dignity of Persons with Disabilities, December 2003 available at <http://www.ag.gov.au/www/agdHome.nsf/AllDocs/RWPEF78C475247D6352CA256E1300170386?OpenDocument/>

Adopted 1979 Amended, 1986, 1988, 1996, 2002

APPENDIX F STATEMENT ON LIBRARY AND INFORMATION SERVICES AND INDIGENOUS PEOPLES

ALIA Objects addressed

To promote the free flow of information and ideas in the interest of all Australians and a thriving culture, economy and democracy.

To promote and improve the services provided by all kinds of library and information agencies.

To ensure the high standard of personnel engaged in information provision and foster their professional interests and aspirations.

Principle

In furthering the goals of free flow of information, library and information services must engage with Indigenous clientele and with issues arising from Indigenous knowledge and the experiences and priorities of Indigenous Australians.

Statement

The Australian Library and Information Association endorses the vision of a united Australia which respects this land of ours; values the Indigenous heritage; and provides justice and equity for all.

The Association recognises that libraries and information services have a role to play in the process of reconciliation by encouraging their engagement with the process of reconciliation and by examining and, where necessary, amending their policies and practices in consultation with Indigenous peoples.

The Association recognises the diversity of Indigenous cultures. It believes that the participation of Indigenous peoples in planning and decision making will lead to the achievement of appropriate representation of this diversity in library and information services. The Association affirms its commitment by taking a leadership role in promoting participation.

Four key areas are to be addressed by the library and information services sector in providing services to Indigenous peoples, and in managing information relevant to Indigenous cultures and communities.

1. Indigenous peoples are included in decision-making and Guidelines formulation processes to ensure that culturally appropriate decisions can be made and, where relevant, Indigenous peoples participate in the governance and operation of library and information services.
2. Provision and management of information resources and provision of services recognise cultural diversity, and culturally appropriate decisions are made on all issues related to access to information and provision of services. This will include consultation with community representatives.

3. For equity of employment Indigenous peoples must have access to employment opportunities at all levels and in all areas of library and information services. Opportunities for education and training should be provided to allow Indigenous staff to pursue their career aspirations.
4. Cross-cultural awareness programs are implemented and provide opportunities for two-way learning. Programs should reflect the diversity of Indigenous peoples and be developed in conjunction with the local Indigenous community.

Relevant government Guidelines and legislation and the Indigenous protocols for libraries, archives and information services must guide and determine practice within the library and information sector.

Related Documents

Aboriginal and Torres Strait Islander Protocols for Libraries, Archives & Information Services, 1995, <http://www.cdu.edu.au/library/protocol.html>

Adopted 1995
Amended: 2006

APPENDIX G STATEMENT ON PROFESSIONAL CONDUCT

Objects

To promote the free flow of information and ideas in the interests of all Australians and a thriving culture and democracy.

To ensure the high standard of personnel engaged in information provision and foster their professional interests and aspirations.

Principle

People engaged in library and information services are members of a profession committed to intellectual freedom and the free flow of ideas and information.

Statement

Because of the role of library and information services in fostering the social, cultural and economic well being of their communities the people who work in those services have responsibilities for collecting, organising and providing access to information for the clients of their services. The interactions between library and information services and their clients should be guided by the highest standards of service quality and characterised by the highest levels of integrity. Library and information service professionals should observe these standards by:

1. encouraging intellectual freedom and the free flow of information and ideas;
2. exercising their responsibilities within the context of duty of care for the clients of the library and information services they offer;
3. recognising and respecting the intellectual property of others;
4. protecting their clients' rights to privacy and confidentiality;
5. distinguishing in their actions and statements between their personal viewpoints and those of the library and information service that employs them or the Australian Library and Information Association;
6. maintaining and enhancing their professional knowledge and expertise, encouraging the professional development of their colleagues and fostering the aspirations of potential library and information service professionals;
7. assisting clients to understand the most effective ways to gain access to the information they need;
8. avoiding situations in which personal interests might be, or be seen to be, in conflict with the interests of clients of library and information services, colleagues or employers;
9. treating clients and colleagues with respect.

Date of adoption: 2001

Replaces Statement on Professional Ethics.

APPENDIX H STATEMENT ON CORE VALUES

A thriving culture, economy, and democracy requires the free flow of information and ideas.

Fundamental to that free flow of information and ideas are Australia's library and information services. They are a legacy to each generation, conveying the knowledge of the past and the promise of the future.

Library and information services professionals therefore commit themselves to the following core values of their profession.

1. Promotion of the free flow of information and ideas through open access to recorded knowledge, information, and creative works.

We assert that this access across time and across cultures is fundamental to a thriving culture, economy and democracy.

2. Connection of people to ideas.

We guide, inform and educate the seeker in defining and refining the search, and foster intellectual freedom and all forms of communication.

3. Commitment to literacy, information literacy and learning.

We enable independent and formal lifelong learning by providing resources and expertise to meet the needs of learners, and of the human spirit.

4. Respect for the diversity and individuality of all people.

We accept each request without bias and in confidence, and strive to meet it with all our resources and expertise.

5. Preservation of the human record.

We seek to preserve the cultural memory, knowledge and evolved wisdom of humankind, to explain the past, illuminate the present and inform the future.

6. Excellence in professional service to our communities.

We strive for integrity, competence, personal growth, and service to our profession and to our communities.

7. Partnerships to advance these values.

We advocate cooperation between all library and information services, and with related agencies, for the private and public good.

Adopted 2002

APPENDIX I LIBRARIES FREEDOM TO READ STATEMENT

The Council concurs with the policy of the Australian Library and Information Association that:-

"Freedom can be protected in a democratic society only if its citizens have access to information and ideas through books and other sources of information, [and] affirms the following principles as basic and distinctive of the obligations and responsibilities of the librarian:

A primary purpose of a library service is to provide information through books and other media on all matters which are appropriate to the library concerned.

A librarian must protect the essential confidential relationship which exists between a library user and the library.

The functions of the librarian include: to promote the use of materials in the librarian's care; to ensure that the resources of the library are adequate to its purpose; to obtain additional information from outside sources to meet the needs of readers; to cater for interest in all relevant facets of knowledge, literature and contemporary issues, including those of a controversial nature; but neither to promote or suppress particular ideas and beliefs.

A librarian, while recognising that powers of censorship exist and are legally vested in state and federal governments, should resist attempts by individuals or organised groups within the community to determine what library materials are to be, or are not to be, available to the users of the library.

A librarian should not exercise censorship in the selection of materials by rejecting on moral, political, racial or religious grounds alone material which is otherwise relevant to the purpose of the library and meets the standards, such as historical importance, intellectual integrity, effectiveness of expression or accuracy of information which are required by the library concerned. Material should not be rejected on the grounds that its content is controversial or likely to offend some sections of the library's community.

A librarian should uphold the right of all Australians to have access to library services and materials and should not discriminate against users on the grounds of age, sex, race, religion, national origin, disability, economic condition, individual lifestyle or political or social views.

A librarian must obey the laws relating to books and libraries, but if the laws or their administration conflict with the principles put forward in this statement, the librarian should be free to move for the amendment of these laws."

OPEN SECTION

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CCSC10\10

Community & Cultural Services Committee Meeting – Monday, 19 October, 2009**10 SISTER CITIES COMMUNITY COMMITTEE ITEMS****10.1 INFORMATION ITEMS**

Nil



ENCL: YES

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0151 SFkl**APPROVED:** SF**COMMON NO:** 1650276**SUBJECT:** SISTER CITIES CALENDER OF EVENTS SEPTEMBER - DECEMBER
2009**ITEM NO: 10.2.1****SYNOPSIS:**

This report is presented to the Community Services Committee for information and to provide a calendar of events relating to each of Council's Sister Cities Community Committees.

