



**MINUTES  
ARTS & CULTURAL DEVELOPMENT  
ADVISORY COMMITTEE  
Tuesday 30 July 2019  
3.00pm – 4.30pm**

Meeting Room 1, 1st Floor, Civic Centre, Harry Chan Avenue

*MEETING OPENED WITH ACKNOWLEDGEMENT OF COUNTRY*

**1. MEMBERS ATTENDING**

Alderman Palmer	Elected Member
Jane Tonkin	<b>Chairperson</b> , Corrugated Iron Youth Arts
CJ Fraser-Bell	<b>Deputy Chair</b> , Independent Artist and Producer
Kieren Grassmayr	Arts NT
Britt Guy	Creative Accomplice
Marita Smith	Independent Artist and Educator
Bilawara Lee	Larrakia Academic-in-Residence, CDU
Louise Partos	Artback NT
Sean Pardy	Brown's Mart Theatre

**City of Darwin Staff**

Robyn Higgins	Arts and Cultural Development Coordinator
Ron Quinn	Manager Infrastructure Maintenance
Katy Moir	Public Art Projects Officer

**Observer**

*Nil*

**2. APOLOGIES**

Alderman Pangquee	Elected Member (alternate)
Mark Smith	Music NT
Alan James	Darwin Entertainment Centre

**3. DECLARATION OF INTEREST IN ANY ITEMS ON THE AGENDA**

5.1.2 Sean Pardy (*discussion below*)

**4. ACCEPTANCE OF PREVIOUS MINUTES 5 February 2019 (attachment A)**

**Moved:** Britt Guy    **Seconded:** Jane Tonkin    **Carried**

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

*5.1 Update from Working Groups:*

*5.1.1 'Artists Employment KPIs' (Sean Pardy, CJ Fraser-Bell and Alderman Arthur)*

Working group reported back on discussion held. Recommendations of the working group included:

*1. Standard pay rates.*

*Develop pay rates for council to use for different art forms/terms of engagement for emerging, established and groups of artists.*

*Categories could include: musicians (live), musicians (commissioning), installation /space design, photography, roving performance, mural work, creative engagement ( eg, public workshops or activations), consultation, presenting fees ( keynotes or presentations), role play performers ( eg. Dispute resolution) etc.*

*Council should refer to NAVA, Music NT and Live Performance Australia in developing them and that these rates should adhere to CPI increases in line with council wages.*

## **2. Engagement goals.**

*Set % or \$ goals for council events and programs where a certain amount of overall budgets NEEDS to include the creative industries. This could be for council events, infrastructure projects, functions etc.*

*An example of this could be "council is hosting a themed celebration event for stakeholders. They hire a musician and photographer, and decide to outsource the space/ theming design for the event to a local artist instead of using their internal team." Or "council is celebrating a significant community achievement, they commission a musician to create a song for the occasion, and license local artists to display existing work at an event. They hire an independent video artist to create the television advertisement for the event". The recent sculptural and artistic programming associated with the parap pool redevelopment is another example.*

*In this way areas of the budget that may have usually been marked for marketing, internal staff hours etc can benefit our arts economy and council's programs. A % or \$ amount fixed to all budgets could support this creative approach to engaging artists.*

ACDAC discussed the proposed recommendations. It was agreed that a payment framework be developed to inform council wide operations as the next step.

It was noted that Alderman Arthur and James Gough have left the committee and that new members of the working group were required. Bilawara Lee expressed interest in joining the group.

<b>Action:</b> Bilawara Lee to join the <i>Artist Employment KPIs</i> ACDAC Working Group.
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<b>Action:</b> Working group to develop draft payment framework for ACDAC endorsement and submission to council and circulate a list of artist and arts worker roles relevant to council for input from ACDAC.
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### **5.1.2 'Local Hirer's Subsidy' (Sean Pardy, Mark Smith and Britt Guy)**

The Local Hirer's Subsidy working group proposed a renewed structure to local hirer's subsidies for Darwin Entertainment Centre and the Amphitheatre venues and that a transparent, clear and budgeted approach is re-developed to these venues.

hirer's subsidies have gone through varied iterations and there is a need to update these processes so that they operate effectively to support the local arts and cultural sector. The challenge for local hirers in a small population - particularly for emerging and mid-career artists - is that taking a risk on high cost venues is prohibitive and can make venues basically inaccessible. Local hirers do not have guaranteed audiences and the risks are currently reasonably prohibitive for investing in programming into those mid to large spaces. A local hirers subsidy can support audience development and the growth and sustainability of the arts sector through guaranteeing against loss with a clear and considered business model (Carriageworks in Sydney was cited as a great example). The ACDAC working group raised examples of the problems that have been increasing overtime that they would be seeking to address with a new model to local hirers subsidies are:

- a. Unexpected overheads blowing out costs e.g not able to engage own volunteers but have to cover the set costs of venue staffing
- b. Lack of clarity on what the hirers subsidy covered (i.e where the savings were) and unclear public information or accessible application process.
- c. Lack of publicly communicated strategy or intention for the subsidy.