GENERAL:**Calendar of Events, September – December 2009**

The calendar includes National Days, Festivals and Holidays of each of Darwin's Sister Cities and Friendship Cities.

SEPTEMBER 2008**Monthly Meetings**

Tuesday 15 September	12:30pm	Dili Sister City Meeting
Wednesday 23 September	12:30pm	Kalymnos Sister City Meeting
Thursday 24 September	5:00pm	Ambon Sister City Meeting
Monday 28 September	12:30pm	Haikou Sister City Meeting

6 September Fathers Day**11 September Patriot Day – USA**

Patriot Day is a day dedicated to the memory of those who died in the September 11, 2001 attacks.

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15 September Respect of the Aged Day – Japan

Respect of the Aged Day is an annual holiday celebrated to honour the elderly; it has been a national holiday since 1966.

21 September International Day of Peace

The International Day of Peace is on 21 September each year and calls for a full day of peace and ceasefire throughout the world.

OCTOBER 2008

Monthly Meetings

Thursday 8 October	5:00pm	Anchorage Sister City Meeting
Thursday 22 October	5:00pm	Ambon Sister City Meeting
Tuesday 23 October	12:30pm	Dili Sister City Meeting

3 October Moon Festival – Haikou

The Chinese Moon Festival is also known as the Mid-autumn Festival. The Moon Festival is one of the most important traditional events for the Chinese.

The Moon Festival is an occasion for family reunions. When the full moon rises, families get together to watch the full moon, eat moon cakes, and sing moon poems. With the full moon, the legend, the family and the poems, a perfect world is thought of. That is why the Chinese are so fond of the Moon Festival.

7 October Birthday of Confucius – Haikou

12 October Columbus Day – Anchorage

Columbus Day became a federal holiday in 1970. Columbus Day Celebrations are themed to reflect support for war, citizenship boundaries, the importance of loyalty to the nation, and celebrating social progress.

18 October Alaska Day – Anchorage

Alaska Day is a legal holiday observed on 18 October. It is the anniversary of the formal transfer of the Territory of Alaska from Russia to the United States which took place at the flag-raising ceremony at Fort Sitka in 1867.

24 October United Nations Day

In 1947, the United Nations General Assembly declared 24 October, the anniversary of the Charter of the United Nations, as which "shall be devoted to making known to the peoples of the world the aims and achievements of the United Nations and to gaining their support for" its work.

28 October Ochi Day – Kalymnos

31 October Halloween – USA

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NOVEMBER 2009

Monthly Meetings

Monday 9 November	12:30pm	Haikou Sister City Meeting
Wednesday 11 November	12:30pm	Kalymnos Sister City Meeting
Thursday 19 November	5:00pm	Anchorage Sister City Meeting

11 November Remembrance Day – Australia

11 November Veterans Day – USA

27 November Thanksgiving Day - USA

DECEMBER 2009

There are no meetings scheduled for the month of December.

FINANCIAL IMPLICATIONS:

Each Community Committee is allocated \$4000 annually for expenditure on approved projects. Individual reports are submitted to the Community Services Committee to progress projects from within each Sister City Community Committee.

All available funds must be expended by 30 June 2010.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

LEGAL IMPLICATIONS:

None pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

None applicable to this report.

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2009

PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report, however Council's Chief Officers review all reports and potential issues and any media interest is brought to the attention of the General Manager Community and Cultural Services.

COMMUNITY SAFETY IMPLICATIONS:

No Community Safety implications for this report.

DELEGATION:

No delegation for this report.

CONSULTATION:

No consultation required for this report.

PROPOSED PUBLIC CONSULTATION PROCESS:

None applicable for this report.

APPROPRIATE SIGNAGE:

No signage issues for this report.

RECOMMENDATIONS:

THAT it be a recommendation to Council that Report Number 09C0151 SF:kl entitled Sister Cities Calender of Events September - December 2009, be received and noted.

SAMANTHA FRENCH
SISTER CITIES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Samantha French on 89300695

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	1 September Indonesian Summer School Holiday	2	3	4	
		Term 3 - NT School Term			
					6 Term 3 - NT School Term Fathers Day
7	8	9 Term 3 - NT School Term	10 Pamona Day - USA	11	12
					13 Term 3 - NT School Term
14	15	16 Term 3 - NT School Term	17	18	19
	Respect of the Aged Day - Japan 12:30pm D - SOCC Meeting				20 Term 3 - NT School Term
21	22	23 Term 3 - NT School Term	24	25	26
International Day of Peace		12:30pm Levee's SOCC Meeting (Meeting Room 1)	5:00pm Airbon SOCC Meeting (Meeting Room 1)		27
28	29	30			
12:30pm Harika SOCC Meeting (Meeting Room 1)					

[illegible]

[illegible]

December 2009

December 2009							January 2010						
1	2	3	4	5	6	7	1	2	3	4	5	6	7
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	1 December	2	3	4	5
Term 4 - 1 st School Term					

ENCL: NO

DARWIN CITY COUNCIL

DATE: /9/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:****FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0157 SF:es**APPROVED:** SF**COMMON NO:** 1568269**SUBJECT:** REPORT ON SISTER CITIES DELEGATION TO DILI, TIMOR-LESTE IN
MAY 2009**ITEM NO: 10.2.2****SYNOPSIS:**

In May 2009 a Sister City Delegation visited Dili in Timor-Leste. This report describes the delegation.

GENERAL:**History of Sister Cities Relationship with Dili**

Darwin has had a strong Sister Cities relationship with Dili, Timor-Leste since 18 September 2003. Over the past 6 years Council have, through the Dili Sister City Community Committee assisted a number of community groups and organisations within the Dili District through the donation of funds and goods.

There is a growing East Timorese community in Darwin and the Sister City arrangement can only further develop the cultural and economic ties that have been built in East Timor's recent history.

Invitation to visit Timor-Leste

On the 1 May 2007 the Lord Mayor received a letter of invitation from the Chief Minister, The Hon Paul Henderson advising that he would be leading a delegation to visit Timor-Leste from 27 to 29 May 2009. The objective of the visit was to strengthen the close and longstanding relationship between the Northern Territory and Timor-Leste through the current established links within government, business and people-to-people community relationships.

The Chief Minister extended an invitation to the Lord Mayor to accompany the delegation coupled with a small delegation from Council. This visit would provide an ideal opportunity for Council to promote and strengthen the Sister City links with the Timor-Leste Government.

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The Lord Mayor, Alderman John Bailey and Alderman Greg Jarvis accompanied the Chief Minister Delegation to Timor-Leste in May. A Sister Cities delegation of 8 people, including 3 community representatives, a youth delegate, the Manager of Community Services and the Sister Cities Officer also visited Dili between 27 to 29 May. Providing an opportunity for Council Officers and Elected Members to progress current Sister Cities projects and establish interest in new initiatives, particularly in the Youth Projects area.

Itinerary

All meetings scheduled during the visit to Dili were to allow the opportunity for Council representatives to establish new contacts in Dili and to reconnect with the Dili District Administration and other non government organisations and individuals supported by Council in the past.

Other objectives for the visit included:-

- To gain an understanding of issues that the people of Dili face;
- A general introduction and orientation of Dili for the Lord Mayor, Elected Members and Sister Cities representatives to enable them to see how Council could assist the people of Dili best.
- Reconnect face to face with the Dili District Administrator and to overcome communication problems with the view to establish clear contacts for new initiatives in Dili.
- Advance projects previously discussed in 2007 with regards to mentoring programs such as waste management training/mentoring and other proposed projects with a strong focus on assisting and connecting with youth organisations in the Dili District.

Meetings were held with the following people and groups whilst in Dili:

- Dili District Administrator (Mr Ruben Joao Braz de Carvalho)
- Deputy Dili District Administrator (Justina de Jesus Amaral) & other Sub District Administrators
- Plan International (visited and Internally Displaced Persons Camp in Metinaro)
- HIAM Health Clinic – Malnutrition Rehabilitation & Education Centre, Dili National Hospital (Ms Rosaria Martins da Cruz)
- Alola Foundation (Rua Bispo de Medeiros)
- Arte Moris (Mrs Gabriela Gansser)
- Atauro Island
 - Belio –Tua Ko'in Eco Village
 - Manutasi Kindergarten - Vila
- Daughters of the Canossian Convent (Sister Guilhermina Marcel)
- Fundasuan Hafoun Rai Timor (FHRT) (Jose de Jesus, Director of Youth Training Centre Students)

Attached is a copy of itinerary for the Council Delegation that visited Dili between 27 to 29 May 2009.

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Summary of Delegation

The Dili Sister City Community Committee have met a number of times since returning from Timor-Leste in May 2009.

The minutes from meetings held on 18 August and 15 September 2009 have been submitted to Council for their information. The Dili SCCC discussed potential projects identified whilst in Dili, these include establishing a Waste Management Mentoring program and potential projects with Fundasaun Hafoun Rai Timor (FHRT) in line with the Dili Sister City Action Plan.

Council donated much needed material aid to all groups visited in Dili during the visit. This included donations of a printer, laminator and writing materials to FHRT, each other group were given items such as colouring pencils, Tetum writing resources, sporting equipment and other writing materials.

Waste Management Mentoring Program

Whilst in Dili in May, the Lord Mayor and the Sister Cities delegation met with the Dili District Administrator, Mr Ruben Joao Braz De Carvalho and identified a number of potential Sister Cities projects including the establishment of a Waste Management Mentoring Program. Through discussions with the Dili District Administration it was identified that assistance be sought to mentor staff in a number of areas, with a priority in waste management.

This project would entail a staff member from within Dili District Sanitation to come to Darwin for a period of up to 2 weeks to be mentored by Council's Climate Change and Environment Section in waste management, recycling and other areas including Cemeteries.

Contact has been made with the Chief of Dili District Sanitation requesting the name of a staff member to visit Darwin, what they are interested in learning about and a suitable time for the training to take place.

It is proposed that accommodation and other associated costs identified to host a staff member from Dili be covered by Council for the period of the exchange or that a home stay be arrange with an English speaking family. It was also suggested that the Lord Mayor approach AirNorth formally to ascertain their interest in being involved in this mentoring program and future Sister Cities projects in collaboration with Council.

In terms of capacity building, it would be beneficial to both Council and Dili for Council to support the initiative to send staff from other Council Departments to Timor-Leste to conduct training in other areas within Council's portfolio.

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Assistance to Fundasaun Hafoun Rai Timor (FHRT)

A number of key objects/projects were identified by the Manager of Community Services, Ms Katie Hearn and the youth representative, Mr Casper Tucker whilst in Dili after working with the young people FHRT. These were identified as priority:-

- Teaching young people in Dili to speak and write in English
- Basic needs for equipment & supplies e.g. desks, chairs, computers and other consumables.
- Build a relationship between young people in Darwin and Dili through other capacity building projects.

In consultation with the Youth Services Officer the following ideas were discussed as a means of linking Darwin young people with young people in Dili.

- GRIND have agreed to dedicate space on the new Grind Online website to Dili to promote awareness of Dili to Darwin young people. This would mean that any information, articles, photos and other information will be available online. The website is www.grindonline.com.au
- The Youth Advisory Group (YAG) expressed an interest in working in Dili for a period of time (up to 3 months) during their gap year in a number of areas including art projects, trade and media studies, computer training and other capacity building projects with a focus on assisting young people.
- Proposed programs were identified in a number of areas such as teaching English as a second language (ESL) and capacity building projects were highly regarded as programs of interest.

FINANCIAL IMPLICATIONS:

Budget Item Number 05/224001/300 (W1583/1)

The Dili Sister City Community Committee has an annual budget allocation of \$4000 from the 2009/2010 budget for committee projects. As there are limited funds available from within the Dili SCCC budget, extra funds will need to be sourced from other budgets within the Sister Cities program and Council to fund new initiatives identified in this report.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

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Goal

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

LEGAL IMPLICATIONS:

None pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

None pertaining to this report.

PUBLIC RELATIONS IMPLICATIONS:

A delegation to Dili, East Timor to grow the opportunity for grass roots youth and community development projects is a positive activity as the community of Darwin shares a close relationship with Dili. There is however from time to time, criticism made of Sister City delegation expenditure and previous delegations have attracted both positive and negative media attention.

COMMUNITY SAFETY IMPLICATIONS:

None pertaining to this report.

DELEGATION:

None applicable.

CONSULTATION:

This report was written in consultation with the Dili Sister City Community Committee and the Manager of Community Services, Ms Katie Hearn.

PROPOSED PUBLIC CONSULTATION PROCESS:

No public consultation required for this report.

APPROPRIATE SIGNAGE

None for this report.

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 REPORT NUMBER: 09C0157 SF:es
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RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0157 SF:es entitled Subject, be received and noted.
- B. THAT Council support the proposal to mentor a staff member from Dili District Administration and that a letter of invitation be sent to the Dili District Administrator inviting him to nominate a Dili staff members from Dili District Sanitation to come to Darwin for a period of up to 2 weeks to be mentored/trained by Darwin City Council staff on Council's Waste Management and Environmental Services.
- C. THAT the cost of accommodation during the staff exchange be covered by Council or home stay be arranged.
- D. THAT Council support sending staff from Council to Dili to conduct training for Dili District Administration staff and other community partners.
- E. THAT the Dili Sister City Community Committee in collaboration with the Council's Youth Services Officer and members of the Youth Advisory Group (YAG) and GRIND develop and support projects and exchanges to directly benefit Fundasaun Hafoun Rai Timor.
- F. THAT the Dili Sister City Community Committee continue to support other non government organisations and community groups such as Arte Moris, HIAM Health, The Canossian Convent, Plan international and Atauro Island when necessary and appropriate.

SAMANTHA FRENCH
SISTER CITIES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to Samantha French on 89300695 or s.french@darwin.nt.gov.au

ENCL: NO

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0155 SF:es**APPROVED:** SF**COMMON NO:** 1668582**SUBJECT:** REQUESTS TO ESTABLISH SISTER CITIES FRIENDSHIP AGREEMENTS WITH DARWIN – SANTA CRUZ GALAPAGOS, ECUADOR; DONGFANG, PEOPLE'S REPUBLIC OF CHINA; SYRIA; MEIZHOU, PEOPLE'S REPUBLIC OF CHINA; SAUMLAKI, INDONESIA; ARIDAGAWA-CHO, JAPAN**ITEM NO: 10.2.3****SYNOPSIS:**

A number of requests have been received by Council over the past 3 years with the intent of establishing friendship agreements with Darwin. This report presents outstanding requests to seek a determination from Council.

GENERAL:**PREVIOUS DECISIONS****DECISION NO.18\5911 (28/10/03)**

- B. THAT new requests only be considered in line with program resources, aims and budget.
- C. THAT the policy for assessment of Sister City relations and friendship agreements be reviewed.

DECISION NO.18\5190 (12/06/03)

An assessment criteria for the formation of Sister Cities relationships was adopted by the Sister Cities Management Committee at the meeting of 12 June 2003. The criteria is attached for reference and specifies the following:

- B. THAT a two-tier level of affiliations with cities and towns seeking Sister City status with Darwin be adopted:

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- i. The existing Sister City relationship which provides a formal agreement to develop and maintain a substantive program with mutual long-term benefits.
 - ii. A 'friendship' relationship which would consist of a less formal arrangement with less administrative and financial expectation, which may be appropriate in meeting short term needs and supporting programs run by other sections of the community.
- C. THAT prior to a sister city relationship agreement being formalised, the two cities establishing an affiliation enter into a friendship relationship to explore the potential benefits.

and FURTHER THAT the friendship agreement be reviewed on an annual basis at which time any decision to upgrade the affiliation to that of a Sister City relationship based on actual program outcomes or to discontinue the affiliation, may be made.