ACDAC is keen to support the development of a new fee schedule and procedure for local hirer's subsidies but it needs to understand council's objectives for the space/s.

**Action:** ACDC to meet with General Manager of Community and Regulatory services to discuss local hirer's subsidies raised by ACDAC.

**Action:** Kieren Grassmayr to share information provided by Carriageworks in its presentation to Arts NT's MAP professional development program, on a model for increasing local programming with ACDAC.

## *5.2 Environmental Artist in Residency*

### *5.2.1 Reference Group*

As per the projected project activities for 2019/2020 (*attachment F*) the Arts and Cultural Development team reaffirmed that they are exploring the feasibility of delivering this program in the current financial year pending internal commitments from other teams and confirmed the ACDAC reference group of Britt Guy and Jane Tonkin to support the development of this project.

### *5.3 Update on Citylife Platforms Award (attachment B)*

ACDC confirmed that the Award was a prize as per attachment.

### *5.4 Update on Parap Pool artwork lighting*

ACDC confirmed that the artist and architects involved in the project had been contacted and the current lighting was preferred.

### *5.5 Diversity on ACDAC*

ACDC reported that no action had been taken on recruiting new representatives to ACDAC and that the committee was quite heavily subscribed. ACDAC determined that diversity on

the committee was a priority and that out of round appointments were required for specialist skills. ACDC confirmed that specialist appointments were in keeping with the current TOR.

**Action:** ACDC to circulate nomination forms and ACDAC members to share with appropriate networks to ask interested parties to come to the next ACDAC meeting as observers in order to recruit individuals with specialist skills to the committee as per the terms of reference.

## 6. GENERAL BUSINESS

### 6.1 Welcome new Elected Member and other members

Chair welcomed new members to the committee and thanked outgoing members.

### 6.2 ACDAC Processes

Members discussed the recent gap in attendance at ACDAC meetings and reaffirmed the commitment required and possible processes to support members. These included:

- Advanced notice of work required
- Including time commitment out of meetings as part of TORs
- Clearly defining decision making processes for when advice from the committee is required out of meetings.
- Protocol to RSVP even if to confirm lack of availability

**Action:** ACDC to circulate clear protocols for decision making out of meetings, to provide advanced notice of expected upcoming time required and clearly outline expectations and deadlines for out of meeting requests.

### 6.3 Policy Review Update

ACDC thanked committee for responses to the policy review thus far and affirmed that the policy review will be delivered as part of a broader cultural planning processes that will reflect the new strategic plan.

### 6.4 2019-2020 Public Art

#### 6.4.1 Concept Brief (attachment C and attachment D)

#### 6.4.2 2019-2020 Projects: Bicentennial Park and Jingili

ACDC presented the attachments and requested feedback and endorsement from the committee. The committee supported the concept brief. They noted that maintenance, particularly for works with technological elements, will be an important consideration moving forward. They also affirmed that a communication plan for each development will be essential for community engagement and access and inclusion.

**MOTION: ACDAC endorses the THRIVE Public Art Projects 2019-2023 Concept Brief as a recommendation to Council**

**Moved:** Sean Pardy

**Seconded:** Jane Tonkin

**Carried**

## 6.5 ACD Coordinator Update

### 6.5.1 Report on 2018/2019 Projects and Activities (attachment E)

- *Project Reports: Busk a Move and Art to Street (Katy Moir)*

The Arts and Cultural Development team reported on last year of activity and tabled two interim reports on *Busk a Move* and *Art to Street*. ACDAC members supported the development of a program model that engaged external producers and creative teams to support Council's art and cultural development programming.

### 6.5.2 Projected 2019/2020 Projects and Activities (attachment F)

The Arts and Cultural Development team announced their anticipated activities for the year as per attachment and called for ACDAC feedback and comment. Darwin arts sector development activities were raised as a key issue with the need for face to face engagement, the identification of community leaders and the need for targeted forums for specific parts of the community - especially in specific support of the Aboriginal and Torres Strait Islander arts sector. The ACDC requested additional support in brainstorming effective delivery of accessible and inclusive communications for the arts sector and suggested more time for this discussion to be scheduled for the next meeting.

**Action:** ACDC to add 'Darwin Sector Development' as an agenda item for next ACDAC.

## 6.6 Members' Update

Carried over to next meeting.

## 7. ANY OTHER BUSINESS

## 8. MEETING CLOSE