- D. THAT the consideration of new Sister Cities be based on an assessment of historical links and cultural and social, economic and educational benefits for the city which may flow from the identified relationship.
- E. THAT existing relationships be reviewed every five years based on the above criteria to ensure relevance in view of global change and to ensure that the original objectives are still appropriate and achievable.
- F. THAT Sister City relationships may be re-classified to become friendship links if sustainability it no longer a viable reality.
- G. THAT the following factors be considered in choosing or reviewing a Sister City:

General:

- 1. Population and demographics (nationals of one Sister City residing in the other)
- 2. Geographic location and assets (eg Port, Frontier)
- 3. Ease of access
- 4. Comparison of key industries
- 5. Existing linkages (eg student exchanges)
- 6. Relevance to local community
- 7. History of relations and/or cooperation in political, economic, commercial and cultural fields

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Economic:

1. Similar economic conditions
2. Trade and investment climates and opportunities
3. Tourism potential's

Social:

1. Similar social infrastructure and issues
2. Opportunity for broad based activity
3. People to people interest, energy and commitment

Educational:

1. Across economic, social and environmental issues
2. Student / teacher exchange programs
3. University linkages

and FURTHER

THAT in considering the above factors, it is necessary to compare not only the similarities, but the potential for these similarities to provide mutual benefit within the existing scope and limitations of the program.

- H. THAT no more than one Sister City and one Friendship affiliation be established with any one country, except in exceptional circumstances.
- I. THAT any potential Sister City relationships only be explored once mutual interest has been established between Darwin City Council and the municipal authority of the complementary city.

REPORT

Council receives numerous requests each year by cities seeking to establish friendship agreements with Darwin through the signing of Deeds of Acknowledgements or Memorandums of Understanding. Currently hosting 5 active relationships, Council generally hosts 3-4 delegations both inbound and outbound annually and there are approximately 24 active Sister City Community projects in progress. Existing program resources are operating at capacity, given the number of relationships that are active.

This report details the current requests outstanding and seeks a determination in respect of further action.

The Sister Cities policy on establishing and assessing new relationships states that a Friendship link consists of a less formal arrangement with less administrative and financial expectation, however new agreements would impact upon existing resource allocations.

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Friendship agreements are to be reviewed on an annual basis with consideration of new arrangements based on an assessment of historical links, cultural, social, economic and educational benefits for both cities. Council determined that no more than one Sister City and one Friendship affiliation be established with any one country.

The current Sister Cities Policy does not provide for Council to grow its friendship and Sister City relationships. Given the number of requests for additional relationship activities, it is recommended that Council confirm its existing policy and decline any further requests at this time.

The following requests are pending:

Santa Cruz Galapagos, Ecuador
 Dongfang, People's Republic of China
 Syria
 Meizhou, China
 Saumlaki, Indonesia
 Aridagawa-Cho, Japan

Santa Cruz Galapagos, Ecuador

On 10 July 2009 a letter was sent to the Mayor of the Gobierno Municipal de Santa Cruz in Galapagos-Ecuador inviting them to discuss a concept of a friendship agreement with Darwin City Council.

Status – A response has not been received to date. Given the very early stages of correspondence, the significance of the geographic location, relationship to Darwin 200 and various shared characteristics, it is recommended that Council continue to explore the relationship.

Dongfang, Peoples Republic of China

On the 20 May 2009 a Letter of Intent to Establish a Friendship relationship with Dongfang was received by Council.

Council has a longstanding strong friendship with Dongfang since 2001, however no formal agreement has ever been signed between the two cities. In 2003, a memorial was unveiled in Lao Ou Village, Dongfang in honor of Australian soldiers who became Prisoners of War on the Hainan Island during World War II.

A formal Sister Cities agreement was signed between Darwin and Haikou on 5 September 1990.

Status - A separate report will be submitted to Council for determination about establishing a formal Friendship Agreement with Dongfang, after consultation with the Haikou Sister City Community Committee.

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Syria

In September 2005, Council received an invitation from the Embassy of the Syrian Arab Republic in Canberra to lead a delegation from Darwin to Syria to sign a Sister Cities Agreement.

A report was submitted to Council for consideration, with the outcome being that a further report be submitted to Council in relation to the proposal to establish a Sister City relationship with Syria.

Officer Comment: That Council decline the invitation due to the Sister Cities program currently operating at capacity and in the absence of further resource allocations, in line with Council's existing policy.

Meizhou, People's Republic of China

Council met with a delegation from Meizhou, China in Darwin in May 2007. Representatives from Guangdong Province in China expressed a desire to establish a friendship link with Darwin to progress sporting exchanges between Darwin and Meizhou.

Status - This item was to be re-visited after Council elections in March 2006 and the Sister Cities program review.

Officer Comment - It is recommended that at this time that the matter be finalised and that Council close the request to sign a Friendship Agreement with Meizhou, Guangdong Province China, in line with Council policy to only have one Friendship and one Sister City Agreement established in one country.

Saumlaki, Indonesia

Council have welcomed a number of visits by delegates from Saumlaki, Indonesia over the last 2 years. A request has been received by Council requesting that a Deed of Acknowledgement and a Memorandum of Understanding be signed between Council and The Provincial Government of Maluku, the Republic of Indonesia.

A draft Memorandum of Understanding was given to Council when delegates from Saumlaki visited Darwin on 25 July 2006. The General Manager of Community and Cultural Services, John Banks and the Sister Cities Officer, Samantha French met with delegates from Saumlaki to discuss the MOU in detail. A majority of items on the MOU could not be progressed through Darwin City Council or through the Sister Cities Program, as the Northern Territory Government has carriage for their progress.

It was agreed at this meeting that the MOU be taken back to Saumlaki and rewritten for Council consideration at a later date. Since 25 July 2006 no further correspondence has been received by Council.

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A Friendship Agreement was signed between the Regent of West South East Maluku, Drs S J Oratmangun and the then Lord Mayor, Mr Peter Adamson on 24 July 2006, this agreement was signed by both cities in support of the Darwin – Saumlaki Yacht Rally to the mutual benefit for both cities.

Status - This matter is still outstanding and contact has been made on a number of occasions by Council with no further progress, since mid 2006.

Officer Comment - It is recommended that this matter be finalised and that Council close the request to sign a Memorandum of Understanding (Doc No. 1242856) with Saumlaki, Indonesia on account of the program operating at capacity and in the absence of any further resource allocation, in keeping with Council policy.

Aridagawa-Cho, Japan

A letter has been received by Council from the Principal of Dripstone Middle School suggesting that the Lord Mayor make a reciprocal visit to Japan in July-August 2010 with the next round of Dripstone Middle School students.

A Student Exchange program has been active for approximately 10 years between Dripstone High School and the town of Kibi-Cho in the Wakayama region of Japan. Over this period 50 teachers, over 200 students and a number of Mayors and delegations from Kibi-Cho have visited Darwin to strengthen and develop the relationship between both cities.

In August 2006, the townships of Kibi-Cho and Aridagawa-Cho amalgamated to form Aridagawa-Cho. In recognition of the amalgamation of both townships the Deputy Mayor of Aridagawa-Cho, Mr Yamasaki Hiroshi visited Darwin to sign a new Friendship Agreement with Darwin City Council. At the time, Council was in the midst of elections and a Lord Mayor had not been appointed. The Friendship agreement was taken back to Aridagawa-Cho to be signed by their Mayor and was sent back to Darwin for the Lord Mayor of Darwin to sign at a later date.

Status - The new agreement was never signed by both Mayors and no further requests have been received by the Japanese. A new agreement would be required to be signed by the Lord Mayor of Darwin and Mayor of Aridagawa-Cho should Council endorse renewing this Friendship Agreement.

Officer Comment – It is suggested that an alternative means for support be considered such as an annual Lord Mayoral donation of Darwin promotional items for the Darwin Students going on exchange.

It is recommended that due to the increased obligations on the Sister Cities program that the request for the Lord Mayor to visit Aridagawa-Cho, Japan on a reciprocal visit be declined at this time.

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The signing of a Friendship Agreement should be considered by Council in the future support of the longstanding and beneficial student exchange program that occurs between Dripstone Middle School and Aridagawa-Cho. Should a new Friendship Agreement be signed there would be an expectation that the Lord Mayor of Darwin visit Aridagawa-Cho in Japan to sign the new agreement and reciprocate their visits to Darwin.

FINANCIAL IMPLICATIONS:

Though Friendship Relationships are a less formal arrangement with less administrative and financial expectation, the development of a new Sister Cities relationship will have a substantial impact on the Sister Cities program resulting in the requirement for additional staff resources.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

LEGAL IMPLICATIONS:

None pertaining to this report.

ENVIRONMENTAL IMPLICATIONS:

None pertaining to this report.

PUBLIC RELATIONS IMPLICATIONS:

From time to time Sister Cities has received topical news coverage. There is potential negative media interest should Council continue to grow the number of Sister Cities relationships it hosts. There is potential media interest in any Council activity and Council's Chief Officers Group review all reports. Potential issues or any media interest is brought to the attention of the General Manager, Cultural & Community Services.

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COMMUNITY SAFETY IMPLICATIONS:

Not applicable to this report.

DELEGATION:

The matter of establishing new Sister Cities or Friendships is a matter for Council consideration, however this is not yet recommended as the Sister Cities Program continues to experience high demand on resources, and numerous requests for equally viable cities for affiliations.

CONSULTATION:

No consultation required for this report.

PROPOSED PUBLIC CONSULTATION PROCESS:

No public consultation required for this report.

APPROPRIATE SIGNAGE

Nil for this report.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09c0155 SF:es entitled Requests To Establish Sister Cities Friendship Agreements With Darwin – Santa Cruz Galapagos, Ecuador; Dongfang, People's Republic of China; Syria; Meizhou, China; Saumlaki, Indonesia; Aridagawa-Cho, Japan, be received and noted.
- B. THAT as the Sister Cities Program continues to experience high demands on resources, and numerous requests for equally viable cities for affiliations, a relationship not be formed with Syria at this time.
- C. THAT Council decline the request to sign the Memorandum of Understanding dated 24 July 2007 with the City of Saumlaki, West South East Maluku Province, Indonesia.
- D. THAT as the Sister Cities Program continues to experience high demand on resources, and numerous requests for equally viable cities for affiliations, a relationship not be formed with Meizhou in Guangdong Province in the Peoples Republic of China.

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- E. THAT in view of the significance of the location and a multitude of shared characteristics, it is recommended that a possible relationship continue to be explored with Gobierno Municipal de Santa Cruz in Galapagos-Ecuador.
- F. THAT the Lord Mayor donate an amount of \$500 in-kind to Dripstone Middle School in support of the Aridagawa-Cho/Darwin Student Exchange.

SAMANTHA FRENCH
SISTER CITIES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY & CULTURAL SERVICES

Any queries on this report may be directed to Samantha French on 89300695 or s.french@darwin.nt.gov.au

ENCL: NO

DARWIN CITY COUNCIL

DATE: 13/10/09

REPORT

TO:	COMMUNITY & CULTURAL SERVICES COMMITTEE/OPEN A	APPROVED:	JB
FROM:	GENERAL MANAGER COMMUNITY & CULTURAL SERVICES	APPROVED:	KH
REPORT NO:	09C0154 SF:es	APPROVED:	SF
COMMON NO:	1653066		
SUBJECT:	NOMINATION FOR MEMBERSHIP AS A COMMUNITY REPRESENTATIVE TO KALYMNOS SISTER CITY COMMUNITY COMMITTEE – FAY KARAMANAKIS – UNTIL THE 30 JUNE 2010		

ITEM NO: 10.2.4**SYNOPSIS:**

This report presents to the Community Services Committee a nomination received for membership on the Kalymnos Sister Cities Community Committee for the remainder of the current two-year term from 1 July 2008 to 30 June 2010 for Council consideration.

GENERAL:**PREVIOUS DECISIONS**

Decision No. 20\0508 (29/07/08)

W. THAT the following be appointed to the Kalymnos Sister City Community Committee from 1 July 2008 to 30 June 2010 in accordance with the Local Government Act:

- i. Tony Miaoudis
- ii. George Lambrinidis
- iii. Dina Tsougranis
- iv. Costa Miaoudis

Committee Appointments Policy - Sister Cities Community Committees

DECISION NO.18\5183 (11/06/03)

1. Sister Cities Community Committees include representation of 2 elected members, up to 6 community representatives and 2 youth ambassadors.

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 REPORT NUMBER: 09C0154 SF:es
 SUBJECT: NOMINATION FOR MEMBERSHIP AS A COMMUNITY REPRESENTATIVE
 TO KALYMNOS SISTER CITY COMMUNITY COMMITTEE – FAY
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2. Membership may be reviewed in the case of appointed members being absent for a continuous period of three consecutive meetings, irrespective of leave of absence having been requested.
3. The term of membership is for a period of two years with eligibility for reappointment to a maximum of two additional consecutive terms.
4. The chairman of a community committee is elected by that committee (on approval by the Sister Cities Management Committee) and appointed for a period of two years with eligibility for reappointment for one-year periods.

Sister Cities Community Committees – Terms of Reference

DECISION NO. 18/5531 (12/08/03)

1. Perform an advisory role to the Darwin City Council Sister Cities Management Committee.
2. Foster good relations with the sister city by maintaining regular and open communication and working towards common goals.
3. Develop and build upon the original reasons for establishing the affiliation and the specific characteristics of the relationship.
4. Be responsible for intercity programs reflecting the mission of Darwin's Sister Cities Program.
5. Make recommendations to the Sister Cities Management Committee regarding proposed strategies and projects to enhance the sister city relationship.
6. Positively promote the Sister Cities Program in the Darwin community and engage the community in program activities.
7. Take an active role in program-related evaluation, planning, and goal setting activities.
8. Support, promote and participate in wider Sister Cities Program activities.

REPORT

The committee structure of the Kalymnos Sister City Advisory Committee comprises of 2 Elected Members, 6 community representatives, 2 alternate community representatives and 2 youth ambassadors' positions on the Kalymnos Sister City Committee.

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Elected Members are appointed to Committees on an annual basis (July each year) by Council, and are therefore not subject to the Sister Cities Program appointments process.

To date the Kalymnos Sister City Community Committee has 4 community representatives and 2 Elected Members appointed for the term 1 July 2008 to 30 June 2010. There are still currently 2 community representatives, 2 alternate and 2 youth ambassador positions vacant on this committee.

One nomination from Fay Karamanakis for membership to the Kalymnos Sister City Community Committee has been received from within the local Greek Community.

This report recommends the appointment of Fay Karamanakis as a community representative in line with program policy and for the betterment of the program.

FINANCIAL IMPLICATIONS:

There are no financial implications pertaining to this particular report.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

LEGAL IMPLICATIONS:

This item is considered 'Confidential' pursuant to Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations, which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person.

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ENVIRONMENTAL IMPLICATIONS:

There are no environmental implications for this report.

PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report. There is potential media interest in any Council activity and Council's Chief Officers Group review all reports. Potential issues or any media interest is brought to the attention of the General Manager, Cultural & Community Services.

COMMUNITY SAFETY IMPLICATIONS:

Not applicable to this report.

DELEGATION:

Nil at this time.

CONSULTATION:

No consultation was required for this report.

PROPOSED PUBLIC CONSULTATION PROCESS:

No public consultation is proposed in regard to this report.

APPROPRIATE SIGNAGE:

There are no signage requirements for this report.

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0154 SF:es entitled Nomination For Membership As Community Representative To Kalymnos Sister City Community Committee - Fay Karamanakis - Until the 30 June 2010, be received and noted.
- B. THAT Council appoint Fay Karamanakis as a member of the Kalymnos Sister City Community Committee immediately for the current 2 year term, effective to 30 June 2010 in accordance with Section 54 of the Local Government Act 2008.

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TO KALYMNOS SISTER CITY COMMUNITY COMMITTEE – FAY
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SAMANTHA FRENCH
SISTER CITIES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Samantha French on 89300695 or
s.french@darwin.nt.gov.au

ENCL: YES

DARWIN CITY COUNCIL

DATE: 14 /10/09

REPORT**TO:** COMMUNITY & CULTURAL SERVICES
COMMITTEE/OPEN A**APPROVED:** JB**FROM:** GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES**APPROVED:** KH**REPORT NO:** 09C0159 SF:kl**APPROVED:** SF**COMMON NO:****SUBJECT:** SISTER CITIES COMMUNITY COMMITTEE MINUTES FOR
MEETINGS HELD IN SEPTEMBER 2009 - WITH
RECOMMENDATIONS**ITEM NO: 10.2.5****SYNOPSIS:**

The minutes for all Sister Cities meetings held in September 2009 are presented to the Community Services Committee with recommendations for their consideration.

GENERAL:

This report presented the minutes of the Dili Sister City Community Committee, the Haikou Sister City Community Committee and the Ambon Sister City Community Committee meetings which were all held during the month of September 2009.

REPORT:**Dili SCCC – Tuesday 15 September 2009**

A full quorum was not achieved at the Dili Sister City Community Committee meeting held on Tuesday 15 September 2009; therefore the Informal Meeting Notes will be presented at the next scheduled Dili meeting for endorsement by the committee.

However, the minutes are presented to the Community Services Committee for information.

Haikou SCCC – Tuesday 22 September 2009

A Haikou Sister City Community Committee meeting was held on Tuesday 22 September 2009. The minutes with the minutes and recommendations are presented for Council's consideration.

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 REPORT NUMBER: 09C0159 SF:kl
 SUBJECT: SISTER CITIES COMMUNITY COMMITTEE MINUTES FOR MEETINGS
 HELD IN SEPTEMBER 2009 - WITH RECOMMENDATIONS

The recommendations from that meeting are:

- A. That the Haikou Sister City Community Committee support in principle the Establishment of a Friendship Agreement with Dongfang City, in line with the Sister Cities Program policy with consideration to the historical links between the two cities.
- B. That the Haikou Sister City Community Committee support the establishment of a Chinese Garden/Sister Cities Garden on the area of land opposite the "Tree of Knowledge" in the courtyard outside the City Library at the Civic Centre.
- C. THAT the Haikou Sister City Community Committee recommends to the Community Services Committee that Council write to the Haikou Foreign Affairs Office seeking their assistance and support to the students participating in the Charles Darwin University Chinese In-Country Language Program being held in Haikou between 23 November to 18 December 2009.
- D. THAT the Haikou Sister City Community Committee recommends to the Community Services Committee that a maximum amount of \$500 be provided to Professor Zongmin Chen, Co-coordinator of the Chinese In-Country Program at Charles Darwin University to host an event in Haikou, China for the students and invited guests from the Haikou Foreign Affairs Office on behalf of Council and the Haikou Sister City Community Committee.

Friendship Agreement with Dongfang, PR China

Council received a Letter of Intent Dongfang City, PR China in May 2009 requesting that Council formalise the Friendship links with Dongfang.

After much discussion, the Haikou Sister City Community Committee support in principle Council signing a Friendship Agreement with Dongfang with consideration to be given to the historical links during WWII and in line with the Sister Cities Policy of establishing new Sister City relationships.

It is recommended that Council seek advice from the Haikou Foreign Affairs Office to determine their support before signing an agreement with Dongfang Municipal Government, considering our current Sister Cities relationship with Haikou.

Establishment of Chinese/Sister Cities Garden

Council endorsed in May 2008, that other sites in the CBD be considered as an alternative site for the proposed Chinese Garden, and that consultation be sought from Chinese community groups with regard to establishing the Chinese Garden.

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 HELD IN SEPTEMBER 2009 - WITH RECOMMENDATIONS

Chinese In-Country Language Program

Charles Darwin University will be taking students to Haikou to attend summer language study at Hainan University from 23 November to 18 December 2009. The students will study Mandarin Chinese while experiencing Chinese culture firsthand.

This is an accredited unit of study available to CDU students as part of a language, or as an elective in any undergraduate degree. It is also available as a cross institutional unit for students from other universities.

All participating students are required to fund their own airfares, accommodation and all other associated costs to travel to China. Therefore it was recommended by the Haikou SCCC that Council write a letter of support for the program and to seek their assistance in-kind for the students whilst in Haikou.

Ambon SCCC – Thursday 24 September 2009

The minutes of the Ambon Sister City Community Committee meeting held on Thursday 24 September is presented to the Community Services Committee for their information.

FINANCIAL IMPLICATIONS:

Budget Item Number 05/224001/300 (W1582)

Each Sister City Community Committee has an annual budget allocation of \$4000 for committee projects. All funds are available to be spent on projects, but must be expended by 30 June 2010.

STRATEGIC PLAN IMPLICATIONS:

The issues addressed in this Report are in accordance with the following Goals/Strategies of the Darwin City Council 2008 – 2012 as outlined in the 'Evolving Darwin Strategic Directions: Towards 2020 and Beyond':-

Goal

6 Promote Brand Darwin

Outcome

6.2 Promote our Darwin city

Key Strategies

6.2.4 Strengthen international relationships through Sister Cities and other activities

LEGAL IMPLICATIONS:

None applicable for this report.

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REPORT NUMBER: 09C0159 SF:kl
SUBJECT: SISTER CITIES COMMUNITY COMMITTEE MINUTES FOR MEETINGS
HELD IN SEPTEMBER 2009 - WITH RECOMMENDATIONS

ENVIRONMENTAL IMPLICATIONS:

None applicable for this report.

PUBLIC RELATIONS IMPLICATIONS:

No immediate public relations implications have been identified in respect to this report. There is potential media interest in any Council activity and Council's Chief Officers Group review all reports. Potential issues or any media interest is brought to the attention of the General Manager, Cultural & Community Services.

COMMUNITY SAFETY IMPLICATIONS:

Not applicable to this report.

DELEGATION:

Nil

CONSULTATION:

None required for this report.

PROPOSED PUBLIC CONSULTATION PROCESS:

None required for this report.

APPROPRIATE SIGNAGE

Nil

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 SUBJECT: SISTER CITIES COMMUNITY COMMITTEE MINUTES FOR MEETINGS
 HELD IN SEPTEMBER 2009 - WITH RECOMMENDATIONS

RECOMMENDATIONS:

THAT it be a recommendation to Council:-

- A. THAT Report Number 09C0159 SF:kl entitled Sister Cities Community Committee Minutes for Meetings Held in September 2009 - With Recommendations, be received and noted.
- B. THAT Council establish a Friendship Agreement with Dongfang City, Hainan Peoples Republic of China.
- C. THAT the establishment of a Chinese Garden/Sister Cities Garden be secured on the area of land opposite the "Tree of Knowledge" in the courtyard outside the City Library at the Civic Centre.
- D. THAT Council write to the Haikou Foreign Affairs Office to seek their assistance and support for the students participating in the Charles Darwin University Chinese In-Country Language Program being held in Haikou between 23 November to 18 December 2009.
- E. THAT a maximum amount of \$500 be provided to host an event in Haikou, on behalf of Council for the participants of the Chinese In-Country Program at Charles Darwin University.

SAMANTHA FRENCH
SISTER CITIES OFFICER

JOHN BANKS
GENERAL MANAGER COMMUNITY &
CULTURAL SERVICES

Any queries on this report may be directed to Samantha French on 89300695 or
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INFORMAL MINUTES

DILI SISTER CITY COMMUNITY COMMITTEE MEETING

Tuesday 15 September 2009

12:30pm-1:30pm

Meeting Room 1

DARWIN CITY COUNCIL CIVIC CENTRE

Meeting Open at 12:52pm

1. Present

Catherine Halkon	Community Representative
Alderman Greg Jarvis	Elected Member, DCC
Alderman John Bailey	Elected Member, DCC
Samantha French	Sister Cities Officer
Kin Leong	Youth Project Officer
Casper Tucker	Visitor
Christine Hughes	Observer
Neil Chadwick	Community Representative

2. Apologies

Lynne Bigg	Community Representative, Chair
Leigh Gregory	Community Representative

A quorum was not achieved so an informal meeting was held.
Catherine Halkon chaired the meeting in the absence of Lynne Bigg.
The Chair welcomed Kin Leong and Casper Tucker to the meeting.

3. Minutes

- 3.1 Minutes of Dili Sister City Community Committee meeting
18 August 2009.

All minutes were accepted as a true and accurate record.
(Ald Bailey/Ald Jarvis) Carried

4. Business Arising

4.1 Waste Management Mentoring Program

- SCO advised that an email was sent to Francisco the Chief of Dili District Sanitation discussing the waste management training program and determining a name of someone coming from Dili to do some training in Darwin in Waste Management.
- The planning of this program will hinge on further information being provided to the SCO or Lynn Bigg.
- It was requested that the following information be provided:-
 - areas of interest be determined for the training.
 - how long someone would be available to come to Darwin for,
 - and when would be the most suitable time.
- This information would assist in the planning of the mentoring program.

ACTION: The SCO to meet with staff in Council's Climate Change and Environment Section to discuss this matter further.

4.2 Youth Projects in Dili

- This item was discussed first on the agenda, as Casper Tucker had another commitment at 2:00pm.
- Casper Tucker was invited along to this meeting as he was the youth representative that visited Dili in May 2009. Kin Leong was invited to discuss youth related projects between Darwin and Dili.
- The Committee asked Casper and Kin to provide their views on how they see the young people in Darwin being involved with Fundasaun Hafoun Rai (FHRT) in Dili.
- A number of key objects/projects were identified to assist the young people at FHRT in Dili.
 - Learning to speak and write in English
 - Basic needs for equipment & supplies e.g. desks, chairs, computers and other consumables.
 - Build a relationship between young people in Darwin and young people in Dili
 - Sustainable projects
- The Committee asked Kin for some advice on how he thinks the young people of Darwin might get involved in Dili.
- Kin advised that GRIND have agreed to dedicate space on the new Grind Online website to Dili to promote awareness of Dili to Darwin young people. This would mean that any information, articles, photos and other information will be available online. The website is www.grindonline.com.au
- The Youth Advisory Group (YAG) expressed an interest in working in Dili for a period of time during their gap year on capacity building projects in a number of areas, including art projects, trade and media studies.
- It was unanimously agreed that the focus group for these projects be young people over the age of 18 working during their Gap Year.
- Proposed programs were identified in a number of areas such as teaching English as a second language (ESL) and capacity building projects were highly regarded as programs of interest.
- It was determined that each mentoring program be funded for a period of 3 months.
- It was determined that sourcing appropriate, safe housing for the young people would be the greatest challenge and one that would need serious consideration.
- The following was agreed upon as a proposed initiative:-
 - Young people on Gap Year be invited to work in Dili for a period of 3 months teaching ESL, computer training, media studies or work on other capacity building projects around Dili (with a focus on young people).

- o The cost of accommodation to be covered by Council for the period in a "hostel" or home stay arrangements to be made.
- o Council covers the cost of a reasonable allowance to the young people training in Dili to assist with living expenses whilst in Timor-Leste.
- o The project be ongoing, so as one person returns to Darwin another replaces them.
- o Airnorth be approached to donate the cost of airfares.
- o That the Sister Cities Officer facilitates the project in collaboration with the Youth Projects Officer.
- Alderman Jarvis recommended that chairs, desks and other consumables be purchased sooner rather than later for FHRT.
- It was suggested that donating basic equipment and consumables would assist FHRT immediately in their struggle to teach English and computer skills to many young people in Dili.

ACTION: Alderman Bailey & Catherine Halkon to attend the next scheduled YAG meeting to discuss the proposed project with the young people on Wednesday 7 October 2009 at 5:00pm.

ACTION: AirNorth be approached to work with Council on a number of new initiatives determined by the Dili SCCC and to specifically cover the cost of airfares for these projects.

ACTION: That contact be made with NGO's currently in Dili, such as RedCross, Plan International and other organisations to source accommodation for young people and other delegates to stay whilst working on capacity building projects.

ACTION: SCO to contact Jape Nominees to obtain prices of buying some chairs and/or desks for FHRT in Dili.

5. General Business

5.1 Draft Report on Sister Cities visit to Dili, May 2009

- The SCO tabled a draft report to Council, providing an overview of the recent Sister Cities Delegation to Dili in May 2009.
- The SCO requested that all Dili SCCC members read the report and forward any changes to the report by the COB Thursday 24 September 2009.

6. Meeting Closed at 1.42pm

7. Date and time of next meeting

Date: Tuesday 27 October 2009
 Time: 12:30pm
 Venue: Meeting Room 1



MINUTES

HAIKOU SISTER CITY COMMUNITY COMMITTEE MEETING
Monday 22 September 2009
12:30PM
Chambers
DARWIN CITY COUNCIL CIVIC CENTRE

Meeting Opened

Declared open at 12:37pm

1. Present

Phil Rudd	Community Representative
Andrew Leo	Community Representative
Lie Yao	Community Representative
Maisy Latif	Community Representative
Ken Waugh	Community Representative
Lyn Tam	Community Representative
Austin Chin	Observer
Samantha French	Sister Cities Officer
Ms Zongmin Chen	Guest, Charles Darwin University

2. Apologies

Leigh Gregory	Community Representative
Maureen Manzie	Community Representative
Alderman Fred Marrone	Elected Member, Darwin City Council
Alderman Kerry Moir	Elected Member, Darwin City Council

3. Minutes

Informal meeting notes from the Haikou Sister City Community Committee meeting held on 16 August 2009 were accepted as true and accurate.

(Tam/Yao)

Carrned

4. Business Arising**4.1 Road works in Lao Ou Village**

- SCO advised that the documents received from the Dongfang Municipality were translated by Maisy Latif and Lie Yao and confirmed that the road from Lao Ou Village to the Gull Force Soldiers Memorial will cost RMB600,000 which equates to approximately \$AUD101,717. Council's contribution was \$10,000

ACTION: SCO to follow up on the progress of the road.

4.2 Dongfang Municipal Government

- The Committee discussed the Letter of Intent received from Dongfang in May 2009. This letter has been correctly translated in English and has been checked by Lie Yao.
- A report will be submitted to Council in the near future regarding the Establishment of a Friendship Agreement with Dongfang for Council's consideration.

- The Haikou Sister City Community Committee support in principle Council signing a Friendship Agreement with Dongfang with consideration be given to the historical links during WWII and in line with the Sister Cities Policy of establishing new Sister City relationships.
- The Committee asked that Council seek advice from the Haikou Foreign Affairs Office with their support before signing an agreement with Dongfang Municipal Government, considering our current Sister Cities relationship with Haikou.

RECOMMENDATION: That the Haikou Sister City Community Committee support in principle the Establishment of a Friendship Agreement with Dongfang City, in line with the Sister Cities Program policy with consideration to the historical links between the two cities.

(Yao/Waugh)

Carried

5. General Business

5.1 Chinese Garden

- SCO informed the Committee on the progress of the Chinese Garden.
- It was suggested that the SCO approach Council with regards to establishing the Chinese Garden in the courtyard opposite the 'Tree of Knowledge' at the Civic Centre.
- This area has significant ties to local Chinese history and would provide a space that is accessible to the public and visible from the City Library.

ACTION: The SCO to meet with Manager Infrastructure Maintenance and Parks Co-coordinator to discuss establishing the Chinese Garden in the Courtyard at the Civic Centre.

ACTION: SCO to meet with representative of the Chung Wah Society to discuss the proposed site of the Chinese Garden.

RECOMMENDATION: That the Haikou Sister City Community Committee support the establishment of a Chinese Garden/Sister Cities Garden on the area of land opposite the "Tree of Knowledge" in the courtyard outside the City Library at the Civic Centre.

(Leo/Tam)

Carried

5.2 Chinese In-Country Language Program

- This was the first item of business as Professor Zongmin Chen had another commitment at 1:00pm.
- Ms Zongmin Chen attended the meeting to brief the Committee on the current Charles Darwin University Chinese In-Country Language Program.
- CDU have been teaching Chinese language since Semester 2 in 2008 with 13 students enrolled in the first year.

- This year's enrolments have increased to 22 students
- CDU will be taking students to Haikou to attend summer language study at Hainan University from 23 November to 18 December 2009. The students will study Mandarin Chinese while experiencing Chinese culture firsthand.
- This is an accredited unit of study available to CDU students as part of a language, or as an elective in any undergraduate degree. It is also available as a cross institutional unit for students from other universities.
- 10 credit points will be awarded on completion of this course and can be transfer from Hainan University to CDU.
- Professor Chen is seeking funding from both the Northern Territory Government and Council to assist with this program.
- It was suggested that Prof. Chen approach the Haikou Foreign Affairs Officer (HFAO) for in-kind support whilst in Haikou during the summer In-Country Language Course, with consideration given to the Sister Cities relationship between Darwin and Haikou.
- Students are required to fund their own airfares, accommodation and all other associated costs to travel to China.
- The Committee unanimously agreed that an event be held in honor of the Darwin students and on behalf of the Haikou SCCC, with invitation extended the Haikou Foreign Affairs Office and Hainan University representatives.

ACTION: Maisy Latif to provide contact details to Prof. Chen for other Government Organisations that may be approached to assist with grants or funding for students. E.g. Asia Education Foundation for funding for the 2010 In-Country Program.

RECOMMENDATION: THAT the Haikou Sister City Community Committee recommends to the Community Services Committee that Council write to the Haikou Foreign Affairs Officer seeking their assistance and support to the student participating in the Charles Darwin University Chinese In-Country Language Program being held in Haikou between 23 November to 18 December 2009.

(Latif/Yao)

Carried

RECOMMENDATION: THAT the Haikou Sister City Community Committee recommends to the Community Services Committee that a maximum amount of \$500 be provided to Professor Zongmin Chen, Co-ordinator of the Chinese In-Country Program at Charles Darwin University to host an event in Haikou, China for the students and invited guests from the Haikou Foreign Affairs Office on behalf of Council and the Haikou Sister City Community Committee.

(Latif/Yao)

Carried

5.3 LTANT – Language Speaking Competition

- Maisy tabled a report on the 2009 Language Speaking Competition that was held on Saturday 22 August 2009 for the Committee information.

6 **Meeting Closed**

Closed at 1.40pm

7 **Date and Time of Next Meeting**

Date: Monday 9 November 2009

Time: 12:30pm

Venue: Meeting Room 1

AMBON SISTER CITY COMMUNITY COMMITTEE MEETING
Thursday 24 September 2009
5:00pm, Meeting Room 1
DARWIN CITY COUNCIL CIVIC CENTRE

Meeting Opened

Declared open at 5:12pm

1. Present

Rick Setter	Chair, Community Representative
Sue Pattiselano	Community Representative
Christine Silvester	Community Representative
Lough Gregory	Community Representative
Ken Waugh	Community Representative
Angella Setter	Observer
Alderman Greg Jarvis	Elected Member, Darwin City Council
Alderman Garry Lambert	Elected Member, Darwin City Council
Samantha French	Sister Cities Officer
Arvinanto Soeriaatmadja	Indonesian Consulate Representative

2. Apologies

Ken Conway	Observer
Linda Fazldeen	Community Representative
John Pattiselano	Community Representative

3. Minutes

The Minutes from the meeting held on Thursday 20 August 2009 were accepted as a true and accurate account of the meeting.

(Silvester/Ald Lambert)

Carried

4. Business Arising

National Sister Cities Day on 5 July.

(Gregory/Silvester)

Carried

4.1 Youth Exchange – SMU5/Kormilda College

- The committee asked for progress on the proposed youth exchange project.
- The Committee were informed that David Shinkfield is the new Principal at Kormilda College and that contact should be made with him to seek his interest in being involved in the proposed student exchange with SMU5 in Ambon and Council
- This item to be discussed at the next meeting.

ACTION: The Chair and other Community Representatives to contact David Shinkfield to determine Kormilda College's interest in being involved in the proposed student exchange program.

ACTION: The SCO to provide a progress report of the proposed youth exchange between Darwin and Ambon at the next scheduled Meeting.

4.2 2009 Pesona Indonesia – Saturday 15 August

- This item was discussed first on the agenda, as Arvinanto had another commitment.
- An invitation was extended to the Indonesian Consul for a representative to attend today's meeting to discuss bringing artists or performers directly from Ambon to the 2010 Pesona Indonesia event.
- Arvinanto expressed his appreciation to Council for their generous sponsorship towards the 2009 Pesona Indonesian Festival, and discussed the proposal to hold an event with a focus on Ambon, including food, handicrafts and cultural performances specific to that region.
- The Committee were supportive of this initiative and recommended that the Consulate contact the Mayor of Ambon and seek his assistance to bring artists and performers from Ambon to Darwin for the event.
- It was suggested that the best time to hold such an event would be the week leading up the start of the Darwin Ambon Yacht Race, as the Mayor of Ambon may attend both events if invited.
- The Committee asked that where possible that reasonable representation of Ambon artists and cultural performances be included in the 2010 Pesona, and a representative from the Ambon SCCC be included in the organising committee.
- Arvinanto invited all Committee members to contact him directly should they have any queries that he can assist with as, staff member of the Consulate of the Republic of Indonesia.

5. General Business

5.1 Indonesian Garden at CDU

- The committee asked for a progress report on contributing a statue to the Indonesian Gardens.
- The Chair to make contact with Saumlaki on his next visit in November to inquire about carvings specific to the Maluku region that would be appropriate to be gifted to CDU for display in the Indonesian Garden.

5.2 Ambon Exchange Teacher

- Sue advised the Committee that a new exchange teacher from Ambon has arrived in Darwin and is working at Driestone High School.

5.3 Resignation of Sister Cities Officer

- SCO advised the Committee that she has resigned from Council effective 11 December 2009.

6 Meeting Closed

Closed at 6:15pm

7 Date and Time of Next Meeting

Date: Thursday 12 November 2009
 Time: 5:00pm
 Venue: Meeting Room 1

OPEN SECTION

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Community & Cultural Services Committee Meeting – Monday, 19 October, 2009**11 GENERAL BUSINESS**